

Rangitikei District Council

Council Meeting

Minutes – Thursday 31 August 2017 – 1:00 p.m.



Contents

1	Welcome	3
2	Public Forum	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest	3
5	Confirmation of order of business	4
6	Public Excluded	4
7	Open meeting	5
8	Confirmation of minutes	5
9	Mayor's Report and schedule	5
10	Portfolio Updates	5
11	Administrative Matters – August 2017	7
12	Top Ten Projects – August 2017	8
13	Developing the 2018-28 Long Term Plan – progress update, August 2017	9
14	Representation review - report to Council on the Electoral System August 2017	9
15	Annual Report 2016/17 on the administration of dog control policy and dog control practices under the Dog Control Act 1996	9
16	Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties)	10
17	Receipt of Committee minutes and resolutions to be confirmed	10
18	Late items	13
19	Public Excluded	14
20	Open meeting	15
21	Future Items for the Agenda.....	15
22	Next Meeting	15
23	Meeting Closed at 3:42pm.....	15

Present: His Worship the Mayor, Andy Watson
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Dean McManaway
Cr Graeme Platt
Cr Ruth Rainey
Cr David Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr George McIrvine, Finance & Business Support Group Manager
Ms Katrina Gray, Senior Policy Analyst / Planner
Mr Allen Geerkens, Project Engineer Roading
Mr Johan Cullis, Environmental Team Services Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents

- Item 7:** Mayors Report
- Item 7:** Correspondence form Rebekah Gribbons
- Item 8:** Portfolio Update
 - Cr Ash
 - Cr Aslett
- Item 9:** Breakdown of Service Requests June 2017
- Item 11:** Developing the 2018-28 Long Term Plan – progress update, August 2017

1 Welcome

His Worship the Mayor welcomed everyone to the meeting

2 Public Forum

Cr Ash introduced youth that attended Festival of the Future in August 2017, partially funded through Council and the Community Initiatives Fund. Cr Ash expressed her gratitude to the youth present for not only participating in the event but also for taking time out of their schooling to address Council. Cr Ash further thanked the Mayor for hosting the group at Spookers during their excursion to Auckland.

Cr Ash introduced the represented youth: Mr Jermaine Moke, Ms Rebekah Johnston, Mr Finlay Carlyon, Mr Aaron Mulligan, Ms Fiona Collie, Ms Zarnia Arthur-Watson and Ms Kerilee Galbraith.

Mr Moke spoke on behalf of the youth and thanked Council for their financial support placing emphasis for the opportunity given. Mr Moke defined that opportunity as meeting new like-minded youth from across the country, trying new ideas and discovering passions.

Each youth spoke thanking Council and described key points and takeaways from the forum. They included the following commentary:

- There were a multitude of ideas and focus panels at the forum, including two political panels, one on Representative Members of Parliament, the other on Future of democracy in New Zealand. This has led to an ignition in passion for politics.
- The atmosphere was awesome and passion was drawn from meeting and conversing with like-minded youth. Social enterprise is a focus.
- The Environmental panel was a key takeaway for one youth who has become invested on what changes they can develop within the community for the wider environmental benefit.
- The variety of workshops was highlighted with the forums experience making champions for next year's Festival of the Future, encouraging wider youth participation from Rangitikei.
- High levels of passion by all the forums attendees was noted, with another takeaway being a focus on social wellbeing.
- The experience of meeting new people fused with opportunities, has created passion for leadership

The youth closed with thanking Mayor Watson for the Spookers experience and to Cr Ash for her hard work in raising the funds, organising logistics and accompanying them to the festival.

It was noted that 16 youth from the Rangitikei attended the forum, consisting of students from Rangitikei College, youth just out of school and a Massey University student.

The three day event took place at the Aotea Centre in Auckland with over 1300 youth attending from around New Zealand.

Councillors noted the obvious benefit in the passion expressed by the youth and where it will take them in the future.

Following questions from Councillors the group of youth further noted that the starting point is to find an individual passion and focus on how to turn that passion into a tangible change within the community. They have found strength as a group and plan to stay together to continue to build that support. They have a drive to be doers, not just thinkers, in our community.

His Worship the Mayor thanked the youth present and Cr Ash, and encouraged all youth to use the vehicle of the Long Term Plan submissions to inform Council of what it is youth need this Council do to for their future.

3 Apologies/Leave of Absence

That the apologies for the absence of Cr Belsham, Cr Sheridan and Cr Peke-Mason be received.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the recommendation from the Finance/Performance Committee 31 August 2017 be dealt with as a late item at this meeting.

It was agreed that Item one of Public excluded be brought forward.

6 Public Excluded

Resolved minute number **17/RDC/266** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Broadway Marton upgrade – award of contract	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – sections 7(2)(c) and (i).	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Aslett. Carried

Council moved into Public excluded at 1:15

Resolved minute number **17/RDC/268** **File Ref**

That Council move back into open meeting and confirm resolutions made in public excluded.

Cr Platt / Cr Ash. Carried

Council moved into open meeting at 1:20

7 Open meeting

Resolved minute number **17/RDC/267** **File Ref**

That Council awards Contract 1046 for Broadway Watermain Stormwater and Kerb Upgrade (Follett Street to the Z Service Station, Marton) to ID Loader Ltd for the sum of Five Hundred and Ninety thousand, seventy three dollars and seventy one cents (excluding GST).

Cr Gordon / Cr Aslett. Carried

8 Confirmation of minutes

Resolved minute number **17/RDC/269** **File Ref**

That the Minutes of the Council meeting held on 27 July 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Platt. Carried

9 Mayor's Report and schedule

The Mayor's report was tabled to which he highlighted the outcome of the election next month will in some way have an effect on various legislative proposals which Council is currently lobbying on. He congratulated the Blue Tie Ball organisers for a great event, and thanked Cr Wilson for a seat at his table along with sponsorship of the Ball.

Cr Wilson acknowledged the Mayors gratitude, the financial support raised for a worthy cause, namely the Palmerston North helicopter, and further commented on the organisation of the Ball, stating it was very well-run.

Resolved minute number **17/RDC/270** **File Ref** **3-EP-3-5**

That the Mayor's Report to the Council meeting on 31 August 2017 be received.

His Worship the Mayor / Cr Ash. Carried

10 Portfolio Updates

The reports were taken as read. No verbal reports were made.

Ohakea

Cr Platt (*attached*)

Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash (<i>tabled</i>)
Marion Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett (<i>tabled</i>)
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Resolved minute number **17/RDC/271** **File Ref**

That the portfolio updates to the Council meeting of 31 August 2017 be received

Cr Gordon / Cr Aslett. Carried

11 Administrative Matters – August 2017

Mr McNeil spoke to the report. The following were the main points raised:

- The EECA insulation scheme and the potential of a loan against rates from property owners under that scheme, will be explored as part of the upcoming Long Term Plan. Feedback would be sought through Long Term Plan submissions.
- Councillors discussed varying opinions on what elements should be considered as part of the voluntary targeted rates for insulation.
- The significant discrepancy in the Schedule of fees and charges for roading between the Rangitikei and Manawatu has evolved from the labour value placed on paper based administration in comparison to the more effective electronic system now used. The proposed changes to the fees and charges sought to rectify that variance.
- Councillors raised concerns over the misrepresentation in Fairfax newspapers over Council's willingness to assist Edale Rest home, noting that the Council is on record for stating that it would consider a loan against security and was awaiting supply of financial documentation from Edale for such consideration.

Resolved minute number **17/RDC/272** **File Ref** **5-EX-4**

That the report 'Administrative matters – August 2017' be received.

Cr Ash/ Cr McManaway. Carried

Resolved minute number **17/RDC/273** **File Ref** **5-EX-4**

That a proposal for a voluntary targeted rate for insulation of residential homes be included in the draft Consultation Document for the 2018-28 Long Term Plan.

Cr Aslett / Cr Platt. Carried

Resolved minute number **17/RDC/274** **File Ref** **5-EX-4**

That delegated Authority be given to the Assets/Infrastructure Committee at its meeting on 14 September 2017 to consider tenders and award the contract for managing the Taihape Swim Centre until September 2019.

His Worship the Mayor / Cr McManaway. Carried

Resolved minute number **17/RDC/275** **File Ref** **5-EX-4**

That the opening hours of the Bulls Waste Transfer Station be amended from 24 September 2017 for the period of daylight savings as follows: Monday, Wednesday, Friday: 8.00 am to 11.00 am; Saturday and Sunday: 8.00 am to 4.30 pm.

Cr Platt / Cr Dunn. Carried

Resolved minute number **17/RDC/276** **File Ref** **5-EX-4**

That the Schedule of fees and charges for 2017/18 for roading be amended as follows:

Corridor Access Request: \$100.00 (down from \$262.00), excluding Council's own services

Vehicle and stock crossing consents \$262.00 (unchanged)

Licence fees – deleted

Road encroachments survey and documentation – at cost (unchanged)

Cr Wilson / Cr McManaway. Carried

Resolved minute number **17/RDC/277** **File Ref** **5-EX-4**

That the annual grant (up to \$1,400) to the Lions Club for maintenance of the hanging baskets in Broadway, Marton, be adjusted from 2018/19 in line with the factor used on setting the annual expenditure budgets.

His Worship the Mayor / Cr McManaway. Carried

12 Top Ten Projects – August 2017

Mr McNeil took the report as read. His Worship the Mayor worked through each item inviting questions from Councillors. Those questions and subsequent answers were as follows:

- The New Zealand Transport Agency has yet to indicate its stance on the retention and funds of ongoing maintenance of the existing Mangaweka Bridge
- Various options will be discussed and direction created, for Council's Community Housing during next month's Long Term Plan workshop.
- A supplementary application to the Lotteries Community Facility has been lodged for the Bulls Community Centre. The outcome will be known in November.
- The environmental impact of the Tutaenui Water Scheme will be addressed if and when the stage of a full feasibility study is reached. There are objectives as part of the application to the Ministry for Primary Industries to consider the enhancement of the catchment area with regards to the effect that might have on the Tutaenui Stream. Historical pre-dam flow records have been requested to access a baseline in moving forward. The prefeasibility study by nature has a broad scope with more detail being presented at the full feasibility stage.

Resolved minute number **17/RDC/278** **File Ref** **5-EX-4**

That the memorandum 'Top ten projects – status, August 2017' be received.

Cr Gordon / Cr Dunn. Carried

13 Developing the 2018-28 Long Term Plan – progress update, August 2017

A tabled memorandum was taken as read and there were no subsequent questions.

Resolved minute number **17/RDC/279** **File Ref** **1-LTP-4-5**

That the memorandum 'Developing the 2018-28 Long Term Plan – progress update, August 2017' to the Council meeting on 31 August 2017 be received.

Cr Aslett / Cr Rainey. Carried

14 Representation review - report to Council on the Electoral System August 2017

Ms Gray spoke briefly to the report checking that Councillors had a clear understanding on the different electoral systems. Ms Gray explained the subtle differences in the recommendation options.

Resolved minute number **17/RDC/280** **File Ref** **3-OR-3-8**

That the report 'Representation Review 2017/18 - Electoral System' be received.

Cr Gordon / Cr Rainey. Carried

Resolved minute number **17/RDC/281** **File Ref** **3-OR-3-8**

That Council does not make a decision on the electoral system for the 2019 election, meaning that First Past the Post will continue to be used.

Cr Gordon / Cr Wilson. Carried

15 Annual Report 2016/17 on the administration of dog control policy and dog control practices under the Dog Control Act 1996

Councillors queried the potential misprint in the identical costings of neutered versus non-neutered dogs under the Good Dog Owner Policy.

Undertaking **Subject** **Costings of neutered verses non-neutered dogs under the Good Dog Owner Policy.**

That Council staff inform Elected Members of the correct fees and charges for neutered and unneutered dogs and ensure the Good Dog Owner Policy aligns with that.

Resolved minute number **17/RDC/282** **File Ref** **2-RE-1-7**

That the Annual report for the year ending 30 June 2017 of the administration of dog control policy and dog control practices in the Rangitikei District subject to minor editorial amendments be adopted.

His Worship the Mayor / Cr Rainey. Carried

16 Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties)

The Minister of Internal Affairs released discussion document earlier this month, looking for comment by 8 September 2017. It has been reviewed by the Council's Building team who consider that there is a confusing overlap with the building warrant of fitness program and the responsibilities of a territorial authority.

Mr Mc Neil and Mr Cullis were present to discuss the document with Councillors. Points of consideration were highlighted:

- Does the proposal add value or not to the current practice?
- Does the added cost associated with some of the changes, make any significant gain?
- Through local authority Building Warrant of Fitness building standards have been enforced, the proposal would enable Fire and Emergency New Zealand (FENZ) to introduce penalties and infringements for violation of regulations.

Councillors agreed that His Worship the Mayor, the Chief Executive and staff would formalise comment on the discussion documentation for submission.

Resolved minute number **17/RDC/283** **File Ref** **3-OR-3-5**

That the Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties) and officer comment be received.

Cr Ash / Cr Rainey. Carried

Resolved minute number **17/RDC/284** **File Ref** **3-OR-3-5**

That the Chief Executive convey the officer comment [as amended/~~without amendment~~] the Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties) to the Department of Internal Affairs

Cr Ash / His Worship the Mayor. Carried

17 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **17/RDC/285** **File Ref**

That the minutes of the following meetings be received:

- Finance/Performance Committee, 27 July 2017
- Turakina Community Committee, 3 August 2017
- Hunterville Rural Water Supply Management Subcommittee, 7 August 2017
- Te Roopu Ahi Kaa, 8 August 2017
- Bulls Community Committee, 8 August 2017
- Erewhon Rural Water Supply Management Subcommittee, 9 August 2017
- Taihape Community Board, 9 August 2017
- Marton Community Committee, 9 August 2017
- Assets/Infrastructure Committee, 10 August 2017
- Policy/Planning Committee, 10 August 2017
- Audit/Risk Committee, 15 August 2017
- Ratana Community Board, 16 August 2017

- Hunterville Community Committee, 21 August 2017

Cr Ash / Cr Gordon. Carried

That the following recommendations from Finance and Performance Committee held on 27 July 2017 be confirmed:

~~17/FPE/137~~

~~That the Finance/Performance Committee recommends to Council that the Chair of Finance, Cr Wilson, Cr Platt and His Worship the Mayor forms a working group with a view to facilitate new subdivisions.~~

This was confirmed by Council on 27 July 2017

That the following recommendations from Turakina Community Committee held on 27 July 2017 be confirmed:

~~17/TCC/028~~

~~That the Turakina Community Committee makes the following comments on the draft Traffic and Parking Bylaw:~~

- ~~• Concerns on restrictions for events (particularly the Highland Games) as a result of 17.1f)~~
- ~~• Concern about requiring residents to pay to move vehicle accesses under 12.6, if they were compliant when constructing the vehicle crossing.~~
- ~~• Need to ensure the restrictions on heavy vehicles do not restrict rural people from making their living/ the harvesting of pine trees.~~

Will be considered through the Traffic and Parking Bylaw 2017 consultation process

That the following recommendations from Hunterville Rural Water Supply Management Subcommittee held on 7 August 2017 be confirmed:

17/HRWS/019

~~That the Hunterville Rural Water Supply Subcommittee recommends to Council that it continues the present arrangements to support the Scheme.~~

Resolved minute number

17/RDC/286

File Ref

That Council considers the recommendation **17/HRWS/019** from Hunterville Rural Water Scheme sub-committee as part of the development of the Long Term Plan 2018-28.

Cr McManaway / Cr Rainey

That the following recommendations from Bulls Community Committee held on 8 August 2017 be confirmed:

17/BCC/021

That the Bulls Community Committee indicates the following drainage improvement works are preferred, and request Council consider prioritising these works for completion as part of the 2017/18 work programme:

- All works identified in Table 1 of the report 'Scotts Ferry Stormwater' provided to the 8 August 2017 Bulls Community Committee meeting.

- Further work to consider the implications (for stormwater management) of the levels along Amon's drain.

Resolved minute number **17/RDC/287** **File Ref**

That Council considers the recommendation **17/BCC/021** from the Bulls Community Committee as part of the Long Term Plan 2018-28

Cr Platt / Cr Dunn. Carried

~~17/BCC/029~~

~~That the Bulls Community Committee recommends to the Policy/Planning Committee that no changes are made to the draft Urban Tree Plan 2017.~~

Confirmed by the Policy/ Planning Committee 10 August 2017

That the following recommendations from Taihape Community Board held on 9 August 2017 be confirmed:

~~17/TCB/051~~

~~That the Taihape Community Board still supports the Draft Traffic and Parking Bylaw 2017.~~

Will be considered through the Traffic and Parking Bylaw 2017 consultation process

17/TCB/053

That the Taihape Community Board supports Council in their proposal to ask that the Department of Conservation remove the Reserve Status for the Mangaweka recreation reserve.

Resolved minute number **17/RDC/288** **File Ref**

That Council supports the recommendation **17/TCB/053** by Taihape Community Board to ask that the Department of Conservation remove the reserve status for the Mangaweka recreation reserve

Cr Gordon / Cr Rainey. Carried

Resolved minute number **17/RDC/289** **File Ref**

That the following recommendations from Assets/Infrastructure Committee held on 10 August 2017 be confirmed:

17/AIN/075

That Council facilitate a public meeting and arrange a letter drop to all affected parties regarding the future of the Santoft Domain

His Worship the Mayor / Cr Dunn. Carried

Resolved minute number **17/RDC/290** **File Ref**

That the following recommendations from Audit/Risk Committee held on 14 August 2017 be confirmed:

17/ARK/020

That the Audit/Risk Committee recommends to Council that tenders presented for Council approval include (i) a description of the work/services (from the tender document), (ii) an outline of the evaluation process followed; and (iii) detail on the assessment of price and non-price attributes for each tenderer; and that this consideration by Council be taken in public excluded session, with the outcome – name of successful tenderer and price –being confirmed by resolution in open meeting of Council.

His Worship the Mayor / Cr Ash. Carried

That the following recommendations from Hunterville Community Committee held on 21 August 2017 be confirmed:

17/HCC/023

That the Community Committee/Board makes the following comments on the draft Bylaw:

- That they endorse the bylaw

Resolved minute number **17/RDC/291** **File Ref**

That Council confirms the recommendation **17/HCC/023** from the Hunterville Community Committee that they endorse the Draft Traffic and Parking Bylaw.

His Worship the Mayor / Cr McManaway. Carried

18 Late items

As agreed at item 6.

Resolved minute number **17/RDC/292** **File Ref**

That the following recommendations from Finance/Performance Committee held on 31 August 2017 be confirmed:

17/FPE/144

That the Finance/Performance Committee recommends to Council that the Rangitikei District Council's proposed participation in the Local Government Funding Agency as a borrower be referred to Council's Audit/Risk Committee for consideration and subsequent recommendation to council.

His Worship the Mayor / Cr Ash. Carried

19 Public Excluded

Resolved minute number

17/RDC/293

File Ref

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 2: Annual performance review of the Chief Executive

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 2 Annual performance review of the Chief Executive	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Aslett / Cr Dunn. Carried

Council moved into Public Excluded at 3:30

17/RDC/294

Resolved minute number**17/RDC/295****File Ref**

That Council move back into open meeting and confirm resolutions made in public excluded.

Cr Gordon / Cr Aslett. Carried

Council moved into Open Meeting at 3:41pm.

20 Open meeting**Resolved minute number****17/RDC/294****File Ref**

- 1 That Council notes that four proposals were received for the provision of services to provide a full Chief Executive performance review, they were form:

Organisations	Indicative Costs
LGNZ Equip	\$4,750 - \$9,800
Just Rewards	\$3,350 – 3,950
AON Hewitt	\$3,600 and \$4,100
Strategic Pay	\$20,320

All proposals are excluding GST and expenses.

- 2 That Council accepts the proposal from the Just Rewards at an indicative cost of \$3,350 - \$3,950 plus GST and expenses.

His Worship the Mayor / Cr Rainey. Carried

21 Future Items for the Agenda**22 Next Meeting**

Thursday 28 September 2017, 1.00 pm
(with the Elected Members only session being from 12.45 pm)

23 Meeting Closed

3.42 pm

Confirmed/Chair: _____

Date: