



Rangitikei District Council

Council Meeting

Agenda – Thursday 27 September 2018 – 1:00 p.m.

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The quorum for the Council is 6.

Council’s Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes from the Council meeting on 30 August 2018 are attached.

Recommendation:

That the minutes of the Council meeting 30 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the 'Mayor's report and schedule' to Council's meeting on 27 September 2018 be received.

8 Representation Review – Oral hearings

Twelve submissions were received on Council's initial proposal for the representation review for the 2019 elections. One submitter requested to speak to their submission at the oral hearing.

1.30pm - Laurel Mauchline Campbell – Chair, Turakina Community Committee .

All submissions are attached. One submitter, Laurel Mauchline Campbell, has asked to speak. Consideration of all submissions and Council's final representation proposal is scheduled for Council's meeting on 18 October 2018.

9 Portfolio Updates

Ohakea	Cr Platt <i>Attached</i>
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Recommendation:

That the portfolio updates to the 27 September 2018 Council meeting be received.

10 Administrative Matters – September 2018

A report is attached

File: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – September 2018' to the 27 September 2018 Council meeting be received.
- 2 That Council give approval in principle to the Chief Executive giving consideration to entering into a licence to occupy from the Ministry of Education for the now closed Santoft School buildings or part of them to provide supporting facilities for the Santoft Domain, and to the possible use of these facilities being discussed with the Santoft Domain Management Committee at its meeting on 2 October 2018, with a report on progress to Council's meeting on 25 October 2018
- 3 That the Chief Executive be authorised to take all actions required to formalise redefinition of the 1985 Right of Way Survey to best provide maximum availability of the Bulls Library site for public use; and execute all plans, deeds and other documents required to complete the matter.
- 4 That Council delegates to the Policy/Planning Committee at its meeting on 11 October 2018 to authorise His Worship the Mayor to sign (on behalf of Council) a submission on the proposed healthy homes standards, with the approved submission included in the Council Order Paper for 25 October 2018.
- 5 That Council approves/does not approve extending the scope of the Community Initiatives Fund to cover (a) facility development or funding for capital works and/or (b) the purchase or long-term lease of equipment or facilities.
- 6 That, regarding the application from Royal Forest and Bird Protection Society (Rangitikei Branch) for financial assistance of \$790 from the Community Initiatives Fund for salaries for community educators to function within the Rangitikei,

EITHER

declines the application.

OR

agrees that the application be considered by each Community Committee/Board proportionately to the allocation of funds each has.

OR

approves a grant of \$....., with the allocation to each Community Committee/ Board reduced proportionately.

- 7 That, regarding the application from the Brain Injury Association for financial assistance of \$3,000 from the Community Initiatives Fund for salaries for community educators to function within the Rangitikei,

EITHER

declines the application.

OR

agrees that the application be considered by each Community Committee/Board proportionately to the allocation of funds each has.

OR

approves a grant of \$....., with the allocation to each Community Committee/ Board reduced proportionately.

- 8 That, regarding the application from Parkinsons New Zealand Community Educator Service for financial assistance of \$2,500 from the Community Initiatives Fund for salaries for community educators to function within the Rangitikei,

EITHER

declines the application.

OR

agrees that the application be considered by each Community Committee/Board proportionately to the allocation of funds each has.

OR

approves a grant of \$....., with the allocation to each Community Committee/ Board reduced proportionately.

- 9 That Council does/does not adjust the sums available to each Community Committee/Board for the first round in 2018/19 of the Community Initiatives Fund to reflect the sums sought from each.

- 10 That Council approve applications being submitted to the Wanganui Community Foundation (Quick Response Grant) and Kiwi Sport for funding for the Swim 4 All programme.
- 11 That the determination of objections to the proposed road closures for Marton Market Day on 24 November 2018 and the Christmas Parades in Bulls, Marton and Taihape on 1 September 2018 be delegated to His Worship the Mayor, the Deputy Mayor and the Chief Executive, with decisions reported to Council's meeting on 29 November 2018.
- 12 That the appointment by Council's Electoral Officer, Warwick Lampp, of Blair Jamieson, Strategy and Planning Manager, as Deputy Electoral Officer, be confirmed, effective 4 October 2018.

11 Top 10 Projects - status, September 2018

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top Ten Projects – status, September 2018' to the 27 September 2018 Council meeting be received.

12 Kerbside Recycling and Rubbish Engagement

Council is undertaking further consultation with urban residents as to whether they should implement a recycling or kerbside rubbish and recycling service. The proposed Engagement Plan for this consultation is attached. The FAQ sheet and postcard will be tabled at the meeting (and circulated electronically beforehand).

Recommendations:

- 1 That the Engagement Plan, Postcard and FAQ sheet be received.
- 2 That Council adopts the Engagement Plan, Postcard and FAQ sheet as the basis for engagement with the community for kerbside rubbish and recycling.

13 Adoption – Communications Strategy

In accordance with Council's discussion at the 30 August meeting, and subsequent feedback from elected members, amendments have been made to the draft Communications Strategy.

The revised Communications Strategy is attached.

Recommendations:

- 1 That the 'Rangitikei District Council Communications Strategy 2018-2020' be received.
- 2 That Council adopts the 'Rangitikei District Council Communications Strategy 2018-2020' [as amended/without amended].

14 Consultation on Control of Liquor Bylaw

The Control of Liquor in a Public Place Bylaw 2018 is due for review (it will expire on 18 December 2018 if not reviewed by this point). The Policy/Planning Committee has considered the Bylaw and recommended it to Council for adoption for consultation. The Policy/Planning Committee has recommended no changes from the previous bylaw. Given the required timeframe for review, it is recommended that the Policy/Planning Committee are delegated authority to hear oral submissions at their 08 November 2018 meeting.

The engagement plan, summary of information, submission form and draft Bylaw are attached.

File ref: 1-DB-1-4

Recommendations:

- 1 That the engagement plan, summary of information, submission form and draft Liquor Control in a Public Place Bylaw 2018 be received.
- 2 That in accordance with Section 147A(2) of the Local Government Act 2002, Council considers the Control of Liquor in a Public Place Bylaw is required as it is likely that the level of crime or disorder is likely to return to the liquor control areas if the bylaw does not continue.
- 3 That in accordance with section 155 of the Local Government Act 2002, a bylaw is the most appropriate way of dealing with crime associated with the consumption of liquor in public places, the draft Control of Liquor in a Public Place Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.
- 4 That the Control of Liquor in a Public Place Bylaw 2018, is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form and that the hearing of oral submissions is delegated to the Policy/Planning Committee's 08 November 2018 meeting.

15 Consultation on proposed rates remission policy to incentivise residential development

At its meeting on 13 September 2018, the Policy/Planning Committee considered a draft addition to the rates remission policy to incentivise residential development, recommending that it be adopted for consultation, coinciding with consultation on the revised Animal Control Bylaw, and developing an engagement plan which includes a public meetings and sessions with interested parties. Section 102(3) of the Local Government Act 2002 does not require

use of the special consultative procedure but regard is needed for Council's significance and engagement policy.

The engagement plan, summary of information, submission form and draft policy are attached.

File: 3-PY-1-20

Recommendations:

- 1 That the engagement plan, summary of information, submission form and draft Rates remission policy to incentivise residential development be received.
- 2 That the draft Rates remission policy to incentivise residential development is adopted for consultation in accordance with the engagement plan, summary of information and submission form, at a time to be set by the Policy/Planning Committee

16 Annual report on Council's administration of its dog control policy and practice

Section 10A of the Dog Control Act 1996 requires Council to prepare a report on its dog control policy and practices each financial year. The report for the year ending 30 June 2018 is attached. Once adopted, Council is required to give public notice (in a newspaper circulating within the District) of the report and send a copy to the Secretary for Local Government (in the Department of Internal Affairs).

File: 2-RE-1-7

Recommendation:

That the 'Rangitikei District Council Report pursuant to Section 10A of the Dog Control Act 1996 for the period 1 July 2017 – 20 June 2018' to the 27 September 2018 Council meeting be received.

17 Sale of Bulls Information centre, Bulls Town Hall and Bulls Plunket site – determination on non-price attributes

A report will be tabled.

18 Rātana gym (and former fire station)

A report will be tabled at the meeting.

File: 6-CF-4-6

Recommendations:

- 1 That the report 'Rātana gym' (and former fire station) be received.
- 2 That....

19 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendations:

- 1 That the minutes of the following meetings be received:
 - Audit/Risk Committee, 30 August 2018
 - Finance/Performance Committee, 30 August 2018
 - Erewhon Rural Water Scheme, 5 September 2018
 - Rātana Community Board, 11 September 2018
 - Assets/Infrastructure Committee, 13 September 2018
 - Policy/Planning Committee, 13 September 2018

- 2 That the following recommendations from the Audit/Risk Committee held on 30 August 2018, be confirmed:

18/ARK/014

That the Audit/Risk Committee recommends to Council that it adopts the 'Audit Risk Committee terms of reference', as amended.

**the revised terms of reference are attached as appendix 1 to this item*

- 3 That the following recommendations from the Rātana Community Board, held on 11 September 2018, be confirmed:

18/RCB/025

That the Rātana Community Board recommend to Council that drainage of the Rātana Rugby field be undertaken in January-March 2019.

- 4 That the following recommendations from the Assets/Infrastructure Committee, held on 13 September 2018, be confirmed:

18/AIN/078

~~That Assets/Infrastructure Committee recommend to Council that the Rātana Gym / Fire station is reroofed following a report from staff.~~

Dealt with in item 18

18/AIN/084

That Assets/Infrastructure recommend to Council that Council proceed with installing a 24/7 public toilet in Follett Street, as suggested by Marton Community Committee.

- 5 That the following recommendations from the Policy/Planning Committee, held on 13 September 2018 be confirmed:

~~18/PPL/107~~

~~The Policy/Planning Committee recommends to Council that in accordance with Section 147A(2) of the Local Government Act, the Control of Liquor in a Public Place Bylaw is required as it is likely that the level of crime or disorder is likely to return to the liquor control areas if the bylaw does not continue.~~

~~18/PPL/108~~

~~The Policy/Planning Committee recommends to Council that in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with crime associated with the consumption of liquor in public places, the draft Control of Liquor in a Public Place Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.~~

~~18/PPL/109~~

~~That the Policy/Planning Committee recommends to Council that the Control of Liquor in a Public Place Bylaw 2018, is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form and that the hearing of oral submissions is delegated to the Policy/Planning Committee's 8 November 2018 meeting.~~

Dealt with in item 14

~~18/PPL/111~~

~~That, regarding the proposed policy on incentivising residential development, the Policy/Planning Committee recommends to Council that it be adopted as amended for consultation coinciding with consultation on the revised Animal Control Bylaw, including an engagement plan which includes a public meetings and sessions with interested parties~~

Dealt with in item 15

20 Late items

21 Future Items for the Agenda

22 Public Excluded – session 1

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Proposed new electricity supply contract for Council from October 2018

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Proposed new electricity supply contract for Council from October 2018	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

23 Open meeting

[Resolutions from Public excluded to be confirmed in open meeting]

24 Public Excluded – session 2

Recommendation:

I move that the public (except for Mr Dennis O’Callaghan) be excluded from the following parts of the proceedings of this meeting, namely:

Annual review of the Chief Executive’s performance

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

<p>Item 2</p> <p>Annual review of the Chief Executive’s performance</p>	<p>Briefing contains information which needs to be withheld to protect the privacy of natural persons – section 7(2)(a).</p>	<p>Section 48(1)(a)(i)</p>
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

25 Open meeting

[Resolutions from Public excluded to be confirmed in open meeting]

26 Meeting adjourned

11 October 2018, 1.00 pm

27 Adoption of 2017/18 Annual Report

File ref: 5-FR-1

Once oral clearance has been provided, the final drafts of the Annual Report and of the Summary Annual Report will be distributed to Elected Members.

The Audit Director will be present at the meeting to present her opinion.

Section 98(4) of the Local Government Act 2002 requires the Annual Report and Summary Annual Report to be publicly available within one month of adoption, and a copy must be sent to the Secretary for Internal Affairs, the Auditor General and the Parliamentary Library. In addition, two copies are required by the Legal Deposit Office in the National Library. Both documents will be uploaded to the Council’s website and printed copies placed in the District libraries.

Recommendations

- 1 That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council’s auditor for the year ended 30 June 2018.
- 2 That the Annual Report 2017/18 (and the Summary Annual Report 2017/18) be amended by adding the final Audit opinion and that both be adopted as amended.

28 Public Excluded – session 3

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Evaluation of tenders for the proposed Bulls Community Centre (C1084)

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 3 Negotiations with preferred tenderer for the proposed Bulls Community Centre (C1084)	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

29 Open meeting

[Resolutions from Public excluded to be confirmed in open meeting]

30 Next Meeting

Thursday 18 October 2018, 9.30 am