

Rangitikei District Council

Council Meeting

Minutes – Thursday 1 December 2016 – 1:02 p.m.

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Present: His Worship the Mayor, Andy Watson

Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Dean McManaway
Cr Soraya Peke-Mason

Cr Graeme Platt Cr Ruth Rainey Cr Lynne Sheridan Cr Dave Wilson

In attendance: Mr Ross McNeil, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group Manager Mr George McIrvine, Finance & Business Support Group Manager

Mr John Jones, Asset Manager - Roading

Mr Reuben Pokiha, Operations Manager – Roading Mr Allen Geerkens, Project Engineer – Roading

Ms Denise Servante, Strategy & Community Planning Manager

Ms Ellen Webb-Moore, Policy Analyst

Ms Samantha Kett, Governance Administrator

Tabled documents: Item 3 Public Forum - 'Thank You' card from Briaan Brown-Sharpe

Item 8 Mayor's Report – Mayor's Report

Item 16 Community Initiatives Fund – Additional information from

Project Marton

Item 17 Events Sponsorship Scheme – Additional information from

Marton Jaycees

Item 23 Receipt of Committee minutes and resolutions to be confirmed

- Ratana Community Board Minutes, 9 November 2016

1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

2 Council prayer

Cr Belsham read the Council prayer and Health & Safety notice.

3 Public forum

Rebekah Gribbon and Briaan Brown-Sharpe, scholarship winners from Rangitikei College, were both in attendance at the meeting. Both students expressed their gratitude to Council for the scholarships they were awarded toward their tertiary studies. They both acknowledged that the scholarships will go a long way towards helping with the substantial costs associated with tertiary level study.

Rebekah Gribbon is a qualified lifeguard and learn-to-swim instructor at the Marton Pool, and is also an internationally qualified Highland Dance instructor. She operates a small dance school from the studio at her parents' house. She hopes to continue her dance school while she attends Massey University in Palmerston North studying towards a Bachelor of Sport Science, with the aim of giving back to the community.

Briaan Brown-Sharpe was a house captain and prefect at Rangitikei College in 2016, and achieved dux for the school in 2016. She achieved an excellence endorsement in her NCEA studies prior to her 2016 exams. She will study Health Sciences at Otago University in 2017 with the hope of continuing into medicine (and an eventual goal of becoming a rural GP).

Council expressed its congratulations to both students and wished them both all the very best for their studies and future endeavours.

4 Apologies/Leave of absence

Nil

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

His Worship the Mayor informed Council that the items relating to the Roading group of activities (items 9, 18 and 19) would be taken sequentially after the Mayor's Report

There were no late items identified to this meeting.

7 Confirmation of minutes

Resolved minute number 16/RDC/331 File Ref

That the Minutes of the Council meeting held on 3 November 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Peke-Mason / Cr McManaway. Carried

8 Mayor's report

His Worship the Mayor spoke briefly to his tabled report.

His Worship the Mayor informed Council that he would follow-up with the District Commanders around the impending changes to policing within the District. Being a nation-wide trend, it was also a topic on the next regional chiefs meeting. His report stated that one officer would be retained in Bulls and Marton would lose one officer. There was discussion around the potential for the officers stationed at Ohakea to offer additional support to the Bulls officer, instead of additional support being offered through the Feilding station (as this posed a lengthy wait-time). Both Bulls Ward Councillors expressed a desire to be part of all future discussions in this area.

He also noted a concern that forced amalgamation could still occur, after the next year's election: the Government believed there were efficiencies so there would be no incentives.

His Worship the Mayor informed Council that the contaminant in the water supply in Havelock North has not yet been officially determined, but there was talk that chlorination of all urban water supplies could be forced on all Council's as a direction from Central Government. All Rangitikei's urban supplies are chlorinated.

Resolved minute number 16/RDC/332 File Ref 3-EP-3-5

That the Mayor's report and schedule of engagements to Council's meeting on 1 December 2016 be received.

His Worship the Mayor / Cr Sheridan. Carried

1.21pm

9 Submissions to proposed speed limit change around Kauangaroa

Tim Proposed
Matthews Speed Limit
Bylaw
Amendment
2016 –
Kauangaroa
Road

Mr Matthews is a resident of the western side of the District and believes that there are other, better options to addressing the safety issues in this area than lowering the speed limit. The community is unique, a very small population of older people and very few children, and the issues faced are no different to any other rural road. He considered that lowering the speed limit will be difficult to police as it would not efficient for this area to be constantly monitored by a police officer, and very few

drivers would actually adhere to the amended speed limit. He suggested that safety issues generally only arise in this area when there is something on at the marae, and these could be addressed through temporary speed restriction signs and traffic management. Poor visibility and rehabilitation after flood damage also added to the safety issues on this road.

Mr Matthews suggested that the level of consultation on this proposed amendment was inadequate and that information was difficult to find (Rangitikei newspapers are not received in the area).

Cr Belsham: What is the detrimental issue if it is put in place? It will be ignored unless police presence to enforce. Place name signs would be more effective. Temporary speed signs can be put in place when an event is on at the marae.

Cr McManaway: Where is access and egress to the marae? On the side road but plenty of off street parking. Cr Sheridan: Have you spoken to others in the settlement? No, only neighbours, they are ambivalent because they travel slowly anyway because of visibility. Cr Peke-Mason: How often are there children, pedestrians, stock or vehicles in the carriageway? Not often.

His Worship the Mayor thanked Mr Matthews for his submission, noting that Council would deliberate on his and other submissions at its meeting on 15 December 2016.

18 Contract 1038 Turakina Valley 3 Flood Damage Repair - Majuba and Drysdale

Mr Geerkens spoke briefly to the report highlighting the background to the damage that occurred in this area and the process that was undertaken to identify the contractor outlined in the report as the best placed to complete this job.

He informed Council that this was the only tender received during the process, but that their price had come within 1% of the engineer's estimate so there was no need to go back out for further possible tenders. The normal process for assessing tenders was still used to assess this tender, even though it was the only one received, so Council can be assured of the consistency used in assessing tenders. No additional funding was needed.

Resolved minute number 16/RDC/333 File Ref 6-RT-5-18

That the report 'Contract 1038 Turakina Valley 3 Flood Damage Repair - Majuba and Drysdale' be received.

Cr Belsham / Cr Rainey. Carried

Resolved minute number 16/RDC/334 File Ref 6-RT-5-18

That Council approves the awarding of Contract 1038 for Turakina Valley 3 Flood Damage Repair to Downer Limited Ltd, for the sum of \$693,317.22 excl GST.

Cr McManaway / Cr Sheridan. Carried

19 Roading Procurement Strategy 2016/17/-2017/18

Mr Jones spoke briefly to the report, highlighting the fact that this strategy is an administrative requirement of the New Zealand Transport Agency, noted in the recent investment review, and is mostly just an administration function.

Some members expressed concern about the lack of time to fully read and understand the proposed strategy, particularly as the linkage with the Procurement Policy was not clear. The Chief Executive suggested that this could send the wrong message to NZTA, and highlighted that there was plenty of time to undertake the shared in-house professional services review, the prescribed time being August 2017.

Resolved minute number 16/RDC/335 File Ref 3-PY-1-7

That the report 'Endorsement of Rangitikei District Council Roading Procurement Strategy 2016/17/-2017/18' be received.

Cr Aslett / Cr Peke-Mason. Carried

Motion

That Council reconsiders the Rangitikei District Council Roading Procurement Strategy 2016/17-2017/18 at its 15 December 2016 meeting.

Cr Sheridan / Cr Aslett. Lost

Resolved minute number 16/RDC/336 File Ref 3-PY-1-7

That Council endorses the Rangitikei District Council Roading Procurement Strategy for 2016/17/-2017/18.

Cr McManaway / Cr Gordon. Carried

16/RDC/337

File Ref

3-PY-1-7

That Council approves the use of shared in-house professional services subject to a forthcoming review.

Cr Belsham / Cr Wilson. Carried

10 Finalising Council's governance arrangements for the 2016-19 triennium

Mr Hodder spoke briefly to the report, highlighting the main purpose of the report. His Worship the Mayor noted his preference was for each Councillor to be a member of at least two of the three standing committees

Resolved minute number

16/RDC/338

File Ref

3-OR-3-7

That the report 'Finalising governance arrangements for the 2016-19 triennium' be received.

Cr Gordon / Cr Peke-Mason. Carried

Resolved minute number

16/RDC/339

File Ref

That Elected Members' attendance at all publicly notified meetings is recorded and made publically available.

Cr Belsham / Cr Aslett. Carried

Resolved minute number

16/RDC/340

File Ref

3-OR-3-7

That, in addition to Cr McManaway (Chair) and Cr Rainey (Deputy Chair), the membership of the Assets/Infrastructure Committee comprise, Cr Aslett, Cr Belsham, Cr Dunn, Cr Peke-Mason, Cr Gordon, Cr Ash, Cr Wilson, Cr Sheridan and His Worship the Mayor (ex officio).

Cr Ash / Cr Belsham. Carried

Resolved minute number

16/RDC/341

File Ref

3-OR-3-7

That, in addition to Cr Belsham (Chair) and Cr Sheridan (Deputy Chair), the membership of the Finance/Performance Committee comprise, Cr Platt, Cr Wilson, Cr Ash, Cr Peke-Mason, Cr McManaway, Cr Rainey and His Worship the Mayor (ex officio).

Cr Peke-Mason / Cr Gordon. Carried

Resolved minute number 16/RDC/342 File Ref 3-OR-3-7

That, in addition to Cr Gordon (Chair) and Cr Aslett (Deputy Chair), the membership of the Policy/Planning Committee comprise, Cr Platt, Cr Sheridan, Cr Ash, Cr Peke-Mason, Cr Belsham, Cr Dunn and His Worship the Mayor (ex officio).

Cr Rainey / Cr Aslett. Carried

Resolved minute number 16/RDC/343 File Ref 3-OR-3-7

That, in addition to the independent Chair, the membership of the Audit/Risk Committee comprise the Chair of Assets/Infrastructure Committee, the Chair of Finance/Performance Committee, the Chair of Policy/Planning Committee, the Deputy Mayor (if not a Committee Chair), and His Worship the Mayor (ex officio).

Cr Wilson / Cr McManaway. Carried

His Worship the Mayor considered it important to have a representative on the Assets/Infrastructure Committee: it provided more meaningful engagement by Council with Iwi; that Committee's agenda had projects requiring consultation with Iwi; I was the start of a working relationship.

Cr Aslett foreshadowed a motion that the addition of a representative from Te Roopu Ahi Kaa as a member of one of Council's standing committees be delayed until the scheduled Representation Review (to begin in 2017) and dealt with through the review of the Memorandum of Understanding: Tutohinga with members of Te Roopu Ahi Kaa.

Resolved minute number 16/RDC/344 File Ref 3-OR-3-7

That Te Roopu Ahi Kaa be invited to nominate a representative with full voting rights on the Assets/Infrastructure Committee.

His Worship the Mayor / Cr Peke-Mason. Carried

The Mayor ruled that Cr Aslett's foreshadowed motion could not be moved.

Resolved minute number 16/RDC/345 File Ref 3-OR-3-7

That each portfolio holder on the allocated topic(s)

- I. is the Council spokesperson within the District,
- II. takes a lead in engagement with the community and business,
- III. liaises with relevant Council staff as suggested by the Chief Executive,
- IV. keeps the Mayor informed of any sensitivities,
- V. provides a brief summary of developments, concerns and opportunities to each monthly meeting of Council, and

VI. is regularly updated by relevant staff and the Mayor.

Cr Sheridan / Cr Peke-Mason. Carried

Council acknowledged the need to investigate additional remunerations for the portfolios identified at the 3 November 2016 meeting once actual workloads were better understood.

Resolved minute number 16/RDC/346 File Ref

That the Chief Executive arrange a survey of workload incurred by portfolio holders in November 2017, with the results taken into account when considering a revised proposal to Remuneration Authority on payments for additional duties.

Cr Belsham / Cr Rainey. Carried

3-OR-3-7

11 Community Committees and Reserve Management Committees for the 2016-19 triennium

Resolved minute number 16/RDC/347 File Ref 3-OR-3-4

That the memorandum 'Community Committees and Reserve Management Committees for the 2016-19 triennium' be received.

Cr Sheridan / Cr Gordon. Carried

Resolved minute number 16/RDC/348 File Ref 3-OR-3-4

That, having regard for the equality of votes cast in the secret ballot for the final position on the Bulls Community Committee, Council agrees that the Committee may have two more members than provided in the terms of reference so long as all members remain on that Committee.

Cr Platt / Cr Dunn. Carried

Resolved minute number 16/RDC/349 File Ref 3-OR-3-4

That for the 2016-19 triennium, community committees meet formally on a bimonthly basis, with the option of holding informal workshops at other times, and that this is reflected in each committee's terms of reference.

Cr Rainey / Cr Wilson. Carried

16/RDC/350

File Ref

3-OR-3-4

That for the 2016-19 triennium, Council authorises the Chief Executive to provide staff secretarial services to the bi-monthly meetings of each community committee, subject to the outcome of a review conducted in June 2017.

Cr Peke-Mason / Cr Aslett. Carried

12 Administrative matters

Mr McNeil spoke briefly to the report.

It was requested that the Marton Community Committee be asked to nominate a representative to the Marton Wastewater Treatment Plant Advisory Group. Council expressed their thanks to Mr Robert Snijders (present at the meeting) for his work on the advisory group in the previous triennium.

His Worship the Mayor informed Council that item 14 within the Administrative Matters report was to be withdrawn as the owner of the property no longer wished to proceed.

Resolved minute number

16/RDC/351

File Ref

5-EX-4

That the report 'Administrative matters – November 2016' be received.

Cr Aslett / Cr Ash. Carried

Resolved minute number

16/RDC/352

File Ref

5-EX-4

That Council endorses the Mayor's submission to the Minister for Communications strongly supporting the Commerce Committee's proposal (in its interim report of 3 November 2016) to grant statutory rights of access to use existing electricity works (e.g. power poles) for deploying fibre optic cable.

Cr Belsham / Cr Gordon. Carried

Resolved minute number

16/RDC/353

File Ref

5-EX-4

That Council endorse the Mayor's submission to the New Zealand Fire Service Commission on the funding of Fire and Emergency New Zealand in 2017/18.

His Worship the Mayor / Cr Sheridan. Carried

16/RDC/354

File Ref

5-EX-4

That Gill Duncan, Julie Oliver, Pam Bradley, Tam Hiscotte and Winona Folau be confirmed as community members of the Creative New Zealand Assessment Committee alongside those confirmed by Council at its meeting on 3 November 2016.

Cr Aslett / Cr Ash. Carried

Resolved minute number

16/RDC/355

File Ref

5-EX-4

That the Marton Wastewater Treatment Plant Advisory Group be re-established for the 2016-19 triennium with the community members¹ being asked if they wished to continue and a representative being appointed by the Marton Community Committee.

Cr McManaway / Cr Sheridan. Carried

Resolved minute number

16/RDC/356

File Ref

5-EX-4

That, in terms of section 327A of the Local Government Act 1974, the building line restriction(K37764) imposed on 13 Follett Street (lot 1 DP 18638) on 22 November 1955 by the Marton Borough Council be cancelled and the notice of cancellation be sent to the District Land Registrar.

His Worship the Mayor / Cr Belsham. Carried

Motion

That a waiver of 50% be approved for the building consent application to be submitted by the Taihape Historical Society for the construction of a pole shed at their site in Huia Street, Taihape.

Cr Sheridan / Cr McManaway.

Amendment

...100%...

Cr Gordon / Cr Aslett. Carried

¹ i.e. Campbell Bary, Gordon Gunn, Robert Gunn, Geoff Mills, Chris Shenton and Bruce Thompson.

16/RDC/357

File Ref

5-EX-4

That a waiver of 100% be approved for the building consent application to be submitted by the Taihape Historical Society for the construction of a pole shed at their site in Huia Street, Taihape.

Cr Sheridan / Cr McManaway. Carried

Resolved minute number

16/RDC/358

File Ref

5-EX-4

That a waiver of 100% be approved (in addition to the discount applicable to community organisations) for the use of the Bulls Town Hall Supper Room by the Bulls and Districts Historical Society for the launch of 'Slices of our lives'.

Cr Platt / Cr McManaway. Carried

13 Top ten projects

Mr McNeil spoke briefly to the report.

It was suggested that the Manawatu Community Trust be invited back to Council to speak as the new Councillors for this triennium had not had the chance to see the work they have done or hear their proposal.

It was agreed that the agreement with Council's joint-venture partners for the Bulls Multi-Purpose Community Centre be forwarded to all Elected Members.

Resolved minute number

16/RDC/359

File Ref

5-FX-4

That the memorandum 'Top ten projects – status, November 2016' be received.

Cr Belsham / Cr Sheridan. Carried

The meeting was adjourned for afternoon tea, 2.58pm – 3.15pm

14 Schedule of meetings Council, Community Boards and Council Committees 2017

An updated Schedule was tabled.

Elected Members agreed that Council would be held on the last Thursday of every month and that its Standing Committees would fall on the same days as last triennium.

16/RDC/360

File Ref

2-EP-1-1

That the draft schedule of meetings of Council, Community Boards and Council Committees for 2017 be adopted without amendment, with subsequent amendments confirmed by Council.

Cr Ash / Cr Belsham. Carried

15 Deliberations report - draft Local Easter Sunday Shop Trading Policy

Resolved minute number

16/RDC/361

File Ref

3-PY-1-25

That 'Deliberations report- draft Local Easter Sunday Shop Trading Policy' be received.

Cr Dunn / Cr Sheridan. Carried

Resolved minute number

16/RDC/362

File Ref

3-PY-1-25

That Council adopts a Local Easter Sunday Shop Trading Policy permitting trading on Easter Sunday throughout the District to take effect from Easter Sunday 2017.

Cr Gordon / Cr Rainey. Carried

16 Community Initiatives Fund

Cr Ash declared a conflict of interest in regard to the applications from Project Marton (as an umbrella organisation for the Sustainable Living Education Trust) and Turakina Nga Hara Trust.

Council adopted a round-table approach to consider the applications received to the Community Initiatives Fund. Each Councillor had the opportunity to say whether they supported the application or not and then the amount of funding they were comfortable granting. A rounded average of these amounts was then used to decide the amount of funding granted.

There was some discussion around the granting of funding for sports uniforms and the potential to open Council up for requests from all sporting groups/codes. The Chief Executive informed Council that this request met the criteria for the Fund.

Cr Ash spoke briefly to the applications from the Turakina Nga Hara Trust and Project Marton, providing further detail on both for Council's consideration.

Resolved minute number 16/RDC/363 File Ref 3-GF-8-3

- That the report 'Consideration of applications for the Community Initiative Fund 2016/17 Round One be received.
- 2 That the following Project Report Forms be received:
 - Pukeokahu Hall Committee Running costs / Toilet upgrade
 - Taihape and District Museum and Historical Society Newspaper Binding
 - Marton Samoan Rugby Team New Uniforms
- That the Finance / Performance Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.

•	Diabetes NZ – Marton Support Group	\$1,000
•	Marton Rugby – New Juniors Uniforms	\$1,500
•	Turakina Nga Hara Trust – Ngahere Restoration Project	\$0
•	Rangitikei Netball Centre – New Uniforms	\$1,200
•	Project Marton – Future Living Skills	\$500
•	People First – Rangitikei Self Advocacy	\$0

Cr Aslett / Cr Rainey. Carried

17 Events Sponsorship Scheme

Council adopted a round-table approach to consider the applications received to the Events Sponsorship Scheme. Each Councillor had the opportunity to say whether they supported the application or not and then the amount of funding they were comfortable granting. A rounded average of these amounts was then used to decide the amount of funding granted.

There was discussion around the lack of comfort Council felt supporting the application from the Parklee Bullride Club. It was agreed that instruction would be given to the organisers of this event that no Council branding was to appear on any of their promotional material.

Resolved minute number 16/RDC/364 File Ref 3-GF-11-3

That the report 'Consideration of applications for the Events Sponsorship Scheme 2016/17 – Round Two' be received.

Cr McManaway / Cr Peke-Mason. Carried

Resolved minute number 16/RDC/365 File Ref 3-GF-11-3

That the following Final Written Reports be received:

Marton Jaycees Inc – Marton Christmas Parade 2015

Cr Peke-Mason / Cr Wilson. Carried

Resolved minute number 16/RDC/366 File Ref 3-GF-11-3

That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

Marton Jaycees – Marton Christmas Parade \$750
 Parklee Bullride Club – Bullrides in Hunterville \$550
 Mangaweka Community Committee – The Long Twilight Dinner \$700

Cr Belsham / Cr McManaway. Carried

Resolved minute number 16/RDC/367 File Ref 3-GF-11-3

That the Parklee Bullride Club be informed that no Council branding is to appear on any of their promotional material for the Hunterville Bullride in 2017.

Cr Ash / Cr Platt. Carried

20 Update on the interim arrangements pending recruitment of Youth Development Coordinator

Ms Servante spoke briefly to the report, providing a further update on the recruitment process for the Youth Co-Ordinators, who were expected to start in February 2017. She also informed Council that Hype Academy would be running the School Holiday programmes in both Marton and Taihape.

Resolved minute number 16/RDC/368 File Ref 4-EN-12

That the memorandum "Update on the interim arrangements pending recruitment of Youth Development Coordinator" be received.

Cr Aslett / Cr Peke-Mason. Carried

21 Considerations for management plan for Marton B and C Dams

Ms Webb-Moore spoke briefly to the report, highlighting the process that will be undertaken to produce a Management Plan for the Marton B and C dams for Council's consideration and the investigation work that has already been taken around other Council's management of public access to urban drinking water supplies.

Cr Gordon suggested that Lake Mangamohe (New Plymouth District Council) was worth investigating.

Council expressed concern around the cost of managing public access to the Marton B and C Dams and some doubt over the number of people who would visit. The Chief Executive informed Council that he did not see the costs associated with the management of public access to the Dams as being borne solely by Council. The Mayor suggested that there would be considerable volunteer interest and support.

Resolved minute number 16/RDC/369 File Ref 1-CP-4

That the memorandum 'Considerations for a Management Plan for Marton B and C Dams' be received

Cr Belsham / Cr Gordon. Carried

Resolved minute number 16/RDC/370 File Ref 1-CP-4

- 1. That Council endorse the principle of allowing public access to Marton B & C Dams provided that it does not jeopardise the security of the water supply and that measures are in place to protect people from hazards associated with the operation of the dams.
- 2. That a detailed management plan for Marton B and C Dams be prepared for consideration by Council at its meeting on 30 March 2017, including estimated costs of allowing and maintaining public access to the area.

Cr McManaway / Cr Sheridan. Carried

22 Results of survey of preferred location of rubbish bins

Resolved minute number 16/RDC/371 File Ref 3-CT-13-4

That the report 'Number and Location of Rubbish Bins within the District – Feedback from Community Board's and Community Committee's' be received.

Cr Wilson / Cr Belsham. Carried

Resolved minute number 16/RDC/372 File Ref 3-CT-13-4

That the changes requested by the Community Boards and Community Committees on the location of rubbish bins be implemented.

Cr Peke-Mason / Cr Sheridan. Carried

23 Receipt of Committee minutes and resolutions to be confirmed

RDC/373 File	e Ref
•	RDC/373 File

That the minutes of the following meetings be received:

- Ratana Community Board, 9 November 2016 tabled
- Taihape Community Board, 10 November 2016

Cr Peke-Mason / Cr Gordon. Carried

24 Public excluded

The Mayor advised that this item was not required

25 Late items

Nil

26 Future items for the agenda

Mangaweka Bridge - update

Review of decision process following public consultation² (Policy/Planning Committee)

27 Next meeting

Thursday 15 December 2016, 1.00 pm

28 Meeting closed – 4.32pm

Confirmed/Chair:					
Date:					

² Specifically, whether having heard oral submissions, Council could proceed (at the same meeting) to deliberate on such submissions and written submissions.