



Rangitikei District Council

Council Meeting

Minutes – Thursday 3 November 2016 – 1:00 p.m.

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- Present:**
- His Worship the Mayor, Andy Watson
 - Cr Nigel Belsham
 - Cr Cath Ash
 - Cr Richard Aslett
 - Cr Jane Dunn
 - Cr Angus Gordon
 - Cr Dean McManaway
 - Cr Soraya Peke-Mason
 - Cr Graeme Platt
 - Cr Ruth Rainey
 - Cr Lynne Sheridan
 - Cr Dave Wilson
- In attendance:**
- Mr Ross McNeil, Chief Executive
 - Mr Michael Hodder, Community & Regulatory Services Group Manager
 - Mr George McIrvine, Finance & Business Support Group Manager
 - Ms Katrina Gray, Policy Analyst
 - Ms Samantha Kett, Governance Administrator
- Tabled documents:**
- Item 7** **Mayor's Report** – Mayor's Meetings and Engagements
 - Item 9** **Committee structure and governance arrangements for the 2016-2019 triennium** – Possible Council Roles and Creative New Zealand Assessment Committee nominees.
 - Item 12** **Updated induction timetable** – Updated induction timetable

1 Council Prayer

Cr Aslett read the Council Prayer.

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for leaving early from Cr Peke-Mason be received.

Cr Sheridan / Cr Gordon. Carried

4 Confirmation of order of business

His Worship the Mayor informed Council that there would be no change to the order of business from that set out in the agenda.

5 Members conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this Agenda.

6 Minutes: Council Meeting, 20 October 2016

Resolved minute number **16/RDC/279** **File Ref**

That the minutes of the Council meeting held on 20 October 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr McManaway. Carried

7 Mayor's Report

His Worship the Mayor tabled a list of his meetings and engagements for October 2016 and gave a brief verbal report. He spoke to Council about the huge workload that they were faced for the triennium and the way that the proposed portfolio structure (to be discussed in item 9) would work.

Resolved minute number **16/RDC/280** **File Ref** 3-EP-3-5

That the Mayor's report to Council's meeting of 3 November 2016 be received.

His Worship the Mayor / Cr Belsham. Carried

8 Standing Orders and Order of Business for the 2016-2019 Triennium

Mr McNeil and Mr Hodder spoke briefly to the report highlighting the main changes to the Standing Orders proposed by Local Government New Zealand from the Standards New Zealand ones.

Council discussed the addition of the Standing Order around the Mayor/Committee Chair having a casting vote.

Resolved minute number **16/RDC/281** **File Ref** **3-OR-3-4**

That the report on Standing Orders and Order of Business for the 2016-19 triennium be received.

Cr Aslett / Cr Peke-Mason. Carried

Motion

That Council replace its Standing Orders by adopting those proposed by Local Government New Zealand with the following changes:

- new 19.12: Members are to remain seated unless making a point of order; and
- new 21.6: For Te Roopu Ahi Kaa a member may address the chairperson in English or Māori, but a speaker making extensive use of Māori is to provide a translation at the meeting; and
- amending 10.2: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd; and
- correcting the numbering in section 14; and
- between section 17 and 18 including the provisions of Appendix G from the previous Standing Orders, modified to refer to 'District Iwi and the Maori community at Rātana' with cross-reference to section 14; and
- new Appendix 12: Recordkeeping for Council proceedings, with cross-references in sections 20.11 (Objecting to words) and 27.2 (Matters recorded in minutes).

Cr Sheridan / Cr Belsham.

Amendment

amend 18.3 to read 'Chairperson has **NO** Casting Vote'.

Cr Aslett / Cr Ash. Lost

Resolved minute number **16/RDC/282** **File Ref** **3-OR-3-4**

That Council replace its Standing Orders by adopting those proposed by Local Government New Zealand with the following changes:

- new 19.12: Members are to remain seated unless making a point of order; and
- new 21.6: For Te Roopu Ahi Kaa a member may address the chairperson in English or Māori, but a speaker making extensive use of Māori is to provide a translation at the meeting; and
- amending 10.2: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd; and
- correcting the numbering in section 14; and
- between section 17 and 18 including the provisions of Appendix G from the previous Standing Orders, modified to refer to 'District Iwi and the Maori community at Rātana' with cross-reference to section 14; and
- new Appendix 12: Recordkeeping for Council proceedings, with cross-references in sections 20.11 (Objecting to words) and 27.2 (Matters recorded in minutes).

Cr Sheridan / Cr Belsham. Carried

The resolution to adopt Standing Orders was passed unanimously.

9 Committee structure and governance arrangements for the 2016-2019 triennium

His Worship the Mayor spoke briefly to the report highlighting the need to share the huge workload facing Council this triennium around all Councillors and tabled a memorandum on the proposed structure of the portfolio work for the triennium.

Council discussed the need for all Councillors to be fully aware of what they are undertaking when accepting a portfolio of work for the triennium and the pressures they all face with commitments outside of Council.

His Worship the Mayor informed Committee that there would be the opportunity for Council to consider assigning additional portfolios at a later date.

Mr McNeil spoke to the item on proposed secretarial services for Community Committees. Councillors were not comfortable with the broadness of the phrase '...level of support..' and suggested that it be focused to secretarial services. Council also expressed concern around the potential cost of offering this service to Community Committees. Mr McNeil undertook to provide a report to the 1 December 2016 meeting of Council around the potential costs associated with this service.

Resolved minute number **16/RDC/283** **File Ref** 3-OR-3-4

That the report 'Committee structures and governance arrangements for the 2016-19 triennium be received.

Cr Ash / Cr Peke-Mason. Carried

Resolved minute number **16/RDC/284** **File Ref** 3-OR-3-4

That Council endorses the criteria for establishing successful specialised standing committees as being

- (i) committee membership open to all members of the Council,
- (ii) committee meetings being at the same frequency as Council or at intervals consistent with Council's needs,
- (iii) the committees having the maximum legal delegations; and
- (iv) the committees collectively covering the full scope of Council's business.

Cr McManaway / Cr Rainey. Carried

Resolved minute number **16/RDC/285** **File Ref** 3-OR-3-4

That Council notes the Mayor's decision for the broad delineation of the three specialised standing committees in the 2013-16 triennium continuing for the 2016-19 triennium as Finance/Performance; Assets/Infrastructure; Policy/Planning; and Audit/Risk, and endorses continuing the purpose statements, detailed terms of reference and delegations agreed for these committees in the 2013-16 triennium.

Cr Belsham / Cr McManaway. Carried

Resolved minute number **16/RDC/286** **File Ref** 3-OR-3-4

That the Council notes the Mayor's decision to establish (and chair) a separate Hearings Committee to meet on an as-required basis only to determine panels for hearings under the Resource Management Act and to conduct hearings as required by other enactments.

Cr McManaway / Cr Gordon. Carried

Resolved minute number **16/RDC/287** **File Ref** 3-OR-3-4

That the Council notes the Mayor's decision that the chairs of the four specialist standing committees in the 2016-19 triennium will be:

Finance/Performance	Cr Belsham
Assets/Infrastructure	Cr McManaway
Policy/Planning	Cr Gordon
Audit/Risk	Mr Craig O'Connell

Cr Peke-Mason / Cr Rainey. Carried

Resolved minute number **16/RDC/288** **File Ref** 3-OR-3-4

That the Council notes the Mayor's decision that the deputy chairs of the four specialist standing specialist committees in the 2016-19 triennium will be:

Finance/Performance	Cr Sheridan
Assets/Infrastructure	Cr Rainey
Policy/Planning	Cr Aslett

Cr McManaway / Cr Belsham. Carried

Resolved minute number **16/RDC/289** **File Ref** 3-OR-3-4

That the Council notes the Mayor's decision that the allocation of portfolios in the 2016-19 triennium will be:

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham / Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community and Youth Development	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Cr Ash / Cr McManaway. Carried

Resolved minute number **16/RDC/290** **File Ref** 3-OR-3-4

That Council notes the above portfolios and recommends that subsequent portfolios, including Environment and Housing, be considered at a future meeting.

Cr Ash / Cr Gordon. Carried

Resolved minute number **16/RDC/291** **File Ref** 3-OR-3-4

That the full Council conduct any reviews of the Chief Executive's performance with the review process being managed as a specified additional responsibility by Cr Peke-Mason.

Cr Sheridan / Cr Belsham. Carried

Resolved minute number **16/RDC/292** **File Ref** 3-OR-3-4

That the authority to set the remuneration for the independent Chair of the Audit/Risk Committee lie with the Chief Executive, within an annual cap of \$10,000.

Cr Rainey / Cr Ash. Carried

Resolved minute number **16/RDC/293** **File Ref** 3-OR-3-4

That Council confirms for the 2016-19 triennium the existing terms of reference and delegations for Te Roopu Ahi Kaa, the Maori Land Rates Remission Sub-committee, the Creative Communities Assessment Committee, the Sport New Zealand Rural Travel Fund Assessment Committee, the reserve management committees at Turakina and McIntyre, and the rural water supply management sub-committees at Hunterville, Erewhon, Omatane and Putorino.

Cr Aslett / His Worship the Mayor. Carried

Resolved minute number **16/RDC/294** **File Ref** 3-OR-3-4

That for the 2016-19 triennium His Worship the Mayor and Councillor Ash be the Rangitikei District Council's representatives on Te Roopu Ahi Kaa.

His Worship the Mayor/ Cr McManaway. Carried

Resolved minute number **16/RDC/295** **File Ref** 3-OR-3-4

That for the 2016-19 triennium His Worship the Mayor (as Chair), Councillor Belsham and Councillor Rainey be Council's members on the Māori Land Rates Remission Committee.

Cr McManaway / Cr Gordon. Carried

Resolved minute number **16/RDC/296** **File Ref** 3-OR-3-4

That for the 2016-19 triennium His Worship the Mayor and Councillor Aslett be appointed to the Creative New Zealand Assessment Committee, together with Katarina Hina (representing Te Roopu Ahi Kaa) and confirms the nominations received for the community representatives following public advertisements as Ron Bush, Raewyn Turner, Anne George, Regan Barsdell, Marion McPhee, Paul Marcroft, with the Chair being appointed annually by the Committee.

Cr Rainey / Cr Ash. Carried

Resolved minute number **16/RDC/297** **File Ref** 3-OR-3-4

That for the 2016-19 triennium the Sport New Zealand Rural Travel Fund Assessment Committee comprise His Worship the Mayor, Councillor Wilson and Councillor Gordon, with Gordon appointed as Chair.

Cr Rainey / Cr McManaway. Carried

Resolved minute number **16/RDC/298** **File Ref** 3-OR-3-4

That for the 2016-19 triennium Councillor McManaway be the Rangitikei District Council's representative on the Hunterville Rural Water Supply Management Sub-Committee in addition to His Worship the Mayor (ex officio).

Cr Belsham / Cr Aslett. Carried

Resolved minute number **16/RDC/299** **File Ref** 3-OR-3-4

That for the 2016-19 triennium Councillor Gordon be the Rangitikei District Council's representative on the Erewhon Rural Water Supply Management Sub-Committee in addition to His Worship the Mayor (ex officio).

Cr McManaway / Cr Rainey. Carried

Resolved minute number **16/RDC/300** **File Ref** 3-OR-3-4

That for the 2016-19 triennium Councillor Rainey be the Rangitikei District Council's representative on the Omatane Rural Water Supply Management Sub-Committee in addition to His Worship the Mayor (ex officio).

Cr McManaway / Cr Gordon. Carried

Motion

That Council invites members of the newly formed Community Committees to consider and recommend on any changes (and preferred level of support) for Council to consider at its meeting on 25 January 2017.

Cr Belsham / Cr McManaway.

Amendment

...procedural assistance for Council to consider at its meeting on 25 January 2017.

Cr Platt / lapsed

Amendment

...secretarial services) for Council to consider at its meeting on 25 January 2017.

Cr Peke-Mason / Cr Aslett Carried

Resolved minute number **16/RDC/301** **File Ref** 3-OR-3-4

That Council invites members of the newly formed Community Committees to consider and recommend on any changes (and preferred level of secretarial services) for Council to consider at its meeting on 25 January 2017.

Cr Belsham / Cr McManaway. Carried

Resolved minute number **16/RDC/302** **File Ref** 3-OR-3-4

That for the 2016-19 triennium the following be appointed liaison councillors for community committees, with His Worship the Mayor appointed ex officio:

Turakina:	Cr Peke-Mason	and Cr Sheridan
Bulls:	Cr Dunn	and Cr Platt
Marton:	Cr Sheridan	and Cr Wilson
Huntermville:	Cr McManaway	and Cr Rainey

Cr Gordon / Cr Wilson. Carried

Resolved minute number **16/RDC/303** **File Ref** 3-OR-3-4

That for the 2016-19 triennium the following be appointed liaison councillors for reserve management committees, with His Worship the Mayor appointed ex officio:

Turakina: Cr Peke-Mason
McIntyre: Cr McManaway

Cr Belsham / Cr Rainey. Carried

10 Council appointments to Community Boards in the 2016-19 triennium

Resolved minute number **16/RDC/304** **File Ref** 3-OR-3-4

That the report 'Council appointments to Community Boards in the 2016-19 Triennium' be received.

Cr Aslett / Cr Sheridan. Carried

Resolved minute number **16/RDC/305** **File Ref** 3-OR-3-4

That the three Taihape Ward Councillors are appointed to the Taihape Community Board on a rotating basis so that:

Councillor Gordon and Councillor Rainey are members from November 2016 to October 2017;

Councillor Gordon and Councillor Aslett are members from November 2017 to October 2018;

Councillor Rainey and Councillor Aslett are members from November 2018 to October 2019;

and that, at its inaugural meeting, the Taihape Community Board be asked to allow the third Taihape Ward Councillor not formally appointed in any year to the Board to have speaking (but not voting) rights at any meeting of the Board during that year.

Cr Aslett / Cr Rainey. Carried

Resolved minute number **16/RDC/306** **File Ref** 3-OR-3-4

That Councillor Peke-Mason be appointed to the Ratana Community Board.

His Worship the Mayor / Cr Rainey. Carried

Resolved minute number **16/RDC/307** **File Ref** 3-OR-3-4

That both Community Boards be invited, at their first meetings, to consider and recommend on any changes to their delegations (and preferred level of support) for Council to consider at its meeting on 25 January 2017.

His Worship the Mayor / Cr Aslett. Carried

Cr Ash 2.30pm / 2.33pm

11 Council appointments to other organisations 2016-2019

A report is attached.

Resolved minute number **16/RDC/308** **File Ref** 3-EP-2

That the memorandum 'Council appointments to other organisations in the 2016-19 triennium' be received.

Cr Belsham / Cr McManaway. Carried

Resolved minute number **16/RDC/309** **File Ref** 3-EP-2

That His Worship the Mayor be appointed as the Rangitikei District Council representative to the Regional Transport Committee and that Cr Belsham be appointed as the alternate.

Cr McManaway / Cr Ash. Carried

Resolved minute number **16/RDC/310** **File Ref** 3-EP-2

That His Worship the Mayor (Marton) and Chalky Leary (Rural) be appointed as the Rangitikei District Council representatives to the John Beresford Swan Dudding Trust Advisory Committee.

Cr Aslett / Cr McManaway. Carried

Resolved minute number **16/RDC/311** **File Ref** 3-EP-2

That His Worship the Mayor be appointed as the Rangitikei District Council representative to the Marton Edale Home Trust Board.

Cr Aslett / Cr McManaway. Carried

Resolved minute number **16/RDC/312** **File Ref** 3-EP-2

That Cr Aslett be appointed as the Rangitikei District Council representative to Rangitikei Tourism.

Cr Rainey / Cr Ash. Carried

Resolved minute number **16/RDC/313** **File Ref** 3-EP-2

That Cr Wilson be nominated as the Rangitikei District Council representative to Board of Directors, Sport Wanganui.

Cr McManaway / Cr Dunn. Carried

Resolved minute number **16/RDC/314** **File Ref** 3-EP-2

That Cr Peke-Mason be appointed as the Rangitikei District Council representative to Electoral College for the Whanganui Regional Museum.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **16/RDC/315** **File Ref** 3-EP-2

That His Worship the Mayor, Andy Watson, be appointed as the Rangitikei District Council representative to Civil Defence Emergency Management Group, Governance Body.

Cr Rainey / Cr Peke-Mason. Carried

12 Updated induction timetable

An updated induction timetable was tabled at the meeting.

Meeting adjourned for afternoon tea 3.04pm / 3.19pm

13 Administrative Matters

Mr McNeil spoke briefly to the report.

Council adopted a round-table approach when dealing with the percentage weighting for non-financial attributes for the sale of the Bulls Information Centre Site. Each Councillor gave a percentage they were comfortable with and an average of these numbers was taken. Several Councillors believed that more emphasis should be placed on the non-financial attributes, while others believed that Council needed to get the best price possible for the

site to offset the amount of ratepayer funding to go into the Bulls Multi-Purpose Community Centre.

Council discussed potential lower-cost alternatives for the ongoing maintenance of the former Taihape College.

Resolved minute number **16/RDC/316** **File Ref** 5-EX-4

That the report 'Administrative matters – October 2016' be received.

Cr Peke-Mason / Cr Belsham. Carried

Motion

That applying the Disposal of Surplus Land and Buildings Policy to the pending sale of the Bulls information Centre site, 113 Bridge Street, Council sets the weighting of the non-financial attributes at 40%.

His Worship the Mayor / Cr Rainey.

Amendment

...30%.

Cr Ash / Cr Wilson. Carried

Resolved minute number **16/RDC/317** **File Ref** 5-EX-4

That applying the Disposal of Surplus Land and Buildings Policy to the pending sale of the Bulls information Centre site, 113 Bridge Street, Council sets the weighting of the non-financial attributes at 30%.

His Worship the Mayor / Cr Rainey. Carried

Cr Sheridan and Cr Platt voted against

Resolved minute number **16/RDC/318** **File Ref** 5-EX-4

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property or other extenuating circumstances, a remission of 50% of the fixed charges for two years from 1 July 2016 be granted to PGG Wrightson in respect of their property at 2 Rimu Street, Marton.

Cr Belsham / His Worship the Mayor. Carried

14 Top Ten Projects – status update, October 2016

Resolved minute number **16/RDC/319** **File Ref** 5-EX-4

That the memorandum 'Top Ten Projects – status update, October 2016' be received.

Cr Gordon / Cr Peke-Mason. Carried

15 Affixing of Council Seal and Making the District Plan Change Operative

Ms Gray spoke briefly to the report providing additional background information on the Plan Change and the process that has been undertaken to get to this point.

Resolved minute number **16/RDC/320** **File Ref** 1-PL-2-8

That the memorandum 'Affixing of Council Seal and Making the Rangitikei District Plan Change 2016 Operative' be received.

Cr Aslett / Cr Belsham. Carried

Resolved minute number **16/RDC/321** **File Ref** 1-PL-2-8

That Council approves the Rangitikei District Plan Change 2016 and affixes its seal in accordance with Clause 17 of Schedule 1 of the Resource Management Act 1991.

Cr Belsham / Cr Wilson. Carried

Resolved minute number **16/RDC/322** **File Ref** 1-PL-2-8

The Rangitikei District Plan Change 2016 is publicly notified on 5 November 2016 to become operative on 14 November 2016.

Cr Aslett / Cr Sheridan. Carried

Cr McManaway 4.26pm / 4.31pm

16 Marton Park management plan

Ms Gray spoke briefly to the report.

Council expressed its gratitude to Ms Gray for the work that has gone into the completion of the Marton Park Management Plan.

Resolved minute number **16/RDC/323** **File Ref** 6-CF-1-10

That the report to Council 'Marton Park Management Plan – Deliberations and Adoption' be received.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **16/RDC/324** **File Ref** 6-CF-1-10

That Council adopts the Marton Park Management Plan without amendment.

Cr Belsham / Cr Ash. Carried

Resolved minute number **16/RDC/325** **File Ref** 6-CF-1-10

That the Chief Executive be delegated the authority to waive internal consenting costs for resource consents and building consents for approved projects on Marton Park.

Cr Sheridan / Cr Peke-Mason. Carried

17 Receipt of minutes from the last meeting in the 2013-16 triennium of Council

Resolved minute number **16/RDC/326** **File Ref**

That the minutes and public excluded minutes of Council's meeting on 29 September 2016 be received.

Cr Ash / Cr Sheridan. Carried

18 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **16/RDC/327** **File Ref**

That the minutes of the following Committees be received:

- Ratana Community Board, 16 August 2016
- Finance/Performance Committee, 29 September 2016
- Taihape Community Board, 5 October 2016
- Turakina Reserve Management Committee, 6 October 2016
- Turakina Community Committee, 6 October 2016
- Hunterville Rural Water Supply Management Sub-committee, 17 October 2016

Cr Belsham / Cr Ash. Carried

Resolved minute number **16/RDC/328** **File Ref**

That the following recommendation from the Taihape Community Board, 5 October 2016 be confirmed:

16/TCB/045

That the Taihape Community Board recommend to Council that the speed limit be reduced to 50km on the residential sections of Dixon Way, Mangaone Valley Road and O'Taihape Valley Road.

Cr Sheridan / Cr Wilson. Carried

Resolved minute number **16/RDC/329** **File Ref**

That the following recommendation from the Taihape Community Board, 5 October 2016 be accepted:

16/TCB/050

That the Taihape Community Board do not support future action to demolish the Taihape Conference Hall.

Cr Sheridan / Cr Aslett. Carried

Resolved minute number **16/RDC/330** **File Ref**

That the following recommendations from Hunterville Rural Water Supply Management Sub-committee 17 October 2016 be confirmed:

16/HRWS/025

That the Hunterville Rural Water Supply Management Sub-Committee recommends to Council that it amend the Rural Water Supply Policy by:

1. Making it clear that the onus is on the property owner to; a) provide 48 hours supply of water stored on-site in peak period, b) inform any tenants that the water is not for human consumption, and c) provide access for repair or maintenance work to be carried out by authorised organisations or individuals.
2. Removing the sentence within point 6.1 Subdivisions ("Such approval will not, however, be unreasonably withheld.").

Cr McManaway / His Worship the Mayor. Carried

19 Late Items

Nil

20 Date of next meeting

Thursday 1 December 2016, 1.00 pm

21 Meeting closed – 4.41pm

Confirmed/Chair: _____

Date: _____