



Rangitikei District Council

Council Meeting

Minutes – Thursday 23 February 2017 – 1:00 PM

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Dean McManaway
Cr Soraya Peke-Mason
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Chris Pepper, Project Engineer – Utilities
Ms Denise Servante, Strategy & Community Planning Manager
Ms Samantha Kett, Governance Administrator

Tabled documents:

| | |
|----------------|--|
| Item 8 | Portfolio Updates – Update from Cr Aslett |
| Item 11 | Administrative Matters - Administrative Matters – February 2017 - update |
| Item 14 | Adoption of ‘What’s changed, what’s the plan for 2017/18...?’ the Consultation Document for the draft 2017/18 Annual Plan - What’s changed, what’s the plan for 2017/18...? |
| Item 16 | Adoption of Strategic Directions for the 2016-19 Triennium - Towards 2019... & A thriving District |
| Item 19 | Receipt of committee minutes and resolutions to be confirmed – Audit/Risk Committee and Te Roopu Ahi Kaa Komiti |

1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

2 Public Forum

Sharon and Dave Grayson - Provision of public toilet facilities in Mangaweka

Sharon and Dave Grayson presented a petition from the Mangaweka Community and passing tourists on the need to provide public toilets in Mangaweka. The Graysons own a café in Mangaweka and see a large number of tourists daily stopping in to use their toilet facilities (they won't turn people away even if they aren't paying customers). They have sought a quote to build a brand new facility in Mangaweka (\$89,000) but are not sure that is the best option. They suggested using the toilets in the Mangaweka Hall (as this is a rarely used facility) and have offered to open and close the facilities, and service them if necessary.

Elected Members asked about the number of toilets that were currently in the hall, what times the café was open and whether or not providing public toilets would be detrimental to their business. The Graysons informed Council that there are two toilets and a urinal in the Mangaweka Hall, their café is open from 8am to 4pm (but they are looking at extending the closing time) and that they believed that it wouldn't impact their business as people that simply wanted to use the toilet didn't generally purchase anything from the café.

Elected Members also asked if the café at the plane in Mangaweka was offering toilet facilities. The Graysons stated that the owner of that café (Minty Cottle) no longer wanted to provide public toilet facilities.

Karen Smythe - Santoft Domain

Ms Smythe presented a petition from the local Santoft Community and users of the Te Araroa walk on the need to reinstate the Santoft Domain as a community recreation facility, which can be used by the local community and users of the Te Araroa walk. They would like to see the current lease on the land cancelled, the grounds tidied up significantly and the building (including kitchen facilities) that was demolished on the site reinstated. She informed Council that many of the local residents encounter people undertaking the Te Araroa walk who are looking for water and a place to camp for the night. If the Santoft Domain were reinstated, they could use these facilities.

Ms Smythe stated that there were an estimated 8,000 people thought to be completing the Te Araroa walk this coming year and it would be a great opportunity to have them stay within our District. The petition also called for the reinstatement of the Santoft Domain Board to manage the Domain and the funds associated with it.

Elected Members asked what the potential usage of the Domain could be, where the remaining funds when the Board was dissolved went and what kind of building they are wanting to see on the site. Ms Smythe informed Council that it was likely that the Domain would be used on a daily basis, the remaining funds were relinquished to

Council when the Board was dissolved and they would like to see a similar building to what was originally there reinstated but there would need to be consultation with the community on what it wants.

Cr Ash arrived 1.22pm

3 Apologies/Leave of Absence

That the apology for lateness from Cr Ash be received.

Cr Belsham / Cr Gordon. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

His Worship the Mayor informed Council that representatives from the Manawatu Community Trust would make a presentation to Council, and that they were due to arrive at 2.30pm. This item would be taken when they arrive.

6 Confirmation of minutes

| Resolved minute number | 17/RDC/025 | File Ref |
|-------------------------------|-------------------|-----------------|
|-------------------------------|-------------------|-----------------|

That the Minutes of the Council meeting held on 26 January 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Peke-Mason / Cr Platt. Carried

7 Mayor's Report

His Worship the Mayor spoke briefly to the report, providing further detail on the issue with the historic elm trees at Marton School and highlighting the number of centenary celebrations that are coming up within the District.

A minute's silence was observed for Mr Pai Maraku, the former Ratana Community representative to Te Roopu Ahi Kaa, and Mr Bill Byford, a prominent member of the District.

| Resolved minute number | 17/RDC/026 | File Ref | 3-EP-3-5 |
|-------------------------------|-------------------|-----------------|-----------------|
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That the Mayor's Report to the Council meeting on 23 February 2017 be received.

His Worship the Mayor / Cr Wilson. Carried

8 Portfolio Updates

- Criterion Site - Cr Dunn

Cr Dunn gave a brief update on the fundraising activities that are being organised for the Centre.

- Shared Services - Cr Belsham / Cr McManaway

Cr Belsham informed Council that the Chief Executive was working through the review of Shared Services and would be bringing a comprehensive report to Council in due course.

- Samoan Community and Youth Development - Cr Ash

Cr Ash provided a brief update on the Samoan Community's involvement in the recent Path to Well-Being Conference and their progress towards becoming a more collaborative community. She also informed Council that a meeting had recently taken place with regional agencies around their support for youth in the District.

- Iwi Interests - Cr Peke-Mason

Cr Peke-Mason informed Council that hearings would be held at Rata Marae on 6-10 March 2017 for their Treaty settlement process. She would also be attending the upcoming LGNZ Maori Committee meeting in Manukau.

- Heritage and Tourism - Cr Aslett (tabled update)

Cr Aslett tabled an update on Heritage and Tourism in the District.

9 Bulls Community Development Trust Milestone

His Worship the Mayor spoke briefly to the item and requested that a letter be sent to the Trust expressing Council's congratulations and appreciation for all the work they have done for the Bulls Community.

10 Contract Acceptance for Contact C1044 Area Wide Sewer Relining 2016/17 and 2017/18

Mr McNeil and Mr Pepper spoke briefly to the report.

Mr McNeil stated that this was part of Council's initiative to adopt innovative technologies to make what we do more efficient.

The Mayor asked for this item to be further considered later in the agenda¹.

¹ A further resolution was made - 17/RDC/038

- | Resolved minute number | 17/RDC/027 | File Ref | 5-CM-1-C1044 |
|-------------------------------|--|-----------------|---------------------|
| 1 | That the report on Contract Acceptance for Contract C1044 Area Wide Sewer Relining 2016/17 be received. | | |
| 2 | That the Council award Contract C1044 Area Wide Sewer Relining 2016/17 and 2017/18 to Pipe Technologies Limited for the sum of for nine hundred thousand dollars (\$900,000.00) plus GST over the 2016/17 and 2017/18 financial years. | | |

Cr McManaway / Cr Gordon. Carried

11 Administrative Matters – January 2017

Mr McNeil spoke briefly to the report and tabled memorandum.

Council were informed that Cr Platt had been a member of the Rangitikei District Licensing Committee prior to being elected to Council and could continue his membership of the DLC if Council agreed.

Mr McNeil informed Council that the process for potentially accepting the license to occupy the old Taihape College site would include consultation with the various user groups of the site. The three Taihape Ward Councillors asked to be notified when this meeting would be held so they could attend.

Some Elected Members took issue with the fact that there had been no formal request for Council to take over the administration of the Rangitikei.com site by Rangitikei Tourism (who wish to be dissolved as a Trust). Ms Prince informed Council that she would meet with the Chair of Rangitikei Tourism next week and request a formal request.

| Resolved minute number | 17/RDC/028 | File Ref | 5-EX-4 |
|-------------------------------|-------------------|-----------------|---------------|
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That the report 'Administrative matters – February' and the memorandum 'Administrative matters – February 2017 – update' be received.

Cr Aslett / Cr Belsham. Carried

| Resolved minute number | 17/RDC/029 | File Ref | 5-EX-4 |
|-------------------------------|-------------------|-----------------|---------------|
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That His Worship the Mayor be authorised to sign the proposed triennial agreement for the Hawkes Bay Region, as amended and adopted by the Hawkes Bay Regional Council on 22 February 2017.

Cr Rainey / Cr Wilson. Carried

Resolved minute number **17/RDC/030** **File Ref** 5-EX-4

That Council approves the appointment, for the period 1 March 2017 to 31 January 2020 of Cr Graeme Platt, Stuart Hylton, Judy Klue, Chalky Leary and Colin Mower for inclusion on the list from which members of the Rangitikei District Council Licensing Committee will be drawn.

His Worship the Mayor / Cr McManaway. Carried

Resolved minute number **17/RDC/031** **File Ref** 5-EX-4

That Council appoints His Worship the Mayor, member (ex officio), as Deputy Chair of the Rangitikei District Licensing Committee for the period 1 March 2017 to 31 January 2020,

Cr McManaway / Cr Belsham. Carried

Resolved minute number **17/RDC/032** **File Ref** 5-EX-4

That Stuart Hylton be appointed Commissioner to the Rangitikei District Licensing Committee and that His Worship the Mayor be appointed deputy chair of the Committee during this period.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **17/RDC/033** **File Ref** 5-EX-4

That the Chief Executive conveys the Council's thanks to those member of the Rangitikei District Licensing Committee who did not seek a second term, i.e. Steve Fouhy.

Cr Belsham / Cr Wilson. Carried

Resolved minute number **17/RDC/034** **File Ref** 5-EX-4

That Council approve paying \$4,500 from the unspent allocation in the Community Initiatives Fund to cover the expenditure projected by Hunterville Community Library in the Council's declined application to the J B S Dudding Trust and that further work be done to secure a more publicly accessible community library in Mangaweka.

Cr McManaway / Cr Aslett. Carried

Resolved minute number **17/RDC/035** **File Ref** 5-EX-4

That any objections to the proposed closure of roads for ANZAC Day Service and Parades in Bulls, Marton, Hunterville or Taihape on 25 April 2017 be determined jointly by the Mayor, Deputy Mayor and Chief Executive.

Cr Rainey / Cr Aslett. Carried

Resolved minute number **17/RDC/036** **File Ref** 5-EX-4

That Council authorise the Chief Executive to sign (on behalf of the Council) the consents to the Minister for Land Information to road being stopped and certifying the vesting of stopped road at Koitiata to be equitable as shown on Title Plan 489261.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number **17/RDC/037** **File Ref** 5-EX-4

That the approved carry-forward from 2016/17 to 2017/18 for the Bulls multi-purpose community facility be \$3,303,000 (rather than \$1,774,280) and that a footnote recording this decision be added to the schedule included as an appendix to Council's minutes of 26 January 2017.

Cr Rainey / Cr Dunn. Carried

18 Manawatu Community Trust – 2.30pm

Mr John Culling and Mr Albert Dodunsky narrated a presentation on who the Manawatu Community Trust are and what they do, and presented their model for community housing in the Rangitikei District.

Elected members asked questions around the potential to negotiate the terms of a contract with the Trust, their criteria for tenancing properties and whether or not they would use local contractors for the Community Housing in Rangitikei. Mr Dodunsky informed Council that everything would be negotiable and a clause could be added to the agreement that if the Trust were ever dissolved all assets would be returned to Rangitikei District Council, their criteria gave preference to tenants of the 60+years age group, but could be flexible for those with disabilities for nearing 60 years, and that they had a policy to always use local contractors where appropriate.

Afternoon Tea break 3.13pm / 3.31pm

10 Contract Acceptance for Contact C1044 Area Wide Sewer Relining 2016/17 and 2017/18 – continued...

This item was revisited to add a resolution around the process used to award this contract.

Resolved minute number **17/RDC/038** **File Ref** 5-CM-1-C1044

That Council confirms that the award of this contract (C1044 Area Wide Sewer Relining) is made in accordance with Rule 13 (exemption from open advertising) of the Rangitikei District Council Procurement Policy 2014, on the basis that Pipe Technologies Ltd:

- a) is the only local/regional supplier of the relining service;
- b) won an early contract for similar work via competitive procurement process for this;
- c) has confirmed the contract is the same as the earlier competitive rates; and
- d) earlier works were delivered to the required standards.

His Worship the Mayor / Cr Sheridan. Carried

12 Top Ten Projects – Status, February 2017

Mr McNeil spoke briefly to the memorandum.

Council asked if the survey that was sent to prospective members of a Tutaenui Rural Water Scheme could be emailed to all Elected Members.

Resolved minute number **17/RDC/39** **File Ref** 5-EX-4

That the memorandum 'Top ten projects – status, February 2017' be received.

Cr Wilson / Cr Ash. Carried

Cr Rainey 3.39pm / 3.39pm

13 Adoption of reference documents for the consultation document for the 2017/18 Annual Plan

Resolved minute number **17/RDC/040** **File Ref**

That in terms of section 95A(4) of the Local Government Act 2002, Council adopts the following as being information relied on by the content of the Consultation Document 'What's changed, what's the plan for 2017/18...?':

- the draft 2017/18 Annual Plan;
- the adopted 2015/25 Long Term Plan;
- the provisional floor layouts in the proposed Bulls multi-purpose community centre;
- the schedule of surplus properties in Bulls;
- the large-scale floor plan and elevation drawings for the proposed amenity block on Taihape Memorial Park;
- the indicative cost estimate for strengthening the Grandstand on Taihape Memorial Park;

- the summary report on the future development of Taihape Memorial Park.

His Worship the Mayor / Cr Peke-Mason. Carried

14 Adoption of ‘What’s changed, what’s the plan for 2017/18...?’ the Consultation Document for the draft 2017/18 Annual Plan

Resolved minute number **17/RDC/041** **File Ref** **1-AP-1-6**

1. That the memorandum ‘Adoption of ‘What’s changed, what’s the plan for 2017/18...?’ the Consultation Document for the draft 2017/18 Annual Plan’ be received.
2. That Council resolves to adopt ‘What’s changed, what’s the plan for 2017/18...?’ as the consultation document for the 2017/18 Annual Plan in terms of sections 95A of the Local Government Act 2002 (with the addition of the reference documents approved in resolution 17/RDC/... and subject to minor editorial and formatting issues), and to give effect to the timetable for receiving and hearing submissions.

His Worship the Mayor / Cr Aslett. Carried

15 Review of Fees and Charges for 2017/18

Resolved minute number **17/RDC/042** **File Ref** **1-AP-2-1**

That the memorandum ‘Review of Fees and Charges 2017/18’ be received.

Cr Belsham / Cr Wilson. Carried

Resolved minute number **17/RDC/043** **File Ref** **1-AP-2-1**

That Council adopt the Proposed Schedule of Fees and Charges (‘the Statement of Proposal’), the associated Summary of Information and Submission Form for consultation between 28 February and 31 March 2017, and the Engagement Plan.

Cr McManaway / Cr Peke-Mason. Carried

16 Adoption of Strategic Directions for the 2016-19 Triennium

Council asked that the document ‘A Thriving District’ be emailed out to all Elected Members.

Resolved minute number **17/RDC/044** **File Ref** **3-OR**

- 1 That the Strategic Directions for the 2016-19 triennium and the summary overview ‘A thriving District’ be received.

- 2 That the Strategic Directions for the 2016-19 triennium and the summary overview 'A thriving District' be adopted [without amendment/as amended] and referred to the Assets/Infrastructure, Policy/Planning and Finance/Performance Committees for action.

Cr Sheridan / Cr Peke-Mason. Carried

17 Updating the Code of Conduct

Council agreed to adopt the Code of Conduct template by Local Government New Zealand with the following amendment:

- That the process for investigating code of conduct breaches be as is set out in Councils current code of conduct.

Resolved minute number **17/RDC/045** **File Ref** 3-OR-3-4

That the memorandum 'Updating the Code of Conduct' be received.

Cr Belsham / Cr Dunn. Carried

Resolved minute number **17/RDC/046** **File Ref** 3-OR-3-4

That Council adopts the Code of Conduct template proposed by Local Government New Zealand-as amended.

His Worship the Mayor / Cr Dunn. Carried.

19 Receipt of committee minutes and resolutions to be confirmed

Resolved minute number **17/RDC/047** **File Ref**

That the minutes of the following meetings be received:

- Turakina Reserve Management Committee, 2 February 2017
- Turakina Community Committee, 2 February 2017
- Taihape Community Board , 8 February 2017
- Marton Community Committee, 8 February 2017
- Assets/Infrastructure Committee, 9 February 2017
- Policy/Planning Committee, 9 February 2017
- Audit/Risk Committee, 13 February 2017
- Te Roopu Ahi Kaa Komiti, 14 February 2017
- Bulls Community Committee, 14 February 2017

Cr Aslett / Cr Sheridan. Carried

Resolved minute number **17/RDC/048** **File Ref**

That the following recommendation from the Policy/Planning Committee meeting on 9 February 2017:

17/PPL/004

That the Policy/Planning Committee recommends to Council that any media training for Elected Members be conducted in-house.

Cr Sheridan / Cr Belsham. Carried

20 Late Items

Nil

21 Future Items for the Agenda

Nil

22 Next Meeting

Thursday 30 March 2017, 1.15 pm

23 Meeting Closed – 4.19pm

Confirmed/Chair: _____

Date: _____