



Rangitikei District Council

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Rangitikei
UNspoilt...

Council Meeting Order Paper

Thursday 17 December 2015, 9.30 am

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Cr Dean McManaway

Membership

Councillors Cath Ash, Richard Aslett, Nigel Belsham, Angus Gordon, Tim Harris,
Mike Jones, Rebecca McNeil, Soraya Peke-Mason,
Ruth Rainey, Lynne Sheridan

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Council Meeting

Order Paper – Thursday 17 December 2015 – 9:30 a.m.



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*Public excluded minutes are provided separately to Elected Members only.

1 Welcome

2 Public Forum

3 Apologies/leave of absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

Recommendation

That the Minutes and Public Excluded Minutes of the Council meeting held on 26 November 2015 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's report

A report will be tabled

File ref: 3-EP-3-5

Recommendation

That the Mayor's report to Council's meeting on 17 December 2015 be received.

8 Administrative matters

A report is attached

File: 5-EX-4

Recommendations

1. That the report 'Administrative matters – December 2015' be received.

2. That the Chief Executive be authorised to prepare a proposal, in terms of the Special Policy for recovery in section 33.6.1 of the *Guide to the National CDEM Plan 2015*, for an enduring solution to the flood-prone properties in Whangaehu Village and Kauangaroa.

3. That the Chief Executive be authorised to accept the offer to transfer title to Council for:

Lot 1 DP 30220, corner of Turakina Valley and Makuhou Roads, and

5A Missel Street, Taihape,

provided that, in each case, the present owner pays all costs to transfer title to the Council and that it is feasible to make arrangements to keep the area tidy and inoffensive to neighbours.

4. That Council meets on Monday 29 February 2016 starting 8. 30 am instead of Thursday 25 February 2016 to allow decisions about consulting on the proposed Council Controlled organisation for infrastructure services to occur simultaneously.

5. That Councillor Richard Aslett and Councillor Ruth Rainey be appointed to the Taihape Community Board for the third year of the triennium.

6. That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission to the Commerce Select Committee on the Shop Trading Hours Amendment Bill.

7. That any objections to the proposed closure on 27 February 2016 of Papakai Road for the hill climb event organised by the Taihape District Car Club be considered and determined by the Mayor, Deputy Mayor and Chief Executive.

8. That Council agrees to waive% of the hireage fees for Wilson Park during the Marton Country Music Festival 15-17 January 2016 inclusive and% of the hireage costs of trestle tables to be used during that event.

9 Proposed Treasury policies

The proposed policies and engagement plan are attached.

File: 3-PY-1-4

At its meeting on 26 November 2015, the Finance/Performance Committee considered the proposed Treasury policies, prepared by Brett Johanson, PricewaterhouseCoopers. These policies include the liability management and investment policies, both of which are required by section 102 of the Local Government Act 2002.

The Committee recommended the policies to Council for public consultation. It is not mandatory for such consultation to be done but, given the changes from the current policies (which reflect Council becoming a net borrower of funds), and the Council's significance and engagement policy, it is appropriate to ensure wide awareness of these policies and to provide an opportunity for the public to comment on them.

It is envisaged that Council would deliberate on submissions on the proposed policies at its meeting on 29 February 2016.

Recommendation

That the proposed Treasury policies (including the liability management and investment policies) be adopted for consultation from 18 January 2016 until noon on 19 February 2016 and that Council endorses the engagement plan for this.

10 Proposed Heritage strategy

The proposed Heritage Strategy and engagement plan are attached.

File: 1-CP-5

A revised Heritage Strategy was first considered by the Policy/Planning Committee at its 9 April 2005 meeting. Since then there has been further discussion and refinements to the strategy involving that Committee, Te Roopu Ahi Kaa and Rangitikei Heritage. Public input would now be useful.

It is envisaged that Council would deliberate on submissions to the proposed strategy at its meeting on 29 February 2016.

Recommendation

That the proposed Heritage Strategy be adopted for consultation from 18 January 2016 until noon on 19 February 2016 and that Council endorses the engagement plan for this.

11 Expressions of Interest regarding Council's community housing

A report is attached

File: 1-CP-7-2

Recommendations

1. That the report on "Community Housing Management" be received.
2. That Council staff seek clarification from the Marton Edale Home Trust Board, the Manawatu Community Trust, and The Consulate Group Ltd on the processes and timelines each envisages for becoming registered with the Community Housing Regulatory Authority or being formally associated with a registered social housing provider, and report back to a subsequent meeting of Council.

12 Targeted District Plan change

A memorandum is attached.

File: 3-EN-12-3

Recommendations

1. That the memorandum 'Targeted District Plan change' be received.
2. That Council
 - i. approves undertaking a targeted review of the District Plan which includes issues previously considered by the Policy/Planning Committee, particularly liquefaction/ground-shaking;
 - ii. requests the Chief Executive to propose an independent commissioner to conduct the hearings, should hearings be required;
 - iii. notes the objective to have the review process complete by 30 June 2016 with the change proposals for public submission formalised at Council's meeting on 29 February 2016; and
 - iv. authorises unbudgeted expenditure of up to \$40,000.

13 Deliberation on submissions to proposed amendment to the Animal Control Bylaw – Mataroa, Crofton and Scotts Ferry

A report is attached

File ref: 1-DB-1-9

Recommendations

- 1 It is recommended that the report 'Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton' be received.
- 2 That the Animal Control Bylaw is amended to exempt properties in Mataroa and Crofton from the restrictions on animals in the Residential Zone and, instead, the restrictions applied to animals in rural living zones be applied.
- 3 That the Animal Control Bylaw attached as Appendix 2 to the report 'Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton' be adopted [as amended/without amendment].

14 Consultation with residents of Dixon Way and Mangaone Valley road on options for reticulated water supply

A public meeting has been arranged for 21 December 2015.

15 Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants

A report is attached

File: 6-WW-1

Recommendations

- 1 That the report on 'Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants' be received.
- 2 That Council bring forward a sum of \$193,750 from the 2016/17 budgets for Hunterville wastewater treatment works to the 2015/16 financial year.
- 3 That the Council award Contract C1025 to Rob Burrell Earthmoving Limited for the removal of sludge from the Bulls WWTP for the sum of four hundred and thirteen thousand, three hundred and sixty-eight dollars, \$413,368.00, (excluding GST) for the removal, dewatering, transport and disposal of approximately 8,000 m³ of sludge (approximately 1200m³ of de-watered sludge).
- 4 That, subject to 5.2 above, the Council extend Contract C1025 with Rob Burrell Earthmoving Limited for the sum of one hundred and ninety-three thousand, seven hundred and fifty dollars, \$193,750.00, (excluding GST) for the removal, dewatering, transport and disposal of approximately 3,500m³ of sludge from the Hunterville WWTP (approximately 670 tonnes of de-watered sludge).

16 Receipt of Committee minutes and resolutions to be confirmed

Recommendations

- 1 That the minutes of the following meetings be received:
 - Hunterville Community Committee, 19 October 2015
 - Finance/Performance Committee, 26 November 2015
 - Taihape Community Board, 2 December 2015
 - Turakina Commuity Committee, 3 December 2015 *(to be tabled in available)*
 - Audit/Risk Committee, 7 December 2015
 - Te Roopu Ahi Kaa, 8 December 2015
 - Bulls Community Committee, 8 December 2015
 - Marton Community Committee, 9 December 2015
 - Hunterville Rural Water Supply Management Sub Committee, 14 December 2015 *(to be tabled if available)*
 - Ratana Community Board, 15 December 2015 *(to be tabled if available)*

- 2 That the following recommendation from the Finance/Performance Committee be confirmed:

~~15/FPE/109~~

~~That the Finance/Performance Committee recommends the draft Treasury Policy without amendment to Council for adoption for public consultation.~~

Matter dealt with in item 9

- 3 That the following recommendations from the Bulls Community Committee dated 8 December 2015 be confirmed:

15/BCC/052

That the Rangitikei District Council not put out Memorandums without consultation with groups referred to in Memorandums.

15/BCC/053

That Rangitikei District Council formulate Communication Plans to inform the Bulls Ward of all progress/decisions re Bulls Town Centre Plan.

17 Late items

18 Public Excluded

Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Council-owned property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

19 Future items for the agenda

20 Next meeting

25 February 2016, 1.00 pm

21 Meeting closed

Attachment 1

Rangitikei District Council

Council Meeting

Minutes – Thursday 26 November 2015 – 1:00 p.m.

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Present:	His Worship the Mayor, Andy Watson Cr Dean McManaway Cr Cath Ash Cr Richard Aslett Cr Nigel Belsham Cr Angus Gordon Cr Tim Harris Cr Mike Jones Cr Rebecca McNeil Cr Soraya Peke-Mason Cr Ruth Rainey Cr Lynne Sheridan
In attendance:	Mr Ross McNeil, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Mr George McIrvine, Finance & Business Support Group Manager Mr Hamish Waugh, Infrastructure Group Manager Mr Darryn Black, Asset Management Officer Ms Denise Servante, Strategy & Community Planning Manager Ms Katrina Gray, Policy Analyst Mr Alex Staric, Policy Analyst Ms Laura Richards, Governance Administrator
Tabled documents:	Item 7 Mayor's report File note 'Trans Pacific Partnership Agreement'

1 Welcome

His Worship the Mayor welcomed councillors to the meeting as well as guests Jake White and Makuini Paulger.

2 Public Forum

Rangitikei College recipients of Council Scholarships – Makuini Paulger and Jake White were invited to address Council.

Mr White thanked Council for its generosity. He said the scholarship will help with the costs at Victoria University where he will be studying towards a Bachelor of Commerce with a major in Finance and Accounting.

Ms Paulger also thanked Council for the scholarship she received. She will be attending Victoria University too, but taking Law and Arts. She said she has also received a scholarship from a prestigious law firm which includes an internship and a mentor.

His Worship the Mayor received letters of thanks from the students and they received congratulations from the Council.

3 Apologies/leave of absence

There were no apologies.

4 Members' conflict of interest

His Worship the Mayor reminded Councillors of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

His Worship the Mayor noted that Item 12 would be taken after his report.

6 Confirmation of minutes

Resolved minute number	15/RDC/325	File Ref
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That the Minutes and Public Excluded Minutes of the Council meeting held on 29 October 2015 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Gordon

7 Mayor's report

His Worship the Mayor spoke to his tabled report and the tabled File Note on the Trans Pacific Partnership Agreement.

Councillors discussed the Trans Pacific Partnership Agreement and how it may impact the district.

Resolved minute number **15/RDC/326** **File Ref** **3-EP-3-5**

That the Mayor's report to Council's meeting on 26 November 2015 be received.

His Worship the Mayor / Cr Aslett. Carried.

Resolved minute number **15/RDC/327** **File Ref** **3-EP-3-5**

That the Rangitikei District Council, while accepting that the Trans Pacific Partnership Agreement is intended to increase access to world markets, sees merit in Local Government New Zealand considering areas in the Agreement which might impact on the local government sector and require advocacy for change to central government.

AND

That Council endorses the Mayor's signing the Local Government leaders' climate change declaration.

His Worship the Mayor / Cr Belsham. Carried

12 Streetlight Maintenance Contract C1005 – Tender Recommendation

Mr Black spoke into the contract tenders. Councillors queried costs within recommended contract.

Resolved minute number **15/RDC/328** **File Ref** **5-CM-1:C1005**

That the report for 'Streetlight Maintenance Contract C1005 – Tender Recommendation' be received.

Cr Sheridan / Cr Jones

Resolved minute number **15/RDC/329** **File Ref** **5-CM-1:C1005**

That Council approve the award of the Streetlight Maintenance Contract C1005 to Alf Downs Streetlighting Limited for the sum of \$882,625.00 excluding GST.

Cr Jones / Cr Peke-Mason. Carried.

8 Administrative matters

Mr McNeil spoke to his report and responded to questions from Elected Members.

Resolved minute number **15/RDC/330** **File Ref** **5-EX-4**

That the report 'Administrative matters – November 2015' be received.

Cr Belsham / Cr Aslett. Carried.

Resolved minute number **15/RDC/331** **File Ref** **5-EX-4**

That Council acknowledges the scope, scale and complexity of the Infrastructure Shared Services Council Controlled Organisation investigation project and allocates up to \$125,000 as its share towards the completion of the investigation, which will be reported to Council in February 2016 as previously resolved

Cr Jones / Cr Gordon. Carried.

Resolved minute number **15/RDC/332** **File Ref** **5-EX-4**

That Council meets as a workshop on Thursday 10 December 2015, starting 9.30 am and holds its last formal public meeting on Thursday 17 December 2015, starting 9.30 am.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number **15/RDC/ 333** **File Ref** **5-EX-4**

That the draft schedule of meetings of Council, Community Boards and Council Committees for 2016 be adopted, with subsequent amendments confirmed by Council.

Cr Aslett / Cr Belsham. Carried.

Resolved minute number **15/RDC/334** **File Ref** **5-EX-4**

That His Worship the Mayor be authorised to sign, on behalf of the Council the feedback (without amendment) to the Local Government New Zealand position paper on the RMA sector.

Cr Sheridan / Cr Ash. Carried.

Resolved minute number	15/RDC/335	File Ref	5-EX-4
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That Council confirm that payment of \$7,383 be made to the Marton Returned and Service Association as approved in the adopted 2014/15 Annual Plan and in the disbursements of unspent funds in the 2014/15 Community Initiatives Fund.

His Worship the Mayor / Cr Jones. Carried.

Resolved minute number	15/RDC/336	File Ref	5-EX-4
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That Council authorises the Chief Executive to negotiate the sale of Council's forestry block at Toe Toe Road, i.e. Pt Awarua 4C6 Pt Lot 1 DP 10885 Sec 82 SO 27540 Blk VI Hautapu SD, Certificates of title 450/296 548/109, at the current market or its book value in Council's records, whichever is the greater.

Cr Belsham / Cr McNeil. Carried.

9 Proposed Bulls Multi-Purpose Community Centre – Appointment of Architects

Mr McNeil spoke to his report emphasising the Council's rate funding cap of \$1.6 million and suggesting that the funding milestones for the project would be needed soon.

Cr Ash left the meeting at 1.54pm and re-entered at 2.04 pm.

Resolved minute number	15/RDC/337	File Ref	1-CP-7-2
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That the report 'Proposed Bulls Multi-Purpose Community Centre – Appointment of Architects' be received.

Cr Gordon / Cr Sheridan. Carried.

Resolved minute number	15/RDC/338	File Ref	1-CP-7-2
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That Architecture Workshop be appointed as Architect for the Bulls Multi-Purpose Community Centre project on the following basis:

- being able to move through the design phases subject to approval from the Chief Executive of the preceding design phase;
- proceeding with the preparation of contract/tender documents being subject to progress with fundraising, with the opportunity for Council to set a target in this regard; and
- proceeding to construction being subject to achieving a pre-determined fundraising target.

Cr McNeil /Cr Gordon. Carried.

Resolved minute number **15/RDC/339** **File Ref** **1-CP-7-2**

That a local (Bulls) fundraising committee be established to secure the \$100,000 (minimum) local share of the project funding costs, and the appointment of members to the fundraising group be led by the Mayor and Bulls Ward Councillors in consultation with the Bulls Community Committee.

His Worship the Mayor / Cr Sheridan. Carried.

10 Future funding for youth development in Rangitikei 2015/16 – further update

Ms Servante spoke to her report and responded to questions from the Councillors. She noted the youth workers in the district do their jobs well and are appreciated for this. The Ministry of Social Development needed to make decisions on its future involvement and financial support of young people in the district.

Resolved minute number **15/RDC/340** **File Ref** **3-EN-12-3**

That the memorandum “Future funding for youth development in Rangitikei 2015/16 - update”, be received.

Cr Aslett. /Cr Jones. Carried.

T Resolved minute number **15/RDC/341** **File Ref** **3-EN-12-3**

That the Council requests that the Mayor and Chief Executive urgently press the Ministry of Social Development to provide a decision before 31 December 2015 on its future involvement in and financial support for the Marton Community Charter and services for young people in the southern Rangitikei, making it explicit that

(i) if financial support is not forthcoming from the Ministry, Council will provide no further financial funding to the Taihape Youth Hutt after 31 January 2016 or to the Marton Youth Club after 30 April 2016; and

(ii) if financial support is forthcoming from the Ministry, the community’s view on Council providing funding support with other agencies for youth services in Marton and Taihape will be specifically sought during the consultation processes for the 2016/17 Annual Plan.

Cr Aslett / Cr Sheridan. Carried.

Resolved minute number **15/RDC/342** **File Ref** **3-EN-12-3**

That, if financial support for youth services is confirmed by the Ministry of Social Development by 31 December 2015, Council approves unbudgeted expenditure of up to \$13,300 to keep the Taihape Youth Hutt and the Marton Youth Club operating until 30 June 2016.

Cr Sheridan / Cr Peke-Mason. Carried.

11 Consultation with residents of Dixon Way and Mangaone Valley Road on options for reticulated water supply

The Chief Executive advised that a meeting with property owners in the area would be arranged before Christmas, to include His Worship the Mayor and Taihape Ward Councillors.

13 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **15/RDC/343** **File Ref**

That the minutes of the following meetings be received:

- Marton Community Committee, 9 September 2015
- Marton Community Committee, 14 October 2015
- Finance/Performance Committee, 29 October 2015
- Bulls Community Committee, 10 November 2015
- Erewhon Rural Water Supply Management Subcommittee, 11 November 2015
- ~~Marton Community Committee, 11 November 2015 – inquorate~~
- Assets/Infrastructure Committee, 12 November 2015
- Policy/Planning Committee, 12 November 2015

Cr Sheridan / Cr Harris

Resolved minute number **15/RDC/344** **File Ref**

That the following recommendation from the Marton Community Committee dated 9 September be confirmed

15/MCC/067

That the Marton Community Committee recommends the Council install the appropriate advance warning signage at the Centennial Park courtesy crossing for the benefit and safety of both road users and pedestrians.

Cr Belsham / Cr Sheridan. Carried

No resolution made

That the following recommendation from the Marton Community Committee dated 14 October 2015 be confirmed

15/MCC/072

~~That Council approve the extension of the site at Centennial Park to establish a community garden to include the ex bowling green area.~~

Resolution accepted as a late item at Council on 29 October 2015 and agreed to.

Resolved minute number **15/RDC/345** **File Ref**

That the following recommendation from the Bulls Community Committee dated 10 November 2015 be confirmed:

15/BCC/050

That the Rangitikei District Council undertake an urgent investigation of these hazardous mobility scooter crossings in Bulls and Marton and action a solution to this problem.

Cr. Harris / Cr McNeil. Carried.

Resolved minute number **15/RDC/346** **File Ref**

That the following recommendation from the Policy/Planning Committee dated 12 November 2015 be confirmed:

15/PPL/113

That the Policy/Planning Committee supports the devolution to territorial authorities the power to make local bylaws to permit retail trading on Easter Sunday in all or any specified part(s) of their districts.

Cr Sheridan / Cr Gordon. Carried.

14 Late items

There were no late items.

15 Public Excluded

Resolved minute number **15/RDC/347** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Rates remission relating to the 2015 June flood event

Item 2: Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Rates remission relating to the 2015 June flood event	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Council-owned property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Belsham / Cr Sheridan. Carried.

Resolved minute number **15/RDC/348**

Resolved minute number **15/RDC/349**

Resolved minute number **15/RDC/350**

Resolved minute number **15/RDC/351**

Resolved minute number **15/RDC/352** **File Ref** **1-ER-2-2**

That in terms of its policy on remission of rates on land affected by natural calamity (and the criteria adopted for considering the impact of the June 2015 rainfall event), the Council has approved rates remissions totalling \$16,000 over eleven properties in the Rangitikei District, with this decision being included in the open section of the meeting.

Cr Sheridan / Cr Ash. Carried

Open meeting

16 Future items for the agenda

Six-month catch-up with Chief Executive in public excluded meeting.

17 Next meeting

Thursday 17 December 2015, 9.30 am

18 Meeting closed

Meeting closed 3.08 pm

Confirmed/Chair: _____

Date:

Attachment 2



Rangitikei
UNEXPECTEDLY...

REPORT

SUBJECT: **Administrative matters - December 2015**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 10 December 2015

FILE: 5-EX-4

1 Long-term mitigation for flood-prone areas in the District

- 1.1 One key issue from the June 2015 rainfall event is the need to secure enduring risk mitigation for the settlements at Whangaehu and Kauangaroa where there has been substantial flooding on four occasions in little over a decade. Horizons Regional Council have reconfirmed that raising stop-banks is not a viable option. Lifting houses to provide more free board beneath, if practicable, introduces the risk of people being stranded and leaves other assets, including vehicles, vulnerable to damage. One enduring solution would be to relocate residents in such communities.
- 1.2 Such a solution was given significant consideration in 2008. Attached (as Appendix 1) is the briefing report provided to the Strategic Planning & Policy Committee in September 2008. The Committee noted that central government would participate only on the basis that its share of costs was the same as local government and affected ratepayers. The Committee resolved “to maintain the current situation, that is manage the risk through provision of existing and potentially enhanced warning systems, good evacuation procedures and appropriate planning procedures”.¹
- 1.3 The need to find an enduring solution was raised in a recent letter from Te Aroha McDonnell (attached as Appendix 2). She asks Council to advocate collaboration with all relevant agencies to reduce the risk of flooding or improve the drainage around the village. While not mentioned, relocation would need to be considered, if only in terms of comparative costs. In 2008, effective flood mitigation at Whangaehu was estimated at \$1 million.

¹ Strategic Planning & Policy Committee, 25 September 2008: 08/RDC/243. The same report went to Horizons Regional Council which (on 28 October 2008) made the same resolution as Rangitikei but also noted ‘that a significant residual flood risk exists at Whangaehu Village and accordingly advocates for a managed retreat through appropriate planning processes’.

- 1.4 One potentially significant new development is recognition by the Ministry of Civil Defence & Emergency Management of the need to take a strategic approach in situations like Whangaehu Village. Attached (as Appendix 3) is the letter from the Ministry's Director which highlights the opportunity for local authorities to make a case to the Government for financial assistance together with a copy of section 33.6.1 of the *Guide to the National CDEM Plan 2015* (released on 1 December 2015). That case would need to be developed in conjunction with Horizons to ensure the evaluation of flood mitigation options was robustly presented. Given the Council's earlier position, a resolution to endorse this approach would be appropriate (and for advice of this to be conveyed to Ms McDonnell).

2 Offer of land to Council

- 2.1 There have been two recent instances where Council has been asked to consider assuming ownership of small parcels of land, at no cost. The relevant correspondence and location aerial maps are attached as [Appendix 4a and 4b](#).
- 2.2 In neither case is it possible immediately to invoke the abandoned land provisions of the Local Government (Rating) 2002 Act: section 77 does not allow a local authority to declare land abandoned until rates have not been paid for at least three years. To adopt this path would probably mean frustration for the present owners and neglect of the land parcels in question.
- 2.3 Two policy matters require consideration before accepting either offer. The first is potential interest from neighbours. The small land parcel (0.1550 ha) on the corner of Turakina Valley and Makuhou Roads adjoins the larger lot containing the Makuhou Hall, meaning Council is the primary neighbour: there would be no issue in managing both parcels as one. The section at 5A Missel Street² is in the Taihape Slip Zone. The risk of abandoned sections in this area was recognised by Council when the slip zone area was being designated. Council could assume ownership and invite tenders (at a nominal rent) from neighbours to keep the area tidy and use it as an extended garden.
- 2.4 The second matter is avoiding any transaction cost. That means in each case a requirement on the owner to pay for transferring the title to Council.
- 2.5 A recommendation is provided to authorise negotiating acceptance of both offers.

² Council's GIS and rating records show this as 5 Missel Street.

3 Amendment to schedule of meetings for 2016

- 3.1 At its meeting on 26 November 2015, Council adopted the initial draft schedule of meetings for 2016. That indicated that Council would meet on Thursday 25 February 2015, to include adoption of the consultative document for the 2016/17 Annual Plan and (if proceeded with) the statement of proposal to form a Council Controlled Organisation to deliver some aspects of the current infrastructure shared services.
- 3.2 Discussion with Manawatu District Council has led to the view that it is preferable for both councils to make these decisions (particularly those on the CCO) on the same day and at roughly the same time. This would mean Rangitikei meeting on Monday 29 February 2015 from 8.30 am rather than on the previous Thursday.

4 Ward Councillor membership of the Taihape Community Board

- 4.1 The representation arrangement for the Taihape Community Board includes two Taihape Ward Councillors. As all three Taihape Ward Councillors expressed interest in being members of the Board during the 2013-16 triennium, membership has been rotated on an annual basis among them. Cr Gordon and Cr Rainey were appointed for the first year of the current triennium, Cr Gordon and Cr Aslett for the second.³ Following that practice, a recommendation to appoint Cr Aslett and Cr Rainey for the remainder of the triennium is included.
- 4.2 The Ward Councillor who is not formally a member has speaking rights at any meeting of the Board but may not vote.

5 Town centre plan update

Taihape

- 5.1 At its meeting on 25 November 2015, the Taihape Area School Board of Trustees agreed to the concept of a MoU between the Ministry of Education and Council. A draft agreement has yet to be formalised for forwarding to the Ministry of Education. Such agreements are typically based on a template provided by the Ministry.

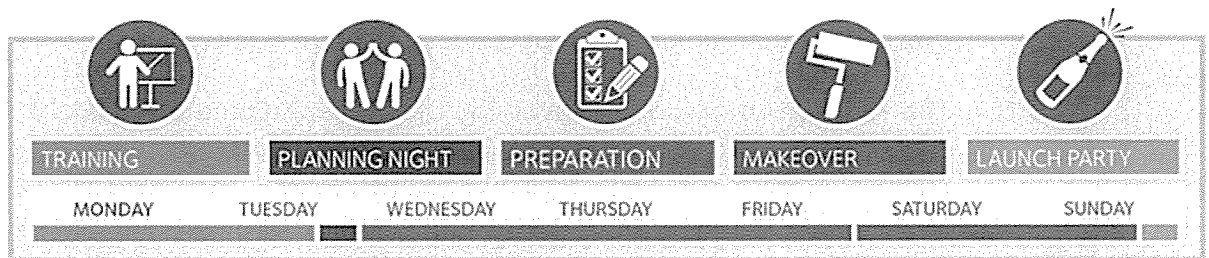
³ Council 31 October 2013: 13/RDC/279: Council 27 November 2014: 14/RDC/244.

Marton and Bulls

- 5.2 An information night was held in Bulls on Monday 7 December 2015 and in Marton on Tuesday 8 December 2015. Approximately 25 people attended in Bulls and 30 people attended in Marton. Most people signed up for the place-making training and/or the planning night, which are the first two elements of the 7 Day Makeover. During the next two months, those present were asked to spread the word and to think about resources that can be added to the \$5,000 provided by Council.

- 5.3 The schedule for the makeovers is given in the image below.

Bulls 7 Day Makeover 1-7 February 2016
Marton 7 Day Makeover 8-14 February 2016



Hunterville

- 5.4 No further progress to report.

Turakina

- 5.5 A date is yet to be confirmed for the 1-Day Exploring Possibilities workshop in Turakina.

Mangaweka

- 5.6 The 1-Day Exploring Possibilities workshop in Mangaweka was held on 6 December 2015. Approximately 10 people attended over the day, with all attendees looking forward to implementing a range of projects. The first project will be focused on developing a local green space with seating.

Ratana

- 5.7 The 1-Day Exploring Possibilities workshop has been confirmed for 30 January 2016.

6 MW LASS update

6.1 The latest newsletter from MW LASS is attached as [Appendix 5a](#). Directors have confirmed a two-year appointment of a strategic Health and Safety Co-ordinator. The purpose of this appointment is two-fold:

1. To provide guidance/support for member councils to effectively implement/respond to the new Health & Safety requirements taking effect in April 2016, and

2. To assist member councils achieve/maintain ACC's tertiary accreditation for Health & Safety, which allows for a significant reduction in ACC premiums.

6.2 The latest newsletter from Archives Central is attached as [Appendix 5b](#). While this issue has nothing specific on Rangitikei, it notes the introduction of electricity in Wanganui (1908) and Eketahuna (1909). Rangitikei's towns were not far behind: For example, Taihape established its hydro scheme on the Hautapu in 1912; a year later the Taihape Borough Engineer recommended that the town's sewage disposal tank be lit by electricity (since it would only be used at night), noting that "if this were done the swimming baths could also be lit from the same wire, and a certain amount of revenue could thus be derived from evening carnivals".⁴

7 Licence to occupy buildings on the former Taihape College site (Rauma Road)

7.1 The Ministry of Education has now provided a draft licence to occupy the site of the former Taihape College, 55 Rauma Road (copy attached as [Appendix 6](#)). This provides a potentially helpful mechanism for local community organisations to continue having use of the remaining buildings so long as they remain under government control. The property is now formally under the control of the Crown Property Centre of Excellence at Land Information New Zealand (LINZ).

7.2 The facilities are offered on an "as is where is" basis, so there will be no reimbursement for any remedial work done and no obligation on Council to do it. An inspection will be arranged to be sure that compliance requirements, especially fire safety, are met. There are still a number of details to be worked through, particularly around the likely cost to Council (which it is intended to recover from the organisations using the facilities). The Chair of the Taihape Community Board has already provided comment on the draft licence and she will be kept informed of progress in finalising it.

⁴ Wanganui Chronicle, 31 January 1913.

- 7.3 A further report will be provided to Council once the implications and costs of the proposed licence are fully understood: at that time (if realistic to do so) Council would be asked to authorise signing as licensee.

8 Shop Trading Hours Amendment Bill

- 8.1 At its meeting on 12 November 2015, the Policy/Planning Committee considered the Shop Trading Hours Amendment Bill. It will allow territorial authorities to make bylaws to permit shops to open on Easter Sunday in their districts (or specified parts of their districts). Prior to adopting such a bylaw, the special consultative procedure in section 83 of the Local Government Act 2002 must be used. The Bill proposes to safeguard the ability of shop workers to refuse to work on Easter Sunday without giving a reason and to ensure their ongoing employment is not adversely affected in making such a refusal.
- 8.2 The Committee supported the devolution of this decision to territorial authorities, rather than having it legislated nationally. Council endorsed this at its meeting on 26 November 2015.
- 8.3 Submissions close on 21 January 2016. A draft submission to the Commerce Select Committee is attached as [Appendix 7](#). It notes the inconsistency of the review provisions with those for bylaws made under the Local Government Act 2002.

9 Proposed road closures

- 9.1 An application has been received from the Taihape District Car Club to close Papakai Road for a hill climb event on 27 February 2016, 9.00 am to 6.00 pm. The advertisement and promotional material is attached as [Appendix 8](#).
- 9.2 This is a regular event, and objections have not been made previously. However, if an objection is received, the usual practice of leaving it to the Mayor, deputy Mayor and Chief Executive is recommended. In this instance there are no alternative routes available.

10 Request for waiver of all fees

- 10.1 The annual Marton Country Music Festival will next be held on Wilson Park during 15-17 January 2016.
- 10.2 Anne George, the Festival's secretary, has written requesting a waiver of fees for hiring the Park for this high-profile event over these three days and borrowing trestle tables from the Marton Memorial Hall. Her letter is attached as [Appendix 9](#). There will be additional costs for cleaning the toilets in the park during this period but the Festival is prepared to meet these.

- 10.3 The normal charge for exclusive use of a Council park for a festival is \$657 per day. Trestle table hire is \$15 per table. The fees were fully waived for last year's event, but this pre-dates the review of delegations in this area.
- 10.4 Council considered this request at its last meeting on 26 November 2015. Granting a total waiver is outside the delegation given to the Chief Executive for reducing or waiving fees for the exclusive use of Council facilities.⁵ Council asked for details on requests given in other comparable situations.
- 10.5 Events that have been exempt from fees in the past, include the Music in the Park (at Bulls Domain), Marton Harvest Festival, and Market Day (both held at Marton Park), and Community Carols (Memorial Park). Events such as these are seen as 'family' events rather than 'special interest'. They also do not charge an entry fee, and are therefore accessible to all.
- 10.6 Events that are charged a hireage fee include Taihape A & P Show, Taihape Gumboot Day, Taihape Area Dressage Show, and Equestrian events. These groups are eligible for a reduction in fees as provided in the Schedule of Fees & Charges.
- 10.7 The Gypsy Traveller Shows and Circus events are charged full hireage fees.

11 Staffing

- 11.1 The Building Control and Compliance Officer vacancy attracted seven applications. Four were short-listed for interviews on 11 December 2015.
- 11.2 Trevor Gunn has commenced as Animal Control Officer.
- 11.3 Janet Grieg will start as Information Services Team Leader on 11 January 2016. She has previously worked in this field at MidCentral District Health Board and Horowhenua District Council.
- 11.4 In the Parks team, Ben Woolston has been confirmed as a permanent employee effective from 30 January 2016; Danielle Morehu's contract has been extended to 30 June 2016.

⁵ Council, 1 October 2015: 15/RDC/276. The Chief Executive could reduce the fees by 50% because the event has secured financial assistance from the Council's Events Sponsorship Scheme: the Festival sought \$6,500 in the first round of that Scheme (August 2015) and was granted \$2,550.

12 Recommendations

- 12.1 That the report 'Administrative matters – December 2015' be received.
- 12.2 That the Chief Executive be authorised to prepare a proposal, in terms of the Special Policy for recovery in section 33.6.1 of the *Guide to the National CDEM Plan 2015*, for an enduring solution to the flood-prone properties in Whangaehu Village and Kauangaroa.
- 12.3 That the Chief Executive be authorised to accept the offer to transfer title to Council for:
- Lot 1 DP 30220, corner of Turakina Valley and Makuhou Roads, and
- 5A Missel Street, Taihape,
- provided that, in each case, the present owner pays all costs to transfer title to the Council and that it is feasible to make arrangements to keep the area tidy and inoffensive to neighbours.
- 12.4 That Council meets on Monday 29 February 2016 starting 8. 30 am instead of Thursday 25 February 2016 to allow decisions about consulting on the proposed Council Controlled organisation for infrastructure services to occur simultaneously.
- 12.5 That Councillor Richard Aslett and Councillor Ruth Rainey be appointed to the Taihape Community Board for the third year of the triennium.
- 12.6 That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission to the Commerce Select Committee on the Shop Trading Hours Amendment Bill.
- 12.7 That any objections to the proposed closure on 27 February 2016 of Papakai Road for the hill climb event organised by the Taihape District Car Club be considered and determined by the Mayor, Deputy Mayor and Chief Executive.
- 12.8 That Council agrees to waive% of the hireage fees for Wilson Park during the Marton Country Music Festival 15-17 January 2016 inclusive and% of the hireage costs of trestle tables to be used during that event.

Ross McNeil
Chief Executive

Appendix 1



Rangitikei
UNUSUALLY...

REPORT

SUBJECT: WHANGAEHU VILLAGE

TO: Strategic Planning and Policy Committee, RDC
Horizons Regional Council

FROM: Clare Hadley, Chief Executive, RDC
Ged Shirley, GM Regional Services & Information, HRC
Allan Cook, GM Operations, HRC

DATE: 17 September 2008

FILE: RI/1

- 1 Whangaehu Village was badly affected by flooding in both the 2004 and 2006 events. After these events, Horizons Regional Council undertook studies to see what actions could be taken to reduce risk to the Village. Advice to that Council and to the residents was that there was no suitable engineering solution to provide mitigation at a cost for the community to afford. Instead, the focus was put on flood warning systems plus avoidance of further development and it was agreed that officers would approach central government to ascertain whether funding support would be available.
- 2 A meeting was held with representatives of Department of Internal Affairs, Ministry of Civil Defence & Emergency Management and the two councils in February 2008. At that meeting it was made clear to council staff that any relocation assistance would be based upon residents being willing to relocate, and able to make a financial contribution to costs. (The formula that Government has used in past situations is for local government, central government and homeowners to all share the burden of cost in relocation.)
- 3 The Turakina Community Committee was advised of the meeting with central government, and on behalf of the residents of Whangaehu Village have registered their interest in relocation, as per the letter attached as Appendix 1. It is appropriate to note, however, that this is not representative of all residents in the village. It is also interesting to note that three properties have changed hands since the 2004 floods (with one property being purchased after the 2006 flood). It would be fair to conclude that as the situation at the village, as regards flood or erosion risk, has not changed since 2004, at least those new property owners should accept some responsibility for the situation they now find themselves in.

- 4 It also appears that expectations have risen considerably on the possible support that local and central government could offer the residents. Whilst there is benefit to the two councils in the area being vacated in terms of emergency management, this is not seen as enough of a benefit to be able to justify to district ratepayers the part funding of a collective relocation.
- 5 At this point, it is appropriate to consider this in the context of the original report to Horizons Regional Council. The original flood risk assessment report noted that cost effective flood mitigation options to reduce the flood risk would be at least \$1.0 million, which was likely to be well beyond the affordability of the community. It noted that there are approximately 10 houses in the flood risk area which were relatively old, and likely not to be viable to raise. *“Progressive relocation of houses and/or residents in the medium term appears to be the soundest flood mitigation option”*. In the discussions that have ensued residents appear to be overlooking the progressive nature of any relocation and instead looking for a collective relocation in the short term. It is also appropriate to remember that not all properties in Whangaehu village are affected. This also seems to have been overlooked in recent discussions.
- 6 The majority of affected Whangaehu village residents are unlikely to have the financial resources that would allow them to abandon their properties and relocate themselves now without assistance. The properties at Whangaehu have a low market value (rateable values vary between \$40,000-130,000; market value is likely to be less). Similarly, ratepayers of both the district and region do not have the financial resources to make substantial contributions to relocation.
- 7 In considering the most appropriate way forward, reference has also been made to other locations around the country where relocation has been proposed. Central government officials have been clear that issues of equity and ensuring no precedent is created must be considered. Details of previous offers have been sought, but have not yet been received.
- 8 The options which officers have considered include:
- 8.1 Doing nothing more than currently is happening – ie managing risk by flood warning systems and good evacuation routines and minimising risk by not allowing further development to occur in the flood risk area.
- This is not seen as ideal because of the recognition that Whangaehu floods regularly (water starts overflowing the river bank immediately adjacent to the village in a 10 year return period flood, and significant flooding occurs in a 20 year return period flood). It is acknowledged that there is potentially a greater safety risk at Whangaehu than just risk to property.

8.2 Reconsidering the affordability of flood mitigation works on the basis of a regional contribution and a wider spread of costs across the District.

This is not seen as realistic, given the high cost of works and the small community of interest that would benefit. Furthermore the level of residual risk in this location is considered to be unacceptable

8.3 Maintaining warning systems and preventing further development, while at the same time progressively relocating the community as affordable opportunities arise. On this basis it could take say 10 to 20 years to completely relocate the community from the flood risk area.

This is in effect the progressive relocation option first mooted in the officers' report to Horizons Regional Council in 2007, and is similar to that applied over a period of some years in the case of Ohura.

There are then two options within this: one is to not to budget funding, but rather to cope as and when the properties become available; the alternative is to create a trust fund in partnership with Horizons and central government. The former option may be unpalatable in terms of demonstrating commitment; the latter could require significant administration.

A protocol would need to be developed to address a number of issues, including but not necessarily restricted to the following:

1. The rate at which properties could be purchased and therefore the annual contributions to be made to a joint trust fund. For example if an average of one property was purchased each year, it could take 10 years to totally eliminate the risk (it could take longer if property owners chose not to relocate within this timeframe);
2. The maximum level of funds to be held in trust at any time;
3. The contribution of landowners (which may depend upon the basis of valuation agreed between all parties);
4. The basis of valuation to be applied in purchasing properties;
5. The process for removing dwellings, preventing future building on the site and disposing of the land; and
6. Administration of the joint trust fund (which Horizons have indicated that they would look to the District to) including the length of time the trust would be in existence, and the use of any funds not expended within that timeframe.

A Memorandum of Understanding between Rangitikei District Council, Horizons Regional Council and Central Government would be required to formalise an agreed protocol. Given the officials' advice at previous meetings, officers' advice to both Councils would be that any commitment from local authorities should be subject to central government participation in the solution. In turn,

central government had previously indicated they would require property owner participation. This may need further consideration. It would seem fair that property owners participate where the basis of valuation is on market value (without flood risk, ie comparable to non affected properties in Whangaehu); on the other hand, if the basis of valuation is on the basis of the flood risk, then the property owner will already have made a sacrifice and this requirement may become onerous.)

8.4 Jointly funding relocation now of all affected residents in the village.

This would require the purchase of all affected properties in the village and for the costs to be apportioned between the two Councils', Central Government and the residents. It is expected this approach would generate unrealistic expectations as to property values and would require substantial funding commitments through Councils' LTCCPs. It is unlikely that the option would achieve the required level of community support.

9 Recommendation

9.1 That the Strategic Planning & Policy Committee resolves to either:

- a. Maintain the current situation, that is manage the risk through provision of existing and potentially enhanced warning systems, good evacuation procedures and appropriate planning processes; or
- b. Maintain the current situation and also seek ratepayer endorsement through the 2009/19 LTCCP for local authorities to partner with central government to assist with a programme of progressive relocation of residents from the flood risk area.

9.2 If the Strategic Planning & Policy Committee resolves to seek ratepayer endorsement then officers be requested to formulate protocols for funding and processes with central government, for inclusion in the draft 2009/19 LTCCP.

Clare Hadley
Chief Executive
Rangitikei
District Council

Allan Cook
GM Operations
Horizons
Regional Council

Ged Shirley
GM Regional Services & Information
Horizons
Regional Council

Appendix 2

686 State Highway 3
RD 2
Whanganui

20 o Whiringa a rangi2015

Tena koutou HW Mayor Andy and District Councillors,

First thank you to Mayor Andy for your conversation and discussion held at a meeting at your Council building at Marton last month.

After this meeting, my husband and I assessed the main points of this meeting and the outcomes we wish to pursue on behalf of the residents of Whangaehu Village. I reflected also on the discussion of the meeting held at Whangaehu Marae the week beginning Monday 27th June where I expressed strongly my opinion with respect to advocacy role to facilitate dialogue that will **formally request inter agency collaboration** with organisations such as Horizons Regional Council, Hazards and Natural Disaster experts of NIWA, NZ Transport Agency in association with the Rangitikei District Council and others with respect to engaging the necessary resource to providing **options to reduce flood risk or investigate viable options to improve the drainage around the Whangaehu Village** in the future.

We request that Council collectively sit down and discuss this issue and provide a response that offers a plan with options that include the above and will help remedy the situation and or help us to consider other possible options.

When I visited Mayor Andy at Council, I walked away with a copy of the freshly printed Rangitikei District Long Term Plan. In this document, I noticed no reference to reduce or improve the flood risk specifically to Whangaehu Village or the Whangaehu surrounding area. Before 20 June, the Whangaehu Village had flooded 3 times in 11 years and the Rangitikei District Council has not included any action plan to address the potential flood risk to the residents of Whangaehu. I ask that the Rangitikei District Council reconsider this position to include this item as a special project for working collaboration with Horizons Regional Council.

In my experience in conversation with our insurer, we have agreed to await further advice from the Rangitikei District Council before deciding on future options for our home at Whangaehu Village.

The personal interface and bridge between the Rangitikei District Council and the residents of Whangaehu is left to the advocacy skill of the Turakina Ward candidate, the respectable Mrs Soraya Peke-Mason. She has certainly been the tireless servant of the Rangitikei District Council to the residents affected in the recent natural disaster of 20 June 2015 together with the staff of Te Runanga o Ngati Apa. I respectfully request that additional support to the residents of Whangaehu Village to administer the planning process to address this request is also carefully considered by the Rangitikei District Council.

In your role as Mayor Andy, I have built a huge amount of respect for the thoughtful and patient approach in your leadership style as I attempt to advocate for a mutual resolution to the repeated flooding issues at Whangaehu Village. May the relationship continue to prosper and the reputation of the Rangitikei District Council improves with activity to address this critical issue.

Te Aroha McDonnell
Formerly of 25 Whangaehu Village Road
RD 11
Whanganui

CC: Horizons Reg. Council – Bruce Gordon/Michael McCarthy

Appendix 3



Ministry of Civil Defence & Emergency Management

Te Rākau Whakamarumaru

12 November 2015

Ref: Doc No. 3105676

Ross McNeil
Chief Executive
Rangitikei District Council
Private Bag 1102,
Marton 4741

RECEIVED

18 NOV 2015

To: RM
File: 1-ER-1-3
Doc: 15 0850

Dear Ross

WHANGAEHU FLOOD RISK

Thank you for your email of 8 September 2015 about discussing a strategic approach to dealing with communities such as Whangaeahu, where existing residential development lies within areas at high risk of flooding. You suggest that planning tools currently provided by the Resource Management Act 1991 may not provide a complete solution when faced with existing use rights. I suggest that you contact the Ministry for the Environment, who administers this Act, with regards to this issue.

Non-regulatory means of facilitating removal of residential development from high risk areas, such as providing residents with financial assistance to move, is another option. Current government policy for financial assistance is set out in the *Guide to the National CDEM Plan 2015* (the Guide) due to come into force on 1 December this year. The Guide (Section 33.6.1: Special Policies) provides an opportunity through special policy for local authorities to make a case to the government for financial assistance where they face circumstances that warrant an exception being made to the standard policies, in terms of the scope or amount of assistance.

The onus is on the local authority to provide a robust case to justify special policy assistance. The Guide provides advice on what information is needed to support a local authority's proposal.

Should you wish to pursue a special policy proposal, please let us know.

Yours sincerely

Sarah Stuart-Black
Director CDEM

33.6 Special policy for recovery

164 Special policy for recovery

Special policy financial support may be available to local authorities in cases where, to decrease the likelihood of the occurrence of a similar emergency, funding in addition to existing resources is required for--

- (a) new programmes of work to meet specific needs in an affected region; or*
- (b) the upgrading of facilities to a level that is higher than existed previously.*

33.6.1 Special policies

Special policies are those policies which provide for support to local authorities to undertake programmes of work (that is, as part of recovery) that will decrease the likelihood of the recurrence of an emergency in the future. This may include upgrading facilities. Government expects local authorities to consider future risk reduction as part of recovery.

However, local authorities may consider that they face circumstances that warrant an exception being made to the policies already discussed, either in terms of the scope or amount of assistance. In such cases, local authorities should advise MCDEM that they seek such extraordinary assistance.

The onus is on the local authority to justify government funding of their proposal through their evaluation of options and other funding sources and community consultation.

Special policies which may be necessary for a specific situation cannot normally be defined in advance but regard will be had to Part 10 of the *National CDEM Plan 2015*. Special policies require specific approval from Cabinet for funding from central government. They will normally be for fixed financial amounts and for set periods of time rather than for open-ended amounts or periods of time. Other non-financial special policy assistance may be considered on a case-by-case basis, if necessary.

Proposals for financial support for special policy programmes of work (other than for recovery) may also be considered at Cabinet's discretion. Consideration of these proposals will be:

- ♦ dependent upon the applicant justifying government funding of their proposal through their evaluation of options and other funding sources and community consultation, and
- ♦ dependent upon the provisions made for risk management by the applicant.

Financial support for local authorities

Special policy financial support from central government is not available routinely, and it should not be factored into risk management plans. It is intended to assist communities in those rare circumstances where disasters of an unusual type or magnitude cause damage that overwhelms community resources.

In considering proposals for special policy financial support, Cabinet will examine closely all other provisions made for risk management by the local authority or individual concerned. Government's expectation is that those responsible for risk management will make full and comprehensive provisions for dealing with all foreseeable risks.

Criteria	<p>For each request for special policy financial support received, specific criteria will be developed for use in the assessment process. Although each case will be different, the specific criteria will likely include the three factors of:</p> <ol style="list-style-type: none"> 1. critical risk reduction 2. local responsibility, and 3. funding/financial hardship issues. <p>To meet these criteria, local authorities will demonstrate that:</p> <ul style="list-style-type: none"> ♦ there has been damage from an emergency of unusual type or magnitude that has overwhelmed community resources ♦ the proposed solutions reduce the likelihood that such damage will occur again, and are long-term in nature ♦ these are new programmes of work to meet the specific needs for emergency recovery ♦ the local authority has met its responsibilities to undertake risk management, and ♦ funding is not available from council resources. <p>Requests for special policy financial support will also be considered against the overall intentions of Government to ensure that effective long-term solutions are put in place to ensure the safety and well-being of citizens without detracting from the fact that readiness, response, recovery and prudent hazard mitigation planning (risk reduction) are the responsibility of the local authority.</p>
Provision of information to support proposals	<p>Requests for special policy financial support are usually presented as formal business cases, prepared by the local authority(s) involved.</p> <p>The business case should outline:</p> <ul style="list-style-type: none"> ♦ the event and the damage caused (or likely to be caused) ♦ the proposed hazard mitigation works, including how the work would reduce community risk ♦ costs of the proposed mitigation work, including information on the affordability of the work for the affected community ♦ technical details on what the mitigation work involves, and ♦ any other information that supports the case. <p>Government funding is not usually provided for the preparation of a business cases for special policy financial support.</p>
Financial administration	<p>Payment for any special policy financial support is approved by Cabinet. There is no prescribed formula to determine the level at which Government support is provided in the form of special policy financial support; Cabinet will identify and approve the overall appropriate mix of government financial support to be provided.</p> <p>In special policy cases, loans rather than grants may be appropriate. Where administratively practicable, the principle of 'affordable finance' will be followed. This means that the interest rate for any loans made for recovery assistance purposes will be set at a level which can realistically be afforded by the recipient. The appropriate rate will be established by negotiation between MCDEM and the local authority.</p> <p>Special policies, when approved, will be administered through a department (in most cases the Department of the Prime Minister and Cabinet) with funding coming from the Government. Government grants for emergencies are to be covered by agreements between the Crown and recipients which require that grant monies be held in special interest-bearing bank accounts, and that surplus funds and any interest earned on such funds are to be returned to the Crown. This does not apply where the local authority has already paid these costs in full. The Director of CDEM will monitor the implementation of the special policy and undertake further coordination if necessary.</p>

Appendix 4a

RECEIVED

05 NOV 2015

To: R.M.M.H.
File: 6-CF-4-1
Doc: 45 311

107 Best St.,
Wagga Wagga
N. S. W. 2650
28. 10. 15.

Rangitikei District Council,
Dear Sirs,

Re Lot 1 DP 30220 BLK IX Whangaehu SD

The owner of this tiny parcel of land has passed away, and, as executor of the will of David John Barnhill, I am now handing the land back to the Rangitikei District Council at no cost as no one in his family want to take possession of it.

I enclose a copy of his death certificate.

yours sincerely,
(Mrs) J. I. Barnhill

copy also to Horizons Regional Council

Lot 1 DP 30220, Makuhou and Turakina Valley Roads

Print Date: Wednesday, 9 December 2015
Print Time: 8:33:45 p.m.



Scale: 1:914
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 5572789.75661571, 1796839.34245949
5572599.61669287, 1797160.43008015

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
If the information is relied on in support of a resource consent it should be verified independently.

Appendix 4b

Rangitikei District Council

Private Bag 1102,

Marton 4741

November 8th, 2015

RECEIVED

16 NOV 2015

To: RM
File: 6-CF-4-1
Doc: 15 0848

To the Chief Executive of Rangitikei District Council,

My wife and I own a property at 5A Missel Street Taihape.

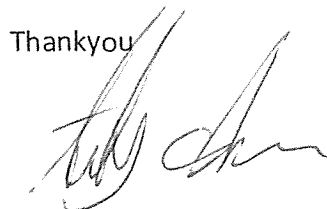
Earlier this year our house burnt down and we proceeded to look into the process of re-building.

After making contact with the council to discuss the fact the property is in a "slow moving slip zone" and being informed that there are numerous building restrictions in place we have decided we are not going to re-build on that section as we would not be unable to build a property which suits our needs.

We therefore would like to give the land back to the council free of cost.

We look forward to hearing from you in regards to this matter.

Thankyou



Sam Janes



17/11/2015

5 Missel Street

Print Date: Wednesday, 9 December 2015
Print Time: 8:40:40 p.m.

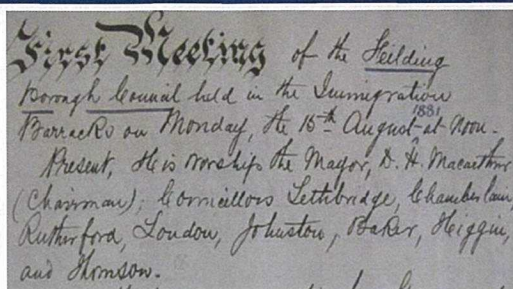


Scale: 1:753
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 5604099.56240328, 1839248.94919113
5603942.7929972, 1839513.68431271

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The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
If the information is relied on in support of a resource consent it should be verified independently.

Appendix 5a



WELCOME

Welcome to the Archives Central newsletter. This is a monthly update that lets you know what we are up to, the sorts of archives we hold in the stacks and a bit about the history of the region.

HIGHLIGHTS OF THE MONTH

Over October we had:

- 48 requests lodged with archives staff
- 1,960 unique visitors to the Archives Central website

MANAWATU AERIAL MOSAICS ONLINE

We have recently had a number of requests for aerial photographs of rural areas. To make access to these easier, we have processed and scanned the various aerial mosaics held in the Manawatu District Council Collection.

The scale of these is 1:15,840, which means they aren't too detailed, but it is possible to make out buildings and other landscape features. Mosaics are held for Kiteata, Manawatu, Pohangina and most of Oroua Counties and cover 1942-1968.

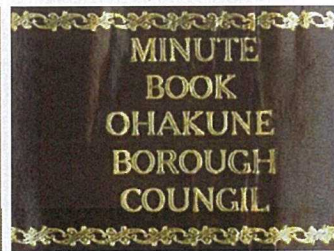
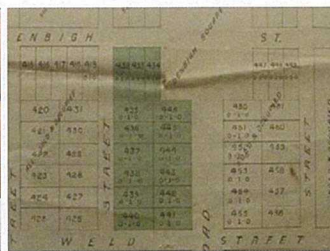
Other aerials that we have added online recently are:

- A set of five photos covering the western portion of Kairanga County from 1958
- Aerials of Feilding Borough for 1971, 1980 and 1985



STAFF ONSITE
8.00am - 5.00pm Monday - Friday
for enquiries

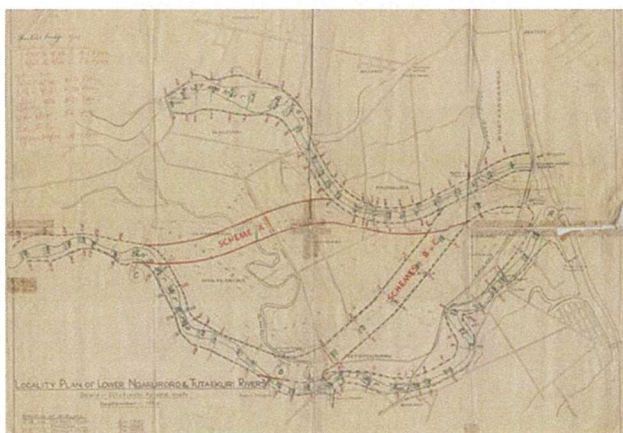
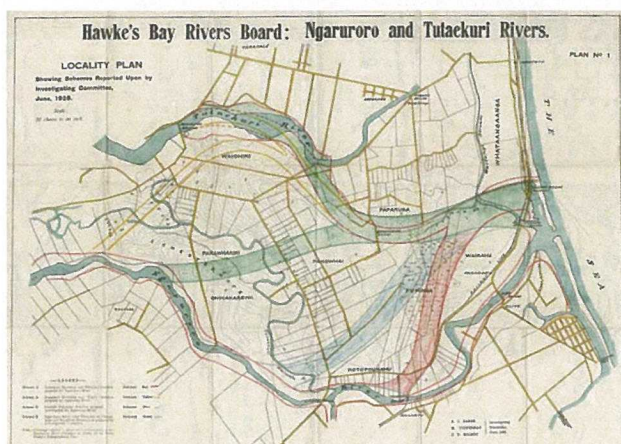
READING ROOM
Open to Public 1.00pm - 5.00pm
Tuesday to Friday



- Email: enquiries@archivescentral.org.nz
- Phone: (06) 952 2819
- Find us on Facebook. Search: Archives Central



MWLASS
breaking boundaries, building opportunities



FROM THE STACKS – PAPERS ON RIVER PROTECTION WORKS IN THE HERETAUNGA PLAINS

This item is a compilation of documents, original correspondence and reports relating to floods and river protection works in the Heretaunga Plains. It is mainly from the Hawke's Bay Rivers Board, but includes some later documents from the Hawke's Bay Catchment Board.

It's not clear who originally created this, but it provides a fascinating window into the effort spent on building flood protection works and includes a number of maps and plans.

The item starts with an interesting letter, reproduced from the NZ Times, from an early settler, and how he saw the land: "I always looked upon it as a mud flat, sometimes in the heat of summer fairly dry, but still a mud flat entirely formed by deposits from flood waters of the rivers. And this process of formation has gone on ever since, and will continue unless diverted by engineering skill and large outlay."

The papers have all been scanned and can be viewed on the Archives Central website. Certain documents have been used in the exhibition "Protecting the Heretaunga Plains".

DID YOU KNOW?
-Eketahuna Electricity

In the early days of electricity, its main use was for lighting streets, homes and businesses. Wanganui Borough was the first council in the Manawatu-Wanganui Region to set up an electricity undertaking in 1908. Eketahuna Borough was the second.

The Borough council was set up in 1907 and the first Mayor, A H Herbert, was in favour of electricity for lighting the town, declaring it to be cheaper to install and cheaper to run.

After running a poll, the ratepayers voted to raise the loan for the works. Following installation of the plant, the street lights were first turned on 25 May 1909.

Residents also quickly took the opportunity to light their houses with electricity and enjoy the other benefits of this modern marvel!

In 1922 the Tararua Electric Power Board was established and they took over the equipment. They operated the plant until 1924 when the Mangahao dam was opened.

1912		1912	
July 1	To Instalment	July 15	By Cash 1912
Aug 1	do	Aug 15	By Cash 1912
Sept 1	do	Sept 15	By Cash 1912
Oct 1	do	Oct 16	By Cash 1912
Nov 1	do	Nov 11	By Cash 1912
Dec 1	do	Dec 31	By Cash 1912
Jan 1	do		
Feb 1	do		
March 1	do		
		15	2
		8 15	8 15

Appendix 5b



NOVEMBER 2015 ISSUE #11

■ WHAT IS MW LASS?



MW LASS stands for Manawatu-Wanganui Local Authority Shared Services. This is an initiative of seven councils in the Manawatu-Wanganui Region. This includes the Ruapehu, Wanganui, Rangitikei, Manawatu, Tararua and Horowhenua District Councils, as well as Horizons Regional Council.

The aim of MW LASS is to find ways of working together to provide services to our communities more efficiently and effectively. MW LASS is overseen by eight directors, the Chief Executives of each of the councils and an external director, Craig O'Connell.

■ MESSAGE FROM THE EXECUTIVE OFFICER

"Where you come from is not nearly as important as where you are going."

I would like to take this opportunity to farewell Peter Till, as he transitions into retirement, and acknowledge his valued contribution to the MW LASS Board. On that note, I would also like to welcome Clive Manley who will become the new Ruapehu District Council Board member.

The past few weeks has seen the HR project team involved in the recruitment process for the LASS Health and Safety Project Leader. There were many very capable applications for this fixed term role and it is expected that the new LASS employee will commence the role in January 2016.

While all projects have made notable progress, specific mention must go to the Regional Building Consent Authority project team. This team has identified the scope of work to be undertaken and is well underway on the journey to develop a regional authority. The work being done by this team will build on the good work already accomplished by the Regional Building Consent Authority Cluster Group.

The next National LASS joint meeting will be held in Taupo on 1 December. Members from MW LASS, BOP LASS, Waikato LASS, Hawkes Bay LASS and the West Coast Cluster will be in attendance. The purpose of these meetings is to share knowledge, and identify other potential projects that could be achieved more efficiently and effectively. This collaboration can assist in achieving bigger gains and savings for the benefit of our communities and ratepayers.

Craig Grant
Executive Officer, MW LASS



Craig Grant

■ DAVID CLAPPERTON BIO

David became a director of the MW LASS Board in 2013 when he was appointed Chief Executive of Horowhenua District Council. This followed 12 years in Local Government where he has held senior roles in two different Councils. His unique leadership style offers an innovative and fresh perspective to Local Government.

David's strengths are strategic and analytical thinking, business development, financial and change management. He has a real passion for Local Government, particularly economic and community development. David strongly believes that working as a LASS creates a multitude of opportunities and huge benefits for those involved.

"It's about collaboration, being innovative and bold in our decisions. The benefits for individual councils are endless, but we must continue to think smart and act even smarter, it is then that the savings and efficiencies will occur."

David is currently a member of the LGNZ Chief Executive's Forum and chairs the Authority User Group which meets several times a year.



David Clapperton

■ Community Shared Services in support of Smarter Cities

I recently had the opportunity to see a presentation by Huawei Technologies on the next generation shared service model which is currently being implemented in a number of global cities, like Singapore. This 'Smarter Cities' model provides community services (utilities, transportation, parks, recreation etc) built around citizen needs. Services of the future that need to be delivered to citizens, rate payers and communities are going to be based around a large array of inter-sectorial and collaborative activities across multiple agencies.

A simple example of how this multi agency collaboration model might work can be demonstrated as follows;

- Request for medical help received
- Ambulance dispatched
- Ambulance accesses patient health information
- Traffic lights coordinated
- Surveillance of route

The thinking is about providing a city of the future, that we will all live in, that has a highly integrated range of services across numerous agencies, including, local government, transport, health and police. The message in all of this is that the level of collaboration and/or shared services in the future is going to continue to ramp up really quickly with these sorts of demands. If this is the city of the future that you want to live in, then for it to happen, we are going to have to do more than what is currently being delivered in the shared services space. I note that this model also reinforces Central Governments desire to provide quality community services through enhanced inter agency collaboration. Accordingly, there will be a greater need for shared services whether it is under this futuristic model or some other model.

Future thinking for MW LASS therefore, may likely include enhanced partnerships with community groups. It would require MW LASS to lift its sights outside the traditional thinking of shared services with other local authorities to a citizen centric model that better addresses community needs. The recent MW LASS project, which shared infrastructure assets and data with the police, is a good example of smart city thinking. However, it is very much the tip of the iceberg in terms of opportunities.



Craig O'Connell

■ Staff Capability and Capacity Project

A project team has been formed to progress a number of initiatives to enhance the capability and capacity of the regions current and future Local Government workforce. These training and development opportunities will be available to Councils' staff across the region. The initiatives currently being progressed include:

1. Shared annual training schedule available across participating Councils
2. Joint capability needs-analysis and shared targeted training programmes
3. Formal coaching and mentoring arrangements between Councils
4. Establishment of professional forums for similar roles between Councils
5. Arrangements for secondments and skills exchange programmes between Councils
6. Creation of "learning organisations" using internal trainers for specified Council needs (train-the-trainer model)
7. Cross-Council Graduate Development Program

These initiatives will allow all councils to work collaboratively without duplication and towards a common goal of enhancing our workforce capability and capacity.



Sharon Grant

■ ICT Strategy

MW LASS has engaged Corum Consulting to deliver an Information and Communication Technology (ICT) strategy for member councils. Corum has undertaken an investigation to identify capabilities and technologies in use across member councils - both similar and dissimilar. As a result of this work, MW LASS has identified a desire to develop a common ICT strategy for member councils.



A four phase approach has been adopted which will progress short, medium and long term initiatives between now and 2019, with the delivery of the draft Shared ICT Strategy following the completion of the first phase.

Phase 1, which includes comparison of each member council's current ICT contracts, will form the core of the draft Shared ICT Strategy outlining the opportunities to target in each of the following three phases.

The key outcome being sought is to deliver a considered, strategically aligned direction across a shared environment.

NOVEMBER 2015 ISSUE #11

■ Regional Building Consent Authority

Currently the councils within the region provide building consent authority services individually. A project has been set up to consolidate these services with the aim of achieving a single building consent authority.



Mike Lepper

The intended outcomes include:

1. To standardize processes across the region;
2. To provide a consistent service across the region; and
3. To provide cost savings to individual councils.

The project recognizes the work already done by the Manawatu-Wanganui Regional Cluster Group and will now advance with the support of MW LASS.

■ MW LASS Directors



Michael McCartney
Horizons Regional Council
(Chairman)

Ross McNeil
Rangitikei District Council

Craig O'Connell
Independent Director

Lorraine Vincent
Manawatu District Council

David Clapperton
Horowhenua District Council

Blair King
Taranaki District Council

Peter Till
Ruapehu District Council

Kevin Ross
Wanganui District Council

Appendix 6

November 2015

**HER MAJESTY THE QUEEN
acting by and through the Secretary for Education**

("the Licensor")

and

THE RANGITIKEI DISTRICT COUNCIL

("the Licensee")

LICENCE TO OCCUPY CLOSED SCHOOL SITE AT

55 Rauma Road Taihape (ex Taihape College)

PARTIES

1. **HER MAJESTY THE QUEEN**, acting by and through the Secretary for Education ("the Licensor")
2. **THE RANGITIKEI DISTRICT COUNCIL** ("the Licensee")

BACKGROUND

- A. The Licensor is the registered proprietor of the land described in the Schedule ("the Land").
- B. The Licensor has agreed to licence and authorise the Licensee to occupy the Land and those buildings (known as the Gymnasium, Hall and associated buildings, and recreational facilities including the playing fields and tennis courts on the Land described in 'Schedule 1', as shown outlined in blue on the plan annexed to this licence ("the Premises"), on the terms and conditions contained in this licence.

IT IS AGREED that the Licensor shall grant and the Licensee shall take a licence to occupy the Premises upon the following terms and conditions:

1. TERM AND EXPIRY

Term

- 1.1 Subject to clause 1.2 and clause 10 the licence shall be for a term of *12 months* from and including 1 December 2015, then on a monthly basis after that, and may be terminated at the expiry of the initial term by either party on giving one month's written notice to the other, unless otherwise terminated pursuant to this licence.

Termination in Event of Sale

- 1.2 Notwithstanding the term specified in clause 1.1, the Licensee acknowledges that the Licensor may (in its complete and unfettered discretion) terminate this licence at any time during the term, on giving three month's written notice to the Licensee, if the Licensor sells the Premises or the Land during the term to a third party which requires vacant possession.

Transfer to or by OTS on behalf of the Licensor

- 1.3 For the avoidance of doubt, except where the Licensor sells the Land during the term, or any holding over of the term, to a third party which requires vacant possession pursuant to clause 1.2, this licence shall bind the Licensor's successors in title, including following a transfer to or by the Office of Treaty Settlements.

Effect of Termination

- 1.4 When this licence terminates, for whatever reason:
- a. the Licensee shall not be entitled to any refund of the licence fee (if any);
 - b. the Licensee shall not be entitled to any compensation whatsoever;
 - c. the Licensor shall have no liability in law, equity, or otherwise, for any wrongful or improper termination of this licence, whether under clauses 1.1, 1.2, 10, or otherwise;
 - d. the termination of this licence shall be without prejudice to any antecedent liability of the Licensee which has been incurred prior to termination.

2. LICENCE FEE AND OTHER PAYMENTS

- 2.1 The Licensee shall pay:

Licence Fee

- a. a licence fee at the rate of \$1.00 (One Dollar) plus GST per month payable on demand at the beginning of each and every month during the continuance of this licence;

Other Payments

- b. all operating and maintenance costs associated with the Premises including but not limited to charges for:
 - i. electricity, gas, water supply, rubbish disposal, heating, telephone, grass cutting or cleaning services;
 - ii. insurance premiums;
 - iii. territorial authority rates and taxes or other like charges levied in respect of the Premises;
 - iv. all costs associated with complying with any statutory, regulatory, code or bylaw requirement concerning the use and occupation of the Premises by the Licensee;
 - v. all other expenses arising from the Licensee's use and occupation of the Premises whether related to the foregoing items or not;
 - vi. all costs incurred by the Licensor in carrying out any obligations of the Licensee, including operating and maintenance costs.
 - vii. For clarity the Licensee shall be responsible for grounds maintenance including mowing and weed control.

- (1) The Licensee shall satisfy in all respects to the Licensor that it has complied with all applicable legislation relating to Health & Safety.

3. INSURANCE

- 3.1 The Licensee shall at all times during the term of this licence keep and maintain:

Building Insurance

- a. the buildings and improvements and any extensions made to the buildings and improvements on the Premises insured in the names of the Licensor and Licensee (for their respective rights and interests) under indemnity cover against loss, damage or destruction by fire and such other risks as the Licensor may reasonably determine, and the Licensee will produce satisfactory evidence to the Licensor that such buildings and improvements have been so insured when required to do so;

Public Risk

- b. adequate public risk cover, being not less than \$2.0 million for any single incident.

4. MAINTENANCE, CARE AND USE OF PREMISES

Licensee's Obligations

- 4.1 The Licensee will throughout the term of this licence maintain in good order, condition and repair, the Land and all buildings and improvements thereon comprising the Premises that are the property of the Licensor, and will so yield up the same at the end or other determination of the term of this licence, except to the extent as hereinafter appears.

Exceptions

- 4.2 The obligation of the Licensee under clause 4.1 does not include responsibility for fair wear and tear (having regard to the age and condition of the buildings included in the Premises at the commencement of this licence) and any damage caused by flood, fire, storm, tempest, earthquake or any other risk against which the parties are insured unless the insurance monies are rendered irrecoverable in consequence of any act or default of the Licensee or the Licensee's agents, employees, contractors or invitees.

Other Licensee's Obligations

- 4.3 Without limiting the generality of clause 4.1, the Licensee shall also in respect of the Licensor's buildings and improvements on the Land:

Repair minor breakages

- a. repair all glass breakages and breakage or damage to all doors, windows, electrical systems, light fittings and power points of the Premises;

Floor coverings

- b. keep all floor coverings in the buildings clean and replace all damaged floor coverings with floor covers of a similar quality when reasonably required;

Make good defects

- c. make good any damage to the buildings or improvements caused by improper, careless or abnormal use by the Licensee or those for whom the Licensee is responsible;

Maintain yards

- d. keep and maintain any car parks, paving and other sealed or surfaced areas in good order and repair;

Care of grounds

- e. keep any grounds, yards and surfaced areas in a tidy condition and maintain any garden or lawn areas in a tidy and cared for condition;

Water, sewage and drainage

- f. keep and maintain water reticulation systems, sewage (including septic tanks) and all other drainage systems including downpipes and guttering in good working order and repair, and keep all downpipes and guttering clear and unobstructed;

Weather proofing

- g. keep the interior of all buildings weatherproof;

Building systems

- h. maintain all building systems and services in the buildings in good and safe working order, condition and repair.

Insurance Moneys

- 4.4 Where the Licensee is obligated to make good damage to the property of the Licensor then the Licensor shall reimburse the Licensee for the cost of making good the damage to the extent of any insurance monies receivable by the Licensor in respect of such damage.

No Licensor's Maintenance Obligations

- 4.5 The Licensor shall have no maintenance, repair or replacement obligations whatsoever in respect of any of the buildings or improvements on the premises, whether structural or otherwise and, to the fullest extent permitted by law, any Licensor liability for maintenance, repair or replacement of any

part of any building or other improvement on the Premises is hereby expressly negated.

Care and Use

4.6 The Licensee shall:

- a. use, manage and keep the Premises in a good and business-like manner, in accordance with best current practices;
- b. not destroy, damage, or prejudice any fences, gates, drains or other improvements now or hereafter upon the Land, but keep them in good order, condition and repair;
- c. not cut down or prune excessively any tree or shrub on the Land;
- d. not permit the Land to be used for the holding of fairs, markets, parties, barbeques, or for any large gatherings of people, except for such intermittent gatherings as are commonly held by schools, such as gala days;
- e. not permit to be consumed on, or brought onto the Premises, any liquor or alcoholic beverage, except that liquor may be consumed on the Premises as part of an infrequent and supervised gathering, but may not be sold on the Premises under any circumstances;
- f. regularly cause all rubbish to be removed from the Premises, and keep rubbish bins or containers in a tidy condition;
- g. not affix, paint or exhibit any sign or advertisement of any description on any part of the Premises;
- h. not cause or allow to be carried out any activity which may cause nuisance, damage, annoyance or inconvenience to either adjoining property occupiers or the public.

5. COMPLIANCE WITH STATUTES

- 5.1 The Licensee shall comply with the provisions of all statutes, ordinances, regulations, codes and by-laws relating to the use and occupation of the Premises by the Licensee or any other occupant and will also comply with the provisions of all licences, requisitions and notices issued by any competent authority in respect of the Premises or their use by the Licensee or any other occupant.

6. EMERGENCIES

- 6.1 In an emergency the Licensee shall be responsible for taking any reasonable action necessary to minimise or prevent further damage and otherwise safeguard the Premises.

7. TRANSFER, ASSIGNMENT OR MORTGAGING

- 7.1 This licence is personal to the Licensee. The Licensee shall not give, or purport to give, to any person, permission to occupy the whole, or any part, of the Premises, or share the occupation of the Premises with the Licensee.
- 7.2 The Licensee shall not transfer, assign, charge, mortgage, pledge or otherwise part with the possession of the Premises or any part thereof under any circumstances.

8. WORK, ADDITIONS, ALTERATIONS

- 8.1 The Licensee shall not construct any building or any other structure or improvement on the Land, or make any additions or alterations whatsoever to any existing building, structure or improvement, without the prior written consent of the Licensor, which may be given or withheld in the absolute discretion of the Licensor, or upon such terms and conditions as the Licensor, again in its absolute discretion, thinks appropriate.

9. LICENSOR RIGHT OF ENTRY

Right of Entry

- 9.1 The Licensor by its employees, agents, contractors or invitees shall have the right to enter the Premises for inspection purposes at reasonable times after having first given reasonable notice to the Licensee, except in an emergency, where no notice need be given.

Compliance with Notices

- 9.2 If the Licensor has given the Licensee written notice of any failure on the part of the Licensee to comply with any of the requirement of clause 4 the Licensee shall with all reasonable speed comply.

10. EARLY TERMINATION AND DEFAULT

No Claim Against Licensor

- 10.1 If the Licensor determines this licence at any time due to the Licensee defaulting in the performance of any one or more of the provisions of this licence for a period of 7 days, or for any other reason which is permitted by this licence, the Licensee acknowledges that:
- a. the Licensee shall have no claim for any matter arising out of such determination against the Licensor whether at law, in equity or under the provisions of the Public Works Act 1981 or any compensation code enacted in substitution therefor; and
 - b. to the fullest extent permitted by law the Licensor is released and discharged from any loss, harm or damage that may accrue to the Licensee howsoever from any such determination.

Termination on Default

- 10.2 If and whenever the Licensee commits any breach or makes any default in the observance or performance of any of the covenants, conditions and restrictions contained in this licence and does not remedy that breach or default in all respects or implement reasonable steps to remedy that breach or default within 7 days of the date of receipt by the Licensee of written notice from the Licensor specifying such breach or default, then it shall be lawful for the Licensor to re-enter the Premises or any part thereof and to determine this licence, in which case the interest of the Licensee under it shall immediately cease and determine without releasing it from any liability for any previous breach, non-observance or non-performance of any of the covenants, conditions and restrictions contained or implied in this licence.

No Licence or Liability

- 10.3 The Licensor shall be under no liability to make good any loss or damage howsoever accruing to the Licensee from the cancellation of this licence and any such determination or cancellation shall be without prejudice to any antecedent liability of the Licensee for any breach of this licence.

11. USE BY LICENSEE AND INDEMNITY

Permitted Use

- 11.1 The Licensee shall use the Premises exclusively for the purpose of 'Fostering Community and Social Services'.
- a. This Licence is granted on the condition that the areas described in 'Schedule 2', and highlighted in yellow on the annexed aerial image must be occupied exclusively by the McQueen Dance Studio. If at any time the McQueen Dance Studio relinquishes their right to the ongoing use of the building it may be tenanted by other parties subject to the approval of the Licensor. The relinquishment of this right by the McQueen Dance Studio must be given and received in writing.

No Warranty

- 11.2 The Licensee acknowledges that no warranty or representation, either expressed or implied, has been or is made by the Licensor that the Premises are now suitable, or will become or remain suitable or adequate for the use permitted by this clause 11, or that any use of the Premises by the Licensee will comply with statutes, regulations, bylaws or ordinances, or other requirements of any authority having jurisdiction.

Occupation at Licensee's Risk

- 11.3 The Licensee agrees to use and occupy the Premises and all the buildings thereon at the Licensee's risk and to release to the full extent permitted by law the Licensor and its servants and agents from all claims and demands of any kind and from all liability which may arise in respect of any accident, damage or injury occurring to any person or property in or about the Premises.

Licensee's Indemnity

- 11.4 The Licensee will indemnify and hold harmless to the full extent permitted by law the Licensor from and against all actions, claims, demands, losses, damages, costs (including legal costs, on a solicitor and client basis) and expenses for which the Licensor shall or may become liable in respect of and arising from:
- a. Any act, omission or neglect of the Licensee or any invitee of the Licensee relating to the use of the Premises; or
 - b. The Licensee's breach of, or failure to comply with, the Licensee's obligations under this licence.
- 11.5 The Licensee will not, and will ensure that persons under its control will not:
- a. negligently use, waste or abuse any water, gas, electricity, oil, lighting or other services and facilities in the Premises or any building;
 - b. cause or contribute to, by any act or omission on the part of the Licensee or persons under the control of the Licensee, the overflow or leakage of water (including rain water) in or from the Premises;
 - c. cause or contribute to, by the use of the Premises or by the condition of the Premises or any part thereof, any loss, damage or injury from any cause whatsoever to property or persons;
 - d. cause loss, damage or injury to property or persons within or without the Premises occasioned or contributed to by any act, omission, neglect, breach or default on the part of the Licensee or persons under the control of the Licensee;
 - e. cause loss, damage or injury howsoever sustained to the Licensor arising from any breach or default under the provisions of this licence by the Licensee, its servants, agents or invitees.

No Other Use

- 11.6 The Licensor agrees that the Licensee shall use the Premises only for the purposes of the permitted use described in clause 11.1 and for no other purpose. The Licensor shall not be obliged to consent to any change in the permitted use described in clause 11.1 even if the change is reasonable.

12. DISPUTES RESOLUTION

Informal Resolution

- 12.1 In the event of any dispute arising between the Licensor and the Licensee as to their respective rights and obligations under this licence the dispute shall in the first instance be submitted by the parties for resolution by agreement, using informal dispute resolution techniques such as negotiation, or mediation, or any other alternative dispute resolution technique.

Arbitration

- 12.2 In the event the dispute cannot be resolved using informal dispute resolution technique the dispute shall be referred to the arbitration of a single arbitrator if the parties can agree upon one but if they cannot agree then each party shall appoint an arbitrator and they shall appoint an umpire (appointed prior to the arbitration) in accordance with the provisions of the Arbitration Act 1996. No reference to arbitration shall be deemed to suspend payment of the licence fee or other payments due under this licence.

13. REINSTATEMENT

- 13.1 If the Premises or any part of the Premises is partially damaged or destroyed from any cause whatsoever, then, if the Licensor so determines in its sole discretion, all insurance monies received in respect of the Premises shall be expended with all convenient speed in repairing and reinstating any buildings or improvements damaged or partially destroyed or in erecting a new building or improvement in place of any such property so destroyed. If the Licensor does not determine to reinstate, then this licence and the term hereby created shall cease and determine as from the date of such damage or destruction.
- 13.2 In the event of the Premises being totally destroyed or so damaged as to be rendered totally untenable or the rebuilding or reinstatement thereof being impractical or undesirable in the opinion of the Licensor, then this licence and the term hereby created shall cease and determine as from the date of such damage or destruction.
- 13.3 In the event the licence is determined under clause 13.2 then the Licensor shall receive insurance monies payable in respect of the Licensor's buildings and improvements and the Licensee shall receive any balance in respect of the Licensee's buildings and improvements.

14. LICENSEE'S PROPERTY ON EXPIRATION OF THIS LICENCE

Obligations of Licensee

- 14.1 Within two months from the expiration or sooner determination of this licence (time being of the essence):
- a. the Licensee may and, if required by the Licensor shall, remove the Licensee's property (including any Licensee building or other improvement, addition or alteration of any description, whether authorised pursuant to clause 8.1 or otherwise) from the Premises; and
 - b. the Licensee shall, after such removal, reinstate the surface of any Land so affected to a good, safe and tidy condition or to such other standard as the Licensor may reasonably require.

Failure by Licensee

- 14.2 Should the Licensee fail to complete removal and reinstatement in accordance with clause 14.1 to the reasonable satisfaction of the Licensor, then the Licensor shall be entitled to carry out such removal and

reinstatement and recover the costs associated with such removal and reinstatement from the Licensee on demand, together with interest at 12% per annum on any monies expended by the Licensor until payment, and, to this extent, clause 14 shall enure after expiration of this licence notwithstanding any rule of law or equity to the contrary.

No Compensation

- 14.3 Should any Licensee building or other Licensee property not be removed from the Land as provided in clause 14.1 (time being of the essence) it shall, if the Licensor has not elected to take the actions set out in clause 14.2, without payment of any compensation forthwith, vest in the Licensor who shall thereafter be the owner.

15. LICENSEE'S ACKNOWLEDGEMENTS

- 15.1 The Licensee hereby acknowledges:
- a. this licence is not granted under the provisions of the Education Act 1989, but under the general powers at law of the Licensee as the owner of the Land;
 - b. any discretion conferred on the Licensor under the provisions of this licence may be exercised by the Licensor in any manner that the Licensor may in the Licensor's absolute and untrammelled discretion think fit.

16. SERVICE OF NOTICES

- 16.1 Where any notice or other communication is required to be given to the Licensor, then it shall be sent to:

The Secretary
Ministry of Education
National Office
P O Box 1666
WELLINGTON

Attention: General Manager, Schools Property Infrastructure Group

- 16.2 Where any notice or other communication is required to be given to the Licensee, then it shall be sent to:

The Property Manager
Rangitikei District Council
Private Bag 1102
MARTON 4741

- 16.3 Any notice or other communication as aforesaid shall be in writing and delivered by hand or by registered post or sent by facsimile.
- 16.4 The Parties shall have the right to vary by written notice the addresses set out in clauses 16.1 and 16.2 as may be necessary from time to time.

EXECUTED as a deed

SIGNED by)
the Licensee in the presence)
of:-)

Councillors Signature

Full Name (please print)

Councillors Signature

Full Name (please print)

SIGNED for and on behalf)
of **HER MAJESTY THE QUEEN**)

,)
by,) _____

,)
Ministry of Education,)
in the presence of:)

Signature: _____

Full Name: _____

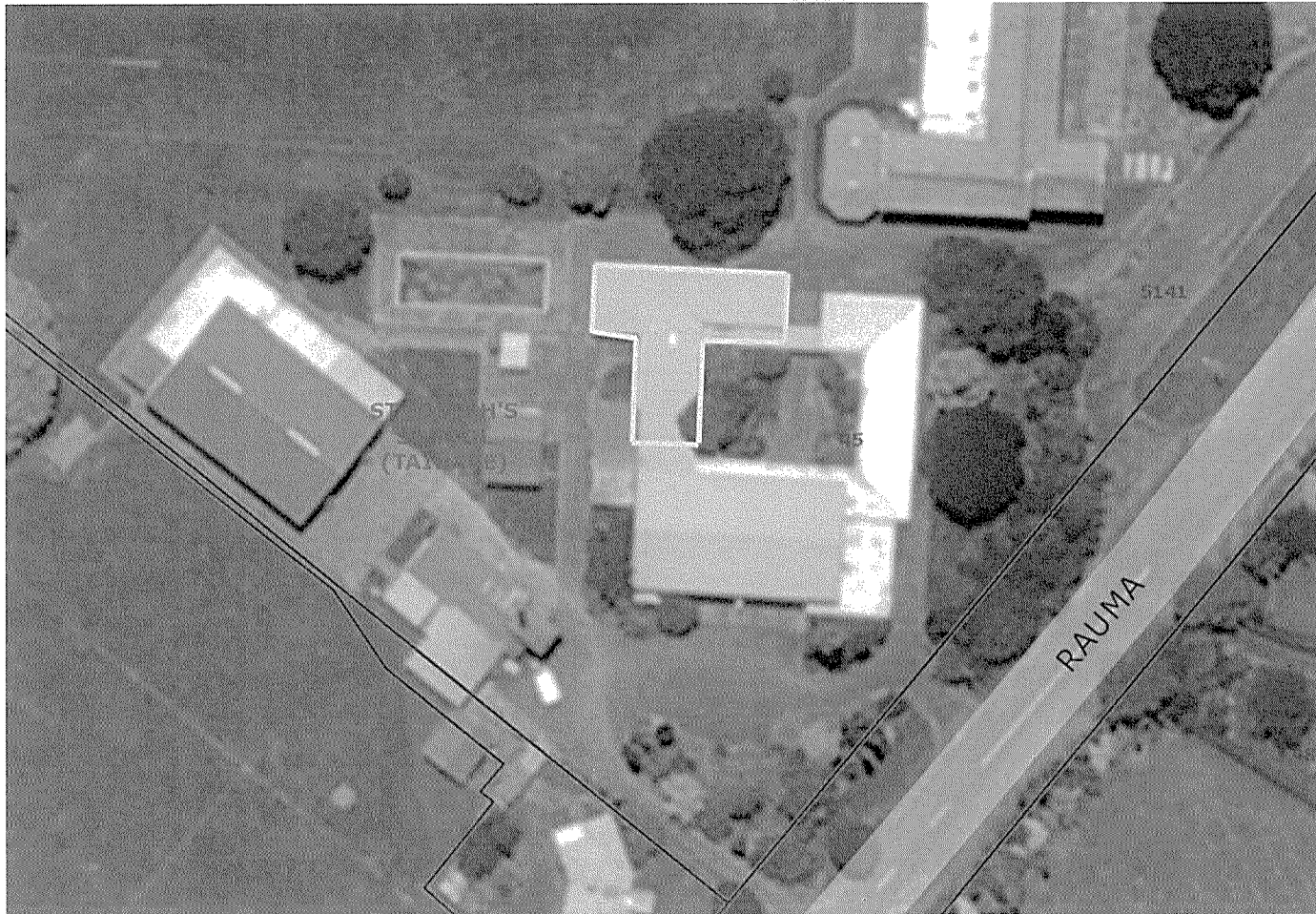
Occupation: _____

Address (City): _____

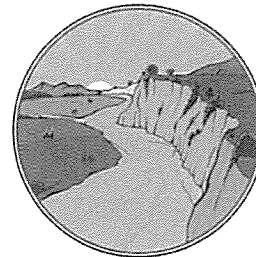
SCHEDULE 1



SCHEDULE 2



Appendix 7



17 December 2015

File No: 3-OR-3-5

Melissa Lee
Chair, Commerce Committee
Parliament Buildings
Private Bag
WELLINGTON 6140

By email: select.committees@parliament.govt.nz

Dear Melissa

Shop Trading Hours Amendment Bill

The Rangitikei District Council thanks the Committee for the opportunity to comment on this Bill.

The Council considers the proposal to allow local councils to make a bylaw permitting trading on Easter Sunday is a sound approach to a controversial question. We acknowledge that there is a cost to this process, as with addressing other issues which have been delegated to local communities. However, what distinguishes the proposal in the Bill from those other issues is that our community is able to make a real choice, which was not the case with the sale of psychoactive substances.

We support the provisions to safeguard the ability of shop workers to refuse to work on Easter Sunday without giving a reason and to ensure their ongoing employment is not adversely affected in making such a refusal.

Our one concern is the requirement to review the bylaw every five years. This is different from the bylaw provisions (section 159) in the Local Government Act which require review of the initial bylaw after five years and thereafter every ten years. There is a risk that this difference will be overlooked and bylaws permitting Easter Sunday trading may unintentionally lapse.

I hope these comments are useful to the Committee.

Yours sincerely

Andy Watson
Mayor of Rangitikei

Appendix 8



INTENTION TO CLOSE ROAD TO VEHICULAR TRAFFIC

PURSUANT to Section 342 (b) and the Tenth Schedule of the Local Government Act 1974, NOTICE IS HEREBY GIVEN that, the Rangitikei District Council intends to consider closing the road as listed below for the purpose of permitting the Taihape District Car Club to hold a hill climb event on Saturday 27 February 2016.

Road to be closed

9am – 6pm

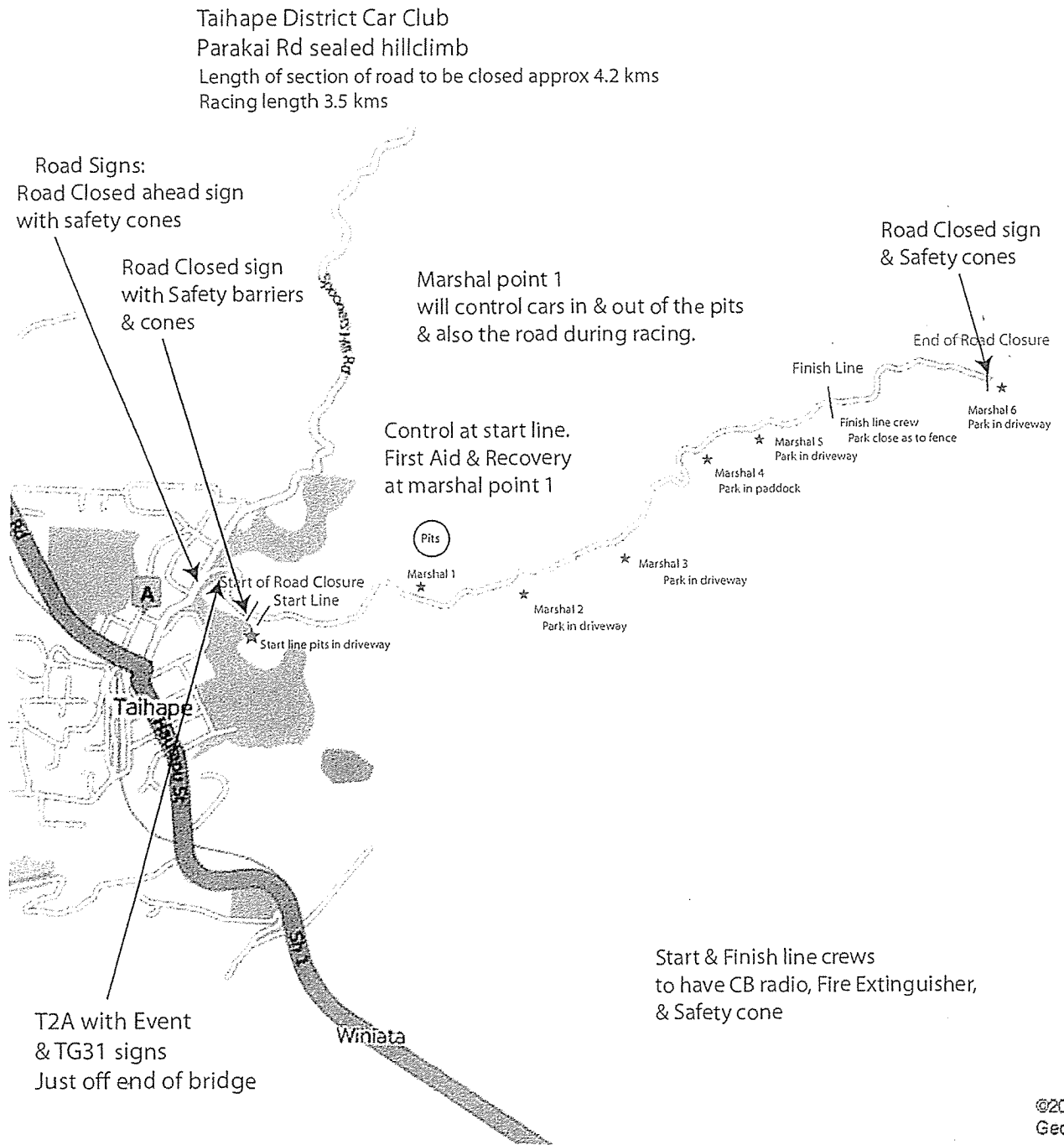
Papakai Road – partial closure from first house on right to the end of the sealed portion (approximately 4km)

Any person objecting to the proposals is called upon to lodge notice of his/her objection and grounds thereof in writing, before 4.00 pm, 22 January 2016, at the office of the Rangitikei District Council, Private Bag 1102, Marton 4741.

Should the Rangitikei District Council decide to close the said roads, a public notice shall be given.

Ross McNeil
Chief Executive

The Plan:



For any major emergency, control will dial 111.

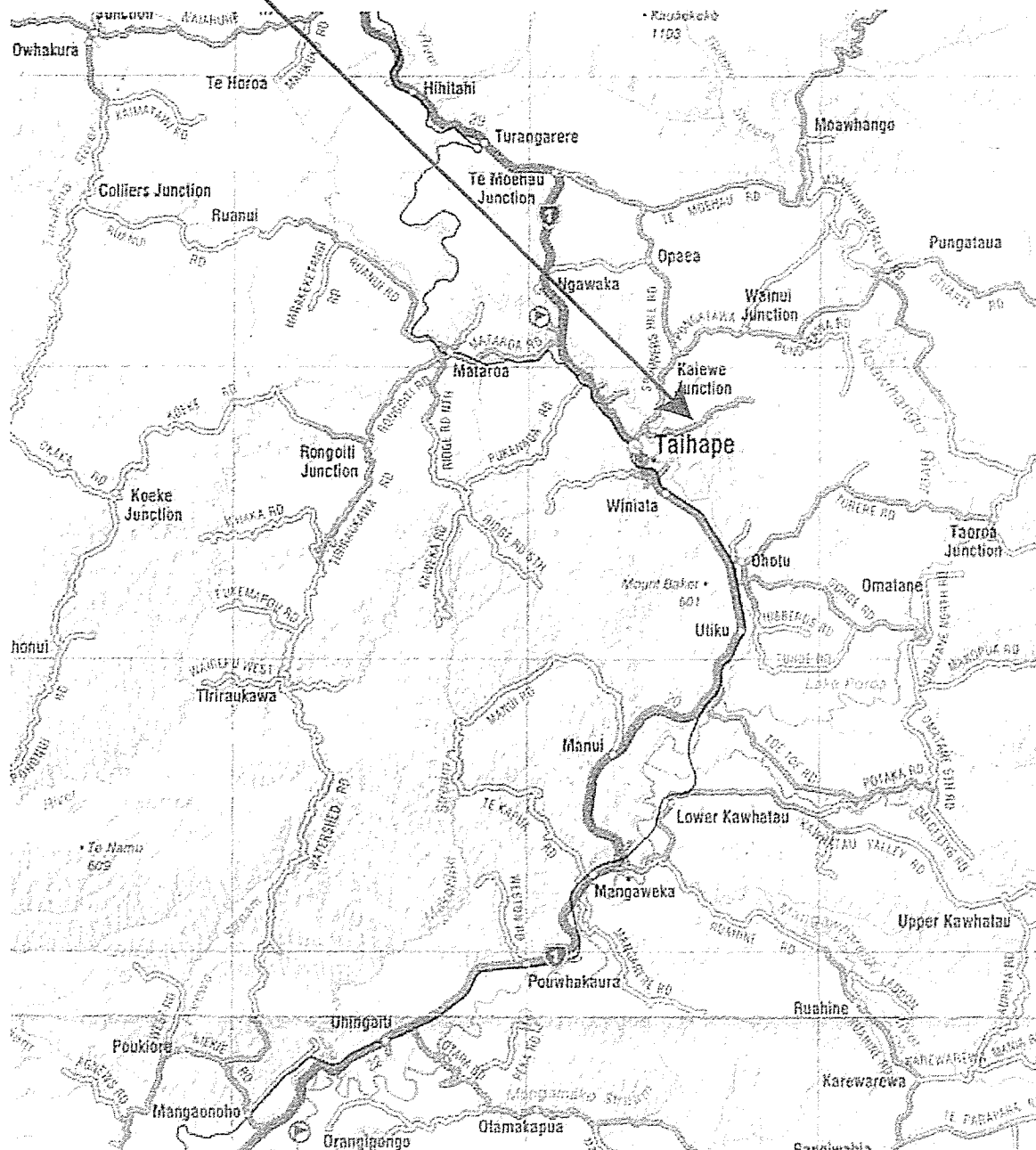
First Aid: Taihape paramedic with own van.

Marshalling: All road point marshals, wear yellow a safety vest, have a communication radio, red flag and a fire extinguisher, also a orange safety cone to show their road position.

4WD Recovery and First Aid positioned at marshal point one.

Papakai Rd Seal Hillclimb 3.5 kms

Taihape District Car Club Event



Approx 14 residents live on this road.

Soon after the end on the bridge near the start of Papakai Rd we will have signs T2A with "special event" also signs and TG31 "thankyou" will be placed with safety cones. A "Road Closed" sign & safety cones will be placed just before the first residents gate, which is on the right.

The other Road Closed sign will be placed at the end of Papakai Rd in a resident's driveway.

The total length of closed Rd is approx 4.5kms

All marshals & officials to wear safety vests.

Appendix 9

MARTON COUNTRY MUSIC FESTIVAL 2016

RECEIVED

15 JUL 2015

To: RM
File: 6-RF-1-18
Doc: 15-0775

P.O. BOX 21
MARTON 4741
15/10/15

Dear Ross,

The annual Marton Country Music Festival will once again be held at Wilson Park in Marton on the 15-16-17 January 2016.

I am applying for a waiver of the fees for the use of the park and the hire of the tables from the Memorial Hall for this event.

We appreciate what the council do for this event, and the festival is quite prepared to pay for the cleaning of the toilets, and any other costs incurred by the council.

We hope you will look at this favorably.

Regards

A George

Anne George

(cc)

Marton Country Music Festival Inc

www.martonfestival.nz

Attachment 3

RANGITIKEI DISTRICT COUNCIL

Treasury Management Policy

**Including Liability Management
and Investment Policies**

**DRAFT FOR DISCUSSION
PURPOSES ONLY**

Approved by Council [date]

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1.0 Introduction

1.1. Policy purpose

The purpose of the Treasury Management Policy ("Policy") is to outline approved policies and procedures in respect of all treasury activity to be undertaken by Rangitikei District Council ("RDC"). The formalisation of such policies and procedures will enable treasury risks within RDC to be prudently managed.

As circumstances change, the policies and procedures outlined in this Policy will be modified to ensure that treasury risks within RDC continue to be well managed. In addition, regular reviews will be conducted to test the existing Policy against the following criteria:

- Industry "best practices" for a Council the size and type of RDC.
- The risk bearing ability and tolerance levels of the underlying revenue and cost drivers.
- The effectiveness and efficiency of the Policy and treasury management function to recognise, measure, control, manage and report on RDC's financial exposure to market interest rate risks, funding risk, liquidity, investment risks, counterparty credit risks and other associated risks.
- The operations of a pro-active treasury function in an environment of control and compliance.
- The robustness of the Policy's risk control limits and risk spreading mechanisms against normal and abnormal interest rate market movements and conditions.
- Assistance to RDC in achieving strategic objectives.

It is intended that the Policy be distributed to all personnel involved in any aspect of the RDC's financial management. In this respect, all staff must be completely familiar with their responsibilities under the Policy at all times.

2.0 Scope and objectives

2.1 Scope

- This document identifies the Policy of RDC in respect of treasury management activities.
- The Policy has not been prepared to cover other aspects of RDC's operations, particularly transactional banking management, systems of internal control and financial management. Other policies and procedures of RDC cover these matters.

2.2 Treasury management objectives

The objective of this Policy is to control and manage costs, investment returns and risks associated with treasury management activities.

Statutory objectives

- All external borrowing, investments and incidental financial arrangements (e.g. use of interest rate hedging financial instruments) will meet requirements of the Local Government Act 2002 and incorporate the Liability Management Policy and Investment Policy.
- RDC is governed by the following relevant legislation:
 - Local Government Act 2002, in particular Part 6 including sections 101, 102, 104, 105 and 113.
 - Local Government (Financial Reporting and Prudence) Regulations 2014, in particular Schedule 4.
 - Trustee Act 1956. When acting as a trustee or investing money on behalf of others, the Trustee Act highlights that trustees have a duty to invest prudently and that they shall exercise care, diligence and skill that a prudent person of business would exercise in managing the affairs of others. All projected external borrowings are to be approved by Council as part of the Annual Plan or the Long Term Planning (LTP) process, or resolution of Council before the borrowing is affected.

- All legal master documentation in respect to external borrowing and financial instruments will be approved by Council's solicitors prior to the transaction being executed.
- Council will not transact with any Council Controlled Trading Organisation (CCTO) on terms more favourable than those achievable by Council itself, without charging any rate or rates revenue as security.
- A resolution of Council is not required for hire purchase, credit or deferred purchase of goods if:
 - The period of indebtedness is less than 91 days (including rollovers); or
 - The goods or services are obtained in the ordinary course of operations on normal terms for amounts not exceeding in aggregate \$250,000.

General objectives

- Ensure that all statutory requirements of a financial nature are adhered to.
- Minimise Council's costs and risks in the management of its external borrowings.
- Minimise Council's exposure to adverse interest rate movements.
- Arrange and structure external long term funding for Council at a favourable margin and cost from debt lenders. Optimise flexibility and spread of debt maturity terms within the funding risk limits established by this Policy statement.
- Maintain appropriate liquidity levels and manage cash flows within Council to meet known and reasonable unforeseen funding requirements.
- Manage investments to optimise returns in the long term whilst balancing risk and return considerations.
- Develop and maintain relationships with financial institutions, LGFA and investors.
- Monitor and report on financing/borrowing covenants and ratios under the obligations of Council's lending/security arrangements.
- Comply with financial ratios and limits stated within this Policy.
- To minimise exposure to credit risk by dealing with and investing in credit worthy counterparties.
- Borrow funds, invest and transact risk management instruments within an environment of control and compliance under the Council approved Policy so as to protect Council's financial position and manage costs.
- Monitor, evaluate and report on treasury performance.
- Ensure the Council, management and relevant staff are kept abreast of the latest treasury products, methodologies, and accounting treatments through training and in-house presentations.
- To ensure adequate internal controls exist to protect Council's financial assets and to prevent unauthorised transactions.

In meeting the above objectives Council is, above all, a risk averse entity and does not seek risk in its treasury activities. Interest rate risk, liquidity risk, funding risk, default or credit risk, and operational risks are all risks which the Council seeks to manage, not capitalise on. Accordingly activity which may be construed as speculative in nature is expressly forbidden.

2.3 Policy setting and Management

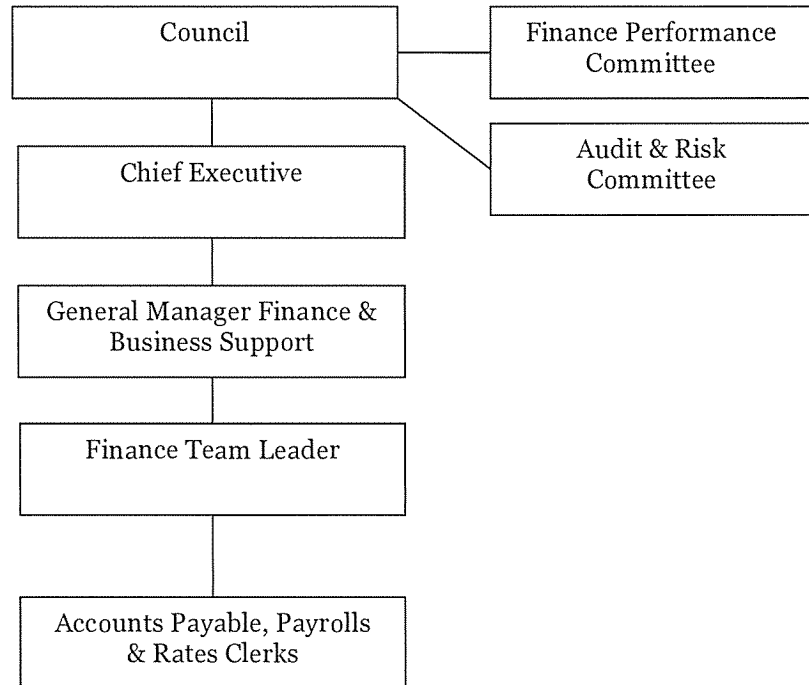
Council approves Policy parameters in relation to its treasury activities. The CE has overall financial management responsibility for the Council's borrowing and investments, and related activities.

The Council exercises ongoing governance over its subsidiary companies (CCO/CCTO), through the process of approving the Constitutions, Statements of Intent, and the appointment of Directors/Trustees of these organisations.

3.0 Governance and management responsibilities

3.1 Overview of management structure

The following diagram illustrates those individuals and bodies who have treasury responsibilities. Authority levels, reporting lines and treasury duties and responsibilities are outlined in the following section:



3.2 Council

The Council has ultimate responsibility for ensuring that there is an effective Policy for the management of its risks. In this respect the Council decides the level and nature of risks that are acceptable, given the underlying objectives of RDC.

The Council is responsible for approving the Policy. While the Policy can be reviewed and changes recommended by other persons, the authority to make or change Policy cannot be delegated.

In this respect, the Council has responsibility for:

- Approving the long-term financial position of RDC through the Long Term Plan (LTP) and Financial Strategy along with the adopted Annual Plan.
- Approve and adopt the Liability Management and Investment Policies (the Treasury Management Policy).
- Approval for one-off transactions falling outside Policy.
- Report to the public via the Council's Annual Plan and Annual Report.

3.3 Finance Performance Committee

Under delegation from Council:

- Monitor and review treasury activity through monthly reporting, supplemented by exception reporting.

3.4 Audit & Risk Committee

Under delegation from Council:

- Review formally, on a three yearly basis, the Treasury Management Policy document.
- Evaluate and recommend amendments to the Treasury Management Policy to Council.

3.5 Chief Executive Officer (CE)

While the Council has final responsibility for the Policy governing the management of Council's risks, it delegates overall responsibility for the day-to-day management of such risks to the Chief Executive (CE).

In respect of treasury management activities, the Chief Executive's responsibilities include:

- Ensuring the policies comply with existing and new legislation.
- Managing the long-term financial position of Council as outlined in the LTP.
- Approving the list of authorised signatories.
- Approving treasury transactions in accordance with delegated authority.
- Approving new counterparties and counterparty limits.
- Approving new external borrowing undertaken within Council resolution and approved borrowing strategy.
- Approves the opening and closing of bank accounts.
- Approving all amendments to Council records arising from checks to counterparty deal confirmations.
- Receiving advice of non-compliance of Policy and significant treasury events from the General Manager Finance & Business Support.

3.6 General Manager Finance & Business Support (GMFBS)

The General Manager Finance & Business Support's responsibilities are as follows:

- Management responsibility for all external borrowing, investment and related activities as delegated by the CE.
- Approving treasury transactions in accordance with delegated authority.
- Manage Council's relationship with financial institutions, LGFA, and brokers.
- Liaise and negotiate with bankers/brokers/the LGFA for issue of debt.
- Execution of external borrowing, investment, and interest rate management transactions in accordance with set limits, including the completion of deal tickets to record transactions.
- Update treasury spreadsheets for all new, re-negotiated and maturing transactions.
- Check all settlement of external borrowing, investment, cash management, and interest rate management transactions.
- Review and monitor Council's cash flow forecasts.
- Review and approve monthly, bank reconciliations, and general ledger reconciliations.
- Ensure compliance to Policy risk control limits.
- Monitoring and reviewing the performance of the treasury function in terms of achieving the objectives.
- Monitor and report on treasury activity.
- Conducting a review, at least triennially, of the Policy.
- Reviewing and making recommendations on all aspects of the Policy to the CE and Audit & Risk Committee, including dealing limits, approved instruments, counterparties, and general guidelines for the use of financial instruments.

- Responsible for keeping the CE informed of significant treasury activity and market trends.

3.7 Finance Team Leader (FTL)

The Finance Team Leader's responsibilities are as follows:

- Complete Council's cash flow and debt forecasts, and day-to-day cash management responsibilities.
- Settlement of external borrowing, investment, cash management, and interest rate management transactions.
- Check all treasury deal confirmations against the treasury spreadsheet and report any irregularities immediately to the CE.
- Handle all administrative aspects of bank counterparty agreements and documentation such as loan agreements and ISDA documents.
- Complete monthly treasury journals.

3.8 Accounts Payable & Payrolls Clerk (APPC)

- Complete monthly bank reconciliations.
- Complete monthly reconciliation of treasury spreadsheet to general ledger.
- Prepare treasury reports.

3.9 Delegation of authority and authority limits

Treasury transactions entered into without the proper authority are difficult to cancel given the legal doctrine of "apparent authority". Also, insufficient authorities for a given bank account or facility may prevent the execution of certain transactions (or at least cause unnecessary delays).

To prevent these types of situations, the following procedures must be complied with:

- All delegated authorities and signatories must be reviewed at least annually to ensure that they are still appropriate and current.
- A comprehensive letter must be sent to all bank counterparties at least annually to confirm details of all relevant current delegated authorities empowered to bind Council.

Whenever a person with delegated authority on any account or facility leaves Council, all relevant banks and other counterparties must be advised in writing in a timely manner to ensure that no unauthorised instructions are to be accepted from such persons.

Council has the following responsibilities, either directly itself, or via the following stated delegated authorities:

Activity	Delegated Authority	Limit
Approving and changing Policy	Council	Unlimited
Approve external borrowing for year as set out in the AP/LTP.	Council	Unlimited (subject to legislative and other regulatory limitations)
Acquisition and disposition of investments other than financial investments	Council	Unlimited
Approval for charging assets as security over borrowing	Council	Unlimited
Approving transactions outside Policy	Council	Unlimited
Approve new external borrowing in accordance with Council resolution.	CE	Per Council approved AP/LTP
Arranging/negotiation of new and re-financing bank facilities/debt issuance.	GMFBS	Per Council resolution Subject to Policy
Overall day-to-day treasury	CE	Subject to Policy

management		
Authorising list of signatories	CE	Unlimited
Opening/closing bank accounts	CE	Unlimited
Approve financial investments and activity	GMFBS	Subject to Policy Per risk control limits
Manage borrowing, investment and interest rate activity	GMFBS	N/A
Maximum daily transaction amount (borrowing, investing, interest rate risk management and cash management) excludes roll-overs on debt and interest rate swaps.	Council CE GMFBS	Unlimited \$20M \$5M
Manage cash/liquidity requirements	GMFBS	Per risk control limits
Triennial review of Policy	GMFBS	N/A
Ensuring compliance with Policy	GMFBS	N/A

All management delegated limits are authorised by the CE.

4.0 Liability Management Policy

4.1 Introduction

Council's liabilities comprise of borrowings (external/internal) and various other liabilities. Council maintains external borrowings in order to:

- Raise specific debt associated with projects and capital expenditures.
- Fund the balance sheet as a whole, including working capital requirements.
- Fund assets whose useful lives extend over several generations of ratepayers.

Borrowing provides a basis to achieve inter-generational equity by aligning long-term assets with long-term funding sources, and ensure that the cost are met by those ratepayers benefiting from the investment.

4.2 Borrowing limits

Debt will be managed within the following limits:

Item	Limit
Net External Debt / Total Revenue	<150%
Net External Debt per Capita	<\$2,500
Net Interest on External Debt / Total Revenue	<10%
Net Interest on External Debt / Annual Rates Income	<15%
External, term debt + committed bank facilities + unencumbered cash/cash equivalents to existing external debt.	>110% Cash / Cash equivalents, at least \$2.5m, but no more than \$5.0m

- Total Revenue is defined as cash earnings from rates, government capital grants and subsidies, user charges, interest, dividends, financial and other revenue and excludes non-government capital contributions (e.g. developer contributions and vested assets).
- Net external debt is defined as total external debt less unencumbered cash/cash equivalents.

- The liquidity ratio is defined as external term debt plus committed bank facilities, plus unencumbered cash/cash equivalents divided by current external debt.
- Net interest on external debt is defined as the amount equal to all interest and financing costs (on external debt) less interest income for the relevant period.
- Annual Rates Income is defined as the amount equal to the total revenue from any funding mechanism authorised by the Local Government (Rating) Act 2002 (including volumetric water charges levied) together with any revenue received from other local authorities for services provided (and for which the other local authorities rate).
- Financial covenants are measured on Council only not consolidated group.
- Disaster recovery requirements, urgent financing of emergency-related works and services are to be met through the liquidity policy and special funds.

4.3 Asset management plans

In approving new debt Council considers the impact on its external borrowing limits as well as the economic life of the asset that is being funded and its overall consistency with Council's LTP and Financial Strategy.

4.4 Borrowing mechanisms

Council is able to externally borrow through a variety of market mechanisms including issuing stock/bonds, commercial paper (CP) and debentures, direct bank borrowing, the LGFA, accessing the short and long-term wholesale/retail debt capital markets directly or indirectly, or internal borrowing of reserve and special funds. In evaluating strategies for new borrowing (in relation to source, term, size and pricing) the following is taken into account:

- Available terms from banks, the LGFA and debt capital markets.
- Council's overall debt maturity profile, to ensure concentration of debt is avoided at reissue/rollover time.
- Prevailing interest rates and margins relative to term for debt issuance, the LGFA, debt capital markets and bank borrowing.
- The market's outlook on future interest rate movements as well as its own.
- Legal documentation and financial covenants considerations.
- For internally funded projects, to ensure that finance terms for those projects are at least as equitable with those terms from external borrowing.
- Alternative funding mechanisms such as leasing should be evaluated with financial analysis in conjunction with traditional on-balance sheet funding. The evaluation should take into consideration, ownership, redemption value and effective cost of funds.

Council's ability to readily attract cost effective borrowing is largely driven by its ability to rate, maintain a strong financial standing and manage its relationships with its investors, the LGFA, and financial institutions/brokers.

4.5 Security

Council's external borrowings and interest rate management instruments will generally be secured by way of a charge over rates and rates revenue offered through a Debenture Trust Deed. Under a Debenture Trust Deed, Council's borrowing is secured by a floating charge over all Council rates levied under the Local Government Rating Act. The security offered by Council ranks equally or pari passu with other lenders.

From time to time, and with Council approval, security may be offered by providing a charge over one or more of Councils assets.

Any internal borrowing will be on an unsecured basis.

Physical assets will be charged only where:

- There is a direct relationship between the debt and the purchase or construction of the asset, which it funds (e.g. project finance).
- Council considers a charge over physical assets to be appropriate.

- Any pledging of physical assets must comply with the terms and conditions contained within the Debenture Trust Deed.

4.6 Debt repayment

The funds from all asset sales, operating surpluses, grants and subsidies will be applied to specific projects or the reduction of debt and/or a reduction in borrowing requirements, unless the Council specifically directs that the funds will be put to another use.

Debt will be repaid as it falls due in accordance with the applicable borrowing arrangement. Subject to the appropriate approval and debt limits, a loan may be rolled over or re-negotiated as and when appropriate.

Council will manage debt on a net portfolio basis and will only externally borrow when it is commercially prudent to do so.

4.7 Guarantees/contingent liabilities and other financial arrangements

Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, Trusts, or Business Units, when the purposes of the loan are in line with Council's strategic objectives.

Council is not allowed to guarantee loans to Council-controlled trading organisations under Section 62 of the Local Government Act.

Council will ensure that sufficient funds or lines of credit exist to meet amounts guaranteed. Guarantees given will not exceed any amount agreed by Council or an appropriate Council Committee in aggregate. The GMFBS monitors guarantees and reports quarterly to Council.

4.8 Internal borrowing

Council uses its reserves to internally fund new capital projects. The GMFBS is responsible for administering the Council's internal loan portfolio. Loans are set up within the portfolio based on planned loan funded capital projects or operational expenditure as approved by Council resolution as part of the Annual Plan and LTP.

The primary objective in funding internally is to use reserves and external borrowing effectively, by establishing a portfolio that provides funding to internal activity centres. This creates operational efficiencies through not paying fees/margins and other costs associated with raising external borrowing.

In addition to external borrowing the following specific reserves are used for internal borrowing purposes:

- Special Fund Reserves
- General Accumulated Reserves

The following operational parameters apply to the management of Council's internal loan portfolio:

All internal borrowing activities are consistent with the principles and parameters outlined throughout the Liability Management and Investment Policies:

- Council firstly seeks to utilise internal reserve funds and if insufficient reserves are available utilises external borrowing.
- A notional internal loan is set up for all new capital or operational expenditure purposes and allocated in the internal loan portfolio to the activity centre incurring the obligation.
- Interest received is allocated into the general account and offset against general rate requirements.

For operational lending the following specific parameters apply:

- The term of the loan is limited to a maximum of one year with the loan to be fully repaid by the second anniversary of the loan.
- Interest is set based on a margin above the 90-day floating BKBM mid interest rate at the beginning of the calendar quarter. If external debt is used the weighted average cost of external borrowing plus a margin. The margin can include a credit margin and other treasury related costs.
- Interest is paid quarterly in arrears.

For capital lending the following specific parameters apply:

- The Council approves lending for capital purposes through the Annual Plan/LTP. These are ratified by the Council subsequent to the Annual Plan being approved.
- Interest on internally-funded loans is charged annually in arrears, on year-end loan balances at the agreed three-year fixed interest rate. Except where a specific rate has been approved for particular circumstances, the three-year rate is set annually at the start of the financial year, based on the three-year swap rate plus the credit margin on three-year loan stock and other related treasury costs. The margin is determined by that of the LGFA three-year credit curve for a non-credit rated non-guaranteeing Council borrower.

If external debt is used the weighted average cost of external borrowing (including credit margin and other related costs).

4.9 New Zealand Local Government Funding Agency (LGFA) Limited

Despite anything earlier in this Policy, the Council may borrow from the New Zealand Local Government Funding Agency Limited (LGFA) and, in connection with that borrowing, may enter into the following related transactions to the extent it considers necessary or desirable:

- Contribute a portion of its borrowing back to the LGFA as an equity contribution to the LGFA. For example borrower notes.
- Provide guarantees of the indebtedness of other local authorities to the LGFA and of the indebtedness of the LGFA itself.
- Commit to contributing additional equity (or subordinated debt) to the LGFA if required.
- Secure its borrowing from the LGFA and the performance of other obligations to the LGFA or its creditors with a charge over the Council's rates and rates revenue.
- Subscribe for shares and uncalled capital in the LGFA.

5.0 Investment Policy

5.1 Introduction

Council generally holds investments for strategic reasons where there is some community, social, physical or economic benefit accruing from the investment activity. Generating a commercial return on strategic investments is considered a secondary objective. Investments and associated risks are monitored and managed, and reported monthly to Council. Specific purposes for maintaining investments include:

- For strategic purposes consistent with Council's LTP.
- To reduce the current ratepayer burden.
- The retention of vested land.
- Holding short term investments for working capital requirements.
- Holding investments that are necessary to carry out Council operations consistent with Annual Plans, to implement strategic initiatives, or to support inter-generational allocations.
- Holding assets (such as property and land parcels) for commercial returns.
- Provide ready cash in the event of a natural disaster. The use of which is intended to bridge the gap between the disaster and the reinstatement of normal income streams and assets.
- Invest amounts allocated to accumulated surplus, Council created restricted reserves and general reserves.
- Invest proceeds from the sale of assets.

Council recognises that as a responsible public authority all investments held, should be low risk. Council also recognises that low risk investments generally mean lower returns.

Council can internally borrow from reserve and investment funds in the first instance to meet operational and capital expenditure requirements, unless there is a compelling reason for establishing external debt.

5.2 Policy

The Council's general Policy on investments is that:

- The Council may hold financial, property, forestry, and equity investments if there are strategic, commercial, economic or other valid reasons (e.g. where it is the most appropriate way to administer a Council function).
- The Council will keep under review its approach to all major investments and the credit rating of approved financial institutions.
- The Council will review its policies on holding investments at least once every three years.

5.3 Mix of investments

The Council maintains investments in the following assets:

- Equity investments and other shareholdings.
- Property investments incorporating land, buildings and a portfolio of ground leases.
- Forestry investments.
- Community loans and advances.
- Financial investments incorporating longer term and liquidity investments.

5.4 Acquisition of new investments

With the exception of financial investments, acquisition and management of medium to long-term investments are managed in accordance with goals, objectives and provisions of the LTP and Annual Plans. However, the Council may from time to time deem it appropriate, in terms of prudent financial management, to modify its investment mix such a change would be entered into only through specific Council resolution and in compliance with the provisions of the Local Government Act 2002. As part of this medium to long-term investment strategy,

The authority to acquire financial investments is delegated to the GMFBS and reported to Council on a monthly basis.

5.5 Equity investments

It may be appropriate to have limited investment(s) in equity (shares) when Council wishes to invest for strategic, economic development or social reasons, such as Local Government Insurance Corp.

Council will approve equity investments on a case-by-case basis, if and when they arise.

Generally such investments will be in (but not limited to) infrastructural companies and/or local government joint ventures (including Council Controlled Trading Organisations (CCTO)) to further District or regional economic development. Council does not invest in overseas companies.

Council reviews performance of these investments as part of the annual planning process to ensure that their stated objectives are being achieved.

Any disposition of these investments if the market value exceeds \$100,000 requires approval by Council. For investments equal to or less than \$100,000, the decision is made by the Chief Executive. Acquisition of new equity investments requires Council approval. The Council decides on the allocation of proceeds from the disposition of equity investments on a case-by-case basis.

All income, including dividends, from the Council's equity investments is included in general revenues in the Statement of Revenue and Expense.

Equity investments excludes those investments that are not held for strategic or economic development or social reasons.

Equity investments are reported to Council on a Annual basis.

5.5.1 New Zealand Local Government Funding Agency Limited

Despite anything earlier in this Policy, Council may invest in shares and other financial instruments of the New Zealand Local Government Funding Agency Limited (LGFA), and may borrow to fund that investment.

The Council's objective in making any such investment will be to:

- Obtain a return on the investment.
- Ensure that the LGFA has sufficient capital to remain viable, meaning that it continues as a source of debt funding for the Council.

As a borrower Council's LGFA investment includes borrower notes.

5.6 Property investments

Investments in property fall into three classes:

(i) Leased property

The types of assets that the Council invests in on a commercial basis could include residential housing, commercial /industrial property and/or farmland. Council will seek professional advice before purchasing any land for investment purposes.

(ii) Land subdivision

Council may facilitate or partake in property development or subdivision where a clear economic benefit is perceived to benefit the District Ratepayers.

(iii) Non-commercial properties

Currently Council holds buildings such as halls, libraries and administration buildings for non-commercial purposes and as such does not get a market return or make fully adequate provision for their eventual replacement.

It also holds a number of flats let out to predominantly elderly persons in the Rangitikei District on a non-profit basis sufficient to cover operational and longer-term maintenance. While Council supports the provision of social housing it continues to review its ownership and management options for these.

Through the LTP process Council reviews property ownership by assessing the benefits of continued ownership in comparison to other arrangements that could deliver the same results. This assessment is based on the most financially viable method of achieving the delivery of Council services. Surplus property in relation to this criterion is disposed of.

All Council property, which is surplus to requirements, is available for sale.

For all property disposals that have been approved by Council, the Chief Executive may accept any offer for purchase that is over the rateable value of the property if that rateable value is less than \$100,000. For property sales over \$100,000 (or for property in class (i) and (ii)) an independent valuation should be sought as a benchmark for offers and rewards. Council approval is required for property sales where the offer price is less than rateable value or (for class (i) and (ii) and class (iii) properties over \$100,000) the independent valuation.

Proceeds from the disposition of property investments form part of the Council's general funds. Any gains or losses on sale are included as general, revenues or expenditure in the Statement of Financial Performance.

All income, including rentals and ground rent from property investments, is included in property activity in the Statement of Financial Performance.

Property investments are reported to Council on a quarterly basis.

5.7 Forestry Investments

The Council has a number of small forestry holdings throughout the District. These holdings are situated on land that:

- Is used as part of other activities such as water catchment areas, landfills, and road stabilisation;
- Was used for other activities and is no longer required for the original purpose and cannot be disposed of; or
- Is purely for investment purposes (historically).

5.8 Council does not see itself as a long term investor in forestry and will be seeking to dispose of these assets. Loans, Advances and Investments in Community Projects

From time to time, the Council makes loans to other parties. All loans are secured and all loan advances are reviewed as part of the annual planning process to ensure that interest and principal repayments are made in accordance with the loan agreement.

Council does not lend to CCTO's on more favourable terms than what it can achieve itself, without charging any rate or rate revenue as security.

At various times groups within the community request loans, advances or guarantees for projects that will be of benefit to a significant proportion of the community. As these investments are with groups that the Council would not normally invest with Council needs to debate the suitability of any loan application. During this process Councillors pay particular regard to the ability of the applicant to service the debt and repay principal. Council will be responsible for authorising any such loans, advances or guarantees.

Advances to charitable trusts, and community organisations do not have to be on a fully commercial basis. Where advances are made to charitable trusts and community organisations at below Councils cost of borrowing the additional cost is treated as an annual grant to the organisation.

Council reviews performance of its loan advances on a regular basis to ensure strategic and economic objectives are being achieved. The GMFBS monitors loan advances and reports to Audit & Risk Committee quarterly.

5.9 Financial investments

Objectives

Council's primary objectives when investing is the protection of its investment capital. Accordingly, Council may only invest in approved creditworthy counterparties. Creditworthy counterparties and investment restrictions are covered in section 6.5. Credit ratings are monitored and reported monthly.

Council may invest in approved financial instruments as set out in section 6.3. These investments are aligned with Council's objective of investing in high credit quality and liquid assets.

Council's investment portfolio will be arranged to provide sufficient funds for planned expenditures and allow for the payment of obligations as they fall due. Council prudently manages liquid financial investments as follows:

- Any liquid investments must be restricted to a term that meets future cash flow and capital expenditure projections.
- Council may choose to hold specific reserves in cash and direct what happens to that investment income. In effect the income from financial investments will be an interest income stream into treasury activity. The treasury activity pays interest on special funds and reserves.
- Internal borrowing will be used wherever possible to minimise external borrowing.
- Financial investments do not include shares.

Special funds and reserve funds

Liquid assets are not required to be held against special funds and reserve funds. Instead Council will internally borrow or utilise these funds wherever possible.

Trust funds

Where Council hold funds as a trustee, or manages funds for a Trust then such funds must be invested on the terms provided within the Trust. If the Trust's Investment Policy is not specified then this Policy should apply.

5.10 Departures from normal Policy

The Council may, in its discretion, depart from the Investment Policies where it considers that the departure would advance its broader social or other Policy objectives. Any resolution authorising an investment under this provision shall note that it departs from the Council's ordinary Policy and the reasons justifying that departure.

5.11 Investment management and reporting procedures

Council's policy for the management and reporting of investments includes:

- The legislative necessity to maintain efficient financial systems for the recording and reporting (inter alia) of:
 - All revenues and expenditures;
 - All assets and liabilities; and
 - The treatment and application of special funds.
- Adherence to Council's financial processes and delegations to Council's staff to invest surplus short-term funds and negotiate reinvestments, subject to the provision of adequate cash resources to meet normal expected cash demands;
- Monthly reporting of current investments to Council, including details of investment types, maturity dates and interest rates applicable, including the current weighted average rate; and
- Monthly reporting to Council through a summary of investments, including investment amounts by type, year of maturity, total amounts, and appropriate weighted average interest rate.

6.0 Risk recognition / identification management

The definition and recognition of liquidity, funding, interest rate, counterparty credit, operational and legal risk of Council is detailed below and applies to both the Liability Management Policy and Investment Policy.

6.1. Interest rate risk on external borrowing

6.1.1 Risk recognition

Interest rate risk is the risk that funding costs (due to adverse movements in market wholesale interest rates) will materially exceed or fall short of projections included in the LTP or Annual Plan so as to adversely impact revenue projections, cost control and capital investment decisions/returns/feasibilities.

The primary objective of interest rate risk management is to reduce uncertainty relating to interest rate movements through fixing/hedging of interest costs. Certainty around interest costs is to be achieved through the active management of underlying interest rate exposures.

6.1.2 Interest rate risk control limits

Exposure to interest rate risk is managed and mitigated through the risk control limits below. Council's forecast core external debt should be within the following fixed/floating interest rate risk control limit, and will apply when forecast 12 month core debt exceeds \$10 million.

Core external debt is defined as gross external debt. When approved forecasts are changed, the amount of fixed rate cover in place may have to be adjusted to ensure compliance with the Policy minimums and maximums.

Master Fixed / Floating Risk Control Limits	
Minimum Fixed Rate	Maximum Fixed Rate
50%	90%

"Fixed Rate" is defined as an interest rate repricing date beyond 12 months forward on a continuous rolling basis.

"Floating Rate" is defined as an interest rate repricing within 12 months.

The percentages are calculated on the rolling 12 month projected core debt level calculated by management (signed off by the CE).

The fixed rate amount at any point in time should be within the following maturity bands:

Fixed Rate Maturity Profile Limit		
Period	Minimum Hedge %	Maximum Hedge %
1 to 3 years	15%	60%
3 to 5 years	15%	60%
5 years plus	10%	60%

A fixed rate maturity profile that is outside the above limits, however self corrects within 90-days is not in breach of this Policy. Maintaining a maturity profile beyond 90-days requires specific approval by Council.

- Floating rate debt may be spread over any maturity out to 12 months. Bank advances may be for a maximum term of 12 months.
- Any interest rate swaps with a maturity beyond 12 years must be approved by Council.
- Hedging outside the above risk parameters must be approved by Council.
- Interest rate options must not be sold outright. However, one for one collar option structures are allowable, whereby the sold option is matched precisely by amount and maturity to the simultaneously purchased option. During the term of the option, only the sold side of the collar can be closed out (i.e. repurchased) otherwise, both sides must be closed simultaneously. The sold option leg of the collar structure must not have a strike rate "in-the-money".
- Purchased borrower swaptions mature within 12 months.

- Interest rate options with a maturity date beyond 12 months that have a strike rate (exercise rate) higher than 2.00% above the appropriate swap rate, cannot be counted as part of the fixed rate hedge percentage calculation.
- The forward start period on swap/collar strategies to be no more than 24 months, unless the forward start swap/collar starts on the expiry date of an existing swap/collar and has a notional amount which is no more than that of the existing swap/collar.

6.2. Approved financial instruments

Approved financial instruments (which do not include shares or equities) are as follows:

Category	Instrument
Cash management and borrowing	Bank overdraft Committed cash advance and bank accepted bill facilities Loan stock /bond issuance <ul style="list-style-type: none"> ▪ Floating Rate Note (FRN) ▪ Fixed Rate Note (Medium Term Note/Bond) Commercial paper (CP)/Promissory notes
Financial investments – no more than 12-month term (except for LGFA borrower notes and investments linked to debt pre-funding)	Bank call/term deposits Bank registered certificates of deposit (RCDs) Treasury bills LGFA borrower notes
Interest rate risk management	Forward rate agreements (“FRAs”) on: <ul style="list-style-type: none"> ▪ Bank bills Interest rate swaps including: <ul style="list-style-type: none"> ▪ Forward start swaps. Start date <24 months, unless linked to existing maturing swaps ▪ Swap extensions and shortenings Interest rate options on: <ul style="list-style-type: none"> ▪ Bank bills (purchased caps and one for one collars) ▪ Interest rate swaptions (purchased swaptions and one for one collars only)
Foreign exchange management	<ul style="list-style-type: none"> ▪ Spot foreign exchange ▪ Forward exchange contracts (including par forwards)

Any other financial instrument must be specifically approved by the Council on a case-by-case basis and only be applied to the one singular transaction being approved.

All unsecured investment securities must be senior in ranking.

6.3. Liquidity risk/funding risk

6.3.1 Risk recognition

Cash flow deficits in various future periods based on long term financial forecasts are reliant on the maturity structure of cash, short-term financial investments, loans and bank facilities. Liquidity risk management focuses on the ability to access committed funding at that future time to fund the gaps. Funding risk management centres on the ability to re-finance or raise new debt at a future time at acceptable pricing (fees and borrowing margins) and maturity terms of existing loans and facilities.

The management of Council’s funding risks is important as several risk factors can arise to cause an adverse movement in borrowing margins, term availability and general flexibility including:

- Local Government risk is priced to a higher fee and margin level.
- Council’s own credit standing or financial strength as a borrower deteriorates due to financial, regulatory or other reasons.

- A large individual lender to Council experiences its own financial/exposure difficulties resulting in Council not being able to manage their debt portfolio as optimally as desired.
- New Zealand investment community experiences a substantial “over supply” of Council investment assets.
- Financial market shocks from domestic or global events.

A key factor of funding risk management is to spread and control the risk to reduce the concentration of risk at one point in time so that if any of the above events occur, the overall borrowing cost is not unnecessarily increased and desired maturity profile compromised due to market conditions.

6.3.2 Liquidity/funding risk control limits

To ensure funds are available when needed Council ensures that:

- There is sufficient available operating cash flow, liquid investments (cash/cash equivalents) and committed bank facilities to meet cash flow requirements between rates instalments as determined by the GMFBS. Cash flow management will be used to identify and manage maturity mismatches between external borrowings, internal loans and financial investments.
- For liquidity purposes Council maintains the greater of;
 - Unencumbered liquid financial investments (cash/cash equivalents) not less than \$2.5m and no greater than \$5m. or,
 - External term debt plus committed bank facilities, plus unencumbered cash/cash equivalents to existing external debt of at least 110%.
 - Of the unencumbered cash/cash equivalent financial investments, at least \$1m must have a maturity term of no more than 30-days.
- Council has the ability to pre-fund up to 12 months forecast debt requirements including re-financings.
- The GMFBS has the discretionary authority to re-finance existing external debt.
- The maturity profile of the total committed funding in respect to all external term debt and committed bank facilities is to be controlled by the following system. The limits will apply when core debt exceeds \$10 million:

Period	Minimum %	Maximum %
0 to 3 years	15%	60%
3 to 5 years	15%	60%
5 years plus	10%	40%

A funding maturity profile that is outside the above limits, however self corrects within 90-days is not in breach of this Policy. Maintaining a maturity profile beyond 90-days requires specific approval by Council.

6.4. Counterparty credit risk

Counterparty credit risk is the risk of losses (realised or unrealised) arising from a counterparty defaulting on a financial instrument where the Council is a party. The credit risk to the Council in a default event will be weighted differently depending on the type of instrument entered into. Council will only borrow from strongly rated banks with a minimum long-term credit rating of at least “A+” (S&P, or equivalent Fitch or Moody’s rating).

Credit risk will be regularly reviewed by Council. Treasury related transactions would only be entered into with approved counterparties.

Counterparties and limits are only approved on the basis of the following Standard & Poor’s (S&P, or equivalent Fitch or Moody’s rating) long and short-term credit ratings matrix. Limits should be spread amongst a number of counterparties to avoid concentrations of credit exposure.

Counterparty /Issuer	Minimum S&P long term / short term credit rating	Investments maximum per counterparty (\$m)	Risk management instruments maximum per counterparty (\$m)	Total maximum per counterparty (\$m)
NZ Government	N/A	Unlimited	None	Unlimited
Local Government Funding Agency (LGFA)	AA-/A-1	10.0	None	10.0
NZ Registered Bank (minimum rating)	A+ /A-1	5.0 (with the exception of Council's transactional banker* which may exceed this for up to 5 working days)	10.0	15.0

Note: *Limit for Council's principal banker excludes balances in current and call accounts designated as funds required for operational cash management purposes.

In determining the usage of the above gross limits, the following product weightings will be used:

- Investments (e.g. Bank Deposits) – Transaction Principal × Weighting 100% (unless a legal right of set-off exists).
- Interest Rate Risk Management (e.g. swaps, FRAs) – Transaction Notional × Maturity (years) × 3%.
- Foreign Exchange - Transactional face value amount x (the square root of the Maturity (years) × 15%).

Each transaction should be entered into a treasury spreadsheet and a monthly report prepared to show assessed counterparty actual exposure versus limits.

Individual counterparty limits are kept in a spreadsheet and updated on a day to day basis. Credit ratings should be reviewed by the GMFBS on an ongoing basis and in the event of material credit downgrades should be immediately reported to the CE and assessed against exposure limits. Counterparties exceeding limits should be reported to the Council.

Risk management

To avoid undue concentration of exposures, financial instruments should be used with as wide a range of approved counterparties as possible. Maturities should be well spread. The approval process must take into account the liquidity of the market and prevailing market conditions the instrument is traded in and repriced from.

6.5. Foreign currency

Council has minor foreign exchange exposure through the occasional purchase of foreign exchange denominated services, plant and equipment.

Generally, all individual commitments over NZ\$100,000 equivalent are hedged using approved foreign exchange instruments, once expenditure is approved, legal commitment occurs and the purchase order is placed, exact timing, currency type and amount are known.

Independent external advice would be sought before the use of such instruments.

Selling foreign exchange options for the purpose of generating premium income is not permitted.

Council shall not borrow or enter into incidental arrangements, within or outside New Zealand, in currency other than New Zealand currency. Council does not hold investments denominated in foreign currency.

6.6. Operational risk

Operational risk is the risk of loss as a result of human error (or fraud), system failures and inadequate procedures and controls.

Operational risk is very relevant when dealing with financial instruments given that:

- Financial instruments may not be fully understood.
- Too much reliance is often placed on the specialised skills of one or two people.
- Most treasury instruments are executed over the phone.
- Operational risk is minimised through the adoption of all requirements of this Policy.

Dealing authorities and limits

Transactions will only be executed by those persons and within limits approved by the Council.

Segregation of duties

As there are a small number of people involved in the treasury activities, adequate segregation of duties among the core functions of deal execution, confirmation, settling and accounting/reporting is not strictly achievable. The risk will be minimised by the following process:

- A 'two authorisations' process is strictly enforced for all treasury settlements.
- The Finance Team Leader reports any irregularities upon independently checking the bank deal confirmation, to the CE.
- There is a documented approval and reporting process for borrowing, interest rate and investment management activity.

Procedures

All financial instruments should be recorded and diarised within a treasury spreadsheet, with appropriate controls and checks over journal entries into the general ledger. Deal capture and reporting must be done immediately following execution/confirmation. Details of procedures including templates of deal tickets should be compiled in an appropriate operations and procedures manual separate to this Policy. Procedures should include:

- Regular management reporting.
- Regular risk assessment, including review of procedures and controls as directed by Council or appropriate sub-committee of Council.

Organisational, systems, procedural and reconciliation controls to ensure:

- All borrowing, investing, interest rate and cash management activity is bona fide and properly authorised.
- Checks are in place to ensure Council accounts and records are updated promptly, accurately and completely.
- All outstanding transactions are revalued regularly and independently of the execution function to ensure accurate reporting and accounting of outstanding exposures and hedging activity.

Organisational controls

- The GMFBS has responsibility for establishing appropriate structures, procedures and controls to support borrowing, investing, interest rate and cash management activity.
- All borrowing, investing, cash management and interest rate risk management activity is undertaken in accordance with approved delegations authorised by the Council.

Cheque/electronic banking signatories

- Positions approved by the CE as per register.
- Dual signatures are required for all cheques and electronic transfers.

- Authorisation of all electronic funds transfers requires two designated authorisers, one of whom must include the CE or GMFBS.
- Cheques must be in the name of the counterparty crossed "Not Negotiable, Account Payee Only" or "Not Transferable, Account Payee Only", via the Council bank account.

Authorised personnel

- All counterparties are provided with a list of personnel approved to undertake transactions, standard settlement instructions and details of personnel able to receive deal confirmations.

Recording of deals

- All deals are recorded on properly formatted deal tickets by the GMFBS and approved where required as per the schedule of delegations.
- Market quotes for deals (other than cash management transactions) are documented and considered by the GMFBS before the transaction is executed.
- Deal summary records for borrowing, investments, interest rate risk management and cash management transactions (on spreadsheets) are maintained and updated promptly following completion of transaction.

Confirmations

- All inward deal confirmations including LGFA/bank funding and registry confirmations are received and checked by the Finance Team Leader against completed deal tickets and the treasury spreadsheet records to ensure accuracy.
- All deliverable securities are held in the Council's safe.
- Deals, once confirmed, are filed (deal ticket and attached confirmation) in deal date/number order.
- The GMFBS checks all dealing activity, deal tickets and confirmations monthly, to ensure documentation is in order.
- Any discrepancies arising during deal confirmation checks which require amendment to the Council records are signed off by the CE.

Settlement

- The majority of borrowing, investing, interest rate and cash management transactions are settled by direct debit authority.
- For electronic payments, batches are set up electronically. These batches are checked by the Finance Team Leader to ensure settlement details are correct. Payment details are authorised by two approved signatories as per Council registers or by direct debit as per setup authority by Council.

Reconciliations

- Bank reconciliations are performed monthly by the Accounts Payable & Payrolls Clerk and checked and approved by the Finance Team Leader. Any unresolved un-reconciled items arising during bank statement reconciliation which require amendment to the Council's records are signed off by the CE.
- A monthly reconciliation of the treasury spreadsheet to the general ledger is carried out by the Accounts Payable & Payrolls Clerk and approved by the Finance Team Leader.

6.7. Legal risk

Legal risks relate to the unenforceability of a transaction due to an organisation not having the legal capacity or power to enter into the transaction usually because of prohibitions contained in legislation. While legal risks are more relevant for banks, RDC may be exposed to such risks.

RDC will seek to minimise this risk by adopting Policy regarding:

- The use of standing dealing and settlement instructions (including bank accounts, authorised persons, standard deal confirmations, contacts for disputed transactions) to be sent to counterparties.
- The matching of third party confirmations and the immediate follow-up of anomalies.
- The use of expert advice.

6.7.1 Agreements

Financial instruments can only be entered into with banks that have in place an executed ISDA Master Agreement with Council. All ISDA Master Agreements for financial instruments must be signed under seal by the Council.

Council's internal/appointed legal counsel must sign off on all documentation for new loan borrowings, re-financings and investment structures.

6.7.2 Financial covenants and other obligations

Council must not enter into any transactions where it would cause a breach of financial covenants under existing contractual arrangements.

Council must comply with all obligations and reporting requirements under existing bank funding facilities, LGFA, Trustee and legislative requirements.

7.0 Measuring treasury performance

Measuring the effectiveness of Council's treasury activities is achieved through a mixture of subjective and objective measures. The predominant subjective measure is the overall quality of treasury management information. The CE has primary responsibility for determining this overall quality.

In order to determine the success of Council's treasury management function, the following benchmarks and performance measures have been prescribed.

Those performance measures that provide a direct measure of the performance of treasury staff (operational performance and management of debt and interest rate risk) are to be reported to Council or an appropriate sub-committee of Council on a monthly basis.

Management	Performance
Operational performance	<ul style="list-style-type: none">• All Policy limits must be complied with, including (but not limited to) counterparty credit limits, control limits and exposure limits.• All treasury deadlines are to be met, including reporting deadlines.• Number and cost of processing errors (generally measured by unplanned overdraft costs).• Comparison of Council's financial ratios to financial and non-financial performance measures included within the Annual Plan.
Management of debt and interest rate risk (borrowing costs)	The actual borrowing cost (taking into consideration any costs/benefits of entering into interest rate management transactions) should be below the budgeted YTD/annual interest cost amount.

8.0 Cash management

The Finance Team Leader has the responsibility to carry out the day-to-day cash and short-term cash management activities. All cash inflows and outflows pass through bank accounts controlled by the finance function.

- The Finance Team Leader will calculate and maintain comprehensive rolling cash flow projections on a weekly (four weeks forward) and monthly (12 months forward) basis. These cash flow forecasts determine Council's borrowing requirements and surpluses for investment.
- On a daily basis, electronically download all Council bank account information.
- Co-ordinate Council's operating units to determine daily cash inflows and outflows with the objective of managing the cash position within approved parameters.
- In the management of financial investments, Council will maintain at least \$1 million in term bank deposits not exceeding 30-days.
- Undertake short term borrowing functions as required, minimising costs.
- Ensure efficient cash management through improvement to forecasting.
- Minimise fees and bank charges by optimising bank account/facility structures.
- Monitor Council's usage of committed bank facilities.
- Match future cash flows to smooth overall timeline.
- Provide reports detailing actual cash flows during the month compared with those budgeted.
- Maximise the return from available funds by ensuring significant payments are made within the suppliers payment terms, but no earlier than required, unless there is a financial benefit from doing so.
- Interest rate management on cash management balances is not permitted.
- Cash is invested in approved instruments and counterparties only.

9.0 Reporting

When budgeting interest costs and investment returns, the actual physical position of existing loans, investments, and interest rate instruments must be taken into account.

9.1. Treasury reporting

The following reports are produced:

Report Name	Frequency	Prepared by	Recipient
Daily Cash Position	Daily	FTL	GMFBS
Exceptions Report	Daily	APPC	GMFBS
Treasury Report <ul style="list-style-type: none"> ▪ Policy limit vs actual position ▪ Cash flow forecast report ▪ Borrowing limits ▪ Funding Maturity and Interest Position/Profiles ▪ Liquidity position ▪ Financial investment risk position / Summary of investments held ▪ Counterparty credit ▪ New treasury transactions ▪ Treasury performance 	Monthly	APPC / GMFBS	Finance Performance Committee
Trustee Report	As required by the Trustee	GMFBS	Trustee company
Revaluation of financial instruments Guarantees, loan advances	Quarterly	GMFBS	CE

9.2. Accounting treatment of financial instruments

Council uses financial arrangements (“derivatives”) for the primary purpose of reducing its financial risk to fluctuations in interest rates. The purpose of this section is to articulate Council’s accounting treatment of derivatives in a broad sense. Further detail of accounting treatment is contained within the appropriate operations and procedures manual.

Under New Zealand Public Benefit Entity (PBE) International Public Sector Accounting Standards (IPSAS) changes in the fair value of derivatives go through the Statement of Comprehensive Revenue and Expense unless derivatives are designated in an effective hedge relationship.

Council’s principal objective is to actively manage the Council’s interest rate risks within approved limits and chooses not to hedge account. Council accepts that the marked-to-market gains and losses on the revaluation of derivatives can create potential volatility in Council’s annual accounts.

The GMFBS is responsible for advising the CE of any changes to relevant New Zealand Public Sector PBE Standards which may result in a change to the accounting treatment of any financial derivative instrument.

All derivative instruments must be revalued (marked-to-market) at least quarterly for reporting purposes.

10.0 Policy review

The Policy is to be formally reviewed on a triennial basis in conjunction with the LTP, and annually for internal purposes.

The GMFBS has the responsibility to prepare the annual review report (following the preparation of annual financial statements) that is presented to the CE. The report will include:

- Recommendation as to changes, deletions and additions to the Policy.
- Overview of the treasury function in achieving the stated treasury objectives and performance benchmarks.
- Summary of breaches of Policy and one-off approvals outside Policy.

Council receives the report, approves Policy changes and/or rejects recommendations for Policy changes. The Policy review should be completed and presented to the Council, through the Audit & Risk Committee within five months of the financial year-end.

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11.0 Appendix – Council Equity Investments

11.1. Equity Investments

Council owns the following equity investments.

Unlisted shares in the New Zealand Local Government Insurance Corporation. These are held to allow council to participate in the Corporations collective insurance programme.

Unlisted share in the Manawatu Wanganui LASS Limited. These are held to allow council to participate in the shared services arrangements available in a Local Government collective around insurance cover and other cost saving and efficiency initiatives.

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Engagement Plan – Treasury policies

Project description and background

Section 102 of the Local Government Act 2002 requires the Council to have a liability management policy and an investment policy. The specific matters which must be covered in each policy are set out in sections 104-105 of that Act.

Council last reviewed these policies in 2013. During 2015 a further comprehensive review was undertaken, to ensure that the move to being a net borrower of funds was adequately safeguarded and to satisfy requirements of the Local Government Funding Agency (a potential source of funds on a longer-term basis than generally available from other financial intuitions).

Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether the proposed policies are clear, unambiguous and easy to understand
- Whether the proposed policies reflect the community's views of how Council's finances should be managed.
- Whether the proposed policies are appropriate for the Rangitikei context.
- Whether they would like to see any changes to the proposed policies.

Timeframe and completion date

Key project stages	Completion date
Draft policies developed	During 2015
Draft policies approved by Council for community engagement	17 December 2015
Community engagement (written submissions)	18 January 2016 – 19 February 2016 (noon)
Community engagement (oral submissions)	29 February 2016
Oral and written submissions considered by Council, final amendments made, strategy adopted.	29 February 2016 ¹
Strategy published on Council website	Day after adoption

¹ Depending on the nature of submissions received and issues raised in them, this date may need to be extended (to 31 March 2016).

Communities to be engaged with

The policies were developed with expert advice from PricewaterhouseCooper. While it is important that the wider Rangitikei community is made aware of them and has the opportunity to comment, there is likely to be interest from the local business community and financial institutions which currently have (or might expect to have) a business relationship with the Council.

- The entire Rangitikei District community
- Community Boards and Community Committees
- Te Roopu Ahi Kaa
- Local businesses
- Trading banks
- Local Government Funding Agency
- Council's auditors

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media Information in libraries
Community Committees and Community Boards	Officer's report
Te Roopu Ahi Kaa	Officer's report
Iwi/hapu groups	Letters to iwi/hapu.
Local businesses	Website
Trading banks	Letter to each bank
Local Government Funding Agency (LGFA)	Letter to LGFA.
Council's auditors	Letter to Associate Director, Audit New Zealand.

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Notification in the local print media
- The production of printed materials

Communication planning

Key messages

- Prudent management of Council investments and borrowing is critical.
- Clear delegations for managing Council's finances are vital for accountability.
- Council needs to ensure that its exposure to financial risk is minimised, in both its investments as well as its borrowing.
- The policies are a statutory requirement for all local authorities.

Reputation risks

- Issues becoming controversial and time-consuming.
- Lack of clear communication about the policies may result in the community believing that Council intends to take a harder line with community investments/grants or (alternatively) be profligate in such expenditure.

Basis of assessment and feedback to the communities involved

After analysing community input, Council officers will prepare a report outlining the views expressed in submissions, and any suggested changes to the proposed policies. This will then be referred to Council for consideration prior to final adoption. The feedback to those making a submission will follow after Council adopts the policies. A response will be sent to each person who makes a submission. Copies of the Treasury policies will be available on the website and from the District's libraries.

Project team roles and responsibilities

Team member	Role and responsibilities
Ross McNeil	Project sponsor
George McIrvine	Project leader
Carol Downs	Print media
George McIrvine	Officer's reports/letters
Anna Dellow	Website

Attachment 4

RANGITIKEI DISTRICT COUNCIL

HERITAGE STRATEGY 2015



1 Introduction

- 1.1 The Rangitikei District has a vast range of heritage resources which contribute to the well-being of the community. These resources range, from outstanding natural landscapes, places of natural beauty, to areas of cultural significance and physical resources. All of these heritage features tell stories of the past and provide an important link through the present and into the future.
- 1.2 It is recognised that our heritage assets provide benefit for the community, creating communities and a District with a distinct identity. They are also potential attractions for visitors and thus may contribute to growth of the District's economy. However, the District has a wide range of other factors which contribute to community well-being. Ensuring communities are vibrant places of economic and social activity is essential. Importance needs to be placed on consideration of the management of heritage resources within the wider context of overall well-being of local communities and the potential end use of the site.
- 1.3 Heritage is also preserved, promoted and supported through the documentation of narratives and stories. These can be the stories of the lives, or traditions of local communities and tangata whenua or the social or cultural context surrounding built and natural heritage. These oral histories and experiences contribute to an important part of Rangitikei's heritage resource which, if not documented, may be lost over time.

2 Rangitikei Tangata Whenua Perspective – Heritage Protection

- 2.1 Toi tu te kupu, toi tu te mana, toi tu te whenua – a plea to hold fast to our culture, for without language, without mana, and without land, the essence of being Maori would no longer exist but be a skeleton which would not give justice to the full body of Maoritanga.
- 2.2 This well-known saying reflects upon heritage being an important aspect to the overall drive for the sustainability of iwi Maori in general and also to hapu and iwi within the Rangitikei District. This is demonstrated by the extensive involvement of local hapu and iwi in ensuring their respective korero is nurtured for future generations.
- 2.3 In all gatherings of our people whakatauki and pepeha are recited and speakers are supported by waiata which all have elements of korero that link the people to the land and the rivers. They also refer to events in our history which also provide insight into our respective relationships within this land. Physically protecting places

of significance helps sustain the korero further whilst also giving it greater meaning and understanding to whanau, hapu, iwi and non – iwi within the District. The pending settlement of historic Treaty of Waitangi claims will clear a pathway for hapu and iwi to fulfil ambitions in heritage protection to take those responsibilities further to engage with their respective whanau and to an extent with all people.

- 2.4 Having a leading hand within this process is vital as the role of kaitiaki underpins the integrity of such pursuits to make it sustainable from a perspective of responsibility and also based upon a reciprocal relationship between people and place as well as with taonga and resources.

3 What is heritage?

- 3.1 Heritage is a term which is applied to buildings, sites, places, objects and other features of historical significance which are valued by people and communities. Heritage is inherited from the past and handed on for the benefit of future generations and includes:

- *Built heritage* – buildings and structures, such as those listed by the Heritage New Zealand.
- *Natural heritage* – natural places, objects and intangible attributes, such as identified outstanding natural landscapes and notable trees.
- *Cultural heritage* – objects and artefacts, places, language, stories, customs, protocols, knowledge and skills communities, groups and individuals recognise as part of their cultural heritage, such as sites of Waahi tapu.
- *Social heritage* – the history, traditions, knowledge and identities of local communities, such as the stories behind built heritage.

4 Statutory context

- 4.1 Rangitikei District Council has responsibilities for managing heritage within the District as follows:

- *Resource Management Act 1991* – as a matter of national importance¹ to ensure heritage is recognised, provided for and protected from inappropriate subdivision, use and development.
- *Reserves Act 1977* – reserves may be classified as historic reserves and vested in local authorities to control and manage.
- *Building Act 2004* – the need to facilitate the preservation of buildings of significant cultural, historical or heritage value needs to be taken into account². The Building Act 2004³ also contains a number of provisions regarding the need to ensure public safety and the priority to remedy issues with dangerous and insanitary buildings⁴.

¹ Section 6(f)

² Section 4(2)(l)

³ Subpart 6 of Part 2

⁴ The Buildings (Earthquake Prone Buildings) Amendment Bill will prescribe more vigorously how dangerous buildings should be treated, including heritage buildings.

- *Public Records Act 2005* – the requirement to ensure adequate protection and preservation of ‘protected records’⁵.
- *Heritage New Zealand Pouhere Taonga Act 2014* - promotes the identification, protection, preservation and conservation of the historical and cultural heritage of New Zealand. It specially seeks to register historic buildings, sites or areas, or Waahi tupuna, Waahi tapu sites or areas, and to protect archaeological sites.

4.2 There is no specific mention of heritage in the Local Government Act 2002. However, when ‘well-being’ of the community formed part of the purpose of local government, this was generally viewed as including a heritage dimension.⁶

5 Purpose

5.1 This strategy provides the long term vision to guide Council’s management of heritage resources throughout the Rangitikei District.

5.2 Heritage should be managed in accordance with the following goals.

Goal 1: Document cultural and local histories.

Goal 2: Promote cultural and local histories of the Rangitikei.

Goal 3: Support tangata whenua to discover and document their physical, natural and intangible heritage.

Goal 4: Recognise the local context, providing management options which consider the overall and long term well-being of the community.

Goal 5: Consideration of the past use, current use and condition of the heritage resource⁷ and the potential long term use of the heritage resource and/or site.

Goal 6: Partner with the community in the preservation and management of heritage resources.

Goal 7: Seek opportunities for regional/national collaboration and funding to assist with the protection of the District’s heritage.

6 Challenges

6.1 The management of heritage resources presents a wide range of challenges for both the Council and the community. The main challenges include:

⁵ Section 40

⁶ Original purpose statement in section 10.

⁷ Heritage resource can refer to a variety of heritage aspects such as; built heritage, cultural sites and natural landscapes.

Tension between the public benefit of heritage protection and the private cost of doing so

- 6.2 Often the cost or disadvantages associated with protecting heritage resources falls on the private property owner, hapu group, museum or historical society. However, the overall benefit of protecting the heritage resources may accrue to the wider community.

Cost of earthquake strengthening built heritage

- 6.3 The majority of heritage buildings are earthquake prone and require strengthening. Many are under-used. Often the cost of this strengthening work is prohibitive, with rents gained from tenants in the renovated building not able to cover that cost. It may be preferable to demolish such under-used buildings in the District's CBD areas and replace them with structures which are more efficient and meet the needs of local businesses. Not doing this runs the risk of such buildings being abandoned and eventually being demolished and not replaced.

The economic and demographic context

- 6.4 Rangitikei is a District which is experiencing a slow population decline, with economic activity within the town centres also declining. This has resulted in an oversupply of commercial buildings. These factors, combined with the costs of earthquake strengthening can result in vacant buildings. Main streets with empty buildings reduce the amenity of these areas and can adversely affect community well-being.

Capacity of Tangata Whenua

- 6.5 Tangata whenua often have limited capacity for identifying, managing and enhancing their cultural heritage. There are a large number of Waahi tapu sites which are known only to the tangata whenua, and often the public recognition of these sites is not desirable.

Capacity of Council

- 6.6 Council has limited resources to identify, manage and enhance heritage resources. However, because of its leadership role in the community, it has some ability to attract sponsorship and relationships which support heritage initiatives.

Capacity of local museums

- 6.7 The Rangitikei District's five museums are operated solely by volunteers⁸. This provides a number of challenges for long term sustainability of the management of the heritage resources the museums care for. These challenges include: the number of volunteers available, obtaining funding (funding is often sought via external funders), adequate facilities to care for collections and ongoing training of volunteers.

⁸ Bulls, Marton, Hunterville, Mangaweka and Taihape.

Present heritage can obscure past heritage

- 6.8 Often buildings, now considered as heritage, have replaced older buildings, whose appearance and use is effectively lost. In some situations it may be more important to resurrect some tangible evidence of the earlier structure or use.

7 METHODS

- 7.1 There are a wide range of possible methods for heritage management. The main methods Rangitikei District Council seeks to use through this strategy are:

- Rangitikei District Plan
- Rates Remission Policy
- Heritage Inventories
- Waiving of internal consenting fees
- Information education and support
- Advocacy for external sponsorship/funding

8 Rangitikei District Plan

- 8.1 A key method for the management of heritage resources throughout the District is the Rangitikei District Plan. The District Plan provides for protection of natural, cultural and physical heritage through identification of valuable heritage resources and controls surrounding their use and development.
- 8.2 The District Plan provides the strategic direction for the management of heritage resources - to provide for the reuse of heritage in a manner which is appropriate for the particular context. It also seeks to ensure that the considerations surrounding the destruction of heritage resources involves how the replacement activities will provide for social, cultural and economic well-being of the affected community.
- 8.3 The relevant provisions from the District Plan are provided as [Appendix 1](#).

9 Rates Remission Policy

- 9.1 Rangitikei District has a Rates Remission Policy which provides remissions for owners of earthquake prone buildings. As most heritage buildings are highly likely to be earthquake prone, this policy is highly relevant to the District's physical heritage resources.
- 9.2 The Rates Remission Policy provides remissions for up to six months during strengthening/construction works, as well as up to three years upon completion of the building work. These provisions seek to encourage property owners to develop the building so that they can be better used.

10 Heritage Inventories

- 10.1 The District's museums already have inventories of their own collections, increasingly available online. The inventory process, however, is not limited to what

is collected but rather what should be known: the development of a comprehensive heritage inventory increases the documentation and understanding about heritage resources throughout the District. Creating an inventory ensures that heritage resources are remembered, without necessarily requiring the physical resource to remain in perpetuity. It will be a continually evolving document, with new sites and items added as they are recognised and new information added when discovered.

- 10.2 Two heritage inventories could be developed, one for the built heritage resources and one for Māori heritage. Having a separate inventory for Māori sites would ensure that it would remain a confidential document where appropriate. The development of a Māori heritage inventory would need to occur in partnership with Iwi and hapu. This will include discussions with Te Roopu Ahi Kaa, as well as with individual Iwi and hapu. There is also the opportunity to develop further inventories for the District's natural heritage resources.
- 10.3 The heritage inventory process naturally extends to collecting information on narratives and associated collections from locals. These narratives and collections will provide an insight into Rangitikei's early history. Where possible such collections should be digitised for long-term protection and access.

11 Waiving of Internal Consenting Fees

- 11.1 The waiving of internal consenting fees for work on heritage buildings will be determined on a case by case basis by Council⁹. The internal consenting costs are the staff time required to process building and planning related consent applications¹⁰. To provide some guidance, the areas of consideration by Council when deciding whether to waive fees could be, but are not limited to:
- The extent to which heritage values will be retained or reused.
 - The end use of the proposed development.
 - The benefits of the proposed development.
 - The significance of the heritage resource for the community.
 - The significance of the social context behind the heritage resource and how it could be preserved.
 - The degree of impact (positive/negative) for tangata whenua.

12 Information Education and Support

- 12.1 Information and education are useful methods to increase awareness of heritage in the District and to engage communities with these resources. Information and education will be provided to local communities through the following methods.

⁹ 15/RDC/031

¹⁰ Costs not included as part of this provision are; external experts, such as fire safety experts, geotechnical advisors, heritage experts or the costs related to hearings processes.

Support for the Rangitikei Heritage Group¹¹

- 12.2 Provision of resources to support the ongoing activities of the Rangitikei Heritage Group. This support will be through providing administrative assistance, assistance applying for grants, or assistance through the Community Initiatives Fund.

Information about heritage resources

- 12.3 The Heritage Inventory will provide this information which could be supplied to property owners and interested community members. It will be available (once published) in the District's libraries, information centres and museums as well as being uploaded to the Council's website.

Support for the Treasured Natural Environment Group

- 12.4 Continue to provide administrative support and assistance for applying for grants for projects which enhance community engagement with the natural environment.

Use of the District libraries

- 12.5 The libraries hold a small collection of historical published works on the District. The databases accessible through the libraries are a key resource in finding historical information held in other places.

Archives Central

- 12.6 The Council's archives are housed in a purpose-built public facility shared with neighbouring councils in Feilding. An online database is available and there is an ongoing programme of scanning of high-use records such as rating books.

13 Advocacy for external sponsorship/funding

- 13.1 Council is able to provide co-ordination for major projects, and develop relationships with major heritage and funding agencies. For some initiatives this will be critical.
- 13.2 Council is also well-placed to be aware of regional or national programmes which could have potential application to assist with heritage identification, preservation and access within the Rangitikei.

14 Action Plan

Goal	Activity	Groups Involved	Completion
Development of a heritage inventory of built heritage.	Research into heritage resources (as identified by the Rangitikei Heritage Group).	Rangitikei District Council Rangitikei	2016

¹¹ The Rangitikei Heritage Group consists of representatives from the District's museums and historical societies (Bulls, Marton, Hunterville, Mangaweka, Taihape, Turakina), from Te Roopu Ahi Kaa, and from other interested heritage groups (Whanganui Regional Heritage Trust).

	Publication of research.	Heritage Group	
Development of a heritage inventory of Māori narratives and collections	Research, interviews and publishing of stories.	Rangitikei District Council Local Iwi/hapu Ratana Community	2016/17
Development of a heritage inventory of European / non-indigenous settler narratives and collections.	Research, interviews and publishing of stories.	Rangitikei District Council Rangitikei Heritage Group	2017/18
Joint place naming	Using both the English and Māori place names in key Council correspondence/ documentation.	Council Iwi groups	2016

15 Review

The strategy will be due for review 1 December 2018.

Appendix 1 – Relevant provisions from the Rangitikei District Plan 2013

NOTABLE TREES AND CULTURALLY SIGNIFICANT FLORA

Objective

Notable Trees and culturally significant flora are identified, conserved and maintained, and their amenity values are recognised.

Policies

Require the protection and conservation of significant notable trees, as identified in Schedule C2 of the District Plan, from inappropriate subdivision, use and development.

Require the conservation of flora that has cultural significance for Māori and is within the conservation estate or is on publicly owned land.

Encourage public awareness and recognition of notable trees.

TANGATA WHENUA

Objective

To recognise and provide for the relationship of Tangata Whenua with their ancestral lands, water, sites, waahi tapu and other taonga.

Policies

Provide for the relationship between Tangata Whenua and landscapes of cultural significance within the district through the development of non-statutory methods that ensure associative values are recognised and protected long-term.

Recognise the role of Tangata Whenua as kaitiaki of key natural and physical resources with which they have a strong ancestral relationship, by ensuring that their views are sought on applications that may materially affect key natural and physical resources, particularly those sites identified in Schedule C1.

Enable development to encourage Iwi, hapu and whanau to resettle within the District and reconnect with the land, provided that the adverse of development, subdivision and use are avoided or appropriately managed.

Collaborate with Iwi on the identification and appropriate protection of sites of significance to Tangata Whenua.

HERITAGE PROTECTION

Objective

Identify examples of historic, cultural, and other sites that reflect the District's heritage and cultural amenity, and provide for the management of those resources in a way that sustains the social, cultural and economic well-being of communities.

Policies

Ensure known examples of historic heritage are recognised in the District, and listed in Schedule C3.

Enable the protection, conservation or adaptive reuse of historic heritage listed in Schedule C3 of the Plan.

Evaluate in any application for the destruction or modification of heritage, the extent to which the replacement activities provide for the economic, social and cultural wellbeing of the affected community.

Engagement Plan - Heritage Strategy

Project description and background

The Heritage Protection Strategy was confirmed in 2008, however, is now outdated and requires review. Therefore, a new Heritage Strategy has been developed as a replacement. The draft Heritage Strategy makes a number of changes:

- Updating references to the District Plan provisions.
- To take a more holistic view when considering heritage resources e.g. consider the wider context including social and economic factors.
- Recognise the end use heritage buildings.
- Include the Rates Remission Policy.
- Recognise the importance cultural heritage and oral histories.

Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether the draft strategy is clear, unambiguous and easy to understand
- Whether the draft strategy reflects the community's views of how heritage should be managed.
- Whether the draft strategy is appropriate for the Rangitikei context.
- Whether they would like to see any changes to the draft strategy.

Timeframe and completion date

Key project stages	Completion date
Draft strategy developed	During 2015
Draft strategy approved by Council for community engagement	17 December 2015
Community engagement (written submissions)	18 January 2016 – 19 February 2016 (noon)
Community engagement (oral submissions)	29 February 2016
Oral and written submissions considered by Council, final amendments made, strategy adopted.	29 February 2016 ¹
Strategy published on Council website	Day after adoption

¹ Depending on the nature of submissions received and issues raised in them, this date may need to be extended (to 31 March 2016).

Communities to be engaged with

A number of parties have been engaged with in the development of the draft strategy (Rangitikei Heritage Group, Te Roopu Ahi Kaa). This engagement will continue through the formal submission phase.

- The entire Rangitikei District community
- Community Boards and Community Committees
- Te Roopu Ahi Kaa
- Iwi/hapu groups
- Whanganui Regional Heritage Trust
- Rangitikei museums
- Heritage New Zealand
- Local architects

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media Information in libraries
Community Committees and Community Boards	Officer's report
Te Roopu Ahi Kaa	Officer's report
Iwi/hapu groups	Letters to iwi/hapu.
Whanganui Regional Heritage Trust	Letter to the trust. Consultation through Rangitikei Heritage Group.
Rangitikei museums	Letter to the museums. Consultation through Rangitikei Heritage Group.
Heritage New Zealand	Letter to Heritage New Zealand.

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Notification in the local print media
- The production of printed materials

Communication planning

Key messages

- Heritage is an important part of Rangitikei's towns.
- Heritage needs to be managed in a way that provides for the needs of the community.
- Heritage extends much wider than built heritage.
- Oral histories are important.
- Documenting histories is important.

Reputation risks

- Issues becoming controversial and time-consuming.
- Lack of clear communication about the strategy may result in the community expectations not being met – i.e. what influence the Heritage Strategy has in planning decisions.

Basis of assessment and feedback to the communities involved

After analysing community input, Council officers will prepare a report outlining the communities' views, and any suggested changes to the draft strategy. This will then be referred to Council for consideration prior to final adoption. The feedback to the communities will follow after Council adopts the strategy. A response will be sent to each person who makes a submission. Copies of the Heritage Strategy will be available on the website and from the District's libraries.

Project team roles and responsibilities

Team member	Role and responsibilities
Denise Servante	Project sponsor
Katrina Gray	Project leader
Katrina Gray	Print media
Katrina Gray	Officers reports/letters
Anna Dellow	Website

Attachment 5

REPORT



SUBJECT: **Community Housing Expressions of Interest**

TO: Council

FROM: Gaylene Prince, Community & Leisure Services Team Leader

DATE: 10 December 2015

FILE: 6-CF-1-14

1 Background

- 1.1 In October 2015, Council invited expressions of interest from community housing providers that were registered with the Community Housing Regulatory Authority (CHRA), or that would be registered at the point of transfer, to submit a proposal for the ownership/management of the Council's housing portfolio.
- 1.2 It was noted that preference would be shown for applications from organisations that indicated they would protect the interests of existing tenants and who could demonstrate their intention to retain the portfolio as affordable housing.
- 1.3 As part of the EOI process, submitters were advised that Council may proceed to either:
 - A competitive process (which may include a request for proposal or request for tender)
 - Negotiate directly with one or more selected respondents, or
 - Not proceed with the proposal.
- 1.4 Expressions of Interest closed on 23 November 2015.

2 Expressions of Interest

- 2.1 Three complete EOI were received by the closing date. All information requested by Council to be included in the EOI was provided. The EOI are summarised in Appendix 1.
- 2.2 However, one of Council's key requirements was that the EOI was open to Community Housing Providers that are registered with the Community Housing Regulatory Authority (CHRA) or to those that will be registered at the point of transfer. None of the three submitters are presently registered with the CHRA, nor are they in the process of registering. However all have indicated the possibility of applying for this, or partnering with other registered providers.
- 2.3 The CHRA was established in April 2014 with two main objectives: (a) to register and regulate community housing providers, in order to ensure that their tenants are appropriately housed and (ii) to support the growth of a fair, efficient, and transparent community housing sector. A set of performance standards for community housing

providers who wish to register and, on an ongoing basis for those providers who have registered. The standards are designed to –

- ensure that protections are in place for community housing tenants, and that community housing tenants have housing for the duration of their need;
- enable the growth of a transparent, fair and efficient CHP sector by ensuring that CHPs are well governed, managed and financially viable over the long-term;
- protect Government investment in the community housing sector and ensure probity in the management of that investment over the long-term; and
- encourage non-Government investment in community housing, by providing greater certainty to those considering investing

- 2.4 The underpinning rationale for inviting EOI from registered community housing providers was to ensure the retention of viable social housing provision in the Rangitikei District. The Council community housing stock would therefore provide a baseline of provision and Council would seek to maintain or increase the availability of such housing. Knowing that the CHRA is monitoring the provision is likely to be a reassurance for Council's current tenants if a transfer of their units occurred.
- 2.5 While the benefits of being registered as a social landlord could be minimal in dollar terms to our current tenants, all three proposals show benefits for the tenants (as well as greater community benefit) if Council's housing stock was owned or managed by a third party that has access to external funding.
- 2.6 As a first step, therefore, Council needs to seek further information from all three applicants with respect to their intentions to secure CHRA registration

3 Recommendations

- 3.1 That the report on "Community Housing Expressions of Interest" be received.
- 3.2 That Council staff seek clarification from the Marton Edale Home Trust Board, the Manawatu Community Trust, and The Consulate Group Ltd on the processes and timelines each envisages for becoming registered with the Community Housing Regulatory Authority or being formally associated with a registered social housing provider, and report back to a subsequent meeting of Council.

Gaylene Prince
Community & Leisure Services Team Leader

Appendix 1

Appendix 1: Summary of EOI received by closing date

The Marton Edale Home Trust Board	
Proposal 1 - Social Housing:	<ul style="list-style-type: none"> - That Edale register as a social housing provider and take over the Council units on Wellington Road, Marton, and the pensioner flats in Taihape. Edale would only be interested in those units and in providing support to the elderly of the region. - Edale would ask that Council gift those units to them and that there be a very specific transfer document specifying how the units would need to be returned to Council if the need arose, what would precipitate the return of the housing stock, etc. This option would include the refurbishment (subject to MSD funding or other fundraising activities).
Proposal 2 – Edale take over units on Council’s behalf:	<ul style="list-style-type: none"> - The Council would retain ownership of the rental units for the Elderly but Edale would manage them on behalf of the Council for a fee. This could include assistance with planning refurbishments, input into how the elderly can best live in the units, based on retirement village best practice guidelines. Edale would run maintenance and some services and offer social interaction through their activity program. Edale suggest this could all be built into the rental agreement and Edale would retain a portion of any rents paid to cover their fees and costs.
Proposal 3 – Council gifts property to Edale:	<ul style="list-style-type: none"> - Council gifts the housing stock it does not want to manage to Edale, or leases the buildings to Edale for a token annual rent and retains ownership. - Edale will manage/refurbish and provide services as listed above but without registering as a social housing provider. - Edale would expand the age group they manage as rental clients from 55 years upwards and would refurbish the flats to accommodate people with disabilities, again based on incomes from rents and grants from housing related charities. This arm of the business would be run using Edale’s services but as a completely separate entity financially and for accounting purposes
Manawatu Community Trust	
<ul style="list-style-type: none"> - That RDC transfers its community housing asset to MCT to own and manage. - That the assets are transferred to this Trust at no cost. - That RDC provides \$100,000 each year, for three years, to assist MCT begin developing the existing accommodation. This contribution will be matched by MCT. - That RDC reduce the burden of rates by way of annual remission. 	
The Consulate Group	
<ul style="list-style-type: none"> - That The CG purchase the Ratana stock: \$125,000.00 subject to negotiation of terms, price and full disclosure. (Note: presently the Ratana flats are on the same title as the Ratana Clinic). - Ratana would be seen as a pilot project, and could be an example of how The CG would approach each property as the project progresses. 	

Attachment 6

MEMORANDUM

TO: Council

FROM: Michael Hodder

DATE: 8 December 2015

SUBJECT: **Targeted District Plan changes**

FILE: 1-DP-3

1 Background

- 1.1 The Rangitikei District Plan became fully operative on 3 October 2013. Inevitably, with any new plan, there are a number of unforeseen issues and minor errors which are likely to occur. At its meeting on 15 May 2014, the Policy/Planning Committee received a report detailing some of these issues. Since then, one or two of these issues have been analysed for consideration at each meeting of the Committee and the results of the Committee's thinking recorded.
- 1.2 No time had been proposed to the Committee when a Council initiated District Plan change might be undertaken.

2 Comment

- 2.1 The approach taken to document those parts of the District where a potential risk of liquefaction and the associated rules was one of the issues considered. The maps to which the rules relate were based on a desk-top analysis of soil types and were intended to show where critical infrastructure ("lifelines") might be at risk from liquefaction. While this is site specific, it was not intended that the maps be used to specify liquefaction risks in a particular property. In addition, height of the water table was not part of this assessment.¹
- 2.2 Legal advice was explicit that Council could not disregard the rules which related to this perceived hazard. The only valid approach is through a District Plan change. In doing so, Council will need to give careful consideration to how this evidence is to remain accessible and understood, particularly in responding to land information memorandum requests. Given the significance of this issue, and the work already done in analysing it and other proposed issues with the operative District Plan, it is highly desirable to proceed with the Plan change immediately.
- 2.3 However, there is no budgetary provision in 2015/16 for Council to initiate a District Plan change. The main driver of costs is in meeting the statutory prescriptions terms

¹Where the water table is lower than 5 metres, liquefaction cannot occur: GNS Science Miscellaneous Series 47: 'Just add water: when should liquefaction be considered in land use planning?', December 2012, p.6.

of preparation of documentation and the submission and hearing process. However, if a proposed change proves controversial (meaning further expert evidence could be needed) Council has the ability to withdraw that proposed change. On that basis, a provision of \$40,000 could suffice, although this may need to be increased once the extent of work by the appointed hearing commissioner is known.

- 2.4 To complete the process by 30 June 2016 means that the proposed changes need to be prepared for Council approval at its meeting on 29 February 2016. They would be discussed in detail at the Policy/Planning Committee meeting on 14 February 2016. An outline of the topics potentially included is provided in Appendix 1.

3 Recommendations

- 3.1 That the memorandum 'Targeted District Plan changes' be received.

- 3.2 That Council

- i. approves undertaking a targeted review of the District Plan which includes issues previously considered by the Policy/Planning Committee, particularly liquefaction/ground-shaking,
- ii. requests the Chief Executive to propose an independent commissioner to conduct the hearings, should hearings be required,
- iii. notes the objective to have the review process complete by 30 June 2016 with the change proposals for public submission formalised at Council's meeting on 29 February 2016, and
- iv. authorises unbudgeted expenditure of up to \$40,000.

Michael Hodder
Community & Regulatory Services Group Manager

Appendix 1



Proposed Rangitikei District Plan Change 2016

Background

- District Plan operative October 2013
- Staff have been using the plan and documenting when issues arise.
- Discussions have occurred with the Policy/Planning Committee about potential changes.
- Liquefaction as the catalyst.

Natural Hazards

- Liquefaction
- Ground Shaking
- Landslide
- Active Fault
- Flooding – storm water/ river flooding categories
- Taihape West Slip Zone – minor wording issues
- Tsunami

3

Commercial Zone

- Veranda
- Activity setback – manufacturing and residential
- Landscape setback
- Car parking

4

Residential Zone

- Motorhomes
- Daylight setback
- Rural Settlement
 - Retail activities



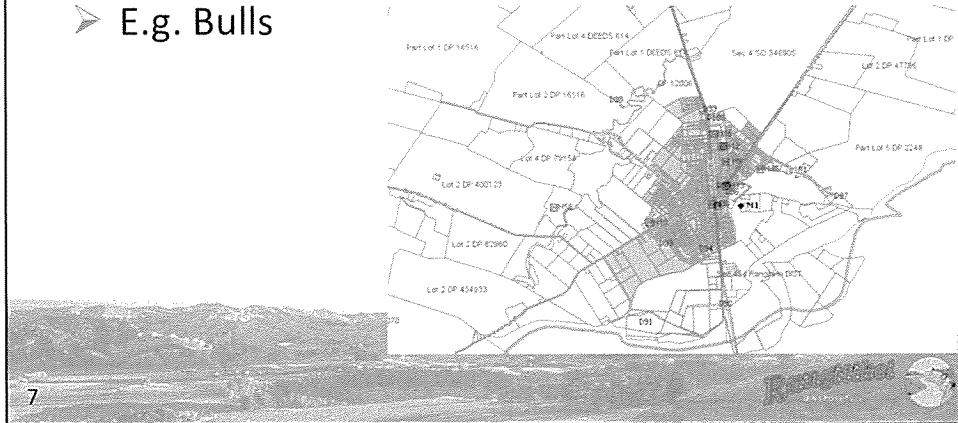
Rural/Rural Living Zone

- Setbacks
 - Reduce 20 metre setback to 5 metres for accessory buildings
- Dwelling separation
 - Between rural and urban properties
- Signage
- Rural living zoning
 - Rows Road
 - Brandon Hall Road
 - Other yet to be identified areas



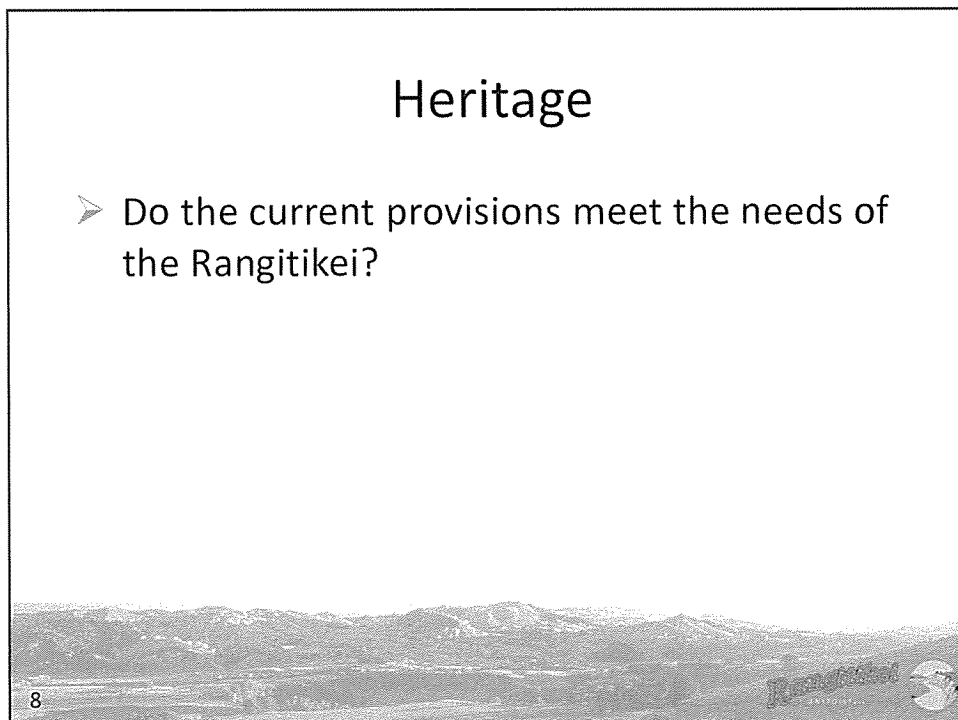
Industrial Zone

- Have we provided enough industrial zoned land for future development?
- E.g. Bulls



Heritage

- Do the current provisions meet the needs of the Rangitikei?



Attachment 7



REPORT

SUBJECT: **Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton**

TO: Council

FROM: Alex Staric, Policy Analyst

DATE: 10 December 2015

FILE: 1-DB-1-9

1 Introduction

- 1.1 At its meeting held on 29 October 2015, Council proposed an amendment to the Animal Control Bylaw for consultation with the communities of Mataroa, Scotts Ferry, and Crofton. The proposed amendment was to remove these communities from the 'urban area' restrictions in the bylaw.
- 1.2 This report makes available the findings from this consultation, and puts forward associated recommendations for the Council's consideration and approval.

2 Background

- 2.1 The Animal Control Bylaw was adopted on 7 October 2013. The purpose of the Bylaw is to control the keeping of animals within the District to ensure they do not create nuisance or endanger health, enable enforcement officers to manage animal nuisance and to regulate the slaughtering of animals in urban areas.
- 2.2 The Bylaw restricts the keeping of specific animals in urban areas. Urban areas are defined to include properties zoned as residential, commercial and industrial under the operative District Plan. The small lots in Turakina, Crofton, Koitiata, Mangaweka, Mataroa, Ohingaiti, Scotts Ferry, Ratana and Utiku are zoned as Residential. Areas zoned as Rural Living or Rural under the District Plan do not experience the same restrictions.
- 2.3 During the Bylaw consultation with Turakina, expressions of interest were sought from the other similarly affected communities. Residents from Mataroa, Crofton and Scotts Ferry expressed an interest to be consulted. Therefore, this consultation took place during November 2015.
- 2.4 Residential zoned land owners and occupiers of Crofton, Mataroa and Scotts Ferry and adjoining rural properties were written to individually: 23 in Mataroa, 53 in Scotts Ferry and 39 in Crofton

3 Submissions

- 3.1 A total of 33 submissions were received by the close of the submission period, 27 November 2015. All submitters were directly affected by the proposed changes to the Bylaw. A copy of the submissions is attached as [Appendix 1](#).
- 3.2 No submissions were received from those who requested that the Bylaw be changed. The breakdown of the number of submissions received from each of the affected areas follows:
- 8 submissions received from Mataroa (out of 23 = 35% response rate),
 - 14 submissions received from Scotts Ferry (out of 53 = 26% response rate), and
 - 11 submissions received from Crofton (out of 39 = 28% response rate).
- 3.3 No submitters requested to speak to their submission, therefore, Council can proceed straight to deliberations.
- 3.4 Submissions have been analysed by area (Mataroa, Scotts Ferry, and Crofton respectively).

4 Mataroa

Table 1: Would you like to see the following animals permitted without the need for written dispensation by an enforcement officer? (Mataroa)

Cats	Poultry	Roosters	Pigs
No 4 Yes 2 Unanswered 2	No 5 Yes 2 Unanswered 1	No 5 Yes 3	No 2 Yes 5 Unanswered 1

Table 2: Would you like to see the removal of restrictions for the following activities? (Mataroa)

Bee hives	Grazing stock 1 per 1000m2	Slaughter	Poultry setback
No 4 Yes 2 Unanswered 2	No 3 Yes 4 Unanswered 1	No 3 Yes 4 Unanswered 1	No 4 Yes 2 Unanswered 2

Mataroa - Discussion

- 4.1 Three out of seven residents who provided an expression of interest during the Turakina consultation, made a submission. All expressions of interest were in favour of applying the Animal Control Bylaw in Mataroa as in rural/rural living zones.

5 Scotts Ferry

Table 3: Would you like to see the following animals permitted without the need for written dispensation by an enforcement officer? (Scotts Ferry)

Cats	Poultry	Roosters	Pigs
No 10 Yes 4	No 7 Yes 7	No 10 Yes 4	No 10 Yes 4

Table 4: Would you like to see the removal of restrictions for the following activities? (Scotts Ferry)

Bee hives	Grazing stock 1 per 1000m2	Slaughter	Poultry setback
No 7 Yes 4 Unanswered 3	No 8 Yes 3 Unanswered 3	No 6 Yes 5 Unanswered 3	No 5 Yes 7 Unanswered 2

Scotts Ferry - Discussion

- 5.1 Most of the commentary was focused on cats.
- 5.2 Five out seven residents who made an expression of interest during the Turakina consultation, made a submission. The two residents who made an expression of interest but did not submit on the consultation were in favour of applying the Animal Control Bylaw in Scotts Ferry as in rural/rural living zones.
- 5.3 Crofton

Table 5: Would you like to see the following animals permitted without the need for written dispensation by an enforcement officer? (Crofton)

Cats	Poultry	Roosters	Pigs
No 1 Yes 9 Unanswered 1	No 1 Yes 9 Unanswered 1	No 2 Yes 8 Unanswered 1	No 4 Yes 7

Table 6: Would you like to see the removal of restrictions for the following activities? (Crofton)

Bee hives	Grazing stock 1 per 1000m2	Slaughter	Poultry setback
No 4 Yes 6 Unanswered 1	No 5 Yes 5 Unanswered 1	No 7 Yes 3 Unanswered 1	No 6 Yes 4 Unanswered 1

Crofton - Discussion

- 5.4 Most commentary in responses focused on maintaining the rural lifestyle of the area, whilst recognising the proximity of the settlement to urban Marton.
- 5.5 Two out three residents who made an expression of interest during the Turakina consultation, made a submission. The resident who made an expression of interest but did not submit on the consultation was in favour of applying the Animal Control Bylaw in Crofton as in rural/rural living zones.

6 Comments

- 6.1 Although the responses are ambiguous, it is recommended that Mataroa is exempted from the urban restrictions of the Animal Control Bylaw. It needs to be remembered that residents in any area of the District are able to apply for enforcement of restrictions on animals under the nuisance catch-all clause contained within the Bylaw.
- 6.2 The response rate in Scotts Ferry and the responses do not signal dissatisfaction within the community on the restrictions placed on animals through the Animal Control Bylaw. It is recommended that the restrictions applying to Residential Zones are retained in Scotts Ferry.
- 6.3 The responses from residents in Crofton are less ambiguous than those received for Mataroa. It is recommended that Crofton is exempted from the urban restrictions of the Animal Control Bylaw. As stated above (4.2), any nuisance caused by animals in any zoned area can be dealt with through the nuisance catch-all clause contained within the Bylaw.
- 6.4 The Animal Control Bylaw, amended as recommended, is attached as Appendix 2.

7 Recommendations

- 7.1 It is recommended that the report 'Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton' be received.
- 7.2 That the Animal Control Bylaw is amended to exempt properties in Mataroa and Crofton from the restrictions on animals in the Residential Zone and, instead, the restrictions applied to animals in rural living zones be applied.
- 7.3 That the Animal Control Bylaw attached as Appendix 2 to the report 'Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton' by adopted [as amended/without amendment].

Alex Staric
Policy Analyst

Appendix 1

SUBMISSION FORM
Animal Control Bylaw Amendment
Crofton

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: 

Date: 8/12/2015

SUBMISSION FORM

Animal Control Bylaw Amendment Crofton

**Submissions close at
12 noon on
Friday 27 November
2015**

Return this form, or send your written submission to:

Animal Control Bylaw
Amendment - Crofton
Rangitikei District Council
Private Bag 1102
Marton 4741


Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at the Marton Council Chambers on 10 December 2015. I wish to speak to my submission 

Ten minutes are allowed for you to speak, including questions from Elected Members. If you have any special requirements, such as those related to visual or hearing impairments, please note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

Name: Logan Kerr + Susan Hartley

Organisation: (if applicable) _____

Phone: 063277102

Property address: 299 Makirikiri rd

Postal address: Marlon

Email: _____ File: 1-DB-1-1

Would you like to see the following animals permitted without the need for written dispensation by an enforcement officer?

Cats ☒ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

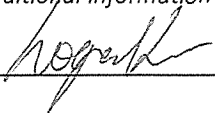
☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

We would love to see the restrictions removed.

Attach additional information or pages if necessary

Signed: 

Date: 7 11 15

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes

☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

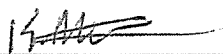
☐ Yes

☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: 

Date: 9.11.15

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

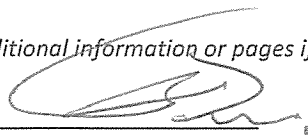
☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____



Date: _____

11-11-15

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or notes if necessary

Signature

Date:

11/11/15



SUBMISSION FORM

Animal Control Bylaw Amendment

Crofton

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment - Crofton
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:
Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

Name: Margaret Marton

Organisation: (if applicable) _____

Phone: (06) 327 4436

Property address: 8 Trevelyan St

Postal address: RD1 Marton

Email: _____

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☒ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

i don't believe that trying to control
these small villages is possible when
in marton itself it is not controlled.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Like my neighbours I didn't know the zoning was residential as we live out of town and the sections are only subdivided on paper and it is not as though the area is developing as far as demand for the properties. As there has been properties for sale for a very long time.

Attach additional information or pages if necessary

Signed: Mamabane

Date: 18.11.15



RECEIVED

18 NOV 2015

To: KG
File: 1-08-1-9
Doc: 15 0852

SUBMISSION FORM
Animal Control Bylaw Amendment
Crofton

Submissions close at
12 noon on
Friday 27 November
2015

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written submission to:

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Amendment Crofton
Rangitikei District Council
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Marton 4741

Email: info@rangitikei.govt.nz

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Members. If you have any
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those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

Name: Helen + Neil Starck
Organisation: (if applicable) _____
Phone: 063275311
Property address: 301 MakinKen Road Marton
Postal address: 301 MakinKen Road RD1
Marton 4787
Email: starckdonna@windless.nz

Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?

Cats	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Poultry	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Roosters	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Pigs	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Comments:

I thought we were rural -
never knew we were classified
as urban

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

No comments at this stage

Attach additional information or pages if necessary

Signed: W. Stark Date: 16/11/15



25 NOV 2015

To: **KG**
File: **1-DB-1-9**
Doc: **15 2872**

Animal Control Bylaw Amendment Crofton

☒[illegible]

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____

Date: 18.11.2015

27 November 2015

Rangitikei District Council
High Street
Marton

Animal Control Bylaw 2015 – Crofton

RECEIVED

30 NOV 2015

To: KG
File: 1-DB-1-9
Doc: 15-335

1. General information

- 1.1. This submission is made by Bevan Hobman and Heather Warren – residents with property in Crofton

2. Amendment to Animal Control Bylaw 2015

- 2.1. We do not support changes to the Bylaw
2.2. We specifically do not support the view that our property is a 'residential' zone as we lack many of the luxuries those in residential zones receive.
2.3. We specifically do not support the amendment to the bylaw that states no pigs shall be kept in a residential area. While we see that in a well built up area within townships such as Marton, Taihape and Hunterville this amendment would have benefit it would impact greatly on the lifestyle and management of Urban/country properties.

3. Written Dispensation

- 3.1 If the council makes these changes I would suggest the process for written dispensation is communicated and consulted with those in areas such as Crofton.

4 Oral Submission

- 4.1 We do not wish to make an oral submission

Yours Sincerely



Heather Warren
Crofton



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30 NOV 2015

To: KG
File: 1-DB-1-7
Doc: 15 0330

SUBMISSION FORM
Animal Control Bylaw Amendment
Crofton

Submissions close at
12 noon on
Friday 27 November
2015

Return this form, or send your
written submission to:

Animal Control Bylaw
Amendment - Crofton
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:
Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

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on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

Name: Mairi Isabel

Organisation: (if applicable) _____

Phone: 022 652 6052

Property address: 309 Makiri Kiri Road

Postal address: Crofton

Email: _____

Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?

Cats ☐ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

Crofton is classed Rural
as far as Postal services
water, water, broadband and
services so I do think
animals should be rated
the same.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes

☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: 

Date: 18.11.2015



SUBMISSION FORM

Animal Control Bylaw Amendment

Mataroa

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment - Mataroa
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld



Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal address: _____

Email: _____

11 NOV 2015

To: _____

Doc: 15.11.2015

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☐ Yes ☒ No

Poultry ☐ Yes ☒ No

Roosters ☐ Yes ☒ No

Pigs ☐ Yes ☒ No

Comments:

We would like to think that Mataroa
would be in the category of complying
with urban area re the restrictions for
the keeping of animals.

(What about horses. Horses wreck fence
lines. Maybe horse owners need to reinforce
fence lines, what can the council do)

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____

Date: 08.11.2015

2011/10

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes

☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes

☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

JUST LEAVE IT AS IT IS, PRIOR TO
THE ANIMAL CONTROL BYLAW 2013

Attach additional information or pages if necessary

Signed: W. Steed
Aludm

Date: 9/11/2015



12 NOV 2025

Mataroa

To: KG
File: 1-DB-1-9
Doc: 15-0825
Name:

All submissions will be public,
please tick this box if you
would like your name withheld

Comments:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery. There is no handwriting or other markings on the page.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.


☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Mataroa should be exempt from complying with the "urban area" restriction for the keeping of animals

Attach additional information or pages if necessary

Signed: 

Date: 09-11-15



Rangitikei
UNDISPUTED...

RECEIVED

23 NOV 2015

SUBMISSION FORM

Animal Control Bylaw Amendment

Mataroa

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment Mataroa
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:
Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

To: VG
File: 1-08-1-a
Doc: 15 0860

Name: Thomas Campbell

Organisation: (if applicable) _____

Phone: 06-3880113

Property address: 14 Jihoi St, Mataroa

Postal address: 11 Wien St, Taihape.

Email: tom.campbell61@gmail.com

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☒ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☐ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

I just don't see the need to comply
with the urban area bylaw when
we have been doing this for years.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes

☐ No

9

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes

☐ No

Comments:

Because as a property owner I know how many stock units I need to keep the section tidy and maintain the stock in good conditions. It varies from season to season when the feed is there you need more stock, when not, less. Let us

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes

☐ No

stipulate how many we need.

Comments:

We've been killing stock out here for donkeys years. Don't go spoiling our way of life. That's the benefits of having pasture to graze. You can keep your feral full

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes

☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

I just don't see where this is all coming from when we have been doing this for years and all the sudden the council are on these high horses thinking about changing Mataura to an urban classification. You'd think the population of ✓ has grown which it hasn't and it's the same families living there.

Attach additional information or pages if necessary

Signed:

Flampbell

Date:

20/11/15.

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: ELBradley

Date: 17-11-2015



Rangitikei
UNRESISTED...

RECEIVED

25 NOV 2015

To: KG
File: 1-DB-1-9
Doc: 15-2871

SUBMISSION FORM

Animal Control Bylaw Amendment Mataroa

**Submissions close at
12 noon on
Friday 27 November
2015**

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written submission to:**

Animal Control Bylaw
Amendment - Mataroa
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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would like your name withheld

☐

Name: Steven & Judith BRADLEY

Organisation: (if applicable) _____

Phone: 06 3887717

Property address: 13 Rurumu Rd

Postal address: 13 Rurumu Rd

Email: Steve - Judith @ XTRA.CO.NZ

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☒ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

Currently animals in villages
Farmland surrounds village and
can be seen from all points in
village so therefore it seems to
be rural anyway.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____ Date: _____



SUBMISSION FORM

Animal Control Bylaw Amendment

Mataroa

**Submissions close at
12 noon on
Friday 27 November
2015**

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written submission to:**

Animal Control Bylaw
Amendment - Mataroa
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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would like your name withheld

☐

Name: Steven & Judith BRADLEY

Organisation: (if applicable) _____

Phone: 06 3887717

Property address: 13 Ruarua Rd

Postal address: 13 Ruarua Rd

Email: steve-judith@extra.co.nz

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☒ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

There are no shop-streets or
services. This is not a
urban area.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____ Date: _____



RECEIVED

26 NOV 2015

To: KA
File: 1-DB-19
Doc: 15 0885

SUBMISSION FORM
Animal Control Bylaw Amendment
Mataroa

Submissions close at
12 noon on
Friday 27 November
2015

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Animal Control Bylaw
Amendment - Mataroa
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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Katrina Gray
Policy Analyst/Planner
0800 422 522

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Privacy

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would like your name withheld

☐

Name: Bernard Reha
Organisation: (if applicable)
Phone: _____
Property address: 11 Tihoi St RD1 Mataroa Taihape
Postal address: 11 Tihoi St RD1 Mataroa
Taihape.

Email: _____

Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?

Cats	<input type="radio"/> Yes	<input type="radio"/> No
Poultry	<input type="radio"/> Yes	<input type="radio"/> No
Roosters	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Pigs	<input type="radio"/> Yes	<input type="radio"/> No

Comments:

No Roosters

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes

☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

na

Attach additional information or pages if necessary

Signed: 

Date: 24. 11. 15



RECEIVED

30 NOV 2015

SUBMISSION FORM

Animal Control Bylaw Amendment

Mataroa

Submissions close at
12 noon on
Friday 27 November
2015

Return this form, or send your
written submission to:

Animal Control Bylaw
Amendment - Mataroa
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

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those related to visual or
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note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

To: KG
File: 1-08-1-9
Doc: 15 0832

Name: Alan Cowley

Organisation: (if applicable) _____

Phone: 388 7572

Property address: 133 10 - 343.00

Postal address: 7 Turehu Street

Mataroa RD1 Tahape

4791

Email: acowley22@gmail.com

Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?

Cats ☐ Yes ☒ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

I don't think of Mataroa
as being urban / residential /
closely built up area

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes

☐ No

Comments:

either way N/A

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes

☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes

☐ No

Comments:

In rural areas including Mataroa

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes

☐ No

Comments:

either way N/A

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed:

AC Cowly

Date:

10/11/15



RECEIVED

1 NOV 2015

To: K.G.
File: 1-08-1-a
Doc: 15-0829

SUBMISSION FORM

Animal Control Bylaw Amendment

Scotts Ferry

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

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would like your name withheld

☐

Name: Gregory Dixon

Organisation: (if applicable) _____

Phone: 021- 248 9326

Property address: 1940 Parewanui Road

Postal address: 26 Bracken Rd

Newlands

Wellington

Email: Dixon58503 @. Clear . Net . NZ

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☐ Yes ☒ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes ☐ No

Comments:


Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: 

Date: 10 November '1

SUBMISSION FORM

Animal Control Bylaw Amendment

Scotts Ferry

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12 noon on
Friday 27 November
2015**

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Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

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Privacy

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please tick this box if you
would like your name withheld

Name: Logan Keir

Organisation: (if applicable)

Phone: 063277102

Property address: 1937 Paraewau road

Postal address: as above

1. *Chlorophyll*
 2. *Carotenoids*
 3. *Xanthophylls*
 4. *Phycobilins*
 5. *Phaeophytins*
 6. *Phaeopigments*
 7. *Phaeoerythrin*
 8. *Phaeo-
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 Email: _____

To: KG
File: 1-OB-1-9
Doc: 15 0822

Would you like to see the following animals permitted without the need for written dispensation by an enforcement officer?

Cats ☒ Yes ☐ No

Poultry ☒ Yes ☐ No

Roosters ☒ Yes ☐ No

Pigs ☒ Yes ☐ No

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☒ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes ☐ No

Comments:

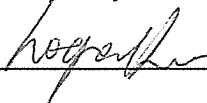
Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: 

Date: 7.11.15

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes

☐ No

Comments:

I AM A NORMAL KIWI I HUNT & FISH AND BUTCHER DEER AT HOME

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes

☐ No

Comments:

SMALL PROPERTIES NOT PRACTICAL TO HAVE CHICKEN COOP IN MIDDLE OF BACK LAWN

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

SHOULD BE FOR CITIES NOT RURAL TOWNS WE LIVE AWAY FROM CITIES TO ESCAPE THE BULL SHIT

Attach additional information or pages if necessary

Signed: Mr

Date: 9/11/15



Rangitikei
UNSPILT...

RECEIVED

16 NOV 2015

SUBMISSION FORM

Animal Control Bylaw Amendment

Scotts Ferry

To: KG
File: 1-08-1-9
Doc: 15-0840

**Submissions close at
12 noon on
Friday 27 November
2015**

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written submission to:**

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

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0800 422 522

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Privacy

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please tick this box if you
would like your name withheld

☐

Name: Barry & Heather Howe
Organisation: (if applicable) N/A
Phone: (06) 322 1108
Property address: 1948 Parewanui Road S/F
Postal address: ~~same~~
1948 Parewanui Road RD1
Bulls 4894
Email: b.howe@xtra.co.nz

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Poultry	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Roosters	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Pigs	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Comments: We don't need Roosters
in a village environment !!!

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes

☐ No

Comments:

We have hives of bees here pollinating
away flat out.!!!

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☒ No

Comments:

1 stock unit per 1000m² of pasture
is too much.

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes

☒ No

Comments:

We don't need stock slaughtered
in our village environment.

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes

☐ No

Comments:

As long as the house is well
away from dwellings, there should be no
problem.

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Please return the village designation
back to what it was (Rural) as soon
as possible.

Attach additional information or pages if necessary

Signed:

B. Howe
B. Howe

Date:

10-11-15.



RECEIVED

16 NOV 2015

To: KG
File: 1-DB-1-9
Doc: 15 0853

SUBMISSION FORM

Animal Control Bylaw Amendment

Scotts Ferry

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

Name: Tom and Diana Dyer
Organisation: (if applicable) _____
Phone: 063221944
Property address: 1960 Parewanui Road
Postal address: 1960 Parewanui

Email: living1960@gmail.com

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats	<input checked="" type="radio"/> Yes	<input type="radio"/> No <u>No more than 2 per house.</u>
Poultry	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Roosters	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Pigs	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: 

Date: 13.11.15



Rangitikei
UNBELIEVABLE...

RECEIVED

20 NOV 2015

SUBMISSION FORM

Animal Control Bylaw Amendment

Scotts Ferry

To: KG
File: 1-DB-1-9
Doc: 15 0858

**Submissions close at
12 noon on
Friday 27 November
2015**

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written submission to:**

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

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the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

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you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld



Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal address: _____

Email: _____

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☒ Yes ☐ No ✓

Poultry ☒ Yes ☐ No ✓

Roosters ☒ Yes ☐ No ✓

Pigs ☒ Yes ☐ No ✓

Comments:

We would like to see all
cats desexed as there are a
few problems with inter bred
cats & numbers.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signe

Date:

16/11/2015

✓



24 NOV 2015

To: KG
File: 1-DB-1-9
Doc: 150867

Animal Control Bylaw Amendment

Scotts Ferry

All submissions will be public,
please tick this box if you
would like your name withheld

Comments:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Current system works well

We would not support any change.

Attach additional information or pages if necessary

Signed: D. Harper

Date: 22-11-15

D. Harper



RECEIVED

25 NOV 2015

SUBMISSION FORM

Animal Control Bylaw Amendment

Scotts Ferry

TO: KGA
File: 1-DB-1-9
Doc: 15 0870

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld ☐

Name: Anuska Gosztonyi

Organisation: (if applicable) _____

Phone: 06 322 11 47

Property address: _____

Postal address: 1929 Parewanui Rd
RD1 Bulls 4894

Email: anuskagosztonyi@gmail.com

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☐ Yes ☒ No

Poultry ☐ Yes ☒ No

Roosters ☐ Yes ☒ No

Pigs ☐ Yes ☒ No

Comments:

We have a problem a with
cats interbreeding on one of
the property's. and mutiplying!

So I would like to see it
that all cats would have to
be desext that are living
in an houshold

21.11.05

[Signature]

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: J. Gough Date: 20.11.15



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25 NOV 2015

SUBMISSION FORM
Animal Control Bylaw Amendment
Scotts Ferry

To: KG
File: 1-DB-1-9
Doc: 15-0873

Submissions close at
12 noon on
Friday 27 November
2015

Return this form, or send your
written submission to:

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:
Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

Name: Kevin & Marilyn Ellery.
Organisation: (if applicable) N/A.
Phone: 3221 362 0274 537 434.
Property address: 1965 Parewanui Road, Scotts Ferry.
Postal address: 1965 Parewanui Rd.
R.D.1. Bulls. 4894.
Email: mazzd-keo@hotmail.com

Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?

Cats	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Poultry	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Roosters	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Pigs	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Comments:

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes

☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes

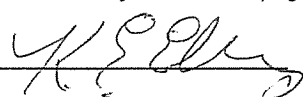
☒ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed:



Date:

23/11/2015

[illegible]

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes

☒ No

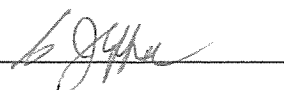
Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Scotts Ferry is situated in the middle of a rural farming area.

Attach additional information or pages if necessary

Signed:



Date:

24-11-15



RECEIVED

30 NOV 2015

To: KA
File: 1-08-1-a
Doc: 15-0884

SUBMISSION FORM

Animal Control Bylaw Amendment Scotts Ferry

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
written submission to:**

Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

Oral submissions will be held at
the Marton Council Chambers
on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld



Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal address: _____

Email: _____

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☐ Yes ☒ No

Poultry ☐ Yes ☒ No

Roosters ☐ Yes ☒ No

Pigs ☐ Yes ☒ No

Comments:

SCOTTS FERRY HAS AN INCREASING
AND RECENT POPULATION OF
RESIDENT NATIVE BIRDS. ANY
UNRESTRICTED INCREASE IN
CATS WOULD BE DETRIMENTAL
TO THIS INCREASING NATIVE
BIRD POPULATION.
I WOULD LIKE TO SEE THE
CURRENT BYLAW REGARDING CATS
ENFORCED. THERE ARE CURRENTLY
RESIDENTS WHO HAVE IN EXCESS
OF 3 CATS!

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☐ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____ Date: _____

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes

☒ No

Comments:

Bees are endangered and we all should be doing our bit including being allowed a beehive if we want one. World without bees doesn't bear thinking about! Good to see the bylaw is flexible.

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes

☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☒ Yes

☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes

☐ No

Comments:

Good to know there is the provision for dispensation if needed.

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

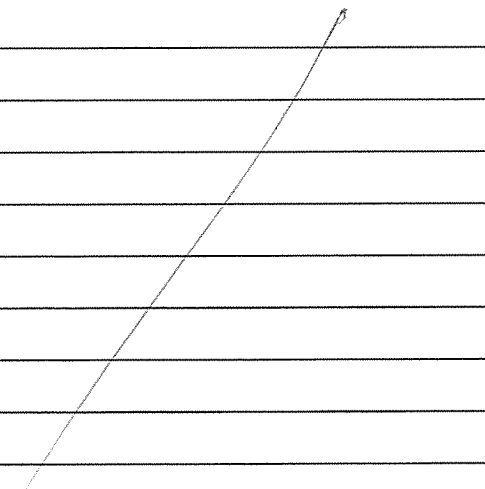
My husband and I have both read the bylaw information and feel it is fair to everyone.

Attach additional information or pages if necessary

Signed: U. Kout

Date: 24.11.2015

Comments:



Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☒ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☒ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: Muel

Date: 24-11-15



RECEIVED

30 NOV 2015

To: KG
File: 1-08-1-7
Doc: 15-0883

SUBMISSION FORM

Animal Control Bylaw Amendment Scotts Ferry

**Submissions close at
12 noon on
Friday 27 November
2015**

**Return this form, or send your
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Animal Control Bylaw
Amendment – Scotts Ferry
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Any questions phone:

Katrina Gray
Policy Analyst/Planner
0800 422 522

Oral submissions

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on 10 December 2015. I wish
to speak to my submission ☐

Ten minutes are allowed for
you to speak, including
questions from Elected
Members. If you have any
special requirements, such as
those related to visual or
hearing impairments, please
note them here:

Privacy

All submissions will be public,
please tick this box if you
would like your name withheld

☐

Name: Ann Richie

Organisation: (if applicable) _____

Phone: 327 3220136

Property address: 1936 Brewanui Rd

Postal address: 18 Scotts Ferry Rd
Bulls

Email: _____

**Would you like to see the following animals permitted
without the need for written dispensation by an
enforcement officer?**

Cats ☐ Yes ☒ No

Poultry ☐ Yes ☒ No

Roosters ☐ Yes ☒ No

Pigs ☐ Yes ☒ No

Comments:

I would like to see it made
compulsary for all cats to be
desexed

Would you like to see the removal of the ability for an enforcement officer to prescribe conditions related to the number and location of bee hives?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the limit on the number of grazing stock units permitted per property? Currently there is a maximum stocking rate of 1 stock unit per 1000m² of pasture.

☐ Yes ☐ No

Comments:

Would you like to see the removal of the restriction for slaughtering stock (stock: cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas)?

☐ Yes ☐ No

Comments:

Would you like to see the removal of the setback requirements for poultry houses from dwellings and property boundaries? Currently poultry houses are required to be setback 10 metres from an existing dwelling and 2 metres from a property boundary.

☒ Yes ☐ No

Comments:

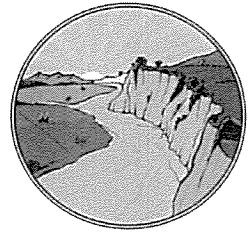
Do you have any further comments about the proposed amendment to the Animal Control Bylaw?

Attach additional information or pages if necessary

Signed: _____ Date: _____

Appendix 2

RANGITIKEI DISTRICT COUNCIL ANIMAL CONTROL BYLAW 2013



Rangitikei
UNSPOILT...

1. TITLE

- 1.1. This bylaw shall be known as the Rangitikei District Council Animal Control Bylaw 2013.

2. COMMENCEMENT

- 2.1. This bylaw comes into force on 7 October 2013.

3. SCOPE

- 3.1. This bylaw is made under the authority given by:
- a) Sections 145 and 146(a)(v) of the Local Government Act 2002; and

4. PURPOSE

- 4.1. The purpose of this bylaw is to:
- a) Control the keeping of animals within the district to ensure they do not create a nuisance or endanger health;
 - b) Enable Enforcement Officers to manage animal nuisance in the urban area; and
 - c) Regulate the slaughtering of animals in urban areas.
- 4.2. This Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

5. INTERPRETATION

- 5.1. For the purposes of this bylaw, the following definitions apply:

ENFORCEMENT OFFICER means an authorised officer of Rangitikei District Council or an officer of the New Zealand Police.

HOUSEHOLD UNIT means all land and buildings within a single rating unit.

NUISANCE means any damage, excessive noise or odour, where an enforcement officer has received a complaint and upon investigation of the complaint, is of the opinion that the noise or odour is excessive or offensive.

POULTRY means caged or free range poultry, and includes chickens, peacocks, geese, ducks, turkeys and domestic fowls of all descriptions.

URBAN AREA includes any property zoned as Residential, Commercial and Industrial under the operative District Plan, but excludes the properties in Crofton, Mataroa and Turakina zoned Residential (i.e. does not include Rural Living and Rural Zones).

STOCK means cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas, of any age or gender.

STOCK UNIT (SU) is taken to have the same meaning as in the Statistics New Zealand Glossary, i.e. one 55 kg ewe rearing a single lamb. Under this definition, for example, 1 hogget = 0.7 SU; 1 Jersey cow = 6.5 SU; 1 mature Red Deer stag = 1.5-2.0 SU

DISPENSATION means every dispensation under this Bylaw will be reviewed at least every three years.

6. KEEPING OF ANIMALS

- 6.1. No person shall keep any animal in such a manner or in such conditions, which in the opinion of an enforcement officer, creates a nuisance or causes a threat to public health or safety.
- 6.2. It is the responsibility of any person keeping an animal to confine the animal within the boundaries of the premises where the animal is being kept, except where an animal is being led, driven, ridden or exercised.

7. CATS

- 7.1. No person shall keep more than three cats over three months of age on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 7.2. Clause 7.1 shall not apply to any veterinary clinic, SPCA shelter, or registered breeder as accredited under the Cattery Accreditation Scheme operated by the New Zealand Cat Fancy.

Note: Boarding or breeding establishments for more than 15 cats require resource consent under the operative District Plan.

8. POULTRY

- 8.1. No person shall keep more than 12 head of poultry on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 8.2. No poultry house shall be erected or maintained so that any part of it is within 10 metres from any dwelling in an urban area, or within 2 metres of any property boundary.
- 8.3. Every poultry house and poultry run shall be maintained in good repair, and in a clean condition free from any offensive smell or overflow, and free from vermin.

- 8.4. No person shall keep any rooster in any urban area, nor keep a rooster in such a manner that at any time the rooster can come within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer

9. BEES

- 9.1. The Council recognises that bees occupy a unique niche in the urban ecosystem and responsible bee-keeping can bring many benefits to the local environment.
- 9.2. Notwithstanding the above, no person shall keep bees in any urban area if in the opinion of an enforcement officer the keeping of bees is, or is likely to become, a nuisance or causes a threat to public health or safety.
- 9.3. An enforcement officer may prescribe conditions relating to the location and number of hives able to be kept on any premises or place within any urban area of the District.

10. PIGS

- 10.1. No person shall keep pigs within any urban area, nor keep pigs in such a manner that at any time the pigs can come within 25 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

11. GRAZING STOCK IN URBAN AREAS

- 11.1. No person shall keep stock at a stocking rate greater than 1 stock unit per 1000 square metres of grazeable pasture within any urban area, unless given a written dispensation by an enforcement officer.

Note: Refer to the Rangitikei District Council Stock Droving and Grazing Bylaw for regulations on the grazing of road reserves and movement of stock within the District.

12. ANIMAL SLAUGHTER

- 12.1. No person shall slaughter any stock in any urban area, or within 100 metres of a boundary with any urban area.

Note: It is an offence under the Health Act 1956 to leave animals or animal carcasses in a state where they are offensive or injurious to health. It is an offence under the Resource Management Act 1991 to contaminate waterways with animal remains. It is an offence under the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005 to feed pigs untreated meat or untreated food waste. It is an offence under the Rangitikei District Council Control of Dogs Bylaw to allow any dog to be fed or have access to any untreated sheep or goat meat.

13. OFFENCES AND PENALTIES

- 13.1. Everyone commits an offence against this Bylaw who:

- a) Does, or causes to be done, or permits or suffers to be done, or is concerned in doing, anything whatsoever contrary to or otherwise than as provided for in this Bylaw.
- b) Omits, or neglects to do, or permits, or suffers to remain undone, anything which according to the true intent and meaning of this Bylaw, ought to be done at the time and in the manner therein provided.
- c) Does not refrain from doing anything which under this Bylaw they are required to refrain from doing.
- d) Permits or suffers any condition of things to exist contrary to any provision contained in this Bylaw.
- e) Refuses or neglects to comply with any notice duly given under this Bylaw.
- f) Obstructs or hinders any enforcement officer in the performance of any duty to be discharged by such officer under or in the exercise of any power, conferred by this Bylaw.
- g) Fails to comply with any notice or direction given in this Bylaw.

13.2. Any breach of this bylaw is an offence and liable to summary conviction and a fine not exceeding \$20,000, in accordance with Section 242(4) of the Local Government Act 2002.

Attachment 8



Rangitikei
UNUSUALLY...

REPORT

SUBJECT: Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants

TO: Rangitikei District Council

FROM: Hamish Waugh, Infrastructure Group Manager

DATE: 8 December 2015

FILE: 6-WW-1

1 Introduction

1.1 Sludge

Both Rangitikei District Council (RDC) and Manawatu District Council (MDC) have needed to remove sludge from five sewage treatment ponds this year. If it is left for too long before removal it can reduce the capacity of the ponds, cause short-circuiting and ultimately generate odours.

Sludge is a thick wet mud that accumulates in the base of wastewater ponds. It can contain a collection of microorganisms mixed with fine silt or clay particles and any other heavier solids that manage to bypass the screening process.

The solids content of this sludge is approximately 3%, which makes it difficult to transport. Therefore the sludge needs to be dredged out of the pond and then dewatered to over 20% solids content. At this moisture content the sludge is the consistency of a damp soil.

An Expression of Interest (EOI) process was undertaken in the Manawatu District to identify a contractor to undertake the removal, dewatering and disposal of sludge from the wastewater treatment plant (WWTP) ponds in the Manawatu District.

The successful contractor was asked if he could offer the same rates to Rangitikei District Council for removal of sludge from Rangitikei's waste water treatment ponds in accordance with Rangitikei District Council's procurement policy Rule 39 relating to Syndicated Contracts.

1.2 Bulls Wastewater Treatment Plant

Funding has been allocated this year for the removal of sludge from the treatment ponds at the Bulls Wastewater Treatment Plant.

1.3 Hunterville Wastewater Treatment Plant

The sludge survey of the Hunterville wastewater treatment plant ponds has identified an issue with accumulated sludge. This sludge has reached a volume that it is severely limiting the ability of the ponds to treat the effluent, it is at risk of floating and if this occurs may cause odour issues at the plant.

Funding has been allocated in 2016/17 for the removal of sludge from the treatment ponds at the Hunterville Wastewater Treatment Plant. This funding needs to be brought forward to the 2015/16 financial year to enable the sludge to be removed this year.

1.4 Sludge Survey

A survey of the volume of sludge accumulated in the Bulls ponds identified a total of 8,000m³ at approximately 3% solids. This is effectively 240m³ of dry solids or a de-watered volume of 1,200m³.

A survey of the volume of sludge accumulated in the Hunterville ponds identified a total of 4,000m³ at approximately 3% solids. This is effectively 120m³ of dry solids or a de-watered volume of 600m³ (768 tonnes).

2 Options for Sludge removal and disposal

Traditionally sludge is removed from ponds by mechanical means, such as dredgers, this can be mixed with polymers, to encourage clumping of the particles, and is then passed through a centrifuge or belt press to remove all the free water.

The dewatered sludge is considered a biohazardous waste. It is transportable and can be accepted at appropriate landfills or mixed with greenwaste and turned into compost.

An alternative sludge removal option using the addition of microbial culture dosed into the ponds was investigated. This is currently being trialled in South Taranaki for some of their ponds. This was discounted for the following reasons:

- No sludge removal is evident for six months (for some of Rangitikei's ponds, more immediate results are required)
- Targeted sludge removal can take at least two years
- Significant risk of discharge of liquefied sludge material with the final plant effluent breaching resource consent conditions.
- The ponds need to keep working while the sludge is removed (the microbiological culture may affect the treatment capability of the bacteria in the ponds)

- Not all the sludge is organic in nature so there will always be a fraction that will not break down (this is especially high for ponds that had limited influent screening in the past).

It is noted that the use of the microbial culture is not discounted as a sludge management tool in the future but may need further development for plants discharging to sensitive environments.

2.1 Sludge Removal

An Expression of Interest (EOI) process was undertaken in early March 2015 to identify the capability and cost of companies offering dewatering services. The EOI asked for indicative rates for these projects as well as information about the companies and their particular service.

Five EOIs were received on the 24th March 2015, listed as follows:

- Downer New Zealand Ltd
- Conhur Ltd
- Rob Burrell Earthmoving Ltd
- Dredging Solutions (NZ) Lrd
- Hydra-Care NZ Ltd

All of the proposers except Downer New Zealand Ltd offered dredges to remove sludge from the ponds.

The lowest cost was provided in the EOI from Rob Burrell Earthmoving Ltd. The information provided indicated that Rob Burrell Earthmoving Ltd have an excellent track record in sludge removal.

The low cost of the Rob Burrell Earthmoving Ltd's EOI was 13% lower than the next lowest cost and less than half the cost of the highest cost received. The key elements of this are the rates for the sludge removal, which were the cheapest rates proposed, and no cost for site establishment.

In Manawatu, the Rongotea and Halcombe ponds have subsequently had sludge removed successfully. This has demonstrated that they are a competent contractor who can be trusted to successfully remove sludge in the Rangitikei District.

2.2 Tender provided

Rob Burrell Earthmoving Ltd have provided an EOI to the Manawatu District Council for the Bulls pond. Their rates include removal, dewatering and transport of sludge to Bonny Glen landfill, with a separate rate for disposal at Bonny Glen Landfill.

This EOI is a schedule of rates for sludge removal that is available for RDC to take advantage of under collaborative procurement. To remove all the sludge from the Bulls wastewater treatment plant and dispose of it at Bonny Glen would cost \$413,368 (\$143,032 for removal and \$270,336 for disposal).

To remove all the sludge from the Hunterville wastewater treatment plant and dispose of it at Bonny Glen landfill would about \$219,184 (\$84,016 for removal and \$135,168 for disposal). At this stage, to keep within budget, it is proposed to remove 85% of the sludge, and this will reduce short circuiting and improve effluent quality.

It is noted that this is a 'measure and value contract' and the financial risk to Council will be managed by either limiting the amount of wet solid removed or the time spent on site to ensure costs are kept within estimates.

3 Disposal cost

The Manawatu District Council has indicated a rate of \$200 per tonne (ex GST) for disposal of de-watered sludge at the Feilding WWTP.

The disposal rate for disposal at Bonny Glen is \$176 per tonne (ex GST).

Cheaper, locally based, alternatives may be possible but they are still being explored with Horizons Regional Council.

Therefore it is currently proposed to dispose of the sludge to Bonny Glen landfill, but this will change if a suitable and cheaper alternative is available.

4 Funding

The allocated budget for this year estimated that the costs for Bulls WWTP;

- a) to complete the consent process,
- b) up-grade the plant (to discharge the treated effluent in the manner proposed in the consent application), and
- c) remove and dispose of sludge from the Bulls wastewater treatment plant,

would cost \$1,500,000.

The above figures included up to \$1,000,000 for the removal of sludge.

The LTP also allocates \$193,750 for desludging of the Hunterville WWTP in 2016/17 financial year.

5 Recommendation

- 5.1 That the report on Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants be received.
- 5.2 That Council bring forward a sum of \$193,750 from the 2016/17 budgets for Hunterville wastewater treatment works to the 2015/16 financial year.
- 5.3 That the Council award Contract C1025 to Rob Burrell Earthmoving Limited for the removal of sludge from the Bulls WWTP for the sum of four hundred and thirteen thousand, three hundred and sixty-eight dollars, \$413,368.00, (excluding GST) for the removal, dewatering, transport and disposal of approximately 8,000 m³ of sludge (approximately 1200m³ of de-watered sludge).
- 5.4 That, subject to 5.2 above, the Council extend Contract C1025 with Rob Burrell Earthmoving Limited for the sum of one hundred and ninety-three thousand, seven hundred and fifty dollars, \$193,750.00, (excluding GST) for the removal, dewatering, transport and disposal of approximately 3,500m³ of sludge from the Hunterville WWTP (approximately 670 tonnes of de-watered sludge).

Hamish Waugh
Infrastructure Group Manager

Attachment 9

Rangitikei District Council

Huntermville Community Committee Meeting

Minutes – Monday 19 October 2015 – 6:30 p.m.



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8	General Business	4
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The quorum for the Huntermville Community Committee is 4 non Council members plus one elected member of Council

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

Present Ms Karen Kennedy
 Ms Erina True
 Ms Maureen Fenton
 Ms Jean Signal

In Attendance His Worship the Mayor, Andy Watson

Unconfirmed

1 Welcome

Karen Kennedy as Deputy Chair welcomed everyone to the meeting.

2 Apologies

That apologies be received from Jane Watson, Chair and Cr Dean McManaway.

Ms Fenton / Ms Signal. Carried.

3 Confirmation of Minutes

Resolved minute number	15/HCC/007	File Ref
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That the minutes of the Hunterville Community Committee meeting held on 17 August 2015 be taken as read and verified as an accurate and correct record of the meeting.

Ms True / Ms Signal. Carried

4 Matters Arising

Ms Fenton wishes the title page of the order paper be amended. It reads Chair Maureen Fenton instead of Jane Watson.

Lawn mowing

It has been noted that there are areas in town which haven't been mown but had been previously by the old contractors. His Worship the Mayor is to talk to representative and get him to contact secretary.

5 Update on town centre project

Ms Kennedy has nothing further to report on this subject.

6 Small Projects Grant Scheme (balance)

Resolved minute number	15/HCC/008	File Ref
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That 60 reams of paper to print the local bulletin be approved.

Ms True / Ms Kennedy. Carried.

7 Current infrastructure projects/ upgrades and other Council activities in the Hunterville Ward

Ms Fenton voiced concerns about the garden edging on the main street. She said she feels that without the groundcover to soften edges, it is an accident waiting to happen.

Resolved minute number

15/HCC/009

File Ref

3-CC-1-5

That the memorandum 'Current infrastructure projects/upgrades and other Council activities in the Hunterville ward' be received.

8 General Business

His Worship the Mayor informed the meeting that an application has been made for a grant from central government to investigate an alternative water supply for Hunterville.

Liquefaction

Horizons are updating their old maps and this could lead to a change in our District Plan. There is to be a meeting held in Taihape to discuss this.

9 Next meeting

The next meeting will be the third Monday of February, 2016 at 6.30pm

10 Meeting closed

The meeting was closed at 7.30 pm.

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Finance/Performance Committee Meeting

Minutes – Thursday 26 November 2015 – 9:30 a.m.

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17	Late items	7
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The quorum for the Finance/Performance Committee is 5.

At its meeting of 28 October 2010, Council resolved that "The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present: His Worship the Mayor, Andy Watson
Cr Dean McManaway
Cr Cath Ash
Cr Nigel Belsham
Cr Tim Harris
Cr Soraya Peke-Mason
Cr Ruth Rainey
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Hamish Waugh, Infrastructure Group Manager
Ms Denise Servante, Strategy & Community Planning Manager
Ms Laura Richards, Governance Administrator

Tabled documents: Item 5 Chair's report

1 Welcome

His Worship the Mayor welcomed everyone to the Committee meeting.

2 Council Prayer

Cr Rainey read the Council prayer.

3 Apologies/leave of absence

That apologies for absence from Councillor McNeil and for lateness from Councillor Ash be received.

Cr Rainey / Cr Belsham

4 Confirmation of agenda

His Worship the Mayor noted that his intention, if business was not complete by 11.00 am (or soon after), that the meeting would adjourn at 11.00 am and reconvene at 3.15 pm (or later if Council has not completed its business by that time).

Cr Peke-Mason arrived 9.33 am

5 Chair's report

His Worship the Mayor spoke to his tabled report, noting the work being done for next year's Annual Plan. The targeted rate increase proposed in the Long Term Plan of under two percent was under pressure from the cost to repair roads damaged by the severe rainfall in June. This impact could have been worse if the base Funding Assistance Rate (FAR) had been not been increased from that initially proposed and the consideration given to an enhanced FAR in acknowledgement of that event.

Resolved minute number	15/FPE/076	File Ref	3-CT-14-1
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That the Chair's report to the Finance/Performance Committee meeting on 26 November 2015 be received.

His Worship the Mayor / Cr Belsham. Carried

6 Confirmation of minutes

Resolved minute number	15/FPE/077	File Ref	3-CT-14-1
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That the Minutes of the Finance/Performance Committee meeting held on 29 October 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Rainey / Cr Peke-Mason. Carried.

7 Treasury policies

Brett Johanson, Partner, Financial Risk with PricewaterhouseCoopers, spoke to a PowerPoint presentation on the proposed Treasury policies.

Mr Johanson noted it was important for the Council to have policies consistent with sector best treasury practice and risk frameworks aligning with prudent financial management objectives. This included identification, monitoring, management and reporting treasury risk exposures. A key aspect of the policy lay in its implementation within delegated authorities and policy risk control limits, with regular treasury reporting to Council, with a review every three years.

Mr McIrvine noted that the adopted policy would allow membership of the Local Government Funding Agency. A new debenture would be needed – the previous one had lapsed.

Cr Ash arrived 9.59 am

Cr Ash left the meeting at 10.03am and returned at 10.04 am.

Questions following his presentation included security, interest rates and credit margins.

Resolved minute number	15/FPE/078	File Ref	3-PY-1-4
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That the memorandum 'Treasury policy (incorporating Investment and Liabilities policies)' be received.

Cr Belsham / Cr Sheridan. Carried.

Resolved minute number	15/FPE/079	File Ref	3-PY-1-4
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That the Finance/Performance Committee recommends the draft Treasury Policy without amendment to Council for adoption for public consultation.

Cr Sheridan / Cr Peke-Mason. Carried.

8 Financial results for October 2015

Mr McIrvine commented on the results provided in the Order Paper and answered questions.

Resolved minute number	15/PFE/080	File Ref	5-FR-4-1
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That the report 'Financial results for October 2015' be received

Cr Ash / Cr Sheridan. Carried.

9 Queries from previous meeting

There are no outstanding queries.

10 Effect of enhanced funding for flood damage reinstatement and rates impact

Mr McIrvine spoke to the report. His Worship the Mayor referred to his report: he doubted the Council would win this.

Resolved minute number	15/PFE/ 081	File Ref	6-RT-2-3
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That the memorandum 'Effect of enhanced funding for flood damage reinstatement and rates impact' be received.

Cr Sheridan / Cr Ash. Carried.

Resolved minute number	15/PFE/082	File Ref	6-RT-2-3
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That, as a first option, Council approach relevant government ministers regarding the Emergency rate shortfall for Rangitikei.

Cr McManaway / Cr Sheridan. Carried.

11 Proposed disposal of land – update

A report will be provided to the Committee's meeting in March 2016.

12 District Promotion Strategy – proposed collaborative, cross-regional promotional activities

The Regional Economic Development Officers' meeting has been re-scheduled for early December where this item will be discussed.

A report will be brought to the Committee in February 2016.

13 Request for reduction of water charges

Mr McNeil spoke to the note in the agenda.

Resolved minute number	15/PFE/083	File Ref
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That the Finance/Performance Committee authorises the Chief Executive to grant a remission of excess water charges at the site of the former Taihape College subject to his discretion of the \$23,570 owing.

His Worship the Mayor / Cr McManaway. Carried

14 Considerations for a Mayoral Discretionary Fund

Committee members discussed the idea.

Resolved minute number 15/FPE/ 084 **File Ref** 3-GF-5

That the memorandum 'Considerations for a Mayoral Discretionary Fund' be received

Cr Belsham / Cr Sheridan. Carried.

Cr Ash left the meeting at 11.14 am.

Resolved minute number 15/FPE/ 085 **File Ref** 3-GF-5

That a Mayoral Discretionary Fund be established for the Rangitikei District, based on the terms of reference without amendment presented to the Finance/Performance Committee meeting of 26 November 2015, with an initial allocation for 2015/16 of \$2000.

Cr McManaway / Cr Sheridan. Carried.

Cr Ash returned 11.19 am.

15 Consideration of applications to Round Two of the Community Initiatives Fund

The Committee discussed the applications to Round Two of the Community Initiatives Fund.

Resolved minute number 15/FPE/086 **File Ref** 3-GF-8-3

That the report 'Consideration of applications for the Community Initiative Fund 2015/16 – round 2' be received.

Cr Peke-Mason / His Worship the Mayor. Carried.

Resolved minute number 15/FPE/087 **File Ref** 3-GF-8-3

That the Finance / Performance Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.

Marton RSA	\$3,283.00
Creative Critters	\$0

His Worship the Mayor / Cr McManaway. Carried.

16 Consideration of applications to Round Two of the Events Sponsorship Scheme

Councillors discussed the applications to Round Two of the Events Sponsorship Scheme. On a show hands the Committee accepted the late application from the Taihape A&P Show.

Resolved minute number	15/FPE/088	File Ref	3-GF-11-3
1.	That the report 'Consideration of applications for the Events Sponsorship Scheme 2015/16 – Round 2' be received.		
2.	That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants.		
	Marton Jaycees – Marton Christmas Parade 2016		\$1,000
	Taihape Area Dressage Group – Taihape Dressage Championships 2016		\$1,400
	Taihape A&P Show – Taihape A&P Show 2016		\$1,600
	Nga Iwi O Mokai Patea Services Trust – Waitangi Big Day Out 2016		\$1,600
	Total		\$5,600
	Cr Belsham / Cr Sheridan. Carried.		

17 Late items

18 Future items for the Agenda

Comparison of current rates arrears with same period last year

Cost-benefit analysis of bringing parks and reserves under direct Council management

19 Next meeting

25 February 2016, 9.30 am

20 Meeting closed

The meeting closed at 11.37am

Confirmed/Chair: _____

Date:

Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 2 December 2015 – 5:00 p.m.

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18	Date of next meeting	8
19	Meeting closed	8

Present: Mrs Michelle Fannin (Chair)
Ms Gail Larsen
Dr Peter Oliver
Cr Richard Aslett
Cr Angus Gordon (arrived at 5.15pm)
Mrs Yvonne Sicely

Also Present: His Worship the Mayor, Andy Watson
Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration

Tabled documents: Item 6: Chair's report
Item 16: Late Item submission- Te Moehau Road signage

1 Apologies

There were no apologies.

2 Public Forum

There were no members of the public present.

3 Confirmation of order of business

The Chair agreed to take the following as late items on the basis that they had arisen after the Order Paper had been compiled and a decision was required at this meeting.

- Town hall hireage for Taihape Market Day
- Taihape Community Christmas dinner
- Memorial Park issues
- Taihape urban berm mowing
- Te Moehau Road signage

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Minutes of previous meeting

Resolved minute number 15/TCB/084 **File Ref**

That the Minutes of the Taihape Community Board meeting held on 7 October 2015, be taken as read and verified as an accurate and correct record of the meeting.

Ms Larsen/Dr Oliver. Carried

6 Chair's report

The Chair spoke to her report.

Resolved minute number 15/TCB/085 **File Ref**

That the Chair's report to the 2 December 2015 meeting of the Taihape Community Board, as presented, be received.

Mrs Fannin/Ms Larsen. Carried

7 Rural Directions – Wanganui Rural Community Board Strategic Plan 2014-2023

The Board agreed to discuss this item at their next workshop.

8 Council decisions on recommendations from the Taihape Community Board

Resolved minute number 15/TCB/086 **File Ref**

That the report on Council decisions on recommendations from the Taihape Community Board be received.

Mrs Fannin/Cr Aslett. Carried

9 Update on the Small Projects Fund

Etain McDonell from Birds on signs gave a presentation to the Board's workshop on 4 November 2015. The consensus was that \$1,000 be granted from the Small Project Fund, to be ratified at this meeting and that the Board would write a letter of support for further funding applications for a walking map and information booklet about the project and the artists involved in it.

Resolved minute number 15/TCB/087 **File Ref**

That the Taihape Community Board grants \$1,000 from the Small Projects Fund to support the Birds on Signs project.

Ms Larsen/Mrs Sicely. Carried

Resolved minute number 15/TCB/088 **File Ref**

That the Chair of the Taihape Board sends a letter of support for further funding applications by the Birds on Signs project in Taihape for a walking map and information booklet about the project and the artists involved in it.

Mrs Fannin/Dr Oliver. Carried

Mangaweka Hall hireage

During the weekend 14-15 November 2015 the Mangaweka Hall was used for Fakes and Forgeries and the Christmas Fair. At workshop, the Board considered it reasonable to cover the hall hireage costs, which (taking into account the discount for local, non-profit organisations) is \$109.60.

Resolved minute number**15/TCB/089****File Ref**

That the Taihape Community Board pays \$109.60 from the Small Projects Fund to cover hireage costs for the Mangaweka Hall during 14-15 November 2015, while used for Fakes and Forgeries and the town Christmas Fair.

Dr Oliver/Ms Larsen. Carried

Town hall hireage for Taihape Market Day

The Board decided against covering the Taihape Town Hall hireage costs for the Market Day on 5 December 2015. Proceeds were to go to the Facebook page 'Pay it forward': not all Board members were familiar with this.

Community Christmas Dinner

The Chair reported that there may be a shortage of funds for the Taihape Community Christmas Dinner. The Board agreed to fund this event up to \$200 from the Small Projects Fund, if necessary.

Resolved minute number**15/TCB/090****File Ref**

That if required, the Taihape Community Board agree to fund the Community Christmas Dinner up to \$200 from the Small Projects Fund

Dr Oliver/Ms Larsen. Carried

His Worship the Mayor advised that he would be an apology for the Taihape community dinner this year; he would be at the Marton community dinner.

10 Requests for service concerning the Taihape Ward (October-November 2015)

Resolved minute number**15/TCB/091****File Ref**

That the report 'Requests for service concerning Taihape, October-November 2015' be received.

Mrs Fannin/Dr Oliver. Carried

11 Management of Parks and Reserves

His Worship the Mayor reported that an Eagle Street resident had requested that the sycamores trees opposite their property be removed as they were blocking their view. As the trees are on Council land, the Board to pass this matter onto the Parks & Reserves Team Leader for his consideration.

Ms Larsen reported that locals were driving their vehicles onto the playing fields at Memorial Park as well as parking up and drinking by the trees. She said that this due to a lack of security measures not being adhered to. This included missing rails not being reinstated and gates being left unlocked.

Mr Hodder to pass her concerns onto the Community & Leisure Services Team Leader.

Also discussed was the issue of members of the public playing golf on the park despite signage advising that this was not permitted. Mrs Sicely suggested that in future the police be contacted if such incidents occur.

12 Youth Hutt report

No report was available for the meeting. Council staff to email it out to Board members.

13 Town Centre Plan update- November 2015

His Worship the Mayor advised that the Ministry's draft licence to occupy for the old College site along with a covering report would be an item on Council's agenda for 17 December 2015.

The draft licence to be emailed to Board Members for their comments.

14 Current infrastructure projects/upgrades and other Council activities in the Taihape Ward

Resolved minute number **15/TCB/092** File Ref

That the memorandum 'Current infrastructure projects/upgrades and other Council activities in the Taihape Ward' together with information on the roading resurfacing programme be received.

Mrs Fannin/Ms Larsen. Carried

15 Matters arising not elsewhere on the agenda- progress update

Improved drainage at Gumboot throwing lane

Mr Hodder reported that the gap in the pipes needed to be investigated further before any money is spent on remediation.

Banner over Hautapu Street

Mr Hodder advised that this item had not progressed as further reconsideration and assessment by an engineer is required.

There was further discussion on the number of issues that had not been followed up. One of which included the disabled signage which was still to be installed. His Worship the Mayor

said he understood the Board's frustration, pointing out that it was up to Council to follow up with the contractors if they had not delivered the service within the time frame allocated.

Profile for the Board on Council's website

It was agreed that individual photos of Board members would be taken.

Resolved minute number **15/TCB/093** **File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mrs Fannin/Cr Aslett. Carried

16 Late items

Taihape urban berm mowing

Ms Larsen reported that she had received a number of complaints regarding the overgrown berms around town. Of concern was the long grass on the top corner of Swan Street which was obstructing visibility.

Mr Hodder to determine which contractor was responsible for the mowing of berms in Swan Street and Ruru Road.

Te Moehau Junction signage

Cr Aslett tabled design options and information regarding the proposed Taihape sign which is to be erected by the Te Moehau junction.

The Board preferred the landscape option and suggested that the phone icon be replaced with toilet and distance icons.

Walkway

The Chair advised that there had been no further progress with the walkway from Dixon Way into town. She suggested that the Board come up with some ideas and then present them to Council.

Availability of croquet ground for motorhome parking

Members sought clarification on this, in the context of the provisional lease to Clubs Taihape. Mr Hodder to investigate and advise.

17 Future items for the agenda

None.

18 Date of next meeting

3 February 2016

19 Meeting closed

Meeting closed at 6.15pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Audit/Risk Committee Meeting

Minutes – Monday 7 December 2015 – 2:00 p.m.

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16	Next meeting	7
17	Meeting closed	7

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.' These Standing Orders were confirmed for the 2013-16 triennium by Council on 31 October 2013.

The quorum for the Audit/Risk Committee is 3.

- Present:** Mr Craig O'Connell (Chair)
His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Dean McManaway
Cr Lynne Sheridan
- In attendance:** Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Hamish Waugh, General Manager Infrastructure
Mr Tony Stanley, Internal Auditor
Ms Debbie Perera, Associate Director, Audit New Zealand
Ms Laura Richards, Governance Administrator
- Tabled documents:** Item 9 Final management audit report for 2014/15

1 Council Prayer

His Worship the Mayor read the Council prayer.

2 Welcome

Mr O'Connell welcomed the Committee members and Council staff.

3 Apologies/Leave of Absence

There were no apologies.

4 Confirmation of order of business

The Committee concurred with the Chair's suggestion to have Mr Stanley give his presentation (Item 10) before the rest of the meeting ensued.

10 Internal Audit

During the past two years, the Council has shared in an internal audit resource established through MW LASS. Horizons, Horowhenua District and Manawatu District were also participating in this initiative. Mr Stanley explained how the internal audit role had changed from policing to partnering. This meant an opportunity to suggest improvements. The focus for internal audit remained on organisational culture, systems and processes. The benefits from internal audit were assurance of effective internal controls, insight (from being able to take a helicopter view of the organisation) and objectivity.

Major reviews conducted for Rangitikei so far by the Internal Auditor (Tony Stanley) have been over procurement practices, and the policy and procedures over setting (and collecting) fees and charges. In addition, the Internal Auditor has had oversight over sensitive procurement projects, most recently evaluation of tenders for the Council's street-lighting maintenance contract, and had reviewed the completeness of the final claim to the New Zealand Transport Agency (NZTA). He maintained a regular dialogue with the Council's external auditors and provided them with copies of his completed reports. He considered that there had been considerable progress in formalising custom and practice.

Mr Stanley provided an overview of his work and presented his proposed work plan for the coming year. Half-year progress updates will be included on the relevant Committee agenda. He responded to questions about various issues including fees and charges, NZTA claims, cash flow issues, cash receipts, service level agreement and frameworks.

Future topics for internal audit would include health and safety and revenue completeness.

While the agreement for the Internal Auditor was with the Chief Executive, to whom he was accountable, there was the ability to relate directly to the Mayor, where that seemed appropriate.

Resolved minute number **15/ARK/ 011** **File Ref** **5-EX-2-6**

That the proposed Internal Audit work plan for 2016 be received

That the Audit/Risk Committee endorse (without amendment) the proposed Internal Audit work programme for the Rangitikei District Council

And the following reviews form part of the 2015-16 Internal Audit Plan:

- Cash Receipting
- NZTA Claims
- Procurement and Contract Management
- Works Orders
- Results of previous reviews

His Worship The Mayor / Cr Belsham. Carried.

5 Confirmation of minutes

Resolved minute number **15/ARK/012** **File Ref**

That the Minutes of the Audit/Risk Committee meeting held on 1 September 2015 be taken as read and verified as a true and correct record of the meeting.

Cr Belsham / Cr McManaway. Carried.

6 Council decisions on recommendations from the Committee

The Committee noted Council's agreement to the recommended change to the Committee's terms of reference.

7 Office of the Auditor General – Audit Committee – principles and what works

Chair Craig O'Connell suggested that the Committee was still in a discovery stage, learning what constitutes a capital 'R' risk and a small letter 'r' risk and to understand how to add value to the Council without duplication yet challenging the group.

He spoke to an outline presentation on issues raised about audit/risk committees in reports from the Auditor-General

Resolved minute number **15/ARK/ 013** **File Ref**

That the presentation 'Office of the Auditor General – Audit committees – principles and what works' be received.

Cr McManaway / Cr Sheridan. Carried.

8 Further considerations on the Council's approach to risk

Mr Hodder spoke to his report.

Points raised in discussion included:

- the interrelationship between 2.11 (Shared Services) and 5.2 (Availability of suitable staff);
- the present uncertainty over 2.11; and
- the (low) likelihood of terrorist attacks.

Resolved minute number	15/ARK/ 014	File Ref	5-PO-1-3
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That the report 'Further considerations on the Council's approach to risk' be received.

That the proposed update of 'Council's strategic approach to risk - policy and implementation of a risk management framework' (without amendment) be adopted.

That the Audit/Risk Committee –

- (i) adopts the draft revised risk management framework (without amendment) for the period 1 January 2016 to 30 June 2017, and
- (ii) requests the Chief Executive to detail the proposed actions for the areas of unacceptable risk to the next meeting of the Committee.

Cr Belsham / Cr Sheridan. Carried.

9 Audit for 2014/15

The final management report (with confirmed management responses) from the Council's auditors was tabled. Ms Perera explained that this report did not show the outstanding matters noted in the interim report. These would be checked during next year's interim report.

Resolved minute number	15/ARK/ 014	File Ref	5-EX-2-4
			5-FR-1

That the draft final management audit report for 2014/15 and proposed management responses be received.

That the Chief Executive provides a progress update on outstanding issues raised in the management report from the Council's auditors for 2014/15 to the first meeting of the Audit/Risk Committee in 2016.

Cr Sheridan / Cr McManaway. Carried.

11 Implementing a Council Controlled Organisation – perspective from the Auditor-General

The Committee considered the report *Governance and accountability of council-controlled organisations* which was published in October 2015 by the Office of the Auditor-General entitled.

Points raised during the discussion included:

- The need to be extremely careful in establishing a CCO;
- The current investigation was building on an existing shared service arrangement;
- There were instances of large CCOs already established in the South Island
- Lack of adequate controls had sometimes led to withdrawing back to internal delivery of services
- Lower transaction costs were crucial for a CCO to succeed.

Resolved minute number

15/ARK/ 017

File Ref

3-OR-5-3

That, with respect to the investigation of the feasibility of a Council Controlled Organisation for infrastructure services in the Manawatu and Rangitikei Districts, the Audit/Risk Committee

- (i) recommends endorsement of the three core principles outlined in the Auditor-General's *Governance and accountability of council-controlled organisations*: be clear about the purpose of its CCOs; appoint the right people to govern each CCO; and meet the requirements for monitoring and accountability and
- (ii) endorses the circulation of the Auditor-General's report to the wider Council.

Cr Belsham / Cr McManaway. Carried.

12 Issues in giving effect to the Health and Safety at Work Act 2015.

The Committee noted the information provided in the agenda.

Members agreed it was important that Councillors understood the implications for them and that there was clarity for volunteers working on Council property – an instance

Mr McNeil advised that MW LASS had employed a Strategic Health & Safety Advisor for the next two years to assist member councils in the Horizons region give effect to the legislation and to assist member councils with gaining ACC workplace accreditation. A work programme would be available in February 2016

Mr McNeil noted there were implications for Councillors and also community volunteers. A particular instance was the 7-Day makeover projects about to start.

The Committee members discussed the lower profile given to 'health' compared with 'safety', notwithstanding the title of the legislation. Health issues would include dust, light, and noise.

13 Agenda planning

At its first meeting, the Committee decided it would address one of the following topics at its 2016 meetings:

- Investigation into the establishment of an infrastructure services Council Controlled Organisation
- Considerations for joint venture engagement
- Project management procedures

14 Late items

No late items were requested

15 Future items for the agenda

No additional items were proposed.

16 Next meeting

To be determined.

17 Meeting closed

The meeting closed at 4.32 pm.

Confirmed/Chair: _____

Date:

Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 8 December 2015 – 10:00 a.m.

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The quorum for the Te Roopu Ahi Kaa is 6.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present:

- Mr Hone Albert
- Ms Hari Benevides
- Mr Thomas Curtis
- Mr Peter Richardson
- Mr Pai Maraku
- Mr Chris Shenton
- Mr Terry Steedman
- Ms Katarina Hina
- His Worship the Mayor, Andy Watson
- Cr Cath Ash

In attendance:

- Mr Ross McNeil, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Denise Servante, Strategy & Community Planning Manager
- Ms Laura Richards, Governance Administrator

1 Karakia/Welcome

Mr Peter Richardson performed the opening Karakia.

Mr Chris Shenton was selected to chair the meeting as the Chair and Deputy Chair were not available.

Mr T Steedman/ Mr Richardson. Carried.

2 Public Forum

3 Apologies/leave of absence

Resolved minute number 15/IWI/035 File Ref

That apologies from Mr Pahia Turia, Mr Richard Steedman, Ms Barbara Ball and Mr Mark Grey be received and also from Cr Soraya Peke-Mason.

Mr Curtis / Ms Benevides. Carried.

4 Confirmation of minutes

Resolved minute number 15/IWI/036 File Ref

That the Minutes of the Te Roopu Ahi Kaa Komiti Meeting held on 13 October 2015 be taken as read and verified as an accurate and correct record of the meeting.

- Delete Hone Albert – as being present at the last meeting.

Mr Richardson / Mr Curtis. Carried.

5 Chair's report

As the Chair was not at the meeting His Worship the Mayor, Andy Watson gave an update about some of the events in Rangitikei District including the imminent closure of Turakina Māori Girls College at the end of January 2016. He noted people understood the decision by the Ministry of Education was made based on the drop in the number of students. The Old Girls Group says 'the school is sleeping' and will return.

In regards to the June flood event, the FAR (Funding Assistance Rate) for Emergency Works to repair damaged roading infrastructure is likely to be 91% but Council is still holding out for 95% subsidy.

The former Criterion Hotel in Bulls has been demolished and Heritage New Zealand raised a couple of concerns.

His Worship the Mayor is looking forward to the Ratana Anniversary Celebrations on 24 January, 2016.

Mr McNeil noted the legacy of risk in two communities that have been hit by multiple extreme weather events: Kauangaroa and Whangaehu. Some resolution to this issue needs to be found. Ms Hina commented that in Whangaehu, the community was very aware of the need to look for long term solutions.

6 Council decisions on recommendations from the Komiti

The Komiti noted that Council had confirmed decisions from its meeting on 29 October 2015, with respect to the funding granted to Te Maru o Ruahine Trust and the Komiti's request that Council considers how it may support iwi/hapu/Māori engagement in the implementation of the regional growth study.

Komiti members noted a recent hui in at the Chateau in Ohakune with representatives from Te Kahui Tupua. The lack of Iwi representation was questioned. It was noted by Ms Hina where there are opportunities to have conversations and communication Iwi should be invited to attend. His Worship the Mayor said the Council was not aware of the meeting either.

The next step for the Regional Growth Study implementation is to set up Hui around eight work stream areas and Iwi representation will be sought. Rangitikei District Council will be mirroring this at a local level and also identifying issues that are District specific.

7 Update from Council (October-November 2015)

Mr McNeil elaborated on items included in the update of Council's decisions at its October-November 2015. There was particular discussion in regards to landfill costs which the Komiti felt could lead to fly-tipping. Ms Hina outlined that in Kauangaroa, steps had been taken to identify those who fly-tipped. She would welcome a bi-lingual signage initiative to discourage people at known tipping places. Komiti members acknowledged the issues around land-fill and expressed wishes to see alternative forms of waste disposal with an emphasis on recycling. Komiti members were told these are options to discuss during review of the Waste Management and Minimisation Plan in 2017/18.

Resolved minute number

15/IWI/037

File Ref

3-CT-8-1

That the report 'Update from Council (October-November 2015)' be received.

Mr Richardson / Ms Hina. Carried.

8 Update on landlocked land

His Worship the Mayor updated Komiti noting while there is to be a pilot programme, it will not be in this District. Māori Development Minister Flavell is aware access routes are required and Rangitikei District probably has the largest landlocked land issue in the country. The Crown has put a budget towards the issue. This is positive.

9 Discussion document for Māori community development programme 2016/2017 and 2017/18

Ms Servante presented her report on community development. Discussion took place and Ms Servante will reflect the points raised in her report to the Komiti in February.

Resolved minute number	15/IWI/038	File Ref	3-GF-10
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That the report 'Discussion document for Māori community development programme 2016/2017 and 2017/18' be received.

Ms Hina / Mr Steedman. Carried.

Resolved minute number	15/IWI/039	File Ref	3-GF-10
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That Te Roopu Ahi Kaa provide guidance to Council staff on its aspirations for the Māori Community development programme as discussed and requests a report on options for the 2016/17 and 2017/18 programmes at its meeting in February 2016.

Ms Benevides / Ms Hina. Carried.

10 Heritage Strategy

Komiti members discussed the draft Heritage Strategy recognising that it created opportunities to share pre-colonial history within Rangitikei.

Resolved minute number	15/IWI/040	File Ref
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That the Heritage Strategy Draft be received.

Ms Benevides / Mr Curtis. Carried.

11 Update on Path to Well-being Initiative – December 2015

Resolved minute number	15/IWI/ 041	File Ref	1-CO-4
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That the 'Update on Path to Well-being Initiative – December 2015' be received.

His Worship the Mayor / Mr Curtis. Carried.

12 Late Items

There were no late items.

13 Date of next meeting

9 February 2016 at 10.00 am – in the Council Chamber unless otherwise notified.

14 Meeting closed

The meeting closed at 12.35pm.

15 Karakia

Mr Hone Albert performed the Karakia.

Confirmed/Chair: _____

Date:

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 8 December 2015 – 5:30 p.m.



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The quorum for the Bulls Community Committee is 6.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present	Mr Hew Dalrymple Ms Sandra Boxall Mr John Guinan Mr Braden Hammond Ms Jodi Jamieson Ms Carol Lewis Mr Kevin Otto Mr Keith Scott Ms Heather Thorby Cr Tim Harris Cr Rebecca McNeil
In Attendance	Ms Jan Harris, Bulls and Districts Community Development Manager H Cooper N Bott Ms Hilary Haylock T Simms B Tamblyn P Geurtjens P Sharland

1 Welcome

The Chair welcomed those present and thanked the nine members of the public for their attendance.

2 Apologies

That apologies from Ms Jane Dunn be received.

3 Confirmation of minutes

Resolved minute number	15/BCC/52	File Ref
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That the Minutes of the Bulls Community Committee meeting held on 10 November 2015 be taken as read and verified as an accurate and correct record of the meeting, with the apology of Cr R McNeil included.

Mr Scott / Ms Thorby. Carried.

4 Matters Arising

- 4.1 Question was asked regarding notification of the timeline referred to in 11.1
- 4.2 In reference to 11.3, request to RDC for "No Smoking" signs in Information Centre Courtyard.
- 4.3 In reference to Item 8 in General Business, question was asked about funding for the 10 seats approved by BCC in October 2015. Informed that this now came under Rangitikei Tourism umbrella. This has become an embarrassment re out-dated quotes and procrastination by BCC.

5 Council Decisions on Recommendations from the Committee

The following recommendation from the Committee was approved by Council at its meeting on 26 November 2015:

15/BCC/05

That the Rangitikei District Council undertake an urgent investigation of these hazardous mobility scooter crossings in Bulls and Marton and action a solution to this problem.

6 Council Responses to Queries at Previous Meetings

There was a discussion regarding the lack of prompt action by Rangitikei District Council over matters raised by BCC:

- Lack of cleaning equipment in Town Hall,

- CCTV camera inoperable,
- Footpath cleaning, and
- Uneven paving of footpath.

7 Update on Bulls Town Centre Plan

No discussion on the 7-Day Makeover.

8 Update on Bulls Wastewater Upgrade Project

No discussion on the Bulls WWTP project.

9 Update on Bulls Multi-Purpose Community Facility

Resolved minute number 15/BCC/054 **File Ref** 1-CP-7-2

That the memorandum 'Bulls Multi-Purpose Community Facility – Update December 2015' be received.

B Hammond / Cr R McNeil. Carried.

The committee members expressed real concern regarding the lack of communication with the Museum as reference to Museum in memo appeared without any recent consultation orally or in writing.

Resolved minute number 15/BCC/052 **File Ref**

That the Rangitikei District Council not put out Memorandums without consultation with groups referred to in Memorandums.

Mr Dalrymple/ Mr Scott. Carried.

The following points were made:

- A delegation from the Museum present at the meeting said they were dismayed and angry at the lack of consultation and reference to the sale of the Museum building.
- Questions were raised about the unidentified Council properties in Bulls being sold and lack of consultation with local ratepayers.
- The final budget figure for the multi-purpose centre needed to be finalised. The committee queried – was it still \$3.6 million?
- The committee noted the current plans were concept only
- They raised questions about the design phases
- Time was needed for further community consultation
- The Fundraising Group is to be formed before Christmas 2015
- Pending meeting with Architecture Workshop
- Concept plans will be submitted by February
- Suggested public meeting
- Role of Heritage NZ regarding ex Criterion site

- Archaeologist Andy Dodd met with site owners
- Some excavation of the site will occur
- Pre 1900 artefacts are of interest to Heritage NZ
- There is an old stable area in the car park area

Resolved minute number**15/BCC/053****File Ref**

That Rangitikei District Council formulate Communication Plans to inform the Bulls Ward of all progress/decisions re Bulls Town Centre Plan.

Ms Boxall / Mr Hammond. Carried.

10 Small Projects Grant Scheme (balance)

It was noted that:

- Accounting processes must be followed for all payments from this grant, and,
- A bag of potting mix will be provided for B Scadden as a reimbursement for small project completed.

11 Current Infrastructure Projects/Upgrades and other Council Activities within the Ward

There was no discussion.

12 General Business

Public Toilets

- A letter was received from B Tamblyn regarding Toilets at the Information Centre after existing hours 8 am to 5 pm.
- A copy of this letter had been sent to the Mayor and CEO
- Strong discussion ensued regarding the Health and Safety concerns raised
- Bulls is a Bus Junction eg six buses on occasion at 6pm, 10 companies per day using the site
- Solution urgently needed to address hygiene/health issues after hours
- Excrement and urine left behind shops in alleyways
- Access to Wallace Toilets impractical re distance from Info Centre and Bus turnaround times being seven to 10 minutes as the norm
- Possible urgent/desperate solutions to this problem:
 - Open Information Centre to 6.30 pm
 - Install concertina/bi-fold doors to secure Info Centre and isolate toilets
 - Install swipe card system for bus drivers
 - Hire Port-a-loos for free
 - Hire Port-a-loos – coin operated
 - Reopen old toilets.

- Access to toilets for bus passengers has to be an Rangitikei District Council priority
- This issue is of major concern for Bulls ratepayers/residents.
- Suggest toilet signage be placed in Walker Park to show where toilets are located

Graffiti

There is concern that the service request regarding graffiti not being carried out three months after notification.

Santa's Cave - Santa's Cave had 80 plus children on Christmas Parade Day.

Cenotaph Power Poles - The painting of the power poles has not happened after Mayor indicated that he would organise for this to happen.

S Boxall – The air force houses are selling well and the Information packs for new staff regarding Bulls are well received.

J Jamieson – Thanks to the planting team regarding pots in town.

H Haylock – Noted concern regarding sale of Town Hall and requested for research/data on the history of this facility. H Thorby to action this.

B Hammond – Dog problem in Hammond Street; 'a-bull' being used elsewhere; fire risks of unmown verges; Fire Brigade has been busy and a new petrol (self-service) station on old BP site.

K Scott – raised an issue of current water forum process in regards to Iwi ownership.

13 Notification of business for the Next Meeting

Nil.

14 Next Meeting

9 February 2016, 5.30 pm

15 Meeting Closed

The meeting closed at 7.45 pm.

Confirmed/Chair: _____

Date:

Rangitikei District Council

Marton Community Committee Meeting

Minutes– Wednesday 9 December 2015 – 7:00 p.m.



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The quorum for the Marton Community Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present: Anne George (Chair)
Nathan Kane
Robert Snijders
Lorraine Pearson
Lyn Duncan
Cr Lyn Sheridan

Unconfirmed

1 Welcome

The Chair, Anne George, welcomed everyone to the last meeting of the year.

2 Apologies

Carolyn Bates
Jenny Greener
Cr Nigel Belsham
Cath Ash, Project Marton

That the apologies for the absence of Ms Carolyn Bates, Ms Jenny Greener, Cr Nigel Belsham and Ms Cath Ash be received.

Ms Pearson / Mr Kane. Carried

3 Confirmation of minutes

Resolved minute number 15/MCC/073 File Ref

That the Minutes of the Marton Community Committee meeting held on 14 October 2015 be taken as read and verified as an accurate and correct record of the meeting.

Ms Pearson / Mr Kane. Carried

4 Council decisions on recommendations from the Committee

The Committee noted the advice on the Order Paper regarding Council's acceptance or otherwise of previous resolutions.

5 Update from the Project Marton Co-ordinator

In the absence of Project Marton Coordinator, Mr Snijders provided an update supplied by Project Marton.

6 Update on Town Centre Plan Project

The Committee noted the advice on the Order Paper regarding the 7-Day Makeover to be held on 8-13 February 2015.

7 Issues raised at previous meeting

Highway signs

Mr Snijders volunteered to talk to Rangitikei District Council Mayor regarding the signs to go on the State Highways. He will report back to the Marton Community Committee at the next meeting in February 2016.

Local Street Signage

Councillor Sheridan reported the local street sign to be attached to the Countdown wall was at McIlwaine's who will erect it.

8 Small Project Grant Scheme (balance)

The balance of the Small Projects Grant Scheme for the Marton Ward was noted.

9 Current Infrastructure projects/upgrades and other Council activities within the Ward

The committee agreed the report in the new format was much easier to read and understand.

Resolved minute number	15/MCC/074	File Ref	3-CC-1-5
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That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities within the Ward' be received.

Ms Duncan / Mr Snijders. Carried.

10 General Business

Wilson Park Playground

Mrs George reported she had written to Marton Rotary, Marton Lions and the Parks Upgrade Committee requesting \$6000 from each to purchase and install a BBQ and seating.

A positive reply was received from the Upgrade Committee, but Marton Rotary had declined the request. No answer had been received from Marton Lions.

Mr Snijders will look at the BBQ installed at Arahina and will find out if there are cheaper options available. He will report his findings at the next meeting

Long Grass Issues

Ms Pearson raised the issue of long grass left unattended to and creating a fire hazard. This is particularly relevant to unoccupied residences. Cr Sheridan said she would investigate the problem.

11 Notification of business of the next meeting

12 Next meeting date

The next meeting will be held on the 10 February 2016 at 7.00 pm.

13 Meeting closed

The meeting closed at 8.05 pm following exchanges of Christmas greetings.

Confirmed/Chair: _____

Date: _____

Unconfirmed