



# Rangitikei District Council

## Council Meeting

Order Paper – Thursday 31 March 2016 – 1:00 p.m.

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*Public Excluded minutes provided separately to Elected Members*

**1 Welcome**

**2 Apologies/leave of absence**

**3 Public Forum**

**4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**5 Confirmation of minutes**

**Recommendation**

That the minutes (and public excluded minutes) of the Council meeting held on 29 February 2016 be taken as read and verified as an accurate and correct record of the meeting.

**6 Mayor’s report**

A report (and schedule of meetings and engagements) is attached

File: 3-EP-3-5

**Recommendation**

That the Mayor’s report to Council’s meeting on 31 March 2016 be received.

**7 Administrative matters**

A report is attached.

File: 5-EX-4

**Recommendations**

- 1 That the report ‘Administrative matters – March 2016’ be received.
- 2 That at its meeting on 25 August 2016, Council determines whether to proceed with the Bulls multi-centre community centre, having regard for the extent to which 70% of the funding targets from external agencies and local fundraising have been met.
- 3 That Council recommend to the Remuneration Authority the following allocation of EITHER all OR zz% of the sum provided in the Authority’s determination (\$40,582 annually) for additional responsibilities in the 2016-19 triennium:

Deputy Mayor (and chair of Assets/Infrastructure Committee)	aa% (\$-----)
Chair of Finance/Performance Committee	bb% (\$-----)

Chair of Policy/Planning Committee	cc% (\$-----)
Deputy chairs of the three standing committees [total]	dd% (\$-----)
Convenor of the Chief Executive Review process	ee% (\$-----)

- 4 That Council requests the views of the two Community Boards on payment for additional responsibilities before making a recommendation to the Remuneration Authority on this.
- 5 That from 2016/17 the due date for rates instalments be the 20<sup>th</sup> day of the relevant month or, when the 20<sup>th</sup> day falls in a weekend or a public holiday, the next business day.
- 6 That the rates remission policy be amended to includes the following additional section:

Remission of rates on the grounds of financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances

*Council may, on application of a ratepayer, remit all or part of a rates assessment for one or more years if satisfied there are sufficient grounds of financial hardship by the ratepayer, or where the size of the annual rates assessment compared with the rateable value of the property is deemed disproportionately high, or where there are other extenuating circumstances to do so.*

*Council's threshold for 'disproportionately high' is where the annual rates assessment exceeds 10% of the rateable value of the property.*

and that this proposal be included in the Consultation Document for the 2016/17 Annual Plan.

- 7 That Council confirms the submission made by His Worship the Mayor to the Chair of the Parliamentary Government Administration Committee on the Civil Defence Emergency Management Amendment Bill.
- 8 That Council notes the exercise of delegation by thee Chief Executive in the release of the caveat for the sale of Unit 1/21 Russell Street following the recent death of its previous owner.
- 9 That Council records its decision, under delegated authority in terms of section 48(1) of the Reserves Act 1977, to grant rights of way for the provision of water services (including storage tanks) to the north of the Taihape Pool to support underground irrigation of Taihape Memorial Park
- 10 That Council re-schedule the hearing of submissions to the Consultation Document for the 2016/17 Annual Plan (and any other documents consulted on at the same time) to Thursday 19 May 2016 to allow attendance by Elected Members at the Regional Forum on 12 May 2016.

- 11 That Council confirms the submission made by His Worship the Mayor to the Parliamentary Administration Committee on the Civil defence Emergency Management Amendment Bill.
- 12 That Council authorises the Assets/Infrastructure Committee to approve (for the Mayor's signature) a submission to the Ministry for the Environment on its consultation document 'Next steps for fresh water' with the signed submission being included in the Council Order Paper for its meeting on 28 April 2016.
- 13 That any objection to any of the proposed road closures for Anzac Day commemorations on Monday 25 April 2016 be considered and determined by the Mayor, Deputy Mayor and Chief Executive.
- 14 That Council approve/decline a total waiver of the hireage fee for the supper room at the Bulls Town Hall by the Rural Health Alliance to run its Suicide Prevention workshop on 11 April 2016.

## **8 Trans-Pacific Partnership Agreement**

At its meeting on 29 February 2016, Council deferred consideration (as a suggested late item) the Trans-Pacific Partnership Agreement until the analysis by Local Government New Zealand on the potential risk to the local government sector was available. That occurred the following day, including a commentary from Simpson Grierson. Local Government New Zealand will highlight any areas of concern to the Parliamentary select committee appointed to consider the Trans-Pacific Partnership Agreement Bill. Legislation is needed to align New Zealand's domestic legal regime with obligations under the Trans-Pacific Partnership Agreement; this enables New Zealand to ratify the Agreement.

## **9 Adoption of reference documents for the consultation document for the 2016/17 Annual Plan**

Prior to adopting the Consultation Document for the draft 2016/17 Annual Plan, section 95A(4) of the Local Government Act 2002 requires the Council to adopt the information relied on by the content of the Consultation Document. The Consultation Document must state where the public may obtain such information, which may be by links to the Council's website.

### **Recommendation**

That in terms of section 95A(4) of the Local Government Act 2002, Council adopts the following as being information relied on by the content of the Consultation Document 'What's new, What's Changed...?':

- the draft 2016/17 Annual Plan;
- the adopted 2015/25 Long Term Plan;
- the position paper on Youth Development
- the Marton Town Centre Plan; and
- Taihape Memorial Park – future development.

## **10 Adoption of ‘What’s new, What’s changed....?’ the Consultation Document for the draft 2016/17 Annual Plan**

A memorandum is attached.

File: 1-AP-1-2

### **Recommendation**

1. That the memorandum ‘Adoption of ‘What’s new, What’s changed....?’ the Consultation Document for the draft 2016/17 Annual Plan’ be received.
2. That Council resolves to adopt “What’s new, what’s changed....” as the consultation document for the 2016/17 Annual Plan in terms of sections 95A of the Local Government Act 2002 (subject to minor editorial and formatting changes), and to give effect to the timetable for receiving and hearing submissions.

## **11 Adoption of proposed 2016/17 Schedule of fees and charges for public consultation**

A memorandum is attached

File: 1-AP-2-1

### **Recommendation**

1. That the memorandum ‘Proposed Schedule of fees and charges 2016/17’ be received.
2. That Council adopt the Proposed Schedule of fees and charges (‘the Statement of Proposal’), the associated Summary of Information and Submission Form for consultation between 4 April 2016 and noon 6 May 2016, and the Engagement Plan.

## **12 Adoption of proposed change to speed limit bylaw – Parewanui Road**

At its meeting on 17 March 2016, the Policy/Planning Committee considered a survey from GHD that had been undertaken following concerns raised by residents about the speed of traffic entering the 50km/h Bulls urban area from Parewanui Road. The survey identified that a reduction in the speed limit to 80km/h is warranted, from the existing 50km/h speed signs to 50 metres south west of Brandon Hall Road. The Policy/Planning Committee have recommended that Council adopt a draft Speed Limit Bylaw implementing this change for public consultation using a special consultative procedure concurrently with the draft Annual Plan 2016/17.

File: 1-DB-1-7

The following are attached:

- Draft Summary of Information
- Draft Statement of proposal

Speed Limit Development Rating Survey  
Draft Speed Limit Bylaw  
Draft Submission form  
Draft Engagement Plan

### **Recommendation**

That Council adopt the draft Speed Limit Bylaw 2013 and the associated Statement of Proposal, Summary of Information and Submission Form for consultation between 4 April 2016 and noon 6 May 2016.

## **13 Draft Dog Control and Owner Responsibility Policy and Control of Dogs Bylaw**

Following the legal compliance review of Council processes, the Dog Control and Owner Responsibility Policy underwent changes that were considered by the Policy/Panning Committee on 17 March 2016. The Committee recommended the amended Dog Control and Owner Responsibility Policy, and moderately revised Control of Dogs Bylaw are released for public consultation simultaneously with the draft Annual Plan 2016/2017 consultation.

File: 3-PY-1-20

Attached are:

- Draft Summary of Information
- Draft Statement of proposal
- Draft Dog Control and Owner Responsibility Policy,
- Draft Control of Dogs Bylaw
- Draft Submission form
- Draft Engagement Plan

### **Recommendation**

That the Council adopts the Summary of Information, Statement of Proposal, draft Dog Control and Owner Responsibility Policy, draft Control of Dogs Bylaw and Submission Form, attached as Appendices 1-5, to be released for consultation between 4 April 2016 and noon 6 May 2016.

## **14 Draft Gambling Venue (Class 4) and TAB Venue polices**

At its meeting on 17 March 2016, the Policy/Planning Committee considered the current review undertaken of Council's Gambling Venue (Class 4) and TAB Venue polices, including the accompanying Social Impact Assessment of Gambling in the District.

The Committee recommended the Gambling Venue (Class 4) and TAB Venue policies are released for public consultation without amendment and that further information and community views on this decision are sought through a consultation process concurrent with the draft Annual Plan 2016/2017.

File: 3-PY-1-5

Attached are:

- Draft Social Impact Assessment
- Draft Summary of Information
- Draft Statement of Proposal
- Draft Gambling Venue (Class 4) policy
- Draft TAB Venue policy
- Draft submission form
- Draft Engagement Plan

### **Recommendations**

That the Council adopts the Summary of Information, Statement of Proposal, draft Gambling Venue (Class 4) policy, draft TAB Venue policy and Submission Form, attached as Appendices 2-6, to be released for consultation between 4 April 2016 and noon 6 May 2016.

## **15 Adoption of updated Local Governance Statement**

A marked-up revision of the Local Governance Statement adopted by Council on 27 February 2014 is attached. Section 40 of the Local Government Act 2002 requires each local authority to adopt a Local Governance Statement within six months of each triennial election; the minimum content for the Statement is also prescribed by that section. Since that time, there have been a number of legislative changes (and changes in Council's policies and procedures) so an update is proposed prior going into the triennial elections. The Act permits this. The review by Council staff was completed in February 2016.

The proposed changes were considered by the Policy/Planning Committee at its meeting on 17 March 2016, and recommended to Council for adoption without amendment.

File 3-PY-1-2

### **Recommendation**

That Council adopt the updated Local Governance Statement (reviewed February 2015) [without amendment/as amended].

## **16 Adoption of Rural Fire Authority Plan 2016**

The Council's obligations and duties in relation to rural fire are established in the Forest and Rural Fire Act 1974 and the Forest and Rural Fires Regulations 2005 (and subsequent amendments). As a Rural Fire Authority, Council has to review the Rural Fire Management Plan every two years for Readiness and Response and every five years for Reduction and Recovery; Council follows best practice and revises all four R's every two years.

The proposed Rural Fire Authority Plan is attached. It was considered by the Policy/Planning Committee at its meeting on 17 March 2016, and recommended to Council for adoption without amendment.

File 1-ER-5-4

**Recommendation**

That Council adopt [without amendment/as amended] the proposed revised Rural Fire Authority Plan 2016, and delegate the Chief Executive to sign it on behalf of the Council.

**17 Submission to the reviewed Manawatu-Wanganui Emergency Management Group Plan, 2016-21**

The Manawatu-Wanganui Civil Defence Emergency Management (CDEM) Group is reviewing its current Group Plan and released the proposed plan for public consultation, requesting feedback by 1 April 2016. Section 56 of the Civil Defence Emergency Management Act 2002 requires that Groups review their Plans at least 5 yearly.

A draft submission will be tabled to the meeting based on discussion at the Policy/Planning Committee's meeting on 17 March 2016.

File: 1-ER-1-2

**Recommendation**

That His Worship the Mayor sign the proposed submission [without amendment/as amended] to the reviewed Manawatu-Wanganui Emergency Management Group Plan, 2016-21.

**18 Deliberations on the Draft Heritage Strategy 2016**

A report is attached.

File: 1-CP-5

**Recommendations**

- 1 That the report 'Deliberations on the Draft Heritage Strategy 2016' be received.
- 15 That the Heritage Strategy 2016 [as amended/without amendment] be adopted.

**19 Receipt of Committee minutes and resolutions to be confirmed****Recommendations:**

1. That the minutes of the following meetings be received:
  - Audit/Risk Committee 22 February 2016
  - Finance/Performance Committee 29 February 2016
  - Bulls Community Committee 8 March 2016
  - Marton Community Committee 9 March 2016 (*tabled, if available*)
  - Assets/infrastructure Committee 17 March 2016
  - Policy/Planning Committee 17 March 2016



2. That the following recommendation from Audit/Risk Committee dated 22 February 2016 be confirmed:

~~16/ARK/019~~ \_\_\_\_\_

~~That the Audit/Risk Committee recommends that Council discusses, at the March Council meeting, a 70% threshold – for securing local funding and 70% for external funding for the Bulls multi-purpose facility.\*~~

\*Addressed by recommendation in item 7.

3. That the following recommendations from Policy/Planning Committee dated 17 February 2016 be confirmed:

~~16/PPL/018~~

~~[Adoption of Rural Fire Plan]\*\*~~

~~16/PPL/023~~

~~[Adoption of amendment to Speed Limit Bylaw – 80km/h strip on Parewanui Road – for consultation]\*\*~~

~~16/PPL/025~~

~~Adoption of draft Dog Control and Owner Responsibility Policy and draft Control of Dogs Bylaw for consultation]\*\*~~

~~16/PPL/027~~

~~Adoption of Gambling Venue (Class 4) and TAB Venue Policies for consultation]\*\*~~

\*\*Separate items in this Council agenda

## 20 Late items

## 21 Future items for the agenda

## 22 Next meeting

28 April 2016, 1.00 pm

## 23 Meeting closed