

Council

Tabled Documents

14 December 2017

Item 2	Public Forum
Item 8	Portfolio updates
Item 15	Public Transport to/from Marton
Item 16	District Revaluation Presentation
Item 17	Minutes Te Roopu Ahi Kaa – 5 December 2017
	Minutes Audit and Risk Committee 11 December 2017

03/12/2017

*Rangitikei District Council
Rangitikei District Council Tertiary Scholarship
46 High Street, Marton
Rangitikei 4710*

Dear Rangitikei District Council,

I am writing to express my utmost sincere gratitude to you for making the Rangitikei District Council Tertiary Scholarship possible. I was truly thrilled to learn of my selection for this honour and I am truly grateful of your support.

For the year 2018, I will study my tertiary at Victoria University of Wellington staying at the Te Puni Village hall of residence. I will be studying a Bachelor of Science, BSc, with a major in Computer Science and with a minor of Psychology. The financial assistance you provided through your Rangitikei District Council Tertiary Scholarship prize will provide great help to covering the associated educational expenses. This will alleviate financial stress and help me focus more on my work. In the future I plan to specialize in the field of Artificial Intelligence.

Thank you again for your generosity and support. I promise that I will continue to work hard and honour your kindness.

Sincerely,

*Zac Scott
52 Roberts Line
Kelvin Grove, Palmerston north, 4414*

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Tabled at Council

on 14 December 2017

Portfolio Update Heritage and Tourism - Cr Richard Aslett - Dec 2017

1) Update on the Rangitikei Heritage Group Recent Activity –

Meeting of Tues 12th Dec 2017 - 4 p.m. Hunters Cafe, Hunterville.

As we didn't have a great response to an email requesting confirmation of attendance, it was agreed that the December meeting would best be postponed until February 13th. An email about the Heritage Day in May and the potential Heritage Trail revamp will be circulated to the membership for discussion on-line, prior to the next meeting.

2) UPDATE on Tourism :

The Enjoying Life in the Rangitikei next meeting to be scheduled for early 2018.

Rangitikei.com Website :

Website Stats : Quick view; Number of visits/hits for November are now in, and were 235841, yet again a rise on the previous month of October which was 232270, which is encouraging.

Again mainly domestic visitors, though in second place, a strong number of hits from Germany.

Happy to forward full stats etc to anyone interested.

Many Thanks, Cr Richard Aslett,
e-mail - mangawekagallery@xtra.co.nz

TABLED DOCUMENT

Tabled at Council Item 8

on 14 December 2017

Cr Ash.

- Youth engagement
- Samoan engagement
- Environment.

TABLED DOCUMENT

Tabled at Council
on 14 December 17

Youth Development

It has been such an exciting time the last few weeks, with prize giving around all the schools, and how exciting to see so many amazing young people! Our young people are special, they are achievers and have such good hearts. I feel incredibly blessed to know these kids, and incredibly excited for their futures. I also get such a thrill out of seeing the other children celebrating with the winners, congratulating them and encouraging them. I believe we have some fabulous principals in the schools that are genuinely encouraging our young people to be respectful, empathetic and kind. Those are qualities that truly deserves cultivating.

A lot can happen in a short time, and this is the case with the new youth space "The Lobby" located at 285 Broadway.

A whole heap of vision from Mr Jamieson, along with his skills, and the crew of the youth committee, the new space looks amazing. Equipped with relevant equipment and services this really will be such an asset for our youth. When I have popped past this week it has been well utilised, this is a great positive move forward for our young people.

I am really looking forward to seeing how this develops, and hope all the relevant agencies use it as an opportunity to support the youth with the services they provide.

Another huge and exciting development for the youth of Marton, and hopefully much further afield, is the development of the Skatepark extension at Centennial park. The energy and passion of Ray and Pania Hemopo to see this to fruition has encouraged others to step up and support them to get this done. The park will offer not just skating, but family space with seating and BBQs. It is no secret that we were in dire need for more for the young people to do, lets keep that momentum going and create as many opportunities for our young people to grow and learn.

With the holidays here we will be looking forward to seeing many great activities happening for our young ones around the district.

Samoan Community Engagement.

The increasing Samoan population within the Rangitikei has been a significant development within our community over the past few years, and is incredibly heartening to see them take their allegiance and loyalty to their new home so seriously as to adopt New Zealand citizenship. Again in a few weeks we will be celebrating approximately 20 new Samoan citizens. I encourage you for a moment to consider the importance and commitment that this allegiance means for these new New Zealanders.

Despite the allegiance to their new homeland it is vitally important that we support the community to celebrate, embrace and retain pride in their whakapapa.

Amongst all the stress of the housing shortage in Marton it has been heartening to hear of a few local Samoan families securing their place in the community with house purchases. Housing does however remain a challenge for our local Samoan families, with many families still facing crisis as their rentals go on the market and sell, eliminating their current housing option. This has seen many families forced to move, often jeopardising their employment options, and placing incredible hardship on the families. It is with this in mind that I fully support any investigation into any potential housing development that we can support within council. Development would well serve the Samoan community, the wider community and the district as a whole. We have a responsibility to ensure we are future focussed for the benefit of our people.

Environment.

I am thrilled to be able to welcome the Zero Waste Nomads to town to present their rubbish trip talk. 20th December, 5.30pm at the Marton Community Garden. Given our proximity to the Bonny Glen landfill and the goals of reducing our waste to landfill this presents an incredible opportunity to support a community conversation around positive and proactive action.

On the topic of Bonny Glen, after a tour around the plant it is very evident they are currently putting a lot of effort and investment into upgrading and minimising their impact. It was highly appreciated being able to view and get my head around their operation and aspirations to their plant.

I am looking forward to advocating for a new curbside recycling operation for the district, with the very impressive potential reductions in landfill product.

With China banning the importation of plastics as of December this year, (now) this will possibly change the amount of plastics to landfills around the country. Now is the very best time to seriously consider our purchasing decisions, and choose wisely based on the packaging used. Advocating to manufacturers to genuinely consider uptaking the best options, hopefully impacting the future of our packaging, thus waste to landfill.

Samoan Engagement.

It is thrilling to see our Samoan community succeeding within the community.

This was very evident in the election of Mary Laki to Head Girl at Rangitikei College, surely a great role model for our young Samoans within the community.

We are truly blessed to have their culture so warmly embraced within the community, this was very visible at the recent Marton Market Day. The Samoan performances are always welcomed in the community, another great way to support their culture within our community, and allowing them an opportunity to share with us all.

Northern sport and building report .December 2017

This report is a summary of a larger body of work that involves the use of Memorial park in Taihape, the future of grandstand, the siting of a new ablution block, the use of the former Taihape College assets located in Rauma road and the investment of funds belonging to the former O' Taihape club.

To date data has been collected from all current users of the park so that a picture of use can be developed, both numerically and spatially. Whilst there will be variations from the data that we have collected on a yearly basis, we feel that it represents an accurate summary of use. Our use summary is expressed in the units of the number of people multiplied by the number of hours of use (P*H) and will be portrayed both in tabular form and using mapping tools.

Whilst the collection of use data does not make the hard decisions of what to keep, what to remove and what to build in terms of assets, it does provide good guidance as to where assets may or may not be needed. Currently our publicly owned built assets that are relevant to this exercise are concentrated between Kokako Street and the Number 1 playing field, primarily the public toilets and the grandstand. When you look at the overall use of the ground you would have to question why there has been so much investment in just one area defined area. It is probably due to past use patterns, sporting codes and cultural practices dating from the pre and post Second World War period. There are also a collection of slightly more modern club facilities of varying standard scattered around the eastern and southern periphery of the park which have been built to a standard dictated by whatever funds were available to the particular user group at the time. Whilst the use of the park is continually evolving it has become quite evident that many of the users would benefit from a modern facility that provides for the use of as many codes as possible and would be flexible enough to enable future use by groups that are not currently park users. This will effectively mean that Rangitikei district council will have to pick a site or sites that on the one hand will provide the maximum benefit for all users, whilst not necessarily reaching absolute agreement with all parochial interests.

Lastly given the changing and evolving nature of the use of the park we would suggest an evolutionary change as opposed to a revolutionary change. Some of our current public and private assets are still fit for purpose as long as appropriate use restrictions and maintenance codes are put in place.

Recommendations

1. Maintain the current grandstand as a viewing platform for the short to medium term only, remove all shower and change facilities, and utilise the interior for appropriate dry storage functions.
2. Demolish the old groundsman's shed adjacent to the UOB club rooms and relocate relevant functions to the to the grandstand site.
3. Build a fit for purpose changing, showering and toileting facility somewhere in the area adjacent to the eastern end of the courts so that it effectively services all 3 playing fields, the eastern peripheral park areas and the hardcourt area. Enable other groups to co-build on this site if this is seen as practicable.
4. Negotiate with the owners of the current toilet and shower facilities around the eastern end of the park for their facilities to be decommissioned where practicable and to come up with an appropriate solution for the needs of these "event users".

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Tabled at Council. Item 8.
on 14 December 2018

5. Demolish the kokako street toilets, and build or adapt an externally accessed toilet to serve the northern end of the park with possible after hour functions.

Cr Angus Gordon and Cr Ruth Rainey

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Tabled at Canal
on 14 December 17



Rangitikei
UNDISPUTED...

Horizons Bus Services - Marton

Subject: Analysis of the present Horizons provided bus service via Marton
To: Council
From: Blair Jamieson, Strategy & Community Planning Manager
Date: 14 December 2017
File: 4-EN-6-NGHS

1.0 Background

Following discussion between Councillor Ash and the Horizons Transport Department on the bus services through/from Marton, an analysis has been undertaken to highlight the current bus availability shortfalls for those commuting from Marton to Palmerston North and/or Whanganui; allowing Council to have a formal position to advocate.

With other satellite towns to Palmerston North having no shortage of service, and in fact extension of service, it is important for Regional Council to consider Marton and the greater Rangitikei in their planning considerations. This, accompanied by the fact that Marton is often marketed as a satellite town, being great to live in, and work in adjacent cities; this is seriously hampered when people do not have easy transport to work and/or study options.

2.0 Timetable

The following is a commuting timetable that has been summarized between the Uzabus and Tranzit Fleet Timetables provided by Horizons Transport Services.

Commute	Fare Information	Cash Fare	GoCard Fare
Whanganui to Palmerston North 6:45am – 7:50am	Single Fare	10	8
	UCOL Student	Free	Free
	Under 5's	Free	Free
Palmerston North to Whanganui 5:15pm – 6:30pm	Single Fare	10	8
	UCOL Student	Free	Free
	Under 5's	Free	Free
Marton to Palmerston North 7:00am – 7:50am 5:10pm – 6:00pm	Single Fare (Age 6+)	7	5.75
	UCOL Student	7	n/a
	Under 5's	Free	Free
Bulls to Palmerston North 7:10am – 7:50am 5:10pm – 5:50pm	Single Fare (Age 6+)	5.50	4.50
	UCOL Student	Free	Free
	Under 5's	Free	Free

3.0 Summary of Services

- 3.1 There is presently one commuter service that departs daily from Marton to Palmerston North. This service departs Marton at 7:00am and departs Palmerston North at 5:10pm.
- 3.2 There are no services departing Marton that commute to Whanganui (being separate to the school service).
- 3.3 Horizons attribute the reduction in price of petrol as their reasoning for terminating the Marton – Whanganui bus service (as personal transportation levels increased). What should be of note, is that 3 significant changes were made prior to this determination. These being, a price increase, a timetable change to an earlier departure time and that a fully subsidised UCOL bus service was implemented.
- 3.4 There are a number of would-be users that the timetable (shown earlier) does not consider, i.e. blue collar workers, tertiary students of other institutions, and those who may wish to depart later and/or come back earlier.
- 3.5 Those who wish to travel from Marton to Bulls are charged the full fare price, representing the entire trip from Marton to Palmerston North.
- 3.6 Passengers who are 5 years old and under travel for free on all Horizons Bus Services. There are no child, youth or student fares on buses, meaning that all passengers who are 6 years old and over are charged the same single fare price.
- 3.7 The bus services and timetable details are not marketed in Marton well with many members of the public not aware of its presence. Nor are the services accurate on the Rangitikei Council Website. Project Marton has been able to market the service, but on a 1 to 1 basis.
- 3.8 There are 52 Students who currently reside in Marton who are studying at UCOL campuses; both Palmerston North & Whanganui. The subsidised UCOL service has a number of shortcomings for the Rangitikei based students. These being, that the service does not come into Marton, that it is the same price for students to catch the Marton bus and connect with the UCOL service as it is to stay on the bus, also that that the students who bus from Marton **cannot** catch the connecting UCOL Palmerston North bus or Whanganui Shuttle in Bulls (due to both drop off location and timing factors) and that the bus from Bulls to Whanganui has limited seating/requires prior approval through UCOL facilities department.
- 3.9 The UCOL return service is not booked/bookable, meaning that there is no guarantee of space on the service from Whanganui to Palmerston North, though numbers and demand will continue to be monitored by both UCOL & Horizons.

4.0 Horizons Position

- 4.1 Horizons have stated that they have looked into providing options for a shuttle/smaller bus to address the issue directly above and there is no saving. Therefore, at this time the option of a separate bus for commuters from Marton, nor Marton-Whanganui is not viable.
- 4.2 Horizons do not wish to change the time of the Marton to Bulls bus as they need to leave at non-conducive times. Irrespective of this, UCOL did not want to pay for the Marton bus to be free to their students like it is to their Whanganui students.
- 4.3 The Marton-Bulls bus leg of the Marton-Palmerston North Service will not allow for a partial trip fare price; meaning until the PTC review the price will continue to be the same for a the bulls leg as the Palmerston north leg.
- 4.4 Horizons will not make any changes to the bus services until the PTC review on May 2nd 2018.
- 4.5 The last PTC review provided a recommendation for the discontinuation of service.

5.0 Contributions & Partnerships

- 5.1 During this investigation a number of other parties such as Whanganui & Partners, Palmerston North City Council and CEDA representatives were met with and notified of the level of service Horizons bus services deliver from Marton.
- 5.2 Whilst all supportive and in agreement that the service is not adequate for a satellite town, there were a number of issues that prevented further assistance at this time.

6.0 Conclusions & Recommendations

- 6.1 The level of service currently being offered to the residents of Marton is inadequate in both range of service (i.e. No Marton-Whanganui service) and the existing times that the services run (i.e. only available prior to 7am and after 5pm).
- 6.2 Requests to Horizons should be made to increase the level of advertisements and provide a range of timetables across Marton.
- 6.3 If Council was to seek an increase in the level and range of bus services being offered by Horizons, the most effective avenue would be to seek assistance from Central Government.

Think property. Think QV.



Rangitikei District Revaluation 2017

Jason Hockly
14th December 2017



Agenda



Revaluation Process

Overview of Results

Results by sector and key messages

Questions

Revaluation Process



Three yearly review of rating values have an effective valuation date being 1st July 2017.

Owners notices to NZ Post on 8th November 2017

Independent audit ensures compliance with the Rating Rules so the correct values are sent to the correct owners, new titles have been valued, new building work has been considered.

Revaluation's are a mass appraisal process of interpreting sale trends from the last revaluation date (2014) and applying these to like properties.

Mass appraisal accuracy benefits from;

- Full workings on Business and Rural properties.
- Commercial, Industrial & Rural questionnaires

Overall Results – CV \$4.46 Billion (16.9%)



Capital Value (\$000)



Value by Sector



	Property Numbers	2017 Capital Value (\$000)	2017 Land Value (\$000)
Business	523	141,639	47,563
Farming	1,461	2,810,305	2,325,089
Lifestyle	870	292,436	117,348
Residential	4,480	804,527	208,036
Other	718	412,704	149,235
Total	8,412	4,461,611	2,847,270

Overall Movements



	Property Numbers		Capital Value Change	Land Value Change
	2017	2014		
Business	523	508	+4.7%	+12.9%
Farming	1,572	2,115	+18.4%	+20.0%
Lifestyle	870	908	+9.6%	+9.5%
Residential	4,840	4,822	+23.7%	+12.2%
Other	607	710	+3.0%	+17.6%
Total	8,412	9,063	+16.9%	+18.7%

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Overall Movements



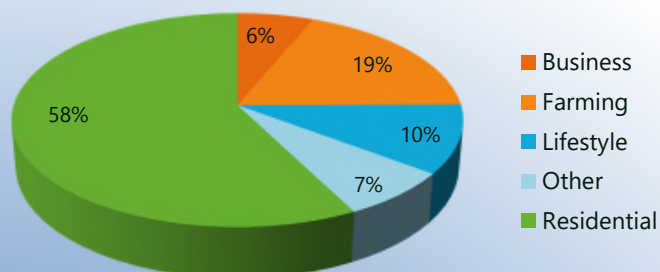
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Total	8,412	9,063	+16.9%	+18.7%

Regional comparisons



Council	Revaluation Year	CV Change %	LV Change %
Rangitikei District	2017	16.9	18.7
Ruapehu	2017	12.0	14.3
Tararua	2017	11.3	12.4
Whanganui	2016	5.9	9.3
Manawatu	2016	11.8	16.4
Horowhenua	2016	10.2	8.3
Palmerston North City	2015	3.7	4.7

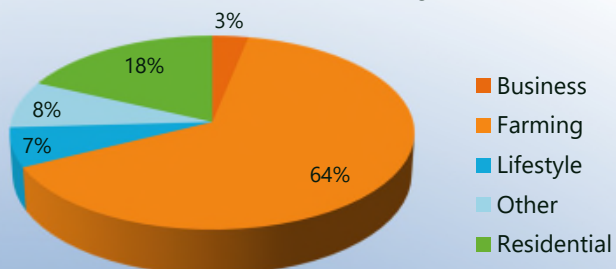
District numbers by Category



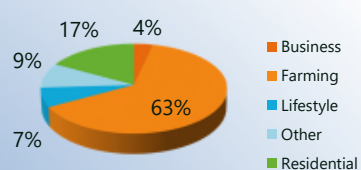
Capital Value by Sector



2017



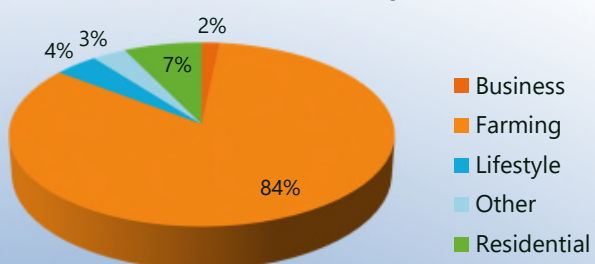
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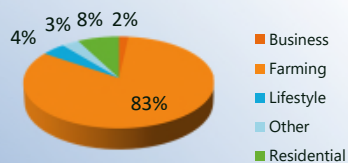
Land Value by Sector



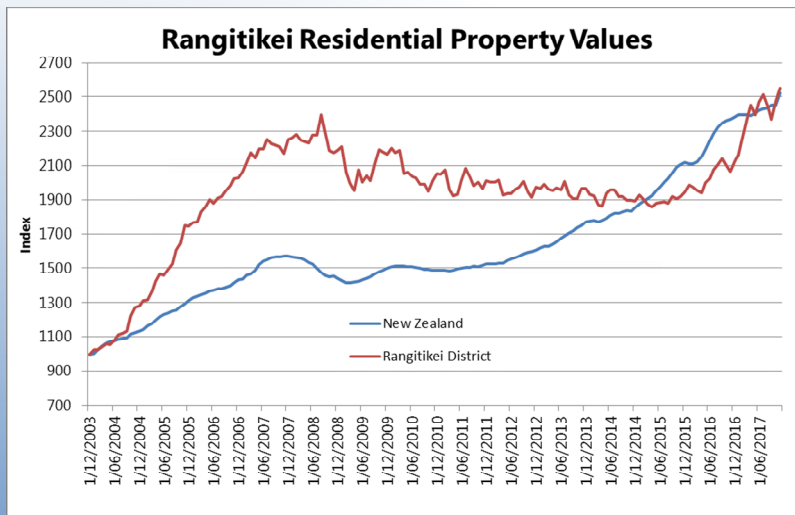
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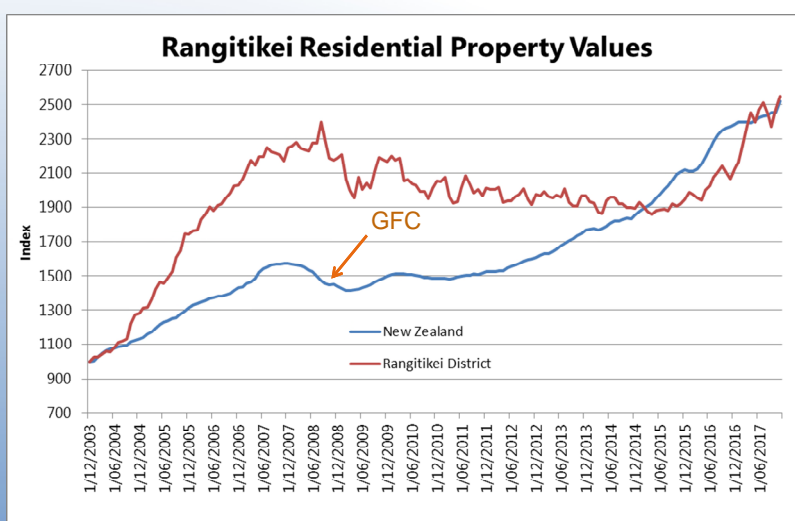
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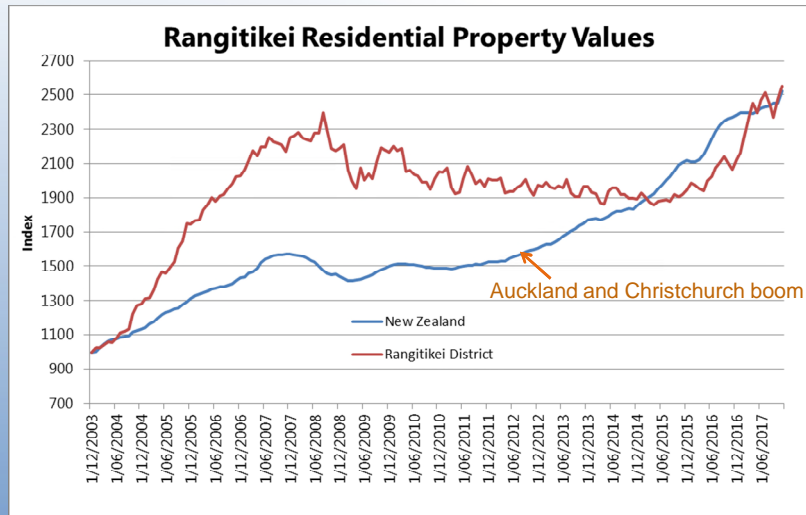
What's Been Happening?



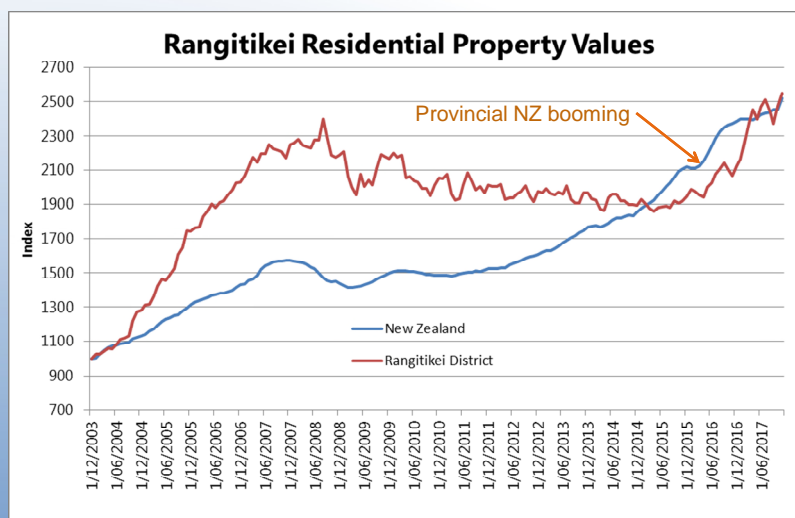
What's Been Happening?



What's Been Happening?



What's Been Happening?



Residential Dwelling Movements



	Total CV Change	Total LV Change	2017 Average CV (\$)	2017 Average LV (\$)
Marton	+30.8%	+10.5%	\$206,105	\$52,526
Bulls	+21.5%	+18.2%	\$198,958	\$58,703
Taihape	+23.4%	+17.8%	\$141,875	\$27,022
Hunternville	+19.0%	+17.8%	\$143,373	\$24,948
Mangaweka	+20.1%	+19.4%	\$108,379	\$18,970
Ratana	+20.0%	+17.1%	\$93,142	\$13,363
Turakina Beach	+24.6%	+4.9%	\$188,553	\$67,420

Residential Dwelling Movements



	Total CV Change	Total LV Change	2017 Average CV (\$)	2017 Average LV (\$)
Marton	+30.8%	+10.5%	\$206,105	\$52,526
Bulls	+21.5%	+18.2%	\$198,958	\$58,703
Taihape	+23.4%	+17.8%	\$141,875	\$27,022
Hunternville	+19.0%	+17.8%	\$143,373	\$24,948
Mangaweka	+20.1%	+19.4%	\$108,379	\$18,970
Ratana	+20.0%	+17.1%	\$93,142	\$13,363
Turakina Beach	+24.6%	+4.9%	\$188,553	\$67,420

Residential – Key messages



The Residential sector has increased on average 24% across the District.

Marton had the largest average percentage increase of over 30%. The town observed a strong sliding scale of increase where the lower valued properties showed the larger percentage increases than the higher valued properties.

Other main townships/settlements averaged between 19%-25% increases on Capital Values.

Land Value changes also fairly similar between 17%-20%. Coastal areas such as Turakina Beach & Scotts Ferry showed a lower overall dynamic.

Drive-by inspections adjusted individual property values for condition and saleability.

Rural & Lifestyle Sector Movements



Category	Number of Properties	Average New CV (\$)	Average New LV (\$)	Total CV Change	Total LV Change
Dairy	138	3,600,673	2,907,870	+19.6%	+20.7%
Pastoral	1297	1,762,304	1,468,281	+18.3 %	+20.0%
Forestry	111	558,946	523,293	+16.0%	+16.2%
Specialist	16	1,470,000	1,085,938	+19.0%	+22.2%
Lifestyle	870	336,133	134,883	+9.6%	+9.5%

Rural & Lifestyle – Key messages



The Pastoral market is strong with values increasing 15-20%.

Similar value increases for both fertile plains and hill country land.

Interest for Manuka land with new opportunities for historically low value scrub land.

The lifestyle market is approximately 10% stronger against the 2014 levels.

Dairy sector remains cautiously optimistic following recent pay-out forecasts.

Rural Regional Comparison – CV Movement



Category	Year	Dairy	Pastoral	Forestry	Specialist
Rangitikei	2017	+19.6%	+18.3%	+16.0%	+19.0%
Ruapehu	2017	+14.9%	+15.3%	+14.2%	+17.2%
Tararua	2017	+0.3%	+19.3%	+18.9%	+3.6%
Manawatu	2016	+13.8%	+15.8%	+0.7%	+13.2%
Whanganui	2016	+17.5%	+16.5%	+16.5%	+8.5%

Rural Regional Comparison - Average CV



Category	Year	Dairy	Pastoral	Forestry	Specialist
Rangitikei	2017	3,600,673	1,762,304	558,946	1,470,000
Ruapehu	2017	3,724,856	1,641,968	526,242	1,241,289
Tararua	2017	2,445,884	1,540,780	428,880	714,146
Manawatu	2016	2,834,961	1,496,775	263,556	1,604,786
Whanganui	2016	3,094,400	1,234,187	262,645	1,349,533

Business Sector Movements



Area	No	Commercial CV change	Commercial LV Change	Industrial CV Change	Industrial LV Change
Marton	214	-3.6%	+6.1%	+14.3%	+27.1%
Bulls	78	+14.4%	+18.2%	+6.7%	+22.0%
Taihape	126	+1.9%	+5.4%	+0.2%	+5.6%
Hunternville	37	+11.7%	+17.7%	+23.2%	+19.1%
Mangaweka	12	+11.2%	+18.0%	-0.8%	+20.0%
Rural	65	0.0%	+5.9%	+3.6%	+16.6%

Business Sector Movements



Area	No	Commercial CV change	Commercial LV Change	Industrial CV Change	Industrial LV Change
Marton	214	-3.6%	+6.1%	+14.3%	+27.1%
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Mangaweka	12	+11.2%	+18.0%	-0.8%	+20.0%
Rural	65	0.0%	+5.9%	+3.6%	+16.6%

Business – Key messages



Industrial sector is generally performing stronger than the Commercial sector since 2014.

The central commercial area of Marton has shown weakness in values from 2014.

Commercial and Industrial changes are property specific to property type, quality of building, with the market still responding to earthquake requirements.

Objections



Window to object closes 15th December 2017

Historical Objection rate 2%

Last revaluation 172 or 1.89%

Objection numbers often dependent on the value movements.

Think property. Think QV.



Questions





Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 5 December 2017 – 11:00 am

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Tabled at Council. Item 17.
on 14 December 17.

Present:

- Mr Pahia Turia (Chair)
- Ms Tracey Hiroa
- Mr Robert Gray
- Ms Kim Savage
- Mr Thomas Curtis
- Ms Carol Raukawa-Manuel
- Mr Charlie Mete
- Mr Chris Shenton
- Ms Hari Benevides
- Mr Terry Steedman
- Ms Katarina Hina
- Ms Naumai Wipaki
- Cr Cath Ash

In attendance:

- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Ellen Webb-Moore, Policy Analyst/Planner
- Ms Christin Ritchie, Governance Administrator
- Mr Blair Jamieson, Strategy and Planning Community Manager

1 Karakia/Welcome

The meeting was opened at 11.00 am. The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies from His Worship the Mayor, Cr Peke-Mason and the Chief Executive, Mr McNeil, be received as they were both attending the Regional Chiefs Meeting.

3 Members' conflict of interest

The Chair reminded members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business and late items

There were no changes to the order of business or late items submitted.

5 Whakatau Nga Tuhinga Korero / Confirmation of minutes

Resolved minute number	17/IWI/035	File Ref	3-CT-8-2
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That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 10 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Ms Savage / Mr Shenton. Carried

6 Chair's report

The Chair wished to thank all those who attended the 2 November hui with Council. He felt it was worthwhile to have such face-to-face meetings (a view also expressed to him by His Worship the Mayor) and he hoped they would happen more often. The Chair observed that the Komiti did not have to be in agreement on everything but would strive to achieve a consensus.

The Chair also mentioned the new government which has come into force since the last meeting. Even though it was not expected, he thought it was potentially advantageous for Crown-Iwi relationships.

7 Feedback on Komiti's workshop

The Komiti had varying views about separate Maori representation. Members had discussed the Council's proposed job description for a Maori/Iwi Liaison Officer, agreeing to continue discussions with their respective runanga/hapu and discussions, and come back to the April 2018 meeting

A letter from the Winiata Marae (Ngāti Hinemanu/Ngāti Paki) was read by the Chair and submitted as a tabled document. It supported having two Maori Wards within the Rangitikei and no diminution of the role of Te Roopu Ahi Kaa.

8 Council decisions on recommendations from the Komiti

There were no recommendations from the Komiti presented to the Council meeting on 26 October 2017.

9 Council responses to queries raised at previous hui.

There were no queries for Council staff raised at the previous hui on 10 October 2017.

10 Update from Council's meetings from October - November 2017

Mr Hodder spoke to the report, highlighting the following:

- The findings of the Local Government Excellence Programme were announced in October 2017, noting the Council has well-considered strategies, careful financial management and a commitment to service improvement. Council will be considering the recommended areas of improvement very soon.
- Traffic and Parking bylaw – this has been adopted including (after further consideration by Council on 30 November) the section on heavy vehicles.
- Council has completed the required consultation on whether to define priority areas for earthquake-prone buildings within the District. Most submitters opposed doing this, and Council has decided against having any such areas. Council will be lobbying the Government for funding support for owners of earthquake-prone buildings in small rural towns. The costs of strengthening may mean some owners simply walk away.
- Wastewater – The Council has extended the current arrangement to accept treated leachate from Bonny Glen landfill at the Marton wastewater treatment plant for three months, to allow preparation and consideration of a business case (and an associated trade waste bylaw). The Council is considering piping Marton's wastewater to Bulls for discharge to land instead of (as now) into the Tutaenui Stream. An advisory group has been established and now includes members from Bulls.

Resolved minute number

17/IWI/036

File Ref

3-CT-8-1

That the memorandum 'Update from Council's meetings in October - November 2017' be received.

Ms Hina / Mr Curtis

11 Update from the representative to Council's Assets/Infrastructure Committee

Ms Hiroa provided a verbal update from the Assets/Infrastructure meeting held on 9 November 2017, noting the following

- Predominantly a listening role – business is more operational than governance.
- Looking to establish a northern representatives group consisting of Te Roopu Ahi Kaa and council members. This would look at issues and commonalities.
- Keen to have more Te Roopu Ahi Kaa representatives at Council committee meetings. Currently just Ms Hiroa with the Assets/Infrastructure meeting and Mr Shenton involved with the wastewater. Ideally the Komiti would have representation on the Policy/Planning and the Finance/Performance meetings.

The Chair suggested that a decision matrix be established in order to ensure the same messages are being conveyed by all of the representatives.

12 Te Roopu Ahi Kaa and Council Combined Workshop 2 November 2017 - Notes

Ms Webb-Moore spoke to her report, noting that the statement about 'Development of Maori capacity to contribute to council decision making policy' (a requirement under the Local Government Act) is included within the Long Term Plan. Changes have been made to reflect current practice and recent developments in the area.

Resolved minute number 17/IWI/037 **File Ref** 3-CT-8-1

That the memorandum 'Te Roopu Ahi Kaa and Council Combined Workshop 2 November 2017 - Notes' be received.

Mr Curtis / Ms Hiroa

Resolved minute number 17/IWI/039 **File Ref** 3-CT-8-1

That the revised Rates remission policy on Maori freehold land without amendment be referred to Council for consideration and public consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan

Mr Curtis / Mr Steedman

The Komiti agreed to carry forward to the next meeting consideration of the revised statement on Maori Capacity to contribute to decision making, so that a recommendation could be made to Council's meeting later that month.

13 Update on landlocked land

No update was provided.

14 Update on Te Pae Tawhiti

A verbal update was provided by the Chair:

Te Pae Tawhiti is looking to employ an Economic Development Manager. A job description has gone out to market, and two applicants have applied.

15 Update on the 'Path to Well-Being' initiative – December 2017

Mr Jamieson spoke to the report:

Council has focussed on reviewing and redeveloping its Youth Programme and offerings across the District. Budget has been allocated across three spaces (Bulls, Marton and Taihape). Marton has already opened a facility on Broadway Ave called 'The Lobby'. It not only offers space for youth to relax but also offers a private area for counselling services.

Mr Hodder mentioned the new Bulls Community Centre is due to be completed in 2019. The outcome of two funding applications is expected this month.

Resolved minute number	17/IWI/039	File Ref	3-CT-8-1
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That the memorandum 'Update on the Path to Well-Being initiative – December 2017' be received.

Ms Wipaki / Ms Hina. Carried

16 Panui/Announcements

Mr Turia noted the Ngati Apa AGM on 9 December at Kauangaroa.

Mr Steedman noted the opening of the new dining room at Winiata Marae, also on December (from 10.00 am).

17 Late items

Mr Shenton suggested that Rangitikei look for representation on the Nga Wai Ora o te Whangaehu Awa (which is not just concerned with the upper reaches of that river).

18 Future Items for the Agenda

No new items were proposed.

19 Next meeting

13 February 2017, 11.00 am

20 Meeting closed/Karakia

Mr Turia provided the closing karakia.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Monday 11 December 2017 – 2.00 pm

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The quorum for the Audit and Risk Committee is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

TABLED DOCUMENT

Tabled at Council

on 14 Dec 2017

Present: Mr Craig O'Connell (Chair)
His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Dean McManaway

In attendance: Mr Ross McNeil, Chief Executive
Ms Debbie Perera, Audit Director
Ms Luele Driescher, Internal Auditor
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Hamish Waugh, Infrastructure Group Manager
Ms Christin Ritchie, Governance Administrator

Tabled Documents: Item 13: Audit arrangements letter and engagement plan for the 2018-28
Long Term Plan (including self-assessment process)

1 Welcome

The meeting opened at 2.04pm. The Chair welcomed everyone to the meeting.

2 Council prayer

The Chair read the Council prayer.

3 Apologies

There were no apologies.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

There was no change to the Order of Business and no late items had been requested. The tabled information related to agenda items.

6 Confirmation of minutes

Resolved minute number **17/ARK/024** File Ref **3-CT-17-2**

That the Minutes of the Audit/Risk Committee meeting held on 18 September 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Belsham. Carried

7 Chair's report

No report was provided.

8 Local Government Excellence Programme outcome

**Ms Perera arrived at 2.13 pm*

The Chief Executive provided a verbal update to the meeting, a few key points mentioned were:

- The Council received an overall rating of BB, 'performing well' in one category and 'competent' in the other three categories.
- There were 16 areas of improvement identified. Six can be implemented easily; nine are likely to require some external assistance.
- The one area in which we currently do not have enough resource is online and digital forms of communication and engagement.
- It was noted that elected members need to be more engaged in strategic risk issues overall, and not rely solely on the Audit/Risk Committee.
- A workshop will be held with Council to create a formal action plan, to be implemented early in the New Year.

9 Committee review process

The Chair advised he will resend out evaluation forms on 1 February 2018 to Committee members, in order for them to complete with more up to date comments.

10 Internal Audit programme – progress update (includes charter)

Ms Driescher spoke briefly about the Internal Audit Charter. The Committee commended this document.

Resolved minute number

17/ARK/025

File Ref

3-CT-17-1

That the report 'Final Internal Audit Charter Rangitikei 2017' be received.

Cr D McManaway / Cr N Belsham. Carried

11 LED Procurement

Ms Dreischer spoke to her report:

An investigation had been requested by the Chief Executive on the procurement process for LED Streetlight supply and installation contract. It was not part of the Internal Audit programme.

This investigation resulted in a number of recommendations for the Council –

- considering whether the threshold set remains appropriate, and to include risk as part of the threshold decision process;
- basing procurement estimates on the maximum total estimated value of procurement;
- including all relevant details in the request for quotation, to ensure accuracy of quoting and avoid suppliers claiming variations post contract;
- revising amount of detail provided to Council to ensure informed decision-making;
- follow-up on health and safety compliance issues; and
- ensuring terms and conditions are attached to all purchase orders,

The Committee members were in support of the recommendations.

Resolved minute number **17/ARK/026** **File Ref** **3-CT-17-1**

That the report 'Final LED Procurement Report 22 Nov 17' be received.

Cr McManaway / Cr Belsham. Carried

12 Proposed revision to risk management framework – further consideration

Mr Hodder spoke to his report, highlighting the suggested altered assessments for 1.10 (aligning with the Independent Assessment Board's view) and 2.3 (noted in the Audit management report).

The purpose is to address risks which were not accepted (particularly those considered to be increasing). However, the framework is very detailed, and it was suggested that a dashboard showing assessments and trends, with concrete actions, could be more appropriate to give to Council. The Committee agreed that it was important that risk was clearly understood in major contracts.

Ms Dreischer offered to assist with the high-level presentation of the risk management framework.

Resolved minute number **17/ARK/027** **File Ref** **5-PO-1**

1. That the memorandum 'Revised risk framework' be received.

Cr Belsham / Cr McManaway. Carried

2. That the Chief Executive prepares a draft action plan to address items in the revised risk framework where the risk is not accepted, for consideration at the Committee's next meeting, in February 2018

Cr Belsham / Cr McManaway. Carried

13 Audit arrangements letter and engagement plan for the 2018-28 Long Term Plan

Ms Perera spoke to the letter (and self-assessment process), outlining:

- Two opinions will be provided:
 - for the Consultation Document ('the CD') – both its effectiveness for the consultation purpose and the rigour of the underlying information (which must be adopted first); and
 - for the Long Term Plan – both its accountability back to the community and the rigour of the underlying information.

- A detailed list of requirements is included, together with information about the fee.
- The self-assessment process will assist the auditors in their assessment of risk. As last time, it could be completed at a workshop with Ms Perera rather than simply compiling a written response.

** Mr Waugh and Mr McNeil left the meeting at 3.08 pm*

Resolved minute number

17/ARK/028

File Ref

That the Audit arrangements letter and engagement plan for the 2018-28 Long Term Plan be received.

His Worship the Mayor / Cr Belsham. Carried

** Mr McNeil returned at 3.11 pm*

**Mr Waugh returned at 3.26 pm*

14 Final Audit management report on the 2016/17 audit

The responses were in draft form for the Committee's consideration. Audit New Zealand would now consider them and review, if necessary, with management before finalising the report.

The report showed there were no areas which needed to be addressed urgently: the financial statements and statement of service performance fairly reflected the Council's activity for the year and its financial position at year end.

Resolved minute number

17/ARK/029

File Ref

5-EX-2-4

That the Final Audit management report on the 2016/17 audit (and proposed management responses) be received.

Cr McManaway / Cr Belsham. Carried

15 Outcome of the New Zealand Transport Agency's investment audit, October 2017

Mr Waugh noted that the New Zealand Transport Agency considered the network was in good condition and well managed. The increased focus on drainage was timely, and helped prevent more expensive pavement repairs. Crash rates in the district are comparable with other networks. Asset data bases are largely complete, timely and accurate. Council staff are knowledgeable and have fostered good working relationships with contractors.

A few areas for improvements had been noted – increasing network surface life and delivering additional safety benefits in regard to crash rates.

Resolved minute number**17/ARK/030****File Ref****6-RT-2-1**

That the New Zealand Transport Agency Investment Audit Report October 2017 be received.

His Worship the Mayor / Cr Belsham. Carried

16 Report of the Havelock North Drinking Water Inquiry: Stage 2

Mr McNeill spoke to his presentation, highlighting the 'urgent/early recommendations' from the Inquiry and 'further recommendations'. The report is explicit in its view that there should be no untreated drinking water supply.

The Rangitikei District is in good shape generally. There may be a few processes we need to catch up on, but we will not have to start from scratch. We will look to implement a large scale single treatment plan for potable water.

17 Late items

Nil.

18 Future items for the agenda

Committee review process (updated)

Work programme matrix - progress

Understanding Council's risk appetite

19 Next meeting

12 February 2018, 2.00 pm

20 Meeting closed

Meeting closed at 3.52pm.

Confirmed/Chair: _____

Date: