



# Council Meeting Order Paper

**Thursday 25 January 2018, 9:30am**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

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**Chair**  
His Worship the Mayor, Andy Watson

**Deputy Chair**  
Councillor Nigel Belsham

**Membership**  
Councillors Cath Ash, Richard Aslett, Jane Dunn,  
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,  
Ruth Rainey, Lynne Sheridan, Dave Wilson

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 25 January 2018 – 9:30 AM



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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## 1 Welcome

## 2 Council Prayer

## 3 Public Forum

## 4 Apologies/Leave of Absence

## 5 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## 7 Confirmation of minutes

The minutes from Council meeting 14 December are attached.

### Recommendation

That the Minutes of the Council meeting held on 14 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

## 8 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### Recommendation

That the Mayor's Report to the Council meeting on 25 January 2018 be received.

## 9 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoa Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Cr Platt *attached*

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Northern Sport and Taihape Building

Cr Gordon / Cr Rainey

**Recommendation:**

That the portfolio updates to the Council meeting of 25 January 2018 be received.

## **10 New Zealand War Memorial Museum at Le Quesnoy, France**

A letter from the Museum's Patron is attached together with a brochure on the project. The museum is to be open by 4 November 2018, the centenary of the town's liberation by the New Zealand Division.

There is at least one soldier from the Rangitikei buried at Le Quesnoy – Lawrence John O'Brien, who was born in Marton and whose parents lived in Mangaweka. His war service record is held at Archives New Zealand, and several pages from that are also attached.<sup>1</sup>

Council may wish to make a contribution to the project.

## **11 Administrative Matters – January 2018**

A report is attached.

File ref: 5-EX-4

**Recommendations:**

- 1 That the report 'Administrative matters – January 2018' be received.
- 2 That His Worship the Mayor be authorised to sign the draft submission [as amended/without amendment] to the Draft Regional Land Transport Plan 2015-25 (2018 Review) from Horizons Regional Council.
- 3 That the opening times at the Hunterville Waste Transfer Station be amended (from February 2018, once signage has been updated) so that it is open on Sundays, 2.00 – 5.00pm instead of Saturdays, 2.00 – 5.00pm.
- 4 That the objections to the proposed partial road closure of Papakai Road to permit the Taihape District Car Club to hold a hill climb event on Saturday 24 February 2018 are considered and determined by the Mayor, Deputy Mayor and Chief Executive.

## **12 Top Ten Projects**

A memorandum is attached.

File ref: 5-EX-4

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<sup>1</sup> All material held and published online by Archives New Zealand is now covered by the Creative Commons Attribution license: <http://creativecommons.org/licenses/by/3.0/>.

**Recommendations:**

- 1 That the memorandum 'Top ten projects – status, January 2018' be received.
- 2 That Council commits to contributing to a local share of up to \$100,000 (with a contribution from local business owners) in an application to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative.

**13 Outcome of the Australasian Local Government Performance Excellence Program – financial year 2016/17**

A presentation will be provided by the Chief Executive.

**14 Outcome of consultation with Community Boards and Community Committees on increased delegations**

A memorandum is attached.

File ref: 3-PY-1-1

**Recommendations:**

- 1 That the memorandum 'Increasing Delegations to Community Committees/Boards – feedback' be received.
- 2 That the Bulls Community Committee be given the following delegations, subject to review in 12 months:
  - *Community Initiatives Fund - consideration of applications from the ward.*
  - *MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.*
  - *Community Facilities/Services - user groups at the Bulls Domain.*
  - *Increased engagement with wider/smaller communities of the ward represented.*
- 3 That the Marton Community Committee be given the following delegations, subject to review in 12 months:
  - *Community Initiatives Fund - consideration of applications from the ward.*
  - *MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.*
  - *Community Facilities/Services - user groups at Centennial Park, Marton.*
- 4 That the Turakina Community Committee be given the following delegations, subject to review in 12 months:
  - *Community Initiatives Fund - consideration of applications from the ward.*
  - *Increased engagement with wider/smaller communities of the ward represented.*

- 5 That the Hunterville Community Committee be given the following delegations, subject to review in 12 months:
  - *Community Initiatives Fund- consideration of applications from the ward.*
  - *Community Facilities/Services - user groups at Queen's Park.*
  - *Increased engagement with wider/smaller communities of the ward represented.*
- 6 That the Taihape Community Board be given the following delegations, subject to review in 12 months:
  - *Community Initiatives Fund - consideration of applications from the ward.*
  - *MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.*
  - *Community Facilities/Services - user groups at Taihape Memorial Park.*
  - *Increased engagement with wider/smaller communities of the ward represented.*
- 7 That the Ratana Community Board be given the following delegations, subject to review in 12 months:
  - *Community Initiatives Fund - consideration of applications from the Ratana community.*

## 15 Proposed arrangements for MoU organisations for first three years of 2018-28 Long Term Plan

A report is attached.

File ref: 3-GF-10

### Recommendation

- 1 That the memorandum 'Expressions of interest and proposed memorandum of understanding (MOU) for prospective town co-ordinators (for the first three years of the 2018-28 Long term Plan)' be received.
- 2 That the revised MOU for community trusts [as amended/without amendment] be approved as the basis for negotiation with the various community trusts.
- 3 That the Policy/Planning Committee, at its meeting on 8 February 2018, discuss the proposed and pending work plans and make recommendations to Council for its meeting on 22 February 2018.

## 16 Policy on development – revised

A memorandum is attached.

File ref: 3-PY-1-29

### Recommendation

That the memorandum 'Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District' be received.

EITHER

That the proposed Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District [as amended/without amendment] be adopted for consultation (as an amendment to Council's rates remission policy) at the same time as consultation on the Consultation Document for the 2018-28 Long Term Plan.

OR

That a further revision be drafted of the proposed policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District for Council's consideration at its 22 February 2018 meeting, taking into account points raised on Council's meeting of 25 February 2018.

OR

That no further work be done on the proposed Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District.

## **17 Feedback from Councillors on workload from portfolios**

A report based on the notes from each Councillor on the time spent in their respective portfolios will be provided to the next meeting of the Council.

## **18 Validation of current local parking enforcements (and suggestions for new ones) – feedback from Community Boards and Community Committees**

A memorandum is attached.

File ref: 1-DB-1-14

### **Recommendations:**

- 1 That the memorandum 'Validation of Current Local Parking Enforcements' be received.
- 2 That Council adopts the following changes to parking restrictions:
  - The extension of the 10 minute parking restriction to 108 High Street, Bulls to include a drop off area for All About Children Childcare.
  - The removal of the P15 signs next to the corner of High Street and Wellington Road, Marton.
  - The addition of an accessibility park at the front of the Council building at 46 High Street, Marton.

## 19 Receipt of Committee minutes and resolutions to be confirmed

### Recommendations

- 1 That the minutes of the following meetings be received:
  - Hunterville Rural Water Supply Sub-Committee, 4 December, 2017
  - Bulls Community Committee, 12 December, 2017
  - Ratana Community Board, 12 December 2017
  - Taihape Community Board, 13 December 2017
  - Marton Community Committee, 13 December 2017
- 2 That the following recommendations from the Bulls Community Committee meeting held on 12 December 2017 be confirmed:

#### **17/BCC/040**

~~That the Bulls Community Committee recommends to Council that they are supportive of all of the suggested delegations.~~

Dealt with in item 14

#### **17/BCC/041**

~~That the Bulls Community Committee recommends to Council that the following changes are made to parking restrictions:~~

- ~~• The 10 minute parking restriction on High Street be extended to cover 106 and 108 High Street.~~
- ~~• The 120 minute parking restriction on 106-112 Bridge Street be revisited once the Bulls Community Centre has been opened.~~

Dealt with in Item 18

#### **17/BCC/044**

- a) That the Bulls Community Committee recommends to Council that a copy of the engineers report for the Brandon Hill Road Bridge be supplied to the committee.
- b) That the Bulls Community Committee recommends to Council that the Brandon Hill Road Bridge be strengthened and the 'S' bend be straightened.

#### **17/BCC/045**

That the Bulls Community Committee recommends to Council to request that Wallace Development increase the number of bins at Rangitikei Junction and to clean up the tagging.

- 3 That the following recommendations from the Ratana Community Board meeting held on 12 December 2017 be confirmed:

**17/RCB/062**

~~That the Ratana Community Board requests Council provide them with the following increased delegations – Community Initiative Fund~~

Dealt with in item 14

**17/RCB/063**

~~That the Ratana Community Board recommends to Council that no changes are made to parking restrictions in Ratana Paa.~~

Dealt with in Item 18

- 4 That the following recommendations from the Taihape Community Board meeting held on 13 December 2017 be confirmed:

**17/TCB/067**

~~That the Taihape Community Committee requests Council provides them the following increased delegations;~~

~~Community Initiatives Fund~~

~~MoU Group Work Programmes~~

~~Community Facilities/Services~~

~~Increased Engagement with wider/smaller communities~~

Dealt with in item 14

**17/TCB/068**

~~That the Taihape Community Board recommends to Council that no changes are made to parking restrictions.~~

Dealt with in Item 18

**17/TCB/074**

That the Taihape Community Board fully supports upgrading the pedestrian path between Paradise Terrace to Ruru Road, Taihape to making it safer on a like for like basis.

**17/TCB/076**

That Taihape Community Board recommends to Council that a speed limit of 50km/h be imposed on Dixon Way, and all side roads off SH-1 from the rail overbridge to (and including) Rauma Road and Mangaone Valley Road and that signage alerting motorists to the high pedestrian usage of these roads be erected on both State Highway 1 and O’Taihape Valley Road.

**17/TCB/080**

That the Taihape Community Board request that Council ensure that the conditions of the Taihape Waste Transfer Station Contract are met and that they report back to the next meeting.

- 5 That the following recommendations from the Marton Community Committee meeting held on 13 December 2017 be confirmed:

**17/MCC/047**

~~That the Marton Community Committee requests Council provides them the following increased delegations:~~

- ~~• Community Initiatives Fund~~
- ~~• MOU Group Work Programmes~~
- ~~• Community Facilities/Services~~

Dealt with in item 14

**17/MCC/048**

~~That the Marton Community Committee requests Council does NOT provide them the following delegations:~~

- ~~• Increasing the engagement with wider/smaller communities of the ward (being seen as not relevant to the township of Marton)~~

Dealt with in item 14

**17/MCC/048**

~~That the Marton Community Committee recommends to Council that the following changes are made to parking restrictions:~~

- ~~• That the P15 area next to the corner of High Street and Wellington Road be changed to P60~~
- ~~• That in order to reduce any expenditure from the recommendation above, Council should solely remove the P15 signs rather than replacing them with P60 signage – as enforcement isn't presently undertaken.~~
- ~~• That the Council building frontage at 46 High Street should have disability parking at the front for improving access for those requiring assistance.~~

Dealt with in item 18

**17/MCC/055**

That Marton Community Committee recommends to Council that Council consider the 24/7 toilet be located in Follett Street, next to the Rugby Club Rooms.

## **20 Late items**

## **21 Future Items for the Agenda**

## **22 Next Meeting**

Thursday 22 February 2018, 9.30 am.

## **23 Meeting Closed**

# Attachment 1

# Rangitikei District Council

## Council Meeting

Minutes – Thursday 14 December 2017 – 9:30 AM

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**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Dean McManaway  
Cr Soraya Peke-Mason  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Blair Jamieson, Strategy and Community Planning Manager  
Ms Nardia Gower, Governance Administrator

**Tabled Documents**

<b>Item 2</b>	Thank you letter from, Zac Scott, Rangitikei College
<b>Item 5</b>	Portfolio reports on Samoan community, youth and environment (Cr Ash), heritage and tourism (Cr Aslett), and Northern sport (Cr Gordon and Cr Rainey)
<b>Item 15</b>	Public transport to/from Marton
<b>Item 16</b>	District revaluation (Quotable Value)

## 1 Welcome

The Mayor welcomed everyone to the meeting

Cr Aslett read the Council Prayer

## 2 Public Forum

Zac Scott spoke to Council expressing his gratitude for the Rangitikei District Council Scholarship.

Mr Scott will be studying at Victoria University in 2018 and staying in Te Puni Village hall of residence. He will be studying a Bachelor of Science with a major in Computer Science with a minor in Psychology. Mr Scott's future plans are to specialise in 'Artificial Intelligence'. The scholarship will be used for education expenses.

That Council received the thank you letter from Mr Scott as a tabled document.

His Worship the Mayor

## 3 Apologies/Leave of Absence

That apology for the absence of Cr Wilson, Cr McManaway and the early departure of His Worship the Mayor be received.

His Worship the Mayor / Cr Aslett. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

There was no scheduled change to the order of business. However, during the meeting some changes in the order were agreed.

Mr Jason Hockly from Quotable value will be presenting to Council at 11:30 am

## 6 Confirmation of minutes

### **Amendment to resolution minute number 17/RDC/313**

That Council implement an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality, including sale and purchase, and re-builds and new builds.

To:

That Council implement an integrated approach to the delivery of an effective and efficient capital renewal programme for **Community Housing**, including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality, including sale and purchase, and re-builds and new builds.

**Resolved minute number**                      **17/RDC/319**                      **File Ref**

That the amended Minutes of the Council meeting held on 30 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

## **7 Mayor's Report and schedule**

The Mayor gave a brief verbal report thanking the Councillors for the year and acknowledging the extra workload leading into the Long Term Plan. The Mayor welcomed questions in regards to his schedule with the following highlights:

- National Freight Rail transport is a focus of the new Government, which could see benefits to the wider region with regional freight connectivity. It was noted that rail is an inadequate method of livestock transport.
- Regional Mayors are collectively supporting the 'option four corridor' for the Manawatu Gorge alternative. It is a significantly larger body of work with an associated higher cost in comparison to the other options but is believed to be the best long term solution.
- His Worship the Mayor has met with the Marton Bears Club who enquired into funding options for uniforms and registration costs, aware they had missed the Council funding rounds for the year. Commercial funding is being sourced by the Club and it was suggested that they approach the Marton Community Committee for further financial support.
- The Bonny Glen Community Trust was established as a requirement to MidWest Disposals' resource consent. The appointment of His Worship the Mayor to the committee is at the request from the Bonny Glen Community Trust. Elected Members suggested that the appointment of a Turakina Community Committee member could be encouraged. Public advertising of the funding availability was also raised.

**Resolved minute number**                      **17/RDC/320**                      **File Ref**                      **3-EP-3-5**

That the Mayor's Report and schedule to the Council meeting on 14 December 2017 be received.

His Worship the Mayor / Cr Sheridan. Carried

**Resolved minute number****17/RDC/321****File Ref****3-EP-3-5**

That His Worship the Mayor be appointed as Council's trustee on the Bonny Glen Community Trust.

His Worship the Mayor / Cr Ash. Carried

## 8 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash <i>Tabled</i>
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett <i>Tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey <i>Tabled</i>

### **Ohakea - Cr Platt**

Cr Platt raised the matter of the current Supreme Court proceedings regarding the Civil Aviation Authority's decision to indicate that, should Wellington Airport extend its runway, the existing runaway end safety areas would be suitable, which is opposed by the New Zealand Airline Pilots' Association. Cr Platt strongly suggested that there is potential for Regional Chiefs to pursue the idea of a shared service for civil aviation at Ohakea Base.

### **Criterion Site - Cr Dunn**

Cr Dunn reported that the public are eager to see the construction of the Bulls Community Centre.

### **Shared Services - Cr Belsham/Cr McManaway**

Nothing to report, other than the new contract agreement between Manawatu District Council and Rangitikei District Council is yet to be confirmed.

### **Southern Sport - Cr Sheridan**

Nothing to report.

### **Samoan Community, Youth Development and Environment - Cr Ash**

Cr Ash highlighted her tabled report.

### **Marton Building (Civic Centre) - Cr Wilson**

Absent

**Iwi Interests - Cr Peke-Mason**

The Chair of the Ratana Movement is meeting with Prime Minister Jacinda Ardern and Ministers next week to discuss the Ratana Centenary Celebrations in 2018, seeking assistance and support.

Ngati Paki and Ngati Hinemanu are currently holding hui in Taihape.

During the Ratana January celebration in 2018, Ratana will be hosting the Morehu Youth programme which include the election of a national Youth Executive.

**Heritage and Tourism - Cr Aslett**

Spoke to his tabled report.

**Northern Sport and Taihape Building - Cr Gordon / Cr Rainey**

Spoke to the tabled report.

**Recommendation:****Resolved minute number****17/RDC/322****File Ref**

That the portfolio updates to the Council meeting of 14 December 2017 be received.

Cr Aslett / Cr Gordon. Carried

**Resolved minute number****17/RDC/323****File Ref**

That recommendation from the Northern Sport report of 14 December 2017 be included for consideration in the Long Term Plan considerations

Cr Gordon / Cr Rainey. Carried

**Resolved minute number****17/RDC/324****File Ref**

That Council recommends to the Regional Chiefs to pursue the idea of shared civilian use of Ohakea Base with the current Government

Cr Platt / Cr Sheridan. Carried

Cr Ash left at 10:20-10:24

His Worship the Mayor left 10:30

## 9 Centennial Park development

Elected Members noted the commentary in the agenda.

Issues highlighted:

- Possibility of a change of date of the build commencement.

- Lack of listing 'Construction Phase' in 4 (c) of the contract agreement in line with Appendix letter from Rich Landscapes to the Rotary Club of Marton for the Proposal for Design and Build Services.

Discussions were postponed at 10:39

## 10 Administrative Matters – December 2017

Mr McNeil spoke to the report. The key points are highlighted:

Council will reapply to the Tourism and Infrastructure Fund in 2018 with a greater focus on the tourism aspects of the Bulls Community Centre. Funding will be sought through the Whanganui Community Foundation whose Capital fund grants are open year-round. The Chief Executive clarified that there would be pedestrian access over the site from Criterion St to Funnell St but no vehicular access.

The installation project of bus parking bays including kerb/channel/footpath works in Ratana has gained traction. The estimate cost of the project of \$175k has potential for a following financial breakdown.

- \$70k NZTA as subsidised work
- \$80k Council funded
- \$25k external funding

The Chief Executive has accepted an offer with MBIE on this basis, which is awaiting the Minister's approval. The works would not be completed for the January Celebrations but should be finished by end of February.

Elected members raised concern over Edale's request of a waiver of building consent fees, where staff time was utilised regardless of the build outcome.

<b>Resolved minute number</b>	<b>17/RDC/325</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That the report 'Administrative matters – December 2017' be received.

Cr Sheridan / Cr Rainey. Carried

<b>Resolved minute number</b>	<b>17/RDC/326</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That the revised Policy on rates remissions for Maori freehold land [~~as amended~~/without amendment] be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan.

Cr Ash / Cr Sheridan. Carried

Cr Peke-Mason raised her potential conflict of interest.

**Resolved minute number**                      **17/RDC/327**                      **File Ref**                      **5-EX-4**

That Council agree to waive 25% of the internal building consent costs incurred by the Edale Home Trust Board (\$1,151.23 GST inclusive) for a proposed two-bedroom home subsequently not proceeded with.

Cr Sheridan / Cr Aslett. Carried  
Cr Gordon voted against.

## **11 Ratana water treatment plant contract variation**

Mr Young took the report as read. Clarification for Elected Members highlighted that the contract being agreed to be for remaining works that have been scheduled since design conception, and are not due to inadequate design, planning or contractor fault.

**Resolved minute number**                      **17/RDC/328**                      **File Ref**                      **5-CM-1-975**

That the report on the Ratana Water Treatment Plant Contract Variation be received.

Cr Gordon / Cr Ash. Carried

**Resolved minute number**                      **17/RDC/328**                      **File Ref**                      **5-CM-1-975**

That Council approve a variation to the Filtration Technology Ltd. Contract (5-CM-1-975), for an additional \$95,000 (excl. GST) to allow for the completion of remaining upgrade works, thereby adjusting the contract price from \$641,892.39 to \$736,892.39 excl. GST.

Cr Peke-Mason / Cr Rainey. Carried

## **12 Delegated authority for the Chief Executive to accept the tender recommendation for C1069 – Taihape Raw Water Falling Main Stage 3**

Mr McNeil and Mr Young spoke to the report, highlighting the outcome of the delegation is to give considerations of tender a two week head start on a decision.

**Resolved minute number**                      **17/RDC/329**                      **File Ref**

That the report 'Delegated authority for the Chief Executive to accept the tender recommendation for C1069 – Taihape Raw Water Falling Main Stage 3' be received.

Cr Aslett / Cr Gordon. Carried

**Resolved minute number**                      **17/RDC/330**                      **File Ref**

That the Chief Executive of Rangitikei District Council, His Worship the Mayor and the Chair of the Assets/Infrastructure Committee be given delegated authority to award the tender for contract for the Taihape Raw Water Falling Main - Stage 3 (C1069), if the recommended tender price after evaluation is no more than \$1,250,000 (excluding GST) and report the outcome to Council's meeting on 25 January 2018.

Cr Belsham / Cr Ash. Carried

Cr Peke-Mason left at 11:27-11:29

## **16 District revaluation**

Jason Hockly of Quotable Value presented the District's revaluation. The presentation was tabled.

## **9 Centennial Park development - continued**

The item discussion continued at 11:53

Elected members expressed their support for Council to sign the agreement and the project to proceed.

**Resolved minute number**                      **17/RDC/331**                      **File Ref**

That Council enters into a Contract with Rich Landscapes for the Marton Skate park design and construction of the extension, with Council's contribution capped at \$50,000 and all work to be undertaken being fully funded before construction.

That Council enters into an agreement with Marton Rotary Club for the release of their funding to support the Marton Skate park extension project.

Cr Belsham / Cr Sheridan. Carried

## **14 Revised rural water supply policy**

Elected members noted the commentary in the agenda with questions raised over Council's liability of public consumption of the non-potable water from the schemes. It was accepted that the revised policy would be posted to all scheme members highlighting the non-potable status of the scheme water.

The issue of water wastage was raised and it was noted that meters are used on off-farm properties with restrictors used on farm supply meaning a capped amount of water enters the property. It is assumed that farm supply is for the use of stock water; however what users do with the water is at their discretion.

### **Amendments**

That 'non –potable water' is included in the title **Rural Non-Potable Water Supply Policy**.

That the Policy's purpose contains a statement reiterating the water is non-potable.

<b>Resolved minute number</b>	<b>17/RDC/332</b>	<b>File Ref</b>	<b>6-WS-3-2</b>
-------------------------------	-------------------	-----------------	-----------------

That Council adopts the Rural Water Supply Policy [as amended] to come into force on 14/12/2017.

Cr Gordon / Cr Sheridan. Carried

Adjourned for lunch at 12:18  
Reconvened at 1:05

## 15 Public transport to/from Marton

Mr Jamieson spoke to the tabled report. The key highlights were:

- Outcomes of discussions with Whanganui Partners and CEDA show a consensus of dissatisfaction with the level of public transport service between Marton and Palmerston North / Whanganui.
- Cost barriers and appropriate travel times are difficulties that have been raised by both students and workers who live in Marton and need to commute to either centre.
- Elected Members noted Horizons' lack of care in web posting and physical mailing of out of date bus service information.
- To effectively progress the issue Elected Members discussed the need to quantify the demand and requirements of a public transport system accessing the larger centres.

<b>Resolved minute number</b>	<b>17/RDC/333</b>	<b>File Ref</b>	<b>6-RT-3-1</b>
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That the report 'Public transport to/from Marton' be received.

Cr Ash/ Cr Sheridan. Carried

<b>Resolved minute number</b>	<b>17/RDC/334</b>	<b>File Ref</b>	<b>6-RT-3-1</b>
-------------------------------	-------------------	-----------------	-----------------

That Council work with Horizons Regional Council to undertake an investigation to ascertain the current level of demand for public transport to Palmerston North and Whanganui.

Cr Ash / Cr Aslett. Carried

## 13 Review of options being presented in the draft Long Term Plan and consideration of other issues to finalise the initial draft

Mr McNeil spoke to the memorandum highlighting the following key points:

- The average rate increase over the past ten years has been under 4%, below the Council set maximum limit of 5%.
- Ahead is a large work plan including the 3 waters project. A rise in debt will be serviced with consideration to inter-generational equity.
- Council will consider the spread of rates, the nature of activities and how each intend to be funded, with focus on base line rates variation of +-4%.
- Elected members noted that, regardless of any perceived flaws, the Long term planning Process undertaken is that required by legislation.

## 17 Receipt of Committee minutes and resolutions to be confirmed

**Resolved minute number**                      **17/RDC/335**                      **File Ref**

1            That the minutes of the following meetings be received:

- Creative Communities Assessment Committee, 29 November, 2017
- Finance Performance Committee, 30 November, 2017
- Te Roopu Ahi Kaa, 5 December 2017
- Turakina Community Committee, 7 December 2017
- Audit/Risk Committee, 11 December 2017,

Cr Ash / Cr Rainey. Carried

~~1            That the following recommendations from Te Roopu Ahi Kaa meeting held on 5 December, 2017 be confirmed:~~

~~**17/IWI/039**~~

~~That the revised Rates remission policy on Maori freehold land without amendment be referred to Council for consideration and public consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan~~

~~Included in item 10~~

~~2            That the following recommendations from Turakina Community Committee meeting held on 7 December, 2017 be confirmed:~~

~~**17/TCC/038**~~

~~That the Turakina Community Committee recommends to Council that they are supportive of all of the suggested delegations.~~

A report with collated recommendations from all Community Boards and Committees on proposed changes to their delegations will be prepared for Councils consideration for meeting 25 January 2018.

**~~17/TCC/039~~**

~~That the Turakina Community Committee recommends to Council that no changes are made to parking restrictions.~~

A report with collated recommendations from all Community Boards and Committees on validation of current local parking enforcements will be prepared for Councils consideration for meeting 25 January 2018.

**18 Late items**

**19 Future Items for the Agenda**

**20 Next Meeting**

Thursday 25 January 2018, 9.30 am.

**21 Meeting Closed**

1.43 pm

Confirmed/Chair: \_\_\_\_\_

Date:



# Attachment 2



# Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson  
Mayor

Date: 19 January 2018

Welcome to the New Year and I hope that everyone has had the chance to take a well-earned break to spend time with family.

Councils focus over the next few months will be bedding down the draft LTP (long term plan) document to out for submissions. This covers the work intentions, expenditure and funding principals for the next ten years with a heavy emphasis on the first three years. Already there have been many meetings with interest groups to help us with this draft. Council will have a heavy capital work program which will bring with it for the first time a debt position. This is necessary to complete replacement programs for our infrastructure and to comply with government legislation. The challenge for us will be to complete that work and for us to secure additional governmental assistance.

Our focus will also be on economic development and over the last week there has developed an opportunity to get our regions primary products into some malls in China. I am travelling to China to help facilitate that process for 4 days at no expense to Council to meet with dignitaries in three cities near Shanghai.

In late January I along with other Councillors will be at Ratana for the annual celebrations of T.W Ratana's birthday. This also serves as an opportunity to engage with various ministers from the Coalition partners and already we have several meetings planned for the New Year. Over the next few weeks we have a large number of events in our district starting with the country music festival, kiwi burn, highland games, shearing and horse sports etc. Take the chance to support these events, enjoy the sun and fantastic scenery that the Rangitikei has to offer.

Andy Watson  
Mayor

## Mayors Meetings and Engagements

January 2018

Date	Event
10	Was Based in Taihape all day
12	Met with Taihape Community Development trust re MOU with Council
15	Met with Allan Piper of Kiwirail to discuss potential business in the district
16	Attended meeting re Marton Country music festival
17-21	Traveled to China to discuss trade delegations
23	To attend the Manawatu Gorge Discussions Workshop – Palmerston North
24	To attend the Ratana celebrations To meet with Project Marton re MOU with Council
25	To attend Council meeting
26	To catch-up with Whanganui District Council Mayor Hamish McDouall
28	To attend the Rangitikei College fundraiser dinner



# Attachment 3

OHAKEA REPORT 17<sup>th</sup> January 2018

My Ohakea report this month is short.

My contact liaison person is still on leave following the Christmas shut down. I have spoken to another person in her office who advises that it is business as usual, and he is not aware of any exercises or unusual activities planned for the near future.

I am told that a new Base Commander has taken over command of the base in a ceremony just before Christmas, but I have not been given any information about this new person or the new assignment given to the previous Base Commander.

I questioned the spokesperson that I have just talked to for any information that may be available regarding the attitude of the new Government to the Singaporean Squadron which may be training from Ohakea. Unfortunately, nothing to report.

Graeme Platt

# Attachment 4



*From the office of the Patron  
Rt Hon Sir Don McKinnon*

15 December 2017

Andy Watson  
Mayor  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Dear Mayor Watson,

New Zealand War Memorial Museum, Le Quesnoy

It was a pleasure for my colleague Herb Farrant and myself to meet you and your colleagues at the Local Govt Executive Meeting of Rural and Provincial Sector jurisdictions. I was particularly pleased to have the chance to share with you our goal of developing the New Zealand War Memorial Museum at Le Quesnoy.

I am writing to you today to seek financial support for this project within your own Territorial Authority. Your own war memorials tell the story of the local men who went to war and we hope their sacrifice inspires you and others to support us.

To recap the story of New Zealand and the town of Le Quesnoy:

On November 4, 1918 Le Quesnoy, in northern France, was liberated solely by New Zealand soldiers. The New Zealanders chose to use ladders and ropes, rather than grenades and mortar fire, to make their way into the town, to avoid civilian casualties and to preserve the fabric of the walled town. They took 2,000 Germans prisoner, and there was no loss of civilian life. However, 135 courageous New Zealanders died in the battle. Their sacrifice forged an enduring link between the people of Le Quesnoy and their liberators, the brave strangers from the other side of the world.

Many New Zealanders spend time in Europe visiting the graves of family members who fought in the wars, retracing the fateful steps of the dead and of those who eventually returned home, many wounded, all of them changed for life after witnessing the horror of war. Nearly 100 years since the end of WW1, there is no dedicated place in Europe that tells these amazing stories, but that is about to change.

Along with a group of like-minded people, I am behind the establishment of the first permanent New Zealand War Memorial Museum in Europe - and it will be in Le Quesnoy. The battle of

4 November 1918 will be highlighted alongside exhibitions and displays relating to all of New Zealand's valiant efforts during WW1 and WW2.

The Museum will be located in a beautiful building, which has been used briefly as the Mayor's residence and more recently as the local Gendarmerie HQ. The building is on an impressive site that allows for development of an annex and accommodation for visitors to the town.

The New Zealand Memorial Museum Trust's work is well underway to raise funds to develop the property and ensure that the whole project is carried out in a way that befits its importance. It is intended that the bulk of the fundraising will be completed by 4 November 2018, the centenary of the liberation of Le Quesnoy.

This facility will ensure that the stories of courage and a belief in freedom are carried through future generations.

Now is the time to honour the New Zealanders who served in the World Wars, many of them never to return home. I'm counting on generosity from fellow New Zealanders, especially you and your citizens of Rangitikei to help achieve this. I welcome the chance to have a further discussion about this exciting and overdue project to see how you can help. I will follow up this letter in the New Year with a call, but if you wish to respond first, I would be pleased to hear from you.

The enclosed brochure tells a more detailed story and a suggestion of how to make a contribution.

I encourage you to support this special project and I thank you for your time and consideration.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Don McKinnon', with a stylized, flowing script.

Sir Don McKinnon

# New Zealand War Memorial Museum

Le Quesnoy, France

Remembering the New Zealanders who fought and died for our freedom in World War I and World War II.

*George Edmund Butler, Capture of the walls of Le Quesnoy*



A sepia-toned historical photograph of World War I soldiers in a town street. The soldiers are wearing helmets and carrying gear, walking down a street lined with European-style buildings. The image is slightly faded and has a grainy texture, typical of early 20th-century photography.

We are seeking your help to establish the first permanent New Zealand War Memorial Museum in Europe, in the French town of Le Quesnoy. Driven by Kiwi ingenuity, our brave New Zealand soldiers single-handedly liberated this small French town without the loss of any civilian lives.

**“The storming of Le Quesnoy becomes almost the cornerstone around which we build New Zealand achievements in the first World War”.**

Dr Chris Pugsley, War Historian



## New Zealand's Great Achievement

The New Zealand Memorial Museum Trust – Le Quesnoy is raising funds to purchase and repurpose the historic former Mayor's residence in Le Quesnoy, France, which has been the headquarters for the local Gendarmerie since 1952. The Mayor and Council of Le Quesnoy are providing their full support to this special project.

The site will be developed to include upgraded accommodation for visitors and a new annex. The accommodation is much needed, as visitor lodgings are sparse in Le Quesnoy. This project is named the New Zealand War Memorial Museum, Le Quesnoy.

The Trust aims to complete the fundraising by November 2018, marking the centenary of the liberation of Le Quesnoy by New Zealand soldiers on 4th November 1918.

Together the historic building and annex will form a museum that will tell the soldiers' extraordinary stories and exhibit educational and interactive historic collections from both World Wars.

New Zealanders, young and old, are eager to retrace their loved ones' steps, as well as to visit and base themselves in a permanent location where they can pay their respects and learn more about the sacrifices their forefathers made.

Sarah Ulmer, the Olympic cyclist, recalls the time she visited Le Quesnoy and felt overwhelmingly proud to be a New Zealander.

*"To see the gratitude and respect that the locals have for New Zealanders today was just awesome, there are streets named after New Zealand, there are pubs named after New Zealand and the whole town knows the story so well, to be a Kiwi in a small foreign town like that is just amazing."*<sup>ii</sup>

France, in the early morning, after its capture. The building on the left is the city hall which was destroyed by bombing. Photograph taken by Henry Armytage Sanders on the 5th of November, 1918. Divisional commanders entering Le Quesnoy, France, after its capture. Royal New Zealand Returned and Services' Association. New Zealand official negatives, World War 1914-1918. Ref: 1/2-013706-G. Alexander Turnbull Library, Wellington, New Zealand.


France NOV 18

At 5.30am every man was at his post and the barrage opened and it was a barrage! Just one mighty crash, I never heard anything like it before. The ground shook and trembled and the bursting shells lit the ground up. It was like Hell let loose. Volunteers were called for men to place long ladders against the wall for the storming party to get over. Well I volunteered for one and had a good mate. The smoke screen was intensified and we slipped down into the moat and got almost to the foot of the wall when he spotted us and opened out on us from the top of the wall with machine guns and rifles and not more than 40 feet from our heads. How on earth he did not kill the pair of us I don't know.

He tore the ground up at our feet but we placed the ladder and took off for our lives. It was lucky for us that he had to shoot down at us and not straight at us, else napoo! We got behind an angle in the wall and dashed back into the thick screen and got back safely and after a severe fight we had won the inner rampart and were faced by another moat and the walls of the citadel. It was just about 12 o'clock now and we had a bit of a spell for a while but by 4 o'clock we had got a footing on the walls of the citadel and after a sharp fight had captured the whole garrison of 2000 men one of the greatest feats yet done by the New Zealand troops.

We marched up to the city square and it was a splendid reception that we got from the civilian population. There were over 1000 of them and they swarmed out of the tunnels and cellars where they had been hiding while the fighting was on. They cheered and feted and even kissed us. Little boys and girls hung onto our hands and it was impossible to march along. Young and old put their arms around our necks and it got quite embarrassing but poor souls they had been harshly treated.<sup>N</sup>

Dear  
Nellie  
...with Love



Reg Hird, a courageous soldier who scaled one of the ladders, recalls the brutal and complex attack in one of his many letters written to his sweetheart Nellie Dean from Collingwood.



## Our Special Bond

This special connection between New Zealand and France remains today and, in particular, the people of Le Quesnoy maintain a strong affinity with their Kiwi visitors.

The Captain of the 2000 All Blacks, Todd Blackadder, recalls his own visit to Le Quesnoy.

*"We walked around the town... (to the memorial) and we laid a wreath there. I was standing next to a Frenchman who had tears streaming down his face. He was moved by the generosity of the New Zealanders all those years ago."*<sup>vi</sup>

Le Quesnoy is continually grateful to New Zealand soldiers and has remembered them with warmth over the last 100 years.

Marie-Sophie Lesne, the Mayor, said the people of Le Quesnoy would never forget the sacrifice made by such a small nation from so far away.

*"We will always be very grateful to the men from your country for liberating our town. They rest here with us and our bond is very strong with New Zealand. It will never be forgotten."*<sup>vi</sup>

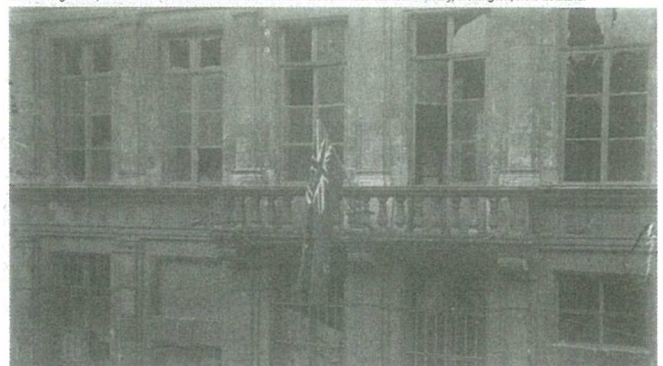
A crowd, with umbrellas, stand around a New Zealand regimental band playing in Le Quesnoy, the day after its capture. Photograph taken by Henry Armytage Sanders on the 5th of November 1918.

Royal New Zealand Returned and Services' Association: New Zealand official negatives, World War 1914-1918. Ref: 1/2-013705-G. Alexander Turnbull Library, Wellington, New Zealand.



Flag presented to the town of Le Quesnoy by the New Zealanders. Photograph taken late November 1918 by Henry Armytage Sanders.

New Zealand flag presented to Le Quesnoy. Royal New Zealand Returned and Services' Association: New Zealand official negatives, World War 1914-1918. Ref: 1/2-013787-G. Alexander Turnbull Library, Wellington, New Zealand.



# The New Zealand War Memorial Museum, Le Quesnoy

The New Zealand Memorial Museum Trust – Le Quesnoy will create a museum complex with functional exhibition floor space.

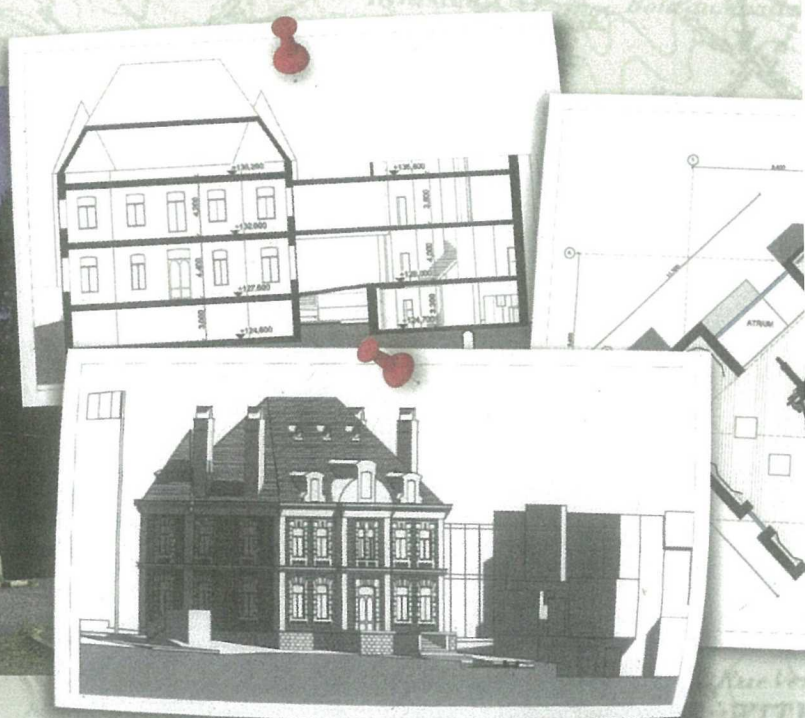
The New Zealand War Memorial Museum, Le Quesnoy will focus on New Zealand's military involvement in Europe and our significant contributions in both World Wars. An integral part of the experience will involve the The New Zealand War Memorial Museum, Le Quesnoy supporting research into our service record in Europe,

and the location of New Zealand graves and our monuments to the missing.

Alongside the The New Zealand War Memorial Museum, Le Quesnoy will also be self-catering accommodation for visitors. This unique project also aims to support and contribute economically to the French community and region where New Zealand remains honoured and respected beyond living memory.



Page 8



# You Can Preserve History

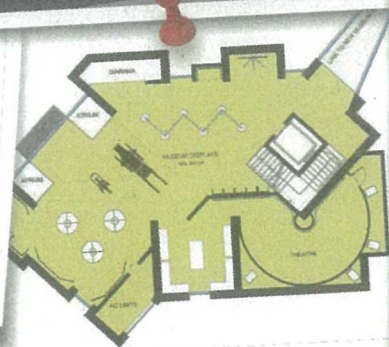
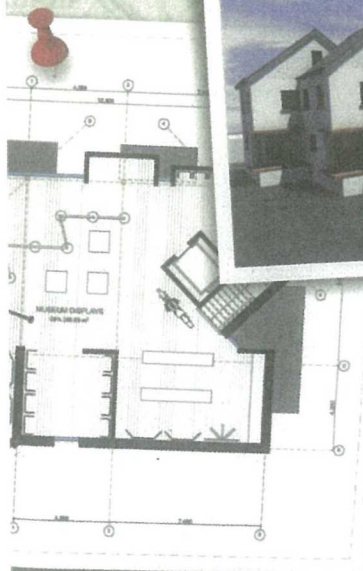
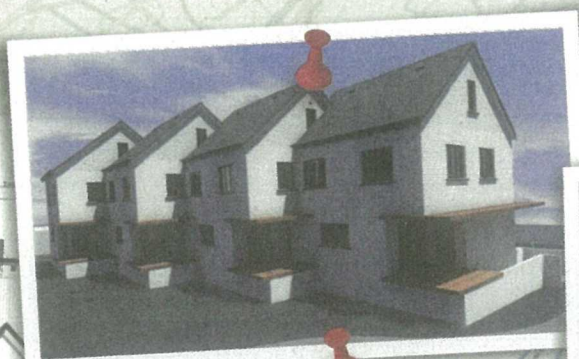
Almost 100 years on, New Zealand has no permanent or dedicated war memorial museum in Europe to honour and preserve our legacy; no place to tell the many remarkable stories of bravery and sacrifice.

Imagine being a young person today and giving up your freedom and potentially your life to fight in a war on the other side of the world. We cannot possibly comprehend what it must have felt like for the thousands of young New Zealanders who through accident of birth fought and

died in the two World Wars of the Twentieth Century. We want to encourage and inspire each person who reads this to put themselves in the shoes of another.

Our vision is to remember the New Zealanders who fought and died for our freedom and to illustrate New Zealanders' role in both World Wars in Europe, by establishing the first permanent New Zealand War Memorial Museum in the town of Le Quesnoy.

**PRESERVE OUR HISTORY AND HELP  
TURN THIS VISION INTO A REALITY.**



\*Conceptual drawings only



This former Mayor's residence in Le Quesnoy, France, has been the headquarters for the local Gendarmerie since 1952. The Mayor and Council of Le Quesnoy are providing their full support to this special project. The site will be developed to include upgraded accommodation for visitors and a new annex. The annex will be designed to provide a modern and secure repository for the records and memorabilia of New Zealand's participation in both World Wars.

## New Zealand War Memorial Museum Le Quesnoy, France

### PATRON

Rt. Hon. Sir Donald McKinnon *ONZ GCVO PC*

### FOUNDER AND GENERAL SECRETARY

Herb H Farrant

### TRUSTEES

Greg Moyle (Maj. Retd) Chair

Mark Hall

Neil Ingram

Peter McKinnon

### STRATEGIC ADVISERS

Rt. Hon. Sir Donald McKinnon *ONZ GCVO PC*

Rt. Hon. Sir Lockwood Smith *KNZM PhD*

Andrew Collow

Celia Caughey

Peter Hanson

Alastair Bell

Kerry Underhill

### FRIENDS EMERITUS OF LE QUESNOY

Rt. Hon. Lt. Gen. Sir Jerry Mateparae *GNZM, QSO, KS*

Rt. Hon. Sir Anand Satyanand *GNZM, QSO, KSIJ*

Dame Jenny Gibbs *DNZM*

Rt. Hon. Helen Clark *ONZ SSJ*

Rt. Hon. Sir Lockwood Smith *KNZM PhD*

If you have any queries or you would like any further information, please feel free to contact Sarah at [nz.lequesnoy@gmail.com](mailto:nz.lequesnoy@gmail.com) or PO Box 105190, Auckland 1143. Alternatively visit our website:

[www.nzwarmemorialmuseum.co.nz](http://www.nzwarmemorialmuseum.co.nz)

## Acknowledgements

Special thanks to Rachel and Charlotte Hird for their generous permission to use images, excerpts and other content from their book 'Good bye Bill Massey No More

Khaki' - the story of Reg Hird's experiences in World War I told through letters and postcards to his sweetheart Nellie Dean.

## References

- i. "French Connection", documentary for television, David Blyth, 2011.
- ii. "NZ2012.com Sarah Ulmer on Le Quesnoy", YouTube video, 2011.
- iii. Chapter 3, The Battle of the Sambre: The liberation of Le Quesnoy by Herbert Farrant, "The Great Adventure Ends - New Zealand and France on the Western Front", edited by Nathalie Phillippe with Christopher Pugsley, John Crawford and Matthias Strohn, 2013.
- iv. "Good bye Bill Massey No More Khaki - Reg Hird's Letters from the Great War", Rachel Hird, 2015.
- v. "After The Final Whistle: The First Rugby World Cup and the First World War", Stephen Cooper and Jason Leonard, 2015.
- vi. "Anzac Day: French town Le Quesnoy remembers Kiwis who saved their town in World War I", article for Stuff.co.nz, Marty Sharpe, 2017.



New Zealand 4.5 howitzers and soldiers, in an orchard in Le Quesnoy, France, 29 October 1918. Photograph taken by Henry Armytage Sanders. The loader (with one sleeve rolled up) has been identified as A C Hall by one researcher, and as Hamish Howard by a second researcher. The second researcher has also identified the layer (man smoking a pipe) as Geoffrey Challes.  
*Royal New Zealand Returned and Services' Association: New Zealand official negatives, World War 1914-1918. Ref: 1/2-013684-G. Alexander Turnbull Library, Wellington, New Zealand.*

# LEST WE FORGET

1918 – 2018

In Memory of

Sapper

# Lawrence John O'Brien

55114, New Zealand Engineers who died on 04 November 1918 Age 25

Son of L. and M. O'Brien, of Mangaweka, New Zealand.

Remembered with Honour

Le Quesnoy Communal Cemetery Extension



**Commemorated in perpetuity by  
the Commonwealth War Graves Commission**

Form of attestation of voluntary recruits and of men called up for service under the Military Service Act, 1916, who are willing to be attested in this manner.

[E.F. Form No. 2.]

# NEW ZEALAND EXPEDITIONARY FORCE.

## ATTESTATION FOR GENERAL SERVICE.

55114

## QUESTIONS TO BE PUT TO THE RECRUIT.

1. What is your name? ... Lawrence John O'Brien
2. Where were you born? ... Marton N.Z.
3. Are you a British subject? ... Yes
4. What is the date of your birth? ... 13rd March 1890
5. What are the names of your parents? ...  
 5. Father: Lawrence O'Brien  
 Mother: Margaret O'Brien
6. Where were your parents born? ...  
 6. Father: Ireland  
 Mother: Ireland
7. If they are of alien origin, when and where were they naturalized? ...  
 7. Father: Life  
 Mother: Life
8. How long have you been resident in New Zealand? ...  
 8. Life
9. How long have your parents been resident in New Zealand? ...  
 9. Father: 30 years  
 Mother: 30 years
10. What is your trade or calling? ... Electrical engineer
11. Are you an indentured apprentice? If so, where, and to whom? ... No
12. What was the address at which you last resided? ... C/o Waikoura Boarding House
13. Have you passed the Fourth Educational Standard or its equivalent? ... Yes
14. What is the name and address of your present or last employer? ... National Electrical Eng. Co
15. Are you single, married, widower, divorced, or legally separated from your wife? ... Single
16. If married, a widower, divorced, or legally separated from your wife, how many children under sixteen years of age have you? ... Two
17. If single, how many persons are absolutely dependent on you? ... No
18. Have you ever been sentenced to imprisonment by the Civil power? If so, when and where? ... No
19. Do you now belong to any Military or Naval Force? If so, to what corps? ... No
20. Have you ever served in any Military or Naval Force? If so, state which and cause of discharge. ... No
21. Have you truly stated the whole (if any) of your previous service? ... Yes
22. Have you ever been medically examined for service with the New Zealand Expeditionary Force? If so, when and where? ... No
23. Have you ever been registered for compulsory military training under the Defence Act, 1909? If so, where? ... No
24. Have you ever been rejected as unfit for the Military or Naval Forces of the Crown? If so, on what grounds? ... No
25. Are you willing to serve in the New Zealand Expeditionary Force in or beyond the Dominion of New Zealand for the duration of the present war with Germany and six months thereafter, if your service is so long required? ... Yes
26. For which Reinforcement draft do you volunteer? ... 24th

NOTE.—Your discharge will not be granted before you return to New Zealand unless permission for discharge elsewhere be obtained from the G.O.C. the New Zealand Expeditionary Force.

I, Lawrence John O'Brien, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagement made.

Signature of Recruit: Lawrence John O'BrienSignature of Witness: Arthur Britton B.M.

## Oath to be taken by Recruit on attestation.

I, Lawrence John O'Brien, do sincerely promise and swear that I will be faithful and bear true allegiance to our Sovereign Lord the King, and that I will faithfully serve in the New Zealand Expeditionary Forces against His Majesty's enemies, and that I will loyally observe and obey all orders of the Generals and Officers set over me, until I shall be lawfully discharged. So help me, God.

## Certificate of Attesting Officer.

The above questions were read to the above-named recruit in my presence. I have taken care that he understands these questions, and that his answer to each question has been duly entered. The said recruit has made and signed the declaration and taken the oath of allegiance before me, at Whangarei, N.Z., on this thirty-first day of October, 1916.

Signature of Attesting Officer : G. I. Howlings

NOTE 1.—If any alteration is required in the attestation, the Attesting Officer should be requested to make it and initial the alteration.

NOTE 2.—The recruit expresses a preference to enlist for Engineers.  
(Branch of service.)

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## CASUALTY FORM—ACTIVE SERVICE.

Army Form B 10.

Regiment or Corps: N.Z. (29th BFTS) No 3 Field Coy.  
 Regimental No. 55114 Rank: Spr Name: O'BRIEN Lawrence John  
 Enlisted\*: 31.10.16 Terms of Service\*: Duration of War Service reckons from\* 31.10.16  
 Date of promotion to present rank: \_\_\_\_\_ Date of appointment to lance rank: \_\_\_\_\_ Numerical position on roll of N.C.O.s.: \_\_\_\_\_  
 Extended: \_\_\_\_\_ Re-engaged: \_\_\_\_\_ Qualification†: \_\_\_\_\_

Report.		Record of Promotions, Reductions, Transfers, Casualties, &c., during Active Service, as reported on Army Form B. 213. Army Form A. 36, or in other Official Documents. The Authority to be quoted in Each Case.	Place.	Date.	Remarks taken from Army Form B. 213, Army Form A. 36, or other Official Documents.
Date.	From whom received.				
		Embarked I/Skip No. 91	Wellington	13/8/17	Embarked Roll
		Disembarked T.S. 91	Glasgow 2	10.17	Disembark Roll
	9/10/17 Haglund	MARCHED & POSTED	Christchurch	3/10/17	PT II NO 392
14/10/17	Holy Land	Departed on Command 8.1.1918	B'ham	9/4/18	B553.
20/10/17	9/10/18 R. D. P.	Returned from on command 1.	Christchurch	24/3/18	B553.
1/10/18	9/10/18	Left for France	"	1/10/18	Transferred 13/3/18 5604
4/10/18	1/10/18	Marched into Base	Highs	10.10.18	D/R 557 W 5453
6.10.18	do	Marched out to Division	do	10.10.18	10/10/18 559 W 5550
12.10.18	10/10/18	Post to strength	Fixed	10.10.18	557 (576)
9.11.18	do	Killed in Action	for B. M. H. H. H.	9.11.18	25 B. H. 3 (20 20)

\* In the case of a man who has re-engaged for, or enlisted into section D, Army Reserve participants of such re-engagement or enlistment will be entered.  
 † E.g., Signaller, Shoemaker, &c., also special qualifications in technical Corps duties.

30,000/1/17-1273

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FIELD SERVICE.

Army Form B. 2090a.

REPORT of Death of a Soldier to be forwarded to the War Office with the least possible delay after receipt of notification of death on Army Form B. 213 or Army Form A. 36, or from other official documentary sources.

REGIMENT N.Z. ENGINEERS Squadron, Troop, No. 3 Field Company.  
 OR CORPS N.Z. Expeditionary Force Battery or Company  
 Regimental No. 55114 Rank Sapper.  
 Surname O'BRIEN Christian Names Lawrence John.  
 Died Date 4th. NOVEMBER 1918 Place In the field. FRANCE.  
 Cause of Death\* KILLED IN ACTION.  
 Nature and Date of Report A.P.B. 213 -- 9th. November 1918  
 By whom made G.O. No. 3 Field Company N.Z. Engineers.

\* - specify state if killed in action, or died from wounds received in action, or from illness due to field operations or to fatigue, privation or exposure, while on military duty, or from injury while on military duty.

State whether he leaves: (a) in Pay Book (Army Book 64) (b) in Small Book (if at Base) Not issued  
 a Will or not (c) as a separate document ALL ACTION TAKEN BY LEGAL OFFICE

All private documents and effects received from the front or hospital, as well as the Pay Book, must be examined, and if any will is found it should be at once forwarded to the War Office.

Any information received as to verbal expressions by a deceased soldier of his wishes as to the disposal of his estate should be reported to the War Office as soon as possible.

A duplicate of this Report is to be sent to the Field Centre Paymaster at Home, or to the D.F.A.D. (Indian Expeditionary Force, or Field Disbursing Officer, as the case may require, together with the Deceased's Pay Book (after withdrawal of any will from the latter). If the Deceased's Small Book is at the Base, it should be forwarded to the War Office with this Report.

Station and Date LONDON 18th DECEMBER 1918 Signature of Officer in Charge of Section  
 Adjutant-General's Office at the Base

250 /TEB G.O. New Zealand Expeditionary Force.  
 (226) W. WATKINS 1918 J.F.W. 118 Form 2090a

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# Attachment 5



# REPORT

SUBJECT: **Administrative matters – January 2018**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 12 January 2018

FILE: 5-EX-4

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## 1 Review of the Regional Land Transport Plan

- 1.1 On 15 December 2017, Horizons Regional Council released its draft review of the Regional Land Transport Plan 2015-25<sup>1</sup>. Section 18CA of the Land Transport Management Act 2002 requires each regional transport committee to complete a review of the regional land transport plan during the six-month period immediately before the expiry of the third year of the plan.
- 1.2 The review has had particular regard for the regional Accelerate25 Action Plan and Accessing Central New Zealand, with a focus on maximizing the region's central location and hubbing potential. It includes mention of the possibility of a Bulls/Sanson bypass (but with no suggested timing). The strategic priorities in the review include an acknowledgement of the importance of north-south and east-west linkages as well as having an appropriate network of tourism routes. This is the context for advocating the Taihape-Napier Road being recognised as a state highway<sup>2</sup> and the construction of a new bridge across the Rangitikei River at Mangaweka<sup>3</sup>. The review also addresses public transport, but this is the lowest priority and the key programmes focus on Palmerston North.
- 1.3 A draft submission is attached as Appendix 1. Submissions are due on 31 January 2018. Although the review has taken into account the areas of focus outlined by the new Minister of Transport in late November (to be reflected in an amended draft 2018-21 Government Policy Statement on Land Transport Funding), the tight timing for providing submissions may not reflect the revised timing set by the New Zealand Transport Agency: the date for submitting the regional land transport programmes to NZTA has changed from 30 April 2018 to 30 June 2018 (and the adoption of the National Land Transport Programme will be delayed from 30 June 2018 to 31 August 2018).

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<sup>1</sup> <http://www.horizons.govt.nz/HRC/media/Media/Publication/Draft-RLTP-document.pdf?ext=.pdf>

<sup>2</sup> page 32

<sup>3</sup> pages 49 and 52.

- 1.4 The draft submission requests an opportunity for a Council representative to speak with the Committee on 21 February. As the Mayor is a member of the Committee, it will be appropriate for Council to nominate an alternate to present the submission.

## **2 Centennial Park development**

- 2.1 At its meeting on 14 December 2017, Council resolved to enter into a contract with Rich Landscapes for the Marton Skate-park design and construction of the extension, with Council's contribution capped at \$50,000, with all work to be undertaken being fully funded before construction. In addition, Council would enter into an agreement with Marton Rotary Club for the release of their funding to support the Marton Skate-park extension project.<sup>4</sup>
- 2.2 The contract document is being reviewed, in particular to ensure clarification of health and safety requirements and project deliverables, and this will be passed back to Rich Landscapes by the end of January.
- 2.3 Gaylene Prince, Community & Leisure Assets Team Leader, will manage the project. A project steering committee will be established, including Pania and Raymond Hemopo, a representative from Marton Rotary, a representative from Project Marton, a representative from the Marton Community Committee and two local young people nominated by the Principal of Rangitikei College.
- 2.4 It is intended to have an open day once the detailed design has been completed.

## **3 Proposed sale of Criterion Street carpark**

- 3.1 At its meeting on 30 November 2017, Council agreed to the sale of the carpark behind the Bulls Medical Centre (fronting Criterion Street), confirmed that the non-financial considerations in Council's policy on disposal of surplus lands and buildings are weighted at 50% (with price being weighted at 50%), and authorised the Chief Executive to proceed on an open sale basis, using his discretion whether through an agent or direct marketing<sup>5</sup>. The rateable value (a conservative surrogate for market value) of the site is \$65,000 (land \$22,000 and improvements \$43,000 – improvements are sealing, drainage, some allowance for fencing, etc.).
- 3.2 The availability of the property was advertised in the District Monitor's edition of 14 December 2017. One offer was received, attached as [Appendix 2](#), which is for a cash sum of \$65,000 and provides information for assessment of the

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<sup>4</sup> 17/RDC/331.

<sup>5</sup> 17/RDC/292.

non-price consideration. The cash price equates to the 2017 rateable value. The assessment of the non-financial attributes is high, as follows:

ATTRIBUTE	EXPLANATION	SIGNIFICANCE	ASSESSMENT OF OFFER
<b>Use of the site</b>	Preference will be given to tenders that have a proposed use that will be complementary to existing activities, and/or will provide a valuable community service and/or will provide local employment opportunities and/or cultural facility.	High (25%)	<b>20%</b>  Offeror's is expanding its community medical care activity. Value to Bulls and wider community. Public access to the carpark will continue.
<b>Ownership structure</b>	Preference will be given to tenders that are from local businesses, residents, groups, or Iwi within the Rangitikei	Medium (15%)	<b>15%</b>  Offeror is fully owned and operated in Bulls.
<b>Sustainability of investment</b>	Preference will be given to tenders that are more likely to use the asset over the long term.	Medium (15%)	<b>15%</b>  No change expected.
<b>Financial viability</b>	Preference will be given to tenders which provide evidence of being able to access the financial resources required to achieve the intended use and projected benefit.	Medium (15%)	<b>15%</b>  The offeror provides a long established primary-care Medical Centre.
<b>Track records</b>	Preference will be given to tenders which provide evidence of delivering services/facilities to a specified level.	Low/Medium (10%)	<b>10%</b>  The offeror must meet Ministry of Health criteria at pre-set, agreed, levels.
<b>Stability of investment</b>	Preference will be given to tenders that have a stable investment and/or business structure supporting them.	Low/Medium (10%)	<b>10%</b>  A solvent, busy, growing medical practice.
<b>Historical connection with the asset</b>	Preference will be given to tenders that show they have a historical/ cultural connection with the asset and/or a commitment to demonstrate an element of the site's history.	Low/Medium (10%)	<b>7%</b>  Ownership of adjoining land parcels.
<b>Significance Totals</b>		<b>Allocation</b>  100%	<b>Assessment</b>  92%

- 3.3 Title is expected to be available soon, following re-survey of the land to provide one title for what was previously shown as two separate areas, and an easement is also to be registered for protection of the Council's wastewater main which runs beneath the rear of the land.
- 3.4 On this basis, it is proposed to enter into a formal agreement with Bulls Medical Centre Limited for sale of the land at \$65,000 plus GST, with settlement to be completed immediately the new title is available.

#### **4 Progress with Civil Defence Emergency Management Improvement Plan**

- 4.1 Council considered this plan at its meeting on 28 September 2017 and asked for quarterly updates. The first update is attached as Appendix 3.

#### **5 Rural Travel Fund**

- 5.1 Sport New Zealand has advised that the Rural Travel Fund will be retained at current levels for the next two years (i.e. to 30 June 2020). The purpose of the Rural Travel Fund is to increase support to young people in isolated rural areas so that they can participate in sport and recreation.
- 5.2 For Rangitikei, the annual grant is currently \$9,500.

#### **6 Amended opening times at the Hunterville Waste Transfer Station**

- 6.1 Late last year the Hunterville Community Committee conducted a survey within the community about opening time preferences at the town's waste transfer station. This was to change from Saturday to Sunday, retaining the same hours, 2.00 pm to 5.00 pm.
- 6.2 The Committee's scheduled meeting was cancelled, but the Chair has asked that Council approve the change; a recommendation is included for that. If approved, the change will be made in February as soon as the signage has been updated. There is no impact on costs.

#### **7 Contract C1069 – Taihape Raw Water Falling Main - Stage 3**

- 7.1 At its meeting on 14 December 2017, Council resolved that the Chief Executive, His Worship the Mayor and the Chair of the Assets/Infrastructure Committee be given delegated authority to award the tender for contract for the Taihape Raw Water Falling Main - Stage 3 (C1069), if the recommended tender price after evaluation is no more than \$1,250,000 (excluding GST) and report the outcome to Council's meeting on 25 January 2018.

- 7.2 As noted in the December 2017 activity report, three contractors were shortlisted at the first stage and invited to tender for works in November 2017 but two of these contractors withdrew from the tendering process due to work commitments. Pricing from the remaining tenderer was received on 18 January 2018. A report and recommendation will be made to Council's meeting on 22 February 2018.

## **8 Proposed road closures**

- 8.1 The Taihape District Car Club has applied for a partial road closure for Papakai Road Taihape on Saturday 24 February 2018, for a hill-climb event between 8.00 am and 6.00 pm. The raced length will be 4.7 km. The Club has also applied for a partial road closure of Pukenua Road, off State Highway 1 near Taihape on 24 March 2018, between 8.00 am and 6.00 pm, for a hill-climb event.
- 8.2 These applications will be advertised in the District Monitor on 25 January 2018. The closing date for objections is 2 February 2018. Because the first event occurs later in February, it is recommended that any objections be considered jointly by the Mayor, Deputy Mayor and the Chief Executive.
- 8.3 Both applications are attached as [Appendix 4](#).

## **9 Request for waiver of all fees**

- 9.1 There have been no new requests for fee waivers since Council's last meeting.

## **10 Service request reporting**

The summary reports for first response and feedback and for resolution (requests received in November 2017) are attached as [Appendix 5](#).

## **11 Health and Safety update**

- 11.1 As previously noted, MW LASS is co-ordinating an asbestos plan for member councils, which was reviewed by the Directors on 11 December 2017. The Council buildings are currently being prioritised and we are in the process of receiving quotes for those priority buildings to be surveyed for asbestos.
- 11.2 The Council's pre-qualification document for contractors has been amended to make explicit the requirement to demonstrate "Health Monitoring" as specified in the General Risk & Workplace Management Regulations 2016.
- 11.3 Council's tertiary level accreditation for ACC workplace safety management practices expires in October 2018. It is not yet clear what assessment process is to replace this. However, an internal audit of our health and safety systems

was undertaken by the MW LASS H&S business partner in November with a good result.

## **12 Staffing**

- 12.1 The search for a suitable appointee to the new role of Principal Adviser Infrastructure continues, with assistance from a recruitment company. The membership of Water NZ, which includes public and private sector engineers, has been targeted for this role.
- 12.2 Karin Cruywagen started in the GIS Officer role on 8 January. She and her family recently emigrated from South Africa.
- 12.3 Jordan Hume has been employed under a casual contract to assist with process mapping documentation. Andrew Lloyd was employed for a further two weeks with the Parks team to help with the additional mowing needed as a result of the recent rainfalls.
- 12.4 The job description for an Iwi/Maori Liaison Officer was discussed with Te Roopu Ahi Kaa at its December meeting and they will give further consideration to it at the Komiti's February meeting. The Ratana Community Board will also be considering it in February.

## **13 Recommendations**

- 13.1 That the report 'Administrative matters – January 2018' be received.
- 13.2 That His Worship the Mayor be authorised to sign the draft submission [as amended/without amendment] to the Draft Regional Land Transport Plan 2015-25 (2018 Review) from Horizons Regional Council.
- 13.3 That the opening times at the Hunterville Waste Transfer Station be amended (from February 2018, once signage has been updated) so that it is open on Sundays, 2.00 – 5.00 pm instead of Saturdays, 2.00 – 5.00 pm.
- 13.4 That objections to the proposed partial road closure of Papakai Road to permit the Taihape District Car Club to hold a hill climb event on Saturday 24 February 2018 are considered and determined by the Mayor, Deputy Mayor and Chief Executive.

Ross McNeil  
Chief Executive



# *Appendix 1*

25 January 2018

File No: 3-OR-3-12

Bruce Gordon  
Chairman  
Horizons Regional Council  
Private Bag 11025  
Manawatu Mail Centre  
**PALMERSTON NORTH 4442**

By email: [transport@horizons.govt.nz](mailto:transport@horizons.govt.nz)

Dear Bruce

### **2018 review of the 2015-25 Regional Land Transport Plan**

Council appreciates the considerable work done in preparing this review of the Regional Land Transport Plan, particularly given the altered priorities signalled by the new Government.

We note that the review has had particular regard for the regional Accelerate25 Action Plan and Accessing Central New Zealand, with a focus on maximizing the region's central location and 'hubbing' potential. Although focussed on the south-west part of the region, this linkage with promoting the region's economic development is fundamentally sound and has spin-offs outside the immediate area covered by the proposed regional ring road. However, it includes mention of the possibility of a Bulls/Sanson bypass (but with no suggested timing). While road carriers may welcome this proposal, it is likely to create some nervousness about investing in town businesses. Council suggests that it is removed from the Plan unless there is some accompanying commentary about what investigatory work will be undertaken (and when) to determine the need or otherwise for the bypass.

The strategic priorities in the review include an acknowledgement of the importance of north-south and east-west linkages as well as having an appropriate network of tourism routes. We are pleased to see this as the context for advocating the Taihape-Napier Road being recognised as a state highway along with noting its significance as a tourist route. However, we consider that this is equally true for the construction of a new bridge across the Rangitikei River at Mangaweka and we think this should be made specific. Council's view is that this warrants a higher priority than upgrades to routes which are able to be used.

The review also addresses public transport, but this is the lowest priority and the key programmes focus on services within Palmerston North and the Capital Connection service to Wellington. Given the rail network which traverses the region, we are highly supportive of initiatives to maximise its use (and thus potentially to ease congestion and damage on local roads and state highways within the region). We think more attention should be given to

providing public transport services from the region's town and villages and suggest that a comprehensive investigation of this, including community-based services, forms part of the Plan.

Council would like the opportunity to speak with the Committee on 21 February 2018.

Yours sincerely

Andy Watson  
**Mayor of Rangitikei**

Draft



## *Appendix 2*

**Dr Dave Baldwin**  
dave@flyingdoctor.co.nz  
B.Sc. (Massey), Dip.Obs.  
F.R.N.Z.C.G.P., F.A.C.A.s.M

RECEIVED

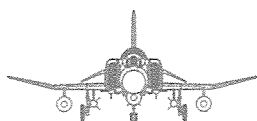
11 DEC 2017

To: .....

File: .....

Doc: .....

**RDC07122017**



**Dr Ken Young**  
kdyoung@bullsmedical.co.nz  
M.B., Ch.B., D.R.C.O.G. Dip Sport Med (Otago)  
F.R.N.Z.C.G.P.

**Dr Allie Maskill**  
B.Sc, PG. Dip, M.B. Ch.B  
F.R.N.Z.C.G.P.

**Mr Christopher Williams** F.R.A.C.S.  
Orthopaedic Surgeon

## Expression of interest in Rangitikei District Council lots

Drs Baldwin and Young wish to register their interest in the advertised lot on Criterion Street, Bulls

### 1. Background.

The Bulls Medical Centre is a state of the art community orientated Medical Centre that has full RNZCGP Cornerstone Accreditation as well as being a recognized training facility for the GP's and Nurses. It has become a very important asset to the Bulls community and its surrounds.

However the Medical Centre is presently under strain through lack of room and we desperately need to expand our present building size to cater for increased demand and the changes in practice to being more community centered provision of care. The medical Centre is the healthcare home for its registered population. The close proximity to Platt's community pharmacy and Physio @ Bulls are an asset to the area.

The perfect site for expansion of the Medical Centre is next door which is owned by Dr Baldwin and Dr Young's Family Trusts - it is presently occupied by "Scotties" Secondhand store. We are currently getting an architect to develop plans for our proposed development of the site which will need to allow provision of adequate parking.

The size of the new expansion could be considerably larger and obviously of more value to the community if more parking became available.

It's on this basis that both Dr Baldwin and Dr Young are very keen to purchase the advertised lot and to keep it as a car park for not only Bull Medical Centre staff and Clientele, but also available for the community.

Associated with the

## 2. Proposal.

Dr Baldwin and Dr Young would purchase the advertised lot for a fair price to increase the available parking for Bulls Medical Centre. This lot would be open to public access.

This would be a very beneficial for everyone concerned be it the district council, the local population and the Bulls Medical Centre.

Our proposal would be to follow the QV rating of \$65,000 to include both lots.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Dave Baldwin', with a stylized, cursive script.

Dr Dave Baldwin

A handwritten signature in black ink, appearing to read 'Ken Young', with a stylized, cursive script and a long horizontal line extending from the end.

Dr Ken Young



## *Appendix 3*

### CDEM Improvement Plan – 2017/18 – progress: October-December 2017

Following the adverse weather events of April 2017 (flooding) and July 2017 (snow), a series of debriefs have taken place. A similar process was undertaken following the 2015 floods. The purpose of these debriefs was to learn from the events and, where appropriate/necessary, improve Rangitikei District Council's Readiness, Response and Recovery capacity/capability. This Improvement Plan represents the current suite of improvement actions/projects.

Area	Issue	Action	Progress to date
Communications	Limited Access to/Use of CD Radio Telephones	Install CD RT capability in Marton EOC (Council Chambers / Committee Room)	Completed
	Limited Access to/Use of CD Radio Telephones	Install CD RT capability in Taihape CDC (expected to be Taihape Hospital)	Quotes received
	Limited Access to/Use of CD Radio Telephones	Investigate (cost) CD RT installation in Council vehicles (currently only in Rural Fire vehicles)	Quotes received
	Brian FM unable to secure transmission capability in lower half of District	Engage with Government (RSM Service) to secure a solution	No resolution yet.
	Significant numbers of residents not adequately prepared for emergency events	Develop District-wide awareness programme (explore possible coordination on a region-wide basis)	CDEM preparedness items given out at Marton Market Day and Christmas Parade and Bulls Christmas Parade. Social media used to raise awareness.
		Develop/print/circulate location-specific household emergency plan templates	CDEM info letter drops in Taihape and Koitiata (November 2017)
	Lack of dedicated (CDEM specific) mobile phones	Purchase zero account mobile phones (e.g. Controller) for inclusion in EOC equipment store	Quote received but awaiting purchase
	Prompt activation/alerting of after-hours call centre service	Protocols developed/implemented for activating/alerting after-hours call centre (e.g. retain in-house capacity for emergency call management)	In place
Emergency Operations	Access to up-to-date support	Collate all relevant information into a single folder to be located at EOC facilities so available/checked when activation	Completed

As at 31 December 2017

Centre (EOC)	information/procedures/etc	required	
	Access to local resilient incident/ coordination centre facilities in Taihape	Secure arrangement with Whanganui DHB for use of Taihape Hospital Building for use as an EOC/Welfare Centre	Under discussion
	Access to local resilient incident/ coordination centre facilities in Taihape	Scope/cost fit-out Taihape Hospital Building for use as an EOC/Welfare Centre	Under discussion
	People resourcing insufficient beyond 36 hours	Review EOC structure and staff appointments to roles/response areas with associated training programmes in place	Draft updated EOC structure prepared – to be finalised in early 2018
	Ensure a minimum of 2-3 trained local controllers	Designated controllers to complete MCDEM training programme	1 Controller fully trained. Awaiting training dates for 2018
	Access to appropriate equipment during emergency response/recovery	Fit out Marton EOC facility (council chambers/committee room) – whiteboards, place names, jerkins, laminated maps of key vulnerable areas, desk top phones, printing capability, GIS operation, etc	Quotes received
	Standardised/real time data capture during an event	EMIS activation/use training provided to relevant EOC/CDEM staff functions	Participating in training programmes scheduled at other Councils
	Horizons public river level monitoring system prone to 'crashing' due to extent of general use	Investigate direct access systems/arrangement with Horizons	Under discussion
Community Response	Community CD groups resourced with basic equipment	Community CD groups (where response Plans in place) issued with basic response kits (ID vests, torches, portable RTs, first aid kits, etc)	Quotes received
	Rangitikei CD Response Team resourced with basic equipment	Rangitikei CD response team issued with basic response kits (ID vests, torches, portable RTs, first aid kits, etc)	Quotes received
	Activation/Response levels unclear	Review/confirm the appropriate activation/response trigger levels for each community/area and update CRPs accordingly	Not yet started
	Lack of Community Response Plan for Marton	Develop Marton CRP	(June 2018)
	Limited flow/water level information for the	Investigate, with Horizons RC, installation of flow/water level	Raised with HRC

	Tutaenui Stream (currently only gauge is at Hammond Street)	gauge on upper Tutaenui Stream	
Response (Operations)	Availability of adequate number of clean/dry sandbags	Purchase/store 2000 sandbags in Marton and 500 in Taihape, with processes/arrangements in place to access/fill as required and empty/store.	2,000 sandbags purchased.
	Lack of standardised cordon establishment/management plan	Develop standard procedure for establishing/managing cordons based on standard/expected scenarios (e.g. Marton flooding)	Cordon management plan included in Marton Flood Action Plan.
	Need to adequately brief/train volunteers	Dedicated volunteer training/support programme developed Casual Volunteer briefing/training checklist developed	Not yet started Not yet started
	Need to capture/relay data from field operations to EOC	Investigate options for real-time data capture/relay to EOC	(March 2018)
	Consistent approach needed for door-to-door operations	Develop training/checklist/standard procedure approach – to cover welfare and property inspection/assessment elements	Not yet started
	Lack of ready staff/volunteer Identification	Organise CDEM specific hi-viz vests – generic ID cards	Quotes received
Welfare	Lack of a local community welfare response group	Support establishment of Marton/Bulls welfare response group	Some initial contacts for a 'champion' from the community to lead the planning processes
	Lack of welfare support resources	Purchase welfare cache – stretchers, mats, sleeping bags, blankets, etc	Quotes received
Business Continuity	Ability for Council to continue delivering services during/following an emergency event	Develop/update business continuity plans for all operational areas of Council	(June 2018)

## *Appendix 4*

150

RCA consent (eg CAR/WAP) and/or  
RCA contract reference

# TRAFFIC MANAGEMENT PLAN (TMP) – SHORT FORM

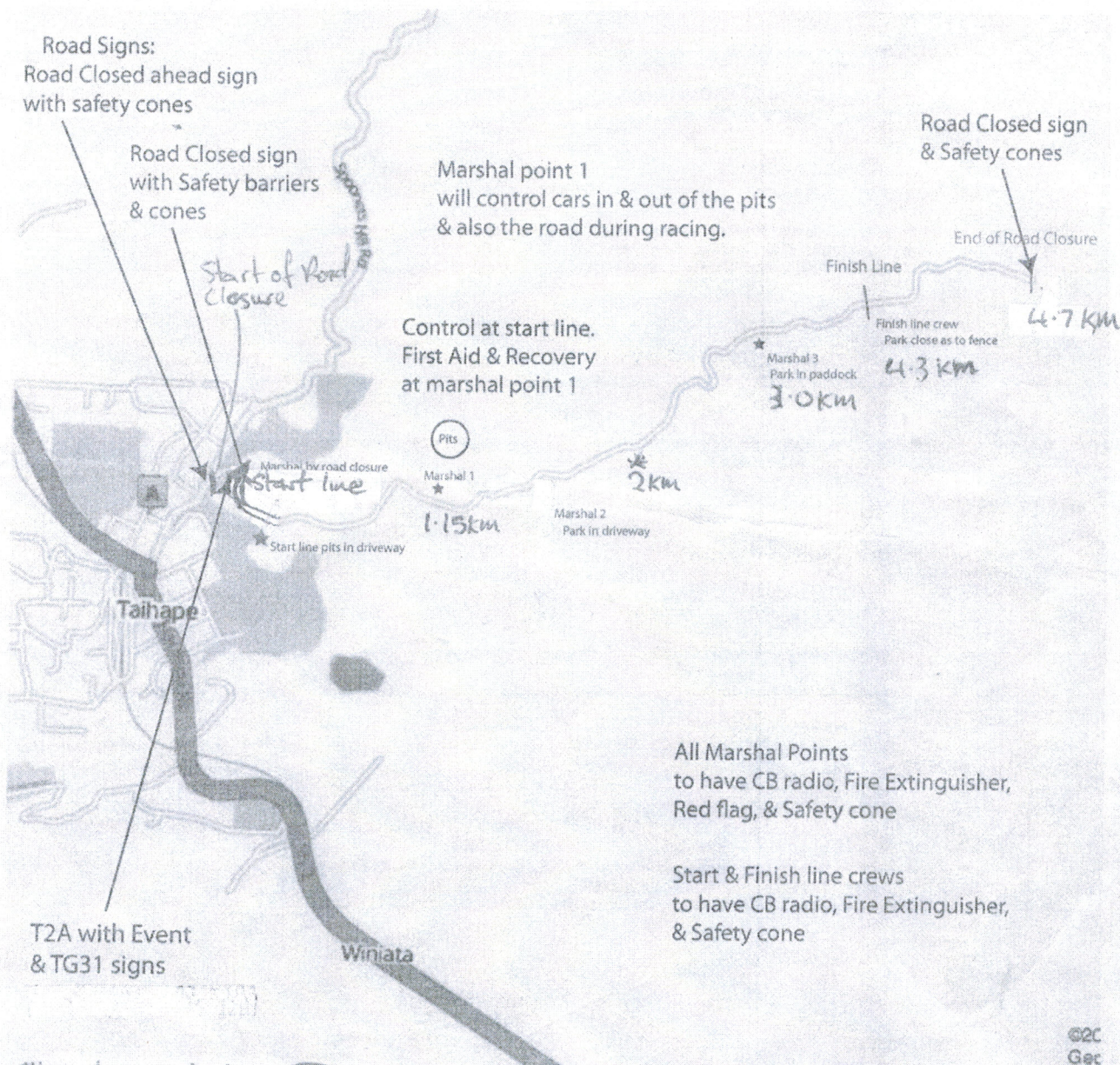
Complete **short form** if simple activity and RCA permits. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.

Organisation/ TMP reference	TMP reference:	Contractor (Working space):	Principal (Client):			
		Contractor (TTM):	RCA:			
Location details and road characteristics	Road names and suburb	House no. / RPs (From and to)	Road level	Permanent speed	AADT/Peak flows	
	Papakai Rd - off Hantapu Street		1	100	600	
	Taihape					
Description of work activity	Car Racing					
Planned work programme						
Start date	24.02.2018	Time e	0800	End date	24.02.2018	Time 1800
Consider significant stages, for example: • road closures • detours • no activity periods.	Road Closed					
Alternative dates if activity delayed	N/A					
Road aspects affected (delete either Yes or No to show which aspects are affected)						
Pedestrians affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Property access affected?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Traffic lanes affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Cyclists affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Restricted parking affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Delays or queuing likely?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
TSL/ Diagram (see TSL decision matrix for guidance)	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)		Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or TMDs)	
Attended day/ night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)		Check every two hours	As above	See Attached	
Unattended day/ night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)		N/A	N/A	N/A	

PS 2

RCA consent (eg CAR/WAP) and/or RCA contract reference						
TSL duration	Will the TSL be required for longer than six months?					Yes No
	If yes, attach the completed checklist from section I-18: Guidance on TMP Monitoring Processes for TSLs to this TMP.					
Contingency plan						
If long queues form or delays exceed 5mins (or any other period required by RCA), site to be disestablished or additional lanes made available.		Adjust TMD to suit unforeseen circumstances (eg weather or site overlaps with another work site).		Emergency services will be accommodated and access provided through the site as required.		
Add additional contingencies: In accordance with NZ Motorsport Manual, All <del>Site</del> Marshals & Officials wear safety fluoro vests and have R/T Radios						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal						
TMC						
Engineers' representative						
Contractor						
STMS	Kayden Maata	021 073 - 0088	42212			
TC						
Others as required						
TMP preparation (or approval if STMS delegated authority to approve TMPs) Delete the option that does not apply (either prepared or approved)						
Prepared / Approved						
	Name	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements			Number of diagrams attached			
TMP returned for correction						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC or engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams. This TMP is approved on the following basis:						
<ol style="list-style-type: none"> <li>To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM.</li> <li>This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant.</li> <li>The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system.</li> <li>The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site.</li> </ol>						

Taihape District Car Club  
 Papakai Rd sealed hillclimb  
 Length of section of road to be closed approx 4.7 kms  
 Racing length 4.3 kms



Start next to (100) sign on papakai Rd

15 (5)

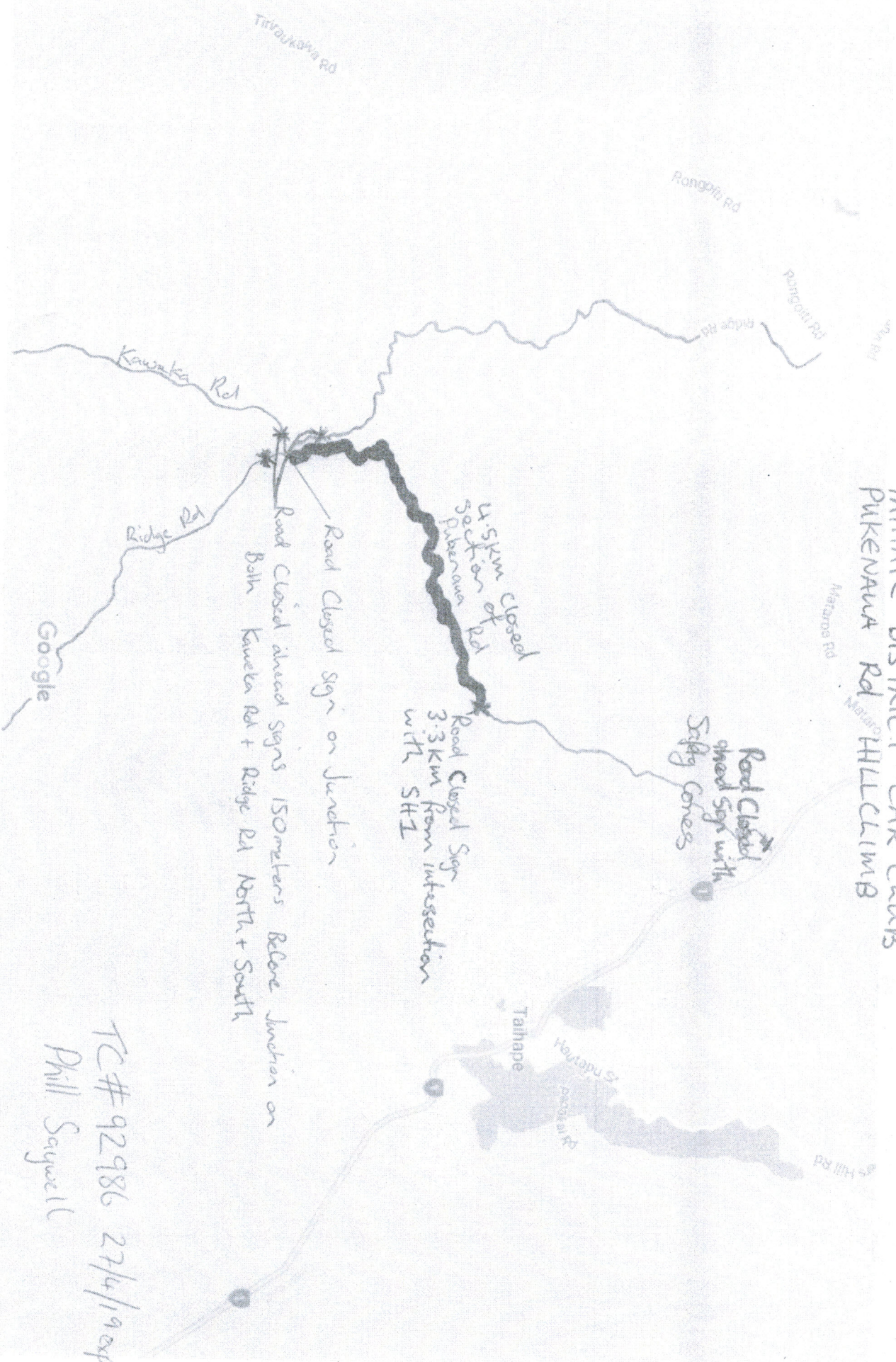
RCA consent (eg CAR/WAP) and/or RCA contract reference							
<b>TRAFFIC MANAGEMENT PLAN (TMP) – SHORT FORM</b>							
Complete <b>short form</b> if simple activity and RCA permits. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.							
Organisation/ TMP reference	TMP reference:	Contractor (Working space):		Principal (Client):			
		Contractor (TTM):		RCA:			
Location details and road characteristics	Road names and suburb			House no. / RPs (From and to)	Road level	Permanent speed	AADT/Peak flows
	Pukerana Rd off				1	100	600
	State Highway 1						
	Tailhapa						
Description of work activity	Car Racing						
Planned work programme							
Start date	24.03.2018	Time	0800	End date	24.03.2018	Time	1800
Consider significant stages, for example: • road closures • detours • no activity periods.	Road Closed						
Alternative dates if activity delayed	N/A						
Road aspects affected (delete either Yes or No to show which aspects are affected)							
Pedestrians affected?	<del>Yes</del> No	Property access affected?	Yes <del>No</del>	Traffic lanes affected?	<del>Yes</del> No		
Cyclists affected?	<del>Yes</del> No	Restricted parking affected?	<del>Yes</del> No	Delays or queuing likely?	<del>Yes</del> No		
TSL/ Diagram (see TSL decision matrix for guidance)	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)			Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or TMDs)	
Attended day/ night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)			Check every two hours	As above	See Attached	
Unattended day/ night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)			N/A	N/A	N/A	

P3 (6)

RCA consent (eg CAR/WAP) and/or RCA contract reference						
TSL duration	Will the TSL be required for longer than six months?					Yes No
	If yes, attach the completed checklist from section I-18: Guidance on TMP Monitoring Processes for TSLs to this TMP.					
Contingency plan						
If long queues form or delays exceed 5mins (or any other period required by RCA), site to be disestablished or additional lanes made available.		Adjust TMD to suit unforeseen circumstances (eg weather or site overlaps with another work site).		Emergency services will be accommodated and access provided through the site as required.		
Add additional contingencies: In accordance with NZ Motorsport Manual, All Marshals + Officials wear safety Fluro Vests and have R/T Radios						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal						
TMC						
Engineers' representative						
Contractor						
STMS	Kayden Maata	021 073 - 0088	42212			
TC						
Others as required						
TMP preparation (or approval if STMS delegated authority to approve TMPs) Delete the option that does not apply (either prepared or approved)						
Prepared / Approved						
	Name	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements			Number of diagrams attached			
TMP returned for correction						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC or engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> <li>To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM.</li> <li>This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant.</li> <li>The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system.</li> <li>The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site.</li> </ol>						

PS ⑦

TAHAPE DISTRICT CAR CLUB  
PUKENAUA Rd HILLClimb



TC# 92986 27/4/19 exp  
Phill Saywell



# *Appendix 5*

## Service Request Breakdown for November 2017 - First Response

Service Requests Department	Compliance Overdue	Responded in time	Responded late	Grand Total
<b>Animal Control</b>		<b>78</b>	<b>3</b>	<b>81</b>
Animal welfare concern		1		1
Barking dog		15		15
Dog attack		4		4
Dog property inspection (for Good Owner status)		4		4
Found dog		6		6
General enquiry		4		4
Lost animal		12	1	13
Property investigation - animal control problem		2	1	3
Roaming dog		13	1	14
Rushing dog		1		1
Wandering stock		16		16
<b>Building Control</b>	<b>1</b>			<b>1</b>
Property inspection	1			1
<b>Council Housing/Property</b>	<b>3</b>	<b>14</b>	<b>5</b>	<b>22</b>
Council housing maintenance	1	5	3	9
Council property maintenance	1	8	1	10
Graffiti/vandalism	1	1		2
Halls maintenance			1	1
<b>Environmental Health</b>	<b>6</b>	<b>36</b>	<b>6</b>	<b>48</b>
Abandoned vehicle		1		1
Dumped rubbish - outside town boundary (road corridor only)		3		3
Dumped rubbish - under bridges, beaches, rivers, etc	1			1
Food premises health issue	1			1
Hazardous substances		1		1
Noise	4	25	5	34
Untidy/overgrown section		6	1	7
<b>Parks and Reserves</b>		<b>5</b>		<b>5</b>
Maintenance (parks and reserves)		4		4
Playground equipment		1		1
<b>Public Toilets</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>
Maintenance (public toilets)	1	1	1	3
<b>Roads</b>	<b>8</b>	<b>18</b>	<b>7</b>	<b>33</b>
Bridges		1		1
Culverts, drains and non-CBD sumps	2	5	1	8
General enquiry	2			2
Potholes	1	1	3	5
Road maintenance - not potholes	3	8	3	14
Road signs (except state highway)		1		1
Road surface flooding - danger to traffic		2		2
<b>Roadside Berm Mowing</b>		<b>1</b>		<b>1</b>
Urban berm mowing (see maps for Taihape)		1		1
<b>Roadside Trees, Vegetation and Weeds</b>	<b>5</b>	<b>3</b>		<b>8</b>
Rural trees, vegetation and weeds	1	2		3
Urban trees, vegetation and weeds	4	1		5
<b>Rubbish bins</b>		<b>1</b>		<b>1</b>
Bins - outside CBDs only		1		1
<b>Solid Waste</b>	<b>1</b>			<b>1</b>
Waste transfer station	1			1
<b>Street Lighting</b>	<b>2</b>			<b>2</b>
Street lighting maintenance	2			2
<b>Wastewater</b>		<b>2</b>		<b>2</b>
Wastewater odour		1		1
Wastewater overflow (dry weather)		1		1
<b>Water</b>	<b>3</b>	<b>91</b>	<b>7</b>	<b>101</b>
Dirty drinking water		45	3	48
General enquiry		1		1
HRWS maintenance required		4		4

Service Requests		Compliance			
Department		Overdue	Responded in time	Responded late	Grand Total
HRWS No water supply			2		2
Location of meter, toby, other utility			3		3
Low drinking water pressure			2		2
No drinking water supply			3		3
Replace meter, toby or lid		1	6		7
Water leak - council-owned network, not parks or cemeteries			10	1	11
Water leak at meter/toby		2	15	3	20
<b>Grand Total</b>		<b>30</b>	<b>250</b>	<b>29</b>	<b>309</b>

Feedback Required	(Multiple Items)
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Service Requests	Feedback						
Department	Email	In Person	Not able to contact	Telephone	Not Provided	Grand Total	
Animal Control		1	11		18	2	32
Council Housing/Property						2	2
Environmental Health		1			1	5	7
Parks and Reserves		1		1		1	3
Public Toilets						1	1
Roads			1		3	6	10
Roadside Trees, Vegetation and Weeds					1	1	2
Wastewater			1				1
Water			8	6	16	2	32
Grand Total		3	21	7	39	20	90

## Service Requests Breakdown for November 2017 - Resolution

Service Requests Department	Compliance Completed in time	Completed late	Current	Overdue	Grand Total
<b>Animal Control</b>	<b>61</b>	<b>20</b>			<b>81</b>
Animal welfare concern	1				1
Barking dog	14	1			15
Dog attack	3	1			4
Dog property inspection (for Good Owner status)	4				4
Found dog	2	4			6
General enquiry	4				4
Lost animal	11	2			13
Property investigation - animal control problem	2	1			3
Roaming dog	11	3			14
Rushing dog		1			1
Wandering stock	9	7			16
<b>Building Control</b>				<b>1</b>	<b>1</b>
Property inspection				1	1
<b>Council Housing/Property</b>	<b>12</b>	<b>5</b>		<b>5</b>	<b>22</b>
Council housing maintenance	4	3		2	9
Council property maintenance	7	1		2	10
Graffiti/vandalism	1			1	2
Halls maintenance		1			1
<b>Environmental Health</b>	<b>22</b>		<b>4</b>	<b>22</b>	<b>48</b>
Abandoned vehicle	1				1
Dumped rubbish - outside town boundary (road corridor only)	3				3
Dumped rubbish - under bridges, beaches, rivers, etc				1	1
Food premises health issue				1	1
Hazardous substances	1				1
Noise	14			20	34
Untidy/overgrown section	3		4		7
<b>General enquiry</b>	<b>1</b>				<b>1</b>
General enquiry	1				1
<b>Parks and Reserves</b>	<b>4</b>			<b>1</b>	<b>5</b>
Maintenance (parks and reserves)	3			1	4
Playground equipment	1				1
<b>Public Toilets</b>		<b>2</b>		<b>1</b>	<b>3</b>
Maintenance (public toilets)		2		1	3
<b>Roads</b>	<b>15</b>	<b>6</b>	<b>2</b>	<b>9</b>	<b>32</b>
Bridges		1			1
Culverts, drains and non-CBD sumps	4		1	2	7
General enquiry				2	2
Potholes	1	3		1	5
Road maintenance - not potholes	8	2	1	3	14
Road signs (except state highway)				1	1
Road surface flooding - danger to traffic	2				2
<b>Roadside Berm Mowing</b>	<b>2</b>				<b>2</b>
Rural berm mowing (including Taihape - see map)	1				1
Urban berm mowing (see maps for Taihape)	1				1
<b>Roadside Trees, Vegetation and Weeds</b>	<b>2</b>		<b>1</b>	<b>5</b>	<b>8</b>
Rural trees, vegetation and weeds	2			1	3
Urban trees, vegetation and weeds			1	4	5
<b>Rubbish bins</b>	<b>1</b>				<b>1</b>
Bins - outside CBDs only	1				1
<b>Solid Waste</b>				<b>1</b>	<b>1</b>
Waste transfer station				1	1
<b>Stormwater</b>	<b>1</b>				<b>1</b>
Stormwater blocked drain (urgent)	1				1
<b>Street Lighting</b>				<b>2</b>	<b>2</b>
Street lighting maintenance				2	2
<b>Wastewater</b>	<b>1</b>	<b>1</b>			<b>2</b>
Wastewater odour		1			1

Service Requests		Compliance				
Department		Completed in time	Completed late	Current	Overdue	Grand Total
	Wastewater overflow (dry weather)	1				1
<b>Water</b>		<b>83</b>	<b>15</b>			<b>98</b>
	Dirty drinking water	45	3			48
	HRWS maintenance required	3				3
	HRWS No water supply	1	1			2
	Location of meter, toby, other utility	3				3
	Low drinking water pressure	2				2
	No drinking water supply	1	2			3
	Replace meter, toby or lid	6	1			7
	Water leak - council-owned network, not parks or cemeteries	7	4			11
	Water leak at meter/toby	15	4			19
<b>Grand Total</b>		<b>205</b>	<b>49</b>	<b>7</b>	<b>47</b>	<b>308</b>

# Attachment 6



# Memorandum

**To:** Council

**From:** Ross McNeil

**Date:** 11 January 2018

**Subject:** **Top Ten Projects – status, January 2018**

**File:** 5-EX-4

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This memorandum is an update from the information presented to the November 2017 Council meeting. With the completion of the Taihape Pool upgrade, that project is no longer part of this report; the Taihape Memorial Park development is now included as a separate project. A financial overview is attached as [Appendix 1](#).

## **1. Mangaweka Bridge replacement**

Unchanged from previous report.

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

Unchanged from the previous report (but see Marton wastewater project below).

## **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

Discussions have recently taken place with Horizons on the potential for Council to seek a short-term (interim) consent as the process for compiling and submitting the application for a long-term consent is likely to push beyond the timeframe covered by the existing consent (March 2019). This process does include consideration of a centralised wastewater operation Bulls.

## **4. Upgrade of the Ratana wastewater treatment plant**

A programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) has been submitted (via Horizons) to the Ministry for the Environment (MfE) for approval. This is a condition of the \$800,000 funding received from the Freshwater Clean-up Fund. A response is expected within the next 2 months.

The resource consent for the Ratana WWTP expires on 31 July 2018. In light of the intention to move to a land-based disposal option, Horizons have been advised that an interim consent will be sought. In light of the expected timing of MfE's approval, Horizons have confirmed that Council is able to lodge an application for a new consent by 30 April 2018 and

retain existing use rights associated with the current consent (normally this benefit would expire after 31 January 2018).

**5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

The final project reports have been prepared. Two public meetings were held in December to discuss these. Before approaching the Ministry of Primary Industries to fund the next stage of the investigation it will be essential to have secured evidence of strong local interest in such a project.

Tenders have yet to be called for an exploratory bore for a new water source for the Hunterville township.

**6. Future management of community housing**

Unchanged from the previous report.

**7. Bulls multi-purpose community centre**

Work on detailed drawings and specifications has progressed but will not now be finalised until the end of January. A design modification on the top floor is being made to provide for additional meeting space and a separate youth zone.

The decisions on the funding applications to the Lotteries Community Facilities Fund and the Tourism Infrastructure Fund were unfavourable, although there appears to be scope to re-submit an application to the latter in early 2018. An expression of interest to the Whanganui Community Foundation will be submitted once the requirements for this have been clarified.

**8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

The costings for an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site) were not received by Christmas as anticipated but are expected by the end of January.

Opus has provided what could form the basis of an application to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative between private building owners and Council. The precinct area contains 65 buildings, of which 16 are heritage listed and a further 19 have been previously evaluated by Opus as having a positive heritage contribution to the CBD. The proposal includes provision for earthquake assessments and strengthening options, as well as more detailed assessments of significant buildings.

The next funding round closes in February 2018. As previously noted, Lotteries will require that at least 1/3 of the project funds have been secured prior to considering any application for funding, which means a local share (Council and building owners) of around \$100,000.

Discussions will need to be held with building owners to establish a basis for their contribution.

A meeting to update building owners was held on 18 December, although it was not well attended.

## **9. Taihape Memorial Park development**

At its meeting on 14 December 2017, Council considered a series of proposals following follows extensive consultation with users of the Park as well as documentation on actual use. Council resolved that these proposals for new amenities on Taihape Memorial Park be included in the Consultation Document for the 2018-28 Long Term Plan<sup>1</sup>.

Draft text has been prepared for that. The adequacy of the current budget provision (\$600,000) will be reviewed.

## **10. Taihape civic centre.**

As noted in previous commentaries, this is the least conceptualised town centre complex – but its location, on the Town Hall site, has previously found strong support. Having clarity on the nature of the community facility on Memorial Park will be useful in advancing the requirements for the civic centre.

## **Recommendations**

1. That the memorandum ‘Top ten projects – status, January 2018’ be received.
2. That Council commits to contributing to a local share of up to \$100,000 (with a contribution from local business owners) in an application to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative.

Ross McNeil  
Chief Executive

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<sup>1</sup> 17/RDC/323.

Appendix – Top Ten projects – financial overview as at 31 December 2018

Project Name	Current YTD Costs	Total Committed & Current Costs	2017/18 A.P. Bdgt Costs	Bdgt Total Project Cost	YTD Costs as % to A.P. Bdgt
Mangaweka Bridge replacement	0	0	370,000	0	0.0%
Upgrade of Bulls wastewater treatment plant	0	451,290	1,100,000	0	0.0%
Upgrade of Marton wastewater treatment plant	23,269	89,576	2,116,500	0	1.1%
Upgrade of Ratana wastewater treatment plant	0	77,046	1,419,000	0	0.0%
Sustainable stock & irrigation water and Hunterville affordable town supply	49,205	173,076	40,000	0	123.0%
Future management of community housing	0	0	0	0	
<i>Upgrade of Taihape Pool - (Project Completed awaiting balance of Invoices)</i>	0	285,617	430,000	0	0.0%
Bulls multi-purpose community centre	0	17,100	4,053,280	0	0.0%
Development of Marton town library and Administration centre	0	170,646	967,000	0	0.0%
Taihape Memorial Park development	0	0	600,000	0	0.0%
Taihape Civic Centre	0	0	0	0	0.0%
<b>Total of Top Ten Projects</b>	<b>72,473</b>	<b>1,264,351</b>	<b>11,095,780</b>	<b>0</b>	<b><u>0.7%</u></b>



# Attachment 7

# Memorandum

**To:** Council

**From:** Katrina Gray

**Date:** 17 January 2018

**Subject:** Increasing Delegations to Community Committees/Boards - feedback

**File:** 3-PY-1-1

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## 1 Background

1.1 Council considered a number of options for increasing delegations to community committees/boards and requested that the committees/boards consider whether they would like the following increased delegations:

- Community Initiatives Fund - consideration of applications from the relevant ward or the Ratana community).
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Taihape Memorial Park; Queen's Park, Hunterville; Centennial Park, Marton; and Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

1.2 Additionally, Council set up additional processes to ensure that community committees/boards are most effectively used.

- Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum).
- Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council.
- Projects for placemaking activities on Council land are referred to the relevant community committee/board before consideration by the Chief Executive.

## 2 Feedback

2.1 Overall, all of the community boards/committees were supportive of the proposed increased delegations relevant to them.

2.2 The Taihape Community Board and Marton Community Committee both commented that the increasing delegations would raise their profile which would be beneficial.

2.3 The Hunterville Community Committee did not have a formal meeting, and provided comments via email. They also acknowledged the potential to raise the profile of the

Committee, but raised concern that the increased delegations would increase the workload of committee members.

### 3 Comment

3.1 The Community Committee's will be provided with the same staff support as is provided to Council (reports, administration, etc).

3.2 The Community Initiatives Fund would still have two rounds, however, the timing would be amended to better fit the meeting schedule of the committees/boards. If the committee/board considers they do not have adequate funds for an application, they would have the option to make a recommendation to Council for additional funding. As outlined in the report considered by Council at its meeting on 30 November 2017, funds are proposed to be split as follows:

Committee/Board	Population <sup>1</sup>	Funding amount
Marton Community Committee	6170	\$12,000
Taihape Community Board	3630	\$7,200
Bulls Community Committee	2680	\$5,400
Hunterville Community Committee	1260	\$2,400
Ratana Community Board	350	\$1,000
Turakina Community Committee	930	\$2,000
Totals	15020	30,000

3.3 Council has previously agreed (at its meeting on 30 November 2017) that this delegation be on a one-year trial basis.

### 4 Recommendations

4.1 That the memorandum 'Increasing Delegations to Community Committees/Boards - feedback' be received.

4.2 That the Bulls Community Committee be given the following delegations, subject to review in 12 months:

- *Community Initiatives Fund - consideration of applications from the ward.*
- *MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.*
- *Community Facilities/Services - user groups at the Bulls Domain.*
- *Increased engagement with wider/smaller communities of the ward represented.*

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<sup>1</sup> Population estimates as at 30 June 2017

4.3 That the Marton Community Committee be given the following delegations, subject to review in 12 months:

- *Community Initiatives Fund - consideration of applications from the ward.*
- *MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.*
- *Community Facilities/Services - user groups at Centennial Park, Marton.*

4.4 That the Turakina Community Committee be given the following delegations, subject to review in 12 months:

- *Community Initiatives Fund - consideration of applications from the ward.*
- *Increased engagement with wider/smaller communities of the ward represented.*

4.5 That the Hunterville Community Committee be given the following delegations, subject to review in 12 months:

- *Community Initiatives Fund- consideration of applications from the ward.*
- *Community Facilities/Services - user groups at Queen's Park.*
- *Increased engagement with wider/smaller communities of the ward represented.*

4.6 That the Taihape Community Board be given the following delegations, subject to review in 12 months:

- *Community Initiatives Fund - consideration of applications from the ward.*
- *MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.*
- *Community Facilities/Services - user groups at Taihape Memorial Park.*
- *Increased engagement with wider/smaller communities of the ward represented.*

4.7 That the Ratana Community Board be given the following delegations, subject to review in 12 months:

- *Community Initiatives Fund - consideration of applications from the Ratana community.*

Katrina Gray  
Senior Policy Analyst/Planner

# Attachment 8

# Memorandum

**To:** Council

**From:** Blair Jamieson, Strategy & Community Planning Manager

**Date:** 18 January 2018

**Subject:** Expressions of interest and proposed memorandum of understanding for prospective town co-ordinators (for the first three years of the 2018-28 Long term Plan)

**File:** 4-EN-10-2

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## 1 Background

- 1.1 Council's Memorandum of Understanding (MOU) with the three key agencies in the District (Bulls and District Community Trust, Project Marton, and Taihape Community Development Trust) will be up for renewal at the end of this coming financial year, being June 30<sup>th</sup> 2018.
- 1.2 Council historically budgeted \$83,500 per annum to provide grants for three township Co-ordinators, these being in Bulls, Marton and Taihape.
- 1.3 Bulls and District Community Trust, Project Marton, and Taihape Community Development Trust are the three organisations who currently represent their respective townships and have an MOU agreement with Council; all expiring June 30, 2018.
- 1.4 The following are the total annual amounts Council has granted the agencies; being the same (+/- 1%) over the last two financial years:
  - \$25,762 to the Bulls and District Community Trust;
  - \$31,224 to Project Marton, and;
  - \$26,514 to the Taihape Community Development Trust.
- 1.5 Presently both the Hunterville and Turakina wards are not covered by a township co-ordinator.
- 1.6 Council has agreed to continue investing in MOU coordinators to deliver on specific elements of the Levels of Service for 'attracting people to the Rangitikei', and 'contributing to community outcomes'. Council will again seek delivery of these outcomes and recognise that this would require work plans

that contain elements of a “contract for service” with specific measurable requirements.

## **2 Expressions of Interest**

2.1 On the 11<sup>th</sup> of December 2017, formal requests were made to both current and prospective township co-ordinators to provide expressions of interest (before 5pm, 16<sup>th</sup> January 2018) for the first three years of the 2018-28 Long term Plan in Bulls, Marton and Taihape.

2.2 The following expressions of interest were received – either in person or by formal response:

- Bulls and District Community Trust (Bulls);
- Project Marton (Marton);
- Taihape Community Development Trust (Taihape);
- Elizabeth Mortland (Taihape);
- Mokai Patea Services (Taihape).

2.3 No submissions were made from any of these organisations around changing the wording of the memorandum, however it is expected that inclusions and variances would be made by Council.

2.4 The following organisations provided 2018/19 draft work plans in their expression of interest - proposing both additions and variations.

- Bulls and District Community Trust (Bulls Ward);
- Taihape Community Development Trust (Taihape);
- Elizabeth Mortland (Taihape);
- Mokai Patea Services (Taihape).

2.5 Project Marton sought no changes to their 2018/19 work plan from existing years.

2.6 The Bulls and District Community Trust and Taihape Community Development Trust have both had formal meetings attended by both His Worship the Mayor Andy Watson, and Mr McNeil. The meeting with Project Marton has been set for the 24<sup>th</sup> of January 2018.

- 2.7 The Strategy and Community Planning Manager has met with both prospective Taihape township co-ordinators (Elizabeth Mortland and Mokai Patea Services) with both stating an openness to work collaboratively with each other if required.

### **3 Considerations**

- 3.1 Council has recognised that improvement should be made in the area of co-operative community development In order to keep messaging consistent, A draft MOU has been attached (Appendix 1) to reflect the partnering protocols agreed by Council regarding the role of and relationship with the Taihape Community Board / Marton Community Committee / Bulls Community Committee.
- 3.2 Council may wish to consider how the funding is to be allocated – i.e. is there to be an assessment of how the proposals relate to Council’s strategic intentions (i.e. relative priority), will delivery influence funding decisions for the following year, and is there to be a weighting reflecting population benefitting from the trusts’ projects?
- 3.3 The Strategy and Community Planning Manager is presently in discussions with a number of town coordinators around clarifying their draft work plans. At this stage, and with the pending Project Marton meeting, it is too early to discuss the work plans in any specific detail with Council.

### **4 Recommendations**

- 4.1 That the memorandum ‘Expressions of interest and proposed memorandum of understanding (MOU) for prospective town co-ordinators (for the first three years of the 2018-28 Long term Plan)’ be received.
- 4.2 That the revised MOU for community trusts [as amended/without amendment] be approved as the basis for negotiation with the various community trusts.
- 4.3 That the Policy/Planning Committee, at its meeting on 8 February 2018, discuss the proposed and pending work plans and make recommendations to Council for its meeting on 22 February 2018.

Blair Jamieson  
Strategy & Community Planning Manager

# *Appendix 1*

## Memorandum of Understanding

for the town co-ordinators undertaking work programmes within the community well-being group of activities

Agency Name:	
Address:	
Ward/Township for Service:	
Duration of Service:	2018-2021, being the first three years of the 2018-28 Long Term Plan

### 1. Preamble

- a) The Rangitikei District Council ("the Council") has a long-term commitment to invest in community activities and events. That investment is dependent on open and robust working relationships with the numerous voluntary community organisations in which so many of the District's residents are involved with a shared purpose of making Rangitikei the best possible place for people to be.
- b) The Council has a particular interest in strengthening its working relationships with the (Bulls Agency), (Marton Agency) and the (Taihape Agency) because of the significant contribution each intends to make to the quality of life in the District.
- c) Council and the town coordinators have agreed to a set of priorities and, in its 2018/28 Long Term Plan, Council has made provision for an annual payment to be made to the town coordinators in conjunction with an agreed work programme.
- d) The intent of this Memorandum of Understanding is to provide a framework for strengthening the relationships by ensuring a shared understanding of
  - how Council intends to work with the partnering organisations,
  - how each partnering organisation intends to use the Council's grant, and
  - how the Council will be made aware of and consider the outcomes from this expenditure.
- e) The Council does not seek to influence the priorities each partnering organisation has at any time: rather, the Council relies on the expertise and judgement of the three partnering agencies to determine that in the best interests of the particular communities they serve and the District as a whole.
- f) The Council understands (and indeed hopes) that the three partnering organisations will have access to other funding. As a result the Council grant may not be the sole source for funding particular projects.

## **2. Collaboration**

- a) The Council encourages the three partnering organisations to work supportively together to promote –
- maximum leverage from events both for Rangitikei residents and for visitors from other districts,
  - increasing use of the Council's community facilities (halls, information centres, pools, libraries etc.) by residents, businesses and visitors,
  - support for local community initiatives and projects,
  - progress with the Path to Well-being Action Plan
- b) The Council undertakes to provide nominated officers to –
- facilitate meetings involving the three partnering organisations on a regularly scheduled basis, not less than every six months;
  - ensure the partnering organisations are informed of any consultative group or working party which Council convenes in which they may have an interest in participating;
  - discuss provision of services and facilities so that (within the limitations of Council's resources) they provide the most useful support to the partnering organisations in achieving their objectives;
  - assist in long-term planning and building relationships with external stakeholders within the Horizons region – in particular, potential funders, educational institutions, government agencies and regional sports/arts/heritage groups;
  - meet with the governing bodies of any of the three partnering organisations on at least an annual basis.
- c) The Council requires the three partnering organisations to work collaboratively with their respective community board/committee to –
- ensure the local community boards/committees are able to make comment on the township co-ordinators annual work plans and quarterly reporting;
  - ensure the local community boards/committees are informed of any event or programme being undertaken to which they may have an interest in participating;
  - potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees funding programme;
  - encourage both parties to be able to make comment on placemaking activities before consideration by Council.
- d) The Council encourages each of the three partnering organisations to raise opportunities or concerns with the Council as soon as practicable and it will respond in a timely manner.

### **3. Work plan**

- a) Each of the three partnering organisations will provide (to the Council's Chief Executive) a draft work plan no later than 28 February each year (to allow inclusion in Council's draft Annual Plan). This plan is an opportunity for each organisation to highlight to Council how it intends to spend the grant and the major projects or programmes which the grant will support.
- b) The Chief Executive may require clarification before accepting and signing the work plan.

### **4. Reporting**

- a) Brief written reports (not more than two pages) against the agreed work plan are due every three months to the Chief Executive by 20 November, 20 February, 20 May and 20 August. These reports are intended to highlight achievements as well as showing and explaining variances to the projects proposed in the work plan, in terms of timing and budget. They are also an opportunity to bring issues to Council's attention.
- b) A presentation will be made once a year by representatives of each partnering organisation to Council's nominated committee in the morning of its scheduled February meeting for committees.
- c) A copy of each organisation's annual report, including the annual accounts, as presented to the Annual General Meeting will be provided to the Chief Executive.

### **5. Annual review**

- a) The Council will review progress at the May meeting of the Policy & Planning Committee.
- b) The Committee may request further investigation and a report from the Chief Executive before forming its view regarding progress.

### **6. Grant allocation and payment**

- a) Council will make an annual assessment to determine the amount given to the town coordinators to undertake the agreed work plan.
- b) Provided the required reporting and meeting with Council has been undertaken and Council is satisfied with the way in which its funding has been used, the grants will be paid in one instalment on 31 July of each year.

Signed on behalf of (Agency) on (date): \_\_\_\_\_

Signed: \_\_\_\_\_

Name

Title

Signed on behalf of Rangitikei District Council on (date): \_\_\_\_\_

Signed: \_\_\_\_\_

Ross McNeil

Chief Executive, Rangitikei District Council

DRAFT



# Attachment 9

# Memorandum

To: Council

From: Michael Hodder

Date: 15 January 2018

Subject: **Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District**

File: 3-PY-1-29

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## 1 Background

- 1.1 At its meeting on 26 October 2017, the Finance/Performance Committee considered the first draft of a policy on responding to or promoting residential, commercial, industrial or agricultural development, based on the provisions for development agreements, in sections 207A-F of the Local Government Act 2002.
- 1.2 The Committee accepted that this could be a viable alternative to having a development contributions policy by including remission of rates as part of the agreement. However, the Committee saw a need for further consideration to potential pitfalls, including the manipulation of the policy for individual advantage, profiteering and requests for retrospective concessions on unsold sites of current developments. In addition, the Committee suggested that the policy include the relevant statutory provisions, as an appendix.

## 2 Comment

- 2.1 One way of addressing the question of possible manipulation is to offer postponement rather than actual remission of rates in the first (and possibly second) year. If there is insufficient progress, then the postponed rates would become due. Conversely, progress with the development would mean that the postponement would be converted into an actual remission of rates over two years. The policy is now explicit that –
- a. entering into such an agreement does not imply that Council will grant any necessary resource or building consents, and
  - b. any postponement/remission of rates will not be made until relevant consents have been issued.
- 2.2 The Committee questioned the application of rates remissions beyond that time, particularly for subdivided sections which were sold. Continuing the rates remission (on a pro rata basis) is an incentive for sales, so it is suggested that it is retained in the policy, but the period being reduced from three years to two years.

- 2.3 The relevant statutory provisions are now included in the policy as an appendix. It seemed useful to have the policy note that a development agreement is a legally enforceable contract but does not limit Council's obligations under the Building Act or Resource Management Act.
- 2.4 The Committee requested clarification about retrospective application of the policy. The policy is now clear that it will not apply to developments approved before the policy is adopted but proposes that a developer be permitted to make a case to Council on the basis that having a development agreement (and the associated commitments by Council) would enable the development to proceed quickly.
- 2.5 Because the proposed policy amends the rates remission policy, consultation is required before Council may legally adopt the proposed policy on development policy. This could be done at the same time as consultation on the Consultation Document for the 2018-28 Long Term Plan.
- 2.6 A revised draft is attached as Appendix 1, with marked-up suggested changes. The thresholds are unchanged from the initial draft and are highlighted in yellow.

### **3 Recommendations**

- 3.1 That the memorandum 'Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District' be received.

EITHER

- 3.2 That the proposed Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District [as amended/without amendment] be adopted for consultation (as an amendment to Council's rates remission policy) at the same time as consultation on the Consultation Document for the 2018-28 Long Term Plan.

OR

- 3.3 That a further revision be drafted of the proposed Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District for Council's consideration at its 22 February 2018 meeting, taking into account points raised in Council's meeting of 25 January 2018.

OR

- 3.4 That no further work be done on the proposed Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District.

Michael Hodder  
Community & Regulatory Services Group Manager



# *Appendix 1*

## **Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District**

### **(A) Introduction**

- Council is keen to see development occur within the District, particularly where it results in a noticeable increase in the number of residential homes or permanent employment opportunities or a permanent increase in the number of visitors.
- Council has a relatively permissive District Plan which enables development while protecting the amenity values within the District and its significant natural landscapes.
- As the roading, water, wastewater and stormwater infrastructure within the District was originally built to service a larger resident population and secondary industry operations than currently exist, development can often be achieved without increasing infrastructure capacity.
- Council is willing to reduce rates for a time because the rateable value of a developed property is invariably greater than before it was developed.
- Council does not have a development contributions policy as set out in the Local Government Act 2002, it prefers to use that Act's provisions on development agreements with individual developers as set out in sections 207A-207F of the Local Government Act 2002 and included as an appendix to this policy.

### **(B) Development agreements**

1. Council (through the Chief Executive) will request a developer (a registered legal person) enters into a development agreement as specified under sections 207A-F of the Local Government Act 2002 to a developer whose proposal is:
  - to develop at least **ten** neighbouring house lots (neighbouring or dispersed) or one or more equivalent apartment blocks; or
  - to enlarge an existing industrial or commercial or agricultural operation within the District or build a new one which will employ at least **20** more full-time equivalent people over the year; or
  - to create a new recreation or accommodation facility within the District which is projected to attract at least **5,000** visitors annually.
2. The development agreement will, in addition to the information specified in sections 207C(2) and 207(3) of the Act –
  - commit the developer to meet on-site costs for connecting (in terms of Council's current terms and requirements) to Council's roading, water, wastewater and

- stormwater infrastructure and for providing the required range of services within the site;
- commit the Council to confirm that its roading, water, wastewater and stormwater infrastructure has sufficient capacity to meet the needs of the proposed development and, if not, to negotiate a sharing of costs (to which the developer will not be liable for more than 25% of such costs); and
  - commit the Council to confirm
    - postponement of all rates over the property being developed for up to two years from when the development is approved (i.e. when all relevant resource and building consents have been issued);
    - a remission of those postponed rates and, if postponed for just one year a full remission of rates over the property being developed for one further year where there is evidence of the development being actioned (e.g. infrastructure connections or building work, as specified in the agreement) and (if this remission is made)
    - that the rateable value prior to the commencement of the development will be the basis for setting rates for the following two years (and applied pro rata to any site subdivided and sold within this period).<sup>1</sup>
  - be explicit that the agreement will not reduce in any way Council's ability to take action under any statutory provision or bylaw.
3. Once signed by the developer and the Council, the development agreement is a legally enforceable contract. It does not oblige the Council to:
- (i) grant a resource consent or a certificate under section 224 under the Resource Management Act, or
  - (ii) (ii) issue of a building consent or a code compliance certificate under the Building Act 2004, or
  - (iii) grant an authorisation of a service connection.
4. In Council's absolute discretion, a development agreement may be amended by mutual written agreement of all parties, including transfer to another legal person. However, the Council is under no obligation to alter the timing expectations specified in the initial development agreement.
5. A developer may request a development agreement even if the scope of the development is less than provided in the policy and the Chief Executive may enter into such an agreement on a pro rata basis.

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<sup>1</sup> These provisions will require an amendment to Council's rates remission policy. Council must consult on such a change (but using the consultation principles of section 82 rather than the special consultative procedure) and review the policy at least once every six years.

6. In Council's absolute discretion, a development agreement will not be offered where approval for the development has been given before the adoption of this policy, unless Council decides (on application from the developer) that offering such an agreement would enable the development to proceed within twelve months.
7. In Council's absolute discretion, a development agreement will not be offered where other Council incentives or remission of rates have been granted.

January 2018

Revised draft

# *Appendix to policy*

### *Development agreements*

Heading: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).

#### **207A Request to enter development agreement**

- (1) A territorial authority may enter into a development agreement with a developer if—
  - (a) the developer has requested in writing that the territorial authority enter into a development agreement with the developer; or
  - (b) the territorial authority has requested in writing that the developer enter into a development agreement with the territorial authority.
- (2) This section does not limit section 12.

Section 207A: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).

#### **207B Response to request for development agreement**

- (1) A territorial authority that receives a written request from a developer to enter into a development agreement must consider that request without unnecessary delay.
- (2) The territorial authority may—
  - (a) accept the request in whole or in part subject to any amendments agreed to by the territorial authority and the developer; or
  - (b) decline the request.
- (3) The territorial authority must provide the developer who made the request with a written notice of its decision and the reasons for its decision.
- (4) A developer who receives a request from a territorial authority to enter into a development agreement may, in a written response to the territorial authority,—
  - (a) accept the request in whole or in part subject to any amendments agreed to by the territorial authority and the developer; or
  - (b) decline the request.

Section 207B: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).

**207C Content of development agreement**

- (1) A development agreement must be in writing and be signed by all parties that are to be bound by the agreement.
- (2) A development agreement must include—
  - (a) the legal name of the territorial authority that will be bound by the agreement; and
  - (b) the legal name of the developer that will be bound by the agreement; and
  - (c) a description of the land to which the agreement will relate, including its legal description and, if applicable,—
    - (i) the street address of the land; and
    - (ii) other identifiers of the location of the land, its boundaries, and extent; and
  - (d) details of the infrastructure (if any) that each party to the agreement will provide or pay for.
- (3) A development agreement may also include, without limitation, information relating to all or any of the following:
  - (a) a description of the development to which the agreement will relate;
  - (b) when infrastructure will be provided, including whether the infrastructure will be provided in stages;
  - (c) who will own, operate, and maintain the infrastructure being provided;
  - (d) the timing and arrangements of any vesting of infrastructure;
  - (e) the mechanism for the resolution of disputes under the agreement;
  - (f) the arrangements for, and timing of, any transfer of land between the territorial authority and the developer;
  - (g) the nature, amount, and timing of any monetary payments to be made between the parties to the agreement;
  - (h) the enforcement of the development agreement by a suitable means in the event of a breach, including, but not limited to,—
    - (i) a guarantee; or
    - (ii) a bond; or
    - (iii) a memorandum of encumbrance.

Section 207C: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).

**207D Effect of development agreement**

- (1) A development agreement is a legally enforceable contract.
- (2) A development agreement has no force until all parties that will be bound by the agreement have signed it.

- (3) A development agreement does not oblige a territorial authority or any other consent authority to—
- (a) grant a resource consent under the Resource Management Act 1991; or
  - (b) issue a building consent under the Building Act 2004; or
  - (c) issue a code compliance certificate under the Building Act 2004; or
  - (d) grant a certificate under section 224 of the Resource Management Act 1991; or
  - (e) grant an authorisation for a service connection.
- (4) A territorial authority or other consent authority must not refuse to grant or issue a consent, certificate, or authorisation (as the case may be) referred to in subsection (3) on the basis that a development agreement has not been entered into.
- (5) If there is any conflict between the content of a development agreement and the application of a relevant development contributions policy in relation to that agreement, the content of the development agreement prevails.

Section 207D: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).

#### **207E Restrictions on use of development agreement**

- (1) A development agreement must not require a developer to provide—
- (a) infrastructure of a nature or type for which the developer would not otherwise have been required to make a development contribution; or
  - (b) infrastructure of a higher standard than that which would have been provided for if the developer had been required to make a development contribution; or
  - (c) infrastructure of a scale that would exceed the infrastructure that would otherwise have been provided for if the developer had been required to make a development contribution.
- (2) However, a developer may agree to provide infrastructure of a nature or scale that is additional to, of greater capacity than, or of a different type to the infrastructure that would have been provided if the developer had been required to make a development contribution.

Section 207E: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).

#### **207F Amendment or termination of development agreement**

- (1) A development agreement may be amended at any time through mutual agreement of all parties who are signatories to the agreement.
- (2) A development agreement terminates—
- (a) on a date set out in the development agreement; or

- (b) on the date on which all actions, undertakings, or obligations that were agreed to by each of the signatories to the agreement have been fulfilled;  
or
- (c) on a date mutually agreed in writing by all parties that are signatories to the agreement.

Section 207F: inserted, on 8 August 2014, by section 62 of the Local Government Act 2002 Amendment Act 2014 (2014 No 55).



# Attachment 10



# Memorandum

**To:** Council

**From:** Katrina Gray

**Date:** 17 January 2018

**Subject:** **Validation of Current Local Parking Enforcements**

**File:** 1-DB-1-14

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## **1 Background**

- 1.1 In late 2017, Council adopted the Traffic and Parking Bylaw (2017). The parking-related provisions came into force on 6 November 2017, with current parking restrictions becoming applicable from this date.
- 1.2 Given the parking restrictions throughout the District are likely to have been in place for a significant period of time, Council requested the community committees/boards to consider whether the restrictions are still appropriate or require amendment.
- 1.3 The communities of Turakina, Ratana do not have any existing parking restrictions, while Hunterville has only an accessibility park and a 'no parking' area and Taihape only has one 15 minute loading zone.

## **2 Feedback**

### *No changes*

- 2.1 The Taihape Community Board, Ratana Community Board, Hunterville Community Committee and the Turakina Community Committee requested no changes were made to parking restrictions in their area.

### *Requested changes*

- 2.2 The Bulls Community Committee requested the following changes:
- The extension of the 10 minute parking restriction to 108 High Street to include a drop off area for All About Children Childcare.
  - A review of the 120 minute parking restriction outside 106 – 112 Bridge Street once the new Bulls Community Centre is operational.

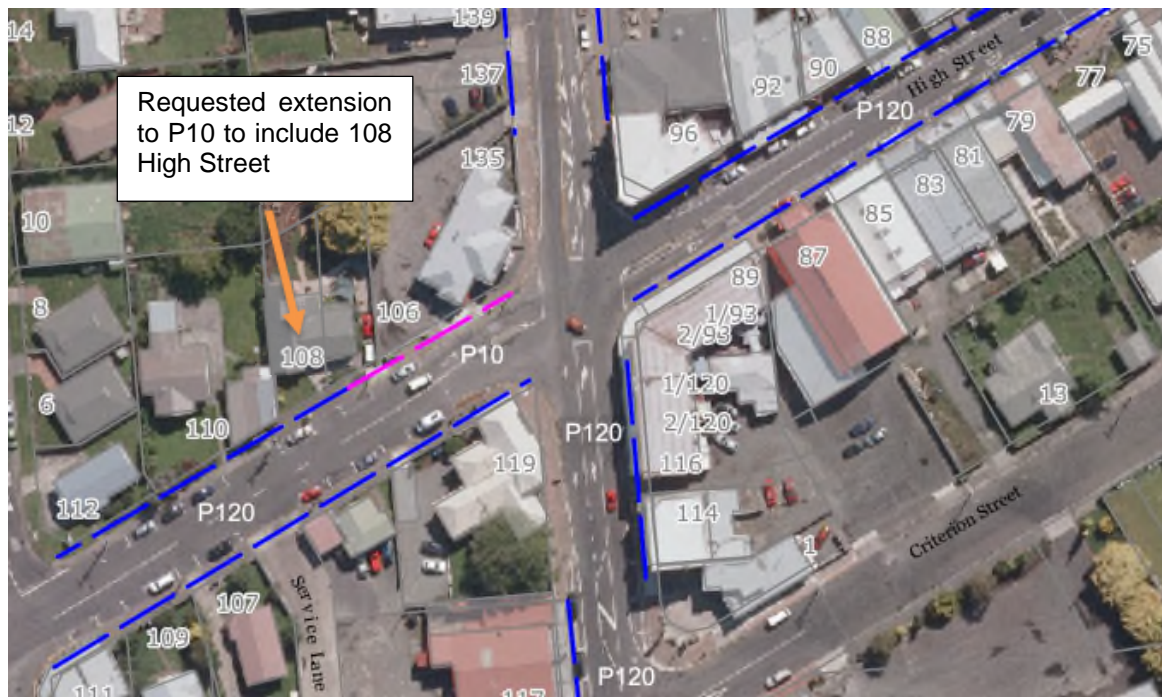


Figure 1. Requested extension to the P10 outside of 108 Bridge Street, Bulls.

### 2.3 The Marton Community Committee requested the following changes:

- The P15 area next to the corner of High Street and Wellington Road be changed to P60, but to reduce costs, Council should solely remove the P15 signs rather than replacing them with P60 signage.
- The Council building frontage at 46 High Street should have accessibility parking.



Figure 2. Requested removal of the P15 signs on Wellington Road.

### **3 Comment**

- 3.1 The request from the Bulls Community Committee to re-assess the P120 outside of 106 – 112 Bridge Street, Bulls can be addressed once the Bulls Community Centre is operational.
- 3.2 The roading team have not expressed concerns with the requested changes. The changes would result in some alterations/additions to the road marking for the accessibility park outside of Council and the amendment of signs outside 108 High Street, Bulls and on the corner of High Street/Wellington Road, Marton.
- 3.3 The changes, if adopted, would be publicly notified in accordance with Council's Traffic and Parking Bylaw (2017).

### **4 Recommendations**

- 4.1 That the memorandum 'Validation of Current Local Parking Enforcements' be received.
- 4.2 That Council adopts the following changes to parking restrictions:
- The extension of the 10 minute parking restriction to 108 High Street, Bulls to include a drop off area for All About Children Childcare.
  - The removal of the P15 signs next to the corner of High Street and Wellington Road, Marton.  
The addition of an accessibility park at the front of the Council building at 46 High Street, Marton.

Katrina Gray  
Senior Policy Analyst/Planner

# Attachment 11

# Rangitikei District Council



## Hunternville Rural Water Supply Sub-Committee Meeting

Notes – Monday 4 December 2017 – 3:00 pm

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11	Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study.....	4
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#### Present:

Mr Bob Crawford  
Mr Brett Journeaux  
Mr John McManaway  
Mr Sam Weston  
Mr Paul Peterson  
Mr Bernie Hughes

#### In attendance:

Mr George McIrvine, Finance and Business Support Group Manager  
Mr Glenn Young, Utilities Manager  
Mr Andy Sargent, Financial Services  
Mr Ivan O'Reilly, Waste/Water Technician  
Mr Andy van Bussel, Operations Manager  
Ms Christin Ritchie, Governance Administrator

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number** 17/HWRS/031 **File Ref**

That the apologies for the absence of His Worship the Mayor, Andy Watson, Cr Dean McManaway and Mark Dawson be received.

Mr B Journeaux / Mr S Weston. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

There were no changes to the order of business.

## 5 Confirmation of Minutes

The Minutes from the meeting held on 2 October 2017 are attached.

### Recommendation

**Resolved minute number** 17/HWRS/032 **File Ref** 3-CT-3-2

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 2 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Journeaux / Mr J McManaway

## 6 Chair's Report

The Chair spoke on behalf on the Committee, and wanted to formally thank David Miller for all the effort and good work he has done with the Scheme to date.

## 7 Council decisions on recommendations from the Committee

There were no recommendations made to the Council at the previous meeting.

## 8 Questions put at previous meeting for Council advice or action

No queries were raised at the previous meeting.

## 9 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to his report, highlighting:

- There have been a number of leaks and repairs during this period, with two significant leaks to PVC pipes which were underground. The leaks were however consistent with previous periods.
- A decision was made to carry on with the proposal from Timer Tanks to repair the Middle pump Station. Pipework is already underway and should be completed mid-December
- The middle and top pump stations had wearing and impeller clearance issues. Repairs should be completed by the end of this week.

It was suggested that zone metering be installed in order to measure trends and identify leaks earlier. Mr van Bussel will provide estimates to the committee at the next meeting.

It was noted that work may need to be completed to bypass a slip. Mr van Bussel will provide an estimate for costs involved at the new meeting.

Mr McIrvine spoke to a slide he provided, outlining:

- Water being pumped has increased by 30% from last year.
- The trend line shows the HWRS may reach its consent by June 2018 if this rate continues
- It was suggested an audit be compiled to measure units allocated versus units billed for.

Mr McIrvine will provide this PowerPoint so it can be included in the next meeting's agenda.

**Resolved minute number**

**17/HWRS/034**

**File Ref**

**6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations report' dated October 2017 be received.

Mr B Hughes / Mr J McManaway

## 10 Hunterville Rural Water Supply – Financial Report

Mr Sargent spoke to his report, highlighting the below:

- Total revenue is currently down by \$148k, however this will change with \$242k being invoiced in November, with payment due 20<sup>th</sup> December 2017.

- Operational expenses came in \$2k under budget, with savings on MDC professional fees, external contractors and utility rates, helping to offset some overspends on electricity, resource consents and reticulation costs.
- Debtors – currently 2 outstanding bills totalling \$1,138.15. One water connection has already been disconnected with the second being serviced a notice shortly.

**Resolved minute number**

**17/HWRS/035**

**File Ref**

**3-CT-3-1**

That the 'Hunterville Rural Water Supply – Financial report' dated October 2017 be received.

Mr J McManaway / Mr B Hughes

## **11 Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study**

A verbal update was provided by the Chair at the meeting. The key points were:

- There will be two public meetings to discuss the Tutaenui Community Irrigation/Stock Water System. Letters have been sent advising of the dates and times for both.
- It is likely the Southern end of the Rangitikei will stay with Hunterville Rural Water Supply and not amalgamate with Tutaenui.
- There will be an investigation as to whether the Hunterville Township should be removed from the scheme, and get their own bore installed. If this goes ahead the scheme will need to on sell the cost/lost revenue from the township.

## **12 Late Items**

None.

## **13 Meeting Closed**

3.51pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Bulls Community Committee Meeting

Minutes – Tuesday 12 December 2017 – 5:30 pm

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20	Meeting Closed .....	10

The quorum for the Bulls Community Committee is 6 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**Present:**

Mr Tyrone Barker (Chair)  
Ms Lynette Andrews  
Mr Nigel Bowen  
Ms Sandra Boxall  
Mr Matthew Holden  
Ms Annabel Sidey  
Mr Perrin Turner  
Ms Julie Toomey  
Ms Raewyn Turner  
Cr Jane Dunn

**In attendance:**

Ms Christin Ritchie, Governance administrator

**Tabled documents:**

Item 11: Local parking enforcement map - Bulls

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

Deferred to item 19.

## 3 Apologies

**Resolved minute number** 17/BCC/036 **File Ref**

That the apologies from His Worship the Mayor, Mr Russel Ward, Cr Graeme Platt and Ms Alex Bertram be received.

Ms Turner/ Ms Sidey. Carried

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. Ms Annabel Sidey noted a possible conflict as she is a board member for the Bulls and District Community Trust.

## 5 Confirmation of Order of Business and Late Items

Discussed in item 19:

- Scotts Ferry ferry
- Neighbourhood Support Group
- Local tagging and shortage of bins in Bulls
- Santoft Domain
- Bulls Christmas Parade

## 6 Confirmation of Minutes

The Committee has asked that an apology for Jan Harris be added to the minutes, and for a typo on page 5 to be corrected for Mr Baker to Mr Barker.

**Resolved minute number** 17/BCC/037 **File Ref** 3-CC-1-1

That the Minutes of the Bulls Community Committee meeting held on 10 October 2017, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Ms Toomey / Mr Holden. Carried

## 7 Chair's Report

The Chair's report will be included in item 19.

## 8 Council Decisions on Recommendations from the Committee

There were no recommendations from the Committee to Council at the last meeting.

## 9 Council Response to Queries Raised at Previous Meetings

### Bulls Water Tower

The Committee were updated in regards to their request for further information on whether the Bulls Water Tower will require upgrading if it is empty.

A report from Calibre informing that cost estimates have been run on the recommended strengthening of the Bulls Water Tower. Further notes on the item were:

- The budget required for any strengthening will be incorporated into the Long Term Plan.
- No Government funding is available for such remedial works.
- The report states that there is no difference in seismic risk between the Bulls Water tower being empty or full.
- Water within the tower is periodically used as backwash; however, other sources are available.

<b>Undertaking</b>	<b>Subject</b>	<b>Cost estimates for strengthening of the Bulls Water Tower</b>
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The Committee requested that the cost estimates be included at the next meeting in February 2018.

### Pedestrian refuge outside Mobil

The Committee were advised that the New Zealand Transport Agency (NZTA) are opposed to the installation of steel barrier arms as it significantly increases the risk to traffic (especially motorcycles). Instead, the NZTA suggested a PVC barrier could be installed.

<b>Resolved minute number</b>	<b>17/BCC/038</b>	<b>File Ref</b>
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~~That the Bulls Community Committee recommends to Council that the PVC barriers be installed on the pedestrian refuge on Bridge Street.~~

~~Mr Barker / Ms Andrews. Carried~~

The request to install the PVC barriers has been sent through to the roading department to be actioned.

### Options for the bend on SH1 near the RSA

NZTA have agreed to fund safety improvements for the area, and are in discussions about the form that might take. The Committee would like to be briefed on the suggestions from the NZTA and the Council's Roading Department.

## **10 Proposed changes to delegations**

Cr Dunn spoke to the report, outlining the proposed changes to the Committee's delegations:

Community Initiatives Fund – that the Committee considers local applications, and makes recommendations for approval for a one year trial period.

MoU Group Work Programmes – that the Committee would work with the MoU group to consider and make recommendations to Council for work plan proposals for the year ahead, and to receive progress updates at their bi-monthly meetings. This will help the Bulls Community Committee to become the link between the community and the Council.

Community Facilities/Services – more active consultation process with the Committee in regards to the Bulls Domain.

The Committee were in agreement with the suggested delegations, and were happy to review this in 12 months' time.

<b>Resolved minute number</b>	<b>17/BCC/039</b>	<b>File Ref</b>	<b>3-PY-1-1</b>
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That the report 'Increasing Delegations to Community Committees/Boards' be received.

Cr Dunn / Ms Turner. Carried

<b>Resolved minute number</b>	<b>17/BCC/040</b>	<b>File Ref</b>	<b>3-PY-1-1</b>
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That the Bulls Community Committee recommends to Council that they are supportive of all of the suggested delegations.

Cr Dunn / Mr Turner, Carried

## **11 Validation of current local parking enforcements (and suggestions for new ones)**

The Committee viewed and discussed the tabled map showing the existing parking restrictions:

The members wanted the 10 minute parking restriction on High St extended to cover number 108, as this is a drop off area for the All About Children Childcare. They also wanted the 120 min parking restriction from 106-112 Bridge St reviewed once the new Bulls Community Centre has been established.

The Committee members wanted to know if these restrictions are going to be enforced.

<b>Resolved minute number</b>	<b>17/BCC/041</b>	<b>File Ref</b>	<b>1-DB-1-14</b>
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That the Bulls Community Committee recommends to Council that the following changes are made to parking restrictions:

- The 10 minute parking restriction on High Street be extended to cover 106 and 108 High Street.
- The 120 minute parking restriction on 106-112 Bridge Street be revisited once the Bulls Community Centre has been opened.

Ms Boxall / Mr Holden. Carried

## 12 Update on Place-Making Activities

Cr Dunn provided an update for the Committee:

- Funds for the working bee have been awarded, and work will commence in the New Year – the chairs and blackboard will be repainted.
- Cr Dunn wanted to thank Mr Russel Ward for fixing the chair on Criterion St, and Mr Matthew Holden for fixing the chair outside the town hall. Special mention was made to thank Mr Mike Curtain and Ms Jan Harris for fixing the seats by the river which were cut up recently.

A service request will be made to fix the access road to the picnic area by the river, as this is in bad disrepair.

## 13 Update on the Bulls Community Centre Development

Mr Barker updated the committee on the development to date:

- The lotteries grant was unfortunately declined, however we will be putting through another application.
- A very generous donation of \$200,000 was made by the Duddings Trust
- The single door has been changed to a double door after feedback
- A total of \$100,000 against a target of \$105,000 has been raised through local fundraising.
- A house donated by Central House Movers, is to be relocated onto a section donated by the Council, and renovated by volunteers. This will be auctioned and the proceeds will go towards the community centre build.
- A fundraising auction is to be held

- The golf tournament raised over \$10,000

The build contract will be going out to tender in the New Year.

## 14 Update from Bulls and District Community Development Manager

An update was provided by Ms Annabel Sidey:

- The Rose Show was very successful, although she is unsure of the amount raised at this stage.
- Bulls Bags will have their Breakfast launch on Friday at 7.00 am
- The Community Concert will be held on 21 January 2018, 5.00 pm. The Noodles from Wellington have been confirmed as the band.
- The magnets were delivered a few months ago
- The first Neighbourhood Support meeting was held
- The Annual Bulls Christmas Parade was only awarded \$500 for the Event Sponsorship Fund. Ms Jan Harris held a raffle to help cover the shortfall in costs.

The Bulls Community Committee wanted to formally thank Ms Jan Harris for her community work, especially the Christmas Parade.

## 15 Small Projects Grant Scheme Update

It was noted that an additional \$350 was approved to be paid as a contribution to the Christmas Parade.<sup>1</sup>

**Resolved minute number** 17/BCC/042 **File Ref** 3-CC-1-1

That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

Cr Dunn / Ms Toomey. Carried

## 16 Outcome of consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act

Cr Jane Dunn updated the committee:

Council consulted with the community in October 2017 in regards to strengthening earthquake-prone buildings in half the time due to their location in areas where there are high numbers of people or traffic – 'priority areas'.

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<sup>1</sup> This was paid directly by Council and is not a charge on the Committee's Small Projects Fund.

A total of 22 written submissions were received, with 5 submitters choosing to speak at the oral hearing. The majority of submissions were opposed to the proposed priority areas, expressing concerns about the economic viability of the proposal.

Following this feedback from the community Council decided to adopt 'no priority areas'.

## **17 Proposed reference group for combined Marton-Bulls wastewater facility – Membership suggestions**

Mr Barker updated the committee:

- Members of the Marton-Bulls Wastewater Facility Advisory Group were confirmed at the Council meeting on 30<sup>th</sup> November
- Laura Weir, Denis Hocking, Tyrone Barker (Chair BCC) and a representative of the Tutaenui Stream Restoration Society.
- A few proposals have been put forward, but is still a work in progress.

## **18 Current Infrastructure Projects/Updates and Other Council Activities within the Ward**

No comments were made in regards to the report.

**Resolved minute number**

**17/BCC/043**

**File Ref**

**3-CC-1-5**

That the memorandum 'Extract for Bulls from activity reports to Assets/Infrastructure Committee, Sep-Oct 2017' be received.

Ms Turner / Mr Barker. Carried

## **19 Late Items**

As accepted in Item 5:

- 1 Ms Heather Thorby, a member of the public, addressed the Committee, with her requests:
  - The bridge on Brandon Hill Road has recently been signposted with weight restrictions of 44 tonnes. The majority of trucks which need to use the bridge are a minimum of 53 tonnes. Trucks not being able to use this route are impacting on stock transport and logging trucks. The bridge has not been upgraded since 1958. The farmers on the road will be asking for rates rebates if the bridge cannot be strengthened.
  - The 'S' Bend on Brandon Hill road is also too narrow for cars and trucks to use safely. The road at the bend is only 5 metres wide.

- There is a poplar tree which is about to fall onto Brandon Hill Road and needs to be removed urgently.

**Resolved minute number**                      **17/BCC/044**                      **File Ref**

- a) That the Bulls Community Committee recommends to Council that a copy of the engineers report for the Brandon Hill Road Bridge be supplied to the committee.
- b) That the Bulls Community Committee recommends to Council that the Brandon Hill Road Bridge be strengthened and the 'S' bend be straightened.

Ms Turner / Cr Dunn. Carried

- 2 The bins at the Rangitikei Junction/Wallace Development BP Site are always overflowing. The area has also been tagged.

**Resolved minute number**                      **17/BCC/045**                      **File Ref**

That the Bulls Community Committee recommends to Council to request that Wallace Development increase the number of bins at Rangitikei Junction and to clean up the tagging.

Ms Turner / Ms Toomey. Carried

- 3 The Neighbourhood Support Group had its first meeting where 5 members attended. They are looking to establish a data base of supporters, and would like the Bulls Community Committee to be the points of contact, and to promote the initiative. A Notice will go on the Bulletin.

**Undertaking**                      **Subject**                      **Neighbourhood Support Representative**

Council to advise who the Bulls Neighbourhood Support Group representative is, and to supply contact details.

- 4 The Scott's Ferry community and the Bulls Museum have raised \$7,000 of the \$8,000 target for repairs to the ferry at Scott's Ferry. They are requesting a donation from the Bulls Community Committee.

**Resolved minute number**                      **17/BCC/046**                      **File Ref**

The Bulls Community Committee approves the payment of \$200 from the Small Projects Grant Scheme, payable to the Bulls District Historical Society.

Ms Boxall / Mr Turner. Carried

- 5 A Public meeting was held to discuss getting the Santoft Domain restored as it is one of only three in the Rangitikei area. Some earlier suggestions were for a cricket ground, equestrian events, archery and walking tracks. The Domain has been leased over the years, and these funds have gone into a Santoft Domain fund, and will be used for the restoration. The next meeting will be held in the New Year, and they are hoping to get more people there, including a representative from the Bulls ward. The first course of action will be getting the gorse and lupin removed from the 20 acre domain.
- 6 It was noted that the Bulls Community Centre flyers were not received by most people.
- 7 People felt the communication from the burst water main yesterday was not sufficient.

## **20 Next meeting**

13 February 2017, 5.30 pm

## **21 Meeting Closed**

The meeting closed at 7.40 pm.

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_



# Rangitikei District Council

## Ratana Community Board Meeting

Minutes – Tuesday 12 December 2017 – 6:30 pm

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**Present** Mr Charlie Mete (Chair)  
Mr Charlie Rourangi  
Mr Thomas Tataurangi  
Cr Peke-Mason

**In attendance** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Jason Hihera

## **1 Whakamoemiti**

Cr Peke-Mason provided the opening Karakia.

## **2 Public Forum**

There were no participants. However, a question had been raised in the community on the footpath in Taitokerau Street – it was in the Council work-plan for 2018/19.

## **3 Apologies**

The apology from Ms Maata Thompson was received, as was that from His Worship the Mayor.

## **4 Members' Conflict of Interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of Order of Business and Late Items**

The Chair did not anticipate any change to the printed Order of Business. No late items had been received.

## **6 Confirmation of Minutes**

<b>Resolved minute number</b>	<b>17/RCB/058</b>	<b>File Ref</b>	<b>3-CB-1-1</b>
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That the Minutes of the Ratana Community Board meeting held on 10 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Tataurangi / Mr Mete. Carried

## **7 Chair's report**

Mr Mete noted that 2018 would see the centenary celebrations. He hoped that the Board would help in any way possible.

## **8 Council decisions on recommendations from the Board**

There were no recommendations from the Board's previous meeting to Council for confirmation.

## 9 Council response to queries raised at previous meetings

The Board noted the agenda commentary. Members saw a need for additional work on the roadside drain along Ratana road, from the bus stop towards the fire station. Mr Hodder would alert Council's Roading Advisor to this request.

The Board considered that the vehicle entrance to the cemetery be kept locked, with Mr Mete holding a key. It was crucial that all burials were registered, with this being emphasised in signage and on the community Facebook page. A 'box lock' would be the most secure option – Mr Hihera would investigate this further.

<b>Resolved minute number</b>	<b>17/RCB/059</b>	<b>File Ref</b>	<b>3-CB-1-1</b>
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That Council's contractor be instructed to lock the vehicle access to the Ratana cemetery.

Mr Tataurangi / Mr Rourangi. Carried

## 10 Ratana Bore – assessment of damage caused by Kaikoura earthquake

<b>Resolved minute number</b>	<b>17/RCB/060</b>	<b>File Ref</b>	<b>5-CM-1C975</b>
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That the report on water supply upgrade to the Ratana Community Board's meeting on 12 December 2017 be received.

Mr Mete / Mr Tataurangi. Carried

## 11 Update from Te Roopu Ahi Kaa

Mr Mete provided a verbal update on the Te Roopu Ahi Kaa meeting held on 5 December 2017, noting the lengthy consideration given to the question of establishing separate Maori Wards in the District for the 2019 elections. The Board agreed that the job description for the proposed Iwi/Maori Liaison Officer specify the Ratana community.

## 12 Proposed changes to delegations

The Board discussed the report, wondering about the limitations which might come from the sum allocated for the Community Initiatives Fund and the potential for conflicts of interest.

<b>Resolved minute number</b>	<b>17/RCB/061</b>	<b>File Ref</b>	<b>3-PY-1-1</b>
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That the report 'Increasing delegations to Community Committees/Boards' be received.

Mr Mete / Cr Peke-Mason. Carried

**Resolved minute number**                      **17/RCB/062**                      **File Ref**                      **5-PY-1-1**

That the Ratana Community Board requests Council provide them with the following increased delegations – Community Initiative Fund

Mr Tataurangi / Mr Mete. Carried

### **13 Validation of current local parking enforcements (and suggestions for new ones)**

The Board noted that there were no current parking restrictions in Ratana. It was unclear whether anything could be done about the overnight parking of school buses serving other parts of the District.

**Resolved minute number**                      **17/RCB/063**                      **File Ref**                      **1-DB-1-14**

That the Ratana Community Board recommends to Council that no changes are made to parking restrictions in Ratana Paa.

Mr Tataurangi / Mr Mete. Carried

### **14 Update on wastewater treatment plant (and meetings of reference advisory group)**

The Board noted the update commentary in the agenda.

### **15 Future Ratana playground**

Cr Peke-Mason provided an update, noting that consideration was being given by the Playground Redevelopment Committee rather than the Ratana Communal Board of Trustees. It is proposed to extend the playgrounds by ten or eleven metres, but this will need a determination by the Ratana Reserves Trust. Before that there will be direct consultation with neighbours and other stakeholders.

### **16 Update from the community hui**

No hui had been held.

### **17 Other matters raised at previous meeting**

- Renaming of Ratana Road: Mr Mete will write to the Church Executive seeking a final decision

## **18 Ratana Waste Transfer Station hours**

The Board noted the scheduled opening time stated in the meeting agenda.

## **19 Cemetery register alignment**

Council's records show two burials, Danny Aperahama RUKE (Thursday 19<sup>th</sup> Oct) PLOT 243 ROW 11 and Joanne Alamein EDWARDS (Friday 27<sup>th</sup> Oct) PLOT 266 ROW 12 since the Board's last meeting. Mr Mete confirmed this.

## **20 Late Items**

None

## **21 Future Items for the Agenda**

Iwi/Maori Liaison Officer – email out the current job description ahead of the meeting.

Ratana Road – renaming decision.

## **22 Next meeting**

13 February 2018, 6.30 pm

## **23 Whakamoemiti/Meeting Closed**

Cr Peke-Mason provided the closing Karakia, with particular greetings for Mayor Andy Watson and Chief Executive Ross McNeil.

Confirmed/Chair: \_\_\_\_\_

Date:



# Rangitikei District Council

## Taihape Community Board Meeting

Minutes – Wednesday 13 December 2017 – 5:35 pm

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The quorum for the Taihape Community Board is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**Present:** Mrs Michelle Fannin (Chair)  
Ms Gail Larsen  
Mrs Ann Abernethy  
Mrs Yvonne Sicely  
Cr Angus Gordon  
Cr Ruth Rainey (left at 7.45pm)  
Cr Richard Aslett

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Sheryl Srhoj, Administrator

**Tabled Documents:** Item 12: Funding request from Scott Parkes for Ohingaiti and Hunterville Sports  
Item 16: -Notes regarding pedestrian path between Paradise Terrace to Ruru Road  
Item 21: Late item submissions – Taihape Town hall defibrillator/Taihape Waste Transfer Station Levels of Service

## **1 Welcome**

The Chair welcomed everyone to the meeting.

## **2 Apologies**

All Board members were present but His Worship the Mayor asked for his apologies to be recorded.

## **3 Members' conflict of interest**

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

## **4 Confirmation of order of business**

The Chair agreed to take the following items under Late Items (Item 21 on the Agenda) on the basis that they had arisen after the Order Paper had been compiled and a decision was required at this meeting.

Levels of Service at Taihape Waste Transfer Station  
Installation of a Defibrillator outside Taihape Town Hall

A late item submission from Scott Parkes on behalf of the Ohingaiti and Hunterville Sports was accepted to be discussed under Small Projects Grant Scheme Update- December 2017 (item 12 on the Agenda)

## **5 Public Forum**

Mr Arana Gardiner and Mr Colin McFarlane spoke to the Board about their involvement with the anti P campaign in Taihape. Both men had first-hand experience with substance abuse and were well aware of the devastation that this drug caused.

Being part of the United Peoples Movement they were keen to offer their support to current users and their families. They hoped that in time this would extend to other awareness campaigns such as suicide prevention along with children's programmes. They had met with other agencies in town and were hoping to establish a collective/network group. They were presently looking into suitable venues with the old "Hutt" site in Kuku Street being a possibility.

The Board were very supportive of what they were trying to achieve and wished them all the best.

## 6 Minutes of previous meeting

**Resolved minute number** 17/TCB/064 **File Ref**

That the minutes of the Taihape Community Board meeting held 11 October 2017, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Abernethy/Ms Larsen. Carried

## 7 Chair's report

The Chair gave a brief verbal report, thanking Mrs Abernethy for her work with the outdoor barbeque table and planter box project.

She also acknowledged the support that she had received over the past year from Board members, Councillors and staff

**Resolved minute number** 17/TCB/065 **File Ref**

That the Chair's report to the 13 December 2017 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Mrs Sicely. Carried

## 8 Council decisions on recommendations from the Taihape Community Board and consideration of other matters affecting Taihape

There were no recommendations to Council from the Board's meeting on 11 October 2017.

At the Finance/Performance Committee's meeting on 30 November 2017, grants were approved from the Community Initiatives Fund to the Taihape Play Centre and from the Events Promotion Scheme to the Taihape A & P Show and Taihape Dressage.

## 9 Proposed changes to delegations

There was some discussion on this item.

Mrs Abernethy felt that there was a need for better communication with the local farming communities. She suggested that Board members attend school meetings at Mataroa, Moawhango, Papanui Junction and Mangaweka in order to fill them in on any issues of relevance to them. Also suggested was to invite country school students to take part in any future projects similar to that of the painting project which the Taihape Area School students had recently undertaken.

All members agreed that there was a need to raise the Board's profile so were happy for Council to provide them with increased delegations.

**Resolved minute number**                      **17/TCB/066**                      **File Ref**

That the report 'Increasing Delegations to Community Committees/Boards, 20 November 2017' be received.

Cr Gordon/Cr Aslett. Carried

**Resolved minute number**                      **17/TCB/067**                      **File Ref**

That the Taihape Community Committee requests Council provides them the following increased delegations;

Community Initiatives Fund  
MoU Group Work Programmes  
Community Facilities/Services  
Increased Engagement with wider/smaller communities

Mrs Fannin/Mrs Abernethy. Carried

## **10 Validation of current local parking enforcements (and suggestions for new ones)**

After some discussion the Board were all in agreement that no changes be made to the parking restrictions in Taihape.

**Resolved minute number**                      **17/TCB/068**                      **File Ref**

That the Taihape Community Board recommends to Council that no changes are made to parking restrictions.

Mrs Fannin/Mrs Abernethy. Carried

## **11 Update on Place-Making Initiatives**

Mrs Abernethy spoke to this item. She reported that painting of the planters and barbeque tables had now been completed. She wished to acknowledge Mrs Leah Collings who had taken it upon herself to organise the Taihape Area School students as she had been taken unwell.

Ms Larsen to place the barbeque tables and planter boxes on site. Cr Gordon to supply topsoil and Mrs Abernethy to purchase compost and flowers.

It was suggested that next year the students be invited to grow their own seedlings for planting out.

Mrs Abernethy to send a letter of thanks to the Taihape Area school students along with a personal letter of thanks to Mrs Collings.

**Resolved minute number**                      **17/TCB/069**                      **File Ref**

That Mrs Abernethy purchase compost and flowers for the planter boxes and that she then be reimbursed from the Place making fund.

Cr Aslett/Mrs Fannin. Carried

## **12 Small Projects Grant Scheme Update – December 2017**

A funding request from the Ohingaiti and Hunterville Sports was tabled and discussed.

As there were a number of Taihape families that attended this event, the Board were happy to make a contribution of \$650 towards their costs. This would be funded from the Small Project Grant.

**Resolved minute number**                      **17/TCB/070**                      **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

Mrs Fannin/Ms Larsen. Carried

**Resolved minute number**                      **17/TCB/071**                      **File Ref**

That the Taihape Community Board agrees to contribute \$650 from the Small Projects Grant towards the Ohingaiti and Hunterville Sports day costs.

Mrs Fannin/Ms Larsen. Carried

## **13 Youth Development Programme Update – December 2017**

A copy of the report from the Strategy & Community Planning Manager to the Policy/Planning meeting of 9 November 2017 was attached for the Board's information.

## **14 Requests for service concerning Taihape – October 2017**

It was noted that in future Taihape figures only are made available.

**Resolved minute number**                      **17/TCB/072**                      **File Ref**

That the report "Requests for Service concerning Taihape for October 2017", be received.

Mrs Fannin/Mrs Abernethy. Carried

## 15 Pedestrian Path between Paradise Terrace to Ruru Road

Mrs Fannin said that there had been some concern from local residents about the lack of consultation over the closing of this path.

She reported that residents were not wanting a fortune to be spent on making the path safer, however they were happy with the update that they had received from Council's Project Engineer.

**Resolved minute number**                      **17/TCB/073**                      **File Ref**

That the memorandum 'Pedestrian Path between Paradise Terrace to Ruru Road, Taihape' be received.

Cr Gordon/Cr Aslett. Carried

**Resolved minute number**                      **17/TCB/074**                      **File Ref**

That the Taihape Community Board fully supports upgrading the pedestrian path between Paradise Terrace to Ruru Road, Taihape to making it safer on a like for like basis.

Cr Gordon/Mrs Fannin. Carried

## 16 Pedestrian access between Taihape CBD and Mangaone Valley Road/Dixon Way

Mrs Abernethy spoke to her resubmitted item. She felt that there had been some confusion with the New Zealand Transport Agency about what the Board were asking. She was keen for Council to give consideration to reducing speed limits to allow for the safety of our community.

The Board agreed that the best option would be to get this done in two stages. First is to obtain speed restrictions on all side roads including Rauma and Mangaone Valley Road. Following this, the Board would look at State Highway 1.

**Resolved minute number**                      **17/TCB/075**                      **File Ref**

That the resubmission item from Ann Abernethy be received.

Mrs Sicely/Ms Larsen. Carried

**Resolved minute number**                      **17/TCB/076**                      **File Ref**

That Taihape Community Board recommends to Council that a speed limit of 50km/h be imposed on Dixon Way, and all side roads off SH-1 from the rail overbridge to (and including) Rauma Road and Mangaone Valley Road and that signage alerting motorists to the

high pedestrian usage of these roads be erected on both State Highway 1 and O'Taihape Valley Road.

Mrs Abernethy/Mrs Sicely. Carried

## **17 Outcome of consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act**

The information was attached for the Board's information only.

## **18 Update on Taihape Memorial Park project**

Cr Gordon spoke to this item. He said that all information had now been gathered and collated which he would forward to Board Members for their thoughts. Both he and Cr Rainey would provide Councillors with an update at Council's meeting on 14 December 2017.

Cr Gordon commented that each group had very similar use patterns which was wide spread. There was a need to put up a new facility but not necessarily on the grandstand site. A suggested site was at the end of the netball courts but there would be a need for some give and take on behalf of all user groups. If there was a new build, ideally the old toilets would be removed and new ones located by the playground or there was the option to make use of those in the Taihape Swim Centre.

It was suggested that Council invest in some good quality portaloos which could be moved around the district.

Cr Aslett wished to acknowledge all the work that Crs Gordon and Rainey had put into this project.

## **19 Current infrastructure projects/upgrades and other Council activities within the Ward**

**Resolved minute number**

**17/TCB/077**

**File Ref**

That the report 'Current infrastructure projects/upgrades and other Council activities within the Ward' be received.

Mrs Fannin/Mrs Sicely. Carried

## **20 Matters arising not elsewhere on the agenda – progress update**

It was noted that the gate by the Hautapu street reserve had been installed by Bill Neilson.

**Resolved minute number**

**17/TCB/078**

**File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be

received.

Mrs Fannin/Mrs Abernethy. Carried

## 21 Late items

### Taihape Town Hall Defibrillator

Following consultation with the two businesses which have defibrillators, Taihape New World had agreed to move theirs in order to have it available 24 hours while McDonalds had declined.

Some Board members were still keen to have a defibrillator outside the town hall as they felt that this was the heart of the town.

It was agreed to purchase one defibrillator along with a lock box for outside the Taihape town hall and then one lock box to allow for the defibrillator at New World to be moved and made available 24 hours

#### **Resolved minute number**

**17/TCB/079**

#### **File Ref**

That the Taihape Community Board purchase one defibrillator (type to be confirmed) and one lock box for outside the town hall and one lock box for New World

Mrs Fannin/Mrs Abernethy. Carried

### Taihape Waste Transfer Station – Levels of Service

Ms Larsen spoke to this item. She said that over the past few months the levels of service had dropped at the Taihape Waste Transfer Station. Rubbish and recycling was left to pile up due to the bins not being changed regularly. The attendant was doing his best despite receiving a lot of negative criticism from the locals. Rats were now becoming a problem. Ms Larsen was able to provide photos which Mr Hodder would pass onto the Solid Waste Officer who had been advised of this issue.

#### **Resolved minute number**

**17/TCB/080**

#### **File Ref**

That the Taihape Community Board request that Council ensure that the conditions of the Taihape Waste Transfer Station Contract are met and that they report back to the next meeting.

Ms Larsen/Mrs Sicely. Carried

## **22 Future items for the agenda**

Discussion on Motor Home friendly town/feasibility study re walkways/cycle trails.

## **23 Date of next meeting**

The next meeting to be held 14 February 2018

## **24 Meeting closed**

The meeting closed at 8.10pm.

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitikei District Council

## Marton Community Committee Meeting

Minutes – Wednesday 13 December 2017 – 7:00 pm



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**Present:** Carolyn Bates (Chair)  
Pip Hancock  
Donna Harris  
Belinda Harvey-Larsen  
Lynda Hunter  
Cr Lynne Sheridan  
Wendy Wagner  
His Worship the Mayor Andy Watson (Ex-Officio)

**In attendance:**

Cr Cath Ash	Project Marton Co-ordinator
Sharon Galpin	Marton Rugby & Sports Club (Treasurer)
Pania Hemopo	Marton Skatepark Extension Committee
Ray Hemopo	Marton Skatepark Extension Committee
Blair Jamieson	Rangitikei District Council
Murray McNae	Marton Croquet Club (President)
David Winmill	Marton Croquet Club

## 1 Welcome

The Chair welcomed everyone to the meeting

## 2 Public Forum

Pania and Ray Hemopo (Marton Skatepark Extension Committee) spoke to the skate park proposal and how at present \$180,000 of funding has been reached for the project. Pania formally thanked the Committee for its previously intended contribution of \$200 and the \$80 able to be raised at Marton's Market Day. As the \$180,000 exceeded the amount that was intended for the current plan, Pania noted that the extra money was intended to be used on outdoor BBQs (with 20 minute run-times and tamper proof safety cut-off switches). An opportunity that sought funding from the Committee was then discussed around running a Scooter competition when the park opens. Pania and Ray Hemopo requested \$1000 in assistance for this (being BBQ supplies, raffles and fundraiser items), which would require an additional \$800 from the Committee.

Murray McNae and David Winmill from the Marton Croquet Club requested financial assistance from the Committee for the completion of their mural. The mural is being painted on the roadside frontage of the club building at 97 Tutaenui Road, Marton. The mural intends to act as both a form of marketing (improving the visual presence of the Marton Croquet Club) and to improve the aesthetic of the building. It was noted that the project would have an official unveiling sometime in December. The cost of the project is \$1620.00 which includes labour and materials, with \$600 sought by the club from the Committee.

## 3 Apologies (resolution)

**Resolved minute number** 17/ MCC/044 **File Ref**

That the apology of absence from Jenny Greener, Lyn Duncan and Cr Dave Wilson be received.

Carolyn Bates / Belinda Harvey-Larsen. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Carolyn Bates acknowledged that her husband was a current member of the Marton Croquet Club and would abstain from voting in relation to their funding request.

## 5 Confirmation of order of business and late items

Council requested consideration of two 24/7 toilet sites as indicated on the tabled documents attached map. The recommendation from the Committee was addressed in '20 Late Items'.

## 6 Confirmation of Minutes (resolution)

<b>Resolved minute number</b>	<b>17/ MCC/045</b>	<b>File Ref</b>	<b>3-CC-1-3</b>
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That the Minutes of the Marton Community Committee meeting held on 11 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Carolyn Bates / Donna Harris. Carried

## 7 Chair's Report

Ms Bates reported on the following activities that she has been involved with, or undertaken since the last meeting.

### **Signage**

- *Have been in touch with NZTA regarding their requirements.*
- *Spoken to a variety of people regarding town signage.*

### **Info Table**

- *Assisted Lynne Sheridan (Lynne will speak on this).*

### **RDC Meeting(s)**

- *Attended.*

### **Potential New Residents/Business**

- *Spoke with a business owner in Wanganui who is keen to open an outlet in Marton.*
- *Turakina Maori Girl's College*

### **Croquet Club**

- *Spoke with members of the Croquet Club regarding applying for funds from the Small Grants Fund.*

**Centennial Park**

- Spoke with Pania Hemopo regarding applying for funds from the Small Grants Fund, and attended meetings on the Skate Park Upgrade.

**MCC Members**

*Have spoken to several residents - encouraged them to come along to MCC meeting*

**8 Council decisions on recommendations from the Committee**

There were no recommendations from the Committee's last meeting requiring Council approval.

**9 Council responses to queries raised at previous meetings**

There were no questions posed for Council to answer.

**10 Proposed changes to delegations**

<b>Resolved minute number</b>	<b>17/MCC/046</b>	<b>File Ref</b>	<b>3-PY-1-1</b>
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That the report 'Increasing Delegations to Community Committees/Boards' be received.

Carolyn Bates / Donna Harris. Carried

<b>Resolved minute number</b>	<b>17/MCC/047</b>	<b>File Ref</b>	<b>3-PY-1-1</b>
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That the Marton Community Committee requests Council provides them the following increased delegations:

- Community Initiatives Fund
- MOU Group Work Programmes
- Community Facilities/Services

Carolyn Bates / Pip Hancock. Carried

**Resolved minute number**                      **17/MCC/048**                      **File Ref**                      **3-PY-1-1**

That the Marton Community Committee requests Council does NOT provide them the following delegations:

- Increasing the engagement with wider/smaller communities of the ward (being seen as not relevant to the township of Marton)

Carolyn Bates / Pip Hancock. Carried

## **11 Validation of current local parking enforcements (and suggestions for new ones)**

**Resolved minute number**                      **17/MCC/049**                      **File Ref**                      **1-DB-1-14**

That the Marton Community Committee recommends to Council that the following changes are made to parking restrictions:

- That the P15 area next to the corner of High Street and Wellington Road be changed to P60
- That in order to reduce any expenditure from the recommendation above, Council should solely remove the P15 signs rather than replacing them with P60 signage – as enforcement isn't presently undertaken.
- That the Council building frontage at 46 High Street should have disability parking at the front for improving access for those requiring assistance.

Belinda Harvey-Larsen / Donna Harris. Carried

*(Council has now adopted the Traffic and Parking Bylaw (2017). The parking-related provisions came into force on 6 November 2017, with current parking restrictions becoming applicable from this date. Given the parking restrictions throughout the District are likely to have been in place for a significant period of time, Council would like the community committees/boards to consider whether they are still appropriate or require amendment. A map showing the existing parking restrictions will be tabled.)*

## **12 Update from the Project Marton**

Cr. Cath Ash spoke to the success of Marton's Market Day. It was noted that a figure of 10,000 had been stated by local news outlets, highlighting that the event continues to grow year on year.

It was noted that on 20 December at 5:30 pm, Project Marton will be hosting an evening session on zero waste living. Hannah and Liam, the Two No-Waste Nomads behind The Rubbish Trip, will be speaking as to the practicalities and philosophy of waste reduction. Committee members were asked to attend and invite people to the event.

The Committee was also informed that Project Marton will be reopening its doors on 12 February 2018.

### **13 Update from the Marton Wastewater Advisory Group**

Lynda Hunter spoke to the review process and that there were a number of workable options up for consideration. Details around the selection of options were noted as being confidential so prohibited her from discussing any of the details with the Committee.

### **14 Update on Youth Services**

Blair Jamieson gave an update on the Youth services in Marton and how they have had an over haul over the last month, with the Marton Youth Zone moving from Humphries Street to 'The Lobby' - based at 285 Broadway. This has been a change in the works for a long time and it's great that it's all finally in place. The Lobby is open Monday – Friday 3pm - 5pm and is run mostly by volunteers. They are still looking for more people to volunteer in the space, especially over the summer holidays.

### **15 Update on place-making initiatives**

A verbal update will be provided at the meeting.

### **16 Update on the Marton Civic Centre/Heritage Precinct project**

The Committee members noted the commentary in the agenda.

### **17 Outcome of consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act**

His Worship the Mayor gave an update and discussed the process that Council was required to consult with the community on. The Committee were in agreement that the process had the best immediate outcome and that Central Government should consider reviewing the legislation.

### **18 Small Projects Grant Scheme update – December 2017**

**Resolved minute number**

**17/MCC/050**

**File Ref**

**3-CC-1-3**

That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

Belinda Harvey-Larsen / Donna Harris. Carried

**Resolved minute number**                      **17/MCC/051**                      **File Ref**                      **3-CC-1-3**

That the requests for funding from the Croquet Club and Skate Park Extension Committee be received.

Belinda Harvey-Larsen / Donna Harris. Carried

**Resolved minute number**                      **17/MCC/052**                      **File Ref**                      **3-CC-1-3**

That the Marton Community Committee increases its commitment to the Skatepark project by a further \$800, bringing the total contribution to this project to \$1000.

Belinda Harvey-Larsen / Donna Harris. Carried

**Resolved minute number**                      **17/MCC/053**                      **File Ref**                      **3-CC-1-3**

That the Marton Community Committee contribute the \$600 as requested to the Marton Croquet Club mural.

Belinda Harvey-Larsen / Donna Harris. Carried

## **19 Current Infrastructure projects/upgrades and other Council activities within the ward**

**Resolved minute number**                      **17/MCC/054**                      **File Ref**                      **3-CC-1-5**

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee Sep-Oct 2017' be received.

Carolyn Bates / Belinda Harvey-Larsen. Carried

## **20 Late Items**

Sharon Galpin (Marton Rugby & Sports Club - Treasurer), asked the Committee to recommend that the 24/7 toilet be placed next to the Rugby & Sports Club on Follett Street. Sharon spoke on the parking, lighting, security, public access and proximity to town as being the benefits of this location.

His Worship the Mayor asked the Committee to recommend the Centennial Park location, being just north of the township. Proximity to the Skatepark and being on the main street of

Marton were the benefits of this location. The Committee put the selection to a vote with the vast majority in favour of the 24/7 toilet option; being next to the Rugby & Sports Club on Follett Street.

**Resolved minute number**

**17/MCC/055**

**File Ref**

That Marton Community Committee recommends to Council that Council consider the 24/7 toilet be located in Follett Street, next to the Rugby Club Rooms.

Carolyn Bates / Belinda Harvey-Larsen. Carried

## **21 Next meeting**

14 February 2017, 7.00pm

## **22 Meeting Closed**

**Confirmed/Chair:** \_\_\_\_\_

**Date:**