



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNspoilt...

Council Meeting Order Paper

Thursday 29 June 2017, 1.00pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Council Meeting

Agenda – Thursday 29 June 2017 – 1:00 PM

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The quorum for Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Public excluded minutes provided separately to Elected Members

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

Recommendation

That the Minutes and Public Excluded Minutes of the Council meeting held on 25 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report and schedule

A report is attached. The schedule will be tabled at the meeting.

File ref: 3-EP-3-5

Recommendation

That the Mayor's Report to the Council meeting on 29 June 2017 be received.

8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community and Youth Development

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Northern Sport and Taihape Building

Cr Platt

Cr Dunn

Cr Belsham / Cr McManaway

Cr Sheridan *attached*

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Cr Gordon / Cr Rainey *attached*

Recommendation

That the portfolio updates to the Council meeting of 29 June 2017 be received

9 Remits for the Local Government New Zealand Annual General Meeting

Four remits are being proposed for consideration at the AGM on 25 July 2017:

- 1) That LGNZ advocates to central government to amend the Litter Act 1979 to enable local authorities to legally issue infringement notices where there is evidence of an offence
- 2) That Local Government New Zealand (LGNZ) request that the Government use the appropriate mechanisms to enable a proportion of the 15% Goods and Services Tax (GST) be returned to the regions it was generated in so that Councils can use this money to pay for the servicing of visitor infrastructure.
- 3) That Local Government New Zealand lobby the Government to take legislative action as a matter of urgency to develop national legislation to manage cats with the proviso that legislation includes provision for cost recovery for cat management.
- 4) That all councils should consider the development of a Sugar Sweetened Beverages Policy for their respective workplaces and facilities.

Recommendation

That the Rangitikei District Council supports the following remits being proposed for consideration at the Local Government New Zealand Annual General meeting on 25 July 2017:.....

10 Worksafe view of health and safety

Anthony Jahnke (a Health and Safety Inspector with Worksafe) will attend the meeting to talk about the agency's perspectives.

This is scheduled for 1:30 pm

11 Administrative Matters – June 2017

A report is attached.

File ref: 5-EX-4

Recommendations

- 1 That the report 'Administrative matters – June 2017' be received.

- 2 That Council confirms the submission made by His Worship the Mayor 2017 to the New Zealand Transport Agency on Land Transport Rule – draft Setting of Speed Limits [2017].
- 3 That Council signals its interest in participating in the Accelerate 25 – Enabler: Growing Business project but, as Council's economic development programme has yet to be confirmed, a decision on participation in the project will be considered as part of the process for finalising the Rangitikei economic development programme.
- 4 That Council approve the Schedule of proposed final carry-overs from 2016/17 to 2017/18 [as amended/without amendment] and that the approved Schedule be included as an appendix to the minutes of Council's meeting of 29 June 2017.
- 5 That Council waive ...% of the internal building consents (\$4,635.27, GST incl.) for the gym upgrade at Huntley School.

12 Top Ten Projects – June 2017

A memorandum is attached.

File ref: 5-EX-4

Recommendations

- 1 That the memorandum 'Top ten projects – status, June 2017' be received.
- 2 That, regarding Taihape Memorial Park, Council endorses the project plan [without amendment/as amended]

13 Adoption of rates resolution for 2017/2018

The rates resolution is attached, it has been scrutinised By Simpson Grierson.

File: 5-RA-1-13

Recommendation

That the rates resolution for the financial year 1 July 2017 to 30 June 2018 be adopted and included as an appendix to the minutes of Council's meeting of 29 June 2017.

14 Long Term Plan update

A report from the Council workshop on 22 June 2017 will be tabled at the meeting.

15 Proposed Parking and Traffic Bylaw

At its meeting on 25 May 2017 Council resolved that a draft traffic and parking bylaw be developed for the Policy/Planning Committee, to address a range of traffic and parking issues, with the approved draft subsequently recommended to Council for public adoption.

The proposed bylaw (approved by the Policy/Planning Committee) is attached together with the engagement plan and submission form.

Because the proposed bylaw includes provisions around the use of heavy vehicles and the ability of Council to impose a permit fee it is suggested the consultation period be longer than the mandatory one month.

Recommendation

That the draft traffic and parking bylaw 2017 be adopted for public consultation during the period 17 July to 8 September 2017.

16 Submissions on proposed revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013 (in accordance with FENZ Act)

A memorandum is attached

Recommendations

- 1 That the memorandum 'Proposed revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.
- 2 That Council revokes the Fire Prevention Bylaw, as effective 1 July 2017.
- 3 That Council amends the Public Places Bylaw to remove section 6.3, as effective 1 July 2017.

17 Contracts for RDC 3 Waters Consignment Stock Contract

A memorandum is attached.

File: 5-CM-2-5

Recommendations

- 1 That the report on the tender for the supply of fixtures and fittings for the 3 waters be received.
- 2 That Council awards the contract to Humes Pipeline Systems Ltd, PO Box 4621, 171-173 John F Kennedy Drive, Palmerston North for the supply of 3 Waters Fixtures and Fittings at an annual usage of approximately \$144,597.84 with monthly billing from a consignment stock holding with the contract being valid for a three-year term from 1 July 2017 subject to the control and rationalisation of the existing stock holdings being completed.

18 Recommendation to Award Tender – Taihape Watermain Renewals (Package 1)

A report is attached.

File: 5-CM-1 C1058

Recommendations

- 1 That the report Recommendation to Award Tender – Taihape Watermain Renewals (Package 1) be received.
- 2 That the contract C 1058 Taihape Watermain Renewals (Package 1) be awarded to I D Loader Ltd. of Wanganui for \$506,284.99, inclusive of a contingency amount of \$40,000.00, funded from the third year 2015/25 LTP, 60601 76 121 (Taihape Reticulation – Contractor) account.
- 3 That authority be given to negotiate directly with I D Loader for subsequent watermain renewal projects in Taihape during the 2017/18 year, subject to good contract performance (C 1058), and demonstrated extrapolation of scheduled rates.

19 Recommendation to Award Tender – Taihape Watermain Renewals – Linnet, Toroa, Robin and Tui Street (Package 2)

A report is attached

File 5-CM-1 C1059

Recommendations

- 1 That the report Recommendation to Award Tender – Taihape Watermain Renewals (Package 2) be received.
- 2 That the contract C 1059 Taihape Watermain Renewals (Package 2) be awarded to B Bullock (2009) Ltd. of Wanganui for \$445,824.00 inclusive of a contingency amount of \$40,000.00, funded from the third year 2015/25 LTP, 60601 76 121 (Taihape Reticulation – Contractor) account.
- 3 That authority be given to negotiate directly with B Bullock (2009) Ltd. for subsequent watermain renewal projects in Taihape during the 2017/18 year, subject to good contract performance (C 1058), and demonstrated extrapolation of scheduled rates.

20 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendations

- 1 That the minutes of the following meetings be received:
 - Finance/Performance Committee, 25 May 2017
 - Turakina Reserve Management Committee, 1 June 2017
 - Turakina Community Committee, 1 June 2017
 - Assets/Infrastructure Committee, 8 June 2017
 - Policy/Planning Committee, 8 June 2017
 - Audit/Risk Committee, 12 June 2017
 - Te Roopu Ahi Kaa, 13 June 2017
 - Bulls Community Committee, 13 June 2017
 - Ratana Community Board, 13 June 2017
 - Taihape Community Board, 14 June 2017
 - Marton Community Committee, 14 June 2017
 - Hunterville Rural Water Supply Committee, 19 June 2017 *To be tabled*
 - Hunterville Community Committee, 19 June 2017 *To be tabled*

- 2 That the following recommendation from the Assets/Infrastructure Committee held on 8 June 2017 be confirmed

17/AIN/044

That the Committee recommend to Council that the drinking water fountain installation be funded to the amount of \$9,343.57 + GST from the Parks Upgrade Partnership Scheme.

- 3 That the following recommendations from Policy and Planning Committee held on 8 June 2017 be confirmed

~~17/PPL/056~~

~~That the Policy/Planning Committee recommends to Council that it adopts for public consultation the draft Traffic and Parking Bylaw 2017 (as amended) together with an associated engagement plan~~

This recommendation has been dealt with earlier in the agenda.

- 4 That the following recommendations from Te Roopu Ahi Kaa held on 13 June 2017 be confirmed

~~17/TRAK/014~~

~~That the Komiti recommends that the funding for the 2016/17 year be carried over to the 2017/18 financial year. This is due to a substantial change to membership of the Komiti; and also to provide time for the Komiti to deliberate on the criteria for the fund.~~

This recommendation has been considered in item 11.

17/TRAK/017

That Te Roopu Ahi Kaa recommends to Council that the Council consider establishing separate Māori wards as part of the 2018 Representation Review on the basis of a two-ward structure, using option two – the geographical split.

- 5 That the following recommendations from Taihape Community Board held on 14 June 2017 be confirmed

~~17/TCB/027~~

~~That the Taihape Community Board ask Council to approve a rollover of \$10,000 Place Making funds in order to work on the Alex Wong's Corner and Taihape Tile projects.~~

This recommendation has been considered in item 11.

~~17/TCB/029~~

~~That the Taihape Community Board ask that the Taihape Grandstand decision be set aside and that the project focus on where the new amenities block is to be located.~~

This recommendation has been considered in item 12.

~~17/TCB/038~~

~~That the Taihape Community Board recommends that \$5,243.00 be carried forward to 2017/18 and added to that year's allocation for the Board's Small Projects Fund~~

This recommendation has been considered in item 11.

17/TCB/041

That the Taihape Community Board recommends to Council that it investigates other options for housing the Taihape Youth Zone.

17/TCB/042

That the Taihape Community Board requests that Council and the Taihape Community Board engage to redevelop portions of the Taihape Memorial Park Management Plan in areas such as campervans and cycle trails

- 6 That the following recommendations from Marton Community Committee held on 14 June 2017 be confirmed

17/MCC/023

That the Marton Community Committee recommends to Council the paint colours for Memorial Hall are dark charcoal (roof, doors, panels) and white (remainder and trim), with the brick to remain unpainted.

17/MCC/024

That the Marton Community Committee recommends to Council that the paint colours for Marton Park Pavilion are dark charcoal (to replace the areas currently painted dark green) and white (the areas currently painted white and trim).

~~17/MCC/026~~

~~That the Marton Community Committee recommends to Council that the balance of \$3,232.00 in the Small Projects Fund be carried forward into the 2017/18 financial year.~~

This recommendation has been considered in item 11.

- 7 That the following recommendations from Hunterville Rural Water Supply held on 19 June 2017 be confirmed.

17/HRWS/018

That the Hunterville Rural Water Supply Subcommittee recommends to Council that it continues the present arrangements to support the Scheme.

- 8 That the following recommendations from Hunterville Community Committee held on 19 June 2017 be confirmed.

17/HCC/013

~~That the Hunterville Community Committee recommends to Council that it approves the carrying forward of \$344.00 (including the earmarked amount of \$344.00 for concrete work to be paid to Andrew Morris on receipt of invoice) into the 2017/18 financial year.~~

This recommendation has been considered in item 11.

21 Late items

As agreed at item 6.

22 Public Excluded

Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Council property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

23 Future Items for the Agenda

24 Next Meeting

Thursday 27 July 2017, 1.00 pm
(with the Elected Members only session being from 12.45 pm)

25 Meeting closed

Attachment 1

Rangitikei District Council

Council Meeting

Minutes – Thursday 25 May 2017 – 11:30 a.m.

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Present: His Worship the Mayor, Andy Watson
 Cr Nigel Belsham
 Cr Cath Ash
 Cr Richard Aslett
 Cr Jane Dunn
 Cr Sheridan
 Cr Soraya Peke-Mason
 Cr Graeme Platt
 Cr Lynne Sheridan
 Cr David Wilson

In attendance: *Ngati Rangī:*
 Che Wilson (Lead negotiator)
 Sandra Reid (Negotiator)
 Paranihia Walker (Lawyer)
 Kemp Dryden (Negotiator)
 Aaron Rice-Edwards (Negotiations manager)
Office of Treaty Settlements:
 Ian Hicks (Negotiations manager)
 Eryn Rogers (Analyst)
 Tim Saunders (Contractor)
Ngati Apa
 Grant Huwiler (Ngati Apa Chief Executive)

Mr Ross McNeil, Chief Executive
 Mr Michael Hodder, Community & Regulatory Services Group Manager
 Mr George McIrvine, Finance & Business Support Group Manager
 Ms Denise Servante, Strategy & Community Planning Manager
 Ms Katrina Gray, Senior Policy Analyst/Planner
 Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 9 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Taihape Facilities Report	Cr Gordon
Iwi Portfolio	Cr Peke-Mason
Heritage and Tourism	Cr Aslett

Item 10 Administrative matters report

Memorandum of Understanding – Rauma Road

Item 12 Nine month report for 2016/17 and proposed annual work plans for 2017/18 for Bulls and District Community Trust, Project Marton and Taihape Community Development Trust

Strategic Performance Framework MOU – Taihape Community Development Trust

Item 13 Adoption of Annual Plan

Proposed carry-forwards to 2017/18 (revised)

Item 17 late Items

Policy on Development Contributions
RM150030 Byford Quarries Limited

Unconfirmed

1 Welcome

His Worship the Mayor welcomed Ngati Rangi negotiators and all present to the meeting. Councillors introduced themselves and the wards they represent. Che Wilson acknowledged the welcome received, introduced the negotiation team and Grant Huwyler of Ngati Apa. Mr Huwyler spoke to his introduction expressing support to Ngati Rangi in relation to the Whangaehu River. Mr Wilson opened discussions with a karakia.

2 Public Excluded

Resolved minute number **17/RDC/147** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Ngati Rangi treaty settlement negotiations

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Ngati Rangi treaty settlement negotiations	Briefing contains information which if released would be likely unreasonably to prejudice maintaining the effective conduct of public affairs through the protection of members, officers or employees of any local authority from improper pressure or harassment. - section 7(2)(g).	Section 48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr His Worship the Mayor / Cr Peke-Mason. Carried

17/RDC/148

17/RDC/149

17/RDC/150

Resolved minute number **17/RDC/151** **File Ref**

That Council move back into open meeting.

Cr Peke-Mason / Cr Gordon. Carried

The meeting adjourned for lunch, 12.20 pm and reconvened at 1.05 pm.

3 Public Forum

Nobody had asked to speak at Public Forum.

4 Apologies/Leave of Absence

Resolved minute number **17/RDC/152** **File Ref**

That the apologies for absence from Cr Rainey and Cr McManaway be received

Cr Aslett / Cr Belsham. Carried

5 Members' conflict of interest

The Mayor reminded members of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. Any conflict of interest is to be signalled and dealt with at time.

6 Confirmation of order of business

His Worship the Mayor explained his intention to accept two late items that were not on the agenda:

Late items

- The Finance/Performance Committee meeting had run out of time to take the presentation of the 'Merits of a development contributions policy' so it was proposed as a late item to enable views of Elected Members to be known as soon as possible to inform the next stages of work on the policy.
- The application for a resource consent from Byford Quarries had reached a point where it seemed likely that all objectors would withdraw their request to be heard at a hearing, but there was no delegation from Council on making such a decision if there was no hearing.

7 Confirmation of minutes

Resolved minute number **17/RDC/153** **File Ref**

That the Minutes and Public Excluded Minutes of the Council meeting held on 27 April 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Peke-Mason Carried

8 Mayor's Report

His Worship the Mayor spoke briefly to his report

He highlighted that submissions to the Annual Plan were generally supportive of the direction Council is taking, including the endorsement by the Bulls community to the revised budget the new town centre.

His Worship the Mayor thanked James Stewart for his time as Rangitikei Federated Farmers President and welcomed Richard Morrison to the role.

Further congratulations were given to Angela, Tania, the tutors and the principals for the successful Computer in Homes programmes that has increased computer literacy and opportunity to many Rangitikei residents over the past few years. This programme has now come to a close.

His Worship the Mayor noted a book written by Les Vincent, a previous foreman in charge of roading for the Rangitikei, which is archival in nature, giving background to the early development of the district. The Mayor would seek other opinions as to the merits of the book, its commercial viability, and scope for funding for print.

Resolved minute number **17/RDC/154** **File Ref** **3-EP-3-5**

That the Mayor's Report to the Council meeting on 25 May 2017 be received.

His Worship the Mayor / Cr Dunn. Carried

9 Portfolio Updates

Ohakea	Cr Platt <i>Tabled</i>
Criterion Site	Cr Dunn <i>Tabled</i>
Shared Services	Cr Belsham / Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community and Youth Development	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason <i>Tabled</i>
Heritage and Tourism	Cr Aslett <i>Tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Resolved minute number **17/RDC/155** **File Ref** **3-EP-2-2**

That the portfolio updates to the Council meeting on 25 May 2017 be received.

Cr Peke-Mason / Cr Aslett. Carried

10 Administrative Matters – May 2017

Mr McNeil spoke to his report.

Regarding the request from Edale Home for an interest free loan, he noted:

- Further information from Edale has been requested.
- Some of the end of year financial documentation requested will take 2 months to receive. Following their receipt, analysis and assessment will be made.
- During this period Edale has secured additional financial support.

A suggestion was made that the organisation Arvida, who is in the business of buying rest homes, also offers assistance on their management.

Mr McNeil informed the Council of the recommendation made by the Audit /Risk Committee to withdraw from the Local Authorities Protection Programme (LAPP), on the basis that withdrawing from LAPP would result in significant cost savings and no loss of service. The LAPP deed stated there would be no pay-out of residual mutual funds to remaining members should LAPP fold.

The meeting discussed the Remuneration Authority's Consultation Document – Local Government Review. As it currently stands Elected Council members cannot add to their Kiwi Saver account from income received for work done as Councillors. His Worship the Mayor suggested that this issue be included in the submission to the Remuneration Authority's immediate proposals over remuneration and allowances for Elected Members.

Mr McNeil mentioned that, due to timing constraints on submissions to the New Zealand Transport Agency in regards to the draft Setting of Speed Limits, it was suggested that delegated authority to sign the submission be given to His Worship the Mayor following consideration from the Policy/Planning Committee.

Councillors discussed the safety concerns of the Makino Scenic Reserve, in particular the removal of the handrails and the level of accessibility to the walkway despite the erected fence and warning signs. This area is under the administration of the Department of Conservation which is doing work to mitigate any potential risk. Staff were requested to raise the issue of safety with that Department.

His Worship the Mayor requested Council staff arrange repair of the broken windows on the former Taihape College site at Council expense: one unfixed window tends to lead to more.

Mr McNeil noted that logging of timber around Marton Dam needed to stop due to weather. Resource consent was not required as the activity was compliant with the One Plan.

Mr McNeil briefly explained the Representation Review process. His Worship the Mayor suggested that Council makes an approach to the regional chiefs meeting for a remit to proceed to Local Government New Zealand on changing the statutory arrangements for representation so that each local authority was empowered to make its decisions without intervention by the local government commission.

The topic of Maori wards had been a point of discussion at Te Maruata¹. 10% of residents can force a referendum, but this is unique to Maori ward representation and does not apply to other Ward structures in local government. His Worship the Mayor will express his concern around this issue at the next regional chiefs meeting.

Mr Graeme Pointon has been appointed for a three year contract as Strategic Property Adviser, to ensure the effective disposal of surplus Council properties. He will bring legal experience in such matters.

Resolved minute number	17/RDC/156	File Ref	5-EX-4
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That the report 'Administrative matters – May 2017' be received.

Cr Peke- Mason / Cr Belsham. Carried

Resolved minute number	17/RDC/157	File Ref	5-EX-4
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That, taking into account the recommendation from the Audit/Risk Committee concerning financial protection for Council's below-ground infrastructure assets, Council (as recommended by the Audit/Risk Committee) confirms its intention to withdraw from the Local Authorities Protection Programme from 1 July 2017 and makes arrangements for alternative insurance cover through the Aon/MW LASS option.

Cr Belsham / Cr Aslett Carried

Resolved minute number	17/RDC/158	File Ref	5-EX-4
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That the proposed submission to the Remuneration Authority's immediate proposals over remuneration and allowances includes a request to consider eligibility of Elected Members to include their Council work within KiwiSaver.

Cr Belsham / Cr Wilson. Carried

¹ The Māori Committee of Local Government New Zealand which is a subcommittee of the National Council.

Resolved minute number **17/RDC/159** **File Ref** **5-EX-4**

Council authorises His Worship the Mayor to sign the submission (as amended) to the Remuneration Authority's immediate proposals over remuneration and allowances for Elected Members.

Cr Wilson / Cr Platt. Carried

Resolved minute number **17/RDC/160** **File Ref** **5-EX-4**

That Council confirms the submission made by His Worship the Mayor to the discussion document released by the Ministry for Business, Innovation and Employment on proposed legislation to establish Urban Development Authorities.

Cr Ash/ Cr Gordon. Carried

Resolved minute number **17/RDC/161** **File Ref** **5-EX-4**

That Council authorises His Worship the Mayor to sign the submission to be considered by the Policy/Planning Committee at its meeting on 8 June 2017 to the New Zealand Transport Agency on Land Transport Rule – draft Setting of Speed Limits [2017].

Cr Belsham / Cr Gordon. Carried

Resolved minute number **17/RDC/162** **File Ref** **5-EX-4**

That Council notes the agreement reached with the groups currently using the former Taihape College premises at 55 Rauma Road, Taihape and authorises His Worship the Mayor and Cr Gordon to sign the licence to occupy for those premises.

Cr Aslett / Cr Peke-Mason. Carried

Resolved minute number **17/RDC/163** **File Ref**

That Council makes an approach to the Regional Chiefs for a remit to proceed to local LGNZ on changing the statutory arrangements for representation so that each local authority was empowered to make its decisions without intervention by the local government commission.

His Worship the Mayor / Cr Platt. Carried

11 Top Ten Projects – May 2017

Mr McNeil spoke to his memorandum.

In relation to 'Sustainable provision of stock and irrigation water within the area not serviced by the Hunterville Rural Water Scheme, extended south to Marton and provision for a safe, potable and affordable supply to Hunterville town' it was noted that the project timing has been pushed out to complete the work. There is no concern from MPI in this matter and no implications for their funding. Murray Robinson has completed his face to face interviews and that work is currently being processed. The Governance group are to sign off on work this coming Monday, where all element of the pre-feasibility study will be in place. Two further points were noted: (a) Horizons is undertaking work to assess the age of aquifers and (b) the scope of this study is in utilising assets already in use rather than creating new ones.

Mr McNeil noted that the shortfall in the upgrade of the Taihape Pool has previously been approved in the draft annual plan.

Council discussed the Bulls multi-purpose community centre. Council needs to source \$1.7 million in external funding. It has previously been agreed by Council to proceed with the preparation of the detailed plans and tender documents, and invite tenders for the construction of the new facility once at least 70% (\$1.19 million) of external funding is secured. Currently \$624,200 has been raised of the \$1.7 million needed from external sources. The expense for tender plans and consultation comes from an identified budget. Pledges have been made subject to the project going ahead.

An application for \$2 million for three Rangitikei District projects is currently under consideration by Lotteries Significant Facilities Fund; the outcome is expected mid June.

Council discussed the pros and cons of delaying the tender process until the funding position was more certain.

The development of Cobbler/Davenport/Abraham and Williams site in Marton for Council's administration centre and the town library was discussed. Funding may be available through Lotteries Heritage Fund if the heritage facades are preserved. Council agreed that costing should be undertaken on retaining the facades and building new behind them, and demolishing all buildings and erecting an entirely new building. This will aid getting concepts for the site to the community to seek feedback and gain interest and engagement.

Councillors were reminded of their request of a re-scope in regards the future of the Grandstand at Memorial Park in Taihape. Council staff will engage with park users and stakeholders with a focus on the long term solution.

Resolved minute number	17/RDC/164	File Ref	5-EX-4
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That the memorandum 'Top ten projects – status, May 2017' be received.

Cr Gordon / Cr Sheridan. Carried

Resolved minute number **17/RDC/165** **File Ref** **5-EX-4**

That, regarding the new Bulls community centre, Council confirms its previous decision for the Chief Executive to commission detailed drawings and specifications

Cr Belsham / Cr Wilson. Carried

Resolved minute number **17/RDC/166** **File Ref** **5-EX-4**

That, having regard for community views during the 2017/18 Annual Plan process about Council's future use of the Cobbler/Davenport/Abraham & Williams Buildings, High Street/Broadway, Marton, a concept design with costings be undertaken on

- a. retaining all the facades and building new behind them, and
- b. demolishing all buildings and erecting an entirely new building

with regard to the impact on the Broadway streetscape and opportunities for external funding support.

- c. Scoping and costing the upgrade of buildings on the Marton Library site and the Marton administration site so that they are fit for purpose as a reference point for a. and b.

Cr Belsham / Cr Wilson. Carried

Resolved minute number **17/RDC/167** **File Ref** **5-EX-4**

That, regarding Taihape Memorial Park

- a. A project brief and timeline be prepared to guide the identification and assessment of viable options for community (amenities/grandstand/recreational) facilities on the Park, and that the process engage user groups and the wider community, taking a long-term view of needs, opportunities and funding;
- b. Options on the future development of the Park are presented to the Taihape Community Board, who will make recommendations to Council;
- c. The three Taihape Ward Councillors (with His Worship the Mayor as ex-Officio) form a steering group to guide and support the process; and,
- d. No further consideration be given to any redevelopment of the Taihape Town Hall site until b. has been achieved.
- e. That the Rangitikei District Council commits to the collection of all relevant information, the allocation of the site for the community facility and the concept designs by the December 2017 Council meeting.

- f. That Council retains the \$600,000 approved for a new community facility on Taihape Memorial Park in the Annual Plan 2017-2018

Cr Aslett / Cr Gordon. Carried

12 Nine month report for 2016/17 and proposed annual work plans for 2017/18 for Bulls and District Community Trust, Project Marton and Taihape Community Development Trust

Cr Ash declared a conflict of interest in regards to this item and did not participate in discussion or voting on resolutions relating to Project Marton.

Ms Servante spoke to the attached report, noting:

- the Taihape Community Development Trust quarterly report against the MOU agreed work came that morning, but he proposed work programme for 2017/18 had yet to be received;
- the differing amounts funding to each agency are a reflection of the agreed work programmes and the size of the community in which the programmes are to be delivered;
- there is good communication between Project Marton and the Marton Community Committee, a good collaborative model for other towns;
- information on the work that Council contracts to the town coordinators is in the Long Term Plan; the annual work-plans are brought before Council and are therefore available to Community Committees as part of public information;
- the MOU agreements with Council are only part of the work that each trust does.

Resolved minute number 17/RDC/168 **File Ref** 3-GF-10

That the report on 'Nine month report for 2016/17 and proposed annual work plans for 2017/18 for Bulls and District Community Trust, Project Marton and Taihape Community Development Trust' be received.

Cr Belsham / Cr Aslett. Carried

Resolved minute number 17/RDC/169 **File Ref** 3-GF-10

That Council congratulates the Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust, for their achievements during the period July 2016 – March 2017 and thanks the staff and volunteers of these agencies for their valuable work.

Cr Aslett / Cr Peke-Mason. Carried

Resolved minute number **17/RDC/170** **File Ref** **3-GF-10**

That Council defers consideration of further payments to Taihape Community Development Trust pending confirmation of the ongoing ability of the Trust to deliver to an agreed work programme.

Cr Gordon / Cr Sheridan. Carried

Resolved minute number **17/RDC/171** **File Ref** **3-GF-10**

That Taihape Development Community Trust be asked to meet with the three Taihape Ward councillors, the Mayor and the Chief Executive meets to discuss their eligibility for future funding from Council.

His Worship the Mayor / Cr Gordon. Carried

Resolved minute number **17/RDC/172** **File Ref** **3-GF-10**

That Council approves a grant for 2017/18 to Bulls and District Community Trust and Project Marton of \$25,762 and \$31,224 respectively.

Cr Sheridan / Cr Gordon. Carried

Resolved minute number **17/RDC/173** **File Ref** **3-GF-10**

That Council confirms the transfer of \$16,500 from the MOU Project Expenditure budget for 2017/18 to the Information Centres budget for 2017/18 to enable the www.rangitikei.com website to be maintained and developed.

Cr Ash / Cr Wilson. Carried

13 Adoption of 2017/18 Annual Plan

Mr McNeil spoke to the attached memorandum. The final draft of the Annual Plan had been circulated separately to Elected Members.

His Worship the Mayor declared he may have a perceived conflict of interest in regards Edale's request for an interest free loan from Council as he sits on their board. The meeting considered that, as Council's appointee to the board, His Worship the Mayor has no actual conflict of interest, but agreed that the perceived bias was enough to warrant his stepping aside on this issue. Deputy Mayor Cr Belsham took the chair.

Councillors discussed the merits of the interest free loan. It was noted that Edale rest home could be viewed as another form of community housing and community service. The lack of

Council intervention in relation to the past closure of the rest homes in both Bulls and Taihape was due in part to those being commercial operations. Edale is a charity, and the last rest home in the district, servicing our community.

Resolved minute number **17/RDC/174** **File Ref** **1-AP-3-4**

That the report 'Adoption of Annual Plan 2017/18' be received.

Cr Peke-Mason / Cr Wilson. Carried

Resolved minute number **17/RDC/175** **File Ref** **1-AP-3-4**

That the final draft of the 2017/18 Annual Plan be amended to specify provision of advice and support to the Edale Home Trust Board including possible approval for an interest-free loan of up to \$200,000 from Council subject to provision of adequate security and it not having a rates impact;

Cr Sheridan / Cr Dunn. Carried
Cr Peke-Mason abstained

Resolved minute number **17/RDC/176** **File Ref** **1-AP-3-4**

That the final draft of the 2017/18 Annual Plan be amended to include the accelerated provision of LED street-lighting (in response to an enhanced co-investment from the New Zealand Transport Agency), for \$644,332 with the additional local share of \$96,550 to be funded from DISP (depreciation) reserves;

Cr Wilson / Cr Sheridan. Carried

Resolved minute number **17/RDC/177** **File Ref** **1-AP-3-4**

That the final draft of the 2017/18 Annual Plan be amended to specify the preparation of the Mangaweka Bridge replacement business case (\$100,000 less the Funding Assistance Rate contribution) which will be funded from the increased provision already made in 2017/18.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **17/RDC/178** **File Ref** **1-AP-3-4**

That the final draft of the 2017/18 Annual Plan be amended to note the new arrangement being entered into with Horizons from 1 July 2017 for a full-time Civil Defence capability in the Rangitikei, to be funded from existing budgets;

Cr Sheridan / Cr Belsham. Carried

Resolved minute number	17/RDC/179	File Ref	1-AP-3-4
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That the final draft of the 2017/18 Annual Plan be amended to include two further carry-forwards for the Ratana wastewater treatment plant upgrade project:

renewals: \$156,932

capital: \$10,000;

and two further carry forwards for community & leisure assets:

Marton civic centre: \$167,000

Mangaweka campground: \$90,000;

and three carry forwards for roading covering outstanding work from the June 2015 storm event and damage from Cyclone Debbie;

\$822,000 for which the local share will be \$145,140

and a carry forward for Taihape reticulation; \$760,000

with the tabled schedule being attached as an appendix to the minutes of this meeting.

Cr Belsham / Cr Ash. Carried

Resolved minute number	17/RDC/180	File Ref	1-AP-3-4
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That the final draft of the 2017/18 Annual Plan be amended to include an introduction from His Worship the Mayor; and

His Worship the Mayor / Cr Wilson. Carried

Resolved minute number	17/RDC/181	File Ref	1-AP-3-4
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That the final draft of the 2017/18 Annual Plan be amended to correct any typographical or minor errors.

His Worship the Mayor / Cr Wilson. Carried

Resolved minute number	17/RDC/182	File Ref	1-AP-3-4
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That pursuant to section 95 of the Local Government Act 2002, the Annual Plan 2016/17 [as amended] be adopted.

His Worship the Mayor / Cr Ash. Carried

Resolved minute number **17/RDC/183** **File Ref** **1-AP-3-4**

That the response to submitters to the draft Annual Plan 2017/18 (without amendment) be approved for distribution to each person and organisation making a submission.

Cr Aslett / Cr Gordon. Carried

14 Implications of the Fire and Emergency New Zealand Act

Ms Gray spoke to her memorandum, noting that everything in the current Fire Prevention Bylaw will become the responsibility of Fire and Emergency New Zealand (FENZ), with the bylaw having no legal status after 30 June 2017. Rangitikei District Council will still have authority to require an occupier to remove fire hazards such as long grass until 1 July 2018.

Council requested that staff ensure that the public are made aware of these changes.

Resolved minute number **17/RDC/184** **File Ref** **1-DB-1-12**

That the memorandum 'Implications of the Fire and Emergency New Zealand Act' to Council's 25 May 2017 meeting be received.

Cr Sheridan / Cr Peke-Mason. Carried

Resolved minute number **17/RDC/185** **File Ref** **1-DB-1-12**

That, in accordance with the Engagement Plan presented to Council's 25 May 2017 meeting, Council approves consultation on the revocation of the Fire Prevention Bylaw 2014 and the amendment of Public Places Bylaw 2013 to remove section 6.3 for public consultation.

Cr Peke-Mason / Cr Dunn. Carried

15 Proposed Parking and Traffic Bylaw

Ms Gray spoke to her memorandum. Enforcement of the bylaw would in some cases be the duty of the New Zealand Police and where appropriate a Council staff member would be warranted with the power of enforcement.

The merits of a bylaw covering a wide range of traffic and parking issues versus a small number were considered. Council favoured a broader view in terms of having 'tools in the toolbox' when needed.

Resolved minute number	17/RDC/186	File Ref	1-DB-1
1	That the memorandum 'Proposed Traffic and Parking Bylaw' to Council's 25 May 2017 meeting be received.		
2	That a draft Traffic and Parking Bylaw be developed for the Policy/Planning Committee, to address a range of traffic and parking related issues, with the approved draft subsequently recommended to Council for public adoption.		

Cr Gordon / Cr Belsham. Carried

16 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number	17/RDC/187	File Ref
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That the minutes of the following meetings be received:

- Hunterville Community Committee, 10 April 2017
- Creative Communities Assessment Committee, 26 April 2017
- SportNZ Rural Travel Fund Committee, 27 April 2017
- Finance/Performance Committee, 27 April 2017
- Erewhon Rural Water Supply Sub-committee, 10 May 2017 *cancelled*
- Policy/Planning Committee, 11 May 2017
- Assets/Infrastructure Committee, 11 May 2017
- Audit/Risk Committee, 18 May 2018

Cr Sheridan / Cr Ash. Carried

Resolved minute number	17/RDC/188	File Ref	17/AIN/026
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That The Assets/Committee recommends to Council that it varies its 2017/18 Annual Plan to specify, as part of the budgetary allocation for a replacement Mangaweka Bridge, preparation of the Mangaweka Bridge Replacement Detailed Business Case (\$100,000 less the Funding Assistance Rate contribution).

Cr Gordon / Cr Ash. Carried

Resolved minute number	17/RDC/189	File Ref	17/AIN/027
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That the Assets/Infrastructure Committee recommends to Council that it applies to the Regional Land Transport Committee on 6 June 2017 seeking a variation to the 2015/18 Regional Land Transport Programme to include the Mangaweka Bridge Replacement Detailed Business Case.

Cr Gordon / Cr Ash. Carried

Resolved minute number	17/RDC/190	File Ref	17/AIN/029
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That the Assets/Infrastructure Committee recommends that Council applies to the Regional Land Transport Committee on 6 June 2017 seeking a variation to the 2015/18 Regional Land Transport Programme to include Stages 1 and 2 of the LED Streetlight Accelerated Renewal Programme.

Cr Belsham / Cr Gordon. Carried

Resolutions

- 3 That the following recommendations from Assets/Infrastructure Committee meeting held on 11 May 2017 be confirmed.

17/AIN/029

- 1 That the Assets/Infrastructure Committee approves the implementation of Stage 2 of the proposed LED upgrade, subject to budget confirmation from Council and the New Zealand Transport Agency.
- 2 That the Assets/Infrastructure Committee recommends that Council varies its 2017/18 Annual Plan to include \$644,332 for the implementation of Stage 2 of the proposed LED upgrade (noting that the local share is \$96,550 and funded from reserves).

Dealt with in item 13.

- 3 That the following recommendations from Audit/Risk Committee meeting held on 18 May 2017 be confirmed.

17/ARK/007

That Council confirms its intention to withdraw from the LAPP Fund from 1 July 2017 and makes arrangements for alternative insurance cover through the AON/MWLASS option.

Dealt with in item 10.

17 Late items

Policy on Development Contributions

Ms Gray gave a presentation on the implications of a development contributions policy. Currently Council's policy is not to have such a policy. She used Manawatu as an example of a council which was currently using such a policy. She stressed that development contributions had to target growth, and could not be used to fund infrastructure renewals.

Council asked for further investigation into formulating and using such a policy.

Byford Quarries

The Chief Executive outlined the background to the request. Horizons had considered that the consent application was non-notifiable but that had not been Rangitikei's view for the issues it had to consider for its consent – primarily hours of operation and traffic noise. These issues were discussed at a pre-hearing and individually subsequently. It now seemed likely that all submitters would withdraw the right to be heard. It was further noted that Manu whenua have provided their approval.

Motion

That, provided all submitters have withdrawn their right to be heard, that Council delegates to the Chief Executive the authority to determine RM150030

Cr Platt / Cr Aslett. Lost

Resolved minute number

17/RDC/191

File Ref

That, provided all submitters have withdrawn their right to be heard, that Council delegates to the Mayor, Cr Peke-Mason and Chief Executive the authority to determine RM150030

Cr Peke-Mason / Cr Ash. Carried

18 Future Items for the Agenda

None

19 Next Meeting

Thursday 29 June 2017, 1.00 pm

(with the Elected Members only session being from 12:45 pm)

Cr Sheridan noted that she had been called for jury service that week.

20 Meeting Closed

5.25 pm

Confirmed/Chair: _____

Date:

Attachment 2

Mayor's report to Council 29th June 2017

Good afternoon, Councillors.

I have two main areas of things I wish to report on this month.

The first is the Rural and Provincial meeting held in Wellington and while the business was important there was also the underlying discussions of-who will succeed Lawrence Yule as President of LGNZ. Both candidates were there Dave Cull, Mayor of Dunedin, and Rachel Reese, Mayor of Nelson City. I have circulated information from both candidates and I need to be given direction as to where our preference lies as a district.

First on the agenda was an update from Malcolm Alexander CE of LGNZ. Malcolm commented on the work streams that LGNZ is currently working on;

A The policy and advisory group is working on two key areas.

1 Water—quantity, quality infrastructure, governance and funding affordability. Throughout the Rural and Provincial meeting there was a huge amount of discussion around the Havelock North enquiry which I will also cover as part of the water symposium notes.

2 Climate Change.—adaption and mitigation.

B Governance /Strategy group. This group is looking at elections and representation, on line voting and iwi engagement.

Paul Beverley (partner Buddle and Findley) spoke on;

1 Mana Whakahono and Rohe agreements and the relationships with this to the RMA.

2 Council/Maori participation agreements in regard to representation and Co governance.

3 Marine Acts and coastal areas. , which includes potential customary rights.

There was a report on the local Government Excellence program which stated that the ratings will be released soon for the first councils with be no right of appeal and that our assessment will be released in October. The chat around the traps is that the delay has been because some of the first councils feel that they have been harshly treated and are unhappy with their grades.

The associate minister of Tourism reported on then Tourism/Infrastructure Fund. In 2016 a \$12M fund called the mid-sized facilities fund over 4 years was put in place, this has now been rolled into a \$100M fund over 4 years with two rounds/year. This is the fund that we are desperately trying to be part of.

Other speakers over the two days spoke on fluoridation, Police Resourcing (Mike Bush-Commissioner) who stressed the need for a close relationship between TA's and the police and the need to have an easier point of contact when contacting the police including an on line option .

The second major report I need to give is on the Water Symposium attended by the CE and myself. This symposium was sold out and was probably one of the most important meetings that I attended this year. The speakers were a celebrity cast including; Dr Nick Smith the Minister, Sir Peter Glackman PM'S chief scientific advisor, Martin Workman Director of Water for Ministry of the Environment, CEO Landcorp farms, Tina Porou, Iwi Leaders Forum, John Pfahlert CEO Water NZ and others. This symposium comes hot on the heels of the release of the first stage of the Havelock North enquiry and in my opinion gives the leaning government has towards future legislation. Consideration around water use, ground water contamination, the state of our infrastructure and risk is right at the top of government's agenda at the moment.

The best way that I can show their thinking is by way of a series of comments and themes from the meeting

Havelock North "was a series of high level lack of care by Hastings Council, the regional Council and contractors";

"Provision of safe water should always be the number one consideration of councils";

"We are still struggling to best understand which should be done through central government legislation and what should be left to councils";

"Point source discharges are treated well under the RMA but we have real concern around diffuse discharges";

"It is naïve to think that farming practices will not be forced to change";

"Spray and pray farming practices";

"Synthetic milk has 95% less dependency on water less dependency on fertilisers, no E.coli issues and has customer appeal";

"Producing sheep and beef products is inefficient in terms of water use and discharges";

"Allocation of water-historically has been on a first in first served basis...- the challenge will be how do we change it: do we have a panel that allocates water on the basis of economic benefit etc.?"

On the basis of the symposium matters, climate changes and the need to consider the environment I have decided to add the portfolio of “environment” to the existing portfolios and offer it to Cr Cath Ash who has a particular interest in this area. My expectation would be that the environment area is not limited to one councillor it and the impacts to our primary sector is incredibly important to us all.

Other matters that I would like to comment on as part of this report are;

- LTP: We have now started the workshop process for the LTP and are looking to involve as many of the sector groups and communities as possible. Please if you feel the need to be involved contact me.
- On 5 June we celebrated Samoan Independence day with a huge turnout.
- At a recent regional Land Transport Board meeting I raised the possibility of NZTA taking over the Gentle Annie road as part of the national network. They have agreed to look further at this option.
- For those who have made it to last page. We have just had yet another citizenship ceremony –our district is certainly growing !!!

Andy Watson
Mayor of the Rangitikei

Attachment 3

Portfolio Report from: Councillor Lynne Sheridan

Date: June 2017

Topic: Implementation of Marton Park Management Plan

Following the development of the Marton Park Management Plan last year, 14 project groups have been established to advance some changes and improvements at Marton Park.

Last month there was a meeting of the project group leaders. This was an opportunity for each leader to update others on progress with their respective projects. It also identified some commonalities between each project and offer suggestions and support for each other's projects.

Ms Katrina Gray has prepared a press release to outline progress with various projects and I have included attached this to my report. The press release will be promoted through the local newspaper, Council website and facebook page.

Press Release below:

Marton Park Community Projects

During 2016 a Management Plan for Marton Park was developed to guide future development in the area. Since this time, community groups have been driving a number of projects.

An exercise area is planned along the eastern boundary of the Park near the rugby club. Options for equipment are being discussed. Plans a being made to repaint the fences along the walkway. It is proposed to remove the rails, strip them, repaint and re-install to achieve a high quality finish.

The carving and installation of cultural pou is being planned to represent Iwi connections with the area. If anyone has a tree which would be suitable for carving, please get in touch with Nardia Gower.

There are also plans to develop a toilet block near Marton Park next to the Rugby Club. Investigations are being undertaken as to the ownership of the area.

The Marton RSA have been supportive of two projects, the first is restoring the Boer War Memorial. The project is somewhat complex as the memorial has been carved out of Bluestone which requires a specialist for restoration. Marton RSA is selling tickets in a raffle to raise \$4000 to go towards the restoration. All of the prizes have been donated by local people and businesses. Tickets (\$2 each) available from Marrs Jewellers, Marton Print and other retail outlets. The second project is the

development of a fernery, which will be led by Lynne Sheridan. The fernery is proposed to be developed this year and will be located under the existing trees at the north of the Park.

Further plans are being made for the planting of Kowhai to develop a Tui Trail which will extend wider throughout Marton. If you are interested in being involved in the development of a Tui Trail along your property please contact Lynne Sheridan.

An annual ANZAC poppies event is being established. The event would involve children making poppies which would be displayed with the annual service at Marton Park.

If you want to be involved, get in contact with the relevant team leader:

Toilets - Sharon Galpin - 06 327 0141

Fernery - Lynne Sheridan - 06 327 5980

Entrance upgrades - Lynne Sheridan - 06 327 5980

Tui Trail - Lynne Sheridan - 06 327 5980

Cultural Pou - Nardia Gower - 021 0218 1193

Fitness circuit/stations - Nardia Gower – 021 0218 1193

Paint white fence - Andy Watson - 027 617 7668

Volleyball (somewhere in town) - Andy Watson - 027 617 7668

ANZAC Memorial Walkway - Barry Williams - 0274 701825

Playground, BBQ Area - Barry Williams - 0274 701825

Lighting of paths, trees and plants - Barry Williams - 0274 701825

Seating for rugby fields - Nigel Belsham – 027 4191 024

Information boards - Cath Ash - 021 524585

CCTV - Cath Ash - 021 524585

Portfolio Update – Ruth Rainey

Date: June 2017

Topic: Mt Stewart Tower

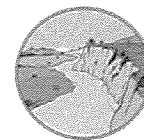
The Lookout Platform and roof has been built and is in Fred Hammers workshop. However Jo Coogan has said it is too wet (and not safe) to get the machine up to the top of Mt Stewart to lift the platform and roof onto the poles,

Unfortunately, now the project won't be completed until November/December, when it is dry.

The 6m poles are concreted into the ground and held together with stabilisers at the moment.

I believe Friends of Mt Stewart have secured sufficient funding.

Attachment 4



Rangitikei
Wairarapa

REPORT

SUBJECT: **Administrative matters – June 2017**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 22 June 2017

FILE: 5-EX-4

1 Local Government Excellence Programme

- 1.1 The greater take-up by councils of the programme (21 did so, six was the target) and the logistics of running it for the first time have meant further delays in finalising assessments. As a result the assessment report and rating for Rangitikei will be released during October.

2 Edale Home Trust Board

- 2.1 There has been further discussion with representatives of the Edale Trust Board but there is still some information to be provided before Council can properly consider the Board's request for an interest-free loan. As previously noted, the investigation will assume that, if Council were of a mind to provide a loan, it would be on the basis of there being no impact on rates.

3 Submission on Land Transport Rule – Speed limit setting [2017]

- 3.1 At its meeting on 25 May 2017, Council authorised the Mayor to sign the submission to be considered by the Policy/Planning Committee at its meeting on 8 June 2017 to the New Zealand Transport Agency on Land Transport Rule – Speed limit setting [2017]. The submission as sent is attached as Appendix 1.
- 3.2 A recommendation to confirm the submission is included.

4 Rural Broadband Initiative Extension/Mobile Black Spots

- 4.1 Attached (as Appendix 2) is a letter from the Chief Executive Office of Crown Fibre Holdings following on a presentation made at the regional chiefs' forum on 7 March 2017. The promised monthly updates will be included in subsequent reports.

5 Growing Business Enabler

- 5.1 One of the projects arising from the Regional Growth Study is to develop a pilot programme targeting 25 small to medium sized businesses so that they gain a growth focus – having particular regard for marketing, business structure and succession planning. An identified issue for many such businesses is that they lack a vision (and belief) of what they could achieve because they have insufficient management and governance capability.
- 5.2 To achieve this change, there will be four training days in governance held over a twelve month period. 25 'Roaming Advisory Board Members', who are experienced directors, will be appointed to attend board meetings and act as mentors for the length of the project.
- 5.3 The proposal is for each Council to sponsor a business entering the programme based in their district and any person who became a roving Board member. These costs are \$3,609.33 and \$3,242.67 respectively. This represents one third of the costs – the Ministry of Business, Innovation and Employment funds the balance.
- 5.4 The Central Economic Development Agency (CEDA) has asked for an indication of support by 30 June 2017. It is not known the extent of Rangitikei's involvement, but it is likely that it would be two or three businesses and one or two roaming advisers. This would involve an initial commitment of \$16,000. However, such a commitment would need to be considered and prioritised against an economic development/promotion programme for Rangitikei.

6 Better response to natural disasters and other emergencies in New Zealand – Ministerial review terms of reference

- 6.1 The terms of reference were released on 2 June 2017. They are attached as [Appendix 3](#). Public comment was invited on any matters raised by the terms of reference, with submissions closing 7 July 2017. An interim report is due with the Minister of Civil Defence before the end of August 2017.
- 6.2 The Chief Executive of Local Government New Zealand is a member of the Technical Advisory Group for the review. He, the Chair, and two other members of the Group will be meeting briefly with me on 29 June 2017.

7 Safe pedestrian access between Taihape CBD and Otaihape Valley Road/Dixon Way

- 7.1 The Taihape Community Board has expressed concern for a while about the pedestrian access between Taihape CBD and Otaihape Valley Road. This is on State Highway 1, with very narrow berms and includes a bridge over the Main Trunk railway. To address this formally, the New Zealand Transport Agency will run an investment logic mapping workshop with the Board on 12 July 2017 –

this is the same process as recently used in investigating options for the Mangaweka Bridge.

8 Prosecution over dog attack in Hunterville

- 8.1 Previous reports have noted that Council is prosecuting the owner of the dog which caused serious injuries to a person in Hunterville in June 2016.
- 8.2 Last month's report noted that, on 16 May 2017, the Marton District Court advised that the hearing (set for 18 May 2017) would be adjourned as there is not enough time for it to be heard given the other matters scheduled for that day. Witnesses were advised. A new date has been set for the end of July.

9 Refurbishment of the old BNZ building, 12-14 High Street, Marton

- 9.1 The situation is unchanged from that reported to Council at its meeting on 1 December 2016, i.e. the plan of work has not yet been received, and the owner is not permitted to allow the use of the downstairs apartment until this matter is resolved.

10 Update on former Taihape College site, 55 Rauma Road

- 10.1 The licence to occupy has been prepared for the signatures of the Mayor and Cr Gordon, and will then be conveyed to the Ministry of Education with a suggested commencement date of 1 August 2017.

11 Representation Review – consideration of establishing Maori Wards

- 11.1 At its meeting on 13 June 2017, Te Roopu Ahi Kaa resolved:

That Te Roopu Ahi Kaa recommends to Council that the Council consider establishing separate Māori wards as part of the 2018 Representation Review on the basis of a two-ward structure, using option two – the geographical split.

- 11.2 Establishing separate Māori Wards would change the present ward structure if the number of Councillors were to remain the same. A separate briefing will be prepared for Council, possibly after a workshop session, so it is suggested that this recommendation, later in the agenda, is 'received'.
- 11.3 As noted in my last report, Council is not required to make a decision on this recommendation but, if it does, a poll of electors may be demanded, the results of which are binding.

12 Final proposed carry-forwards

- 12.1 There are a number of carry-forward proposals to deal with as the financial year closes. These include requests from Community Committees/Boards in respect of their small project funds, external grant funds not yet fully spent, as well as several projects which will not be completed by 30 June 2017.
- 12.2 The proposed schedule of carry-forwards will be tabled at the meeting. A recommendation is included with the proposal that those items in the schedule which are approved are included as an appendix to the minutes of this Council meeting.

13 Request to rename Inland Road (Taihape Ward)

- 13.1 A request has been received to rename Inland Road 'Keith Law Road'. The road (parts of which are unformed) adjoins the block owned by Te Rangi Pae Forest Limited of which Keith Law was a director for 20 years as well as being well-known from the family farm Glendale at Taoroa.
- 13.2 The matter has been referred to the Taihape Community Board.

14 Proposed road closures

- 14.1 The Hunterville Huntaway Festival organiser has requested the closure of Bruce Street to SH-1 and Paraekaretu Street to Hunterville School on Saturday 28 October 2017 from 6.00 am to 6.00 pm for the annual Shemozzle event.
- 14.2 Any objections will be reported to Council for consideration.

15 Request for waiver of all fees

- 15.1 The Headmaster of Huntley School has requested a waiver of the building consent fees for the gym upgrade. The letter is attached as Appendix 4.
- 15.2 The total fee is \$7,359.37 including GST). However, Council considers waiving internal costs only – in this instance staff time for inspections and the Certificate of Public Use, which total \$4,635.27. Government levies and external costs, for the fire report and design review are not waived.
- 15.3 A recommendation is included.

16 Application for rates remission

- 16.1 The owners of Marton Outdoor Power (Bran Davison and Steve Black) have written to the Mayor requesting consideration of any rates remission available for new businesses starting in the Rangitikei District. The letter is attached as Appendix 5.

- 16.2 They have purchased what was previously called Terry Hammond Machinery Ltd., which means it is not a new business in the terms of Council's rates remission policy.
- 16.3 It may be that Marton Outdoor Power envisages expanding the business, in which case a remission may be within the scope of that part of the rates remission policy on Council's incentives for business expansion. However, Council would need more specific information to consider that.

17 Service request reporting

The summary reports for first response and feedback (requests received in May 2017) and resolution (requests received in April 2017) are attached as Appendix 6.

18 Health and Safety update

- 18.1 The programme of health and safety site audits continues: the waste transfer stations are in progress. The animal pound in Manawatu (used by Rangitikei) has been audited and a request has been sent to Manawatu District Council for identified issues to be rectified. The Operations Manager and the Community & Leisure Services Team Leader have met with the Hunterville Sport and Recreation Trust to discuss procedures to ensure safe handling of chemicals at the Hunterville Pool.
- 18.2 The MW LASS Health and Safety Business Partner will assist Rangitikei and other member councils to develop the asbestos management plan by the prescribed deadline of April 2018, together with an Asbestos Register, an emergency asbestos process and a de-contamination process for staff and contractors.

19 Staffing

- 19.1 The new role of Principal Adviser Infrastructure is currently being advertised with assistance from a recruitment agency. Interviews are likely to be held in late July.
- 19.2 Helen Shailer, Office Assistant, has resigned effective 23 June 2017. Ashley Takimoana will start in this role on 26 June 2017. Fahren Wirihana will also start on a casual basis as a relieving Customer Services Officer.
- 19.3 Kat Penny-Baker, Parks Assistant, has resigned effective 30 June 2017. Casey Boyce, Animal Control Officer, has resigned effective 7 July 2017. Both roles are being advertised.
- 19.4 Denise Servante, Strategy and Community Planning Manager, has resigned (to take a management role at the Globe Theatre in Palmerston North). Her last day with Council will be 21 July 2017. This role will be advertised.

20 Recommendations

- 20.1 That the report 'Administrative matters – June 2017' be received.
- 20.2 That Council confirms the submission made by His Worship the Mayor 2017 to the New Zealand Transport Agency on Land Transport Rule – draft Setting of Speed Limits [2017].
- 20.3 That Council signals its interest in participating in the Accelerate 25 – Enabler: Growing Business project but, as Council's economic development programme has yet to be confirmed, a decision on participation in the project will be considered as part of the process for finalising the Rangitikei economic development programme.
- 20.4 That Council approve the Schedule of proposed final carry-overs from 2016/17 to 2017/18 [as amended/without amendment] and that the approved Schedule be included as an appendix to the minutes of Council's meeting of 29 June 2017.
- 20.5 That Council waive ...% of the internal building consents (\$4,635.27, GST incl.) for the gym upgrade at Huntley School.

Ross McNeil
Chief Executive

Appendix 1



12 June 2017

File No: 3-OR-3-5

Fergus Gammie
Chief Executive
NZ Transport Agency
Private Bag 6995
WELLINGTON 6141

By email: rules@nzta.govt.nz

Dear Fergus

Submission - Setting of Speed Limits Rule

Thank you for the opportunity to comment on the proposed changes to the Setting of Speed Limits Rule. Council would like to comment on the following matters:

- Speed Management Guide
- Increased flexibility for repeater signs
- Emergency speed limits
- Temporary speed limits
- Phasing out of 70km/h zones
- Consultation with NZTA for 70km/h, 90km/h and variable speed limits
- Street lights

Speed Management Guide

The proposed Speed Management Guide outlines that NZTA will provide information about safe and appropriate speeds (SAAS). These new provisions will reduce the workload for the Rangitikei District, and will assist in providing us with information about locations in the network where the most significant safety gains can be achieved. Council is particularly supportive of the ability for SAAS to be supplemented by local knowledge.

Council does not believe the proposed Speed Management Guide will increase costs for us associated with speed limit reviews. We are supportive of the flexibility to consider both cost effective engineered solutions, as well as, speed limit changes to address safety issues.

Overall, we are supportive of the proposed Speed Management Guide which will assist in developing a more consistent and self-explanatory roading network throughout New Zealand. However, we request that consideration is given to the implementation of different road markings for specific speed zones. Having road markings which are distinctive would assist road users in determining which speed environment they are travelling through.

Increased flexibility for repeater signs

Council is supportive of the proposed change to increase flexibility for repeater signs, however, we highlight that the change may increase workload (monitoring) for Council in ensuring that the operating speeds are within the prescribed thresholds.

Emergency Speed Limits

The criteria for invoking an Emergency Speed Limit in the new Rule would be an unusual situation for the Rangitikei District. It is unlikely that the proposed change would have significant impact on Council.

Council notes that under Clause 2.6(1) of the Rule, Emergency Speed Limits are not exempted from inclusion within the register of speed limits (although the contents page suggests they are). Council's register of speed limits is contained within our Speed Limit Setting Bylaw, which would be time consuming to change. We recommend, given the temporary nature of Emergency Speed Limits, that they are also exempted from Clause 2.6.

The rule states that the Emergency Speed Limit must be notified in the Gazette. Given the short-term nature of the Emergency Speed Limit (maximum of 6 months), Council proposes that the Emergency Speed Limit is only required to be publicly notified in a local newspaper and on the Council's website.

Temporary Speed Limits

Council is supportive of the changes to increase clarification around the situations where temporary speed limits can be set. However, Council suggests that the rule specifically requires an RCA to consider whether different limits are required to reflect when physical work is actually occurring on the road and when it is not.

Phasing out of 70km/h zones

The Rangitikei District currently has a number of 70km/h speed limits on the periphery of our urban areas. Council is supportive of increasing consistency and reducing the number of speed limits available. We are also supportive that these roads will not require changing as a result of the proposal, however, we would like to highlight that there may be community concern if a subsequent review requires a higher or lower speed limit.

Consultation with NZTA for 70km/h, 90km/h and variable speed limits

Council is not opposed to the requirements for consultation for the above speed limits. This consultation process is unlikely to be a frequent requirement using the new Speed Management Guide.

Street Lights

Council suggests consideration is given to including street-lighting as part of the speed-limit setting process. While the M30 specification aims to promote consistency, the factors then noted do not reflect the criteria which influence speed-limit setting. This means the night-time ambience of particular sections of a roading network are inconsistent for drivers.

Summary

Thank you for the opportunity to submit on the proposed changes to the Setting of Speed Limits Rule. Council has the following recommendations:

- Supportive of the ability for SAAS to be supplemented by local knowledge.
- Emergency Speed Limits are also exempted from Clause 2.6.
- Emergency Speed Limits are only required to be publicly notified in the local newspaper, not through the Gazette.
- Temporary Speed Limits have regard for when physical work is actually being done and when it is not.
- Supportive of existing 70km/h zones not requiring immediate review.
- Setting speed limits aims for consistency in street-lighting within the various speed limit zones.

I would welcome the opportunity to speak to this submission.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Watson', with a stylized, cursive script.

Andy Watson
Mayor of Rangitikei

Appendix 2



Crown Fibre Holdings Limited
L10 PwC Tower 188 Quay Street
Auckland Central
PO Box 105 321, Auckland 1143
Telephone: +64 9 912 1970
Fax: +64 9 368 9201
info@crownfibre.govt.nz
www.crownfibre.govt.nz

12 June 2017

Ross McNeil
Chief Executive
Rangitikei District Council
46 High Street
Marton 4741

**RESPONSE TO THE RURAL BROADBAND INITIATIVE EXTENSION/MOBILE BLACK SPOTS
PROGRAMME**

Dear Ross

This letter is to follow up on your response to the Invitation to Co-fund and/or Assist which followed our presentation to the Manawatu-Whanganui Regional Chiefs Forum on 7 March, and to keep you updated on progress of the Rural Broadband Initiative extension/Mobile Black Spots **(RBI2/MBS)** programme.

Thank you for your email in March, which provided further information on regional priorities and indicated that the Council is willing to consider regulatory assistance and to discuss possible co-investment as an option for leveraging better broadband and mobile coverage in areas of your district. We also thank you for your time at the Regional Chiefs Forum.

Crown Fibre Holdings (**CFH**) is now in the process of negotiation with various counterparties for improved rural broadband and mobile coverage of state highways and tourist areas.

CFH will keep you updated monthly on the status of the programme, and areas where your Council can assist.

If you have any queries, please do not hesitate to contact Nick Manning (GM Government and Industry Affairs) on nick.manning@crownfibre.govt.nz.

Once again, we thank you for your response and look forward to engaging further in order to maximise the benefit of the RBI2/MBS programme for your district.

Regards

Graham Mitchell
Chief Executive Officer

Appendix 3

Ministerial Review Terms of Reference

Better responses to natural disasters and other emergencies in New Zealand

1. Purpose

This review will provide advice to the Minister of Civil Defence on the most appropriate operational and legislative mechanisms to support effective responses to natural disasters and other emergencies in New Zealand.

The purpose is to ensure that New Zealand's emergency response framework is world leading, and well placed to meet future challenges. In light of recent events it is appropriate to see how we can further enhance and strengthen the current system.

2. Context

A series of recent hazard events and emergencies in New Zealand have resulted in wide spread reflection on whether the current operational and legislative settings for responding to natural disasters and other emergencies are fit for purpose.

Responsibility for the management of these events lay with three different agencies¹. The civil defence emergency management sector was however involved in all three responses as either lead or support agency. In all three cases the effectiveness of the civil defence emergency management sector was called into question resulting in a loss of stakeholder, public and Ministerial confidence in the response system.

The National Security System, of which civil defence emergency management is a part, has a range of lead agencies that operate under different legislative mandates, depending on the hazard type. The complexity of the system is well understood by those agencies that operate within its framework, but are not widely publicised or understood by the public².

Many lessons from the Canterbury earthquakes of 2010 and 2011 and other events have been successfully embedded into the operation of the current civil defence emergency management system. However there has been no significant review of the organisational structures, roles and decision-making powers, within which responses are orchestrated. It is timely to take a wide look at how the sum of those parts work together. In particular, to consider whether any changes to settings could optimise the civil defence emergency management system's performance in the response phase.

¹ August 2016 Hawkes Bay gastroenteritis outbreak (lead agency Health); 2 September 2016 East Cape earthquake and tsunami (lead agency Civil Defence Emergency Management); 14 November 2016 Kaikoura earthquake and tsunami (lead agency Civil Defence Emergency Management); and 13 February 2017 Port Hills fire (lead agency Selwyn Rural Fire Authority).

² November 2016, Controller and Auditor General report Governance of the National Security System.

3. Project Definition

The problem The purpose of the review is to ensure that New Zealand's emergency response framework is world leading, fit-for-purpose, and well placed to meet future challenges.

The current organisational structures, roles and decision-making powers in the civil defence emergency management response system need to align with the expectations for system performance.

Recent events tested New Zealand's response framework, and its effectiveness in supporting decision making, information sharing and operational capability. In particular it has been noted that:

- The underlying principle of "act locally, coordinate regionally, support nationally" may not be suitable in all circumstances.
- Decisions are not necessarily made by adequately skilled and experienced people, mandated at the appropriate level of government, and supported by the best information possible in the circumstances.
- Volunteers may not be adequately supported by a professional emergency management force.
- Information is not always readily available to decision makers on the scale, complexity and evolving nature of the emergency, to determine the capacity and capabilities required for the response effort.
- There is a need for timely, consistent and accurate communication to the public.
- Response capabilities are not necessarily deployed as promptly and seamlessly as possible, taking advantage of economies of scale and the experience of senior responders.

In summary, the operational and legislative settings within the system may not be performing optimally to meet current and future needs, and the role that New Zealanders need it to play.

Scope The work will examine:

- The current devolved decision-making model from central to local government, and framework of lead and support agencies to manage response to emergencies arising from specific hazards.
- Decision making and chain of command, including:
 - who has the power to declare a State of Emergency, and
 - whether there is a need for an interim mechanism to manage a localised event with significant consequences or that could evolve into a state of local emergency or a state of national emergency.
- Response capability and capacity.

- Whether legislative changes are required to the Civil Defence Emergency Management Act 2002 (and other legislation related to emergency response).

Outcome 1: The emergency response system is fit for purpose and aligns with stakeholder expectations, taking account of the need to prioritise preventing death, injury, and property damage, and the fast-moving nature and uncertainty of emergencies.

Outcome 2: New Zealand has the appropriate response capability and capacity for civil defence emergency management responses.

- The system capacity supports the availability of appropriately skilled and responsive resourcing, regardless of the location and scale of the emergency.
- Appropriate protocols exist to enable supporting agencies to swing promptly into action.
- Agencies with specialist capabilities (such as logistics, aerial surveillance and interpretation) are knitted into the fabric of a response.
- Business continuity across the whole of government supports an effective response and prompt recovery.

Outcome 3: Clearer definition of who determines the need for and declares a state of emergency and at what point the Director Civil Defence Emergency Management can step in to declare a state of emergency.

- A single lead role across any geographical area affected by natural disaster
- The purpose and consequences of declarations of states of emergency are clear
- Appropriate interventions and escalations are available.

Outcome 4: The chain of command and control, coordination, and decision making during an emergency is effective and appropriate.

- There is a clear operating model and chain of command and control and coordination during response, including the recognition of lead and support agencies.
- The system enables decisions to be made quickly, by appropriately skilled and experienced people, mandated at the right level, within the most appropriate agency and incorporating the best available information.
- All participants in the system understand the operating picture and their respective roles and responsibilities, including how these might change over the course of the response or as the event unfolds.

Outcome 5: Information flows into, across, and out of the emergency response system effectively, allowing timely and accurate communication to Ministers; agencies; officials; stakeholders with particular interests; and to the public during emergencies.

- Recognition of the modern news cycle – immediacy of social media and power of factual decisive information delivered as speedily as possible
- Stakeholder needs are understood (what information is required; where and how to gather the information, providing it at the right time and in the right format).
- Official information maintains pace with media dialogue and social media activity.

The work will not examine the current legislative framework for hazard risk assessment and management set out in other legislation, for example the Resource Management Act 1991, but may make reference to any further work or consideration that may be necessary to better fit other Acts to enable resilience and preparedness.

**Consultation
and
Engagement**

The chair of the Technical Advisory Group is expected to agree with the Minister of Civil Defence the overall process, including matters of consultation and engagement. There is significant benefit in direct engagement with key stakeholders, as their contribution will add value to the Technical Advisory Group's advice. This should include providing for engagement with local government, emergency services, relevant government departments, and iwi and Māori. The means of consultation and engagement will need to reflect the time available and it is recognised that engagement will commonly be through the chair and the secretariat.

**Key
Deliverable**

A review document examining the current operational and legislative settings for responding to emergencies and the recommended options for change.

The document will be provided to the Minister of Civil Defence no later than three months from the date of the agreement to these Terms of Reference.

4. Governance

Sponsor Minister of Civil Defence

**Technical
Advisory Group** A Technical Advisory Group made up of:

- Roger Sowry, as Chair;
- Benesia Smith MNZM, independent consultant;
- Malcolm Alexander, Chief Executive, Local Government New Zealand;
- Assistant Commissioner Mike Rusbatch, New Zealand Police;
- Deputy National Commander Kerry Gregory, New Zealand Fire Service;
- Major General Tim Gall, New Zealand Defence Force;
- Sarah Stuart-Black, Director, Ministry of Civil Defence and Emergency Management.

**Project Team and
Secretariat** The project team and secretariat is headed by Jeremy Corban.

Appendix 4

RECEIVED

30 MAY 2017

To: R M & N
File: 2-BC-2-3
Doc: 17-0625



Huntley School
MARTON, NEW ZEALAND

26th May 2017

The Mayor; the Chief Executive and the Council
Rangitikei District Council
Private Bag 1102
MARTON 4741

Attention: Andy Watson, Ross McNeil

HUNTLEY SCHOOL GYM UPGRADE: WAIVER OF FEES FOR BUILDING CONSENT

160266 : 102 Wanganui Road

Removal and replacement of interior and exterior wall cladding and interior ceiling lining to changing areas.

We request that the Council gives consideration to a waiver of the cost of the fees paid to uplift the Building Consent granted for this project on 20 March 2017.

The total cost of the Building Consent fee is \$7,359.37 including GST.

Refer to the attached invoice which has been paid in full.


We make this request on the following basis:

- Huntley School contributes to the economic development of the district:
 - Huntley School attracts many families to the Rangitikei District who also bring benefits to the Marton community, and the Rangitikei region, sometimes becoming long term residents, and establishing businesses in the region.
 - Huntley School is one of the largest employers in Marton, with 48 staff, most of whom live locally.
 - Our school boarding facilities are utilised by out of town groups such as swimming groups who train at the Marton Pool, and golfers who use local golf courses.
- Huntley School is a small private school with a distinctive rural Rangitikei character:

- o Huntley is a small school with approximately 140 students, many of whom are boarders. Most students come from the Rangitikei, Palmerston North and Whanganui regions, however the school also draws students from other areas and from overseas.
- The cost of upgrading school buildings:
 - o Huntley School became co-educational in 2013. With the introduction of girls, and in response to the series of earthquakes just prior to this, the school undertook a significant upgrade of the dormitory buildings including strengthening these to 100%NBS.
 - The school is now upgrading the Gymnasium shower block: up until now this has provided rudimentary showers for boys only.
 - The cost for these projects is significant for a small school.
 - Unlike state schools, Huntley School receives no property funding from the government.

I am happy to present this request to a Council meeting if required and iinvite you to visit Huntley School to view our wonderful environment.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Edwards', written in a cursive style.

Sam Edwards
Headmaster

Rangitikei District Council

Tax Invoice

Huntley School Board of Trustees
PO Box 95
Marton 4741

Tax Invoice GST Reg. No 51-668-596

Issue Date: 20/03/17

Customer Number **BC160266**
Tax Invoice **52150**

160266 : 102 Wanganui Road
Removal and replacement of interior and exterior wall
cladding and interior ceiling lining to changing areas.
Owner: Huntley School Board of Trustees

Qty	Description	Rate	Amount
	Building Consent		4,519.27 *
	BRANZ Levy		160.00 0G
	DBH Levy		321.60 *
	Miscellaneous Fees		1,437.50 *
	NZFS DRU review of Fire Report		805.00 *
	CPU fee		116.00 * ✓
	BEFORE GST		6,420.32
	(* Includes GST)	GST	939.05
	Total		\$7,359.37
	Cash Received		2,443.00CR
	NET DUE		4,916.37 =====

Rangitikei District Council

TOTAL NOW DUE

Debtor Number: **BC160266**

Name: **Huntley School Board of Trustees**

TOTAL NOW DUE

\$4,916.37

Amount Paid if Different
from Total Due \$ _____

Payment Method 03-0683-0195600-00 (Please use customer number as reference)

Please tick appropriate box ☐ Cheque ☐ Cash ☐ EftPos ☐ Internet Banking

Appendix 5

Marton Outdoor Power
222 Broadway
Marton 4710

10 June 2017

The Mayor
Rangitikei District Council
Private Bag 1102
Marton 4741

Dear Andy

Purchase of 222 – 226 Broadway, Marton. 13600-63400 & 13600-63300

Thanks for taking the time to come and introduce yourself to us. As you know we have recently purchased the business that was previously called Terry Hammond Machinery Ltd. We are looking forward to becoming a part of the Marton business community and endeavor to serve and support the local district.

With this in mind, we would like to take advantage of any rates remissions that are available from the council for new business that start up in the Rangitikei District.

We would like to think our business growth will help attract new clientele to Marton which will benefit all, and offer employment to locals.

Yours faithfully

Two handwritten signatures in black ink. The first signature on the left is 'Steve Black' and the second signature on the right is 'Bryan Davison'.

Bryan Davison and Steve Black
Owners
Marton Outdoor Power

06 327-7501

Appendix 6

Breakdown of Service Requests for May 2017 - First Response

Service Requests Department	Compliance Current	Overdue	Responded in time	Responded late	Grand Total
Animal Control		3	83	13	99
Animal control bylaw matter				1	1
Animal welfare concern			5		5
Attack on animal			3		3
Attack on human		1			1
Barking dog			12	3	15
Dog property inspection (for Good Owner status)		1	9		10
Found dog			5	1	6
General enquiry			1		1
Lost animal			4		4
Microchip dog			5	2	7
Property investigation - animal control problem		1	4		5
Rushing at human				2	2
Wandering stock			9	2	11
Wandering/stray dog			26	2	28
Building Control		1			1
Property inspection		1			1
Cemeteries			1		1
Water leak - cemeteries only			1		1
Council Housing/Property		6	13	2	21
Council housing maintenance		3	9	2	14
Council property maintenance		1	2		3
General enquiry		1			1
Graffiti/vandalism		1			1
Halls maintenance			2		2
Environmental Health		2	30	4	36
Abandoned vehicle			2	1	3
Dead animal			1		1
Dumped rubbish - outside town boundary (road corridor only)			1		1
Dumped rubbish - within town boundary		1	1		2
Livestock (not normally impounded)		1			1
Noise			24	2	26
Untidy/overgrown section			1	1	2
General enquiry		4	4		8
General enquiry		4	4		8
Parks and Reserves			1		1
Maintenance (parks and reserves)			1		1
Public Toilets		2	3	1	6
Maintenance (public toilets)		2	3		5
Toilet cleaning issues				1	1
Roads		3	47	6	56
CBD cleaning (gutters/sumps) - Marton		1			1
Culverts, drains and non-CBD sumps		2	9	1	12
Potholes			2		2
Road maintenance - not potholes			22	5	27
Road signs (except state highway)			2		2
Road surface flooding - danger to traffic			12		12
Roadside Berm Mowing			1		1
Urban berm mowing (see maps for Taihape)			1		1
Roadside Trees, Vegetation and Weeds		1	4	3	9
Rural trees, vegetation and weeds			1		3
Urban trees, vegetation and weeds		1	3	1	6
Rubbish bins			1		1
Bins - outside CBDs only			1		1
Stormwater			2		2
Stormwater blocked drain (non urgent)			2		2
Street Cleaning			1		1
Street Cleaning - non CBD			1		1
Street Lighting		4	1		5
Street lighting maintenance		4	1		5
Wastewater			5	1	6

Service Requests		Compliance				
Department		Current	Overdue	Responded in time	Responded late	Grand Total
	Wastewater blocked drain			1		1
	Wastewater overflow (wet weather)			4	1	5
Water			2	36	9	47
	Bad tasting drinking water			3	5	8
	Dirty drinking water			4	2	6
	HRWS maintenance required			4		4
	HRWS No water supply			1		1
	Location of meter, toby, other utility			2	1	3
	No drinking water supply			1		1
	Replace meter, toby or lid			7		7
	Water leak - council-owned network, not parks or cemeteries			9		9
	Water leak at meter/toby		2	5	1	8
Grand Total		1	31	232	37	301

Feedback Required (Multiple Items)

Service Requests Department	Feedback						Not Required	Telephone	Not Provided	Grand Total
	After hours	Email	In Person	Letter	Not able to contact					
Animal Control			13				7	10	7	37
Building Control									1	1
Council Housing/Property							2	1	2	5
Environmental Health	1	1		1	3		2		3	11
General enquiry									4	4
Parks and Reserves							1			1
Roads		1					1	4	4	10
Roadside Trees, Vegetation and Weeds								1	3	4
Stormwater			1							1
Street Lighting									1	1
Wastewater								1		1
Water			5		1		1	13		20
Grand Total	1	2	19	1	6		12	30	25	96

Service Request Breakdown for April 2017 - Resolution

Service Requests Department	Compliance				Grand Total
	Completed in time	Completed late	Current	Overdue	
Animal Control	77	10			87
Animal control bylaw matter	1	1			2
Animal welfare concern	1				1
Attack on animal	3	1			4
Attack on human		1			1
Barking dog	14	2			16
Dog property inspection (for Good Owner status)	4				4
Found dog	15	2			17
General enquiry	1				1
Lost animal	7				7
Microchip dog	3				3
Property investigation - animal control problem	2				2
Rushing at human	3				3
Stock worrying		1			1
Wandering stock	11	2			13
Wandering/stray dog	12				12
Building Control				1	1
Dangerous or unsanitary building				1	1
Cemeteries	1	1			2
Water leak - cemeteries only	1	1			2
Council Housing/Property	4	3		4	11
Council housing maintenance	3	2		1	6
Council property maintenance	1			1	2
Graffiti/vandalism				1	1
Halls maintenance		1			1
Libraries maintenance				1	1
Environmental Health	51	4		1	56
Abandoned vehicle		1			1
Dead animal	1				1
Dumped rubbish - outside town boundary (road corridor only)	2				2
Dumped rubbish - under bridges, beaches, rivers, etc	2				2
Dumped rubbish - within town boundary	4				4
General enquiry	1				1
Hazardous substances	2				2
Livestock (not normally impounded)	1				1
Noise	36	2		1	39
Pest problem eg wasps	2				2
Untidy/overgrown section		1			1
Footpaths				2	2
Footpath maintenance				1	1
Urban trees, vegetation and weeds				1	1
General enquiry	8				8
General enquiry	8				8
Parks and Reserves	1				1
Maintenance (parks and reserves)	1				1
Public Toilets	3	2			5
Maintenance (public toilets)	3	2			5
Roads	24	3	1	2	30
Culverts, drains and non-CBD sumps	11		1		12
Potholes	2				2
Road maintenance - not potholes	9	2		2	13
Road surface flooding - danger to traffic	2	1			3
Roadside Trees, Vegetation and Weeds				1	1
Urban trees, vegetation and weeds				1	1
Rubbish bins		1			1
Bins - Hunterville/Taihapa		1			1
Solid Waste				1	1

Service Requests		Compliance				
Department		Completed in time	Completed late	Current	Overdue	Grand Total
Stormwater	Waste transfer station				1	1
		6	1		1	8
Street Lighting	Stormwater blocked drain (non urgent)	6	1		1	8
			1		3	4
Wastewater	Street lighting maintenance		1		3	4
		2	1			3
Water	Caravan effluent dump station	1				1
	Wastewater blocked drain		1			1
	Wastewater overflow (wet weather)	1				1
		15	4			19
	Bad tasting drinking water		2			2
	Dirty drinking water	1				1
	Location of meter, toby, other utility	1				1
	No drinking water supply		2			2
	Replace meter, toby or lid	7				7
	Water leak - council-owned network, not parks or cemeteries	2				2
	Water leak at meter/toby	4				4
	Grand Total	192	31	1	16	240

Attachment 5

Memorandum

To: Council

From: Ross McNeil

Date: 22 June 2017

Subject: **Top Ten Projects – status, June 2017**

File: 5-EX-4

This memorandum is an update from the statements provided to the Council's meeting on 28 July 2016 and subsequent months.

1. Reinstatement of the roading network after the June 2015 floods

The main part of the programme for 2016/17 has been implemented, continuing to use the bundling approach for engaging contractors. Work on the Mount Curl Road dropout is now complete. The work at Majuba Bluff is now completed. The New Zealand Transport Agency has approved carrying over \$500,000 into 2017/18 for three minor projects of which the James Road project is the main one. The delay to the James Road project mainly caused due to the proposed method of construction, unfavourable weather and the need to maintain access for a property owner.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

The consent application remains under consideration by Horizons, which effectively puts the project on hold. Riverlands had expressed interest in a collaborative approach to the upgrade of the Bulls wastewater treatment plant but, on further consideration, seems unlikely to make such a commitment. Although Horizons is keen to see the merging of the two discharges, it would be entirely a Council decision to do that. It would mean withdrawing the current consent application and submitting a new one. The same applies to discussions being held with Horizons about piping Marton's wastewater to be treated at Bulls, thus ending any discharge to the Tutaenui Stream.

This position is unchanged from the last update.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The initial focus until December 2017 is on acceptable management of the leachate from the Bonny Glen landfill. The Heads of Agreement has been signed between Midwest Disposal and Council; the management plan to define the arrangements for transporting the leachate to Marton, storing it, and releasing it into the waste water treatment plant has been finalised. The document was presented to the Assets/Infrastructure Committee at its

meeting on 11 August 2016. The storage tanks and pumping system for pre-treated leachate is now in place at the Marton wastewater treatment plant (WWTP). This means that there is now a managed entry of pre-treated leachate into the treatment plant.

Midwest has yet to see a commercially running plant that can demonstrate the efficiency of their preferred option of on-site treatment of leachate. Midwest aims to have its pre-treatment plant operating by April 2017. However, it seems that the leachate will require further treatment before it can be discharged into a waterway. Council has been specific that the application for the new consent for the Marton wastewater treatment plant will not allow leachate to be accepted.

The Advisory group membership has been reviewed, with a combination of re-appointments and new appointments. The Group met on 3 March 2017.

In conjunction with Horizons and local Iwi, an application has been made to the Ministry for the Environment Freshwater Improvement Fund to seek financial support for the piping of effluent from the Marton WWTP to the Bulls WWTP. The outcome of that funding application will be known in July.

This position is unchanged since the last update.

4. Upgrade of the Ratana wastewater treatment plant to meet the demands from the anticipated housing development

Planning and legal formalities are under way for the 60 lot subdivision at Ratana. This subdivision has been approved as a 'partition' through the Maori Land Court, rather than a subdivision consent under the Resource Management Act. As the land is under multiple ownership, the partition process allows for specific areas (parcels) to be defined and assigned to owners. This is similar to a cross-lease arrangement.

External funding support for the wastewater treatment plant capacity upgrade has yet to be confirmed. However, Te Puni Kokiri, as the social housing funder for this development, is aware of the funding shortfall and discussions are being held with staff from that organisation. Council budgets do include funding to upgrade the plant to meet future treatment standards.

An update on the subdivision project was included in the Administrative matters report to Council's meeting on 29 September 2016. The Waipu Trust, which is advancing the development, will be seeking an agreement with Council for management and maintenance of the core infrastructure and open space areas associated with the development. Council's legal advisers have prepared a draft agreement.

Planning continues for the wastewater plant upgrade/renewal to meet new conditions of consent. To this end an application has been made to the Ministry for the Environment Freshwater Improvement Fund to seek financial support for a land-based treatment option for the Ratana WWTP. The outcome of the funding application will be known in July.

This position is unchanged since the last update.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

The Ministry for Primary Industries (MPI) approved the Tutaenui pre-feasibility study, and officials visited on 1 August 2016 to view the area and discuss their views on what a pre-feasibility study should achieve and how it would be best done. This included engaging a specialist consultancy, and Brian Kouvelis and David Voss were engaged in this regard. Their first task has been to complete concept designs for the reconfiguration of the Hunterville rural scheme and for supply through the proposed Tutaenui scheme. This work is supported by water network modelling. Draft demand profiles have been produced, and these have informed the concept designs. The engineering report is nearing completion.

Horizons Regional Council has completed a GIS resource for the project, i.e. an online viewer that will enable all spatial data (such as climate and soil conditions) to be easily viewed, with layers that can be turned on and off to suit.

450 surveys were sent to properties within the project area, and 73 responses have been received. They show a high preference for additional horticultural production if irrigation water is available. Murray Robinson was engaged to carry out face to face interviews. 25 interviewees were selected, and the results of the interviews presented to the Governance Group's meeting in May. All interviewees were in support of a full feasibility study being carried out and were positive about the impact that additional water could have on their farming operations.

The focus for the next two months is finishing the engineering investigation and the economic analysis.

The project is due for completion by 31 October-2017. Depending on the outcome, a feasibility study may follow, again with funding support from MPI.

6. Future management of community housing

Council has committed to examine other options for managing its community housing stock, using one or more specialist organisations with the ability to tap into government financial assistance. The Manawatu Community Trust is the only organisation which has continued to express interest in taking over the ownership and management of all 72 units. However, Council has indicated that the four units at Ratana are to be excluded.

Over the past twelve months the level of occupancy has risen considerably. A further report to Council's meeting on 15 December 2016 showed that, at this level of occupancy, there is a small comparative financial benefit for Council in retaining ownership and managing the housing directly. Forming a Rangitikei-trust is an option to direct management

The Manawatu Community Trust made a presentation to Council at its meeting on 23 February 2017 and is meeting with its legal advisers to discuss some options in an attempt to clarify the issue of ownership. Investigations are in progress on the feasibility of establishing a similar Rangitikei-specific trust or having a committee structure within the Manawatu Community Trust. A presentation was made to the Assets/Infrastructure Committee's

meeting on 8 June 2017 on a ten-year plan for the housing (if remaining under direct Council control). A further workshop session was envisaged for 22 June 2017 but time did not permit that: an alternative time will be arranged.

7. Upgrade of Taihape Pool

Major work is required in filtration and heating to get this pool to a satisfactory standard. An expert assessment was obtained and peer reviewed. Initially, there was an assessment that the existing electricity supply to the pool would need upgrading, but on further examination will not be necessary. The costs for the full extent of work were estimated at \$430,000 which took the project beyond the funds committed by Council and the Trust.

There has been a meeting with the Taihape Community Development Trust (which has a service contract to manage the Pool) and a commitment secured to work on a joint funding strategy to secure the funding gap of \$200,000 to enable the work to be done during 2017. A contingency budget to fund this upgrade has been included in the draft 2017/18 Annual Plan, and is an element for community consultation. No application for external funding as yet been submitted.

The tender was issued on 13 April 2017. Under delegated authority, at its meeting on 11 May 2017, the Assets/Infrastructure Committee awarded the contract to Ian Coombes Limited for \$374,900 (including contingencies). The contractor's target completion date is 30 September 2017, well before the intended the start of the 2017/18 swimming season. Work is in progress.

8. Bulls multi-purpose community centre

Community feedback was sought at the public launch of the project on 8 August 2016, and as a consequence the design has been modified to provide a larger auditorium, a wider stage, and additional toilets. The funding implications from these changes were considered by Council at its meeting on 29 September 2016. The total cost of the facility is likely to be \$4.36 million but the rate-funded loan (for \$1.6 million) will not increase. The required additional funding will come from corporate sponsorship, a higher target for local community funding and sale of further surplus Council property in Bulls or use of financial reserves. The architects suggested a mesh-style exterior cladding to lighten the look: subject to confirming the price, this change in the building appearance has got strong support. However, this brings the estimated cost very close to the budget. Before proceeding to the detailed design and specification, a value management workshop was held on 31 January 2017 to review what savings are available from alternative products and systems. The objective was to lower the design estimates by at least 10%. The actual savings outcomes achieved were 18.7%. As the detailed design and specification will cost between \$100,000 and \$150,000, it is critical to avoid substantial revision of that further in the process.

Agreement has now been reached with the Joint venture (JV) partners (who own the whole former Criterion Hotel site) in regard to the area to be purchased by Council – including the retention by the JV partners of the civic square area (so Council does not need to purchase it) which will be subject to enduring control by the Council. A geotech assessment and the site survey have both been completed.

The application to Lotteries' Community Facilities Fund was submitted by the due date, 31 August 2016. In December the Fund decided to grant \$500,000 although it will not be paid before 23 November 2017 and the Fund administrator will require evidence that the balance of remaining funds has been raised for the project, a copy of the final construction contract, a copy of the building consent, confirmation of the project start date, estimated completion date and that the project is as submitted in the grant request.

A funding application was lodged with the Dudding Trust; it will be discussed further in the coming funding round. Additional funding applications have been submitted to Lotteries Significant Projects Fund and the Four Regions (PowerCo) Trust. The outcome of these applications is unlikely to be known until at least mid-2017.

During the Annual Plan consultation, work on investigating the legal saleability of surplus properties was paused. The information centre/bus stop at 113 Bridge Street has no impediment to sale and it will be offered for sale through an open tender process in accordance with Council policy on the sale of surplus property. Such a sale will be conditional on allowing Council to continue using the site as now until the new facility is available. (The sale is being managed by Property Brokers). Properties proposed for sale, but not flagged for disposal in the initial discussions with the community, were an item in the Consultation Document for the 2017/18 Annual Plan

Preparations for the local fund-raising campaign are well advanced. A newsletter was distributed to every property in Bulls outlining the background to the project, its current status, and the next stages of the development. The Give-a-little page has been launched. The potentially significant source of funding from selling (on commission) the FM radios (providing information about the aircraft and Base facilities) during the Ohakea Air Show was declined because Council would have had to purchase the radios. The Mayor has had a number of discussions with likely corporate sponsors. Local and corporate funding and pledges now exceed \$81,000, with the target being \$350,000.

At its meeting on 29 September 2016 Council resolved to proceed with the preparation of detailed plans and tender documents, and, subject to budget, invite tenders for the construction of the new facility when at least 70% (\$1.19 million, including at least \$105,000 in local community funding from the Bulls community) of the external funding is secured by way of grants from external agencies, local community funding and corporate sponsorship. This does not commit Council to continuing the project. Detailed design is not essential for other funding bids but it must be complete before the Lotteries grant will be paid. It will take about three months to complete.

The design, costings and proposed property sales associated with the proposed Centre were the focus of an Annual Plan consultation meeting held in Bulls on 8 March 2017. The preparation of detailed plans and specifications to support a tender process for the Centre's construction were put on hold pending the close of the submission period for the draft 2017/18 Annual Plan. The majority of those submitting on this matter favoured continuation, and Council has resolved accordingly.

The funding application to the Lotteries Significant Projects Fund was completed and submitted to the Department of Internal Affairs. The application presented the proposed

Bulls Community Centre project as part of a District-wide town centre development programme, and references the proposed Marton City Centre and Taihape town hall/service centre development projects. The Department confirmed that the application will proceed through to assessment and then to the Committee for a funding determination. However, the decision, released earlier this month, was unfavourable. Rangitikei's project was considered not to demonstrate regional or national significance in the way that the Hunterwasser Gallery in Whangarei or the Sergeant Art Gallery in Whanganui.

The preparation of detailed plans and tender documents will cost around \$125,000. At its meeting on 25 May 2017, Council confirmed its previous decision for the Chief Executive to commission detailed drawings and specifications. However, this commission has not yet been made because there is a potential shortfall of \$1 million, with government, philanthropic and corporate funding less than envisaged. Ways of bridging this gap without additional ratepayer cost are being explored.

9. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

Possession was gained on 31 August 2016. A meeting has been held with building owners and businesses in this area and an opportunity provided for them to see inside the buildings.

Following a call for Expressions of Interest, Opus was engaged to assist in preparing a heritage assessment and concept development, not just for the Council's site, but more generally within the Broadway precinct between High Street and Follett Street. The Opus team visited Marton on 23 November 2016 to undertake preliminary site investigations and discuss their initial thinking. The project was completed just before Christmas and 'rough-order' cost estimates provided for four options –

- retain, strengthen and refurbish;
- retain all facades, with new facility behind;
- retain, strengthen and refurbish Davenport; retain facades of Cobbler B and Abraham and Williams, with new facility behind, demolish Cobbler B and replace with new one storey build;
- demolish all and construct new facility.

In all cases, a structure at IL4¹ rating for the Civil Defence function is envisaged on the Cobbler A site.

¹ i.e. Importance Level 4, which denotes buildings that must be operational immediately after an earthquake or other disastrous event, such as emergency shelters and hospital operating theatres, triage centres and other critical post-disaster infrastructure. Clause A3 of the Building Code defines the significance of a building by its importance level (IL), which is related to the consequences of failure. There are five levels of importance, considered by the importance of the building to society:

The costs have now been peer-reviewed. Given the high community interest, the three main options were included within the Consultation Document for the 2017/18 Annual Plan to inform the community and invite their views.

The Marton heritage precinct concept was shared before Christmas with building owners who showed interest in progressing it. The objective in this part of the project is to develop a heritage precinct plan which could be submitted for funding in the Government's Heritage Earthquake Upgrade Incentive Programme (EQUIP). Draft terms of reference for a Marton Heritage Panel have been prepared. The Ministry has expressed interest in a precinct application.

In some places collaboration to regenerate urban centres has been formalised through an approach known as the 'Precinct Model'. This will be explored with property owners. A preliminary action is to gather information about spending by Marton residents in Marton and in nearby centres. It is intended that this work is completed by the end of May.

A meeting for Marton business/commercial property owners was held on 1 March to provide an overview of the information to be presented in the draft 2017/18 Annual Plan. The public meeting on 13 March for the draft Annual Plan provided a focus for presenting the concepts associated with the proposed Marton Civic Centre and heritage precinct. Attendees were encouraged to submit their views on the ideas presented in the consultation document.

The majority of submitters on this topic wanted Council to continue investigating options for the site, but views were evenly split between those who wanted the heritage character of the corner retained and those who favoured demolition and a completely new building. The logic of this is for Council to focus on two specific options – retaining all street facades and building new behind these and demolishing all three buildings and erecting a new one. Understanding the different costs (including the potential for lotteries support for the heritage approach) is a critical part of this next stage.

At its previous meeting, Council requested a concept design with costings on retaining all the facades and building new behind them, demolishing all buildings and erecting an entirely new building, with regard to the impact on the Broadway streetscape and opportunities for external funding support. In addition, Council asked for scoping and costing an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site. It is intended that this work is progressed in July-August.

10. Taihape civic and community centre

As noted in previous commentaries, this is the least conceptualised town centre complex – but its location, on the Town Hall site, has previously found strong support.

Council has previously anticipated that, early in 2017, the Taihape community would be asked to say where their preferred site is for the new amenity block on Memorial Park (approved following the consultation process for the 2016/17 Annual Plan). That facility will

have provision for a second storey, which may be part of finding a long-term solution for those organisations currently using the former Taihape College buildings on Rauma Road. That discussion will provide an opportunity to think in more detail the nature of the facility on the town hall site and the extent to which the current building can be an integral part of that. Both these issues were explored at a joint meeting between Council and the Taihape Community Board on 3 November 2016 and with the users of the Rauma Road facilities on 14 November 2016.

The Annual Plan consultation meeting for Taihape (22 March) focused on the need to identify the preferred site for the proposed amenity block and encourage community views on the future of the Memorial Park grandstand. The Council resolved that a rethink as to identifying and assessing the viable options for amenity/grandstand/recreational facilities on Memorial Park was required given the lack of consensus evident from those submitting to the 2017/18 Annual Plan.

At its meeting on 25 May 2017, Council requested that a project brief and timeline be prepared to guide the identification and assessment of viable options for amenities/grandstand/recreational facilities on the Park, and that the process engage user groups and the wider community, taking a long-term view of needs, opportunities and funding. draft project brief was discussed with the Assets/Infrastructure Committee at its meeting on 8 June 2017. The Committee agreed that a view from the Taihape Community Board (which met on 14 June 2017) about the nature, scope and process for the project was essential prior to Council finalising the project brief.

However there was no consensus at the Board. meeting about the scope of the project While the Board resolved to ask that the Taihape grandstand decision be set aside and that the project focus on where the new amenities block is to be located, there was an opposing view favouring dealing with the grandstand first, and a further perspective that any review should take a broader view about developing the Park. What all views had in common was getting going. On that basis, the draft project brief has been revised and is attached (as Appendix 1) with a recommendation for adoption.

Recommendations

1. That the memorandum 'Top ten projects – status, June 2017' be received.
2. That, regarding Taihape Memorial Park, Council endorses the project plan [without amendment/as amended]

Ross McNeil
Chief Executive

Appendix 1



Taihape Memorial Park – Recreational Facilities for the Long Term Project Terms of Reference

Background

In 2015 Rangitikei District Council engaged an expert recreational advisor to work with users of Taihape's Memorial Park (TMP) on the future development of the Park. An outcome of that process was the recommendation to build a new amenity block (toilets, changing rooms, showers, etc). This proposal was consulted on as part of the draft 2016/17 Annual Plan, and subsequently confirmed with a budget of \$600,000 (of which Council would fund \$500,000).

A basic design for the amenity block was developed around a facility located in Levin, but with the ability to add a second storey should that prove beneficial. The location of the proposed facility was the subject of a community consultation process in early 2017. At the time Council also sought community feedback on the future of the Memorial Park grandstand, given its earthquake-prone nature and that fact that it was one of the potential locations for the new amenity block.

In May 2017, having regard to community views, Council decided to revisit an expanded project to consider the future development of Memorial Park. The project scope will consider amenity/grandstand/recreational facilities with a long-term (50 year) view of the current and future needs of the Taihape community.

Purpose

To work with the Taihape Memorial Park users and the wider Taihape community to identify, evaluate and agree on options for the long-term development of recreational facilities on the Park, and to include agreed proposals in the draft 2018-28 Long Term Plan for community consideration/feedback, with a final decision to be made by the Rangitikei District Council (RDC).

Scope

This project will consider the following aspects (on an opportunity/needs analysis basis):

1. Ablution (changing rooms, toilets, showers) facilities for Park users
2. Grandstand facilities
3. Recreational building space requirements
4. Community building space requirements
5. Community use of facilities at Taihape Area School

6. The long-term future of community activities currently based at the old Taihape College site in Rauma Road.

Future-focused options will be developed, with a view to a short-list of two or three. Options will be based around delivering the greatest flexibility and value to the community, having regard to funding opportunities/sources and affordability. In addition, options will consider ownership/management arrangements and the potential for a staged approach to development having regard to both current and expected future community needs.

The future development of the Taihape Service Centre/Town Hall site is signalled in Council's current Long Term Plan, and the functions of service centre, library, information centre and town hall have been confirmed as part of that project. However, the outcome of the Memorial Park project could be useful in informing other possible elements of the Service Centre/Town Hall project.

Process/Timeframes

The process will be supported by an advisory group made of representatives of the TMP Users Group and other key stakeholders, such as the Taihape Community Board and the Taihape Community Development Trust. The Advisory Group will be Chaired by Cr Angus Gordon and include the Taihape Ward Councillors and Rangitikei Mayor (ex-officio). The RDC will confirm membership of the Advisory Group.

Phase	Involvement	Expected Timeframes
Project Terms of Reference and Advisory Group membership confirmed	RDC; Taihape Community Board	June 2017
Opportunities and Needs identification/analysis	TMP Facility Owners/Key User Groups ¹ Key Stakeholders	July/August 2017
Options Identification/Analysis	TMP Facility Owners/Key User Groups Key Stakeholders	August 2017
Preferred options (max. 3) confirmed and costed. Funding and potential ownership/management arrangements identified	Project Advisory Group	September 2017
Draft options agreed prior to community consultation	Taihape Community Board RDC	October 2017
Community consultation on options	Taihape community	December 2017

¹ See Annex 1 (next page) for the list of Facility Owner Groups and Key Stakeholders

Inclusion of options (showing preferred option) in draft 2018-28 Long Term Plan	RDC	February 2018
Public Consultation	Taihape community General Public	April 2018
Preferred option confirmed as part of 2018-28 Long Term Plan	RDC	June 2018
Proceed with Final Design, Tender and Construction	RDC	From July 2018

The Taihape Community Board and Rangitikei District Council will receive regular reports as this project proceeds. It is anticipated that the Project Advisory Group will meet monthly during the course of the project.

Ross McNeil
Chief Executive
5 June 2017

Annex 1 - List of key groups/stakeholders

TMP Facility Owners/TMP Key Users

Equestrian
AP/Shearing
Tennis
Squash
Netball
Bowling
Utiku Old Boys RC
Taihape RC

Key Stakeholders/TMP General Users

Taihape Community Development Trust
Clubs Taihape/O'Taihape Club
Old Taihape College community user groups
(i.e. non-commercial groups)
Iwi
Taihape Area School
Keep Taihape Beautiful
Department of Conservation

Attachment 6

Rangitikei District Council Rates Resolution

For the Financial Year 1 July 2017 to 30 June 2018

1. That the Rangitikei District Council resolves under the Local Government (Rating) Act 2002 to set the following rates for the 2017/2018 financial year:

- (a) a uniform annual general charge under section 15(1)(b) of the Local Government (Rating) Act 2002 on all rateable land of \$641.70 (inc GST) per separately used or inhabited part of a rating unit.
- (b) a general rate under sections 13(2)(a) and 22 of the Local Government (Rating) Act 2002 for all rateable land, as follows:

Land subject to rate	Rateable Value	Rate in the dollar of Rateable Value (inc GST)
All rating units (excluding Defence land)	Capital Value	\$0.000566
Defence land	Land Value	\$0.000873

- (c) Community services targeted rates under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 per rateable rating unit as follows:

Land subject to rate	Basis for Liability	Charge (inc GST)
Taihape Community Board area	Per rating unit	\$31.04
Ratana Community Board area	Per rating unit	\$157.81

- (d) a solid waste targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$79.78 (inc GST) per separately used or inhabited part of a rating unit.

- (e) a roading targeted rate under sections 16(3)(a), 16(4)(a) and 22 of the Local Government (Rating) Act 2002 on all rateable land, as follows:

Land subject to rate	Rateable Value	Rate in the dollar of Rateable Value (inc GST)
All rating units (excluding Defence land)	Capital Value	\$0.002153
Defence land	Land Value	\$0.003321

- (f) a wastewater (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$88.94 (inc GST) per separately used or inhabited part of a rating unit.
- (g) a wastewater (connected) targeted rate under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rating units connected to a wastewater scheme within the district of \$382.82 (inc GST) per water closet or urinal connected.
- (h) a water supply (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$160.58 (inc GST) per separately used or inhabited part of a rating unit.
- (i) a water supply (connected) targeted rate under sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all land connected to a water supply in the district set differentially for different categories of land, as follows:

Differential Category	Basis for Liability	Charge (inc GST)
Marton, Taihape, Bulls, Mangaweka, Ratana, <i>Residential</i>	Per separately used or inhabited part of a rating unit	\$630.43
Marton, Taihape, Bulls, Mangaweka, Ratana, <i>Non Residential</i>	Per rating unit	\$630.43

- (j) a water supply (by volume - Marton, Taihape, Ratana, Bulls and Mangaweka) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all land connected to a water supply in Marton, Taihape, Ratana, Bulls and Mangaweka, and metered for extraordinary use in the period 1 July 2017 to 30 June 2018 of \$1.99 (inc GST) per m³ for consumption in excess of 250m³ per annum.
- (k) a water supply (by volume - Riverlands (Bulls)) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all land connected to a water supply at Riverlands (Bulls) and metered for extraordinary use in the period 1 July 2017 to 30 June 2018 of \$1.39 (inc GST) per m³ for consumption in excess of 250m³ per annum.
- (l) a water supply (Huntermville urban connected) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all land connected to the Huntermville Urban water supply scheme for water supplied in the period of 1 July 2017 to 30 June 2018 of \$3.58 (inc GST) per m³.
- (m) a water supply (rural supply – Huntermville) targeted rate for all land in the Huntermville rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2017 to 30 June 2018 of \$285.00 (inc GST) per unit or part unit of 365m³.
- (n) a water supply (rural supply – Erewhon) targeted rate for all land in the Erewhon rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2017 to 30 June 2018 of \$121.05 (inc GST) per unit or part unit of 365m³.
- (o) a water supply (rural supply – Omatane) targeted rate for all land in the Omatane rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2017 to 30 June 2018 of \$150.28 (inc GST) per unit or part unit of 365m³.
- (p) a water supply (rural supply) targeted rate for all land in the Putorino rural area connected to the rural water supply scheme under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 of \$0.000765 (inc GST) per dollar of land value.
- (q) a stormwater (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$23.46 (inc GST) per separately used or inhabited part of a rating unit.
- (r) a stormwater (urban) targeted rate under sections 16(3)(b) and 16(4)(a) and 18(2) of the Local Government (Rating) Act 2002 on all identified

rateable land in the Marton, Bulls, Taihape, Mangaweka, Ratana and Hunterville urban areas of \$110.52 (inc GST) per rating unit.

Due dates for payment (For all rates except water scheme and water supply, but including the Putorino rural water supply scheme targeted rate)

2. **That the Rangitikei District Council resolves that the rates be due in four equal instalments, as set out in the table below:**

Instalments	Due dates
1	21 August 2017
2	20 November 2017
3	20 February 2018
4	21 May 2018

Penalties (For all rates except extra ordinary, metered and urban water supply)

3. **That the Rangitikei District Council resolves to apply the following penalties on these unpaid rates:**

- (a) a penalty of 10 per cent on the amount of each instalment that has been assessed after 1 July 2017 and which is unpaid after the due date of each instalment, to be applied on the following dates:
- 22 August 2017 (in respect of the first instalment)
- 21 November 2017 (in respect of the second instalment)
- 21 February 2018 (in respect of the third instalment)
- 22 May 2018 (in respect of the fourth instalment)
- (b) an additional penalty of 10 per cent on the amount of any rates assessed in previous years which remain unpaid on 6 July 2017. This penalty will be added on 7 July 2017.
- (c) a further penalty of 10 per cent on any rates to which a penalty has been added under 3(b) above, if the rates remain unpaid 6 months after that penalty was added. This penalty will be added 8 January 2018.

4. That the Rangitikei District Council resolves that due dates for the water rates (except the Putorino rural water supply scheme targeted rate) be as set out in the tables below:

Due dates for payment (For metered rates for water) for;

Hunterville Urban Water Supply

Meter reading	Due dates
September 2017	20 October 2017
January 2018	20 February 2018
May 2018	20 June 2018

Due dates for payment (For extra ordinary rates for water) for;

Marton Water Supply and

Ratana Water Supply are;

Meter reading	Due dates
September 2017	20 October 2017
January 2018	20 February 2018
May 2018	20 June 2018

Due dates for payment (For extra ordinary rates for water) for;

Bulls Water Supply,

Mangaweka Water Supply and

Taihape Water Supply are;

Meter reading	Due dates
October 2017	20 November 2017
February 2018	20 March 2018
June 2018	20 July 2018

Due dates for payment (For water scheme charges) for;

Erewhon Rural Water Scheme

Meter reading	Due dates
November 2017	20 December 2017
May 2018	20 June 2018

Due dates for payment (For water scheme charges) for;

Omatane Rural Water Scheme

Meter reading	Due dates
May 2018	20 June 2018

Due dates for payment (For water scheme charges) for;

Hunternville Rural Water Scheme

Meter reading	Due Dates
November 2017	20 December 2017
May 2018	20 June 2018

Penalties (For Hunternville Rural Water Supply)

5. **That the Rangitikei District Council resolves to apply the following penalties on unpaid Hunternville Rural Water Supply;**

- (a) a penalty of 10 per cent on the amount of each instalment that has been invoiced after 1 July 2017 and which is unpaid after the due date of each instalment, to be applied on the following dates:

Hunternville Rural Water Supply

Meter reading	Penalty dates
November 2017	21 December 2017
May 2018	21 June 2018

Attachment 7

RANGITIKEI DISTRICT COUNCIL

TRAFFIC AND PARKING BYLAW 2017



1. TITLE

- 1.1 This bylaw shall be known as the Rangitikei District Council Traffic and Parking Bylaw 2017

2. COMMENCEMENT

- 2.1 This Bylaw was made by Council on [insert date¹] and comes into force on [insert date].

3. SCOPE

- 3.1 This bylaw is made under authority given by section 22AB of the Land Transport Act.

4. APPLICATION

- 4.1 This Bylaw applies to all roads within the Rangitikei District that are administered by Council so excludes state highways, which are under the control of the New Zealand Transport Agency (NZTA). In the Rangitikei District, this means State Highway 1 and 3.

5. PURPOSE

- 5.1 The purpose of this bylaw is to set requirements for parking and the control of vehicles on any public road or public place.

6. REVIEW

- 6.1 This Bylaw will be reviewed by [insert date]².

7. INTERPRETATION

- 7.1 For the purposes of this Bylaw the following definitions apply:

Advertising sign means any notice, placard, flag, delineation, poster, handbill, sandwich board, billboard, advertising device or appliance or anything of a similar nature and shall include all parts, portions, units and materials of the same together with the frame, background, structure and support or anchorage thereof.

Authorised officer means any person appointed by the Council to act on its behalf and with its authority, and may include a police officer.

Bus a registered commercial vehicle designed solely or principally for the carriage of ten (10) or more persons

¹ [Resolution number]

² 5 years following commencement

Chief Executive means the Chief Executive of the Rangitikei District Council or an officer delegated with the Chief Executive's authority under this Bylaw.

Council means the Rangitikei District Council or an authorised officer of Council.

Footpath means that portion of the road reserve or private way laid out or constructed by or under the authority of the Council principally for the use of pedestrians and also includes any footbridge.

Goods service means the carriage of goods on any road, whether or not for hire or reward, by means of a motor vehicle

Goods service vehicle means a motor vehicle used or capable of being used in a goods service for the carriage of goods.

Heavy vehicle means a vehicle the gross laden weight of which exceeds 3,500kg but it excludes vehicles used, kept, or available for the carriage of passengers for hire or reward.

Mobility device means a vehicle that is designed and constructed (not merely adapted) for use by persons who require mobility assistance due to a physical or neurological impairment, and is powered solely by a motor that has a maximum power output not exceeding 1500 W; or a vehicle that the New Zealand Transport Agency has declared under section 168A(1) of the Land Transport Act 1998 to be a mobility device

Mobility permit is a permit issued by the New Zealand CCS or similar organisation.

Mobility space means a parking space reserved by Council, for the exclusive use of disabled persons with a Mobility Permit.

Permit means a permit or written permission issued by Council.

Public place means any place that, at any material time, is under the control of the Council and is open to or being used by the public, whether free or on payment of a charge, and includes any road (as defined by section 315 of the Local Government Act 1974) or berm whether or not it is under the control of the Council. It also includes, without limitation, every reserve, park, domain, beach, foreshore and recreational ground under the control of the Council.

Public work means work undertaken for the purposes of public work and includes, but is not limited to: telecommunications, power, gas, roading and underground services.

Road means:

- a) a street
- b) a beach

- c) a place to which the public have access, whether as of right or not
- d) all bridges, culverts, and fords forming part of a road or street

Vehicle means a device equipped with wheels, tracks or revolving runners upon which it moves or is moved. It includes:

- a) Trailers
- b) Caravans
- c) Boats
- d) The shell or hulk of a vehicle

but does not include:

- a) A perambulator or pushchair
- b) A mobility scooter
- c) A bicycle
- d) A skateboard
- e) A motorised wheelchair

Vehicle crossing means a formed area usually at right angles to the road edge and extending from the edge of the road to the property boundary, constructed by or under the authority of the Council principally for the purpose of allowing vehicles to access and egress the property without damaging the footpath or berm.

8. PARKING

8.1 The Chief Executive, subject to the placing and maintenance of the appropriate signs or markings, may:

- a) Limit, restrict or prohibit parking on any part of any road.
- b) Specify any part of the road for use as mobility spaces.
- c) Specify any part of the road for use by buses for picking up and setting down passengers and for the standing of buses between trips.
- d) Specify any part of the road for use by emergency services vehicles, such as police, fire, or ambulance service vehicles, in the vicinity of their premises.
- e) Specify any part of the road for use by goods service vehicles as a loading zone.

8.2 A vehicle loading or unloading in the course of trade while being used as a licensed goods service vehicle may park on the road with due consideration for the safety and convenience of other road users and where there is no reasonably practicable alternative.

8.3 Time limits displayed for the parking of vehicles within parking spaces pursuant to this Bylaw shall be applied between the hours of 8.00am and 6.00pm Mondays to

Saturdays excluding statutory holidays and Sundays or where a sign relating to those parking spaces indicates otherwise.

8.4 It is an offence under this Bylaw to:

- a) Stop or park, or permit the stopping or parking of, any vehicle at any of the following places or areas:
 - i. On or alongside no-stopping areas indicated by the appropriate signage or a broken yellow line
 - ii. Designated bus stops
 - iii. Designated loading zones, unless the vehicle is a licensed goods service vehicle in the course of its business
- b) Leave a vehicle in any parking space for longer than the time specified.
- c) Leave a vehicle in any parking space during the time the parking space is reserved by the Council for some other person or is not permitted to be used at that time by any vehicle.
- d) Leave a vehicle straddling more than one defined parking space.

9. MOBILITY PARKING

9.1 Where the Council has reserved parking spaces as mobility spaces, the space may be used by vehicles displaying a Mobility Permit provided:

- a) The Mobility Permit shall be displayed so that it is visible and legible through the front windscreen, or on the vehicle if no windscreen is fitted;
- b) The Mobility Permit must be valid (not expired);
- c) The Mobility Permit is used by the permit holder.

9.2 Any vehicle displaying a Mobility Permit will be permitted to park in a time restricted place for twice the time allowed as specified by Council, provided:

- a) The Mobility Permit shall be displayed so that it is visible and legible through the front windscreen, or on the vehicle if no windscreen is fitted;
- b) The Mobility Permit must be valid (not expired);
- c) The Mobility Permit is used by the permit holder.

9.3 It is an offence under this Bylaw to:

- a) Park in any parking space set aside for persons with mobility difficulties in accordance with section 8.1 (b) of this bylaw.

10. ENGINE BRAKING

10.1 The use of "Jacobs Engine Brake's" by heavy vehicles is an offence where signs are displayed stating "No engine braking" or otherwise prohibiting their use.

11. ADVERTISING

- 11.1 With the exception of a private resident selling their private vehicle immediately outside their residential address on residential zoned land that is not adjacent to a State Highway, no person shall, without the prior written permission of an authorised officer, stop or park any vehicle on any road, or on any public place, for the principal purpose of advertising that vehicle for sale or storing that vehicle pending its sale.
- 11.2 No person shall stop or park any vehicle to which or upon which an advertising sign is attached, without the prior written permission of an authorised officer, on any road or any land under the control of Council, for the sole purpose of advertising a business, or for promoting any function or event or any organisation or political candidate. This provision does not apply to the parking of any trade vehicle on any road in the normal course of business.

12. VEHICLE CROSSINGS

- 12.1 Any person wishing to construct, repair, remove or widen any vehicular crossing shall first obtain a permit from the Council.
- 12.2 An authorised officer may require information reasonably necessary for the proper consideration of the application.
- 12.3 All new vehicle crossings shall have their location and design approved by an authorised officer and shall be constructed by a Council approved contractor.
- 12.4 All costs associated with the construction, repair, relocation and maintenance of a vehicle crossing shall be the responsibility of the owner or owners of the property or properties benefitting from that vehicle crossing except when Council has decided to make repairs or replacement of the associated footpath due to normal wear and tear or to upgrade the footpath.
- 12.5 A permit issued by the Council under section 12.1 of this Bylaw may be subject to conditions regarding location, design, dimensions and materials.
- 12.6 Council reserves the right, in the event that an authorised officer determines that the current condition or location of an access/accesses is to the detriment of road safety, to give written notice to the property owner(s) to undertake repairs or relocate an access within a specified period of time.
- 12.7 Failure to complete the works as instructed by Council or its authorised officer within the notified time period, will result in the works being undertaken on behalf of Council, by a Council approved contractor. All related costs shall be recovered from the property owner or owners.

13. TEMPORARY VEHICLE CROSSINGS

- 13.1 Where a temporary vehicle crossing is required, whether in connection with construction, repair or excavation work, or otherwise, such crossing shall not be

constructed, laid in place or used without the prior written permission of an authorised officer.

- 13.2 All works must be undertaken by a Council approved contractor. Council may impose such conditions as it thinks fit on the design and use of temporary crossings and in particular, have regard to the safety and convenience of users of the crossing and the road and the protection of the road.

14. PARKING OF HEAVY VEHICLES

- 14.1 No person shall stop or park a heavy motor vehicle on any part of a road where, in the opinion of an authorised officer it is creating a traffic safety hazard, or is likely to create traffic safety hazard.
- 14.2 The heavy vehicle may be removed or impounded by order of an authorised officer of Council 72 hours after a Notice of Intention to Impound was placed on the vehicle.
- 14.3 If any heavy vehicle which has been impounded or removed is not claimed and the expenses of removal and/or of storage are not paid by the owner or some other person having an interest therein within two (2) months after the date of removal or impounding an authorised officer of Council may proceed to dispose of such vehicle in terms of the Local Government Act.

15. CONTAINERS AND VEHICLES ON ROADS

- 15.1 No person shall use or place or leave upon any road, private road, or public place, any container that in the opinion of an authorised officer of Council is an obstruction or causes a traffic safety hazard, or is likely to cause a traffic safety hazard.
- 15.2 No person shall leave on a road within the District for a period exceeding seven (7) consecutive days, any vehicle:
- a) Which has no effective motor power in or attached to it; or
 - b) Which has no current Warrant of Fitness displayed on it; or
 - c) Which is not licensed for the current licensing year; or
 - d) Which is in such a state that it cannot safely be driven or is so disabled or damaged that it cannot be driven.
- 15.3 A 'Notice of Intention to Impound' may be placed on any vehicle which does not comply with section 15.2. If the vehicle remains on a road seven (7) consecutive days following the notice being placed on the vehicle, the vehicle may be removed or impounded.
- 15.4 If any vehicle or container, on any road or public place under the control of Council is in the opinion of an authorised officer of Council, an obstruction or traffic safety hazard, or is likely to cause a traffic safety hazard, an authorised officer may require action to remove the vehicle or container, or may impound it immediately.

- 15.5 If any container, trailer or caravan or other vehicle which has been impounded or removed is not claimed and the expenses of removal and/or of storage are not paid by the owner or some other person having an interest therein within two (2) months after the date of removal or impounding an authorised officer of Council may proceed to dispose of such vehicle in terms of the Local Government Act.

16. USE OF HEAVY VEHICLES

- 16.1 Council may, by a publicly notified resolution, prohibit certain classes of heavy vehicles from using any road.
- 16.2 Where certain classes would be prohibited in accordance with 16.1, Council may impose a fee to permit the use of that road by any road user as compensation for damage likely to occur. The fee will be calculated based on the frequency of use of the road.
- 16.3 Where a proposed fee is to be paid on the projected use of the use of the road, or if the frequency of the use of the road is uncertain, Council may require a bond to cover the cost of damage.

17. PROHIBITED ACTIVITIES

- 17.1 Except with the prior permission of the Council or an authorised officer a person shall not:
- a) Drive or park any vehicle in a public place except in an area set aside for the driving or parking of vehicles.
 - b) Drive in a manner that is dangerous or inconsiderate to pedestrians or other vehicles in a public place.
 - c) Carry out any work on any motor vehicle in a public place, except in the case of any accident or emergency when repairs are necessary to allow the vehicle to be removed.
 - d) Drive any vehicle across any berm unless by means of a crossing properly constructed in accordance with all bylaws of the Council in force at the time of such construction.
 - e) Park a motor vehicle on a footpath, raised or painted traffic island, verge, or cultivated area forming part of a road.
 - f) Ride, drive or park any vehicle on any grass within any park or reserve, any river bank or stop bank unless that grass, path or river bank has been provided for that purpose by the Council.
 - g) Stop or park a vehicle, whether attended or not, so that any part of the vehicle obstructs or partially obstructs any vehicle entranceway.
 - h) Wilfully and negligently obstruct any public place. If any vehicle is left unattended in a public place so as to cause a nuisance or obstruction, and the

owner, driver or person entitled to thereof, or the person entitled to possession, cannot be found after reasonable enquiry in the vicinity, any Police Officer or authorised officer may have the vehicle removed to some other position, including any appropriate premises of the Council or of the Police.

18. DAMAGE

- 18.1 No person shall undertake any activity that causes or may cause damage to any road, footpath or berm or causes a safety hazard.
- 18.2 Where damage to any road has occurred, Council may undertake repairs to the road and an authorised officer may recover the costs of and associated with the replacement or repair from the person causing the damage or from any person who has committed a breach of the Bylaw in connection with the damage.

19. VEGETATION

- 19.1 No person shall plant or erect any trees, shrubs, hedges, scrub, or other growth, or fences or walls that in the opinion of an authorised officer are likely to obstruct visibility or become a source of nuisance or a danger to traffic at corners, bends, or intersections on roads. Council may require the property owner to trim or remove such trees, shrubs hedges, scrub, or other growth.

20. EXEMPTIONS

- 20.1 The provisions of this bylaw shall not apply to:
- a) Any vehicle parked, stopped or diverted by the direction of any Police Officer, traffic control sign or authorised officer.
 - b) Any emergency services vehicle and at the time being engaged on urgent business;
 - c) Any vehicle engaged in a public work at that place, where:
 - i. No other practicable alternative is available, and;
 - ii. The vehicle is being used with due consideration to other road users, and;
 - iii. The act is reasonably necessary for the purposes of the public work.
 - d) Any event or activity with a Traffic Management Plan that has been approved by an authorised officer and is operating within the conditions and specifications of the Traffic Management Plan.
- 20.2 Any person may apply to the authorised officer for an exemption to any part of this Bylaw. The authorised officer may approve/decline the exemption application and, if granted, may impose conditions.

21. FEES

- 21.1 Fees for the issue of any permits or exemptions under this Bylaw are set out in Council's Schedule of Fees and Charges.

22. APPEALS

- 22.1 Where any person is dissatisfied with the actions or directions given by an authorised officer (unless a police officer), that person may request the Chief Executive to review the matter.

23. OFFENCES AND PENALTIES

- 23.1 Any person who commits an offence or fails to comply with any aspect of this Bylaw may either be subject to the penalties as set out in section 22AB of the Land Transport Act 1998 or the Land Transport (Offences and Penalties) Regulations 1999.
- 23.2 Any person who fails to comply with the parking requirements of this Bylaw at least twice in a period of four weeks, may have their vehicle impounded, and be required to pay the costs of the removal.
- 23.3 In addition to any fine imposed in accordance with this Bylaw, the Council may recover costs from any party as a result of its officer or agents taking any action authorised under any part of this Bylaw.

Appendix 1

Engagement Plan

Traffic and Parking Bylaw 2017

Project description and background

Council has experienced a number of issues related to traffic and parking which it currently cannot address, for example, unregistered mechanic businesses with un-roadworthy cars on the highway. The proposed Bylaw will provide Council with powers (fines, towing) to address these issues.

Additionally, the Bylaw contains provisions, whereby Council can restrict heavy vehicle use. These provisions will become increasingly important as forestry through the District becomes mature and requires harvesting. On low-volume roads, heavy vehicles associated with forestry harvesting can cause serious damage to the road. The Bylaw allows for costs to be recovered.

Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether the community wants Council to have the ability to address the identified issues.
- Whether the community would like to see some changes to the Bylaw.

Timeframe and completion date

The period of community engagement will be a minimum of 1 month, followed by oral hearings, analysis and reporting back to Council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft Bylaw developed	8 June 2017
Draft Bylaw approved for community engagement	29 June 2017
Community engagement (written submissions)	17 July – 8 September 2017
Community engagement (oral submissions)	28 September 2017
Analysis of written and oral submissions circulated	PPL – 12 October 2017
Oral and written submissions considered by Council, final amendments made, Bylaw adopted.	26 October 2017

Key project stages	Completion date
Bylaw published	6 November 2017

Communities to be engaged with

- The entire Rangitikei District community
- Key stakeholders
- Community Boards and Community Committees
- Te Roopu Ahi Kaa

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media
Community Committees and Community Boards	Officer report
Key stakeholders: - NZTA - Commissioner of Police	Letters
Heavy vehicle stakeholders: - Forestry industry - Dairy industry - Quarrying companies - Heavy vehicle industry groups	Stakeholder meeting
Te Roopu Ahi Kaa	Officer report

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Notification in the local print media
- The production of printed materials

Communication planning

Key messages

- Council intends to use the Bylaw only when issues are raised by the community.
- The Bylaw is designed to be used to address ongoing issues.

Reputation risks

- Communities have a lack of trust and confidence in Council decision-making and that they have been listened to.
- Decisions becoming controversial, time-consuming.
- Lack of clear communication about the Bylaw may result in the community expectations not being met.

Basis of assessment and feedback to the communities involved

After analysing community input, Council officers will prepare a report outlining the communities' views, and any proposed changes to the draft Bylaw. This will then be referred to Council for consideration prior to final adoption. The feedback to the communities will come after Council adopts the Bylaw.

The reports will be made available through the Council order paper and as printed copies from Council facilities. A response will be sent to each person who makes a submission.

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Katrina Gray	Project leader
Katrina Gray	Print media
Carol Downs	External messaging, communications
Anna Dellow	IT needs

Appendix 2



Rangitikei
UNDISPUTED...

SUBMISSION FORM

Draft Traffic and Parking Bylaw 2017

**Submissions close at 12
noon on 8 September 2017.**

**Return this form, or send your
written submission to:**

Draft Traffic and Parking Bylaw
Submission
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Fax: (06) 327 6970

Oral submissions

Oral submissions will be held at the
Marton Council Chambers on
Thursday 28 September 2017.

If you wish to speak to your
submission, please tick the box below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,
including questions from Elected Members. If
you have any special requirements, such as
those related to visual or hearing
impairments, please note them here:

Privacy

All submissions will be public, please tick
this box if you would like your name
withheld ☐

Name: _____

Organisation: (if applicable) _____

Postal Address: _____

Phone: (day) _____ (mobile) _____

Email: _____

**Do you agree or disagree with the Draft Traffic and
Parking Bylaw 2017?**

Agree/Disagree

Please explain:

**Do you agree/disagree with the ability for Council to restrict the
use of roads by heavy vehicles?**

Agree/disagree

Please explain:

Attach additional information or pages if necessary

Signed: _____ Date: _____

Attachment 8



Memorandum

To: Council

From: Ellen Webb-Moore

Date: 22 June 2017

Subject: Submissions on proposed revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013

File: 1-DB-1-12

1 Introduction

- 1.1 As at 1 July 2017 Fire and Emergency New Zealand (FENZ) will be established, replacing Fire Service NZ and the National Rural Fire Authority. This legislated change means that Rangitikei District Council will cease to be a rural fire authority under the Forest and Rural Fires Act 1977. Accordingly, Council will no longer have authority over fire related matters. The Fire Prevention Bylaw 2014 and section 6.3 of the Public Places Bylaw are rendered redundant. Council will (from 1 July 2017) no longer issue fire permits, declare fire seasons or control the lighting of fires in the open air. However, Council will retain control over removing fire hazards (long grass) until 1 July 2018.
- 1.2 Council decided to deal with this matter in a timely way and to publicise the upcoming change in Council responsibilities. Council approved the proposed revocation for public consultation at its 25 May 2017 meeting.

2 Comment

- 2.1 The consultation period closed 12 noon 16 June 2017 and there were no submissions.

3 Recommendations

- 3.1 That the memorandum 'Proposed revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.
- 3.2 That Council revokes the Fire Prevention Bylaw, as effective 1 July 2017.
- 3.3 That Council amends the Public Places Bylaw to remove section 6.3, as effective 1 July 2017.

Ellen Webb-Moore
Policy Analyst

Attachment 9



MEMORANDUM

TO: Council

FROM: George McIrvine

DATE: 23rd June 2017

SUBJECT: **Contracts for RDC 3 Waters Consignment Stock Contract**

FILE: 5-CM-2-5

The purpose of this Request for Proposal (RFP) is to enable Rangitikei District Council (the Council) to identify a preferred supplier for stormwater, water and wastewater drainage pipes and fittings.

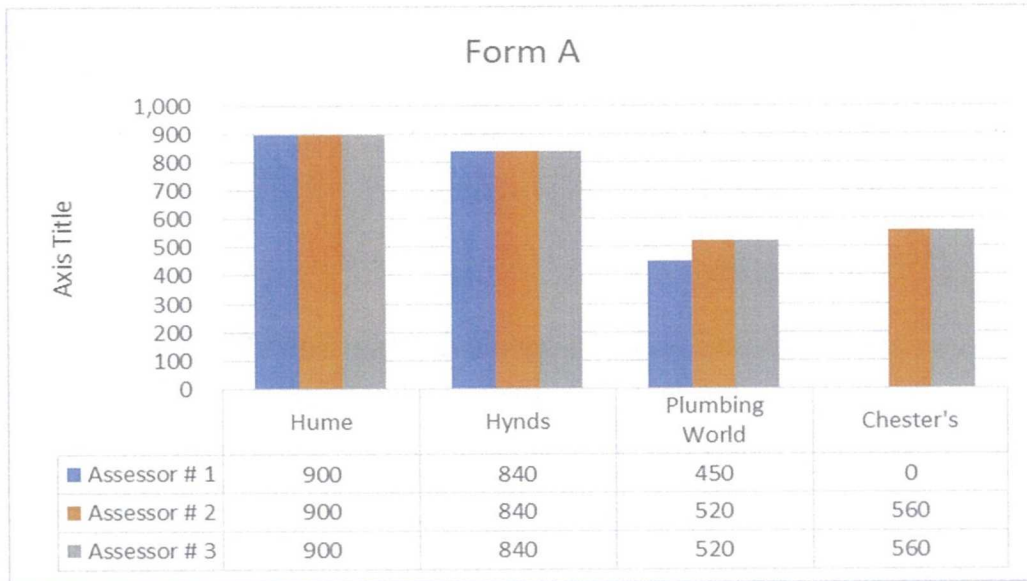
The scope of the contract includes the timely supply of pipes and fittings to the Council's Reticulation Team and the pricing and products offered would be available to all Council Units as required.

Tenders were placed on the tenderlink portal as a public tender. Four tenders were received from suitably qualified companies and were assessed in accordance with the RDC procurement policy.

The four tenders' were scored as per our "Evaluation Marking Forms" as follows for non-price attribute. Two forms were used where Form A ranked their previous track record from the documents submitted and Form B ranked on the conformation with the information requested in the tender including how emergency stock and stock levels for immediate use were to be handled.

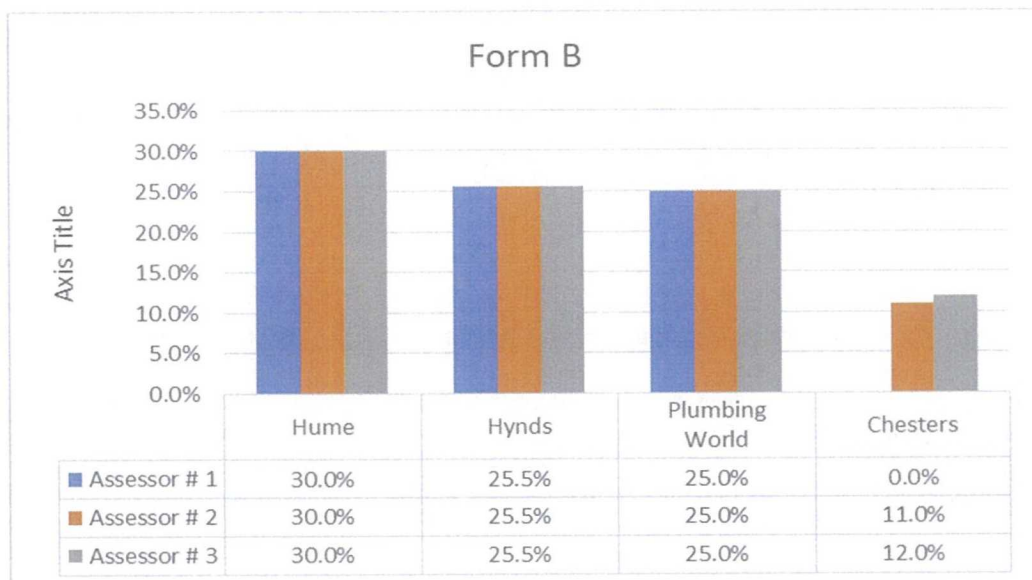
Form A

Supplier	Assessor # 1	Assessor # 2	Assessor # 3	Totals	Ranking
Hume	900	900	900	2,700	1st
Hynds	840	840	840	2,520	2nd
Plumbing World	450	520	520	1,490	3rd
Chester's	0	560	560	1,120	4th
Grand Total	2,190	2,820	2,820	7,830	



Form B

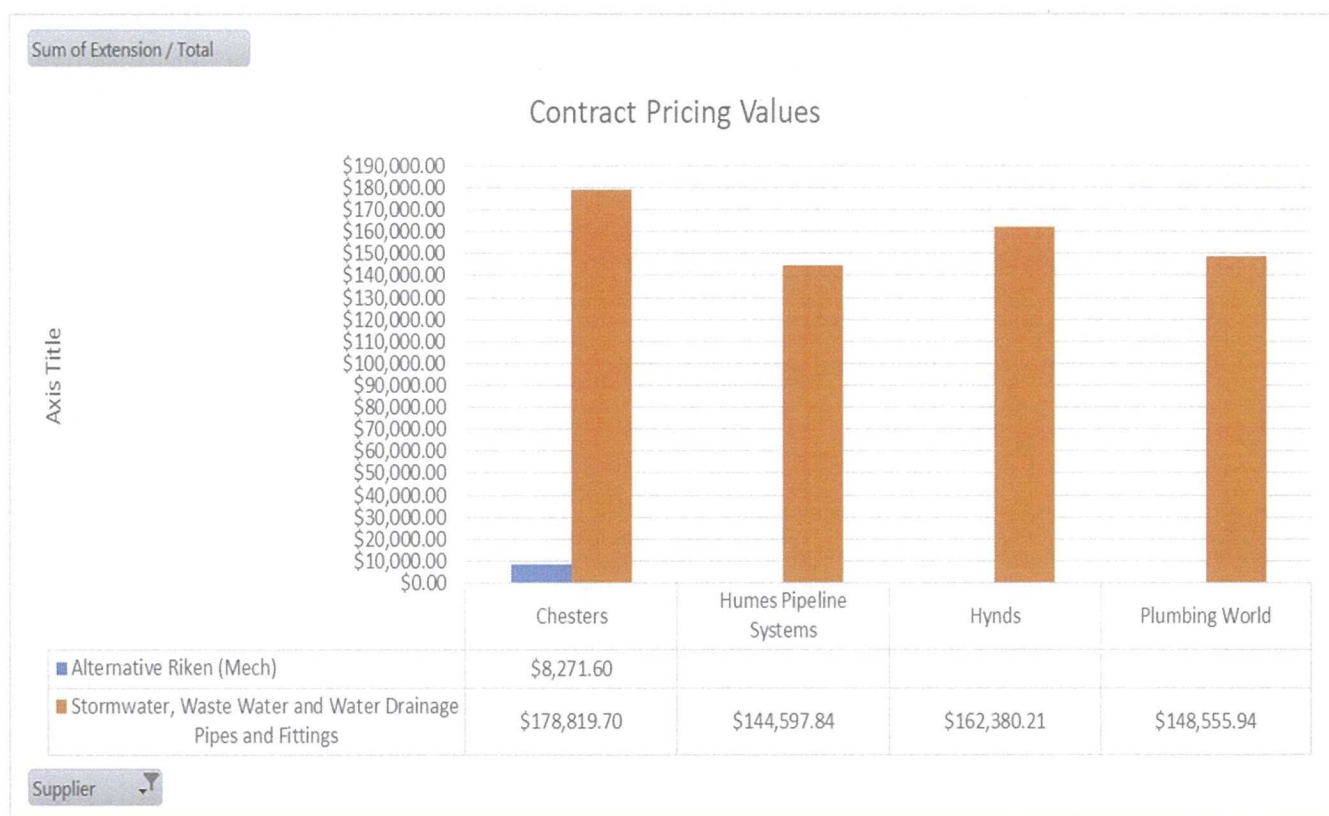
Supplier	Assessor # 1	Assessor # 2	Assessor # 3	Totals	Ranking
Hume	30.0%	30.0%	30.0%	90.0%	1st
Hynds	25.5%	25.5%	25.5%	76.5%	2nd
Plumbing World	25.0%	25.0%	25.0%	75.0%	3rd
Chesters	0.0%	11.0%	12.0%	23.0%	4th
Grand Total	80.5%	91.5%	92.5%	264.5%	



Pricing

The range in the schedule of stocking quantities/prices per the consignment (holding values) was:

Supplier	Alternative Riken (Mech)	Stormwater, Waste Water and Water Drainage Pipes and Fittings	Ranking
Humes Pipeline Systems		144,597.84	1st
Plumbing World		148,555.94	2nd
Hynds		162,380.21	3rd
Chesters	8,271.60	178,819.70	4th



Summary

The three-member staff panel after review of the assessment above with both non price and price factors recommend that the best option was to accept the tender from Humes Pipeline Systems, for the 3 Waters consignment stocking value (at \$144,597.84 per annum approx) with monthly usage to be billed monthly and payable on the 20th of the month following.

Other considerations.

As part of this project a stocktake has been performed on the items which have been gathered over the years in the stores at both the plants and at 46 High Street.

This “house-keeping” exercises has identified items that are no longer used and could be sold, items to be disposed as rubbish and also a list of some items which are of value and can be used in the short-term rather than buying new items.

The tidy up of the store and the control and rationalisation of this stock holding will need to be worked through with this supplier as part of contract finalisation.

Recommendations

1. That the report on the tender for the supply of fixtures and fittings for the 3 waters be received.
2. That Council awards the contract to Humes Pipeline Systems Ltd, PO Box 4621, 171-173 John F Kennedy Drive, Palmerston North for the supply of 3 Waters Fixtures and Fittings at an annual usage of approximately \$144,597.84 with monthly billing from a consignment stock holding with the contract being valid for a three-year term from 1 July 2017 subject to the control and rationalisation of the existing stock holdings being completed.

George McIrvine
Finance and Business Support Group Manager

Attachment 10

Report

Subject: Recommendation to Award Tender – Taihape Watermain Renewals (Package 1)

To: Elected Members, Rangitikei District Council

From: Wiremu Greening, Utilities Projects Team Leader

Date: 20 June 2017

File: C1058

1 Executive Summary

- 1.1 Various watermains in Taihape have come to the end of their useful lives. This report is to recommend the acceptance of a tender for a package of watermain renewals in Taihape.
- 1.2 The purpose of the report is to seek Council approval to award the Taihape Watermain Renewals (Package 1) contract, for work in Hautapu Street and Kereru Street.

2 Background

- 2.1 The 2015/16 Annual Plan budget was based off a number of watermains in Taihape that required renewal. The renewals proposed in this report were additions to the programme, after the 2015/16 budget was set. The reason for bringing forward these watermain renewals was to tie in with planned roading renewals in the same streets.

3 Key Issues

- 3.1 The key issues to consider are financial, mentioned below.

4 Financial Implications

- 4.1 The remaining available budget of approximately \$1.1million for watermain renewals in Taihape for 2016/17 is to be carried forward to the 2017/18 financial year, subject to final figures for expenditure at 30 June. In addition to the amount carried forward, the 2017/18 draft Annual Plan budget for this activity is approximately \$800,000.00. There is sufficient funding within carry-forwards to award this tender within the above-mentioned budgets.
- 4.2 All works associated with the contract proposed for approval will be completed within the 2017/18 financial year.

- 4.3 It should be noted that this report is being presented concurrently with another report recommending the award of another package of work (to a different contractor) valued at \$445,824.00, from the same budget. If both awarded, the combined financial commitment would be \$952,108.99. There is sufficient funding, based off draft budgets, in the 2016/17 60601 76 121 (Taihape Reticulation – Contractor) budget carried-forward to 2017/18, to award both packages of work.

5 Legal Considerations

- 5.1 There are no legal considerations to present.

6 Significance and Engagement Policy

- 6.1 The proposal involves renewal of part of the Taihape water supply network. This forms part of the group of Strategic Assets as described in the Policy.
- 6.2 If the recommendation is carried, the current levels of service will continue to be provided through modern infrastructure. If not carried, the levels of service currently provided cannot be guaranteed into the future.

7 Consultation

- 7.1 There has been no public consultation associated with this proposal. The key recommendation has come about through a collaboration within the Infrastructure Shared Services team. The timing of this package of work is designed to precede planned roading renewals in Hautapu Street.
- 7.2 The Assets / Infrastructure Committee has been advised in the meeting held 08/06/2017 that this proposal would be forthcoming.

8 Communication Issues

- 8.1 There have been no communication issues.

9 Policy Issues

- 9.1 Procurement Policy.
- 9.2 The first recommendation contained within this report is believed to represent the best value for money over the lifetime of the infrastructure in question, as per the requirements of the Rangitikei District Council Procurement Policy. The tendered package was compiled to provide a significant amount of work that would be attractive to a broad range of contractors.
- 9.3 Recent history has shown that it can be difficult to attract tenderers to work in Taihape, due to it being somewhat removed from main urban centres. As such, infrastructure in Taihape tends to be more costly to construct.

- 9.4 The tender for Taihape Watermain Renewals (Package 1) was tendered, using the Lowest Price Conforming method for evaluation. Three tenders were received as follows:
- I D Loader Ltd. - \$466,284.99
 - Downer. - \$490,854.76
 - B Bullock 2009 Ltd. - \$493,027.00
 - The Engineer's Estimate was \$431,525.00.
- 9.5 The I D Loader Ltd. tender is a conforming tender, and is therefore the tender recommended for approval. An arithmetical check has been completed on their tender submission.
- 9.6 The second recommendation, to potentially directly negotiate for subsequent stages of work is also allowed for within the Procurement Policy. Subsequent designs are currently in the design phase, and therefore cannot be elaborated on in detail. The ability to direct negotiate for subsequent stages would enable Council to capitalise on the benefits of the competitively tendered initial contract, and forego the direct and indirect expenses and delays involved with tendering.

10 Options

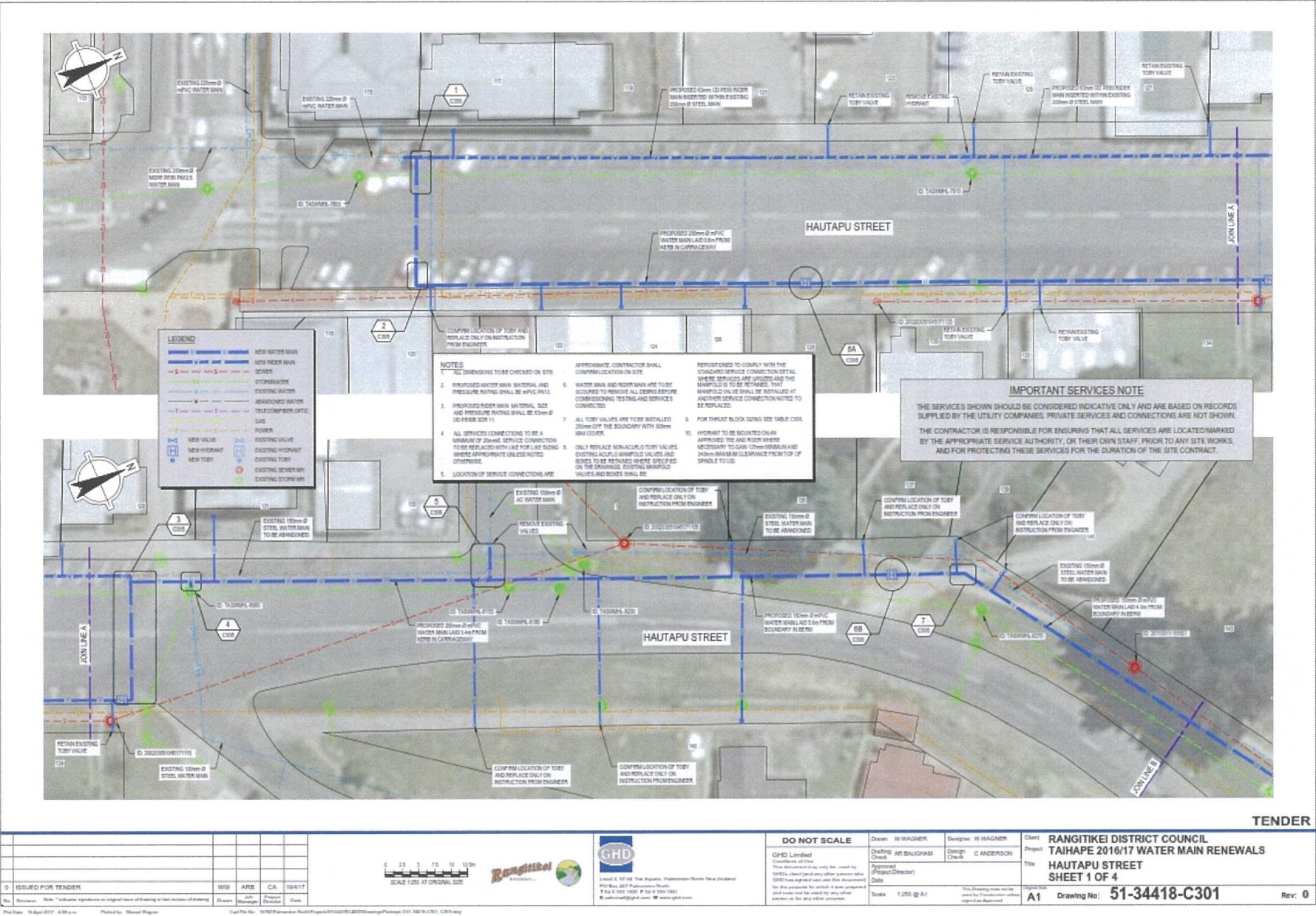
- 10.1 This proposal does not include options for the type of treatment. The option presented is to renew, or to defer renewal.
- 10.2 Deferring the project would have a flow-on effect to planned roading renewals.

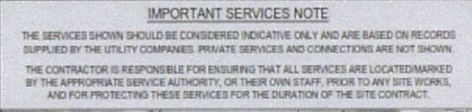
11 Recommendations

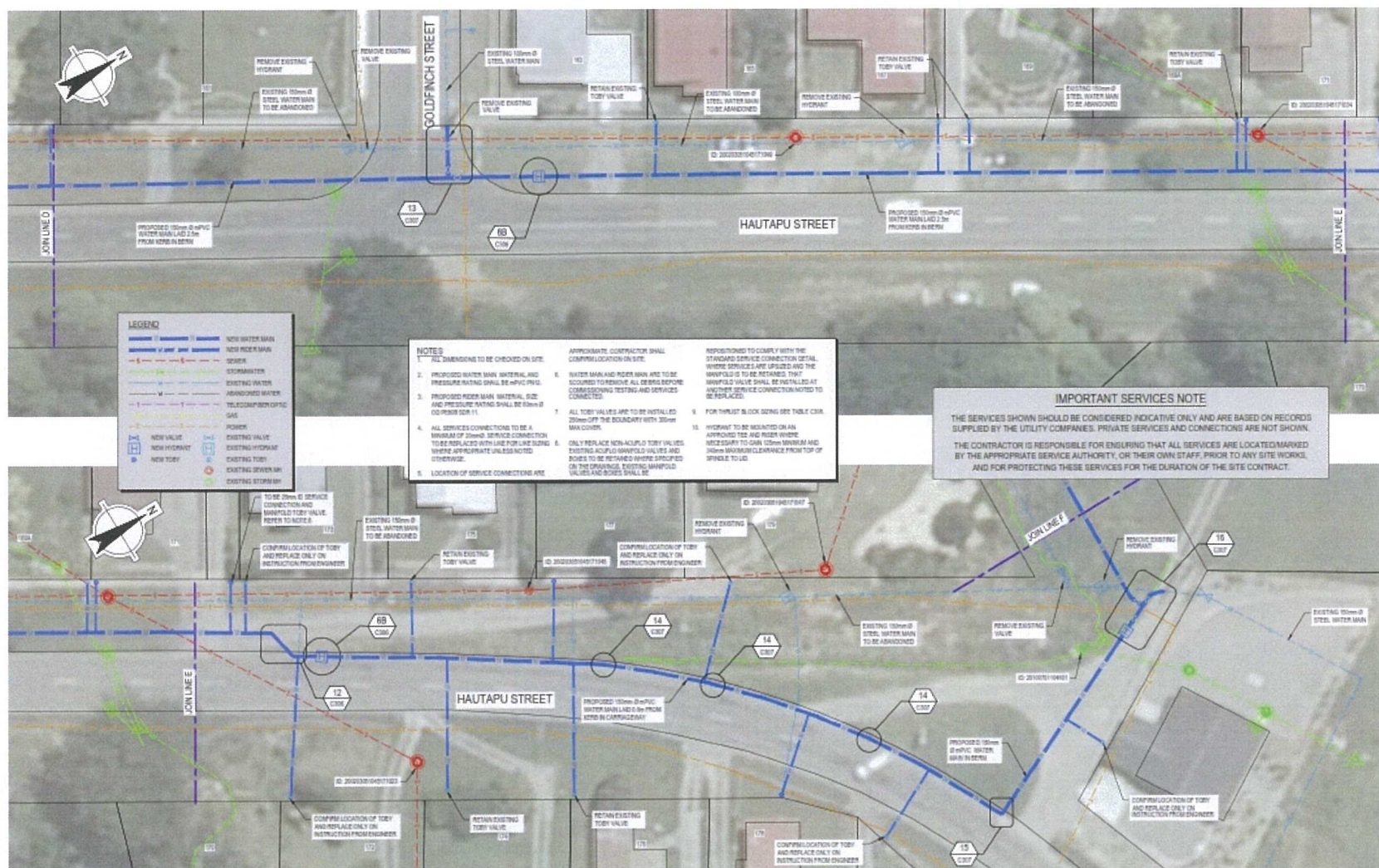
- 11.1 That the report Recommendation to Award Tender – Taihape Watermain Renewals (Package 1) be received.
- 11.2 That the contract C 1058 Taihape Watermain Renewals (Package 1) be awarded to I D Loader Ltd. of Wanganui for \$506,284.99, inclusive of a contingency amount of \$40,000.00, funded from the third year 2015/25 LTP, 60601 76 121 (Taihape Reticulation – Contractor) account.
- 11.3 That authority be given to negotiate directly with I D Loader for subsequent watermain renewal projects in Taihape during the 2017/18 year, subject to good contract performance (C 1058), and demonstrated extrapolation of scheduled rates.

Wiremu Greening
Utilities Projects Team Leader

Appendices – Tender Drawings (4 Sheets)



Page 120



9	ISSUED FOR TENDER	WW	APB	CA	19/01/17
No.	Revision	Date	Author	Checked	Date
1	Issue	19/01/17	APB	CA	19/01/17

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SCALE 1:250 AT ORIGINAL SIZE



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DO NOT SCALE	Drawn: W WAGNER	Design: W WAGNER	Client: RANGITIKEI DISTRICT COUNCIL
GHD Limited	Checked: A R BAUGHMAN	Design: C ANDERSON	Project: TAIHAPU 2016/17 WATER MAIN RENEWALS
Copyright © 2017	Agreed: (Project Director)	Date:	Title: HAUTAPU STREET
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Client: RANGITIKEI DISTRICT COUNCIL
Project: TAIHAPU 2016/17 WATER MAIN RENEWALS
Title: HAUTAPU STREET
Sheet: A1

Drawing No: 51-34418-C303

TENDER

Rev: 0

Attachment 11

Report

Subject: Recommendation to Award Tender – Taihape Watermain Renewals – Linnet, Toroa, Robin and Tui Street (Package 2)

To: Elected Members, Rangitikei District Council

From: Wiremu Greening, Utilities Projects Team Leader

Date: 20 June 2017

File: C1059

1 Executive Summary

- 1.1 Various watermains in Taihape have come to the end of their useful lives. This report is to recommend the acceptance of a tender for a package of watermain renewals in Taihape.
- 1.2 The purpose of the report is to seek Council approval to award the Taihape Watermain Renewals (Package 2) contract, for work in Linnet Street, Toroa Street, Robin Street and Tui Street.

2 Background

- 2.1 The 2016/17 Annual Plan budget was based off a number of watermains in Taihape that required renewal. The renewals proposed in this report were additions to the programme, after the 2016/17 budget was set. The reason for bringing forward these watermain renewals was to tie in with planned roading renewals in the same streets.

3 Key Issues

- 3.1 The key issues to consider are financial, mentioned below.

4 Financial Implications

- 4.1 The remaining available budget of approximately \$1.1million for watermain renewals in Taihape for 2016/17 is to be carried forward to the 2017/18 financial year, subject to final figures for expenditure at 30 June. In addition to the amount carried forward, the 2017/18 draft Annual Plan budget for this activity is approximately \$800,000.00. There is sufficient funding within carry-forwards to award this tender within the above-mentioned budgets.
- 4.2 All works associated with the contract proposed for approval will be completed within the 2017/18 financial year.

- 4.3 It should be noted that this report is being presented concurrently with another report recommending the award of another package of work (to a different contractor) valued at \$506,284.99, from the same budget. If both awarded, the combined financial commitment would be \$952,108.99. There is sufficient funding, based off draft budgets, in the 2016/17 60601 76 121 (Taihape Reticulation – Contractor) budget carried-forward to 2017/18, to award both packages of work.

5 Legal Considerations

- 5.1 There are no legal considerations to present.

6 Significance and Engagement Policy

- 6.1 The proposal involves renewal of part of the Taihape water supply network. This forms part of the group of Strategic Assets as described in the Policy.
- 6.2 If the recommendation is carried, the current levels of service will continue to be provided through modern infrastructure. If not carried, the levels of service currently provided cannot be guaranteed into the future.

7 Consultation

- 7.1 There has been no public consultation associated with this proposal. The key recommendation has come about through a collaboration within the Infrastructure Shared Services team. The timing of this package of work is designed to precede planned roading renewals in Toroa Street, Linnet Street, and Tui Street.
- 7.2 The Assets / Infrastructure Committee has been advised in the meeting held 08/06/2017 that this proposal would be forthcoming, and that the proposal would be for an amount in exceedance of the 2016/17 Annual Plan budget for this activity.

8 Communication Issues

- 8.1 There have been no communication issues.

9 Policy Issues

- 9.1 Procurement Policy.
- 9.2 The recommendation contained within this report is believed to represent the best value for money over the lifetime of the infrastructure in question, as per the requirements of the Rangitikei District Council Procurement Policy. The tendered package was compiled to provide a significant amount of work that would be attractive to a broad range of contractors.

- 9.3 Recent history has shown that it can be difficult to attract tenderers to work in Taihape, due to it being somewhat removed from main urban centres. As such, infrastructure in Taihape tends to be more costly to construct.
- 9.4 The tender for Taihape Watermain Renewals (Package 2) was tendered, using the Lowest Price Conforming method for evaluation. Four tenders were received as follows:
- B Bullock (2009) Ltd. - \$405,824.00
 - Doughty Drainage Ltd. - \$406,241.00
 - I D Loader Ltd. - \$442,437.85
 - Blackley Construction Ltd. - \$451,875.25
 - The Engineer's Estimate was \$371,157.50
- 9.5 The B Bullock (2009) Ltd. tender is a conforming tender, and is therefore the tender recommended for approval. An arithmetical check has been completed on their tender submission.

10 Options

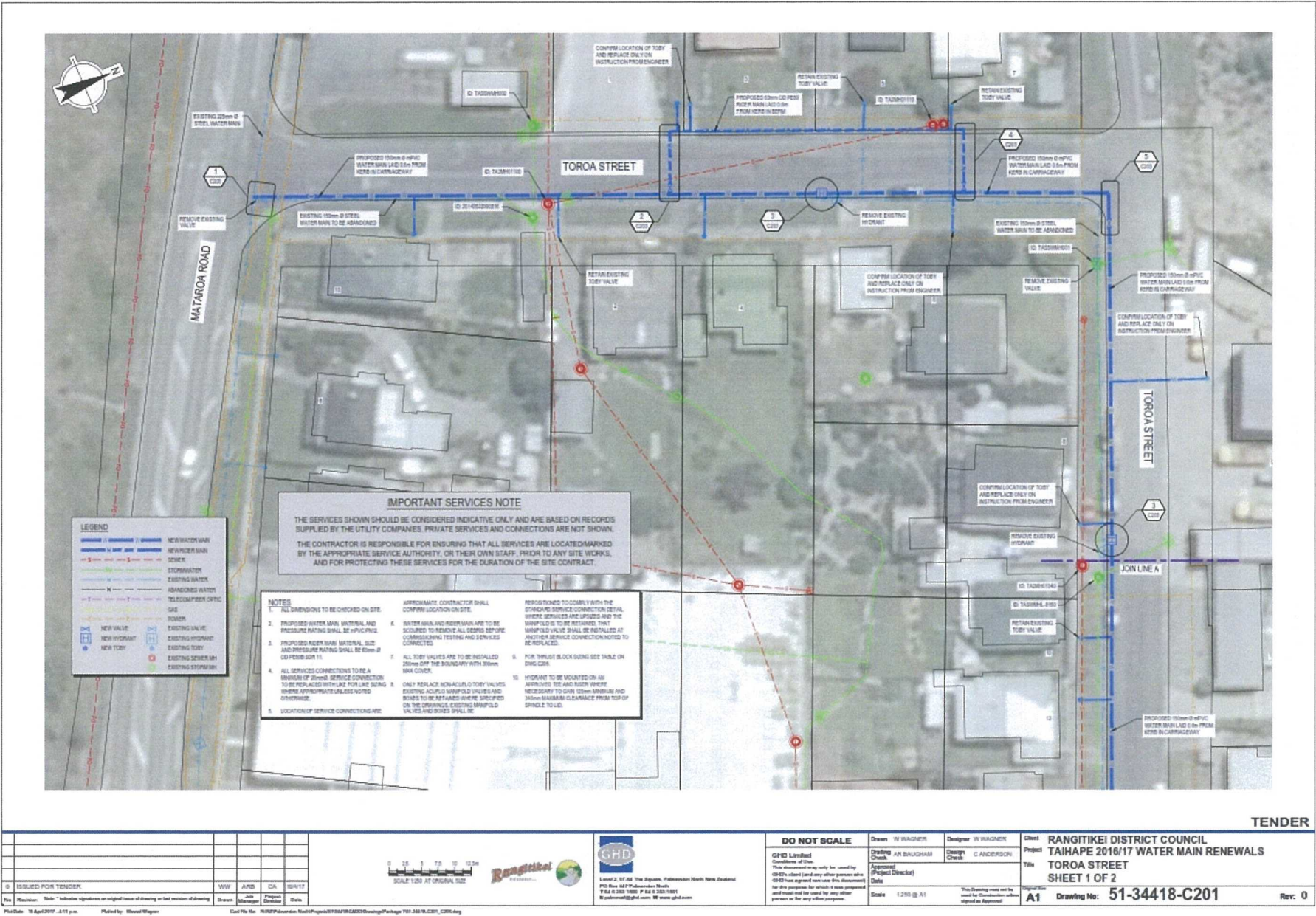
- 10.1 This proposal does not include options for the type of treatment. The option presented is to renew, or to defer renewal.
- 10.2 Deferring the project would have a flow-on effect to planned roading renewals.

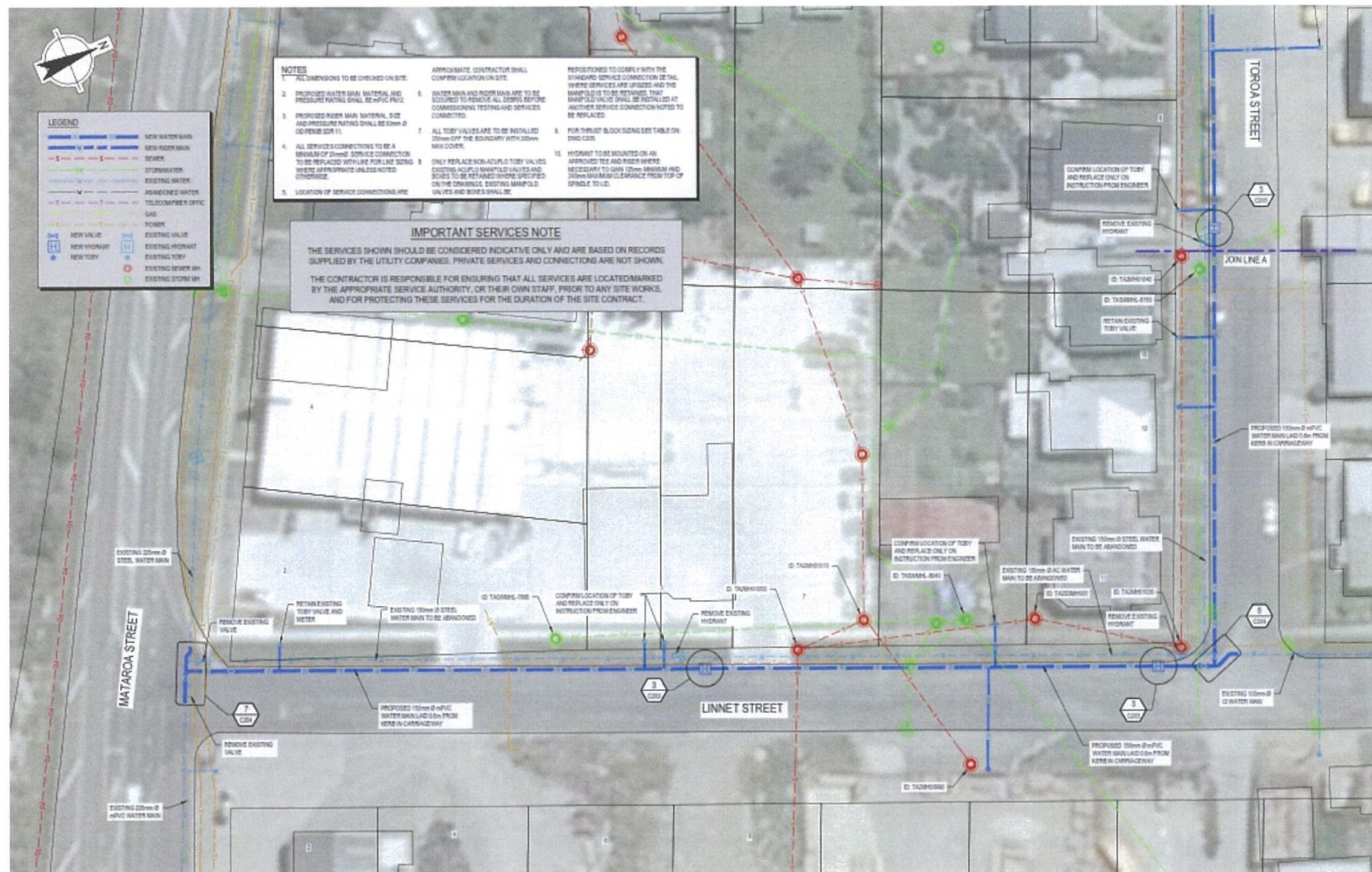
11 Recommendations

- 11.1 That the report Recommendation to Award Tender – Taihape Watermain Renewals (Package 2) be received.
- 11.2 That the contract C 1059 Taihape Watermain Renewals (Package 2) be awarded to B Bullock (2009) Ltd. of Wanganui for \$445,824.00 inclusive of a contingency amount of \$40,000.00, funded from the third year 2015/25 LTP, 60601 76 121 (Taihape Reticulation – Contractor) account.
- 11.3 That authority be given to negotiate directly with B Bullock (2009) Ltd. for subsequent watermain renewal projects in Taihape during the 2017/18 year, subject to good contract performance (C 1058), and demonstrated extrapolation of scheduled rates.

Wiremu Greening
Utilities Projects Team Leader

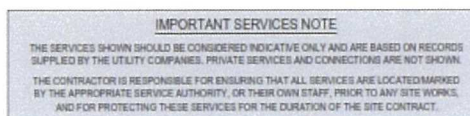
Appendices – Tender Drawings (4 Sheets)





TENDER

<p>0 ISSUED FOR TENDER</p> <p>Revision: Note: Indicate revisions on original scale of drawing or later revision of drawing.</p> <p>Plot Date: 18 April 2017, 3:11 pm. Printed by: Michael Wagner</p>	<p>Drawn: WW</p> <p>Checked: ANB</p> <p>Approved: CA</p> <p>Date: 18/4/17</p>	<p>Scale: 1:250 @ A1</p> <p>Scale: 1:250 @ A1</p>	<p>Client: RANGITIKEI DISTRICT COUNCIL</p> <p>Project: TAIHAPE 2016/17 WATER MAIN RENEWALS</p> <p>Title: LINNET STREET</p> <p>Sheet: SHEET 2 OF 2</p>	<p>Drawing No: 51-34418-C202</p> <p>Rev: 0</p>	<p>DO NOT SCALE</p> <p>GHD Limited</p> <p>Consent: All other</p> <p>This document is only for use by the client and is not to be used for any other purpose without the written consent of GHD Limited.</p> <p>For the purposes for which it was prepared and used and for any other purpose.</p>	<p>Drawn: W WAGNER</p> <p>Checked: ANB BAUGHMAN</p> <p>Design: C ANDERSON</p> <p>Scale: 1:250 @ A1</p>	<p>Client: RANGITIKEI DISTRICT COUNCIL</p> <p>Project: TAIHAPE 2016/17 WATER MAIN RENEWALS</p> <p>Title: LINNET STREET</p> <p>Sheet: SHEET 2 OF 2</p>	<p>Drawing No: 51-34418-C202</p> <p>Rev: 0</p>	<p>DO NOT SCALE</p> <p>GHD Limited</p> <p>Consent: All other</p> <p>This document is only for use by the client and is not to be used for any other purpose without the written consent of GHD Limited.</p> <p>For the purposes for which it was prepared and used and for any other purpose.</p>
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Attachment 12

Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 25 May 2017 – 9:30 AM

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1	Welcome	3
2	Council Prayer	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest.....	3
5	Confirmation of order of business	3
6	Minutes of Previous Meeting.....	3
7	Chair's Report.....	3
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9	Debt Management Central	4
10	Financial Highlights and Commentary – April 2017	5
11	Annual Residents Survey.....	6
12	Nine-Month Statement of Service Performance.....	7
13	Merits of a development contributions policy.....	7
14	Youth Award Scheme 2017	7
15	Waiver of internal costs of building consent – Edale.....	8
16	Late Items.....	8
17	Future Items for the Agenda.....	8
18	Next Meeting	8
19	Meeting Closed	9

Present: Cr Nigel Belsham
Cr Cath Ash
Cr Soraya Peke-Mason
Cr Graeme Platt
Cr Lynne Sheridan
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Richard Aslett
Cr Jane Dunn

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Ms Nardia Gower, Governance Administrator

Tabled Document **Item 7 Chair's Report**
Chair's Report
Item 12 Nine-Month Statement of Service Performance
Community and Leisure assets

1 Welcome

The Chair welcomed everyone to the meeting

2 Council Prayer

The Chair read the Council Prayer

3 Apologies/Leave of Absence

That the apologies for absence from Cr Rainey and the late arrival of Cr Sheridan and Cr Peke-Mason be received

Cr Wilson / His Worship the Mayor. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

The Chair confirmed the Order of Business as in the agenda. Debt Management Central will give their presentation listed as Item 9, at 10:30

6 Minutes of Previous Meeting

Resolved minute number 17/FPE/013 **File Ref**

That the minutes of the Finance/Performance Committee meeting held on 27 April 2017 be taken as read and the amended version is a true and correct record of the meeting.

Cr Ash / Cr Wilson Carried

7 Chair's Report

The Chair spoke briefly to his tabled report.

Resolved minute number 17/FPE/014 **File Ref** 3-CT-14-1

That the Chair's Report to the Finance/Performance Committee meeting on 25 May 2017 be received.

Cr Belsham / Cr Ash. Carried

8 Progress with strategic issues

The Committee noted the commentary in the agenda. Work has started in investigating what land is suitable for new residential development in and around Marton, having regard for existing services and suggesting where such development would be best targeted.

The workshop programme for the 2018-28 Long Term Plan has two sessions on the revenue and financing policy.

9 Debt Management Central

Martyn Boyce provided a presentation on the Office's work. he highlighted the following points:

Purpose of Debt Management

- Reduce the amount of debt owed across the region by working with Councils

Dedicated Team

- Better response than Councils
- Initiate court proceedings
- Assist with disputes
- Monitor payment arrangements

Cost and Time efficient

- Money in the bank promptly
- Systems to generate bulk mail to customers and banks
- Rates 10% +GST
- Sundry Debt can be charged

Tailored Packages

- Aged debt
- Mortgage demands
- Arrears letters
- Council letterhead or theirs
- Tailored dashboards to track success

Dedicated Software

- Generates shared efficiencies
- Tracks progress of debt/payment
- Automatic next steps
- Flexible and tailored letters

Non Contentious Legal

- Minimal preparation
- Expertise in court processes
- Prompt Action

Arm's Length

- Separating debt from Council
- It's not the Council organisation doing the chasing
- Adds a layer of authority
- Perception

Mr Boyce asked for feedback as to what Rangitikei District Council could do better in terms of retrieving rates debt. He suggested that Implementing mortgage demands sooner could help. He noted the high level of work by Ms Bright.

It was noted that Maori land holdings with multiple owners can be more complicated to recover rate debt from. Mr Boyce stated that his business focuses on communication and has a project underway on how better work with this situation. He further noted that he works to identify when a rates remission may be possibly either due to land locked land or the land being native bush.

His Worship the Mayor left the meeting at 11:03 / 11:04
Cr Wilson left the meeting at 11:15 / 11:17

10 Financial Highlights and Commentary – April 2017

Mr McIrvine spoke to his attached report, highlighting some of the information.

- There is some money that Council cannot receive until committed to the Bulls Community Facility project.
- Noted: interest rates are up slightly
- Strategic overview shows that Council is \$20,000 in the black
 - A note was made that some housing upgrade work has not occurred, this has been due to difficulty in securing available builders. The issue will be forwarded for comment from the Assets/Infrastructure meeting.
- Capital renewal spend: There will be approximately \$1.13 million in carry forwards for Slip lining. Adjustments to the carry forwards are currently being made and the formalised review will be tabled at Council meeting later today in order to finalise the annual plan and before the rates resolution next month.
- It was noted that Taihape Memorial Park carryover has already been dealt with.
- Long term overdue debt is decreasing. One contributing factor is that rates are being paid at time of property sale including any penalties.
- In regards to abandoned land – if a neighbouring property pays the rates for 20 years they can apply for property transfer.

Cr Peke Mason arrived at the meeting at 9:54

The Committee sought clarification on claims to the New Zealand Transport Agency. the main points of that discussion were:

- NZTA is billed every month;
- Claims have to be lodged within 5 days.;
- Council has 15 days at end of the financial year to get all bills in;

- External review of claims is a good practice.

The Committee discussed the value in advertising the presentation by Quotable Valuations at next month's meeting to the public. Staff agreed to take this on.

Page 19 'Rangitikei District Council Action to Collect Overdue Rates' – the Committee asked that this information is split into rural and urban. Councillors would like to identify where the struggles are in repaying rates in order to focus work in their community.

Mr McIrvine explained the direct debit system; Council assists rate payer debtors to take control over overdue debt. With the agreement of the ratepayer, a direct debit is set up to help manage cash flow and pay rates.

It was noted that work on the Mangaweka campground has been on the books for 2 years with no commencement of that work to date despite all consents granted. This is due to no viable tender being received through Tenderlink. The Committee asked that this be raised at the next Assets/Infrastructure Committee meeting.

The Committee discussed the merits of combining information centres with libraries, noting that indicative reports from some other New Zealand libraries showed reduced use. It was noted that in Marton and Taihape the two services (Information and Library) operate out of the one location and the future Bulls Community Centre will see the two under one roof. Marton library's offer of computers with free internet connection and the adjacent ICT hub is resulting in high usage.

Motion

That the Finance Performance committee request that Chief Executive produces a report that shows the benefits to rate payers of the \$387,000 spent on information centres.

Cr Platt / Cr Peke- Mason. Lost

Resolved minute number

17/FPE/015

File Ref

5-FR-4-1

That the Financial Highlights and Commentary- April 2017, be received.

Cr Peke- Mason / Cr Sheridan. Carried

11 Annual Residents Survey

Ms Servante spoke to the headline results of the Annual Resident's survey. The full report will be prepared and uploaded to the website within the next month. More detailed analysis and subsequent improvement plans will be prepared at an activity level and taken to either Assets/Infrastructure (for assets activities) or Policy/Planning (for non-asset activities) committees in July 2017.

Ms Servante informed the Committee that the process used to engage survey submitters involved sending letters to all on the electoral roll with a request that they respond to the online survey. Of the 622 that responded, 100 requested paper copies. It was noted that the demographic that responded highest to the survey was in the older age bracket and identified as European descent. It was suggested that the younger generation may not be on the electoral roll.

The Committee sought an understanding of the value in carrying out resident surveys. It was agreed that much of the value depends upon actions that Council takes following analysis. Further to that, it is standard practice from the sector to seek feedback from residents and it is stipulated within Council's performance management framework, which is subject to annual audit. Previously the survey had been conducted by an external agency; cost-savings had been achieved by resourcing it in-house.

Survey feedback from previous years has resulted in action such as the Taihape pool improvements and the \$6 million invested into the rebuild of the Marton water plant.

Initial feedback from this year's survey has indicated that Council is considered better at communication and feedback and has achieved a higher satisfaction rate for roading than in previous years.

Resolved minute number

17/FPE/016

File Ref

That the headline results of the Annual Resident's Survey be received.

Cr Wilson / Cr Sheridan. Carried

12 Nine-Month Statement of Service Performance

The nine-month statement is attached.

Resolved minute number

17/FPE/017

File Ref

5-FR-1-2

That the Nine-month Statement of Service Performance be received

Cr Wilson / Cr Sheridan. Carried

13 Merits of a development contributions policy

This presentation was postponed to be provided to the Council meeting later in the day. It outlines the statutory requirement for a development policy and how it operates in practice.

14 Youth Award Scheme 2017

Ms Bowler was available to answer questions regarding the attached report. The Chair commended Ms Bowler on a well written report.

The Committee requested that the potential for a specific award for 'Youth for the Environment' be considered. It was noted that the awarding of nominations was at the discretion of the panel.

Resolved minute number **17/FPE/018** **File Ref** **4-EN-12-6**

That the report "Youth Awards Scheme 2017" be received.

Cr Ash / Cr Sheridan. Carried

Resolved minute number **17/FPE/019** **File Ref** **4-EN-12-6**

That the Finance/Performance Committee approves the Rangitikei Youth Awards 2017 as outlined in the report "Youth Awards Scheme 2017".

Cr Sheridan / His Worship the Mayor. Carried

Cr Dunn arrived at 11:19

Cr Aslett arrived at 11:24

His Worship the Mayor left the meeting at 11:24 / 11:26

15 Waiver of internal costs of building consent – Edale

At its meeting of 27 April 2017, Council resolved that the outstanding invoice relating to the building consent fees for Edale Trust Board be brought to the Finance/ Performance Committee at its meeting on 25 May 2017.

Edale applied for the consent as the prospective building owner; the house was intended to be on a right to occupy lease.

The Committee agreed to defer consideration to the next meeting/when the substantive issue of providing a loan was being discussed.

16 Late Items

There were no late items

17 Future Items for the Agenda

Quotable Valuation will give a presentation at next meeting, 29 June 2017.

18 Next Meeting

Thursday 29 June 2017, 9.30am

19 Meeting closed

11.26 am.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Turakina Reserve Management Committee Meeting

Minutes – Thursday 1 June 2017 – 7:00 p.m.

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1	Welcome	2
2	Apologies.....	2
3	Members' conflict of interest.....	2
4	Confirmation of order of business	2
5	Minutes of last meeting	2
6	Chair's Report.....	2
7	Update on the shade tree planting project.....	3
8	MoU for placing a container on the Reserve	3
9	Council decisions on recommendations from the Committee	3
10	Council responses to queries raised at previous meetings.....	3
11	Items for future meetings	3
12	Late Items.....	3
13	Next meeting.....	4
14	Meeting closed.....	4

Present: Ms Laurel Mauchline Campbell (Chair)
Mr Duran Benton
Mr Alastair Campbell
Cr Soraya Peke-Mason

In attendance: Katrina Gray (Senior Policy Analyst/Planner)

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number 17/TRMC/00 **File Ref**

That the apologies for Murray Richardson and His Worship the Mayor be received

Ms Mauchline Campbell / Mr Benton. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts of interest were declared.

4 Confirmation of order of business

5 Minutes of last meeting

Resolved minute number 17/TRMC/002 **File Ref** 3-CT-9-2

That the Minutes of the Turakina Reserve Management Committee meeting held on 2 February 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Campbell / Cr Peke-Mason. Carried

6 Chair's Report

The Chair reported that the shelter belt trees have now been ordered. They will be located at the top of bank to provide some shelter from the wind.

Resolved minute number 17/TRMC/003 **File Ref**

That the Chair's verbal report to the 1 June 2017 Turakina Reserve Management Meeting be received.

Ms Mauchline Campbell / Mr Benton. Carried

7 Update on the shade tree planting project

A memorandum from Mr Sanson (Parks and Reserves Team Leader) suggesting some species for the shade tree planting project was tabled. The Committee is waiting to purchase the trees until next year due to funding. The Caledonian Society will spray weeds instead of paying rent this year.

The Committee thanked Mr Sanson for the suggestions.

Resolved minute number **17/TRMC/004** **File Ref**

That the memorandum 'Species Suggestions for Turakina Domain' be received.

Ms Mauchline Campbell / Cr Peke-Mason. Carried

8 MoU for placing a container on the Reserve

A draft Memorandum of Understanding was tabled.

The following amendments were suggested:

- Add in requirements for regular maintenance to an acceptable standard.
- Add in requirements for insurance.

Mr Benton will make changes and bring back to the next Committee meeting. Further comments can be provided to Mr Benton before the next meeting.

Undertaking

Check that the Memorandum of Understanding does not need to go through Council.

9 Council decisions on recommendations from the Committee

There were no recommendations from the Committee to Council.

10 Council responses to queries raised at previous meetings

There were no queries raised at the previous meeting.

11 Items for future meetings

Nil

12 Late Items

Nil

13 Next meeting

Thursday 5 October 2017, 7:00pm – *note: this is the last meeting of the calendar year*

14 Meeting closed

7.24pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Rangitikei District Council

Turakina Community Committee Meeting

Minutes – Thursday 1 June 2017 – 7:30 pm

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1	Welcome	2
2	Public Forum	2
3	Apologies.....	2
4	Members' conflict of interest.....	2
5	Confirmation of Order of Business and Late Items	2
6	Confirmation of Minutes.....	2
7	Chair's Report.....	3
8	Council Decisions on Recommendations from the Committee	3
9	Council Response to Queries Raised at Previous Meetings	3
10	Update on Place-Making Initiatives	3
11	Small Projects Grant Scheme Update – May 2017.....	4
12	Current Infrastructure Projects/Updates and Other Council Activities within the Ward	4
13	Draft Urban Tree Plan 2017	4
14	Late Items.....	5
15	Next Meeting	5
16	Upcoming Meetings in 2017	6
17	Meeting Closed	6

Present: Ms Laurel Mauchline Campbell (Chair)
Mr Duran Benton
Mr Alastair Campbell
Ms Hayley Grant
Ms Carol Neilson
Ms Anita Oliver
Cr Soraya Peke-Mason

In attendance: Ms Katrina Gray (Senior Policy Analyst/Planner)

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

Resolved minute number	17/TCC/012	File Ref
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That the apologies from Ms Tina Duxfield and His Worship the Mayor be received.

Ms Mauchline Campbell / Ms Oliver. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts of interest were declared.

5 Confirmation of Order of Business and Late Items

Two items were provided as late items, due to their timing not allowing them to be addressed at a later meeting.

Resolved minute number	17/TCC/013	File Ref
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That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Rangitikei Youth Awards and Fire Prevention Bylaw Revocation be dealt with as a late item at this meeting.

Mr Benton / Mr Campbell. Carried

6 Confirmation of Minutes

- Ms Grant noted she had attempted to forward her apologies for the 6 April 2017 meeting.
- Change the spelling to Alastair in the list of members present.

Resolved minute number **17/TCC/014** **File Ref** **3-CC-1-4**

That the Minutes of the Turakina Community Committee meeting held on 6 April 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Campbell / Ms Neilson. Carried

7 Chair's Report

The Chair thanked the Committee for helping out with ANZAC. As a last minute effort, the day went really well. Lots of favourable comments and suggestions for next year. There has been an offer from the community to help with the organisation next year. A suggestion for the speaker is that local families that have letters home from soldiers read them.

Resolved minute number **17/TCC/015** **File Ref**

That the verbal report from the Chair to the Turakina Community Committee's 1 June 2017 meeting be received.

Ms Mauchline Campbell / Ms Grant. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations raised at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

Playgroup Donation – was addressed with item 11.

10 Update on Place-Making Initiatives

Ms Mauchline Campbell provided an update on the status of the project.

- Tables are ready to be ordered.
- A community member is donating the shellrock.
- Need funding for timber edging – up to \$100.

The Committee discussed and approved using \$100 of the Small Projects Grant to purchase the timber edging.

Traffic Management is not specifically required. Mr Sanson will provide cones and Mr Benton also noted he could provide cones.

Working bee – 1pm Sunday 18 June 2017

Resolved minute number **17/TCC/015** **File Ref**

That up to \$100 from the Small Projects Grant is used to purchase timber for the edging for the placemaking project installing tables alongside State Highway 3.

MS Mauchline Campbell / Mr Benton. Carried

11 Small Projects Grant Scheme Update – May 2017

The Committee noted the memorandum and that they payment for the playgroup was \$400 and the resolution to pay for the timber would affect the balance. The carryover balance would, therefore, be \$260.00.

Resolved minute number **17/TCC/016** **File Ref** 3-CC-1-4

That the memorandum 'Small Projects Grant Scheme Update – May 2017' be received

Ms Oliver / Ms Mauchline Campbell. Carried

Resolved minute number **17/TCC/017** **File Ref**

That the balance of the \$260 be carried-forward into the 2017/18 financial year

Ms Oliver / Ms Mauchline Campbell. Carried

12 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The memorandum was noted. It was acknowledged that most of the works have been completed. The footpaths are much improved. The idea of a footpath to Koitiata for the Te Araroa trail was suggested.

Resolved minute number **17/TCC/018** **File Ref** 3-CC-1-5

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Turakina Ward – March/April 2017' be received.

Ms Grant / Mr Campbell. Carried

13 Draft Urban Tree Plan 2017

The Committee supports the delegation for decisions on major tree removals. It would be useful to keep these decisions within the local community. The community will have local knowledge which can be applied, particularly for historic trees.

Concern discussed about the trees specified for Turakina. The Committee noted that Turakina soils are not as inhospitable as Koitiata. However, as it is just a guide and there is scope for change, the Committee did not want to request an amendment.

Resolved minute number **17/TCC/019** **File Ref** 6-RF-1-1

That the memorandum 'Draft Urban Tree Plan 2017' be received.

Mr Campbell / Ms Neilson. Carried

Resolved minute number **17/TCC/019** **File Ref** 6-RF-1-1

That the Community Committee/Board supports being given the authority to make decisions on major tree removals following a community consultation process.

Mr Campbell / Ms Neilson. Carried

14 Late Items

Rangitikei Youth Awards

The Committee members identified they would help to distribute information about the Youth Awards.

Resolved minute number **17/TCC/020** **File Ref** **4-EN-12-7**

That the report 'Rangitikei Youth Awards Scheme 2017' be received.

Ms Mauchline Campbell / Ms Grant. Carried

Fire Bylaw Revocation

The Committee noted that the Bylaw had been superseded and did not want to make a submission.

Resolved minute number **17/TCC/021** **File Ref**

That the memorandum 'Proposed Revocation of the Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.

Cr Peke-Mason / Mr Benton. Carried

15 Next Meeting

Thursday 3 August, 7:30pm

16 Upcoming Meetings in 2017

- 5 October
- 7 December

17 Meeting Closed

8.07pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 8 June 2017 – 9:30 a.m.

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The quorum for the Assets/Infrastructure Committee is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: His Worship the Mayor, Andy Watson (Acting Chair)

Cr Nigel Belsham

Cr Cath Ash

Cr Richard Aslett

Cr Jane Dunn (late)

Cr Angus Gordon (late)

Cr Soraya Peke-Mason

Cr Lynne Sheridan

Cr David Wilson

Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)

Also present: Cr Graeme Platt

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Glenn Young, Senior Projects Engineer - Utilities
Mr John Jones, Asset Manager – Roading
Mr Reuben Pokiha, Operations Manager – Roading
Mr George McIrvine, Finance & Business Support Group Manager
Mr Wiremu Greening, Utilities Projects Team Leader
Mr Andrew van Bussel, Operations Manager - Utilities
Mr Hamish Waugh, Infrastructure Group Management
Mr Chris Pepper, Special Projects Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Denise Servante, Strategy and Community Planning Manager
Ms Linda Holman, Governance Administrator

Tabled documents: **Item 8:** Media release re: funding for toilets
Item 10: Stormwater Bylaw
Item 12: Community Housing Presentation
Item 13: Revised quote for water fountains
Item 14: Greenwaste Management and Associated Costs
Item 16c: Algae Issue Report
Item 16c: Email re: algae issue
Item 17: Questions of Activity Management Templates
Item 17a: RDC Roading Report May 2017
Item 18 + 19: Compliance – May 2017
Late Item: Taihape Memorial Park Terms of Reference

1 Welcome

The meeting opened at 9.35 am. His Worship the Mayor, as acting Chair, welcomed everyone to the meeting.

2 Council Prayer

Cr Aslett led the Council Prayer.

3 Apologies/Leave of Absence

Resolved minute number

File Ref

That the apologies from Cr Dean McManaway and Cr Ruth Rainey, and Cr Angus Gordon (late) be accepted.

Cr Belsham / Cr Peke-Mason. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts were declared.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, MoU Taihape Memorial Park will be dealt with as a late item at this meeting.

6 Chair's Report

Nil

Cr Sheridan arrived at 9.40 am

7 Confirmation of Minutes

The Mayor requested a change to be made to item 11 of the Minutes to remove the text: "(This is understood to be the Council's preferred option)".

Resolved minute number

17/AIN/037

File Ref

That the Minutes of the Assets / Infrastructure Committee Meeting from 11 May 2017 be amended to remove the text: "(This is understood to be the Council's preferred option)" from item 11 – Mangaweka Bridge Update.

His Worship the Mayor / Cr Aslett. Carried

Resolved minute number **17/AIN/038** **File Ref** **3-CT-13-2**

That the Minutes of the Assets/Infrastructure Committee meetings held on 11 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Peke-Mason. Carried

8 Progress with strategic issues

The information in the agenda was noted by the Committee.

9 Marton wastewater treatment plant, update June 2017

An update was provided to the meeting by Mr Chris Pepper. A meeting of the Focus Group was held three weeks ago, where they agreed to create a short list to be presented to a future Committee meeting.

Resolved minute number **17/AIN/039** **File Ref** **6-WW-1-4**

That the update 'Marton Wastewater Treatment Plant – update June 2017' be received

Cr Belsham / Cr Wilson. Carried

10 Stormwater – identification of public and private drains – project update, June 2017

A tabled document and an update was provided to the meeting by Mr Glenn Young, Senior Projects Engineer - Utilities. The Stormwater bylaw project team are currently collating submissions and feedback from the community. 121 submissions have been received, which demonstrates lots of interest. The next stage in the project is to provide a summary of responses, then a recommendation to Council, and then to update website.

Resolved minute number **17/AIN/040** **File Ref** **1-DB—1-11**

That the update [report] 'Stormwater – identification of public and private drains – project update, June 2017' be received.

Cr Ash / Cr Aslett. Carried

11 Tender for preferred supplier of utilities components

Mr Waugh noted that Council was looking to formalise the various supply agreements currently in place for utilities components into a supplier contract.

Discussion was held around the potential for collaborative and/or bulk purchasing, and clarification was provided to the Committee that this is not a newly budgeted amount but a formalisation of the procurement process due to the high value of the purchasing.

Cr Gordon arrived 9:56 am

Resolved minute number

17/AIN/041

File Ref

That the update "Tender for preferred supplier of utilities components" be received.

Cr Peke-Mason / Cr Ash. Carried

12 Community housing – ten-year plan

Ms Prince and Mr McIrvine spoke to a Powerpoint presentation.

Ms Prince gave an overview of the current state of the housing stock and information on rental rates in neighbouring regions. Mr McIrvine gave an overview of the finances of the properties and proposed three long-term models for consideration: 1. Keep the status quo; 2. Limited rent increases; 3. Expand and matching rentals.

Cr Peke-Mason sought clarification that other options were not off the table, to which Mr McIrvine noted that all options are still on the table. The rating system for the flats was explained, and it was noted that a flat can receive a high score for being refurbished to a high standard but still be unsuitable for tenants due to a lack of access and/or parking.

Cr Sheridan noted that the refurbishments tended to occur when flats were between tenants, which unfairly impacted on longer-term tenants. Ms Prince noted that this would be taken into consideration during the evaluation of the ten-year plan.

Discussion was held around the potential options for sites for new properties, and compliance with current rental property legislation. It was suggested that this be taken to a workshop for further consideration, including a representative from Te Roopu Ahi Kaa.

Resolved minute number

17/AIN/042

File Ref

That a workshop discussion occurs regarding the ten year plan for community housing. This workshop should include a representative from Te Roopu Ahi Kaa Komiti.

Cr Gordon / Cr Aslett. Carried.

13 Drinking fountains on Council parks and sports grounds

Ms Denise Servante spoke to the report, reiterating that the funding from the Three Regions Trust was less than expected and the balance needed to be made up from a combination of Council Parks Upgrade Partnership funding and external funding. The Committee have the option of waiving the usual 1/3 contribution from the Parks Upgrade Partnership to contribute the entire balance of the fund: \$12,177.22.

A spreadsheet was tabled with revised quote figures, taking the total required to \$28,031.00, up from \$21,598.00 (as detailed in the Memorandum). This leaves a \$23,031.00 shortfall, amended from \$16,598.00 (as detailed in the Memorandum). It was noted that if the Committee opt to fund the *lower* amount from the Parks Upgrade Partnership Scheme then the *higher* amounts from Pub Charity and Lion Foundation must be sought.

Resolved minute number **17/AIN/043** **File Ref** **6-RF-1-1**

That the Memorandum "Drinking Water Fountains in the Rangitikei" be accepted.

Cr Belsham / Cr Aslett. Carried.

Motion

That the Committee recommend to Council that the Parks Upgrade partnership policy to fund up to one third be waived in this instance and that the drinking water fountain installation be funded to the amount of \$12,177.22 + GST from the Parks Upgrade Partnership Scheme.

Cr Belsham / His Worship the Mayor. Lost

Resolved minute number **17/AIN/044** **File Ref** **6-RF-1-1**

That the Committee recommend to Council that the drinking water fountain installation be funded to the amount of \$9,343.57 + GST from the Parks Upgrade Partnership Scheme.

Cr Ash / Cr Wilson. Carried

Ms Hiroa asked whether she has full voting rights and this was confirmed, but she is not able to vote retrospectively.

Resolved minute number **17/AIN/045** **File Ref** **6-RF-1-1**

That an application is made to Pub Charity Ltd for \$6,843.71 excl GST towards the costs to supply and install drinking water fountains in Centennial Park, Marton, Memorial Park, Taihape and Bulls Domain, Bulls

Cr Wilson / Cr Gordon. Carried

Resolved minute number **17/AIN/046** **File Ref** **6-RF-1-1**

That an application is made to the Lion Foundation for \$6,843.71 excl GST towards the costs to supply and install drinking water fountains in Centennial Park, Marton, Memorial Park, Taihape and Bulls Domain, Bulls

Cr Sheridan / Cr Gordon. Carried

14 Green waste at Council's waste transfer stations

Mr Waugh provided an update to the meeting, referring to the tabled document.

Greenwaste processing is effectively cost-neutral in Marton. Sludge is processed as green waste. The final product goes onto land as soil conditioner, rather than as a product that is sold.

Discussion was held around the potential for this to become a source of revenue in the future. Cr Peke-Mason noted that specific green waste recycling services have been lacking in Mangaweka, Ratana, and Hunterville. Mr Waugh noted that the inclusion of other services will be covered in the Waste Minimisation Plan, which forms part of the LTP.

Resolved minute number **17/AIN/047** **File Ref** **6-SO-3-1**

That the update [report] 'Green waste at Council's waste transfer stations' is received.

Cr Belsham / Cr Peke-Mason. Carried

15 Extension of footpath outside Rangitikei College

Mr Waugh noted the report is taken as read and responded to questions.

- Was it 'queue-jumping'?
- It would help alleviate wear on the sports turf that was funded by Council.
- The roading team had some unspent funds and were able to progress the project. .

Resolved minute number **17/AIN/048** **File Ref**

That the agenda note "Extension of footpath outside Rangitikei College" be received

Cr Gordon / Cr Wilson. Carried

Resolved minute number **17/AIN/049** **File Ref**

That the Assets/Infrastructure Committee approves Council constructing a 40 metre length of footpath outside Rangitikei College on Bredins Line (\$5,800 plus GST) to connect with a new footpath inside the school property leading to the bus stop there.

Cr Belsham / Cr Dunn. Carried

16 Questions put at previous meeting for Council advice or action:

- **Road-marking and signage at corner of Hair Street and Lower High Street, Marton:** Mr Pokiha spoke to this, noting that the marking of limit line has been done but that the previous marking needs to be removed at a (scheduled) future date. Discussion was held around concerns whether the usual decision-making process had been followed before work commenced; the Committee accepted that, due to safety considerations, the bypassing of usual process was acceptable in this case.
- **Cost of providing green waste services:** this had been dealt with in item 14.
- **Algae bloom in Marton Dam:** Mr van Bussel spoke to the tabled documents, noting that the danger has passed and that the algal bloom has died due to both treatment and the cold temperature of the dam due to the arrival of winter. Slight taste and odour issues were still present but these will improve in time. In response to questions about further monitoring and future improvement of water quality Mr van Bussel noted that algal counts are performed from Labour Weekend to Easter, and pointed out that it was a very unusual summer with high rainfall stirring up sediment.

17 Activity management

Requests or service reports were tabled.

Roading: The Mayor reported back from the Regional Land Transport meeting on 6 June, and noted that the possibility of the New Zealand Transport Agency taking on the Taihape-Napier Road as part of the State Highway network is a future agenda item for that meeting. He further noted that NZTA has agreed to have a workshop discussion based in Taihape to find a resolution to pedestrian access from the CBD to Otaihape Valley Road/Dixon Way

The Committee discussed the installation and maintenance of kerb and channelling, and improvements that can be made to the way information regarding reseals can be presented in the reports in future.

3 Waters: In response to the Mayor's question about the low rate of capital expenditure, Mr Young noted that, due to compliance issues, work had to be deferred totalling \$2.8 million. There had been a focus on using these capital savings to reduce rates increase for 2017/18.

Rubbish and recycling: Mr Waugh noted that in the first three months of the next financial year there will be consultation carried out on the Waste Minimisation Plan. Discussion was held around the level of public engagement regarding recycling, and the relevant places to work on projects relating to waste reduction.

Community and Leisure: Attention was drawn to a tabled document announcing Government funding for three new public toilet facilities in the Rangitikei. It was noted that when the original application for funding was made the final decision on the location of the toilets had not been made, which has resulted in at least one of the locations not being ideal. However, it is not expected to be possible to change this. Cr Peke-Mason noted that Ratana have continuing interest in public toilet facilities in their township. Ms Hiroa congratulated Council members and staff for a successful funding application.

Resolved minute number **17/17/AIN/050** **File Ref**

That the Activity Management Statements for May 2017 be received.

His Worship the Mayor / Cr Peke-Mason. Carried

18 Resource consent compliance – update

Mr Waugh referred to tabled documentation and spoke to both item 18 and 19 in the Agenda. He noted that there is a new report that will be presented every month. Discussion was held around the presentation of information in the reports and reporting issues regarding non-compliance in a financial year.

Resolved minute number **17/AIN/051** **File Ref** 5-EX-3

That the update [report] 'Consent compliance – May 2017' be received.

His Worship the Mayor / Cr Aslett. Carried

19 Drinking water compliance

This was dealt with as per item 18.

Resolved minute number **17/AIN/052** **File Ref** 5-EX-3

That the update [report] 'Drinking Water Compliance – May 2017' be received.

His Worship the Mayor / Cr Aslett. Carried

20 Late Items

Facilities on Taihape Memorial Park

Mr McNeil circulated and spoke to a draft terms of reference for the project to address facilities at Taihape Memorial Park, taking into account Council's decisions on 27 April. He was keen for the Taihape Community Board to consider the draft terms of reference at its meeting on 13 June 2017.

Cr Gordon raised concerns around another round of consulting instead of making a decision and progressing. Ms Hiroa noted that the users of the park are keen to have facilities that are simply clean and functional, and any delay to achieving this would have a negative impact upon them. Ms Hiroa urged the Committee to keep sight of the basics and to remember the people who use the facilities every week.

Discussion ensued around the specific wording in the document. It was agreed to delay presenting the draft document to the Taihape Community Board meeting and ask for the Board's view on appropriate terms of reference at that meeting.

21 Future Items for the Agenda

Nil

22 Next meeting

Thursday 13 July 2017, 9.30 am

23 Meeting closed 12:43pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 8 June 2017 – 1:00 pm

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The quorum for the Policy/Planning Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

- Present:**
- Cr Angus Gordon (Chair)
 - Cr Cath Ash
 - Cr Richard Aslett
 - Cr Nigel Belsham
 - Cr Jane Dunn
 - Cr Graeme Platt
 - Cr Lynne Sheridan
 - His Worship the Mayor, Andy Watson
- In attendance:**
- Mr Michael Hodder, Community & Regulatory Services Group Manager
 - Ms Denise Servante, Strategy & Community Planning Manager
 - Ms Carol Downs, Executive Officer
 - Ms Katrina Gray, Senior Policy Analyst/Planner
 - Mr Johan Cullis, Environmental Services Team Leader
 - Ms Linda Holman, Governance Administrator
- Tabled documents:**
- Item 6:** Chair's report
 - Item 9:** Better responses to natural disasters and other emergencies in NZ'
 - Item 11:** Parking Bylaw – fees and charges
 - Item 15:** Questions of Activity Management Templates
 - Item 15:** Requests for service (May 2017)

1 Welcome

The meeting opened at 1.10 pm,

Resolved

That the Policy/Planning Committee meeting of 8 June 2017 be adjourned until 1.25 pm

Cr Platt / Cr Gordon. Carried.

The meeting reconvened at 1:25 pm.

2 Apologies/Leave of Absence

Apologies were received from Cr Peke-Mason for absence, and from Cr Dunn for early departure.

3 Members' conflict of interest

The Chair reminded Members of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No items were declared.

4 Confirmation of order of business

No late items were put forward.

5 Confirmation of minutes

Resolved minute number	17/PPL/047	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 11 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Sheridan. Carried

6 Chair's Report

A report was tabled at the meeting and taken as read.

Resolved minute number	17/PPL/048	File Ref	3-CT-15-1
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That the Chair's Report to the Policy/Planning Committee meeting on 8 June 2017 be received.

Cr Gordon / Cr Belsham. Carried

7 Progress with Strategic Intentions

The Committee noted the information in the agenda with no further questions or comments.

8 Update on communications strategy

Ms Downs spoke to the report, explaining that the location information of website traffic is very general, with some of the Rangitikei showing up as Palmerston North and some as Whanganui. Increased granularity of geographic information would only be possible with a paid tool, which is not considered to be an effective use of resources. Users from Auckland and Wellington tend to visit pages concerned with property rates and cemetery information.

Amendments to the draft strategy were suggested and noted for inclusion in the final strategy. Discussion was held around the best methods to communicate with residents in the area. The Committee noted that the previous Residents Survey had been conducted via Survey Monkey with a high take-up.

Resolved minute number	17/PPL/049	File Ref	3-CT-15-1
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That the update on the Communications Strategy to the Policy/Planning Committee meeting on 8 June 2017 be received.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number	17/PPL/050	File Ref	3-CT-15-1
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That the communications strategy (as amended) be adopted as amended.

Cr Sheridan / His Worship the Mayor. Carried

9 Legislation and governance issues

Mr Hodder spoke to the report, noting that the Health Fluoridation of Drinking Water Amendment Bill has reported back, and tabled the Terms of Reference of the Civil Defence review.

The Mayor gave an overview of the Fresh Water Symposium held in Wellington recently, and noted that there will be legislative changes to come that will affect the Rangitikei District.

Resolved minute number	17/PPL/051	File Ref	3-OR-3-5
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That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting of 8 June 2017 be received.

Cr Aslett / Cr Ash. Carried

10 Review of delivery of community services under section 17A of the Local Government Act 2002

Mr Hodder spoke to the report and noted that the review is one of the legislative requirements on Council. Civil Defence has been done separately by the councils involved in the contract with Horizons. Rural water review is still a work-in-progress.

Resolved minute number 17/PPL/052 **File Ref** 5-FR-1-2

That the report 'Review of delivery of community services under section 17A of the Local Government Act 2002' be received.

Cr Belsham / Cr Ash. Carried

The Committee considered Cr Platt's view that, on the basis of financial comparisons he had obtained about other councils, more consideration be given to operating costs and revenues of information centres before accepting the 17A review. As Council had already decided to combine Library and Information Centre services into one building in Bulls, as they are in Taihape, a more detailed review needed to include libraries.

Resolved minute number 17/PPL/053 **File Ref**

That a more comprehensive report be provided regarding the cost and benefits of Libraries and Information Centres in the Rangitikei, and any provision that should be made for technology advances, having regard for the requirements of Section 17A, Local Government Act 2002.

Cr Platt / Cr Sheridan. Carried

Cr Platt had previously asked for (and been provided with) information about the cost of leasing the toilet in the Rangitikei Junction / Wallace Development and wanted to know if it is possible to break the agreement once the new Community Centre is finished. Mr Hodder said he would research the terms of the lease.

Resolved minute number 17/PPL/054 **File Ref** 5-FR-1-2

That a review of service delivery options not be undertaken at this time for:

- a) halls because of the small numbers of staff involved and the flexibility to explore and implement alternative models for delivering the service through greater involvement of local organisations.
- b) toilets because there is no viable alternative to the present delivery of the service.

His Worship the Mayor / Cr Gordon. Carried

11 Draft traffic and parking bylaw

Ms Gray spoke to the report, noting the tabled document: she suggested amendment is a result of some recent cross-checking that was done and would provide more powers to tow vehicles that repeatedly breach the bylaws.

Further amendments were suggested and noted for inclusion in the proposed bylaw. Discussion was held around the exact mechanics for appointing parking wardens, the fee-setting methodology, and the complaints process.

Resolved minute number	17/PPL/055	File Ref	1-DB-1-14
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That the draft Traffic and Parking Bylaw 2017 be received

Cr Belsham / Cr Sheridan. Carried

Resolved minute number	17/PPL/056	File Ref	1-DB-1-14
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That the Policy/Planning Committee recommends to Council that it adopts for public consultation the draft Traffic and Parking Bylaw 2017 (as amended) together with an associated engagement plan

Cr Belsham / His Worship the Mayor. Carried

12 Submission to Land Transport Rule: Setting of Speed Limits [2017]

Mr Hodder suggested that the key change in the proposed new Rule is greater flexibility around speed limits on local roads, to take away the rigid considerations which currently apply. This is still a quite complex methodology but the Roading team think it is workable.

Discussion was held around various options for making speed limits easier for drivers to see and be aware of, particularly if the number of fixed signs is reduced. The draft submission would be amended to include a proposal about distinctive road markings to reflect different speed limits.

Resolved minute number	17/PPL/057	File Ref	3-OR-3
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That the draft submission to the Land Transport Rule: Setting of Speed Limits [2017] be received.

Cr Ash / Cr Dunn. Carried

Resolved minute number**17/PPL/058****File Ref****3-OR-3**

That, under delegated authority from Council, the Policy/Planning Committee authorises His Worship the Mayor to sign, on behalf of the Council, the submission as amended to the New Zealand Transport Agency on Land Transport Rule: Setting of Speed Limits [2017]

Cr Gordon / Cr Ash. Carried

13 Update on the Path to Well-being Initiative

The 2017 Youth Awards video was played to the Committee.

Ms Servante has taken the report as read and invited questions.

The Committee discussed the Mayor's expressed concern that, as he does not attend the Central Economic Development Agency (CEDA) meetings, he is not as informed about developments in the local economic development space as he could be:

- How the work of CEDA can relate to the Mayor's discussions with companies and prospective new businesses to the area
- The purpose of CEDA meetings and the nature and timing of updates from them (to both Finance/Performance and Policy/Planning Committees)
- Altering the Committee structure in order to bring economic development under the umbrella of a specific Committee, or to create a new – dedicated – Committee for economic development
- Using the Accelerate 25 group to provide the information the Mayor is requesting
- The need for a policy on responding to overtures from businesses seeking to move here and potential developers
- Holding a workshop on economic development (possibly with outside help) – potentially in the July LTP session

(Cr Dunn left at 3:32pm)

(Cr Ash 3:36pm / 3:40pm)

The Committee also discussed the availability of driver licencing training. Lions had made a successful application to the Dudding Trust but implementation was not known. The Mayors' Taskforce for Jobs secured a pilot programme in Hawkes Bay and the Mayor had tried unsuccessfully to get one for the Rangitikei, and is working with the ministers to get this training included in the school curriculum. Youth Services was a possible option that was mentioned.

The Committee suggested that Cr Platt talk with the Chief Executive about work opportunities for pre-release prisoners in local industries or in Council itself.

Resolved minute number **17/PPL/059** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2017 be received.

Cr Aslett / Cr Belsham. Carried

Resolved minute number **17/PPL/060** **File Ref** **1-CO-4**

That the Policy/Planning Committee approve the funding applications to be submitted in June 2017 as follows:

- JBS Dudding Trust (capital contribution to the Bulls multi-purpose community centre, contribution towards District Library Service and community libraries, contribution towards drinking fountains in parks)
- Pub Charity Ltd (drinking fountains in parks)
- The Lion Foundation (drinking fountains in parks)

Cr Belsham / Cr Sheridan. Carried

14 Questions put at previous meetings for Council advice or action

The Committee agreed with the proposed next step regarding improving knowledge of projects by having the proposal for a list be referred to the LTP Project Team.

15 Activity management:

The requests for service results were tabled.

No questions had been emailed in advance for any section.

The Committee asked that an 'origin' date be added to the policy schedule, noting that nothing was planned for noxious weeds and contaminated land but without clarification about the intent.

Clarification was provided to the Committee that the number of unregistered dogs came from those which went to court as infringements. There were various reasons why dogs were destroyed, including an inability to re-home. Facebook is used to advertise dogs for rehoming and has received a positive response from the community.

Resolved minute number **17/PPL/061** **File Ref**

That the activity management templates for May 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Ash. Carried

16 Late Items

There were no late items

17 Future Items for the Agenda

No items were suggested.

18 Next Meeting

Thursday 13 July 2017, 1.00 pm

19 Meeting closed

4.24 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Monday 12 June 2017 – 2:00 pm

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The quorum for the Audit and Risk Committee is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

- Present:** Mr Craig O'Connell (Chair)
His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Angus Gordon
Cr Dean McManaway
- In attendance:** Mr Ross McNeil, Chief Executive
Ms Debbie Perera, Audit Director, Audit New Zealand
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Hamish Waugh, Infrastructure Group Manager
Ms Linda Holman, Governance Administrator
- Tabled documents:** **Item 8:** Work Programme for the 2016-2019 Triennium
Item 9: Understanding Council's Risk Appetite – notes from Mr McNeil with schedule 1 and sections 114 and 115 of the Building Act 2004
Item 10: Auditing the 2018-2028 Long Term Plan
Item 13: Revising the risk management framework

1 Welcome

The meeting opened at 2.00 pm. The Chair welcomed everyone to the meeting.

2 Council prayer

The Chair read the Council prayer.

3 Apologies

Nil.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts were declared.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Committee agreed that an update on Edale be dealt with as a late item at this meeting.

6 Confirmation of minutes

Resolved minute number	17/ARK/008	File Ref	3-CT-17-2
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That the Minutes of the Audit/Risk Committee meeting held on 18 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr McManaway. Carried

7 Chair's report

The Chair did not make a report.

8 Work Programme Matrix

Mr Hodder spoke to the tabled discussion document, explaining the individual sections and drawing a distinction between periodic reports and regular reports.

The Committee requested five refinements for reconsideration at the August meeting:

- add targets and timelines;

- note the nature of the decision expected from the Committee (to ensure no crossing boundaries of Council's other committees);
- suggest priorities (Bay of Plenty LASS could be a helpful example of this);
- clarify tools – in particular who is briefing the Committee; and
- align with Internal Audit programme.

The Committee also wondered whether shared services with Manawatu District should be included – i.e. it was more important for the Committee to consider Council's performance than to evaluate risks from government policy setting. It was likely that the assessment from the Local Government Excellence Programme would provide additional perspective, but this might not be available by the time of the Committee's next meeting.

Resolved minute number **17/ARK/009** **File Ref**

That the document "Work Programme for the 2016-2019 Triennium" be received.

Cr Belsham / Cr Gordon. Carried

9 Understanding Council's Risk Appetite – 'Consenting philosophy'

The Chief Executive provided a verbal update and tabled three documents – a commentary together with schedule 1, and sections 114 and 115 of the Building Act 2004. He explained the difference between the Building Consenting Authority (BCA) and the Council in terms of the building consenting process and the Building Code. Mr Mc Neil noted that, as the Chief Executive, he has discretionary powers, but what is missing is a consistent framework within which that discretion can be exercised, similar to the framework around the Resource Management Act. A possible framework will be presented to the next Committee meeting

Resolved minute number **17/ARK/010** **File Ref**

That the verbal update to the Audit/Risk Committee meeting held on 12 June 2017 on "Understanding Council's risk appetite – 'Consenting philosophy'" be received.

Cr Gordon / Cr Belsham. Carried

10 Overview of intended process for auditing the 2018-28 Long Term Plan (following the office of the Auditor General's methodology)

Ms Perera provided a presentation on the intended process for auditing the 2018-28 Long Term Plan (following the office of the Auditor General's methodology). She noted the two separate audits – on the Consultation Document (the extent to which it met the purpose outlined in the Local Government Act and that it was clear about choices being presented for the community to consider) and on the Long Term Plan proposed for adoption (when the focus of audit was how Council's decisions were reflected in the document).

Resolved minute number **17/ARK/011** **File Ref**

That the verbal update and presentation to the Audit/Risk Committee meeting held on 12 June 2017 on the intended process for auditing the 2018-28 Long Term Plan (following the office of the Auditor General's methodology) be received.

His Worship the Mayor / Cr Belsham. Carried

11 Audit planning letters for 2016/18

The Committee briefly discussed the methodology of setting audit fees.

Resolved minute number **17/ARK/012** **File Ref** **5-EX-2-3**

That the Audit planning letters for 2016/18 be received.

Cr McManaway / Cr Belsham. Carried

12 Risk management framework for the 2018-28 Long Term Plan

Mr Hodder spoke to the memorandum, highlighting the important points. Mr Hodder also pointed out the fact that it is a *long* term plan - this is what the project team is working to develop.

Resolved minute number **17/ARK/013** **File Ref** **1-LTP-4-5**

That the memorandum 'Risk management framework for the 2018-28 Long Term Plan' be received.

Cr Gordon / Cr Belsham. Carried

13 Proposed revision to risk management framework

Mr Hodder narrated a presentation to the Committee.

The Committee agreed that the framework be expanded to include extrinsic risks and requested modelling a small selection of scenarios using model 3 in the Local Government New Zealand sector discussion paper (November 2016) to understand the value of doing this (and the work involved). The revised framework would come to the August meeting.

Resolved minute number **17/ARK/014** **File Ref**

That the Committee receive the presentation 'Revising the risk management framework - preparing for a sector-wide approach', and consider a revised framework at its August 2017 meeting.

Chair / Cr Gordon. Carried.

14 Committee review

This item was not presented to the meeting.

15 Late items

His Worship the Mayor updated the Committee on the situation at Edale Rest Home. He still intended asking Council for possible provision for the loan.

16 Future items for the agenda

Interim audit management report for the year ended 30 June 2017 (with draft management comment)

The second interim audit visit is taking place during the week beginning 12 June 2017. The interim management report (which is planned to be with Council by 26 June 2017) will incorporate the findings from both interim audits and from Robin Dearlove's recent Information Systems review.

Request from Edale for an interest-free loan

Havelock North stage one report

17 Next meeting

Monday 14 August 2017, 2.00 pm

18 Meeting closed

4:15 pm

Confirmed/Chair: _____

Date: _____

Rangitikei District Council



Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 13 June 2017 – 11:00 am

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The quorum for the Te Roopu Ahi Kaa is 6.

Council's Standing Orders (adopted 3 November 2016), 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present:	Ms Tracey Hiroa Mr Robert Gray (late) Mr Thomas Curtis Ms Coral Raukawa-Manuel Ms Gaylene Nepia Mr Terry Steedman Ms Kim Savage Ms Jacqui Johnson (standing in for Ms Katarina Hina) Mr Chris Shenton His Worship the Mayor, Andy Watson
Also present:	Cr Soraya Peke-Mason Mr Haimona Waititi Ms Jazmin Henare
In attendance:	Mr Ross McNeil, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Ms Denise Servante, Strategy & Community Planning Manager Ms Katrina Gray, Senior Policy Analyst / Planner Mr Jim Mestyanek, Senior Projects Engineer Ms Linda Holman, Governance Administrator
Tabled:	Item 9: Mangaweka Bridge replacement Item 10a: Tuia Mentoring programme Powerpoint presentation Item 10b: Tuia Mentoring programme introductory video

1 Welcome

The meeting opened at 11.06 am. The Chair welcomed Council staff and visitors to the meeting.

2 Apologies

Resolved minute number

File Ref

That the apologies from Mr Pahia Turia, Ms Naumai Wipaki Ms Katarina Hina, Ms Hari Benevides, Cr Cath Ash, and Mr Robert Gray (for lateness) be accepted.

Mr Curtis / Mr Steedman. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. Mr Curtis declared a potential conflict with the discussion of the funding for Ngati Hauiti Community Development program.

4 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Civil Defence Framework wānanga be dealt with as a late item at this meeting.

5 Whakatau Nga Tuhinga Korero / Confirmation of minutes

Cr Peke-Mason requested a text change on page 13: "...will speak for Māori in her portfolio..." to be changed to: "...will speak in her portfolio...".

Resolved minute number

17/TRAK/006

File Ref

3-CT-8-2

That the amended Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 14 February 2017 be taken as read and verified as an accurate and correct record of the meeting.

Ms Savage / Mr Shenton. Carried

6 Deputy Chair's report

Ms Hiroa acknowledged the recent bereavement of Mr Pahia Turia's grandmother, and sent best wishes from the Komiti to him and his family.

7 Council decisions on recommendations from the Komiti

The Komiti noted that there were no recommendations from the Komiti presented to the Council meeting on 23 February 2017.

8 Council responses to queries raised at previous hui

The Komiti noted that there were no queries for Council raised at the previous hui on 14 February 2017.

9 Managaweka Bridge replacement

Mr Jim Mestyanek narrated a Powerpoint presentation, which was also tabled to the Komiti. Mr Mestyanek detailed the consultation process that has occurred to date, and noted that feedback from various sources has favoured replacement. He then gave an overview of the workshop process and spoke to the report, detailing the iwi who have been / will be consulted.

Ms Hiroa made the observation that in the future Council should use the Te Roopu Ahi Kaa Komiti in the first instance to help the Council with such projects. The Komiti congratulated Mr Mestyanek on his research regarding which iwi to consult.

Resolved minute number	17/TRAK/007	File Ref	6-RT-1 (69)
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That the memorandum 'Mangaweka Bridge Update' be received.

Ms Hiroa / Mr Steedman. Carried

10 Tuia Mentoring Programme presentation

(Mr Robert Gray arrived at 11.10am)

Mr Haimona Waititi spoke about the Mentoring Programme run by TUIA Charitable Trust and narrated a Powerpoint presentation and short video. Ms Jazmin Henare spoke to the Komiti about her experiences as a member of the programme.

Ms Hiroa thanked Mr Waititi and Ms Henare, and thanked the Mayor for inviting the TUIA representatives to the meeting.

(The meeting broke for lunch at 12.35pm and Mr Thomas Curtis left the hui at that time. The meeting reconvened at 12.45pm)

Discussion was held around the potential candidates, and feedback about the presentation was given. Ms Hiroa stated support from the Komiti for the programme and identified that the next step is to begin the identification process for potential candidates.

11 Feedback from Komiti's workshop

Ms Hiroa gave an update to the Council staff and noted that some of the items are covered later in the agenda.

12 Update from Council's meetings from February to May 2017

Mr McNeil took the report as read.

Resolved minute number 17/TRAK/008 **File Ref** 3-CT-8-1

That the memorandum 'Update from Council's meetings in February to May 2017' be received.

Mr Shenton / Ms Nepia. Carried

Resolved minute number 17/TRAK/009 **File Ref** 3-CT-8-1

That Te Roopu Ahi Kaa endorses the grant of \$2,200 for three years from 1 July 2017 from the Waste Minimisation Levy to Para Kore for its zero waste programmes to marae within the Rangitikei District, subject to 80% funding from the Ministry for the Environment.

Mr Shenton / Ms Nepia. Carried

13 Update from the representative to Council's Assets/Infrastructure Committee

Ms Hiroa provided a verbal update on the Assets/Infrastructure Committee meetings held on 9 March, 13 April, and 11 May 2017.

Resolved minute number 17/TRAK/010 **File Ref**

That the verbal update on the Assets/Infrastructure Committee meetings held on 9 March, 13 April, and 11 May 2017 be received.

Ms Hiroa / Ms Savage. Carried

14 Guidance on the appropriate kaumātua and kuia to call upon

This was discussed in the workshop session and it was noted that the first port of call should always be the Te Roopu Ahi Kaa delegates. By the end of June a list will have been compiled of the kaumātua and kuia to call upon. Ms Hiroa noted that one person cannot be all things to all events, and that different people might be suitable for different activities. Discussion was held around the suggestion that a representative of tangata whenua be part of the citizenship ceremonies.

15 Geographical review of Census spatial units

Ms Hiroa thanked the people who contributed. Ms Denise Servante spoke to the report and noted that it is possible for individuals to make their own submissions.

Resolved minute number **17/TRAK/011** **File Ref**

That the memorandum "Geographical review of Census spatial units" be received.

Ms Raukawa-Manuel / Ms Nepia. Carried

Resolved minute number **17/TRAK/012** **File Ref**

The Komiti requests that the Chief Executive suggests to Statistics New Zealand the following changes to the proposed names for the new Census spatial units:

- Instead of Moawhango-Ngamatea - Mokai Patea is accepted
- Instead of Otiwhiti – Otairi is accepted

Mr Shenton / Mr T Steedman. Carried

16 Māori Community Development programme 2016/17

Ms Servante spoke to the report. Discussion had been held on this topic during the earlier workshop and the Komiti was aware of a number of other iwi / Māori groups that would have applied for the fund had there been a call for applications. The delay in setting criteria for this funding had been brought about through changes to the Komiti membership and other, competing priorities. It was noted that the funding available related to the 2016/17 financial year which ends on 30 June 2017. A further \$15,000 is available to the Komiti in 2017/18.

Discussion was held around other applications in the pipeline and the options for providing funding to many projects through various pathways. It was noted that the Komiti could ask the Council to carry-forward the unspent funds to add to the \$15,000 available in 2017/18.

Resolved minute number **17/TRAK/013** **File Ref** 3-GF-10

That the report "Māori community development programme 2016/17" be received.

Ms Hiroa / Ms Peke-Mason. Carried

Resolved minute number **17/TRAK/014** **File Ref** 3-GF-10

That the Komiti recommends that the funding for the 2016/17 year be carried over to the 2017/18 financial year. This is due to a substantial change to membership of the Komiti; and also to provide time for the Komiti to deliberate on the criteria for the fund.

Mr T Steedman / Ms Johnson. Carried

17 Update on landlocked land

A verbal update was provided by the Mayor who reiterated his commitment to this issue and suggested a delegation from the Komiti join him on a trip to Wellington to meet with government ministers to help move the issue along. Mr Gray gave an overview of the history of the issue and thanked the Mayor and Council for continuing to progress the issue. Discussion was held around the legal and financial implications of landlocked land.

Resolved minute number 17/TRAK/015 **File Ref**

That the verbal update from the Mayor on landlocked land be accepted.

HWTM / Mr T Steedman. Carried

18 Update on Te Pae Tawhiti

Deferred until the next meeting, due to the absence of Mr Turia.

19 Consideration of separate Māori Wards for the 2018 Representation Review

Ms Hiroa noted that this was covered in depth at the morning's hui.

Resolved minute number 17/TRAK/016 **File Ref** 3-OR-3-8

That the report 'Consideration of Separate Māori Wards for the 2019 Elections' to the 13 June 2017 Te Roopu Ahi Kaa meeting be received.

Ms Savage / Mr Shenton. Carried

Resolved minute number 17/TRAK/017 **File Ref** 3-OR-3-8

That Te Roopu Ahi Kaa recommends to Council that the Council consider establishing separate Māori wards as part of the 2018 Representation Review on the basis of a two-ward structure, using option two – the geographical split.

Ms Savage / Ms Nepia. Carried

20 Update on the 'Path to Well-Being' initiative – June 2017

Resolved minute number 17/TRAK/018 **File Ref** 3-CT-8-1

That the memorandum 'Update on the Path to Well-Being initiative – June 2017' be received.

Ms Raukawa-Manuel / Ms Nepia. Carried

21 Ngati Rangi update

The Komiti noted the information and that this was included in the agenda because Council was asked to accept a delegation, and Council felt it was important to include the information for the Komiti.

22 Ngaruroro and Clive Rivers - Water Conservation Order Application

The Komiti noted the information.

23 Proposed revocation of the Fire Prevention Bylaw

This was discussed during the morning's hui.

Resolved minute number 17/TRAK/019 **File Ref** 1-DB-1-12

That the memorandum 'Proposed Revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.

Ms Nepia / Mr T Steedman. Carried

24 Rangitikei Youth Awards Scheme 2017

Resolved minute number 17/TRAK/020 **File Ref** 4-EN-12-7

That the report 'Youth Awards Scheme 2017' be received.

Ms Johnson / Mr Shenton. Carried

Resolved minute number 17/TRAK/021 **File Ref** 4-EN-12-7

That Ms Coral Ruakawa-Manuel be the representative of Te Roopu Ahi Kaa on the judging panel of the 2017 Youth Awards.

Ms Hiroa / Mr Shenton. Carried

25 Funding rounds open

The Komiti noted the information.

26 Panui/Announcements

- Ms Nepia noted that all Komiti members will receive a formal invitation to the Ratana centenary celebrations
- Ms Savage thanked the Mayor for attending the 50 year Anniversary celebrations
- It was noted that the next round of Rangitikei ki Rangipō District Inquiry hearings are taking place later this month
- Ms Nepia clarified that she is resigning from the Komiti and will shortly do so in writing. The Chair thanked Ms Nepia for her contribution.
- Ms Hiroa spoke about the interaction between Komiti members and Councillors and how they need to be more proactive. Ms Hiroa is speaking with Cr Angus Gordon about setting up a regular meeting with local Komiti members to see how they can work together better.

27 Late items

Civil Defence Framework wānanga: Cr Peke-Mason suggested a report around emergency services and response plans was needed.

28 Future Items for the Agenda

Nil. Ms Hiroa noted that they can be added at a later date for the next meeting's agenda.

29 Next meeting

Tuesday 8 August 2017, 11am.

30 Upcoming meetings for 2017

- 10 October
- 12 December

31 Meeting closed at 2:40 pm/Karakia

Ms Hiroa thanked everyone for attending, and noted that there is much potential here for the Komiti to have positive input to Council.

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 13 June 2017 – 5:30 p.m.

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Present:

Mr Tyrone Barker (Chair)
Mr Nigel Bowen
Ms Tricia Falkner
Mr Raewyn Turner
Mr Russell Ward
Cr Graeme Platt
Cr Jane Dunn
Julie Toomey

In attendance:

Ms Jan Harris, Bulls and District Community Development Manager
Ms Ellen Webb-Moore , Policy Analyst/ Planner

Unconfirmed

1 Welcome

Mr Barker welcomed everyone to the meeting

2 Public Forum

Nil

3 Apologies

Resolved minute number	17/BCC/011	File Ref	3-CC-1-1
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That the apologies of Annabel Sidey, Lynette Andrews and Matt Holden be received.

Ms Turner/ Cr Jane carried

4 Members' Conflict of Interest

No conflicts were mentioned.

5 Confirmation of Order of Business and Late Items

Resolved minute number	17/BCC/012	File Ref	3-CC-1-1
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That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the land locked cemetery, update about the Bulls Community Trust projects and AGM and the issue of rumble strips on State Highway One be dealt with as a late item at this meeting

Mr Barker/Cr Dunn Carried

6 Confirmation of Minutes

Resolved minute number	17/BCC/013	File Ref	3-CC-1-1
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That the minutes of the Bulls Community Committee held on 11 April 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn/ Mr Ward Carried

7 Chair's Report

The Chair the ongoing issue of rubbish dumping, and that Mr David McMillan would be attending to discuss the issue of dump hours. People have also been dumping rubbish at the back of the Four Square and this is being removed by the owner; this should not be happening.

There is also going to be a golf tournament this weekend which will be a fundraising event for the Bulls Community Centre, this will be further updated on in item 11.

Resolved minute number	17/BCC/014	File Ref	3-CC-1-1
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That the Chair's verbal report to the Bulls Community Committee meeting of 13 June 2017 be received.

Ms Turner/ Ms Toomey Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations from the Committee to Council at the last meeting.

9 Council Response to Queries Raised at Previous Meetings

David McMillan was absent at this meeting so this item was not able to be discussed. This will be on the agenda for the next meeting.

10 Update on Place-Making Activities

Ms Harris spoke to this item. Recently some planters (the building of these was a former place making project) in Bulls were stolen; the thief was a local resident and the incident was caught on camera. Police obtained the footage and he is scheduled to appear in Court on 22 June.

A new seat has been kindly donated; it will be located at the front of the Town Hall.

11 Update on the Bulls Community Centre

The Chair spoke to this item. Council is still waiting to hear the outcome of the Lotteries funding application, this news is still to come but they should hear soon. Fundraising for the centre is still underway, and there is going to be a golf tournament fundraiser on Sunday 18 June. There has been a large amount of support from local businesses with \$7,000 worth of prizes donated and large participation with a full field of golfers.

12 Update from Bulls and District Community Development Manager

Ms Harris updated this, drawing attention to the Annual work plan for 2017/18 between Bulls and District Community Trust and the Council: this emphasised the community-led focus of work - the wearable arts group can be seen as an example.

13 Small Projects Grant Scheme Update – June 2017

Cr Dunn has organised that the money for the banners is on hold until the banners are ordered. Just waiting on Bulls and Clifton school and the Marae to organise their photos. There will be 11 photo banners in total – one of these will be sponsored.

Resolved minute number	17/BCC/ 015	File Ref	3-CC-1-1
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That the memorandum 'Small Projects Grant Scheme Update – June 2017' is received

Ms Toomey/ Mr Ward Carried

That the Bulls Community Committee recommends to Council that it approves the carrying-forward of \$1,343.59 which includes \$919 for both the beanbag outside the Bridge Street fish and chip shop and the banners for the Criterion site fence, into the 2017/2018 financial year.

Ms Falkner/ Cr Dunn Carried

14 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Committee noted the memorandum.

File ref: 3-CC-1-5

Resolved minute number	17/BCC/016	File Ref	3-CC-1-1
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That the memorandum 'Current Infrastructure Projects/Upgrade and Other Council Activities within the Ward – March-April 2017' be received.

15 Public access through Ngati Apa land

At an earlier meeting the Committee sought clarification about walking access along a track through lands now owned by Ngati Apa. Investigation of access revealed that the right of access was attached to the forestry licence issued by the Crown. That has been surrendered. There is no legal unformed road through this land so there is no public access. A memorandum was tabled at the meeting.

Resolved minute number **17/BCC/017** **File Ref** **3-CC-1-1**

That the memorandum 'Access through Ngati Apa lands – Beamish Road to Brandon Hall Road' be received

Mr Barker/ Cr Dunn Carried

16 Funding rounds open

The funding rounds for the Community Initiative Fund and Event Sponsorship Scheme have opened and will close on Friday 30th June. It was requested that Bulls and District Community Trust circulate this information.

17 Rangitikei Youth Awards Scheme 2017

Resolved minute number **17/BCC/017** **File Ref** **3-CC-1-1**

That the report 'Rangitikei Youth Awards Scheme 2017' dated 30 May 2017 be received.

Cr Dunn, Cr Platt Carried

18 Proposed revocation of the Fire Prevention Bylaw

Resolved minute number **17/BCC/018** **File Ref** **3-CC-1-1**

That the memorandum 'Proposed Revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.

Cr Dunne/ Ms Toomey Carried

19 Draft Urban Tree Plan 2017

Resolved minute number **17/BCC/019** **File Ref** **3-CC-1-1**

That the memorandum 'Draft Urban Tree Plan' be received

That the Bulls Community Committee supports being given authority to make decisions on major tree removals following a community consultation process

Ms Turner/Ms Turner Carried

The Bulls Community Committee requests that they be given more time to make changes to the draft Urban Tree Plan 2017. It will therefore be on the agenda for the next meeting.

20 Late Items

Cr Dunn updated about the Committee the Dalrymple Road cemetery which is land-locked and has no public access. Corrections have been given access and are going to assist in the cleaning up of the cemetery, and they have indicated that they are happy to maintain it. It is coming up to 100 years since someone was buried at the site.

Ms Harris updated that the Bulls and District Community Trust AGM which is going to be held 22 June at the Bulls Town Hall at 12 noon. Ms Harris also informed the Committee that the picnic area at the Bulls Domain is being upgraded and Bulls School is helping out.

Mr Baker suggested that a request be put through to NZTA about installing rumble strips on the SH1 entrance into Bulls. This could involve Council and BCC coordination

21 Next Meeting

Tuesday 8 August 2017, 5:30 pm

22 Upcoming Meetings in 2017

- 10 October
- 12 December

23 Meeting Closed

7.05 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Rātana Community Board Meeting

Agenda – Tuesday 13 June 2017 – 6:30 pm

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The quorum for the Rātana Community Board is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Mr Charlie Mete (Chair)
Mr Charlie Rourangi
Ms Maata Kare Thompson
Cr Soraya Peke-Mason

Also present: Ms Doreen Gardiner
Ms Gaylene Nepia (Rātana community representative on Te Roopu Ahi Kaa)

In attendance: Mr Ross McNeil, Chief Executive

Tabled documents: **Item 7:** Chair's report
Item 19: Update on burials since last meeting
Item 24: Playground drawings

Unconfirmed

1 Whakamoemiti

The Chair welcomed everyone to the meeting.

2 Public Forum

Ms Doreen Gardiner made a response to the Annual Plan submission for the urupa.

3 Apologies

The apologies from Mr Thomas Tataurangi and the Mayor were accepted.

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Rātana Playground development be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Two amendments: remove Cr Peke-Mason as an attendee, and add a further Give Way sign on Kiatere and Taitokerau Streets intersection.

Resolved minute number 17/RCB/036 **File Ref** 3-CB-1-1

That the amended Minutes of the Rātana Community Board meeting held on 11 April 2017 be taken as read and verified as an accurate and correct record of the meeting.

Ms Thompson / Mr Rourangi. Carried

7 Chair's report

A report was tabled at the meeting.

Resolved minute number 17/RCB/037 **File Ref**

That the Chair's report tabled at the 13 June 2017 meeting be received.

Mr Mete / Mr Rourangi. Carried

8 Council decisions on recommendations from the Board

The Board noted that there were no recommendations from the Board's previous meeting to Council for confirmation.

9 Council response to queries raised at previous meetings

Dealt with as separate items later in the Agenda.

10 Confirmation of the Rātana Community's nominee on Te Roopu Ahi Kaa

Resolved minute number 17/RCB/038 **File Ref**

That, having regard to the recommendation from the Rātana Communal Board of Trustees, Ms Maata Kare Thompson is confirmed as the Rātana community's temporary representative on Te Roopu Ahi Kaa until a replacement representative is appointed for the remainder of the 2013-16 triennium. Thanks are extended to Gaylene Nepia for taking up this role on an interim basis.

Mr Mete / Mr Rourangi . Carried

11 Update from Te Roopu Ahi Kaa

An update from the Te Roopu Ahi Kaa meeting held earlier in the day was given by Ms Gaylene Nepia. The Board acknowledged her role as interim representative and invited Mr Ricky Taiaroa to attend the community hui in July.

12 Update on housing development

An update was provided at the meeting.

13 Update on water supply upgrade

An update was provided to the meeting. Key points included: community celebration open day, security tightening, commissioning, bringing on line, and tidying up of site.

Resolved minute number 17/RCB/039 **File Ref** 5-CM-1 C975

That the Update on water supply upgrade to the Rātana Community Board's meeting on 13 June 2017 be received.

Mr Mete / Mr Rourangi. Carried

14 Rātana wastewater consent renewal

Resolved minute number 17/RCB/040 **File Ref** 6-WW-1-6

That the report 'Rātana Wastewater Consent Renewal' to the Rātana Community Board meeting on 13 June 2017 be received.

Mr Mete / Mr Rourangi. Carried

Resolved minute number 17/RCB/041 **File Ref** 6-WW-1-6

That the Rātana Wastewater Reference Group meet at the earliest available opportunity in July.

Mr Mete / Mr Rourangi. Carried

15 Roading issues raised at previous meeting

Slow speed signage at entrance to Paa

This will be taken to a community hui

Second footpath along Taitokerau Street

Noted

Give Way at intersection Taitokerau and Ihipera-Koria Streets

Noted

Damaged speed hump

Noted

Open drain clearance along Rātana Road

Query as to whether the drain is blocked under the road

Opening up track between Rangatahi and Baggots Roads

Query as to the ownership of this track

16 Other matters raised at previous meeting

Signage for toilets and key availability

It was decided to leave a key at each shop

Graffiti on Kaumatua flats

Noted

Replacement rubbish bin outside Medical Centre

Noted

17 Renaming part of Rātana Road

This will be discussed at the next Church Executive meeting.

18 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

Resolved minute number 17/RCB/042 **File Ref** 3-CC-1-5

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Rātana Ward – March/April 2017' be received.

Mr Mete / Ms Thompson. Carried

19 Update on burials since last meeting

Mr Mete will advise Council to ensure burials are notified and records are up-to-date. This will be included on the agenda for the public meeting.

Resolved minute number 17/RCB/043 **File Ref**

That the report regarding burials at Rātana cemetery be received.

Mr Mete / Cr Peke-Mason. Carried

20 Funding rounds open

This information was noted by the Board.

21 Rangitikei Youth Awards Scheme 2017

Resolved minute number 17/RCB/044 **File Ref** 4-EN-12-7

That the report 'Rangitikei Youth Awards Scheme 2017' dated 30 May 2017 be received.

Mr Mete / Mr Rourangi. Carried

22 Changes to Rural Fire Bylaw

Resolved minute number 17/RCB/045 **File Ref** 1-DB-1-12

That the memorandum 'Proposed Revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.

Mr Mete / Mr Rourangi. Carried

23 Draft Urban Tree Plan 2017

Resolved minute number 17/RCB/046 **File Ref** 6-RF-1-1

That the memorandum 'Draft Urban Tree Plan 2017' be received.

Mr Mete / Ms Thompson. Carried

Resolved minute number 17/RCB/047 **File Ref** 6-RF-1-1

That the Community Board supports being given the authority to make decisions on major tree removals following a community consultation process.

Cr Peke-Mason / Ms Thompson. Carried

24 Late Items

Ratana Playground: Cr Peke-Mason tabled a document including designs and outlined a meeting with Prorata Ltd and Mr Athol Sanson, and noted that she is currently seeking funding for the design process. A Working Group has been set up and the information passed on.

Resolved minute number 17/RCB/048 **File Ref**

That the update about the Ratana Playground presented to the Board on 13 June 2017 be received.

Mr Mete / Mr Rourangi. Carried

25 Future Items for the Agenda

- Update from the Community Hui
- Civil Defence arrangements - presentation

26 Next Meeting

6:30 pm, Tuesday, 8 August 2017

27 Upcoming Meetings in 2017

- 10 October
- 12 December

28 Whakamoemiti/Meeting Closed

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 14 June 2017 – 5:30 p.m.

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Present: Mrs Michelle Fannin (Chair)
Mrs Ann Abernethy
Ms Gail Larsen
Mrs Yvonne Sicely
Cr Angus Gordon

Also present: His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration

Tabled documents: Item 7 Chair's report
Item 20 Memorandum "Local Scout Hall as a long-term venue for the
Taihape Youth Zone
Late item submission – Lease on Croquet Lawn

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

There were no members of the public present.

3 Apologies

Resolved minute number	17/TCB/023	File Ref
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That the apologies from Crs Rainey and Aslett for absence be received.

Mrs Fannin/Cr Gordon. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Confirmation of order of business

It was agreed that the following items be taken under item 20 of the Agenda (Late Items)

Local Scout Hall as a long-term venue for Taihape Youth Zone

Lease of Taihape Croquet grounds

Additional seat on Kaka Road

Taihape Town hall heating

6 Minutes of previous meeting

Resolved minute number	17/TCB/024	File Ref
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That the minutes of the Taihape Community Board meeting held on 12 April 2017, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Sicely /Cr Gordon. Carried

7 Chair's report

The Chair spoke to her report.

She gave a brief outline of what she had gained from attending the Community Boards conference at Methven.

She was keen for the Board to work on a Strategic Plan and asked that Council staff attend the Board's next workshop to help with this process.

Mr Hodder to provide her with a copy of Council's Strategic Plan.

There was further discussion on the timelines for the proposed new toilets at Papakai Park and Mangaweka as well as LED lighting.

The Chair said she was disappointed that there had once again been issues with the Skype session during the Annual Plan oral hearings for Taihape.

The Board wished to recommend that all future Taihape oral hearings are held in Taihape.

Resolved minute number **17/TCB/025** **File Ref**

That the Chair's report to the 14 June 2017 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Cr Gordon. Carried

8 Council decisions on recommendations from the Taihape Community Board and consideration of other matters affecting Taihape

There were no recommendations from the Board's last meeting requiring Council's approval.

There were a number of issues affecting Taihape covered in the submissions to the Consultation Document for the 2017/18 Annual Plan and Council's subsequent deliberations. The outcome of that process is being separately advised (as is the case for all submitters).

9 Requests for Service concerning Taihape – June 2017

Resolved minute number **17/TCB/026** **File Ref**

That the report 'Requests for Service concerning Taihape for June 2017' be received.

Mrs Fannin/Ms Larsen. Carried

10 Update on place-making initiatives.

The Chair gave a brief update on place-making initiatives.

She was still to hear from Carla Woollaston regarding costs for the clay and processing for the Tile project.

Ms Abernethy advised that she had ordered the BBQ tables for the Alex Wong corner area.

Mr Hodder advised the Board to ask that Council roll over the Place Making funds in order to complete these projects.

Resolved minute number **17/TCB/027** **File Ref**

That the Taihape Community Board ask Council to approve a rollover of \$10,000 Place Making funds in order to work on the Alex Wong's Corner and Taihape Tile projects.

Mrs Fannin/Mrs Abernethy. Carried

11 Alex Wong's Corner Area

The Chair reported that she had met with the new owners of Alex Wong and discussed the Boards intention to place seating and planters on the corner area.

It was suggested that they be invited to attend the Board's next meeting to share their ideas for this area.

The Mayor advised that they wished to place trolleys out on the footpath during the day which would require some form of pole etc. to be installed. He would ask Council's Roading team for advice on this matter.

Mrs Abernethy spoke to her submission regarding the planter boxes. She said she was happy to donate some plants for this project. It was suggested that the Board consult with the Parks & Reserves Team Leader for advice on suitable plants.

The Board agreed to purchase three x 3 bay Macrocarpa planters.

Mrs Sicely and Mrs Abernethy to provide colour samples from Hautapu Rural Supplies and Marton Colour Plus to allow for a decision to be made on the colour to paint the BBQ tables and planters.

Ms Larsen to source a suitable rubbish bin and arrange for it to be installed on this site.

Resolved minute number **17/TCB/028** **File Ref**

That the Taihape Community Board supports the place-making project at the Alex Wong corner by approving the purchase of three Macrocarpa 3 Bay Planters together with the materials i.e. paint, plants etc. to complete this community project and that Community members be involved in painting, planting and arranging the area.

Mrs Abernethy/Mrs Sicely. Carried

12 Amenities on Taihape Memorial Park

There was some discussion on this item.

Cr Gordon was keen to see a resolution on this matter and suggested Council staff and other park stakeholders be invited to attend a workshop in order to review the Taihape Memorial Park Management Plan.

There was a feeling that the process needed to be simplified i.e. do one step at a time and that there needed to be clearer communication with the community.

There were differing views on the priorities – grandstand or the new amenity block.

Resolved minute number **17/TCB/029** **File Ref**

That the Taihape Community Board ask that the Taihape Grandstand decision be set aside and that the project focus on where the new amenities block is to be located.

Mrs Sicely/Mrs Abernethy. Carried

13 Rangitikei Youth Awards Scheme 2017

Resolved minute number **17/TCB/030** **File Ref**

That the report 'Rangitikei Youth Awards Scheme 2017' be received.

Mrs Fannin/Cr Gordon. Carried

14 Changes to Rural Fire Bylaw

Resolved minute number **17/TCB/031** **File Ref**

That the memorandum 'Proposed Revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.

Mrs Fannin/Mrs Abernethy. Carried

15 Draft Urban Tree Plan 2017

Cr Gordon to consult with the Parks & Reserves Team Leader in order to collate a list of Taihape preferred species to be included in the Draft Urban Tree Plan 2017.

Resolved minute number **17/TCB/032** **File Ref**

That the memorandum 'Draft Urban Tree Plan 2017' be received.

Mrs Fannin/Ms Larsen. Carried

Resolved minute number **17/TCB/033** **File Ref**

That the Community Committee/Board supports being given the authority to make decisions on major tree removals following a community consultation process.

Mrs Fannin/Ms Larsen. Carried

Resolved minute number **17/TCB/034** **File Ref**

That the Taihape Community Board recommends to the Policy/Planning Committee that a list of preferred species for Taihape be included in the draft Urban Tree Plan 2017:

Mrs Fannin/Mrs Sicely. Carried

16 Taihape Automated External Defibrillators Project

His Worship the Mayor felt that Taihape already had a sufficient number of defibrillators and queried the Board's thinking to purchase more. The Chair replied that there were none available 24 hours.

After some discussion the Board agreed to purchase lock boxes which would enable existing defibrillators to be available 24 hours.

Mrs Sicely agreed to approach McDonalds and New World and ask if they were agreeable to this suggestion.

Resolved minute number **17/TCB/035** **File Ref**

That the proposal 'Taihape Automated External Defibrillators Project' be received.

Mrs Fannin/Cr Gordon. Carried

Resolved minute number **17/TCB/036** **File Ref**

That the Taihape Community Board agrees to use funds from the Small Project Fund to purchase the required number of lock boxes to enable existing defibrillators to be made available 24 hours and that the public be informed of their location.

Mrs Abernethy/Mrs Sicely. Carried

17 Update on the Small Projects Fund

Resolved minute number **17/TCB/037** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update –June 2017' be received.

Mrs Fannin/Cr Gordon. Carried

Resolved minute number **17/TCB/038** **File Ref**

That the Taihape Community Board recommends that \$5,243.00 be carried forward to 2017/18 and added to that year's allocation for the Board's Small Projects Fund

Mrs Fannin/Ms Larsen. Carried

18 Funding rounds open

The Agenda note was for the Board's information only.

19 Matters arising not elsewhere on the agenda – progress update

Resolved minute number **17/TCB/039** **File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mrs Fannin/Mrs Abernethy. Carried

20 Late items

Local Scout Hall as a long-term venue for the Taihape Youth Zone

Mr Hodder spoke to this late item submission.

He said that the local Scout hall has been suggested as a long term venue for Taihape Youth Zone. Although structurally sound, the building did require some maintenance work which Council would not fund unless they owned the building.

Another possibility was that the upgraded amenities block for Taihape Memorial Park or the development of the Town Hall site would/could include a Youth Zone.

The Board agreed that further options be investigated for a Youth Zone in Taihape.

Resolved minute number **17/TCB/040** **File Ref**

That the memorandum 'Local Scout Hall as a long-term venue for the Taihape Youth Zone' be received.

Mrs Sicely/Mrs Abernethy. Carried

Resolved minute number 17/TCB/041 File Ref

That the Taihape Community board recommends to Council that it investigates other options for housing the Taihape Youth Zone.

Mrs Sicely/Cr Gordon. Carried

Lease on Croquet Lawn

Mrs Fannin spoke to her submission. She requested that Council not renew the Taihape Croquet Club lease with the intention that this area be developed to accommodate self-contained campervans etc.

Resolved minute number 17/TCB/042 File Ref

That the Taihape Community Board requests that Council and the Taihape Community Board engage to redevelop portions of the Taihape Memorial Park Management Plan in areas such as campervans and cycle trails

Cr Gordon/Mrs Sicely. Carried

Taihape Town hall heating

A potential heating option for the Taihape Town hall was discussed. It was thought that two of the units would be suitable to heat the hall. Each unit would cost approximately \$5,000. The Chair was keen to have one heating unit installed in time for an event on 1 July.

His Worship the Mayor agreed to source more information on costs and availability and discuss this further with the Chief Executive.

Resolved minute number 17/TCB/043 File Ref

That His Worship the Mayor liaise with the Chief Executive about the practicability of installing a heating unit into the Taihape Town hall in time for an event on 1 July and that the Chief Executive have financial delegation for this request.

Mrs Fannin/Ms Larsen. Carried

Additional seat on Kaka Road

Council had received a request from a member of the public to have an additional seat installed on Kaka Road. The Board to discuss this at their next workshop.

21 Future items for the agenda

Items to be discussed at the Board's next workshop (12 July 2017) to include:

Recycling
Additional seat on Kaka Road

22 Date of next meeting

The next meeting to be held 9 August 2017.

23 Meeting closed

The meeting closed at 8.30 pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 14 June 2017 – 7:00 pm

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Present: Carolyn Bates (Chair)
Belinda Harvey-Larsen
Pip Hancock
Donna Harris
Jennifer Greener
Cr Lynne Sheridan
Cr Dave Wilson

In attendance: Katrina Gray, Senior Policy Analyst/Planner

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

Resolved minute number	17/MCC/018	File Ref
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That the apologies for Ms Lynda Hunter, Ms Wendy Wagner, Ms Lyn Duncan and Mayor Andy Watson be received.

Ms Bates/ Cr Wilson. Carried.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts of interest were declared.

5 Confirmation of order of business and late items

Ms Bates requested that town signage be discussed as a late item to prompt discussion for the July meeting.

Resolved minute number	17/MCC/019	File Ref
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That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, town signage be dealt with as a late item at this meeting.

Ms Harris / Ms Bates. Carried

6 Confirmation of Minutes

The following changes to the minutes were requested:

- Item 22.5 curtain bank –change the words ‘developing a’ to ‘accessing the Palmerston North’.
- Item 14 – change the locations to 6 May (Chemist) and 3 June (New World).

Resolved minute number **17/MCC/020** **File Ref** **3-CC-1-3**

That the Minutes of the Marton Community Committee meeting held on 12 April 2017, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Ms Greener. Carried

7 Chair's Report

Ms Bates reported on the events she has been involved with since the last meeting. She had been assisting Cr Sheridan with the information table at New World, had been to a meeting about the entrances to Marton Park and has been investigating paint options for Memorial Hall. Ms Bates has also spoken with a number of residents and reported issues through fix it system.

Resolved minute number **17/MCC/021** **File Ref**

That the Chair's verbal report to the 14 June 2017 Marton Community Committee meeting be received.

Ms Bates / Cr Sheridan. Carried.

8 Council decisions on recommendations from the Committee

It was noted that there were no recommendations from the Committee's last meeting requiring Council approval.

9 Council responses to queries raised at previous meetings

It was noted that there were no questions posed for Council to answer.

10 Update from the Project Marton Co-ordinator

Cr Ash was not able to attend the meeting; the Chair provided an update on her behalf.

- Project Marton has submitted documents for registering as a charity and are currently awaiting acceptance.
- Cooking classes are starting 21 June (2 evening classes).
- Meet the candidates evening scheduled for 24 August 6.30 pm in the Friendship Hall.

- Craft Alive 23 and 24 September.
- Community garden – has been going well, with a range of vegetables planted.
- Developing projects with the youth, Market Day, community garden.
- Supported the Samoan Independence Day, particularly for service agency support for the Samoan community.
- Community service award to be announced soon.

11 Update from the Marton Wastewater Advisory Group

No report was provided as Ms Hunter was not present at the meeting. Cr Wilson noted there is work happening in the space.

12 Rangitikei Youth Awards Scheme 2017

The Committee noted the report.

Resolved minute number	17/MCC/022	File Ref	4-EN-12-7
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That the report 'Rangitikei Youth Awards Scheme 2017' dated 30 May 2017 be received.

Ms Bates / Ms Greener. Carried

13 Update on paint colours for the Memorial Hall / Marton Park Pavilion

The Committee discussed potential options for repainting Memorial Hall and the Marton Park Pavilion. The proposed workshop did not occur as Ms Bates could not find a suitable time for enough Committee members. Colour combinations discussed included; green/cream, red/cream, black/white, blue/cream, dark charcoal/white.

Two images were circulated to guide discussion – one of the Marton and District Historical Society's cottage and the second of the Memorial Hall and the cottage.

Comments were also made about whether the bollards through town should have the same colour scheme.

Resolved minute number	17/MCC/023	File Ref
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That the Marton Community Committee recommends to Council the paint colours for Memorial Hall are dark charcoal (roof, doors, panels) and white (remainder and trim), with the brick to remain unpainted.

Ms Bates / Mr Greener. Carried

Resolved minute number**17/MCC/024****File Ref**

That the Marton Community Committee recommends to Council that the paint colours for Marton Park Pavilion are dark charcoal (to replace the areas currently painted dark green) and white (the areas currently painted white and trim).

Ms Harris/ Ms Greener. Carried

14 Update on place-making initiatives

The Committee noted that there are no updates since the last meeting.

15 Update on the Marton Civic Centre/Heritage Precinct project

The Committee noted the agenda note. Cr Wilson noted it will be a long process. Cr Sheridan noted that more information is being developed so the community can gain a better understanding and visualisation of the options.

16 Council Street Table

Cr Sheridan reported that the street table did not occur in May. The table in June had lots of people stopping to ask questions. Next street tables scheduled for:

- 1 July - Chemist
- 5 August - New World

17 Update on Parks Programme

Cr Sheridan reported that she has been involved with a number of meetings about projects for Marton Park. A press release will be out soon about all of these projects. There is the opportunity for anyone interested to be involved. Let Cr Sheridan know if you want to be involved. Tui trails throughout Marton planned. Keep Marton Beautiful are already planning a trail outside of Marton Park and Forest and Bird are also keen to be involved.

18 Funding rounds open

Ms Bates noted that Council has developed a leaflet of the opening and closing dates of funding rounds and that the applications cannot be retrospective.

Ms Bates requested that information is provided on whether the Committee was eligible to apply for funding.

Undertaking**Subject****Council Community Funding**

Request information on whether the Marton Community Committee is eligible to put in funding application for the Community Initiatives Fund / Events Sponsorship Fund.

19 Small Projects Grant Scheme update – June 2017

Ms Bates reported that Gypsy Wright was involved in painting Maori carvings around town, but they had not been finished. Mr Wright has provided a cost estimate for the paint to complete the work - \$162.90. Ms Bates also noted that Mr Wright was concerned about the condition of some of the carvings and was hopeful he could find an indoor location to preserve them.

The Committee discussed the project which had begun over three years ago. There might be a wider scope of work that just the painting, therefore, the Committee decided that Ms Bates would request a report from Mr Wright identifying the location of the carvings, their condition, and his recommendation for each. Until this information is received, the Committee will not grant Mr Wright the money.

Ms Harvey-Larson raised the issue of funding t-shirts for Marton School children and parents who are going to Rarotonga. The school would like the group to be matching while they are visiting local schools. The cost is \$32 per t-shirt including sign writing. The Committee discussed that this was not a purpose that the Small Project Grant Scheme was designed to fund (the fund is to be used for projects which benefit the town). Cr Wilson suggested the school consider putting in an application to Pub Charity and the Lion Foundation.

Resolved minute number	17/MCC/025	File Ref	3-CC-1-3
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That the memorandum 'Small Projects Grant Scheme Update – June 2017' be received

Ms Bates / Ms Harris. Carried

Resolved minute number	17/MCC/026	File Ref	3-CC-1-3
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That the Marton Community Committee recommends to Council that the balance of \$3,232.00 in the Small Projects Fund be carried-forward into the 2017/18 financial year.

Ms Bates / Ms Harris. Carried

20 Current Infrastructure projects/upgrades and other Council activities within the ward

Ms Bates raised a number of questions

- Page 31 – what are the funding sources for the drinking fountains? Cr Sheridan reported they were the Lion Foundation and Pub Charities.
- Page 31 – is there any update on when the painting of the library will occur? No update was able to be provided.
- Page 33 – waste transfer stations. Cr Wilson noted it was about the cost of green waste and provided an overview of the current system.

Resolved minute number **17/MCC/027** **File Ref** **3-CC-1-5**

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Marton Ward, March-April 2017' be received.

Ms Bates / Ms Harris. Carried

21 Proposed revocation of the Fire Prevention Bylaw

The memorandum was noted by the Committee. MS Bates noted she was supportive of Council being proactive to address the matter.

Resolved minute number **17/MCC/028** **File Ref** **1-DB-1-12**

That the memorandum 'Proposed Revocation of Fire Prevention Bylaw and section 6.3 of the Public Places Bylaw 2013' be received.

Ms Bates / Ms Greener. Carried

22 Draft Urban Tree Plan 2017

Ms Bates noted the Plan was easy to read, but she had a number of issues to raise. The Committee discussed the easiest way to provide feedback and agreed that Ms Bates would circulate her comments to the Committee for further comment and then would provide the Committee's comments to staff to be considered by the Policy/Planning Committee.

Resolved minute number **17/MCC/029** **File Ref** **6-RF-1-1**

That the memorandum 'Draft Urban Tree Plan 2017' be received.

Ms Bates / Ms Harris. Carried

Resolved minute number **17/MCC/030** **File Ref** **6-RF-1-1**

That the Marton Community Committee agrees that, following discussions with the Marton Community Committee members, the Chair submits comments on the draft Urban Tree Plan 2017 for consideration by the Policy/Planning Committee.

Ms Bates / Ms Greener. Carried

23 Late Items

23.1 Town Signage

The Committee discussed the long standing desire of the Marton Community Committee to implement new signage on the state highways.

The idea of a 'Sign Committee' was raised as a method to incorporate all relevant stakeholders and drive the issue forward.

Ms Bates requested that the Committee member bring the following to the next meeting; suggestions for signage, consideration of what parties need to be involved, and who might be good people to sit on a 'Signs Committee'.

Undertaking	Subject	New standing agenda item
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That Town Signage is added as a standing item to the Marton Community Committee agenda.		
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24 Next Meeting

Wednesday 9 August 2017, 7:00 pm

25 Upcoming meetings for 2017

- 11 October
- 13 December

26 Meeting Closed

8.21 pm

Confirmed/Chair: _____

Date: _____