

Rangitikei District Council

Council Meeting

Minutes – Thursday 1 March 2018 – 1:00 PM



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Present: His Worship the Mayor, Andy Watson
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Soraya Peke-Mason
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Mr John Jones, Asset Manager – Roading
Mr Hamish Waugh, Infrastructure Group Management
Ms Carol Downs, Executive Officer
Mr Philip Gifford, Project Engineer
Ms Nardia Gower, Governance Administrator
Ms Debbie Perera – Director, Audit New Zealand

Tabled Documents

Item 7	Chair's Report – Sugar Plum Request for Rates Remission
Item 8	Portfolio Updates
Item 20	Receipt of Committee minutes – Hunterville Community Committee

1 Welcome

His Worship the Mayor welcomed everyone to the meeting

2 Public Forum

There was no public forum.

3 Apologies/Leave of Absence

That the apology for the absence of Cr Belsham and Cr McManaway be received.

Cr Aslett / Cr Sheridan. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda, and were asked to declare such at the item.

Cr Ash declared her Conflict of interest in relation to Item 7 as she is employed by one of the MoU partnering organisations.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the request by Peter Monk of Sugar Plum for rates remission be dealt with as a late item at this meeting.

His Worship the Mayor noted that there would be a change in the order of business in the Public Excluded session.

6 Confirmation of minutes

Resolved minute number **18/RDC/037** **File Ref**

That the Minutes of the Council meeting held on 25 January 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn / Cr Sheridan. Carried

7 Mayor's Report

His Worship the Mayor recognised Chaeli Manuel as a Rangatahi under the Tuia programme, stating it to be a fantastic opportunity for both her and Council.

His Worship the Mayor noted the following additions to the report:

- Two full days and part days were spent searching Turakina beach for a missing person.
- Attended a meeting with Minister Shane Jones.

His Worship the Mayor noted the following amendments to the report:

- Attended meeting for Hilux games, did not attend Hilux games as they have yet to occur.
- Has not attended the Harvest Fair in Marton, this event is planned for the 25 March.

Resolved minute number **18/RDC/038** **File Ref** **3-EP-3-5**

That the Mayor's Report to the Council meeting on 1 March 2018 be received.

His Worship the Mayor / Cr Ash. Carried

Resolved minute number **18/RDC/039** **File Ref**

That Council formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance standing Council committees

His Worship the Mayor / Cr Ash. Carried

8 Portfolio Updates

Ohakea	Cr Platt <i>tabled</i>
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash <i>tabled</i>
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett <i>tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Cr Platt, Cr Aslett and Cr Ash spoke to their respective tabled reports.

Cr Aslett stated that a detailed breakdown of pages hits on www.rangitikei.com was available via the website report.

Iwi Interests - Cr Peke-Mason provided an update as follows:

- Attended the iwi Chiefs Forum on Waitangi Day which had a particular focus on climate change and constitutional change.

- Ngati Rangi are signing their Treaty Deed of Settlement with the Crown on 10 March, originally planned to take place on Ruapehu mountain side, will now take place at Raketapauma Marae 24 Maukuku Rd, Waiouru.

Resolved minute number **18/RDC/040** **File Ref**

That the portfolio updates to the Council meeting of 1 March 2018 be received.

Cr Ash. Cr Peke-Mason

9 New Zealand War Memorial Museum at le Quesnoy, France

His Worship the Mayor reiterated the relevance of le Quesnoy to New Zealand's war history.

Motion

That Council makes a grant of \$5000 as a contribution to establishing a New Zealand War Memorial Museum at Le Quesnoy, noting that there is at least one soldier from the Rangitikei buried at Le Quesnoy – Lawrence John O'Brien, killed on 4 November 1918.

His Worship the Mayor / Cr Sheridan

Amendment

That Council makes a grant of \$2000 as a contribution to establishing a New Zealand War Memorial Museum at Le Quesnoy, noting that there is at least one soldier from the Rangitikei buried at Le Quesnoy – Lawrence John O'Brien, killed on 4 November 1918.

Cr Ash / Cr Rainey. Carried

Substantive Motion

Resolved minute number **18/RDC/041** **File Ref**

That Council makes a grant of \$2000 as a contribution to establishing a New Zealand War Memorial Museum at Le Quesnoy, noting that there is at least one soldier from the Rangitikei buried at Le Quesnoy – Lawrence John O'Brien, killed on 4 November 1918.

His Worship the Mayor / Cr Sheridan. Carried

10 Anzac Grove

Points raised throughout the discussion were:

- The Walkway is on land owned by the Wellington Diocesan Trust Board.
- Conversation between the RSA Wellington Diocesan Trust Board, may be appropriate instead of Council acting as a middle-man.

- The name Anzac Walkway was suggested instead of Anzac Grove.

Resolved minute number **18/RDC/042** **File Ref**

That Council write to Wellington Diocesan Trust Board requesting guidance on the possible renaming of the walkway leading from Maunder Street to Broadway in Marton.

Cr Ash / Cr Dunn. Carried

11 Development of Maori capacity to contribute to Council decision-making – further consideration by Te Roopu Ahi Kaa

Mr McNeil spoke to the item, stating that the policy had gone through Te Roopu Ahi Kaa and the attachment shows the tracked changes.

Resolved minute number **18/RDC/043** **File Ref** **3-PY-1-23**

That the Council confirms the statement on Development of Maori capacity to contribute to Council decision-making for inclusion in the 2018-28 Long Term Plan, subject to final changes from Te Roopu Ahi Kaa's nominated representative to the opening paragraph.

Cr Peke-Mason / Cr Wilson. Carried

12 Progress with the Consultation Document for the 2018-28 Long Term Plan

Mr McNeil spoke to this item, stating that the Council's Auditor (having regard for the Auditor General views) has recommended some refinements before the document can be adopted. The document will be ready for adoption at the next Council meeting on 29 March, taking into account Council's view about rubbish and recycling.

Ms Perera spoke to Elected Members. Key points raised were:

- The draft Consultation Document correctly sets out Council's preferred option in each of the three choices and the impact on rates. However, while the Consultation Document notes that the preferred option for rubbish and recycling is not included in the budgets, it needs to be. This clarifies the impact on rates.
- Council has a self-imposed level of debt of \$2,500 per capita that is relatively low in comparison to other Councils
- The Long Term Plan indicates a breach to that limit in the mid-term which would drop again near after.

The Committee discussed the three options for rubbish and recycling. Key points from the discussion were:

- The fees suggested are a flat rate per urban household, not adjusted against rateable value.
- Option 1 and 2 will have a larger rate percentage increase on lower valued property.
- The cost of Option 2 would be off-set by the saving in households having to purchase rubbish bags.
- Kerb side collection has proven to create increased diversion of waste to landfill in the Manawatu.

Resolved minute number **18/RDC/044** **File Ref**

That Councils determines Option 1, i.e.

Provision of a Council recycling service only – all urban properties to be supplied with 240 litre wheelie bin (for cardboard, plastic, cans) **and a 45 litre crate** (for glass bottles) *which would be collected fortnightly*. This option would mean residents no longer needed to make trips to the waste transfer station to do their recycling (except to dispose of green waste) and probably lead to increased recycling and decreased rubbish to landfill. It would maintain the present system of choice to residents for disposing of rubbish

as its preferred option for the LTP 2018-2028 Consultation Document.

Cr Aslett / Cr Sheridan. Carried

13 Simultaneous consultation alongside ‘Unfolding the Plan – Rangitikei 2018-28’

Elected Members agreed with the Mayor’s suggestion to deal with this item at its 29 March 2018 meeting along with the adoption of the Consultation Document for the 2018-28 Long Term Plan.

14 Publishing ‘A long winding road’: Memoirs by Les Vincent, Roding Overseer, Rangitikei County Council, 1955-1989

Elected Members discussed the merits of further investment for the publication of Les Vincent’s Memoirs, in addition to the grant from the Community Initiatives Fund,

Key points were:

- Profit from sales of the publication and the possibility of a shared portion of net profit.
- The lack of information on total cost and secured funding.
- Funding is for 200 copies, additional runs would be cheaper.

Motion

That Council contribute up to \$3000 towards the publication of 'A long winding road': Memoirs by Les Vincent, and that 50% of net revenue from the sale of the book be returned to the Council.

His Worship the Mayor / Cr Gordon. Lost

Motion

Resolved minute number **18/RDC/045** **File Ref**

That Council commits to sourcing external funding for the publishing of 'A long winding road' – Memoirs by Les Vincent.

Cr Ash / Cr Gordon. Carried

Cr Ash left at 1:56 – 1:58

15 Administrative Matters – February 2018

Mr McNeil highlighted items within the report.

Resolved minute number **18/RDC/046** **File Ref** **5-EX-4**

That the report 'Administrative matters – February 2018' be received.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/RDC/047** **File Ref** **5-EX-4**

That Council agrees to (i) negotiating a two-year extension for the CBD Cleaning contracts for Marton, and Bulls (C995, C996), the Ratana Parks & Town Maintenance contract (C991), the Koitiata Parks & Town Maintenance contract (C992), and the Sexton services contract (C988), with the outcome reported back to Council's meeting on 31 May 2018 and (ii) transferring the responsibility for CBD cleaning in Hunterville and Taihape to the Parks team from 17 August 2018.

Cr Sheridan / Cr Wilson. Carried

Resolved minute number **18/RDC/048** **File Ref** **5-EX-4**

That Council rescinds its decision (in finalising the 2014/15 Annual Plan) to retain the Marton A Dam site, declares it is surplus and requests the Chief Executive to investigate marketing and returns to Council if the site were to be subdivide into five lots, and provide a further report to Council.

Cr Wilson / Cr Dunn. Carried

Resolved minute number **18/RDC/049** **File Ref** **5-EX-4**

That Council accepts the request from the remaining two trustees of the Ohingaiti Cemetery to assume direct management and control of the Ohingaiti cemetery as soon as practicable and, once confirmed, include information from the burial records within the Council's cemetery database.

His Worship the Mayor / Cr Gordon. Carried

16 Top Ten Projects

Mr McNeil spoke to the report.

Resolved minute number **18/RDC/050** **File Ref** **5-EX-4**

That the memorandum 'Top ten projects – status, February 2018' be received.

His Worship the Mayor / Cr Gordon. Carried

Key points of discussion regarding the Bulls Community Centre were:

- The target of raising 70% of external funding is considered to be attainable.
- Discussion with Government funders is still ongoing.
- The detailed design is near completion. The tender process is estimated to begin in early April.

The future of the current Bulls Library was discussed, noting its heritage classification and potential options including the retaining of the archway and façade. Further consultation with the community will be undertaken.

That the motion be put

Cr Wilson / Cr Dunn. Carried

Resolved minute number **18/RDC/051** **File Ref**

That tenders be called for the construction of the new Bulls community centre at Criterion Street on the basis of finalising the design and associated detailed specifications to the satisfaction of the Chief Executive;

AND

That in terms of rule 12 of Council's procurement policy, the tenders are advertised on Tenderlink and other media as the Chief Executive considers appropriate;

AND

That the Chief Executive form a tender evaluation panel to include at least one representative from a local authority which has constructed a comparable facility within the last five years and an engineer not associated with development of the design of the Bulls facility;

AND

That any decision to proceed to construction will be made by Council having regard to tenders received, confirmed project cost and the level of funding secured.

His Worship the Mayor / Cr Dunn. Carried

17 Health and Safety – quarterly report (October – December 2017)

Mr McNeil took the report as read.

Resolved minute number	18/RDC/052	File Ref	5-HR-8-3
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That the report 'Health & Safety Quarterly Report for Council' for the period October-December 2017 be received.

Cr Aslett / Cr Ash. Carried

18 Ratana water treatment plant – status report

Mr McNeil highlighted that this item had been extensively discussed in the Assets/Infrastructure Committee meetings and took the item as read.

Key points discussed were:

- Cost of a new location includes \$1,000 per metre to drill – i.e. a 200 metre bore would incur a \$200,000 cost.
- The \$18,500 Hydrocyclone installation process is underway and expected to deliver the outcome needed. Mr Voss is completing investigations on Plan B should the current bore become unviable.
- It was requested that the community remains informed on any potential time extension to the completion of the fully functioning bore.
- Discussion with the landowner (by the Mayor and the Chair of Assets/Infrastructure Committee) of legalising access to the site is ongoing.

Resolved minute number **18/RDC/053** **File Ref** **6-WS-3-9**

That the report 'Ratana water treatment supply – status report – February 2018' be received.

Cr Sheridan / Cr Ash. Carried

19 C980 Road Maintenance Contract – Three year Extension

Mr Jones spoke to the item.

Resolved minute number **18/RDC/054** **File Ref** **C980**

That the report on the C980 Road Maintenance Contract - Three Year Extension be received.

Cr Wilson / Cr Platt. Carried

Resolved minute number **18/RDC/055** **File Ref** **C980**

That Council approves the three year extension of the C980 Road Maintenance Contract to Higgins Contractors Limited up to a value of \$25,500,000 + GST for the period 1 July 2018 to 30 June 2021.

Cr Sheridan / Cr Gordon. Carried

20 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **18/RDC/056** **File Ref**

That the minutes of the following meetings be received:

- Turakina Reserve Management Committee, 1 February 2018
- Turakina Community Committee, 1 February 2018
- Hunterville Rural Water Supply Sub-Committee, 5 February 2018
- Audit/Risk Committee, 12 February 2018
- Te Roopu Ahi Kaa, 13 February 2018
- Bulls Community Committee, 13 February 2018
- Ratana Community Board, 13 February 2018
- Erewhon Rural Water Scheme Sub-Committee, 14 February 2018
- Taihape Community Board, 14 February 2018
- Marton Community Committee, 14 February 2018
- Assets/Infrastructure Committee, 15 February 2018

- Policy/Planning Committee, 15 February 2018
- Hunterville Community Committee 19 February 2018 *tabled*
Cr Peke-Mason / Cr Wilson. Carried

Resolved minute number 18/RDC/057 File Ref

That the following recommendation from the Audit/Risk Committee, held on 12 February 2018, be confirmed:

18/ARK/004

That the Audit/Risk Committee endorse and recommend to Council the adoption of the following:

- a) the pragmatic approach to exercising the statutory discretionary powers pursuant to the Building Act 2004 and the professional judgement exercised in relation to the application of the provisions of the Rangitikei District Plan: and,
- b) the application of the following principles when considering the exercise of discretionary powers:
 - all new builds are expected to comply with relevant standards;
 - earthquake strengthening works alone will not trigger a requirement to upgrade the building standards
 - requests for exemptions/waivers/discretion will not be considered outside of a (building) consent process (i.e. not after the work has been done). Note that the Certificate of Acceptance process is still available, subject to meeting the test of 'compliance assurance';
 - where Council is aware of non-compliant building work, a notice to fix will be issued. Removing/upgrading non-compliant work within the scope of a building consent will allow for the consideration of exemptions/waivers;
 - adaptive re-use of disused/under-used commercial buildings is to be encouraged/supported;
 - no exemptions/waivers will be granted where people/fire/structural safety is compromised.

His Worship the Mayor / Cr Peke-Mason. Carried

Resolved minute number 18/RDC/058 File Ref

That the following recommendation from the Audit Risk Committee, held on 12 February 2018, be confirmed:

18/ARK/005

That the Audit/Risk Committee recommends that Council consider whether the debt

per resident level needs to be raised.

Cr Gordon / Cr Wilson. Carried

That the following recommendations from the Te Roopu Ahi Kaa, held on 13 February 2018, be confirmed:

~~18/IWI/003~~

~~That the Te Roopu Ahi Kaa Komiti recommends to Council that the amended policy 'Development of Maori Capacity to Contribute to Council Decision-Making' be adopted for inclusion in the draft 2018-28 Long Term Plan on 1 March 2018.*~~

~~*Dealt with in item 10.~~

Resolved minute number **18/RDC/059** **File Ref**

That the following recommendations from the Taihape Community Board, held on 14 February 2018, be confirmed:

18/TCB/006

That the Taihape Community Board recommends to Council that it collaborates with the Friends of Taihape Society in developing Papakai Park, including use of the Parks Upgrade Partnership Fund, and supports, in principle, the development of a concept plan (similar to that done for Marton B & C Dam)

Cr Aslett / Cr Sheridan. Carried

Resolved minute number **18/RDC/060** **File Ref**

That the following recommendations from the Assets/Infrastructure Committee, held on 15 February 2018, be confirmed:

18/AIN/005

That Assets and Infrastructure Committee recommends to Council that Council directs the Engineer to negotiate with Higgins Contractors Limited to extend Road Maintenance Contract 980 for a further three year term.

18/AIN/009

That the Assets/Infrastructure Committee recommends to Council that, in terms of section 17A(3(b) of the Local Government Act 2002, it is satisfied that the potential benefits of undertaking a review of the cost-effectiveness of the present arrangements do not justify the costs of undertaking the review because of the

specialised nature of the service,

AND

That, subject to Council approving the recommendation regarding section 17A(3)(b), a new Contract is prepared and tenders called to engage a Streetlight Maintenance Contractor to commence 1 July 2018.

His Worship the Mayor / Cr Rainey. Carried

That the following recommendations from the Policy/Planning Committee, held on 15 February 2018, be confirmed:

18/PPL/009

~~That the revised Significance and Engagement Policy [without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan.*~~

**Dealt with in item 13.*

21 Public Excluded - 3:01pm

Resolved minute number **18/RDC/061** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Minutes of the public excluded session of Policy/Planning Committee on 15 January 2018	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)

<p>Item 1</p> <p>Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22</p>	<p>To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i></p>	<p>Section 48(1)(a)(i)</p>
<p>Item 3</p> <p>Contract 1078 Watershed Road dropout repairs</p>	<p>To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i).</i></p>	<p>Section 48(1)(a)(i)</p>

Cr Gordon / Cr Aslett. Carried

18/RDC/062

18/RDC/063

18/RDC/064

18/RDC/065

18/RDC/066

22 Open Meeting – 3:55pm

Resolved minute number **18/RDC/067** **File Ref**

That Resolutions 18/RDC/063 and 18/RDC/066 be confirmed in open meeting.

Cr Gordon / Cr Wilson. Carried

18/RDC/063

That Council award the Contract 1078 Watershed Road dropout repairs to Higgins Contractors for a total value of Four hundred and forty seven thousand, two hundred and thirty two dollars and sixty one cents, plus GST (\$447,232.61 plus GST).

18/RDC/066

That (a) Council enters into negotiation for the role of partnering organisation/s to provide services under the Memorandum of understanding with the following:

Taihape	Taihape Community Development Trust and Mokai Patea Services	One-year trial (up to \$20,000 and \$6,500 respectively)
Marton	Project Marton	Three-year contract (up to \$30,500 in 2018/19)
Bulls	Bulls and District Community Trust	Three-year contract (up to \$26,500 in 2018/19)

(b) the negotiations provide more consistent specific accountabilities such as newsletters, e-communication, liaison with the other partnering organisations and other community groups, liaison with local businesses, support for youth, older people and recent immigrants, and linkage with Council's marketing strategy; and

(c) the revised work programmes are provided to the April 2018 meetings of the relevant Community Board or Community Committee for a recommendation to Council's meeting on 26 April 2018.

Resolved minute number **18/RDC/068** **File Ref**

That Council move back into Open meeting

Cr Gordon / Cr Rainey. Carried

23 Late items

The previous owner of 3 High Street Marton had formally requested a rates relief for the heritage building. The ruling was that Council would consider such relief following plans being submitted for the buildings remedial work. That submission did not occur. The current owner has requested the rate relief offered to the previous owner.

Motion

Resolved minute number **18/RDC/069** **File Ref**

That under Council's rates remission policy providing incentives to address earthquake-prone buildings, a full remission of rates for six months be granted to Peter Monk in respect of the restoration work being undertaken at 3 High Street, Marton.

His Worship the Mayor / Cr Ash. Carried

24 Future items for the Agenda

None identified

25 Next Meeting

Thursday 29 March 2018, 1.00 pm

26 Meeting closed

4.58 pm

Confirmed/Chair: _____

Date: