



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

**Rangitikei**  
UNspoilt...

# Council Meeting Order Paper

**Thursday 28 September 2017, 1.00pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

---

**Chair**

His Worship the Mayor, Andy Watson

**Deputy Chair**

Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Richard Aslett, Jane Dunn,  
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,  
Ruth Rainey, Lynne Sheridan, Dave Wilson

---

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 28 September 2017 – 1:00 PM

### Contents

1	Welcome .....	3	
2	Public Forum .....	3	
3	Apologies/Leave of Absence .....	3	
4	Members' conflict of interest.....	3	<i>Agenda Note</i>
5	Confirmation of order of business .....	3	<i>Agenda Note</i>
6	Confirmation of minutes .....	3	Attachment 1, pages 13-29
7	Mayor's Report and schedule .....	3	Attachment 2, pages 30-36
8	Portfolio Updates .....	3	Attachment 3, pages 37-38
9	Adoption of Annual Report for 2016/17 .....	4	<i>Agenda note - tabled</i>
10	Local Government New Zealand Annual Conference 2017 .....	4	Attachment 4, pages 39-46
11	Administrative Matters – September 2017 .....	5	Attachment 5, pages 47-52
12	Top Ten Projects – September 2017 .....	5	Attachment 6, pages 53-63
13	Developing the 2018-28 Long Term Plan – progress update, September 2017 .....	5	<i>To be tabled</i>
14	Civil Defence Emergency Management Improvement Plan .....	5	Attachment 7, pages 64-67
15	Remuneration Authority's Consultation Document - Local Government Review – longer-term proposals.....	6	Attachment 8, pages 68-72
16	Proposed submission to New Zealand Productivity Commissions' issues paper on low-emissions economy .....	6	Attachment 9, pages 73-77
17	Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act .....	7	Attachment 10, pages 78-99
18	Traffic and Parking Bylaw – Oral hearings.....	7	Attachment 11, pages 100-133
19	Taihape Swim Centre – proposed management contract for two years until September 2019.....	7	<i>To be tabled</i>
20	Receipt of Committee minutes and resolutions to be confirmed.....	8	Attachment 12, pages 134-165
21	Public Excluded .....	10	
22	Open meeting .....	10	
23	Late items.....	10	
24	Future Items for the Agenda .....	10	
25	Next Meeting .....	10	
26	Meeting Closed .....	11	

The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## 1 Welcome

## 2 Public Forum

## 3 Apologies/Leave of Absence

## 4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## 6 Confirmation of minutes

### Recommendation

That the Minutes (and Public Excluded minutes) of the Council meeting held on 31 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

## 7 Mayor's Report and schedule

The Mayor's report and schedule are attached

File ref: 3-EP-3-5

### Recommendation

That the Mayor's Report to the Council meeting on 28 September 2017 be received.

## 8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Northern Sport and Taihape Building

Cr Platt *attached*

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Cr Gordon / Cr Rainey



**Recommendation**

That the portfolio updates to the Council meeting of 28 September 2017 be received

## **9 Adoption of Annual Report for 2016/17**

File ref: 5-FR-1

The two main components of the 2016/17 Annual Report were reviewed by the Finance/Performance Committee at its meeting on 31 August 2017 – the draft Financial Statements (including detailed notes to those Statements) and the draft Statement of Service Performance. An 'Audit draft' of the integrated document was tabled at that meeting. This has been scrutinised by the Council's auditors, including a review of supporting records. At its meeting on 18 September 2017, the Audit Manager provided a progress update to the Audit/Risk Committee. A Summary Annual Report is being prepared. It is also subject to audit scrutiny.

Once oral clearance has been provided, the final drafts of the Annual Report and of the Summary Annual Report will be distributed to Elected Members, together with advice on major changes from the earlier working draft.

The Audit Director will be present at the meeting to present her opinion.

Section 98(4) of the Local Government Act 2002 requires the Annual Report and Summary Annual Report to be publicly available within one month of adoption, and a copy must be sent to the Secretary for Internal Affairs, the Auditor General and the Parliamentary Library. In addition, two copies are required by the Legal Deposit Office in the National Library. Both documents will be uploaded to the Council's website and printed copies placed in the District libraries.

An index has been prepared for the full Annual Report document.

**Recommendations**

1. That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council's auditor for the year ended 30 June 2017.
2. That the Annual Report 2016/17 (and the Summary Annual Report 2016/17) be amended by adding the final Audit opinion and that both be adopted as amended.

## **10 Local Government New Zealand Annual Conference 2017**

A report from Cr Peke-Mason is attached.

File: 3-OR-2-1

**Recommendation**

That the report from Cr Peke-Mason on the Local Government New Zealand Annual Conference 2017 be received.

## **11 Administrative Matters – September 2017**

A report is attached.

File ref: 5-EX-4

### **Recommendations**

1. That the report 'Administrative matters – September 2017' be received.
2. That the Schedule of Fees and Charges for Resource Management be amended, with effect from 18 October 2017, to include two activities as follows:
  - Boundary activity – deposit of \$306
  - Marginal activity – deposit of \$306

## **12 Top Ten Projects – September 2017**

A memorandum is attached.

File ref: 5-EX-4

### **Recommendations**

That the memorandum 'Top ten projects – status, September 2017' be received.

## **13 Developing the 2018-28 Long Term Plan – progress update, September 2017**

A memorandum will be tabled (and circulated electronically beforehand)

File ref: 1-LTP-4-5

### **Recommendation**

That the memorandum 'Developing the 2018-28 Long Term Plan – progress update, September 2017' to the Council meeting on 28 September 2017 be received.

## **14 Civil Defence Emergency Management Improvement Plan**

The Civil Defence Emergency Management Improvement Plan is attached.

Following the adverse weather events of April 2017 (flooding) and July 2017 (snow), a series of debriefs have taken place. A similar process was undertaken following the 2015 floods. The purpose of these debriefs was to learn from the events and, where appropriate/necessary, improve Rangitikei District Council's Readiness, Response and Recovery capacity/capability. This Improvement Plan represents the current suite of improvement actions/projects.

**Recommendation**

That the 'Civil Defence Emergency Management Improvement Plan' presented to the Council meeting on 28 September 2017 be received.

**15 Remuneration Authority's Consultation Document - Local Government Review – longer-term proposals**

In May 2017 the Authority issued a consultation document on remuneration and allowances for elected members, in two parts: <http://remauthority.govt.nz/assets/REM-local-govt/consultation-document-local-government-review-with-additions-and-clarifications.pdf>

The first stage of the consultation concerns proposed immediate changes, on which Council made a submission following consideration at its May meeting. A draft submission is attached addressing the longer-term proposals. The Authority has asked for submissions by 20 October 2017.

File 3-OR-3-7

**Recommendation**

That Council authorises His Worship the Mayor to sign the submission [as amended/without amendment] to the Remuneration Authority's Consultation Document – Local Government review – longer term proposals.

**16 Proposed submission to New Zealand Productivity Commissions' issues paper on low-emissions economy**

The Government asked the Productivity Commission to explore the issue of New Zealand's transition to a lower emissions economy. Overall, New Zealand has four emission reduction targets, with the long term target being to reduce emissions to 50% below 1990 levels by 2050. The issues paper can be found on the [Productivity Commission's website](#).

The Policy/Planning Committee considered the Issues Paper at their 14 September 2017 meeting. The Committee focused on issues of most relevance to the Rangitikei District including; agriculture, transportation, land use change and forestry. The discussion from this meeting was developed into a draft submission which was forwarded to elected members for consideration. A second draft incorporating comments received is attached.

File ref: 3-OR-3-5

**Recommendation**

That Council authorises His Worship the Mayor to sign the submission [as amended/without amendment] to the Productivity Commission's Issues Paper on the Low Emission Economy.

## 17 Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act

A memorandum is attached

File ref: 3-PY-1-6

### Recommendations

1. That the memorandum 'Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act' be received
2. That Council adopts the draft proposal for Earthquake-prone Buildings - Priority Buildings [as amended/without amendment] for public consultation during October 2017.

## 18 Traffic and Parking Bylaw – Oral hearings

Council received 13 written submissions (attached) on the draft Traffic and Parking Bylaw 2017 (also attached, following the submissions). Of these submitters, three requested to speak to their submission. The oral submissions have been scheduled as follows:

Submitter	Time
Heather Thorby	2.30pm
John Turkington Limited	2.40pm
Denis Hocking – Middle Districts Farm Forestry Association	2.50pm

## 19 Taihape Swim Centre – proposed management contract for two years until September 2019

Presentations from the invited tenderers are scheduled from 2:00 pm

A report will be tabled at the meeting and circulated electronically beforehand.

File: 5-CM-1 C1072

### Recommendations

That

## 20 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

### Recommendations

- 1 That the minutes of the following meetings be received:
  - Finance/Performance Committee, 31 August 2017
  - Assets/Infrastructure Committee, 14 September 2017
  - Policy/Planning Committee, 14 September 2017
  - Audit/Risk Committee, 18 September 2017
- 2 That the following recommendations from Finance and Performance Committee held on 31 August 2017 be confirmed:

#### **~~17/FPE/144~~**

~~That the Rangitikei District Council's proposed participation in the Local Government Funding Agency as a borrower be referred to Council's Audit/Risk Committee for consideration and subsequent recommendation to council.~~

This was confirmed by Council 31 August 2017

- 3 That the following recommendations from Assets and Infrastructure Committee held on 14 September 2017 be confirmed:

#### **17/AIN/031**

That in light of Council's intention to review the level of service relating to urban Stormwater/drainage that the Assets Infrastructure Committee recommends to Council that they consider increasing the current level of service ahead of confirming the 2018-28 Long Term Plan.

- 4 That the following recommendations from Audit/Risk Committee held on 18 September 2017 be confirmed:

#### **17/ARK/023**

That Council agrees to participate in the LGFA Scheme as a Borrower, which will include the following:

a. entry into the following documents:

- i. Debenture Trust Deed between the Council and Trustees Executors Limited;
- ii. Registry Customer Agreement between the Council and Link Market Services Limited;
- iii. Security Transition Deed between the Council, Westpac New Zealand Limited, Westpac Banking Corporation and Covenant Trustee Services Limited;
- iv. Accession Deed to Notes Subscription Agreement between the Council and the LGFA;
- v. Accession Deed to Multi-Issuer Deed between the Council and LGFA;

- vi. Security Stock Certificate in favour of LGFA;
  - vii. Security Stock Certificate in favour of Westpac New Zealand Limited and Westpac Banking Corporation;
- b. subscribing for Borrower notes with LGFA;
- c. issuing stock to lenders in accordance with the Debenture Trust Deed;
- d. any other things which are contemplated in the attachments to this report that a Borrower will do; and
- e. anything which is not specifically described in paragraphs (a) to (d) above, but which is ancillary to or not materially different from those.

**17/ARK/023**

That Council delegates authority to the Chief Executive to:

- a. Agree the terms on which Rangitikei District Council participates in the LGFA Scheme as a Borrower, including which of the arrangements described above are entered into and the terms of those arrangements;
- b. Determine how Rangitikei District Council exercises its rights under the arrangements entered into in connection with the LGFA Scheme.

**17/ARK/023**

That Council delegates authority to the Chief Executive to execute such documents and take such other steps on behalf of the Council as the Chief Executive considers it is necessary or desirable to execute or take in connection with Rangitikei District Council's participation in the LGFA Scheme as a Borrower.

**17/ARK/023**

That Council delegate authority to His Worship the Mayor, and the Chair of the Finance/Performance Committee to execute the Debenture Trust Deed and such other deeds on behalf of the Council as the Chief Executive considers it is necessary or desirable for them to execute in connection with Rangitikei District Council's participation in the LGFA Scheme as a Borrower.

**17/ARK/023**

That Council reviews and aligns its borrowing and related policies in light of Council's membership of the Local Government Funding Agency and its intention to borrow from the agency.

## 21 Public Excluded

### Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Arrangements for cleaning Council buildings

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Arrangements for cleaning Council buildings	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 22 Open meeting

Resolutions from Public excluded to be confirmed in open meeting.

## 23 Late items

## 24 Future Items for the Agenda

## 25 Next Meeting

Thursday 12 October 2017, 9:30

*(This meeting will consider the contract and performance of the Chief Executive and is public excluded)*

Thursday 26 October 2017, 1.00 pm

## **26 Meeting Closed**



# Attachment 1

# Rangitikei District Council

## Council Meeting

Minutes – Thursday 31 August 2017 – 1:00 p.m.

### Contents

<b>1</b>	<b>Welcome .....</b>	<b>3</b>
<b>2</b>	<b>Public Forum .....</b>	<b>3</b>
<b>3</b>	<b>Apologies/Leave of Absence .....</b>	<b>4</b>
<b>4</b>	<b>Members' conflict of interest .....</b>	<b>4</b>
<b>5</b>	<b>Confirmation of order of business .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded .....</b>	<b>4</b>
<b>7</b>	<b>Open meeting .....</b>	<b>5</b>
<b>8</b>	<b>Confirmation of minutes .....</b>	<b>6</b>
<b>9</b>	<b>Mayor's Report and schedule .....</b>	<b>6</b>
<b>10</b>	<b>Portfolio Updates .....</b>	<b>6</b>
<b>11</b>	<b>Administrative Matters – August 2017 .....</b>	<b>7</b>
<b>12</b>	<b>Top Ten Projects – August 2017 .....</b>	<b>8</b>
<b>13</b>	<b>Developing the 2018-28 Long Term Plan – progress update, August 2017 .....</b>	<b>9</b>
<b>14</b>	<b>Representation review - report to Council on the Electoral System August 2017 .....</b>	<b>9</b>
<b>15</b>	<b>Annual Report 2016/17 on the administration of dog control policy and dog control practices under the Dog Control Act 1996 .....</b>	<b>10</b>
<b>16</b>	<b>Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties) .....</b>	<b>10</b>
<b>17</b>	<b>Receipt of Committee minutes and resolutions to be confirmed .....</b>	<b>11</b>
<b>18</b>	<b>Late items .....</b>	<b>14</b>
<b>19</b>	<b>Public Excluded .....</b>	<b>15</b>
<b>20</b>	<b>Open meeting .....</b>	<b>16</b>
<b>21</b>	<b>Future Items for the Agenda .....</b>	<b>16</b>
<b>22</b>	<b>Next Meeting .....</b>	<b>16</b>
<b>23</b>	<b>Meeting Closed at 3:42pm .....</b>	<b>16</b>

**Present:** His Worship the Mayor, Andy Watson  
Cr Cath Ash  
Cr Richard Aslett  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Dean McManaway  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr David Wilson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Katrina Gray, Senior Policy Analyst / Planner  
Mr Allen Geerkens, Project Engineer Roding  
Mr Johan Cullis, Environmental Team Services Leader  
Ms Nardia Gower, Governance Administrator

**Tabled Documents**

<b>Item 7:</b>	Mayors Report
<b>Item 7:</b>	Correspondence from Rebekah Gribbons
<b>Item 8:</b>	Portfolio Update
	- Cr Ash
	Cr Aslett
<b>Item 9:</b>	Breakdown of Service Requests June 2017
<b>Item 11:</b>	Developing the 2018-28 Long Term Plan – progress update, August 2017

## 1 Welcome

His Worship the Mayor welcomed everyone to the meeting

## 2 Public Forum

Cr Ash introduced youth that attended Festival of the Future in August 2017, partially funded through Council and the Community Initiatives Fund. Cr Ash expressed her gratitude to the youth present for not only participating in the event but also for taking time out of their schooling to address Council. Cr Ash further thanked the Mayor for hosting the group at Spookers during their excursion to Auckland.

Cr Ash introduced the represented youth: Mr Jermaine Moke, Ms Rebekah Johnston, Mr Finlay Carlyon, Mr Aaron Mulligan, Ms Fiona Collie, Ms Zarnia Arthur-Watson and Ms Kerilee Galbraith.

Mr Moke spoke on behalf of the youth and thanked Council for their financial support placing emphasis for the opportunity given. Mr Moke defined that opportunity as meeting new like-minded youth from across the country, trying new ideas and discovering passions.

Each youth spoke thanking Council and described key points and takeaways from the forum. They included the following commentary:

- There were a multitude of ideas and focus panels at the forum, including two political panels, one on Representative Members of Parliament, the other on Future of democracy in New Zealand. This has led to an ignition in passion for politics.
- The atmosphere was awesome and passion was drawn from meeting and conversing with like-minded youth. Social enterprise is a focus.
- The Environmental panel was a key takeaway for one youth who has become invested on what changes they can develop within the community for the wider environmental benefit.
- The variety of workshops was highlighted with the forums experience making champions for next year's Festival of the Future, encouraging wider youth participation from Rangitikei.
- High levels of passion by all the forums attendees was noted, with another takeaway being a focus on social wellbeing.
- The experience of meeting new people fused with opportunities, has created passion for leadership

The youth closed with thanking Mayor Watson for the Spookers experience and to Cr Ash for her hard work in raising the funds, organising logistics and accompanying them to the festival.

It was noted that 16 youth from the Rangitikei attended the forum, consisting of students from Rangitikei College, youth just out of school and a Massey University student.

The three day event took place at the Aotea Centre in Auckland with over 1300 youth attending from around New Zealand.

Councillors noted the obvious benefit in the passion expressed by the youth and where it will take them in the future.

Following questions from Councillors the group of youth further noted that the starting point is to find an individual passion and focus on how to turn that passion into a tangible change within the community. They have found strength as a group and plan to stay together to continue to build that support. They have a drive to be doers, not just thinkers, in our community.

His Worship the Mayor thanked the youth present and Cr Ash, and encouraged all youth to use the vehicle of the Long Term Plan submissions to inform Council of what it is youth need this Council do to for their future.

### 3 Apologies/Leave of Absence

That the apologies for the absence of Cr Belsham, Cr Sheridan and Cr Peke-Mason be received.

### 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the recommendation from the Finance/Performance Committee 31 August 2017 be dealt with as a late item at this meeting.

It was agreed that Item one of Public excluded be brought forward.

### 6 Public Excluded

**Resolved minute number**                      **17/RDC/266**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1:     Council-owned property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

Item 1  Broadway Marton upgrade – award of contract	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(c) and (i).</i>	Section 48(1)(a)(i)
---	--	---------------------

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Aslett. Carried

Council moved into Public excluded at 1:15

17/RDC/267

**Resolved minute number**      **17/RDC/268**      **File Ref**

That Council move back into open meeting and confirm resolutions made in public excluded.

Cr Platt / Cr Ash. Carried

Council moved into open meeting at 1:20

## 7 Open meeting

**Resolved minute number**      **17/RDC/267**      **File Ref**

That Council awards Contract 1046 for Broadway Watermain Stormwater and Kerb Upgrade (Follett Street to the Z Service Station, Marton) to ID Loader Ltd for the sum of Five Hundred and Ninety thousand, seventy three dollars and seventy one cents (excluding GST).

Cr Gordon / Cr Aslett. Carried

## 8 Confirmation of minutes

**Resolved minute number**                      **17/RDC/269**                      **File Ref**

That the Minutes of the Council meeting held on 27 July 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Platt. Carried

## 9 Mayor's Report and schedule

The Mayor's report was tabled to which he highlighted the outcome of the election next month will in some way have an effect on various legislative proposals which Council is currently lobbying on. He congratulated the Blue Tie Ball organisers for a great event, and thanked Cr Wilson for a seat at his table along with sponsorship of the Ball.

Cr Wilson acknowledged the Mayors gratitude, the financial support raised for a worthy cause, namely the Palmerston North helicopter, and further commented on the organisation of the Ball, stating it was very well-run.

**Resolved minute number**                      **17/RDC/270**                      **File Ref**                      **3-EP-3-5**

That the Mayor's Report to the Council meeting on 31 August 2017 be received.

His Worship the Mayor / Cr Ash. Carried

## 10 Portfolio Updates

The reports were taken as read. No verbal reports were made.

Ohakea	Cr Platt ( <i>attached</i> )
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash ( <i>tabled</i> )
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett ( <i>tabled</i> )
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

**Resolved minute number**                      **17/RDC/271**                      **File Ref**

That the portfolio updates to the Council meeting of 31 August 2017 be received

Cr Gordon / Cr Aslett. Carried

## **11 Administrative Matters – August 2017**

Mr McNeil spoke to the report. The following were the main points raised:

- The EECA insulation scheme and the potential of a loan against rates from property owners under that scheme, will be explored as part of the upcoming Long Term Plan. Feedback would be sought through Long Term Plan submissions.
- Councillors discussed varying opinions on what elements should be considered as part of the voluntary targeted rates for insulation.
- The significant discrepancy in the Schedule of fees and charges for roading between the Rangitikei and Manawatu has evolved from the labour value placed on paper based administration in comparison to the more effective electronic system now used. The proposed changes to the fees and charges sought to rectify that variance.
- Councillors raised concerns over the misrepresentation in Fairfax newspapers over Council's willingness to assist Edale Rest home, noting that the Council is on record for stating that it would consider a loan against security and was awaiting supply of financial documentation from Edale for such consideration.

**Resolved minute number**                      **17/RDC/272**                      **File Ref**                      **5-EX-4**

That the report 'Administrative matters – August 2017' be received.

Cr Ash/ Cr McManaway. Carried

**Resolved minute number**                      **17/RDC/273**                      **File Ref**                      **5-EX-4**

That a proposal for a voluntary targeted rate for insulation of residential homes be included in the draft Consultation Document for the 2018-28 Long Term Plan.

Cr Aslett / Cr Platt. Carried

**Resolved minute number**                      **17/RDC/274**                      **File Ref**                      **5-EX-4**

That delegated Authority be given to the Assets/Infrastructure Committee at its meeting on 14 September 2017 to consider tenders and award the contract for managing the Taihape Swim Centre until September 2019.

His Worship the Mayor / Cr McManaway. Carried



**Resolved minute number**                      **17/RDC/275**                      **File Ref**                      **5-EX-4**

That the opening hours of the Bulls Waste Transfer Station be amended from 24 September 2017 for the period of daylight savings as follows: Monday, Wednesday, Friday: 8.00 am to 11.00 am; Saturday and Sunday: 8.00 am to 4.30 pm.

Cr Platt / Cr Dunn. Carried

**Resolved minute number**                      **17/RDC/276**                      **File Ref**                      **5-EX-4**

That the Schedule of fees and charges for 2017/18 for roading be amended as follows:

Corridor Access Request: \$100.00 (down from \$262.00), excluding Council's own services

Vehicle and stock crossing consents \$262.00 (unchanged)

Licence fees – deleted

Road encroachments survey and documentation – at cost (unchanged)

Cr Wilson / Cr McManaway. Carried

**Resolved minute number**                      **17/RDC/277**                      **File Ref**                      **5-EX-4**

That the annual grant (up to \$1,400) to the Lions Club for maintenance of the hanging baskets in Broadway, Marton, be adjusted from 2018/19 in line with the factor used on setting the annual expenditure budgets.

His Worship the Mayor / Cr McManaway. Carried

## **12 Top Ten Projects – August 2017**

Mr McNeil took the report as read. His Worship the Mayor worked through each item inviting questions from Councillors. Those questions and subsequent answers were as follows:

- The New Zealand Transport Agency has yet to indicate its stance on the retention and funds of ongoing maintenance of the existing Mangaweka Bridge
- Various options will be discussed and direction created, for Council's Community Housing during next month's Long Term Plan workshop.
- A supplementary application to the Lotteries Community Facility has been lodged for the Bulls Community Centre. The outcome will be known in November.

- The environmental impact of the Tutaenui Water Scheme will be addressed if and when the stage of a full feasibility study is reached. There are objectives as part of the application to the Ministry for Primary Industries to consider the enhancement of the catchment area with regards to the effect that might have on the Tutaenui Stream. Historical pre-dam flow records have been requested to access a baseline in moving forward. The prefeasibility study by nature has a broad scope with more detail being presented at the full feasibility stage.

**Resolved minute number**                      **17/RDC/278**                      **File Ref**                      **5-EX-4**

That the memorandum 'Top ten projects – status, August 2017' be received.

Cr Gordon / Cr Dunn. Carried

### **13    Developing the 2018-28 Long Term Plan – progress update, August 2017**

A tabled memorandum was taken as read and there were no subsequent questions.

**Resolved minute number**                      **17/RDC/279**                      **File Ref**                      **1-LTP-4-5**

That the memorandum 'Developing the 2018-28 Long Term Plan – progress update, August 2017' to the Council meeting on 31 August 2017 be received.

Cr Aslett / Cr Rainey. Carried

### **14    Representation review - report to Council on the Electoral System August 2017**

Ms Gray spoke briefly to the report checking that Councillors had a clear understanding on the different electoral systems. Ms Gray explained the subtle differences in the recommendation options.

**Resolved minute number**                      **17/RDC/280**                      **File Ref**                      **3-OR-3-8**

That the report 'Representation Review 2017/18 - Electoral System' be received.

Cr Gordon / Cr Rainey. Carried

**Resolved minute number**                      **17/RDC/281**                      **File Ref**                      **3-OR-3-8**

That Council does not make a decision on the electoral system for the 2019 election, meaning that First Past the Post will continue to be used.

Cr Gordon / Cr Wilson. Carried

## 15 Annual Report 2016/17 on the administration of dog control policy and dog control practices under the Dog Control Act 1996

Councillors queried the potential misprint in the identical costings of neutered versus non-neutered dogs under the Good Dog Owner Policy.

<b>Undertaking</b>	<b>Subject</b>	<b>Costings of neutered verses non-neutered dogs under the Good Dog Owner Policy.</b>
--------------------	----------------	---

That Council staff inform Elected Members of the correct fees and charges for neutered and unneutered dogs and ensure the Good Dog Owner Policy aligns with that.

<b>Resolved minute number</b>	<b>17/RDC/282</b>	<b>File Ref</b>	<b>2-RE-1-7</b>
-------------------------------	-------------------	-----------------	-----------------

That the Annual report for the year ending 30 June 2017 of the administration of dog control policy and dog control practices in the Rangitikei District subject to minor editorial amendments be adopted.

His Worship the Mayor / Cr Rainey. Carried

## 16 Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties)

The Minister of Internal Affairs released discussion document earlier this month, looking for comment by 8 September 2017. It has been reviewed by the Council's Building team who consider that there is a confusing overlap with the building warrant of fitness program and the responsibilities of a territorial authority.

Mr Mc Neil and Mr Cullis were present to discuss the document with Councillors. Points of consideration were highlighted:

- Does the proposal add value or not to the current practice?
- Does the added cost associated with some of the changes, make any significant gain?
- Through local authority Building Warrant of Fitness building standards have been enforced, the proposal would enable Fire and Emergency New Zealand (FENZ) to introduce penalties and infringements for violation of regulations.

Councillors agreed that His Worship the Mayor, the Chief Executive and staff would formalise comment on the discussion documentation for submission.

<b>Resolved minute number</b>	<b>17/RDC/283</b>	<b>File Ref</b>	<b>3-OR-3-5</b>
-------------------------------	-------------------	-----------------	-----------------

That the Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties) and officer comment be received.

Cr Ash / Cr Rainey. Carried

**Resolved minute number**                      **17/RDC/284**                      **File Ref**                      **3-OR-3-5**

That the Chief Executive convey the officer comment [as amended/~~without amendment~~] the Proposals for Fire and Emergency New Zealand regulations (fire safety and evacuation of buildings and offence and penalties) to the Department of Internal Affairs

Cr Ash / His Worship the Mayor. Carried

## **17 Receipt of Committee minutes and resolutions to be confirmed**

**Resolved minute number**                      **17/RDC/285**                      **File Ref**

That the minutes of the following meetings be received:

- Finance/Performance Committee, 27 July 2017
- Turakina Community Committee, 3 August 2017
- Hunterville Rural Water Supply Management Subcommittee, 7 August 2017
- Te Roopu Ahi Kaa, 8 August 2017
- Bulls Community Committee, 8 August 2017
- Erehwon Rural Water Supply Management Subcommittee, 9 August 2017
- Taihape Community Board, 9 August 2017
- Marton Community Committee, 9 August 2017
- Assets/Infrastructure Committee, 10 August 2017
- Policy/Planning Committee, 10 August 2017
- Audit/Risk Committee, 15 August 2017
- Ratana Community Board, 16 August 2017
- Hunterville Community Committee, 21 August 2017

Cr Ash / Cr Gordon. Carried

That the following recommendations from Finance and Performance Committee held on 27 July 2017 be confirmed:

~~17/FPE/137~~

~~That the Finance/Performance Committee recommends to Council that the Chair of Finance, Cr Wilson, Cr Platt and His Worship the Mayor forms a working group with a view to facilitate new subdivisions.~~

This was confirmed by Council on 27 July 2017

That the following recommendations from Turakina Community Committee held on 27 July 2017 be confirmed:

~~17/TCC/028~~

~~That the Turakina Community Committee makes the following comments on the draft Traffic and Parking Bylaw:~~

- ~~• Concerns on restrictions for events (particularly the Highland Games) as a result of 17.1f)~~
- ~~• Concern about requiring residents to pay to move vehicle accesses under 12.6, if they were compliant when constructing the vehicle crossing.~~
- ~~• Need to ensure the restrictions on heavy vehicles do not restrict rural people from making their living/ the harvesting of pine trees.~~

Will be considered through the Traffic and Parking Bylaw 2017 consultation process

That the following recommendations from Hunterville Rural Water Supply Management Subcommittee held on 7 August 2017 be confirmed:

17/HRWS/019

~~That the Hunterville Rural Water Supply Subcommittee recommends to Council that it continues the present arrangements to support the Scheme.~~

**Resolved minute number**

**17/RDC/286**

**File Ref**

That Council considers the recommendation **17/HRWS/019** from Hunterville Rural Water Scheme sub-committee as part of the development of the Long Term Plan 2018-28.

Cr McManaway / Cr Rainey

That the following recommendations from Bulls Community Committee held on 8 August 2017 be confirmed:

**17/BCC/021**

That the Bulls Community Committee indicates the following drainage improvement works are preferred, and request Council consider prioritising these works for completion as part of the 2017/18 work programme:

- All works identified in Table 1 of the report 'Scotts Ferry Stormwater' provided to the 8 August 2017 Bulls Community Committee meeting.
- Further work to consider the implications (for stormwater management) of the levels along Amon's drain.

**Resolved minute number**

**17/RDC/287**

**File Ref**

That Council considers the recommendation **17/BCC/021** from the Bulls Community Committee as part of the Long Term Plan 2018-28

Cr Platt / Cr Dunn. Carried

~~17/BCC/029~~

~~That the Bulls Community Committee recommends to the Policy/Planning Committee that no changes are made to the draft Urban Tree Plan 2017.~~

Confirmed by the Policy/ Planning Committee 10 August 2017

That the following recommendations from Taihape Community Board held on 9 August 2017 be confirmed:

~~17/TCB/051~~

~~That the Taihape Community Board still supports the Draft Traffic and Parking Bylaw 2017.~~

Will be considered through the Traffic and Parking Bylaw 2017 consultation process

17/TCB/053

That the Taihape Community Board supports Council in their proposal to ask that the Department of Conservation remove the Reserve Status for the Mangaweka recreation reserve.

**Resolved minute number**

**17/RDC/288**

**File Ref**

That Council supports the recommendation **17/TCB/053** by Taihape Community Board to ask that the Department of Conservation remove the reserve status for the Mangaweka recreation reserve

Cr Gordon / Cr Rainey. Carried

**Resolved minute number**

**17/RDC/289**

**File Ref**

That the following recommendations from Assets/Infrastructure Committee held on 10 August 2017 be confirmed:

**17/AIN/075**

That Council facilitate a public meeting and arrange a letter drop to all affected parties regarding the future of the Santoft Domain

His Worship the Mayor / Cr Dunn. Carried

**Resolved minute number                      17/RDC/290                      File Ref**

That the following recommendations from Audit/Risk Committee held on 14 August 2017 be confirmed:

**17/ARK/020**

That the Audit/Risk Committee recommends to Council that tenders presented for Council approval include (i) a description of the work/services (from the tender document), (ii) an outline of the evaluation process followed; and (iii) detail on the assessment of price and non-price attributes for each tenderer; and that this consideration by Council be taken in public excluded session, with the outcome – name of successful tenderer and price –being confirmed by resolution in open meeting of Council.

His Worship the Mayor / Cr Ash. Carried

That the following recommendations from Hunterville Community Committee held on 21 August 2017 be confirmed:

**17/HCC/023**

That the Community Committee/Board makes the following comments on the draft Bylaw:

- That they endorse the bylaw

**Resolved minute number                      17/RDC/291                      File Ref**

That Council confirms the recommendation **17/HCC/023** from the Hunterville Community Committee that they endorse the Draft Traffic and Parking Bylaw.

His Worship the Mayor / Cr McManaway. Carried

## **18 Late items**

As agreed at item 6.

**Resolved minute number                      17/RDC/292                      File Ref**

That the following recommendations from Finance/Performance Committee held on 31 August 2017 be confirmed:

**17/FPE/144**

That the Finance/Performance Committee recommends to Council that the Rangitikei

District Council's proposed participation in the Local Government Funding Agency as a borrower be referred to Council's Audit/Risk Committee for consideration and subsequent recommendation to council.

His Worship the Mayor / Cr Ash. Carried

## 19 Public Excluded

**Resolved minute number**                      **17/RDC/293**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 2:     Annual performance review of the Chief Executive

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 2 Annual performance review of the Chief Executive	Briefing contains information which if released would be likely reasonable to prejudice the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Aslett / Cr Dunn. Carried

Council moved into Public Excluded at 3:30

17/RDC/294



**Resolved minute number****17/RDC/295****File Ref**

That Council move back into open meeting and confirm resolutions made in public excluded.

Cr Gordon / Cr Aslett. Carried

Council moved into Open Meeting at 3:41pm.

## 20 Open meeting

**Resolved minute number****17/RDC/294****File Ref**

- 1 That Council notes that four proposals were received for the provision of services to provide a full Chief Executive performance review, they were form:

Organisations	Indicative Costs
LGNZ Equip	\$4,750 - \$9,800
Just Rewards	\$3,350 – 3,950
AON Hewitt	\$3,600 and \$4,100
Strategic Pay	\$20,320
All proposals are excluding GST and expenses.	

- 2 That Council accepts the proposal from the Just Rewards at an indicative cost of \$3,350 - \$3,950 plus GST and expenses.

His Worship the Mayor / Cr Rainey. Carried

## 21 Future Items for the Agenda

## 22 Next Meeting

Thursday 28 September 2017, 1.00 pm  
(with the Elected Members only session being from 12.45 pm)

## 23 Meeting Closed

3.42 pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2



# Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson  
Mayor

Date: 22 September 2017

---

1. Within the next couple of weeks we will know which political party or combination will govern our country. This is important to us in local government because regardless of who is in power there will be new legislation, a lift in the standards required for water and waste water plants and countless other changes. Already we are having to change our planning for waste water plants to meet the anticipated new order. The last couple of weeks has also seen a "lolly scramble" of election bribes on an unprecedented scale. The problem for the Rangitikei is it is seen as a predictable result so the lollies don't seem to have been cast our way.
2. That being the case we are masters of our own destiny and if we want to grow our economy it is up to us to do the driving by putting in place policies and incentives that can attract new business and population increases. We have signalled to the community that we will look to work with, and assist, new subdivisions to help solve our housing shortage. On the back of that stance a couple of groups are looking at moving forward. We have provided assistance packages for new buildings and strengthening of earthquake prone buildings, now is the time for us to look at a policy around rate remissions or consenting costs for new home builds in the Rangitikei. The payback period for such concessions is extremely fast so it is not only good business, it shows the country that we are welcoming. As part of this report I am moving that we start that process now, an initiative that I also attribute to the Deputy Mayor.
3. There are a couple of things I have agreed to, firstly I am going back to Melbourne for two days to present to the Royal Melbourne Show and the Chinese contingents along with Mayor Grant Smith from Palmerston North City Council (PNCC). We are slowly gaining traction here and, as a partnership with PNCC, trade opportunities are becoming available. Our district has been selected to be part of the Mayoral Forum to be held in Wellington hosting large numbers of Chinese delegations in partnership with the government. I will also attach the program to this report so that the scale of this event can be understood. I was remiss in making sure that a request from the Hilux Games to increase our sponsorship was not presented to Council, they were requesting an increase in our sponsorship from \$2500 to \$5000 I have said that we will provide \$2500 only and as part of this report I will look to have that position adopted.

4. Every week I continue to have meetings with the defence force or the Singapore Government through their ambassador H.E. Bernard Baker. The trial using F16 fighters out of Ohakea is going well with only the hiccup around fuel availability marring the process. Both potential governments seem to be in favour of having a squadron of F15 jets based out of Ohakea for the next 25 to 30 years, that decision should be made by the end of the year pending the Becca report and a social impact report. If it does happen it will be a game changer for Bulls and the lower Rangitikei.

Andy Watson

[New Zealand China Mayoral Forum » Programme](#)

## Programme

**Theme:** *Smart business for smart cities*

Day 1 – Sunday 3 December		Venue
9.00am - 6.00pm	<b>Registration desk open</b>	Oceania
9.00am - 9.30am	<b>Morning tea</b>	Oceania
9.30am - 10.45am	<b>Business forum</b> Proposed speakers: <ul style="list-style-type: none"> <li>• Sir Richard Taylor from the WETA Group</li> <li>• Madam Maggie Zhou, Managing Director of Alibaba one of the Founders of Taobao</li> </ul>	Soundings Theatre
10:45am - 12:45pm	<b>Business matching meetings /or</b> <b>Alibaba/Taobao event</b>	Rangimarie 1 and 2

12:45pm - 1:45pm	<b>Lunch</b>	Oceania
1.45pm - 3.30pm	<b>Business matching meetings</b>	Rangimarie 1 and 2
3.30pm - 5:00pm	<b>Business Tour</b> Park Road Post Production: <i>be taken on a tour through a world class post production facility where most recently the Sound design and Sound mix for China's block buster "Wolf Warrior II" was completed for</i>  <b>City Tour</b> /or  <b>Free time</b>	
4.30pm - 6.00pm	<b>Wellington Xiamen</b> 30 year celebration	tbc
6:30pm - 9.00 pm	<b>Opening banquet in Wellington Foyer at Te Papa</b>  Cultural Showcase and Senior Ministerial remarks	Wellington Foyer

**Theme: *Sustainable economies - balancing economic development with the environment***

Day 2 – Monday 4 December		Venue
8.00am - 5.00pm	<b>Registration desk open</b>	Oceania
8:00am - 8:30am	<b>Delegates collected from hotels</b> and transferred to Te Papa Hosted in VIP Lounges	Te Papa
8.30am - 8.45am	<b>Mayors assemble</b> in preparation for Powhiri  Senior Ministerial remarks	Te Marae
8.45am - 9.45am	<b>Welcome Pōwhiri - Te Marae</b>  Followed by official group photo	Te Marae
9.45am - 10.15am	<b>Morning tea</b>	Oceania
10.15am - 10.45am	<b>Opening ceremony</b> including speeches from both China and New Zealand local and central government representatives.	Amokura

10.45am - 12.15pm	<b>Economic Development exchanges – Tourism</b>  The session will build on discussions at previous forums on Tourism trade and investment and focus on improving cooperation, and promoting tourism innovations, experiences, and investment opportunities between the two countries in order to foster sustainable development in tourism. A short video presentation will be shared at the end of the session to stimulate further consideration of planning and ideas for the Year of Tourism 2019.	Amokura
12.15pm - 1.15pm	<b>Buffet lunch</b>	Oceania
1.15pm - 2.45pm	<b>Economic Development exchanges - Education</b>  New Zealand's regions and education institutions will share how we expose students to innovative ways of teaching and learning, while equipping them with the skills they need for career ready and entrepreneurial futures. Starting with a story presentation, audiences will be inspired to hear from current students, alumni and teachers about the new and exciting ways students benefit from the partnerships and innovation found in New Zealand. We look forward to sharing ideas and facilitating a dialogue on how New Zealand and China can deepen and extend this important relationship.	Amokura
2.45pm - 3.15pm	<b>Afternoon tea</b>	Oceania
3.15pm - 4.45pm	<b>Economic Development exchanges - Primary industries</b>  New Zealand and China have developed a strong and lasting trading relationship in primary industries. This session will build on the collaboration that occurred at the forum in Xiamen 2015. Mayors from China will share opportunities to engage in animal husbandry and agriculture. New Zealand mayors will showcase key New Zealand industries including horticulture, viticulture, dairy, sheep and beef.	
4.45pm - 5.30pm	<b>Closing ceremony</b>  Closing remarks from the President of LGNZ and President of CPAFFC.  Mayor of Wellington reads the Wellington Declaration (a summary of the discussions and outcomes from the Forum and commitment to forum 3 to be held in China at a future date). Mayors from both China and New Zealand are invited to sign on a large purpose built board under the 'Wellington Declaration'.  <b>MOU signing ceremony</b>  A selection of New Zealand and Chinese mayors will sign MOUs that will signal higher levels of cooperation and exchange between the two sides.	Amokura
7.00pm - 9.00pm	<b>Banquet hosted by Wellington City Council</b>	Venue: TBC

## Mayors Meetings and Engagements

September 2017

Date	Event
4	Met with local Marton residents Attended meeting regarding Bulls Multi-purpose Building Attend Public meeting in Taihape re pedestrian access to Dixon Way
5	Attended the following meetings at Horizons Regional Council – Palmerston North: Civil Defence and Emergency Management Joint Standing Committee meeting Regional Transport Committee meeting Regional Chiefs meeting
6	Was based in Taihape all day and attended the following up there: Met with Taihape residents Attended Networking Hui at Mokai Patea
7	Attended Supplementary Council workshop - LTP
8	Attended Meet and Greet with UCOL CE, Executive and Management – Palmerston North
11	Met with local Marton residents Met with potential business owner in Marton Met with Carina and Councillor Cath Ash re Future Leader conference in Auckland
12	Attended Project Open Arms review meeting –Palmerston North
13	Met with a Hunterville resident
14	Attended Assets/Infrastructure Committee meeting Attended Policy/Planning Committee meeting Attended welcome event for Heather Shotter, PNCC Chief Executive – Palmerston North
15	Attended Mayors Taskforce for Jobs Core group meeting – Wellington Attended Battle of Britain Dinner - Ohakea
16	Attended the Coastguard Awards – Wellington
18	Attended Audit/Risk Committee meeting Met with Brya Dixon at Marton School re Trees
19	Attended Bulls Toy Library AGM – Bulls Attended Manawatu Whanganui Disaster Relief Board meeting and AGM – Palmerston North Met with Bruce Glavovic re Whangaehu Flood Resilience Uplift Project – Palmerston North Met with Tony Booker at Rangitikei College

	Met with Lesley Carter at Ngata Tawa School
20	Was Based in Taihape all day: Met with Taihape residents Met with potential business owners
21	Met with local business owner Attended Council workshop – LTP Hosted Business meeting informing attendees of the scheduled work on the Northern End of Broadway, Marton
22	To meet with local Marton Pastor To introduce Emma Speight of NZTA to the district
24-26	To attend the Royal Melbourne Show & Chinese Enterprises Outbound Investment Conference - Melbourne
27	To attend EQC meeting To attend Junior Neighbourhood Support Awards - Ratana
28	To attend Whanganui Community Foundation AGM - Whanganui To attend Finance/Performance Committee meeting To attend Council meeting
29	To meet with Nigel Allan Police Area Commander



# Attachment 3

## OHAKEA REPORT 20<sup>th</sup> September 2017

This month the activities at Ohakea have been severely curtailed by the fuel shortages.

The exercise involving the Singaporeans has been temporarily suspended and will not resume until the fuel supply crisis is over. Accordingly there are over 100 Singaporean personnel at Ohakea that cannot fly their aircraft and are having difficulty occupying their time. They are all a little frustrated with the suspension of their flying.

It has not yet been decided whether the exercise will be extended to compensate for the days when flying has not been possible.

I am told that the Singaporeans are loving the flying in New Zealand because of our wide open spaces, geography, and topography. They have been experiencing some Mountain flying and low level exercises and overall love the scenery and the flying activities that are possible in this country.

All other non-essential flying at Ohakea has also been suspended until the fuel supply problem is resolved. Accordingly, Ohakea is a very quiet place at the moment.

It is being discussed whether civilian aircraft will call into Ohakea to refuel, while the crisis remains.

Graeme Platt

# Attachment 4

**REPORT TO RANGITIKEI DISTRICT COUNCILLOR'S ON WE ARE LGNZ --- 2017 CONFERENCE AND AWARDS THEMED 'WE ARE. CREATING PATHWAYS TO 2050 – LIVEABLE SPACES AND LOVEABLE PLACES – 23-25 JULY, SKYCITY, AUCKLAND – COUNCILLOR SORAYA PEKE-MASON**

**FOREWORD**

This report more or less provides key points from presenters, LGNZ decided not to put up powerpoints this year instead video of most presenters, here is the link to page on their website :

<http://www.lgnz.co.nz/about-lgnz/lgnz-conference-2/2017-lgnz-conference/videos-conference-2017/>

The key discussion points that stuck out for me and mentioned in a number of presentations were :

- Climate change
- Risk and Resilience and
- Economic Development

Lawrence launched LGNZ's Manifesto for a prosperous and vibrant New Zealand, the five strategies policy priorities are :

1. **INFRASTRUCTURE** : Ensuring infrastructure and associated funding mechanisms are in place to allow for growth and maintenance across housing, building, transports, broadband, tourism-related, three waters and flood control infrastructure
2. **RISK & RESILIENCE** : Understanding and addressing risks from natural hazards and other events – both for infrastructure and to support resilience in the economy and our communities.
3. **ENVIRONMENT** : Leading and championing policy and working alongside central government, iwi and stakeholders to deal with the increasing impact of environmental issues including climate changes, the quality and quantity of NZ's freshwater resources and biodiversity.
4. **SOCIAL** : Working alongside central government and iwi to address social issues and needs in our communities including an ageing population, disparity between social groups, housing (including social housing) supply and quality, and community safety.
5. **ECONOMIC** : Developing a range of policy levers to address and fund economic development and growth across all New Zealand.

I'm most grateful to council for opportunity to attend conference this is because it provides detail on the key issues Councils' face at this point in time, a chance to talk to other Councillors who face similar challenges and conversely their successes as RDC and inspires me to lift my game even further to be a better decision maker and servant to the people we serve.

I have bought back some hard copy material if anyone is interested it will be in the tea room.

In closing thanks to His Worship the Mayor Andy and our CEO Ross for allowing me to sit at the table during the AGM and voting of our new President.

**SUNDAY 23rd JULY 2017 (4.30pm)**

Hui opened with whakatau speakers were Tamaki Makaurau (Auckland), Otene Reweti with waiata and performance by Ellen Morrison and Raukura Whanau Kapahaka group, for manuhiri (visitors) Speaker, Arapeta Tahana, Regional Councillor Waikato

Outgoing President Lawrence Yule, opening conference comments – biggest conference ever 600 registered.

**Dame Patsy Reddy – Opening Address, Community, Engagement and Democracy: A personal perspective on local pride, identity and connection**

- Home thoughts Poet Denis Glover – Faith in the future of the Country.
- Changing demographics of NZ, Southland has biggest growth in catholics due to Phillipiness
- Slow birth rate
- Internal migration, selling up smaller communities
- Since 1968 female have led population by 51%

Extract from her speech...

As the representative of New Zealand's head of state, it's part of my job to represent all New Zealanders, whether they be rural or urban; born here or born elsewhere. The lives of every person in this country are affected by the success of the communities they live in. A large part of the success of those communities rests with you – our local government organizations.

What I've seen already as I've travelled around New Zealand is that people are proud of the places they live in and want to see their communities prosper. We may all be New Zealanders but each of us is tied to this country in different ways. For many of us the place where we live and how we came to be there, is intrinsically bound up with our identity.

I have enjoyed the opportunities I've had so far to visit the various regions and see what's happening there. I've valued the support I've had from local government organisations during the visits. I've also enjoyed meeting local government representatives and finding out from them what makes their area tick.

I have found that the people I talk to everywhere in New Zealand are remarkably frank about the challenges they face and what they would like to see happening in the towns, cities and regions they live in. I have also found that, even where there are great challenges, there is also hope, innovation and a will to succeed.

For more information go to - <https://gg.govt.nz/publications/local-government-new-zealand-conference>

**Opening Keynote – Lawrence Yule, President, LGNZ – Pathway to the prosperity of our communities**

- This is a significant conference with the biggest turn out ever.
- Facing unprecedented technological and environment change.

**Mayor, Phil Goff – close and better collaboration between LGNZ and Central Government**

- Chance to challenge housing.
- Rooding infrastructure and pricing
- Water quality, climate change all sit at the table

**President, Lawrence Yule, launch of NZLG Manifesto**

- 78 Local Authorities
- Look at jobs and facilities

- Young Elected Members Committee, champion talent
- It is beholden regardless to take long term view to communities
- Prepare to do things a different way
- Last 10 years focus was micro chip dogs, bigger issues now
- How do we fund infrastructure, how do we fund safety
- 18 Councils are through the Excellence Programme
- Investment in tourism Government \$100m
- Addressing climate change, water quality
- National policy debates
- Today we launch our Manifesto (copy available in tea room)

### **Prime Minister, Bill English**

There is only so much can do locally, street by street, town by town that can only be understood locally.

- Relationship is what it does, doing things, solving problems
- Embarking on generational change of housing
- Water (fresh) quality, national care to measure waterways
- Sensible financial instruments
- Planning reforms in RMA, matching supply and demand.
- Social investment is complex in our communities, how do we measure and tell the stories.

### **MONDAY 24 JULY 2017**

**Transpower breakfast session with Billie Jordan** When it comes to our elderly Billie showed us every problem has an opportunity - <http://www.hipop-eration.com/>

This was a very uplifting and enlightening presentation by this amazing person Billie Jordan, she has quite a story to share about her own difficult at times upbringing and life but more importantly what she has done now. She founded the group after being injured in New Zealand's worst natural disaster - the Christchurch Earthquake. She is also the group's choreographer, dance teacher, publicist, marketer, event manager, transporter and friend. She is 47 years and volunteers all her time. I add that members of her hip hop group come from Taihape.

The Hip Op-eration Crew is the world's oldest dance group (Guinness World Records). They are the current world title holders. The dance crew consists of seven senior citizens aged 72 to 97 years old with average age 80 and I note a couple of them come from Taihape.

This is the type of initiatives we all want in our communities, it's well worth the visit to her website (Extract from website <http://www.hipop-eration.com/>)

### **Community Faces : How People are Shaping the Future**

Gael Surgenor, Director of Community and Social Innovation, The Southern Initiative – **'ONLY THE HOOD CAN CHANGE THE HOOD'**

This Initiative aims to mobilise strategic and transformational social, economic and physical change in South Auckland. She introduced a design led innovation approach to the community development Unit at Auckland Council to tackle youth employment and skills, homelessness and community

safety.

Immediately before joining Auckland Council Gael worked for the State Services Commission on a public sector innovation project focused on innovation generated after the Canterbury earthquakes. Between 2004 and 2012 Gael held senior roles at the Ministry of Social Development including pioneering and leading innovative parenting behaviour change and family violence prevention campaigns. Gael led the development and delivery of the Family Violence It's Not OK campaign which has twice won the IPANZ Public Sector Excellence Prime Ministers Award in 2010 and 2012.

Gael brought with her two other speakers to talk about success of their projects.

### **Rouruina Emil'e-Brown, Chief Executive, Cook Islands Development Agency**

Prior to taking up work in CIDANZ, Rouruina worked in policy analyst roles, regional strategy and a community cultural policy and community development at the Auckland Council. She has strong relationships across government and the private sector, and combined experience of local government with leadership of successful community projects.

Vision of CIDANZ

- All families living in safe, healthy homes and communities and able to support themselves.
- Smoke free Pacific families, workplaces, churches and communities. Healthier, happier communities.
- A great start to the future. All Pacific children starting school participate in early childhood programs.
- All young people leaving school into training, trades, employment or further education.
- All older people cared for, cherished and valued
- All parents supported to strengthen their parenting skills.
- All Pacific people with disabilities supported to participate in community and achieve their dreams
- Pacific people living long, healthy and prosperous lives.

For further info go to :

<http://pasifikafutures.co.nz/new-chief-executive-for-cidanz/>

CIDANZ strive for:

- great relationships in our lives made the difference, 'United and prosperous community, connected and community collective.
- It takes a comm.-UNITY
- Work with what we have got
- What is our point of difference.
- Opportunity came along to take advantage of temporary free space :
  - ✓ Created local micro enterprises for a season.
  - ✓ local products.
  - ✓ Profits remained in the community
  - ✓ Young people leading the charge
  - ✓ Right amount of confidence and entrepreneurship

### **Waikere Komene, The Roots Creative Entrepreneurs'**

Profile brief of **Waikere Komene** – Director Creative Native is an Auckland NZ-based design-focused enterprise with a primary emphasis on trying to articulate what we call ‘indigenous architecture and design’.

Established by Waikere Komene from Nga Puhi, Ngati Kahungunu, Waikere has had considerable experience in the design field and has completed a Masters in Architecture.

A newly established business his approach is fresh and vibrant, based in Manukau he works with councils and communities to provide professional advice and consultation in developing projects which inspire cultures and communities throughout the Pacific.

### **The Roots Creative Entrepreneurs, a movement and a network**

The Roots Creative Entrepreneurs empowers and inspires community involvement through community events focusing on creativity and sustainability. The Roots aims to work with high school students, tertiary students, graduates and professionals by creating opportunities for creativity and work experience

Their aim is to empower young people by developing opportunities to showcase creativity, innovation, and design, while inspiring generations (community) about environmental awareness and sustainability.

### **VALUES!**

ROOTS - Identity “Take strength from knowing who you are and where you are from”

CREATIVITY – To use our gifts and talents through innovation, design and arts.

SUSTAINABILITY - We are Kaitiaki. Thinking sustainably and acting locally.

INTERGENERATIONAL – Inclusive “Working and learning from all ages”.

COMMUNITY – Add value and give more to our communities.

The social wellbeing of people and the environment are all woven together. They see

- Waste as a resource
- Waste as an Opportunity and
- Waste turned into artwork

### **Building tomorrows places 2050 : the role of technology:**

**Dr David Warburton – CE Auckland Transport**

Looking at the role of technology in our communities and how smart technology can be integrated to create smart liveable places. Learn about the practical technology trials underway to understand why NZ is a world leader in the implementation of Smart City Technology.

### **INTERACTIVE SESSIONS**

#### **1. Economic Development – Peter Townsend, Phillip Shackleton**

This was a workgroup session with facilitator’s, more about gathering information, best practice.

- Seeking clarity around definition
- Data collection critical to commercial business
- How do we improve engagement with businesses



- How well does economic development align with LTP
- What are the gaps – no best practice or framework
- Definition – GDP – per capita linked to employment and growth

## **2. Cross district collaborations – how regions and districts are breaking down silos and working together to deliver excellence for communities – Mike Reid, Tony Stallinger**

Presented following case study:

Wellington Water is owned by the Hutt, Porirua, Upper Hutt and Wellington city councils, and Greater Wellington Regional Council.

### *What We Provide*

We manage their drinking water, wastewater and stormwater services from source to sea.

### *What We Do*

We partner with the community, engineering consultants and contractors on water services projects, water conservation, operations work and asset planning.

### *Our Values*

At Wellington Water you will be supported and rewarded for your skills, hard work and knowledge. Our values are:

*People come first - What we do makes a big difference to other people's lives and we strive for excellence in serving our communities and each other.*

*We share our knowledge - We're a diverse team of skilled professionals, soaking up new knowledge to share innovative solutions that meet our customers' and clients' needs.*

*Together we're stronger - We know building relationships makes us stronger. We look out for each other, we trust and respect each other, and we're proud of our achievements.*

<https://wellingtonwater.recruitmenthub.co.nz/About-Us/>

## **HISTORY**

Wellington councils investigate shared service then :

- 2004 Capacity formed by Hutt and Wellington Councils
- 2008 Upper Hutt contracts with capacity for services
- 2013 Upper Hutt 7 Porirua become shareholders
- 2014 Wellington Water formed including Regional Council.

## **TUESDAY 25 JULY 2017**

### **Looking after tomorrow's places 2050: meeting our nation's water needs – Stuart Crosby, Ken Taylor, Rahui Papa**

Managing community expectations for freshwater water quality and quantity and delivering the Government's objectives is a challenge facing all of NZ. The primary sector and urban infrastructure are key areas for focus but equality we need to have strong conversations with our community on costs and plans to deliver. A video of Ken Taylor's presentation is on LGNZ Website.

**Holly Ransom CEO - Closing Keynote Speaker – future proofing our communities**

This lady was amazing and well worth following, unfortunately they did not post up her video.

Holly is CEO of Emergent a company specialising in the development of high performing intergenerational workforces, leadership and social outcomes. She is renowned for generating innovative solutions to complex multi-stakeholder problems for corporations, governments and non-profit organisations and for coaching and professionally mentoring leaders of all generations around the world. In 2014 Australian Prime Minister appointed her to Chair the G20 youth Summit.

Photos and videos of some presenters can be viewed on <http://www.lgnz.co.nz/about-lgnz/lgnz-conference-2/2017-lgnz-conference/videos-conference-2017/>

# Attachment 5



# REPORT

SUBJECT: **Administrative matters – September 2017**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 20 September 2017

FILE: 5-EX-4

---

## 1 Notable trees at Marton School

- 1.1 In August 2016, in response to concerns from Marton School about the risks posed by the two elm trees at the school entrance on Hereford Street, Council agreed to take over their care for the next two years.<sup>1</sup> This followed commissioning an expert opinion on the health of the trees.
- 1.2 The elms are listed in the District Plan (Schedule C2) as notable trees. Rule B1.16-2 in the Plan provides that such trees must not be removed without obtaining resource consent unless there is imminent danger to human life or in the written opinion of a suitably qualified person (e.g. an arborist), the tree health has declined through natural causes and there is no reasonable remedy to be able to restore tree health.
- 1.3 During the past months, doubt has been raised whether these two elm trees were what was first identified in the Marton Borough Council Planning Scheme in 1987. No photograph or plan accompanies that document; no further relevant record has been discovered at Archives Central; and no contemporary newspaper article has been found. However, the entry is for one elm tree only. In addition, no documentation has been traced to explain the entry in the 2012 District Plan. There is a large elm nearby on a site now in private property, but which was owned by the School in 1988. The balance of probability is that this tree, not the ones on Hereford Street, is what was initially identified in 1987 as a notable tree.
- 1.4 The Ministry of Education has recently written to the Council asserting that the notable tree provisions in the District Plan do not apply to the Marton School site as it is designated in the District Plan for educational purposes. The basis for this view is section 176(2) of the Resource Management Act:

---

<sup>1</sup> Council, 25 August 2016: 16/RDC/206.

The provisions of a district plan or proposed district plan shall apply in relation to any land that is subject to a designation only to the extent that the land is used for a purpose other than the designated purpose.

- 1.5 There are other schools in the country which have notable trees listed in the relevant District Plan. However, the precise circumstances have not been researched and do not need to be. While the first formal identification of an elm at Marton School as a notable tree by the Marton Borough Council pre-dates the Resource Management Act, this does not in itself eliminate the point made by the Ministry.
- 1.6 On this basis, the School is being advised that the future of these two elm trees is for it to determine, including the extent to which they publicise what they intend to do. Costs for removal of the trees will lie with the School.

## **2 Edale Home Trust Board**

- 2.1 There is still some information to be provided before Council can properly consider the Board's request for an interest-free loan. As previously noted, the investigation will assume that, if Council were of a mind to provide a loan, it would be on the basis of there being no impact on rates.
- 2.2 Recent publicity has indicated that there is current discussion between the Edale Trust Board and the Masonic Village Trust about a possible merger. The Masonic Village Trust runs a number of aged care facilities in the lower North Island – at Eltham, Foxton, Hawera, Lower Hutt, Masterton, New Plymouth and Waitara.

## **3 Refurbishment of the old BNZ building, 12-14 High Street, Marton**

- 3.1 The situation is unchanged from that reported to Council at its meeting on 1 December 2016, i.e. the plan of work has not yet been received, and the owner is not permitted to allow the use of the downstairs apartment until this matter is resolved.

## **4 Change to fees made under the Resource Management Act 1991 – Consultation**

- 4.1 The recently enacted Resource Legislation Amendment Act has created the need for new charges, specifically for boundary activities and marginal or temporary non-compliances. *Boundary activities* are those where a party wishes to breach a rule which relates to a specific boundary (e.g. a setback). *Marginal or temporary non-compliances* is a new process where parties can apply to Council to provide an exemption to an activity if the activity would be permitted, apart from a breach with the District Plan that is either marginal or temporary.

- 4.2 A deposit system was proposed, with the balance paid/refund made on completion as it is unclear how long it will take to process these applications. The proposed deposits were based on fees for other activities which are likely to take a similar time for processing. The existing hourly rates specified in the schedule of fees and charges were proposed to be used.
- 4.3 Public consultation occurred throughout August, with no submissions received.
- 4.4 A recommendation to adopt the proposed changes is included. They will come into effect on 18 October 2017, the date at which the related legislative provisions first apply.

## **5 Marton Waste Transfer Station hours during daylight savings**

- 5.1 As was done last year, the Marton Waste Transfer Station will be open for an additional hour (i.e. 3.00 to 4.00 pm) in the weekends from 24 September 2017 during the period of daylight saving. The change in hours has been advertised.

## **6 GoShift**

- 6.1 Council has confirmed that it will continue to be involved with the GoShift programme to align building consent authority functions among the 21 member councils in the GoShift initiative. The Ministry of Business, Innovation and Employment is assisting with the ongoing work programme by providing analysis and programme management support.
- 6.2 The programme for 2017/18 includes updating guidance documents, implementing a shared quality management system and developing a shared online service.

## **7 Proposed road closures**

- 7.1 There have been no new requests for road closures since the last Council meeting.

## **8 Request for waiver of all fees**

- 8.1 There have been no new requests for waiver or reduction of fees beyond the Chief Executive's delegations

## **9 Application for rates remission**

- 9.1 There are no new applications for rate remissions.

## **10 Service request reporting**

The summary reports for first response and feedback and for resolution (requests received in July 2017) are attached as [Appendix 1](#).

## **11 Health and Safety update**

- 11.1 Shared Services staff have just audited Palmerston North City's Turitea plant in accordance with the joint initiative for health and safety risk identification.
- 11.2 Council staff have been supporting the Hunterville Recreation Trust with swimming pool health and safety improvements; a formal audit of the site is planned during November.
- 11.3 The design and construction of the pod (replacing dog cages on the Animal Control utes) is now completed and is being trialled. This was demonstrated to eight other councils at the Animal Control Officer conference earlier this month.



## **12 Staffing**

- 12.1 The search for a suitable appointee to the new role of Principal Adviser Infrastructure continues, with assistance from a recruitment company.

- 12.2 Blair Jamieson has been appointed to the Strategy and Community Planner vacancy, and started on 20 September 2017.
- 12.3 Alicia Ruardy has been appointed as Business Support Officer (as part of the Infrastructure Shared Services team, based in Marton), replacing Charlotte Jeffery who is filling another vacancy in that team. Rostered hours in the Customer Services team have been changed to cover Alicia's departure.
- 12.4 Advertising has recently closed to fill the vacancies of GIS Officer & Records Management/Business Support Officer.

### **13 Recommendations**

- 13.1 That the report 'Administrative matters – September 2017' be received.
- 13.2 That the Schedule of Fees and Charges for Resource Management be amended, with effect from 18 October 2017, to include two activities as follows:
- Boundary activity – deposit of \$306
  - Marginal activity – deposit of \$306

Ross McNeil  
Chief Executive



# Attachment 6



# Memorandum

**To:** Council

**From:** Ross McNeil

**Date:** 20 September 2017

**Subject:** **Top Ten Projects – status, September 2017**

**File:** 5-EX-4

---

This memorandum is an update from the statements provided to the Council's meeting on 28 July 2016 and subsequent months.

## **1. Mangaweka Bridge replacement**

In the Consultation Document for the 2017/18 Annual Plan, Council signalled its preference to build a new bridge to replace the century-old Mangaweka Bridge. It had become apparent that the bridge structure would need to be totally replaced to take the loads required by local farmers and those operations servicing them. As a boundary bridge, costs will be shared equally with the Manawatu District Council but a business case must be accepted by the New Zealand Transport Agency for payment of the Financial Assistance Rate (63% for Rangitikei) without which the project would not be viable. At its meeting on 25 May 2017, the costs for a detailed business case were formally allowed for (which could be met from provision included in the 2017/18 Annual Plan).

The indicative business case has been completed which recommended a new bridge alongside the existing one, with a preference to retain the exiting bridge for pedestrian and cycle traffic. The next stage is the preparation of the detailed business case for the recommended option. A new bridge with a design capacity of 53-80 tonnes has an estimated costing of between \$8 and 10 million.

A submission has been made to the New Zealand Transport Agency for approval (and funding) to proceed with the detailed business case. Both councils have committed their local share.

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

The consent application remains under consideration by Horizons, which effectively puts the project on hold. Riverlands had expressed interest in a collaborative approach to the upgrade of the Bulls wastewater treatment plant but, on further consideration, seems unlikely to make such a commitment. Although Horizons is keen to see the merging of the two discharges, it would be entirely a Council decision to do that. It would mean withdrawing the current consent application and submitting a new one. The same applies to

discussions being held with Horizons about piping Marton's wastewater to be treated at Bulls, thus ending any discharge to the Tutaenui Stream.

This position is unchanged from the last update.

### **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

The initial focus until December 2017 is on acceptable management of the leachate from the Bonny Glen landfill. The Heads of Agreement has been signed between Midwest Disposal and Council; the management plan to define the arrangements for transporting the leachate to Marton, storing it, and releasing it into the waste water treatment plant has been finalised. The document was presented to the Assets/Infrastructure Committee at its meeting on 11 August 2016. The storage tanks and pumping system for pre-treated leachate is now in place at the Marton wastewater treatment plant (WWTP). This means that there is now a managed entry of pre-treated leachate into the treatment plant.

Midwest has yet to see a commercially running plant that can demonstrate the efficiency of their preferred option of on-site treatment of leachate. Midwest aimed to have its pre-treatment plant operating by April 2017. However, it seems that the leachate will require further treatment before it can be discharged into a waterway. Council has been specific that the application for the new consent for the Marton wastewater treatment plant will not allow leachate to be accepted. MidWest has been invited to Council's meeting on 28 September 2017 to outline their plans and preferences for future leachate disposal.

The Advisory Group membership has been reviewed, with a combination of re-appointments and new appointments. The Group met on 3 March 2017. In light of a potential option to pipe effluent from Marton to Bulls, it will be appropriate for Council to review the membership of the Advisory Group to include representation from the Bulls community. That is a potential item for the Bulls Community Committee's meeting in October 2017.

In conjunction with Horizons and local Iwi, an application was made to the Ministry for the Environment Freshwater Improvement Fund to seek financial support for the piping of effluent from the Marton WWTP to the Bulls WWTP. The application was unsuccessful, meaning the feasibility of the project needs further review – not only in terms of the potential impact on borrowing (and rates) but also in terms of the identification and evaluation of practicable options. A long list of options and associated high level assessment (pros and cons) will be presented to Council prior to consideration and evaluation by the Advisory Group.

### **4. Upgrade of the Ratana wastewater treatment plant to meet the demands from the anticipated housing development**

Planning and legal formalities are under way for the 60 lot subdivision at Ratana. This subdivision has been approved as a 'partition' through the Maori Land Court, rather than a subdivision consent under the Resource Management Act. As the land is under multiple ownership, the partition process allows for specific areas (parcels) to be defined and assigned to owners. This is similar to a cross-lease arrangement.

External funding support for the wastewater treatment plant capacity upgrade has yet to be confirmed. However, Te Puni Kokiri, as the social housing funder for this development, is aware of the funding shortfall and discussions are being held with staff from that organisation. An application was lodged recently with the enhanced Tourism Infrastructure Fund based on the substantial number of visitors to Ratana, not just at the January celebrations but frequently at other times of the year. A decision is expected in November. Council budgets do include funding to upgrade the plant to meet future treatment standards.

An update on the subdivision project was included in the Administrative matters report to Council's meeting on 29 September 2016. The Waipu Trust, which is advancing the development, will be seeking an agreement with Council for management and maintenance of the core infrastructure and open space areas associated with the development. Council's legal advisers have prepared a draft agreement.

Planning continues for the wastewater plant upgrade/renewal to meet new conditions of consent. To this end an application has been made to the Ministry for the Environment Freshwater Improvement Fund to seek financial support for a land-based treatment option for the Ratana WWTP. This application was successful, meaning that the discharge will be entirely to land with none going into Lake Waipu as is the case now.

A project plan will now be developed, noting that a new resource consent application will need to be lodged with Horizons Regional Council by 31 January 2018 (being 6 months ahead of the 31 July 2018 expiry of the current consent).

#### **5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

The Ministry for Primary Industries (MPI) approved the Tutaenui pre-feasibility study, and officials visited on 1 August 2016 to view the area and discuss their views on what a pre-feasibility study should achieve and how it would be best done. This included engaging a specialist consultancy, and Brian Kouvelis and David Voss were engaged in this regard. Their first task has been to complete concept designs for the reconfiguration of the Hunterville rural scheme and for supply through the proposed Tutaenui scheme. This work is supported by water network modelling. Draft demand profiles have been produced, and these have informed the concept designs. The engineering report is nearing completion.

Horizons Regional Council has completed a GIS resource for the project, i.e. an online viewer that will enable all spatial data (such as climate and soil conditions) to be easily viewed, with layers that can be turned on and off to suit.

450 surveys were sent to properties within the project area, and 73 responses have been received. They show a high preference for additional horticultural production if irrigation water is available. Murray Robinson was engaged to carry out face to face interviews. 25 interviewees were selected, and the results of the interviews presented to the Governance Group's meeting in May. All interviewees were in support of a full feasibility study being

carried out and were positive about the impact that additional water could have on their farming operations.

The focus for July-August is finishing the engineering investigation and the economic analysis.

BakerAg have completed Stage 1 of the economic analysis. This was a high-level examination of the findings from Stage 1 of the engineering investigation, and what the availability of irrigation water would translate into for farmers, particularly in the Tutaenui area. A range of water uses was examined in this work. In terms of payback, the most attractive option appears very strongly to be intensive horticulture (for example apples or blueberries). This finding aligns well with both the engineering investigation, which revealed that this is the quantum of water available, and with the demand investigation, which revealed that in the Tutaenui area at least this is the most likely attractive end use for that water. However, at this stage, there is currently sufficient water available to service a 50 ha area.

Stage 2 of the engineering investigation is mostly complete, with a presentation being made to the Governance Group on 31 July. At this meeting, a long list of options was presented. The consultants sought feedback and are now finalising their work on route analysis and costing for the resulting short list of options (for both the proposed Tutaenui Rural Water Supply area and the existing Hunterville Rural Water Supply). This will include the cost of servicing a nominal 50 ha block near the water source as well as the cost of servicing several smaller blocks where farmers have indicated an interest in irrigation water for horticulture. As well as robust information on use of the various sources available, the results of this study will be options for a proposed reticulation layout, with pipe sizings, routes and costings.

From a technical perspective, it appears that Hunterville town can be separated out from the Hunterville Rural Water Supply. However, an analysis is underway to determine the financial implications on the Hunterville scheme of such an outcome.

The next steps in this study will be to finalise Stage 2 of the engineering investigation, and deliver Stage 2 of the economic analysis. Following these bodies of work, the final report can be completed, and Council can look ahead to the potential for a full feasibility study, again with funding support from MPI.

The project is due for completion by 31 October 2017.

## **6. Future management of community housing**

Council has committed to examine other options for managing its community housing stock, using one or more specialist organisations with the ability to tap into government financial assistance. The Manawatu Community Trust is the only organisation which has continued to express interest in taking over the ownership and management of all 72 units. However, Council has indicated that the four units at Ratana are to be excluded.

Over the past twelve months the level of occupancy has risen considerably. A further report to Council's meeting on 15 December 2016 showed that, at this level of occupancy, there is a

small comparative financial benefit for Council in retaining ownership and managing the housing directly. Forming a Rangitikei-trust is an option to direct management

The Manawatu Community Trust made a presentation to Council at its meeting on 23 February 2017 and is meeting with its legal advisers to discuss some options in an attempt to clarify the issue of ownership. Investigations are in progress on the feasibility of establishing a similar Rangitikei-specific trust or having a committee structure within the Manawatu Community Trust. A presentation was made to the Assets/Infrastructure Committee's meeting on 8 June 2017 on a ten-year plan for the housing (if remaining under direct Council control). A further workshop session was held on 29 June 2017, setting out three scenarios, resulting in a request for a more detailed analysis. It is intended to present that during one of the LTP workshop session in October 2017.

## **7. Upgrade of Taihape Pool**

Major work is required in filtration and heating to get this pool to a satisfactory standard. An expert assessment was obtained and peer reviewed. Initially, there was an assessment that the existing electricity supply to the pool would need upgrading, but on further examination will not be necessary. The costs for the full extent of work were estimated at \$430,000 which took the project beyond the funds committed by Council and the Trust.

There has been a meeting with the Taihape Community Development Trust (which has a service contract to manage the Pool) and a commitment secured to work on a joint funding strategy to secure the funding gap of \$200,000 to enable the work to be done during 2017. A contingency budget to fund this upgrade has been included in the draft 2017/18 Annual Plan, and is an element for community consultation. No application for external funding as yet been submitted.

The tender was issued on 13 April 2017. Under delegated authority, at its meeting on 11 May 2017, the Assets/Infrastructure Committee awarded the contract to Ian Coombes Limited for \$374,900 (including contingencies). Work is progressing well and is expected to be completed well before the intended the start of the 2017/18 swimming season.

Tenders have been called for managing the Swim Centre for the next two years.

## **8. Bulls multi-purpose community centre**

Community feedback was sought at the public launch of the project on 8 August 2016, and as a consequence the design has been modified to provide a larger auditorium, a wider stage, and additional toilets. The funding implications from these changes were considered by Council at its meeting on 29 September 2016. The total cost of the facility is likely to be \$4.36 million but the rate-funded loan (for \$1.6 million) will not increase. The required additional funding will come from corporate sponsorship, a higher target for local community funding and sale of further surplus Council property in Bulls or use of financial reserves. The architects suggested a mesh-style exterior cladding to lighten the look: subject to confirming the price, this change in the building appearance has got strong support. However, this brings the estimated cost very close to the budget. Before proceeding to the detailed design and specification, a value management workshop was held on 31 January

2017 to review what savings are available from alternative products and systems. The objective was to lower the design estimates by at least 10%. The actual savings outcomes achieved were 18.7%. As the detailed design and specification will cost between \$100,000 and \$150,000, it is critical to avoid substantial revision of that further in the process.

Agreement has now been reached with the Joint venture (JV) partners (who own the whole former Criterion Hotel site) in regard to the area to be purchased by Council – including the retention by the JV partners of the civic square area (so Council does not need to purchase it) which will be subject to enduring control by the Council. A geotech assessment and the site survey have both been completed.

The application to Lotteries' Community Facilities Fund was submitted by the due date, 31 August 2016. In December the Fund decided to grant \$500,000 although it will not be paid before 23 November 2017 and the Fund administrator will require evidence that the balance of remaining funds has been raised for the project, a copy of the final construction contract, a copy of the building consent, confirmation of the project start date, estimated completion date and that the project is as submitted in the grant request.

A funding application was lodged with the Dudding Trust; it will be discussed further in the coming funding round. Additional funding applications have been submitted to Lotteries Significant Projects Fund and the Four Regions (PowerCo) Trust. The outcome of these applications is unlikely to be known until at least mid-2017.

During the Annual Plan consultation, work on investigating the legal saleability of surplus properties was paused. The information centre/bus stop at 113 Bridge Street has no impediment to sale and it will be offered for sale through an open tender process in accordance with Council policy on the sale of surplus property. Such a sale will be conditional on allowing Council to continue using the site as now until the new facility is available. (The sale is being managed by Property Brokers). Properties proposed for sale, but not flagged for disposal in the initial discussions with the community, were an item in the Consultation Document for the 2017/18 Annual Plan

Preparations for the local fund-raising campaign are well advanced. A newsletter was distributed to every property in Bulls outlining the background to the project, its current status, and the next stages of the development. The Give-a-little page has been launched. The potentially significant source of funding from selling (on commission) the FM radios (providing information about the aircraft and Base facilities) during the Ohakea Air Show was declined because Council would have had to purchase the radios. The Mayor has had a number of discussions with likely corporate sponsors. Local and corporate funding and pledges now exceed \$81,000, with the target being \$350,000.

At its meeting on 29 September 2016 Council resolved to proceed with the preparation of detailed plans and tender documents, and, subject to budget, invite tenders for the construction of the new facility when at least 70% (\$1.19 million, including at least \$105,000 in local community funding from the Bulls community) of the external funding is secured by way of grants from external agencies, local community funding and corporate sponsorship. This does not commit Council to continuing the project. Detailed design is not essential for other funding bids but it must be complete before the Lotteries grant will be paid. It will take about three months to complete.

The design, costings and proposed property sales associated with the proposed Centre were the focus of an Annual Plan consultation meeting held in Bulls on 8 March 2017. The preparation of detailed plans and specifications to support a tender process for the Centre's construction were put on hold pending the close of the submission period for the draft 2017/18 Annual Plan. The majority of those submitting on this matter favoured continuation, and Council has resolved accordingly.

The funding application to the Lotteries Significant Projects Fund was completed and submitted to the Department of Internal Affairs. The application presented the proposed Bulls Community Centre project as part of a District-wide town centre development programme, and references the proposed Marton City Centre and Taihape town hall/service centre development projects. The Department confirmed that the application will proceed through to assessment and then to the Committee for a funding determination. However, the decision, released earlier this month, was unfavourable. Rangitikei's project was considered not to demonstrate regional or national significance in the way that the Huntewasser Gallery in Whangarei or the Sergeant Art Gallery in Whanganui.

The preparation of detailed plans and tender documents will cost around \$125,000. At its meeting on 25 May 2017, Council confirmed its previous decision for the Chief Executive to commission detailed drawings and specifications. However, this commission has not yet been made because there is a potential shortfall of \$1 million, with government, philanthropic and corporate funding less than envisaged. Ways of bridging this gap without additional ratepayer cost are being explored, including discussions with relevant Ministers.

During the past month there has been discussion with senior officials in Internal Affairs and, as a result, a supplementary application was made to the Lotteries Community Facilities Fund (which closed 31 August 2017) to cover the present shortfall of the 70% external funding target. In addition, an application was made to the enhanced Tourism Infrastructure Fund for \$300,000 to recognise the use of these new facilities by visitors on SH-1 and SH-3. A decision is expected in November.

On that basis work to prepare the detailed drawings and specifications is now proceeding.

## **9. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

Possession was gained on 31 August 2016. A meeting has been held with building owners and businesses in this area and an opportunity provided for them to see inside the buildings.

Following a call for Expressions of Interest, Opus was engaged to assist in preparing a heritage assessment and concept development, not just for the Council's site, but more generally within the Broadway precinct between High Street and Follett Street. The Opus team visited Marton on 23 November 2016 to undertake preliminary site investigations and discuss their initial thinking. The project was completed just before Christmas and 'rough-order' cost estimates provided for four options –

- retain, strengthen and refurbish;



- retain all facades, with new facility behind;
- retain, strengthen and refurbish Davenport; retain facades of Cobbler B and Abraham and Williams, with new facility behind, demolish Cobbler B and replace with new one storey build;
- demolish all and construct new facility.

In all cases, a structure at IL4<sup>1</sup> rating for the Civil Defence function is envisaged on the Cobbler A site.

The costs have now been peer-reviewed. Given the high community interest, the three main options were included within the Consultation Document for the 2017/18 Annual Plan to inform the community and invite their views.

The Marton heritage precinct concept was shared before Christmas with building owners who showed interest in progressing it. The objective in this part of the project is to develop a heritage precinct plan which could be submitted for funding in the Government's Heritage Earthquake Upgrade Incentive Programme (EQUIP). Draft terms of reference for a Marton Heritage Panel have been prepared, which is attached for consideration. The Ministry has expressed interest in a precinct application.

In some places collaboration to regenerate urban centres has been formalised through an approach known as the 'Precinct Model'. This will be explored with property owners. A preliminary action is to gather information about spending by Marton residents in Marton and in nearby centres. It had been intended that this work is completed by the end of May but it is a larger task than anticipated and will not be complete before September/October

A meeting for Marton business/commercial property owners was held on 1 March to provide an overview of the information to be presented in the draft 2017/18 Annual Plan. The public meeting on 13 March for the draft Annual Plan provided a focus for presenting the concepts associated with the proposed Marton Civic Centre and heritage precinct. Attendees were encouraged to submit their views on the ideas presented in the consultation document.

The majority of submitters on this topic wanted Council to continue investigating options for the site, but views were evenly split between those who wanted the heritage character of the corner retained and those who favoured demolition and a completely new building. The logic of this is for Council to focus on two specific options – retaining all street facades and building new behind these and demolishing all three buildings and erecting a new one. Understanding the different costs (including the potential for lotteries support for the heritage approach) is a critical part of this next stage. Retaining the linkage between

---

<sup>1</sup> i.e. Importance Level 4, which denotes buildings that must be operational immediately after an earthquake or other disastrous event, such as emergency shelters and hospital operating theatres, triage centres and other critical post-disaster infrastructure. Clause A3 of the Building Code defines the significance of a building by its importance level (IL), which is related to the consequences of failure. There are five levels of importance, considered by the importance of the building to society:

Council's own buildings and those privately owned in the Marton civic centre is being maintained as likely to present the best case for external funding.

At its previous meeting, Council requested a concept design with costings on retaining all the facades and building new behind them, demolishing all buildings and erecting an entirely new building, with regard to the impact on the Broadway streetscape and opportunities for external funding support. In addition, Council asked for scoping and costing an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site. This work has progressed more slowly than envisaged but will be given priority in the coming month.

## **10. Taihape civic and community centre**

As noted in previous commentaries, this is the least conceptualised town centre complex – but its location, on the Town Hall site, has previously found strong support.

Council has previously anticipated that, early in 2017, the Taihape community would be asked to say where their preferred site is for the new amenity block on Memorial Park (approved following the consultation process for the 2016/17 Annual Plan). That facility will have provision for a second storey, which may be part of finding a long-term solution for those organisations currently using the former Taihape College buildings on Rauma Road. That discussion will provide an opportunity to think in more detail the nature of the facility on the town hall site and the extent to which the current building can be an integral part of that. Both these issues were explored at a joint meeting between Council and the Taihape Community Board on 3 November 2016 and with the users of the Rauma Road facilities on 14 November 2016.

The Annual Plan consultation meeting for Taihape (22 March) focused on the need to identify the preferred site for the proposed amenity block and encourage community views on the future of the Memorial Park grandstand. The Council resolved that a rethink as to identifying and assessing the viable options for amenity/grandstand/recreational facilities on Memorial Park was required given the lack of consensus evident from those submitting to the 2017/18 Annual Plan.

At its meeting on 25 May 2017, Council requested that a project brief and timeline be prepared to guide the identification and assessment of viable options for amenities/grandstand/recreational facilities on the Park, and that the process engage user groups and the wider community, taking a long-term view of needs, opportunities and funding. A draft project brief was discussed with the Assets/Infrastructure Committee at its meeting on 8 June 2017. The Committee agreed that a view from the Taihape Community Board (which met on 14 June 2017) about the nature, scope and process for the project was essential prior to Council finalising the project brief.

However there was no consensus at the Board. meeting about the scope of the project While the Board resolved to ask that the Taihape grandstand decision be set aside and that the project focus on where the new amenities block is to be located, there was an opposing view favouring dealing with the grandstand first, and a further perspective that any review should take a broader view about developing the Park. What all views had in common was

getting going. On that basis, the draft project brief was revised and adopted at Council's June 2017 meeting.

Cr Gordon is leading this project, which is currently focussed on information gathering. Healthy Families Whanganui-Rangitikei-Ruapehu has been added to the list of key stakeholders.

This position is unchanged from the last update.

### **Recommendation**

That the memorandum 'Top ten projects – status, September 2017' be received.

Ross McNeil  
Chief Executive

# Attachment 7

## CDEM Improvement Plan – 2017/18

Following the adverse weather events of April 2017 (flooding) and July 2017 (snow), a series of debriefs have taken place. A similar process was undertaken following the 2015 floods. The purpose of these debriefs was to learn from the events and, where appropriate/necessary, improve Rangitikei District Council's Readiness, Response and Recovery capacity/capability. This Improvement Plan represents the current suite of improvement actions/projects.

Area	Issue	Action	Due Date	Key Responsibility
Communications	Limited Access to/Use of CD Radio Telephones	Install CD RT capability in Marton EOC (Council Chambers / Committee Room)	September 2017	Paul Chaffe
	Limited Access to/Use of CD Radio Telephones	Install CD RT capability in Taihape CDC (expected to be Taihape Hospital)	February 2018	Paul Chaffe
	Limited Access to/Use of CD Radio Telephones	Investigate (cost) CD RT installation in Council vehicles (currently only in Rural Fire vehicles)	October 2017	Paul Chaffe
	Brian FM unable to secure transmission capability in lower half of District	Engage with Government (RSM Service) to secure a solution	September 2017	Ross McNeil
	Significant numbers of residents not adequately prepared for emergency events	Develop District-wide awareness programme (explore possible coordination on a region-wide basis)	November 2017	Paul Chaffe
		Develop/print/circulate location-specific household emergency plan templates	November 2017	Paul Chaffe
	Lack of dedicated (CDEM specific) mobile phones	Purchase zero account mobile phones (e.g. Controller) for inclusion in EOC equipment store	September 2017	Paul Chaffe
	Prompt activation/alerting of after-hours call centre service	Protocols developed/implemented for activating/alerting after-hours call centre (e.g. retain in-house capacity for emergency call management)	October 2017	Carol Downs / Gaylene Prince
Emergency Operations Centre (EOC)	Access to up-to-date support information/procedures/etc	Collate all relevant information into a single folder to be located at EOC facilities so available/followed when activation required	October 2017	Paul Chaffe
	Access to local resilient incident/coordination centre facilities in Taihape	Secure arrangement with Whanganui DHB for use of Taihape Hospital Building for use as an EOC/Welfare Centre	October 2017	Ross McNeil

	Access to local resilient incident/ coordination centre facilities in Taihape	Scope/cost fit-out Taihape Hospital Building for use as an EOC/Welfare Centre	February 2018	Paul Chaffe
	People resourcing insufficient beyond 36 hours	Review EOC structure and staff appointments to roles/response areas with associated training programmes in place	October 2017	Ross McNeil
	Ensure a minimum of 2-3 trained local controllers	Designated controllers to complete MCDEM training programme	December 2018	Ross McNeil
	Access to appropriate equipment during emergency response/recovery	Fit out Marton EOC facility (council chambers/committee room) – whiteboards, place names, jerkins, laminated maps of key vulnerable areas, desk top phones, printing capability, GIS operation, etc	December 2017	Paul Chaffe
	Standardised/real time data capture during an event	EMIS activation/use training provided to relevant EOC/CDEM staff functions	December 2017	Paul Chaffe
	Horizons public river level monitoring system prone to ‘crashing’ due to extent of general use	Investigate direct access systems/arrangement with Horizons	December 2017	Johan Cullis
Community Response	Community CD groups resourced with basic equipment	Community CD groups (where response Plans in place) issued with basic response kits (ID vests, torches, portable RTs, first aid kits, etc)	October 2017	Paul Chaffe
	Rangitikei CD Response Team resourced with basic equipment	Rangitikei CD response team issued with basic response kits (ID vests, torches, portable RTs, first aid kits, etc)	October 2017	Paul Chaffe
	Activation/Response levels unclear	Review/confirm the appropriate activation/response trigger levels for each community/area and update CRPs accordingly	October 2017	Paul Chaffe
	Lack of Community Response Plan for Marton	Develop Marton CRP	June 2018	Paul Chaffe
	Limited flow/water level information for the Tutaenui Stream (currently only gauge is at Hammond Street)	Investigate, with Horizons RC, installation of flow/water level gauge on upper Tutaenui Stream	December 2017	Paul Chaffe

Response (Operations)	Availability of adequate number of clean/dry sandbags	Purchase/store 2000 sandbags in Marton and 500 in Taihape, with processes/arrangements in place to access/fill as required and empty/store.	November 2017	Paul Chaffe
	Lack of standardised cordon establishment/management plan	Develop standard procedure for establishing/managing cordons based on standard/expected scenarios (e.g. Marton flooding)	December 2017	
	Need to adequately brief/train volunteers	Dedicated volunteer training/support programme developed Casual Volunteer briefing/training checklist developed	December 2017 December 2017	Paul Chaffe Paul Chaffe
	Need to capture/relay data from field operations to EOC	Investigate options for real-time data capture/relay to EOC	March 2018	Janet Greig
	Consistent approach needed for door-to-door operations	Develop training/checklist/standard procedure approach – to cover welfare and property inspection/assessment elements	November 2017	Paul Chaffe Johan Cullis
	Lack of ready staff/volunteer Identification	Organise CDEM specific hi-viz vests – generic ID cards	November 2017	Paul Chaffe Carol Downs
Welfare	Lack of a local community welfare response group	Support establishment of Marton/Bulls welfare response group	December 2017	Paul Chaffe
	Lack of welfare support resources	Purchase welfare cache – stretchers, mats, sleeping bags, blankets, etc	November 2017	Paul Chaffe
Business Continuity	Ability for Council to continue delivering services during/following an emergency event	Develop/update business continuity plans for all operational areas of Council	June 2018	George McIrvine Janet Greig

# Attachment 8



29 September 2017

Fran Wilde  
Chair  
Remuneration Authority  
P O Box 10084  
The Terrace  
Wellington 6143

Dear Fran

**Consultation Document – Local Government Review: Part three – longer-term proposals**

Thank you for the opportunity to provide comment on your Consultation Paper. Below I convey Council's views on the Authority's proposals, following consideration at our meeting on 28 September 2017.

**Sizing councils**

The Authority proposes that five factors be used in sizing councils – for territorial authorities this will be population, operational expenditure, asset size, social deprivation and number of guest nights. The first two would have the highest influence in the sizing calculation, followed by assets, followed by the deprivation index and visitor nights.

*Council has reservations about these proposals (but is not commenting on regional councils or unitary councils).*

- a) When discussing the role of mayors/chairs, the Authority recognises that there is a common basis, but does not appear to do this when comparing councils. We think it critical that there is a base component set for territorial authorities and regional councils, with the identified factors used to make the comparative sizings.
- b) We think geographic size should also be a factor in sizing territorial authorities. As with regional and unitary councils, a larger land size typically means more work, not just because of scale but also varying topography and dispersed communities.
- c) In suggesting social deprivation as a factor, it is unclear the extent to which the Authority has had regard for the rates rebate scheme managed by Internal Affairs, which helps ease the rates burden for lower income property owners.

- d) We suggest it may be useful to distinguish between operational assets (roads, utilities infrastructure, community buildings, parks etc.) and investment assets (particularly land) which typically require comparatively less consideration by elected members.
- e) Like a number of councils, Rangitikei has shared services arrangements with neighbouring councils to deliver services. In such circumstances there will be double counting of operational expenditure – but the accountability for that expenditure rests with the commissioning councils and we suggest that this is where the expenditure should be included. In our case, it would mean that our full operational expenditure (for the purpose of sizing) would be reduced by the amount we receive from Manawatu District Council for providing an animal control service into that District, and Manawatu’s operational expenditure would be reduced by the amount we pay for the provision of infrastructure shared services.
- f) We suggest consideration is given to road vehicle movements along state highways within each district as a surrogate for visitors who pass through a district and use facilities but not stay overnight. If adopted, this would have the same influence on the sizing calculation as visitor nights.
- g) Despite our reservations about including social deprivation as a factor, we support the proposed ranking of influence between the identified factors, with the inclusion of land size in the first group.

### **Mayor/Chair remuneration**

The Authority proposes to regard every mayor/chair as full-time and to determine their remuneration on that basis. In addition, there should be a “base” pay for all mayors/chairs, with additional remuneration set, depending on the size of the council

*Council supports these proposals with some reservations.*

- a) The Authority notes that in smaller authorities, where the mayor’s role may not be full-time, the nature of the job means it is usually difficult to get another job to supplement what might not be a full-time income. Certainly, over the past decade the expectations for mayors/chairs have increased – both within the community and from government (cf. the addition in 2013 of section 41A of the Local Government Act), along with an increasing emphasis on regional collaboration and economic development.
- b) However, we wonder whether in the smallest councils (taking into account both land size and population), a full-time role may be viewed as excessive, and an incumbent mayor may not wish to leave a role outside council. Our suggestion is that these smaller councils (and we do not count Rangitikei within them) are given the option to determine whether the mayor is to be regarded as full-time. This would need to

be a consensus of the whole council, otherwise we suggest that the Authority's view on full-time status would prevail.

- c) We agree with the Authority's proposals for a "base pay" with additional remuneration depending on the size of the council.

### **Councillor remuneration**

The Authority proposes to set a total "governance/representation pool" which each council would distribute. However, this pool is to be determined on a different basis than previously: it would be linked to the size of the council and this be irrespective of the number of elected members. It would provide more flexibility than the current arrangement where the Authority sets the salary for all councillors and allows a sum equivalent to twice the base councillor salary to be allocated in recognition of additional responsibilities being undertaken.

The Authority intends that all roles have a written job description and that these, and the associated remuneration be agreed to by a 75% majority. A council could decide to remunerate external representation roles from this pool

*Council supports these proposals.*

### **Remuneration for appointment to CCOs**

The Authority asks whether the additional demands placed on CCO board members make it fair for elected members appointed to such boards to receive the same director fees paid to other CCO board members.

*Council has no experience in this so has no view.*

### **Community board members**

The Authority notes the huge variety in the nature of work undertaken by community boards and notes that in some councils they are funded from a targeted rate applied to the area which the board represents (as is the case in Rangitikei) while others use a general rate – i.e. the same basis as funding the remuneration for Councillors. The Authority seems willing to allow councils to choose the funding mechanism

*Council supports this proposal*

- a) In Rangitikei, some communities are satisfied with locally elected community committees established by Council and whose members are unpaid. It seems fair that those communities which prefer the community board model pay for that.
- b) We consider that the provisions in the Local Government Act (clause 39 in Schedule 7) allow for such an approach.

### A local government pay scale

The Authority considers a variety of possible comparators – senior managers in the local government and central government sectors, and directors on boards but found them to be quite different in terms of knowledge/skill expectation, visibility, and the sheer number of meetings and workshops held. In the Authority's opinion, the closest parallel is Members of Parliament. The proposal is that mayor/chair remuneration is related to that of MPs but capped so that the highest remuneration for any individual mayor/chair cannot be more than a cabinet minister, with other mayor/chair roles relatively aligned below that upper limit.

#### *Council supports this proposal*

This is a pragmatic approach to the question and provides an important recognition of local government's role as a partner with central government.

Council hopes these comments are helpful.

Yours sincerely

Andy Watson  
Mayor of the Rangitikei District

# Attachment 9



15 September 2017

File No: 3-OR-3-5

Low Emissions Economy Inquiry  
New Zealand Productivity Commission  
PO Box 8036  
The Terrace  
Wellington 6143

By email: [info@productivity.govt.nz](mailto:info@productivity.govt.nz)

## **Low Emissions Economy Issues Paper - submission**

Thank you for the opportunity to comment on the Low Emission Economy Issues Paper. The document covers a significant range of matters, therefore, Council has focused its comments around those that most affect the Rangitikei District.

### To what extent is it technically and economically feasible to reliably measure biological emissions at a farm level?

Council believes that while it would be easy to use generic metrics to measure emissions on a per animal basis, that these measures would be too crude to be useful. As discussed in the issues paper, there are likely to be animals that naturally produce less methane than others, and such a crude measure would not acknowledge this, or farmers that are working towards increasing numbers of animals with naturally lower emissions.

### What are the main opportunities and barriers to reducing emissions in agriculture?

The Commission highlighted a number of potential technologies to reduce biological emissions in Box 3. Council requests that Central Government ensures that any unintended consequences of these mitigation options are fully explored before being implemented. For example it is important that a methane vaccine if successfully developed would not have adverse effects on animal productivity or humans, and the characteristics of the product such as taste and texture. Likewise, if a nitrogen inhibitor was developed to put onto pasture to reduce the loss of N<sub>2</sub>O, research needs to have been undertaken to examine potential downstream effects on the environment, including flora and fauna, or the animals which will be consuming the pasture, as well as, effects on pasture productivity. This reflects the need for a holistic approach.

Council considers that the main opportunity to reduce emissions in agriculture are through simple solutions, such as targeted breeding. If research can be undertaken to identify genes of

animals which, while being good producers, have naturally low emissions, targeted breeding of these animals is an easy solution to reduce emissions.

Council would like the Commission to consider is the potential for on-farm carbon sinks. Further incentives could be placed on farmers to provide carbon sinks (in the form of increased vegetation on the site) to mitigate the emissions of animals on site, or by some form of contractual arrangement off-site. In the long term, whole farm sectors could become carbon neutral. Nevertheless, any policy response to increase requirements for mitigation would need to be implemented incrementally, with associated incentives/disincentives to ensure farmers are not unduly affected.

What are the issues for government to consider in encouraging alternative low-emissions land uses?

Council considers that the most successful transitions for low emissions land uses will occur over the long term, in particular through intergenerational change. It is important that changing land uses is supported by incentives to ensure making the change is easy and not subject to significant risk. There will need to be a shift in skill sets, as the skills needed for agriculture are considerably different than those for horticulture/forestry. Central Government would also need to ensure that policies to encourage land use change are adaptable, so that farms would benefit from mixed land uses. Farms that have both stock could also have or farms could have a mix of horticulture and stock grazing. The most important factor for encouraging land use change is to ensure the change is incremental and sustainable. Change should be supported with access to skills required for the transition.

What are the main barriers to sequestering carbon in forests in New Zealand?

The key barrier to increasing the number of forests in New Zealand has been unstable Central Government policy. Recent deforestation has often been due to the increased returns associated with land use conversion from forestry to other activities such as dairying, in tandem with the undermining of the Emissions Trading Scheme through inconsistent Government policy.

What policies, including adjustments to the New Zealand Emissions Trading Scheme, will encourage more sequestering of carbon in forests?

There is a need to increase the funding arrangements for afforestation. The current funding available is insufficient for the change needed to significantly increase the number of forests throughout New Zealand if a fully functioning Emissions Trading Scheme is not part of the package. Additionally, there may be productivity gains available when the effects of climate change are considered with respect to regional species selection. Further research could be undertaken to provide information on the species of forests which would be suitable with increased warming. For example pine trees in some areas are increasingly becoming subject to disease due to increasing moisture and temperatures (e.g. red needle cast) and so alternatives need identification and testing. It could be advantageous to consider forests as permanent sites rather than for harvesting. Research may also show that there are some trees that are more effective carbon sequesters.

What are the main opportunities and barriers to reducing emissions in transport?

Council considers that the best opportunity for reducing emissions in transport is to have an increased investment and emphasis on rail transport, both for freight and as passenger transport. To ensure a co-ordinated approach across New Zealand the infrastructure and policy would need to be nationally consistent. To achieve this there would need to be incentives to ensure rail transport is economically more viable than road transportation for some product classes. Consideration is warranted for the implementation of truck transportation zones (appreciating that there may still be the need for large trucks for certain types of haulage i.e. houses or large structure).

What changes will be required to New Zealand's regulatory, institutional and infrastructural arrangements for the electricity market, to facilitate greater reliance on renewable sources of energy across the economy?

Council considers that there is significant scope for an increased focus on the benefits of solar energy, particularly at a residential scale, or for remote communities. This will require further development of existing technology and potential subsidies. Big schemes are not necessarily the solution, as a local focus on solar power could significantly decrease reliance on significant infrastructure projects. It is also important that locally generated electricity could be easily sold back into the grid. This would further incentivise small scale schemes.

Is New Zealand's current statutory framework to deal with climate change adequate? What other types of legislation might be needed to effectively transition towards a low emissions economy?

Council considers that there needs to be a holistic approach to successfully transition towards a low emissions economy. The statutory framework should not just be focused on a particular act to deal with climate change, but needs to be integrated into all sectors (such as transport, resource management, and primary production). The holistic approach will need to ensure that legislation works to incentivise low emissions actions while dis-incentivising high emissions actions.

Who are the most important players in driving forward New Zealand's transition to a low emissions economy?

Council acknowledges that successful change will only occur if there is buy-in from all levels, however, considers that Central Government is the most important player in setting a national direction and putting in place the tools to transition to a low emissions economy.

What measures should exist (and at what scale and duration) to support businesses and households who have a limited ability to avoid serious losses as a result of New Zealand's transition to a low emissions economy?

Council considers that the key for ensuring that those who are likely to have serious losses are provided with compensation, but more importantly, an incremental and sustainable transition to ensure that those losses occur over time (rather than all at once).



Should New Zealand adopt the two baskets approach? If so, how should it influence New Zealand's emissions reduction policies and long-term vision for the future?

Council agrees that New Zealand should adopt the two baskets approach. Given the disparate contribution to climate change, setting separate targets is appropriate.

What does your long-term vision for a low-emissions economy look like? Could a shared vision for New Zealand be created, and if so, how?

Council considers that a long-term vision for New Zealand is essential if New Zealand is to successfully transition to a low emissions economy. It is essential the vision is holistic, encourages innovation and increased use of technology. The vision, for the Rangitikei District, would be to ensure that the transition happens slowly, with appropriate incentives and disincentives to ensure that the community are not unduly affected. A shared vision would need to be created through consultation with all sectors and the general public. The vision should not be in conflict with other government policies. All government policy work should underpin this vision.

Yours sincerely

Andy Watson  
**Mayor of the Rangitikei**

# Attachment 10



# Memorandum

**To:** Council

**From:** Katrina Gray

**Date:** 20 September 2017

**Subject:** Earthquake-Prone Buildings - Priority Building Consultation

**File:** 3-PY-1-6

---

## 1 Background

- 1.1 The new legislation for managing earthquake-prone buildings came into effect 1 July 2017. As part of this legislation Council is required to consult with its communities about areas which should be prioritised for strengthening due to their location, and the potential impact of their failure in an earthquake on people. Specifically, vehicular and pedestrian thoroughfares with sufficient traffic to warrant prioritisation.
- 1.2 Priority buildings must be identified and remediated in half the usual time, to reduce the risks to life safety more promptly. This means that Council must identify potentially earthquake-prone priority buildings in this district within 2.5 years, and building owners must strengthen or demolish earthquake-prone priority buildings within 7.5 years<sup>1</sup>.

## 2 Proposed consultation

- 2.1 Council is required to use the Special Consultative Procedure for this consultation process.
- 2.2 Staff have prepared draft maps for Marton, Bulls, Taihape, Turakina and Hunterville for Council's consideration (Appendix 1).
- 2.3 It is proposed that written submissions are open from 5 October 2017 – 3 November 2017, and the oral submissions are held at Council's meeting on 30 November 2017. This would allow Council to finalise the process prior to Christmas at their 14 December 2017 meeting.
- 2.4 The Engagement Plan is attached (Appendix 2), and the proposed consultation documents including the Statement of Proposal, Summary of Information and submission form are attached as Appendix 3.

---

<sup>1</sup> From the date the earthquake-prone building notice is issued.

### **3 Recommendation**

- 3.1 That the memorandum 'Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act' be received
- 3.2 That Council adopts the draft proposal for Earthquake-prone Buildings - Priority Buildings [as amended/without amendment] for public consultation during October 2017.

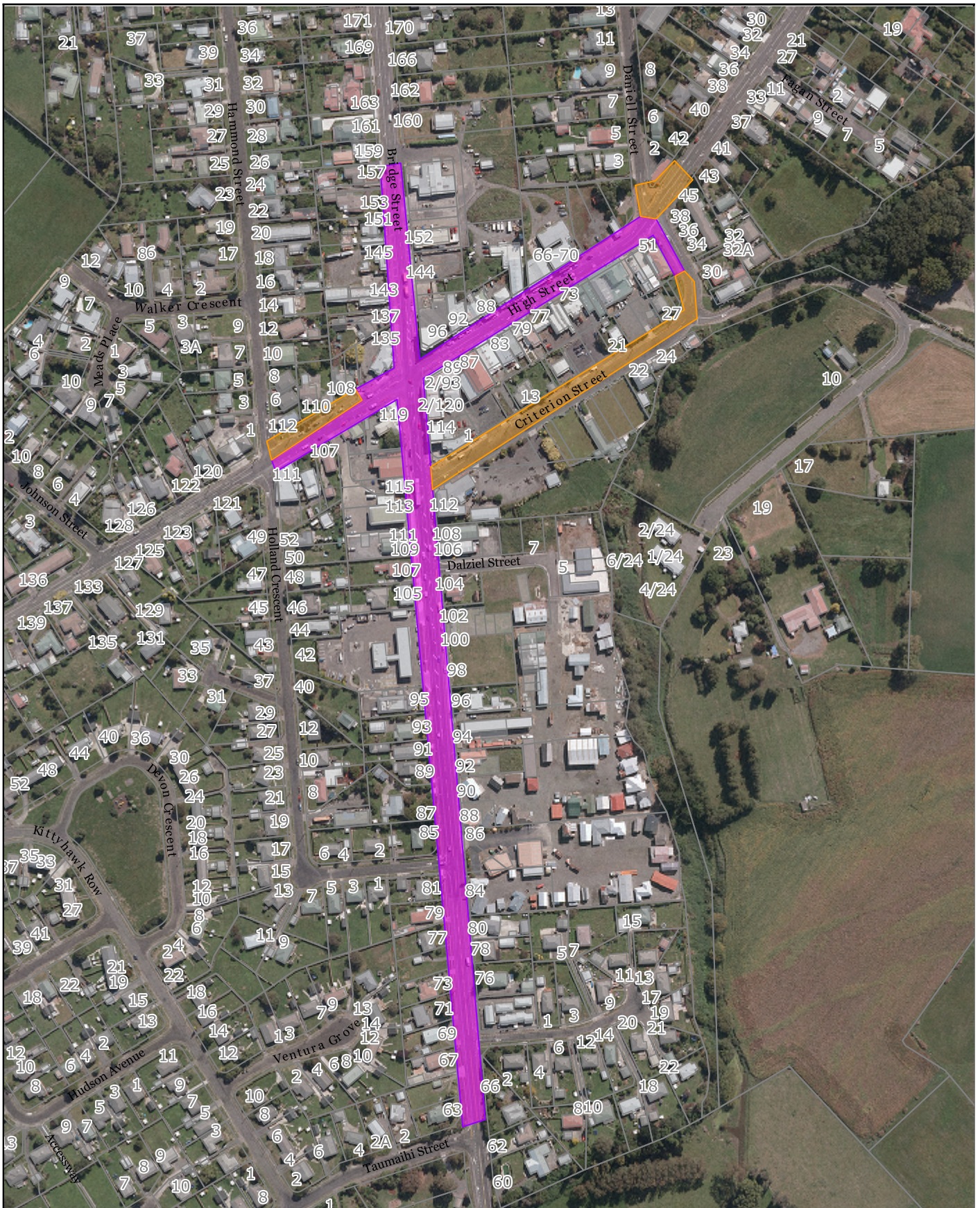
Katrina Gray  
Senior Policy Analyst/Planner

# *Appendix 1*



# Bulls - Priority Buildings

Print Date: 20/09/2017  
Print Time: 11:34 AM



Scale: 1:4000  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1802527.44030071,5549226.1863158  
1803714.43878209,5550696.7738478

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.



# Turakina - Priority Buildings

Print Date: 20/09/2017  
Print Time: 11:31 AM



Scale: 1:2000  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1788673.88873464,5564480.99788086  
1789072.17933296,5564974.44517434

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.



# Marton - Priority Buildings

Print Date: 20/09/2017  
Print Time: 11:35 AM



Scale: 1:5736  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1802028.62806397,5561029.68733586  
1803686.05426603,5563083.09376074


Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.



# Hunterville - Priority Buildings

Print Date: 20/09/2017  
Print Time: 11:33 AM



 Scale: 1:3000  
Original Sheet Size A4

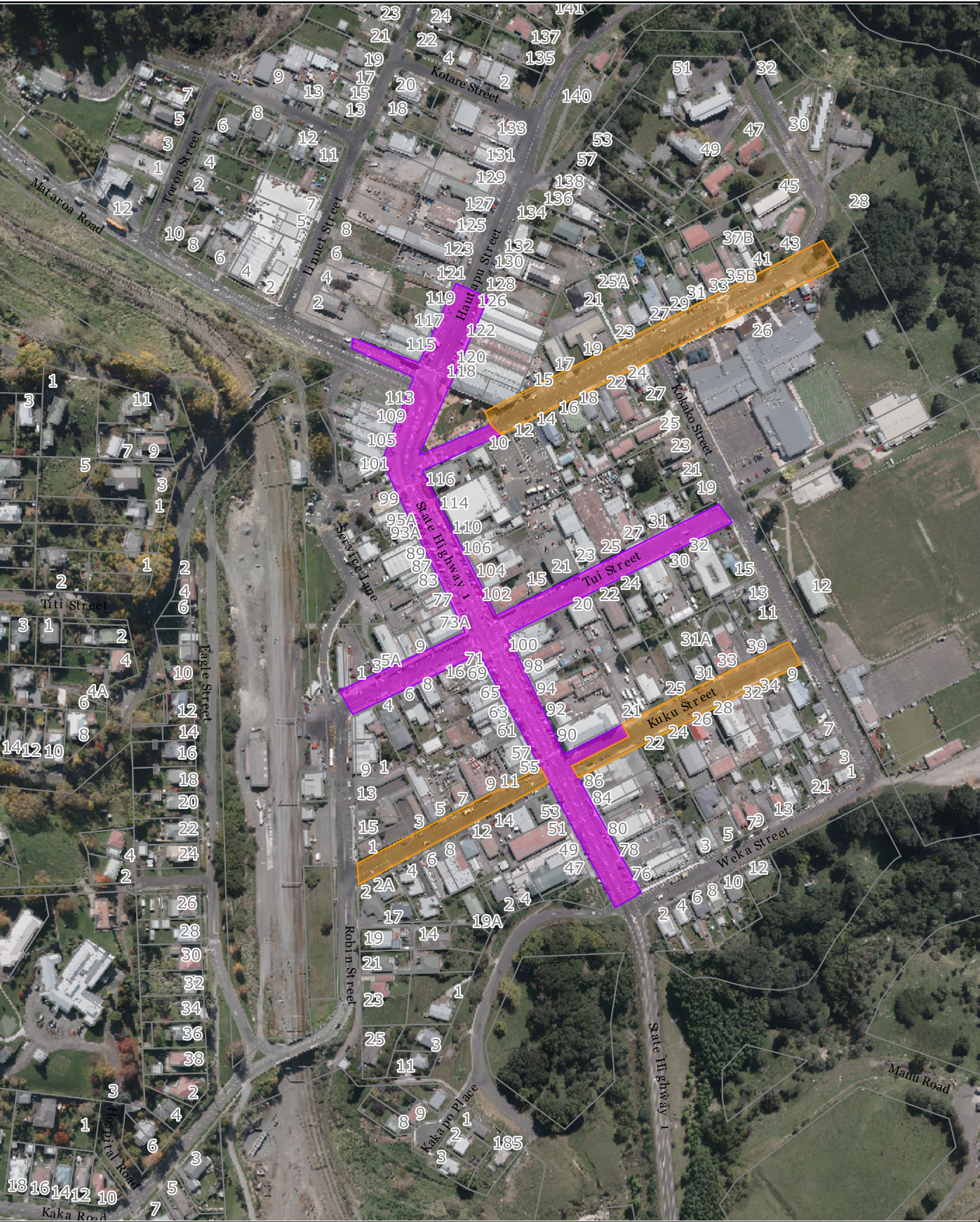
Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1818890.7844209,5575870.74444309  
1820008.0233923,5576486.96477071

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.



# Taihape - Priority Buildings

Print Date: 20/09/2017  
Print Time: 11:36 AM



Scale: 1:4108  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1839462.74277561,5603522.5180468  
1840649.74125699,5604993.1055788

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.



## *Appendix 2*

# Engagement Plan

## Priority buildings - EQPB Legislation

### Project description and background

The system for identifying and managing earthquake-prone buildings changed on 1 July 2017, when the Building (Earthquake-prone Buildings) Amendment Act 2016 came into force.

The new system prioritises identification and remediation of earthquake-prone buildings that either pose a high risk to life safety, or are critical to recovery in an emergency. Certain hospital, emergency, and education buildings that are earthquake prone will be 'priority buildings'. Other earthquake-prone buildings may be priority buildings due to their location, and the potential impact of their failure in an earthquake on people. These buildings must be identified with community input. Priority buildings must be identified and remediated in half the usual time, to reduce the risks to life safety more promptly.

### Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether they agree with the thoroughfares identified for prioritisation.
- If there are thoroughfares they think should be included that have not been.

### Timeframe and completion date

The period of community engagement will be a minimum of four weeks, followed by analysis and reporting back to council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft proposal developed	<b>21 September 2017</b>
Draft proposal approved for community engagement	<b>28 September 2017</b>
Community engagement (written submissions)	<b>5 October – 3 November 2017</b>
Community engagement (oral submissions)	<b>30 November 2017</b>
Analysis of written and oral submissions circulated	<b>8 December 2017</b>
Oral and written submissions considered by Council, final amendments made, proposal adopted.	<b>14 December 2017</b>
Proposal published	<b>21 December 2017</b>

## Communities to be engaged with

- The entire Rangitikei District community
- Relevant Community Boards and Community Committees
- Potentially affected building owners

## Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media Public meeting Display in Broadway
Relevant Community Committee's/ Community Board's.	Officer report
Building owners/occupiers	Letter - invite to meeting/relevant CC/CB meeting
Local real estate agents	Letter – invite to meeting.

## Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- notification in the local print media
- the production of printed materials

## Communication planning

### Key messages

- Statutory requirement
- Want to know community views

### Reputation risks

- Communities have a lack of trust and confidence in Council decision-making and that they have been listened to.
- Decisions becoming controversial.
- Lack of clear communication about the proposal may result in the community expectations not being met – who this proposal applies to.

## **Basis of assessment and feedback to the communities involved**

After analysing community input, Council officers will prepare a report outlining the communities' views, and any resulting changes to the draft locations. This will then be referred to Council for consideration prior to final adoption. The feedback to the communities will come after Council adopts the locations. A response will be sent to each person who makes a submission.

## **Project team roles and responsibilities**

<b>Team member</b>	<b>Role and responsibilities</b>
Michael Hodder	Project sponsor
Katrina Gray	Project leader
Katrina Gray	Print media
Carol Downs	External messaging, communications
Anna Dellow	IT needs

## *Appendix 3*

# Statement of Proposal

## PRIORITY BUILDINGS – EARTHQUAKE PRONE BUILDINGS



### Introduction

The system for identifying and managing earthquake-prone buildings changed on 1 July 2017, when the Building (Earthquake-prone Buildings) Amendment Act 2016 came into force. The new system ensures the way our buildings are managed for future earthquakes is consistent across the country, and provides more information for people using buildings. There are new requirements, powers and time frames to address earthquake-prone buildings.

The new system prioritises identification and remediation of earthquake-prone buildings that either pose a high risk to life safety, or are critical to recovery in an emergency. Certain hospital, emergency, and education buildings that are earthquake prone will be 'priority buildings'. Other earthquake-prone buildings may be priority buildings due to their location, and the potential impact of their failure in an earthquake on people. These buildings must be identified with community input. Priority buildings must be identified and remediated in half the usual time, to reduce the risks to life safety more promptly.

Council seeks your feedback on proposals for roads, footpaths and other thoroughfares that should be prioritised. Council also seeks your views on whether there are any other routes that should be included.

This consultation is undertaken in accordance with section 133AF(2)(a) and (b) of the Building Act 2004, which requires Council to use the special consultative procedure in section 83 of the Local Government Act 2002 to identify certain priority buildings.

### New system for managing earthquake-prone buildings

The Building (Earthquake-prone Buildings) Amendment Act 2016 came into force on 1 July 2017. It changes the current system for identifying and remediating earthquake-prone buildings.

The new system ensures the way our buildings are managed for future earthquakes is consistent across the country, and provides more information for people using buildings, such as notices on earthquake-prone buildings and a public register. Owners of earthquake-prone buildings will be required to take action within certain time frames depending on the seismic risk area their building is located in. Affected owners will be contacted by Council.

Rangitikei District has been categorised as a high seismic risk area. This means that Council must identify potentially earthquake-prone buildings within 5 years, and building owners must strengthen or demolish earthquake-prone buildings within 15 years<sup>1</sup>.

---

<sup>1</sup>from the date the earthquake-prone building notice is issued.



More information about the new system can be found at:

<https://www.building.govt.nz/managing-buildings/managing-earthquake-prone-buildings/>

### **Priority buildings pose a high risk to life safety, or are critical to recovery in an emergency**

The new system prioritises identification and remediation of earthquake-prone buildings that either pose a high risk to life safety, or are critical to recovery in an emergency. These buildings are called 'priority buildings'. Priority buildings must be identified and remediated in half the time allowed for other earthquake-prone buildings, to reduce the risks to life safety more promptly.

This means that Council must identify potentially earthquake-prone *priority* buildings in this district within 2.5 years, and building owners must strengthen or demolish earthquake-prone *priority* buildings within 7.5 years<sup>2</sup>.

Certain hospital, emergency, and education buildings that are earthquake prone are likely to be priority buildings. Some other buildings may also be priority buildings due to their location, and the potential impact of their failure in an earthquake on people.

Further guidance on priority buildings is available at:

<https://www.building.govt.nz/managing-buildings/managing-earthquake-prone-buildings/resources/>

### **Why we're consulting**

#### **Your input is required to identify some priority buildings**

To determine which other buildings may be priority buildings, Council must identify thoroughfares have sufficient vehicular or pedestrian traffic to warrant prioritisation, if part of a URM building were to fall onto them in an earthquake

Your views on the acceptable level of risk, our buildings, and their uses will inform Council's decision on which thoroughfares and routes to prioritise.

This consultation is in accordance with section 133AF(2)(a) and 133AF(2)(b) of the Building Act 2004, which require Council to use the special consultative procedure in section 83 of the Local Government Act 2002 to identify these priority buildings.

### **Have your say**

Written submissions on the proposals may be made from **until 12pm noon 3 November 2017**. Those who make a written submission may choose to make an oral submission. Hearings of oral submissions are scheduled for **Thursday 30 November 2017 at the Council Chambers in Marton**. Please indicate on your submission form if you wish to speak to your submission.

---

<sup>2</sup> From the date the earthquake-prone building notice is issued.

## Proposal

### **Vehicular and pedestrian thoroughfares with sufficient traffic to warrant prioritisation**

Council has applied the following criteria to identify roads, footpaths or other thoroughfares to be prioritised:

**1. Retail Shopping Core Maps from the Rangitikei District Plan 2013**

***and/or***

**2. High pedestrian areas (people not in vehicles)**

Description of use	Description of area	Example of application to city or metropolitan area	Example of application to small town or rural area
Areas relating to social or utility activities	Areas where shops or other services are located	City and suburban areas with shops, cafes, restaurants, bars, theatres and malls	Areas such as the shopping area on the main street, the local pub, community centre
Areas relating to work	Areas where concentrations of people work and move around	Areas around office buildings or other places of work where there is a concentration of workers	Areas around businesses in small towns and rural areas where there is a concentration of workers in numbers larger than small shops or cafes
Areas relating to transport	Areas where concentrations of people access transport	Areas around transport hubs, train stations, bus stops, car parks	Areas around bus stops, train stations, tourist centres
Key walking routes	Key walking routes that link areas where people are concentrated	Routes from transport hubs or other areas relating to transport to areas where shops, other services or areas people work are located	Routes from bus stops or other areas relating to transport to areas where shops, other services or areas people work are located

*and/or*

**3. Areas with high vehicular traffic (people in motor vehicles/on bikes)**

Description of use	Description of area	Example of application to city or metropolitan area	Example of application to small town or rural area
Key traffic routes	Key traffic routes regularly used by vehicles including public transport	Central business district streets, well trafficked suburban streets, arterial routes, heavy use bus routes	Well trafficked main streets or sections of state highways, arterial routes
Areas with concentrations of vehicles	Areas where high concentrations of vehicles build up	Busy intersections, areas where traffic builds up at peak hours	Busy intersections

*and/or*

**4. Potential for part of an unreinforced masonry building to fall onto the identified thoroughfare<sup>3</sup>.**

Council seeks your views on whether the following roads, footpaths and other thoroughfares have sufficient traffic to warrant prioritisation. It also seeks your views on whether there are any other thoroughfares that should be included.

Based on there being sufficient traffic and the potential for part of an unreinforced masonry building to fall, Council proposes the following thoroughfares in Bulls, Turakina, Marton, Hunterville and Taihape be prioritised:

**INSERT MAPS HERE ONCE FINALISED**

**Questions**

1. Do you agree with the thoroughfares identified for prioritisation?
2. If not, which thoroughfares do you disagree with and why?
3. Are there any other thoroughfares that meet the criteria but are not listed?

---

<sup>3</sup> An unreinforced masonry (URM) building has masonry walls that do not contain steel, timber or fibre reinforcement. URM buildings are older buildings that often have parapets, as well as verandas, balconies, decorative ornaments, chimneys and signs attached to their facades (front walls that face onto a street or open space).

## What happens next?

Following the period of written submissions and the oral submissions, Council will consider the feedback received and make a decision. Once priority thoroughfares have been finalised, Council will look at buildings on those thoroughfares to determine whether they are potentially earthquake prone in accordance with the EPB methodology<sup>4</sup>. Affected building owners will be notified. Owners of potentially earthquake-prone buildings, whether a priority building or not, have 12 months to provide an engineering assessment. Council will then determine whether the building is earthquake prone, and notify the building owner of remediation requirements.

## Further information

Further information on the new system for managing earthquake-prone buildings can be found at: <https://www.building.govt.nz/managing-buildings/managing-earthquake-prone-buildings/>

## Where to get a copy of the summary of information and submission form

The Summary of Information (and submission form) may be Council's libraries in Bulls, Marton and Taihape, from the Council's Main Office in Marton, or from the Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz). You may request a copy be posted to you by calling 0800 422 522.

If you have any questions, please contact Johan Cullis, Environment and Regulatory Services Team Leader.

---

<sup>4</sup> The EPB methodology is a regulatory tool that sets out the types of buildings that [Council] must identify as potentially earthquake prone.

# Summary of Information

## PRIORITY BUILDINGS – EARTHQUAKE PRONE BUILDINGS

### Reason for the Proposal

The system for identifying and managing earthquake-prone buildings changed on 1 July 2017. The new system prioritises identification and remediation of earthquake-prone buildings that either pose a high risk to life safety, or are critical to recovery in an emergency.

Council must consult on whether buildings are priority buildings due to their location, and the potential impact of their failure in an earthquake on people. Specifically, vehicular and pedestrian thoroughfares with sufficient traffic to warrant prioritisation

Priority buildings must be identified and remediated in half the usual time, to reduce the risks to life safety more promptly. This means that Council must identify potentially earthquake-prone priority buildings in this district within 2.5 years, and building owners must strengthen or demolish earthquake-prone priority buildings within 7.5 years<sup>1</sup>.

Council has proposed areas in Bulls, Turakina Marton, Hunterville and Taihape which it considers have sufficient vehicular or pedestrian access to warrant prioritisation. See attached maps.

Council would like comment on the following questions.

#### Questions

1. Do you agree with the thoroughfares identified for prioritisation?
2. If not, which thoroughfares do you disagree with and why?
3. Are there any other thoroughfares that meet the criteria but are not listed?

### More Information

#### Where to get a copy of the Statement of Proposal

The Statement of Proposal may be collected from Council's libraries in Bulls, Marton and Taihape, from the Council's Main Office in Marton, or from the Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz). You may request a copy be posted to you by calling 0800 422 522.

---

<sup>1</sup> From the date the earthquake-prone building notice is issued.

## **Period for Consultation**

Written submissions on the proposal may be made from **until 12pm noon 3 November 2017**.

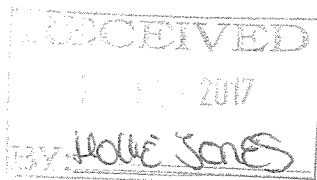
Those who make a written submission may choose to make an oral submission. Hearings of oral submissions are scheduled for **Thursday 30 November 2017 at the Council Chambers in Marton**. Please indicate on your submission form if you wish to speak to your submission.

If you have any questions please contact Johan Cullis, Environment and Regulatory Services Team Leader on 0800 422 522.



# Attachment 11





RECEIVED

- 7 SEP 2017

To: Hg  
File: 1-SE-1-14  
Doc: 1-0827



**Rangitikei**  
UNEXPECTED...

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

**Submissions close at 12 noon on 8 September 2017.**

**Return this form, or send your written submission to:**

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

**Fax:** (06) 327 6970

#### Oral submissions

Oral submissions will be held at the Marton Council Chambers on Thursday 28 September 2017.

If you wish to speak to your submission, please tick the box below.

☒ I wish to speak to my submission

Ten minutes are allowed for you to speak, including questions from Elected Members. If you have any special requirements, such as those related to visual or hearing impairments, please note them here:

#### Privacy

All submissions will be public, please tick this box if you would like your name withheld ☐

Name: Heather Thorby

Organisation: (if applicable) \_\_\_\_\_

Postal Address: Brandon Hall Road  
Bulls

Phone: (day) 322 1510 (mobile) \_\_\_\_\_

Email: \_\_\_\_\_

**Do you agree/disagree with the ability for Council to restrict and enforce the use of parking restrictions?**

**Agree/Disagree**

*If agree - How do you think the measures proposed by the draft bylaw could be improved?*

See attached pages

*If disagree - How do you think the problems identified by the Council would be better addressed?*

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

If agree - How do you think the measures proposed by the draft bylaw could be improved?

See attached pages

If disagree - How do you think the problems identified by the Council would be better addressed?

Attach additional information or pages if necessary

Signed:

H. J. My

Date:

7/9/17

## SUBMISSION FORM

### RDC DRAFT TRAFFIC & PARKING BYLAW 2017

**I do agree with the ability for Council to restrict and enforce the use of parking restrictions.** I understand that this initially arose over dealing with derelict vehicles parked on a RDC urban road and the failure of the owner to remove them at Council request.

Palmerton North City Council staff report that the inclusion of the following sentence greatly assisted them with a similar problem.

*"7.6 No person may repair, alter or add to a vehicle while the vehicle is on the road, unless necessary to enable the vehicle to be removed from the road."*

*Source: Traffic & Parking Bylaw 2011 (amended 2013)*

#### **Abandoned vehicles**

I refer Council to [www.pncc.govt.nz/local-regulations-and-licences/environmental-regulations/](http://www.pncc.govt.nz/local-regulations-and-licences/environmental-regulations/) 6/09/2017 Environmental regulations section on Abandoned vehicles.

This has been well and simply covered and worded and could be adapted as a clearer format than the proposed RDC proposal.

Also under the NZ Legislation Local Government Act 1974 item 356A "Further provision in relation to removal of vehicles from roads" is a better model for RDC to follow. Ref. Local Government Act 1974 No 66 (as at 01 July 2017), Public Act 356A.

#### **RDC Statement of Proposal, my further comments**

1. Section 8 Parking: add f) Specify any part of the road for use by local communities for Parades i.e. Christmas. Anzac and other Special Events.

2. Section 15 Containers and Vehicles on Roads: RDC make provision for Emergencies i.e. Road Flooding and warning of immediate bazzards. This arose because Council Staff were fully stretched elsewhere in the District and Local residents took action to prevent accidents. In an emergency the Locals should not be penalized for taking evasive action. Also, I understand remote farming roads use warning signs when moving stock.
3. Section 7. Interpretation, 7.1 Authorised officer : All Public and Ratepayers need to clearly identify who the Authorised Officer appointed by Council is. Parking Wardens are clearly identified in cities by their dress. I would not support RDC staff targeting any form of punitive parking regulations in our central town area. I do not wish to see these regulations used as a source of revenue gathering!

### **Finally**

This Bylaw has the potential to be misused and cause damage to our Town.

The TONE OF A TOWN is important. It is what Ratepayers, residents and locals need to feel comfortable and happy in their environment. It is why people stop and enjoy our town, the fact that we are friendly, welcoming and embrace their company. The example of "Friendly Feilding" with no parking meters works for that community.

I would be disappointed in the RDC if they decide to change the TONE OF OUR COMMUNITY by becoming efficacious users of this Traffic & Parking Bylaw 2017.

Signed: H J Thorby, Bulls Ratepayer, 7/9/17

***NOTE: Section 16. Use of Heavy Vehicles – is covered on a separate page>***

## **RDC SUBMISSION FORM**

### **Traffic & Parking Bylaw 2017**

**I do not agree with the ability for Council to restrict the use of roads by heavy vehicles.**

Rangitikei is a rural community made up of many county roads that transport products and services relevant to the rural sector business. Any impact on the economic viability of sector would directly affect your Ratepayers.

RDC Rural Roding investment has been severely neglected and now RDC seek to single out and charge Forestry harvesting operators. This is unacceptable.

I wish to be specific and discuss my example of Brandon Hall Road Bulls.

I have lived on this Road for over 60 years. I saw the single lane high sided bridge erected in 1959, and the road tarsealed in the early 1970's. The only structural work undertaken was as a result of the 2004 Floods sweeping away the sealed surface (Bulls end) and rebuilt shortly after. Over the last 40 years limited resealing work and painting of white lines on the hill section are the only structural work undertaken to manage the road surface. There has been no straightening of corners or the hill "S" bends. In this time period heavy trucks have increased in size, frequency and the population has gone from 11 ratepayers to over 30. The danger spot in the Hill "S" bends where there has been 2 fatalities and several other accidents.

Heavy Trucks fall into two catagories 44 and 53 tonne and maximum length of 23 metres. Trucks include Stock companies, Fertiliser, Transport of machinery/hay/grain/crops as well as Logging. The Road was never built with the huge increase in weight of these trucks. Most are seasonal operations so variance in road use is common. There is a quarantine export cow operation at the end of our road and 5,000 + stock are moved on and then off via stock trucks. In the bigger stock trucks the trailer unit alone has 5 axles!

To single out the Forestry Sector and Logging trucks as the reason why the road is deteriorating is simply wrong. All trucks have vastly increased in size and weight and the rural roads are not built to take them.

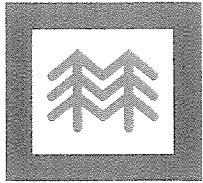
## **Solution**

**RDC needs to combine with other Local Government Districts to actively lobby Central Government for our share of the funding collected by them.**

Central Government collects the lot! Heavy Trucks pay Road User Charges, Diesel Miles, and GST is paid on goods transported, they also get ACC Levies and Taxation.

If RDC directly charged Logging truck operators, where does RDC think the money will come from..... I can tell you, they will pass the cost onto the forestry owner. RDC will be hitting their own Ratepayers again! It is proven that Regional Road Taxes don't work.

Signed: H J Thorby, Bulls Ratepayer, 7/9/17



**JOHN  
TURKINGTON  
LIMITED**

**John Turkington Ltd**

PO Box 98

MARTON 4741

P: 06 327 5263

F: 06 327 5100

M: 0274 458 410

A/H: 06 327 6068

E: john.turkington@extra.co.nz

RECEIVED

23 AUG 2017

To: KG  
File: 1-DB-1-14  
Doc: 17-0800

The General Manager

Rangitikei District Council

PO Box 1102

Marton 4741

Dear Sir,

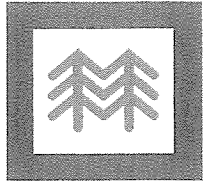
Please find enclosed a copy of our submission to the proposed Rangitikei District Council Traffic Bylaw.

We wish to be heard in support of our submission.

Thankyou

Yours faithfully

John Turkington



**JOHN  
TURKINGTON  
LIMITED**

**John Turkington Ltd**  
PO Box 98  
MARTON 4741  
P: 06 327 5263  
F: 06 327 5100  
M: 0274 458 410  
A/H: 06 327 6068  
E: john.turkington@extra.co.nz

## SUBMISSION

To: Proposed traffic bylaw - Rangitikei District Council.

### Background

This submission relates to section 16 of the proposed Rangitikei District Council bylaw. (Use of heavy vehicles)

This submission has been prepared by John Turkington Ltd (JTL) who operates a significant forestry operation based in Marton. The company primarily facilitates the sale of forests and as such organises forest roading, harvesting, transport, marketing and the sale of logs.

A summary of section 16 is as follows;

16.1 Prohibition of use for certain heavy vehicle classes.

16.2 Fee in exchange for lifting prohibition.

16.3 Fee plus bond.

The above proposal amounts to the council being able to impose a toll at its discretion for the use of any road.

We submit that section 16 of the proposed bylaw be deleted for the following reasons;

- 1 The loss of long held community economic benefit philosophy of funding of the roading network which is backed up by transit funding of council roads recognising the national benefit of roads.
- 2 Potential to add unnecessary and unfair costs to the forest, transport and rural industries. The council could use tolls to the benefit of the roading network as a whole while spending a minimum on the tolled roads and charging again through the proposed bond.
- 3 The proposal above reduces the potential for Council/forest industry partnership solutions for difficult forest roading related problems, which can often be solved with benefit to both parties with a partnership approach.
- 4 Impacts on Environmental goals of Regional and Central Government. Many of the forests in the coastal sand and hillcountry areas were established on erosion prone land and in some cases were established with the aid of Central Government or Horizons Regional Council grants to encourage changing land use to forestry, with erosion and sediment control benefits. The goal was to change the land use while providing an ongoing income stream from the land over a longer timeframe. The land owners when establishing these forests assumed free access to the public roading network.



We feel that the toll proposal section 16.2 adds uncertainty and risk to the forest industry and is an impediment to future forest development. The proposal works against Horizons Regional Council and Ministry for Environment land management goals of promoting forestry as a land use on steeper erosion prone land.

5 As a result of afforestation there have been little or no heavy traffic road access requirements to these properties for the duration of the crop. The owners have been paying rates for 25-30 years with little roading requirement. It seems unfair that when some road maintenance is finally required the provision for implementing an unspecified toll is imposed.

6 The scale of the potential forestry related roading costs particularly in the Hunterville area may appear large when considering total log tonnes and the possible peak harvest. The total length and number of council roads involved is however minor and JTL considers forestry related roading quite manageable using a forest Industry / Rangitikei D.C. partnership approach which would identify roading issues and solutions well in advance and pitch any roading requirement at a level of safe workability.

### Summary

In summary we feel the above approach would provide significant heavy transport uncertainty to the rural community as a whole and will prove a restriction to fluid rural business growth. Implementation fairly would be difficult, with compliance and enforcement costs. We understand the council is concerned about the costs of maintaining roads associated with forests due to be harvested in the near future, however we feel the costs will be less than they may appear and will be better dealt with in partnership with the forest industry.

## Submission on the Rangitikei District Council Traffic and Parking Bylaw 2017 from the Middle Districts Farm Forestry Association.

The Middle Districts Farm Forestry Association, (MDFFA), represent over 150 members within the general area covered by the Horizons Regional Council. The great majority of members own woodlots and small forests, or have interests or connections with such.

The MDFFA is very concerned at the potential implications of section 16 in the Traffic and Parking Bylaw 2017. The power to close roads to certain classes of heavy vehicles, or impose extra charges for the use of the road by such vehicles, without any appeal procedure is a draconian measure which could have major cost and inconvenience implications for foresters and farm foresters, since they are the group most likely to be affected by such powers.

The following points should be noted

1. Forestry, and not least farm forestry, is an important land use in the Rangitikei District. We have a number of members who can demonstrate that a forestry component is what makes their land holdings into profitable units and therefore of much greater value to the local community and economy.
2. Nationally forestry is important as the country's third biggest export earner and, on an export earnings per hectare basis it is more than twice as productive as sheep and beef farming.
3. Forestry plays a major role in New Zealand's efforts to curb its net greenhouse gas emissions and could be playing a much greater role in the future. The alternative might be billions of dollars being spent overseas buying carbon credits.
4. Forestry and tree cover can play a major role in stabilising the Rangitikei Districts more highly erodible landforms, hence the emphasis on afforestation in the Horizons Regional Council's Sustainable Land Use Initiative (SLUI). This also contributes to improved water quality.
5. For these reasons we would argue that forestry needs to be encouraged on appropriate land.
6. Inadequate roading infrastructure is recognised as a problem for forestry in several other regions, notably Northland and Gisborne/East Coast. In an editorial in pfolson's June edition of "Wood Matters" NZ Forest Owners Assn. President Peter Clark suggested that around \$200 million was needed over the next four years to bring these roads servicing major forestry areas up to the required standard. He compared this with the \$9.17 billion budgeted for "Roads of National Importance" over the same 4 year period. It is difficult to believe that infrastructure for these forestry

regions cannot justify 2% of the budget allocated to urban and peri-urban “Roads of National Importance”. Local Government should be pushing this case with central Government, using the arguments above, especially points 2 and 3. Without reliable roading infrastructure forestry will undoubtedly decline.

7. Forestry is unusual in that there is a prolonged period, generally decades, between initial investment and final returns. During this time it makes very few demands on council infra-structure, and the owner will be paying rates. The harvesting of larger plantations entails quite long term planning and thus does not arrive unexpectedly. However once underway, disruption of harvesting can be very expensive. Note that we do support better communication between forest owners and Councils, both District and Regional, regarding harvesting plans. We note that the District already has good information on future demands on roading infrastructure by forestry.

Thus our submission is:

- The Middle Districts Farm Forestry Assn. is opposed to the introduction of section 16 of the Rangitikei District Council “Traffic and Parking Bylaw 2017”.
- That forestry is sufficiently important at the national level to justify Central Government assistance for roading. The justification is at least as great as the case for the “Roads of National Importance” that Central Government seems happy to fund.
- Forest owners will have been paying rates for many years prior to the extra demands on the road at harvest.
- The aim must always be to have roads that are fit for purpose even in the event of adverse weather or other conditions.
- That if extreme weather or a comparable event such as a major earthquake does major damage to a road, then there should at least be some appeal/arbitration procedure to bring in alternative, expert opinion.
- There does need to be better communication between forest owners and Council, both District and Regional, regarding forest management and harvesting plans.

The Middle Districts Farm Forestry Assn. would like to be able to make an oral submission on 28<sup>th</sup> September.

Contacts: Denis Hocking [jdhocking@xtra.co.nz](mailto:jdhocking@xtra.co.nz) ph 06 322 1254

RECEIVED

08 AUG 2017

To: KA  
File: 1-DS-1-14  
Doc: 17 0774



Rangitikei  
UNDISPUTED...

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

**Submissions close at 12 noon on 8 September 2017.**

Return this form, or send your written submission to:

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Fax: (06) 327 6970

#### Oral submissions

Oral submissions will be held at the Marton Council Chambers on Thursday 28 September 2017.

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak, including questions from Elected Members. If you have any special requirements, such as those related to visual or hearing impairments, please note them here:

#### Privacy

All submissions will be public, please tick this box if you would like your name withheld ☒

Name: \_\_\_\_\_  
Organisation: (if applicable) \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: (day) \_\_\_\_\_, mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Do you agree/disagree with the ability for Council to restrict and enforce the use of parking restrictions?**

**Agree/Disagree**

If agree - How do you think the measures proposed by the draft bylaw could be improved?

I have a person police the "hot spots" ie. Land based training company vehicles & course attendees vehicles parking well in excess of the 10 mins & 60 mins parks. Only 1-2 mins walk along Fellett st & they can park in front of rugby fields where if disagree - How do you think the problems identified by there is no time restrict parking the Council would be better addressed?

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

If agree - How do you think the measures proposed by the draft bylaw could be improved?

Have it relative to the industry. For example, if a person has been paying their rates on a forestry block for X number of years, this \$ amount needs to be taken into consideration alongside the cost of having logging trucks using the roads to gain access to the forestry block. Is there a way of calculating this?

If disagree - How do you think the problems identified by the Council would be better addressed?

---

---

---

---

---

Attach additional information or pages if necessary

Signed: \_\_\_\_\_

Date: 7/8/2017.

Re: 8.4 (b)

I would hope that the council monitors, writes, officially warns and then fines repeat offenders.

One of the most blatant repeat offenders is Land Based Training in Follett St, Marton

I have rung Land Based Training in Wanganui several times in the last few months requesting that they ask the drivers of the Land Based Training cars to not park in the P10 (outside the postal boxes in Follett st) any longer than 10 mins. One example is:

On June 23<sup>rd</sup> this year I rang and spoke with Shane the compliance manager and advised him of the ill-mannered Choral who spun into a verbal rant because when I asked her “are you going to be parked here for longer than 10 minutes?” - She

1. Said that she was going to be parking in the P10 park for longer than 10 mins “so what!”
2. Irately told me that I had to find her another park then!! I pointed and she only had to look over the street where there were NO cars on the P60
3. Angrily yelled at me to “tell them to park elsewhere then” referring to the other vehicles parked on the P10 park (sorry,” not my job” Choral)
4. Could not comprehend that by walking 1 or 2 minutes down Follett st she could park in front of the rugby fields where there is NO time limit for parking

Needless to say she stormed off in a tantrum and did not shift the company car (Ford Focus FRG312), so I rang and spoke with Shane – AND YET IT STILL HAPPENS. Today 7/8/2017 a Land Based Training vehicle (DDG879) was parked on the P10 from at least 11.00am – 11.40am

I find it discourteous that the course attendee’s also park for longer than they should do on the P10 and P60 parks but I suppose if the company personnel do not set the example then you cannot expect the course attendee’s to be considerate either.

Surely as part of their house keeping before any course they can ask anybody in attendance that if they are parked on the time limit parks to please shift their vehicles. There are many parks available down Follett st that have no time limits and it is only a 1 or 2 minute walk away. Maybe they could even provide this information when they send out correspondence to course attendee's.

Even more shameful is that I have seen them parked on the disability park outside the postal boxes

## **15.2**

At the Cuba St and Pukepapa Rd intersection there are several cars parked down Cuba St that are not either registered and/or warranted. They have been there for months and make it very dangerous because the vehicles have been parked on both sides of the road and it means that only one vehicle can use the road on that part of the street, with it being so close to the corner it is very dangerous. Can there be a limit put on the number of vehicles that are discarded outside a property?

## **16**

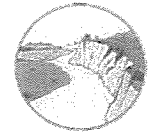
The use of heavy vehicles needs to be related to the industry and the rates that they have paid over the time (as a % of rates is for roading)

For example – If a person owning a forestry block has been paying his rates for X amount of years, this needs to be taken into consideration alongside the cost of having logging trucks using the roads to the block. I don't know if there is a way of calculating this?

RECEIVED

28 AUG 2017

IO: K.G.  
File: 1-DS-1-14  
Doc: 17 0816



**Rangitikei**  
UNDISPUTED...

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

**Submissions close at 12  
noon on 8 September 2017.**

**Return this form, or send your  
written submission to:**

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

**Fax:** (06) 327 6970

#### Oral submissions

Oral submissions will be held at the  
Marton Council Chambers on  
Thursday 28 September 2017.

If you wish to speak to your  
submission, please tick the box  
below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,  
including questions from Elected Members.  
If you have any special requirements, such as  
those related to visual or hearing  
impairments, please note them here:

#### Privacy

All submissions will be public, please tick  
this box if you would like your name  
withheld ☒

Name: \_\_\_\_\_

Organisation: (if applicable) \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone: (day, \_\_\_\_\_ mobile) \_\_\_\_\_

Email: \_\_\_\_\_

**Do you agree/disagree with the ability for Council to  
restrict and enforce the use of parking restrictions?**

☒ Agree/Disagree

*If agree - How do you think the measures proposed by the  
draft bylaw could be improved?*

---

---

---

---

---

---

*If disagree - How do you think the problems identified by  
the Council would be better addressed?*

---

---

---

---

---

---



Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

*If agree - How do you think the measures proposed by the draft bylaw could be improved?*

---

---

---

---

*If disagree - How do you think the problems identified by the Council would be better addressed?*

---

---

---

---

*Attach additional information or pages if necessary*

Signed: \_\_\_\_\_

Date: 28/08/17



RECEIVED

- 8 SEP 2017

To: KG  
File: 1-DB-1-14  
Doc: .....

Rec'd 1:51pm

8 September 2017

Katrina Gray  
Senior Policy Analyst/Planner  
Rangitikei District Council  
46 High Street  
Private Bag 1102  
Marton  
4741

Dear Ms Gray

**Draft parking and traffic bylaw 2017**

I refer to your correspondence of 17 July 2017, which has been forwarded to me to respond to in my position as National Manager: Road Policing.

On behalf of Police thank you for advising us of the proposed parking and traffic bylaw.

I have advised Central Police District of the proposed plan and Police have no further comments.

Yours sincerely

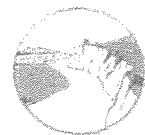
Superintendent Steve Greally  
National Manager: Road Policing

RECEIVED

- 8 SEP 2017

To: KA  
File: 1-DB-1-14  
Doc: 1-0830

RECEIVED  
Hollie Jones



Rangitikei  
DISTRICT COUNCIL

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

Submissions close at 12  
noon on 8 September 2017.

Return this form, or send your  
written submission to:

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Fax: (06) 327 6970

#### Oral submissions

Oral submissions will be held at the  
Marton Council Chambers on  
Thursday 28 September 2017.

If you wish to speak to your  
submission, please tick the box  
below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,  
including questions from Elected Members.  
If you have any special requirements, such as  
those related to visual or hearing  
impairments, please note them here:

#### Privacy

All submissions will be public, please tick  
this box if you would like your name  
withheld ☐

Name: Laurel Mauchline Campbell

Organisation: (if applicable) Turakina  
Community Committee

Postal Address: 9/- 1174 Wanganui Road  
RD 2, Marton 4788

Phone: (day) 327 8729 (mobile) 027 441 8859

Email: arcady@xtra.co.nz

Do you agree/disagree with the ability for Council to  
restrict and enforce the use of parking restrictions?

☒ Agree ☐ Disagree

If agree - How do you think the measures proposed by the  
draft bylaw could be improved?

Generally OK with some  
softening required in some  
areas (see over)

If disagree - How do you think the problems identified by  
the Council would be better addressed?

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

If agree - How do you think the measures proposed by the draft bylaw could be improved?

---

---

---

---

If disagree - How do you think the problems identified by the Council would be better addressed?

This needs to be sensitively handled. with a less sledge hammer approach. Logging especially is an essential part of farming diversity and penalising farmers with extra costs won't be helpful. Trucks already pay road user charges so this could add yet another level of charges.

Attach additional information or pages if necessary

Signed:



Date: 8-9-17

Section 12.6. If a resident has paid for and legally installed a crossing, then the road is altered (e.g. roundabout installed or new layout) ~~that~~ and their crossing is now deemed unsafe, they should NOT have to pay a 2nd time to move their crossing.

Section 17.1.f Several large events take place on reserves in the district. They rely on having vehicles on the reserve. This adds another layer of compliance when there may never have been an issue with the event. This needs some clarity putting events in a different class. It is rogue solo vehicles that usually cause <sup>120</sup> ~~the~~ any issues.

**Resolved minute number****17/TCC/028****File Ref****1-DP-1-14**

That the Turakina Community Committee makes the following comments on the draft Traffic and Parking Bylaw:

- Concerns on restrictions for events (particularly the Highland Games) as a result of 17.1f)
- Concern about requiring residents to pay to move vehicle accesses under 12.6, if they were compliant when constructing the vehicle crossing.
- Need to ensure the restrictions on heavy vehicles do not restrict rural people from making their living/ the harvesting of pine trees.

Ms Mauchline Campbell / Ms Grant. Carried

**Resolved minute number****17/TCC/029****File Ref****1-DP-1-14**

That the Turakina Community Committee delegate authority to put in a submission on behalf of the Committee, for the draft Traffic and Parking Bylaw 2017.

Ms Mauchline Campbell / Ms Grant. Carried

**16 Late Items**

Nil.

**17 Next Meeting**

Thursday 5 October 2017

**18 Upcoming Meetings in 2017**

- 7 December

**19 Meeting Closed**

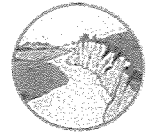
8.33pm

RECEIVED

- 8 SEP 2017

To: KG  
File: 1-DB-1-14  
Doc: 1-1-0323

RECEIVED  
2017  
BY:



Rangitikei  
Efficiently...

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

**Submissions close at 12 noon on 8 September 2017.**

Return this form, or send your written submission to:

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Fax: (06) 327 6970

#### Oral submissions

Oral submissions will be held at the Marton Council Chambers on Thursday 28 September 2017.

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak, including questions from Elected Members. If you have any special requirements, such as those related to visual or hearing impairments, please note them here:

#### Privacy

All submissions will be public, please tick this box if you would like your name withheld ☐

Name: GV P Calkin

Organisation: (if applicable) \_\_\_\_\_

Postal Address: 49 Harris St  
Marton 4710

Phone: (day) 06327 8440 (mobile) 027 454 8940

Email: Calkin 49@xtra.co.nz

Do you agree/disagree with the ability for Council to restrict and enforce the use of parking restrictions?

Agree/Disagree

If agree - How do you think the measures proposed by the draft bylaw could be improved?

Employ a Warden to make  
sure the bylaw is complied  
to.

If disagree - How do you think the problems identified by the Council would be better addressed?

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

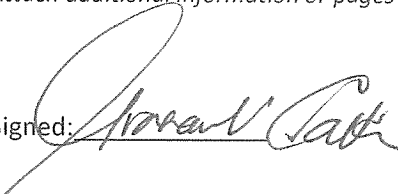
If agree - How do you think the measures proposed by the draft bylaw could be improved?

I agree that there should be some restrictions  
to the heavy vehicle keeping in mind that  
there are many people in the district.

If disagree - How do you think the problems identified by the Council would be better addressed?

Attach additional information or pages if necessary

Signed:

 Date: 8/9/2017

RECEIVED

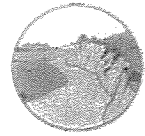
28 JUL 2017

To: K9

RECEIVED

26 JUL 2017

BY: Lyda N.



Rangitikei  
District Council

SUBMISSION FORM 1-DB-1-14  
Doc: 17-0758

## Draft Traffic and Parking Bylaw 2017

Submissions close at 12  
noon on 8 September 2017.

Return this form, or send your  
written submission to:

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Fax: (06) 327 6970

### Oral submissions

Oral submissions will be held at the  
Marton Council Chambers on  
Thursday 28 September 2017.

If you wish to speak to your  
submission, please tick the box  
below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,  
including questions from Elected Members.  
If you have any special requirements, such as  
those related to visual or hearing  
impairments, please note them here:

### Privacy

All submissions will be public, please tick  
this box if you would like your name  
withheld ☐

Name: Gary Thomas

Organisation: (if applicable) Tararua Citizen

Postal Address: P.O. Box 181

Tararua

Phone: (day) 06 388 0666 (mobile) \_\_\_\_\_

Email: \_\_\_\_\_

Do you agree/disagree with the ability for Council to  
restrict and enforce the use of parking restrictions?

Agree/Disagree

If agree - How do you think the measures proposed by the  
draft bylaw could be improved?

Is it a problem?  
No sure of the  
limits proposed?  
Often cars left in Tui St  
Near Police Station  
Broken Down? Away

If disagree - How do you think the problems identified by  
the Council would be better addressed?

If left for a week  
could be moved



Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

~~Agree/disagree~~


~~If agree - How do you think the measures proposed by the draft bylaw could be improved?~~

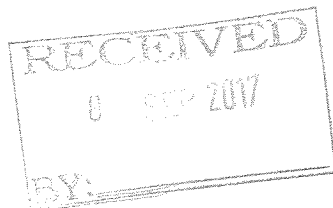
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~

~~If disagree - How do you think the problems identified by the Council would be better addressed?~~

~~We are a Rural Community &  
heavy vehicles are required to  
operate farms & businesses  
which is jobs  
raise with regular users on good  
conduct to limit road damage~~

Attach additional information or pages if necessary

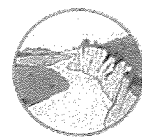
Signed: Garry Thomas Date: 26/7/17  




RECEIVED

- 8 SEP 2017

To: KG  
File: 1-DB-14  
Doc: 0328



**Rangitikei**  
UNDOUBT...

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

**Submissions close at 12 noon on 8 September 2017.**

Return this form, or send your written submission to:

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Fax: (06) 327 6970

#### Oral submissions

Oral submissions will be held at the Marton Council Chambers on Thursday 28 September 2017.

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak, including questions from Elected Members. If you have any special requirements, such as those related to visual or hearing impairments, please note them here:

#### Privacy

All submissions will be public, please tick this box if you would like your name withheld ☐

Name: Bruce Gordon

Organisation: (if applicable) \_\_\_\_\_

Postal Address: 265 Waimutu Rd  
R02

Marton

Phone: (day) 0274427462 (mobile) \_\_\_\_\_

Email: Bruce@brucegordoncontracting.co.nz

Do you agree/disagree with the ability for Council to restrict and enforce the use of parking restrictions?

Agree/~~Disagree~~

If agree - How do you think the measures proposed by the draft bylaw could be improved?

I feel the 7 day period for a vehicle that is not fit to drive or be on the road is too long

If disagree - How do you think the problems identified by the Council would be better addressed?

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

If agree - How do you think the measures proposed by the draft bylaw could be improved?

---

---

---

---

If disagree - How do you think the problems identified by the Council would be better addressed?

To agree I need more information regarding what the problem is that the Council is trying to fix. The parking issue is clear to all that drive our streets such as Cuba Street. If the heavy vehicle issue is regarding parking - tell us so we can make our views known.

Attach additional information or pages if necessary

Signed: 

Date: 7-9-17

## SUBMISSION FORM

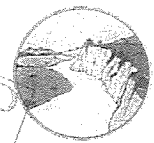
### Draft Traffic and Parking Bylaw 2017

RECEIVED

25 AUG 2017

ID: K.G.  
File: 1-DB-1-14  
Doc: 17 0815

RECEIVED  
25 AUG 2017  
BY:



Rangitikei  
UNFOUNDED...

**Submissions close at 12  
noon on 8 September 2017.**

**Return this form, or send your  
written submission to:**

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

**Fax:** (06) 327 6970

#### Oral submissions

Oral submissions will be held at the  
Marton Council Chambers on  
Thursday 28 September 2017.

If you wish to speak to your  
submission, please tick the box  
below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,  
including questions from Elected Members.  
If you have any special requirements, such as  
those related to visual or hearing  
impairments, please note them here:

#### Privacy

All submissions will be public, please tick  
this box if you would like your name  
withheld ☒

Name: \_\_\_\_\_

Organisation: (if applicable) \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (mobile) \_\_\_\_\_

Email: \_\_\_\_\_

**Do you agree/disagree with the ability for Council to  
restrict and enforce the use of parking restrictions?**

☒ Agree/☐ Disagree

*If agree - How do you think the measures proposed by the  
draft bylaw could be improved?*

---

---

---

---

---

---

*If disagree - How do you think the problems identified by  
the Council would be better addressed?*

---

---

---

---

---

---

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

*If agree - How do you think the measures proposed by the draft bylaw could be improved?*

---

---

---

---

---

*If disagree - How do you think the problems identified by the Council would be better addressed?*

---


---

---

---

---

*Attach additional information or pages if necessary*

Signec 

Date: 25.8.17

RECEIVED

30 AUG 2017

To: K.C.  
File: 1-DB-1-14  
Doc: 15 0817

RECEIVED  
30 AUG 2017  
BY:



Rangitikei  
UNEXPECTED...

## SUBMISSION FORM

### Draft Traffic and Parking Bylaw 2017

**Submissions close at 12  
noon on 8 September 2017.**

**Return this form, or send your  
written submission to:**

Draft Traffic and Parking Bylaw  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Fax: (06) 327 6970

#### Oral submissions

Oral submissions will be held at the  
Marton Council Chambers on  
Thursday 28 September 2017.

If you wish to speak to your  
submission, please tick the box  
below.

☐ I wish to speak to my submission

Ten minutes are allowed for you to speak,  
including questions from Elected Members.  
If you have any special requirements, such as  
those related to visual or hearing  
impairments, please note them here:

#### Privacy

All submissions will be public, please tick  
this box if you would like your name  
withheld ☒

Name: \_\_\_\_\_

Organisation: (if applicable) \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (mobile) \_\_\_\_\_

Email: \_\_\_\_\_

**Do you agree/disagree with the ability for Council to  
restrict and enforce the use of parking restrictions?**

☒ Agree ☐ Disagree

*If agree - How do you think the measures proposed by the  
draft bylaw could be improved?*

---

---

---

---

---

---

*If disagree - How do you think the problems identified by  
the Council would be better addressed?*

---

---

---

---

---

---

Do you agree/disagree with the ability for Council to restrict the use of roads by heavy vehicles?

Agree/disagree

*If agree - How do you think the measures proposed by the draft bylaw could be improved?*

---

---

---

---

*If disagree - How do you think the problems identified by the Council would be better addressed?*

---

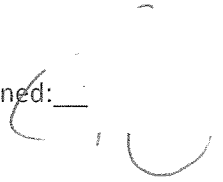
---

---

---

*Attach additional information or pages if necessary*

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

30/8/17

## 10 Update on place-making initiatives

Nil.

## 11 Small Projects Fund – update

Resolved minute number 17/HCC/021 File Ref 3-CC-1-2

That the memorandum 'Small Projects Grant Scheme Update – August 2017' be received.

Ms True / Ms Carroll. Carried

## 12 Draft Traffic and Parking Bylaw

Mayor Andy Watson spoke to the memorandum. The Traffic and Parking bylaw has come from two issues. Firstly, due to issues with vehicles parking on roads, which Council currently has no powers to address.

Secondly, the bylaw would provide for the situation where roads are unsuitable (perhaps due to flooding or being in disrepair) for some types of vehicles. The Bylaw would provide a mechanism for Council to close the road to certain types of vehicles. It also provides a mechanism to formally deal with those who repeatedly cause nuisance through engine braking.

Resolved minute number 17/HCC/022 File Ref 3-CC-1-2

That the memorandum 'Draft Traffic and Parking Bylaw 2017' be received.

Ms Kennedy / Mr Gower. Carried.

Resolved minute number 17/HCC/023 File Ref 3-CC-1-2

That the Community Committee/Board makes the following comments on the draft Bylaw:

- That they endorse the bylaw

Mr Gower / Ms Kennedy. Carried.

## 13 Changes to fees made under the Resource Management Act

Ms Ellen Webb-Moore provided an explanation that the proposed changes will remove the requirement to apply for resource consent in some situations, with the fees proposed less expensive than the current cost for a resource consent.



## 10 Update on place-making initiatives

Mrs Abernethy reported that she had purchased 2 litres of paint but had received the wrong order for the planter boxes. Once this has had been resolved, the Board to arrange a working bee to paint the planters as well as painting the bottom of the town clock.

## 11 Update on Small Projects Fund

Resolved minute number                      17/TCB/049                      File Ref

That the memorandum 'Small Projects Grant Scheme Update – July 2017' be received.

Mrs Fannin/Mrs Abernethy. Carried

## 12 Taihape Memorial Park project

Cr Gordon spoke briefly about the Project Terms of Reference. He said that this was a "work in progress" and that the first step would be to gain basic information.

Meretini Bennett-Huxtable, Rangitikei Health Promoter for Healthy Families WRR introduced herself and outlined her role.

Cr Gordon to include this organisation in the Key Stakeholders list and asked that members add to the list as he was keen not to leave any out.

## 13 Change to fees made under the Resource Management Act 1991 – Consultation

This was for the Board's information only.

## 14 Draft Traffic and Parking Bylaw 2017

Resolved minute number                      17/TCB/050                      File Ref

That the memorandum 'Draft Traffic and Parking Bylaw 2017' be received.

Mrs Fannin/Ms Larsen. Carried

Resolved minute number                      17/TCB/051                      File Ref

That the Taihape Community Board still supports the Draft Traffic and Parking Bylaw 2017.

Mrs Fannin/Ms Larsen. Carried

# Attachment 12

# Rangitikei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 31 August 2017 – 9:30 AM

---

### Contents

1	Welcome .....	3
2	Council Prayer .....	3
3	Apologies/Leave of Absence .....	3
4	Members' conflict of interest.....	3
5	Confirmation of order of business .....	3
6	Minutes of Previous Meeting.....	3
7	Chair's Report.....	3
8	Progress with strategic issues .....	4
9	Borrowing arrangements .....	4
10	Draft 2016/17 Annual Report including Statement of Performance .....	5
11	Opportunities for subdivision in Marton and Bulls.....	5
12	Late Items.....	5
13	Future Items for the Agenda .....	5
14	Next Meeting .....	5
15	Meeting Closed .....	6

**Present:** Cr Cath Ash  
Cr Dean McManaway  
Cr Graeme Platt  
Cr Ruth Rainey  
His Worship the Mayor, Andy Watson

**Also Present:** Cr David Wilson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Nardia Gower, Governance Administrator  
Ms Christin Ritchie, Governance Administrator

**Tabled Documents:** Item 7: Chair's Report

## 1 Welcome

His Worship the Mayor welcomed everyone to the meeting and introduced Ms Christin Ritchie as a new member of staff in Governance Administration.

## 2 Council Prayer

Cr Ash read the Council prayer

## 3 Apologies/Leave of Absence

Resolved minute number	17/FPE/140	File Ref
------------------------	------------	----------

That the apology for the absence of Cr Belsham, Cr Sheridan and Cr Peke-Mason be received.

Cr Ash / Cr Rainey

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

His Worship the Mayor noted that there was no change to the order of business.

## 6 Minutes of Previous Meeting

Resolved minute number	17/FPE/141	File Ref
------------------------	------------	----------

That the Minutes of the Finance/Performance Committee meeting held on 27 July 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Ash. Carried

## 7 Chair's Report

The Chair's report was tabled and taken as read.

Resolved minute number	17/FPE/142	File Ref	3-CT-14-1
------------------------	------------	----------	-----------

That the Chair's Report to the Finance/Performance Committee meeting on 31 August 2017 be received.

Cr Ash / Cr Wilson. Carried

## 8 Progress with strategic issues

The Committee noted the commentary in the agenda.

## 9 Borrowing arrangements

Mr McIrvine spoke to his presentation on the Local Government Funding Agency, highlighting the effect of new documentation:

- Not a large change to the current situation
- Security is only provided on rates revenue so not against Council's property;
- Normal for the sector
- Provides an adverse event cash facility with no line costs.

The following main points were made in the ensuing discussion:

- In the unlikely event of Council amalgamation, any contractual obligation made by previous Council would be upheld by the new entity including any agreements within.
- In the case of an adverse event that resulted in an insurance claim, such as damage to Council's infrastructure, the LGFA would fill the short term funding for repair until such a time as the insurance claim is settled.
- Council would need to ensure that there is alignment with LGFA and Council lending policies.
- LGFA maintains a risk profile for accepting a council into the programme and an ongoing close watching brief for those accepted, helping to mitigate risk.

**Resolved minute number**      **17/FPE/143**      **File Ref**      **5-FM-8-3**

That the report 'Local Government Funding Agency update' to the Finance/Performance Committee be received.

Cr Ash / Cr Platt. Carried

**Resolved minute number**      **17/FPE/144**      **File Ref**      **5-FM-8-3**

That the Finance/Performance Committee recommends to Council that the Rangitikei District Council's proposed participation in the Local Government Funding Agency as a borrower be referred to Council's Audit/Risk Committee for consideration and subsequent recommendation to council.

Cr Wilson / His Worship the Mayor. Carried

## 10 Draft 2016/17 Annual Report including Statement of Performance

A full draft of the 2016/17 Annual Report was provided to the meeting. This draft, with any amendments from this meeting, will be provided to the Council's auditors on 1 September 2017. The on-site audit starts on 4 September 2017.

Mr McNeil introduced the Draft Annual Report and Mr McIrvine highlighted the operating surplus of \$4.2M and net cash is slightly under budget at \$13,966,000

Councillors questioned the discrepancies on predicted versus actual for revenue. It was acknowledged that more work needs to be done in the budget forecasting process to better manage budgeting. It was noted that that one off revenue payments are hard to foresee but are welcomed.

Staff informed Councillors of where large variances would be recorded within the Draft Annual Report 2016-2017

The Committee then briefly reviewed the Audit Draft of the Annual Report 2016-2017 to go to the auditors the following day.

**Resolved minute number**

**17/FPE/145**

**File Ref**

**5-FR-1-1**

That the memorandum 'Annual Report progress – August 2017' to the Finance/Performance Committee on 31 August be received

Cr Rainey / Cr Wilson. Carried

Cr McManaway left at 10.36 – 10.38

## 11 Opportunities for subdivision in Marton and Bulls

His Worship the Mayor spoke to the committee around options on how Council can engage and help potential subdivision 3<sup>rd</sup> parties. A steering group has been formed to find workable solutions and formulate ideas on how Council can facilitate and/or share subdivision development with 3<sup>rd</sup> party developers.

## 12 Late Items

None

## 13 Future Items for the Agenda

None

## 14 Next Meeting

Thursday 28 September 2017, 9.30am

## 15 Meeting Closed

10.44 am.

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 14 September 2017 – 9:30 AM

### Contents

1	Welcome .....	3
2	Council Prayer .....	3
3	Apologies/Leave of Absence .....	3
4	Members' conflict of interest.....	3
5	Confirmation of order of business .....	3
6	Chair's Report.....	3
7	Confirmation of Minutes.....	4
8	Progress with strategic issues .....	4
9	Taihape Swim Centre .....	4
10	2017 Annual Residents Survey – Improvement Plan .....	5
11	Renewal of Marton wastewater treatment plant - update .....	5
12	3 Waters compliance – update .....	6
13	Questions put at previous meeting for Council advice or action.....	6
14	Activity management .....	7
15	Future Items for the Agenda .....	8
16	Next meeting.....	9
17	Meeting closed.....	9

**Committee The quorum for the Assets and Infrastructure Committee is 6.**

At its meeting of 28 October 2010, Council resolved that "The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

<b>Present:</b>	Cr Dean McManaway (Chair) Cr Ruth Rainey Cr Nigel Belsham Cr Jane Dunn Cr Angus Gordon Cr Soraya Peke-Mason Cr Lynne Sheridan Cr David Wilson His Worship the Mayor, Andy Watson
<b>Also Present</b>	Cr Richard Aslett
<b>In attendance:</b>	Mr Ross McNeil, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Mr Glenn Young, Senior Projects Engineer – Utilities Mr Wiremu Greening, Utilities Projects Team Leader Mr George McIrvine, Finance & Business Support Group Manager Mr John Jones, Asset Manager – Roading Mr Reuben Pokiha, Operations Manager – Roading Mr Andrew van Bussel, Operations Manager Mr Chris Pepper, Special Projects Manager Ms Gaylene Prince, Community & Leisure Assets Team Leader Ms Katrina Gray, Senior Policy Analyst/Planner Ms Nardia Gower, Governance Administrator
<b>Tabled Documents</b>	<b>Item 6:</b> Chair's Report <b>Item 10:</b> Annual Residents Survey – Improvement Plan

## 1 Welcome

The Chair welcomed everyone to the meeting

## 2 Council Prayer

Cr Peke-Mason read te Enoi o te Kaunihera o Rangitikei

## 3 Apologies/Leave of Absence

**Resolved minute number**

**17/AIN/022**

**File Ref**

That the apology for the late arrival of Cr Sheridan and the absence of Cr Ash and Ms Hiroa be received.

Cr Belsham / Cr Gordon. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, a recommendation to Council from the Assets/ Infrastructure Committee that they consider increasing the current level of service for urban stormwater ahead of confirming the 2018-28 Long Term Plan be dealt with as a late item at this meeting.

## 6 Chair's Report

A report was tabled at the meeting, and taken as read. Staff informed elected members on the current status of the MidWest disposal issue at Bonny Glenn.

- The deadline for applying for a new consent for the Marton wastewater treatment plant is fast approaching.
- Interim treatment of effluent/leachate may be required to take place on site.
- Bonny Glen will be looking for alternative recipients of treated leachate of which Rangitikei wastewater is an option.
- Provisions for surplus effluent will be sought for certain times of year.
- Staff will provide a formal proposal to Council through the Assets/Infrastructure Committee for consideration
- A community group been setup as part of the Bonny Glen consent requirement; however the 'goodwill fund' also a consent requirement has yet to be established.

**Resolved minute number****17/AIN/023****File Ref****3-CT-13-4**

That the Chair's Report to the Assets/Infrastructure Committee meeting on 14 September 2017 be received.

Cr McManaway / Cr Rainey. Carried

Cr Sheridan arrived at 9:45

## **7 Confirmation of Minutes**

**Resolved minute number****17/AIN/024****File Ref****3-CT-13-2**

That the Minutes of the Assets/Infrastructure Committee meetings held on 10 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / His Worship the Mayor

## **8 Progress with strategic issues**

The Committee noted the update commentary in the agenda.

A suggestion made was that the Council Infometrics service may be of use to gauge the quantity/tonnage of produce coming out of the Rangitikei region; this background information might be useful in forming a big picture in regards to factors within the proposed Traffic and Parking bylaw.

## **9 Taihape Swim Centre**

The Chief Executive informed the committee that the tender process for the Taihape Swim Centre had been cancelled and the unopened price envelopes had been returned to the tenderers. He elaborated on the circumstances.

- The decision of the Taihape Community Development Trust not to renew its management contract to operate the Taihape Swim Centre triggered a procurement process and a request for tender was arranged. That tender was inclusive of aligning service levels with that in the Marton Swim Centre.
- During the tender process concern was raised over the cost and responsibility of maintenance to any new operator in the running of the upgraded plant due to be commissioned before the new swimming season began. This meant a review of scope of the contract agreement
- The Taihape Swim Centre 2017 opening date remains un-effected by this process.

## 10 2017 Annual Residents Survey – Improvement Plan

Ms Gray spoke to the report in the absence of Ms Webb-Moore. Ms Webb-Moore, in working with Council activity managers, identified potential actions that could be undertaken in response to the Annual Residents Survey feedback. It was noted that some feedback was outside the scope of Council and this report focuses on what is achievable.

Comments highlighted:

- Council has previously agreed as a policy to focus on fewer and better playgrounds.
- Increasing requests for fenced dog parks will need to be addressed. Taihape has discovered, in trying to establish such a park, that erecting a suitable fence to meet the current Health and Safety obligations has been cost prohibitive. In order to meet this community need an alternative option needs discussion through the LTP workshops.
- Discussion on alternative delivery methods of the Annual Residents Survey will take place prior to next year's survey.

**Resolved minute number**

**17/AIN/025**

**File Ref**

**5-FR-1-2**

That the report '2017 Annual Residents Survey – Improvement Plans' to the Assets/Infrastructure Committee's 14 September 2017 meeting be received.

Cr Belsham / Cr Wilson. Carried

## 11 Renewal of Marton wastewater treatment plant - update

Mr Young gave a verbal update, noting the business case has been completed and is currently being reviewed internally with a costing spreadsheet being developed. The various options within the business case have been reduced to five for Council to consider. These will be discussed in a workshop setting prior to being taken to the reference group. Expansion of the reference group to include appropriate Bulls residents along with more regular meetings was discussed.

**Resolved minute number**

**17/AIN/026**

**File Ref**

That the update 'Renewal of Marton wastewater treatment plant – August 2017' be received.

Cr Gordon / Cr Belsham. Carried

## 12 3 Waters compliance – update

Mr Young took the report as read. The Committee was pleased with the tabulated style in the report.

**Resolved minute number**                      **17/AIN/027**                      **File Ref**                      **5-EX-3-2**

That the report '3 Waters Compliance – August 2017' be received.

Cr Dunn / Cr Gordon. Carried

## 13 Questions put at previous meeting for Council advice or action:

### Santoft Domain

Council confirmed the recommendation 17/AIN/075 by the Assets/Infrastructure Committee for Council to facilitate a public meeting and arrange a letter drop to all affected parties regarding the future of Santoft.

- The Committee suggested the Rangitikei Golf Club as an appropriate location for the public meeting and that the Mayor and Cr Dunn be informed of the area receiving the letter drop.

### Prioritising essential work on Toe Toe Road

A consultant has carried out a Route Strategy Study and recommended the upgrading of delineation, especially edging post markers. This is as a result of heavy vehicles not able to use the Mangaweka Bridge. This work is currently being programmed.

- Mr Pokiha spoke to this topic highlighting that the report by GHD was extensive, responding to the request by Council. The works programme, as an outcome of that report, will be carried out in priority order as funding is available starting with \$20,000 on markers and signage.

### Ratana Cemetery Rd

There is some further information to be gathered and clarified regarding the outline of the road extension at Ratana cemetery before work can proceed.

The following are under action for a later meeting:

- Further details on the future costs of the maintenance of the existing Mangaweka Bridge.
- Implications of bringing the cleaning service in-house.
- Report by a 3<sup>rd</sup> party on the impact to land due to easement access to the Ratana bore.
- Council continues to be in negotiations with the Duncan family regarding access, water rights and potential land purchase.

## 14 Activity management

The Activity Management Templates for the following asset-based groups of activities are attached

- Roothing and footpaths (including rooding contractor performance)

Mr Pokiha spoke to the rooding report noting that a fact sheet regarding the upcoming road works in Broadway Marton is being circulated to business owners, landlords, media and the small number of affected residents. The Committee suggested using the corner Cobbler building windows as an avenue of communicating the upcoming Broadway road works with the general public.

The Committee queried the resealing programme: weather and terrain are the major consideration factors.

There are only three small projects left to complete the repairs outstanding from the June 2015 storm event. .

- Water (including rural water supplies)
- Sewage and the treatment and disposal of sewerage
- Stormwater drainage (including stormwater 'hot spots' update)

Mr Greening spoke to the Utilities reports, noting that contingency funds are for unforeseen issues including unmovable rocks. Issues arising from the testing of work by external contractors is at their own expense.

Council is awaiting an answer regarding the need for seismic testing on the empty, decommissioned, mushroom shaped water tower in Bulls.

The prioritisation in the sewer relining project is defined by the results of investigations using CCTV cameras.

- Rubbish and recycling

Mr Young spoke to the Rubbish and recycling reports, noting community support of Council's service of recycling and rubbish through the Annual Residents Survey with continued requests for an increase in services, particularly from the rural sector.

- Community and leisure assets (including parks)

Ms Prince spoke to the Community and Leisure reports. The Committee discussed the delay in fulfilling an undertaking to replace the netting around the courts at Marton Centennial Park, commenting on the significant and positive community and user group engagement centred around the park.

Upon investigation it is likely that the Taihape Town Hall will need an electrical upgrade to manage with modern heating solutions.

The Rangatira cemetery roading is a two stage project, with the second stage due for completion financial year ending 2018

**Resolved minute number**                      **17/AIN/028**                      **File Ref**

That the activity management templates for September 2017 for Roothing, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number**                      **17/AIN/029**                      **File Ref**

That Council hold a meeting with affected Marton business parties in regards to the planned road works in Broadway.

His Worship the Mayor / Cr Wilson. Carried

**Resolved minute number**                      **17/AIN/030**                      **File Ref**

That the netting on Centennial park courts gets replaced immediately

His Worship the Mayor / Cr Belsham. Carried

Cr Peke-Mason left 11:05 – 11:07

## 15 Late Item

The Committee noted that feedback from the Annual Residents Survey demonstrated concern regarding the maintenance of urban waterways and drains. The upcoming report will set out the level of service regarding this issue.

**Resolved minute number**                      **17/AIN/031**                      **File Ref**

That in light of Council's intention to review the level of service relating to urban Stormwater/drainage that the Assets Infrastructure Committee recommends to Council that they consider increasing the current level of service ahead of confirming the 2018-28 Long Term Plan.

Cr Sheridan / Cr Peke-Mason. Carried



## **16 Future Items for the Agenda**

## **17 Next meeting**

Thursday 12 October 2017, 1.00 pm

## **18 Meeting closed: 11:41**

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 14 September 2017 – 1:00 PM

### Contents

1	Welcome .....	3
2	Apologies/Leave of Absence .....	3
3	Members' conflict of interest.....	3
4	Confirmation of order of business .....	3
5	Chair's Report.....	3
6	Confirmation of Minutes.....	3
7	Progress with strategic issues – Update.....	4
8	Low emissions economy – Issues Paper from the New Zealand Productivity Commission.....	4
9	2017 Annual Residents Survey – Improvement Plan .....	4
10	Update on Communications Strategy .....	7
11	Update on Legislation and Governance Issues .....	5
12	Rates Remission for Maori Freehold Land Policy - Review .....	5
13	Update on Youth Development Programme .....	6
14	Update on the Path to Well-being Initiative .....	6
15	Questions put at previous meetings for Council advice or action: .....	7
16	Activity management .....	7
17	Late items.....	8
18	Future items for the agenda .....	8
19	Next meeting.....	8
20	Meeting closed.....	8

**Present:** Cr Angus Gordon (Chair)  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Jane Dunn  
Cr Graeme Platt  
Cr Lynne Sheridan  
His Worship the Mayor, Andy Watson

**Also Present:** Cr Soraya Peke-Mason

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Katrina Gray, Senior Policy Analyst/Planner  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Nardia Gower, Governance Administrator

**Tabled Documents**

<b>Item 5:</b>	Chair's Report
<b>Item 8:</b>	Low Emissions Economy Issues Paper – Productivity Commission

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies/Leave of Absence

### Resolved

That the apology for the absence of Cr Ash be received.

His Worship the Mayor / Cr Belsham

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

There were no late items.

The Chair noted that Ms Downs would speak to Item 10 will as the last item of the meeting.

## 5 Chair's Report

A report was tabled and was taken as read.

Councillors briefly discussed the need to explore the issue of fees during a workshop session, on the back of the Dog Control Policy and the fees for registered, unregistered and working dogs.

<b>Resolved minute number</b>	<b>17/PPL/090</b>	<b>File Ref</b>	<b>3-CT-15-1</b>
-------------------------------	-------------------	-----------------	------------------

That the Chair's Report to the Policy/Planning Committee meeting on 14 September 2017 be received.

Cr Gordon / Cr Sheridan. Carried

## 6 Confirmation of Minutes

<b>Resolved minute number</b>	<b>17/PPL/091</b>	<b>File Ref</b>	<b>3-CT-15-2</b>
-------------------------------	-------------------	-----------------	------------------

That the Minutes of the Policy/Planning Committee meeting held on 10 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Aslett. Carried

## 7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

Consulting on priority buildings in Marton, Bulls and Taihape will be an item on the Council agenda for 28 September 2017. Community committee/boards all meet in October and building owners and occupiers will be invited to those meetings.

## 8 Low emissions economy – Issues Paper from the New Zealand Productivity Commission

The Productivity Commission was asked to explore the issue of New Zealand's transition to a lower emissions economy. Overall, New Zealand has four emission reduction targets, with the long term target being to reduce emissions to 50% below 1990 levels by 2050.

The Commission's issues paper explored two key issues:

1. What opportunities exist for the New Zealand economy to maximise the benefits and minimise the costs of transitioning to a lower emissions economy, while continuing to increase incomes and well-being.
2. How New Zealand's regulatory, technological, financial and institutional systems, processes and practices can help to gain the benefits and reduce the costs of transitioning to a lower emissions economy.

Ms Gray provided a presentation to assist the Committee to identify key points for inclusion in Council's submission. Main points raised in the discussion were:

- Unintended consequences of solutions for reducing emissions such as methane vaccinations.
- The merits of farming low animals that naturally produce less methane.
- Investigation on ground feed that when digested produces less methane or plants that absorb nitrate.
- Increased emphasis on on-site mitigation, or purchasing of off-site mitigation.
- National transport solutions, particularly increased investment in rail.
- The merits of incentivisation and regulation.

## 9 2017 Annual Residents Survey – Improvement Plan

Ms Gray took the report as read.

**Resolved minute number**

**17/PPL/092**

**File Ref**

**5-FR-1-2**

That the report '2017 Annual Residents Survey - Improvement Plan' to the Policy/Planning Committee's 14 September 2017 meeting be received.

Cr Aslett / Cr Sheridan. Carried

His Worship the Mayor left at 1:07 – 2:15  
Cr Platt and Cr McManaway left at 1:09 – 2:11  
Cr Belsham left at 1:09 – 2:14

**Resolved minute number**                      **17/PPL/093**                      **File Ref**                      **3-CT-15-1**

That the update to the Communications Strategy to the Policy/Planning Committee meeting on 14 September 2017 be received.

Cr Sheridan / Cr Aslett. Carried

## **11 Update on Legislation and Governance Issues**

Ms Gray spoke to the report highlighting that National Environment Standards for the Plantation of Forestry will take effect on the 1<sup>st</sup> May 2018. Currently rules vary between and within regions, the new set of standards seeks to establish national consistency, and will take into account downstream consequences. Choice of forestry species may become a consideration factor in new planting.

### **Recommendation:**

**Resolved minute number**                      **17/PPL/094**                      **File Ref**                      **3-OR-3-5**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee meeting on 14 September 2017 be received.

Cr Belsham / Cr Dunn. Carried

## **12 Rates Remission for Maori Freehold Land Policy - Review**

Mr Hodder spoke to the memorandum, noting that due to the timing of Council and Council Committee meetings, the Policy/Planning Committee had been asked to review the policy Rates Remission for Maori Freehold Land prior to inclusion at Te Roopu Ahi Kaa.

Councillors discussed the merits of being able to apply a differential rate which could be adjusted around revenue and financial plans and be exempt of Long Term Plan involvement. A working group was suggested with members including the Finance/Performance Chair and members of Te Roopu Ahi Kaa.

Questions and issues raised for consideration by a working group include:

- How does Council identify that the land is productive
- How often is the production of land assessed
- Varying levels of revenue as a factor
- Number of land owners

Cr Peke-Mason declared a conflict of interest on this item.

**Resolved minute number**                      **17/PPL/095**                      **File Ref**                      **3-PT-1-18**

That the memorandum 'Rates Remission for Maori Freehold Land Policy - Review' to the Policy/Planning Committee's 14 September 2017 meeting be received.

Cr Peke-Mason / Cr Sheridan. Carried

### **13 Update on Youth Development Programme**

Ms Gray spoke to the memorandum highlighting the new format of reporting on Youth Development, the upcoming funding applications and future activity schedule with corresponding outcomes.

Councillors suggested that advertising on the student commuter bus from Bulls to Fielding/Palmerston as an avenue of engaging students that are educated out of district.

Discussion with Councillors highlighted that outcomes vary dependant on the activity, with most seeking to increase skill and competency, including building positive relationships with each other and facilitating adults. Assessment on the types of youth that attend each type of activity is being planned enabling future specifically targeted events and activities.

Lions Club (through funding from the J B S Dudding) Trust run a youth driver's license programme out of Rangitikei College, with vehicle support from McVerry Crawford Motors.

**Resolved minute number**                      **17/PPL/096**                      **File Ref**                      **4-EN-12-4**

That the memorandum 'Update on youth development programme – September 2017' be received.

Cr Gordon / Cr Peke-Mason. Carried

Adjourned at 3:15

Reconvened at 3:30

### **14 Update on the Path to Well-being Initiative**

Ms Gray took the memorandum as read.

**Resolved minute number**                      **17/PPL/097**                      **File Ref**                      **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – September 2017' be received.

Cr Dunn / Cr Sheridan. Carried

## 10 Update on Communications Strategy

Ms Downs spoke to the memorandum extending a standing invitation to all Councillors for content to include in the Rangitikei Line. Suggested for the upcoming addition was information pertaining to the Council Prayer being translated and read in Te Reo Maori in recognition of Te wiki o te reo Maori.

Ms Down noted that in the Annual Resident Survey a number of responders asked “What is Rangitikei Line?” As a result Council has contracted DryCrust to work with staff on strategies to raise awareness of the Councils communications channels. Linking each Rangitikei Line addition to the Council Facebook page is an initial step.

Ms Downs and Mr McNeil spoke to Councillors about varying levels of branding options and the opportunity to explore the broad scope of that branding from Council centric into district branding and new town signage. Factors to consider include Councils stance on bringing the management of Rangitikei.com in-house and how it could all fit together.

Councillors discussed the merits of towns marketing their own brand, driven by community groups vs the potential and new opportunity to create a collaborative approach to town and district.

There is current budget for directional assistance but resource beyond that would need to be discussed and agreed to. The roll out of new branding would be incremental with easy and cost effective stages happening first, i.e. online branding.

## 15 Questions put at previous meetings for Council advice or action:

None

## 16 Activity management

Mr Cullis spoke briefly to the attachments noting that two staff recently attended and advanced Civil Defence workshop in Whanganui.

- Community leadership
- Environmental services
- Community well-being

**Resolved minute number**

**17/PPL/098**

**File Ref**

**5-EX-3-2**

That the activity management templates for September 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Peke-Mason / Chair. Carried



**17 Late items**

**18 Future items for the agenda**

None

**19 Next meeting**

Thursday 12 October 2017, to follow Assets and Infrastructure (which begins at 1.00 pm)

**20 Meeting closed**

4.09 pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitikei District Council

## Audit and Risk Committee Meeting

Minutes – Monday 18 September 2017 – 10:00 am

---

### Contents

1	Welcome .....	3
2	Council prayer .....	3
3	Apologies.....	3
4	Members' conflict of interest.....	3
5	Confirmation of order of business .....	3
6	Confirmation of minutes .....	3
7	Chair's report .....	3
8	Local Government Excellence Programme outcome.....	4
9	Proposed Council participation in the Local Government Funding Agency as a borrower.....	4
10	Committee review process .....	7
11	Annual Report for year ending 30 June 2017.....	4
12	Internal Audit programme .....	4
13	Late items.....	7
14	Future items for the agenda .....	7
15	Next meeting.....	7
16	Meeting closed.....	7

**Present:** Mr Craig O'Connell (Chair)  
His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Angus Gordon

**In attendance:** Mr Ross McNeil, Chief Executive  
Ms Luele Driescher, Internal Auditor  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Christin Ritchie, Governance Administrator  
Mr Ashley Dahl, Financial Services Team Leader  
Mr Fiona Elkington, Audit Manager (by teleconference)

**Tabled documents:** Item 12: Draft Internal Audit Plan 2017/18

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting

## 2 Council prayer

The Chair read the council prayer

## 3 Apologies

That the apologies for the absence of Cr Dean McManaway and Ms Debbie Perera, Audit Director be received.

His Worship the Mayor / Cr Belsham. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The Chair noted that Ms Fiona Elkington, Audit Manager, has committed to be phoned into the meeting from 10.15 am so items 11 and 12 would be brought forward to accommodate that.

The Chair accepted one late item from His Worship the Mayor on the basis that it had not been known at the time the meeting agenda was prepared and it needed discussion at this meeting.

- Council contract on LED streetlighting installation

## 6 Confirmation of minutes

**Resolved minute number**

**17/ARK/022**

**File Ref:**

**3-CT-17-2**

That the Minutes of the Audit/Risk Committee meeting held on 14 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Mr O'Connell. Carried

## 7 Chair's report

No report was provided.

Cr Gordon arrived 10.08 am.

## **8 Local Government Excellence Programme outcome**

The Chief Executive updated the Committee in regards to the Local Government Excellence Programme (LGEP). This is an independent look at all councils across the country, where areas of improvement are identified using 96 indicators. The possible ratings range from C to AAA. Definitions for each rating are provided.

The process and deliverables have taken much longer than anticipated. Local Government New Zealand initially thought this would be a few weeks, but it has taken close to 6/7 months. The assessment report for Rangitikei is now due to be released early October.

The process is essentially made up of two review steps. The first step consisted of the assessors' draft report, which was then critiqued and Council given an opportunity to review the content for accuracy. The second step is the review by the Independent Assessment Board, which is yet to be finalised.

## **11 Annual Report for year ending 30 June 2017**

*(Fiona Elkington, Audit Manager was teleconferenced into the meeting at 10.28am)*

A progress assessment was provided by Fiona Elkington. The onsite work is mostly complete, and she and Debbie Perera, Audit Director will be completing their review in the next two or three days. The three-yearly revaluation review of the roading network was not yet settled; it will be based on the whole roading network (apart from land under road)

Although there are some other details to be finalised, no real issues have been identified and, at this stage, there seemed no impediment to Council's adoption of the Annual Report on 28 September 2017 with an unmodified audit opinion.

## **12 Internal Audit programme**

The Internal Audit, Luele Driescher, commented on the internal audit programme for 2017/18 accepted at the Committee's last meeting. She highlighted that the current year focus has been on Value protection to provide assurance on the adequacy and effectiveness of management control over key business processes. The four main areas of focus are NZTA claims, Cash handling, Procurement and contract management, and Audit/Risk Committee attendance and reporting. 160 hours has been allowed to complete this; she has to strictly adhere to this, because the allocation of her time is shared with other MW LASS member councils. Ms Driescher anticipated that the procurement review would focus on one or two contracts; her experience was that typically the learnings from such sampling would readily apply to other contracts.

The Chair was comfortable with the programme but acknowledged that the outcome of the LGEP assessment might mean some amendment.

The process between MW LASS councils has been different depending on the previous audit experiences, with new councils tending to have heat maps covering their main areas and longer running councils having specified areas drilled into.

The Chief Executive explained that, while the Internal Auditor reports to him, she had a direct line to the Committee, initially to the Chair.

*(Fiona Elkington left the call at 10.52am)*

## 9 Proposed Council participation in the Local Government Funding Agency as a borrower

At its meeting on 31 August 2017, the Finance/Performance Committee considered the documentation required for the Council to formally join the Local Government Funding Agency. The Committee resolved to recommend to Council that the Council's proposed participation in the Local Government Funding Agency (LGFA) as a borrower be referred to the Audit/Risk Committee for consideration and subsequent recommendation to Council. This recommendation was accepted by Council (as a late item) on 31 August 2017.

The Chair suggested that the Committee's concern was to consider whether the documents had been appropriately prepared and scrutinised. He suggested that it was reasonable to rely on the expertise of Simpson Grierson and Russell McVeigh who had done this work. The documents were not unusual or unique, and Council had previously decided, in principle, to become a member of the LGFA.

The Chair noted that borrowing beyond \$20 million would commit the Council to taking a pro rata share of the liability for all LGFA's debt. The Committee acknowledged this, considering that the risk was exceedingly low and it would be some time before Council's borrowing reached that threshold. The Committee could see no possibility of funds not being available when required but considered that Council's current borrowing and related police should be reviewed so that there was clear alignment with what was intended with LGFA.

The report 'Local Government Funding Agency update' and its 11 appendices as provided to the Finance/Performance Committee are attached.

<b>Resolved minute number</b>	<b>17/ARK/023</b>	<b>File Ref</b>	<b>5-FM-8-3</b>
-------------------------------	-------------------	-----------------	-----------------

1	That the report 'Local Government Funding Agency update' as provide to the Finance/Performance Committee's meeting on 31 August 2017 be received.
---	---

2	That the Audit/Risk Committee recommends to Council that Council:
---	---

agrees to participate in the LGFA Scheme as a Borrower, which will include the following:

a. entry into the following documents:

- i. Debenture Trust Deed between the Council and Trustees Executors Limited;
- ii. Registry Customer Agreement between the Council and Link Market Services Limited;
- iii. Security Transition Deed between the Council, Westpac New Zealand Limited, Westpac Banking Corporation and Covenant Trustee Services Limited;
- iv. Accession Deed to Notes Subscription Agreement between the Council

- and the LGFA;
  - v. Accession Deed to Multi-Issuer Deed between the Council and LGFA;
  - vi. Security Stock Certificate in favour of LGFA;
  - vii. Security Stock Certificate in favour of Westpac New Zealand Limited and Westpac Banking Corporation;
- b. subscribing for Borrower notes with LGFA;
- c. issuing stock to lenders in accordance with the Debenture Trust Deed;
- d. any other things which are contemplated in the attachments to this report that a Borrower will do; and
- e. anything which is not specifically described in paragraphs (a) to (d) above, but which is ancillary to or not materially different from those.
- 3 That the Audit/Risk Committee recommends to Council that Council:
- delegates authority to the Chief Executive to:
- a. Agree the terms on which Rangitikei District Council participates in the LGFA Scheme as a Borrower, including which of the arrangements described above are entered into and the terms of those arrangements;
  - b. Determine how Rangitikei District Council exercises its rights under the arrangements entered into in connection with the LGFA Scheme.
- 4 That the Audit/Risk Committee recommends to Council that Council:
- delegates authority to the Chief Executive to execute such documents and take such other steps on behalf of the Council as the Chief Executive considers it is necessary or desirable to execute or take in connection with Rangitikei District Council's participation in the LGFA Scheme as a Borrower.
- 5 That the Audit/Risk Committee recommends to Council that Council:
- authority be delegated to His Worship the Mayor, and the Chair of the Finance/Performance Committee to execute the Debenture Trust Deed and such other deeds on behalf of the Council as the Chief Executive considers it is necessary or desirable for them to execute in connection with Rangitikei District Council's participation in the LGFA Scheme as a Borrower.
- 6 That the Audit/Risk Committee recommends to Council that Council:
- reviews and aligns its borrowing and related policies in light of Council's membership of the Local Government Funding Agency and its intention to borrow from the

agency.

Mr O'Connell / Cr Gordon. Carried

## **10 Committee review process**

The results would be discussed at the next meeting.

## **13 Late items**

Council contract regarding LED street lighting installation

The Committee discussed the recent contract awarded for the LED street lighting installation, and the process/system used to award this. The Chief Executive noted that he had discussed this issue with the Internal Auditor and they had agreed that this would be the first item on the Internal Audit programme for 2017/18. Three aspects would be considered:

- reviewing the process to award the contract against Council's procurement policy,
- examining the status of the entity which was awarded the contract, and
- identifying any residual risks and defining these.

## **14 Future items for the agenda**

### **December 2017**

Understanding Council's risk appetite – possible framework for exercising discretion (This will progress the discussion from the Committee's June 2017 meeting.)

Revised risk management framework (This will include the points raised at the Committee's August 2017 meeting.)

Audit Arrangements letter and engagement plan for the 2018-28 Long Term Plan (as foreshadowed at the Committee's August 2017 meeting),

## **15 Next meeting**

Monday 11 December 2017, 2.00 pm

## **16 Meeting closed**

11.30 am.



**Confirmed/Chair:** \_\_\_\_\_

Date:

Unconfirmed