



Rangitikei District Council

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Rangitikei
UNSPOILT...

Council Meeting Order Paper

Thursday 30 November 2017, 1:00pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Council Meeting

Agenda – Thursday 30 November 2017 – 1:00 PM



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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

Rangitikei College Council Scholarship winners

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes from Council meeting 26 October 2017 are attached.

Recommendation

That the Minutes (and Public Excluded minutes) of the Council meeting held on 26 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report and schedule

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation

That the Mayor's Report to the Council meeting on 30 November 2017 be received.

8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Northern Sport and Taihape Building

Cr Platt

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan *attached*

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Cr Gordon / Cr Rainey

Recommendation

That the portfolio updates to the Council meeting of 30 November 2017 be received.

9 Outcome of survey of portfolio holders

At its meeting on 1 December 2016, Council resolved (16/RDC/346) that the Chief Executive arrange a survey of workload incurred by portfolio holders in November 2017, with the results taken into account when considering a revised proposal to Remuneration Authority on payments for additional duties. Recent briefings from the Remuneration Authority's Chair suggests that there is to be a return to allocating a pool to each council and for it to determine how it is allocated. However, it may be useful for each portfolio holder to provide a brief note to the Council's Executive Officer before Christmas on the estimated time spent in their respective portfolios during the year, including the preparation of written reports to Council.

10 Administrative Matters – November 2017

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – November 2017' be received.
- 2 That the schedule of meetings for 2018 be adopted [as amended/without amendment] acknowledging that changes will be made during the year.
- 3 That Council agrees to the sale of the carpark behind the Bulls Medical Centre (fronting Criterion Street), confirms that the non-financial considerations in Council's policy on disposal of surplus lands and buildings are weighted at 40% (with price being weighted at 60%), and authorises the Chief Executive to proceed on an open sale basis, using his discretion whether through an agent or direct marketing.
- 4 That the following people be included as members of the Marton-Bulls Wastewater Treatment Advisory Group.....
- 5 That the contracted operator of the Marton and Taihape Swim Centres be authorised to charge commercial entities twice the fee for line hireage or exclusive use of the pool for competitive or educational swimming that would be charged to schools, not-for-profit groups or clubs for such activities.
- 6 That Council agree to waive% of the internal building consent costs incurred by the Edale Home Trust Board (\$1,151.23 GST inclusive) for a proposed two-bedroom home subsequently not proceeded with.
- 7 That Council agree to waive ...% of the hireage fee of the Mangaweka Hall for the Mangaweka Christmas Fayre (\$306.00).

11 Top Ten Projects – November 2017

A memorandum is attached.

File ref: 5-EX-4

Recommendations:

1. That the memorandum 'Top ten projects – status, November 2017' be received.
2. That Council extends the current agreement with Mid-West Disposals Ltd for the continued acceptance of treated effluent to 31 March 2018 to enable the development of the business case for continuing the acceptance after 31 March 2018, including a draft trade waste agreement to control acceptance of any such effluent; and that the draft Trade Waste Agreement be prepared on the basis of:
 - a) maintaining the existing trade waste charging regime as a minimum
 - b) a volumetric and load charge for the treated effluent;
 - c) rates for monitoring and staff costs;
 - d) penalty rates for treated effluent that is not adequately pre-treated;
 - e) an annual price review effective 1 July each year to reflect Council's cost structure changes

12 Health & Safety Quarterly Report

A report is attached.

File ref: 5-HR-8-3

Recommendation:

That the report 'Health & Safety Quarterly Report for Council' for the period April -June 2017 be received.

13 Deliberations - Priority Areas for Earthquake-Prone Buildings

A report is attached.

File ref: 3-PY-1-6

Recommendations:

- 1 That the report 'Deliberations - Priority Areas for Earthquake-Prone Buildings' to Council's 30 November 2017 meeting be received.

EITHER

- 2 That Council defers a decision on Priority Areas under section 133AF of the Building Act 2004 until further work has been completed on a feasibility study for the Marton Heritage Precinct, with a review by the end of November 2018.

OR

That Council adopts the Priority Areas under section 133AF of the Building Act 2004 for Bulls, Marton, Hunterville and Taihape as amended.

OR

That Council does not adopt any Priority Areas under section 133AF of the Building Act 2004

14 Traffic and Parking Bylaw reconsideration of Section 16

A memorandum is attached.

File ref: 1-DB-1-14

Recommendations:

- 1 That the memorandum 'Traffic and Parking Bylaw 2017 - Section 16' be received.
- 2 That Council adopts section 16 of the Traffic and Parking Bylaw 2017 [as amended/without amendment], to come into force on 11 December 2017.

15 Increasing Delegations to Community Committees and Boards

A report is attached.

File ref: 3-PY-1-1

Recommendations:

- 1 That the report 'Increasing Delegations to Community Committees/Boards' to the 30 November 2017 Council meeting be received.
- 2 That Council agrees to consult with the community committees/boards for increasing delegations for the following matters:
 -
 -
- 3 That Council encourages groups to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.

- 4 That applications for the Parks Upgrade Partnership Fund are considered and commented on by the relevant community committee/boards prior to the application being considered by Council.
- 5 That, where placemaking initiatives are taking place on Council land, they will be considered and commented on by the relevant community committee/board before the application is considered by the Chief Executive.

16 Community Housing Ownership/Management Update – November 2017

A report is attached.

File ref: 6-CF-14-1

Recommendations:

- 1 That the 'Community Housing Ownership/Management Update – November 2017' report be received.
- 2 That Council confirms that the ownership/management of community housing remain in-house for the time being.
- 3 That Council confirms its intention to achieve an annual operating surplus by investigating options to implement an income related rental policy, effective 1 July 2018, determining criteria for break-even rentals and market rentals.
- 4 That the 2018-28 Long Term Plan note Council's intention to investigate (and implement) options for the Matua (Taihape) and Cuba Street (Marton) units, including sale and purchase, and re-builds and new builds.
- 5 That Council implement an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality of the Weka Street (Taihape), Wellington Road and Russell Street (both Marton), Ratana and Bulls units,

AND
- 6 That \$100,000 be allocated for the next three years, from 2018/19, for capital renewals.

17 Developing the 2018-28 Long Term Plan – progress update, November 2017

A memorandum for both the 2 November and 23 November workshops are attached.

File ref: 1-LTP-4-7

Recommendation

That the memorandums 'Review of ninth workshop (2 November 2017)' and 'Review of tenth workshop (23 November 2017)' to the Council meeting on 30 November 2017 be received.

18 Marton Public Toilets (24/7)

The need for 24/7 toilets was an issue raised in submissions to the 2017/18 Annual Plan. It was deferred for consideration as part of the Long Term Plan process. Consideration was given at a recent Council workshop, with two options being favoured – Follett Street, or Centennial Park. It is suggested that the two locations are provided to the Marton Community Committee for comment.



Recommendation

That the two options for 24/7 toilets in Marton (Follett Street or Centennial Park) are provided to the Marton Community Committee for a view on their preferred location.

19 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendations

1 That the minutes of the following meetings be received:

- Finance Performance Committee, 26 October, 2017
- Omatane Rural Water Supply Sub-Committee, 8 November 2017
- Erewon Rural Water Supply Sub-Committee, 8 November 2017
- Assets/Infrastructure Committee, 9 November 2017
- Policy/Planning Committee, 9 November 2017

2 That the following recommendations from Finance Performance Committee meeting held on 26 October, 2017 be confirmed:

17/FPE/151

That the Committee recommends to Council that Council acknowledges that the Johnson Street development recognises the need to continue to provide some space for recreation.

3 That the following recommendations from Assets/Infrastructure Committee meeting held on 9 November 2017, be confirmed:

17/AIN/043

That the Assets/ Infrastructure Committee recommends to Council that Council extends the current agreement with Mid-West Disposals Ltd for the continued acceptance of treated effluent to 31 March 2018 to enable the development of the business case for continuing the acceptance after 31 March 2018, including a draft trade waste agreement to control acceptance of any such effluent.

The draft Trade Waste Agreement be prepared on the basis of

- f) Maintaining the existing trade waste charging regime as a minimum
- g) A volumetric and load charge for the treated effluent;
- h) Rates for monitoring and staff costs;
- i) Penalty rates for treated effluent that is not adequately pre-treated;
- j) An annual price review effective 1 July each year to reflect Council's cost structure changes

4 That the following recommendations from Policy/Planning Committee meeting held on 9 November 2017, be confirmed:

17/PPL/109

That the Policy/Planning Committee recommends to Council that the following matters are delegated to Community Committees/Boards:

- Community Initiatives Fund
- MoU Group Work Programmes
- Community Facilities of Services
- Increased engagement with wider/smaller communities of the ward represented.

17/PPL/110

The Policy/Planning Committee recommends to Council that Council will encourage groups to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.

17/PPL/111

The Policy/Planning Committee recommends to Council that applicants for the Parks Upgrade Partnership Fund are referred to the relevant Community Committees/Boards prior to the application being brought before Council.

17/PPL/112

The Policy Planning Committee recommends to Council that where Placemaking initiatives are taking place on Council land they will be referred to the relevant Community Committee/Board before applying to the Chief Executive.

20 Late items**21 Future Items for the Agenda****22 Next Meeting**

Thursday 14 December 2017, 9:30am

23 Meeting Closed

Attachment 1

Rangitikei District Council

Council Meeting

Minutes – Thursday 26 October 2017 – 1:00 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Dean McManaway
Cr Soraya Peke-Mason
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Katrina Gray, Senior Policy/Analyst Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 7	Mayor's Schedule
Item 8	Portfolio Update
Item 11	Presentation on Local Government Excellence Programme results
Item 12	Traffic and Parking Bylaw
Item 13	Developing the 2018-28 Long Term Plan – progress update, October 2017

1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

2 Public Forum

Mr Ian Williams spoke on behalf of the Marton Lions Club requesting an increase in the ongoing annual funding from Council for the hanging basket project on Broadway Marton. The project aims to have hanging baskets displayed for 12 months of the year which would involve two plantings, winter and summer. The project's 12 months costings were presented to Council. Mr Williams stated that any financial shortfall in the budget would be covered by Marton Lions Club. Expressed were the substantial volunteer hours given by Lions club members over the past 7 years they have been responsible for the hanging baskets, along with the investment of \$8000 for the tunnel house situated on Mr Williams's private property and over \$1000 for irrigation.

Councillor's questions, comments and discussions are highlighted:

Noted was the Lions Club need for extra funding to complete this year's planting project being sought and gained by the Marton Community Committee under their small projects grants scheme.

120 basket will be hanging at any one times, with separate summer and winter planting.

The Lions Club have previously applied, unsuccessfully for other external fundin, other than from the Marton Community Committee. The Club's stance is that they are happy to continue with the project with funding from Council and not continue to seek further external grants.

Lions Club have considered growing from seed in order to keep costs at to a minimum but concluded that would involve an increase in the already high number of volunteer hours invested in the project.

Undertaking	Subject	Thank you letter to Marton Lions Club for their Hanging baskets project
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Council to thank Marton Lions Club for their Hanging baskets project.

Resolved minute number	17/RDC/265	File Ref
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That the annual budgetary provision to the Lions Club in Marton for the ongoing maintenance of the hanging baskets in Broadway Marton, throughout the year be increased to \$2,670, and adjusted from 2018/19 in line with the factor used in setting the annual expenditure budgets.

Cr Sheridan / Cr Belsham. Carried

3 Apologies/Leave of Absence

That the apology for the absence of Cr Wilson be received.

Cr Aslett / His Worship the Mayor. C

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

Council's preference for the Manawatu Gorge alternative route

On 11 October 2017, the New Zealand Transport Agency released its short list of four options to replace the current Gorge route, closed since 24 April 2017. Following discussion, the Mayors of the territorial authorities within the Horizons Region and the Chair of Horizons Regional Council support option 4. The next meeting of Council (30 November 2017) is too late to signal this preference as NZTA has committed to identify its preferred option in December.

To be dealt with in Item 7.

Recommendation from the Erewhon Rural Water Supply Sub-Committee held on 7 August 2017.

While the Sub-Committee's minutes were received at Council's meeting on 30 August 2017, the recommendation concerning the revised water supply policy was overlooked. Dealing with it at this meeting will mean that the Sub-committee will know the decision at its next scheduled meeting, 8 November 2017.

The meeting agreed that, taking into account the explanation provided why these two items were not on the meeting agenda and why the discussion of the item could not be delayed until a subsequent meeting, they be dealt with as late items at this meeting.

6 Confirmation of minutes

Resolved minute number

17/RDC/266

File Ref

That the Minutes (and Public Excluded minutes) of the Council meeting held on 12 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Ash. Carried

7 Mayor's Report and schedule

The Mayor spoke to his report highlighting:

- Several options had been put forward for a Manawatu Gorge Alternate Route. His Worship the Mayor has attended a number of the working group meetings, consisting of Tararua, Manawatu and Palmerston North City Councils. All three endorsed the alternative route as detailed in the attached tabled documents. His Worship the Mayor has formally supported the working groups collected consensus.

Elected members comments included:

- This alternate route could pose many benefits to Palmerston North and opens up a better corridor for Linton.
- There is potential for a significant impact on the Rangitikei District in particular to the change of heavy traffic being directed from the current route of Marton south and Halcombe to State Highway 1 through Bulls.
- Noted was a comment made by the Chief Executive from Horizons Regional Council within a regional transport meetings regarding the viability of opening the Manawatu Gorge Road to one way traffic. His Worship the Mayor will follow up with Horizons Chief Executive on this idea.

Elected members raised the question of the future of the Taihape walkway which His Worship the Mayor will pursue.

Resolved minute number	17/RDC/267	File Ref	3-EP-3-5
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That the Mayor's Report to the Council meeting on 26 October 2017 be received.

That Council endorse option 4 as the preferred alternative to the Manawatu Gorge route

His Worship the Mayor / Cr Rainey. Carried

8 Portfolio Updates

Ohakea	Cr Platt <i>attached</i>
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash <i>attached</i>
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett <i>Tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey <i>Tabled</i>

Ohakea

Cr Platt outlined his report.

Samoan Community, Youth Development and Environment

Cr Ash took her report as read emphasising the importance on waste minimisation and highlighted that Horizons inter-city public transport is under risk of being terminated.

Heritage and Tourism

Cr Aslett outlined his tabled report.

Northern Sport and Taihape Building

Cr Gordon summarised his tabled report.

Resolved minute number **17/RDC/268** **File Ref**

That the portfolio updates to the Council meeting of 26 October 2017 be received.

Cr Gordon / Cr Aslett. Carried

9 **Administrative Matters – October 2017**

Mr McNeil spoke to items within his report.

The following points were made during discussion:

- It has been Council's practice to waive internal fees of non for profit organisations.
- Council is meeting with Sheffield to revise the approach for the appointment of a Principal Advisor Infrastructure; to date no suitable candidates have been identified.
- There is no replacement intended for the position left by Bronwyn Meads' departure. A portion of her role was to support the fundraising for the Bulls Community Centre for which she will be retained until the end of the year. Some of the work previously undertaken by Ms Meads will be included in the economic development initiatives discussed within the LTP workshops.

Resolved minute number **17/RDC/269** **File Ref** **5-EX-4**

That the report 'Administrative matters – October 2017' be received.

Cr Gordon / Cr Peke-Mason. Carried

Resolved minute number **17/RDC/270** **File Ref**

That Council approves the Chair of the Turakina Reserve Management signing the proposed Memorandum of Understanding with the Chair of the Turakina Caledonia Society for placing a converted relocatable container on the Turakina Domain subject to adding a further condition:

The TCS shall remove the container if the Council, on application by the Chair of the Turakina Reserve Management Committee, considers the container has fallen into disrepair and is degrading the appearance of the Domain.

Cr Sheridan / Cr Peke-Mason. Carried

Resolved minute number **17/RDC/271** **File Ref**

That the annual budgetary provision to the Lions Club in Marton for the ongoing maintenance of the hanging baskets in Broadway Marton, throughout the year be increased to \$2,670, and adjusted from 2018/19 in line with the factor used in setting the annual expenditure budgets.

Cr Sheridan / Cr Belsham. Carried

Resolved minute number **17/RDC/272** **File Ref**

That any objections received concerning the proposed road closures on Saturday 2 December 2017 for Christmas parades in Bulls, Marton and Taihape are decided by His Worship the Mayor, the Deputy Mayor and the Chief Executive (with the decision being reported to the next meeting of Council).

Cr Belsham / Cr Rainey. Carried

Resolved minute number **17/RDC/273** **File Ref**

That Council agree to waive 75% of the internal building consent costs for the upgrade of the Taihape Squash Club's premises on Taihape Memorial Park.

Cr McManaway / Cr Dunn. Carried

Cr Belsham took the Chair at 1:54 – 1:56
His Worship the Mayor left at 1:54 – 1:56
Cr Peke-Mason at 1:54 – 1:57
Cr McManaway 1:59 – 1:58

10 Top Ten Projects – October 2017

Mr McNeil spoke to the memorandum highlighting:

- There has been confirmation of one Bulls resident joining the Marton–Bulls Wastewater advisory group with confirmation of a second pending. One is the chair of the Bulls Community Committee and the other a recommendation from.
- West End Aquatics, as the successful tenderer for the Taihape Swim Centre, is familiarising themselves with the new plant and equipment. The start of the season at the Taihape Swim Centre is expected to be delayed for at least a week.

- Bulls Community Centre – The final design work and public consultation won't be completed until Christmas, so the tender process will start early in the New Year – probably February. Council is awaiting a response to two funding applications made to the Lotteries Community Facilities Fund and the Tourism Infrastructure Fund. Funding of \$200,000 has been secured from the Dudding Trust. An application to the Whanganui Community Foundation will be submitted prior to Christmas.
- An application will be lodged through Lotteries Environment and Heritage Fund to undertake a feasibility study looking at what might be required for earthquake-strengthening within the Marton Civic Centre precinct of both Council and privately owned buildings. The outcome of that application is expected mid-February 2018. The new Labour led Government has indicated a \$1 billion fund to be put up for regional growth. It is still unknown what level of work will fit into this fund.

Elected Members asked that changes from previous monthly updates to the Top Ten Projects be highlighted.

Resolved minute number **17/RDC/274** **File Ref** **5-EX-4**

That the memorandum 'Top ten projects – status, October 2017' be received.

Cr Aslett / Cr Peke-Mason. Carried

11 Local Government Excellence Programme – assessment results and report

Mr McNeil spoke to his tabled presentation, noting that the Local Government Excellence assessment report is publically available.

Discussion included the following points:

- The assessors are independent and use effective methods with approximately 90 measures when assessing each and every Council.
- Council opted to be involved in the programme as a way of gauging both strengths and weakness in a conscious effort to strive for improvements within the organisation.
- The assessment took place in March 2017. It is Council's desire to focus on areas identified as needing improvement, noting that some processes are already in place.

Cr Ash left at 2:23 – 2:25

Resolved minute number **17/RDC/275** **File Ref**

That a workshop is held early 2018 to address the improvement areas identified in the Local Government Excellence Programme assessment report, and that a regular reporting process be put in place to monitor progress.

Cr Sheridan / Cr Belsham. Carried

12 Traffic and Parking Bylaw – deliberations

Ms Gray spoke to the report.

Elected Members discussed the suggested amendments made in the report. It was agreed that the Traffic and Parking Bylaw would be adopted with section 16 omitted to allow further work to be done on it.

Resolved minute number **17/RDC/276** **File Ref** **1-DB-1-14**

That the report 'Deliberations - Draft Traffic and Parking Bylaw 2017' be received.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **17/RDC/277** **File Ref**

That Section 16 of the Traffic and Parking Bylaw 2017 lies on the table for further work

Cr Gordon /Cr Sheridan. Carried

Adjourned at 3:10 – reconvened at 3:23

Resolved minute number **17/RDC/278** **File Ref**

That Council adopts the Traffic and Parking Bylaw 2017 as amended without section 16, to come into force on Monday 6 November 2017.

Cr Belsham / Cr Gordon. Carried

Cr McManaway abstained from voting

Resolved minute number **17/RDC/279** **File Ref**

That the delegations register is amended to allow the following positions to enforce of the Traffic and Parking Bylaw 2017:

- Environmental Services Team Leader
- Project Technician – Roading
- Building Control Officer
- Senior Animal Control Officer
- Animal Control Officer

Cr Ash / Cr Sheridan. Carried

Amendment

That the delegations register is amended to allow the following positions only to enforce the Traffic and Parking Bylaw 2017:

- Environmental Services Team Leader
- Project Technician – Roading

Cr McManaway / Cr Dunn. Lost

Resolved minute number **17/RDC/280** **File Ref**

That Council delegates authority to the Chief Executive to sign the Instrument of Delegation with the New Zealand Transport Agency to enable Council to enforce the Traffic and Parking Bylaw 2017 on State Highways.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **17/RDC/281** **File Ref**

That all existing parking restrictions will continue and will be enforced under the Traffic and Parking Bylaw 2017 from 6 November 2017.

Cr Belsham / Cr Aslett. Carried

13 **Developing the 2018-28 Long Term Plan – progress update, October 2017**

A memorandum was tabled and circulated electronically beforehand for Mayor and Councillors.

Resolved minute number **17/RDC/282** **File Ref** **1-LTP-4-5**

That the memorandum 'Developing the 2018-28 Long Term Plan – progress update, October 2017' to the Council meeting on 26 October 2017 be received.

Cr Peke-Mason / Cr Gordon. Carried

14 Receipt of Committee minutes and resolutions to be confirmed

Recommendations

Resolved minute number **17/RDC/283** **File Ref**

That the minutes of the following meetings be received:

- Finance/Performance Committee, 28 September 2017
- Turakina Reserve management Committee, 5 October 2017
- Turakina Community Committee, 5 October 2017
- Te Roopu Ahi Kaa, 10 October 2017
- Bulls Community Committee, 10 October 2017
- Ratana Community Board, 10 October 2017
- Taihape Community Board, 11 October 2017
- Marton Community Committee, 11 October 2017
- Assets/Infrastructure Committee, 12 October 2017
- Policy/Planning Committee, 12 October 2017
- Hunterville Community Committee, 16 October 2017

Cr Peke-Mason / Cr McManaway. Carried

That the following recommendations from Turakina Reserve Management Committee held on 5 October 2017 be confirmed:

17/TRMC/007

~~That the Turakina Reserve Management Committee, recommends to Council that a shipping container for the Caledonian Society to store equipment is located on the Turakina Domain as shown in the draft Memorandum of Understanding and attached map.~~

Dealt with in item 9

Resolved minute number **17/RDC/284** **File Ref**

That the following recommendations from Marton Community Committee held on 11 October 2017 be confirmed:

17/MCC/040

That Council accepts the relinquishment from the Marton Community Committee of \$6,000 of allocated funds towards the BBQ and seating project at Sir James Wilson Park as resolved in 15/AIN/102.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number**17/RDC/285****File Ref**

That the following recommendations from Assets/Infrastructure Committee held on 12 October 2017 be confirmed:

17/AIN/035

That the Assets and Infrastructure Committee recommends to Council that the request to financial subsidise stormwater piping on private property in Torere Rd is declined.

Cr Gordon / Cr McManaway. Carried

Council asked that the property owner be advised of this decision.

15 Late items

Erewhon Rural Water Supply Management Sub-Committee**Resolved minute number****17/RDC/286****File Ref**

That the following recommendations from Erewhon Rural Water Supply Sub-Committee held on 10 May 2017 be confirmed:

17/ERWS/046

That the Revised Rural Water Supply Policy be accepted and amended as follows:

5.2 "Each property owner shall provide on their property storage of water. The amount of storage required, and responsibility for the cost, shall be set by the relevant Committee".

Cr McManaway / His Worship the Mayor. Carried

Council discussed the availability of surplus water from the Erewhon scheme to Moawhango Marae. While it was the marae's responsibility to pay for the pipeline extension, Mr van Bussel would be asked to take the matter up.

16 Future Items for the Agenda

A report on Council's position to Horizons on public transport, involving Cr Ash and Cr Sheridan.

17 Next Meeting

Thursday 30 November 2017, 1.00 pm

18 Meeting Closed

3.56 pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 24 November 2017

- 1 My thanks go to Councillors and staff that are spending many hours putting together a draft LTP Long Term Plan (LTP) document ahead of the public consultation and submission process. It is too early to detail in this report what will be in that draft but we will be signalling a capital works program that is far above anything previously done by this Council. Most of that work is driven by the need to comply with consent renewals which will be more demanding than in the past, earthquake legislation effects and infrastructural rebuilds. However we will also be looking to lift the bar in a number of areas, for too long we have accepted continual surface flooding, we need to push further for economic development and we need to support our local communities.
- 2 The Chief Executive and I attended the Rural and Provincial meeting in Wellington this month and this was the first chance we had to engage with the new government. The Honourable Mania Mahuta is the new Minister for Local Government, a position that she has held before and asked for this time. It was a refreshingly honest address from a Minister two weeks into the job. The Minister could have taken a conservative line by saying it is early days and we need to take into account the new relationships we have with coalition partners etc. Instead we got a direct insight into the Minister's views and the directions she wanted to take. The Minister stressed the need to work closely with local government, she acknowledged there was a need for the government to work with us on the three waters, to find new ways of funding local government, to find ways of encouraging local government to enter into the new housing market, and to look at regional ports and rail strategies. The Minister has said that initially rather than try and see each Mayor separately she will look to attend zone meetings, something which I fully support.
- 3 The need for the government to engage with local government on funding assistance for the three waters was reinforced by Malcolm Alexander, CE of Local Government NZ, when he said that several of the metro councils will be facing double digit rate increases. Hamilton City Council has publically stated that their rate increase next year will be about a 16.5% increase, which may be common to several metros. The difficulty for the sector will be that many councils have replaced sewerage/water plants and in doing so have high debt levels now and any action taken by government would not be retrospective, which may mean that councils such as ours that have no debt will be told to get on with it and fund these upgrades it ourselves. The challenge then will be in the telling of the LTP story to government, so that they realise both our commitment and the debt levels that these upgrades will mean for a low rating base authority. All of the mayors are, and will be, lobbying for their share of the \$1B regional

infrastructure fund announced by the new government, how this fund will play out at the moment is anyone's guess, my best guess would be that a fair chunk of it will go to support regional rail and ports, with assistance going to forestry plantings relocation of some government services to the regions and housing assistance in the first instance. We will of course be joining the queue at any opportunity and maybe using it to reinforce the case for the Gentle Annie Road.

- 4 At Rural and Provincial meeting there was also an address by the Mayor of Tararua, Tracey Collis, on the initiatives that they are undertaking to ensure rural connectivity, Tracey is, in my opinion, an outstanding Mayor and I /we need to learn from her. I will be encouraging Ross and the team to look carefully at their roll out program and costings. Connectivity is a big issue for us, recently I was on one of our major farming operations and they have to drive into town to ensure that wages are paid.
- 5 The case for the replacement of the Mangaweka Bridge was referred to the Regional Land Transport Committee for budgetary consideration and prioritisation along with such projects as the Manawatu Gorge options, the new highway out of Wellington, the ring road around Palmerston North and many other capital rich /demanding projects. We were rated in 10th place in this list. I have argued that a replacement should not be in this category of funding at all and I think that I may have won that battle and at the very least I have gained a higher priority position, but I am nervous.
- 6 Recently we had the first meeting for some time for the Marton Waste Water Advisory Group. This has been widened out to include membership from the Bulls community because of the option around combining Marton and Bulls plants into one consented operation. The membership listened to a staff presentation on the consideration of about 50 options and the logic behind shortening that list to about four preferred options. There is an agreed work programme for the future and we will look to meet again early in the New Year.
- 7 On the local front it was fantastic to be part of the opening of the new court facilities at Rangitikei College something that we contributed \$200k to these courts are in daily use by the wider community, something that was pledged by the school and something that has certainly been honoured. I am attending a number of school breakups at the moment which I enjoy and I have attended the White Ribbon event in Marton organised well by the Runanga Ngati Apa and supported by the police.
- 8 We have had a presentation on the branding and marketing options for our district. We need, as part of that process, to have some district wide continuity while allowing for individual iconic town recognition to such things as Bulls and gumboots. For me, the immediate need is to replace the signage on State Highway One at the entrance to Marton. Please could we work with the community committee to ensure that this happens soon!
- 9 It is fantastic to see the sun after such a wet spring and I am just hoping now that our crops get gentle rain.

Andy Watson
Mayor

Mayors Meetings and Engagements

November 2017

Date	Event
1	<p>Attended Mataroa School matinee performance</p> <p>Attended meeting with Grace Taiaroa of Te Kotuku Hauora re White Ribbon day</p> <p>Met with Marton resident</p>
2-3	With the CE, attended the LGNZ Zone Three meeting - Napier
4	Attended Mataroa School pet day
7	<p>Hosted the Citizenship Ceremony for 30 Rangitikei District Candidates</p> <p>Hosted the American Ambassador</p> <p>Attended the Rangitikei District Council Senior Prize giving</p>
8	<p>Met with local Business Owner</p> <p>Follow up meeting with Grace Taiaroa of Te Kotuku Hauora</p> <p>Met with Bulls and Marton residents</p>
9	<p>Attended Assets/Infrastructure Committee meeting</p> <p>Attended Policy/Planning Committee meeting</p>
10	<p>Met with Mayor Helen Worboys of Manawatu District Council -Feilding</p> <p>Attended meeting with Architecture Workshop</p> <p>Attended official opening of the Turf at Rangitikei College</p>
11	<p>Attended the Armistice Day celebrations at the Cenotaph – Palmerston North</p> <p>Attended Bulls Rose Show</p>
13	Attend Whanganui and Partners IQ Opening Ceremony - Whanganui
14	<p>Met with Marton resident</p> <p>Had Telephone catch-up with Gloria Campbell of Ministry of Social Development</p>
15	<p>Attended Accessing Central New Zealand Governance Group Meeting – Palmerston North</p> <p>Attended RTC workshop for RLTP prioritization – Palmerston North</p> <p>Met with Bulls resident</p> <p>Attended the Taihape Community Development Trust AGM - Taihape</p>
16-17	Attended the LGNZ Rural and Provincial meeting
19	Attended Dawn assembly for the unveiling of the new tokokanga, Rata Marae
20	To attend the Tutaenui Rural Water Supply Governance Group meeting
21	Attended meeting with CEDA – Palmerston North
22	<p>Attended Council LTP workshop</p> <p>Attended White Ribbon day event hosted by Te Kotuku Hauora</p>

	Attended Marton Wastewater Advisory Group meeting
24	Attended meeting at Ohakea with the Base Commander
25	To attend Marton Market Day
29	To be based in Taihape all day To meet with Whanganui business owner
30	To attend Finance/Performance Committee meeting To attend Council meeting To attend Public meeting re converting Taihape old hospital into social housing - Taihape

Attachment 3

Portfolio Report from: Councillor Lynne Sheridan

Date: November 2017

Topic: Update on Marton Park and Centennial Park Projects

Marton Park

Earlier this month (3 November), work commenced on the first stage of the Fernery Project in Marton Park. This project was funded by the Marton RSA working with Athol Sanson and our Parks Team to create a planted area at the park end of the St Stephens Church walkway. We had about 8 members of the RSA and two members of the Parks Team, helping to plant over 50 shade loving plants. There are other areas in the same vicinity targeted for more planting as funds become available. The plantings have certainly enhanced the area and when they start flowering next year it should provide a colourful display.

Centennial Park

The Skatepark Extension Committee met recently (14th November), to discuss fundraising ideas for this part of Centennial Park Development. The Committee with the support of Marton Rotary have recently received further external funding.

The funding target is **\$150,000**

To date the group has received;

\$50,000 Rangitikei District Council (*this is on a 1:2 basis i.e.: they need to raise the \$100k to get the \$50k this can include in kind material and labour*)

\$50,000 Dudding's Trust

\$25,000 Lion Foundation

The Skatepark Extension Committee is currently awaiting the outcome of a further two funding applications. This means that the dream of a Skatepark Extension is now becoming a reality.

The group has a remaining \$25,000 to raise.

The Marton Lions Club, have offered to build sheltered seating on the site. Work is being done to identify all aspects of this project so that other groups, businesses and individuals can decide where or what they want to help with.

There have been several suggestions for fundraising, these include;

Twilight Centennial Park Development Family Sports Event.

'Give a little' page

Sausage Sizzles (the first of these will be at Marton Market Day 25th November)

Car wash

5 aside netball or touch competitions.

The group is currently looking for two people to kindly carry out some significant roles in this project;

1. Someone willing to take on driving the project on all Marton Social Media and set up event pages when required.
2. Someone to be the Project Co-Ordinator for the build/landscaping of the project.

Getting the message out to the wider community will commence with an article in the District Monitor, the creation of a sponsor's board and a fundraising thermometer.

Attachment 4



REPORT

SUBJECT: **Administrative matters – November 2017**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 20 November 2017

FILE: 5-EX-4

1 Proposed meeting schedule for 2018

- 1.1 A draft schedule is attached as Appendix 1. During consideration of submissions to the 2017/18 Annual Plan Consultation Document, Council resolved that there be at least a week for Councillors to analyse submissions.¹ the schedule proposes closing submissions on 28 March and holding oral hearings on 19 (and if need be) 20 April. Easter occurs between these two dates. Public meetings during the consultation period have yet to be arranged. The schedule envisages deliberations on 31 May 2018 and adoption of the audited Long term Plan on 28 June 2018.
- 1.2 During 2018, Council will conduct the representation review as prescribed by the Local Electoral Act 2001. It is likely that at least one workshop will be needed on this matter, but the timing for that has not yet been determined. As Council must publicly notify its proposal by 31 August 2018, it will need to be adopted by 26 July 2018 unless an additional Council meeting is scheduled before 30 August 2018.

2 Combined workshop with Te Roopu Ahi Kaa

- 2.1 A summary of the joint workshop with Te Roopu Ahi Kaa on 2 November 2017 is attached as Appendix 2. It is also being provided to the next meeting of the Komiti, on 5 December 2017, together with an amended statement on developing Maori capacity to contribute to decision-making (which must be included in the Long Term Plan document) and an amended rates remission policy on Maori freehold land (which needs to be consulted on at the same time as the Consultation Document for the Long Term Plan).

¹ Council, 27 April 2017: 17/RDC/128.

- 2.2 The Komiti's recommendations on these two documents will be considered at Council's meeting on 25 January 2018

3 Proposed sale of Criterion Street carpark

- 3.1 One of the surplus properties identified in the Consultation Document for the 2017/18 Annual Plan was the carpark behind the Medical Centre and fronting Criterion Street. An aerial is attached as Appendix 3a. There is no impediment to sale. A survey has been undertaken and a certificate of title should be available before Christmas
- 3.2 Sale will be through an open market process, but it is open for Council to decide to run the sale process itself (e.g. through Trademe) rather than through a local real estate agent.
- 3.3 As the rateable value (a conservative surrogate for market value) of the site is \$65,000, Council's policy on disposal of surplus lands and buildings applies (attached as Appendix 3b). Because of the proximity of the site to the Medical Centre, it is suggested that non-financial considerations are weighted 40% with price being weighted at 60%.

4 Membership of the Marton-Bulls wastewater advisory group

- 4.1 Confirmed members of the Marton Wastewater Treatment Advisory Group are Chris Shenton, Geoff Mills, Gordon Gunn, Robert Gunn, Linda Hunter and Michael Roberts together with Mayor Andy Watson, Cr Dean McManaway, Hamish Waugh, Andrew van Bussel and Chris Pepper supporting the group.
- 4.2 Several people have been invited to bring a Bulls perspective to the Group and their membership will be confirmed at the Council meeting.

5 Extended term of licence to occupy on former Taihape College premises, Rauma Road

- 5.1 LINZ (through Colliers) has taken oversight of this property from Darroch's (who are the Ministry of Education's consultants), as the property has moved into the Crown Landbank (for future Treaty settlements). Accordingly, a proposed alternative licence to occupy is on the table.
- 5.2 The main difference is a finite term of three years with no right of renewal. The one month notice of termination remains as in the earlier version but it applies from the get go (on the basis of a sale/transfer associated with a Treaty settlement or open market and the purchaser requiring possession for occupation).
- 5.3 Since Council has already approved signing a licence to occupy, this alternative will be signed by the Mayor and Cr Gordon (as authorised signatories for

Council). Those organisations who have signed a MoU with the Council will be informed of this amended licence as it implies a need to plan for and secure alternative accommodation before the three year term expires.

6 Proposal for new skatepark in Bulls

- 6.1 Four boys have recently written to the Mayor asking for consideration to adding a skatepark to the plans for the new Bulls community centre on Criterion Street. Their proposal (and supporting letter from their parents) is attached as Appendix 4.

7 Proposed dog cemetery at Hunterville

- 7.1 The Hunterville Community Committee has been asked to consider how it would operate this cemetery, modelled on one which has operated in Corrigin (Western Australia) for 40 years. A new, separate legal entity may be needed. While the proposed site (27 Milne Street) is owned by Council, it is not optimal, because of the trout-spawning stream which runs through it and access issues off SH-1.

8 Community development services in Taihape

- 8.1 At its meeting on 25 May 2017, Council resolved to defer consideration of further payments to Taihape Community Development Trust pending confirmation of the ongoing ability of the Trust to deliver to an agreed work programme. To gain clarity about this, an invitation to submit an expression of interest for the delivery of community services in Taihape will be sent to both the Taihape Community Development Trust and Mokai Patea Services.
- 8.2 It is intended that these will be reviewed with Council at its meeting on 25 January 2018, by which time it is expected that there will be responses from the Bulls and District Community Trust and Project Marton about the arrangements they would like to see with Council.

9 Proposed road closures

- 9.1 There has been a request to close part of Bruce Street from the Argyle Hotel to the Hunterville Town Hall on 22 December 2017 from 4.00 pm to 5.00 pm. It was advertised on 9 November 2017, with a closing date of 24 November 2017 for objections.
- 9.2 Any objections received will be circulated to Elected Members and tabled at the meeting for a decision.

10 Fees at swim centres for commercial entities

- 10.1 Council's contracts for managing the Marton and Taihape Swim Centres provide that the pool operator sets their own fees, after consultation with the Council. However, it is appropriate for Council to signal its policy preferences – as it has over not charging for school children.
- 10.2 From time to time, groups and clubs seek to hire lanes or have exclusive use of the pool. Such use is typically for competitive or educational swimming, and warrants encouragement. However, when such a request comes from a commercial entity, which derives income from such use, it is reasonable that a higher fee is charged.
- 10.3 A recommendation is included so that the pool operator has the authority to charge such fees.

11 Request for waiver of all fees

Edale

- 11.1 The Edale Home Trust Board has requested a waiver of internal building costs totalling \$1151.23 (GST inclusive) for a proposed new two bedroom house and attached garage. Subsequently the decision was taken not to proceed with construction.
- 11.2 The initial application for this waiver was made at the same time as the request for an interest-free loan, to Council's meeting of 27 April 2017. Council directed that this application be further considered by the Finance/Performance Committee's meeting on 25 May 2017.² At that meeting, the Committee agreed to defer consideration to the next meeting/when the substantive issue of providing a loan was being discussed. That discussion did not occur as Edale found an alternative funding source.
- 11.3 A recommendation is included.

Mangaweka Christmas Fayre

- 11.4 Irene Loder has proposed a Christmas Fayre in the Mangaweka Hall, to include a book fair and display of children's art and requests a total waiver of hireage costs. As a community event, this qualifies for a reduction of the hireage charge (to \$61.20).
- 11.5 A recommendation is included.

² Council 27 April 2017: 17/RDC/105.

12 Service request reporting

The summary reports for first response and feedback and for resolution (requests received in September 2017) are attached as Appendix 5.

13 Health and Safety update

- 13.1 The quarterly report (July-September 2017) is provided as a separate agenda item.
- 13.2 Last month a request for audit reports for contactors employed under the Infrastructure Shared Services was sent to Manawatu District Council. These reports have now been provided.
- 13.3 MW LASS is co-ordinating an asbestos plan for member councils. This will be reviewed by the Directors at their next meeting, 11 December 2017.
- 13.4 On 14 November 2017, the MW LASS Health and Safety group conducted an audit on the council's health and safety systems. The results were promising with a written report to come.

14 Staffing

- 14.1 The search for a suitable appointee to the new role of Principal Adviser Infrastructure continues, with assistance from a recruitment company.
- 14.2 Interviews are being conducted for IT Support, to fill the vacancy created by Mike Lamb's resignation from that role
- 14.3 David Miller is resigning from his role as Asset Engineer – Utilities in the Infrastructure Shared Services Group; his last day will be 22 December 2017. The role will be advertised.
- 14.4 Ellen Carlyon commenced part-time work on 20 November 2017 for three months assisting with asset recording for Community and Leisure Assets
- 14.5 The following people transferred from Professional Property and Cleaning Services (PPCS) on 1 November 2017 following Council's decision on 28 September 2017 to bring the delivery of cleaning services at Council buildings in-house: Christine Pompey, Dianne Mathews, Catherine Ford, Jason Harris, Sarah-ann Guy, Sharnah Johnson and Teena Mitchie. Nicole Dewar and Dayton Raukawa commenced as cleaners on 20 November 2017
- 14.6 A job description for a Maori Liaison Officer has been prepared for circulation to selected members of Te Roopu Ahi Kaa who will be part of the interview panel. This is an outcome of the joint workshop with the Komiti on 2 November 2017.

15 Recommendations

- 15.1 That the report 'Administrative matters – November 2017' be received.
- 15.2 That the schedule of meetings for 2018 be adopted [as amended/without amendment] acknowledging that changes will be made during the year.
- 15.3 That Council agrees to the sale of the carpark behind the Bulls Medical Centre (fronting Criterion Street), confirms that the non-financial considerations in Council's policy on disposal of surplus lands and buildings are weighted at 40% (with price being weighted at 60%), and authorises the Chief Executive to proceed on an open sale basis, using his discretion whether through an agent or direct marketing.
- 15.4 That the following people be included as members of the Marton-Bulls Wastewater Treatment Advisory Group.....
- 15.5 That the contracted operator of the Marton and Taihape Swim Centres be authorised to charge commercial entities twice the fee for line hireage or exclusive use of the pool for competitive or educational swimming that would be charged to schools, not-for-profit groups or clubs for such activities.
- 15.6 That Council agree to waive% of the internal building consent costs incurred by the Edale Home Trust Board (\$1,151.23 GST inclusive) for a proposed two-bedroom home subsequently not proceeded with.
- 15.7 That Council agree to waive ...% of the hireage fee of the Mangaweka Hall for the Mangaweka Christmas Fayre (\$306.00).

Ross McNeil
Chief Executive

Appendix 1

Elected Members Proposed Meeting Schedule 2018 (p. 1)

Revised 22 November 2017						
	January	February	March	April	May	June
Sat/Sun				1		
Mon	1 NEW YEAR'S DAY			2 EASTER MONDAY		
Tues	2 DAY AFTER NEW YEAR'S HOLIDAY			3	1	
Wed	3			4	2	
Thurs	4	1 TRMC, 7.00 am; TCC, 7.30 am	1 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	5 TCC, 7.30 am	3	
Fri	5	2	2	6	4	1
Sat/Sun	6,7	3, 4	3, 4 Gumboot Day, Taihape	7, 8	5, 6	2, 3
Mon	8	5 HRWS, 3.00 pm	5	9 HRWS, 3.00 pm	7	4 QUEENS BIRTHDAY
Tues	9	6 WAITANGI DAY	6	10 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	8	5
Wed	10	7 Latest start for Term One	7	11 TCB, 5.30 pm; MCC, 7.00 pm	9	6
Thurs	11	8 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	8 LGNZ Zone 3 meeting day 1 - to be confirmed	12 SOLGM Chief Executives Forum and Awards Evening Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	10 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	7 LGNZ Rural & Provincial meeting day 1
Fri	12	9	9 LGNZ Zone 3 meeting day 2 - to be confirmed	13 End of Term One	11	8 LGNZ Rural & Provincial meeting day 2; TRMC, 7.00 am; TCC, 7.30 am
Sat/Sun	13, 14	10, 11	10, 11	14, 15	12, 13	9, 10
Mon	15	12 Audit/Risk Committee, 2.00 pm	12	16 HCC, 6.30 pm	14	11 Audit/Risk Committee, 2.00 pm
Tues	16	13 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	13	17	15	12 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm
Wed	19	14 ERWS, 4.00 pm; TCB, 5.30 pm; MCC, 7.00 pm	14	18	16	13 TCB, 5.30 pm; MCC, 7.00 pm
Thurs	18	15	15 LGNZ Rural & Provincial meeting day 1 - to be confirmed	19 Oral submissions to CD for 2018-28 LTP (day 1)	17 m	14 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm
Fri	19 Marton Country Music Festival, 19-21 January	16	16 LGNZ Rural & Provincial meeting day 2 - to be confirmed	20 Oral submissions to CD for 2018-28 LTP (day 2 - if needed)	18	15
Sat/Sun	20, 21	17, 18	17, 18	21, 22	19, 20	16, 17
Mon	22 WELLINGTON ANNIVERSARY Ohingaiti & Hunterville Districts Family Picnic Sports Day, McIntyre Reserve	19 HCC, 6.30 pm	19	23	21	18 HCC, 6.30 pm
Tues	23	20	20	24 Creative Communities Assessment Committee, 10.00 am	22	19
Wed	24	21	21	25 ANZAC DAY	23	20
Thurs	25 Council 9.30 am (all day)	22 Finance/Performance Committee, 9.30 am; Council, 1.00 pm Adoption of CD for 2018-28 LTP for consultation	22	26 Sport NZ Assessment Committee, 9.00 am; Finance/Performance Committee, 9.30 am; Council, 1.00 pm	24	21
Fri	26	23 Aotea Regional Kapahaka Festival - Ratana Paa	23	27	25	22
Sat/Sun	27 154th Turakina Highland Games Te Hahi Ratana Celebrations	24 Aotea Regional Kapahaka Festival - Ratana Paa, 25	24, 25 Marton Harvest Fair	28, 29	26, 27	23, 24
Mon	29 Earliest start for Term One	26	26	30 Start of Term Two	28 HRWS, 3.00 pm	25
Tues	30	27 Consultation opens for CD for 2018-28 LTP	27		29	26
Wed	31	28	28 Consultation closes for CD for 2018-28 LTP		30	27
Thurs			29 Finance/Performance Committee, 9.30 am; Council, 1.00 pm		31 Finance/Performance Committee, 9.30 am; Council, 1.00 pm - Deliberation on submissions to CD for 2018-28 LTP	28 Finance/Performance Committee, 9.30 am; Council, 1.00 pm - Adoption of 2018-28 LTP
Fri			30 GOOD FRIDAY			29
Sat/Sun			31			30

NOTES

Scheduled formal meetings only shown for Community Boards and Community Committees. In addition, workshops may be arranged with members. Meeting dates for HRWS after February will be confirmed at that meeting.
 BCC = Bulls Community Committee; ERWS = Erenwhon Rural Water Scheme; HCC = Hunterville Community Committee; HRWS = Hunterville Rural Water Scheme; MCC = Marton Community Committee; ORWS = Omatane Rural Water Scheme; RCB = Ratana Community Board; TCB = Taihape Community Board; TCC = Turakina Community Committee; TRAK = Te Roopu Ahi Kaa; TRMC = Turakina Reserve Management Committee.
 Assets/Infrastructure and Policy/Planning Committee meetings brought forward a week to avoid clash with LGNZ Zone 3 meeting on 8 March 2018.
 Community Committee and Community Board meetings in April and October will consider applications to the Community Initiatives Fund, and make recommendations to Finance/Performance Committee.
 Public meetings during March on the CD for the 2018-28 LTP have yet to be scheduled.

Elected Members Proposed Meeting Schedule 2018 (p.2)

	July	August	September	October	November	December
Sat/Sun	1		1,2			1,2
	2		3	1 HRWS, 3.00 pm		3 HRWS, 3.00 pm
Mon	3	31	4	2		4
Tues	4	1	5	3		5
Wed	5	2 TCC, 7.30 am	6	4 TRMC, 7.00 am; TCC, 7.30 am	1 LGNZ Zone 3 meeting day 1	6 TCC, 7.30 am
Thurs	6 End of Term Two	3	7	5	2 LGNZ Zone 3 meeting day 2	7
Fri	7, 8	4, 5	8, 9	6, 7		8, 9
Sat/Sun	9	6 HRWS, 3.00 pm	10	8 Audit/Risk Committee, 2.00 pm	5	10 Audit/Risk Committee, 2.00 pm
Mon	10	7	11 SOLGM Annual Summit, day 1	9 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	6	11 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm
Tues	11	8 ERWS, 4.00 pm; TCB, 5.30 pm; MCC, 7.00 pm	12 SOLGM Annual Summit, day 2	10 TCB, 5.30 pm; MCC, 7.00 pm	7	12 TCB, 5.30 pm; MCC, 7.00 pm
Wed	12 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	9 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	13 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	11 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	8 Ratona 100 year Celebrations	13 Council, 9.30 am
Thurs	13	10	14	12	9	14
Fri	14, 15 LGNZ Annual Conference, 19-21 July day 1	11, 12	15, 16	13, 14	10, 11	15, 16
Sat/Sun	16 LGNZ Annual Conference, day 2	13 Audit/Risk Committee, 2.00 pm	17	15 Start of Term Four HCC, 6.30 pm	12	17 HCC, 6.30 pm
Mon	17 LGNZ Annual Conference, day 3	14 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	18	16	13	18 End of Term Four (Secondary)
Tues	18	15	19	19	14 ORWS, 3.00 pm; ERWS, 4.00 pm	19
Wed	19	16	20	18	15 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00pm	20 End of Term Four (Primary and Intermediate)
Thurs	20	17	21	19	16	21
Fri	21, 22	18, 19	22, 23	20, 21	17, 18	22, 23
Sat/Sun	23 Start of Term Three	20 HCC, 6.30 pm	24	22 LABOUR DAY	19	24
Mon	24	21	25	23	20	25 CHRISTMAS DAY
Tues	25	22	26	24	21	26 BOXING DAY
Wed	26 Finance/Performance Committee, 9.30 am; Council, 1.00 pm - Decision on representation review (must be notified by 31 August)	23	27 Finance/Performance Committee, 9.30 am; Council, 1.00 pm - Adoption of audited 2017/18 Annual Report (and Summary)	25 Finance/Performance Committee, 9.30 am; Council, 1.00 pm	22 LGNZ Rural & Provincial meeting day 1	27
Thurs	27	24	28 End of Term Three	26	23 LGNZ Rural & Provincial meeting day 2	28
Fri	28, 29	25, 16	29, 30	27, 28	24, 25	29, 30
Sat/Sun	30	27	31	29	26	31
Mon	31	28		30	27	
Tues		29		31	28 Creative Communities Assessment Committee, 10.00 am	
Wed		30 Finance/Performance Committee, 9.30 am; Council, 1.00 pm			29 Finance/Performance Committee, 9.30 am; Council, 1.00 pm	
Thurs		31			30	
Fri						
Sat/Sun						

Appendix 2



Memorandum

To: Te Roopu Ahi Kaa

From: Ellen Webb-Moore, Policy Analyst

Date: 16 November 2017

Subject: **Te Roopu Ahi Kaa and Council Combined Workshop 2 November 2017 - Notes**

File: 3-OR-3-4

1 Introduction

- 1.1 The aim of the combined workshop was to share views about stronger engagement with Iwi/Maori, increased participation by Iwi/Maori in Council processes and to find ways to improve collaboration between Iwi/Maori and Council – recognising that the timing of Treaty settlements meant the nature of relationships would be likely to differ.
- 1.2 Those present acknowledged strong relationships between Te Roopu Ahi Kaa and Council (both elected members and staff) at present. There was a consensus that it has taken considerable time and effort to get to this point.

2 Separate Maori Wards

- 2.1 The establishment of separate Maori Wards was a potential mechanism for improving Maori engagement with Council. The statutory provisions meant there could be two such Wards in the Rangitikei, or two Councillors elected from a single Maori Ward. Council could not change that.
- 2.2 There were mixed views expressed. Some considered that, if implemented, Maori Ward Councillors would mean more influence by Iwi/Maori over Council decisions. Others noted being Maori and Iwi were different things – those elected to Maori Wards could not represent the different Iwi in the Rangitikei. By law they were required to represent to the interests of the District as a whole.
- 2.3 Those who were not in favour were concerned about the potential to cause damage to existing relationships between Iwi and Council, or distort perceptions of those relationships as the poll required by legislation might expose or incite racism in the community (as it had in other parts of the country). There was the possibility of inconsistency for Iwi whose rohe straddled boundaries with neighbouring councils
- 2.4 Those who were in favour viewed Māori wards as being an additional layer to representation, and potentially encouraging participation. On this basis, it would show leadership to propose this change now, even though it would probably fail.

3 Representation on Council Committees

- 3.1 There was general agreement that having a representative from Te Roopu Ahi Kaa (with full speaking and voting rights) on Council Committees was a useful tool, and could be expanded from the Assets/Infrastructure Committee to include the Policy/Planning Committee and the Finance/Performance Committee.
- 3.2 However, there needed to be improved support and training given to such appointees so they understood how the Committees functioned.

4 The role of Te Roopu Ahi Kaa

- 4.1 There was a consensus that the Komiti was, and should continue to be, a vital mechanism for Iwi/Maori and Council – irrespective of whether separate Maori Wards were established in the future. It had been where key issues such as land-locked land and rates remission had been discussed and progress made.
- 4.2 However, although in place for two decades, the Komiti's role was not widely known or understood. It was largely reactive at present, so there was a need for Komiti members to make a concerted effort to convey what they wanted to achieve and how Council could help.
- 4.3 If separate Maori Wards were established, those Councillors could be appointed as members of Te Roopu Ahi Kaa.

5 Iwi Liaison Officer

- 5.1 Having a dedicated Iwi/Maori Liaison Officer was seen as another level of engagement, and help give effect to Te Roopu Ahi Kaa's strategic plan. The meeting discussed different options for this role – including creating an entirely new role, or whether an existing staff member would take on the role as a portfolio. The option of using an external person was raised but there was a consensus that this would not necessarily be the best option.
- 5.2 There was general agreement that, if such a role was created, Te Roopu Ahi Kaa would have a role in the selection process.

6 Next steps

- 6.1 Council to look at inviting representation from Te Roopu Ahi Kaa on the other Council Committees, to start work towards establishing an Iwi/Maori Liaison Officer role in conjunction with Te Roopu Ahi Kaa, and to revise the statement on Development of Maori capacity to contribute to Council decision-making and the policy on rates remissions for Maori freehold land (reflecting the proposals in the Te Ture Whenua Maori Bill).
- 6.2 Council would not take a formal vote on establishing separate Maori Wards.

7 Recommendation

- 7.1 That the memorandum 'Te Roopu Ahi Kaa and Council Combined Workshop 2 November 2017 - Notes ' be received.

Ellen Webb-Moore
Policy Analyst

Appendix 3a



Scale: 1:524
 Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
 Bounds: 1803121.71061309, 5550093.62274076
 1803218.66759331, 5550213.74397804

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED
 The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
 It is made available in good faith but its accuracy or completeness is not guaranteed.
 All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
 If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 3b

RANGITIKEI DISTRICT COUNCIL

POLICY ON DISPOSAL OF SURPLUS LANDS AND BUILDINGS¹

1 Background

- 1.1 Council has previously undertaken a survey of its non-infrastructure assets to identify those which were surplus and potentially best disposed of by sale. The costs (and in some cases legislation) associated with disposal has also impeded the process. Council envisages that there will be instances where the best value proposition for the ratepayer is to sell such sites.²

2 Purpose

- 2.1 The purpose of this policy is to ensure:
- the best value and long term benefit have been obtained for the community; and,
 - that the disposal process has been open and fair.
- 2.2 Council recognises that best value does not necessarily mean the highest financial offer and will include non-financial considerations.

3 Application

- 3.1 This policy applies only to a site where Council has decided that it can be disposed of on the open market. The Council will also take into account the following issues where applicable:

- consideration of the current tenants or users of the asset;
- the ability of other assets to provide the same service;
- frequency of use;
- cultural significance to hapū and Iwi;
- how the land was originally acquired;
- the ongoing maintenance costs to the community;
- community views on whether it should be considered as surplus;
- income generated from the asset;
- cost of disposal;
- statutory processes; and
- levels of service desired in the Long Term Plan.

- 3.2 'Surplus site' means Council owned land and building(s) on a particular Certificate of Title which Council has resolved is no longer required by the community/District.

¹ Adopted by Council 26 February 2015 15/RDC/041

² Changes announced in August 2014 to government policy applying to disposal of Crown reserve land means greater opportunity for Council to rationalise its holdings of land and buildings.

This excludes buildings where Council retains ownership of the land and land which is leased (and not for sale), and where Council is involved in the sale of a property only to recoup rates arrears.

- 3.3 Unless Council resolves otherwise, the policy only applies to a site which has a market value exceeding \$50,000.

4 Disposal Process

- 4.1 Council will resolve prior to tenders being sought, how much weight is to be given to non-financial considerations.
- 4.2 An open tender process will be used when disposing of all surplus sites.
- 4.3 Tenders will be required to address the non-financial considerations specified in Table 1.
- 4.4 Consideration of tenders will involve both the price and non-financial considerations.
- 4.5 Tenders will be initially evaluated and ranked on non-financial considerations. This ranking will then be compared with the prices offered.
- 4.6 A tender scoring less than 35% in the non-financial considerations will be excluded from the process.
- 4.7 The highest financial offer will not necessarily be accepted.
- 4.8 The successful tender (if any) will be that which provides the best value proposition for the District, taking into account financial and non-financial considerations. Council and tenderers will be advised of the outcome, showing the range in the non-financial considerations, and in the price, together with the name of the successful tenderer.
- 4.9 The administration of this policy is delegated to the Chief Executive unless the market value of the site exceeds \$250,000.

Table 1. Non-financial considerations.

ATTRIBUTE	EXPLANATION	SIGNIFICANCE
Use of the site	Preference will be given to tenders that have a proposed use that will be complementary to existing activities, and/or will provide a valuable community service and/or will provide local employment opportunities and/or cultural facility.	High (25%)
Ownership structure	Preference will be given to tenders that are from local businesses, residents, groups, or Iwi within the Rangitikei	Medium (15%)
Sustainability of investment	Preference will be given to tenders that are more likely to use the asset over the long term.	Medium (15%)
Financial viability	Preference will be given to tenders which provide evidence of being able to access the financial resources required to achieve the intended use and projected benefit.	Medium (15%)
Track records	Preference will be given to tenders which provide evidence of delivering services/facilities to a specified level.	Low/Medium (10%)
Stability of investment	Preference will be given to tenders that have a stable investment and/or business structure supporting them.	Low/Medium (10%)
Historical connection with the asset	Preference will be given to tenders that show they have a historical/ cultural connection with the asset and/or a commitment to demonstrate an element of the site's history.	Low/Medium (10%)

Appendix 4

20th November 2017

6-F-1-3
RECEIVED

21 NOV 2017

Dear Rangitikei District Councillors

To: M. H.
File: 6-F-1-3
Doc: 110

We are writing in support of our children
Liam and Conor Linklater, Max Gibson, Rhys White
and Jamie Brown.

This group of boys are passionate about Bulls
getting a new skatepark, and we as their Parents
love to see their enthusiasm and initiative.

The next job for them is to go around and
get signatures from other keen Scooter, Skate and
Bmx riders to show there are many other people
in the community that would benefit from this
updated facility.

Kind Regards
Richelle Linklater.

176 High st Bulls 021300948

Sian and Boots White 0273417317
168 B High st Bulls

Amber Gibson 027629 7517
173 High st Bulls

Michelle Brown 027644 4009
RDI Raumai Rd Bulls

Bulls Sk8 Park Proposal.

Conor Linklater 027 532 3340

Liam Linklater 027 532 3339.

Rhys White

Max Gibson 027 506 1350.

Thank you Mr Watson for taking the time to come and listen to us about ideas we would like to put forward for a new skate park in Bulls!

We would like you to consider whether a skate park could be added to the plans of the new community centre.

Reasons:

- * Because it is exposed, so it's more safe and less chance of kids being dodgy.

- * It would look very stylish and modern and compliment the design of the new building

- * Somewhere safe for people passing through to let their kids out to burn some energy, while the parents browse around our shops.

- * The skate park here at the domain is very dated and run down. The concrete is poor quality. The other skate parks around the area are far superior.

- * The children and young people of Bulls ^{have} little entertainment. For families who have children they can go to the new community area and eat dinner, watch their kids scooter/skate, use the library and enjoy the whole space.

We feel that it is important to get a professional Skate park designer in to help come up with suitable ideas that would fit the space. Something similar to this would be amazing!

We are just a small group here today but we know of many children from not only here in Bulls but surrounding areas that would love to come and enjoy the Skatepark! We are willing to jump on board a committee and help raise funds to make this dream a reality!!

Thank you once again for coming here and meeting with us.
It's nice to feel like we are being listened to and heard.
However we understand that it's not a simple decision and a lot of planning would still need to take place.

Kind Regards.
Conor Liam Rhys and Max.



Appendix 5

Service Request Breakdown for September 2017-First Response

Service Requests Department	Compliance Overdue	Responded in time	Responded late	Grand Total
Animal Control		63	1	64
Animal welfare concern		4		4
Barking dog		11		11
Dog attack		1		1
Dog property inspection (for Good Owner status)		10		10
Found dog		4		4
General Enquiry		2		2
Lost animal		7		7
Property investigation - animal control problem		1	1	2
Roaming dog		10		10
Wandering stock		13		13
Building Control			1	1
Property inspection			1	1
Cemeteries		1		1
General Enquiry		1		1
Council Housing/Property	2	13	8	23
Council housing maintenance	1	8	6	15
Council property maintenance		2	1	3
Halls maintenance		3	1	4
Libraries maintenance	1			1
Environmental Health		38		38
Dead animal		2		2
Dumped rubbish - outside town boundary (road corridor only)		3		3
Dumped rubbish - under bridges, beaches, rivers, etc		1		1
Dumped rubbish - within town boundary		2		2
Food premises health issue		1		1
Livestock (not normally impounded)		2		2
Noise		25		25
Untidy/overgrown section		1		1
Vermin		1		1
Footpaths	2	1		3
Footpath maintenance	2	1		3
General enquiry	2	4		6
General Enquiry	2	4		6
Parks and Reserves		1		1
Maintenance (parks and reserves)		1		1
Public Toilets		2	3	5
Maintenance (public toilets)		1	3	4
Toilet cleaning issues		1		1
Roads	2	31	1	34
Culverts, drains and non-CBD sumps	1	3		4
Potholes		4		4
Road maintenance - not potholes	1	21		22
Road signs (except state highway)		2	1	3
Road surface flooding - danger to traffic		1		1
Roadside Trees, Vegetation and Weeds	1	2	1	4
Rural trees, vegetation and weeds			1	1
Urban trees, vegetation and weeds	1	2		3
Stormwater		2		2
Stormwater blocked drain (non urgent)		2		2
Street Cleaning		2		2
Bins - Hunterville/Taihape		1		1
Street Cleaning - non CBD		1		1
Wastewater		2		2
Caravan effluent dump station		1		1
Wastewater odour		1		1
Water		28		28
Dirty drinking water		5		5

Service Requests		Compliance		
Department	Overdue	Responded in time	Responded late	Grand Total
HRWS maintenance required		5		5
Location of meter, toby, other utility		1		1
New installation - water		1		1
Replace meter, toby or lid		8		8
Water leak - council-owned network, not parks or cemeteries		7		7
Water leak at meter/toby		1		1
Grand Total	9	190	15	214

Service Request Breakdown September 2017 - Resolution

Service Requests Department	Compliance Completed in time	Completed late	Current	Overdue	Grand Total
Animal Control	55	9			64
Animal welfare concern	3	1			4
Barking dog	11				11
Dog attack		1			1
Dog property inspection (for Good Owner status)	8	2			10
Found dog	3	1			4
General Enquiry	2				2
Lost animal	6	1			7
Property investigation - animal control problem	1	1			2
Roaming dog	10				10
Wandering stock	11	2			13
Building Control		1			1
Property inspection		1			1
Cemeteries	1				1
General Enquiry	1				1
Council Housing/Property	13	7		3	23
Council housing maintenance	8	5		2	15
Council property maintenance	2	1			3
Halls maintenance	3	1			4
Libraries maintenance				1	1
Environmental Health	37	1			38
Dead animal	2				2
Dumped rubbish - outside town boundary (road corridor only)	3				3
Dumped rubbish - under bridges, beaches, rivers, etc		1			1
Dumped rubbish - within town boundary	2				2
Food premises health issue	1				1
Livestock (not normally impounded)	2				2
Noise	25				25
Untidy/overgrown section	1				1
Vermin	1				1
Footpaths	1			2	3
Footpath maintenance	1			2	3
General enquiry	4			2	6
General Enquiry	4			2	6
Parks and Reserves	1				1
Maintenance (parks and reserves)	1				1
Public Toilets	2	3			5
Maintenance (public toilets)	1	3			4
Toilet cleaning issues	1				1
Roads	26	2	2	3	33
Culverts, drains and non-CBD sumps	2	1		2	5
Potholes	2				2
Road maintenance - not potholes	20	1		1	22
Road signs (except state highway)	1		2		3
Road surface flooding - danger to traffic	1				1
Roadside Trees, Vegetation and Weeds	2			2	4
Rural trees, vegetation and weeds	1				1
Urban trees, vegetation and weeds	1			2	3
Stormwater	2				2
Stormwater blocked drain (non urgent)	2				2
Street Cleaning	2				2
Bins - Hunterville/Taihape	1				1
Street Cleaning - non CBD	1				1
Wastewater	2				2
Caravan effluent dump station	1				1
Wastewater odour	1				1
Water	27	2			29
Dirty drinking water	5				5

Service Requests		Compliance				
Department		Completed in time	Completed late	Current	Overdue	Grand Total
	HRWS maintenance required	4	1			5
	Location of meter, toby, other utility	1				1
	New installation - water	1				1
	Replace meter, toby or lid	8				8
	Water leak - council-owned network, not parks or cemeteries	7	1			8
	Water leak at meter/toby	1				1
Grand Total		175	25	2	12	214

Attachment 5



Memorandum

To: Council

From: Ross McNeil

Date: 21 November 2017

Subject: **Top Ten Projects – status, November 2017**

File: 5-EX-4

This memorandum is an update from the information presented to the October 2017 Council meeting. A financial overview is attached as Appendix 1.

1. Mangaweka Bridge replacement

A submission has been made to the New Zealand Transport Agency for approval (and funding) to proceed with the detailed business case. Both councils have committed their local share. The detailed business case has been tendered to the open market. One tender only was received, from GHD Limited. This met the requirements of the Request for Proposal.

We are now awaiting NZTA's approval to proceed with the detailed business case.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

The consent application lodged with Horizons remains on hold pending consideration of an option to pipe Marton wastewater effluent to a consolidated Bulls wastewater operation and the possible collaboration with Ohakea. ANZCO (Riverlands) have removed themselves from consideration at this time, and the final position of Ohakea has yet to be confirmed.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

An initial business case has been prepared for the upgrade of the Marton wastewater treatment plant (WWTP), with the continued reliance on discharge to the Tutaenui stream no longer considered a realistic or desirable option. A 'long list' of 50 options was established and evaluated, resulting in a short list of 5 options. Of these a land-based effluent disposal arrangement is now considered the default position. The piping of effluent to a consolidated Bulls wastewater treatment plant and subsequent land based disposal has emerged as a likely preferred option. This option presented a connection opportunity for ANZCO Rangitikei/Manawatu, are discussions have been held with company representatives. Discussions are also underway with NZ Defence regarding the opportunity to connect Ohakea base into an upgraded Bulls WWTP.

In light of this option, the membership Marton Wastewater Advisory Group is being extended to include representatives of the Bulls community. This enlarged Group is scheduled to meet before the end of November to consider the change in scope of the project and the initial business case.

The Heads of Agreement between Midwest Disposals Ltd and Council for the disposal of treated effluent from the Bonny Glenn landfill is due to expire on 31 December 2017. This arrangement was entered into on the understanding that Midwest would develop its own self-contained leachate treatment and disposal solution for the Bonny Glenn site. However, MidWest have advised that the treatment plant will generate a residual effluent that will require off-site disposal, and have asked that Council consider accepting this effluent on an ongoing basis.

Council's Assets/Infrastructure Committee has given consideration to the MidWest request and a recommendation from the Committee is included at the end of this report. Any decision to continue to accept treated effluent from Bonny Glen will need to be informed by an assessment of the nature and strength of the effluent, its potential impact on Council's ability to operate the Marton WWTP within consent requirements and the financial costs/benefits associated with such an arrangement.

4. Upgrade of the Ratana wastewater treatment plant to meet the demands from the anticipated housing development

The funding request for the 60 lot subdivision at Ratana is currently being evaluated by Te Puni Kokori (TPK), and a decision will be advised to the developer (Waipu Trust) in 2018. On that basis it is unlikely that the development will proceed prior to 2019. It is now unlikely that there will be any funding available from TPK to meet the costs of upgrading the Ratana WWTP to meet this growth capacity, and Council budgets do not include funding to cover this. Further work is required with Government agencies to ensure sufficient funding is availability to a support a capacity upgrade.

The Waipu Trust will be seeking an agreement with Council for management and maintenance of the core infrastructure and open space areas associated with the development. Council's legal advisers have prepared a draft agreement, which can be progressed with the Trust once it is known that the development will proceed.

Planning continues for the wastewater plant upgrade/renewal on the basis that future disposal of treated effluent will be to land rather than Lake Waipu. Funding of \$800,000 has been secured from the Government's Freshwater Fund to support this outcome. The current resource consent expires on 31 July 2018, will a new application to be lodged by 31 January 2018. This application will seek a short-term (5 year) consent to provide sufficient time for the final design and application to be prepared.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

This pre-feasibility study is now substantially complete, with the final project report currently being prepared. The study concludes that:

1. It is technically and economically feasible to establish a rural (stock) water scheme in the Tutaenui area serving an area of around 8000 ha, as there is sufficient surplus water available from the Marton B/C Dams;
2. While technically feasible, the provision of an irrigation component (covering 50ha) does not appear to be economically viable;
3. The decentralising of the northern and southern zones of the Hunterville Rural Water Scheme (new water source in the north and supply from a new Tutaenui Scheme in the south) is not viable.
4. If the Hunterville Township went onto its own water supply, there is ready demand for the reallocation of Rural Scheme water to existing or new farm properties.

Agricultural consultancy Henley-Hutchings has been engaged to produce a final summary report. Henley-Hutchings were involved in the regional growth study, and their report will form the basis of an approach to MPI to fund the next stage of the investigation. The final report is scheduled for completion by 30 November 2017. Public meetings will be held following this.

Work will now proceed on an exploratory bore for a new water source for the Hunterville township.

6. Future management of community housing

An update presentation was provided to the Finance/Performance Committee's meeting on 26 October 2017, with a formal report to Council's meeting on 30 November 2017. The direction signalled in the report aligns with a Council preference to continue to manage the function 'in-house', but with a more active focus on asset management/renewal and the exploration of development opportunities to meet community needs.

7. Upgrade of Taihape Pool

The upgrade work is now complete, although there were challenges with completion timing and commissioning. This will be taken up with the contractors. Now that Council has full control over the facility, a detailed assessment of existing pool systems and structures will be undertaken once the season concludes.

8. Bulls multi-purpose community centre

Work is progressing on the preparation of the detailed drawings and specifications, and these are expected to be finalised by Christmas. A design modification on the top floor is being considered to provide for additional meeting space and a separate youth zone.

Community fundraising efforts continue, with a major fundraising initiative planned for early in the new year. Decisions on funding applications to the Lotteries Community Facilities Fund and the Tourism Infrastructure Fund are expected prior to Christmas.

9. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

Opus consultants have been commissioned to provide costings for an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site. This work is expected by Christmas. This ties in with the anticipated application to Lotteries Environment and Heritage grant programme for funding to undertake a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative between private building owners and Council. This will be investigated and, if possible, a funding application will be lodged for the next funding round, which closes in February 2018. Typically, Lotteries will require that at least 1/3 of the project funds have been secured prior to considering any application for funding. A meeting to update building owners will be arranged prior to Christmas

10. Taihape civic and community centre

Documenting the nature and extent of use of Memorial Park with user groups is now largely complete and discussion with those organisations using buildings on the former Taihape College site is in progress. A report on this work will be presented before Christmas, ahead of a Council preferred position being signalled in the draft Long Term plan.

Recommendations

1. That the memorandum 'Top ten projects – status, November 2017' be received.
2. That Council extends the current agreement with Mid-West Disposals Ltd for the continued acceptance of treated effluent to 31 March 2018 to enable the development of the business case for continuing the acceptance after 31 March 2018, including a draft trade waste agreement to control acceptance of any such effluent; and that the draft Trade Waste Agreement be prepared on the basis of:
 - a) maintaining the existing trade waste charging regime as a minimum
 - b) a volumetric and load charge for the treated effluent;
 - c) rates for monitoring and staff costs;
 - d) penalty rates for treated effluent that is not adequately pre-treated;
 - e) an annual price review effective 1 July each year to reflect Council's cost structure changes

Ross McNeil
Chief Executive

Appendix 1

Top Ten projects

Consolidated financial summary to 30 September 2017

	Project name	Budget provision	Expenditure to date
1	Mangaweka Bridge replacement	370,000	0
2	Upgrade of Bulls wastewater treatment plant	1,400,000	443,700
3	Upgrade of Marton wastewater treatment plant	2,116,500	89,377
4	Upgrade of Ratana wastewater treatment plant	1,500,000	77,406
5	Sustainable stock and irrigation water and Hunterville affordable town supply	150,000	83,327
6	Future management of community housing	0	0
7	Upgrade of Taihape Pool	430,000	0
8	Bulls multi-purpose community centre	4,053,000	164,961
9	Development of Marton town library and Administration centre	1,020,000	270,059
10	Taihape civic and community centre	600,000	0

Notes

The Bulls wastewater upgrade project had a budget of \$2,314,802 in 2013/14 but was reduced to \$1,400,000 in 2015/16.

The Marton wastewater upgrade budget was set as \$1,386,807 in 2015/16. The current budget dates from 2016/17

The Ministry for Primary Industries funds half the cost of the pre-feasibility study for stock water

Costs for the Marton library/Administration centre project includes the cost of purchasing the site (Cobbler/Davenport/Abraham & Williams Buildings).

Attachment 6



Report

Subject: Health & Safety Quarterly Report For Council

To: Council

From: George McIrvine Finance & Business Support Group Manager
Sue Bligh, HR /Health & Safety Coordinator

Date: 30 September 2017

File: 5-HR-8-3

Health & Safety Report for period ending end of September 2017

Progress on the continuous improvement plan – ACC WSMP (Workplace Safety Management Practices) recommendations from our audit.

Task	Month	Progress	Comment
Objectives 2017-2018	May	Completed	See below
Hazard management – link incident reporting & near misses to hazard register	ongoing	All newly identified hazards will be added to RDC Hazard registers as required	
Up skilling of Senior Managers	September/October	Michele Hunt H&S business partner MWLASS will provide training on - Understanding the context of risk management in health and safety. • Understanding what standard of care, foreseeable hazards and reasonably practical means. • What the roles of the various stakeholders (Directors, Officers, Managers, Supervisors, Workers,	Michele Hunt spoke to the Corporate Management team on the 25 th September 2017 Michele Hunt to run a workshop with the Managers – date to be organised

		Contractors, Health and Safety Representatives and Committees) are in effective risk management.	
Contract Management	Contracts to be reviewed during tenure of contract to check for changes in contract delivery		This process will be undertaken during the months of May through to November

1 Training completed –, November, December 2016, January 2017

H&S representative training stage 3	Staff x 1
First Aid training to staff	Staff x 3
Emergency Warden Training	Customer Services staff
Secure Load Training	Parks & Reserves Team Members
Health monitoring	Hearing test x 1
Traffic Control training	Staff x 2
Contractor Management	Staff x 1

2 Notifiable Events to Worksafe

nil

3 Notification of Particular Hazardous Work to Worksafe – 1 (January 2017)

nil

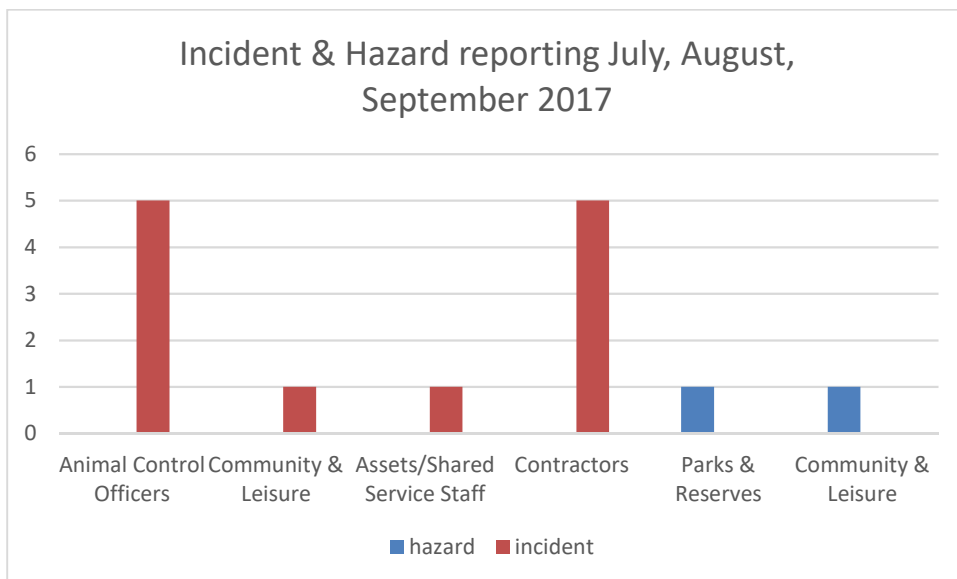
<p>Health monitoring</p> <p>Flu vaccination & Buccaline berne – available to all staff</p> <p>Hearing baseline testing for Parks & reserves staff</p> <p>Vitae Counselling services available to staff</p> <p>Ergonomic assessments</p> <p>Hepatitis A & B vaccine</p>

Rangitikei District Council Health & Safety Objectives 2017-2018

- Continue to look for opportunities and provide further evidence of up skilling the senior leadership team in health & safety governance
- Continue to look for health & safety objectives that are project based and based on continuous health & safety improvement
- Consider a time frame for contractors to resubmit their health & safety plans and related health & safety documentation to ensure currency
- Expand the review of effectiveness of hazard management to include processes that have an impact on hazard management, such as incident reporting and training
- Vehicle safety is one of our HSE objectives this year

Quick Updates

1. Rangitikei District Council has a requirement under Health & safety at Work (Asbestos) regulation 2016 to have a written Asbestos Management plan for all buildings. The MWLASS H&S Business Partner is working with a worksafe approved contractor to undertake the building assessments for the MWLASS group.
2. RDC is assisting the Hunterville Community Trust with the management of Health & safety such as chemicals at the Hunterville pool. An RDC staff member will audit the pool during December.
3. A significant risk has been identified for all old areas in cemeteries regarding falling headstones/tombstones whereby the masonry is crumbly and unstable. Signs have been ordered for the older parts of our cemeteries advising “Unstable masonry – Take care”
4. Animal Control vehicle “POD” has been completed and installed on one of our vehicle’s and is currently being trialled. This has been designed to reduce/eliminate a number of hazards to the Animal Control Team- **see photo below**. The POD was demonstrated to a number of Councils at the national Animal Control Conference which has generated a lot of interest.
5. RDC is trialling to together with MDC a worker alone device “inReach” two way communicator for staff working on the rural water schemes...
6. The joint risk assessment initiative with PNCC is ongoing and identified risks at the Water & Waste Water Sites are being addressed.
7. Risks to our volunteers to our sites have now been addressed with a “Health & safety induction for Volunteers check sheet” to be completed by the staff member responsible for the volunteers on their first day.
8. Shared services – The MDC H&S advisor and the RDC H&S co-ordinator meet 6 weekly to improve Health & Safety and identify risks to staff and contractors under the shared service agreement.
9. An audit of our Health & Safety Management practices is scheduled on the 14-15 November 2017.
10. A slight increase in vehicle incidents has been reported and RDC are looking at driver awareness training to address this risk.



Recommendation

That the report 'Health & Safety Quarterly Report for Council' for the period April -June 2017 be received.

Attachment 7

Report

Subject: Deliberations - Priority Areas for Earthquake-Prone Buildings

To: Council

From: Katrina Gray, Senior Policy Analyst/Planner

Date: 21 November 2017

File: 3-PY-1-6

1 Background

1.1 The new legislation for managing earthquake-prone buildings came into effect 1 July 2017.¹ As part of this legislation Council is required to consult with its communities about areas where unreinforced masonry buildings could be prioritised for strengthening due to their location, and the potential impact of their failure in an earthquake on people (in vehicles or as pedestrians). These are called priority areas.

1.2 Priority areas are significant because earthquake-prone buildings in these areas must be identified and remediated in half the usual time (to reduce the risks to life safety more promptly).

Action	Priority areas	Other areas
Council identification of potentially earthquake-prone buildings	2.5 years	5 years
Remediation after being issued an earthquake-prone building notice.	7.5 years	15 years

1.3 Council has 2.5 years from 1 July 2017 to identify priority areas and earthquake-prone buildings within those areas.

1.4 Council decided to consult early on priority areas, so that property owners could have certainty over the remediation timeframes.

1.5 Criteria used to determine the proposed priority areas were based on the following factors:

(A) Retail Shopping Core Maps from the Rangitikei District Plan 2013 – these are usually the CBD areas.

¹ The provisions of the Building (Earthquake-prone buildings) Amendment Act 2016 have been incorporated into the Building Act 2004.

(B) High pedestrian areas (based on descriptors from MBIE) – see table below for guidance.

Description of use	Description of area	Example of application to city or metropolitan area	Example of application to small town or rural area
Areas relating to social or utility activities	Areas where shops or other services are located	City and suburban areas with shops, cafes, restaurants, bars, theatres and malls	Areas such as the shopping area on the main street, the local pub, community centre
Areas relating to work	Areas where concentrations of people work and move around	Areas around office buildings or other places of work where there is a concentration of workers	Areas around businesses in small towns and rural areas where there is a concentration of workers in numbers larger than small shops or cafes
Areas relating to transport	Areas where concentrations of people access transport	Areas around transport hubs, train stations, bus stops, car parks	Areas around bus stops, train stations, tourist centres
Key walking routes	Key walking routes that link areas where people are concentrated	Routes from transport hubs or other areas relating to transport to areas where shops, other services or areas people work are located	Routes from bus stops or other areas relating to transport to areas where shops, other services or areas people work are located

(C) Areas with high vehicular traffic (based on descriptors from MBIE) – see table below for guidance.

Description of use	Description of area	Example of application to city or metropolitan area	Example of application to small town or rural area
Key traffic routes	Key traffic routes regularly used by vehicles including public transport	Central business district streets, well trafficked suburban streets, arterial routes, heavy use bus routes	Well trafficked main streets or sections of state highways, arterial routes
Areas with concentrations of vehicles	Areas where high concentrations of vehicles build up	Busy intersections, areas where traffic builds up at peak hours	Busy intersections

2 Consultation process

2.1 Consultation was conducted in accordance with the Special Consultative Procedure, as required by the Act. The community was able to lodge written submissions from 7 October 2017 – 7 November 2017.

2.2 The consultation was publicly notified in local newspapers and advertised on Council's website. All building owners within the proposed priority areas were posted details of the consultation (over 200 property owners). Additionally, occupiers were hand delivered notice of the consultation.

2.3 Two public meetings were held:

- 6pm Tuesday 17 October, Taihape Council Chambers
- 6pm Wednesday 18 October, Marton Council Chambers

- 2.4 Oral hearings were held in conjunction with the 9 November 2017 Policy/Planning Committee meeting.

3 Submissions

- 3.1 A total of 22 written submissions were received, with 5 submitters choosing to speak at the oral hearing. Mr Snijders was not able to speak to his submission, therefore, provided his speaking notes as a tabled document. All of the submissions and tabled documents from the oral hearing are provided as a separate document.
- 3.2 Submitters were able to comment on every location consulted on. The majority of submitters commented only on their area of interest. Where no comments were received on a location the submission was categorised as 'not specified'. This has resulted in a high number of submitters that did not specify a view for each location.

Bulls

Bulls

Agree	Disagree	Unsure	Not specified
1	6	0	15

- 3.3 The majority of submitters did not specify their views on priority areas for Bulls. Of those that provided a view, one submitter agreed with the proposal, while six submitters disagreed.
- 3.4 The submitter that agreed with the proposal is a property owner in the proposed priority area. They did not provide any supporting comments. Of the six submitters that disagreed with the proposed priority areas, three were building owners in Bulls, while the other three were building owners from Marton.
- 3.5 Comments from the building owners from Bulls include:
- Waste of Council time and money.
 - Bulls should be bypassed to take heavy traffic from an area.
 - The District's towns cannot afford these requirements – not economically viable.
- 3.6 The submitters that did not specify a preference are likely to have only submitted on other priority areas relevant to them.

Marton

Marton

Agree	Disagree	Unsure	Not specified
1	10	3	8

- 3.7 Ten submitters for Marton disagreed with the proposed priority areas, while one agreed and three were unsure.

3.8 The submitter that agreed with the proposed priority area is a local building owner. They did not provide any comments.

3.9 Of the ten submitters that disagreed with the proposal, nine of the ten were either building owners or occupiers. A summary of their comments (including comments from the oral hearings) is provided below:

- Concerns about economic viability of strengthening and resulting economic impact – i.e. cost versus rental returns.
- Historical value of buildings will be lost - Council should show leadership to help protect Marton's history.
- Buildings have already withstood many earthquakes
- No details of foot traffic provided.
- No details on the methodology for choosing priority areas have been provided.
- Marton is not a densely populated area, compared to other areas in New Zealand.
- The northern end of Broadway/The Club Hotel site/High Street does not have significant traffic/pedestrians traffic to warrant prioritisation.
- Parts of buildings that pose the greatest risk should be prioritised.
- Put pressure on Central Government to change the legislation.
- Broadway/High Street cannot be classified as priority areas as they do not fit the criteria.

3.10 Of the three submitters that were unsure, one was a local building owner and the other the Marton Community Committee. They provided the following comment:

- There is little foot traffic outside their building along High Street.
- Initial support for being proactive, however, further consideration has suggested caution in proceeding earlier than required.

3.11 One submitter that did not specify their position provided the following comments:

- Concern about the verbal versus written consultation documents providing residents with confusing information.
- Level of risk in Marton is less than elsewhere such as Wellington.
- Use as long of a timeframe as possible – concern about people walking away.
- Concern that Turakina was not a priority area as it is on the State Highway and is at a key intersection which would need to be clear.

Hunternville

Hunternville

Agree	Disagree	Unsure	Not specified
1	5	1	15

3.12 The majority of submitters did not specify their views on Hunternville. Of those that provided a view, one submitter agreed with the proposal, five submitters disagreed and one was unsure.

- 3.13 The submitter that agreed with the proposal is a property owner in the proposed priority area. They did not provide any supporting comments. Of the five submitters that disagreed with the proposal for Hunterville, none were property owners from Hunterville. There were no comments specific to Hunterville. The one submitter that was unsure was not a property owner in Hunterville.
- 3.14 The submitters that did not specify a preference are likely to have only submitted on other priority areas relevant to them.

Taihape

Taihape

Agree	Disagree	Unsure	Not specified
0	6	3	13

- 3.15 The majority of submitters did not specify their views on Taihape. Of those that provided a view, no submitters agreed with the proposal, six submitters disagreed and three were unsure.
- 3.16 Of the six submitters that disagreed with the proposed priority area for Taihape, two were building owners, while the other four are building owners from other areas. Comments included:
- Only State Highway 1 should be included.
 - The legislation was intended for cities, not rural towns.
 - Survey of traffic movements along Tui Street east:
 - 8am-9am 1 November 2017 – 4 adults, 2 business owners, 12 children on way to school. An additional 20 children waiting for the school bus on the corner of Tui Street East/Hautapu Street. 35 vehicles (6 for local business, 7 for drainage works).
 - 2.30-3.30pm 1 November 2017 – 8 adults, 22 children, 6 children (dropped off from Mataroa School). 43 vehicles.
- 3.17 Of those that were unsure, one was a building owner from Taihape. Comments from this building owner include concerns about information availability on specific buildings.
- 3.18 Notably, a business from Taihape did not specify a position, but provided a number of comments summarised as follows:
- The business is a significant contributor to Taihape – employs 7 full time and 6 part time staff.
 - Have already started to address issues with the building to be a safety conscious employer for staff and customers - are working to remove a parapet.
 - Comments from an engineer on the building, suggested further remediation works which are likely to cost \$50 - \$80.

- Concerns are raised about the ability to afford this work within 7.5 years without government assistance, and if required to comply with section 112 of the Building Act 2004.

District-wide

- 3.19 Ian McKelvie, MP for Rangitikei, provided a submission regarding the whole Rangitikei District. The submission urged Council to take a conservative approach when considering priority areas. The submission suggested that the priority areas are as small as possible, and confined to the CBD where there is high foot traffic. Concerns were raised about economic viability of town centres, insurance and community hardship.

4 Comment

- 4.1 The intent for Priority Areas is to ensure that areas where there is a higher risk to human safety (due to the number of people/vehicles in an area) in the event of an earthquake are addressed sooner. Given the Rangitikei District has relatively small communities, the impact of even a few deaths is likely to have a significant impact on the local community. The legislation is intended to apply to smaller Districts, as shown by the criteria provided by MBIE to help determine priority areas.
- 4.2 Council previously had an Earthquake-Prone Building Policy which required the strengthening or removal of parapets and chimneys. During the time Council had the Policy (from 2006 - 2016) little work was completed. This could be due to a number of factors:
- Perceived minimal risk to the community
 - Cost
 - In later years, upcoming Central Government legislation.
- 4.3 A further consideration for Council is proposed investigations into the Marton Heritage Precinct. It is intended to apply for funding early next year to conduct a feasibility study for developing the Marton Heritage Precinct as a whole. It may weaken the case if Council has decided it is not a priority area.
- 4.4 Since Council decided to consult on Priority Areas, there has been a change of Government. However, Labour, New Zealand First and the Green Party were all supportive of the legislation as it passed through Parliament (the only party opposed was Act). This suggests that it is unlikely re-drafting of the legislation will be a priority for the new Government.
- 4.5 It is Council's decision (following consultation with the community) whether to have priority area and, if so, where they should be located. There are no identified penalties for not specifying priority areas, provided the community was consulted on the matter.
- 4.6 Council consulted on a broad view of potential priority areas. Nevertheless, based on comments received from the community, Council could consider the reduction

in the scope of the Priority Areas, for example, by reducing the area in Marton from the High Street/Broadway intersection through to the Follett Street/Broadway intersection.

- 4.7 If Council decides there are Priority Areas, then buildings within these areas will be assessed. Where whole buildings are earthquake-prone, they will be required to be remediated. However, it is likely there will be buildings that are not wholly earthquake-prone, but have elements which are earthquake-prone. It is only these elements (such as parapets and chimneys) which will need to be remediated.
- 4.8 This Council has been one of the first throughout the country to consult with its communities on Priority Areas. Neighbouring councils have various timeframes. One Council is considering consultation with the Long Term Plan, while others are waiting to see if there are going to be any changes to the legislation.

Options

- 4.9 Council has a number of options for how to proceed:
- Amend and/or adopt Priority Areas – this would mean owners of earthquake-prone buildings would have less time to remediate such buildings but know that now.
 - Adopt no Priority Areas – this is the most conservative approach, meaning that the normal timeframes for remediation would apply.
 - Defer a decision for (say) twelve months - until further work has been completed on the Marton Heritage Precinct project.

5 Recommendations

- 5.1 That the report 'Deliberations - Priority Areas for Earthquake-Prone Buildings' to Council's 30 November 2017 meeting be received.

EITHER

- 5.2 That Council defers a decision on Priority Areas under section 133AF of the Building Act 2004 until further work has been completed on a feasibility study for the Marton Heritage Precinct, with a review by the end of November 2018.

OR

That Council adopts the Priority Areas under section 133AF of the Building Act 2004 for Bulls, Marton, Hunterville and Taihape as amended.

OR

That Council does not adopt any Priority Areas under section 133AF of the Building Act 2004.

Katrina Gray
Senior Policy Analyst/Planner

Attachment 8



Memorandum

To: Council

From: Katrina Gray

Date: 20 November 2017

Subject: Traffic and Parking Bylaw 2017 - Section 16

File: 1-DB-1-14

1 Background

- 1.1 The Traffic and Parking Bylaw 2017 was created to address persistent issues which Council had no other mechanism to address. The Bylaw mainly focused on parking related issues, however, section 16 provided a potential tool to address heavy vehicle use of roads.
- 1.2 Section 16 was drafted based on powers available under Section 22AB of the Land Transport Act 1998. These provisions were re-drafted following a meeting with stakeholders during the consultation period. The stakeholder meeting provided two clear perspectives:
- Opposed
 - Could see the merits for rogue operators, but there was a need to emphasise consultation requirements on both parties further.
- 1.3 The Bylaw (excluding section 16) was adopted by Council on 26 October 2017 and came into force on 6 November 2017. Section 16 was not adopted to enable further consideration of this section.

2 Reconsideration by the Policy/Planning Committee

- 2.1 The Policy/Planning Committee considered this section further at their 9 November 2017 meeting. At this meeting the Committee confirmed the view that Council should be able to protect the roading network from damage and that the proposed Bylaw is still an appropriate mechanism to do so.
- 2.2 The Committee refined section 16 further and requested the provisions were sent to stakeholders for comment prior to Council's 30 November 2017 meeting. Stakeholders were emailed the provisions on 13 November 2017, with a response requested by 21 November 2017.
- 2.3 The proposed refinements included:
- Increasing clarity on the process to be undertaken.

- Putting a general time limit on road closures.
- Inclusion of consideration of the economic impact of the closure.
- Inclusion of an objection clause.

2.4 The provisions of section 16 have been amended significantly since the consultation version as a result of submissions. The tracked changes version (from the consultation version) is attached as Appendix 1.

3 Comment from stakeholders

3.1 One comment was received from Tom Cloke, Area Executive, Road Transport Association:

"You have nailed it, especially under 16.3¹, to be able to consult is a must

Thank you to you and your Council, by working together, we can arrive at the desirable outcome."

4 Recommendations

4.1 That the memorandum 'Traffic and Parking Bylaw 2017 - Section 16' be received.

4.2 That Council adopts section 16 of the Traffic and Parking Bylaw 2017 [as amended/without amendment], to come into force on 11 December 2017.

Katrina Gray
Senior Policy Analyst/Planner

¹ Provision 16.3 - Where damage to the roading network as a result of heavy vehicle use has already occurred, or Council has concerns about the potential for damage to occur from the future use of a piece of road, Council will engage in discussions with the relevant road user(s) and/or property owner(s), with the view of reaching an agreed solution, taking into account the proposed season for harvesting and the current condition of the piece of road.

Appendix 1

16 USE OF HEAVY VEHICLES

- 16.1 Council intends to ensure that the roading network is protected from damage caused by heavy vehicles which puts other road users at risk.
- 16.2 Council expects that property owners who intend on undertaking an activity that is likely to involve the use of heavy vehicles of 43 tonnes or greater, using a piece of road at least 3 times per day, will consult with Council staff at least 24 months prior to the use of that piece of road. This timeframe allows Council to plan and fund potential remedial work.
- 16.3 Where damage to the roading network as a result of heavy vehicle use has already occurred, or Council has concerns about the potential for damage to occur from the future use of a piece of road, Council will engage in discussions with the relevant road user(s) and/or property owner(s), with the view of reaching an agreed solution, taking into account the proposed season for harvesting and the current condition of the piece of road.
- ~~16.1~~ If agreement is not reached, Council may, by following a publicly notified resolution, require specified heavy vehicles to have a permit to use any piece of any road or prohibit the use of any road by such vehicles. prohibit certain classes of heavy vehicles from using any road.
- 16.4 Any restriction on the use of any piece of road under section 16 will usually be less than 12 months or related to emergencies.
- 16.5 When considering closing a piece of road in accordance with section 16.4, Council will consider the economic impact of the closure on potential users
- 16.6 The permit provided for under clause 16.4 may specify the following:
- The maximum weight of the vehicles using the road.
 - A fee to be paid for using the road (to be calculated based on the frequency of use of the road and the weight of the vehicle).
 - Whether a bond is required to cover the required fee.
- 16.7 Any party that is affected may lodge an objection with Council for the implementation of section 16.
- ~~16.2~~ Where certain classes would be prohibited in accordance with 16.1, Council may impose a fee to permit the use of that road by any road user as compensation for damage likely to occur. The fee will be calculated based on the frequency of use of the road.
- ~~16.3~~ Where a proposed fee is to be paid on the projected use of the use of the road, or if the frequency of the use of the road is uncertain, Council may require a bond to cover the cost of damage.

Attachment 9

Report

Subject: Increasing Delegations to Community Committees/Boards

To: Council

From: Katrina Gray, Senior Policy Analyst/Planner

Date: 20 November 2017

File: 3-PY-1-1

1 Executive Summary

- 1.1 The Rangitikei District has a mix of community committees/boards due to historic events.
- 1.2 Currently the committees/boards have limited delegation. The Policy/Planning Committee has considered a number of options for increasing delegations and has suggested that Council consider the following:
- Community Initiatives Fund
 - MoU Group Work Programmes
 - Community Facilities/Services
 - Increased engagement with wider/smaller communities of the ward represented
 - Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum)
 - Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council
 - Projects for placemaking activities on Council land are referred to the relevant community committee/board before consideration by the Chief Executive
- 1.3 It is recommended that these increased delegations are discussed with the committees/boards at their December meeting, prior to Council making a final decision in 2018.

2 History of community committees/boards and current delegations

- 2.1 Since its establishment in 1989, the Rangitikei District has had two community boards, at Ratana and Taihape. Community boards are required to be reviewed every six years through the representation review (community committees are not). The 2006 and 2012 representation reviews confirmed their continuation.

- 2.2 Community boards have statutory provisions set out in the Local Government Act 2002¹. The provisions set out requirements for their establishment membership, status, role and powers.
- 2.3 Community boards are required to be elected under the Local Electoral Act, while community committees are established in accordance with Council's delegations register, which also sets out the procedures for elections.
- 2.4 While it is important to distinguish the differences, Council will have an opportunity to consider the merits of either approach during the representation review in early 2018 and to determine whether more or fewer community committees or board are to be established
- 2.5 Delegations to each community committee/board are decided by Council. The delegations for the community boards include:
- Determine and set names for roads
 - Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area²
 - Managing specified community facilities and services within the area
 - Authority to spend the \$5,000 annual allocation for "defined small local works" (note: Ratana has chosen not to rate its community for this)
 - Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes', and the advice of the Parks and Reserves team leader
 - Taihape only - Local governance of the Taihape Main Street upgrade project through convening a steering committee³.
- 2.6 The delegations to community committees include:
- Delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided⁴
 - Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes', and the advice of the Parks and Recreation team leader.⁵
- 2.7 The delegations between the community committees and boards are different due to historical changes to delegations. The delegations could be further aligned, however, consideration would need to be given to the effectiveness of the

¹ Sections 49-54

². This project is complete.

³Resolved Minute Number 08/RDC/155, 26 June 2008

⁴ Appended to the Delegations Register

⁵ Resolved Minute Number 17/RDC/264, 27 July 2017

delegations and whether they are worth aligning (for example how often the delegations have been exercised).

- 2.8 Council has recently aligned secretarial services for the community committees/board. Staff prepare the agenda and distribute the order papers, attend meetings and take minutes and follow up on resolutions and other agreed actions

3 Recommendations from the Policy/Planning Committee

- 3.1 The Policy/Planning Committee recommended that Council consider the following options for increasing delegations to the community committees/boards:

- Community Initiatives Fund - consideration of applications from the relevant ward or the Ratana community).
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Taihape Memorial Park; Queen's Park, Hunterville; Centennial Park, Marton; and Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

- 3.2 Further recommendations for increasing the responsibility and involvement of community committees/boards included:

- Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum).
- Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council.
- Projects for placemaking activities on Council land are referred to the relevant community committee/board before consideration by the Chief Executive.

Community Initiatives Fund

- 3.3 The Community Initiatives Fund is intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience. The fund is currently awarded by the Finance/Performance Committee. There is an annual fund available of \$30,000. Grants are usually up to a maximum of \$2,500 for any project in any one financial year.
- 3.4 Because most projects are local in nature, delegating responsibility to community committees/boards could increase the profile of this fund.
- 3.5 An initial option for splitting the funding was to use the electoral population (with amendment to take into consideration the Ratana Community Board). The Policy/Planning Committee requested that a second option was considered based on population. However, it has since been determined that the electoral population figure is the general population. The figures have been refined to take more accurate consideration of the Ratana population and new 2017 population information. Funding amounts could also be amended to ensure a useful amount of funding for

3.6 Ratana and Turakina. Suggested amendments are provided below.

Committee/Board	Population ⁶	Funding amount	Amended funding amounts
Marton Community Committee	6170	12,300	12,000
Taihapa Community Board	3630	7,200	7,200
Bulls Community Committee	2680	5,400	5,400
Hunterville Community Committee	1260	2,400	2,400
Ratana Community Board	350	600	1,000
Turakina Community Committee	930	1,800	2,000
Totals	15020	29,700	30,000

- 3.7 The question of urban/rural proportionality was raised by the Policy/Planning Committee. Information is currently being drawn from the rating database, with further information to be provided at the meeting.
- 3.8 If the community committee/board considered a project was really valuable and was worthy of increased funding beyond what they had been allocated, they could make a recommendation for Council to consider further funding.
- 3.9 The Small Projects Fund permits carry-forwards of unspent funds of up to one year's allocation. In this instance, it seems preferable that any unspent funds are used to increase the sum available to all community committees/boards in the following year.
- 3.10 Council would continue to promote the fund and would administer all applications sending the applications to the relevant community board/committee for decision. Council would provide guidance and guidelines to committees/boards on applications.
- 3.11 Delegations could be a one year trial for community boards/committees to be the deciding body for the Community Initiatives Fund. A review would follow the trial period to determine whether the arrangement should continue, be modified or cease.
- 3.12 A requirement to ensure District-wide coverage could be a requirement for community boards/committees to seek engagement with isolated communities within their ward.

MoU Group Work Programmes

- 3.13 Increased responsibility for community committees/boards with regard to the MoU work programmes with town-centred community trusts/organisations was considered by the Policy/Planning Committee as a useful delegation.

⁶ Population estimates as at 30 June 2017

- 3.14 The committee/board would work with the MoU group to consider and make recommendations to Council for work plan proposals for the year ahead and receive progress updates from the relevant trust/organisation at their bi-monthly meetings. Council would still determine the general priorities they wished to fund and the funding available to each community trust/organisation.

Community facilities or services

- 3.15 Most community committees/boards have one or major parks in their respective areas and take a keen interest in their management and development. The exceptions are Ratana (where none of the land is Council-owned) and Turakina (where there is a separate reserve management committee for the Turakina Domain).
- 3.16 Already there is active consultation with the relevant community committee/board about upgrades and all community committees/boards receive update information about projects on community facilities and projects in their respective areas, extracted from information provided to the Assets/Infrastructure Committee.
- 3.17 To extend this relationship the sub-committee approach as is used with the Taihape Memorial Park User Group was suggested as a mechanism that could be used for Queen's Park (Huntermville), Centennial Park (Marton) and the Bulls Domain (Bulls).
- 3.18 The Policy/Planning Committee supported the proposal to have groups such as community park users work through Community Boards/Committees, creating opportunities for organisations work together.

Increased engagement with wider/smaller communities

- 3.19 The current community committee/board structure lends itself to being fairly urban focused. However, these committees/boards often represent much wider communities. For example Bulls Community Committee represents Scotts Ferry, while Turakina Community Committee represents Koitiata and Whangaehu. The Policy/Planning Committee recommended that the committees/board have more emphasis placed on them to ensure greater engagement with wider/smaller communities.

Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum).

- 3.20 This would ensure that local groups are encouraged to have greater dialogue with the relevant community committee/board.

Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council

- 3.21 Applications to the Parks Upgrade Partnership Fund are decided by the Assets/Infrastructure Committee (up to \$50,000 annually). The Policy/Planning Committee considered that splitting up the funds would not achieve the goals set out

by the fund, but that increased comment from the relevant committee/board would be useful when the Assets/Infrastructure Committee is deciding on the project.

- 3.22 Given the timeframes that projects considered by the Parks Upgrade Partnership Fund usually work to, it would be practical for these projects to be considered by the relevant community committee/board first.

Placemaking

- 3.23 The Committee suggested that a mechanism for increasing community committee/board involvement in placemaking could be to require placemaking activities to go through the relevant committee/board, much like the recent principle of ensuring any future 'bulls in Bulls' on Council land go through the Bulls Community Committee.
- 3.24 Currently some of the community committees/boards are leading the placemaking projects – Turakina, Hunterville, Taihape. For other communities, groups formed to deliver placemaking are leading projects – Marton, Mangaweka.
- 3.25 Currently decisions on placemaking activities are made by the Chief Executive. When making decisions, a checklist is used to guide decision-making which includes consideration of; health and safety, consultation with staff, and approval of relevant land owners/business owners.
- 3.26 Given that the concept of placemaking is to be agile, and enable projects to occur rapidly (and remove barriers), to require groups to gain comment from community committees/boards that only meet every two months might be detrimental to this concept.
- 3.27 An alternative option could be where the placemaking group is separate from the community committee/board, that all committee members have the opportunity to be on the email distribution for projects. This would enable them to stay informed and get involved in project development and implementation.

4 Next Steps

- 4.1 It is suggested that a discussion paper outlining the proposed increased delegations could be provided to the community committee/board meetings in December 2017. Feedback from the committees/boards could be considered at Council's meeting on 25 January 2018. The outcome would be reported back to the community committees/boards at their February meetings.

5 Recommendations

- 5.1 That the report 'Increasing Delegations to Community Committees/Boards' to the 30 November 2017 Council meeting be received.
- 5.2 That Council agrees to consult with the community committees/boards for increasing delegations for the following matters:

-
-

- 5.3 That Council encourages groups to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.
- 5.4 That applications for the Parks Upgrade Partnership Fund are considered and commented on by the relevant community committee/boards prior to the application being considered by Council.
- 5.5 That, where placemaking initiatives are taking place on Council land, they will be considered and commented on by the relevant community committee/board before the application is considered by the Chief Executive.

Katrina Gray
Senior Policy Analyst/Planner

Attachment 10

Report

Subject: **Community Housing Ownership/Management Update – November 2017**

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 23 November 2017

File: 6-CF-14-1

1 Background

- 1.1 Council has been considering options for the ownership/management of its community housing for the past two years. Until recently, community housing was seen as an activity that Council would withdraw from, with an alternative provider operating the service and possibly owning the assets.
- 1.2 A key motivator for change was the low occupancy rates of two years ago and that no government funding for upgrades or expansion was available. Another motivator was the opportunity for greater tenant support.
- 1.3 Council has also discussed various scenarios: current rentals with limited increases vs market rentals; rationalising the portfolio or expanding it; maintaining the present stock of housing, or improving it; and partnerships e.g. contractors, Iwi, welfare providers.

2 Current Situation

- 2.1 Council presently has a projected annual cash surplus of \$21,000, full occupancy of its units, and most tenants would be eligible for some rental subsidy. Council staff have a good working relationship with Age Concern, and Health Service providers.
- 2.2 Council staff are using the Otago Medical School suggested Building Warrant of Fitness as a tool for housing checks and to prioritise maintenance and renewals. They are also looking for opportunities to improve the efficiency and functionality of the units.

3 Conclusion

- 3.1 It is recognised that further information is required for Council to be able to make an informed decision about future scenarios for its community housing with regards to rentals, and rationalising or expanding the portfolio.
- 3.2 It is suggested that with the current increased demand for community housing and with a small annual funding surplus, there is no immediate desire or need to withdraw from the housing market.

4 Recommendations

- 4.1 That the 'Community Housing Ownership/Management Update – November 2017' report be received.
- 4.2 That Council confirms that the ownership/management of community housing remain in-house for the time being.
- 4.3 That Council confirms its intention to achieve an annual operating surplus by investigating options to implement an income related rental policy, effective 1 July 2018, determining criteria for break-even rentals and market rentals.
- 4.4 That the 2018-28 Long Term Plan note Council's intention to investigate (and implement) options for the Matua (Taihape) and Cuba Street (Marton) units, including sale and purchase, and re-builds and new builds.
- 4.5 That Council implement an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality of the Weka Street (Taihape), Wellington Road and Russell Street (both Marton), Ratana and Bulls units,

AND
- 4.6 That \$100,000 be allocated for the next three years, from 2018/19, for capital renewals.

Gaylene Prince
Community & Leisure Services Team Leader

Attachment 11



Memorandum

To: Council
From: Katrina Gray
Date: 6 November 2017
Subject: Review of ninth workshop (02 November 2017)
File: 1-LTP-4-7

The new topics covered during this workshop were:

- a) Review of last workshop
- b) First cut of the budget
- c) 24/7 toilets in Marton
- d) Revenue and Financing Policy worksheets

a) Review of last workshop

It was suggested that increased clarity was needed in the notes to specify who would be preparing the Youth Strategy. It was noted that staff will prepare the Strategy. A trip for councillors to Foxton was identified as being beneficial to provide context to how other councils are implementing a youth programme.

Action:

- Mr Jamieson to organise a trip for the councillors to the youth space in Foxton.

b) First cut of the budget

Councillors were presented with the first rough order costs of the budget, which took into account the previously discussed increases to the levels of service. There is still some smoothing to do. Strategy of looking for central government funding was noted.

There was consensus that where possible depreciation should be redirected to service debt.

Action:

- Specific questions should be emailed to Mr McIrvine for a response.

c) Toilets in Marton

General agreement that the two best locations for 24/7 toilets in Marton were either at Centennial Park or at Follett Street. Council will consider the issue at their November meeting, then forward to the Marton Community Committee for comment.

A suggestion was made for Council to consider relocatable toilets which could be hired out for events.

Action:

- Consider the issue of 24/7 toilets in Marton at the November Council meeting, before being considered by the Marton Community Committee.
- Investigate the cost and feasibility of relocatable toilets.

d) Revenue and Financing Policy worksheets

Environment and Regulatory

Animal Control

Agreement that the status quo funding mechanism and split are appropriate. There was general agreement that the fees for working dogs needed to be re-assessed.

Action:

- For the 2018/19 Fees and Charges the fee structure for working dogs should be reconsidered by the Policy/Planning Committee.

Planning

Agreement that the District Plan Review should be funded separately through the general rate.

Agreement that the ratio should be amended to a range closer to an 80/20 split between fees and charges and rates (increasing the fees and charges component).

Building

Agreement that the ratio should be amended to a range closer to a 75/35 split between fees and charges and rates (increasing the fees and charges component).

The funding mechanism was agreed as the status quo.

Other regulatory functions

Agreement that the ratio should be amended to a range closer to a 45-55 split between fees and charges and rates (increasing the fees and charges component).

Community and Leisure Assets

Cemeteries

Agreement for the status quo funding mechanism and splits.

The significance of the contribution should be considered as critical.

Libraries

Agreement for the status quo funding mechanism and splits – UAGC is still appropriate.

Libraries contribute to multiple community outcomes – community resilience, communication/engagement and collaboration.

Halls and Community Buildings

Agreement for the status quo funding mechanism and splits.

Housing

Agreement for the status quo funding mechanism and splits.

Parks and Reserves

Mixed majority for the status quo funding mechanism and splits.

Pools

Agreement for the status quo funding mechanism and splits.

Toilets

Mixed majority for the status quo funding mechanism.

Community Well-being

Emergency Management

General agreement that emergency management contributes to community resilience as a community outcome, but mixed views about it also contributing to climate change. Agreement this activity was critical and mostly contributed to the community as a whole and was a public good. While primarily focussed on safeguarding human life, there was considerable attention to safeguarding property too.

Agreement that this activity should be funded through a UAGC/general rate split (if there is room in the UAGC).

Community Partnerships

There are multiple community outcomes which the community partnerships activity contributes to - economic development, community engagement, resilience. The activity is

useful, but there were mixed views on the longevity of the benefits (it is dependent on which aspect you consider) but generally short term benefits.

The activity mostly contributes to an identifiable part of the community (events) as well as individuals.

General agreement funding should be through the general rate.

Economic Development

There are multiple community outcomes the economic development activity contributes to – economic development, resilience, rates. The benefits are for the long term. It is important to be careful with spending, as poor outcomes could create reverse prestige value.

There were mixed views for the public/private benefit which ranged from 20/80 to 80/20. However, agreement that funding should come from the general rate. Potentially in the future fees and charges could be used if providing very specific information.

Information Centres

Information centres were considered to most benefit communications and economic development community outcomes. The benefit accrues to individuals and businesses.

A further funding source could be charging business owners to put their brochures in the information centre. General consensus the activity should continue to be funded through the general rate.



Memorandum

To: Council

From: Katrina Gray

Date: 23 November 2017

Subject: **Review of tenth workshop (23 November 2017)**

File: 1-LTP-4-7

The new topics covered during this workshop were:

- a) Budget
- b) Key issues for Consultation Document
- c) Communication Plan for 2018 – 2028 Long Term Plan

a) Budget

A second model was provided. This second model has used a number of tools to smooth rates and reduce overall debt levels. Key features included:

- Depreciation funding applied to loans rather than purchasing external investments.
- Increased depreciation funding for swimming pools and community housing (95% by 2028).
- Only known external funding included (so, a worst case scenario, but enables greater clarity in making case for central government funding support).
- Rubbish/recycling excluded.

Discussion was held on the debt benchmarks and a further discussion was requested on appropriate debt benchmarks and comparisons made with other local authorities.

Questions were raised around the budget for the Marton and Bulls Wastewater Treatment Plant. However, there was general agreement (although mixed views) that the budget set was appropriate. Discussions proceeding with Horizons about interim consents (say five years) to provide time to fully develop consent applications. if agreed to, this would defer some capex (and ease the debt profile).

Funding from NZTA will remain at current levels, as the District's roading network is in good condition. This means that maintenance of some roads will need to be deferred to address budget shortfall.

Overall, there was general support for the outlined model.

Actions

- Create further documentation to show where projected debt is attributed to, particularly in relation to timing – particularly in relation to the debt bar graphs.
- Further discussions regarding the appropriateness of the debt benchmarks.
- Confirmation of capacity to deliver major capital projects within the times (and budgets) specified.

b) Key issues for the Consultation Document

An overview of the key issues for the Consultation Document was provided. The key issues included:

- Roading – choices based on funding available – impact of ONRC (but current level of NZTA co-investment has been confirmed for 2018-21).
- 3 waters – non-potable/Havelock North – enquiry recommendations expected 8 December but timing of Government decisions not known. .
- Marton water quality – accelerated replacement of reticulation.
- Wastewater – servicing smaller communities.
- Stormwater – improved levels of service.
- Taihape Memorial Park – need to go out with a preferred option.
- Other issues including – town centre development, economic development, public access to Marton B&C Dams.
- Waste Minimisation:
 - Agreement that Council should consult with the community on whether to provide rubbish and recycling services for the District's towns. The consultation should include all options (none, both, recycling only). Indicative pricing came from one contractor so needs to be rounded and aggregated.
 - Agreement that Council should consult with the community on whether to implement mobile recycling stations at Koitiata/Scotts Ferry (funded District-wide, as part of solid waste charge).
- A number of issues warrant mentioning as part of 'telling our story' – e.g. impact of forestry on roads, Mangaweka Bridge, advocacy for Taihape-Napier Road to be a state highway, reducing water losses in Taihape, youth services, playgrounds, Iwi...

c) Communication Plan for the 2018 – 2028 Long Term Plan

Councillors were provided with the Communications Plan which had been refined from a previous workshop discussion.

Attachment 12

Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 26 October 2017 – 9:30 AM

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13	Draft Council policy on development.....	6
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17	Meeting Closed	7

Present:

- Cr Nigel Belsham
- Cr Cath Ash
- Cr Dean McManaway
- Cr Soraya Peke-Mason
- Cr Graeme Platt
- Cr Ruth Rainey
- Cr Lynne Sheridan
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Ross McNeil, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr George McIrvine, Finance & Business Support Group Manager
- Ms Gaylene Prince, Community and Leisure Services Team Leader
- Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 6:	Chairs report
Item 9:	Community housing
Item 10:	In-house investigations on saleability of Bulls properties

1 Welcome

The Chair welcomed everyone to the meeting.

2 Council Prayer

Cr Belsham read the Council Prayer.

3 Apologies/Leave of Absence

That the apology for the leave of absence from Cr Rainey and Cr Wilson was received.

His Worship the Mayor / Cr McManaway

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There was no declared conflict of interest.

5 Confirmation of order of business

There was no change to the order of business.

6 Chair's Report

Cr Belsham outlined his tabled report.

It was noted that Craig's informed Council of the return of investment from Rabobank and will continue to inform Council of further returned investments. At this stage there are no comparable high interest investments available.

Resolved minute number

17/FPE/149

File Ref

3-CT-14-1

That the Chair's Report to the Finance/Performance Committee meeting on 26 October 2017 be received.

Cr Belsham / Cr McManaway. Carried

Cr Peke-Mason arrived 9:37 am.

7 Minutes of Previous Meeting

Resolved minute number

17/FPE/150

File Ref

That the Minutes of the Finance/Performance Committee meeting held on 28 September 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Sheridan. Carried

8 Progress with strategic issues

The Committee noted the commentary in the agenda.

9 Community housing

Ms Prince took the Committee through the tabled presentation on the analysis of Council's Community Housing with particular regard to the ten Cuba St apartments in Marton and the nine Matua St apartments in Taihape. The merits of Council's future options with these housing blocks were discussed. Highlights from the ensuing discussion by the Committee were as follows:

- A rent increase would align apartments with current market rent. Ms Prince highlighted subsidies available through Work & Income.
- Consideration was being given to a refurbishment programme.
- The return on potential sales would be reinvested in other housing options. The Committee is aware of the shortfall in affordable housing throughout the District and wider region.
- The Committee requested staff to provide further information on future options including potential disposal of assets and rebuilding, where a rebuild could be located and the level of service provided, with consideration on insulation, warmth, home health and parking. A request was made to have the options laid out over spreadsheet for clearer understanding.
- There is currently a remaining \$140k of budgeted funds for the financial year ending June 2018 for Community Housing. The Committee noted their desire to have that spent and not be in a position to carrying it forward into the 2018/19 budget.

10 In-house investigations on saleability of Bulls properties

Mr McNeil spoke to his tabled presentation. Identified are two Council owned sites in Bulls, as having strong potential for subdivision development.

Walton Street Site:

Mr McNeil highlighted the minor complication with the Walton street site. There are two parcels of land that are subject to the Public Works Act.

The Committee discussions are highlighted:

- The Bulls Community fundraising group for the new community centre has secured a relocatable home for renovation and resale. Available land for this project has been identified on the Walton Street site.

- Council is yet to indicate their level of participation and risk in subdivision development.

Johnson Street Site:

The Committee expressed reluctance to develop the two sites simultaneously with a preference for moving forward with exploring the potential of the Walton St site and signalling intent through the Long Term Plan on development of the Johnson Street site.

Resolved minute number

17/FPE/151

File Ref

- 1 That the committee supports the development of the Walton Street and Johnson Street blocks for residential purposes and request the Chief Executive reports back to Council with options for development.
- 2 That the Committee recommends to Council that Council acknowledges that the Johnson street development recognises the need to continue to provide some space for recreation.

His Worship the Mayor / Cr McManaway. Carried

11 Update from subdivision working group

No further development to date.

12 Financial Highlights and Commentary – September 2017

Mr McIrvine spoke to the memorandum noting the following highlights:

- Last month's Financial Highlights had identified \$1 million allocated to Libraries which was questioned by the Committee. Mr McIrvine clarified that this was a consolidation of several lines including buildings and halls.
- The Committee questioned the number of mortgagors in the District and the percentage of those reflected in rates debtors. Mr McIrvine will report back to the Committee on those figures.
- Under the Treasury Policy there are some restrictions on where Council is allowed to invest. A future report will highlight potential investment opportunities.
- Council is improving in the waste minimisation space, notwithstanding the increase in tonnage going to waste transfer stations which appears to parallel the number of house sales in the District.
- Mr McIrvine will report the overdue trends on 'Warning to Mortgage' from past years which providing one tool in assessing the financial health of the district
- Trade waste has had a decrease in Midwest revenue.

Resolved minute number **17/FPE/152** **File Ref** **5-FR-4-1**

That the memorandum 'Financial Highlights and Commentary – September 2017 to the Finance/Performance Committee meeting on 26 October 2017 be received.

Cr McManaway / Cr Sheridan. Carried

Cr McManaway left at 10:51 – 10:54

Cr Rainey arrived at 10:55

13 Draft Council policy on development

Mr Hodder spoke to the memorandum, suggesting that this policy could be used as a bespoke tool to negotiate development opportunities and allow a level of adaptability. The incentives would be on a voluntary basis to which any developer would need to sign up to benefit.

The Committee discussed the merits of the length of rates remission on subdivided property, including whether the incentives would be subject to the level of development.

Further consideration needs to be made to potential pitfalls including the manipulation of the policy for individual advantage, profiteering and requests for retrospective concession on unsold sites of current developments.

Suggested was the final policy includes the relevant sections of the Local Government Act as an appendices, giving readers clear interpretation.

Resolved minute number **17/FPE/153** **File Ref** **3-PY-1**

That the memorandum 'Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District' be received.

Cr Sheridan / Cr Ash. Carried

14 Late Items

There were no late items

15 Future Items for the Agenda

A report on the Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District.

16 Next Meeting

Thursday 30 November 2017, 9.30 am

17 Meeting Closed

11.28 am.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Omatane Rural Water Supply Sub-Committee Meeting Minutes – Wednesday 8 November 2017 – 3:05 p.m.



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Present: Mr A McKay, Chairperson
Mr L Bird
Mr N Gregory
Mr M Thomas
Mr D Tweedale

In Attendance: Mr D Miller, Asset Engineer – Roading and Utilities
Mr A Sargent, Management and Project Accountant
Cr R Rainey
Ms R Baird, Administration

Tabled Documents: **Item 4 Water Managers Report** – Compliance Report Horizons
Item 6 Financial Report – Financial Statement ending 30 September 2017

1 Apologies

Resolved minute number **17/ORWS/27** **File Ref**

That the apologies from Mr L Kelly for absence be received.

Mr N Gregory/Mr M Thomas. Carried.

2 Confirmation of Minutes

Resolved minute number **17/ORWS/28** **File Ref**

That the minutes of the Omatane Rural Water Supply Sub-Committee meeting held on 10 May 2017 be taken as read and verified as an accurate record of the meeting.

Mr M Thomas/Mr N Gregory

3 Matters Arising

Mr Gregory asked if the size of the original Orpheus valves had been found yet, Mr Miller said he was still to look into it.

Mr McKay would like it noted that, all members maps are to be handed into Mr Thomas so that they can be copied.

Mr McKay asked if Mr Sargent had found the invoice for the queried figure of \$3905 from the previous financials. Mr Sargent said he had emailed his findings to Mr Thomas. Mr Thomas had forwarded the email to Mr McKay's email address and that the figure was for a flow meter.

Mr Bird asked why he no longer had access to his report online from Horizons. Mr Miller said he could add Mr Bird to his email contacts and send out a weekly report. Mr Miller contacted Horizons and was advised that they no longer put that information on the website due to privacy issues. Cr Rainey would look into it.

4 Water Managers Report

Mr Miller advised that the changes to the Rural Water Supply Policy would be going to the next council meeting. He also tabled a compliance report from Horizons and told the committee that the scheme is fully compliant.

Mr Miller told the committee that this would be his last meeting as he is leaving and thanked the committee. He said he had spoken with Mr van Bussel and the committee could decide if they still need a council representative present at their meetings. Mr Gregory suggested they ask for a representative if they needed one. Mr McKay thanked Mr Miller for his contribution.

Resolved minute number 17/ORWS/29

File Ref

That the Water Managers Report, be received.

Mr L Bird/Mr N Gregory. Carried

5 Scheme Overseers Report

There was no report given.

Mr Gregory said he would like Mike and Joel to be compensated for their work done on the scheme. Mr McKay said he would look into it.

6 Financial Report

Mr Sargent spoke to the report starting with the financial report ending 30 June 2017. He asked the committee if the report of water usage supplied was of any interest to the members. The general consensus was the report was not needed. Mr Sargent pointed out that there was a mistake on page 9, the date should read 30/06/2017 not 31/03/2017.

Mr Sargent spoke to the report ending 30 September 2017 and stated that there was no outstanding debtors to date. Mr McKay asked if it was necessary for them to set a new amount for the unit rate for next year.

Resolved minute number 17/ORWS/30

File Ref

That the unit rate remains status quo.

Mr L Bird/Mr N Gregory. Carried.

Resolved minute number 17/ORWS/31

File Ref

That the statement of operations Period ending June 2017 and period ending September 2017, as amended, be received.

Mr N Gregory/Mr L Bird. Carried

7 Meeting Closed

3:40 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Erewhon Rural Water Supply Sub-Committee Meeting

Minutes – Wednesday 8 November 2017 – 4:00 p.m.



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Present: Mr J Gilbert (Chairperson)
Mr P Batley
Mr J Bird
Mr D Steedman

In Attendance: Mr D Miller, Asset Engineer, Roading and Utilities
Mr A Sargent, Management and Project Accountant
Cr A Gordon
Mr D Smith, Taihape Plumbing
Ms R Baird, Administration

1 Apologies

Resolved minute number **17/ERWS/047** **File Ref**

That the apologies from Mr G Duncan for absence be received.

Mr B Thomas/Cr A Gordon. Carried

2 Confirmation of Minutes

Resolved minute number **17/ERWS/048** **File Ref**

That the minutes of the Erewhon Rural Water Supply Sub-Committee meeting held on 9 August 2017 be taken as read and verified as an accurate record of the meeting.

Mr P Batley/Mr J Bird. Carried

3 Matters Arising

Mr Sargent said there was no outstanding debtors to date.

Mr Miller said the Revised Rural Water Supply policy would go to the next council meeting.

Mr van Bussel is still working on the letter to members reminding them that the scheme is a non-potable water supply.

4 Operations Report

Mr Smith said they haven't started work on Mangaohane yet. Mr Gilbert said he had spoken with new manager Emmett Thurston-Parris and he was keen to join the committee.

Mr Miller said the Big Hill T transmitter is working again.

Resolved minute number **17/ERWS/049** **File Ref**

That the Operations report, be received.

Mr J Bird/Mr P Batley. Carried

5 Financial Report

Mr Sargent spoke to the report in two parts with the first being the financials ending 30 June 2017. Mr Sargent said the committee needed to be more prudent going forward after looking at the budget. He said the operational costs were a bit higher than what was budgeted for.

Mr Sargent explained depreciation against the budget. Mr Batley asked as a cash point of view is the scheme building up cash? Mr Sargent said yes.

The financials ending 30 September 2017 are tracking within the budgeted programme. Mr Miller explained the difference between the renewal costs and operational costs. Mr Smith said they had two major blow outs at Mangaohane as the AC pipe has been blowing out. Mr Miller said these pipes have been getting replaced over the district.

The committee discussed the unit rate and Mr Thomas asked if they should be increasing the rate to cover the cost of the proposed river crossing. Mr Bird asked if there was a blow out on the river crossing would it be covered by insurance. Mr Miller said he thought it would only cover for a natural disaster but would look into it.

Resolved minute number **17/ERWS/050** **File Ref**

That the Erehon Rural Water Supply Sub-Committee request a proposed unit rate for the February meeting.

Mr J Gilbert/Mr B Thomas. Carried

Resolved minute number **17/ERWS/051** **File Ref**

That the statement of operations: Period ending June 2017 and 30 September 2017 be received.

Mr B Thomas/Mr J Bird. Carried

6 Members/Questions Report

Mr Miller tabled a Compliance Report from Horizons and said that the scheme is 100% compliant.

Mr Steedman had a copy of the original Horizons consent and pointed out that Ngati Whitikaupeka had wrongly signed on behalf of the local Iwi and the description of where it was wrong and the trust would be seeking a review. Mr Steedman said they are going to set up an individual database to study the environmental effects at the weir and they will be closely monitoring it, to date they have found two types of algae. He said the owners would also be asking for a review on the agreement with the Rangitikei District Council.

7 Date of Next Meeting

Wednesday 14 February 2018

8 Meeting Closed

The meeting closed at 5:35pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 9 November 2017 – 9:30 AM

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Present:	Cr Ruth Rainey (Chair) Cr Richard Aslett Cr Cath Ash Cr Nigel Belsham Cr Jane Dunn Cr Soraya Peke-Mason Cr Lynne Sheridan Cr David Wilson Ms Tracey Hiroa (Te Roopu Ahi Kaa representative) His Worship the Mayor, Andy Watson
Also Present	Cr Graeme Platt
In attendance:	Mr Ross McNeil, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Mr Hamish Waugh, Infrastructure Group Management Mr Blair Jamieson, Strategy and Community Planning Manager Mr John Jones, Asset Manager – Roding Mr Andrew van Bussel, Operations Manager Ms Wendy Thompson, Land Development Officer Mr Wiremu Greening, Utilities Projects Team Leader Mr Chris Pepper, Special Projects Manager Mr Jim Mestyanek, Senior Projects Engineer – Roding Ms Nardia Gower, Governance Administrator
Tabled Documents	Item 6: Chair's report Item 13: Questions put at previous meeting for Council's advice or action

1 Welcome

The Deputy Chair Cr Rainey, welcomed everyone to the meeting, and chaired the meeting.

2 Council Prayer

Cr Sheridan read the Council prayer.

3 Apologies/leave of Absence

That the apologies for the absence of the Chair Cr McManaway and Cr Gordon be received.

Cr Ash / His Worship the Mayor

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

5 Confirmation of order of business

Otara Bridge

Following assessments of the Otara Bridge, restrictions to both weight and speed are intended to apply from 1 December 2017 and an opportunity was requested to explain the circumstances to the Committee:

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Otara Bridge be dealt with as a late item at this meeting.

The Chair accepted the late item.

6 Chair's Report

Cr Rainey tabled a report.

Resolved minute number

17/AIN/039

File Ref

3-CT-13-4

That the Chair's Report to the Assets/Infrastructure Committee meeting on 9 November 2017 be received.

Cr Rainey / Cr Aslett. Carried

7 Confirmation of minutes

Resolved minute number 17/AIN/040 **File Ref** 3-CT-13-2

That the Minutes of the Assets/Infrastructure Committee meeting held on 12 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

8 Progress with strategic issues

The Committee noted the commentary in the agenda.

9 Santoft Domain

The Committee noted the commentary in the agenda and was informed that a leaflet drop was scheduled for the following informing community of the public meeting arranged for 28 November 2017, 5.30pm in the Bulls Town Hall Supper Room to discuss the future of the Santoft Domain.¹

Councillors asked to be provided with the information leaflet.

10 Renewal of Marton wastewater treatment plant – update

Mr Pepper gave a verbal update.

The Committee discussed membership of the extended Marton Wastewater Treatment Upgrade Advisory Group (i.e. including Bulls)

There is one confirmed new member, and one yet to be confirmed, from the Bulls community to join the Group. The next meeting (not public) will be held on 23 November. Councillors are also able attend.

Potential representatives from other groups were discussed, which will be addressed at the upcoming liaison meeting for further consideration. A list of group members will be circulated to the Assets/Infrastructure Committee.

Resolved minute number 17/AIN/041 **File Ref**

That the update 'Renewal of Marton wastewater treatment plant – November 2017' to the Assets/Infrastructure Committee meeting 9 November 2017 be received.

Cr Peke-Mason / Cr Dunn. Carried

¹ This meeting was subsequently re-scheduled to Monday 11 December 2017, starting at 6.00 pm.

11 Bonny Glen landfill – Treated leachate discharge to Marton Wastewater Treatment Plant

Mr Pepper spoke to the report. The main points discussed by the Committee were:

- The Trade Waste Agreement with Midwest Disposals Limited will need to be considered and decided by Council.
- Such an agreement can cover a number of issues such as quality and refusal.
- The status quo (i.e. refusing to allow any treated effluent after 31 December 2017) was an option.
- Heavy metal analysis is being received under the current Trade Waste Agreement. Current analysis of the Tutaenui Stream has shown low levels of heavy metals that are not on a scale considered to be an issue.
- The Marton Wastewater Treatment Plant Advisory Group should be approached to discuss the matter. Their next meeting is later this month.

Ms Hiroa raised concerns regarding the boundaries between governance and operational issues. The Committee concluded that the line of questioning sought was to establish an understanding in order to make informed governance decisions.

Resolved minute number **17/AIN/042** **File Ref** **6-SO-1-5**

That the report 'Bonny Glen landfill – Treated leachate discharge to Marton Wastewater Treatment Plant' to the Assets/Infrastructure Committee meeting 9 November 2017 be received.

His Worship the Mayor / Cr Dunn. Carried

Resolved minute number **17/AIN/043** **File Ref** **6-SO-1-5**

That the Assets/ Infrastructure Committee recommends to Council that Council extends the current agreement with Mid-West Disposals Ltd for the continued acceptance of treated effluent to 31 March 2018 to enable the development of the business case for continuing the acceptance after 31 March 2018, including a draft trade waste agreement to control acceptance of any such effluent.

The draft Trade Waste Agreement be prepared on the basis of

- Maintaining the existing trade waste charging regime as a minimum
- A volumetric and load charge for the treated effluent;
- Rates for monitoring and staff costs;
- Penalty rates for treated effluent that is not adequately pre-treated;
- An annual price review effective 1 July each year to reflect Council's cost structure changes

His Worship the Mayor / Cr Dunn. Carried

12 3 Water Compliance

Mr Greening spoke to the report, highlighting the following over the Ratana bore:

- Integrity and function of the Ratana bore was compromised through seismic movement during the Kaikoura earthquake. It resulted in sand entering the bore, affecting the filters.
- Difficulty arose in getting the original provider on site for investigation. A new provider is commencing assessment this week, using a camera to identify where sand is entering the system. They will provide detail on the work required to repair or if redevelopment of the bore necessary. The Committee will be informed of the assessment result.
- The Ratana Community would like to see the security fence and landscaping completed prior the Ratana Celebrations on 27 January 2108
- An agreement continues to be developed with the land owners for securing the bore site.

Resolved minute number

17/AIN/044

File Ref

5-EX-3-2

That the report '3 Waters Compliance – October 2017' be received.

Cr Rainey / His Worship the Mayor. Carried

13 Questions put at previous meeting for Council's advice or action.

Mangatipona Road (Area Wide Pavement Treatment)

The agenda note that this area-wide treatment was justified by:

- increasing maintenance costs
- forecasted increased traffic due to logging, too narrow for heavy traffic – trucks are running on the unsealed shoulder which in some places has virtually no support
- inconsistent curve geometry

The road is being widened to link width 6.0m plus widening on curves and safe fill slopes on the down side of the road of between 3:1 and 4:1. Currently it looks like a 4 lane road could be built; however, this is not the case. The stripped area is for fill to be used from the cut earthworks and fill from Mangatipona/Okirae intersection sight-bench for milk tankers to safely access Okirae Road. Currently tankers are crossing the centreline, which is less the desirable.

NZTA funding approval for Mangaweka Bridge

Mr Jones informed the meeting that he had attended the Regional Transport Advisory Group meeting which discussed prioritising of all roading projects that fall into the \$5 million budget- which includes the Mangaweka Bridge. The Manawatu Gorge project was at the top, while the Mangaweka Bridge was near bottom. There has been no response on the funding approval from NZTA to date.

Minimum %NBS required for Bulls mushroom

Mr Greening spoke: Indicative design estimates to repair to meet Calibre's seismic strengthening suggestions to be approximately \$100,000. The cost to demolish the Mushroom would exceed the repair work estimates. Given the anticipated expansion of housing in Bulls, retaining the reservoir capacity in the Mushroom may be necessary.

Legal access to the Tricker property is being processed; Mr Greening will inform the Committee of any progress.

All associated costs of replacement tanks and suitable locations for Taihape reservoir

Mr Greening noted that construction to repair the current reservoir, including the roof, has an estimated cost of \$300,000. Replacement tanks would be over \$1 million.

Assurance that Mataroa Road pipeline work is on the opposite side of the road from Gumboot statue

Mr Greening noted that the alignment will remain on the Gumboot side of the road and will result in a short term disruption only to the parking.

Improved signage for the Recycling Shop at Marton Waste Transfer Station at the Marton Waste Transfer Station

Mr Pepper noted that better signage is planned to be installed.

14 Comparison of pricing for installation of sewers

Mr Pepper spoke to the memorandum.

Assurance on the quality of the pipes was discussed.

Resolved minute number

17/AIN/045

File Ref

5-CM-1 1044

That the memorandum 'Comparison of pricing for installation of sewers' to the Assets/Infrastructure Committee meeting 9 November 2017 be received.

Cr Belsham / Cr Ash. Carried

15 Activity management

The templates were noted.

Roading and footpaths (including roading contractor performance)

Mr Jones highlighted that this report goes to regional transport committee.

Road side sprays are legally compliant. Residents can contact Council if they wish to not have road spray outside their property.

Cr Peke-Mason left at 11:42 – 11:45

Resolved minute number	17/AIN/046	File Ref	5-EX-3-2
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That the activity management templates for November 2017 for Roothing, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Aslett / Cr Peke-Mason. Carried

16 Late Items

Mr Mestyanek spoke to his tabled report which was a matter of information only for the Committee.

Mr Mestyanek has been monitoring the bridge since 2011, with capacity assessment completed by Calibre in 2015 coming in at 50% Class 1. A second opinion was sought in August 2017, provoked by a concern reported by a member of the public. A foot inspection revealed several shorn bolts and broken welds and further physical investigation identified the bridge was under stress.

The restrictions to apply from 1 December 2017 are: Gross Mass 80% Class 1 (36,000 kg), Axle Load 6400 kg, speed 10 km/h, and one vehicle at a time.

The bridge was programed for strengthening in 2020/21. However, given the increased use (because of weight restrictions on the Mangaweka Bridge), the budget will be adjusted to move the works forward to 2018/19, to expedite the strengthening needed to bring it up to Class 1.

17 Future Items for the agenda

The Committee requested an onsite visit for to Marton Dams in particularly the location of the felled pines. Mr van Bussel to arrange this.

18 Next meeting

8 February 2018, 9.30 am

Note: Activity and compliance reports for November will be uploaded on 15 December 2017; those for December will be uploaded on 12 January 2018.

19 Meeting closed

12.04 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 9 November 2017 – 1:00 PM

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Present: Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
Cr Soraya Peke-Mason
His Worship the Mayor, Andy Watson

Also Present: Cr Dave Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Johan Cullis, Environmental Services Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents:

- Item 8: Submissions to Priority areas for earthquake-prone buildings consultation from Bruce Ward, Gavin Case and Wendy Wagner
- Item 10: Traffic and Parking Bylaw – reconsideration of section 16
- Item 11: Youth Transitional Blueprint

1 Welcome

The Deputy Chair Cr Aslett welcomed everyone to the meeting and chaired the meeting.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Gordon be received.

Cr Belsham / Cr Dunn. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

There was no change to the order of business.

5 Chair's Report

Chairs Report¹

The Deputy Chair welcomed the submitters for the Earthquake-prone building priority areas oral hearings to the Chambers.

6 Confirmation of Minutes

Resolved minute number	17/PPL/107	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 12 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Sheridan. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Oral submissions to Priority areas for earthquake-prone buildings consultation

¹ The Chairs report was received post meeting and circulated to Committee Members.

Bruce Ward

Mr Ward spoke to his tabled document highlighting that he is opposed to the legislation for earthquake-prone buildings. He suggested that it was unfair to impose the costs on building owners; however, having a levy on all owners of earthquake-prone buildings which would allow payment of \$1 million to anyone killed by falling unreinforced masonry in an earthquake was a reasonable compromise.

Karandeep Singh – The Club Hotel occupier

Mr Singh noted that the vehicular and pedestrian traffic outside his business was minor, likening it to any residential area. Mr Singh disagreed with listing The Club Hotel in the priority area.

Gavin Case – The Club Hotel building owner

Mr Case, spoke to his tabled document, and would like to see High Street removed from the map identifying priority areas for earthquake-prone buildings.

Wendy Wagner

Ms Wagner, a real estate agent in Marton, spoke against the legislation, noting it will impede economic growth throughout the District and will impact on building values. Feedback that Ms Wagner has received from business and building owners is that they do not wish Council to proceed with the priority areas. Ms Wagner is aware that it is a legal obligation by Council to consult on priority areas.

Richard Hogg

Mr Hogg spoke to Council highlighting:

- Due to the population of Marton, it cannot warrant being a high priority area
- Council should oppose this legislation with central Government
- The legislation states that the emphasis is on securing facades vs bringing buildings up to the current building code
- Mr Hogg questioned the wider community engagement on identifying priority areas
- Encouraged Council to lead in positive way, protecting assets and people
- Thinks that Rangitikei should not have any priority areas.

Robert Snijders noted he wished to speak, but could not attend, and provided his speaking notes for tabling.

Upon questioning from the Committee, all speakers considered they would have preferred that Council had set a longer consultation time.

His Worship the Mayor informed the oral submitters that Council will deliberate on the issue at their 30 November 2017 meeting, which is a public meeting.

9 Increasing Delegations to Community Committees/Boards

Ms Gray spoke to her report. Discussion by the Committee discussion highlighted the following points

Community Initiatives Fund

- Ward boundaries will be the areas for where the applications will be considered, apart from Ratana.
- Further information on the funding split based on population should be provided to the Council meeting, along with information about the proportionality of the urban/rural split.
- Council would continue to promote the fund and would administer all applications sending the applications to the relevant Community Board/Committee for decision. Council would provide guidance and guidelines to committees/boards on applications.
- Delegations could be a one year trial for Community Committees/Boards to be the deciding body for the Community Initiatives Fund. A review would follow the trial period to determine whether the arrangement should continue, be modified or cease
- Community Committees/Boards need to seek engagement with isolated communities within their ward.

Parks upgrade Fund

- Concern was raised over lack of 'funding for success' should the fund be split into smaller pots, as park upgrades tend to come with large price tag.
- Adjustment of the application process was suggested, such as the applicant consulting with the relevant Community Board/Committee prior to making submission to the Assets/Infrastructure Committee

MoU Work Programmes

- Cr Ash declared a Conflict of Interest.
- There was general agreement that increased Community Board/Committee involvement would be beneficial.

Community Facilities/Services

- The Committee supported the proposal to have groups such as community park users work through Community Committees/Boards, creating opportunities for organisations work together.

Other options

- The Committee suggested reports be consistently given to Community Committees/Boards on relevant community matters arising from Council meetings.
- The Committee agreed that inconveniences could arise with Community Committees/Boards meeting every two months in comparison to the monthly Council meetings. It would be an increase in commitment to ask the volunteer members of Community Committees (all unpaid volunteers) to meet formally more frequently.

Resolved minute number **17/PPL/108** **File Ref** **3-PY-1-1**

That the report 'Increasing Delegations to Community Committees/Boards' to the Policy/Planning Committee's 9 November 2017 meeting be received.

Cr Sheridan / Cr Peke-Mason. Carried

Resolved minute number **17/PPL/109** **File Ref** **3-PY-1-1**

That the Policy/Planning Committee recommends to Council that the following matters are delegated to Community Committees/Boards:

- Community Initiatives Fund (consideration of applications from the relevant ward or the Ratana community);
- MoU Group Work Programmes (consideration of annual work programme, recommending this to Council and receiving regular written and oral updates);
- Community Facilities/Services (user groups at Taihape Memorial Park; Queen's Park, Hunterville; Centennial Park, Marton; and Bulls Domain; and
- Increased engagement with wider/smaller communities of the ward represented.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/110** **File Ref** **3-PY-1-1**

The Policy/Planning Committee recommends to Council that Council encourages groups to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/111** **File Ref** **3-PY-1-1**

The Policy/Planning Committee recommends to Council that applicants for the Parks Upgrade Partnership Fund are referred to the relevant Community Committees/Boards prior to the application being brought before Council.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/112** **File Ref** **3-PY-1-1**

The Policy Planning Committee recommends to Council that, where placemaking initiatives are taking place on Council land, they will be referred to the relevant Community Committee/Board before applying to the Chief Executive.

Cr Dunn / Cr Sheridan. Carried

Cr Wilson left at 2:36

Cr Platt left at 2:40-2:42

Meeting adjourned at 2:57 reconvened at 3:04

10 Traffic and Parking Bylaw – reconsideration of section 16

Ms Gray spoke to her PowerPoint presentation

The Committee reworded section 16 of the Traffic and Parking Bylaw which will be circulated to stakeholders, with feedback presented to Council at the meeting on 30 November 2017.

Cr Platt left at 3:16 – 3:19

11 Youth Transitional Blueprint 2017/2018

Mr Jamieson spoke to his report drawing attention to the remaining budget through financial year end. The Committee's discussion highlighted the following points:

- The Taihape youth operation will be status quo until end of financial year.
- Volunteers will man the Marton Youth Zone during the open hours stipulated within the report.
- Reports on what is happening with the Marton Youth Zone will be shared with relevant Community Committees/Boards.
- A MoU Agreement with Bulls Community Development Trust will enable the Bulls Youth Zone to be open and supervised.
- The Committee was reassured that the building proposed for the Marton Youth Zone is not structurally unsound.
- Collecting demographic data on youth zone users will be undertaken.
- Youth Zone advertising will be wide spread.

Resolved minute number **17/PPL/113** **File Ref** **4-EN-12-4**

That the report 'Youth Transitional Blueprint 2017/2018' to the Policy/Planning Committee's 9 November 2017 meeting be received.

Cr Peke-Mason /Cr Sheridan. Carried

Resolved minute number **17/PPL/114** **File Ref** **4-EN-12-4**

That the position and direction taken in the report 'Youth Transitional Blueprint 2017/2018'

be endorsed by the Policy/Planning Committee; being in agreement that this direction acts an effective a pathway for the Youth Development programme.

His Worship the Mayor / Cr Sheridan. Carried

Meeting adjourned at 4:14 – 4:20

Cr Peke-Mason left at 4:14

12 Update on Communications Strategy

The report was taken as read. Mr Hodder highlighted the focus on the District's upcoming new branding and messaging on the Consultation Document for the 2018-28 Long-Term Plan.

Resolved minute number	17/PPL/115	File Ref	3-CT-15-1
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That the 'Communication Update' to the Policy/Planning Committee meeting on 9 November 2017 be received.

Cr Belsham / Cr Aslett. Carried

13 Legislation and Governance Update

The Committee noted the commentary in the agenda.

14 MinTAS Youth Festival

The report was taken as read.

Resolved minute number	17/PPL/116	File Ref	4-EN-12-1
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That the report 'MinTAS Youth festival 2017' to the Policy/Planning Committee meeting on 9 November 2017 be received.

Cr Dunn / Cr Ash. Carried

15 Update on the Path to Well-being Initiative

His Worship the Mayor questioned the reasons and outcomes for some of the meetings noted and noted his preference to be invited to them.

Resolved minute number	17/PPL/117	File Ref	1-CO-4
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That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – November 2017' be received.

Cr Dunn / Cr Ash. Carried

16 Questions put at previous meetings for Council advice or action:

The Committee noted the commentary in the agenda.

17 Activity management

The report was taken as read, and there were no questions from the Committee.

Resolved minute number

17/PPL/118

File Ref

5-EX-3-2

That the activity management templates for October 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Dunn / Cr Platt. Carried

18 Late items

There were no late items.

19 Future items for the agenda

No items were requested.

20 Next meeting

Thursday 8 February 2018, 1.00 pm.

Note: Activity and compliance reports for November will be uploaded on 15 December 2017; those for December will be uploaded on 12 January 2018.

21 Meeting closed

4.43 pm

Confirmed/Chair: _____

Date: