



Rangitikei District Council

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Rangitikei
UNspoilt...

Council Meeting Order Paper

Thursday 15 December 2016, 1pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

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Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Council Meeting

Order Paper – Thursday 15 December 2016 – 1:00 p.m.



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1 Welcome

2 Council prayer

3 Public forum

4 Apologies/Leave of absence

5 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

7 Confirmation of minutes

Recommendation

That the Minutes of the Council meeting held on 1 December 2016 be taken as read and verified as an accurate and correct record of the meeting.

8 Mayor's report

A report will be tabled at the meeting.

File ref:

Recommendation

That the Mayor's report to the Council meeting on 15 December 2016 be received.

9 Administrative matters – December 2016

A report is attached.

File ref: 5-EX-4

Recommendations

- 1 That the report 'Administrative matters – December 2016' be received.
- 2 That His Worship the Mayor be authorised to sign the proposed triennial agreement for the Horizons Region, accepting any minor changes proposed by other councils.

- 3 That Cr Ruth Rainey be Council's representative on the Otaihape Health Trust for the 2016-19 triennium.
- 4 That Council notes the Mayoral appointment of _____ on the Four Regions Trust (formerly Powerco Wanganui Trust) to replace Erina True whose term expires on 31 March 2017.
- 5 That acknowledging a historical anomaly, Council agrees to transfer that part of Section 504 Rangitikei District lying north of Parewanui Road into the ownership of G and T Walker, the executors of Lot 1 DP 27647, provided Council does not incur costs associated with the transfer.

AND

That a similar offer be made to the owners of the Keiller Estate, Lot 33 DP 2996, regarding the transfer of section 495 and 496 Rangitikei District lying to the south of Parewanui Road, provided Council does not incur costs associated with the transfer.

- 6 That Council confirms its intention to market the Bulls Information Centre site in early 2017 on the basis of a deferred settlement date so that Council and the community retains full use of the site until the proposed multi-purpose community centre in Criterion Street is fully operational.
- 7 That His Worship the Mayor be authorised to sign, on Council's behalf, the proposed submission [as amended/without amendment] to the Ministry of Business, Innovation and Employment on proposals for a methodology to identify earthquake-prone buildings and proposals for regulations under the Building (Earthquake-prone Buildings) Amendment Act 2016.
- 8 That a waiver of% be approved for the hireage of the Marton Memorial Hall by the 1st Marton Scout Group on 18 November 2017.

10 Updated strategic intentions for the 2016-19 triennium

An updated Statement of Strategic Intentions may be tabled at the meeting.

11 Future ownership/management of Council's Community Housing

A report is attached.

File ref: 6-CF-1-14

Recommendations

- 1 That the report 'Future ownership/management of Council's Community Housing' be received.

EITHER

- 2 That Council test the feasibility of establishing a local trust to own and manage its community housing by seeking further information on the establishment and operation of the Manawatu Community Trust;

OR

- 3 That Council enter into negotiations with the Manawatu Community Trust to take over the ownership and management of the Council's community housing effective 1 July 2017;

OR

- 4 That Council retain ownership and management of its community housing for the time being and look to undertake an upgrade programme in line with the capital budget signalled in the 2015-25 Long Term Plan, based on \$100,000 per year over three years.

12 Deliberation on submissions to proposed speed limit change around Kauangaroa

A report is attached.

File ref:

Recommendations

- 1 That the report 'Deliberations on the Speed Limit Bylaw Amendments 2016 – Kauangaroa Road' be received.
- 2 That the Amendment to the Speed Limit Bylaw be made as to reduce the speed limit from 100km/h to 80km/h along Kauangaroa Road, starting at the Whangaehu River Bridge over a distance of 800m.
- 3 It should be noted that a speed limit change would not be able to be implemented until after the roading department could acquire and install the required signage.

13 Reporting from Council's MoU Groups

The July-September quarterly report from Project Marton is attached. If the quarterly reports from any of the other MoU Groups are received before the meeting they will be tabled.

14 Receipt of Committee minutes and resolutions to be confirmed

Recommendations

- 1 That the minutes of the following meetings be received:
 - Audit/Risk Committee, 5 December 2016
 - Hunterville Community Committee, 5 December 2016
 - Bulls Community Committee, 6 December 2016
 - Marton Community Committee, 7 December 2016
 - Turakina Reserve Management Committee, 8 December 2016

- Turakina Community Committee, 8 December 2016
- Hunterville Rural Water Supply Management Sub-Committee, 12 December 2016 *Tabled if available*
- Te Roopu Ahi Kaa Komiti, 13 December 2016 *Tabled if available*
- Ratana Community Board, 13 December 2016 *Tabled if available*

~~2 That the following recommendation from Bulls Community Committee meeting held on 6 December 2016 be confirmed:~~

~~**16/BCC/045**~~

~~That the Bulls Community Committee receives the email from Denis Hocking requesting retaining the bus stop at its present site and asks it to be conveyed to Council for its consideration.~~

3 That the following recommendation from Marton Community Committee meeting held on 7 December 2016 be confirmed:

16/MCC/048

That the Marton Community Committee appoints Lynda Hunter to be its representative on the Rangitikei District Council's Marton Wastewater Advisory Group.

4 That the following recommendations from Turakina Community Committee meeting held on 8 December 2016 be confirmed:

16/TCC/028

That the Turakina Community Committee recommend to Council that it does not proceed with sealing the carpark on the corner of SH3 and Wanganui Road, as it is privately owned property.

15 Late items

16 Future items for the agenda

17 Next meeting

Thursday 26 January 2017, 1pm

18 Meeting closed

Attachment 1

Rangitikei District Council

Council Meeting

Minutes – Thursday 1 December 2016 – 1:02 p.m.

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Present:	His Worship the Mayor, Andy Watson Cr Nigel Belsham Cr Cath Ash Cr Richard Aslett Cr Jane Dunn Cr Angus Gordon Cr Dean McManaway Cr Soraya Peke-Mason Cr Graeme Platt Cr Ruth Rainey Cr Lynne Sheridan Cr Dave Wilson										
In attendance:	Mr Ross McNeil, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Mr George McIrvine, Finance & Business Support Group Manager Mr John Jones, Asset Manager – Roading Mr Reuben Pokiha, Operations Manager – Roading Mr Allen Geerkens, Project Engineer – Roading Ms Denise Servante, Strategy & Community Planning Manager Ms Ellen Webb-Moore, Policy Analyst Ms Samantha Kett, Governance Administrator										
Tabled documents:	<table><tr><td data-bbox="459 1088 549 1120">Item 3</td><td data-bbox="612 1088 1394 1120">Public Forum - 'Thank You' card from Briaan Brown-Sharpe</td></tr><tr><td data-bbox="459 1126 549 1158">Item 8</td><td data-bbox="612 1126 1059 1158">Mayor's Report – Mayor's Report</td></tr><tr><td data-bbox="459 1164 564 1196">Item 16</td><td data-bbox="612 1164 1378 1236">Community Initiatives Fund – Additional information from Project Marton</td></tr><tr><td data-bbox="459 1243 564 1274">Item 17</td><td data-bbox="612 1243 1378 1314">Events Sponsorship Scheme – Additional information from Marton Jaycees</td></tr><tr><td data-bbox="459 1321 564 1352">Item 23</td><td data-bbox="612 1321 1460 1393">Receipt of Committee minutes and resolutions to be confirmed – Ratana Community Board Minutes, 9 November 2016</td></tr></table>	Item 3	Public Forum - 'Thank You' card from Briaan Brown-Sharpe	Item 8	Mayor's Report – Mayor's Report	Item 16	Community Initiatives Fund – Additional information from Project Marton	Item 17	Events Sponsorship Scheme – Additional information from Marton Jaycees	Item 23	Receipt of Committee minutes and resolutions to be confirmed – Ratana Community Board Minutes, 9 November 2016
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1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

2 Council prayer

Cr Belsham read the Council prayer and Health & Safety notice.

3 Public forum

Rebekah Gribbon and Briaan Brown-Sharpe, scholarship winners from Rangitikei College, were both in attendance at the meeting. Both students expressed their gratitude to Council for the scholarships they were awarded toward their tertiary studies. They both acknowledged that the scholarships will go a long way towards helping with the substantial costs associated with tertiary level study.

Rebekah Gribbon is a qualified lifeguard and learn-to-swim instructor at the Marton Pool, and is also an internationally qualified Highland Dance instructor. She operates a small dance school from the studio at her parents' house. She hopes to continue her dance school while she attends Massey University in Palmerston North studying towards a Bachelor of Sport Science, with the aim of giving back to the community.

Briaan Brown-Sharpe was a house captain and prefect at Rangitikei College in 2016, and achieved dux for the school in 2016. She achieved an excellence endorsement in her NCEA studies prior to her 2016 exams. She will study Health Sciences at Otago University in 2017 with the hope of continuing into medicine (and an eventual goal of becoming a rural GP).

Council expressed its congratulations to both students and wished them both all the very best for their studies and future endeavours.

4 Apologies/Leave of absence

Nil

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

His Worship the Mayor informed Council that the items relating to the Roothing group of activities (items 9, 18 and 19) would be taken sequentially after the Mayor's Report

There were no late items identified to this meeting.

7 Confirmation of minutes

Resolved minute number 16/RDC/331 **File Ref**

That the Minutes of the Council meeting held on 3 November 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Peke-Mason / Cr McManaway. Carried

8 Mayor's report

His Worship the Mayor spoke briefly to his tabled report.

His Worship the Mayor informed Council that he would follow-up with the District Commanders around the impending changes to policing within the District. Being a nation-wide trend, it was also a topic on the next regional chiefs meeting. His report stated that one officer would be retained in Bulls and Marton would lose one officer. There was discussion around the potential for the officers stationed at Ohakea to offer additional support to the Bulls officer, instead of additional support being offered through the Feilding station (as this posed a lengthy wait-time). Both Bulls Ward Councillors expressed a desire to be part of all future discussions in this area.

He also noted a concern that forced amalgamation could still occur, after the next year's election: the Government believed there were efficiencies so there would be no incentives.

His Worship the Mayor informed Council that the contaminant in the water supply in Havelock North has not yet been officially determined, but there was talk that chlorination of all urban water supplies could be forced on all Council's as a direction from Central Government. All Rangitikei's urban supplies are chlorinated.

Resolved minute number 16/RDC/332 **File Ref** 3-EP-3-5

That the Mayor's report and schedule of engagements to Council's meeting on 1 December 2016 be received.

His Worship the Mayor / Cr Sheridan. Carried

9 Submissions to proposed speed limit change around Kauangaroa

Tim Matthews	Proposed Speed Limit Bylaw Amendment 2016 – Kauangaroa Road	Mr Matthews is a resident of the western side of the District and believes that there are other, better options to addressing the safety issues in this area than lowering the speed limit. The community is unique, a very small population of older people and very few children, and the issues faced are no different to any other rural road. He considered that lowering the speed limit will be difficult to police as it would not efficient for this area to be constantly monitored by a police officer, and very few	1.21pm
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drivers would actually adhere to the amended speed limit. He suggested that safety issues generally only arise in this area when there is something on at the marae, and these could be addressed through temporary speed restriction signs and traffic management. Poor visibility and rehabilitation after flood damage also added to the safety issues on this road.

Mr Matthews suggested that the level of consultation on this proposed amendment was inadequate and that information was difficult to find (Rangitikei newspapers are not received in the area).

Cr Belsham: What is the detrimental issue if it is put in place? It will be ignored unless police presence to enforce. Place name signs would be more effective. Temporary speed signs can be put in place when an event is on at the marae.

Cr McManaway: Where is access and egress to the marae? On the side road but plenty of off street parking.

Cr Sheridan: Have you spoken to others in the settlement? No, only neighbours, they are ambivalent because they travel slowly anyway because of visibility.

Cr Peke-Mason: How often are there children, pedestrians, stock or vehicles in the carriageway? Not often.

His Worship the Mayor thanked Mr Matthews for his submission, noting that Council would deliberate on his and other submissions at its meeting on 15 December 2016.

18 Contract 1038 Turakina Valley 3 Flood Damage Repair - Majuba and Drysdale

Mr Geerkens spoke briefly to the report highlighting the background to the damage that occurred in this area and the process that was undertaken to identify the contractor outlined in the report as the best placed to complete this job.

He informed Council that this was the only tender received during the process, but that their price had come within 1% of the engineer's estimate so there was no need to go back out for further possible tenders. The normal process for assessing tenders was still used to assess this tender, even though it was the only one received, so Council can be assured of the consistency used in assessing tenders. No additional funding was needed.

Resolved minute number	16/RDC/333	File Ref	6-RT-5-18
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That the report 'Contract 1038 Turakina Valley 3 Flood Damage Repair - Majuba and Drysdale' be received.

Cr Belsham / Cr Rainey. Carried

Resolved minute number **16/RDC/334** **File Ref** **6-RT-5-18**

That Council approves the awarding of Contract 1038 for Turakina Valley 3 Flood Damage Repair to Downer Limited Ltd, for the sum of \$693,317.22 excl GST.

Cr McManaway / Cr Sheridan. Carried

19 Roothing Procurement Strategy 2016/17/-2017/18

Mr Jones spoke briefly to the report, highlighting the fact that this strategy is an administrative requirement of the New Zealand Transport Agency, noted in the recent investment review, and is mostly just an administration function.

Some members expressed concern about the lack of time to fully read and understand the proposed strategy, particularly as the linkage with the Procurement Policy was not clear. The Chief Executive suggested that this could send the wrong message to NZTA, and highlighted that there was plenty of time to undertake the shared in-house professional services review, the prescribed time being August 2017.

Resolved minute number **16/RDC/335** **File Ref** **3-PY-1-7**

That the report 'Endorsement of Rangitikei District Council Roothing Procurement Strategy 2016/17/-2017/18' be received.

Cr Aslett / Cr Peke-Mason. Carried

Motion

That Council reconsiders the Rangitikei District Council Roothing Procurement Strategy 2016/17/-2017/18 at its 15 December 2016 meeting.

Cr Sheridan / Cr Aslett. Lost

Resolved minute number **16/RDC/336** **File Ref** **3-PY-1-7**

That Council endorses the Rangitikei District Council Roothing Procurement Strategy for 2016/17/-2017/18.

Cr McManaway / Cr Gordon. Carried

Resolved minute number **16/RDC/337** **File Ref** **3-PY-1-7**

That Council approves the use of shared in-house professional services subject to a forthcoming review.

Cr Belsham / Cr Wilson. Carried

10 Finalising Council's governance arrangements for the 2016-19 triennium

Mr Hodder spoke briefly to the report, highlighting the main purpose of the report. His Worship the Mayor noted his preference was for each Councillor to be a member of at least two of the three standing committees

Resolved minute number **16/RDC/338** **File Ref** **3-OR-3-7**

That the report 'Finalising governance arrangements for the 2016-19 triennium' be received.

Cr Gordon / Cr Peke-Mason. Carried

Resolved minute number **16/RDC/339** **File Ref**

That Elected Members' attendance at all publicly notified meetings is recorded and made publically available.

Cr Belsham / Cr Aslett. Carried

Resolved minute number **16/RDC/340** **File Ref** **3-OR-3-7**

That, in addition to Cr McManaway (Chair) and Cr Rainey (Deputy Chair), the membership of the Assets/Infrastructure Committee comprise, Cr Aslett, Cr Belsham, Cr Dunn, Cr Peke-Mason, Cr Gordon, Cr Ash, Cr Wilson, Cr Sheridan and His Worship the Mayor (ex officio).

Cr Ash / Cr Belsham. Carried

Resolved minute number **16/RDC/341** **File Ref** **3-OR-3-7**

That, in addition to Cr Belsham (Chair) and Cr Sheridan (Deputy Chair), the membership of the Finance/Performance Committee comprise, Cr Platt, Cr Wilson, Cr Ash, Cr Peke-Mason, Cr McManaway, Cr Rainey and His Worship the Mayor (ex officio).

Cr Peke-Mason / Cr Gordon. Carried

Resolved minute number **16/RDC/342** **File Ref** **3-OR-3-7**

That, in addition to Cr Gordon (Chair) and Cr Aslett (Deputy Chair), the membership of the Policy/Planning Committee comprise, Cr Platt, Cr Sheridan, Cr Ash, Cr Peke-Mason, Cr Belsham, Cr Dunn and His Worship the Mayor (ex officio).

Cr Rainey / Cr Aslett. Carried

Resolved minute number **16/RDC/343** **File Ref** **3-OR-3-7**

That, in addition to the independent Chair, the membership of the Audit/Risk Committee comprise the Chair of Assets/Infrastructure Committee, the Chair of Finance/Performance Committee, the Chair of Policy/Planning Committee, the Deputy Mayor (if not a Committee Chair), and His Worship the Mayor (ex officio).

Cr Wilson / Cr McManaway. Carried

His Worship the Mayor considered it important to have a representative on the Assets/Infrastructure Committee: it provided more meaningful engagement by Council with Iwi; that Committee's agenda had projects requiring consultation with Iwi; I was the start of a working relationship.

Cr Aslett foreshadowed a motion that the addition of a representative from Te Roopu Ahi Kaa as a member of one of Council's standing committees be delayed until the scheduled Representation Review (to begin in 2017) and dealt with through the review of the Memorandum of Understanding: Tutohinga with members of Te Roopu Ahi Kaa.

Resolved minute number **16/RDC/344** **File Ref** **3-OR-3-7**

That Te Roopu Ahi Kaa be invited to nominate a representative with full voting rights on the Assets/Infrastructure Committee.

His Worship the Mayor / Cr Peke-Mason. Carried

The Mayor ruled that Cr Aslett's foreshadowed motion could not be moved.

Resolved minute number **16/RDC/345** **File Ref** **3-OR-3-7**

That each portfolio holder on the allocated topic(s)

- I. is the Council spokesperson within the District,
- II. takes a lead in engagement with the community and business,
- III. liaises with relevant Council staff as suggested by the Chief Executive,
- IV. keeps the Mayor informed of any sensitivities,
- V. provides a brief summary of developments, concerns and opportunities to each monthly meeting of Council, and

VI. is regularly updated by relevant staff and the Mayor.

Cr Sheridan / Cr Peke-Mason. Carried

Council acknowledged the need to investigate additional remunerations for the portfolios identified at the 3 November 2016 meeting once actual workloads were better understood.

Resolved minute number **16/RDC/346** **File Ref** **3-OR-3-7**

That the Chief Executive arrange a survey of workload incurred by portfolio holders in November 2017, with the results taken into account when considering a revised proposal to Remuneration Authority on payments for additional duties.

Cr Belsham / Cr Rainey. Carried

11 Community Committees and Reserve Management Committees for the 2016-19 triennium

Resolved minute number **16/RDC/347** **File Ref** **3-OR-3-4**

That the memorandum 'Community Committees and Reserve Management Committees for the 2016-19 triennium' be received.

Cr Sheridan / Cr Gordon. Carried

Resolved minute number **16/RDC/348** **File Ref** **3-OR-3-4**

That, having regard for the equality of votes cast in the secret ballot for the final position on the Bulls Community Committee, Council agrees that the Committee may have two more members than provided in the terms of reference so long as all members remain on that Committee.

Cr Platt / Cr Dunn. Carried

Resolved minute number **16/RDC/349** **File Ref** **3-OR-3-4**

That for the 2016-19 triennium, community committees meet formally on a bimonthly basis, with the option of holding informal workshops at other times, and that this is reflected in each committee's terms of reference.

Cr Rainey / Cr Wilson. Carried

Resolved minute number	16/RDC/350	File Ref	3-OR-3-4
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That for the 2016-19 triennium, Council authorises the Chief Executive to provide staff secretarial services to the bi-monthly meetings of each community committee, subject to the outcome of a review conducted in June 2017.

Cr Peke-Mason / Cr Aslett. Carried

12 Administrative matters

Mr McNeil spoke briefly to the report.

It was requested that the Marton Community Committee be asked to nominate a representative to the Marton Wastewater Treatment Plant Advisory Group. Council expressed their thanks to Mr Robert Snijders (present at the meeting) for his work on the advisory group in the previous triennium.

His Worship the Mayor informed Council that item 14 within the Administrative Matters report was to be withdrawn as the owner of the property no longer wished to proceed.

Resolved minute number	16/RDC/351	File Ref	5-EX-4
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That the report 'Administrative matters – November 2016' be received.

Cr Aslett / Cr Ash. Carried

Resolved minute number	16/RDC/352	File Ref	5-EX-4
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That Council endorses the Mayor's submission to the Minister for Communications strongly supporting the Commerce Committee's proposal (in its interim report of 3 November 2016) to grant statutory rights of access to use existing electricity works (e.g. power poles) for deploying fibre optic cable.

Cr Belsham / Cr Gordon. Carried

Resolved minute number	16/RDC/353	File Ref	5-EX-4
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That Council endorse the Mayor's submission to the New Zealand Fire Service Commission on the funding of Fire and Emergency New Zealand in 2017/18.

His Worship the Mayor / Cr Sheridan. Carried

Resolved minute number **16/RDC/354** **File Ref** **5-EX-4**

That Gill Duncan, Julie Oliver, Pam Bradley, Tam Hiscotte and Winona Folau be confirmed as community members of the Creative New Zealand Assessment Committee alongside those confirmed by Council at its meeting on 3 November 2016.

Cr Aslett / Cr Ash. Carried

Resolved minute number **16/RDC/355** **File Ref** **5-EX-4**

That the Marton Wastewater Treatment Plant Advisory Group be re-established for the 2016-19 triennium with the community members¹ being asked if they wished to continue and a representative being appointed by the Marton Community Committee.

Cr McManaway / Cr Sheridan. Carried

Resolved minute number **16/RDC/356** **File Ref** **5-EX-4**

That, in terms of section 327A of the Local Government Act 1974, the building line restriction(K37764) imposed on 13 Follett Street (lot 1 DP 18638) on 22 November 1955 by the Marton Borough Council be cancelled and the notice of cancellation be sent to the District Land Registrar.

His Worship the Mayor / Cr Belsham. Carried

Motion

That a waiver of 50% be approved for the building consent application to be submitted by the Taihape Historical Society for the construction of a pole shed at their site in Huia Street, Taihape.

Cr Sheridan / Cr McManaway.

Amendment

...100%...

Cr Gordon / Cr Aslett. Carried

¹ i.e. Campbell Bary, Gordon Gunn, Robert Gunn, Geoff Mills, Chris Shenton and Bruce Thompson.

Resolved minute number **16/RDC/357** **File Ref** **5-EX-4**

That a waiver of 100% be approved for the building consent application to be submitted by the Taihape Historical Society for the construction of a pole shed at their site in Huia Street, Taihape.

Cr Sheridan / Cr McManaway. Carried

Resolved minute number **16/RDC/358** **File Ref** **5-EX-4**

That a waiver of 100% be approved (in addition to the discount applicable to community organisations) for the use of the Bulls Town Hall Supper Room by the Bulls and Districts Historical Society for the launch of 'Slices of our lives'.

Cr Platt / Cr McManaway. Carried

13 Top ten projects

Mr McNeil spoke briefly to the report.

It was suggested that the Manawatu Community Trust be invited back to Council to speak as the new Councillors for this triennium had not had the chance to see the work they have done or hear their proposal.

It was agreed that the agreement with Council's joint-venture partners for the Bulls Multi-Purpose Community Centre be forwarded to all Elected Members.

Resolved minute number **16/RDC/359** **File Ref** **5-EX-4**

That the memorandum 'Top ten projects – status, November 2016' be received.

Cr Belsham / Cr Sheridan. Carried

The meeting was adjourned for afternoon tea, 2.58pm – 3.15pm

14 Schedule of meetings Council, Community Boards and Council Committees 2017

An updated Schedule was tabled.

Elected Members agreed that Council would be held on the last Thursday of every month and that its Standing Committees would fall on the same days as last triennium.

Resolved minute number **16/RDC/360** **File Ref** **2-EP-1-1**

That the draft schedule of meetings of Council, Community Boards and Council Committees for 2017 be adopted without amendment, with subsequent amendments confirmed by Council.

Cr Ash / Cr Belsham. Carried

15 Deliberations report - draft Local Easter Sunday Shop Trading Policy

Resolved minute number **16/RDC/361** **File Ref** **3-PY-1-25**

That 'Deliberations report- draft Local Easter Sunday Shop Trading Policy' be received.

Cr Dunn / Cr Sheridan. Carried

Resolved minute number **16/RDC/362** **File Ref** **3-PY-1-25**

That Council adopts a Local Easter Sunday Shop Trading Policy permitting trading on Easter Sunday throughout the District to take effect from Easter Sunday 2017.

Cr Gordon / Cr Rainey. Carried

16 Community Initiatives Fund

Cr Ash declared a conflict of interest in regard to the applications from Project Marton (as an umbrella organisation for the Sustainable Living Education Trust) and Turakina Nga Hara Trust.

Council adopted a round-table approach to consider the applications received to the Community Initiatives Fund. Each Councillor had the opportunity to say whether they supported the application or not and then the amount of funding they were comfortable granting. A rounded average of these amounts was then used to decide the amount of funding granted.

There was some discussion around the granting of funding for sports uniforms and the potential to open Council up for requests from all sporting groups/codes. The Chief Executive informed Council that this request met the criteria for the Fund.

Cr Ash spoke briefly to the applications from the Turakina Nga Hara Trust and Project Marton, providing further detail on both for Council's consideration.

- | Resolved minute number | 16/RDC/363 | File Ref | 3-GF-8-3 |
|-------------------------------|--|-----------------|-----------------|
| 1 | That the report 'Consideration of applications for the Community Initiative Fund 2016/17 – Round One' be received. | | |
| 2 | That the following Project Report Forms be received: | | |
| | <ul style="list-style-type: none"> • Pukeokahu Hall Committee – Running costs / Toilet upgrade • Taihape and District Museum and Historical Society – Newspaper Binding • Marton Samoan Rugby Team – New Uniforms | | |
| 3 | That the Finance / Performance Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants. | | |
| | Diabetes NZ – Marton Support Group | \$1,000 | |
| | Marton Rugby – New Juniors Uniforms | \$1,500 | |
| | Turakina Nga Hara Trust – Ngahere Restoration Project | \$0 | |
| | Rangitikei Netball Centre – New Uniforms | \$1,200 | |
| | Project Marton – Future Living Skills | \$500 | |
| | People First – Rangitikei Self Advocacy | \$0 | |

Cr Aslett / Cr Rainey. Carried

17 Events Sponsorship Scheme

Council adopted a round-table approach to consider the applications received to the Events Sponsorship Scheme. Each Councillor had the opportunity to say whether they supported the application or not and then the amount of funding they were comfortable granting. A rounded average of these amounts was then used to decide the amount of funding granted.

There was discussion around the lack of comfort Council felt supporting the application from the Parklee Bullride Club. It was agreed that instruction would be given to the organisers of this event that no Council branding was to appear on any of their promotional material.

Resolved minute number	16/RDC/364	File Ref	3-GF-11-3
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That the report 'Consideration of applications for the Events Sponsorship Scheme 2016/17 – Round Two' be received.

Cr McManaway / Cr Peke-Mason. Carried

Resolved minute number	16/RDC/365	File Ref	3-GF-11-3
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That the following Final Written Reports be received:

- Marton Jaycees Inc – Marton Christmas Parade 2015

Cr Peke-Mason / Cr Wilson. Carried

Resolved minute number **16/RDC/366** **File Ref** **3-GF-11-3**

That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Marton Jaycees – Marton Christmas Parade \$750
- Parklee Bullride Club – Bullrides in Hunterville \$550
- Mangaweka Community Committee – The Long Twilight Dinner \$700

Cr Belsham / Cr McManaway. Carried

Resolved minute number **16/RDC/367** **File Ref** **3-GF-11-3**

That the Parklee Bullride Club be informed that no Council branding is to appear on any of their promotional material for the Hunterville Bullride in 2017.

Cr Ash / Cr Platt. Carried

20 Update on the interim arrangements pending recruitment of Youth Development Coordinator

Ms Servante spoke briefly to the report, providing a further update on the recruitment process for the Youth Co-Ordinators, who were expected to start in February 2017. She also informed Council that Hype Academy would be running the School Holiday programmes in both Marton and Taihape.

Resolved minute number **16/RDC/368** **File Ref** **4-EN-12**

That the memorandum "Update on the interim arrangements pending recruitment of Youth Development Coordinator" be received.

Cr Aslett / Cr Peke-Mason. Carried

21 Considerations for management plan for Marton B and C Dams

Ms Webb-Moore spoke briefly to the report, highlighting the process that will be undertaken to produce a Management Plan for the Marton B and C dams for Council's consideration and the investigation work that has already been taken around other Council's management of public access to urban drinking water supplies.

Cr Gordon suggested that Lake Mangamohe (New Plymouth District Council) was worth investigating.

Council expressed concern around the cost of managing public access to the Marton B and C Dams and some doubt over the number of people who would visit. The Chief Executive informed Council that he did not see the costs associated with the management of public access to the Dams as being borne solely by Council. The Mayor suggested that there would be considerable volunteer interest and support.

Resolved minute number **16/RDC/369** **File Ref** **1-CP-4**

That the memorandum 'Considerations for a Management Plan for Marton B and C Dams' be received.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **16/RDC/370** **File Ref** **1-CP-4**

1. That Council endorse the principle of allowing public access to Marton B & C Dams provided that it does not jeopardise the security of the water supply and that measures are in place to protect people from hazards associated with the operation of the dams.
2. That a detailed management plan for Marton B and C Dams be prepared for consideration by Council at its meeting on 30 March 2017, including estimated costs of allowing and maintaining public access to the area.

Cr McManaway / Cr Sheridan. Carried

22 Results of survey of preferred location of rubbish bins

Resolved minute number **16/RDC/371** **File Ref** **3-CT-13-4**

That the report 'Number and Location of Rubbish Bins within the District – Feedback from Community Board's and Community Committee's' be received.

Cr Wilson / Cr Belsham. Carried

Resolved minute number **16/RDC/372** **File Ref** **3-CT-13-4**

That the changes requested by the Community Boards and Community Committees on the location of rubbish bins be implemented.

Cr Peke-Mason / Cr Sheridan. Carried

23 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **16/RDC/373** **File Ref**

That the minutes of the following meetings be received:

- Ratana Community Board, 9 November 2016 *tabled*
- Taihape Community Board, 10 November 2016

Cr Peke-Mason / Cr Gordon. Carried

24 Public excluded

The Mayor advised that this item was not required

25 Late items

Nil

26 Future items for the agenda

Mangaweka Bridge - update

Review of decision process following public consultation² (Policy/Planning Committee)

27 Next meeting

Thursday 15 December 2016, 1.00 pm

28 Meeting closed – 4.32pm

Confirmed/Chair: _____

Date: _____

² Specifically, whether having heard oral submissions, Council could proceed (at the same meeting) to deliberate on such submissions and written submissions.

Attachment 2



REPORT

SUBJECT: Administrative matters – December 2016

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 7 December 2016

FILE: 5-EX-4

1 Triennial agreement for the Horizons Region

- 1.1 Section 15 of the Local Government Act 2002 requires all councils wholly or partly within the boundaries of any regional council to enter into a triennial agreement 'containing protocols for communication and co-ordination among them during the period until the next triennial general election of members'.
- 1.2 Horizons Regional Council has prepared a new agreement, identical to that agreed to three years ago apart from changes to reflect relevant changes to legislation. This is attached as Appendix 1 to this report, with changes from the previous Agreement in **highlighted text**.
- 1.3 The new proposal around Resource Management Act policy and planning processes is primarily required to comply with Schedule 1, Clause 3A(1). This clause sets out that the triennial agreement must include an agreement on the consultation process to be used by affected local authorities, for policy statement processes. The proposed wording expands this to other regional and district plan processes, so there is a consistent approach across all these processes. It is also intended to be sufficiently open to provide for future amendments to Schedule 1 that change existing, and introduce new, policy and plan making processes for all local authorities.
- 1.4 There may need to be a further change to reflect the statutory requirement to specify "processes and protocols through which all local authorities can participate in identifying, delivering and funding facilities and services of significance to more than one district".¹
- 1.5 A recommendation is included to authorise the Mayor to sign the agreement, with any minor changes included that are proposed (and accepted) by other councils.

¹ Local Government Act 2002, s.15(2)(c) – a change made by the Local Government Act 2002 Amendment Act 2014.

- 1.6 A similar agreement will come from the Hawkes Bay Regional Council. In that case, Rangitikei is a non-primary signatory.

2 Appointment of new trustee on Four Regions Trust (formerly Powerco Wanganui Trust)

- 2.1 Under the rotational rules of the Trust, a trustee may serve a maximum of nine years and is not eligible for reappointment. The Trust's Secretary, James Bowen, has recently advised that Erina True must retire on 31 March 2017. Having served continuously as a trustee for nine years, and asks to be advised whom the Mayor, after consulting with the District Councillors and the other Trustees, wishes to appoint. Mr Bowen's letter is attached as Appendix 2.
- 2.2 One of the trustees appointed by the Mayor must live at least 15 km distant from the Council's Marton office. Rangitikei's other trustee, Alan Thomas, being resident in Taihape, fulfils this requirement. So the new trustee may live anywhere in the District. A Councillor or an employee of the Council may be appointed as a trustee.

3 Council representation on Otaihape Health Trust

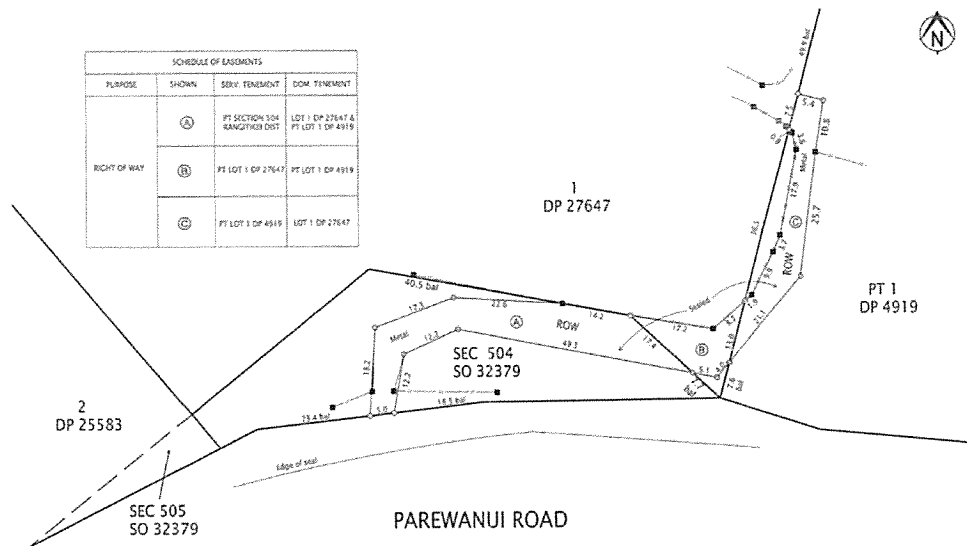
- 3.1 The Trust was formed in 2007 and currently provides and maintains medical and health facilities in the Taihape community through its ownership of the Taihape Health Centre. It also undertakes to promote the welfare, care and comfort of the people of Taihape.
- 3.2 At its meeting on 31 January 2014, Council agreed to the Trust's request to have a Council representative on the Trust and appointed Cr Rainey. A recommendation for that appointment to continue in the 2016-19 triennium is included.

4 Marton Wastewater Treatment Plant Advisory Group

- 4.1 Council wanted community members appointed last triennium to this Advisory Group to be asked if they were willing to continue for the new triennium. To date, replies have been received from Robert Gunn and Geoff Mills, both accepting.
- 4.2 The Marton Community Committee has recommended that Lynda Hunter be its representative on the Advisory Group for this triennium.
- 4.3 It is intended to call the Group together early the New Year.

5 Proposed transfer of land arising from realignment of Parewanui Road

- 5.1 In 1979 the Rangitikei County Council lodged a survey plan for reconstruction and realignment of Parewanui Road at Buckletons Corner. The survey was approved on 10 June 1980, with an amendment approved on 12 April 1984, resulting in titles being issued for Sections 495, 496, 504 and 505 Rangitikei District in the name of the Rangitikei County Council. Sections 495 and 496 are on the southern side of Parewanui Road; sections 504 and 505 are on the northern side, as is evident in the map attached in [Appendix 3](#).
- 5.2 Recently a question has been raised as to whether the County Council proceeded correctly, in terms of the required outcomes under the Public Works Act 1981, as legal road access is not available to Lot 1 DP 27647 (as is evident from the map below).²

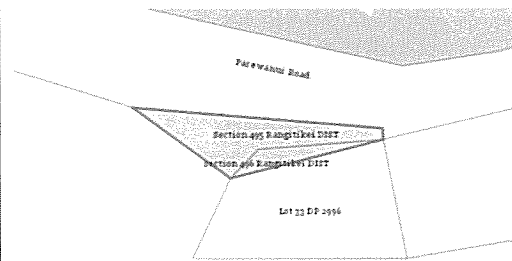


- 5.3 Council has been asked to transfer Section 504 Rangitikei District to G and T Walker, executors of Lot 1 DP 27647 (in addition with a section 348 Right of Way application to allow access to Pt 1 DP 4919). Section 504 Rangitikei District is currently covered by mature vegetation which is associated with Lot 1 DP 27647; it is not part of the roading network; it has a capital value of \$3,900. It is suggested Council agrees to transfer Section 504 Rangitikei District into the ownership of G and T Walker, the executors of Lot 1 DP 27647, provided that the legal costs of transfer are borne wholly by the transferee.

² Public Works Act 1981, section 116: A declaration [to stop a road]....shall not be made unless adequate road access to land adjoining the road is left or the owners of the land adjoining the road or part of the road consent in writing to the stopping. The County's file does not contain such letters but shows intent to sell this land to the neighbouring owners. The last papers on the County's file (in 1986) show that the titles for the four sections could not be located, in either the County office or the County's solicitors.

5.4 Section 505 is not being requested for transfer. While it lies between Parewanui Road and Lot 2 DP 25583, there is still plenty of road frontage available to this property.

5.5 However, the same situation as with section 504 arises over sections 495 and 496 Rangitikei District as they deny road access to the Keiller Estate property (valuation 1350026200). It is suggested that the same offer to the Walkers is made to the Keiller Estate, again providing that legal costs of transfer are borne wholly by the transferee. The two sections have a combined valuation of \$1,800.



6 Refurbishment of the old BNZ building, 12-14 High Street, Marton - update

6.1 The situation is unchanged from that reported to Council at its meeting on 1 December 2016, i.e. the plan of work has not yet been received, and the owner is not permitted to allow the use of the downstairs apartment until this matter is resolved.

7 Update on former Taihape College site, 55 Rauma Road

7.1 At the meeting with users of the facilities on 14 November 2016, it was agreed that Council would:

- draft a model of 'reasonable costs' having regard for its current charging structure on halls - i.e. electricity and water being paid by the user groups with consideration of variable rates between casual and permanent users; and
- check the feasibility of fencing off some of the area for grazing so that ground maintenance costs would be lower.

7.2 This work is nearing completion. The further meeting with the facility users anticipated before Christmas will be arranged with the objective to reach a consensus from which a recommendation can be made to Council's meeting on 26 January 2017 on the proposed licence to occupy.

8 Request to delay selling the Bulls Information Centre site

8.1 At its meeting on 6 December 2016, the Bulls Community Committee received an email from Denis Hocking requesting delay on any decision on the future of the present Bulls bus station (i.e. the Information Centre site at 113 Bridge

Street). The Committee resolved to receive the email and convey it to Council for its consideration. It is attached as Appendix 4.

- 8.2 It is unclear on whose behalf this email is sent. Council is aware that Property Brokers intend to market the Information Centre site from mid or late January, but on the basis of a deferred settlement date so that Council will continue to use it as now until the new community centre is fully operational. Council may wish formally to confirm that process.
- 8.3 In addition, it is intended that the Mayor, both Bulls Ward Councillors and the Chief Executive meet with Mr Hocking before Christmas to discuss his concerns.

9 MW LASS update

- 9.1 Attached (as Appendix 5) is the November 2016 newsletter from Archives Central.

10 Discussion papers on regulations proposed under the Building (Earthquake-prone buildings) Amendment Act

- 10.1 In October 2016, the Ministry of Business, Innovation and Employment (MBIE) released two discussion documents relating the recently passed Building (Earthquake-prone buildings) Amendment Act 2016 – one on proposed regulations, the other on the proposed methodology to identify earthquake-prone buildings. Rangitikei has been deemed to be in the high seismic hazard area, so potentially earthquake-prone buildings must be identified within five years (or 2½ years for high priority buildings). They have 15 years (or 7½ years for priority buildings) from the Council's notification of the building being earthquake-prone to complete the seismic work or demolish.
- 10.2 The methodology is of particular interest, since it provides the basis for how Council (and subsequently building owners) will proceed. MBIE proposes that the identification undertaken by territorial authorities is on a 'streetscape' basis, having regard for three profile categories – all unreinforced masonry buildings, buildings of three or more storeys designed before 1976, and (in the medium and high seismic zones) one and two storey buildings designed before 1935. Wooden structures are excluded. MBIE expects that such assessments could be undertaken by trained building officers. However, owners of buildings which Council identifies as earthquake-prone must provide an engineering assessment to show how the building does (or can) achieve the minimum 34% New Building Standard. The proposed regulations provide definitions on several key terms in the Act, including 'substantial alterations' (more than 25% of the rateable value of the building, excluding land).
- 10.3 MBIE has used a local government advisory group to develop the methodology and regulations. Local Government New Zealand's draft submission is generally supportive of the proposals but requests:

- unambiguous guidance on implementing the ‘priority’ buildings requirements, given the statement from Minister Smith that ‘all commonly used retail areas like central business districts will be included’;
 - central government agencies advise to each territorial authority what earthquake-prone buildings they have;
 - MBIE co-ordinates the spread of identification of earthquake-prone buildings within the timeframes allowed by the Act so that the best use is made of the available engineering resource.
- 10.4 This last point is likely to be a substantial pinch point, not least in terms of cost, particularly for rural districts where people with this engineering expertise will not normally live or have their businesses. A longer time-frame would help but it is probably beyond the scope of regulation-making power to introduce a layer on the three seismic zones which differentiated between areas on the basis of density of population.
- 10.5 The draft submission (attached as [Appendix 6](#)) supports the submission from Local Government New Zealand. Submissions close on 15 December 2016.

11 Proposed road closures

- 11.1 There have been no further requests for road closures since Council’s last meeting.

12 Request for waiver of all fees

- 12.1 There has been one new request for waiver of all fees (consents/facilities) requiring referral to Council.

1st Marton Scout Group

- 12.2 The 1st Marton Scout Group hopes to hold its annual fundraiser in the Marton Memorial Hall on Saturday 18 November 2017. The full-day hall hireage cost (this year) would be \$150.00 but as a local non-profit community organisation, the Scout Group would pay \$30 (plus the refundable bond and key deposit). A full waiver of the hireage fee needs Council approval

- 12.3 The Treasurer’s letter is attached as [Appendix 7](#).

13 Service request reporting

- 13.1 As this Council meeting is earlier in the month than usual, the summary reports for first response and feedback (requests received in December 2016) and resolution (requests received in November 2016) will be tabled at the meeting.

14 Health and Safety update

- 14.1 Work has started on actioning the two-year continuous improvement plan.

15 Staffing

- 15.1 Andy Sargent started on 5 December 2016 as Financial Adviser. Janis West has resigned as a Senior Financial Services Officer, which was a temporary appointment pending the appointment of a Financial Services Team Leader. An appointment for the Team Leader role is under consideration.
- 15.2 An appointment is pending for a Building Control Officer to cover the impending vacancy from the retirement of Robbie Walker.
- 15.3 Graeme O'Hara, a long-serving Animal Control Officer, based in Taihape, will be retiring early 2017. The vacancy is being advertised.
- 15.4 Two preferred candidates (one at Marton, one at Taihape) for the part-time Youth Zone Co-ordinators have been identified for the mandatory Police vetting. It is expected that both will start late January 2017.

16 Recommendations

- 16.1 That the report 'Administrative matters – December 2016' be received.
- 16.2 That His Worship the Mayor be authorised to sign the proposed triennial agreement for the Horizons Region, accepting any minor changes proposed by other councils.
- 16.3 That Cr Ruth Rainey be Council's representative on the Otaihape Health Trust for the 2016-19 triennium.
- 16.4 That Council notes the Mayoral appointment of _____ on the Four Regions Trust (formerly Powerco Wanganui Trust) to replace Erina True whose term expires on 31 March 2017.
- 16.5 That acknowledging a historical anomaly, Council agrees to transfer that part of Section 504 Rangitikei District lying north of Parewanui Road into the ownership of G and T Walker, the executors of Lot 1 DP 27647, provided Council does not incur costs associated with the transfer.

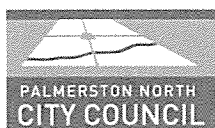
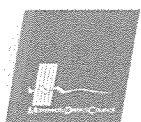
AND

That a similar offer be made to the owners of the Keiller Estate, Lot 33 DP 2996, regarding the transfer of section 495 and 496 Rangitikei District lying to the south of Parewanui Road, provided Council does not incur costs associated with the transfer.

- 16.6 That Council confirms its intention to market the Bulls Information Centre site in early 2017 on the basis of a deferred settlement date so that Council and the community retains full use of the site until the proposed multi-purpose community centre in Criterion Street is fully operational.
- 16.7 That His Worship the Mayor be authorised to sign, on Council's behalf, the proposed submission [as amended/without amendment] to the Ministry of Business, Innovation and Employment on proposals for a methodology to identify earthquake-prone buildings and proposals for regulations under the Building (Earthquake-prone Buildings) Amendment Act 2016.
- 16.8 That a waiver of% be approved for the hireage of the Marton Memorial Hall by the 1st Marton Scout Group on 18 November 2017.

Ross McNeil
Chief Executive

Appendix 1



Triennial Agreement for the Manawatu-Wanganui Region

December 2016

MANAWATU-WANGANUI REGION

TRIENNIAL AGREEMENT

PURPOSE

This Triennial Agreement (Agreement) is established under section 15 of the Local Government Act 2002 (LGA) (but also has relationships with sections 14 and 16). The purpose of this Agreement is to give effect to the principles of local government through the establishment of protocols for communication and coordination between the local authorities of the Manawatu-Wanganui Region. The Agreement gives particular effect to the promotion of desired community and local authority outcomes and objectives in such a way as to achieve sustainable development and promote the interests of the Region's communities. The Agreement also establishes the process for consultation on proposals for new Regional Council activities.

The Agreement is effective from 1 March 2017 until such time as the Agreement is either amended by the agreement of all parties or is renewed following the 2019 local authority elections and before 1 March 2020.

PARTIES

The signatories to this agreement are:

Principal Signatories:

(those local authorities whose boundaries are completely or primarily encompassed within the Manawatu-Wanganui Region and who primarily identify with that Region).

1. *Horizons Regional Council (Manawatu-Wanganui Regional Council)*
2. *Horowhenua District Council*
3. *Manawatu District Council*
4. *Palmerston North City Council*
5. *Rangitikei District Council*
6. *Ruapehu District Council*
7. *Tararua District Council*
8. *Whanganui District Council*

Non-primary Signatories:

(those local authorities whose boundaries bisect the Manawatu-Wanganui Region but whose principal identification is with another Region).

1. *Taupo District Council*
2. *Waitomo District Council*
3. *Stratford District Council*

This Triennial Agreement is binding on all local authorities of the Manawatu-Wanganui Region. It is recognised that for Non-primary Signatories, the degree of involvement in the actions required under "B. Communication and Coordination" and "D. Form" will be in proportion to the degree to which these parties are affected by decisions, issues, proposals or other matters, as determined by the Non-primary Signatories.

AGREEMENT

A. General

Signatories to this Agreement agree to work together in good faith for the good governance of their localities and the Region.

Signatories to this Agreement recognise that:

- The communities within the Region are diverse and encompass a range of desired outcomes and objectives.
- Collaboration and cooperation between local authorities of the Region can more effectively promote social, economic, and cultural interests of communities in the Region, and maintenance and enhancement of the Region's environment.
- Collaboration and cooperation between local authorities of the Region can bring efficiencies in terms of planning, administration costs and consideration of decision-making and consultation requirements, increases available resources and promotes cooperative approaches in taking strategic judgements about the allocation of resources.
- Although collaboration and cooperation are outcomes that should be strived for, each local authority has the legislative mandate to govern their own area as appropriate.
- Collaboration and cooperation between local authorities of the Region can more effectively grow the region's economy for the benefit of its communities.

B. Communication and Coordination

Signatories to this agreement will:

1. Hold a meeting of Mayors, regional Chairperson and their Chief Executive Officers every six months to review the performance of the Agreement as outlined under section D(1) of this Agreement;
2. Work together to develop a common process for promoting or achieving priorities and community outcomes, and making efficient use of resources, in accordance with section 14(e) LGA;
3. Develop joint approaches as required.
4. Provide for early notification (through the appropriate council or officer forum) of, and participation in, decisions that may affect other local authorities in the Region in accordance with the requirements of sections 77-89 LGA (decision-making and consultation). This will include distribution of draft documentation of major policy discussions and the development of consultation policies;
5. Apply a 'no surprises' policy whereby early notice will be given over disagreements between local authorities concerning policy or programmes before critical public announcements are made;
6. Use existing structures to pursue greater collaboration within the Region (refer to Appendix One);
7. Consider joint community consultation for issues affecting more than one authority.

8. Provide opportunities for other local authorities, whether party to this agreement or not, to work jointly on the development of strategies and plans for the achievement of identified outcomes and priorities.
9. Work together to achieve regional economic growth and development (refer to Appendix Two).

C Regional Co-operation

1. The parties note that there is value, in the appropriate circumstances, in working together to take a regional approach to issues and opportunities of mutual benefit.
2. In this triennium the parties note that areas of regional focus include developing regional growth and prosperity (e.g. through Accelerate25) and identifying regionally significant facilities (e.g. sports and recreation facilities).
3. Other areas of regional focus may arise during the triennium and will be considered by mutual agreement.
4. The parties are committed to ongoing and open discussions about how they best work together to develop opportunities that are regionally as well as locally significant.

D. Proposals for New Regional Council Activities

1. New Activities

New activities for Horizons Regional Council may be proposed either by the Regional Council itself or by one or more constituent territorial authorities when they see an opportunity for the Regional Council to pick up new activities. The process for consultation on proposals for such activities shall be as follows:

- a. The affected parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).
- b. The Regional Council will inform all territorial authorities within the Region of:
 - the nature of the activity proposed to be undertaken;
 - the scope of the proposal (including size, districts covered and why); and
 - the reasons for the proposal.
- c. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.
- d. Final decisions (including considerations leading to the specific decision) will be communicated to the next available Regional Chiefs' meeting.

2. **Significant New Activities proposed by Horizons Regional Council**

If the Regional Council or a Regional Council controlled organisation proposes to undertake a significant new activity, and these activities are already undertaken or proposed to be undertaken by one or more territorial authorities within the Region, section 16 of the Local Government Act will apply.

However, in the spirit of this agreement, the parties agree to an expanded consultation and communication process. The parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).

The parties also agree that prior to implementing the formal provisions of section 16 (2 and 3):

- a. The Regional Council will inform all territorial authorities within the Region of:
 - the nature of the activity proposed to be undertaken;
 - the scope of the proposal (including size, districts covered, and why); and
 - the reasons for the proposal.
- b. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.

Should the mediation processes outlined in section 16(4) be initiated, the parties agree to the following process. If no agreement on a mediator is forthcoming a mediator will be appointed by the president of the Manawatu District Law Society. If mediation is unsuccessful, any of the local authorities affected may ask the Minister of Local Government to make a binding decision on the proposal. The cost of mediation will be met equally by the parties that have agreed to the mediation.

E. Form

Consultation in relation to this agreement will take one or more of the following forms:

1. A meeting of Mayors, regional Chairperson and their Chief Executive Officers will occur at least once every six months to review the performance of the agreement and discuss outstanding issues. This meeting will occur as part of the regular Regional Chiefs' meetings and minutes of the review discussions will be distributed to each council within the Region. This does not preclude meetings being coordinated by councils on request. All public communications from these meetings shall be approved by all participants prior to their release.
2. Existing regional and sub-regional forums, such as Regional Chiefs' meeting.

3. Meetings between councils and meetings between staff as necessary to achieve communication and coordination on issues identified in the Agreement.
4. An annual report (July to June) provided to all interested local authority members within the Region at the Regional Chiefs' meeting scheduled during or about September each year.

F. Agreement to Review

The parties agree to review the terms of this Agreement within 40 working days of a request by one of the parties being made in writing to the local authority with delegated responsibility to service the Agreement. Such a request will be accompanied by a Statement of Proposal including outcomes sought and reasons for the proposal, and engage all affected parties in consultation.

G. Consultation in Relation to RMA Policy and Plans

The following consultation process will apply to the preparation of a new, or change, variation, or review of an existing, Regional Policy Statement, regional plan or district plan by a local authority in the Region:

1. The Regional Council will seek the input of territorial authorities, and vice-versa, for the preparation or review of the Regional Policy Statement, or regional or district plan.
2. For the Regional Policy Statement or a regional plan, the Regional Council will make the draft version available to all territorial authorities in the Region for discussion and development.
3. The territorial authority responsible for the preparation of a district plan, plan change or variation, will make the draft version available to the Regional Council for discussion and development.
4. The responsible local authority will ensure that at least 20 working days is available to consider and respond to any proposal.
5. The parties to this agreement acknowledge their obligation to act in accordance with the principles of consultation set out in Section 82 LGA.

H. Resolving Disagreement

In the event of a disagreement over the actions taken to give effect to this agreement that cannot be successfully resolved by affected parties, the parties agree to refer the issue of disagreement to mediation.

I. Servicing

Signatories agree that responsibility for servicing this agreement shall be carried out by Horizons Regional Council. Servicing involves:

- Providing those secretarial services required; and
- Acting as a media and communications contact (including the provision of information to the public on request) in relation to matters covered in the Agreement on a case by case basis and in a format agreed by affected parties.

J. Statutory Requirements

This document is deemed to duly constitute fulfilment of section 14e, 15 and 16 of the Local Government Act 2002, and Schedule 1 Clause 3A(1) of the Resource Management Act 1991.

Section 15 of the Local Government Act 2002 requires that:

1. Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement containing protocols for communication and coordination among them during the period until the next triennial general election of members.
2. Each agreement must include a statement of the process for consultation on proposals for new Regional Council activities.
3. After the date specified in subsection (1), but before the next triennial general election of members, all local authorities within each region may meet and agree to amendments to the protocols.
4. An agreement remains in force until replaced by another agreement.

In addition, other sections of the Act also require collaboration:

Section 14(e)

1. A local authority should collaborate and cooperate with other local authorities and bodies as it considers appropriate to promote or achieve its priorities and desired outcomes, and make efficient use of resources.

Section 16 – (summarised)

1. If a Regional Council, or a Regional Council-controlled organisation, proposes to undertake a significant new activity, the Regional Council must advise all the territorial authorities within its Region and the Minister of Local Government of the proposal, include it in the draft Long Term Plan, and go through mediation if agreement is not reached.

Schedule 1 Clause 3A(1) of the Resource Management Act 1991 requires that:

A triennial agreement entered into under section 15(1) of the Local Government Act 2002 must include an agreement on the consultation process to be used by the affected local authorities in the course of—

- (a) preparing a proposed policy statement or a variation to a proposed policy statement; and
- (b) preparing a change to a policy statement; and
- (c) reviewing a policy statement.

AUTHORITY

This Agreement is signed by the following on behalf of their respective authorities.

Council	Signature
Horizons Regional Council	Bruce Gordon Chairperson _____ Date:
Horowhenua District Council	Michael Feyen Mayor _____ Date:
Manawatu District Council	Helen Worboys Mayor _____ Date:
Palmerston North City Council	Grant Smith Mayor _____ Date:
Rangitikei District Council	Andy Watson Mayor _____ Date:
Ruapehu District Council	Don Cameron Mayor _____ Date:
Stratford District Council	Neil Volzke Mayor _____ Date:
Tararua District Council	Tracey Collis Mayor _____ Date:
Taupo District Council	David Trewavas Mayor _____ Date:
Waitomo District Council	Brian Hanna Mayor _____ Date:
Whanganui District Council	Hamish McDouall Mayor _____ Date:

APPENDIX ONE

Existing structures that promote communication and collaboration include, but are not limited to:

Forum	Members	Comments
Regional Chiefs	<i>Horizons RC Horowhenua DC Manawatu DC Palmerston North CC Rangitikei DC Ruapehu DC Taranaki DC Whanganui DC</i>	
SOLGM – Society of Local Government Managers		
LGNZ Zone and sector meetings		
LAPRN Local Authorities Public Relations Network	Public Relations/ Communications practitioners from Manawatu-Wanganui Region	
	Planners from local authorities in Manawatu-Wanganui Region	COGS meetings coordinate with Regional Chiefs meeting dates.
	Meeting of revenue and rating managers from Manawatu-Wanganui Region	
	Meeting of electoral officers from Councils in this Region	
IPWEA (Institute of Public Works Engineering Australasia)		http://www.ipwea.asn.au/
Civil Defence and Emergency Management Group		
ALGIM – Association of Local Government Information Management		Mission is to provide leadership to Local Government in Information Management and Information Processes. http://www.algim.org.nz/
MW LASS Ltd – Manawatu-Wanganui Local Authority Shared Services Limited	<i>Horizons RC Horowhenua DC Manawatu DC Rangitikei DC Ruapehu DC Taranaki DC Whanganui DC</i>	

Forum	Members	Comments
Manawatu District and Palmerston North City Joint Strategic Planning Committee	<i>Manawatu DC</i> <i>Palmerston North CC</i>	

APPENDIX TWO

Collaboration and Co-operation for Regional Economic Development

The purpose of this Appendix is to describe how the district, city and regional councils (the Councils) in the Horizons (Manawatu-Wanganui) region will work together to achieve economic growth and development.

This Appendix is a demonstration of the Councils' shared vision which is

To work collaboratively to grow the region's economy for the benefit of its communities.

The agreement

Notwithstanding the requirements of Sections 16 and 77-89 of the Local Government Act 2002, the parties agree:

- To use the Regional Chiefs Forum as a mechanism to formally discuss any issue relating to Economic Development.
- To work collaboratively to enhance opportunities for growth and development in the region.
- That the principle of a regional approach benefits all parties.
- To communicate openly about opportunities for growth whilst respecting commercial confidentiality.
- To make economic growth and development a priority and a standing item at their regular meetings, termed 'Meetings of the Regional Chiefs'.
- To review proposed works on an annual basis. Additional items may be added to this Appendix at any stage with the agreement of all parties.

Works proposed this triennium

In the 2015-16 financial year the parties will work collaboratively to implement the opportunities identified in the Manawatu-Wanganui Regional Growth Study released by central Government on 13 July 2015.

The work may include:

- Providing feedback on implementation from the Regional Chiefs to the Lead Team. (The Lead Team would likely consist of; 2 Mayors/ Chairs, 2 iwi representatives, 2 business representatives, 1 Central Government representative and 1 Chair who holds a non-voting position)
- Engaging both governance and staff in project teams that will be charged with identifying and implementing actions arising from the Regional Growth Study.
- Working with iwi and business leaders to aid implementation of the Regional Growth Study.

Appendix 2

RECEIVED

30 NOV 2016

To: MH/RM
File: 4-ED-3-8
Doc: 16-0878

23 November 2016

The Chief Executive Officer
Rangitikei District Council
Private Bag 1102
Marton 4741

Attention: Ross McNeil

Dear Ross

RETIREMENT AND APPOINTMENT OF FOUR REGIONS TRUST (FORMERLY POWERCO WANGANUI TRUST) TRUSTEES

We write to advise that under the rotational retirement of Trustees, Mrs Erina True of Hunterville will retire as a Trustee of the Four Regions Trust on 31 March 2017. Erina has served the Trust and Rangitikei in an exceptional manner for the maximum 9 years, and is sadly no longer eligible for reappointment.

We refer you to the relevant Trust Deed Clauses as follows:

1. Clause 6.1b of the Trust Deed dated 29 March 2006 states that:
"Two of the Trustees may be appointed by the person holding office as the Mayor of Rangitikei after consulting with the Councillors of the Rangitikei District Council and the Trustees".

This clause further states that

"One of the Trustees appointed Pursuant to this sub clause, at the time of the first appointment of that person as a Trustee must live outside a radial distance of 15kms from the head office of the Rangitikei District Council".

Alan Thomas a current trustee under Clause 61B resides in Taihape.

2. Clause 6.4 states that:
"When appointing Trustees, the appointers shall seek and have regard to any recommendation by the Trustees but shall not be bound by those recommendations".
3. Clause 6.2 states that:
"A Trustee appointed pursuant to Clause 6.1 may be, but need not be, a Councillor or an employee of a District Council. Not more than two Trustees may be persons who are Councillors or employees of any of the District Councils referred to in Clause 6.1".

Currently there are no Trustees that are either a councillor or employee of a District Council.

The next Trustee meeting will be held on 22 March 2017. It would be most helpful if the Council could advise us prior to that date who they wish to appoint to replace Mrs Nicole Higgle.

Yours faithfully

A handwritten signature in black ink, appearing to read 'James Bowen', with a stylized flourish at the end.

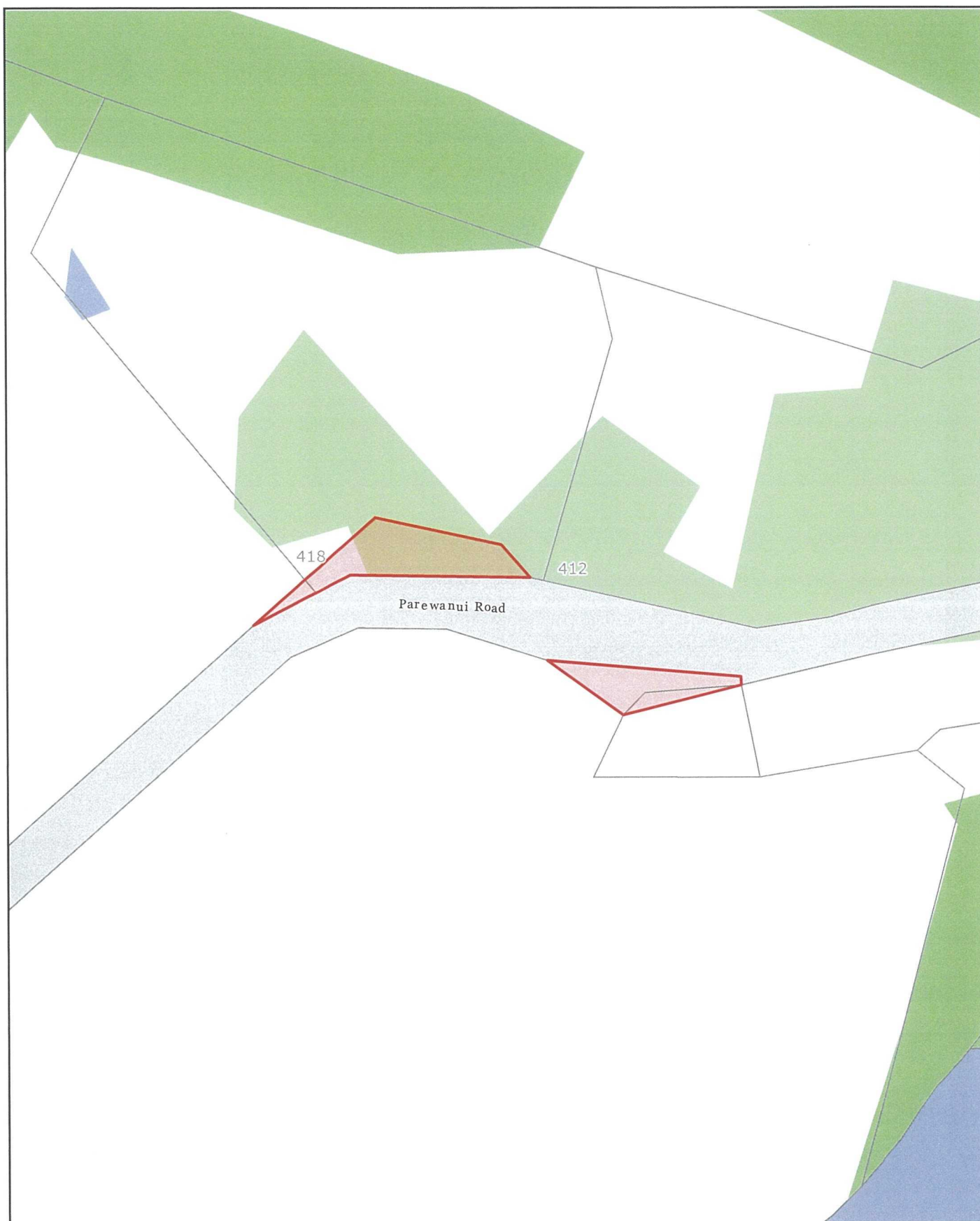
James Bowen

Secretary
Four Regions Trust

Appendix 3

Historic realignment Parewanui Road

Print Date: 6/12/2016
Print Time: 2:26 PM



Scale: 1:2359
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1799525.42138894,5547851.6834984
1799961.62390606,5548392.1003508

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 4

Jane

From: Denis Hocking [jdhocking@xtra.co.nz]
Sent: Friday, 2 December 2016 7:20 a.m.
To: graeme.p@xtra.co.nz; dunndee@slingshot.co.nz
Subject: Resolution

Good morning Graeme and Jane,

Here is the resolution discussed last night, with some subtle rewording:

That the Bulls Community Committee and Rangitikei District Council delay any decision on the future of the present Bulls bus station until:

1. *The Bulls community has been better informed and consulted.*
2. *The bus companies have been fully consulted regarding possible changes and the results publicised.*
3. *NZ Transport Authority and other authorities involved in road safety are fully consulted regarding possible changes and the results publicised.*
4. *Possible future options for the information centre have been discussed publicly.*
5. *Possible other developments on the site, e.g. an electric vehicle recharge station, have been considered.*
6. *Implications for the cost of the proposed new Council development in Bulls if the bus station is retained on its present site are calculated and the results publicised.*

I hope this tallies with your recollections of the discussions last night.

Cheers,
Denis

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2016.0.7924 / Virus Database: 4728/13514 - Release Date: 12/01/16

Appendix 5



15 December 2016

File No: 3-OR-3-5

David Smol
Chief Executive
Minister
Ministry of Business, Innovation and Employment
P O Box 1473
Wellington 6140

by email: EPBconsultation@mbie.govt.nz

Dear David

Proposals for (i) regulations under the Building (Earthquake-prone Buildings) Amendment Act 2016 and (ii) a methodology to identify earthquake-prone buildings

Thank you for the opportunity to comment on the Ministry's two discussion papers. I would add that Council staff appreciated the opportunity to attend a briefing seminar on the proposals.

The Council acknowledges that the Ministry used a local government advisory group to develop the methodology and regulation proposals. We are glad to see that Local Government New Zealand's submission is generally supportive of the proposals; we support that view along with their specific requests:

unambiguous guidance on implementing the 'priority' buildings requirements, given the statement from Minister Smith that 'all commonly used retail areas like central business districts will be included';

central government agencies advise to each territorial authority what earthquake-prone buildings they have;

the Ministry co-ordinates the spread of identification of earthquake-prone buildings within the timeframes allowed by the Act so that the best use is made of the available engineering resource.

This last is likely to be a substantial pinch point, not least in terms of cost, particularly for rural districts where people with this engineering expertise will not normally live or have their businesses. A longer time-frame would help: during the Select Committee stage, we recommended having more regard for the density of population in considering the consequence of building failure – where population is low, the risk of large number of people being killed also reduces.

So, Council again suggests that an overlay of urban areas with less than (say) 10,000 people would be an appropriate way to address this – i.e. a town of 7,000 people in a high risk area would be deemed, for the purpose of the Act, a medium risk area. Typically these will be the smaller territorial authorities: introducing this overlay provides more time for those territorial authorities to undertake the initial investigations, more time for building owners to complete their remediation, eases reporting requirements to the Ministry and spreads the load on engineering expertise – but without altering the perceived seismic risk assessment.

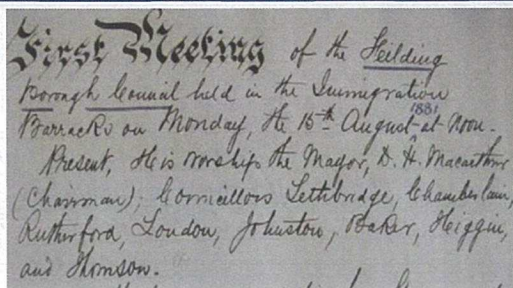
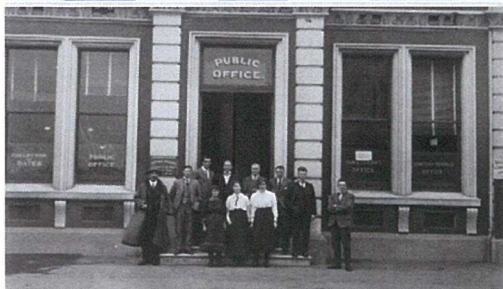
Of course (although we hope not), such a change may be beyond the scope of regulation-making powers.

I hope these comments are useful.

Yours sincerely

Andy Watson
Mayor of the Rangitikei

Appendix 6



WELCOME

Welcome to the Archives Central newsletter. This is a monthly update that lets you know what we are up to, the sorts of archives we hold in the stacks and a bit about the history held.

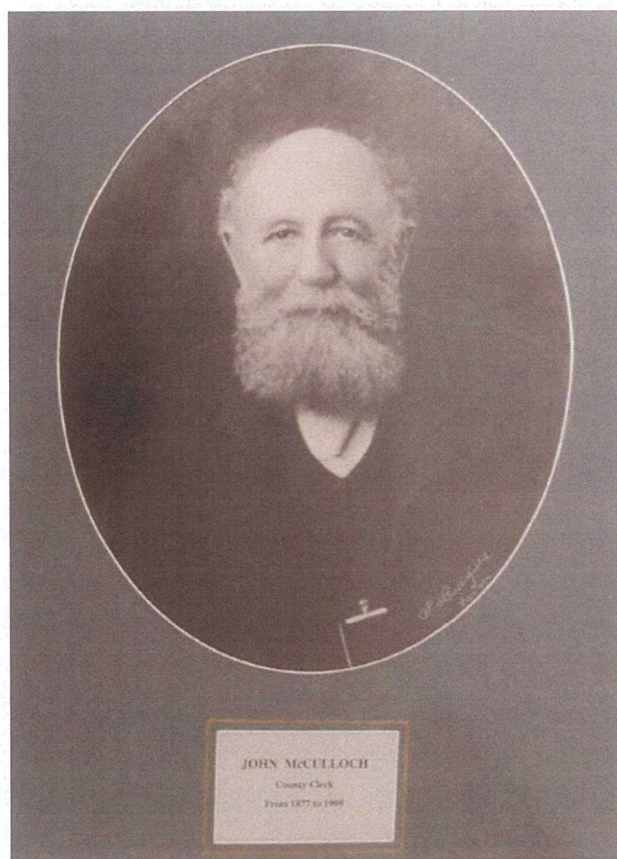
HIGHLIGHTS OF THE MONTH

Over October we had:

- 50 requests lodged with archives staff
- 1,783 unique visitors to the Archives Central website

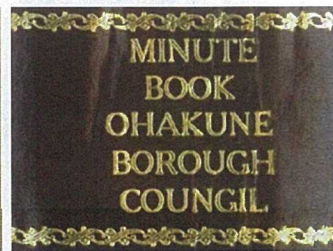
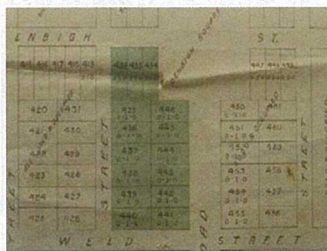
A recent transfer from Horowhenua District Council includes:

- Group photos of Levin Borough Council, 1974-1989
- Group photos of Horowhenua County, 1979-1987
- Photo of John McCulloch, County Clerk, 1877-1909
- Foundation Stone for Municipal Buildings, 1924



STAFF ONSITE
8.00am - 5.00pm Monday - Friday
for enquiries

READING ROOM
Open to Public 1.00pm - 5.00pm
Tuesday to Friday



- Email: enquiries@archivescentral.org.nz
- Phone: (06) 952 2819
- Find us on Facebook. Search: Archives Central



MWLASS
breaking boundaries, building opportunities

Vehicle Licenses

<i>No</i>	<i>Licensee</i>	<i>Residence</i>	<i>Description of Vehicle</i>
1	S. Daw	Holton St	Break Van
2	S. Daw	do	Spring Drag
3	R. Murphy	Feilding	Drag
4	R. Murphy	Beattie St	Break
5	S. Daw	Holton St. (No 1)	Break Van
6	S. Daw	do	(No 2) Spring Drag
7	R. Murphy	Flaxton St. (No 4)	Break.
8	S. Daw	(No 2)	Spring Drag
9	S. Daw	(No 1)	Break
10	R. W. Murphy	No 4	Break

FROM THE STACKS – FEILDING BOROUGH GENERAL LICENSES REGISTER

This is one of the earliest License Registers held at Archives Central. It provides a record of licenses issued for:

- Vehicles
- Public Halls
- Hawkers and Pedlars
- Dangerous Goods

The information recorded varies according to the different license types, but at a minimum they record the name of the applicant, the date and how much they paid. The vehicle licenses are not a complete record of all vehicles, but only those used to haul goods or passengers.

At the front of the volume is a list of miscellaneous licenses which include ones for Circuses, Travelling Companies and even one for "Town Crier and Bill Sticker"!

DID YOU KNOW?

-Regional Government

New Zealand's first regional bodies were the Provincial Governments set up in 1853. The North Island was initially split between three: Auckland, Wellington and Taranaki (Hawke's Bay separated from Wellington in 1858).

The Provincial Governments were nothing like the Regional Councils today and were responsible for functions no longer carried out by local government such as Education, Police, Health Care and Railways.

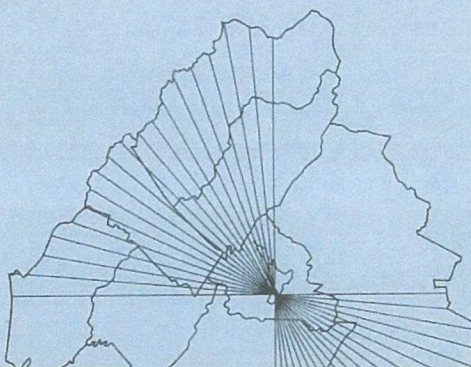
In 1876 the Provinces were disbanded, Central Government assumed some of their responsibilities and the rest were passed to the newly created County Councils (31 in the North Island). No larger bodies were established until the 1940s with the creation of the Catchment Boards, but they had a narrow focus on River Management and Soil Conservation.

Formal Regional Government was finally introduced with the Local Government Act 1974. Under this 22

regions were created, served by Regional Councils in Auckland and Wellington and United Councils for the rest of the country. The functions of the United Councils were limited to civil defence and regional planning.

In 1989 the Regional Councils we know today were established and assumed the responsibilities of some 700 special purpose authorities.

MANAWATU UNITED COUNCIL REGIONAL PLANNING SCHEME



Appendix 7

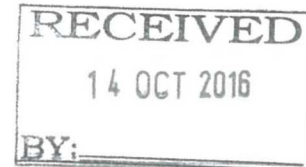
RECEIVED

17 OCT 2016

To: Joan
File: 6-CF-3-3
Doc: 16-2872

1st Marton Scout Group

37 Cuba Street, Marton, Rangitikei, 4710
martonscouts@gmail.com



14th October 2016

FAO: Ross McNeil

Dear Mr McNeil

Ref: Memorial Hall, Marton - Saturday 18th November 2017

I am writing on behalf of the 1st Marton Scout Group, who would like to hire the memorial hall on Saturday 18th November 2017.

We are hoping to hold our annual fundraiser at the hall, by inviting all local hobby craft enthusiasts to hire a stall. Coupled with our annual garage sale, and gala day.

All funds raised, once payment has been made for the memorial hall, will go directly to 1st Marton Scout Group, for the upkeep and maintaining of our hall in Cuba Street, along with the purchasing of badges and to assist with costs with camp activities.

I very much look forward to hearing your reply.

Yours sincerely

A handwritten signature in cursive script that reads "Dawn Parkinson".

Dawn Parkinson
1st Marton Scout Group Treasurer

booking made
hoping to have it done
before of final letter 29.11.16

Attachment 3

Report

Subject: Future ownership/management of Council's Community Housing

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 7 December 2016

File: 6-CF-1-14

1 Summary

- 1.1 This report outlines earlier consideration by Council to options for delivering a community housing service.
- 1.2 At present, having tested the market, the only viable options on a District-wide basis to Council continuing to own and manage the housing are to transfer the assets to the Manawatu Community Trust (MCT) or to establish a similar trust in the Rangitikei. The report compares Council's current costs in delivering the service with the costs which (on the basis of information previously provided and subsequent conversations) would arise if the MCT assumed ownership and managed the housing stock and tenancies. Those costs are likely to be similar if a Rangitikei trust was established.
- 1.3 Taking into account that Council does not fund depreciation (although it has to be shown in financial statements), there was a small operating surplus in 2015/16, which will increase if the current occupancy rates are maintained. If MCT assumed ownership and delivered the service, there would be no new cost (or revenue) to Council – the anticipated rates revenue is balanced out by the internal costs (overheads) which would be absorbed elsewhere within the Council's budgets. The one qualification to this would be if the Council's capital grant to MCT were to be over a prolonged period.
- 1.4 If using a trust is considered preferable to continuing Council ownership and management, gaining more knowledge of the establishment and operations of MCT would be useful in deciding whether to explore forming a Rangitikei trust or using MCT.

2 Background

- 2.1 At its 25 August 2016 meeting, Council resolved that an evaluative report on the respective merits of Manawatu Community Trust (MCT) and Dwell Housing Trust Inc. taking over the management/ownership of all of the Council's community

housing be provided to Council's meeting on 29 September 2016. This followed an open tender process to identify potentially interested providers. While there was some interest in managing part of the housing stock, that option was not explored further as being undesirable because of the split ownership and management.¹ None of the well-known national providers expressed interest, probably a reflection of the small scale and scattered nature of the Council's housing portfolio.

- 2.2 Dwell Housing Trust subsequently advised that they wished to withdraw their expression of interest.
- 2.3 The proposal from MCT was still considered by Council at the September meeting, which led to discussion on ownership vs. management and a Deed of Trust vs. a Contract for Service. Issues particularly considered included:
 - concern about losing ownership of the asset, and
 - expectation that a Contract for Service was not likely to be a viable option for MCT since it did not provide them with equity.
- 2.4 Since 2008, MCT has managed the 208 community housing units in Feilding, Rongotea and Sanson, previously owned by the Manawatu District Council. MCT has its office in Feilding; its objectives are to benefit residents of the Manawatu District; it has recently built the Feilding Health Care facility which is leased to Feilding Health Care Property Management Ltd: it provides General Practitioner, Pharmacy, Radiology, Laboratory and DHB services for the community.
- 2.5 The main drivers for considering alternative means of ownership/management are external funding sources a community trust may have access to, and the additional support services they could provide to the tenants. While MCT is not eligible to be registered as a social housing provider (because of the continuing part-ownership by the Manawatu District Council) it has been successful in securing funds to refurbish the Manawatu housing stock. Their experience is that tenants are prepared to pay more for such upgrades; in some cases they are able to access additional financial support for this. Currently Council provides a limited support service for tenants through Age Concern and Older & Bolder (Taihape).
- 2.6 Council resolved, at its 29 September 2016 meeting, that the incoming Council be asked to consider the future provision of community housing within the District.
- 2.7 The executive summary for the Expression of Interest previously provided by MCT is attached, as Appendix 1.

¹ Edale expressed an interest, but confined it to Council's units in Marton.

3 Summarised information:

3.1 The following tables set out the key details on the current operation:

72 units

Marton: 50 units split between three complexes

Taihape: 12 units split between two complexes

Bulls: 6 units at one complex

Ratana: 4 units at one complex

The occupancy rate is approximately 94%. For a number of years this was stagnant at approximately 67%; 50% of the Wellington Road flats (Marton) were vacant.

Council has therefore experienced an increase in income over the past 12 months. This is reflected in the reduced forecasted net cost of service.

Net cost of delivering the service

(i.e. after taking rent receipts into account)

Actual 2015/16: \$216,798

Budget 2016/17: \$235,955

Forecast 2017/18 (based on current increased tenancy): \$191,271

The net cost of service includes:

Operating expenses

Depreciation – Actual 2015/16: \$234,572,

Rates (which are returned to Council) – Actual 2015/16: \$147,689.30,

and a portion of Council overhead costs – Actual 2015/16: \$63,068.

Council's policy is currently **not** to fund depreciation for community housing but it needs to be shown in the accounts (and thus appears to overstate the extent of rate funding required). This reflected Council's view that it would be unlikely to replace any of the current housing stock together with knowledge that there was a substantial credit balance in the DISP (capital) account.

This means that community housing in 2015/16 delivered a small cash surplus of \$17,774. This will probably be around \$30,000 in 2016/17. That would fund nearly 15% of the assessed annual depreciation requirements (\$222,000 annually). That would allow a continuing upgrade programme beyond the three-year programme noted in the 2015/25 Long Term Plan.

Overhead costs

As these are the way of recovering internal business costs (finance, IT, governance support etc.) they will change very little if the ownership of the housing was transferred to another provider.

Welfare support

Council has agreements with Age Concern, and Taihape Older & Bolder to provide an independent welfare service to tenants over the age of 55 years.

The Council pays \$2/week per tenant over the age of 55 years. In 2015/16 the cost was approximately \$7000.00.

This cost is included in the net cost of service.

- 3.2 The following table compares the comparative costs between transferring the housing units to MCT or continuing to deliver the service in-house

MCT proposal	Council
<p>Requests \$100,000 for first three years; this will be matched by the Trust.</p> <p>This would be seen as capital if Council retains ownership.</p> <p>However if ownership transfers this would effectively be a grant from council.</p> <p>\$100,000 cost p.a.</p>	<p>As per the 2015-25 Long Term Plan, Council has provided this level of funding (\$100,000) for 2015/16, 2016/17, and 2017/18.</p> <p>\$100,000 cost p.a. (i.e. no difference in 2017/18, but potentially increased cost in 2018/19- 2019/20).</p>
<p>Requests that the burden of rates be reduced by way of an annual remission, comparable to what is done by Manawatu District Council which grants a remission for water, wastewater and stormwater rates.</p> <p>\$83,425 cost p.a.</p>	<p>2015/16 rates receipts: \$147,689.30</p> <p>An equivalent remission amounts to an approximate loss of income to Council of \$83,425.</p> <p>Council would receive the balance of rate funding of \$64,264</p>

Overall, the financial effect of having the Trust own/manage Council's community housing would be:

- Council would not have any expenditure costs associated with community housing
 - Council would not receive any rental income
 - Council would receive some rates \$64,264
 - Council would still have overheads \$63,068,

In effect balancing each other out, unless the capital contribution exceeds the unspent portion of the \$300,000 committed in the 2015/25 Long Term Plan.

If Council ownership/management continued as now, and the present occupancy rate continued, Council would operate at an annual surplus of around \$30,000 if depreciation continued to be unfunded and it did not use this to invest in further upgrades of the housing.

4 Conclusion

- 4.1 There is a small comparative financial benefit for Council in retaining ownership and managing the community housing. However, this is the result of a substantial and sudden tightening in the rental market in Marton. Council would probably need to continue its upgrade programme to be confident that its housing remained attractive if the rental stock in Marton increased because agents/property investors saw opportunity in doing this.
- 4.2 The main drivers for considering alternative ownership/management remain the opportunity for an organisation like MCT to obtain external funding, and the additional support services they could provide. There would need to be clarification how the very Manawatu-focussed objectives of MCT could be extended to embrace the Rangitikei.
- 4.3 The costs and benefits of establishing a Rangitikei trust on the model of MCT are likely to be similar. There could be a perceived advantage of keeping the business associated with managing and upgrading the housing stock local. However, there will be a settling-down phase in doing this, which needs to be balanced against MCT's proven record in this field.
- 4.4 MCT has informally signalled that it would be willing to explore opportunities to add to the housing stock where a demand was identified. This would include any viable partnership, either locally or nationally, with Housing New Zealand or the Ministry of Social Development.

- 4.5 MCT would welcome the opportunity to workshop with Council as part of negotiating and agreeing to detail behind their proposal before a final decision of both parties.

5 Recommendation

- 5.1 That the report 'Future ownership/management of Council's Community Housing' be received.

EITHER

- 5.2 That Council test the feasibility of establishing a local trust to own and manage its community housing by seeking further information on the establishment and operation of the Manawatu Community Trust;

OR

- 5.3 That Council enter into negotiation with the Manawatu Community Trust to take over the ownership and management of the Council's community housing effective 1 July 2017;

- 5.4 OR

That Council retain ownership and management of its community housing for the time being and look to undertake an upgrade programme in line with the capital budget signalled in the 2015-25 Long Term Plan, based on \$100,000 per year over three years.

Gaylene Prince
Community & Leisure Services Team Leader

Appendix 1

Gaylene Prince

From: Gaylene Prince
Sent: Thursday, 22 September 2016 10:16 a.m.
To: Gaylene Prince
Subject: FW: EOI Update Report August 2016

From: Albert Dodunski [mailto:mctmanager@xtra.co.nz]
Sent: Monday, 29 August 2016 12:13 p.m.
To: Gaylene Prince <Gaylene.Prince@rangitikei.govt.nz>
Subject: Re: EOI Update Report August 2016

Hi Gaylene

Thank you for this update.

Perhaps its time I gave you an update on what we have been doing recently.

On 1st July two new trustees joined the trust. They are Tony Murphy and Tyson Schmidt. These two were selected from a list of 14 applicants. Two very suitably qualified trustees who will add tremendous value to the Trust. These people replaced two retiring trustees Rod Titcombe and David Broderick.

With the Health Centre finished we are working on preliminary designs for the development of 12 new additional 1 bedroom units on an acre of land in town. This design is being prepared by Dalgleish Architects in Wanganui. Our intention is to come up with a modular design which is eco friendly and affordable. It is also very important that we would be able to transplant all or any part of the design onto any future site. We are at the stage of engaging a QS to do some work around estimates of costs before we progress to final plans.

We are also working with another organisation to provide some emergency accommodation in Feilding.

We are busy refurbishing flats as they become vacant. Since May we have done 5 flats with another 4 planned. As soon as these flats are finished they are tenanted. We have experienced an increased demand for the flats this year which is keeping our flats full. The interesting fact is that in the last 2 years 64% of our new tenants have come to Feilding from other areas. 30% of new tenants have come to be closer to family.

As MCT grows as an organisation and makes new contacts we can see a wide range of applications for housing and health which will not only would benefit the Manawatu but also could be applied to and be of benefit the district of Rangitikei.

Thanks again for the update and I look forward to hearing from you some time soon.

Cheers

Albert Dodunski Manager Manawatu Community Trust Office

MANAWATU COMMUNITY TRUST

EXPRESSION OF INTEREST

Community Housing Rangitikei District



MANAWATU COMMUNITY TRUST

Charitable Trust CC32454

P.O.Box 21006


Feilding

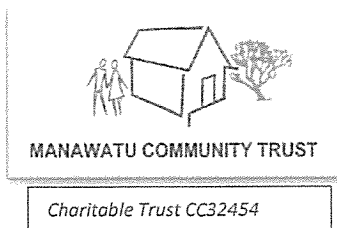
Phone 06-3240491

Fax 06-3240497

Email mctmanager@xtra.co.nz

23 November 2015

Signed 
A.H. Dodunski
Manager



P.O.Box 21006
Feilding
Phone 06-3240491
Fax 06-3240497
Email mctmanager@xtra.co.nz

EXPRESSION OF INTEREST RANGITIKEI DISTRICT COUNCIL COMMUNITY HOUSING

EXECUTIVE SUMMARY

Background

The Manawatu Community Trust was established on 1st July 2008 by the Manawatu District Council. The responsibilities of the trust are:

1. The promotion of housing for elderly and disabled.
2. The promotion of health and wellbeing services
3. The promotion of any purpose or purposes for the relief of poverty and for the benefit of the residents of the Manawatu District.

The Manawatu Community trust is a Council Controlled Organisation whereby the trustees are appointed by Manawatu District Council for a three year term. The trust has five trustees.

The Manawatu District Council transferred the ownership and management of its 208 housing units for pensioners and disabled to Manawatu Community Trust.

The Trust was also charged with the responsibility of facilitating the development of an Integrated Family Health Centre for Feilding and Districts. At the end of this period of consultation with all stakeholders it was decided that Manawatu Community Trust be the owner of this facility. Under the direction of the Trust this facility was designed and gained ministry of health approval to proceed. Construction is 50% complete and the facility is due to open on Monday 29 February 2016. The facility will accommodate 10 Doctors and provide a wide range of essential primary health services.

Pensioner housing

The Manawatu Community Trust implemented an extensive major refurbishment and maintenance programme in 2010. This has seen 31% of our properties developed to a standard which meets the trust's criteria for A grade accommodation. This has been at a total cost of approx. \$3m.

The trust has implemented a warrant of fitness testing scheme for each flat.

Social Landlord

The Manawatu Community Trust submitted an application early in 2015 to become a Social Landlord. This application was declined because of the CCO status of the Trust. The advice we

received was if MDC reduced their shareholding to 49% Manawatu Community Trust would be welcomed as a Social Landlord as the Manawatu Community Trust met every other criteria.

The trustees decided that the benefits to its existing tenants were not sufficient to warrant such a change to the Trust Deed. Not many of the present tenants would qualify for social housing. However the trust has the intention in its strategic plan to investigate the possibility of establishing another entity solely owned by the Manawatu Community Trust which may qualify as a Social Landlord.

Strategic Plan.

The Manawatu Community Trust has recently updated its strategic plan. One thing which has dominated the work of the trust in the last 5 years was the establishment of the Integrated Family Health Centre. The strategic plan going forward focusses on housing especially the provision of the development of other types of housing which will meet the needs of other groups in the community such as young families, solo parent families, emergency housing and the needs of single males as well as meeting the increasing demand for pensioner housing.

Staffing.

As the trust has developed and grown as an organisation it has been increasingly more important to have control of all aspects of its daily business. To enable the trust to do this, staff have been recruited and employed to manage the daily aspects of finance, tenancy, maintenance, development and major works.

The staff consists of a Manager, a Tenancy Support person who deals with new tenants, tenancy issues and maintenance requests. It employs an accounts administrator who manages the financial side of the business through to annual reports. The trust also employs a part-time assistant who works for 10 hours per week and who provides cover during staff leave. A minor maintenance person is also employed for 20 hours per week.

Contractors and Suppliers.

The trust maintains a policy of working with local contractors and suppliers. The trust has established a strong local network of preferred contractors and suppliers.

Expression of Interest

The trust submits this expression of interest for management and ownership of the Rangitikei District Council Community Housing on the following basis:

1. That Rangitikei District Council transfers its community housing asset to Manawatu Community Trust to own and manage.
2. That the assets are transferred to this trust at no cost.
3. That Rangitikei District Council provides \$100k each year for three years to assist Manawatu Community Trust begin developing the existing accommodation. This contribution will be matched by Manawatu Community Trust.
4. That Rangitikei District Council reduce the burden of rates by way of an annual remission.

Section D: EOI Requirements

A. Organisation profile

A.1 Manawatu Community Trust

A.2 The Manawatu Community Trust although having applied to become a Social landlord it has not achieved this status. The only criteria it failed to meet was that it was a Council Controlled Organisation. The Manawatu Community trust intends to investigate the establishment of a separate entity solely owned by the trust which may qualify as a social landlord.

A.3 The Manawatu Community trust has a trust Deed signed on its establishment in 2008. Trust Deed attached

A.4 The Manawatu Community Trust has four current trustees. The appointment of the fifth trust is pending having recently received a resignation of a member who has been a trustee since 2008. Trustee profiles attached.

A.5 The Manawatu Community Trust is based in Feilding on Awahuri Road. The office complex consists of 3 offices spaces and one community meeting space. The Trust owns and manages the housing from this site. It provides a tenancy service for the tenants', carries out minor maintenance work and supports tenants who need to access social and health services. The trust works closely with a network of social and health services to ensure that tenants can access these services.

The trust employs 5 staff in all to manage the day to day business of the trust. The trust has also been a host organisation for a contract position carrying out a research project across the Manawatu region on the needs of residents in that region. This position concludes at the end of January 2016.

The trust owns an Integrated family Health Centre which is being constructed at present. This centre is to be leased to a Feilding Doctors Company for 10 local doctors to work from and sub lease to other essential primary health services. This Centre is due to be opened on Monday 29 February 2016.

A.6 The most recent annual report was produced at 30 June 2015. Annual report attached

A.7 The most recent audited accounts audited by Audit NZ were produced at 30 June 2015. Audited accounts attached

B. Relevant Experience and Track Record

B.1 Manawatu Community Trust owns and manages 205 pensioner units and housing for the disabled. These units are all 1 bedroom and of various ages. The first being built in 1960's and the newest build in 1990's. This accommodation is located in Feilding - 95 units, Sanson – 6 units and Rongotea - 4 units.

The Feilding units are across 12 different complexes. The number of units in each complex range from 4 – 32.

The majority of our tenants are pensioners, single male and single female with a few couples. A smaller number of tenants are between 30 and 65 and on an invalids benefit.

The occupancy rate of the units has averaged 93 – 96% annually.

B.2 The Manawatu Community trust has a full range of policies applicable to all aspects of the management of property, tenants and tenancies. The trust holds a Quality Management Systems Manual which is updated regularly. This governs the work of the office. The staff has developed a staff handbook which assists them in the day to day operation of the trusts business.

B.3 The services and support offered to tenants takes the trust work beyond the role of a landlord. Tenants are given advice and assistance to access the various health and social services they may need. The staff are proactive in assessing the likely needs of each tenant and have a strong network with all social agencies in Feilding.

The trust also has an excellent line of communication with all tenants. This is via a regular newsletter to all tenants and through the establishment of a liaison tenant for each complex. This group of people meet regularly with the trust. They are often used as first point of contact by either another tenant or the trust when help is needed.

The trust also invites tenants to participate in competitions and challenges amongst its members. It holds an annual Christmas afternoon tea for tenants in December each year.

Through all these activities an excellent spirit of cooperation, belonging and support network has developed amongst the tenants.

B.4 The Manawatu Community trust has no direct connections to the Rangitikei District except that we are neighbours sharing the same political electorate. We are a CCO of the Manawatu District Council which has numerous partnerships with the Rangitikei District Council.

This office implemented annual forums for housing officers from Horowhenua District to New Plymouth City Council in 2011. This forum was a time to share the successes, issues and challenges around housing in each district. Rangitikei personnel attended these forums.

C Proposal – Management of Community Housing Portfolio

C.1 Tenancy Management

Manawatu Community Trust would manage existing Rangitikei Tenants using the same policies it has implemented in Manawatu. The emphasis would be on clear communication to understand the needs of tenants. We would build a feeling of ownership and pride, respecting the dignity of each tenant. The trust work would develop a high level of cooperation and support amongst the tenant groups developing the qualities of good neighbours.

The criteria for community housing which the trust would inherit from Rangitikei District Council would be reviewed and assessed ensuring it met the needs of the community. From this review eligibility criteria would be established and applied to determine the eligibility of applicants.

Placement of tenants would be very carefully managed to ensure that a harmonious group of tenants existed within each complex.

The trust would also consider making surplus accommodation available to other groups who fall outside the established criteria.

The Manawatu Community trust would establish a rent policy which provided affordable housing for those qualifying for community housing and provided sufficient income to the trust for maintenance, refurbishment and development of the housing stock.

C.2 Provision of Support

The Manawatu Community Trust would develop strong networks and working relationships with Health, Social Service agencies and Local organisations to ensure that tenants received the assistance and support they required. The trust would be active in identifying other than just the housing needs of tenants and work towards having these met.

To enable this to occur, the trust would have a presence in Rangitikei visiting tenants regularly and implement a liaison tenant programme to assist it in this role.

C.3 Asset Management

An option for the Manawatu Community Trust would be to establish a subcommittee of the Trust based in Marton to oversee the management of the housing stock. This subcommittee would report directly to the Trust on a monthly basis, with the Trust reporting to Rangitikei District Council 6 monthly.

The subcommittee is likely to consist of a local representative, a Manawatu Community Trustee, the trust manager and the tenancy support person based in Marton. The business of the Rangitikei District Council Community Housing would operate as an separate sustainable entity.

The Manawatu Community Trust would establish a 10 year maintenance programme to include major maintenance work and capital upgrades These items would be budgeted for on an annual basis. This plan would be based on a housing stock report and a review of the type of accommodation required for future tenants.

It would also attend to the day to day minor maintenance as required in a prompt and efficient manner ensuring that the source of any problem is identified and rectified.

C.4 Plans for growth

It is very important the solid base of appropriate accommodation is developed to begin with. With this in place only then can one to develop plans for growth in the housing portfolio. Rangitikei towns have carried out research on a number of recent occasions to identify the needs of residents. The outcome of this research gives pointers to likely future market demand for housing.

The trust believes all towns in the Rangitikei have properties close to the town centre which could be purchased and redeveloped as affordable housing giving tenants easy access to local services, shops and amenities.

D. Proposal – Transfer terms and Conditions

D.1 The Manawatu Community Trusts proposal is not based on a purchase price it is based on a transfer of assets to Manawatu Community Trust as a Council Controlled Organisation to own and management the Rangitikei Community Housing portfolio. The importance of this is that ownership provides the Trust with equity to raise sufficient finance to bring the housing up to present day standard.

The trust believes is not financially viable to purchase these properties and have sufficient income to service the capital required to purchase the portfolio, service the housing as well as raise capital to carry out the necessary major works required. Rental would need to match the market rate and would make these units unaffordable for those who rely on the provision of social housing.

In transferring ownership to a Council Controlled Authority Rangitikei District Council retains its share of ownership without the cost of management and development of the housing stock.

The Manawatu Community Trust is proposing that Rangitikei District Council provide a capital contribution of \$100,000 per year for the first three years following establishment of the trust. Manawatu Community Trust would match this contribution to return sufficient units to present day standard forming a sound base for moving forward on further development.

The Manawatu Community Trust's timeframe for ownership and management of the community housing stock would be in line with the time it would take Rangitikei District Council to gain approval for the transfer of the housing stock. It would be preferable to commence operation at the beginning of a financial year.

The Manawatu Community Trust would be keen to access finance for development work through Rangitikei District Council via the Local Government Funding Agency.

D.2 Ten year cash flow attached.

Attachment 4



Rangitikei
UNUSPILT...

REPORT

SUBJECT: **Deliberations on the Speed Limit Bylaw Amendments 2016 –
Kauangaroa Road**

TO: Council

FROM: Ellen Webb-Moore, Policy Analyst

DATE: 8 December 2016

FILE: 1-DB-1-7

1 Executive Summary

- 1.1 This report highlights the key concerns for the Council to consider in regard to the Speed Limit Bylaw Amendments 2016. It provides an overview of the key issues from the submission process and provides recommendations for how to proceed. The amended bylaw is attached as Appendix 1.

2 Background

- 2.1 GHD has recommended that Kauangaroa Road qualifies for a speed reduction from 100km/h to 80km/h from starting at the Whangaehu River Bridge over a distance of 800m.

3 Statutory Requirements

- 3.1 A bylaw is legally formed under the requirements of the Local Government Act 2002; however, the Speed Limit Bylaw is also prescribed by the Land Transport Rule 54001: Setting of Speed Limits 2003 (and subsequent amendments in 2005 and 2007).
- 3.2 The Setting of Speed Limits Rule 2003 requires councils (as Road Controlling Authorities or RCAs) to develop a Speed Limit Bylaw that specifies speed limits on roads within their respective areas (other than state highways).
- 3.3 The Setting of Speed Limits Rule 2003 closely specifies the circumstances for each speed limit that an RCA (Territorial Authority) can prescribe for any local roads. Every RCA must follow the guidelines set in the Setting of Speed Limit Rule 2003 for determining which speed limit is appropriate. Certain road conditions must be present for a certain speed limit to be set, thus creating uniformity throughout the national roading network.

4 Consultation

- 4.1 Section 156 of the Local Government Act requires the use of the special consultative procedure (specified in section 83) in making or reviewing a bylaw. Accordingly, consultation on the proposed bylaw ran for one month, written submissions on the proposed amendments to the Speed Limit Bylaw were open from 11 to October to 11 November 2016. A hearing was held on 1 December 2016. The draft Bylaw was available for inspection at each of the three District Libraries, at the Council's Marton Office and on the Council's website.
- 4.2 Stakeholders¹ were sent a consultation letter on 5 October 2016 which outlined the proposed changes, the consultation process and the maps which showed the proposed changes and were provided advice about how to make a submission to Council.
- 4.3 Residents in the area where the changes are planned to occur were mailed a letter which explained the proposed changes and were provided with advice about how to make a submission to Council.
- 4.4 A total of 9 written submissions were received regarding the proposed changes, with one submitter also speaking at the hearing which occurred on 1 December 2016.

5 Analysis

- 5.1 The summary of submissions is attached as Appendix 2.
- 5.2 The submission from the NZ Road Transport Association did not provide any additional comments but supported the reduction in speed limit.
- 5.3 The submission from NZTA indicated support for the reduction in speed limit, confirming that there is 'adequate justification' for a reduction.
- 5.4 Of the 9 submitters, 4 commented on the proposed changes for Kauangaroa Road. 8 submitters agreed with the proposed changes and one submitter opposed the change.
- 5.5 Key themes from the submitters were:
- The proposed speed is appropriate for the surrounding environment, given the visibility issues due to bends in the road and the narrow width of the road and the livestock that inhabit the area

¹ Area Executive – Central Area Road Transport Association, Senior Planning Advisor – New Zealand Transport Agency, Road Safety Coordinator – Horizons Regional Council, Wanganui District Manager, Wanganui Chief Executive, Central District Headquarters – New Zealand Police, Strategic Traffic Unit Manager – New Zealand Police, Automobile Association, Commissioner of Police

- There are a number of cars and trucks which speed along the section of road, so reducing the speed limit will increase safety and help to prevent accidents
 - Even though there has been only one accident in recent years, this does not account for 'near misses'
- 5.6 Overall, the submissions supported the proposed change to Kauangaroa Road as it will increase the safety of residents and motorists
- 5.7 The submitter who disagreed was member of the public, Mr Tim Matthews who stated in his oral submission that a speed limit change would not be readily enforceable and that the LTSA thresholds for action are not met (contrary to what the GHD report found).
- 5.8 Mr Tim Matthews took issue with the repairs to the road (following the 2015 floods) and put forward that if the road were adequately repaired, a speed limit reduction would not be necessary
- 5.9 Regarding the condition of the road following the repairs, Rueben Pokiha, (Roading Operations Manager for Rangitikei District Council) commented that significant amount of work was carried out on the following the flooding and that he had not received feedback to a similar effect from other road users. He added that while the road may have narrowed, this narrowing would be marginal and that any more work to widen the road is unlikely to be undertaken in the foreseeable future.

6 Recommendations

- 6.1 That the report 'Deliberations on the Speed Limit Bylaw Amendments 2016 – Kauangaroa Road' be received.
- 6.2 That the Amendment to the Speed Limit Bylaw be made as to reduce the speed limit from 100km/h to 80km/h along Kauangaroa Road, starting at the Whangaehu River Bridge over a distance of 800m.
- 6.3 It should be noted that a speed limit change would not be able to be implemented until after the roading department could acquire and install the required signage.

Ellen Webb-Moore
Policy Analyst

Appendix 1



Speed Limit Bylaw 2009

Including the 2013, 2014 and 2016 Amendments

Rangitikei District Council

1 Introduction

Pursuant to Section 22AB of the Land Transport Act 1998, the Rangitikei District Council makes this bylaw to set speed limits as specified in the schedules.

This Bylaw applies only to roads under the jurisdiction of the Rangitikei District Council.

2 Title

The title of this bylaw is the Rangitikei District Council Speed Limit Bylaw 2009.

3 Date the speed limits come into force

The speed limits described in the schedules come into force on 2/11/2009 excluding;

- the amendments to Wellington Road, Marton, in Schedule 7, which comes into force on 10/1/2014 and the amendments to Goldings Line in Schedule 7 and Wanganui Road in Schedule 8 which come into force on 4/7/2014; and
- the amendment to Nga Tawa Road, Marton, in Schedule 8, which comes into force on 5/12/2014, and
- the amendment to Parewanui Road, Bulls, in Schedule 8, which comes into force on 15/07/2016.
- The amendment to Kauangaroa Road, in Schedule 8, which comes into force on XX/XX/XXXX.

4 Definitions

Road

(a) includes:

- i. a street
- ii. a motorway; and

- iii. a beach; and
 - iv. a place to which the public have access, whether as of right or not ; and
 - v. all bridges, culverts, ferries, and fords forming part of a road or street or motorway, or a place referred to in (iv); and
 - vi. all sites at which vehicles may be weighed for the purposes of the Land Transport Act 1998 or any other enactments; and
- (b) includes a section of a road

Rural Area means a road or a geographical area that is not an urban traffic area, to which the rural speed limit generally applies.

Rural Speed Limit means a speed limit of 100km/h.

Speed limit means

- (a) the maximum speed at which a vehicle may legally be operated on a particular road, but does not mean the maximum permitted operating speed for classes or types of vehicles in any Act, regulations or rule;
- (b) for a minimum speed limit, the minimum speed at which a vehicle may legally be operated in a specified lane of the road
- (c) an urban, rural, permanent, holiday, temporary, variable or minimum speed limit.

Urban traffic area means an area designated under this rule that consists of one or more specified roads or a specified geographical area, to which the urban speed limit generally applies.

Urban traffic limit means a speed limit of 50km/h.

5 Speed limits

The roads or areas described in the schedules specified in paragraph 6 or as shown on a map referenced in the schedules are declared to have the speed limits specified in the schedules and maps, which are part of the bylaw.

6 Schedules

Schedule 1: Roads that have a speed limit of 10 km/h (Schedule 1 is not in use in this bylaw).

Schedule 2: Roads that have a speed limit of 20 km/h.

Schedule 3: Roads that have a speed limit of 30 km/h (Schedule 3 is not in use in this bylaw).

Schedule 4: Roads that have a speed limit of 40 km/h (Schedule 4 is not in use in this bylaw).

Schedule 5: Roads that have a speed limit of 50 km/h.

Schedule 6: Roads that have a speed limit of 60 km/h (Schedule 6 is not in use in this bylaw).

Schedule 7: Roads that have a speed limit of 70 km/h.

Schedule 8: Roads that have a speed limit of 80 km/h.

Schedule 9: Roads that have a speed limit of 90 km/h (Schedule 9 is not in use in this bylaw).

Schedule 10: Roads that have a speed limit of 100 km/h.

Schedule 11: Roads that have a holiday speed limit (Schedule 11 is not in use in this bylaw).

Schedule 12: Roads that have a variable speed limit (Schedule 12 is not in use in this bylaw).

Schedule 13: Roads that have a minimum speed limit (Schedule 13 is not used in this bylaw).

7 Date bylaw made

This Bylaw was made by the Rangitikei District Council at a meeting of Council on 27 August 2009 (resolved minute number 09/RDC/300).

The Amendment to the Crofton intersection was adopted by the Rangitikei District Council at a meeting of Council on 26 November 2013 (resolved minute number 13/RDC/318).

The Amendments for Goldings Line and Wanganui Road were adopted by the Rangitikei District Council on 1 May 2014 (resolved minute number 14/RDC/096 and 14/RDC/097).

The Amendments for Nga Tawa Road were adopted by Rangitikei District Council on 20 October 2014 (resolved minute number 14/RDC/231).

The Amendments for Parewanui Road were adopted by Rangitikei District Council on 26 May 2016 (resolved minute number 16/RDC/135).

[The Amendment for Kauangaroa Road was adopted by Rangitikei District Council on XX XX XXX \(resolved minute number XX/RDC/XXX\).](#)

Schedule 2 Traffic Areas 20 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 20 km/h.

Map	Description	Legal Instrument
Camping Grounds RDC 09-01	Dudding's Lake Camping Ground Covering all roads from the entrance off State Highway 3 right around the lake.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Mangaweka Camping Ground Covering the road from the entrance off Ruahine St, Mangaweka right through the camping ground.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Bulls Domain Covering all roads and car parks from the entrance off Domain Road, Bulls throughout the Domain.	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 5 Urban Traffic Areas 50 km/h

The Rangitikei District Council declares Urban Traffic Areas as defined below in this Register. All roads within the nine separately defined areas have a speed limit of 50 km/h unless otherwise designated. Roads that are not 50 km/h within the Urban Traffic Areas are listed separately in this register and shown on the speed limit maps. The roads covered by the nine Urban Traffic Areas exclude State Highways where the Road Controlling Authority is the New Zealand Transport Agency and those roads or areas that are marked on the said map and identified in the legend as having a different speed limit, as referenced in the appropriate schedule of this bylaw.

Map	Description	Legal Instrument
Taihape RDC 09-02	Taihape All the roads within the area marked on the map entitled <u>Taihape RDC 09-02</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Mangaweka RDC 09-03	Mangaweka All the roads within the area marked on the map entitled <u>Mangaweka RDC 09-03</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Hunternville RDC 09-04	Hunternville All the roads within the area marked on the map entitled <u>Hunternville RDC 09-04</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Bulls RDC 09-06	Bulls All the roads within the area marked on the map entitled " <u>Bulls RDC 09-06</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Marton All the roads within the area marked on the map entitled <u>Marton RDC 09-05</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Scott's Ferry and Koitiata RDC 09-07	Scott's Ferry All the roads within the area marked on the map entitled " <u>Scott's Ferry and Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09-08	Rātana All the roads within the area marked on the map entitled " <u>Rātana and Whangaehu RDC 09-08</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009

Map	Description	Legal Instrument
Scott's Ferry and Koitiata RDC 09-07	Koitiata All the roads within the area marked on the map entitled "Scott's Ferry and <u>Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09 - 08	Whangaehu village All the roads within the area marked on the map entitled " <u>Rātana and Whangaehu RDC 09-08</u> "	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 7: 70 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 70 km/h.

Map	Description	Legal Instrument
Turakina RDC 09-09	Turakina All roads marked on the map entitled Turakina RDC 09-09.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Pukepapa Road, Marton along Pukepapa Road starting south of Henderson Line 400 m to 121 Pukepapa Road.	Rangitikei District Council Speed Limit Bylaw 2009
Crofton RDC 13-01	Wellington Road, Marton along Wellington Road beginning 200 metres south of Neal Dow Road/Lawson Street to a point adjacent to #567 Wellington Road, and down Hawkestone Road 240 metres to the Bridge, and down Neal Dow Road 600 metres onto Makirikiri Road, and down Lawson Street to a point 50 metres east of Goldings Line onto Makirikiri Road, and down Golding Line to 100m south of Alexandra Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014

Schedule 8 Traffic Areas 80 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 80 km/h.

Map	Description	Legal Instrument
Marton RDC 13-01	Calico Line, Marton – 1.4 km down Calico Line from a point east of Nga Tawa School to the current 50 km/h sign near Marton.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 13-02	Wanganui Road, Marton – down Wanganui Road west from the current 50km/h sign to 180m west of Johnston Road and down Johnston Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Marton RDC 14-01	Nga Tawa Road, Marton – down Nga Tawa Road south from Calico Line to 180m north of Marumaru Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Bulls RDC 16-01	Parewanui Road, Bulls – down Parewanui Road west from the current 50km/h sign to 50 metres north east of Ferry Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016
Kauangaroa	Kauangaroa – along Kauangaroa Road from the western edge of the Whangaehu River Bridge to 800 metres east of the Whangaehu River Bridge, 50 metres along Kumuiti Road and along Pah Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016

Schedule 10: Rural traffic areas 100 km/h

The roads or areas described in this schedule are declared to have a speed limit of 100 km/h.

Speed Limit	Description	Legal Instrument
100 km/h	All Rangitikei District Council roads outside an urban traffic area listed in Schedule 5 have a speed limit of 100 km/h, except for roads or areas that are: (a) described as having a different speed limit in the appropriate schedule of this bylaw; or (b) shown on a map as having a different speed limit, as referenced in the appropriate schedule of this bylaw.	Rangitikei District Council Speed Limit Bylaw 2009

Appendix 2

Summary of Submissions –Speed Limit Bylaw Amendment Kauangaroa Road

- The following tables provide submitter comments, where provided by submitters, accompanied by officer comments.

Question: *Do you agree with the proposed speed limit amendment to 80km/h for an 800 m portion of Kauangaroa Road and Kumiti and Pah Rds?*

Submitter No.	Submitter	Submitter comments	Officer comments
001	Tim Matthews	<p>Disagree</p> <p>“The proposal is unnecessary, not regularly enforceable, overscale for the problem, and an abuse of the bylaw mechanism, and based on inadequate investigation and analysis”</p> <p>“There are better methods to ensure safety of residents and road users that have not been considered for the stated problem”</p> <p>“I use the Kauangaroa Road most days, and have travelled the road for nearly 60 years, and have not experienced a situation requiring a speed limit reduction”</p> <p>“I have yet to encounter a traffic situation that could be ameliorated by lowering the speed limit. I have had to avoid people walking on the road, stock and vehicles on the roadway and previously children near the road, stock and vehicles on the roadway and previously children near the road. In addition there is presently logging traffic on Kumuiti Road, in addition to milk tanker traffic and school bus loading and unloading. All of these “hazards” have been present in varying degrees in past years, yet most</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

	<p>rural drivers will attest, are common on our rural roads, which all have a speed limit of 100km/h”</p> <p>“My understanding is that there are 12 houses/residences in the subject area. Currently 10 of these are occupied and 6 are grouped around / opposite the Marae. The school was closed about 26 years ago, and many of the residents are older, and without school age children”</p> <p>“The marae is used relatively often but has plenty of off-road parking...”</p> <p>“Most of the time the road is deserted, but there can be pedestrians, stock, tractors, farm-bikes or cycles present and motorists should take precautions and expect these as locals to do so. Visibility is good for all of the subject area, with a minimum of 150m even at the eastern end where turns are tighter”</p> <p>“After the June 2015 flood damaged the road and berms just east of Pah Road some poor quality and inadequate seal patches were made which now force vehicles towards the centreline, and narrow the effective width of the carriageway. If the road was restored properly to its former specification safety would be improved”</p> <p>“The fact remains that the situation does not justify a reduction in speed limits. The numbers of people (or entrances to house units) are insufficient to meet the LTSA thresholds for action, and it would appear that the consultants had to stretch the speed reduction area into Wanganui District at the western end of the bridge to</p>	<p>This is a factor that could change should school age children move into the area</p> <p>.</p> <p>Noted</p> <p>Residents in the area have made contrasting statements alleging visibility is not good in the subject area</p> <p>Reuben Pokiha, Roding Operations Manager has been contacted for comment and said that a significant amount of work went into this portion of the road following the 2015 flood and that further restoration in the foreseeable future is unlikely and that the narrowing Mr Mathews is talking about would be marginal</p> <p>This statement is contrary to the GHD report</p>
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		<p>accommodate the 800m minimum length for speed controls under LTSA rules. The two houses at the eastern end should not trigger the requirements either. 600 vehicles per day use the road. That is a considerable number who might be inconvenienced by an unnecessary speed restriction.</p> <p>“The Wanganui District Council is required to be advised by the Rangitikei District Council of the speed limit that is proposed for the area. Enquiries have revealed that neither the local Wanganui Rural Community Board representative nor have its Chairman have been consulted regarding this proposed speed change. Have residents of the Wanganui District been consulted properly regarding the proposal regarding the proposal? While residents have the opportunity to request a lower speed limit, other road users, wider community and special interest groups such as Police or Automobile Association”</p> <p>“The information that Council has provided is sparse. It appears to have engaged GHD Consultants to provide the details needed to satisfy the requirements of the Land Transport Rule 54001. The findings are inconclusive...”</p> <p>“The solution proposed by the Council is unnecessary. Probably ultra vires”</p>	<p>Wanganui District Council, The New Zealand Police and the Automobile Association were all identified as stakeholders and were sent a consultation letter on 5 October about the proposed amendment and provided with a submission form and information about the submission process.</p> <p>GHD Consultants Speed Limit Development Rating Survey is attached to summary of submissions.</p> <p>Ultra vires means operating beyond the power – Mr Mathews is therefore suggesting that the criteria for making the bylaw have not been met. The requirements that need to be made out in terms of the criteria in s 147A of Local Government Act are that before a bylaw is made, a territorial authority must be satisfied that it can be justified as a reasonable limitation on people’s rights and freedoms. Council must therefore weigh the relevant factors</p>
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			to ensure that the bylaw is justifiable / not an unreasonable limitation on people's rights and freedoms.
002	Char Puohotaua	Agree No comments provided	Noted
003	Cindy Hamilton	Agree No comments provided	Noted
004	Katarina Hina	Agree Submitted on behalf of the Marae and Iwi	Noted
005	Margaret Filler	Agree "Our drive is just after a small corner/ hill and cars come around/ down quite fast, it will be good with a reduced speed"	Noted
006	Karen Mathews	Agree "I agree with the proposed reduction of speed from 100km/h to 80km/h along Kauangaroa Road past my property"	Noted
007	Rawinia Woon	Agree "Reduced speed limit would contribute to the safety of pedestrians and cyclists, there being no footpaths or extra road width. Also adds to the safety of anyone moving stock. One accident in the last 10 years does not account for the near misses, not uncommon with stray animals on the road. A contributing factor to this, is much of the roadside fencing is not fully stock proof, a reduced speed limit would give some safety for motorists and motor cyclists"	Noted

008	Road Transport Association	Agree No comments provided	Noted
009	New Zealand Transport Agency	Agree "Thankyou for providing the requested survey forms and other information including crash history. The Transport Agency has now reviewed the proposals and accordingly, can now confirm that the Transport Agency is of the view that there is adequate justification to support the proposal. The Transport Agency supports the proposed change in speed limit with consideration of the recent consultant (GHD) recommendations. The proposed speed limit reflects the road environment and the proposed speed limit meet the Land Transport Rule: Setting of Speed Limits 2003"	Noted

Attachment 5

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Project Marton**

Period under review: 1st Quarter – September/~~December~~/~~March~~/June (delete as applicable) 2016

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Project Marton proposed work programme	Action 1. Market Day Action 2. Harvest Fair
Action	Cumulative progress for this period
1.	Market Day: 140 sites booked (100+ holders) this is down on last years numbers for the same time. Funding received from Pub Charity. Have received funding from Lion Foundation to partially support both Harvest and Market Day. Strong RAM schedule produced for this event. This is a significant piece of work that will be drawn on for future events.
2.	Harvest Fair 2017: In progress, entertainment & chef booked. Stalls already coming in. This will again be held in Marton Park. Site works extremely well for this event.
Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Project Marton proposed work programme	Action 1. Regular update messages to email database Action 2. Monthly community Newsletter Action 3. Placement of information on CoE and eventfinder.
Action	Cumulative progress for this period

1.	<p>Connector email: Weekly email newsletter being sent out. Mail chimp working well. Data is of interest. New subscribers on a weekly basis.</p> <p>Many organisations are now using this portal as a way of reaching their target audience. Organisations support through September. Get Digital, Wea a bull arts, YMCA, Steady as you go, Weight watchers, Badminton, Boot camp, Get n Give, Junior Jive, Contract Bridge, Ian McKelvies office, Healing Rooms, Junior Squash, Playgroup, St Stephens womens fellowship, Mens Group, Marton Country Music, Rangitikei Country Music, Marton Music Festival, JP service, Freemasons, Aerobics, Photography group, Bowling club, Euchre, Housie, Croquet, Historic Society, Marton Players, Mucky Mutz, Open Mic Night, The Companionship, YOB, Marton Community Garden, Organology, Art Gallery, Art Exhibitions, Irlen, Tutaenui Playgroup, The Mudder, Marton School reunion and Gala, Marton Scouts, Marton Red Cross, Shemozzle, Marton Community Committee, Rangitikei District Council, Marton Counselling Centre,</p> <p>We have a channel of ways to support organisations and the community. Listed above is just some of the items we have supported in the emails. However we also support through the newsletter, the community board and Facebook. As well as still being the point of call for many people coming into the office.</p>
2.	<p>Newsletter: Completed (12 pages), printed and distributed each month. (Takeaways, Cafés, Hairdressers, Library and MHA)</p>
3.	<p>Eventfinder promotion: Eventfinder updated each month. Awaiting CoE on website to update automatically from EventFinder.</p>
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Project Marton proposed work programme	<p>Action 1. Regularly update the Marton website. www.MartonNZ.com</p> <p>Action 2. Support the calendar on rangitikei.com</p> <p>Action 3. Maintain and regularly update the Project Marton Facebook page.</p>
Action	Cumulative progress for this period
1.	<p>Website: Awaiting RT's new website to be finalised and logins to be received. If RT are not able to get website functioning to our requirements we may need to consider our own development of website. Further communication required.</p>
2.	<p>Calendar: RT still loading manually</p>
3.	<p>Facebook: Regular updates of a variety of items. Currently at 1099 members. Reach has averaged 1.5k per</p>

	week.(Quieter period with not a lot happening through winter)
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Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Project Marton proposed work programme	Action 1: Support Rangitikei's Got Talent Action 2. Work with schools, to encourage participation with all events. Action 3. Provide opportunity for "ownership" of art projects within the events.
Action	Cumulative progress for this period
1.	RGT: Will support this when Players set date. Players have now applied for funding to run this.
2.	School participation: Working with both colleges for Market Day participation.
3.	School students opportunities: Primary Schools have come on board for the Market Day in creating performances for the day.
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for this period
1.	MTCP: Supporting the painting of the Old Post office Building. Discussion about developing the space outside Countdown has begun. New H&S requirements being included in plan, as well as results from previous H& S audit have been addressed with Minimisation plans in place.
2.	Present to MCC: Meetings attended each month. Reported on current and upcoming workplan.
3.	Health Networking Group: Strong Health Networking meetings. Still well attended averaging 15 organisations presented at meetings. Presentations from Toni & Nathan Kane, Youth Club & Diabetes

	NZ, Between 10-20+ Organisations represented each month. This group presents the best networking opportunity in town for social services to let others know what they are working on, and if they need support around any particular service.
4.	After 5 Get Digital. Well attended with 36 attendees. Follow up workshop set for ICT hub on the 25 th August was well attended. Further is set for the 29 th of September, and continues each month. This is a free opportunity for any businesses or local organisation to learn the skills to help them maximise their digital presence to keep relevant in this changing digital climate.
5.	Timebank: Applied for funding from Support for Volunteers to gain support to run this. Application declined. Considering other resource measures. Time bank is a system to connect and support people to share their skills, knowledge and time with a currency of hours. Every persons time is worth the same as everyone elses and services and knowledge is willingly shared. Timebanks have proven invaluable in situations of emergency as a community network system, being able to identify resources available and knowing those that may require more support.
6.	Giving Tree: Will contact Westpac and Christian Welfare, Budget centre and Te Kotuku Hauora to run this again. This is an opportunity for local residents to give generously to support those less fortunate at a time of need. We collect hundreds of gifts and distribute them with the support of above agencies to get to the families most in need.
7.	Service Excellence: Sharon Galpin was our last winner. Service excellence award celebrates those within the community that shine in their level of service in an organisation or business setting. The starts of our community.
8.	Marton Promotion: Currently working with MCC on the signs. Still awaiting further communication from Rob Snijders, however he has undertaken consultation process through cafes.
9.	Promotion of District: Currently working with the ELITR group on a date in March to attend the Covi show in Auckland.
Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Project Marton proposed work programme	<p>Action 1: Facilitate the cooking classes, run with support of our "Super Grans"</p> <p>Action 2. Support the development and activities of the "Mens Shed"</p> <p>Action 3. Support the development and activities of the community garden.</p> <p>Action 4. Support the activities of all of our local service clubs and organisations. Promotion of events and activities.</p>

Action	Cumulative progress for this period
1.	Cooking Classes: Classes well attended. These are a free series of classes looking at healthy foods and menus within an affordable price range. Run with support from Christian Welfare, New World, Rangitikei College, Raewyn Turner and Lynda Hunter. 2 evening classes to be held also. This will be possibly towards the end of year, or early next year. It is also an opportunity to introduce people to budgeting services as well as the community garden.
2.	Mens Shed: Investigation still under way for suitable site for Men shed. Original proposed site is no longer suitable. The mens shed will be an opportunity for men to share skills to others and the younger generation in a supportive environment. Considerable work will need to be done around the H&S of this venture now.
3.	Community Garden: 40% of build completed with support from community service worker. Unable to fill at present as cannot get vehicle across the field. Weekly coffee mornings set for Fridays. 10-11.30. 3 workshops set. Water Harvesting, Seed saving and fermentation workshops were well attended and well received. The garden offers free vegetables, as well as workshops. The intention is to join the Sustainable Living Education trust to further educate the community on items of community resiliency and environmental responsibility. The S.L.E.T. programme is supported by councils around the country to support their communities to focus on issues of waste minimisation, water conservation while supporting resiliency and community wellbeing.
4.	Support local organisations: Have been speaking with several groups to encourage engagement of the events locally. (Companionship, Christian Welfare and Lions) Getting busy now, with PM supplying promotional, graphics and logistics support for activities such as New War Memorial, 2 new businesses, The mudder, marton country music, Yoga, ymca, RADRS, organ recital, Wanganui sport workshops, playgroups, Marton Country Music Club, Steady as you go, Contract Bridge, Healing rooms, scouts, Weight Watchers, Marton Library activities, Get n Give, Badminton, marton primary 150 th , midweek leagues, Marton Aquatic centre, 3 church events, SWEET club, Youth Club, ASK, Elections, Irlen, further Irlen recital, squash club, golf club, Scouts, Turakina Highland Games, Music Festival, as well as events around the district in Bulls, (Wearable Arts, Mangaweka, (several events) and Shemozzle.
	Further to the Health Networking, we are currently working on having an EPA (enduring Power of Attorney) workshop in Marton for the community to understand this issue in more depth. Have approached local firm for their support on this.

Further to note:

- Request from Community member for support to run a Craft Alive event, September 2017
- Supported community action plan to raise funds for sanitary products to be available for people in community that require them.
- Contact made to businesses to address suicide prevention in their health and safety policies.
- Police have made contact requesting we raise funds for the infrared capability on the cameras.
- Currently working with Youth officer to provide community service opportunity for young offenders.
- Prepared financial damage report for police for court case regarding street vandalism.
- Continued support for Mollys Trolley. Is a very successful and well received initiative.
- Supplied all templates to Marton School Gala day.

Attachment 6

Rangitikei District Council

Audit/Risk Committee Meeting

Minutes – Monday 5 December 2016 – 2:00 p.m.

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Present

Mr Craig O'Connell (Chair)
Cr Dean McManaway
Cr Nigel Belsham
Cr Gordon

In Attendance:

Mr Ross McNeil, Chief Executive
Ms Debbie Perera, Audit Director, Audit New Zealand
Mr Ernest Bernard, Internal Auditor
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Hamish Waugh, General Manager – Infrastructure, Manawatu District Council
Ms Linda Holman, Governance Administrator

Tabled documents:

Item 1: Letter from LAPP
Item 2: Internal Audit table

1 Welcome

The Chair welcomed the Committee members to the meeting.

2 Council prayer

The Chair read the Council prayer.

3 Apologies

His Worship the Mayor, Andy Watson. Cr Nigel Belsham – late (attending a function on behalf of the Mayor).

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted by the Committee.

5 Confirmation of order of business

The Chair noted that there were two late items to be included.

- 1 Insurance
- 2 Risk appetite

6 Confirmation of minutes

Resolved minute number	16/ARK/029	File Ref	3-CT-17-2
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That the Minutes of the Audit/Risk committee meeting held on 25 August 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr McManaway / Mr O'Connell. Carried

7 Audit management report 2015/16

Ms Perera noted that the Council had received an unmodified audit opinion, noting the scrutiny over the mandatory performance measures, the split between operating and capital expenditure for repairs to the roading network following the June 2015 storm event, and whether the 10% threshold for revaluation had been breached for property, plant and equipment – it had not. The management report identified areas for improvement –

summarised on pages 16-17. Ms Perera clarified that the top priorities were Creditor Systems, Master File, and Capital Work in Progress in particular are of the most concern.

Cr Belsham arrived 2.12 pm

Mr McIrvine noted the risks from a high capital works in progress were the potential deficiency in insurance and insufficient provision for depreciation. Implementing a job costing system would help manage this better.

Resolved minute number	16/ARK/030	File Ref	5-EX-2-4
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That the final Management Report for the full year Audit 2015/16 be received.

Cr Belsham / Cr McManaway. Carried

8 Outcome of NZTA audit

Mr Waugh spoke to the audit report and noted that the New Zealand Transport Agency's goal was to ensure that the Council's reporting aligns with NZTA reporting, that the Rangitikei District Council keeps the NZTA funds separate from other parts of Council, and that any risk arising from the shared services model is being adequately managed.

Mr McNeill noted that the Chief Executives of the Rangitikei District Council and Manawatu District Council are expecting a report before Christmas 2016 on the intended arrangements for infrastructure shared services, which is expected to be signed off before 1 July 2017. Additionally, the strategy for procurement was finalised at the Council meeting on 1 December 2016, which satisfies one element of the NZTA recommendations.

Resolved minute number	16/ARK	File Ref	5-EX-2-4
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That the final report of the NZTA audit conducted October 2016 be received.

Cr Gordon / Cr Belsham. Carried

9 Internal audit programme

Mr McIrvine tabled the document "Possible 2016-17 internal audit reviews" and made a PowerPoint presentation, highlighting the key priorities to be passed on to the Audit/Risk Committee. These were asset revaluation (in progress now), the year-end claim from NZTA, procurement and contract management, works orders/work management, and cash receipting.

The Chair recommended the Committee collate a list of tasks and projects for the coming triennium to be presented to Council for prioritisation. An initial list was discussed at the meeting, and the Chair undertook to circulate this list amongst Committee members for further development, and this will be considered at the next meeting.

Some initial suggestions were:

- Annual Audit review, and periodically other reviews requiring attention
- Natural disaster events: insurance, business continuity, disaster recovery, and understanding areas of unstable ground
- Community facilities being built, in addition to existing capital works
- Risk Management framework, most likely working at a national level through a Local Government Risk Agency
- Ongoing analysis of capital expenditure
- Water billing and future water-related risks
- Risk management framework and register
- Investigation of Fire Emergency NZ funding risk
- Alignment with Council strategic framework and key priorities
- Information management
- Carry-overs and risks around the consenting process

10 Committee review

The Chair noted that, given the small size of the Committee, this would best be done after the next meeting in order to give new member Cr Gordon time to research before providing his input.

Additionally, the Chair noted the upcoming LGNZ Regional Audit/Risk Forum session at the Horowhenua District Council on Wednesday 7 December 2016 which may provide ideas to help shape purpose of this Committee.

Committee members indicated that they are happy to delay the process.

11 Late items

- 1 Insurance – Mr McIrvine tabled a letter from the Local Authority Protection Programme (LAPP) relating to the recent earthquake events in Kaikoura and Hurunui. There were varying estimates of the draw on LAPP from these earthquakes – both councils are members.
- 2 Risk presentation – Mr McIrvine noted that following the Christchurch earthquakes the volume and quality of information is world leading, and that this translates into greater value for the Rangitikei District Council.

12 Future items for the agenda

Understanding Council's risk appetite

Mr McNeil led the discussion, using as an example, where the Council sits on the spectrum of risk around building consents. Council's priorities are around economic development and growth, so the Committee needs to understand how that impacts on local businesses who cannot afford to bring their buildings up to the required earthquake strengthening standards.

Actions from the Risk Management Framework to address risk (July-December 2016)

13 Next meeting

Will be held on Monday 13 February 2017, 2.00 pm

14 Meeting closed

3.32 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Huntermville Community Committee Meeting

Minutes – Monday 5 December 2016 – 6:30 p.m.

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Present:

Ms Karen Kennedy (Chair)
Cr Dean McManaway
Ms Jane Watson
Ms Maureen Fenton
Ms Sandra Carroll
Mr Trevor O'Connor
Ms Jean Signal
Mr Richard Gower
Ms Erina True
Ms Lynette Thompson

In attendance:

Ms Linda Holman, Governance Administrator
Mr Cameron Randles, Stewart Rover Crew

Tabled documents:

Item 15.1 Dog cemetery – Proposal for the Huntermville Community Board
(Richard Gower)
Item 15.2 Stewart Rover Crew (Cameron Randles)

1 Welcome

The Ward Councillor welcomed the Committee members.

2 Apologies

Lynette Thompson – late; His Worship the Mayor Andy Watson.

3 Co-opting of new members to the Committee

Two new members were co-opted to the Committee.

Resolved minute number **16/HCC/016** **File Ref**

That Ms Karen Kennedy be co-opted to the Hunterville Community Committee.

Ms True / Ms Fenton. Carried

Resolved minute number **16/HCC/017** **File Ref**

That Mr Richard Gower be co-opted to the Hunterville Community Committee.

Ms Signal / Ms Watson. Carried

4 Election of Chair

Resolved minute number **16/HCC/018** **File Ref**

That the Hunterville Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Cr McManaway / Ms Fenton. Carried

Resolved minute number **16/HCC/019** **File Ref**

That Ms Karen Kennedy be appointed Chair of the Hunterville Community Committee for the 2016-19 triennium.

Ms Watson / Ms True. Carried

5 Election of Deputy Chair

Resolved minute number **16/HCC/020** **File Ref**

That Ms Jane Watson be appointed Deputy Chair of the Hunterville Community Committee.

Ms Fenton / Ms Watson. Carried

6 Terms of Reference

The relevant section of the Council's Delegation Register was noted.

7 Administrative Processes

An updated Draft of the explanation of administrative processes for the Committee was tabled at the meeting. The Committee was advised that the Council invites feedback on this document.

File ref: 3-CC-1-5

Resolved minute number **16/HCC/021** **File Ref** **3-CC-1-5**

That the memorandum "Guidance for Community Committees" be received and noted.

Ms Kennedy / Ms Signal. Carried

8 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted by the Committee.

9 Confirmation of order of business

Six late items were accepted by the Committee.

10 Minutes of last meeting

The Minutes of the Hunterville Community Committee meeting held on 15 August 2016 were attached for information only, but because at least two of the members from that meeting were present, the minutes were accepted as an accurate and correct record of the meeting.

Resolved minute number	16/HCC/022	File Ref	3-CC-1-2
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That the Minutes of the Hunterville Community Committee meeting held on 2 November 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms Fenton / Ms Signal. Carried

11 Outstanding matters from the 2013-2016 triennium

Discussion was held on the following points:

2.1 Potential Computer Hub: discussions are still taking place between the proposed ICT Hub organiser and the Hunterville Bookshop.

3.1 Rubbish bins: the Committee assumed the reference to the Service Station is intended to refer to the bin outside of the Service Centre. The Committee noted that this bin is not an issue. The bin by the telephone booth and bins in the park are the ones that are problematic. The Committee is requesting that the Council add the telephone booth bin to contract 994, and that the ones in the park come under the control of Parks and Reserves.

4.3 Placemaking initiatives: the Committee expressed regret that the Chair of the Steering Group responsible for the Placemaking initiatives has stepped down and hopes the Placemaking initiatives will continue. Cr McManaway will approach a local resident to take on a leadership role and will report back at the next meeting.

Ms True noted that the now-defunct "HIPPO Group" has funds available in an account which could be repurposed for future Placemaking initiatives.

Resolved minute number	16/HCC/023	File Ref	3-CC-1-2
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That the Council add the rubbish bin by the telephone booth in Hunterville to collection Contract 994, and that the other rubbish bins in the park come under the control of Parks and Reserves.

Cr McManaway / Ms Watson. Carried

Resolved minute number	16/HCC/024	File Ref	3-CC-1-2
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That the memorandum "Outstanding matters from the 2013-2016 triennium" be received.

Ms Signal / Ms Kennedy. Carried

12 Small Projects Grant Scheme update – December 2016

The Committee noted the ability to roll over the allocation for one year. The Committee decided to have suggestions for the scheme to become a recurring agenda item and for members to contribute ideas each meeting.

The Committee moved a recommendation to support The Bulletin to the amount of \$250, with the option to provide further support later in the financial year. Ms True will contact The Bulletin's publisher to inform her that she needs to invoice the Rangitikei District Council for this amount.

Resolved minute number **16/HCC/025** **File Ref** **3-CC-1-2**

That the Hunterville Community Committee commit \$250 from the Small Projects Grant Scheme to support The Bulletin Publication.

Ms Watson / Ms True. Carried

Resolved minute number **16/HCC/026** **File Ref** **3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - December 2016' be received.

Cr McManaway / Ms True

13 Current Infrastructure projects/upgrades and other Council activities within the ward

Cr McManaway gave a verbal update to the Committee.

14 Hunterville Grandstand colour scheme

The Committee decided to keep the scheme similar to the school colour scheme. Ms Carroll volunteered to join a group to steer the project. Cr McManaway will set up a meeting with Ms Carroll, James Killminster (President of the Rugby Club), Stephen Lewis (Principal of the school), and Ms Kennedy to discuss this further.

15 Late Items

- 1 **Dog cemetery:** Mr Gower proposed a dog cemetery be built on the State Highway One site opposite Feltham Street. The Committee agreed this was worth investigating and will discuss again at the next meeting in February. The document "Proposal for the Hunterville Community Board" was tabled at the meeting.
- 2 **Stewart Rover Crew:** Mr Cameron Randles from the 3rd Stewart Rover Crew spoke to the Committee to raise awareness of his organisation. This is a group of people aged

18-25 who provide service to the community and he offered their services for future events. The document "Stewart Rover Crew" was tabled at the meeting.

- 3 **Hunterville Information Booklet:** Ms True gave an update on the booklet for newcomers to Hunterville. This will be distributed in the next few weeks.
- 4 **Requests for Service:** Ms Watson raised the issue of trees overhanging the footpath. Ms Holman suggested a Request for Service is made via the "Fix it" page of the Rangitikei District Council website, rather than being lodged via the Committee.
- 5 **Hunterville Pool is open:** Mr Gower noted that the pool is open and functionality is improved with the new chemical system.
- 6 **About Us website service:** Ms Holman spoke about www.aboutus.co.nz, where local businesses, clubs and groups can create a free website.

16 Next Meeting

Monday 20 February 2017, 6:30pm.

17 Meeting Closed

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 6 December 2016 – 5:30 p.m.

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Present:	Mr Tyrone Barker (Chair)	
	Ms Lynette Andrews	
	Mr Nigel Bowen	
	Ms Tricia Falkner	
	Mr Matthew Holden	
	Ms Annabel Sidey	
	Ms Julie Toomey	
	Mr Perrin Turner	
	Ms Raewyn Turner	
	Mr Russel Ward	
	Ms Vicky Whiteman	
	Cr Jane Dunn	
	Cr Graeme Platt	
	His Worship the Mayor, Andy Watson	
In attendance:	Ms Jan Harris, Bulls and District, Community Development Manager	
	Mr Cameron Randles	
	Ms Helen Cooper	
	Mr Michael Hodder, Community & Regulatory Services Group Manager	
	Mr Ellen Webb-Moore, Policy Analyst/Planner	
Tabled documents	Item 6	Updated memo on Administrative processes
	Item 13a:	Flyer on Stewart Rover Crew (Scouting)
	Item 13b:	Email from Denis Hocking requesting delaying sale of the Information Centre

1 Welcome

His Worship the Mayor welcomed everyone, and invited those present to introduce themselves.

2 Apologies

That the apology from Denis Hocking be received

Cr Dunn / Ms R Turner Carried

3 Election of Chair

Point of Order: Composition of the Committee

Mr N Bowen sought clarification why there had not been a ballot on the tied positions for the Committee. The Mayor explained Council had considered that approach but had decided instead to increase the size of the Committee. Cr Platt noted that the same approach had been taken for the last triennium. The Mayor sought by a show of hands whether the meeting wished to raise this formally with Council and found there was not a majority wanting this to be done.

Being over-strength meant that the Committee could not co-opt anyone else without prior permission of the Council.

His Worship the Mayor checked the meeting understood the two voting systems prescribed by the Local Government Act 2002.

Resolved minute number 16/BCC/035 **File Ref**

That the Bulls Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Mr M Holden / Mr V Whiteman. Carried

The Mayor called for nominations.

Resolved minute number 16/BCC/036 **File Ref**

That Tyrone Barker be appointed Chair of the Bulls Community Committee.

Cr Dunn / Ms J Toomey. Carried

4 Election of Deputy Chair

This followed the same process as for electing the Chair.

Resolved minute number **16/BCC/037** **File Ref**

That Matthew Holden be appointed Deputy Chair of the Bulls Community Committee.

Cr Dunn / Mr R Ward. Carried

Mr Barker took the Chair, thanking the meeting for its support and acknowledging the calibre of the people on the Committee.

5 Terms of Reference

Mr Hodder outlined the substance of the terms of reference.

6 Administrative Processes

Mr Hodder spoke to the tabled document, explaining that it differed from that in the Order Paper because Council had decided (at its meeting on 1 December 2016) to have Council staff provide secretarial and minute-taking services to the four Community Committees. He highlighted the provisions relating to the Small Grants Fund.

Resolved minute number **16/BCC/038** **File Ref**

That the memorandum "Guidance for Community Committees" be received and noted.

Mr T Barker / Cr Dunn. Carried

7 Members' conflict of interest

The Mayor explained what a conflict of interest might be, noting that family of members needed to be borne in mind.

8 Confirmation of order of business

The Chair accepted four late items:

A brief presentation from Cameron Randles on the Stewart Rover Crew.

Conduct of elections (Ms R Turner).

Funding of the Christmas Parade, considered by email before the meeting (Ms A Sidey).

Correspondence from Denis Hocking opposing the sale of Information Centre site (Cr Dunn).

9 Minutes of last meeting

The Chair drew attention to the minutes of the Committee's last meeting of the 2013-16 triennium. The new Committee was not asked to confirm them. The Mayor noted they had been received at Council.

10 Outstanding matters from the 2013-2016 triennium

The Committee discussed a number of the items noted in the memorandum

(4) Missing vacuum cleaner

The Committee accepted Council's offer to purchase a new vacuum cleaner and to include whether it was present when undertaking the check on the hall condition after it had been hired (Mr Hodder to action).

(5) Cleaning of paving blocks in the town and

(9) Removing noxious weeds at town entrances.

The Mayor explained that if weeds were on private property Council could not act until they had grown to the extent that they presented a fire hazard,

The Committee asked for an indication when this work would be done (Mr Hodder to action).

Mr R Ward queried the state of the rugby field at the Bulls Domain. Jan Harris noted the attempts to gain grant funding for upgrading this, and that there would be more done early in 2017. A report would be requested from Mr Athol Sanson, Parks and Reserves Team Leader for the Committee's next meeting (Mr Hodder to action).

Resolved minute number 16/BCC/039 **File Ref**

That the memorandum "Outstanding matters from the 2013-2016 triennium" be received.

Cr Dunn / Mr P Turner. Carried

11 Small Projects Grant Scheme update – December 2016

The Chair suggested that this was the appropriate time to consider the late item raised by Ms A Sidey.

Resolved minute number 16/BCC/040 **File Ref**

That \$500 be allocated from the Small Projects Fund for the 2016 Bulls Christmas Parade.

Ms J Toomey / Mr R Ward. Carried

This meant that the available balance was \$887.07

Resolved minute number **16/BCC/041** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update - December 2016' (as amended) be received.

Cr Dunn / Ms V Whiteman. Carried

12 Current Infrastructure projects/upgrades and other Council activities within the ward

The Mayor outlined the current situation with the proposed new Community Centre on the former Criterion Hotel site, noting the recent grant of \$0.5 million from the Lotteries Facilities Fund. Such a grant was only possible with a new build. The project had been included in the 2015/25 Long Term Plan. Jane Dunn outlined the consultative processes which had been undertaken.

Raewyn Turner questioned why there had only been one design. The Mayor noted that the design was based on a concept design which had found considerable support. Having several different designs would probably have added \$100,000 each time

The Mayor also noted the progress with the upgrade of the Bulls Wastewater Treatment Plan (awaiting response from Horizons Regional Council on the conditions for the new consent) and the consideration given to the SH1/SH3 intersection in the town (a 'pinch-point' but the number of vehicles was reducing (larger trucks) and NZTA lacks a budget to fund an alternative route).

The Mayor undertook to bring the new model of the Community Centre development to the Committee's next meeting.

The updated report will be circulated on 12 December 2016.

13 Late Items

a) Stewart Rover Crew

Cameron Randles tabled a flyer on the Stewart Rover Crew. He was keen to offer the small group's services for projects like planting trees or painting – and also keen to recruit more young people (18-25).

b) Request to delay sale of the Information Centre

Cr Dunn explained the background to the emails from Denis Hocking. The Mayor explained that the Committee could convey it to Council without endorsing it.

Resolved minute number**16/BCC/042****File Ref**

That the Bulls Community Committee receives the email from Denis Hocking requesting retaining the bus stop at its present site and asks it to be conveyed to Council for its consideration.

Ms J Toomey / Ms V Whiteman. Carried

c) Community Committee Elections

Ms R Turner questioned some aspects of the recent election for the Committee – the lack of identification of candidates, the uncertain timeframe for the election (i.e. when was voting to stop) and how confidential the process was. She suggested that the election and candidates could be given exposure by using both local newspapers, social media and the Council's website.

Mr Hodder expressed thanks for these observations. He noted that Council conducted the elections with the Local Electoral Act in mind (which potentially ruled out any publicity to candidates in the room where votes were being cast). However, this was a matter to be taken up with Council. He assured members that the ballot papers remained secret.

d) Te Araroa Trail

The issue of walkers on Te Araroa trail coming into Bulls (from the Santoft Forest) was raised. The Mayor undertook to check whether the access through Ngati Apa land was a paper road. His view was that the provision of signage, access to water and toilets was a Council issue. He noted that there was interest in the Santoft Domain (currently leased for grazing) becoming a community park for people living nearby.

e) Ohakea Air Tattoo Meeting

The Chair noted the meeting scheduled for 8 December, 5.30 pm in the Bulls Town Hall Supper Room to discuss logistics for the Air Tattoo at Ohakea.

f) Contacts List

The Committee asked for a contacts list to be circulated (Mr Hodder to arrange).

14 Next meeting

Tuesday 14 February 2017, 5:30 pm

15 Meeting closed – 7.50pm

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 7 December 2016 – 7:00 p.m.

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Present: Carolyn Bates (Chair)
Jennifer Greener
Lynda Hunter
Pip Hancock
Donna Harris
Lyn Duncan
Cr Lynne Sheridan
Cr Dave Wilson
Mayor Andy Watson

In attendance: Cath Ash, Project Marton
Denise Servante, Strategy and Community Planning Manager
Cameron Randles, Stewart Rovers Crew

Tabled documents: Item 6: Updated memo on Administrative processes
Item 7: Flyer on Stewart Rover Crew

Unconfirmed

1 Welcome

The Mayor welcomed everyone to the meeting and congratulated the Committee members on their election to the Committee. The Mayor chaired the meeting until item 5.

2 Apologies

Resolved minute number **16/MCC/39** **File Ref**

That apologies be received from Belinda Harvey-Larsen and Wendy Wagner

Ms Bates/Ms Harris Carried

3 Election of Chair

Resolved minute number **16/MCC/40** **File Ref**

That the Marton Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt voting System B.

Ms Harris/Cr Wilson Carried

Resolved minute number **16/MCC/41** **File Ref**

That Carolyn Bates be appointed Chair of the Marton Community Committee.

Ms Greener/Ms Duncan Carried

4 Election of Deputy Chair

Resolved minute number **16/MCC/42** **File Ref**

That Jenny Greener be appointed Deputy Chair of the Marton Community Committee.

Ms Harris/Ms Hancock Carried

5 Terms of Reference

The Committee noted the Terms of Reference as contained in the Council's Delegations Register.

6 Administrative Processes

An updated document was tabled reflecting the decisions made by Council to provide secretarial support to the Committee. Other changes were to simplify or clarify language. It was noted that the Committee is a committee of Council and must operate to the same

standards adopted by Council for its committees, as well as certain statutory obligations relating to public notification of meetings and the items for discussion.

Resolved minute number

16/MCC/43

File Ref

3-CC-1-5

That the memorandum "Guidance for Community Committees" be received and noted.

Ms Bates/Ms Greener Carried

7 Public Forum

Cameron Randles spoke about his 8-person team, newly established as part of the service organisation, Stewart Rover Crew: Marton people have joined the Whanganui scouting region. Keen to be involved and find out what community service can be done. A brief summary of the group and contact details was circulated and recorded as a tabled document.

8 Members' conflict of interest

The Mayor outlined that a conflict of interest is where you, or a family member, stand to gain personally (financially or otherwise) from a decision made by the committee. If an interest is declared, the person may stay at the table, leave the room, answer questions etc. at the discretion of the Committee but cannot vote.

No conflicts of interest were declared.

9 Confirmation of order of business/late items

Two late items were proposed:

- 1) The appointment of the Committee's representative of the Rangitikei District Council's Marton Wastewater Treatment Advisory Group because (i) the request to make this appointment was not known when the Committee's agenda was prepared and (ii) a decision at this Committee meeting ensures the Committee's representative receives adequate notice of the Advisory Groups next meeting.
- 2) The Marton/Council Street Table for discussion because (i) the request for this item to be on the agenda was not known when the Committee's agenda was prepared and (ii) the proposal for the street table to take place on the first Saturday of February prevents the item being deferred until the meeting in February 2017.

Resolved minute number

16/MCC/44

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Appointment of representative on Council's Marton Wastewater Treatment Advisory Group and the Marton / Council Street Table be dealt with as a late item at this meeting.

Ms Bates/Ms Harris Carried

10 Minutes of last meeting

The minutes of the last meeting of the previous committee were noted. There is a typo on item 3 to be amended.

11 Outstanding matters from the 2013-2016 triennium

The Committee considered the two outstanding items.

Ms Bates will follow up with

A) Rob Snijders to update on promotional signage. She will circulate any information received before the next meeting. It was noted that some of the intention to look at combined branding between the signage proposed by Mr Snijders and Project Marton had not yet materialised.

B) Athol Sanson about progress with the painting of the fence at Wilson Park.

Resolved minute number	16/MCC/45	File Ref	3-CC-1-3
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That the memorandum "Outstanding matters from the 2013-2016 triennium" be received.

Ms Bates/Cr Sheridan Carried

12 Small Projects Grant Scheme update – December 2016

Resolved minute number	16/MCC/46	File Ref	3-CC-1-3
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That the memorandum 'Small Projects Grant Scheme Update - December 2016' be received.

Ms Bates/Ms Hancock Carried

It was noted that additional funding may be required to complete the fence painting at Wilson Park. The Committee will maintain a watching brief.

The Committee noted that the small projects fund is available to support any group in the community as well as projects that the Committee itself wants to implement. Since it is not advertised, the Committee recognised the need to promote the fund to the community. It also noted that it was not desirable to be the sole funder for projects – community groups should be encouraged to look elsewhere for matching funding.

Ms Ash advised that the Marton Community Garden was in desperate need of equipment to irrigate the garden over the summer period.

Resolved minute number	16/MCC/47	File Ref	3-CC-1-3
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That the Marton Community Committee agrees to spend up to \$250 on irrigation equipment

for the Marton Community Garden subject to a formal request and quote being received by the Committee Secretary and circulated by email to all Committee members for approval.

Cr Wilson/Ms Hunter Carried

13 Current Infrastructure projects/upgrades and other Council activities within the ward

It was noted that the latest version of this report will be available from 12 December 2016. The Committee requested that Council staff provide the latest information available even if it is a month out of date.

His Worship The Mayor updated on local key infrastructure projects.

The Elim Church has been demolished – this is nothing to do with Council and although Council will do what it can to make the site less of an eyesore, it is not Council's site.

Site for the new civic centre in the CBD. Purchase of site between the old BNZ and Alliance Spot. Opus has been commissioned to do a Heritage Assessment and concept plans. This should be available in the New Year.

Crofton WWP – new consent needed by 2018. Consent conditions come from Horizons Regional Council. Previously there was a trades waste agreement with Bonny Glen for disposing of the leachate. Council has resolved that after December 2017, no further leachate would be accepted. Bonny Glen would need to treat it on-site or at an alternative disposal site.

Council processes: currently working on the 2017/18 Annual Plan. This sits in the context of the Long Term Plan (10 years) which outlines the major programmes and works to be carried out, in detail for three years and in outline for the remaining seven. This document is refreshed every three years. In the intervening years, there is an Annual Plan produced reinforcing and/or outlining the changes from the work programme contained in the LTP. The 2017/18 Annual Plan will be subject to a public submissions process. The following year will be a year to refresh the LTP – gives more scope to make big changes to Council's work programmes.

Wanganui Road – took too long. An issue with the contractor not being able to deliver (at their expense) but some changes to the project design mid-way through. His Worship the Mayor is following up on some aspects of the finished job.

Committee reminded of the RFS system and Fix-it Forms for anything that needs to be done by Council. If not satisfied with the service received, can raise it with the Chief Executive or with the Ward Councillors or with the Mayor, but please not to individual staff members. If it is raised with the Chief Executive and still not satisfied with service, then the Ward Councillors or the Mayor should be approached.

Ms Greener left at 8.34 pm

14 Late Items

Resolved minute number

16/MCC/48

File Ref

That the Marton Community Committee appoints Lynda Hunter to be its representative on the Rangitikei District Council's Marton Wastewater Advisory Group

Ms Harris/Ms Hancock Carried

Cr Sheridan reported on the street table which has been happening over the past three years once a month. It is intended to encourage people to get to know about Council and how to get involved. Will take place on first Saturday of the month starting in February. Volunteers to support the stall are very welcome - two hours a month.

Cr Wilson suggested that Committee members would find it useful to subscribe to Council's online newsletter (via the website) and to regularly look at the website for information www.rangitikei.govt.nz

15 Future items for the agenda

Cr Wilson would invite Graham Rolls to speak with the Committee at Public Forum at the next meeting. Mr Rolls is well known in the community and has recently returned to Marton and has passion and ideas for the town going forward.

The Committee suggested the following standing items for future agendas:

- Update on the Marton WW Advisory Group
- Update from Project Marton

The Committee suggested that the standing item where late items can be accepted should be reworded as:

- Confirmation of order of business/late items

16 Next Meeting

Wednesday 8 February 2017, 7:00 pm

Agenda items to be with the Chairperson by Monday 30 January 2017

The Committee noted that there will be a combined meeting of Community Committees on 7 March 2016 to discuss the draft Annual Plan.

signature block

17 Meeting Closed

9.00 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Turakina Reserve Management Committee Meeting

Minutes – Thursday 8 December 2016 – 7:00 p.m.

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Present:

Mr Duran Benton
Mr Alistair Campbell
Ms Laurel Mauchline Campbell
Mr Murray Richardson
Cr Soraya Peke-Mason
His Worship the Mayor, Andy Watson

In attendance:

Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Cameron Randals

1 Welcome

His Worship the Mayor welcomed everyone to the meeting and outlined his role for the meeting is to chair the meeting until the Chair and Deputy Chair are elected.

The group introduced themselves.

2 Apologies

Nil

3 Election of Chair

Resolved minute number **16/TRMC/008** **File Ref**

That the Turakina Reserve Management Committee, for the purpose of electing or appointing persons under Clause 25, Schedule 7 of the Local Government Act 2002, adopt System B.

Mr D Benton / Mr A Campbell. Carried

Resolved minute number **16/TRMC/008** **File Ref**

That Ms L Mauchline Campbell be appointed Chair of the Turakina Reserve Management Committee for the 2016-19 triennium.

Mr D Benton / Mr M Richardson. Carried

4 Election of Deputy Chair

Resolved minute number **16/TRMC/009** **File Ref**

That Mr D Benton be appointed Deputy Chair of the Turakina Reserve Management Committee for the 2016-19 triennium.

Mr M Richardson / Mr A Campbell. Carried

The Mayor vacated the chair.

5 Terms of Reference

The Committee noted the Terms of Reference.

6 Members' conflict of interest

The Chair reminded members about declaring any conflicts of interest. His Worship the Mayor clarified that a conflict of interest is where you stand to make a gain as a result of a decision. The gain is usually financial. This also applies to family members.

7 Confirmation of order of business

Resolved minute number 16/TRMC/010 **File Ref**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the ground rent fee for the Turakina Highland Games be dealt with as a late item at this meeting due to the timing of the event.

Mr A Campbell/ Mr M Richardson. Carried

8 Minutes of last meeting

The Committee noted the minutes from the last meeting. His Worship the Mayor clarified that there cannot be changes to the minutes as the previous Committee was disestablished as part of the triennial elections process.

9 Late Items

Ground rent for the highland games

The Committee discussed the appropriateness of the same charge as last year – a \$100 koha in voucher to purchase trees.

Resolved minute number 16/TRMC/011 **File Ref**

That the charge for ground rent for the Turakina Highland Games is a \$100 koha voucher to purchase trees.

Mr M Richardson / Ms L Mauchline Campbell. Carried

10 Next meeting

Thursday 2 February 2017, 7:00pm

11 Meeting closed – 7.21pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Rangitikei District Council

Turakina Community Committee Meeting

Minutes – Thursday 8 December 2016 – 7:30 p.m.

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Present:

Mr Duran Benton
Mr Alistair Campbell
Ms Laurel Mauchline Campbell
Ms Tina Duxfield
Ms Carol Neilson
Ms Anita Oliver
Cr Soraya Peke-Mason
His Worship the Mayor, Andy Watson

In attendance:

Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Murray Richardson
Mr Cameron Randals

Tabled documents

Item 6: Updated memo on Administrative processes
Item 9: Flyer on Stewart Rover Crew

1 Welcome

His Worship the Mayor welcomed everyone to the meeting and outlined his role for the meeting; to chair the meeting until the Chair and Deputy Chair are elected.

The Committee introduced themselves.

2 Apologies

That the apologies for absence from Ms H Grant be received.

Ms C Neilson / Ms L Mauchline Campbell. Carried.

3 Election of Chair

Resolved minute number	16/TCC/025	File Ref
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That the Turakina Community Committee, for the purpose of electing or appointing persons under Clause 25, Schedule 7 Local Government Act 2002, adopt System B.

Ms C Neilson / Mr A Campbell. Carried

Resolved minute number	16/TCC/026	File Ref
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That Ms L Mauchline Campbell be appointed Chair of the Turakina Community Committee for the 2016-19 triennium.

Ms C Neilson / Ms A Oliver. Carried

4 Election of Deputy Chair

Resolved minute number	16/TCC/026	File Ref
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That Mr D Benton be appointed Deputy Chair of the Turakina Community Committee for the 2016-19 triennium.

Ms A Oliver / Ms T Duxfield. Carried

The Mayor vacated the chair.

5 Terms of Reference

The Committee noted the updated terms of reference.

6 Administrative Processes

Ms Gray provided a brief overview of the changes in the tabled item from the item in the agenda. These changes related to secretarial services, general business and late items.

Resolved minute number	16/TCC/026	File Ref	3-CC-1-5
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That the memorandum "Guidance for Community Committees" be received and noted.

Mr D Benton/ Ms C Neilson. Carried.

7 Members' conflict of interest

His Worship the Mayor clarified that a conflict of interest is where you stand to make a gain as a result of a decision. The gain is usually financial. This also applies to family members.

8 Confirmation of order of business

Resolved minute number	16/TCC/027	File Ref
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That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, a presentation from Mr Randals and discussion on the meeting date be dealt with as a late item at this meeting.

Ms L Mauchline Campbell / Ms C Neilson. Carried.

9 Stewart Rover Crews

Mr Randals provided an overview of the Rovers and the community service they provide. The group is able to help with a range of community projects, with Health & Safety ultimately the responsibility of the Scouts. The Chair and Committee thanked Mr Randals for attending the meeting.

10 Minutes of last meeting

The Committee noted the minutes had been provided and that they were not able to make any changes.

11 Outstanding matters from the 2013-2016 triennium

Sealing the carpark on SH3 and Wanganui Road

The Committee discussed the background to the proposal to seal the carpark. There was uncertainty surrounding the origin of the proposal to seal the area and discussion regarding the appropriateness of sealing a privately owned carpark.

Resolved minute number **16/TCC/028** **File Ref**

That the Turakina Community Committee recommend to Council that it does not proceed with sealing the carpark on the corner of SH3 and Wanganui Road, as it is privately owned property.

Mr A Campbell / Mr D Benton. Carried.

Picnic Tables

The Committee discussed the project to install picnic tables on the two grassed areas in the village where the trees have been removed. Additionally, the Committee discussed potential changes to rubbish bins throughout Turakina.

Ms Wallen to approach Mr Sanson at Council for assistance and provide an update to the next meeting.

Mr Campbell to attain prices and sizes for the picnic tables and provide an update to the next meeting.

Resolved minute number **16/TCC/029** **File Ref** **3-CC-1-4**

That the memorandum "Outstanding matters from the 2013-2016 triennium" be received.

Ms L Mauchline Campbell / Cr S Peke-Mason. Carried.

12 Small Projects Grant Scheme Update - October 2016

The Committee discussed the need to source and invoice from the playcentre to make payment.

Resolved minute number **16/TCC/** **File Ref** **3-CC-1-5**

That the memorandum 'Small Projects Grant Scheme Update - October 2016' be received.

Ms T Duxfield / Ms A Oliver. Carried.

13 Current Infrastructure projects/upgrades and other Council activities within the ward

The Committee noted that a report will be circulated.

His Worship the Mayor provided updates on Bonny Glen landfill and Santoft Domain as follows:

Bonny Glen – consent conditions required to set up a local group and disperse local money. Midwest Disposals are examining alternative options for treating the leachate. After 31 December 2017 Council will not accept the leachate at the Marton Waste Water Treatment Plant. A visit is being organised for people who may be interested.

Santoft Domain – Was originally dealt with by the Turakina Community Committee. Council is investigating the potential for local people to take over the maintenance of the Domain. There is scope to develop the area with facilities for people on the Te Araroa walk.

14 Late Items

Meeting dates

The Committee agreed the first Thursday of every second month was a suitable meeting time.

15 Next Meeting

Thursday 2 February 2017, 7:30 pm

16 Meeting closed – 8.21 pm

Confirmed/Chair: _____

Date: _____