



**RANGITIKEI**

DISTRICT COUNCIL

*Making this place home.*

# Council Meeting Order Paper

**Thursday 28 June 2018, 1.00 pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

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**Chair**

His Worship the Mayor, Andy Watson

**Deputy Chair**

Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Richard Aslett, Jane Dunn,  
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,  
Ruth Rainey, Lynne Sheridan, Dave Wilson

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 28 June 2018 – 1:00 pm

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## The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

- 1 Welcome**
- 2 Pōwhiri for Lequan Meihana**
- 3 Public Forum**
- 4 Apologies/Leave of Absence**
- 5 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **6 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **7 Confirmation of minutes**

The minutes from the Council meeting on 31 May 2018 are attached.

### **Recommendation:**

That the Minutes of the Council meeting 31 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **8 Mayor's Report**

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### **Recommendations:**

- 1 That the Mayor's report to Council's meeting on 28 June 2018 be received.
- 2 That Council approves expenditure of \$1,000 for the 2018 Youth Awards ceremony.
- 3 That Rangitīkei District Council's votes at the 2018 Local Government New Zealand Annual General Meeting for the remits be as follows:

	Remit	Support	Oppose	Abstain
1	Drug testing in the community			



2	HCV – Rural roads policy			
3	Heritage buildings			
4	Climate change – advocacy to banks			
5	Climate change – adaptation fund			
6	Local Alcohol Policies			
7	Biofuels			
8	Walking the talk – single use plastics			
9	Mandatory register of cooling towers			
10	Copper in brake pads			
11	Reducing the waste system			
12	Tyres stewardship			

## 9 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan <i>attached</i>
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

### Recommendation:

That the portfolio updates to the Council meeting of 28 June 2018 be received.

## 10 Matters for decision before adopting the 2018-28 Long Term Plan

A memorandum is attached

File: 1-LTP-4-4

### Recommendations:

- 1 That the memorandum 'Matters for decision before adopting the 2018-28 Long Term Plan' be received

- 2 That in terms of section 101A(1) and 101B(1) of the Local Government Act, Council adopts the financial and infrastructure strategy as included in the 2018-28 Long Term Plan proposed for adoption.
- 3 That Council adopts the final version of the Roding Activity Management Plan 2018-48 (including the 2018-21 Programme Business Case) which is aligned to changes made by the New Zealand Transport Agency following the new Government Policy Statement on Transport.
- 4 That the following the unspent portion of the following special funds and external grants be carried forward to 2018/19:
  - Road legalisation (New Zealand Transport Agency) \$35,216.00
  - Swim for All \$10,425.66

## 11 Final carry-forwards proposed from 2017/18 to 2018/19

A schedule of proposed carry-forwards will be tabled at the meeting.

File ref: 1-LTP-4-3

### Recommendation:

That the 'Final carry-forwards proposed from 2017/18 to 2018/19' [as amended/without amendment] be approved.

## 12 Confirming discount for early payment of rates in full

An outcome of deliberations on the 2004-14 Long Term Council Community Plan, Council resolved that a 2.5% discount would be allowed where a ratepayer paid the year's rates in full on or before the due date for the first instalment of the year. The proposed rates resolution for 2018/19 continues that.

However, in providing a legal review of the rates resolution, Simpson Grierson has suggested that it is preferable for this discount to be made explicit in a separate Council resolution. For 2017/18, rates paid early in full totalled \$2.007 million meaning a discount of just over \$50,000.

### Recommendation:

That Council EITHER continues OR discontinues the availability of a 2.5% discount when the year's rates are paid in full on or before the date of the first instalment.

## 13 Adoption of the 2018-28 Long Term Plan

Council's auditors will be in attendance.

A memorandum will be tabled.

Council auditors are currently completing the final audit of the 2015/25 Long Term Plan. A report, the Auditor's Opinion and the final version of the plan proposed for adoption will be made available when the audit is complete.

File ref: 1-LTP-4-4

**Recommendations:**

That the memorandum on Adoption of the 2018-28 Long Term Plan be received;

AND

That the 2018-28 Long Term Plan including the report from the Council's auditor be adopted in compliance with section 93 of the Local Government Act 2002;

AND

The Mayor and the Chief Executive sign the letter of representation for the audit of the 2018-28 Long Term Plan as requested by Audit New Zealand.

## **14 Adoption of rates resolution for 2018/19**

To be tabled.

File ref: 5-RA-1-13

**Recommendation:**

That Council adopts the rates resolution for 2018/19, noting the continuation/discontinuation of the discount for early payment of the year's rates in full.

## **15 Adoption of Waste Management and Minimisation Plan**

At its 31 May 2018 meeting, Council deliberated on submissions to the draft Waste Management Minimisation Plan and made the following decisions:

- To not increase the solid waste targeted rate for 2018/19 for mobile recycling centres at Koitiata and Scotts Ferry; greenwaste acceptance at Rātana and Hunterville; paper and cardboard acceptance at Hunterville and Mangaweka; and subsidised compost bins for residents, but retain the initiatives in the Waste Management and Minimisation Plan for further consideration at a later date.
- Approved the off-farm waste disposal promotion and facilitation initiative.
- Remove reference to the initiative for single-use plastic bags.
- Add further detail about the use of the waste levy for 2018/19.
- Amend the Plan to reflect Council's decision on kerbside rubbish and recycling.

These changes have been made, and the final draft Waste Management Minimisation Plan is attached for adoption.

**Recommendations:**

- 1 That the 'Rangitikei Waste Management and Minimisation Plan 2018' be received.
- 2 That Council adopt the 'Rangitikei Waste Management and Minimisation Plan 2018'.

## 16 Administrative Matters – June 2018

A report is attached.

File ref: 5-EX-4

**Recommendations:**

- 1 That the report 'Administrative matters – June 2018' be received.
- 2 That regarding recommendation 18/AIN/037 from the Assets/Infrastructure Committee's meeting on 14 July 2018, Council agrees to allocate (from the Parks Upgrade Partnership budget for 2017/18) a further \$60,000 towards the Marton Skate-park extension project on the basis that the remaining funds are met by the community.
- 3 That regarding recommendation 18/AIN/038 from the Assets/Infrastructure Committee's meeting on 14 July 2018, Council agrees that the repairs and enhanced surface to the existing Marton Skatepark remain within the scope of the overall budget for Marton Skatepark extension project and funded accordingly.
- 4 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Environment Committee on the Litter (Increased Infringement Fee) Amendment Bill.
- 5 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Justice Committee on the Local Electoral Matters Bill.
- 6 That Council grants a certificate of exemption (under clause 14(3) of the Camping-Ground Regulations 1985) to the current operator of the Scotts Ferry Camping Ground (being a remote camping ground) for the requirements of the Schedule to those regulations for a period of four years from 1 July 2018 subject to the Community & Leisure Services Team Leader being satisfied that the camping ground provides a safe and hygienic environment.
- 7 That Council resolves that the Turakina Reserve be designated as a dog exercise area under the Control of Dogs Bylaw, except for the days on which the annual Caledonian Games are held or other events requiring exclusive use of the Reserve – such exclusions being publicly notified beforehand.

8 That Council delegates to the Policy/Planning Committee, at its meeting on 12 July 2018, to authorise the Mayor to sign submissions to the Government's proposal for an International Visitor Conservation and Tourism Levy (so that it is made by the due date), with a copy of any submission so authorised included in the Order Paper for Council's meeting on 26 July 2018.

9 EITHER

That Council does not appeal against the final representation proposal from Horizons Regional Council

OR

That Council delegates to the delegates to the Policy/Planning Committee, at its meeting on 12 July 2018, to authorise the Mayor to sign an appeal against the final representation proposal from Horizons Regional Council (having regard for Rangitikei's submission to the initial proposal), with a copy of any submission so authorised included in the Order Paper for Council's meeting on 26 July 2018.

10 That Council delegates to the Chief Executive authority to waive any or all internal consenting costs for local non-profit organisations.

11 That Council confirms the approved subsidised roading budget for 2017/18 is \$11,820,000 (because of the significant damage caused in the north of the District by the snow storm in July 2017), with an additional local share requirement of \$472,204 to be funded from the flood damage roading reserve.

## **17 Top Ten Projects – status, June 2018**

A memorandum is attached.

File ref: 5-EX-4

### **Recommendation:**

That the memorandum 'Top Ten Projects – status, June 2018' be received.

## **18 Analysis of results of representation review survey on community boards**

An update will be provided at the meeting with the interim results of the survey for the Rātana and Taihape Community Boards.

## **19 Adoption of work plans for 2018/19 from the MoU partnering organisations in Bulls, Marton and Taihape**

A memorandum is attached.

File ref: 4-EN-10-2

**Recommendations:**

- 1 That the report on 'Proposed work plans for the prospective partnering organisations under the Memorandum of Understanding (MoU) 2018/19 – 2021/22' be received.
- 2 That Council approves the draft proposed work plans [amended/without amendment] for adoption on 1 July 2018 (for the 2018/19 financial year).
- 3 That Council approves the following payment schedule [amended/without amendment] for the partnering organisations, from 1 July 2018 (for the 2018/19 financial year).:

Taihape	Taihape Community Development Trust Mokai Patea Services	One-year trial: \$20,000 One-year trial: \$6,500
Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19

**20 Community Housing – future development**

A memorandum is attached.

File ref: 6-CF-1-14

**Recommendations:**

- 1 That the memorandum 'Community housing – future development' be received.
- 2 That the recommendations from the Policy/Planning Committee's meeting on 14 June 2018 be confirmed:

**18/PPL/070**

That the Policy/Planning Committee recommends to Council that a market rate rent should be set for Community Housing; doing so for 2018/19 at the Property Brokers figure of \$150, by way of:

- absorbing (on a reducing scale) the additional rental through a subsidy of power to tenants.

**18/PPL/071**

That the Policy/Planning Committee recommends to Council that:

- a rental limit of 33% of gross National Superannuation should be set for Community Housing tenanted by those receiving National Superannuation.

## 21 Papa Cliff Public Toilet and Rubbish Issue

A letter and invoice from the cafe owner is attached.

### Recommendations:

- 1 That the letter and invoice from Papa Cliff Café owner Sharon Grayson is received
- 2 That, regarding the invoice for public toilet services at Mangaweka, Council ....

## 22 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

### Recommendations:

- 1 That the minutes of the following meetings be received:
  - Hunterville Rural Water Supply Committee 28 May 2018
  - Santoft Domain Management Committee, 30 May 2018
  - Finance/Performance Committee 31 May 2018
  - Turakina Reserve Management Committee 7 June 2018
  - Turakina Community Committee 7 June 2018
  - Audit/Risk Committee 11 June 2018
  - Te Roopu Ahi Kaa Committee 12 June 2018
  - Bulls Community Committee 12 June 2018
  - Rātana Community Board 12 June 2018
  - Taihape Community Board 13 June 2018
  - Marton Community Board 13 June 2018
  - Assets/Infrastructure Committee, 14 June 2018
  - Policy/Planning Committee, 14 June 2018
  - Hunterville Community Committee 18 June 2018
- 2 That the following recommendations from the Turakina Reserve Management Committee held on 7 June 2018, be confirmed:

### **~~18/TRMC/006~~**

~~That the letter 'Proposal to designate the Turakina Reserve as a designated dog exercise area' be received.~~

~~That the Turakina Reserve Management Committee recommends that the Turakina Reserve become a dog exercise area under the Control of Dogs Bylaw.~~

Dealt with in Item 16

- 3 That the following recommendations from the Turakina Community Committee held on 7 June 2018, be confirmed:

**18/TCC/019**

That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.

That the Turakina Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme (\$570.00) be carried forward to the 2018/19 Financial year.

- 4 That the following recommendations from the Bulls Community Committee held on 12 June 2018, be confirmed:

**18/BCC/018**

That the Bulls Community Committee recommends to Council that the unspent balance of \$1,254.00 the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

- 5 That the following recommendations from the Taihape Community Board held on 13 June 2018, be confirmed:

**18/TCB/026**

That the Taihape Community Board support the trial of recycling bins in Taihape and recommend to Council that they be given the opportunity to look at a more suitable site.

**18/TCB/035**

That the Taihape Community Board recommends to Council that \$5,379.00 of the unspent balance of the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

**18/TCB/038**

That the Taihape Community Board recommends to Council that an amendment to the Speed Limit Bylaw be made as to reduce the speed limit from 100 km/h to 50 km/h along the whole length of Dixon Way and the short sections of Otaihape Valley and Mangaone Valley Roads which link Dixon Way with State Highway One.

**18/TCB/039**

That, assuming Council accept the amendment to the Speed Limit Bylaw regarding Dixon Way, Otaihape Valley and Mangaone Valley Roads, then Council enter into discussions with NZTA about lowering the speed limit from Rauma Road to the start of the 50 km/h section.



- 6 That the following recommendations from the Marton Community Committee held on 12 June 2018, be confirmed:

**18/MCC/018**

That the Marton Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme of \$154.00 be carried forward to the 2018/19 Financial year.

- 7 That the following recommendations from the Assets/Infrastructure Committee held on 14 June 2018, be confirmed:

**~~18/AIN/037~~**

~~That Assets and Infrastructure Committee recommend to Council that Council allocate a further \$60,000 towards the Marton Skate park extension project on the basis that the remaining funds are met by the community.~~

Dealt with in Item 16

**~~18/AIN/038~~**

~~That Assets and Infrastructure Committee recommend to Council that Council consider the \$24,000 of remedial work be met by the Park maintenance fund.~~

Dealt with in Item 16

- 8 That the following recommendations from the Policy Planning Committee held on 18 June 2018, be confirmed:

**18/PPL/063**

In light of the three waters report at the Policy/Planning Committee meeting on 14 June 2018 and the Government's stance on the changes that will occur within the three waters, the Policy Planning Committee recommends to Council that it endorses a wider regional conversation that Rangitikei District Council convene with regional Mayors.

**~~18/PPL/065~~**

~~That the Policy/Planning Committee request retrospective approval from Council for making a submission to the Parliamentary Environment Committee on the Litter (Increased Infringement Fees) Amendment Bill and, on this basis, authorise His Worship the Mayor to sign, on behalf of the Council, such a submission so that it is received by the closing time.~~

Dealt with in Item 16

**~~18/PPL/068~~**

~~That the Policy/Planning Committee endorses the following payment schedule for the partnering organisations to Council for consideration on 28 June, 2018:~~

Taihape~~Taihape Community Development Trust — One-year trial: \$20,000~~~~Mokai Patea Services — One-year trial: \$6,500~~Marton~~Project Marton — Three-year contract: \$30,500 in 2018/19~~Bulls~~Bulls and District Community Trust — Three-year contract: \$26,500 in 2018/19~~

Dealt with in Item 19

**~~18/PPL/070~~**

~~That the Policy/Planning Committee recommends to Council that a market rate rent should be set for Community Housing; doing so for 2018/19 at the Property Brokers figure of \$150, by way of:~~

- ~~• absorbing (on a reducing scale) the additional rental through a subsidy of power to tenants.~~

Dealt with in Item 20

**~~18/PPL/071~~**

~~That the Policy/Planning Committee recommends to Council that:~~

- ~~• a rental limit of 33% of gross National Superannuation should be set for Community Housing tenanted by those receiving National Superannuation.~~

Dealt with in Item 20

**~~18/PPL/074~~**

~~That the Policy Planning committee recommend to Council that Council agree that those sponsoring \$500 to the new Bulls Community Centre get their name on both a brick and a chair.~~

- 9 That the following recommendations from the Hunterville Community Committee held on 18 June 2018, be confirmed:

**~~18/HCC/016~~**

~~The Hunterville Community Committee, being mindful of costs, recommends to Council that Council install an economic water fountain in the Hunterville Domain,~~

while the A280 water fountain is installed near the Hunterville Dog statue and playground.

**18/HCC/022**

That the Hunterville Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme of \$359.00 be carried forward to the 2018/19 Financial year.

**18/HCC/023**

Hunterville Community Committee recommend to Council that immediate attention be given to the old Fire station with regard to the atrocious condition of the southern wall and storm water issues. Of particular concern is the spouting lacking a down pipe causing surface flooding. These hazards are of particular concern due to the proximity to the Hunterville Playcentre.

**18/HCC/024**

That the Hunterville Community Committee recommend to Council that Council investigate the quality of cleaning service given the Hunterville Public Toilets following negative feedback given by the community.

**18/HCC/026**

That the Hunterville Community Committee recommend to Council that Keep NZ Beautiful groups registered with Council have a waived dump fee at their local waste transfer stations for the week of Keep NZ beautiful.

**23 Late items****24 Future Items for the Agenda****25 Next Meeting**

Thursday 26 July 2018, 1.00 pm.

**26 Meeting Closed**

# Attachment 1

# Rangitīkei District Council

## Council Meeting

Minutes – Thursday 31 May 2018 – 1:04 PM



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**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Richard Aslett  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Dean McManaway  
Cr Soraya Peke-Mason  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Gaylene Prince, Community & Leisure Assets Team Leader  
Mr Blair Jamieson, Strategy and Community Planning Manager  
Mr Glenn Young, Senior Projects Engineer – Utilities  
Mr John Jones, Asset Manager – Roading  
Mr Chris Pepper, Senior Projects Manager  
Mr Reuben Pokiha, Operations Manager - Roading  
Ms Katrina Gray, Senior Policy Analyst/Planner  
Ms Nardia Gower, Governance Administrator

<b>Tabled Documents</b>	<b>Item 8</b>	Portfolios Updates
	<b>Item 18</b>	Submission to Productivity Commission's draft report on New Zealand's transition to a low emissions economy
	<b>Item 19</b>	Submission to the Land Transport Agency Investment Proposal Otaki to North of Levin
	<b>Item 21</b>	Four Regions Trust Correspondence Shemozzle Correspondence Whangaehu Hall Trust Correspondence Temporary close of Matai St, Marton Speed restrictions Hendersons line west.

## 1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

## 2 Public Forum

Nil

## 3 Apologies/Leave of Absence

Nil

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Peke-Mason declared a conflict of interest in regard to the Erewhon Water Scheme, noting that her reference to the scheme in her Portfolio report is as the Iwi Interest portfolio holder.

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Four Regions Trust Correspondence
- Shemozzle Correspondence
- Whangaehu Hall Trust Correspondence
- Temporary close of Matai St, Marton
- Speed restrictions Hendersons line west.

be dealt with as a late item at this meeting.

There was no scheduled change to the order of business; however, issues would be dealt with according to the staff members present at the time.

## 6 Confirmation of minutes

**Resolved minute number**

**18/RDC/145**

**File Ref**

That the Minutes of the Council meeting 16-17 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Sheridan / Cr Belsham. Carried

## 7 Mayor's Report

The Mayor took his report as read noting his meeting with Minister Rob Mark and Manawatu Mayor, Helen Worboys, with regard to the potential Singapore deal in Ohakea, expecting further discussion mid-July.

<b>Resolved minute number</b>	<b>18/RDC/146</b>	<b>File Ref</b>	<b>3-EP-3-5</b>
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That the Mayor's Report and schedule to the Council meeting on 31 May 2018 be received.

That Cr Belsham replace Cr Peke-Mason as Chair of the Chief Executive's Review Committee and that their salaries be adjusted in accordance with the Remuneration Authority's determination, with effect from 4 June 2018.

His Worship the Mayor / Cr Peke-Mason

## 8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Northern Sport and Taihape Building

Cr Platt - *attached*

Cr Dunn - *tabled*

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash - *attached*

Cr Wilson

Cr Peke-Mason - *tabled*

Cr Aslett *tabled*

Cr Gordon / Cr Rainey

Ohakea – Cr Platt

Taken as read.

Samoan Community, Youth Development and Environment – Cr Ash

Cr Ash took her update as read, noting that the Rangitikei Youth Awards will be closing on 5 June. It is a great opportunity to celebrate the success of our young people.

Criterion Site – Cr Dunn

Taken as read. His Worship the Mayor noted the work of Central House Movers and Dave Scott as project manager of the house makeover fundraising project for the Bulls Community Centre.

The next major stage, seeking tenders will happen within the coming two weeks and will coincide with a public news release.



Iwi Interest – Cr Peke-Mason

Taken as read.

A discussion took place on the Erewhon Water Scheme and the constitutional right of water supply to the Moawhango Marae. Clarity is being sought by all parties as to whether the 'excess water supply' applies to the excess water to the last tank or excess water to the scheme. The issue is being worked through with the Trust and the Chief Executive.

Heritage and Tourism – Cr Aslett

Cr Aslett highlighted the Heritage Weekend as a huge success noting it was good seeing His Worship the Mayor, Cr Ash and Cr Rainey at the event.

At a previous Council meeting the figures reported on Rangitikei.com hits were queried, this was discussed with Council's IT people who confirmed the numbers are correct.

<b>Undertaking</b>	<b>Subject</b>	<b>Additional visitor figures</b>
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It was suggested that it would be beneficial if information could be sourced showing comparison of increased web activity from the Rangitikei District Council website with the numbers of physical visits to the District.

Shared Services – Cr Belsham/Cr McManaway

Nothing to report

Southern Sport – Cr Sheridan

Nothing to report

Marton Building (Civic Centre) – Cr Wilson

Nothing to report

Northern Sport and Taihape Building – Cr Gordon and Cr Rainey

Nothing to report

<b>Resolved minute number</b>	<b>18/RDC/147</b>	<b>File Ref</b>
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That the portfolio updates to the Council meeting of 31 May 2018 be received.

Cr Aslett / Cr Wilson. Carried

## 9 Administrative Matters – May 2018

Mr McNeil spoke to the report. Key points were:

The dwelling on the Kauangaroa Rd property requesting rates remission has flood damage and is no longer fit for living. The process of QV valuation and appeal was discussed.

An extensive discussion took place on PFAS levels detected in Bulls, following unexpected findings of low level PFAS contamination, which is 10 times lower than New Zealand standard safe level (advice was sought from the Ministry of Health). The clear advice given was that there are no public health issues and no reason to discontinue water use. An investigation is underway involving Horizons Regional Council and Government agencies to identify the source of the contamination. The Chief Executive will report further as the investigation proceeds; all Mayors in the region are keeping well informed. Concern was raised over the test performed in New Zealand being substandard to the tests being used internationally.

**Resolved minute number**                      **18/RDC/148**                      **File Ref**                      **5-EX-4**

That the report 'Administrative matters – May 2018' be received.

Cr Peke-Mason / Cr Rainey. Carried

**Resolved minute number**                      **18/RDC/149**                      **File Ref**                      **5-EX-4**

That at the Local Government Annual General Meeting being held in Christchurch on 15 July 2018 His Worship the Mayor be Council's presiding delegate and Cr Ash be Council's alternate delegate with voting rights.

Cr McManaway / Cr Gordon. Carried

**Resolved minute number**                      **18/RDC/150**                      **File Ref**                      **5-EX-4**

That Cr Peke-Mason be authorised to attend the Te Maruata hui held on 14 July 2018 at Tuahiwi Marae with travel and accommodation costs met.

Cr Belsham / Cr Ash. Carried

**Resolved minute number**                      **18/RDC/151**                      **File Ref**                      **5-EX-4**

That Council authorises the Chief Executive to appoint a representative or proxy to vote at Civic Financial Services' Annual General Meeting on 14 June 2018 for up to two people to be appointed as Director in accordance with the constitution, namely Basil Morrison.

Cr Belsham / Cr Peke-Mason. Carried

**Resolved minute number**                      **18/RDC/152**                      **File Ref**                      **5-EX-4**

That Carolyn Bates be confirmed as Marton Community Committee's representative on the Marton/Bulls Wastewater Advisory Group.

Cr McManaway / Cr Wilson. Carried

**Resolved minute number**                      **18/RDC/153**                      **File Ref**                      **5-EX-4**

That the request from South Makirikiri School, Marton, for improved safety signage on Makirikiri and Union Roads near the school be referred to the Assets/Infrastructure Committee for consideration.

Cr McManaway / Cr Aslett. Carried

**Resolved minute number**                      **18/RDC/154**                      **File Ref**                      **5-EX-4**

That to complete the legalisation of the northern boundary of Follett Street, Marton, the land parcels shown as Areas A and B on SO33883 be declared road, and the Chief Executive be authorised to complete all actions required to complete the legalisation.

Cr Sheridan / Cr Wilson. Carried

**Resolved minute number**                      **18/RDC/155**                      **File Ref**                      **5-EX-4**

That Council resolves to stop those portions of Racecourse Avenue Marton described as Sections 1, 2, & 3 on SO Plan 408919.

Cr Belsham / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/156**                      **File Ref**                      **5-EX-4**

That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Governance and Administration Committee on the Local Government (Community Well-being) Amendment Bill.

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/157**                      **File Ref**                      **5-EX-4**

That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Justice Committee on the Privacy Bill.

His Worship the Mayor /Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/158**                      **File Ref**                      **5-EX-4**

That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme.

Cr Gordon / Cr Dunn. Carried

**Resolved minute number**                      **18/RDC/159**                      **File Ref**                      **5-EX-4**

That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Fire and Emergency New Zealand consultation paper on the proposed boundaries for Local Advisory Committees

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/160**                      **File Ref**                      **5-EX-4**

That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to Horizons Regional Council on its initial proposal for representation arrangements for the 2019 elections advocating that Rangitikei is a separate constituency.

Cr Peke-Mason / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/161**                      **File Ref**                      **5-EX-4**

That Council delegates to the Policy/Planning Committee, at its meeting on 14 June 2018, to authorise the Mayor to sign submissions to the Local Electoral Matters Bill (so that it is made by the due date), with a copy of any submission so authorised included in the Order Paper for Council's meeting on 28 June 2018.

Cr Belsham / Cr Platt. Carried

**Resolved minute number**                      **18/RDC/162**                      **File Ref**                      **5-EX-4**

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates for two years from 1 July 2018 be granted to Joseph Matiu Hiroti and Rangi Reginald Hiroti in respect of the property at 971 Kauangaroa Road, Kauangaroa, (valuation 13390-09000) so long as the capital value of the property does not exceed \$10,000.

Cr Peke-Mason / Cr Sheridan. Carried

## Motion

That Rangitikei District Council have the Bulls water independently tested by a recognised international agency using the TOP assay

Cr Platt / Cr Sheridan. Lost

<b>Resolved minute number</b>	<b>18/RDC/163</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That Rangitikei District Council investigate the feasibility of an independent test by a recognised international agency using the TOP assay of the Bulls water.

Cr Wilson / Cr Aslett. Carried

## 10 Top Ten Projects

Mr McNeil spoke to the report. Key points were:

A discussion took place on the progress of the Marton and Bulls wastewater consent. Part of the consent process is on track for the due date of October 2018. Information pertaining to the wastewater project will be delivered through the June Assets/Infrastructure Committee meeting.

The trade waste agreement with Bonny Glenn for acceptance of treated leachate is going through a refinement process and will be reported to Council at a future date.

A discussion took place on the Hunterville water bore project. Funding has been confirmed from the Ministry of Health and is available across a wider water budget. Staff are analysing the funding envelope available to Council and the potential cost benefit versus risk for a combined exploration and production tender vs individual tenders for each stage. Further details will be reported to the Assets/Infrastructure Committee.

A report on potential contamination from the closed Crofton landfill will be presented to the August Council meeting. It was noted that should contamination be detected it would be difficult to identify the source while the Marton Wastewater Treatment Plant is operational.

<b>Resolved minute number</b>	<b>18/RDC/164</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That the memorandum 'Top ten projects – status, May 2018' be received.

Cr Belsham / Cr Sheridan. Carried

## **11 Analysis of submission on "Unfolding the Plan... Rangitikei 2018-28" Draft 2018-28 Long Term Plan**

Ms Grey spoke to the analysis. Key points raised were:

### Kerb side rubbish recycling

The analysis was based on 122 submissions. There is no way to determine the age demographic of submitters.

His Worship the Mayor suggested that there is no clear mandate from the analysis of submissions on the direction Council should take. Council discussed the option of earmarking an amount within the Long Term Plan budget, investigating options including local providers and opt-in opt-out scenarios. Further public consultation was considered including clarity around all options and cost.

### Roading

The future of the Mangaweka Bridge was discussed. Staff noted that a report is due at the end of the week outlining options for the existing bridge including dismantle and retention. If the existing bridge was removed as part of the new bridge building it would fall into one funding envelope. Should the bridge be retained the financial responsibility of maintenance would be shared between Rangitikei and Manawātū District Councils, which may include eligibility for a subsidy.

The requested bus stop and parking area by Bulls School was discussed. Project cost is not yet known, and has not been identified within the current budget. The benefit to the community was expressed by several Councillors.

### Other Issues

The Koitiata Lagoon issue was raised and Councillors were informed that the site sits within Councils district plan but also Horizon Regional Council's area of responsibility. It has been a long standing issue that residents have managed internally for some time but has escalated, now affecting roading and the campground.

### Economic Development

Councillors discussed the practicality of including heating within the Voluntary Targeted Rate for ceiling and underfloor insulation. Councillors were informed that the Consultation Document stated the offer is for insulation and/or heating and that the loan is for a maximum of \$5000.

### Community leisure assets

An investigation of the feasibility of including a motorhome stopover area as part of the development of the amenities building at Taihape Memorial Park would outline the full financial impact. Staff informed Councillors that preliminary investigations indicated that the carpark adjacent to the bowling ground could be sealed and motorhome travellers could use the bowling ground amenities.

Staff informed Councillors that the bring forward amount of \$31,000 identified in the 2019/20 budget has been included in the draft budget.

### Parks and reserves

It was noted that Rātana Park Playground was installed. The equipment is owned by Council for use by the public, and the land is privately owned.

Councillors weighed the merits of trialling recycling bins in Taihape and Bulls. It was decided to establish a trial at Taihape only, as the service could be included in the existing duties of the Council Parks team work programme.

Cr Ash – left at 2:48 - 2:49

Adjourned at 2:57-3:17

Cr Ash left at 3:50 – 3.53

### **Undertaking                      Subject**

That an amendment to the analysis state that the Federated Farmers consulted with local Federated Farmer members.

<b>Resolved minute number</b>	<b>18/RDC/165</b>	<b>File Ref</b>	<b>1-LTP-4-2</b>
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That the report "Analysis of submissions to "Unfolding the Plan... Rangitikei 2018-28" Draft 2018-28 Long Term Plan" to Council's 31 May 2018 meeting be received.

Cr Ash / Cr Gordon. Carried

<b>Resolved minute number</b>	<b>18/RDC/166</b>	<b>File Ref</b>	<b>1-LTP-4-2</b>
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That Council includes the cost of a kerbside recycling and rubbish collection service in its budgets (as specified in the Consultation Document) for the Long Term Plan, but undertakes further consultation with the community in 2018 to gain a better insight into the level of interest for a kerbside recycling service or a kerbside rubbish and recycling service.

Cr Belsham / Cr Aslett. Carried

<b>Resolved minute number</b>	<b>18/RDC/167</b>	<b>File Ref</b>	<b>1-LTP-4-2</b>
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That options available for Council to provide more effective green waste and/or inorganic rubbish collection services are provided to the 9 August 2018 Assets/Infrastructure Committee meeting for consideration and recommendation to Council, noting that any proposal to introduce a new service should be considered as part of the 2019/20 Annual Plan process.

Cr Gordon / Cr Peke-Mason. Carried

**Resolved minute number****18/RDC/168****File Ref****1-LTP-4-2**

That a draft Economic Development Strategy/Action Plan is prepared for discussion with Council at their 19 July 2018 workshop on the basis of the following priorities:

- Priority 1 – Promotion
- Priority 2 – Incentives for growth/development
- Priority 3 – Expanding markets
- Priority 4 – Facilitation of business assistance
- Priority 5 – Labour forecasting

Cr Belsham / Cr Ash. Carried

**Motion**

That Council implements a voluntary targeted rate to allow ratepayers to insulate or install heating at their property based on the following conditions and criteria:

- The ratepayer must be up-to-date with their rate payments.
- The ratepayer must have a good payment history (no arrears or a payment plan in place).
- An approved installer of insulation must be used.
- There is no limit on the number of ratepayers who are able to be involved in this scheme.
- The loan will be to a maximum value of \$5,000 per property.
- The loan will be for a maximum term of 9 years
- The interest on the loan will be set at 7% per annum

Cr Wilson / Cr McManaway

**Amendment**

That Council implements a voluntary targeted rate to allow ratepayers to insulate and/or install heating at their property based on the following conditions and criteria:

- The ratepayer must be up-to-date with their rate payments.
- The ratepayer must have a good payment history (no arrears or a payment plan in place).
- An approved installer of insulation must be used.
- There is no limit on the number of ratepayers who are able to be involved in this scheme.
- The loan will be to a maximum value of \$5,000 per property.
- The loan will be for a maximum term of 9 years
- The interest on the loan will be set at 7% per annum

Cr Ash / Cr Peke-Mason. Carried

**Substantive Motion**



**Resolved minute number**                      **18/RDC/169**                      **File Ref**                      **1-LTP-4-2**

That Council implements a voluntary targeted rate to allow ratepayers to insulate and/or install heating at their property based on the following conditions and criteria:

- The ratepayer must be up-to-date with their rate payments.
- The ratepayer must have a good payment history (no arrears or a payment plan in place).
- An approved installer of insulation must be used.
- There is no limit on the number of ratepayers who are able to be involved in this scheme.
- The loan will be for a maximum value of \$5,000 per property.
- The loan will be for a maximum term of 9 years.
- The interest on the loan will be set at 7% per annum.

Cr Wilson / Cr McManaway. Carried

**Resolved minute number**                      **18/RDC/170**                      **File Ref**                      **1-LTP-4-2**

That Council endorses the investigation of the feasibility of including a motorhome stopover area as part of the development of the amenities building at Taihape Memorial Park.

Cr Rainey / Cr Aslett. Carried

**Resolved minute number**                      **18/RDC/171**                      **File Ref**                      **1-LTP-4-2**

That Council brings forward the \$31,000 identified in the 2019/20 budget for the sealing of the Dudding Lake entrance to the 2018/19 year, less any co-investment secured from the New Zealand Transport Agency.

Cr Wilson / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/172**                      **File Ref**                      **1-LTP-4-2**

That Council endorse staff engaging with Mr Bruce Gordon to discuss potential alterations to the current lease document for Dudding Lake and report to the Assets/Infrastructure Committee.

Cr Wilson/ Cr Peke-Mason. Carried

**Resolved minute number**                      **18/RDC/173**                      **File Ref**                      **1-LTP-4-2**

That Council endorses staff engaging in discussions with the owners of the Criterion Street

site regarding interim maintenance of the site.

Cr Belsham / Cr Peke-Mason. Carried

**Resolved minute number**      **18/RDC/174**      **File Ref**      **1-LTP-4-2**

That Council endorse staff engaging with Taihape Netball over their needs regarding netball at Taihape Memorial Park.

Cr Gordon / Cr Rainey. Carried

**Resolved minute number**      **18/RDC/175**      **File Ref**      **1-LTP-4-2**

That a report be provided to the Assets/Infrastructure Committee on total upgrading work required for the Ratāna Gym.

Cr Peke-Mason / Cr Ash. Carried

**Resolved minute number**      **18/RDC/176**      **File Ref**      **1-LTP-4-2**

A sum of up to \$15,000 if needed, be included in the LTP for the roof at Rātana Gym.

His Worship the Mayor / Cr Peke-Mason. Carried

**Resolved minute number**      **18/RDC/177**      **File Ref**      **1-LTP-4-2**

That the Assets/Infrastructure Committee consider the final design and peer-reviewed costs for the Centennial Park Skate Park Extension project and consider whether any additional grant is made from available funds in the Parks Upgrade Partnership Scheme and/or the placemaking budget.

Cr Ash / Cr Wilson. Carried

**Resolved minute number**      **18/RDC/178**      **File Ref**      **1-LTP-4-2**

That Council agrees in principle to allow the Parks Upgrade Programme to apply to upgrading recreational facilities at Ratāna Paa in addition to the \$15,000 previously approved for the playground.

His Worship the Mayor / Cr Peke-Mason. Carried

**Resolved minute number**                      **18/RDC/179**                      **File Ref**                      **1-LTP-4-2**

That the request for Council to undertake remediation works at the Rātana Rugby field is discussed further at the June 2018 Rātana Community Board meeting, with a report on the feasibility and costs required for Council to undertake this work provided to the 9 August 2018 Assets/Infrastructure Committee meeting.

His Worship the Mayor / Cr Rainey. Carried

**Resolved minute number**                      **18/RDC/180**                      **File Ref**                      **1-LTP-4-2**

That Council endorses a trial of recycling bins located in Taihape, at the railway station on the basis it can be funded by the Waste Levy.

Cr Sheridan / Cr Aslett. Carried

**Resolved minute number**                      **18/RDC/181**                      **File Ref**                      **1-LTP-4-2**

That Council endorses:

- The replanting of the gardens at the entrance to Mangaweka Village.

Cr Aslett / Cr Ash. Carried

**Resolved minute number**                      **18/RDC/182**                      **File Ref**                      **1-LTP-4-2**

That Council endorses:

- Council staff working with the Taihape Community Board on the feasibility and design of a gumboot playground at the 'Outback' site.

Cr Gordon / Cr Ash. Carried

**Resolved minute number**                      **18/RDC/183**                      **File Ref**                      **1-LTP-4-2**

That Council endorses:

- The planting of fruit and nut trees in Council's parks.

Cr Ash/ Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/184**                      **File Ref**                      **1-LTP-4-2**

That Council endorses:

- Council staff working alongside the Marton RSA to gain external funding for the

redevelopment of the Boer War Memorial at Marton Park.

Cr Sheridan / Cr Ash. Carried

**Resolved minute number**      **18/RDC/185**      **File Ref**      **1-LTP-4-2**

That Council endorses:

- The installation of a rubbish bin at the location of the new toilets in Mangaweka.  
Cr Aslett / Cr Rainey. Carried

**Resolved minute number**      **18/RDC/186**      **File Ref**      **1-LTP-4-2**

That Council endorses:

- Council staff undertaking landscaping works at the Council owned Rātana Cemetery.  
Cr Peke-Mason / Cr Rainey. Carried

**Resolved minute number**      **18/RDC/187**      **File Ref**      **1-LTP-4-2**

That a report is provided to the 13 September 2018 Assets/Infrastructure Committee meeting regarding the feasibility and costs of establishing an eco-burial area in Taihape.

Cr Belsham / Cr Ash. Carried

**Resolved minute number**      **18/RDC/188**      **File Ref**      **1-LTP-4-2**

That Council endorses staff considering the future power needs of the Hunterville Domain (including the floodlights for the Hunterville Rugby Club) when considering required transformer upgrades for the proposed Hunterville water supply bore.

Cr McManaway / Cr Sheridan. Carried

**Resolved minute number**      **18/RDC/189**      **File Ref**      **1-LTP-4-2**

That Council endorses staff engaging with Horizons staff to examine the feasibility of aligning the urban drains with the existing river management schemes.

Cr Sheridan / Cr Gordon. Carried

**Resolved minute number**                      **18/RDC/190**                      **File Ref**                      **1-LTP-4-2**

That the consenting strategy for Council's wastewater treatment plant upgrade projects is provided to the 9 August 2018 Assets/Infrastructure Committee meeting.

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/191**                      **File Ref**                      **1-LTP-4-2**

That a report on the options and costs of retaining the existing Mangaweka Bridge, be provided to the 13 September 2018 Assets/Infrastructure Committee meeting.

Cr McManaway / Cr Aslett. Carried

**Resolved minute number**                      **18/RDC/192**                      **File Ref**                      **1-LTP-4-2**

That the feasibility and requested Council contribution to a parking area and bus stop at the St Andrews Church site for Bulls School is investigated and reported back to the 9 August 2018 Assets/Infrastructure meeting.

Cr Wilson / Cr Peke-Mason. Carried

**Resolved minute number**                      **18/RDC/193**                      **File Ref**                      **1-LTP-4-2**

That a review of speed humps in Ratāna and their location is further discussed with the Ratāna Community Board at their 12 June 2018 meeting.

Cr Peke-Mason / Cr McManaway. Carried

**Resolved minute number**                      **18/RDC/194**                      **File Ref**                      **1-LTP-4-2**

That Council staff work alongside the Koitiata Residents Community and Horizons Regional Council to examine the benefits of engaging a consultant to examine the ongoing management of the Koitiata Lagoon.

Cr Peke-Mason / Cr Gordon. Carried

**Resolved minute number**                      **18/RDC/195**                      **File Ref**                      **1-LTP-4-2**

That this report as amended is included in the final draft 2018-28 Long Term Plan as the response to submitters.

His Worship the Mayor / Cr Rainey. Carried

**Resolved minute number**                      **18/RDC/196**                      **File Ref**                      **1-LTP-4-2**

That Council notes officers will prepare the revised draft Long Term Plan 2018-28 for adoption at Council's 28 June 2018 meeting, taking into account the decisions made on submission and comments from the Council's auditors who will provide their opinion on or before the date of adopting the Long Term Plan.

His Worship the Mayor / Cr Belsham. Carried

## **12 Analysis of Submissions on the draft Waste Management Minimisation Plan 2018**

Ms Gray spoke to the analysis, noting the low submission numbers over all.

Council discussed the option of offering a subsidised or voluntary targeted rate for residential compost bins. Staff suggested that the administrative costs could be high for what is relatively low cost investment.

It was noted that although Rātana residents have submitted in previous Long Term Plan consultations with requests for a green-waste dump station in Rātana, no such request was received this year.

**Resolved minute number**                      **18/RDC/197**                      **File Ref**                      **1-AM-7-3**

That the report 'Analysis of Submissions on the draft Waste Management Minimisation Plan 2018' be received.

Cr Aslett / Cr Ash. Carried

**Resolved minute number**                      **18/RDC/198**                      **File Ref**                      **1-AM-7-3**

That Council not increase the solid waste targeted rate in 2018/19 for:

- mobile recycling centres at Koitiata and Scotts Ferry;
- greenwaste acceptance at Rātana and Hunterville; and
- paper and cardboard acceptance at Hunterville and Mangaweka;

but leaves the initiatives in the Waste Management and Minimisation Plan for those respective communities to request further consideration by Council at some later time.

Cr Belsham / Cr McManaway. Carried

**Resolved minute number**                      **18/RDC/199**                      **File Ref**                      **1-AM-7-3**

That Rangitikei District Council consider options on the feasibility of supplying compost bins to residents.

Cr Ash / Cr Gordon. Carried

**Resolved minute number**                      **18/RDC/200**                      **File Ref**                      **1-AM-7-3**

That Council agree to the off-farm waste disposal promotion and facilitation initiative on the basis that it is entirely funded by the waste levy.

Cr McManaway / Cr Gordon. Carried

**Resolved minute number**                      **18/RDC/201**                      **File Ref**                      **1-AM-7-3**

That a final draft Waste Management Plan be prepared for adoption at Council's meeting on 28 June reflecting:

- the decision (in the Long Term Plan) on introducing kerbside rubbish/recycling in urban areas;
- the deferred status of the proposed initiatives on greenwaste acceptance (Rātana and Hunterville) and paper and cardboard acceptance (Hunterville and Mangaweka);
- the implementation of the off-farm waste disposal promotion and facilitation initiative;
- the deletion of the initiative on single-use plastic bags; and
- the intended use of the waste levy in 2018/19 and the process for approving its use in subsequent years.

His Worship the Mayor / Cr McManaway. Carried

### **13 Analysis of Submissions to the draft Significance and Engagement Policy 2018**

Ms Gray spoke to the report.

Councillors discussed including administrative centres as a strategic asset.

**Resolved minute number**                      **18/RDC/202**                      **File Ref**                      **3-PY-1-22**

That the report "Analysis of Submissions to the draft Significance and Engagement Policy

2018" be received.

Cr Sheridan / His Worship the Mayor. Carried

**Resolved minute number**                      **18/RDC/203**                      **File Ref**                      **3-PY-1-22**

That Council adopt the Significance and Engagement Policy 2018.

Cr Sheridan / Cr Dunn. Carried

## **14 Analysis of Submissions to the draft Revenue and financing policy**

Mr Hodder was available to answer questions.

Discussions took place on what tools are already available to Council to target forestry impact on roads and whether a rating differential tool would be of benefit. It was noted that the public should be aware that Council are taking time to consider all options available.

**Resolved minute number**                      **18/RDC/204**                      **File Ref**                      **1-LTP-4-4**

That the report "Analysis of submissions to the draft Revenue and financing policy" be received.

Cr Rainey / Cr Peke-Mason. Carried

**Resolved minute number**                      **18/RDC/205**                      **File Ref**                      **1-LTP-4-4**

That Council adopt the Revenue and financing policy without amendment.

Cr Belsham / Cr Sheridan. Carried

**Resolved minute number**                      **18/RDC/206**                      **File Ref**                      **1-LTP-4-4**

That Council do a report on the appropriateness of using rating differentials for forestry, using Whanganui District Council as an example.

Cr Rainey / Cr McManaway. Carried



## 15 Analysis of Submissions to the draft Policy on rates remission on Māori freehold land

The report was taken as read.

**Resolved minute number** 18/RDC/207 **File Ref** 3-PY-1-18

That the report "Analysis of submissions to the draft Policy on Remission of rates on Māori freehold land" be received.

Cr Peke-Mason / Cr Aslett. Carried

**Resolved minute number** 18/RDC/208 **File Ref** 3-PY-1-18

That Council adopt the Policy on remission of rates on Māori freehold land without amendment.

Cr Belsham / Cr Rainey. Carried

## 16 Analysis of Submissions to the draft Policy on Development Contributions 2018

Ms Gray took the report as read.

**Resolved minute number** 18/RDC/209 **File Ref** 3-PY-1-22

That the report "Analysis of Submissions to the draft Policy on Development Contributions 2018" be received.

Cr Peke-Mason / Cr Gordon. Carried

**Resolved minute number** 18/RDC/210 **File Ref** 3-PY-1-22

That Council adopt the Policy on Development Contributions 2018.

His Worship the Mayor / Cr Wilson. Carried

## 17 Analysis of Submissions to the proposed Schedule of fees and charges for 2018/19

Mr Hodder took the report as read.

**Resolved minute number**                      **18/RDC/211**                      **File Ref**                      **1-AP-2-1**

That the report "Analysis of submissions to the proposed Schedule of fees and charges for 2018/19" be received.

Cr Dunn / Cr Platt. Carried

**Resolved minute number**                      **18/RDC/212**                      **File Ref**                      **1-AP-2-1**

That Council adopt the Schedule of fees and charges for 2018/19, amended for community housing rentals.

Cr Wilson / Cr Sheridan. Carried

## 18 Submission to Productivity Commission's draft report on New Zealand's transition to a low emissions economy

Councillors made the following suggestions for inclusion in the submission:

- Addressing the impact of forestry on roading.
- Riparian planting to state 'substantial' riparian planting.
- Government to identify carbon trade off options to take up.
- One of the key drivers of change will be the ability of current users to have economically viable alternative production options.
- Summary to include 'Government must lead this change.'
- Summary to include the 'environments wellbeing and/or for the protection of the environment'

Councillors discussed the merits of including aquaculture, noting its option as a diversifying idea. It was noted that there is no select committee to talk to on this submission. Analysis of costs regarding a low emissions economy has not being completed.

**Resolved minute number**                      **18/RDC/213**                      **File Ref**                      **3-OR-3-5**

That the proposed Submission to Productivity Commission's draft report on New Zealand's transition to a low emissions economy be received.

Cr Aslett / Cr Ash. Carried

**Resolved minute number**                      **18/RDC/214**                      **File Ref**                      **3-OR-3-5**

That His Worship the Mayor be authorised to sign and submit the proposed Submission (as amended) to Productivity Commission's draft report on New Zealand's transition to a low emissions economy.

Cr Rainey / Cr Gordon. Carried

## **19 Submission to the New Zealand Transport Agency Investment Proposal – Otaki to north of Levin**

The submission was tabled at the meeting.

**Resolved minute number**                      **18/RDC/215**                      **File Ref**                      **3-EP-3-7**

That the tabled 'Submission to the New Zealand Transport Agency Investment Proposal – Otaki to north of Levin', to the Council meeting on 31 May 2018 be received.

Cr Belsham / Cr Rainey. Carried

**Resolved minute number**                      **18/RDC/216**                      **File Ref**                      **3-EP-3-7**

That Council authorises His Worship the Mayor to sign the 'Submission to the New Zealand Transport Agency Investment Proposal – Otaki to north of Levin' on behalf of Rangitikei District Council.

Cr Belsham / Cr Platt. Carried

## **20 Receipt of Committee minutes and resolutions to be confirmed**

**Resolved minute number**                      **18/RDC/217**                      **File Ref**

That the minutes of the following meetings be received:

- Creative Communities Assessment Committee, 24 April 2018
- Sport NZ Assessment Committee, 26 April 2018
- Finance/Performance Committee 26 April 2018
- Santoft Domain Management Committee, 2 May 2018
- Erehwon Rural Water Supply Sub Committee, 9 May 2018
- Assets/Infrastructure Committee, 10 May 2018
- Policy/Planning Committee, 10 May 2018

Cr Rainey / Cr Peke-Mason

**Resolved minute number                      18/RDC/218                      File Ref**

That the following recommendation from the Policy and Planning Committee held on 10 May 2018, be confirmed:

**18/PPL/040**

That Council meet to debrief the Long Term Plan process in July 2018

Cr Gordon / Cr Ash. Carried

**Resolved minute number                      18/RDC/219                      File Ref**

That the following recommendation from the Policy and Planning Committee held on 10 May 2018, be confirmed:

**18/PPL/048**

That the Policy/Planning Committee recommends to Council the adoption of the Māori Responsiveness Framework [as amended].

Cr Peke-Mason / Cr Dunn. Carried

## **21 Late items**

- Four Regions Trust Correspondence
- Shemozzle Correspondence
- Whangaehu Hall Trust Correspondence
- Temporary closure of Matai St, Marton
- Speed restrictions on Hendersons line west.

**Resolved minute number                      18/RDC/220                      File Ref**

That the Rangitikei District Council endorses the Mayor's reappointment of Alan Thomas as a trustee of the Four Regions Trust

Cr Rainey / Cr Gordon. Carried

**Resolved minute number                      18/RDC/221                      File Ref**

That the Huntaway Festival Committee be asked to include requests for waivers of the liquor licence fee and building permit fee (for the marquee) in their application to the Events Sponsorship Scheme, now open.

Cr McManaway / Cr Belsham. Carried

**Resolved minute number                      18/RDC/222                      File Ref**

That the Chief Executive be delegated authority to waive the cost of the resource consent application to be made by the Whangaehu Hall Trust for the relocation of St Andrews Church out of the flood zone.

Cr Peke-Mason / Cr Sheridan. Carried

**Resolved minute number                      18/RDC/223                      File Ref**

That the Council refer request from Patricia Moore with regard to the speed limit of Hendersons Line West of Pukepapa Road to the Assets/Infrastructure Committee.

Cr McManaway / Cr Belsham. Carried

**Resolved minute number                      18/RDC/224                      File Ref**

That Council receive the tabled documents of Council 31 May 2018.

Cr Gordon / Cr Wilson. Carried

**22      Future Items for the Agenda****23      Next Meeting**

Thursday 28 June 2018, 1.00 pm.

**24      Meeting Closed**

4:53 pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Attachment 2



# Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson  
Mayor

Date: 21 June 2018

File: 3-EP-3-5

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- 1 At the start of Council this afternoon we had a whakatau to welcome Lequan Meihana to the role of Strategic Advisor—Mana Whenua/Kairaranga for our Council. This role has been created after careful consultation with Te Roopu Ahi Kaa and Council and forms another step in forging stronger links with our local Iwi. I would like to acknowledge and thank Ngati Apa for their part in making this possible today.

## *Youth*

- 2 Earlier this month I was one of the judges on the Rangitikei Youth awards panel, I was stunned by the calibre of young people that we had to choose from. What struck me was that I felt humbled and felt that I had short-changed these people: they were and are doing amazing things and I needed to support them better than I had. I also suggested to the panel that just presenting them with certificates and awarding prizes was not enough; we need to give better recognition to these people, our future leaders. As such as part of this report I recommend to Council that we invest \$1,000 towards an event that celebrates all the nominees and awards for the category winners. Recently Nardia Gower has taken on the full time role of youth support and I know that combining her passion with the sponsorship that is also available will give this event the mana it deserves.

## *New Bulls Community Centre*

- 3 Next week Council will release tender documents for the construction of the new Council building/town hall/library complex at the Criterion Hotel site in Bulls. This has been a three year process to get to this stage. The tender documents will be out in the market place for about a month and have also been sent to a number of companies which have expressed interest as building contractors. Council will need to formally approve the acceptance of a tender; however, I am confident that we will see construction start this year. There has been a recent surge in interest in people indicating that they want to help the fundraising efforts by way of sponsorship. Mike O'Byrne at Central House Movers offered the fundraising team a house at I suspect below cost to be moved onto a site at Walton Street that Council owns, to be done up and subsequently auctioned as a fundraiser. Over the last few weeks Mike decided that he would undertake to repair external boards and repaint the house completely at his cost. The man is a legend; his generosity is amazing and we will of course acknowledge that appropriately within the complex. Mike also convinced Guthrie Bowen in Whanganui to supply all of the paint that was needed for the job.

### *LGNZ zone and sector meetings*

- 4 Over the last few weeks we have had a number of meetings of local government starting with zone meetings regional chief meetings and rural and provincial. These meetings have been dominated by a few major issues and I will try and give my thoughts on some of these.

### Climate Change

- 5 The climate change brought about by human activity is real and we need to be able to plan for it and our responsibilities are mandated. Climate change increases the frequency and intensity of natural hazard events; as a Council, we are responsible for preparing communities for these events. Council can limit development on parcels of land at risk, it should provide information on LIM reports and should have in the future have references to climate change embedded within our infrastructural strategy.

### Three waters

- 6 This refers to the provision of services relating to drinking water, sewerage and storm water. This subject dominates everything else at local government level. Central government has stated that the status quo for the delivery of these services by councils is not an option. There will be change. The way that potable water is delivered will be the first “cab of the rank” in that change process quickly followed by waste water. Government has taken this stance because it has seen historic underinvestment by authorities in the provision of these services; it has realised that we do not understand the status of our networks and that recent natural events and contamination of water sources bring risks that need to be addressed. Government also thinks that by amalgamation of provision of these services throughout the country will bring efficiencies.
- 7 Local government’s response will be “tell us what outcomes you want and we will deliver them”. In my view Government will respond by saying that they have waited for too long and that progress has been too slow so they will legislate. I counter that position by saying that the government and Minister Mahuta does want to work with us.
- 8 My view is that in early 2019 we will probably see regulations in place that will involve some sort of regional aggregation and provision of services. The Minister has made it clear that ownership should still rest with authorities but it may involve corporate bodies or CCO’s (Council controlled organisations) on a regional basis.

### *Chief Executive’s Annual Performance Review*

- 9 With the end of the financial year imminent (and the preparation of the 2017/18 Annual Report being undertaken), we need to commence this process soon.

### *Remits for the Local Government New Zealand Annual General Meeting*

- 10 There are 12 remits to be considered at the AGM in July (full copies are attached as Appendix 1). While I may have a personal view, it is not my right to make a decision on each remit; therefore I am seeking direction from Council as to how we should use our vote at the AGM for each of these. The remits are:
1. Drug testing in the community - That LGNZ works with central government to develop a nationally consistent regime of waste water testing, to enable a solid basis for testing drug use in our communities.



2. HCV – Rural roads policy - That LGNZ pursue investigation of a Road Pricing Policy Statement for Land Transport to incentivise route selection for HCV's that encourages the most economically efficient use of the transport network over both Local Roads and the State Highway network.
3. Heritage buildings - That LGNZ lobbies for greater support for, and protection of, heritage buildings via the following mechanisms:
  - Revision of the Building (Earthquake-Prone Buildings) Amendment Act to change the '25% building work' clause instead to trigger earthquake strengthening once a threshold of "25% of the Capital Value or \$200,000, whichever is the greater" is reached to make this a more equitable provision for regional centres.
  - An increase in the heritage fund.
  - Provision of tax relief for heritage building upgrades
4. Climate change – advocate to banks That LGNZ, consistent with the Local Government Position Statement on Climate Change 2017 and the Local Government Leaders' Climate Change Declaration 2017, advocate to all major banks that they transition away from investments in fossil fuel industries, and consider opportunities for long-term investments in low- or zero-carbon energy systems.
5. Climate change adaptation fund - Following on from the findings and recommendations of the Climate Change Adaptation Technical Working Group, that LGNZ calls on central government to establish a Climate Change Adaptation Fund to improve local level and community participation in responding to climate change.
6. Local Alcohol policies – That LGNZ seeks the Government's agreement to:
  - amend the Sale and Supply of Alcohol Act 2012 so that Local Alcohol Policies can more accurately reflect local community views and preferences.
  - review policy levers it can apply to reduce alcohol-related harm that will complement LAP provisions established by TLAs and include consideration of mechanisms for addressing the density and location of off-licensed premises.
7. Biofuels - That LGNZ encourages the Government to investigate options to support the use of biodiesel such as financial incentives; tax offsets; subsidies to bio-diesel manufacturers; and/or subsidies to renewable fuel manufacturers; and/or subsidies at the pump, in order to support the valuable New Zealand industries developing alternative and low carbon fuels.
8. Walking the talk – single use plastics:
  - That LGNZ asks central government to urgently develop and implement a plan to eliminate the use of single-use plastic bags and plastic straws.
  - That LGNZ encourage member councils take steps to phase out the use of single-use plastic bags and straws at council facilities and events.
9. A mandatory register of cooling towers
  1. That LGNZ acknowledges the potentially fatal risks posed by legionella bacteria in industrial water cooling towers used for air conditioning and manufacturing;
  2. That LGNZ asks central government to resume its work related to reducing the risks posed by legionella bacteria in industrial water cooling towers. This could include:
    - Amending the Building Act 2004 and/or the Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulations 2005 to collect information for a mandatory register of cooling towers and a mandatory testing and reporting regime.
    - Providing enforcement powers to councils to address the risks associated with cooling towers such as requiring regular testing, reporting and compliance with specified standards under Building Warrant of Fitness certification.
    - Requiring medical professionals to report cases of legionellosis (Legionnaires Disease) to local District Health Boards' Medical Officers of Health (as is required with Campylobacter outbreaks).

10. Copper in brake pads - That LGNZ calls for central government to introduce legislation to limit or eliminate the copper content of vehicle brake pads to reduce contaminants in our urban waterways.
11. Reducing the waste system - That LGNZ asks central government to address the China National Sword issue (action 1) and implement the local government waste manifesto (actions 2 - 6), to reduce New Zealand's waste by:
  1. adopting a New Zealand-wide strategic approach to the collection, and processing of recyclable materials within New Zealand;
  2. reviewing the New Zealand Waste Strategy and align, where practicable, with the "Local Government Waste Management Manifesto" to set a clear programme for action;
  3. expanding the Waste Disposal Levy and progressively raise the levy rate in order to reduce total waste to landfills;
  4. officially adopting the National Waste Data Framework and oversee its implementation to enable better planning and monitoring;
  5. establishing a container deposit scheme in consultation with local government in order to lift recycling rates; and
  6. declaring tyres, e-waste, agricultural chemicals and plastics, as priority products under the Waste Minimisation Act 2008, to address problem waste streams.
12. Tyres stewardship - That LGNZ requests that the Government urgently implements a comprehensive and mandatory product stewardship programme for tyres.

## Recommendations

1. That the Mayor's report to Council's meeting on 28 June 2018 be received.
2. That Council approves expenditure of \$1,000 for the 2018 Youth Awards ceremony.
3. That Rangitikei District Council's votes at the 2018 Local Government New Zealand Annual General Meeting for the remits be as follows:

	Remit	Support	Oppose	Abstain
1	Drug testing in the community			
2	HCV – Rural roads policy			
3	Heritage buildings			
4	Climate change – advocacy to banks			
5	Climate change – adaptation fund			
6	Local Alcohol Policies			
7	Biofuels			
8	Walking the talk – single use plastics			
9	Mandatory register of cooling towers			
10	Copper in brake pads			
11	Reducing the waste system			
12	Tyres stewardship			

Andy Watson  
Mayor

## Mayor's Engagements

June 2018

4 June	Attended Samoan Independence Day
5 June	Met with a Marton student – Council supporting future student lead projects
6 June	<p>Attended the following meetings at Horizons Regional Council:</p> <ul style="list-style-type: none"> <li>• EM Joint Standing Committee</li> <li>• Regional Transport Committee</li> <li>• Regional Chiefs</li> </ul> <p>Attended Marton Skate Park meeting</p>
7 June	Attended Rural and Provincial – Day 1
8 June	Attended Rural and Provincial – Day 2
11 June	Attended Audit/Risk Committee meeting
12 June	<p>Participated in the Regional roading Matters Fortnightly Teleconference</p> <p>Attended Te Roopu Ahi Kaa Komiti meeting</p> <p>Attended meeting for the Rangitikei Youth Awards</p> <p>Attended Bulls Community Committee meeting</p>
13 June	<p>Met with Turakina resident</p> <p>Met with Taihape resident</p> <p>Was based in Taihape for the day</p>
14 June	<p>Attended Assets/ Infrastructure Committee</p> <p>Attended Policy/Planning Committee</p>
15 June	<p>Attended the following meetings in Ohakune:</p> <ul style="list-style-type: none"> <li>• Provincial Growth Fund announcement: Manawatu-Whanganui</li> <li>• Accelerate25 Lead Team meeting</li> </ul>
16 June	<p>Attended a monthly catch-up with MDC, Mayor Helen Worboys</p> <p>Attended meetings with various Marton residents</p>
17 June	<p>Attended various meetings in Marton with local residents</p> <p>Met with Henry Newrick re the Rangitikei featuring in a Whanganui publication</p>
18 June	Met with a University student re the Bulls Community Centre
19 June	Attended the Mid-Winter Christmas Lunch at the Friendship Hall
20 June	<p>To attend the World Refugee Day – Palmerston North</p> <p>To attend Mangaweka Art Gallery exhibit</p>
25 June	To meet with WDHB CE Russell Simpson
27 June	<p>To be based in Taihape for the morning</p> <p>To attend the 'Meet the CEDA Board and Team' meeting</p>
28 June	<p>To attend the Men's Health breakfast with Dr. Dave Baldwin – McVerry Crawford</p> <p>To attend Finance/Performance Committee</p> <p>To attend the Council meeting</p> <p>To attend the Mayor's taskforce for Jobs Core meeting - Wellington</p>

# *Appendix 1*

Who's  
putting local  
issues on  
the national  
agenda?

**We are.  
LGNZ.**

# 2018 Annual General Meeting

## Remits

# 1

## Drug testing in the community

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**Remit:** That LGNZ works with central government to develop a nationally consistent regime of waste water testing, to enable a solid basis for testing drug use in our communities.

**Proposed by:** Tasman District Council

**Supported by:** Waitomo District Council  
 Ruapehu District Council  
 Bay of Plenty Regional Council  
 Nelson City Council  
 Upper Hutt City Council  
 Far North District Council

### Background information and research

#### 1. Nature of the issue

- a. The technology exists now to test wastewater for the use of drugs which gives a very straight forward comprehensive picture on the drug use in respective communities. This has been trialled currently with three communities in New Zealand and in each community a different drug has shown as the major issue. Where councils or communities would like to apply these tests, a consistent methodology will enable decision makers within those communities to determine the best course of action.
- b. This will allow for the best utilisation of resources within the community to test for drugs. The aim is to provide all relevant services with the ability to identify the use of illegal and harmful substances and identify the practices to reduce harm.

#### 2. Background to its being raised

- a. We are all familiar that from time to time, issues with the use of illegal drugs cause particular problems within our communities. Currently one drug that is causing significant concern is methamphetamine. However, we shouldn't assume that this is the only problem drug or in the future the problem drug may be different.
- b. Testing wastewater is a straightforward and effective way to demonstrate the scale and nature of problems with illegal drugs within our communities.

- c. The impacts of drivers being affected by methamphetamine have been raised within our community recently. However, there is wide spread evidence of this drug causing significant harm to families and communities. The simple straightforward test of this nature would be highly beneficial for use in communities when wanting to identify the scale and nature of this problem.

**3. New or confirming existing policy**

This is a new policy.

**4. How the issue relates to objectives in the current Work Programme**

This does not relate to the current work programme.

**5. What work or action on the issue has been done on it, and the outcome**

Three communities have trialled the technology and the primary drugs they detected are Christchurch (MDMA), Rosedale, North Shore (cocaine) and Whangarei (methamphetamine).

**6. Any existing relevant legislation, policy or practice**

Not that I am aware of.

**7. Outcome of any prior discussion at a Zone or Sector meeting**

This has not been discussed at Zone or Sector meetings.

**8. Evidence of support from Zone/Sector meeting or five councils**

This has the support of the six mayors listed above.

**9. Suggested course of action envisaged**

Developing nationally consistent regime for testing wastewater for illegal or harmful drugs.

# 2

## HCV – Rural roads policy

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**Remit:** That LGNZ pursue investigation of a Road Pricing Policy Statement for Land Transport to incentivise route selection for HCV's that encourages the most economically efficient use of the transport network over both Local Roads and the State Highway network.

**Proposed by:** Ruapehu District Council

**Supported by:** Zone Three

### Background information and research

#### 1. Nature of the issue

The following issues have been identified:

- a) The current Road User Fees and Charges regime incentivises the shortest transport distance from Gate to Port or processing plant of primary produce without assessment of the most economic, efficient and sustainable transport route.
- b) This does not enable efficiency in the use of the transport network nor take into account resilience and safety.

#### 2. Background to its being raised

The cost of maintaining and renewing local road infrastructure has a significant impact on a territorial authority's budget decisions within its LTP. The consumption of low strength pavements on low volume rural road networks is not well considered by HCV fleet managers when route planning and pricing for harvesting aggregates, forests or other high intensity produce from the primary sector.

The Road Controlling Authorities Forum made up of NZTA and representatives from TA's and associated NGO's have funded Research and produced Guidelines to assist Funding Policy Decision makers in Local Government. It is considered that more can be done at a National Funding Policy level to promote efficient and effective use of limited resources for Land Transport.



### **3. New or confirming existing policy**

New - Policy goal – That price incentives are in place to ensure the most economic use of the transport network.

### **4. How the issue relates to objectives in the current Work Programme**

This issues relates to LGNZ's strategic priority one<sup>1</sup> regarding infrastructure and specifically around the policy priorities, actions and projects for transport. These include:

- Government Policy Statement for Land Transport 2018 and National Land Transport Programme presented to councils in an integrated manner for LTPs which addresses sector needs including freight, regional growth and tourism.
- Ongoing advocacy for new funding models for transport.
- Integrate policy positions from Mobilising the Regions including: integrated transport planning and decision making models into the above.

### **5. What work or action on the issue has been done on it, and the outcome**

A large proportion of pavement consumption on local roads occurs on low volume roads, caused almost entirely from commodity cartage. The Special Interest Group – Low Volume Roads (SIG-LVR) of the Road Controlling Authorities Forum (NZ) (RCA Forum) has sought to provide a process for:

- Calculating pavement consumption on low volume roads caused by industrial land-use.
- Allocating the cost to industrial ratepayers, in an equitable way, using rules prescribed by local government legislation.

This work is now in circulation is being considered as one of the tools to equitably fund transport demands on Local Roads.

#### References

[http://rcaforum.org.nz/sites/public\\_files/images/160429-Notes%20of%20290416%20forum.pdf](http://rcaforum.org.nz/sites/public_files/images/160429-Notes%20of%20290416%20forum.pdf)

[https://rcaforum.org.nz/sites/public\\_files/images/Guidelines\\_equitable\\_funding\\_pavement\\_maintenance\\_LVR-July\\_2017.pdf](https://rcaforum.org.nz/sites/public_files/images/Guidelines_equitable_funding_pavement_maintenance_LVR-July_2017.pdf)

### **6. Any existing relevant legislation, policy or practice**

#### Land Transport Management Act 2003

- This governs the issuing of the GPS, the requirement that NZTA report annually on the use of funds from the land transport fund (including the contribution to the GPS outcomes and objectives) and the compliance of RLTP with the GPS.

Local Government Act 2002

- This specifies the LTP process and the inclusion of key roading funding and planning information as a mandatory activity.

**7. Suggested course of action envisaged**

That LGNZ pursue investigation of a Road Pricing Policy Statement for Land Transport to incentivise route selection for HCV's that encourages the most economically efficient, safe and resilient use of the transport network over both Local Roads and the State Highway networks.

**8. Discussion and conclusion**

For example; The full cost of government afforestation incentives are not taken into full account when calculating Return on Investment. In the case of forest harvest today, the incentives for investment were made in the 1990's in the national interest (primary exports and carbon agendas) and in many cases the costs today largely fall on property with higher capital values.

A potential exists to introduce road pricing to incentivise the best use of transport resources and provide for economic growth and productivity in the rural provincial sector.

In order to allow for more informed and effective decisions, the transport sector needs to be incentivised to use the best possible transport routes that are proven the safest most efficient and sustainable use of the network.

It is therefore recommended that LGNZ pursue an investigation into Road Pricing that can inform NZTA and the Ministry of Transport when considering any review of funding tools for New Zealand's transport infrastructure.

# 3

## Heritage buildings

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**Remit:** That LGNZ lobbies for greater support for, and protection of, heritage buildings via the following mechanisms:

- Revision of the Building (Earthquake-Prone Buildings) Amendment Act to change the '25% building work' clause instead to trigger earthquake strengthening once a threshold of "25% of the Capital Value or \$200,000, whichever is the greater" is reached to make this a more equitable provision for regional centres.
- An increase in the heritage fund.
- Provision of tax relief for heritage building upgrades

**Proposed by:** Whanganui District Council

**Supported by:** Zone Three

### 1. Background information and research

#### 1. Nature of the issue

The following issues have been identified:

- a. The current Building (Earthquake-Prone Buildings) Amendment Act (the Act) contains a clause where any work that reaches 25% of the current Capital Value (CV) of the building subsequently triggers the need to earthquake strengthen the entire building. This has a significant impact on smaller centres with low CVs (e.g. where values can be below \$100,000). This poses an imminent and real threat to heritage buildings and the future character of New Zealand's town centres.
- b. Earthquake strengthening deadlines are approaching and regional centres in particular may struggle to undertake this work. This is because there is not the same economic return for these improvements. More funding is required to ensure that this can be delivered on time.
- c. There is no tax relief available for earthquake strengthening costs. This is a deterrent for delivering on this important safety and preservation work.

#### 2. Background to its being raised

New Zealand's heritage buildings are a critical reminder of our past. Regardless of size or splendour even unassuming pubs and shops in the smallest of towns are slowly earning respect

and recognition for their reflection of our heritage and their important historical insight. This is true irrespective of whether this is a nostalgic nod to memories of youth or a more significant need for heritage preservation. If we lose these then we lose the valuable visual reminders which mark our unique identity as a country – and once these are gone, they are gone. This recognition has been the impetus for successful rejuvenation efforts throughout the country, for example, along the Otago Rail Trail where redundant buildings have been given a new lease of life – which has translated into economic benefit for new business ventures, while adding significantly to the tourism experience. These opportunities should be encouraged and incentivised by government and strongly supported by LGNZ.

#### Amendment to the Act

- Whanganui's Earthquake-Prone Buildings Community Taskforce (the Taskforce) submitted on the Proposals for Earthquake-Prone Buildings Regulations in 2016.
- Part of this submission focused on the trigger point for earthquake strengthening of an entire building. This had been set at 25% of the current CV – meaning that in instances where a building has had an 'earthquake strength assessment' carried out then once the 25% threshold is reached through building work of any kind then complete earthquake strengthening is required.
- As a result, despite the legislation not requiring earthquake strengthening for many years, once this point is reached then the building owner or tenant is effectively penalised for what might amount to just a minor upgrade.
- The Taskforce challenged this clause and instead recommended that it be reworded so that work that reaches 25% of the CV, or a value of \$200,000 (whichever was the greater) become the trigger point instead.
- This is because most buildings outside of the major cities have low CVs. This is largely due to the age of the buildings and the nature of small town demand for retail and upper-storey living (with many of these CVs being below \$100,000).
- As a result, even small scale building work such as \$25,000 for a new bathroom or internal wall construction could enact this clause.
- Although the Taskforce's submission received support from other communities it did not result in the requested changes to the legislation being made.
- The Taskforce has suggested that if the clause remains in its current form then it could cause a large number of heritage buildings (particularly in regional centres) to become dilapidated, and ultimately lost. This runs counter to the intent of the legislation and an urgent review of the determination is requested.

#### Increase in the heritage fund

- Heritage EQUIP provides grants for both retrofitting and major works<sup>2</sup>.
  1. Retrofit grants are designed to support smaller scale seismic strengthening projects. These are to address specific aspects of the building or to provide retrofit solutions for common hazards. They provide up to 50% of costs – up to a maximum of \$25,000.

2. Major works grants are for comprehensive seismic strengthening solutions including large-scale or staged projects. These provide up to 50% of costs, with no upper limit to the grant application.
- In 2016 the government announced a new \$12M fund to support earthquake strengthening work on privately owned heritage buildings where seismic upgrades were required.
- Although this was initially limited to only Category 1 and 2 listed buildings, this has since been broadened to other buildings on local council heritage registers.
- While the initial \$12M pool was a welcome funding mechanism for building owners, it is claimed that additional support will be required as earthquake strengthening deadlines approach.

#### Tax relief

- It is considered that commercial building owners should be allowed tax relief for earthquake strengthening costs.
- IRD currently provides no tax relief for expenditure.
- It is claimed that this discourages investment – especially for older buildings.
- The government could assist with the affordability of strengthening costs by allowing building owners to expense their construction costs by one of two ways:
  1. Allowing the cost of strengthening to be treated as an expense in the year in which the costs occur, with the deduction ring-fenced to rental income activity. This would allow owners to claim the tax benefit of the expenditure and would provide a real incentive to owners to carry out the strengthening.
  2. In lieu of the above option not being adopted then building owners should be allowed to capitalise the strengthening costs separately – with those costs depreciated or amortised over a period of, for example, 10 years. Although the first option is preferred and offers more benefit to owners, the second option would still allow the recovery of some tax relief over a defined period.

### **3. New or confirming existing policy**

These changes would build on and support existing policy. Tax relief advantages would require new provisions.

### **4. How the issue relates to objectives in the current Work Programme**

The current LGNZ work programme identifies the implementation of earthquake prone buildings regulations as a strategic policy priority under *Housing and Building*.

### **5. What work or action on the issue has been done on it, and the outcome**

The Taskforce has advocated strongly for the needs of regional New Zealand in relation to heritage and earthquake strengthening. Supplementary research alongside its submission suggests that the following outcomes are possible without intervention:

- Buildings will not be renovated until the very last moment. As a result, deterioration in the integrity of the building is likely to be significant and could lead to the building becoming unsalvageable.
- Buildings will slowly deteriorate – becoming even less attractive to rent. This will have an impact on regional town centres.
- Buildings are likely to be abandoned once the earthquake strengthening deadline is reached – particularly in the case of overseas landlords where the cost of either clearing the site or strengthening will far exceed the value left in the property.
- The 25-year strengthening timeframe allowed in the legislation for Zone B areas (such as Whanganui) is now seriously reduced in efficacy because of the '25%' clause.

**6. Any existing relevant legislation, policy or practice**

- Building (Earthquake-Prone Buildings) Amendment Act
- Income Tax Act 2007

**7. Outcome of any prior discussion at a Zone or Sector meeting**

This remit was presented to the Zone Three meeting on 20 April 2018. It was moved by Cr Helen Craig (Whanganui) and seconded by Mayor Don Cameron (Ruapehu). It was supported by all member councils:

- Central Hawke's Bay District Council
- Hastings District Council
- Hawke's Bay Regional Council
- Horizons Regional Council
- Horowhenua District Council
- Manawatu District Council
- Napier City Council
- New Plymouth District Council
- Palmerston North City Council
- Rangitikei District Council
- Ruapehu District Council
- South Taranaki District Council
- Stratford District Council
- Taranaki Regional Council
- Tararua District Council
- Wairoa District Council

In addition, Rangitikei District Council has acknowledged its specific endorsement of this remit.

## **8. Suggested course of action envisaged**

It is recommended that:

- a) The Act be amended to allow for work up to 25% of the CV, or \$200,000, whichever is the greater.
- b) The Heritage Fund be increased to adequately meet demand.
- c) That IRD reviews its provisions in relation to tax relief for earthquake strengthening of heritage buildings with a view to introducing this assistance.

## **9. Discussion and conclusion**

***“Heritage buildings keep our history alive, telling the story of our past and giving perspective for today. Heritage buildings provide both private and public value throughout New Zealand.”***

(credit Heritage Equip website: [heritageequip.govt.nz](http://heritageequip.govt.nz))

These recommendations are based on the value of heritage and the importance of ensuring that the rules are applied in a fair and equitable way, regardless of whether you live in a major city or a smaller regional centre. The current Act does not offer this even-handedness – meaning that those in smaller centres with low CVs can be charged with responsibility for full earthquake strengthening as a result of only small scale building works. A minor reframing of the Act to set a cost threshold of up to \$200,000 would ensure that a more equitable approach could be applied nationwide, without unduly penalising regional New Zealand where the economics of building conversion are not the same. By not addressing this discrepancy heritage buildings may miss out on investment and upgrades – eventually becoming rundown and potentially lost.

The value of heritage preservation is further championed through a request to increase the Heritage Fund. This boost would provide greater opportunity for more building owners to receive a subsidy so that requisite strengthening work can be undertaken. It would also mean that government could better manage the influx of applications that are likely to be submitted as deadlines approach. It is considered that this assistance will be particularly important for regional New Zealand where there is not the same economic return for this kind of work. Although building owners are generally passionate about restoration, with costs being so high and returns so low it is possible that many buildings will be left abandoned and ultimately demolished due to a lack of financial viability. Related to this is the concern that councils will then be burdened with the cost of demolition and rates arrears. Furthermore, removal of heritage buildings will irreparably impact on town streetscapes – resulting in less attractive replacement structures (or building gaps) and generating a loss of character, community and cultural identity.

Investment can similarly be encouraged through the provision of tax relief to support heritage building owners. Although this would have minimal financial impact on the government it would

have a significant effect on the retention and strengthening of earthquake-prone heritage buildings. It is recommended that this review occur as soon as possible to mitigate the size of this issue as a growing number of older buildings increasingly require investment.



# 4

## Climate change – advocate to banks

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<b>Remit:</b>	That LGNZ, consistent with the Local Government Position Statement on Climate Change 2017 and the Local Government Leaders' Climate Change Declaration 2017, advocate to all major banks that they transition away from investments in fossil fuel industries, and consider opportunities for long-term investments in low- or zero-carbon energy systems.
<b>Proposed by:</b>	Greater Wellington Regional Council
<b>Supported by:</b>	Greater Wellington Regional Council Porirua City Council Carterton District Council Masterton District Council Kapiti Coast District Council Palmerston North City Council

### Background information and research

#### 1. Nature of the issue

Climate change has been described as “a slow motion disaster that will change our lives, the economy, and our planet for ever”. The previous Parliamentary Commissioner for the Environment Dr Jan Wright said that climate change is “by far New Zealand’s worst environmental problem”. The effects of climate change are already being felt globally and in New Zealand through: increased frequency of extreme weather events including storms, cyclones, tornadoes and droughts; wildfires; and rising sea levels.

Climate Change will have major impacts on areas of responsibility of local government. Over the next few decades, tens of thousands of New Zealanders will be displaced from their homes by threatened inundation by rising sea levels. Local government has the responsibility to manage, at regional, city and district levels, land use planning including requirements for coastal protection or managed retreat to ensure future residential and business development and infrastructure is located away from areas that will be inundated. Local government therefore has a very high interest in measures being taken to reduce emissions of greenhouse gases, in accordance with NZ’s commitments under the Paris Agreement of 12 December 2015, and subsequent commitments by the Government.

## **2. Background to its being raised**

Greater Wellington Regional Council has recently updated its Treasury Risk Management Policy and has included a section:

**“5.3 Investments in fossil fuels** The Council has a policy to divest from any direct investment in fossil fuel extraction industries and investigate existing non direct investment, with a view to preventing future investment where practical”.

The Council’s Treasurer has taken the opportunity to advise banks of this policy as part of Council’s on-going commitment to reducing carbon emissions and promoting this to the wider community. It has also advised the banks that as part of its on-going due diligence into this matter, it will continue to monitor the banks it transacts with to ascertain what they are doing to assist with reducing and discouraging the on-going use and investment in fossil fuel industries.

## **3. New or confirming existing policy**

Local Government recognises, as stated in the Local Government Position Statement on Climate Change, 2017, and the Local Government Leaders’ Climate Change Declaration, 2017, that we must act on climate change now to avoid future risk. Local authorities have accepted that they are at the frontline of climate change adaptation and have a role to play in mitigation, and that their responsibilities will grow in addressing climate change as both anticipated and unforeseen problems are revealed. Local government has a strong interest in the impacts of climate change and what can be done to mitigate those impacts.

Support for this remit will reinforce the Local Government Leaders’ Climate Change Declaration 2017, which included: “A clear and consistent pathway toward a low carbon and resilient future needs to provide certainty for successive governments, businesses and communities to enable transformative decisions and investments to be made over time”.

## **4. How the issue relates to objectives in the current Work Programme**

LGNZ has climate change as a project in its Work Programme.

This remit relates to the following objectives of the project:

- a. Climate Change Action: “Actions to reduce emissions”
- b. A Collaborative Approach: “A collaborative and joint response to climate change, including a clear pathway to a low carbon economy”
- c. Key work streams: “Mitigating the impacts of climate change”
- d. Supporting work: “The sector will contribute to the Productivity Commission’s inquiry into NZ’s transition to a low-emissions economy”.

## **5. What work or action on the issue has been done on it, and the outcome**

On 19 October 2016, the NZ\$30 billion NZ Super Fund announced changes to become more resilient to climate change investment risk under a new strategy announced by the Guardians of New Zealand Superannuation.

CEO Adrian Orr said climate change was a material investment issue with risks for long-horizon investors. “In coming years the global energy system will transition away from fossil fuels. Some assets we invest in today may become uneconomic, made obsolete or face a dwindling market.”

“Climate change, and the coming transition to a low-carbon energy system, also present investment opportunities for long-term investors that we intend to capture”. Mr Orr said the strategy represented a significant and fundamental shift for the NZ Super Fund.

The New Zealand Super Fund has set an example for banks and other investment fund managers. The effect of this remit will be to reinforce to major banks the strategic importance and benefits of a shift of investments away from fossil fuel industries and towards long-term investments in low- or zero-carbon energy systems.

The banks that Council deals with have a range of appetites in terms of dealing with climate change issues, with them all formally acknowledging the issues of climate change.

The four Australian banks that Council deals with all have exposures in the billions of dollars to the coal mining sector. They all have some statement on environmental/climate/sustainability on their websites and in their financial statements. They all support the position on climate change and the need to reduce greenhouse gases.

Westpac is a leader having been recognised as the world’s most sustainable bank in 2016 for the ninth time and has a focus on energy efficient lending, and is the only bank to publish its exposures to both the fossil fuel and clean tech/environmental service sectors.

Kiwibank has little or no exposure to direct lending to fossil fuel industries as its focus is primarily on residential lending. They provide sustainable energy loans and their guiding principles espouse an ethical approach to their products and services.

The LGFA, while having not having a formal policy on climate change, is presently considering one as part of its work programme. They have no investments in fossil fuel industries.

## **6. Any existing relevant legislation, policy or practice**

The current Government announced shortly after it took office in November 2017 that it will introduce a Zero Carbon Bill with the objective of NZ becoming a net zero-emissions economy by 2050. It will also establish an independent Climate Commission to set five-yearly carbon budgets and a Green Investment Fund to direct investment towards low-emission industries.

This remit could make an important contribution to assisting the Government to meet the objective of a net zero-emissions economy by 2050, by encouraging banks to divest from

investments in fossil fuel industries and instead direct investment to low- or zero-carbon energy systems.

**7. Outcome of any prior discussion at a Zone/Sector meeting**

The proposal for this Remit was discussed at the first Greater Wellington Region Climate Change Working Group meeting on Friday 16 March 2018, which included representatives of all 9 councils within the Greater Wellington Region. There was strong support for the remit from the councils. The next Zone 4 Meeting is not until after the deadline for submission of remits for the 2018 AGM of LGNZ, so it was agreed that Greater Wellington Regional Council will send the proposed remit to all councils within Zone 4 seeking their support. (Note: this paragraph will be updated once replies have been received from all councils and before the date for submission of 21 May 2018)

**8. Evidence of support from Zone/Sector meeting or five councils**

Can be found in folder in I drive.

**9. Suggested course of action envisaged**

The following action is envisaged, if this remit is passed:

- e. The President of LGNZ will write to the NZ Local Government Funding Agency, and all major banks in NZ which manage investment funds on behalf of local authorities, to advocate that they transition away from investments in fossil fuel industries and consider opportunities for long term investments in low- or zero-carbon energy systems.

# 5

## Climate Change Adaptation Fund

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<b>Remit:</b>	Following on from the findings and recommendations of the Climate Change Adaptation Technical Working Group, that LGNZ calls on central government to establish a Climate Change Adaptation Fund to improve local level and community participation in responding to climate change.
<b>Proposed by:</b>	Christchurch City Council
<b>Supported by:</b>	Metro Sector
	Hutt City Council
	Selwyn District Council

### Background information and research

#### 1. Nature of the issue

The impacts of climate change will be experienced New Zealand-wide with increased frequency and intensity of extreme events such as flooding, droughts, and increased coastal inundation. Over the past year this has been felt particularly keenly by local government in coastal areas. Adaptation to climate change is a necessary and ongoing process for decisions relating to infrastructure, urban development, biodiversity and land and water management.

The cost and affordability of adaptation for communities, businesses and councils is a significant issue. Some of the rationale for establishing an Adaptation Fund are as follows:

1. Responding to climate change is a significant and nation-wide issue  
Climate change will touch all communities and impact on all councils throughout New Zealand. It will impact on many council roles, services and infrastructure. For some communities and councils these impacts will be significant.
2. Disproportional impacts and costs  
The impacts and costs of adapting to climate change will not be felt evenly across the country. Often the most vulnerable communities are hardest hit. Many councils will have limited ability to adequately anticipate and respond to changes brought on by climate change, further raising inequalities. For some councils the costs will be beyond their means.
3. Cost is a barrier to proactive responses

For many communities and councils the cost of proactively responding to climate change is a significant barrier. While it is often more cost-effective to adopt proactive solutions, the up-front costs mean that only reactive, higher cost responses are taken. New Zealand will miss opportunities to save costs and be more exposed to higher cost recovery pathways.

In their Stocktake Report (2017), the Climate Change Adaptation Technical Working Group identified the cost and/or funding of adaptation is a key barrier for councils, and communities, in being able to implement adaptation measures in their areas.

4. Cost can be a barrier to fulfilling legal responsibilities

Councils have specific roles and legal responsibilities under the Resource Management Act 1991 and the Local Government Act 2002 to consider the impacts of climate change and the needs of future generations that may not adequately be fulfilled, or fulfilled in a timely manner, because of cost. Up-front costs can be barrier to long-term decision making and costs on future generations are heavily discounted, meaning future costs are poorly recognised and rarely managed. The impact is that we have an “adaptation deficit” where future generations will disproportionately carry the cost of the impacts of climate change.

5. Complementary to other approaches

A Climate Change Adaptation Fund is complementary to other actions and proposals of Local Government New Zealand and the Government, described below in the New or Confirming Existing Policy section. The Fund would help unlock opportunities to collaborate and share learnings across communities and could leverage other private and public investments in adaptation research and the practical implementation of solutions.

Funding can provide an incentive for communities to adapt and ensure that costs of adaptation are equitable. It will also enable more effective conversations to be had with communities around adaptation as funding is a significant barrier in willingness to adapt.

## 2. New or confirming existing policy

A useful precedent for this is the International Adaptation Fund, which helps developing nations better understand and proactively respond to climate risks. This fund provides a way for relatively well-resourced countries and organisations to support those most at risk. In a similar way a New Zealand Climate Change Adaptation Fund could also leverage support from private and public organisations to help our most vulnerable communities.

A useful example is the Civil Defence and Emergency Management Resilience Fund, which was established by the Government in 2011. This well-subscribed fund supports worthwhile education, capacity building and monitoring projects across the spectrum of natural hazards, but mostly, earthquake, flood, tsunami related projects. However, climate change adaptation is currently poorly resourced through this fund as the fund itself has a limited scope and very limited resources, especially considering that New Zealand’s economy is one of the most

vulnerable economies in the world to natural hazards. Consequently, current funds are insufficient and limited in focus to support critical and large scale adaptation projects needed to adequately prepare New Zealand for climate change. A contestable New Zealand Climate Change Adaptation Fund would be an important way to address these barriers and vulnerabilities.

### **3. How the issue relates to objectives in the current Work Programme**

This remit supports and confirms LGNZ's specific policy priority on seeking clarification from central government on funding for climate change adaptation.

More generally, climate change is a key area of work for LGNZ. For example, LGNZ's Policy Statement (2017) and its Climate Change Plan on a Page stated 'All local authorities (city, regional, district and unitary councils) are at the front line of climate change adaptation'. In addition, LGNZ has catalogued the pervasive impacts of climate change for local government roles and responsibilities, with a key focus on adaptation.

Supporting the development of a Climate Change Adaptation Fund will encourage dialogue on funding options, which LGNZ seeks through its Environmental policy priority. This would help to support the critical need for proactive collaboration between central and local government, and between city, district and regional councils.

The remit also supports the LGNZ Climate Change Project which promotes a collaborative approach to address the risks, challenges and opportunities of climate change. This includes local government requiring central government to establish adaptation funding for councils to access.

### **4. What work or action on the issue has been done on it, and the outcome**

As noted above, the Government's Climate Change Adaptation Technical Working Group has recently completed its Stocktake Report, focusing on how New Zealand can build resilience to rising sea levels, a warmer climate, extreme weather and other impacts of climate change. We understand a second report is underway, which will consider how New Zealand can effectively adapt to the impacts of climate change, in which recommendations will be made to central government. The report was expected to be completed in March 2018 but at the time of writing, had not yet been released publicly.

A research paper has also recently been completed on The Case for new Climate Change Adaptation Funding Instruments, which outlines some guiding principles and design issues in establishing an adaptation fund. The paper has key linkages with the work carried out by the Technical Working Group, and identified further areas for investigation in subsequent research.

In July 2017, the former Parliamentary Commissioner for the Environment, Dr Jan Wright, released the report Stepping stones to Paris and beyond: Climate change, progress and predictability. Amongst its many recommendations, the report calls for the government to focus on adapting to climate change, noting its inevitability. It states that 'New Zealanders have an expectation that central government will provide financial assistance for those affected by

natural disasters’ and notes ‘it is not too soon to consider the economic and fiscal risks of sea level rise, and to include the forward liability into planning and investment decisions.’ Dr Wright’s report was well-received, however at the time the Government opted not to action its recommendations.

At a regional level, councils are considering adaptation funding as part of their own individual climate change policies. For example:

- f. Hawke’s Bay Regional Council has completed initial work on developing a contributory fund for adaptation actions in the Clifton to Tangoio Coastal Hazard Strategy 2120.
- g. Christchurch City Council is in the early stages of engaging with the Southshore and South New Brighton communities around responding to the effects of climate change. Funding of adaptation actions will be a critical component of the project.

Although work is happening at a regional level, central government leadership and action is required.

**5. Any existing relevant legislation, policy or practice**

As noted above, local councils are primarily acting alone with respect to climate change adaptation funding, with some guidance from LGNZ’s policy work in this space. Central government action may stem from the Technical Advisory Group’s second report, which is expected to be publicly released soon.

**6. Outcome of any prior discussion at a Zone/Sector meeting**

Supported

Moved/Seconded: A.Turner/R. Wallace

**7. Evidence of support from Zone/Sector meeting or five councils**

Can be found in folder in I drive.



# 6

## Local Alcohol Policies

<b>Remit:</b>	That LGNZ seeks the Government's agreement to: <ul style="list-style-type: none"> <li>• amend the Sale and Supply of Alcohol Act 2012 so that Local Alcohol Policies can more accurately reflect local community views and preferences.</li> <li>• review policy levers it can apply to reduce alcohol-related harm that will complement LAP provisions established by TLAs and include consideration of mechanisms for addressing the density and location of off-licensed premises.</li> </ul>
<b>Proposed by:</b>	Christchurch City Council and Napier City Council
<b>Supported by:</b>	Metro Sector Hutt City Council

### Background information and research

#### 1. Nature of the issue

Strong community concern about the effects of the increasing number of alcohol sale outlets in many communities resulted in changes to the Sale and Supply of Alcohol Act in 2012 which devolved responsibility for alcohol policy-making from a central body to local government. The 2012 legislation enables each territorial authority to develop a Local Alcohol Policy (LAP) in order to control where and when alcohol can be sold. As designed, LAPs can:

- restrict the granting of new licences in a community (or across the district);
- restrict the location of new premises with respect to proximity to other premises or sensitive sites;
- set maximum trading hours of alcohol sales from outlets e.g. pubs, night clubs, restaurants, sports clubs, supermarkets and bottle stores;
- identify conditions able to be placed on licences to minimise alcohol-related harm.

However, a LAP is only one of 11 criteria that a District Licensing Committee must have regard to in its decision-making and currently the provisions do not apply to existing licenses (apart from provisions reducing the maximum trading hours). Whilst a District Licensing Committee could impose conditions on a new licence to reflect the provisions of LAP, the LAP provisions do not automatically apply.

The biggest difficulty is the wide ground on which a LAP can be appealed and the costs councils face in defending appeals and subsequent legal avenues available to appellants. The promises of increased community input through the adoption of a LAP is largely to be realised.

The “reasonableness” test able to be applied to LAP provisions via an appeal, largely renders local preferences ultra vires. Community preferences need to be based on robust foundation evidence, which can be difficult to obtain. There is also no ability to include a “sinking lid” provision as there is with regard to Class 4 Gaming policies.

While the ability to establish a local alcohol licensing framework has been devolved to councils, it has not been accompanied by the required authority and resources. As a result, the majority of LAPs so far developed have been appealed by alcohol industry groups and, in most cases, have resulted in adopted LAPs which closely align with national legislation.

As Alcohol Healthwatch states, ‘the devolution of policy-making to local governments with limited financial and personnel resources to fight appeals appears to have been, in the most part, an impossible ask’. The lack of provisions within many of the adopted LAPs (and the requirement for District Licensing Committees to only have regard to an LAP in decision-making) creates a significant burden on communities to be involved in individual licensing decisions.

No council would advocate for a LAP process that is not fair, appropriate and robust, but the current ability for appellants to endlessly challenge a community’s preferences regarding the sale of alcohol is untenable.

## **2. Background to its being raised**

From 2012 to 2017, the Christchurch City Council followed the current provisions of the Sale and Supply of Alcohol Act 2012 to introduce a LAP in Christchurch. Once a provisional LAP was adopted and notified, 19 appeals were filed. There were also eight interested parties. At considerable expense, the Council entered into a mediation process with all 19 appellants and eventually resolved 17 of the 19 appeals. Following conclusion of the mediation process, one appellant filed judicial review proceedings against the Council in relation to the failure to take into account an implied planning consideration. Ultimately the judicial review proceedings were successful. Following those proceedings, with the effluxion of time and no end date in sight, the Council decided to abandon its LAP process.

Overall, the Council’s costs were in the order of \$1.1 million. The majority of costs were incurred during the mediation process, judicial review proceedings and during the preparation for the appeals.

Suggested actions are as follows:

1. Review the Sale and Supply of Alcohol Act to ensure community views are able to be reflected in a LAP
  - repeal or review section 81 of the Sale and Supply of Alcohol Act 2012; and/ or
  - add a new subclause to section 4 of the Sale and Supply of Alcohol Act 2012 (the Object of the Act) “the views and preferences of communities regarding local alcohol licensing matters are appropriately responded to”.
2. Request the Government explore policy levers to address alcohol-related harm that are available to it but that aren’t able to be included in a LAP. These include:
  - review of the minimum age for purchasing alcohol
  - consideration of minimum pricing
  - consideration of changes to the taxing of alcohol

- consideration of providing funding to local authorities to offset the cost of LAP development

### **3. How the issue relates to objectives in the current Work Programme**

This issue relates to LGNZ's Social Issues portfolio, which is:

*Working alongside central government and iwi to address social issues in our communities including an ageing population, disparity between social groups, housing (supply and quality) and community safety.*

It can be said that good alcohol policy plays a strong role in preserving and improving community safety.

The issues with establishing LAPs have been identified by other councils, which we understand are also planning on submitting draft remits to the LGNZ Annual General Meeting on this issue.

### **4. Any existing relevant legislation, policy or practice**

The Sale and Supply of Alcohol Act 2012 provides for councils to develop a LAP if they wish. The Act details the matters able to be addressed through a LAP, which are limited to maximum opening hours and location of licensed premises as well as providing for the requirement of one-way-door provisions for on-license premises and special conditions to apply.

The Sale and Supply of Alcohol (Renewal of Licences) Amendment Bill (No 2) is currently before the House. This Bill addresses an anomaly in the current Act that effectively provides existing use rights for licences in place before a LAP is adopted and makes the introduction of amended trading hours through a LAP problematic. The Alcohol Regulatory and Licensing Authority (ARLA) has overturned the introduction of amended trading hours via LAPs on the basis they can't be applied to all licenses on an equal basis - due to existing licenses not being covered until renewal is required.

The Bill will address the practical issue of introducing new maximum trading hours but does not address the lack of weight able to be given to community preferences in an LAP or the seemingly low bar for reasonableness being applied by ARLA when considering appeals.

### **5. What work or action on the issue has been done on it, and the outcome**

As noted above, the Sale and Supply of Alcohol (Renewal of Licences) Amendment Bill (No. 2) is currently before the House. However, from the Christchurch City Council's point of view, the Bill doesn't adequately address the lack of weight that can be given to community preferences in an LAP or the definition of 'reasonableness' of appeals.

### **6. Outcome of any prior discussion at a Zone/Sector meeting**

Supported – suggested wording amended to ensure any changes to the Act deal with the proliferation of off-licenses as the LAP is not working. This amendment has been made.

Moved/Seconded: A.Turner/R.Wallace

# 7

## Biofuels

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<b>Remit:</b>	That LGNZ encourages the Government to investigate options to support the use of biodiesel such as financial incentives; tax offsets; subsidies to bio-diesel manufacturers; and/or subsidies to renewable fuel manufacturers; and/or subsidies at the pump, in order to support the valuable New Zealand industries developing alternative and low carbon fuels.
<b>Proposed by:</b>	Christchurch City Council
<b>Supported by:</b>	Metro Sector Hutt City Council Selwyn District Council

### Background information and research

#### 1. Nature of the issue

With the decrease of global oil prices, and All-of-Government contracts negotiated on behalf of councils for the supply of diesel, the price councils now pay for diesel is substantially lower than the price of alternative fuels, such as biodiesel. While the lower cost of diesel is beneficial to councils and other consumers in the short- to medium-term, it is at the expense of the development of alternative fuels and associated technologies, and is acting against councils' activities in other areas to reduce emissions.

#### 2. Background to its being raised

In November 2017, Christchurch City Council's Infrastructure, Transport and Environment Committee received a deputation from a biofuel supplier in New Zealand, which raised concerns about the impact of lower diesel prices on the alternative fuels industry. Following the deputation, the Committee requested that the Council write to the Minister for Greater Christchurch Regeneration, Hon Dr Megan Woods, to raise the issue. The letter invited the Government to consider potential solutions to support the use of bio-diesel and alternative fuels through mechanisms such as tax offsets, financial incentives for using bio-diesel, a subsidy to bio-diesel manufacturers, and or subsidies at the pump.

At the time of writing, the Christchurch City Council had not received a response from the Minister. Further interest from LGNZ in this area may stimulate further discussion or action in this area.

**3. How the issue relates to objectives in the current Work Programme**

This issue is very connected with LGNZ's Climate Change Project, as increasing the amount of alternative fuels used will meaningfully contribute to the reduction of emissions. The proposed remit is also aligned with the 2017 Local Government Leaders' Climate Change Declaration, where signatories committed to 'encourage Government to be more ambitious with climate change mitigation measures.'

**4. What work or action on the issue has been done on it, and the outcome**

The most recent work carried out by central government organisations relating to biofuels relates to information provision. The Energy Efficiency and Conservation Authority has a repository of information on its websites relating to biofuel and bioenergy, providing information for drivers, businesses, researchers and biofuel producers on its website. In addition, the Ministry of Business, Innovation and Employment publishes standards for biofuel quality requirements on its website.

**5. Any existing relevant legislation, policy or practice**

There is no existing relevant legislation, policy or practice on this matter, likely driven by the perceived lack of need and therefore the diminished commercial viability of biofuels at this stage.

Previously, the Biodiesel Grants Scheme ran from 1 July 2009 to 30 June 2012. The Scheme aimed to kick start the biodiesel production industry in New Zealand. With the decreased cost of diesel, the commercial viability of biofuels was diminished, and the fund was discontinued.

**6. Outcome of any prior discussion at a Zone/Sector meeting**

Remit supported as package that dealt with Climate Change

Moved/Seconded: A.Turner/G.Brownless

# 8

## Walking the talk – single use plastics

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### Remit:

- That LGNZ asks central government to urgently develop and implement a plan to eliminate the use of single-use plastic bags and plastic straws.
- That LGNZ encourage member councils take steps to phase out the use of single-use plastic bags and straws at council facilities and events.

**Proposed by:** Christchurch City Council

**Supported by:** Metro Sector

### Background information and research

#### 1. Nature of the issue

The environmental impact of single-use plastics has been well-traversed. Many studies and media reports have documented the risk to birds and sea-life and the proliferation of plastic-derived toxins and micro-particles in the seas, lakes and rivers from plastic bags that have been improperly disposed of.

It is estimated that New Zealanders use 1.6 billion single-use plastic bags each year, with each bag used for an average of 12 minutes before being disposed of. Plastic straws are similarly ephemeral, with an estimated 541 million straws thrown away by New Zealanders each year.

The extent of the issues posed by single-use plastic bags and plastic straws is such that a multi-pronged approach is required from central government, local councils, and citizens and should focus on limiting the use of single-use plastics and promoting responsible recycling.

#### 2. How the issue relates to objectives in the current Work Programme

This issue relates to LGNZ's third policy priority, Environment:

*Leading, in collaboration with others, the challenge of enhancing environmental qualities, protecting freshwater resources and biodiversity and addressing the impacts of climate change and other threats.*

As noted above, single-use plastics present real risks to New Zealand's water quality, biodiversity, and water-based fauna in particular. Reducing the use of single-use plastics, even

in a non-regulatory sense, will go a long way to reduce the volume of plastic waste that ends up in our waterways.

### **3. What work or action on the issue has been done on it, and the outcome**

It is noted that a number of Mayors and Councillors from across the country were signatories to the aforementioned petition delivered to Parliament in February 2018.

Prior to this, in July 2017, LGNZ wrote to the previous Associate Minister for the Environment, Hon Scott Simpson, calling for the Government to introduce a levy on single use plastic bags. The letter was based on a remit to the 2015 LGNZ Annual General Meeting, which was supported by 89 percent of councils. This was intended to deter people from using single-use plastic bags, and was intended to, in time, reduce the number of bags that needed to be produced.

At the time, the then Associate Minister maintained his stance against a legislative approach, and instead undertook to establish a working group to explore options for reducing plastic bag consumption.

It is apparent that the plan to establish the working group was overtaken by the subsequent Foodstuffs and Progressive Enterprises announcements that they would be phasing out single-use plastic bags by the end of 2018.

At a local level, the Christchurch City Council received a staff report in 2016, further to a 1,500+ signature strong local petition that called on the Council to ban single-use plastic bags. The staff recommendations, later resolved by Council, encouraged the Council to champion non-regulatory initiatives, such as:

- a. Taking a leadership role by reducing where the Council itself uses plastic bags, such as in libraries and at Council-run events
- b. Expanding community education about alternatives
- c. Advocating to central government for a national response

Staff advice was that non-regulatory initiatives were preferable to a regulatory approach due to the limitations of the bylaw-making powers available to the Council and the practical difficulties of enforcing any bylaw banning single-use plastic bags. It was also determined that if regulatory reform was to occur, broader, nationwide action would be more appropriate as the issue is a matter of concern for the whole country.

### **4. Any existing relevant legislation, policy or practice**

#### Single-use plastic bags

The Associate Minister for the Environment, Eugenie Sage, has recently requested advice from officials on banning plastic bags, after a 65,000 signature-strong petition was delivered to Parliament in February 2018. The timeframe for when the Minister will consider this advice is

not yet known, nor are the options or next steps. It is suggested that LGNZ continues to push for central government action in this space, to maintain the momentum that has gathered to date.

New Zealand's two largest supermarket chains, Foodstuffs and Progressive Enterprises, are leading non-regulatory efforts to reduce the use of single-use plastic bags, announcing last year that they plan to phase out all single-use plastic bags in their respective New World and Countdown supermarkets by the end of 2018. Other large retailers, such as Bunnings, have adopted similar approaches by choosing to phase out plastic bags based on community interest.

In conjunction with the Packaging Forum, supermarkets are also continuing to promote a soft plastics recycling scheme, initiated in 2015 with support from the Government's Waste Minimisation Fund.

Following a Council decision in 2016, the Christchurch City Council has opted to take a non-regulatory approach to reducing the use of single-use plastic bags in Christchurch by:

- a. reducing the number of plastic bags it uses itself at Council-run events and at libraries;
- b. expanding its community education about waste minimisation;
- c. working proactively with retailers; and
- d. including more environmental considerations in its procurement policy.

#### Plastic straws

It's estimated that over 800 straws are given out weekly by some bars and restaurants, and Sustainable Coastlines has stated previously that straws, or parts of straws, are one of the top five items found during beach clean ups.

Non-regulatory approaches are underway to reduce the use of plastic straws. Examples include:

- a. Wellington City Council, which has been working with local communities and Sustainable Coastlines to raise awareness of the impact of plastic straws, with the aim of reducing usage overall.
- b. Mackenzie District Council, which has been driving a change of habit by encouraging local hospitality operators to provide straws only on-request.
- c. Industry-led initiatives, such as that led by Hospitality NZ, which is encouraging bars and restaurants to stop offering straws automatically with every drink; and switch to biodegradable paper or reusable straws where possible.

## **5. Outcome of any prior discussion at a Zone/Sector meeting**

Remit supported as package that dealt with Climate Change

Moved/Seconded: A.Turner/G.Brownless



# 9

## A mandatory register of cooling towers

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### Remit:

1. That LGNZ acknowledges the potentially fatal risks posed by legionella bacteria in industrial water cooling towers used for air conditioning and manufacturing;
2. That LGNZ asks central government to resume its work related to reducing the risks posed by legionella bacteria in industrial water cooling towers. This could include:
  - Amending the Building Act 2004 and/or the Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulations 2005 to collect information for a mandatory register of cooling towers and a mandatory testing and reporting regime.
  - Providing enforcement powers to councils to address the risks associated with cooling towers such as requiring regular testing, reporting and compliance with specified standards under Building Warrant of Fitness certification.
  - Requiring medical professionals to report cases of legionellosis (Legionnaires Disease) to local District Health Boards' Medical Officers of Health (as is required with Campylobacter outbreaks)..

**Proposed by:** Christchurch City Council

**Supported by:** Metro Sector  
Hutt City Council  
Selwyn District Council

### Background information and research

#### 1. Nature of the issue

Every few years Legionnaires' disease dominates headlines for a period as another "outbreak" occurs. In order to assist preventing such outbreaks we propose a mandatory nation-wide register of cooling towers to be updated annually, and overseen by the Ministry of Health via District Health Boards.

Regulatory action is required to help combat instances of legionellosis from water-based sources. Mandatory testing and reporting regimes will help building owners and authorities to ascertain the health of specific water cooling towers and will enable early intervention if

unacceptable levels of legionella bacteria are found to be present. A mandatory register of water cooling towers' locations will help healthcare professionals to isolate sources of legionellosis outbreaks, and will aid them to reach potentially affected individuals and communities in a timely manner.

## **2. Background to its being raised**

Legionella bacteria from the wet surfaces of water cooling towers, evaporative condensers (cooling plant) and scrubbers can cause a pneumonia called Legionnaires' disease, which is often severe and can be fatal. Although this is a nationwide issue, this issue is of particular concern to Christchurch City Council after in 2005, an outbreak of 19 cases of Legionnaires' disease (legionellosis) led to the deaths of three Christchurch citizens. The subsequent coronial investigation into their deaths in 2007 recommended better regulation of industrial, water-based cooling towers, with monthly testing and a mandatory register of cooling towers' locations to help pin-point sources of legionella bacteria more readily. The Ministry of Business, Innovation and Employment undertook to act on these recommendations at the time. However work to establish a testing regime and register seems to have been paused recently.

Outbreaks of legionellosis in New Zealand are sporadic but the disease's impact is often severe. Approximately 240 people contract legionellosis each year. This figure includes people who contract legionellosis from soil or potting mix, as well as those who contract the disease from water-based sources. One-third of patients with legionellosis become unwell enough to warrant admission to intensive care units<sup>1</sup>. The medical and social cost of the disease is consequently high.

Citizens are becoming increasingly aware of the risks posed by handling soil or potting mix after a number of well-publicised cases of legionellosis. However, the spread of the disease from water-based sources is more difficult to avoid or mitigate against, due to the comparatively 'invisible' nature. The spread of legionella from water-based sources is more insidious than cases caused by exposure to potting mix. This is because the source of the bacteria is not as readily identifiable by health professionals during a routine examination and patients can sometimes be misdiagnosed with other respiratory infections.

## **3. What work or action on the issue has been done on it, and the outcome**

As noted above, the Coroner made a number of recommendations to the Ministry of Health, District Health Boards and to the Government as part of their 2007 investigation into the deaths of three Christchurch residents from legionellosis:

*To the Ministry of Health and District Health Boards:*

- (i) *That the Legionellosis case definition for New Zealand be reviewed in light of the testing methods now available.*

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<sup>1</sup> <https://www.nzdoctor.co.nz/in-print/2014/november-2014/5-november-2014/legionnaires%E2%80%99-disease-likely-not-just-a-canterbury-phenomenon.aspx>

- (ii) *That appropriate samples where clinically indicated be collected for Legionella culture and PCR testing from suspected Legionellosis cases. Bronchial washing, bronchoalveolar washing lavage, pleural fluid, sputum, or lung tissue specimens are regarded as appropriate samples for Legionella culture and PCR testing. All these clinical samples where available should be forwarded to the Legionella Reference Laboratory for purposes of national surveillance of the disease.*
- (iii) *That if they have not already done so, District Health Boards consider including the urinary antigen test in the range of tests for Legionellosis.*

*To the Government through it appropriate Departments and Ministries: - that it gives consideration to legislation and/or regulatory amendments to achieve the following outcomes:*

- (i) *That the owners and/or operators of all cooling towers be required to register the towers with their Territorial Authorities.*
- (ii) *That Territorial Authorities create and maintain a single database of all cooling towers for heating and ventilating systems for both commercial and industrial processes.*
- (iii) *That all cooling towers, whether commercial or industrial, be brought within the Compliance Schedule/Building Warrant of Fitness regime administered by Territorial Authorities.*
- (iv) *That cooling towers be classified as a separate class of specified system for the Compliance Schedule/Building Warrant of Fitness regime.*
- (v) *That it be mandatory for all new and existing cooling towers to comply with AS/NZS 3666 or other comparable standard and that NZS 4303 no longer be optional for any towers, with pre 2004 towers that do not now comply being required to up-grade within a specified period.*
- (vi) *That testing for Legionella be undertaken at least monthly to AS/NZS 3896 and AS 4276.3.1 by an IANZ biologically accredited laboratory.*
- (vii) *That it be mandatory for the laboratories to notify Legionella test results greater than, or equal to, 100 cfu/ml within 48 hours to the local Medical Officer of Health, and the required control strategy from Table 3.1 of AS/NZS 3666.3 be implemented by the owner or operator.*
- (viii) *That Territorial Authorities and Medical Officers of Health be given powers to audit testing and test results and to ensure that appropriate corrective action is taken following results that do not meet the standard.<sup>2</sup>*

From our understanding, these recommendations have not been substantively addressed by central government in the 10 years since the Coroner's findings were released. In 2015, the Ministry of Business, Innovation and Employment stated that cooling towers were covered by Health and Safety guidelines and that it was up to councils to create their own registers<sup>3</sup>.

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<sup>2</sup> FINDING OF CORONER T L SAVAGE IN THE MATTER of Inquests into the Death of ROSS ANDREW HERN, PETER RUSSELL JONES, VALMAI MARJORIE FINLAYSON (April 2008)

<sup>3</sup> <https://www.radionz.co.nz/news/national/290386/still-no-action-on-coroner's-legionnaires-call>

In 2015 Auckland Council introduced its own bylaw that requires all industrial cooling towers to be registered, tested and regularly maintained. One of the purposes of the [Property Maintenance and Nuisance Bylaw](#) is to:

*c) protect, promote and maintain public health and safety by requiring all industrial cooling tower water systems in Auckland to be registered with the council and regularly tested and where appropriate maintained to mitigate against the risk of exposure to Legionella bacteria often linked to outbreaks of Legionnaire's disease.*

Given the bylaw was introduced relatively recently, its efficacy is not yet widely known. It must be noted that for some councils, the cost and resource required to introduce a bylaw to address the risks of industrial cooling towers may be prohibitive. In addition, councils will need to ensure that any bylaws are consistent with and do not supercede the requirements of the relevant legislation (e.g. the Building Act 2004 or the Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulations 2005).

#### **4. Any existing relevant legislation, policy or practice**

The Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulations 2005 refer to mechanical ventilation and air conditioning systems in the definition of 'specified systems'. Under the Regulations, if a building has a 'specified system', the relevant Building Consent Authority will issue a Compliance Schedule that sets out the inspection, testing and maintenance requirements for the system. Building owners must maintain the systems in accordance with the Compliance Schedule, issuing a Building Warrant of Fitness to the Territorial Authority each year confirming that this has been done. The Regulations go some way in addressing the risks of ventilation and air conditioning systems harbouring bacteria, such as legionella, however industrial cooling towers are not included as a specified system and are therefore not subject to a compliance schedule. Industrial cooling towers are instead governed by Health and Safety at Work legislation, which is less prescriptive in its approach and does not require Compliance Schedules to be adhered to in the same way.

#### **5. Outcome of any prior discussion at a Zone or Sector meeting**

Remit supported as package that dealt with Climate Change

Moved/Seconded: A.Turner/G.Brownless

# 10

## Copper in brake pads

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<b>Remit:</b>	That LGNZ calls for central government to introduce legislation to limit or eliminate the copper content of vehicle brake pads to reduce contaminants in our urban waterways.
<b>Proposed by:</b>	Environment Canterbury
<b>Supported by:</b>	Regional Sector

### 1. Background information and research

#### 1. Nature of the issue

Many urban centres have some level of waterway degradation as a result of urbanisation. Stormwater runoff is the major source of copper and other metals.

A necessary part of any water quality measurement strategy is to reduce or eliminate contaminants at the source. Some sources can be managed at a regional or local level with bylaws and district plans, however, the control mechanisms available to a local authority are not sufficient to tackle copper. The remit seeks central government action.

#### 2. Background to its being raised

Research and modelling from various parts of New Zealand indicates that brake pads are the dominant source of copper in urban waterways. Many brake linings contain copper or bronze chips or powder to improve braking properties and provide mechanical strength. The debris worn from brake linings may be retained within the brake pad housing or released onto the road. Brake pad dust is frequently washed from wheels into the storm water network when a vehicle is cleaned.

Research shows that end-of-pipe stormwater treatment practices such as treatment basins, swales and filters are insufficient to achieve the outcomes sought. Therefore, councils across New Zealand see a need for national-scale mechanisms to take the most effective action to remove copper from stormwater.

#### 3. New or confirming existing policy

In 2010, both Washington and California passed legislation-requiring brake pads sold or installed to have reduced levels of copper and other heavy metals. There is no such legislation in New Zealand.

**4. How the issue relates to objectives in the current Work Programme**

The issue fits under LGNZ's priority 3 – Environment: leading, in collaboration with others, the challenge of enhancing environmental qualities, protecting freshwater resources and biodiversity and addressing the impacts of climate change and other threats.

The issue fits within water 2050 Work stream 2: Water Quality.

**5. What work or action on the issue has been done on it, and the outcome**

The Christchurch City Council, Environment Canterbury and the Canterbury Water Management Strategy's Christchurch Melton Zone Committee are closely collaborating to improve water quality outcomes. These groups have worked together to investigate the issue and possible solutions. More detailed analysis is available should it be required.

Wet weather data that is available – from limited monitoring that has occurred during wet weather and from research by NIWA, Canterbury University and other centres – indicated that copper concentrations in storm water runoff are two to ten times in Canterbury land and water regional plan water quality standard. Research elsewhere suggests that is will be the case for most large urban centres.

Modelling software developed at the University of Canterbury was used in a study of urban catchment in Christchurch. It defined large carparks and highly trafficked roads as primary contributors of total suspended solids, and highly trafficked roads and industrial carparks as primary contributors of copper. Modelling also showed:

- Removal of copper contributors onto roads and carparks via implementation of copper-free brake pads is predicted to have significant reduction (78%) on catchment copper loads.

Copper free and low-copper brake pads are available for sale in New Zealand but there is no one source of information in New Zealand and there are varying prices and quality for all brake pads. Unlike in the US and Europe there is no requirement for labelling. As an importer of brake pads, New Zealand could easily achieve a 'quick win' for water quality by restricting imports to low copper or copper free brake pads with no significant implications for New Zealand industries. The United States Environment Protection Agency (in 2015) committed to reduce copper in brake pads to less than 0.5 percent by 2025.

**6. Evidence of support from Zone/Sector meeting or five councils**

Environment Canterbury proposed the remit at the 4 May Regional Sector meeting and sought support from members. The remit is:

LGNZ calls for central government to introduce legislation to limit or eliminate the copper content of vehicle brake pads.

The remit was supported unanimously by the members present.

**7. Suggested course of action envisaged**

That LGNZ work with central government to raise the issue and advocate for legislation change.

# 11

## Reducing the waste stream

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<b>Remit:</b>	<p>That LGNZ asks central government to address the China National Sword issue (action 1) and implement the local government waste manifesto (actions 2 - 6), to reduce New Zealand's waste by:</p> <ol style="list-style-type: none"> <li>1. adopting a New Zealand-wide strategic approach to the collection, and processing of recyclable materials within New Zealand;</li> <li>2. reviewing the New Zealand Waste Strategy and align, where practicable, with the "Local Government Waste Management Manifesto" to set a clear programme for action;</li> <li>3. expanding the Waste Disposal Levy and progressively raise the levy rate in order to reduce total waste to landfills;</li> <li>4. officially adopting the National Waste Data Framework and oversee its implementation to enable better planning and monitoring;</li> <li>5. establishing a container deposit scheme in consultation with local government in order to lift recycling rates; and</li> <li>6. declaring tyres, e-waste, agricultural chemicals and plastics, as priority products under the Waste Minimisation Act 2008, to address problem waste streams.</li> </ol>
<b>Proposed by:</b>	Wellington City Council and Christchurch City Council
<b>Supported by:</b>	Zone Four

### Background information and research

#### 1. Nature of the issue

On 1 January 2018, a Chinese ban on foreign waste came into effect, meaning that all plastic, slag, unsorted waste paper and textile products that were once sent to China for processing needed to be sent somewhere else. The change in policy, made by the Chinese government for environmental reasons, has had a significant impact on global recycling processing companies, which have had to find alternative processing facilities (generally shifting operations to South East Asia). The issue being the low prices paid for the product

In the New Zealand context, it is estimated that seven of the 41 million kilograms of plastic waste exported from New Zealand to other countries in 2017 was sent to China (with the



balance being sent Hong Kong (13.5m kilogram), Indonesia, Thailand, Malaysia and Vietnam (19 million kilograms))[1].

At the time, the Ministry for the Environment provided a statement noting that options included finding alternative markets for these materials overseas, or improving on-shore processing. While committed to the idea of increasing processing of recyclable materials in New Zealand, the Associate Minister for the Environment, Hon Eugenie Sage, has so far declined the suggestion of using Ministry for the Environment funds to build a recycling processing facility in New Zealand, suggesting instead that funding other companies that are already doing this work would be preferable. However, processing recyclables is a low margin business built on the economies of scale, which cannot readily be achieved in New Zealand.

With a council-by-council approach to solid waste collection, processing and disposal, it is unlikely that the necessary economies of scale needed to profit from recyclables processing in New Zealand can be achieved. Central government direction is required to develop a New Zealand-wide approach to recyclables processing.

## **2. How the issue relates to objectives in the current Work Programme**

Waste minimisation, including through recycling and reduction in waste to landfill, is a key aspect of addressing the risks of climate change, which is a key area of work for LGNZ.

LGNZ Climate Change Project promotes a collaborative approach between local and central government to address the risks, challenges and opportunities of climate change. As noted above, local government is unlikely to achieve the required economies of scale to improve the volume of recyclables processed in New Zealand, given the council-by-council model of contracting services relating to recyclables. Therefore, a national approach is warranted.

## **3. What work or action on the issue has been done on it, and the outcome**

Some smaller scale recyclables processing plants are already operating in New Zealand, such as Flight Plastics in Lower Hutt, which processes PET plastic from plastic bottles, recycling it into punnets for fruit and other similar products. The \$12 million plant was opened in August 2017 with the aid of a \$4 million grant from the Government's Waste Minimisation Fund, which made it a more feasible proposal. Smaller operators have contested the economic realities of establishing similar infrastructure for other types of plastics.

WasteMINZ, New Zealand's largest representative body of the waste, resource recovery, and contaminated land sectors is working with councils and the Ministry for the Environment to understand the impact of the Chinese policy change; the availability of other markets for recyclables processing; and the potential for increasing recyclables processing in New Zealand. Christchurch City Council's Solid Waste Manager has been invited to a summit on the issue, held in May, which may inform the next steps and an approach to central government.

**4. Any existing relevant legislation, policy or practice**

Collecting solid waste is a core requirement for councils, set out in the Local Government Act 2002. However, how waste is collected; whether recyclables are separated; and how waste is processed is up to councils to decide.

**5. Outcome of any prior discussion at a Zone/Sector meeting**

Remit supported as package that dealt with Climate Change

The following documents may be requested from LGNZ for further background:

- Local Government Waste Manifesto (WasteMINZ)
- Rebooting Recycling – What Can Aotearoa Do? (WasteMINZ)

# 12

## Tyres stewardship

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<b>Remit:</b>	That LGNZ requests that the Government urgently implements a comprehensive and mandatory product stewardship programme for tyres.
<b>Proposed by:</b>	Palmerston North City Council
<b>Supported by:</b>	Metro Sector

### Background information and research

#### Proposal

The proposal put forward is “that LGNZ requests that the Government urgently implements a comprehensive and mandatory product stewardship programme for tyres”.

#### Background

Under the Waste Minimisation Act 2008, the Minister for the Environment can declare a product to be a priority product. When this happens, a product stewardship scheme becomes mandatory and the priority product must be managed through accredited product stewardship schemes. No products have been designated as priority products by any Minister for the Environment, and thus far only voluntary product stewardship schemes exist in New Zealand.

There are three criteria which must be met for the Minister to declare a priority product:

- the product will or may cause significant environmental harm when it becomes waste, or
- there are significant benefits from reduction, reuse, recycling, recovery, or treatment of the product, and
- the product can be effectively managed under a product stewardship scheme.

In 2012 an industry-led Tyrewise initiative was developed to provide a framework for the development of a stewardship programme. In 2018 the Tyrewise model was broadly endorsed by the Local Government Waste Management Manifesto, developed by the Territorial Authority Forum, a local government group representing 64 city and district councils.

In 2014 the Ministry for the Environment consulted on *Priority waste streams for product stewardship intervention: A discussion document*. In the Foreword to this document, the then Minister for the Environment, Hon Amy Adams noted that:

[s]ince passing the WMA five years ago, the Government has encouraged voluntary product stewardship efforts as a first priority. Over this time, 11 voluntary product stewardship schemes have been accredited by the Minister for the Environment. Nearly 34,000 tonnes of waste per year is being diverted from landfill for recycling or safe destruction under these schemes. This is an excellent start,

but in quantity is equivalent to only 1.4 per cent of the total waste stream going to disposal facilities which pay the waste disposal levy. There is an opportunity to foster greater progress in waste minimisation and resource reuse through improved producer responsibility. In my view, the time has come to consider appropriate mandatory approaches for selected priority waste streams.”

The priority products proposed in the discussion document were:

1. electrical and electronic equipment
2. tyres
3. agricultural chemicals and farm plastics
4. refrigerants and other synthetic greenhouse gases.

Pages 19-22 of the Government’s 2014 discussion document, addressing the proposed tyre scheme, are attached to this report. Around 70% of submitters on the discussion document were in favour of tyres being a priority for the Government to consider regulatory interventions.

In 2015, the Waste Minimisation Fund was targeted at applications that would help solve the end-of-life tyre problem in New Zealand. Nine projects received \$18.7 million from the Waste Minimisation Fund, for a variety of projects aiming to collect, shred, and recycle tyres.

No further action was taken by the 2014-2017 National-led Government towards the declaration of tyres as a priority product under the Waste Minimisation Act.

The establishment of a tyre stewardship fund is included in the Coalition agreement between Labour and New Zealand First. In January 2018 Hon Eugenie Sage, the Associate Minister for the Environment, confirmed the new government’s intention to consider product stewardship schemes as part of a review of the implementation of the Waste Minimisation Act.

## **Discussion**

The Ministry for the Environment has shown that there is both the demonstrated need for measures to address the tyre problem, and also widespread industry support for a mandatory product stewardship scheme. The Tyrewise initiative makes a strong case for the viability of a mandatory scheme, and this approach is endorsed by local government experts.

Under the Waste Minimisation Act 2008, the Government is able to declare tyres as a priority product. This declaration would require the development of a mandatory product stewardship scheme. A mandatory stewardship scheme would provide a comprehensive approach to tyre waste, and be a significant development for New Zealand.

While the mechanism for a mandatory product stewardship scheme currently exists under the Waste Minimisation Act 2008, the Council notes that a review of the implementation of this Act has been signalled by the Government. The current remit proposal, therefore, simply requests that the Government urgently develops a comprehensive and mandatory product stewardship programme for tyres.

This remit proposal meets the LGNZ requirement of relevance to local government as a whole. It also meets the second LGNZ requirement as it addresses a major policy issue.

# Attachment 3

## **Portfolio Report from: Councillor Lynne Sheridan**

**Date: June 2018**

**Topic: Update on Southern Sports Projects**

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### **Skate Park at Centennial**

The group is currently preparing further funding applications, notifying their current funding organisations of the change in value of the project and organising local fundraising opportunities. There is further comment on this project in the Chief Executive's Admin Report contained within today's Council agenda.

### **Santoft Domain**

Currently a draft Management Plan is being developed by Athol Sanson for this site and this will be presented to the Committee at their next meeting on the 31 July.

### **Upgrade of Children's Playground adjacent to the Marton Memorial Hall**

Project Leaders; Lucy Skou and Brenna O'Neill

Rotary has agreed to be the umbrella group for this project, with Mr Wayne Spencer representing Rotary.

Lucy and Brenna made a presentation about the project to the Marton Community Committee on the 13<sup>th</sup> June. Our Parks and Reserves Manager, Athol Sanson has been advising them on this project and has assisted with designs. The group is passionate about our Marton community. With backgrounds in nursing and education, they are aware of the benefits of getting children outside and engaging them in social and physical play. The group have not been prepared until now to present on this project, due to delays getting the plans prepared. The project involves a major upgrade to the playground currently adjacent to the Marton Memorial Hall site. They are planning to attend our July Council meeting to talk about the project with Council, seeking approval for the project.

Initially the group plans to start applying for external funding (expected project cost to be around \$600,000), they will potentially come to Council requesting funding at a later date. This project is identified in our Draft Long Term Plan for years 1-3, although there is no budget provision for this project. I have attached the intended design layout.



# Attachment 4

# Memorandum

To: Council

From: Michael Hodder, Community & Regulatory Services Group Manager

Date: 22 June 2018

Subject: **Matters for decision before adopting the 2018-28 Long Term Plan**

File: 1-LTP-4-4

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There are three key elements of the Long Term Plan which the Local Government Act 2002 requires to be specifically adopted before the Plan itself is adopted. These are:

- the financial strategy<sup>1</sup>
- the infrastructure strategy<sup>2</sup>, and
- the revenue and financing policy<sup>3</sup>.

The logic behind this requirement is that these three documents are the foundation for the Long Term Plan. Council recognised this in preparing the consultative document “Unfolding the Plan – Rangitikei 2018-2028”. For this Long term Plan, Council opted to combine the financial and infrastructure strategies into a single document (as is permitted under section 101B(5) of the Local Government Act 2002. This combined strategy and the revenue and financing policy were included in the draft Long Term Plan which supported the consultative document.

The revenue and financing policy was the subject of a separate consultation at the same time as consultation on “Unfolding the Plan...”; Council adopted this policy at its meeting on 31 May 2018.<sup>4</sup>

The New Zealand Transport Agency has just completed its review of the roading activity management plan for alignment with the new Government Policy Statement on Land Transport. The main change is the extension of the Financial Assistance Rate to footpath maintenance. It is appropriate for Council to adopt this final version.

One further matter which needs finalisation is carry-forwards to 2018/19 of grants received this year from external agencies which have not been fully spent (and which those agencies have agreed may be used next year). These are:

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<sup>1</sup> section 101A(1)

<sup>2</sup> section 101B(1)

<sup>3</sup> clause 10, Schedule 10 and section 102(1).

<sup>4</sup> 18/RDC/205



Road legalisation (Taihape Napier Road) – New Zealand Transport Agency	\$35,216.00
Swim-4-All	\$10,425.66

### Recommendations

1. That the memorandum 'Matters for decision before adopting the 2018-28 Long Term Plan' be received
2. That in terms of section 101A(1) and 101B(1) of the Local Government Act, Council adopts the financial and infrastructure strategy as included in the 2018-28 Long Term Plan proposed for adoption.
3. That Council adopts the final version of the Roding Activity Management Plan 2018-48 (including the 2018-21 Programme Business Case) which is aligned to changes made by the New Zealand Transport Agency following the new Government Policy Statement on Transport.
4. That the following the unspent portion of the following special funds and external; grants be carried forward to 2018/19:
  - Road legalisation (New Zealand Transport Agency) \$35,216.00
  - Swim for All \$10,425.66

Michael Hodder  
Community & Regulatory Services Group Manager

# Attachment 5



# Waste Management Minimisation Plan 2018

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## Summary

This Waste Management and Minimisation Plan (WMMP) is Rangitikei District Council's second iteration. The first WMMP was adopted in 2012.

The Waste Minimisation Act 2008 (WMA) requires councils to assess their waste services. Rangitikei District Council has identified a range of issues and options around recycling and disposal of waste for our District. The plan aims to ensure waste related activities are effective, efficient, safe, reduce impact on the environment, and are accessible to much of our community.

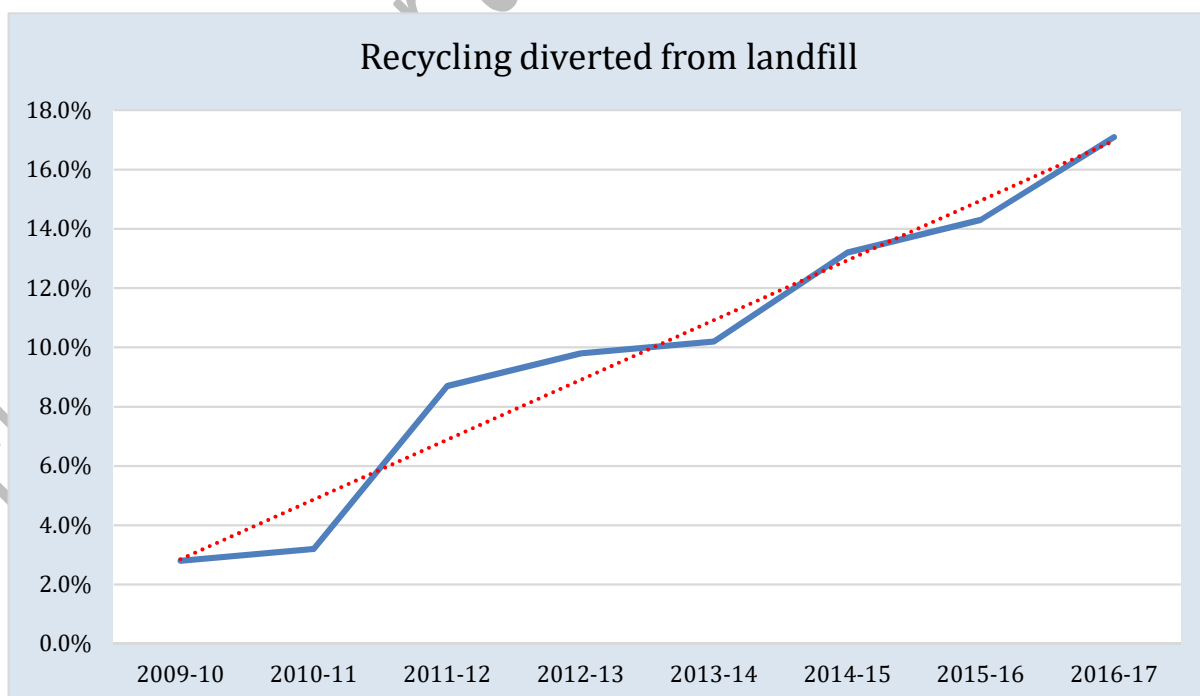
As required by the WMA, a waste assessment was undertaken. The important background information that it provides has guided the development of this draft WMMP.

The Council funds and provides six waste transfer stations, to ensure efficient and effective management of household and commercial waste in the District. Council is progressing well, as currently the community diverts approximately 17% of household waste from landfill to be recycled or reused, compared to 2.8% in 2009 and 8.7% in 2011. Note: Data only relates to waste moved through Council controlled waste transfer stations and not to solid waste disposed of on privately owned rural properties.

As illustrated below, there has been a positive trend in the percentage of waste diverted from landfill. This is due to the progressive acceptance of additional recyclable materials. From 2010 onwards, bottle glass was accepted for recycling. From 2012 greenwaste acceptance was implemented, first at Marton Waste Transfer Station (WTS), then Bulls, and latterly at Taihape WTS. E-Waste acceptance has also been provided at the larger WTSs.

The increases in recycling diverted from landfill will not continue as they have in the past unless another type of recyclable collection system is introduced. If systems stay the same, the trend will soon flatten out around the 20% diversion level.

This Plan provides an overview of Council's current and proposed waste management and minimisation initiatives.



# 1 Introduction

## 1.1 Purpose of the plan

The Waste Minimisation Act 2008 (WMA) requires Rangitikei District Council to adopt a Waste Management and Minimisation Plan (WMMP) for the purpose of enabling the effective and efficient management and minimisation of waste within this district.

The WMMP as a guiding document shows Council's:

- present level of service
- new levels of service
- funding up to 2024

This draft WMMP has been developed following completion of a Waste Assessment. This considered current quantities and composition of waste and diverted materials in the District, existing waste services and predicted future demand for services and infrastructure.

## 1.2 Scope of plan

This WMMP considers waste and diverted materials in keeping with the order of priority stated in the WMA:

- reduce
- reuse
- recycle
- recovery
- treatment
- disposal

Specific new initiatives are included for Council-provided solid waste management and minimisation services.

This WMMP includes actions for the management and minimisation of waste and diverted materials for the following categories of activity:

- waste minimisation education and behaviour change
- commercial waste reduction
- refuse transfer stations - recycling services
- commercial waste recycling
- organic waste recovery (greenwaste)
- treatment of hazardous waste
- litterbin servicing
- collection and disposal of illegal dumping (fly tipping)
- closed landfill monitoring
- farm dumps

### **1.3 Current status of plan**

Rangitikei District Council adopted its first WMMP in 2012. The current Plan was adopted 28 June 2018.

The term of the WMMP is for six years from 2018– 2024.

### **1.4 When the plan is to be reviewed**

In accordance with section 50 of the WMA this WMMP is to be reviewed every six years. While this Plan must be reviewed no later than 2024, additional reviews should occur if there is any significant change to the methodology of this plan.

A waste assessment under section 51 of the WMA must precede any review of the Plan.

## **2 Policies, plans and regulation**

### **2.1 Summary of guiding policies, plans and legislation that affect this WMMP**

The following guiding policies, plans and legislation direct this WMMP:

#### **The New Zealand Waste Strategy (NZWS) – Reducing Harm, Improving Efficiency - 2010**

The NZWS is the Government’s strategic direction for the management and minimisation of waste within New Zealand.

The two goals of the NZWS are to;

- reduce the harmful effects of waste, and
- improve the efficiency of resource use.

The NZWS provides direction for all levels of government, communities and the business sector. The strategy aims to coordinate the management and minimisation of waste, but provides sufficient flexibility to allow for unique situations that may be present in different locations.

The WMA (section 44) requires that Council “have regard to” the NZWS or other such policy which is subsequently developed, when preparing a WMMP.

#### **Rangitikei District Council Long Term Plan (LTP) 2018–28**

The LTP describes Council’s intended levels of service, how to measure performance measures, benchmark figures and annual targets to achieve levels of service.

### **2.2 Other Government Policies**

Relevant government policy for local government over the last three terms (2009 - 2016) has focused on the following areas:

- fiscal responsibility, transparency and accountability
- efficiency, through service reviews, joint working and amalgamation
- sustainable procurement with particular focus on innovation and partnership working
- economic growth

#### **The Waste Minimisation Act 2008 (WMA)**

Territorial Authorities have an obligation under section 42 of the WMA to ‘promote effective and efficient waste management and minimisation within its district’.

To achieve the above obligation, the WMA also charges Territorial Authorities with the responsibility of providing and adopting by Council resolution a Waste Management and Minimisation Plan.

The WMA requires the plan to detail:

- methodology for collection, recovery, recycling, treatment and disposal services that are provided within the district
- information about the facilities used for the management and minimisation of waste
- waste activities which may also involve education or public awareness



- funding information
- the framework for any grants made by the Territorial Authority

When preparing a WMMP, section 44 of the WMA requires Territorial Authorities to consider and have regard to the New Zealand Waste Strategy.

### **The Local Government Act 2002 (LGA)**

The LGA details the considerations that must be taken into account during the decision making process that often informs the development of a WMMP. Additionally, the LGA stipulates the consultation that must occur with regard to the WMMP, particularly when significant changes are proposed.

The LGA affords Territorial Authorities with the power to enact Bylaws for the purpose of regulating the management of solid waste activities.

### **The Hazardous Substances and New Organisms Act 1996 (HSNO)**

The HSNO addresses the management of substances that pose a significant risk to the environment and/or humans from their manufacture to their disposal. The HSNO requires councils to handle and dispose of hazardous substances such as used oil, asbestos, agrichemicals, LPG and batteries in a safe manner.

### **The Resource Management Act 1991 (RMA)**

The RMA provides guidelines and regulations for the sustainable management and protection of the natural and cultural environment. It addresses waste management through controls on the environmental effects of waste management and minimisation facilities, through regional and local policies, plans and consent procedures. Under section 31 of the RMA, councils are responsible for controlling the effects of land use activities that have potential adverse effects on the natural and physical resources of the district. These include facilities used for collection, recovery, treatment and disposal of waste.

### **The Health Act 1956**

The Health Act 1956 places obligation on councils (if required by the Minister of Health) to provide sanitary works for the collection and disposal of refuse, for the purpose of public health protection. It specifically identifies certain waste management practices as nuisances and offensive trades. The Health Act enables councils to raise loans for certain sanitary works and /or to receive government grants and subsidies, where available. The comprehensive review of the health system announced in May 2018 may change this, but the final report is not due until January 2020.

### **Climate Change Response Act 2002**

The Climate Change Response Act 2002 is the legislative document that provides the basis for the New Zealand Greenhouse Gas Emissions Trading Scheme (ETS).

This Act requires landowners to purchase and surrender emission trading units against methane emissions that are emitted. Landfill owners are under an obligation to surrender emissions credits against methane that is emitted from landfill. The cost of these credits is passed directly back to the landfill users Rangitikei District Council who then pass that cost to WTS users. Prices increases from this ETS have been applied with future price increases for waste disposal inevitable.

## 2.3 Considerations

In preparing this WMMP, the Council has:

- given regard to the NZWS and adopted the strategy's interim waste reduction goals
- considered the waste hierarchy
- considered the requirements of the LGA 2002 in assessing and making decisions on the practicable options for addressing the waste management needs of the community
- given regard to findings of its waste assessment when developing preferred initiatives
- considered the effects on existing services, facilities and activities of using waste levy funds for its waste minimisation initiatives

### 3 Strategic intentions, objectives, targets and principles

Together the vision, goals, objectives and targets form the strategy of this WMMP.

#### 3.1 Strategic intentions for the future

Rangitikei District Council's strategic intention for the environmental/climate change is to have capability and action which is responsive to expectations from Government and the community for more sustainable use of water and land resources, a reduced carbon footprint, and planning for projected impacts in weather and sea-level changes from climate change.

In the Rangitikei District Council LTP 2018 -2028, the Council sees the solid waste activity as contributing towards the following three community outcomes:

- **Infrastructural service levels** - Ensuring services meet appropriate standards and are affordable
- **Future-looking community facilities** - Ensuring community facilities are future-fit and appropriately managed
- **Environment/climate change** - Responsiveness to expectations from the community and Government for more sustainable use of resources, a reduced carbon footprint, and planning for projected impacts in weather and sea-level changes

#### 3.2 Goals, objectives and targets

The Council's goals for solid waste management and minimisation are:

- Progressively reduce waste to landfill (Population specific and affordable targets)
- Increase waste diverted from landfill (Consumption specific)
- Discourage illegal disposal of solid waste and other non-sustainable waste practices

The various initiatives that were proposed, are to assist the District achieve its waste management and minimisation goals and waste reduction targets.

These are:

- Recycling available at most WTSs for glass, paper, metal, plastics, textiles, greenwaste and e-Waste
- Waste education programmes available to encourage waste reduction, reuse and recycling
  - Accomplished by the delivery of waste education programmes that promote reduce, reuse and recycling by making available to those district schools who request waste education programs
  - Working with rural landowners to encourage them to look and accept the benefits of off farm waste disposal; E.g. Removal of single use plastics (wrap) and agri-chemical containers
- You can expect cost effective solid waste services
  - We will measure this by monitoring solid waste charges and costs, comparing these with neighbouring communities on a 'like for like' basis

Targets until 2021/22 are:

- A progressive reduction in tonnage to landfill (Population specific)
- To increase waste diversion from landfill to 25% (Possible only if new types of collection methodologies introduced)

### **3.3 Council's intended role**

Council's general role is to provide guidance to individuals and communities to undertake sustainable waste management and minimisation activities. It will also foster relationships with businesses, neighbouring councils and waste industry companies operating in the District to ensure that Council meets its goals for waste management and minimisation. Council is considering implementing a kerbside rubbish and recycling service, however, will make a decision following further consultation with the community. Council will continue with either the funding and management by external contract or in the community desires the facilitation of an in-house management of the District's six waste transfer stations.

Council will comply with all relevant legislative and regulatory requirements. It will continue to explore ways of forecasting demand for waste services in the District, develop, and implement initiatives to ensure that we meet demand.

### **3.4 Public health protection**

The range of waste services available to Rangitikei District, provided by Council or by private enterprise will ensure future adequate protection of public health. Although there are no Council owned landfill disposal facilities in the District, Rangitikei will continue to have access to the privately owned sanitary landfill (Bonny Glen) which meets all legislative requirements. Services for achieving waste minimisation will continue where proved economically viable.\* Council will also continue to promote access to hazardous waste disposal services and continue to manage illegal dumping (flytipping).

\*Note: Markets for various recyclables are proving unreliable. This may in the future require Council to dispose of unsaleable products such as plastic via other means such as waste to energy systems.

## 4 Assessment of waste in the Rangitikei District

Rangitikei District Council completed a Waste Assessment in July 2017. The assessment is a stock-take of waste and diverted material services provided throughout the District, an estimate of demand for future services, and includes proposed new initiatives for increasing diversion from landfill.

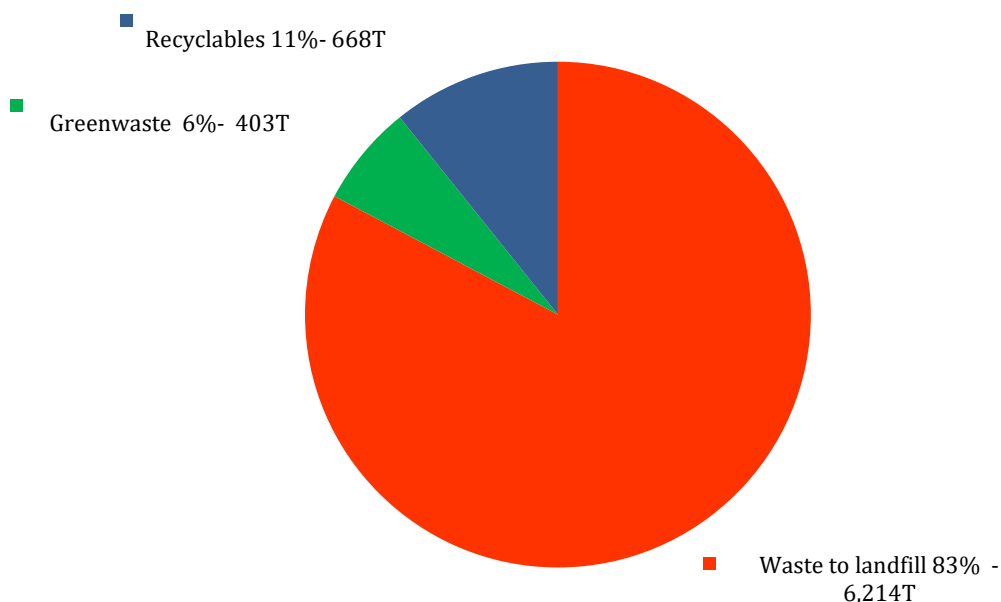
### 4.1 Summary of the volume and composition of waste and diverted materials

Data sourced from privately funded and Council funded collections of waste and diverted materials has been used for the production of table below.

#### 2016/17 Annual tonnages of waste and diverted materials in Rangitikei District (Mainly urban)

Source of Waste	Annual waste tonnages - WMMP 2012/13	Annual waste tonnages - WMMP 2016/17
Kerbside collections and District waste transfer stations	4,991.3	6,214.5
Recyclables collected from all sources (waste transfer stations)	497.6	668.17
Greenwaste collected for composting	36.15	402.8

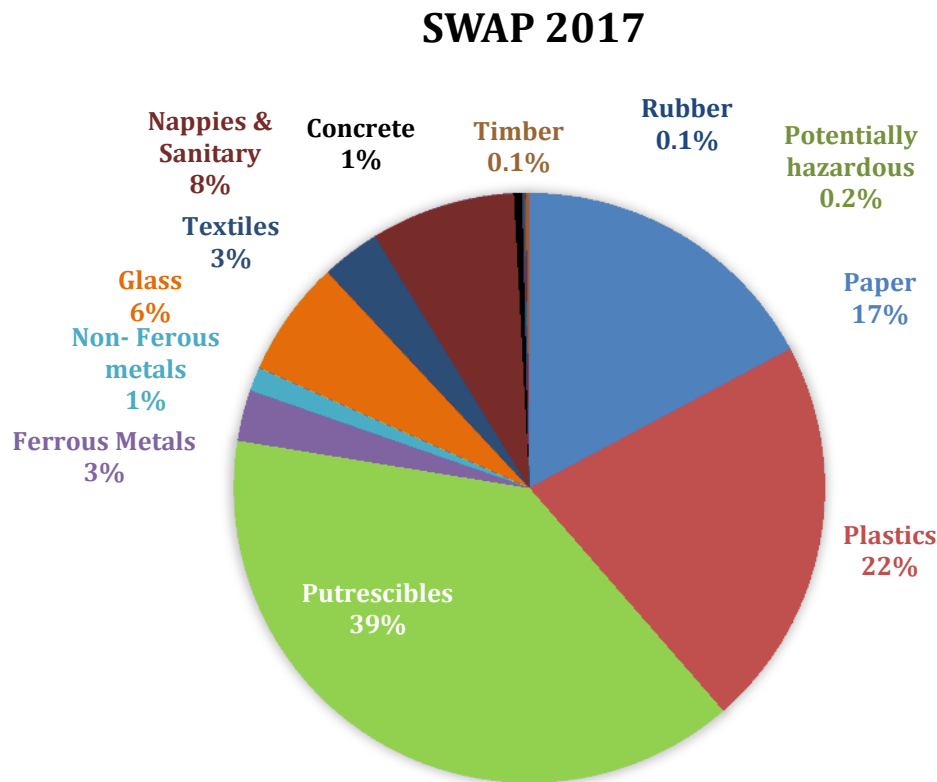
#### 2016-17 Waste Tonnages



## Solid Waste Analysis Protocol (SWAP) Audit

The composition of the privately managed urban kerbside rubbish bag collection was measured using an industry based Solid Waste Analysis Protocol (SWAP) audit in July 2017.

The chart below shows Rangitikei District's rubbish bag waste composition (SWAP) results for 2017.



Putrescible waste (kitchen waste) makes up the largest portion (39%) of waste in our refuse bags. Some reductions of putrescibles could be made if urban home composting was promoted.

### Comparison with Manawatu District Council (MDC) - SWAP 2016

Manawatu District Council has kerbside recycling (comingle and glass bottles). This type of collection does allow more recyclables to be diverted from going to landfill. The table below compares the MDC waste audit with RDC waste audit of kerbside rubbish bags.

Paper	Plastics	Putrescibles	Ferrous metals	Non ferrous metals	Glass	Textiles	Nappies and sanitary	Rubble concrete etc	Timber	Rubber	Potential ly hazardous
56.6kgs	18.9kgs	6.4kgs	-12.4kgs	-24.2kgs	47.8kgs	-81.7kgs	8.8kgs	-35.8kgs	-13.8kgs	-8.5kgs	-9.2kgs
19%	5%	1%	-25%	-106%	43%	-145%	6%	-427%	-900%	-521%	-264%

In comparing the weights of various waste categories sampled, the ones of note from a recycling perspective are – RDC paper found in kerbside rubbish bags was 19% more than MDC kerbside rubbish bags\*, and RDC glass bottles found in kerbside rubbish bags was 43% more than MDC kerbside rubbish bags.

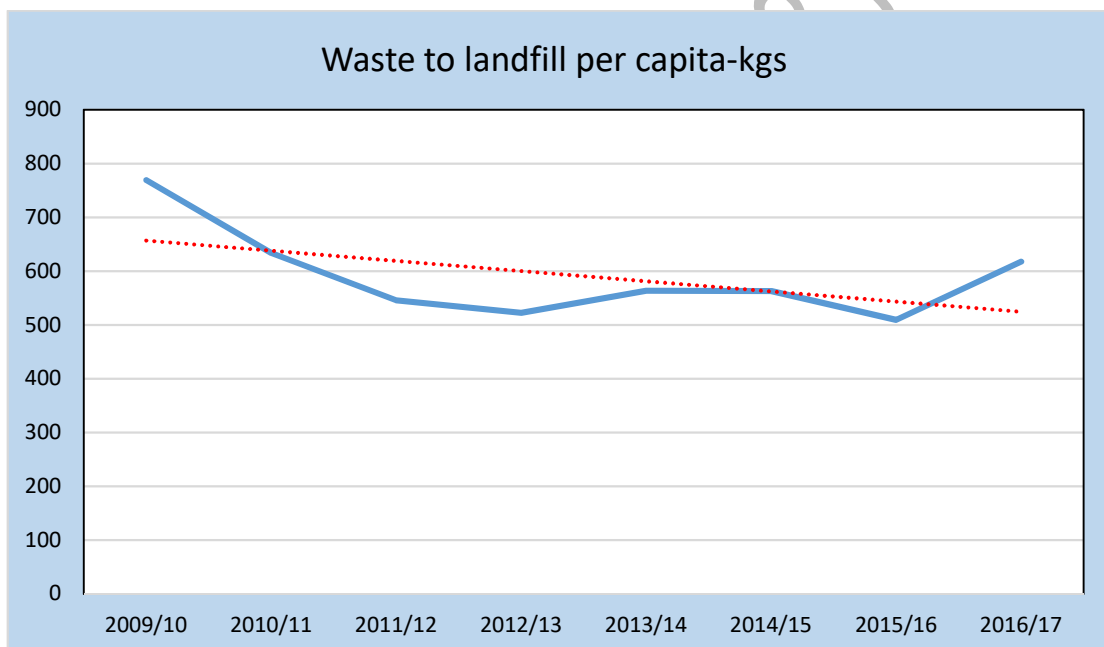
It would be difficult to improve the above in Rangitikei urban populations unless an additional collection service was introduced such as an urban kerbside recyclable collection.

\*Note: Sample size comprised 300 bags (per S.W.A.P. audit minimum requirement)

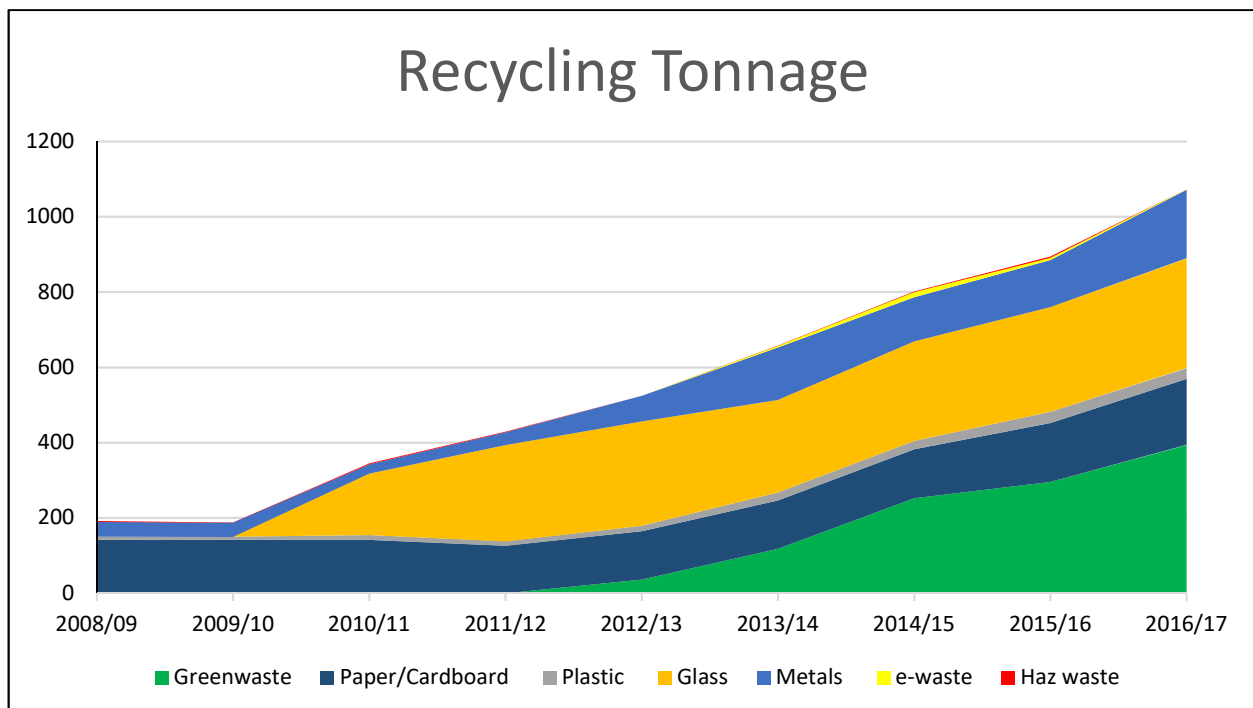
### Waste to landfill per capita

The amount of household waste to landfill per capita continued to reduce between 2011/12 and 2015/16 due to increased levels of recycling at the Council operated waste transfer stations.

From 2011-15 the waste to landfill per capita dropped below 600kgs per capita but after 2015/16 began to rise again due in part to the greater quantities of commercial waste being received at Council's waste transfer stations. The 600kgs/capita result is likely due to the current moderate participation rate in household recycling.



## Recycling tonnage collected by Rangitikei District Council



The above graph shows the combined volumes of recyclables received at Council's six Waste Transfer Stations (WTS). A steady increase in recyclables over the nine-year period is observed. In 2008/9 only 192 Tonnes of recyclable material was received, in 2016/17 1,074 Tonnes was received. This is a 560% increase over a nine year period. Since a full range of recyclable products are now accepted at most of WTSs the growth shown above will flatten. If further growth in recycling is desired a kerbside of recyclable collection service would need to be introduced.

### 4.2 Existing Council provided solid waste and recycling services

This section identifies key waste management and minimisation infrastructure, collection services, and education programmes that are offered by the Council and commercial operators within the Rangitikei District.

Council provides a range of waste collection, recycling, processing and disposal services in the District that are funded through targeted rates, user pays and waste levy funds. Non-Council funded private companies provide services to meet the additional requirements of the community.

Existing waste management and minimisation services and facilities provided in and available to the District – both by the Council and other providers include:

- waste minimisation education to schools
- kerbside collection of refuse (Non-Council funded)
- refuse transfer station operation for both household and commercial types of waste and diverted/recyclable materials
- litterbin servicing and removal of illegally dumped waste (flytipping)
- landfill disposal - Bonny Glen Marton (Privately owned)
- monitoring of closed landfills
- e-Waste acceptance



- waste oil acceptance
- hazardous waste acceptance
- used tyre acceptance
- used agrichemical container acceptance (Marton and Taihape WTSs)
- greenwaste acceptance (Marton, Bulls and Taihape WTSs)
- reuse shop –Marton WTS

With the exception of landfill disposal and kerbside rubbish collections the Council provides all these services and intends to continue providing these services.

## **Disposal**

Council controlled waste is disposed of at Bonny Glen, a privately owned landfill located in the Rangitikei District. This landfill was expanded considerably in 2015 and is expected to receive the region's waste up to 2055.

## **Collections**

Non-Council funded kerbside refuse collection services are available to all of the District's towns.

## **Waste Transfer Stations (WTS)**

Rangitikei District Council operates six waste transfer stations - Marton, Bulls, Taihape, Hunterville, Ratana and Mangaweka.

## **Litter Bins and Flytipping**

A number of street and park litterbins are provided in handy locations throughout the District. Illegal dumping commonly referred to as "flytipping" is removed by the Council Parks and Reserves team and roading contractor.

## **Recycling**

The majority of Council diverted materials (recycling) are presently transported to the Feilding Transfer Station (RTS) Materials Recycling Facility (MRF) for consolidation and processing. In the future the sale of these baled recyclables may encounter difficulties if demand for these products collapses. Other methods of disposal will have to be found if markets are lost.

Private enterprise is a significant player in the collection and disposal of waste in the Rangitikei. Commercial waste operators are responsible for the collection of all waste from kerbside and businesses in the District. Since most of the waste goes via Council controlled Waste Transfer Stations, very good tonnage data is available for analysis.

## **Closed Landfills**

Four closed landfills in the Rangitikei District require ongoing resource consent monitoring and annual maintenance. (Crofton, Bulls, Hunterville and Ratana) There are also three other closed landfill sites that Council owns that do not require a regular water sampling as they are considered to pose little health or environmental risk.

## **Cleanfill**

Community cleanfill is disposed of at privately owned sites such as Gillespie's Quarry and at Taihape closed landfill.

## Education

The Ministry for the Environment (MfE) makes available to Councils via a Waste Levy Fund, resources for waste minimisation projects including education. Council funds two education providers Enviroschools and Zero Waste Education. Schools may request from Council to have either or both of these education providers. In 2016/17 four schools and one early childhood centres (ECC) participated in the Horizons facilitated Enviroschools programme\*. Seven schools requested a visit from the waste educator Zero Waste Education in 2016/17\*\*.

\***Schools in Enviroschools** programme South Makirikiri, Pukeokahu, Bulls, NgaTawa Diocesan and Marton Childhood Centre.

\*\* **Schools Zero Waste Education** visited- Mangawha, Marton Junction, Papanui Junction, South Makirikiri, Taoroa, Turakina and Rangiwaia.



*Image courtesy of Marton Childhood Centre*

### 4.3 Summary of District Specific Issues

A number of waste minimisation issues and challenges face the District. These will drive future waste management and minimisation service provisions. These include:

Issue/opportunity	Description
Large amount of recyclables in rubbish bags	<ul style="list-style-type: none"><li>The SWAP audit shows a portion of urban residents are not taking recyclables to the District's WTSs</li></ul>
Large amount of putrescible waste in refuse bags	<ul style="list-style-type: none"><li>The SWAP audit shows putrescible or kitchen waste makes up 39% by weight in kerbside rubbish bags. This waste could be better diverted to become home compost and thereby reducing waste to landfill</li></ul>
Provide urban kerbside recycling	<ul style="list-style-type: none"><li>Provision of urban kerbside recycling would raise volume of recyclables diverted from going to landfill by 10-20% (Maximum extra 87 Tonnes/year)</li></ul>
Provide paper and card	<ul style="list-style-type: none"><li>Additional infrastructure required for paper and cardboard recycling</li></ul>

Issue/opportunity	Description
recycling at Hunterville and Mangaweka WTSs	
Future growth in demand for services	<ul style="list-style-type: none"> <li>• Projected growth in household numbers of 3.3% by 2023</li> </ul>
On farm disposal of waste	<ul style="list-style-type: none"> <li>• Historically the agricultural sector in New Zealand has largely been left to their own disposal options, typically burning and burying of waste. This method has the potential to generate leachate that may cause toxic contamination of soils and waterways. Discussions with the agricultural sector about the future acceptability of these historical methods of disposal should be entered into. Regional bylaws prohibiting the burning of all plastic would be required to move more landowners towards recycling as has successfully occurred in Southland and other regions</li> <li>• Council will adopt a proactive and collaborative approach working with the Regional Council and private sector parties on matters relating to inorganic agricultural waste management by providing leadership and coordination thereby going some way to addressing the potential for adverse community health and environmental effects</li> </ul>

## 5 Methods for achieving effective and efficient waste management and minimisation

It is anticipated that with no major changes to the current laws, services and facilities relating to waste in the District, that diversion of waste to landfill will plateau at a projected maximum level of a 20%. To achieve the Council target of 27% an urban kerbside recycling collection would be required plus participation by commercial waste producers to divert waste. Further improvements in diversion from landfill would result if central government rolled out a nationwide Container Deposit Scheme (CDS) as various Australian states have done. These CDS have resulted in the collection 80% of the single use plastic containers. For this Waste Management Minimisation Plan some small and medium scale initiatives are outlined to increase diversion of recyclables.

This section summarises current waste management and minimisation activities in the District and puts forward new initiatives for the District's future management of waste and diverted materials.

### 5.1 Summary of key waste and diverted material streams and how they are currently managed

The current processes in the District for managing waste and diverted materials streams are summarised in the table.

#### Current waste management and minimisation

Waste Stream	How these are currently managed
Household waste	Non-Council funded kerbside refuse bag collection, refuse transfer station drop-off for refuse bags, wheelie bins and skip bins
Household diverted materials (recyclables)	Refuse transfer station drop-off for recyclables Cardboard and paper are collected by Oji Fibre Solutions then baled for lower grade paper products
Greenwaste	Refuse transfer station drop-off of greenwaste. Council greenwaste used in the composting of district sewage sludge. Some schools and a number of residents have their own putrescible/kitchen waste worm farm or composting bins
Litter and illegal dumping	Litterbin servicing and removal of illegally dumped waste
Inorganic waste	Waste dropped off at waste transfer stations
Hazardous waste	Waste transfer station drop-off (small quantities) and referral of commercial quantities of hazardous waste to specialist waste disposal companies.
Cleanfill materials	Deposited at Taihape closed landfill and the privately owned cleanfill - Gillespie's Quarry
Commercial waste and diverted materials (recyclables)	The District's Waste Transfer Station (WTSs) and any recyclables separated are transported to Feilding RTS Materials Recovery Facility
Waste minimisation education and	Education programme provided for primary schools via a private company – Waste Education NZ and the Horizons Regional Council facilitated program –

promotion	Enviroschools. Plus Para Kore – A marae based program
Farm dumps - agricultural waste	Mostly burning, burying and bulk storage of waste. Studies indicate 80% of agricultural waste is burnt

## 5.2 New initiatives

Council has agreed to promote best practice off-farm waste disposal/recycling for rural landowners who presently burn and bury inorganic wastes, e.g. plastic wrap and used agrichemical containers recycling or off farm disposal.

Additionally, while currently uncommitted, Council is considering the following possible new initiatives, pending further community consultation. Any new initiative, which has funding implications, will require consideration through a Long Term Plan/Annual Plan process.

Initiative	Description
Greenwaste acceptance - Ratana and Hunterville Waste Transfer Stations	Provide a 9m3 skip bin to receive greenwaste at Ratana and Hunterville WTSs
Paper and cardboard acceptance - Hunterville and Mangaweka Waste Transfer Stations	Increase the range of recyclables accepted at Hunterville WTS and Mangaweka to include paper and cardboard.
Kerbside recycling collection	Kerbside wheelie bin and crate recyclable service to Marton, Bulls, Taihape, Hunterville, Mangaweka, Ratana, Koitiata, Scotts Ferry and Turakina. This service would decrease the amount of waste going to landfill, but would be an extra cost to rates.
Kerbside rubbish collection	Kerbside rubbish collection to Marton, Bulls, Taihape, Hunterville, Mangaweka, Ratana, Koitiata, Scotts Ferry and Turakina.
Mobile Recycling Centres	Provision of mobile recycling centres for Koitiata and Scotts Ferry, if there is community interest and the community is not provided with kerbside recycling.
Recycling in town centres	Provision of recycling facilities in towns. A trial has been approved for Taihape for the 2018/19 financial year. If successful, the provision could be expanded wider.
Subsidised compost bins	Partially subsidising compost bins for residents, with the aim of reducing the amount of greenwaste to landfill.

## 6 Funding the plan

The WMA section 43 requires that Council include information about funding the implementation of this Plan, as well as information about any grants made and expenditure of levy funds.

### 6.1 How the implementation of the plan is to be funded

Council intends to fund the actions provided for in this Plan as set out below.

#### Funding

Action	Funding Source
Refuse transfer stations	Targeted rate and user charges
Commercial waste	User charges
Diverted/recyclables	Targeted rate and waste levy
Greenwaste collection and processing	User charges and waste levy
Hazardous waste management	Targeted rate and user charges
Landfill disposal	Targeted rate and user charges
Litter bin servicing and removal of flytipping	Targeted rate
Waste minimisation education and facilitation	Targeted rate and waste levy
Off-farm waste disposal - promotion and facilitation	Waste levy
Recycling bin in Taihape Town	Waste levy, Parks Team cleaning contract
Potential future initiatives	Funding source
Ratana and Hunterville WTSs – Greenwaste acceptance	Targeted rate and user charges
Hunterville and Mangaweka WTS – Paper and cardboard acceptance	Targeted rate and user charges
Rubbish and recycling	Targeted rate
Mobile recycling centres	Targeted rate
Recycling bins in the District's towns	Waste levy
Subsidised compost bins	Waste levy

Council annually sets the user charges that apply at the waste transfer stations.

Grants or sponsorships for waste management or minimisation may be made to various community events on a case-by-case basis. Grants may also be made available for educational purposes such as Enviroschools and district schools and Early Childhood Centres on application.

The Rangitikei District Council LTP 2018-28 outlines the operation and maintenance costs for the District waste transfer station contract.

Note: The present waste transfer station services contract expires in 2019. Targeted rates are spread over 7,571 SUIPs equating to \$79.78/Annum/SUIP.



### Funding of operating and maintenance projects

Project	Explanation	Cost per 16/17	Revenue *	Year	Funding Source
			*Figures rounded		
Waste transfer stations operations	Contracted	\$590,000	-\$454,000 Revenue -\$402,000 Rates	2016/17	Targeted rates and user charges
Closed landfills	Contracted	\$14,662	-\$45,000 Rates	2016/17	Targeted Rate
Refuse disposal to landfill	Midwest owned landfill	\$230,000	Included - WTS operations	2016/17	Targeted rates and user charges
Education and projects	Ministry for the Environment funded (MfE)	\$115,000	-\$50,000 Levy	2016/17	Waste levy (not rates funded)
<b>Totals</b>		<b>\$949,662</b>	<b>-\$952,000</b>		

## 6.2 Waste minimisation levy funding expenditure

The WMA requires that all waste levy funding received by Council must be spent on matters to promote waste minimisation and in accordance with this waste management and minimisation plan.

Waste levy funds can be spent on existing waste minimisation services, new services or a combination of both. The funding can be used to provide grants for education purposes, to support contractor costs or infrastructure capital, waste minimisation resources, greenwaste projects, farm dump mapping and facilitation of best farm solid waste disposal and recycling.

The District will receive, based on population, its share of national waste levy funds from the Ministry for the Environment. It is estimated that the Council's share of waste levy funding will be approximately \$56,000 a year. In addition, the Council may make application for contestable waste levy funds from the Waste Minimisation Fund either separately or with another council or party.

The Council intends to use this money on continuing waste minimisation education programmes in schools as well as promotion of waste minimisation and management to commercial, industrial and agricultural sectors, improving greenwaste recovery/processing, organic waste collection, refining the current and future recycling processes and associated waste diversion infrastructure projects and procurements.

In 2018/19, the specific uses of the levy are:

- Education
- Off-farm waste disposal – promotion and facilitation
- Capital cost of a recycling bin in Taihape

Intended use of the levy in subsequent years will be considered by Council at its November meetings (to coincide with preliminary consideration of the following year's annual plan work programmes and projects).

## 7 Monitoring and evaluation

The Council's 2018-2028 Long Term Plan sets out levels of service, performance measures and performance targets for waste minimisation and provision of solid waste services.

The Council intends to monitor and report on progress regarding the WMMP and will develop and implement a clear, transparent monitoring and reporting system. Accurate information on how services are performing is essential for monitoring progress and planning for future demand. Additional monitoring may be included in future Long term Plans.

Key areas that require monitoring include level of service, compliance (with legislative requirements and regulations), waste reduction and diversion. Data will be gathered through community satisfaction surveys, Council records (Call Centre records, KPIs, etc.) data from Council's waste and recycling contractor, Solid Waste Analysis Protocol audits (SWAPs), agreements with landfill operators and commercial waste providers. Progress will be reported through Council publications, website, local papers and the Council monthly and annual reports.

The current Solid Waste contract is due to expire in November 2019. Before this date the service will be reviewed in accordance with S17A of the Local Government Act 2002 to ensure optimum benefit to ratepayers.

### 7.1 Reporting

The Council will report progress of the WMMP implementation through:

- Monthly and Annual Reports
- Fielding – Rangitikei Herald and District Monitor
- Council's website

The Council will also provide annual progress reports of expenditure of its waste levy funds to the Ministry for the Environment.



## 8 Glossary

### 8.1 Key definitions

**Greenwaste** – Organic material such as lawn clippings, tree branches, bark and leaves

**Recover** - Process to produce new substances, products, or components that can be reused.

**Recycle** – Process by which the waste material can be used again in the same form or another form, including composting.

**Recyclables** - Used to describe the inorganic materials that are commonly diverted from household refuse for recycling: paper, cardboard, glass, plastics 1-6, steel cans, aluminium cans, glass bottles and jars.

**Recycling** - Often used interchangeably with recyclables; also used to describe all inorganic materials being diverted and recycled, such as: scrap metal, whiteware, tyres, e-waste, plastics, bottle glass, paint and organic material such as paper and cardboard.

**Reduce** - To use less material, use more efficiently, and use products that generate less waste.

**Residual waste** - Waste that has no further use and then sent to landfill. Typically waste disposed from MRF processing.

**Reuse** - Further use of material in its existing form.

**Dispose** - The final (or more than short-term) deposit of waste into or onto land set apart for that purpose, or incineration of waste.

**Diverted material** - Any material that is reused, recycled or recovered, instead of disposed of or discarded. A term used to distinguish between diverted material and residual waste.

**Treatment** - Process to ensure no harm to environment.

**Waste** - Anything that has no further use and is disposed of or discarded. Types can be defined by composition or source e.g. organic waste, electronic waste, construction and demolition waste. Includes any component or element of diverted material that is disposed of or discarded.

**Waste hierarchy** - Internationally accepted waste reductions in descending order of importance.

**Waste minimisation** - Reduction of waste for disposal. Reuse, recycling and recovery of waste and diverted material. Waste minimisation activities may affect both the waste and diverted materials streams.

### 8.2 Other definitions and abbreviations

**Farm dump** - An unlined pit for the containment of agricultural waste.

**HAIL** - Hazardous Activities and Industries List.

**Landfill** - Tip or dump.

**LTP**- Long Term Plan.

**Materials Recovery Facility (MRF)** - A processing plant for sorting and baling of saleable diverted materials (recyclables).

**MDC**- Manawatu District Council

**New Zealand Waste Strategy** - A document produced by the Ministry for the Environment that sets out the Government's long term priorities for waste management and minimisation.

**Organic waste** - Waste largely from the garden - hedge clippings, tree/bush pruning, lawn clippings and/or food waste comprising of any food scraps - from preparing meals, leftovers, scraps, tea bags, coffee grounds.

**Putrescible** - Organic kitchen scraps.

**RDC**- Rangitikei District Council

**Refuse** - Waste or rubbish that currently has little other management options other than disposal to landfill.

**Solid Waste Analysis Protocol (SWAP)** -Audit of the composition and volume of waste and /or diverted materials.

**SUIP** – Separately Used and Inhabited Parts

**Tonne** - (metric) - one thousand kilograms.

**UAGC** – Uniform Annual General Charge

**Waste Assessment** - A document summarising the current situation of waste management in the Rangitikei District, with facts and figures, as required under the Waste Minimisation Act 2008.

**Waste Levy** – A payment received from the Ministry for the Environment to be used for district waste minimisation projects and services.

**Waste Transfer Station (WTS)** - Where waste can be sorted for recycling or reprocessing, or is deposited and then put into vehicles for transportation to landfill.

**WMA** - Waste Minimisation Act 2008.

**WMMP** - Waste Management and Minimisation Plan, also referred to as the "Plan."

# Attachment 6

# REPORT

SUBJECT: **Administrative matters – June 2018**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 21 June 2018

FILE: 5-EX-4

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## **1 Centennial Park development**

- 1.1 This was an item on the agenda for the Assets/Infrastructure Committee's meeting on 14 June 2018. The Steering Group is continuing efforts to secure additional funding (and reported that the Lion Foundation was likely to grant an additional \$25,000). The estimated total price was \$362,000 +/-10%. The Committee was informed that a final price schedule was being prepared which would be available for this Council meeting. A fixed price contract will be negotiated. It is envisaged that construction would be undertaken in February 2019.
- 1.2 The Committee made two recommendations to Council:
- That Assets and Infrastructure Committee recommend to Council that Council allocate a further \$60,000 towards the Marton Skate-park extension project on the basis that the remaining funds are met by the community (18/AIN/037)
  - That Assets and Infrastructure Committee recommend to Council that Council consider the \$24,000 of remedial work be met by the Park maintenance fund (18/AIN/038)
- 1.3 The first recommendation relates to the balance of funds available this year in the Parks Upgrade Partnership scheme. The Committee requested clarification be provided to Council on the use of the Parks Upgrade Partnership scheme funding since its inception. This information will be tabled at the meeting.
- 1.4 The second recommendation relates to bringing the existing skatepark up to the standard of the new facility. Standards have changed considerably over the past ten years, so around 20% is straight maintenance and 80% enhancement. There was not budgeted for in 2017/18 and would lead to over-expenditure in Parks operating expenditure in 2018/19. It is suggested that this item remain in the overall budget for the skatepark development

- 1.5 Recommendations are included.

## **2 Marton A Dam site**

- 2.1 Preliminary discussions with a potential developer suggest that a multi-lot serviced subdivision is unlikely to be cost-effective. This is because of the distance from Tutaenui Road and connecting to utilities there. The feasibility of an unserviced subdivision is being investigated.
- 2.2 Ngati Apa has asked what scope there is for the dam to increase flows in the Tutaenui Stream.

## **3 Submissions for endorsement**

- 3.1 At its meeting on 14 June 2018, the Policy/Planning Committee considered the nature of Council submissions (under the Mayor's signature) on two Government proposals: the Litter (Increased Infringement Fee) Amendment Bill and the Local Electoral Matters Bill. Both submissions have been sent (being due on 14 June and 22 June 2018 respectively) and are attached (as Appendix 1a and Appendix 1b) for formal endorsement.

## **4 Designation of Scotts Ferry as a remote campground**

- 4.1 At its meeting on 30 June 2016, Council granted a certificate of exemption (under clause 14(3) of the Camping-Ground Regulations 1985) to the current operator of the Scotts Ferry Camping Ground (being a remote camping ground) for the requirements of the Schedule to those regulations for a period of two years from 1 July 2016 subject to the Community & Leisure Services Team Leader being satisfied that the camping ground provides a safe and hygienic environment. The facilities at the campground are very basic (toilets, two showers, a laundry tub and washing machine); a large number of campers who stay there have self-contained caravans or motor homes.
- 4.2 The two-year term coincided with the current custodian service agreement. Expressions of interest were called for running the campground and a decision will be made shortly. The term is for four years, and it is suggested that a new certificate of exemption be granted for that period. As previously, the appointed custodian will be required to submit a monthly report to the Community & Leisure Services Team Leader on visitor numbers, building condition, enquiries and complaints, and there will be monthly inspections by Council staff.

## **5 Designation of Turakina Reserve as a dog exercise area**

- 5.1 Clause 13 of the Control of Dogs Bylaw allows Council to declare by resolution any public place, except in all cases the playing surfaces of sports grounds and

up to 20 metres of the playing surfaces where contained within the perimeter fence of the sports ground, to be a designated dog exercise area. Dogs must be under continuous control but not necessarily on a leash.

- 5.2 The Turakina Reserve Management Committee has asked for the Turakina Reserve to be so designated except for the days (publicly notified) when the annual Caledonian Games are held or other event requiring exclusive use of the Reserve.
- 5.3 If agreed to, signage will be installed as with other dog exercise areas in the District<sup>1</sup>.

## **6 GoShift implementation**

- 6.1 For some time, Council has been a member of a multi-regional group working towards electronic processing of building consents associated with a shared quality manual ('GoShift'). This manual, developed in conjunction with the Ministry of Business, Innovation and Employment, has already formed the successful basis of one member council's evaluation for reaccreditation as a building consent authority by IANZ.
- 6.2 Rangitikei's reaccreditation evaluation is scheduled for February 2019. Over the next few months the building team will be aligning our processes with those in the GoShift quality manual. All new building consent documents are currently scanned and stored electronically. The building team is currently working on a communications strategy which will include seminars held in Marton and Taihape to explain how electronic lodgement will work, particularly how builders and property owners are able to see progress, provide additional information, etc. Paper documents will continue to be accepted although, as other councils have done, they may at some future date incur a higher processing fee in recognition of the additional staff time required.

## **7 Submission to Government's proposal for an International Visitor Conservation and Tourism Levy**

- 7.1 This proposal was announced on 11 June 2018. This levy will ensure our international visitors contribute to the infrastructure they use and help protect the natural places they visit. Visitors will pay their Levy when applying for an Electronic Travel Authority or Visa. The proposed rate is \$25 to \$35 (which would generate between \$60 and \$80 million in its first year). The Government is proposing that this money is targeted towards tourism and conservation infrastructure and wants to know views on the most effective spend.

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<sup>1</sup> They are: a) The northern section of the Bulls Domain, Bulls; b) The north eastern section of Taihape Domain, Taihape; c) The periphery of Wilson Park, Marton (and excluding the children's playground); d) 16-18 Robin Street, Taihape.

- 7.2 It warrants consideration for a Council submission. However, the closing dates (15 July 2018) is before the next Council meeting so it is recommended that the approval of any submission from Council be delegated to the Policy/Planning Committee which next meets on 12 July 2018.

## **8 Final representation proposal from Horizons Regional Council**

- 8.1 Horizons has issued its final representation proposal which continues the arrangements in the initial proposal – including Rangitikei and Manawatu Districts being a two-member constituency. The Council's submission looked for the two districts to each be a separate constituency, as is the case for Tararua, Whanganui and Ruapehu.
- 8.2 Horizons did not agree that its initial proposal fails to implement effective and fair representation criteria. While accepting that (without making such a change) the initial proposal did not fully comply with the +/- 10% fair representation criteria, Horizons considered this is one of three factors that must be balanced (the others being communities of interest and effective representation).
- 8.3 Council is allowed to appeal against the final representation proposal (as are the other three submitters). However, because the final and initial proposals are identical, no other person or organisation may appeal.
- 8.4 A recommendation is included. If Council decides to appeal, it is suggested that the preparation of this be delegated to the Policy/Planning Committee's meeting on 12 July 2018 as the closing date for accepting appeals is 23 July 2018.

## **9 Application for consent fee remissions or waiver**

- 9.1 The Hunterville Sports and Recreation Trust has requested a waiver of building consent fees for rebuilding the shed which houses filtration equipment etc. at the Hunterville Pool. The letter is attached as Appendix 2. The likely internal consenting costs are \$2,000. The Government levies would be paid by the Trust.
- 9.2 It is suggested that, instead of considering such requests from non-profit organisations as they are received, that Council delegates to the Chief Executive authority to waive internal consenting costs for local non-profit organisations.

## **10 Animal Control – Shared Services arrangement with Manawatū District Council**

- 10.1 Rangitikei has provided this shared service to Manawatū since 2009, which has been generally been subject to an annual review since that time. The service includes managing the dog pound in Feilding.

- 10.2 As part of its decisions for its 2018-28 Long Term Plan, the Manawātū District Council has approved this arrangement continuing for the next three years.

## **11 Proposed road closures**

- 11.1 There have been no new requests for road closures since Council's last meeting.

## **12 Roothing – reconciliation of costs**

- 12.1 The subsidised roading budget at the start of the financial year was \$9,820,193. There was no provision for emergency works, which is normal. The flood damage roading reserve is established for that purpose.

- 12.2 In July 2017, there was a significant storm which dropped a lot of snow in the Taihape and Kawhatau Valley area and, to a lesser extent, in Turakina Valley. This caused considerable debris on the roads and some dropouts. The New Zealand Transport Agency accepted that remedial work would cost \$2 million and approved the following:

\$661,019 at a 63% FAR (meaning the local share was \$244,577) and;

\$1,338,981 at a 83% FAR (meaning the local share was \$227,627).

- 12.3 The scope and cost of this work was flagged in the roading reports to Assets/Infrastructure Committee from August 2017 onwards, and accepted by that Committee. However, the additional subsidy from NZTA and the local share requirements were not formally ratified by a Council resolution. A recommendation to do that is included.
- 12.4 Carry forwards (for the unspent NZTA funding and the local share) are included in the separate carry-forwards report.

## **13 Service request reporting**

The summary reports for first response and feedback and for resolution (requests received in April 2018) are attached as Appendix 3.

## **14 Health and Safety update**

- 14.1 Signs have been purchased to identify buildings where asbestos has been detected (or assumed present) following inspections and caution stickers applied to all site power boards. Containers for asbestos containment have been purchased for Marton (King Street) and Taihape. The consolidated work programme is ongoing with notifications of requirements going out to community groups, i.e. Council land/community group property. Manawatu District Council has requested information on our process around managing this risk with rural water schemes.



- 14.2 Mangaweka, Bulls and Taihape water and wastewater plants were recently audited by Manawatu District Council's health and safety officer (because it is that Council's staff who manage these facilities under the Shared Services arrangement).

## **15 Staffing**

- 15.1 The search for a suitable appointee to the new role of Principal Adviser Infrastructure continues, with interviews scheduled on 27 June 2018.
- 15.2 Lequan Meihana started as Strategic Adviser – Mana Whenua / Kairāranga on 18 June 2018. The addition to the position name 'kairāranga' was suggested by Te Roopu Ahi Kaa: it means 'to weave together', symbolising the purpose of the role.
- 15.3 Interviews for a part-time Governance Administrator role will be held on 29 June 2018.
- 15.4 Esther Taylor will be resigning from her role as Finance and Procurement Systems Officer, effective 13 July 2018. Barbara Walker (temp) has been engaged to ensure accounting processes are uninterrupted.
- 15.5 Ed O'Leary has left the Council; Rosalynn de Silva has started as Office Assistant (temp), and will also help out with Records.
- 15.6 A new position of Handyperson has been established, to ensure speedier maintenance on Council facilities, especially community housing. This is currently being advertised.

## **16 Recommendations**

- 16.1 That the report 'Administrative matters – June 2018' be received.
- 16.2 That regarding recommendation 18/AIN/037 from the Assets/Infrastructure Committee's meeting on 14 July 2018, Council agrees to allocate (from the Parks Upgrade Partnership budget for 2017/18) a further \$60,000 towards the Marton Skate-park extension project on the basis that the remaining funds are met by the community.
- 16.3 That regarding recommendation 18/AIN/038 from the Assets/Infrastructure Committee's meeting on 14 July 2018, Council agrees that the repairs and enhanced surface to the existing Marton Skatepark remain within the scope of the overall budget for Marton Skatepark extension project and funded accordingly.
- 16.4 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Environment Committee on the Litter (Increased Infringement Fee) Amendment Bill.

- 16.5 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Parliamentary Justice Committee on the Local Electoral Matters Bill.
- 16.6 That Council grants a certificate of exemption (under clause 14(3) of the Camping-Ground Regulations 1985) to the current operator of the Scotts Ferry Camping Ground (being a remote camping ground) for the requirements of the Schedule to those regulations for a period of four years from 1 July 2018 subject to the Community & Leisure Services Team Leader being satisfied that the camping ground provides a safe and hygienic environment.
- 16.7 That Council resolves that the Turakina Reserve be designated as a dog exercise area under the Control of Dogs Bylaw, except for the days on which the annual Caledonian Games are held or other events requiring exclusive use of the Reserve – such exclusions being publicly notified beforehand.
- 16.8 That Council delegates to the Policy/Planning Committee, at its meeting on 12 July 2018, to authorise the Mayor to sign submissions to the Government's proposal for an International Visitor Conservation and Tourism Levy (so that it is made by the due date), with a copy of any submission so authorised included in the Order Paper for Council's meeting on 26 July 2018.
- 16.9 EITHER
- That Council does not appeal against the final representation proposal from Horizons Regional Council
- OR
- That Council delegates to the delegates to the Policy/Planning Committee, at its meeting on 12 July 2018, to authorise the Mayor to sign an appeal against the final representation proposal from Horizons Regional Council (having regard for Rangitikei's submission to the initial proposal), with a copy of any submission so authorised included in the Order Paper for Council's meeting on 26 July 2018.
- 16.10 That Council delegates to the Chief Executive authority to waive any or all internal consenting costs for local non-profit organisations.
- 16.11 That Council confirms the approved subsidised roading budget for 2017/18 is \$11,820,000 (because of the significant damage caused in the north of the District by the snow storm in July 2017), with an additional local share requirement of \$472,204 to be funded from the flood damage roading reserve.

Ross McNeil  
Chief Executive

# *Appendix 1a*



**RANGITIKEI**  
DISTRICT COUNCIL

File: 3-OR-3-5

FROM THE  
OFFICE OF THE MAYOR

14 June 2018

Deborah Russell, MP  
Chair  
Environment Committee  
Parliament Buildings  
**WELLINGTON**

By email: [en@parliament.govt.nz](mailto:en@parliament.govt.nz)

Dear Deborah

**Litter Act (Increased Infringement Fee) Bill**

Thank you for the opportunity to submit on the Litter Act (Increased Infringement Fee) Amendment Bill. The Rangitikei District Council agrees that the increase in fine is overdue, and is therefore supportive of the increase in maximum fine from \$400 to \$1,000.

Under the current system, local authority resources have to be expended to prosecute under this legislation. There is a mechanism for cost recovery for local authorities, as the proceeds from the fine (should we elect to prosecute) are paid back to Council. Council would like to use this as an opportunity to point out that in other areas (such as sale and supply of liquor) this practice is not mirrored. Council therefore submits that there ought to be a consistent approach in that regard, so that local authorities are encouraged to prosecute in all appropriate circumstances.

Yours sincerely

Andy Watson  
**Mayor of Rangitikei**

*Making this place home.*

# *Appendix 1b*

FROM THE  
OFFICE OF THE MAYOR

22 June 2018



**RANGITIKEI**  
DISTRICT COUNCIL

File Ref: 3-EP-3-7

Raymond Huo  
Chair  
Justice Committee  
Parliament Buildings  
WELLINGTON

By email: [ju@parliament.govt.nz](mailto:ju@parliament.govt.nz)

Dear Raymond,

**Submission on Local Electoral Matters Bill**

Thank you for the opportunity to submit on the Local Electoral Matters Bill. The Rangitikei Council appreciates that at present there are legislative barriers to trialling and evaluating new and existing voting methods in local government elections. We are pleased to see that the Government is aiming to foster civic participation in local government through these amendments.

Council can see the merits in being able to conduct partial trials of novel voting methods, and appreciates that online voting could potentially bolster voter participation in local government elections. However, as a smaller local authority with a limited ratepayer base, we are unlikely to participate in such trials. This is due to the significant financial investment that would be required to enable online voting systems to be put in place.

Council appreciates that this Government is affording a greater degree of commitment to seeing electronic voting methods adopted; arguably, this would strengthen the case for the financial risk not being borne by the local government sector alone. We would therefore encourage the Government to take the next step and provide funding towards the implementation to enable all councils to participate in the trials the legislation enables.

Yours sincerely

Andy Watson  
**Mayor of Rangitikei**

*Making this place home.*

# *Appendix 2*

RECEIVED

07 JUN 2018

To: ..... RN .....  
File: 2-BC-2-3  
Doc: 12 028E

Huntermville Sports and Recreation Trust

6th June 2018

C/- R Leary

11 Marshall Rd Huntermville.

The Chief Executive

Rangitikei District Council

Marton

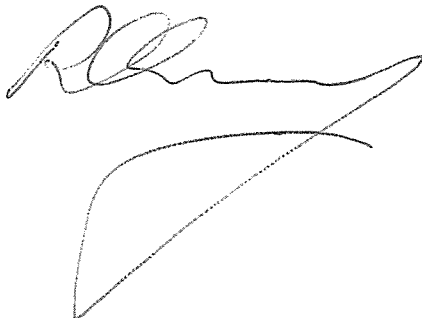
Dear Ross,

Last week I applied for a building permit to rebuild the shed housing the filtration equipment etc at the baths as the current building does not comply with current regulations. At the same time we are intending to build a new shaded recreation area which will also enable us to install solar heating on the roof for the pool.

We have already extensively upgraded the plant and the pool is looking really good. When we decided to do this new work we did not expect it to cost much but because it is a public place it has to meet very high standards and the cost will be close to \$100,000. This will pretty much wipe out our funds. We also intend to replace the changing rooms/toilets sometime in the near future and will apply for outside funding at that time.

We are aware that the Council may agree to waive all or part of the fees and therefore ask you to seek the Councils permission to do this.

Yours Sincerely





# *Appendix 3*

## Service Requests for April 2018 First Response

Service Requests Department	Compliance Current	Overdue	Responded in time	Responded late	Grand Total
<b>Animal Control</b>	<b>1</b>		<b>69</b>	<b>7</b>	<b>77</b>
Animal control bylaw matter	1		2		3
Animal welfare concern			2		2
Barking dog			9		9
Dog attack			3	1	4
Dog property inspection (for Good Owner status)			6	2	8
Found dog			6		6
Lost animal			10	2	12
Microchip dog			2		2
Property inspection			1		1
Roaming dog			19	2	21
Rushing dog			4		4
Wandering stock			5		5
<b>Council Housing/Property</b>	<b>2</b>	<b>1</b>	<b>22</b>	<b>6</b>	<b>31</b>
Council housing maintenance	1	1	13	3	18
Council property maintenance			8	2	10
Halls maintenance	1		1	1	3
<b>Environmental Health</b>	<b>5</b>	<b>10</b>	<b>19</b>		<b>34</b>
Abandoned vehicle	3		3		6
Dead animal			1		1
Dumped rubbish - outside town boundary (road corridor only)		1	1		2
Dumped rubbish - under bridges, beaches, rivers, etc		1			1
Dumped rubbish - within town boundary		1	1		2
Food premises health issue			1		1
General Enquiry		1			1
Noise		6	10		16
Untidy/overgrown section	2		2		4
<b>Footpaths</b>	<b>3</b>		<b>3</b>		<b>6</b>
Footpath maintenance	3		3		6
<b>General enquiry</b>		<b>5</b>	<b>3</b>		<b>8</b>
General Enquiry		5	3		8
<b>Parks and Reserves</b>	<b>2</b>		<b>8</b>		<b>10</b>
Maintenance (parks and reserves)	2		6		8
Playground equipment			1		1
Urban berm mowing (see maps for Taihape)			1		1
<b>Public Toilets</b>			<b>9</b>		<b>9</b>
Maintenance (public toilets)			9		9
<b>Roads</b>	<b>2</b>		<b>26</b>		<b>28</b>
Culverts, drains and non-CBD sumps			5		5
Potholes			3		3
Road maintenance - not potholes	2		15		17
Road signs (except state highway)			1		1
Road surface flooding - danger to traffic			2		2
<b>Roadside Trees, Vegetation and Weeds</b>	<b>6</b>		<b>2</b>		<b>8</b>
Rural trees, vegetation and weeds	2		1		3
Urban trees, vegetation and weeds	4		1		5
<b>Rubbish bins</b>				<b>1</b>	<b>1</b>
Bins - Hunterville/Taihape				1	1
<b>Stormwater</b>			<b>1</b>		<b>1</b>
Stormwater blocked drain (non urgent)			1		1
<b>Street Cleaning</b>		<b>1</b>	<b>1</b>		<b>2</b>
CBD cleaning (gutters/sumps) - Bulls		1			1
Street Cleaning - non CBD			1		1
<b>Street Lighting</b>	<b>1</b>	<b>1</b>	<b>8</b>		<b>10</b>
Street lighting maintenance	1	1	8		10
<b>Swimming Pools</b>			<b>1</b>		<b>1</b>
Pool maintenance			1		1
<b>Wastewater</b>			<b>1</b>		<b>1</b>
Wastewater blocked drain			1		1
<b>Water</b>		<b>5</b>	<b>78</b>	<b>1</b>	<b>84</b>
Dirty drinking water		4	57	1	62
HRWS maintenance required			3		3

Service Requests		Compliance					
Department		Current	Overdue	Responded in time	Responded late	Grand Total	
	Location of meter, toby, other utility				2	2	
	No drinking water supply				2	2	
	Replace meter, toby or lid				4	4	
	Water leak - council-owned network, not parks or cemeteries				7	7	
	Water leak at meter/toby			1	3	4	
Grand Total		22	23		251	15	311

## Feedback Required (Multiple Items)

Service Requests	Feedback									
	Department	Email	In Person	Letter	Not able to contact	Telephone	Not Provided	Grand Total		
Animal Control			11	1		1	7	5	25	
Council Housing/Property			1				2	8	11	
Environmental Health							1	5	6	
Footpaths								1	1	
General enquiry							1	3	4	
Parks and Reserves							3		3	
Public Toilets								5	5	
Roads							1	7	8	
Roadside Trees, Vegetation and Weeds								4	4	
Stormwater								1	1	
Street Lighting								4	4	
Water			1	2			4	9	16	
Grand Total			1	14	1		1	19	52	88

## Service Requests for April 2018 - Resolutions

Service Requests	Compliance				
Department	Completed in time	Completed late	Current	Overdue	Grand Total
<b>Animal Control</b>	<b>70</b>	<b>7</b>			<b>77</b>
Animal control bylaw matter	2	1			3
Animal welfare concern	2				2
Barking dog	9				9
Dog attack	2	2			4
Dog property inspection (for Good Owner status)	8				8
Found dog	6				6
Lost animal	12				12
Microchip dog	2				2
Property inspection	1				1
Roaming dog	19	2			21
Rushing dog	2	2			4
Wandering stock	5				5
<b>Council Housing/Property</b>	<b>22</b>	<b>6</b>		<b>3</b>	<b>31</b>
Council housing maintenance	13	3		2	18
Council property maintenance	8	1		1	10
Halls maintenance	1	2			3
<b>Environmental Health</b>	<b>29</b>	<b>4</b>		<b>1</b>	<b>34</b>
Abandoned vehicle	2	4			6
Dead animal	1				1
Dumped rubbish - outside town boundary (road corridor only)	2				2
Dumped rubbish - under bridges, beaches, rivers, etc	1				1
Dumped rubbish - within town boundary	2				2
Food premises health issue	1				1
General Enquiry	1				1
Noise	15			1	16
Untidy/overgrown section	4				4
<b>Footpaths</b>	<b>1</b>		<b>1</b>	<b>4</b>	<b>6</b>
Footpath maintenance	1		1	4	6
<b>General enquiry</b>	<b>7</b>			<b>1</b>	<b>8</b>
General Enquiry	7			1	8
<b>Parks and Reserves</b>	<b>8</b>		<b>1</b>	<b>1</b>	<b>10</b>
Maintenance (parks and reserves)	6		1	1	8
Playground equipment	1				1
Urban berm mowing (see maps for Taihape)	1				1
<b>Public Toilets</b>	<b>9</b>				<b>9</b>
Maintenance (public toilets)	9				9
<b>Roads</b>	<b>26</b>	<b>1</b>	<b>1</b>		<b>28</b>
Culverts, drains and non-CBD sumps	5				5
Potholes	3				3
Road maintenance - not potholes	15	1	1		17
Road signs (except state highway)	1				1
Road surface flooding - danger to traffic	2				2
<b>Roadside Trees, Vegetation and Weeds</b>	<b>2</b>		<b>1</b>	<b>5</b>	<b>8</b>
Rural trees, vegetation and weeds	2			1	3
Urban trees, vegetation and weeds			1	4	5
<b>Rubbish bins</b>		<b>1</b>			<b>1</b>
Bins - Hunterville/Taihape		1			1
<b>Stormwater</b>	<b>1</b>				<b>1</b>
Stormwater blocked drain (non urgent)	1				1
<b>Street Cleaning</b>	<b>1</b>			<b>1</b>	<b>2</b>
CBD cleaning (gutters/sumps) - Bulls				1	1
Street Cleaning - non CBD	1				1
<b>Street Lighting</b>	<b>4</b>	<b>1</b>		<b>5</b>	<b>10</b>
Street lighting maintenance	4	1		5	10
<b>Swimming Pools</b>	<b>1</b>				<b>1</b>
Pool maintenance	1				1
<b>Wastewater</b>		<b>1</b>			<b>1</b>

Service Requests		Compliance				
Department		Completed in time	Completed late	Current	Overdue	Grand Total
Water	Wastewater blocked drain			1		1
		77	7			84
	Dirty drinking water	56	6			62
	HRWS maintenance required	3				3
	Location of meter, toby, other utility	1	1			2
	No drinking water supply	2				2
	Replace meter, toby or lid	4				4
	Water leak - council-owned network, not parks or cemeteries	7				7
	Water leak at meter/toby	4				4
Grand Total		258	28	4	21	311

# Attachment 7



# Memorandum

**To:** Council

**From:** Ross McNeil

**Date:** 21 June 2018

**Subject:** Top Ten Projects – status, June 2018

**File:** 5-EX-4

---

This memorandum is an update from the information presented to the May 2018 Council meeting.

## **1. Mangaweka Bridge replacement**

As noted last month, the preparation of the required detailed business case is underway. Feedback from the New Zealand Transport Agency points to completion in August 2018 (as the question of options for the existing bridge need to be addressed in the business case).

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

As noted in the March report, the application for a new resource consent lodged with Horizons has been placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff has been held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing is planned for the Assets/Infrastructure Committee's meeting in August 2018, together with a District-wide strategy towards consenting.

## **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place.

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued.

## **4. Upgrade of the Ratana wastewater treatment plant**

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the



agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner.

As noted last month, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

**5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

As noted last month, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is a cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. Drilling is expected to start in mid July 2018.

**6. Future management of community housing**

The future options and opportunities, including funding, for Council's continued management of community housing will be informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and recommendations are presented elsewhere in this Council Order Paper

**7. Bulls multi-purpose community centre**

The detailed design has been finished and an application for a building consent has been submitted. Tenders will be called early July 2018. This means the contract should be let before the end of August 2018. Arrangements are being made with Heritage New Zealand to gain an archaeological authority before the tender is awarded as requirements from that process could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900.

Work continues on sourcing further external funding for the project. Arrangements have been finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project.

**8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

The Lottery and Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. This will be proposed as a project to the Provincial Growth Fund.

A business case will be prepared over the coming months on the principal options. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham &

Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus have been invited to submit a proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement.

#### **9. Taihape Memorial Park development**

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That will be provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.

#### **10. Taihape civic centre.**

As noted last month, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre is planned for 2018/19. This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

#### **Recommendation**

That the memorandum 'Top Ten Projects – status, June 2018' be received.

Ross McNeil  
Chief Executive

# Attachment 8

# Memorandum

Subject: **Proposed work plans for the partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22**

To: Council

From: Blair Jamieson, Strategy & Community Planning Manager

Date: 19 June 2018

File Ref: 4-EN-10-2

## 1 Background

- 1.1 At its meeting on 14 June 2018 the Policy/Planning Committee endorsed (18/PPL/067 and 068) an amended version of the proposed work plans and the following payment schedule for the partnering organisations:

Taihape	Taihape Community Development Trust Mokai Patea Services	One-year trial: \$20,000 One-year trial: \$6,500
Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19

- 1.2 The Policy/Planning Committee requested that, assuming Council's adoption of the endorsed work plans, staff should transition and streamline the work plans to contain only the outcomes sought by Council. Additionally, the work plans should increase in financial clarity, meaning that a dollar value be prescribed against each Council deliverable. In a scenario where outcomes were not being achieved then this would allow for an agreeable deduction from the contract price in the future.
- 1.3 The Policy/Planning Committee also sought improved measures for reporting. Most notable of which was to design a district wide template that MoU partners can demonstrate and detail their delivered outcomes. This was expected to take place for the first year review of the MoU partnering organisations work plans, being prior to 28 February 2019.
- 1.4 The Policy/Planning Committee also sought an undertaking for a workshop on the MoU partnership work plans, financial clarity, outcomes and the potential of a District-wide template.
- 1.5 The relevant Community Boards and Community Committees have had a chance to review the terms of the Memorandum of Understanding, as well as the prospective partnering organisations' work plans. Support for the work plans was given by way of endorsement from all three Committees and Boards. The Bulls Community Committee

and Marton Community Committee noted that, with regards to the welcome packs, there should be greater collaboration between staff, the partnering organisations and real estate agents (being those who often provide new tenants with these packs). This will be actioned by staff.

## **2 Considerations**

- 2.1 A copy of each of the amended proposed work plans are seen in *Appendix 1*.
- 2.2 An improved reporting template will be designed for the Policy/Planning Committee's consideration prior to 28 February 2019, or at the Policy/Planning Committee's request for a Council and staff workshop on the MoU; whichever comes first.
- 2.3 The commentary from staff of the negotiations, inclusions, and removal of deliverables can be seen on page 35 of the Policy/Planning Order Paper – 14 June 2018.  
<https://www.rangitikei.govt.nz/files/meetings/policy-planning/2018-06-14/Policy-Planning-Order-Paper-14-June-2018-EV.pdf>

## **3 Recommendations**

- 3.1 That the report on 'Proposed work plans for the prospective partnering organisations under the Memorandum of Understanding (MoU) 2018/19 – 2021/22' be received.
- 3.2 That Council approves the draft proposed work plans [amended/without amendment] for adoption on 1 July 2018 (for the 2018/19 financial year).
- 3.3 That Council approves the following payment schedule [amended/without amendment] for the partnering organisations, from 1 July 2018 (for the 2018/19 financial year).:

Taihape	Taihape Community Development Trust	One-year trial: \$20,000
	Mokai Patea Services	One-year trial: \$6,500
Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19

Blair Jamieson  
Strategy & Community Planning Manager

# *Appendix 1*

## STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

### *Partnering Organisation: Taihape Community Development Trust*

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

#### Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
<p>1. Gumboot Day – to organise and coordinate activities at the Annual Gumboot Day event by:</p> <ul style="list-style-type: none"><li>• The Town Coordinator resourcing and planning the event with assistance from trustees.</li><li>• Establishing a working party to assist with the event made up of volunteers, stakeholders, sponsors, donators, community organisations, local businesses and providers.</li></ul>	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Regular email newsletters to keep people informed of the upcoming events, ensuring maximum participation.	
2. Printed monthly community newsletters delivered to cafes, hairdressers, library, council, as well as the elderly and those offline.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for the Year
1. Supply content and update the Taihape website (www.taihape.co.nz).	
2. Support the calendar on Rangitikei.com	
3. Include upcoming events on social media, community websites and on the calendar of events.	
4. To Advertise to a wider audience; being Taupo, Hawkes Bay, Marton, Bulls, Wanganui, Palmerston North.	



## Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for the Year
1. To engage with Youth around finding avenues for work experience, and assisting in qualifications for youth in lifeguarding.	
2. To assist in the advertising of Youth events and activities arranged by Mokai Patea Services.	
3. To seek funding for events and equipment at the Swim Centre e.g. toys and other entertainment equipment.	
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for the Year
1. To provide updates to the Taihape Community Board at their meetings on developments and events being undertaken by the Trust.	
2. Collaboration with other town coordinators to promote the district through distribution of printed & digital material; showcasing the district.	
3. Partner with Keep Taihape Beautiful to develop community projects.	

4. Trustees to setup a sub-committee of volunteers to contact Otaki businesses to encourage them to set up in Taihape.	
5. Develop a phone tree for local businesses.	
6. Create a welcome to Taihape pack: delivered to real estate agents, health services & local business.	
7. Connect with Tully (Queensland) as a sister city to Taihape to be the Gumboot Capital of Australia.	
<b>Council's intended Level of Service is to:</b>	<b>Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.</b>
<b>Action</b>	<b>Cumulative progress for the Year</b>
1. To research housing opportunities for seniors and assist / support initiatives with communities and Council for development of housing for seniors.	
2. To assist and support in key initiatives with Aged care (contact organisations like Safe & Caring Communities theme group and Older and Bolder.	

# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

## Partnering Organisation: Mokai Patea Services

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

### Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for this period
1. Update the Taihape Community Development Trust on activities, events and programmes to publish through their media (i.e. social media, websites etc.)	

### Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for this period
1. To provide an independent welfare services to tenants over the age of 55 years in Councils Taihape based Community Houses.	

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for this period
1. To provide staff or an approved person to open and be present in the Taihape Youth zone between the hours of 3-5pm during weekdays.	
2. To encourage Youth to be involved in making submissions to Council regarding Youth Development.	
3. To meet and collaborate with Councils Strategic Advisor: Youth/Rangatahi in Taihape on a regular basis.	
4. To work with Councils Strategic Advisor: Youth/Rangatahi to explore funding for youth events and programmes	

## STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

### *Partnering Organisation: Project Marton*

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

#### Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
1. Market Day - To deliver a vibrant event that attracts visitors to our town, offering opportunity for retailers, organisations and producers to showcase their services and products within a community setting.	
2. Harvest Fair – To create a boutique market that showcases Martons rich farming history whilst creating a welcoming environment for all our residents and visitors.	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Regular weekly email newsletters to keep people informed of the upcoming events, ensuring maximum participation.	
2. Printed monthly community newsletters delivered to cafes, hairdressers, library, doctors, council, motorhome park. Highlighting all the upcoming events, activities and initiatives, as well as supporting local businesses.	
3. Include upcoming events on Eventfinder & Project Martons calendar of events to create greater exposure.	
4. Create a welcome to Marton pack containing the calendar of events and community newsletters.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for the Year
1. Support the calendar on Rangitikei.com	
2. Maintain and regularly update the Project Marton Facebook page to present local knowledge of upcoming events and initiatives, share relevant FB pages and answer incoming queries through the Project Marton community FB page.	

## Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for the Year
1. Work with agencies to develop opportunities for youth development; furthering their life skills & experiences.	
2. Work with schools, to encourage participation with all events	
3. Provide opportunity and support for youth to take ownership of areas of event, while providing a solid learning experience and encouraging the development of valuable transferrable skills.	
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for the Year
1. Support the place making group to roll out the town centre plan activities.	
2. Provide monthly reports to the Marton Community Committee on developments within Project Marton. Consider opportunities to collaborate on adhoc initiatives for the benefit of the town.	
3. Facilitate the Southern Rangitikei Health Network meeting, allowing opportunity for agencies to network and work together; delivering a more cohesive service for our community.	

4. Collaborate with other organisations and businesses to support the delivery of business support and After 5 networking opportunities.	
5. Timebank - Seek funding for a fixed term contract to lead on this initiative.	
6. Christmas giving tree - Continue to work with other agencies to ensure families are supported during the Christmas period.	
7. Present quarterly community service awards, celebrating those that make a positive contribution to our community.	
8. Continue to promote Marton as a town to visit, enjoy and live in.	
9. Collaboration with other town coordinators to promote the district through distribution of printed & digital material; showcasing the district.	
<b>Council's intended Level of Service is to:</b>	<b>Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.</b>
<b>Action</b>	<b>Cumulative progress for the Year</b>
1. Facilitate the cooking classes, run with support of our local volunteers.	
2. Support the development and activities of the "Mens Shed"	



3. Support the development and activities of the community garden.	
4. Support the activities of other local service clubs and organisations – promoting their events and activities.	

MARTON

# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

## Partnering Organisation: Bulls & District Community Trust

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
1. Lead, facilitate and promote the A-Bull branding themes to businesses and community group stakeholders within the Bulls Ward.	
2. Integrate the Bulls Brand (Town Logo) into event, information and promotional material that are being led by the BDCT.	
3. Publish the Bull-it-inn and deliver to household in town and to RD1 Bulls residents.	
4. Continue to work partnering agencies to promote events and develop strategies to build profile of the Bulls in Bulls and the A-Bull brands.	

5. Organise the 2019 Free Family Summer Concert.	
6. Work with Council, MOU agencies to development 4 months of fun in the Rangitikei.	
7. Encourage Bulls residents to support local business.	
6. Support Bulls Township Placemaking initiatives.	
7. Participate in Enjoying Life in the Rangitikei group, and support the Buoyant District Economy theme group.	
8. Update Bulls Resident and Business packs.	
9. Continue the Connect-a-bull game partnering with Manawatu Support and Community Patrol, BCC and community groups. Neighbourhood Fun Day-Domain March 25.	
10. Bulls River User's Group-continue with the planned works over the next 12 months.	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Continue to publish and deliver the Bull-it-inn to 1300 locals and surrounding communities 11 months with the assistance of volunteers.	
2. Provide ongoing weekly engagement on Facebook, increase likes from 1850 and build up new Instagram Page.	
3. Refresh website regularly that reflects our changing landscapes and events.	
4. Ensure that Bulls-based events and activities are included on Rangitkei.com CoE, as well as Eventfinder.	
5. Continue to develop large networks throughout Bulls ensuring that all information is shared.	
6. Create a welcome to Bulls pack containing the calendar of events and community newsletters.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for this period
1. Further develop online connections/collaboration with local businesses, as well as other towns in the district.	

2. Stronger links between Bulls NZ and Rangitikei website.	
3. Continue to respond enthusiastically to requests for information regarding business investment in Bulls and the Rangitikei – website/facebook/bull-it-inn promotions.	
4. Update to data of all businesses in Bulls. Experience Local Campaign which actively promotes local business and or the products/services they provide.	
5. Support Bulls businesses and promote their events/initiatives to strengthen local support for retailers.	
6. Encourage visitors and promote Bulls as a Destination Town	

Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for this period
1. Develop a greater understanding/ awareness of the needs of Samoan community, there events and celebrations.	
2. Develop greater levels of support during off season and establish help through Council/MOU agencies.	
3. Support and promote activities and projects of local clubs and organisations to	

ensure wellbeing needs are met/attended to within the community.	
4. Update community groups and organisations database regularly	
5. Participate in monthly Southern Rangitikei Health Networking Group.	

BULLS

# Attachment 9



# Memorandum

To: Council

From: Blair Jamieson, Strategy and Community Planning Manager

Date: 21 June 2018

Subject: **Community housing – future development**

File: 6-CF-1-14

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At its meeting on 14 June 2018, the Policy/Planning Committee gave further consideration to charging a market rental rate for its community housing units on the basis that this would make tenants eligible for an accommodation supplement. The additional rental revenue (together with the already approved annual capital investment of \$100,000 for the next three years) would provide funding to begin the upgrades required under the recently enacted Healthy Homes Guarantee Act as well as open up the possibility of selling the less satisfactory units and building new ones.

However, the accommodation supplement will not cover the full increase which would come from applying a market rental rate. The Committee favoured a two-year transition period, considering the most effective and efficient way was to pay a monthly sum to the power company supplying the units. Discussions have shown that this arrangement would give tenants a discounted rate lower than they would be able to arrange for themselves. They will remain individually responsible for paying the remaining amounts in the monthly invoices from the supply company.

Because most tenants are not accessing the accommodation supplement, the Ministry of Social Development has committed to one-on-one meetings to explain their processes. In addition, (and before those one-on-one meetings) those Council staff who have regular contact with tenants will arrange meetings in each town for our tenants at which a staff member from the Ministry will be invited to attend.

The Committee also considered it reasonable to set a limit on increase in rentals. Having regard for practice in other councils, the recommended limit is 33% of the gross National Superannuation for those receiving that payment. This does not affect the current market rental proposed.

The next steps are to:

- prepare a media release that covers all of the decision making and reasoning/requirements for the transition to market rentals;
- prepare a policy on community housing which sets priorities for tenancies (for the Policy/Planning Committee's meeting on 12 July 2018); and
- prepare the proposed upgrade plan for community housing (for the Assets/Infrastructure Committee on 12 July 2018).



## Recommendations

1. That the memorandum 'Community housing – future development' be received.
2. That the recommendations from the Policy/Planning Committee's meeting on 14 June 2018 be confirmed:

### **Resolved minute number**

**18/PPL/070**

That the Policy/Planning Committee recommends to Council that a market rate rent should be set for Community Housing; doing so for 2018/19 at the Property Brokers figure of \$150, by way of:

- absorbing (on a reducing scale) the additional rental through a subsidy of power to tenants.

### **Resolved minute number**

**18/PPL/071**

That the Policy/Planning Committee recommends to Council that:

- a rental limit of 33% of gross National Superannuation should be set for Community Housing tenanted by those receiving National Superannuation.

Blair Jamieson  
Strategy and Community Planning Manager

# Attachment 10

## Papa Cliff Café Public Toilet and Rubbish Issue

13/06/2018

Mayor and councillors

RECEIVED  
22 JUN 2018  
To: AW  
File: 6-CF-6-4  
Doc: 18 0311

I am the owner of Papa Cliff Café Ltd in Mangaweka. My husband and I purchased the café in July 2016. Since being the owners here, we have fought for public toilets for Mangaweka. For the best part of two years we have had an increased number of tourists and general public stopping here. a lot of these people have just stopped to use our toilets and or to dump their rubbish in our rubbish bins, which is more than fine when they are paying customers, but a vast amount are not. We do have signs up stating that our toilets are for customers only. Never less we are constantly being asked were the public toilets are and if they could use ours. We feel it would be inhuman and a bad look on Mangaweka in general to say no you can not, but it comes as a huge cost for us as a business to cover these costs, which should have been covered by the council providing public bins and public toilets in Mangaweka township. We therefore are asking that the council contributes to at least the last two years of our costs while suppling a public service for the community of Mangaweka, travellers and more importantly the tourism industry of New Zealand. While the cost of what we are asking will not cover all the additional costs placed on us to provide this service, it will help. Moving forward maybe we as a group can come up with a plan or solution while we wait for the public toilets and rubbish bins to be installed.

Thank you for your consideration  
Papa Cliff Cafe

*Sharon Gray*

# TAX INVOICE/STATEMENT

Date 10/6/18

967445

To Rangitikei District Council  
P.O. Box 1102  
Marton

RECEIVED

From Papa Cliff Cafe Ltd  
Box 217  
Taihape

22 JUN 2018

To: .....

File: .....

Doc: .....

GST Reg. No. 120-162-276

Ref. O/N 967445

[illegible]

# Attachment 11



# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 28 May 2018 – 4:00 pm

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14	Meeting Closed .....	4

#### Present:

Mr Brett Journeaux  
Mr Bob Crawford  
Mr Sam Weston  
Cr Dean McManaway

#### In attendance:

Mr George McIrvine, Finance and Business Support Group Manager  
Mr Andy van Bussel, Operations Manager  
Ms Christin Ritchie, Governance Administrator

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

### Resolved minute number

**18/HRWS/015**

### File Ref

That the apologies of Mr Bernie Hughes, Mr Paul Peterson, and Mr Mark Dawson be accepted

Mr S Weston / Mr Bob Crawford. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

There were no changes to the order of business

## 5 Confirmation of Minutes

### Resolved minute number

**18/HRWS/016**

### File Ref

**3-CT-3-2**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 9 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Crawford / Cr Dean McManaway. Carried

## 6 Chair's Report

The Chair did not have anything new to report.

## 7 Council decisions on recommendations from the Committee

Council approved the rural water rates increase from \$247 (excl GST) to \$275 (excl GST) and that the Hunterville urban rates increase by CPI only.

There was no further comment from the Committee.

## 8 Questions put at previous meeting for Council advice or action

### Increase in water being pumped:

Mr van Bussel addressed the Committee:

- The increase in water being pumped is mainly due to leaks, no further investigation has been held.
- Work on the leaks is currently underway.
- Since repairs have begun, the volume of water being pumped has decreased, and is now even lower than 2017 for the same period.

#### **Estimated power savings:**

Mr McIrvine stated that the estimated costs savings of having Hunterville Urban removed from the scheme would be approximately \$20,000-\$21,000. Water usage from Hunterville Urban decreased considerably when the meters were installed. Water charges caused people to address the water leaks.

## **9 Hunterville Rural Water Supply – Operations Report**

Mr van Bussel spoke to the report, highlighting:

- Horrocks line has now been commissioned.
- Middle pump station tank straightening work will commence 29 May 2018.
- On 9 May a lightning strike at the Otairi Pump Station damaged the PLC and controls. The excess is too high to claim on insurance for repairs.
- Lightning has damaged 2 flow meters, which could cost up to \$4,000 to repair. Looking at options to prevent this in the future, potentially using a lead cell battery or a lightning rod.

#### **Undertaking                      Subject      Water usage tables**

For Mr McIrvine/Mr Sargent to supply 2015 and 2016 tables showing m<sup>3</sup> of water usage/supplied, so the Committee can have a three year trend.

**Resolved minute number      18/HRWS/017      File Ref      6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations reports' dated March and April 2018 be received.

Mr S Weston / Mr J McManaway. Carried

## **10 Hunterville Rural Water Supply – Financial Report**

Mr McIrvine spoke to the report:

- General rates and operational expenditure are currently over budget, mainly caused by electricity costs and MDC charges for repairs.
- Metered revenue is down, but this will correct itself once the next cycle of bills goes out (due May 2018).



**Resolved minute number**                      **18/HRWS/018**                      **File Ref**                      **3-CT-3-1**

That the 'Hunterville Rural Water Supply – Financial report for the 9 months ending March 2018' be received.

Mr S Weston / Mr B Crawford. Carried

## **11 EECA audit of power use**

Mr McIrvine noted the Audit did not show any opportunity to save a lot of money.

Mr van Bussel stated that the Audit does not have any new suggestions for water saving either. The report did not touch on time of use pumping as requested. Mr van Bussel feels the Committee needs to push the use of restrictors, and ensure that people are being billed for all of the water they are using.

<b>Undertaking</b>	<b>Subject</b>	<b>quotes</b>
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Mr van Bussel to provide quotes for pipework, and for second pump installation.		
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## **12 Late Items**

As accepted in item 4.

The Committee had a discussion around the possible impacts from removal of Hunterville Urban from the scheme, should the bore be installed.

## **13 Next Meeting**

6 August 2018, 4.00 pm

## **14 Meeting Closed**

5.05 pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Rangitikei District Council

## Santoft Domain Management Committee Meeting

Agenda – 30 May 2018 – 7.00 PM



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**Present:** Paulette Elkins  
Martin Elkins  
Cr Jane Dunn  
Julie McCormick  
Sandy McCuan  
Murray Spring  
Derrick Storey  
Dawn Storey  
Heather Thorby  
Gary Bennett  
Cr Jane Dunn  
Cr Graeme Platt  
His Worship the Mayor, Andy Watson

**In attendance:** Athol Sanson  
Lorina Spring  
Maryann Bennett  
Michael Hodder  
Alex Glasgow

## 1 Welcome

The Chair welcomed Mayor Andy Watson, Michael Hodder, Athol Sanson and Crs. Jane Dunn and Graeme Platt

## 2 Apologies

That the apologies for Toss Spring be accepted.

Mr D Storey / Ms J McCormick. Carried

## 3 Confirmation of order of business

The Committee wished to discuss matters arising, after confirming the minutes from the last meeting.

## 4 Confirmation of Minutes

Resolved minute number	18/SDMC/005	File Ref	3-CT-18-2
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That the Minutes of the Santoft Domain Management Committee meeting held on 2 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr M Elkins / Ms S McCuan. Carried

## 5 Matters arising

Resolved minute number	18/SDMC/006	File Ref
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- 1 Lorina Spring was missing off the attendance record of the minutes provided by Council.
- 2 Derek Storey name misspelt. Should be spelt Derrick.
- 3 Athol Sanson was requested to ensure that the gorse removal is the responsibility of the tenant as per his lease agreement.

Mr D Storey / Cr J Dunn. Carried

## 6 Committee membership

The Interim Domain Committee is different from the names listed on the Order Paper for the 30 May 2018 meeting. Discussion was held about the final Committee makeup and boundaries.

### Motion

That the Santoft Domain Management Committee consist of three Santoft locals, three Bulls Ward residents, the two Bulls Ward Councillors and the Mayor ex officio.

G Platt/ S McCuan - LOST.

**Resolved minute number**                      **18/SDMC/007**                      **File Ref**

That Mrs Paulette Elkins be added to the Santoft Domain Committee.

Mr G Bennett/ Ms J McCormick. Carried

Mr Derrick Storey stepped down from the position of treasurer as this position is not required at this time.

**Resolved minute number**                      **18/SDMC/008**                      **File Ref**

That the treasury position be omitted at this stage.

Mr D Storey/ Ms P Elkins. Carried

**Resolved minute number**                      **18/SDMC/009**                      **File Ref**

The Interim Committee now becomes the final committee for the triennium, with the members being: Patron Ian McKelvie (subject to his confirmation), Chairman H Thorby, Vice Chairman M Elkins, and Secretary J McCormick. Committee : K Smyth, M Spring, T Spring, S McCuan, G Bennett, D Storey, Plus Cr G Platt and J Dunn and Mayor A Watson ex officio.

Cr G Platt/ Ms J McCormick. Carried

## **7 Interest rates applied to the Santoft Domain Reserve Account**

The current rate is 4.5% for the 2018 financial year and will move up with the inflation rate in the LTP forecast. It is forecast at 4.72% for the first 3 years of the LTP.

**Undertaking**                      **Subject**                      **Financial report**

That a financial report be provided at the next meeting on 31 July 2018.

## **8 Santoft on-site meeting 5 May**

**Resolved minute number**                      **18/SDMC/010**                      **File Ref**                      **6-RF-1-14**

That the memorandum from Athol Sanson to Michael Hodder on the Santoft on-site meeting on 5 May 2018 be received and lie on the table until the next meeting as there had not been sufficient time for Committee members to consider it.

Ms J McCormick/Cr J Dunn. Carried

## 9 Application to Tourism Infrastructure Fund

The application to Tourism Infrastructure Fund was received and tabled for future discussions as there had not been sufficient time for Committee members to consider it,

## 10 Future Domain development

**Resolved minute number** 18/SDMC/011 **File Ref**

That the pine trees on the lower area between the two houses be removed – timing to coincide with other local logging movements so as to be cost effective and the top trees which haven't been pruned to remain.

Cr G Platt/ Ms J McCormick. Carried

## 11 Other matters

The Committee requested that Athol Sanson submit his plan for the Domain to be considered with all others and thanked him for his input to date.

The Chair thanked those attending and will be arranging meetings at some campsites and domains around the region. Members are asked to bring forward their plans and considerations for a budget and timeline.

**Undertaking** **Subject** **Domain Plan Submission**

Athol Sanson to submit a Domain plan for consideration at the Committee's next meeting.

## 12 Future meetings

The next meeting will be on Tuesday the 31st July 2018, 7.00 pm in the Supper Room, Bulls Town Hall.

## 13 Meeting Closed

8.45 pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Rangitīkei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 31 May 2018 – 9:30 AM



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13	Update on subdivision working group .....	7
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**Present:** Cr Nigel Belsham  
Cr Cath Ash  
Cr Dean McManaway  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson  
His Worship the Mayor, Andy Watson

**Also Present:** Cr Richard Aslett  
Cr Jane Dunn  
Cr Angus Gordon

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Ashley Dahl, Financial Services Team Leader  
Ms Nardia Gower, Governance Administrator

<b>Tabled Documents</b>	<b>Item 7</b>	Chair's Report
	Item 10	Nine month Statement of Performance

## 1 Welcome

The meeting started at 9:35 and the Chair welcomed everyone to the meeting.

## 2 Council Prayer

Cr Rainey read the Council Prayer.

## 3 Apologies/Leave of Absence

Nil

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest

## 5 Confirmation of order of business

There was no scheduled change to the order of business.

## 6 Minutes of Previous Meeting

<b>Resolved minute number</b>	<b>18/FPE/103</b>	<b>File Ref</b>
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That the Minutes of the Finance/Performance Committee meeting held on 26 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Wilson. Carried

## 7 Chair's Report

The Chair took his tabled report as read highlighting the last paragraph and noting the last attachment in the order paper: an invite to the Local Government Funding Agency Shareholder Borrower Day which the Chair and Mr McIrvine will be attending. This invite is open to all Committee members.

<b>Resolved minute number</b>	<b>18/FPE/104</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
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That the Chair's Report to the Finance/Performance Committee meeting on 31 May 2018 be received

Cr Belsham / Cr McManaway. Carried



## **8 Progress with strategic issues**

The Committee noted the commentary in the agenda.

## **9 Financial Highlights and Commentary – April 2018**

Mr McIrvine spoke to the report. The main points discussed were:

Staff will take the carry forwards as near as possible to the end of the financial year for more accurate carry forwards amounts.

Replanting logged land is influenced by New Zealand's Emissions Trading Scheme. There are Government directed thresholds on the size of area of that requires replanting following harvest to avoid payment of New Zealand Units. The Council-owned logged area at Duddings Lake falls below that threshold. The harvested site of Marton B & C Dams is over the threshold and has a planting programme drafted to address the requirements under the scheme.

The Ministry of Health is providing councils with information pertaining to PFAS contamination to land and water. With regards to the observed contamination of the Bulls water supply, advice from the Ministry of Health has confirmed these low levels present no public health risk. Interim guidelines have been developed which set maximum levels for the presence of PFAS in drinking water. However, one Committee member noted that these levels set by New Zealand are lower than the international levels deemed safe. PFAS tests that are used in the United States of America differ from that currently used by New Zealand specialists.

It was noted that it is premature to speculate on having to find an alternate water source for Bulls as the investigation process on the source of the PFAS contamination is incomplete. Should an alternative water source be required, Council will be given options to work through.

The work completed by the Hunterville Community Trust on that town's swimming pool was commended; they raised \$160,000 in the last three years. Included in the upgrade is a filtration system, with suitable buildings for chemical storage. Next on the list is an upgrade to the changing room. Council staff have been working with the Trust to meet the health and safety requirement for storing and managing hazardous chemicals used in the pool.

His Worship the Mayor noted the recent major slip on Pohonui Rd was of a similar scale to the 2015 slip. The Committee discussed potential reasons and responsibility for land slips, noting the 'spray and pray' method of farming as one possible contributing factor, and suggesting further discussions with Horizons on the matter.

The \$33,000 committed expenditure to date on the Mangaweka toilets was queried, looking for clarification how that related to the project budget. It was noted that the resource consent will probably go to a hearing due to an objection.

The reported purchase price of 7 King St shows the GST exclusive amount. The full purchase price will be reflected in next month's report.

**Undertaking                      Subject**

That the Assets/Infrastructure Committee be informed on how repairing the slip-damaged Pohonui Road will be funded.

**Undertaking                      Subject**

That the Assets/Infrastructure Committee be provided with a breakdown of expenditure on the Mangaweka Village toilet project.

**Resolved minute number                      18/FPE/105                      File Ref                      5 FR-4-1**

That the 'Financial Highlights and Commentary – April 2018' to the Finance/Performance Committee on 31 May 2018, be received.

Cr Sheridan / Cr McManaway. Carried

## **10      Nine Month Statement of performance**

Mr Hodder spoke to the tabled report.

A discussion took place on how progress with other projects is to be shown alongside progress with the projects set out in the Annual Plan. The Statement of Performance reports on actual spend covering all expenditure in those activities but the report only addresses projects set out in the Annual Plan, so ignores other projects undertaken during the year. Re-prioritised and additional projects are signalled to Council through the monthly reports to the Assets/Infrastructure Committee.

The Chief Executive noted a conundrum: the day that Council adopts the annual plan is the only day the budget is accurate in terms of specified projects. The quarterly reports are, by default, 2 months old. To address this, the mechanism to report on capital works is through Assets/Infrastructure reports, which results in a double reporting issue.

The report only shows water contamination that government prescribed to report against. Other forms of water contamination can be flagged in the full year report.

Potential reasons for the increased percentage in both waste to landfill and waste diverted to landfill were discussed as being difficult to determine. The increase in landfill tonnage may be partly caused by the turnover of properties and the clearing out typically associated with such sales. Out-of-District people may also be going to Rangitikei's waste transfer stations. The 16% diversion target was set prior to the addition of the green waste collection service.

Discussion took place on how the performance framework was set. Some of the measures are 'mandatory' (i.e. set by the Government, but the others are at Council's discretion. Changing the latter is feasible although that needs to be balanced against the advantage of having year-on-year comparisons. It was suggested additional measures that track specific activities within libraries would be more useful from a service planning perspective than the current door count reporting.

#### **Undertaking                      Subject**

That the Assets/Infrastructure Committee be informed of all stormwater projects undertaken during the year compared with what was specified in the 2017/18 Annual Plan. (This will clarify the meaning of the 8% achievement in the nine-month Statement of Service Performance.)

#### **Undertaking                      Subject**

That the Solid Waste Officer collate anecdotal information on the use of transfer stations by out of district users and provide to the Assets/Infrastructure Committee.

#### **Resolved minute number                      18/FPE/106                      File Ref**

That the 'Nine Month Statement of Service Performance' report to the 31 May Finance/Performance meeting be received

Cr Sheridan / Cr Rainey., Carried

Cr Ash left at 10.05 – 10.09 am  
Cr McManaway left at 10:16, returned 10:17 am  
Cr Dunn arrived at 10:22 am  
Cr Gordon left at 10:36, returned 10:38 am

## **11      EECA audit of power use**

The draft reports on (Marton Swim Centre, Marton Wastewater Treatment Plant, Taihape Wastewater Treatment Plant, Hunterville Rural Water Supply) have been received for comment by relevant staff. A commentary and specific recommendations will be provided to the committees June meeting.

A verbal update on the Hunterville Rural Water Supply noted that the main issues causing power usage were constant water leaks. New lines have been installed and recently switched on. A drop in water pump usage has already been noted, which will in turn reduce the electricity cost.

Further electricity reductions have confirmed the course of action adopted in redesigning the pump stations. Mr van Bussel will attend the June Finance/Performance meeting.

Cr Aslett arrived at 10.39 am.

**12 Questions put at previous meetings for Council advice or action:**

The Committee noted the commentary in the agenda.

**13 Update on subdivision working group**

One of the two potential subdivisions in Bredins Line (Marton) is being actioned, with eight sections as the initial stage. Issues arose due to the site having previously contained glasshouses; soil contamination testing is required and is underway. The site has potential for further subdivision based on the success of the initial stage.

The second subdivision on Bredins Line has not been progressed.

**14 Late Items**

Nil

**15 Future Items for the Agenda**

Nil

**16 Next Meeting**

Thursday, 28 June 2018, 9.30 am

**17 Meeting Closed**

10:46 am

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitikei District Council



**RANGITIKEI**  
DISTRICT COUNCIL

## Turakina Reserve Management Committee Meeting

Minutes – Thursday 7 June 2018 – 7:00 pm

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13	Meeting closed.....	4

**Present:** Ms Laurel Mauchline Campbell (Chair)  
Mr Duran Benton  
Mr Alastair Campbell  
Mr Murray Richardson  
Cr Soraya Peke-Mason

**In attendance:** Ms Katrina Gray (Senior Policy Analyst/Planner)

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

### Resolved minute number

### File Ref

That the apologies of His Worship the Mayor be received.

Mr Benton / Mr Campbell. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

The order of business was confirmed.

## 5 Minutes of last meeting

The minutes from the 1 February 2018 meeting were attached.

### Resolved minute number

18/TRMC/003

### File Ref

3-CT-9-2

That the Minutes of the Turakina Reserve Management Committee meeting held on 1 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Mauchline Campbell / Mr Benton. Carried

## 6 Chair's Report

The Chair reported that the Army will be conducting a training exercise which will include Turakina. They will have heavy vehicles on the Reserve during this exercise. Ngati Apa will also be holding their Whanau Games on the Reserve the week after the Highland Games.

### Resolved minute number

18/TRMC/004

### File Ref

That the Chair's report to the 7 June 2018 Turakina Reserve Management Committee meeting be received.

Ms Mauchline Campbell / Cr Peke-Mason. Carried

## **7 Council decisions on recommendations from the Committee**

There were no recommendations to Council from the last meeting.

## **8 Council responses to queries raised at previous meetings**

There were no queries from the Committee to Council.

## **9 Container MoU**

The Memorandum of Understanding was signed.

<b>Resolved minute number</b>	<b>18/TRMC/005</b>	<b>File Ref</b>	<b>3-CT-9</b>
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That the Memorandum of Understanding for the shipping container on the Turakina Domain be received.

That once signed by all parties, the Memorandum of Understanding for the shipping container on the Turakina be conveyed to Council for its records.

Mr Campbell / Mr Richardson. Carried

## **10 Dog exercise area**

The Committee discussed the request for a dog exercise area. They agreed that allowing the Reserve to be designated as a dog exercise area would allow residents to exercise their dogs in the Reserve as they have done for many years. The scale of dog exercising is small.

<b>Resolved minute number</b>	<b>18/TRMC/006</b>	<b>File Ref</b>
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That the letter 'Proposal to designate the Turakina Reserve as a designated dog exercise area' be received.

That the Turakina Reserve Management Committee recommends that the Turakina Reserve become a dog exercise area under the Control of Dogs Bylaw.

Ms Mauchline Campbell / Cr Peke-Mason. Carried

## **11 Items for future meetings**

There were no items identified for future meetings.

## **12 Late Items**

There were no late items.

## 13 Meeting closed

7.15pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitīkei District Council



**RANGITIKEI**  
DISTRICT COUNCIL

## Turakina Community Committee Meeting

Minutes – Thursday 7 June 2018 – 7:30 pm

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**Present:** Ms Laurel Mauchline Campbell (Chair)  
Mr Duran Benton  
Mr Alastair Campbell  
Ms Tina Duxfield  
Ms Carol Neilson  
Ms Anita Oliver  
Mr James Bryant  
Cr Soraya Peke-Mason

**In attendance:** Ms Katrina Gray (Senior Policy Analyst/Planner)  
Mr Murray Richardson

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

There were no members of the public present.

## 3 Apologies

### Resolved minute number

### File Ref

That the apologies for absence from His Worship the Mayor and Ms Grant and for lateness from Ms Oliver be received.

Mr Campbell / Ms Neilson. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

The order of business was confirmed.

## 6 Confirmation of Minutes

### Resolved minute number

18/TCC/016

### File Ref

3-CC-1-4

That the Minutes of the Turakina Community Committee meeting held on 5 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Benton / Ms Duxfield. Carried

## 7 Chair's Report

The Chair reported the following:

- The Army will be conducting a training exercise which will include Turakina. They will have heavy vehicles on the Reserve during this exercise.
- Thank you to the Committee members who helped put on the ANZAC service. The Mayor attended the event which was really successful. Next year there have been volunteers come forward to help organise the event, although the involvement of TCC members will still be appreciated.

- The paint for the bus shelter and the boards to repair the shelter have been purchased. There are vandalism issues which may need to be considered.

There was discussion about the rubbish services. The contractor that empties the bin does not pick up the yellow/red bags. The yellow bags are being phased out.

**Resolved minute number**                      **18/TCC/017**                      **File Ref**

That the Chair's report to the 7 June 2018 Turakina Community Committee meeting be received.

Ms Mauchline Campbell / Ms Neilson. Carried

## **8 Council Decisions on Recommendations from the Committee.**

There were no recommendations from the Committee at the previous meeting.

## **9 Council Response to Queries Raised at Previous Meetings**

There were no queries raised at the previous meeting.

## **10 Update on Place-Making Initiatives**

The Chair provided an update as part of the Chair's report.

## **11 Consideration of applications to the Community Initiatives Fund**

The Committee discussed disappointment with the lack of applications in Turakina for the Community Initiatives Fund. The Committee members agreed that there needed to be greater promotion of the fund for the second round.

**Undertaking**                      **Subject**                      **Community Initiatives Fund**

To find out whether the Caledonian Society could apply to this fund for the Turakina Highland Games.

**Resolved minute number**                      **18/TCC/018**                      **File Ref**                      **3-GF-8-3**

That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.

Ms Oliver / Cr Peke-Mason. Carried

## 12 Small Projects Grant Scheme Update – June 2018

Mr Bryant reported that the picnic tables at Koitiata were not required, however, they have a project for the painting of murals which they would appreciate funding for. The Committee agreed that the project would be a good project to fund and would consider a specific funding amount at their August 2018 meeting.

<b>Resolved minute number</b>	<b>18/TCC/019</b>	<b>File Ref</b>	<b>3-CC-1-4</b>
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That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.

That the Turakina Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme (\$527.67) be carried forward to the 2018/19 Financial year.

Ms Neilson / Mr Campbell. Carried

## 13 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Committee noted the report and requested an update on the scanning of the ground at the Turakina Cemetery.

<b>Undertaking</b>	<b>Subject</b>	<b>Scanning the ground at the Turakina Cemetery</b>
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The Committee would like an update on the results of the ground scanning at the Turakina Cemetery.

<b>Resolved minute number</b>	<b>18/TCC/020</b>	<b>File Ref</b>	<b>3-CC-1-4</b>
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That the report 'Extract from activity report to Assets and Infrastructure, April 2018' be received.

Mr Benton / Ms Oliver. Carried.

## 14 Late Items

There were no late items.

## 15 Next Meeting

2 August 2018 at 7:30 pm

## 16 Meeting Closed

8.20pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Rangitikei District Council

## Audit and Risk Committee Meeting

Minutes – Monday 11 June 2018 – 2:00 pm



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**Present:** Mr Craig O'Connell (Chair)  
His Worship the Mayor, Andy Watson  
Cr Nigel Belsham

**In attendance:** Mr Ross McNeil, Chief Executive  
Ms Debbie Perera, Audit Director  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Hamish Waugh, Infrastructure Group Manager  
Ms Katrina Gray, Senior Policy Analyst/Planner

- Tabled Documents:**
- Item 12: Audit/Risk Committee Evaluation 2018 - Combined
  - Item 13: Report on the Audit of the Long Term Plan Consultation Document  
Audit Plan for 2017/18 Annual Report

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Council prayer

The Chair read the Council prayer.

## 3 Apologies

The apologies of Cr McManaway and Cr Gordon were noted.

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The Chair accepted updating the progress of the transfer of ownership of Edale as 'within the scope of Matters Arising'.

## 6 Confirmation of minutes

<b>Resolved minute number</b>	<b>18/ARK/009</b>	<b>File Ref</b>	<b>3-CT-17-2</b>
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That the Minutes of the Audit/Risk Committee meeting held on 12 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Mr O'Connell. Carried

## 7 Matters Arising

### Edale

His Worship the Mayor reported that merger agreements between Edale and the Masonic Village Trust have been completed, making the Masonic Village Trust the new owners of Edale. There are future plans for the redevelopment of the site. This means that the risk to Council has been removed as there will be no further Council involvement required. His Worship the Mayor noted he will thank Council for the work they undertook in ensuring the ongoing viability of Edale.

## 8 Chair's report

The Chair did not provide a report.



## 9 Questions put at previous meeting for advice or action

The Committee noted Council's confirmation of the recommendations made by the Audit/Risk Committee (at its 12 February 2018 meeting) regarding Council's risk appetite for building consenting and the raising of debt per resident levels. Joint and several liability remained an unresolved issue.

The Chair noted support for Council's position, which is consistent with the Ministry of Business Innovation and Employment's considerations of rebalancing risk in the construction sector.

## 10 Review of the three water infrastructure – Cabinet decisions, 9 April 2018

The update in the agenda was noted. The Committee discussed the potential implications of the Government's review of the three waters infrastructure. Changes will be imposed by Government which will be some form of aggregation, possibly at a regional level but possibly at a greater level. There is a commitment that the assets will remain in public ownership. One key issue to address is the different levels of investment (and debt) among councils over these assets. There is an opportunity to work regionally to pre-empt a potential solution.

<b>Undertaking</b>	<b>Subject</b>	<b>Timing of Government's review of the three waters infrastructure</b>
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The timeframes for the review to be circulated to Committee members.

<b>Undertaking</b>	<b>Subject</b>	<b>Government review of the three waters infrastructure review</b>
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The Government review of the three waters infrastructure review to become a standing item for the Audit/Risk Committee. .

## 11 Work Programme Matrix – Progress update

The work programme matrix (outlining progress to 31 May 2018) was taken as read. The Committee agreed that there were no items missing from the work programme.

<b>Resolved minute number</b>	<b>18/ARK/010</b>	<b>File Ref</b>	<b>3-CT-17-5</b>
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That the Audit/Risk Committee's work programme matrix (outlining progress to 31 May 2018) report be received.

Cr Belsham / His Worship the Mayor. Carried

## 12 Internal Audit programme – status report

The Committee noted the resignation of Luele Driescher from the Internal Audit role. MW LASS is currently considering options for replacing this role. In the short-term it will be outsourced.

Mr McIrvine reported that his team are currently working on the year-end review of the New Zealand Transport Agency claims, and there are still some outstanding actions regarding cash handling. The Committee agreed that it is important that the review of cash handling is finalised once the Internal Audit role is replaced.

The Committee discussed potential risks around the accountability of roading contractors. The risk is most significant for emergency works where there is less oversight by staff, but there are processes in place to review claims to reduce this risk.

## 13 Committee review process

The Chair spoke to the tabled document and the Committee focused on the following points:

- Timing of the meetings – could be reviewed to align with other Council meetings.
- Value – the Committee discussed whether it was time to review the terms of reference, currently there are some responsibilities which are being addressed by other Council committees.
- Being informed between meetings – there were responses which suggested low satisfaction of being informed between meetings. The issue needs to be known before it can be addressed.
- Strategic foresight – concerns about the process for the Bulls Community Centre were raised. For future projects there needs to be an increased understanding of implications of decisions made. This will be addressed by the completion of a business case process.

### **Undertaking                      Subject                      Review of Audit/Risk Terms of Reference**

A review of the terms of reference, including objectives for the Audit/Risk Committee to be considered at the next meeting.

### **Undertaking                      Subject                      Discussion of item 11 – informing of Committee members**

Committee members to have a discussion on concerns about not being fully informed of all material matters between meetings and report back at a subsequent meeting.

## 14 **Draft management report from Audit New Zealand on the Consultation Document for the 2028-28 Long Term Plan**

Ms Perera spoke to two tabled documents.

### Draft management report from Audit New Zealand on the Consultation Document for the 2028-28 Long Term Plan

Ms Perera noted the following:

- Council received an unmodified opinion which shows they were satisfied with the Consultation Document.
- Planning and budgeting processes – there were initial areas of non-compliance which were addressed.
- Asset management – the asset management plans were sufficiently robust.
- Areas of audit emphasis – were no concerns.

The level of detail the auditors are involved with was discussed and raised as a concern. Ms Perera noted the aim of audit is to ensure the document is as clear as possible.

With regard to the recent announcement of the Government's intended restructuring of the management of the three waters, Ms Perera suggested that a disclosure note was the preferable way to signal this in the final Long Term Plan (rather than add a new significant assumption). This might be prepared jointly by the Office of the Auditor General and the Society of Local Government Managers.

### Audit Plan for the year ending 10 June 2018

Ms Perera noted the Audit Plan for the Annual Report was an initial plan and was open to amendment. Ms Perera highlighted the key topics in the document.

There was discussion on the reinstatement of capital values for roads that were damaged in the storm event of 2015 and the fair value versus capital value disclosures. The replacement value of buildings (as well as for below-ground infrastructure) needed to be shown.

#### **Resolved minute number**

**18/ARK/011**

#### **File Ref**

That the Draft management report from Audit New Zealand on the Consultation Document for the 2028-28 Long Term Plan and the Audit Plan from Audit New Zealand be received.

Cr Belsham / His Worship the Mayor. Carried

## 15 **Progress with actions to reduce risks not accepted**

The report was taken as read. Mr Hodder highlighted the following

- Section 2.7 - relationship with Maori has been progressed, as Council has recently employed a Strategic Advisor – Iwi/Hapu. The development of the job description

and recruitment process for this role was undertaken jointly with the Te Roopu Ahi Kaa Komiti.

- Section 5.6 - Council has an ongoing project for documenting processes into the Promapp system to reduce the impact of loss of corporate knowledge.

**Resolved minute number**                      **18/ARK/012**                      **File Ref**                      **5-PO-1-3**

That the report 'Actions from the Risk Management Framework to Address Risk' for January to May 2018 be received.

Mr O'Connell / Cr Belsham. Carried.

## 16 Late items

There were no late items.

## 17 Future items for the agenda

Draft Annual Report for 2017/18

Review of Terms of Reference and objectives for the Audit/Risk Committee

Government review of the three waters infrastructure – standing item

## 18 Next meeting

To be confirmed. Reconsideration will be given to aligning the next meeting with the 2017/18 Annual Report audit process and existing Council meetings.

## 19 Meeting closed

3.58 pm

**Confirmed/Chair:** \_\_\_\_\_

Date:

# Rangitīkei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 12 June 2018 – 11:00 AM



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18	Update on the 'Path to Well-Being' initiative – June 2018 .....	6
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23	Meeting closed/Karakia .....	6

**Present:** Mr Pahia Turia (Tiamana)  
Ms Tracey Hiroa  
Mr Robert Gray  
Ms Kim Savage  
Mr Charlie Mete  
Mr Chris Shenton  
Mr Terry Steedman  
Ms Naumai Wipaki  
Ms Katarina Hina  
Cr Angus Gordon  
His Worship the Mayor, Andy Watson (ex officio)

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Blair Jamieson, Strategy and Community Planning Manager

## 1 Karakia/Welcome

Te Tiamana welcomed everyone to the meeting.

## 2 Apologies

That the apology for the absence of Mr Curtis, Ms Benevides, and Ms Raukawa-Manuel be received.

Ms T Hiroa / Ms K Hina. Carried

## 3 Members' conflict of interest

There were no declared conflicts of interest.

## 4 Confirmation of order of business and late items

There was no scheduled change to the order of business.

## 5 Whakatau Nga Tuhinga Kōrero / Confirmation of minutes

<b>Resolved minute number</b>	<b>18/IWI/017</b>	<b>File Ref</b>	<b>3-CT-8-2</b>
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That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 10 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr T Steedman / Mr R Gray. Carried

## 6 Chair's report

Te Tiamana provided a verbal report. The key points were:

- The Hon Shane Jones will be making an announcement shortly around the construction of a high-speed gondola at the Whakapapa ski field on Maunga Ruapehu.
- There is a working party/reference group made up of Iwi/hapū leaders from Whanganui around inclusiveness in collaborating on projects for the Provincial Growth Fund. An update on this working party will be given at the next hui.
- Te Tiamana notified the Komiti on the appointment of Lequan Meihana for the Strategic Advisor – Mana Whenua position.

## 7 Feedback on the Komiti's workshop

Te Tiamana updated elected members and staff on the following outcomes of the Komiti's workshop. The main points were:

- The Komiti has collectively decided to declare Lequan Meihana's position as kairāanga, meaning to weave together; being symbolic of the position.

### **Undertaking                      Subject      Workshop**

The Komiti to have a workshop from 1.00 pm on 17 July, to be around the creation of a values based document that the Komiti would hope Council staff and Elected Members consider in decision making processes.

### **Undertaking                      Subject      Māori land stocktake**

To investigate the feasibility of Council undertaking a Māori land stocktake, focused around rural land, with only papakāinga included from urban areas, the stocktake to include land that belongs to Māori (customary and freehold), with information around its present usage, and whether the rates are in arrears.

- At the end of Te Tiamana's report a whakatau was given for Mr Lequan Meihana, with Mr Meihana introducing and taking questions from the Komiti.

## 8 Council decisions on recommendations from the Komiti

The Komiti noted the commentary in the agenda.

## 9 Council responses to queries raised at previous hui

The Komiti noted the commentary in the agenda. The Kaiwhakahaere matua, Mr McNeil explained the Long Term Plan process and the outcomes from this consultation, noting that in moving forward further engagement and involvement would be required to increase the numbers of submissions.

In regards to the future of processing rubbish and recycling on a national scale, Mr McNeil noted that the Hon Eugenie Sage, Associate Environment Minister, has signalled intent that there will be an intensification of rubbish and recycling processing within New Zealand rather than exporting it.

## 10 Komiti representative on Councils Finance/Performance Committee

The Komiti received no desire from its membership at present to sit on the Finance/Performance Committee, partly through capacity and capability. The Policy/Planning and Assets/Infrastructure Committees are seen to have a more significant



strategic alignment for Te Roopu Ahi Kaa at present, but the Komiti may make a recommendation at a later date.

His Worship the Mayor gave a mihi to Ms Raukawa-Manuel for her involvement in the most recent citizenship ceremony. His Worship and the Komiti agreed that having Mana Whenua in these ceremonies is an important part of this welcoming process.

## **11 Update from the Komiti's representative to Council's Assets/Infrastructure Committee**

Ms Raukawa-Manuel was not present to give an update.

## **12 Update from the Komiti's representative to Council's Policy/Planning Committee**

A verbal update was given by Ms Hiroa. It was noted that the alignment of the Policy/Planning Committee is more suited to her outlook and work experience.

## **13 Update from Council (April-May)**

Mr McNeil addressed the Komiti on the intended developments at Santoft Domain, with Council agreeing to come back with a framework for how the planning of this development will proceed. It was agreed that Ngāti Apa will be a consulted party for this process.

In regards to the Marton A Dam, Ngāti Apa wish to be consulted with on any intended programme. The premise for this is based around the Tūtaenui Stream, where any water that can be returned to the stream would meet the aspirations of mana whenua.

<b>Resolved minute number</b>	<b>18/IWI/018</b>	<b>File Ref</b>	<b>3-CT-8-1</b>
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That the memorandum 'Update from Council's meetings in April-May 2018' be received.

Mr T Steedman / Ms K Savage. Carried

## **14 Proposed Strategic Advisor – Iwi/hapū**

Addressed in Item 7.

## **15 Update from Horizons**

Mr Twomey was not present to give an update.

<b>Undertaking</b>	<b>Subject</b>	<b>Financial contribution</b>
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Mr McNeil agreed to seek financial contribution from Horizons for the Komiti hui and associated costs.

## 16 Update on Land-locked land

Addressed in Item 7.

## 17 Update on Te Pae Tawhiti

Te Tiamana noted the appointment of Mr Hayden Turoa as the lead for Te Pae Tawhiti.

## 18 Update on the 'Path to Well-Being' initiative – June 2018

The Komiti noted the attached memorandum.

<b>Resolved minute number</b>	<b>18/IWI/019</b>	<b>File Ref</b>	<b>1-CO-4-8</b>
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That the memorandum 'Update on the Path to Well-Being initiative – April 2018' be received.

Ms Hina / Mr Turia. Carried

## 19 Pānui/Announcements

Nil

## 20 Late items

Nil

## 21 Future Items for the Agenda

Nil

## 22 Next meetings

17 July 2018 at 1:00 pm – Workshop: Values Based Approaches.

7 August 2018 at 11.00 am – Te Roopu Ahi Kaa Komiti (Komiti only hui from 10.00 - 11.00 am)

## 23 Meeting closed/Karakia

12:45 pm

Confirmed/Tiamana: \_\_\_\_\_

Date:

# Rangitīkei District Council

## Bulls Community Committee Meeting

Minutes – Tuesday 12 June 2018 – 5:30 pm



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19	Meeting Closed .....	9

**Present:**

- Mr Tyrone Barker (Chair)
- Mr Nigel Bowen
- Ms Tricia Falkner
- Mr Matthew Holden
- Ms Annabel Sidey
- Ms Julie Toomey
- Mr Perrin Turner
- Mr Russel Ward
- Mr Jack Wheeler (RNZAF Ohakea)
- Cr Graeme Platt
- His Worship the Mayor, Andy Watson

**In attendance:**

- Ms Jan Harris, Bulls and District, Community Development Manager
- Gideon Van Zyl, RNZF representative
- Blair Jamieson, Strategy & Community Planning Manager

## 1 Welcome

The meeting started at 5:35pm. The chair welcomed everyone to the meeting

## 2 Public Forum

Nil

## 3 Apologies

That the apologies Sandra Boxall, Raewyn Turner, Cr Jane Dunn, Lynette Andrews be received.

Mr R Ward / Ms A Sidey. Carried

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Ms Sidey & Ms Harris acknowledged their conflicts with regard to the MOU workplan discussions.

## 5 Confirmation of Order of Business and Late Items

There was no scheduled change to the order of business.

## 6 Confirmation of Minutes

Resolved minute number 18/BCC/015 File Ref 3-CC-1-1

That the amended minutes of the Bulls Community Committee meeting held on 10 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr T Barker / Mr P Turner. Carried

## 7 Chair's Report

The Chair provided a verbal report.

## 8 Council Decisions on Recommendations from the Committee

The previous minutes overlooked a discussion around the paper road that runs through a block that is believed to be under the ownership of Ngāti Apa. A request was made to Council to provide information around whether or not this paper road was still open for

public access; noting that the land owner may erect a gate (which has been done) however it is locked which was noted to be illegal.

**Undertaking                      Subject      Paper Road confirmation**

Council to confirm if the paper road through Ngati Apa land (Beamish Road to Brandon Hall Road) is open for public access.

**Undertaking                      Subject      Waste disposal signage update**

An update on the signage and status of waste disposal signage for campervans within Bulls has been requested.

**Undertaking                      Subject      Cow effluent**

The committee would like clarification regarding the acceptance process for cow effluent which may contain Mycoplasma Bovis at the dump stations/waste disposal areas.

## 9 Council Response to Queries Raised at Previous Meetings

The committee noted the commentary in the agenda. It was noted that although there had been an infringement issued by Council to an individual for dumping rubbish on the corner of Parewanui and Santoft Roads, there has subsequent instances of black bags being dumped there. The committee wished to re-inform Council of this issue, saying that signage must be placed there to avoid this behaviour.

**Undertaking                      Subject      Dumping signage**

The Committee would like to have rubbish signage for the corner of Parewanui and Santoft Roads due to this non-compliant behaviour being a regulatory/compliance matter.

## 10 Consideration of applications to the Community Initiatives Fund

Project Litefoot Trust:

- *The committee noted that the benefits of such a programme would be valued by the Bulls Bowling Club.*
- *The consideration to fund 100% of the Project Litefoot application was unanimously passed.*

**Bulls River Users Group:**

- *The committee noted the work and outcomes being achieved by the Bulls River Users Group; being valued by the community.*
- *Ms Harris noted that the cost for the signage is expected to be as much as 50% higher than what was quoted in the application due to the need for it to be double sided.*
- *The consideration to guarantee funding of up to the amount of \$1000 was unanimously passed.*

**Resolved minute number****18/BCC/016****File Ref**

- 1 That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.
- 2 That the following Project Report Forms be received:
  - Project Litefoot Trust Project Report form R2 2017
- 3 That the Bulls Community Committee approve the applications, listed below, and disperse the Community initiatives Fund as outlined to successful applicants:
  - Project Litefoot Trust- LiteClub Rangitikei: the Bulls Bowling Club
  - Bulls District and Community Trust – New river access sign: To guarantee up to \$1000 for the signage.

Mr T Barker / Mr P Turner. Carried

**11 Update on Place-Making Activities**

Ms Harris informed the committee that all three Tables have been stolen from the Bulls Bakery. An overview of the seating's place-making origin was given and that they are on council land. With the Bakery only being in the new owners hands for approximately three months, consideration could be considered in future by the committee to assist in seating replacement.

**12 Update on the Bulls Community Centre Development**

The committee noted the commentary in the agenda. His Worship The Mayor gave an update on the fund raising programmes being undertaken by Council. The key points were:

- In regards to the Central House Movers housing project, the house has had the exterior renovated and with sale it is expected to achieve \$100,000 in profit, going directly into the funding pool of the Community Centre.
- At this time the Community Centres technical drawings have been completed; so the committee should expect the tender documents to be made public shortly.

- His Worship will look to have a press release organised after the next sitting of Council on the 28<sup>th</sup> of June.

### **13 Update from Bulls and District Community Development Manager**

A verbal update was provided. The key points were:

#### **Pink Breakfast Recap**

- Jo Guy spoke to 35 Women about remaining positive and finding the good in even the smallest things.
- \$570 raised to go towards the Pink Ribbon Appeal.
- The event was sponsored by: Trumps Palmerston North, Scullys, Intrigue, Bulls 4 Square, Jo Guy, Annabel Sidey, Bulls and District Community Trust and Jan Harris
- Fred Ward, Nigel Bowen, Kevin Ellery and David Sidey did a fantastic job in the kitchen.

#### **Doug Avery Free Community Event**

- Tuesday 26<sup>th</sup> June - Bulls Rugby Club
- The event will be sponsored by: Pub Charity, Humes Palmerston North, Whanganui Regional Health Network.
- This event is not to be missed. We all find ourselves in difficult times but its understanding how we develop strategies that assist with resilience.

#### **Bull Bags**

- A run of bags in being put together at present.
- A couple of businesses have pulled out, but two new ones have stepped up.

#### **Youth Awards**

- 2 Bulls students were nominated for youth awards.

#### **Tradies Breakfast**

- June 28<sup>th</sup> McVerry Crawford, Marton
- Dr Dave Baldwin will be speaking.
- The Bulls and District Trust is supporting Whanganui District Health Board with the event. Anzco Riverlands has donated food for the breakfast.

#### **Art 4 Arts Sake Exhibition**

- Grand opening is on Friday 17<sup>th</sup> August. Opens Saturday 18<sup>th</sup> for the public and closes on the 31<sup>st</sup>. The artwork will remain in the Hall for the wear-a-bull Arts event.
- Opening weekend will be full of activities for people to teach drawing, painting, collage, photography, and quilting.
- Volunteers are needed.

#### **Wear-a-bull Arts Awards**

- Show is the 1<sup>st</sup> September
- Funding approved from Lion Foundation and Creative Communities.



**Matariki Concert**

- 21<sup>st</sup> June Bulls Town Hall - Gold Coin Donation.
- This is a joint Clifton and Bulls School Concert.

**Trust AGM**

- 21<sup>st</sup> June midday at the Supper Room, Bulls.
- All welcome to attend.

**Corrections at the River Reserve**

- New partnership has seen a great improvement of the newly planted reserve and picnic area.
- Community funding grants applied to continue planting and continue with specific weed management plan adopted in 2016, also for a new sign pointing in the right direction towards the river reserve.
- Local business sponsors: Bullocks, Santoft Roundwood, Farmlands Marton, RDC and John Zander Cartage.
- Bulls River User's Group needs younger volunteers with an interest in the environment.
- Article is going in the Horizons newsletter about the work corrections and the contributions from local businesses and partnerships with other local government groups.

**June National Men's Health Month**

- Posters are going into the Public Toilets, Rat Hole and the Bulls Rugby Club.
- Dr Dave Baldwin also has a breakfast function with Dr Mason Dury in Palmerston North Monday June 18<sup>th</sup>, Palmerston North Conference and Function Centre. Tickets are \$40.00 and available through the Arohanui Hospice.

**14 Small Projects Grant Scheme Update**

The Committee noted the attached memorandum 'Small Projects Grant Scheme Update – April 2018'.

**Resolved minute number****18/BCC/017****File Ref**

That the memorandum 'Small Projects Grant Scheme Update – April 2018' be received.

Ms A Sidey / Mr G Van Zyl. Carried

**Resolved minute number****18/BCC/018****File Ref**

That the Bulls Community Committee recommends to Council that the unspent balance of \$1,254.00 the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

Mr R Ward / Mr P Turner. Carried

## 15 Proposed workplan of MoU partnering organisation

Mr Jamieson noted that the MOU workplan has been co-developed with the Bulls and District Community Trust, primarily over the last three months with the desired inclusion of the 'a-bull' theme in the workplan.

Cr Platt, commented on the workplan and sought for the inclusion of local businesses incentives and discounts within the welcome pack deliverables.

### Resolved minute number

18/BCC/019

### File Ref

- 1 That the Proposed workplan of MoU partnering organisation, Bulls and District Community Trust, be received.
- 2 That, regarding the proposed work plan of MoU partnering organisations Bulls and District Community Trust, the Bulls Community Committee recommends to the Policy/Planning Committee that local business patronage incentives and discounts should ideally make up a part of the welcome pack.

Mr P Turner / Mr M Holden. Carried

## 16 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Committee noted the attached memorandum.

### Resolved minute number

18/BCC/020

### File Ref

3-CC-1-5

That the memorandum 'Extract for Bulls from activity reports to Assets/Infrastructure Committee, March-April 2018' be received.

Ms J Toomey / Ms A Sidey. Carried

## 17 Late Items

His Worship the Mayor spoke to the commentary of defibrillator access within the township; being for the purposes of awareness. It was noted that defibrillators that are open to public access can be seen by downloading an IOS and Android app called 'Aed'. The app uses location services a device to show the proximity of defibrillators on a map.

Mr G Van Zyl addressed the Committee to address his concern that the Wallace Development retail area sign is not lit during night time and evenings.

**Undertaking                      Subject      Wallace development Signage illumination**

The Committee has made a request to see if the signage at Wallace Development had the ability to be lit and if so, would it be able to be lit during the hours of the businesses operating within the development.

**18      Next meeting**

14 August 2018, 5.30 pm

**19      Meeting Closed**

7.40pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitīkei District Council

## Rātana Community Board Meeting

Minutes – Tuesday 12 June 2018 – 6:32 PM



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**Present:** Charlie Mete (Tiamana)  
Charlie Rourangi  
Cr Soraya Peke-Mason

**Also Present:** Mr Ross McNeil, Chief Executive  
Five members of the Rātana community

## 1 Whakamoemiti

The Chair welcomed everyone to the meeting.

## 2 Public Forum

Rick Rourangi spoke about the current Rātana water supply quality, suggesting the Rātana community purchase a specialised water unit producing Kangen Water.

## 3 Apologies

That the apology for the absence of Thomas Tataurangi and Maata Kare Thompson be received.

Mr Mete / Mr Rourangi. Carried

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There was no declared conflict of interest.

## 5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

The history of Rātana Communal Board of Trustees arrangements with Council be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

**Resolved minute number**

**18/RCB/011**

**File Ref**

**3-CB-1-1**

That the Minutes of the Rātana Community Board meeting held on 10 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr C Mete / Mr C Rourangi. Carried

## 7 Chair's report

The Chair gave a verbal report making comment on the following topics:

- Concern regarding the progress and engagement with Rātana Centenary Committee
- Long Term Plan Submission
- Representation review regarding the Rātana Community Board, and raised the suggestion to convene a community Hui.

**Resolved minute number**                      **18/RCB/012**                      **File Ref**

The verbal Chairs report to the Rātana Community Board on 12 June 2018 be received.

Mr C Rourangi / Cr S Peke-Mason. Carried

## **8 Rātana centenary**

No representatives of the organising committee were in attendance.

## **9 Council decisions on recommendations from the Board**

There were no recommendations made to Council.

## **10 Consideration of applications to the Community Initiatives Fund**

**Resolved minute number**                      **18/RCB/013**                      **File Ref**                      **3-GF-8-3**

That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.

Mr C Mete / Mr C Rourangi. Carried

## **11 Update from Te Roopu Ahi Kaa**

**Resolved minute number**                      **18/RCB/014**                      **File Ref**

That the verbal update from the Te Roopu Ahi Kaa meeting held on 12 June 2018 given by Mr Charlie Mete to the Rātana community Board on 12 June 2018 be received.

Mr C Mete / Cr S Peke-Mason. Carried

## **12 Update on water supply upgrade**

**Resolved minute number**                      **18/RCB/015**                      **File Ref**                      **5-CM-1C975**

That the 'Rātana Water Supply Upgrade Newsletter' be received.

Mr Mete / Mr Rourangi. Carried

### 13 Update on wastewater treatment plant (and meetings of reference advisory group)

**Resolved minute number** 18/RCB/016 **File Ref**

That the Rātana Wastewater Disposal Memorandum be received.

Cr Peke-Mason / Mr Rourangi. Carried

### 14 Representation Review Survey

The Board noted the commentary in the agenda.

### 15 Other matters raised at previous meeting

The Board noted the commentary in the agenda, the following points were raised:

#### Speed Humps

- Ramp Style – wider on top - similar to those on Victoria Avenue in Whanganui
- To be in the same general locations as current temporary ones

#### Rātana Rugby Field

A meeting with stakeholders was suggested.

**Resolved minute number** 18/RCB/017 **File Ref**

That a meeting be held by mid-July with the Rātana Rugby Club, Communal Board and the Rātana community, including Mr Athol Sanson as Council's Parks and Reserves Team Leader.

Mr Rourangi / Cr Peke-Mason. Carried

### 16 Urupā extension process/timeframe

The Board noted the commentary in the agenda.

### 17 Cemetery register alignment

The Board noted the commentary in the agenda.

### 18 Current infrastructure projects/upgrades and other Council activities within the ward

**Resolved minute number** 18/RCB/018 **File Ref** 3-CB-1-1

That the memorandum 'Extract for Ratāna from activity reports to Assets/Infrastructure

Committee, March -April 2018' be received.

Mr Mete / Mr Rourangi. Carried

## 19 Late Items

Cr Peke-Mason advised that the Rātana Communal Board of Trustees will seek to develop a document with Rangitikei District Council that reflects the historical arrangements with regard to the management/development of areas within Rātana.

Resolved minute number	18/RCB/019	File Ref
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That the Rātana Community Board notes the Rātana Communal Board of Trustees intention to develop a document in conjunction with the Rangitikei District Council reflecting the historical arrangements covering the management/development of areas within Rātana.

Cr Peke-Mason / Mr Mete. Carried

## 20 Future Items for the Agenda

- Urupa extension
- Speed humps

## 21 Next meeting

14 August 2018, 6.30 pm

## 22 Whakamoemiti/Meeting Closed

Cr Peke-Mason closed the meeting with whakamoemiti at 8.05pm

Confirmed/Chair: \_\_\_\_\_

Date:





# Rangitikei District Council

## Taihape Community Board Meeting

Minutes – Wednesday 13 June 2018 – 5:30 pm

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**Present:** Mrs Michelle Fannin (Chair)  
Cr Angus Gordon (arrived 5.55pm)  
Ms Gail Larsen  
Mrs Ann Abernethy  
Mrs Yvonne Sicely  
Cr Richard Aslett

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mrs Sheryl Srhoj, Administration  
Ms Eva George, Manager, Taihape Community Development Trust

**Tabled Documents:** **Item 8** Chair's report  
**Item 9** Update on Place-making Initiatives - The 4-Square Corner Project and the Dog Park  
Upgrade of the walkway from the parking area to Hautapu Street  
**Item 11** Small Projects Grant Scheme Update – June 2018 - Planting of Taihape CBD and at the Gumboot  
Signs at the Outback  
Letter from TCDT –Whanau Hobby Hutt

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

Sgt Mark Thoms and Robert Adams addressed the Board in relation to the recent spate of burglaries in Taihape.

Mr Adams advised that he had firearms and a chainsaw stolen from his property. He was seeking the Board's support in trying to get the town back on track. He said it was important that the public remained vigilant and to report any suspicious behaviour to the police.

Sgt Thoms agreed and reiterated the need for the public needed to phone 111 rather than use the local police station number. He said that the police required more evidence and that there was a need for better CCTV cameras in Taihape.

All agreed that more community engagement was required. The Board to draft an article for the paper and TCDT newsletter reminding the community of what they needed to do to support one another.

## 3 Apologies

There were no apologies.

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

## 5 Confirmation of order of business

The Chair agreed to take the following items under Update on Place making Initiatives (Item 9 on the Agenda)

- The 4-Square Corner Project and the Dog Park
- Upgrade of the walkway from the parking area to Hautapu Street

The following two items to be taken under the Small Project Grant Scheme Update- June 2018 (item 11 on the Agenda)

- Planting of Taihape CBD and at the Gumboot
- Signs at the Outback

## 6 Minutes of previous meeting

**Resolved minute number**

**18/TCB/025**

**File Ref**

That the minutes of the Taihape Community Board meeting held on 11 April 2018, be taken

as read and verified as an accurate and correct record of the meeting.

Mrs Fannin/Mrs Abernethy. Carried

## **7 Council decisions on recommendations from the Taihape Community Board**

There was a brief discussion on the trial of recycling bins which were to be located by the Taihape railway station.

Members were in favour of this initiative, but were unhappy with the proposed site. They were concerned over the lack of space for the bins and if they were not used properly then there was the potential that it would turn into a dump site which was not a good look for the number of tourists that stopped here. All agreed that further consultation was required.

<b>Resolved minute number</b>	<b>18/TCB/026</b>	<b>File Ref</b>
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That the Taihape Community Board support the trial of recycling bins in Taihape and recommend to Council that they be given the opportunity to look at a more suitable site.

Ms Larsen/Mrs Abernethy. Carried

## **8 Chair's report**

The Chair spoke to her tabled report.

<b>Resolved minute number</b>	<b>18/TCB/027</b>	<b>File Ref</b>
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That the Chair's report to the 13 June 2018 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Mrs Abernethy. Carried

## **9 Update on Place-Making Initiatives**

### **The 4-Square Corner Project and the Dog Park**

Mrs Abernethy spoke to her tabled submission item advising that she had received a quote for a further two BBQ tables along with three large planter boxes. The planter boxes to be placed at the 4 Square corner area along with one BBQ table while the other table to be placed at the dog park for the convenience of travellers and locals exercising dogs.

Council's Parks & Reserves Team Leader had suggested that the planters be painted a tan coloured stain which would look good with the native plants which he was to supply.

It was suggested that some form of screening/fencing be put in place at the 4 Square corner area which would form a safety barrier between the main road, making it safer for families with young children.

**Resolved minute number**                      **18/TCB/028**                      **File Ref**

That the Taihape Community Board purchase two BBQ tables at \$442.00 each and three planters at \$252.00 each along with paint and stain to cover and that they investigate fencing options for the 4 Square Corner site.

Mrs Abernethy/Ms Larsen. Carried

### **Upgrade of walkway from the parking area to Hautapu Street**

In order to make the walkway from the parking area through to the businesses more attractive, welcoming and informative, it was suggested that this be made into a 'heritage walk' depicting the unique story of the community. Quotes for signage had been sought from Lasercraft for five pictorial panels which would be coated with anti-graffiti lacquer. Taihape Museum to supply Lasercraft with the digital photos. It was suggested that Resene be approached to provide the paint to tidy up the walls and that the community workers be approached to undertake this job.

Cr Aslett advised that the next project that Rangitikei Heritage intended to work on was a "Heritage Trail" involving all towns in the district. He was unhappy with the recommendation as he felt that the Board should be coordinating with Rangitikei Heritage.

Mrs Abernethy noted that she had been in touch with Taihape Area School students who were keen to design the anti-litter slogans which would be installed on the northern and southern notice boards. It was suggested that the students be invited to the Board's August meeting in order to present their slogans.

**Resolved minute number**                      **18/TCB/029**                      **File Ref**

That to progress the upgrade of the walkway from the parking area to the main business area of Taihape and subject to permission from business owners, the Taihape Community Board purchase five pictorial panels complete with anti-graffiti lacquer from Lasercraft at a cost of \$112.50 +GST each.

Mrs Abernethy/Ms Larsen. Carried  
Cr Aslett. Against

## **10 Consideration of applications to the Community Initiatives Fund**

It was noted that no applications had been received from the Taihape Community. The next funding round to close on 13 September 2018.

**Resolved minute number****18/TCB/030****File Ref**

That the report 'Consideration of applications for the Community initiative Fund 2018/2019–Round 1' be received.

Mrs Fannin/Cr Gordon. Carried

## **11 Small Projects Grant Scheme Update – June 2018**

### **Whanau Hobby Hutt**

Ms George spoke to her tabled letter requesting help with costs towards running the Whanau Hobby Hutt. This new initiative is currently being run by Gary Johnson, a TCDT Trustee who up to now has generously supplied nails, glue and sandpaper etc. as well as making his own carpentry tools available for use by grandparents, parents and their children. The Whanau Hobby Hutt is proving to be very popular and all those who are attending are learning a lot of new skills.

The Board were more than happy to support this initiative. They were keen for some of the funds to go towards safety equipment such as earmuffs, masks etc.

**Resolved minute number****18/TCB/031****File Ref**

That the Taihape Community Board agree to fund the Taihape Whanau Hobby Hutt \$1000.00 for safety equipment and materials from the Small Projects Grant Scheme.

Mrs Abernethy/Mrs Sicely. Carried

Mrs George advised that a local woman was sewing material bags and giving these out free to local businesses with the aim of reducing plastic bags. She was keen for any donations of fabric.

Mrs Fannin to write a letter of support in regards to this project.

Also discussed was an email received from Ariana Hansen on behalf of the Taihape Musicians Club Committee seeking help with funds in order to give the building a bit of a revamp.

The Board was keen for more information to be provided before considering this request. Mrs Fannin to draft a letter to the Taihape Musicians Club Committee asking for more information and to suggest that they consider other avenues of funding.

### **Dog Signs at the Outback**

Mrs Fannin spoke to her tabled submission item regarding the need for signage by the public toilets alerting dog owners of the location of the dog exercise park. Presently there are a number of dogs soiling in the Outback area.

Mrs Abernethy to discuss signage options with Lasercraft while Mrs Fannin to seek advice from Council's Planners over size requirements.

It was suggested that Council investigate biodegradable dog waste bags that could be given away to dog owners.

**Resolved minute number**                      **18/TCB/032**                      **File Ref**

That the Taihape Community Board ask that Lasercraft provide a quote for two signs to be placed on poles outside the Tui Street toilets and that the signage be paid for from the Small Projects Fund.

Mrs Fannin/Cr Gordon. Carried

**Planting of Taihape CBD and at the Gumboot**

Mrs Fannin spoke to her tabled submission item regarding the planting of areas by the Gumboot and the CBD. She said that many of the plants that the Parks & Reserves Team Leader had sourced were specific to Taihape.

The Board was in favour that funds from the Small Project Grant Scheme be used for this project.

**Resolved minute number**                      **18/TCB/033**                      **File Ref**

That the Taihape Community Board agrees that \$1,000.00 be used to purchase native plants for the Taihape CBD and for around the Gumboot and this be funded from the Small Projects Grant Scheme.

Mrs Fannin/Ms Larsen. Carried

**Resolved minute number**                      **18/TCB/034**                      **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.

Mrs Fannin/Cr Aslett. Carried

**Resolved minute number**                      **18/TCB/035**                      **File Ref**

That the Taihape Community Board recommends to Council that \$5,379.00 of the unspent balance of the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

Mrs Fannin/Mrs Sicely. Carried

## 12 Update on Youth Services

As there was some concern that past youth programmes had not been successful in the past, it was suggested that a representative from Mokai Patea be invited to the Board's next workshop to provide an update on services that they were to deliver to the youth of Taihape.

## 13 Requests for service concerning Taihape

**Resolved minute number**                      **18/TCB/036**                      **File Ref**

That the report 'Request for Service- Resolutions – Taihape April 2018' be received.

Mrs Fannin/Cr Gordon. Carried

## 14 Analysis of submissions on the proposed amendment to Speed Limit Bylaw

**Resolved minute number**                      **18/TCB/037**                      **File Ref**

That the report 'Deliberations on the Speed Limit Bylaw Amendment 2018 – Dixon Way' be received.

Mrs Abernethy/Mrs Sicely. Carried

**Resolved minute number**                      **18/TCB/038**                      **File Ref**

That the Taihape Community Board recommends to Council that an amendment to the Speed Limit Bylaw be made as to reduce the speed limit from 100 km/h to 50 km/h along the whole length of Dixon Way and the short sections of Otaihape Valley and Mangaone Valley Roads which link Dixon Way with State Highway One.

Mrs Sicely/Ms Larsen. Carried

**Resolved minute number**                      **18/TCB/039**                      **File Ref**

That, assuming Council accept the amendment to the Speed Limit Bylaw regarding Dixon Way, Otaihape Valley and Mangaone Valley Roads, then Council enter into discussions with NZTA about lowering the speed limit from Rauma Road to the start of the 50 km/h section.

Mrs Abernethy/Mrs Sicely. Carried



## 15 Proposed workplan of MoU partnering organisation

**Resolved minute number** 18/TCB/040 **File Ref**

That the proposed workplans of MoU partnering organisation for the Taihape Community Development Trust and Mokai Patea Services be received.

Mrs Fannin/Mrs Abernethy. Carried

**Resolved minute number** 18/TCB/041 **File Ref**

That, regarding the proposed workplans of MoU partnering organisations Taihape Community Development Trust and Mokai Patea Services, the Taihape Community Board recommends to the Policy/Planning Committee that no changes are made.

Mrs Fannin/Mrs Sicely. Carried

## 16 Increased engagement with wider/smaller communities within the Taihape ward

It was agreed that this item to be left on the table for further discussion at the Board's next workshop.

## 17 Taihape Memorial Park – new facilities

This item was for the Boards information only.

## 18 Current infrastructure projects/upgrades and other Council activities within the Ward.

**Resolved minute number** 18/TCB/042 **File Ref**

That the report 'Current infrastructure projects/upgrades and other Council activities within the Ward' be received.

Mrs Fannin/Ms Larsen. Carried

## 19 Representation Review Survey

Mrs Fannin reiterated the need for further engagement with the Taihape Community in regards to retaining the Community Board.

## 20 Matters not arising elsewhere on the agenda – progress update

### Mangaweka Village toilets

Council was presently in discussions with NZTA regarding an alternative site for the public toilets.

**Resolved minute number**

**18/TCB/043**

**File Ref**

That the update 'Matters arising not elsewhere on the agenda' be received.

Mrs Fannin/Mrs Sicely. Carried

## 21 Late items

Confirmation over the lease of Taihape croquet grounds to be sought from the Community & Leisure Services Team Leader.

## 22 Future items for the agenda

None

## 23 Date of next meeting

8 August 2018, 5.30 pm.

Workshop date to be advised.

## 24 Meeting closed

The meeting closed at 8.10pm.

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitikei District Council

## Marton Community Committee Meeting

Minutes – Wednesday 13 June 2018 – 7:09 pm



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#### Present:

Ms Carolyn Bates (Chair)  
Ms Donna Harris  
Ms Belinda Harvey-Larsen  
Ms Wendy Wagner

#### In Attendance:

Mr Blair Jamieson	Strategy and Community Planning Manager
Ms Lucy Skou	Tutaenui Hall Committee
Ms Brenna O'Neill	
Ms Stephanie Shaw	Project Marton Co-Ordinator

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

Lucy Skou presented to the Committee a request for financial contribution from the Small Project Grant Scheme for the creation of a Community Garden at Marton School. The presentation was tabled.

A discussion on the presentation occurred during Item 16.

Lucy Skou and Brenna O'Neill addressed the Committee with regard to plans for upgrading the Marton Memorial Park Playground. A PowerPoint presentation was given.

A discussion on the presentation occurred during Item 16.

## 3 Apologies

That the apology of Cr Cath Ash, Lyn Duncan, Pip Hancock and Jennifer Greener was received.

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Ms Harvey-Larsen declared a conflict of interest in relation to item 10 because she is on the Committee for the Marton Players Theatre who made an application to the Community Initiatives Fund.

## 5 Confirmation of order of business and late items

There was a scheduled change to the order of business, whereby Item 11 was taken after the welcome by the Chair. This was due to Project Marton staff needing to attend another meeting.

## 6 Confirmation of Minutes

**Resolved minute number**

**18/MCC/016**

**File Ref**

**3-CC-1-3**

That the Minutes of the Marton Community Committee meeting held on 11 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms C Bates / Ms D Harris. Carried

## 7 Chair's Report

No report was provided.

## 8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

## 9 Council responses to queries raised at previous meetings

The Committee noted the commentary in the agenda.

Ms Harvey-Larsen gave a presentation, tabling her recommendations by way of a site plan for consideration of the committee and Council staff.

## 10 Consideration of applications to the Community Initiatives Fund

The Committee discussed the applications for the Community Initiatives Fund. The key points discussed were:

### Project Litefoot

- *In the Committee's opinion the application was poorly prepared, most notably around the financial benefits to the organisations who they seek to assist.*
- *This was most notable in the request to provide advice and supply LED lightbulbs to the Croquet Club at a price believed to be over \$1000 more than what it would cost to just switch over the lightbulbs.*
- *The consideration to fund the Project Litefoot application was unanimously declined.*

### Alzheimers Whanganui Inc – 'The Group'

- *The Committee noted that Alzheimers Whanganui does have a presence in Marton and that the work they do is valued by the community.*
- *The consideration to fund 100% of the Alzheimers Whanganui application was unanimously passed.*

### Wanganui Area Neighbourhood Support Groups Inc

- *The Committee noted that Wanganui Area Neighbourhood Support does have a presence in Marton and that the work they do is valued by the community.*
- *The consideration to fund 100% of the Wanganui Area Neighbourhood Support Groups Inc application was unanimously passed.*

### Marton Country Music Festival

- *The Committee noted that Marton Country Music Festival provides a significant event on Marton's calendar and the economic benefits it brings to the town.*
- *In the Committee's opinion the application should have contained greater content around the profitability of the event over the last three years.*
- *The consideration to fund 100% of the Marton Country Music Festival application was unanimously passed, on the basis that it is a significant event on Marton's calendar and the cost of contribution is outweighed by the economic benefits of the event.*

#### Marton Players Inc

- *The Committee noted Marton Players Inc. does have a presence in Marton and that their events are growing in popularity within the community.*
- *The consideration to fund 100% of the Marton Players Inc. application was unanimously passed.*

Resolved minute number	18/MCC/017	File Ref
1	That the report 'Consideration of applications for the Community initiatives Fund 2018/2019 – Round 1' be received.	
2	That the following Project Report Forms be received:	
	<ul style="list-style-type: none"> <li>• Project LiteFoot</li> <li>• Alzheimers Whanganui Inc</li> </ul>	
3	That the Marton Community Committee approve the applications, listed below, and disperse the Community initiatives Fund as outlined to successful applicants:	
	<ul style="list-style-type: none"> <li>• Alzheimers Whanganui Inc: The Group, for \$2,190.00.</li> <li>• Wanganui Area Neighbourhood Support Groups Inc: Junior Neighbourhood Support, for \$821.00.</li> <li>• Marton Country Music Festival: Marton Country Music Festival, for \$2,500.</li> <li>• Marton players Inc: Open Stage Fridays, for \$609.50.</li> </ul>	

Ms C Bates / Ms W Wagner. Carried

## **11 Update from the Project Marton Co-ordinator**

A verbal update on the new staffing structure and Project Marton office fit out was provided by Ms Shaw on behalf of the Project Marton Co-ordinator.

## **12 Update from the Marton/Bulls Wastewater Advisory Group**

The Group has not met since the Committee's last meeting.

## **13 Update on Youth Services**

The Committee noted the commentary in the agenda.

## **14 Update on place-making initiatives**

No commentary was provided.

## **15 Update on the Marton Civic Centre/Heritage Precinct project**

The Committee noted the commentary in the agenda.

Cr Wilson commented on the reasons of the application being declined and the process moving forward to engage with Minister Jones as part of the Provincial Growth Fund.

## **16 Small Projects Grant Scheme update – June 2018**

The Committee discussed the application made by Ms Skou for funding towards upgrading the Marton School Community Garden. Key points raised were:

- *The Committee noted the benefits to the school, the most notable being the diverse range of learning outcomes with a community garden, the interaction students will have through the planting lifecycle, and the academic learning outcomes.*
- *The Committee noted the need for such a project within the school, the most notable being helping assist the school with its enviro-school membership and that the school is of low decile – so assistance from the Committee is needed.*
- *His Worship the Mayor noted that there are direct avenues of assistance available from nurseries and plant suppliers. Ms Skou was advised to make contact with His Worship for the purposes of connecting these two groups together.*
- *The decision to fund \$1000 towards the Marton School Community Garden was made on the basis that it this would help start the process of the gardens development.*
- *The decision to fund \$1000 towards the Marton School Community Garden was unanimously passed.*

The committee resolved to request that Council carry forward the unspent balance of the Small Projects Grant Scheme to the 2018/19 financial year.

<b>Resolved minute number</b>	<b>18/MCC/018</b>	<b>File Ref</b>
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- 1 That the memorandum 'Small Projects Grant Scheme Update –June 2018' be received.
- 2 That the Marton Community Committee contributes \$1000 towards the Marton School Community Garden from the 2017/18 Small Projects Grant Scheme
- 3 That the Marton Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme of \$154.00 be carried forward to the 2018/19 Financial year.

Ms W Wagner / Ms D Harris. Carried

## 17 Proposed workplan of MoU partnering organisation

Mr Jamieson spoke to the report.

The Committee was happy to accept the work plan, however Mr Jamieson was requested to have a discussion around the welcome packs, specifically how Council, Project Marton and Marton's real estate agents should provide a streamlined and universal welcome pack.

<b>Resolved minute number</b>	<b>18/MCC/019</b>	<b>File Ref</b>
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- 1 That the Proposed workplan of MoU partnering organisation be received.
- 2 That Council staff are requested to work with Project Marton and Marton's real estate agents to provide a streamlined and universal welcome pack.
- 3 That, regarding the proposed workplan of the MoU partnering organisation Project Marton, the Marton Community Committee recommends to the Policy/Planning Committee the adoption of this workplan.

Ms C Bates / Ms D Harris. Carried

## 18 Current Infrastructure projects/upgrades and other Council activities within the ward

The Committee noted the commentary in the agenda.

Cr Wilson and His Worship the Mayor noted that Council will be looking to promote the businesses affected by the pathway and road works on Broadway; doing so after the completion of the current pathway and road works.



**Resolved minute number****18/MCC/020****File Ref**

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee, March-April 2018 be received.

Ms C Bates / Ms D Harris. Carried

**19 Late Items**

None

**20 Next meeting**

8 August 2018, 7.00 pm

An apology was given in advance by his worship the Mayor as he will be attending the Taihape Community Board meeting.

**21 Meeting Closed**

9:20 pm

Confirmed/Chair: \_\_\_\_\_

Date:



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 14 June 2018 – 9:37 AM

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**Present:** Cr Dean McManaway (Chair)  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Lynne Sheridan  
Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Hamish Waugh, Infrastructure Group Management  
Mr Glenn Young, Utilities Manager  
Mr John Jones, Asset Manager – Roading  
Mr Wiremu Greening, Utilities Projects Team Leader  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Athol Sanson, Parks and Reserves Team Leader  
Ms Nardia Gower, Governance Administrator

**Tabled Documents**      **Item 7**      Chairs Report

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Council Prayer

The Council Prayer was read by Cr Aslett.

## 3 Apologies/leave of Absence

That the apology for the leave of absence by Cr Ash, Cr Wilson and Cr Rainey and the late arrival of Cr Gordon be received.

Cr Belsham / His Worship the Mayor. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflict of interest.

## 5 Confirmation of order of business

There were no scheduled changes to the order of business.

## 6 Confirmation of minutes

**Resolved minute number** 18/AIN/032 **File Ref**

That the following amendment be made to the Assets/Infrastructure Minutes of 10 May 2018:

That Huia Street footpath renewal work was awarded to Higgins in accordance with the Roding maintenance contract held by Higgins, and as a result local contractors were not asked to price the work.

*Removal of second bullet point*

His Worship the Mayor / Cr Gordon. Carried

**Resolved minute number** 18/AIN/033 **File Ref** 3-CT-13-2

That the amended Minutes of the Assets/Infrastructure Committee meeting held on 10 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Ms Raukawa-Manuel. Carried

## 7 Chair's Report

A report was tabled at the meeting.

**Resolved minute number** 18/AIN/034 **File Ref** 3-CT-13-4

That the Chair's Report to the Assets/Infrastructure Committee meeting on 14 June 2018 be received.

Cr McManaway / Cr Gordon. Carried

## 8 Progress with strategic issues

The committee noted the commentary in the agenda.

Elected Members discussed the implications of increased flooding occurrences and what that means for the future of infrastructure. Particular comment was made on forestry harvesting. The National Standard of Planting started in May 2018.

## 9 Legal access to Council's strategic sites - Progress update - May

Mr Waugh spoke to the update.

The Trickers site power easements and path of power cables were discussed. Staff noted that there is an existing right of way that is legalised. Power is feeding both Council site and Trickers cow shed. Separating the power is intended.

The Ratana bore easement is complete and the easement needed for new plant and corridor connecting plant and reticulation, is near completion. Council is awaiting Filtec's commissioning of the plant. It is expected to be operation by the end of June.

**Resolved minute number** 18/AIN/035 **File Ref**

That the update 'Legal access to Council's strategic sites - Progress update – May' to the 14 June Assets/Infrastructure Committee meeting be received.

Cr Sheridan / Cr Dunn. Carried

## 10 Marton Centennial Park Development – Skate Park Extension

Mr Andrew Shand of Rotary and the Skate-park Committee and Mr Athol Sanson spoke to the project.

Mr Shand made the following key comments:

- The project was initially based on verbal estimates without a site visit or user workshop.
- Discussion with other skate park commissions confirmed increased budget figures are a common occurrence.
- Lion Foundation has indicated they would strongly consider increasing their contribution to \$50,000.
- Pub Charity has been re-approached directly for reconsideration of their position on funding criteria.

Mr Sanson noted that items within the schedule can be accomplished with local support, noting the strong community involvement already gained. Mr Sanson clarified that the PS1 is being finalised which will result in the final and definite schedule construction to take place in January.

Key points from Elected Members discussion follows:

- Council's obligation to fund repair and maintenance of existing facilities.
- Technology of skate park builds has evolved in the last 10 years since the existing Marton Skate park was built.
- Having the contractors repair the existing facility while building the extension will save money.
- The merits of a loan verses a grant was discussed and decided against.

#### **Undertaking**

#### **Subject**

Clarity is sought on what is in the Parks Upgrade Partnership fund.

#### **Undertaking**

#### **Subject**

Clarity on how much Council has pledged to the Funnell Reserve project

#### **Undertaking**

#### **Subject**

Clarity on how much is in the maintenance budget, and if there is \$24,000 for the Marton Skate park maintenance and repair cost.

#### **Resolved minute number**

**18/AIN/036**

#### **File Ref**

**6-RF-1-5**

That the report on 'Marton Centennial Park Development – Skate Park Extension' to the Assets/Infrastructure Committee on 14 June 2018, be received.

Cr Belsham / Cr Aslett. Carried

**Resolved minute number**                      **18/AIN/037**                      **File Ref**                      **6-RF-1-5**

That Assets and Infrastructure Committee recommend to Council that Council allocate a further \$60,000 towards the Marton Skate-park extension project on the basis that the remaining funds are met by the community.

His Worship the Mayor / Cr McManaway. Carried

**Resolved minute number**                      **18/AIN/038**                      **File Ref**

That Assets and Infrastructure Committee recommend to Council that Council consider the \$24,000 of remedial work be met by the Park maintenance fund.

His Worship the Mayor / Cr McManaway. Carried

## **11      3 Water Compliance Update**

Mr Waugh took the report as read

Elected Members queried the Bulls non-compliance. Staff explained that water volume is the issue with increased flow due to rain and filtration issues causing noncompliance.

**Resolved minute number**                      **18/AIN/**                      **File Ref**                      **5-EX-3-2**

That the report '3 Waters Compliance – May 2018' be received.

Cr Gordon / Cr Sheridan. Carried

His Worship the Mayor left at 10:40-10.41

## **12      Questions put at previous meeting for Council's advice or action.**

There were no questions put at the April meeting for Council's advice or action

## **13      Activity management**

Roading and footpaths (including roading contractor performance)

Mr Jones took the report as read. Comments made were:

- Road marking work in Marton is programmed and is planned to be completed by the end of June. The road marking contract covers Manawatū and Rangitikei with contractors working where weather allows.
- Concern was raised over the communication of the Broadway project – Marton Ward Councillors were receiving newsletters but haven't received any recently.
- When possible, emergency work funding is carried forward. Emergency work has been prioritised, staff are attempting to expend the available budget on as many sites as possible. In the new financial year new claims can be made for recent events.

- It was suggested that if Council have the capacity under the current emergency work budget the road down to Mangaweka Bridge has a substantial undercut.
- His Worship the Mayor offered to take up the issue of NZTA's Stormy Point lights at the transport forum following a discussing with Manawatū.

Staff received the Mangaweka bridge draft report with detailed business analysis, however it was unclear around the economic implications of retaining or demolishing bridge. Staff have requested a full cost of 100 years for each scenario.

Water (including rural water supplies) / Sewage and the treatment and disposal of sewerage/ Stormwater drainage

Mr Greening and Mr Waugh spoke to the utilities reports. Comments made were:

- Harris Street - currently trimming trees back and with landowner agreed access will be able clear the drain.
- Mistle Street – is running through private property, a CCTV camera is going through the pipes assessing cleaning requirements. If possible the stormwater pipe may be lined.
- Hunterville Onga stream – Horizons has acknowledged that it is their issue, and have the clearing of it on their work programme. Council staff are continuing to put pressure on them to get it done.

Mr Greening foreshadowed additional maintenance work required in Broadway Marton

Rubbish and recycling

Mr Waugh noted that the waste management and minimisation plan will be decided at the end of the month by Council.

Community and leisure assets (including parks)

It was requested at that the next meeting, regarding the Mangaweka toilets, an asset map of Mangaweka is presented to enable clearer discussion bearing in mind underground infrastructure.

Councillors were reminded that if you are talking to members of public get them to contact Council.

**Undertaking**

**Subject**

To confirm that Marton Broadway retailers received regular newsletter updates.

**Undertaking**

**Subject**

Staff to action the cleaning of drains in Hunterville.



**Undertaking****Subject**

Mr Greening to report back to Assets/Infrastructure Committee on the remaining upgrade to Paradise Terrace, Taihape.

**Undertaking****Subject**

Staff to investigate a pipe gate to stop the back flow of water entering drainage from Onga Stream in Hunterville.

**Resolved minute number****18/AIN/****File Ref**

That the activity management templates for May 2018 for Roding, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Aslett / Cr Gordon. Carried

His Worship the Mayor left at 10:45 – 10:46

**14 Late Items**

None

**15 Future Items for the agenda****16 Next meeting**

12 July 2018, 9.30 am

**17 Meeting closed**

11:17 am

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 14 June 2018 – 1:06 PM

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**Present:** Cr Angus Gordon (Chair)  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Jane Dunn  
Cr Lynne Sheridan  
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Blair Jamieson, Strategy and Community Planning Manager  
Ms Carol Downs, Executive Officer  
Mr Lequan Meihana, Strategic Advisor - Mana Whenua *Kairāanga*  
Ms Katrina Gray, Senior Policy Analyst/Planner  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Nardia Gower, Governance Administrator

**Tabled Documents**

<b>Item 9</b>	Legislation and Governance
<b>Item 11</b>	Review Animal Control Bylaw
<b>Item 12</b>	Community Housing

## 1 Welcome

The Chair welcomed everyone to the meeting with particular note to new staff member Mr Lequan Meihana in the Council role of Strategic Advisor Iwi/Hapū.

## 2 Apologies/Leave of Absence

That the apology for the absence of Cr Ash and Cr Platt be received.

Cr Sheridan / Cr Dunn. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Ms Hiroa declared a conflict of interest regarding Mokai Patea Services with relation to Item 10.

## 4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Sponsorship recognition

be dealt with as a late item at this meeting.

There was no other scheduled change to the order of business, noting that Item 13 has been withdrawn from the meeting agenda

## 5 Confirmation of Minutes

**Resolved minute number**

**18/PPL/059**

**File Ref**

**3-CT-15-2**

That the Minutes of the Policy/Planning Committee meeting held on 10 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Sheridan. Carried

## 6 Chair's Report

The Chair gave a verbal report highlighting the following topics:

- Progress with the work plans for Council's MoU partnering organisations has been made and will be presented to the Committee during the meeting.

- A decision on Council's Community Housing policy is expected the days meeting.
- There has been an endless supply of Government statutes lately which have required Council's comment; the outcome will be interesting.
- The Chair thanked those that commented on proposed Council submission to the Productivity Commission's consultation paper.
- The submission to Horizons Regional Council on regional representation did not favour Rangitikei District Council's preference.

**Resolved minute number****18/PPL/060****File Ref****3-CT-15-1**

That the Chair's report for June 2018 to the Policy/Planning Committee meeting on 14 June 2018 be received.

Cr Gordon / His Worship the Mayor. Carried

## **7 Progress with strategic issues – Update**

The Committee noted the commentary in the agenda.

Discussion was had regarding Council's branding and its use in town and district signage. Points raised were:

- There are two types of signs proposed. One being District signage that welcomes and farewells travellers into and out of the Rangitikei. The second are individual town signs.
- The town signs have been discussed with Community Committees and Boards who are to recommend icon ideas for Council approval.

### **Undertaking**

### **Subject**

Agenda notes to be provided to each of the Community Committees and Community Boards to provide clarity on Council's plans and process for town and District signage.

## **8 Update on Communications Strategy**

Ms Downs spoke to the update with the following highlights:

- A new skin on Council's website incorporates the new logo and recently received a number of enhancements.
- Ms Jo Priestly, the new communications staff member, has been employed for over a month and has increased Council promotion including videos and information on 'What Council does'. For example the YouTube video and article explaining the woe-

to-go process of the Marton Water pipes, its complicated process, and improvements made in last few months. An increase in positive stories has been a focus and these have been well received.

- The Communications Action Plan and Strategy have been put on brief hold to allow input from Ms Priestly. A draft is expected for Council comment in August.

Ms Downs noted the following as not being in the attached update:

- Horizons Regional Council is promoting the Marton to Whanganui/Palmerston North Bus service with pamphlet drops, letter drops and on social media.

Elected Member discussion resulted in the following notes:

- Part of the website development includes the ability for staff to take over the website and use it as a tool in emergency situations including turning the front page red.
- The Communications team will arrange a time with new staff member Mr Lequan Meihana, Strategic Advisor Iwi/Hapū, to introduce himself and how the role has come about.
- Incorporate into the Communications Strategy guidelines on informing the public and local ward Councillors of works projects that effect livelihoods and/or public daily life.
- Staff are maintaining the Rangitikei.com website. Ms Downs should be informed of any information requiring update. It was noted that events loaded onto Eventfinder.co.nz automatically feed into Rangitikei.com
- It was suggested that the YouTube video, regarding Marton Wastewater, could be used as a blueprint to further highlight Council work such as slip-lining.

#### **Undertaking**

#### **Subject**

That in the 'contact us' section of the website includes a link to Councillor contacts

#### **Undertaking**

#### **Subject**

Fix the issue of the overlap of photo and wording of Ward Councillors.

#### **Undertaking**

#### **Subject**

Load contacts, information and when possible photos of Te Roopu Ahi Kaa Members to the website.

#### **Resolved minute number**

**18/PPL/061**

#### **File Ref**

**3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 14 June 2018 be received.

Cr Belsham / Cr Dunn. Carried

## 9 Legislation and Governance Update

Mr Hodder spoke to the update with the following comments:

- A short submission is being proposed regarding interest in electronic voting.
- Tabled is an amended draft to the Litter (Increased Infringement Fee) Amendment Bill. Staff felt it was worth highlighting in the draft the Government's inconsistency regarding local government's sharing in the infringement revenue, for example this Bill and the Sale and Supply of Alcohol legislation.

Elected Members' discussion had the following highlights:

- It is expected that the Government will make a decision on Three Waters in October.
- Elected Members discussed two perspective options:
  - 1: to sit back and wait until Government makes a decision in October
  - 2: be proactive and take the opportunity to drive change from a regional basis, potentially talking to the two issues of potable water and sewerage.
- Opportunities for a discussion and collaboration with neighbouring Districts, with one possibility of Government looking for a willing trial region to partner with.
- Further discussion was had regarding the District sewerage system and the combination of out of District sewerage being combined, noting cultural considerations along with resource management.

### Undertaking

### Subject

Provide a briefing on Planning Standards to the next Policy Planning Committee prior to a draft submission going to Council for approval.

### Resolved minute number

18/PPL/062

### File Ref

3-OR-3-5

That the report 'Legislation and Governance Update, June 2018 be received.

Cr Gordon / Cr Aslett. Carried

### Resolved minute number

18/PPL/063

### File Ref

In light of the three waters report at the Policy/Planning Committee meeting on 14 June 2018 and the Government's stance on the changes that will occur within the three waters, the Policy Planning Committee recommends to Council that it endorses a wider regional conversation that Rangitikei District Council convene with regional Mayors.

His Worship the Mayor / Cr Belsham. Carried

**Resolved minute number**                      **18/PPL/064**                      **File Ref**                      **3-OR-3-5**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission as without amendment] to the Parliamentary Justice Committee on the Local Electoral Matters Bill.

Cr Dunn / Cr Sheridan. Carried

**Resolved minute number**                      **18/PPL/065**                      **File Ref**                      **3-OR-3-5**

That the Policy/Planning Committee request retrospective approval from Council for making a submission to the Parliamentary Environment Committee on the Litter (Increased Infringement Fees) Amendment Bill and, on this basis, authorise His Worship the Mayor to sign, on behalf of the Council, such a submission so that it is received by the closing time.

Cr Belsham / Cr Dunn. Carried

## **10 Proposed work plans for the partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22**

Mr Jamieson spoke to the report providing the Committee with a summary presentation.

Main points discussed were:

- Council's potential to print and provide Rangitikei branded envelopes to the MoU partner for to hold the information in their 'Welcome to town' packs.
- The merits of contracts containing organisation outcomes that sit outside work requested and contracted by Council. It was suggested that clear distinction should be made between the two. It was noted that Council does not fund the organisations entirely and clarity could be given to the value of each Council deliverable, and if not achieved deducted from the contract price.
- MoU partnering organisations are required to help Council with communications as part of the relationship contract and to liaise with the community over Council matters, whether organisation individuals agree with the message or not.
- Accountability forms requiring MoU partnering organisations to demonstrate and detail the delivered outcomes.
- Mr Jamieson stated he would have greater involvement with the MoU partnering organisations.
- Council's ability to promote the MoU partner organisations.
- The potential to have the same contract across the District allowing the measuring of outcomes to be clearly and consistent.
- Previously relationships were strictly between partnering organisations and Council, with the new approach now involving Community Committees and Community



Boards. It is a new way of working noting assessments and improvements will occur as the process evolves.

- As Council moves into a more active role with economic development that aspect could potentially be removed from some work plans.
- Amendments to work plans to include more targeted reporting mechanism.

### Undertaking

### Subject

Council and staff to workshop the MoU partnership work plans and potential of a District-wide template.

<b>Resolved minute number</b>	<b>18/PPL/066</b>	<b>File Ref</b>	<b>4-EN-10-2</b>
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That the report on 'Proposed work plans for the prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.

Cr Sheridan / Cr Dunn. Carried

<b>Resolved minute number</b>	<b>18/PPL/067</b>	<b>File Ref</b>	<b>4-EN-10-2</b>
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That the Policy/Planning Committee endorses the draft proposed work plans amended to Council for consideration on 28 June, 2018.

Cr Sheridan / Ms Hiroa. Carried

<b>Resolved minute number</b>	<b>18/PPL/068</b>	<b>File Ref</b>	<b>4-EN-10-2</b>
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That the Policy/Planning Committee endorses the following payment schedule for the partnering organisations to Council for consideration on 28 June, 2018:

Taihape	Taihape Community Development Trust	One-year trial: \$20,000
	Mokai Patea Services	One-year trial: \$6,500

Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
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Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19
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His Worship the Mayor / Cr Aslett. Carried

## 11 Review of Animal Control Bylaw 2013

Mr Cullis and Ms Gray took the Committee through a presentation seeking feedback on the review of the Animal Control Bylaw. The following key issues were discussed:

- Bees – issues with bees in the rural environment, and the potential permitting of urban bees.
- Any prohibitions should have an ability to be permitted by an authorised officer.
- Cats – concerns were raised with stray cats in urban areas. More research needs to be done on the options Council has to address this issue.
- Animal welfare issues cannot be addressed through a bylaw
- Retain the definition of urban area based on the District Plan zoning, however, consider what consultation might be appropriate with the smaller communities to see if they still want to be urban.
- Widen the nuisance definition.
- Consider charging a small fee \$50 - \$100 for permits.

Further research will be undertaken on the issues of bees and cats and will be discussed at the next Policy/Planning Committee meeting on 12 July 2018.

<b>Undertaking</b>	<b>Subject</b>	<b>Biosecurity Act – treatment of meat</b>
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Confirm whether the freezing of meat is considered as treatment.

## 12 Considerations for the Community Housing Policy

Mr Jamieson spoke to his tabled presentation, and took questions of his report.

Main points discussed were:

- The Healthy Homes Guarantee Act comes into effect next year; the cost to bring each unit up to standard could be up to \$20,000. Bringing community housing up to market rent will enable Council to increase the standards of each unit.
- Ministry of Social Development has stated that they would have personnel to meet and support every single superannuitant and work through the process with them. The housing supplement will help offset the rental increase. Elected Members discussed the options of having in house staff to further support tenants understanding the change and requesting social support.
- An action plan to implementing an increase is being drafted by staff.

**Resolved minute number**

**18/PPL/069**

**File Ref**

**6-CF-1-14**

That the memorandum 'Considerations for the Community Housing Policy' be received.

Cr Belsham / Cr Aslett. Carried

**Resolved minute number**                      **18/PPL/070**                      **File Ref**                      **6-CF-1-14**

That the Policy/Planning Committee recommends to Council that a market rate rent should be set for Community Housing; doing so for 2018/19 at the Property Brokers figure of \$150, by way of:

- absorbing (on a reducing scale) the additional rental through a subsidy of power to tenants.

Cr Belsham / Cr Aslett. Carried

**Resolved minute number**                      **18/PPL/071**                      **File Ref**                      **6-CF-1-14**

That the Policy/Planning Committee recommends to Council that:

- a rental limit of 33% of gross National Superannuation should be set for Community Housing tenanted by those receiving National Superannuation.

Cr Belsham / His Worship the Mayor. Carried

### **~~13 — Review of Procurement Policy and development of a Contract Management Policy~~**

~~A presentation will be provided to the meeting.~~

### **14 Update on the Path to Well-being Initiative**

**Resolved minute number**                      **18/PPL/072**                      **File Ref**                      **1-CO-4-8**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – April 2018' be received.

His Worship the Mayor / Cr Aslett. Carried

### **15 Questions put at previous meetings for Council advice or action:**

The committee noted the commentary in the agenda.

### **16 Activity management**

**Resolved minute number****18/PPL/073****File Ref**

That the activity management templates for May 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Gordon / Cr Sheridan. Carried

**17 Late items**

Sponsorship recognition

**Resolved minute number****18/PPL/074****File Ref**

That the Policy Planning committee recommend to Council that Council agree that those sponsoring \$500 to the new Bulls Community Centre get their name on both a brick and a chair.

His Worship the Mayor / Cr Belsham. Carried

**18 Future items for the agenda**

Maori rates remission policy. Comparison to Horizons policy, process and documentation.

**19 Next meeting**

Thursday 12 July 2018, 1.00 pm.

**20 Meeting closed**

5.12 pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Rangitikei District Council

## Hunterville Community Committee

Minutes – Monday 18 June 2018 – 6:34 PM



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**Present:** Ms Karen Kennedy, Chair  
Ms Sandra Carroll  
Ms Erina True  
Mr Richard Gower  
Ms Jean Signal  
Ms Lynette Thompson  
Ms Jane Watson  
Cr Dean McManaway

**In attendance:** Ms Nardia Gower, Governance Administrator

## **1 Welcome**

The Chair welcomed everyone to the meeting.

## **2 Public Forum**

Nil

## **3 Apologies**

That the apology for the absence of Ms Maureen Fenton be received.

## **4 Members' conflict of interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Keep NZ Beautiful Day in September 2018

be dealt with as a late item at this meeting.

There was no scheduled change to the order of business.

## **6 Confirmation of Minutes**

**Resolved minute number**

**18/HCC/015**

**File Ref**

**3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 16 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Carroll / Ms Kennedy. Carried

## **7 Chair's Report**

The Chair had nothing to report.

## **8 Council decisions on recommendations from the Committee**

Council confirmed the recommendation (18/HCC/007) to install a drinking fountain in the Hunterville Domain.

Cr McManaway informed the Committee that Mr Athol Sanson, Parks and Recreation team Leader, has advised that drinking fountain will be installed at the Hunterville Playground and a further drinking fountain, able to refill drink bottles, will be installed in the Hunterville Domain

The issue over who pays the water rates of the future drinking fountain in the Domain was raised.

**Resolved minute number**                      **18/HCC/016**                      **File Ref**

The Hunterville Community Committee, being mindful of costs, recommends to Council that Council install an economic water fountain in the Hunterville Domain, while the A280 water fountain is installed near the Hunterville Dog statue and playground.

Ms Watson / Ms Kennedy. Carried

## **9 Council responses to queries raised at previous meetings**

### **Ongo Stream**

Cr McManaway updated the Committee:

- Council staff are still investigating the flooding issues with the staff surveyor undertaking a thorough survey of the area to determine the amount of fall we are working with.
- Correspondence has been sent to Horizons who agree that the stream is their responsibility, the cleaning of the stream is on their schedule but is not deemed a priority. Council staff are continuing to highlight the issue with Horizons.
- One suggestion is to install a flap on the culvert that will allow the water to go out but restricts water coming back up.

### **Update on the Public Toilets:**

Cr McManaway updated the Committee noting the large support has been removed and the plaster work has been completed. Discussion was had regarding the poor level of cleaning service, despite the contract now sitting in-house with Council. The Committee were reminded that anyone is able to submit a 'Fix it forms', also known as request for service forms. These are required by Council to enable action. Verbal requests for service can be made by phoning Council's customers service on 06 3270099.

## **10 Consideration of applications to the Community Initiatives Fund**

The Committee discussed the application from Project Litefoot to the Community Initiatives Fund. It was noted that Project Litefoot's Income and Expenditure statement demonstrates

a large percentage of personal and administration costs verses total costs of light bulbs, water saving devices and recycling stations.

**Resolved minute number**                      **18/HCC/017**                      **File Ref**

That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.

Ms Kennedy / Ms Thompson. Carried

**Resolved minute number**                      **18/HCC/018**                      **File Ref**

That the following Project Report Form be received:

- Project LiteFoot Trust Project Report form R2 2017

Ms Carroll / Ms Watson. Carried

**Resolved minute number**                      **18/HCC/019**                      **File Ref**

That the Hunterville Community Committee approve the application of Project LiteFoot Trust – LiteClub Rangitikei: Rangitira Golf Club and the Hunterville Bowling Club, and disperse \$1200 from the Community initiatives Fund.

Mr Gower / Ms Thompson. Carried

## 11 Update on place-making initiatives

Cr McManaway updated the Committee on the Queens Park signage, and further spoke of the sign to be installed near the Dog statue.

**Undertaking**                      **Subject**

The Hunterville Community Committee request approval and confirmation from Council staff as to the below locations for the installation sites of the four donated seats to be installed with concrete securing, in the following places:

- Outside Museum
- Police station
- Book shop
- Outside the photograph



<b>Undertaking</b>	<b>Subject</b>
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Ms Gower to send Placemaking sheets to Karen. To apply for funding for the cost of the seat installation.

## 12 Small Projects Fund – update

<b>Resolved minute number</b>	<b>18/HCC/020</b>	<b>File Ref</b>	<b>3-CC-1-1</b>
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That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.

Ms Thompson / Mr Gower. carried

<b>Resolved minute number</b>	<b>18/HCC/021</b>	<b>File Ref</b>	<b>3-CC-1-1</b>
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That the Hunterville Community Committee pay the \$200 to Hunterville Lions Club for the new information signage at Queens Park.

Ms Kennedy / Ms Carroll. Carried

<b>Resolved minute number</b>	<b>18/HCC/022</b>	<b>File Ref</b>	<b>3-CC-1-1</b>
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That the Hunterville Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme of \$359.00 be carried forward to the 2018/19 Financial year.

Ms Watson / Ms Signal. Carried

## 13 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee discussed the update with the following points being raised:

- The Hunterville Cemetery has received lots of positive feedback.
- Mr Gower noted that a suitable site for a Dog Cemetery is still being sought.
- Rubbish is being dumped on private property of a condemned building site. Cr McManaway stated he would investigate solutions with Council staff.

<b>Undertaking</b>	<b>Subject</b>
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Ms Thompson 'Fix it form' lodged 17 May requesting feedback has not been actioned nor Council response received.

<b>Resolved minute number</b>	<b>18/HCC/023</b>	<b>File Ref</b>	<b>3-CC-1-4</b>
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Hunterville Community Committee recommend to Council that immediate attention be given to the old Fire station with regard to the atrocious condition of the southern wall and storm water issues. Of particular concern is the spouting lacking a down pipe causing surface flooding. These hazards are of particular concern due to the proximity to the Hunterville Playcentre.

Ms Thompson / Ms True. Carried

<b>Resolved minute number</b>	<b>18/HCC/024</b>	<b>File Ref</b>	<b>3-CC-1-4</b>
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That the Hunterville Community Committee recommend to Council that Council investigate the quality of cleaning service given the Hunterville Public Toilets following negative feedback given by the community.

Ms Signal / Ms Kennedy. Carried

<b>Resolved minute number</b>	<b>18/HCC/025</b>	<b>File Ref</b>	<b>3-CC-1-4</b>
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That the memorandum 'Extract from activity report to the Assets/Infrastructure Committee's March - April 2018' be received.

Ms Kennedy / Ms Carroll. Carried

## 14 Late Items

Keep New Zealand Beautiful Day Week in September.

- The Committee noted that Hunterville used hold a working bee, encouraging local residents clean up the front of their properties.
- The Committee want to hold another clean up week in line with the National programme in September.

<b>Resolved minute number</b>	<b>18/HCC/026</b>	<b>File Ref</b>
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That the Hunterville Community Committee recommend to Council that Keep NZ Beautiful groups registered with Council have a waived dump fee at their local waste transfer

stations for the week of Keep NZ beautiful.

Ms Carroll / Ms Kennedy. Carried

**15 Next meeting**

20 August 2018 at 6:30 pm

**16 Meeting Closed**

8.29pm

Confirmed/Chair: \_\_\_\_\_

Date: