



# Rangitikei District Council

## Council Meeting

Minutes– Thursday 29 September 2016 – 1:05 p.m.

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**Present:** His Worship the Mayor, Andy Watson  
Cr Dean McManaway  
Cr Cath Ash  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Angus Gordon  
Cr Mike Jones  
Cr Soraya Peke-Mason  
Cr Ruth Rainey  
Cr Lynne Sheridan

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Denise Servante, Strategy & Community Planning Manager  
Ms Katrina Gray, Policy Analyst  
Ms Gaylene Prince, Community & Leisure Assets Team Leader  
Ms Bronwyn Meads, Community Programmes Officer  
Ms Carol Downs, Executive Officer  
Ms Sue Bligh, Health & Safety Co-ordinator  
Ms Samantha Kett, Governance Administrator

**Tabled documents:**

<b>Item 7</b>	<b>Mayor's Report</b> – Mayor's Report
<b>Item 18</b>	<b>Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust</b> – Additional Documentation from Project Marton and Taihape Community Development Trust
<b>Item 19</b>	<b>Progress towards strategic directions set in November 2013 - Three Years On</b>

## 1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

## 3 Apologies/Leave of Absence

That the apologies for absence from Cr Harris and Cr McNeil be received.

Cr Ash / Cr Sheridan. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

His Worship the Mayor informed Council that Audit New Zealand was expected to attend the meeting at 2.30pm and Mr Greg Carlyon had requested to address Council during Public Forum which would be held at 3.30pm. Three recommendations had been made to Council at the Finance/Performance Committee meeting held earlier in the day, these would be taken as a late item to the meeting.

<b>Resolved minute number</b>	<b>16/RDC/220</b>	<b>File Ref</b>
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That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, recommendations from the Finance/Performance Committee meeting on 29 2016 be dealt with as a late item at this meeting.

His Worship the Mayor / Cr McManaway. Carried

## 6 Confirmation of minutes

<b>Resolved minute number</b>	<b>16/RDC/221</b>	<b>File Ref</b>
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That the Minutes and Public Excluded minutes of the Council meeting held on 25 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

Cr Peke-Mason arrived 1.07pm

## 7 Mayor's Report

His Worship the Mayor highlighted his recent trip to Melbourne for the Australasia China Cities Summit and Business Forum and providing Council with a brief overview of the event.

**Resolved minute number**                      **16/RDC/222**                      **File Ref**                      3-EP-3-5

That the 'Mayor's report (and Schedule of engagements)' to Council's meeting on 29 September 2016 be received.

His Worship the Mayor / Cr Sheridan. Carried

## **9 Administrative Matters**

Mr McNeil spoke to the report.

Council agreed that the Chief Executive would arrange for a formal assessment of the compliance of the renovations to the Old BNZ Building (at 12-14 High Street, Marton) with the building code for the incoming Council to make a decision around the potential to waive the design requirements for the work.

Council suggested that Horizons Regional Council should be engaged to provide some funding towards the costs associated with controlling the sand dune movement at Koitiata.

Council requested that the potential to amend the Rates Remission Policy for disproportionate rates to property value to delegate authority to make decisions on applications to the Chief Executive and the Mayor, on advice from Council's Rates Officer.

**Resolved minute number**                      **16/RDC/223**                      **File Ref**                      5-EX-4

That the report 'Administrative matters – September 2016' be received.

Cr Belsham / Cr Jones. Carried

**Resolved minute number**                      **16/RDC/224**                      **File Ref**                      5-EX-4

That the proposed schedule of meetings, briefings and tours for the newly elected Council, October-December 2016, be provisionally adopted [without amendment] and made available to all candidates for the local government elections in the Rangitikei District.

Cr Belsham / Cr Aslett. Carried

**Resolved minute number**                      **16/RDC/225**                      **File Ref**                      5-EX-4

That the Chief Executive is asked to arrange a formal assessment of the compliance with the Building Code for the renovations done to the Old BNZ building at 12-14 High Street, Marton.

Cr McManaway / Cr Gordon. Carried

**Resolved minute number**                      **16/RDC/226**                      **File Ref**                      5-EX-4

That Council provides up to a maximum value of \$5,000 towards the costs of obtaining an assessment of the compliance with the Building Code for the renovations done to the Old BNZ building at 12-14 High Street, Marton.

Cr McManaway / Cr Belsham

Cr Sheridan against

**Motion**

That additional expenditure of up to \$10,000 be authorised to control the sand dune movement at Koitiata, to be funded from the rates account for parks.

Cr Peke-Mason / Cr Sheridan.

**Amendment**

...to be funded on a dollar-for-dollar split between Horizons Regional Council and Rangitikei District Council (from the rates account for parks).

Cr McManaway / Cr Gordon. Lost

**Amendment**

...of up to \$5,000 be authorised...

Cr Aslett /

**Resolved minute number**                      **16/RDC/227**                      **File Ref**                      5-EX-4

That additional expenditure of up to \$10,000 be authorised to control the sand dune movement at Koitiata, to be funded from the rates account for parks.

Cr Peke-Mason / Cr Sheridan. Carried

**Resolved minute number**                      **16/RDC/228**                      **File Ref**                      5-EX-4

That Council approach Horizons Regional Council seeking a 50% contribution towards the costs associated with the control of sand dune movement at Koitiata.

Cr Belsham / Cr Peke-Mason. Carried

**Resolved minute number**                      **16/RDC/229**                      **File Ref**                      5-EX-4

That the terms of the current members of the Rangitikei District Licensing Committee, i.e. Chalky Leary (Commissioner), Steve Fouhy (Member), Stuart Hylton (Member), Judy Klue (Member) and Graeme Platt (Member) be extended to 28 February 2017, with the Mayor continuing to be Deputy Chair of the Committee.

Cr Rainey / Cr Aslett. Carried

**Resolved minute number**                      **16/RDC/230**                      **File Ref**                      5-EX-4

That, subject to confirmation by all member councils, Manawatu-Wanganui Local Authority Shared Services Ltd ('MW LASS') be exempt for the purposes of section 6(4)(i) of the Local Government Act 2002 and thus not be a council-controlled organisation under that Act, and that this exemption applies up until and including the year ending 30 June 2019 or until member councils determine an earlier date when this exemption should no longer apply.

Cr Ash / Cr Sheridan. Carried

**Resolved minute number**                      **16/RDC/231**                      **File Ref**                      5-EX-4

1. That His Worship the Mayor be authorised to sign (and send on behalf of the Council) the proposed feedback without amendment to the Productivity Commission on its draft discussion report 'Better urban planning'
2. That His Worship the Mayor be authorised to sign (and send on behalf of the Council) the proposed feedback without amendment to the Ministry of Environment's proposed changes to the National Environmental Standard on contaminated soils.

Cr Belsham / Cr Jones. Carried

**Resolved minute number**                      **16/RDC/232**                      **File Ref**                      5-EX-4

That Council endorses the feedback made to the Local Government New Zealand discussion paper 'The 2050 challenge'.

Cr Sheridan / Cr Gordon. Carried

**Resolved minute number**                      **16/RDC/233**                      **File Ref**                      5-EX-4

That any objections to the proposed road closures for the Bulls Christmas Parade, or the Taihape Christmas Parade, or the Marton Christmas Parade be considered and determined by the Mayor, Deputy Mayor and Chief Executive.

Cr McManaway / Cr Belsham. Carried

**Resolved minute number**                      **16/RDC/234**                      **File Ref**                      5-EX-4

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a remission of the UAGC portion of rates from 1 July 2016 be granted to Hamish Pidwell in respect of the 4,047m<sup>2</sup> land parcel at Galpins Road (valuation 13440 04800), so long as the capital value of the property does not exceed \$10,000.

Cr McManaway / Cr Sheridan. Carried

**Resolved minute number**                      **16/RDC/235**                      **File Ref**                      5-EX-4

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a remission of rates to the level of rural land from 1 July 2016 until 30 June 2018 be granted to Brian and Pamela Rosenberg in respect of their two land parcel at Parewanui Road, Scotts Ferry (valuations 13500 37616 and 13500-37618), to allow time to explore the feasibility of building a house or gaining a reduced valuation because of the flood-protection requirements in using the land.

Cr Gordon / Cr Sheridan. Carried

### **Motion**

That Council approve the waiver of 100% of the building consent fees estimated as \$701 for the proposed new lookout platform to be erected on Mt Stewart reserve, Taihape, under the auspices of the Friends of Mt Stewart.

Cr Aslett / Cr Jones.

### **Amendment**

...50%...

Cr Belsham /

### **Motion**

That Council approve the waiver of 100% of the building consent fees estimated as \$701 for the proposed new lookout platform to be erected on Mt Stewart reserve, Taihape, under the auspices of the Friends of Mt Stewart.

Cr Aslett / Cr Jones. Lost

(Equality of votes and no casting vote available to the Mayor)

**Resolved minute number**                      **16/RDC/236**                      **File Ref**                      5-EX-4

That, between the day after the day when the official results of the election are declared and the date of the Council's inaugural meeting for the 2016-19 triennium, Council approves delegated authority to the Chief Executive to make urgent business decisions on Council's behalf and be the Council's spokesperson, but only on decisions within the delegated authority of the Chief Executive of \$250,000.

Cr Aslett / Cr Sheridan Carried

## **10 Top Ten Projects – status update, September 2016**

**Resolved minute number**                      **16/RDC/237**                      **File Ref**                      5-EX-4

That the memorandum 'Top Ten Projects – status update, September 2016' be received.

Cr Jones / Cr Peke-Mason. Carried

## **11 Bulls Multi-Purpose Centre – Project Funding Review, September 2016**

Mr McNeil spoke to the item.

There are several reasons for the increased budget:

- Increased capacity of the hall
- Increased number of toilets within the facility
- Inflation

The increased hall capacity and number of toilets both came about from the feedback sought from the Bulls community on the initial design concept for the project.

Mr McNeil outlined the options available to Council to cover this additional cost without creating a rates impact and suggested that there was an opportunity to discuss potential costs savings with Council's architects.



**Resolved minute number**                      **16/RDC/238**                      **File Ref**                      6-CF-2-6

That the memorandum 'Bulls Multi-Purpose Centre – Project Funding Review September, 2016' be received

Cr Sheridan / Cr Belsham Carried

**Resolved minute number**                      **16/RDC/239**                      **File Ref**                      6-CF-2-6

That, regarding the new Bulls multi-purpose community facility, Council

- a. notes that the cost is likely to be around \$4.36 million, having made provision for additional seating capacity in the main auditorium sought by the Bulls community;
- b. agrees that the following be the amended basis for funding;

Council – rate-funded loan	\$1,600,000
Council – surplus property sales	\$565,000
Local community funding	\$150,000
Lotteries/Government funding	\$1,000,000
Regional/local trusts funding	\$350,000
Corporate sponsorship	\$200,000
Council – reserves/additional property sales	\$500,000

- c. notes that a decision on the Council's application to the Lotteries Community Facilities Fund is expected by early December 2016;

Cr Jones / Cr Sheridan. Carried

Cr Rainey against

**Resolved minute number**                      **16/RDC/240**                      **File Ref**                      6-CF-2-6

That, regarding the new Bulls multi-purpose community facility, Council

authorises the Chief Executive to enter into an agreement for ~~of~~ the purchase of required part of the Criterion site for \$171,440 (excl GST), being 2143 square metres at \$80 per square metre (the pro-rata agreed purchase price), with the purchase conditional on Council proceeding with the project to construction stage;

Cr McManaway / Cr Belsham. Carried

**Resolved minute number**                      **16/RDC/241**                      **File Ref**                      6-CF-2-6

That, regarding the new Bulls multi-purpose community facility, Council

agrees to proceed with the preparation of detailed plans and tender documents, and, subject to budget, invite tenders for the construction of the new facility when at least 70% (\$1.19 million, including at least \$105,000 in local community funding from the Bulls community) of the external funding is secured by way of grants from external agencies, local community funding and corporate sponsorship.

Cr McManaway / Cr Sheridan. Carried

**Resolved minute number**                      **16/RDC/242**                      **File Ref**                      6-CF-2-6

That, regarding the new Bulls multi-purpose community facility, Council

authorises the Chief Executive to proceed with the sale of the Bulls Information Centre/Bus Stop property, located at 113 Bridge Street being Part Lot 1 DP19830 Lot 1 DP 58511, with the sale conditional on the completion of the proposed Bulls Multi-purpose Centre and the re-location of services/activities to that facility.

Cr Aslett / Cr Sheridan. Carried

Cr Peke-Mason 2.22pm / 2.28pm ; Cr Ash 2.29pm / 2.31pm

## **12 Taihape Swim Centre Upgrade**

Ms Prince spoke briefly to the report.

**Resolved minute number**                      **16/RDC/243**                      **File Ref**                      6-RF-2-3

That the report 'Taihape Swim Centre Upgrade' be received.

Cr McManaway / Cr Peke-Mason. Carried

### **13 Evaluation of an alternative provider taking over the management/ownership of Council's community housing**

Ms Prince spoke briefly to the report.

Some Elected Members expressed a desire to further discuss the options available to them for the future provision of Community Housing in the Rangitikei District and suggested a workshop session be held.

**Resolved minute number**                      **16/RDC/244**                      **File Ref**                      6-CF-1-14

That the report 'Evaluation of an alternative provider taking over the management/ownership of Council's community housing' be received.

Cr Sheridan / Cr Aslett. Carried

#### **Motion**

That the item 'Evaluation of an alternative provider taking over the management/ownership of Council's community housing' be deferred for the consideration of the incoming Council.

Cr Peke-Mason / Cr Ash. Lost

#### **Motion**

That Council enter into an arrangement with the Manawatu Community Trust to take over the ownership and management of the Council's community housing, effective 1 July 2017, subject to:

- a. the assets being vested in the Trust (at no cost) subject to being transferred back to the Council if the Trust was wound up;
- b. an annual capital grant of \$100,000 from the Council to the Trust in 2017/18 and 2018/19 and ongoing remission of connected utilities rates not exceeding \$100,000 per year; and
- c. the net rental payable by any current tenant not rising by more than the annual CPI unless a tenant agrees to a great increase because of improvements to the unit being occupied.

Cr Rainey / Cr Sheridan

### **Amendment**

...excluding the community housing stock at Ratana...

Cr Peke-Mason / Cr Ash. Carried

### **Motion**

That Council enter into an arrangement with the Manawatu Community Trust to take over the ownership and management of the Council's community housing, excluding the community housing stock at Ratana, effective 1 July 2017, subject to:

- a. the assets being vested in the Trust (at no cost) subject to being transferred back to the Council if the Trust was wound up;
- b. an annual capital grant of \$100,000 from the Council to the Trust in 2017/18 and 2018/19 and ongoing remission of connected utilities rates not exceeding \$100,000 per year; and
- c. the net rental payable by any current tenant not rising by more than the annual CPI unless a tenant agrees to a great increase because of improvements to the unit being occupied.

Cr Rainey / Cr Sheridan. Lost

<b>Resolved minute number</b>	<b>16/RDC/245</b>	<b>File Ref</b>	<b>6-CF-1-14</b>
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That the incoming Council is asked to consider the future provision of Community Housing within the District.

His Worship the Mayor / Cr Aslett Carried

Afternoon Tea 3.10pm / 3.25pm

## **2 Public Forum – 3.30pm**

Greg Carlyon - Tutaenui Stream project

Addressed Council on the potential for public access to Council's reservoir. An open day is being planned in late November. There is some 'clean-up' work to be done before this can occur. Access will be run over the summer months. The group acknowledges issues with public access to what is primarily a water supply and requested support from Council to continue working with staff around bringing the project to life.

## **14 Outcome of the Transition Programme for Youth Development**

Ms Servante spoke briefly to the item.

The main learning from this transition process for Council would be that it would be better for Council to lead the engagement process with Central Government agencies rather than its contractors. It was suggested that this approach could see more headway made in the next 12 months on this project.

**Resolved minute number**                      **16/RDC/246**                      **File Ref**                      4-EN-12-3

That the report "Outcome of the transition programme for youth development" be received.

Cr Peke-Mason / Cr Belsham Carried

**Resolved minute number**                      **16/RDC/247**                      **File Ref**                      4-EN-12-3

That the Council recognises:

- That there is a reduction in funding from the Ministry for Social Development for community programmes, due to changing funding priorities and the move to funding services based around individuals and whanau/family rather than communities
- That the Department of Internal Affairs views the coordinating role as "business as usual" for territorial authorities and requires a more developed programme of work for future community development funding schemes
- That there remain opportunities to apply for smaller, specific project funding particularly to build capacity and capability within the Samoan community in southern Rangitikei and that Council should continue to pursue these opportunities
- That in the immediate 12-18 months, Council will be the only major investor in youth development in the District and confirms its expenditure of \$60,000 for 2016/17 and its intention to commit the same amount for 2017/18, subject to review during the Annual Plan processes

Cr Belsham / Cr Aslett. Carried

**Resolved minute number**                      **16/RDC/248**                      **File Ref**                      4-EN-12-3

1. That the Council agrees to the required outcomes for a Youth Development Co-ordinator position and convenes an Advisory Group of local stakeholders, including young people, to confirm these and to support a recruitment/contract letting process.
2. That Council advertises for expressions of interest from individuals and from agencies to deliver the required outcomes and outputs on a 12 month temporary contract of employment / contract for services, recognising the need to guarantee local delivery of youth development services (i.e. in the north and south of the District).

Cr Jones / Cr Gordon. Carried

**Resolved minute number**                      **16/RDC/249**                      **File Ref**                      4-EN-12-3

That the Chief Executive make arrangements to ensure that the momentum of the transition phase continues until such a time as the 12 month temporary contract is in place, specifically:

- An interim contract is put in place from 1 October to 30 November with HYPE Academy to continue to deliver the existing services, to continue to engage with young people and extend the services to other age groups of young people, to initiate a pool of volunteers and identify associated training and to put in place a summer holiday programme with associated funding.
- Continue to facilitate and develop the advisory group of young people and local agencies to provide input into the recruitment process and the ongoing work programme through the provision of an internal staff resource via the Policy Team

Cr Peke-Mason / Cr Sheridan. Carried

## **15 Earthquake-prone building policy – oral hearing of submissions and deliberation**

Ms Gray spoke briefly to the item informing Council that both submitters who had requested to speak at oral hearings had since withdrawn.

**Resolved minute number**                      **16/RDC/250**                      **File Ref**                      3-PY-1-6

That the report 'Earthquake-prone buildings policy and survey' as provided to the Policy/Planning Committee's meeting on 15 September 2016 be received.

Cr Aslett / Cr Jones. Carried

**Resolved minute number**                      **16/RDC/251**                      **File Ref**                      3-PY-1-6

That Council adopt [without amendment/as further amended] the proposed amendments to the Earthquake-prone Buildings Policy as outlined in Appendix 3 to the report to the Policy/Planning Committee's meeting of 15 September 2016 to reflect (a) Council's intent that no enforcement action will be undertaken for non-compliance with the current policy and (b) that the policy will lapse with the commencement of the Building (Earthquake-prone Buildings) Amendment Act on 1 July 2017.

Cr Aslett / Cr Sheridan. Carried

## 16 Draft Local Easter Sunday Shop Trading Policy

Ms Servante spoke briefly to the item.

**Resolved minute number**                      **16/RDC/252**                      **File Ref**                      3-PY-1-25

That the report 'Draft local Easter Sunday retail trading policy – proposed consultation' be received.

Cr Peke-Mason / Cr Sheridan. Carried

**Resolved minute number**                      **16/RDC/253**                      **File Ref**                      3-PY-1-25

That Council adopts, using the special consultative procedure under section 83 of the Local Government Act 2002, the local Easter Sunday retail trading policy, with consultation to be from 11 October 2016 to 11 November 2016, oral hearings on 1 December 2016 and deliberations on 15 December 2016.

Cr Belsham / Cr McManaway. Carried

## 17 Kauangaroa Speed Limit Bylaw Amendment - Adoption for Consultation

Ms Gray spoke briefly to the item informing Council that consultation for the Bylaw amendment would use Council's Significance and Engagement Policy rather than the Special Consultative Procedure.

**Resolved minute number**                      **16/RDC/254**                      **File Ref**                      1-DB-1-7

That the memorandum 'Kauangaroa Speed Limit Bylaw Amendment - Adoption for Consultation' be received.

Cr Peke-Mason / Cr Gordon. Carried

**Resolved minute number**                      **16/RDC/255**                      **File Ref**                      1-DB-1-7

That (having regard to section 156 of the Local Government Act 2002) the proposed change to the speed limit bylaw for an 80 km/h section around Kauangaroa is not likely to have a significant impact on the public and therefore consultation does not require the use of the special consultative procedure.

His Worship the Mayor / Cr Gordon. Carried

**Resolved minute number**                      **16/RDC/256**                      **File Ref**                      1-DB-1-7

That the Speed Limit Bylaw Amendment to reduce the speed limit around Kauangaroa to 80km/h is adopted for consultation, in accordance with the Engagement Plan attached as [Appendix 2](#), from 11 October 2016 to 11 November 2016, with oral hearings on 1 December 2016 and deliberations on 15 December 2016.'

His Worship the Mayor / Cr Gordon. Carried

**Resolved minute number**                      **16/RDC/257**                      **File Ref**                      1-DB-1-7

That Council notes there needs to be liaison with Whanganui District Council about the change of speed limit being located on a boundary bridge.

Cr Belsham / Cr Rainey. Carried

## **18 Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust**

Ms Servante spoke briefly to the item noting the additional information that had been tabled at the meeting.

Cr McManway took over as Chair of the meeting so His Worship the Mayor could leave the room (4.05pm / 4.25pm).

Cr Ash declared a conflict of interest in relation to Project Marton.

Council noted the under-utilisation of the Rangitikei.com website for advertising events within the District. It was noted that Rangitikei.com were in the process of developing a new website that would hopefully be launched at their AGM in November 2016.

**Resolved minute number**                      **16/RDC/258**                      **File Ref**                      3-GF-10

That the report on "Annual report for 2015/16 for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust" be received.

Cr Peke-Mason / Cr Belsham. Carried



**Resolved minute number**                      **16/RDC/259**                      **File Ref**                      3-GF-10

That Council congratulates the  
Bulls and District Community Trust  
and  
Project Marton  
and  
rangitikei.com (if complete)  
and

Taihape Community Development Trust on the Annual Report presented to Council and their achievements during the twelve month period July 2015 – June 2016.

Cr Jones / Cr Belsham. Carried

**Resolved minute number**                      **16/RDC/260**                      **File Ref**                      3-GF-10

That Council thanks the staff and volunteers of these agencies for their valuable work, particularly acknowledging the role that retiring Chairperson, Jo Rangooni, has played in the success of the Bulls and District Community Trust in its first ten years.

Cr Rainey / Cr Jones. Carried

## **19 Progress towards strategic directions set in November 2013/16**

Mr McNeil spoke briefly to the tabled document.

It was suggested that this document be included in the induction packs to the incoming Council so they can 'hit the ground running'.

**Resolved minute number**                      **16/RDC/261**                      **File Ref**

That the report 'Progress towards strategic directions set in November 2013/16' be received.

Cr Aslett / Cr Sheridan. Carried

## 20 Receipt of Committee minutes and resolutions to be confirmed

**Resolved minute number**                      **16/RDC/262**                      **File Ref**

That the minutes of the following meetings be received:

- Hunterville Community Committee, 15 August 2016
- Finance/Performance Committee, 25 August 2016
- Bulls Community Committee, 13 September 2016
- Assets/Infrastructure Committee, 15 September 2016
- Policy/Planning Committee, 15 September 2016
- Marton Community Committee, 21 September 2016

Note: The Taihape Community Board next meeting is on 5 October 2016, and the Turakina Reserve Management Committee and the Turakina Community Committee meet on 6 October 2016. Any recommendations will be put to the first business meeting of the newly elected Council, provisionally scheduled for 1 December 2016.

Cr Jones / Cr Belsham. Carried

**Resolved minute number**                      **16/RDC/263**                      **File Ref**

That the following recommendations from Assets/Infrastructure Committee meeting held on 15 September 2016 be confirmed:

### **16/AIN/102**

That the Assets/Infrastructure Committee recommends that Council approves the award of Contract C1035 Bridge Management Professional Services to MWH New Zealand Ltd for a value of ***Two Hundred and Fifty-Two Thousand, Six Hundred and Ninety-Nine Dollars and Eighty Cents excluding GST. (\$252,699.80 excl GST).***

Cr Rainey / Cr Sheridan. Carried

**Resolved minute number**                      **16/RDC/264**                      **File Ref**

That the following recommendations from Policy/Planning Committee meeting held on 15 September 2016 be confirmed:

### **16/PPL/077**

That the Policy/Planning Committee recommends to Council that it endorses an approach to Horizons Regional Council to discuss developing a code of practice to reduce the risk of storm damage to the roading network from adjoining land use and waterways, starting with forestry and hill-country cropping.

Cr Sheridan / Cr Rainey. Carried

**Resolved minute number**                      **16/RDC/265**                      **File Ref**

That the following recommendations from Marton Community Committee meeting held on 15 September 2016 be confirmed:

**16/MCC/038**

The Marton Community Committee recommends that written guidelines are provided for incoming Committees and Boards for the creation and taking of the minutes, communication, timelines and other relevant activates which will affect those entities.

Cr Sheridan / Cr Belsham. Carried

## **21 Late Items**

**Resolved minute number**                      **16/RDC/266**                      **File Ref**

That Council sets aside Standing Orders 3.7.5 and 3.7.6 to allow consideration of all matters under the item Late Items.

His Worship the Mayor / Cr McManaway. Carried

(with more than 75% support)

### **Proposed Additional Carry-Forwards to 2016/17 (Water and Wastewater)**

**Resolved minute number**                      **16/RDC/267**                      **File Ref**

That the following recommendations from the Finance/Performance Committee meeting held on 29 September 2016 be confirmed:

**16/FPE/048**

That the proposed additional carry-forwards to 2016/17 for water and wastewater be recommended to Council for approval.

Cr McManaway / His Worship the Mayor. Carried

Council asked that this schedule of additional carry-forwards be included as an appendix to the minutes of this meeting<sup>1</sup>.

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<sup>1</sup> Attached following signature block.

**The Hunterville Trading Company – Financial Support for Earthquake Strengthening Work**

The following recommendation from the Finance/Performance Committee meeting held on 29 September 2016 were recommended to Council for consideration:

**16/FPE/049**

That the Finance/Performance Committee refers the request to Council from the Hunterville Trading Company for the earthquake strengthening of the building at 16 Bruce Street, Hunterville.

**Resolved minute number**                      **16/RDC/268**                      **File Ref**

That Council approves the granting of \$5,000 to Kathryn Kitson, Hunterville Trading Company, for earthquake strengthening of the building at 16 Bruce Street, Hunterville. In doing so Council notes that the work preceded the adoption of the Earthquake-prone Buildings Policy, but accepts that the urgency of the work was needed to maintain key services.

His Worship the Mayor / Cr Belsham. Carried

**Promotion of Healthy Lifestyles through Council Sponsorship of Events**

The following recommendation from the Finance/Performance Committee meeting held on 29 September 2016 were recommended to Council for consideration:

**16/FPE/050**

That the Finance/Performance Committee refers to Council the request to amend the criteria and application form for the Events Sponsorship Scheme and Community Initiatives Fund with the addition of the following text:

- How will the event/initiative enhance community health and wellbeing?
- Select two or more of the following to promote at the event/initiative:
  - Smokefree
  - Sugar-sweetened-beverage-free
  - Water only
  - Healthy food options
    - Some healthy options
    - Mostly healthy options
    - Only healthy options
- Alcohol safety/harm minimisation

**Resolved minute number**                      **16/RDC/269**                      **File Ref**

That the application form for the Events Sponsorship Scheme and Community Initiatives Fund is amended with the addition of the following text:

- How will the event/initiative enhance community health and wellbeing?
- Select two or more of the following to promote at the event/initiative:
  - Smokefree
  - Sugar-sweetened-beverage-free

- Water only
- Healthy food options
  - Some healthy options
  - Mostly healthy options
  - Only healthy options
- Alcohol safety/harm minimisation

Cr Ash / Cr Gordon. Carried

## 22 Valedictories

Cr Jones addressed Council, providing a brief overview of his time on Council and thanked both current and past Elected Members and staff for making the experience extremely rewarding.

Cr Peke-Mason left the meeting 4.57pm

## 8 Adoption of Annual Report for 2015/16 (and Summary Annual Report)

Mr McNeil spoke briefly to the item.

Ms Debbie Perera, Audit Director for Audit New Zealand, called into the meeting by phone.

His Worship the Mayor thanked Audit New Zealand for their work through the Annual Report process and for their involvement in Council's Audit/Risk Committee.

Ms Perera apologised for not being present at the meeting but it was important that the Annual Report was complete for her to provide an unmodified audit opinion. She informed the Committee that this was the first Annual Report under Council's 2015-25 Long Term Plan and the new mandatory benchmarking measures, so created a larger workload for staff and Audit than usual.

<b>Resolved minute number</b>	<b>16/RDC/270</b>	<b>File Ref</b>	<b>5-FR-1</b>
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That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council's auditor for the year ended 30 June 2016.

Cr Belsham / Cr McManaway. Carried

**Resolved minute number**                      **16/RDC/271**                      **File Ref**                      **5-FR-1**

That the Annual Report 2015/16 (and the Summary Annual Report 2015/16) be amended by adding the final Audit opinion and that both be adopted as amended.

Cr Belsham / Cr Gordon. Carried

Cr Sheridan left the meeting 5.00pm

## 23 Public Excluded – 5.08pm

**Resolved minute number**                      **16/RDC/272**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- Item 1: Council-owned property
- Item 2: Infrastructure Shared Services
- Item 3: Annual review of the Chief Executive’s performance

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
Item 1 Council property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)
Item 2 Infrastructure Shared Services	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without	Section 48(1)(a)(i)

	prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	
Item 3 Annual review of the Chief Executive's performance	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Jones. Carried

**15/RDC/273**  
**15/RDC/274**  
**15/RDC/275**  
**15/RDC/276**

## **24 Open meeting – 5.50pm**

## **25 Next Meeting**

This will be Council's last meeting for the 2013-16 triennium. The inaugural meeting for the newly elected Council will be on 20 October 2016, 7.30 pm

## **26 Meeting Closed – 5.50pm**

**Confirmed/Chair:** \_\_\_\_\_

**Confirmed/Chief Executive:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Proposed additional carry-forwards to 2016/17

(reflecting variances noted in the 2015/16 Annual Report)

### Wastewater

Project	2015/16 variance (underspend*)	Proposed carry-forward to 2016/17	Reason
Taihape clarifier	\$129,000	\$113,000	To cover balance of costs for installing the clarifier (\$73,535 commitment for purchase, with balance for foundations).
Hunterville sludge removal	\$143,750	\$143,750	To complete the projected work – unable to be done during autumn because of poor ground conditions.
<b>TOTAL</b>	<b>\$272,750</b>	<b>\$256,750</b>	

### Water

Project	2015/16 variance (underspend*)	Proposed carry-forward to 2016/17	Reason
Taihape clarifier	\$326,000	\$133,500	This is to cover the commitment to purchase the clarifier (\$93,500) and cover the cost of installing the clarifier foundations (\$40,000)
Mangaweka structure strengthening	\$30,000	\$30,000	This is to cover the balance of remaining costs
Bulls SH-1 main replacement	\$106,000	\$106,000	Balance of costs to complete the SH-1 main replacement
<b>TOTAL</b>	<b>\$462,000</b>	<b>\$269,500</b>	

<b>GRAND TOTAL</b>	<b>\$734,750</b>	<b>\$562,250</b>	
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\*after previously approved carry-forwards