



Rangitikei District Council

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**Rangitikei**  
UNspoilt...

# Council Meeting Order Paper

**Thursday 28 January 2016, 9.30 am**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

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## **Chair**

His Worship the Mayor, Andy Watson

## **Deputy Chair**

Cr Dean McManaway

## **Membership**

Councillors Cath Ash, Richard Aslett, Nigel Belsham, Angus Gordon, Tim Harris,  
Mike Jones, Rebecca McNeil, Soraya Peke-Mason,  
Ruth Rainey, Lynne Sheridan

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Order Paper – Thursday 28 January 2016 – 9:30 a.m.

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### Contents

1	Welcome and Council Prayer .....	2	
2	One minute silence in memory of former Councillor, Ed Cherry .....	2	
3	Public Forum .....	2	Attachment 1, pages 7-19
4	Confirmation of minutes .....	2	<i>Tabled</i>
5	Mayor's report .....	2	Attachment 2, pages 20-53
6	Administrative matters .....	2	Attachment 3, pages 54-61
7	Submission - A 'blue skies' discussion about New Zealand's resource management system .....	3	Attachment 4, pages 62-66
8	Facilitating iwi engagement in Accelerate25 and the Rangitikei Growth Strategy .....	3	Attachment 5, pages 67-80
9	Receipt of Committee minutes and resolutions to be confirmed .....	4	
10	Late items .....	4	
11	Public Excluded .....	4	
12	Future items for the agenda .....	5	
13	Next meeting .....	5	
14	Meeting closed .....	5	

\*Public excluded minutes are provided separately to Elected Members only.

## **1 Welcome and Council Prayer**

## **2 One minute silence in memory of former Councillor, Ed Cherry**

## **3 Public Forum**

## **4 Confirmation of minutes**

### **Recommendation**

That the Minutes and Public Excluded Minutes of the Council meeting held on 17 December 2015 be taken as read and verified as an accurate and correct record of the meeting.

## **5 Mayor's report**

A report (and schedule of meetings and engagements) will be tabled at the meeting.

### **Recommendation**

That the Mayor's report to Council's meeting of 28 January 2016 be received.

## **6 Administrative matters**

A report is attached

File: 5-EX-4

### **Recommendations**

1. That the report 'Administrative matters – January 2016' be received.
2. That Council grants a certificate of exemption until 30 June 2016 to the current operator of the Scotts Ferry Camping Ground (Frank and Vicki Rout) from the requirements in the Schedule to the Camping-Grounds Regulations 1985, subject to the Community & Leisure Services Team Leader being satisfied that the camping ground provides a safe and hygienic environment.
3. That Council approves \$2,500 to fund the application from the Hunterville Cemetery Committee towards the maintenance of its grounds from the balance available in the Community Initiatives Fund allocated budget.
4. That Council confirms the submission made by His Worship the Mayor to the Parliamentary Social Services Committee on the Residential Tenancies Amendment Bill.
5. That Council authorises the Policy/Planning Committee to provide comment on behalf of Council to the Ministry of Business, Innovation and Employment's discussion paper on *Proposed residential tenancies regulations for insulation and*

*smoke alarms*, having particular regard for ways to equalise benefit over cost irrespective of the level of rent and the value of the rental property.

6. That His Worship the Mayor be authorised, on behalf of the Council, to sign the proposed submission [as amended/without amendment] to the Parliamentary Government Administration Committee on the proposed amendment to the Sale and Supply of Alcohol Act 2012 in part 23 of the Statutes Amendment Bill.
7. That His Worship the Mayor be authorised, on behalf of the Council, to sign the proposed submission [as amended/without amendment] to the Ministry of Environment's Urban Development Team on the proposed National Policy Statement on Urban Planning.
8. That His Worship the Mayor be authorised, on behalf of Council, to sign the proposed submission [as amended/without amendment] to priority issues identified in the Ministry of Environment's discussion paper on its review of the Emissions Trading Scheme.

## **7 Submission - A 'blue skies' discussion about New Zealand's resource management system**

A memorandum (with a draft submission) is attached

File: 2-EA-2

### **Recommendations**

1. That the memorandum 'Submission - A 'Blue Skies' Discussion about New Zealand's Resource Management System' be received.
2. That His Worship the Mayor be authorised to sign, on behalf of the Council the feedback [as amended/without amendment] to the Local Government New Zealand discussion document on 'blue skies' thinking for New Zealand's resource management system.

## **8 Facilitating iwi engagement in Accelerate25 and the Rangitikei Growth Strategy**

A report is attached

File: 4-ED-1

### **Recommendations**

1. That the report "Facilitating iwi engagement in Accelerate25 and the Rangitikei Growth Strategy" be received.

2. That Council requests that Te Roopu Ahi Kaa considers, at its meeting on 9 February 2016, what assistance may be required to support local iwi/hapu to develop their governance and strategic planning capability in order to complete the review of the TRAK Strategic Plan.
3. That the outcome from the Te Roopu Ahi Kaa Komiti meeting on 9 February 2016 is reported back to the Finance/Performance Committee on 29 February 2016 for decisions about any support, including funding implications, with an update on other aspects of the Accelerate25 and the Rangitikei Growth Strategy.

## **9 Receipt of Committee minutes and resolutions to be confirmed**

### **Recommendations**

That the minutes of the following meetings be received:

- Turakina Reserve Management Committee, 3 December 2015
- Turakina Community Committee, 3 December 2015
- Hunterville Rural Water Supply Management Subcommittee, 14 December 2015

No recommendations were made at these meetings which require Council confirmation.

## **10 Late items**

## **11 Public Excluded**

### **Recommendation**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Council-owned property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 12 Future items for the agenda

## 13 Next meeting

Monday 29 February 2016, 8.30 am.

## 14 Meeting closed

# ***Attachment 1***

# Rangitikei District Council

## Council Meeting

Minutes – Thursday 17 December 2015 – 9:30 a.m.



### Contents

1	Welcome .....	3
2	Public Forum .....	3
3	Apologies/leave of absence .....	3
4	Members' conflict of interest .....	3
5	Confirmation of order of business .....	3
6	Confirmation of minutes .....	3
7	Mayor's report .....	3
8	Administrative matters .....	4
9	Proposed Treasury policies .....	6
10	Proposed Heritage strategy .....	6
11	Expressions of Interest regarding Council's community housing .....	7
12	Targeted District Plan change .....	7
13	Deliberation on submissions to proposed amendment to the Animal Control Bylaw – Mataroa, Crofton and Scotts Ferry .....	8
14	Consultation with residents of Dixon Way and Mangaone Valley road on options for reticulated water supply ....	8
15	Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants .....	9
16	Receipt of Committee minutes and resolutions to be confirmed .....	10
17	Late items .....	11
18	Public Excluded .....	11
19	Future items for the agenda .....	12
20	Next meeting .....	12
21	Meeting closed .....	12



<b>Present:</b>	His Worship the Mayor, Andy Watson Cr Dean McManaway Cr Cath Ash Cr Richard Aslett Cr Nigel Belsham Cr Angus Gordon Cr Tim Harris Cr Rebecca McNeil Cr Soraya Peke-Mason Cr Ruth Rainey Cr Lynne Sheridan						
<b>In attendance:</b>	Mr Ross McNeil, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Mr George McIrvine, Finance & Business Support Group Manager  Ms Joanna Saywell, Utility Asset Manager Ms Denise Servante, Strategy & Community Planning Manager Ms Katrina Gray, Policy Analyst Ms Laura Richards, Governance Administrator						
<b>Tabled documents:</b>	<table><tr><td data-bbox="459 1052 555 1086">Item 7</td><td data-bbox="611 1052 1391 1086">Mayor's report and schedule of meetings and engagements</td></tr><tr><td data-bbox="459 1093 555 1126">Item 15</td><td data-bbox="611 1093 1468 1209">Acceptance of tenders for Contracts C1009A Taihape wastewater and C1009B Water Treatment Plants – supply of lamella clarifiers</td></tr><tr><td data-bbox="459 1216 555 1249">Item 16</td><td data-bbox="611 1216 1468 1283">Ratana Community Board – minutes of meeting on 15 December 2015</td></tr></table>	Item 7	Mayor's report and schedule of meetings and engagements	Item 15	Acceptance of tenders for Contracts C1009A Taihape wastewater and C1009B Water Treatment Plants – supply of lamella clarifiers	Item 16	Ratana Community Board – minutes of meeting on 15 December 2015
Item 7	Mayor's report and schedule of meetings and engagements						
Item 15	Acceptance of tenders for Contracts C1009A Taihape wastewater and C1009B Water Treatment Plants – supply of lamella clarifiers						
Item 16	Ratana Community Board – minutes of meeting on 15 December 2015						

## 1 Welcome

His Worship the Mayor welcomed Councillors to the meeting at 9.31 am. Cr Aslett read the Council prayer.

## 2 Public Forum

Nil

## 3 Apologies/leave of absence

Resolved minute number	15/RDC/353	File Ref
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That apologies for absence from Councillor Jones, for lateness from Councillor Cath Ash and for (potentially) early departure from His Worship the Mayor be received.

His Worship the Mayor / Cr Rainey. Carried.

## 4 Members' conflict of interest

His Worship the Mayor reminded members of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

His Worship the Mayor noted that a report on awarding tenders for the supply of lamella clarifiers for the Taihape Water and Waste Water Plant was to be dealt with as a late item.<sup>1</sup> It had taken some time to undertake the analysis and confirm the prices but it was desirable to make a decision before Christmas whether to award this contract.

## 6 Confirmation of minutes

Resolved minute number	15/RDC/354	File Ref
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That the Minutes and Public Excluded Minutes of the Council meeting held on 26 November 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Belsham. Carried.

## 7 Mayor's report

His Worship the Mayor spoke to his tabled report.

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<sup>1</sup> Taken as part of item 15.

He noted the Samoan community within the District is increasing and this Saturday it would be holding a fundraising concert party at Marton Memorial Hall for a home village. As part of that, he would be formally welcoming a group of 45 people at 12.30pm at Memorial Hall.

In regards to funding challenges faced by groups and organisations within the District His Worship the Mayor pointed out that the J B S Dudding Trust gave \$500,000 into the District during this year. In the last funding round Edale had received funding. He said it would be worth other organisations to know that they can apply for funding from the Dudding Trust. He noted his concern over the closure of Lancewood in Bulls. While the residents have been placed elsewhere the reason for the closure was due to a drop in occupancy rates.

Students in the Enterprise group at Rangitikei College were placed in the Regionals and went to the national finals but did not place at the higher level. During his attendance as a supporter, he was able to have a conversation with Minister of Youth Nikki Kaye who asked how to better assist youth in the District. He would continue that dialogue with her.

Cr Ash arrived 9.42 am.

During the Mayor's report Cr Peke-Mason said during the anniversary celebrations at Ratana, the Ministers will arrive on Sunday, 24 January 2016 at 2.00 pm. Councillors were reminded about the dress code.

His Worship the Mayor thanked his Deputy Mayor, the Councillors, and staff for their work over the year and wished them greetings of the season.

<b>Resolved minute number</b>	<b>15/RDC/355</b>	<b>File Ref</b>	<b>3-EP-3-5</b>
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That the Mayor's report to Council's meeting on 17 December 2015 be received.

His Worship the Mayor / Cr Sheridan. Carried.

<b>Resolved minute number</b>	<b>15/RDC/356</b>	<b>File Ref</b>
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That a report on the performance by Higgins of the Council's roading contract is provided to each meeting of the Assets/Infrastructure Committee.

His Worship the Mayor / Cr Sheridan. Carried.

## **8 Administrative matters**

Mr McNeil spoke to his report and responded to questions from Elected Members.

<b>Resolved minute number</b>	<b>15/RDC/357</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That the report 'Administrative matters – December 2015' be received

Cr Peke-Mason. / Cr Rainey. Carried.

**Resolved minute number**                      **15/RDC/358**                      **File Ref**                      **5-EX-4**

That the Chief Executive be authorised to prepare a proposal, in terms of the Special Policy for recovery in section 33.6.1 of the *Guide to the National CDEM Plan 2015*, for an enduring solution to the flood-prone properties in Whangaehu Village and Kauangaroa.

Cr Peke-Mason / Cr Gordon. Carried

**Resolved minute number**                      **15/RDC/359**                      **File Ref**                      **5-EX-4**

That the owners of the properties:

Lot 1: DP 30220, on the corner of Turakina Valley and Makuhou Roads, and  
5A Missel Street, Taihape;

be required to explore all other options to divest ownership of those properties to other parties, and that Council would only consider taking ownership as a last resort.

His Worship the Mayor / Cr McManaway. Carried.

**Resolved minute number**                      **15/RDC/360**                      **File Ref**                      **5-EX-4**

That Council meets on Monday 29 February 2016 starting 8.30 am instead of Thursday 25 February 2016 to allow decisions about consulting on the proposed Council Controlled organisation for infrastructure services to occur simultaneously with the Manawatu District Council.

His Worship the Mayor / Cr Belsham. Carried.

**Resolved minute number**                      **15/RDC/361**                      **File Ref**                      **5-EX-4**

That Councillor Richard Aslett and Councillor Ruth Rainey be appointed to the Taihape Community Board for the third year of the triennium.

Cr Gordon / Cr Aslett. Carried.

**Resolved minute number**                      **15/RDC/362**                      **File Ref**                      **5-EX-4**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission to the Commerce Select Committee on the Shop Trading Hours Amendment Bill.

Cr Sheridan / Cr Gordon. Carried.

**Resolved minute number**                      **15/RDC/363**                      **File Ref**                      **5-EX-4**

That any objections to the proposed closure on 27 February 2016 of Papakai Road for the hill climb event organised by the Taihape District Car Club be considered and determined by the Mayor, Deputy Mayor and Chief Executive.

Cr Belsham / Cr McManaway. Carried.

**Resolved minute number**                      **15/RDC/364**                      **File Ref**                      **5-EX-4**

That Council agrees to waive 50% of the hireage fees for Wilson Park during the Marton Country Music Festival 15-17 January 2016 inclusive and 50% of the hireage costs of trestle tables to be used during that event.

Cr Belsham / Cr Gordon. Carried.

## **9 Proposed Treasury policies**

Mr McIrvine spoke briefly about his report and answered questions from Elected Members.

His Worship the Mayor suggested that the requirement to notify Council be extended to include the potential risk of moving outside the policy parameters.

Cr Harris left the meeting at 11.09 and returned 11.12 am.

**Resolved minute number**                      **15/RDC/365**                      **File Ref**                      **3-PY-1-4**

That the proposed Treasury policies (including the liability management and investment policies) be adopted for consultation from 18 January 2016 until noon on 19 February 2016 and that Council endorses the engagement plan for this.

His Worship the Mayor / Cr Sheridan. Carried.

## **10 Proposed Heritage strategy**

Ms Gray spoke about the proposed and revised Heritage Strategy and responded to questions from Elected Members.

**Resolved minute number**                      **15/RDC/366**                      **File Ref**                      **1-CP-5**

That the proposed Heritage Strategy be adopted for consultation from 18 January 2016 until noon on 19 February 2016 and that Council endorses the engagement plan for this. HWTM/Aslett. Carried.

## 11 Expressions of Interest regarding Council's community housing

Mr McNeil spoke to the report and responded to questions posed by Councillors.

**Resolved minute number**                      **15/RDC/367**                      **File Ref**                      **1-CP-7-2**

That the report on "Community Housing Management" be received.

Cr Sheridan / Cr Gordon. Carried.

**Resolved minute number**                      **15/RDC/368**                      **File Ref**                      **1-CP-7-2**

That Council staff seek clarification from the Marton Edale Home Trust Board, the Manawatu Community Trust, and The Consulate Group Ltd on the processes and timelines each envisages for becoming registered with the Community Housing Regulatory Authority or being formally associated with a registered social housing provider, and report back to a subsequent meeting of Council.

Cr Sheridan / Cr Rainey. Carried.

## 12 Targeted District Plan change

Mr Hodder spoke to his memorandum and responded to questions from Elected Members.

**Resolved minute number**                      **15/RDC/369**                      **File Ref**                      **3-EN-12-3**

That the memorandum 'Targeted District Plan change' be received.

Cr Belsham / Cr Gordon. Carried.

**Resolved minute number**                      **15/RDC/370**                      **File Ref**                      **3-EN-12-3**

That Council approves undertaking a targeted review of the District Plan which includes issues previously considered by the Policy/Planning Committee, particularly liquefaction/ground-shaking;

Cr Aslett / Cr Sheridan. Carried.

**Resolved minute number**                      **15/RDC/371**                      **File Ref**                      **3-EN-12-3**

That Council requests the Chief Executive to propose an independent commissioner to conduct the hearings for the review of the District Plan, should hearings be required;

Cr Sheridan / Cr McManaway. Carried.

**Resolved minute number**                      **15/RDC/372**                      **File Ref**                      **3-EN-12-3**

That Council notes the objective to have the District Plan review process complete by 30 June 2016 with the change proposals for public submission formalised at Council's meeting on 29 February 2016, and authorises unbudgeted expenditure of up to \$40,000.

Cr Aslett / Cr Harris. Carried.

### **13 Deliberation on submissions to proposed amendment to the Animal Control Bylaw – Mataroa, Crofton and Scotts Ferry**

Ms Servante presented the report and responded to questions from Elected Members.

**Resolved minute number**                      **15/RDC/373**                      **File Ref**                      **1-DB-1-9**

That the report 'Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton' be received.

Cr Gordon / Cr Peke-Mason. Carried

**Resolved minute number**                      **15/RDC/374**                      **File Ref**                      **1-DB-1-9**

That the Animal Control Bylaw is amended to exempt properties in Mataroa and Crofton from the restrictions on animals in the Residential Zone and, instead, the restrictions applied to animals in rural living zones be applied.

Cr Gordon / Cr Sheridan. Carried.

**Resolved minute number**                      **15/RDC/375**                      **File Ref**                      **1-DB-1-9**

That the Animal Control Bylaw attached as Appendix 2 to the report 'Deliberations on submissions to the proposed Animal Control Bylaw amendments - Mataroa, Scotts Ferry, and Crofton' be adopted without amendment.

Cr Peke-Mason / Cr Sheridan. Carried.

### **14 Consultation with residents of Dixon Way and Mangaone Valley road on options for reticulated water supply**

A public meeting has been arranged for 21 December 2015, 5.30pm. Mr McNeil noted that consideration would be given to extending the water main past Winiata marae.

## 15 Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants

Ms Saywell spoke to the report. The level of sludge in Hunterville had reached a volume which limits the ability of the ponds to treat the effluent, could float and cause odour issues, making it critical to remove the sludge as soon as possible. During the work the floating wetland would be pushed aside as the sludge is underneath. The wetland's performance was not in question. A working group of staff from many lower North Island Districts is investigating cost-effective ways to deal with this growing problem: overseas practice includes incineration, drying on top of old landfill sites and use as roading materials.

<b>Resolved minute number</b>	<b>15/RDC/376</b>	<b>File Ref</b>	<b>6-WW-1</b>
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That the report on 'Removal and Disposal of Sludge from Bulls and Hunterville Waste Water Treatment Plants' be received.

Cr Peke-Mason / Cr McManaway. Carried.

<b>Resolved minute number</b>	<b>15/RDC/377</b>	<b>File Ref</b>	<b>6-WW-1</b>
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That Council bring forward a sum of \$193,750 from the 2016/17 budgets for Hunterville wastewater treatment works to the 2015/16 financial year.

Cr McManaway / Cr Rainey. Carried.

<b>Resolved minute number</b>	<b>15/RDC/378</b>	<b>File Ref</b>	<b>6-WW-1</b>
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That the Council award Contract C1025 to Rob Burrell Earthmoving Limited for the removal of sludge from the Bulls Wastewater Treatment Plant for the sum of four hundred and thirteen thousand, three hundred and sixty-eight dollars, \$413,368.00, (excluding GST) for the removal, dewatering, transport and disposal of approximately 8,000 m<sup>3</sup> of sludge (approximately 1200m<sup>3</sup> of de-watered sludge).

Cr Belsham / Cr McManaway. Carried.

<b>Resolved minute number</b>	<b>15/RDC/379</b>	<b>File Ref</b>	<b>6-WW-1</b>
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That [with the funding approval in 15/RDC/377] the Council extend Contract C1025 with Rob Burrell Earthmoving Limited for the sum of one hundred and ninety-three thousand, seven hundred and fifty dollars, \$193,750.00, (excluding GST) for the removal, dewatering, transport and disposal of approximately 3,500m<sup>3</sup> of sludge from the Hunterville Wastewater Treatment Plant (approximately 670 tonnes of de-watered sludge).

Cr Belsham / Cr McManaway. Carried



Council then considered the tabled item on the proposed contracts for supply of lamella clarifiers to Taihape's water and wastewater plants.

Mr Waugh spoke to the report, noting that this upgrade work was included in the 2015/16 budgets. Decommissioning existing clarifiers will be done at a later time.

**Resolved minute number**                      **15/RDC/380**                      **File Ref**                      **6-WW-1**

That the report on 'Acceptance of tenders for Contracts C10009A, Taihape Wastewater and C1009B, Water Treatment Plants – supply of lamella clarifiers' be received.

Cr Gordon / Cr Peke-Mason. Carried.

**Resolved minute number**                      **15/RDC/381**                      **File Ref**                      **6-WW-1**

That Contract C1009A Taihape Wastewater Treatment Plant – Supply of a Lamella Clarifier be awarded to Service Engineers Ltd for the sum of two hundred and thirty four thousand two hundred and eighteen dollars, noting this sum is for the supply of a clarifier fabricated from stainless steel and that the extra cost for this material is \$46,100 (excl. GST). Council bring forward a sum of \$193,750 from the 2016/17 budgets for Hunterville wastewater treatment works to the 2015/16 financial year.

AND

That Contract C1009B Taihape Water Treatment Plant – Supply of a Lamella Clarifier, a Flash Mixer and a Flocculation Tank be awarded to Service Engineers Ltd for the sum of two hundred and forty one thousand five hundred and twenty dollars (\$241,520-00 excl. GST), noting this sum is for the supply of a clarifier fabricated from stainless steel and that the extra cost for this material is \$44,400 (excl. GST).

Cr Sheridan / Cr Aslett. Carried.

## **16 Receipt of Committee minutes and resolutions to be confirmed**

**Resolved minute number**                      **15/RDC/382**                      **File Ref**                      **6-WW-1**

That the minutes of the following meetings be received:

- Hunterville Community Committee, 19 October 2015
- Finance/Performance Committee, 26 November 2015
- Taihape Community Board, 2 December 2015
- Audit/Risk Committee, 7 December 2015
- Te Roopu Ahi Kaa, 8 December 2015
- Bulls Community Committee, 8 December 2015
- Marton Community Committee, 9 December 2015
- Ratana Community Board, 15 December 2015

Cr McManaway / Cr Rainey. Carried.

**Resolved minute number**                      **15/RDC/383**                      **File Ref**                      **6-WW-1**

That the following recommendation from the meeting of the Bulls Community Committee on 8 December 2015 be confirmed:

15/BCC/053

That Rangitikei District Council formulate Communication Plans to inform the Bulls Ward of all progress/decisions re Bulls Town Centre Plan.

His Worship the Mayor / Cr Harris. Carried.

(Recommendation 15/BCC/052 was not confirmed.)

## 17 Late items

Taihape Water and Waste Water Plant, report C1009 was considered as part of item 15.

## 18 Public Excluded

**Resolved minute number**                      **15/RDC/384**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Cr Aslett / Cr Peke -.Mason. Carried.

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Council-owned property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the	Section 48(1)(a)(i)

	information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Council moved back into open meeting at 12.23 pm.

## **19 Future items for the agenda**

Nil.

## **20 Next meeting**

28 January 2016, 9.30 am.

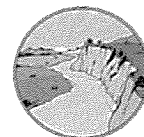
## **21 Meeting closed**

Meeting closed at 12.25 pm.

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# ***Attachment 2***



**Rangitikei**  
UNSPOILT...

# REPORT

SUBJECT: **Administrative matters – January 2016**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 21 January 2016

FILE: 5-EX-4

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## 1 Scotts Ferry campground

- 1.1 In 2002, Council resolved that lease agreements be negotiated for the four camping grounds in the district. A Heads of Agreement for the operation of the Scotts Ferry Camp Ground was negotiated in 2003. Personal reasons have resulted in the custodian needing to hand back the operation of the camp ground, at short notice, at the end of 2015. Temporary custodians (local residents Frank and Vicki Rout) have been appointed in the interim.
- 1.2 The Schedule to the Camping-Grounds Regulations 1985 prescribes requirements on buildings, water supply, ablution and sanitary fixtures, refuse disposal, cooking places, laundry facilities and drainage. However, clause 14(3) of these regulations allows for a local authority to grant a certificate of exemption to an operator of a 'remote campsite' (which the Scotts Ferry Camping Ground is designated as) to be exempt from any of the requirements of the regulations.<sup>1</sup>
- 1.3 A recommendation is included to grant a certificate of exemption to the interim custodians, Frank and Vicki Rout, to 30 June 2016. Such certificates are not transferable; this timeframe will allow the Community & Leisure Services Team Leader to assess the current campground facilities, and finalise a new lease agreement. At that time it is likely that a further exemption will be required (e.g. for the number of sanitary fixtures).

## 2 Hunterville Cemetery application to the Community Initiatives Fund

- 2.1 An application to the Community Initiatives Fund from Hunterville Cemetery is attached as Appendix 1. The date stamp shows that the application was

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<sup>1</sup> There is one pan and one basin in the ladies convenience, one pan and one urinal (no basin) in the men's. There are no cooking facilities. Water is supplied from a bore. The highest number of people in the campground is 50 – the busiest times are during the whitebaiting season and an annual visit from some motor home association members.

received during the application period last July. However, it was not brought before the Finance/Performance Committee in either the August or the November 2015 funding rounds for their consideration. The omission came to light upon a recent query from the applicant. Council is therefore asked to consider funding this application to correct this error.

- 2.2 The application is eligible and complete. The Community Initiatives Fund was substantially underspent during the two funding rounds for 2015/16 and there remains \$15,000 that was budgeted for distribution

### 3 Town centre plan update

#### Ratana

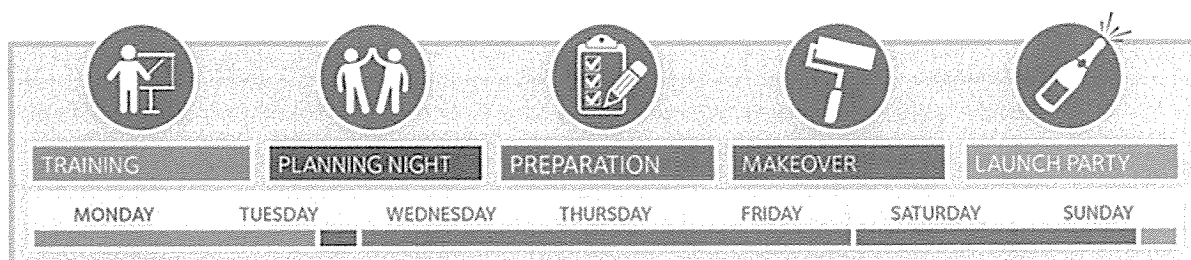
- 3.1 The 1-Day Exploring Possibilities workshop has been confirmed for 9.30am – 4.30pm 30 January 2016 at the Ture Tangata Office, Ihipera-Koria Street, Ratana Paa.

#### Bulls

- 3.2 The Makeover will take place 1-7 February 2016. The Ideas workshops will be held on Monday 1 February and Tuesday 2 February (9am – 4.30pm) at the Bulls Supper Rooms. The Planning night will take place on Tuesday 2 February (7pm – 8.30pm) at the Bulls Supper Rooms.

#### Marton

- 3.3 The Makeover will take place 8-14 February 2016. The Ideas workshops will be held on Monday 8 February and Tuesday 9 February (9am – 4.30pm) at the Marton Youth Club. The Planning night will take place on Tuesday 9 February (7pm – 8.30pm) at the Marton Youth Club.



#### Turakina

- 3.4 The 1-Day Exploring Possibilities workshop in Turakina will take place over two evenings: Wednesday 3 Feb 6pm-8pm for the Introduction (at the Presbyterian Church Hall, SH3) and Thursday 11 Feb 6pm-8pm for the walkabout/workshop.

### Mangaweka

- 3.5 The first working bee was held on Saturday 19 December 2015. Ten members of the community tidied up the southern entrance to the village, painting tables, trimming back vegetation and pulling out weeds.

### 3.6 Taihape

- 3.7 No further progress to report.

### 3.8 Hunternville

- 3.9 No further progress to report.

## **4 MW LASS update**

- 4.1 My report to Council's meeting on 17 December 2015 noted a two-year appointment being made of a strategic health and Safety Co-ordinator. Sylvie Hickton started in this role on 18 January 2016, with visits being made in the coming week to member councils. The first deliverable is a completed audit of existing Health and Safety systems and practices against legislative compliance and ACC Worksafe Safety Management Practices,
- 4.2 The latest newsletter from Archives Central is attached as Appendix 2. This notes that all pre-1920 town board and borough council rate books from Rangitikei are now available on line. The Rangitikei County Council rate books up until 1920 will be scanned during this year

## **5 Licence to occupy buildings on the former Taihape College site (Rauma Road)**

- 5.1 Council was advised at its meeting on 17 December 2015 that the Ministry of Education has provided a draft licence to occupy the site of the former Taihape College, 55 Rauma Road and that an inspection would be arranged to be sure that compliance requirements, especially fire safety, are met. That inspection is now complete and estimates of costs are being sought for the work.
- 5.2 There are other details to be worked through before the implications and costs of the proposed licence are fully understood: once that is done, as previously advised (if realistic to do so), Council will be asked to authorise signing as licensee.

## **6 Funding for youth services in the Rangitikei**

- 6.1 At its meeting on 26 November 2015, Council resolved:

That the Council requests that the Mayor and Chief Executive urgently press the Ministry of Social Development to provide a decision before 31 December

2015 on its future involvement in and financial support for the Marton Community Charter and services for young people in the southern Rangitikei, making it explicit that

(i) if financial support is not forthcoming from the Ministry, Council will provide no further financial funding to the Taihape Youth Hutt after 31 January 2016 or to the Marton Youth Club after 30 April 2016; and

(ii) if financial support is forthcoming from the Ministry, the community's view on Council providing funding support with other agencies for youth services in Marton and Taihape will be specifically sought during the consultation processes for the 2016/17 Annual Plan.

- 6.2 The Mayor subsequently spoke with Hon Nikki Kaye, Minister for Youth, on the matter and followed this conversation up with a letter. A substantive reply has yet to be received. Since the Taihape Community Development Trust's application to Pub Charity for short-term financial assistance to the Taihape Youth Hutt was declined, the Youth Hutt will close after 31 January 2016 unless a commitment to financial support is received from the Ministry for Social Development before that date.

## **7 After-hours access to the public toilets at the Bulls Information Centre**

- 7.1 At its last meeting, on 8 December 2015, the Bulls Community Committee asked that consideration be given to providing bus passengers with access to more proximate public toilet facilities than those available within the Wallace Development. This request was made because buses are unable to access new public toilets due of the steepness of the vehicle crossings into/out of the Wallace Development. Given the tightness of some schedules, it appears there is insufficient time for passengers to use the Wallace toilets and still keep to the bus schedules. The Roading Operations Manager is following up on the vehicle access issue. In the meantime, a key-pad lock has been installed at the Information Centre so that bus drivers can manage passenger access into the toilets after hours. There are internal security doors so that the rest of the Information Centre cannot be accessed.

## **8 Water supply to Dixon Way and Mangaone Valley Road**

- 8.1 The meeting with 20 affected property owners took place on 21 December 2015. Those present at the meeting expressed satisfaction with the level of service currently provided (other than issues with very slow replenishment of their tanks over summer) and considered that their tank supplies could be used by the fire service if necessary. Those property owners not present were invited to contact the Chief Executive, the Mayor or a Councillor to express their views but none has done so. A report has been prepared for the Assets/Infrastructure Committee's next meeting (11 February 2016) to confirm the budgets and timing for the renewal work. Winiata Marae was not able to



be represented at the meeting, but the Chair of the Marae has since confirmed it has sufficient water supply and does not seek an extension of the Council's main.

## **9 Residential Tenancies Amendment Bill**

- 9.1 This Bill received its First Reading on 8 December 2015 and was referred to the Social Services Select Committee. Submissions are required by 27 January 2016, meaning that a draft needed consideration (and approval) by the Mayor, the Deputy Mayor and the Chief Executive before being conveyed to the Committee.
- 9.2 The main focus of the Bill is to require insulation of rental houses, i.e. underfloor and ceiling insulation where it can practically be installed. This requirement will come into force on 1 July 2016 for income-related tenancies (i.e. social housing) and from 1 July 2019 for all other tenancies. However, from 1 July 2016 all tenancy agreements will need to disclose the extent of insulation. In addition, the Bill requires smoke alarms to be installed in all residential rental homes by 1 July 2016. The Bill also provides that a tenant may apply to the tenancy tribunal to set aside a notice from a landlord terminating a tenancy on the grounds that the landlord was motivated by the tenant seeking to exercise a right against the landlord or making a complaint.
- 9.3 The Ministry of Business, Innovation and Employment (MBIE) estimated that up to 40% of current residential rentals currently uninsulated could have insulation retrofitted, at an average cost of \$3,400. MBIE estimates that 15 to 40% of residential tenancies lack smoke alarms.
- 9.4 A copy of Council's submission is attached as Appendix 3. In principle, it accepts the Government's proposals. However, these costs will fall more heavily on landlords and tenants in lower value properties. Regulations are currently being prepared to detail the insulation requirements and clarify landlord and tenant responsibilities over smoke alarms. As submissions on the discussion document from MBIE on the proposed regulations are required by 11 February 2016, it is suggested that a delegation be given to the Policy/Planning Committee to provide that comment on behalf of Council, having particular regard for ways to equalise benefit over cost irrespective of the level of rent and the value of the rental property.

## **10 Proposed amendment to the Sale and Supply of Alcohol Act 2012**

- 10.1 Part 23 of the Statutes Amendment Bill (given its First Reading on 9 December 2015) includes a provision to amend the process for notifying the Police and relevant Medical Officers of Health of applications for alcohol licences (including special licences). Sections 103(4) and 141(5) of the Act:

- a. requires the secretary of the District Licensing Committee, on receipt of an application for a licence or special licence, to notify the constable in charge of the police station nearest to the premises where the licence is sought and the Medical Officer of Health in whose district the premises for which the license is sought are located, and
  - b. allows the Police and Medical Officers of Health 15 working days after receiving a copy of the application to inquire into the application and file a report that includes any objection to the application
- 10.2 The Bill proposes to address an anomaly in that the Act allows the District Licensing Committee to assume that, if no report is received from the Police or Medical Officer of Health “within 15 working days after *sending* the copy of the application to them”: this could mean (and presumably has meant) on occasion that these agencies have had less than 15 working days to file the report when there is a delay between sending and receiving the relevant documents. So the reference point will be “15 working days after the Police or Medical Officer of Health have received the copy of the application”.
- 10.3 In Rangitikei, documents are either sent electronically or, if necessary, faxed to the Police and Medical Officer of Health. The postal service is not used for providing copies of these documents. If this proposed amendment proceeds it will require Council to put a system in place that Police and Medical Officers of Health acknowledge receipt of every application, so that it is clear when the 15 days have elapsed.
- 10.4 The convention with Statutes Amendment Bills is that they do not introduce changes in policy. However, the proposed change in the Sale and Supply of Alcohol Act does not align with the ‘proof of service’ provisions in the Criminal Procedure Rules 2012. These specify that evidence of sending a document electronically to a valid address is proof that the service is complete or, if sent by mail to a postal address, the document is treated as having been served on the earlier of the third working day after the day on which it was sent by mail or the day on which it is received (whichever is earlier). This approach should be adequate for referrals of liquor licensing applications.
- 10.5 A draft submission to the Government Administration Select Committee is attached as [Appendix 4](#). Submissions close on 29 January 2016, so there is no opportunity to refer the matter to the Policy/Planning Committee.

## **11 Proposed National Policy Statement on Urban Planning**

- 11.1 On 3 December 2015, the Ministry for the Environment and the Ministry of Business, Innovation and Employment invited feedback on a National Policy Statement on Urban Development, posing three questions – the first of which being ‘is your area experiencing high levels of population growth and challenges in planning for this growth’.

- 11.2 It is suggested that Council make a brief submission on this matter, pointing out that low growth or declining growth in urban centres also poses challenges, and highlighting the issue of earthquake-prone buildings in such urban centres. Comments are requested by 4 February 2016, so there is no opportunity to refer the matter to the Policy/Planning Committee for consideration and recommendations. However, subsequent consultation on what such a National Policy Statement would involve is likely to have a timeframe allowing consideration by that Committee.
- 11.3 The proposed submission is attached as Appendix 5.

## **12 Review of the Emissions Trading Scheme – priority issues**

- 12.1 On 24 November 2015, the Ministry for the Environment released a discussion paper on its review of the Emissions Trading Scheme (ETS). The immediate issue for the Government is the proposed removal of the concession to participants in certain sectors (including liquid fossil fuels, industrial processes, stationary energy and waste) to meet their emission obligations by surrendering one New Zealand Unit (NZU) for every two tonnes of greenhouse gas emission produced. This 'one for two' arrangement reflected a concern about the impact of the Global Financial Crisis.
- 12.2 Removing this concession is important for New Zealand to meet its international obligations. However, it will have a flow-on effect on prices of fuel, electricity, natural gas and coal for businesses and households. The extent of the price change depends on the prices for NZUs and whether there is a transition from the 'one of two' concession.<sup>2</sup> Because of these variables, it seems preferable for the concession to be removed in stages (say, over three years) rather than all once. There is some risk of volatility in the price of NZUs (with consequent price impacts) and, if this proves the case, it may be appropriate to establish a funding reserve.
- 12.3 There is no intention at this stage to introduce surrender obligations for the agriculture sector. While biological emissions make up about half of New Zealand's total emissions, the Ministry has not found economically viable and practical technologies to reduce these emissions.
- 12.4 The Ministry has called for any submission to this issue by 19 February 2016, so there is no opportunity to refer the matter to the Policy/Planning Committee

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<sup>2</sup> The discussion paper notes that the effective carbon price in the NZ ETS is currently \$3.50 per tonne of emissions, which imposes an annual cost on the average New Zealand household of \$10 for petrol and \$11 for electricity. If that effective carbon price rose to \$10, the costs would be \$29 and \$32 respectively. There would be uneven impacts on Council's operations. For example, the Hunterville Rural Water Supply Scheme, as a high user of electricity for pumping water from the Rangitikei River to holding tanks, could see these annual costs increase by around \$3,500 if the effective carbon price were \$10 per tonne of emission (or \$35,000 if that price were to rise to \$50 per tonne), potentially an increase of around 20% for electricity use. There is no information in the discussion paper about financial impacts from the waste sector because of the variation in emissions from landfills and the amount of waste disposed of by households in different parts of the country. With a \$10 carbon price the Ministry estimates this would mean an estimated NZ ETS cost of around \$9.30 per person.

for prior consideration. The proposed submission is attached as Appendix 6. Submissions for other issues in the discussion paper close on 30 April 2016, so these will be put to the Policy/Planning Committee for its consideration and recommendations.

### **13 Proposed road closures**

- 13.1 No new applications have been received to close roads for events

### **14 Request for waiver of all fees**

- 14.1 No new applications have been received to reduce fees to a greater extent than allowed under Council's delegation to the Chief Executive.

### **15 Staffing**

- 15.1 Andrew Walker commenced as Building Control and Compliance Officer on 11 January 2016 (replacing Jake Burns who resigned in December 2015).
- 15.2 Janet Grieg commenced as Information Services Team Leader on 11 January 2016.
- 15.3 Philip Gifford commenced on 18 January 2016 as Projects Engineer Roding in the Shared Services Infrastructure Services Group (replacing Kevin Whelan who resigned in November 2015).
- 15.4 John Jones has been appointed Roding Asset Manager in the Shared Services Infrastructure Services Group (replacing Wayne Keightly who resigned in November 2015). He will start on 9 February 2016.

### **16 Recommendations**

- 16.1 That the report 'Administrative matters – January 2016' be received.
- 16.2 That Council grants a certificate of exemption until 30 June 2016 to the current operator of the Scotts Ferry Camping Ground (Frank and Vicki Rout) from the requirements in the Schedule to the Camping-Grounds Regulations 1985, subject to the Community & Leisure Services Team Leader being satisfied that the camping ground provides a safe and hygienic environment.
- 16.3 That Council approves \$2,500 to fund the application from the Hunterville Cemetery Committee towards the maintenance of its grounds from the balance available in the Community Initiatives Fund allocated budget.
- 16.4 That Council confirms the submission made by His Worship the Mayor to the Parliamentary Social Services Committee on the Residential Tenancies Amendment Bill.

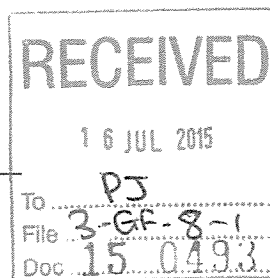
- 16.5 That Council authorises the Policy/Planning Committee to provide comment on behalf of Council to the Ministry of Business, Innovation and Employment's discussion paper on *Proposed residential tenancies regulations for insulation and smoke alarms*, having particular regard for ways to equalise benefit over cost irrespective of the level of rent and the value of the rental property.
- 16.6 That His Worship the Mayor be authorised, on behalf of the Council, to sign the proposed submission [as amended/without amendment] to the Parliamentary Government Administration Committee on the proposed amendment to the Sale and Supply of Alcohol Act 2012 in part 23 of the Statutes Amendment Bill.
- 16.7 That His Worship the Mayor be authorised, on behalf of the Council, to sign the proposed submission [as amended/without amendment] to the Ministry of Environment's Urban Development Team on the proposed National Policy Statement on Urban Planning.
- 16.8 That His Worship the Mayor be authorised, on behalf of Council, to sign the proposed submission [as amended/without amendment] to priority issues identified in the Ministry of Environment's discussion paper on its review of the Emissions Trading Scheme.

Ross McNeil  
Chief Executive

# *Appendix 1*



Rangitikei District Council



## Community Initiatives Fund Application Form 2015

### PLEASE NOTE

Applications close 12.00 pm (noon), 31 July 2015. The Finance/Performance Committee will consider the applications at its meeting on 27 August 2015.

### PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

**CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 31 July 2015. Late applications will NOT be considered.**

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

### SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,  
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or  
Taihape Service Centre, Hautapu Street, Taihape

Email: [priscilla.jeffrey@rangitikei.govt.nz](mailto:priscilla.jeffrey@rangitikei.govt.nz)

### Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines;

Applicant/organisation must be

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Unincorporated community group

- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

#### Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

### 1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of Organisation: Hunterville Cemetery

Street address: Marimotu Rd

Cl- R. Lambert

Postal address: 428 Marimotu Rd

Hunterville

Post Code: 4785

Contact 1 Name Richard Lambert

Telephone (day) 06 3228096

Email: rjlambert@inspire.net.nz

Contact 2 Name Fi Dalgety

Telephone (day): 06 3228460

Email: \_\_\_\_\_

### Legal Status (see Applicant eligibility criteria)

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☒

No

If so, please provide your GST Number:

### 2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Cemetery

ADMINISTRATION



### Project eligibility criteria

All projects eligible for funding must:

- \* Take place within Rangitikei;
- \* Demonstrate consideration of how they see their proposal would benefit the community
- \* Provide 3 targets that will be used to monitor the outcome of the project
- \* Provide a realistic and balanced budget;
- \* Be able to contribute a significant proportion to the cost of the project (see Section 4).

#### Please note:

\* Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/Committees, Annual Plan etc.;

\* Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;

\* Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.

\* If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

### 3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? HUNTERVILLE  
(RANGATARA) CEMETERY

3.2 When will it take place: \_\_\_\_\_

3.3 Where will it take place: AT THE CEMETERY

3.4 What type of project are you planning?

☒ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that best describes your project. (See Event Sponsorship Scheme definitions)

☐ Community service and support, or

☐ Leisure promotion, or

☒ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to.

THE GENERAL UP KEEP OF  
THE CEMETERY. MAINLY THE  
COST OF MOWING +  
SPRINKLING.

### Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

#### Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

#### Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project? THE PEOPLE  
OF THE RANGITIKEI WHO  
HAVE RELATIVES IN THE  
CEMETERY

3.7 How will the people who will benefit from your project know that it is happening? WHEN THEY GO TO

VISIT RELATIVES GRAVES  
THEY WILL KNOW

3.8 How will you acknowledge the funding provided by Rangitikei District Council? (See Promoting Rangitikei District Council's support)

BY INFORMING PEOPLE WHO ASK  
WHO FUNDS THE UPKEEP

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.

Target 1: MAINTAIN THE CEMETERY  
TO THE BEST STANDARD

Target 2: IMPROVE SURROUNDINGS  
WITH PLANTINGS.

Target 3: \_\_\_\_\_

## Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the **total** cost of your project. In the income section list the funding from **all sources**. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

### Ineligible costs

- \* Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- \* Grants to individuals;
- \* Purchase or long-term lease of equipment<sup>1</sup> or facilities;
- \* Food and beverage costs;
- \* Retrospective project costs;
- \* Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

**4. FINANCIAL INFORMATION** (See Funding Guide) Please provide all costs and all sources of income for the project you are planning. Attach additional sheets if necessary

### 4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount	
Lawn mowing	\$	2880-00
16 mows per year	\$	
@ \$180 per mow	\$	
	\$	
	\$	
spraying (approx)	\$	600-00
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	3480-00

### 4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	—
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	—
Other sponsorship/grants (please specify source/s below)		
Laird Trust	\$	200-00
	\$	
Transfer from Bank	\$	<del>2300</del>
Term Deposit	\$	3280
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	3480-00

Amount of funding you are requesting

from Rangitikei District Council:

\$2500-00

<sup>1</sup> Equipment is defined as being "the tools, clothing or other items needed for a particular activity or purpose, that under normal conditions of use can be expected to serve their principal purpose for at least one year"

Please provide a pre-printed bank account deposit slip for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

#### HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input checked="" type="checkbox"/>	Answered all of the questions?
<input type="checkbox"/>	Does your financial information add up? Please check!
<input type="checkbox"/>	Provided daytime phone numbers?
<input type="checkbox"/>	Provided full details of your project and included extra pages as appropriate?
<input type="checkbox"/>	Provide quotes for all appropriate items?
<input checked="" type="checkbox"/>	Provided a pre-printed deposit slip?
<input checked="" type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

#### 4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount
	\$
Year ended 31/3/15	\$ —
✓ ✓ 31/3/14	\$ 2560-00
31/3/13	\$ —
31/3/12	\$ 2165-00
31/3/11	\$ 2165-00
	\$
	\$
	\$
	\$
	\$
	\$

#### 4.4 Please name two referees for your organisation and your project

Name: Dean McManaway

Telephone (day): 3228434

Name: Karen Fallaver

Telephone (day): 06 382 5805

#### 5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Richard Lambert

Signature: R Lambert

Position in organisation: Chairman

Date: 16 JULY 2015

☐ Please tick here if you would like to speak with the Committee about your project. The Committee will meet on 27 August 2015. The Grants Administrator will contact you with more details.

# STATEMENT OF RECEIPTS AND PAYMENTS

For the Year ended 31 March 2014

Hunterville Cemetery Trustees

Receipts	\$	Payments	\$
Balance as at 31 March 2013			
Cheque A/C	5,385.18	Maintenance	
Term deposit	5,115.96	Lawn Mowing and Spraying	1,950.84
<b>Plus total receipts</b>			
Interest received	177.06		
Miscellaneous			
Rangitiki District Council	2,560.00		
Dudding Trust Grant	1,000.00		
Laird Trust Grant	200.00		
<b>Total Receipts</b>	<b>3,937.06</b>	<b>Total Payments</b>	<b>1,950.84</b>
		Balance 31 March 2014	\$
		Cash in Bank	
		Cheque A/C	7,471.40
		Term deposit	5,115.96
		Less unrepresented cheques	100.00
		Cash in hand	12,487.36
	<b>14,438.20</b>		<b>14,438.20</b>

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 March 2014

LIABILITIES	\$	ASSETS	\$
Net Funds	12,986.36	BNZ chq A/C	7,371.40
		BNZ Term Deposit	5,115.96
		Equipment (mower)	499.00
<b>TOTAL</b>	<b>12,986.36</b>	<b>TOTAL</b>	<b>12,986.36</b>

The Audit Office, having made such examination as was considered necessary, is of the opinion that the above accounts give a true and fair view of the state of affairs of the Trustees as at the balance date and of the operations for the financial year.

for Controller and Auditor-General

*RWA*

(Chairman of Trustees)

15 June 2015

(Date)

THE SECRETARY  
HUNTERVILLE CEMETERY FUND  
RD 5  
HUNTERVILLE 4785

Bank of New Zealand  
Marton Store  
14 High Street  
Marton  
Telephone 0800 800 468  
Facsimile 06 327 8056  
WWW www.bnz.co.nz



## Statement of Accounts as at 30 June 2015

### Your Accounts at a Glance

Account	Account Number	Maturity Date	Balance
Non Profit Org A/C	02-0652-0012701-000		

### Your Other Accounts at a Glance

Account	Account Number	Maturity Date	
Term Deposit	61912701-03000	28 Jul 2015	

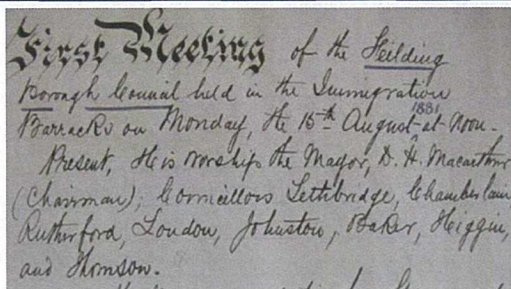
Our investment statements and current disclosure statement may be obtained free of charge from any Bank of New Zealand store, or viewed at [www.bnz.co.nz](http://www.bnz.co.nz).

15 JUL 2015

We do not have  
a bank deposit slip.  
The attached shows our  
acct number.

# *Appendix 2*





## WELCOME

Welcome to the Archives Central newsletter. This is a monthly update that lets you know what we are up to, the sorts of archives we hold in the stacks and a bit about the history of the region.

The team at Archives Central would like to wish everyone out there a Merry Christmas and a Happy New Year. Our Reading Room will be closed from the 18th of December and will resume normal operating hours on the 12th of January 2016.

## HIGHLIGHTS OF THE MONTH

Over November we had:

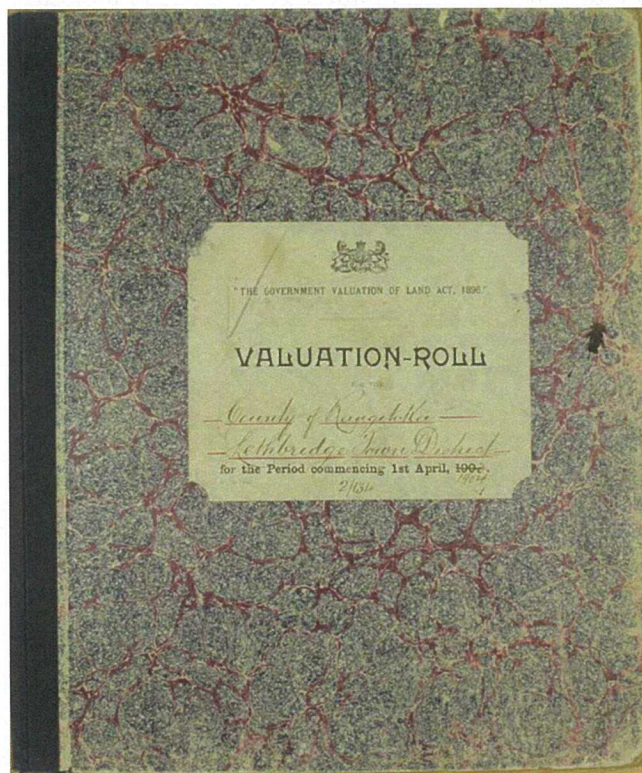
- 59 requests lodged with archives staff (our busiest month)
- 1,696 unique visitors to the Archives Central website

## RANGITIKEI RATE BOOKS

Now available online are all pre-1920 Town Board and Borough Council rate books held in the Rangitikei District Council Collection. Including:

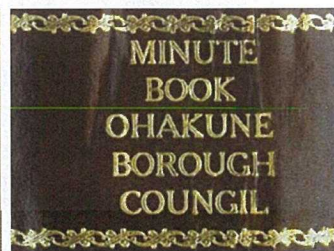
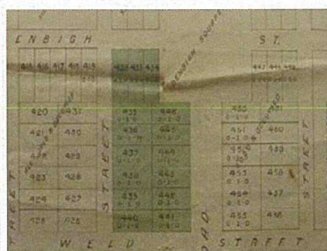
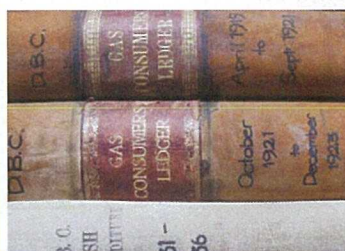
- Bulls Town Board - 1878 to 1934
- Hunterville Town Board - 1905 to 1915
- Lethbridge Town Board (Turakina) - 1883 to 1926
- Mangaweka Town Board - 1910 to 1911
- Taihape Borough - 1906 to 1923

County Rate books up to 1899 are also online and include earlier entries for most of those Councils. Remaining County rate books up to 1920 will be scanned over 2016.



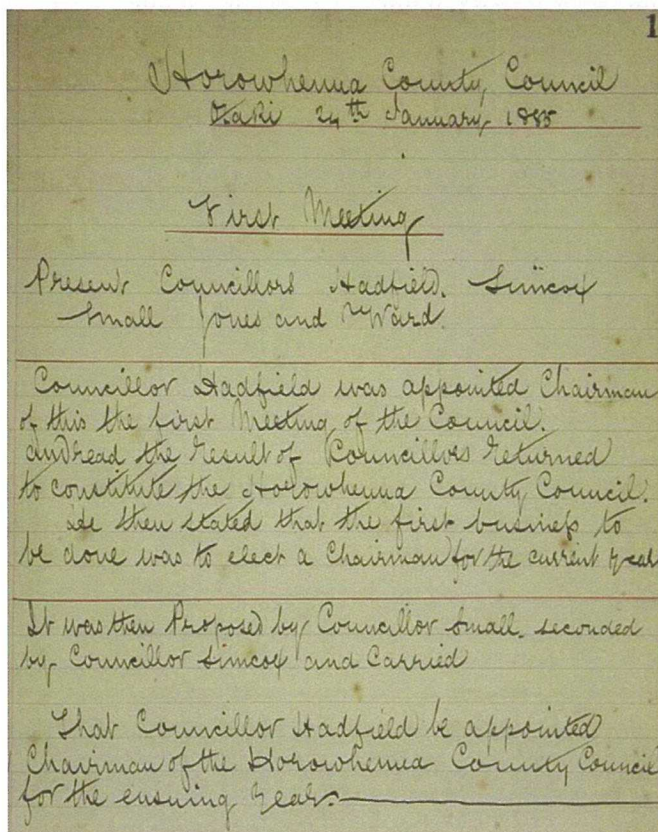
STAFF ONSITE  
8.00am - 5.00pm Monday - Friday  
for enquiries

READING ROOM  
Open to Public 1.00pm - 5.00pm  
Tuesday to Friday



- Email: [enquiries@archivescentral.org.nz](mailto:enquiries@archivescentral.org.nz)
- Phone: (06) 952 2819
- Find us on Facebook. Search: Archives Central





## FROM THE STACKS – FIRST HOROWHENUA COUNTY MINUTE BOOK

Minute books are considered the most important of all archives - even if everything else is missing, the minutes provide a record of all council decisions, policies and precedents.

This book is one of a handful of records that survived a fierce fire that destroyed the county offices on the 9th February 1898. Key records had been stored in a fire proof safe, whose contents were found to be charred, but mostly intact.

The Manawatu Herald was scathing of the quality of the safe, noting "Between the iron linings the packing was of Oregon pine, a class of shoddy workmanship that one might have expected to find had the safe been "made in Germany", but not by a respectable English Firm."

Regardless of those issues, we are fortunate that this book and other records survived; otherwise we would have an irreplaceable gap in the archives today.

## DID YOU KNOW?

### -Taxi Licences

The taxi industry was once heavily regulated by central government and local government played their part by issuing licences to taxi drivers.

Early on, passenger services were licenced by councils under their own bylaws. Changes to the driver licencing regime in 1920s, also brought passenger services under government regulations, but councils retained their licencing role.

When someone applied for a taxi licence, the local council would ask Police if the applicant was "a fit person" to hold a licence. Assuming there were no objections, the licence was then issued.

Numerous council files are held relating to taxis licences and these typically contain the application, police report and decision letter.

Most of the Police reports are short and to the point, although there is the odd one that is two or three pages in length. In response to an application in 1928, Sergeant O'Brien of the Taumarunui Police Station recommended a licence be refused. He finished his report with:

*"To keep the taxi ranks clean, licenses in my opinion should only be granted to men of good character and not to persons who are bookmaking, or whose associates are bookmakers or 'sly grog sellers'."*





# *Appendix 3*



21 January 2016

File No: 3-OR-3-5

Alfred Ngaro  
Chair  
Social Sciences Committee  
Parliament Buildings  
Private Bag  
**WELLINGTON 6140**

By email: [select.committees@parliament.govt.nz](mailto:select.committees@parliament.govt.nz)

Dear Alfred

#### **Residential Tenancies Amendment Bill**

The Rangitikei District Council thanks the Committee for the opportunity to comment on the proposed Residential Tenancies Amendment Bill.

The Council has already taken steps to insulate its community housing (where feasible in terms of the construction of the building), and ensures that there are functioning smoke alarms in all rental units. So, in principle, Council supports the proposals in the Bill, to make it mandatory to install smoke alarms in all residential tenancies by 1 July 2016 and ceiling and under-floor insulation (where practicable) in all residential tenancies by 1 July 2019. We support the requirement to disclose the level of insulation in all tenancy agreements after 1 July 2016.

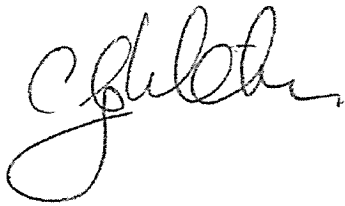
However, we wish to express a concern about the potential financial implications for lower value properties in locations where rental values are lower: the costs of installing the required insulation will not be less because of these factors (and may, indeed be more because of the limited availability of suitable contractors).

Council is aware that the Ministry of Business, Innovation and Employment has released a discussion paper on the proposed regulations under the Bill for comment by 16 February 2016; we will respond to that, given the ability under the clause 138 in the Bill for there to be "different requirements for different descriptions of landlords, premises, areas in New Zealand, or other circumstances". Council considers it important to find ways to equalise benefit over cost from this requirement irrespective of the level of rent and the value of the rental property. It would be unfortunate if, in the face of these insulation requirements, the number of rental properties becomes diminished.

Council supports the proposals to give the Tenancy Tribunal the power to quash a landlord's termination of a tenancy if it is evident that this action was prompted by the tenant exercising rights against the landlord or making a complaint.

As a landlord, Council considers the Bill provides helpful clarification on rights of entry to premises where the tenant seems to have abandoned the tenancy and has rent at least 14 days in arrears.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Watson', written in a cursive style.

Andy Watson  
**Mayor of the Rangitikei District**

Draft

# *Appendix 4*



28 January 2016

File No: 3-OR-3-5

Hon Ruth Dyson  
Chair  
Government Administration Committee  
Parliament Buildings  
Private Bag  
**WELLINGTON 6140**

By email: [select.committees@parliament.govt.nz](mailto:select.committees@parliament.govt.nz)

Dear Ruth

**Statutes Amendment Bill – part 23: Sale and Supply of Alcohol Act 2012**

The Rangitikei District Council thanks the Committee for the opportunity to comment on the proposed Statutes Amendment Bill, in particular part 23.

The Council understands the intention of the Bill is to clarify timelines for the Police and Medical Officers of Health to provide reports to a licensing committee on applications for licences or special licences. The Act specifies that these agencies have 15 working days to provide these reports but allows a licensing committee to assume that such a report (and any objection) is not forthcoming after 15 working days from when copies of the relevant application for the licence were sent to these agencies.

The Bill proposes that licensing committees may make that assumption only after 15 working days have elapsed from when the relevant copies of comments were received by these agencies. While this may seem a consistent approach, it will require licensing committees to put in place a mechanism so that they know when the documents were received.

Council considers that the better approach would be to apply the 'proof of service' provisions in the Criminal Procedure Rules 2012. These specify that evidence of sending a document electronically to a valid address is proof that the service is complete or, if sent by mail to a postal address, the document is treated as having been served on the earlier of the third working day after the day on which it was sent by mail or the day on which it is received (whichever is earlier). This approach would seem adequate for referrals of liquor licensing applications to the police and Medical Officers of Health.

I hope this suggestion is helpful.

Yours sincerely

Andy Watson  
**Mayor of the Rangitikei District**

Draft

# *Appendix 5*





28 January 2016

File No: 2-EA2

Amanda Moran and Di Anorpong  
Urban Environment Team  
Ministry for the Environment  
PO Box 106483  
Auckland 1143

By email: [npsurbandevelopment@mfe.govt.nz](mailto:npsurbandevelopment@mfe.govt.nz)

Dear Amanda and Di

## **National Policy Statement on Urban Development**

We would like to thank you for the opportunity to comment at the early stages in the development of a National Policy Statement on Urban Development.

You recognise that some urban areas in the New Zealand are growing rapidly and are under intense pressure to have development-ready land to keep pace with demand. Rangitikei District Council would like to highlight that not all areas are growing rapidly, and that, ideally, the National Policy Statement would recognise this and ensure that small, rural authorities are not affected by the intent of the proposed policy statement.

You posed three questions where you would like specific feedback. Our response is outlined below.

- 1 *Is your area experiencing high levels of population growth and challenges in planning for this growth?*
- 2 *How could a National Policy Statement and supporting guidance help to address these issues?*
- 3 *What could a National Policy Statement and supporting guidance contain?*

The Rangitikei District is not experiencing high levels of growth. Rangitikei has a resident population of 14,550<sup>1</sup>. The population has been declining with an increasing average age but where a higher proportion of younger people identify as Māori. The latest population estimates show a small increase in the local population, mainly in the District's largest urban centre of

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<sup>1</sup> Census 2013

Marton and mainly corresponding to an increase in the in-migration of Samoan workers in the southern Rangitikei.

There are many challenges Rangitikei District Council faces in planning for population decline. The most significant are management of infrastructure service levels, encouragement of economic growth, rationalisation of underutilised facilities and costs associated with earthquake-prone buildings (particularly the redevelopment of heritage buildings). In a Resource Management Act context key areas of concern are the costs of resource consent processes for the re-development of heritage buildings.

While larger centres such as Auckland have the commercial returns to incentivise the retention of heritage, the cost of doing so in rural New Zealand outweighs the commercial returns. This results in empty buildings unable to be tenanted, creating the image of 'zombie towns'.

A National Policy Statement could assist the Rangitikei District Council addressing the concerns around the development of heritage buildings by providing national guidance which, while recognising the importance of heritage buildings, places emphasis in decision-making processes how the proposed development supports economic growth and overall community well-being.

Yours sincerely

Andy Watson  
Mayor of the Rangitikei

# *Appendix 6*



28 January 2016

File No: 3-OR-3-5

Vicky Robertson  
Chief Executive  
Ministry of the Environment  
P O Box 10362  
**WELLINGTON 3**

By email: [nzetsreview@mfe.govt.nz](mailto:nzetsreview@mfe.govt.nz)

Dear Vicky

**New Zealand Emissions Trading Scheme Review 2015/16 – priority issues**

The Rangitikei District Council thanks the Ministry for the opportunity to comment on the review of New Zealand's Emissions Trading Scheme, initially on the priority issues.

The Council agrees in principle with the proposed removal of the 'one for two' concession to certain sectors (such as liquid fossil fuels, industrial processes, stationary energy and waste): the rationale for that arrangement, the potential impact of the global financial crisis, being no longer relevant.

However, as the discussion paper notes, there will be price impacts on households and businesses because of the anticipated rise in the price of NZUs. Council considers a staged approach, say over three years, to removing the 'one for two' concession is appropriate. This allows time for consumers to adjust.

Council is conscious that there will be impacts on its own operations (and thus the rates or charges it imposes to cover costs). For example, in the Hunterville Rural Water Supply, which is a high electricity user because of the scheme's design, the additional costs are likely to be up to \$35,000 if the effective carbon price rose to \$50 per tonne. That is an increase of around 20%, highly significant for a subscriber-based scheme. Obviously, the potential volatility of the price of NZUs poses difficulties for budgeting and Council may need to establish a funding reserve, just as it does to manage costs arising from damage to the roading network from extreme weather events.

At the time of preparing this submission, Council was uncertain about the impact from the waste sector moving to a full surrender obligation, as the appendices in the discussion paper do not cover that and no additional detail was available.

I hope this comment is helpful. Council will consider the other matters raised in the discussion document and provide comment on these at a later time.

Yours sincerely

Andy Watson  
**Mayor of the Rangitikei District**

Draft

# ***Attachment 3***

# MEMORANDUM

TO: Council

FROM: Katrina Gray

DATE: 18 January 2016

SUBJECT: **Submission - A 'Blue Skies' Discussion about New Zealand's Resource Management System**

FILE: 2-EA-2

---

## **1 Background**

- 1.1 During November Local Government New Zealand (LGNZ) released a position paper for comment regarding proposed changes to the Resource Management Act 1991 (RMA). This position paper took a specific approach, looking solely at the potential amendments to the RMA. At the time LGNZ highlighted further work it was undertaking regarding 'blue skies' thinking, a first principles review to consider the best solution for a 'fit for purpose resource management regime'. Council took the opportunity to provide feedback to the position paper and pre-empted the 'blue skies' paper by providing some comments.
- 1.2 Council supported the 'blue skies' work and suggested aligning the RMA with the Long Term Planning processes should be considered as part of the 'blue skies' review, increasing emphasis on policy development, with stricter bottom lines that could only be amended during set, publicly notified processes.
- 1.3 LGNZ has subsequently released the 'blue skies' discussion about New Zealand's resource management system ([Appendix 1](#)). A draft submission is attached as [Appendix 2](#). This submission incorporates and extends the comments previously provided to LGNZ.

## **2 Comment**

- 2.1 The discussion paper considers a number of key topics which inform and affect resource management including:
  - Context
  - What New Zealander's want
  - Current opinions
  - Evolution of NZ's resource management system
  - Proposed system
- 2.2 LGNZ intends to develop the concepts in the paper more fully, viewing the Resource Management Bill, the Productivity Commission's study on better urban planning and

the Ministry for the Environment's consideration of a National Policy Statement on urban development as opportunities to create greater awareness of the sector's perspective on resource management reform.

- 2.3 The discussion document is thorough in its consideration of the resource management regime in New Zealand, and considers that there has been a mind-shift in views about resource management planning over the past two decades. It highlights new governance arrangements arising from Treaty settlements, including Ruruku Whakatupua, the Whanganui River deed of Settlement which establishes that river as a legal being with rights, powers and liabilities.
- 2.4 Importantly, the paper explicitly and implicitly demonstrates the tensions existing in the current resource management system. For example, while noting the degradation of agricultural land from more intensive farming practices, the paper takes issue with the expansion of lifestyle blocks impacting the utility of New Zealand's soils, without recognition of the positive effects lifestyle blocks contribute (produce for farmers markets, horticultural use, providing for well-being of people who live there), yet is silent on the loss of productive land for roading projects such as the Waikato Expressway. A second instance is that the paper is supportive of the trend for an increasing number of consents to be processed on a non-notified basis, yet raises concern about the loss of local discretion and local accountability.
- 2.5 The paper asserts that reform has the potential to create substantial uncertainty for a long period of time, emphasising that thorough consideration of what the system is aiming to achieve is critical. Equally important however, is the detail in the legislated provisions: a well-designed resource management system should provide clarity for users, reduce opportunity for complex and time consuming planning and other resource management processes, and remain flexible to adapt to changing environments.
- 2.6 Nevertheless, the document recognises the importance of having a well-designed resource management system in ensuring the well-being of New Zealanders. It also considers the challenges facing rural New Zealand, compared with the urban centres.
- 2.7 The draft submission agrees that there are issues with the current system and highlights (confirming the statements from the previous submission) that the RMA does not currently facilitate local decision-making and accountability. Increased community participation in resource management decisions is supported.
- 2.8 The discussion document outlines a proposed three step reform process.
  - Step 1 – continued amendments
  - Step 2 – over-writing of the legislation so that it aligns better with each other
  - Step 3 – fundamental reform
- 2.9 The draft submission supports this proposed process. Over-writing of legislation would involve the relevant documents being re-drafted at the same time to increase consistency and reduce duplication.



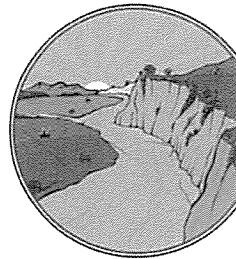
- 2.10 However, there is a risk that fundamental reform will be elusive, given the preference in the paper to test and evaluate the effect of particular changes before proceeding with others. So, it is recommended that the first steps for fundamental reform begin sooner rather than later. Fundamental reforms will take a significant amount of time to develop to a stage where they are operative.

### **3 Recommendation**

- 3.1 That the memorandum 'Submission - A 'Blue Skies' Discussion about New Zealand's Resource Management System' be received.
- 3.2 That His Worship the Mayor be authorised to sign, on behalf of the Council the feedback [as amended/without amendment] to the Local Government New Zealand discussion document on 'blue skies' thinking for New Zealand's resource management system.

Katrina Gray  
Policy Analyst

# *Appendix 1*



30 January 2016

File No: 2-EA-2

Lawrence Yule  
President  
Local Government New Zealand  
PO Box 1214  
**WELLINGTON 6140**

By email: [clare.wooding@lgnz.co.nz](mailto:clare.wooding@lgnz.co.nz)

Dear Lawrence

## **Feedback on the Blue Skies discussion about New Zealand's resource management system**

Rangitikei District Council thanks Local Government New Zealand for the opportunity to comment on the 'blue skies' discussion about New Zealand's resource management system. We agree that changes are required to provide a more effective and efficient resource management planning process and strongly support the work of LGNZ in this area. We support LGNZ's view that an effectively functioning resource management system is vital for future New Zealanders to benefit from high levels of prosperity and well-being.

### Current context

The discussion document provides a comprehensive overview of the current resource management context, nationally and, where applicable internationally. Taking a step back to consider the context is useful in assessing the possible 'bigger picture' solutions.

Council supports the statements highlighted in the discussion paper that challenges facing rural local authorities are in contrast to those areas experiencing urban growth, with rural authorities facing declining and aging populations. A resource management system needs to be able to effectively deal with both of these contexts and everything in between.

We agree that Maori are playing an increasingly important role in both the economy and resource management issues and that systems needs to enable the Maori world view to be applied in governance and management of resources.

We also agree that consideration of a wider range of legislation other than just the RMA is useful in providing a more holistic solution to for resource management reforms.

### Future for New Zealanders

The discussion document then considers the future, and the type of outcomes many New Zealanders would like to see. We agree that New Zealanders place considerable importance on a wide range of factors incorporating healthy environments, a strong economy and social

equity. These factors are often supported by New Zealand's 'clean green' image – supporting the tourism industry and primary production exporters.

We agree that a successful resource management system needs to meet the needs nationally, regionally and locally. Decisions often need to consider local aspirations and place them within a regional and/or national context.

#### Current views

Current views on the resource management system are then considered. We agree that there are issues with the current system, which is often criticised for either being unable to deal with declining environmental health, or at the opposite side of the spectrum being an inhibitor/barrier to growth and development.

Council considers that the role of local authorities in the Resource Management Act does not consistently facilitate local decision making and accountability. The development of District Plans and the consideration of resource consent applications are often completed without substantive involvement from elected representatives. Often decisions are made by independent commissioners, particularly for smaller local authorities where the cost of training to become a commissioner is disproportionate to the required use.

In addition, we agree that the current system requires improvement in terms of community participation. The complexity of the RMA, in conjunction with the cost of engaging experts to support a position makes it difficult for individuals to compete with corporate entities.

#### Potential reforms

Finally, the discussion document outlines a three step process for the reform of the current resource management system. Council acknowledges the complexities and difficulty involved with reconsideration of the resource management system and strongly supports the need to ensure any reforms are based on a transparent programme of evaluation, monitoring and review.

We also strongly support the need for any changes to increase participatory processes and facilitating the achievement of outcomes from a more holistic place, taking into account the current functions provided in the LGA and RMA.

#### Step 1: Continued improvements

Step 1 proposed to support the continued improvement to the current system, including 10 key extensions to the current programme. In particular, we support:

- Providing more direction at a national level for environmental bottom lines.
- Increasing the regard that is given to the achievement of positive outcomes.
- Increasing the role of mediation.
- Encouraging the commissioning of joint expert advice.
- Introducing a system to monitor, document and distribute 'lessons learned' from throughout the country.

#### Step 2: Over-writing the core statutes

Step 2 recognises that the changes outlined in step 1 are unlikely to achieve the desired outcomes for New Zealanders. This step seeks to over-write the provisions of the RMA, LTMA and LGA to improve clarity, reduce complexity and enhance connectivity. We support

the aims of this process, particularly the harmonising of processes and timeframes across the acts. We suggest that other acts are also considered such as the Building Act 2004, which currently has processing times similar to non-notified consent applications.

### Step 3: Moving beyond evolution

The final proposed step proposes a multi-party, independently mediated process to consider the nature of more fundamental reforms. We support the investigation of a range of options, but particularly support further consideration of blending land use, infrastructure planning and funding components of the LGA, RMA and LTMA into a single Planning Act and creating a separate Environment Act. We agree that such an approach is radical and could create a period of unsettling. However, we also consider that the issues resource management planning is currently facing under the existing system are significant and are not able to be fixed through continued amendment.

An example of how this could work is that the development of Long Term Plans, which would provide the vision, and the framework for implementing this vision, including financial implications, with corresponding documents with specific details (District Plans, bylaws, asset management plans, policies etc.). This system needs to be dynamic, allowing flexibility in policy/plan development, enabling the incorporation of the Maori world view, while ensuring public participation in processes is maximised where appropriate and corporations no longer have the upper hand. These systems would need to be facilitated in a manner that reduces litigation and encourages dispute-resolution. The role of audit would be important in ensuring robust documents are created and implemented.

Council would be happy to comment further when required about the specifics of how we envisage a reformed system could work and what some of the key aspects would be. The consideration of radical changes to the resource management and planning systems needs to occur sooner rather than later. These significant reforms would take substantial time and effort to consider and ensure they are fit for purpose, therefore, by starting discussions in the upcoming year would be a large step in the right direction.

I hope these comments are useful to Local Government New Zealand in its consideration of the 'blue skies' discussion about New Zealand's resource management system.

Yours sincerely

Andy Watson  
**Mayor of Rangitikei**

# ***Attachment 4***

# REPORT

SUBJECT:           **Facilitating iwi engagement in Accelerate25 and the Rangitikei Growth Strategy**

TO:                 Council

FROM:             Denise Servante, Strategy and Community Planning Manager

DATE:             18 January 2016

FILE:              4-ED-1-1

---

## **1 Background**

- 1.1 At the start of the current triennium, Council signalled a renewed focus on economic development with its Economic Development and District Promotion Activity Management Plan prepared for the 2015-25 LTP. As part of the LTP process, Council consulted widely through the LTP Consultation Document and also through the Path to Well-being conference in 2014 and subsequently through the Buoyant Economy Theme Group. The result was the Rangitikei Growth Strategy which commits Council to undertake the actions it identified for itself but also identifies the contributions required from other local stakeholders to District economic growth.
- 1.2 Concurrently, MBIE and MPI invested in the Manawatu-Whanganui Growth Study to produce the Opportunities Report. This was published and launched in July 2015 with the support of regional stakeholders, including all TAs in the Horizons region and local iwi.
- 1.3 There was considerable overlap between the opportunities identified in the Rangitikei Growth Strategy and the regional Opportunities Report. Specifically, both strategies identified:
- A major focus on diversification and increased productivity of the agribusiness sector and recognised the undeveloped potential of Māori-owned land in this respect,
  - The need for increased capacity and capability within Māori organisations to help realise this potential, and
  - The need to build a more skilled Māori workforce through better educational opportunities.

- 1.4 At its meeting in October 2015, Te Roopu Ahi Kaa requested that “Council considers how it may support iwi/hapu/Māori engagement in the implementation of the regional growth study”<sup>1</sup>. This report provides information to assist this consideration.

## **2 Accelerate25**

- 2.1 The growth study implementation plan is known as Accelerate25. The Accelerate25 Lead Team<sup>2</sup> is currently developing project teams to focus on the eight key opportunities and three enablers identified in the Study to drive economic growth.
- 2.2 One of the enablers specifically focusses on increasing the productivity of Māori land. The interventions identified are:
- Support an iwi-led initiative to provide advice to Māori landowners which helps resolve decisions about development options and ownership and legal challenges.
  - Provide for the direct involvement of iwi in the arrangements to be established to implement the findings of this Study.
  - Give particular consideration to what more can be done to build the farm based skills of Māori.
  - Ensure consideration surrounding the use of Māori land is part of the thinking of every team working on relevant Opportunities following the completion of this Study.
  - Take account of funds earmarked in the 2015 Budget relevant to the development of Māori land.

## **3 Rangitikei Growth Strategy**

- 3.1 The strategy identifies the following actions for Council in partnership with its stakeholders:
- Investigation of realistic opportunities for further developing (the agribusiness) sector in the district, supporting inclusion of Māori/iwi interests (with a) focus on building Māori capacity to manage land and other assets.
  - Work with Iwi to open up landlocked land, particularly in the north of the District in line with Council’s policy on Māori Landlocked Land.
  - Investigation of realistic opportunities for further developing educational opportunities with a focus on trades and specific needs of local business.
  - Develop promotional materials ... that create a district wide, bi-cultural narrative promoting tourism and historic sites in the district.

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<sup>1</sup> 15/IWI/034, 15/RDC/317

<sup>2</sup> The Chair of Te Roopu Ahi Kaa, Pahia Turia, is one of two iwi representatives on the Lead Team of Accelerate25.



## **4 Discussion**

4.1 The resolution from Te Roopu Ahi Kaa was made in the context of discussions on:

- The capacity of Rangitikei-based iwi to engage with the Growth Study opportunities and deliver to the expectations of all parties. This goes beyond the enabler of increasing the productivity of Māori land but, as implied by the identified interventions, needs to be assured in all eight identified opportunities.
- The allocation of the Māori community development funding that Council has set aside annually since 2011 to increase the capacity of Māori to contribute to local decision-making, and to strengthen relationships between iwi and hapu organisations/marae and Council.

4.2 The generic issue raised in these discussions is that local iwi/hapu lack capacity to properly identify strategic direction at a very local level. As a result, the Komiti struggles to identify priorities at a District level.

4.3 As a result, the Komiti Chair will request that the Komiti focus between now and 30 June 2016 on revisiting the TRAK Strategic Plan. The Komiti meets three times before 30 June – the first of these meetings is on 9 February 2016. The aim of the review would be for iwi and hapu to bring their strategic priorities back to the table. The Komiti would then be in a position to identify District-wide development priorities for both community development and economic development.

4.4 It is therefore suggested that Council is not in a position at this point to suggest how it may support iwi/hapu/Māori engagement in Accelerate25 or the Rangitikei Growth Strategy. Rather, it could offer support for the Komiti to undertake its review of its strategic plan and request that the Komiti presents its priorities to Council as soon as it is able to do so.

## **5 Financial Implications**

5.1 The 2015-25 LTP provides for \$75,000 in 2015/16 and \$50,000 thereafter for co-funded projects to ensure water availability for production purposes. This funding is currently set aside for a pre-feasibility study of the potential rural water supply scheme between Marton and Hunterville, and improving the effectiveness of the Hunterville Rural Water Scheme. It also provides \$50,000 per annum to support realistic opportunities for the development of primary production and diversification/intensification projects. This funding is not yet allocated.

5.2 It is suggested that Te Roopu Ahi Kaa indicate to Council what support would be needed to enable local iwi/hapu to develop their governance and strategic planning capability in order to complete the review of the Strategic Plan. This support, including financial support from the unallocated budget set aside to support Accelerate25, could be considered further at Finance/Performance Committee on 29 February 2016.

- 5.3 From 1 July 2016, Council may consider further contributions to support Māori engagement in the Accelerate 25 and the Rangitikei Growth Strategy where the need has been identified and prioritised in the reviewed TRAK Strategic Plan and where it aligns with the action plans produced through Accelerate25.

## **6 Recommendations**

- 6.1 That the report “Facilitating iwi engagement in Accelerate25 and the Rangitikei Growth Strategy” be received.
- 6.2 That Council requests that Te Roopu Ahi Kaa considers, at its meeting on 9 February 2016, what assistance may be required to support local iwi/hapu to develop their governance and strategic planning capability in order to complete the review of the TRAK Strategic Plan.
- 6.3 That the outcome from the Te Roopu Ahi Kaa Komiti meeting on 9 February 2016 is reported back to the Finance/Performance Committee on 29 February 2016 for decisions about any support, including funding implications, with an update on other aspects of the Accelerate25 and the Rangitikei Growth Strategy.

Denise Servante  
Strategy and Community Planning Manager

# ***Attachment 5***

# Rangitikei District Council

## Turakina Reserve Management Committee Meeting

Minutes – Thursday 3 December 2015 – 7:00 p.m.

### Contents

1	Welcome .....	2
2	Apologies .....	2
3	Confirmation of minutes .....	2
4	Council decisions on recommendations from the Committee .....	Error! Bookmark not defined.
5	Council Responses to queries at previous meetings: .....	Error! Bookmark not defined.
6	Issues from previous meeting (1 October 2015) .....	Error! Bookmark not defined.
7	General Business .....	2
8	Next meeting .....	2
9	Meeting closed .....	2

### Present

Mr Alastair Campbell

Ms Laurel Mauchline Campbell

Ms Denise Wallen

Cr Soraya Peke-Mason

## 1 Welcome

The Chair welcomed committee members to the meeting.

## 2 Apologies

**Resolved minute number**                      **15/TRMC/012**                      **File Ref**

That apologies for absence from Steve Fouhy and Durry Benton be received.

L Mauchline Campbell / D Wallen. Carried.

## 3 Confirmation of minutes

**Resolved minute number**                      **15/TRMC/013**                      **File Ref**

That the Minutes of the Turakina Reserve Management Committee meeting held on 1 October 2015 be taken as read and verified as an accurate and correct record of the meeting.

A Campbell / L Mauchline Campbell. Carried.

## 4 Matters Arising

Noted that spouting repairs are underway.

Memorandum of Understanding with the Caledonian Society still to come. Mr Benton not in attendance at today's meeting.

Trees on Domain will be planted next season as it had become too dry.

## 5 General Business

A discussion took place around the frequency of committee meetings. Committee agreed to continue with the status-quo to meet at 7.00 pm prior to Turakina Community Committee meetings.

## 6 Next meeting

Thursday, 4 February 2016, 7.00 pm at the Ben Nevis Hotel.

## 7 Meeting closed

The meeting closed at 7.20 pm.

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Rangitikei District Council

## Turakina Community Committee Meeting

Minutes – Thursday 3 December 2015 – 7:30 p.m.

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### Contents

1	Welcome .....	2
2	Apologies .....	2
3	Confirmation of minutes.....	2
4	Matters Arising .....	2
5	Update on leachate disposal from Bonny Glen .....	2
6	Small Projects Grant Scheme/ Placemaking Workshop.....	3
7	Current infrastructure projects/upgrades and other Council activities .....	3
8	General Business.....	3
9	Next meeting .....	3
10	Meeting closed .....	3

Present            Mr Alastair Campbell (acting chair for meeting)  
                       Ms Laurel Mauchline Campbell  
                       Mr Nick Eagland  
                       Ms Denise Wallen  
                       Ms Shona Welsh  
                       Cr Soraya Peke-Mason

## 1 Welcome

The acting chair Mr Campbell welcomed Committee members to the meeting.

## 2 Apologies

Resolved minute number                      16/TCC/ 014                      File Ref

That apologies from Mr Steve Fouhy and Ms Carol Neilson be received.

D. Wallen / Cr Peke-Mason. Carried.

## 3 Confirmation of minutes

Resolved minute number                      16/TCC/ 015                      File Ref

That the Minutes of the Turakina Community Committee meeting held on 1 October 2015 be taken as read and verified as an accurate and correct record of the meeting.

Ms Welsh / Mr Eagland. Carried.

## 4 Matters Arising

It was noted that Cr Peke-Mason's apology for the Public Meeting held on 8 October, 2015, had been missed from the minutes.

Council staff to be advised that the Order Paper should be amended: Discussion on previous meeting (Matters Arising) should be moved to Item 4 (following acceptance of the minutes).

S Welsh advised that Council has now provided two Wheelie Bins for Koitiata. Ms Welsh noted her appreciation of the Councillor.

Garden - Cr Peke-Mason said she spoke with Mr Glasgow about removing the fence, however, this was seen as a possible danger to children. It was agreed to leave the fence in place. It is possible some flowers could be planted.

### **Animal Control by-Law Change**

It was noted by Mr Eagland that Council staff had followed a fair and proper process with this issue. Mr Eagland spoke to his submission at Council. The result of the process was felt to be a thorough success. Cr Peke-Mason thanked Mr Eagland for raising this issue and following through the process.

## 5 Update on leachate disposal from Bonny Glen

The Committee members suggested they visit Bonny Glen Landfill in early 2016.



**Resolved minute number**                      **16/TCC/016**                      **File Ref**

That the reports on leachate disposal from Bonny Glen provided to the Assets/Infrastructure Committee in August and October 2015 be received.

Carried.

## **6 Small Projects Grant Scheme/ Placemaking Workshop**

The Placemaking Workshop originally proposed for 16/17 January, has now been changed to possibly 31 January. As this is the day following the Caledonian Games Committee members said this would not be possible. Denise Servante at the Council to be contacted to see if there might possibly be a date available in February. More information may be required as to the content of the workshop. The date in February is likely to be a quick "brainstorm".

There are update meetings for Bulls and Marton on 7<sup>th</sup> and 8<sup>th</sup> December. Ms Wallen to find details and email Committee members.

## **7 Current infrastructure projects/upgrades and other Council activities**

The floodgate at Koitiata is a joint project with New Zealand Transport Agency/Rangitikei District Council/Horizons Regional Council and Tunnel Hill Farm. An engineered ford is going to be built at the entrance to Koitiata and will be an ongoing project. The land on the left side of the same entrance is to be 'reshaped' to mitigate flooding.

**Resolved minute number**                      **16/TCC/017**                      **File Ref**                      **3-CC-1-4**

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Turakina Ward' be received.

Ms Mauchline Campbell / Ms Wallen. Carried.

## **8 General Business**

Turakina School Pool will not be open to residents this summer. Maintenance is costly and interest in using the pool had dropped plus there has been some abuse of the key honesty system.

## **9 Next meeting**

The next meeting will be on Thursday, 4 February 2016, 7.30 pm at the Ben Nevis Hotel.

## **10 Meeting closed**

The meeting closed at 8.33 pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

Unconfirmed

# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 14 December 2015 – 3:00 p.m.

### Contents

1	Welcome .....	3
2	Apologies .....	3
3	Notification of late items .....	3
4	Confirmation of minutes.....	3
5	Matters arising.....	3
6	Chair's report .....	3
7	Financial report.....	3
8	Huntermville Rural Water Supply – Operations report .....	4
9	Update on potential changes to the Scheme .....	5
10	Proposed rates for 2016/17.....	5
11	General Business.....	5
12	Next meeting .....	5
13	Meeting closed .....	5

The quorum for the Huntermville Rural Water Supply Management Sub-committee is 4.

At its meeting of 28 October 2010, Council resolved that "The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present: Mr Bob Crawford  
Mr Bernie Hughes  
Mr Brett Journeaux  
Ivan O'Reilly  
Cr Dean McManaway

In attendance: Mr Ross McNeil, Chief Executive  
Mr George McIrvine, Finance and Business Support Group Manager  
Mrs Joanna Saywell, Utilities Asset Manager  
Ms Laura Richards, Governance Administrator

Unconfirmed

## 1 Welcome

Chair Bob Crawford welcomed Committee members to the meeting.

## 2 Apologies

That apologies for absence from Mark Dawson, Paul Peterson, Andrew van Bussel and Sam Weston be received. Apologies from Johnny McManaway for lateness. Dean/Brett Carried.

**Resolved minute number**                      **15/HRWS/028**                      **File Ref**

That apologies for absence from Mark Dawson, Paul Peterson, Andrew van Bussel and Sam Weston be received.

Cr McManaway / Mr Journeaux. Carried.

## 3 Notification of late items

A letter from Mr Sam Crowther to be discussed regarding a request for extra units.

## 4 Confirmation of minutes

**Resolved minute number**                      **15/HRWS/029**                      **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 12 November 2015 be taken as read and verified as an accurate and corrected record of the meeting.

Addition within the Chair's report that Mr John Henderson that he had power stolen.

Mr Journeaux/ Mr McManaway. Carried.

## 5 Matters arising

Nil.

## 6 Chair's report

Mr Crawford said the Information he wanted to discuss would be covered elsewhere in the meeting.

## 7 Financial report

Mr George McIrvine presented the financial statement to the group.

Discussion focused on the rates set by the Committee being changed without advising Committee members. They pointed out to the Rangitikei Council staff present that this rate drop could be a hindrance to their budget and reserves.

His Worship the Mayor, Andy Watson entered the meeting at 3.20 pm.

At that time the Committee told His Worship the Mayor that they wanted the Chief Executive to be in the meeting. They then put this discussion on hold at 3.28 pm.

## 8 Late – Business

The Committee discussed an email from Mr Sam Crowther on behalf of Mr Graeme Rhodes. Mr Crowther and Mr Rhodes noted that there are 11 unused units originally allocated to the dairy farm which they would like to take five from the Ngahere Dairy farm at 231 Putorino Road and transferred to the dry stock farm at 762 Rangatira Road. It was noted the water tank is located on the main water line that crosses the farm between W Partridge's and R Horrocks' farms.

The Committee members said Mr Rhodes would have to pay for all the costs/expenses and the units will go with the original dairy farm. Discussion also centred on the legalities. It was decided to write a letter/email would be written by Mr Crawford to Mr Rhodes stating further investigation into the matter needs to be done.

Council's Chief Executive, Mr Ross McNeil, entered the meeting 3.51 pm

## 9 Financial report (Continued)

Committee members continued their discussion and reiterated that they were exceedingly unhappy regarding the annual water supply rates settings.

Mr McNeil told the committee there has been a mis-communication of the issue.

Mr McIlrvine stated there is a reserve of \$170,000 and the Committee discussed this information and how it would impact the water scheme.

Cr McManaway left the meeting at 4.30 pm.

**Resolved minute number**

**15/HRWS/030**

**File Ref**

That the Hunterville Rural Water Supply Financial Statement be received.

Mr Journeaux / Mr Hughes. Carried.

## 10 Hunterville Rural Water Supply – Operations report

The Committee discussed the report and also requested a breakdown for the Porewa River Crossing quotation to be sent out to Committee members.

**Resolved minute number****15/HRWS/031****File Ref****6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations report', dated December 2015 be received.

Mr Journeaux / Cr McManaway. Carried.

## **11 Update on potential changes to the Scheme**

Mr McIrvine presented: Financial Modelling for loss of Urban Supply.

The presentation discussed the assumptions that water quality will not require more treatment than is done for water from the Rural Scheme. A subsidy will be taken up and the current project is due to be completed by 30 June 2017. The only additional costs to urban are depreciation, interest and loan payments.

Changes to budgets will be required from 2018/19 onwards if urban supply becomes independent of rural supply. Current information sees urban usage at 16% of total water pumped and urban supply paying for 370 units per year which is 21% of units available. The off side of that is the rural supply will lose 21% of its revenue while only saving 16% of its pumping costs – electricity. From the same financial year, deficits will increase unless water can be sold elsewhere. Also, cash deficits will average close to \$70,000 per year.

The proposed charges for the 2016/17 draft annual plan: unit charge \$280.41 up from the 2015/16 year at \$229.57. The change does not include increases for loss of supply to Urban.

## **12 Proposed rates for 2016/17**

The draft budgets for the 2016/17 Annual Plan and the provisional rates for the scheme were discussed with the Committee along with information from the power point presentation.

## **13 General Business**

Nil.

## **14 Next meeting**

1 February 2015, 3.00 pm

## **15 Meeting closed**

The meeting closed at 4.39 pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

Unconfirmed