



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

**Rangitikei**  
UNSPOILT...

# Council Meeting Order Paper

**Thursday 30 March 2017, 1.15pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

---

**Chair**

His Worship the Mayor, Andy Watson

**Deputy Chair**

Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Richard Aslett, Jane Dunn,  
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,  
Ruth Rainey, Lynne Sheridan, Dave Wilson

---

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Order Paper – Thursday 30 March 2017 – 1:15 p.m.

---

### Contents

1	Welcome.....	2	
2	Public Forum.....	2	
3	Apologies/Leave of Absence.....	2	
4	Members' conflict of interest.....	2	
5	Confirmation of order of business.....	2	
6	Confirmation of minutes.....	2	Attachment 1, pages 9-21
7	Mayor's Report.....	2	Attachment 2, pages 22-28
8	Portfolio Updates.....	2	<i>Verbal Update</i>
9	Administrative Matters – March 2017.....	3	Attachment 3, pages 29-71
10	Top Ten Projects – Status, March 2017.....	4	Attachment 4, pages 72-79
11	Health & Safety Quarterly Report for Council.....	4	Attachment 5, pages 80-84
12	Department of Conservation: Wellington Conservation Management Strategy – Submission.....	5	Attachment 6, pages 85-87
13	Horizons Regional Council Annual Plan `2017/18.....	5	Attachment 7, pages 88-90
14	Feedback on Powerco's Investment Proposal.....	5	Attachment 8, pages 91-104
15	Receipt of committee minutes and resolutions to be confirmed.....	5	Attachment 9, pages 105-138
16	Public Excluded.....	6	
17	Late Items.....	7	
18	Future Items for the Agenda.....	7	
19	Next Meeting.....	7	
20	Meeting Closed.....	7	

**1 Welcome**

**2 Public Forum**

**3 Apologies/Leave of Absence**

**4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**6 Confirmation of minutes**

**Recommendation**

That the Minutes of the Council meeting held on 23 February 2017 be taken as read and verified as an accurate and correct record of the meeting.

**7 Mayor's Report**

A report is attached.

File ref: 3-EP-3-5

**Recommendation**

That the Mayor's Report to the Council meeting on 30 March 2017 be received.

**8 Portfolio Updates**

Ohakea  
Criterion Site  
Shared Services  
Southern Sport  
Samoan Community and Youth Development  
Marton Building (Civic Centre)  
Iwi Interests  
Heritage and Tourism  
Northern Sport and Taihape Building

Cr Platt  
Cr Dunn  
Cr Belsham / Cr McManaway  
Cr Sheridan  
Cr Ash  
Cr Wilson  
Cr Peke-Mason  
Cr Aslett  
Cr Gordon / Cr Rainey

## 9 Administrative Matters – March 2017

A report is attached.

File ref: 5-EX-4

### Recommendations

- 1 That the report 'Administrative matters – February' be received.
- 2 [That the following recommendation from the Finance/Performance Committee's meeting on 30 March 2017 regarding the Local Authorities Protection Programme ('LAPP')..... ]
- 3 That, to make best use of the monthly activity reports to committees, Council's Standing Orders be amended as follows<sup>1</sup>:

**9.4: Order of Business** After 'Appendix 9' add:

Activity reports will be at the end of the agenda, immediately before Late items.

**20.3: Questions to staff.** Add new paragraphs:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

- 4 That the section on impact of changing population in Key priority 4 of the adopted strategic intention for the 2016-19 triennium be amended to reflect the suggested revision from the Policy/Planning Committee.
- 5 That the Chief Executive be authorised to make an application to the additional funding round of the Regional Mid-sized Tourism Facilities Grant Fund (closing 12 April 2017) on the basis of the location preferences for new toilets in submissions to the Consultation Document for the 2017/18 Annual Plan, provided that at least 75% of submissions on this topic are in favour of such an application being made.
- 6 That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission to the Department of Internal Affairs on its discussion document 'Transitional levy relief and calculation of levy on insurance covering different property types'.

---

<sup>1</sup> To succeed, this recommendation requires not less than 75% of members present to support it.



- 7 That subject to endorsement from Te Roopu Ahi Kaa and 80% funding from the Ministry for the Environment, Council agrees to provide a one-time grant of \$2,200 from the Waste Minimisation Levy to Para Kore for its zero waste programmes to marae within the Rangitikei District.
- 8 That Council agrees to the sale of the land at 16 Barnett Drive, Marton, confirms that the non-financial considerations in Council's policy on disposal of surplus lands and buildings do not apply, and authorises the Chief Executive to proceed on an open sale basis, using his discretion whether through an agent or direct marketing.
- 9 That Council authorises the Chief Executive (on behalf of Council) to sign the relevant documentation to complete the transfer of Council owned land associated with the subdivision to address misaligned boundaries in Koitiata.
- 10 That, following the abandoned land process for Lot 33 DP 2996 (valuation 1350026200), section 495 and 496 Rangitikei District, lying to the south of Parewanui Road, be offered to the successful owners, provided that Council does not incur costs associated with the transfer.
- 11 That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates from 1 July 2017 be granted to Jo Te Au Coley in respect of the property at 3 Alexander Street, Ohingaiti, (valuation 1337007600) so long as the capital value of the property does not exceed \$10,000.
- 12 That a waiver of ...% be approved of the fee for Building Warrant of Fitness and Compliance Schedule audit inspection at the Lounge Café, Broadway, Marton, randomly selected by the Council's building team.
- 13 That Council grant \$..... to assist with the Robert Cunningham Bruce commemoration being held on 23 April 2017 at the Bruce Memorial Reserve, Turakina Valley Road.

## **10 Top Ten Projects – Status, March 2017**

A memorandum is attached.

File ref: 5-EX-4

### **Recommendation**

That the memorandum 'Top ten projects – status, March 2017' be received.

## **11 Health & Safety Quarterly Report for Council**

A report for the period January-March 2017 is attached.

File ref: 5-HR-8-3

**Recommendation**

That the report 'Health & Safety Quarterly Report for Council' for the period January-March 2017 be received.

## **12 Department of Conservation: Wellington Conservation Management Strategy – Submission**

A draft submission is attached. A presentation will be made at the meeting.

File ref: 3-OR-3-5

**Recommendation**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission [as amended/without amendment] to the Department of Conservation on the Wellington Conservation Management Strategy.

## **13 Horizons Regional Council Annual Plan `2017/18**

The Chair and the Chief Executive from Horizons will be present at 2pm to talk about the draft 2017/18 Horizons Regional Council Annual Plan.

The consultation document for the Horizons Regional Council Annual Plan 2017/18 is attached.

## **14 Feedback on Powerco's Investment Proposal**

The investment overview as presented to the Assets/Infrastructure meeting on 9 March 2017 is attached.

The representatives from Powerco who came to the Assets/Infrastructure Committee meeting commented that it would be helpful to demonstrate stakeholder support as part of its application to the Commerce Commission. The Commission will run its own consultation process, if it accepts Powerco's investment proposal.

## **15 Receipt of committee minutes and resolutions to be confirmed**

**Recommendations**

1 That the minutes of the following meetings be received:

- Hunterville Rural Water Supply Management Sub-Committee, 20 February 2017
- Hunterville Community Committee, 20 February 2017
- Finance/Performance Committee, 23 February 2017
- Assets/Infrastructure Committee, 9 March 2017
- Policy/Planning Committee, 9 March 2017
- Ratana Community Board, 14 March 2017 *To be tabled*

- ~~2 That the following recommendation from the Policy/Planning Committee meeting on 9 March 2017:~~

~~17/PPL/014~~

~~That the Policy/Planning Committee recommends to Council that the commentary around the impact of changing populations in Key priority issue 4 of the Strategic Intentions for the 2016-19 Triennium be amended as proposed following post-meeting consultation with Committee members.~~

\*Dealt with in the item Administrative Matters

## 16 Public Excluded

### Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Infrastructure Shared Services

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Infrastructure Shared Services	Briefing contains information which if released would be likely unreasonably to prejudice the ability of the Local Authority holding the information to carry-on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(j)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

**17 Late Items**

**18 Future Items for the Agenda**

**19 Next Meeting**

Thursday 20 April 2017, 9.30am (oral hearing of submissions to draft Annual Plan 2017/18)

Thursday 27 April 2017, 1.15 pm

**20 Meeting Closed**

# Attachment 1

# Rangitikei District Council

## Council Meeting

Minutes – Thursday 23 February 2017 – 1:00 PM

### Contents

1	Welcome.....	3
2	Public Forum.....	3
3	Apologies/Leave of Absence.....	4
4	Members' conflict of interest.....	4
5	Confirmation of order of business.....	4
6	Confirmation of minutes.....	4
7	Mayor's Report.....	4
8	Portfolio Updates.....	5
9	Bulls Community Development Trust Milestone.....	5
10	Contract Acceptance for Contact C1044 Area Wide Sewer Relining 2016/17 and 2017/18.....	5
11	Administrative Matters – January 2017.....	6
18	Manawatu Community Trust – 2.30pm.....	8
10	Contract Acceptance for Contact C1044 Area Wide Sewer Relining 2016/17 and 2017/18 – continued... ..	8
12	Top Ten Projects – Status, February 2017.....	9
13	Adoption of reference documents for the consultation document for the 2017/18 Annual Plan.....	9
14	Adoption of 'What's changed, what's the plan for 2017/18...?' the Consultation Document for the draft 2017/18 Annual Plan.....	10
15	Review of Fees and Charges for 2017/18.....	10
16	Adoption of Strategic Directions for the 2016-19 Triennium.....	10
17	Updated the Code of Conduct.....	11
19	Receipt of committee minutes and resolutions to be confirmed.....	11
20	Late Items.....	12
21	Future Items for the Agenda.....	12
22	Next Meeting.....	12
23	Meeting Closed – 4.19pm.....	12

**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Richard Aslett  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Dean McManaway  
Cr Soraya Peke-Mason  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Chris Pepper, Project Engineer – Utilities  
Ms Denise Servante, Strategy & Community Planning Manager  
Ms Samantha Kett, Governance Administrator

**Tabled documents:**

<b>Item 8</b>	<b>Portfolio Updates</b> – Update from Cr Aslett
<b>Item 11</b>	<b>Administrative Matters</b> - Administrative Matters – February 2017 - update
<b>Item 14</b>	<b>Adoption of ‘What’s changed, what’s the plan for 2017/18...?’ the Consultation Document for the draft 2017/18 Annual Plan</b> - What’s changed, what’s the plan for 2017/18...?
<b>Item 16</b>	<b>Adoption of Strategic Directions for the 2016-19 Triennium</b> - Towards 2019... & A thriving District
<b>Item 19</b>	<b>Receipt of committee minutes and resolutions to be confirmed</b> – Audit/Risk Committee and Te Roopu Ahi Kaa Komiti



## 1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

## 2 Public Forum

Sharon and Dave Grayson - Provision of public toilet facilities in Mangaweka

Sharon and Dave Grayson presented a petition from the Mangaweka Community and passing tourists on the need to provide public toilets in Mangaweka. The Graysons own a café in Mangaweka and see a large number of tourists daily stopping in to use their toilet facilities (they won't turn people away even if they aren't paying customers). They have sought a quote to build a brand new facility in Mangaweka (\$89,000) but are not sure that is the best option. They suggested using the toilets in the Mangaweka Hall (as this is a rarely used facility) and have offered to open and close the facilities, and service them if necessary.

Elected Members asked about the number of toilets that were currently in the hall, what times the café was open and whether or not providing public toilets would be detrimental to their business. The Graysons informed Council that there are two toilets and a urinal in the Mangaweka Hall, their café is open from 8am to 4pm (but they are looking at extending the closing time) and that they believed that it wouldn't impact their business as people that simply wanted to use the toilet didn't generally purchase anything from the café.

Elected Members also asked if the café at the plane in Mangaweka was offering toilet facilities. The Graysons stated that the owner of that café (Minty Cottle) no longer wanted to provide public toilet facilities.

Karen Smythe - Santoft Domain

Ms Smythe presented a petition from the local Santoft Community and users of the Te Araroa walk on the need to reinstate the Santoft Domain as a community recreation facility, which can be used by the local community and users of the Te Araroa walk. They would like to see the current lease on the land cancelled, the grounds tidied up significantly and the building (including kitchen facilities) that was demolished on the site reinstated. She informed Council that many of the local residents encounter people undertaking the Te Araroa walk who are looking for water and a place to camp for the night. If the Santoft Domain were reinstated, they could use these facilities.

Ms Smythe stated that there were an estimated 8,000 people thought to be completing the Te Araroa walk this coming year and it would be a great opportunity to have them stay within our District. The petition also called for the reinstatement of the Santoft Domain Board to manage the Domain and the funds associated with it.

Elected Members asked what the potential usage of the Domain could be, where the remaining funds when the Board was dissolved went and what kind of building they are wanting to see on the site. Ms Smythe informed Council that it was likely that the Domain would be used on a daily basis, the remaining funds were relinquished to

Council when the Board was dissolved and they would like to see a similar building to what was originally there reinstated but there would need to be consultation with the community on what it wants.

Cr Ash arrived 1.22pm

### **3 Apologies/Leave of Absence**

That the apology for lateness from Cr Ash be received.

Cr Belsham / Cr Gordon. Carried

### **4 Members' conflict of interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of order of business**

His Worship the Mayor informed Council that representatives from the Manawatu Community Trust would make a presentation to Council, and that they were due to arrive at 2.30pm. This item would be taken when they arrive.

### **6 Confirmation of minutes**

**Resolved minute number**      **17/RDC/025**      **File Ref**

That the Minutes of the Council meeting held on 26 January 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Peke-Mason / Cr Platt. Carried

### **7 Mayor's Report**

His Worship the Mayor spoke briefly to the report, providing further detail on the issue with the historic elm trees at Marton School and highlighting the number of centenary celebrations that are coming up within the District.

A minute's silence was observed for Mr Pai Maraku, the former Ratana Community representative to Te Roopu Ahi Kaa, and Mr Bill Byford, a prominent member of the District.

**Resolved minute number**      **17/RDC/026**      **File Ref**      **3-EP-3-5**

That the Mayor's Report to the Council meeting on 23 February 2017 be received.

His Worship the Mayor / Cr Wilson. Carried

## **8 Portfolio Updates**

- **Criterion Site - Cr Dunn**

Cr Dunn gave a brief update on the fundraising activities that are being organised for the Centre.

- **Shared Services - Cr Belsham / Cr McManaway**

Cr Belsham informed Council that the Chief Executive was working through the review of Shared Services and would be bringing a comprehensive report to Council in due course.

- **Samoan Community and Youth Development - Cr Ash**

Cr Ash provided a brief update on the Samoan Community's involvement in the recent Path to Well-Being Conference and their progress towards becoming a more collaborative community. She also informed Council that a meeting had recently taken place with regional agencies around their support for youth in the District.

- **Iwi Interests - Cr Peke-Mason**

Cr Peke-Mason informed Council that hearings would be held at Rata Marae on 6-10 March 2017 for their Treaty settlement process. She would also be attending the upcoming LGNZ Maori Committee meeting in Manukau.

- **Heritage and Tourism - Cr Aslett (tabled update)**

Cr Aslett tabled an update on Heritage and Tourism in the District.

## **9 Bulls Community Development Trust Milestone**

His Worship the Mayor spoke briefly to the item and requested that a letter be sent to the Trust expressing Council's congratulations and appreciation for all the work they have done for the Bulls Community.

## **10 Contract Acceptance for Contact C1044 Area Wide Sewer Relining 2016/17 and 2017/18**

Mr McNeil and Mr Pepper spoke briefly to the report.

Mr McNeil stated that this was part of Council's initiative to adopt innovative technologies to make what we do more efficient.

The Mayor asked for this item to be further considered later in the agenda<sup>1</sup>.

---

<sup>1</sup> A further resolution was made - 17/RDC/038

- | <b>Resolved minute number</b> | <b>17/RDC/027</b>  | <b>File Ref</b> | <b>5-CM-1-C1044</b> |
|-------------------------------|--|-----------------|---------------------|
| 1                             | That the report on Contract Acceptance for Contract C1044 Area Wide Sewer Relining 2016/17 be received.  |                 |                     |
| 2                             | That the Council award Contract C1044 Area Wide Sewer Relining 2016/17 and 2017/18 to Pipe Technologies Limited for the sum of for nine hundred thousand dollars (\$900,000.00) plus GST over the 2016/17 and 2017/18 financial years. |                 |                     |

Cr McManaway / Cr Gordon. Carried

## **11 Administrative Matters – January 2017**

Mr McNeil spoke briefly to the report and tabled memorandum.

Council were informed that Cr Platt had been a member of the Rangitikei District Licensing Committee prior to being elected to Council and could continue his membership of the DLC if Council agreed.

Mr McNeil informed Council that the process for potentially accepting the license to occupy the old Taihape College site would include consultation with the various user groups of the site. The three Taihape Ward Councillors asked to be notified when this meeting would be held so they could attend.

Some Elected Members took issue with the fact that there had been no formal request for Council to take over the administration of the Rangitikei.com site by Rangitikei Tourism (who wish to be dissolved as a Trust). Ms Prince informed Council that she would meet with the Chair of Rangitikei Tourism next week and request a formal request.

<b>Resolved minute number</b>	<b>17/RDC/028</b>	<b>File Ref</b>	<b>5-EX-4</b>
-------------------------------	-------------------	-----------------	---------------

That the report 'Administrative matters – February' and the memorandum 'Administrative matters – February 2017 – update' be received.

Cr Aslett / Cr Belsham. Carried

<b>Resolved minute number</b>	<b>17/RDC/029</b>	<b>File Ref</b>	<b>5-EX-4</b>
-------------------------------	-------------------	-----------------	---------------

That His Worship the Mayor be authorised to sign the proposed triennial agreement for the Hawkes Bay Region, as amended and adopted by the Hawkes Bay Regional Council on 22 February 2017.

Cr Rainey / Cr Wilson. Carried

**Resolved minute number**                      **17/RDC/030**                      **File Ref**                      **5-EX-4**

That Council approves the appointment, for the period 1 March 2017 to 31 January 2020 of Cr Graeme Platt, Stuart Hylton, Judy Klue, Chalky Leary and Colin Mower for inclusion on the list from which members of the Rangitikei District Council Licensing Committee will be drawn.

His Worship the Mayor / Cr McManaway. Carried

**Resolved minute number**                      **17/RDC/031**                      **File Ref**                      **5-EX-4**

That Council appoints His Worship the Mayor, member (ex officio), as Deputy Chair of the Rangitikei District Licensing Committee for the period 1 March 2017 to 31 January 2020,

Cr McManaway / Cr Belsham. Carried

**Resolved minute number**                      **17/RDC/032**                      **File Ref**                      **5-EX-4**

That Stuart Hylton be appointed Commissioner to the Rangitikei District Licensing Committee and that His Worship the Mayor be appointed deputy chair of the Committee during this period.

Cr Belsham / Cr Gordon. Carried

**Resolved minute number**                      **17/RDC/033**                      **File Ref**                      **5-EX-4**

That the Chief Executive conveys the Council's thanks to those member of the Rangitikei District Licensing Committee who did not seek a second term, i.e. Steve Fouhy.

Cr Belsham / Cr Wilson. Carried

**Resolved minute number**                      **17/RDC/034**                      **File Ref**                      **5-EX-4**

That Council approve paying \$4,500 from the unspent allocation in the Community Initiatives Fund to cover the expenditure projected by Hunterville Community Library in the Council's declined application to the J B S Dudding Trust and that further work be done to secure a more publicly accessible community library in Mangaweka.

Cr McManaway / Cr Aslett. Carried

**Resolved minute number**                      **17/RDC/035**                      **File Ref**                      **5-EX-4**

That any objections to the proposed closure of roads for ANZAC Day Service and Parades in Bulls, Marton, Hunterville or Taihape on 25 April 2017 be determined jointly by the Mayor, Deputy Mayor and Chief Executive.

Cr Rainey / Cr Aslett. Carried

**Resolved minute number**                      **17/RDC/036**                      **File Ref**                      **5-EX-4**

That Council authorise the Chief Executive to sign (on behalf of the Council) the consents to the Minister for Land Information to road being stopped and certifying the vesting of stopped road at Koitiata to be equitable as shown on Title Plan 489261.

His Worship the Mayor / Cr Belsham. Carried

**Resolved minute number**                      **17/RDC/037**                      **File Ref**                      **5-EX-4**

That the approved carry-forward from 2016/17 to 2017/18 for the Bulls multi-purpose community facility be \$3,303,000 (rather than \$1,774,280) and that a footnote recording this decision be added to the schedule included as an appendix to Council's minutes of 26 January 2017.

Cr Rainey / Cr Dunn. Carried

## **18 Manawatu Community Trust – 2.30pm**

Mr John Culling and Mr Albert Dodunsky narrated a presentation on who the Manawatu Community Trust are and what they do, and presented their model for community housing in the Rangitikei District.

Elected members asked questions around the potential to negotiate the terms of a contract with the Trust, their criteria for tenancing properties and whether or not they would use local contractors for the Community Housing in Rangitikei. Mr Dodunsky informed Council that everything would be negotiable and a clause could be added to the agreement that if the Trust were ever dissolved all assets would be returned to Rangitikei District Council, their criteria gave preference to tenants of the 60+years age group, but could be flexible for those with disabilities for nearing 60 years, and that they had a policy to always use local contractors where appropriate.

Afternoon Tea break 3.13pm / 3.31pm

## **10 Contract Acceptance for Contact C1044 Area Wide Sewer Relining 2016/17 and 2017/18 – continued...**

This item was revisited to add a resolution around the process used to award this contract.

**Resolved minute number**                      **17/RDC/038**                      **File Ref**                      **5-CM-1-C1044**

That Council confirms that the award of this contract (C1044 Area Wide Sewer Relining) is made in accordance with Rule 13 (exemption from open advertising) of the Rangitikei District Council Procurement Policy 2014, on the basis that Pipe Technologies Ltd:

- a) is the only local/regional supplier of the relining service;
- b) won an early contract for similar work via competitive procurement process for this;
- c) has confirmed the contract is the same as the earlier competitive rates; and
- d) earlier works were delivered to the required standards.

His Worship the Mayor / Cr Sheridan. Carried

## **12 Top Ten Projects – Status, February 2017**

Mr McNeil spoke briefly to the memorandum.

Council asked if the survey that was sent to prospective members of a Tutaenui Rural Water Scheme could be emailed to all Elected Members.

**Resolved minute number**                      **17/RDC/39**                      **File Ref**                      **5-EX-4**

That the memorandum 'Top ten projects – status, February 2017' be received.

Cr Wilson / Cr Ash. Carried

Cr Rainey 3.39pm / 3.39pm

## **13 Adoption of reference documents for the consultation document for the 2017/18 Annual Plan**

**Resolved minute number**                      **17/RDC/040**                      **File Ref**

That in terms of section 95A(4) of the Local Government Act 2002, Council adopts the following as being information relied on by the content of the Consultation Document 'What's changed, what's the plan for 2017/18...?':

- the draft 2017/18 Annual Plan;
- the adopted 2015/25 Long Term Plan;
- the provisional floor layouts in the proposed Bulls multi-purpose community centre;
- the schedule of surplus properties in Bulls;
- the large-scale floor plan and elevation drawings for the proposed amenity block on Taihape Memorial Park;
- the indicative cost estimate for strengthening the Grandstand on Taihape Memorial Park;



- the summary report on the future development of Taihape Memorial Park.

His Worship the Mayor / Cr Peke-Mason. Carried

## **14 Adoption of 'What's changed, what's the plan for 2017/18...?' the Consultation Document for the draft 2017/18 Annual Plan**

<b>Resolved minute number</b>	<b>17/RDC/041</b>	<b>File Ref</b>	<b>1-AP-1-6</b>
-------------------------------	-------------------	-----------------	-----------------

1. That the memorandum 'Adoption of 'What's changed, what's the plan for 2017/18...?' the Consultation Document for the draft 2017/18 Annual Plan' be received.
2. That Council resolves to adopt 'What's changed, what's the plan for 2017/18...?' as the consultation document for the 2017/18 Annual Plan in terms of sections 95A of the Local Government Act 2002 (with the addition of the reference documents approved in resolution 17/RDC/... and subject to minor editorial and formatting issues), and to give effect to the timetable for receiving and hearing submissions.

His Worship the Mayor / Cr Aslett. Carried

## **15 Review of Fees and Charges for 2017/18**

<b>Resolved minute number</b>	<b>17/RDC/042</b>	<b>File Ref</b>	<b>1-AP-2-1</b>
-------------------------------	-------------------	-----------------	-----------------

That the memorandum 'Review of Fees and Charges 2017/18' be received.

Cr Belsham / Cr Wilson. Carried

<b>Resolved minute number</b>	<b>17/RDC/043</b>	<b>File Ref</b>	<b>1-AP-2-1</b>
-------------------------------	-------------------	-----------------	-----------------

That Council adopt the Proposed Schedule of Fees and Charges ('the Statement of Proposal'), the associated Summary of Information and Submission Form for consultation between 28 February and 31 March 2017, and the Engagement Plan.

Cr McManaway / Cr Peke-Mason. Carried

## **16 Adoption of Strategic Directions for the 2016-19 Triennium**

Council asked that the document 'A Thriving District' be emailed out to all Elected Members.

<b>Resolved minute number</b>	<b>17/RDC/044</b>	<b>File Ref</b>	<b>3-OR</b>
-------------------------------	-------------------	-----------------	-------------

- 1 That the Strategic Directions for the 2016-19 triennium and the summary overview 'A thriving District' be received.

- 2 That the Strategic Directions for the 2016-19 triennium and the summary overview 'A thriving District' be adopted [without amendment/as amended] and referred to the Assets/Infrastructure, Policy/Planning and Finance/Performance Committees for action.

Cr Sheridan / Cr Peke-Mason. Carried

## 17 Updating the Code of Conduct

Council agreed to adopt the Code of Conduct template by Local Government New Zealand with the following amendment:

- That the process for investigating code of conduct breaches be as is set out in Councils current code of conduct.

**Resolved minute number** 17/RDC/045 **File Ref** 3-OR-3-4

That the memorandum 'Updating the Code of Conduct' be received.

Cr Belsham / Cr Dunn. Carried

**Resolved minute number** 17/RDC/046 **File Ref** 3-OR-3-4

That Council adopts the Code of Conduct template proposed by Local Government New Zealand-as amended.

His Worship the Mayor / Cr Dunn. Carried.

## 19 Receipt of committee minutes and resolutions to be confirmed

**Resolved minute number** 17/RDC/047 **File Ref**

That the minutes of the following meetings be received:

- Turakina Reserve Management Committee, 2 February 2017
- Turakina Community Committee, 2 February 2017
- Taihape Community Board , 8 February 2017
- Marton Community Committee, 8 February 2017
- Assets/Infrastructure Committee, 9 February 2017
- Policy/Planning Committee, 9 February 2017
- Audit/Risk Committee, 13 February 2017
- Te Roopu Ahi Kaa Komiti, 14 February 2017
- Bulls Community Committee, 14 February 2017

Cr Aslett / Cr Sheridan. Carried

**Resolved minute number**

**17/RDC/048**

**File Ref**

That the following recommendation from the Policy/Planning Committee meeting on 9 February 2017:

**17/PPL/004**

That the Policy/Planning Committee recommends to Council that any media training for Elected Members be conducted in-house.

Cr Sheridan / Cr Belsham. Carried

**20 Late Items**

Nil

**21 Future Items for the Agenda**

Nil

**22 Next Meeting**

Thursday 30 March 2017, 1.15 pm

**23 Meeting Closed – 4.19pm**

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Attachment 2

# Report

Subject: **Mayors Report**

To: Council

From: Andy Watson  
Mayor

Date: 23 March 2017

---

There are a number of areas that I need to report on with things that have happened, especially within local government, over the last month.

1. I'd like to report on the assessment process for the Local Government assessment of our Council. We are, as you know, a foundation council and we took that as an opportunity, at low cost, to have an expert external review of our systems, risk, and the way we operate. I would anticipate within the next two years all councils will be part of the programme. The initial de-brief post assessment does illustrate that we have some areas that we need to work on. The assessor's general comments seem to indicate a favourable view of our council. We now wait for the grading and report, which will be due in July.
2. Local Government Rural and Provincial Meeting – 16, 17 March

The highlights to me were:

- Minister Steven Joyce – his address which focussed on pre-election as to how well the economy is performing, with special mention of the tourism, education and housing sectors. He quoted that the employment rate of 66.9% for those over 15 is the highest ever rate for NZ and the 2<sup>nd</sup> highest rate in the world. Minister Joyce highlighted a focus on 4 areas:
  - He illustrated a population increase and with that came a need to resource for extra police
  - There is a need to build the infrastructure for what is a growing economy
  - That as a country we need to increase the financial resilience to better accommodate risks, such as the earthquakes; and lastly
  - The need to lower the tax burden on the lower socio economic group.
- Francis Sullivan – Local Government NZ Policy Person - gave the message that climate change is real and that by the end of this century sea levels will have risen by 1 – 1 ½ meters and the need to look at how we deal with that now.
- The associate Minister of Tourism – Nicky Wagner, MP for Christchurch Central - gave some challenging stats on the tourism increases, e.g Milford Sound has 700,000 visitors per annum; Franz Joseph had, for the first time, 6000 visitors in a single day; the challenge of freedom campers; 90% of the people walking the Milford track are international visitors. So there is a need to balance tourism and conservation. The tourism take in GST in 2016 was \$2.86 billion, in 2016 CG put in place a \$12Million

regional mid-sized tourism fund to be spread over three years. My question to the Minister is - do those two figures match?

- Minister of Local Government Anne Tolley – firstly and most importantly she asked for the role!! I highlight that because we have had in the last few years a very large number of ministers who have been pushed into the role. I would like to illustrate her position by the use of quotes:
  - “I am assuring you that Central Government has listened to your concerns”
  - “Central Government needs to understand the impact of decisions made by them on Local Government”
  - “We are abandoning snapshot” – this was the major argument LGNZ had with Central Government last year and it resulted in the excellence programme being initiated by Local Government.
  - The last quote relates to amalgamation “the power of the commission to impose CCOs without the consent of Local Government will be removed from the Bill”.

My take on her position is that we have a Minister who is sharp, she realises the role of Local Government, a role that she understands well having served on Local Government in Hawke’s Bay, and I think we could have a very favourable relationship over the next few years.

- Helen Mexted gave an update on the excellence programme reporting that the first 9 reports will be released in May and the next, including ours, will be released in July. They realised the need for more assessors.
- Dr Nick Smith Environment Minister - spoke re the aims for 90% of the rivers to be swimmable by 2040, currently 72% of the rivers would meet that level. He spoke about the role of the regional councils and how they set minimum flows, levels for nitrogen, dissolved oxygen and e-coli limits. He explained how waterways are graded – rivers by e-coli levels and lakes on the basis of toxic algae. He questioned a lot of the stats that are out in the public domain for instance, saying that you can have a river that right through the summer months, when people do swim, are well within the limits, but flood conditions in the middle of winter could result in the river being graded as unswimmable. His presentation was fantastic and I hope to get a copy for Council.

### 3. Double Gold Star

Gold stars represent 25 years of service to the fire service as a volunteer. I believe it is incredibly rare for the DCFO and CFO (deputy and chief fire officers) to be awarded them at the same time. My congratulations to CFO Alan (Curly) Troon and Darren Meadows for this recognition. I was pleased to be able to thank them on behalf the district last Saturday night.

### 4. Hilux Games – 12 March

These games, held in the Palmerston North square, has become a huge event. One that I think that the region and districts need to support. The Gumboot day games and shearing sports are partially funded by the Hilux games and the champions from that event go into the Hilux games at a national level.

5. I attended the Covi Motorhome Show in Auckland, supported by three of our staff – there were a huge number of motorhomes there for sale and interest in our district was very high.
6. I'd like to conclude my report with a reminder that submissions to the draft Annual Plan close at the end of the month. Councillors, if you know of any groups that should or need to submit please talk to them now.

Andy Watson  
Mayor



# *Appendix 1*

## Mayor's Meetings and Engagements

March 2017

Date	Event
<b>1</b>	Met with local Bulls resident Attended Te Kotuku Hauora 20 year celebration Hosted a Citizenship Ceremony Attended Public Meeting with local Marton business owners
<b>2</b>	Met with local Bulls resident Met with local organisation Met with local Marton resident
<b>3</b>	Met with Mayor Helen Worboys of Manawatu District Council Attended Accessing Central NZ Governance Group meeting at Horizons Regional Council Attended the Marton Wastewater Treatment Plant Advisory Group meeting
<b>4</b>	Attended public water around the B/C Dams Attended Taihape Gumboot Day
<b>6</b>	Attended meeting in Bulls regarding fundraising
<b>7</b>	Attended the following meetings at Horizons Regional Council: <ul style="list-style-type: none"> <li>• CDEM Joint Standing Committee</li> <li>• Attended Regional Transport Committee</li> <li>• Regional Chiefs Meeting</li> </ul> Attended Combined Workshop/meeting with Bulls Community Committee
<b>8</b>	Mayor was based in Taihape all day Met with a Koitiata resident Attended Bulls Annual Plan meeting
<b>9</b>	Attended Assets/Infrastructure Committee and Policy/Planning Committee meetings
<b>10</b>	Attended Zone Three meeting in Palmerston North Attended meeting with Audit NZ Attended Norwood NZ Rural Sports Awards
<b>11</b>	Held a public drop in clinic at the Bulls Town Hall from 10am-3pm
<b>12</b>	Attended Hilux NZ Rural Games

<b>13</b>	Met with an Ohingaiti resident Met with local Marton business owner Attended Marton Annual Plan Public meeting
<b>14</b>	Met with Manawatu Standard re Taihape Held a public drop in clinic at the Bulls town hall from 12-1pm Met with Local Business Owner Held a public drop in clinic at the Bulls town hall from 4-6pm Attended Ratana Community Board meeting
<b>15</b>	Attended TUIA and Mayors Taskforce for Jobs Rangatahi Workshop
<b>16 &amp; 17</b>	Attended Rural and Provincial
<b>18</b>	Attended Double Gold Star Honours Evening – Taihape Volunteer Fire Brigade
<b>19</b>	Attended Covi Motorhome Show in Auckland
<b>20</b>	Attended Public meeting in Bulls
<b>21</b>	Met with local Hunterville organisation
<b>22</b>	Mayor was based in Taihape all day Attended Taihape Annual Plan meeting
<b>23</b>	Met with local Marton residents
<b>27</b>	Met with local business owner Attended local governance meeting
<b>28</b>	Attended meeting with Moawhango resident Met with local Marton business
<b>29</b>	Attended Ultra-Fast Broadband meeting
<b>30</b>	Attend Finance/Performance Committee meeting, followed by Council meeting
<b>31</b>	Attend RNZAF 80th anniversary celebrations and Beating Retreat at Ohakea

# Attachment 3



# REPORT

SUBJECT:           **Administrative matters – February 2017**

TO:                 Council

FROM:             Ross McNeil, Chief Executive

DATE:             24 March 2017

FILE:             5-EX-4

---

## **1       Local Government Excellence Programme**

- 1.1   The assessors, Adam Feeley and Ross Vintiner, were at the Marton Office during 20-21 March 2017 to talk with Elected Members, external stakeholders and staff. They report their findings to the Independent Board established by Local Government New Zealand. The Board will release a final report and grade late May or early June.

## **2       Local Government Operational Effectiveness Survey**

- 2.1   The results of this survey (undertaken during October-December 2016) have just been released to chief executives of participating councils in New Zealand and Australia. A briefing will be provided to a subsequent meeting of Council.

## **3       Local Authority Protection Programme (LAPP)**

- 3.1   Council has been a member of the Local Authority Protection Programme ('LAPP') since its inception in 1993. It was set up in response to the offer from the Government to pay 60% of the costs for repairing or replacing below ground infrastructure owned by councils which were damaged by natural disasters, if councils contributed 40%. It is a mutual fund, administered by trustees. Since the Christchurch earthquakes, some councils have ceased being members, opting for insurance. In addition, the Government has signalled its intention to replace the 60% guarantee with a more clearly targeted role in providing financial support only when really major disasters occur, with the expectation that councils assume greater responsibility for the management of risk associated with their infrastructure.
- 3.2   At its meeting on 30 March 2017, the Finance/Performance Committee is being briefed on LAPP's current status together with the regional and national context. A recommendation may come from that meeting to Council for consideration.

#### **4 Making best use of the monthly activity reports**

- 4.1 At its meeting on 9 March 2017, the Assets/Infrastructure Committee discussed how much detail needs to be discussed at an operational level in the meeting and staff undertook to produce some protocols around requesting information before the meeting.
- 4.2 The monthly activity reports to the Assets/Infrastructure and Policy/Planning Committees detail progress with projects and programmes agreed through the adopted Annual/Long Term Plan or specific Council resolutions. While these reports are intended to give an overview of progress, Elected Members will sometimes want to understand in more detail what is being done and why. The same issue arises with the monthly financial reports to the Finance/Performance Committee.
- 4.3 Saving all questions up for the Committee meetings means that the agenda can be overwhelmed. In addition, the most knowledgeable staff member is not necessarily at these meetings and access to the relevant detail is not immediately available: in these circumstances a useful answer cannot be given at the meeting.
- 4.4 The following suggested procedures would get answers more quickly to Elected Members and reduce the time spent on questions at the committees on these reports:
  - a. In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.
  - b. Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.
  - c. The activity reports will be at the end of the agenda, immediately before Late items. This means that other business for the committee is not squeezed out by discussion on the activity reports.
- 4.5 If agreed to, it is suggested that these points be included in the relevant sections of the recently adopted Standing Orders. A recommendation is included to give effect to that.

## 5 Proposed amendment to strategic intentions

- 5.1 At its meeting on 9 March 2017, the Policy/Planning Committee considered that a section in Key priority issue 4 – Earthquake-prone buildings needed to be revised to eliminate the phrase ‘declining population’ and to reflect the purpose statement better. A redraft was circulated to Committee members for comment with the following result:

Current	Proposed
<p><b>Impact of changing population</b></p> <p>A declining population (at least in the northern towns) means fewer local customers and thus represents a risk to the economic viability to retail businesses in the urban centres. However, local population is not the sole source of trading for the CBD areas: visitor spending is significant in Bulls, Marton and Taihape</p>	<p><b>Impact of changing population</b></p> <p>A changing population may produce different demands from local customers and is thus a potential risk to the economic viability of existing retail businesses in the urban centres (yet also a pointer to new business opportunities). However, local population is not the sole source of trading for the CBD areas: visitor spending is particularly significant in Bulls, Marton and Taihape, but this alone will not sustain our urban centres.</p>

- 5.2 A recommendation to incorporate this proposed change is included.

## 6 Additional funding round for the Mid-sized Tourism Infrastructure Fund

- 6.1 On 15 March 2017, the Minister for Tourism announced that a further \$5.5 million would be available to help regional communities respond to tourism growth and invited applications from local authorities to an additional funding round for the Regional Mid-sized Tourism Grant Fund. The closing date for applications is 12 April 2017. The official statement about the Fund is attached as [Appendix 1](#).
- 6.2 Council is eligible to apply, as it has
- (i) signalled its view in the Consultation Document for the 2017/18 Annual Plan that toilets are needed in increasingly popular places where such facilities are lacking, and
  - (ii) included a budget provision of \$25,000 for these new facilities on the basis that the Fund would contribute \$100,000.



6.3 The Consultation Document suggested four such locations and invited suggestions on others; it is proposed to analyse these and state the preferred locations in the application ahead of Council's deliberations. However, it would not be appropriate to make an application to the Fund without a clear mandate from the submission process, so a threshold needs to be defined. This might be that a submission would not be made to the Fund if less than 75% of those submitting on this topic are in favour of making such an application (and thus committing Council funding).

6.4 The toilets at Mangaweka proposed in the Consultation Document are outside the scope of the Fund.

## **7 Submission to Department of Internal Affairs – Proposal for Fire and Emergency NZ regulations – transitional levy relief and calculation of levy on insurance covering different property types**

7.1 On 13 March 2017, the Minister of Internal Affairs released a further discussion document on the levy regime to fund Fire and Emergency New Zealand (FENZ) which, from 1 July 2017, brings the urban and rural fire services into a single organisation.

7.2 The interim arrangements for 2016/17 were consulted on last year. This new discussion paper sets out the policy to determine the levy to apply from 1 July 2018. The Government previously signalled an intention to broaden the base from fire insurance contracts to contracts insuring any property against physical loss or damage which has led to concern in the local government sector that the levy would apply to insurance for infrastructure (such as roads and water reticulation).

7.3 However, the discussion document proposes to exempt roads, bridges, tunnels etc. and all water infrastructure (water/wastewater/stormwater reticulation and treatment, reservoirs etc.) The proposed submission from Council endorses that approach. However, while it is proposed to exempt museum collections (including art gallery collections), the document is silent about archives or library collections, which typically are insured. This omission could have implications for Council because of its significant archives holdings at Archives Central.

7.4 The proposed submission is attached as [Appendix 2](#).

## **8 Para Kore – use of waste minimisation levy**

8.1 Pare Kore Marae Limited delivers free zero waste programmes to marae where it can demonstrate external partner support to the Ministry for the Environment's Waste Minimisation Levy (which will fund up to 80% of the costs). The programme is operating successfully in the Waikato region, Hawkes Bay and Wellington.

- 8.2 Para Kore has approached Rangitikei, Manawatu and Palmerston North for \$11,000 – of which Rangitikei's contribution would be \$2,200. Council could fund it from the waste minimisation levy in 2017/18. If the Ministry approved the funding bid, the programme would start in April 2018.
- 8.3 It is suggested that, as well as being conditional on Ministry approval, Council seeks the endorsement of Te Roopu Ahi Kaa (which next meets on 11 April 2017) before confirming a funding commitment to Para Kore.

## **9 Rangitikei Tourism**

- 9.1 Last month's report noted that at a meeting of the Rangitikei Tourism Committee on 13 February 2017 a resolution was passed to wind up the Committee.
- 9.2 On 17 March 2017, the current chair of Rangitikei Tourism wrote to the Mayor and the Chief Executive advising that Rangitikei Tourism intends winding up on 4 April 2017. This letter is attached as Appendix 3. Remaining assets will be transferred to the Council.

## **10 Prosecution over dog attack in Hunterville**

- 10.1 Previous reports have noted that Council is prosecuting the owner of the dog which caused serious injuries to a person in Hunterville in June 2016.
- 10.2 The owner pleaded not guilty at the Marton District Court on 15 February 2017. The Court has now fixed the hearing date as 5 April 2017.

## **11 Refurbishment of the old BNZ building, 12-14 High Street, Marton**

- 11.1 The situation is unchanged from that reported to Council at its meeting on 1 December 2016, i.e. the plan of work has not yet been received, and the owner is not permitted to allow the use of the downstairs apartment until this matter is resolved.

## **12 Update on former Taihape College site, 55 Rauma Road**

- 12.1 A further meeting with the facility users was held on 23 March 2017 with the objective previously noted, i.e. to reach a consensus on how the ongoing costs (electricity and water) and maintenance are to be managed.
- 12.2 Those present accepted in principle the proposed responsibility for operational costs such as electricity, water, and building compliance, and for continuing sharing the internal maintenance and cleaning of the buildings among all users. Council would take responsibility for any needed exterior building maintenance, the lawns and gardens beside the buildings and the leasing of

that part of the grounds not used for soccer. Taihape Area School has given an undertaking that it will mow the soccer field.

- 12.3 Council will now draft a Heads of Agreement to assist the three primary users to engage with other groups who have been using the facilities. Council will also check the water line to be sure there are no leaks or illegal connections inflating the metered use. A further meeting is planned in a month's time to finalise the Heads of Agreement. With that in place, it will be appropriate to recommend to Council that the licence to occupy proposed by the Ministry of Education be accepted.

### **13 Proposed sale of 16 Barnett Drive, Marton**

- 13.1 Council owns a vacant section at 16 Barnett Drive, Marton. The site is large enough for two houses, although separate ownership will require party wall easements whether subdivision or cross-lease. An aerial is attached as [Appendix 4](#).
- 13.2 Sale will be through an open market process, but it is open for Council to decide to run the sale process itself (e.g. through Trademe) rather than through a local real estate agent.
- 13.3 As the rateable value (a conservative surrogate for market value) of the site is \$68,000, Council's policy on disposal of surplus lands and buildings applies. In this instance, it is suggested that non-financial considerations do not apply – i.e. price is the determining factor.

### **14 Proposed road closures**

- 14.1 There has been one request for road closures since Council's last meeting.

#### *Taihape District Car Club*

- 14.2 The Taihape District Car Club has applied for closure of part of Pukenua Road on Sunday 14 May, 8.30 am to 6.00 pm for 4.5 km from the intersection with Kaweka Road and Ridge Road North. This is for a hill-climb event. A map showing the location is attached as [Appendix 5](#).
- 14.3 Council's intention to allow this temporary closure was advertised in the District Monitor (published 23 March 2017) with the objection period to close 4 April 2017 (4.00 pm). Any objections will be put to Council's meeting on 27 April 2017 for decision.

### **15 Koitiata**

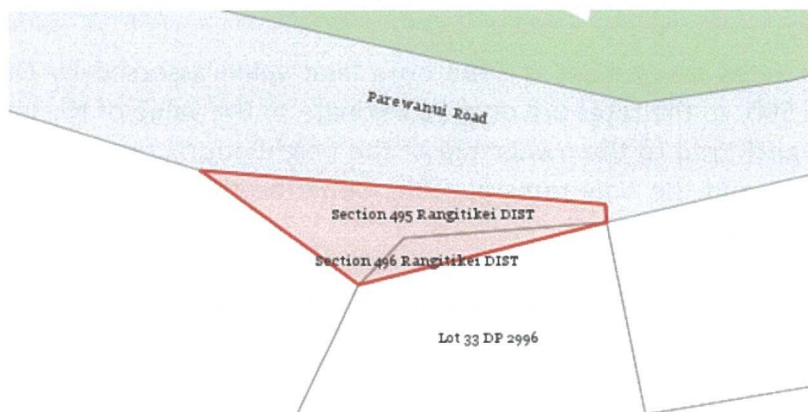
- 15.1 As part of the subdivision processes to address the misaligned boundaries at Rapaki Street Koitiata, Council consulted on the disposal of a very small strip of

land (54.8 m x 1.34 m) from the ex-bowling green reserve. This was necessary to fully align boundaries with the long established land uses for these properties.

- 15.2 There were no submissions received on this proposal. To complete the transfer of this land Council is required to sign the appropriate legal documentation. It is proposed this delegation is provided to the Chief Executive.

## **16 Proposed transfer of land arising from realignment of Parewanui Road**

- 16.1 At its December 2016 meeting Council resolved to offer two parcels of land (which were a result of a historic realignment of Parewanui Road), to the adjoining property owner, the Keiller Estate (16/RDC/382). These parcels of land (Section 495 and 496 Rangitikei District) deny road access to the Keiller Estate property (valuation 1350026200). Legal costs of the transfer would be borne wholly by the transferee.



- 16.2 Since this time, staff have identified that the property is effectively abandoned – nobody is paying rates on the property following recent deaths. It is proposed that, following the abandoned land process, the parcels of land are offered to the new owner.

## **17 Update on management plan for Marton B and C Dam**

- 17.1 40 people participated in the guided walk on 4 March 2017. All expressed support for Council considering permanent public access, although two wondered about the costs for implementing and maintaining this.
- 17.2 If Council decides to open up the B/C Dams to recreational (public) access, consideration will be needed on the current regime which allows duck shooting by permit. It will be necessary to restrict or stop this activity or, alternatively, have the area closed for general public access during the shooting season.

- 17.3 The draft management plan will be presented to Council's meeting on 27 April. Part of the background research has been visiting the water supply reservoirs in Palmerston North (generally closed) and New Plymouth (open) to understand how these councils balanced the issues of security of supply and public access.

**18 Remission of rates on the grounds of financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances**

- 18.1 The policy is attached as [Appendix 6](#).

*3 Alexander Street, Ohingaiti*

- 18.2 An application has been received ([Appendix 6a](#)) requesting a remission under this policy for the 700m<sup>2</sup> vacant property at 3 Alexander Street, Taihape. When the new State Highway was constructed, the section was subdivided and 300m<sup>2</sup> removed for the road. The rates assessment is attached as [Appendix 6b](#), and an extract from the Council's mapping system is attached as [Appendix 6c](#).

- 18.3 The current rates assessment is \$993 on a land value assessed by Quotable Value as \$6,500, so the rates are disproportionate to the value of the property. If it were transferred to the ownership of the neighbouring property, it would be contiguous and the only rates payable would be the general and roading rates, totalling \$17.40.

- 18.4 A full remission is recommended, so long as the property value is less than \$10,000.

**19 Request for waiver of all fees**

- 19.1 There has been one new request for waiver of fees since the last Council meeting.

- 19.2 The Lounge Café in Broadway (Marton) was randomly selected for a Building Warrant of Fitness and Compliance Schedule audit inspection to be completed later this month. The owner, Adrian Penning, has written requesting a waiver of the fee, which is \$192.00. His letter is attached as [Appendix 8](#) and a recommendation is included.

- 19.3 Council is required to audit one third of all compliance schedules each year. The random selection approach means that no business should feel it is being picked on.

**20 Robert Cunningham Bruce commemoration, 23 April 2017**

- 20.1 The 100-year commemoration of the death of Robert Cunningham Bruce is being held on 23 April 2017 at the Bruce Memorial Reserve, Turakina Valley

Road. The Mayor has been invited to attend. The letter and invitation are attached as Appendix 9.

- 20.2 Council is also being asked to provide some financial support for the event. Further information about this has been requested to help Council consider this request.

## **21 Service request reporting**

- 21.1 The summary reports for first response and feedback (requests received in February 2017) and resolution (requests received in January 2017) are attached as Appendix 10.

## **22 Health and Safety update**

- 22.1 The programme of health and safety site audits continues: the Taihape Swim centre and the waste transfer stations will be done next. A special assignment was to undertake hazard identification and determine the risk management strategy at Marton B Dam ahead of the guided walk.
- 22.2 Formal agreement has been reached with Palmerston North City Council for expert “fresh eyes” hazard identification at Rangitikei’s water and wastewater treatment plants and for our staff to reciprocate in Palmerston North. The first such inspection has taken place.
- 22.3 A quarterly report is provided as a separate agenda item.

## **23 Staffing**

- 23.1 Kat Penny-Baker has filled the vacancy created in the Parks team by the resignation of Graeme Carlyle. She started on 6 March 2017.
- 23.2 Casey Boyce has filled the Animal Control Officer vacancy created by the retirement of Fred de Burgh. She started on 13 March 2017.
- 23.3 Joan Forrest retired from her Customer Services role on 23 February 2017. Existing part-time Customer Service staff have agreed to extend their hours so no recruitment to fill the vacancy is needed.
- 23.4 Gillian Bowler has been appointed permanently to the Marton-based half-time Youth Co-ordinator role.

## **24 Recommendations**

- 24.1 That the report ‘Administrative matters – February’ be received.

24.2 [That the following recommendation from the Finance/Performance Committee's meeting on 30 March 2017 regarding the Local Authorities Protection Programme ('LAPP')..... ]

24.3 That, to make best use of the monthly activity reports to committees, Council's Standing Orders be amended as follows<sup>1</sup>:

**9.4: Order of Business** After 'Appendix 9' add:

Activity reports will be at the end of the agenda, immediately before Late items.

**20.3: Questions to staff.** Add new paragraphs:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

24.4 That the section on impact of changing population in Key priority 4 of the adopted strategic intention for the 2016-19 triennium be amended to reflect the suggested revision from the Policy/Planning Committee.

24.5 That the Chief Executive be authorised to make an application to the additional funding round of the Regional Mid-sized Tourism Facilities Grant Fund (closing 12 April 2017) on the basis of the location preferences for new toilets in submissions to the Consultation Document for the 2017/18 Annual Plan, provided that at least 75% of submissions on this topic are in favour of such an application being made.

24.6 That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission to the Department of Internal Affairs on its discussion document 'Transitional levy relief and calculation of levy on insurance covering different property types'.

24.7 That subject to endorsement from Te Roopu Ahi Kaa and 80% funding from the Ministry for the Environment, Council agrees to provide a one-time grant of

---

<sup>1</sup> To succeed, this recommendation requires not less than 75% of members present to support it.

\$2,200 from the Waste Minimisation Levy to Para Kore for its zero waste programmes to marae within the Rangitikei District.

- 24.8 That Council agrees to the sale of the land at 16 Barnett Drive, Marton, confirms that the non-financial considerations in Council's policy on disposal of surplus lands and buildings do not apply, and authorises the Chief Executive to proceed on an open sale basis, using his discretion whether through an agent or direct marketing.
- 24.9 That Council authorises the Chief Executive (on behalf of Council) to sign the relevant documentation to complete the transfer of Council owned land associated with the subdivision to address misaligned boundaries in Koitiata.
- 24.10 That, following the abandoned land process for Lot 33 DP 2996 (valuation 1350026200), section 495 and 496 Rangitikei District, lying to the south of Parewanui Road, be offered to the successful owners, provided that Council does not incur costs associated with the transfer.
- 24.11 That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates from 1 July 2017 be granted to Jo Te Au Coley in respect of the property at 3 Alexander Street, Ohingaiti, (valuation 1337007600) so long as the capital value of the property does not exceed \$10,000.
- 24.12 That a waiver of ...% be approved of the fee for Building Warrant of Fitness and Compliance Schedule audit inspection at the Lounge Café, Broadway, Marton, randomly selected by the Council's building team.
- 24.13 That Council grant \$..... to assist with the Robert Cunningham Bruce commemoration being held on 23 April 2017 at the Bruce Memorial Reserve, Turakina Valley Road.

Ross McNeil  
Chief Executive



# *Appendix 1*



# Regional Mid-sized Tourism Facilities Grant Fund

A new Regional Mid-sized Tourism Facilities Grant Fund (MFF) of \$12 million over four years was established at Budget 2016 for mid-sized infrastructure projects that deliver facilities utilised by visitors, enhance the visitor experience and help communities maximise their tourism growth potential.

The Fund reflects the reality that some districts have a limited ability to respond to the pressure caused by visitor growth, because of funding constraints such as low ratepayer bases.

The Fund will provide the support needed so communities can afford to fund visitor-related facilities such as toilets, carparks, waste disposal and minor water management projects.

## Funding rounds

Round two opened on 15 March 2017. Applications will be accepted until 4pm on 12 April 2017.

## Who can apply

The MFF is open to proposals from territorial authorities, or other entities that have received support from their local council to apply to the Fund. Out-of-round funding applications will not be considered.

## The Fund's scope

A working group comprising of representatives from Tourism Industry Aotearoa, Local Government New Zealand and MBIE developed a set of eligibility and assessment criteria to prioritise proposals. Key eligibility criteria include:

- **Demand:** applicants need to demonstrate that there is visitor demand for the new or enhanced facilities, that there is local support for the project, and what regional economic (and other) benefits will come from it.
- **Co-funding:** applicants need to be able to demonstrate what priority they are placing on the project by the extent they maximise their contribution. Projects must require co-funding of \$100,000 (excl. GST) to be eligible. We will attempt to fund as many worthy projects as possible.
- **Project readiness:** projects must be 'shovel ready' and demonstrate that MFF funding is integral to delivering the proposed facility within a six-month timeframe
- **Scope for projects:** applicants must demonstrate that receiving a one-off, project specific grant from the MFF will deliver new or enhanced facilities that respond appropriately to visitor growth, while not competing with commercial activities in the region.

The Assessment Panel will consider whether projects are eligible before applications are ranked using the Assessment criteria, as set out in the Guidelines for Applicants.

## Apply for funding

[Proposal application form \[DOCX 198KB\]](#)

[Guidelines for applicants \[PDF 382KB\]](#)

[Questions and answers \[PDF 70KB\]](#)

## Round one funding recipients

MBIE approved 14 applications for funding from the Regional Mid-sized Tourism Facilities Grant Fund. A total of \$3,052,187 was awarded for round one.

[Read more...](#)

# *Appendix 2*

30 March 2017

File No: 3-OR-3-5

Hon Peter Dunne  
Minister of Internal Affairs  
Fire Services Review  
Department of Internal Affairs  
P O Box 805  
Wellington 6140

By email: [fireservicestransition@dia.govt.nz](mailto:fireservicestransition@dia.govt.nz)

Dear Peter

**Funding Fire and Emergency New Zealand after July 2018**

Thank you for the opportunity to comment on the Department's discussion document 'Proposal for Fire and Emergency NZ regulations: Transitional levy relief and Calculation of levy on insurance covering different property types'.

In commenting on the funding arrangements proposed for 2016/17 the Council had urged careful consideration to setting a levy on material damage insurance: like many other territorial authorities, we have substantial below-ground infrastructure (water, wastewater and stormwater reticulation) which is too extensive for Council to self-insure. So we were very pleased to see that the exemptions proposed from the levy from July 2018 includes roads, bridges and related infrastructure and water infrastructure (including stormwater assets, wastewater and freshwater reticulation networks, reservoirs and other infrastructure). We hope that this exemption remains as part of the final arrangements for the levy.

We note the discussion paper exempts collection items of public museums (including public galleries). The Council has no issue with that proposal but suggests it is widened to include archival and library collections.

Yours sincerely



Andy Watson  
Mayor the Rangitikei District

# *Appendix 3*



Tricia Eames  
Rangitikei Tourism Chairperson  
143 Ruahine Rd Mangaweka

Rangitikei District Council  
CEO Ross McNeil  
Mayor A Watson

17/3/2017

Dear Ross & Andy

It is with regret I inform Rangitikei District Council (RDC) that the organization Rangitikei Tourism Incorporated cannot continue to operate, due to lack of committee members, thus winding up after 30 years.

Currently I am going through the process of informing the concerned parties of this decision, including a submission to The Wanganui Chronicle.

Within the constitution, the organisation is to resolve all financial obligations and then hand over all remaining assets to RDC. Some of the assets concerned are the current website, [www.rangitikei.com](http://www.rangitikei.com) and signage on SH1. The remaining concerned members of the organization are asking if RDC would continue with the normal running of these and other important promotional identities for the district, perhaps with the assistance of a small advisory team made up of key people throughout the district, but not necessarily already employed by RDC. I await your reply.

The 4<sup>th</sup> April 2017 is the preferred date to finalise this matter. If more days are required, I will contact you immediately.

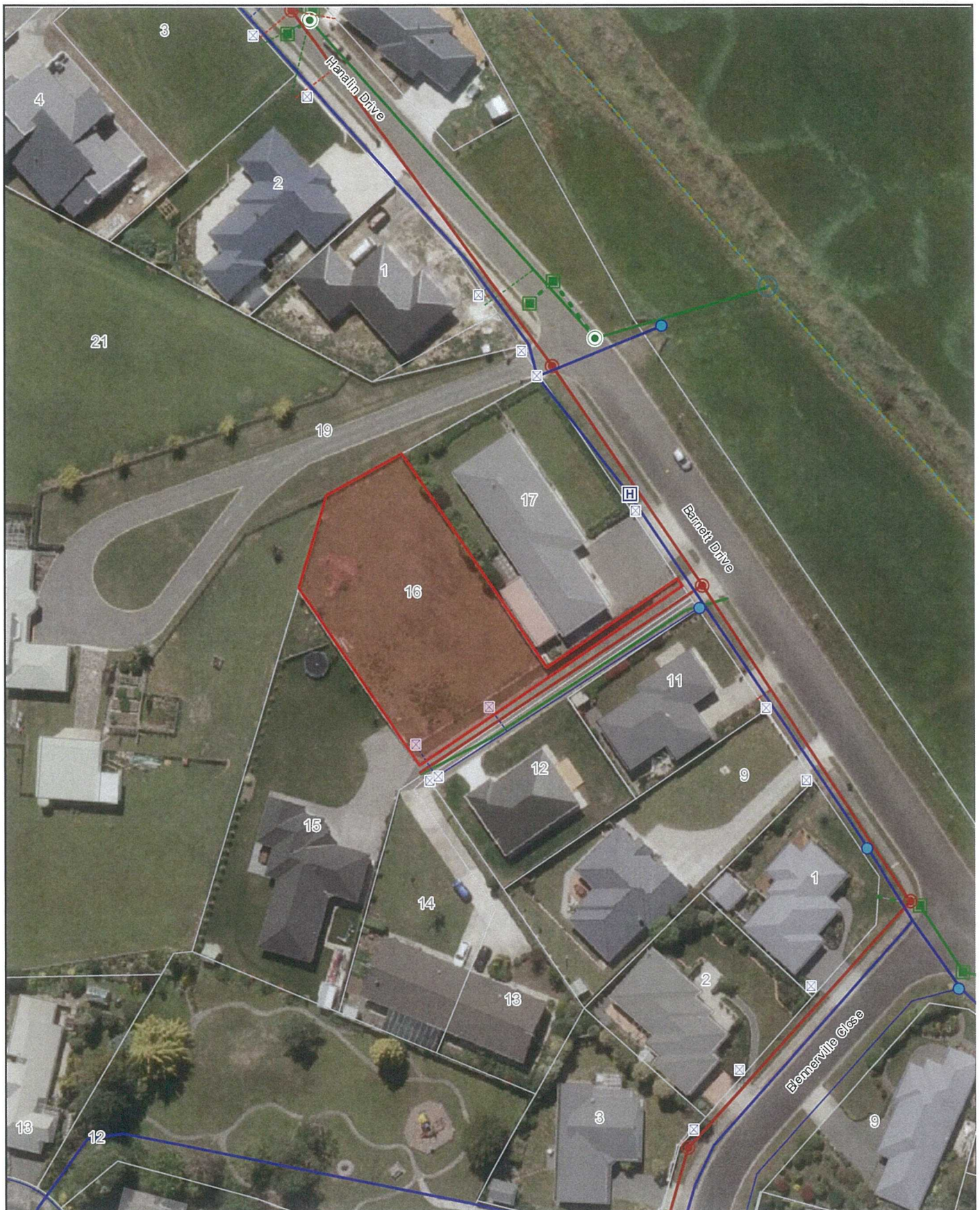
Tricia Eames  
Rangitikei Tourism Chairperson

# *Appendix 4*



# 16 Barnett Drive, Marton

Print Date: 23/03/2017  
Print Time: 11:34 PM



Scale: 1:862  
Original Sheet Size A4

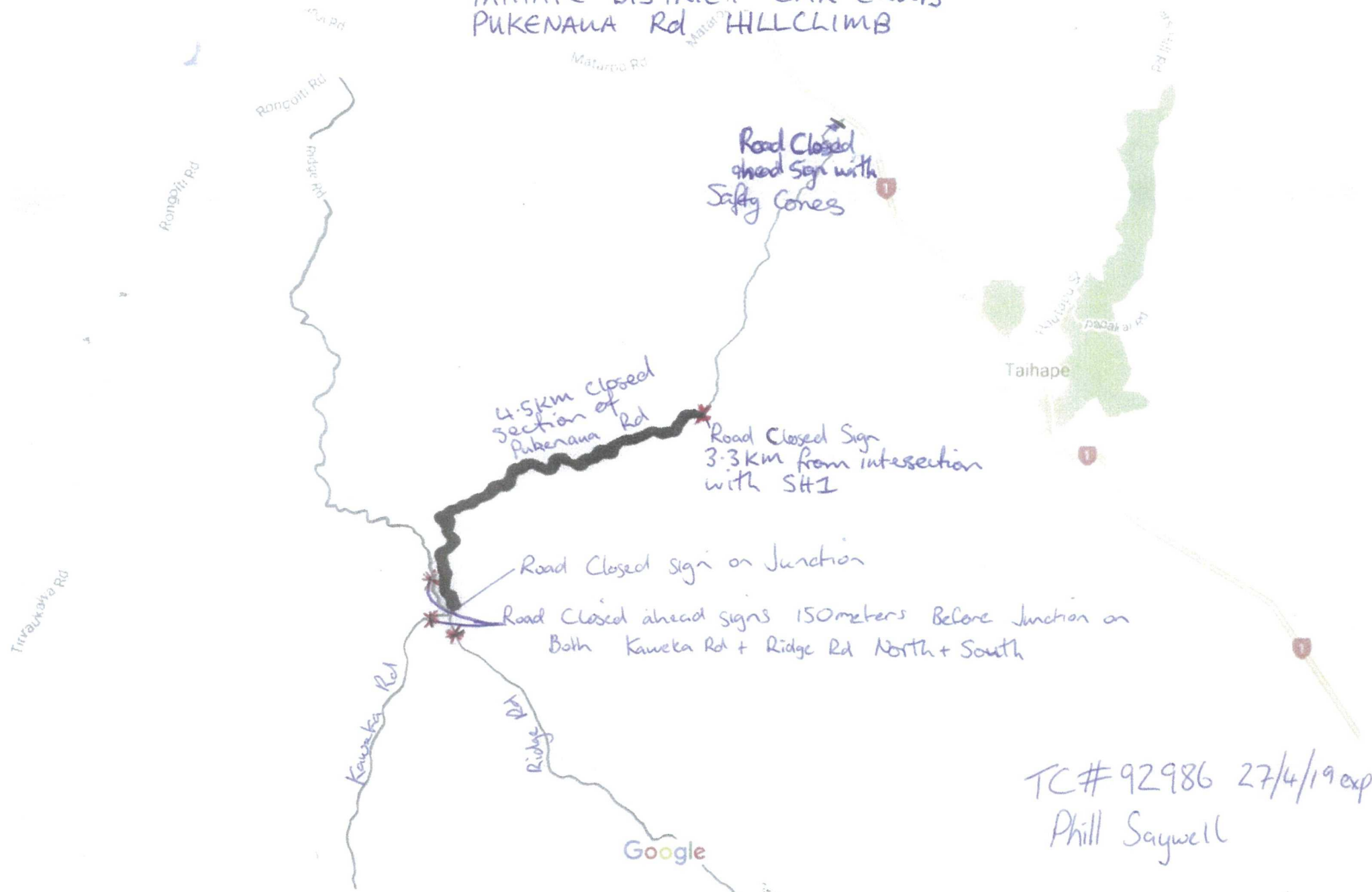
Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1802135.60686598,5562293.94658269  
1802295.10244322,5562491.54768411

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.



# *Appendix 5*

# TAIHAPÉ DISTRICT CAR CLUB PUKENANA Rd HILLCLIMB



TC# 92986 27/4/19 exp  
Phill Saywell

# *Appendix 6*

**10. Financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances**

Council may, on application of a ratepayer, remit all or part of a rates assessment for one or more years if satisfied there are sufficient grounds of financial hardship by the ratepayer, or where the size of the annual rates assessment compared with the rateable value of the property is deemed disproportionately high, or where there are other extenuating circumstances to do so.

Council's threshold for 'disproportionately high' is where the annual rates assessment exceeds 10% of the rateable value of the property.

Council is also able to reduce or waive rates only in those circumstances which it has identified in policies. This addition allows Council to consider individual circumstances, but it does not compel Council to reduce or waive rates.

## *Appendix 6a*

Emailed 3. Ravensworth Place,  
BM Iwane 15/3/17 Foxton. 4814  
11-3-17

Sheryl Bright, cell: 0220803900

Rates & Revenue Officer, **RECEIVED**

Rangitikei District Council, 15 MAR 2017

46 High St. Private Bag 1102

Marton. 4741. To: .....

File: .....

Doc: .....

Dear Sheryl,

Re: Valuation 13370-

07600 PTLot 22 DP 556 702sq metres

3. Alexander Street Ohingaiti. My Son,  
"Matthew" has tried to sell my property.

I can't give it away. I have owned

this land 48 yrs I bought it off my

Mother. I have lived in Foxton 41 years

I have never used my property much.

Now Transit - Public works bought 170sqm

& pinched 140sq metres, they paid later

after I nipped off. So I'm left with a

lousy 702sq metres, it is really useless to

me I'm paying rates for nothing, I can't

afford that, I'm 78 years old in June

I only have the Superannuitant money

to survive on.

I moaned to the RDC Marton when the rates went sky high, I moaned to the MP Simon for Rangitikei around the same time.

Now Matthew has got the MP for Rangitikei Ian McKelvie, he got his Secretary Bernadette McIlwaine Marton. The last Invoice date 9-10-15 I requested was \$948.60, yearly rates the Horizons want 100.00 rates

\$1048.60 I can't keep up with this.

Please send me the latest Invoice I only get one if I ask.

Thank-you,

Mrs Judith Coley.

## *Appendix 6b*



Rates Account: 1337007600

Coley Jo Te Au - 3 Alexander Street

Payer Name	Coley Jo Te Au	Valuation No	1337007600
Postal Address	3 Ravensworth Place Foxton 4814	Property No	001679
Old Owner	Hullett Jo Te Au	Customer	002535
Customer/Property Relationships		Report Type 1	AP
		Report Type 2	Y

## Property Description Other Property Links

Valuation No	1337007600	Property ID	3
Location (GIS)	3 Alexander Street		
Legal Description	PT LOT 22 DP 556		
Certificate of Title	568/90		

Use	99 Residential: Vacant	Category	RV
TORAS	311000	Category Group	Residential Vacant Land for Normal Residential
Tenure	Property is clearly leased	Ward	2
Ownership	Private: Individual	Region	8
Rateability	Rateable	Zone	1A
Apportionment	Std property - Not Applicable, Not apportionment		

Change Dates Ratepayer:9/10/15, Owner:29/03/07, Location:15/04/09, Maint:21/12/15

## Valuations Property Database

	Current		New
Area (Hectares)	0.0702		
Land Value	6,500	Land Value	6,500
Improvements Value			
Capital Value	6,500	Capital Value	6,500
Nature of Improvements	FG		
Current Certificate of Title	568/90		
Valuation Date	1/07/14	Valuation Date	1/07/14

## Rates for Current Year - 2016/17 Next Year - 2017/18

Type	Description (Basis)	Factor	Estimated Amount \$
003	Uniform Annual General - - (U)	1.00	645.40
004	General Rate - - (C)	6,500.00	4.60
011	Community Services - Taihape (U)	1.00	28.90
023	Roading District (C)	6,500.00	12.80
025	Solid Waste - District (U)	1.00	73.80
088	Wastewater - Public Good (U)	1.00	74.30
090	Water - Public Good (U)	1.00	125.50
235	Stormwater - Public Good (U)	1.00	27.90
	Total Rates Levied		993.20
	(GST on Rates Levied)		129.55
	Rates Last Year		948.60
	Last Year's Final Instalment		237.10

## Financial Transactions

Year To Date	\$	Ageing	\$	Rates, Penalties, Rebates	\$
Year Opening	-399.23	Current Due	-224.33	Last Year's Rates	948.60
Previous Instalments	496.60	Equals Net Balance	-224.33	This Year's Rates (5% increase)	993.20

Year To Date	\$	Ageing	\$	Rates, Penalties, Rebates	\$
Current Instalment (3)	248.30	Plus Rates Uncharged	248.30	Current Instalment	248.30
YTD Cash + Other	-570.00	Equals Clear Balance	23.97	GST on Current Instalment	32.39
Balance (Net)	-224.33			Discount Expiry Date	22/08/16
Clearance to Year End	23.97			Discount Expired	-24.80

No	Instalment	Penalty Date	\$	Direct Credit Details	Value	Debt Collection Data	Value
				Payment Period	Fortnightly		
1	22/08/16	23/08/16	248.30	Last D/C Payment Date	21/03/17	Debt Status	12 DC Payer
2	21/11/16	22/11/16	248.30	Predicted Next Amount	30.00		
3	20/02/17	21/02/17	248.30	\$			
4	22/05/17	23/05/17	248.30	Predicted Next Date	4/04/17		
				Pr-Rated This Month \$	65.14		

## History

Year	Land Value	Capital Value	Annual Rates	Postponed
2015/16	6,500	6,500	948.60	
2014/15	6,500	6,500	850.20	
2013/14	6,500	6,500	813.95	
2012/13	6,500	6,500	802.15	
2011/12	7,000	7,000	518.65	
2010/11	7,000	7,000	465.15	
2009/10	7,000	7,000	455.50	
2008/09	3,000	3,000	320.60	
2007/08	3,000	3,000	301.25	
2006/07	3,000	3,000	282.40	

## Old Legal Description

Date 12/07/12 LOT 22 DP 556 TSHIP OF OHINGAITI

## Own Use Remarks, References, Alpha, Values &amp; Report Types

Reference Field 66.No		Alpha Field 67.No		Value Field 70.No		Report Type 71.No		Remarks 72.No	
No	Value	No	Value	No	Value	No	Value	No	Value
				1	901.70	1	AP	5	\$30 fortnightly
						2	Y	10	Riding: Otairi

## Notes

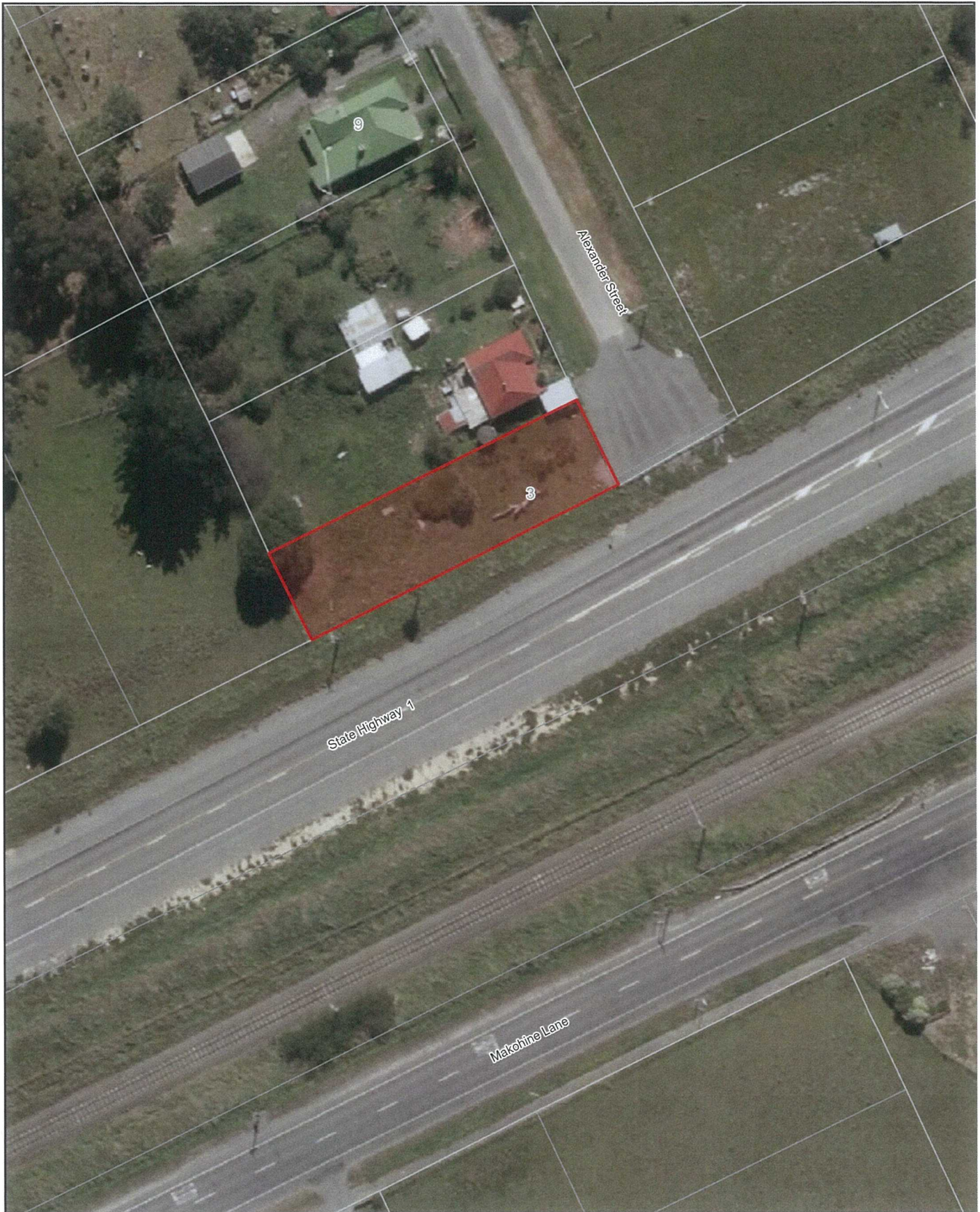
Date Author

© 2015, NCS Chameleon Limited.  
All rights reserved.

## *Appendix 6c*

### 3 Alexander Street, Ohingaiti

Print Date: 23/03/2017  
Print Time: 12:53 PM



Scale: 1:769  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1831324.52147376, 5583828.68431047  
1831466.80723484, 5584004.96395153

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.

## *Appendix 7*



Mr Adrian Penning  
The Lounge Café  
224 Broadway  
Marton 4710



10 March 2017

Mr Ross McNeil  
Rangitikei District Council  
46 High Street  
Marton 4710

Re: Waiver for BWOF and Compliance Schedule Audit fee – Ref: CS 0285


Dear Sir,

I am respectfully writing this letter asking you to waive a fee for BWOF and Compliance Schedule audit report.

Our property was randomly selected for a BWOF and Compliance Schedule audit inspection to be completed late March 2017. I am very concerned regarding the cost it entails for this audit report.

Like some other small businesses in Marton, in the current economic recession, we are experiencing financial hardship and I would be grateful if you could take into consideration our financial situation and grant us a waiver for the audit report fee.

Yours sincerely,



Adrian Penning

# *Appendix 8*

Robert Cunningham Bruce

b.1842 - d. 23 April 1917

RECEIVED

20 MAR 2017

To: M.H.  
File: 3-EP-3-3  
Doc: 17 0172

## Commemoration

The Mayor of the Rangitikei District Council

Mr. Andy Watson

14-3-2017

Dear Mr. Watson,

I am writing to request some funding for the Robert C. Bruce Commemoration on the 23rd. of April 2017 .

Our cost would include;

Hire age of Port a loo.

Research,

Displays ,

Administration expenses,

Donations to the Rangitikei Scots Pipe Band,

Afternoon tea costs,

Purchase of Scottish flags to mark the reserve,

On behalf of the Friends of the Rangitikei, Manawatu & Wanganui districts.

Yours sincerely,

Roz Grant

2153 SHW3, R.D.11, Wanganui 4581.

06 327 3861- tullochgorum @xtra.co.nz



# Robert Cunningham Bruce

b. 1842 - d. 23 April 1917

## Invitation

"Friends" of the Rangitikei, Manawatu & Wanganui districts invite

*The Mayor of the Rangitikei District Council Mr. Andy Watson*

To attend the 100 - year Commemoration of the death of Robert Cunningham Bruce on Sunday 23rd April 2017, 1.30 pm at the Bruce Memorial Reserve, Turakina Valley Road.

**Robert C. Bruce - AB/seafarer, gold prospector, author, orator, Rangitikei settler & farmer, pioneer conservationist, benefactor, MHR [MP] 1884 - 1890 & 1892, 1893**

- The Bruce Memorial Reserve is opposite 'Ngaruru' the former home and farm of Robert C. Bruce. At Hunterville, follow Bruce Street into Ongo Road before turning left into Turakina Valley Road.
- Wear suitable footwear for the short climb to the Bruce Memorial.
- Meet, greet, music, static displays to follow at the 'Ngaruru' woolshed.
- A plate for afternoon tea would be appreciated.

The Commemoration for Robert C. Bruce is a unique event to which the public is invited. The occasion should appeal to those who are interested in Rangitikei and New Zealand history and conservation. His ideals continue today throughout New Zealand with the Robert C. Bruce Trust.

**RSVP/Enquiries:** Roz Grant, 'Tullochgorum', 2153 SHW3, RD 11, Wanganui 4581  
T: (06) 327 3861 or E: [tullochgorum@xtra.co.nz](mailto:tullochgorum@xtra.co.nz)

\*\*\*\*\*

# *Appendix 9*

## Service Request Breakdown for February 2017 - First Response

Service Requests Department	Compliance Current	Overdue	Responded in time	Responded late	Grand Total
<b>Animal Control</b>		<b>7</b>	<b>79</b>	<b>17</b>	<b>103</b>
Animal control bylaw matter			1		1
Animal welfare concern			6	1	7
Attack on animal				1	1
Attack on human			2		2
Barking dog		3	16	3	22
Dog property inspection (for Good Owner status)		3	1		4
Found dog			14	3	17
General enquiry			1		1
Lost animal			18	1	19
Microchip dog		1			1
Property investigation - animal control problem				1	1
Rushing at human			1	2	3
Stock worrying				1	1
Wandering stock			7	4	11
Wandering/stray dog			12		12
<b>Building Control</b>		<b>2</b>			<b>2</b>
Property inspection		2			2
<b>Cemeteries</b>			<b>1</b>		<b>1</b>
Cemetery maintenance			1		1
<b>Council Housing/Property</b>			<b>15</b>	<b>4</b>	<b>19</b>
Council housing maintenance			9	3	12
Council property maintenance			5	1	6
General enquiry			1		1
<b>Environmental Health</b>		<b>8</b>	<b>57</b>	<b>4</b>	<b>69</b>
Abandoned vehicle			4		4
Dead animal			2		2
Dumped rubbish - outside town boundary (road corridor only)			2		2
Dumped rubbish - under bridges, beaches, rivers, etc		1	2		3
Dumped rubbish - within town boundary		2	2		4
Fire Permit - urban (restricted fire season only)			1		1
Hazardous substances		1			1
Livestock (not normally impounded)			2		2
Noise		4	35	2	41
Pest problem eg wasps				1	1
Untidy/overgrown section			7	1	8
<b>Footpaths</b>		<b>1</b>			<b>1</b>
Footpath maintenance		1			1
<b>General enquiry</b>		<b>1</b>	<b>4</b>		<b>5</b>
General enquiry		1	4		5
<b>Parks and Reserves</b>			<b>8</b>		<b>8</b>
Maintenance (parks and reserves)			5		5
Pest problem eg wasps			1		1
Water leak - parks and reserves only			2		2
<b>Public Toilets</b>		<b>1</b>	<b>1</b>	<b>6</b>	<b>9</b>
Maintenance (public toilets)		1	1	5	8
Toilet cleaning issues				1	1
<b>Roads</b>		<b>2</b>	<b>10</b>	<b>9</b>	<b>21</b>
Culverts, drains and non-CBD sumps			1	2	3
Potholes			2		2
Road maintenance - not potholes		2	3	7	12
Road signs (except state highway)			3		3
Road surface flooding - danger to traffic			1		1
<b>Roadside Berm Mowing</b>				<b>1</b>	<b>1</b>
Rural berm mowing (including Taihape - see map)				1	1
<b>Roadside Trees, Vegetation and Weeds</b>			<b>4</b>	<b>1</b>	<b>5</b>
Rural trees, vegetation and weeds			1		1
Urban trees, vegetation and weeds			3	1	4
<b>Rubbish bins</b>			<b>1</b>		<b>1</b>
Bins - Hunterville/Taihape			1		1

Service Requests	Compliance				
Department	Current	Overdue	Responded in time	Responded late	Grand Total
Street Cleaning				1	1
CBD cleaning (gutters/sumps) - Hunterville/Taihape				1	1
Street Lighting		2	7		9
Street lighting maintenance		2	7		9
Water			31	1	32
Bad tasting drinking water			3		3
Dirty drinking water			3		3
HRWS maintenance required			2		2
HRWS No water supply			1		1
Location of meter, toby, other utility			4		4
Low drinking water pressure			2		2
No drinking water supply			1		1
Replace meter, toby or lid			10		10
Water leak - council-owned network, not parks or cemeteries			2		2
Water leak at meter/toby			3	1	4
Grand Total	1	24	223	39	287

Feedback Required (Multiple Items)

Service Requests		Feedback						Grand Total
Department	After hours	Email	In Person	Not able to contact	Not Required	Telephone	Not Provided	
Animal Control			10	3	19	17	7	56
Building Control							2	2
Council Housing/Property					1		1	2
Environmental Health	4			1	2		5	12
General enquiry						3	1	4
Parks and Reserves				1		2		3
Roads		1		1			1	3
Roadside Trees, Vegetation and Weeds							1	1
Water			3			5		8
<b>Grand Total</b>	<b>4</b>	<b>1</b>	<b>13</b>	<b>6</b>	<b>22</b>	<b>27</b>	<b>18</b>	<b>91</b>

## Service Request Breakdown for January 2017 - Resolution

Service Requests	Compliance				
Department	Completed in time	Completed late	Current	Overdue	Grand Total
<b>Animal Control</b>	<b>73</b>	<b>24</b>		<b>13</b>	<b>110</b>
Animal control bylaw matter	1				1
Animal welfare concern	7	3		1	11
Attack on animal	3				3
Attack on human	2				2
Barking dog	17	6		5	28
Dog property inspection (for Good Owner status)	5	5		2	12
Found dog	7	6		2	15
Lost animal	11	2		1	14
Microchip dog	2				2
Property investigation - animal control problem	1			1	2
Rushing at human	2				2
Wandering stock	7	2		1	10
Wandering/stray dog	8				8
<b>Building Control</b>		<b>1</b>			<b>1</b>
Property inspection		1			1
<b>Cemeteries</b>		<b>1</b>			<b>1</b>
Water leak - cemeteries only		1			1
<b>Council</b>	<b>1</b>				<b>1</b>
Update postal address	1				1
<b>Council Housing/Property</b>	<b>10</b>	<b>4</b>			<b>14</b>
Council housing maintenance	10	4			14
<b>Culverts, Drainage and Non-CBD Sumps</b>		<b>1</b>			<b>1</b>
Culverts, drains and non-CBD sumps		1			1
<b>Environmental Health</b>	<b>44</b>	<b>3</b>	<b>3</b>	<b>9</b>	<b>59</b>
Abandoned vehicle		1			1
Dumped rubbish - outside town boundary (road corridor only)	1				1
Dumped rubbish (outside town boundary)	1				1
Food premises health issue				2	2
Livestock (not normally impounded)	3			1	4
Noise	37	1		6	44
Untidy/overgrown section	2	1	3		6
<b>Footpaths</b>	<b>2</b>			<b>1</b>	<b>3</b>
Footpath maintenance	2			1	3
<b>General enquiry</b>	<b>3</b>	<b>1</b>		<b>3</b>	<b>7</b>
General enquiry	3	1		3	7
<b>Halls</b>	<b>2</b>				<b>2</b>
Halls maintenance	2				2
<b>Libraries</b>		<b>1</b>			<b>1</b>
Libraries maintenance		1			1
<b>Parks and Reserves</b>	<b>3</b>				<b>3</b>
Maintenance (parks and reserves)	2				2
Water leak - parks and reserves only	1				1
<b>Public Toilets</b>	<b>6</b>	<b>6</b>			<b>12</b>
Maintenance (public toilets)	6	6			12
<b>Roads</b>	<b>11</b>	<b>1</b>		<b>1</b>	<b>13</b>
Potholes	1				1
Road maintenance - not potholes	6	1		1	8
Road signs (except state highway)	4				4
<b>Roadside Trees, Vegetation and Weeds</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>9</b>	<b>16</b>
Rural trees, vegetation and weeds	1		1		2
Urban trees, vegetation and weeds	2	1	2	9	14
<b>Street Cleaning</b>	<b>2</b>				<b>2</b>
Bins - Hunterville/Taihape	1				1
CBD cleaning (gutters/sumps) - Bulls	1				1
<b>Street Lighting</b>	<b>2</b>	<b>3</b>			<b>5</b>
Street lighting maintenance	2	3			5

Service Requests Department	Compliance					Grand Total
	Completed in time	Completed late	Current	Overdue		
<b>Vehicle Crossings</b>	<b>1</b>					<b>1</b>
Vehicle crossings	1					1
<b>Wastewater</b>	<b>2</b>					<b>2</b>
Caravan effluent dump station	1					1
Wastewater blocked drain	1					1
<b>Water</b>	<b>19</b>	<b>1</b>				<b>20</b>
HRWS maintenance required	2					2
Location of meter, toby, other utility	1	1				2
Low drinking water pressure	1					1
Replace meter, toby or lid	2					2
Water flooding (other than stormwater and wastewater)	1					1
Water leak - council-owned network, not parks or cemeteries	4					4
Water leak at meter/toby	8					8
<b>Grand Total</b>	<b>184</b>	<b>48</b>	<b>6</b>	<b>36</b>		<b>274</b>

# Attachment 4





# Memorandum

**To:** Council  
**From:** Ross McNeil  
**Date:** 22 March 2017  
**Subject:** **Top Ten Projects – status, March 2017**  
**File:** 5-EX-4

---

This memorandum is an update from the statements provided to the Council's meeting on 28 July 2016 and subsequent months.

## **1. Reinstatement of the roading network after the June 2015 floods**

The main part of the programme for 2016/17 has been implemented, continuing to use the bundling approach for engaging contractors. Work on the Mount Curl Road dropout is now complete. The work at Majuba Bluff is expected to be complete by the end of May 2017.

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

The consent application remains under consideration by Horizons, which effectively puts the project on hold. Riverlands had expressed interest in a collaborative approach to the upgrade of the Bulls wastewater treatment plant but, on further consideration, seems unlikely to make such a commitment. Although Horizons is keen to see the merging of the two discharges, it would be entirely a Council decision to do that. It would mean withdrawing the current consent application and submitting a new one.

This position is unchanged from the last update.

## **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

The initial focus until December 2017 is on acceptable management of the leachate from the Bonny Glen landfill. The Heads of Agreement has been signed between Midwest Disposal and Council; the management plan to define the arrangements for transporting the leachate to Marton, storing it, and releasing it into the waste water treatment plant has been finalised. The document was presented to the Assets/Infrastructure Committee at its meeting on 11 August 2016. The storage tanks and pumping system for pre-treated leachate is now in place at the Marton wastewater treatment plant. This means that there is now a managed entry of pre-treated leachate into the treatment plant.

Midwest has yet to see a commercially running plant that can demonstrate the efficiency of their preferred option of on-site treatment of leachate. Midwest aims to have its pre-

treatment plant operating by April 2017. However, it seems that the leachate will require further treatment before it can be discharged into a waterway. Council has been specific that the application for the new consent for the Marton wastewater treatment plant will not allow leachate to be accepted.

The Advisory group membership has been reviewed, with a combination of re-appointments and new appointments. The Group met on 3 March 2017.

#### **4. Upgrade of the Ratana wastewater treatment plant to meet the demands from the anticipated housing development**

Planning and legal formalities are under way for the 60 lot subdivision at Ratana. This subdivision will be progressed as a 'partition' through the Maori Land Court, rather than a subdivision consent under the Resource Management Act. As the land is under multiple ownership, the partition process allows for specific areas (parcels) to be defined and assigned to owners. This is similar to a cross-lease arrangement.

External funding support for the wastewater treatment plant capacity upgrade has yet to be confirmed. However, Te Puni Kokiri, as the social housing funder for this development, is aware of the funding shortfall and discussions are being held with staff from that organisation. Council budgets do include funding to upgrade the plant to meet future treatment standards.

An update on the subdivision project was included in the Administrative matters report to Council's meeting on 29 September 2016. The Waipu Trust, which is advancing the development, will be seeking an agreement with Council for management and maintenance of the core infrastructure and open space areas associated with the development. The Maori Land Court is likely to want to see evidence of this arrangement before approving the partitioning.

Planning continues for the wastewater plant upgrade/renewal to meet new conditions of consent.

This position is unchanged since the last update.

#### **5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

The Ministry for Primary Industries (MPI) has approved the Tutaenui pre-feasibility study, and officials visited on 1 August 2016 to view the area and discuss their views on what a pre-feasibility study should achieve and how it would be best done. This included engaging a specialist consultancy, and Brian Kouvelis and David Voss have been engaged in this regard. Their first task has been to complete concept designs for the reconfiguration of the Hunterville rural scheme and for supply through the proposed Tutaenui scheme. This work is supported by water network modelling. Draft demand profiles have been produced, and these have informed the concept designs. Horizons Regional Council has committed to

providing a GIS resource for the project. Their GIS staff will create an online viewer that will enable all spatial data to be easily viewed, with layers that can be turned on and off to suit.

450 surveys were sent to properties within the project area, and 73 responses have been received. They show a high preference for additional horticultural production if irrigation water is available. Murray Robinson has been engaged to carry out face to face interviews. Interviewees have been selected, and interviews will commence shortly.

The project is due for completion in mid-2017. Depending on the outcome, a feasibility study may follow, again with funding support from MPI.

## **6. Future management of community housing**

Council has committed to examine other options for managing its community housing stock, using one or more specialist organisations with the ability to tap into government financial assistance. The Manawatu Community Trust is the only organisation which has continued to express interest in taking over the ownership and management of all 72 units. However, Council has indicated that the four units at Ratana are to be excluded.

Over the past twelve months the level of occupancy has risen considerably. A further report to Council's meeting on 15 December 2016 showed that, at this level of occupancy, there is a small comparative financial benefit for Council in retaining ownership and managing the housing directly. Forming a Rangitikei-trust is an option to direct management

The Manawatu Community Trust made a presentation to Council at its meeting on 23 February 2017 and is meeting with its legal advisers to discuss some options in an attempt to clarify the issue of ownership. Investigations are in progress on the feasibility of establishing a similar Rangitikei-specific trust or having a committee structure within the Manawatu Community Trust.

## **7. Upgrade of Taihape Pool**

Major work is required in filtration and heating to get this pool to a satisfactory standard. An expert assessment was obtained and peer reviewed. Initially, there was an assessment that the existing electricity supply to the pool would need upgrading, but on further examination will not be necessary. The costs for the full extent of work are estimated at \$430,000 which takes the project beyond the funds committed by Council and the Trust – and also extend the timeframe for completion beyond the time when the new swimming season would start.

There has been a meeting with the Taihape Community Development Trust (which has a service contract to manage the Pool) and a commitment secured to work on a joint funding strategy to secure the funding gap of \$200,000 to enable the work to be done during 2017. A contingency budget to fund this upgrade has been included in the draft 2017/18 Annual Plan, and is an element for community consultation. No application for external funding as yet been submitted.

The tender will be issued on 31 March or 3 April 2017. A recommendation will be presented to Council's meeting on 27 April 2017.

## **8. Bulls multi-purpose community centre**

Community feedback was sought at the public launch of the project on 8 August 2016, and as a consequence the design has been modified to provide a larger auditorium, a wider stage, and additional toilets. The funding implications from these changes were considered by Council at its meeting on 29 September 2016. The total cost of the facility is likely to be \$4.36 million but the rate-funded loan (for \$1.6 million) will not increase. The required additional funding will come from corporate sponsorship, a higher target for local community funding and sale of further surplus Council property in Bulls or use of financial reserves. The architects suggested a mesh-style exterior cladding to lighten the look: subject to confirming the price, this change in the building appearance has got strong support. However, this brings the estimated cost very close to the budget. Before proceeding to the detailed design and specification, a value management workshop was held on 31 January 2017 to review what savings are available from alternative products and systems. The objective was to lower the design estimates by at least 10%. The actual savings outcomes achieved were 18.7%. As the detailed design and specification will cost between \$100,000 and \$150,000, it is critical to avoid substantial revision of that further in the process.

Agreement has now been reached with the Joint venture (JV) partners (who own the whole former Criterion Hotel site) in regard to the area to be purchased by Council – including the retention by the JV partners of the civic square area (so Council does not need to purchase it) which will be subject to enduring control by the Council. A geotech assessment and the site survey have both been completed.

The application to Lotteries' Community Facilities Fund was submitted by the due date, 31 August 2016. In December the Fund decided to grant \$500,000 although it will not be paid before 23 November 2017 and the Fund administrator will require evidence that the balance of remaining funds has been raised for the project, a copy of the final construction contract, a copy of the building consent, confirmation of the project start date, estimated completion date and that the project is as submitted in the grant request.

A funding application was lodged with the Dudding Trust; it will be discussed further in the coming funding round. Additional funding applications have been submitted to Lotteries Significant Projects Fund and the Four Regions (PowerCo) Trust. The outcome of these applications is unlikely to be known until at least mid-2017.

Work continues on investigating the legal saleability of surplus properties is currently being reviewed. The information centre/bus stop at 113 Bridge Street has no impediment to sale and it will be offered for sale through an open tender process in accordance with Council policy on the sale of surplus property. Such a sale will be conditional on allowing Council to continue using the site as now until the new facility is available. (The sale is being managed by Property Brokers). Properties proposed for sale, but not flagged for disposal in the initial discussions with the community, is an item in the Consultation Document for the 2017/18 Annual Plan

Preparations for the local fund-raising campaign are well advanced. A newsletter was distributed to every property in Bulls outlining the background to the project, its current status, and the next stages of the development. The Give-a-little page has been launched. The potentially significant source of funding from selling (on commission) the FM radios

(providing information about the aircraft and Base facilities) during the Ohakea Air Show was declined because Council would have had to purchase the radios. The Mayor has had a number of discussions with likely corporate sponsors. Local and corporate funding and pledges now exceed \$54,000, with the target being \$350,000.

At its meeting on 29 September 2016 Council resolved to proceed with the preparation of detailed plans and tender documents, and, subject to budget, invite tenders for the construction of the new facility when at least 70% (\$1.19 million, including at least \$105,000 in local community funding from the Bulls community) of the external funding is secured by way of grants from external agencies, local community funding and corporate sponsorship. This does not commit Council to continuing the project. Detailed design is not essential for other funding bids but it must be complete before the Lotteries grant will be paid. It will take about three months to complete.

The design, costings and proposed property sales associated with the proposed Centre were the focus of an Annual Plan consultation meeting held in Bulls on 8 March 2017. The preparation of detailed plans and specifications to support a tender process for the Centre's construction have been put on hold pending the close of the submission period for the draft 2017/18 Annual Plan. This will be the community's last opportunity to influence the design of the proposed Centre before it is finalised.

The funding application to the Lotteries Significant Projects Fund has been completed and submitted. The application presents the proposed Bulls Community Centre project as part of a District-wide town centre development programme, and references the proposed Marton City Centre and Taihape town hall/service centre development projects. A request from Lotteries for further information validating the rate-funded amounts for these projects has been provided.

#### **9. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

Possession was gained on 31 August 2016. A meeting has been held with building owners and businesses in this area and an opportunity provided for them to see inside the buildings.

Following a call for Expressions of Interest, Opus was engaged to assist in preparing a heritage assessment and concept development, not just for the Council's site, but more generally within the Broadway precinct between High Street and Follett Street. The Opus team visited Marton on 23 November 2016 to undertake preliminary site investigations and discuss their initial thinking. The project was completed just before Christmas and 'rough-order' cost estimates provided for four options –

- retain, strengthen and refurbish;
- retain all facades, with new facility behind;

- retain, strengthen and refurbish Davenport; retain facades of Cobbler B and Abraham and Williams, with new facility behind, demolish Cobbler B and replace with new one storey build;
- demolish all and construct new facility.

In all cases, a structure at IL4<sup>1</sup> rating for the Civil Defence function is envisaged on the Cobbler A site.

The costs have now been peer-reviewed. Given the high community interest, the three main options are included within the Consultation Document for the 2017/18 Annual Plan to inform the community and invite their views.

The Marton heritage precinct concept was shared before Christmas with building owners who showed interest in progressing it. The objective in this part of the project is to develop a heritage precinct plan which could be submitted for funding in the Government's Heritage Earthquake Upgrade Incentive Programme (EQUIP). Draft terms of reference for a Marton Heritage Panel have been prepared. The Ministry has expressed interest in a precinct application.

In some places collaboration to regenerate urban centres has been formalised through an approach known as the 'Precinct Model'. This will be explored with property owners.

A meeting for Marton business/commercial property owners was held on 1 March to provide an overview of the information to be presented in the draft 2017/18 Annual Plan. The public meeting on 13 March for the draft Annual Plan provided a focus for presenting the concepts associated with the proposed Marton Civic Centre and heritage precinct. Attendees were encouraged to submit their views on the ideas presented in the consultation document.

## **10. Taihape civic and community centre**

As noted in previous commentaries, this is the least conceptualised town centre complex – but its location, on the Town Hall site, has previously found strong support.

Council has previously anticipated that, early in 2017, the Taihape community would be asked to say where their preferred site is for the new amenity block on Memorial Park (approved following the consultation process for the 2016/17 Annual Plan). That facility will have provision for a second storey, which may be part of finding a long-term solution for those organisations currently using the former Taihape College buildings on Rauma Road.

---

<sup>1</sup> i.e. Importance Level 4, which denotes buildings that must be operational immediately after an earthquake or other disastrous event, such as emergency shelters and hospital operating theatres, triage centres and other critical post-disaster infrastructure. Clause A3 of the Building Code defines the significance of a building by its importance level (IL), which is related to the consequences of failure. There are five levels of importance, considered by the importance of the building to society:

That discussion will provide an opportunity to think in more detail the nature of the facility on the town hall site and the extent to which the current building can be an integral part of that. Both these issues were explored at a joint meeting between Council and the Taihape Community Board on 3 November 2016 and with the users of the Rauma Road facilities on 14 November 2016.

An advisory group is being formed on options for community facilities in Taihape, with terms of reference modelled on those used for the Bulls town centre project. Cr Gordon will chair it. This group will review the brief for the amenity block on Taihape Memorial Park and be a reference group during its construction.

The Annual Plan consultation meeting for Taihape (22 March) focused on the need to identify the preferred site for the proposed amenity block and encourage community views on the future of the Memorial Park grandstand.

### **Recommendations**

That the memorandum 'Top ten projects – status, March 2017' be received.

Ross McNeil  
Chief Executive

# Attachment 5



# Report

**Subject:** Health & Safety Quarterly Report For Council

**To:** Council

**From:** Sue Bligh, HR Advisor/Health & Safety Coordinator

**Date:** 22 March 2017

**File:** 5-HR-8-3

## Health & Safety Report for period ending end of March 2017

Progress on the continuous improvement plan – ACC WSMP (Workplace Safety Management Practices) recommendations from our audit.

Task	Month	Progress	Comment
Objectives 2017-2018	March	For discussion H&S meeting February 2017	
Hazard management – link incident reporting & near misses to hazard register	ongoing	Hazard identified (Slumping of old graves) added to hazard register December 2016 Hazard identified – earthenware pipes in ground- added to hazard register  All newly identified hazards will be added to RDC Hazard registers as required	
Up skilling of Senior Managers	Ongoing	“Site on Safe” Franz Assenmacher will be providing training to Senior Management staff April 2017	April 2017
Contract Management	Contracts to be reviewed during tenure of contract to check for changes in contract delivery	May be an RDC objective for 2017	This process will be undertaken during the months of May through top November

1 Training completed – , November, December 2016, January 2017

Conflict Resolution training	A Walker
Safe operation of a tractor	Ben, Andrew, Doug and Peter
Dealing with other PCBU's	G Prince, M Bovey
Wellness Workshop	S Bligh
Fire Warden Training	Fire wardens

2 Notifiable Events to Worksafe

1 – 2016 Chemical exposure to ACO officers – staff tested for exposure – nil result

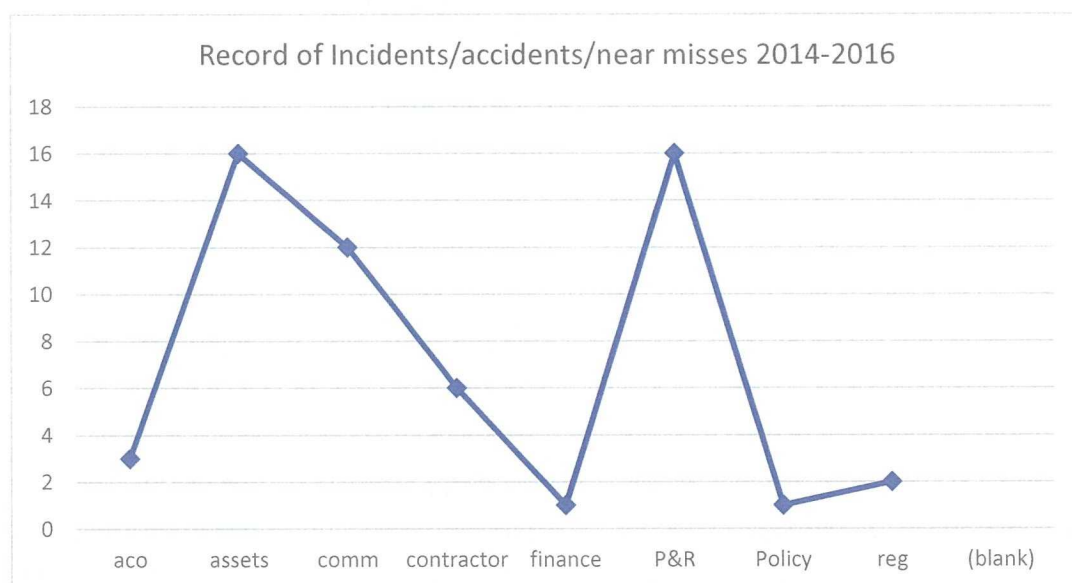
3 Notification of Particular Hazardous Work to Worksafe – 1 (January 2017)

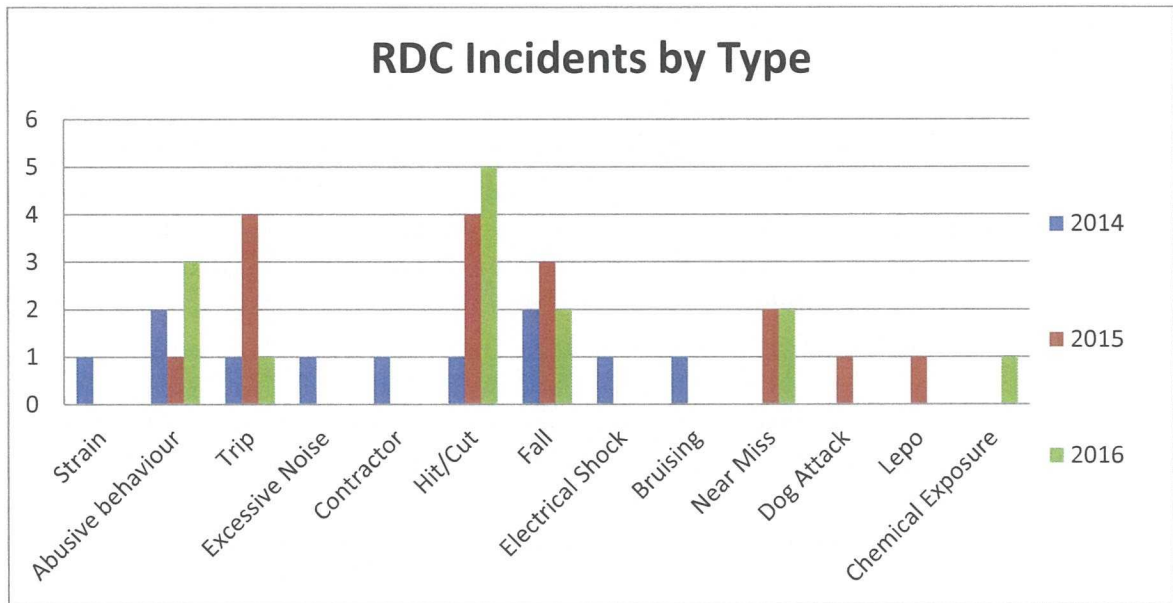
Work in which a person breathes compressed air , or a respiratory medium other than air (diving) (CCTV inspections dam outlet Tutaenui dam) – Commercial Dive Services employed to CCTV inspection of dam outlet

**Comment:**

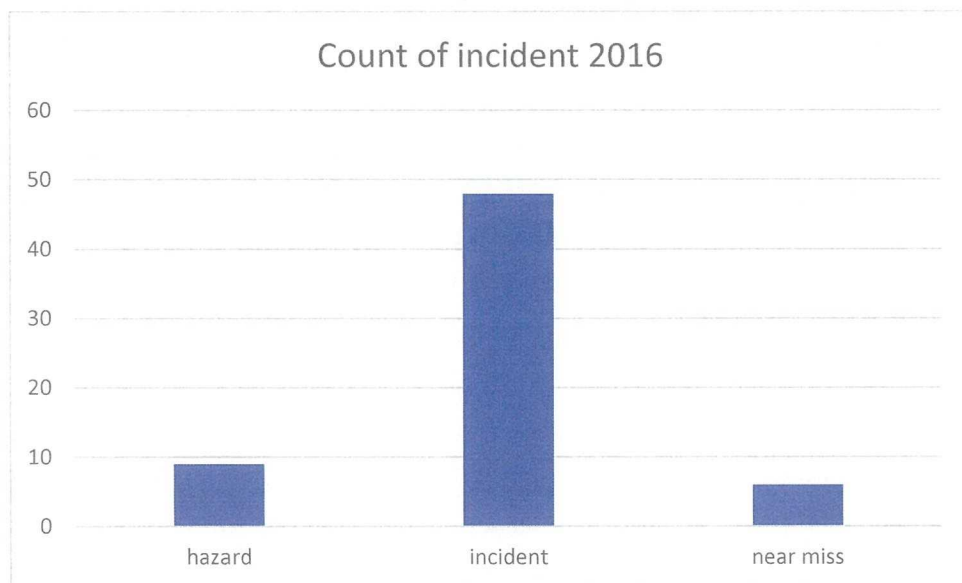
This project run by Adam Jamieson carried full and comprehensive documentation of the work and the diving firm involved and their expertise.

**Incidents/Accidents/Near Misses**





#### Prepared for WSMP audit by ACC



## Quick Updates

- A reciprocal initiative with Palmerston North City Council has been organised to identify risks/hazards at the RDC Water & Waste Water sites. This is a no cost agreement with the benefit of having experienced staff from another employer and sites with “fresh eyes” undertaking this hazard id role. This initiative is likely to grow with further benefits for RDC including the review of standard operating procedures, processes with Andrew Van Bussel keen to have MDC also participating with their sites.
- 2017 H&S committee auditing program of RDC sites has commenced with Marton Swimming Pool being audited in January and the Marton Transfer Station in February. Issues identified with chemical storage at the Marton Pool have been forwarded to Contractor.
- 2017 RDC Health & Safety objectives are due to be set in March and will likely include recommendations from the ACC WSMP audit as well as other initiatives.
- First Aid training is scheduled for March & April for Animal Control Officers and other staff whose certificate has expired
- A review of the safety of our customer services officers is currently underway.
- Rangitikei Environment Group have employed “Farmsafe” to advise with Health & Safety
- Horizons staff have received a formal induction from Andrew van Bussel advising Horizons staff of hazards and requirements when entering RDC Water & Waste Water sites
- Rural Water Schemes – an H&S initiative has been discussed with Erewhon Rural Water Committee regarding RDC staff & Contractors entering private properties to repair or maintain the water scheme. HRWS will also be involved and some of the corporate farmers are keen for this to happen.
- RDC Contractor Management plan has been reviewed to include contractors insurance details

## 4 Recommendation

That the report ‘Health & Safety Quarterly Report for Council’ for the period January – March 2017 be received.

# Attachment 6

## Draft Wellington CMS Submission

Rangitikei District Council would like to thank the Department for the opportunity to comment on the draft Wellington Conservation Management Strategy (CMS). The issues commented on include:

- Pest (Plant and Animal) control
- UNESCO Global Geopark concept
- Landlocked land
- Recreation

### **Pest (Plant and Animal) Control**

Council is supportive of the Department's policy to manage the issue of pests (both plant and animal) and agrees that the invasive vine Old Man's Beard is a problem in the Rangitikei District. However, Council is concerned that there are some DoC reserves in the District that could be contributing to the further establishment of Old Man's Beard due to lack of maintenance and upkeep. One particular example is the Omatane Scenic Reserve (shown below).

*Insert pictures of OMB in Omatane Scenic Reserve*

The draft CMS identifies that control will occur at 'priority sites'; however, Council recommends that the Department manage Old Man's Beard in all of its reserves or consider alternative management options for these areas. Council would also like to highlight the increasing popularity of Manuka farming in the Rangitikei district as an alternative to grazing livestock. This is a concern because the reduction in grazing pressure is an additional factor that could contribute to further spread of this Old Man's Beard from contaminated DoC reserves. This increases the importance of the Department managing Old Man's Beard within its reserves.

Due to the scale of the problem, Council is of the view that effective control of Old Man's Beard requires collaboration with a range of stakeholders, including Horizons Regional Council and supports the parts of the CMS which propose to do so.

While Council recognises that Old Man's Beard is the primary major pest plant in the Rangitikei District, we request that the Department includes consideration in the CMS of the increasing problem of crack willow in the region's waterways, specifically in the Moawhango and Hautapu rivers and whether there are any DoC sites or initiatives that could work collaboratively to address this issue. Crack willow poses a threat because it replaces native species in riparian sites and forms vast dense stands along channels. Potential implications of this plant becoming an entrenched pest include blockages, flooding and structural changes in our waterways.

Council would also like to recommend that stakeholders be identified and acknowledged in relevant parts of the CMS such as New Zealand Forest and Bird, New Zealand Fish and Game and local active environmental groups. Council is supportive of these groups working in a collaborative way as they are all involved in the public conservation space, and encourages that best practice be followed in these spaces by all groups when undertaking conservation initiatives.

### **UNESCO Global Geopark**

Council is very supportive for the development of an application to form a UNESCO Global Geopark. However we request that the Department share with Council, any information they have about the unique geological features of the site which make it significant. Council is interested in learning more

from the Department about the application process as well as the benefits and responsibilities that would accompany a successful application.

Council also recommends combining an application with improvements to public access to the sites. It is essential that there is sufficient public access to the site for the economic benefits of a Global Geopark to be realised.

### **Landlocked Land**

Land locked land in the northern Rangitikei is an issue for Council.

Most of this land belongs to local iwi. This land has farming potential, especially for growing Manuka for apiculture. In some cases there are DoC land parcels which adjoin these land locked parcels. Council requests that the Department is actively involved in discussions to assist these land owners gaining access, and that the Department is open to discussing potential access options through its land parcels and working with other entities such, as Te Puni Kokiri.

### **Recreation**

Council is supportive of Department initiatives to promote recreation in the Rangitikei District and agrees that State Highway One is an advertising opportunity that ought to be utilised. Council recommends that if the Department is promoting activities such as freedom camping, that the Department ensure facilities (such as toilets) at the sites (such as Simpson Reserve) are adequate and can cope with visitor numbers. Council would also welcome the opportunity to work collaboratively with the Department to try work towards addressing these issues, for example in bidding for funding from the Mid-sized Tourism Infrastructure Fund. Now that we have an expert parks team, we may be a useful resource for managing such reserves.

### **Priority Areas**

Council is aware of the limited funding the Department has, so recommends that initiatives centred on pest (plant and animal control) are prioritised over those focussed on recreation and heritage in terms of resource allocation.

### **Summary**

*In summary, the Rangitikei District Council:*

- Supports the Department's policy to manage the issue of pests (both plant and animal);
- Recommends that the Department address Old Man's Beard in all Department reserves;
- Requests that the Department consider addressing the problem of crack willow in the region's waterways, specifically in the Moawhango and Hautapu rivers;
- Supports the proposed application to establish a UNESCO Global Geopark in the Rangitikei River Valley; and requests that the Department share further information on the sites
- Recommends that the Department is involved with reaching solutions with private land locked land owners where DoC land adjoins the property; and working with other government agencies such as Te Puni Kokiri.
- Recommends the Department consider a partnership with the Rangitikei District Council in managing DoC reserves within the Rangitikei District

# Attachment 7



# Submission Form

11-15 Victoria Avenue,  
Private Bag 11025, Manawatu Mail Centre,  
Palmerston North 4442  
T 0508 800 800 F 06 952 2929  
www.horizons.govt.nz

We invite your feedback on these key issues. Have your say via the submission form on the back of this document or at [www.horizons.govt.nz](http://www.horizons.govt.nz)

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Organisation \_\_\_\_\_ (home/mobile)  
Address \_\_\_\_\_ (business)  
Postcode \_\_\_\_\_  
Email \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

I am happy to speak in support of my submission ☐ Yes ☐ No

☐ Tick here if you would like to receive further information via email regarding the work Horizons Regional Council carries out on your behalf.

I support/oppose \_\_\_\_\_  
because \_\_\_\_\_  
An alternate option could be \_\_\_\_\_

The consultation document outlines the work Horizons Regional Council will do in the year ahead and what it will cost. We want to hear your feedback through the submission process.

Submission close Thursday 13 April 2017.

To make a submission you can:

- Fill out this form and post it to Freepost 217922, Horizons Regional Council, Private Bag 11025, Manawatu Mail Centre, Palmerston North 4442.
- Write your submission as a normal letter and post to the same address as above.

Make sure you include your name, main contact phone number, full address, postcode, email address and whether you want to speak to your submission at a Council submissions hearing as stated in the conditions above if you wish. Submissions hearings may be held at locations throughout the Region based on demand. Please note: all submissions received are considered public. Any contact details provided with your submission will be published in the resulting council report which will be made available to the general public.

## UNDERSTANDING THE LTP AND ANNUAL PLAN PROCESS

Horizons Long-term Plan (LTP) sets out how we plan on managing the Region's natural resources for the next 10 years. This includes identifying the activities we need to deliver and proposing what rate contribution is required to help cover the estimated costs for each year. Once a LTP is set, we touch base with it every year to see if we are on track with what we proposed via an Annual Plan process. Sometimes things change so we make adjustments and invite our community to provide feedback – this is one of those years. Essentially, in 2015 our LTP provided the 'big picture' for the period 2015-25, and this year's Annual Plan (Year 3 of the LTP) is the detail for 2017-18. While a LTP is set for 10 years, every three years it is revisited as changing circumstances, focus and efficiencies make it a necessary undertaking. The next LTP process will be undertaken again in 2018.

## LTP 2015 - 2025 RATES YEAR BY YEAR



## UNDERSTANDING THE PROPOSED RATE INCREASE

Horizons Regional Council is proposing an average rate increase of 4.37 per cent for 2017-18. After consultation with our communities, should this increase be adopted, your individual rate demand may differ to this percentage. This is because the proposed rate increase percentage is an average for the whole Region. It is important to note that each district has a different set of valuations on which your rates are calculated. For example:

- Your property may have had an increase or reduction in value.
- Specific district rating inputs, such as an urban passenger transport rate, or special river protection rates.

So what does this all mean? Your rates bill is likely to differ to that of your neighbour's and to that of your neighbouring districts. If you wish to get an idea of what the rates may look like for your area, please check out the rates section on our website.



Follow us on Twitter  
@HorizonsRC

Find us on Facebook  
facebook.com/HorizonsRegionalCouncil

Private Bag 11025  
Manawatu Mail Centre  
Palmerston North 4442

T 0508 800 800  
E [help@horizons.govt.nz](mailto:help@horizons.govt.nz)  
W [www.horizons.govt.nz](http://www.horizons.govt.nz)

Watch our YouTube clips  
youtube.com/horizonsrc

2017/EXT/1510

Follow us on Instagram  
@horizonsregionalcouncil

2017-18  
**ANNUAL PLAN**  
HAVE YOUR SAY

[www.horizons.govt.nz](http://www.horizons.govt.nz)

### CHAIRMAN'S MESSAGE

From managing animal and plant pests, completing river management projects and improving the resilience of some of our schemes affected by the June 2015 flood, to reviewing and improving policies and programmes such as the One Plan - our work has a direct impact on how you live, work and play in the Manawatu-Whanganui Region.

Each year, through our Annual Plan process, Council determines our identified work programme for the next 12 months and proposes what rate contribution is required to help cover the delivery costs.

This document is to signal to you what our priority areas are for 2017-18 and how they differ to those listed for Year 3 in our 2015-25 Long-term Plan (LTP). While we are not proposing significant changes, we do invite your feedback on the detail inside.

For 2017-18 we have identified a need to increase expenditure for some of our work programmes. This increase will be kept to a minimum thanks to ongoing low interest rates on loans and keeping the Emergency Insurance Reserves at their current level as opposed to an additional \$100,000 as originally planned in the LTP for Year 3.

In 2015 our LTP proposed a 4.49 per cent increase for Year 3. Council has worked hard to keep this down to a 4.37 per cent average rate increase for 2017-18.

The proposed changes to Year 3 of the LTP in this document, are exactly that – proposed changes. If Council receives significant feedback from our ratepayers asking us not to implement some or all of these changes, our work will be business as usual under the original LTP work plan for 2017-2018.

Having your say on how we manage the Region's natural resources really can make a difference. I encourage you to fill in the submission form found on the back of this brochure and let us know your thoughts. Forms can also be found online, along with supporting documentation, at [www.horizons.govt.nz](http://www.horizons.govt.nz) as well as at your nearest Horizons office.

Bruce Gordon, Chairman.

### OUR ROLE

The Horizons Region extends from Ruapehu in the north and Horowhenua in the south, to Whanganui in the west and Taranaki in the east. As your Regional Council, our role differs from that of cities and districts. We are responsible for managing the Region's land, air and water resources on behalf of the communities we serve. We also contract passenger transport services, play an important role in road safety education, work to reduce the risk and impact of flooding, and lead the planning for and response to emergencies to help keep people and properties safe.



The following content discusses our proposed changes to what was planned in Year 3 of our Long-term Plan. We invite your feedback on these key issues.

## MANAGING NATURAL RESOURCES

Horizons' science team monitor the Region's land, air, and water for state and trends, and complete a range of science and research to inform many of our work programmes. As with the last few years, Council proposes to increase investment in the management of the Region's natural resources through biosecurity and habitat protection, land management, freshwater and partnerships, and science and innovation programmes in 2017-18.

Council's science programme had a proposed increase of \$190,000 for Year 3 of the LTP. However for 2017-18 Council is proposing an increase of \$136,000. While this is a \$53,000 saving, funding will continue to provide increased monitoring of the Region's waterways by adding three new flow recorder sites and continuing the increased swim spot monitoring programme from 17 monitored sites to 80. Year 3's funding will allow us to better report and inform communities about the rivers, lakes, and beaches they swim at and advise actions to improve the water quality in our Region.

Horizons' freshwater programme is not proposing any increases in Year 3, as collectively our Region recently received \$2.5m central government funding towards Te Mana o Te Wai projects that commit over \$3 million to freshwater improvement in the Region. We will continue to support and work alongside iwi to help deliver these projects in the Manawatu, Rangitikei, Kai Iwi and Lake Horowhenua Catchments.

The LTP proposed a reduction of \$119,000 of SLUI funding in Year 3. Council now proposes to reduce this budget by \$173,000. This additional saving of \$54,000 reflects a lower demand for works related to forestry. The programme reduction should not affect the current levels of service, or the ability of Council to meet its contract targets for the central government funding component. The SLUI programme has been underway for 10 years and Landcare Research has assessed it as being on track to deliver approximately 30 per cent improvement in river sediment loads by 2043.

## CHANGES TO TRANSPORT

As part of the Palmerston North Urban Bus Service Review carried out between 2013 and 2015, Council had agreed to allocate \$800,000 for bus improvements for 2017-18, with an additional \$800,000 to be provided by NZ Transport Agency (NZTA).

Working in collaboration with NZTA, Council has revisited, refined and reprioritised the proposed improvements, which will now be staged over a longer period. This staged process allows us to review uptake as new services and increased frequencies are offered, and determine whether they are adding value and can be rolled out to other areas.

Commencing in Year 3, Palmerston North buses operating throughout the city will have extended hours, operating until approximately 8pm on weekdays. There will also be increased frequencies during the weekends. Other improvements will be implemented in years that follow. The result of these combined

changes equates to a reduction of approximately \$400,000 of local share in 2017-18.

Our Region is one of the largest, and arguably the most diverse landscape in the country. Many of our communities are remote, where timely access to emergency services can mean the difference between life and death.

The Philips Search and Rescue Trust operate five helicopters via the 111 call system, throughout the Central North Island. The Trust has sought funding assistance from Horizons, and as a result of 2016-17 Annual Plan submissions, Council is proposing a \$30,000 contribution to the helicopter that services our Region. We are seeking feedback from the public on whether this is an activity Horizons should support, and if so should this be funded through the regional transport general rate. This would equate to approximately 30 cents per ratepayer in the 2017-18 period.

## BIOSECURITY AND BIODIVERSITY

Over the next year, our new pest management plan and strategy will be put into place.

Council is proposing to increase funding by \$184,000 for the management of pest plants. This takes the proposed budgets in Year 3 of the LTP from \$1.5 million to \$1.68 million, and equates to a \$1.69 increase per ratepayer per annum across the biosecurity and environmental initiatives rates.

Increased funding will improve our ability to respond to enquiries, enhance surveillance for pest plants in the Region and undertake more public awareness work. This increased budget includes an provision for the activity to operate effectively. It also includes enhanced funding for biological control agents to manage pest plants which will assist with securing and releasing more agents in the Region, investing in potential new controls, and monitoring the ones we put in place.

In Year 3 of the LTP a biodiversity position was removed. This is proposed to be reinstated so that we can continue to service the current demand in this area. It has minimal rates impact overall (70 cents per ratepayer). Council also reversed the decision to remove \$50,000 funding towards the Tawata programme in Year 3. Both of these will be funded 50/50 through environmental initiatives and general rates in 2017-18.

Horizons' possum control programme has been continuing to expand over the last 11 years. The LTP anticipated a \$169,000 increase in the management of possums for Year 3. Council is proposing a \$172,000 increase for the biosecurity animals area. This will consolidate and focus control efforts within the possum control programme's existing area - equating to over half of the Region. It will also contribute to increased possum monitoring and investigating options for management of land where OSPRI has signaled a phased withdrawal in areas that are declared TB free over the coming years. Additionally, some of this increase will be directed to further rabbit monitoring within the Region.

Demands on the Manawatu Gorge are growing. Our biodiversity and pest control work is to protect the very reasons why people visit and undertake recreational activities in our Region's unique and iconic scenic reserve. Working alongside local councils, Department of Conservation, iwi and landowners, Horizons are a member of the newly formed Te Apanui Gorge Governance Group. Council is proposing an additional \$65,000 towards building the project's capacity and helping to implement a 10 year vision. \$30,000 of this budget has been redirected from other biodiversity projects for the year 2017-18. This means a minimal rating impact of 32 cents per ratepayer across the Region.

## STRATEGY AND POLICY

One of the Council's core statutory requirements is its regulatory business. In addition to considering applications for resource consents and ensuring consent holders are meeting the terms of their consents, our regulatory business builds community confidence that our resources are being sustainably managed, and that there is appropriate oversight of environmental matters within our Region.

Council is proposing to increase its capacity and capability levels in this area by approximately \$350,000 in comparison to Year 3 of the LTP. A portion of the increased cost is recoverable through direct charges to resource users either as a cost to applicants applying for consent, or through annual monitoring and compliance charges for those already holding consents.

This funding increase will assist with growing resource consenting and consent monitoring capacity, and build our capability to respond to an increasing demand for more complex consents, and central government's changes and reporting requirements as part of its Resource Management Act reform package.

The increased demand on Horizons' consents and compliance team reflects a large number of new consents, particularly for intensive agriculture, as a result of our One Plan regulations. The Region also has many municipal wastewater treatment plants that will need consenting in the next 1-5 years. These more complex consents often result in appeals to the Environment Court or High Court and additional resource has been budgeted to help Council finance our statutory involvement with these appeals.

The One Plan is the statutory document that informs resource use in the Region. It is a complex document and is subject to a rolling programme of evaluation, monitoring and potential revision. In Year 2 we recognised we needed additional resource in the policy area. While there is no impact on rates increase from Year 2 to Year 3, it is expected that the Plan will continue to need dedicated resource in 2017-18. This Year 3 LTP change will provide Council the ability to respond to central government's changing policies and regulations, while identifying areas for improvement and refining its delivery.

## CITY REACH AND RURAL UPGRADE PROJECTS

The City Reach Project provides Palmerston North with flood defences designed to withstand a 1 in 500 year return period flood. Although the Project was scheduled to finish in the 2016-17 financial year, one last piece of work has been identified and proposed for inclusion in 2017-18. As part of the works programme, provision has been made for further bank protection to the Mangaone Stream downstream of Tremaine Avenue. While there is no immediate risk of failure, the existing works are a potential weak point in the network.

The works form part of Horizons' Lower Manawatu Scheme and, with the Flyers Line Spillway and Taonui Basin west of Palmerston North, serve to protect a substantial part of Palmerston North from Mangaone Stream flooding. An additional \$400,000 has been budgeted for this work, and will be repaid along with the

remaining debt attributable to the City Reach Project over the next 10 years.

Largely running in parallel to the City Reach Project, Horizons has also been delivering a \$40 million project that will lift the standard of flood protection to communities outside Palmerston North via the Rural Upgrade Project. The Project commenced in 2006 and is scheduled for completion in 2017-18. With such a significant and long-running project, inevitably, things change. Provision has been made to address particular issues in and around Fellingfield where urban growth has meant that existing flood protection infrastructure (primarily stopbanking) is now deemed unfit for purpose. As with the Mangaone work, it is intended that the cost of this additional work (estimated at \$140,000) is to be added to the borrowing required to deliver the Rural Upgrade Project.

## FLOOD PROTECTION AND LAND DRAINAGE

Flood protection and land drainage are paramount to our role in keeping communities safe. Managing rivers through engineering works allows us to help limit flood damage and provide land drainage to an agreed level of service. Council proposes to continue its programme of maintenance, renewal and capital works identified in Year 3 of the LTP, as well as focus on the following key areas.

In June 2015 the Region was impacted by a severe storm. That event had particularly pronounced effects on Whanganui and other communities along the Region's western coastline. In response to that event, we are proposing to modify the scope of the Matarawa Scheme to include maintenance of the Matarawa Stream through the urban area at an estimated cost of \$340,000. Council is proposing that this new Year 3 funding for the two year programme commences in 2017-18. This work has been fully explained in a newsletter sent to affected ratepayers.

With parts of our Region experiencing significant growth, Horizons is also mindful of the need to adapt what we do operationally to changing needs. In particular, this includes looking more closely at land drainage between Palmerston North and the Oroua River - the area generally covered by the Manawatu Drainage Scheme. Although regulations exist to limit exposure to flood risk associated with residential development, good decisions inevitably rely on good information. Council is increasingly finding

that levels of service that would be considered adequate in a rural context are not so where land use is becoming more residential in nature. As a result, Council proposes an additional \$100,000 new funding in Year 3 for developing a numerical/computer model that will provide better, more robust solutions to current level of service issues, and also enhance our ability to keep pace with future changes. The \$100,000 estimated cost is intended to be split between the Manawatu Drainage and Lower Manawatu Schemes, with a \$20,000 general rate contribution.

Palmerston North City Council and Horizons are working collaboratively to encourage greater recreational use of the Manawatu River corridor, given it is likely to become a more integral part of the cityscape. For Horizons this involves some challenges, including balancing those amenity needs with flood protection requirements.

To make these judgements, Horizons relies on computer models to assess what level of river corridor modification can be accommodated. Technology has evolved considerably in this area and accordingly additional Year 3 provision has been made to significantly upgrade those models. This will enable Horizons to be more definitive about where enhancement of the river corridor is possible without compromising flood protection standards. The \$60,000 cost of this work is primarily funded through an additional Lower Manawatu Scheme targeted rate.

## MANAGEMENT OF DAMS

A number of Horizons flood control schemes use detention dams to hold floodwater back, particularly around Marton and Hunterville. Those dams range in shape, size and location and often provide a much wider benefit than many people realise, particularly around Hunterville where 27 individual dams with a combined storage volume of 2.1 million cubic metres play an important role in keeping State Highway 1 free from flooding. We've been looking at the way we manage those dams and have identified a need for some improvements in order to adequately

manage the safety of those structures and provide for the programmed replacement of some key components such as spillways. The estimated \$152,000 cost is intended to be shared across the five schemes that look after those dams (Matarawa east of Whanganui, Tutaeui around and north of Marton, Porewa around Hunterville, Pakihi near Raetihi and the Tawataia-Mangaone east of Eketahuna). As with all of Horizons river management activity 20 per cent of the cost will be funded from a common rate that extends across the Region.

  
**Your Councilors**  
See [horizons.govt.nz](http://horizons.govt.nz)  
for your councilors' contact details

  
**Bruce Gordon**  
Chairman,  
Manawatu-Rangitikei

  
**Paul Rieger**  
Deputy Chairman,  
Palmerston North

  
**Bruce Rollinson**  
Ruapehu

  
**Colleen Sheldon**  
Horowhenua-Kairanga

  
**David Cotton**  
Wanganui

  
**Gordon McKellar**  
Manawatu-Rangitikei

  
**John Barrow**  
Tararua

  
**Lindsay Burnell**  
Horowhenua-Kairanga

  
**Nicola Patrick**  
Wanganui

  
**Pat Kelly**  
Palmerston North

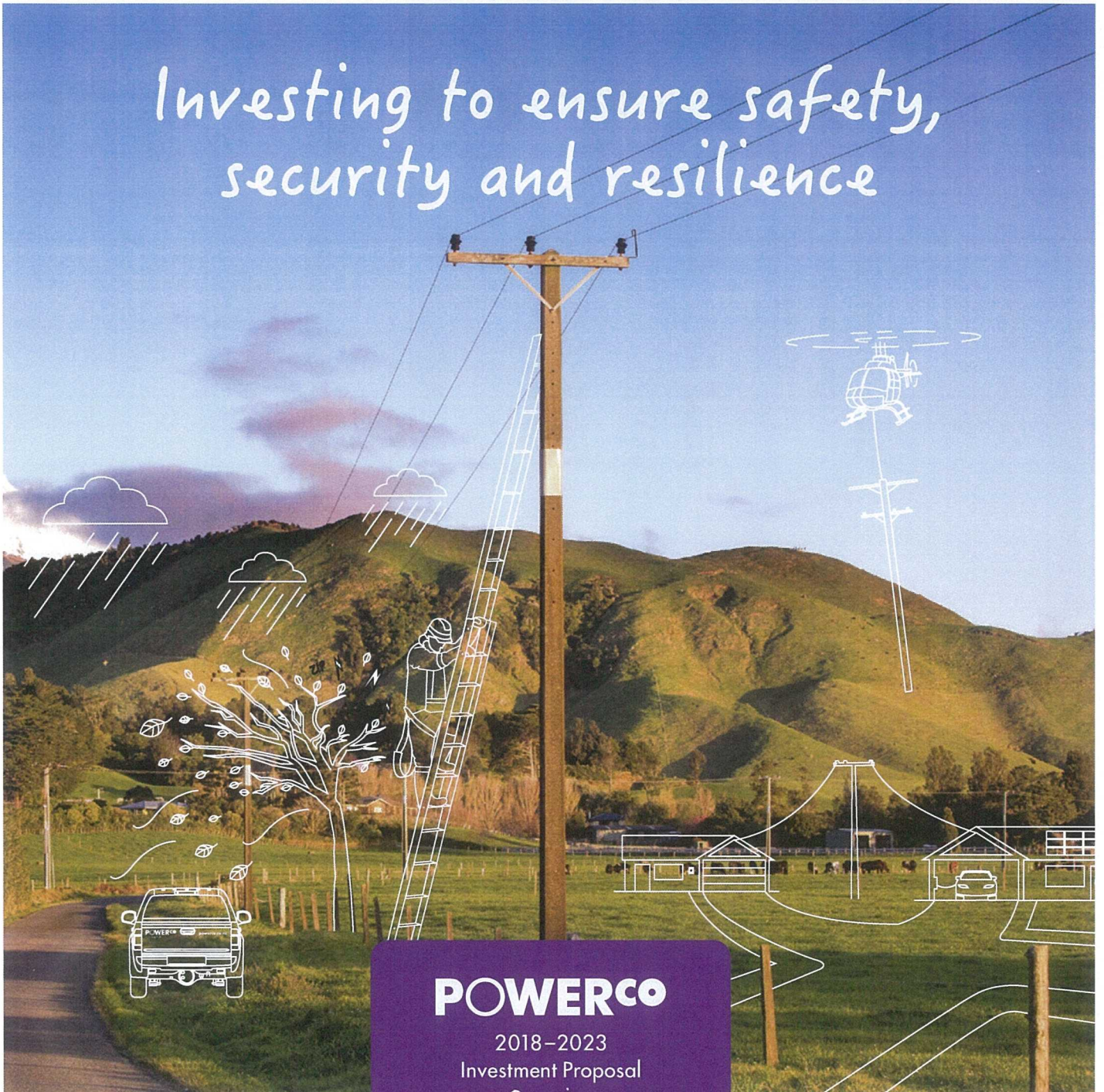
  
**Rachel Keedwell**  
Palmerston North

  
**Wiremu Te Awe Awe**  
Palmerston North



# Attachment 8

Investing to ensure safety,  
security and resilience



**POWERCO**

2018-2023  
Investment Proposal  
Overview



## CEO summary – Our plan for the future of your energy networks

Powerco is New Zealand's second largest electricity distribution company by customer numbers, providing an essential service to more than 320,000 homes and businesses. We have the largest supply area and overall network length. Our networks stretch across the North Island from the Coromandel to the Wairarapa.

Our customers have told us we're meeting their expectations, and they want the standard of our services to be at least maintained at current levels. They also expect us to operate a safe, secure and resilient network.

Looking to the future, we are concerned we will not be able to meet these expectations. This is because a large proportion of our network was built in the 1950s and 60s and now needs replacing. The condition of the network is declining which is leading to an increased rate of failures that require attention. This means our network is becoming less resilient to external influences such as severe weather.

At the same time, many of the communities we serve are growing and this is expected to continue. The current amount of revenue we are allowed to recover from our customers through network tariffs has remained broadly the same as historic levels as a result of the regulatory framework we operate within. We have been working hard to efficiently manage the network and will continue to do so. However, there is an increasingly wider gap between what we are able to invest and the funding required to keep pace with the growth in electricity demand and ageing network assets. As a result, we cannot meet our network reliability standards

across an increasing proportion of our network. Remote areas in particular have seen service levels dropping to less than acceptable levels. The situation is expected to get worse unless we address it.

We need to increase our investment in the network to deliver services that meet customer expectations now and in the future. If we delay taking action, the costs of addressing the growing network risks will be substantially higher later on. We must also make sure our network can meet our customers' needs as they look to use new technology. The investments we make today also continue to provide value to our customers.

We are planning to invest close to \$1.4 billion over the next five years, an increase of around 50% compared to the previous five years. Good planning is essential. It is important we demonstrate that the money we spend on our network is prudent and efficient. The decisions we make on spending during the next few years will shape the capability and performance of our network in the coming decades.

### Our core plans are formed around three themes:

- > **Providing safe, secure and resilient networks.** This requires us to focus on the underlying condition of our

network rather than on measures of reliability.

- > **Investing in our communities.** This requires us to facilitate economic growth by ensuring network capacity meets our customers' needs.
- > **Understanding and leveraging new technology.** This requires us to learn about new technology through trials and pilot schemes.

In developing our proposed plans we have established a base level of expenditure that reflects what is required to be a prudent and efficient network company given the state of our assets, network performance and the challenges ahead.

Our investment plans will have an impact on the average prices customers pay for our services. Ultimately though, it is the Commerce Commission who will decide whether our proposed investment is appropriate and can be delivered. The Commission will consider if our proposal is in the best interests of our customers. The Commission's final approval will determine the amount of revenue we can recover each year from customers through our distribution charges. If our full plans are approved, distribution prices for the average household are likely to rise by around \$1.00 to \$1.50 per week.

Our proposed plan has been

challenged by independent technical experts and the Powerco Board. They have looked at whether we can reduce the impact on customers' bills through a different mix of investment. Customers have told us they do not want us to hold back on investment if it results in problems in years to come. They also do not want to see deterioration in the level of service received.

It is vital we strike the right balance between keeping bills affordable and investing in our assets for the benefit of today's customers and future generations. Our ability to maintain current service levels and to meet statutory safety obligations would be limited if we tried to lower customers' bills instead of increasing them. This consultation document informs you of our plans and invites you to have your say. There are questions throughout to prompt feedback from you. This is an important part of our consultation with customers. We are seeking your thoughts on particular aspects of our plan so we can focus our investment on delivering what customers value most highly.

This and other consultation material is available at [www.yourenergylfuture.co.nz](http://www.yourenergylfuture.co.nz). Other information on the website provides more detail about our investment areas and the key parts of our plan.

## Our consultation channels

### Materials



**Overview document**  
Summary of our investment proposal



**Have your say document**  
Detail of our investment proposal including alternatives and considered options



**Website and video**  
Provides access to all key documents and a link for providing feedback



**Activities**  
**One-on-one conversations**



**CEO letter**



**Advertising insert**



**Group forums**

## Introducing Powerco

We are committed to providing a safe, secure and resilient electricity supply to our customers. This means replacing equipment and investing in new network projects to support growth in communities.

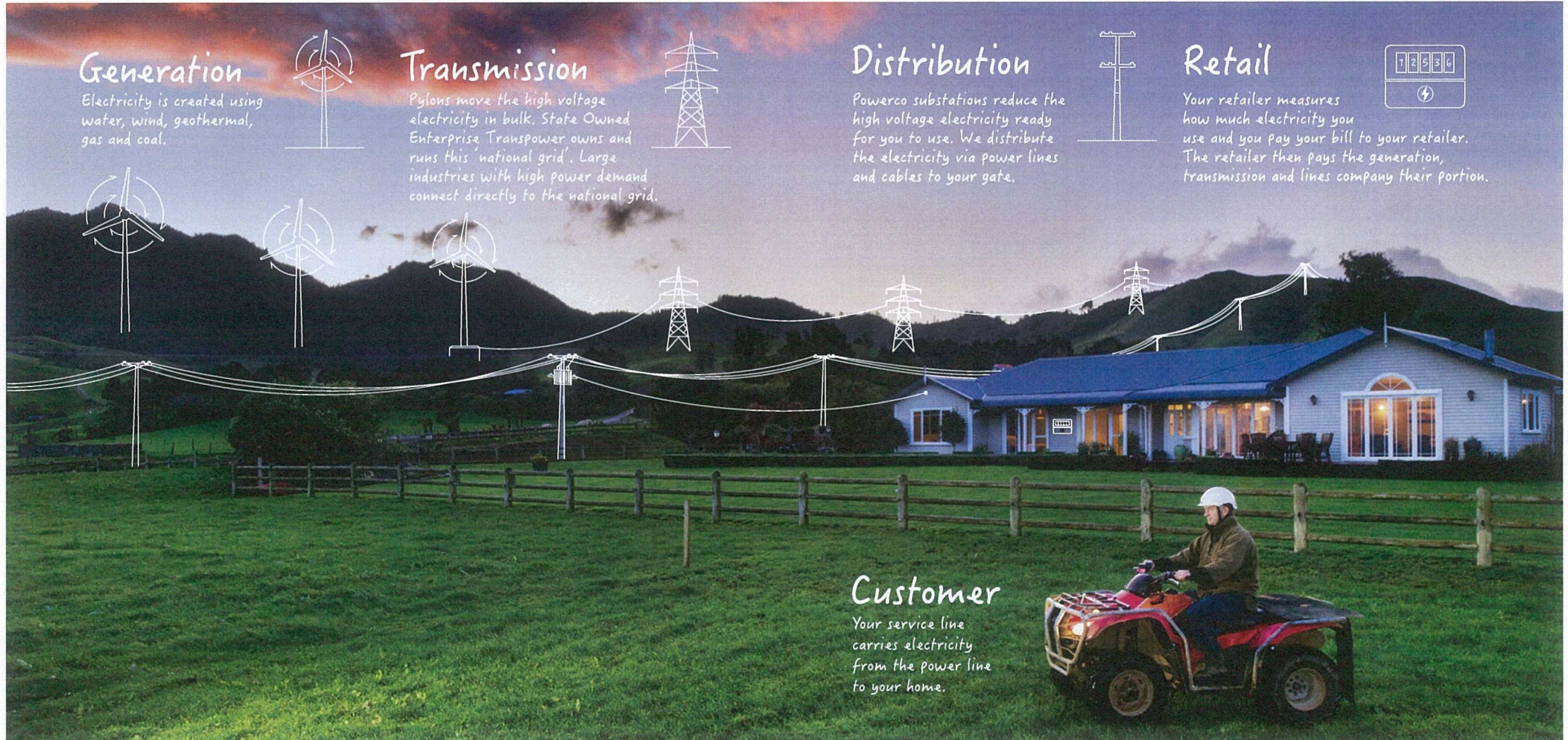


Our networks are getting older and in some cases the condition is declining, putting service levels at risk. We want to ensure investment levels are appropriate so electricity supply is secure and resilient for years to come.

Our customers have been clear. They expect a safe and secure electricity supply. They also expect us to support

economic growth in their communities by meeting the demand for electricity. Our investment plans will allow us to do this, and will result in modest increases in your power bills. Given how important a resilient and secure electricity supply is for our customers, we think it is a wise and timely investment.







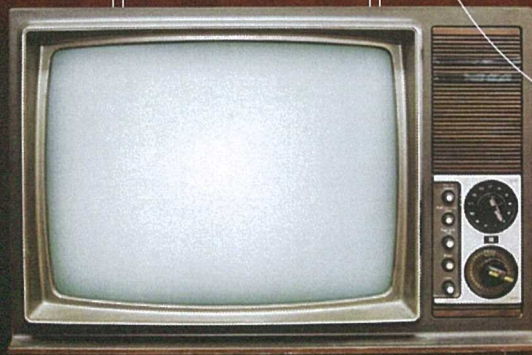
# When our network was built



NZ's first TV  
broadcast was in

1960

Our network  
was built around  
the same time!



## New Zealand's electricity industry

To explain our plans for investment, it is first useful to outline the electricity industry, our role in it and how it relates to you.

The industry is divided into four parts – generation, transmission, distribution and the customer who is billed by the retailer of their choice.

While Powerco delivers electricity across its networks to homes and businesses, customers have a contract with an electricity retailer for that electricity. Retailers bundle the cost of our services into your overall bill.

Despite not having a direct contract with you, Powerco considers all electricity users connected to its network to be its customers. Because

we provide an essential service, we take overall responsibility for safety and meeting the levels of quality and reliability our customers expect.

If customers have a problem with their electricity supply, their first port of call is to their chosen retailer. However, if there is a major problem with the power system because of an event such as a significant storm, natural disaster or catastrophic failure of equipment, the electricity supply chain will work together to update customers.

## Your feedback is important

There are a number of steps to take before we can carry out our investment plan. Providing you with this information is part of a process that will see our proposals reviewed and tested by the Commerce Commission. This ensures our plans are in the best interest of our customers.

### Step one

Consultation. We want to hear what you think about our plans. Early in 2015 we asked our residential and business customers what they thought about Powerco and the value they place on our services. The feedback has been taken into consideration when developing the investment plan which we are now seeking your further feedback on. While public consultation about the plan runs until 3 March 2017, we are always happy to receive feedback on our performance at any time.

### Step two

After considering your feedback, we will finalise the investment proposal for the Commerce Commission to review. This is referred to as a Customised Price Path (CPP), an option under the rules that oversee electricity lines companies like Powerco.

### Step three

We are required to publicly notify our intention to seek a CPP 40 days before any submission to the Commerce Commission. This is proposed for mid-April 2017.

### Step four

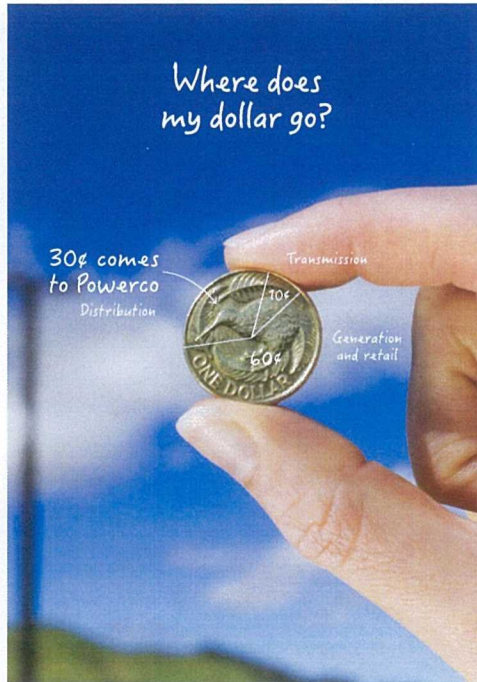
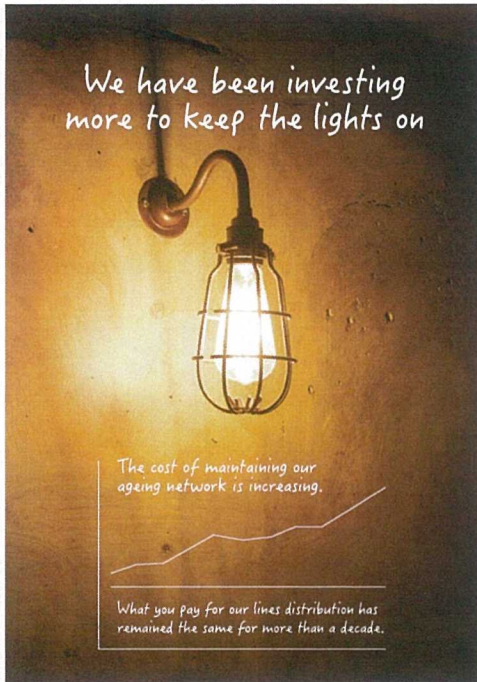
In mid-June 2017, we are proposing to apply to the Commerce Commission for a CPP so we can invest more in the electricity network. We are closing the formal consultation in early March to give us time to reflect on customers' feedback before the June deadline.

### Step five

The Commerce Commission will decide within 40 working days of receiving a proposal whether it is complete. If the proposal is accepted, the Commission may engage independent experts to assist in the review process. The Commission will also consult with Powerco's customers and stakeholders, and make our application available upon request to interested parties.

### Step six

The Commission must make a final decision and set a CPP within 150 working days after it has announced that the proposal is complete. During this time we will work with the Commission to answer any questions it may have. A decision is expected from the Commission before 1 April 2018.



## What does increased investment mean for your power bill?

The Commerce Commission determines the overall level of revenue we are permitted to recover through the prices customers pay for our services. The Commission also determines and monitors what we must deliver.

Since 2005, our expenditure has grown faster than the revenue limits set by the Commerce Commission. Our analysis shows that this gap will continue to widen under the current arrangements. If the Commission approves our plans in full, distribution prices for an average household customer are likely to rise by between \$1.00 and \$1.50 a week. As part of our wider consultation, we will be seeking customers' views on options

on how we recover the additional revenue. We encourage you to have your say at [www.yourenergyfuture.co.nz](http://www.yourenergyfuture.co.nz)

## Where does your dollar go?

About 30 cents in each dollar of your power bill goes to Powerco. Of the rest, 10 cents goes to Transpower, which owns and operates the national grid, and 60 cents covers energy charges such as generation (producing electricity) and retail (purchasing and selling electricity, metering and customer service). We appreciate this can be confusing as it is difficult to see what the charges relate to in the overall bill. Powerco's component of an average household bill has remained relatively stable over the past 10-15 years.

## Protecting your interests

Electricity networks are expensive to build, maintain and operate. It would be uneconomic, inefficient and impractical to have multiple network companies competing against each other. Because of this only one electricity network services each area.

This means there is no direct competition for distribution companies such as Powerco. While this makes sense from a practical point of view, it is harder to know if the part of your bill that relates to electricity distribution reflects value for money.

To protect your interests, the Government, through the Commerce Commission, has put regulations in place to ensure customers are not being overcharged and the quality of service is being maintained.

You can be assured our plans for future investment will be scrutinised and tested by the Commission.

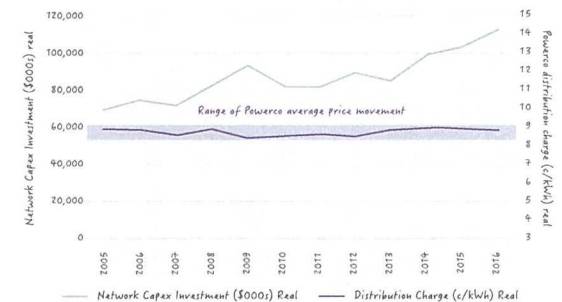
## Supporting increasing investment

Over the years we have been lifting the level of investment in our network to deliver a safe and secure supply of electricity, and keep pace with the growth of communities. At the same time, we have managed to keep electricity prices stable – increases have been broadly in line with inflation.

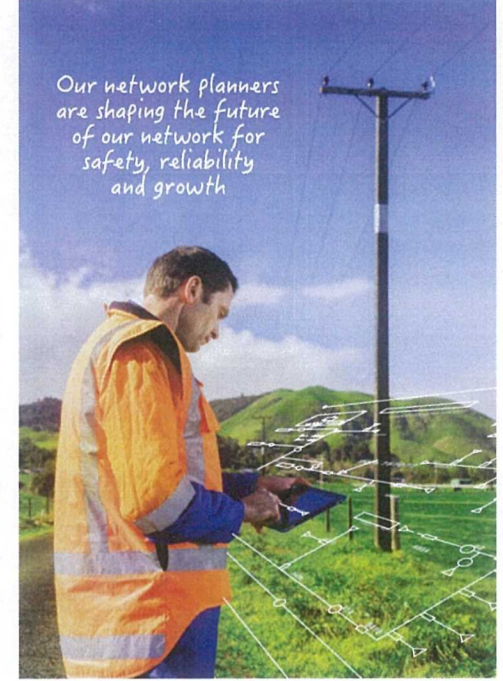
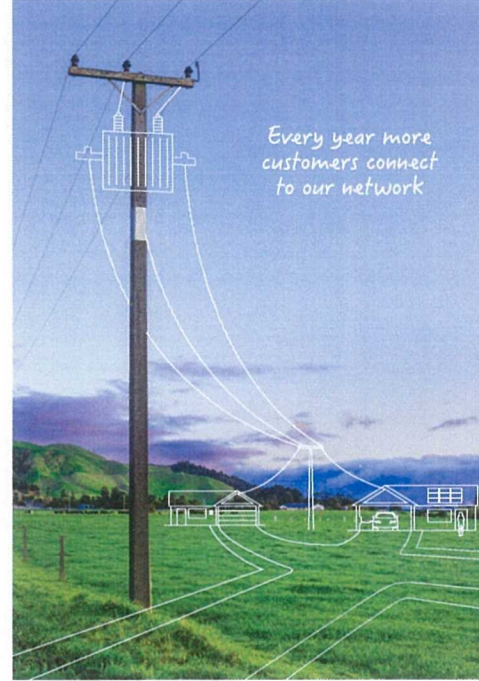
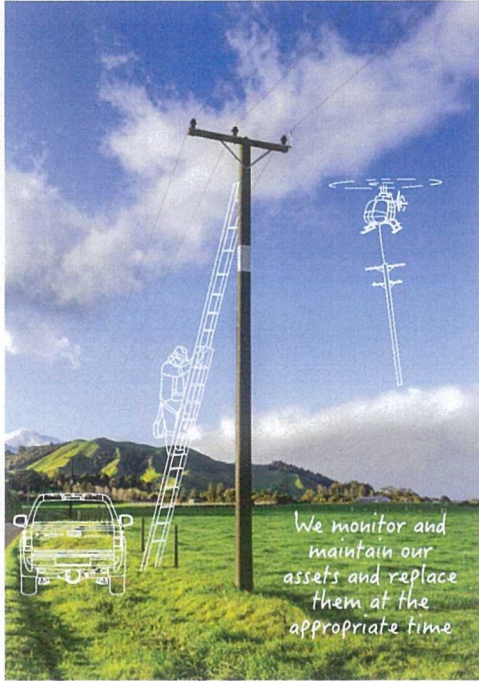
The level of network spending has a direct impact on the reliability of your electricity supply. We need to invest at a rate that can deliver the levels of reliability you have told us you need over the long-term. However, we are

concerned about the widening gap between the amount we are allowed to earn and what we need to spend in the next 5-7 years to maintain electricity reliability. We don't believe the situation is sustainable.

Powerco capital investment vs. distribution charges (real) 2005 – 2016







## Networks under pressure

Our investments to date have kept the safety and overall reliability of our networks stable. However, when we look into the situation further, we can see that current performance cannot be sustained.

Every time there is a power cut we start counting how many of you are affected and how long you are without power.

There are two internationally accepted measurements of a power network's performance. These are known as SAIDI and SAIFI.

> **SAIDI** or System Average Interruption Duration Index, measures the average number of minutes per year that a customer is without electricity.

> **SAIFI** or System Average Interruption Frequency Index, measures the average number of times per year that a customer is without electricity.

The Commerce Commission sets the upper limits of SAIDI and SAIFI for distributors. As the graphics to the right show, our average network performance level is reasonably stable. We are meeting the limits set by the Commerce Commission.

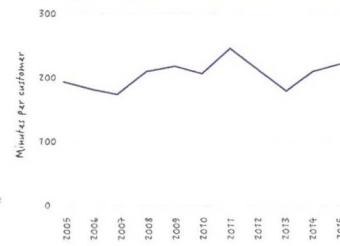
However, SAIDI and SAIFI show only how our network is performing now.

They mask localised hotspots on the network and do not show how it will perform in the future. The investment we make now will take a long time to show any change to average SAIDI or SAIFI. As well as these measures, we use more specific tools to predict how network performance will be impacted

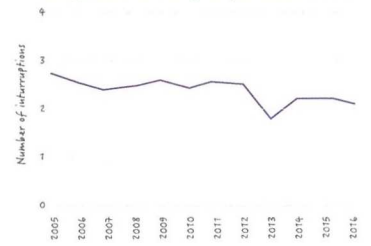
by investment over the short term. These clearly show that if we do not lift investment, network performance will deteriorate.

To maintain our current SAIDI and SAIFI levels, we need to increase our spending on maintenance and new equipment. Unless we invest more money into our ageing network, more power cuts are likely in the future.

Average interruption duration per customer (SAIDI)



Average number of interruptions per customer (SAIFI)





## Our strategy

Our goal is to: Deliver electricity safely, reliably and affordably to you now and into the future.

Our asset management strategy sets out how we put this goal into action, and addresses the issues we have discussed above. It guides our day-to-day investment and operational decisions.

### Powerco's asset management strategy has a set of practical objectives:

#### 1. Invest to keep our networks safe and resilient.

Our electricity network is extensive. It is made up of equipment of varying age and condition. Looking after the network efficiently is essential to delivering a safe, resilient and cost-effective electricity supply. Safety is never compromised and we always consider the risks, particularly where assets are located close to public areas.

To do this, we must have a thorough understanding of our network's performance and condition. We monitor and maintain the network to ensure our assets deliver what is required, and replace them when needed. We have a responsibility to be prudent operators, ensuring the network does not operate outside capacity limits or in ways that are unsafe.

Our expenditure plans cannot compromise safety. The network must also be resilient and be capable of

recovering from adverse events such as severe storms or natural disasters.

While our network performance has been relatively stable over a long period, many of the older assets are showing signs of deterioration and need replacing. This is reflected in increasing defect and fault rates. Our response to the declining network resilience is to implement a mix of capital and operating expenditure measures. We plan to tackle the priority issues and to start work as soon as possible. The investment required to deliver a safe and resilient network is a key element of our forecast expenditure. The level of spending is consistent with maintaining current levels of reliability, which we think is appropriate given customers' preferences and the declining condition of assets.

#### 2. Our networks must continue to enable economic growth.

We need to look ahead to ensure we have the capacity to meet our existing customers' demand growth and to connect new customers. Our networks span many economic centres across the North Island. Dairying in the Waikato and Taranaki, horticulture in the Bay of Plenty, tourism on the Coromandel, and agriculture throughout both our Eastern

and Western networks all play an essential role in New Zealand's economic prosperity. We forecast these requirements by talking to the business community and using the best available information.

For existing customers, we consider whether the network has sufficient capacity to meet future demand growth and provide an appropriate level of reliability. For new customers, we must also make a judgment about the capacity implications of extra connections on our network. We need to balance the additional costs of upgrading the network with the increased risk of capacity constraints and deteriorating reliability over the next 10 to 20 years.

There is no doubt in our mind that we should plan to meet our customers' future needs. We are required by legislation to take into account the long-term interests of consumers when making investments. Without this focus, customers can expect an increased risk of power cuts.

#### 3. Our investments should be future-proofed.

We must also consider how future developments in technology will affect us and our customers. Technologies such as solar and wind generation,

battery storage and electric vehicles are becoming mainstream. With sustained research and development in Asia, the United States and Europe, we anticipate that distributed generation (battery storage and electric vehicles) will become increasingly cost effective.

We are proposing to invest a modest amount over the next five years to understand your future needs and the impact technologies might have on our networks. We need to be ready for this changing environment. Our approach will be to trial new network technologies and solutions and to adopt those that work, technically and commercially. This implies a modest additional investment commitment, rather than a big-bang approach.

We do not believe that electricity networks will become surplus to requirements in the future, even if new technologies take off as expected and become widespread. Electricity networks like ours will become even more important to deliver energy from the national grid to customers. Communities and homes will be able to supplement their energy requirements by generating their own power and sharing it at a local level. This is what we mean by "investing in your energy future."

## Understanding your needs

Electricity has become an indispensable part of modern life. As use and dependence on electricity has grown, so too has expectation of the availability and quality of supply. It is crucial we fully understand the services you require and what value you place on these. We use data gathered from customer consultation to help plan which areas of the network need the most investment.

## Ways Powerco regularly engages with its customers:

#### > Agricultural field days, expos and trade shows.

We attend various expos and trade shows across our network area. Attending these events provides you with an opportunity to have face-to-face discussions with our staff.

#### > Regular commercial meetings.

Powerco's commercial team maintains a regular dialogue with our larger commercial and industrial customers to remain well informed of their needs, plans and expectations.

#### > Surveys.

Each year we survey 5,000-6,000 customers about the quality and price of their electricity supply.

#### > Stakeholder meetings and focus groups.

We regularly meet with key stakeholders and customer representative groups. These include Federated Farmers, chambers of commerce and territorial local

authorities. We also host focus groups, which provide us with valuable insights on customer demographics.

#### > Website and phone.

Our website and free phone number – [www.powerco.co.nz](http://www.powerco.co.nz) and 0800 POWERCO (0800 769 372) – allow you to easily contact us and provide feedback.

#### > Consultation documents.

We produce documents to keep stakeholders and customers informed and to generate discussion.

#### > Community-wide consultation on specific projects and regional issues.

We seek feedback on specific major projects or for regional, medium and long-term network development plans.

#### > Consultation videos.

We have developed a set of short educational videos to help you understand our industry and provide us with more meaningful feedback.

## What you say

Although we haven't asked every one of our customers for their views, we have polled a representative cross section from which we can draw the following conclusions.

The majority of our customers seem to be satisfied with our existing levels of reliability. You have told us you don't like surprises. Although most accept that on rare occasions power cuts occur, you expect to be kept well informed when they do.

More than 95% of the people surveyed

said our service currently met their expectations. However, there is always room for improvement. We need to make sure areas of our network with poorer performance are improved, in line with customer expectations. We need to plan to meet these expectations and those of future generations.

## Striking a balance

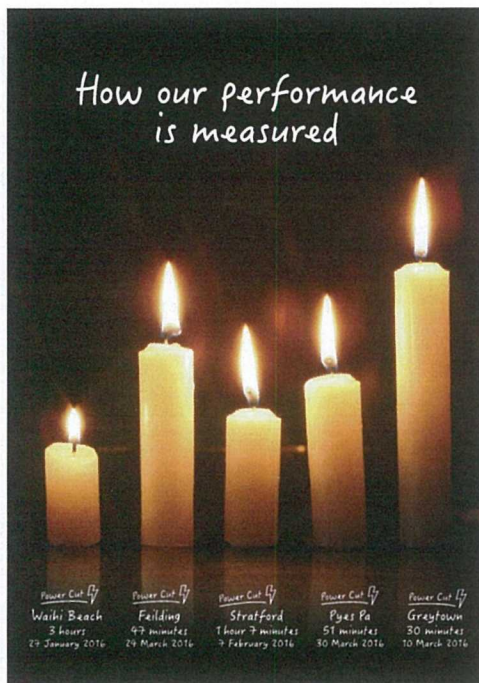
Everyone likes a bargain. In reality the price we generally pay for something is linked to the quality we receive. This is what we call a price/quality trade-off. Most people balance what they want against what they can afford. For example, a modest, weatherboard house may not be the home of lottery-winning dreams, but for most it provides a decent level of comfort and security at an acceptable price.

Price/quality trade-offs do not only apply to the choice of a house but also to electricity networks. Powerco could build a network equivalent of a luxury mansion, in other words one that manages all possible risks and eliminates power cuts. But this would be at a substantial cost that would increase electricity prices above what most

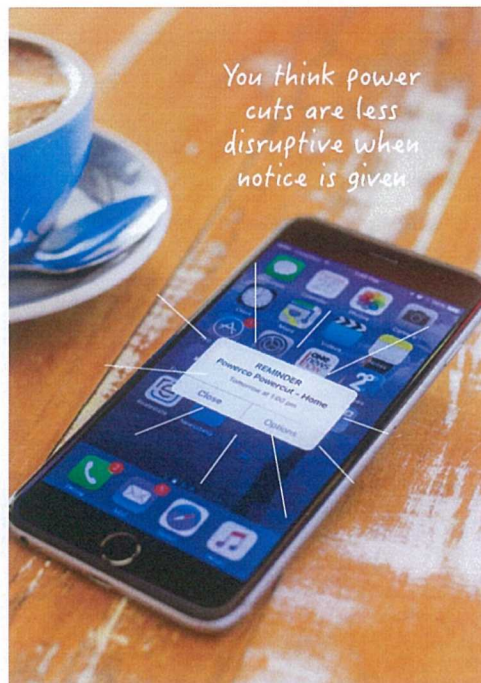
people have told us they would be prepared to pay. We believe our proposed investment strikes the right balance between addressing network issues around reliability and safety and meeting the future energy needs while ensuring overall price impact is kept as low as possible.



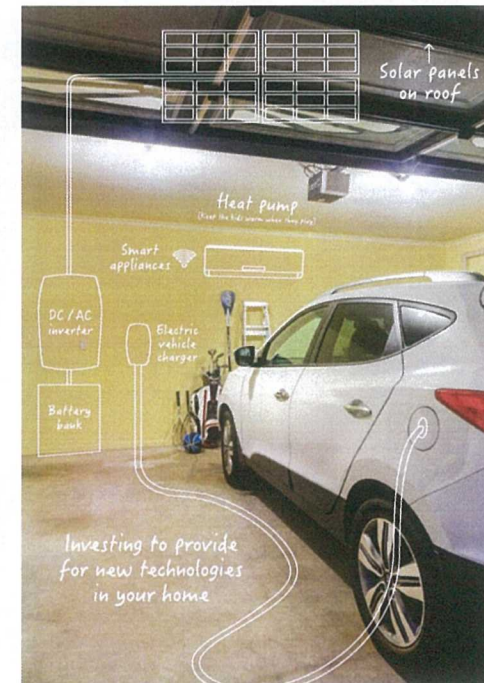
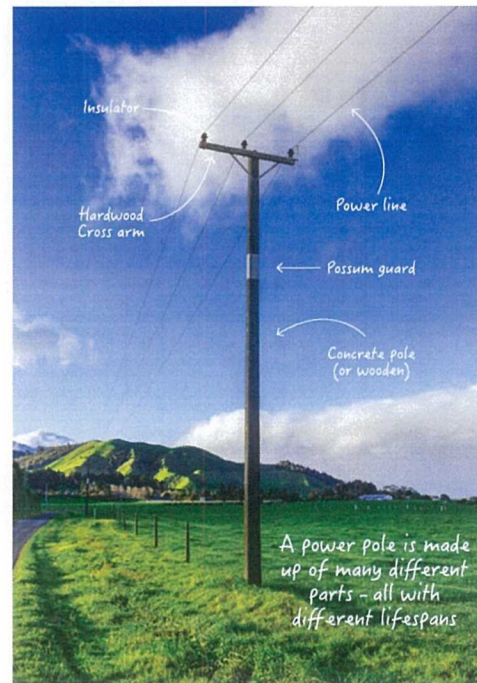




How our performance is measured



You think power cuts are less disruptive when notice is given



## Surprises are not welcome

It's a fact of life that, despite our best endeavours, things will occasionally go wrong. This also applies to electricity networks. Occasionally you will experience power cuts.

Our Network Control Centre is staffed 24 hours a day, seven days a week, 365 days a year. When problems arise we coordinate our field staff to restore power as quickly and safely as possible. We are constantly collecting information to

help reduce the risk of power cuts. By better understanding the nature of unexpected power cuts, their causes and how to prevent them, we can more effectively target our resources and expenditures to reduce future disruption to you.

## Responding quickly

You have told us unexpected power cuts are more of a concern than power cuts that are planned and notified in advance. Although we can never completely eliminate power cuts, responding quickly is the key to reducing their impact.

Unplanned power cuts occur for a variety of reasons. Some of these are more within our control than others, such as some equipment failures.

Others are beyond our control, such as high winds causing tree branches to tear through our power lines or cars smashing into our power poles.

Occasionally, we also need to cut power to some parts of our network to safely maintain our equipment. Power cuts that are more within our control are easier to prevent and we do everything we reasonably can to reduce them. This involves identifying and replacing equipment that is in poor condition and replacing assets as they reach the end of their life.

In our latest survey, 81% of residential and 87% of business customers told us unexpected power cuts were worse

than the planned power cuts needed for maintenance work. This customer preference is now reflected in the way we manage our assets. We prioritise identifying and replacing equipment in poor condition, and replacing assets as they reach the end of their life – even if this work requires a planned power cut.

## Spending money wisely

Our customers recognise the importance of investing in the network to ensure safety and reliability.

You expect us to invest appropriately in our network to keep it reliable and reduce unexpected power cuts. You also expect us to carefully evaluate our

decisions and prioritise our investments to get the 'biggest bang for our buck' – making sure we do the right project, at the right time, for the right price.



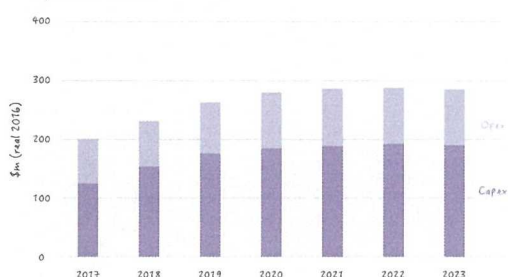
## Ongoing investment to meet your needs

Generally, you tell us you are happy with the levels of service we provide. Overall, we are meeting our network reliability targets. This then begs the question – if you are happy and problems are not apparent, why do we need to increase the amount of money we spend on our network in the future?

### There are three main reasons:

1. Invest to keep our network safe and resilient
2. Invest to ensure our networks are secure and continue to enable economic growth
3. Invest to future proof our network and ensure we understand the impact of new technologies on our business

Expenditure forecasts



## How much investment is needed?

The investments we are making are designed to deliver safe, secure and resilient networks. Our analysis shows we will need to continue to lift expenditure to ensure the safety and performance of existing assets and to support growth on our networks as communities grow. We are seeking to meet our customers' requirements at minimum costs. Under-investing or spending merely to minimise initial costs can often be considerably more expensive in the longer term.

### Capex

Capex spending comprises the investments required to accommodate renewal of our networks as well as support new growth, new customer connections, network enhancements and new technology. Broadly, we forecast our overall capex spend will increase by about 90% over a five year period, before levelling off for the next five – rising from about \$100 million now to about \$190 million from 2022 onwards.

### Opex

Opex is the money spent for the day-to-day running of our network. This includes activities such as maintaining, inspecting, fixing and replacing network equipment

that is broken or worn out. It also includes the likes of vegetation management (trees growing too close to our equipment) as well as all the associated overheads essential for running our business – staff salaries, insurance, accommodation etc.

Our opex costs will naturally rise as a result of managing a higher proportion of assets which are reaching the end of their lives, and as a result of lifting our resource levels to accommodate higher levels of capex.

We expect our opex to increase from \$70 million a year now to about \$90 million by 2021, before dropping back to \$83 million by 2026.

## Waikato and Coromandel

The Waikato\* area is mostly agricultural, predominantly dairy and forestry. A number of industrial and food processing facilities are also located here and have demonstrated strong growth in recent years.

Growth in the dairy sector and in food processing has been instrumental in driving recent increases in electricity demand and subsequent network developments. They have also fostered general economic growth in the region.

The high rates of growth in the region have created issues with security of electricity supply. Some areas are now vulnerable to failure of key network equipment.

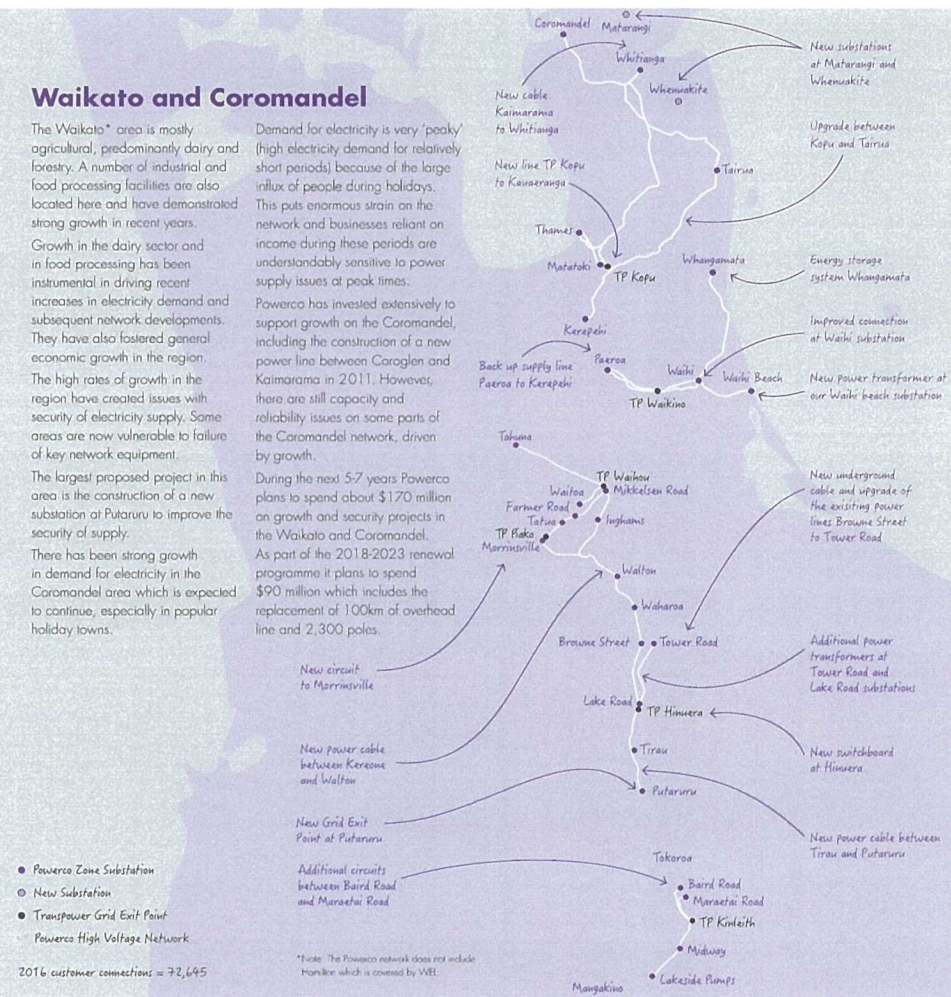
The largest proposed project in this area is the construction of a new substation at Putaruru to improve the security of supply.

There has been strong growth in demand for electricity in the Coromandel area which is expected to continue, especially in popular holiday towns.

Demand for electricity is very 'peaky' (high electricity demand for relatively short periods) because of the large influx of people during holidays. This puts enormous strain on the network and businesses reliant on income during these periods are understandably sensitive to power supply issues at peak times.

Powerco has invested extensively to support growth on the Coromandel, including the construction of a new power line between Coroglen and Kaimarama in 2011. However, there are still capacity and reliability issues on some parts of the Coromandel network, driven by growth.

During the next 5-7 years Powerco plans to spend about \$170 million on growth and security projects in the Waikato and Coromandel. As part of the 2018-2023 renewal programme it plans to spend \$90 million which includes the replacement of 100km of overhead line and 2,300 poles.





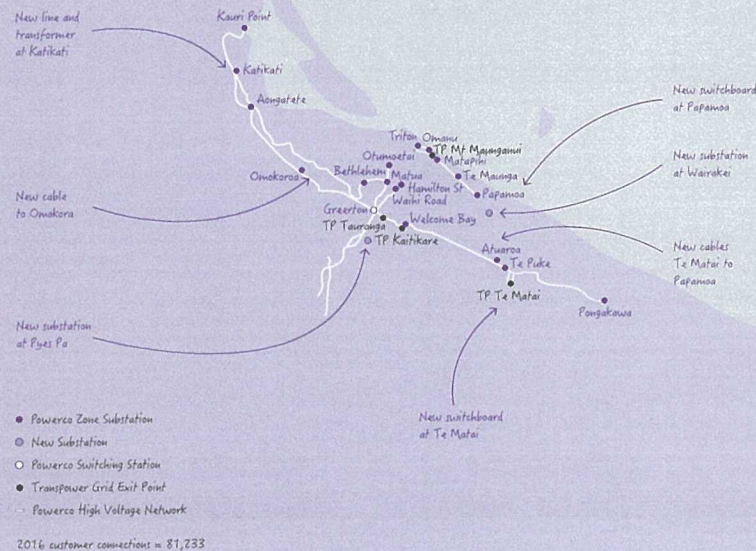
## Bay of Plenty

Powerco has invested extensively in the Bay of Plenty region in recent years.

The pace of both residential and industrial commercial growth has been significant and this has put pressure on both the capacity and security of Powerco's networks in the area. Focused investment in the region is critical to restore appropriate security to parts of the network and to support ongoing growth in the region. District plans predict and allow for continued strong residential growth in the foreseeable future, and this is likely to be matched by commercial growth.

Primary production, particularly horticulture, is also significant for future electricity demand. Around Te Puke there are a large number of kiwifruit orchards, and strong recent growth in the sector is anticipated to continue.

Powerco plans to spend about \$60 million on growth and security projects in this area during the next 5-7 years. As part of the 2018-2023 renewal programme it plans to spend \$100 million including the replacement of 350km of overhead line and 4,700 poles.



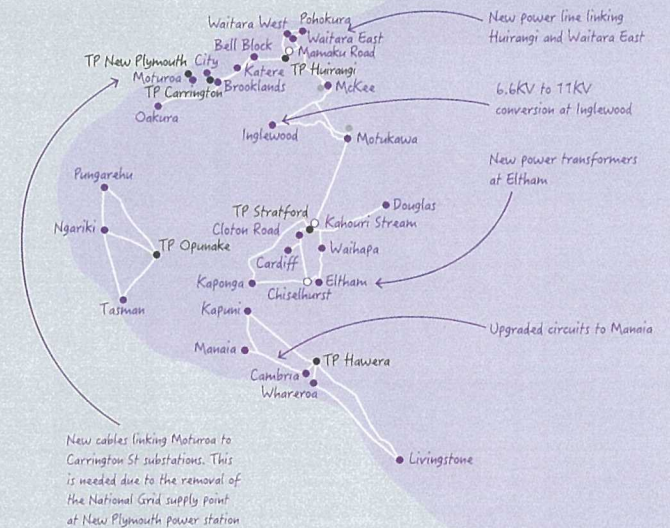
## Taranaki

Agriculture dominated by dairy, and oil and gas exploration and production, are the backbone of the Taranaki economy. These industries are highly dependent on a reliable electricity supply.

Forecasts suggest growth in the Taranaki region will be relatively modest in the short to medium term. The oil and gas industry is experiencing difficult economic conditions which are unlikely to change in the immediate future. Offsetting this is steady population growth in the main population centres.

Of more pressing concern in Taranaki is the volume of assets approaching end of life. The region has many rural and remote rural feeders where intervention is appropriate to ensure safety and lift overall performance.

During the next 5-7 years Powerco plans to spend about \$40 million on growth and security projects in this area. As part of the 2018-2023 renewal programme it plans to spend \$120 million, including the replacement of 600km of overhead line and 6,800 poles.





Agriculture, forestry and fishing are key components of the Whanganui district economy, while in Ruapehu, tourism and primary production keep the district buoyant.

With its proximity to Tongariro National Park, this area is popular for people who enjoy outdoor activities such as skiing. This creates high electricity demand in winter.

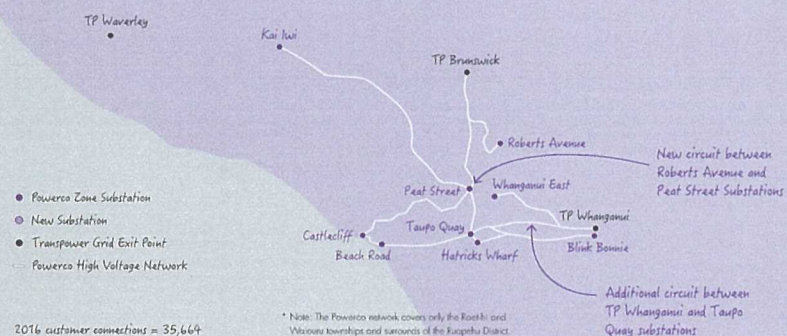
The Whanganui area is exposed to extreme weather from the Tasman Sea. High winds are the main problem, causing trees and debris to fall onto lines, resulting in power cuts.

The Whanganui River is prone to flooding, which can affect the network. The Ruapehu and Rangitikei areas experience heavy rain and snow.

There has been modest growth in electricity demand throughout the Whanganui area in recent years and Powerco expects this trend to hold for the short to medium term.

Of more pressing concern in the Whanganui region is the volume of assets approaching end of life. The region has many rural and remote rural feeders where intervention is appropriate to ensure safety and lift overall performance.

Powerco plans to spend about \$20 million on growth and security projects in this area in the next 5-7 years. As part of the 2018-2023 renewal programme it plans to spend \$80 million including the replacement of 250km of overhead line and 6,300 poles.



\* Note: The Powerco network covers only the Raetili and Wapuyu townships and surrounds of the Euphetu District.

2016 customer connections = 35,664

20 POWERCO LTD Investing to ensure safety, security and resilience

[← BACK](#)

Palmerston North is the economic hub and main population centre of this area. The city has had steady growth throughout the past decade and that is expected to continue.

Historical growth has stretched existing infrastructure to the limit and additional capacity is required to restore appropriate security levels, particularly in the CBD. The region has generation as a focus with two local wind farms feeding into the network.

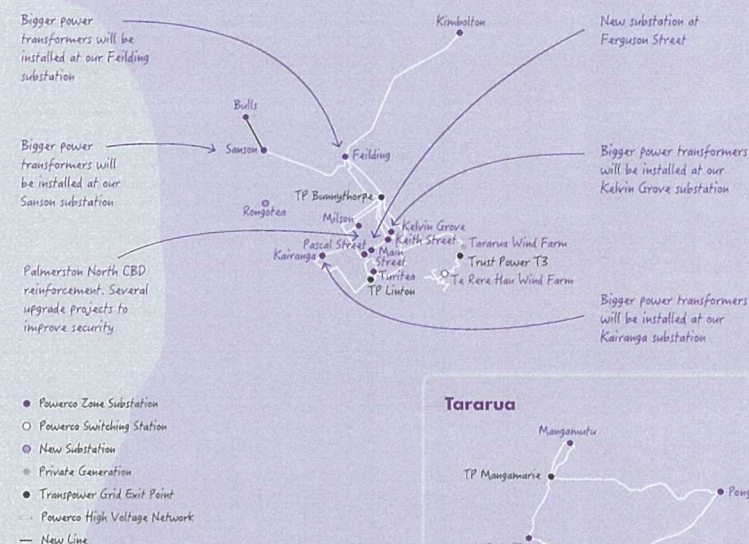
The area comprises towns such as Feilding, and smaller inland and coastal settlements which are mostly rural. Primary production, such as dairying, is significant to the local economy.

although less so than in other Powerco-supplied areas.

Demand for electricity from rural customers is static, other than in areas where irrigation systems may be developed.

The Manawatu and Tararua areas have high numbers of assets reaching end of life, and focused investment is required to ensure appropriate safety and performance outcomes.

Powerco plans to spend about \$60 million during the next 5-7 years on growth and security projects in this area. As part of the 2018-2023 renewal programme it plans to spend \$90 million, including the replacement of 150km of overhead line and 3,100 poles.



2016 customer connections = 56,806

A map of the Taranaki region in New Zealand. The map shows a network of roads connecting several locations. The locations are marked with black dots and labeled: Mangamutu (top center), TP Mangamare (left center), Parkville (bottom left), Alfreton (bottom center), and Peingarua (right center). The roads are depicted as thin black lines. The background is a light blue color with a subtle pattern of small white dots.

**FORWARD >**

POWERCO LTD Investing to ensure safety, security and resilience 21



## Wairarapa

Wairarapa is expected to have modest increases in electricity demand during the next 10 years.

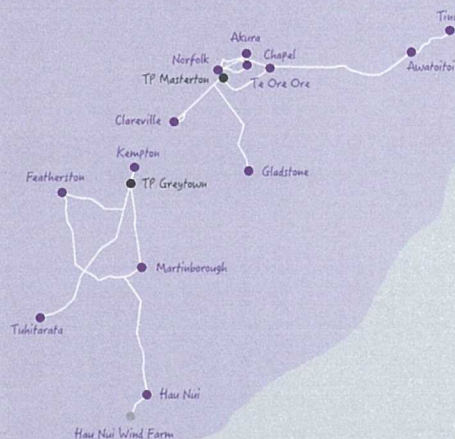
Forestry, cropping, sheep, beef and dairy farming are the mainstays of the economy and deer farming is increasing.

The area around Martinborough is known for its vineyards and wine, as are the outskirts of Masterton and Carterton. Lifestyle sections are becoming popular in the area because of its proximity to Wellington.

The network is in good shape in this area because of previous investment. There are no significant capacity or reliability

concerns and therefore no major projects are planned during the next 10 years. However, a secure and resilient supply of electricity is essential to the region and effective renewal and maintenance programmes are in place to ensure this occurs.

Powerco plans to spend in the region of \$10 million on growth and security projects in this area over the next 5-7 years. As part of the 2018-2023 renewal programme it plans to spend \$60 million including the replacement of 150km of overhead line and 4,300 poles.



- Powerco Zone Substation
- Private Generation
- Transpower Grid Exit Point
- Powerco High Voltage Network

2016 customer connections = 25,327

## Feedback questions

In this document we have provided an overview of our proposed investment plan for the next five years. We have explained where we propose to prioritise investment and why we think it is necessary.

Over the coming months our plan will be rigorously tested by our stakeholders, the Commerce Commission and by independent experts. You can be assured that our plan, if approved by the Commission, will have been confirmed as prudent and efficient.

The accompanying consultation document "Have your Say" provides more detail on our specific plans. It presents a number of price-quality alternatives and provides an opportunity for further customer feedback.

At this stage we would value your feedback on where we have placed our priorities and how we plan to target our investment over the next five years.

Your feedback to the questions below will help us develop our investment plans. It is important you have your say. To provide feedback, fill in the online survey at [www.yourenergyfuture.co.nz](http://www.yourenergyfuture.co.nz)

### Ensuring safety for Powerco's staff and the general public

We think it is important to maintain the safety of our network and operations at least at current levels. Our proposed investments will ensure we achieve this over the longer term. Do you agree with our approach?

### Keeping the lights on and minimising unexpected interruptions

Our plan is to invest now to ensure we can maintain current levels of supply reliability into the future. Do you agree with our approach?

### Efficient and timely equipment replacement

We do not believe that equipment needed to provide supply to customers should fail before it is replaced. We should plan replacements before any equipment failures. Do you agree with our approach?

### Planning for a network that allows customers to connect when and how they want

Our investments will ensure customers have the flexibility to connect new technology such as solar panels and electric vehicles to the electricity network. Do you agree with our approach?

### A secure and resilient supply of electricity that supports regional economic development

We are targeting our network investment over the next five years to ensure we have sufficient capacity to support growth and development across your region. Do you agree with our approach?

### Planning for the future

We are proposing a modest investment to test and research emerging technologies. This will help us build a smarter network and continue to support our customers' future energy choices. Do you agree with our approach?

### Prudent investment and affordability

We are aware that an increase in our investments will result in the network part of your electricity bill increasing by around \$1.00 to \$1.50 a week on average. As well as thoroughly testing our plans ourselves and subjecting them to independent review, we are also looking at ways to smooth any price increases over a five-year period if that is what our customers want. Do you agree with our approach to smooth price increases?





## *How to provide feedback*

You can provide feedback on any issues raised in this document by emailing us on [yourview@powerco.co.nz](mailto:yourview@powerco.co.nz) or answering our feedback questions on our website [yourenergyfuture.co.nz](http://yourenergyfuture.co.nz).

**POWERCO**



# Attachment 9

# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 20 February 2017 – 3:00 PM

### Contents

1	Welcome .....	4
2	Apologies .....	4
3	Members' conflict of interest .....	4
4	Confirmation of order of business .....	4
5	Presentation by Sue Bligh .....	4
6	Confirmation of Minutes .....	4
7	Chair's Report .....	5
8	Council decisions on recommendations from the Committee .....	5
9	Council responses to queries raised at previous meetings .....	5
10	Huntermville Rural Water Supply – Operations Report .....	5
11	Financial Report – December 2016 .....	6
12	Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study .....	6
13	Maps of scheme assets .....	7
14	Huntermville town water demand .....	7
15	Updating the Rural Water Supply Policy .....	7
16	Late Items .....	8
17	Next Meeting .....	8
18	Meeting dates for the rest of 2017 .....	8
19	Meeting closed at 4.37pm .....	8

**Present:** Mr Bob Crawford - Chair  
Mr Brett Journeaux  
Mr Bernie Hughes  
Mr Mark Dawson  
Mr Sam Weston  
Cr Dean McManaway  
His Worship the Mayor, Andy Watson

**In attendance:** Mr David Rei Miller, Asset Engineer – Roading and Utilities  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Andy Sargent, Financial Services  
Ms Sue Bligh, Health and Safety and HR  
Mr Andrew van Bussel, Operations Manager – Utilities  
Mr Ivan O'Reilly, Waste/Water Technician  
Ms Linda Holman, Governance Administrator

**Tabled Documents:** Economic Evaluation of Stock Water Reticulation on Hill Country

## **1 Welcome**

The meeting started at 3pm. The Chair welcomed everyone to the meeting.

## **2 Apologies**

Apologies for lateness were received from Mr John McManaway

Mr Weston / Mr Hughes. Carried

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted.

## **4 Confirmation of order of business**

No late items were noted.

## **5 Presentation by Sue Bligh**

Ms Sue Bligh presented the Health & Safety Initiative for Rural Water Schemes for the Committee's consideration. Ms Bligh has made this presentation to the Erewhon Rural Water Supply Committee also, and they are happy with the proposal. Ms Bligh will also present to the Omatane Rural Water Supply Committee.

The proposal is that when staff go onto a property they will call the occupier first, or if nobody is home they will leave a message to notify them of the impending visit. A letter will be sent out to all land owners with the next account asking them to provide contact details, particularly in the case of land being tenanted or leased. Additionally, Mr van Bussel will check to see if the mass-text system is working.

The intention is to protect staff and ensure they are alerted to any hazards on the property, so for this reason a blanked pre-authority will not be ideal. There are many properties where cell phone coverage is not available, which puts them in a high-risk situation.

In case of incident the risk is on both the Council and the landowner. The Council staff will need to be added to the Health and Safety files on farms in the same way as other contractors are included.

## **6 Confirmation of Minutes**

The Chair thanked Mr Journeaux for being Acting Chair at the previous meeting.

Mr Miller noted on page 11 of the Minutes there was a query as to whether the depth of the pipes was known, and confirmed that this information is unavailable.

**Resolved minute number**                      **17/HRWS/001**                      **File Ref**                      **3-CT-3-2**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 12 December 2016 be taken as read and verified as an accurate and correct record of the meeting.

Mr Hughes / Mr Weston. Carried

## **7 Chair's Report**

The Chair thanked Mr van Bussel for keeping him up to date.

**Resolved minute number**                      **17/HRWS/002**                      **File Ref**

That the Chair's Report to the Hunterville Rural Water Supply Sub-Committee meeting on 20 February 2017 be received.

Mr Crawford / Cr D McManaway. Carried

## **8 Council decisions on recommendations from the Committee**

16/RDC/395: The Council agreed to sign an electricity supply contract for Non Half-Hourly (NHH) sites with Genesis Energy, for the period 1 January 2017 to 30 September 2018.

Mr Miller spoke to this - Council approved this at the 15 December 2016 meeting. There are two contracts, one arranged through central government, this one was done directly by Council, and is for all of Council, not just the Hunterville scheme. \$10,000 per year has been saved.

## **9 Council responses to queries raised at previous meetings**

There were no queries raised at the previous meeting.

## **10 Hunterville Rural Water Supply – Operations Report**

Mr Miller explained how the pumps can be set up to save money over the winter. Winter is the only season where such savings can be made, due to the weather conditions. Avoiding the two most expensive peaks of the day, the tanks can be run down and pumping done at the cheaper times of the day, and at the weekend. This can be manually overridden or triggered by a low reservoir level. This is currently under investigation.

Mr van Bussel spoke to the report, taken as read. Item 2.2 was explained in more detail and noted that it is still in discussion.

Mr Journeaux asked when the pump maintenance would be completed, this is still in progress as the pump was late to be delivered and is still in the workshop.

**Resolved minute number**                      **17/HRWS/003**                      **File Ref**                      **6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations report' dated 1 February 2016 be received.

Mr Journeaux / Mr Dawson. Carried

## **11 Financial Report – December 2016**

Mr McIrvine spoke to the report, explaining the dates and items. Budget-wise, an increase of 1% looks likely.

With regards to creating a depreciation reserve (p19 of the Order Paper), a \$250k of assets over ten years would result in a 6.5% increase in water charges; and \$500k of assets over ten years would result in a 13% increase in water charges. This would be *in addition* to any further increases due to power increases and the like. The intention is to flatten out the rises and falls of the charges, and to ensure a fund is available when hardware needs replacing.

Mr Journeaux questioned whether \$250k at 6.5% was enough. Mr McIrvine replied that it is a start. Not all the assets are covered at a 6.5% increase as the total value is approximately \$430k. The life of the various assets was questioned and it was noted that while many assets can last longer than ten years, ten is a realistic time frame. Discussion was held on the specific hours of use obtained from various assets.

Discussion was held on when an increase can be implemented. It was recommended that the Committee signal to Council that a 6.5% increase may be implemented at a later date while the details are worked out. The 6.5% increase may not happen in one go, but be progressively implemented. Mr McIrvine will model progressive increases of depreciation charges for above ground assets.

**Resolved minute number**                      **17/HRWS/004**                      **File Ref**                      **3-CT-3-1**

That the Financial Statements and corresponding commentary for the six months ending 31 December 2016 be received.

Mr Journeaux / Mr Weston. Carried

## **12 Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study**

Mr Miller gave an update on the pre-feasibility study. 450 properties received a survey, and 73 replies have been received. Shortly someone will be engaged to do 25 face-to-face interviews. It was noted that while it is still early days for the consultation process, Committee members are also encouraged to speak directly with people from a range of areas and interests.

**Resolved minute number**

**17/HRWS/005**

**File Ref**

That the verbal update be received.

Mr Weston / Mr Hughes. Carried

### **13 Maps of scheme assets**

Mr Miller provided the following information, and demonstrated the website to the Committee.

- a. Links to maps of rural water supply assets will be added to the Rangitikei District Council website here: [www.rangitikei.govt.nz/services/water](http://www.rangitikei.govt.nz/services/water).
- b. Information on depth of pipes is not available.

### **14 Hunterville town water demand**

Discussion was held around the price paid and the level of use by residents. Mr Miller will provide updated information at the next meeting. The feasibility of using bore water for town, and removing residents from the scheme is currently being investigated.

### **15 Updating the Rural Water Supply Policy**

It was questioned whether it is possible to check that all users have 48 hours supply. As the onus is on the users not the Committee, it is not possible to do this.

The ownership of the scheme was questioned, and discussion was held around how this may impact insurance paid out in the event of a natural disaster. Mr Miller understands that Council owns the assets and will research the vesting of the assets for the next meeting. It was clarified that the property title owns the units in the scheme, not the individual owner.

Mr Miller has annotated the existing Rural Water Supply Policy to include the changes agreed upon by the Committee at the meeting on 17 October 2016.

File ref: 3-PY-1-11 (original policy)

The changes made are:

#### **1. Making it clear that the onus is on the property owner to:**

- a. **Provide 48 hours supply of water.** Covered by 5.2 in the amended document.
- b. **Inform any tenants that the water is not for human consumption.** Obligation on the property owner is covered by 4.1 in the amended document. Informing tenants and addressing their concerns should remain the obligation of the property owner. Were Council/the Committee to take on this separate obligation, they would be signing themselves up for liability over something they can't control.
- c. **Provide access for repair or maintenance.** Covered by 9.4 in the amended document.

- 2. Removing the sentence within... 6.1... “such approval will not, however, be unreasonably withheld”. Covered in 7.1 of the amended document.**

At the meeting on 3 November 2016 Council resolved to accept the recommendations from the Committee (Minute number: 16/RDC/330). However, the Committee needs to agree to the changes made by Mr Miller before the changes to the Constitution can be finalised.

**Resolved minute number**                      **17/HRWS/006**      **File Ref**                      **3-PY-1-11**

That the amendments to the updated Rural Water Supply Policy be accepted and the updated Policy be sent to Council.

Mr Journeaux / Mr Dawson. Carried

## **16 Late Items**

Nil

## **17 Next Meeting**

Monday 3 April 2017, 3.00pm

## **18 Meeting dates for the rest of 2017**

- 19 June
- 7 August
- 2 October
- 4 December

## **19 Meeting closed at 4.37pm**

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Huntermville Community Committee Meeting

Order Paper – Monday 20 February 2017 – 6:30 p.m.

### Contents

1	Welcome .....	4
2	Public Forum .....	4
3	Apologies .....	4
4	Members' conflict of interest .....	4
5	Confirmation of order of business .....	4
6	Confirmation of Minutes .....	4
7	Chair's Report .....	4
8	Combined meeting / workshop with Council and Community Committees .....	4
9	Council decisions on recommendations from the Committee .....	4
10	Council responses to queries raised at previous meetings .....	5
11	Update on place-making initiatives .....	5
12	Small Projects Grant ideas .....	5
13	Small Projects Grant Scheme update – January 2017 .....	5
14	Current Infrastructure projects/upgrades and other Council activities within the ward .....	5
15	Future Queens Park Waste Management and Playground Gate and Ramp .....	6
16	Dog Cemetery .....	6
17	Huntermville Grandstand colour scheme .....	7
18	Grants and Funding overview and 2017 dates .....	7
19	Late Items .....	7
20	Next Meeting .....	7
21	Meeting Closed .....	7

**Present:** Ms Karen Kennedy (Chair)  
Cr Dean McManaway  
Ms Jane Watson  
Ms Maureen Fenton  
Ms Sandra Carroll  
Mr Trevor O'Connor  
Ms Jean Signal  
Mr Richard Gower  
Ms Erina True  
Ms Lynette Thompson

**In attendance:** Ms Linda Holman, Governance Administrator

Unconfirmed

## **1 Welcome**

The Chair opened the meeting at 6.31pm and welcomed the Committee members.

## **2 Public Forum**

Nil

## **3 Apologies**

Nil

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted.

## **5 Confirmation of order of business**

No late items were presented.

## **6 Confirmation of Minutes**

<b>Resolved minute number</b>	<b>17/HCC/001</b>	<b>File Ref</b>	<b>3-CC-1-2</b>
-------------------------------	-------------------	-----------------	-----------------

That the Minutes of the Hunterville Community Committee meeting held on 5 December 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms Kennedy / Ms True. Carried

## **7 Chair's Report**

Nil.

## **8 Combined meeting / workshop with Council and Community Committees**

Information was noted. Cr McManaway encouraged the members to attend as it is a great opportunity to have a say in the direction of the district from a Hunterville point of view.

## **9 Council decisions on recommendations from the Committee**

There were no recommendations raised at the previous meeting.

## 10 Council responses to queries raised at previous meetings

There were no queries raised at the previous meeting.

## 11 Update on place-making initiatives

Cr McManaway spoke with Ms Becks Meyer about taking on a leadership role for Placemaking initiatives in Hunterville, she is still considering the offer.

Ms Kennedy reported back following time spent speaking with people sitting on the chairs and tables that had been created in an earlier Placemaking project. The new bench seats are more popular than the old style picnic tables as people felt they were more “friendly” to use.

## 12 Small Projects Grant ideas

Discussion about projects that can be supported by the Small Projects Grant funds was held. Two suggestions were made: wider distribution of the “welcome to Hunterville” newsletter, and installing a sign behind the Huntaway dog that says “Hunterville” so when the photos taken by tourists are shared online, people will know which town they were taken in.

## 13 Small Projects Grant Scheme update – January 2017

<b>Resolved minute number</b>	<b>17/HCC/002</b>	<b>File Ref</b>	<b>3-CC-1-2</b>
-------------------------------	-------------------	-----------------	-----------------

That the memorandum ‘Small Projects Grant Scheme Update - January 2017’ be received.

Ms Kennedy / Ms Carroll. Carried

## 14 Current Infrastructure projects/upgrades and other Council activities within the ward

Cr McManaway provided updates to the report as follows:

- **Tree Management in parks** – Cr McManaway is arranging the removal of the 30 cottonwood trees, but funding is yet to be confirmed for this. Mr Athol Sanson, Parks and Reserves Team Leader, is now pruning all the trees in the local parks.
- **Rural Hall Renovation** – the community is being consulted about whether to remove unused halls in rural areas.
- **Swimming Pools** – the Hunterville pool is now back on track.
- **Water** – the future supply of Hunterville urban water is currently being investigated.
- **Sewers** – Ms Carroll noted that she has seen people dumping into the sewer drain outside her property and will attempt to get photographic evidence the next time this happens.

**Resolved minute number**                      **17/HCC/003**                      **File Ref**                      **3-CC-1-5**

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Hunterville Ward – January 2017' be received.

Ms Kennedy / Ms Carol. Carried

## **15 Future Queens Park Waste Management and Playground Gate and Ramp**

The worsening waste management situation in Queen's Park was discussed, and the three month trial of the compacting bin was agreed to be a positive attempt to address the increasing amount of rubbish in the park.

Installing a new gate in the playground was highlighted as a potential project for a Placemaking project. Mr Athol Sanson has been asked to let the Committee know if the existing gate adheres to currently child safety standards. It was decided that Ms Fenton will contact local builder Tim Young to investigate whether this is an achievable project for him to complete with help from the community.

It was noted that the toilets will be open 24/7 on trial in response to complaints about freedom campers not being able to use toilet facilities outside of hours. It was also noted that there have been a small number of long term campers in Queen's Park recently, which is not ideal as it is not a campground with facilities.

**Resolved minute number**                      **17/HCC/004**                      **File Ref**                      **6-RF-1-9**

That the memorandum 'Future Queens Park Waste Management and Playground Gate and Ramp' be received and feedback provided.

Ms Watson / Ms Signal. Carried

## **16 Dog Cemetery**

Mr Gower provided a verbal report on the Dog Cemetery project. This project is still in an investigation phase, with various elements to be researched:

- Cr McManaway will speak with the Council's Chief Executive, Mr Ross McNeil, to ascertain whether the Council land that has been identified as being suitable is able to be used for this purpose
- Mr Gower will speak with the Council to find out about the rules and regulations for operating a dog cemetery, and whether any consents are necessary
- Mr Gower will also research who would be responsible for maintaining the cemetery in the future
- Mr Gower will contact the Council of the Australian town with a similar project, to get a feel for the various considerations. He will also suggest becoming a sister town
- Ms Kennedy will research NZ regulations on animal cemeteries

- Cr McManaway suggested a dedicated committee be set up to drive this project, and it was suggested that the project be mentioned in The Bulletin to seek committee members

## **17 Hunterville Grandstand colour scheme**

Cr McManaway noted that, although Ms Carroll's offer to source discounted paint was very much appreciated, the repainting of the Grandstand needed to be put through the accepted tender process. The project is currently on Tenderlink.

Ms Kennedy spoke to the school to find out the colours they used – they weren't sure but think that they are:

- Half Spanish White or Half Colonial White
- Permanent Green on the roof
- The red colour is unknown

## **18 Grants and Funding overview and 2017 dates**

The memorandum 'Grants and Funding overview 2017' was noted and Ms Holman said she would bring pamphlets containing that information to the next meeting, as well as supplying them to the Hunterville Library.

## **19 Late Items**

Nil.

## **20 Next Meeting**

Monday 10 April 2017, 6:30pm.

## **21 Future meeting dates for 2017**

- 19 June
- 21 August
- 16 October

## **22 Meeting Closed at 7:56pm**

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitikei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 23 February 2017 – 9:30 AM

### Contents

1	Welcome.....	3
2	Council Prayer.....	3
3	Apologies/Leave of Absence.....	3
4	Members' conflict of interest .....	3
5	Confirmation of order of business .....	3
6	Minutes of Previous Meeting .....	3
7	Chair's Report .....	3
8	Strategic Intentions for the 2016-19 Triennium .....	3
9	Half-Year Financial Report for 2016/17 .....	4
10	Half-Year Statement of Service Performance for 2016/17 .....	4
11	Late Items .....	4
12	Future Items for the Agenda.....	5
13	Next Meeting .....	5
14	Meeting Closed – 10.45am .....	5

**Present:** Cr Nigel Belsham  
Cr Cath Ash  
Cr Soraya Peke-Mason  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Samantha Kett, Governance Administrator

**Tabled Documents:**

<b>Item 7</b>	<b>Chair's Report – Chair's Report</b>
<b>Item 9</b>	<b>Half-Year Financial Report for 2016/17 – Commentary on variances</b>
<b>Item 10</b>	<b>Half-Year Statement of Service Performance 2016/17 – Updated Half-Year Statement of Service Performance 2016/17</b>



## 1 Welcome

That Chair welcomed everyone to the meeting.

## 2 Council Prayer

Cr Belsham read the Council Prayer.

## 3 Apologies/Leave of Absence

That the apology for absence from Cr McManaway be received.

Cr Wilson / Cr Rainey. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that in the agenda.

## 6 Minutes of Previous Meeting

The Committee briefly discussed the minutes of the Finance/Performance Committee meeting on 29 September 2016.

## 7 Chair's Report

The Chair spoke briefly to his tabled report.

<b>Resolved minute number</b>	<b>17/FPE/001</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
-------------------------------	-------------------	-----------------	------------------

That the Chair's Report to the Finance/Performance Committee meeting on 23 February 2017 be received.

Cr Belsham / Cr Peke-Mason. Carried

## 8 Strategic Intentions for the 2016-19 Triennium

The Committee briefly discussed the two issues that had been identified for this specific Committee. The following suggested amendments were made to Issue Two:

- Remove 'being' from the Purpose Statement around town upgrades as catalysts for CBD regeneration.
- Additional project around reviewing the service provision of Information Centres.

## 9 Half-Year Financial Report for 2016/17

Mr McIrvine spoke briefly to the report, highlighting the commentary provided at the start of the report and the upcoming changes that will be made to the format of the financial reporting.

It was agreed that an updated schedule of Council-owned properties and their status would be brought to a future meeting. Mr McIrvine also agreed to bring the Committee a report on the process that could be undertaken through Section 3 of the Land Transfer Amendment Act around Council land that has been continuously used by adjacent properties.

The Committee also asked for an explanation as to the \$250K variance in Investment on page 28 of the report.

<b>Resolved minute number</b>	<b>17/FPE/002</b>	<b>File Ref</b>	<b>5-FR-4-1</b>
-------------------------------	-------------------	-----------------	-----------------

That the half-year Financial Report for 2016/17 be received.

Cr CA / HWTM. Carried

## 10 Half-Year Statement of Service Performance for 2016/17

Mr Hodder spoke briefly to the attached statement and the tabled amendments, highlighting the performance measure around median response time to Requests for Service.

A correction was needed to the percentage of capital expenditure against budget for sewerage and the treatment and disposal of sewage.

<b>Resolved minute number</b>	<b>17/FPE/003</b>	<b>File Ref</b>	<b>5-FR-1-2</b>
-------------------------------	-------------------	-----------------	-----------------

That the half-year Statement of Service Performance 2016/17 be received.

His Worship the Mayor / Cr Ash. Carried

## 11 Late Items

Nil

## **12 Future Items for the Agenda**

Abandoned Land process

Debt Management Central work

'How To...' Reading Financial Reporting (workshop session)

Policy work: Incentives for New Home Builds

Updated Schedule of Council-owned Properties

## **13 Next Meeting**

Thursday 30 March 2017, 9.30am

## **14 Meeting Closed – 10.45am**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 9 March 2017 – 9:30 a.m.

### Contents

1	Welcome .....	3
2	Council Prayer .....	3
3	Apologies/Leave of Absence .....	3
4	Confirmation of order of business .....	3
5	Confirmation of minutes .....	3
6	Chair's Report .....	3
7	Adopted Strategic Intentions for the 2016-19 Triennium – work plan implications .....	4
8	Activity Management .....	4
9	Forestry Harvest Impact on Rangitikei District Roads .....	6
10	Mangaweka Bridge Update – March 2017 .....	6
11	Renewal of Marton Wastewater Treatment Plant – Update .....	6
12	Water Safety Plan Statuses – February 2017 .....	7
13	Including a health and safety dimension within the Council's procurement policy .....	7
14	Update on Progress with Resolving Outstanding Issues with the Water Related Services Bylaw (Parts 2 and 3 public and private drains) .....	7
15	Resource Consent Compliance – February 2017 .....	7
16	PowerCo Presentation – 11.30am .....	8
17	Late Items .....	8
18	Future Items for the Agenda .....	8
19	Next Meeting .....	8
20	Meeting Closed – 12.24pm .....	8

**Present:**

- Cr Dean McManaway (Chair)
- Cr Ruth Rainey
- Cr Nigel Belsham
- Cr Cath Ash
- Cr Richard Aslett
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Soraya Peke-Mason
- Cr Lynne Sheridan
- Cr David Wilson
- Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
- His Worship the Mayor, Andy Watson

**In attendance:**

- Mr Ross McNeil, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Glenn Young, Senior Projects Engineer – Utilities
- Mr John Jones, Asset Manager – Roading
- Mr Reuben Pokiha, Operations Manager - Roading
- Mr Jim Mestyanek, Senior Projects Engineer – Roading
- Ms Gaylene Prince, Community & Leisure Assets Team Leader
- Ms Samantha Kett, Governance Administrator

**Tabled documents:**

<b>Item 6</b>	<b>Chair's Report</b> – Chair's Report
<b>Item 8</b>	<b>Activity Management</b> – RFS Reporting for Roading & Footpaths, Water Supply, Sewerage and the Treatment and Disposal of Sewage, and Community & Leisure Assets
<b>Item 16</b>	<b>PowerCo Presentation</b> – PowerCo Investment Protocol

## **1 Welcome**

The Chair welcomed everyone to the meeting.

## **2 Council Prayer**

Cr Wilson read the Council Prayer

## **3 Apologies/Leave of Absence**

That the apologies for lateness from Cr Ash and Cr Gordon be received.

Cr Belsham / Cr Peke-Mason. Carried

## **4 Confirmation of order of business**

The Chair informed the Committee that representatives from PowerCo would present to the meeting at 11.30am.

## **5 Confirmation of minutes**

Amendment to minutes: **Item 8 Activity Management**

The Committee queried the decision process around reallocating a budget provision for the replacement of line from Calico Line bore to renew the existing 100mm AC water main down Calico Line towards Nga Tawa School. It was suggested that this decision needs to be made at a Governance level.

Revised minutes would be presented to the next meeting of the Committee to be confirmed.

**Resolved minute number** 17/AIN/005 **File Ref**

That the Minutes of the Assets/Infrastructure Committee meeting held on 9 February 2017 be received.

Cr Dunn / Cr Belsham. Carried

## **6 Chair's Report**

The Chair spoke briefly to his report. It was noted that the report needed to be amended from 'Murray Robertson' to 'Murray Robinson'.

**Resolved minute number** 17/AIN/006 **File Ref** 3-CT-13-4

That the Chair's Report to the Assets/Infrastructure Committee meeting on 9 March 2017 be received.

Cr McManaway / Cr Peke-Mason. Carried

## **7 Adopted Strategic Intentions for the 2016-19 Triennium – work plan implications**

The Committee agreed that some of the projects identified in the Strategic Intentions for the 2016-19 triennium would need to be considered under a Long Term Plan process. Staff undertook to bring the list of the projects to the next meeting which would clarify that distinction.

## **8 Activity Management**

The Activity Management templates were each discussed individually:

- Roothing and footpaths – Mr Pokiha
- Water (including rural water supplies) –Mr Young
- Sewage & the treatment and disposal of sewerage –Mr Young
- Stormwater drainage –Mr Young
- Community and leisure assets (including parks) – Ms Prince
- Rubbish and recycling - Mr Young

The Committee discussed the following points:

### **Roothing**

- Mr Pokiha informed the Committee that 85% of the programmed LED installation in the District has been completed; good progress has been made on the repair work to Majuba Bluff. Jeffersons Line, Marton has been identified for an area-wide treatment programme in 2017/18.
- Work will begin shortly on removing the fallen tree from the stream under the new Te Hou Hou Road Bridge to insure it cannot damage the bridge in a future weather event. This work will cost approximately \$8,000 and will be borne by Council (even though the work will be done on private property, as the owner has refused to complete the work and it is required to protect the bridge).
- Resurfacing of the footpaths in Turakina will occur this month.

Cr Ash arrived 10am

- Design work is continuing on the potential footpath replacement along Robin Street, Taihape. There are concerns that this area is frequently used by heavy vehicles which could cause ongoing damage to the new footpath.
- The Committee requested that further work be done to progress the need for a footpath along SH1 to Dixon Way in Taihape. This is a safety issue and needs to be further highlighted to the New Zealand Transport Agency.

### **Utilities**

- The Committee asked for a detailed report on the proposed upgrade work to the water main along Calico Line, towards Nga Tawa School.
- Engineers are still working on what kind of strengthening work needs to be undertaken on the Bulls Mushroom depending on whether it continues to be used for water storage. (Could it be used as an observation platform?)
- The security fence around the Ratana Water Treatment Plant will be installed once the upgrade works to the access way are complete. There will be buffer planting.

- The Committee would like to see the easement for the new Ratana water bore once it is complete. They asked for advice (at next meeting) whether the Ratana wastewater treatment plant had ever overflowed into Lake Waipu during the Ratana birthday celebrations.
- The issue with the foundation pad for the lamella clarifier at the Taihape Water Treatment Plant is still being discussed with the designers and responsibility identified.
- Work needs to be done on stormwater infiltration issues in Taihape.
- Discussion was held around how much detail needed to be discussed at an operational level in the meeting. Staff undertook to produce some protocols around requesting information before the meeting.
- The Committee asked for the exact location of the proposed stormwater works in Harris Street, Marton, and a list of locations for flood mitigation and culvert upgrades in Bulls.

Cr Peke-Mason left the meeting 10.40am / 10.42am

#### **Community & leisure assets**

- Ms Prince gave a progress update on the potential for the Taihape Drama Group to use the Taihape Conference centre. They have until the end of the month to make a firm decision on whether or not they will use the facility.
- She also informed the Committee that work on the Mangaweka Camp Ground ablution block was on hold pending the end of the busy summer season, at the owner's request.
- The Chief Executive will arrange for the latest MoU with the joint venture partners on the Bulls Criterion site to be provided to Elected Members

#### **Rubbish & Recycling**

- The Committee asked for a report on the costs associated with collecting and disposing of green-waste at the Taihape and Marton Waste Transfer Stations, and whether or not there were any other options that could be considered. They also asked about the timing of the proposed recycling shop at the waste transfer stations.
- There is an issue with disposing of excess dirt left over after digging graves at the Ratana Cemetery.

#### **Resolved minute number**

**17/AIN/007**

#### **File Ref**

That a letter be sent to the New Zealand Transport Agency requesting that urgent consideration be taken to the installation of a footpath along SH1 to Dixon Way in Taihape as a safety issue, and that His Worship the Mayor take this issue to the next Regional Transport Committee for consideration.

Cr Gordon / Cr Rainey. Carried



**Resolved minute number**                      **17/AIN/008**                      **File Ref**

That the activity management templates for February 2017 for Roading, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Aslett / Cr Rainey. Carried

## **9 Forestry Harvest Impact on Rangitikei District Roads**

Mr Jones narrated a presentation on the potential impact of forestry harvesting on the District's roading network.

**Resolved minute number**                      **17/AIN/009**                      **File Ref**                      6-RT-5-23;  
C1042

That the report 'Forestry Harvest Impact on Rangitikei District Roads' to the Assets/Infrastructure Committee meeting on 9 March 2017 be received.

Cr Gordon / Cr Rainey. Carried

Cr McManaway left the meeting 11.05am / 11.08am; Cr Rainey took Chair 11.05am / 11.08am  
Cr Peke-Mason left the meeting 11.09am / 11.14am

## **10 Mangaweka Bridge Update – March 2017**

Mr Mestyanek narrated a presentation on the process to identify the best option for resolving the maintenance issues with the Mangaweka Bridge. Members of the Committee expressed concern at the length of time the process will take and wondered whether there was a possibility of fast-tracking it.

A facilitated public meeting is being held at Awastone on 30 March 2017 as part of the development of the indicative business case (to be completed by the end of June). This would be followed by smaller groups on 7 April and 5 May.

**Resolved minute number**                      **17/AIN/010**                      **File Ref**                      6-RT-1-69

That the report 'Mangaweka Bridge Update – March 2017' to the Assets/Infrastructure Committee meeting on 9 March 2017 be received.

His Worship the Mayor / Cr Aslett. Carried

Cr Dunn left the meeting 11.39am / 11.45am  
Ms Hiroa left the meeting 11.39am / 11.45am

## **11 Renewal of Marton Wastewater Treatment Plant – Update**

Mr Young informed the Committee that staff are currently awaiting further direction from the Steering Group, who are currently dealing with several changes in membership.

## **12 Water Safety Plan Statuses – February 2017**

**Resolved minute number** 17/AIN/011 **File Ref** 6-WS-3-11

That the memorandum 'Water Safety Plan Statuses – February 2017' be received.

Cr Belsham / His Worship the Mayor. Carried

## **13 Including a health and safety dimension within the Council's procurement policy**

**Resolved minute number** 17/AIN/012 **File Ref** 3-PY-1-7

- 1 That the memorandum 'Including a health and safety dimension within the Council's procurement policy' be received
- 2 That the proposed amendments without further amendment to the Council's procurement policy to include a health and safety dimension be adopted.

Cr Wilson / Cr Aslett. Carried

## **14 Update on Progress with Resolving Outstanding Issues with the Water Related Services Bylaw (Parts 2 and 3 public and private drains)**

Mr McNeil spoke to the report. The Committee requested that the proposed timeline for resolving the outstanding issues with ownership of private drains be conveyed to those residents that have queried the ownership of a private drain.

**Resolved minute number** 17/AIN/013 **File Ref** 1-DB-1-11

That the memorandum 'Update on Progress with Resolving Outstanding Issues with the Water Related Services Bylaw (Parts 2 and 3 public and private drains)' be received.

Cr Gordon / Cr Peke-Mason. Carried

## **15 Resource Consent Compliance – February 2017**

**Resolved minute number** 17/AIN/014 **File Ref** 5-EX-3-2

That the memorandum 'Consent Compliance – February 2017' be received.

Cr Aslett / Cr Gordon. Carried

## **16 PowerCo Presentation – 11.30am**

Representatives from PowerCo made a presentation to the Committee on their proposed investment on the Rangitikei District and provided members with a copy of their 2018-2023 Investment Protocol. If accepted by the Commerce Commission, there would be a price increase.

The Commerce Commission will go through its own consultation process on the PowerCo proposal.

Cr Peke-Mason left the meeting 12.22pm

## **17 Late Items**

Nil

## **18 Future Items for the Agenda**

Proposed upgrade of water line in Calico Line, Marton

## **19 Next Meeting**

Thursday 13 April 2017, 9.30am

## **20 Meeting Closed – 12.24pm**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 9 March 2017 – 1:00 p.m.

### Contents

1	Welcome .....	3
2	Apologies/Leave of Absence .....	3
3	Confirmation of order of business .....	3
4	Confirmation of minutes .....	3
5	Chair's Report .....	3
6	Adopted Strategic Intentions for the 2016-19 Triennium – work plan implications .....	3
7	Rangitikei District Plan – documents incorporated by reference .....	4
8	Activity Management .....	4
9	Update on Legislation and Governance Issues .....	5
10	Update on Communications Strategy .....	5
11	Wellington Conservation Strategy .....	6
12	Update on Youth Services – February 2017 .....	6
13	Update on the Path to Well-Being Initiative and Other Community Development Programmes – March 2017 .....	6
14	Late Items .....	7
15	Future Items for the Agenda .....	7
16	Next Meeting .....	7
17	Meeting Closed – 4.30pm .....	7

**Present:** Cr Angus Wilson (Chair)  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Jane Dunn  
Cr Graeme Platt  
Cr Lynne Sheridan  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Glenn Young, Senior Projects Engineer - Utilities  
Ms Denise Servante, Strategy & Community Planning Manager  
Ms Katrina Gray, Senior Policy Analyst/Planner  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Ellen Webb-Moore, Policy Analyst/Planner  
Ms Samantha Kett, Governance Administrator

**Tabled Documents:**

<b>Item 5</b>	<b>Chair's Report</b> – Chair's Report
<b>Item 7</b>	<b>Rangitikei District Plan – documents incorporated by reference</b> – Rangitikei Subdivision and Land Development Addendum
<b>Item 8</b>	<b>Activity Management</b> – RFS Reporting for Community Leadership, and Environmental and Regulatory Services
<b>Item 13</b>	<b>Update on the Path to Well-Being Initiative and Other Community Development Programmes – March 2017</b> - Printout from ABCD Conference 2017, Goa

## **1 Welcome**

The Chair welcomed everyone to the meeting.

## **2 Apologies/Leave of Absence**

That the apology for absence from Cr Peke-Mason be received.

Cr Aslett / Cr Belsham. Carried

## **3 Confirmation of order of business**

The Chair informed the Committee that the order of business would be as set out in the agenda.

## **4 Confirmation of minutes**

Resolved minute number                      17/PPL/012                      File Ref

That the Minutes of the Policy/Planning Committee meeting held on 9 February 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Belsham. Carried

## **5 Chair's Report**

A report will be tabled at the meeting.

Resolved minute number                      17/PPL/013                      File Ref                      3-CT-15-1

That the Chair's Report to the Policy/Planning Committee meeting on 9 March 2017 be received.

Cr Gordon / Cr Sheridan. Carried

His Worship the Mayor arrived 1.12pm

## **6 Adopted Strategic Intentions for the 2016-19 Triennium – work plan implications**

The Committee agreed that some of the projects identified in the Strategic Intentions for the 2016-19 triennium would need to be considered under a Long Term Plan process. Staff agreed to bring a list of the projects to the next meeting which would identify the correct avenue for progressing said projects.

The Committee also discussed the use of 'declining population' when considering 'Impact of changing population' in key priority issue 4. They agreed that Mr Hodder would draft an



amended paragraph and circulate to Committee members and include this (as amended by suggestions from Committee members) in the Order Paper for Council's meeting on 30 March 2017.

**Resolved minute number**                      **17/PPL/014**                      **File Ref**

That the Policy/Planning Committee recommends to Council that the commentary around the impact of changing populations in Key priority issue 4 of the Strategic Intentions for the 2016-19 Triennium be amended as proposed following post-meeting consultation with Committee members.

Cr Aslett / Cr Dunn. Carried

## **7 Rangitikei District Plan – documents incorporated by reference**

Ms Gray and Mr Young spoke briefly to the item. Ms Gray outlined how the Rangitikei District Council Subdivision and Land Development addendum related to the District Plan and Mr Young outlined the changes that have been made to the amended addendum.

The Committee discussed the need for it to be made explicit in the addendum that it needed to be used in conjunction with NZS4404:2010. The quality of the images in the addendum also needed to be addressed.

It was suggested that a discussion session could be scheduled for a future meeting on the potential to add other services (e.g. fibre, gas) to the addendum and to look at what other Councils are doing in this area.

**Resolved minute number**                      **17/PPL/015**                      **File Ref**

That the amended Rangitikei District Council Subdivision and Land Deployment addendum be received.

Cr Belsham / Cr Sheridan. Carried

**Resolved minute number**                      **17/PPL/016**                      **File Ref**

That the amended Rangitikei District Council Subdivision and Land Development addendum without further amendment be adopted as guidance for the operative Rangitikei District Plan, noting that it cannot be formally included until it is adopted in a formal Plan Change process.

Cr Sheridan / His Worship the Mayor. Carried

Cr Ash left the meeting 1.56pm / 2.05pm

## **8 Activity Management**

The Activity Management Templates were each discussed individually:

- Community leadership
- Environmental services
- Community well-being

The Committee discussed the following points:

**Community Leadership**

- Additional column to show where additional Policy work originated (e.g. other Council Committees).

**Environmental and Regulatory**

- The IANZ audit process is almost complete, just awaiting the final report. Council has already been informed that there will be four corrective actions identified in this report.
- The next CDEM meeting is scheduled for 7 April 2017.

**Community Well-Being**

- The Committee discussed the next steps for the Marton B and C Dams management plan after the recent guided walks. The information collected on that day will be included.

**Resolved minute number**                      **17/PPL/017**                      **File Ref**

That the activity management templates for February 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Aslett / Cr Sheridan. Carried

## **9 Update on Legislation and Governance Issues**

Mr Hodder spoke briefly to the report, noting the early reporting back of the Resource Legislation Amendment Bill from the Local Government and Environment Committee.

**Resolved minute number**                      **17/PPL/018**                      **File Ref**                      **3-OR-3-5**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 9 March 2017 be received.

Cr Sheridan / Cr Dunn. Carried

## **10 Update on Communications Strategy**

**Resolved minute number**                      **17/PPL/019**                      **File Ref**                      **3-CT-15-1**

That the update on the Communications Strategy to the Policy/Planning Committee meeting on 9 March 2017 be received.

Cr Ash / Cr Aslett. Carried

## 11 Wellington Conservation Strategy

Ms Webb-Moore narrated a presentation on the Wellington Conservation Strategy and asked for feedback on the points identified for inclusion in Council's submission. The Committee generally agreed with the points identified by Ms Webb-Moore and asked for the following additions:

- Crack-Willow as a plant pest.
- Identification of DoC land that is landlocking private land and previously owned DoC land that is landlocking private land as a result of sale.
- The Rangitikei District should not be a containment zone for Old-Man's Beard.
- The need for DoC to maintain their Reserves, as in some cases they are a source of plant and animal pests.
- Detail on how milestones will be achieved.
- Addition of Koitiata and Scotts Ferry as important areas along the coastal place.

A draft submission would be circulated to Committee members in time to allow refinement before being included in the Council Order Paper.

Afternoon Tea 3.17pm / 3.21pm

## 12 Update on Youth Services – February 2017

Ms Servante spoke briefly to the memorandum. A survey is being developed to give to students of both High Schools in the District on what they would like to get from the Youth Club and Youth Hutt services.

**Resolved minute number** 17/PPL/020 **File Ref** 4-EN-12-4

That the memorandum 'Update on Youth Services – February 2017' be received.

Cr Sheridan / Cr Belsham. Carried

## 13 Update on the Path to Well-Being Initiative and Other Community Development Programmes – March 2017

Ms Servante spoke briefly to the memorandum and narrated a presentation on the recent second annual ABCD Conference on Goa, India (attended by Ms Servante and Ms Meads) and the Rangitikei Path to Well-Being Conference 2017: *The Turing Point*.

The presentation outlined the learnings from the ABCD Conference in Goa and the identified outcomes of the Rangitikei Path to Well-Being Conference 2017.

**Resolved minute number**

**17/PPL/021**

**File Ref**

**1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – March 2017 be received.

Cr Belsham / Cr Sheridan. Carried

**14 Late Items**

Nil

**15 Future Items for the Agenda**

Telecommunications – a topic for a future District Plan change.

**16 Next Meeting**

Thursday 13 April 2017, 1pm

**17 Meeting Closed – 4.30pm**

**Confirmed/Chair:**

---

**Date:**

---