



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Council Meeting Order Paper

Thursday 1 March 2018, 1pm

Council Chamber, Rangitikei District Council
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Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Council Meeting

Agenda – Thursday 1 March 2018 – 1:00 PM



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The quorum for the Council is 6. Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes from Council meeting 25 January 2018 are attached.

Recommendation

That the Minutes of the Council meeting held on 25 January 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation

That the Mayor's Report to the Council meeting on 1 March 2018 be received.

8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Northern Sport and Taihape Building

Cr Platt

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Cr Gordon / Cr Rainey

Recommendation:

That the portfolio updates to the Council meeting of 1 March 2018 be received.

9 New Zealand War Memorial Museum at le Quesnoy, France

At Council's meeting on 25 January 2018, Council considered the request for funding support for establishing a New Zealand War Memorial Museum in Le Quesnoy, the French town liberated by New Zealand soldiers on 4 November 1918 without any loss of civilian lives. While Elected Members agreed in principle to some level of financial support, it was agreed that the matter would be discussed with the RSA and the upcoming Regional Mayoral Forum.

The RSA supports Council making a contribution. The email received by the Mayor confirming that is attached. Tararua District Council is making a grant of \$10,000. Palmerston North City Council will make a grant from its heritage fund, but the amount is not yet known.

Recommendation

That Council makes a grant of \$..... as a contribution to establishing a New Zealand War Memorial Museum at Le Quesnoy, noting that there is at least one soldier from the Rangitikei buried at Le Quesnoy – Lawrence John O'Brien, killed on 4 November 1918.

10 Anzac Grove

At a Committee meeting of the Marton RSA on 7 February 2018, it was unanimously resolved to ask Council to name the Memorial Walkway leading from Maunder Street to Broadway as 'Anzac Grove'. The Marton RSA President has conveyed this request to the Mayor.

The Walkway is on land owned by the Wellington Diocesan Trust Board. Council may wish to write to the Board requesting the name suggested by the RSA.

11 Development of Maori capacity to contribute to Council decision-making – further consideration by Te Roopu Ahi Kaa

The statement on Council's intention on Development of Maori capacity to contribute to Council decision-making must be included in the full Long Term Plan document. Amendments have been discussed at Te Roopu Ahi Kaa. The final version is attached, with the opening paragraph yet to be confirmed with Te Roopu Ahi Kaa's nominated representative.

File ref: 3-PY-1-

Recommendation

That the Council confirms the statement on Development of Maori capacity to contribute to Council decision-making for inclusion in the 2018-28 Long Term Plan, subject to final changes from Te Roopu Ahi Kaa's nominated representative to the opening paragraph.

12 Progress with the Consultation Document for the 2018-28 Long Term Plan

The Consultation Document 'Unfolding the Plan – Rangitikei 2018-28' is currently being reviewed by the Council's auditors. The Audit Director will be in attendance at the meeting to discuss progress.

13 Simultaneous consultation alongside 'Unfolding the Plan – Rangitikei 2018-28'

A report is attached

File ref: 1-LTP-4-2

Recommendations

1. That the report "Simultaneous Consultation – alongside "Unfolding the Plan – Rangitikei 2018-28" be received.
2. That Council adopts for consultation (using the special consultative procedure) simultaneously with "Unfolding the Plan – Rangitikei 2018-28" the following associated documents (noting that the actual dates for consultation will need to be changed):
 - Proposed Schedule of fees and charges for 2018/19;
 - Draft Waste Management and Minimisation Plan;
 - Proposed amended Rates remission policy on Maori freehold land;
 - Proposed amended Significance and engagement policy; and
 - Proposed amended Revenue and Financing Policy.

14 Publishing 'A long winding road': Memoirs by Les Vincent, Roding Overseer, Rangitikei County Council, 1955-1989

Last year, His Worship the Mayor drew Council's attention to this unpublished memoir. A grant was approved from the Community Initiatives Fund but the balance of funding needed for publication has not yet been secured.

Attached are some extracts from his manuscript.

15 Administrative Matters – February 2018

A report is attached.

File ref: 5-EX-4

Recommendations:

1. That the report 'Administrative matters – February 2018' be received.
2. That Council agrees to (i) negotiating a two-year extension for the CBD Cleaning contracts for Marton, and Bulls (C995, C996), the Ratana Parks & Town Maintenance contract (C991), the Koitiata Parks & Town Maintenance contract (C992), and the Sexton services contract (C988), with the outcome reported back to Council's meeting on 31 May 2018 and (ii) transferring the responsibility for CBD cleaning in Hunterville and Taihape to the Parks team from 17 August 2018.
3. That Council rescinds its decision (in finalising the 2014/15 Annual Plan) to retain the Marton A Dam site, declares it is surplus and authorises the Chief Executive to market it in accordance with the Council's policy on disposal of surplus land and buildings.
4. That Council accepts the request from the remaining two trustees of the Ohingaiti Cemetery to assume direct management and control of the Ohingaiti cemetery as soon as practicable and, once confirmed, include information from the burial records within the Council's cemetery database.

16 Top Ten Projects

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top ten projects – status, February 2018' be received.

17 Health and Safety – quarterly report (October – December 2017)

A report is attached.

File ref: 5-HR-8-3

Recommendation:

That the report 'Health & Safety Quarterly Report for Council' for the period October-December 2017 be received.

18 Ratana water treatment plant – status report

A report is attached.

File ref: 6-WS-3-9

Recommendation:

That the report 'Ratana water treatment supply – status report – February 2018' be received.

19 C980 Road Maintenance Contract – Three year Extension

A report is attached.

File ref: C980

Recommendations:

- 1 That the report on the C980 Road Maintenance Contract - Three Year Extension be received.
- 2 That Council approves the three year extension of the C980 Road Maintenance Contract to Higgins Contractors Limited up to a value of \$25,500,000 + GST for the period 1 July 2018 to 30 June 2021.
- 3 That Council note this investment in the roading network includes a subsidy of 63% from the New Zealand Transport Agency.

20 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendations

- 1 That the minutes of the following meetings be received:
 - Turakina Reserve Management Committee, 1 February 2018
 - Turakina Community Committee, 1 February 2018
 - Hunterville Rural Water Supply Sub-Committee, 5 February 2018
 - Audit/Risk Committee, 12 February 2018
 - Te Roopu Ahi Kaa, 13 February 2018
 - Bulls Community Committee, 13 February 2018
 - Ratana Community Board, 13 February 2018
 - Erewhon Rural Water Scheme Sub-Committee, 14 February 2018
 - Taihape Community Board, 14 February 2018
 - Marton Community Committee, 14 February 2018
 - Assets/Infrastructure Committee, 15 February 2018
 - Policy/Planning Committee, 15 February 2018
 - Hunterville Community Committee 19 February 2018
- 2 That the following recommendations from the Audit Risk Committee, held on 12 February 2018, be confirmed:

18/ARK/004

That the Audit/Risk Committee endorse and recommend to Council the adoption of the following:

- a) the pragmatic approach to exercising the statutory discretionary powers pursuant to the Building Act 2004 and the professional judgement exercised in relation to the application of the provisions of the Rangitikei District Plan: and,

- b) the application of the following principles when considering the exercise of discretionary powers:
- all new builds are expected to comply with relevant standards;
 - earthquake strengthening works alone will not trigger a requirement to upgrade the building standards
 - requests for exemptions/waivers/discretion will not be considered outside of a (building) consent process (i.e. not after the work has been done). Note that the Certificate of Acceptance process is still available, subject to meeting the test of 'compliance assurance';
 - where Council is aware of non-compliant building work, a notice to fix will be issued. Removing/upgrading non-compliant work within the scope of a building consent will allow for the consideration of exemptions/waivers;
 - adaptive re-use of disused/under-used commercial buildings is to be encouraged/supported;
 - no exemptions/waivers will be granted where people/fire/structural safety is compromised.

18/ARK/005

That the Audit/Risk Committee recommends that Council consider whether the debt per resident level needs to be raised.

- 3 That the following recommendations from the Te Roopu Ahi Kaa, held on 13 February 2018, be confirmed:

18/IWI/003

~~That the Te Roopu Ahi Kaa Komiti recommends to Council that the amended policy 'Development of Maori Capacity to Contribute to Council Decision-Making' be adopted for inclusion in the draft 2018-28 Long Term Plan on 1 March 2018.*~~

**Dealt with in item 10.*

- 4 That the following recommendations from the Taihape Community Board, held on 14 February 2018, be confirmed:

18/TCB/006

That the Taihape Community Board recommends to Council that it collaborates with the Friends of Taihape Society in developing Papakai Park, including use of the Parks Upgrade Partnership Fund, and supports, in principle, the development of a concept plan (similar to that done for Marton B & C Dam)

- 5 That the following recommendations from the Assets/Infrastructure Committee, held on 15 February 2018, be confirmed:

18/AIN/005

That Assets and Infrastructure Committee recommends to Council that Council directs the Engineer to negotiate with Higgins Contractors Limited to extend Road Maintenance Contract 980 for a further three year term.

18/AIN/009

That the Assets/Infrastructure Committee recommends to Council that, in terms of section 17A(3)(b) of the Local Government Act 2002, it is satisfied that the potential benefits of undertaking a review of the cost-effectiveness of the present arrangements do not justify the costs of undertaking the review because of the specialised nature of the service,

AND

That, subject to Council approving the recommendation regarding section 17A(3)(b), a new Contract is prepared and tenders called to engage a Streetlight Maintenance Contractor to commence 1 July 2018.

- 6 That the following recommendations from the Policy/Planning Committee, held on 15 February 2018, be confirmed:

18/PPL/009

~~That the revised Significance and Engagement Policy [without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan.*~~

**Dealt with in item 13.*

21 Public Excluded

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

Item 1 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Contract 1078 Watershed Road dropout repairs	To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

22 Late items

23 Future Items for the Agenda

24 Next Meeting

Thursday 29 March 2018, 1.00 pm

25 Meeting Closed

Attachment 1

Rangitikei District Council

Council Meeting

Minutes – Thursday 25 January 2018 – 9:30 AM



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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Dean McManaway
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 9	Portfolio Updates
Item 13	Outcome of the Australasian Local Government Performance Excellence Program – financial year 2016/17
Item 16	Policy on Development – proposed changes shown as mark-ups

1 Welcome

His Worship the Mayor welcomed everyone to the first meeting of 2018.

2 Council Prayer

The Council prayer was read by Cr Ash.

3 Public Forum

4 Apologies/Leave of Absence

That the apologies for the absence of Cr Peke-Mason and Cr Wilson be received.

Cr McManaway / Cr Ash. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Ash noted her conflict of interest in respect to Items 14 and 15

6 Confirmation of order of business

There was no scheduled change to the order of business.

7 Confirmation of minutes

Resolved minute number 18/RDC/001 File Ref

That the Minutes of the Council meeting held on 14 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Belsham. Carried

Cr Gordon left at 9:37 to 9:38

8 Mayor's Report

His Worship the Mayor took his report as read and invited Councillor comment and questions. The outcome from the discussions are highlighted:

His Worship the Mayor was invited to China with particular regard for the supply of New Zealand products to malls in China. During the visit His Worship gave a speech and opened an upmarket mall, located 4 hours from Shanghai in a tier 4 city. New Zealand products are

highly regarded in China and this particular city is planning on building a further 200 high quality malls all wanting to stock New Zealand products. His Worship the Mayor has spoken with a number of local businesses including honey producers and Coastal Spring Lamb. Horticulture, dairy, health products, merino-possum blend products and apparel are some of the particular New Zealand products that have interest to the Chinese market.

The new operator of the Marton Country Music Festival, who resides outside of the District, indicated the event will continue to be held in Marton. There was a high number of new visitors giving positive feedback on the event. The organisers were happy with the venue and facilities, no comment has been made regarding changing them. It was noted that Councils Parks and Reserves team did a great job in preparing for the event and that gratitude be forwarded to them.

Kiwi Burn is being held this weekend, and is considered a successful event for the District. It was noted that any issues regarding fire regulations is now the concern of Fire and Emergency New Zealand (FENZ) and not of Council. It is understood that the Kiwi Burn has complied with FENZ regulations.

Vinegar Hill's New Year's LGBT event, although within the Manawatu District, has economic spin off the Rangitikei District particularly for Hunterville. Funding by Council could be a consideration in future. It was noted that although there was feedback indicating a level of dissatisfaction with the facilities and increased camping costs, the financial investment by the Manawatu Council was to be commended and Councillors who visited the site were impressed with the level of service.

Resolved minute number	18/RDC/002	File Ref	3-EP-3-5
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That the Mayor's Report to the Council meeting on 25 January 2018 be received.

His Worship the Mayor/ Cr Sheridan. Carried

9 Portfolio Updates

Ohakea	Cr Platt <i>attached</i>
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett <i>tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Ohakea

His Worship the Mayor added to the portfolio update stating that Group Captain Nick Olney handed over Command of Royal New Zealand Air Force Base Ohakea to Group Captain Shaun Sexton. Olney is studying a Defence and Strategy Course in Canberra, Australia. His children remain in the District to study.

Criterion Site

Public are looking forward to work commencing on the site. His Worship the Mayor is requesting that tenders for the project go out late February or early March.

Cr Dunn noted that following the initial funding by Council for the Scotts Ferry repair, all funding has now been raised and the project is scheduled to start next month. Future Steel has donated all the steel and Bunnings are supplying timber at cost price.

His Worship the Mayor and the Chief Executive are meeting with a company to move the relocated home that has been donated as a fund raiser onto its site.

Samoa Community, Youth Development and Environment

Recycling – with China no longer accepting foreign recycling, New Zealand and local governments need to ensure that they can cope with recycling waste and encourage waste reduction. Consideration of kerb-side recycling has had welcomed feedback from the community.

Youth – the Lobby in Marton has been busy and is proving a 'cool' place for youth to hang out.

Samoa Community – Condolences were given to the unfortunate drowning of Valentino Malo in the Rangitikei River which was felt throughout the Samoan community.

Heritage and Tourism

It has been a very busy holiday period with lots of tourist visitors. Rangitikei.com has had an increase on the number of hits, up on November from 235,841 to 284,724.

Resolved minute number

18/RDC/003

File Ref

That the portfolio updates to the Council meeting of 25 January 2018 be received.

Cr Ash / Cr Aslett. Carried

10 New Zealand War Memorial Museum at Le Quesnoy, France

Mr McNeil spoke to the agenda note and attachments. The fundraising programme for Museum project is targeting local governments in New Zealand looking for financial support. His Worship the Mayor, having visited the area in France, noted its iconic value to New Zealand's history. Elected Members agreed in principle to some level of financial support, gauged by conversations at the upcoming Regional Mayoral Forum. It was further suggested that conversations and/or collaborations with other interested parties such as the RSA would be of value.

Resolved minute number **18/RDC/004** **File Ref**

That His Worship the Mayor raise the consideration of financial support for the New Zealand War Memorial Museum at Le Quesnoy project with mayors at the Regional Mayor Forum, suggesting that Rangitikei District Council contribute \$2,000.

His Worship the Mayor/ Cr Aslett. Carried

11 Administrative Matters – January 2018

Mr McNeil spoke to the report. Discussion highlights on specific numbered items are as follows:

- There are no plans in place for a state highway bypass away from Bulls, but there is a need for discussion with the New Zealand Transport Agency on the pinch point intersection of State Highway 1 and 3. Elected Members agreed for Cr Dunn to work with Mr Hodder and His Worship the Mayor on the rewording of the draft submission on the Regional Transport Plan to reflect the Council's desire for the removal of comment of a Sanson /Bulls bypass.
- Mr Sanson has returned to work on a part time basis and will take the lead on the Centennial Park Development project.
- The issue of limited quantity of bandages and in particular drugs such as morphine held within the District, should a large scale event happen isolating the area, would be overcome through methods such as helicopter delivery. It was noted that the plan is heavily reliant on electricity availability and that the technology identified has backup generators.
- The amount of funding received by Sport NZ has had no input or request from Council. Due to the increased transport costs and the districts isolated communities, Council recommended that His Worship the Mayor lobby Sport NZ to increase the District's Rural Travel funding allocation.
- The tender process for Contract 1069 complied with the procurement policy. Should the sole tender have not been favourable the tender would have gone back to market.
- Elected Members noted no concern for the requested road closure but wanted reassurance that the organisers would execute a letter drop to affected properties on Papakai Rd, along with public notification in the District Monitor.

Resolved minute number **18/RDC/005** **File Ref** **5-EX-4**

That the report 'Administrative matters – January 2018' be received.

Cr Rainey / Cr Belsham. Carried

Resolved minute number **18/RDC/006** **File Ref** **5-EX-4**

That His Worship the Mayor be authorised to sign the draft submission as amended to the Draft Regional Land Transport Plan 2015-25 (2018 Review) from Horizons Regional Council.

Cr Gordon / Cr Sheridan. Carried

Resolved minute number **18/RDC/007** **File Ref** **5-EX-4**

That Cr Belsham will represent Rangitikei District Council as the alternate, to speak with the Regional Transport Committee on 21 February 2018 on the Council's submission to the Draft Regional Land Transport Plan (2018 review).

Cr McManaway / Cr Gordon. Carried

Resolved minute number **18/RDC/008** **File Ref** **5-EX-4**

That Council endorse the formal agreement between Rangitikei District Council and Bulls Medical Centre Limited for the sale of the land at \$65,000 plus GST with settlement to be completed immediately the new title is available.

Cr McManaway / Cr Platt. Carried

Resolved minute number **18/RDC/009** **File Ref** **5-EX-4**

That His Worship the Mayor, on behalf of Rangitikei District Council, strongly lobby to have Sport NZ increase the budgeted figure for the Sport Rural Travel Fund on the basis of increased transport cost affecting our rural district.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **18/RDC/010** **File Ref** **5-EX-4**

That the opening times at the Hunterville Waste Transfer Station be amended (from February 2018, once signage has been updated) so that it is open on Sundays, 2.00 – 5.00 pm instead of Saturdays, 2.00 – 5.00 pm.

Cr McManaway / Cr Aslett. Carried

Resolved minute number **18/RDC/011** **File Ref** **5-EX-4**

That the objections to the proposed partial road closure of Papakai Road to permit the Taihape District Car Club to hold a hill climb event on Saturday 24 February 2018 are

considered and determined by the Mayor, Deputy Mayor and Chief Executive – with a requirement to the road closure being that the organisers execute a letter drop to all affected properties on Papakai Road.

Cr Gordon / Cr Aslett. Carried

Cr Dunn left at 10:26 – 10:28

Cr Ash 10:34 – 10:42

12 Top Ten Projects

Mr McNeil spoke to the report. The highlights on specific numbered items are as follows.

- Interim consent applications for both Marton and Ratana waste water treatment plants have been sought. The consents will allow Council to continue to existing user right privileges while compiling an application for a long term solution.
- The current interest shown in the Hunterville Rural Water Scheme indicates that approximately 7 to 8 properties will join the scheme when completed.
- Council plans to submit an Expression of Interest to the Whanganui Community Foundation in February. His Worship the Mayor is continuing communications with New Zealand Defence Force in regards to sponsorship.
- Marton heritage building owners could potentially have the opportunity to have a feasibility study subsidised by up to two thirds as part of a collaborative assessment under a Marton Heritage Precinct Initiative.

Resolved minute number 18/RDC/012 **File Ref** 5-EX-4

That the memorandum 'Top ten projects – status, January 2018' be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number 18/RDC/013 **File Ref** 5-EX-4

That Council commits to contributing to a local share of up to \$100,000 (with a contribution from local business owners) in an application to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative.

His Worship the Mayor/ Cr Belsham. Carried

13 Outcome of the Australasian Local Government Performance Excellence Programme – financial year 2016/17

Mr McNeil spoke to the presentation (provided as a tabled document).

Mr McNeil noted that the Australasian programme is complementary to rather than a duplication of the New Zealand Local Government Excellence Programme and has potential for greater value, at a considerably lower cost.

14 Outcome of consultation with Community Boards and Community Committees on increased delegations

Ms Gray spoke to report, summarising the process undertaken at the previous meeting and the follow up consultation with Community Committees and Boards. Discussion highlights were as follows:

- Including a strong marketing programme as set by Council could be a future consideration for inclusion in the annual work plans of MOU organisations.
- Concerns were raised over the logistics of separating the Community Initiative fund into smaller pools of money for each community. Careful examination will follow the one year trial.
- It is intended that activities taking place in Queens Park of Hunterville will be discussed with the Hunterville Community Committee as a collaborative working relationship with Lions.
- Hunterville Community Committee was noted as having unique and changing ward boundaries, their request to have 'Committee engagement of the wider ward' removed was agreed to by Elected Members.
- It was suggested that Council staff could assist in making the wider communities aware of their local Community Committee or Board.

Resolved minute number **18/RDC/014** **File Ref** **3-PY-1-1**

That the memorandum 'Increasing Delegations to Community Committees/Boards – feedback' be received.

Cr Gordon / Cr Rainey. Carried

Resolved minute number **18/RDC/015** **File Ref** **3-PY-1-1**

That the Bulls Community Committee be given the following delegations, subject to review in 12 months:

- Community Initiatives Fund - consideration of applications from the ward.
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at the Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

Cr Dunn / Cr Belsham. Carried

Resolved minute number **18/RDC/016** **File Ref** **3-PY-1-1**

That the Marton Community Committee be given the following delegations, subject to review in 12 months:

- Community Initiatives Fund - consideration of applications from the ward.
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Centennial Park, Marton.

Cr Rainey / Cr Sheridan. Carried

Resolved minute number **18/RDC/017** **File Ref** **3-PY-1-1**

That the Turakina Community Committee be given the following delegations, subject to review in 12 months:

- Community Initiatives Fund - consideration of applications from the ward.
- Increased engagement with wider/smaller communities of the ward represented.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number **18/RDC/018** **File Ref** **3-PY-1-1**

That the Hunterville Community Committee be given the following delegations, subject to review in 12 months:

- Community Initiatives Fund- consideration of applications from the ward.
- Community Facilities/Services - user groups at Queen's Park.

Cr McManaway / Cr Rainey. Carried

Resolved minute number **18/RDC/019** **File Ref** **3-PY-1-1**

That the Taihape Community Board be given the following delegations, subject to review in 12 months:

- Community Initiatives Fund - consideration of applications from the ward.
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Taihape Memorial Park.
- Increased engagement with wider/smaller communities of the ward represented.

Cr Aslett / Cr Gordon. Carried

Resolved minute number **18/RDC/020** **File Ref** **3-PY-1-1**

That the Ratana Community Board be given the following delegations, subject to review in 12 months:

- Community Initiatives Fund - consideration of applications from the Ratana community.

His Worship the Mayor / Cr Sheridan. Carried

15 Proposed arrangements for MoU organisations for first three years of 2018-28 Long Term Plan

Mr Jamieson spoke to his memorandum. The highlights of the discussions are as follows:

- It is conceivable that MOU work plan agreements may be with multiple partnering organisations within one town, which- would be contracted to deliver different outcomes. Such a scenario would result in the MOU budget being divided accordingly.
- Including a town marketing programme as set by Council could be a future consideration for inclusion in a MOU work plan.
- Amendments to the MOU are to include:
 - Replacing 'town co-ordinators' with 'partnering organisations'
 - Clearly identifying that the future work plan due dates are for 2018 and 2019
 - Clarifying that it is the Community Committees/Boards that are informed of placemaking initiatives on Council land, rather than MOU partner organisations.

Resolved minute number **18/RDC/021** **File Ref** **4-EN-10-2**

That the memorandum 'Expressions of interest and proposed memorandum of understanding (MOU) for prospective partnering organisations (for the first three years of the 2018-28 Long Term Plan)' be received.

Cr Aslett / Cr Gordon. Carried

Resolved minute number **18/RDC/022** **File Ref** **4-EN-10-2**

That the revised MOU for partnering organisations, as amended, be approved as the basis for negotiation with the various partnering organisations.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **18/RDC/023** **File Ref** **4-EN-10-2**

That the Policy/Planning Committee, at its meeting on 8 February 2018, discuss the proposed and pending work plans of the partnering organisations under the MOU and make recommendations to Council for its meeting on 22 February 2018.

Cr Aslett / His Worship the Mayor. Carried

16 Policy on development – revised

Mr Hodder spoke to the memorandum. In discussion, it became apparent that the purpose of the policy had been misunderstood. It required a distinction between single home builders and multi dwelling developers. It was agreed that the intent of the policy would be clarified through a Council workshop.

Resolved minute number **18/RDC/024** **File Ref** **3-PY-1-29**

That the memorandum 'Policy on responding to or promoting residential, commercial, industrial or agricultural development within the Rangitikei District' be received.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **18/RDC/025** **File Ref** **3-PY-1-29**

That Council refers the proposed policy on development in the first instance to a workshop

His Worship the Mayor / Cr Sheridan. Carried

17 Feedback from Councillors on workload from portfolios

A report based on the notes from each Councillor on the time spent in their respective portfolios will be provided to the next meeting of the Council. Elected Members were requested to provide feedback on how much time is spent on Council duties.

18 Validation of current local parking enforcements (and suggestions for new ones) – feedback from Community Boards and Community Committees

Ms Gray spoke to her memorandum. The highlights of discussions are as follows:

- Council is required to make public notification of the changes.
- Accessibility parking for the Council building in Marton will need to consider wheelchair access at the kerb.

Resolved minute number **18/RDC/026** **File Ref** **1-DB-1-14**

That the memorandum 'Validation of Current Local Parking Enforcements' be received.

Cr Belsham / Cr Rainey

Resolved minute number **18/RDC/027** **File Ref** **1-DB-1-14**

That Council adopts the following changes to parking restrictions:

- The extension of the 10 minute parking restriction area to 108 High Street, Bulls to include a drop off area for All About Children Childcare.
- The 120 minute parking restriction on 106-112 Bridge Street be revisited once the Bulls Community Centre has been opened.
- The removal of the P15 signs next to the corner of High Street and Wellington Road, Marton.
- The addition of an accessibility park near the Council building at 46 High Street, Marton.
- Removal of the P5 parking sign outside the former Palm Dairy in Wellington Rd, Marton

His Worship the Mayor / Cr Gordon. Carried

19 Receipt of Committee minutes and resolutions to be confirmed

Elected Members discussed the recommendation by the Bulls Community Committee that the Brandon Hall Road Bridge be strengthened and the 'S' bend be straightened. It was noted the request came from a resident to the Committee at its December meeting. His Worship the Mayor stated that Council will not undertake any work on any road without a NZTA subsidy. Noted was the reasonable condition of the bridge and it was acknowledged that no alternative access road exists.

It was suggested that all Community Committees and Boards are instructed on methods for requests for service and Committee requests to Council.

The contractor for the Taihape Waste Transfer Station was noted as having below standard level of service. It was advised to staff that address the issue as a matter of urgency

Resolved minute number **18/RDC/028** **File Ref**

That the minutes of the following meetings be received:

- Hunterville Rural Water Supply Sub-Committee, 4 December, 2017
- Bulls Community Committee, 12 December, 2017
- Ratana Community Board, 12 December 2017
- Taihape Community Board, 13 December 2017
- Marton Community Committee, 13 December 2017

Cr Aslett / Cr Ash. Carried

Resolved minute number **18/RDC/029** **File Ref**

That the following recommendation from the Bulls Community Committee meeting held on 12 December 2017 be confirmed:

17/BCC/044

- a) That the Bulls Community Committee recommends to Council that a copy of the engineers report, if already completed, for the Brandon Hall Road Bridge be supplied to the Committee.

His Worship the Mayor / Cr Dunn. Carried

Resolved minute number **18/RDC/030** **File Ref**

That Council decline the recommendation 17/BCC/044 – b) That the Bulls Community Committee recommends to Council that the Brandon Hall Road Bridge be strengthened and the 'S' bend be straightened.

Cr McManaway / Cr Belsham. Carried

17/BCC/040

~~That the Bulls Community Committee recommends to Council that they are supportive of all of the suggested delegations.~~

Dealt with in item 14

17/BCC/041

~~That the Bulls Community Committee recommends to Council that the following changes are made to parking restrictions:~~

- ~~• The 10 minute parking restriction on High Street be extended to cover 106 and 108 High Street.~~
- ~~• The 120 minute parking restriction on 106-112 Bridge Street be revisited once the Bulls Community Centre has been opened.~~

Dealt with in Item 18

Resolved minute number **18/RDC/031** **File Ref**

That Council responds to the Bulls Community Committee and explains the status of the Brandon Hall Road Bridge, including the process around roading and bridge issues.

Cr Sheridan / His Worship the Mayor. Carried

Resolved minute number 18/RDC/032 File Ref

That the following recommendation from the Bulls Community Committee meeting held on 12 December 2017 be confirmed:

17/BCC/045

That the Bulls Community Committee recommends to Council to request that Wallace Development increase the number of bins at Rangitikei Junction and to clean up the tagging.

His Worship the Mayor / Cr Dunn. Carried

- 1 That the following recommendations from the Ratana Community Board meeting held on 12 December 2017 be confirmed:

17/RCB/062

~~That the Ratana Community Board requests Council provide them with the following increased delegations – Community Initiative Fund~~

Dealt with in item 14

17/RCB/063

~~That the Ratana Community Board recommends to Council that no changes are made to parking restrictions in Ratana Paa.~~

Dealt with in Item 18

- 2 That the following recommendations from the Taihape Community Board meeting held on 13 December 2017 be confirmed:

17/TCB/067

~~That the Taihape Community Committee requests Council provides them the following increased delegations;~~

~~Community Initiatives Fund~~

~~MoU Group Work Programmes~~

~~Community Facilities/Services~~

~~Increased Engagement with wider/smaller communities~~

Dealt with in item 14

17/TCB/068

~~That the Taihape Community Board recommends to Council that no changes are made to parking restrictions.~~

Dealt with in Item 18

Resolved minute number **18/RDC/033** **File Ref**

That the following recommendation from the Taihape Community Board meeting held on 13 December 2017 be confirmed:

17/TCB/074

That the Taihape Community Board fully supports upgrading the pedestrian path between Paradise Terrace to Ruru Road, Taihape to making it safer on a like for like basis.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/RDC/034** **File Ref**

That the following recommendation from the Taihape Community Board meeting held on 13 December 2017 be confirmed:

17/TCB/076

That Taihape Community Board recommends to Council that a speed limit of 50km/h be imposed on Dixon Way, and all side roads off SH-1 from the rail overbridge to (and including) Rauma Road and Mangaone Valley Road and that signage alerting motorists to the high pedestrian usage of these roads be erected on both State Highway 1 and O'Taihape Valley Road.

Cr Gordon / Cr Rainey. Carried

Resolved minute number **18/RDC/035** **File Ref**

That the following recommendation from the Taihape Community Board meeting held on 13 December 2017 be confirmed:

17/TCB/080

That the Taihape Community Board request that Council ensure that the conditions of the Taihape Waste Transfer Station Contract are met and that they report back to the next meeting.

His Worship the Mayor / Cr Gordon

- 3 That the following recommendations from the Marton Community Committee meeting held on 13 December 2017 be confirmed:

17/MCC/047

~~That the Marton Community Committee requests Council provides them the following increased delegations:~~

- ~~• Community Initiatives Fund~~
- ~~• MOU Group Work Programmes~~
- ~~• Community Facilities/Services~~

Dealt with in item 14

17/MCC/048

~~That the Marton Community Committee requests Council does NOT provide them the following delegations:~~

- ~~• Increasing the engagement with wider/smaller communities of the ward (being seen as not relevant to the township of Marton)~~

Dealt with in item 14

17/MCC/048

~~That the Marton Community Committee recommends to Council that the following changes are made to parking restrictions:~~

- ~~• That the P15 area next to the corner of High Street and Wellington Road be changed to P60~~
- ~~• That in order to reduce any expenditure from the recommendation above, Council should solely remove the P15 signs rather than replacing them with P60 signage as enforcement isn't presently undertaken.~~
- ~~• That the Council building frontage at 46 High Street should have disability parking at the front for improving access for those requiring assistance.~~

Dealt with in item 18

Resolved minute number

18/RDC/036

File Ref

That the following recommendations from the Marton Community Committee meeting held on 13 December 2017 be confirmed:

17/MCC/055

That Marton Community Committee recommends to Council that Council consider the 24/7 toilet be located in Follett Street, next to the Rugby Club Rooms.

Cr McManaway / Cr Ash. Carried

20 Late items

21 Future Items for the Agenda

22 Next Meeting

Thursday 22 February 2018, 1.00 pm

23 Meeting Closed

12.31 pm

Confirmed/Chair: _____

Date:

Attachment 2

Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 23 February 2018

- 1 During the month of February I attended some of the many events held across the District – the Shearing Sports, Hilux Games the regional Kapa Haka competitions at Ratana and the Harvest Festival, to name a few. It has often been said that Rangitikei has more events relative to our size than anywhere else.
- 2 These events are staffed, organised and powered by local groups such as Lions, Rotary, Jaycees, cricket / rugby / league clubs and interest groups. They not only run these events but they often build facilities with or without Council help.
- 3 A great recent example of work done by community volunteers is the renovations at the Hunterville Town Hall, this has been totally refurbished and looks great – well done. I also attended the opening of the new lookout at Mt Stewart in Taihape.
- 4 I also attended the farewell for the Principal of Hunterville School, Stephen Lewis, fittingly the community turned up on mass to pay tribute to a great educator, community man and to a person we all have the greatest of respect for.
- 5 This year I have floated the idea of holding an event that recognises some of our community stars, more about that at a later date.
- 6 For the Long Term Plan we are planning on holding many public meetings across the District in March and April. I encourage Councillors to attend these meetings, especially when they are being held in their wards. I have also said I am happy to meet any other organisations if they want separate briefings and if people just want to pop in for a private chat over a cuppa.

Andy Watson
Mayor

Mayors Meetings and Engagements

February 2018

Date	Event
1	Met with a resident in Utiku Attended Turakina Reserve Management Committee and Turakina Community Committee meetings
2	Attended meeting at MDC re Ohakea communication– Feilding
3	Attended the Shearing Sports Attended special service at St Stephens Church Attended Koitiata pot luck dinner
5	Attended Hunterville Rural Water Supply meeting
7	Weekly teleconference re Regional Rooding matters Was based in Taihape all day Attended Taihape Networking Hui – Mokai Patea Services Met with the Bulls multi-purpose building fundraising committee
8	Met with Hon. Phil Twyford, Minister for Transport Attended Hon. Phil Twyford - turning the first sod of Stage 2 of the He Ara Kotahi pathway – Palmerston North Met with a Turakina resident Attend public meeting re Marton signage
9	Met with a Marton resident Met with a local Marton businesses
10	Attended the Hilux Games
12	Attended Audit/Risk Committee meeting
13	Weekly teleconference re Regional Rooding matters Attended Te Roopu Ahi Kaa Komiti and Bulls Community Committee meetings
14	Attended Taihape Community Board and Marton Community Committee meetings
15	Attended Assets/Infrastructure Committee and Policy/Planning Committee meetings Attended meeting re old Elim Church site
19	Hosted a Citizenship Ceremony for 15 new residents Attended Red Cross Photo opportunity at the Rangitikei Health Centre Attended Hunterville Community Committee meeting
20	Weekly teleconference re Regional Rooding matters Attended Project Open Arms meeting in Palmerston North
21	Attended Regional Land Transport Plan Hearings Day 1, as a member of the committee Met with our Tuia project recipient – Chaeli Manuel
22	Attended meeting on discussions on the Manawatu Gorge – Palmerston North Attended Regional Land Transport Plan Hearings Day 2, as a member of the committee Attended Government House - Founders day - Wellington
23	Attended meeting re potential business opportunity in Auckland
24	To attend Kapa Haka competitions in Ratana
26	To attend meeting at Rangitikei College with Principle Booker
27	Weekly teleconference re Regional Rooding matters
28	To attend Better Economic Development workshop - Palmerston North

Attachment 3

Alyssa Takimoana

From: Michael Hodder
Sent: Monday, 26 February 2018 11:36 AM
To: Alyssa Takimoana
Subject: FW: Les Quesnoy Project.

From: Andy Watson
Sent: Monday, 26 February 2018 9:51 a.m.
To: Michael Hodder
Subject: FW: Les Quesnoy Project.

As requested

Regards

Andy

From: Alan Buckendahl [<mailto:Alan@martonprint.co.nz>]
Sent: Thursday, 8 February 2018 8:22 a.m.
To: Andy Watson <Andy.Watson@rangitikei.govt.nz>
Subject: Les Quesnoy Project.

Good morning Mr Watson

Marton RSA has asked that I confirm to you that at a Meeting of the Committee held in Marton on 7th February 2018 a motion that " Marton RSA is in favour of RDC contributing to the cost of creating a Museum complex in Les Quesnoy, France". Passed unanimously.

Kind regards

Alan



48 Grey Street, Marton, NZ
027 210 5078 | alan@martonprint.co.nz

ALAN BUCKENDAHL
President



Attachment 4

DEVELOPMENT OF MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING POLICY

Policy Title: DEVELOPMENT OF MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING	
Date of Adoption: 9 March 2009	Resolution for LTCCP: 09/RDC/233
Review Date: none	
Statutory reference for adoption: Local Government Act 2002 schedule 10	
Statutory reference for review: none	
Included in the LTP: yes	
Date Amended or Reviewed	Resolution
Included in the LTCCP draft 2009: 9 March 2009	09/RDC/098
Adopted in the LTCCP 2009: 25 June 2009	09/RDC/233
Reviewed at Te Roopu Ahi Kaa 14 February 2012	12/IWI/006 12/RDC/029
Adopted in the LTP 2012: 28 June 2012	12/RDC/104
Reviewed at Te Roopu Ahi Kaa October 2014	14/IWI/045
Reviewed at Te Roopu Ahi Kaa December 2017, February 2018	

Introduction

Council is committed to working with Maori and Tangata Whenua to build internal capacity and capability, not least to support the requirements given effect to by the Treaty Settlements. While required to have this policy under the Local Government Act, Council is committed to having working relationships with Maori which go above and beyond what is required under the legislative framework.

Clause 8 of Schedule 10 of the Local Government Act 2002 requires that the Council outline any steps it might take to foster the development of Māori capacity building to contribute to its decision-making processes, over the period covered by this plan.

The key provision in the Local Government Act 2002 regarding the Council's relationship with Māori is section 81, which requires all councils to fulfil three primary tasks:

- a) Establish and maintain processes to provide opportunities for Māori to contribute to the decision-making processes of the local authority; and

- b) Consider ways in which it may foster the development of Māori capacity to contribute to the decision-making processes of the local authority; and
- c) Provide relevant documentation to Māori for the purposes of the above two paragraphs.

The Memorandum of Understanding: Tutohinga

The Memorandum of Understanding, initially signed in 1998, recognises the fundamental role of Iwi in the District and the essential partnership between Iwi and the Rangitikei District Council. The key mechanism for delivering on the partnership intent of the Memorandum is Te Roopu Ahi Kaa, a standing advisory committee of the Council. Tangata Whēnua of the District are represented on the Komiti, as is the Ratana Community. Komiti members are regularly briefed on Council matters and specifically offered a lead role in reviews of policies/statements of particular relevance to Māori. Members of the Komiti are also provided with a training budget in order to build capacity and capability among the group.

To give effect to the intent of the Memorandum of Understanding: Tutohinga, the Council and Te Roopu Ahi Kaa are committed to looking for more effective ways to ensure that Māori are well informed, have an ability to have input into processes and, when they do so, understand the reasons for the Council's response.

A Māori community development programme was undertaken during 2011-2014, and provided for facilitated Hui of Iwi/Hapu from the northern rohe to pre-caucus before Komiti meetings. A budget is allocated for the Māori Community Development Programme and is to be distributed by the Komiti in accordance with its own processes. This programme is designed to increase the capacity of Māori to contribute to local decision-making, and strengthen relationships between Iwi organisations/marae and Council (including through the development of individual MOU). As a result, Council developed a policy for unlocking Māori landlocked land and a policy to recognise Iwi/hapu interests in Council-owned land that is declared surplus.

The Memorandum of Understanding: Tutohinga is subject to review at the same time as each Representation Review. The last review was in 2012 and the next will begin in 2018¹.

Strategic Planning

Te Roopu Ahi Kaa has adopted a strategic plan which is subject to regular review. This plan identifies a number of actions to achieve three goals – building stronger relationships between Council and Te Roopu Ahi Kaa, building stronger relationships between Council and Iwi, hapu, whanau and Māori communities, and building cultural awareness.

Every three years, Council adopts the Long Term Plan, supplemented annually with an Annual Plan. Council will ensure that there is an annual opportunity for Iwi to engage with

¹ In between these times of comprehensive review, the Komiti may recommend changes to its membership to reflect the needs and views of Iwi/hapu of the District.

Council's strategic planning process, including the schedule of capital and renewal works, major programmes, policy review development etc.

Council will also ensure that other tributary strategies – for example, arts, heritage, and economic development – receive particular input from iwi/hapu and from Te Roopu Ahi Kaa

Council will welcome the opportunity to receive the strategic and other management plans from iwi/hapu in order to ensure alignment of its own strategies and plans where possible and appropriate, and with particular reference to the requirements of the Resource Management Act 1991.

Iwi Liaison Officer

Te Roopu Aha Kaa suggested that this new role would facilitate effective communication with Tangata Whenua and manage relationships in order to assist with the development and analysis of Council policy. Implementing and potentially reviewing Te Roopu Ahi Kaa's strategic plan forms part of this role. Details are currently being worked out.

Representation

One of the early components of the Representation Review is consideration whether one or Māori wards should be established in the District. Assuming the current statutory provisions remain in force, Council will continue to refer this matter to the Komiti for its consideration at each Representation Review. At the most recent review in 2017, the Komiti did not make a recommendation on this proposal. Instead it resolved that the future of Te Roopu Ahi Kaa as an advisor group be considered against the value of direct relationships between Iwi and Council.

This is not an 'either-or' question but one of establishing complementary relationships, understanding both the potential advantages and disadvantages of both. The Komiti advocates that Te Roopu Ahi Kaa achieves a sense of tribal accountability, which is important for a district with multiple iwi. The Komiti is therefore in agreement that Maori Wards would not negate the need for Te Roopu Ahi Kaa. Council expects this discussion to be ongoing and to develop as the relationship between Council and iwi organisations in the district matures.

In 2017, Council decided to invite Te Roopu Ahi Kaa to nominate one of its members to be a member of the Assets/Infrastructure Committee with full voting rights. This arrangement will be extended in 2018 to include representation on the Policy/Planning and Finance/Performance Committees. This is viewed by the Komiti as being a form of meaningful participation in Council business.

The Post Treaty Settlement Environment

Finalisation of Treaty claims is a significant development in the Rangitikei. The Council is aware that in a post-settlement phase, iwi with Mana Whēnua have obligations to all people in the rohe.

Ngati Apa's claim is the first claim to be settled in the District and so is of particular significance to the District. It has resulted in addressing a number of longstanding grievances that some Iwi and Hapu in our District have had with the Crown. The settlement will also result in commercial and cultural redress that is likely to change the business, and cultural landscape within the region. Council will seek to establish a Memorandum of Understanding with Ngati Apa which supports the realisation of these benefits and Ngati Apa have also expressed interest in seeking closer working relationships with Council.

Ngati Rangi is quickly approaching settlement and the Taihape claims are anticipated in the near future. Once these settlements are complete, they are likely to promote stronger working relationships with Council, particularly in the economic and industry space. The impacts of the Settlements/Acts on Council's business, resourcing levels and processes are not fully known at this stage.

The Iwi Advisory Komiti is an opportunity for Iwi/hapu without the capacity to engage independently to engage in a relationship with Council. However, the Iwi Advisory Komiti does not pre-empt the opportunity for individual Iwi/hapu to have a direct relationship with Council.

Attachment 5

At the end of the day, the trucks rolled into the yard and I sent word that I wanted to see Bill. In he strolled, with all the innocence in the world. So then I had to get all steamed up and take him apart, just as it had happened to me. I still think to this day that it was the biggest telling off I had ever had, or that I had given to anybody. It was a standing joke around the council yard for many weeks – how Bill had gone whitebaiting and had been caught out by the chief.

Bill hadn't even caught enough to bring home.

Next day I travelled down to the job after telling one of the younger drivers to take a hand saw with him as he would have to climb up a big macrocarpa tree to cut off an overhanging limb that was starting to brush against the trucks. My motto was, if you did not scratch a vehicle, you had no worry. As I arrived, there he was, sawing away, and sitting out on the limb that was soon to fall – with him still on it.

I called out and said, 'Why are you sitting on that side of the limb?'

His reply was that it was more comfortable out there. I spent quite some time explaining why he should move onto the main trunk, even if it was uncomfortable. When the limb did swing down it almost shook him out of the tree; then he realised what I had been trying to tell him.

Building Bridges

Mr Bell had started the bridging program just after he arrived at the council, and to his credit had eighty of the worst bridges rebuilt in concrete before he retired in October 1963. The ministry subsidized the bridging costs but an application had to be placed and granted before any work could begin. There was only one office lady in the entire engineer's office, so things did occasionally get behind, through no fault of hers.

Anyway, the bridges were going in at a great pace and every now and then Mr Bell would

tell me that he was off to Wanganui to get more money authorized for the bridges. With a broad smile, he would say, 'Have we started bridge so and so?'

'Yes, Mr Bell,' I would reply. 'It has been built and is being used, and so is another one.'

'Good. That's the ticket for soup,' he would reply. This was one of his favourite sayings.

Then he would say, 'I had better get the money for them, hadn't I? Don't tell the ministry that they are complete, will you?'

When Mr Bell retired years later, at his farewell function the whitebait episode came up and Bill presented him with a tin of whitebait as a farewell gift. Where he acquired it from, goodness knows, but the guests really enjoyed the joke. And so retired one of the most skilled engineers in the lower North Island.

When I arrived on the scene I had two gangs doing nothing else but repairing old wooden bridges. They worked six days a week just to get the traffic across safely. Bridge timber had to be acquired from anywhere, but the long beams and poles were best scrounged from farmers and their plantations. As the old bridges were being dismantled they also had some usable material still in them which was salvaged and reused. This went on until all the new bridges were built.

Once I had been around all of the 1200 kilometres of road in my area, I found more trouble as most of the road culverts were made with totara planks which were all slowly rotting, causing blockages. There was overhanging scrub and grass growing up the middle of most of the roads. Grass growing over the roads was a common sight. I had plenty to do as money became available. Returning home in itself was a problem because I often lost my way, taking a wrong turn at an intersection and arriving home well after the day was over. Some days I would be winding my way along clay tracks, just finding out where they went, when I had to turn the windscreen wipers on. Knowing that these tracks would get slippery in no time at all, it was turn and go back fast or end up walking, whichever I preferred.

Referring to my notes I realised that in two places the outside edge of the road had slipped away, leaving only one wheel track. To keep the road open a strong plank 300 millimetres wide had been placed over the gaps. The ladies in the area looked at the plank with apprehension but the gaps stayed there until money was allocated for a bulldozer to widen these places. Very often in these sorts of situations a Bailey bridge span was erected to create a bypass.

The council leased a Bailey bridge from the ministry and ended up having it for so long up on the Taihape-Napier road that it had been paid for several times over. So the ministry gave it to the Rangitikei Council after the new bridge was finished. It was ideal, measuring 37.5 meters, and could carry class 1 loads.

Prior to us getting the bridge I had gone to the ministry's training course for overseers in Trentham and sat my qualifications in Construction and Maintenance of Roads, plus the Bailey Bridging course.

I remember Mr Bell going around with a big smile because I had been chosen to do these courses ahead of many others. I was one of five from the North Island and the youngest of them all. Moreover, when I passed all subjects he had an even bigger smile and was always rubbing it in to the ministry's engineers when they met; he would chuckle when telling me about the meetings later.

The Bailey was used for all sorts of crossings and the more we used it the more proficient the staff became at handling it. We found that a single day was all that was necessary to place the bridge and have the traffic crossing over it by evening. At times we didn't have enough launching equipment so I would go down to Palmerston North where a relative of mine was in charge of the depot of Bailey bridging and fittings. We would find what was wanted and then he would walk away, saying he had not seen anything. It didn't take me long to load the ute, and I made sure that I returned every piece of it. I did that many times.

We had a great team for getting the work done in those days.

The Bailey bridge was always stacked in the bridging yard at the Marton Junction in readiness for any emergency, and when I left the job, I explained all this to my replacement. It was not long after I had retired that a scrap dealer came in and loaded out several full drums of critical parts. I had kept them in drums for the convenience of quick unloading by the crane. Replacement costs for these parts would have been out of all proportion, so that put an end to any more use of the Bailey bridge. The remaining panels are now useless.

Playing the Fool

The council had a metal crusher at Kakariki for many years and in the earlier days a 'slack line'. This is a big bucket that runs on a wire rope that stretched right across the river, dragging in the shingle to be processed. I have a piece of petrified manuka in the form of solid stone which was dragged in with the gravel. When the dragline reached the bottom of the river bed, the anchors had to be shifted up or downstream on the far side of the river in order to access more metal.

Three men had to go over to shift them, so instead of walking around over the bridge they rode in the bucket across the swiftly flowing river. This was considered OK in those days, but on this occasion the winch operator pulled the wrong lever and dumped them all out into the cold river water. Luckily they were all able to swim ashore, but were minus their equipment.

Years later, a flood came through that left a big area of shingle on the far side of the river. So the engineer designed a rolling low level bridge for trucks only, that rolled out across the river onto piers that were just above the average water level, and landed on the far side bank.

This gave access to a large flat beach of metal which was then trucked into the crushing

plant for processing. In the event of a flood, the rolling bridge was pulled onto dry ground and out of harm's way by a front end loader. Nowadays the metal is loaded off the beaches by diggers and is under strict control of the authorities.

Around this time there was a chap by the name of Bill who was employed by the council. When demand for metal outstripped supply, the council of the day elected to do a major upgrade of the crushers. Bill was aged about 50 and very agile – ideal for the job – and with others, built and welded girders that hold the shingle bins that are there to this day. This was all done from ground level, up to 10 or 15 metres high, and one day I arrived down there to find Bill doing handstands along the top girder. It was only 150 millimetres wide and there were no safety nets or harnesses in those days. I yelled at him to stop because it was so dangerous. He just laughed at me. It was useless trying to talk him out of it.

However, I did catch him later, when that job finished. He was employed up at the workshops in High Street, Marton, as a mechanic, and became a spare truck driver when I needed one. The ute I had at the time was a Ford V8 with a very large and noisy fan. So I said to Bill, 'Would you mind taking off one of the two blades?'

'Why?' he asked.

'Why? Bill, when I stop with the motor idling, the fan keeps dragging the ute along behind me.'

So off he went to get his spanners, but a short while later when he returned out of the workshop, he let fly with all his thoughts about me having him on.

Even the office ladies were appearing at their windows trying to see what all the commotion was about; he was telling my pedigree to everyone that cared to listen. He and I were the best of mates usually, but perhaps I pushed him too far that day.

One Horse and Winch

One man I remember well is Mr Johansen who lived in a three-bedroom house in Marton. He had no family and used two of the bedrooms for much of the equipment that he owned, such as rolls of wire, rope of all sizes, large and small rope blocks, shackles, strops, and hooks – there was no end to it all. He even had heaps of heavier gear out on his front verandah. Outside he had a draught horse to munch the grass instead of a lawnmower. A nicer chap one could never meet.

I first met him after I unloaded a D8 off a large transporter into a paddock in preparation for work on the highway next day. Only a short distance away was a horse tethered to a lengthy pole attached to a windlass. The horse was walking around and around while a wire rope on the windlass slowly pulled a very large log, about 1 1/4 metres in diameter, up from out of the gully. A very old idea, but one that works.

I went over to him and asked if I could help by using the D8 while it was idle. The answer was, of course, ‘No, thanks. If I can’t manage this way I’ll devise another.’

As the days went by a large collection of millable logs appeared, just being pulled up one at the time by the horse. I had occasion to get Mr Johansen’s advice years later, as a slip had come down with two very large pine stumps entwined. The estimated weight of them was roughly 80 tons. Mr Johansen lent me the appropriate gear which enabled a grader to pull it all to the side and off the road.

He worked around the district for many years. I was always intrigued by his stories and how he applied power just by working out the purchase needed. I did enjoy his company.

When he retired, I had the council’s permission to purchase some of his equipment, which was well used and always kept carefully oiled.

Air Crash

Once, when I was travelling along the lower Turakina Valley Road, I received a radio call from my office saying that a fire was burning on Taurimu Road and could I go to it? I found the fire about 200 metres out in the paddock. As it was summer, the fire could have spread rapidly. However, this one had formed a circle and gone out. I realised that a top dressing plane had crashed and caught fire. The fire had died down leaving only a magnesium-made wheel burning fiercely alongside the aircraft frame. Three policemen had also arrived.

The sergeant said, 'Would you like to help me recover the pilot's body?'

We both walked over the very rough paddock to the wreckage and stood one on either side of the frame. Reaching down we eased the poor guy out from the tangled wreckage while all the time enduring the dreadful smell of burnt human flesh. Once the body was covered and put onto a stretcher things became much more tolerable. By then the undertaker had arrived to help with the task of clearing up.

While we were doing this, I quietly asked the sergeant why he had not had a constable do this dreadful job. His answer was that at times he had to take the lead and show the younger staff how to do things. My estimate of the man went up tenfold as it was a horrible task that just had to be done.

The crash investigation found that the plane had tried to lift off normally from the air strip when it is thought that a down-draught descended, causing the plane to hit two of the top wires of the perimeter fence and nose diving it to the bottom of the nearby gully.

The Likely Lads

New appointees from the university's engineering school arrived, either to add to the staff or

to replace staff who were moving on to greener pastures. The Rangitikei Council had excellent senior engineers to help the juniors. While I admit that we all make mistakes, these young ones seemed to make some real clangers at times. Hence they received the name of ‘the likely lads’ – if they lived long enough it was likely that they might make engineers.

One in particular comes to mind. He had designed and was building his project, a small new concrete bridge across a stream on Aldsworth Road. All the boxing and steel work was in place for the concrete deck. The concrete truck arrived first thing in the morning with a full load of Ready Mix and the junior engineer got the load backed in. He then realised that something was wrong – very wrong! He had forgotten to arrange with me for staff to spread and lay the deck.

He called me up on the radio and asked very sheepishly if I could do something to get him out of trouble. Well, what else could I do, with the concrete slowly turning in the four-metre bowl and the time expiring for its usefulness? I called up the nearest gang, explained to them why I wanted to close them down, and added, ‘Hurry!’

Incidentally this young chap rented a house in Kakariki and would run up to the Marton office in bare feet every day, then at the end of the day run home again. He eventually went off to Australia where I met him again some years later, and he is doing very well for himself.

The council had a Dutch engineer, Peter, in the 1960s who worked on the bridging program. When he first arrived, his English was not too good, and of course he was helped to learn it by all and sundry. He learned to speak two languages: one was English and the other was profane!

All went well out in the yard and there was a lot of laughter, but in the office building a red face or two was often seen. While we were having a tea break a discussion would start up and Peter would join in and start talking about the subject, while not fully knowing the meaning of our words. Several of them were the wrong ones and had the ladies abandoning

their tea cups or taking them back to their respective offices in a hurry.

We had a storeman who was no help to him. One day Peter was having trouble working out how he could support a bridge while launching it out over a gorge. Someone in the office had jokingly suggested that he use a couple of sky hooks. So he marched out to the store counter and asked Bill if he could get four of these sky hooks that had been recommended to him. Someone had told them that was what was needed and that's what he was determined to get. Quite an argument ensued involving the Dutch language, broken English and Bill's willingness to enjoy a good joke. In the finish Peter went away muttering his profane thoughts about it all. Nevertheless, there were no sky hooks.

Truck goes to Kakarikei

Eventually we started to get bigger trucks. We had the first six-wheeler metal truck in our fleet and Danny, being a responsible driver, was given the honour and responsibility of driving the brand-new monster. To fuel it up, it was found that it was easier to put the hoist into gear and lift the tray up, exposing the fuel tank for easy access.

Having done all this, he headed for the Kakarikei crusher for a load of metal. About 20 minutes later my phone rang. It was some people saying that they were ringing from a neighbour's place because their own house phones were out of order.

'I am sorry, but you'll have to ring the Post and Telegraph,' I said, not realizing what had happened.

Every time I took a message the phone rang again. I just could not answer it fast enough. Some of the callers were very abusive and did not mind calling a spade a shovel, and still I had not realised what had happened.

It turned out that Danny had left the yard and forgotten to put his hoist gear into neutral.

So the tray went on up and up, to a height of 6 metres. At that time the minimum height for all wires above the roads was 4.5 metres, so he caught all the low phone lines and several power lines that cross the road on the 12 kilometre trip to the Kakariki crusher. He ended up with cross-arms and wires draped all over the top of the tray and trailing behind him.

Then the Post and Telegraph people came roaring into the council yard waving their arms about. They stormed into my office. What could I do? Nothing but say, 'OK, it has happened. No use crying over spilt milk. It is now over to your staff to go back out there and fix all the phones for these people, while I fill out a works form. Here it is, take it with you,' I told them, while I went on to fill out an insurance claim.

The power board went and repaired their problems, then called in for a works order in a much better frame of mind. As it turned out, this incident did the carrying companies a good turn as they had no low wires on that section of road from then on.

Bulls Domain

The government of the day had the councils taking on unemployed people who volunteered for work, and their wages and car mileage were subsidised by the government. The No. 8 wire to keep their cars going was free – probably from farmers' fences!

One particular gang of four, all nice fellows, said they just wanted to work instead of hanging around the Pa. They had come in from Ratana to the council yard. Keeping extra men employed made my day more than busy.

One morning I cleared all the regular men away to their respective jobs and then asked these chaps to follow me to Bulls where I knew I had several small jobs that would keep them occupied for a few days. They fitted in very well, doing odd jobs that the regular staff found a nuisance to have to stop and do.

Attachment 6



Rangitikei
RESPOLIT...

REPORT

SUBJECT: Administrative matters – February 2018

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 20 February 2018

FILE: 5-EX-4

1 Change to November committee meetings day

- 1.1 The schedule of meetings for this year lists the Assets/infrastructure and Policy/Planning Committee meetings on 8 November 2018 (being the second Thursday of that month). That clashes with the Ratana centenary celebrations, so it is proposed to reschedule those two committee meetings to 15 November 2018. Council will continue to meet as scheduled on 29 November 2018.

2 Council workshop, 22 March 2018

- 2.1 This workshop will comprise two parts. The morning session will outline the statutory requirements for the representation review (i.e. understanding communities of interests, options for the structure of Council, number of wards, continuation of community boards). The afternoon session is intended to discuss Council's priorities for incentivising development and the ways in which this should be addressed in policy.

3 MW LASS update

- 3.1 Directors have agreed to obtain a quotation for a health and safety system to manage the information and actions required for workplaces to comply with the Health & Safety at Work Act 2016. The feasibility of a shared finance system is being reviewed, with a completion date of 31 March.
- 3.2 Aon has arranged disaster insurance cover of \$175 million for all MW LASS councils. This will require a Memorandum of Understanding between each member council to define priorities in the event of a disastrous event. From 22 July 2018, insurance is to be based on actual value or replacement cost. There is a push to obtain stronger assurance that maintenance and renewals of utilities infrastructure have regard for future resilience.

4 Centennial Park development

- 4.1 Rich Landscapes and Angus McMillian have confirmed a site visit in Marton on 16 March at 2.00 pm, preliminary to undertaking the design work. It is intended to have the steering committee meet before then.

- 4.2 A meeting is being arranged with Marton Rotary.

The contract document has been reviewed and signed and sent to Rich Landscapes. They are an approved contractor for Palmerston North City Council so meeting Rangitikei's health and safety requirements will be a simple process.

- 4.3 The open day will most likely happen in April.

5 Extension of contracts for CBD cleaning, Ratana and Koitiata parks and town maintenance, and Sexton services at Council cemeteries

- 5.1 The contract period for the CBD Cleaning contracts for Taihape/Huntermville, Marton, and Bulls (C994, 995, 996) is 17 August 2015 to 16 August 2018. The contract period for the Ratana Parks & Town Maintenance (C991), Koitiata Parks & Town Maintenance (C992), and Sexton services (C988) contracts is 1 August 2015 to 31 July 2018.

- 5.2 Council may, at its discretion, and subject to performance and agreement on price extend any of these contracts by a further 24 months. Should the Council seek to extend the contract period it shall no later than 31 March 2018 notify the contractors of its desire to negotiate an extension. Should agreement not be reached between the parties by 30 April 2018 the contract completion date will be as noted above.

- 5.3 The value of the six Contracts is between \$15,000 and \$65,000 each, excluding the Sexton contract which is based on a price per grave: standard, extra depth, cremation, etc.

- 5.4 In the case of Huntermville/Taihape CBD cleaning (C994), it is proposed to have that service undertaken by the Parks team, as a trial to test the viability of such an arrangement. For the other five contracts it is suggested that Council staff negotiate with contractors to extend the contracts to 31 July 2020. Performance has been satisfactory.

- 5.5 One particular issue may need to be dealt with by a variation to the CBD contracts. There is a considerable amount of household refuse being dumped in, or beside, rubbish bins, which increases the costs to the contractors as they pay the waste transfer charges. One option is for those charges to be removed from the contracts but that may not be realistic when contractors combine Council work with other assignments before going to the waste transfer station. In addition, contractors may also wish to see some recognition of the extra time

in dealing with this issue. Staff will also take the opportunity to look into other options; solar compacting bins in high use areas e.g. there are presently four street bins in the area outside Tui Street toilet block in Taihape. It may be more practical to replace some/all of these with one or more solar compacting bins.

6 Proposed sale of Marton A Dam site

- 6.1 In 2014/15 this site was identified in the Strategic Water Assessment as having potential for significant water storage capacity. As a result, the site was not offered for sale and is currently on an annual grazing lease. However, it is now surplus as the recently completed Tutaenui pre-feasibility study has found that the dam would not usefully form part of the envisaged Tutaenui rural water scheme. A recommendation to confirm this is attached.
- 6.2 There are three possible ways in which the site could be marketed – as it is, gorse cleared and resown, or subdivided (potentially five lots). It is proposed to take the second course, and negotiate with the current lessee for early termination.

7 Ohingaiti Cemetery

- 7.1 The management and control of Ohingaiti Cemetery (beside Makohine Lane) has been delegated to trustees since 1946. Last year the Office of the Auditor General, in conducting a seven-year audit of the cemetery noted, that there were only two known trustees (the statutory minimum is three) and no evidence of formal appointment since 2002. There have been ten burials in the past seven years. A location map for this (and Mataroa and Tiriraukawa cemeteries) is attached as Appendix 1.
- 7.2 The trustees have both written requesting that Council assume direct management and control of the cemetery. At present, Council has been managing the grounds so no additional costs are anticipated in this transfer. The burial records held by the trustees will be requested. There is no cash balance in the trustees' bank account and no known debts.
- 7.3 A recommendation is attached. Unlike the Rangatira cemetery at Hunterville, the delegation to trustees was a Council decision, so an Order of Council should not be necessary (but this will be checked with the Ministry of Health). Once this transfer has been given effect, the only Council cemetery still being managed by trustees is Mataroa. This has been the case since 1933.

8 Tiriraukawa Cemetery (closed)

- 8.1 At the last meeting of the Taihape Community Board, Cr Gordon noted the neglected condition of the Tiriraukawa cemetery (at the corner of Tiriraukawa and Ngahuinga Roads). This is a closed cemetery, having been so since 31

January 1966, by Order of Council which also vested the control and management with the Rangitikei County Council. The County Council had appointed trustees since 1933. In 1965, a further Order in Council redefined the area of the closed cemetery (0.55 ha), which then allowed the County Council to dispose of the larger, unused part (5.1 ha).

- 8.2 There are only three headstones in the cemetery, the last burial being in 1959.
- 8.3 Section 43(1) of the Burial and Cremations Act 1964 requires such cemeteries to be maintained in 'good condition' and section 43(2) prohibits disposal or lease or diversion to any other purpose. The most efficient approach may be to enter into an agreement with the neighbouring landowner.

9 Proposed road closures

- 9.1 Road closures for ANZAC Parades have been requested in Taihape, Hunterville, Marton and Bulls on Wednesday 25 April 2018. The schedule of advertised closures is attached as [Appendix 2a](#).
- 9.2 The Manawatu Car Club has requested closure of Otara Road on Sunday 29 April 2018 between 8.00 am and 5.00 pm to conduct the Tar Seal Sprint Event. The organiser have been asked to make a letter drop to all affected properties.
- 9.3 Club Targa has applied to close a number of local roads on 18 May 2018 over six stages from between 8.50 am and 6.25 pm. The application is attached as [Appendix 2b](#). A letter drop is being arranged along with follow-up visits.
- 9.4 Any objections will be brought to Council's meeting on 29 March 2018.

10 Request for waiver of all fees

- 10.1 There have been no new requests for fee waivers since Council's last meeting.

11 Service request reporting

The summary reports for first response and feedback and for resolution (requests received in December 2017) are attached as [Appendix 3](#).

12 Health and Safety update

- 12.1 The quarterly report for October-December 2017 is provided as a separate agenda item.
- 12.2 As previously noted, MW LASS is co-ordinating an asbestos plan for member councils, which was reviewed by the Directors on 11 December 2017. A

preliminary survey for asbestos is currently being undertaken on some of the identified priority buildings¹ to enable a costing to be determined.

- 12.3 Council's tertiary level accreditation for ACC workplace safety management practices expires in October 2018. A generic version of the voluntary SafePlus programme is now available, with online self-assessment available from the middle of the year. While Worksafe has appointed accredited assessors for SafePlus, it is not yet clear how the outcome of such assessments will affect ACC levies.

13 Staffing

- 13.1 The search for a suitable appointee to the new role of Principal Adviser Infrastructure continues.
- 13.2 Anna Dellow has resigned her position as Records Officer and Andy Sargent has resigned from his role as Management and Project Accountant. Their last day is 23 February 2018.
- 13.3 Wayne Schrieber has retired from his role as Water Treatment Officer with the Infrastructure Group. His last day was 16 February 2018. David Bligh has resigned from his role as Water Treatment Officer. They will be replaced by Malory Townsend and Codie Braasch-Hall.

14 Recommendations

- 14.1 That the report 'Administrative matters – February 2018' be received.
- 14.2 That Council agrees to (i) negotiating a two-year extension for the CBD Cleaning contracts for Marton, and Bulls (C995, C996), the Ratana Parks & Town Maintenance contract (C991), the Koitiata Parks & Town Maintenance contract (C992), and the Sexton services contract (C988), with the outcome reported back to Council's meeting on 31 May 2018 and (ii) transferring the responsibility for CBD cleaning in Hunterville and Taihape to the Parks team from 17 August 2018.
- 14.3 That Council rescinds its decision (in finalising the 2014/15 Annual Plan) to retain the Marton A Dam site, declares it is surplus and authorises the Chief Executive to market it in accordance with the Council's policy on disposal of surplus land and buildings.
- 14.4 That Council accepts the request from the remaining two trustees of the Ohingaiti Cemetery to assume direct management and control of the Ohingaiti

¹ Taihape Town Hall, Queen Carnival Building (Taihape), Taihape Pool, Marton Administration Building, Marton Library, and Marton Pool. All community housing units will be surveyed.

cemetery as soon as practicable and, once confirmed, include information from the burial records within the Council's cemetery database.

Ross McNeil
Chief Executive

Appendix 1

Cemetery Map

Print Date: 23/02/2018
Print Time: 8:17 AM



Scale: 1:300000
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1753328.25667209,5499801.02763489
1911315.14567711,5695532.99598731

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 2a

EN/SALES ROLE

ton has a vacancy for a reliable team front line sales role covering Garden

a positive attitude & we can provide knowledge and training. ers with weekend work.

ant to work in a fun, dynamic work as well as receive ongoing training, great staff buying privileges, please CV and cover letter to:

urces
arton 4710

arton/Ohakea Idcare Centres lievers Required

ng for relievers to join our amazing

are variable by negotiation.

ly lead on to permanent hours and rtunities.

like to work as part of a team with our dren and families please forward your of interest to kelli.mc@xtra.co.nz or 02 407 to arrange an appointment.

EEKEND ERGENCY SERVICES

T STREET SURGERY

4 Clinic 9am-12pm - SATURDAY

times call 06 327 6061 or contact Palmerston North

17

BY

PHARMACY BULLS &
PHARMACY -

. NOON SATURDAYS

06 327 6555

ENTRE - EMERGENCY
00 POISON - 0800 764766

LINE - 24 HOUR

0800 933 922

ICE - Medical Emergency
call 111

HEALTH SERVICES -
INTERVENTION SERVICES
& weekends 0800 653 358
VILLA - WG - 06 345 4204

Jenny Kitchie 06 321 4304
Barry Williams 06 327 7519
Barry Wingate 06 327 8580 or
secretary@martongolfclub.co.nz

Public Notices

RANGITIKEI DISTRICT COUNCIL

Intention to Close Road to Vehicular Traffic

Pursuant to Section 342 (b) and the Tenth Schedule of the Local Government Act 1974, notice is hereby given that, the Rangitikei District Council intends to consider closing the roads as listed below for the purpose of permitting Taihape, Hunterville, Marton and Bulls RSA's to hold the ANZAC Parades.

Roads to be closed Wednesday 25 April 2018

Taihape

05.45am till 06.30am

Hautapu Street (SH1) - From Kuku Street to Huia Street

Huia Street - From Hautapu Street (SH1) to Kokako Street

Kokako Street - From Huia Street to Kuku Street

Hunterville

05.30am - 07.00am

State Highway 1 - At both ends of Hunterville (not closed for the entire duration of the parade)

Bruce Street - from Paraekaretu Street to State Highway 1

High Street - from State Highway 1 to Kotukutuku Road

Marton

0545 - 0700 hrs

Wellington Road - From High Street to Beaven Street

Bulls

0540 - 0700 hrs

High Street (SH1) - From Bridge Street (SH3) to Wilson Street

Criterion Street - From Bridge Street (SH3) to High Street (SH1)

Daniell Street - From intersection of High (SH1) and Criterion Streets to Bull Street

Any person objecting to the proposals is called upon to lodge notice of his/her objection and grounds thereof in writing, before 4.00 pm, Friday 16 March 2018, at the office of the Rangitikei District Council, Private Bag 1102, Marton 4741.

Should the Rangitikei District Council decide to close the said roads, a public notice shall be given.

Ross McNeil
Chief Executive

Page 61

Marton
Sunday February 18
9.30am
Worship Service
Led By:
Bethney Stafford
Everyone Welcome
Phone 06 327 7814

MARTON BIBLE CHAPEL

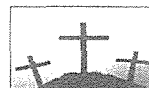


Sunday February 18

10am

Family Worship Service

All Welcome



Public Notices



**For Hunterville,
Marton, Bulls**
WE ARE HERE TO
HELP
PLEASE GIVE US A
CALL

Shirley Murray
06 327 7300 or
027 605 9026
(Support Co-ordinator)



Wednesda
10.00am St S

Contact: Parish

ST FRANCIS XAVI Weekl

Monday - Th

Marton 7.45am

Bulls Tues

Marton Wednesday

Weeks

Marton Saturday M

Reco

Bulls Saturc

Marton Sunday Mass

Rata Mass 9am, 4th S

of month. Whangaehu

masses suspended.

FR PETER BROCKHI

RUSSELL ST, MART

PH 06 327 784



ST ANI

Family Friendly morning s

9:30am: "Oppressio

(Eckl

Sunday School a

Youth On Broadway (

from 5.30;

CompanionShip on Wed

All V

War
Chro

Missed
Monday t
Ph 0800

Funeral Directors



Fune

Email: ac



Proudly serving the Rangitik

Peter, Julie, Emily and Anthony, B

Call us on 06 327 7029 to discuss your needs ar
serve and support our community with the guar.

Appendix 2b

January 25, 2018

Rangitikei District Council
Private Bag 1102
Marion 4741



PO Box 72 502
Papakura, Auckland
Tel: 09 298 8322
Mb: 021 242 9495
Fax: 09 298 8266
E-mail: gm@urg.co.nz

Dear Rangitikei District Council

REF: Application for Road Closure(s), for the Targa Hawkes Bay 2018 Event.

Club Targa Incorporated proposes the attached closures under the Tenth Schedule, Paragraph 11 (e) of the Local Government Act 1974 066

Although Council may close roads under the Tenth Schedule without calling for objections, we would like the opportunity for public comment to remain in place. This system has worked well over many years and we feel that the good relationship Club Targa has established with the residents of the district could suffer if that right was withdrawn.

Club Targa's initial consultation will inform residents of the proposed time and date of the road closure application. We prefer to start this as soon as possible.

Club Targa wishes to be advised of any comments regarding the closure that Council may receive from residents or businesses, in order to re-consult with them to achieve a mutually satisfactory agreement.

Upon Council approving the Closure Applications, Road Closure Signage will be erected on the proposed roads no sooner than 21 days prior to the event date to advise users of the impending closure. Any new comments will be handled by Club Targa Inc, with Council being advised of the outcome.

A reminder letter will be dropped to residents on the affected roads reminding them of the closure 7 - 21 days before the Targa event. This final letter will detail Emergency Procedures should an emergency situation arise. **An emergency 0800 number** will be published enabling residents to contact the organisers during the road closure in the event of an emergency. The competition can then be stopped so that appropriate procedures can take place. Medical staff are located at the start of each 'stage' on the closed road and are there to render assistance if required. The letter will also advise of Club Targa's commitment to repairing any property damage that may occur.

In addition, written correspondence will be made to all transport operators, dairy companies, rural delivery, utilities, schools, bus operators and associated organization's that could be affected by the closure, including Police, Fire Service and St John. Every effort is made to enable local schools / community groups to benefit from our event by initiating them to hold fundraising activities.

With this in mind could we suggest the following timetable:

- ❖ Club Targa visits residents as soon as possible.
- ❖ "Proposal Public Notice" to be published no later than 60 days before event.
- ❖ Comments to be received within 14 days.
- ❖ Council decision finalised no later than 44 days before the event.
- ❖ Advise Club Targa of the decisions no later than 30 days before the event.
- ❖ The "Road Closure" public notice" is published no less than 14 days before the event.
- ❖ Club Targa to carry out resident mail drop advice and erect "Notice of Event" signs 7-21 days before event.

The Targa New Zealand Motoring Event takes the form of a timed trial event, with cars leaving at 30 second and one minute intervals, (slowest car first). Each car is timed from start to finish. The closed roads will be under the control of experienced officials at the start and finish venues. All side roads will be taped and marshaled to ensure all vehicles and or spectators remain off the closed stage. Only Tarmac roads are used with all competing vehicles road legal (ie: rally tyres are not permitted).

The following safety measures for the event include:

- ❖ All area emergency services and their communication centres are informed of the Event.
- ❖ Full radio communications between start and finish points including medics, police and Targa Base.
- ❖ MotorSport New Zealand Public Liability Insurance cover of \$10,000,000.00.
- ❖ A St John Ambulance Officer and/or a MIV type vehicle will be located at the start of each 'stage' along with additional MIV vehicles in a roaming capacity.
- ❖ All closed roads will be cleared for safety purposes by official vehicles equipped with flashing lights and/or a siren before the 'stage' can commence.
- ❖ Closed roads re-open behind the official stage Safety Clearance Vehicle "SWEEP" vehicle who immediately follow the last competing vehicle.

Advertising Criteria:

- ❖ **Only local papers** are to be used. We have found that on rural roads these papers have the best coverage.
- ❖ If the cost of advertising exceeds \$500 collectively written confirmation must be sent from Club Targa Inc.
- ❖ We ask that each advertisement be kept to the minimum size possible (200mm by 2 columns) by the elimination of repetition, and use of abbreviation. This size we have found to be adequate for communicating up to 6 Road Stage Closure Applications. Smaller Closure Applications generally only require 1 column width.
- ❖ Club Targa can supply examples of past event advertisements if required.

Please confirm receipt of this application.

Thank you for your assistance and we look forward to your reply.

Kind Regards,

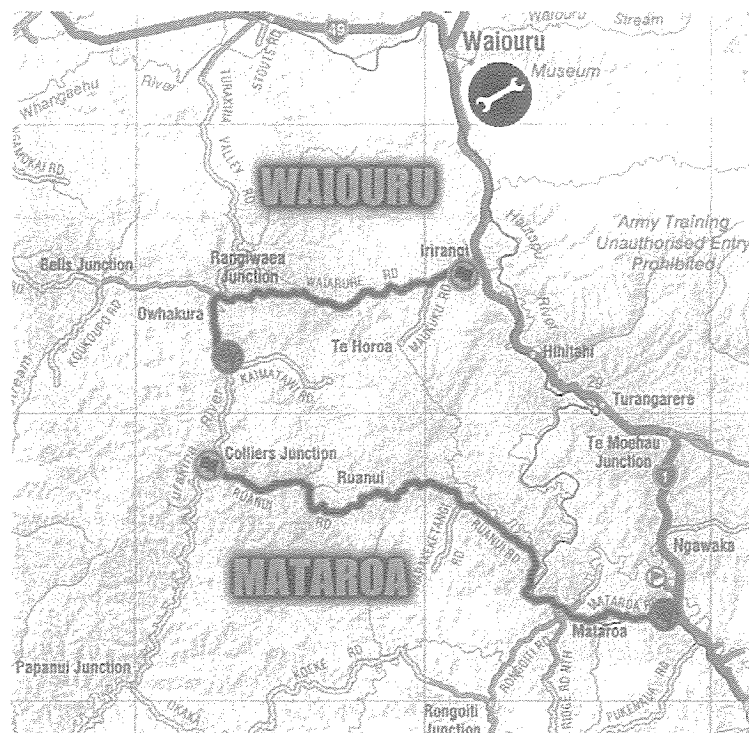


Victoria Main
General Manager
Targa NZ
Tel: 09 298 8322
Mb: 021 2429495

Leg 1 – Friday 18th May 2018

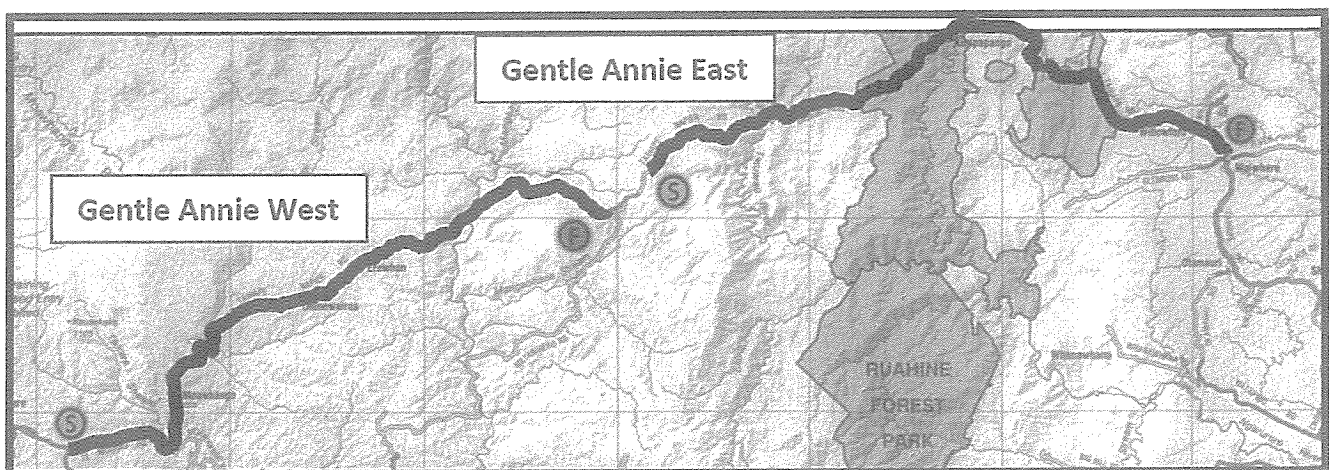
<p>Stage 1: Waiouru – 11.67kms Road Closure: 08:50 – 12:50hrs (Rangitikei DC)</p>
<p>Start: On Waiaruhe Road, 300mts from its intersection with SH1</p>
<p>Past Maukuku Road (no exit)</p>
<p>Left into Turakina Valley Road at its intersection with Owhakura Road</p>
<p>Finish: On Turakina Valley Road, 300mts from its intersection with Kaimatawi Road</p>

<p>Stage 2: Mataroa – 20.26kms Road Closure: 09:10 – 13:10hrs (Rangitikei DC)</p>
<p>Start ; On Ruanui Road, 300mts from its intersection with Turakina Valley Road</p>
<p>Past Harakeketangi Road (no exit)</p>
<p>Past Tihoi Street (no exit)</p>
<p>Past Turehu Street (no exit)</p>
<p>Left into Mataroa Road</p>
<p>Finish: On Mataroa Road, 300mts from its intersection with SH1</p>



Stage 5: Gentle Annie West – 39.92kms Road Closure: 12:25 – 18:25hrs (Rangitikei DC)
Start: On Te Moehau Road, 300mts from its intersection with Spooners Hill Road
Past Moawhango Valley Road
Straight into Erewhon Road at its intersection with Wherewhere Road
Past Burridges Road (no exit)
Past Makokomiko Road (including Moore Road)(no exit)
Straight onto Taihape-Napier Road
Finish: On Taihape-Napier Road, 300mts from its intersection with Mangaohane Road

Stage 6: Gentle Annie East - 39.35kms Road Closure: 12:25 – 18:25hrs (Rangitikei DC/Hastings DC)
Start: On Taihape-Napier Road, 300mts from its intersection with Mangaohane Road
Straight into Taihape Road
Past Lawrence Road (no exit)
Past Willowford Road (including Tareha Road)(no exit)
Finish: On Taihape Road, 300mts from its intersection with River Road and Glenross Road



Appendix 3

Service Request Breakdown for December 2017 - First Response

Service Requests Department	Coppliance Overdue	Responded in time	Responded late	Grand Total
Animal Control	1	67	11	79
Animal control bylaw matter		1		1
Barking dog		5		5
Dog attack		2		2
Dog property inspection (for Good Owner status)		6	3	9
Found dog	1	8		9
General Enquiry		3		3
Lost animal		12	1	13
Microchip dog		1	1	2
Property investigation - animal control problem		2		2
Roaming dog		7	1	8
Rushing dog			3	3
Wandering stock		20	2	22
Building Control		1		1
Property inspection		1		1
Council Housing/Property	4	7	6	17
Council housing maintenance	3	6	2	11
Council property maintenance	1	1	3	5
Halls maintenance			1	1
Environmental Health	19	34	4	57
Abandoned vehicle		1	1	2
Dumped rubbish - outside town boundary (road corridor only)		3	1	4
Dumped rubbish - within town boundary	3	1		4
Hazardous substances		1		1
Noise	15	25	2	42
Rural trees, vegetation and weeds	1			1
Untidy/overgrown section		3		3
Footpaths	2		1	3
Footpath maintenance	2		1	3
General enquiry		1	2	3
General Enquiry		1	2	3
Parks and Reserves		4	1	5
Maintenance (parks and reserves)		2		2
Water leak - parks and reserves only		2	1	3
Public Toilets	6	2	5	13
Maintenance (public toilets)	5	2	5	12
Toilet cleaning issues	1			1
Roads	4	17	6	27
Potholes			1	1
Road maintenance - not potholes	4	14	5	23
Road signs (except state highway)		2		2
Vehicle crossings		1		1
Roadside Berm Mowing			1	1
Rural berm mowing (including Taihape - see map)			1	1
Roadside Trees, Vegetation and Weeds	4	3		7
Rural trees, vegetation and weeds	1			1
Urban trees, vegetation and weeds	3	3		6
Rubbish bins	1			1
Bins - Bulls	1			1
Solid Waste	2			2
Waste transfer station	2			2
Street Lighting	7	1		8
Street lighting maintenance	7	1		8
Wastewater		1		1
Wastewater odour		1		1
Water	3	83	1	87
Bad tasting drinking water		1		1

Service Requests		Compliance		
Department	Overdue	Responded in time	Responded late	Grand Total
Dirty drinking water		17		17
HRWS maintenance required		2		2
Location of meter, toby, other utility		4		4
Low drinking water pressure		10		10
No drinking water supply		6		6
Replace meter, toby or lid		7	1	8
Water leak - council-owned network, not parks or cemeteries	1	20		21
Water leak at meter/toby	2	16		18
Grand Total	53	221	38	312

Service Requests	Feedback						Grand Total	
	After hours	In Person	Letter	Not able to contact	Telephone	Not Provided		
Department								
Animal Control			8	1	2	16	50	77
Building Control							1	1
Council Housing/Property						1	16	17
Environmental Health					1	3	53	57
Footpaths							3	3
General enquiry						1	2	3
Parks and Reserves						1	4	5
Public Toilets		1				1	11	13
Roads					1	3	23	27
Roadside Berm Mowing							1	1
Roadside Trees, Vegetation and Weeds							7	7
Rubbish bins							1	1
Solid Waste							2	2
Street Lighting							8	8
Wastewater						1		1
Water			6		3	2	74	85
Grand Total	1	14	1	7	29	256	308	

Service Request Breakdown for December 2017 - Resolution

Service Requests Department	Compliance Completed in time	Completed late	Current	overdue	Grand Total
Animal Control	40	39			79
Animal control bylaw matter	1				1
Barking dog	5				5
Dog attack		2			2
Dog property inspection (for Good Owner status)	6	3			9
Found dog	2	7			9
General Enquiry	3				3
Lost animal	11	2			13
Microchip dog		2			2
Property investigation - animal control problem	2				2
Roaming dog	7	1			8
Rushing dog		3			3
Wandering stock	3	19			22
Building Control				1	1
Property inspection				1	1
Council Housing/Property	7	6		4	17
Council housing maintenance	6	2		3	11
Council property maintenance	1	3		1	5
Halls maintenance		1			1
Environmental Health	13	2		42	57
Abandoned vehicle	1	1			2
Dumped rubbish - outside town boundary (road corridor only)	3	1			4
Dumped rubbish - within town boundary	1			3	4
Hazardous substances	1				1
Noise	4			38	42
Rural trees, vegetation and weeds				1	1
Untidy/overgrown section	3				3
Footpaths		2		1	3
Footpath maintenance		2		1	3
General enquiry	1	2			3
General Enquiry	1	2			3
Parks and Reserves	4	1			5
Maintenance (parks and reserves)	2				2
Water leak - parks and reserves only	2	1			3
Public Toilets	3	6		4	13
Maintenance (public toilets)	3	6		3	12
Toilet cleaning issues				1	1
Roads	16	7	1	3	27
Potholes		1			1
Road maintenance - not potholes	13	6	1	3	23
Road signs (except state highway)	2				2
Vehicle crossings	1				1
Roadside Berm Mowing		1			1
Rural berm mowing (including Taihape - see map)		1			1
Roadside Trees, Vegetation and Weeds	1	1		5	7
Rural trees, vegetation and weeds				1	1
Urban trees, vegetation and weeds	1	1		4	6
Rubbish bins				1	1
Bins - Bulls				1	1
Solid Waste	1			1	2
Waste transfer station	1			1	2
Street Lighting	2			6	8
Street lighting maintenance	2			6	8
Wastewater	1				1
Wastewater odour	1				1
Water	79	9			88
Bad tasting drinking water	1				1

Service Requests		Compliance			
Department		Completed in time	Completed late	Current	overdue
	Dirty drinking water	17			
	HRWS maintenance required	2			
	Location of meter, toby, other utility	3	1		
	Low drinking water pressure	10			
	No drinking water supply	4	3		
	Replace meter, toby or lid	6	2		
	Water leak - council-owned network, not parks or cemeteries	19	2		
	Water leak at meter/toby	17	1		
Grand Total		168	76	1	68
					313

Attachment 7

Memorandum

To: Council

From: Ross McNeil

Date: 22 February 2018

Subject: Top Ten Projects – status, February 2018

File: 5-EX-4

This memorandum is an update from the information presented to the January 2018 Council meeting. A financial overview is attached as Appendix 1.

1. Mangaweka Bridge replacement

Unchanged from previous report.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

Unchanged from the previous report.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

Unchanged from the previous report.

4. Upgrade of the Ratana wastewater treatment plant

The Ministry for the Environment has yet to respond to the proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu).

Work is proceeding on lodging an application for a new consent by 30 April 2018 (the extended timeframe agreed to be Horizons).

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

Tenders will be called by 9 March 2018 for an exploratory bore for a new water source for the Hunterville township.

6. Future management of community housing

Unchanged from the previous report.

7. Bulls multi-purpose community centre

Work on detailed drawings and specifications has been completed (including a modification to the top floor to provide for additional meeting space and a separate youth zone, together with some enhanced strengthening) and revised costings completed by the quantity surveyors.

An expression of interest to the Whanganui Community Foundation has been submitted. Arrangements are being finalised for the 'makeover house' on one of the sections in the Walton Street block which Council owns and will be selling.

8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

The costings for an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site) were not received by Christmas as anticipated but are expected by the end of January.

An application has been made to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative between private building owners and Council. As previously noted, the precinct area contains 65 buildings, of which 16 are heritage listed.

9. Taihape Memorial Park development

Unchanged from the previous report.

10. Taihape civic centre.

Unchanged from the previous report.

Recommendation

That the memorandum 'Top ten projects – status, February 2018' be received.

Ross McNeil
Chief Executive

Appendix 1

Top Ten Project Status
as at 31st January 2018

Project Name	Current YTD Costs	Total Committed & Current Costs	2017/18 A.P. Bdgt Costs	Bdgt Total Project Cost	YTD Costs as % to A.P. Bdgt
Mangaweka Bridge replacement	0	0	370,000	0	0.0%
Upgrade of Bulls wastewater treatment plant	0	451,290	1,100,000	0	0.0%
Upgrade of Marton wastewater treatment plant	23,269	89,576	2,116,500	0	1.1%
Upgrade of Ratana wastewater treatment plant	0	77,046	1,419,000	0	0.0%
Sustainable stock & irrigation water and Hunterville affordable town supply	49,205	173,076	40,000	0	123.0%
Future management of community housing	21,826	21,826	100,000	0	21.8%
Bulls multi-purpose community centre	78,683	278,861	4,053,280	0	0.0%
Development of Marton town library and Administration centre	0	170,646	967,000	0	0.0%
Taihape Memorial Park development	0	0	600,000	0	0.0%
Taihape Civic Centre	0	0	0	0	
Total of Top Ten Projects	173,163	1,262,321	10,765,780	0	<u>1.6%</u>

Attachment 8

Report

Subject: Health & Safety Quarterly Report For Council

To: Council

From: George Mclrvine Finance & Business Support Group Manager
Sue Bligh, HR /Health & Safety Coordinator

Date: End of December 2017

File: 5-HR-8-3

Health & Safety Report for period ending end of December 2018

Progress on the continuous improvement plan – ACC WSMP (Workplace Safety Management Practices) recommendations from our audit.

Task	Month	Progress	Comment
Objectives 2017-2018		Completed	See below
Hazard management – link incident reporting & near misses to hazard register	ongoing	All newly identified hazards will be added to RDC Hazard registers as required	All teams have completed their annual review of Hazard registers
Up skilling of Senior Managers			Further up skilling Scheduled for March 2018
Contract Management	Contracts to be reviewed during tenure of contract to check for changes in contract delivery		Review letter has been formulated and is awaiting approval from Management

1 Training completed for period

Playground auditing course	Staff x 2
MWLASS H&S Forum	Staff x 1
Cleaners	Chemical awareness training
Emergency Warden Training	Customer Services staff x 2

2 Notifiable Events to Worksafe

nil

nil

3 Notification of Particular Hazardous Work to Worksafe – 1 (January 2017)

Health monitoring for period

Vitae Counselling services available to staff

Ergonomic assessments available to staff

Rangitikei District Council Health & Safety Objectives 2017-2018

- Continue to look for opportunities and provide further evidence of up skilling the senior leadership team in health & safety governance
- Continue to look for health & safety objectives that are project based and based on continuous health & safety improvement
- Consider a time frame for contractors to resubmit their health & safety plans and related health & safety documentation to ensure currency
- Expand the review of effectiveness of hazard management to include processes that have an impact on hazard management, such as incident reporting and training
- Vehicle safety is one of our HSE objectives this year

Quick Updates

1. Rangitikei District Council has a requirement under Health & safety at Work (Asbestos) regulation 2016 to have a written Asbestos Management plan for all buildings. The Council buildings are currently being prioritised (i.e. amount of use, condition of building) and we are in the process of receiving quotes for those urgent buildings to be surveyed for Asbestos.
2. RDC is assisting the Hunterville Community Trust with the management of Health & safety such as chemicals at the Hunterville pool. RDC will audit the pool during February and offer suggestions towards compliance.
3. The joint risk assessment initiative with PNCC is ongoing and identified risks at the Water & Waste Water Sites are being addressed for both Councils. PNCC have commented the following 'it is indeed a great relationship to keep fostering'. 2018 it is hoped to start on the waste water sites.
4. Shared services – The MDC H&S advisor and the RDC H&S co-ordinator meet 6 weekly to improve Health & Safety and identify risks to staff and contractors under the shared service agreement.

5. An internal audit of our H&S systems was undertaken in December by MWLASS H&S business partner & the Ruapehu District Council H&S Manager in November and Rangitikei District Council received a good result.
6. The Hazardous Substances regulations came into force on the 1st December 2017 and now sits under the Health & Safety at Work Act 2016. Rangitikei District Council is working with its staff and contractors to achieve compliance regarding storage, handling and inventory keeping of hazardous chemicals.
7. The review of the WTP & WWTP hazard register is scheduled for February 2018 with the first site to be visited being the Bulls WTP.
8. The new cleaning staff have received chemical training from "Superclean". PPE has been provided to the new staff and a list of hazards relating to their role has been provided to them.
9. The H&S committee has provided their terms of reference to the Management Team.
10. Animal Control Officer's vehicles. Further "PODS" have been ordered for the back of the vehicles. The trial period resulted in a number of small changes being introduced.

Incident & Hazard reporting October, November & December 2017



Recommendation

That the report 'Health & Safety Quarterly Report for Council' for the period October-December 2017 be received.

Attachment 9



Report

Subject: Ratana water treatment supply – status report – February 2018

To: Council

From: Glenn Young, Utilities Manager

Date: 22 February 2018

File Ref: 6-WS-3-9

1 Executive Summary

1.1 Purpose of the report

The purpose of this report is to provide council with an update on the status of the new Ratana Water Treatment Plant.

1.2 Key issues

1.2.1 Sand in the bore water

Commissioning of plant was delayed due to a sudden drop of pressure while running the plant. This was traced back to the presence of sand in the bore water. An investigation was conducted and it was determined that the recent systemic activity had caused a layer of fine sand to collapse around the bore screen. The sand was too fine for the bore screen to separate the sand from the water. As a result the sand laden water was pumped into the plant which caused fouling of the treatment equipment reducing the flow capacity and in turn the pressure.

1.2.2 Bore land ownership

The negotiations between RDC and the Land owner have been escalated to his worship The Mayor and Deputy Mayor. A site meeting was held on the 8th of December 2017 between the Mayor, Deputy Mayor, Wiremu Greening and Rob Smith for a project update and to discuss options going forward.

1.2.3 Investigation

The Mayor and Deputy Mayor requested three investigations be undertaken

- 1) What would it take to get the new bore completed and up and running, eg remove sedimentation issue?
- 2) What opportunity was there to reuse the old bore?, and
- 3) What opportunity is there to put a third bore down on land already owned by Council.

2 Investigation

2.1 Completion of new Bore

The new Ratana Township bore and water treatment plant were commissioned in July 2017. Upon start-up of the plant, a large concentration of fine particulate material and sand was observed in the raw water. This particulate material has caused premature fouling and clogging of the ion exchange material. CCTV and sieve analysis investigations have shown that this fine particulate material is entering through the screen at the bottom of the bore casing. Redevelopment of the bore was unable to remedy this issue.

To identify a solution to reduce or remove the fine particulate material from the raw water and compare with the cost of potential relocation of the bore and recommend an option council should pursue.

2.1.2 Remove existing screen and insert new screen

The bore screen would need to be removed by Well Drillers Wanganui Ltd, the contractor that constructed the bore, as the latch used to secure the screen is unique to that contractor.

There is a great deal of risk associated with this option and it is not guaranteed to be successful. We may run into any of the following issues while trying to pursue this option:

- The bore screen may have fused to the bore casing and be impossible to remove.
- The bore could collapse while the bore screen is being removed, resulting in having to re-drill that section.
- The fine sand could build up against the new screen blocking it and requiring constant maintenance.

This option could cost up to \$60,000.

2.1.3 Insert a secondary screen inside the existing screen

This involves inserting a smaller screen inside the already existing screen. This would be straight forward to install and be done relatively quickly however, the risks with this option would be the same as above, regular maintenance would be needed to clear any fine sand build up on the outside of the new screen.

2.1.4 Install filtration system

Lutra has advised that the most suitable filtration technology applicable is a surface mounted hydrocyclone filter, on the basis that:

The particle sizes and density analysis indicate the particles are predominantly dense, relatively large sand particles that are in the effective treatment range for a hydrocyclone. Screen filters are approximately five times the price of hydrocyclones, with no indication they will offer better performance. Typical removal rates for the hydrocyclone units for sand particles of 100 micron typically exceed 90-95%.

Alternatively, a bore suction mounted hydrocyclone would protect the pump from sand abrasion, but this is not recommended as it is not easily accessible or expandable into parallel trains.

The risks associated with the hydrocyclone technology include the following:

- Flow capacity considerations: Hydrocyclones effectively operate over a limited flow range. It is recommended to install a single duty hydrocyclone unit as a first step. The single unit can be upgraded by adding a second hydrocyclone in parallel to increase capacity to match the bores full operating range if so required to keep up with the Ratana festival.
- Solid removal performance: A hydrocyclone will not remove 100% of the solids. Fine particles may still pass through the hydrocyclone. In the long term a multi barrier approach may be needed to prevent further particle build-up in the ion exchange media. This multi-barrier option would consist of a hydrocyclone followed by auto coarse/fine screen filter (or similar). The screen filter mesh would be selected specifically to target particle sizes that breakthrough the hydrocyclone.
- Pressure loss: there will be a pressure loss over the hydrocyclone unit. This would be in the order of 0.5bar (or 5m of water head). The pump curve and hydraulic information indicates the added headloss would result in a flow reduction in the order of 0.5L/s which is acceptable.

The cost of the recommended hydrocyclone unit is \$3,500 plus installation which is estimated to cost an additional \$15,000 including all associated pipework. In total the cost of the unit plus installation is \$18,500.00

2.2 Reuse the old bore

The existing bore is only 80m deep and the water it is drawing from has proved problematic with high iron and manganese content. The casing is over 50 years old and the bore itself would require redevelopment and upsizing to cope with the existing and future development demand. It was never original intended for human consumption and was updated with a chlorine treatment facility in 1972. Many household choose not to use the drinking water due to the taste from the existing bore

2.3 Drill a new third Bore on Council Land.

A new bore could practicably be drilled closer to plant. This would bring it within the same land title of the plant, of which we already have an established easement. This would also solve any ongoing land ownership issues. The aquifers under Ratana are significant and David Voss has been commissioned to investigate the ground water hydrology to confirm where the most viable site would be located. This work will be completed by the end of March

3.0 Progress to date

Works completed to date:

- Redevelopment of the bore.

- Extensive earthworks involving the excavation of 2,000m³ to create the site for the storage reservoir and treatment facility.
- Installation of a 200 mm bore to a depth of 185 m to provide a flow of 5 l/s and up to 14 l/s during peak times.
- 766m³ reservoir to provide 24 hours storage of treated water storage.
- Over 2000 m of PVC and PE pipe to transport water from the bore to the plant and into the township of Ratana.
- 135 m² Treatment Building Constructed
- Ion Exchange and chlorine dosing system equipment assembled and installed.

3.1 Proposed planned works

- Construction of the vehicle entranceway and security fence.
- Treatment plant recommissioning.
- Bring new water treatment plant online

4.0 Recommendation

- ### 4.1
- That the report 'Ratana water treatment supply – status report – February 2018' be received.

Glenn Young
Utilities Manager.

Attachment 10

Report

Subject: **C980 Road Maintenance Contract – Three Year Extension**

To: Council

From: John Jones, Roading Manager

Date: 15 February 2018

1 Background

- 1.1 The purpose of the report is to advise Council that Road Maintenance Contract C980 (the Contract) is nearing the end of its first three year term. Council as Principal to the Contract have to decide whether or not to extend the existing contractual arrangements for a further three years term.

2 Executive Summary

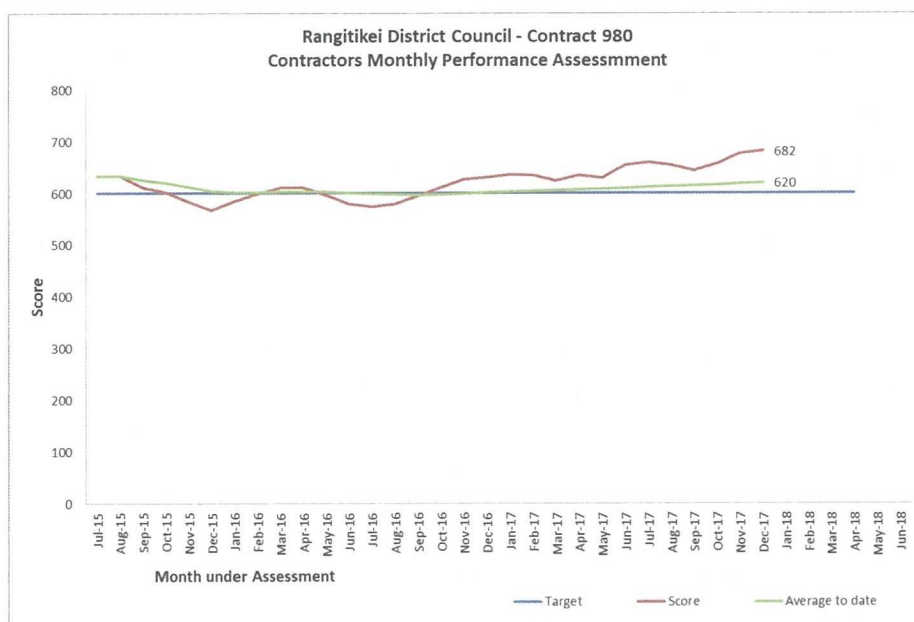
- 2.1 The purpose of the report is to advise Council that C980 Road Maintenance Contract (the Contract) is nearing the end of its first three year term. The Contract has provisions for two three year extensions, beyond the initial tree year term, up to a total of nine years. Council, as Principal to the Contract, have to decide whether or not to extend the Contract for a further three years term.
- 2.2 The Contractor has met the performance criteria, and under the Contract was entitled to negotiate with the Engineer to extend the Contract for a further three year term.
- 2.3 However, Council as the Principal to the Contract may override the Contractor's satisfactory performance criteria and not extend the Contract.
- 2.4 Higgins Contractors Limited has offered to maintain the existing commercial, general and specific terms of the Contract for the three year extension; provided the scope of the contract is maintained. This offer is not contingent on either Manawatu or Horowhenua District Councils rolling over their Road Maintenance Contracts.
- 2.5 The quantum of work to be covered in Roading Maintenance Contract is estimated to be \$25,500,000 + GST for the period 1 July 2018 to 30 June 2021. This investment receives a subsidy of 63% from the New Zealand Transport Agency. The costs of extending the Contract would be contained within existing budget provision.
- 2.6 It is therefore recommended that Council accepts the Higgins Contractors Limited offer and grants an extension to C980 Road Maintenance Contract for a further three year term, being 1 July 2018 to 30 June 2021.

3 Background

- 3.1 Three contractors tendered for the Contract in 2015. The tender evaluation determined that Higgins Contractors Ltd (group bid) had the lowest evaluation price and was subsequently awarded the Contract.
- 3.2 The initial three year term of the Contract commenced on the 1 July 2015 and expires on 30 June 2018.
- 3.3 Where the Contractor has scored an average of 600 points in the Contractor Performance Monitoring System the Contractor shall be entitled to negotiate with the Engineer to extend the Contract for three years at the end of each term. If further contract term extensions are allowed, the process to extend the term shall be conducted on the same basis up to a maximum of three terms.
- 3.4 An extension to the contract term is subject to acceptance by Council. Council's decision shall be final and may override the Contractor's satisfactory performance criteria.

4 Discussion and Options considered

- 4.1 Three Contractors bid for C980 Road Maintenance Contract in 2015. The tender evaluation determined that Higgins Contractors Ltd (group bid) had the lowest evaluation price. Therefore the Contractor has demonstrated its non-price attributes are of a high standard and its priced rates are competitive.
- 4.2 The Contractor's performance scores from 1 July 2015 through to 31 December 2017 are presented in the graph below. Since the Contractor has scored an average score greater than 600 points (Contractor Performance Monitoring System) the Contractor would be entitled to negotiate with the Engineer to extend the Contract for a further three year term.



4.3 The recommendation is consistent with Council's Long Term Plan, Procurement Policy and the Transport Agency's Procurement Manual.

4.4 Notwithstanding the above, Council as the Principal to the Contract has the option to override the Contractor's satisfactory performance criteria and not extend the Contract.

5 Operational Implications

5.1 The proposal does not trigger the significance thresholds as the impact on Council's direction in terms of its strategic objectives, the change from Council's current level of service, the level of public impact and or/interest and the impact on Council's capability (no-cost), to continue to provide existing services are all assessed as medium to low.

6 Financial implications

6.1 The quantum of work covered in Roothing Maintenance Contract is estimated to be \$25,500,000 + GST for the period 1 July 2018 to 30 June 2021. This investment receives a subsidy of 63% from the New Zealand Transport Agency.

6.2 The costs of extending the Contract would be contained within existing budget provision. Developing a new contract and administering the tender process would be time consuming and would incur additional costs. Moreover, if the contract was retendered there is no guarantee that more competitive bids would be received, particularly in the current buoyant market where fewer tenders are being received for Local Authority Contracts.

6.3 The Engineer has negotiated with the Contractor to extend the Contract for a further three years term. Higgins is prepared to maintain the existing commercial, general and specific terms of the Contract for the three year extension provided the scope of the contract is maintained. This offer is not contingent on either Manawatu or Horowhenua District Councils rolling over their Road Maintenance Contracts.

6.4 If the contract is extended Higgins Contractors Limited intend investing in new depot facilities in Taihape.

7 Statutory Requirements

7.1 Council has statutory obligations under the Land Transport Management Act 2003 to maintain a roading network within the District. An effective roading network is also essential to ensuring economic and social wellbeing of the community through the provision of access and mobility for people, goods and services.

8 Delegations

8.1 The Council has authority to award the contract.

9 Consultation

- 9.1 There is no need for further consultation.

10 Cultural Considerations

- 10.1 There are no issues for Maori.

11 Conclusion

- 11.1 The Contractor won the initial contract because it had the best attributes and the lowest evaluation price.
- 11.2 The Contractor has an average score greater than 600 points (Contractor Performance Monitoring System) and should be entitled to negotiate with the Engineer to extend the Contract for a further three year term.
- 11.3 The costs of extending the Contract would be contained within existing budget provision. Developing a new contract and administering the tender process would be time consuming and would incur additional costs. Moreover, if the contract was retendered there is no guarantee that more competitive bids would be received, particularly in the current buoyant market where fewer tenders are being received for Local Authority Contracts.
- 11.4 That the Council accepts that an extension to C980 Road Maintenance Contract a further three year term, being 1 July 2018 to 30 June 2021, be granted to Higgins Contractors Limited.

12 Recommendation

- 12.1 That the report on the C980 Road Maintenance Contract - Three Year Extension be received.
- 12.2 That Council approves the three year extension of the C980 Road Maintenance Contract to Higgins Contractors Limited up to a value of \$25,500,000 + GST for the period 1 July 2018 to 30 June 2021.
- 12.3 That Council note this investment in the roading network includes a subsidy of 63% from the New Zealand Transport Agency.

John Jones
Roading Manager

Appendix 1

Works included in the C980 Road Maintenance Contract

Road Maintenance Contract

All physical maintenance activities are carried out under contract and Council believes that the current arrangement provides the best solution for maintaining its roads.

The Council does not directly employ any physical works maintenance staff to carry out road maintenance activities.

The key issues relating to pavement management are:

- Maintenance of an accurate inventory of all pavements.
- Keeping routine maintenance to a level that maintains the integrity of the pavement and overall networks.
- Identifying and investigating sections of pavement in need of rehabilitation.
- Ensuring that all necessary rehabilitation is programmed for funding and physical works.

In 2015 the Road Maintenance Contract was rewritten and following an open tender process was let to Higgins Contractors Ltd. The contract commenced 1st July 2015 and is for a 3 + 3 + 3 year duration. Depending on performance the contract would finally expire in 2024.

Pavement works are included in the Council's Road Maintenance Contract, others are subject to separate project orientated contracts for the delivery of specific physical works such as area wide pavement treatments, minor improvements, other unsubsidised works and for the delivery of specific professional services as needed.

The contracts generally include:

- Procedures, standards and performance measures. These are defined, but there is flexibility for the contractor to determine the most appropriate materials and methods.
- Requirements for compliance with legislation, e.g. Health and Safety in Employment Act and the Resource Management Act.
- Response times for routine and emergency work occurrences. Response times are defined for notified defects, there are standards by activity type and road type.
- Inspection, programming and reporting requirements.
- Timing and approvals for work programmes.
- Schedules of quantities, except where lump sum based.
- Reporting, claiming, payment and liaison requirements.

Funding Strategy

The Council sets its funding for land transport operations, maintenance and renewals three yearly, through the Long Term Plan (LTP) process. Since 2009, the Land Transport Management Act 2003 requires road controlling authorities such as the Council to prepare and submit their three year Land Transport Programs for approval as part of a Regional Land Transport Program, which is then incorporated into the National Land Transport Program (NLTP).

The incorporation into the NLTP is part of the Governments co-investment into the National Land Transport Program. The co-investment rate, known as the Financial Assistance Rate (FAR) is 63% of the total cost of the providing the Land Transport Activities throughout the country. The

Government provides its guidance on investment of the Land Transport activity via the Government Policy Statement (GPS) for Land Transport which is issued by the Ministry of Transport.

The subsidised Land Transport Program is a summary of a range of individual activity classes. Each category covers a specific quantum of works and approved funding is dedicated for the delivery of that activity.

Maintenance (Activity Class)

Sealed pavement maintenance (Work category 111)

This work category provides for the routine care of sealed pavements to maintain their structural integrity and serviceability.

Activities include:

- pavement dig-outs, patching and pothole repairs
- pre-reseal repairs
- unsealed shoulder maintenance on sealed roads
- Council share of pavement maintenance at railway level crossings together with any associated servicing fee
- protective covering over the road where stock cross at grade, and road protection against stock damage.

Unsealed pavement maintenance (Work category 112)

This work category provides for the routine care of unsealed pavements to maintain their structural integrity and serviceability.

Activities include:

- grading
- flanking
- spot metalling and pothole repair
- restoration of the correct camber
- maintenance of the running course

Routine drainage maintenance (Work category 113)

This work category provides for the routine care of drainage facilities to maintain their function.

Activities include:

- cleaning of kerbed water channels, sumps and cesspits in urban areas (30 percent of total cost)
- routine maintenance, repair and reinstatement of surface water channels and routine maintenance and repair of sub-soil drains
- stream clearing and debris removal to maintain water courses through (cross-sectional area less than 3.4 square metres)
- removal of berms impeding drainage.

Structures maintenance (Work category 114)

This work category provides for the routine work necessary to maintain the functional, structural integrity and appearance of the following:

- road bridges
- retaining structures
- guardrails
- stock access structures
- cattle stops

- footpaths on road structures

Environmental maintenance (Work category 121)

This work category provides for the routine care and attention of the road corridor to maintenance safety, aesthetic and environmental standards.

Activities include:

- snow clearing and ice control
- vegetation control (see conditions of funding below)
- litter collection on rural roads
- removal of, and protection against, graffiti on road structures
- maintenance and removal of effluent from stock-truck effluent disposal facilities
- any special treatment of run-off from the road to maintain water quality
- sweeping loose chip and detritus from road intersections
- removal of rocks and minor slip material from the road or catch fences
- maintenance of rest areas
- maintenance of protection planting, including maintenance pruning
- non-recoverable costs arising from clearing the carriageway of damaged vehicles, crash debris and spillages that are not the responsibility of emergency services, and
- non-recoverable costs associated with removal of abandoned vehicles from road reserves.

Traffic services maintenance (Work category 122)

This work category provides for the routine care and attention of: road furniture, markings, and carriageway and pedestrian crossing lighting.

Activities include maintenance and operation of;

- traffic signs as accepted by the Transport Agency's policy
- road delineation marker posts
- pavement (including bus priority lane and cycleway markings on all non-separated road surfaces)
- signs and pavement markings required for stock crossings
- sight rails
- operation, maintenance and power costs of carriageway lighting and belisha beacons and lighting at pedestrian crossings.

Cycle path maintenance (Work category 124)

This work category provides for the operation, maintenance and renewal of the pavement and facilities associated with cycle paths, including the operation of associated lighting. This includes cycle and combined walk-cycle paths and facilities, provided the facilities are consistent with a relevant cycling or walking and cycling strategy or plan.

Exclusions are:

- cycle paths and facilities used for purely recreational purposes
- pedestrian only walk paths and facilities
- construction/implementation of new cycle facilities or capital work on existing facilities, such as the provision of new lighting – these are funded under Work category 452: Cycle facilities.

Rail level crossing warning devices maintenance (Work category 131)

This work category provides for Council to share in the costs associated with the maintenance and renewal of rail level crossing warning devices carried out by the relevant rail track authority.

Activities include the maintenance and renewal of barrier arms and warning devices

Qualifying activities are activities planned and programmed by the relevant rail track authority and communicated to affected Approved Organisations and the Transport Agency (state highways) to enable them to incorporate the activities in their local road and state highway maintenance programmes for the next NLTP.

Where the relevant rail track authority responds to unplanned events, or to rail level crossing deterioration occurring ahead of schedule, the costs of these activities also qualify for funding from the National Land Transport Fund.

Network and asset management (Work category 151)

This work category provides for the general management and control of the road network and management of road assets.

Activities include;

- management of the road network
- promotion and information activities (Network user information - see below) which maximise the efficiency of the road network in support of the activity management plan.
- implementation and operation of road asset management systems
- roughness and condition rating surveys
- traffic count surveys, including pedestrian and cycle counts
- road network inspections and field validation of proposed programmes
- legalisation of existing road reserves
- special road maintenance, renewal or improvement related studies that do not fit the Transport Planning Activity Class description, e.g. KiwiRap studies.

Exclusions are:

- New roads (Work category 323)
- Operational traffic management (Work Category 123)
- Emergency works (Work Category 141)
- Expenses involved in legalisation surveys such expenses do not qualify for funding assistance, and
- development of activity management plans – these are funded under Activity management plans (Work category 003)

Renewals (Activity Class)

Unsealed road metalling (Work category 211)

This work category provides for the planned periodic renewal of pavement layers, including top surface metal, on unsealed roads.

Activities include;

- Planned periodic renewal of pavement on unsealed roads for the purpose of either:
- replacing wearing course, or
- restoring pavement strength.
- Forestry harvest damage

Sealed road resurfacing (Work category 212)

This work category provides for the planned periodic resurfacing of sealed roads.

Activities include;

- conventional maintenance chip reseals
- second coat seals, except on sub-division roads

- asphaltic surfacing not exceeding 40 mm average depth
- void-filling seal coats
- texturing seals
- emulsified bitumen seals commonly known as 'slurry seals'
- milling old surface and resurfacing not exceeding 40 mm average depth
- other approved special-purpose chip seals
- raising service covers and reinstatement of pavement markings and raised pavement markers as a result of resurfacing.

Drainage renewals (Work category 213)

This work category provides for the renewal of drainage facilities that is not routine in nature, but that will reduce future maintenance costs.

Activities include;

- Examples of qualifying activities include, but may not be limited to:
- renewal of culverts One or more adjacent pipes or enclosed channels running across and below road formation level having a cross-sectional area less than 3.4 square metres. having a cross-sectional area less than 3.4 square metres
- repair and replacement of Kerb and Channel Combined kerb provided that the deterioration is likely to adversely affect the performance of the pavement.

Sealed road pavement rehabilitation (Work category 214)

This work category provides for the replacement of, or restoration of strength to, sealed pavements where other forms of maintenance and renewal are no longer economic.

Activities include;

- granular overlays
- rip and relay
- pavement stabilisation
- asphaltic overlays or grader-laid asphaltic material
- pavement replacement (including the use of recycled materials)
- structural asphaltic concrete rehabilitation.

Structures component replacements (Work category 215)

This work category provides for the renewal of components of:

- road bridges.
- retaining structures
- guardrails
- tunnels
- stock access structures
- cattle stops
- footpaths on road structures, and
- pedestrian over-bridges /underpasses

Activities include;

- replacement of deteriorated structural members
- replacement of damaged components
- replacement of bridge decks
- replacement or modification of gabion baskets
- replacement of handrails on structures
- replacement of guardrail components, and
- replacement of crib blocks in retaining structures supporting roads.

Traffic services renewals (Work category 222)

This work category provides for the renewal of existing:

- road furniture, lighting, poles, posts, signs, lights, etc. , lighting, signs and markings, and
- traffic management equipment and facilities.

Activities include;

- traffic signs
- road delineation marker posts
- pavement markings, including bus priority lane and cycleway markings on all non-separated road surfaces and markings for stock crossings
- sight rails
- carriageway lighting, including poles and replacement of lanterns at the end of their economic life with more efficient types
- belisha beacons and lighting at pedestrian crossings

Road Improvements (Activity Class)

Replacement of bridges and structures (Work category 322)

This work category provides for the upgrade or replacement of existing bridges and other road structures, where this is the main purpose of the work.

Activities include;

- replacing a structurally inadequate bridge
- replacing a bridge for non-structural reasons, such as inadequate width or waterway
- modifying an existing bridge to increase its structural capacity to a level higher than originally provided
- widening an existing bridge
- approach work estimated to cost less than \$50,000
- for local road projects property purchase costs less than \$50,000
- replacing retaining structures, that support a road
- replacing culverts having a cross-sectional area of 3.4 square metres or greater, and
- sealing bridge approaches on unsealed roads, where the approach sealing is limited to a maximum distance of 50 metres from each abutment and the seal continues over the entire structure to ensure consistency of skid resistance.

Road improvements (Work category 324)

This work category provides for improvements to or upgrading of existing roads within the existing or widened road reserve, and deviations onto a new road reserve, where the original road is closed, including any associated new road structures.

Activities include;

- road realignment, re-grading or widening, including seal widening
- improvements to intersections, passing lanes and black-spots
- approaches to bridge replacements costing in excess of \$50,000
- retaining structures

Minor Improvements (Work category 341)

This work category provides for the construction/implementation of low-cost/low-risk improvements to the transport system to a maximum total cost for approval per project of \$1,000,000.

The Collective Risk on the Manawatu District is below the Median of the peer group in all Road Categories and is classified as Low to Medium. However, the Personal Risk is above the Median of the peer group in all Road Categories and is classified as High.

Resilience improvements (Work category 357)

This work category provides for non-routine work required to protect the serviceability of the following from damage, and to minimise the threat of road closure arising from natural phenomena.

Walking and Cycling (Activity Class)**Cycling facilities (Work category 452)**

This work category provides for the construction/implementation of new or improved cycle facilities, and shared pedestrian and cycle paths.

The construction of on road interventions required to improve the safety and amenity value of cycling, for example a wider carriageway, vehicle parking configurations, pinch points or kerb structure is eligible for funding assistance.

Activities include;

- shared pedestrian and cycle paths;
- bicycle parking/racks;
- kerb crossings;
- signage;
- new or improved cycle lanes, including on existing bridges
- separate cycle paths;
- widening the existing carriageway to provide cycle lanes, and;
- project costs may include costs associated with attracting users to the cycling network, this may include:
 - all signage, markings, traffic signals, lighting etc.
 - targeted education promotion and/or advertising activities directly linked to the cycling network

Public Transport (Activity Class)**Public transport facilities operations and maintenance (Work category 514)**

This work category provides for maintenance and general security of bus stops.

Attachment 11

Rangitikei District Council



RANGITIKEI
DISTRICT COUNCIL

Turakina Reserve Management Committee Meeting

Minutes – Thursday 1 February 2018 – 7:00 pm

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Present: Ms Laurel Mauchline Campbell (Chair)
Mr Duran Benton
Mr Alastair Campbell
Cr Lynne Sheridan
His Worship the Mayor Andy Watson

In attendance: Katrina Gray (Senior Policy Analyst/Planner)

Tabled Documents: **Item 7:** Amended MoU for shipping container

1 Welcome

The Chair welcomed everyone to the meeting and acknowledged the excellent work Council staff did in ensuring the Reserve and village looked great for the Turakina Highland Games.

2 Apologies

Resolved

That the apologies from Mr Murray Richardson and Cr Soraya Peke-Mason be received.

Ms Mauchline Campbell / Mr Campbell. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

There were no changes to the order of business.

5 Minutes of last meeting

Resolved minute number	18/TRMC/001	File Ref	3-CT-9-2
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That the Minutes of the Turakina Reserve Management Committee meeting held on 1 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Benton / Mr Campbell. Carried

6 Chair's Report

The Chair acknowledged that Highland Games was a success and thanked Council for the maintenance (mowing / tree trimming) of the Domain prior to the games.

Resolved minute number	18/TRMC/002	File Ref
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That the Chair's report to the 1 February 2018 Turakina Reserve Management Committee meeting be received.

Ms Mauchline Campbell / Cr Sheridan. Carried

7 Council decisions on recommendations from the Committee

Proposed Container

Mr Benton tabled the latest copy of the Memorandum of Understanding which incorporates the changes requested by Council. It was agreed that the sentence 'Agreed maintenance conditions to be inserted here' was not required.

Mr Benton will email through the MoU to Ms Gray for formatting, then the final document should be signed at the June 2018 Committee meeting.

Undertaking	Subject	Reformatting of the MoU
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That the MoU is reformatted and provided to the June 2018 Turakina Reserve Management Committee meeting for signing.

8 Council responses to queries raised at previous meetings

There were no queries from the Committee to Council.

9 Items for future meetings

There were no items identified for future meetings.

10 Late Items

There were no late items.

11 Meeting closed

7.16 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council



Turakina Community Committee Meeting

Minutes – Thursday 1 February 2018 – 7:30 PM

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10	Update on Place-Making Initiatives	4
11	Small Projects Grant Scheme Update – February 2018	4
12	Current Infrastructure Projects/Updates and Other Council Activities within the Ward	4
13	Late Items.....	5
14	Meeting Closed	5

Present: Ms Laurel Mauchline Campbell (Chair)
Mr Duran Benton
Mr Alastair Campbell
Ms Tina Duxfield
Ms Hayley Grant
Ms Anita Oliver
Cr Lynne Sheridan
His Worship the Mayor Andy Watson

In attendance: Ms Katrina Gray (Senior Policy Analyst/Planner)

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

There were no members of the public present for public forum.

3 Apologies

Resolved minute number

That the apologies of Ms Carol Neilson and Cr Soraya Peke-Mason be received.

Ms Mauchline Campbell / Mr Benton. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

Resolved minute number

18/TCC/001

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Creative Communities and Events Sponsorship Schemes be dealt with as a late item at this meeting.

Ms Oliver / Ms Grant. Carried

6 Confirmation of Minutes

Resolved minute number

18/TCC/002

File Ref

3-CC-1-4

That the Minutes of the Turakina Community Committee meeting held on 7 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Campbell / Mr Benton. Carried

7 Chair's Report

The Chair reported that the cemetery issues are ongoing. The exact position of (and the existence of) the paupers is unknown. Council staff are looking to find more details on the exact location. Once known, the grazing area will be amended to ensure stock are not in the area where the graves are. The lease is yet to be signed and will include reference to appropriate stock proof fencing.

The Chair noted the Highland Games went well and the town looked great.

Resolved minute number **18/TCC/003** **File Ref**

That the Chair's report to the 1 February 2018 Turakina Community Committee meeting be received.

Ms Mauchline Campbell / Ms Duxfield. Carried

8 Council Decisions on Recommendations from the Committee

Ms Gray provided an update on the changes to delegations and the validation of local parking restrictions.

Delegations

The Committee has been given the delegations for:

- Community Initiatives Fund – Turakina Ward (excluding Ratana).
- Increased engagement with isolated communities.

The Committee discussed that having the Community Initiatives Fund would encourage local participation in the scheme. Information would be provided to the Committee before the first round opens.

The Committee discussed ways to better engage with the wider communities (Whangaehu, Kauangaroa, Koitiata). Establishing connections with key community members would be a good first step.

Undertaking **Subject** **Council contacts for isolated communities**

That the Chair is provided with contacts the Council has for community members in Whangaehu, Kauangaroa, Koitiata.

Validation of local parking restrictions

The request to keep local parking restrictions the same (no parking restrictions) was approved by Council.

9 Council Response to Queries Raised at Previous Meetings

There were no queries raised at the previous meeting.

10 Update on Place-Making Initiatives

The Chair update there has been no further progress on placemaking activities. Previous projects have been the tables in the road reserve. Future projects include moveable chairs to be placed around the village, updating the Turakina signs and the painting of the Turakina Tartan on the bus shelter.

The Chair will get quotes for the Turakina signs and then request Council through their tourism funding fund them. This could link in with a request for additional Te Araroa signs for Turakina Road as walkers are getting confused.

The painting of the Turakina Tartan will be more expensive than first thought because the colours required need to come from more expensive paint. It was agreed that the cost of upgrading the bus shelter should come from the Small Projects Grant Scheme.

11 Small Projects Grant Scheme Update – February 2018

Resolved minute number	18/TCC/004	File Ref	3-CC-1-4
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That the memorandum 'Small Projects Grant Scheme Update – February 2018' be received.

Cr Sheridan / Ms Oliver. Carried

Resolved minute number	18/TCC/005	File Ref
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That the amount allocated from the Small Projects Grant Scheme to upgrade the bus shelter is increased from \$200 to \$500.

Ms Mauchine Campbell / Ms Duxfield. Carried

Undertaking	Subject	Purchase order number for the bus shelter
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To provide the Chair a purchase order number for materials for the upgrading of the bus shelter.

12 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Mayor provided the Committee with updates on the Ratana Water Treatment Plant and the Ratana Wastewater Treatment Plant. He also identified that Ratana will be having celebrations in November for T W Ratana's 100th Anniversary which are expected to attract 50,000 people.

Resolved minute number**18/TCC/006****File Ref****3-CC-1-4**

That the report 'Extract from activity report to Assets and Infrastructure, November December 2017' be received.

Mr Campbell / Ms Grant. Carried

13 Late Items

Creative Communities and Events Sponsorship Schemes

A tabled document was provided to the Committee detailing the opening dates for the Creative Communities and Events Sponsorship Schemes. The Committee discussed how the local community could benefit from the funding schemes.

Long Term Plan 2018 – 2028

The Mayor updated the Committee that the consultation plan for the Long Term Plan is currently being finalised. The Long Term Plan sets out Council's direction for the next 10 years and is only reviewed every 3 years. Community consultation will occur during March. Public meetings in the Ward will be held in Turakina, Koitiata and Kauangaroa.

14 Meeting Closed

8.26pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 5 February 2018 – 3:00 PM



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11	Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study.....	4
12	Water Consumption and Electricity Costs.....	5
13	EECA Audit Progress update	5
14	Late Items.....	5
15	Next Meeting	5
16	Meeting Closed	5

Present:

Mr Bob Crawford
Mr Brett Journeaux
Mr Sam Weston
Mr Bernie Hughes
Mr Mark Dawson
Cr Dean McManaway

In attendance:

Mr Andy Sargent, Financial Services Accountant
Mr Ashley Dahl, Financial Services Team Leader
Mr Ivan O'Reilly, Waste/Water Technician
Mr Andy van Bussel, Operations Manager
Mr Dan Yakas, Reticulation Supervisor
Ms Alicia Ruardy, Infrastructure Support Officer
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number

That the apologies for the absence of John McManaway and Paul Peterson be received.

Mr D McManaway / Mr S Weston. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

It was noted that Mr Mark Dawson wished to speak in item 9.

5 Confirmation of Minutes

Resolved minute number	18/HRWS/001	File Ref	3-CT-3-2
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That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 4 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Journeaux / Mr B Hughes. Carried

6 Chair's Report

The Chair did not have an official report to share, however he did wish to tender his resignation as Chair for the Hunterville Rural Water Supply Committee. He advised he wished to remain as a committee member. Mr Bob Crawford nominated Mr Brett Journeaux as the new Chair.

Resolved minute number	18/HRWS/002	File Ref
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That Mr Brett Journeaux be the new Chair of the Hunterville Rural Water Supply Management Sub-committee, effective from the next meeting on 9 April 2018.

Mr D McManaway / Mr B Hughes. Carried

7 Council decisions on recommendations from the Committee

There were no recommendations made to the Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

No queries were raised at the previous meeting.

9 Hunterville Rural Water Supply – Operations Report

Mr Dawson wished to discuss moving the restrictors for his property from across the road to next to his cow shed. This would enable him to monitor the restrictor more easily. He is happy to cover the costs personally, as the pipes would need to be run under the road.

Resolved minute number **18/HRWS/003** **File Ref**

The committee are happy to support the restrictor being relocated from across the road to next to Mr Mark Dawsons cow shed, providing that all the required compliance is met.

Mr D McManaway / Mr B Hughes. Carried

Undertaking **Subject** **Quote for relocation works**

Mr Ivan O'Reilly will arrange for a quote to be provided to Mr Mark Dawson for the relocation of his restrictor.

Mr Van Bussell spoke to the tabled document 'Proposed HRWS Renewals':

- 3 lines are needing to be repaired, Horrocks, Webb and Taylors
- Horrocks and Webbs lines have issues pertaining to the pipes splitting longitudinally in sections. This could be due to faulty piping.
- Taylors line is due to land failure as opposed to pipe failure. The pipes will need to be re-routed up hill and realigned, causing the labour costs to be higher.
- The current budget is \$60,000, with \$25,000 already earmarked for other repair works, causing a shortfall in the budget of \$16,000.

Resolved minute number **18/HRWS/004** **File Ref**

That all of the recommended repair works in the Hunterville Rural Water Supply Scheme (as proposed to the meeting on 5 February 2018) be completed.

Mr B Journeaux / Cr D McManaway. Carried

Mr Ivan O'Reilly arrived at 3.18pm

Mr van Bussel spoke to the Operations report:

- 24 leaks have been repaired between 28/11 and 15/1

- The pumps are all running well, after the clearances were changed on the second pump to match those on the first pump.
- Timber Tank will be contacted to start their repairs.

Resolved minute number **18/HRWS/005** **File Ref** **6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations report' dated 1 February 2018 be received.

Mr B Journeax / Mr S Weston. Carried

10 Hunterville Rural Water Supply – Financial Report

Mr A Sargent spoke to the report, highlighting the year to date performance:

- Debtors total \$16,829. These will be contacted and issued with a penalty charge.
- Water usage is up 30% for the same period last year.
- Water pumped to electricity costs are down 4 cents per m³.
- Water usage is up, which could be due to the high temperatures, as well as 4 leaks identified in January.

Mr Crawford wanted to thank Mr Sargent for all of his work with the reports so far.

Resolved minute number **18/HRWS/006** **File Ref** **3-CT-3-1**

That the 'Hunterville Rural Water Supply – Financial reports' dated November and December 2017 be received.

Mr S Weston / Mr M Dawson. Carried

11 Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study

Mr Crawford provided an update:

- It was a good meeting, with high attendance. There were a number of people who volunteered to be part of the committee.
- The Hunterville meeting only had 3 people outside of the committee attend.
- There was discussion of potentially putting a bore down in Hunterville in the future, but at this stage they are unsure of the results this will yield.
- Still a work in progress.

12 Water Consumption and Electricity Costs

This was covered within the finance reports discussed in item 10.

Resolved minute number **18/HRWS/007** **File Ref**

That the 'Hunterville Rural Water Supply Water – Electricity presentation' be received.

Mr S Weston / Mr M Dawson. Carried

13 EECA Audit Progress update

Mr Dahl provided an update, highlighting the following:

The EECA wants to be more energy efficient, and are looking to perform an audit to identify ways in which to achieve this. The auditor has over 45 years' experience in the industry.

The audit should take 3 days, and is aiming to achieve a minimum of a 5% savings.

HRWS is responsible for 40% of the power consumption in the Rangitikei District. The cost of the audit will be offset by the savings likely to be achieved.

14 Late Items

None

15 Next Meeting

9 April 2018

16 Meeting Closed

3.56 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Monday 12 February 2018 – 2:00 pm



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16	Late items.....	7
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19	Meeting closed.....	7

Present: Mr Craig O'Connell (Chair)
His Worship the Mayor, Andy Watson
Cr Angus Gordon

In attendance: Mr Ross McNeil, Chief Executive
Ms Debbie Perera, Audit Director
Ms Luele Driescher, Internal Auditor
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Hamish Waugh, Infrastructure Group Manager
Ms Christin Ritchie, Governance Administrator

Tabled Documents: Item 13: Defining Council's Risk Appetite – Consenting

1 Welcome

The meeting opened at 2.03 pm. The Chair welcomed everyone to the meeting.

2 Council prayer

The Chair read the Council prayer.

3 Apologies

That the apologies of Cr Nigel Belsham and Cr Dean McManaway be accepted.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

There was no change to the Order of Business and no late items had been requested. The tabled information related to agenda items.

6 Confirmation of minutes

His Worship the Mayor, requested an amendment to the minutes:

Item 11: LED procurement.

His Worship the Mayor wanted it noted that the report included a number of findings about the processes used. However, although there were some areas of concern, there was no cause for further investigation.

Resolved minute number

18/ARK/001

File Ref

3-CT-17-2

That the amended Minutes of the Audit/Risk Committee meeting held on 11 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Mr O'Connell

7 Chair's report

No report was provided.

8 Work Programme Matrix – Progress update

Mr Hodder spoke to the matrix, a summary is below:

- Edale- no further actions required
- Natural disaster events – are still in discussions
- Disaster recovery – first quarterly update on CDEM improvement plan was provided to Council's meeting on 25/01
- Community facilities – provided in a separate report to the Committee's February 18 meeting.
- Capital expenditure – looking to ensure carry overs are minimised
- Drinking water – awaiting the government's decisions on the Havelock North Enquiry – uncertainty lies over position taken with rural (non-potable) supplies.
- Infrastructure Shared Services with Manawatu – first report is due in March

The consultation document shows we might be in breach of our self-imposed debt to resident ratio.

Resolved minute number **18/ARK/002** **File Ref** **3-CT-17-5**

That the Audit/Risk Committee's work programme matrix (outlining progress to 31 January 2018) report be received.

Cr Gordon / His Worship the Mayor. Carried

9 Internal Audit programme – status report

Ms Driescher spoke to her report:

- Review of cash-handling (at information centres and waste transfer stations) has been drafted and will come to the Committee's next meeting.
- strategic review of procurement and contract management is now in progress.
- Review of claims to New Zealand Transport Agency claim is scheduled for May.

Resolved minute number **18/ARK/003** **File Ref** **3-CT-17-1**

That the report 'Internal Audit programme – status report' to the Audit/Risk Committee meeting on 12 February 2018 be received.

Cr Gordon / His Worship the Mayor. Carried

10 Committee review process

The Chair advised he is still awaiting forms to be completed and returned to him. He will send out a reminder e-mail.

11 Understanding Council's risk appetite

Mr McNeill spoke to the report, highlighting:

Powers of discretion relating to waiving or expecting compliance are held by the Territorial Authority rather than the building Control Authority. This was to enable consents to be issued by accredited entities, including private parties.

A review of the Rangitikei District Plan was completed in 2016, in order to address anomalies made operative in 2013. It focussed on developers, fixing the provisions which did not make sense. Recent Council policy initiatives provide assistance in the form of rates remissions and fee waivers to developers, and those expanding business.

Resolved minute number	18/ARK/004	File Ref	3-PY-1-15
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1 That the report 'Understanding Council's risk appetite' be received.

2 That the Audit/Risk Committee endorse and recommend to Council the adoption of the following:

2.1 the pragmatic approach to exercising the statutory discretionary powers pursuant to the Building Act 2004 and the professional judgement exercised in relation to the application of the provisions of the Rangitikei District Plan: and,

2.2 the application of the following principles when considering the exercise of discretionary powers:

- all new builds are expected to comply with relevant standards;
- earthquake strengthening works alone will not trigger a requirement to upgrade the building standards
- requests for exemptions/waivers/discretion will not be considered outside of a (building) consent process (i.e. not after the work has been done). Note that the Certificate of Acceptance process is still available, subject to meeting the test of 'compliance assurance';
- where Council is aware of non-compliant building work, a notice to fix will be issued. Removing/upgrading non-compliant work within the scope of a building consent will allow for the consideration of exemptions/waivers;
- adaptive re-use of disused/under-used commercial buildings is to be encouraged/supported;
- no exemptions/waivers will be granted where people/fire/structural safety is compromised.

His Worship the Mayor / Cr Gordon. Carried

The Committee noted it was a Council decision to direct the Chief Executive's use of the statutory discretions.

12 Developing the 2018-28 Long Term Plan

The aim of the Consultation Document was to set out Council's intentions so that they were easily understood. The inclusion of graphs show the impact of property revaluations on

rates increases, and how there are a number of outliers. The Committee discussed the objective of affordability, considering that the rates impacts showed this had been achieved,

In regards to achievability, the current reality is that there are fewer contractors bidding presently. Consenting requirements and the need for consultation both contribute to delays. The Committee noted that the debt per resident limits would not be breached until a subsequent long-term plan. However, Council might wish to compare its limits with those set by other comparable local authorities.

Resolved minute number **18/ARK/005** **File Ref**

That the Audit/Risk Committee recommends that Council consider whether the debt per resident level needs to be raised.

His Worship the Mayor / Cr Gordon

13 Proposed new community/civic facilities – update on project management, February 2018

Mr McNeil summarised to the memorandum:

Bulls – Construction would start from mid 2018 subject to funding. At this point, a dedicated Project Manager will be appointed.

Marton – looking to potentially redevelop the Broadway/High Street site, with options and quotes currently being explored. A second option would be to strengthen/renovate the administration building and library. An analysis is underway.

Taihape – we have engaged with the community for redevelopment options.

Resolved minute number **18/ARK/006** **File Ref** 5-EX-4

That the memorandum 'Proposed new community/civic facilities – update on project management, February 2018' be received.

Cr Gordon / Mr O'Connell

14 Action plan to address items in the revised risk management framework where the risk is not accepted

Taken as read, no further comments were made.

Resolved minute number **18/ARK/007** **File Ref** 5-PO-1-3

That the action plan to address items in the revised risk management framework where the risk is not accepted be received.

Mr O'Connell / Cr Gordon

15 Insurance Renewal Report and Insurance Manual

The increase in rates is predominantly due to the move in the market caused by Kaikoura. An overall hardening of the market has also occurred, seeing a reduction for 12 active insurers down to 7. Vehicle premiums have also increased significantly due to the number of claims in the previous 12 months.

Resolved minute number**18/ARK/008****File Ref****5-FM-6-4**

That the report 'Rangitikei District Council Renewal Report 2017 - MW LASS' to the Audit Risk Committee on 12 February be received.

His Worship the Mayor / Mr O'Connell

16 Late items

Nil.

17 Future items for the agenda

The Work Programme

18 Next meeting

April 2018 – to be determined

11 June 2018, 2.00 pm

19 Meeting closed

Meeting closed at 4.03 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 13 February 2018 – 11:10 AM

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Present: Mr Pahia Turia (Chair)
Ms Tracey Hiroa
Ms Kim Savage
Mr Thomas Curtis
Mr Charlie Mete
Mr Chris Shenton
Ms Hari Benevides
Mr Terry Steedman
Ms Katarina Hina
Cr Cath Ash
His Worship the Mayor, Andy Watson (ex officio)

In attendance: Mr Ross O'Neill, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Planning Community Manager
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Christin Ritchie, Governance Administrator
Mr Jerald Twomey, Senior Policy Analyst – Iwi, Horizons Regional Council

1 Karakia/Welcome

The Chair made the opening Karakia, welcoming everyone to the meeting.

2 Apologies

That the apologies from Mr Gray, Ms Raukawa-Manuel, Ms Wipaki and Cr Peke-Mason, be received.

3 Members' conflict of interest

There were no conflicts of interest noted.

4 Confirmation of order of business and late items

There were no changes to the order of business or late items submitted.

5 Whakatau Nga Tuhinga Korero / Confirmation of minutes

Resolved minute number	18/IWI/001	File Ref	3-CT-8-2
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That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 5 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Steedman / Ms Savage. Carried

6 Chair's report

The Chair had nothing specific to report.

7 Feedback on Komiti's workshop

The draft copy of the Maori Responsiveness Framework was discussed. The Komiti has decided to meet on 20 March 2018 to discuss this further on the basis of prior consultation with their respective hapu. The meeting agreed that the view of this workshop would be conveyed directly to Council for consideration at its meeting on 29 March 2018.

The main focus is to ensure Hapu/Iwi and Council aspirations are aligned, and then to turn the aspirations into tangible KPI's.

8 Council decisions on recommendations from the Komiti

There were no recommendations from the Komiti presented to the Council meeting on 14 December 2017.

9 Council responses to queries raised at previous hui.

There were no queries for Council staff raised at the previous hui on 5 December 2017.

10 Update from Council's meetings from December 2017-January 2018

Mr McNeil spoke to the report:

- The review of the Regional Land Transport plan which is being facilitated by Horizons is underway. This is a cyclic process which reflects directions and priorities, with the aim to provide a link to the NZTA plan. It is currently focussing on the Mangaweka Bridge replacement and recognising the Taihape-Napier Road as a state highway. Submissions for the work which were due 31 January are being considered in the next few weeks
- The Skate park extension at Centennial Park was a community initiated project, and we are currently working with the community on a design.
- The first update on progress with the Civil Defence Emergency Management Improvement Plan has been received.

He then commented on the outcome of the Whangaehu Flood Resilience Project:

- The full report was completed just before Christmas. A summary was distributed to the meeting.
- A representative Whangaehu Valley Community Advisory group has been established.
- The two priority tasks are to review and revise a Community Response Plan, and to prepare a post disaster recovery plan. It is likely that flooding will continue in both frequency and severity. Council wants to ensure this is a permanent arrangement going forward to ensure new tenants and owners in the area are aware of the procedures.

Resolved minute number

18/IWI/002

File Ref

3-CT-8-1

That the memorandum 'Update from Council's meetings in December 2017-January 2018' be received.

Ms Hina / Mr Shenton. Carried

11 Update from the representative to Council's Assets/Infrastructure Committee

The Assets/Infrastructure meeting had been rescheduled for the 15 February 2018.

Te Roopu Ahi Kaa was keen to discuss representatives for the Policy/Planning and the Finance/Performance Committees

12 Development of Maori capacity to contribute to Council decision-making policy – further consideration

Mr Shenton agreed to redraft the opening paragraph of the policy.

Resolved minute number 18/IWI/003 **File Ref** 3-PY-12-3

That the marked-up policy 'Development of Maori Capacity to Contribute to Council Decision-Making' be received.

That the Te Roopu Ahi Kaa Komiti recommends to Council that the amended policy 'Development of Maori Capacity to Contribute to Council Decision-Making' be adopted for inclusion in the draft 2018-28 Long Term Plan on 1 March 2018.

Mr Shenton / Ms Savage. Carried

13 Update on landlocked land

His Worship the Mayor had attended the Ratana Celebrations in January and had a chance to meet with Wellington Policy Planners to discuss the upcoming centenary event scheduled for November 2018. He is keen to set up a meeting with the Government to discuss the landlocked land.

It was suggested that Te Roopu Ahi Kaa should also request a meeting with the Minister for Treaty of Waitangi Negotiations.

Resolved minute number 18/IWI/004 **File Ref**

That a letter be drafted on behalf of Te Roopu Ahi Kaa, to the Minister for Treaty of Waitangi Negotiations, Andrew Little, requesting a meeting.

Mr Curtis / Mr Steedman. Carried

14 Update on Te Pae Tawhiti

The Maori Economic Strategy group has appointed Hayden Turoa as a Coordinator. Their current priorities have changed to better align with those of the new Government, including a focus on tree planting. .

Adjourned for lunch 12.40pm

Reconvened at 1.00 pm

15 Update on the 'Path to Well-Being' initiative – February 2018

Mr Jamieson spoke to the memorandum:

Youth – Marton has established a youth space called 'The Lobby', which runs 3.00 - 5.00 pm weekdays. UCOL has been providing educational and vocational support. It is intended to replicate the Marton youth space in the current Taihape youth space.

Funding – a funding application is proposed to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area (including the Council's buildings on the corner of Broadway and High Street, purchased to be the new Civic Centre and Library).

Resolved minute number	18/IWI/005	File Ref	3-CT-8-1
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That the memorandum 'Update on the Path to Well-Being initiative – February 2018' be received.

Ms Benevides / Ms Hina Carried

16 Availability of Waste Water Treatment Technology

This attachment was included on an information only basis, as the Komiti wanted to know what options were available for waste water treatment.

Resolved minute number	18/IWI/006	File Ref
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That the attachment 'Waste Water Treatment Technology' be received.

Mr Turia / Ms Hiroa. Carried

17 Iwi Maori Responsiveness Framework

This was the subject for the 20 march workshop. No further comments were made.

Resolved minute number	18/IWI/007	File Ref
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That the draft framework 'Iwi Maori Responsiveness Framework Draft' be received.

Mr Turia / Mr Curtis. Carried

18 Marae Development Fund Policy

The draft was presented for consideration to the Komiti at the Hui held earlier today. The Komiti wanted to ensure the funds received from Council were being used in the most beneficial way, by ensuring the funds are accessible to all hapu, and are looking to potentially reallocate the funds from Capacity and Decision Making Fund towards Marae Development.

Resolved minute number

18/IWI/008

File Ref

That the draft policy 'Marae Development Fund Policy Draft' be received.

Ms Benevides / Ms Hiroa. Carried

19 Panui/Announcements

Week 5 of the Waitangi Tribunal hearing for Taihape will be held on 5-9 March 2018 at the Rata Marae, and hearing 6 is scheduled for 9-13 April 2018.

The opening of the Winiata Marae dining rooms was very successful, with positive comments from all who attended.

Mr Curtis wanted to thank His Worship the Mayor for attending the unveiling of the art placement in the northern gateway at Rata Marae.

10 March is the date for the Ngati Rangi Treaty settlement signing.

Iwi have engaged the Turakina Maori Girls College Trust over the proposed sale of the College site and buildings.

Chaeli Tequila Tangihia Manuel was nominated by Katarina Hina for the Tuia Programme for young Maori aged 16-24 years.

His Worship the Mayor has had discussions with delegates from China who are looking to source New Zealand product for their high end malls in China. They will arrive on 26 February with the sole purposed of purchasing goods.

Long Term Plan consultation meetings will be held around the District during March.

Jerald Twomey, Senior Policy Analyst – Iwi from Horizons Regional Council, spoke to the Komiti, requesting to be able to work more closely with Te Roopu Ahi Kaa, in a Maori liaison capacity. It was suggested that he could have an agenda item in the future meetings.

Cr C Ash left the meeting 1.39 pm

20 Late items

None.

21 Future Items for the Agenda

None

22 Next meeting

10 April 2018

23 Meeting closed/Karakia

Mr Turia provided the closing Karakia.

Meeting closed at 1.52 pm.

Confirmed/Chair: _____

Date:

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 13 February 2018 – 5:30 PM



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Present:

Mr Tyrone Barker (Chair)
Ms Lynette Andrews
Mr Nigel Bowen
Ms Sandra Boxall
Mr Matthew Holden
Ms Annabel Sidey
Ms Julie Toomey
Ms Raewyn Turner
Mr Russel Ward
Cr Jane Dunn
His Worship the Mayor (ex officio)

In attendance:

Mr Blair Jamieson, Strategy & Community Planning Manager

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

Resolved minute number

File Ref

That the apology of absence from Ms Alex Bertram, Mr Perrin Turner and Cr Graeme Platt be received.

Ms R Turner / Ms Toomey. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

Cr Dunn and His Worship the Mayor's request for discussion in Item 18 were confirmed.

6 Confirmation of Minutes

Resolved minute number

18/BCC/001

File Ref

3-CC-1-1

That the Minutes of the Bulls Community Committee meeting held on 12 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Ms A Sidey / Cr J Dunn. Carried

7 Chair's Report

The Chair had nothing new to report.

8 Council Decisions on Recommendations from the Committee

- 1 The Chair provided a brief background to the estimated costs to strengthen the Bulls Water Tower. The estimated cost is \$300k-to \$400k.
- 2 His Worship the Mayor highlighted the background in regards to the bend on SH1 near the RSA. He noted that no advice has been received by the NZTA on this matter as yet.
- 3 A full inspection report dated May 2017 for the Brandon Hall Road Bridge was provided as a separate document on the Rangitikei District Council website. His Worship the Mayor discussed the roading cost-sharing ratios – highlighting that 63% of roading finances comes from the NZTA. As it stands the NZTA will not strengthen the bridge so, if this was to be undertaken, Council would have to pay for these works in full. At this stage Council has a number of more urgent priorities so the bridge will remain status-quo.
- 4 Council declined the recommendation to have the Brandon Hall Road Bridge strengthened, and for the S bend to be straightened. The response from Jim Mestyanek (Senior Project Engineer – Roading) outlined the situation with the bridge. A business case will need to be accepted by the New Zealand Transport Agency to secure financial assistance (without which no work would be feasible).
- 5 In regards to the Wallace Development bins and tagging, it was the general consensus of the Committee that there are issues around both the size of the bins and number of bins – both being insufficient. His Worship the Mayor Andy Watson noted that Wallace Development would be given the chance to tidy up their act before any action would be taken by Council.

9 Council Response to Queries Raised at Previous Meetings

- 1 In regards to the **Bulls Neighbourhood Support Group** falling under the Manawatu District, Ms Jan Harris provided an update to the Committee that the Bulls Neighbourhood Support Group actually falls under Palmerston North. Ms Harris will follow this up for the committee to seek greater clarification and how this impacts the Bulls Community.
- 2 There has been discussion with the New Zealand Transport Agency which, while receptive to the proposal, has yet to formally approve. Once that is done, installation of the PVC barriers on the pedestrian refuge on SH1 will happen quickly.

10 Update on Place-Making Activities

No update was provided.

11 Update on the Bulls Community Centre Development

His Worship the Mayor informed the Committee that the project is continuing to seek additional funding, with Council having submitted more applications out to prospective trusts/funders. Mayor Watson also noted that the drawings should be finalised within a fortnight, and sees Council looking to go to tender in approximately a month's time. No major issues surround this project at present; however, two areas need to be addressed in greater detail, these being increasing the site's water pressure and working in with NZTA timeframes for outside works that may potentially overlap. The availability and interest from prospective constructive companies has also been forthcoming so no delays to starting this project are foreseen at this stage.

In regard to fundraising for this project Mr Tyrone Barker updated the Committee on the project that Central House Movers and Council are investigating. This is the relocation of a house onto Council owned land, to be developed and then sold, with the proceeds going to the Bulls Community Centre Development project. An invitation to view the house and meet the people involved has been made by Central House Movers. This takes place on the 20 February at 5:30 pm at their yard.

It was also noted that those who contribute to the Bulls Community Centre Development project financially or in kind will be recognised.

12 Update from Bulls and District Community Development Manager

The following update was provided by Ms Jan Harris at the meeting:

Draft Work Plan

The draft work plan was submitted to Council on 19 January for consideration. She will be presenting to Council on Thursday 15 February, answering questions around the review methodology section. Printed copies will be presented at Council, then forwarded to Committee members.

Concert Breakdown

- 511 people attended the concert
- 9 Catering Volunteers
- 5 Fire Brigade members collected at the gate. They took \$468 which is going towards their planned building upgrade.
- Supported by Mr Whippy and Cherry Lane Coffee Cart.
- The Noodles were great, only one negative comment why did they have a break?
- Huge thanks to Truck Leasing and Rentals in Palmerston North for donating the truck free of charge.
- Gary Littlejohn organised the cost of the truck insurance to be covered by McIntosh Farm Machinery and Crane Hire.
- Food sales turned a small profit-fantastic.

Bulls Bags

- Bags have been received well, with only 2 complaints.
- We are working with other business owners to establish the next run.

- Art work for the original run was no charge – hopefully the next run will be the same.
- Fantastic response to the Bags, even PM Jacinda Ardern has one.

Fantastic New Intern for the Trust

- We have secured a graphic design intern for the next 9 months from UCOL School of design in Whanganui.
- Sarah Barron is in her 3rd year of her degree and needed to find a business - I suggested the Trust and the rest is history.

Funding

- Ms Harris currently working on applications for the Whanganui Community Foundation and NZ Community Trust.
- Completing Pub Charity and Council Event sponsorship for the Rose Show and Christmas Parade Grant

Recipe Book

- The book will go out through community groups with one person collecting all the recipes.
- Book print in Auckland will be printing the book.
- Book will run over the months of the year and based around seasonal recipes.
- We will be actively looking for financial contributions in the form of advertising throughout the book.

Bull-it-inn

- The new look Bull-it-inn has been well received.
- Need to increase the rural drop from 230 to 260.

Connect-a-bull

- AMI Insurance has a great community grant that aligns well with the Connect-a-bull objectives. More information regarding this will be provided at the upcoming meetings.
- Working towards a community outing on the Sunday 25 March.
- Funding is necessary to renew the map on the Town Hall which has seen better days.

Wear-a-bull Arts

- 1 September in the date for the show.
- Registration and Rule booklets have gone out to the schools.
- Posters calling for registrations also out.
- We have received 4 entries already.

Art 4 Arts Sake

- Grand opening Friday 16 August.
- 17 August (Saturday) Budding artist have a go day across different mediums.
- Artist Challenge – Medium of your choice complete the Still Life challenge that will be judged

Marton Harvest Fair

- Ms Harris will be assisting Cath Ash, Project Marton at the Harvest Fair on 24 March.

13 Small Projects Grant Scheme Update**Resolved minute number****18/BCC/002****File Ref****3-CC-1-1**

That the memorandum 'Small Projects Grant Scheme Update – February 2018' be received.

Ms R Turner / Mr M Holden. Carried

14 Increased delegations

Following the recommendation from the Committee's December 2017 meeting, Council resolved to give the Bulls Community Committee the following delegations, subject to review in 12 months:

- Community Initiatives Fund - consideration of applications from the ward. The proposed funding is for \$5,400.
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at the Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

No additional comments were made

15 Traffic and Parking bylaw- Council decisions on local requirements

Following the recommendations from the Committee's December 2017 meeting, Council resolved to adopt the following changes to parking restrictions in Bulls:

- The extension of the 10 minute parking restriction area to 108 High Street, Bulls to include a drop off area for All About Children Childcare.

Council also agreed that the 120 minute parking restriction on 106 - 112 Bridge Street be revisited once the Bulls Community Centre has been opened.

A request for service to add yellow lines outside of the Wallace development Junction, was completed during the meeting and passed to Council for a response.

16 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

Resolved minute number 18/ **File Ref** 3-CC-1-5

That the memorandum 'Extract for Bulls from activity reports to Assets/Infrastructure Committee, Nov-Dec 2017' be received.

Ms S Boxall / Ms J Toomey. Carried

17 Information on Creative Communities and Rural Travel Fund grants

Resolved minute number 18/BCC/ **File Ref**

That the information pack 'Grants update February 2018' be received.

Ms R Turner / Mr R Ward. Carried

18 Late Items

As accepted in Item 5.

His Worship the Mayor and Cr Dunn were to address some late items.

Cr Dunn provided the following action list for the town centre working bee on March 11, 2018 at 10am (meeting outside the Rat hole Bar, Bulls):

"Sorry this has taken so long to organise, however I have had a chance to wander around and have a look at might need a bit of T.L.C. (If anyone has more to add please do.)

- The Blue seat was backed into and needs fixing (Thanks Russell) and will need repainting.
- The Orange and Green Seats need their arms sanded and repainted as they have been scratched.
- All other seats need cleaning.
- The BBQ tables outside of the Fish and Chip shop on the corner need touching up with paint.
- The planters outside the rat hole need touching up with paint.
- The planter that's been moved between the bottle store and the Superfood store needs to be painted Red (same as the Rat hole ones, the owner of the Superfood Store has requested this as the planter sits on their land).
- The town Notice Board (blackboard) needs repainting.
- The chairs outside The Bullseye Cafe needs repainting or replacing. The same chairs are \$45.00 at Kmart; however they only have them in Black. I have repainted them once at the beginning of last year, I used PlastiKote. They need at last one can each at \$17.88

One litre of Resene Paint \$35.90- times by 4- Lumderside Blue, Orange, Green, and Red comes to- \$143.60

Sugar Soap - \$10.50

Exterior Black board Paint \$23.50

Bullseye Chairs replacement 4 x45= \$180 - or repainting 5 x 17.88= 89.40 "

His Worship the Mayor provided an update on the Long Term Plan and the processes moving forward in regards to the public consultation period. There will be meetings occurring across the district, of note in Bulls, Koitiata and Scotts Ferry with dates yet to be confirmed. An update was given on the Singaporean Government's interest in using Ohakea. The exercise seemed to have been successful, but the outcome is not yet known. A further update on the recent Mayoral trip to China was given, with the request for members of the Committee to notify Mayor Watson if they knew of any high value, or value added products within the Rangitikei that could be exported to some of the interested parties in China.

19 Next meeting

10 April 2018, 5.30pm

20 Meeting Closed

Time: 6.55pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Ratana Community Board Meeting

Agenda – Tuesday 13 February 2018 – 6:30 PM



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Present Mr Charlie Mete (Chair)
Mr Charlie Rourangi
Mr Thomas Tataurangi

In attendance Mr Ross McNeil, Chief Executive
Jason Hihera
Kevin

1 Whakamoemiti

Mr Tataurangi provided the opening Karakia. The meeting commenced at 6.35pm

2 Public Forum

3 Apologies

That the apologies for the absence of Ms Maata Kare Thompson, His Worship the Mayor and Cr Peke Mason be received.

Mr Mete / Mr Tataurangi. Carried

4 Members' Conflict of Interest

There were no conflicts of interest declared.

5 Confirmation of Order of Business and Late Items

There was no scheduled change to the order of business.

6 Confirmation of Minutes

Resolved minute number	18/RCB/001	File Ref	3-CB-1-1
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That the Minutes of the Ratana Community Board meeting held on 12 December 2017 be taken as read and verified as an accurate and correct record of the meeting

Mr Tataurangi / Mr Rourangi. Carried

7 Chair's report

Mr Mete provided a verbal report to the Board with the following highlights:

The sports field has been subject to tractor wheel damage when mowed wet resulting in an inability to use it and major work required to repair. The possibility of Council funding was raised.

The Playground draft plan includes extension of the basketball court.

Questions were raised as to whether the approval process for road closure during the upcoming Kapa Haka festival have been followed.

Upgrade of the Kaumatua flats to provide additional exit and entry

The ownership of the Fire station was queried.

Make poster (for display in both shops in the Paa) which listed all Board meetings for the year and make it clear these were open to the public.

Resolved minute number

18/RCB/002

File Ref

That the Chair's report to the Ratana Community Board on 13 February 2018 be received.

Mr Mete / Mr Tataurangi. Carried

8 Council decisions on recommendations from the Board

There were no recommendations made to Council.

9 Council response to queries raised at previous meetings

Additional work on road side drain along Ratana Road – The additional drainage work that the Ratana Community Board has identified was not on Council's original drainage programme. A large drainage programme was identified and was completed. This additional site has been scoped by staff and will be added to this year's drainage programme.

10 Update from Te Roopu Ahi Kaa

A verbal update from the Te Roopu Ahi Kaa meeting held on 13 February was given by Mr Charlie Mete.

11 Update on water supply upgrade

Mr McNeil provided a verbal update to members. A written update was circulated to members post meeting.

12 Update on wastewater treatment plant (and meetings of reference advisory group)

Mr McNeil provided a verbal update to members. A written update was circulated to members post meeting.

13 Future Ratana Playground

A verbal update was provided to the Board outlining the intent to extend the basketball court from a half court to a full. Mr Mete is to clarify plans with Cr Peke Mason.

14 Other matters raised at previous meeting

Iwi Liaison Officer

Mr McNeil provided an overview of the role and process.

Ratana Road – renaming decision

The Chair advised that this item is on the agenda for Sunday's meeting with the Church Executive.

15 Cemetery register alignment

Council's records show two burials, Camelia SAVAGE (Friday 12th January) PLOT 260 ROW 12 and Emanouil Manolis PSAROUDAKIS (Monday 22nd January) PLOT 175 ROW 7 since the Board's last meeting. This was confirmed by Mr Mete at the meeting.

A further two burials have since taken place and there is still an issue with communication and records being updated at Council.

An offer for a steel box to cover the lock at the urupa gate was made by Mr Hihera.

16 Increased Delegations

Following the recommendation from the Board's December 2017 meeting, Council resolved to give the Ratana Community Board the following delegations, subject to review in 12 months:

Community Initiatives Fund - consideration of applications from the Ratana community. The proposed funding is for \$1,000

17 Traffic and parking bylaw- Council decisions on local requirements

Council has resolved not to make any amendments to the parking restrictions in Ratana, following feedback from the Board.

18 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number

18/RCB/

File Ref

3-CB-1-1

That the memorandum 'Extract for Ratana from activity reports to Assets/Infrastructure Committee, Nov-Dec 2017' be received.

Mr Rourangi / Mr Tataurangi. Carried

19 Information on Creative Communities and Rural Travel Fund grants

Resolved minute number

18/RCB/

File Ref

That the information pack 'Grants update February 2018' be received.

Mr Tataurangi / Mr Mete. Carried

20 Late Items

Nil

21 Future Items for the Agenda

Centennial Celebration Committee to give a presentation to the Board at its April meeting.

Urupa extension process / timeframe

22 Next meeting

10 April 2018, 6.30 pm

23 Whakamoemiti/Meeting Closed

Mr Tataurangi provided the closing Karakia.

Closed at 7.35 pm.

Confirmed/Chair: _____

Date:

Rangitikei District Council

Erewhon Rural Water Supply Sub-Committee Meeting

Minutes – Wednesday 14 February 2018 – 4:00 p.m.



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Present: Mr J Gilbert (Chairperson)

Mr P Batley

Mr J Bird

Mr B Thomas

Mr G Melville

In Attendance: Mr A Watson

Mr A van Bussel, Operations Manager

Mr D Smith, Taihape Plumbing

Mr D Coronel, Administration

1 Apologies

Resolved minute number **18/ERWS/001** **File Ref**

That the apologies from Mr G Duncan for absence be received.

Mr J Bird/Mr B Thomas. Carried

2 Confirmation of Minutes

Resolved minute number **18/ERWS/002** **File Ref**

That the Minutes of the Erewhon Water Supply Sub-Committee meeting held on 8 November 2017 be amended to reflect the presence of Mr B Thomas at that meeting.

Mr B Thomas/Mr P Batley. Carried

Resolved minute number **18/ERWS/003** **File Ref**

That the minutes of the Erewhon Rural Water Supply Sub-Committee meeting held on 8 November 2017 be taken as read and verified as an accurate record of the meeting, excepting resolution 18/ERWS/53.

Mr B Thomas/Mr P Batley. Carried

3 Matters Arising

The advice tendered by Mr Steedman regarding issues surrounding the Horizons consent and the deed of settlement between the Rangitikei District Council and representatives of the Aorangi Awarua Trust, was noted as a matter for further discussion.

Mr Bird asked if Mr Miller, Asset Engineer, Roading and Utilities, had investigated insurance cover in relation to a blow-out on the river crossing. Mr van Bussel advised that no action had been taken. He thought that the cost may be too high and undertook to further investigate.

4 Operations Report

Mr Gilbert sought clarification from Mr van Bussel regarding work completed on 15 October 2017 'Load up for possible blow-out on Mangaohane Face'. This referred to logistics planning in the event of a blow-out.

Mr van Bussel advised that he is considering a survey of the Mangaohane Track with a view to the logistical needs of a pipeline installation.

Mr Watson asked if the pipeline proposal had been costed. Mr van Bussel advised that costs would be assessed once the survey had shed light on how to proceed with the pipeline and the materials that would best suit the landscape and water quality.

Mr van Bussel advised Mr Smith that he could supply an inverter for the latter's work at Kaiangaroa.

Resolved minute number**18/ERWS/004****File Ref**

That the Operations Report – January 2018 be received.

Mr J Bird/Mr G Melville. Carried

5 Financial Report

Referring to Mr Sargent's Erewhon Rural Water Supply Financial Statements for the six months to 31 December 2017, Mr Gilbert queried the reporting of revenue, specifically why there is a distinction between 'Actual YTD' and 'Budget YTD' when the rates revenue is a known quantity.

Mr Thomas queried the accounting procedure in relation to the easement price over land and what the ERWS was paying for the weir.

Mr van Bussel queried the appropriateness of trailer charges to ERWS, reported in the 'Expenditure Transaction Summary'.

Mr van Bussel undertook to investigate the Committee's concerns regarding these aspects of financial reporting.

Resolved minute number**18/ERWS/56****File Ref**

That the Financial Statements for the six months ending 31 December 2017 be confirmed at the Committee's next meeting.

Mr J Gilbert/Mr G Melville. Carried

6 Members'/Questions Report

Mr van Bussel advised Mr Smith's application to increase the latter's remuneration fee. A proposal to that effect is to be tabled by Mr van Bussel at the Committee's next meeting.

Mr Steedman's proposal to review the Aorangi Awarua Trust-Rangitikei District Council deed of settlement was noted as an agenda item for the Committee's next meeting.

7 Date of Next Meeting

Wednesday 9 May 2018

8 Meeting closed

5.15 pm.

Confirmed/Chair: _____

Date: _____

Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 14 February 2018 – 5:30 PM



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Present: Mrs Michelle Fannin (Chair)
Ms Gail Larsen
Mrs Ann Abernethy
Mrs Yvonne Sicely
Cr Richard Aslett

Also present His Worship the Mayor, Andy Watson

In attendance: Ms Eva George, Manager, Taihape Community Development Trust
Mr Michael Hodder, Community & Regulatory Services Group Manager

Tabled Documents:

- Item 7: Chair's report*
- Item 8: Location of temporary 50 km/h speed limits on Dixon Way etc.
- Item 9: - Tear off map (Chair)*
- Item 9: Electronic community notice board (Chair)*
- Item 20: Tiriraukawa cemetery (Cr Gordon)*
- Item 20: Letter from Terry Steedman on motorhome friendly status
- Item 20: Letter from Keep Taihape Beautiful – signage at Gumboot
- Item 20: Letter from Taihape A&P Society – three-phase power at Park

1 Welcome

The Chair welcomes everyone to the meeting

2 Apologies

The meeting accepted the apologies from Cr Gordon and Cr Rainey.

3 Members' conflict of interest

The Chair reminded members their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

4 Confirmation of order of business

The Chair noted the following late items – those asterisked had been circulated before the meeting:

5 Public Forum

A representative from Friends of Taihape Society had been expected to speak to the Papakai Park Proposal (provided at item 16) but this had not proved feasible.

Ms Eva George, newly appointed Manager for the Taihape Community Development Trust, briefly introduced herself (and Board members introduced themselves to her). Her first big project was organising Gumboot Day on 3 March. She had been the first Trust Manager (for two years) before moving away from Taihape.

6 Minutes of previous meeting

Resolved minute number	18/TCB/001	File Ref	3-CB-1-2
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That the minutes of the Taihape Community Board meeting held 13 December 2017, be taken as read and verified as an accurate and correct record of the meeting.

Ms Fannin / Mrs Abernethy. Carried

7 Chair's report

The Chair read her report.

Resolved minute number	18/TCB/002	File Ref	3-CB-1-2
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That the Chair's report to the 14 February 2018 meeting of the Taihape Community Board,

as presented be received.

Mrs Fannin / Mrs Sicely. Carried

8 Council decisions on recommendations from the Taihape Community Board and consideration of other matters affecting Taihape

The Board noted the commentary in the meeting agenda.

An aerial map was tabled showing the proposed locations of temporary 50 km/h signs on Dixon Way etc. The Board was pleased with this solution but asked for consideration to installing warning signage about pedestrians on these roads.

Mr Hodder undertook to take this request to the Roding team.

9 Update on Place-Making Initiatives

Ms Abernethy spoke of the placemaking project which she had completed, acknowledging the help provided to her, including children.

The Board commented on the lax emptying of rubbish bins in the CBD, a matter which the Chair has already raised with the Community & Leisure Assets Team Leader. When the contract came to an end, the Board's preference is for the work to be managed by the Parks team.

Ms Fannin discussed the proposed 'tear-off map' highlighting things to do while in Taihape. Ms Abernethy made some suggestions; other Board members would do so later, Cr Aslett agreed to help with the design.

Ms Fannin had discussed with the Community & Leisure Assets team Leader purchasing a large television screen visible from one of the library windows fronting to Hautapu Street. Sponsorship was worth exploring, for example River Valley and Mangaweka Rafting.

Ms Fannin noted the tabled letter from Keep Taihape Beautiful which looked for collaboration in siting the new signboard by the Gumboot.

10 Small Projects Grant Scheme Update – December 2017

Resolved minute number

18/TCB/003

File Ref

3-CB-1-2

That the memorandum 'Small Projects Grant Scheme Update – February 2017' be received.

Ms Fannin / Ms Larsen. Carried

11 Youth Development Programme Update

The Board noted the commentary in the agenda

12 Requests for service concerning Taihape – December 2017

A report is attached.

Resolved minute number	18/TCB/004	File Ref	3-CB-1-2
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That the report “Requests for Service concerning Taihape for December 2017’ be received.

Ms Fannin / Mrs Abernethy. Carried

13 Provision of an additional seat on Kaka Road, Taihape

Resolved minute number	18/TCB/005	File Ref	3-CB-1-2
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That the Taihape Community Board recommends that no additional seat is needed on Kaka Road, Taihape.

Ms Larsen / Ms fannin. Carried

14 Update on Taihape Memorial Park project

The Board was comfortable with the approach being taken by Council.

It was suggested that the public meeting be provided with a map to show exactly where the new block is to be and how Field 3 was to be realigned. Papakai Park development proposal Close consultation would be needed between the Board and Council.

Resolved minute number	18/TCB/006	File Ref	1-LTP-4-2
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1. That the Papakai Park development proposal from the Friends of Taihape Society be received.
2. That the Taihape Community Board recommends to Council that it collaborates with the Friends of Taihape Society in developing Papakai Park, including use of the Parks Upgrade Partnership Fund, and supports, in principle, the development of a concept plan (similar to that done for Marton B & C Dam)

Ms Fannin / Ms Sicely. Carried

15 Increased delegations

The Board noted the commentary in the agenda on Council's decisions on approving additional delegations

16 Current infrastructure projects/upgrades and other Council activities within the Ward.

The Board noted that the toddler pool had been closed recently, but did not know the reason.

Resolved minute number	18/TCB/007	File Ref	3-CB-1-2
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That the report 'Current infrastructure projects/upgrades and other Council activities within the Ward' be received.

Ms Fannin / Ms Abernethy. Carried

17 Information on Creative Communities and Rural Travel Fund grants

Resolved minute number	18/TCB/008	File Ref	3-CB-1-2
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That the information pack 'Grants update February 2018' be received.

Ms Fannin / Cr Aslett. Carried

18 Matters arising not elsewhere on the agenda – progress update

Resolved minute number	18/TCB/009	File Ref	3-CB-1-2
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That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Ms Fannin / Ms Larsen. Carried

19 Late items

Motorhome friendly town

Ms Fannin had raised this with the Community & Leisure Assets Team Leader. It seemed to her that Taihape met the criteria. Mr Hodder to follow this up.

Tiriraukawa Cemetery

Cr Gordon sought action over the neglected closed Tiriraukawa cemetery. Mr Hodder would contact Archives Central to understand the background and status.

Taihape A & P Society

Ms Fannin noted the letter from the Taihape A & P Society regarding the three-phase power outlet installed at Memorial Park. It was available to other organisations to use and the Society looked for a contribution from the Council.

Resolved minute number**18/TCB/010****File Ref****3-CB-1-2**

That the Taihape Community Board delegates to Ms Fannin and Mrs Abernethy to determine the contribution to be made to the Taihape A & P Society for the three-phase power facility on Memorial Park.

Ms Fannin / Ms Sicely. Carried

Elwyn Stone World War I exhibition

Cr Aslett noted that the exhibition (at the Mangaweka Gallery) would be provided at no cost apart from the (yet to be specified) cost of transporting it. He undertook to progress this. The Earle Trust was a possible funder.

20 Future items for the agenda

None identified.

21 Date of next meeting

The next meeting to be held 11 April 2018.

A workshop (to consider the Consultation Document for the 2018-28 Long Term Plan will be held on 14 March 2018.

22 Meeting closed

7.07 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Marton Community Committee Meeting

Agenda – Wednesday 14 February 2018 – 7:00 PM



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The quorum for the Marton Community Committee is 6 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

The Chair welcomed everyone to meeting. It was noted that Ms Hunter has resigned from the Committee due to relocation.

2 Public Forum

Nobody had requested this.

3 Apologies

None

4 Members' conflict of interest

There were no conflicts of interest stated.

5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, District signage and branding, and a discussion around heavy vehicle access on Pukepapa Rd, Hendersons Line, and Broadway be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number	18/MCC/001	File Ref	3-CC-1-3
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That the Minutes of the Marton Community Committee meeting held on 13 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mrs Bates / Mrs Harris. Carried

7 Chair's Report

The Chair's report was tabled.

Resolved minute number	18/MCC/002	File Ref
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That the Chair's report the Marton Community Committee on 14 February was received.

Mrs Bates / Mrs Greener. Carried

8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

9 Council responses to queries raised at previous meetings

The Committee noted the commentary in the agenda.

10 Update from the Project Marton Co-ordinator

Cr Cath Ash – Project Marton Co-ordinator gave the following highlights in her update:

- Harvest Fair is on the 25 March – expecting the same high numbers of attendance.
- Jax Hamilton will be the celebrity chef at Harvest Fair
- Seeking help and volunteers for the event.
- Draft work plan for 2018/19 is being rolled over with an increase focus on engagement.
- Project Marton is working with an external educator to deliver Literacy and Numeracy courses for the Marton Samoan community.

11 Update from the Marton Wastewater Advisory Group

Ms Hunter has resigned from the committee and no one was nominated to join the Marton Wastewater Advisory Group.

12 Update on Youth Services

The Committee noted the commentary in the agenda.

13 Update on place-making initiatives

Rich Landscapes is starting the design phase of the Marton Skate park extension in March.

The Elim Church/White heart site is soon under development as a community collaboration between Rotary Club of Marton and Marton Lions, along with business input in kind, and Council soil.

14 Update on the Marton Civic Centre/Heritage Precinct project

The Committee noted the commentary in the agenda. Cr Wilson provided an update with the following points:

- Request for another meeting with Business owners
- A draft for comment was provided earlier this month

15 Small Projects Grant Scheme update – February 201

The Committee discussed the availability of funds and how members could undertake to procure project requiring funding.

Undertaking Subject Funding Avenues for Seating

Mrs Harvey-Larsen and Mrs Hancock to investigate finding potential avenues to secure funding for park/reserve seating.

Resolved minute number 18/MCC/003 File Ref 3-CC-1-3

That the memorandum 'Small Projects Grant Scheme Update – February 2018' be received.

Mrs Bates / Mrs Harvey Larsen. Carried

16 Increased Delegations

The Committee noted the commentary in the agenda.

17 Traffic and Parking bylaw – Council decisions on local requirements

The Committee noted the commentary in the agenda.

18 Extension of Mt View cemetery, Marton

The Committee noted the commentary in the agenda.

19 Information on Creative Communities and Rural Travel Fund grants

The Committee asked for clarity on the Sport NZ Rural travel fund which Cr Wilson provided. It was suggested that the Committee members up skill and increase their knowledge on such funding. All funding information that the Council provides can be found on the website.

Resolved minute number 18/MCC/004 File Ref

That the information pack 'Grants update February 2018' be received.

Mrs Bates / Mrs Hancock. Carried

20 Current Infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number 18/MCC/005 File Ref 3-CC-1-5

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee November-December 2017' be received.

Mrs Bates / Mrs Hancock. Carried

21 Late Items

Mr Jamieson presented potential town and district signage options and explained the Council's vision for a uniformed visual approach for Rangitikei, building awareness of the district. The Committee agreed to consult with the community over possible ideas for the image on the Marton's sign.

Mrs Wagner discussed a number of issues around heavy vehicle use on Pukepapa Rd, Hendersons Line, and Broadway/Wellington Rd. The reasons why heavy vehicles were required to use Pukepapa Road and Hendersons Line were addressed. However, it has been noted that Envirowaste/rubbish collection trucks have been using Broadway. A RFS form was to be completed by Mrs Wagner to fill and complete prior to Council consideration.

22 Next meeting

11 April 2018, 7.00 pm

23 Meeting Closed

9.25 pm

Confirmed/Chair: _____

Date:

Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 15 February 2018 – 9:30 AM



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Present: Cr Dean McManaway (Chair)
Cr Ruth Rainey
Cr Richard Aslett
Cr Cath Ash
Cr Nigel Belsham
Cr Jane Dunn
Cr Angus Gordon
Cr Lynne Sheridan
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present Cr Graeme Platt

In attendance: Mr Ross McNeil, Chief Executive
Mr Glenn Young, Utilities Manager
Mr John Jones, Asset Manager – Roothing
Mr Andrew van Bussel, Operations Manager
Mr Wiremu Greening, Utilities Projects Team Leader
Mr Chris Pepper, Senior Project Engineer
Mr Reuben Pokiha, Roothing Advisor
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Melanie Bovey, District Librarian & Community Housing Liaison
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Group Manager, Finance and Business Support
Ms Nardia Gower, Governance Administrator

Tabled Documents **Item 6:** Chair's Report

1. Welcome

The Chair welcomed everyone to the meeting

2. Council Prayer

Cr McManaway read the Council prayer

3. Apologies/leave of Absence

That the apology of Ms Hiroa be received.

Cr Wilson / Cr Belsham. Carried

4. Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5. Confirmation of order of business

There was no change to the order of business

6. Chair's Report

The Chair spoke to his tabled report. Issues raised were:

- Council investing in assets and infrastructure on private land where legal right to access had not been finalised.
- Trickers site in Bulls is a complicated example where the existing paper road legal access has been obstructed by buildings and an alternative route has been verbally agreed to by both parties. With new infrastructure investment required on the site, formal legal rights of access need to be secured.
- Preliminary design work for the new access to the Trickers site have been completed, with further design work required taking six months.
- It was suggested that a policy on process of ensuring legal access to Councils strategic assets be explored.
- An outline of legal access issues on strategic sites would be useful.

Resolved minute number

18/AIN/001

File Ref

3-CT-13-4

That the Chair's Report to the Assets/Infrastructure Committee meeting on 15 February 2018 be received.

Cr McManaway / His Worship the Mayor. Carried

Motion

Council stops any expenditure on the Trickers site after a period of one month if Council does not have legal right to access site.

His Worship the Mayor / Cr Dunn.

Amendment:

Council stops any expenditure on any new physical works on the Trickers property if Council does not have legal access to the site.

Cr Belsham / Cr Dunn. Lost

Motion

Council stops any expenditure on the Trickers site after a period of one month if Council does not have legal right to access site.

His Worship the Mayor / Cr Dunn. Lost

Motion:**Resolved minute number****18/AIN/002****File Ref**

That the Chief Executive provide a detailed report on ownership of strategic sites and access to them to the March 2018 meeting of the Assets/Infrastructure Committee.

His Worship the Mayor / Gordon. Carried

7. Confirmation of minutes**Amendment of minutes:**

16. Late Items: identify the bridge as the Otara Bridge

Resolved minute number**18/AIN/003****File Ref****3-CT-13-2**

That the [amended] Minutes of the Assets/Infrastructure Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett/ Cr Sheridan. Carried

8. Progress with strategic issues

The Committee noted the commentary in the agenda.

9. Road Maintenance Contract 980 (three year extension)

Mr Jones spoke to the report.

Points raised were:

- The contract with Higgins is for 3 years + 3 years + 3 years.
- If the contractor's road sealing not meet the performance criteria, it is repaired at contractor's expense.
- The contract rollover will continue under current cost terms and contained within Council budget.
- Periodical requests to amend contracts are allowed within contractual agreements.

Resolved minute number **18/AIN/004** **File Ref** **C980**

That the report on Road Maintenance Contract 980 (three year extension) be received.

Cr Gordon / Cr Rainey. Carried

Resolved minute number **18/AIN/005** **File Ref** **C980**

That Assets and Infrastructure committee recommends to Council that Council directs the Engineer to negotiate with Higgins Contractors Limited to extend Road Maintenance Contract 980 for a further three year term.

Cr McManaway / Cr Rainey. Carried

Resolved minute number **18/AIN/006** **File Ref** **C980**

That the Engineer submits the draft negotiated agreement to Council for approval by 30 April 2018.

Cr Aslett / Cr Sheridan. Carried

10. Improving road safety

The Committee noted the attached information.

Comments made were:

- Rumble strips are scheduled to be placed on particular roadsides between Whanganui and Bulls.

- Council has an increased focus on high crash areas and mitigation of 'hot spots' within the District which is included in the first three years of the 2018-2028 Long Term Plan.
- His Worship the Mayor is to respond to the Associate Minister that Council does not have an appetite for a blanket speed reduction to 80 km/h on rural roads where no white lines are present. The preference would be to use discretion on a case by case basis.

11. Survey of Library uses

Ms Bovey provided the Committee with a presentation which is tabled.

Main points discussed were:

- Worth analysing the number of book borrowed per head of population
- WiFi counts every time a person logs on and identifies how many are unique.
- WiFi costs are very competitive through the Aotearoa People's Network Kaharoa. The cost is fixed – i.e. does not increase with additional usage.
- Library card holders are able to access ePukapuka which is a combined resource of 15 libraries throughout the lower North Island, whereby the community can borrow e-books, magazines and audiobooks (which automatically return at the end of the borrowing period). Council pays \$2,000 per year to belong to this service.

12. Renewal of Marton wastewater treatment plant

Mr Pepper provided the Committee with an update. Main points raised were:

- A report will be provided to next month's Asset/Infrastructure Committee meeting on operation of the management plan under the Heads of Agreement between Council and Midwest and the business case for accepting treated leachate from Bony Glen after 31 March 2018.
- A detailed business case supporting the proposed combined Marton-Bulls wastewater scheme will outline all options and present the justification for the preferred scheme. The design perspective of a combined system will include potential users such as ANZCO and Ohakea Air Base.
- Staff have been discussing with Horizons the consenting process for this combined scheme.
- The new scheme will require 100% land discharge. Detailed soil mapping will be undertaken for areas around Bulls and Crofton, to identify suitable land. Hydro geology of sites will occur and the long term infiltration implication on aquifers is a consideration of Horizons. A second application for funding will be sought through the Ministry for the Environment's Freshwater Improvement Fund.
- The question was raised of treated wastewater being a saleable commodity with potential to generate revenue.

Undertaking

Subject

The Marton-Bulls Wastewater Advisory Group to be informed on recent developments

Resolved minute number**18/AIN/007****File Ref**

That the update 'Renewal of Marton wastewater treatment plant – January 2018' to the Assets/Infrastructure Committee meeting 15 February 2018 be received.

Cr Sheridan/ Cr Dunn. Carried

13. 3 Water Compliance Update

Mr Young took the report as read. Points raised were:

- Non –compliance of wastewater in Marton is due to the seasonal occurrence of the Tutaenui low flow. Controls have been put in place to minimise additional impact.
- The high e-coli levels upstream of the plant and downstream of the plant show that the impact does not occur from the plant.
- Testing of both ingress and egress of water in Bulls is currently being undertaken following cross contamination concerns from Ohakea's historical use of foam. It is confidently understood that the Rangitikei River acts as a natural barrier and any cross contamination for Bulls water is highly unlikely.

Undertaking**Subject**

That the appendix, as stated in item 5 of the 3 Waters Compliance report, be circulated to Assets/Infrastructure Committee Members.

Resolved minute number**18/AIN/008****File Ref****5-EX-3-2**

That the report '3 Waters Compliance – January 2018' be received.

Cr Belsham / Cr Sheridan. Carried

14. Streetlight Maintenance Contract 1005

Mr Jones spoke to the report, noting that Alf Downs is not seeking a rollover of their contract due to the recent installation of LED lights.

Consideration was given and dismissed on seeking a combined contract agreement with other Councils.

Resolved minute number **18/AIN/009** **File Ref** **C1005**

- 1 That the report on Streetlight Maintenance Contract 1005 be received.
- 2 That the Assets/Infrastructure Committee recommends to Council that, in terms of section 17A(3)(b) of the Local Government Act 2002, it is satisfied that the potential benefits of undertaking a review of the cost-effectiveness of the present arrangements do not justify the costs of undertaking the review because of the specialised nature of the service,

AND

That, subject to Council approving the recommendation regarding section 17A(3)(b), a new Contract is prepared and tenders called to engage a Streetlight Maintenance Contractor to commence 1 July 2018.

His Worship the Mayor / Cr Sheridan. Carried

15. Extension of Mt View cemetery, Marton

The Committee noted the attached proposed concept plan for extending the Mt View cemetery. The current Community Services budget allowance covers berms with \$15,000 for roading being allocated from next year's budget.

16. Questions put at previous meeting for Council's advice or action.

- Investigation of carpark sealing at Taihape Swim Centre

Miss Prince provided the Committee with a presentation.

Main points discussed were:

- The Taihape Park User group is looking at the big picture that includes location of ablution blocks and community facilities, together with the Parks and Reserves Team Leader who has long term considerations for the park.
- Concerns were raised over the close vicinity of vehicles on Loader Avenue to skate park and playground users and Taihape Area School's student foot traffic, and the lack of fencing, signage or speed limits. There is no vehicle access along Loader Avenue during the period where the pool is closed.
- The playground might be relocated to the site of the old toilets.

Undertaking

Subject

Miss Prince to investigate the District Plan requirements for parking compliance with regard to a public swimming pools (bearing in mind parking in Kokako Street).

Resolved minute number**18/AIN/010****File Ref**

That the presentation on the carpark sealing at Taihape Swim Centre is received

Cr Gordon / Cr Ash. Carried

17. Activity management

Roading and footpaths Mr Pokiha spoke to the report highlighting

- The Jeffersons Line and Galpin Rd projects are both progressing.
- The resealing programme noted in the Roothing report as being 41% complete is now 79% complete, and scheduled to be finalised by the end of February, weather permitting.
- The Pedal for Pleasure cycle event includes some parts of the roading network currently under work as part of the route. Council staff have been made aware of this and are working with the organisers to ensure the roads are satisfactory for the day.
- The new pedestrian crossings requested between Hereford and Morris Streets are not physically possible to construct.
- The Taihape Community Board has requested that Council does not relocate the pedestrian crossing at Hautapu/Huia Streets.

Undertaking**Subject**

Mr Pokiha to clarify the what is covered under the Maintenance 122 Traffic Services maintenance of 'Financial Tracking'

Water (including rural water supplies)

Sewage and the treatment and disposal of sewerage

Stormwater drainage (a report on stormwater 'hot spots' was not tabled)

Mr Greening took the report as read.

An update to the Ratana Bore highlighted:

- Sealing with be completed at the end of the week
- The recommendation is to install a hydrocyclone filter to deal with sand, at a cost of approximately \$20,000. The original performance of the bore was measured at a flow rate of 10 litres/sec, the screen reduces that flow to just over 9 litres/sec.
- The bore is expected to be operational by the end of March.

- Concern was raised over the longevity and level of service of the bore, however no greater security on service would be given with an alternative. The volume capacity is expected to be 50 years – subject to age of water.
- The report from David Voss will identify alternatives should the current bore not be sufficient, fail or access denied.
- Negotiations with the land owner over legal access are still in progress.

Further report highlights :

- Two of the three tenders for the Taihape Falling Main removed their interest in the contract. The remaining contractor met all requirements and at a competitive price.
- The upgrade in Broadway Marton is progressing well. A report will be provided to the next meeting with consideration of investment in the reinstallation of the footpaths.
- Veranda support posts are to be replaced with new posts, where substandard.

Rubbish and recycling

Mr Pepper took the report as read

- Staff will address the complaints with regard to the Taihape refuse Centre.

Resolved minute number

18/AIN/011

File Ref

That the activity management templates for January 2018 for Roding, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Sheridan / Cr Gordon. Carried

18. Late Items

None

19. Future Items for the agenda

None

20. Next meeting

15 March 2018, 9.30 am

21. Meeting closed 12:05pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 15 February 2018 – 1:00 PM

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

Also Present: Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 5	Chair's report
	Item 7	Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22 <ul style="list-style-type: none">• Amended Memorandum of Understanding• Bulls Community Development Trust: Presentation and 2017/18 Calendar• Taihape Community Development Trust: Presentation• Elizabeth Mortland: Presentation and Letters of support

1 Welcome

The Chair welcomed everyone to the meeting, with particular welcome to the potential partnering agencies under the MoU agreement.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Peke Mason be received

Cr Belsham / Cr Ash. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

His Worship the Mayor informed the Committee that he had potential conflict of interest with regards to Item 7. His Worship and Liz Mortland, who has expressed interest in becoming a MoU partner, were related by marriage which has since dissolved, some 40 years ago.

The Committee agreed that this does not constitute a conflict of interest and would not affect the decision making process.

Cr Ash declared her Conflict of interest in relation to Item 7 as she is employed by one of the MoU partnering organisations.

4 Confirmation of order of business

The Committee agreed that Item 7 would be taken first.

7 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The Chair determined the speaking order by lot.

Ms Jan Harris and Mr Clifford Brown – Bulls and District Community Development Trust

Ms Harris and Mr Clifford highlighted the work the Bulls and District Community Development Trust performs for the Bulls community, outlined in the tabled document.

Main points from the Committee questions and discussions were:

- The trust engages with the business community to use the Bulls Brand, and are happy to negotiate marketing as part of their MoU agreement.
- Approximately 200+ volunteers throughout various events and programmes throughout the year.
- Programmes and events are shared with the community through calendars, the Bull-It-In going to 1300 homes, and Connect-a-bull.

- The work plan is decided in part by an evolution of past plans combined with new opportunities that arise. The Trust continually seeks to add value and learn from successes and failures. Engagement with other groups within the community helps to drive ideas.
- The Trust is working towards \$107k of external funding in 2017/18. Bulls businesses see value in the Trust's work which is shown through financial and in kind support.
- Information packs are almost complete which will be given in the promotional Bull-Bag.

Ms Laura Richards – Project Marton

Ms Richards highlighted the work that Project Marton performs for the Marton community under their work plan. The annual work plan includes but is not limited to: large and small scale events, community connectivity and information sharing, organisation and business support, town promotion.

Main points from the Committee questions and discussions were:

- Past business engagement has included After 5 events with a speaker and Digital Enablement workshops. The Project Marton committee is focusing on new opportunities to better engage with this sector.
- Support from the business sector includes financial and in kind.
- Volunteer numbers are in excess of 100 each year.
- The work plan is decided through a combination of rollover from previous successes and new ideas floated by the committee, staff or community.

Ms Gill Duncan and Ms Katene Peretini– Taihape Community Development Trust

Ms Peretini and Ms Duncan highlighted the previous work performed by the Trust for the Taihape community. The breadth of knowledge and experience of the newly appointed co-ordinator, Ms Eva George, was outlined.

Main points from the committee questions and discussions were:

- Ms Peretini says the Trust understands the reasons for not receiving funding from Council in the last financial year. They were successful in receiving external funding.
- Collaboration with other organisations is welcomed.
- New resident welcome pack have been well received, with product support from local businesses.
- The Trust would like to work with the Council on how to best use the money earmarked for the Taihape Swim centre roof enhancement.
- Volunteer numbers for Gumboot day alone are over 100, with numbers throughout the year in excess of 200.
- Printed newsletters are distributed fortnightly.
- A weekend long event would be eagerly considered. Noted was the current clash of national shearing and gumboot throwing events that have dictated the need to hold the Taihape AMP show and Gumboot day on separate weekends.

Ms Elizabeth Mortland – Pending Community Trust

Ms Mortland tabled her presentation and letters of support for her consideration as a partnering organisation.

Main points from the committee questions and discussions were:

- Ms Mortland decided against setting up a trust before the tender process was complete.
- There is a financial risk to both Council and Ms Mortland without a trust being formed. The considerations of salaries, which would not be adequately covered through the contract with Council, would need to be addressed through external funding. A legal body such as a trust would need to be formed in order to be granted funding.
- The process for establishing the trust could take 2-3 months.

Ms Tracey Hiroa – Mokai Patea

Ms Hiroa highlighted the history and current work that is performed by Mokai Patea Services, along with the work delivery method consisting of the team working towards deliverables in comparison to one co-ordinator. Ms Hiroa noted that Mokai Patea Services was asked to submit an interest as a partnering MoU organisation and expressed that they would not be interested in covering all of the deliverable asked by Council; however they could be interested in collaboration with another organisation. The deliverable that Mokai Patea Services would further negotiate with Council would be in line with their current work programme that includes youth, elderly and health services.

Ms Hiroa gave clarity that Mokai Patea Services is not a Maori only service, highlighting that some of their programmes have predominately pakeha clients. The kaupapa of Mokai Patea Services is to service the community.

Main points from the Committee questions and discussions were:

- The Health Networking meetings have a history of being facilitated by various community organisations. Most of the external health agencies that have Taihape as a satellite town to service attend.
- Mokai Patea already delivers successful youth and mentoring programmes. The focus is on deliverables in comparison to trips to fun parks.

Cr Platt left at 2:59 – 3:03

Resolved minute number

18/PPL/001

File Ref

3-CT-15-2

That the memorandum 'Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.

Cr Sheridan / Cr Gordon. Carried

The meeting adjourned at 3:03 and reconvened at 3:17

Resolved minute number **18/PPL/002** **File Ref** **3-CT-15-2**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
<p>Item 1</p> <p>Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22</p>	<p>To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i></p>	<p>Section 48(1)(a)(i)</p>

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Aslett. Carried

The meeting moved into public excluded at 3:17 pm

18/PPL/003

Resolved minute number **18/PPL/004** **File Ref**

That the Policy/Planning Committee move back into Open meeting

Cr Gordon / Cr Sheridan. Carried

The meeting moved out of public excluded at 4:15

5 Chair's Report

The Chair took his report as read.

Resolved minute number **18/PPL/005** **File Ref** **3-CT-15-1**

That the Chair's Reports for November 2017 and February 2018 to the Policy/Planning Committee meeting on 15 February 2018 be received.

Gordon / Aslett. Carried

6 Confirmation of Minutes

Resolved minute number **18/PPL/006** **File Ref** **3-CT-15-2**

That the Minutes of the Policy/Planning Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Mr Hodder spoke to the update.

It was noted that:

- One of campaigns will be dealt with by the middle of the year, with more initiatives to come.
- The Consultation Document will go out in multiple forms including 20 public meetings, and newspapers. Committees will receive backup information related to their area at the time.

Undertaking

Subject

The Chief Executive to draft a strong message to the Government about the severe impacts the implementation of the Building (Earthquake-prone Building) Amendment Act 2016 will have on the viability of many of Rangitikei's retail/commercial businesses and the overall economic sustainability of our towns, and that the Government give priority to supporting building owners to increase the earthquake resilience of their buildings.

Resolved minute number **18/PPL/007** **File Ref** **3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 February 2018 be received.

Cr Sheridan / Cr Aslett. Carried

9 Legislation and Governance Update

Ms Webb-Moore took the report as read. More information on the Zero Carbon Bill will be available once it is introduced into Parliament. mid-year.

Resolved minute number **18/PPL/008** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update, February 2018' be received.

Cr Sheridan / Cr Ash. Carried

10 Significance and engagement policy

Ms Gray addressed the Committee, highlighting that the draft policy reflects the outcome of the November 2017 workshop. Discussion was had regarding the Marton water reservoirs were a strategic asset but that rivers and tributaries (not being Council-owned or controlled) are not.

Resolved minute number **18/PPL/009** **File Ref** **3-PY-1-22**

That the revised Significance and Engagement Policy [without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long term Plan.

Cr Belsham / Cr Gordon. Carried

11 Draft rental policy for community housing (to determine criteria for break-even rentals and market rentals)

This item was deferred until the Committee's April meeting.

12 Update on the Path to Well-being Initiative

Mr Jamieson spoke to his report.

It was noted that the potential youth site at Scullys in Bulls did not have adequate facilities. A youth area in the proposed new Bulls Community Centre is being included in the final design.

Marton Youth Lobby is staffed by volunteers three out of the five day is it open. There are currently three police vetted volunteers with a further two waiting of the vetting process. Records show that Lobby attendance is approximately two-thirds Maori with the remaining mostly European and small numbers of Samoan.

Resolved minute number **18/PPL/010** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number **18/PPL/011** **File Ref** **1-CO-4**

That the Policy/Planning Committee approve that Council apply to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.

Cr Aslett / Cr Sheridan. Carried

13 Questions put at previous meetings for Council advice or action:

There were no questions put at meeting of 9 November 2017 for Council advice or action.

14 Activity management

Resolved minute number **18/PPL/012** **File Ref**

That the activity management templates for January 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Aslett. Carried

15 Late items

None

16 Future items for the agenda

None

17 Next meeting

Thursday 15 March 2018, 1.00 pm.

18 Meeting closed

4.47 pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 5 February 2018 – 3:00 PM



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Present:

Mr Bob Crawford
Mr Brett Journeaux
Mr Sam Weston
Mr Bernie Hughes
Mr Mark Dawson
Cr Dean McManaway

In attendance:

Mr Andy Sargent, Financial Services Accountant
Mr Ashley Dahl, Financial Services Team Leader
Mr Ivan O'Reilly, Waste/Water Technician
Mr Andy van Bussel, Operations Manager
Mr Dan Yakas, Reticulation Supervisor
Ms Alicia Ruardy, Infrastructure Support Officer
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number

That the apologies for the absence of John McManaway and Paul Peterson be received.

Mr D McManaway / Mr S Weston. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

It was noted that Mr Mark Dawson wished to speak in item 9.

5 Confirmation of Minutes

Resolved minute number	18/HRWS/001	File Ref	3-CT-3-2
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That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 4 December 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Journeaux / Mr B Hughes. Carried

6 Chair's Report

The Chair did not have an official report to share, however he did wish to tender his resignation as Chair for the Hunterville Rural Water Supply Committee. He advised he wished to remain as a committee member. Mr Bob Crawford nominated Mr Brett Journeaux as the new Chair.

Resolved minute number	18/HRWS/002	File Ref
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That Mr Brett Journeaux be the new Chair of the Hunterville Rural Water Supply Management Sub-committee, effective from the next meeting on 9 April 2018.

Mr D McManaway / Mr B Hughes. Carried

7 Council decisions on recommendations from the Committee

There were no recommendations made to the Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

No queries were raised at the previous meeting.

9 Hunterville Rural Water Supply – Operations Report

Mr Dawson wished to discuss moving the restrictors for his property from across the road to next to his cow shed. This would enable him to monitor the restrictor more easily. He is happy to cover the costs personally, as the pipes would need to be run under the road.

Resolved minute number **18/HRWS/003** **File Ref**

The committee are happy to support the restrictor being relocated from across the road to next to Mr Mark Dawsons cow shed, providing that all the required compliance is met.

Mr D McManaway / Mr B Hughes. Carried

Undertaking **Subject** **Quote for relocation works**

Mr Ivan O'Reilly will arrange for a quote to be provided to Mr Mark Dawson for the relocation of his restrictor.

Mr Van Bussell spoke to the tabled document 'Proposed HRWS Renewals':

- 3 lines are needing to be repaired, Horrocks, Webb and Taylors
- Horrocks and Webbs lines have issues pertaining to the pipes splitting longitudinally in sections. This could be due to faulty piping.
- Taylors line is due to land failure as opposed to pipe failure. The pipes will need to be re-routed up hill and realigned, causing the labour costs to be higher.
- The current budget is \$60,000, with \$25,000 already earmarked for other repair works, causing a shortfall in the budget of \$16,000.

Resolved minute number **18/HRWS/004** **File Ref**

That all of the recommended repair works in the Hunterville Rural Water Supply Scheme (as proposed to the meeting on 5 February 2018) be completed.

Mr B Journeaux / Cr D McManaway. Carried

Mr Ivan O'Reilly arrived at 3.18pm

Mr van Bussel spoke to the Operations report:

- 24 leaks have been repaired between 28/11 and 15/1

- The pumps are all running well, after the clearances were changed on the second pump to match those on the first pump.
- Timber Tank will be contacted to start their repairs.

Resolved minute number **18/HRWS/005** **File Ref** **6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations report' dated 1 February 2018 be received.

Mr B Journeax / Mr S Weston. Carried

10 Hunterville Rural Water Supply – Financial Report

Mr A Sargent spoke to the report, highlighting the year to date performance:

- Debtors total \$16,829. These will be contacted and issued with a penalty charge.
- Water usage is up 30% for the same period last year.
- Water pumped to electricity costs are down 4 cents per m³.
- Water usage is up, which could be due to the high temperatures, as well as 4 leaks identified in January.

Mr Crawford wanted to thank Mr Sargent for all of his work with the reports so far.

Resolved minute number **18/HRWS/006** **File Ref** **3-CT-3-1**

That the 'Hunterville Rural Water Supply – Financial reports' dated November and December 2017 be received.

Mr S Weston / Mr M Dawson. Carried

11 Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study

Mr Crawford provided an update:

- It was a good meeting, with high attendance. There were a number of people who volunteered to be part of the committee.
- The Hunterville meeting only had 3 people outside of the committee attend.
- There was discussion of potentially putting a bore down in Hunterville in the future, but at this stage they are unsure of the results this will yield.
- Still a work in progress.

12 Water Consumption and Electricity Costs

This was covered within the finance reports discussed in item 10.

Resolved minute number **18/HRWS/007** **File Ref**

That the 'Hunterville Rural Water Supply Water – Electricity presentation' be received.

Mr S Weston / Mr M Dawson. Carried

13 EECA Audit Progress update

Mr Dahl provided an update, highlighting the following:

The EECA wants to be more energy efficient, and are looking to perform an audit to identify ways in which to achieve this. The auditor has over 45 years' experience in the industry.

The audit should take 3 days, and is aiming to achieve a minimum of a 5% savings.

HRWS is responsible for 40% of the power consumption in the Rangitikei District. The cost of the audit will be offset by the savings likely to be achieved.

14 Late Items

None

15 Next Meeting

9 April 2018

16 Meeting Closed

3.56 pm

Confirmed/Chair: _____

Date: