



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 28 September 2017 – 1:00 PM

---

### Contents

1	Welcome .....	3	
2	Public Forum .....	3	
3	Apologies/Leave of Absence .....	3	
4	Members' conflict of interest.....	3	<i>Agenda Note</i>
5	Confirmation of order of business .....	3	<i>Agenda Note</i>
6	Confirmation of minutes .....	3	Attachment 1, pages 13-29
7	Mayor's Report and schedule .....	3	Attachment 2, pages 30-36
8	Portfolio Updates .....	3	Attachment 3, pages 37-38
9	Adoption of Annual Report for 2016/17 .....	4	<i>Agenda note - tabled</i>
10	Local Government New Zealand Annual Conference 2017 .....	4	Attachment 4, pages 39-46
11	Administrative Matters – September 2017 .....	5	Attachment 5, pages 47-52
12	Top Ten Projects – September 2017 .....	5	Attachment 6, pages 53-63
13	Developing the 2018-28 Long Term Plan – progress update, September 2017 .....	5	<i>To be tabled</i>
14	Civil Defence Emergency Management Improvement Plan .....	5	Attachment 7, pages 64-67
15	Remuneration Authority's Consultation Document - Local Government Review – longer-term proposals.....	6	Attachment 8, pages 68-72
16	Proposed submission to New Zealand Productivity Commissions' issues paper on low-emissions economy.....	6	Attachment 9, pages 73-77
17	Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act .....	7	Attachment 10, pages 78-99
18	Traffic and Parking Bylaw – Oral hearings.....	7	Attachment 11, pages 100-133
19	Taihape Swim Centre – proposed management contract for two years until September 2019.....	7	<i>To be tabled</i>
20	Receipt of Committee minutes and resolutions to be confirmed.....	8	Attachment 12, pages 134-165
21	Public Excluded .....	10	
22	Open meeting .....	10	
23	Late items.....	10	
24	Future Items for the Agenda.....	10	
25	Next Meeting .....	10	
26	Meeting Closed .....	11	

The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## 1 Welcome

## 2 Public Forum

## 3 Apologies/Leave of Absence

## 4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## 6 Confirmation of minutes

### Recommendation

That the Minutes (and Public Excluded minutes) of the Council meeting held on 31 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

## 7 Mayor's Report and schedule

The Mayor's report and schedule are attached

File ref: 3-EP-3-5

### Recommendation

That the Mayor's Report to the Council meeting on 28 September 2017 be received.

## 8 Portfolio Updates

Ohakea	Cr Platt <i>attached</i>
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

**Recommendation**

That the portfolio updates to the Council meeting of 28 September 2017 be received

**9 Adoption of Annual Report for 2016/17**

File ref: 5-FR-1

The two main components of the 2016/17 Annual Report were reviewed by the Finance/Performance Committee at its meeting on 31 August 2017 – the draft Financial Statements (including detailed notes to those Statements) and the draft Statement of Service Performance. An 'Audit draft' of the integrated document was tabled at that meeting. This has been scrutinised by the Council's auditors, including a review of supporting records. At its meeting on 18 September 2017, the Audit Manager provided a progress update to the Audit/Risk Committee. A Summary Annual Report is being prepared. It is also subject to audit scrutiny.

Once oral clearance has been provided, the final drafts of the Annual Report and of the Summary Annual Report will be distributed to Elected Members, together with advice on major changes from the earlier working draft.

The Audit Director will be present at the meeting to present her opinion.

Section 98(4) of the Local Government Act 2002 requires the Annual Report and Summary Annual Report to be publicly available within one month of adoption, and a copy must be sent to the Secretary for Internal Affairs, the Auditor General and the Parliamentary Library. In addition, two copies are required by the Legal Deposit Office in the National Library. Both documents will be uploaded to the Council's website and printed copies placed in the District libraries.

An index has been prepared for the full Annual Report document.

**Recommendations**

1. That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council's auditor for the year ended 30 June 2017.
2. That the Annual Report 2016/17 (and the Summary Annual Report 2016/17) be amended by adding the final Audit opinion and that both be adopted as amended.

**10 Local Government New Zealand Annual Conference 2017**

A report from Cr Peke-Mason is attached.

File: 3-OR-2-1

**Recommendation**

That the report from Cr Peke-Mason on the Local Government New Zealand Annual Conference 2017 be received.

## **11 Administrative Matters – September 2017**

A report is attached.

File ref: 5-EX-4

### **Recommendations**

1. That the report 'Administrative matters – September 2017' be received.
2. That the Schedule of Fees and Charges for Resource Management be amended, with effect from 18 October 2017, to include two activities as follows:
  - Boundary activity – deposit of \$306
  - Marginal activity – deposit of \$306

## **12 Top Ten Projects – September 2017**

A memorandum is attached.

File ref: 5-EX-4

### **Recommendations**

That the memorandum 'Top ten projects – status, September 2017' be received.

## **13 Developing the 2018-28 Long Term Plan – progress update, September 2017**

A memorandum will be tabled (and circulated electronically beforehand)

File ref: 1-LTP-4-5

### **Recommendation**

That the memorandum 'Developing the 2018-28 Long Term Plan – progress update, September 2017' to the Council meeting on 28 September 2017 be received.

## **14 Civil Defence Emergency Management Improvement Plan**

The Civil Defence Emergency Management Improvement Plan is attached.

Following the adverse weather events of April 2017 (flooding) and July 2017 (snow), a series of debriefs have taken place. A similar process was undertaken following the 2015 floods. The purpose of these debriefs was to learn from the events and, where appropriate/necessary, improve Rangitikei District Council's Readiness, Response and Recovery capacity/capability. This Improvement Plan represents the current suite of improvement actions/projects.

**Recommendation**

That the 'Civil Defence Emergency Management Improvement Plan' presented to the Council meeting on 28 September 2017 be received.

**15 Remuneration Authority's Consultation Document - Local Government Review – longer-term proposals**

In May 2017 the Authority issued a consultation document on remuneration and allowances for elected members, in two parts: <http://remauthority.govt.nz/assets/REM-local-govt/consultation-document-local-government-review-with-additions-and-clarifications.pdf>

The first stage of the consultation concerns proposed immediate changes, on which Council made a submission following consideration at its May meeting. A draft submission is attached addressing the longer-term proposals. The Authority has asked for submissions by 20 October 2017.

File 3-OR-3-7

**Recommendation**

That Council authorises His Worship the Mayor to sign the submission [as amended/without amendment] to the Remuneration Authority's Consultation Document – Local Government review – longer term proposals.

**16 Proposed submission to New Zealand Productivity Commissions' issues paper on low-emissions economy**

The Government asked the Productivity Commission to explore the issue of New Zealand's transition to a lower emissions economy. Overall, New Zealand has four emission reduction targets, with the long term target being to reduce emissions to 50% below 1990 levels by 2050. The issues paper can be found on the [Productivity Commission's website](#).

The Policy/Planning Committee considered the Issues Paper at their 14 September 2017 meeting. The Committee focused on issues of most relevance to the Rangitikei District including; agriculture, transportation, land use change and forestry. The discussion from this meeting was developed into a draft submission which was forwarded to elected members for consideration. A second draft incorporating comments received is attached.

File ref: 3-OR-3-5

**Recommendation**

That Council authorises His Worship the Mayor to sign the submission [as amended/without amendment] to the Productivity Commission's Issues Paper on the Low Emission Economy.

## **17 Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act**

A memorandum is attached

File ref: 3-PY-1-6

### **Recommendations**

1. That the memorandum 'Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act' be received
2. That Council adopts the draft proposal for Earthquake-prone Buildings - Priority Buildings [as amended/without amendment] for public consultation during October 2017.

## **18 Traffic and Parking Bylaw – Oral hearings**

Council received 13 written submissions (attached) on the draft Traffic and Parking Bylaw 2017 (also attached, following the submissions). Of these submitters, three requested to speak to their submission. The oral submissions have been scheduled as follows:

<b>Submitter</b>	<b>Time</b>
Heather Thorby	2.30pm
John Turkington Limited	2.40pm
Denis Hocking – Middle Districts Farm Forestry Association	2.50pm

## **19 Taihape Swim Centre – proposed management contract for two years until September 2019**

Presentations from the invited tenderers are scheduled from 2:00 pm

A report will be tabled at the meeting and circulated electronically beforehand.

File: 5-CM-1 C1072

### **Recommendations**

That

## 20 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

### Recommendations

1 That the minutes of the following meetings be received:

- Finance/Performance Committee, 31 August 2017
- Assets/Infrastructure Committee, 14 September 2017
- Policy/Planning Committee, 14 September 2017
- Audit/Risk Committee, 18 September 2017

2 That the following recommendations from Finance and Performance Committee held on 31 August 2017 be confirmed:

#### ~~17/FPE/144~~

~~That the Rangitikei District Council's proposed participation in the Local Government Funding Agency as a borrower be referred to Council's Audit/Risk Committee for consideration and subsequent recommendation to council.~~

This was confirmed by Council 31 August 2017

3 That the following recommendations from Assets and Infrastructure Committee held on 14 September 2017 be confirmed:

#### ~~17/AIN/031~~

That in light of Council's intention to review the level of service relating to urban Stormwater/drainage that the Assets Infrastructure Committee recommends to Council that they consider increasing the current level of service ahead of confirming the 2018-28 Long Term Plan.

4 That the following recommendations from Audit/Risk Committee held on 18 September 2017 be confirmed:

#### ~~17/ARK/023~~

That Council agrees to participate in the LGFA Scheme as a Borrower, which will include the following:

a. entry into the following documents:

- i. Debenture Trust Deed between the Council and Trustees Executors Limited;
- ii. Registry Customer Agreement between the Council and Link Market Services Limited;
- iii. Security Transition Deed between the Council, Westpac New Zealand Limited, Westpac Banking Corporation and Covenant Trustee Services Limited;
- iv. Accession Deed to Notes Subscription Agreement between the Council and the LGFA;
- v. Accession Deed to Multi-Issuer Deed between the Council and LGFA;



- vi. Security Stock Certificate in favour of LGFA;
- vii. Security Stock Certificate in favour of Westpac New Zealand Limited and Westpac Banking Corporation;

- b. subscribing for Borrower notes with LGFA;
- c. issuing stock to lenders in accordance with the Debenture Trust Deed;
- d. any other things which are contemplated in the attachments to this report that a Borrower will do; and
- e. anything which is not specifically described in paragraphs (a) to (d) above, but which is ancillary to or not materially different from those.

### **17/ARK/023**

That Council delegates authority to the Chief Executive to:

- a. Agree the terms on which Rangitikei District Council participates in the LGFA Scheme as a Borrower, including which of the arrangements described above are entered into and the terms of those arrangements;
- b. Determine how Rangitikei District Council exercises its rights under the arrangements entered into in connection with the LGFA Scheme.

### **17/ARK/023**

That Council delegates authority to the Chief Executive to execute such documents and take such other steps on behalf of the Council as the Chief Executive considers it is necessary or desirable to execute or take in connection with Rangitikei District Council's participation in the LGFA Scheme as a Borrower.

### **17/ARK/023**

That Council delegate authority to His Worship the Mayor, and the Chair of the Finance/Performance Committee to execute the Debenture Trust Deed and such other deeds on behalf of the Council as the Chief Executive considers it is necessary or desirable for them to execute in connection with Rangitikei District Council's participation in the LGFA Scheme as a Borrower.

### **17/ARK/023**

That Council reviews and aligns its borrowing and related policies in light of Council's membership of the Local Government Funding Agency and its intention to borrow from the agency.

## 21 Public Excluded

### Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Arrangements for cleaning Council buildings

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Arrangements for cleaning Council buildings	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – sections 7(2)(c) and (i).	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 22 Open meeting

Resolutions from Public excluded to be confirmed in open meeting.

## 23 Late items

## 24 Future Items for the Agenda

## 25 Next Meeting

Thursday 12 October 2017, 9:30

*(This meeting will consider the contract and performance of the Chief Executive and is public excluded)*

Thursday 26 October 2017, 1.00 pm

## **26 Meeting Closed**