



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNspoilt...

Council Meeting Order Paper

Thursday 29 September 2016, 1.00 pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Cr Dean McManaway

Membership

Councillors Cath Ash, Richard Aslett, Nigel Belsham, Angus Gordon, Tim Harris,
Mike Jones, Rebecca McNeil, Soraya Peke-Mason,
Ruth Rainey, Lynne Sheridan

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Council Meeting

Order Paper – Thursday 29 September 2016 – 1:00 p.m.

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1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

Recommendation

That the Minutes and Public Excluded minutes of the Council meeting held on 25 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

A report will be tabled at the meeting.

File: 3-EP-3-5

Recommendation

That the 'Mayor's report (and Schedule of engagements)' to Council's meeting on 29 September 2016 be received.

8 Adoption of Annual Report for 2015/16 (and Summary Annual Report)

The two main components of the 2015/16 Annual Report were reviewed by the Finance/Performance Committee at its meeting on 25 August 2016 – the draft Financial Statements (including detailed notes to those Statements) and the draft Statement of Service Performance. A 'working draft' of the integrated document was tabled at that meeting. This is being scrutinised by the Council's auditors, including a review of supporting records. In addition, a Summary Annual Report has been prepared. It is also subject to audit scrutiny.

Once oral clearance has been provided, the final audit drafts of the Annual Report and of the Summary Annual Report will be distributed to Elected Members, together with advice on major changes from the earlier working draft.

The Audit Director will be present at the meeting to present her opinion.

Section 98(4) of the Local Government Act 2002 requires the Annual Report and Summary Annual Report to be publicly available within one month of adoption, and a copy must be sent to the Secretary for Internal Affairs, the Auditor General and the Parliamentary Library. In addition, two copies are required by the Legal Deposit Office in the National Library. Both documents will be uploaded to the Council's website and printed copies placed in the District libraries.

An index for the full Annual Report document will be added after adoption.

File ref: 5-FR-1

Recommendations

1. That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council's auditor for the year ended 30 June 2016.
2. That the Annual Report 2015/16 (and the Summary Annual Report 2015/16) be amended by adding the final Audit opinion and that both be adopted as amended.

9 Administrative Matters

A report is attached.

File: 5-EX-4

Recommendations

That the report 'Administrative matters – September 2016' be received.

That the proposed schedule of meetings, briefings and tours for the newly elected Council, October-December 2016, be provisionally adopted [without amendment/as amended] and made available to all candidates for the local government elections in the Rangitikei District.

That additional expenditure of up to \$10,000 be authorised to control the sand dune movement at Koitiata, to be funded from the rates account for parks.

That the terms of the current members of the Rangitikei District Licensing Committee, i.e. Chalky Leary (Commissioner), Steve Fouhy (Member), Stuart Hylton (Member), Judy Klue (Member) and Graeme Platt (Member) be extended to 28 February 2017, with the Mayor continuing to be Deputy Chair of the Committee.

That, subject to confirmation by all member councils, Manawatu-Wanganui Local Authority Shared Services Ltd ('MW LASS') be exempt for the purposes of section 6(4)(i) of the Local Government Act 2002 and thus not be a council-controlled organisation under that Act, and that this exemption applies up until and including the year ending 30

June 2019 or until member councils determine an earlier date when this exemption should no longer apply.

That His Worship the Mayor be authorised to sign (and send on behalf of the Council) the proposed feedback [without amendment/as amended] to the Productivity Commission on its draft discussion report 'Better urban planning'

That His Worship the Mayor be authorised to sign (and send on behalf of the Council) the proposed feedback [without amendment/as amended] to the Ministry of Environment's proposed changes to the National Environmental Standard on contaminated soils.

That Council endorses the feedback made to the Local Government New Zealand discussion paper 'The 2050 challenge'.

That any objections to the proposed road closures for the Bulls Christmas Parade, or the Taihape Christmas Parade, or the Marton Christmas Parade be considered and determined by the Mayor, Deputy Mayor and Chief Executive.

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a full remission of rates from 1 July 2016 be granted to Hamish Pidwell in respect of the 4,047m² land parcel at Galpins Road (valuation 13440 04800), so long as the capital value of the property does not exceed \$10,000.

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a full remission of rates from 1 July 2016 until 30 June 2018 be granted to Brian and Pamela Rosenberg in respect of their two land parcel at Parewanui Road, Scotts Ferry (valuations 13500 37616 and 13500-37618), to allow time to explore the feasibility of building a house or gaining a reduced valuation because of the flood-protection requirements in using the land.

That Council approve the waiver of% of the building consent fees estimated as \$701 for the proposed new lookout platform to be erected on Mt Stewart reserve, Taihape, under the auspices of the Friends of Mt Stewart.

That, between the day after the day when the official results of the election are declared and the date of the Council's inaugural meeting for the 2016-19 triennium, Council approves delegated authority to the Chief Executive to make urgent business decisions on Council's behalf and be the Council's spokesperson, but only on decisions within the delegated authority of the Chief Executive of \$250,000.

10 Top Ten Projects – status update, September 2016

A memorandum is attached

File: 5-EX-4

Recommendation

That the memorandum 'Top Ten Projects – status update, September 2016' be received.

11 Bulls Multi-Purpose Centre – Project Funding Review, September 2016

A report is attached.

File: 6-CF-2-6

Recommendations

- 1 That the memorandum 'Bulls Multi-Purpose Centre – Project Funding Review September, 2016' be received

That, regarding the new Bulls multi-purpose community facility, Council

- a. notes that the cost is likely to be around \$4.36 million, having made provision for additional seating capacity in the main auditorium sought by the Bulls community;
- b. agrees that the following be the amended basis for funding;

Council – rate-funded loan	\$1,600,000
Council – surplus property sales	\$565,000
Local community funding	\$150,000
Lotteries/Government funding	\$1,000,000
Regional/local trusts funding	\$350,000
Corporate sponsorship	\$200,000
Council – reserves/additional property sales	\$500,000

- c. notes that a decision on the Council's application to the Lotteries Community Facilities Fund is expected by early December 2016;
- d. authorises the Chief Executive to enter into an agreement for the purchase of required part of the Criterion site for \$171,440 (excl GST), being 2143 square metres at \$80 per square metre (the pro-rata agreed purchase price), with the purchase conditional on Council proceeding with the project to construction stage;
- e. agrees to proceed with the preparation of detailed plans and tender documents, and, subject to budget, invite tenders for the construction of the new facility when at least 70% (\$1.19 million, including at least \$105,000 in

local community funding from the Bulls community) of the external funding is secured by way of grants from external agencies, local community funding and corporate sponsorship.

- f. authorises the Chief Executive to proceed with the sale of the Bulls Information Centre/Bus Stop property, located at 113 Bridge Street being Part Lot 1 DP19830 Lot 1 DP 58511, with the sale conditional on the completion of the proposed Bulls Multi-purpose Centre and the re-location of services/activities to that facility.

12 Taihape Swim Centre Upgrade

A report is attached.

File ref: 6-RF-2-3

Recommendation

That the report 'Taihape Swim Centre Upgrade' be received.

13 Evaluation of an alternative provider taking over the management/ownership of Council's community housing

A report is attached.

File: 6-CF-1-14

Recommendations

- 1 That the report 'Evaluation of an alternative provider taking over the management/ownership of Council's community housing' be received.

EITHER

That Council enter into an arrangement with the Manawatu Community Trust to take over the ownership and management of the Council's community housing effective 1 July 2017, subject to:

- a. the assets being vested in the Trust (at no cost) subject to being transferred back to the Council if the Trust was wound up;
- b. an annual capital grant of \$100,000 from the Council to the Trust in 2017/18 and 2018/19 and ongoing remission of connected utilities rates not exceeding \$100,000 per year; and
- c. the net rental payable by any current tenant not rising by more than the annual CPI unless a tenant agrees to a great increase because of improvements to the unit being occupied.

OR

That Council retain ownership and management of its community housing for the time being

AND

that the Chief Executive provide a report to Council's meeting on 1 December 2016 on establishing, as a Council Controlled Organisation, a community trust to assume ownership and management of the Council's community housing.

That Council's decision on the future ownership and management of its community housing be conveyed to all current tenants (including the envisaged transition to an arrangement with the Manawatu Community Trust if that is agreed to).

14 Outcome of the Transition Programme for Youth Development

A report is attached.

File 4-EN-12-3

Recommendations

- 1 That the report "Outcome of the transition programme for youth development" be received.

That the Council recognises:

- That there is a reduction in funding from the Ministry for Social Development for community programmes, due to changing funding priorities and the move to funding services based around individuals and whanau/family rather than communities
- That the Department of Internal Affairs views the coordinating role as "business as usual" for territorial authorities and requires a more developed programme of work for future community development funding schemes
- That there remain opportunities to apply for smaller, specific project funding particularly to build capacity and capability within the Samoan community in southern Rangitikei and that Council should continue to pursue these opportunities
- That in the immediate 12-18 months, Council will be the only major investor in youth development in the District and confirms its expenditure of \$60,000 for 2016/17 and its intention to commit the same amount for 2017/18, subject to review during the Annual Plan processes

That the Council agrees to the required outcomes for a Youth Development Co-ordinator position and convenes an Advisory Group of local stakeholders, including young people, to confirm these and to support a recruitment/contract letting process.

That Council advertises for expressions of interest from individuals and from agencies to deliver the required outcomes and outputs on a 12 month temporary contract of employment / contract for services, recognising the need to guarantee local delivery of youth development services (i.e. in the north and south of the District).

That the Chief Executive make arrangements to ensure that the momentum of the transition phase continues until such a time as the 12 month temporary contract is in place, specifically:

- An interim contract is put in place from 1 October to 30 November with HYPE Academy to continue to deliver the existing services, to continue to engage with young people and extend the services to other age groups of young people, to initiate a pool of volunteers and identify associated training and to put in place a summer holiday programme with associated funding.
- Continue to facilitate and develop the advisory group of young people and local agencies to provide input into the recruitment process and the ongoing work programme through the provision of an internal staff resource via the Policy Team

15 Earthquake-prone building policy – oral hearing of submissions and deliberation

Two submitters have requested to speak to their submission:

- Robert Snijders
- Geoff Wilson

At its meeting on 15 September, the Policy/Planning Committee considered a report which addressed all written submissions. That report (including all submissions, the draft policy and the analysis of the response to the survey of owners on potentially earthquake-prone buildings is attached.

Recommendations

File ref: 3-PY-1-6

1. That the report 'Earthquake-prone buildings policy and survey' as provided to the Policy/Planning Committee's meeting on 15 September 2016 be received.
2. EITHER

That the oral submissions received by Council at its meeting on 29 September 2016 raise additional questions which require further consideration by Council on the basis of a written report from Council staff

3. OR

That Council adopt [without amendment/as further amended] the proposed amendments to the Earthquake-prone Buildings Policy as outlined in Appendix 3 to the report to the Policy/Planning Committee's meeting of 15 September 2016 to reflect (a) Council's intent that no enforcement action will be undertaken for non-compliance with the current policy and (b) that the policy will lapse with the commencement of the Building (Earthquake-prone Buildings) Amendment Act on 1 July 2017.

16 Draft Local Easter Sunday Shop Trading Policy

A report is attached (including the draft bylaw, Statement of Proposal and Summary of Information).

File: 3-PY-1-25

Recommendations

1. That the report 'Draft local Easter Sunday retail trading policy – proposed consultation' be received.
2. That Council adopts, using the special consultative procedure under section 83 of the Local Government Act 2002, the local Easter Sunday retail trading policy, with consultation to be from 11 October 2016 to 11 November 2016, oral hearings on 1 December 2016 and deliberations on 15 December 2016.

17 Kauangaroa Speed Limit Bylaw Amendment - Adoption for Consultation

A report (including the proposed amendment to the Speed Limit Bylaw) is attached

File: 1-DB-1-7

Recommendations

1. That the memorandum 'Kauangaroa Speed Limit Bylaw Amendment - Adoption for Consultation' be received.
2. That (having regard to section 156 of the Local Government Act 2002) the proposed change to the speed limit bylaw for an 80 km/h section around Kauangaroa is not likely to have a significant impact on the public and therefore consultation does not require the use of the special consultative procedure.
3. That the Speed Limit Bylaw Amendment to reduce the speed limit around Kauangaroa to 80km/h is adopted for consultation, in accordance with the Engagement Plan attached as Appendix 2, from 11 October 2016 to 11 November 2016, with oral hearings on 1 December 2016 and deliberations on 15 December 2016.
4. That Council notes there needs to be liaison with Whanganui District Council about the change of speed limit being located on a boundary bridge.

18 Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust

A report is attached.

The MoU partners are: Taihape Community Development Trust, Project Marton, Bulls and Districts Community Trust and Rangitikei Tourism.

File: 3-GF-10

Recommendation

1. That the report on “Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust” be received.
2. That Council congratulates the

Bulls and District Community Trust
And
Project Marton (if available)
And
rangitikei.com (if complete)
And
Taihape Community Development Trust on the Annual Report presented to Council and their achievements during the twelve month period July 2015 – June 2016.
3. That Council thanks the staff and volunteers of these agencies for their valuable work, particularly acknowledging the role that retiring Chairperson, Jo Rangooni, has played in the success of the Bulls and District Community Trust in its first ten years.

19 Progress towards strategic directions set in November 2013/16

A report will be tabled at the meeting.

File: 1-

Recommendation

That the report ‘Progress towards strategic directions set in November 2013/16’ be received.

20 Receipt of Committee minutes and resolutions to be confirmed

Recommendations

- 1 That the minutes of the following meetings be received:
 - Hunterville Community Committee, 15 August 2016
 - Ratana Community Board, 16 August 2016 *To be tabled*
 - Finance/Performance Committee, 25 August 2016
 - Bulls Community Committee, 13 September 2016
 - Assets/Infrastructure Committee, 15 September 2016
 - Policy/Planning Committee, 15 September 2016
 - Marton Community Committee, 21 September 2016

Note: The Taihape Community Board next meeting is on 5 October 2016, and the Turakina Reserve Management Committee and the Turakina Community Committee meet on 6 October 2016. Any recommendations will be put to the first business meeting of the newly elected Council, provisionally scheduled for 1 December 2016.

- 2 That the following recommendations from Assets/Infrastructure Committee meeting held on 15 September 2016 be confirmed:

16/AIN/102

That the Assets/Infrastructure Committee recommends that Council approves the award of Contract C1035 Bridge Management Professional Services to MWH New Zealand Ltd for a value of ***Two Hundred and Fifty-Two Thousand, Six Hundred and Ninety-Nine Dollars and Eighty Cents excluding GST. (\$252,699.80 excl GST).***

- 3 That the following recommendations from Policy/Planning Committee meeting held on 15 September 2016 be confirmed:

16/PPL/077

That the Policy/Planning Committee recommends to Council that it endorses an approach to Horizons Regional Council to discuss developing a code of practice to reduce the risk of storm damage to the roading network from adjoining land use and waterways, starting with forestry and hill-country cropping.

~~16/PPL/081~~

~~That the Policy/Planning Committee recommends to Council that it adopts for consultation, using the special consultative procedure, a draft policy allowing those shops not already exempt under the Shop Trading Hours Act to open on Easter Sunday either throughout the whole Rangitikei District or within particular Wards of the District, with consultation to be from 11 October 2016 to 11 November 2016, with oral hearings on 1 December 2016 and deliberations on 15 December 2016.~~

~~16/PPL/082~~

- ~~1 That the GHD report 'Kauangaroa Road – Speed Limit Development Rating Survey' be received.~~
- ~~2 That the Policy/Planning Committee recommends to Council that (having regard to section 156 of the Local Government Act 2002) the proposed change to the speed limit bylaw for an 80 km/h section around Kauangaroa is not likely to have a significant impact on the public and therefore consultation does not require the use of the special consultative procedure.~~
- ~~3 That the Policy/Planning Committee recommends to Council that it adopts for consultation, having regard for Council's Significance and Engagement Policy, the introduction of a new 80 km/h speed limit along Kauangaroa Road from the western end of the Whangaehu River Bridge, with consultation to be from 11 October 2016 to 11 November 2016, oral hearings on 1 December 2016 and deliberations on 15 December 2016.~~
- ~~4 That the Policy/Planning Committee notes that there will need to be liaison with Whanganui District Council around the change in speed limit being on a boundary bridge.~~

~~16/PPL/083~~

- 1 ~~That the report 'Earthquake-prone Buildings Policy and Survey' be received.~~

~~That, subject to new information being presented at oral hearings, the Policy/Planning Committee recommends to Council that Council adopt [without amendment/as further amended] the proposed amendments to the Earthquake-prone Buildings Policy as outlined [in Appendix 3 of the report to the Committee] to reflect (a) its intent that no enforcement action will be undertaken for non-compliance with the current policy and (b) that the policy will lapse with the commencement of the Building (Earthquake-prone buildings) Amendment Act on 1 July 2017.~~

- 5 That the following recommendations from Assets/Infrastructure Committee meeting held on 15 September 2016 be confirmed:

16/MCC/038

The Marton Community Committee recommends that written guidelines are provided for incoming Committees and Boards for the creation and taking of the minutes, communication, timelines and other relevant activates which will affect those entities.

21 Late Items

22 Valedictories

23 Public Excluded

Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council-owned property

Item 2: Infrastructure Shared Services

Item 3: Annual review of the Chief Executive's performance

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Council property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the	Section 48(1)(a)(i)

	subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	
Item 2 Infrastructure Shared Services	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)
Item 3 Annual review of the Chief Executive's performance	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

24 Open meeting

25 Next Meeting

This will be Council's last meeting for the 2013-16 triennium. The inaugural meeting for the newly elected Council will be on 20 October 2016, 7.30 pm

26 Meeting Closed

Attachment 1

Rangitikei District Council

Council Meeting

Minutes – Thursday 25 August 2016 – 1:00 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Dean McManaway
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Angus Gordon
Cr Tim Harris
Cr Mike Jones
Cr Rebecca McNeil
Cr Soraya Peke-Mason
Cr Ruth Rainey
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Katrina Gray, Policy Analyst
Ms Samantha Kett, Governance Administrator

Tabled documents:

Item 8	LGNZ Conference Reports – Reports from Cr Aslett and Cr Belsham
Item 10	Administrative Matters – Letter from Marton School
Item 11	Accelerate25 – Economic Action Plan – International Investment Opportunities – Itinerary for Chinese Delegation to Royal Melbourne Show 2016 and Manawatu Business Forum
Item 13	Evaluation of Expressions of Interest from alternative providers of community housing - Report

1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for lateness from Cr Jones be received.

His Worship the Mayor / Cr Rainey. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

Late Item - Letter from Marton School

A letter relating to the Elm Trees at Marton School had been received yesterday. His Worship the Mayor informed Council that the letter would be treated as a late item due to possible timing issue from spring growth to the Elm Trees at the entrance to the School.

6 Confirmation of minutes

Resolved minute number	16/RDC/200	File Ref
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That the Minutes and Public Excluded minutes of the Council meeting held on 28 July 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Ash. Carried

7 Mayor's Report

His Worship the Mayor spoke briefly to his report.

Resolved minute number	16/RDC/201	File Ref	3-EP-3-5
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That the 'Mayor's report (and Schedule of engagements)' to Council's meeting on 25 August 2016 be received.

His Worship the Mayor / Cr Belsham. Carried

8 LGNZ Conference Reports

Cr Aslett and Cr Belsham both tabled reports on their experience at the recent annual LGNZ Conference. Both Councillors spoke briefly to their reports and encouraged all Councillors to attend at least one conference in their term on Council.

Resolved minute number **16/RDC/202** **File Ref**

That the tabled reports from Cr Aslett and Cr Belsham on their experiences at the 2016 Annual LGNZ Conference be received.

Cr Belsham / Cr Aslett. Carried

9 Proposed changes to the District Plan – Commissioner's decision

Ms Gray narrated a presentation on the main decision points from the Commissioner's report. Both she and Mr Greg Carlyon (Catalyst Group) elaborated on that report and answered various question from Council. There was a thirty working day period for appeals from the first public notification (on 27 August 2016) of the Commissioner's decision.

Resolved minute number **16/RDC/203** **File Ref** **1-PL-2-8**

- 1 That the memorandum 'District Plan Change – Commissioner's decision for notification' be received.
- 2 That Council adopts the Commissioner's decision on the Rangitikei District Plan Change 2016 for public notification under Clause 10 and Clause 11 of Schedule 1 of the Resource Management Act.
- 3 That Council notes, in the event of any appeal being lodged on the Rangitikei District Plan Change 2016 decision, that the Chief Executive will exercise his delegation to resolve such appeal(s) through the Environment Court mediation process, consulting with the Mayor, and reporting the outcome to the next available meeting of Council.

Cr Sheridan / Cr McManaway. Carried

Cr Ash 1.27pm / 1.29pm; Cr Jones arrived 1.33pm

10 Administrative Matters

Mr McNeil spoke briefly to the report.

He provided further detail on the reasoning behind the need to operate outside of Council's Procurement Policy to negotiate a contract for the professional services required to complete the pre-feasibility study for a possible Tutaenui Rural Water Scheme.

Resolved minute number **16/RDC/204** **File Ref** **5-EX-4**

That the report 'Administrative matters – August 2016' be received.

Cr Rainey / Cr Aslett. Carried

Resolved minute number **16/RDC/205** **File Ref** **5-EX-4**

That, having regard to rule 13 of the procurement policy, Council endorses the approach by the Chief Executive to award a contract for up to \$75,000 (GST exclusive) to a nominated consultant to provide specialised advice for the Tutaenui rural water scheme pre-feasibility study, with the award of that contract to be approved by the Assets/Infrastructure Committee's meeting on 15 September 2016.

Cr Rainey / Cr McManaway. Carried

Late Item - Marton School Elm Trees

His Worship the Mayor provided Council with a brief background to the tabled response from Marton School to Council's resolution at its meeting on 28 July 2016. The School has expressed an interest in Council taking over the maintenance of the trees. He had talked with the Parks and Reserves Team Leader about the best time for pruning these trees.

The Chief Executive commented that the advice the School had received from Worksafe did not constitute an assessment of any hazard posed by the trees; rather it was advice to the School on how it should address the hazard it perceived.

Motion

That following further information with regard to the Elm Trees at Marton School, Council supports the School and works in partnership over the care and maintenance of these trees.

Cr Ash / Cr Gordon. Lost

Motion

That following further information with regard to the Elm Trees at Marton School, Council looks to take over the care and maintenance of these trees provided that they can be pruned heavily, specifically the tree overhanging the carpark.

His Worship the Mayor / Cr Harris.

Amendment

...for the next two years...

Cr Ash / Cr Peke-Mason. Carried

Resolved minute number **16/RDC/206** **File Ref** **5-EX-4**

That following further information with regard to the Elm Trees at Marton School, Council looks to take over the care and maintenance of these trees for the next two years provided that they can be pruned heavily, specifically the tree overhanging the carpark.

His Worship the Mayor / Cr Harris.

Resolved minute number **16/RDC/207** **File Ref** **5-EX-4**

That Council endorses the submissions to

- a. the Government Administration Committee on the Fire and Emergency New Zealand Bill and
- b. the Department of Internal Affairs on the discussion document on proposed regulations to be made under the Fire and Emergency New Zealand Bill, and
- c. the Department of Internal Affairs on the discussion paper on community funding from class 4 gambling.

Cr Aslett / Cr Sheridan. Carried

Resolved minute number **16/RDC/208** **File Ref** **5-EX-4**

That further consideration be given to Local Government New Zealand's discussion paper '2050 – the challenge' by the Policy/Planning Committee at its meeting on 15 September 2016, bearing in mind the views expressed at Council's meeting on 25 August 2016, with delegated authority being given to that Committee to authorise the finalised feedback being sent under the Mayor's signature to Local Government New Zealand.

Cr Sheridan / Cr Aslett. Carried

The Chief Executive noted the letter from the Environmental Protection Authority concerning glyphosate. The Parks & Reserves Team Leader was preparing a report for the next meeting of the Assets/Infrastructure Committee on 15 September 2016 on how his team uses glyphosate.

Ms Prince outlined to the meeting the latest cost estimates developed by Mr van Bussel for upgrading filtration and heating at the Taihape Pool. A power upgrade would be necessary, even though no additional work was proposed on the main pool. As there had been on-site inspections, the Pool Manager knew what was under consideration.

The Chief Executive intended meeting with the Taihape Community Deployment Trust before the next meeting of the Assets/Infrastructure Committee.

Resolved minute number **16/RDC/209** **File Ref** **5-EX-4**

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates from 1 July 2016 be granted to William Stuart Welch in respect of the 1257 m² land parcel at Warrens Road (valuation 13440 05201), so long as the capital value of the property does not exceed \$10,000.

His Worship the Mayor / Cr Ash. Carried

Resolved minute number **16/RDC/210** **File Ref** **5-EX-4**

That the approach taken by Club Targa New Zealand to address the two objections to the proposed road closures during 14-16 October 2016 be accepted, that the proposed route be confirmed, and that the rally organisers be informed accordingly.

Cr Belsham / Cr Harris. Carried

Cr McNeil 2.34pm / 2.36pm

11 Accelerate25 – Economic Action Plan – International Investment Opportunities

His Worship the Mayor spoke briefly to the item and tabled a document relating to an impending visit to the District by a Chinese delegation, who will also attend the Royal Melbourne Show in September.

The Mayor asked for Council's endorsement of his attendance at the Royal Melbourne Show 2016 and the subsequent Manawatu Business Forum in Palmerston North. He also asked that Council approve a small budget to cover his flights and accommodation in Melbourne and up to \$2,000 towards the costs that will be incurred by the Chinese delegation whilst they are in the region.

Resolved minute number **16/RDC/211** **File Ref**

That Council supports the Mayor's attendance at the Royal Melbourne Show 2016 and the subsequent Manawatu Business Forum, with a budget provision to cover his flights and accommodation in Melbourne and a further \$2,000 towards the costs incurred by the Chinese Delegation that will visit the Region after these events.

Cr Belsham / Cr Peke-Mason. Carried

12 Top Ten Projects – status update, August 2016

Resolved minute number **16/RDC/212** **File Ref** **5-EX-4**

That the memorandum 'Top Ten Projects – status update, August 2016' be received.

Cr Peke-Mason / Cr Ash. Carried

13 Evaluation of Expressions of Interest from alternative providers of community housing

Ms Prince spoke briefly to the tabled report, providing further detail on the two additional expressions of interest received. Several offers were on the basis of looking after only some of the housing stock, leaving Council with the risk that it might still retain direct management oversight over some of the housing units.

Resolved minute number **16/RDC/213** **File Ref** **6-CF-1-14**

- 1 That the report on 'Evaluation of Expressions of Interest from alternative Providers of Community Housing' be received.
- 2 That Dwell Housing Trust be invited to make a presentation to the September meeting of the Assets/Infrastructure Committee on how they would manage/operate Council's community housing portfolio.

Cr McManaway / Cr Rainey. Carried

Resolved minute number **16/RDC/214** **File Ref** **6-CF-1-14**

That the Ratana Communal Board of Trustees be asked whether they wish to continue selecting tenants for the Council's community housing in Ratana if Council opts for an alternative provider to manage/own the units.

Cr Peke-Mason / Cr Rainey. Carried

Resolved minute number **16/RDC/215** **File Ref** **6-CF-1-14**

That an evaluative report on the respective merits of Manawatu Community Trust and Dwell Housing Trust Inc. taking over the management/ownership of all of the Council's community housing be provided to Council's meeting on 29 September 2016.

Cr McManaway / Cr Gordon. Carried

14 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **16/RDC/216** **File Ref**

1. That the minutes of the following meetings be received:
 - Finance/Performance Committee, 28 July 2016
 - Taihape Community Board, 3 August 2016
 - Turakina Reserve Management Committee, 4 August 2016
 - Turakina Community Committee, 4 August 2016
 - Hunterville Rural Water Supply Management Sub-Committee, 8 August 2016
 - Te Roopu Ahi Kaa Komiti, 9 August 2016
 - Bulls Community Committee, 9 August 2016
 - Omatane Rural Water Supply Management Sub-Committee, 10 August 2016
 - Erewhon Rural Water Supply Management Sub-Committee, 10 August 2016
 - Marton Community Committee, 10 August 2016
 - Assets/Infrastructure Committee, 11 August 2016
 - Policy/Planning Committee, 11 August 2016

Cr Aslett / Cr Sheridan. Carried

15 Late Items

The identified Late Item was dealt with during Item 10, Administrative Matters

16 Public Excluded – 3.25pm

Resolved minute number **16/RDC/217** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Maori Land Rates Remission Sub-committee minutes

Item 2: Council-owned property

Item 3: Annual review of the Chief Executive's performance

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Receipt of minutes of Maori Land Rates Remission Sub-committee, 9 August 2016	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Council-owned property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)
Item 3 Annual review of the Chief Executive's performance	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act

which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Peke-Mason / Cr Belsham. Carried

16/RDC/218

16/RDC/219

17 Open meeting – 3.40pm

18 Future Items for the Agenda

Nil

19 Next Meeting

Thursday 29 September 2016, 1.00 pm (this will be Council's last meeting for the Triennium)

20 Meeting Closed

3.40 pm

Confirmed/Chair:

Date:

Attachment 2



Rangitikei
UNUSUALLY...

REPORT

SUBJECT: **Administrative matters – September 2016**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 22 September 2016

FILE: 5-EX-4

1 Draft post-election schedule of meetings, briefings and tours

- 1.1 Attached (as Appendix 1) is the current draft of envisaged meetings, briefings and tours following the 8 October 2016 elections until the end of the year. While there may be some changes to this schedule, it is being released now so that there is an understanding of the likely commitments. Dates for inaugural meetings of the four community committees¹ and the reserve management committees² have yet to be set. This will be done once the outcome of the public call for nominations to these committees is known.
- 1.2 The first commitments are the informal meeting for the newly elected Council on 12 October 2016 (4.30 pm to 6.30 pm) and the inaugural meeting of Council on 20 October (starting 7.30 pm). This latter is the ceremonial start of the new triennium and family members are very welcome to be present.
- 1.3 It is appropriate for Council to provisionally adopt this draft schedule (with any amendments); following that it will be emailed to all candidates standing for election in the District.

2 Refurbishment of the old BNZ building, 12-14 High Street, Marton

- 2.1 A letter from Steve Quinn, the current owner of the building is attached as Appendix 2. The building is included in Schedule C3 of the District Plan – Historic heritage.
- 2.2 There has been considerable discussion with the building owner about his renovation work. The Building Act 2004 has strict provisions on change of use to residential purposes, requiring the building in its new use to “comply, as

¹ Turakina, Bulls, Marton and Hunterville.

² Turakina and McIntyre (Ohingaiti)

nearly as is reasonably practicable, with the building code in all respects". This means strengthening to 100% of the new building standard, which would be a very costly undertaking. The critical issue for Council in this conversion is to ensure safe means of escape from fire.

- 2.3 One option available to Council is to use its powers (under section 67 of the Building Act) to waive these design requirement of the building code. The Act's sole limitation on how Council exercises these powers is that they may not be used to waive or modify the building code relating to access and facilities for people with disabilities (which are not at issue in this case). All waivers or modifications of the building code must be notified to the Ministry of Business, Innovation and Employment (MBIE).
- 2.4 This matter has been discussed with MBIE and a presentation on the options and implications will be provided at the meeting. Should Council decide to exercise its discretion under the Act, it may impose such conditions as considered appropriate.
- 2.5 Irrespective of whether Council exercises this discretion, the building (which Council has identified as earthquake-prone) will be subject to the requirements of the Building (Earthquake-prone Building) Act which is due to come into effect from 1 July 2017.

3 Dune movement at Koitiata

- 3.1 In early August during a storm event the dune at Koitiata advanced about 20 metres towards the access road and also (although to a lesser extent) towards the playground. This dune movement is very active and may reach the access road and playground by early summer. Local residents have expressed their concern at how fast it is moving, and on their own initiative brought in around 100m³ of mulch to spread over areas from where that sand is originating.



The Parks team has assisted in this work. While the mulch product was given to the local community by Santoft Roundwoods, the delivery costs from the mill to site will be covered by the Council.

- 3.2 The Parks team has also cut and removed grass from the Council's vacant section in Walton Street, Bulls, and carted it to the site and installed sand fences to catch some of the sand that is moving. Both of these measures have helped slow the progress of the sand.

- 3.3 The Parks team, with the local community, have collected seeds from indigenous dune species during March 2016 in this area. It is hoped that 1500 plants can be planted back into this unstable area next winter. The seeds are currently germinating at a local native plant nursery and at this early stage we may have the numbers needed for planting in 2017. Further plantings will be required for a number of consecutive years.



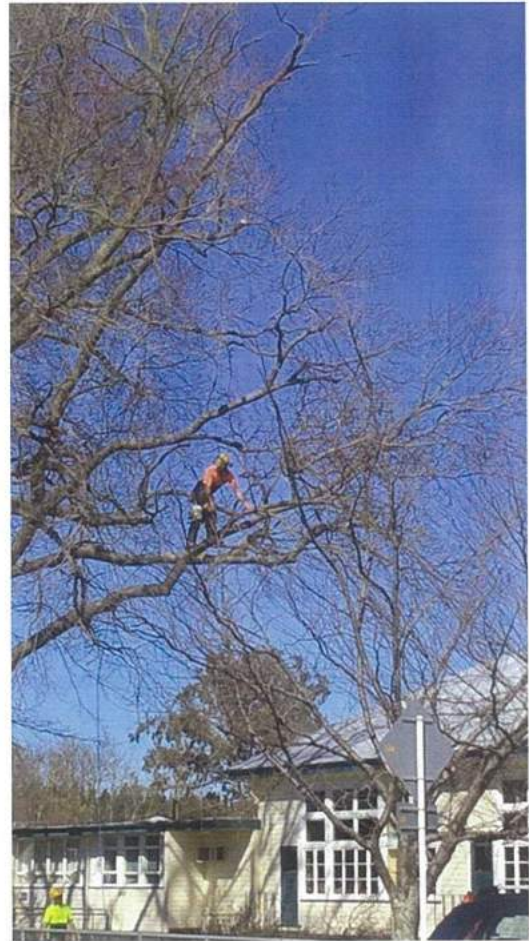
- 3.4 This is a volatile coast and dune movements like this are common; with the current weather extremes it will be an ongoing issue. It is suggested that the work of the local community is reinforced by covering the cost of carting mulch and erecting further sand fences. The estimated cost of this support is \$10,000, and a recommendation is included to authorise this. There is a sufficient balance in the parks rates account to cover this expenditure.
- 3.5 The effectiveness of these strategies and the need for specialist advice will be reviewed and reported in summer once the weather settles.

4 Update on former Taihape College site, 55 Rauma Road

- 4.1 Amended terms for the proposed licence to occupy the former Taihape College site have yet to be finalised. The facilities continue to be used by a number of community groups and maintained by the Ministry's agents.
- 4.2 A meeting will be held during the next two months with the current occupiers of the facility to discuss their long-term objectives in the light of the expected significant additional costs associated with the desired continued use of the facility. .

5 Historic elm trees at Marton School

- 5.1 At its last meeting, Council was informed that Marton School had expressed an interest in the Council taking over the maintenance of the trees. As a result, Council decided that it “looks to take over the care and maintenance of these trees for the next two years provided that they can be pruned heavily, specifically the tree overhanging the carpark”.
- 5.2 Some work has been done already, with priority to the tree overhanging the carpark. Pruning is expected to be completed by 30 September. The timing of the completion of this work will fit in well with the schools September holidays.
- 5.3 Delays have been experienced due to poor weekend weather and the arboriculture company having a number of their team off work due to illness. We have kept in contact with the school regarding these delays and further work programmes. They are happy the work will be undertaken during the school break.



6 Pre-feasibility study – Tutaenui rural water scheme

- 6.1 At its last meeting, Council agreed that the Assets/Infrastructure Committee could award a contract for up to \$75,000 (GST exclusive) to a nominated consultant to provide specialised advice for the Tutaenui rural water scheme pre-feasibility study.
- 6.2 Proposals have now been received and are currently being evaluated. Any appointment of consultants' will be made by the Chief Executive under delegated authority, having been satisfied that the appointments align with the project purpose, scope, outcomes and budget constraints.

7 Rātana partition process

- 7.1 Rātana Ahu Whenua Trust has is planning on developing 60 residential lots for papakāinga housing in Rātana. The development (including the partition, survey

and infrastructure) will be funded by Te Puni Kokiri through the Maori Housing Network Fund.

7.2 The site is land in Māori ownership under the Te Ture Whenua Māori Act 1993 (TTWM Act) is located to the north of Rātana, adjoining Kiatere Street and Rātana Road, as depicted in the aerial alongside.

7.3 The site is land owned by the same hapu, therefore, subdivision consent in accordance with the Resource Management Act 1991, is not required. Instead the land will be subject to a Partition Order under section 301(1) of the TTTWM Act. Each lot will be leased out for 100 years, with each lessee funding and developing the dwellings on their site.



7.4 Under this process an application will be made by the Rātana Ahu Whenua Trust to the Maori Land Court for the Partition Order. The Māori Land Court is likely to request comment from Council because it needs to be satisfied that this proposal is the best use and development of the land (under section 288 of the TTWM Act).

7.5 There are three main areas Council will be required to provide feedback on.

- a. compliance with the Rangitikei District Plan 2013;
- b. arrangements for the ongoing maintenance of infrastructure servicing the development; and
- c. capacity of existing infrastructure to cope with the increased demand.

7.6 The site is zoned as Residential under the Rangitikei District Plan, so the proposed subdivision is consistent with the District Plan.

7.7 The partition process does not seek to vest any assets with Council (roads, drinking water/waste water pipes). However, the Trust would like to develop a solution for Council maintenance of the assets. Further work is required to assess the possible options available.

7.8 Further work also needs to be completed to determine any required upgrades to the Rātana Wastewater Treatment Plant to cope with an additional 60 lots.

Discussion will need to be held with the Trust regarding possible financial contributions.

8 Extended term for District Licensing Committee members

- 8.1 The current term for all members, including the Commissioner, expires on 8 October 2016. While it is appropriate for the newly elected Council to determine the composition of the Committee, it is mandatory for the Council to have such a Committee all the time.
- 8.2 The logical approach is to extend the term of the current members until the end of February 2017. All current members have been approached and confirmed willingness to do this, if that is what Council decides. A recommendation is attached. The Mayor is currently Deputy Chair of the Committee and it is intended to continue that arrangement as well.
- 8.3 The maximum term for membership is five years.

9 MW LASS update

- 9.1 Attached (as Appendix 3) is the August 2016 newsletter from Archives Central. It notes the short-lived period of the Hunterville Road Board.
- 9.2 One administrative matter needs to be attended to. Manawatu-Wanganui Local Authority Shared Services Ltd ('MW LASS') was set up as a council controlled organisation during 2007/08 to provide councils in the Horizons region with an umbrella vehicle to investigate, procure, develop and deliver shared services. Apart from Palmerston North City Council, all councils in the Horizons region are members. Up until 30 June 2016, MW LASS has been deemed an exempted organisation under the provisions of section 7 of the Local Government Act 2002. The Directors look to all member councils to review their respective resolutions and confirm the exemption for a further three years.
- 9.3 A review of the CCO exemption requires the Council to consider the matters specified in section 7(5) of the Local Government Act 2002:
 - the nature and scope of the activities provided by the organisation; and
 - the costs and benefits, if an exemption is granted, to the local authority, the council-controlled organisation, and the community.
- 9.4 The objectives of MW LASS are confined to shared services where 'a business case shows that they provide benefit to the (voluntary) council users by either improved levels of service, reduced costs, improved efficiency and/or increased value through innovation'. While that could potentially involve many council services, this will take considerable time given the decision to focus on a few

projects at any one time. It is likely that the nature and scope of the activities undertaken by the LASS will continue to be considered as narrow.

- 9.5 The dedicated resource base for the MW LASS is very small. Its affairs are managed by a half-time Executive Officer. While it is important to develop reporting as part of the accountability to councils within the region, the costs with achieving full compliance with legislation in respect of a council-controlled organisation are considered to outweigh the benefits (which would be primarily around documentation in the public arena): the member councils are all represented by their chief executives on the Board of Directors (who are well-placed to keep their respective communities up-to-date with the activities of the LASS) and a significant (but undocumented) part of the LASS's resource base is staff time from member councils. Continuing an exemption from the CCO requirements appropriately recognises the scale the company is operating at.
- 9.6 The Council is required to review this exemption every three years, so the recommendation takes that into account and also the need to align with other member councils of the LASS.

10 Proposed submission to the Productivity Commission's draft report 'Better urban planning'

- 10.1 The Policy/Planning Committee considered this substantial report at its meeting on 15 September 2016. The purpose of the report is to investigate, from a first principles approach, New Zealand's urban planning system and provide recommendations about how best to deliver urban planning into the future. Although it intends to cover all urban environments, including small towns, the report is strongly focussed on growth and funding tools for the required additional roading and utilities infrastructure. Such tools are not applicable in urban environments where the infrastructure is greater than the community needs and the Committee considered that Council's submission should include specific comment on that.
- 10.2 The draft submission is attached as Appendix 4. The closing date set by the Commission is 3 October 2016.

11 Proposed submission to changes to the National Environmental Standard on contaminated soils

- 11.1 On 9 September 2016 the Ministry for the Environment released proposed changes to the National Environmental Standard on Contaminated Soils (NESCOS) with the objective of making it more workable and to remove unnecessary costs for land development. The consultation closes on 14 October 2016, and it is intended that the finalised amendments are in place by mid 2017.

11.2 The NESCS provides rules on how to manage land which has had previous uses that could lead to soil contamination (e.g. horticultural land, livestock dips, old gas works or other chemical uses). It provides a nationally consistent approach to assessment and remediation, rather than each council having its own rules. The Government considers that the costs of assessment and remediation have been disproportionate to the risk – particularly for housing developments on city fringes which have previously been used as orchards, and where the risks are low.

11.3 Council has had experience with the NESCS in managing the Kensington Road site in Marton. This informs the draft submission (attached as [Appendix 5](#)).

12 The 2050 challenge – discussion paper from Local Government New Zealand

12.1 During the recent Local Government New Zealand conference, a discussion paper was launched: *The 2050 challenge: future proofing our communities*. The emphasis is on 'enduring questions' – i.e. the shifts which will persist during the next four decades and are likely to have significant impact on New Zealand's communities. LGNZ has requested feedback by 23 September 2016.

12.2 This paper was considered by the Policy/Planning Committee's meeting on 11 August 2016, and suggested feedback provided to Council's meeting on 25 August 2016. Council asked the Committee to give further consideration to the discussion paper before finalising the feedback.

12.3 The Committee included this matter on the agenda for its meeting on 15 September 2016, taking into account subsequent advice from LGNZ that it favoured councils working collaboratively in working parties rather than each council taking a topic. The Committee was keen to raise the question of how much support LGNZ could provide and also how domination by the larger councils could be avoided.

12.4 The feedback as sent is attached as [Appendix 6](#).

13 Proposed road closures

13.1 The following road closures have been proposed since Council's last meeting:

- a. Bulls Christmas Parade, 3 December 2016, 9.30 am to 1.00 pm: intersection of Bridge and High Streets and parts of High Street, Bridge Street, Daniel Street, Bull Street and Wilson Street.
- b. Taihape Christmas Parade, 3 December 2016, 12 noon to 2.00 pm: partial closure of Kokako Street, Huia Street, Hautapu Street and Whio Street. (The parade starts from Field 3 in Memorial Park.)
- c. Marton Christmas Parade, 3 December 2016, being run by the Jaycees, from 3.00 pm. The requested closures (from 1.00 pm to 4.00 pm) are Follett Street (from William Street), and Broadway from Follett Street to

High Street. The remainder of the route, from Broadway into Morris Street, to Stewart Street, to High Street, and back into Broadway will be under traffic management control just for the times needed for the parade.

- 13.2 For Bulls and Taihape, the Council's traffic management plan identifies closure of SH-1, which must be approved by the New Zealand Transport Agency. As with other applications, should there be any objections, it is suggested that a decision is made by the Mayor, Deputy Mayor and Chief Executive.

14 Remission of rates on the grounds of financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances

- 14.1 The policy is attached as Appendix 7.

Galpins Road

- 14.2 An application has been received requesting a remission under this policy for a 4,047m² vacant property on Galpins Road, Marton. The application is attached as Appendix 8a, the rates assessment is attached as Appendix 8b, and an extract from the Council's mapping system is attached as Appendix 8c.

- 14.3 This land parcel was previously a County metal pit. The current rates assessment is \$959 on a land value assessed by Quotable Value as \$4,500, so the rates are disproportionate to the value of the property. If it were transferred to the ownership of the surrounding property, it would be contiguous and the only rates payable would be the general and roading rates, totalling \$12.10.

- 14.4 A full remission is recommended, so long as the property value is less than \$10,000.

Parewanui Road, Scotts Ferry

- 14.5 An application has been received requesting a rates remission for two adjoining vacant sections at Scotts Ferry. The application (which includes correspondence with Horizons and an aerial shot of the properties) is attached as Appendix 9a, and the rates assessment is attached as Appendix 9b.

- 14.6 The combined rateable value of the properties is \$84,000, and the rates total \$1,171.19. The issue for the owner is that the 1 in 200 year flood protection requirements in Horizons' One Plan (including a 4.4 metre high building platform) effectively preclude building on the site. It is ultimately for the District Council to issue a building consent, and whether – having regard for other houses in the settlement – Council would agree to a less stringent approach has not been explored. Equally, the owner could object to the valuation (now or if the current valuation was confirmed in next year's District-wide valuation).

- 14.7 The policy allows some leeway with 'extenuating circumstances'. Council may be willing to approve a full rates remission for two years to give time for the property owner to explore thoroughly options for building or revaluation.

15 Request for waiver of all fees

- 15.1 A request has been received from the Friends of Mt Stewart to waive the resource consent costs for the proposed new lookout platform, for which (at its meeting on 15 September 2016) the Assets/Infrastructure Committee approved a grant under the Parks Upgrade Partnership Fund of \$14,226, being a third of the total construction costs.
- 15.2 No resource consent is required, as existing use rights prevail for the new tower. However, there are estimated building consent fees of \$701 which were not included in the calculated cost put to the Assets/Infrastructure Committee. Council may be willing to waive all or some of these costs.
- 15.3 The request from the Friends of Mt Stewart and the engineer's drawings for the platform are attached as Appendix 10.

16 Service request reporting

- 16.1 The summary reports for first response and feedback (requests received in August 2016) and resolution (requests received in July 2016) are attached for information, as Appendix 11.

17 Health and Safety update

- 17.1 The ACC audit visit will occur on 4 October 2016.
- 17.2 A thorough review has been undertaken of the Health and Safety Manual.

18 Staffing

- 18.1 New part-time members of the Customer Services team are Alicia Ruardy and Hollie Jones.
- 18.2 Interviews are being held for two information services roles, to provide first-level IT support and improve records management capability across the organisation.
- 18.3 Part-time support for the Marton and Bulls libraries is about to be advertised as is a second Policy/Planner role.

19 Transitional authority for the Chief Executive

- 19.1 All candidates who are declared to be elected (whether elected unopposed or not) come into office on the day after the day on which the official result of the

election is declared by public notice under section 86 of the Local Electoral Act. However, no person is able to act as a member of the Rangitikei District Council and undertake any business of the Council until she/he has made the declaration at the inaugural meeting of the Council (scheduled for 20 October 2016).

- 19.2 Accordingly, Council may wish to consider whether or not to give delegated authority to the Chief Executive to make urgent business decisions on Council's behalf and be the Council's spokesperson for the period between the day after the day when the official results of the election are declared and the date of the inaugural meeting. That does not preclude informal conversation with the Mayor-elect and/or Councillors-elect. Decisions on any expenditure above the delegated authority of the Chief Executive would be held over until the new Council has been sworn in (most likely to the first business meeting of the new Council).
- 19.3 If this delegation is not approved, the Chief Executive will not be able to make urgent business decisions on Council's behalf or to be the Council's spokesperson. However, the Chief Executive will still be able to make operational decisions within the delegated authority of the Chief Executive of \$250,000.

20 Recommendations

- 20.1 That the report 'Administrative matters – September 2016' be received.
- 20.2 That the proposed schedule of meetings, briefings and tours for the newly elected Council, October-December 2016, be provisionally adopted [without amendment/as amended] and made available to all candidates for the local government elections in the Rangitikei District.
- 20.3 That additional expenditure of up to \$10,000 be authorised to control the sand dune movement at Koitiata, to be funded from the rates account for parks.
- 20.4 That the terms of the current members of the Rangitikei District Licensing Committee, i.e. Chalky Leary (Commissioner), Steve Fouhy (Member), Stuart Hylton (Member), Judy Klue (Member) and Graeme Platt (Member) be extended to 28 February 2017, with the Mayor continuing to be Deputy Chair of the Committee.
- 20.5 That, subject to confirmation by all member councils, Manawatu-Wanganui Local Authority Shared Services Ltd ('MW LASS') be exempt for the purposes of section 6(4)(i) of the Local Government Act 2002 and thus not be a council-controlled organisation under that Act, and that this exemption applies up until and including the year ending 30 June 2019 or until member councils determine an earlier date when this exemption should no longer apply.

- 20.6 That His Worship the Mayor be authorised to sign (and send on behalf of the Council) the proposed feedback [without amendment/as amended] to the Productivity Commission on its draft discussion report 'Better urban planning'
- 20.7 That His Worship the Mayor be authorised to sign (and send on behalf of the Council) the proposed feedback [without amendment/as amended] to the Ministry of Environment's proposed changes to the National Environmental Standard on contaminated soils.
- 20.8 That Council endorses the feedback made to the Local Government New Zealand discussion paper 'The 2050 challenge'.
- 20.9 That any objections to the proposed road closures for the Bulls Christmas Parade, or the Taihape Christmas Parade, or the Marton Christmas Parade be considered and determined by the Mayor, Deputy Mayor and Chief Executive.
- 20.10 That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a full remission of rates from 1 July 2016 be granted to Hamish Pidwell in respect of the 4,047m² land parcel at Galpins Road (valuation 13440 04800), so long as the capital value of the property does not exceed \$10,000.
- 20.11 That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a full remission of rates from 1 July 2016 until 30 June 2018 be granted to Brian and Pamela Rosenberg in respect of their two land parcel at Parewanui Road, Scotts Ferry (valuations 13500 37616 and 13500-37618), to allow time to explore the feasibility of building a house or gaining a reduced valuation because of the flood-protection requirements in using the land.
- 20.12 That Council approve the waiver of% of the building consent fees estimated as \$701 for the proposed new lookout platform to be erected on Mt Stewart reserve, Taihape, under the auspices of the Friends of Mt Stewart.
- 20.13 That, between the day after the day when the official results of the election are declared and the date of the Council's inaugural meeting for the 2016-19 triennium, Council approves delegated authority to the Chief Executive to make urgent business decisions on Council's behalf and be the Council's spokesperson, but only on decisions within the delegated authority of the Chief Executive of \$250,000.

Ross McNeil
Chief Executive

Appendix 1

PROPOSED SCHEDULE OF MEETINGS AND BRIEFINGS FOR NEWLY ELECTED COUNCIL, 2016-19 TRIENNIUM

	October	November	December
	1, 2		
Monday	3		
	4 TRAK, 10.00 am (tentative - but cannot be on 11 October as new Council not sworn in until 20 October)	1 Hui with Te Roopu Ahi Kaa (at marae), 10.00 am to mid afternoon	
	5 TCB 5.30pm	2	
	6 TRMC 7.00pm; TCC 7.30pm	3 Southern tour, 9.00 am; Council, 1.00 pm - first business session	1 Workshop - Consultation Document for 2017/18 Annual Plan; Council 1.00 pm
	7	4	2
	8 ELECTION DAY 9	5, 6	3, 4
Monday	10 Term Four starts	7 LGNZ - Elected Member briefing/induction - Palmerston North (Council and Community Boards)	5 Audit/Risk Committee, 2.00 pm
	11	8	6
	12 Workshop - informal chat, 4.30-6.30 pm	9 ERWS 4.00pm	7 LGNZ Regional Audit/Risk Forum (9.00 to 3.30) Horowhenua District Council
Thursday	13	10 Northern tour, 9.30; Workshop briefings (1) Taihape, 1.00 pm; Inaugural TCB, 5.30 pm	8
	14	11	9
	15,16	12, 13	10, 11
Monday	17 HRWS	14	12 HRWS 3.00pm
	18	15 Central tour, 9.30 am; Workshop briefings (2) Bulls, 1.00 pm; Inaugural RCB meeting, 6.30 pm	13 TRAK 10.00 am
	19	16	14
Thursday	20 Council inaugural meeting 7.30 pm	17 LGNZ Rural & Provincial meeting day 1	15 Inaugural meetings of standing committees, 9.30 am; Council 1.00 pm
	21 Horizons expo, Te Manawa, 10.00 am to 1.00 pm	18 LGNZ Rural & Provincial meeting day 2	16 Term Four ends (secondary and composite)
	22, 23	19, 20	17, 18
Monday	24 LABOUR DAY	21	19
	25	22 Strategic planning session (tbc)	20 Last day for term 4 (primary, intermediate and special schools)
	26	23 Creative Communities Assessment Committee 10.00am	21
Thursday	27 LGNZ - Mayors briefing/induction - Wellington (day 1)	24 LGNZ Zone 3 Council re-scheduled to 1 December	22
	28 LGNZ - Mayors' briefing/induction, Wellington (day 2)	25	23
	29, 30	26, 27	24, 25
Monday	31	28	26 CHRISTMAS DAY HOLIDAY
		29	27 BOXING DAY OBSERVED
		30	28
			29
			30
			31

Initial meetings of Community Committees to be scheduled, following call for nominations and (if needed) public meetings to determine membership

Workshop briefings 1

What gets done - and why

*Position papers from activity managers

*Financial management

*Performance management (including the Excellence Programme)

Workshop briefings 2

How things get done - and why

Financial management, budgeting and rates setting

Policy setting

Annual planning and reporting

Resource management planning and processes

Regulatory processes (including bylaws)

Appendix 2

Christine & Steve Quinn
2581c Hunua Road
RD3 Papakura
AUCKLAND

19th September 2016

Mayor Watson & Mr. Ross McNeil (CEO)

Rangitikei District Council.

Private bag 1102

MARTON 4741

via email: andy.watson@rangitikei.govt.nz

RE: HERITAGE BUILDING, 12-14 HIGH STREET MARTON

Recently my wife and I purchased the old BNZ building in High St Marton. It is a fantastic building, one we see as important to Rangitikei and we are in the process of renovating and modernising it.

We have looked at the Council website and were encouraged to read about the adaptive re use of heritage buildings, a cause we value very highly, demonstrating our support with direct action with significant investment of both time and money into the old BNZ building.

We are retaining the front section of the down stairs floor, the original bank chambers, for continued business use and retaining the remainder of the building into two quality apartments, both sitting within permitted residential zone.

Local tradespeople are being used exclusively for this project and they have updated the services to current standards as part of the modernisation. The building renovation process will mean that the building should remain as a perfectly serviceable heritage building that contributes to the function of the Marton CBD for at least the next 100 years.

There have been some consenting issues that we are dealing with and I have been told by the Mayor that help could be available by Council discretion to help with consenting costs and a possible rate deduction while we are building. We are also aware that central Government assistance may be available toward costs associated with restoration and upgrade work and hope Council will support any application in that regard.

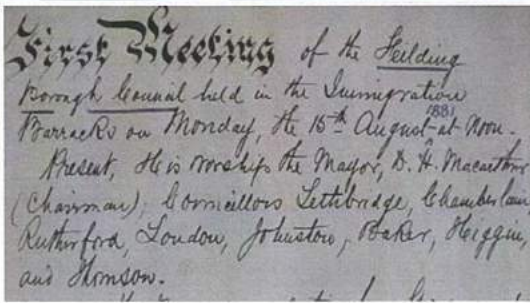
We are enjoying working on this project and becoming part of the local community but would appreciate some help.

Kind regards



Steve Quinn.

Appendix 3



WELCOME

Welcome to the Archives Central newsletter. This is a monthly update that lets you know what we are up to, the sorts of archives we hold in the stacks and a bit about the history held.

HIGHLIGHTS OF THE MONTH

Over July we had:

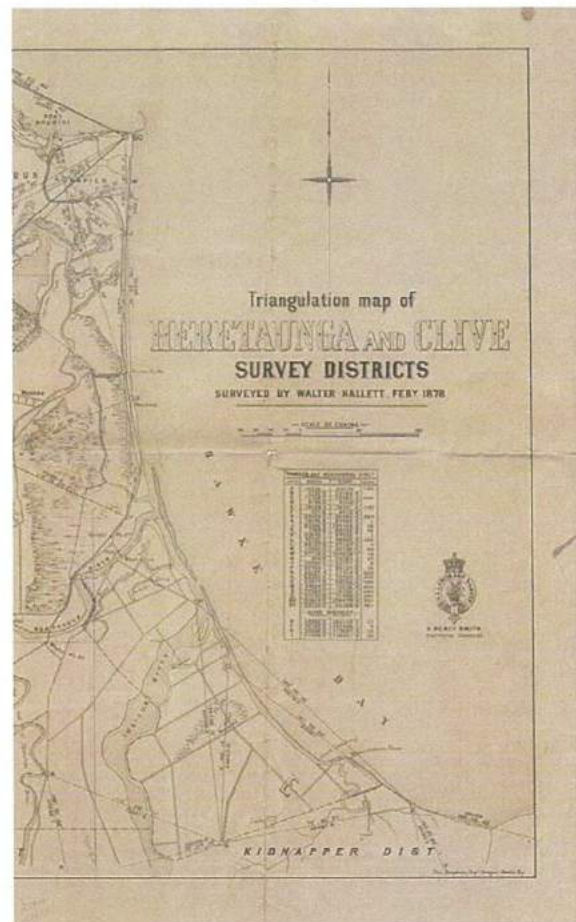
- 54 requests lodged with archives staff
- 1,786 unique visitors to the Archives Central website

MORE HAWKE'S BAY REGIONAL COUNCIL ARCHIVES IMPORTED

Another 1000 entries have been imported for the Hawke's Bay Regional Council. This includes:

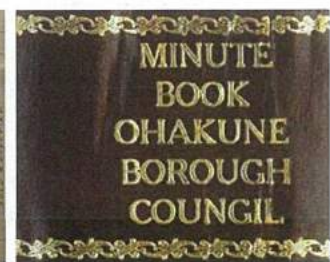
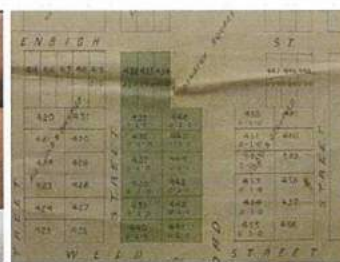
- Hawke's Bay Rivers Board files, 1931-1950
- Hawke's Bay Catchment Board files, 1944-1975
- Hawke's Bay Catchment Board scheme files, 1975-1989
- Records of the Hawke's Bay United Council, 1983-1989
- Survey files for Harbour Board and Rivers Board, 1860-1960
- Publications and Reports for various boards, 1960-1989

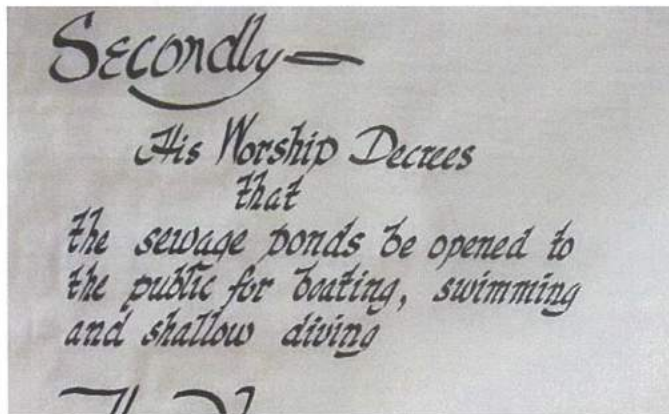
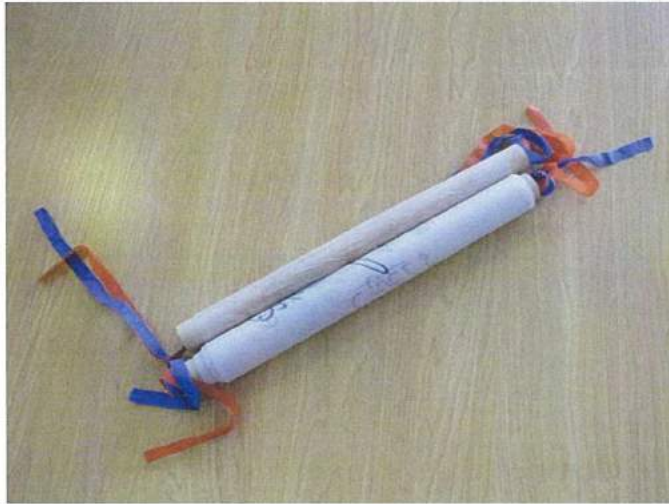
These records are a significant addition to the Archives Central website and provide a useful record of the works carried out by these different authorities.



STAFF ONSITE
8.00am - 5.00pm Monday - Friday
for enquiries

READING ROOM
Open to Public 1.00pm - 5.00pm
Tuesday to Friday





■ FROM THE STACKS – PAHIATUA SCROLL

We do turn up some odd things in the archives sometimes. After reviewing some unprocessed records, we recently came across this scroll from the Pahiatua Borough Council. We don't have the full story behind it yet, but it makes for an entertaining read!

The scroll announces the "benevolent policies" of the Mayor, who had been given the freedom of the town for 24 hours. The Policies would be "strictly adhered to over this period".

There were seven policies in total, the first announced:

"That all beer drinkers in the Borough will receive payment of \$1 for each glass of beer drunk during the day. Such payment to be a refund made by the Brewery, the Publicans and the Government equally. This payment shall be made for each glass in excess of the first ONE HUNDRED."

The rest continues in this absurd style. Ending with:

"His Worship further decrees that all men shall be of good heart, good cheer and DRINK UP! GOD SAVE THE MAYOR."

The entire scroll can be viewed on our Facebook page.

■ DID YOU KNOW? -The Hunterville Road Board

Road Boards were an early form of local government in the mid 19th Century. After 1876 with the creation of the County system, they were expected to gradually amalgamated into their parent County.

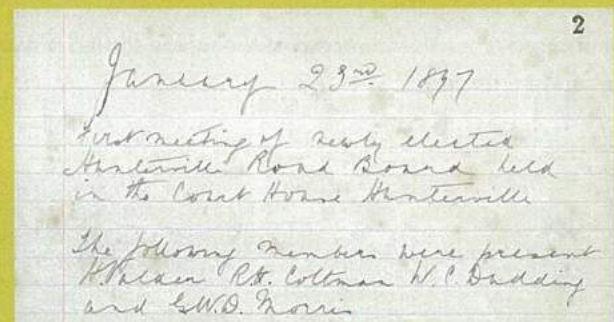
The Rangitikei Road Board, which had originally started in 1872, merged with the Rangitikei County in 1883. But in 1896, desiring more local control, the ratepayers at Hunterville pushed for a Road Board of their own.

The petition was a success and the Hunterville Road Board first met on January 23rd 1897 and set about establishing themselves.

In the meantime, the County became concerned that

it would lose certain government subsidies due to the creation of the new Road Board. After outlining these issues to the local ratepayers a petition was circulated calling for the merger of the Board with the County.

The petition succeeded in November, with the final meeting of the Hunterville Road Board on the 17th of January 1898 – one of the shortest lived Boards in the Region.



Appendix 4



30 September 2016

File No: 3-OR-3-5

Murray Sherwin
Chair
New Zealand Productivity Commission
PO Box 8036
The Terrace
WELLINGTON 6143

Dear Murray

Submission - Better Urban Planning Draft Report

Thank you for the opportunity to comment on the Better Urban Planning Draft Report. The changes proposed in the Report are significant for the whole of New Zealand, so it is important that local councils provide their perspectives.

The Council has confined its comment to those issues raised in the report which are most significant for the Rangitikei District. These are the distinction between urban and rural, consultation, Maori/Iwi interests, the proposed independent hearings panel, central government involvement, spatial plans and infrastructure funding.

Distinction between urban and rural

The Report proposes a stronger distinction between the natural environment and the urban environment - providing increased flexibility in land use for urban areas and increasing central government oversight for the natural environment. Council supports that approach. Flexibility within the urban environment is consistent with the philosophy of the Rangitikei District and the current district plan. Council recognises the need to balance economic development with environmental protection.

Council would like the Commission to consider how the requirements of the Building Act 2004 interact with the proposal to increase flexibility in the urban environment. The requirements under section 115 of the Building Act related to 'changes of use' can reduce flexibility for development. An example is a change of use for a commercial building to a residential building triggers earthquake strengthening requirements up to 100% of the Building Code. This type of requirement does not support the envisaged flexibility in urban environments.

Consultation

The draft Report identifies increased flexibility for consultation under the Resource Management Act (RMA) 1991 to match the flexibility provided in the Local Government Act (LGA) 2002 and Land Transport Management Act (LTMA) 2003. Council supports that proposed flexibility. The Schedule 1 process and Environment Court appeal abilities under the RMA for plan changes and reviews discourage local authorities from undertaking frequent plan changes. This reduces the adaptability of the district planning documents to changing conditions or to address unforeseen issues.

The consultation processes under the LGA 2002, particularly through the mandatory Significance and Engagement Policy, allows consultation resources to be directly targeted at directly affected parties. A recent example in the Rangitikei is amendments to Council's Animal Control Bylaw. Changes to the Bylaw affected specific communities, therefore, consultation was directly only at those communities (rather than occurring through public notices). Council also supports innovative consultation opportunities and the increased use of technology in consultation (e.g. the use of skype, online surveys and reference panels).

Maori/Iwi interests

The Report identifies the importance of expanding on existing engagement processes with Iwi, but particularly increasing understanding of Maori interests. Council agrees that increasing understanding of Maori interests is important in future planning frameworks. However, this understanding needs to extend from the Council and throughout the wider community. Council is already discussing ways to better engage and increase understanding of Iwi interests. One example is for councillors to engage with Iwi in their post-election induction processes. Council would also like to highlight the diversity of communities and the needs to engage with a range of ethnicities. In Marton, there is a significant Samoan community and it is important their aspirations are reflected.

Independent hearings panel

The Report has proposed the use of an independent hearings panel for plan changes, with reduced Environment Court appeal rights. Council understands the importance of robust resource management decision making. However, we are concerned that an independent hearings panel may not have appropriate local knowledge to inform decision making.

Given the large number of plan changes and reviews underway around New Zealand, there would need to be a pool of approved experts which could be used. This range of experts should include individuals with experience in rural, declining communities as well as urban, growing communities. The ability to use just one panel member should be available for small scale plan changes. This would reduce potential costs. Council considers that the use of the independent hearings panel should remain optional, particularly for minor plan changes. The cost of using the independent review panel has not been stated but, given the experience required to be a part of the panel, the cost of using such an expert may be significant. It may be beneficial to have members on the panel with various expertise, which could be used based on the significance of the plan change/review. The minimum standard the experts need to have experience and an in depth understanding of the RMA and the ability to write their own decision. Council agrees that the role of the panel would be to provide recommendations back to Council to approve/decline.

Central government involvement

The draft Report identifies increased direction from central government in planning processes and monitoring. Council supports central government developing national direction, particularly in setting national bottom lines. However, any central government direction needs to be informed by robust science or research and needs to be developed in consultation with local government. A good example of issues that benefit from central government guidance are the existing National Environmental Standards for Telecommunications and Soil Contamination.

Spatial Plans

Spatial plans have been identified in the Report as a preferred mechanism for integrating urban planning. It is important that, if spatial planning is made compulsory, it does not duplicate efforts in other documents, such as the Long Term Plan. Council is generally supportive of the concept of spatial planning, but would like the Commission to consider potential cost implications associated with an extra layer of planning being added. Additionally, it is important that the spatial plans take into account not just the location of future development, but the non-tangible aspirations of communities.

Infrastructure funding

The provision of infrastructure within the Rangitikei District is the most significant service provided to ratepayer. Consequently, the provision of infrastructure represents about two thirds of Council's rates spending. The Report identifies the importance of infrastructure growth in assessing options for the future provision of infrastructure. However, much less thought seems to have been given to issues associated with communities that are in decline.

The Rangitikei District's reticulated potable water and wastewater systems were developed to serve populations that were considerably larger than they are today. For example, 2,472 people were living in Taihape in 1975 whereas there were only 1,509 recorded there in the 2013 Census. Substantial renewals and/or upgrades to all these systems will be needed within the next 30 years. There are affordability issues, particularly for systems serving small communities. This is particularly the case for wastewater systems. The requirements of the Horizons "One Plan" and the National Policy Statement for Freshwater mean higher and more consistent standards for wastewater treatment. Council is supportive of these increasingly stringent requirements because we know how important water quality is for the health of the rivers in our District.

Council's preference would be to retain reticulated water/wastewater services in small communities. However, the tools for growing communities are not obviously applicable to declining ones. Some Government funding seems the only realistic option to enable reticulated system to be affordable in declining communities. Community desire to retain waste water services was recently demonstrated by the Mangaweka Community's response, when they received notice that Council was considering alternative options for waste water supply (individual septic systems). Alternatively, the Government could lead a national approach to developing standards and affordable systems for safe potable water and disposal of wastewater in smaller communities with declining populations. These would potentially be available to people in rural areas presently not connected to town reticulated systems.

Wider planning context

The focus of the current report is on the urban planning context for cities and towns. However, many of the concepts identified, translate into the wider environmental context. These concepts include discussions about the natural environment, the Government Policy Statement on Sustainability and spatial planning. It is important that any reforms consider the whole planning system, including rural and conservation areas, not just the urban environment.

The Council hopes these comments are useful.

Yours sincerely

Andy Watson
Mayor of the Rangitikei

[Faint, large, stylized watermark text reading "Draft" diagonally across the page]

Appendix 5



30 September 2016

File No: 3-OR-3-5

Vicky Robertson
Chief Executive
Ministry for the Environment
PO Box 10362
Wellington 6143

nescs.submission@mfe.govt.nz

Dear Vicky

Submission - Proposed Amendments to the National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health

Thank you for the opportunity to comment on the proposed amendments to the National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health. Council supports the changes as they will increase the usability of the NES and remove unnecessary costs for land development.

Clarification of the HAIL

Council supports the proposed clarification and guidance for the HAIL. Identifying HAIL sites is critical to the implementation of the NESCS, however, the current HAIL list is open to interpretation. Increased clarity and guidance will support Councils identifying HAIL sites. Guidance on size, scale and volumes that could be considered as 'bulk storage and use' and descriptions of particular activities that could lead to soil contamination would be helpful.

Risk-based approach

The purpose of the risk-based approach is to allow land owners to demonstrate the piece of land which has had a HAIL activity occurring on it should not trigger the NESCS because it is not likely the activity would have resulted in contamination that could pose a risk to human health. Council considers this is a useful proposal to help ensure land which is not likely to pose a risk to human health is not captured by the consenting requirements. The terminology used should not create uncertainty, therefore, the term "more likely than not" is preferable and is most consistent with the existing provisions.

There does need to be clear guidance provided on the level of information required to undertake this assessment. The consultation document notes the use of a suitably qualified and experienced professional to undertake this assessment. It would be beneficial if common examples are provided in guidance documents to reduce the need for the use of a suitably

qualified and experienced professional. Guidance material will also increase consistency of implementation throughout New Zealand.

Remove resource consent requirements for low-risk activities

Council supports the proposed removal of resource consent requirements for low-risk activities. This proposal is consistent with the purpose of the NESCS, and will reduce costs and barriers to developments where there is a low risk to human health.

Specifically, ensuring that 'paper-based' subdivisions are not captured ensures that only subdivisions that are likely to increase risk to health are addressed. Changes to the definitions, particularly to the 'piece of land' and 'soil disturbance ratio' definition will increase clarity of the intent of the wording. This will reduce confusion and increase consistency of application throughout New Zealand.

Template for ongoing site management

The proposal suggests a template for ongoing site management where contamination is present and on-site management is sufficient to control the risk. A template for ongoing site management is supported by Council. A template will provide an alternative option to remediation works which will reduce compliance costs, while managing risk. Templates increase consistency and reduce duplication in workload. The guidance will need to be clear about which sites are eligible to use the template.

Example – Kensington Road

Council has experience with the NESCS which may help to inform the Ministry's thoughts. Council is a property owner of an industrial site in Kensington Road, Marton which contained a previous HAIL activity on the site. As part of this process an ongoing site management plan was prepared. While the proposed template is aimed at residential properties, further templates would be supported by Council to reduce costs in the preparation of the site management plans.

Further, Council recommends the Ministry considers increasing flexibility for short term soil disturbance. It is proposed that where a detailed site investigation and site management plan exist, that short-term soil disturbance (e.g. site levelling) which is then sealed becomes a permitted activity.

As a small local authority, Rangitikei District Council does not have significant knowledge about the NESCS which makes implementing the NESCS challenging. An option for small local authorities would be for the Ministry to have a contact who specialises in the NESCS to provide advice on its implementation.

Yours sincerely

Andy Watson
Mayor of the Rangitikei

Appendix 6



23 September 2016

File 3-OR-2-4

Lawrence Yule
President
Local Government New Zealand
P O Box 1214
WELLINGTON 6140

Email: admin@lgnz.co.nz

Dear Lawrence

The 2050 challenge – future-proofing our communities – feedback from Rangitikei District Council

The Rangitikei District Council congratulates Local Government New Zealand on this initiative. The discussion paper sets out, clearly and succinctly, five key shifts (and associated enduring problems) which will be significant in decision-making over the next four decades. We think it is useful that, before considering those topics, the paper suggests a shared vision as a key reference point. By highlighting social, cultural, economic and environmental prosperity, the crucial understanding of achieving a balancing of considerations has already been made.

We agree that the five shifts are key matters. However, we wonder whether there are three others which warrant inclusion:

- the comparative isolation of New Zealand,
- the changing nature of 'connected' communities, and
- the increasing speed of change.

The discussion paper recognises the global context mostly in discussing climate change, and as creating uncertainty about the impacts from what is done in New Zealand. However, the sharply rising numbers of international tourists, political instability in other parts of the world, and increasing pressure of water supplies could see increasing pressure from people who want to live here. This would be likely to impact particularly on urbanisation, environmental stewardship and social cohesion. These are all connected.

We think the speed of change warrants inclusion – this is what lies behind the changing future of work with automation and technology developments. But it has a broader and more pervasive impact on how individuals relate to each other and how things get done. We aren't able to foresee the specific changes four decades out, so we need to factor in constant reflection about such impacts and opportunities.

We also wondered whether there should be more attention to the impact of legislation on our lives. Perhaps, as a Council, we are overly sensitive to the impact that new requirements have on individuals, communities and businesses, but we are uncertain whether future changes by legislators will be driven by the key-shifts and achieving the best balance between them. It would be a major breakthrough if New Zealand could achieve a consensus on what is the “right size of local government” – thinking of the recent study by Jason Krupp for the Local Government Business Forum.

The Council initially thought the most effective approach to developing the 2050 Challenge work stream would be for each local authority to select a facet which it identified with and to consider it in the light of the big picture and what local changes might result or be encouraged. It is essential that councils (and their communities) see results from this investment of time. However, that would require considerable co-ordination if the benefits of a sector-wide approach are to be secured along with a shared understanding of major national and international developments.

A series of working parties, involving a number of councils (of different scale and nature) would promote early exchange of ideas and perspectives – and provide ongoing momentum. LGNZ has an important role in ensuring that there is a strong time discipline to these discussions, that there is an emphasis on examining policies and service delivery mechanisms which can be applied, that there is a balance of urban and rural voices, and that there is meaningful engagement with central government and business interests. The motivation for councils to become and remain engaged in this work is not simply to be *responsive* to the changes in society, the environment, in technology and government. Rather it is to be able to *influence* those changes for the benefit of their own communities, knowing that there are positive flow-on effects outside individual local authority boundaries.

I hope this feedback is useful.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Watson', with a stylized, cursive script.

Andy Watson
Mayor of the Rangitikei

Appendix 7

Extract from the Rates Remission Policy

10. Financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances

Council may, on application of a ratepayer, remit all or part of a rates assessment for one or more years if satisfied there are sufficient grounds of financial hardship by the ratepayer, or where the size of the annual rates assessment compared with the rateable value of the property is deemed disproportionately high, or where there are other extenuating circumstances to do so.

Council's threshold for 'disproportionately high' is where the annual rates assessment exceeds 10% of the rateable value of the property.

Council is also able to reduce or waive rates only in those circumstances which it has identified in policies. This addition allows Council to consider individual circumstances, but it does not compel Council to reduce or waive rates

Appendix 8a

315 Kaitoke Road
RD 2
Wanganui 4572

Rangitikei District Council
Private Bag 1102
Marton 4741

RECEIVED

25 AUG 2016

To: M.H.
File: S-RA-1-7
Doc: 16 0579

19 August 2016

Dear Council Members

Request for Revision of Annual Rates (attached)

I seek a reduction in the amount due in annual rates (\$959.00) for my property on the following grounds:

1. The area (4047 sq m) has a land value of \$3,500 and a capital value of \$4,500, this being the boundary fence and entrance gate.
2. The land was originally a County metal pit. It was left in a state that has rendered it virtually unproductive.
3. There is no dwelling on the property + it has no services into the property. Access by vehicle has been limited since the roadside drain was cleared + cut across the gateway.
4. When I bought this property for \$1,200 in 1989, the rates were under \$10 which I believe reflected the limitations of this land. For a property now valued at \$4,500, annual rates of \$959 seems excessive.

I trust that, given the above circumstances, the Council will agree to a considerable reduction in rates.

Yours faithfully
H. R. D. L.

Appendix 8b

Rates Account: 1344004800**Pidwell Hamish - Galpins Road**

Previous Next Transactions Change Log Payments Calculator Debt Management

Payer Name	Pidwell Hamish	Valuation No	1344004800
Postal	315 Kaitoke Road	Property No	002602
Address	RD 2	Customer	005573
	Wanganui 4572		

Customer/Property Relationships

Property Description Other Property Links

Location (GIS)	Galpins Road
Legal Description	LOT 1 DP 13328 BLK XI WHANGAEHU SD
Certificate of Title	516/128

Use	69 Utility: Vacant	Category	OV
TORAS	111000	Category	Other Vacant Land without obvious use
Tenure	Property is not leased. Owner is also occupier.	Group	
Ownership	Private: Individual	Ward	4
Rateability	Rateable	Region	8
Apportionment	Std property - Not Applicable, Not apportionment	Zone	1A

Change Dates Ratepayer:13/05/16, Maint:27/08/16

Valuations Property Database

	Current		New
Area (Hectares)	0.4047		
Land Value	3,500	Land Value	3,500
Improvements Value	1,000	Improvements Value	1,000
Capital Value	4,500	Capital Value	4,500
Nature of Improvements	FG	Nature of Improvements	FG
Current Certificate of Title	516/128		
Valuation Date	1/07/14	Valuation Date	1/07/14

Rates for Current Year - 2016/17 Next Year - 2017/18

Type	Description (Basis)	Factor	Estimated Amount \$
003	Uniform Annual General - - (SU)	1.00	645.40
004	General Rate - - (C)	4,500.00	3.20
023	Roading District (C)	4,500.00	8.90
025	Solid Waste - District (SU)	1.00	73.80
088	Wastewater - Public Good (SU)	1.00	74.30
090	Water - Public Good (SU)	1.00	125.50
235	Stormwater - Public Good (SU)	1.00	27.90

Total Rates Levied	959.00
(GST on Rates Levied)	125.09
Rates Last Year	922.20
Last Year's Final Instalment	230.50

Financial Transactions

Year To Date	\$	Ageing	\$	Rates, Penalties, Rebates	\$
Year Opening		Current Due	239.80	Last Year's Rates	922.20
Current Instalment (1)	239.80	Equals Net Balance	239.80	This Year's Rates (4% increase)	959.00
Balance (Net)	239.80	Plus Rates	719.20	Current Instalment	239.80
Clearance to Year End	959.00	Uncharged		GST on Current Instalment	31.28
		Equals Clear Balance	959.00	Discount Expiry Date	22/08/16
				Discount Expired	-24.00

No	Instalment	Penalty Date	\$	Debt Collection Data	Value
1	22/08/16	23/08/16	239.80	Debt Status	08 Curr Arrs Insuff pymnts
2	21/11/16	22/11/16	239.70		
3	20/02/17	21/02/17	239.80		
4	22/05/17	23/05/17	239.70		

History

Year	Land Value	Capital Value	Annual Rates	Postponed
2015/16	3,500	4,500	922.20	
2014/15	3,500	4,500	844.10	
2013/14	3,500	4,500	808.00	
2012/13	3,500	4,500	796.40	
2011/12	5,000	6,000	515.85	
2010/11	5,000	6,000	462.55	
2009/10	5,000	6,000	453.15	
2008/09	2,000	2,500	319.30	
2007/08	2,000	2,500	300.15	
2006/07	2,000	2,500	281.35	

Own Use Remarks, References, Alpha, and Values

Reference Field 66.No	Alpha Field 67.No	Value Field 70.No	Remarks 72.No
No	Value	No	Value
		1	896.10
		1	No Mortgage
		10	Riding: Porewa

Notes

Date	Author
16/12/2014	sherylb

Wrote 17 December

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Appendix 8c

Pidwell land on Galpins Road

Print Date: 22/09/2016
Print Time: 12:55 AM



Scale: 1:1659
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1804267.89240794,5569172.46823066
1804574.72573986,5569552.60795234

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 9a

Mr R. McNeil
CEO
Rangitikei District Council
Private Bag 1102
MARTON

RECEIVED

31 AUG 2016

To: RH
File: 1-PL-1-8
Doc: 16 0598

August 25th, 2016

Dear Sir,

Further our telephone conversation I enclose a summary of events for Lots 7/8
Parewanui Road, Scotts Ferry. re rates or building

Regards



Brian Rosenberg
128 Otaki Gorge Road
Otaki
063648677
bandprosenberg@xtra.co.nz

Scotts ferry lots 7 and 8
Parewanui Road

We purchased sections in January 2004

Before purchasing we checked council for any covenants or problems re building etc.

In february 2004 scotts ferry flooded

Result of flood the criteria changed resulting in change of plans for building

May 2005 an architect drew up plans to standard now required. 2m foundation height.

At this stage Council verbally accepted our plans.

The Regional Council had, after the flooding built a flood wall higher than the flood level which was going to protect Scotts Ferry from any further flooding, and this considerably changed the Rates structure.

Several houses were built (one relocated) after the flood with a basement level of 2m. And Some houses were lifted to a 2m floor level.

Due to own personal circumstances over the next few years we did not proceed with building and decided to sell sections.

We had potential buyers but nothing was finalised

Recently we have been in contact with Laura Jessen (see attached letter from her))

Discovered The Regional Council had recently come up with a new one plan policy which was never conveyed to us

This was the first time we heard of any change of criteria re building in Scotts Ferry
We then had further discussion with Ashleigh Gullivier of Horizons. (attached reply)

Our contention is.....

Why are we paying rates on something that is worthless
No communication to us or any Scotts Ferry residents re change or any of Scotts Ferry residents re change of status re egress of the area, or change in building consent



30 May 2016

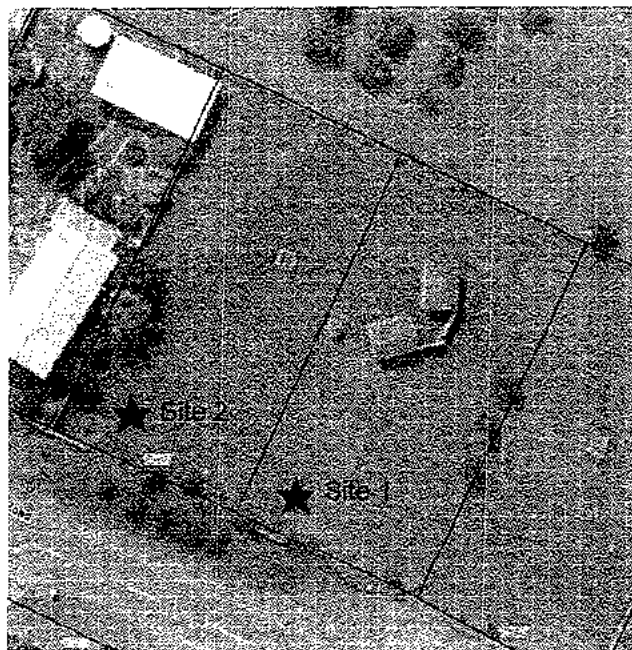
Brian Rosenberg
128 Otaki Gorge Road
RD 2
Otaki 4891

Dear Brian,

Thank you for your enquiry regarding the construction of a dwelling at either of the two sites listed below. Further to our phone conversation earlier today, I have attached the additional information as requested.

Basic Planning Information

Address: 1920 Parewanui Road, Bulls
Valuation references: 1350037616 (Site 1)
1350037618 (Site 2)
Zone: Rural (Site 1)
Residential (Site 2)
Natural Hazard Areas: Natural Hazard Area 1 (Flooding)
Natural Hazard Area 1 (Ground Shaking and Liquefaction)
Tsunami Hazard Area 2



Aerial view of the two sites

The Rangitikei District Plan 2013 lists the rules for each zone, and additional requirements for Natural Hazard Areas (which I have also attached to this email). I have provided some comments below:

Natural Hazards

The District Plan, Part B, pages 67-68 lists the rules for properties at risk from Natural Hazards. The plan states that the erection of, or placement of, or extension to, any building or structure in the Flooding 1 Area requires a resource consent (as a restricted discretionary activity). The matters that the Council will consider in any resource consent are listed on page 68 of the plan (attached). These include:

- a) Avoidance or mitigation of natural hazards;
- b) The adequacy of avoidance or mitigation measure to address natural hazards;
- c) The functioning of flood ways
- d) The consequential effects of avoiding or mitigating hazards including, but not limited to, effects on landscape and natural character, visual amenity, urban design, and the displacement of floodwaters onto other properties;
- e) The risk of failure of the proposed mitigation measures;
- f) Any potential to exacerbate a natural hazard caused either directly or indirectly by the activity;
- g) Design, scale, location and construction; minimum floor levels;
- h) Prevention of any more than minor adverse effects on the effectiveness of existing flood hazard avoidance or mitigation measures, including works and structures within river and drainage schemes, natural landforms that protect against inundation, and overland stormwater flow paths;
- i) Avoidance or mitigation of adverse effects on existing structures and activities.

While, Rangitikei District Council has authority over the property development rules, these rules must be consistent with the One Plan. Horizons Regional Council has expertise in flooding matters, therefore, for any development within a mapped flood area we consult with them. Advice received on this property from Horizons is attached. As I explained in our phone conversation, Horizons would be unlikely to support any new development at the site, due to the significant flooding hazard on the site.

The decision, however, lies with Rangitikei District Council on whether or not to grant or decline such a resource consent. You would need to provide suitable justification for the application in relation to the restricted discretionary matters outlined above. Without support for the proposed dwelling from Horizons Regional Council, this would most likely require an expert assessment of the flooding hazard.

In addition, please note the rules related to each property which a proposed dwelling would need to comply with.

Rural Zone (Applicable to Site 1)

Please find attached the rules for the Rural Zone. Please note in particular the rules relating to building setback, dwelling separation, and relocated dwellings. Due to the size and shape of this site, it would be unlikely that the site could accommodate a dwelling while complying with the Rural Zone rules. In this case, a resource consent would be required for the construction of any new or relocated dwelling, regardless of the flooding hazard.

This section also lists, as permitted activities, the activities for that zone that can be done as of right (without a resource consent), and the standards that each activity must meet, provided that they also meet any other applicable rules of the District Plan.

Residential Zone (Applicable to Site 2)

Please find attached the rules for the Residential Zone. Please note in particular the rules relating to daylight setback, building setbacks, maximum building coverage, site area, outdoor space, and relocated dwellings.

This section also lists as permitted activities the activities for that zone that can be done as of right (without a resource consent), and the standards that each activity must meet, provided that they also meet any other applicable rules of the District Plan.

Applying for a resource consent

Because of the serious flooding risk to the site, a resource consent application would need strong justification of how the potential risks can be mitigated in accordance with the matters of discretion. If you decide to move ahead with plans to build, I would recommend discussions with a suitably qualified expert on the likelihood of being able to mitigate such a risk. Engaging a consultant planner to assist you in applying for a resource consent may also help you through the process.

I have also attached some information regarding the resource management processes and applying for a resource consent.

I would be happy to further discuss any issues, or the resource consent process with you. I work part-time in my planning role on Mondays and Wednesdays and can be contacted directly on 027 809 8457 or laura.jessen@rangitikei.govt.nz.

Kind regards

A handwritten signature in black ink, appearing to read 'Laura Jessen', with a stylized flourish at the end.

Laura Jessen
Planner

*Horizons
District Council*

Laura Jessen

Consents

From: Ashleigh Gulliver
Sent: Thursday, 26 May 2016 1:16 p.m.
To: Laura Jessen
Subject: Horizons Flood Information - Lot 7 DP 29104 Parewanui Road, Scotts Ferry
Attachments: Image0121.jpg

Hi Laura,

Horizons has previously provided flood risk advice for Lot 7 DP 29104 in October 2015 to a prospective purchaser. Please find this information below:

Thank you for your request for flood information and floor levels at a property on Parewanui Road, Scotts Ferry (Lot 7 DP 29104).

The Rangitikei River is to the south of the property. Please find below a summary of various flood events that have affected Scotts Ferry:

2004 Flood Event

In 2004 Scotts Ferry was seriously flooded from a stopbank breaching upstream of the township, with a large number of dwellings being affected. I have attached a aerial photo of the village to this email. That flood event was not a result of direct outflows from the Rangitikei River or water overtopping the Rangitikei River Stop banks at Scotts Ferry but was a result of water coming from an overland flow. However, had there not been a breach opposite a sand hill at Tangimoana, then levels would have been around 0.25 metres higher in the Rangitikei River at this point. The levels would then have been close to overtopping into Scotts Ferry. This flood was of 2.5% AEP (1 in 40 year).

Since 2004, those stopbanks have been strengthened and upgraded so that they are expected to carry the 1 in 100 year flood without breaching (1% AEP) – though there is always a small residual risk with any stopbank system, albeit very low. (Furthermore, a stopbank breach at different locations can result in differing inundation times and extents). The new ring bank at the entrance to the village to help alleviate the overland issues, which provide some additional flood protection. Therefore the risk of a repeat of the 2004 flooding due to stopbank breaching is very low.

While the stopbanks do provide some protection, stormwater can build up inside the village as it can't get out when the river is high. Another issue for that area is that in overdesign flood events there are two likely areas where the stopbanks may breach/overtop which may result in water flowing outside of the stopbanks and down into the village where it can't escape as the village area acts like a basin and contains the water.

The neighbouring dwelling to the west of this lot was included in the list of properties within the Rangitikei District that flooded in the February 2004 flood. However, the information does not give an indication as the extent or depth of the flooding. You may wish to check with the Rangitikei District Council for any additional information they may hold from this event.

One Plan Policy 9-2 generally discourages new habitable buildings or major extensions to existing habitable buildings from being constructed in areas that are likely to be inundated during a 1 in 200 year flood event, unless the flood risk can be appropriately mitigated. Flood hazard mitigation includes having both a finished floor level that includes reasonable freeboard above the 200 year flood surface, and ensuring that there is safe access and egress during a 1 in 200 year flood event. Sufficient freeboard above the 1 in 200 year flood surface has been calculated as requiring a minimum raised floor level of 4.4m (Wellington City Datum). Given the water depths, the safe access and egress provisions, Horizons is not supportive of any new development in the area as this increases the number of people

and dwellings to the flood risk. New buildings would also be contrary to Horizons One Plan policy which uses the 200 year flood standard for development in floodable areas and advocates for avoidance of the flood hazard. The aim of the stopbank is to provide some protection to what is already established in the village and not as a catalyst to allow further development.

2010 September Flood Event

In our records we also have some photos from Scotts Ferry after a flood event in September 2010. I have attached an image of the vacant lot that gives a bit of an indication of the water depths. This water is not a result of a stopbank over topping or breaching, this is a result of stormwater water ponding within the village and unable to escape.

2013 October

On 15 October 2013 the Rangitikei River experienced a 4.5% AEP (1 in 22 year) flood with no overflows into the town.

Thus currently we would expect there to be little freeboard in the 2.5% AEP (1 in 40 year) flood, meaning that some overflows could occur.

This is the situation until the Rangitikei River Parewanui Stopbank upgraded in around 3 years time. This is part of the Rangitikei River progressive upgrade programme that Horizons Regional Council committed to post-2004.

The upgraded stopbank will be to the 1% AEP (1 in 100 year) with 600mm freeboard and provision for aggradation of the river over 25 years.

In summary, based on our information and in accordance with Policy 9-2 of the One Plan, Horizons would not support any new development as it is unlikely to meet criteria regarding safe access and egress. The property is currently subject to risk in a 1 in 40 year flood event unmitigated, and One Plan Policy requires new habitable buildings to have protection from the 1 in 200 year flood event.

Please note Horizons role is only to provide the District Council, as the Building Consent Authority, with flood hazard information and any floor level recommendations that will assist them in their decision making and to provide advice on any resource consents that may be required from Horizons. The final decision on any consent application lies with the Rangitikei District Council.

Kind regards,

Ashleigh Gulliver | Coordinator District Advice
Regional Services & Information

Horizons Regional Council | Private Bag 11025, Palmerston North

Exclusion of Liability Arising from Supply of Information

Horizons Regional Council endeavours to provide useful and accurate information. Horizons Regional Council shall not, however be liable whether in contract, tort, equity or otherwise, for any loss or damage of any type (including consequential losses) arising directly or indirectly from the inadequacy, inaccuracy or any other deficiency in information supplied irrespective of the cause. Use of information supplied is entirely at the risk of the recipient and shall be deemed to be acceptance of this liability exclusion.

Horizons Regional Council | 24 hr freephone 0508 800 800 | www.horizons.govt.nz

T twitter.com/horizonsro | FB facebook.com/horizonsregionalcouncil

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Calendar

100

[Empty]

[Edit]

Archive

Wednesday, 10 August, 2016 2:23 PM

To: "bandprosenberg@xtra.co.nz" <bandprosenberg@xtra.co.nz>

Full Headers Printable Map

Good afternoon Brian and Pam.

Thank you for meeting with both myself and Horizons Manager Investigations and Design, Peter Blackwood in early July in regards to your properties within the Scotts Ferry Village.

As discussed at our meeting, we agreed to take this request to Horizons internal Hazard Mapping Group, which held a meeting on the 28 July 2016.

Our recommendation for any development on this property must be aligned to, and consistent with our One Plan Policy. Horizons discourages new occupied structures in areas at risk of inundation, unless the flood risk can be mitigated. Therefore, development is discouraged unless both floor level and access/egress mitigation can be achieved. Your plans show that the necessary elevated floor level can be achieved, however the safe egress/access issue remains unresolved. You would need to demonstrate to us how egress and safe wading depths to and from the structure would be achieved – (i.e. whether this is some form of designed egress), and would likely need to include a well prepared plan for the process of evacuation in a flood event/emergency.

While this is our recommendation aligned to our Policy, and what would be required to address our concerns, the final decision will lie with the Rangitikei District Council as the Building Consent Authority.

Kind regards,

Asheigh Gulliver | Coordinator District Advice
Regional Services & Information
T +64 6 952 2800

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Appendix 9b

Rates Account: 1350037616

Rosenberg Brian John and Rosenberg Pamela Lorraine - Parewanui Road

Previous Next Transactions Change Log Payments Calculator Diary

Payer Names	Rosenberg Brian John	Valuation No	1350037616
	Rosenberg Pamela Lorraine	Old Valuation No	1350037615
Other Payer	Walsh Margaret	Property No	009903
Postal Address	128 Otaki Gorge Road	Customer	007216
	RD 2	Customer 2	017358
	Otaki 5582	Sale Date	30/01/04
Trade Name	Rosenberg Family Trust	Sale Price	\$30,000
Old Owner	Ransom Jj & Ek & Price Cr	Report Type 2	Y
Customer/Property Relationships			
Reorder Ratepayers and Owners			

Property Description Other Property Links

Location (GIS)	Parewanui Road		
Legal Description	LOT 8 DP 29104 BLK I SANDY SD		
Division of	1350037604	Journal Xfer	
Certificate of Title	5D/825		
Use	99 Residential: Vacant	Category	RV
TORAS	111000	Category Group	Residential Vacant Land for Normal Residential
Tenure	Property is not leased. Owner is also occupier.	Ward	3
Ownership	Private: Individual	Region	8
Rateability	Rateable	Zone	OX
Apportionment	Std property - Not Applicable, Not apportionment		
Change Dates	Created:15/04/03, Ratepayer:26/01/09, Location:29/09/05, Maint:13/05/16		
Change Reason:	Correction as per Qv	Change Source	TLA

Valuations Property Database

	Current		New
Area (Hectares)	0.0809		
Land Value	42,000	Land Value	42,000
Improvements Value			
Capital Value	42,000	Capital Value	42,000
Nature of Improvements	OI		
Current Certificate of Title	5D/825		
Valuation Date	1/07/14	Valuation Date	1/07/14

Rates for Current Year - 2016/17 Next Year - 2017/18

Type	Description (Basis)	Factor	Estimated Amount \$
004	General Rate - - (C)	42,000.00	29.80
023	Roading District (C)	42,000.00	82.70
	Total Rates Levied		112.50
	(GST on Rates Levied)		14.67
	Rates Last Year		111.50
	Last Year's Final Instalment		27.80

Financial Transactions

Year To Date	\$	Ageing	\$	Rates, Penalties, Rebates	\$
Year Opening		Equals Net Balance		Last Year's Rates	111.50
Current Instalment (1)	28.10	Plus Rates Uncharged	84.40	This Year's Rates (1% Increase)	112.50
YTD Cash + Other	-28.10	Equals Clear Balance	84.40	Current Instalment	28.10
Balance (Net)				GST on Current Instalment	3.67
Clearance to Year End	84.40			Discount Expiry Date	22/08/16
				Discount Expired	-2.80

No	Instalment	Penalty Date	\$
1	22/08/16	23/08/16	28.10
2	21/11/16	22/11/16	28.10
3	20/02/17	21/02/17	28.20
4	22/05/17	23/05/17	28.10

History

Year	Land Value	Capital Value	Annual Rates	Postponed
2015/16	42,000	42,000	111.50	
2014/15	42,000	42,000	121.80	
2013/14	42,000	42,000	118.20	
2012/13	42,000	42,000	115.70	
2011/12	56,000	56,000	149.60	
2010/11	56,000	56,000	160.85	
2009/10	56,000	56,000	152.40	
2008/09	36,000	36,000	118.50	
2007/08	36,000	36,000	112.00	
2006/07	36,000	36,000	76.95	

Old Legal Description

Date 16/07/03 LOTS 3-5 DP 29104 BLK I SANDY SD

Own Use Remarks, References, Alpha, Values & Report Types

Reference Field 66.No	Alpha Field 67.No	Value Field 70.No	Report Type 71.No	Remarks 72.No
No	Value	No	Value	No
		1	111.30	2
			Y	10
				Riding: Rangitoto

Notes

Date Author

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Rates Account: 1350037618

Rosenberg Brian John and Rosenberg Pamela Lorraine - Parewanui Road

Previous Next Transactions Change Log Payments Calculator Diary

Payer Names	Rosenberg Brian John	Valuation No	1350037618
	Rosenberg Pamela Lorraine	Old Valuation No	1350037605
Other Payer	Walsh Margaret	Property No	009905
Postal Address	128 Otaki Gorge Road	Customer	007216
	RD 2	Customer 2	017358
	Otaki 5582	Sale Date	13/05/05
Trade Name	Rosenberg Family Trust	Sale Price	\$32,000
Old Owner	Husband Bb	Report Type 2	Y
Customer/Property Relationships			
Reorder Ratepayers and Owners			

Property Description Other Property Links

Location (GIS)	Parewanui Road		
Legal Description	LOT 7 DP 29104 BLK I SANDY SD		
Division of	1350037605	Journal Xfer	
Certificate of Title	SD/824		
Use	99 Residential: Vacant	Category	RV
TORAS	111000	Category Group	Residential Vacant Land for Normal Residential
Tenure	Property is not leased. Owner is also occupier.	Ward	3
Ownership	Private: Individual	Region	8
Rateability	Rateable	Zone	1A
Apportionment	Std property - Not Applicable, Not apportionment		
Change Dates	Created:15/04/03, Ratepayer:26/01/09, Location:29/09/05, Maint:13/05/16		
Change Reason	Objection Review Decision Issued.		
Change Source	OBJ		

Valuations Property Database

	Current		New
Area (Hectares)	0.0809		
Land Value	42,000	Land Value	42,000
Improvements Value			
Capital Value	42,000	Capital Value	42,000
Nature of Improvements	OI		
Current Certificate of Title	SD/824		
Valuation Date	1/07/14	Valuation Date	1/07/14

Rates for Current Year - 2016/17 Next Year - 2017/18

Type	Description (Basis)	Factor	Estimated Amount \$
003	Uniform Annual General -- (SU)	1.00	645.40
004	General Rate -- (C)	42,000.00	29.80
023	Roading District (C)	42,000.00	82.70
025	Solid Waste - District (SU)	1.00	73.80
088	Wastewater - Public Good (SU)	1.00	74.30
090	Water - Public Good (SU)	1.00	125.50
235	Stormwater - Public Good (SU)	1.00	27.90
	Total Rates Levied		1,059.40
	(GST on Rates Levied)		138.18
	Rates Last Year		1,021.80
	Last Year's Final Instalment		255.40

Financial Transactions

Year To Date	\$	Ageing	\$	Rates, Penalties, Rebates	\$
Year Opening		Equals Net Balance		Last Year's Rates	1,021.80
Current Instalment (1)	264.90	Plus Rates Uncharged	794.50	This Year's Rates (4% increase)	1,059.40
YTD Cash + Other	-264.90	Equals Clear Balance	794.50	Current Instalment	264.90
Balance (Net)				GST on Current Instalment	34.55
Clearance to Year End	794.50			Discount Expiry Date	22/08/16
				Discount Expired	-26.50

No	Instalment	Penalty Date	\$	Direct Credit Details	Value	Debt Collection Date	Value
1	22/08/16	23/08/16	264.90	Payment Period	Tele/Internet		
2	21/11/16	22/11/16	264.80	Last D/C Payment Date		19/08/16	
3	20/02/17	21/02/17	264.90	Pr-Rated This Month \$		94.75	
4	22/05/17	23/05/17	264.80				

History

Year	Land Value	Capital Value	Annual Rates	Postponed
2015/16	42,000	42,000	1,021.80	
2014/15	42,000	42,000	952.90	
2013/14	42,000	42,000	913.55	
2012/13	42,000	42,000	899.70	
2011/12	56,000	56,000	652.55	
2010/11	56,000	56,000	610.60	
2009/10	56,000	56,000	593.70	
2008/09	36,000	36,000	431.90	
2007/08	36,000	36,000	406.60	
2006/07	36,000	36,000	352.95	

Old Legal Description

Date 16/07/03 LOTS 6 7 DP 29104 BLK 1 SANDY SD

Own Use Remarks, References, Alpha, Values & Report Types

Reference Field 66.No	Alpha Field 67.No	Value Field 70.No	Report Type 71.No	Remarks 72.No
No	Value	No	Value	No
		1	995.50	2
			Y	10
				Riding: Rangitoto

Notes

Date Author

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Appendix 10

Friends Of Mt Stewart

C/o Matthew Thomas
P. O. Box 181
TAIHAPE 4742

19th September 2016

Mr Ross McNeil,
Chief Executive,
Rangitikei District Council,
Private Bag 1102,
MARTON 4741.

ross.mcneil@rangitikei.govt.nz

Dear Ross,

Application – Waiver of RDC Internal Resource Consent fees **New Mt Stewart Reserve Lookout Platform**

We are applying to RDC to consider waiving internal resource consent fees for the upcoming build of the new Lookout Platform on Mt Stewart Reserve Taihape.

As you are possibly aware, the current Lookout Platform is situated on council owned land in Taihape's Mt Stewart Reserve. Friends of Mt Stewart are working with Rotary Taihape to build a new Lookout Platform, as the current Platform was condemned by engineers after the 2013 fire.

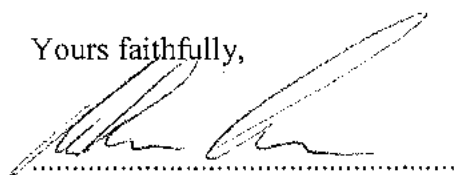
Friends of Mt Stewart Society are a not for profit group that carryout work on the reserve. The Lookout was originally built in 1981 and is a ten minute walk from the famous Gumboot exhibit on State Highway 1 in Taihape. The Lookout provides panoramic views of the Township, Countryside, Ruahine Rangers and Mount Ruapehu. The Reserve is well known for its scenic and educational walk through its native bush. Some native trees are estimated to be 500 – 800 years old. There are educational blogs throughout the Reserve illustrating the different varieties of native trees for those that are interested in the natural flora and fauna of the area. Members of the Society plant trees, repair fences, control weeds and pests, and provide materials, which has improved the Reserve's visitor experience. Attached are relevant photos.

The Society is currently fundraising and we hope to be ready to build the Platform in autumn 2017. Waivering internal resource consent fees would considerably help the Society lower the costs of this project and improve an RDC asset for the community's benefit.

If you require any further information or explanations please do not hesitate to contact me.

Any consideration would be appreciated. We look forward to your reply in due course.

Yours faithfully,



MATTHEW THOMAS Chartered Accountant
FUNDRAISING ORGANISER

GENERAL NOTES:

1. All dimensions in mm unless stated otherwise.
2. Read in conjunction with relevant drawings.
3. Consult drawings and on-site before commencing fabrication. If in doubt, please ask designer.

ABBREVIATIONS:

AF	Assemble from	MS	Mild Steel
ALT	Alternate	HA	Hot dip galvanized
APPROX	Approximate	NS	Normal time
BB	Bottom	RF	Reinforced concrete
CM	Center	MF	Medium
CAR	Center to center	NH	Normal height
CNC	Center to center	GA	General
CIS	Center to center	GD	General diameter
CU	Construction Unit	PC	Precast concrete
CL	Centerline	FFC	Parallel flange channel
COS	Center on site	PL	Plate
CP	Centrally placed	R	Rebar
CBS	Center	RC	Reinforced concrete
D	Deflected bar Grade 500	REBAR	Reinforcement
LHA	Unreinforced bar Grade 500	RE	Rebar
DOS	Dimension on site	RHS	Rectangular hollow section
EP	End plate	RL	Reinforced
EPAC	End plate of axial	RSA	Reinforced steel
LA	Lead angle	RSC	Reinforced steel channel
ES	End face	SIS	Stainless steel
EP	End face	SO	Stainless steel
FFL	Finished floor level	SSG	Stainless steel
FL	Flat	TH	Thin plate
FRS	Free standing frame	TH	Thin plate
FW	Flat weld	UA	Universal angle
FWAK	Flat weld all round	UB	Universal beam
RL	Reinforced	UC	Universal column
HD EQL	Hot dip galvanized	UD	Universal duct
HD	Hot dip galvanized	VER	Vertical
HD GALV	Hot dip galvanized	VB	Vertical beam
HL	Hot dip galvanized	VC	Vertical column
HLS	Horizontal		
HD	Hot dip galvanized		
HL	Horizontal		
HAA	Horizontal		
HIN	Horizontal		

PRECAST CONCRETE WORK NOTES:

1. Design conforms to NZS 3101 and NZS 3102.
2. All concrete work to be carried out in accordance with NZS 3101 Specification for Concrete Construction (Min strength 40MPa).
3. Reinforcing bars shall comply with AS/NZS 4671.
 - P = round Grade 500 steel
 - HR = round Grade 500 steel
 - HD = deformed Grade 500 steel
4. Provide all reinforcement showing maximum and minimum
 - position and spacing of reinforcement
 - position and layout of wall, column and beam reinforcement
 - details of plate, edge
 - layout of bars to be reinforcement
 - form standards for each fresh specified concrete compressive strength at time of casting
5. Provide a bond bar statement from a suitably qualified person for
 - lifting and any additional reinforcement for
 - construction and erection loading
 - concrete compressive strength at time of lifting
6. Typicality of 150mm bars shall be provided with 100mm spacing and 100mm diameter.
7. Place 100mm bars in all openings.
8. All faces of precast panels shall be finished to a standard of 20mm.

STRUCTURAL STEELWORK NOTES:

1. Design conforms to NZS 3404.
2. Fabrication and erection to be done in accordance with NZS 3404 Chapters 14 and 15.
3. Material unless noted otherwise to be
 - Grade 300 ULS, LPS, PPS, angles and plates
 - Grade 350/425/500 RHS, CHS every 10mm
4. All work to be done in accordance with AS 1217.
5. Category C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z, AA, AB, AC, AD, AE, AF, AG, AH, AI, AJ, AK, AL, AM, AN, AO, AP, AQ, AR, AS, AT, AU, AV, AW, AX, AY, AZ, BA, BB, BC, BD, BE, BF, BG, BH, BI, BJ, BK, BL, BM, BN, BO, BP, BQ, BR, BS, BT, BU, BV, BW, BX, BY, BZ, CA, CB, CC, CD, CE, CF, CG, CH, CI, CJ, CK, CL, CM, CN, CO, CP, CQ, CR, CS, CT, CU, CV, CW, CX, CY, CZ, DA, DB, DC, DD, DE, DF, DG, DH, DI, DJ, DK, DL, DM, DN, DO, DP, DQ, DR, DS, DT, DU, DV, DW, DX, DY, DZ, EA, EB, EC, ED, EE, EF, EG, EH, EI, EJ, EK, EL, EM, EN, EO, EP, EQ, ER, ES, ET, EU, EV, EW, EX, EY, EZ, FA, FB, FC, FD, FE, FF, FG, FH, FI, FJ, FK, FL, FM, FN, FO, FP, FQ, FR, FS, FT, FU, FV, FW, FX, FY, FZ, GA, GB, GC, GD, GE, GF, GG, GH, GI, GJ, GK, GL, GM, GN, GO, GP, GQ, GR, GS, GT, GU, GV, GW, GX, GY, GZ, HA, HB, HC, HD, HE, HF, HG, HH, HI, HJ, HK, HL, HM, HN, HO, HP, HQ, HR, HS, HT, HU, HV, HW, HX, HY, HZ, IA, IB, IC, ID, IE, IF, IG, IH, II, IJ, IK, IL, IM, IN, IO, IP, IQ, IR, IS, IT, IU, IV, IW, IX, IY, IZ, JA, JB, JC, JD, JE, JF, JG, JH, JI, JJ, JK, JL, JM, JN, JO, JP, JQ, JR, JS, JT, JU, JV, JW, JX, JY, JZ, KA, KB, KC, KD, KE, KF, KG, KH, KI, KJ, KK, KL, KM, KN, KO, KP, KQ, KR, KS, KT, KU, KV, KW, KX, KY, KZ, LA, LB, LC, LD, LE, LF, LG, LH, LI, LJ, LK, LL, LM, LN, LO, LP, LQ, LR, LS, LT, LU, LV, LW, LX, LY, LZ, MA, MB, MC, MD, ME, MF, MG, MH, MI, MJ, MK, ML, MM, MN, MO, MP, MQ, MR, MS, MT, MU, MV, MW, MX, MY, MZ, NA, NB, NC, ND, NE, NF, NG, NH, NI, NJ, NK, NL, NM, NN, NO, NP, NQ, NR, NS, NT, NU, NV, NW, NX, NY, NZ, OA, OB, OC, OD, OE, OF, OG, OH, OI, OJ, OK, OL, OM, ON, OO, OP, OQ, OR, OS, OT, OU, OV, OW, OX, OY, OZ, PA, PB, PC, PD, PE, PF, PG, PH, PI, PJ, PK, PL, PM, PN, PO, PP, PQ, PR, PS, PT, PU, PV, PW, PX, PY, PZ, QA, QB, QC, QD, QE, QF, QG, QH, QI, QJ, QK, QL, QM, QN, QO, QP, QQ, QR, QS, QT, QU, QV, QW, QX, QY, QZ, RA, RB, RC, RD, RE, RF, RG, RH, RI, RJ, RK, RL, RM, RN, RO, RP, RQ, RR, RS, RT, RU, RV, RW, RX, RY, RZ, SA, SB, SC, SD, SE, SF, SG, SH, SI, SJ, SK, SL, SM, SN, SO, SP, SQ, SR, SS, ST, SU, SV, SW, SX, SY, SZ, TA, TB, TC, TD, TE, TF, TG, TH, TI, TJ, TK, TL, TM, TN, TO, TP, TQ, TR, TS, TT, TU, TV, TW, TX, TY, TZ, UA, UB, UC, UD, UE, UF, UG, UH, UI, UJ, UK, UL, UM, UN, UO, UP, UQ, UR, US, UT, UY, UZ, VA, VB, VC, VD, VE, VF, VG, VH, VI, VJ, VK, VL, VM, VN, VO, VP, VQ, VR, VS, VT, VY, VZ, WA, WB, WC, WD, WE, WF, WG, WH, WI, WJ, WK, WL, WM, WN, WO, WP, WQ, WR, WS, WT, WY, WZ, XA, XB, XC, XD, XE, XF, XG, XH, XI, XJ, XK, XL, XM, XN, XO, XP, XQ, XR, XS, XT, XU, XV, XW, XX, XY, XZ, YA, YB, YC, YD, YE, YF, YG, YH, YI, YJ, YK, YL, YM, YN, YO, YP, YQ, YR, YS, YT, YU, YV, YW, YX, YZ, ZA, ZB, ZC, ZD, ZE, ZF, ZG, ZH, ZI, ZJ, ZK, ZL, ZM, ZN, ZO, ZP, ZQ, ZR, ZS, ZT, ZU, ZV, ZW, ZX, ZY, ZZ.

TIMBER NOTES:

1. Timber to be treated in accordance with AS 1604.
2. Fixing 50x100 unless noted otherwise.
3. All timbers to be Grade 100 Stress-graded U.N.O.

CONCRETE WORK NOTES:

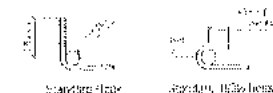
1. Design conforms to NZS 3101.
2. All concrete work to be carried out in accordance with NZS 3101 Specification for Concrete Construction (Min strength 40MPa).
3. Reinforcing bars shall comply with AS/NZS 4671.
 - P = round Grade 500 steel
 - HR = round Grade 500 steel
 - HD = deformed Grade 500 steel
4. Provide all reinforcement showing maximum and minimum
 - position and spacing of reinforcement
 - position and layout of wall, column and beam reinforcement
 - details of plate, edge
 - layout of bars to be reinforcement
 - form standards for each fresh specified concrete compressive strength at time of casting
5. Provide a bond bar statement from a suitably qualified person for
 - lifting and any additional reinforcement for
 - construction and erection loading
 - concrete compressive strength at time of lifting
6. Typicality of 150mm bars shall be provided with 100mm spacing and 100mm diameter.
7. Place 100mm bars in all openings.
8. All faces of precast panels shall be finished to a standard of 20mm.

Reinforcement	Grade 500 deformed	Grade 500 deformed
10mm	10mm	10mm
12mm	12mm	12mm
16mm	16mm	16mm
20mm	20mm	20mm
25mm	25mm	25mm
32mm	32mm	32mm

1. Reinforcement to be placed in accordance with AS 1217.

BENDING OF REINFORCEMENT:

1. Bends to be made in accordance with AS 1217.



Bar Diameter	Bar Diameter	Minimum Bend Diameter
6 to 10	6 to 10	5 Bar diameters
12 to 16	12 to 16	6 Bar diameters

2. Bends to be made in accordance with AS 1217.

Reinforcement to be placed in accordance with AS 1217.

Bar Diameter	Bar Diameter	Minimum Bend Diameter
6 to 10	6 to 10	5 Bar diameters
12 to 16	12 to 16	6 Bar diameters

Reinforcement to be placed in accordance with AS 1217.

3. Reinforcement to be placed in accordance with AS 1217.

*** Read these notes in conjunction with drawings & specifications



Level 121 Arden Street, Auckland, New Zealand
Phone: 09 444 4444 | Email: david@smartconsulting.co.nz
www.smartconsulting.co.nz

General Notes

General Notes

Mr Stewart Lockhart
Yatke

10/12/2014
10/12/2014
10/12/2014

10/12/2014
10/12/2014
10/12/2014

Project:

Mt Stewart Lookout Taihape

Client:

Taihape Rotary Club

Mt Stewart Lookout

General

Sheet G1 General Notes

Structural

Sheet S1 Lookout Tower Plan
Sheet S2 Elevation A
Sheet S3 Elevation B
Sheet S4 Elevation C
Sheet S5 Details & Sections
Sheet S6 Details & Sections
Sheet S7 Details & Sections
Sheet S8 Details & Sections

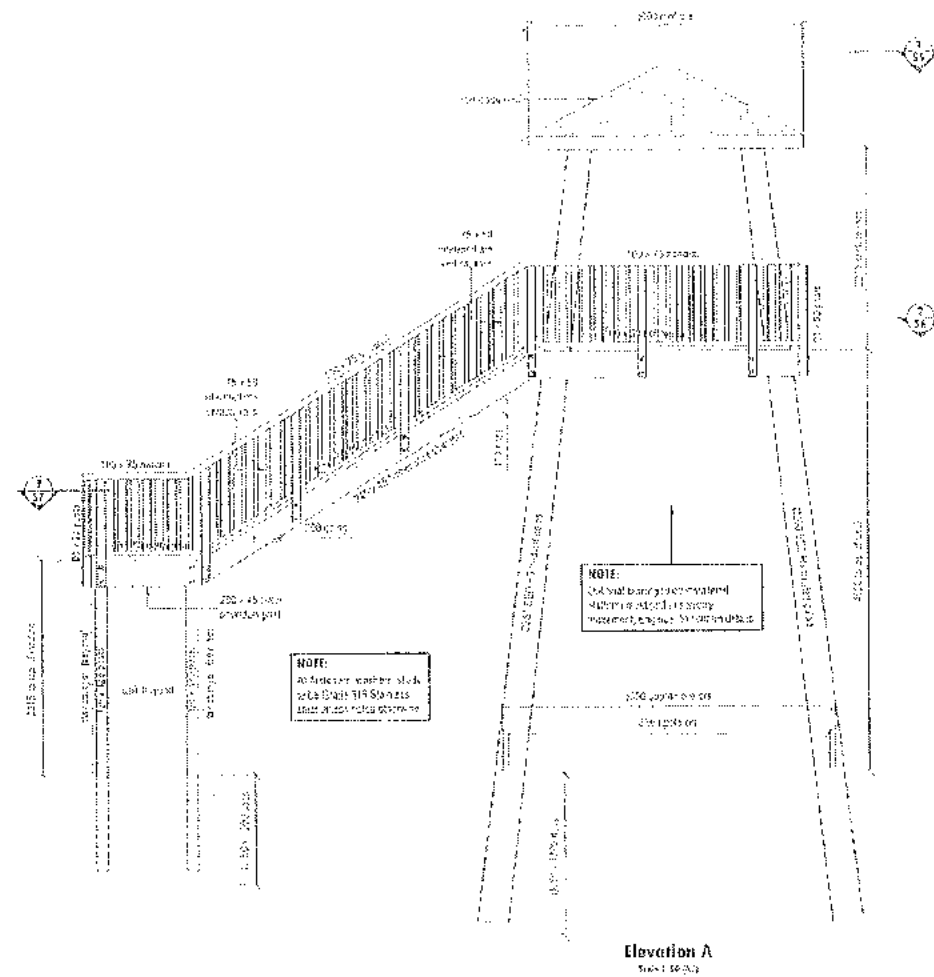
Date: 14.05.15



Project: Mt Stewart Lookout - Taihape
Drawn: 14.05.15
Checked: 14.05.15
Designed: 14.05.15

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A3 General Drawing

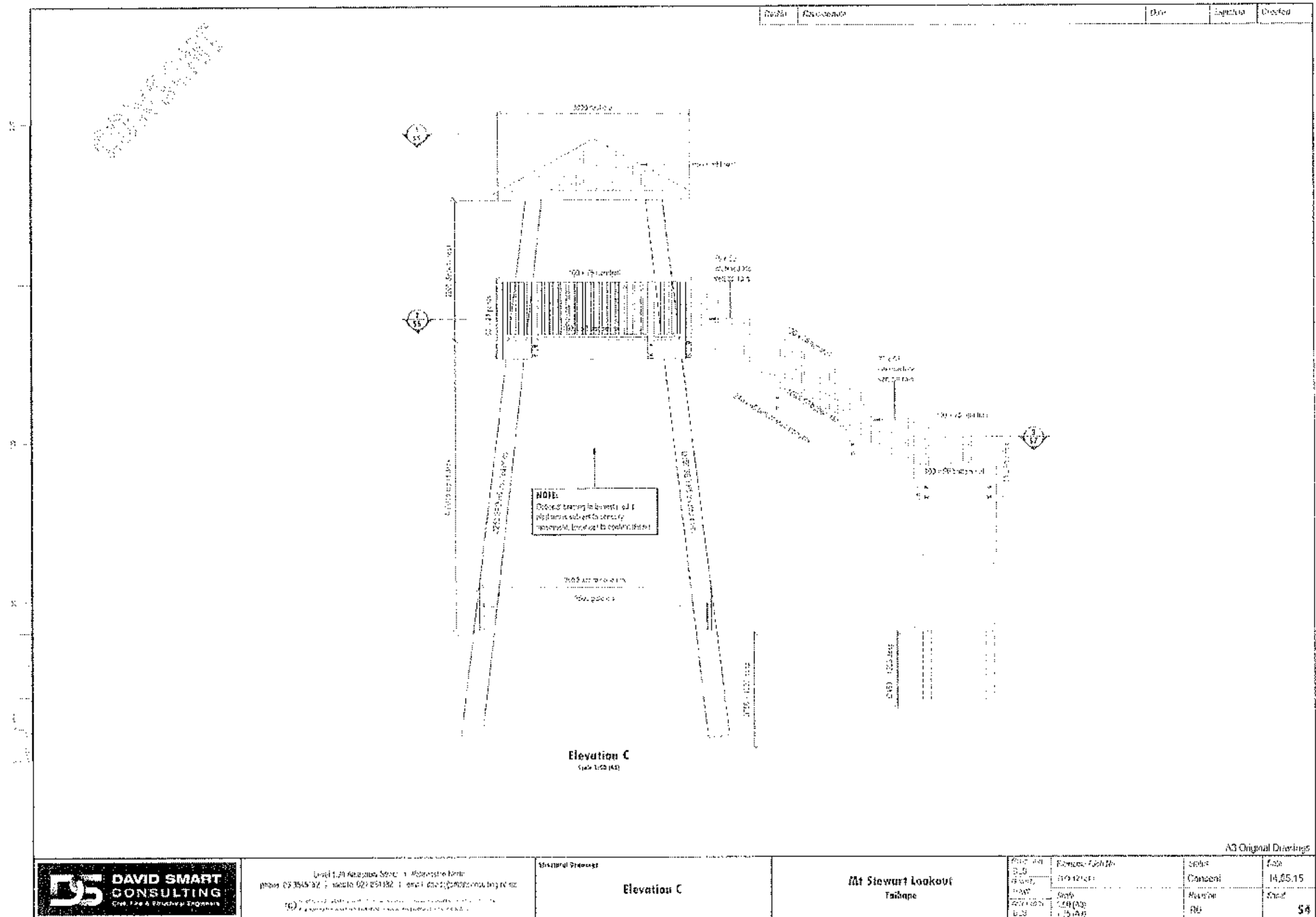


HOPE:
 An American woman who
 will fight for the rights
 of all people who are
 being persecuted.

NOTE:
 1. A valid bearing point is required
 2. A bearing point is a survey
 measurement, not a survey point



Lookout Tower Plan View
Scale 1:22,000



AS Original Drawings

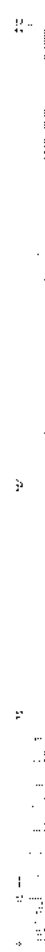


Level 1, 20 Adelaide Street, Adelaide, South Australia
 Phone: 08 3545 3322 | Fax: 08 3545 3322 | Email: david@smartconsulting.com.au
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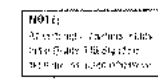
Elevation C

Mt Stewart Lookout Tailrace

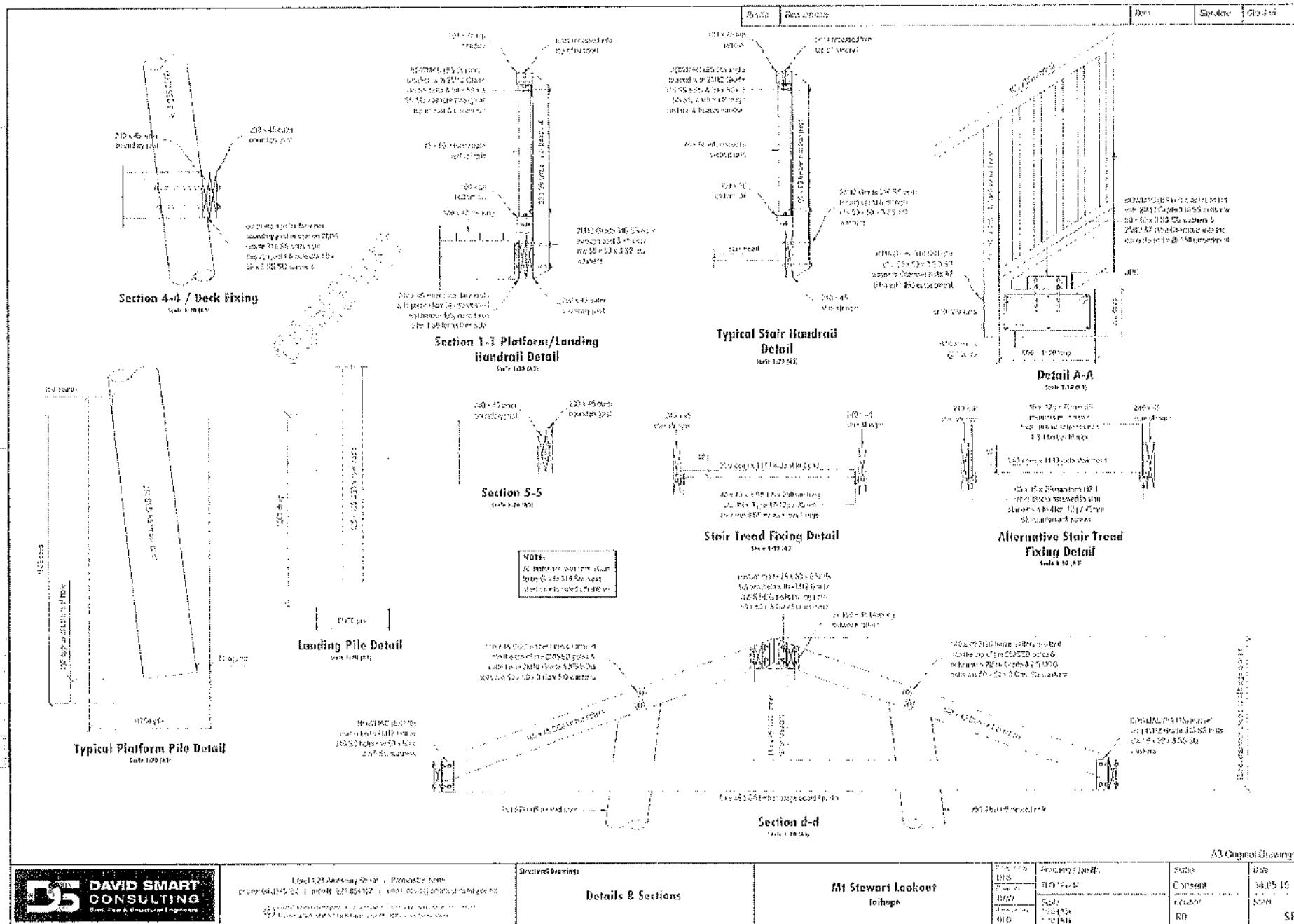
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Revised: [Name]	Scale: 1:100 (AS)	Rev: [Name]	
Drawn: [Name]	Scale: 1:100 (AS)	Rev: [Name]	



Elevation B



1.2.2. 大)



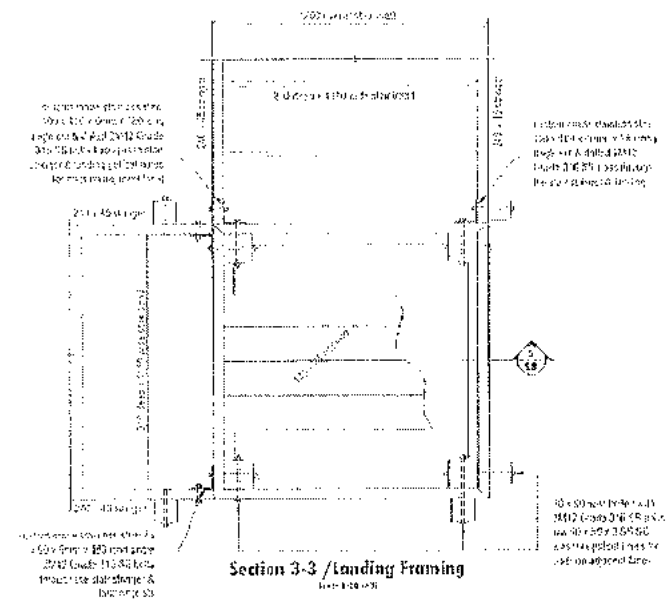
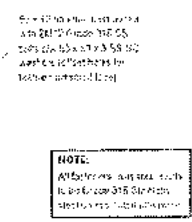
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Details & Sections

At Stewart Lookout
Inhouse

Project: 11111111
Date: 11/11/11
Scale: 1/8" = 1'-0"

Drawn: 11111111
Checked: 11111111
Date: 11/11/11



Appendix 11

Service Request Breakdown for August 2016 - First Response

Service Requests	Compliance					
Department	Current	Overdue	Responded in time	Responded late	Responded in time	Grand Total
Animal Control		1	80	18		99
Animal Control Bylaw matter			2			2
Animal welfare			3	1		4
Attacks on animal			1	1		2
Attacks on humans			1	1		2
Barking dog			15	2		17
Dog Property Inspection (for Good Owner status)		1	3	6		10
Found dog			5	1		6
Lost animal			9	1		10
Microchip dog			1	1		2
Property Investigation - animal control problem			2			2
Rushing at human			3			3
Wandering stock			11	4		15
Wandering/stray dog			24			24
Building Control		2	1			3
Dangerous or unsanitary building		1	1			2
Property inspection		1				1
Cemeteries			1			1
Water leak - cemeteries only			1			1
Council Housing/Property		5	20	6		31
Council housing/property maintenance		5	20	6		31
Culverts, Drainage and Non-CBD Sumps			2			2
Maintenance (culverts/drainage)			2			2
Environmental Health		2	27			29
Abandoned vehicle			4			4
Dead animal			1			1
Dumped rubbish (within town boundary)			4			4
Hazardous substances			1			1
Livestock (not normally impounded)		1	2			3
Noise - day and night		1	15			16
Footpaths		1	2			3
Maintenance (footpaths)		1	2			3
General enquiry		2	5			7
General Enquiry		2	4			6
Vermin			1			1
Halls			3			3
Maintenance (halls)			3			3
Libraries				1		1
Maintenance (libraries)				1		1
Parks and Reserves		1	2	1		4
Empty rubbish bins - parks and reserves only				1		1
Maintenance (parks and reserves)		1	1			2
Water leak - Parks and Reserves only			1			1
Public Toilets			5			5
Maintenance (public toilets)			5			5
Road Signs			6			6
Maintenance (road signs)			6			6
Roads			16	1		17
Maintenance (roads - not potholes)			14	1		15
Maintenance (roads - potholes only)			2			2
Roadside Weeds/Vegetation/Trees		2	1	1		4
Maintenance (roadside weeds, vegetation and trees)		2	1	1		4
Stormwater			2			2
Stormwater blocked drain (non urgent)			1			1
Stormwater road surface flooding (urgent)			1			1
Street Cleaning and Litter Bins		1	1			2
CBD cleaning (gutters/sumps) - Marton		1				1
Empty rubbish bins - Hunterville/Tailhapa			1			1
Street Lighting		2	1	1	1	5
Maintenance (street lighting)		2	1	1	1	5
Wastewater			2			2
Maintenance (wastewater)			1			1
Wastewater blocked drain			1			1
Water			28	2		30
Dirty drinking water			2			2
Location of meter/toby/other utility			2			2
Low drinking water pressure (non urgent)			2			2
Replace lid (non urgent)			1	1		2
Replace lid (urgent)				1		1

Service Requests		Compliance				
Department		Current	Overdue	Responded in time	Responded late	Grand Total
Replace toby or meter				10		10
Water leak - council-owned network, not parks or cemeteries				5		5
Water leak at meter/toby				6		6
Grand Total		2	17	205	31	256

Feedback Required (Multiple Items)

Service Requests

Feedback

		In			Not able		Not	Grand
Department	After hours	Email	Person	Letter	to contact	Telephone	Provided	Total
Animal Control		1	14		1	10	5	31
Building Control							2	2
Council Housing/Property						1	1	2
Culverts, Drainage and Non-CBD Sumps			1					1
Environmental Health		1	1	1	1		3	7
General enquiry		1				1	5	7
Halls							1	1
Parks and Reserves						1	1	2
Road Signs					2		1	3
Roads		1				1	1	3
Roadside Weeds/Vegetation/Trees							1	1
Street Lighting							1	1
Wastewater							1	1
Water			3		2	3		8
Grand Total		1	3	19	1	6	18	70

Service Request Breakdown July 2016 - Resolution

Service Requests	Compliance			
Department	Completed in time	Completed late	Overdue	Grand Total
Animal Control	81	32	5	118
Animal Control Bylaw matter	1			1
Animal welfare	8	1		9
Attacks on animal		1		1
Barking dog	5			5
Dog Property Inspection (for Good Owner status)	18	18	5	41
Found dog	9	1		10
Lost animal	16			16
Microchip dog		1		1
Property investigation - animal control problem	2	1		3
Rushing at human	2	2		4
Wandering stock	7	3		10
Wandering/stray dog	13	4		17
Building Control			2	2
Dangerous or unsanitary building			1	1
Property inspection			1	1
Council Housing/Property	14	6	5	25
Council housing/property maintenance	14	6	5	25
Culverts, Drainage and Non-CBD Sumps	3	2		5
Maintenance (culverts/drainage)	3	2		5
Environmental Health	13	1	5	19
Abandoned vehicle			1	1
Dead animal	1			1
Dumped Rubbish (outside town boundary)	2			2
Noise - day and night	10	1	4	15
Footpaths			2	2
Maintenance (footpaths)			2	2
General enquiry	2			2
General Enquiry	2			2
Halls	1			1
Maintenance (halls)	1			1
Public Toilets		1	1	2
Maintenance (public toilets)		1	1	2
Road Signs	2			2
Maintenance (road signs)	2			2
Roads	21	3		24
Maintenance (roads - not potholes)	18	3		21
Maintenance (roads - potholes only)	3			3
Roadside Weeds/Vegetation/Trees	7		1	8
Maintenance (roadside weeds, vegetation and trees)	7		1	8
Stormwater	10	1	1	12
New installation - stormwater	1			1
Stormwater blocked drain (non urgent)	1		1	2
Stormwater blocked drain (urgent)	1			1
Stormwater road surface flooding (non urgent)	3			3
Stormwater road surface flooding (urgent)	4	1		5
Street Cleaning and Litter Bins	1			1
Street Cleaning - non CBD	1			1
Street Lighting	3	1		4
Maintenance (street lighting)	3	1		4
Vehicle Crossings	1			1
Maintenance (roads - not potholes)	1			1
Wastewater	1	2		3

Service Requests		Compliance			
Department		Completed in time	Completed late	Overdue	Grand Total
	Wastewater blocked drain	1	1		2
	Wastewater leak		1		1
Water		24	1		25
	Dirty drinking water	2			2
	HRWS Maintenance required	1			1
	HRWS No water supply	1			1
	Location of meter/toby/other utility	2			2
	Replace lid (non urgent)		1		1
	Replace toby or meter	5			5
	Water leak - council-owned network, not parks or cemeteries	9			9
	Water leak at meter/toby	4			4
Grand Total		184	50	22	256

Attachment 3

Memorandum

To: Council

From: Ross McNeil

Date: 22 September 2016

Subject: Top Ten Projects – status, September 2016

File: 5-EX-4

This memorandum is an update from the statements provided to the Council's meeting on 28 July 2016 and 25 August 2016.

1. Reinstatement of the roading network after the June 2015 floods

The programme for 2016/17 has been mapped out and is being implemented, continuing to use the bundling approach for engaging contractors. This project is expected to be complete by December 2017.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

The consent application remains under consideration by Horizons, which effectively puts the project on hold. It remains unclear whether Riverlands is interested in a collaborative approach to the upgrade of the Bulls wastewater treatment plant. Although Horizons is keen to see the merging of the two discharges, it would be entirely a Council decision to do that. It would mean withdrawing the current consent application and submitting a new one.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The initial focus until December 2017 is on acceptable management of the leachate from the Bonny Glen landfill. The Heads of Agreement has been signed between Midwest and Council; the management plan to define the arrangements for transporting the leachate to Marton, storing it, and releasing it into the waste water treatment plant has been finalised. The document was seen by the Assets/Infrastructure Committee at its meeting on 11 August 2016. By the end of this month it is expected that the leachate will be discharged to a sealed tank before being tankered to the Marton wastewater treatment plant. This will avoid any contamination with soil.

Midwest has yet to see a commercially running plant that can demonstrate the efficiency of their preferred option of on-site treatment of leachate. However, during the recent trip to Europe they saw a single cell trial plant at one landfill. Council has been specific that the application for the new consent will not allow leachate.

4. Upgrade of the Ratana wastewater treatment plant to meet the demands from the anticipated housing development

Planning and legal formalities are under way for the 60 lot subdivision at Ratana. External funding support for the wastewater treatment plant upgrade has yet to be confirmed. However, Te Puni Kokiri, as the social housing funder for this development, is aware of the funding shortfall and discussions are being held with staff from that organisation

An update on the subdivision project is included in this month's Administrative matters report.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

The Ministry for Primary Industries (MPI) has approved the Tutaenui pre-feasibility study, and officials visited on 1 August 2016 to view the area and discuss their views on what a pre-feasibility study should achieve and how it would be best done. Steps are being taken to engage a specialist consultant. The project will be due for completion by October 2017. Depending on the outcome, a feasibility study may follow, again with funding support from MPI

6. Future management of community housing

Council has committed to examine other options for managing its community housing stock, using one or more specialist organisations with the ability to tap into government financial assistance. The Manawatu Community Trust is the only organisation which has continued to express interest in taking over the ownership and management of all 72 units.

Consideration of the viable options is discussed in a separate report in this meeting agenda.

7. Upgrade of Taihape Pool

Major work is required in filtration and heating to get this pool to a satisfactory standard. An expert assessment was obtained and peer reviewed, but this has been associated with an assessment that the existing electricity supply to the pool will need upgrading. The costs for the full extent of work are estimated at \$446,000 which takes the project beyond the funds committed by Council and the Trust – and also extend the timeframe for completion beyond the time when the new swimming season would start.

There has been a meeting with the Taihape Community Development Trust (which has a service contract to manage the Pool). A separate report to this meeting looks for Council approval for a strategy to secure the funding gap of \$200,000 to enable the work to be done during 2017.

8. Bulls multi-purpose community centre

Community feedback was sought at the public launch of the project on 8 August 2016, and as a consequence the design has been modified to provide a larger auditorium, a wider

stage, and additional toilets. However, there are funding implications from these changes, which are presented to Council in a separate report later in this meeting agenda.

Agreement has now been reached with the JV partners in regard to the site to be purchased by Council – including the retention by the JV partners of the civic square area (so Council does not need to purchase it) which will be subject to enduring and sole control by the Council.

The application to Lotteries' Community Facilities Fund was submitted by the due date, 31 August 2016. Work continues on investigating the legal saleability of surplus properties is currently being reviewed. As noted last month, the information centre/bus stop at 113 Bridge Street has no impediment to sale and will shortly be offered for sale through an open tender process. Such a sale will be conditional on allowing Council to continue using the site as now until the new facility is available.

9. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

Possession was gained on 31 August 2016. A scoping document is being prepared to include a heritage assessment and concept development, not just for the Council's site, but more generally within the Broadway precinct between High Street and Follett Street. A meeting has been held with building owners and businesses in this area and an opportunity provided for them to see inside the buildings.

10. Taihape civic and community centre

As noted in previous commentaries, this is the least conceptualised town centre complex – but its location, on the Town Hall site as previously found strong support. Early in 2017, Taihape will be asked to say where their preferred site is for the new amenity block on Memorial Park. That facility will have provision for a second storey, which may be part of finding a long-term solution for those organisations currently using the former Taihape College buildings. That discussion will provide an opportunity to think in more detail the nature of the facility on the town hall site and the extent to which the current building can be an integral part of that.

Recommendation

That the memorandum 'Top ten projects – status, September 2016' be received

Ross McNeil
Chief Executive

Attachment 4

Memorandum

To: Council

From: Ross McNeil

Date: 20 September 2016

Subject: Bulls Multi-Purpose Centre – Project Funding Review, September 2016

File: 6-CF-2-6

1. Background

The Bulls Multi-purpose Centre project was presented in the draft 2015-25 Long Term Plan (LTP) with an indicative budget of \$3.61 million, drawn from a feasibility study undertaken in late 2014. The feasibility study provided a cost estimate for the project and identified a funding model to achieve the funds required to complete the project. The projected costs for the project were:

Community Centre/Civic Square	3,075,575
Site purchase and clearance	260,000
Professional fees	185,000
Car park works	75,000
Bus stop relocation	15,000
Total	3,610,575

The proposed funding arrangements were:

Council (rate funded loan)	1,600,000
Sale of Surplus Properties	565,000
Lotteries and other Government Funding	1,000,000
Regional and Local Trusts	350,000
Local Fundraising	100,000
Total	3,615,000

Council consulted with the community on this basis, including being clear that the Bulls Town Hall and Information Centre properties would be surplus and sold to contribute to the funding of the new facility. At that time Council was also clear that the timing of the project was based on securing the necessary external funding. Following consideration of submissions, the LTP was confirmed on the basis of the proposals signalled in the draft LTP. Council then entered into a conditional agreement with the owners of the Criterion site to

provide for the purchase of sufficient land to allow the development of the new facility should it proceed.

2. Development of Designs/Plans for the Centre

Following a competitive process, Architecture Workshop (AW) was appointed in late 2015 to prepare the designs/plans for the new Centre, and advisory group of key stakeholders was brought together to assist that process during the first half of 2016. As AW had prepared the design concept for inclusion in the draft LTP, and this concept formed the basis for developing the more detailed designs and plans for the Centre.

The preliminary design was endorsed by the advisory group in July 2016 and costed by quantity surveyors, Maltbys. The designs were then presented to Bulls community at a public meeting in August 2016. A good level of feedback was received from the community, with the most common concerns/suggestions being in relation to the size of the hall space and stage area (too small) and the toilets (not enough). Overall, there was strong support for the designs presented. The feedback received and the response to that is included as [Appendix 1](#).

3. Updated Estimated Project Costs Compared to Budget

Based on feedback from the Bulls community, the Architects were asked to prepare amended plans showing a larger hall space, capable of seating 300 people, and provide additional toilets. Those amended plans, included as [Appendix 2](#), show an increase in floor area from 722m² to 832m², and the addition of a further 3 toilets. The updated plans were re-costed by Maltbys, who advise the construction costs (building, siteworks, town square and car-park/bus stop) are currently estimated at \$3.79 million. This cost does not include site purchase, professional fees and consent fees. The amended cost estimates are:

Project Element	Cost estimate - 2014	Cost estimate - 2016
Community Centre/Civic Square	3,075,575	3,381,282
Site purchase	260,000	171,440
Site works		214,680
Professional fees ¹	185,000	395,000
Car park works	75,000	174,310
Bus stop relocation	15,000	
Consent fees		25,000
Total	3,610,575	4,361,712

The cost estimates signal a building construction cost of \$3,850/m², and the feedback from the Bulls community requires an increase in the building floor area of 110 m². Based on the average cost per m² of floor area, the design changes requested by the Bulls community add a further \$423,000 to the estimated project cost.

¹ Estimated - Professional fees typically make up around 10% of the total project cost.

As previously indicated, the project budget was set in 2014 through the feasibility study and carried forward into the draft LTP and subsequently confirmed. The budget for the project was not inflation adjusted as it was assumed the project would proceed to construction in 2015.

Should the project proceed, the construction phase is unlikely to start until well into 2017. On the basis that the final costs for the project will be determined by a construction tender process, the original budget estimates will be almost 3 years out of date. Looking at the Statistics NZ Construction inflation index² movement for the 2 year period 2014-2016, construction inflation was 2.74% for 2014/15 and 3.71% for 2015/16. Construction inflation for the current year is projected to be an additional 3.58%, making the total inflation movement 10.5% (compounded). On this basis it would be reasonable for Council to consider increasing the baseline project budget by 10.5% to be directly comparable with the 2014 \$3.6 million estimate (i.e. in order to maintain the same 'buying power'). This approach derives an inflation adjusted project budget of \$3.99 million, being an increase of \$380,000 on the original approved budget. This then allows for a direct comparison with tender prices submitted for an expected 2017 construction phase.

Applying an inflation adjustment to the original approved budget and allowing for the additional costs to meet community expectations, provides potential new budget figure of \$4.41 million. This compares well with the updated project cost estimate of \$4.36 million. A reviewed funding model is presented in the next section, but any increase in the project budget will require Council approval.

4. Option to Update the Project Funding Model and Set Funding Targets

Any decision to increase the budget for the Bulls Multi-purpose Centre project is one for Council to make. Council may elect to maintain the previously agreed budget (\$3.6 million), in which case the design of the facility will need major reworking to achieve that outcome. Council may elect to only inflation adjust the budget, which is likely to mean the additional space requested by the Bulls community cannot be delivered. If Council elected to increase the project budget to meet the estimated costs, then one option for a revised funding model is provided in the following table:

<i>Funding Source</i>	<i>2014 Budget</i>	<i>2016 Budget</i>
Council (rate funded loan)	1,600,000	1,600,000
Sale of Surplus Properties	565,000	565,000
Lotteries and other Government Funding	1,000,000	1,000,000
Regional and Local Trusts	350,000	350,000
Local Fundraising	100,000	150,000
Corporate Sponsorship		200,000
Council – reserves/additional property sales (i.e. no rate impact)		500,000
Total	\$3,615,000	\$4,365,000

² Statistics New Zealand capital Goods Price Index, Construction Inflation – 'Other non-Residential'.

The revised budget option presented above is based on:

- a) The Local Fundraising minimum target increasing by \$50,000 to \$150,000 to reflect a partial offset of the additional cost required to meet the community's desire for a larger hall capacity and increased toilet facilities.
- b) Introducing a new Corporate Sponsorship target of \$200,000, which reflects interest shown by several businesses in providing funding support to the project.
- c) Providing additional Council funding (\$500,000) based around drawing on cash reserves³ and/or additional property sales in Bulls.

The suggested revised funding model is indicative, meaning Council may wish to amend some of the funding splits. In considering whether to increase Council's 'cash' contribution to the project, the elected Council would need to have regard to the potential precedent such a decision would set in relation to future proposed projects in Marton and Taihape. Whatever funding model is endorsed it will need to remain flexible given the fact that targets for externally sourced funds, while based on sound assumptions, remain indicative and cannot be assured. That means if a funding target in one area is not achieved that the expectation is that more funding from other areas will be required in order to maintain the rate-funded contribution from Council and stay within the overall budget level.

Funding applications have been lodged with the Lotteries Community Facilities Fund (\$700,000) and the Dudding Trust (\$190,000). The outcome of these applications will be known in December 2016.

Council has previously indicated its intention to set funding targets for the external funding components, and a level of 70%75% was signalled. On the basis of the proposed revised funding model presented in this report, at least \$1.19 million would need to be raised (or formally pledged), including at least \$105,000 as local funding from the Bulls community, before Council would commit to constructing the new Centre.

5. Next Steps and Timeframes

Initial work on establishing a local Bulls fundraising committee is underway. Further work on a comprehensive fundraising programme will need to be undertaken so potential local funders and sponsors are aware of the range of opportunities and levels of support available, the means by which contributions can be made and recognised. The nature and extent of a local fundraising programme is dependent on Council decisions around the project budget and funding model presented in this report. Dependent on the decisions made a launch of the local fundraising campaign could occur before the end of October, once the programme has been finalised.

A detailed design will need to be finalised and specifications prepared in order for the project costs to be confirmed and allow the project to be tendered for construction. Ultimately, it will be the tendered prices that determine the actual cost of the project. At that point

³ Council has sufficient cash reserves to fully fund this element if deemed appropriate.

Council will want to review its position regarding the construction cost and fundraising progress before any commitment is made to proceed with construction of the new Centre.

Depending on the decisions required of Council, finalising the design and plans, and preparing specifications could be completed prior to Christmas. The costs of this work could be up to \$250,000 based on quotes and estimates received. This is within the professional fees budget indicated earlier in this report. The logical decision point for Council will be once the final design and specifications have been prepared and costed, and a check against the approved budget Council can be made before proceeding to tender. A further decision point will be once tenders have been received and evaluated, and progress with fundraising known. Depending on the tenders received (i.e. construction costs) and the fundraising progress, Council could be in a position to award the construction contract by mid-2017.

Final legal checks regarding the status of previously identified Bulls surplus properties – Information Centre/Bus Stop, Town Hall and Plunket property – are currently being completed. The Information Centre property has no encumbrances, so can be sold as soon as Council is ready. The Town Hall and Plunket properties were gifted to the Bulls community via deeds of trust, so honouring those deeds will be required. For example, it is likely that the sale/disposal of the Town Hall property will require Council advising the descendants of James Bull, who gifted the property to the community for that purpose. Any sale of these properties will need to be conditional on their continued use until such time as a new Centre is available for use. Separate approval to proceed with the sale of these properties and other surplus Council-owned properties in Bulls will be sought from Council once the legal status review has been completed. It remains the intention to decommission the current library and preserve the war memorial there within a park setting once the new Centre is completed.

The cost of decommissioning the current Bulls Library site has yet to be determined, and no provision for this has been included in the budget for the Bulls Multi-purpose Centre.

Recommendations

1. That the memorandum 'Bulls Multi-Purpose Centre – Project Funding Review September, 2016' be received
2. That, regarding the new Bulls multi-purpose community facility, Council
 - a. notes that the cost is likely to be around \$4.36 million, having made provision for additional seating capacity in the main auditorium sought by the Bulls community;
 - b. agrees that the following be the amended basis for funding;

Council – rate-funded loan	\$1,600,000
Council – surplus property sales	\$565,000
Local community funding	\$150,000

Lotteries/Government funding	\$1,000,000
Regional/local trusts funding	\$350,000
Corporate sponsorship	\$200,000
Council – reserves/additional property sales	\$500,000

- c. notes that a decision on the Council's application to the Lotteries Community Facilities Fund is expected by early December 2016;
- d. authorises the Chief Executive to enter into an agreement for the purchase of required part of the Criterion site for \$171,440 (excl GST), being 2143 square metres at \$80 per square metre (the pro-rata agreed purchase price), with the purchase conditional on Council proceeding with the project to construction stage;
- e. agrees to proceed with the preparation of detailed plans and tender documents, and, subject to budget, invite tenders for the construction of the new facility when at least 70% (\$1.19 million, including at least \$105,000 in local community funding from the Bulls community) of the external funding is secured by way of grants from external agencies, local community funding and corporate sponsorship.
- f. authorises the Chief Executive to proceed with the sale of the Bulls Information Centre/Bus Stop property, located at 113 Bridge Street being Part Lot 1 DP19830 Lot 1 DP 58511, with the sale conditional on the completion of the proposed Bulls Multi-purpose Centre and the re-location of services/activities to that facility.

Ross McNeil
Chief Executive

Appendix 1

The proposed Bulls Multi-purpose Centre – Responses to Community Feedback

The initial designs and floor plans for the proposed Bulls multi-purpose centre were presented to a public meeting in Bulls in August 2016. Since the meeting residents have asked questions and provided feedback on the design plans. The feedback is helping refine the plans to ensure the Bulls community gets the best possible facility within the budget available. The feedback and the response to the questions received is summarised here.

The size of the hall and stage area, as shown, is not big enough, what can be done about this?

The Architects have updated the plans to enable the hall to seat up to 306 people, by making the hall area wider and slightly longer (17 rows of 18 seats). This also increases the width of the stage. Fire Safety regulations mean that further increasing the width of the hall will require splitting the seating configuration into two blocks to provide for a central aisle. This will add significant additional cost without significantly increasing seating capacity.

The corner site was the preferred option when this was first proposed, what changed? Why does the proposed building face south, will it be damp in winter?

The Criterion property is privately owned, and the location of the proposed Centre fits with the owner's development plans.

The building is being designed to optimise its location and will be constructed using modern materials and systems that meet building code requirements.

What toilet facilities are planned and are the toilets accessible 24 hours a day?

Seven (7) toilets are provided for in the main ground floor toilet area, with one being disabled access. This is an adequate number to cater for a large event in the hall. A further toilet is provided for in the under stage area, which will be used as a changing area for events, such as school productions. An additional toilet is provided on each of the two upper floors. That means a total of 10 toilets within the proposed building.

The intention is to configure the toilet facilities so that at least one toilet is available at all times when the Centre is closed. The main public toilets at the Wallace Development will continue to be open 24 hours.

Will a parent's room be provided?

The ground floor disabled access toilet facility is a fully enclosed room and will be fitted out as a parents' room.

What provision is made for cover and waiting areas for bus passengers and buses?

A 'look through' type shelter will be constructed on Criterion Street, which will provide all-weather cover for people waiting for buses. A further sheltered seating area on the carpark side of the building is also planned.

Would it be possible for buses to enter from the far driveway area, park at the back of the hall under cover and leave via the road near Scullys? Better flow, buses under cover, safe and secure!

The proposed bus stop arrangement would see South-bound buses stop in a pull-off area on Criterion Street before heading south onto Bridge Street, with North-bound buses pulling into the parking area before heading onto State Highway 1. A covered street-side passenger waiting area (shelter) would sit between the two bus parking areas. This see-through shelter and its street-side location provides maximum visibility from a public safety perspective. Providing a covered area for buses has not been costed, but is likely to be expensive so is not in the budget. Having large vehicles, such as buses, coming off Criterion Street and using Dalziel and Funnels Streets is not desirable given the narrow nature of the road. In addition, the land between Funnell Street and the proposed Centre and carpark is privately owned, so opening a new roadway may not suit.

Have you thought about acoustics for the Hall and also sound proofing?

Acoustic management is an important feature of the hall so the design will take this into account.

Does the hall have a dressing room for pre-show or concert preparations such as getting makeup and costumes on, or waiting area for people's entry on to the stage?

A 'green room' is being built under the stage which will allow for preshow preparations and a waiting area for those going on stage. A toilet is planned for this area. The upstairs Library area could be used as an additional area for large events when the Library wasn't in use.

Is there going to be a security system installed?

A monitored security system will be installed throughout the facility.

What kitchen facilities will be provided?

Similar facilities to what the existing Bulls Town Hall currently has will be provided, including ovens, microwave, fridge and hot water facilities.

Are there RV, campervan, caravan, van and also car and trailer parking spaces available in the parking area by the information Centre for travellers, holiday makers and locals?

The proposed carpark is larger than the existing Information Centre parking area, so provides capacity to accommodate a range of vehicle types. Additional on-road parking on Criterion Street will also be available.

Having Plunket, the toy library, parents room and meeting rooms on the 3rd floor would be a problem for people lugging babies, toddlers, and large toys, baby carriers etc. etc. upstairs or in the lift .

The lift, which will service all floors, is large enough to accommodate a wheelchair or pushchair and several adults at the same time.

What will heat the building? Are there any plans to have solar panels?

The building design will maximise opportunities for passive heating and cooling, but will be supported by an energy efficient heating system (e.g. heat pumps). The heating details have yet to be finalised.

How much will it cost to hire areas of the building?

The Hall and meeting rooms will be available for hire, although this detail is yet to be worked through. Council is mindful of the need to keep charges to an affordable level for community groups.

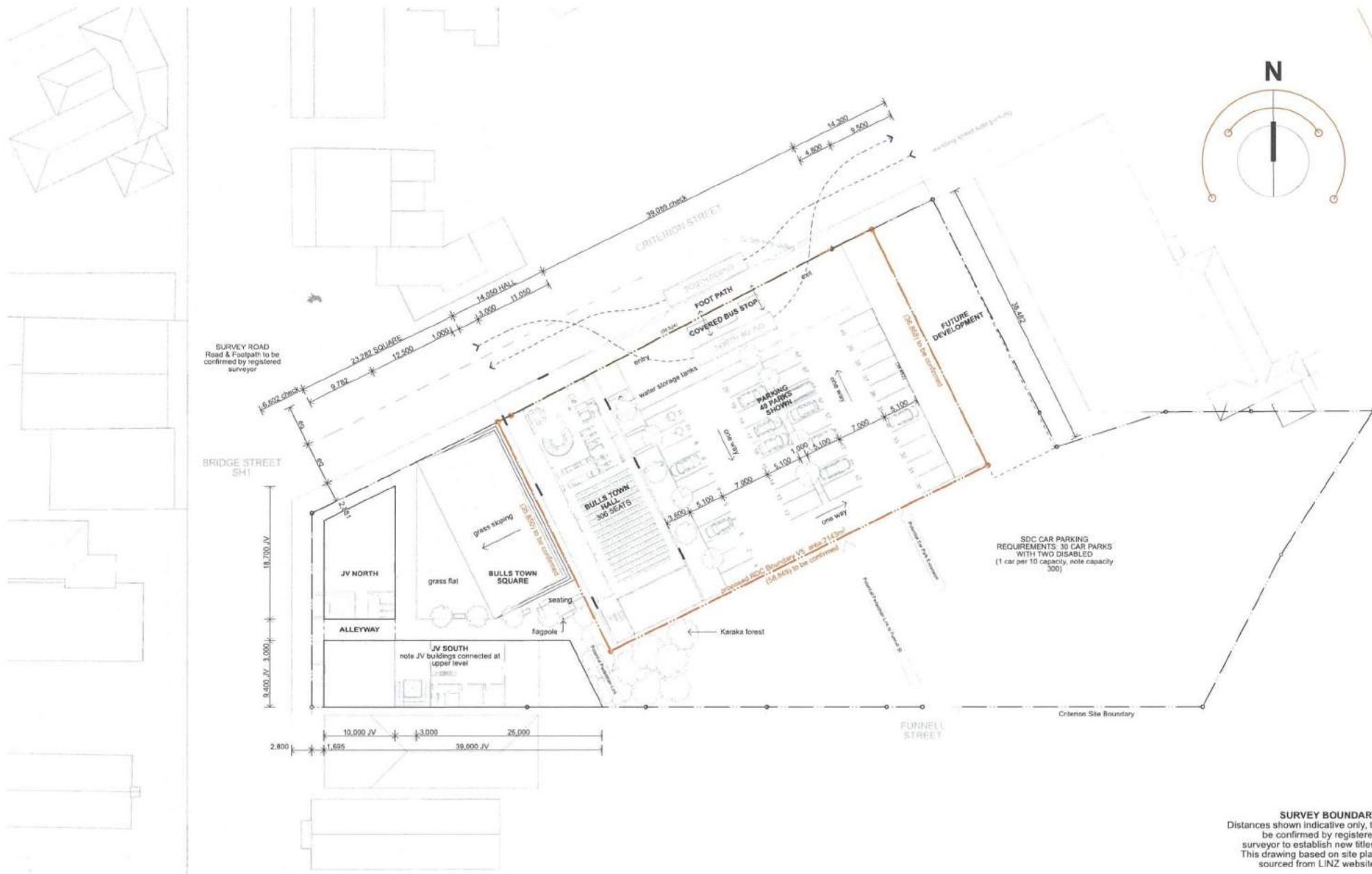
How much would it cost to upgrade the existing Town Hall and use this instead of build new?

No detailed costings to upgrade the existing Town Hall have been prepared. However, the age and structural nature of the building indicates that significant cost will be required to meet earthquake and fire safety standards, and other Building Code requirements, as well as modernising the building to meet community and user requirements. There was significant support within the Bulls community for a new fit-for-purpose facility, so Council decided to move ahead with the current project.

How much consultation has been done to date?

The initial proposal for a new Centre came through the development of the Bulls Town Centre Plan, the draft of which was consulted on with the community. This process included newsletter drops to residents, with the invitation to provide feedback. Council included the concept of a Bulls multi-purpose facility in the draft 2015/25 Long Term Plan, which was also subject to consultation, including public meetings. The proposed Centre is supported by the Bulls Community Committee.

Appendix 2



New Bulls Community Centre and Town Square Concept for R.D.C.

Site Plan

scale 1:500 @ A3



SURVEY BOUNDARY
Distances shown indicative only, to be confirmed by registered surveyor to establish new titles. This drawing based on site plan sourced from LINZ website.

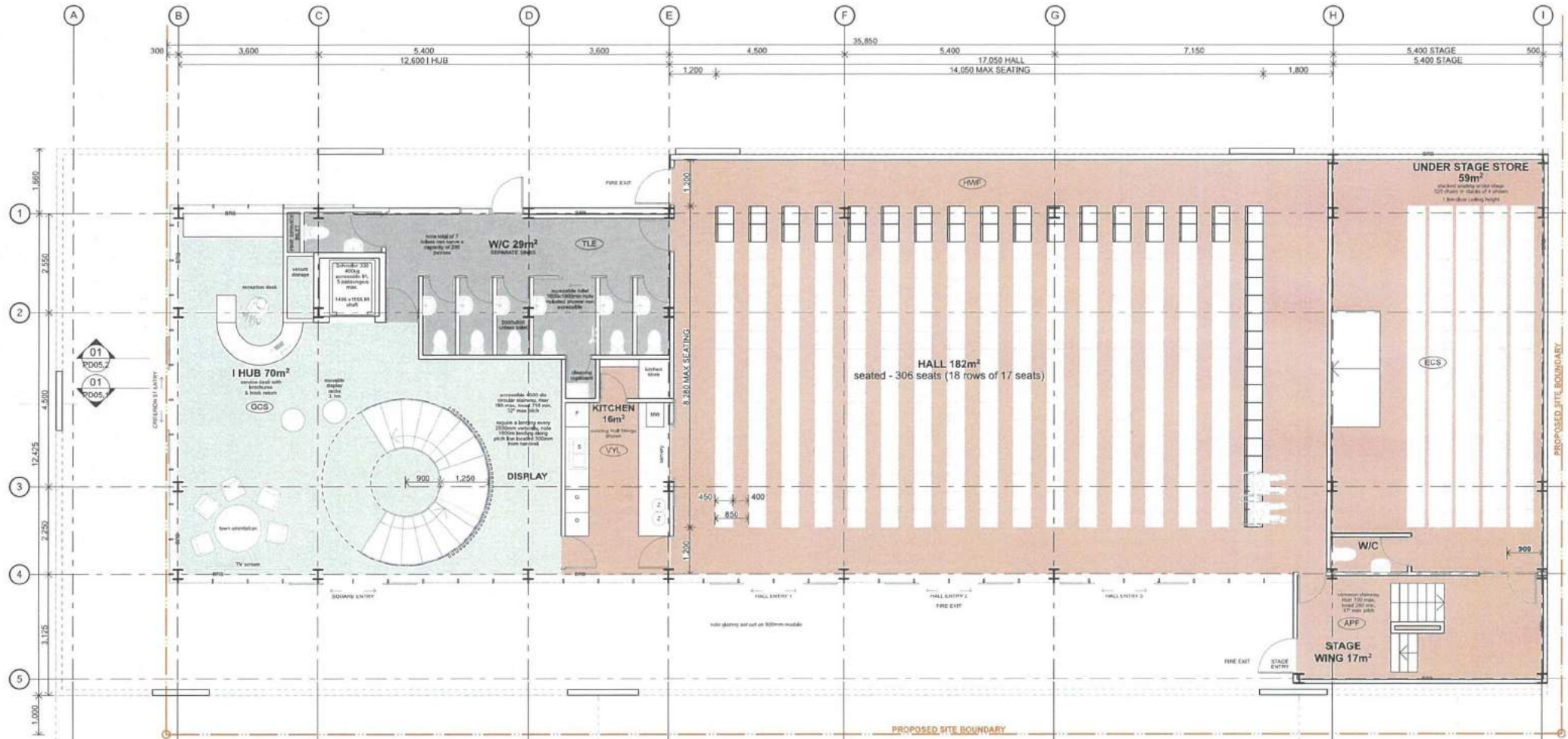
PD00 Rev1

Issue RDC V4 for fund application - 22/08/16
PD Issue - 01/08/16
Issued QS for PD pricing - 28/07/16
Issued QS for CD pricing - 30/01/15

ARCHITECTURE WORKSHOP
T +64 4 473 4438 F +64 4 473 9572
PO BOX 9572 WELLINGTON NZ
www.architectureworkshop.co.nz

FLOOR & CEILING FINISHES LEGEND

HWF	Hardwood Flooring
TLE	Tiles on DPM
VYL	Vinyl
CLT	Timber Flooring, c.f
CAR	Carpet
GCS	Ground Concrete Slab, heavy grind and sealed
ECS	Exposed Concrete Slab, steel float finish
APF	18 Armour Ply Flooring
PAV	Precast 600x300x40 Pavers on supports
TPO	Proprietary TPO membrane on K12 XPS insulation R=6
EPP	Selected Echopanel behind painted perforated ply



Ground Floor Plan

scale 1:100 @ A3

PD01 Rev1

Issue RDC funding application - 22/08/16
PD Issue 29/07/2016

ARCHITECTURE WORKSHOP
T +64 4 473 4438 F +64 4 473 9572
PO BOX 9572 WELLINGTON NZ
www.architectureworkshop.co.nz

FLOOR & CEILING FINISHES LEGEND

HWF	Hardwood Flooring
TLE	Tiles on DPM
VYL	Vinyl
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TPO	Proprietary TPO membrane on K12 XPS insulation R=6
EPP	Selected Echopanel behind painted perforated ply

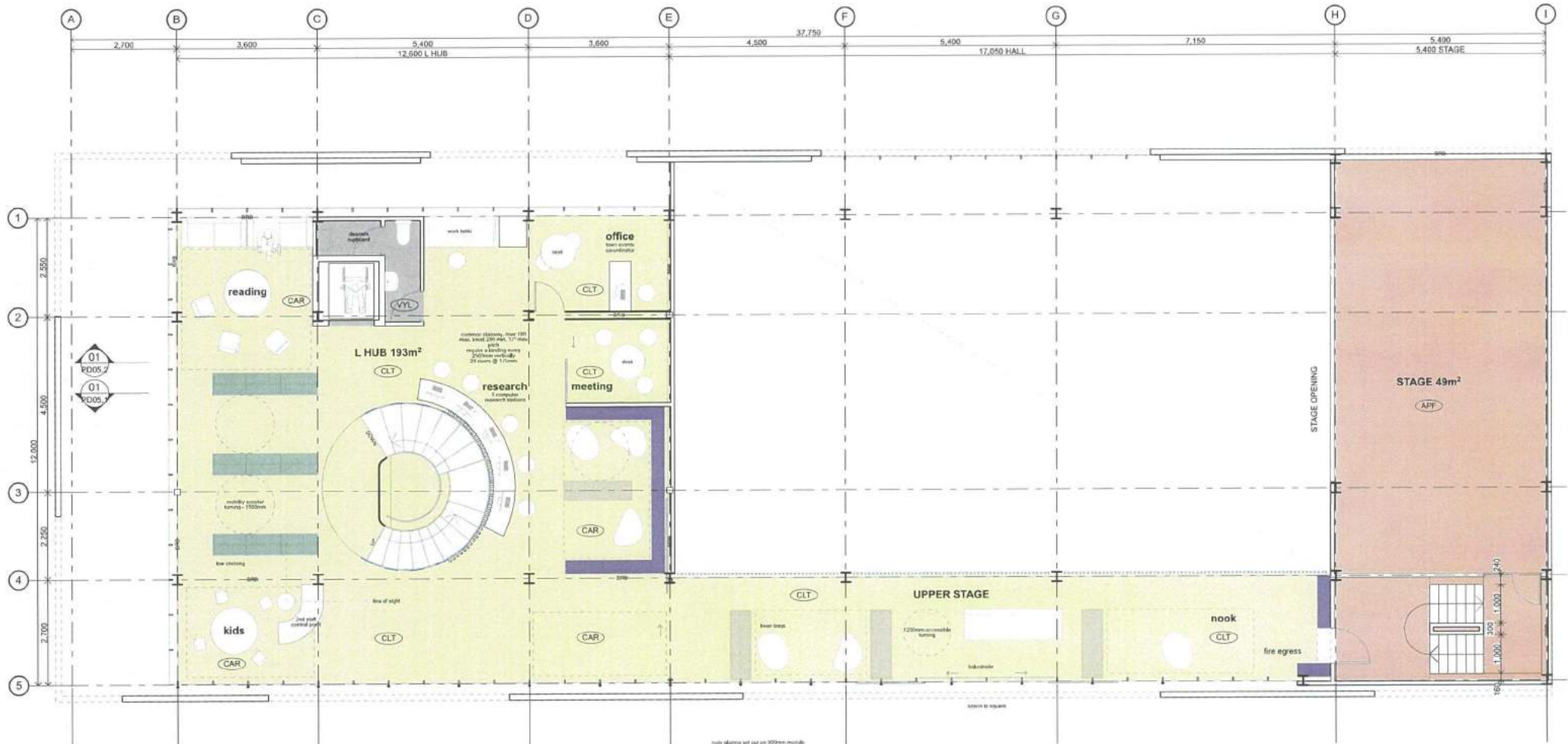


Type A - low shelving
950mm tall - 3 shelves

Type B - standard shelving
1400mm tall - 4 shelves

Type C - full height shelving
3000mm tall - 8 shelves

see reverse brief for shelving types in detail



1st Floor Plan

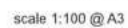
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PD02 Rev1

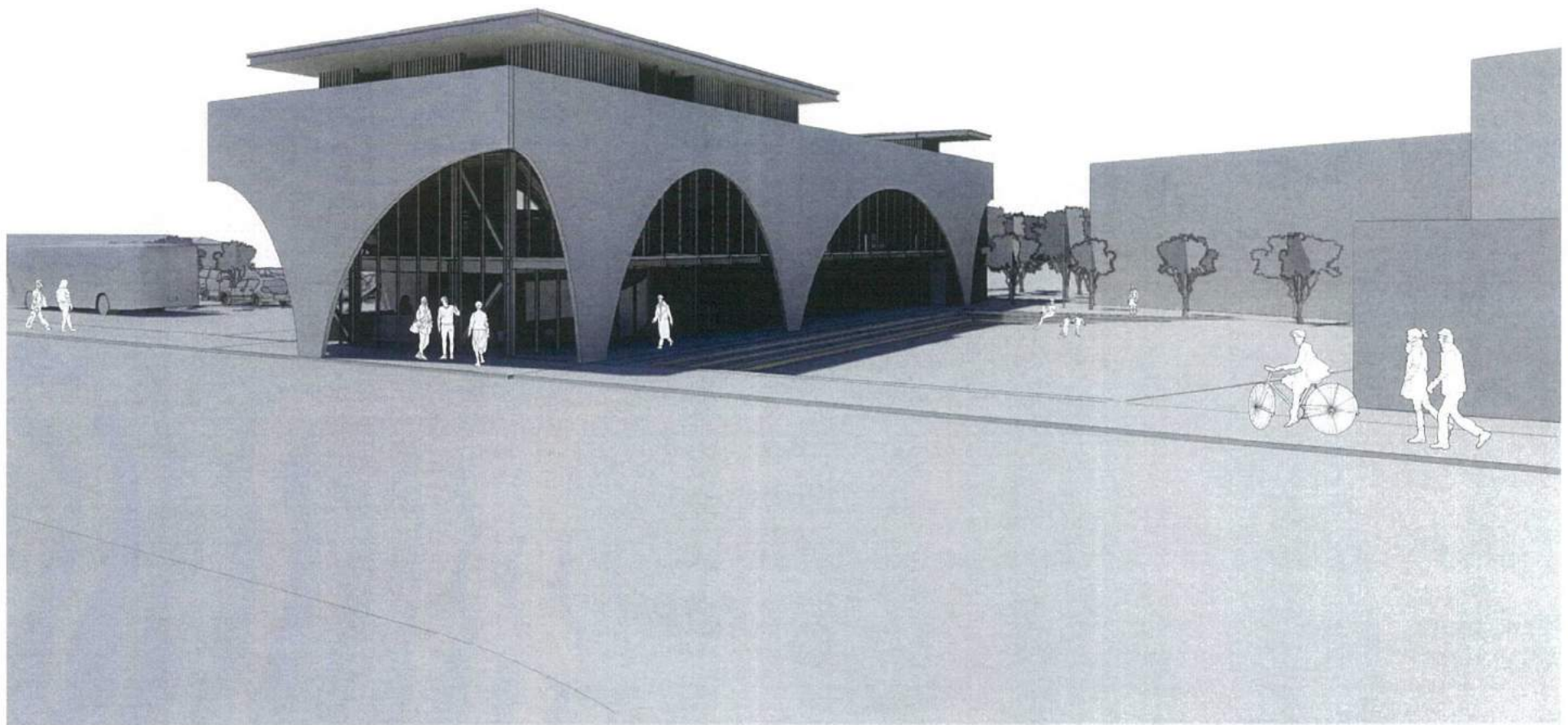
Issue RDC funding application - 22/08/16
PD Issue 29/07/2016

ARCHITECTURE WORKSHOP
T +64 4 473 4438 F +64 4 473 9572
PO BOX 9572 WELLINGTON NZ
www.architectureworkshop.co.nz

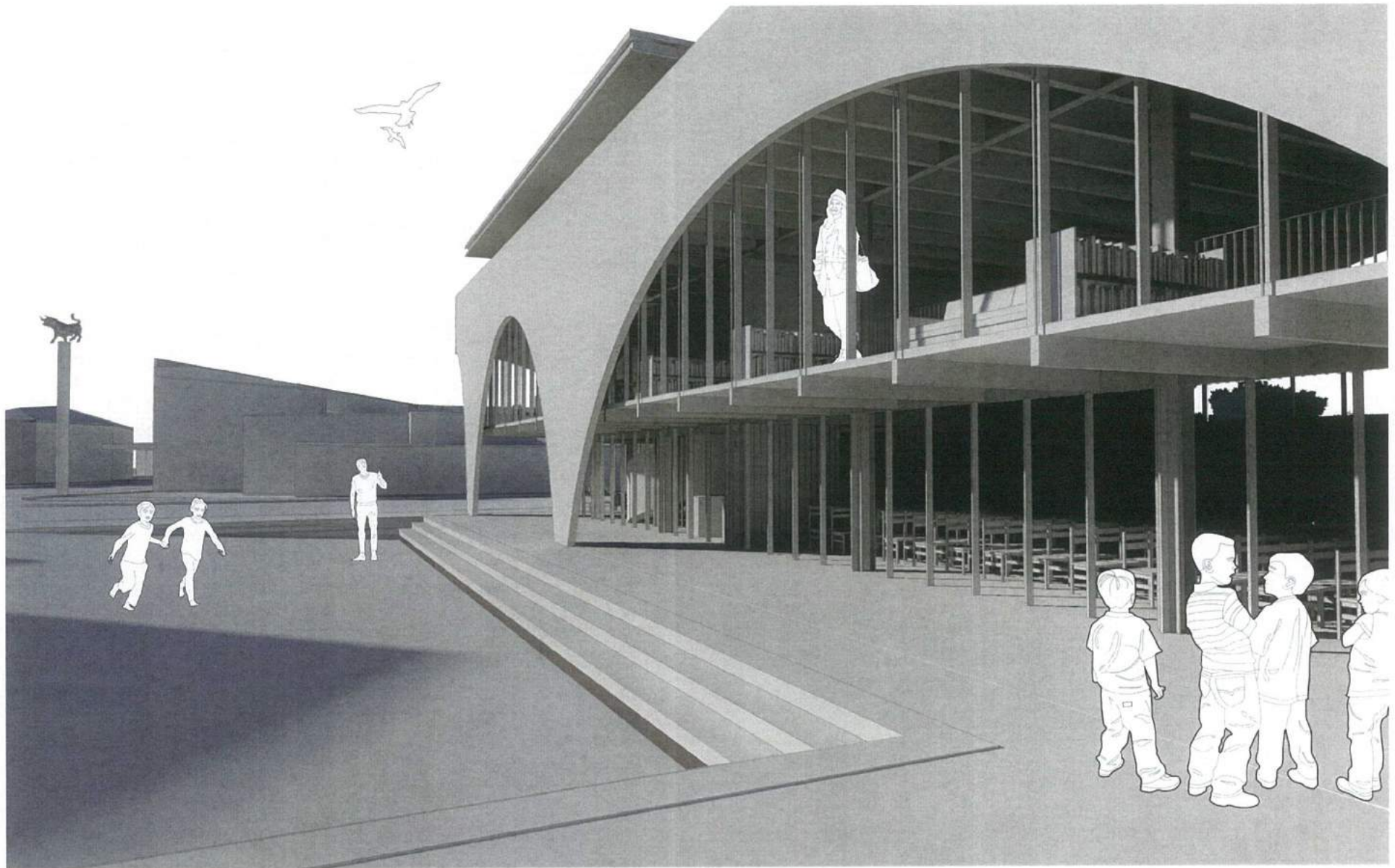
HWF	Hardwood Flooring
TLE	Tiles on DPM
VYL	Vinyl
CLT	Timber Flooring, c.f
CAR	Carpet
GC5	Ground Concrete Slab, heavy grind and sealant
EC5	Exposed Concrete Slab, steel foot finish
APF	18 Armour Ply Flooring
PAY	Precast 600x300x40 Pavers on supports
TPO	Prepainted TPO membrane on K12 XPS insulation R=6
EPP	Selected Echopanel behind painted perforated ply



relocated BUS STOP & new COMMUNITY HALL along north side of new TOWN SQUARE, looking from Criterion Street

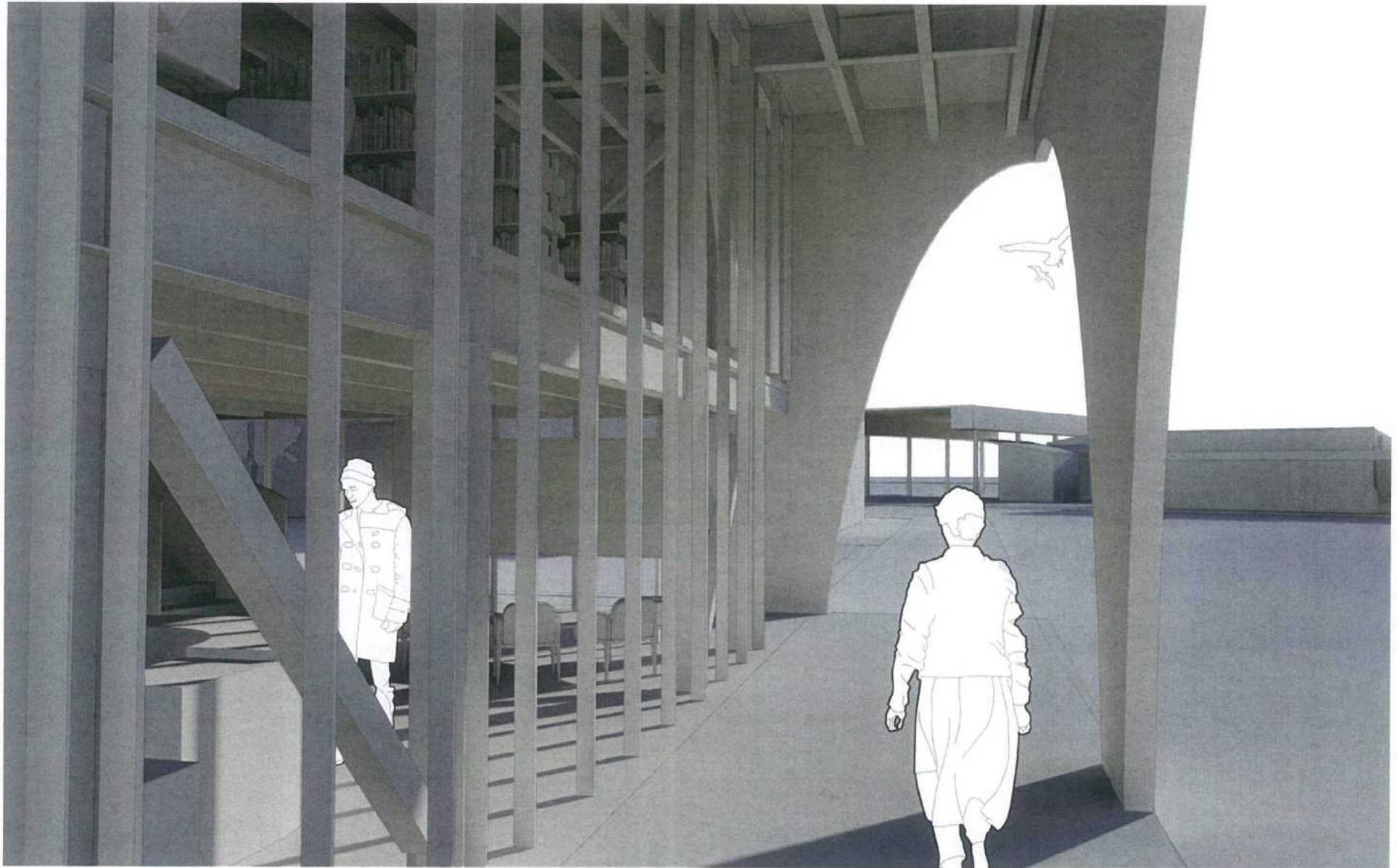


TOWN SQUARE, looking down verandah towards Criterion Street

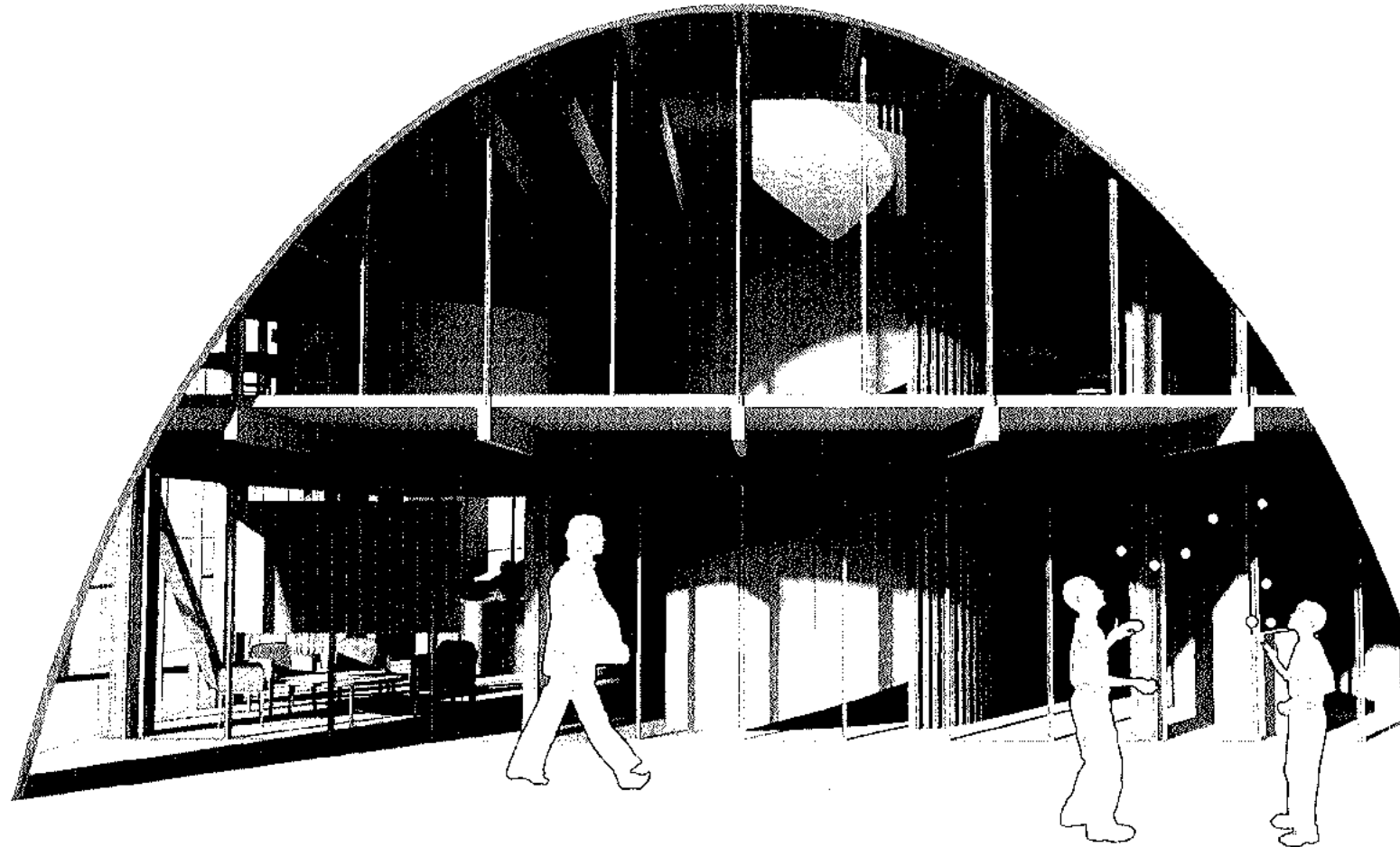


Project Bullis Community Centre
 Stage Prelim Design
 Client Rangitikei District Council
 Date August 8th 2016 - Public Meeting

I SITE entry to Community Building looking towards Bridge Street & Old Bus Stop

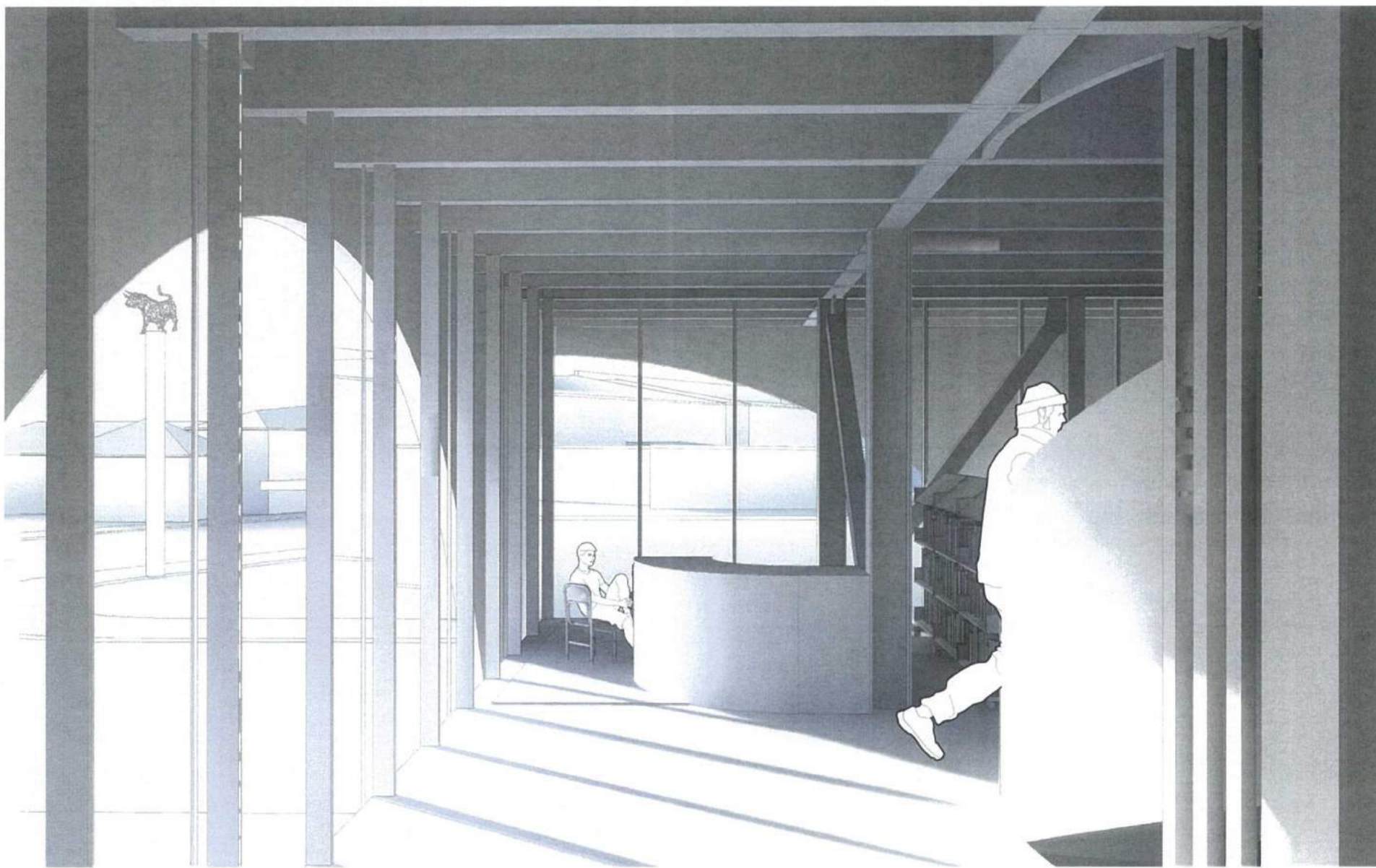


TOWN SQUARE, looking towards Information Hub downstairs and learning Hub upstairs

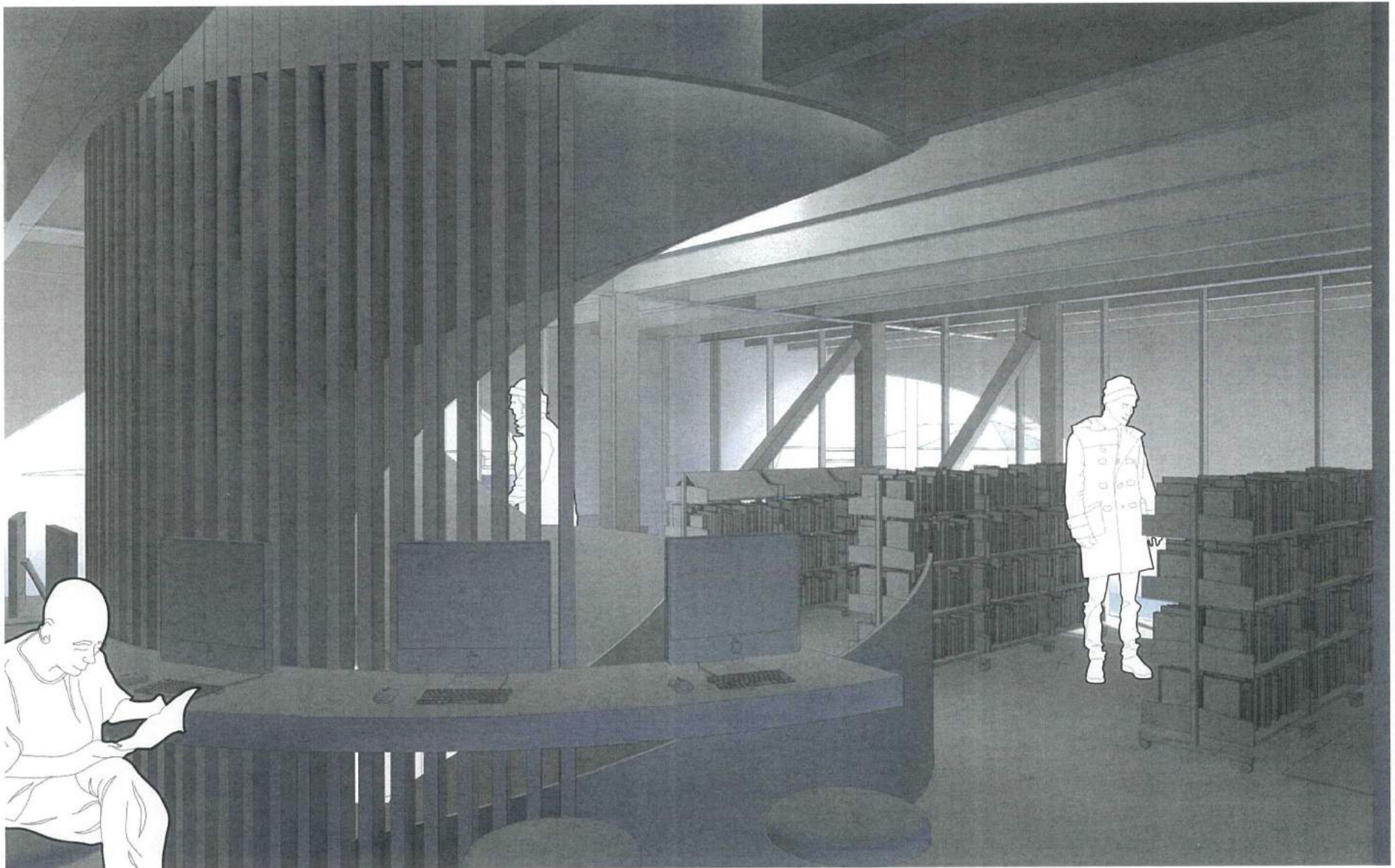


Project Bulls Community Centre
 Stage Prelim Design
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LEARNING HUB MEZZANINE, looking towards Librarian control point



LEARNING HUB, internet workstations set out around large spiral stair from I Site below

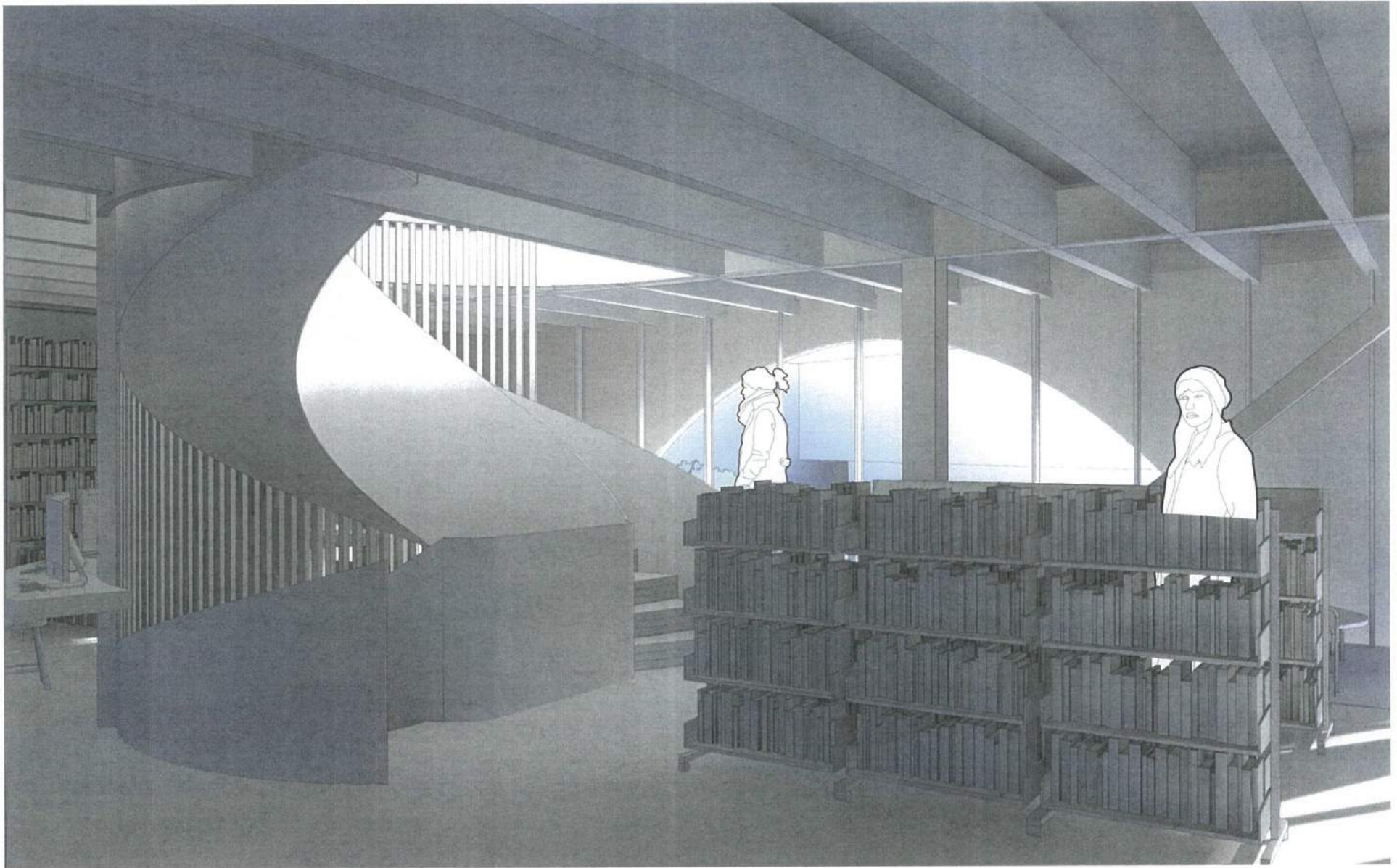


Project Bullis Community Centre
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 Client Rangitikei District Council
 Date August 8th 2016 - Public Meeting

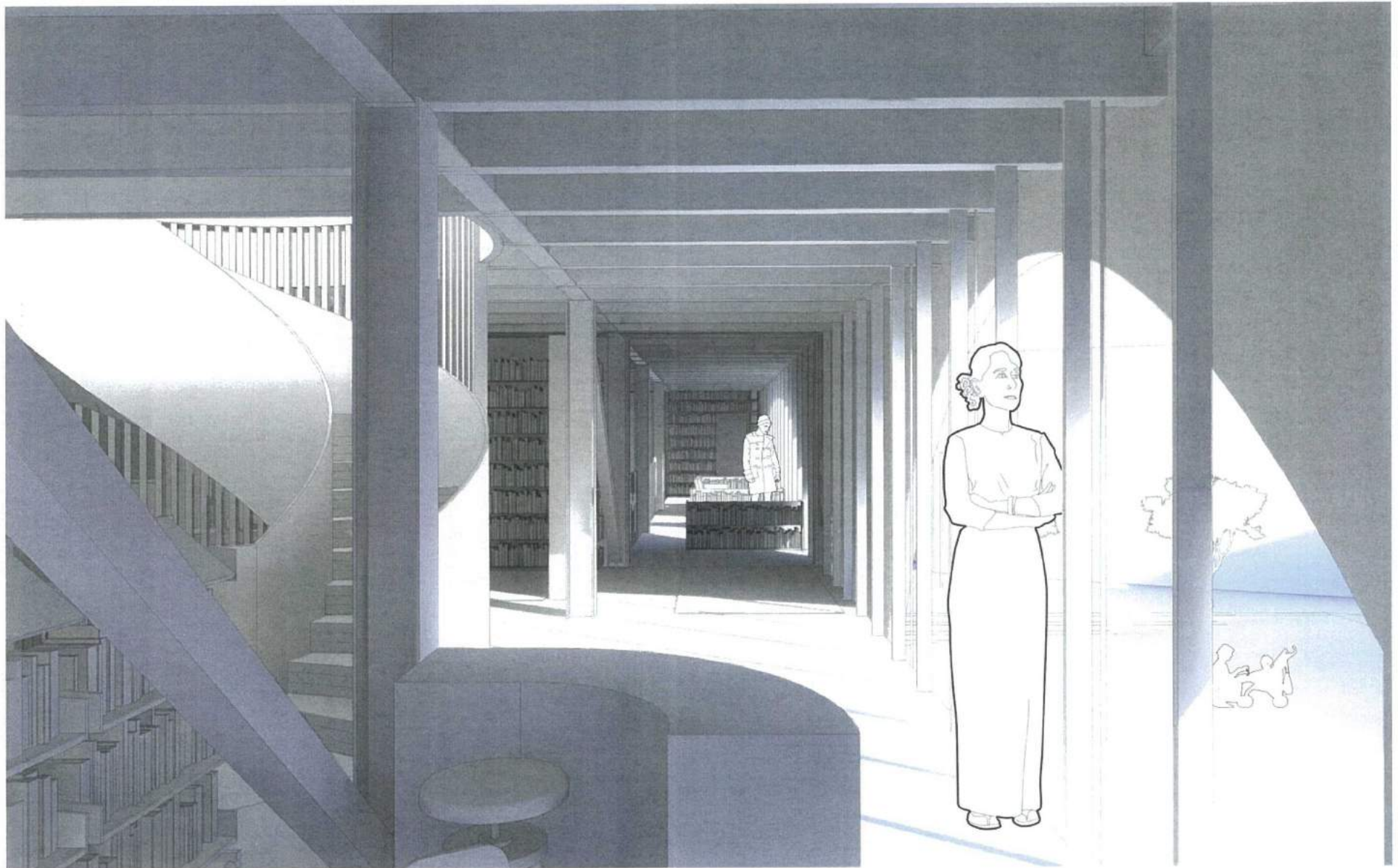
reading nook in northwest of LEARNING HUB, looking out on Criterion Street



LEARNING HUB, looking towards central spiral stair case

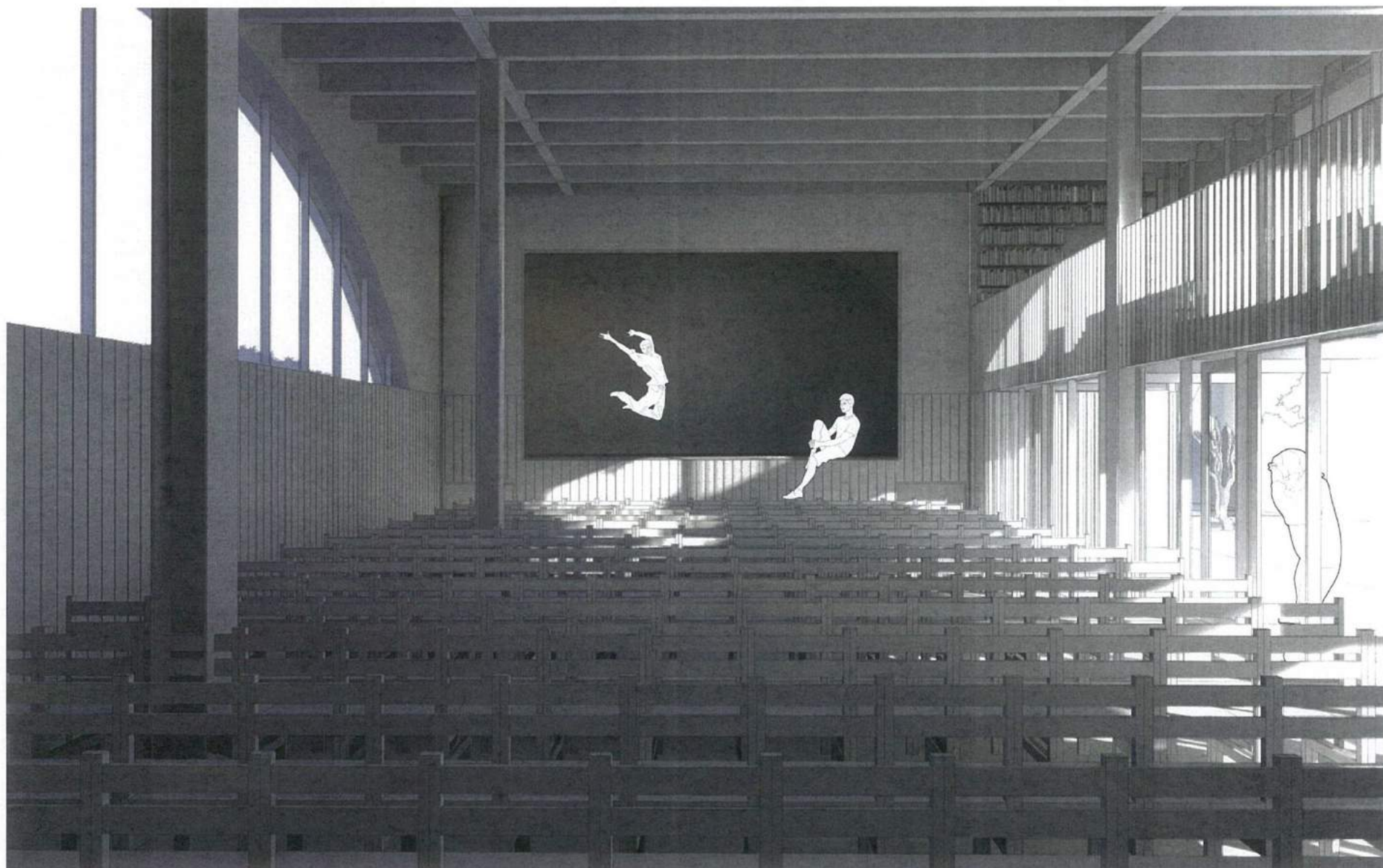


LEARNING HUB, looking down the Mezzanine to quiet reading areas

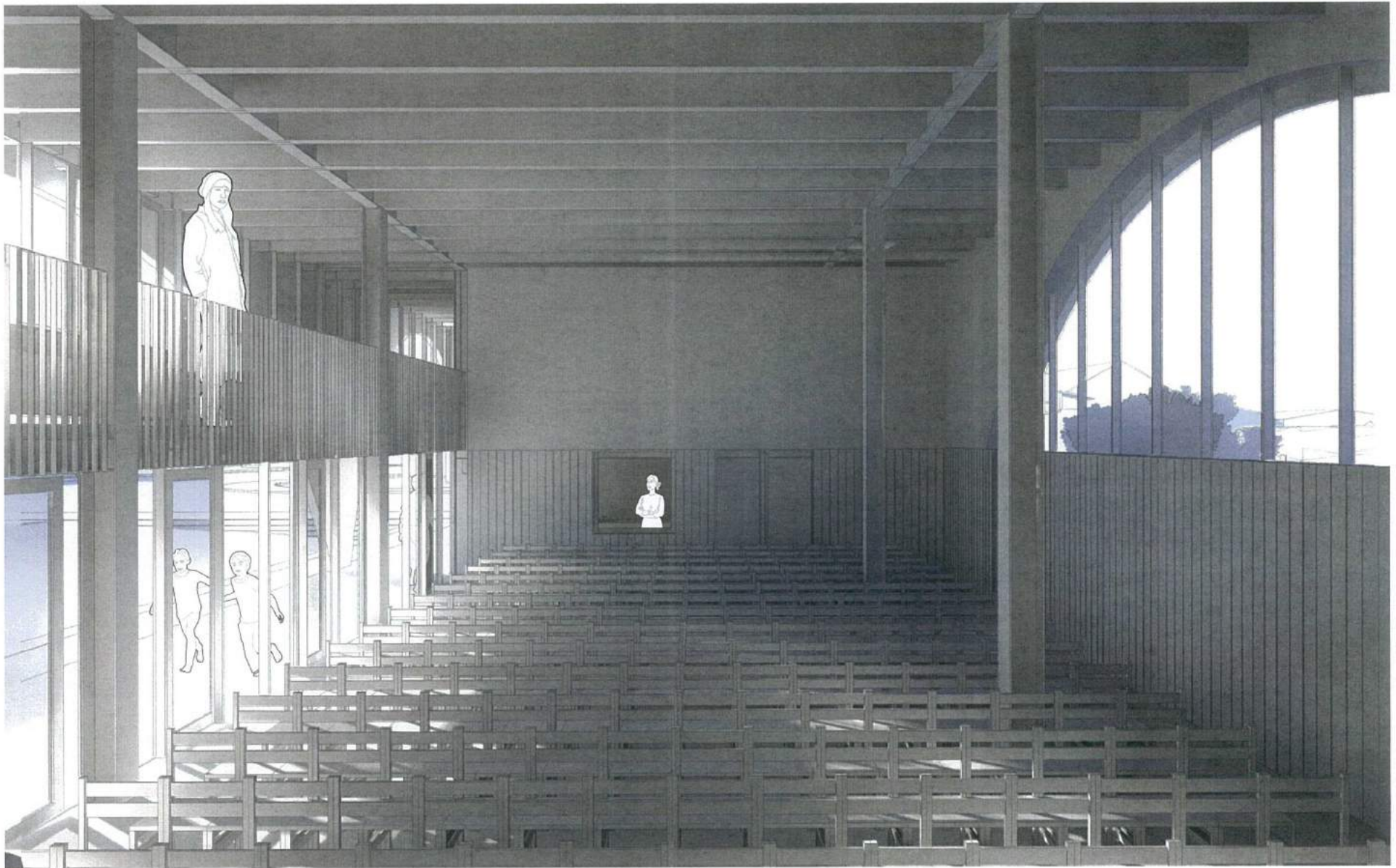


Project Bulls Community Centre
 Stage Prelim Design
 Client Rangitikei District Council
 Date August 8th 2016 - Public Meeting

HALL, looking towards the Stage with Mezzanine Learning Hub Area/Upper stage on the town square side

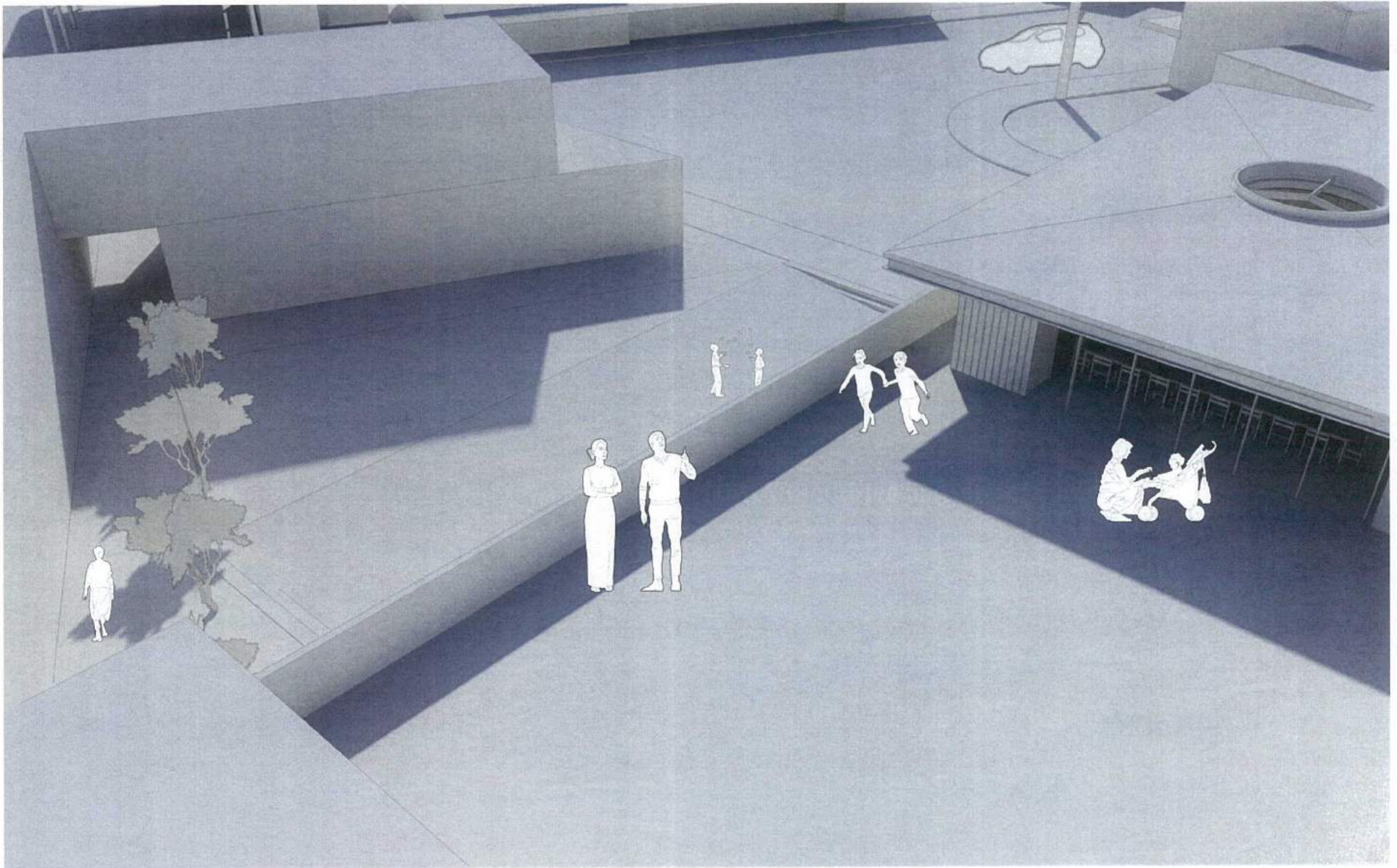


HALL, looking from stage end towards kitchen

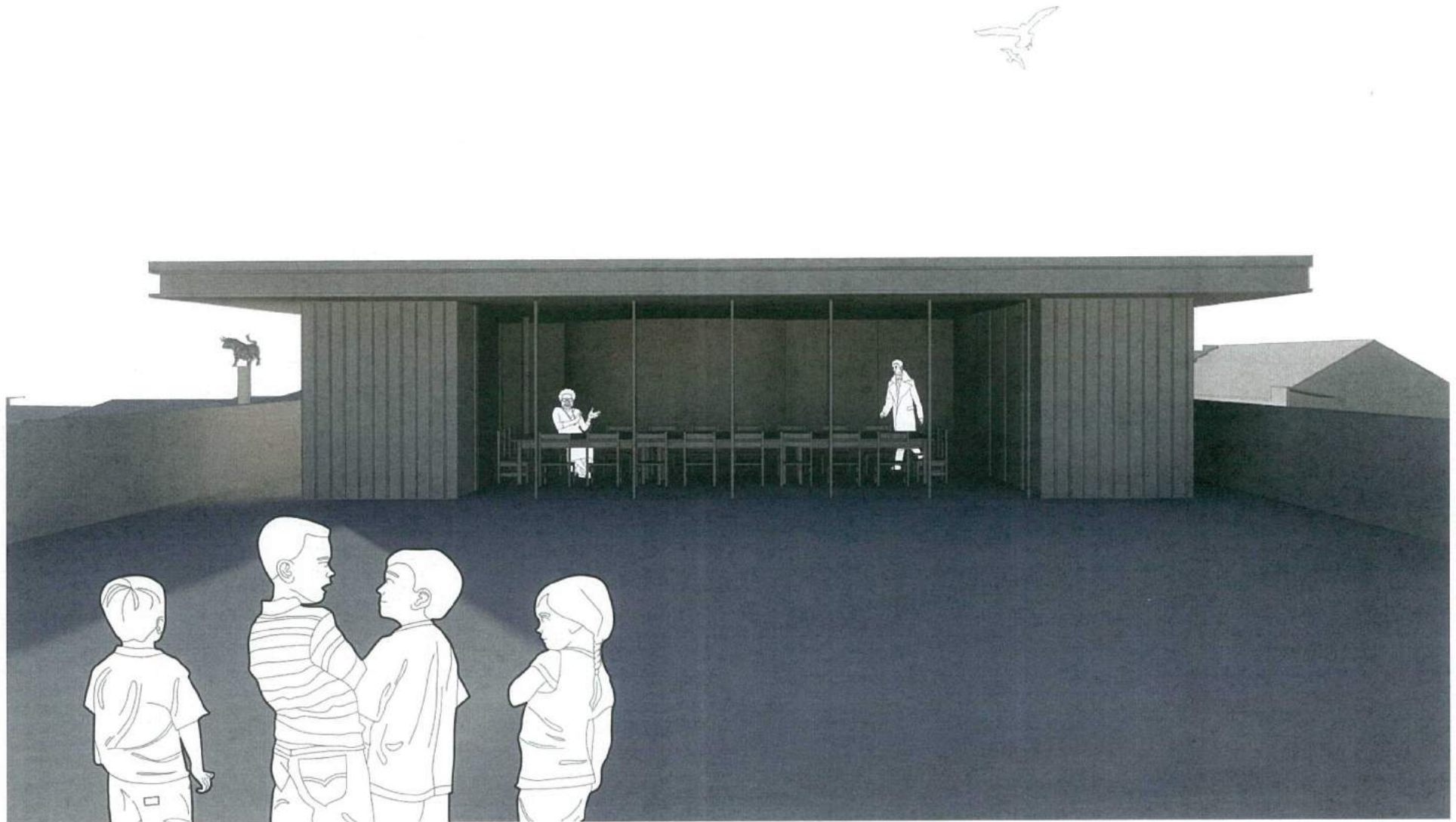


Project Bulls Community Centre
 Stage Prelim Design
 Client Rangitikei District Council
 Date August 8th 2016 - Public Meeting

level 2 ROOF TERRACE, looking towards Town Square & JV Development



level two ROOF TERRACE, looking towards Meeting Room



Project Bulls Community Centre
 Stage Prelim Design
 Client Rangitikei District Council
 Date August 8th 2016 - Public Meeting

Attachment 5

Report

Subject: Taihape Swim Centre Upgrade

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 21 September 2016

File: 6-RF-2-3

1 Background

- 1.1 In the current financial year funding of \$150,000 was allocated for an upgrade to the heating and filtration system at Taihape Swim Centre. This provision was based on an earlier quotation received by the Infrastructure team a few years ago.
- 1.2 The same specialist company Filtration & Pumping Commercial Ltd (FPC) were approached to provide an updated quotation. Emphasis was placed on the need for the proposal to achieve compliance. A significant amount of additional work was identified to improve performance and work towards meeting the standards required.
- 1.3 The FPC report was peer-reviewed by NZ Environmental Technologies Ltd. Council's Operations Manager, Mr van Bussel, also considered both reports from a technical perspective.
- 1.4 On-site meetings have been held with representatives of both the above-named companies, Taihape Community Development Trust representatives, and Council employees to discuss and consider the initial report and peer review.

2 Scope

- 2.1 The proposed scope of work includes:
 - a. Upgrade main switchboard and internal wiring to meet the power load and compliance,
 - b. Upgrade lighting to meet the Code, and make a saving on power using LED lighting,
 - c. Upgrade of DE backwash system to sewer for all three pools,

- d. Install separate chlorine systems for all pools to maintain required levels independently to meet NZS 4441, also changing to HTH to meet Health & Safety requirements,
 - e. Build a new plant room to service the Toddlers Pool Plant,
 - f. Upgrade treatment and filtration of Learners and Toddlers pools to meet NZS4441 requirements. This will allow all three pools to run independently to enable each pool to be isolated when issues arise, and
 - g. Upgrade heat pumps to all pools to meet the temperature requirements for each pool (and achieve power savings as the present system is expensive to run).
- 2.2 The main pool filtration system will not be upgraded. It does not meet the current standard approximately three times per year, however this is not a mandatory standard.
- 2.3 The work is not able to be actioned in stages, and the large scope of this work (along with insufficient funding) means that the work is unable to be actioned before the 2016/17 season.

3 Risk

- 3.1 The (high) risk factor is that one or more of the three current heat pumps will not last the upcoming season. The pools cannot operate without these.
- 3.2 Parts are no longer available for these pumps. Due to the age and design of the current system, another heat pump will not just slot into the present system and associated pipework. To purchase a new heat pump would mean having to carry out the scope of work as per Section 2 of this report.
- 3.3 The options are to have parts made up, which could be costly, or close the affected pool/s.
- 3.4 The other risk is the total cost of the project. This risk is expanded on in para. 4.1.

4 Financial

- 4.1 The cost for this work is approximately \$446,000. While the work includes a contingency of 15%, some items are provisional costs.
- 4.2 There would be an extremely high risk of 'unknowns' if new filtration was introduced for the main pool; and this is a further reason why this work is not being actioned. There is still an element of risk that could result in increased costs for work on the two small pools, but this is much less.

- 4.3 Along with the Council's commitment of \$150,000, Taihape Community Development Trust (TCDT) has committed \$100,000, leaving a shortfall of almost \$200,000.
- 4.4 The next (priority) step is to work with the TCDT on a joint funding strategy to secure the remaining \$200,000. If attempts to obtain external funding are unsuccessful, any remaining balance would need to be funded by Council for the work to proceed. This would normally be through the Annual Plan process.
- 4.5 The upgrade is programmed for the off-season: April to September 2017. The Annual Plan process timeframe means that Council would need to commit funding from reserves until the 2017/18 Annual Plan (and budget) were adopted. If an additional provision were not approved, the draw-down on reserves would not be replaced.
- 4.6 A further report will be provided to the January Council meeting updating the financial situation.

5 Recommendation

- 5.1 That the report 'Taihape Swim Centre Upgrade' be received.

Gaylene Prince
Community & Leisure Services Team Leader

Attachment 6

Report

Subject: Evaluation of an alternative provider taking over the management/ownership Of Council's community housing

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 22 September 2016

File: 6-CF-1-14

1 Background

- 1.1 At its 25 August 2016 meeting, Council resolved that an evaluative report on the respective merits of Manawatu Community Trust and Dwell Housing Trust Inc. taking over the management/ownership of all of the Council's community housing be provided to Council's meeting on 29 September.
- 1.2 It was also resolved that Dwell Housing Trust be invited to make a presentation at the September meeting of the Assets/Infrastructure Committee. Dwell Housing Trust subsequently advised that they wished to withdraw their expression of interest. At this meeting the Committee discussed the potential for Council to establish a Trust to manage Council's stock of community housing.
- 1.3 At its August meeting Council also resolved that the Rātana Communal Board of Trustees be asked whether they wish to continue selecting tenants for Council's community housing in Rātana. An initial verbal response is that they would; this is yet to be confirmed at a meeting of the Communal Board.

2 Evaluation of Manawatu Community Trust

- 2.1 An update email from the Manawatu Community Trust (the Trust) along with the Summary document of their Expression of Interest is attached as Appendix 1. The Trust's reporting to the Manawatu District Council against the Statement of Intent for the year ending 30 June 2015 is attached as Appendix 2.
- 2.2 The Community Housing Regulatory Authority's 'Performance Standards and Guidelines' have been used as a guide to assessing the application from Manawatu Community Trust.
- 2.3 These standards and guidelines address Governance, Management, Financial Viability, Tenancy Management, and Property and Asset Management.

- 2.4 Council staff have also visited the Trust's community housing in Feilding, the Trust Manager and Chairperson have visited all of Council's housing complexes here in the Rangitikei, and the Trust has previously presented to the Assets/Infrastructure Committee.
- 2.5 The Manawatu District Council transferred its 208 housing units to the Trust in 2008. In 2016 an Integrated Family Health Centre was opened in Feilding and this building is also owned by the Trust on behalf of the community.
- 2.6 An initial assessment is that the Trust meets the criteria and is considered a viable option to manage/own Council's community housing if an agreement can be reached between the two parties on terms of transfer.
- 2.7 The Trust submitted its Expression of Interest on the following basis:
- a. That the community housing asset is transferred to the Trust to own and manage (the importance of this is that ownership provides the Trust with equity to raise finance),
 - b. That the assets are transferred at no cost,
 - c. That Council provides \$100,000 each year for three years to assist the Manawatu Community Trust begin developing existing accommodation. This contribution will be matched by the Trust, and
 - d. That Council reduce the burden of rates by way of an annual remission.
- 2.8 These proposed terms and conditions are commented on in Sections 3 and 4 of this report.

3 Ownership vs. Management

- 3.1 At the Assets/Infrastructure meeting, the Committee looked at the differences between:
- Ownership vs. Management
 - Deed of Trust vs Contract for Service
- 3.2 An area of concern was the possibility of losing ownership of the asset. The Trust is a Council Controlled Authority, accountable to the Manawatu District Council, which has ownership of 50% of the housing stock managed by the Trust. It is unclear how Rangitikei could retain ownership and still transfer the housing to the Trust unless the CCO became joint between the two councils. That has not been offered. It would be complex to establish and administer.
- 3.3 The Trust is unlikely to consider a contract for service a viable option since it does not provide them with equity.

- 3.4 Council could establish its own housing trust as a CCO just as Manawatu has done. Formal community consultation is required to do that. The provision of support services would be included in the specification for such a CCO.

4 Financial

- 4.1 A question was asked (at the Assets/Infrastructure Committee) on the present financial situation for Community Housing.

- 4.2 Summary Financials for the last three year and next two years budget including reforecast of revenue. (Current occupancy is 90%; following completion of some maintenance and renewal work prospective tenants will take occupancy. This will take the occupancy rate to 96%.)

	ACTUAL 2013/14	ACTUAL 2014/15	ACTUAL 2015/16	BUDGET 2016/17	BUDGET 2017/18	Forecast 2017
INCOME						
Insurance Claims	527.39	0	1737	0	0	
Rents - Residential	241864.6	235694.9	283139.6	257316.9	264779.1	302000
TOTAL EXPENSES	426278	438260	438607	425176	426786	425176
NET COST OF SERVICE	239269	265213	216798	235955	238278	191271
Depreciation - Buildings	221678.7	229902.1	234572.6	222000	222000	
Rates	138274.6	139077.1	147689.3	140000	140000	
TOTAL INTERNAL CHARGES	55382	62648	63068	68096	76272	

- 4.3 Council's policy is currently not to fund depreciation for community housing but it needs to be shown in the accounts (and thus overstates the extent of rate funding required). However, Council might recommence at least part-funding of depreciation change if it continued ownership and management of community housing. The cost of service includes depreciation, rates (which are returned to Council) and a portion of Council overhead which is shown above as internal charges.
- 4.4 The Trust has asked that Council provides \$100,000 for three years; as per the 2015-25 Long Term Plan Council has provided this level of funding for 2015/16, 2016/17, and 2017/18.
- 4.5 The remission of rates granted by Manawatu District Council to the Manawatu Community Trust is for the connected water, wastewater and stormwater rates. This year these rates amount to \$83,425 for the 72 units which Council owns.

5 Conclusion

- 5.1 Early on, it was identified that the main benefit of a Trust owning/managing Council's community housing was the funding sources they would have access to, and the additional support services they could provide. However, no independent housing trust has expressed an interest in the whole of Council's housing stock, raising the question whether Council should establish, as a CCO, a community trust as Manawatu District Council has done.
- 5.2 Council needs to decide whether it wishes to retain ownership and exercise at least a governance role over the future management of Rangitikei's community housing. A CCO would enable that. The required consultation could be done at the same time as consultation on the 2017/18 Annual Plan, with a view to the Trust being in effect by October 2017.
- 5.3 The Manawatu Community Trust is well established and shows a sound track record with that District's community housing. If Council wishes, negotiations would proceed with the Trust with a view to the Trust taking ownership of the community housing stock at 1 July 2017.

6 Recommendations

- 6.1 That the report 'Evaluation of an alternative provider taking over the management/ownership of Council's community housing' be received.

- 6.2 EITHER

That Council enter into an arrangement with the Manawatu Community Trust to take over the ownership and management of the Council's community housing effective 1 July 2017, subject to:

- a) the assets being vested in the Trust (at no cost) subject to being transferred back to the Council if the Trust was wound up;
- b) an annual capital grant of \$100,000 from the Council to the Trust in 2017/18 and 2018/19 and ongoing remission of connected utilities rates not exceeding \$100,000 per year; and
- c) the net rental payable by any current tenant not rising by more than the annual CPI unless a tenant agrees to a great increase because of improvements to the unit being occupied.

6.3 OR

That Council retain ownership and management of its community housing for the time being

AND

that the Chief Executive provide a report to Council's meeting on 1 December 2016 on establishing, as a Council Controlled Organisation, a community trust to assume ownership and management of the Council's community housing.

6.4 That Council's decision on the future ownership and management of its community housing be conveyed to all current tenants (including the envisaged transition to an arrangement with the Manawatu Community Trust if that is agreed to).

Gaylene Prince
Community & Leisure Services Team Leader

Appendix 1

Gaylene Prince

From: Gaylene Prince
Sent: Thursday, 22 September 2016 10:16 a.m.
To: Gaylene Prince
Subject: FW: EOI Update Report August 2016

From: Albert Dodunski [mailto:mctmanager@xtra.co.nz]
Sent: Monday, 29 August 2016 12:13 p.m.
To: Gaylene Prince <Gaylene.Prince@rangitikei.govt.nz>
Subject: Re: EOI Update Report August 2016

Hi Gaylene

Thank you for this update.

Perhaps its time I gave you an update on what we have been doing recently.

On 1st July two new trustees joined the trust. They are Tony Murphy and Tyson Schmidt. These two were selected from a list of 14 applicants. Two very suitably qualified trustees who will add tremendous value to the Trust. These people replaced two retiring trustees Rod Titcombe and David Broderick.

With the Health Centre finished we are working on preliminary designs for the development of 12 new additional 1 bedroom units on an acre of land in town. This design is being prepared by Dalgleish Architects in Wanganui. Our intention is to come up with a modular design which is eco friendly and affordable. It is also very important that we would be able to transplant all or any part of the design onto any future site. We are at the stage of engaging a QS to do some work around estimates of costs before we progress to final plans.

We are also working with another organisation to provide some emergency accommodation in Feilding.

We are busy refurbishing flats as they become vacant. Since May we have done 5 flats with another 4 planned. As soon as these flats are finished they are tenanted. We have experienced an increased demand for the flats this year which is keeping our flats full. The interesting fact is that in the last 2 years 64% of our new tenants have come to Feilding from other areas. 30% of new tenants have come to be closer to family.

As MCT grows as an organisation and makes new contacts we can see a wide range of applications for housing and health which will not only would benefit the Manawatu but also could be applied to and be of benefit the district of Rangitikei.

Thanks again for the update and I look forward to hearing from you some time soon.

Cheers

Albert Dodunski Manager Manawatu Community Trust Office

MANAWATU COMMUNITY TRUST

EXPRESSION OF INTEREST

Community Housing Rangitikei District



Charitable Trust CC32454

P.O.Box 21006

Feilding

Phone 06-3240491

Fax 06-3240497

Email mctmanager@xtra.co.nz

23 November 2015

Signed

A.H. Dodunski

Manager



P.O.Box 21006
Feilding
Phone 06-3240491
Fax 06-3240497
Email mctmanager@xtra.co.nz

EXPRESSION OF INTEREST RANGITIKEI DISTRICT COUNCIL COMMUNITY HOUSING

EXECUTIVE SUMMARY

Background

The Manawatu Community Trust was established on 1st July 2008 by the Manawatu District Council. The responsibilities of the trust are:

1. The promotion of housing for elderly and disabled.
2. The promotion of health and wellbeing services
3. The promotion of any purpose or purposes for the relief of poverty and for the benefit of the residents of the Manawatu District.

The Manawatu Community trust is a Council Controlled Organisation whereby the trustees are appointed by Manawatu District Council for a three year term. The trust has five trustees.

The Manawatu District Council transferred the ownership and management of its 208 housing units for pensioners and disabled to Manawatu Community Trust.

The Trust was also charged with the responsibility of facilitating the development of an Integrated Family Health Centre for Feilding and Districts. At the end of this period of consultation with all stakeholders it was decided that Manawatu Community Trust be the owner of this facility. Under the direction of the Trust this facility was designed and gained ministry of health approval to proceed. Construction is 50% complete and the facility is due to open on Monday 29 February 2016. The facility will accommodate 10 Doctors and provide a wide range of essential primary health services.

Pensioner housing

The Manawatu Community Trust implemented an extensive major refurbishment and maintenance programme in 2010. This has seen 31% of our properties developed to a standard which meets the trust's criteria for A grade accommodation. This has been at a total cost of approx. \$3m.

The trust has implemented a warrant of fitness testing scheme for each flat.

Social Landlord

The Manawatu Community Trust submitted an application early in 2015 to become a Social Landlord. This application was declined because of the CCO status of the Trust. The advice we

received was if MDC reduced their shareholding to 49% Manawatu Community Trust would be welcomed as a Social Landlord as the Manawatu Community Trust met every other criteria.

The trustees decided that the benefits to its existing tenants were not sufficient to warrant such a change to the Trust Deed. Not many of the present tenants would qualify for social housing. However the trust has the intention in its strategic plan to investigate the possibility of establishing another entity solely owned by the Manawatu Community Trust which may qualify as a Social Landlord.

Strategic Plan.

The Manawatu Community Trust has recently updated its strategic plan. One thing which has dominated the work of the trust in the last 5 years was the establishment of the Integrated Family Health Centre. The strategic plan going forward focusses on housing especially the provision of the development of other types of housing which will meet the needs of other groups in the community such as young families, solo parent families, emergency housing and the needs of single males as well as meeting the increasing demand for pensioner housing.

Staffing.

As the trust has developed and grown as an organisation it has been increasingly more important to have control of all aspects of its daily business. To enable the trust to do this, staff have been recruited and employed to manage the daily aspects of finance, tenancy, maintenance, development and major works.

The staff consists of a Manager, a Tenancy Support person who deals with new tenants, tenancy issues and maintenance requests. It employs an accounts administrator who manages the financial side of the business through to annual reports. The trust also employs a part-time assistant who works for 10 hours per week and who provides cover during staff leave. A minor maintenance person is also employed for 20 hours per week.

Contractors and Suppliers.

The trust maintains a policy of working with local contractors and suppliers. The trust has established a strong local network of preferred contractors and suppliers.

Expression of Interest

The trust submits this expression of interest for management and ownership of the Rangitikei District Council Community Housing on the following basis:

1. That Rangitikei District Council transfers its community housing asset to Manawatu Community Trust to own and manage.
2. That the assets are transferred to this trust at no cost.
3. That Rangitikei District Council provides \$100k each year for three years to assist Manawatu Community Trust begin developing the existing accommodation. This contribution will be matched by Manawatu Community Trust.
4. That Rangitikei District Council reduce the burden of rates by way of an annual remission.

Section D: EOI Requirements

A. Organisation profile

A.1 Manawatu Community Trust

A.2 The Manawatu Community Trust although having applied to become a Social landlord it has not achieved this status. The only criteria it failed to meet was that it was a Council Controlled Organisation. The Manawatu Community trust intends to investigate the establishment of a separate entity solely owned by the trust which may qualify as a social landlord.

A.3 The Manawatu Community trust has a trust Deed signed on its establishment in 2008. Trust Deed attached

A.4 The Manawatu Community Trust has four current trustees. The appointment of the fifth trust is pending having recently received a resignation of a member who has been a trustee since 2008. Trustee profiles attached.

A.5 The Manawatu Community Trust is based in Feilding on Awahuri Road. The office complex consists of 3 offices spaces and one community meeting space. The Trust owns and manages the housing from this site. It provides a tenancy service for the tenants', carries out minor maintenance work and supports tenants who need to access social and health services. The trust works closely with a network of social and health services to ensure that tenants can access these services.

The trust employs 5 staff in all to manage the day to day business of the trust. The trust has also been a host organisation for a contract position carrying out a research project across the Manawatu region on the needs of residents in that region. This position concludes at the end of January 2016.

The trust owns an Integrated family Health Centre which is being constructed at present. This centre is to be leased to a Feilding Doctors Company for 10 local doctors to work from and sub lease to other essential primary health services. This Centre is due to be opened on Monday 29 February 2016.

A.6 The most recent annual report was produced at 30 June 2015. Annual report attached

A.7 The most recent audited accounts audited by Audit NZ were produced at 30 June 2015. Audited accounts attached

B. Relevant Experience and Track Record

B.1 Manawatu Community Trust owns and manages 205 pensioner units and housing for the disabled. These units are all 1 bedroom and of various ages. The first being built in 1960's and the newest build in 1990's. This accommodation is located in Feilding - 95 units, Sanson – 6 units and Rongotea - 4 units.

The Feilding units are across 12 different complexes. The number of units in each complex range from 4 – 32.

The majority of our tenants are pensioners, single male and single female with a few couples. A smaller number of tenants are between 30 and 65 and on an invalids benefit.

The occupancy rate of the units has averaged 93 – 96% annually.

B.2 The Manawatu Community trust has a full range of policies applicable to all aspects of the management of property, tenants and tenancies. The trust holds a Quality Management Systems Manual which is updated regularly. This governs the work of the office. The staff has developed a staff handbook which assists them in the day to day operation of the trusts business.

B.3 The services and support offered to tenants takes the trust work beyond the role of a landlord. Tenants are given advice and assistance to access the various health and social services they may need. The staff are proactive in assessing the likely needs of each tenant and have a strong network with all social agencies in Feilding.

The trust also has an excellent line of communication with all tenants. This is via a regular newsletter to all tenants and through the establishment of a liaison tenant for each complex. This group of people meet regularly with the trust. They are often used as first point of contact by either another tenant or the trust when help is needed.

The trust also invites tenants to participate in competitions and challenges amongst its members. It holds an annual Christmas afternoon tea for tenants in December each year.

Through all these activities an excellent spirit of cooperation, belonging and support network has developed amongst the tenants.

B.4 The Manawatu Community trust has no direct connections to the Rangitikei District except that we are neighbours sharing the same political electorate. We are a CCO of the Manawatu District Council which has numerous partnerships with the Rangitikei District Council.

This office implemented annual forums for housing officers from Horowhenua District to New Plymouth City Council in 2011. This forum was a time to share the successes, issues and challenges around housing in each district. Rangitikei personnel attended these forums.

C Proposal – Management of Community Housing Portfolio

C.1 Tenancy Management

Manawatu Community Trust would manage existing Rangitikei Tenants using the same policies it has implemented in Manawatu. The emphasis would be on clear communication to understand the needs of tenants. We would build a feeling of ownership and pride, respecting the dignity of each tenant. The trust work would develop a high level of cooperation and support amongst the tenant groups developing the qualities of good neighbours.

The criteria for community housing which the trust would inherit from Rangitikei District Council would be reviewed and assessed ensuring it met the needs of the community. From this review eligibility criteria would be established and applied to determine the eligibility of applicants.

Placement of tenants would be very carefully managed to ensure that a harmonious group of tenants existed within each complex.

The trust would also consider making surplus accommodation available to other groups who fall outside the established criteria.

The Manawatu Community trust would establish a rent policy which provided affordable housing for those qualifying for community housing and provided sufficient income to the trust for maintenance, refurbishment and development of the housing stock.

C.2 Provision of Support

The Manawatu Community Trust would develop strong networks and working relationships with Health, Social Service agencies and Local organisations to ensure that tenants received the assistance and support they required. The trust would be active in identifying other than just the housing needs of tenants and work towards having these met.

To enable this to occur, the trust would have a presence in Rangitikei visiting tenants regularly and implement a liaison tenant programme to assist it in this role.

C.3 Asset Management

An option for the Manawatu Community Trust would be to establish a subcommittee of the Trust based in Marton to oversee the management of the housing stock. This subcommittee would report directly to the Trust on a monthly basis, with the Trust reporting to Rangitikei District Council 6 monthly.

The subcommittee is likely to consist of a local representative, a Manawatu Community Trustee, the trust manager and the tenancy support person based in Marton. The business of the Rangitikei District Council Community Housing would operate as an separate sustainable entity.

The Manawatu Community Trust would establish a 10 year maintenance programme to include major maintenance work and capital upgrades These items would be budgeted for on an annual basis. This plan would be based on a housing stock report and a review of the type of accommodation required for future tenants.

It would also attend to the day to day minor maintenance as required in a prompt and efficient manner ensuring that the source of any problem is identified and rectified.

C.4 Plans for growth

It is very important the solid base of appropriate accommodation is developed to begin with. With this in place only then can one to develop plans for growth in the housing portfolio. Rangitikei towns have carried out research on a number of recent occasions to identify the needs of residents. The outcome of this research gives pointers to likely future market demand for housing.

The trust believes all towns in the Rangitikei have properties close to the town centre which could be purchased and redeveloped as affordable housing giving tenants easy access to local services, shops and amenities.

D. Proposal – Transfer terms and Conditions

D.1 The Manawatu Community Trusts proposal is not based on a purchase price it is based on a transfer of assets to Manawatu Community Trust as a Council Controlled Organisation to own and management the Rangitikei Community Housing portfolio. The importance of this is that ownership provides the Trust with equity to raise sufficient finance to bring the housing up to present day standard.

The trust believes is not financially viable to purchase these properties and have sufficient income to service the capital required to purchase the portfolio, service the housing as well as raise capital to carry out the necessary major works required. Rental would need to match the market rate and would make these units unaffordable for those who rely on the provision of social housing.

In transferring ownership to a Council Controlled Authority Rangitikei District Council retains its share of ownership without the cost of management and development of the housing stock.

The Manawatu Community Trust is proposing that Rangitikei District Council provide a capital contribution of \$100,000 per year for the first three years following establishment of the trust. Manawatu Community Trust would match this contribution to return sufficient units to present day standard forming a sound base for moving forward on further development.

The Manawatu Community Trust's timeframe for ownership and management of the community housing stock would be in line with the time it would take Rangitikei District Council to gain approval for the transfer of the housing stock. It would be preferable to commence operation at the beginning of a financial year.

The Manawatu Community Trust would be keen to access finance for development work through Rangitikei District Council via the Local Government Funding Agency.

D.2 Ten year cash flow attached.

Appendix 2

Reporting against the Statement of Intent

Manawatu Community Trust: for the year ended 30 June 2015

Performance targets and other measures by which the performance of the Trust may be judged in relation to its objectives

The Trust will meet the following outcomes:

Housing Provision

Provide affordable and sustainable housing to residents who meet the eligibility criteria set.

Management comment:

- A full rent review was completed on 14 April 2015. The CPI to year end 31 December 2014 was 0.76%.
- It was agreed that rents for MCT flats would not be increased for the 2015 – 2016 rent year. The main reason for no increase was that the CPI for the year was very low.

Housing Maintenance

Apply the criteria used to assess units to a standard appropriate for housing the elderly and disabled. Continue to identify and prioritise the need for refurbishments and upgrades of the housing stock. Be responsive to urgent maintenance requirements or resident health and safety needs.

Management comment:

Upgraded and refurbished MCT flats have been reassessed against the Manawatu Community Trust standards for housing for the elderly and disabled and included in the overall rating which provides the trust with a warrant of fitness on each flat.

25.3% – 52 (2014: 21.4% & 44) flats have an A rating overall (highest level)

15.6%– 32 (2014: 15.6% & 32) flats have a B rating overall

59%– 121 (2014: 62.9% & 129) flats have a C rating overall

0%– 0 (2014: 0% & 0) flats have a D rating overall

In the last year seven flats have been upgraded and 1 flat has been refurbished.

Identified housing stock which requires a major upgrade include:

Elizabeth flats 1 – 7,

Rawhiti Flats 1 – 6,

Rangimarie Flats 1 – 12, 14,15.

Requests for maintenance are received and responded to by the office on a daily basis. This year the monthly average of maintenance requests was 24.5. Last year the monthly requests averaged 22.4

Housing Occupancy

Maintain a high occupancy level.

Keep a waiting list when housing is fully tenanted.

Management comment:

For the year ended the average occupancy level over the year was 94%. This was 1% higher than the previous year but below the targeted level of 95%. Alexandra complex had an average occupancy level of 98.7%. We had three flats upgraded in the first half of the year and four flats in Cargill Ave upgraded during the last four months of the year in addition one other flat was refurbished. In January and June a larger than normal number of flats were vacated. Deaths and movement to rest homes were the two reasons for this occurring. Both Sanson and Rongotea flats experienced a stable occupancy level of 83% and 100% respectively.

Health

Lead and facilitate the development and establishment of an Integrated Family Health Centre in Feilding.

Carry out the construction and ownership of the facility.

Management comment:

During the first eight months of the year work continued in finalising the necessary lease agreements between the principle parties and negotiating finance arrangements with commercial lenders. Final tenders were called in February 2015. On 6 March 2015 a final tender price was received from Colsper Construction and accepted by MCT on March 10 2015. Agreement to lease between MCT and Feilding Health Care Property Management Ltd was signed on 11 March 2015. On 18 March 2015 a commercial loan agreement was signed with Manawatu District Council for \$2.5m. On 13 April 2015 construction of the Feilding health care facility commenced. Completion date was agreed to be 26 February 2016. On 4 June 2015 confirmation was received that a grant of \$726,873 was approved by Central Energy Trust towards the electrical and mechanical components of the project.

Community Wellbeing

The Trust will collaborate with and/or support community groups that enhance the wellbeing of the residents of the Manawatu District.

Manage the Manawatu Community, Development and Research project funded by Internal Affairs

Management comment:

- A. The two year report was submitted to the Department of Internal Affairs and funding was granted for year three of the project. Surveys of all parts of the Manawatu District have been completed and a draft report produced for editing.
- B. Four training seminars for social service groups were offered in conjunction with the Social Issues Network Council of Social Services (SINCOSS).

Finance

The Trust will comply with current accounting policies.

Ensure that a positive financial return on investment in line with the nature and condition of the housing portfolio is achieved for re-investment in housing and repayment of Capital Loan.

Provide Financial Reporting to the Manawatu District Council as required.

Maintain the ratio of consolidated trusts funds to total assets to be no less than 60:40.

Management comment:

The trust has complied with current finance and investment policies and achieved its planned performance indicators.

41% of rental revenue for the year ending 30 June 2015 was spent on capital improvements and major maintenance

The trust presented the 12 monthly report as at 30 June 2014 to Manawatu District Council on 24 September 2014. The six monthly report as at 31 December 2014 was presented to MDC on 19 March 2015

At 30 June 2015, the ratio of consolidated trust funds to total asset was 71:29.

Attachment 7

Report

Subject: Outcome Of The Transition Programme For Youth Development

To: Council

From: Denise Servante, Strategy & Community Planning Manager

Date: 20 September 2016

File: 4-EN-12

1 Executive Summary

- 1.1 Council has agreed to a transition phase that will move its funded youth services from the provision of after school and holiday programmes in Taihape and Marton to a coordinated District-wide youth development service. This phase was to run between 1 July - 30 September 2016 with a view to establishing youth spaces in Marton and Taihape from 1 October 2016.
- 1.2 Council was prepared to fund these services from the \$60,000 that it had set aside in 2016/17 but hoped to secure matched funding to enable the programme to be rolled out additionally in the rural areas and within the Samoan community in southern Rangitikei. Several requests for external funding have been submitted but to date only an application to the Whanganui Community Foundation to co-fund the transition phase has been successful. This means that there remains \$51,900 for youth development for the remainder of 2016/17.
- 1.3 This report recommends that Council initiates a recruitment process to employ one (or more) youth development coordinators (1/2 FTE in each of Marton and Taihape), or to contract with suitably qualified agencies, to:
- Deliver after-school activities, school holiday programmes and evening teen events in close liaison with young people
 - Establish a pool of trained volunteers to support these and other activities
 - Coordinate and facilitate regular advisory group meetings (either District-wide or north and south of the District) to develop a range of services and activities available to local youth and young people
 - Seek sponsorship from local businesses/agencies and make application to appropriate funding bodies to fund activities and events
- 1.4 In the meantime, while the recruitment process is underway, this report also recommends that:
- An interim contract is put in place from 1 October to 30 November with HYPE Academy to continue to deliver the existing services, to continue to engage with young people and extend the services to other age groups of young

- people, to initiate a pool of volunteers and identify associated training and to put in place a summer holiday programme with associated funding.
- Council continues to facilitate and develop the advisory group of young people and local agencies to provide input into the recruitment process and the ongoing work programme through the provision of an internal staff resource via the Policy Team

2 Background

- 2.1 Following an extensive consultation process with a wide range of stakeholders across a number of years, including most recently public submissions through the Annual Plan 2016/17 and a youth-led Forum in May 2016, Council confirmed an allocation of \$60,000 for youth development in 2016/17¹. The intention of this funding was:

*“To develop two Youth Zones², (in Marton and Taihape) with outreach services in Bulls, Ratana, Mangaweka and Hunterville. The focus will be to develop, coordinate and extend services and activities for children, young people, young parents and particularly targeting the emerging Samoan community in the District. Our vision is that **“Every child in our community grows into an adult who knows their worth and is able to take their place confidently in the world”**.”*

- 2.2 The Council also agreed to commit up to \$17,900 from the \$60,000 to implement a transitional phase from 1 July to 30 September 2016 for youth development in the District, to secure the following outcomes by 1 October 2016:

- The future of the existing provision of after-school and school holiday programmes in Marton and Taihape is known, even if this means that it is discontinued from 1 October 2016.
- The budget available from external sources for 2016/17 is known and a programme of work from 1 October 2016 – 30 June 2017 is agreed.
- A District-wide co-governance group has been established, including service agencies and representation from young people, and a Youth Action Plan for the Rangitikei District has been developed.
- A [Youth Zone] is established in Marton and Taihape with options to deliver the Youth Action Plan based on the level of funding available.

- 2.3 Finally, Council confirmed its desire to seek an external matching contribution of at least \$70,000 to implement the proposal outlined in section 2.1. A number of specific potential external funding sources were identified and applications prepared.

¹ 16/RDC/154

² Youth One Stop Shop (YOSS) has been dropped in favour of a **Youth Zone** branding. YOSS has come to have a specific meaning in health and social welfare circles as being driven by health-related services. In discussions with young people and local agencies, it was felt that this did not properly describe our intent with this initiative – which is to provide a youth space from which a number of services and activities could take place, some of which may be health-related.

- 2.4 This report provides Council with the outcome from the transition phase and an outline of the proposed subsequent action. The report is formatted to address funding and governance issues first, since the proposed subsequent actions are predicated on these outcomes.

3 External sources for co-funding youth development

Transition Phase

- 3.1 Whanganui Community Foundation contributed \$8,000 towards the transition phase (1 July – 30 September). This caps Council's contribution to the transition phase at \$9,900, leaving \$51,100 for the establishment and development of the Youth Zones for the remainder of 2016/17.
- 3.2 The Council intends to apply to the Whanganui Community Foundation to support the Bulls Multi-purpose Community Centre and it will not be possible to hold two grants from the Foundation at once. This means that this avenue is currently not open to Council to make further requests for funding towards youth development.

Co-investment in the Youth Zone: Department of Internal Affairs

- 3.3 Council submitted an application to the DIA's Community Development Scheme (CDS) which offers 3-5 years of funding for salaries of up to \$80,000 per annum. This application was not successful. 29 eligible requests were received for 7 available projects. Feedback from the DIA was that the application was considered to be too close to "business as usual" for territorial authorities and would have been stronger if it had been led by a Pasifika organisation.
- 3.4 The CDS has been replaced by the Community-Led Development Programme (CLDP), which "encourages communities to achieve their aspirations through working together, building on their strengths, and enhancing local leadership, with up to five years of intensive support and holistic, flexible funding"³. The new scheme requires that local community development teams work collaboratively with DIA staff on this initiative. Six to ten communities will be identified through a contestable process that is open from 14 September and closes in mid-February 2017. The three areas of focus are communities of place, communities of interest and communities of attribute.
- 3.5 Local DIA advisors had worked alongside us in developing the CDS application and were disappointed that it did not hit the mark this time. They are willing to work with our communities to put the District forward for one of these new schemes. Their advice is that we will need to develop a more detailed programme that describes and adds value to a "business as usual" baseline. This will have regard for wide-reaching youth programmes elsewhere, particularly those run by local councils and iwi, and reinforce youth programmes in the District run by other organisations.

³ Letter to TA Chief Executives from Hon Jo Goodhew, Minister for the Voluntary and Community Sector. 29 August 2016.

Co-investment in the Youth Zone: Ministry of Social Development

- 3.6 Council had accepted during its discussions at the end of June 2016 that the Ministry of Social Development (MSD) would not be in a position to contribute financially to youth development in the District until 2017/18 at the earliest. There have been two further developments during the transition phase.
- 3.7 Firstly, the internal re-organisation of MSD has continued with the establishment of a new Ministry for Vulnerable Children Oranga Tamariki which broadly refocuses certain functions of Child, Youth and Family, the Community Investment and the Children's Teams. The functions of each Ministry is outlined in Appendix 1⁴ and the new Ministry is due to be up and running from 1 April 2017.
- 3.8 Secondly, the Regional Commissioner for Social Development, Taranaki, Whanganui & King Country, Work and Income, Ministry of Social Development has confirmed that the reorganisation of the future MSD is focusing funding on vulnerable individuals and there is not going to be any funding available for community-based services. This information was sought after the local Youth Services and Children's Team were not able to engage with the transition phase – the Regional Commissioner confirmed that this was outside their brief (see section 4.2 on Governance processes).

Co-investment in the Youth Zone: Other funders

- 3.9 Unsuccessful funding applications were submitted to The Todd Foundation and The Tindall Foundation. Both these foundations contribute to a "Working Together More Fund (WTMF), along with the J R McKenzie Trust, the Wayne Francis Charitable Trust, the Hugh Green Foundation and the D V Bryant Trust. The WTMF funds "New Zealand community organisations to work together in order to make a greater difference for the people and communities they serve"⁵. This has three funding rounds each year and the next round closes on 21 October 2016.
- 3.10 Applications are in process to the Lottery Community Fund (currently being assessed) and the Ethnic Community Development Fund (closing date 27 September) focussing on support for the Samoan community through the development of a local representative committee and/or a Samoan speaking community worker. If successful, this funding will become available from January 2017.
- 3.11 Finally, a watching eye will be kept upon opportunities for smaller pots of funding, for example, the Sargood Bequest (closing date 31 December).

⁴ Source: Allan Williams, Community Investment Advisor, Ministry of Social Development

⁵ Source: <http://www.workingtogether.org.nz/>

4 Developing a District-wide governance group, including service agencies and representation from young people

4.1 Outreach undertaken during August 2016 included:

- Presentations at the Taihape Networking Group, the Southern Rangitikei networking Group and the Safe and Caring Community Theme Group which were attended by 16+ agencies.
- A survey was distributed to school students through Rangitikei College and Nga Tawa Diocesan School and as a result, some initial youth representation was secured for the governance/advisory group.
- One-to-one approaches to 15 agencies to discuss a wider representation to the governance/advisory group. Six key organisations indicated their willingness to be involved on a governance/advisory group⁶.

4.2 From this initial outreach responses were received from the Youth Services Team and the Whanganui Children's Team that they were not able to engage with this process. A planned inaugural meeting of the governance/advisory group was put on hold to seek further clarification from the Regional Commissioner about the underlying reasons for this. This was secured in mid-September and is outlined in section 3.8.

4.3 Given that Council funding is the only funding available as at 1 October, it is suggested that the governance group is convened by Council staff as an advisory group in the first instance and that the Council Chief Executive retains the governance role.

4.4 Council staff will complete the outreach process with those agencies that have yet to be formally engaged with the programme and convene an Advisory Group as soon as practicable in October 2016. The terms of reference for the Advisory Group is attached as [Appendix 2](#).

4.5 Ongoing engagement with youth representatives will be undertaken separately as part of the proposed Youth Zone initiative and Council staff will liaise to ensure their input into the Advisory Group.

5 Developing the Youth Zone from the current provision at the Marton Youth Club and Taihape Youth Hutt

5.1 During the transition phase, HYPE Academy have continued to provide the after-school sessions in Marton and Taihape. This includes a school holiday programme which finishes on 8 October 2016. In addition, the HYPE team have undertaken further outreach with young people in 12-18 age group and supported them to put on activities more suited to their age group, for example, a movie night at Valhalla in Marton.

⁶ Rangitikei College, Taihape Area School, Southern Rangitikei Attendance Service, Sport Whanganui, Whanganui District Health Board, Taihape Church Youth Leader

- 5.2 The outcome of these conversations and surveys indicate that, although some of the older age group are keen to be involved in an advisory group, most of the young people simply want a safe space to hang out with their mates, come and go as they please and have different times or activities for the varying age groups (teens vs primary). In other words, a youth-friendly space as a service to the community, on the same grounds as the library, swim centre and ICT Hub etc. Police in both Marton and Taihape consider that the Youth Club/Hutt have reduced incidents of troublesome youth.
- 5.3 Whilst some of these activities can be self-organising, particularly those that are targeting the older age groups, there is a need to recruit and train a pool of volunteer helpers who can be on site during opening times and plan and carry out activities. A start would be to tap into the existing pool of parents, community members and church youth leaders who already lead and support a range of youth activities, and then to further recruit and train other parents, young people and community members to develop the pool of available person power. There are a number of schemes to support training youth workers which could be used. This in itself would enable the community, particularly young people themselves, to develop skills and gain qualifications in youth work and youth development.
- 5.4 This programme could be initiated as soon as possible and run for twelve months with the aim of maintaining after school and school holiday programmes in Marton and Taihape (on an equal footing), and a weekly event and residential summer programme for teens. The aim would be that after twelve months all these activities are supported by volunteers from the community and the running costs are secured from a range of fundraising and smaller philanthropic funding opportunities.
- 5.5 The Youth Zones should also be information centres where services have the opportunity to advertise what they have to offer the young people and can periodically have a physical presence. A large noticeboard with all the services and contact details displayed is discreet enough if the young people do not want to talk with the adult helpers/coordinators.
- 5.6 The current physical location of the Marton Youth Club and Taihape Youth Hutt needs to be considered. Although provided by Council free of charge, neither venue is totally suitable. The former Bowling Club Rooms in Centennial Park, while usefully close to the newly established community garden, is not flexible enough to provide for all activities – a venue such as the upper room in Memorial Hall is more central and provides access to an indoor sports hall and commercial kitchen (for e.g. a Teen Café). The Supper Rooms in the Taihape Town Hall are not available for exclusive use by the Youth Hutt and although an alternative is not immediately obvious, some thought needs to go into whether there would be a number of venues that could be linked as the Youth Zone.
- 5.7 The Youth Zones would be coordinated by the youth development resources as previously envisaged: an FTE youth development role (½ FTE in each of Taihape and Marton). These roles could be either employees of Council or contracts with external agencies with capability to deliver and advertised through an open recruitment/tendering process.

6 Discussion

- 6.1 In summary, no external funding has been sourced to match Council's contribution, available as at 1 October, of \$51,100. However, there have been lessons learned about the process of applying to the various funds, particularly to be clear about Council's role (as funder and facilitator of baseline activity), the need to build capacity and capability within the community around community development processes, and the criticality of showing results, including the views of young people
- 6.2 These lessons need to be applied in a strategic approach to the upcoming funding opportunities, particularly the Community-led Development Funding. It is suggested that Council is regularly updated on this strategic approach via the Committee structure established following the triennium election. This would continue outside of the immediate programme to establish Youth Zones.
- 6.3 Youth Zones should be established in Marton and Taihape based on the Marton Youth Club and Taihape Youth Hutt by employing or contracting for an FTE youth development role, split equally between Marton and Taihape. This position would be a 12 month contract with responsibility to:
- Undertake youth engagement to maintain a two-way dialogue between local agencies and services and young people and to ensure young people's voice is heard, including an annual Youth Forum
 - Deliver after-school activities, school holiday programmes and evening teen events in close liaison with young people
 - Establish a pool of trained volunteers to support these and other activities
 - Coordinate and facilitate regular advisory group meetings (either District-wide or north and south of the District) to develop a range of services and activities available to local youth and young people
 - Seek sponsorship from local businesses/agencies and make application to appropriate funding bodies to fund activities and events
- 6.4 The outcomes sought from this activity are:
- Regular engagement with young people in the District
 - Implementation of a youth-led programme of activities, including holiday residential programmes and a Youth Forum
 - A pool of trained volunteers to support and/or lead youth activities
 - Fundraising and sponsorship secured to enable the activities to take place
 - Activities during Youth Week and administration of the Rangitikei Youth Awards Scheme
- 6.5 The job advert/invitation for EO1⁷ is attached as [Appendix 3](#). If Council agrees to these next stages, then the position may be filled by 1 December. This means there is a gap between 1 October and 30 November and it is proposed that interim measures are put in place to maintain the momentum.

⁷ Typical rates for youth workers are between \$15 and \$27 per hour, i.e. \$31,200 - \$56,160 per annum [Source: Ara Taiohi and Mash Trust, 2016]

- 6.6 Firstly it is suggested that an interim contract is put in place from 1 October to 30 November with HYPE Academy to continue to deliver the existing services, to engage with young people and extend the services to include older age groups, initiate a pool of volunteers and identify associated training and put in place a summer holiday programme with associated funding.
- 6.7 Secondly, that Council staff manage this process in close liaison with HYPE Academy, independently facilitate and develop an Advisory Group and manage the recruitment and interviewing process. Specifically, the focus in Taihape will be to extend the current service from two days a week to five days a week.

7 Recommendations

- 7.1 That the report “Outcome of the transition programme for youth development” be received.
- 7.2 That the Council recognises:
- That there is a reduction in funding from the Ministry for Social Development for community programmes, due to changing funding priorities and the move to funding services based around individuals and whanau/family rather than communities
 - That the Department of Internal Affairs views the coordinating role as “business as usual” for territorial authorities and requires a more developed programme of work for future community development funding schemes
 - That there remain opportunities to apply for smaller, specific project funding particularly to build capacity and capability within the Samoan community in southern Rangitikei and that Council should continue to pursue these opportunities
 - That in the immediate 12-18 months, Council will be the only major investor in youth development in the District and confirms its expenditure of \$60,000 for 2016/17 and its intention to commit the same amount for 2017/18, subject to review during the Annual Plan processes
- 7.3 That the Council agrees to the required outcomes for a Youth Development Co-ordinator position and convenes an Advisory Group of local stakeholders, including young people, to confirm these and to support a recruitment/contract letting process.
- 7.4 That Council advertises for expressions of interest from individuals and from agencies to deliver the required outcomes and outputs on a 12 month temporary contract of employment / contract for services, recognising the need to guarantee local delivery of youth development services (i.e. in the north and south of the District).

7.5 That the Chief Executive make arrangements to ensure that the momentum of the transition phase continues until such a time as the 12 month temporary contract is in place, specifically:

- An interim contract is put in place from 1 October to 30 November with HYPE Academy to continue to deliver the existing services, to continue to engage with young people and extend the services to other age groups of young people, to initiate a pool of volunteers and identify associated training and to put in place a summer holiday programme with associated funding.
- Continue to facilitate and develop the advisory group of young people and local agencies to provide input into the recruitment process and the ongoing work programme through the provision of an internal staff resource via the Policy Team

Denise Servante
Strategy & Community Planning Manager

Appendix 1



Anne Tolley

18 AUGUST, 2016

New ministry dedicated to care and protection

Social Development Minister Anne Tolley says that a new child-centred, stand-alone ministry with a new Chief Executive is to be established to focus on the care and protection of vulnerable children and young people.

Cross-agency advice from the State Services Commission, Treasury and MSD has recommended that, given the significance and scale of the proposed reforms to state care and protection, a stand-alone department is most likely to provide a single point of accountability, clear organisational focus and the ability to attract strong leadership. This reflects the advice given by the Minister's independent expert panel, and has been agreed by Cabinet.

The new department, named the Ministry for Vulnerable Children, Oranga Tamariki will begin operating by April 2017.

"The new ministry, new name and completely new operating model reflects our determination to remain absolutely focused on the individual needs of each child," says Mrs Tolley.

"The inclusion of an aspirational Maori name as part of the title reinforces our clear expectation that much more needs to be done to address the fact that 6 out of ten kids in care are Maori.

"This is not a rebranding exercise. It is how this ministry performs, rather than its name, which will make a difference for vulnerable young people. It will also require strong leadership to implement the massive changes required over the next 4-5 years, as well as embed the necessary culture change within staff."

Following an in-depth analysis and a detailed business case from the expert panel, the Minister recently announced wide-ranging state care reforms as part of a radical long-term overhaul, which will see the current crisis-management CYF system replaced by a completely new model which addresses the short and long-term wellbeing of at-risk children and supports their transition into adulthood.

This new ministry will focus on five core services – prevention, intensive intervention, care support services, transition support and a youth justice service aimed at preventing offending and reoffending, and will have the ability to directly purchase vital services such as trauma counselling as soon as they are needed by children.

A major transformation programme is underway at the moment, supported by \$200 million of initial new investment in Budget 2016, and this is taking place alongside normal CYF operations which have received an extra \$144 million for cost pressures.

Legislation is currently going through Parliament which will raise the age of state care and protection to a young person's 18th birthday, ensure that children's voices are heard in decisions which affect them, and establish an independent youth advocacy service.

"The long-term outcomes for young people in the current system are simply atrocious," says Mrs Tolley.

"When we started this process nearly a year and a half ago, I promised that there would be no more tinkering around the edges. Fourteen reviews and numerous reorganisations have not improved the outcomes for children.

"A detailed, long-term plan over a number of years is required.

"Too many kids who come into contact with CYF end up on a benefit, or in prison, or with few qualifications. This has to stop. They deserve better than this, and the new operating model will put the needs of children first, above everything else, so that they can have the opportunity to live happy and successful lives.

"I'm also pleased to announce that a new Youth Advisory Panel comprised of young people in state care or with experience of state care will advise me and the transformation team as the new system is developed over the next few months.





"For too long the needs and opinions of children and young people in the care system have been ignored. The Youth Advisory Panel, the independent youth advocacy service, and legislation requiring that children's voices must be heard in decisions affecting them, will mean that the new system is truly child-centred."

The new Ministry will be reviewed after two years to ensure that it is working as it should and that it is delivering the expected results for children and young people.

Cabinet papers relevant to the overhaul of care and protection are available at:

<http://www.msd.govt.nz/about-msd-and-our-work/work-programmes/investing-in-children/index.html>

Anne Tolley Social Development

 SHARE   

Appendix 2

Appendix 2: Terms of Reference Advisory Group

Background

The Youth Zone initiative is a direct result from ongoing youth development within the Rangitikei district. This initiative supports the vision “Every child in our community grows into an adult who knows their worth and is able to take their place confidently in the world”.

Aim of the Advisory Group

The Advisory Group’s aim is to work collaboratively:

- To establish a Youth Facility in Taihape and Marton
- To ensure all youth, schools, key social service agencies, government organisations, business, iwi and wider community are engaged and connected to the Youth Facilities.
- To provide advice and make decisions that will benefit youth now and in the future.

The Advisory Group will include young people and ensure their maximum participation in the work of the Group.

Contribution from members of the Advisory Group

The Advisory Group will meet as necessary and all members will endeavour to attend all meetings or send apologies if unable to attend in person. The Advisory Group will continue to meet until the Youth Zone is properly established in Marton and Taihape, or some other date to be agreed by the Advisory Group.

The quorum for the Youth Zone Advisory Group is six, with one being a representative from Rangitikei District Council.

Role and Values of the Advisory Group

The Advisory Group will work to assist in the successful establishment of two Youth Zone facilities based in Marton and Taihape:

- Contribute ideas and leverage off networks to support this initiatives success
- Endeavour to make informed decisions that will benefit youth and the wider community
- Make decisions based on sound research, knowledge and experience derived from the various contributing organisations

It will agree the following values:

- Maintain confidentiality within the Advisory Group
- Work as a team
- Support each other in finding the most efficient ways to support the delivery of this initiative
- Be open, frank, honest and constructive in all dealings with each other
- Share work equitably and reasonably, consistent with agreed arrangements
- Use this Terms of Reference as a benchmark against which each participating organisation and the Advisory Group as a whole, can set its approach to potential issues of conflict between them as work progresses
- Optimise the value and benefit delivered to the community by the Advisory Group.

Disputes

If any dispute or difference cannot be resolved between the members of the Advisory Group by active, open and good faith discussion, the Advisory Group will enter into mediation.

Appendix 3

Appendix 3: Advert for the Youth Development Coordination role(s)

Rangitikei District Council is looking for individuals or agencies that can coordinate youth development services across the Rangitikei District.

This role will be responsible for:

- Undertaking youth engagement to maintain a two-way dialogue between local agencies and services and young people and to ensure young people's voice is heard, including an annual Youth Forum
- Delivering after-school activities, school holiday programmes and evening teen events in close liaison with young people
- Establishing a pool of trained volunteers to support these and other activities
- Coordinating and facilitating regular advisory group meetings (either District-wide or north and south of the District) to develop a range of services and activities available to local youth and young people

We are looking for individuals or agencies that have:

- A proven ability to relate to young people
- A proven ability to initiate and develop partnerships and networks with other individuals and organisations in communities
- Programme development and management experience
- Successful community development experience
- Strong written and spoken communication skills
- An understanding of the importance of and experience in, involving young leaders in organisational decision making

The work will involve a 1/2 FTE based in Marton and a 1/2 FTE based in Taihape. We are seeking expressions of interest or applications for employment from suitably qualified individuals, who may be working already in a similar, related field in the District. The Council is open to negotiations to get the right people for these roles. The contract will be for 12 months in the first instance.

For an informal discussion about these positions, please contact Denise Servante, Strategy and Community Planning Manager on 0800 422 522

Attachment 8

Report

Subject: Earthquake-Prone Buildings Policy and Survey

To: Policy/Planning Committee

From: Katrina Gray, Policy Analyst

Date: 2 September 2016

File: 3-PY-1-6

1 Executive Summary

- 1.1 Council approved the Earthquake-prone Buildings Policy for public consultation on 30 June 2016. The consultation period was open from 29 July 2016 to 29 August 2016.
- 1.2 A total of 14 submissions were received during the submission period, with one submission received late. Two people indicated they wish to speak to their submission at Council's 29 September 2016 meeting.
- 1.3 Due to the timing of local government elections, the Policy/Planning Committee is asked to undertake preliminary deliberations on the written submissions received to assist in Council's decision on 29 September 2016.
- 1.4 There were a range of submissions received. Those that expressed the most concern related to the upcoming legislation and the cost associated with strengthening. However, overall the majority of submitters indicated they support the Policy.
- 1.5 During the consultation process, earthquake-prone building owners were also asked to fill in a survey regarding their compliance with the Earthquake-prone Building Policy.
- 1.6 Twenty five responses were received. Five building owners had already completed strengthening/removal works of the masonry chimneys/parapets, however, just under half (eleven) of the respondents had not remediated the masonry chimneys/parapets.
- 1.7 The report suggests that the Committee recommends, subject to further information at oral hearings, that Council amends its Earthquake-prone Buildings Policy to reflect its decision not to enforce the current policy prior to the enactment of the Building (Earthquake-prone Buildings) Amendment Act in July 2017.

2 Background

- 2.1 The Building (Earthquake-prone Buildings) Amendment Act was assented on 13 May 2016. It is scheduled to come into effect July 2017. Draft regulations have been issued for public consultation and are provided in the Legislation and Governance update.
- 2.2 Once the Act is in effect, Council's policy will lapse. However, until that point the requirements in section 132 of the Building Act remain – the Council must continue to have an earthquake-prone buildings policy and review it at least every five years. The last review of the Council's policy was in May 2011.
- 2.3 Council resolved on 30 June 2016 to review the Policy¹, with the Policy/Planning Committee adopting the documents for public consultation at their 14 July 2016 meeting².
- 2.4 Council also considered that the consultation process would provide an opportunity to alert building owners to the forthcoming statutory prescriptions, as well as verifying whether parapets and masonry chimneys have been checked and either strengthened or removed if deemed necessary. However, the Policy/Planning Committee requested that, due to the upcoming legislation, no enforcement action over non-compliance should be undertaken.

3 Submissions

- 3.1 A total of 14 submissions were received before the close of submissions, with 1 submission received late ([Appendix 1](#)).
- 3.2 Two submitters requested to speak to their submission at the oral hearing scheduled for 29 September 2016:
- Robert Snijders
 - Geoff Wilson
- 3.3 Nine submitters support the Policy, two do not support the Policy and two did not specify whether they support the Policy or not. A full analysis of the submission points is provided in [Appendix 2](#), with a summary provided below.

Cost

- 3.4 A number of comments on the Policy related to the cost of earthquake strengthening works. Given there will be no enforcement of the Policy, there will be no costs to buildings owners as a result of the Policy. Building owners will face costs once the Building (Earthquake-prone Buildings) Amendment Act comes into force.

¹ 16/RDC/172

² 16/PPL/062

Legislation

- 3.5 Many of the comments on the Policy related to the Building (Earthquake-prone Buildings) Amendment Act. Council does not have direct influence over this legislation or the regulations, however, has engaged with central government when possible (e.g. through submissions on the proposals).

Council process/consultation

- 3.6 One submitter raised concerns about Council's consultation process (that all building owners were not visited and that pictures associated with the consultation display were emotive). All owners on Council's existing earthquake-prone building list (94 properties) were sent a letter and associated information. Visits with building owners would have taken significant staff resources.

Other comments

- 3.7 Other comments included observations that buildings had stood up to previous earthquakes, their building is exempt or that the chimneys/parapets would not fall onto public areas.

4 Comment

- 4.1 There were a wide range of comments on the Policy, however, no specific suggestions related to the Policy itself. Most of the concern relates to the upcoming legislation.
- 4.2 The Policy/Planning Committee requested that no enforcement action be taken for non-compliance with the Policy as building owners will be required to undertake further works when the Building (Earthquake-prone Buildings) Amendment Act comes into force. Therefore, it is recommended the Policy is amended to reflect this intent ([Appendix 3](#)). If that recommendation is accepted, the amended policy must be provided to the Chief Executive of the Ministry of Business, Innovation and Employment.
- 4.3 The cost of undertaking strengthening works on their buildings was a significant concern from submitters. Council's Rates Remission Policy for earthquake-prone buildings is available to support building owners. A remission can be granted for up to six months when the building is being strengthened, demolished and rebuilt. The remission is also associated with a waiver of Council consent costs up to a value of \$5000 (plus GST). A remission can also be granted for three years following the completion of building works. Additionally, the Government has announced a \$12 million dollar fund is available for heritage building owners

5 Survey

- 5.1 A total of 25 survey responses were received out of the 94 property owners who were sent the survey. A more detailed breakdown of the survey responses is provided as [Appendix 4](#).

Number of chimneys/parapets

- 5.2 Seven respondents noted their building had both masonry chimneys and parapets. A further seven respondents stated they only had parapets. Five survey respondents stated they do not have masonry chimneys or parapets.

Have they been assessed?

- 5.3 Eleven respondents had their chimneys/parapets assessed, eight had not, five were not applicable and one was unsure.

When will you undertake the work?

- 5.4 Nine respondents are waiting on the legislation to come into effect before they undertake works on their building. Nine respondents were not applicable as they had already undertaken strengthening or did not have masonry chimneys or parapets. Only four respondents had no plans to undertake work.

6 Comment

- 6.1 Many survey respondents who had not yet undertaken work on their building were waiting on the new legislation to come into effect. It is once the legislation comes into effect that property owners will be required to undertake assessment and remediation works. There are a few respondents that have already undertaken works.

7 Recommendations

- 7.1 That the report 'Earthquake-prone Buildings Policy and Survey' be received.
- 7.2 That, subject to new information being presented at oral hearings, the Policy/Planning Committee recommends to Council that Council adopt [without amendment/as further amended] the proposed amendments to the Earthquake-prone Buildings Policy as outlined in Appendix 3 to reflect (a) its intent that no enforcement action will be undertaken for non-compliance with the current policy and (b) that the policy will lapse with the commencement of the Building (Earthquake-prone buildings) Amendment Act on 1 July 2017.

Katrina Gray
Policy Analyst

Appendix 1

Anna Dellow

From: Robert Snijders <moolookiwi@outlook.com>
Sent: Monday, 29 August 2016 2:25 PM
To: RDC Information
Subject: Earthquake-Prone Building Policy

Follow Up Flag: Follow up
Flag Status: Flagged

RECEIVED

28 AUG 2016

To: KG
File: 3-PY-1-6
Doc: 1-5-591

Dear EPBP Coordinator

- I support the draft Earthquake Prone Building Policy subject to wording change as detailed in comments below:-
- I wish to speak to my submission.
- Comments
RDC should have visited each and every building owner as part of the consultation,
The display in the Cobbler Building is emotive and does not follow government guidelines for Public Consultations,
Whilst the district is in a High Risk Zone, not all of it is and the "z" factor for design purposes should be listed. We do not have the same as Wellington which is also in a high risk zone, however, our "z" factor is nearer to that of Whanganui which is a medium risk zone,
Timeframes and policy should more closely aligned to a Medium Risk Zone as the Rangitikei is on the border of the two,
Who in RDC will be assigned to administer the policy, and
The transitional requirements that will bring the policy up to date with the provision in the Building Act and supporting regulations should also be made available so that feedback and pressure can be put on central government.

Finally, no one from RDC visited me as a building owner that is also earthquake prone.

Regards

Robert Snijders
5 Grey Street, Marton
0210 410001

Sent from [Mail](#) for Windows 10

SUBMISSION FORM

Earthquake-Prone Building Policy

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25 AUG 2016

Rangitikei
COUNCIL

To: K.G.
File: 3-04-1-6
Doc: 16-5520

Submissions close at 4 pm
on Monday 29 August 2016.

Return this form, or send your
written submission to:

Earthquake-prone Building
Submissions
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Oral submissions

Oral submissions will be held at the
Marton Council Chambers on
Thursday 29 September 2016.

☐ I wish to speak to my submission.

Ten minutes are allowed for you to
speak, including questions from
Elected Members. If you have any
special requirements, such as those
related to visual or hearing
impairments, please note them here:

Hearing Impairment

Privacy

All submissions will be public, please
tick this box if you would like your
name withheld ☐

Please print clearly

Name: Geoff Wilson

Organisation: (if applicable) _____

Phone: 06-3881956

Property address: 122 - 124 Hautapu
st Taihape

Postal Address (if different): 13 Dixon
Way Taihape -

Email: geoff.wilson@extra.co.nz

Do you support the draft Earthquake-prone Buildings
Policy?

☐ Yes

☒ No

Comments

It would be uneconomic to
invest more capital into
a depressed economy -
The building is solid and
has with stood many
earth quakes - IF the
requirements are too
stringent I will close
the shop and move out
of Taihape - Has had
bracing done on one side -

Attach additional information or pages if necessary

Signed Geoff Wilson Date 5/8/2016

SUBMISSION FORM

Earthquake-Prone Building Policy

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To: KG
 File: 3-24-1-6
 Please print clearly 18/08/16

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Fax: (06) 327 6970

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 related to visual or hearing
 impairments, please note them here:

Privacy

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 tick this box if you would like your
 name withheld ☐

Name: Garvin Case
 Organisation: (if applicable) Byron's Investment Trust
 Phone: 027 358 9901
 Property address: Club Hotel
17-19 High St Marton
 Postal Address (if different): 44 Marine
Parade, Otaki Beach, Otaki
 Email: gcase@extra.co.nz

Do you support the draft Earthquake-prone Buildings
 Policy?

☐ Yes

☒ No

Comments

As Landlords, we don't know where we
stand, we need to know whether our
building is a priority building or not
so we can carry on leasing the building
& weigh up the costs of strengthening

Attach additional information or pages if necessary

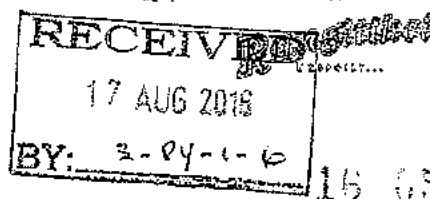
Signed

Date

28/8/16

SUBMISSION FORM

Earthquake-Prone Building Policy



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Fax: (06) 327 6970

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related to visual or hearing
impairments, please note them here:

Privacy

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tick this box if you would like your
name withheld ☒

Please print clearly

Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal Address (if different): _____

Email: _____

Do you support the draft Earthquake-prone Buildings
Policy?

☐ Yes

☐ No

Comments

*We don't think it apply to our
building as we don't have either
a chimney or parapet.*

*Our whole side was built over
30 years ago approx.*

*But Council needed to get all information
on the site.*

Attach additional information or pages if necessary

Signed _____ Date 2/05/16

SUBMISSION FORM

Earthquake-Prone Building Policy

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29 AUG 2016

Rangitikei
06 327 6592

To: KC
File: 3-PY-1-6
Doc: 13-6592

Please print clearly

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on Monday 29 August 2016.

Return this form, or send your
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Earthquake-prone Building
Submissions
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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Elected Members. If you have any
special requirements, such as those
related to visual or hearing
impairments, please note them here:

Privacy

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tick this box if you would like your
name withheld ☐

Name: CHAS E. MARR LTD

Organisation: (if applicable) _____

Phone: 06 327 7422

Property address: 256 Broadway

MARTON

Postal Address (if different): _____

Email: N/A

Do you support the draft Earthquake-prone Buildings
Policy?

☐ Yes

☐ No

Comments

We have personally lived in this
building so have checked after
any earthquake & aftershocks,
& have yet to find anything to
cause concern (However we are
not the experts) Our area is
Moderate risk.

We are only still trading because
somehow rates have to be paid.
There is no way we could
strengthen this building without help.

Attach additional information or pages if necessary

Signed J. Stantall Date 26/9/16

J. Stantall

16 July 1985

Charles E. Marr Ltd
286 Broadway
MARTON

NEW ZEALAND
HISTORIC PLACES
TRUST

Antrim House, 63 Rutland Street, P.O. Box 724-341
P.O. Box 1, Wellington 1



Dear Sir/Madam

Re: HILTON'S BUILDING

In the past few years the New Zealand Historic Places Trust has been inspecting buildings and structures in your area that have historical and/or architectural significance.

The building listed above has been given a "C" classification meaning that the Trust considers it merits recording because of its historical significance or architectural quality. A list of classified buildings in your area has been given to your local authority and is public information.

Enclosed is a pamphlet explaining how buildings are classified and the implications of this. You will note that a "C" classification carries with it no legal obligations and you are of course able to alter your buildings as you see fit. However the Trust hopes that any major alterations will be in keeping with the historic and architectural character of the building which prompted its classification. We would be happy to answer any queries that you may have appertaining to the classification of your property.

Finally, we would be grateful if you could keep us informed of any changes of ownership or alterations to your building.

Thank you

Yours faithfully

Michele Williams

Michele Williams
for Director

SUBMISSION FORM

Earthquake-Prone Building Policy



To: K.C.
File: 3-54-1-6
Doc: 15 0004

Please print clearly

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Submissions
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Name: Steve Quinn

Organisation: (if applicable) _____

Phone: 09 2926205

Property address: 12-14 High Street
Marton

Postal Address (if different): 2531c Hunua Rd
RD3 Papakura

Email: steve@safetystep.com

Oral submissions

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Marton Council Chambers on
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☐ I wish to speak to my submission.

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related to visual or hearing
impairments, please note them here:

Privacy

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tick this box if you would like your
name withheld ☐

Do you support the draft Earthquake-prone Buildings
Policy?

☐ Yes

☒ No

Comments

The objectives of the policy are
entirely unrealistic in commercial
terms. The subject building within
Rangitikei are typically low value
building, attracting low commercial
returns. Re-purposing and renovating
the buildings should NOT trigger
immediate compliance as associated costs
make any such re-purposing uneconomic
in the extreme. This policy will ensure the
almost total demise of our heritage buildings
over the next 10-15 years.

Attach additional information or pages if necessary

Signed [Signature] Date 03/08/2016

SUBMISSION FORM

Earthquake-Prone Building Policy

RECEIVED

23 AUG 2016



Rangitikei
Council

KC
3-PY-1-5
15/08/16

Please print clearly

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Earthquake-prone Building
Submissions
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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related to visual or hearing
impairments, please note them here:

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tick this box if you would like your
name withheld ☐

Name: LAMBERTUS TE STRAKE

Organisation: (if applicable) NAHA INVESTMENT TRUST

Phone: 021-165 1075

Property address: 262 BROWWAY
MARTON

Postal Address (if different):

21 POHUTUKAWA ROAD BEACHLANDS
AUCKLAND 2018

Email: Ltestrake@slingshot.co.nz

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

Attach additional information or pages if necessary

Signed [Signature] Date 19-8-16

SUBMISSION FORM

Earthquake-Prone Building Policy

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23 AUG 2016



Rangitikei
DISTRICT COUNCIL

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Earthquake-prone Building
Submissions
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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related to visual or hearing
impairments, please note them here:

Privacy

All submissions will be public, please
tick this box if you would like your
name withheld ☐

Please print clearly:

Name: DRAGAN & ALEXSANDRA GRANTIS

Organisation: (if applicable) Marton Hotel

Phone: +64064344387; +64424924828

Property address: 255 Broadway
Marton 4740

Postal Address (if different): _____

Email: aleksandra.grantis@au.net

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

In the case where the work
on buildings is required to
strengthen the structure,
there are costs associated
with the work.
More time is required to
undertake the work on
many buildings which have
not the ability to afford it
as included.

Attach additional information or pages if necessary

Signed Grantis Date 16/8/16

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Earthquake-Prone Building Policy

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22 AUG 2016

K.G.
3-37-1-6
16 0500



Rangitikei
COUNCIL

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Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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related to visual or hearing
impairments, please note them here:

Privacy

All submissions will be public, please
tick this box if you would like your
name withheld ☐

Please print clearly

Name: Merton Bakery & Café Ltd

Organisation: (if applicable) _____

Phone: 06 327 7231

Property address: _____

Postal Address (if different): _____

Email: _____

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

Attach additional information or pages if necessary

Signed [Signature] Date 3.08.16

SUBMISSION FORM

Earthquake-Prone Building Policy

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15 AUG 2016



Rangitikei
COUNCIL

To: KG
File: 3-89-1-6
Doc: 15-0540

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Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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impairments, please note them here:

Privacy

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tick this box if you would like your
name withheld ☐

Please print clearly

Name: Keay Bishop

Organisation: (if applicable) _____

Phone: 06-327-6747

Property address: Old Marton Courthouse
23 High St., Marton 4710

Postal Address (if different): _____

Email: keayb@workbridge.co.nz

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

A flexible, passive
approach which
takes account of
the negative impact
a more aggressive
approach could have
on building owners

Attach additional information or pages if necessary

Signed J. K. Bishop Date 8/8/16

SUBMISSION FORM

Earthquake-Prone Building Policy

RECEIVED

10 AUG 2016



To: 126
File: 3-8-1-6
Ecc: 16-0530

Please print clearly

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Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

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impairments, please note them here:

Privacy

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tick this box if you would like your
name withheld ☒

Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal Address (if different): _____

Email: _____

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

Attach additional information or pages if necessary

Signed [Signature] Date 8-8-2016

Revised
6-22-64

Page 190

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09 AUG 2016



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name withheld ☒

Please print clearly

Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal Address (if different): _____

Email: _____

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

Given our dwindling population
and economic climate it is highly
unlikely Businesses in the Ta. hape
township could absorb ^{any} major
expenditure involved with earthquake
strengthening. Generous time frames
are welcome, But the sooner we
know where we stand the sooner
we can start planning.

Attach additional information or pages if necessary

Signed [Signature] Date 3-9-16



SUBMISSION FORM

Earthquake-Prone Building Policy

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Privacy

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tick this box if you would like your
name withheld ☒

Please print clearly

Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal Address (if different): _____

Email: _____

Do you support the draft Earthquake-prone Buildings
Policy?

☒ Yes

☐ No

Comments

REF: SEE WRITTEN NOTE ENCLOSED

Attach additional information or pages if necessary

Signed: _____ Date: 18/16

RECEIVED

- 5 AUG 2016

RAULITINGI DISTRICT COUNCIL
POLICY ANALYST/PLANNER,
KATRINA CLAY,

TO: KG
FROM: 3-PY-1-16
DATE: 16.08.16

DEAR KATRINA,

APPROXIMATE THE DRAFT - POLICE BUILDING POLICY WILL NEED A MIXTURE OF COMMON SENSE AND NATURAL ATTENTION. RE: TO THE PART SECTION OF BRICK WALL ON THE SOUTH SIDE BOUNDARY OF 104 HANAPU ST. TAHARA BUILDING.

THIS WALL TO FALL, THE FALL WOULD BE ON OPEN GROUND, WILL NOT FALL ONTO A PUBLIC ZONE OR FOOTPATH AND HAS NO PEDESTRIAN OR VEHICLE ACCESS.

THE PROPERTY IS VACANT (3 YEARS) AND UNTIL SOLD - ONE IS APPREHENSIVE TO ASSUME A NEW PROSPECTIVE OWNERS REQUIREMENT OF A MEZZANINE FLOOR BEHIND THIS WALL, OR AS TO REMOVE THE TOP FLOOR OR DEMOLISH ALL THE BASE TIMBER BUILDING. A REDUCED HEIGHT OF BRICK TO WHERE THE BUILDING WAS PLATED AND STEEL RODS BOLTED AND INSERTED THROUGH TO THE OTHER SIDE OF THE BUILDING AS PREVIOUS REQUIREMENTS DEMANDED, THE SIDE OR TOP OR PART OF THE OUTSIDE WALL COULD BE RECLADDED.

CAN THE COUNCIL ASSIST WITH A INITIAL VISUAL BUILDING INSPECTION WITH MYSELF IN ATTENDANCE ON SITE. WITH TRAVEL FROM NEW PLYMOUTH BEING NECESSARY, I WILL MEET ON SITE AT A TIME AND DATE TO SUIT THE COUNCIL WHEN OTHER APPOINTMENTS THEY ATTEND UNDETAILED OCCUR.

WITH THE NEGATIVE MISINFORMED AND MISFEASANCE RESULTS AND INTERPRETATION OF DECISIONS MADE ABOUT THE MISHANDLED OUT-COME OF THE "LIQUIFICATION SAGA" - IT HAS MADE ARRANGING PROPERTY SALES IN TAHARA - QUOTE! ASHAMEDLY DIFFICULT WITH EVER LASTING PUBLIC DAMAGE BEING MADE TO AND BY US ALL. AS A RESULT THE EARTHQUAKE - POLICE BUILDING - SURVEY HAS UNANSWERED QUESTIONS PENDING THE DIRECTION ONE CAN MOVE IN. IS FINANCIAL CONSTRAINTS AND ABILITY AT OUR TIME OF LIFE ALSO CONTRIBUTES TO A DELAYED THAT TO SOLVE OUR DILEMMA, PUBLIC SAFETY AND OUR HEALTH MUST ALL SHARE PRIORITIES AT THIS POINT IN TIME, EARTHQUAKES HAPPEN MANY TIMES A DAY ALL OVER N.Z. AND THE SEVERITY CAN NEVER BE PREDICTED. THE FEAR OF THE RESULT COULD BE.

THANK YOU FOR THE TIME TO READ AND UNDERSTAND AND EMPHASIZING OUR POSITION.

YOURS SINCERELY

Appendix 2

Analysis of submission points

Submission point	Comment
Cost	
Could not strengthen without help.	It is unclear whether this comment relates just to chimneys and parapets or the whole building.
Financial constrains for future development.	Council has implemented the rates remission policy for earthquake-prone buildings to support building owners.
It would be uneconomic to invest more capital into a depressed economy.	Council has implemented the rates remission policy for earthquake-prone buildings to support building owners.
There are costs associated with strengthening.	Council has implemented the rates remission policy for earthquake-prone buildings to support building owners. Demolition may be an option for some building owners.
More time is required to undertake work as many building owners are not able to afford it.	Council will not be enforcing compliance with the Policy and does not have influence over the timeframes prescribed in the Building (Earthquake-prone Buildings) Amendment Act.
Given our declining population and economic climate it is unlikely businesses in Taihape could support expense associated with strengthening.	Council has implemented the rates remission policy for earthquake-prone buildings to support building owners.
Objectives of the Policy are unrealistic. Buildings within the Rangitikei are low value and attract low commercial returns. Re-purposing and renovating buildings should not trigger immediate compliance costs. The Policy will ensure demise of the heritage buildings over the next 10-15 years.	<p>The Policy only requires the strengthening or removal of masonry chimneys or parapets.</p> <p>Strengthening requirements are outlined in the Building Act.</p>
Legislation	
Our 'z' factor is nearer to Wanganui which is in a medium risk zone. Timeframes should be aligned to this.	Council has no influence over the zone it has been placed in or the corresponding timeframes.
The sooner we know the sooner we can start planning.	Staff will be in contact with building owners when necessary once the legislation comes into effect. Priority buildings will need to be consulted on.
Would like certainty about whether their	Council is currently waiting on the development of the regulations and enactment of the Building

building is a priority building.	(Earthquake-prone Buildings) Amendment Act. Priority buildings will need to be consulted on.
What transitional requirements will bring the Policy up to date with the provisions in the Building Act? Supporting regulations should be made available so that feedback and pressure can be put on central government.	<p>The Policy will be replaced upon the enactment of the Building (Earthquake-prone Buildings) Amendment Act.</p> <p>The regulations have been addressed in the legislation and governance agenda item.</p>
If the requirements are too stringent I will close and leave Taihape.	There is no planned compliance for the Policy. Council does not have control over the requirements in the Building (Earthquake-prone Buildings) Amendment Act (although has submitted at each opportunity available).
Generous timeframes are welcome.	Council will not be enforcing the Policy and has no influence over the timeframes set out in the Building (Earthquake-prone Buildings) Amendment Act.
Council processes	
Who in RDC will administer the Policy?	The Building Team in Council will administer the Policy. No compliance is planned under the current Policy given the upcoming Building (Earthquake-prone Buildings) Amendment Act.
Concern that no one visited them, as a building owner of an earthquake-prone building.	Personal visits were not undertaken as part of the consultation process. In addition, the submitter's building is not on Council's potentially earthquake-prone buildings list (it is a wooden structure).
Can Council assist with an initial building inspection on site?	<p>Council will be required, in accordance with the regulations, to identify potentially earthquake-prone buildings. It is unclear whether this process will require a site visit.</p> <p>Once identified, property owners need an independent suitably qualified person to undertake a full assessment. This is likely to be a structural engineer.</p>
Council should have visited every building owner as part of the consultation process.	All property owners on Council's potentially earthquake-prone building list were contacted via letter. This list is not necessarily exhaustive. In person consultation with each property owner would have taken significant staff resources.

Survey responses

Does the building have masonry chimneys/parapets?					
Chimney(s) only	Parapet(s) only	Both	Neither	Not specified	Removed
1	7	7	5	3	2
Have the chimneys/parapets been assessed?					
Yes	No	Not applicable		Unsure	
11	8	5		1	
Have they been strengthened/removed?					
Yes	No	Not applicable (no chimneys/parapets)	Not applicable (other response)	Partially	
5	11	5	3	1	
When do you plan on undertaking the work?					
Waiting on legislation	No plans to undertake work	Not applicable (no structures/work completed)	Within 5 years	Within 1 year	
9	4	9	2	1	
Comments					
<ul style="list-style-type: none">• Engineer reports provided.• Notes about strengthening works• Intend to strengthen as soon as finances allow.• Heritage New Zealand have been assisting with an engineer's report.• If any time restrictions are imposed and without any financial aid from Council or government the only option the building owner has is to leave empty or demolish and abandon the site.• No cracks in chimney and parapets. Sound condition. Was unaware of the earthquake provisions which were not disclosed by the previous owner or land agent. My long term plan is to develop the site in Taihape.• Work scheduled.• The whole process (strengthening) took longer than it should have. Very stressful dealing with Council and drawing up of plans. But working with a great building and engineering company from Palmerston North resulted in a quick outcome. Was also a very costly operation both monetary and timewise.					

Display in the Cobbler building was emotive and did not follow government guidelines for public consultations.	<p>Images of the Christchurch earthquake were used as part of the visual display. These images were used to highlight the reasoning behind the upcoming Building (Earthquake-prone Buildings) Amendment Act, which has been developed in response to the Christchurch earthquake.</p> <p>The consultation was consistent with Council's Significance and Engagement Policy developed in accordance with Section 76AA of the LGA 2002, the community views requirements in Section 78 of the LGA 2002, the principles of consultation outlined in Section 82 of the LGA 2002 and used the Special Consultation Procedure outlined in Section 83 of the LGA 2002.</p>
Other comments	
The building is solid and has withstood many earthquakes.	The Building (Earthquake-prone Buildings) Amendment Act, will require all potentially earthquake-prone buildings to be assessed by a suitably qualified expert.
Have lived in the building and had it checked after earthquakes. There is nothing to cause concern.	The Building (Earthquake-prone Buildings) Amendment Act, will require all potentially earthquake-prone buildings to be assessed by a suitably qualified expert.
A flexible, passive approach which takes account of the negative impact of a more aggressive approach could have on building owner.	The submitter is supportive of the Policy.
Parts of the building would not fall onto the public.	<p>The Policy does not differentiate between parapets/masonry chimneys which are unlikely to fall onto public areas.</p> <p>The new legislation will replace the Policy.</p>
Does not apply to our building as it does not have chimneys or parapets.	This is correct, the Policy only targets masonry chimneys and parapets.

Appendix 3

EARTHQUAKE-PRONE BUILDINGS POLICY 2016

Date of adoption by Council	29 September 2016 ¹
Resolution Number	
Date by which review must be completed	Not applicable
Relevant Legislation	Building Act 2004 (s131/132)
Statutory or Operational Policy	Statutory
Included in the LTP	No

1 Introduction and Background

1.1 Section 131 of the Building Act 2004 ("the Act") requires territorial authorities ("TAs") to adopt a policy on earthquake-prone buildings by 31 May 2006. Thereafter it must be reviewed at least every five years.

1.2 The definition of an earthquake-prone building is set out in section 122 of the Act and related regulations. A building is earthquake prone if it *"will have its ultimate capacity exceeded in a moderate earthquake"* and would be likely to collapse causing injury or death, or damage to any other property.

1.3 "Moderate earthquake" is in turn defined as:

"In relation to a building, an earthquake that would generate shaking at the site of the building that is of the same duration as, but that is one-third as strong as, the earthquake shaking (determined by normal measures of acceleration, velocity and displacement) that would be used to design a new building at the site."

~~1.4 This definition covers more buildings and requires a higher level of structural performance from them than the Building Act 1991. Buildings used wholly or mainly for residential purposes cannot be categorised as earthquake prone unless the building comprises two or more storeys and contains three or more household units.~~

¹ This Policy was first adopted 25 May 2006 06/RDC/14, (reviewed 28 May 2009 09/RDC/226 and 12 May 2011 11/RDC/092).

1.5 The policy is required to state:

- The approach that the Council will take in performing its functions under the Act;
- Council's priorities in performing those functions;
- How the policy will apply to heritage buildings.

1.6 In developing and adopting its earthquake-prone buildings policy, the Council has followed the special consultative procedure set out in Section 83 of the Local Government Act 2002.

2 Policy approach

Policy principles

2.1 The Council has noted that the provisions of the Building Act in regard to earthquake-prone buildings reflect the government's broader concern with the safety of the public in buildings, and more particularly, the need to address safety in an earthquake.

2.2 The Council has also noted that the development of earthquake-prone buildings policies is up to the individual territorial authority and has responded accordingly. There is no government funding associated with this requirement.

2.3 The Council understands the need to find a balance between the potential risks posed by the older brick and masonry buildings within the town centres and the long-term viability of these buildings.

2.4 The Council recognises that for the time being, there is no commercial peer pressure on building owners to upgrade buildings as there maybe is larger higher risk centres such as Wellington.

~~2.5 This policy was developed using information obtained through a focus group discussion.~~

Overall approach

2.6 Rangitikei is in a zone of high moderate seismicity² and its buildings comprise a range of types and ages reflecting steady development since early settlement in the mid to late nineteenth century. Building types range from wood, unreinforced masonry and brick buildings to modern steel and concrete buildings. Buildings generally do not exceed three storeys in height and there are a number of listed heritage buildings in the District, predominantly in the main centres of Marton, Bulls and Taihape.

² Building (Earthquake-prone Buildings) Amendment Act, Manawatu-Wanganui Regional Council Hazard Analysis Manual – Volume 11 – Seismic Analysis, 1996.
Seismicity – the geographic and historical distribution of earthquakes.

2.7 Council has not actively pursued a policy of identifying and strengthening buildings in the past although a small number of buildings have been strengthened to various degrees under the "Change of Use" provisions under the 1991 Building Act.

~~2.8 This policy reflects a predominantly passive approach but recognises through the experiences of Gisborne in 2007 and Christchurch in 2010 the higher level of risk associated with masonry chimneys and parapets. These are addressed as a separate issue.~~

2.9 This Policy recognises that the Building (Earthquake-prone Buildings) Amendment Act will replace this Policy and is due to come into force on 1 July 2017.

3 Priority

3.1 ~~The approach the Council's priority will take will be to:~~

- ~~• require building owners to have parapets and masonry chimneys checked and either strengthened or removed if deemed necessary. (At owner's cost)~~
- ~~• modifications to buildings may proceed without requiring additional strengthening work provided the work undertaken does not further weaken the building.~~

Economic impact of policy

3.2 ~~The Policy recognises that requiring building owners to undertake work on buildings now may duplicate or aggravate work required to be undertaken under the Building (Earthquake-prone Buildings) Amendment Act, extensive strengthening work is not only cost prohibitive, but may lead to neglect and diminished use of such buildings. This would have irrevocable economic consequences for the District's town centres. The policy Policy has been designed to gives building owners flexibility until the Building (Earthquake-prone Buildings) Amendment Act comes into force.~~

3.3 Council recommends that the minimum work responsible building owners should undertake immediately is to have masonry chimneys checked and either strengthened or removed.

~~3.4 to keep buildings comfortable and fit for purpose without necessarily forcing extensive strengthening work. With this in mind, parapets and masonry chimneys have been addressed as a separate issue due to the higher level of risk associated with these aspects of building structure.~~

Heritage buildings

3.5 For the purposes of this policy, heritage buildings refer to only those registered with New Zealand Historic Places Trust.

3.6 There are few properties registered with New Zealand Historic Places Trust within the District that would be considered earthquake prone. Council will address these on a case by case basis, and encourages building owners and New Zealand Historic

~~Places Trust to work together find mutually acceptable solutions if deemed necessary.~~

4 **Review**

- 4.1 This policy will be replaced by requirements in the Building (Earthquake-prone Buildings) Amendment Act, reviewed within five years of adoption, or sooner, if circumstances require.

Appendix 4

Survey responses

Does the building have masonry chimneys/parapets?					
Chimney(s) only	Parapet(s) only	Both	Neither	Not specified	Removed
1	7	7	5	3	2
Have the chimneys/parapets been assessed?					
Yes	No	Not applicable		Unsure	
11	8	5		1	
Have they been strengthened/removed?					
Yes	No	Not applicable (no chimneys/parapets)	Not applicable (other masonry)	Partially	
5	11	5	3	1	
When do you plan on undertaking the work?					
Waiting on legislation	No plans to undertake work	Not applicable (no structure/no work completed)	Within 5 years	Within 1 year	
9	4	9	2	1	
Comments					
<ul style="list-style-type: none"> • Engineer reports provided. • Notes about strengthening works • Intend to strengthen as soon as finances allow. • Heritage New Zealand have been assisting with an engineer's report. • If any time restrictions are imposed and without any financial aid from Council or government the only option the building owner has is to leave empty or demolish and abandon the site. • No cracks in chimney and parapets. Sound condition. Was unaware of the earthquake provisions which were not disclosed by the previous owner or land agent. My long term plan is to develop the site in Taihape. • Work scheduled. • The whole process (strengthening) took longer than it should have. Very stressful dealing with Council and drawing up of plans. But working with a great building and engineering company from Palmerston North resulted in a quick outcome. Was also a very costly operation both monetary and timewise. 					

Attachment 9

Memorandum

To: Council

From: Denise Servante

Date: 19 September 2016

Subject: Re: Draft Local Easter Sunday Shop Trading Policy

File: 3-PY-1-25

1 Background

- 1.1 The Shop Trading Hours Act 1990 was amended by the Shop Trading Hours Amendment Act 2016 to enable territorial authorities to decide whether retailers in their districts can open on Easter Sunday. Under the new law, territorial authorities can introduce local Easter Sunday shop trading policy to permit shops to be open in part(s) or all of the District.
- 1.2 The policy may not restrict what purpose shops are open for, or the types of shops or the hours of opening. It will also not apply to the sale or supply of alcohol which is regulated under the Sale and Supply of Alcohol Act.
- 1.3 The policy has no effect on garden centres, which already have an exemption to trade on Easter Sunday. Service stations, fast food outlets and cafes, souvenir shops, campground shops, shops in airports and railway stations or pharmacies already have a general exemption from being closed on Easter Sunday, Christmas Day or the morning of Anzac Day.
- 1.4 The Act allows workers to refuse to work on Easter Sunday without giving a reason; and to bring a personal grievance against an employer who compels them to work or who treats them adversely because of their refusal to work on Easter Sunday.

2 Process

- 2.1 The policy can only be adopted (by Council resolution) after using the special consultative procedure prescribed in the Local Government Act. In practice this means two months from the time the policy is adopted for consultation until a decision will be made. A policy must be reviewed no later than every five years from the date of its adoption. The policy (and its subsequent amendments or repeal) must be notified to the Chief Executive of MBIE.
- 2.2 Next year Easter Sunday falls on 16 April. The Policy/Planning Committee are recommending that Council adopt a draft policy for consultation from early October so that the process for hearing submissions and undertaking deliberations is completed before the Christmas break.

3 Options

3.1 Council has three policy options:

- a) To permit Easter Sunday shop trading throughout the District
- b) To permit Easter Sunday shop trading only in certain parts of the District
- c) To do nothing and effectively prohibit Easter Sunday shop trading throughout the District

3.2 The decision on which option to adopt may be contentious in the District. The Committee suggested that Council should offer options in the draft Policy with respect to its geographical coverage. The Committee was of the view that this should be, and could be a community-led decision.

3.3 It will be important to gather as many views as possible from residents and shop owners/retail businesses. The attached Engagement Plan focuses on these two stakeholder groups.

3.4 It is worth noting that many shops are already exempted from the restrictions on Easter Sunday Shop Trading, including, dairies, service stations, pharmacies, take away food sellers, restaurants, cafes, souvenir stores and garden centres. In practice, this means that many retail businesses in the District CBD areas are already able to be open for business – particularly those on the state highways which predominantly fall within the above categories. It is a relatively small group of businesses that do not currently have the option to open on Easter Sunday. Holiday periods are often the busiest times for retail businesses.

3.5 It is therefore suggested that the consultation process particularly asks submitters to provide their rationale for maintaining or lifting the restriction on this section of our retail sector. Council needs to give weight to the rationale provided as well as the absolute numbers of submissions.

4 Recommendation

4.1 That the report 'Draft local Easter Sunday retail trading policy – proposed consultation' be received.

4.2 That Council adopts, using the special consultative procedure under section 83 of the Local Government Act 2002, the local Easter Sunday retail trading policy, with consultation to be from 11 October 2016 to 11 November 2016, oral hearings on 1 December 2016 and deliberations on 15 December 2016

Denise Servante
Strategy & Community Planning Manager

Appendix 1

Statement of Proposal

Draft Local Easter Sunday Shop Trading Policy

Reason for the Proposal

The Shop Trading Hours Act 1990 (the Act) provides for restricted trading days on Anzac Day morning, Good Friday, Easter Sunday and Christmas Day. The Act allows shops selling certain types of goods (for example, dairies, service stations, pharmacies, take away food sellers, restaurants, cafes, souvenir stores and garden centres) to remain open on the restricted trading days.

The Act was amended in 2016 to enable territorial authorities to create local policies to allow wider shop trading across their entire district or in designated areas on Easter Sunday. The local policies can only permit shop trading on Easter Sunday but cannot place other conditions around shop trading (for example types of shops, times of opening etc.). Policies cannot apply to the sale or supply of alcohol which is regulated under the Sale and Supply of Alcohol Act.

Rangitikei District Council recognises the importance of the retail sector to the district, particularly the through-traffic associated with the state highways. Many of the retail businesses in these areas are already permitted to trade on Easter Sunday through the existing exemptions. However, Council also acknowledges that there may be parts of the District where the community would prefer the status quo (i.e. that there is limited shop trading on Easter Sunday).

Council is considering whether Easter Sunday shop trading should be permitted throughout the District and/or whether it should be restricted in certain Wards. It considers that this is a matter for local communities to decide. Council is therefore seeking feedback from its communities and shop owners on whether they would welcome wider Easter Sunday Shop Trading in their community.

More Information

Where to get a copy of the Summary of Information and submission form

The Summary of Information and the submission form may be collected from Council's libraries in Bulls, Marton and Taihape, from the Council's Main Office in Marton, or from the Council's website www.rangitikei.govt.nz. You may request a copy be posted to you by calling 0800 422 522.

Period for Consultation

Written submissions on the Local Easter Sunday Shop Trading Policy may be made from **Tuesday, 11 October 2016 until 12 noon Friday, 11 November 2016.**

Those who make a written submission may choose to make an oral submission. Hearings of oral submissions are scheduled for **Thursday, 1 December 2016 at the Council Chambers in Marton**. Please indicate on your submission form if you wish to speak to your submission.

If you have any questions please contact Denise Servante, Strategy and Community Planning Manager on 0800 422 522.

LOCAL EASTER SUNDAY TRADING POLICY 2016



Date of adoption by Council		To be confirmed
Resolution Number		To be confirmed
Date by which review must be completed		Within 5 years
Relevant Legislation		Shop Trading Hours Act 1990 (Part 2 s5A)
Statutory or Operational Policy		Statutory
Included in the LTP		No

1 Introduction and Background

To be inserted following the special consultation procedure and prior to adoption.

2 Scope of the Policy

2.1 Shop trading is permitted on Easter Sundays.

Either

The whole of the Rangitikei District (map to be attached)

Or

Bulls Ward / Marton Ward / Turakina Ward/ Hunterville Ward/ Taihape Ward¹ (map to be attached)

¹ Delete as applicable. Community views are being sought through a special consultative procedure on the geographical scope of Easter Sunday shop trading. If all communities decide that Easter Sunday shop trading should not be permitted, then the draft policy will not be adopted and the provisions of the Shop Trading Hours Act 1990 will apply throughout the District.

- 2.2 For the purposes of this policy, the meaning of a shop is the same as defined in section 2 of the Act:

- a building, place, or part of a building or place, where goods are kept, sold, or offered for sale, by retail; and includes an auction mart, and a barrow, stall, or other subdivision of a market; but does not include—

(a) a private home where the owner or occupier's effects are being sold (by auction or otherwise); or

(b) a building or place where the only business carried on is that of selling by auction agricultural products, pastoral products, and livestock, or any of them; or

(c) a building or place where the only business carried on is that of selling goods to people who are dealers, and buy the goods to sell them again

- 2.3 Under the Act, a local Easter Sunday Shop Trading Policy may not—

(a) permit shops to open only for some purposes; or

(b) permit only some types of shops in the area to open; or

(c) specify times at which shops may or may not open; or

(d) include any other conditions as to the circumstances in which shops in the area may open.

- 2.4 This Policy does not apply to the sale or supply of alcohol. Alcohol sale and supply is regulated under the Sale and Supply of Alcohol Act.

3 Shop employees' right to refuse to work

- 3.1 All shop employees have the ability to refuse to work on Easter Sunday without providing a reason to their employer. There are "right to refuse" provisions in the Act which means that all employees will have the ability to refuse to work on Easter Sunday without any repercussions for their employment relationship.

4 Review

- 4.1 This policy will be reviewed within five years of adoption.

Appendix 2



Rangitikei
@RESPOILT...

Summary of Information

Draft Local Easter Sunday Shop Trading Policy

Reason for the Proposal

The Shop Trading Hours Act 1990 was amended in 2016 to enable territorial authorities to decide whether retailers in their districts can open on Easter Sunday. Under the new law, territorial authorities can introduce local policies for shop trading in their entire district or in limited areas on Easter Sunday.

Rangitikei District Council recognises the importance of the retail sector to the district, particularly the through traffic associated with the state highways. Many of the retail businesses in these areas are already permitted to trade on Easter Sunday through the existing exemptions. However, Council also acknowledges that there may be parts of the District where the community would prefer the status quo (i.e. that there is limited shop trading on Easter Sunday).

Council is considering whether Easter Sunday shop trading should be permitted throughout the District and/or whether it should be restricted in certain Wards. It considers that this is a matter for local communities to decide. Council is therefore seeking feedback from its communities and shop owners on whether they would welcome Easter Sunday Shop Trading in their community.

Key changes to the law

A territorial authority can now create local policies to allow shop trading on Easter Sunday, either through the whole of its district or any part or parts of its district.

Legislative Requirements

Under subpart 1 (5B) of Part 2 of the Shop Trading Hours Act 1990, Council can only adopt a local Easter Sunday Shop Trading Policy following a special consultative procedure under section 83 of the Local Government Act 2002.

Local Easter Sunday Shop Trading policies cannot control or override shop trading provisions in other legislation, such as defining specific opening hours, liquor licensing provisions or determining what types of shops may open.

Shop employees' right to refuse to work on Easter Sunday

Easter Sunday continues to be a day of significance across New Zealand and some people would rather not work on this day.

Because of this, all shop employees will be able to refuse to work on Easter Sunday without any repercussions for their employment relationship.

There are requirements associated with this right to refuse to work on Easter Sunday for both employers and employees. See www.employment.govt.nz website for information about this.

More Information

Where to get a copy of the Statement of Proposal

The Statement of Proposal (including the draft Policy) may be collected from Council's libraries in Bulls, Marton and Taihape, from the Council's Main Office in Marton, or from the Council's website www.rangitikei.govt.nz. You may request a copy be posted to you by calling 0800 422 522.

Period for Consultation

Written submissions on the Local Easter Sunday Shop Trading Policy may be made from **Tuesday, 11 October 2016 until 12 noon Friday, 11 November 2016**.

Those who make a written submission may choose to make an oral submission. Hearings of oral submissions are scheduled for **Thursday, 1 December 2016 at the Council Chambers in Marton**. Please indicate on your submission form if you wish to speak to your submission.

If you have any questions please contact Denise Servante, Strategy and Community Planning Manager on 0800 422 522.

Appendix 3



SUBMISSION FORM

Local Easter Sunday Shop Trading Policy

**Submissions close at
12 noon on Friday
11 November 2016.**

**Return this form, or send your
written submission to:**

Local Easter Sunday Shop Trading
Policy Submissions
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Oral submissions

Oral submissions will be held at the
Marton Council Chambers on
Thursday 1 December 2016.

☐ I wish to speak to my submission.

Ten minutes are allowed for you to
speak, including questions from
Elected Members. If you have any
special requirements, such as those
related to visual or hearing
impairments, please note them here:

Privacy

All submissions will be public, please
tick this box if you would like your
name withheld ☐

Please print clearly

Name: _____

Organisation: (if applicable) _____

Phone: _____

Property address: _____

Postal Address (if different): _____

Email: _____

Do you own or manage a retail business?

☐ Yes

☐ No

The following retail businesses are already permitted to
trade on Easter Sunday:

- Dairies
- Service stations
- Pharmacies
- Take away food sellers
- Restaurants
- Cafes
- Souvenir stores
- Duty free shops
- Garden centres

Would you support a policy to allow wider shop trading
on Easter Sunday in your **Ward**?

Bulls / Marton / Turakina / Hunterville / Taihape

** Please circle as applicable*

☐ Yes

☐ No

Would you support a policy to allow wider shop trading
on Easter Sunday **elsewhere** in the District?

☐ Yes

☐ No

[illegible]

Signed _____ Date _____

Appendix 4

Local Easter Sunday Shop Trading Policy Engagement Plan

Project description and background

The Shop Trading Hours Act 1990 (the Act) was amended in 2016 to enable territorial authorities to decide whether retailers in their districts can open on Easter Sunday. A territorial authority can now create local policies to allow shop trading on Easter Sunday, either through the whole of its district or any part or parts of its district.

Council considers that this is a matter for individual communities to decide and is prepared to adopt different provisions for each community. A balance will need to be taken and Council will give some weight to the opinions of shop owners, and their views will be particularly sought.

Engagement objectives

The purpose of the engagement is:

- 1) To obtain the community's view of the proposal to allow shop trading on Easter Sunday:
 - Throughout the District
 - Only in certain Wards and/or townships
 - Not at all
- 2) To obtain the views of shop owners in the District as to whether or not they feel there are advantages to their business in being able to open on Easter Sunday.

Timeframe and completion date

A policy adopted under the new provisions of the Act must use a special consultative procedure with a minimum of one month for public written submissions, the opportunity for submitters to speak to Council, followed by analysis and reporting back to Council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft policy developed	29 September 2016
Draft policy approved for community engagement	29 September 2016
Community engagement (written submissions)	11 October – 11 November 2016
Community engagement (oral submissions)	1 December 2016
Analysis of written and oral submissions circulated	9 December 2016

Key project stages	Completion date
Oral and written submissions considered by Council, final amendments made, policy adopted.	15 December 2016
Policy published	By 30 January 2017

Communities to be engaged with

- The entire Rangitikei District community
- Shop owners and retailers

Engagement tools and techniques to be used

Engagement Spectrum position desired: ~~Inform/Consult/Involve/Collaborate/Empower~~

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media
Retailers	Letter

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- notification in the local print media
- the production and mailing of printed materials

Communication planning

Key messages

- Council recognises the importance of the retail sector to the district, particularly the through traffic associated with the state highways, and many shops in these areas are already permitted to open on Easter Sunday through the exemptions contained in the Shop Trading Hours Act 1990
- Council also acknowledges that some people will not want shop trading on Easter Sunday in their community
- Council is wanting to hear of reasons why local people and shop owners do not feel that it is appropriate for the District or their Ward/township for shops to trade on Easter Sunday if they so wish

Reputation risks

- That Council could be perceived to be lacking in leadership or guidance since it has not taken a position to consult upon.
- That Council is not supporting local retailers by not adopting a position to permit Easter Sunday shop trading.
- That Council is not upholding family/whanau/fono values by not adopting a position to maintain restrictions on Easter Sunday shop trading.

Basis of assessment and feedback to the communities involved

After analysing community input, Council officers will prepare a report outlining the communities' views, indicating a preferred option. Weight will be given to the views of shop owners, bearing in mind that currently many shops in the CBDs of our towns on the state highways are already permitted to open through the existing legislation.

This will then be referred to Council for consideration prior to final adoption. The feedback to the communities will come after Council adopts the policy.

The reports will be made available through the Council order paper and as printed copies from Council facilities. A response will be sent to each person who makes a submission.

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Denise Servante	Project leader
Samantha Whitcombe/ Linda Holman	Print media
Carol Downs	External messaging, communications
Anna Dellow	IT needs

Attachment 10

Memorandum

To: Council

From: Katrina Gray

Date: 20 September 2016

Subject: **Kauangaroa Speed Limit Bylaw Amendment - Adoption for Consultation**

File: 1-DB-1-7

1 Speed Limit Survey

- 1.1 In response to a request from the community, a survey was undertaken for Kauangaroa to assess whether an 80km/h speed limit was warranted. The survey concluded that a reduction in the speed limit for an 800 meter section around Kauangaroa was warranted (Appendix 1).

2 Comment

- 2.1 The Policy/Planning Committee considered the survey at its 15 September 2016 meeting and recommended that Council adopts the proposed change for consultation.
- 2.2 The special consultative procedure must be used when amending bylaws if the proposed change is likely to have a significant impact on the public. The Policy/Planning Committee recommended to Council that the proposed change does not represent a significant impact on the public, therefore, the special consultative procedure is not required.
- 2.3 The amended Bylaw, proposed Engagement Plan and submission form are attached as Appendix 2. It is proposed that consultation includes property owners and occupiers directly affected by the proposed change, stakeholders and road users.

3 Recommendations

- 3.1 That the memorandum 'Kauangaroa Speed Limit Bylaw Amendment - Adoption for Consultation' be received.
- 3.2 That (having regard to section 156 of the Local Government Act 2002) the proposed change to the speed limit bylaw for an 80 km/h section around Kauangaroa is not likely to have a significant impact on the public and therefore consultation does not require the use of the special consultative procedure.
- 3.3 That the Speed Limit Bylaw Amendment to reduce the speed limit around Kauangaroa to 80km/h is adopted for consultation, in accordance with the Engagement Plan

attached as Appendix 2, from 11 October 2016 to 11 November 2016, with oral hearings on 1 December 2016 and deliberations on 15 December 2016.

- 3.4 That Council notes there needs to be liaison with Whanganui District Council about the change of speed limit being located on a boundary bridge.

Katrina Gray
Policy Analyst

Appendix 1

RECEIVED

- 5 SEP 2016

To: RP
File: 6-RT-0-X
Doc: 16-0605

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Appendix C CAS Coded Summary Crash Report
Appendix D CAS English Summary Crash Report

1. Introduction

1.1 Background

Rangitikei District Council received a complaint from residents in Kauangaroa Road about the high speed of traffic travelling through their rural community at Kauangaroa. They requested the 100 km/h speed limit be lowered from 100 km/h to 80 km/h from west of the Whangaehu River Bridge to 800 metres east of the Whangaehu River Bridge.

1.2 Purpose of this report

GHD was engaged to consider what practicable steps could be taken to address this speed problem and to ascertain whether or not the speed limit on Kauangaroa Road could/should be altered as requested by residents.

1.3 Disclaimer

This report: has been prepared by GHD for the Rangitikei District Council and may only be used and relied on by Rangitikei District Council for the purpose agreed between GHD and the Rangitikei District Council as "Principal".

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

1.4 Assumptions

The speed limit development rating survey was undertaken in accordance with the requirements of the "Land Transport Rule: Setting of Speed Limits (2003)".

1.5 Location

The speed limit survey was undertaken along Kauangaroa Road starting at the Whangaehu River Bridge over a distance of 800 metres through the settlement of Kauangaroa.

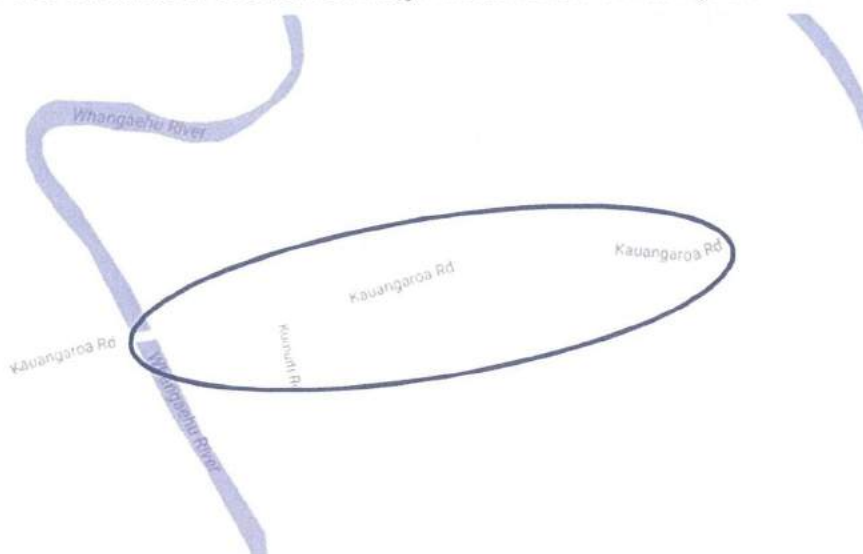


Figure 1 Location Map

2. Findings

2.1 Speeds on Kauangaroa Road

Traffic heading through Kauangaroa is travelling in an open road speed limit. Accordingly it is estimated that the mean speed is about 80 km/h while the 85th percentile speed is closer to 90 to 100 km/h. Site observations indicate that the traffic does not appear to slow down as it travels through Kauangaroa so they are still travelling at open road speeds past the Marae and residences in the settlement area.

2.2 Threshold Treatment

At the moment, the only visual triggers and constraints to vehicle operating speeds are the Whangaehu Bridge at the western end of Kauangaroa and the windy section of road to the east.

There are no other visual cues to drivers to alert them to the change in speed environment as the settlement has a strong rural feel about it.

2.3 Development Rating Survey Findings

The survey results show the average development rating for the 800 metre long length of Kauangaroa Road from the Whangaehu Bridge to the east is 4.0 units per 100 metres. This equates to an 80 km/h speed limit.

2.4 Crash History

Only one crash has been reported by the Police in the past ten years within the Kauangaroa settlement area. It was a non-injury crash in which a bus hit a stray animal on the road. The crash date was the 12th of November 2008.

3. Recommendations

There are two recommendations as follows:

3.1 Introduce a new 80 km/h Speed Limit

It is recommended that Council give serious consideration to introducing a new 80 km/h speed limit along Kauangaroa Road from the western end of the Whangaehu River Bridge as shown in Figure 2 below. (Note: This would be located in Whanganui District so the Whanganui District Council would need to agree to the Speed Change threshold point being erected on their road)

The proposed 80 km/h speed limit would run for 800 metres to the east of the Whangaehu River Bridge to meet the minimum distance requirement of the Land Transport Rule: Setting of Speed Limits (2003).

3.2 Threshold Treatment of 80/100 Speed Change Point

It is recommended that some form of threshold treatment be introduced at the 80/100 km/h speed limit change points. This should make the 80 km/h speed limit signs more conspicuous and, if done correctly, will provide a strong visual cue to drivers that they need to slow down before they get to the speed limit change point. Ways of doing this include:

- Gating the 80 km/h speed limit signs.

- Placing a blue and white backing board behind the speed limit roundel with Kauangaroa written on them.
- Or putting the larger 80 km/h roundel on twin or triple white painted posts to give the appearance of a gate narrowing down the road.
- Constructing a low kerbed garden with low growing vegetation around the base of the signs to give the appearance that the road narrows at this point.
- Painting a flush median along the centreline of the road between the speed limit signs.



Figure 2 Proposed speed limit change points

4. Likely Outcome

If these recommendations are adopted and implemented by Council we would expect a drop in the number of vehicles travelling through the settlement at higher speeds than the majority of drivers do at present. If we can lower the speed of the top 15% of drivers, there will be a noticeable reduction in perceived speeds as well as having a tighter spread of speeds to make it easier for local residents to estimate the speed of approaching traffic when turning across Kauangaroa Road. It will also be better for pedestrians walking across the road so they are not caught out by those drivers travelling well above the average speed of other drivers.

Installing gated speed limit signs with some form of threshold treatment will also have the effect of making the speed limit change point more conspicuous. This will encourage drivers to slow down before they drive into the settlement thereby improving the safety of adjoining residential properties along Pauangaroa Road through lower vehicle operating speeds.

Appendices

Appendix A – Speed Limit Survey Form (Rating Diagram)

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Land Transport Rule

Appendix II

Survey forms

SPEED LIMIT SURVEY FORM (RATING DIAGRAM)

Road Controlling Authority Rangitikei D.C. at Kauangara
 Road Kauangara Rd from Whangape R. to other side of settlement
 Surveyed by Roger McLEAP Date 12 / 08 / 2016

TO	DEVELOPMENT RATING			ROADWAY RATING							Total	Notes	
	Frontage	Side road	Sub Total	Peds	Cyclist	Parking	Geometry	Traffic Control	Use	Sub Total			
	1.0	0	0	0									
	0.9	0	0	0									
	0.8	0	0	0	1	1	1	0	0	0	3	0	
X X X	0.7	4	0	4	1	1	1	0	0	0	3	7	
X	0.6	1	0	1	1	1	0	0	0	0	3	2	
X	0.5	2	0	2	1	1	1	0	0	0	3	4	
	0.4	0	0	0	1	1	1	0	0	0	3	0	
X	0.3	2	2	4	1	1	1	0	0	0	3	7	Pat Road
X X	0.2	0	3	3	1	1	1	0	0	0	3	6	Kumukahi Road & Horse
X X X	0.1	3	0	3	1	1	1	0	0	0	3	6	Whangape R.
FROM	0.0												

$\frac{32}{8} = 4.0$

Average rating between and equals

Appendix B General Information Form

Setting of Speed Limits

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GENERAL INFORMATION FORM

Instructions: Circle the answer, tick the box, describe or fill-in data as appropriate

Road controlling authority Rangitikei D.C at Kauangaroa
 Road Kauangaroa from Whangape R to 800 metres west of river
 Surveyed by Roger MEAY Date 12/08/16 Bridge

1. The surrounding land environment is: Fully developed urban ☐
 Low density urban ☐ Urban fringe ☐ Rural settlement ☒
 Rural selling place ☐ Fully rural ☐ Holiday resort ☐
2. The classification of this section of road is: Arterial ☐ Collector ☒
 Local ☐
3. What is the length of road under consideration? 800 m
4. What is the current speed limit on the road? 100 km/h
5. What are the speed limits on the adjoining road sections? 100 km/h,
100 km/h
6. Are there any features that would provide suitable change points between limits?
 Yes / No Describe: Whangape River Bridge
7. Is the road divided by a solid or flush median? Yes / No
 Solid ☐ Flush ☐
 Note: a median should extend for at least 500 metres.
8. How wide is the median? NA m
9. Does the median provide sufficient width and turn slots to provide adequate protection for turning and crossing vehicles? Yes / No
10. How many lanes? 2 What is the typical lane width? 2.3 m
 Note: count only the number of through lanes normally used by drivers.
11. Note any special lanes, eg, cycle lanes: None

continued

12. What is the setback of the through traffic lanes to the property boundary?

6.5 m

Note: If the development is similar on both sides of the road, use the lower value. If development is not balanced, use the setback on the more-developed side.

13. Is there a consistent standard of street lighting? Yes / No

14. What is the mean speed 80 km/h and 85th percentile speed 90 km/h for free-running vehicles on this section of road.

15. Examine crash data for the section of road for the previous two years. Note any changes that have occurred that may affect crashes. 12/11/2008

One recorded crash involving a bus hitting a stray animal on the road

Number of injury crashes/100 million vehicle km (two-year average): 0

List any special crash types Unreported because of isolation

16. Are there any special traffic conditions or roadside developments that may affect speeds, or require special consideration? Describe: Local Market, school bus, children.

Appendix D CAS Coded Summary Crash Report

Year	Month	Day	Time	Location	Crash Type	Severity	Count
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1

Appendix E CAS English Summary Crash Report

Year	Month	Day	Time	Location	Crash Type	Severity	Count
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1
2014	1	1	14:30	100m N of Rangitikei DC	Vehicle	Minor	1



www.ghd.com

GHD

Level 2, 52 The Square
Palmerston North 4410

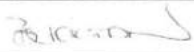

T: 64 6 353 1800 F: 64 6 353 1801 E: palmmail@ghd.com

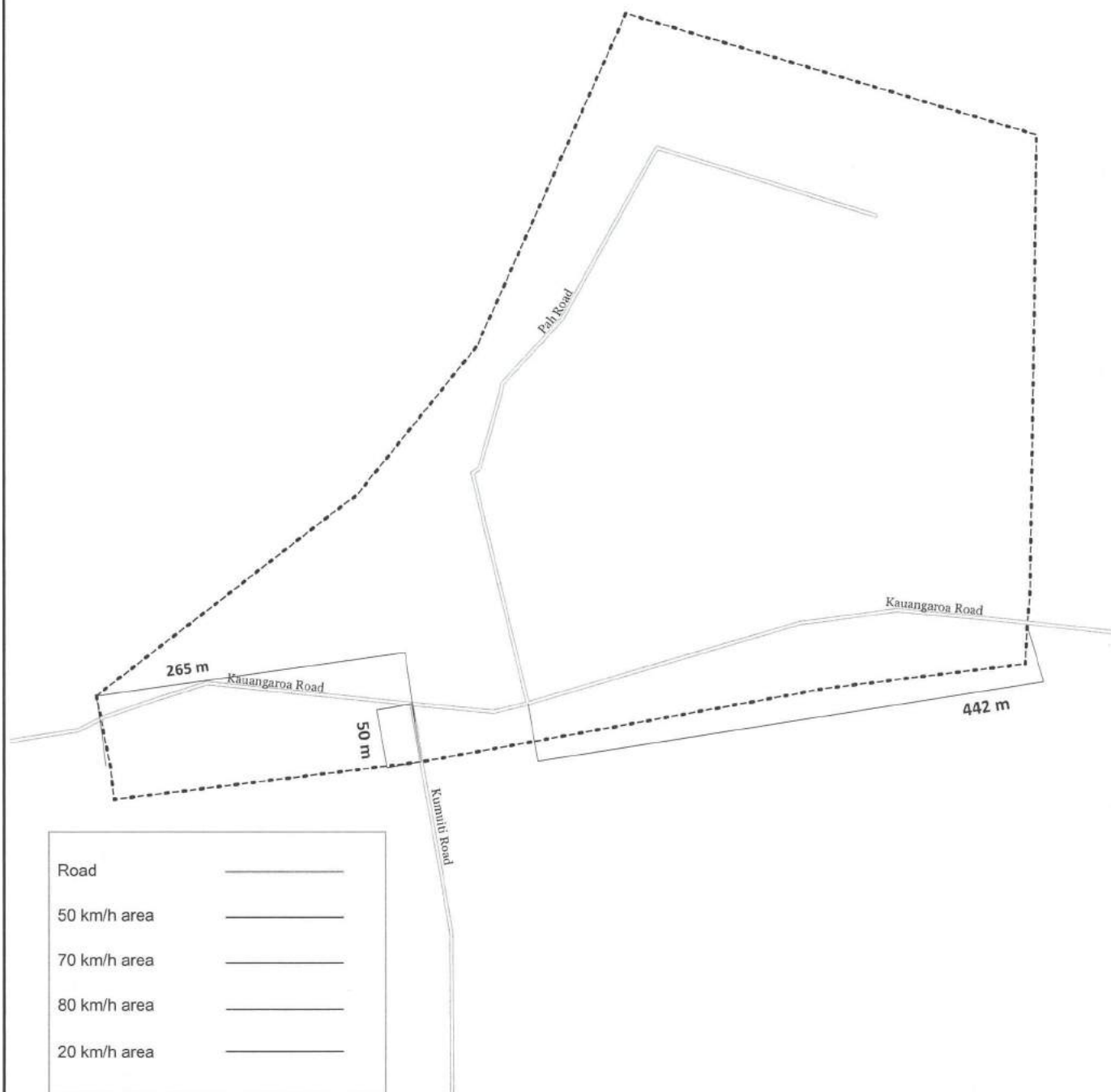
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Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
	Roger McLeay	Brian Hickton		Alex Chisholm		2/09/2016



Rangitikei
UNKEPOTI...

Rangitikei District Council

Draft Speed Limit
Bylaw

Kauangaroa Map RDC 16-02

SCALE

1 : 5000



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Core Record System (CRS)
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Appendix 2



Rangitikei
UNspoilt...

Speed Limit Bylaw 2009

Including the 2013, 2014 and 2016 Amendments

Rangitikei District Council

1 Introduction

Pursuant to Section 22AB of the Land Transport Act 1998, the Rangitikei District Council makes this bylaw to set speed limits as specified in the schedules.

This Bylaw applies only to roads under the jurisdiction of the Rangitikei District Council.

2 Title

The title of this bylaw is the Rangitikei District Council Speed Limit Bylaw 2009.

3 Date the speed limits come into force

The speed limits described in the schedules come into force on 2/11/2009 excluding;

- the amendments to Wellington Road, Marton, in Schedule 7, which comes into force on 10/1/2014 and the amendments to Goldings Line in Schedule 7 and Wanganui Road in Schedule 8 which come into force on 4/7/2014; and
- the amendment to Nga Tawa Road, Marton, in Schedule 8, which comes into force on 5/12/2014, and
- the amendment to Parewanui Road, Bulls, in Schedule 8, which comes into force on 15/07/2016.
- The amendment to Kauangaroa Road, in Schedule 8, which comes into force on XX/XX/XXXX.

4 Definitions

Road

(a) includes:

- i. a street
- ii. a motorway; and

- iii. a beach; and
 - iv. a place to which the public have access, whether as of right or not ; and
 - v. all bridges, culverts, ferries, and fords forming part of a road or street or motorway, or a place referred to in (iv); and
 - vi. all sites at which vehicles may be weighed for the purposes of the Land Transport Act 1998 or any other enactments; and
- (b) includes a section of a road

Rural Area means a road or a geographical area that is not an urban traffic area, to which the rural speed limit generally applies.

Rural Speed Limit means a speed limit of 100km/h.

Speed limit means

- (a) the maximum speed at which a vehicle may legally be operated on a particular road, but does not mean the maximum permitted operating speed for classes or types of vehicles in any Act, regulations or rule;
- (b) for a minimum speed limit, the minimum speed at which a vehicle may legally be operated in a specified lane of the road
- (c) an urban, rural, permanent, holiday, temporary, variable or minimum speed limit.

Urban traffic area means an area designated under this rule that consists of one or more specified roads or a specified geographical area, to which the urban speed limit generally applies.

Urban traffic limit means a speed limit of 50km/h.

5 Speed limits

The roads or areas described in the schedules specified in paragraph 6 or as shown on a map referenced in the schedules are declared to have the speed limits specified in the schedules and maps, which are part of the bylaw.

6 Schedules

Schedule 1: Roads that have a speed limit of 10 km/h (Schedule 1 is not in use in this bylaw).

Schedule 2: Roads that have a speed limit of 20 km/h.

Schedule 3: Roads that have a speed limit of 30 km/h (Schedule 3 is not in use in this bylaw).

Schedule 4: Roads that have a speed limit of 40 km/h (Schedule 4 is not in use in this bylaw).

Schedule 5: Roads that have a speed limit of 50 km/h.

Schedule 6: Roads that have a speed limit of 60 km/h (Schedule 6 is not in use in this bylaw).

Schedule 7: Roads that have a speed limit of 70 km/h.

Schedule 8: Roads that have a speed limit of 80 km/h.

Schedule 9: Roads that have a speed limit of 90 km/h (Schedule 9 is not in use in this bylaw).

Schedule 10: Roads that have a speed limit of 100 km/h.

Schedule 11: Roads that have a holiday speed limit (Schedule 11 is not in use in this bylaw).

Schedule 12: Roads that have a variable speed limit (Schedule 12 is not in use in this bylaw).

Schedule 13: Roads that have a minimum speed limit (Schedule 13 is not used in this bylaw).

7 Date bylaw made

This Bylaw was made by the Rangitikei District Council at a meeting of Council on 27 August 2009 (resolved minute number 09/RDC/300).

The Amendment to the Crofton intersection was adopted by the Rangitikei District Council at a meeting of Council on 26 November 2013 (resolved minute number 13/RDC/318).

The Amendments for Goldings Line and Wanganui Road were adopted by the Rangitikei District Council on 1 May 2014 (resolved minute number 14/RDC/096 and 14/RDC/097).

The Amendments for Nga Tawa Road were adopted by Rangitikei District Council on 20 October 2014 (resolved minute number 14/RDC/231).

The Amendments for Parewanui Road were adopted by Rangitikei District Council on 26 May 2016 (resolved minute number 16/RDC/135).

The Amendment for Kauangaroa Road was adopted by Rangitikei District Council on XX XX XXX (resolved minute number XX/RDC/XXX).

Schedule 2 Traffic Areas 20 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 20 km/h.

Map	Description	Legal Instrument
Camping Grounds RDC 09-01	Dudding's Lake Camping Ground Covering all roads from the entrance off State Highway 3 right around the lake.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Mangaweka Camping Ground Covering the road from the entrance off Ruahine St, Mangaweka right through the camping ground.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Bulls Domain Covering all roads and car parks from the entrance off Domain Road, Bulls throughout the Domain.	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 5 Urban Traffic Areas 50 km/h

The Rangitikei District Council declares Urban Traffic Areas as defined below in this Register. All roads within the nine separately defined areas have a speed limit of 50 km/h unless otherwise designated. Roads that are not 50 km/h within the Urban Traffic Areas are listed separately in this register and shown on the speed limit maps. The roads covered by the nine Urban Traffic Areas exclude State Highways where the Road Controlling Authority is the New Zealand Transport Agency and those roads or areas that are marked on the said map and identified in the legend as having a different speed limit, as referenced in the appropriate schedule of this bylaw.

Map	Description	Legal Instrument
Taihape RDC 09-02	Taihape All the roads within the area marked on the map entitled <u>Taihape RDC 09-02</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Mangaweka RDC 09-03	Mangaweka All the roads within the area marked on the map entitled <u>Mangaweka RDC 09-03</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Hunternville RDC 09-04	Hunternville All the roads within the area marked on the map entitled <u>Hunternville RDC 09-04</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Bulls RDC 09-06	Bulls All the roads within the area marked on the map entitled " <u>Bulls RDC 09-06</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Marton All the roads within the area marked on the map entitled <u>Marton RDC 09-05</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Scott's Ferry and Koitiata RDC 09-07	Scott's Ferry All the roads within the area marked on the map entitled " <u>Scott's Ferry and Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09-08	Rātana All the roads within the area marked on the map entitled " <u>Rātana and Whangaehu RDC 09-08</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009

Map	Description	Legal Instrument
Scott's Ferry and Koitiata RDC 09-07	Koitiata All the roads within the area marked on the map entitled "Scott's Ferry and Koitiata RDC 09-07" and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09 - 08	Whangaehu village All the roads within the area marked on the map entitled " Rātana and Whangaehu RDC 09-08"	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 7: 70 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 70 km/h.

Map	Description	Legal Instrument
Turakina RDC 09-09	Turakina All roads marked on the map entitled Turakina RDC 09-09.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Pukepapa Road, Marton along Pukepapa Road starting south of Henderson Line 400 m to 121 Pukepapa Road.	Rangitikei District Council Speed Limit Bylaw 2009
Crofton RDC 13-01	Wellington Road, Marton along Wellington Road beginning 200 metres south of Neal Dow Road/Lawson Street to a point adjacent to #567 Wellington Road, and down Hawkestone Road 240 metres to the Bridge, and down Neal Dow Road 600 metres onto Makirikiri Road, and down Lawson Street to a point 50 metres east of Goldings Line onto Makirikiri Road, and down Golding Line to 100m south of Alexandra Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014

Schedule 8 Traffic Areas 80 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 80 km/h.

Map	Description	Legal Instrument
Marton RDC 13-01	Calico Line, Marton – 1.4 km down Calico Line from a point east of Nga Tawa School to the current 50 km/h sign near Marton.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 13-02	Wanganui Road, Marton – down Wanganui Road west from the current 50km/h sign to 180m west of Johnston Road and down Johnston Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Marton RDC 14-01	Nga Tawa Road, Marton – down Nga Tawa Road south from Calico Line to 180m north of Marumaru Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Bulls RDC 16-01	Parewanui Road, Bulls – down Parewanui Road west from the current 50km/h sign to 50 metres north east of Ferry Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016
Kauangaroa	Kauangaroa – along Kauangaroa Road from the western edge of the Whangaehu River Bridge to 800 metres east of the Whangaehu River Bridge, 50 metres along Kumuiti Road and along Pah Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016

Schedule 10: Rural traffic areas 100 km/h

The roads or areas described in this schedule are declared to have a speed limit of 100 km/h.

Speed Limit	Description	Legal Instrument
100 km/h	All Rangitikei District Council roads outside an urban traffic area listed in Schedule 5 have a speed limit of 100 km/h, except for roads or areas that are: (a) described as having a different speed limit in the appropriate schedule of this bylaw; or (b) shown on a map as having a different speed limit, as referenced in the appropriate schedule of this bylaw.	Rangitikei District Council Speed Limit Bylaw 2009



Rangitikei
COUNCIL

SUBMISSION FORM

Proposed Speed Limit Bylaw Amendment 2016

Kauangaroa Road

Please print clearly

**Submissions close at 11
noon on 11 November 2016.**

**Return this form, or send your
written submission to:**

Speed Limit Bylaw Submission
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Oral submissions

Oral submissions will be held at the
Marton Council Chambers on
Thursday 1 December 2016.

If you wish to speak to your
submission, please tick the box below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,
including questions from Elected Members. If
you have any special requirements, such as
those related to visual or hearing
impairments, please note them here:

Privacy

All submissions will be public, please tick
this box if you would like your name
withheld ☐

Name: _____

Organisation: (if applicable) _____

Property Address: _____

Postal Address: _____

Phone: (day) _____ (mobile) _____

Email: _____

**Do you agree or disagree with the proposed reduction in
the speed limit from 100km/h to 80km/h along
Kauangaroa Road, starting from the west of the
Whangaehu River Bridge, running east 800 metres along
Kauangaroa Road, 50 metres down Kumuiti Road and the
whole or Pah Road?**

Agree/Disagree

Please explain:

Attach additional information or pages if necessary

Signed: _____ Date: _____

Engagement Plan

Proposed Speed Limit Bylaw Amendment 2016 – Kauangaroa Road, Bulls

Project description and background

Concerns have been raised by residents Kauangaroa about the appropriateness of a 100km/h speed limit along the road through the township.

A survey of drivers and vehicles on Kauangaroa Road (from the west of the Whangaehu River Bridge 800 metres east) has identified that the reduction in the speed limit to 80km/h is warranted.

A special consultative procedure is not required for the consultation process because the proposed change is not likely to have a significant impact on the public.

Engagement objectives

The purpose of the engagement is to inform the community and road users about the proposed change to the speed limit on Kauangaroa Road and to seek feedback on their views of the change.

Timeframe and completion date

The period of community engagement will be one month for written submissions, followed by oral submissions, analysis and reporting back to Council for final adoption.

Key project stages	Completion date
Draft consultation documents and engagement plan prepared	22 September 2016
Documents approved for community engagement	29 September 2016
Letters notifying the community and key stakeholders of Council's intent to amend the bylaw	11 October 2016
Community engagement (written submissions)	11 October – 12pm 11 November 2016
Community engagement (oral submissions)	1 December 2016
Oral and written submissions considered by Council, final decision on whether to amend the Bylaw made, amendments to Bylaw adopted if required.	15 December 2016

Communities to be engaged with

- Residents and occupiers of adjoining properties.
- Statutory agencies (as required by legislation)
- Regular road users
- Wanganui District Council

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Property owners and occupiers	Letter and submission form posted to each property owner (based on rates information) and occupiers (where known).
Statutory agency consultation	Letter sent to each agency.
Whanganui District Council	Through the Roding Manager.

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Printing costs

Communication planning

Key messages

- Residents have had concerns and Council has responded by undertaking a survey.
- The survey identifies that a reduction in the speed limit to 80km/h through Kauangaroa is warranted.

Reputation risks

- That the community does not understand why Council has taken this step to reduce the speed limit or why it has not reduced the speed limit further.
- Lack of clear communication about the proposed changes could result in the community feeling that they have not been listened to.

Basis of assessment and feedback to the communities involved

Council officers will prepare a letter outlining the community's views, Council's response and any proposed changes to the Speed Limit Bylaw. This letter will be sent to each person who made a submission.

The feedback to the community will occur after Council has adopted changes to the Bylaw.

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Katrina Gray	Project leader
Katrina Gray	Community point of contact
Anna Dellow	Website



3 October 2016

Address

Amendments to the Speed Limit Bylaw – Kauangaroa Road, Kauangaroa

The Rangitikei District Council is proposing to amend its Speed Limit Bylaw. The proposed change is to reduce the speed limit along Kauangaroa Road from 100km/h to 80km/h – from west of the Whangaehu River Bridge, 800 metres east along Kauangaroa Road, 50 metres along Kumuiti Road and the whole of Pah Road.

Your property will be directly affected by the proposed change to the speed limit. Council is keen to hear your view on this proposal.

A request was received from the community to reduce the speed limit in Kauangaroa due to concerns about safety as a result from high speed traffic travelling through the community.

An assessment against the speed limit standards on Kauangaroa Road has identified that a reduction in the speed limit to 80km/h is achievable. The main findings were:

- The traffic travelling through Kauangaroa is estimated to have an average speed of 80km/h, while the 85th percentile is between 90 – 100km/h.
- Site observations note the traffic does not appear to slow down as it travels through Kauangaroa.
- There are no visual clues to alert drivers to a change in speed environment.
- The average development rating for the 800 metre long section is 4.0 units per 100 metres. This equates to an 80km/h speed limit.
- There has been one crash in the past ten years. It was a non-injury crash where a bus hit a stray animal on the road.

Consultation

You are being invited to provide comments for Council's consideration. Once these have been assessed, the Council will make its final decision on whether or not to proceed with implementing the proposed speed limit change.

If Council decides to adopt the proposed speed limit, the amended bylaw will be publicly notified, with the date the new speed limit will come into force. The new signs will be erected when the Bylaw comes into force.

I have enclosed a map of the proposed change and a submission form. Further information, is available from the Library in Marton, the Council Offices in Marton and from our website www.rangitikei.govt.nz. You may also request documents be posted to you by calling 0800 422 522.

Please return your submission form to us, in the reply-paid envelope, by **12 noon 11 November 2016**.

People who make a written submission may also choose to make an oral submission. Hearings of oral submissions are scheduled for **1 December 2016** at the Council Chambers in Marton. Please indicate on your submission form if you wish to speak to your submission.

Thank you in advance for taking the time to read this information and to let us know your views.

If you have any questions please contact Katrina Gray (06) 327 0099 or katrina.gray@rangitikei.govt.nz.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Katrina Gray', with a stylized, cursive script.

Katrina Gray
Policy Analyst/Planner

Enc. Map of the proposed change
Submission form
Reply-paid envelope

Attachment 11



Rangitikei
UNREPORTLY...

REPORT

SUBJECT: Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust

TO: Council

FROM: Denise Servante, Strategy and Community Planning Manager

DATE: 13 September 2016

FILE: 3-GF-10

1 Executive Summary

- 1.1 During the preparation of the 2015-25 Long-Term Plan, Council reviewed the Memorandum of Understanding (MOU) that it had with four key stakeholder agencies: Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust. Particularly it developed the strategic performance framework to focus on outcomes that are closely aligned with levels of service in the Council's Community Well-being Group of Activities. It was intended that this framework operate for the three year period, 2015-18.
- 1.2 The MOU agencies are required to report quarterly against the agreed work plan. The annual reports are due with Council on the 20 August each year. This report provides the annual reports as presented from Bulls and District Community Trust, rangitikei.com and the Taihape Community Development Trust. The report from rangitikei.com appears to cover a nine-month period and no report was provided by Project Marton. Annual accounts for Bulls and District Community Trust have been included, annual general meetings for the remaining three MOU agencies have lately taken place (Project Marton), are imminent (Taihape Community Development Trust) or have yet to be advised (rangitikei.com).
- 1.3 This report recommends that those reports that are available be received and that Council acknowledges the work undertaken by the staff and volunteers involved in these organisations, particularly acknowledging Jo Rangooni who is in the process of handing over leadership of the Bulls and District Community Trust.

2 Background

- 2.1 During the 2015-25 LTP process, Council reviewed the Memorandum of Understanding between it and four partnering organisations: Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust. The Memorandum provides for a Council contribution towards an agreed work programme on an annual basis, subject to performance

and to annual plan process. It was anticipated by Council that the review would provide the basis for the work programme and allocation of funds for the 2015-2018 period of the current LTP.

- 2.2 Specifically, Council is investing in the four MOU agencies to deliver on specific elements of the Levels of Service for Community Partnerships and Economic Development and District Promotion activities.
- 2.3 Council is seeking delivery of a number of outcomes from work programmes containing elements of a “contract for service” with specific measurable requirements and a “high trust contract” which contributes to building cohesive and resilient communities¹.
- 2.4 The allocation of funding was based on a broad split of the \$100,000 available funding of 60% towards the Economic Development and District Promotion activity and 40% towards Community Partnership activity. Within this, the funding was allocated using a mix of contribution from each agency towards the levels of service and a per capita population basis.
- 2.5 The draft Levels of Service where a contribution is sought from the MOU agencies are:

Economic development and District promotion Levels of Service (extract)	
What people want	Council’s intended Level of Service is to:
Attractive and vibrant towns that attract business and residents.	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Up-to-date and relevant information for visitors and residents on a range of services, activities and attractions	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters, for local distribution
An up-to-date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts.	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.
Community Partnerships Levels of Service (extract)	
What people want	Council’s intended Level of Service is to:
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.

¹ Council also agreed that it would use the Achieving Better Community Development (ABCD) framework to look at progress towards resilient and cohesive communities.

stay in the District for as long as possible	
Opportunities for people with children to access the quality of life they desire for their families	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District.
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies in each of the three main towns to undertake community development.

- 2.6 This report provides the annual reports on progress against the work plans for 2015/16.

3 Bulls and District Community Trust

- 3.1 The annual report from BDCT is attached as Appendix 1. The key areas of focus have been:

- Settling in the new manager, Jan Harris
- Wear-a-bull Arts, Rhythm in Bulls, Christmas Parade and the Volunteer Afternoon tea
- New Look Bull-it-inn
- Youth Leadership Forum in May

- 3.2 The highlight has been the Level Up Youth Forum which has provided a huge impetus to Council's own youth development programme which is considered elsewhere on the agenda. The manager, Jan Harris, is developing her own style in this role and it is exciting to be involved in her journey. The Trust is also involved in handing over the leadership of the organisation from Jo Rangooni to Helen Scully. Jo has been instrumental in developing the Trust through its first ten years and during her leadership the Trust has brought in over \$1 million to Bulls through its fundraising and associated activities.

- 3.3 The Trust held its AGM on 23 June 2016 and the accounts are presented as Appendix 2.

4 Project Marton

- 4.1 No report has been received from Project Marton. A report may be available to be tabled to the meeting.
- 4.2 The AGM was held on 22 September. If available, annual accounts will be tabled to the meeting.

5 Rangitikei.com

- 5.1 A report from Rangitikei Tourism was received on 22 September 2016. It is unclear what period it relates to but clarification is being sought. It is attached as [Appendix 3](#). A further report may be available to be tabled to the meeting.
- 5.2 The key areas of focus have been:
- Branding and website
 - Photoshoots for new website
 - JetStar launch with details of District in the goody bag – all new branding at the launch event
 - Distribution of the District cycleway maps
- 5.3 The AGM was deferred from mid-October and a further date is yet to be confirmed. Information from the Administrator indicates that the AGM will be held once the re-branded website is ready to be launched. The Council will undertake to co-ordinate the District presence at the COVI Motor Home Show which is addressed elsewhere on the agenda.

6 Taihape Community Development Trust

- 6.1 The annual report from TCDT is attached as [Appendix 4](#). The key areas of focus have been:
- New Taihape brochure
 - Promotional work around Gumboot Capital, and strong representation at the Rural Games and World Gumboot Throwing Championships (Gold Medal brought home)
 - Taihape community response plan as a template for other communities
 - Rangitikei housing action group have produced the Retiring in Taihape brochure and awaiting outcome of Council's review of community housing provision
 - Supporting and developing the monthly Networking Group, for example, Community health expo – before Christmas was successful
 - Gumboot Day, Christmas Parade and International Women's Day events
 - Encouraging businesses to go online via DEP
- 6.2 The report from the Trust is commendable – it gives a complete picture of the many and varied activities that the Manager is involved with and is a testimony to her experience and skills on community development. Of particular note is the work that she has undertaken to promote gumboot throwing on the international stage with the outcome that the Skellerup Gumboot Throwing World Championships will be held in Taihape in March 2017.
- 6.3 The Trust AGM will take place on 28 September and annual accounts, if available, will be tabled at the meeting.

7 Comment

- 7.1 The MOU agencies are an important community development resource for the District. It is through their efforts that Council hopes to achieve many of its aspirations around community cohesion and resilience. Elsewhere on the agenda² is some discussion about the need to take a more strategic approach to how Council interacts in the community development space, particularly to be clear about Council's role (as funder and facilitator of baseline activity) and the need to build capacity and capability within the community around community development processes. It is assumed that all four agencies will be invited to participate in the wider strategic thinking.
- 7.2 The MOU agencies are already demonstrating a more collaborative approach to District Promotions, the ongoing Place-making in the town centres and the coordination and support of events in the District. Extending this to the community development space will be a focus for the current year.

8 Recommendations

- 8.1 That the report on "Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust" be received.
- 8.2 That Council congratulates the
Bulls and District Community Trust
And
Project Marton (if available)
And
rangitikei.com (if complete)
And
Taihape Community Development Trust on the Annual Report presented to Council and their achievements during the twelve month period July 2015 – June 2016.
- 8.3 That Council thanks the staff and volunteers of these agencies for their valuable work, particularly acknowledging the role that retiring Chairperson, Jo Rangooni, has played in the success of the Bulls and District Community Trust in its first ten years.

Denise Servante
Strategy and Community Planning Manager.

² Report from the Strategy and Community Planning Manager to Council 29 September 2016, Outcome Of The Transition Programme For Youth Development

Appendix 1

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: Bulls & District Community Trust

Period under review: Work Plan 2016 final reporting

June, July and August

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Continue to provide and develop engaging events for the community.	<p>Goal 1. 2016 Wear-a-bull Arts.</p> <p>Goal 2. Continue to work with Bulls School and community members in providing Xmas parade and following free fun afternoon.</p> <p>Goal 3. Facilitate and organise the 2017 free Family Summer Concert.</p> <p>Goal 4. Gain wider district community support and engagement for the 2016 Free Family Summer Concert.</p> <p>Goal 5. Encourage families to shop in Bulls and continue supporting projects that encourage visitors to stop.</p> <p>Goal 6. Support Bulls Town Centre Plan place making projects.</p> <p>Goal 7. Participate in Enjoying Life in the Rangitikei group, and support the Buoyant District Economy theme group.</p> <p>Goal 8. Community Garden funding/planning underway. Bring all interest parties together to form stakeholder group to drive process forward. Collective relationship with Scout Hall committee has set guidelines for use of land around Scout Hall.</p> <p>Goal 9. Continue reading Programme with Bulls Librarian Sara-Jane Sowden and Raewyn Timmins from Marton Library.</p> <p>Goal 10. Te Araroa Trail update services and information ready for 2016/17 season</p>

	Goal 11. Te Araroa Offers Hope will continue to promote Bulls and The Trail. February walk will become an annual event in our calendar of events. Pat Magill and Minnie Ratima's work around walking the Long Pathway
Action	Cumulative progress for this period
1. Increased entries and involvement in 2016 Wear-a-bull Arts through Community Participation and Business Sponsorship	Planning well underway with funding sought, new silent sponsor on board, cardboard cut outs being done and will be ready last week of June for placement around the district. Very successful Wear-a-bull Arts Awards. Increased adult entries, children's down by 3. Audience down due to All blacks, audience was mostly mothers attending not both parents. Welcomed new sponsors of the event, quality of entries increased tremendously. Great Judges with expertise in the Arts all said thought it would be easy but quite difficult. New artwork promoted the event better throughout Bulls. Still trying to establish a venue for a Wear-a-bull Art Gallery before and after the show. Increased volunteers who brought fantastic level of expertise to the event. Photos can be viewed on the Bulls Facebook Page.
2. Continue to work with Volunteer Group of Residents and Businesses to deliver Christmas Parade. Focus on higher levels of family participation.	Discussions with stakeholders, one committee member would like to be more involved and take the lead role. Bulls school are not going to be doing a Gala after the parade this year so we are talking with volunteer group how a community might be achieved. Strong community group leading the Parade, possible new time-awaiting confirmation from Martin Skinner. Time change will be 3.30 to 7.30 pm, could be used as late night shopping, but also allow both parents to attend due to greater numbers of parents working at weekend.
3. Facilitate and organise the 2017 free Family Summer Concert.	Dates being considered are 4 th March or 18 th Feb. We were hoping to change the date back to last weekend in Feb but air show is on and RT are trying to get Motorhome Association booking at the Domain. The date of the concert will be 18th Feb as Gumboot Day 4th March. Planning underway
4. Gain wider district community support and engagement for the 2017 Free Family Summer Concert. Work with Elizabeth to look at the potential of linking concert and gumboot days by having some fun event through the Gumboot and A-Bull branding themes.	Ongoing discussions-a branded boot versus bull type event that could bring both rural communities together. Yearly event
5A. Encourage families to shop in Bulls and continue supporting projects that encourage visitors to stop.	Work in progress, About Us breakfast well attended and we will host another to make sure our businesses are coping with setting up online presence.

B. Support Late Night Shopping events	Discussions with retailers, new website approved will use businesses own branding that will help promote their businesses within Bulls.
C. Support Bulls businesses and promote their events/initiatives to strengthen local support for retailers.	Promote local Business through Facebook, our businesses are really good at promoting their stores and Placemaking outside their own spaces.
D. Use the Bull to promote Bulls and events through the year, ie celebrate Christmas, Easter, Queen's birthday, daffodil day etc.	<p>We have used to Bull to brand events and use as a large notice board. Bull currently needs some work doing to it, have quotes and will apply to Pub charity for the next round to get repairs started.</p> <p>The Bulls has a fabulous new banner at present promoting the Wear-a-bull arts. Gathering resources to help promote community engagement through this small event.</p>
6. Support 2 x Bulls Town Centre Plan place-making initiatives.	<p>Attended</p> <p>Discussions with present BCC that next project if we have one might be Pavilion down at the Domain. <u>This would give council another meeting room and venue for great community projects.</u></p>
7. Participate in Enjoying Life in the Rangitikei group, and support the Buoyant District Economy theme group.	<p>Attended</p> <p>Attended</p>
8. Community Garden Group will form using guidelines established by BDTCDM and Scout Hall committee. Develop garden with community stakeholders.	<p>Planning is well under way, this will now host the Bulls School Enviro group and Bulls Kindergarten who both wish to work in garden. Meeting tonight to establish complete plan, quotes have been sort for timber and dirt of beds.</p> <p>Community is now ready to set up garden, great buy in from local businesses and families with free product, resources for the Garden and volunteers with a strong horticultural background. Great name- The Good light Garden Group. Good light fairies will then deliver excess throughout the community.</p>
9. Increase in Monthly reading group numbers, users and number of free books given to families unable to provide books in homes.	<p>Monthly reading group has now been put aside for the winter months. Our library is quite small and our group would take over the area. We have decided as a group to have 2 Holiday</p> <p>Reading group will resume with the warmer weather. The group meets in local parks, promotes reading, our local amenities and learning as great pastime. Not well supported but it is designed to bring Mums out that involved in Kindy or schools.</p>

10. Plan to work with existing Bulls maps at info centre around services to walkers.	Working with 2 residents and looking potential sites for water and information drop off point for Bulls coastal part of the walk. Continued work with Jo Gallen and Te Araroa Trail to establish clearer information about Bulls part of the walk.
11. Work with Pat and Minnie to promote Bulls Te Araroa walkway.	Work in progress Clifford Brown and I are trying to work out a way that we can adopt Pat and Minnie's vision for Bulls at risk youth. Potential to use our part of the walk as a summer keep fit-series of walks, "walk the district for good health"-promotes health and wellbeing but also strengthens local knowledge of our resources.
Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Community Engagement	Goal 1. Continue to publish, edit and deliver the Bullitinn to 1050 locals and surrounding communities 11 months a year and continuing to involve the local rest home with folding these. Include McDonnell's line off Tangimona Rd as these addresses have Bulls phone numbers. Goal 2. Provide ongoing weekly engagement on Facebook, increase likes from 1530. Goal 3. Upgrade Website planning/funding sourced/design stage conceptual. Goal 4. Ensure that Bulls-based events and activities are included on Rangitkei.com Coe and Eventfinder.
Action	Cumulative progress for this period
1. Continue to publish, edit and deliver the Bullitinn to 1050 locals and surrounding communities 11 months a year and continuing to involve Ideal Services to fold.	New look Bull-it-inn has increased in readership to now 1200 copies published and it is now delivered in Ohakea Air Base. We have new group of 5-8 woman who meet in the local coffee shop, folding the Bull-it-in but also have a great catch up. We now have 8 volunteer's delivery the Bull-it-inn every month. Increased community involvement and great feedback about new look. Strong community support for new look bull-it-inn. Hoping to deliver Bull-it-inns to the Sanson School. Many of these parents use Bulls doctors and other services, it would be good to develop stronger ties with this community
1A. Promote Good sort in the Bull-it-inn and obtain Businesses support of project.	Ongoing Ongoing, seeking more business sponsorship of good sort award.
2. Provide ongoing weekly engagement on Facebook, increase likes from 1530.	Facebook likes are now 1570, we keep increasing our post reach and total likes. FB page-requires policy and planning update. Constant checking of security around FB, new total of 1603 likes-fantastic!!!

3. Website planning and funding underway, we will need to meet an expected shortfall through fundraising or sponsorship. Ongoing work	Funding sourced, planning new site underway Current website is no longer available and new one is under construction. Developing whole new lists of groups, businesses, clubs and activities available plus community events, projects.
4. Ensure that Bulls-based events and activities are included on Rangitikei.com Coe, as well as Eventfinder.	Work in progress, asset mapping of all groups and timetable of their events will ensure success Will back up new website, ongoing project
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Increased engagement in the community and wider district.	Goal 1. Further develop online connections/collaboration with local businesses, as well as other towns in the district. Goal 2. Stronger links between Unforgetabull and Rangitikei website. Goal 3. Continue to respond enthusiastically to requests for information regarding business investment in Bulls and the Rangitikei – A-Bull names, website/Facebook/Bullitinn promotion. Goal 4. Build new data base of overall business base of bulls to use in an Experience Local Campaign which actively promotes local business and or the products/services they provide. Goal 5. Promote All About Us to Business owners in Bulls
Action	Cumulative progress for this period
1. Further develop online connections/collaboration with local businesses, as well as other towns in the district.	New website will help promote and create a stronger online presence. Great Facebook presence, developing Instagram at present.
2. Stronger links between Unforgetabull and Rangitikei website.	New website will link with RT Ongoing work with our website, we need to encourage greater use of Rangitikei.com for our businesses.
3. Continue to respond enthusiastically to requests for information regarding business investment in Bulls and the Rangitikei – A-Bull names, website/facebook/bullitinn promotion.	Summer saw hundreds of tourists having photos taken outside the Black Bull and enjoy the A-Bull branding. Late summer saw all shops full in Bulls but unfortunately one has since closed. New community Bull project will enhance our already a-bull theme. 1 New businesses in Bulls, owners coming from Auckland, store opening in the next month.
3a. Create Directory of Businesses up to date with relevant information	Work in Progress Ongoing

3b New Bulls information packs for new families and Business owners.	Work in Progress Ongoing
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Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Encourage WDHB Safer Community Injury Prevention Health Promoter to facilitate fitness & health education for older people.	Goal 1. Encourage facilitation of a sit fit class for elderly in Bulls and develop Tai Chi and Yoga Goal 2. Increase awareness of health/support services available through the region for all residents Goal 3. Participate in Safe & Caring Communities Theme Group. Goal 4. Support the Rangitikei Housing Action Group.
Action	Cumulative progress for this period
1. Encourage facilitation of a sit fit class for elderly in Bulls and develop Tai Chi	Steady as You Go is now operating in Bulls and the group is collectively now taking over the running of the Group. Ongoing Steady as You Go group doing well, 2 yoga classes now running and are well supported by community. Still looking at a Tai Chi group during warmer months outdoor at the Domain.
2. Increase awareness of health/support services available through the region for elderly.	Lancewood unfortunately closed down, leaving many elderly residents leaving the district for continued care. Unfortunately, our Elders who are unable to live alone or care for themselves/ or be cared for by their families now need to leave Bulls.
3. Participate in Safe & Caring Communities Theme Group.	Attended
4. Support the Rangitikei Housing Action Group.	Attended
Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Engage and enable Youth to develop confidence and leadership for the future of our district.	Goal 1. Work with Rangitikei Wide Youth Goal 2. Encourage 3 Youth to give brief presentation to Council as part of Annual Plan Process 2016/17 Goal 3. Explore funding for youth forum 2017 Goal 4. Continue work with 10 Bulls Youth on Town Centre Plan Place making initiatives.

	Goal 5. Work with LevelUp, Rangitikei Stakeholders to explore ideas promoted at the Open Space work shop.
Action	Cumulative progress for this period
1. Work with Rangitikei Wide Youth	12 Rangitikei Youth developed planned and delivered the level up event on 27 th May. Delivered event with outstanding results, new Rangitikei action Plan underway. Bulls youth council group will be developed to support information gained on the Level Up day.
2. Encourage 3 Youth to give brief presentation to Council as part of Annual Plan Process 2017/18.	Students busy preparing presentation for a council meeting, we are currently working with students to establish when this is going to happen. Leilani and Jermaine Moke addressed council re Level Up event about their learnings.
3. Explore funding for youth forum 2017	Applied for Dudding Awaiting Dudding, will investigate further if funding not granted.
4. Continue work with 10 Bulls Youth on Town Centre Plan Place making initiatives.	Bulls youth would like a space to develop further their ideas Explore possibility of joint Placemaking with Bulls Youth and Adult Group, Pavilion at the Domain.
5. Work with LevelUp, Rangitikei Stakeholders to explore ideas promoted at the Open Space work shop.	Event facilitated by Karen Field and Chantelle Higgs from drummond street services in Melbourne. Karen is originally from Bulls and went to Bulls School, Developing Bulls Youth council, rebrand our young leaders as a Peer reference group and Peer Leaders.
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Work with a range of agencies to deliver programmes and events that offer the community opportunities to develop further and engage with others.	Goal 1. 2016 Matariki evening concert. Goal 2. Support Project Marton with Rangitikei's Got Talent. Goal 3. Support and Strengthen Community groups and organisations. Goal 4. Participate in monthly Southern Rangitikei Health Networking Group. Goal 5. Support and promote businesses and retail initiatives.
Action	Cumulative progress for this period
1A. Involve up to 80 Students (4 different schools) to attend and participate in 2016 Matariki evening concert celebrations.	Matariki event in planning stages with Bulls, Clifton, and James Cook School in Marton. Fantastic concert, Town Hall bursting with pride from performers and enthusiastic crowd.
B. Continue developing relationships with Parewahawaha Marae, and supporting their community projects.	Working with Clifford Brown from the Marae. Clifford and his two nieces Maddie and Olivia Brown delivered the opening address for our Level Up event in Te Reo and translated to English. Ongoing work with Marae and Chris Shenton from Ngati Apa for traditional artwork for the outdoor gallery. This project will hopefully be possible with a grant from the Earle Trust.

C. Involve the wider community to build awareness of Maori and Samoan cultural, their events and celebrations.	Language opportunities in the Bull-it-inn. Sourcing accurate but small pockets of information re cultural awareness. Matariki concert was bilingual with not only Maori, Samoan but African and Fijian languages represented in the programme traditional Waita, Chant and Haka
2A. Support the 2016 restructure of RGT and support Marton in facilitating this event.	Will promote this through Bulls community and support project Marton with event preparation and help on the day if required.
B. Encourage Bulls residents to actively participate in Rangitikei's Got Talent.	
3A. Support and promote ANZAC day Dawn Parade and commemorations.	Attended dawn service and promoted Bess and Town service in the Bull-it-inn/Facebook
B. Support and promote activities and projects of local clubs and organisations to ensure wellbeing needs are met/attended to within the community.	Local friendship/rural women/trust organised Pink breakfast which saw many new faces at community events. Reversal of roles for the day, Councillor Harris and Tim Scotland and Lyndon Tamblyn cooked while woman sat back and enjoyed a relaxing breakfast before heading to work. Currently working with the Rugby club to help them secure funding for their new turf project. Partnered concert with Bulls School. Ongoing discussions with Clifton and Bulls School-how do we get their information into the community more readily.
C. Update community groups and organisations database to upload to Unforgetabull website and Rangitikei.com.	Work ongoing
D. Further develop the Volunteer Afternoon.	Planning is underway for this year's event, last year we partnered with Bulls school this year we have approached the Bowling club to host this year's event. Planning underway for this year's event
4. Participate in monthly Southern Rangitikei Health Networking Group.	Attended
5A. Support Late Night Shopping events and develop Idea Destination Bulls	Working with retailers to establish how we can market Bulls better and get passing traffic to stop In planning stages, new time for Christmas Parade would give an opportunity for retailers to stay open.
B. Support Bulls businesses and promote their events/initiatives to strengthen local support for retailers.	Working with retailers Ongoing
C. Develop a Business Group looking at ways to keep Bulls Business Areas looking attractive.	Working with retailers Each business owner has pride in their own patch and promotes their particular store. Encourage our new businesses to adopt the Placemaking concept.

D. Investigate Junk in your Trunk, Experience Local, and Rangitikei on a Plate.	Working with volunteers exploring these ideas for summer marketing. Developing Rangitikei on a plate with some of our local producers-developing a sense of how this could be achieved and supported by local businesses. This will eventually align with our Cook book that would be Bulls Pure Gold
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Appendix 2

**Bulls and District Community Trust
Financial Reports
For The Year Ending 31 March 2016**

**Bulls and District Community Trust
Statement of Financial Performance
For The Year Ending 31 March 2016**

	2016	2015
Revenue		
Grants	55,458	54,897
Newsletter Income	621	212
Christmas Parade	1,711	2,275
Business Breakfast	0	0
Wearable Arts Income	4,381	5,732
Cards	0	0
Small Town Conference	0	0
Matariki	0	0
YEP - RDC Contract	0	0
Rangitikei's Got Talent	0	2,821
Town Map Income	0	4,300
Tourism Website	0	39
Womens Expo	0	452
Youth Forum - RDC Contract	367	8,815
Donations	20,245	0
Interest Received	2,020	1,821
Sundry Income	87	0
Total Income	84,889	81,365
Less Expenses		
Wages	38,634	42,731
Employee Expenses	220	204
Holiday Pay Accrual	635	-1,186
Accident Compensation Levy	133	154
Supervision	595	925
Website	294	204
Town Map Expenses	0	3,407
Town Murals	588	0
Wearable Arts Expenses	3,287	4,457
Wearable Arts - Pub Charity	708	0
Bulls Community Committee - Seats	0	2,769
Business Breakfast Expenses	22	107
Duddings - Concert Expenses	3,814	3,891
Small Town Conference	708	128
Christmas Parade	870	1,658
Matariki	1,370	0
Town Hall Lighting Upgrade	0	0
Workshop Expenses	0	473
Bank Charges	43	93
Insurance	550	550
Rangitikei's Got Talent Expenses	0	3,437
Audit Expenses	2,000	1,607
General Expenses	0	44
Printing & Stationery	384	841
Newsletter Expenses	2,238	2,541
Telephone & Tolls	2,022	2,576

These financial accounts are to be read in conjunction with the Notes to the Accounts and the Auditor's Report

Travel Expenses	528	1,968
Volunteer Expenses	784	777
Youth Forum Expenses	330	7,486
Bull Parade Statues	20,000	0
Depreciation	89	250
Total Expenses	80,847	82,091
Net surplus	<u>4,042</u>	<u>-726</u>

These financial accounts are to be read in conjunction with the Notes to the Accounts and the Auditor's Report

**Bulls and District Community Trust
Statement of Movements in Equity
For The Year Ending 31 March 2016**

	2016	2015
	\$	\$
Equity at start of period	36,944	37,670
Net surplus(deficit) for the year	4,042 -	726
Equity at end of period	<u>40,986</u>	<u>38,396</u>

These financial accounts are to be read in conjunction with the Notes to the Accounts and the Auditor's Report

Bulls and District Community Trust
Statement of Financial Position
As at 31 March 2016

	2016 \$	2015 \$
CURRENT ASSETS		
Westpac Cheque Account	4,372	7,313
Westpac 01 Account	20,034	
Westpac Term Deposit	55,297	46,131
GST Refund Due	820	63
Accounts receivable	-	-
Accrued Interest	221	36
	<u>80,744</u>	<u>53,542</u>
NON-CURRENT ASSETS		
Fixed Assets as per schedule	190	279
TOTAL ASSETS	<u>80,934</u>	<u>53,822</u>
CURRENT LIABILITIES		
GST Due for payment	-	-
Accounts Payable	16,638	3,621
Accrued Staff Costs	2,250	1,615
Unspent Portion of Grants	14,408	11,642
Provision for Bulls Statue Expenses	6,653	
Total Current Liabilities	<u>39,949</u>	<u>16,878</u>
NON-CURRENT LIABILITIES		
	-	-
Total Non-Current Liabilities	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>39,949</u>	<u>16,878</u>
NET ASSETS	<u>40,985</u>	<u>36,943</u>
Represented by:		
TRUSTEES FUNDS		
Retained Earnings	40,986	37,670
TOTAL TRUSTEES FUNDS	<u>40,986</u>	<u>37,670</u>

For & on behalf of the Trustees

.....T J Scotland

.....J A Rangooni

Date/...../2016

These financial accounts are to be read in conjunction with the Notes to the Accounts and the Auditor's Report

Bulls & District Community Trust
Notes to the Accounts
For the Year Ended 31 March 2016

1. STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

Bulls and District Community Trust is a Trust.

The Trust is registered under the Charitable Trust Act 1957.

The Financial Accounts of the Bulls & District Community Trust have been prepared in accordance with generally accepted accounting practices.

MEASUREMENT BASE

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical basis have been followed by the entity.

SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies, which materially affect the measurement of financial performance and financial position of the entity, have been applied:

Goods and Services Tax

The Financial Statements have been prepared on a GST exclusive basis, with the exception of Accounts Receivable and Payable, and the net amount of GST Payable or GST Refund due at 31 March 2015 is shown in the Statement of Financial Position as a Current Liability or Current Asset as the case may be.

Fixed Assets

Fixed Assets are valued at cost less aggregate depreciation.

Depreciation

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007. This method is considered appropriate to the business. The rates used range from 15.6% to 50% diminishing value.

Accounts Receivable

Accounts Receivable are stated at their estimated realisable value.

Grants Received

Grants received are recognised in operating revenue, unless specific conditions attach to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

Income Tax

No provision for income tax has been made because the Trust is exempt from Income Tax under section CW 41 of the Income Tax Act 2007. The Trust is registered under the Charities Act 2005.

Differential Reporting

The entity qualifies for differential reporting as it is not publicly accountable and is small. The entity has taken advantage of all differential reporting exemptions.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those used in previous years.

2. CONTINGENT LIABILITIES

No contingent liabilities are known to exist at balance date.

3. RELATED PARTY TRANSACTIONS

There have been no material related party transactions during the financial year for which these financial statements are prepared (2015: NIL).

4. CAPITAL COMMITMENTS

There are no capital commitments at balance date (2015: NIL)

These financial accounts are to be read in conjunction with the Notes to the Accounts and the Auditor's Report

5. GRANTS

	Opening Balance	Grants Received	Portion Allocated	Unspent Portion
Rangitikei District Council	5,935	25,762	27,524	4,173
Rangitikei District Council	-	982	982	-
Pub Charity - Bulls Steering Group	-	-	-	-
Pub Charity	-	921	921	-
COGS	2,413	3,850	2,874	3,388
Whanganui Community Foundation	-	5,000	1,778	3,222
NZCT	-	-	-	-
NZ Lottery Grants Board	-	15,000	13,680	1,320
Lion Foundation	-	708	708	-
The JB Dudding Trust	3,295	6,000	6,990	2,305
	<u>11,642</u>	<u>58,223</u>	<u>55,458</u>	<u>14,408</u>

Per Financial Statements

Grants 55,458

55,458

6. PROVISION FOR BULLS STATUE EXPENSES

This provision allows for further costs yet to be paid for the installation of the Bulls Parade Statues.

7. FIXED ASSETS

	Cost	Accumulated Depreciation	Book Value	Current Depreciation
<u>2016</u>				
Office Equipment	2,741	2,551	190	89
<u>2015</u>				
Office Equipment	2,741	2,462	279	250

These financial accounts are to be read in conjunction with the Notes to the Accounts and the Auditor's Report

Appendix 3

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **rangitikei.com**

Period under review: July – September/December/March/June (delete as applicable) 2015

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A Buoyant District economy, Enjoying Life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District
rangitikei.com's proposed work programme	<p>Action 1: Take a lead role in developing and implementing a strategy to promote the Rangitikei District as a visitor destination and place to visit, live, work and play and to increase economic impact to the District from the visitor industry (iconic events, adventure tourism, etc)</p> <p>Action 2: Work collaboratively with our MOU partners, industry partners and key stakeholders, for example, a joint cycleways map with Destination Manawatu will increase local web presence on the country road NZ web portal.</p> <p>Action 3: Identify new and innovative promotional opportunities for businesses and events, for example:</p> <ul style="list-style-type: none"> - creating walking photo galleries and mini billboards for what the district has to offer on footpaths and lamp posts in conjunction with town coordinators, community groups - review SH1 signage and investigate opportunities for new points on SH3 in accordance with new branding and fresh image approach information centres adding an art component to short pit stop walks <p>Rangitikei.com is to market the District to visitors and to support economic growth in the District by providing an information portal to opportunities for businesses and supporting iconic events.</p>
Action	Cumulative progress for this period
1: Take a lead role in District promotion and increase economic impact of the tourism industry	<p>I caught up with Bruce Lahore, CEO of the New Zealand Motor Caravan Association. We're actively working with them on feature events, and how we can attract more of their members to our region through initiatives, events and higher profile. With a membership of nearly 60,000, a number which is steadily climbing, as well as an increasingly younger and more active membership profile the NZMCA are a big piece of the domestic tourism pie. In collaboration with our</p>

	central north island neighbors. We are meeting in April where Bruce will present and we will all discuss identify opportunities.
2: Work collaboratively with our MOU partners, industry partners and key stakeholders	<ul style="list-style-type: none"> -Organised 50 information packs and activity vouchers with gravity canyon for Bulls coordinator to be provided to foreign troops while in the country for joint forces exercise southern katipo. -Support for Rangitikei farmstays "Mudder" event and sourced spot prize products and vouchers from local business and members. -Give town coordinator step by step details on how to use eventfinder as well as sample advertising stating the reasoning for using event finder to list an event, to be circulate through their networks. <p>Source a selection of District brochures for Project Marton's information sight at Marton country music festival</p>
3: Identify new and innovative promotional opportunities for businesses and events,	<ul style="list-style-type: none"> -Collaborative opportunity with Wanganui, Manawatu Horowhenua, and Taranaki on a national coastal arts trail initiative. Rangitikei are currently the only district not committed, significant financial input is required. -Collaboration with Wanganui, Manawatu, Ruapehu, Horowhenua and Taranaki on Jetstar's Launch into Palmerston North Airport. With media experience over night escape packages put together with 11 different media and travel blog agencies taking part. Inflight promotional material provided with the district brochure and postcard dvd going into flight goodie bags. Further marketing meeting will be held with Jetstar in March after the launch.
Council's intended Level of Service is to:	<p>Contract with local organisations to provide a range of information, such as:</p> <ul style="list-style-type: none"> * Up-to-date calendar of events, and * Community newsletters
rangitikei.com/s proposed work programme	<p>Action 1: Co-ordinate an up-to-date calendar of events on www.rangitikei.com</p> <p>Action 2: Make available a D-I-Y LIST YOUR EVENT tab on rangitikei.com. The district event calendar will automatically feed from Eventfinder. Local events are then also promoted through the entire networks of sites, including Eventfinda, NZ Herald, Yahoo, MSN, Stuff.</p> <p>Action 3: Continue bimonthly newsletters via the mail chimp system, currently 813 on syndication</p> <p>Action 4: Review updates of district promotion material (Updates and reprints required on district map and cycle way maps)</p> <p>Action 5: Continue distribution of district promotional material nationwide, for example through Jasons Travel media, Wickliffe Distribution, Palmerston North Int Airport</p> <p>Action 6: Collaborate with stakeholders and businesses to improve their access to information and opportunities, for example to run digital media training workshops</p>

Action	Cumulative progress for this period
1: Co-ordinate an up-to-date calendar of events on www.rangitikei.com	-Currently updated manually, pulling district event information from Eventfinder in order get user use to the process once the web upgrade are completed and the automated feed begins. This process is still currently in place with the new web site currently in construction. The new event calendar is now fully integrated with eventfinder.
2: Make available a D-I-Y LIST YOUR EVENT tab on rangitikei.com.	-A how to list your event page has been created on the "Events" tab drop down. Explaining how the event calendar works and step by step how to list your event on event finder.
3: Continue bimonthly newsletters	New site provides Newsletter sign up link on the Home page
4: Review updates of district promotion material	-Investigating future printed material options. Stock levels are getting low. Committee have discussed initial design ideas to include a tear out voucher system that could possibly help measure the use of the district brochure.
5: Continue distribution of district promotional material nationwide	-Due to affordability the contract with Jasons travel media has been discontinued. -Distribution through Wickliffe will continue to maintain supply to most i-sites and information centres No Change Distribution of Cycleway map is distributed Via Jasons under contract with Destination Manawatu. Quotes for upgrading district and State highway signs have been received and will go to council to discuss options. New District Map designs are underway with BMR creative and places of significance are to be reviewed.
6: Collaborate with stakeholders and businesses to improve their access to information	-The new district cycle way map was completed in conjunction with Destination Manawatu. By utilising their full time in house design and print team, the costs to Rangitikei.com were kept very low and with low print runs, additional edits can be easily made. This will also transfer to the Destination Manawatu cycling website giving us the added exposure on their online portal. DM also contract for full distribution of the map giving the Rangitikei added promotion at no cost. -Gorges to sea webpage hits are up 30% -Reaching out to all types of local business regarding promotion on Rangitikei.com. -90,000 maps have now been distributed
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.

rangitikei.com's proposed work programme	<p>Action 1: Market the District to visitors and to support economic growth in the District by providing an information portal to opportunities for businesses and supporting iconic events and work with partners to position the central lower North island as a competitive tourism area</p> <p>Action 2: Rebranding - complete a district wide, all-encompassing branding document. Creating a recognised brand that will flow through to the district web portal (Rangitikei.com). We will use new image stock to make the web portal look and reflect a fresh interactive, family friendly lifestyle. This will also include a new logo to separate Rangitikei.com from the regulatory association of the Rangitikei district council in order to create a clear identity to visitors/locals of where to go for the "fun stuff".</p> <p>Action 3: Carry out upgrades to the web portal, creating user friendly Event calendar, Community directory and Business listing modules. This will also include the responsive version for IOS/ Android platforms and including facilitating Bulls and District Community Trust with integration of the Bulls website. We plan to redirect their domain name(unforgettabull.co.nz) to Rangitikei.com and create a new Bulls website within the web portal as Marton currently do and we have offered the same option to Taihape.</p> <p>Action 4: Continue to maintain District Facebook pages, Twitter, Blog and Pinterest and use QR codes to create connections with our newsletter.</p> <p>Action 5: Develop community awareness of what Rangitikei.com does and how this benefits the wider community</p>
Action	Cumulative progress for this period
1: Market the District to visitors	
2: Rebranding - complete a district wide, all-encompassing branding document	<p>-Rangitikei.com have contracted BMR Creative and working on creative brief for first stage concepts.</p> <p>-A series of concepts were presented at our AGM and a clear stand out was picked to work on further with worked on with jwi.</p> <p>We have had a photo shoot through the district to produce images to complement to new look.</p>
3: Carry out upgrades to the web portal	<p>-Seeking pub charities funding towards web upgrade plan. Declined as they do not support tourism.</p> <p>- Updates to business imagery and information.</p>
4: Continue to maintain District Facebook pages, Twitter, Blog and Pinterest	<p>-Maintain district pages with steady growth. However as we can't be everywhere would appreciate pictures and stories from staff and personalities in the district.</p> <p>-Rangitikei.com has an average of 4000 visit per month for this period.</p> <p>Within the new website we will no longer run a blog as it is difficult to maintain. Facebook and twitter are sufficient social media tools and there will be a profile/case studies link on the site containing personal and economic stories etc</p>
Action 5: Develop community awareness of what Rangitikei.com	<p>-Application submitted to RDC event sponsorship scheme for portable promotional display materials. (Fags, Banners, portable brochure stands and provide branded sunscreen and event survival kits for outdoor events and festivals such as Kiwi burn)</p>

Appendix 4

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Taihape Community Development Trust**

Period under review: **1 July 2015 – 30 June 2016 – Final Report**

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A Buoyant District economy, Enjoying Life in the Rangitikei

Activity: Economic Development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District
Taihape Community Development Trust's proposed work programme	<p>Goal 1. Develop and promote Taihape as Gumboot Capital of the World, through the annual Gumboot Day, associated gumboot throwing activities/events, eg NZBTA, developing gumboot throwing in other towns, and developing gumboot branding with local businesses</p> <p>Goal 2. Support 2 x Taihape Town Centre Plan place-making initiatives</p> <p>Goal 3. Encourage families to shop in Taihape and continue supporting projects that encourage visitors to stop, eg support the Taihape community to fill empty shops, re-establish hanging baskets, daffodil promotion in September</p> <p>Goal 4. Chair Enjoying Life in the Rangitikei theme group and promote and participate in the Buoyant District Economy theme group</p> <p>Goal 5. Participate in local and national media opportunities as they arise</p> <p>Goal 6. Promotion of the district, e.g. Men's Show/Women's Expo – alternate years</p>
Action	Cumulative progress for this period
1. Develop and promote Taihape Gumboot Capital of the World, through the annual Gumboot Day, associated gumboot throwing activities/events, eg NZBTA, developing gumboot throwing in other towns, developing gumboot branding with local businesses	<p>Achieved. NZBTA AGM was held on 19 August 2015. NZBTA assisted Warkworth A&P Show in Feb 2016 to run gumboot throwing event for their first time. NZBTA attended World Champs of Gumboot Throwing in Italy, 12-13 September + IBTA AGM on 11 September – NZ men/women champs, Technical Advisor, President + 2 supporters. President also attended 2016 World Champs in Finland in July. Kiwi Black Boots returned with 2 silver medals + 1 gold medal in 2015 plus 1 gold and 1 bronze medal in 2016! Gumboot Day signs get put up on the Events Boards. RDC has approved the Gumboot Day banner be erected across Hautapu Street – just waiting for the poles to be set up. South Island Champs + NZ Champs – held at the Hilux NZ Rural Games in Queenstown on Waitangi Weekend 2016. NI team women throwers were Kayla Hyland, Janey Harrison and Kristin Churchward. NI team men throwers were Brent Newdick, Curly Troon and Luke Wainui. Elizabeth and Bronwyn Troon went to do the administration work. Kristen broke Millie McNie's NZ record – throwing 34.45m. Kristen was also awarded the Grumpy Graham Trophy – for the most outstanding sportsperson at the Games. Taihape is certainly being put on the map! NI Champs were held at Gumboot Day 2016. Developed a survey for Europe throwers to promote coming to NZ – have sent to individual throwers and it has been put on boot-throwing.com website. The International Boot-</p>

	throwing Association (IBTA) approved the first Skellerup World Boot-throwing Champs to be held in Taihape in March 2017 (at its 2016 AGM in July 16). The SI Champs will be held in Christchurch in Feb 17, the NI Champs in Taihape in March 17, the NZ Champs in Palmerston North in March 17 – and the Skellerup World Champs in Taihape in March 17.
2. Support 2 x Taihape Town Centre Plan place-making initiatives	In progress. The first 7 day make-over event was due to happen in November 15, but this was cancelled by TCB. Elizabeth attended the first two days of the Marton Place-making session and the launch of the finished project. The TCB Chair attended a TCDT Board meeting to discuss place-making initiatives. The Board decided to go with painting yellow gumboots on two of the town walks (re-doing the CBD historical walk and doing the town walk), and getting a Taihape map designed and erected in three places (outside the Town Hall, beside the gumboot and beside the public toilets). Progress is underway for both projects, as well as the dog exercise area. TCB has accepted quote for maps, Resene has donated paint, we have a volunteer painter to paint the gumboots. OTS has approved the use of the land for the dog exercise area.
3. Encourage families to shop in Taihape and continue supporting projects that encourage visitors to stop, eg support the Taihape community to fill empty shops, re-establish hanging baskets, daffodil promotion in September	Achieved. Spring Fling Lucky Shopper competition 1-30 September 15 – 37 businesses involved. Prize was vouchers from local shops, to encourage people to do Christmas shopping in Taihape. Awarded 1 st , 2 nd , 3 rd prizes. Michelle is waiting on RDC re water for hanging baskets. Negotiations with Jordan Winiata-Haines to develop packages for visitors to come and stay in the Rangitikei, especially Taihape, seem to have slowed down. However, with the World Champs coming this will likely be revved up.
4. Chair Enjoying Life in the Rangitikei (ELITR) theme group and promote and participate in the Buoyant District Economy theme group	Achieved. ELITR has developed the District Promotion Strategy and the Events Strategy. Involved in Rapid Rangitikei Digital Enablement Plan as part of Rangitikei Growth Strategy to bring ultra fast broadband to the district – creating an online resource to promote businesses and families moving to Taihape and directing web traffic to it (“Be Happy. Taihape. . . don’t worry – cut your mortgage 100%). Last meeting of Taihape Rapid Rangitikei was 3 September 15. The last ELITR meeting was on 20 July in Hunterville.
5. Participate in local and national media opportunities as they arise	Achieved. Interviewed by Timaru Herald for gumboot throwing story, and Otago Daily Times. Worked with Grant Bryant, Convergence, Skellerup’s media person. Started working with a Japanese film crew but they changed their plans to come to Taihape. Advertised Gumboot Day in Destinationz. Promoted Gumboot Day in local/regional newspapers and on Peak FM. Gumboot Day filmed by Sky TV – video clips were posted on Rural Games FaceBook page – “since 1 April we’ve reached 47,000 people and had 7,200 views with 64 likes and 73 shares!”
6. Promotion of the district, eg Men’s Show/Women’s Expo – alternate years	
Council’s intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Taihape Community Development Trust’s proposed work programme	Goal 1. Develop new Taihape brochure Goal 2. Monthly <i>Talk Up Taihape</i> community newsletter Goal 3. Placement of information on CoE and Eventfinder and feed through to www.rangitikei.com Goal 4. Promotion of events and activities of other community organisations

	Goal 5. Develop a Welcome to Taihape pack
Action	Cumulative progress for this period
1. Develop new Taihape brochure	Achieved – 5,000 brochures
2. Monthly <i>Talk Up Taihape</i> e-newsletter with hard copies at Info Centre, Dr, Physio, Gretna, cafes x 5, Library	Achieved. #6 distributed on 2 July; #7 on 31 July; #8 on 3 September; #9 on 6 October; #10 on 4 November; #11 on 1 December. #1 2016 was distributed on 2 February; #2 on 2 March; #3 on 1 April; #4 on 28 April; #5 on 2 June.
3. Placement of information on CoE and Eventfinder and feed through to www.rangitikei.com	Achieved. Place on Eventfinda when required and encourage/support others to also do so.
4. Promotion of events and activities of other community organisations	Achieved. Community CD; Car boot sale; Only Yesterday; RGT; grandstand mural; Winter Buster; hypnotist; FundView; Fifty Shades of Grey; Gretna Idol, Wear-a-bull Arts; Ariana; Phil & Tilley; Manawatu Overtones; Birds on Signs; Gretna House Band; Rest-home subsidies; Council's broadband survey; RDC's new Events Fund; Street Meet n Greet/TCB re gumboot stand at Gumboot Lane, Waiouru Desert Gala, Whanau Sports, Awastone, Jason Bae, NZ Sugar Free, Christmas Lights & Decorations competition, Community Services Expo, Community Christmas dinner, Christmas Parade, St Josephs Reunion, Pukeokahu Horse v Man, community Market Days x 2, Half-Marathon, Dusty, Rehab Allstars, Ariana (TWMC, Musos Club), Raetihi Gutbuster, Beat Girls, Ohinewairua Horse Trek, Big Day Out, etc.
5. Collate information for Welcome to Taihape pack	In progress - Listed needs as required by a new Taihape resident to enlarge into a Pack. The Retiring in Taihape and the new Taihape brochure will be included in the Pack, along with dump hours, list of schools, list of trade-people, firewood suppliers, 10 best things to do in Taihape, MPS brochure.
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Taihape Community Development Trust's proposed work programme	Goal 1. Regularly update the Taihape website, www.taihape.co.nz Goal 2. Further develop online connections/collaboration with local businesses, as well as other towns in the district (businesses) Goal 3. Provide ongoing weekly engagement on FaceBook pages -Taihape NZ; NZ Gumboot Day Goal 4. Upgrade Taihape website to increase usability and usage
Action	Cumulative progress for this period
1. Regularly update the Taihape website, www.taihape.co.nz	Achieved. Ongoing. Upgraded new mobile friendly website is due to be launched in July.
2. Further develop online connections/ collaboration with local businesses, as well as other towns in the district (businesses)	Achieved. Involved with Rapid Rangitikei Digital Enablement Plan to bring ultra fast broadband to Taihape and district. Developing database for stall-holders for Gumboot Day – linking in with Project Marton. AboutUs website has gone live – promoted this to all on TUT and Taihape Business list. Promote and encourage businesses to list with #GetDigital at AboutUs website.

3. Provide online regular engagement on Taihape NZ and NZ Gumboot Day (promotion of events)	<p>Achieved. Ongoing. At the top of the page we now have a rolling calendar of events. Taihape NZ: Likes = 1,519. Hits: Taihape gumboot drift bike photo = 1,944; Bernie Bee's town photos = 3,734; what new businesses do you want to come to town = 253; birds on signs = 1,718; jobs advertised = 879; TAS in Barbarians rugby = 1,621; Matt Thomas = 2,912; World Champs = 475; Whanau Sports = 111; Awastone Kareoke = 172; Taihape Pool discussion = 66 + comments; community Market Day = 747; Jason Bae = 435; Spring Fling = 108; NZ Sugar Free = 293; NZ Rural Games = 885; Kyla Hyland = 872; Ohinewairua Horse Trek = 661; Rangitikei website update = 531; Big Day Out = 429; PGG gumboot photo = 1,503; Pukeokahu Man v Horse = 478; stuff article Quirky Must-Do's = 506; photo of gumboot day banner = 737; Manawatu GWR attempt = 912; Hilux Rural Games articles = 1,000; Mike King = 1,109; Gumboot Day video = 2,715 (with 7,336 viewing it on Hilux Rural Games FaceBook page); IRD donation info = 530; Beat Girls = 728; Sports Whanganui workshops = 270; Harvest Fair = 191; Giving a Toss articles on Stuff = 2,776 (11 shares); PGG Wrightson gumboot photo = 1,619; SH1 Mangaweka repairs = 181; ACC rego change = 104; NZ Railway Taihape video = 1,038; RDC Youth Awards = 357; Papanui School Octathlon = 112; Grannies playground video = 825; Stoke info = 597; local rescued falcon = 368; NZ almost killed us video = 555; Aspen Trip Advisor excellence award = 149; NZ rail featuring Taihape = 778.</p> <p>NZ Gumboot Day: Likes = 1,633. World Champs = 329; NZ Rural Games; Gumboot Day 2016; Sam Wallace on 'Breakfast'; PGG photo = 129; Quirky article = 283; gumboot day banner = 256; Manawatu GWR = 1,309; Rural Games = 403; Gumboot Day video = 269; Giving a Toss = 2,418; gumboot at Wrightson's = 213; quirkiest must-do's = 314; gumboot banner photo = 296.</p>
4. Upgrade Taihape website to increase usability and usage	Achieved. New website listings – Aaron's Plumbing Services, Discoveries, Treasure Trove. Upgrade will be launched on 27 July.

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Taihape Community Development Trust's proposed work programme	<p>Goal 1. Develop a brochure for seniors of services available</p> <p>Goal 2. Promote recreational activities for seniors</p> <p>Goal 3. Lead Rangitikei Housing Action Group to enhance social housing availability</p> <p>Goal 4. Participate in Safe & Caring Communities theme group</p>
Action	Cumulative progress for this period
1. Develop a brochure for seniors of services available	Achieved. Been distributed to motels, Info Centre, MPS, THL, Drs, Physio, O&B, World Champs, River Valley, Gretna, TCB, District Nurses, Banks, Chemist, Neighbourhood Support Group, New World, Taupo Info Centre. Distributed at IBTA AGM in Italy. Will also go to Meet n Greet Group, Carers and R.D. deliveries, and Hawkes Bay Info Centre.

2. Promote recreational activities for seniors	Achieved. In "Retiring in Taihape" brochure. Promote O&B upcoming activities in each <i>Talk Up Taihape</i> .
3. Lead Rangitikei Housing Action Group to enhance social housing availability	Liaised with RDC re relocating Matua Flats on behalf of O&B, THL, Masonic Lodge, Senior Citizens, Majestic Theatre and TCDT. Organised public meeting re Rest-home subsidies on 7 Aug – 39 attendees. RDC is seeking a community housing provider. Will look re establishing a fund to upgrade existing homes. Will set up an info package/list local trades-people – in progress. RHAG is now in recess dependant on RDC's EOI. Discussing working with Edale Home on social housing in Taihape – Jude Bartlett spoke to TCDT Board on 8 June.
4. Participate in Safe & Caring Communities theme group	Achieved. Attended 5 August, 4 November, 3 February, 4 May and 3 August meetings in Taihape.
Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Taihape Community Development Trust's proposed work programme	Goal 1. Enlarge and enhance the skate-park Goal 2. Support The Hutt and its projects/activities Goal 3. Work with schools, etc to encourage participation in events, eg Gumboot Day art, Christmas Parade, place-making initiatives
Action	Cumulative progress for this period
1. Enlarge and enhance the skate-park	Waiting for Park consultation process to end.
2. Support The Hutt and its projects/activities	Called a meeting for 24 November 15 of all people with a youth focus with the aim of continuing The Hutt services, potentially with a view of developing a youth development service hub similar to the one currently being piloted in Marton – RDC, Older & Bolder, MPS, TAS, St Joseph's, Police, Youth Aid, Public Health, YMCA, Healthy Families, Youth Services). This is due to the fact that RDC no longer has sufficient funding to maintain the two afternoons per week that they have funded for youth workers to come up to Taihape from Marton – and cannot fund a summer holiday programme this summer. Pub Charity declined our application for a donation towards the costs of a summer school holiday programme for Taihape youth. At 15 Dec meeting Denise advised that RDC will submit a proposal to MSD before Christmas. However, it looks like the Youth Centre will close. RDC has agreed to fund 50% of a youth development worker if the other funding can be found – it has submitted a funding proposal to DIA for the other 50%. TCDT have supported this application.
3. Work with schools etc to encourage participation in events, eg Gumboot Day art workshops and gumboot throwing, Christmas Parade, place-making initiatives	Achieved. Invited Sharyn Adams to organise youth to assist Rotary on Gumboot Day 16 – agreed. Several schools entered floats in the Christmas Parade – Taoroa, St Josephs, Mataroa, Taihape Kindergarten, Taihape Childcare Centre, Taihape Playcentre, Mokai Patea TKR, Taihape Gym Sports (includes multiple schools). Met with TAS Senior Leadership Team to discuss involvement on Gumboot Day. Several schools participated in the Gumboot Day art competitions.
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development

Taihape Community Development Trust's proposed work programme	<p>Goal 1. Coordinate and develop networks (A)</p> <p>Goal 2. Coordinate and develop events which raise awareness of/target specific issues or sections of the community (B)</p> <p>Goal 3. Work to maintain and strengthen local clubs and organisations (C)</p> <p>Goal 4. Strengthen community resilience (D)</p> <p>Goal 5. Promote participation by Taihape residents and businesses in collaborative projects (E)</p>
Action	Cumulative progress for this period
A Coordinate and develop networks 1. Facilitate the monthly Taihape Networking Group meetings	<p>Achieved. 1 July – Healthy Families; 5 August – Training providers/Plunket car seat service; 2 September – Community Services Expo in Taihape on 27 November; 7 October – STAND for Children; 4 November – (combined with Safe & Caring Community group) assess local priorities for the Health Families Prevention Partnership; 2 December – Director of the new Whānganui Children's Team; 3 February – Taihape Older & Bolder; 3 March – IRD Child Support reform changes; 6 April – WDHB Children's Protection Coordinator/Family Violence Health Promoter; 4 May – Allan Williams, MSDS, Community Investment Advisor; 1 June – Elizabeth Mortland, TCDT. Community Services Expo was on Friday 27 November – 28 groups/stalls involved. A resounding success with it being wanted as an annual event earlier in the year. Second Expo was held on Friday 18 March.</p>
2. Support the development of a Taihape Business Club	To date have been unable to connect with Jordan Winiata-Haines to get this going.
3. Support the activities of local clubs and organisations	<p>Achieved. Assisted Rex and Darryll re funding applications for the community CD – Rangitikei Rhythm. Promote activities in TUT. Offered support to the Taihape Drama Group. Worked with Rotary to promote a Vera Lynn concert at 4.00pm on Saturday 7 May in the Town Hall - \$20 per ticket.</p>
4. Provide admin support to Clubs Taihape	<p>Achieved. Joined trip to Hubs in Pahiatua and Levin on 17 July. Clubs Taihape signed Memorial Park MOU. Clubs Taihape paid monies owed to TCDT for past work. Encouraged members to attend RDC public consultation on Annual Plan review on 6 April. Worked on submission to Annual Plan. Organised AGM for 4 May. Organised a meeting of Clubs Taihape Board with Mayor in June 16.</p>
5. Update social and community services database for uploading to rangitikei.com	In progress.
B Coordinate and develop events which raise awareness of/target specific issues or sections of the community 6. Promote anti-violence in Taihape, eg promote White Ribbon, develop Safe House	<p>Achieved. White Ribbon signage completed. Safe House in operation. Community Christmas Dinner on Christmas Day. Community Services Expo on 27 November. White Ribbon event on Tuesday 24 November – circuit of riders round CBD, gumboot throwing at the Park, presentation by riders, opportunity for people to Take the Pledge – working with WDHB. Taihape Networking Group April meeting focused on how family violence affects children.</p>
7. Support the restructure of RGT and support Marton in facilitating this event	<p>Achieved. Promoted to Taihape performing artists, organised judges. Two local dancers entered – Sophie Luoni won the Youth section.</p>
8. Christmas Parade	<p>Achieved. This year was the biggest yet! Organised Christmas Lights & Decorations competition (with TCB). Applied for road closure for Xmas Parade 2016.</p>

9. International Women's Day	Achieved. Planned an event for 8 March – a tour of women's rooms/sheila's sheds. However, although a lot of positive feedback about this no-one registered for the Day. Plans changed to a morning tea at Le Cafe Telephonique to acknowledge the Day – 11 women attended – and a display of local women achievers in the Info Centre. It was decided, at the morning tea, to better plan the 'tour' next IWD – 8 March 2017.
10. Support and promote ANZAC Day Dawn Parade	Achieved. TCDT's public liability insurance covers the ANZAC Parade. Oliver laid TCDT sheaf of flowers at the Parade.
11. Taihape Birthday celebration	Achieved. 15 September 2015 in Council Chamber – TCDT + TCB + birthday cake + signing birthday book + discussion of TCDT trading name. 16 attended. "Focus on Taihape" and "Taihape Development Trust" were favoured names. "Talk Up Taihape" was crossed out.
C Work to maintain and strengthen local clubs and organisations 12. Provide admin support to Clubs Taihape	Achieved. Memorial Park MOU signed by Clubs Taihape. Applied to Whanganui Community Foundation (WCF) for \$23,000 funding towards the Memorial Park in-ground irrigation system – granted \$5,000. Submitted an application to Powerco too - \$58,890 - declined. This was discussed at the following Users Group meeting. WCF has agreed that the \$5,000 grant can be put towards the above-ground irrigation system.
13. Support Older & Bolder and the Friendship Group	Achieved. Print O&B upcoming events in <i>Talk Up Taihape</i> . Organised that O&B present to Taihape Networking Group on 3 February.
D Strengthen community resilience 14. Service Excellence Awards	Achieved. July winner was Jay Bonnor, Heartlands/Work & Income; August winner was Tony Collings, Taihape Auto; September winner was Taihape Vets; October winner was Tania Corbett, Le Cafe Telephonique; November winner was Michelle Jones, PaperPlus; December winner was Adrian and Louise Rees, Taihape New World; January winner was Gavin Jensen, Nick's Tow; February winner was Westpac staff; March was Taihape Honda; April was Jan Thomas, BNZ; May was David Collings, DJ Electrical; June was Michelle Donovan, The Hair Shop. The Vets were so pleased that they paid for an advert in CD Times to promote their win!
15. TCDT volunteer appreciation get-together, and support Library's volunteer gathering	Achieved. May Gates assisted TCDT every Monday for several months. She displayed A3 paper gumboots, photo competition entries, developed database of Gumboot Day stallholders, folded brochures, delivered posters, etc. A large number of volunteers helped organise Gumboot Day (or volunteered on the Day) – Ray Seymour, Steven, Karen, Robbie Hollander, Ralph Rogers, Steve Cross, Keith Rowland, Michael Cathels, Kieran and Shonda Devane, John and Dianne McKinnon, Bronwyn and Curly Troon, Angela Oliver, Linda Stubbing, Darryll Hesketh, Julie and Steven Clark, Julia Procter, Simone Simpson, John Wilson, Dell Adams, Ella Retter, Cynthia Hammer, Evelyn George, Richard Aslett, Elizabeth Strange, Neil Miller, Mary Strange, Kristen Churchward, Mayor Andy Watson, TAS students, Rotary Club of Taihape, Colin Mortland, Val Nixon. Major helpers were each given a thank you gift.
16. Develop Taihape Community Emergency Response Plan	Achieved. TAS will be community welfare centre. Intend to develop a household flyer to deliver to households. Funding has been granted by Pub Charity to train the Management Emergency Response Group in First Aid.

Promote participation by Taihape residents and businesses in collaborative projects 17. Promote the Rangitikei Growth Strategy and encourage participation of local businesses	Achieved. Participating businesses – Michael Andrews, Frances Loader, Vanessa Witt (+ Geoff Wilson, Josephine Seymour, Jordan Winiata-Haines as interested)
18. Develop mountain bike trail and fitness challenge – Memorial Park to Papakai Park	Waiting for the Park consultations to be completed.
19. Promote cycle events	Negotiated advertising sign boards for Ruahine Rumble, and fundraising group to organise lunch. However this event has been cancelled for 2015, and is also unlikely to be on in 2016. Promoted the Gentle Annie bike ride – 19 March 16.
20. Support Taihape youth place-making project – painting mural on Town Hall fence	Achieved. Mural done by TAS students, led by Millie Law.

Attachment 12

Rangitikei District Council

Huntermville Community Committee Meeting

Minutes – Monday 15 August 2016 – 6:30 p.m.

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7	Issues raised at previous meeting for further discussion	2
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9	Current Infrastructure projects/upgrades and other Council activities within the ward	3
10	Implementation of Place-making initiatives in Rangitikei 2016/17 and 2017/18	3
11	Parks Upgrade Partnership Programme	3
12	Update on proposed District Plan Change.....	3
13	View on the number and location of public rubbish bins in Huntermville	4
14	Earthquake-prone buildings	4
15	Elections 2016: disestablishment and re-establishment of the Committee.....	4
16	General Business.....	4
17	Late Items	4
18	Next Meeting	4
19	Meeting Closed	4

The quorum for the Huntermville Community Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present: Ms Jane Watson (Chair)
 Ms Maureen Fenton
 Ms Karen Kennedy
 Ms Jean Signal
 Ms Erina True
 Cr Dean McManaway (Acting Mayor)

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Nil.

3 Confirmation of minutes

Resolved minute number 16/HCC/013 File Ref 3-CC-1-2

That the Minutes of the Hunterville Community Committee meeting held on 20 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms True / Ms Watson. Carried.

4 Matters arising not elsewhere on the agenda

Cr McManaway wanted an update on the Computer Hub, and whether there was any interest. Ms True informed the meeting that Kathy Kitson from the Hunterville Take Note bookshop is in communication with Angela Coleman (Marton ICT Hub) and it will go ahead.

5 Council decisions on recommendations from the Committee

The Committee noted that there were no recommendations from Committee presented to Council's meeting on 30 June 2016.

6 Council responses to queries raised at previous meetings

The Committee noted that there were no queries raised at the previous meeting the required a response from Council staff.

7 Issues raised at previous meeting for further discussion

Potential Hunterville Computer Hub was discussed as noted above.

8 Small projects Grant Scheme update

Ms Kathy Kitson forwarded a letter to the Committee requesting a grant towards paper to print The Bulletin, the local newspaper. Cr McManaway will approach Ms Kitson to discuss this matter.

9 Current Infrastructure projects/upgrades and other Council activities within the ward

Cr McManaway briefly discussed the items on the memorandum. The Committee queried the Roothing and Footpaths Group of Activities, as Milne Street is listed as being due for footpath renewal, but the Committee believes it should be Onga Road.

It was noted that the Rangatira Cemetery situation has been resolved and is being run by Council workers. Cr McManaway suggested the Committee should visit the cemetery. Ms Kennedy wished to pass on congratulations of a job well done from Mr Gary Hurley.

Resolved minute number **16/HCC/014** **File Ref 3-CC-1-5**

That the memorandum 'Current Infrastructure projects/upgrades and other Council activities within the Ward' be received.

Ms Kennedy / Ms True

10 Implementation of Place-making initiatives in Rangitikei 2016/17 and 2017/18

Concerns were expressed that Council is distancing itself from the Place-making Steering Group and is pushing the Community Committee into its place. The Committee noted appreciation of extra money available for projects, but requested that applications be forwarded to the Place-making Steering Group. Clarification is sought from Council regarding this matter.

Resolved minute number **16/HCC/015** **File Ref 1-CP-7-5**

That the memorandum 'Implementation of Place-making initiatives in Rangitikei 2016/17 and 2017/18' be received.

Cr McManaway / Ms Kennedy

11 Parks Upgrade Partnership Programme

No comments were noted by the Committee.

12 Update on proposed District Plan Change

No comments were noted by the Committee.

13 View on the number and location of public rubbish bins in Hunterville

The Committee is happy with the positioning of rubbish bins; however, there is one listed outside Hunterville Service Centre, which they pay to be serviced. The Committee would appreciate clarification on this inclusion from Council, and will approach a local contractor to request feedback.

14 Earthquake-prone buildings

This was discussed by the Committee.

15 Elections 2016: disestablishment and re-establishment of the Committee

No comment was noted by the Committee.

16 General Business

Nil.

17 Late Items

Nil.

18 Next Meeting

A new Committee will be formed after the Local Elections on 8 October 2016.

19 Meeting Closed

8.00 pm

Confirmed/Chair: _____

Confirmed/Chief Executive: _____

Date:

Rangitikei District Council

Finance/Performance Committee Meeting

Minutes – Thursday 25 August 2016 – 9:30 a.m.

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8	Draft 2015/16 Annual Report	4
12	Consideration of Applications for the Event Sponsorship Scheme 2016/17 – Round One	4
11	Consideration of Applications for the Community Initiatives Fund 2016/17 – Round One	5
9	Comparison of current rates arrears (2015/16) with the same period in the five preceding years.....	6
13	Late Items	6
14	Future Items for the Agenda.....	7
15	Next Meeting	7
16	Meeting Closed – 12.33pm	7

Present:	Cr Nigel Belsham (Chair)	
	Cr Dean McManaway	
	Cr Cath Ash	
	Cr Tim Harris	
	Cr Rebecca McNeil	
	Cr Soraya Peke-Mason	
	Cr Ruth Rainey	
	Cr Lynne Sheridan	
	His Worship the Mayor, Andy Watson	
In attendance:	Mr Ross McNeil, Chief Executive	
	Mr Michael Hodder, Community & Regulatory Services Group Manager	
	Mr George McIrvine, Finance & Business Support Group Manager	
	Ms Samantha Whitcombe, Governance Administrator	
Tabled documents:	Item 7	Chair's Report – Chair's Report
	Item 9	Comparison of current rates arrears (2015/16) with the same period in the five preceding years – Presentation

1 Welcome

The Chair welcomed everyone to the meeting.

2 Council Prayer

Cr McNeil read the Council Prayer

3 Apologies/Leave of Absence

That the apologies for lateness from Cr Harris and Cr Peke-Mason be received.

Cr Ash / His Worship the Mayor. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

The Committee briefly discussed whether there was a need for members to declare an interest in events that they sponsor. The Chief Executive suggested that due to the current election period, it may be a good idea for Elected Members to declare a personal interest in any of the applications.

5 Confirmation of Order of Business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

6 Confirmation of Minutes

Resolved minute number **16/FPE/037** File Ref

That the Minutes of the Finance/Performance Committee meeting held on 28 July 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Rainey / Cr Ash. Carried

7 Chair's Report

The Chair spoke briefly to his report.

The Committee echoed the Chair's expression of gratitude to the Finance Team on a good year-end position and the provision of useful information throughout the year.

Resolved minute number	16/FPE/038	File Ref	3-CT-14-1
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That the Chair's report to the Finance/Performance Committee's meeting of 25 August 2015 be received

Cr Belsham / His Worship the Mayor. Carried

Cr Peke-Mason arrived 9.46am; Cr Harris arrived 9.47am

8 Draft 2015/16 Annual Report

Mr McIrvine spoke briefly to the draft full-year accounts highlighting the comments provided within the report on various aspects of the year-end accounts.

Mr Hodder spoke briefly to the full-year Statement of Service Performance.

Resolved minute number	16/FPE/039	File Ref	5-FR-1-1
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That the draft 2015/16 Annual Report be received.

His Worship the Mayor / Cr McManaway. Carried

10 & 11

Huntermville Huntaway Festival

Shane Ratima, Chair of the Huntermville Huntaway Festival, spoke briefly to the Committee providing a brief overview of the history of the Festival and the impact it has on the local community. The Committee asked Mr Ratima to confirm that the organisation is a non-profit.

Mr Ratima informed the Committee that the event is heavily reliant on funding and that the biggest income during the Festival was from the bar.

Marton Samoan Rugby

Mr Vaa, Minister of the Samoan Methodist Church in Marton and representative of the Samoan Rugby Team, spoke briefly to the Committee providing further detail on how the Team was established. The Committee asked for clarification around the number of games the team plays per season, where they play and how long the season was. Mr Vaa informed the Committee that there was growing interest both from within the District (Bulls residents) and outside the District (teams in Hawkes Bay etc.).

Mr Vaa informed the Committee of the positive impact this team is having within the Community in bringing people together and promoting collaboration.

11 Consideration of Applications for the Event Sponsorship Scheme 2016/17 – Round One

The Committee discussed the merits of each application. A figure was decided for each application by each Committee member providing a figure they would be happy providing the applicant and an average was taken of these figures.

Resolved minute number	16/FPE/040	File Ref	3-GF-11-3
1	That the report 'Consideration of applications for the Events Sponsorship Scheme 2016/17 – Round One' be received.		
2	That the following Final Written Reports be received:		
	<ul style="list-style-type: none"> Project Marton – Rangitikei's Got Talent Marton Country Music Festival – Country Music Festival 2016 Huntermere Huntaway Festival – Shemozzle 2015 Taihape Area Dressage Group – Dressage Taihape Championships Rangitikei Shearing Sports – Rangitikei Shearing Sports 2016 Rangitikei Tourism – The Mudder Taihape A&P Association – Taihape A&P Show 2016 Turakina Caledonian Society – 152nd Turakina Highland Games 		
3	That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:		
	Te Maru o Ruahine Trust – Ngati Hauiti te ra o nga tamariki		\$350
	Taihape Area Dressage Group – Dressage Taihape X-Mas Championships		\$1,800
	Marton Country Music Festival – Country Music Festival 2017		\$2,600
	Huntermere Huntaway Festival – Huntermere Huntaway Festival 2016/Shemozzle		\$4,000
	Rangitikei Shearing Sports – Rangitikei Shearing Sports 2016		\$2,700
	Turakina Caledonian Society – 153 rd Turakina Highland Games		\$3,400
	Taihape A&P Association – Taihape A&P Show		\$2,000
	Ruapehu REAP – 11th Annual Whanau Sports 2016		\$2,000

His Worship the Mayor / Cr McManaway. Carried

10 Consideration of Applications for the Community Initiatives Fund 2016/17 – Round One

The Committee discussed the merits of each application. A figure was decided for each application by each Committee member providing a figure they would be happy providing the applicant and an average was taken of these figures.

16/FPE/041 File Ref 3-GF-8-3

Resolved minute number

- 1 That the report 'Consideration of applications for the Community Initiative Fund 2016/17 – Round One be received.
- 2 That the following Project Report Forms be received:
 - Wanganui Area Neighbourhood Support Groups Inc.
 - Marton & Surrounds ICT Hub Charitable Trust
 - Alzheimer's Whanganui Inc.
- 3 That the Finance / Performance Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.

• Marton Samoan Rugby Team	\$1,293.81
• Bulls and District Community Trust	\$345
• Koitiata Residents Committee	\$2,750
• Te Maru o Ruahine Trust	\$850
• Marton Community Garden	\$1,800
• Alzheimer's Whanganui Inc.	\$650
• Wanganui Area Neighbourhood Support Groups Inc.	\$700
• Marton & Surrounds ICT Hub Charitable Trust	\$3,600

Cr Rainey / Cr Peke-Mason. Carried

9 **Comparison of current rates arrears (2015/16) with the same period in the five preceding years**

Mr McIrvine narrated a presentation on the position of rates debtors over the past five years. It was suggested that the presentation be emailed to the Committee.

The Committee asked that their appreciation be expressed to Council's Rates Officer, Sheryl Bright, for the work she does in managing rates.

Resolved minute number	16/FPE/042	File Ref	5-RA-2-1
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That the presentation 'Comparison of current rates arrears (2015/16) with the same period in the five preceding years' be received.

Cr Rainey / Cr McManaway. Carried

Cr Sheridan left the meeting 12pm; Cr Peke-Mason left the meeting 12.27pm

12 **Late Items**

Nil

13 Future Items for the Agenda

His Worship the Mayor brought the impending Centenary celebrations at Ratana in 2018 to the attention of the Committee and suggested some thought should be put into what funding Council could provide to the event.

14 Next Meeting

Thursday 29 September 2016 9.30am (this will be the Committee's last meeting for the Triennium)

15 Meeting Closed – 12.33pm

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 13 September 2016 – 5:30 p.m.

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10	Small Projects Grant Scheme – update September 2016	3
11	Proposed District Plan Change – Update September 2016	3
12	Current infrastructure projects/upgrades and other Council activities within the ward	3
13	General Business	4
14	Next meeting	5
15	Meeting closed	5

Present:

Ms Jane Dunn (Chair)
Ms Sandra Boxall
Mr John Guinan
Mr Braden Hammond
Mr Keith Scott
Ms Heather Thorby
Mr Andy Walker
Cr Rebecca McNeil

In attendance:

Mr Reuben Pokiha
Ms Annabel Sidey
Mr Ross McNeil, Chief Executive

Tabled documents:

Item 7 **Update on Bulls Town Centre Plan**
Item 13 **General Business**

1 Welcome

In the absence of the Chair, the Deputy Chair Ms J Dunn took over the meeting.

The Chair welcomed everyone to the meeting.

2 Apologies

Mr H Dalrymple, His Worship the Mayor, Andy Watson, Ms J Jamieson, Cr T Harris (late).

3 Confirmation of order of business

Nil.

4 Confirmation of minutes

Resolved minute number **16/BCC/032** **File Ref 3-CC-1-1**

That the Minutes of the Bulls Community Committee meeting held on 9 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

Mr K Scott / Mr A Walker. Carried

5 Update on roading

The Chair welcomed Reuben Pokiha (Roading Operations Manager at Rangitikei District Council) to the meeting. Mr R Pokiha was in attendance to hear concerns over local roading. The following roading issues were discussed:

- Parewanui Road – there is a need for widening and repair in places; and concern was expressed for residents in the 80km/h zone regarding the new zoning.
- Raumai Road – concerns expressed regarding risks and dangers near the guard rail on a bend.
- Brandon Hall Road – concerns expressed regarding the lack of signage to alert users to logging trucks operating near the “S-bend”; breaking-up of the asphalt in places; and the need for warning signs where the Te Araroa Trail joins Brandon Hall Road when logging is occurring.
- SH1 and SH3 crossroads – frustration expressed regarding the danger of logging trucks in this area.

6 Council decisions on recommendations from the Committee

The Committee noted that there were no recommendations from the Committee presented to the Council meeting on 25 August 2016.

7 Update on Bulls Town Centre Plan

Mr McNeil presented and tabled a summary of the community feedback regarding the Multi-purpose Centre. The Committee discussed this feedback. The Committee noted that revised costings are underway, and specific design details are still to come.

The October to December stakeholder groups are still operating and will meet later in the year. The Committee noted that the Rangitikei District Council will decide upon final plans and costings by the end of September, and that the carpark area and building 'footprint' will be owned by the Council

The Committee noted that Ms B Meads is employed part-time by the Council to assist the Fundraising Committee, and that the Council will sign off on any changes to costings and design.

8 Update on Bulls Wastewater Upgrade Project

The Committee noted that there was no further progress to report.

9 Council responses to queries at previous meetings

- Sound system for public meetings
 - A sound system can be hired for public meetings where required.

10 Small Projects Grant Scheme – update September 2016

The Committee briefly discussed the forecast project spending.

Resolved minute number 16/BCC/033 **File Ref** 3-CC-1-1

That the memorandum 'Small Projects Grant Scheme – update September 2016' be received.

Ms H Thorby / Ms J Dunn. Carried.

11 Proposed District Plan Change – Update September 2016

The report was tabled and the Committee briefly discussed the local flooding hazard areas.

12 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee discussed concerns with water pressure in Bulls being too low. The current pressure of 42 psi is causing problems for some households and the Fire Brigade. It was recommended that the pressure should be 60psi. Concerns were also raised around the age and condition of the pipes potentially causing problems in the future.

Resolved minute number **16/BCC/034** **File Ref 3-CC-1-5**

That the memorandum 'Current Infrastructure projects/upgrades and other Council activities within the Bulls Ward' be received.

Ms H Thorby / Mr B Hammond. Carried.

13 General Business

Mr K Scott

- Expressed concern that the vacuum cleaner is missing from the Supper Room.
- Expressed concern over inaction regarding cleaning of paving blocks in the past three years.

Ms S Boxall

- Planning is underway regarding traffic and parking for the Air show in February 2017.
- Further developments for Ohakea are pending.
- The sale of Air Force houses is continuing, with many being purchased by families.

Ms H Thorby

- Tabled a paper which expressed six areas of concern:
 - 1 Uneven town pavers,
 - 2 Flashing missing from old Courthouse building roof,
 - 3 Pavilion in the Domain requiring maintenance,
 - 4 Noxious weeds at entrance to town,
 - 5 Tagging has not been attended to,
 - 6 Public toilets inconvenient to locals and service orders have not yet been attended to.

Mr B Hammond

- Thanked BCC for their efforts undertaken in the previous three years.

Mr A Walker

- Expressed thanks.

Cr R McNeil

- Has grown in understanding of the role in local government.

Mayor A Watson (in absentia)

- Expressed thanks to the BCC for all the work achieved in the past three years.

Ms J Dunn

- Expressed thanks for what has been achieved and enjoyment of the experience.

Ms A Sidey

- Expressed thanks and congratulations to the outgoing BCC group.

14 Next meeting

A new Committee will be formed after the Local Elections on 8 October 2016.

15 Meeting closed – 8.00pm

Confirmed/Chair: _____

Confirmed/Chief Executive: _____

Date: _____

UNCONFIRMED

Rangitikei District Council

Assets/Infrastructure Committee Meeting

Minutes – Thursday 15 September 2016 – 9:35 a.m.

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12	Mangaweka Bridge Major Maintenance Strategy	6
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14	Taihape Pool – upgrade to filtration and heating	7
15	Glyphosate use on Council parks and reserves	7
16	Parks Upgrade Partnership Application - Mt Stewart Reserve	7
17	Consent compliance – August 2016	8
18	Marton Wastewater Treatment Plant as at 8 September 2016	8
20	Future items for the agenda	9
21	Next meeting	9
22	Meeting closed – 11.45am	9

- Present:**
- Cr Dean McManaway
 - Cr Cath Ash
 - Cr Nigel Belsham
 - Cr Angus Gordon
 - Cr Soraya Peke-Mason
 - Cr Ruth Rainey
 - Cr Lynne Sheridan
 - His Worship the Mayor, Andy Watson
- In attendance:**
- Mr Michael Hodder, Community & Regulatory Services Group Manager
 - Ms Joanna Saywell, Asset Manager - Utilities
 - Mr John Jones, Asset Manager - Roading
 - Mr Glenn Young, Utility Projects Manager
 - Mr Reuben Pokiha, Operations Manager - Roading
 - Mr Andrew van Bussel, Operations Manager - Utilities
 - Ms Gaylene Prince, Community & Leisure Assets Team Leader
 - Mr Athol Sanson, Parks and Reserves Team Leader
 - Ms Samantha Kett, Governance Administrator
- Tabled documents:**
- | | |
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| Item 6 | Chair's Report – Chair's Report |
| Item 12 | Mangaweka Bridge Major Maintenance Strategy – Mangaweka Bridge Major Maintenance Strategy |
| Item 19 | Late Items – Emergency Works Update, June 2016 – Roading Structures |

1 Welcome

The Chair welcomed everyone to the meeting.

2 Council Prayer

Cr Peke-Mason read the Council Prayer.

3 Apologies/Leave of absence

That the apologies for absence from Cr Harris and Cr Jones be received.

Cr Belsham / His Worship the Mayor. Carried

4 Confirmation of order of business

Resolved minute number	16/AIN/098	File Ref	6-RT-5-18
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That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, **Emergency Works Update, June 2016 – Roading Structures** be dealt with as a late item at this meeting.

Cr McManaway / His Worship the Mayor. Carried

5 Confirmation of minutes

Resolved minute number	16/AIN/099	File Ref
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That the Minutes of the Assets/Infrastructure Committee meeting as amended held on 11 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / His Worship the Mayor. Carried

6 Chair's Report

The Chair spoke to his tabled report. His Worship the Mayor congratulated the Chair and the Committee on a successful triennium.

Resolved minute number	16/AIN/100	File Ref	3-CT-13-4
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That the Chair's Report to the Assets/Infrastructure Committee meeting on 15 September 2016 be received.

Cr McManaway / Cr Rainey. Carried

7 Options in considering a third-party provider

This envisaged presentation from Dwell Housing Trust did not take place as Dwell had decided not to proceed further with its Expression of Interest to manage the Council's community housing.

Ms Prince narrated a short presentation on the options available in considering a third-party provider. These will be included in the evaluative report for Council's consideration at its meeting on 29 September 2016. She noted that the current occupancy was 90%.

The Committee discussed the potential for Council to establish a Trust to manage Council's stock of Community Housing and the current occupancy of Council's community housing.

8 Queries raised at previous meetings

Broadway, Marton – kerb and channelling

Mr Pokiha spoke briefly to the item. There are issues with the design of the kerb and channelling for this project because of the supports for much of the veranda within the footpath (and the need to provide temporary veranda support during the project. This would mean a substantial increase to the cost for this project and it will be postponed until 2017/18.

He informed the Committee that Utilities portion of this project was still envisaged to be completed this financial year. That would cause minimal disruption to foot and vehicular traffic.

Cost-benefit analysis of slip-lining technology

Mr Young informed the Committee that he had been trying to coordinate with the providers of this technology to attend the meeting and present on the positive results that have been achieved using this technology, but had not been able to achieve this. It is envisaged that this will be discussed at a future workshop meeting for Council.

Potential to extend operating hours at Bulls Waste Transfer Station

No further work has been done on a potential trial of extended operating hours at the Bulls Waste Transfer Station.

9 Activity management

The Activity Management templates were each discussed individually:

- Roading and footpaths – Mr Pokiha
- Water (including rural water supplies) – Ms Saywell and Mr Young
- Sewage & the treatment and disposal of sewerage – Ms Saywell and Mr Young
- Stormwater drainage – Ms Saywell and Mr Young
- Community and leisure assets (including parks) – Ms Prince
- Rubbish and recycling - Ms Saywell

The Committee discussed the following points:

Roading

- The Wanganui Road, Marton, project will be completed soon (weather dependent). A report on this project will then be provided to Council.

Cr Peke-Mason left the meeting 10.17 am returned 10.19 am.

- Kaka Road, Taihape has become a larger project than originally thought and there may be a need to defer the Robin Street, Taihape project until the 2017/18 financial year. The Committee then discussed the specifics of the Robin Street project. It was noted that the heavy-vehicle movements over this section of footpath (to park trucks in the vacant gravel pit) had damaged the footpath and that the replacement footpath would be narrower and thicker to better cope with these movements. It was suggested that this project be put to the Taihape Community Board for comment on the necessity of this footpath.

Utilities

- The high turbidity levels found at the Bulls Water Treatment Plant was only found within the plant itself and not in the supply. It is unclear if this is a true result or the cause of faulty data.
- The issues with protozoa non-compliance at the water treatment plants is due to a lack of ability to demonstrate the establishment of correct UV treatment (currently an automated response so there is no way of showing the steps taken to address issues of high protozoa levels). This process is being reworked to address this issue.
- The Committee asked for confirmation that all of its water supplies are chlorinated and that a notice be posted to Ratana residents around ensuring that the water they receive from rain-water tanks is of an acceptable quality.

Cr Ash left the meeting 10.37 am, returned 10.41 am.

- The contractor for the shed for the new Ratana Water Supply Treatment Plant has been placed on a seven-day notice to begin construction or they will be in breach of the contract. This could lead to a formal dispute. The security fence at the site is currently being erected.
- A new Trade-Waste Officer has been appointed under the shared-services agreement with Manawatu District Council; she has started reviewing all of Council's trade-waste agreements.
- There was no definitive answer from Riverlands whether they wished to be included in the Bulls wastewater treatment. The Committee noted that Council would need to make the decision to include Riverlands; doing so would mean withdrawing the current consent application. Riverlands was a significant business in the District.
- The Committee asked for an explanation as to the number of renewal works that need to be done in Paradise Terrace, Taihape. This is relatively new infrastructure.
- The Committee asked that all affected parties be included in discussions around the Harris Street, Marton Stormwater project.

Community & leisure assets

- There was no progress to report on the investigation into the potential to sell Council-owned properties (apart from those in Bulls which were currently being reviewed).
- Julie Oliver had been contacted about the mural for the Marton Library, but had not yet replied.

- The Committee asked that consideration for a cohesive colour scheme for Council-owned buildings be undertaken when painting Council-owned buildings.

Resolved minute number **16/AIN/101** **File Ref**

That the activity management templates for July 2016 for Roading, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Rainey / Cr Gordon. Carried

10 Wrap up of Wanganui Road Project

This project is not yet complete. A report will be prepared for a later meeting of Council.

11 Bridge Management Professional Services

Mr Jones spoke briefly to the report and answered questions from the Committee around the scope of the contract.

Resolved minute number **16/AIN/102** **File Ref** **6-RT-1-0**

That the Assets/Infrastructure Committee recommends that Council approves the award of Contract C1035 Bridge Management Professional Services to MWH New Zealand Ltd for a value of *Two Hundred and Fifty-Two Thousand, Six Hundred and Ninety-Nine Dollars and Eighty Cents excluding GST. (\$252,699.80 excl GST).*

Cr Rainey / Cr Sheridan. Carried

12 Mangaweka Bridge Major Maintenance Strategy

Mr Jones spoke to the tabled report.

Repair works on the bridge will begin on 5 October 2016 and will undoubtedly uncover other faults with the bridge that will require repair. A letter has been circulated to all affected parties by the bridge closure outlining alternative routes that can be taken while it is closed.

The Committee suggested that once investigations into the overall condition of the bridge are complete a community meeting be held to convey the findings of the report and next steps. Mr Jones noted that a definitive outcome was some months away.

Resolved minute number **16/AIN/103** **File Ref** **6-RT-1-69**

That the report 'Mangaweka Bridge Major Maintenance Strategy' to the Assets/Infrastructure Committee meeting on 15 September 2016 be received.

Cr Peke-Mason / Cr Belsham. Carried

13 Tutaenui Pre-feasibility study

Mr Hodder informed the Committee that the Chief Executive is negotiating with potential consultants for this project and a formal report will be brought to Council.

19 Late items

Emergency Works Update, June 2016 – Roding Structures

Resolved minute number	16/AIN/104	File Ref	6-RT-5-18
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That the value of C1022 (Bundle 8) for retaining walls on Turakina Valley Road, awarded to Higgins Contractors Limited, be increased to \$257,908.72.

Cr McManaway / Cr Belsham. Carried

14 Taihape Pool – upgrade to filtration and heating

Ms Prince gave a brief verbal update to the Committee, noting that a formal report (including scoping for the works, costs etc.) would be provided to Council.

Taihape Community Development Trust have committed \$100,000 in reserve funds to the project; this leaves a \$200,000 shortfall to complete the projects. The Trust has agreed to apply for funding from external funders but can see potential issues with the works being seen as operational in a Council-owned facility.

Resolved minute number	16/AIN/105	File Ref	6-RF-2-3
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That the update on the proposed upgrade to filtration and heating at the Taihape Pool be received.

His Worship the Mayor / Cr Peke-Mason. Carried

15 Glyphosate use on Council parks and reserves

Mr Sanson spoke briefly to the report.

Resolved minute number	16/AIN/106	File Ref	6-RF-1-1
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That the memorandum 'Glyphosate use on Council parks and reserves' to the Assets/Infrastructure Committee meeting on 15 September 2016 be received.

Cr Sheridan / Cr Peke-Mason. Carried

16 Parks Upgrade Partnership Application - Mt Stewart Reserve

Mr Prince and Mr Sanson spoke briefly to the report. A model of the proposed structure has been built by a member of the Friends of Mt Stewart group and was presented to the

meeting. The Committee discussed the need for a roof on the structure and whether this was significantly increasing the cost of the project. The Committee were informed that if the funding was not secured to cover the cost of the roof then it wouldn't be completed.

Resolved minute number **16/AIN/107** **File Ref** **6-RF-1-1**

- 1 That the 'Parks Upgrade Partnership Application – Mt Stewart Reserve' be received.
- 2 That funding of \$14,226.00 from the Parks Upgrade Partnership Fund be allocated to the provision of a new Lookout Platform at Mt Stewart Reserve, Taihape, as outlined in the Expression of Interest received from the Friends of Mt Stewart and subject to successfully securing an additional \$28,453.40 from the community or other non-Council sources.

Cr Gordon / Cr Sheridan. Carried

17 Consent compliance – August 2016

Ms Saywell spoke briefly to the report.

A meeting has been held with Horizons Regional Council staff and a pathway to compliance with all of Council's consents has been agreed.

Staff will lodge a variation to consent conditions for the Taihape Water Treatment Plant to mitigate issues with non-compliance with extraction limits.

Staff are still awaiting a confirmed decision from Riverlands in Bulls regarding the acceptance of their discharge into the Bulls Wastewater Treatment Plant. Horizons prefers this.

It was discussed that the Ratana Community needed to be engaged to consider the needs of the community when renewing the consent for the Ratana Wastewater Treatment Plant.

Resolved minute number **16/AIN/108** **File Ref** **5-EX-3-2**

That the report 'Consent compliance – August 2016' to the Assets/Infrastructure Committee meeting on 15 September 2016 be received.

Cr Sheridan / Cr Gordon. Carried

18 Marton Wastewater Treatment Plant as at 8 September 2016

Ms Saywell spoke briefly to the report. The Committee identified the need to include in the agreed leachate management plan with Mid-West Disposals Ltd that they are responsible for the leachate while it is stored in the tanks at the Marton Wastewater Treatment Plant until it is accepted into the Plant itself.

The possible ramifications of a leak from the tanks onsite was discussed. Ms Saywell assured the Committee that the tanks had been located on the site so that if this was to occur any leachate would end up in the anaerobic ponds at the plant.

Resolved minute number**16/AIN/109****File Ref****6-WW-1-4**

That the report 'Marton Wastewater Treatment Plant as at 8 September 2016' be received.

Cr Sheridan / Cr Belsham. Carried

20 Future items for the agenda

Nil

21 Next meeting

This is the Committee's last meeting for the triennium.

22 Meeting closed – 11.45am

Confirmed/Chair: _____

Confirmed/Chief Executive: _____

Date: _____

Rangitikei District Council

Policy/Planning Committee Meeting

Minutes – Thursday 15 September 2016 – 1:06 p.m.

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Present: Cr Lynne Sheridan (Chair
Cr Richard Aslett
Cr Cath Ash
Cr Angus Gordon
Cr Rebecca McNeil
Cr Soraya Peke-Mason
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Denise Servante, Strategy & Community Planning Manager
Ms Katrina Gray, Policy Analyst
Ms Carol Downs, Executive Officer
Ms Samantha Whitcombe, Governance Administrator

Tabled documents: **Item 13** **Better Urban Planning – Key Differences**

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies/Leave of absence

Nil

3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

4 Confirmation of minutes

Resolved minute number **16/PPL/075** **File Ref**

That the Minutes of the Policy/Planning Committee meeting held on 11 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Ash. Carried

5 Chair's Report

The Chair thanked Cr Aslett (the Deputy Chair) for his help and support throughout the triennium. His Worship the Mayor congratulated the Chair on the work the Committee had accomplished throughout the triennium.

Resolved minute number **16/PPL/076** **File Ref** **3-CT-15-1**

That the Chair's Report to the Policy/Planning Committee meeting on 15 September 2016 be received.

Cr Sheridan / Cr Peke-Mason. Carried

6 Queries raised at previous meetings

Nil

7 Council-initiated District Plan Change – Update

Ms Gray gave a brief update on progress with the District Plan Change. It is currently in the appeal period (which ends 7 October 2016 i.e. when submitters may appeal to the Environment Court any of the decisions made by the Commissioner.

She asked the Committee for feedback on the process that was undertaken for this Plan Change. The Committee gave the following suggestions:

- Split the District Plan up into parts and then implement a cyclical review of each part. This would decrease the work-load associated with undertaking a review of the entire Plan.
- A review needs to focus on the areas that are most relevant at the time (e.g. roading and forestry currently).
- Potential for a review to coincide with a triennium to avoid 'dumping' on a new Council.

The Committee discussed ways to remedy the issue of Council being removed from the governance role in some of the process. It was suggested that Council could set parameters for staff to work within when holding pre-hearing negotiations with submitters.

Cr Gordon 1.25pm / 1.26pm

8 The 2050 Challenge – future proofing our communities (LGNZ discussion paper)

Mr Hodder spoke briefly to the item. He had discussed some of the Committee's initial thoughts with LGNZ. One specific piece of feedback from LGNZ was a preference for establishing working parties rather than have councils work individually on an issue.

The Committee discussed whether or not the already established Community Well-Being groups (Treasured Natural Environment Group, Buoyant District Economy Theme Group etc.) could be incorporated into this initiative.

His Worship the Mayor 1.43 pm/1.45 pm.

The Committee discussed how they saw the process for this initiatives working. They identified the need for to process to achieve the focus points that come out of this initiative to be fluid enough to adapt to change. LGNZ might need to provide some funding. It was important that the process was not dominated by issues that solely affect urban/metro areas.

Mr Hodder agreed to rework the feedback to be provided to LGNZ and circulate it to the Committee via email. His Worship the Mayor will sign off the final document before it is submitted.

9 External risks to roading

The Committee considered having a discussion with Horizons might be a useful way to progress this issue.

Resolved minute number **16/PPL/077** **File Ref**

That the Policy/Planning Committee recommends to Council that it endorses an approach to Horizons Regional Council to discuss developing a code of practice to reduce the risk of storm damage to the roading network from adjoining land use and waterways, starting with forestry and hill-country cropping.

Cr Gordon / Cr Sheridan. Carried

His Worship the Mayor: 1.56pm / 1.56pm

The Committee asked that the intended meeting with forest owners (as discussed at the Assets/Infrastructure Committee) be held. Damage to roads could come from the logging vehicles as well as the harvested land.

Cr Ash: 2.23 pm/2.29 pm.

10 Activity Management

Ms Servante spoke briefly to the item. A full report on the future provision of Youth Services in Rangitikei will be presented to the September 2016 Council meeting.

Resolved minute number **16/PPL/078** **File Ref**

That the activity management templates for Community Leadership, Environmental and Regulatory Services and Community Well-Being (August 2016) be received.

Cr Ash / Cr Peke-Mason. Carried

11 Update on Communications Strategy

Ms Downs spoke briefly to the update, highlighting the impending addition of an online payment facility to Council's website.

Resolved minute number **16/PPL/079** **File Ref** **3-CT-15-1**

That the update on the Communications Strategy to the Policy/Planning Committee meeting on 15 September 2016 be received.

His Worship the Mayor / Cr Peke-Mason. Carried

12 Update on Legislation and Governance Issues

Mr Hodder spoke briefly to the report, highlighting the release of the supporting documents from the Ministry for Business, Innovation and Employment for the Building (Earthquake-prone Buildings) Amendment Act and the ability for Council to adopt a policy around Easter Sunday trading within Rangitikei District.

Resolved minute number **16/PPL/080** **File Ref** **3-OR-3-5**

That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting on 15 September 2016 be received.

Cr Aslett / Cr Ash. Carried

Resolved minute number **16/PPL/081** **File Ref** **3-OR-3-5**

That the Policy/Planning Committee recommends to Council that it adopts for consultation, using the special consultative procedure, a draft policy allowing those shops not already exempt under the Shop Trading Hours Act to open on Easter Sunday either throughout the whole Rangitikei District or within particular Wards of the District, with consultation to be from 11 October 2016 to 11 November 2016, with oral hearings on 1 December 2016 and deliberations on 15 December 2016.

His Worship the Mayor / Cr Rainey. Carried

The Committee discussed the following aspects of the 'Better urban planning' document:

- Agrees with the idea of flexibility around land use in urban areas but suggested that consideration of previous land use is important too.
- Supportive of more flexibility within the Resource Management Act around consultation with affected parties.
- Supportive of increasing the understanding of Maori interests and discussed the options Council has identified to better engage with Maori. Also discussed the need to engage with other significant ethnic groups.
- Supportive of the ability to use an Independent Hearing Panel for minor issues or dependent on the scale of the Plan change. Suggested the need to bring a local aspect to the panel along with highly qualified experts. Useful to be able to opt out of such a panel if the issue were deemed minor.
- National bottom-lines need to be identified by Central Government (National Policy Statements) and implemented throughout the country.
- Generally supportive of the idea of Spatial Plans, but risk of duplication and doubtful whether it should be considered more strategic than the Long Term Plan – if only because that had defined community engagement in its development. Potentially hard to implement one Spatial Plan District-Wide.
- Tools need to be developed for declining populations as well.

Cr Ash & His Worship the Mayor returned to the meeting 3.25pm

Cr Peka-Mason left the meeting 4.04pm

Cr Ash 4.08pm / 4.11pm

His Worship the Mayor 4.25pm / 4.27pm

13 Investigation of Requested Speed Limit Reduction around Kauangaroa

Mr Hodder spoke briefly to the item.

The Committee was supportive of the proposed amendment to the Speed Limit Bylaw being put to Council for approval.

- | Resolved minute number | 16/PPL/082 | File Ref | 6-RT-6-4 |
|-------------------------------|---|-----------------|-----------------|
| 1 | That the GHD report 'Kauangaroa Road – Speed Limit Development Rating Survey' be received. | | |
| 2 | That the Policy/Planning Committee recommends to Council that (having regard to section 156 of the Local Government Act 2002) the proposed change to the speed limit bylaw for an 80 km/h section around Kauangaroa is not likely to have a significant impact on the public and therefore consultation does not require the use of the special consultative procedure. | | |
| 3 | That the Policy/Planning Committee recommends to Council that it adopts for consultation, having regard for Council's Significance and Engagement Policy, the introduction of a new 80 km/h speed limit along Kauangaroa Road from the western end of the Whangaehu River Bridge, with consultation to be from 11 October 2016 to 11 November 2016, oral hearings on 1 December 2016 and deliberations on 15 December 2016. | | |
| 4 | That the Policy/Planning Committee notes that there will need to be liaison with Whanganui District Council around the change in speed limit being on a boundary bridge. | | |

Cr Ash / Cr Aslett. Carried

14 Complaints Policy

The Committee noted the update provided on the development of a Complaints Policy and the intention to develop such a policy for later consideration.

15 Earthquake-prone Buildings Policy and Survey

Ms Gray spoke briefly to the report.

Resolved minute number	16/PPL/083	File Ref	3-PY-1-6
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- 1 That the report 'Earthquake-prone Buildings Policy and Survey' be received.
- 2 That, subject to new information being presented at oral hearings, the Policy/Planning Committee recommends to Council that Council adopt (without amendment/as further amended) the proposed amendments to the Earthquake-prone Buildings Policy as outlined [in Appendix 3 of the report to the Committee] to reflect (a) its intent that no enforcement action will be undertaken for non-compliance with the current policy and (b) that the policy will lapse with the commencement of the Building (Earthquake-prone buildings) Amendment Act on 1 July 2017.

Cr Aslett / Cr Gordon. Carried

16 Bulls Multi-Purpose Community Centre – project update

The Committee noted the update provided on the Bulls Multi-Purpose Community Centre.

17 Maori Community Development Programme

Ms Servante spoke briefly to the item, highlighting the positive relationship that has come from this collaboration with Ngati Hauiti.

Resolved minute number	16/PPL/084	File Ref	3-GF-10-7
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That the final accountability report for the Maori Community Development Programme 2015/16, delivered through the MOU arrangement with Ngati Hauiti, be received.

Cr McNeil / Cr Aslett. Carried

18 Update on the Path to Well-Being Initiative

Resolved minute number	16/PPL/085	File Ref	1-CO-4
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That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – September 2016' be received.

Cr Sheridan / Cr Gordon. Carried

19 Late Items

Nil

20 Future Items for the Agenda

Nil

21 Next meeting

This is the Committee's last meeting for the triennium

22 Meeting closed

4.46 pm

Confirmed/Chair: _____

Confirmed/Chief Executive: _____

Date: _____

Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 21 September 2016 – 7:00 p.m.

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Present: Ms Anne George (Chair)
Ms Carolyn Bates
Ms Jennifer Greener
Mr Nathan Kane
Ms Lorraine Pearson
Cr Nigel Belsham
Cr Lynne Sheridan

In attendance: Cr Cath Ash
Ms Laura Richards, Project Marton

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies for absence from Ms L Duncan, Ms L Peacock and Mr R Snijders be received.

Cr Belsham / Mr N Kane. Carried

3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

4 Confirmation of minutes

Resolved minute number	16/MCC/035	File Ref
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That the Minutes of the Marton Community Committee meeting held on 10 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms L Pearson / Mr N Kane. Carried

5 Chair's Report

No verbal report was provided, however, the Chair thanked everyone for what had been achieved (various additions to the Wilson Park Playground, the Map on Countdown wall and assistance to the Tennis Club).

6 Council decisions on recommendations from the Committee

The Committee noted that there were no recommendations from the Committee to Council.

7 Update from the Project Marton Co-ordinator

Cr Ash provided a verbal report to the meeting.

8 Update on the Town Centre Plan Projects

The Chair gave an update on activities of the Placemaking Group, outside Countdown and the Old Post Office.

9 Council responses to queries raised at previous meetings

The Committee noted that there were no queries raised at the previous meeting.

10 Issues raised at previous meeting for further consideration

Promotional signage for and within Marton (Mr Robert Snijders)

- Mr Snijders had emailed an update to members which advised four surveys were in Marton, one in Hunterville and two were in Bulls. Of over 200 comments <10 wanted to keep the existing sign, and there were fundamentally good comments. There were some which called to recycle the current "heart" locations.
- Ms Laura Richards felt that there had been a misinterpretation of information from the meeting with Project Marton, she raised four areas of concern which included: Signage, directions, a request to keep the Project Marton logo on signage that an official website was to be included. There had been a request that concepts be provided to both the Community Committee and Project Marton prior to anything going ahead. She also stated that Project Marton had not been made aware that surveys would be provided to any locations.
- Mr Snijders is requested to: (i) provide the current Community Committee and Project Marton with an update/details of where surveys are, (ii) ensure Project Marton are included and (iii) to prepare a report for the incoming committee and collaborate with the Chair(s) of Project Marton.

Balance Beam (Mr N Kane)

- Mr Kane has discussed options with Mr Sanson.

Wilson Park Fence

- The fence had been damaged and has since been repaired. The Chair will arrange for the repair to be painted.

11 Receipt of Committee minutes

The Committee noted to due date for minutes to be received by Council.

12 Small Projects Grant Scheme Updated

Resolved minute number

16/MM/036

File Ref

3-CC-1-3

That the memorandum 'Small Projects Grant Scheme – update September 2016' be received.

Mr N Kane / Cr Sheridan. Carried

13 Marton Youth Club Report

An update was given by Nathan Kane.

- A Movie Night was held; all who attended had a good night.
- Youth Club in its present form is scheduled to cease at the end of September.
- The new form will depend on tenders to be put out.

14 Proposed District Plan Change – Update September 2016

The Committee noted the update on the proposed District Plan Change

15 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee were pleased to be able to read the report before the meeting.

Resolved minute number 16/MCC/037 File Ref 3-CC-1-5

That the memorandum 'Current Infrastructure projects/upgrades and other Council activities within the Marton Ward' be received.

Mr N Kane / Ms C Bates. Carried

16 View on number and location of rubbish bins in Marton

The Committee noted that the feedback provided will be incorporated into a report for subsequent consideration by Council.

17 Marton Park Management Plan update

Committee members noted that submissions for the draft Marton Park Management Plan closes on 7 October 2016 and the public workshop to discuss feedback received is scheduled for 12 October 2016.

18 General Business

Door knocking at Council Flats

Committee members were concerned that residents had not been directly contacted by a staff member to alert them that people were posing as council staff. Cr Belsham will follow this up.

End of Triennium

Mrs Bates requested that any correspondence written during the term of this Committee needed to be received ASAP to ensure it is provided to the Council for archive purposes.

Upcoming Events

- The Marton Arts and Crafts Centre will be holding a Christmas Market on 12 November from 10am-2pm.
- At the Youth Club on 30 September (10am until noon) an Anti-Gambling Video will be shown.

Thanks

- Cr Belsham thanked everyone for the work they done while on the Committee.
- Mrs Pearson thanked Mr Kane for setting up the centre ready for meetings each month.

Resolved minute number**16/MCC/038****File Ref**

The Marton Community Committee recommends that written guidelines are provided for incoming Committees and Boards for the creation and taking of the minutes, communication, timelines and other relevant activates which will affect those entities.

Ms Bates / Ms George. Carried

19 Late Items

Nil

20 Next Meeting

The composition of the new Committee and the time for its first meeting will be determined following the triennial election on 8 October 2016.

21 Meeting Closed – 8.20 pm**Confirmed/Chair:** _____**Date:** _____