



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Council Meeting Order Paper

Thursday 26 April 2018, 1.00 pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

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Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitīkei District Council

Council Meeting

Order Paper – Thursday 26 April 2018 – 1:00 PM



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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes from the Council meeting on 29 March 2018 are attached.

Recommendation:

That the Minutes of the Council meeting and Public Excluded meeting held on 29 March 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the Mayor's Report to the Council meeting on 26 April 2018 be received.

8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Marion Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Cr Platt

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan *attached*

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Northern Sport and Taihape Building

Cr Gordon / Cr Rainey *attached*

Recommendation:

That the portfolio updates to the Council meeting of 26 April 2018 be received.

9 New Zealand Memorial Trust – Le Quesnoy

The Trust's letter acknowledging the Council's donation is attached for information.

10 Te Roopu Ahi Kaa

Cr Ash has asked to stand down from this role. A replacement nomination is needed.

Recommendation

That Cr..... be Council's representative on Te Roopu Ahi Kaa for the remainder of the 2016-19 triennium.

At its last meeting, on 10 April 2018, in response to Council's invitation, Te Roopu Ahi Kaa made nominations for membership to the Assets/Infrastructure Committee and the Policy/Planning Committee. A nomination will be made for membership of the Finance/Performance Committee

Recommendation:

That Ms Coral Raukawa-Manuel be Te Roopu Ahi Kaa's representative on the Assets/Infrastructure Committee and Ms Tracey Hiroa be Te Roopu Ahi Kaa's representative on the Policy/Planning Committee, both with full voting rights, effective from the May 2018 meetings.

11 Administrative Matters – April 2018

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – April 2018' be received.
- 2 That the Santoft Domain Management Committee be re-established for the remainder of the 2016-19 triennium, with the members being those people expressing interest at the public meeting on 9 April 2018, including Councillor Dunn and Councillor Platt, with the terms of reference being those approved for the McIntyre Reserve Management Committee.
- 3 That, in terms of section 327A of the Local Government Act 2002, the Rangitikei District Council determines that the building line restriction made in 1935 by the Marton Borough Council on sections in Maunder Street as marked in PWD plan

- 88942 be cancelled and advice of this notice of cancellation be provided to the District Land Registrar who shall amend the relevant records.
- 4 That the business case for the Taihape Swim Centre to open from Saturday 29 September 2018, which is the first day of the school holidays, be accepted, noting the only additional cost to Council will be the cost of power, estimated at \$8,000.
 - 5 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Finance and Expenditure Committee opposing the provisions in the Land Transport (Regional Fuel Tax) Amendment Bill and suggesting tolling as a preferable funding mechanism for transport infrastructure projects.
 - 6 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Minister of Transport supporting his proposal that KiwiRail becomes an approved public organisation under the Land Transport Management Act 2003.
 - 7 That Council delegates to the Policy/Planning Committee, at its meeting on 10 May 2018, to authorise the Mayor to sign submissions to the Local Government (Community Well-being) Amendment Bill and the Privacy Bill (so that they are made by the due date), with copies of any submission so authorised included in the Order Paper for Council's meeting on 31 May 2018.
 - 8 That the Rangitīkei District Council supports/does not support the remit proposed by Ruapehu District Council that Local Government New Zealand pursues investigation of a road pricing Policy statement for land transport to incentivise route selection for HCVs that encourages the most economically efficient use of the transport network over both local roads and the state highway network.
 - 9 That the Rangitīkei District Council supports/does not support the remit proposed by Napier City Council that Local Government New Zealand seeks the Government's agreement to amend the Sale and Supply of Alcohol Act 2012 so that local alcohol policies are able to more accurately reflect local community views and preferences.
 - 10 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand requests that the Government lobby for amendment to the Earthquake Commission rule around land reinstatement so that the Earthquake Commission covers the cost to reinstate land, regardless of land value. This would be capped to a maximum value or cost per square metre.
 - 11 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand lobbies for greater support for, and protection of, heritage buildings via the following mechanisms:
 - Revision of the Building (Earthquake-prone buildings) Amendment Act to change the '25% building work' clause to instead trigger earthquake strengthening once a threshold of "25% of the capital value or \$200,000, whichever is the greater" is reached to make this a more equitable provision for regional centres;
 - an increase in the heritage fund;

- provision of tax relief for heritage building upgrades.
- 12 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand pursues a clear timeframe for the Government Policy Statement on Land Transport and the National Land Transport Program to allow territorial authorities to include final decisions on funding within their Long Term Plan (LTP) consultation and decision-making processes.
- 13 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand requests that Government increases the rates rebate available to low income property owners and that any increases match cost increases for local government.
- 14 That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates for two years from 1 July 2018 be granted to Rangitoriki Haddon in respect of the property at 31 Torea Street, Utiku, (valuation 13350-09200) so long as the capital value of the property does not exceed \$10,000.

12 Top Ten Projects

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top ten projects – status, April 2018' be received.

13 Health and Safety quarterly report (January-March 2018)

A report is attached.

File ref: 5-HR-8-3

Recommendation:

That the report 'Health & Safety Quarterly Report for Council' for the period ending 31 March 2018 be received.

14 Enforcement Strategy and Prosecution Policy

The draft, considered by the Policy/Planning Committee at its meeting on 12 April 2018, is attached. It includes a flow-chart as suggested at that meeting, together with an executive summary. Developing this document is a response to comment in the report from the Independent Assessment Board for the CouncilMARK™ last year that, while acknowledging that there is a clear Council direction to take a "light-handed" approach to regulation, 'the district lacked any regulatory or enforcement strategy'.

Recommendations:

1. That Council adopt [without amendment/as amended] the Enforcement Strategy and Prosecution Policy; and (if adopted)
2. That the Chief Executive provide a report on the operation of the Enforcement Strategy and Prosecution Policy to the November 2018 meeting of Council.

15 Draft Submission by Council to Horizons Consultation Document for its proposed 2018-28 Long Term Plan

A draft submission is attached.

File ref: 3-EP-3-7

Recommendation:

That Council approves [without amendment/as amended] the Draft Submission by Council to Horizons Consultation Document for its proposed 2018-28 Long Term Plan', at its meeting 26 April 2018.

16 Draft Submission to the Government Policy Statement on Land Transport, 2018/19 – 2027/28

A draft submission is attached.

File ref: 3-EP-3-7

Recommendation:

That Council approves [without amendment/as amended] the Draft Submission to the Government Policy Statement on Land Transport, 2018/19 – 2027/28, at its meeting 26 April 2018.

17 Draft submission to the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme

To be tabled and circulated electronically before the meeting

File ref: 3-EP-3-7

Recommendation:

That Council approves [without amendment/as amended] the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme, at its meeting 26 April 2018.

18 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendations:

1 That the minutes of the following meetings be received:

- Finance/Performance Committee 29 March 2018
- Turakina Community Committee, 5 April 2018
- Hunterville Rural Water Supply Sub-Committee, 9 April 2018
- ~~Māori Land Rates Remission Committee, 10 April 2018~~
- Te Roopu Ahi Kaa, 10 April 2018
- Bulls Community Committee, 10 April 2018
- Rātana Community Board, 10 April 2018
- Taihape Community Board, 11 April 2018
- Assets/Infrastructure Committee, 12 April 2018
- Policy/Planning Committee, 12 April 2018
- Hunterville Community Committee 16 April 2018
- Marton Community Committee, 18 April 2018 *to be tabled*

2 That the following recommendations from the Hunterville Rural Water Supply Sub-Committee held on 9 April 2018, be confirmed:

18/HRWS/011

That the Hunterville Rural Water Supply Sub-Committee recommends to Council that the rural water rates be increased from \$247 (excl GST) to \$275 (excl GST) and that the Hunterville urban rates increase by CPI only.

3 That the following recommendations from the Te Roopu Ahi Kaa held on 10 April 2018, be confirmed:

18/IWI/011

~~That Tracey Hiroa be Te Roopu Ahi Kaa's representative on the Policy/Planning Committee, and Coral Raukawa-Manuel be Te Roopu Ahi Kaa's representative on the Assets/Infrastructure Committee.~~

Dealt with in item 10

4 That the following recommendations from the Assets/Infrastructure Committee held on 12 April 2018, be confirmed:

18/AIN/023

~~That the Assets/Infrastructure Committee recommends to Council that Council's submission to the draft Government Policy Statement on land transport 2018/19-2027/28 encourages expenditure on public transport in smaller districts.~~

Dealt with in item 16

18/AIN/025

That the Assets/Infrastructure Committee recommends to Council that it pays invoice 5404 from P J Electrical (\$1,467.42 incl. GST) for work on the three-phase power system at Taihape Memorial Park.

- 5 That the following recommendations from the Policy/Planning Committee held on 12 April 2018, be confirmed:

~~18/PPL/031~~

~~That the Policy/Planning Committee recommends to Council that the proposed Enforcement Strategy (and prosecution policy) be adopted, taking into account the points raised at the Committee's meeting and including an executive summary.~~

Dealt with in item 14

~~18/PPL/033~~

~~That the Policy Planning Committee requests a submission (for consideration by the Mayor, Deputy Mayor and the Chief Executive) be drafted to the Government on the Land Transport (Regional Fuel Tax) Amendment Bill supporting the use of tolling roads of significance and not supporting a regional fuel tax, and, if sent, provided to Council's meeting on 26 April 2018 for endorsement.~~

Dealt with in item 11

~~18/PPL/034~~

~~That a submission for Council's consideration at its meeting on 26 April 2018 be prepared on the Government Policy Statement – Land Transport 2018/19-2027/28, having regard for the discussion at the Policy/Planning Committee's meeting on 12 April 2018.~~

Dealt with in item 16

~~18/PPL/038~~

~~That the Policy/Planning Committee authorises His Worship the Mayor to send the proposed response [with editorial amendments by the Mayor] to the Minister of Transport's letter requesting the Council's view on whether KiwiRail should become an approved public organisation under the Land Transport Management Act 2003, noting that it will be put to full Council for endorsement at its meeting on 26 April 2018~~

Dealt with in item 11

- 6 That the following recommendations from the Hunterville Community Committee held on 16 April 2018, be confirmed:

18/HCC/007

That the Hunterville Community Committee recommends to Council that Council install a drinking fountain in the Hunterville Domain, suggesting that it could be connected to the building, utilising existing plumbing.

19 Late items

20 Future Items for the Agenda

21 Next Meeting

Wednesday and Thursday 16-17 May, Oral hearings

Thursday 31 May 2018, 1.00 pm

22 Meeting Closed

Attachment 1

Rangitīkei District Council

Council Meeting

Minutes – Thursday 29 March 2018 – 1:00 PM



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Present: His Worship the Mayor, Andy Watson
 Cr Nigel Belsham
 Cr Cath Ash
 Cr Richard Aslett
 Cr Jane Dunn
 Cr Angus Gordon
 Cr Dean McManaway
 Cr Soraya Peke-Mason
 Cr Graeme Platt
 Cr Ruth Rainey
 Cr Lynne Sheridan
 Cr David Wilson

In attendance: Mr Ross McNeil, Chief Executive
 Mr Michael Hodder, Community & Regulatory Services Group Manager
 Mr Allen Geerkens, Project Engineer
 Mr Andrew Van Bussel, Operations Manager
 Mr Reuben Pokiha, Operations Manager - Roading
 Ms Katrina Gray, Senior Policy Analyst/Planner
 Ms Nardia Gower, Governance Administrator

Ms Debbie Perera, Auditor General
 Mr Grant Huwylar, Ngāti Apa
 Mr Pahia Turia, Ngāti Apa
 Ms Rapene Karena, Rātana – Waru Noema Centenary
 Ms Gaylene Nepia, Rātana – Waru Noema Centenary
 Ms Tracey Gibbs, Scotts Ferry

Tabled Documents

Item 2	Public Forum – Drainage problems at Scotts Ferry
Item 7	Chair’s Report
Item 10	Adoption of documents supporting the Consultation Document for the 2018-28 Long Term Plan
Item 11	Adoption of Consultation Document for the 2018-28 Long Term Plan
Item 13	Portfolio Updates
Item 15	Rātana – Wary Noema Centenary
Item 22	<u>Late Item:</u> Remission of rates on the grounds of disproportionate rates compared with the value of the property 16 Kumuiti Road, Kauangaroa

1 Welcome

The meeting commenced at 1:03 pm.

His Worship welcomed everyone to the meeting.

2 Public Forum

Tracey Gibbs of Scotts Ferry addressed Council and tabled her comments, together with signatures of support from 50 other residents. Discussion that followed had the following highlights:

- Council has once cleared the blocked drains and the community has since done so again.
- Service requests have been made on the matter.
- Earnslaw One does not want water pumped near to trees.
- Nearly every resident of Scotts Ferry has agreed they would like the area to be included in the District wide funding.
- Following the Bulls Community Meeting on August 2017 the matter came before Council.
- Council has agreed to include this issue for consideration as part of the Draft Long Term Plan and a provision of funds has been set aside.
- Cr Dunn would be the contact person.

Cr Ash left at 1:27 – 1:30 pm

3 Apologies/Leave of Absence

That the apology for lateness of Cr Peke-Mason be received.

Cr Ash / Cr Gordon. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Ash declared a conflict of interest in relation to item 14.

5 Confirmation of order of business

His Worship the Mayor informed the meeting that, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the following two items would be accepted as late items

Remission of rates on the grounds of disproportionate rates compared with the value of the property – 16 Kumuiti Road, Kauangaroa

(the request had been received after the Order Paper had been prepared and it was preferable to address it with no further delay)

Pre-consultation on the Representation Review

(to formalise the outcome of a workshop discussion in the morning).

7 Mayor's Report

His Worship the Mayor took his tabled report as read, adding his attendance to the Horizons Ballance New Zealand Environmental Farm Awards where the Rangitikei was represented by two entrants the first being Kathy Craw and Logan Bowler and secondly Richard Gower.

At the Rural and Provincial meeting, climate change was a topic of concern it being mentioned that sea level rise could be as much as 1.4 metres by the year 2065. The Insurance Council has indicated that slow moving events like climate change, are not insurable. Local Government is awaiting definitive policies from the Government's Minister of the Environment before setting forth on action plans. The Labour Government's Climate Change Commission is establishing a working group to identify the scope of the issue.

Resolved minute number	18/RDC/070	File Ref	3-EP-3-5
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That the Mayor's Report to the Council meeting on 29 March 2018 be received.

His Worship the Mayor. Carried

6 Confirmation of minutes

Resolved minute number	18/RDC/071	File Ref
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That the Minutes of the Council meeting and Public Excluded meeting held on 1 March 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Platt. Carried

13 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan <i>attached</i>

Samoan Community, Youth Development and Environment	Cr Ash <i>tabled</i>
Marion Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett <i>tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Cr Sheridan- Southern Sport added to her report

- The upcoming Meeting on the 7th April for the Future of Santoft Domain
- An interest group in Marion wishes to upgrade one of the children's playgrounds.

Cr Gordon – Northern Sport and Taihape Buildings

Following the Taihape Park User group it was noted that the old assets are no longer fit for purpose, and the new facilities cannot happen soon enough.

Cr Platt – Ohakea

It was questioned whether the replacement chemical used in firefighting foam by Ohakea Air Base was safe.

Cr Belsham – Shared Services

A performance review on shared services will be provided at the next meeting of the Finance/Performance Committee.

Resolved minute number **18/RDC/072** **File Ref**

That the portfolio updates to the Council meeting of 29 March 2018 be received.

Cr Belsham / Cr Ash. Carried

Resolved minute number **18/RDC/073** **File Ref**

That Council write to the Ministry of Health requesting reassurance on the safety of and information pertaining to the replacement firefighting foam chemical used at Ohakea.

Cr Platt/ Cr Ash. Carried

16 Administrative Matters – March 2018

Mr McNeil took the report as read. Highlights from the discussion were as follows:

- The Marton Skatepark costs were clarified: The project has currently raised \$182,000. \$150,000 (rather than the \$100,000 estimated) will be required to build the park on which the users ride. The remaining funds and additional funds raised will be used for landscaping, BBQ's, seating and security.
- The proposed ring road around Palmerston North is not a given under the Manawātū Gorge option chosen by NZTA. Further process and applications are required.
- The Taihape Development Trust has indicated an interest in financially supporting the early opening of the Taihape Swim Centre. It was suggested that a review of the financial cost of the early swim season could be completed following the swim season.
- Some investigation work on the separate roading project of Broadway CBD, that is south of the northern roundabout, has incurred costs to be covered by the contingency fund with regarding Contract C1046.

Resolved minute number **18/RDC/074** **File Ref** **5-EX-4**

That the report 'Administrative matters – March 2018' be received.

Cr Aslett / Cr Gordon. Carried

Motion

That Council agree to extend the swim season of the Taihape Swim Centre to open from Saturday 29 September 2018 with the estimated incurred cost of \$8000.

Cr Gordon / Cr Aslett

Amendment

That Council agree to extend the swim season of the Taihape Swim Centre to open from Saturday 29 September 2018 with the estimated incurred cost of \$8000, subject to a business plan.

Cr Platt / Cr Wilson. Carried

Substantive motion

Resolved minute number **18/RDC/075** **File Ref** **5-EX-4**

That Council agree to extend the swim season of the Taihape Swim Centre to open from Saturday 29 September 2018 with the estimated incurred cost of \$8000, subject to a business plan.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/RDC/076** **File Ref** **5-EX-4**

That regarding Contract C1046 - Broadway Watermain Stormwater and Kerb Upgrade (Follett Street to the Z Service Station, Marton) – Council endorses the use of up to \$118,014.74 contingency, this sum being identified in the report awarding the contract at Council's meeting on 31 August 2017.

Cr McManaway / Cr Sheridan. Carried

Resolved minute number **18/RDC/077** **File Ref** **5-EX-4**

That a grant of \$11,114 be made from Project expenditure – MoU groups to the Taihape Community Development Trust for its programmes from 29 January to 30 June 2018, noting that \$5,000 has already been paid to assist with Gumboot Day.

Cr Sheridan / Cr Rainey. Carried

Resolved minute number **18/RDC/078** **File Ref** **5-EX-4**

That Council approves a waiver of 50% of the hireage fee which would normally be required (\$560.00 Plus GST) for Bullsfest in the Bulls Town Hall on 1 April 2018

Cr Wilson / Cr Dunn. Carried

Recorded vote against: Cr Belsham, Cr Rainey, Cr Gordon

14 Ngāti Apa – purchase of Turakina Māori Girls College site

Mr Pahia Turia addressed Council and took his letter as read inviting questions. The following points were highlighted in the discussion:

- It is the intention of Ngāti Apa to increase staff in the building in the long term, either via their own organisation or a third party.
- Use of the facility will have an educational element.
- A rates remission is requested for a period of two years.
- Ngāti Apa may still apply to Council for further assistance with regard to earthquake strengthening consents.
- Ngāti Apa is a Charitable Trust.
- It is intended to lease appropriate parts of the facility as soon as possible.

Resolved minute number **18/RDC/079** **File Ref**

That Council approves a rates remission to Te Rūnanga o Ngā Wairiki – Ngāti Apa to the level that applied to the former Turakina Māori Girls College which they will own from 6 April 2018, for a period of two years.

His Worship the Mayor / Cr Belsham. Carried

Cr Peke-Mason Arrived at 2:28 pm

8 Formal Request for leave from Council Committees

Cr Peke-Mason spoke to her request for a partial leave of absence to enable her to complete a Master's Degree at Massey University. The leave request extends to Council workshops (excluding those covering the Long Term Plan) and Council Committee meetings (i.e. Finance/Performance, Assets/Infrastructure and Policy/Planning Committees). Cr Peke-Mason advised that she will continue to attend public meetings within the Turakina ward, including the Rātana Community Board, Turakina Community Committee, Turakina Reserve Management Committee and the Koitiata Residents Committee (as necessary).

Resolved minute number **18/RDC/080** **File Ref**

That Cr Peke-Mason's request to stand down from Council standing committees for the remainder of the 2016-19 triennium be approved and the quorum for those committees be adjusted where necessary.

Cr Ash / Cr McManaway. Carried

15 Rātana - Waru Noema Centenary – The Centennial Celebrations

Ms Rapene Karena and Ms Gaylene Nepia addressed Council and tabled their presentation.

Discussions had the following highlights:

- His Worship the Mayor offered assistance in lobbying the Whanganui District Council for a financial contribution.
- Request for financial assistance from the Rangitīkei District Council will come from the Rātana Community Board.
- The Minister of Māori Development has indicated she will make contact with external businesses and organisations as necessary.
- The Chief Executive noted that discussion on sponsoring the Traffic Management Plan had been held with the Regional Manager from Palmerston North.
- Attendees are expected to be a minimum of 20,000. Access, including alternative roads is an issue.

The meeting adjourned at 3:17 pm and reconvened at 3:34 pm.

17 Top Ten Projects

Mr McNeil took the memorandum as read.

His Worship the Mayor noted the generous support from local businesses and tradesmen for the relocated/renovated house project of which the Council is likely to make a net gain of over \$100,000.

Resolved minute number **18/RDC/081** **File Ref** **5-EX-4**

That the memorandum 'Top ten projects – status, March 2018' be received.

Cr Sheridan / Cr Dunn. Carried

18 Marton Wastewater Treatment Plant - Acceptance of Treated Effluent from the Bonny Glen Landfill after 31 March 2018

Mr McNeil spoke to the report highlighting that in clause 3 and 13 it clarifies monitoring and charging at both volumetric and strength. Other issues raised were:

- Bonny Glenn's leachate processing removes heavy metals and received waste will be tested.
- The effect of past and future discharge from Marton Waste Water treatment plant on the Tutaenui Stream and the merit of investigation into the cost of remediation, with expenses to be covered from income from accepted trade waste.

Resolved minute number **18/RDC/082** **File Ref** **6-WW-1-4**

That the report on Marton Wastewater Treatment Plant - Acceptance of Treated Effluent from the Bonny Glen Landfill after 31 March 2018 be received.

Cr McManaway / Cr Gordon. Carried

Resolved minute number **18/RDC/083** **File Ref** **6-WW-1-4**

That the report be corrected in clause 12 to say accepted ammonia levels will be no more than 100g/m³, rather than 20g/m³.

Cr Belsham / Cr McManaway. Carried

Resolved minute number **18/RDC/084** **File Ref** **6-WW-1-4**

That the Council accepts the recommendation of the Assets/Infrastructure Committee, and Council continue to accept treated effluent from Bonny Glen at the Marton Wastewater Treatment Plant.

Cr McManaway / Cr Rainey. Carried

Against: Cr Ash.

Resolved minute number **18/RDC/085** **File Ref** **6-WW-1-4**

Amendment to the Trade Waste Agreement in item 10 to include: That Council staff will be allowed access into Bonny Glen to monitor leachate on a monthly basis for a period of 12 months.

Cr Belsham / Cr Aslett. Carried

Motion

That clause 13 be amended as follows: Breaching any of the conditions set out in this Trade Waste Permit ~~may~~ will result in penalty rates being applied as prescribed in clause 14.3. RDC reserves the right to refuse to accept any trade waste discharge that does not conform to the conditions of this permit

Cr Wilson / Cr Dunn. Lost

Resolved minute number **18/RDC/086** **File Ref** **6-WW-1-4**

That duration and conditions (including volume, quality and seasonal timing) of the continued acceptance of treated effluent be documented in a Trade Waste Agreement as amended between Rangitikei District Council and Midwest Disposal Limited and that this agreement be reviewed annually at the discretion of the Chief Executive.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **18/RDC/087** **File Ref** **6-WW-1-4**

That the Council notes that the Marton / Bulls Wastewater Treatment Upgrade Project Advisory Group has endorsed the recommendation of the Assets/ Infrastructure Committee, and Council continue to accept treated effluent from Bonny Glen at the Marton Wastewater Treatment Plant.

Cr McManaway / Cr Aslett. Carried

Resolved minute number **18/RDC/088** **File Ref** **6-WW-1-4**

That Council continue to charge for the acceptance of treated effluent from Midwest Disposals Ltd landfill at Bonny Glen into the Marton Wastewater Treatment Plant on the basis of the Trade Waste Agreement and the Rangitikei District Council Schedule of Fees and Charges.

Cr McManaway / Cr Sheridan. Carried

Motion

That Council investigate the cost into the remediation of the Tutaenui Stream and that the income stream from trade waste agreements go towards that purpose.

Cr Ash / Cr Gordon. Lost

9 Proposed carry-forwards from 2017/18 to 2018/19

Mr McNeil spoke to the proposed carry forwards clarifying that Community Housing would incur no carry-over. Mr McNeil stated that there would be no rate impact in year one.

Undertaking Subject

To confirm that the carry over for Community Housing from 2016-17 of \$60,000 was reflected in 2017-18 budget.

Resolved minute number **18/RDC/089** **File Ref** **1-AP-2-1**

That the proposed carry-forwards from 2017/18 to 2018/19 as amended be approved.

Cr Sheridan / Cr Rainey. Carried

Cr Dunn left at 4:31 - 4:35 pm.

Cr Peke Mason left at 4:32 -4:40 pm.

10 Adoption of documents supporting the Consultation Document for the 2018-28 Long Term Plan

Mr McNeil took the documents as read. It was noted that the dates on the Assets Management Plan are a reflection of the year in which they are adopted.

Resolved minute number **18/RDC/090** **File Ref** **1-LTP-4-4**

That Council resolves to adopt the following information in terms of section 93G of the Local Government Act 2002 as being information which:

- a. is relied on by the content of the consultation document “Unfolding the Plan – Rangitikei 2018-28” adopted under section 93A; and
- b. is necessary to enable the Auditor-General to give the report required by sections 93C(4); and
- c. provides the basis for the preparation of the long-term plan:
 - the draft 2018-28 Long Term Plan;
 - the asset management plans for
 - roading and footpaths, and
 - the three waters.

His Worship the Mayor / Cr Belsham. Carried

11 Adoption of Consultation Document for the 2018-28 Long Term Plan

Mr Hodder highlighted that Future Project figures differ to earlier versions and now align with budgets.

If the preferred option for rubbish and recycling is chosen through submissions the absolute cost would become known through the tender process, and included in next year's annual plan.

The Audit Director, Ms Perera stated that the hot review team at the Office of the Auditor General were very complimentary of the Consultation document.

The Audit opinion was unmodified.

His Worship the Mayor noted Council was showing leadership in moving into debt, allowing necessary infrastructure projects to be paid off over generations of users. The Mayor further made note of staff's commitment namely Mr Hodder, Ms Downs, Ms Grey and Mr McIrvine.

Resolved minute number	18/RDC/091	File Ref	1-LTP-4-2
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That Council resolves that for the Rangitikei 2018-28 Long Term Plan it is financially prudent to set projected operating expenses at a different level than that required by section 100(1) of the Local Government Act 2002, having had regard to the four factors specified in section 100(2) of that Act.

His Worship the Mayor / Cr Sheridan. Carried

Resolved minute number	18/RDC/092	File Ref	1-LTP-4-2
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That Council resolves to adopt "Unfolding the Plan – Rangitikei 2018-28" as the consultation document for the 2018-28 long-term plan in terms of sections 93A to 93G of the Local Government Act 2002 (subject to minor editorial changes), to add in a report from the Auditor-General as specified in section 93C(4), to authorise the Mayor and the Chief Executive to sign the Letter of Representation for the audit of Rangitikei District Council's Long Term Plan Consultation Document, and to give effect to the timetable for receiving and hearing submissions.

Cr Peke-Mason / Cr Gordon. Carried

12 Simultaneous consultation alongside 'Unfolding the Plan – Rangitikei 2018-28'

Resolved minute number **18/RDC/093** **File Ref** **1-LTP-4-2**

That the report "Simultaneous Consultation – alongside "Unfolding the Plan – Rangitikei 2018-28" be received.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number **18/RDC/094** **File Ref** **1-LTP-4-2**

That Council adopts for consultation (using the special consultative procedure) simultaneously with "Unfolding the Plan – Rangitikei 2018-28" the following associated documents:

- Proposed Schedule of fees and charges for 2018/19;
- Draft Waste Management and Minimisation Plan;
- Proposed amended Rates remission policy on Māori freehold land;
- Proposed amended Significance and engagement policy; and
- Proposed amended Revenue and Financing Policy.
- Proposed Development Contributions Policy

Cr Belsham / Cr McManaway. Carried

19 Amendment to Speed Limit Bylaw 2009 – Dixon Way

Ms Webb-Moore briefly spoke to her report. There were no questions or discussion.

Resolved minute number **18/RDC/095** **File Ref** **1-DB-1-7**

That the memorandum 'Amendment to Speed Limit Bylaw 2009 – Dixon Way' to Council's 28 March 2018 meeting be received.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/RDC/096** **File Ref** **1-DB-1-7**

That Council considers that the proposed changes to the Speed Limit Bylaw 2009 – Dixon Way will not have a significant impact on the public and therefore, consultation will occur in accordance with Section 82 of the Local Government Act 2002.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/RDC/097** **File Ref** **1-DB-1-7**

That Council adopt the proposed Amendment to the Speed Limit Bylaw 2009 – Dixon Way for consultation in accordance with the Engagement Plan as follows:

- The Taihape Community Board is delegated responsibility (if they agree) for hearing oral submissions and undertaking deliberations on all submissions received, and providing a recommendation back to Council.
- That consultation will take place for a four week period, thus meeting requirements under s 82 of the Local Government Act.

His Worship the Mayor / Cr Sheridan. Carried

Resolved minute number **18/RDC/098** **File Ref** **1-DB-1-7**

That the Taihape Community Board is requested to consider submissions, including hearing oral submissions and undertaking deliberations, and to provide a recommendation back to Council.

Cr Aslett / Cr Sheridan. Carried

20 Māori Responsiveness Framework – Review and Considerations

Mr McNeil took the report as read. There were no questions or discussion.

Resolved minute number **18/RDC/099** **File Ref** **4-EN-8-3**

That the memorandum 'Māori Responsiveness Framework – Review and Considerations' be received.

Cr Peke-Mason / Cr Dunn. Carried

Resolved minute number **18/RDC/100** **File Ref** **4-EN-8-3**

That Council endorses the Māori Responsiveness Framework for future discussion at the Policy/Planning Committee around performance measures and targets, integration with existing policies, and the reallocation of funding.

His Worship the Mayor / Cr Gordon. Carried

21 Outcome of Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **18/RDC/101** **File Ref**

That the minutes of the following meetings be received:

- Finance/Performance Committee 1 March 2018
- Assets/Infrastructure Committee, 15 March 2018
- Policy/Planning Committee, 15 March 2018

Cr Peke-Mason / McManaway

- 1 That the following recommendations from the Assets/Infrastructure Committee, held on 15 March 2018, be confirmed:

18/AIN/016

~~That the Assets/Infrastructure Committee recommends to Council that Council continue to accept treated effluent from Bonny Glen at the Marton Wastewater Treatment Plant for a term which correlates to the current and to be sought treated wastewater discharge resource consent(s).~~

Dealt with in item 18

18/AIN/017

~~That the Assets/Infrastructure Committee recommends to Council that Council set a limit on the ammonia content in the treated leachate from Bonny Glen of 100g/m³.~~

Dealt with in item 18

18/AIN/018

~~That the Assets/Infrastructure Committee recommends to Council that Council continue to charge for the disposal of treated leachate into the Marton Wastewater Treatment Plant on the basis of the Council's Schedule of Fees and Charges.~~

Dealt with in item 18

- 2 That the following recommendations from the Policy/Planning Committee, held on 15 March 2018, be confirmed:

18/PPL/019

~~That the Policy/Planning Committee recommends to Council that the Amendment to the Speed Limit Bylaw 2009 – Dixon Way be adopted for consultation in accordance with the Engagement Plan as follows:~~

- ~~The Taihape Community Board is delegated responsibility (if they agree) for hearing oral submissions and undertaking deliberations on all submissions received, and providing a recommendation back to Council.~~
- ~~That consultation will take place for a four week period, thus meeting requirements under s 82 of the Local Government Act.~~

Dealt with in item 19

Resolved minute number **18/RDC/102** **File Ref**

18/PPL/021

That, having considered options for governance, funding and delivery, Council continues to take responsibility for the governance and funding of the campgrounds at Scott's Ferry, Koitiata, Dudding Lake and Mangaweka and to outsource the delivery of services to these sites.

Cr Gordon / Cr Wilson. Carried

Resolved minute number **18/RDC/103** **File Ref**

18/PPL/021

That expressions of interest be invited from the present lessees/custodians of the campgrounds at Scotts Ferry, Koitiata and Dudding Lake and through public advertisement, with the decision being delegated to the Chief Executive.

Cr Gordon / Cr Peke-Mason. Carried

Resolved minute number **18/RDC/104** **File Ref**

18/PPL/021

That in all instances, irrespective of current arrangements, the new contracts for delivery of services at the campgrounds at Scotts Ferry, Koitiata, Dudding Lake and Mangaweka specify the matters noted in section 17A(5) of the Local Government Act 2002, with an emphasis on public safety.

Cr Belsham / Cr McManaway. Carried

22 Late items

Remission of rates on the grounds of disproportionate rates compared with the value of the property 16 Kumuiti Road, Kauangaroa.

Resolved minute number **18/RDC/105** **File Ref** **5-RA-1-7**

That Council receive the letter from Horsley Christie at its meeting on 29 March 2018

Cr Aslett / Cr McManaway. Carried

Resolved minute number **18/RDC/106** **File Ref** **5-RA-1-7**

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates from 1 July 2017 until 30 June 2022 be granted to the owners of the land parcel at 16 Kumuiti Road, Kauangaroa (valuation 13390 09500) provided that during that time the rateable value does not exceed \$10,000.

Cr McManaway / Cr Sheridan. Carried

Representation Review

Resolved minute number **18/RDC/107** **File Ref**

That Council approves pre-consultation with the community on the Representation Review for the Rātana and Taihape Community Boards, and the following ward options;

1. amended status quo (11 elected members); and
2. a north, central, southern split (11 elected members)

and delegates authority to the Policy/Planning Committee to approve the second map, the pre-consultation survey and Engagement Plan.

Cr McManaway / Cr Aslett. Carried

23 Future Items for the Agenda

Noe new item was suggested

24 Next Meeting

Thursday 26 April 2018, 1.00 pm

25 Meeting Closed

5:00 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2



Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 19 April 2018

File: 3-EP-3-8

Good morning, at present Council is seeking submissions to a number of our issues in our district.

Firstly, Rangitikei District Council has put out our draft long-term plan document for the next 10 years. This plan talks about what we are going to do, the cost and who pays for it; it is a 'game changer' document for our district, with us looking to spend \$175 million on capital projects over the next 10 years. Also within the document, we are seeking specific views on the provision of kerbside recycling for our main towns at an additional annual cost on rates of \$106. Please take the time to read the document, ask the questions and submit prior to Friday 4th May 2018.

At the same time Council is reviewing the ward structure and make-up of Councillor representation and the respective merits of community committees versus community boards.

Horizons Regional Council also has their long-term plan out for consultation which, like ours, is available on our respective council websites.

Last week I attended an A.N.Z.A.C. day service at Marton School, a service organised by Samantha Bradley, a year 8 student. Samantha approached the R.S.A. and the school with her council, organised the function on her own; Samantha is an amazing young woman.

Barry Williams' project with the schools making a field of popping for A.N.Z.A.C Day at Marton Park in another example of one person's desire to make a difference to remember our fallen.

I will be at the dawn service in Marton and then the 10 o'clock service at Turakina. Councillors will be at the other services throughout the district.

Andy Watson
Mayor

Mayors Engagement

April 2018

4	<p>Was based in Taihape all day</p> <p>Attended the Taihape networking meeting – Mokai Patea</p> <p>Hosted the Moawhango Community Long Term Plan meeting</p>
5	<p>Attended Mayor Taskforce for Jobs Core Group meeting – Wellington</p> <p>Hosted Turakina Community Long Term Plan meeting</p> <p>Attended the Turakina Community Committee meeting</p>
6	<p>Met with Marton resident</p> <p>Attended a site visit at South Makirikiri School</p> <p>Attended meeting with local Bulls resident</p>
9	<p>Attended the Local Government Road Safety Summit in Wellington</p>
10	<p>Met with local Marton resident</p> <p>Met with Bryce Holloway from Appex</p> <p>Attended Te Roopu Ahi Kaa Komiti meeting</p> <p>Was interviewed by the Whanganui Chronicle</p> <p>Hosted the Long Term Plan Public meeting in Rātana followed by the Rātana Community Board meeting</p>
11	<p>Attended Rātana Centennial Project meeting</p> <p>Attended Ladies Luncheon Hosted by the St Stephens Church</p> <p>Hosted the Long Term Plan Public meeting in Taihape prior to the Taihape Community Board meeting</p>
12	<p>Attended the Assets/Infrastructure and Policy/Planning Committee meetings</p> <p>Attended the Poppy project at the Cenotaph with Barry Williams and Alan Buckendahl</p> <p>Attended the Long Term Plan Public meeting in Koitiata</p>
13	<p>Met with Manawatū District Council Mayor Helen Worboys, for a monthly catch-up</p>
16	<p>Hosted the Long Term Plan Public meeting in Hunterville followed by the Hunterville Community Committee meeting</p>
17	<p>Hosted the Long Term Plan meeting for local business owners (in Marton)</p> <p>Attended the Project Open Arms meeting in Palmerston North</p> <p>Hosted the Long Term Plan Public meeting at the Tutaenui Hall</p>
18	<p>Attended visit from Minister Faafoi in Palmerston North</p> <p>Was based in Taihape for the remainder of the day.</p> <p>Hosted the Long Term Plan Public meeting at the Pukeokahu Community Hall</p>
19	<p>To meet with local business owner</p> <p>To attend the Zone 3 meeting at Manawatū District Council Day 1</p>
20	<p>To attend the Zone 3 meeting at Manawatū District Council Day 2</p>

22	To attend the Marton Rugby League home game To host the Long Term Plan Public meeting at Scott's Ferry
23	To attend meeting with Minster Mark and Spearhead Manawatū To host the Long Term Plan Public meeting in Okirae at Makahou Hall
24	To attend the Creative Communities Assessment Committee meeting To host the Long Term Plan Public meeting in Marton at the Friendship Hall
25	To attend the ANZAC day dawn service in Marton, the ANZAC day service in Turakina and the afternoon service at Marton Park. To host the Long Term Plan Public meeting at Papanui School Hall
26	To attend the Sport NZ Rural Travel Fund Assessment Committee meeting To attend the Finance/Performance Committee meeting To attend Council meeting To host the Long Term Plan Public meeting in Mangaweka
30	To host the Long Term Plan Public meeting at Mataroa Community Hall

Attachment 3

Portfolio Report from: Councillor Lynne Sheridan

Date: April 2018

Topic: Update on Southern Sports Projects

Centennial Park

The Skatepark Extension Committee are awaiting design plans from Rich Landscapes. Council has carried out all the preliminary work in preparation for the project to commence. Project signage has been installed on the site.

Organisation	Amount
Rangitikei District Council	50,000
Duddings Trust	50,000
Lotteries Grant	50,000
Lion Foundation	25,000
Four Regions Trust	5,000
Marion Community Committee	1,000
TOTAL	\$181,000

Santoft Domain.

A meeting was held on the site on the 7th April and a further meeting is planned for the 2nd May (at 7.00pm in the Bulls Town Hall supper room). The community in Santoft is keen to see improvements on this site. Initially, it is planned to establish an interim committee to come up with ideas for the site.

Upgrade of Children's Playground at Marion Memorial Hall

This project is still in the planning and design stages.

Queens Park, Hunterville

Hunterville Lions Club have carried out a working bee to tidy up the native (particularly the blackberry) walkway at the park recently. The group is also planning to install signage to identify the walkway and the location of the nearby toilets.

Huntermville Rugby Grounds.

The Huntermville School installed a fitness track (with Council's permission) some years ago. The circuit of the track is about 1.5km. The track goes around the school and around the outside of the rugby grounds. The school is keen to have a water fountain installed near the grandstand on the rugby grounds.

Taihape and Northern Sports

Council 26 April 2018

Cr Gordon and I attended a workshop last Wednesday organised by Park and Reserves Team Leader Athol Sanson to discuss possible options for Papakai Park and Taihape Memorial Reserve. The workshop was run by two people (Frank and Lisa) from Isthmus, a company specialising in landscape architecture and urban design. Also in attendance were representatives from Friends of Taihape, Horizons and RDC staff. It was a productive day with much discussion and enthusiasm. The parks have much to offer the district - impressive podocarp forests, stands of Redwoods, the Hautapu river-swimming holes and fishing-but the Friends wish to develop areas for camping, picnicking, horse/cycle trails and bush walking.

Cr Ruth Rainey

Attachment 4

DONATION RECEIPT

Monday 16th April 2018

Receipt Number: RDC140418

Donation Amount: \$2,300.00

Received: April 6th 2018

Details: Cheque

From:

**Mayor Andy Watson
Rangitikei District Council**

Private Bag 1102
Marton, Rangitikei 4741
New Zealand

To:

**New Zealand Memorial Trust – Le
Quesnoy**

IRD number: 123185765

Charities Commission number:
CC54965

Dear Mayor Watson,

On behalf of the New Zealand Memorial Trust – Le Quesnoy, we wish to sincerely thank the Rangitikei District Council for its generous donation. We greatly value your support, knowing that the combined impact of gifts such as yours will help us reach our goal of honouring the New Zealanders, such as Lawrence John O'Brien or Hilary Leonard Charles Follett (born in Marton, also buried in Le Quesnoy) and thousands of others who fought and died for our freedom in World War I and World War II.

We eagerly look forward to establishing the first permanent New Zealand War Memorial Museum in Europe, and that day becomes all closer with the help of contributions such as your own.

As our fundraising project continues we will keep you informed on progress and any associated activities. We would also like to acknowledge your support on our website, please let us know if you are happy with this.

You are welcome to contact us at info@nzwmm.org.nz regarding any aspects of this project. We also invite you to visit our new website: www.nzwmm.org.nz.

Once again, our most grateful thanks.

Yours sincerely,



Greg Moyle
Chair of the NZWMM Trust



Sir Don McKinnon
Patron of the NZWMM Trust

Attachment 5



Rangitikei
UNspoilt...

REPORT

SUBJECT: **Administrative matters – 17 April 2018**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 17 April 2018

FILE: 5-EX-4

1 Changes to fire hazard removal powers

- 1.1 On 1 July 2018, section 200 of the Fire and Emergency New Zealand Act comes into effect, repealing the powers (under sections 183-184 of the Local Government Act 2002) to remove fire hazards. Instead, Fire and Emergency New Zealand (FENZ) will exercise those powers.
- 1.2 To assist in the transition, FENZ has surveyed all territorial authorities about the number of complaints received about fire hazards and subsequent action taken. In the year ending 31 December 2017, Council received 44 such complaints and issued 33 notices. All notices were either complied with or closed when the weather changed so that the fire risk no longer existed.

2 Santoft Domain Management Committee

- 2.1 On 9 April 2018, a public meeting at the Santoft Doman resulted in the formation of an interim Domain Committee for the future direction of the site. Those who expressed interest in being members were:

Garny Bennett
Paulette and Martin Elkins
Julie McCormick
Sandy McCuan
Karen Smyth
Murray Spring
Derrick and Dawn Storey
Heather Thorby
Cr Jane Dunn and Cr Graeme Platt

- 2.2 This meeting was an outcome of the earlier meeting on 11 December 2017 which discussed future possibilities for the Domain. The plan for the post World War II Santoft Small Farm Settlement set aside a site “for development of a recreation and shopping area”; it was managed by the Department of

Lands & Survey until and vested in the Rangitikei County Council in 1985. Revenue from grazing has been managed in a dedicated reserve account. The current lease over the Domain is on a month-to-month basis.

- 2.3 Given the interest in reviving the Domain as a community resource, it would be appropriate for Council to formally confirm the establishment of the Santoft Domain Committee for the remainder of this triennium, with the same terms of reference as the McIntyre Reserve Committee (attached as [Appendix 1](#)). The Committee's first meeting will be on 2 May 2018, at 7.00 pm (in the Bulls Town Hall Supper Room).

3 Ratana – Waru Noema Centenary

- 3.1 Following the presentation provided by the Centennial Celebration Committee to Council's meeting on 29 March 2018, there have been meetings between the Committee and Council staff to progress specific matters. These are the development of an alternative road access from Rangatahi Road to Bagotts Road (roughly following the former railway track) on the basis of easements negotiated with the four owners of this area; waste management services; and improved street-lighting and footpaths.

4 Centennial Park development

- 4.1 A & C Surveys has completed a topographical survey of Centennial Park as required by Richard Smith (Rich Landscapes). This survey was mainly for obtaining levels of surrounding surfaces so that the run-off from the new and existing skatepark can be factored into the design. Bens Dingo also undertook sub-soil testing to check what lies beneath the site, this was to ensure no subsidence of the park will occur in the future. The area the skatepark is to be built on is historically undisturbed Marton loam.
- 4.2 Following the workshop in March with Rich Landscapes and Angus McMillan (Builder) it was evident that the \$100,000 as originally envisaged for this build would fall short of what the actual build will cost. Once the design of the skatepark is complete, Rich Landscapes will reprice the build cost so that the extent of further fundraising (if required) to develop BBQ areas, seating and landscaping is known.
- 4.3 A meeting has also been arranged with the Marton Rotary Club to discuss the development of a MoU between the Club and the Council, which will cover the transfer of funds to Council.
- 4.4 The date for the Open Day will be set once the final design is received from Rich Landscapes.

5 Removal of historic building line restriction, Maunder Street, Marton

- 5.1 In the course of considering a building consent application for a new dwelling at 12 Maunder Street, Marton, the presence of a building line restriction dating from 1935 became apparent. Such decisions were common, reserving the possibility of widening a road in future, and were permitted under the Public Works Act 1928.
- 5.2 The restriction has the effect of not allowing a building within 35 feet (say 10.7 metres) from the centre of the road and overrides the setback provisions of the District Plan. There is no intention to widen the road so an application has been made to the District Land Registrar to remove the restriction – which affects the properties 4, 6, 8, 10 and 12 Maunder Street. Section 327A of the Local Government Act 2002 permits this. The affected property owners have been advised of this process.
- 5.3 A recommendation to formally endorse this action is included.

6 Taihape Swim Centre – 2018/19 season

- 6.1 At its 29 March 2018 meeting, Council considered the proposal from Westend Aquatics to open the pool from Saturday 29 September 2018, which is the first day of the school holidays, provided Council paid the additional electricity costs during that time – estimated at \$8,000. In previous years the pool had opened at the beginning of November. Council requested a business case.
- 6.2 The operating costs for the pool during this extended season will not be different from the normal season. Staffing levels will be the same. The total number of swimmers for the 2017/18 season was 6746, an average of 400 per week over the four months the swim centre was open in the 2017/18 season. It is expected that use of the pool during the extended season will be similar, meaning that the operating costs (other than power) will be covered. Under the current agreement, Council pays the costs for power.

7 Marton A Dam site

- 7.1 Arrangements are being made to complete the gorse spraying started in January.
- 7.2 The District Plan specifies a minimum of 10 hectares for lots in the rural zone which contain class 1 or class 2 land. That is the case with this site, so a resource consent would be needed for a five lot subdivision. The total site area is 26.67 hectares.
- 7.3 The feasibility (and cost) of providing a connection into Council's wastewater reticulation from the site is being discussed with the Infrastructure Group. This

would be the most desirable solution as the ground can become quite waterlogged in winter and thus not ideal for septic tank discharges.

- 7.4 A cost-benefit analysis of disposing of the site as a single block compared with a five lot subdivision will be provided to Council's meeting on 31 May 2018.

8 Civil Defence and Emergency Management Improvement Plan – quarterly update

- 8.1 The update for the period January-March 2018 is attached as Appendix 2. Changes from the last report are shown by shading in the issues and action columns as well as progress to date.

9 Submissions for endorsement

- 9.1 At its meeting on 12 April 2018, the Policy/Planning Committee considered the nature of Council submissions (under the Mayor's signature) on two Government proposals:

- 9.2 The Land Transport Management (Regional Fuel Tax) Amendment Bill would allow Auckland Council (and other regional councils from 1 January 2021) to receive a tax on petrol and diesel of up to 10 cents per litre for capital expenditure to fund transport infrastructure programmes. The tax is paid by the fuel distributor supplying fuel in the region(s) where a regional tax has been approved. The Committee generally opposed this proposal, considering that road tolling was the preferable mechanism because it would be targeted at particular developments. This submission is made to the Parliamentary Finance and Expenditure Committee.

- 9.3 The Minister of Transport has sought views on KiwiRail becoming an approved public organisation under the Land Transport Management Act 2003. This would allow KiwiRail to receive funding from the National Land Transport Fund, which would mean greater investment in improved commuter rail services. The Committee saw merit in this action.

- 9.4 Both submissions have been sent (being due on 20 April 2018) and are attached (as Appendix 3a and 3b) for formal endorsement.

10 Submissions to Parliamentary Bills

- 10.1 On 11 April 2018, the first readings of the Local Government (Community Well-being) Amendment Bill and the Privacy Bill were completed, which were then referred to Select Committee – Governance and Administration and Justice respectively.

- 10.2 Both Bills warrant consideration for a Council submission. However, the closing dates (25 May and 24 May respectively) are before the next Council meeting so

it is recommended that the approval of any submission from Council be delegated to the Policy/Planning Committee which next meets on 10 May 2018.

11 Remits proposed from Zone 3 to the Local Government New Zealand Annual Meeting

11.1 At the Zone 3 meeting on 20 April 2018, several remits were proposed with a request that other councils within the zone area give consideration to supporting them. The remits (attached as [Appendix 4](#)) propose:

- an investigation of a road pricing policy statement for land transport;
- amendment to the Sale and Supply of Alcohol Act 2012 so that local alcohol policies more accurately reflect local community views and preferences;
- amendment to the Earthquake Commission rule so that the Commission covers the cost to reinstate land (subject to a cap of maximum value or cost per square metre);
- providing more financial support for heritage buildings;
- requesting alignment of Government transport funding decisions with the long-term plan consultation and decision-making processes; and
- increasing the rates rebate to match cost increases for local government.

11.2 Recommendations are included

12 Proposed road closures

12.1 There have been no new requests for road closures since Council's last meeting.

13 Request for waiver of all fees

13.1 There have been no new requests for fee waivers since Council's last meeting.

14 Remission of rates on the grounds of financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances: 31 Torea Street, Utiku (Valuation 13350-09200)

14.1 The policy is attached as [Appendix 5](#).

14.2 An application has been received ([Appendix 5a](#)) requesting a remission under this policy for the 1012m² vacant property at 31 Torea Street, Utiku. The rates assessment is attached as [Appendix 5b](#), and an extract from the Council's mapping system is attached as [Appendix 5c](#).

14.3 The current rates assessment is \$1041.80 on a land value assessed by Quotable Value as \$6,000 (recently revalued to \$7,000), so the rates are disproportionate to the value of the property. Ms Haddon also owns 33 Torea Street which, identical in size and valuation, as contiguous, pays the general and roading rates only, totalling \$16.30 in 2017/18.

14.4 A full remission is recommended for two years to allow opportunity to dispose of the two properties, so long as the property value is less than \$10,000.

15 Service request reporting

The summary reports for first response and feedback and for resolution (requests received in February 2018) are attached as Appendix 6.

16 Health and Safety update

16.1 The quarterly report is provided as a separate agenda item.

17 Staffing

17.1 The search for a suitable appointee to the new role of Principal Adviser Infrastructure continues.

17.2 Gillian Bowler is resigning from her position as part-time Youth Co-ordinator (Marton) effective 27 April 2018. Nardia Gower will take on that role from 30 April 2018, while continuing her part-time work as Governance Administrator.

17.3 The part-time Strategic Adviser, Iwi/hapu role has been advertised, with a closing date of 27 April 2018. The selection panel will include two members of Te Roopu Ahi Kaa (nominated at its last meeting on

17.4 A decision is pending for the part-time Communications Adviser.

17.5 The vacancy for a Records Management/Business Support Officer is currently being advertised, with a closing date of 31 March 2018. Interviews are being held on 18 April 2018.

17.6 The vacancy for a part-time cleaner has been taken up by additional hours worked by other cleaning staff.

17.7 Janet Grieg resigned from her role as Team Leader – Information Services.

18 Recommendations

18.1 That the report 'Administrative matters – April 2018' be received.

18.2 That the Santoft Domain Management Committee be re-established for the remainder of the 2016-19 triennium, with the members being those people expressing interest at the public meeting on 9 April 2018, including Councillor

Dunn and Councillor Platt, with the terms of reference being those approved for the McIntyre Reserve Management Committee.

- 18.3 That, in terms of section 327A of the Local Government Act 2002, the Rangitikei District Council determines that the building line restriction made in 1935 by the Marton Borough Council on sections in Maunder Street as marked in PWD plan 88942 be cancelled and advice of this notice of cancellation be provided to the District Land Registrar who shall amend the relevant records.
- 18.4 That the business case for the Taihape Swim Centre to open from Saturday 29 September 2018, which is the first day of the school holidays, be accepted, noting the only additional cost to Council will be the cost of power, estimated at \$8,000.
- 18.5 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Finance and Expenditure Committee opposing the provisions in the Land Transport (Regional Fuel Tax) Amendment Bill and suggesting tolling as a preferable funding mechanism for transport infrastructure projects.
- 18.6 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Minister of Transport supporting his proposal that KiwiRail becomes an approved public organisation under the Land Transport Management Act 2003.
- 18.7 That Council delegates to the Policy/Planning Committee, at its meeting on 10 May 2018, to authorise the Mayor to sign submissions to the Local Government (Community Well-being) Amendment Bill and the Privacy Bill (so that they are made by the due date), with copies of any submission so authorised included in the Order Paper for Council's meeting on 31 May 2018.
- 18.8 That the Rangitikei District Council supports/does not support the remit proposed by Ruapehu District Council that Local Government New Zealand pursues investigation of a road pricing Policy statement for land transport to incentivise route selection for HCVs that encourages the most economically efficient use of the transport network over both local roads and the state highway network.
- 18.9 That the Rangitikei District Council supports/does not support the remit proposed by Napier City Council that Local Government New Zealand seeks the Government's agreement to amend the Sale and Supply of Alcohol Act 2012 so that local alcohol policies are able to more accurately reflect local community views and preferences.
- 18.10 That the Rangitikei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand requests that the Government lobby for amendment to the Earthquake Commission rule around land reinstatement so that the Earthquake

Commission covers the cost to reinstate land, regardless of land value. This would be capped to a maximum value or cost per square metre.

18.11 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand lobbies for greater support for, and protection of, heritage buildings via the following mechanisms:

- Revision of the Building (Earthquake-prone buildings) Amendment Act to change the '25% building work' clause to instead trigger earthquake strengthening once a threshold of "25% of the capital value or \$200,000, whichever is the greater" is reached to make this a more equitable provision for regional centres;
- an increase in the heritage fund;
- provision of tax relief for heritage building upgrades.

18.12 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand pursues a clear timeframe for the Government Policy Statement on Land Transport and the National Land Transport Program to allow territorial authorities to include final decisions on funding within their Long Term Plan (LTP) consultation and decision-making processes.

18.13 That the Rangitīkei District Council supports/does not support the remit proposed by Whanganui District Council that Local Government New Zealand requests that Government increases the rates rebate available to low income property owners and that any increases match cost increases for local government.

18.14 That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates for two years from 1 July 2018 be granted to Rangitoriki Haddon in respect of the property at 31 Torea Street, Utiku, (valuation 13350-09200) so long as the capital value of the property does not exceed \$10,000.

Ross McNeil
Chief Executive

Appendix 1

McIntyre Reserve Management Committee¹⁰⁸

Establishment	Delegations
<p><i>Current membership:</i> Richard Goodwin Angus Gordon Alexander McIntyre Christine McKay Jack Potaka Baker Stuart (Andrew) Ramsay His Worship the Mayor, Andy Watson- <i>ex-officio</i> Liaison Councillor¹⁰⁹ Cr Dean McManaway</p> <p><i>Meeting Frequency</i> Determined by the committee</p> <p>The Committee comprises a minimum of four and a maximum of six people.</p> <p>A minimum of 8 eligible voters are required to be present at any public meeting called to seek further nominations, or to elect members, to form a Reserve Management Committee.¹¹⁰</p> <p>Nominators (and voters, should that prove necessary) for the Committee should reside within 25km of Ohingaiti.¹¹¹</p>	<p>Authority to expend budget as approved by Council in applicable Annual Plan/Long Term Plan for management and maintenance of McIntyre Reserve, in accordance with any applicable Reserve Management Plan</p> <p>Authority to negotiate leases or licences to occupy for McIntyre Reserve subject to the following conditions: The process for selection of tenant includes at least one public notice inviting tenders for the lease. Leases or licences to occupy should not exceed a term of three years Council staff should conduct a performance audit of lease or licence to occupy arrangements at least once every three years</p> <p>Responsibilities General responsibility for the management of McIntyre Reserve Responsible for submission in November each year of budget of proposed expenditure for financial year commencing 1 July of following year, subject to approval by Council through adoption of budgets in the applicable Annual Plan/Long Term Council Community Plan Responsible for keeping minutes of meetings, and forwarding these to the Council's Minutes Secretary within 30 days of the confirmation of those minutes.</p>

¹⁰⁸ Established from 13 October 2007

¹⁰⁹ Resolved Minute Number 16/RDC/303, 3 November 2016

¹¹⁰ Resolved Minute Number 07/RDC/355, 15 November 2007

¹¹¹ Resolved Minutes Number 16/RDC/025, 29 February 2016

Appendix 2

CDEM Improvement Plan – 2017/18 – progress: January-March 2018

Following the adverse weather events of April 2017 (flooding) and July 2017 (snow), a series of debriefs have taken place. A similar process was undertaken following the 2015 floods. The purpose of these debriefs was to learn from the events and, where appropriate/necessary, improve Rangitikei District Council's Readiness, Response and Recovery capacity/capability. This Improvement Plan represents the current suite of improvement actions/projects.

Area	Issue	Action	Progress to date
Communications	Limited Access to/Use of CD Radio Telephones	Install CD RT capability in Marton EOC (Council Chambers / Committee Room)	Completed
	Limited Access to/Use of CD Radio Telephones	Install CD RT capability in Taihape CDC (expected to be Taihape Hospital)	Proceeding
	Limited Access to/Use of CD Radio Telephones	Investigate (cost) CD RT installation in Council vehicles (currently only in Rural Fire vehicles)	Quotes received
	RT transmission limitations	Investigate (cost) of an additional transmission tower in the lower Rangitikei and work with neighbouring Councils regarding benefit optimisation	Investigation/Discussions underway
	Brian FM unable to secure radio transmission capability in lower half of District	Engage with Government (RSM Service) to secure a solution	Brian FM working with MBIE to secure a solution
	Significant numbers of residents not adequately prepared for emergency events	Develop District-wide awareness programme (explore possible coordination on a region-wide basis)	CDEM preparedness items given out at key community events. Social media used to raise awareness.
		Develop/print/circulate location-specific household emergency plan templates	CDEM info letter drops in Taihape and Koitiata (November 2017)
	Lack of dedicated (CDEM specific) mobile phones	Purchase zero account mobile phones (e.g. Controller) for inclusion in EOC equipment store	Completed
	Prompt activation/alerting of after-hours call centre service	Protocols developed/implemented for activating/alerting after-hours call centre (e.g. retain in-house capacity for emergency call management)	Completed

Emergency Operations Centre (EOC)	Access to up-to-date support information/procedures/etc.	Collate all relevant information into a single folder to be located at EOC facilities so available/followed when activation required	Completed
	Access to local resilient incident/ coordination centre facilities in Taihape	Secure arrangement with Whanganui DHB for use of Taihape Hospital Building for use as an EOC/Welfare Centre	Under discussion
	Access to local resilient incident/ coordination centre facilities in Taihape	Scope/cost fit-out Taihape Hospital Building for use as an EOC/Welfare Centre	Under discussion
	People resourcing insufficient beyond 36 hours	Review EOC structure and staff appointments to roles/response areas with associated training programmes in place	Completed
	Ensure a minimum of 2-3 trained local controllers	Designated controllers to complete MCDEM training programme	1 Controller fully trained. Govt has cancelled existing training course - new Programme yet to be finalised
	Access to appropriate equipment during emergency response/recovery	Fit out Marton EOC facility (council chambers/committee room) – whiteboards, place names, jerkins, laminated maps of key vulnerable areas, desk top phones, printing capability, GIS operation, etc.	Fit out proceeding
	Standardised/real time data capture during an event	EMIS activation/use training provided to relevant EOC/CDEM staff functions	Participating in training programmes scheduled at other Councils
	Horizons public river level monitoring system prone to ‘crashing’ due to extent of general use	Investigate direct access systems/arrangement with Horizons	Under discussion
Community Response	Community CD groups resourced with basic equipment	Community CD groups (where response Plans in place) issued with basic response kits (ID vests, torches, portable RTs, first aid kits, etc.)	Proceeding
	Rangitikei CD Response Team resourced with basic equipment	Rangitikei CD response team issued with basic response kits (ID vests, torches, portable RTs, first aid kits, etc.)	Proceeding
	Activation/Response levels unclear	Review/confirm the appropriate activation/response trigger levels for each community/area and update CRPs accordingly	Not yet started

	Lack of Community Response Plan for Marton	Develop Marton CRP	Agenda item for Marton Community Committee, June 2018
	Limited flow/water level information for the Tutaenui Stream (currently only gauge is at Hammond Street)	Investigate, with Horizons RC, installation of flow/water level gauge on upper Tutaenui Stream	Raised with HRC
Response (Operations)	Availability of adequate number of clean/dry sandbags	Purchase/store 2000 sandbags in Marton and 500 in Taihape, with processes/arrangements in place to access/fill as required and empty/store.	Completed
	Lack of standardised cordon establishment/management plan	Develop standard procedure for establishing/managing cordons based on standard/expected scenarios (e.g. Marton flooding)	Cordon management plan included in Marton Flood Action Plan.
	Need to adequately brief/train volunteers	Dedicated volunteer training/support programme developed Casual Volunteer briefing/training checklist developed	Not yet started Not yet started
	Need to capture/relay data from field operations to EOC	Investigate options for real-time data capture/relay to EOC	Investigating 'Survey 123' tool
	Consistent approach needed for door-to-door operations	Develop training/checklist/standard procedure approach – to cover welfare and property inspection/assessment elements	Not yet started
	Lack of ready staff/volunteer Identification	Organise CDEM specific hi-viz vests – generic ID cards	Resources Ordered
Welfare	Lack of a local community welfare response group	Support establishment of Marton/Bulls welfare response group	To be considered by the Marton and Bulls Community Committees at their June 2018 meetings.
	Lack of welfare support resources	Purchase welfare cache – stretchers, mats, sleeping bags, blankets, etc.	Resources Ordered
Business Continuity	Ability for Council to continue delivering services during/following an emergency event	Develop/update business continuity plans for all operational areas of Council	(June 2018)

Whangaehu Resilience Project Recommendations	Establish a Whangaehu Valley Community Advisory Group (WVCAG)	Community-led process underway
	Review/Update Community Response Plan	Awaiting establishment of WVCAG
	Develop Community Recovery Plan	Awaiting establishment of WVCAG
	Review District Plan provisions to prevent new development	DP provision are already robust in this regard, but further review will be undertaken
	Review national legislative, policy, funding and capability building framework to prevent rebuilding homes in high risk locations and facilitate planned relocation of at-risk communities	This responsibility sits with central Government

Appendix 3a



FROM THE
OFFICE OF THE MAYOR

20 April 2018

File No: 3-EP-3-7

Michael Wood, MP
Chairperson
Finance and Expenditure Committee
Parliament Buildings

Private Bag 18041
WELLINGTON 6160

By email: fe@parliament.govt.nz

Dear Michael

Land Transport Management (Regional Fuel Tax) Amendment Bill

Thank you for the opportunity to comment on this Bill.

The Rangitikei District Council understands and supports the development of transport infrastructure and can see the logic behind the provisions of this Bill. We accept that a regional fuel tax is comparatively simple to secure; the real challenge is that it is applied to roading projects which provides the greatest benefit.

The Council believes that the regional fuel tax is best seen as one of the tools to advance roading projects which fall outside the priorities set by the Government. Tolling is another such tool. We believe that this approach to funding mechanisms means that there is the opportunity to select the tool which is the best for a particular programme. For example, a major urban motorway/expressway project might be better funded by way of a toll (as a congestion charge to fund public transport options) whereas a regional road upgrade might be better funded by way of a fuel tax (for example upgrading the Taihape-Napier Road to state highway standard as an economic development/safety initiative).

I would appreciate an opportunity to talk with the Committee.

Yours sincerely

Andy Watson
Mayor of the Rangitikei District

Appendix 3b



FROM THE
OFFICE OF THE MAYOR

20 April 2018

File No: 3-EP-3-7

Hon Phil Twyford
Minister of Transport
Parliament Buildings
Private Bag 18041
WELLINGTON 6160

By Email: consultation@transport.govt.nz; p.twyford@ministers.govt.nz

Dear Phil

Consultation on KiwiRail becoming an approved public organisation

The Rangitikei District Council supports your proposal for KiwiRail to become an approved public organisation under the Land Transport Management Act 2003.

While we understand the critical nature of the roading network to support farming enterprises which are at a distance from the rail, we have noticed, with some concern, the diminishing use of rail for both freight and passenger services, intensified by reducing the number of stations stopped at during journeys. (It is no longer possible for a person to board a train at any of the former stations in the Rangitikei.) Greater use of rail will lower congestion on roads and reduce the nation's carbon footprint. An improved rail service has the potential to attract many more tourists than now.

Marion Junction, like Frankton Junction further north, could have a significant part to play in a revived use of rail. Developing Marion as a rail-centric logistics hub would have significant economic value to Marion (and the Rangitikei) including an increase in employment. There is considerable vacant land (owned by the Crown and by the Council) adjacent to the railway station which makes the logistics hub an exciting and achievable goal through a partnership between local and central government, KiwiRail and the private sector.

I look forward to meeting with you soon to discuss this further.

Yours sincerely

Andy Watson
Mayor of the Rangitikei

Appendix 4

Zone Three Meeting – 20 April 2018

Remit proposal: Pricing demand for Heavy Commercial Vehicle (HCV) over Low Volume Rural Roads.

Council proposing remit:	Ruapehu District Council
Remit proposal:	<p>The proposal put forward is:</p> <p><i>“That LGNZ pursue investigation of a Road Pricing Policy Statement for Land Transport to incentivise route selection for HCV’s that encourages the most economically efficient use of the transport network over both Local Roads and the State Highway network.”</i></p>
<p>Nature of the issue:</p> <p>The following issues have been identified:</p> <ul style="list-style-type: none"> a) The current Road User Fees and Charges regime incentivises the shortest transport distance from Gate to Port or processing plant of primary produce without assessment of the most economic, efficient and sustainable transport route. b) This does not enable efficiency in the use of the transport network nor take into account resilience and safety. 	
<p>Background:</p> <p>The cost of maintaining and renewing local road infrastructure has a significant impact on a territorial authority’s budget decisions within its LTP. The consumption of low strength pavements on low volume rural road networks is not well considered by HCV fleet managers when route planning and pricing for harvesting aggregates, forests or other high intensity produce from the primary sector.</p> <p>The Road Controlling Authorities Forum made up of NZTA and representatives from TA’s and associated NGO’s have funded Research and produced Guidelines to assist Funding Policy Decision makers in Local Government. It is considered that more can be done at a National Funding Policy level to promote efficient and effective use of limited resources for Land Transport.</p>	
<p>New or confirming existing policy:</p> <p><i>New - Policy goal – That price incentives are in place to ensure the most economic use of the transport network.</i></p>	

Relationship to LGNZ work programme:

This issues relates to LGNZ's strategic priority one¹ regarding infrastructure and specifically around the policy priorities, actions and projects for transport. These include:

- Government Policy Statement for Land Transport 2018 and National Land Transport Programme presented to councils in an integrated manner for LTPs which addresses sector needs including freight, regional growth and tourism.
- Ongoing advocacy for new funding models for transport.
- Integrate policy positions from Mobilising the Regions including: integrated transport planning and decision making models into the above.

Work or action undertaken on the issue:

A large proportion of pavement consumption on local roads occurs on low volume roads, caused almost entirely from commodity cartage. The Special Interest Group – Low Volume Roads (SIG-LVR) of the Road Controlling Authorities Forum (NZ) (RCA Forum) has sought to provide a process for:

- Calculating pavement consumption on low volume roads caused by industrial land-use.
- Allocating the cost to industrial ratepayers, in an equitable way, using rules prescribed by local government legislation.

This work is now in circulation is being considered as one of the tools to equitably fund transport demands on Local Roads.

Ref.

http://rcaforum.org.nz/sites/public_files/images/160429-Notes%20of%20290416%20forum.pdf

https://rcaforum.org.nz/sites/public_files/images/Guidelines equitable funding pavement maintenance LVR-July 2017.pdf

Relevant legislation, policy or practice:Land Transport Management Act 2003

- This governs the issuing of the GPS, the requirement that NZTA report annually on the use of funds from the land transport fund (including the contribution to the GPS outcomes and objectives) and the compliance of RLTP with the GPS.

Local Government Act 2002

- This specifies the LTP process and the inclusion of key roading funding and planning information as a mandatory activity.

Suggested course of action:

That LGNZ pursue investigation of a Road Pricing Policy Statement for Land Transport to incentivise route selection for HCV's that encourages the most economically efficient, safe and resilient use of the transport network over both Local Roads and the State Highway networks.

Discussion and conclusion:

For example; The full cost of government afforestation incentives are not taken into full account when calculating Return on Investment. In the case of forest harvest today, the incentives for investment were made in the 1990's in the national interest (primary exports and carbon agendas) and in many cases the costs today largely fall on property with higher capital values.

A potential exists to introduce road pricing to incentivise the best use of transport resources and provide for economic growth and productivity in the rural provincial sector.

In order to allow for more informed and effective decisions, the transport sector needs to be incentivised to use the best possible transport routes that are proven the safest most efficient and sustainable use of the network.

It is therefore recommended that LGNZ pursue an investigation into Road Pricing that can inform NZTA and the Ministry of Transport when considering any review of funding tools for New Zealand's transport infrastructure.

Annual General Meeting 2018

Remit application

Council Proposing Remit:	Napier City Council
Contact Name:	Maxine Boag
Phone:	021 024 70484
Email:	maxine.boag@napier.govt.nz
Fax:	835 7574
Remit passed by: (Zone/Sector meeting and/or list five councils as per policy)	
Remit: That LGNZ seek the Government's agreement to amend the Sale and Supply of Alcohol Act 2012 so that Local Alcohol Policies are able to more accurately reflect local community views and preferences.	

Background information and research:

Strong community concern about the effects of increasing number of liquor outlets in many communities resulted in changes to the Sale and Supply of Alcohol Act in 2012 which devolved responsibility for alcohol policy-making from a central body to local government. The new legislation enables each territorial authority to develop a Local Alcohol Policy (LAP) in order to control where and when alcohol can be sold. As designed LAPs can:

- restrict the further issue of new licences in a community (or across the district);
- restrict the location of new premises when they are close to other premises or sensitive sites;
- set maximum trading hours of alcohol sales from outlets e.g. pubs, night clubs, restaurants, sports clubs, supermarkets and bottle stores;
- determine permit conditions to be placed on licences to minimise alcohol-related harm.

However, an LAP is only one of 11 criteria that District Licensing Committees must have regard to in decision-making and the provisions do not apply to existing licenses. There is no "sinking lid" provision as there is with regard to class 4 Gaming Policies.

The biggest difficulty is the wide grounds on which LAPs can be appealed and the costs councils face in defending appeals and subsequent appeals. The promises of increased community input through the adoption of an LAP is yet, for many New Zealanders, to be realised. While responsibility has been devolved, it has not been accompanied by the required authority and resources. As a result, the majority of LAPs so far developed have been appealed by key alcohol industry groups and, in most cases, have resulted in adopted LAPs which closely align with national legislation.

As Alcohol Healthwatch states¹, “the devolution of policy-making to local governments with limited financial and personnel resources to fight appeals appears to have been, in the most part, an impossible ask”. The lack of provisions within many of the adopted LAPs (and the requirement for DLCs to only have regard to an LAP in decision-making) creates a significant burden on communities to be involved in individual licensing decisions.

¹ [http://www.ahw.org.nz/Portals/5/Resources/Documents-other/2017/LAPReport 2017 FINALWEB%20%2819 1 18%29.pdf](http://www.ahw.org.nz/Portals/5/Resources/Documents-other/2017/LAPReport%202017%20FINALWEB%20%2819%2018%29.pdf)

Please attach separately and include:

- nature of the issue;
- background to its being raised;
- new or confirming existing policy;
- how the issue relates to objectives in the current Work Programme;
- what work or action on the issue has been done on it, and the outcome;
- any existing relevant legislation, policy or practice;
- outcome of any prior discussion at a Zone or Sector meeting;
- evidence of support from Zone/Sector meeting or five councils; and
- suggested course of action envisaged.

Please forward to: Local Government New Zealand
Leanne Brockelbank, Deputy Chief Executive Operations
PO Box 1214, Wellington 6140
leanne.brockelbank@lgnz.co.nz

No later than 5pm, Monday 21 May 2018.

Zone Three Meeting – 20 April 2018

Remit proposal: EARTHQUAKE COMMISSION RULE CHANGE

Council proposing remit:	Whanganui District Council
Remit proposal:	<p>The proposal put forward is:</p> <p><i>“That LGNZ requests that government lobby for amendment to the Earthquake Commission rule around land reinstatement so that the Earthquake Commission cover the cost to reinstate land, regardless of the land value. This would be capped to a maximum value or cost per square meter.”</i></p>
Nature of the issue:	<p>The following issues have been identified:</p> <ul style="list-style-type: none">(a) Land values in the regions are low compared to big cities.(b) Levies are paid based on the cost to insure your home and not the land value. These are paid according to the same formula regardless of where you live. As a result, it is not considered fair that those in the regions get comparatively less when receiving a land reinstatement.
Background:	<p>Earthquake cover costs 20 cents (+ GST) for every \$100 of home or contents fire insurance that you have. You pay this amount to your private insurance company, who pass it on to the Earthquake Commission (EQC).</p> <p>The most you can pay, per year, for one home and its contents is \$240 (+ GST). This would give you the maximum cover of \$100,000 (+ GST) for your home, \$20,000 (+ GST) for contents, and cover for your insured residential land. This amount of insurance is available for each event of natural disaster damage.</p> <p>Current land reinstatement is based on land value. The issue being raised is that it is unfair for provincial centres, or other areas where land values are low, given that all home owners pay EQC levies on the cost to insure their home, not the land value. As a result, low land value areas are effectively subsidising high land value areas.</p> <p>The concern driving this remit is that if an EQC claim was made in a provincial area following a natural disaster then the reinstatement that would be received for the land would not be enough to cover the cost of fixing it – or for reflecting its actual value.</p>

New or confirming existing policy:

The remit would propose a rule change to the EQC that would make land reinstatement equal for all land owners.

Relationship to LGNZ work programme:

The work programme lists housing and building as an overarching strategic priority and refers to implementation of earthquake regulations as a key issue. It does not, however, specifically relate to the recommendations of this remit.

Work or action undertaken on the issue:

Settling land reinstatement claims has been ongoing but no action on a rule change to the reinstatement of land value has been undertaken.

Relevant legislation, policy or practice:

- Earthquake Commission Act 1993
- Earthquake Commission Regulations 1993

Suggested course of action:

That LGNZ lobby for EQC to change the rule around land value reinstatement so that the cost to reinstate land be covered no matter the land value. It is also suggested that this be capped to a maximum value or cost per square meter.

Discussion and conclusion:

While everyone who has private insurance on their house is eligible for land reinstatement on the title that the house is on, for some people the reinstatement they receive is not enough to cover the cost of fixing the damage.

An amendment to the land value reinstatement would allow for a fair settlement across the board for all home owners in New Zealand.

Remit proposal: SUPPORT FOR HERITAGE BUILDINGS

<p>Council proposing remit:</p>	<p>Whanganui District Council</p>
<p>Remit proposal:</p>	<p>The proposal put forward is:</p> <p><i>“That LGNZ lobbies for greater support for, and protection of, heritage buildings via the following mechanisms:</i></p> <ul style="list-style-type: none"> • <i>Revision of the Building (Earthquake-Prone Buildings) Amendment Act to change the ‘25% building work’ clause to instead trigger earthquake strengthening once a threshold of “25% of the Capital Value or \$200,000, whichever is the greater” is reached to make this a more equitable provision for regional centres.</i> • <i>An increase in the heritage fund.</i> • <i>Provision of tax relief for heritage building upgrades.</i>
<p>Nature of the issue:</p> <p>The following issues have been identified:</p> <ol style="list-style-type: none"> a) The current Building (Earthquake-Prone Buildings) Amendment Act (the Act) contains a clause where any work¹ that reaches 25% of the current Capital Value (CV) of the building subsequently triggers the need to earthquake strengthen the entire building. This has a significant impact on smaller centres with low CVs (e.g. where values can be below \$100,000). This poses an imminent and real threat to heritage buildings and the future character of New Zealand’s town centres. b) Earthquake strengthening deadlines are approaching and regional centres in particular may struggle to undertake this work. This is because there is not the same economic return for these improvements. More funding is required to ensure that this can be delivered on time. c) There is no tax relief available for earthquake strengthening costs. This is a deterrent for delivering on this important safety and preservation work. 	
<p>Background:</p> <p>New Zealand’s heritage buildings are a critical reminder of our past. Regardless of size or splendour even unassuming pubs and shops in the smallest of towns are slowly earning respect and recognition for their reflection of our heritage and their important historical insight. This is true irrespective of whether this is a nostalgic nod to memories of youth or a more significant need for heritage preservation. If we lose these then we lose the valuable visual reminders which mark our unique identity as a country – and once these are gone, they are gone. This recognition has been the impetus for successful rejuvenation efforts throughout the country, for example, along the Otago Rail Trail where redundant buildings have been given a new lease of life – which has translated into economic benefit for new business ventures, while adding significantly to the</p>	

¹ This means any building work at all – i.e. not just earthquake strengthening work.

tourism experience. These opportunities should be encouraged and incentivised by government and strongly supported by LGNZ.

Amendment to the Act

- Whanganui's Earthquake-Prone Buildings Community Taskforce (the Taskforce) submitted on the Proposals for Earthquake-Prone Buildings Regulations in 2016.
- Part of this submission focused on the trigger point for earthquake strengthening of an entire building. This had been set at 25% of the current CV – meaning that in instances where a building has had an 'earthquake strength assessment' carried out then once the 25% threshold is reached through building work of any kind then complete earthquake strengthening is required.
- As a result, despite the legislation not requiring earthquake strengthening for many years, once this point is reached then the building owner or tenant is effectively penalised for what might amount to just a minor upgrade.
- The Taskforce challenged this clause and instead recommended that it be reworded so that work that reaches 25% of the CV, or a value of \$200,000 (whichever was the greater) become the trigger point instead.
- This is because most buildings outside of the major cities have low CVs. This is largely due to the age of the buildings and the nature of small town demand for retail and upper-storey living (with many of these CVs being below \$100,000).
- As a result, even small scale building work such as \$25,000 for a new bathroom or internal wall construction could enact this clause.
- Although the Taskforce's submission received support from other communities it did not result in the requested changes to the legislation being made.
- The Taskforce has suggested that if the clause remains in its current form then it could cause a large number of heritage buildings (particularly in regional centres) to become dilapidated, and ultimately lost. This runs counter to the intent of the legislation and an urgent review of the determination is requested.

Increase in the heritage fund

- Heritage EQUIP provides grants for both retrofitting and major works².
 1. Retrofit grants are designed to support smaller scale seismic strengthening projects. These are to address specific aspects of the building or to provide retrofit solutions for common hazards. They provide up to 50% of costs – up to a maximum of \$25,000.
 2. Major works grants are for comprehensive seismic strengthening solutions including large-scale or staged projects. These provide up to 50% of costs, with no upper limit to the grant application.
- In 2016 the government announced a new \$12M fund to support earthquake strengthening work on privately owned heritage buildings where seismic upgrades were required.
- Although this was initially limited to only Category 1 and 2 listed buildings, this has since been broadened to other buildings on local council heritage registers.

² It should be noted that this fund only provides a contribution towards *some* strengthening costs (e.g. construction) – it does not cover expenses such as engineering, architectural or council fees.

- While the initial \$12M pool was a welcome funding mechanism for building owners, it is claimed that additional support will be required as earthquake strengthening deadlines approach.

Tax relief

- It is considered that commercial building owners should be allowed tax relief for earthquake strengthening costs.
- IRD currently provides no tax relief for expenditure.
- It is claimed that this discourages investment – especially for older buildings.
- The government could assist with the affordability of strengthening costs by allowing building owners to expense their construction costs by one of two ways:
 1. Allowing the cost of strengthening to be treated as an expense in the year in which the costs occur, with the deduction ring-fenced to rental income activity. This would allow owners to claim the tax benefit of the expenditure and would provide a real incentive to owners to carry out the strengthening.
 2. In lieu of the above option not being adopted then building owners should be allowed to capitalise the strengthening costs separately – with those costs depreciated or amortised over a period of, for example, 10 years. Although the first option is preferred and offers more benefit to owners, the second option would still allow the recovery of some tax relief over a defined period.

New or confirming existing policy:

These changes would build on and support existing policy. Tax relief advantages would require new provisions.

Relationship to LGNZ work programme:

The current LGNZ work programme identifies the implementation of earthquake prone buildings regulations as a strategic policy priority under *Housing and Building*.

Work or action undertaken on the issue:

The Taskforce has advocated strongly for the needs of regional New Zealand in relation to heritage and earthquake strengthening. Supplementary research alongside its submission suggests that the following outcomes are possible without intervention:

- Buildings will not be renovated until the very last moment. As a result, deterioration in the integrity of the building is likely to be significant and could lead to the building becoming unsalvageable.
- Buildings will slowly deteriorate – becoming even less attractive to rent. This will have an impact on regional town centres.
- Buildings are likely to be abandoned once the earthquake strengthening deadline is reached – particularly in the case of overseas landlords where the cost of either clearing the site or strengthening will far exceed the value left in the property.
- The 25-year strengthening timeframe allowed in the legislation for Zone B areas (such as Whanganui) is now seriously reduced in efficacy because of the '25%' clause.

Relevant legislation, policy or practice:

- Building (Earthquake-Prone Buildings) Amendment Act
- Income Tax Act 2007

Suggested course of action:

It is recommended that:

- a) The Act be amended to allow for work up to 25% of the CV, or \$200,000, whichever is the greater.
- b) The Heritage Fund be increased to adequately meet demand.
- c) That IRD reviews its provisions in relation to tax relief for earthquake strengthening of heritage buildings with a view to introducing this assistance.

Discussion and conclusion:

“Heritage buildings keep our history alive, telling the story of our past and giving perspective for today. Heritage buildings provide both private and public value throughout New Zealand.”

(credit Heritage Equip website: heritageequip.govt.nz)

These recommendations are based on the value of heritage and the importance of ensuring that the rules are applied in a fair and equitable way, regardless of whether you live in a major city or a smaller regional centre. The current Act does not offer this even-handedness – meaning that those in smaller centres with low CVs can be charged with responsibility for full earthquake strengthening as a result of only small scale building works. A minor reframing of the Act to set a cost threshold of up to \$200,000 would ensure that a more equitable approach could be applied nationwide, without unduly penalising regional New Zealand where the economics of building conversion are not the same. By not addressing this discrepancy heritage buildings may miss out on investment and upgrades – eventually becoming rundown and potentially lost.

The value of heritage preservation is further championed through a request to increase the Heritage Fund. This boost would provide greater opportunity for more building owners to receive a subsidy so that requisite strengthening work can be undertaken. It would also mean that government could better manage the influx of applications that are likely to be submitted as deadlines approach. It is considered that this assistance will be particularly important for regional New Zealand where there is not the same economic return for this kind of work. Although building owners are generally passionate about restoration, with costs being so high and returns so low it is possible that many buildings will be left abandoned and ultimately demolished due to a lack of financial viability. Related to this is the concern that councils will then be burdened with the cost of demolition and rates arrears. Furthermore, removal of heritage buildings will irreparably impact on town streetscapes – resulting in less attractive replacement structures (or building gaps) and generating a loss of character, community and cultural identity.

Investment can similarly be encouraged through the provision of tax relief to support heritage building owners. Although this would have minimal financial impact on the government it would have a significant effect on the retention and strengthening of earthquake-prone heritage buildings.

It is recommended that this review occur as soon as possible to mitigate the size of this issue as a growing number of older buildings increasingly require investment.

Zone Three Meeting – 20 April 2018

**Remit proposal: TIMING OF THE NEW ZEALAND
TRANSPORT AGENCY’S (NZTA) FUNDING
DECISIONS**

Council proposing remit:	Whanganui District Council
Remit proposal:	<p>The proposal put forward is:</p> <p><i>“That LGNZ pursue a clear timeframe for the Government Policy Statement on Land Transport and the National Land Transport Program to allow territorial authorities to include final decisions on funding within their Long Term Plan (LTP) consultation and decision making process”</i></p>
<p>Nature of the issue:</p> <p>The following issues have been identified:</p> <ul style="list-style-type: none"> a) The current timing of NZTA’s funding announcements does not align with the LTP process. b) This does not enable councils to make fully informed long term decisions within their LTPs. 	
<p>Background:</p> <p>The cost of building and maintaining local roading infrastructure has a significant impact on a territorial authority’s budget decisions within its LTP. NZTA provides a significant level of funding for local authorities and, as a result, the decisions of NZTA have a substantive impact on councils’ LTPs.</p> <p>There are five processes that are required to be undertaken to decide the funding for local roads:</p> <ul style="list-style-type: none"> 1. Government Budget; 2. Government Policy Statement on Land Transport (GPS); 3. National Land Transport Program (NLTP) - NZTA state highway and local funding decisions; 4. Regional Land Transport Plans (RLTP); and 5. Councils’ LTPs. <p>The GPS is required for NZTA to issue guidance to councils on aligning LTPs and RLTPs with the GPS. For territorial authorities to have certainty around funding, each of the proceeding level needs to be finalised. Although improvements have been made on the part of NZTA in terms of working with councils on the development of their asset management plans and funding bids, it is suggested that greater collaboration and alignment is still required.</p>	

<p>New or confirming existing policy:</p> <p><i>New</i> - Policy goal – That the timing of NZTA’s funding decisions are aligned with the local government LTP process.</p>
<p>Relationship to LGNZ work programme:</p> <p>This issues relates to LGNZ’s strategic priority one¹ regarding infrastructure and specifically around the policy priorities, actions and projects for transport. These include:</p> <ul style="list-style-type: none"> • Government Policy Statement for Land Transport 2018 and National Land Transport Programme presented to councils in an integrated manner for LTPs which addresses sector needs including freight, regional growth and tourism. • Ongoing advocacy for new funding models for transport. • Integrate policy positions from Mobilising the Regions including: integrated transport planning and decision making models into the above.
<p>Work or action undertaken on the issue:</p> <p>This work has been ongoing, for example, officer-level advocacy with NZTA on the timing of Continuous Programme indicative allocations and NZTA input into local authority asset management planning.</p>
<p>Relevant legislation, policy or practice:</p> <p><u>Land Transport Management Act 2003</u></p> <ul style="list-style-type: none"> • This governs the issuing of the GPS, the requirement that NZTA report annually on the use of funds from the land transport fund (including the contribution to the GPS outcomes and objectives) and the compliance of RLTP with the GPS. <p><u>Local Government Act 2002</u></p> <ul style="list-style-type: none"> • This specifies the LTP process and the inclusion of key roading funding and planning information as a mandatory activity.
<p>Suggested course of action:</p> <p>That LGNZ pursue a clear timeframe for the GPS and the NLTP to allow territorial authorities to include final decisions on funding within their LTP consultation and decision making process.</p>
<p>Discussion and conclusion:</p> <p>The cost of building and maintaining local roading infrastructure has a significant impact on a territorial authority’s budget decisions within its LTP. These decisions affect the setting of rates and inform trade-offs between the funding of transport related projects and other important projects.</p>

¹ Infrastructure: Ensuring infrastructure and associated funding mechanisms are in place to allow for growth and maintenance across housing, building, transport, broadband, tourism-related, three waters and flood control infrastructure.

In order to allow for more informed discussions with its communities and to make effective decisions, councils need more timely information and greater certainty around central government funding through the NLTP for roading infrastructure within their district.

While it is noted that the NZTA has taken some steps to more actively engage with local authorities during their planning process, central government funding requires decisions at three different levels (ministry, NZTA and regional) with multiple agencies involved in order to approve funding. Where any part of this process is not undertaken in a timely manner then this impacts on councils' LTP decisions.

It is therefore recommended that the LGNZ pursue a clear timeframe for the GPS and the NLTP to allow territorial authorities to include the indicative NLTP funding allocations within their LTP consultation and for final decisions on funding allocations to be available for councils' deliberations on their LTPs.

Zone Three Meeting – 20 April 2018

Remit proposal: RATES REBATES FOR LOW INCOME PROPERTY OWNERS

Council proposing remit:	Whanganui District Council
Remit proposal:	The proposal put forward is: <i>“That LGNZ requests that government increases the rates rebate available to low income property owners and that any increases match cost increases for local government”</i>
Nature of the issue:	The following issues have been identified: <ul style="list-style-type: none"> a) The level of rates rebates for low and fixed income property owners as a proportion of rates has gradually reduced for those on low and fixed incomes. b) The level of rates rebates impacts on housing affordability for low and fixed income home owners.
Background:	<p>The rates rebate scheme on local authority rates is funded by central government through the Department of Internal Affairs. A person who directly pays local authority rates and meets the household income criteria is eligible for a rates rebate of up to \$620 (2017/18).</p> <p>In 2006 the rates rebate was significantly increased and over the last decade there have been incremental yearly increases which have broadly been in line with CPI increases. During the same period, local authority costs have increased above that of general inflation which has resulted in local authorities either needing to increase rates above that of inflation or reduce existing levels of service. The effect of this is that over time the level of rates rebates as a proportion of the total local authority rates has decreased.</p> <p>This issue is of particular concern for low and fixed income property owners who may be experiencing housing stress, notwithstanding the fact that they own their own family home as may be the case for superannuitants.</p>
New or confirming existing policy:	<i>New</i> - Policy goal – That the level of rates rebate should be increased and that yearly increases to the rates rebate should take into account the cost increases for inputs for local government services.
Relationship to LGNZ work programme:	

<p>This issue relates to LGNZ strategic priority four regarding social issues, disparity, housing and ageing communities.</p>
<p>Work or action undertaken on the issue:</p> <p>This issue has been addressed to date by lobbying members of parliament and through technical groups such as the Tax Working Group.</p>
<p>Relevant legislation, policy or practice:</p> <p><u>Rates Rebate Act 1973</u></p> <ul style="list-style-type: none"> • Provides for a rates rebate on local council rates by a specified amount each year, dependant on income. • Since 2008 the specified amount has been adjusted each year through Orders in Council. • In 2017/18 the maximum rebate available was \$620. <p><u>Accommodation supplement</u></p> <ul style="list-style-type: none"> • This is available for very low incomes.
<p>Suggested course of action:</p> <p>That LGNZ lobby for an increase in the rates rebate for low income property owners. This should match cost increases for local government.</p>
<p>Discussion and conclusion:</p> <p>The rates rebate scheme is designed to help reduce the impact of local authority rates on low income households who own their own homes. In 2006 the rebate was significantly increased from \$200 to \$500, however since 2011 the rate of the increase has lagged behind the cost increases of local authorities.</p> <p>The impact of this is that, over time, the proportion of local authority rates that the rebate covers has gradually reduced. This issue is of particular concern for low and fixed income property owners for three reasons. Firstly, they are affected by the dollar increases for local authority rate rises in the same way as other property owners. Secondly, rates constitute a higher proportion of their disposable income. Thirdly, as the proportion of the local government rates that the rates rebate covers drops, low income property owners have had a secondary rise in rates costs.</p> <p>It is therefore recommended that LGNZ requests that government increases the rates rebate available to low income property owners and that any increases should match cost increases for local government.</p>

Appendix 5

Extract from the Rates Remission Policy

10. Financial hardship, disproportionate rates compared to the value of the property or other extenuating circumstances

Council may, on application of a ratepayer, remit all or part of a rates assessment for one or more years if satisfied there are sufficient grounds of financial hardship by the ratepayer, or where the size of the annual rates assessment compared with the rateable value of the property is deemed disproportionately high, or where there are other extenuating circumstances to do so.

Council's threshold for 'disproportionately high' is where the annual rates assessment exceeds 10% of the rateable value of the property.

Council is also able to reduce or waive rates only in those circumstances which it has identified in policies. This addition allows Council to consider individual circumstances, but it does not compel Council to reduce or waive rates.

Appendix 5a

[REDACTED]
[REDACTED]
[REDACTED]

Application for rates remission

To whom it may concern,

My name is [REDACTED] [REDACTED] [REDACTED] Rangitoriki Haddon who is the owner of valuation number 13350-09200, Torere road, Utiku township. I would like to know if this property qualifies (and if so apply) for a rates remission under clause 10: where the “size of the annual rates assessment compared with the rateable value of the property is deemed disproportionately high...Council’s threshold for ‘disproportionately high’ is where the annual rates assessment exceeds 10% of the rateable value of the property”.

The property has recently been revalued at \$7,000. The annual rates are \$1041.80. Given the above definition, this would make the rates higher than the 10% of the rateable value.

[REDACTED] Rangitoriki Haddon, passed away a number of years ago and my family have been looking after the rates ever since. It is an empty property with no dwelling so no chance of income from renting. The land is not large enough, and no one in our family lives close enough, for us to utilize the land for commercial use. And because we all live so far away, we have no way of monitoring the property on a regular basis to ensure that if anyone were to use it for their animals to graze, or people to camp out on, that we could effectively rent it out for such purposes.

If this property does qualify for a rates remission it would make it much easier for our whanau to manage the rates, which we would gratefully appreciate.

I can be contacted [REDACTED] [REDACTED]
[REDACTED] or any correspondence can be posted [REDACTED]
[REDACTED]

Nga Mihi

[REDACTED]

Appendix 5b

Rates Account: 1335009200

Haddon Rangitoiki - Torere Road

Ratepayer Name	Haddon Rangitoiki	Valuation Number	1335009200
Postal Address	[REDACTED]	Property No	001255
		Customer	001845
Old Owner	The Maori Owners	Home Phone	[REDACTED]
Property/Customer Relationships		Email	[REDACTED]
Property/Parcel Relationships		Report Type 4	ML

Property Description Other Property Links

Location (GIS)	Torere Road
Legal Description	SEC 6 BLK IV POTAKA TSHIP DP 2415
Master Account	for these divisions
Certificate of Title	5D/631

Use	99 Residential: Vacant	Zone	9A
TORAS	161000	Category	RV
Tenure	Property is not leased. Owner is also occupier.	Category Group	Residential Vacant Land for Normal Residential
Ownership	Private: Maori-individual	Ward	1
Rateability	Rateable	Region	8
Apportionment	Std property - Not Applicable, Not apportionment		

Change Dates	Ratepayer: 27/09/06, Owner: 30/03/10, Maint: 14/04/18
Change Reason	zone Change Source QV

Valuations Property Database

	Current		New
Area (Hectares)	0.1012		
Land Value	6,000	Land Value	7,000
Improvements Value			
Capital Value	6,000	Capital Value	7,000
Nature of Improvements	FG		
Current Certificate of Title	5D/631		
Valuation Date	1/07/14	Valuation Date	1/07/17

Rates for Current Year - 2017/18

Type	Description	Differential	Basis	Factor	Amount \$
003	Uniform Annual General	-	Fixed \$	1.00	641.70
004	General Rate	-	Capital Value	6,000.00	3.40
011	Community Services	Taihape	Fixed \$	1.00	31.00
023	Roading District	-	Capital Value	6,000.00	12.90
025	Solid Waste	District	Fixed \$	1.00	79.80
088	Wastewater	Public Good	Fixed \$	1.00	88.90
090	Water	Public Good	Fixed \$	1.00	160.60
235	Stormwater	Public Good	Fixed \$	1.00	23.50
	Total Rates Levied 2017/18				1,041.80
	(GST on Rates Levied)				135.89
	Rates Last Year 2016/17				991.90
	Last Year's Final Instalment				247.90

Show rates for next year

Financial Transactions

Year to Date	\$	Ageing	\$	Rates & Rebates	\$
Year Opening	272.65	Previous Year's Arrears	0.00	Last Year's Rates	991.90
Previous Instalments	781.40	Court Costs	0.00	This Year's Rates (5% increase)	1,041.80
Current Instalment (4)	260.40	Current Arrears	0.00	Discount Expiry Date	21/08/17
Penalty Charged	79.30	Penalty Due	0.00	Discount Expired	-26.10
YTD Cash + Other	-1,628.20	Current Due	-234.45		
Net Balance	-234.45	Today's Cash	0.00		
Clearance to Year End	-234.45	Equals Net Balance	-234.45		
			-234.45		

Ageing	\$
Equals Clearance to Year End	

No	Instalment	Penalty Date	\$	Direct Credit Details	Value	Debt Collection Data	Value
				Last D/C Payment Date	8/03/18	Debt Status	06 Baycorp
1	21/08/17	22/08/17	260.50				
2	20/11/17	21/11/17	260.40				
3	20/02/18	21/02/18	260.50				
4	21/05/18	22/05/18	260.40				

Property Debt

Debtor ID	Name	\$
No Property Debtors found		
	Rates Net Balance	-234.45
	Total Property Debt	-234.45

History

Year	Land Value	Capital Value	Annual Rates	Postponed
2017/18	6,000	6,000	1,041.80	
2016/17	6,000	6,000	991.90	
2015/16	6,000	6,000	947.40	
2014/15	6,000	6,000	848.80	
2013/14	6,000	6,000	812.50	
2012/13	6,000	6,000	800.70	
2011/12	7,000	7,000	518.65	
2010/11	7,000	7,000	465.15	
2009/10	7,000	7,000	455.50	
2008/09	3,000	3,000	320.60	
2007/08	3,000	3,000	301.30	

Old Legal Description

Date	12/07/12	SEC 6 BLK IV POTAKA TSHIP BLK III HAUTAP U SD
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Own Use Remarks, References, Alpha, Values & Report Types

Reference Field 66.No		Alpha Field 67.No		Value Field 70.No		Report Type 71.No		Remarks 72.No	
No	Value	No	Value	No	Value	No	Value	No	Value
1	900.40			4	ML	1		1	Daughters Moringa Haddon-Donnelly & Rangitoki
						2		2	Gurney - [REDACTED]
						3		3	Coogee NSW
						10		10	Riding: Awarua

Notes

Date	Last Changed By
No notes found	

Documents

Date	File Name	Description	Comments
No documents found			

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Appendix 5c

Torea Street, Utiku (13350-09200)

Print Date: 19/04/2018
Print Time: 5:15 PM



Scale: 1:759
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1843742.4048854,5598086.49437877
1843882.7951146,5598260.42562123

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 6

Service Request Breakdown for February 2017 - First Response

Service Requests Department	Compliance Current	Overdue	Responded in time	Responded late	Grand Total
Animal Control	1		84	15	100
Animal control bylaw matter			3		3
Animal welfare concern			1		1
Barking dog			19	2	21
Dog attack			8		8
Dog property inspection (for Good Owner status)			4	5	9
Found dog			8		8
General Enquiry			3		3
Lost animal			8	5	13
Microchip dog				1	1
Roaming dog	1		21	1	23
Rushing dog			1		1
Wandering stock			8	1	9
Building Control				1	1
Dangerous or unsanitary building				1	1
Cemeteries			1		1
Cemetery maintenance			1		1
Council Housing/Property	2		19	2	23
Council housing maintenance	1		9	2	12
Council property maintenance	1		6		7
General Enquiry			1		1
Halls maintenance			2		2
Libraries maintenance			1		1
Environmental Health	4	18	27	1	50
Abandoned vehicle	1		8		9
Dead animal			3		3
Dumped rubbish - within town boundary			2		2
Livestock (not normally impounded)	1				1
Noise		18	12	1	31
Untidy/overgrown section	2		2		4
Footpaths			2		2
Footpath maintenance			2		2
General enquiry		1	4		5
General Enquiry		1	4		5
Parks and Reserves	1		5		6
Maintenance (parks and reserves)	1		5		6
Public Toilets			6	2	8
Maintenance (public toilets)			5	2	7
Toilet cleaning issues			1		1
Roads	5		24		29
Culverts, drains and non-CBD sumps			5		5
Potholes			1		1
Road maintenance - not potholes	5		14		19
Road signs (except state highway)			4		4
Roadside Berm Mowing			1		1
Urban berm mowing (see maps for Taihape)			1		1
Roadside Trees, Vegetation and Weeds	6		16		22
Rural trees, vegetation and weeds	4		11		15
Urban trees, vegetation and weeds	2		5		7
Rubbish bins			1	1	2
Bins - Hunterville/Taihape			1	1	2
Solid Waste		1			1
Waste transfer station		1			1
Street Lighting			3		3
Street lighting maintenance			3		3
Water	3	1	31		35
Bad tasting drinking water		1			1
HRWS maintenance required			6		6
HRWS No water supply			5		5
Location of meter, toby, other utility			1		1
Low drinking water pressure			1		1
No drinking water supply			1		1

Service Requests Department	Compliance				Grand Total
	Current	Overdue	Responded in time	Responded late	
Replace meter, toby or lid				1	1
Water leak - council-owned network, not parks or cemeteries	2			11	13
Water leak at meter/toby	1			5	6
Grand Total	22	24	221	22	289

Feedback Required (Multiple Items)

Service Requests	Feedback				Grand Total	Grand Total
	Email	In Person	Telephone	Not Provided		
Animal Control		13	24	6	43	
Building Control	1				1	
Council Housing/Property			2	2	4	
Environmental Health	1			15	16	
General enquiry			2	3	5	
Parks and Reserves				1	1	
Public Toilets				1	1	
Roads			4	2	6	
Roadside Trees, Vegetation and Weeds		1		7	8	
Water		2	1	4	7	
Grand Total	2	16	33	41	92	

Service request breakdown for February 2018 - Resolutions

Service Requests Department	Compliance				Grand Total
	Completed in time	Completed late	Current	Overdue	
Animal Control	93	7			100
Animal control bylaw matter	3				3
Animal welfare concern	1				1
Barking dog	20	1			21
Dog attack	8				8
Dog property inspection (for Good Owner status)	8	1			9
Found dog	8				8
General Enquiry	2	1			3
Lost animal	10	3			13
Microchip dog	1				1
Roaming dog	22	1			23
Rushing dog	1				1
Wandering stock	9				9
Building Control		1			1
Dangerous or unsanitary building		1			1
Cemeteries	1				1
Cemetery maintenance	1				1
Council Housing/Property	17	5	1		23
Council housing maintenance	8	3	1		12
Council property maintenance	5	2			7
General Enquiry	1				1
Halls maintenance	2				2
Libraries maintenance	1				1
Environmental Health	26		2	22	50
Abandoned vehicle	8			1	9
Dead animal	3				3
Dumped rubbish - within town boundary	2				2
Livestock (not normally impounded)	1				1
Noise	10			21	31
Untidy/overgrown section	2		2		4
Footpaths	1		1		2
Footpath maintenance	1		1		2
General enquiry	4			1	5
General Enquiry	4			1	5
Parks and Reserves	5		1		6
Maintenance (parks and reserves)	5		1		6
Public Toilets	4	3		1	8
Maintenance (public toilets)	3	3		1	7
Toilet cleaning issues	1				1
Roads	26		3	2	31
Culverts, drains and non-CBD sumps	4		1	1	6
Potholes	1				1
Road maintenance - not potholes	18		2		20
Road signs (except state highway)	3			1	4
Roadside Berm Mowing	1				1
Urban berm mowing (see maps for Taihape)	1				1
Roadside Trees, Vegetation and Weeds	12	1	6	2	21
Rural trees, vegetation and weeds	9		4	1	14
Urban trees, vegetation and weeds	3	1	2	1	7
Rubbish bins	1	1			2
Bins - Hunterville/Taihape	1	1			2
Solid Waste		1			1
Waste transfer station		1			1
Street Lighting	1			2	3
Street lighting maintenance	1			2	3
Water	33	2		1	36

Service Requests Department	Compliance				Grand Total
	Completed in time	Completed late	Current	Overdue	
Bad tasting drinking water				1	1
HRWS maintenance required	6				6
HRWS No water supply	5				5
Location of meter, toby, other utility	1				1
Low drinking water pressure	1				1
No drinking water supply	1				1
Replace meter, toby or lid	1				1
Water leak - council-owned network, not parks or cemeteries	12	2			14
Water leak at meter/toby	6				6
Grand Total	225	21	14	31	291

Attachment 6



Memorandum

To: Council
From: Ross McNeil
Date: 17 April 2018
Subject: **Top Ten Projects – status, April 2018**
File: 5-EX-4

This memorandum is an update from the information presented to the March 2018 Council meeting. A financial overview is attached as Appendix 1.

1. Mangaweka Bridge replacement

As noted last month, the preparation of the required detailed business case is underway, with completion expected by June 2018.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

As noted last month, the application for a new resource consent lodged with Horizons has been placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff has been held to progress the consenting strategy for Bulls/Marton. A MoU is likely as a tool to identify key milestones for Council to work towards, which will give Horizons confidence that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place.

The investigation of the potential contamination of the closed Crofton landfill and its effect on the Tutaenui Stream is needed to inform the resource consent application; it will be completed by October 2018.

4. Upgrade of the Ratana wastewater treatment plant

The Ministry for the Environment has yet to respond to the proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu). On 17 April 2018, there was a round table discussion with Horizons staff on the

application for a new consent. It is due by 30 April 2018 (the extended timeframe agreed to by Horizons).

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

A site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. The contract was out for tender on 23 February with responses due 26 March. Further information has been sought from the tenderers, with a decision likely before the end of this month.

A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable.

6. Future management of community housing

The future options and opportunities, including funding, for Council's continued management of community housing will be informed by the Government's policy position on community housing. The Government's policy position has recently been announced. A report will be considered by the Policy/Planning Committee on 10 May 2018.

7. Bulls multi-purpose community centre

The work of finalising the design and associated detailed specification is on track for allowing tenders to be called in late April/early May 2018. Work continues on sourcing further external funding for the project.

8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

The Lottery and Heritage Fund Committee is currently assessing the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. The Committee's decision meeting is 1 June 2018.

As noted last month, information is being gathered on the options for a residential subdivision of the 46 High Street site providing for a range of dwelling types and for co-investment options by Council with a developer.

9. Taihape Memorial Park development

As noted last month, Council's position on the initial stage of development on Memorial Park is clearly set out in draft LTP consultation document. The development of the proposed amenity block will proceed as planned.

10. Taihape civic centre.

As noted last month, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre is planned for 2018/19.

This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

Recommendation

That the memorandum 'Top Ten Projects – status, April 2018' be received.

Ross McNeil
Chief Executive

Appendix 1

Top Ten Project Status as at 31 March 2018

Project Name	Current YTD Costs	Total Committed & Current Costs	2017/18 A.P. Bdgt Costs	Bdgt Total Project Cost	YTD Costs as % to A.P. Bdgt
1. Mangaweka Bridge replacement	41,250	100,000	370,000	0	11.1%
2.Upgrade of Bulls wastewater treatment plant	7,009	480,324	1,100,000	0	0.6%
3.Upgrade of Marton wastewater treatment plant	108,150	205,512	2,116,500	0	5.7%
4.Upgrade of Ratana wastewater treatment plant	7,092	120,366	1,419,000	0	0.5%
5.Sustainable stock & irrigation water and Hunterville affordable town supply	56,849	91,499	40,000	0	*142.1%
6.Future management of community housing	43,983	43,983	100,000	0	44.0%
7.Bulls multi-purpose community centre	120,863	120,863	4,053,280	0	3.0%
8.Development of Marton town library and Administration centre	0	170,646	967,000	0	0.0%
9.Taihape Memorial Park development	0	0	600,000	0	0.0%
10.Taihape Civic Centre	0	0	0	0	0.0%
Total of Top Ten Projects	140,717	1,333,193	10,765,780	0	6.0%

*This report does not show the 50% contribution by the Ministry for Primary Industries to Project 5.

Attachment 7



Report

Subject: Health & Safety Quarterly Report For Council

To: Council

From: George McIrvine Finance & Business Support Group Manager
Sue Bligh, HR /Health & Safety Coordinator

Date: 31 March 2018

File: 5-HR-8-3

1 Health & Safety Report for period ending end of March 2018

1.1 Progress on the continuous improvement plan – ACC WSMP (Workplace Safety Management Practices) recommendations from our audit.

Task	Month	Progress	Comment
Objectives 2017-2018		Completed	See below
Hazard management – link incident reporting & near misses to hazard register	ongoing	All newly identified hazards will be added to RDC Hazard registers as required	All teams have completed their annual review of Hazard registers
Up skilling of Senior Managers			Ongoing
Contract Management	Contracts to be reviewed during tenure of contract to check for changes in contract delivery		Review letter has been formulated and is awaiting approval from Management

1.2 Training completed for period

Mental Wellness in the Workplace	Managers x 3
Business Central H&S Workshop	Staff x 1
Work safe Inspector	Hazardous Substances update to Managers
Floor polisher machine training	Cleaners

1.3 Notifiable Events to Work safe

nil

1.4 Notification of Particular Hazardous Work to Work safe –

nil

1.5 Health monitoring for period

- Vitae Counselling services available to staff
- Ergonomic assessments available to staff
- Hearing tests completed by Animal Control Team
- Flu vaccination available to all staff

2 Rangitīkei District Council Health & Safety Objectives 2017-2018

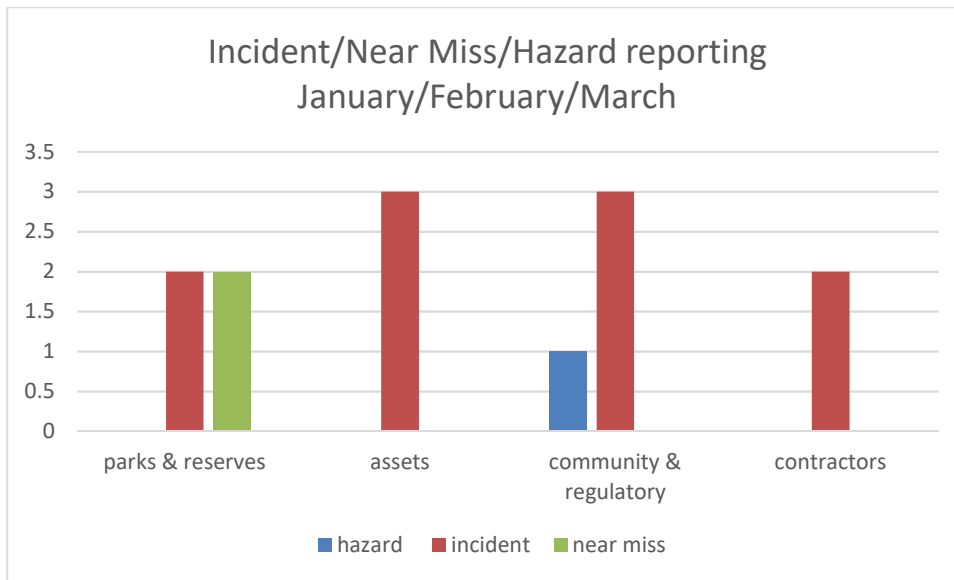
- Continue to look for opportunities and provide further evidence of up skilling the senior leadership team in health & safety governance
- Continue to look for health & safety objectives that are project based and based on continuous health & safety improvement
- Consider a time frame for contractors to resubmit their health & safety plans and related health & safety documentation to ensure currency
- Expand the review of effectiveness of hazard management to include processes that have an impact on hazard management, such as incident reporting and training
- Vehicle safety is one of our HSE objectives this year

3 Quick Updates

3.1 Rangitīkei District Council has a requirement under Health & safety at Work (Asbestos) regulation 2016 to have a written Asbestos Management plan for all buildings. Council has obtained a survey of the Taihape Women's club which has indicated asbestos on site. Further surveys are scheduled for April/May on RDC buildings. Information regarding Asbestos has been provided to the pre-qualified Contractors who work on RDC sites. RDC tenants have also been notified of RDC requirements under the regulation. Asbestos waste (i.e. damaged ac pipes) are to be

stored in compliance with the Asbestos ACOP. Warning signs are currently being placed on all RDC electrical boards. Asbestos is to be added to all RDC hazard/risk registers.

- 3.2 Shared services – The MDC H&S advisor and the RDC H&S co-ordinator meet 6 weekly to improve Health & Safety and identify risks to staff and contractors under the shared service agreement.
- 3.3 The Hazardous Substances regulations came into force on the 1st December 2017. Chemical registers are now complete for all RDC sites and will be provided to the local volunteer fire brigades.
- 3.4 The Bulls WTP hazard register has been reviewed during February and there is an ongoing programme for all sites to be visited.



4 Recommendation

That the report 'Health & Safety Quarterly Report for Council' for the period ending 31 March 2018 be received.

Attachment 8

RANGITIKEI DISTRICT COUNCIL

Enforcement Strategy and Prosecution Policy

Adopted by Council on XXXXXXXXXX

DRAFT

Executive Summary

This document sets out the principles and processes which Council uses to achieve regulatory compliance in a fair and consistent way that is appropriate to the circumstances. It relates particularly to Council’s responsibilities for the environment, building safety, food safety, alcohol consumption in public places and control of dogs.

In addition to being fair and consistent, Council aims to be transparent and open, to encourage disclosure of errors and mistakes, and to ensure it has the most relevant and up-to-date information. Priorities for enforcement are on those areas where Council has sole responsibility for enforcement, where there is potential for the greatest harm, and on individuals and organisations who are unwilling to comply with the regulations.

Council has a range of tools available to it by legislation, as set out in the following chart:

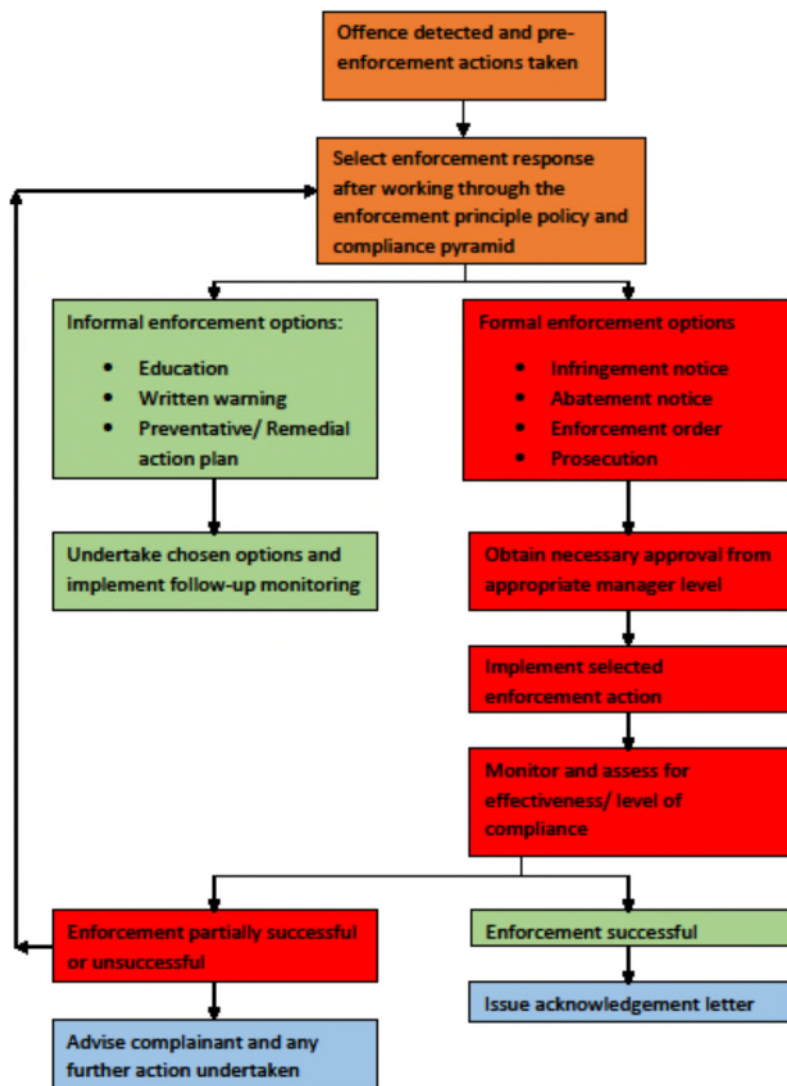
	Oral warning	Written warning	Notice to fix	Infringement Notice	Abatement Notice	Enforcement Order	Prosecution
Building	X	X	X	X			X
Resource Consents	X	X		X	X	X	X
Environmental Health	X	X					X
Liquor	X	X		X			X
Parking	X	X		X			X
Noise	X	X			X		X
Animal Control	X	X		X			X
District Plan	X	X		X	X	X	X
Bylaws	X	X		X			X

The choice of a particular enforcement tool to achieve compliance depends on a number of factors – for example:

- the nature and scale of harm caused
- the nature of the penalty likely to be most effective in ensuring compliance or acting as a deterrent
- whether there has been previous offending
- the attitude of the person offending.

We have a carefully defined process for investigation and action which relates to the hierarchy in Council. Ultimate enforcement action, i.e. prosecution, must be approved by the Chief Executive. That approval will always have regard for the tests set out in the Solicitor-General’s Prosecution Guidelines.

The flow-chart on the following page summarises Council’s processes



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Introduction

Rangitikei District Council is required by various statutes for the administration and regulation of a wide range of functions across the district. These functions include matters such as land use and Development under the District plan, controls of sale and consumption alcohol in public, carrying out of building work, control on dogs, littering, the preparation of food for sale, parking etc.

The primary purpose of these regulatory activities is to protect the public, the environment and groups such as consumers and residents. The Council endeavours to work with various stakeholders, statutory organisations, voluntary groups, individuals and non-governmental organisations to achieve compliance with various regulatory requirements.

At the end of the day, achieving effective regulatory protections and outcomes is a responsibility that both the Council and the wider community share.

The purpose of this Enforcement Strategy is to:

- Inform the general public of the Council's approaches to the compliance, enforcement and prosecution of legislation it is responsible for enforcing;
- Outline the possible enforcement actions able to be administered by the Council;
- Guide to assist officers of the Council in the performance of their compliance, enforcement and prosecution functions;
- Ensure consistent, appropriate and coordinated decision-making of compliance, enforcement and prosecution matters.

This strategy is provided for information purposes only so as to provide a general guidance overview on how compliance, enforcement and prosecution matters are dealt with by the Council. This Strategy:

- Is not legally binding on the Council;
- Is general in nature and does not exhaustively address all the specific statutory limitations and considerations that may be relevant under the legislation administered by the Council;
- Does not confine, restrain or limit the discretion of the Council to take any action;
- Is not a substitute for legal advice or legal processes.

Our approach to compliance

What we trying to achieve

The regulatory activities the Council is responsible for provide a range of health, safety and environmental benefits for the public and residents of the Rangitikei District. The key areas where the Council has enforcement responsibilities are:

Our environment- We want everyone to be able to share in the benefits of living in a built and natural environment that contributes to the outcomes agreed in the District Plan.

Buildings- We want to have buildings that are safe and provide the amenities expected by owners and users. We are concerned about buildings that expose owners and users to risks to their health and safety.

Food- We want to support local food businesses that meet the food safety standards and ensure local people and visitors can enjoy food prepared and sold in the district. We are concerned about risks to people's health that can arise from poor food safety standards when preparing food for sale at cafes, restaurants or other outlets.

Alcohol- We want people to enjoy public events and public space without being confronted by anti-social behaviour caused by excessive consumption of alcohol or alcohol being consumed by persons who are under-age.

Dogs- we want people to have the confidence they can live and carry out their businesses in the district without being distressed or intimidated by dogs that are not being properly controlled by their owners.

How we achieve compliance

Compliance as an outcome is when a regulated activity achieves the required environmental standards, regulatory requirements and or licence or consent conditions.

An effective approach to compliance is one that improves regulatory outcomes without imposing unnecessary burdens or expense on residents, businesses and others subject to regulation.

We expect everyone to comply with the regulatory requirements the Council is responsible for and we know that most people are willing to comply with those obligations.

We know that some people will comply reluctantly only because there is a credible risk that the Council will detect their non-compliance and it will result in serious consequences.

Finally, we know that some people will not comply with the Council’s regulatory requirements because:

- They may not be aware they are not complying;
- They may not understand what is required in order to comply;
- They think the risk of being caught is low
- They accept there is a risk of being caught but they are prepared to pay the penalty;
- They have made a conscience decision not to comply, regardless of the consequences.

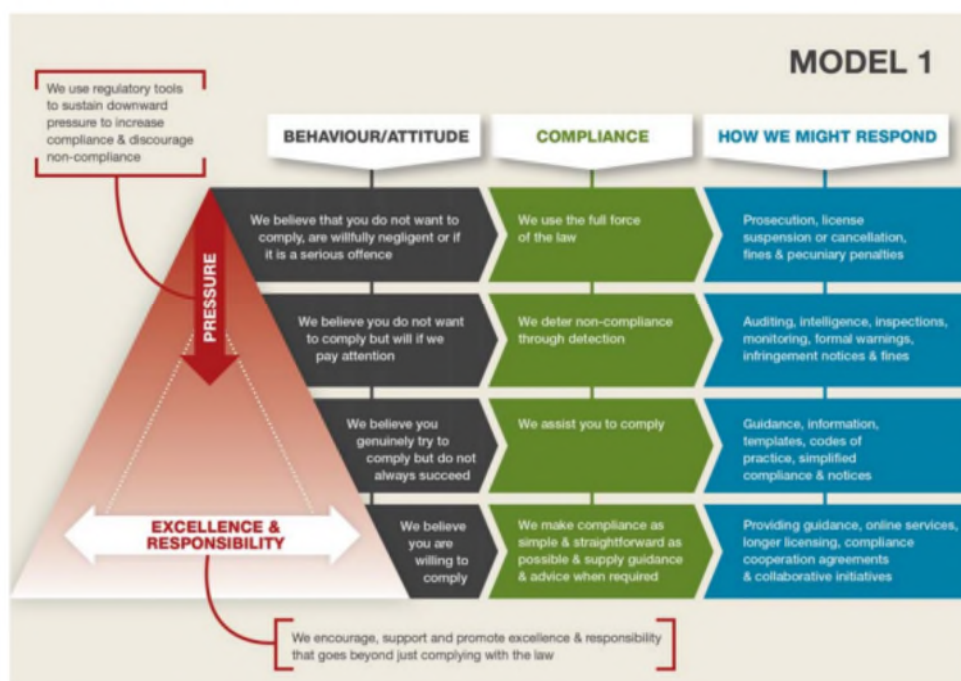
Our approach to compliance is scaled with degrees of force to:

- Make it easy as possible to comply, for those who want to comply;
- Assist those who are trying to comply but not succeeding;
- Deter those people who are thinking of not complying;
- Use the full force of the law for those who refuse to comply.

The compliance pyramid

The compliance pyramid is a widely used model for achieving compliance.

The relationship of the relevant factors which assist in determining the action taken is shown in the below model:



At the bottom of the pyramid are those who are willing to comply-at the top are those who refuse to comply. The compliance pyramid is designed to create downward pressure- that is,

to move non-compliant individuals or organisations down the pyramid to full compliance and to where lower-level and less costly interventions will be sufficient to keep them compliant.

The compliance pyramid illustrates how Council's approach to compliance will vary according to the attitude of the individual. The Council has a wide range of tools or interventions at its disposal to assist those people who are willing to comply through to those who do not want to comply. These tools are discussed in the section below, our approach to enforcement along with the factors the Council will consider when deciding on the appropriate approach to enforcement in any particular situation.

The compliance pyramid also contemplates the Council encouraging compliance through promoting examples of excellence in compliance, and not just encouraging compliance from those who are not complying.

Principles we apply in our approach to compliance

Get it right first time

We believe that it is in the interest both of regulated businesses and the wider public to get things right the first time and that therefore our compliance role should involve actively working with all those subject to regulation, especially small and medium sized businesses, to guide and assist with compliance. We will provide a contact point and telephone number for further dealings with us and we will encourage businesses and other to seek guidance or information from us.

Make compliance simple

We will make compliance as straightforward and simple as possible in the circumstances. We will provide information and advice in plain language on the legislation that we are responsible for and disseminate this as widely as possible, through information leaflets, newsletters, guidance and on the Council website www.rangitikei.govt.nz.

Assist people to comply

We will support individuals and organisations needing help to comply. We understand mistakes happen and can help rectify them when they brought to our attention openly and early. We will encourage and support disclosure of unintentional non-compliance.

Encourage complaints

Raising awareness of compliance is an important part of effective compliance policy. An easy to use complaints process raises people's awareness of compliance requirements and can be an effective source of information about non-compliance through the complaints

people make when things go wrong. An effective complaints process also increases the chances that people who are not complying with regulatory requirements will be identified.

Recognising good practice

We will recognise examples of good practice in the regulatory compliance in particularly where it contributes to better levels of compliance. Identifying and publicising examples of good practice in regulatory compliance can improve awareness of compliance requirements and improve levels of compliance in a sector by providing a model for others to follow.

Our approach to enforcement

The enforcement process covers the mechanisms and options that are designed to compel compliance. These enforcement mechanisms and options may be formal or informal and involve the Council exercising its discretion to adopt the enforcement response that is appropriate to the circumstances.

Principles we apply in our approach to enforcement

Fair and consistent

We will carry out our compliance responsibilities in a fair, equitable and consistent manner. Our responses will be unbiased, objective and made in accordance with the principles of good administrative practice and natural justice. We will treat residents, businesses, complainants, consent holders, resource users and others equally and will not favour any one group or sector over another. Decisions on enforcement action will be taken in a timely manner and without undue delay or interference.

While Investigating Officers are expected to exercise judgement in individual cases and to treat each case on its own merits, we will have arrangements in place to promote consistency. More details on the decision making process is available on page **. This means we will take similar approaches in similar circumstances, but does not mean uniformity. Each case and set of circumstances is unique and must be handled as such.

Transparent and open

We will be transparent and open about our approach to enforcement and how we make our decisions. Those affected by our decision will have opportunities to ask questions and to seek review.

Suspected individuals will be allowed the early opportunity to give an explanation of the circumstances surrounding any alleged offence including, where provided for by legislation, any statutory defences.

Encouraging disclosure of errors and mistakes

Our approach to compliance encourages people to inform us of errors and mistakes leading to unintentional non-compliance. When considering enforcement options we will be more sympathetic when genuine mistakes and errors have been voluntarily disclosed to us early. When we identify compliance issues or incidents we are more likely to offer help and assistance to individuals and organisations that have made open and early disclosures. We are more likely to consider firmer enforcement options in respect of mistakes or errors where there has been a deliberate effort to hide the error or mistake from us. However this does not mean we turn a blind eye to breaches of the law- particularly if the error or mistake is significant or harmful.

Intelligence led responses

We will ensure that information is shared within the Council to ensure Council has the most relevant and up to date information when making decisions about enforcement. This includes the information obtained from audits, inspections, reviews and applications etc. This approach also requires Council to share and receive information, where appropriate with other Government Departments and Councils in a manner that respects and protects the rights of an individual entity to ensure consistency of approach to enforcement issues.

Priorities for enforcement

We will focus on our enforcement efforts on those people and organisations we have reason to believe are unwilling to comply. We will prioritise our efforts and interventions in those areas where the Council has sole responsibility for enforcement, and in respect of those matters that could cause the greatest harm.

We will ensure that our priorities for enforcement understand and acknowledge the public's expectations for compliance and, where appropriate, respond to and reflect shifts in public's thinking and expectations of compliance.

Our goal is long-term ongoing compliance. We are likely to take firmer action against non-compliance that we consider is deliberate, deceptive or negligent. Non-compliance that causes harm to people, or adversely affects the interest of communities, is likely to attract more serious action.

Cost recovery

The Council will seek to recover a contribution towards the costs associated with enforcement from the responsible parties where possible. This enables enforcement functions to be undertaken efficiently and to minimise the cost to ratepayers.

Where monitoring costs are incurred in relation to a specific consent, these costs will be recovered from the consent holder in accordance with Rangitikei Councils Fees and Charges and the provision of any relevant laws.

How we make enforcement decisions

We consider a range of factors when deciding how to respond to compliance issues or incidents. No single factor will be determinative of an enforcement response but all the relevant factors must be weighed up in deciding what the most appropriate response to take to remedy a compliance issue or incident.

The following is not an exhaustive list of factors we consider but is a list of the most commonly considered factors. Other factors may exist in particular circumstances.

Harm

The primary factor that drives our enforcement decision-making is the harm or the potential harm to health, safety or the environment. Actions that create risks but do not actually lead to harm occurring can also be serious and require a firm response. We will carefully consider the nature of the harm caused or likely to be caused including factors such as:

- Whether the harm is temporary, can be remedied or mitigated, or is permanent
- Whether the harm is limited or widespread
- Whether the harm is trivial and does not require an enforcement response
- Whether the harm affects, or is likely to affect a particular group or section of the community or environment
- Whether that particular group or section of the community or the environment is particularly vulnerable or sensitive.

Conduct of the person responsible for compliance issue or incident

We consider the behaviour and the intent of the individual responsible for the compliance issue or incident. The factors we consider include:

- Whether this is the first time the person has been responsible for this type of compliance issue or incident.
- Whether the compliance issue or incident is likely to be a one-off incident or is a pattern of behaviour.
- Whether the Council has previously undertaken enforcement action against the person and if so, the outcome of that enforcement action and whether it was successful.
- Whether some time has passed since the issue or incident.
- Whether the compliance issue or incident was a misunderstanding, accidental, careless, or deliberate.

- Whether the person profited or benefited from the issue or incident.
- Whether the person notified the Council of the compliance issue or incident.
- Whether the person was acting alone, acting under the control or direction of another person, part of a group, or a ringleader.
- Whether the person attempted to avoid or mitigate harm and if so how soon after becoming aware of the harm the person did so and whether this was effective
- Whether the person has taken any steps to avoid such issues or incidents in the future
- Whether the person relied on advice from a third party.

Attitude of person to compliance

We consider the attitude of the person to compliance. A person's attitude is usually evident by the actions they have taken or not taken to be compliant. Even if they have a high level of willingness to comply, this does not prevent significant action being taken against them for other reasons. The factors we consider include:

- Whether the person is willing and able to comply
- Whether the person is willing but not able to comply and if so, whether the reason they are not able to comply is within their control or not
- Whether the person is reluctant or unwilling to comply
- Whether the person has made a deliberate decision not to comply

Public interest

Public interest factors are not specific to the person responsible for the compliance issue or incident but concern the public at large and may be relevant to the enforcement response. The requirements for public interest test as set out in the Solicitor-General's Prosecution Guidelines are discussed in full under the section "Our Approach to Prosecution in this policy.

Enforcement options

We have available to us a range of enforcement options under the legislation we are responsible for enforcing. There is no universal set of options. The compliance pyramid underpins our approach to enforcement decisions.

The enforcement options at the base of the pyramid for those who are willing to comply, where the harm caused is minimal and the conduct may have been accidental, may be to provide written advice or guidance, or give a formal warning. The purpose of these enforcement options could be to educate others, assist and sustain compliance, to avoid, mitigate or remedy adverse effects and to stop unlawful activity.

The enforcement options in the middle of the pyramid where the person may be unwilling to comply may involve a formal warning, a compliance notice such as an abatement notice or a notice to fix, or an infringement notice. The purpose of these enforcement actions is to avoid, mitigate or remedy adverse effects, to stop unlawful activity and to deter and educate others.

The enforcement options at the top of the pyramid for persons who have decided not to comply, where harm caused is significant, or the conduct was intentional, may be to prosecute, cancel a licence or permit, or impose a fine. The purpose of these enforcement options could be to avoid, mitigate or remedy adverse effects, to stop unlawful activity, to deter and to penalise.

We will choose the most appropriate enforcement option for the issue or incident involved- the right option at the right time. Enforcement options will not use progressively (from the base up, one action leading to another on a higher level.) Action will be taken using the appropriate enforcement option available as determined by the consideration of harm caused, the conduct of the person responsible for the incident, the attitude of the person to compliance and the public interest factors.

The range of enforcement options we have available include the following:

Provide advice or guidance

We understand the importance of people having access to good quality information and guidance on how to comply with regulatory requirements. Minor incidents are frequently dealt with by means of informal action and would involve the Council Enforcement staff drawing the matter to the attention of the person responsible for the compliance issue or incident, and giving appropriate guidance. Advice and guidance material can take many forms including verbal or written advice, or reference to other sources of compliance information such as Council's website, FAQ's, alerts leaflets' newsletters and posters. Rarely will a minor or technical infringement result in more formal action being taken, particularly if it is capable of immediate rectification.

A follow-up visit will be made, where circumstance demand, to ensure minor matters have been rectified. An officer will make a written record of the action(so that we can check for previous behavioural attitude) However if previous advice has been ignored or there is another factor that warrants a formal response, the Enforcement Officer may choose to treat the incident in a formal way.

Give formal warning

A formal warning is documented by way of letter to a person informing them that an offence has been committed, and that they are liable, but that no further action will be taken in respect of that offence. The person will also be informed that the formal warning

will be documented and recorded by the Council, and will be taken into consideration should there be further offending. The types of situations where a formal warning may be given are when:

- An administrative, minor or technical breach has occurred
- The harm, or potential harm, is minor or trivial in nature
- The person does not have a history of offending
- The matter is one which can be quickly and simply be put right
- A written warning would be appropriate in the circumstances

Publicising enforcement action

Any publicity about enforcement matters should be restricted to the simple fact that Council is undertaking enforcement action in respect of an alleged breach. Under no circumstances can any information be given that can lead to the identification of names of the defendants, or other parties to the proceedings.

Audits and inspections

We have powers to conduct announced and unannounced inspections to check on-site compliance. We can also conduct more in-depth audits to determine compliance.

Statutory powers

We have a range of statutory powers available to us under the legislation we are responsible for enforcing. Some of the key statutory powers include the following:

- **Excessive noise direction**
An enforcement officer may issue an excessive noise direction, either orally or in writing, that requires a person to immediately reduce the excessive noise to a reasonable level. This direction is additional to any power to issue an abatement notice for excessive noise. The issue of a notice binds a person to cease or reduce the noise for a period of up to 72 hours. Contravention of the direction can result in the seizure or incapacitation of the device causing the noise.
- **Compliance notice such as an abatement notice or notice to fix**
These notices under the Resource Management Act 1991 and the Building Act 2004 are formal written directives. They are drafted and served by Council staff instructing an individual or company to cease an activity, prohibit them from commencing an activity or requiring them to do something. The form, content and scope of these notices is prescribed in statute. It is an offence to fail to comply with these notices.
- **Enforcement order or injunction**
Like an abatement notice an enforcement order can direct a person to cease an activity, or to take particular action. However an application for an enforcement order must be made to the environment court. It is an offence to fail to comply with

an enforcement order. In some of our regulatory roles we have the ability to seek a court injunction to require a person to undertake something they have refused or previously failed to do.

- **Cancel, amend, suspend or refuse to renew a licence, consent or permit**

We have the ability to cancel, amend or suspend licences where we believe:

- The grounds for being licensed are no longer met;
- The licence holder is failing (or has failed) to comply with the Act
- False or misleading information has been provided.

- **Infringement Notice**

An infringement notice is a written notice alleging that a person has committed an offence which requires the payment of a fine or the election to have the matter heard in court. The actual fine for each type of offending is set within statutory schedule or bylaw. Payment of the fines does not lead to the recording of a criminal conviction. The types of situations where an infringement notice may be issued are when:

- There is evidence of a regulatory breach
- A one-off or isolated regulatory breach has occurred which is of minor impact which can be remedied easily;
- It is likely to be a sufficient deterrent.

- **Prosecute**

A prosecution is initiated by laying criminal charges in the District Court. However, this will only commence after a rigorous internal process involving:

- A thorough investigation
- A recommendation made by the Investigating officer
- Reviewed and endorsed by the Environmental & Regulatory Services Team Leader (ERSTL)
- Authority to prosecute given by the Chief Executive

The matter is then heard by a District Court Judge. All criminal evidential rules and standards must be met in a prosecution. A successful prosecution will generally result in a conviction, and a penalty may be imposed.

Negotiated settlements

A person may approach the Council with a proposal for settlement of a compliance issue or incident. The Council is open to resolving non-compliance by agreement where a remedy is possible and a negotiated settlement can be achieved that is prompt, easily implemented and in the public interest. Negotiated settlements tend to result in lower costs to the parties, faster outcomes, and greater flexibility of terms and outcome.

A negotiated settlement typically requires all or some of the following- the person to admit that they are likely to have breached the law, to cease the non-compliant conduct, pay compensation, pay our costs and may involve some publicity. A negotiated settlement will

only be agreed to if it is in public interest. For example we are unlikely to agree a negotiated settlement where the non-compliance has caused serious harm or the person is a repeat offender, lacks contrition or actively resists compliance.

Decision-making process for enforcement decisions

Investigations officer

Where information about a compliance issue or incident comes to the attention of the Council the initial investigation will be conducted by the relevant Council Investigating Officer responsible for that subject area. The powers that may be exercised by the Investigating Officers are prescribed in their position description or in formal delegations (for statutory powers) and vary according to the area for enforcement and the nature of the enforcement option.

For more serious enforcement options an Investigating Officer must obtain the approval of the relevant line manager or team leader and where appropriate may need to seek legal advice from Councils Legal Advisor. Neither the Investigating Officer, nor the relevant line manager nor the team leader has the ability to approve any enforcement option that involve prosecution or an application to court. Those matters must be approved by the Chief Executive.

A proposal for enforcement action that involves a prosecution or application to court must be referred to the Chief Executive by the ERSTL for decision and approval.

Prosecution Decision

The Chief Executive is the only member of staff that is delegated to authorise enforcement matters involving a prosecution or an application to court and must involve the following process:

- Investigation Officer
Enforcement action in accordance with position description and or formal delegation.
Recommends prosecution to Manager/Team leader
- Manager/Team Leader
Reviews the investigation and endorses or rejects the recommendation to prosecute.
Refers the proposed action to Chief Executive if prosecution recommendation is endorsed
- Chief Executive
Considers the recommendation from the investigation officer, and Manager

Approves or declines the recommendation to prosecute and may seek legal advice as part of this decision.

Advice Council should the decision to prosecute be approved.

The Chief Executives decision is final and factors taken into consideration during the decision process whether a prosecution is in the public interest are described in the last section of the document under the heading "Our approach to prosecution". The Chief Executives decision must be made independently of any undue or improper pressures such as political pressures or pressures from elected members of the Council.

Legal Review

The Chief Executive may request a legal review to ensure that the test for prosecution as set out in the Solicitor- Generals Prosecution Guidelines (2013) is satisfied.

The test for prosecution requires that there is sufficient evidence to lay charges (the evidential test) and that such charges are in the public interest (the public interest test) any legal advice obtained must explicitly consider these requirements.

Other considerations relevant to the decision whether to prosecute

Even if a matter meets the test for prosecution in terms of the Solicitor General's Prosecution Guidelines the decision by the Chief Executive whether to undertake a prosecution in a specific case will be made in accordance with this Enforcement Policy.

The Chief Executive is not required to prosecute all offences which there is sufficient evidence. The Chief executive will exercise prosecutorial discretion in each case to whether a case as to a criminal prosecution is required in the public interest.

In some cases, while a prosecution may be possible, it may be considered that a different compliance response is more appropriate in taking a decision whether to prosecute, the Chief Executive will also consider:

- This Enforcement Policy, which guides the Council's discretion as to what enforcement action it will undertake;
- The alternatives to criminal prosecution that are set out in this Enforcement Policy
- The purpose and objectives of the laws the Council is seeking to enforce by a proposed criminal prosecution
- The objectives and enforcement priorities in this Enforcement Policy;
- The expected cost of a prosecution(including Council's resources and funding)
- Whether another prosecuting agency has or may bring criminal proceedings in relation to the same subject-matter as the proposed prosecution

Communication with elected members

Once a decision has been made by the Chief Executive, the Mayor' councillors and any relevant Community Board members should be advised of the identity of the parties being prosecuted and the nature of the charges. This will ensure the Mayor, councillors and Community Board Members are aware of the prosecution and so able to avoid being drawn into any media comment or improper contact with individuals that could jeopardise the right to a fair trial. It is important to note names of defendants and other parties must not be revealed to the public. (See guidance provided in the sections below under the headings "Media and Contact with defendants")

Evaluating enforcement outcomes

In order to develop an effective enforcement process, all enforcement action undertaken by Investigating Officers should be evaluated for effectiveness in achieving the desired outcome. In both successful and unsuccessful actions where further enforcement action was required, it is useful to examine what is effective or not, what could have been improved or changed to make the process more effective. This information will be reported quarterly to the senior Leadership team to implement change if necessary and then through to the Policy and Planning committee with responsibility for regulatory management issues. This information will also be used to inform any review of this Policy.

Media

Public scrutiny is beneficial to administration of justice and the community has no right to accurate information, subject to lawful restrictions and the individual's right to a fair trial. The public interest in a fair trial is fundamental and can override other important principles such as open justice and freedom of expression.

Release of information to the media.

Only the Chief Executive has the authority to release information to the media. Before providing any information to the media the CE must first discuss with the Group Manager the information that is proposed to be released. Under no circumstances are Investigating Officers or other Council Officers to discuss enforcement issues with the media.

In prosecutions before the Courts the rule of sub judice applies. Sub judice means that while a matter is under judicial consideration public comment on the case is prohibited as the matter has yet to be decided by the court.

As media often report about matters prior to the Court making a decision, any press releases about enforcement matters should be restricted to the simple fact that Council is undertaking enforcement action in respect of an alleged breach. Under no circumstances can any information be given that can lead to the identification of the names of the

individuals, or other parties to the proceedings. Evidence that is brought before the courts must also not be released to the media.

Our approach to prosecution

The Council will adhere to the standards of good criminal prosecution practice expressed in the Solicitor- General's Prosecution Guidelines (2013) The Council's criminal prosecutions are conducted by external lawyers on Council's behalf, and the Solicitor-General's Prosecution Guidelines and Media Protocol for Prosecutors (Crown Law, 2013) while not binding on local authorities, represent best practice.

Review of proposed prosecution

Before the Chief Executive can approve a prosecution or application to the Court for an enforcement order or injunction the Chief Executive must consider all matters in relation to the issue, including any legal advice obtained as to whether there is sufficient evidence to lay charges (evidential test) and that such charges are in the public interest (public interest test) The requirements for these tests are set out in the Solicitor-General's Prosecution Guidelines.

Each aspect of the test for prosecution is separately considered and must be satisfied before a decision is taken to prosecute. If a matter does not pass the evidential test it will not proceed to prosecution, no matter how important it may be. The evidential test must be considered before the public interest test is considered.

The evidential test

The first part of the test is the evidential test for prosecution and requires a legal assessment of whether:

- The evidence relates to an identifiable person (whether natural or legal)
- The evidence is credible
- The Council can produce the evidence before the court and is likely it will be admitted by the court
- The evidence can reasonably be expected to satisfy an impartial jury or Judge beyond a reasonable doubt, that the individual has committed a criminal offence;
- The individual has given any explanation and if so whether the court is likely to find the explanations credible in the light of the evidence as a whole
- There is any other evidence the Court should seek out which may support or detract from the case

Once it has been established that there is sufficient evidence to provide a reasonable prospect of conviction, the test for prosecution requires a consideration of whether the public interest requires a criminal prosecution.

Public Interest test.

The second part of the test for prosecution is the public interest test, which is important for ensuring that the discretion to prosecute is exercised in accordance with the rule of law and any relevant statutory requirements. Some of the indicative matters that may be relevant and require consideration when determining whether a prosecution will be in the public interest are described below.

The list based on the Solicitor-General's Prosecution Guidelines, is illustrative only and not a comprehensive list of matters to be considered as the matters will vary in each case according to the particular facts. Under the Solicitor General's Prosecution Guidelines a prosecution is more likely if:

- A conviction is likely to result in a significant sentence
- The offence caused significant harm or created a risk of significant harm
- The offence was committed against a person serving the public (for example a police or council officer)
- The individual was in the position of authority or trust
- The evidence shows that the individual was the ringleader or an organiser of the offence
- There is evidence that the offence was premeditated
- There is evidence that the offence was carried out by a group
- The victim of the offence was vulnerable has been put in considerable fear or suffered personal attack damage or disturbance
- The offence was committed in the presence of , or close proximity to a child
- There is an element of corruption
- The individuals previous convictions or cautions are relevant to the present offence
- There are grounds for believing that the offence is likely to be continued or repeated for example by a history of recurring conduct
- The offence although not serious in itself is widespread in the area where it was committed
- A prosecution would have a significant positive impact on maintaining community confidence
- The individual is alleged to have been committed the offence while subject to an order of the court
- A confiscation or some other order is required and a conviction is a pre-requisite

Under the Solicitor-General's Prosecution Guidelines a prosecution is less likely if:

- The court is likely to impose a nominal penalty
- The individual has already been made the subject of a sentence and any further conviction would be unlikely to result in the imposition of an additional sentence or order
- The offence was committed as a result of a genuine mistake or understanding (these factors must be balanced against the seriousness of the offence)
- The loss or harm can be described as minor and was the result of a single incident, particularly if it was caused by a misjudgement
- There has been a long delay between the offence taking place and the date of the trial, unless the offence is serious the delay has been caused in part by the individual, the offence has only recently come to light or the complexity of the offence has meant that there has been a long investigation
- A prosecution is likely to have a bad effect on the physical or mental health of a victim or witness, always bearing in mind the seriousness of the offence
- The individual is elderly or very young or is or was at the time of the offence suffering from significant mental or physical ill health, unless the offence is serious or there is real possibility that it may be repeated
- The individual has put right the loss or harm that was caused (but individuals must not avoid prosecution or diversion solely because they pay compensation)
- Where other proper alternatives to prosecution are available (including disciplinary or other proceedings)

These considerations are not intended to be comprehensive or exhaustive. The Public interest considerations that may properly be taken into account when deciding whether the public interest requires prosecution will vary from case to case.

Solicitor-Generals Prosecution Guidelines

The Solicitor-General's Prosecution Guidelines also provide guidance on other aspects of the conduct of the public prosecutions including matters such as:

- What charges should be filed
- Once criminal proceedings are commenced, whether they should be continued or discontinued
- The conduct of criminal prosecutions
- Standards of conduct and practice for lawyers conducting prosecutions
- Plea discussions and arrangements

Roles and responsibilities during prosecution

Once a decision to prosecute has been made by the Chief Executive, the file will be referred to external lawyers who have been engaged to undertake the prosecution. The

external prosecution lawyers will review the file and recommend charges. Once this review is complete, the prosecution lawyers will prepare the charging documents.

All staff involved in managing a prosecution will maintain a high standard of professional and ethical conduct and manage the case in a way that is consistent with the individual's right to a fair trial. In particular those involved in the prosecution should:

- Act in a manner that is fundamentally fair, performing their obligations in a detached and objective manner impartially and without delay
- Conduct themselves in accordance with their ethical obligations and rules of professional conduct
- Comply with the disclosure obligations contained in the Criminal Disclosure Act 2008 and
- Be aware of the needs of victims and ensure that in accordance with the law and the requirements of a fair trial, victims and witnesses are treated with care and respect

The Regulatory team is responsible for keeping the Chief Executive informed about the progress with the prosecution on key decisions and such as amendments to charges, plea discussions and arrangements, or a decision to discontinue proceedings.

The Regulatory team will ensure that the Council promptly provides all information and assistance required by the prosecution lawyers.

Contact with individuals

Once charges are filed no Council staff members involved with the prosecution will have any communication with the individual or individual's legal representative in relation to the prosecution, unless it has first been discussed with the prosecution lawyers acting for the Council.

Because individuals may have other dealings with Council staff during the course of the prosecution the Chief executive will ensure that relevant staff are aware of any prosecutions underway. Council staff and elected members must ensure that they do not interact with such individuals during the course of the prosecution in a manner that could jeopardise the right to a fair trial or adversely affect the prosecution.

Review of charges

The evidential test is an ongoing requirement as is public interest test. The prosecution lawyers will continue to monitor whether the evidential test is met throughout the course of prosecution. If as a result of continued investigation following the laying of charges it is considered that another charge is more suitable the Council may amend the charge, or if a charge should be withdrawn, the Council will withdraw the charge.

Decision not to prosecute

A decision not to prosecute does not preclude Council from further considering the case if new and additional evidence becomes available or if a review of the original decision is required (provided always that we are within the applicable limitation period for bringing a prosecution)

Appeals relating to a prosecution

Every decision to appeal against a sentence or appeal on a question of law must go through the same decision making process as would for a decision to prosecute.

Investigations involving other agencies

It is not uncommon for more than one prosecution agency to investigate a particular matter where prosecution by any of those agencies could result.

Wherever possible we will work collaboratively with those other agencies to ensure that investigations and criminal prosecutions are conducted effectively and efficiently. For example in some cases it may be possible for agencies to share information such as witness statements to ensure witnesses are not subjected to multiple interviews by different agencies.

Where reasonably practicable we will consult with other relevant agencies before commencing a criminal prosecution to satisfy ourselves that criminal prosecution by us is in the public interest.

Attachment 9

26 April 2018

File No: 3-OR-3-12

Bruce Gordon
Chairman
Horizons Regional Council
Private Bag 11025
Manawatu Mail Centre
PALMERSTON NORTH 4442

By email: haveyoursay@horizons.govt.nz

Dear Bruce

'Shaping our region's future'

The Rangitikei District Council appreciates the leadership and support which Horizons provides across a wide range of activities. So we were interested to read your proposals for the next decade and offer these observations and comments which we hope will prove useful. Before going into any detail, we would express pleasure to see the proposed increase in resourcing for consenting work. This will be most helpful for us as we work through new wastewater consents.

Regional development and prosperity

We agree that Horizons has a key role to facilitate development and implementation of the Economic Action Plan through the Accelerate 25 programme, and that this should be rate-funded through the UAGC. However, we wonder whether maintaining the budget at the current level is sufficient. We are uncertain what work is specifically planned, but are aware that the recent development of Te Pae Tawhiti and the need to gain strong linkage with the new Provincial Growth Fund (given that Manawatū-Whanganui has been identified by the Government as one of the four 'surge' regions). This may require a greater level of resourcing.

Regional facilities

We support the principle behind this proposal and acknowledge the proposed first call on the Fund – i.e. the Whanganui Velodrome roof project - has been endorsed by the Manawatu-Whanganui Regional Chiefs as a priority regional facility project. However, we suggest that greater clarification is needed before proceeding with other proposals. In particular we suggest that it is crucial to have an agreed list of what these regional facilities are to be, and to have a very transparent process for deciding priorities (i.e. stewardship of the Fund.)

Instead of providing grants to territorial authorities, we wonder whether consideration has been given to using your borrowing ability to provide interest-free loans (with the borrowing costs met by a fixed charge on all ratepayers). This might enable more regional facilities projects to proceed more quickly.

Drainage schemes

While none of the drainage schemes is in the Rangitīkei (and we are curious about that), we acknowledge their importance. However, we suggest that, rather than have 20% funded through a regional river and drainage rate which all ratepayers in the region, it would be fairer if the 20% was paid by all ratepayers in the relevant territorial authority. This aligns with how the Old Man's Beard programme in the Rangitīkei is funded.

We consider that your proposal for Anzac Parade in Whanganui will be a helpful trend-setter for other parts of the country facing similar risks.

Commercial investment

We understand the potential benefits to ratepayers from this investment (via MWRC Holdings) in a commercial building. However, there is an initial cost to ratepayers in funding the interest and there is a risk – both from a continued tenancy and for the building itself in the event of a major earthquake. (It was this evident ability to borrow \$17 million which prompted the earlier suggestion earlier at making loans to develop regional facilities.)

Changing the name

We support aligning the formal name with the Māori Language Commission's orthography and adopting the official name for the Whanganui District. However, we have long felt that the formal name should include 'Rangitīkei', given the significance of this river system, so we wonder whether this is the time when that request could be met.

Capital Connection

We support Horizons making a contribution if that is the way (at least for the moment) to secure adequate government funding to continue this service. We would like to see the feasibility tested of a bus service from Marton and Bulls to connect with this service: it is used now by people from the lower Rangitīkei. We wonder, however, whether a better service would be a more regular Palmerston-Waikanae train, which would improve its accessibility and potentially reduce the number of people from the region driving to Waikanae.

We would also like to see an improved commuter bus service between Marton and Whanganui.

Rates impact

We understand that rates impact for 2018/19 in Rangitīkei, Ruapehu and Tararua are higher than for the other territorial authorities because properties in these three districts have recently been revalued. When revaluation takes place in those other authorities, their rates will spike too. One way to address that would be through a differential, but that would add some administrative complexity. The simple solution is for all councils to agree on a common revaluation date.

Old Man's Beard

We agree with the altered funding for this important programme – A lot of the Weedbusters work has been done on the smaller properties.

I would like the opportunity to speak with your Council on these issues.

Yours sincerely

Andy Watson
Mayor of the Rangitīkei District

Draft

Attachment 10

26 April 2018

Hon Phil Twyford
Minister of Transport
Parliament Buildings
Wellington, 6160

By email: gps2018@transport.govt.nz ; p.twyford@ministers.govt.nz

Dear Phil

The Rangitikei District Council appreciates the opportunity to comment on the Draft Government Policy Statement on Land Transport 2018/28-2027/28. The Rangitikei District has a considerable length of SH1 and SH3 as well as the Main Trunk . We are a rural district, with scattered small towns. While we do not experience congestion, there are inefficiencies in getting produce to market (and providing services to farmers), and many people living in towns feel isolated if they do not have access to a car. So the Council is supportive of a review of priorities and achieving greater flexibility on modes of transport. We accept that to do this there has to be less funding for roads of national significance, important thought these are in terms of efficient and safe road travel.

Safety

The Council supports the ongoing road safety focus and the over-arching approach to reduce fatalities and serious injury on New Zealand roads, whether state highways or local roads. Our own roading activity plan prepared for the 2018-28 Long Term Plan, has given greater priority to investing in road safety, so we are pleased that this aligns with the GPS. , The Council agrees that some rural roads would warrant a lower speed, however would not be in support of a generic reduction on all rural roads. We are supportive of the direction to use enforcement activity to promote safe road user behaviour and suggest that a focus on drug drivers be included in this direction.

Access

The Council is supportive of the new strategic direction to improve New Zealander's access to opportunities and markets, including the focus on regional development and creating greater resilience among communities. The GPS perceptively acknowledges that 'some local councils have resource and funding constraints'. This is true for the Rangitikei, a district 4,538 sq km in extent with around 15,000 residents and a local road network of 1,225 km. Over the In the second stage GPS, we recommend greater emphasis on interconnectedness – i.e. how airports and sea ports are serviced by road and rail.

We agree that light rail and improved walking and cycling infrastructure will be useful to ease congestion and environmental impacts in urban areas; however we would like to see a greater use of the existing rail network for freight as well as commuters – and consideration given to effective public transport outside the metro areas. . Resilience and access are closely entwined: the Council would like to engage in discussions with the New Zealand Transport Agency and Hastings District Council around the merits of the Taihape-Napier Road) being designated a state highway, having regard for the vulnerabilities of west-east connections.

Environment

The Council recognises the environmental benefit from shifting away from single use motor vehicles in metro areas and would support the use of electric rail to help optimise this point. We suggest that a more cohesive approach to best utilise the provision of road, air and rail freight infrastructure would reduce the very high dependency on heavy road haulage. The current rail network is currently underused

The Council requests that greater use of rail be viewed alongside the long term consideration of more inland ports to provide options for logistics operators and as a means of easing capacity issues with sea ports. Marton is an obvious location for such a facility, being the junction of the Main Trunk with the Whanganui-New Plymouth line. In addition, developing Ohakea to be a regional freight hub alongside its military obligations would shorten road haulage requirements for many farmers and other industries in the central and southern North Island.

Value for money

We agree that this is crucial – and difficult, given the range of circumstances to be addressed across the country. Balancing the needs of high growth in Auckland against (say) the needs of remote communities needs a transparent process. This is where we consider that investment in rail and inland ports warrant careful analysis against continuing maintenance or expansion of the national roading network. Likewise, the benefits from people making more use of public transport (and extending that network) is a critical part of the value for money considerations.

Statement of Ministerial expectations

We note that, apart from requiring regional land transport plans to be consistent with the GPS, the expectations are all directed towards the New Zealand Transport Agency. While this includes working collaboratively with local authorities ‘to ensure that transport infrastructure effectively support urban growth and aligns with wider place-making initiatives’, this is a very narrow focus: local roads are critical for farming and tourism. We wonder whether this creates a risk that the altered priorities will be addressed in a timely way. We consider that it could be useful for the Ministerial expectations to include one on Local Government New Zealand (as representative of the local government sector) to take a lead role in advising on the development of the second stage GPS, having regard for local impacts of the 2018 GPS.

We hope these comments are useful. We look forward to the second stage GPS,

Yours sincerely

Andy Watson
Mayor of the Rangitīkei District

Attachment 11

Rangitīkei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 29 March 2018 – 9:30 a.m.



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Present: Cr Nigel Belsham
Cr Cath Ash
Cr Dean McManaway
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Richard Aslett
Cr Angus Gordon

In attendance: Mr Ross McNeil, Chief Executive
Mr Ashley Dahl, Financial Services Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents **Item 7:** Chair's report

Unconfirmed

1 Welcome

The meeting commenced at 9:33 am.

The Chair welcomed everyone to the meeting, with special acknowledgement of Mr Dahl.

2 Council Prayer

Cr McManaway read the Council Prayer.

3 Apologies/Leave of Absence

That the apology for absence from Cr Peke-Mason and for lateness from Cr Ash is received.

Cr Rainey / Cr McManaway. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

There was no scheduled change to the order of business.

6 Minutes of Previous Meeting

Resolved minute number	18/FPE/005	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 1 March 2018 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Wilson. Carried

7 Chair's Report

The Chair spoke to his tabled report highlighting the results of the tree harvest of Marton B and C Dam.

Further discussions are highlighted:

- Although residential properties have shown a value increase with the latest QV valuations, the commercial sector has a decrease in valuation due in part to the Building (Earthquake Prone Buildings) Amendment Act.

- Turkington and Associates as the brokers and contractors of Council harvested trees are paid a percentage of the gross revenue. In addition they are commissioned to produce an annual audit report for Council.
- Hihitahi and Marton B and C Dams Forests have been signalled as possible pilot projects for reforestation, with potential for collaboration with Government through the Provincial Growth Fund.
- The Rata Block has had nothing replanted since its harvest, with neighbours potentially interested in purchase.

Undertaking Subject

Staff to investigate Council's resolution to engage with Bulls to sell Rata Block, and email bullet point update on the Block to Councillors.

Undertaking Subject

Mr McNeil to email the Committee members details of Turkington and Associates fees and charges.

Resolved minute number 18/FPE/006 File Ref 3-CT-14-1

That the Chair's Report to the Finance/Performance Committee meeting on 29 March 2018 be received.

Cr Belsham / Cr McManaway. Carried

Cr Gordon arrived at 9:39

8 Progress with strategic issues

The Committee noted the commentary in the agenda

9 Financial Highlights and Commentary – February 2018

Mr Dahl spoke to the report. Points raised through discussions were:

- Priority work on Community Housing is being undertaken. Funding has been set aside in 2018/19 for major works pending the outcome on the Government's position regarding their funding contributions for community housing, due in April.
- Depreciation of assets is fed back into the relevant areas of budget.
- Assets given to Fire and Emergency New Zealand (FENZ) by Council were initially acquired for a community purpose and under a good will arrangement are expected to remain servicing the district. The location of the equipment should not impede on that expectation; however, there is no way of monitoring.

Undertaking Subject

Mr McNeil to speak to FENZ regarding housing of equipment and servicing of district.

Resolved minute number 18/FPE/007 File Ref 5 FR-4-1

That the 'Financial Highlights and Commentary – February 2018' to the Finance/Performance Committee on 29 March 2018, be received.

Cr McManaway / Cr Rainey. Carried

Cr Gordon left at 9:50-9:55 am.

Cr Aslett left at 10:06-10:15 am.

Cr Ash arrived at 10:09 am.

10 Half year Statement of Service report (July-December 2017)

Mr McNeil spoke to the report. Points raised through discussions were:

- Concern was raised over the high level of carry overs that occur every year.
- Community Housing carry overs were questioned when refurbishment work needs to be carried out.
- It was noted that although this report notes no fatal crashes and no serious crashes, the time period is different for which analysis is done on road network improvement requirements due to serious crashes.

Resolved minute number 18/FPE/008 File Ref 5-FR-1-2

That the half-year Statement of Service report (July-December 2017) be received.

Cr Rainey / Cr Wilson. Carried

11 Update from Subdivision Group

No verbal update was provided.

12 Late Items

None

13 Future Items for the Agenda

No new items were proposed.

14 Next Meeting

Thursday, 26 April 2018, 9.30 am

15 Meeting Closed

10:36 am.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitīkei District Council



RANGITIKEI
DISTRICT COUNCIL

Turakina Community Committee Meeting

Minutes – Thursday 5 April 2018 – 6:30 PM

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Present: Ms Laurel Mauchline Campbell (Chair)
Mr Duran Benton
Mr Alastair Campbell
Ms Tina Duxfield
Ms Anita Oliver
Cr Soraya Peke-Mason

In attendance: Ms Katrina Gray (Senior Policy Analyst/Planner)
Mr Charlie Mete
Ms Sue Bryant
Mr James Bryant

1 Welcome

The Chair welcomed everyone to the meeting, particularly noting the members of the community present.

2 Public Forum

Nil.

3 Apologies

Resolved minute number

File Ref

That the apologies of Ms Carol Neilson be received.

Ms Mauchline Campbell / Ms Oliver. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

There are two late items regarding Council consultation and engagement as they will be closed before the Committee's June meeting.

Mr Bryant has signalled an interest in joining the Turakina Community Committee, following an approach from the Chair.

Resolved minute number

18/TCC/007

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Simultaneous Consultation and Pre-consultation for the Representation Review and the co-opting of Mr Bryant onto the Turakina Community Committee be dealt with as a late item at this meeting.

Ms Duxfield / Mr Benton. Carried

6 Confirmation of Minutes

No concerns with the minutes from 1 February 2018 were raised.

Resolved minute number	18/TCC/008	File Ref	3-CC-1-4
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That the Minutes of the Turakina Community Committee meeting held on 1 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Campbell / Ms Mauchline Campbell. Carried

7 Chair's Report

The Chair provided an update on the unmarked graves that the cemetery. Further work has been done with locals to try to determine the location; however, there are conflicting reports. There are no cemetery records prior to the 1920's, and it is thought the unmarked graves were from the 1850's to the 1890's.

Mr Athol Sanson, Parks and Reserves Team Leader will engage a specialist to survey the cemetery with a ground-penetrating radar to see if there are any disturbances. If any disturbances are found, the area will be fenced, planted with native trees and a plaque placed on the site.

Cr Peke-Mason noted that for the Rātana Urupā, they consider the areas of depression show where unmarked graves are located.

Resolved minute number	18/TCC/009	File Ref
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That the Chair's verbal report to the Turakina Community Committee's 5 April 2018 meeting be received.

Ms Mauchline Campbell / Ms Duxfield. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations from the Committee at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

Contacts for isolated communities

The Chair noted that contact was made with Koitiata, and Mr Bryant is interested in becoming a member of the Turakina Community Committee.

10 Update on Place-Making Initiatives

The Chair noted that no further progress has been made.

11 Small Projects Grant Scheme Update – April 2018

The Committee discussed potential projects to use this money for. The Committee agreed a suitable project could be replacing the picnic tables at Koitiata.

Undertaking **Subject** **Picnic tables at Koitiata**

Mr Bryant will get a quote for replacing the picnic tables at Koitiata to be discussed at the next meeting.

Resolved minute number **18/TCC/010** **File Ref** **3-CC-1-4**

That the memorandum 'Small Projects Grant Scheme Update – April 2018' be received.

Ms Oliver / Cr Peke-Mason. Carried

12 Request for service

The update regarding requests for service was noted and will be placed in the community newsletter to make the wider community aware of this service.

13 Ultra-Fast Broadband schedule

The Committee discussed concerns with reliability of broadband connections throughout the Turakina Ward. The Committee agreed the Chair would draft a letter to lobby for increased fibre connectivity in the area.

Resolved minute number **18/TCC/011** **File Ref**

That the letter 'UFB2 Schedule Rangitikei' be received.

Mr Benton / Mr Campbell. Carried

14 Long Term Plan consultation

The Committee agreed to meet 7.30 pm 12 April 2018 to share their ideas for a submission for the Long Term Plan.

Resolved minute number **18/TCC/012** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Mr Benton / Cr Peke-Mason. Carried

Resolved minute number **18/TCC/013** **File Ref**

That the Turakina Community Committee nominate Ms Mauchline Campbell to put in a submission to the Consultation Document for the Long Term Plan 2018-28 on behalf of the Turakina Community Committee.

Mr Benton / Cr Peke-Mason. Carried

15 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

No queries were raised on the current infrastructure projects.

Resolved minute number **18/TCC/014** **File Ref** 3-CC-1-4

That the report 'Extract from activity report to Assets and Infrastructure, January-February 2018' be received.

Mr Campbell / Ms Duxfield. Carried

16 Late Items

Simultaneous Consultation

Ms Gray identified that alongside consultation on the Long Term Plan, Council is also consulting on six other documents:

- Draft Waste Management and Minimisation Plan
- Draft Significance and Engagement Policy
- Draft Rates Remission on Maori Freehold Land Policy
- Draft Revenue and Financing Policy
- Proposed Schedule of Fees and Charges 2018/19
- Draft Policy on Development Contributions

Pre-consultation Representation Review

Ms Gray identified that Council will be undertaking pre-consultation on the Representation Review late April. The Representation Review considers all aspects of how elected members are elected e.g. numbers, ward structure, community boards. The Committee members were asked to share the survey with their networks when it is released.

Concerns were raised by the Committee about the potential of losing the Turakina Ward.

Co-opting of Mr James Bryant onto the Turakina Community Committee

Mr Bryant is interested in being a member of the Turakina Community Committee. The Committee noted he would provide representation from Koitiata which would be beneficial.

Resolved minute number **18/TCC/015** **File Ref**

That the Turakina Community Committee co-opts Mr James Bryant to be a member of the Turakina Community Committee, provided that the delegations register allows them to do this.¹

Ms Mauchline Campbell / Ms Oliver. Carried

17 Next Meeting

7 June 2018 at 7:30 pm

18 Meeting Closed

8.15 pm

Confirmed/Chair: _____

Date:

Unconfirmed

¹ The Delegations Register does allow this – up to ten members.



Rangitikei District Council

Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 9 April 2018 – 3:00 pm

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16	Meeting Closed	5

Present:

Mr Bob Crawford
Mr Brett Journeaux
Mr Sam Weston
Mr Bernie Hughes
Mr Mark Dawson
Cr Dean McManaway
Mr Paul Peterson

In attendance:

Mr George McIrvine, Finance and Business Support Group Manager
Mr Ashley Dahl, Financial Services Team Leader
Mr Ivan O’Reilly, Waste/Water Technician
Mr Andy van Bussel, Operations Manager
Mr Dan Yakas, Reticulation Supervisor
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number **18/HWRS/008** **File Ref**

That the apologies for the absence of John McManaway be received.

Mr S Weston / Mr B Crawford. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

There were no changes to the order of business.

5 Confirmation of Minutes

Resolved minute number **18/HWRS/009** **File Ref** 3-CT-3-2

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 5 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Crawford / Mr B Hughes. Carried

6 Chair's Report

The Chair had nothing new to report.

7 Council decisions on recommendations from the Committee

There were no recommendations made to the Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

No queries were raised at the previous meeting.

9 Hunterville Rural Water Supply – Operations Report

Mr Van Bussell spoke to the report:

- 24 Leaks have been repaired during January – March 2018
- Mr O’Leary has started changing the flow controllers
- Webbs Line is due to be commissioned on 10 April. It has already had 5 new leaks due to slips.
- Horrocks line has been extended by 150m, and will start soon. This is still within budget.
- A test run will be conducted to ensure the scheme is kept running while works are completed on the middle pump station.

Mr I O’Leary arrived at 3.12pm

Resolved minute number **18/HWRS/010** **File Ref** **6-WS-3-4**

That the ‘Hunterville Rural Water Supply – Operations report’ dated 1 April 2018 be received.

Mr M Dawson / Cr D McManaway. Carried

10 Hunterville Rural Water Supply – Financial Report

Mr McIrvine spoke to the report. A few additional points to note were:

- The current unit rate is \$247 (excl GST)
- There will be a deficit of \$20,000 which will need to be recuperated. The suggested increase to cover this is \$13 increase per unit. An alternative to the increase would be to borrow the funds; however, this will incur interest charges.
- Hunterville urban will potentially come off of the rural scheme in approximately six months if a bore is commissioned in Hunterville Town. This revenue will be lost from the scheme; however, there will be power savings, increases to allowances for existing clients and new clients to recoup the lost income.

Undertaking **Subject** **Increase in units pumped**

Mr O’Leary will investigate the cause of the 28% increase in water being pumped.

Undertaking **Subject** **Power savings for HWRS**

Mr G McIrvine will supply the sub-committee with estimated power savings as a result of Hunterville Urban being removed for the Rural supply, as well as realistic numbers for the new units.

Resolved minute number **18/HWRS/011** **File Ref**

That the Hunterville Rural Water Supply Sub-Committee recommends to Council that the rural water rates be increased from \$247 (excl GST) to \$275 (excl GST) and that the Hunterville urban rates increase by CPI only.

Mr P Peterson / Mr B Crawford. Carried

Resolved minute number **18/HWRS/012** **File Ref** **3-CT-3-1**

That the 'Hunterville Rural Water Supply – Financial reports' dated January and February 2018 be received.

Mr B Crawford / Mr P Peterson. Carried

11 EECA audit of power use

The Audit report has yet to be completed, as further research is currently being carried out.

12 Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study

At present Council is looking to establish a committee for the users of the potential Tutaenui Water Scheme.

13 Long Term Plan consultation

Cr McManaway provided a brief outline of the Long Term Plan Consultation Document as it pertains to the Hunterville Community:

- Hunterville Sewerage ponds (Floating Treatment Wetlands) are going well, and will be due to be desludged soon. A draft consent has been submitted for the overflow.
- A business case is being put forward for Mangaweka Bridge.

Resolved minute number **18/HWRS/013** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Mr B Journeaux / Mr B Crawford. Carried

14 Late Items

Cr McManaway proposed that the meetings start at 4.00 pm in future.

Resolved minute number **18/HWRS/014** **File Ref**

The Hunterville Rural Water Supply Sub-Committee agree that future meetings will start at 4.00 pm.

Cr D McManaway / Mr B Hughes. Carried

15 Next Meeting

28 May 2018, 4.00 pm

16 Meeting Closed

4.23 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitīkei District Council



RANGITIKEI
DISTRICT COUNCIL

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 10 April 2018 – 11:00 AM

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Present: Mr Pahia Turia (Chair)
Ms Tracey Hiroa
Mr Thomas Curtis
Mr Charlie Mete
Mr Terry Steedman
Ms Katarina Hina
Mr Robert Gray
Ms Coral Raukawa-Manuel
His Worship the Mayor, Andy Watson (ex officio)

Present: Mr Jerald Twomey (Horizons)

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Christin Ritchie, Governance Administrator

Unconfirmed

1 Karakia/Welcome

The Chair made the opening Karakia, welcoming everyone to the meeting.

2 Apologies

Resolved minute number

File Ref

That the apologies from Ms Kim Savage, Ms Hari Benevides, Mr Chris Shenton, be received.

It was noted that Cr Cath Ash has tendered her resignation from the Komiti.

Ms Raukawa-Manuel / Mr Steedman. Carried

3 Members' conflict of interest

There were no conflicts of interest noted.

4 Confirmation of order of business and late items

There were no changes to the order of business or late items submitted.

5 Whakatau Nga Tuhinga Korero / Confirmation of minutes

Resolved minute number

18/IWI/009

File Ref

3-CT-8-2

That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 13 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms T Hiroa / Ms K Hina. Carried

6 Chair's report

The Chair wished to acknowledge His Worship the Mayor, for providing verbal updates regarding the district. This has helped keep the Komiti informed.

Possession of the Turakina Māori Girls College has been taken over, and a formal opening is planned for mid-late May depending on when work has been completed on it. The Chair wished to thank the Council for their support, including their efforts to keep the College operating.

The Chair mentioned that Te Roopu Ahi Kaa is wanting to know if they would be able to use this meeting as a hui for other agencies (e.g. Horizons) to allow them not to have to hold more hui's than necessary. They would look to get the other agencies to contribute towards the costs. His Worship the Mayor supported the idea.

Resolved minute number **18/IWI/010** **File Ref**

That the Chair's report to Tee Roopu Ahi Kaa's meeting on 10 April 2018 be received. '

Ms Turia / Mr Steedman. Carried

7 Feedback on the Komiti's workshop

It was noted that the rates remission committee recommendation was discussed.

The Komiti would like Mr Twomey for Horizons to provide an overview regarding engagement with tangata whenua at the next meeting.

In terms of representation on Council Committees, it had been agreed that Ms Hiroa would no longer be the Komiti's representative on the Assets/Infrastructure Committee after the April meeting; Ms Raukawa-Manuel would join that Committee, effective May 2018.

8 Council decisions on recommendations from the Komiti

No one has volunteered to be the Komiti's representative for the Finance/Performance Committee meetings, but a nomination would come.

Resolved minute number **18/IWI/011** **File Ref**

That Tracey Hiroa be Te Roopu Ahi Kaa's representative on the Policy/Planning Committee, and Coral Raukawa-Manuel be Te Roopu Ahi Kaa's representative on the Assets/Infrastructure Committee.

Mr P Turia / Mr T Curtis. Carried

9 Council responses to queries raised at previous hui

There were no queries for Council staff raised at the previous hui on 13 February 2018.

10 Update from the representative to Council's Assets/Infrastructure Committee

Ms Hiroa spoke about her role as representative on the Assets/Infrastructure Committee. She did not feel that she had been able to contribute much: the meeting is very operationally based.

The Chair commented that having a Māori Policy Framework could give useful guidance around how Te Roopu Ahi Kaa representatives on how to contribute to the committees.

11 Update from Council (February - March)

Mr McNeil spoke to the report:

- Centennial Park development – this has been community led, with them showing a willingness to find funding for the project.
- Updated Regional Land Transport Plan has 3 key projects for the region. The Taihape-Napier Road project has (again) been requested to be included in the State Highway Investment Programme for 2018-21. Funding has been signalled from Manawatū District Council, New Zealand Transport Agency and the Rangitīkei District Council for the Mangaweka Bridge replacement. And thirdly, the Bulls-Sanson corridor improvements.
- The Taihape swim centre is looking to align its hours with the school holidays.
- The Broadway Watermain Stormwater and Kerb upgrade has proceeded with work due to be completed in the next month or so.
- MoU Partnering Organisations will proceed on a trial basis. Taihape for 1 year, and Marton and Bulls for 3 years.

Mr McNeil also spoke to the Top Ten Projects report:

- Wastewater – Marton will continue to accept treated leachate from the Bonny Glen landfill. The management plan will continue as long as the consent obligations are being met. This is able to be reviewed and cancelled by the Council at any stage if the quality is not acceptable. An environmental impact report will be available from Horizons.
- Community Housing - \$100,000 per annum is likely to be spent on upgrades. Units which are beyond repair will be demolished, and new units fit for purpose will be built.
- The Bulls, Marton and Taihape Civic Centres have all been included in the Long Term Plan.

Resolved minute number **18/IWI/012** **File Ref** **3-CT-8-1**

That the memorandum 'Update from Council's meetings in February-March 2018' be received.

Ms Hiroa / Ms Hina. Carried

12 Proposed Council Iwi/Māori Liaison Officer

The position has been advertised following the amendments discussed by the Komiti. The Komiti was asked for nominations to be on the selection panel.

Mr Turia indicated a change of name for the position would be suggested.

Resolved minute number **18/IWI/013** **File Ref**

Mr Thomas Curtis and Mr Pahia Turia represent Te Roopu Ahi Kaa in the shortlisting, interviewing and appointment process for the Iwi/Māori Liaison Officer position.

Ms Raukawa-Manuel / Mr Steedman. Carried

13 Long Term Plan Consultation

His Worship the Mayor spoke to the Long Term Plan Document, highlighting the following:

- The Rangitīkei District Council will be going from a position of no debt to approximately \$40 million in debt. This however has given no consideration to any government assistance which the Council will be working very hard to get.
- 45% of this cost will be put towards roading, including the Mangaweka Bridge upgrade.
- Annual rates increases are likely to be an average of 4%.
- The Council would like submissions particularly on the following three areas: Recycling, Economic Development and a target rate for insulation.

His Worship asked that Komiti members read the Consultation Document, talk to their communities about it, and encourage submissions.

Undertaking **Subject** **Report to the Komiti**

The Council will provide a report to the next meeting of Te Roopu Ahi Kaa detailing where the proposed recycling under the 2018-28 Long-Term Plan will be sent to, and how it will be dealt with.

Resolved minute number **18/IWI/014** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Ms Hiroa / Mr Gray. Carried

14 Updated Responsiveness Framework

A meeting was held on the 20th March, where an amended framework was received by the Komiti.

Resolved minute number **18/IWI/015** **File Ref** **4-EN-8-3**

That the 'Iwi Māori Responsiveness Framework' be received.

Mr Curtis / Mr Mete. Carried

15 Update on Land-locked land

His Worship the Mayor stated that discussions are being held between land owners and officials at present.

The Chair wished to thank His Worship the Mayor, for his continued work on the land locked land.

16 Update on Te Pae Tawhiti

The Chair provided a brief update:

The new Facilitator, Hayden Turoa, has provided a plan identifying the 'low hanging' opportunities to the group.

Minister Jones has committed to a Provincial Growth fund, which the group wants to capitalise on as much as possible.

17 Update on the 'Path to Well-Being' initiative – February 2018

The report was taken as read.

Resolved minute number **18/IWI/016** **File Ref** **3-CT-8-1**

That the memorandum 'Update on the Path to Well-Being initiative – February 2018' be received.

Mr t Curtis / Mr C Mete. Carried

18 Panui/Announcements

Mr Robert Gray wanted to thank His Worship the Mayor and Mr McNeil for their presence at the Ngāti Rangi Treaty Settlement signing in March. The Mayor noted the pleasure he had felt in seeing Mr Mark Gray as one of the signatories and subsequently being able to present him with a framed photograph of this very special occasion.

19 Late items

None

20 Future Items for the Agenda

The undertaking noted in item 13.

21 Next meeting

12 June 2018 at 11.00 am (Komiti only hui from 10.00 - 11.00 am)

22 Meeting closed/Karakia

12.32 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 10 April 2018 – 5:30 PM



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Present: Mr Tyrone Barker (Chair)

Ms Lynette Andrews

Ms Tricia Falkner

Mr Nigel Bowen

Ms Sandra Boxall

Mr Matthew Holden

Ms Annabel Sidey

Ms Julie Toomey

Ms Raewyn Turner

Mr Perrin Turner

Mr Russel Ward

Cr Jane Dunn

Cr Graeme Platt

In attendance: Mr Blair Jamieson, Strategy & Community Planning Manager

Mr John Keay – Bulls Rugby Club

Ms Julie Holden (Manager) - Big Brothers and Sisters of Manawatu

Ms Fiona Squires - Big Brothers and Sisters of Manawatu

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Big Brothers and Sisters of Manawatu addressed the Committee noting their programme offering, the recruitment process for volunteers and the desire for members of the committee to promote candidacy for the programme.

3 Apologies

That the apology for the absence of His Worship the Mayor was received.

Ms T Falkner / Ms R Turner. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There was no declared conflict of interest.

5 Confirmation of Order of Business and Late Items

The Committee agreed to take item 14 after the Chair's Report and to hear Mr John Keay's presentation on the Placement of a Bull at Funnell Reserve and the Rugby Club when he arrived at the meeting.

6 Confirmation of Minutes

Resolved minute number	18/BCC/005	File Ref	3-CC-1-1
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That the Minutes of the Bulls Community Committee meeting held on 13 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms A Sidey / Cr J Dunn. Carried

7 Chair's Report

The Chair provided a verbal report. The key points were as follows:

- Acknowledgement and thanks to those who helped with the placemaking activities, specifically the painting of the chairs, potting and planting rejuvenation, painting of the Friendship Club and clearing the Friendship Club carpark.
- There has been a Committee set up for the Santoft Domain. It is envisaged that this Committee will look to achieve constructive and forward thinking outcomes for the area.

14 Placement of Bull at Funnell Reserve

The Committee noted the commentary in the agenda. Mr John Keay spoke to this item, the key points being:

- The process and approval to establish the Bulls at Walker Park was established 18 months ago, with the Committee endorsing the installation at that site.
- Athol Sanson from Rangitikei District Council has been working with UCOL students to have a brief designed for the beautification of Funnell Park.

Further to this, Mr John Keay requested the Committee to endorse the installation of another Bull into the Bulls Domain by the Rugby Club. The intention is for this Bull to be painted in the team colours and to represent the long standing history of the Bulls Rugby Club.

Resolved minute number	18/BCC/006	File Ref
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That the Bulls Community Committee endorse the installation of a Bull at the Bulls Domain, for the purpose of representing the long standing history of the Bulls Rugby Club.

Ms R Turner / Cr J Dunn. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations to Council at the last meeting.

9 Council Response to Queries Raised at Previous Meetings

Mr Jamieson addressed the concerns of the Committee regarding the level of Council response to their Requests for Service, and undertook to provide an update to the next meeting.

10 Update on Place-Making Activities

The Committee noted the activities as discussed in item 14.

11 Update on the Bulls Community Centre Development

The Committee noted the commentary in the agenda and the main points discussed were:

- Dave Scott will be the project manager leading the development of the house and land package in Bulls; with proceeds going to the Bulls Community Centre Development.
- The Bulls Community Centre Development will be going out for tender in due course. It is expected that submissions on this tender will allow Council to consider the expected costs vs. the amount budgeted.

12 Update from Bulls and District Community Development Manager

A verbal update was given at the meeting.

13 Bull placement protocol

The Committee noted the commentary in the agenda and moved for an amendment to the protocol to align with the Committee's requirements in item 16.

Resolved minute number **18/BCC/007** **File Ref**

That the Bulls Community Committee amend the protocol to the following:

All external requests for the placement of fixed items on Council land needs to be formally consulted with the Bulls Community Committee. The Committee will then liaise directly with the Strategy & Community Planning Manager at Rangitikei District Council. Consideration by the Bulls Community Committee will be recorded through a formal recommendation to Council, which has the final decision in the matter.

Ms R Turner / Cr J Dunn. Carried

15 Small Projects Grant Scheme Update

Resolved minute number **18/BCC/008** **File Ref** **3-CC-1-1**

That the memorandum 'Small Projects Grant Scheme Update – April 2018' be received.

Ms R Turner / Mr R Ward. Carried

16 Proposal for MoU partnering organisation

The Committee noted the commentary in the agenda and agreed with the protocol.

Resolved minute number **18/BCC/009** **File Ref** **4-EN-10-2**

That the 'Memorandum of Understanding - with the partnering organisations undertaking work programmes within the community well-being group of activities' be received.

Mr P Turner / Cr J Dunn. Carried

17 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

Resolved minute number **18/BCC/010** **File Ref** **3-CC-1-5**

That the memorandum 'Extract for Bulls from activity reports to Assets/Infrastructure Committee, Jan-Feb 2018' be received.

Ms S Boxall / Cr J Dunn. Carried

18 Request for Service

The update regarding requests for service was noted and it was suggested that Bulls District Trust place the fix it form in the community newsletter to make the wider community aware of this service.

19 Ultra-Fast Broadband schedule

Resolved minute number **18/BCC/011** **File Ref**

That the letter 'UFB2 Schedule Rangitikei' be received.

Ms R Turner / Cr J Dunn. Carried

20 Long Term Plan consultation

The Committee noted the commentary in the agenda. The Committee noted the quick turnaround between the public forum on the 1st of May in Bulls and the response date being the 4th of May. Mr Jamieson noted that Council would receive LTP submissions from the BCC for the week following the 4th, however the any applications received after the 4th would not make Council's reporting deadlines.

Resolved minute number **18/BCC/012** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Ms A Sidey / Cr J Dunn. Carried

Resolved minute number **18/BCC/013** **File Ref**

That the Bulls Community Committee nominates Mr Tyrone Barker (the Chair) to put in a submission to the Consultation Document for the Long Term Plan 2018-28 on behalf of the Bulls Community Committee.

Ms R Turner / Cr J Dunn. Carried

21 Rubbish collection signage

The Committee discussed the item and the unsuccessful attempts to procure funding for information signage. The Committee requested Council provide an update at the next meeting.

22 Parks and Reserves update

The Committee noted the attached report with a quote being tabled by Mr John Keay around the field rejuvenation programme.

Resolved minute number **18/BCC/014** **File Ref**

That the 'Parks and Reserves Update' dated 3 April 2018 be received.

Ms R Turner / Ms A Sidey. Carried

23 Simultaneous Consultation

The Committee noted the commentary in the agenda.

24 Representation Review – Pre-consultation

The Committee noted the commentary in the agenda.

25 Increased engagement with wider/smaller communities within the Bulls ward

The Committee noted that they are presently engaged in the Santoft and Scotts Ferry areas. There was no appetite to expand the Committees reach further than this.

26 Late Items

Dealt with at Item 14.

27 Next meeting

12 June 2018, 5.30 pm

28 Meeting Closed

7.49 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitīkei District Council

Rātana Community Board Meeting

Minutes – Monday 10 April 2017 – 7:15 PM



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Present: Mr Charlie Mete (Tumuaki)
Ms Maata Kare Thompson (Tumuaki Tuarua)
Mr Charlie Rourangi
Mr Thomas Tataurangi
Cr Soraya Peke-Mason

In attendance: Mr Ross McNeil, Chief Executive
8 Members of the Ratana community

Unconfirmed

1 Whakamoemiti

Cr Peke-Mason provided the opening Karakia. The meeting commenced at 6.15 pm

2 Public Forum

Board member Thompson enquired about the construction of the Bus Parking Bay on Taihauauru Street. Mr McNeil provided an update on the project, which has received significant Government funding.

3 Apologies

Nil

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

There were no late items and no scheduled change to the order of business.

6 Confirmation of Minutes

Resolved minute number 18/RCB/005 **File Ref** 3-CB-1-1

That the Minutes of the Rātana Community Board meeting held on 13 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Mete / Mr Rourangi. Carried

7 Chair's report

The Chair gave a verbal report. Issues raised were:

- Burial record inconsistencies continue to occur with growing concern
- Need to follow process as agreed – no paperwork: no burial
- Mark all reserved plots so that visitors can readily see which plots are free and which are not

Resolved minute number **18/RCB/006** **File Ref**

That the Chair's verbal report to the Rātana Community Board on 10 April be received.

Mr Mete / Mr Tataurangi. Carried

8 Rātana centenary

The scheduled presentation was postponed until the next Rātana Community Board meeting, 12 June 2018.

9 Council decisions on recommendations from the Board

There were no recommendations made to Council.

10 Council response to queries raised at previous meetings

There were no queries raised at the previous meeting.

11 Update from Te Roopu Ahi Kaa

A verbal update from the Te Roopu Ahi Kaa meeting held on 10 April 2018 was provided by Mr Charlie Mete.

12 Update on water supply upgrade

The Board noted the commentary in the agenda and the March newsletter.

It was requested that copies of the Rātana Water Supply newsletters be made available in the shop.

Resolved minute number **18/RCB/007** **File Ref** **5-CM-1 C975**

That the 'Rātana Water Supply Upgrade Newsletter' be received.

Mr Mete / Cr Peke-Mason. Carried

13 Update on wastewater treatment plant (and meetings of reference advisory group)

Mr McNeil provided a verbal update.

14 Future Rātana Playground

Consultation with the community will take place when the draft plans are available.

15 Other matters raised at previous meeting

Rātana Road – renaming decision

Awaiting formal response from the Church Executive.

Tractor damage from mowing wet grounds.

The Board noted the commentary in the agenda.

Ownership of the Fire station

The Board noted the commentary in the agenda.

Rātana Reserve Trustees present at the meeting advised that the Trustees will seek to take back ownership of the property and signal that intention formally to Council. Mr McNeil advised that, in considering such a request, the Council will need to consider the history of the land coming into Council ownership and any expectations/undertakings relating to the future of the land if it was no longer needed for its intended purpose.

Advertising of Rātana Community Board meetings

The Board noted the commentary in the agenda.

16 Cemetery register alignment

Mr Mete noted the agenda commentary, and undertook to liaise with Council staff.

17 Request for Service

The Board noted the commentary in the agenda.

18 Ultra-Fast Broadband schedule

Chorus has provided Council with an update on the timings for the fibre roll out throughout the country. Rātana has been scheduled for UFB2+ for 2019. A letter and map were attached.

Resolved minute number

18/RCB/008

File Ref

That the letter 'UFB2 Schedule Rangitikei' and Rātana map be received.

Cr Peke-Mason / Mr Rourangi. Carried

19 Simultaneous Consultation – alongside “Unfolding the plan – Rangitikei 2018/2028”

The Board noted the commentary in the agenda.

20 Representation Review – Pre-consultation

The Board noted the commentary in the agenda.

21 Long Term Plan consultation

The Board noted the commentary in the agenda.

Resolved minute number	18/RCB/009	File Ref
1	That the ‘Consultation Document for the Long Term Plan 2018-28’ be received.	
2	That the Rātana Community Board convene an informal meeting of members to prepare and lodge a submission to the Consultation Document for the Long Term Plan 2018-28.	
Mr Mete / Mr Rourangi. Carried		

22 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number	18/RCB/0010	File Ref	3-CB-1-1
That the memorandum ‘Extract for Rātana from activity reports to Assets/Infrastructure Committee, Jan-Feb 2018’ be received.			
Mr Mete/ Ms Thompson. Carried			

23 Late Items

Nil

24 Future Items for the Agenda

Rātana centenary presentation.

25 Next meeting

12 June 2018, 6.30 pm

26 Whakamoemiti/Meeting Closed

Cr Peke-Mason performed the closing Karakia. The meeting closed at 8.15 pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitīkei District Council



RANGITIKEI
DISTRICT COUNCIL

Taihape Community Board Meeting

Minutes – Wednesday 11 April 2018 – 5:30 p.m.

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Present: Mrs Michelle Fannin (Chair)
Cr Angus Gordon
Ms Gail Larsen
Mrs Ann Abernethy
Mrs Yvonne Sicely
Cr Richard Aslett

Also present His Worship the Mayor, Andy Watson
Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration

Tabled Documents: Item 8 : Chair's report

Note

11 members of the community were in attendance for item 2.

Unconfirmed

1 Welcome

The Chair welcomed everyone to the meeting.

2 'Unfolding the Plan': Mayoral presentation on the Consultation Document for the 2018-28 Long Term Plan

His Worship the Mayor spoke to "Unfolding the Plan", Councils Consultation document for the 2018-28 Long Term Plan.

Items discussed included Future Projects, Key choices along with 'what else is happening'. He then went on to explain the submission process.

3 Public Forum

There was no public forum.

4 Apologies

There were no apologies

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

6 Confirmation of order of business

There were no late items.

7 Minutes of previous meeting

Resolved minute number	18/TCB/011	File Ref
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That the minutes of the Taihape Community Board meeting held on 14 February 2018, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Fannin/Mrs Abernethy. Carried

8 Chair's report

The Chair spoke to her tabled report.

Items discussed included the current Lookout Road signage which was causing some confusion to motorists.

It was suggested that the Chair submit a Request for Service for this issue which would go to Council's Roading Manager.

The Chair to ask that the Community & Leisure Services Team Leader provide an update on Taihape becoming a Motorhome Friendly Town. Cr Rainey was keen to include information regarding local waste transfer stations in any motorhome Apps.

Resolved minute number **18/TCB/012** **File Ref**

That the Chair's report to the 11 April 2018 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Cr Gordon. Carried

9 Council decisions on recommendations from the Taihape Community Board and consideration of other matters affecting Taihape

The Board noted the commentary in the meeting agenda.

10 Update on Place-Making Initiatives

The Board felt that high public use of the Four Square corner warranted an extra picnic table to be purchased. It was agreed that larger planter boxes would also be better suited for this site. Council's Parks & Reserves Team Leader to be asked to provide suggestions for suitable plants.

It was noted that the rubbish bins by the Four Square corner were not being emptied and that Ms Larsen was frequently having to pick up rubbish from this area.

Ms Larsen advised that she would be attending the Friends of Taihape Society meeting on 18 April 2018.

Resolved minute number **18/TCB/013** **File Ref**

That Mrs Abernethy look into designs and prices for larger planter boxes along with purchasing a two metre picnic table for the Taihape Four Square corner site.

Ms Larsen / Mrs Sicely. Carried

11 Small Projects Grant Scheme Update – April 2018

The Chair to write to the Ohingaiti & Hunterville District Sports Club acknowledging their letter of thanks along with advising them that the Taihape Community Board was not a funder. She would also include a 2018 funding calendar for their information.

There was a brief discussion on who should cover the costs for the installation of the 3 three phase plugs that Taihape A&P Association had installed at Taihape Memorial Park.

Cr Gordon was happy for this to come out of the Small Project Fund; however, other members felt that this should be passed onto Council.

It was agreed the account from DJ Electrical for this work be submitted as a late item to the Assets/Infrastructure Committee meeting.

Resolved minute number **18/TCB/014** **File Ref**

That the account from DJ Electrical for be passed onto the Assets/Infrastructure Committee meeting of 12 April 2018 for inclusion as a late item.

Mrs Sicely / Mrs Abernethy. Carried

Resolved minute number **18/TCB/015** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – April 2017' be received.

Cr Aslett / Mrs Sicely. Carried

12 Requests for service concerning Taihape – February and March 2018

Resolved minute number **18/TCB/016** **File Ref**

That the report "Requests for Service concerning Taihape for February 2018", be received.

Mrs Fannin / Cr Gordon. Carried

13 Proposed amendment to Speed Limit Bylaw

His Worship the Mayor gave the Board a brief overview of the Road Transport Forum he had attended on 9 April 2018. There would be reduced red tape for speed limits outside schools and potential reduction of speed limits on rural roads to 80 km/h, with increases to 100 km/h being considered on a case-by-case basis.

It was noted that there was presently no 50 km/h signage on Rauma Road. Mr Hodder to look into this matter and report back to the Board.

The Board agreed to hear any oral submissions to the proposed amendment to Speed Limit Bylaw at their next meeting.

Resolved minute number **18/TCB/017** **File Ref**

That the report 'Amendment to Speed Limit Bylaw 2009 – Dixon Way' be received

Mrs Fannin / Mrs Sicely. Carried

Resolved minute number **18/TCB/018** **File Ref**

That the Taihape Community Board accept delegated responsibility for hearing oral submissions to the proposed amendment to the Speed Limit Bylaw on Dixon Way (and parts of Otaihape Valley Road and Mangaone Valley Road), undertaking deliberations on all submissions received, and providing a recommendation back to Council.

Mrs Abernethy/Mrs Fannin. Carried

14 Ultra-Fast Broadband schedule

Resolved minute number **18/TCB/019** **File Ref**

That the letter 'UFB2 Schedule Rangitikei' and Taihape map be received.

Mrs Fannin/Ms Larsen. Carried

15 Increased engagement with wider/smaller communities within the Taihape ward

It was agreed that this item be put back on the June Agenda for further discussion.

16 Proposal for MoU partnering organisation-

It was noted that any question to go to Council's Strategy & Community Planning Manager rather than to the Taihape Community Development Trust.

Resolved minute number **18/TCB/020** **File Ref**

That the 'Memorandum of Understanding - with the partnering organisations undertaking work programmes within the community well-being group of activities' be received.

Cr Gordon/Ms Larsen. Carried

17 Long Term Plan consultation

There was a brief discussion on youth issues within the Taihape Community.

Mrs Sicely noted that Mokai Patea Services were doing some valuable work with local youth. Mr Hodder to convey the Board's conversation onto Council's Strategy & Community Planning Manager.

Resolved minute number **18/TCB/021** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Cr Gordon/Mrs Sicely. Carried

Resolved minute number **18/TCB/022** **File Ref**

That the Taihape Community Board nominates Michelle Fannin to put in a submission on behalf of the Board to the Consultation Document for the 2018-28 Long Term Plan.

Mrs Abernethy / Mrs Sicely. Carried

18 Representation Review – Pre-consultation

Mr Hodder explained this item, advising that the intention was to really just get a sense of what the community wanted.

19 Simultaneous Consultation – alongside “Unfolding the plan – Rangitikei 2018/2028”

It was suggested that each Board member choose one of the items from below and then this be discussed at their next workshop.

- Draft Waste Management and Minimisation Plan
- Draft Significance and Engagement Policy
- Draft Rates Remission on Maori Freehold Land Policy
- Draft Revenue and Financing Policy
- Proposed Schedule of Fees and Charges 2018/19
- Proposed Policy on Development Contributions

20 Current infrastructure projects/upgrades and other Council activities within the Ward.

Resolved minute number **18/TCB/023** **File Ref**

That the report 'Current infrastructure projects/upgrades and other Council activities within the Ward' be received.

Mrs Fannin / Mrs Abernethy. Carried

21 Matters arising not elsewhere on the agenda – progress update

Mrs Abernethy acknowledged Mr Hodder for his work in identifying increasing parking options within Taihape CBD.

Resolved minute number **18/TCB/024** **File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mrs Abernethy/Mrs Fannin. Carried

22 Late items

There were no late items.

23 Future items for the agenda

Increased engagement with wider/smaller communities within the Taihape ward.

24 Date of next meeting

The next meeting to be held 13 June 2018.

Workshop date to be advised.

25 Meeting closed

8.30 pm.

Confirmed/Chair: _____

Date:

Rangitīkei District Council



RANGITIKEI
DISTRICT COUNCIL

Assets and Infrastructure Committee Meeting

Minutes – Thursday 12 April 2018 – 9:30 AM

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Present: Cr Ruth Rainey
Cr Richard Aslett
Cr Cath Ash
Cr Nigel Belsham
Cr Jane Dunn
Cr Angus Gordon
Cr Lynne Sheridan
Cr David Wilson
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson

Also Present Cr Graeme Platt

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr John Jones, Asset Manager – Roading
Mr Andrew van Bussel, Operations Manager
Mr Tunmbi Tokode, Project Engineer
Mr Rob Smith, Project Engineer
Mr Wiremu Greening, Utilities Projects Team Leader
Mr Reuben Pokiha, Roading Advisor
Mr Graeme Pointon, Strategic Property Advisor
Mr Michael Shaw, Project Engineer - Utilities
Mr George McIrvine, Finance & Business Support Group Manager
Ms Nardia Gower, Governance Administrator

Tabled Documents **Item 7** Chair's Report
Item 15 Letter from the Taihape and Districts A&P Society (forwarded by the Taihape Community Board)

1 Welcome

The Deputy Chair welcomed everyone to the meeting.

2 Council Prayer

Cr Platt read the Council Prayer.

3 Apologies/leave of Absence

That the apology for absence from Cr McManaway and for lateness from His Worship the Mayor, Cr Gordon, and Ms Tracey Hiroa be received.

Cr Aslett / Cr Sheridan. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Consideration of invoice from the Taihape and Districts A&P Society as recommended by the Taihape Community Board.

be dealt with as a late item at this meeting.

There was no scheduled change to the order of business.

6 Confirmation of minutes

Resolved minute number

18/AIN/021

File Ref

3-CT-13-2

That the [amended] Minutes of the Assets/Infrastructure Committee meeting held on 15 March 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Dunn. Carried

7 Chair's Report

There was no report tabled at the meeting.

8 Progress with strategic issues

The Committee noted the commentary in the agenda.

Cr Gordon arrived at 9.38 am

9 Legal access to Council's strategic sites - Progress update - April

Mr Pointon provided the following verbal update:

Erewhon rural supply: the missing easement issue has been registered in the Maori Land Court.

Taihape railway land at the southern end of town, containing 3 waters infrastructure, is being offered for sale. Purchase may be cheaper than arranging easements for these assets. These are currently protected by a deed of grant from KiwiRail.

Huntermville town water supply has no infrastructure protection. The property in question contains tanks, water in, water out, electricity in and through-run main feed to rural supply.

Rātana new bore: Pre-existing legal documents with the prior owner have been located, the conditions of which come forward to the new owner.

Koitiata Domain (part of the former domain): The land was acquired by the Rangitikei County Council in the early 1980s for housing purposes. Work continues on the nature of the land and its disposability. Horizons has noted the area is not at risk of sea level rise.

Undertaking Subject

That six monthly updates be provided to elected members.

10 Marton Wastewater Treatment Plant - update on acceptance of treated leachate from Bonny Glen landfill

This item was dealt with in the previous Council meeting.

11 3 Water Compliance Update

Mr van Bussel spoke to the report. Points raised were:

Water supply – Discussion with Horizons on the construction material of the sludge ponds is being undertaken as part of the consent renewal process for Marton's water supply.

Council's preference would be for a clay lined pond in order for the settled sludge to be dug out by machinery which would damage a membrane lined pond.

A variation to the consent of Taihape's wastewater has been requested, due to the current conditions unable to be met.

Aluminium detected downstream in Hunterville's waste water is being investigated with potential alum residue contamination from the plant. To date this issue has not incurred a fine.

Resolved minute number **18/AIN/022** **File Ref** **5-EX-3-2**

That the report '3 Waters Compliance – March 2018' be received.

Gr Gordon/ Cr Belsham. Carried

12 Questions put at previous meeting for Council's advice or action.

The responses in the agenda were noted.

13 Draft Government Policy Statement on Land Transport 2018/19-2027/28

Mr Jones stated that the Council's roading activity management plan is in line with the new emphasis on safety and resilience in the Government Policy Statement

Members discussed the merit of a business case for regional public transport, as a platform for funding applications. Mr Jones advised that the regional transport plan was finalised prior to the public release of the Government Policy Statement. However, Council could submit on this topic to the Horizons Long Term Plan as well as to the Government Policy Statement.

Other topics suggested for including in the Council's submission were:

- Declaring the Taihape-Napier Road a state highway would be a contribution to a more resilient network;
- Uncertain where the One Network Road Classification fits into the new safety emphasis;
- Opposes a generic lower speed limit on rural roads;
- Supports new emphasis on rail;
- A more complete picture of connectedness is needed – a too narrow emphasis on tourism;

- A stronger focus on regional opportunities to relieve congestion is needed – Ohakea for civilian freight would reduce need for road transport from central North Island to Tauranga or Auckland;
- The importance of retaining the Capital Connection rail service;
- Safety should include testing for drugs not just alcohol.

Ms Hiroa arrived 10.37 am

His Worship the Mayor left 10.55 am.

Resolved minute number **18/AIN/023** **File Ref**

That the Assets/Infrastructure Committee recommends to Council that Council's submission to the draft Government Policy Statement on land transport 2018/19-2027/28 encourages expenditure on public transport in smaller districts.

Cr Ash / Cr Gordon. Carried

14 Activity management

Roading and footpaths

Mr Pokiha spoke to the report. Points raised in discussion were:

- Police have indicated that the road was not a factor in the death on Turakina Valley Rd.
- Otara Bridge – the report is complete and is being peer reviewed as part of process, prior to going out for tender. Work includes strengthening the bridge to full capacity with a cost estimate of \$300,000, 50/50 share Manawatu District Council and with 63% subsidised.
- The seal extension carry over for the Taihape – Napier road, is due to legalisation issues. Staff are working on the matter.

Water

Mr Greening spoke to the report. Key projects discussed were:

- Rātana bore hydro-cyclone is scheduled for installation. A meeting on site with Rātana Trust has taken place, with security fencing being part of discussions. Further work to be completed includes landscaping and safety improvements.
- Taihape PRV chamber – Agreements have been lodged with LINZ. Proceeding with design and going out for tender later this year.
- Takahe Street, Taihape – completed. Staff will be moving down to Broadway, Marton to speed the project along.
- Mangaweka – completed. The renewal has resulted in water savings with night time flow dropping by a third. The transfer station is now fed by the main line allowing for firefighting ability.

- Hunterville bore – tender closes 13 April 2018 with a number of tenders already received.

Sewage and the treatment and disposal of sewerage

Mr Greening spoke to the report. Points raised in discussion were:

- Veranda posts in Broadway Marton were a project cost factored into the budget.
- NZTA is working on SH1 Bulls, that contains Council assets including the main line to the Trickers site. The current Trickers site falls 20 meters short of an optimal gravity feed reservoir. Alternative sites are being explored. Obtaining the right pressure would negate the need for a pump at the new Bulls Community Centre.
- The Bulls Mushroom reservoir is no longer required for water supply or pipe back-wash. If left in its current form with no water it does not require earthquake strengthening.

Stormwater drainage

Mr Tokobe gave a presentation to the meeting which was tabled.

Residents have given their consent and the project is due to be completed by winter. The project includes planting and construction of retaining walls where necessary. Council is meeting all the costs.

Undersized culverts will be upgraded.

Resolved minute number **18/AIN/024** **File Ref**

That the activity management templates for March 2018 for Roading, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Rainey / Cr Aslett. Carried

15 Late Items

Invoice from Taihape and Districts A&P Society

Cr Rainey spoke to the late item. Points raised in discussion were:

- The land is Council owned.
- The electrical upgrade was completed as necessary for an imminent event. Electricians had refused to work with the prior equipment due to health and safety reasons.
- A request for funding for the work was not requested from Council or Council staff prior to the work being completed.

Resolved minute number **18/PPL/025** **File Ref**

That the Assets/Infrastructure Committee recommends to Council that it pays invoice 5404 from P J Electrical (\$1,467.42 incl. GST) for work on the three-phase power system at Taihape Memorial Park.

Cr Rainey / Cr Aslett. Carried
Against: Cr Sheridan, Cr Gordon, Cr Wilson

Te Roopu Ahi Kaa representation

Ms Hiroa noted that this was her last meeting; from May 2018 she would be Te Roopu Ahi Kaa's representative on the Policy/Planning Committee. She had found being a member of the Committee an interesting space.

16 Future Items for the agenda

None

17 Next meeting

10 May 2018, 9.30 am

18 Meeting closed

11.36 am

Confirmed/Chair: _____

Date:

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 12 April 2018 – 1:04 PM



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Present:

- Cr Angus Gordon (Chair)
- Cr Cath Ash
- Cr Richard Aslett
- Cr Nigel Belsham
- Cr Jane Dunn
- Cr Graeme Platt
- Cr Lynne Sheridan
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Blair Jamieson, Strategy and Community Planning Manager
- Ms Katrina Gray, Senior Policy Analyst/Planner
- Mr Johan Cullis, Environmental Services Team Leader
- Ms Ellen Webb-Moore, Policy Analyst/Planner
- Ms Nardia Gower, Governance Administrator

Tabled Documents

- Item 6:** Chair's report
- Item 12:** Enforcement matrix diagram
- Item 13:** Presentation on key issues for Council's submission on the Government Policy Statement – Land transport 2018
- Item 17:** Late Items:
 - Consultation by the Minister of Transport on KiwiRail becoming an approved public organisation under the Land Transport Management Act 2003 and a draft feedback letter.
 - Horizons' Consultation Document for the 2018-28 Long Term Plan , together with a discussion paper on key issues for inclusion in the Council's submission.

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies/Leave of Absence

That the apology for the early departure of His Worship the Mayor and Cr Dunn be received.

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the following items were accepted to be dealt with as late items at the meeting:

- Consultation by the Minister of Transport on KiwiRail becoming an approved public organisation under the Land Transport Management Act 2003) and a draft feedback letter;
- Horizons' Consultation Document for the 2018-28 Long Term Plan, together with a discussion paper on key issues for inclusion in the Council's submission

There was no scheduled change to the order of business.

5 Confirmation of Minutes

Resolved minute number	18/PPL/026	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 15 March 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Aslett. Carried

6 Chair's Report

Resolved minute number	18/PPL/027	File Ref	3-CT-15-1
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That the Chair's Report to the Policy/Planning Committee meeting on 12 April 2018 be received.

Cr Gordon / Cr Dunn. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda. It was further noted that Te Roopu Ahi Kaa have made recommendations for representatives to sit as contributing members to the Policy/Planning and Assets/Infrastructure Committees. The recommendations will go before Council at its 26 April 2018 meeting for endorsement.

Tracey Hiroa has been nominated to the Policy/Planning Committee.

8 Update on Communications Strategy

Ms Hodder spoke to the update. The weekly digests were being produced every week so it was not immediately apparent why they were not accessible for Elected Members in their section of the website.

Undertaking Subject

That media activity in future Updates on the Communication Strategy is identified in the following ways:

PR =Press release and I = Interview

Undertaking Subject

That the Weekly Digest in the councillor's area of the website be updated.

Undertaking Subject

That the Weekly Digest has local media content where possible.

Resolved minute number	18/PPL/028	File Ref	3-CT-15-1
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That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 12 April 2018 be received.

Cr Dunn / Cr Gordon. Carried

9 Representation review – pre-consultation

Ms Gray spoke to the item. Points raised were:

- Maps are intended to be available on the Council website, in Council service centres with requests being made of our partnering networks to share the information to the wider District.
- Press releases will reference the maps back to the website, service centres and other identified locations.

The following feedback was given for the upcoming public consultation:

- A clear understanding of the ratepayer cost of Community Committees and Community Boards be stated.
- To be included in the first paragraph - there is no rate payer cost variance associated with the number of councillors sitting on Council.
- Retain in the Survey a question on the submitter's ward of residence, but include the option of not sure / don't want to answer.
- Map to include an indication of the direction in which the boundaries of a ward are expanding or shrinking.

Undertaking

Subject

Representation review packs to be provided for distribution at the Long Term Plan public meetings.

Resolved minute number

18/PPL/029

File Ref

3-OR-3-8

That the 'Survey and engagement plan for pre-consultation on the representation review' provided to the Policy/Planning Committee's 12 April 2018 meeting be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number

18/PPL/030

File Ref

3-OR-3-8

That the Policy/Planning Committee approves the survey (as amended) and engagement plan for pre-consultation on the representation review.

His Worship the Mayor / Cr Ash. Carried

10 Actioning the Māori Responsiveness Framework

Mr Jamieson spoke to the item. It was noted:

- The Strategic Liaison: Iwi-Hapū role is currently being advertised on Trademe, SEEK and Council's website.
- The responsiveness framework is intended to be a living document. The appointee to the strategic liaison role will have input into the performance measures and desired outcomes of the framework.

- Through the required process of iwi engagement, Te Roopu Ahi Kaa has recommended that the focus of the strategic liaison role be primarily on iwi and hapu of the district. It will be for Council to decide the parameters they want the role to include, for example, urban Maori.
- The operational funding of the framework is within current budgets.

Undertaking	Subject
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Mr Jamieson to discuss with management the option of the Strategic Liaison: Iwi-Hapū role being fixed term for one year.

11 Draft Rental Policy for Community Housing

The Committee noted the commentary in the agenda.

His worship the Mayor left at 1:45 pm

12 Proposed Enforcement Strategy

Mr Cullis spoke to the item. The following was highlighted:

- In developing the strategy, staff have compared other councils' strategies along with what the Solicitor General has advocated as standard practice.
- Enforcement staff have been involved in the process of developing the strategy.
- Internal structures are to be utilised in an appeal process. The ultimate decision will sit with the Chief Executive.
- The Hearings Committee will still be used when required.
- Flow charts will be included.

Resolved minute number	18/PPL/031	File Ref	2-RE-1
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That the Policy/Planning Committee recommends to Council that the proposed Enforcement Strategy (and prosecution policy) be adopted, taking into account the points raised at the Committee's meeting and including an executive summary.

Cr Belsham / Cr Aslett. Carried

Cr Ash left at 2:08 pm - 2:14 pm

13 Legislation and Governance Update

Ms Webb Moore spoke to the report, highlighting the following:

- The Government is proposing to restore the four well-beings back into the Local Government Act.
- Registration for interest in consultation on the Zero Carbon Bill is an indication of the value placed on the environmental issue.

Elected members discussed the merits of a regional fuel tax (as proposed in the Land Transport Management (Regional Fuel Tax) Amendment Bill versus tolling roads of significance.

Resolved minute number **18/PPL/032** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update, April 2018' be received.

Cr Gordon / Cr Dunn. Carried

Resolved minute number **18/PPL/033** **File Ref** **3-OR-3-5**

That the Policy Planning Committee requests a submission (for consideration by the Mayor, Deputy Mayor and the Chief Executive) be drafted to the Government on the Land Transport (Regional Fuel Tax) Amendment Bill supporting the use of tolling roads of significance and not supporting a regional fuel tax, and, if sent, provided to Council's meeting on 26 April 2018 for endorsement.

Cr Belsham / Cr Sheridan. Carried

A presentation was provided (and tabled) on key issues for Council's submission on the Government Policy Statement – Land transport 2018/19-2028/28. The following points were suggested for including in the submission.

- Support greater funding for local and regional roads
- Request a stronger use of rail for freight along with commuters
- Support focus on safety but opposes a blanket lowered speed limit on rural roads.
- Request considering Ohakea as a regional cargo hub to reduce congestion from the region
- Request inclusion of drug testing for drivers and accidents
- Suggest a greater picture of connectedness i.e. location of ports and airports
- Suggest a wider focus for efficient/effective public transport beyond the metro centres, and to consider connectivity for economic and social growth.
- Suggest an integrated land transport strategy that takes into account air, land and sea (including, reducing the number of trucks on the road by putting freight on to rail.
- Suggest a consideration of electric rail
- Request Taihape – Napier Road be designated a state highway, in terms of resilience, benefits to tourism, opening up land-locked land and the economy of the region.
- Suggest a number of inland ports throughout the country
- Note the national walkway and the lack of separation of walkers and vehicle on SH3

His Worship the Mayor pointed out that, while it was appropriate to have a comprehensive statement of Council's views in the submission, for the oral presentation he would need to concentrate on a maximum of four topics.

Resolved minute number **18/PPL/034** **File Ref** **3-OR-3-5**

That a submission for Council's consideration at its meeting on 26 April 2018 be prepared on the Government Policy Statement – Land Transport 2018/19-2027/28, having regard for the discussion at the Policy/Planning Committee's meeting on 12 April 2018.

Cr Gordon / Cr Sheridan. Carried

Cr Dunne left at 2:41 pm
His Worship the Mayor returned at 2:41 pm
Adjourned 3:25 and reconvened at 3:36 pm

14 Update on the Path to Well-being Initiative

Mr Jamieson spoke to the report.

The meeting with Horizons transport team was discussed. A supplementary meeting will be scheduled, with an update to be provided the Policy/Planning Committee meeting, 10 May 2018.

Resolved minute number **18/PPL/035** **File Ref** **1-CO-4-8**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – March 2018' be received.

Cr Sheridan / Cr Belsham. Carried

His Worship the Mayor left at 3:59 pm – 4:00 pm
His Worship the Mayor left at 4:04 pm – 4:05 pm

15 Questions put at previous meetings for Council advice or action:

The answers include in the agenda were noted.

16 Activity management

Undertaking	Subject
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Report back to Policy/Planning Committee meeting, 10 May 2018, on the Legal compliance Project - future planned work 'Finalise outstanding issues'	
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Resolved minute number **18/PPL/036** **File Ref**

That the activity management templates for March 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Platt. Carried

Resolved minute number **18/PPL/037** **File Ref**

That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 12 April 2018 be received.

Cr Belsham / Cr Aslett. Carried

17 Late items

1 KiwiRail

Resolved minute number **18/PPL/038** **File Ref**

That the Policy/Planning Committee authorises His Worship the Mayor to send the proposed response [with editorial amendments by the Mayor] to the Minister of Transport's letter requesting the Council's view on whether KiwiRail should become an approved public organisation under the Land Transport Management Act 2003, noting that it will be put to full Council for endorsement at its meeting on 26 April 2018

Cr Ash / Cr Gordon. Carried

2 Horizons' Consultation Document for the 2018-28 Long Term Plan (link below), together with a presentation on key issues for inclusion in the Council's submission.

Mr Hodder spoke to the item with the following points discussed:

- The comparatively high increase in Horizons' rates in 2018/19 for the Rangitikei District is due in part to the recent revaluations by Quotable Value. Rangitikei Council may want to suggest that all councils in the region do their revaluation at same time or, alternatively, that Horizons applies a differential rate for Rangitikei residents. There are several ways in which a differential could be dealt with.
- River schemes throughout the region have also impacted rates.

Mr Hodder requested feedback to be received over the coming days from Elected Members on the discussion draft tabled at the meeting,

Not mentioned in the discussion paper, but also potential topics for the draft submission were

1. Funding mechanism for the pest plant 'old man's beard'.
2. Consenting fees change.
3. Specific mention on the commuter issue.

18 Future items for the agenda

None

19 Next meeting

Thursday 10 May 2018, 1.00 pm.

20 Meeting closed

4:24 pm

Confirmed/Chair: _____

Date:

Unconfirmed

Rangitikei District Council

Huntermville Community Committee Meeting

Minutes – Monday 16 April 2018 – 6:30 PM



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The quorum for the Huntermville Community Committee is 5 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Ms Karen Kennedy, Chair
Ms Sandra Carroll
Ms Maureen Fenton
Mr Richard Gower
Ms Jean Signal
Ms Lynette Thompson
Ms Jane Watson
Mr Trevor O'Connor
Cr Dean McManaway
His Worship the Mayor Andy Watson (ex officio)

In attendance: Mr Sam Hunter
Ms Nardia Gower, Governance Administrator
Mr George McIrvine, Finance and Business Manager
Cr Lynne Sheridan
Mr Hunter
Mr Chase

Unconfirmed

1 Welcome

The meeting started at 6:30 pm. The Chair welcomed everyone to the meeting.

2 Mayoral presentation on the consultation document

His Worship the Mayor, Andy Watson, provided the meeting with a presentation on the Long Term Plan Consultation Document.

3 Public Forum

Mr Chase and Mr Hunter addressed the meeting with regard to flooding issues on their respective properties siting Onga Stream and Council drainage as the main cause, suggesting the sump is filling up from the creek. His Worship the Mayor and/or Cr McManaway will meet with Council staff and Mr Chase and Mr Hunter on site to access the sump, drainage and stream. His Worship the Mayor suggested that Mr Chase and Mr Hunter submit on both the Rangitikei District Council and the Horizons Regional Council Long Term Plan.

4 Apologies

That the apology for the absence of Ms Erina True be received.

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Mr O'Connor declared a conflict of interest in relation to a matter in item 17: Small Project Grant.

Mr Gower declared a potential conflict of interest in regard to the late item as he sits on the Board of Trustees of Hunterville School.

6 Confirmation of order of business

The Committee agreed, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, that the following be dealt with as a late item at the meeting:

- Installation of a drinking fountain at the Domain,

The Committee agreed to deal with the late item first.

7 Late Items

As accepted in item 6.

The Committee discussed the high use of the Hunterville Domain by local sports club and the need for a drinking fountain.

Resolved minute number **18/HCC/007** **File Ref**

That the Hunterville Community Committee recommends to Council that Council install a drinking fountain in the Hunterville Domain, suggesting that it could be connected to the building, utilising existing plumbing.

Mr Gower / Mr O'Connor. Carried

19 Confirmation of Minutes

Resolved minute number **18/HCC/008** **File Ref** **3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 19 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Kennedy / Mr Gower. Carried

8 Chair's Report

There was no update to report.

9 Council decisions on recommendations from the Committee

There were no recommendations to Council at the last meeting.

10 Council responses to queries raised at previous meetings

The Committee noted the commentary in the agenda.

11 Simultaneous Consultation – alongside “Unfolding the plan – Rangitikei 2018/2028”

The Committee noted the commentary in the agenda.

12 Representation Review – Pre-consultation

Cr McManaway and Cr Sheridan spoke to the item, explaining the two options for Rangitikei District's representation arrangements. Ms Gower expressed the desire of Council staff to have high level community engagement and feedback through submissions, and asked for the Committee to help in facilitating and promoting the matter.

13 Long Term Plan consultation

The Committee noted the commentary in the agenda.

Resolved minute number **18/HCC/009** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Ms Kennedy / Mr Gower. Carried

Resolved minute number **18/HCC/010** **File Ref**

That the Hunterville Community Committee nominate Ms Kennedy, Ms Thompsen, Mr Gower, Mr O'Connor, and Ms Watson to put in a submission on behalf of the Committee to the Consultation Document for the 2018-28 Long Term Plan.

Ms Kennedy / Mr O'Connor. Carried

14 Request for Service

The Committee noted the commentary in the agenda, and complemented the ease of system for informing the Council of issues.

15 Update on place-making initiatives

Cr McManaway noted that the Hunterville Lions club had a large working bee in Queens Park with more than 25 volunteers participating.

Poles for toilet signs have been erected; pricing for signs have not yet been received.

It was noted that the several service requests have been lodged with regard to the cleanliness of the public toilets. Cr McManaway informed the committee that structural work to the toilets has been completed; however, a support clamp remains erected in the arch.

Undertaking **Subject**

An update on the public toilets to be provided to the next meeting with regard to:

- The cleaning contract.
- The structural work completed and the remaining support clamp.

16 Ultra-Fast Broadband schedule

Resolved minute number **18/HCC/011** **File Ref**

That the letter 'UFB2 Schedule Rangitikei' and Hunterville map be received.

Cr McManaway / Ms Kennedy. Carried

17 Small Projects Fund – update

The Committee discussed the following potential sites for public seating.

- Outside the Honey Shop.
- Outside the Hunterville Shop under the historic picture.

The meeting received the receipt from Mr O'Connor.

Resolved minute number **18/HCC/012** **File Ref** **3-CC-1-1**

That the memorandum 'Small Projects Grant Scheme Update – April 2018' be received.

Ms Watson / Cr McManaway. Carried

Resolved minute number **18/HCC/013** **File Ref** **3-CC-1-1**

That the Hunterville Community Committee funds a contribution of \$300 from the Small projects Fund to the Hunterville Trading Co. for the Hunterville Bulletin.

Ms Watson / Cr McManaway. Carried

18 Current infrastructure projects/upgrades and other Council activities within the ward

Cr McManaway suggested that the Rugby Club submit to the Parks Upgrade Partnership fund for stadium lighting.

Resolved minute number **18/HCC/014** **File Ref** **3-CC-1-4**

That the memorandum 'Extract from activity report to the Assets/Infrastructure Committee's Jan – Feb 2018' be received.

Mr O'Connor / Ms Kennedy. Carried

20 Future Items:

Branding ideas for the new town signage

21 Next meeting

18 June 2018 at 6:30 pm

22 Meeting Closed

8:33 pm

Confirmed/Chair: _____

Date:

Unconfirmed