



**RANGITIKEI**  
DISTRICT COUNCIL

*Making this place home.*

# Council Meeting Order Paper

**Thursday 25 October 2018, 1pm**  
**Council Chamber, Rangitikei District Council**  
46 High Street, Marton

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**Chair**

His Worship the Mayor, Andy Watson

**Deputy Chair**

Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Richard Aslett, Jane Dunn,  
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,  
Ruth Rainey, Lynne Sheridan, Dave Wilson

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 25 October 2018 – 1:00 p.m.

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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **6 Confirmation of minutes**

The minutes from the Council meeting held 18 October 2018 are attached.

### **Recommendation:**

That the minutes of the Council meeting 18 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **7 Mayor's Report**

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### **Recommendation:**

That the Mayor's report and schedule to Council's meeting on 25 October 2018 be received.

## **8 Portfolio Updates**

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoa Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Northern Sport and Taihape Building

Cr Platt

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Cr Gordon / Cr Rainey

**Recommendation:**

That the 'Portfolio Updates' to the 25 October 2018 Council meeting be received.

## **9 Administrative matters**

A report is attached.

**Recommendations:**

- 1 That the report 'Administrative matters – October 2018' to the 25 October 2018 Council meeting be received.
- 2 That ..... be nominated as Rangitikei District Council's member on Ngā Wai Totā o Te Waiū.
- 3 That Council endorses the submission made by His Worship the Mayor (on behalf of Council) to the Ministry of Housing and Urban Development on the proposed healthy homes standards.
- 4 That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to Parliament's Transport and Infrastructure Committee on the Building Amendment Bill.
- 5 That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to the New Zealand Treasury on the proposed new Independent Infrastructure Body.

## **10 Top 10 Projects report**

A memorandum is attached.

**Recommendation:**

That the memorandum 'Top Ten Projects – status, October 2018' to the 25 October 2018 Council meeting be received.

## **11 Quarterly update on Civil Defence Emergency Management Improvement Plan**

To be tabled and circulated prior to the meeting.

**Recommendation:**

That the 'Quarterly update on Civil Defence Emergency Management Improvement Plan' to Council 25 October be received.

## **12 Health & Safety Quarterly Update (July-September 2018)**

A report is attached.

### **Recommendation:**

That the report 'Health & Safety Quarterly Update (July-September 2018)' for the period ending 30 September 2018 be received.

## **13 Audited Summary Annual Report for 2017/18**

The audited Summary Annual Report will be tabled at the meeting.

### **Recommendation:**

That the 'Summary Annual Report for 2017/18' (including the Auditor's opinion) be adopted.

## **14 Consultation with Community Boards and Community Committees about town signage**

A memorandum is attached.

### **Recommendation:**

That the memorandum 'Consultation with Community Boards and Community Committees about town signage' be received.

## **15 Bonny Glen Trade Waste**

A report is attached.

### **Recommendations:**

1. That the report 'Bonny Glen Trade Waste' to the Council meeting 25 October 2018 be received.
2. That Council allow RDC staff to negotiate and agree on the final trade waste permit limits with Mid-West Disposals Ltd. The new agreed Trade waste limits will not exceed the calculated maximum limits that can be received without affecting RDC consent compliance.
3. That new clauses be added to the Trade waste permit as additional risk mitigation measures against RDC non-compliance.

## **16 Animal Control Bylaw - adoption for consultation**

The Animal Control Bylaw came into force on 7 October 2013. A review is required after five years (although the bylaw does not lapse until a further two years). The Policy/Planning Committee has considered the Bylaw and suggested some changes. It was agreed to defer consultation until the major rubbish/recycling consultation was finished.

The engagement plan, summary of information, submission form and draft Bylaw are attached.

File ref: 1-DB-1-4

**Recommendations:**

- 1 That the engagement plan, summary of information, submission form and draft Animal Control Bylaw 2018 be received.
- 2 That in accordance with Section 147A(2) of the Local Government Act 2002, Council considers the Animal Control Bylaw is required as it is likely that the level of nuisance is likely to return if the bylaw does not continue.
- 3 That in accordance with section 155 of the Local Government Act 2002, a bylaw is the most appropriate way of dealing with nuisance from animals; the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.
- 4 That the Animal Control Bylaw 2018, is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form with the hearing of submissions being at Council's 13 December 2018 meeting.

## **17 Rates remission policy on incentivising residential development – adoption for consultation**

The draft Rates remission policy on incentivising residential development follows consideration of different mechanisms and policies adopted in other councils. It was agreed to defer consultation until the major rubbish/recycling consultation was finished.

The engagement plan, summary of information, submission form and draft policy are attached.

**Recommendations:**

1. That the engagement plan, summary of information, submission form and draft Rates remission policy on incentivising residential development be received.
2. That the draft Rates remission policy on incentivising residential development is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form with the hearing of submissions being at Council's 13 December 2018 meeting.

## **18 Receipt of Committee minutes and resolutions to be confirmed**

The minutes are attached.

**Recommendations:**

- 1 That the minutes of the following meetings be received:

- Finance/Performance Committee, 27 September 2018
  - Hunterville Rural Supply Management Subcommittee, 1 October 2018
  - Santoft Domain Management Committee, 2 October 2018. To be tabled
  - Turakina Reserve Management Committee, 4 October 2018
  - Turakina Community Committee, 4 October 2018
  - Te Roopu Ahi Kaa, 9 October 2018
  - Bulls Community Committee, 9 October 2018
  - Rātana Community Board, 9 October 2018
  - Taihape Community Board, 10 October 2018
  - Marton Community Committee, 10 October 2018
  - Assets/Infrastructure Committee, 11 October 2018
  - Policy Planning Committee, 11 October 2018
  - Hunterville Community Committee, 15 October 2018
- 2 That the following recommendations from the Turakina Community Committee meeting held on 4 October 2018:

**18/TCC/033**

That the Turakina Community Committee formally notifies Council that it will oppose the three ward structure.

**18/TCC/035**

~~That the Turakina Community Committee recommend to Council that a stylised version of the Scottish/ Māori design from the current signs is used for the Turakina Villages' district-wide branding sign.~~

*Separate memorandum to this meeting.*

**~~18/TCC/036~~**

~~That the Turakina Community Committee recommends to Council that eligible costs for the Community Initiatives Fund should include:~~

- ~~• The cost of items and components necessary to operate a facility.~~
- ~~• The purchase of equipment or lease of long term of equipment.~~

**18/TCC/037**

~~That the Turakina Community Committee recommends to Council that it renews the delegation to Community Committees for the initiatives fund; being due to the proposed variations making the fund more appropriate and accessible; giving Community Committees a year to undertake a revised and functioning programme.~~

*To be considered as part of the deliberations report presented to Council on 29 November 2018.*

**18/TCC/039**

That the Turakina Community Committee recommend Council, that they approve the application, listed below, and disperse the Community initiatives Fund as outlined to successful applicants:

Turakina Playgroup- Purchase of new swing attachments \$800.00

- 3 That the following recommendations from the Bulls Community Committee meeting held on 9 October 2018, be confirmed:

**18/BCC/030**

~~That the Bulls Community Committee recommend to Council that the same design as the township brand is used for the Bulls district wide branding sign.~~

*Separate memorandum to this meeting.*

**18/BCC/031**

~~That the Bulls Community Committee recommends to Council that eligible costs for the Community Initiatives Fund should include:~~

- ~~• The cost of items and components necessary to operate a facility.~~
- ~~• The purchase of equipment or lease of long term of equipment.~~

**18/BCC/032**

~~That the Bulls Community Committee recommends to Council that it renews the delegation to Community Committees for the initiatives fund; being due to the proposed variations making the fund more appropriate and accessible; giving Community Committees a year to undertake a revised and functioning programme.~~

*To be considered further at Policy/Planning meeting 15 November 2018.*

**18/BCC/036**

That the Bulls Community Committee recommends to Council, that it approves the application, listed below, and disperse the Community Initiatives Fund as outlined to the successful applicant:

Bulls Toy Library – purchase of new toys - \$1,435.35

**18/BCC/038**

~~That the Bulls Community Committee accepts the Council decision on Fennell Reserve based on there being no evidence that there are alcohol related crimes occurring in the district.~~

*To be considered as part of the deliberations report presented to Council on 29 November 2018.*

**18/BCC/044**

That the Bulls Community Committee recommends to Council that a new 100m footpath be installed on Parewanui Road.



- 4 That the following recommendations from the Rātana Community Board meeting held on 9 October 2018, be confirmed:

**18/RCB/025**

The Rātana Community Board recommends to Council that it reconsiders its decision to reject the application for equipment funding for the Rātana Community Gym.

- 5 That the following recommendations from the Marton Community Committee meeting held on 9 October 2018, be confirmed:

**18/MCC/022**

~~That the Marton Community Committee recommend to Council that the sub-committee be used for the Marton district wide branding sign.~~

*Separate memorandum to this meeting.*

~~**18/MCC/026**~~

~~That the Marton Community Committee recommends to Council that the Community Initiatives eligibility criteria to include funding for:~~

- ~~• items necessary to operate a facility~~
- ~~• the purchase or long term lease of equipment~~
- ~~• repair and maintenance of facilities~~

~~And that the word 'facility' is changed to 'building'.~~

~~**18/MCC/027**~~

~~The Marton Community Committee recommends to Council that they keep the Community Initiatives Delegation, noting their request for a change in criteria.~~

*To be considered further at Policy/Planning meeting 15 November 2018.*

~~**18/MCC/031**~~

~~That the Marton Community Committee supports the current Control of Liquor in a Public Place Bylaw 2018.~~

*To be considered as part of the deliberations report presented to Council on 29 November 2018.*

- 6 That the following recommendations from the Hunterville Community Committee meeting held on 15 October 2018, be confirmed:

**18/HCC/039**

The Hunterville Community Committee recommend to Council that Council include in the 2019 Annual Plan the completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson St), unless the 2018/19 budget allows for earlier completion.

**18/HCC/041**

~~That the Hunterville Community Committee recommend to Council that the Huntaway dog is used for the Hunterville district wide branding sign and that the Committee nominate Ms Carroll as the designated contact person for the final image.~~

*Separate memorandum to this meeting.*

**~~18/HCC/044~~**

~~That the Hunterville Community Committee recommends to Council that it reviews the delegation to Community Committees of the Community Initiatives Fund.~~

**~~18/HCC/045~~**

~~That the Hunterville Community Committee recommend to council that Council review the criteria of the Community Initiatives Fund.~~

*To be considered further at Policy/Planning meeting 15 November 2018.*

**18/HCC/047**

The Hunterville Community Committee recommend to Council that Council approve the signage and donation for facility and site use of Queens Park, with proceeds used by the Hunterville Lions Club for future works at Queens Park, Hunterville.

- 7 That the following recommendations from the Taihape Community Board meeting held on 10 October 2018, be confirmed:

**18/TCB/059**

That the Taihape Community Board recommends to Council that it investigates the Memorandum of Understanding with Mōkai Pātea Services and the services expected.

**~~18/TCB/060~~**

~~That the Taihape Community Board recommend to Council that the gumboot sculpture is used for the Taihape district wide branding sign, but displayed exactly as it is currently physically installed.~~

*Separate memorandum to this meeting.*

**18/TCB/064**

That the Taihape Community Board recommends to Council that a one-off grant be made to assist the Taihape Playcentre with its development of a tamariki and families outdoor learning environment.

**18/TCB/071**

That the Taihape Community Board recommends to Council and the Motorhome Association to work together with the Taihape Community Board on turning the Weka Street extension turn-around area into a designated Motorhome Friendly area as soon as possible.

## 19 Public Excluded

### Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Negotiations with preferred tenderer for construction of the new Bulls Community Centre.
2. Outcome of the Chief Executive performance review.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Negotiations with preferred tenderer for construction of the new Bulls Community Centre (C1084)	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Outcome of the Chief Executive performance review	Briefing contains information which needs to be withheld to protect the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 20 Late items

As agreed at item 5

## **21 Future Items for the Agenda**

## **22 Next Meeting**

Thursday 29 November 2018 at 1.00 pm

## **23 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 18 October 2018 – 9:30 a.m.

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**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Richard Aslett  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Dean McManaway  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Blair Jamieson, Strategy and Community Planning Manager  
Mr Arno Benadie, Principal Advisor - Infrastructure  
Ms Selena Anderson, Governance Administrator

## 1 Welcome

The meeting started at 9.36am. His Worship the Mayor welcomed everyone to the meeting.

## 2 Council Prayer

Cr Ash read the Council Prayer

## 3 Public Forum

Nobody had requested this.

## 4 Apologies/Leave of Absence

Cr Sheridan arrived at 9.40am

None

## 5 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no reported conflicts of interest.

## 6 Confirmation of order of business

The order of business was confirmed. No late items were proposed.

## 7 Confirmation of minutes

Resolved minute number	18/RDC/389	File Ref
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That the minutes and public excluded of the Council meeting 27 September 2018 (reconvened 11 October 2018) be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Wilson. Carried

## 8 Adoption of final representation review proposal

Mr McNeil spoke to the report, providing an overview of the process for adopting the final representation review proposal, drawing attention to the limited appeal rights if Council confirmed the initial proposal as the final proposal compared with the open rights of objection if the adopted final proposal differed from the initial proposal.



His Worship the Mayor set aside the Standing Orders regarding speaking rights for the three for and three against on the basis of the importance of the issue.

Key points highlighted during the discussion were:

- Correcting the misalignment in the initial proposal of the boundaries of the Taihape Community Board so that they were the same as those of the proposed Northern Ward would be deemed a change to the initial proposal.
- There was no change in the boundaries of the proposed three wards between the initial proposal and the final proposal (if the three ward option were adopted as the final proposal).
- Members noted that they garnered their understanding of the process and the proposal through Council workshops.
- An oral submission (from the Turakina Community Committee) raised the concern that the western communities of the District could lose their representation under a three ward structure. Councillors appreciated this concern, but noted that the District's smaller communities were represented well by their respective Community Committees. Council could confirm its intention to continue these committees.
- Relative numbers of the different communities within the District are changing: this is addressed by the changes in the ward boundaries.

**Resolved minute number**

**18/RDC/390**

**File Ref**

That the report 'Analysis of submissions – Initial Proposal, Representation Review 2018' be received.

Cr Belsham / Cr Ash. Carried

**Resolved minute number**

**18/RDC/391**

**File Ref**

That as its final proposal for the Representation Review 2018 for the Rangitikei District, Council adopts the following:

- 11 elected members and the Mayor
- A three ward structure for the election of Councillors as follows:
  - Southern (3 Councillors), Central (5 Councillors), Northern (3 Councillors)
- The population of each Ward represented will be as follows:

Ward	Population 2017 Estimates <sup>1</sup>	Members	Population per member	Deviation from district average population per councillor	% deviation from district average population per councillor
Southern	3,890	3	1,297	-67	4.91%
Central	7,410	5	1,482	118	8.65%
Northern	3,700	3	1,233	-131	9.60%
Total	15,000	11	1,364		

- Community boards at Ratana and Taihape, retaining the same names, with -
  - Ratana Community Board, retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors); and
  - Taihape Community Board, being the boundary of the Northern Ward, having four members elected by the whole Northern Ward and two appointed members (rotated annually around the three Northern Ward Councillors)

Cr Rainey / Cr Sheridan. Carried  
Cr Aslett. Against

**Resolved minute number**                      **18/RDC/392**                      **File Ref**

That it is the Rangitikei District Council's intention to retain the current Community Committees at Turakina, Bulls, Marton and Hunterville, if those communities support that intent.

His Worship the Mayor / Cr Aslett. Carried

## 9 Late items

Nil.

## 10 Future Items for the Agenda

Nil.

## 11 Next Meeting

Thursday 25 October 2018, 1pm.

## 12 Meeting Closed

10.20am

**Confirmed/Chair:** \_\_\_\_\_

Date:

# Attachment 2

## Report to Council Oct 2018

In this report to Council I would like to recognize several groups of people. This week I as one of the trustees of the Dudding Trust made decisions around the allocation of this year's funds. While official notification of those decisions still has to go out which means that I am unable to congratulate worthy recipients it does give me the opportunity to comment on the trust and Mr Dudding's generosity. In 1981 the trust had a nett value of about \$3.5m which has now grown to about \$27m in 2018. Quite a remarkable story when you think that we are currently awarding up to \$800,000 as grants per year. Without this trust many of the services and organisations that we take for granted simply wouldn't be there.

A couple of nights ago Spiers Foods were named as winners at the NZ food awards, winning the classifications of; Health and Wellbeing, Innovation and the overall supreme winner. Our congratulations to the team!

Last week after an approach by just about everyone from Bulls to Scott's Ferry, I presented Karn Burke with a Mayor's and Council commendation framed certificate. Karn has for years opened her home in times of flooding to house people and looked after so many people who simply needed help. Karn is all about being one of a community and it was a pleasure to be part of the community recognition. There are of course so many other deserving people within the Rangitikei and I hope that this initiative encourages us to do this more often.

Congratulations are also due to Sarah Wells and Jacqui Cottrell who have combined to win the chance to be an inflight food provider for Virgin Australia. I was part of a group of people including Federated Farmers who sampled the offering on farm with members of the Virgin team; the farm setting and day was perfect and the food was amazing. Congratulations. Our district is winning accolades for the food we produce.

Recently I was at the Nga Tawa events centre where I was able to recognise the 70<sup>th</sup> anniversary of the Broadway marching team performing with other teams from the region. The team I am now told now has taken a step back from the elite level- why they have done that is difficult to understand because as a lay person I could not fault their performance. Thanks to Sue Webber who is such an institution for marching in the District.

The Central Energy Trust Wildlife Recovery Centre has just been opened in Palmerston North at a cost of about \$6m. This centre is stunning and I had the chance to touch a tuatara which was a real thrill. If you get the chance, call over to have a look –I regard it as a must see as an educational facility for schools.

Finally I attended and spoke to the Council submission at the Ngati Rangi settlement claims at Ohakune. This is a hearing process in front of several members of Parliament and it was interesting that I was questioned by the panel on issues relating to land locked land. There is a genuine desire by Government to seek solutions to this issue.

Andy Watson  
Mayor of the Rangitikei

## Mayor's Engagement

October 2018

1	Worked on the Bulls fundraising relocatable house Attended Hunterville Rural Water Supply meeting
2	Attended Regional Rooding Matters Fortnightly teleconference Met with Bulls contractor Attended Rangatahi Iwi Leadership's Council Visit Hosted the Bulls fundraising committee meeting - Bulls Attended the Santoft Domain committee meeting - Bulls
3	Met with a potential business owner in Marton Attended the Rangitikei Transport advisory meeting Attend the Taihape Networking Hui in Taihape
4	Met with a potential business owner in Marton Attended Turakina Reserve Management Committee meeting and Turakina Community Committee meeting – Turakina
5	Met and spoke with the various Marton residents Attended Central Energy Trust Wildlife Recovery event – Palmerston North
9	Attended Regional Community Engagement Event with Hon Kelvin Davis – Palmerston North Attended Te Roopu Ahi Kaa Komiti meeting Met with Marton business owner Attended Ratana Community Board meeting - Ratana
10	Attended EQPB Engineering NZ meeting at MDC – Feilding Met with Taihape resident re property issues – Taihape Attended Taihape Community Board meeting - Taihape
11	Attended Assets/Infrastructure Committee meeting Attended special Council meeting (adoption of audited 2017/18 Annual Report and summary) Attended Policy/Planning Committee meeting Attended skate park meeting
12	Met with Di Grennell, Deputy Chief Executive, Regional Partnerships – Te Puni Kokiri
13	Attended the 70 year Broadway marching club reunion
15	Attended the Ngati Rangi Hearing and spoke to Council's submission – Ohakune Attended Hunterville Community Committee - Hunterville
16	Hosted a Citizenship Ceremony for citizens within the district Attended the Blue Sports Awards at Massey – Palmerston North
17	Attended JBS Dudding Charitable Trust - Advisory Board Meeting
18	Attended Council meeting - Decision of final representation review Attended Council Workshop
19	To attend Joint Regional Transport Committee workshop – Paraparaumu To present the Mayor's commendation to a Bulls resident
24	To be based in Taihape all day
25	To attend Finance/Performance Committee – to attend Council meeting
26	To attend Joint Regional Transport Committee workshop between HRC and GWRC regional representatives – Palmerston North
27	To attend the Hunterville Shemozzle – Hunterville To attend the Bulls Volunteer Fire Brigade Annual Honours Evening – Bulls
30	To attend Special Breakfast Event with CEDA and Manfeild - Feilding

# Attachment 3



# REPORT

SUBJECT:           **Administrative matters – October 2018**

TO:                 Council

FROM:             Ross McNeil, Chief Executive

DATE:             17 October 2018

FILE:             5-EX-4

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## **1       Ngā Wai Totā o Te Waiū**

- 1.1     Part 3 of the Deed of Settlement with Ngati Rangi– ‘Te Waiū-o-Te-Ika – Whangaehu River’ notes the establishment of Ngā Wai Totā o Te Waiū, a joint eight-member committee of Horizons Regional Council, Ruapehu, Rangitikei and Whanganui District Councils (who each nominate a member) together with members nominated by trustees of Te Tōtarahoe o Paerangi, Ngati Apa, the Uenuku Charitable Trust and the Whanganui Land Settlement Negotiation Trust. The Committee’s purpose is to advance the health, well-being and integrated management of the Whangaehu River catchment.
- 1.2     Council has been invited to nominate a suitable person to support Ngā Wai Totā o Te Waiū. A recommendation is included.

## **2       Ohingaiti Cemetery**

- 2.1     By notice in the Gazette of 10 October 2018, the Governor-General has appointed the Rangitikei District Council to have the control and management of the Ohingaiti Cemetery as from 18 September 2018.

## **3       MW LASS update**

- 3.1     A major benefit from MW LASS is the lower insurance premiums, achieved by collaboration with other New Zealand local authorities (42 in all) and negotiation on their behalf in London. Up until now councils in the Horizons region have largely relied on detailed asset condition assessments undertaken by Bay of Plenty council; however, in future there will be a requirement to provide more local assessments. There will be a cost to this, so the risk of not doing this will need to be quantified.



- 3.2 Directors are also reviewing the independent MW LASS business units – Debt Management Central and Archives Central, both of which are nearing capacity with their current resources.

#### **4 Marton A Dam site**

- 4.1 Horizons has completed its investigations on the dam structure and decided against managing it within the Tutaenui retention dam network. That would be feasible only if the level in the dam were lowered substantially. The effect of doing that on the surrounding area is uncertain. Although the dam structure has not failed in the past, there is a risk of failure in the future given the presence of trees on parts of the dam face.
- 4.2 Before restarting work to sell the site, advice is being sought on Council's liability should the dam structure fail after the site has been sold to another person.

#### **5 Centennial Park**

- 5.1 The application to Pub Charity for \$80,000 for the skatepark redevelopment was successful. Sausage sizzles are being held on a regular basis to assist with funding the ancillary facilities at Centennial Park
- 5.2 Ngati Apa has reconfirmed a house will be available at their new location on Hendersons Line for the build contractors. The build has been booked in to commence on 11 February 2019 and will take 8-10 weeks to complete.
- 5.3 Over the next few weeks Council will be seeking community engagement to undertake two areas of the build, these are to excavate the site prior to AMC arriving on site and also to undertake the site clean-up.

#### **6 Submission on proposed healthy homes standards**

- 6.1 On 4 September 2018, the Minister of Housing and Urban Development released a discussion document on proposed standard to create warmer, drier homes following the passing of the Healthy Homes Guarantee Act in December 2017. These standards will set minimum requirements for all rental homes, so includes Council's community housing. At its meeting on 27 September 2018, Council delegated to the Policy/Planning Committee to authorise a submission at its meeting on 11 October 2018 (being due on 22 October 2018).
- 6.2 The approved submission is attached as Appendix 1.

#### **7 Submission on Building Amendment Bill**

- 7.1 This Bill (which had its first reading on 11 September 2018) amends the Building Act 2004 and proposes two new sets of powers to improve the system for

managing buildings after an emergency and to provide for investigating building failures.

- 7.2 The contents of the Bill were drawn from sources including the findings of the Canterbury Earthquakes Royal Commission, experiences from recent emergencies and consultation that took place across government with stakeholders and the public. The intent of the bill is to provide greater clarity on roles and responsibilities in relation to managing buildings in an emergency and a smooth transition between the emergency powers in the Civil Defence Emergency Management Act 2002 and the proposed powers.
- 7.3 The Bill was discussed at the Policy/Planning Committee's meeting on 11 October 2018 and the key issues for a submission were identified. A draft submission is attached as Appendix 2. The submission is due by midnight on 25 October 2018.
- 7.4 A recommendation is included.

## **8 Submission on new Independent Infrastructure Body**

- 8.1 Earlier this month, the Treasury released a consultation document on a proposed independent infrastructure body. This followed the announcement on 17 August 2018 from Hon Shane Jones, Minister for Infrastructure, that such a body would be established to lift the quality of infrastructure investment in New Zealand. There are similar bodies in Australia and the United Kingdom.
- 8.2 The Treasury considers that
- investment decisions are not well integrated (i.e. a lack of visible projects at sufficient scale),
  - the focus is on building new assets rather than focussing on outcomes,
  - infrastructure investment decisions are not always informed by evidence,
  - central and local government procurement capability is sometimes lacking,
  - there are gaps in our information and data, and
  - skills shortages are one of the greatest challenges faced by industry.
- 8.3 The proposed independent infrastructure body will not have direct funding or project delivery powers. However, the proposal is for this body to 'provide new, expert, central transactional capability to support the delivery of major infrastructure projects across central and local government' and to be 'a first point of contact for the market in relation to upcoming infrastructure investment and delivery opportunities'. Such functions complement the proposed gathering and publishing evidence of the state of infrastructure assets and networks, developing a long-term vision for infrastructure planning and delivery and identifying and socialising regulatory and market barriers.

- 8.4 A draft submission is attached as Appendix 3 for consideration. Submissions close on 26 October 2018. A recommendation is included.

## **9 Proposed road closures**

- 9.1 There are no new road closure applications to note.

## **10 Service request reporting**

The summary reports for first response and feedback and for resolution (requests received in August 2018) are attached as Appendix 4.

## **11 Health and Safety update**

- 11.1 MW LASS Directors decided that health and safety programmes within member councils (including Rangitikei) have reached sufficient maturity in the past two years to no longer need a specialist health and safety adviser, but continue to work collaboratively with the resources currently available across member councils. An independent gap analysis has been commissioned, for completion by the end of November 2018, to identify further areas for improvement.
- 11.2 Council's ACC tertiary accreditation expires on 31 October 2018 (and that assessment has been discontinued). SafePlus is likely to be taken up as the successor.
- 11.3 A separate report for the July-September 2018 quarter is attached.

## **12 Staffing**

- 12.1 Ben Woolston has been appointed Environmental Parks Assistant for the next two years, with particular focus on the replanting at Marton B and C Dams. Robert Harper has been appointed to take Ben's place within the Parks team for grounds and garden maintenance work. Raymond Clarke has started a six-month contract to help the Parks team manage the seasonal growth spurt.
- 12.2 Interviews have been held for the Strategic Advisor – Economic Development and the Group Manager, Finance and Business Support.

## **13 Recommendations**

- 13.1 That the report 'Administrative matters – October 2018' to the 25 October 2018 Council meeting be received.
- 13.2 That ..... be nominated as Rangitikei District Council's member on Ngā Wai Totā o Te Waiū.

- 13.3 That Council endorses the submission made by His Worship the Mayor (on behalf of Council) to the Ministry of Housing and Urban Development on the proposed healthy homes standards
- 13.4 That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to Parliament's Transport and Infrastructure Committee on the Building Amendment Bill.
- 13.5 That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to the New Zealand Treasury on the proposed new Independent Infrastructure Body.

Ross McNeil  
Chief Executive

# *Appendix 1*



FROM THE  
OFFICE OF THE MAYOR

18 October 2018

Mr Andrew Crisp  
Chief Executive  
Housing and Urban Branch  
Ministry of Housing and Urban Development  
PO Box 1473  
**WELLINGTON 6140**

By email: [healthryhomes@mbie.govt.nz](mailto:healthryhomes@mbie.govt.nz)

Dear Mr Crisp,

**Rangitikei District Council Submission: Healthy Homes Standards**

The Rangitikei District Council thanks the Ministry of Housing and Urban Development for the opportunity to make a submission on the Healthy Homes Standards. The Rangitikei District Council is landlord to 72 community housing units across our district, and has committed significant funding to ensure that the units are presently being maintained and refurbished to a level that will meet the pending standards set under the Healthy Homes Guarantee Act 2017. Additionally, as a territorial authority, the Rangitikei District Council submission is pursuing workable and constructive outcomes for both tenants and landlords within the district; evidenced in the submission below.

The Healthy Homes Guarantee Act 2017 seeks to enable the government to create regulations that will set new standards for rental homes, making them warmer and drier, and delivering the greatest benefit to tenants without imposing an unreasonable burden and cost on landlords. Council acknowledges the government's objectives for the creation of the Healthy Homes Standards and hopes that the selection for any regulation is both focused on reducing any negative health or social outcomes for tenants, and is achievable for landlords; ensuring no undue expense is placed back onto a tenant.

Having discussed and considered the 'Healthy Homes Standards Summary Discussion Document' at our 11 October Policy/Planning Committee, Council believe that the following minimum requirements should be set for heating, insulation, ventilation, draught-stopping, drainage, and the control of moisture:

1. Heating standards

1.1 Definition

Council supports modernising the definition of "living room" so that it includes a lounge, dining room and kitchen if the home has an open plan design.

1.2 Location of heating

Council supports Option 1, being that landlords should only be required to provide heating to the living room only.

*Making this place home.*

### 1.3 Indoor temperature

Council supports Option 1, being that landlords should provide heaters that are capable of achieving an indoor temperature of at least 18°C in rooms applicable to the heating standard.

### 1.4 Heating devices

Council supports Option 1, being that landlords should provide fixed heating devices only.

### 1.5 Acceptable devices

Council believes acceptable devices to be those that are efficient, healthy and/or affordable to run (e.g. heat pumps, wood burners, flued gas heaters and electric heaters (up to 2.4 kilowatts)).

Council believes non-acceptable devices to be unflued gas heaters, open fires and oil heaters.

## 2. Insulation standard

### 2.1 Minimum levels installed

Council supports Option 1. This would ensure that the minimum level for existing insulation stays akin to the 2008 Building Code (the status quo).

### 2.2 Degradation levels

Council believes Option 1 to be satisfactory. Any regulation that tries to consider a percentage figure as low as 10% would suffer from inconsistent enforcement.

## 3. Ventilation standard

### 3.1 Appropriate method of ventilation

Council supports Option 1, being the status quo.

## 4. Moisture ingress and drainage standard

### 4.1 Protection of rental homes against moisture

Council supports Option 1, being the status quo.

## 5. Draught stopping standard

### 5.1 Appropriate levels of draught stopping

Council supports Option 2, being that landlords must block any unused fireplaces and chimneys and stop any unnecessary gaps or holes that cause noticeable draughts and a colder home, and are 3mm or greater in and around windows and doors, walls, ceilings, floors, and access hatches.

## 6. Compliance timeframe

### 6.1 Compliance date for the standards

Council supports Option 2, being a single compliance date of 1 July 2022. The consideration for this option is based on the principle that existing tenants should receive the same standard as those in a new or renewed tenancy agreement.

The Rangitīkei District Council hopes that the submission above be considered for the refinement and improvement of proposals before Government makes any final decisions on the healthy homes standards.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Watson', written in a cursive style.

Andy Watson  
**Mayor of Rangitīkei**



# *Appendix 2*

25 October 2018

3-OR-3-5

Darroch Ball MP  
Chair  
Transport and Infrastructure Committee  
Parliament Buildings  
Wellington 6160

By email: [ti@parliament.govt.nz](mailto:ti@parliament.govt.nz)

Dear Darroch

**Building Amendment Bill**

Thank you for the opportunity to submit on this Bill.

The Rangitikei District Council is generally in support of the proposals in this Bill. We accept that they derive from officials' experiences during the Canterbury and Kaikoura earthquakes and see considerable benefit to building owners from the much greater clarity over powers to inspect, direct evacuation, require information and carry out or direct work. People's safety is the overriding concern, but the proposals do recognise the potentially severe implications for building owners and tenants.

We wondered whether amending the Building Act was preferable to amending the Civil Defence Emergency Management Act – because it is the latter which generally provides special powers in emergency situations and the following recovery– whether a formally declared state of emergency or not. However, on balance, we agree with amending the Building Act because of the focus on built structures. In practice, there may need to be minor amendments to ensure full alignment between the two pieces of legislation.

There are two detailed points we wish to raise. In new section 207I(1), 14 years seems too young for granting permission to enter premises. We would prefer this raised to 18 years. We also think it crucial to retain flexibility about penalties – i.e. there should be scope for prosecutions and infringements rather than simply imposing fines as provided in subpart 6B and the new sections 207C to 207S.

We hope that these comments are useful. I do not wish to speak directly with the Committee.

Yours sincerely

Andy Watson  
Mayor of the Rangitikei District

# *Appendix 3*

25 October 2018

Gabriel Makhoulf  
Chief Executive  
The Treasury  
PO Box 3714  
Wellington 6140

By email [infrastructure@treasury.govt.nz](mailto:infrastructure@treasury.govt.nz)

Dear Gabriel

### **Proposed new Independent Infrastructure Body**

Thank you for the opportunity to comment on this important proposal. Below are our answers to the questions posed in the Consultation Document.

#### Overall – what do you think?

1. What do you think are essential features of the new independent infrastructure body, so it can deliver on its core purpose to strengthen infrastructure strategy, planning, investment and delivery (note **functions** are discussed below)? –  
One of the more important features of the new independent infrastructure body will be to focus on the long term national view of Infrastructure planning and investment to allow and promote growth of the economy and improvement of the social environment and wellbeing. The new body should avoid getting too involved in the more routine regional or local government Infrastructure projects. It should be mindful of differing needs for infrastructure across the country, areas with static or declining population as well as those anticipating growth.
2. What relationship should the independent infrastructure body have with the government?  
The independent infrastructure body should be independent of the government in its governance, decision making processes and in the way it collects, analyses and manages Infrastructure related data and information. It should however be affiliated to central Government to act as a valuable resource for the government of the day, to guide them in infrastructure investments to achieve the goals set by that Government. The goals and views of today's Government will differ from the direction of the next, but they both need the correct Infrastructure advice to allow spending to contribute to achieving their desired outcomes without losing sight of the overall Infrastructure investment priorities.
  - a. In particular, what level and form of independence does the body need to be credible and influential from your perspective? –  
Credibility and Influence in the Infrastructure sector and credibility in the body's views and advice will depend on the credentials, knowledge and experience of the people employed by the body, rather than its relationship

with Government. Infrastructure Victoria offers a useful approach, with its independence underpinned by legislation.

- b. Should the level and form of independence vary according to the different functions? If yes, please elaborate. –

No

Possible functions – what do you think?

3. Thinking about the possible functions proposed in this document (listed below), how important is each function on a scale of 1 (not very important) to 5 (essential)?

*The Treasury has proposed the new body would have the following functions:*

- *Assess the condition of New Zealand's infrastructure assets - 4*
- *Develop a shared understanding of New Zealand's long-term infrastructure strategy - 4*
- *Identify New Zealand's highest priority infrastructure needs - 5*
- *Identify and comment on the barriers to delivering good infrastructure outcomes - 4*
- *Publish long-term capital intentions - 3*
- *Act as a 'shop front' for the market including publish a pipeline of infrastructure projects - 3*
- *Provide project procurement and delivery support - 4*
- *Provide best practice guidance on project procurement and delivery - 3*

4. Are there any other functions, in addition to the proposed list above, the new independent infrastructure body should carry out? If so, please rate the importance of each additional function on a scale of 1 (not very important) to 5 (essential).

No

5. Thinking about each possible function individually (including any additional functions you have listed above) how could the new independent infrastructure body best achieve each function? –

- *Assess the condition of New Zealand's infrastructure assets –*

The new independent infrastructure body will be in the unique position of being able to collect and analyse existing information on Infrastructure asset condition and performance of buildings and networks covering transport, water, energy, communications and social assets. These assets are owned and operated by the private sector, central government, regional councils and district councils. This could be done by simply requesting the required data from the different sectors, or it could be done in more detail by creating custom asset information questionnaires custom made to fit each activity. The body will need powers to obtain this information.

It is important to note that the asset information held by some sectors will be basic and minimal, and will not give a full and accurate picture of what condition the assets are actually in. There will have to be a balance check to determine how accurate and complete the collected information is.



- *Develop a shared understanding of New Zealand's long-term infrastructure strategy*  
Workshops and discussion forums will be a good start. The more input and involvement the different service providers in the different sectors have in the strategy, the better the ownership of the final strategy will be.
- *Identify New Zealand's highest priority infrastructure needs –*  
Firstly there needs to be a discussion at a national level to determine the long term direction and growth opportunities for the country, and then the new independent infrastructure body can determine what Infrastructure investments needs to be made at what time to allow the country to always move in the desired direction and be in a position to seize the identified opportunities. The long term view for the country will also dictate where growth will be expected and where growth should be encouraged and how that could be done. We should be in a position where all necessary infrastructure is installed to facilitate growth or minimise the impact of decline, rather than just reacting to it.
- *Identify and comment on the barriers to delivering good infrastructure outcomes –*  
Barriers identified by Infrastructure service providers and network owners will be different to the barriers identified by contractors and business proposals that will construct and deliver this infrastructure. Both the owners of large infrastructure networks and the contractors and business development community that will develop and construction these networks could be asked to identify the top 5 barriers currently existing in the industry. The new independent infrastructure body can then compile a list of the most common barriers identified in the different Infrastructure sectors, and with that supply the solutions to overcome these barriers.
- *Publish long-term capital intentions*
- *Act as a 'shop front' for the market including publish a pipeline of infrastructure projects*
- *Provide project procurement and delivery support –*  
It would be helpful to procuring agencies to have access to expertise in tender processes, procurement options and standard contract documentation. Some form of central library of previous examples of successful tender documents and contracts will be a valuable resource. Specialised project management and contract management support will also ensure better construction outcomes for more complex infrastructure projects.
- *Provide best practice guidance on project procurement and delivery –*  
As above

6. How could the new independent infrastructure body best work with local government and the market to help them plan long-term infrastructure?

Long-term Infrastructure planning has been a requirement for local government for some time. The challenge for Infrastructure investment and service provision in local government is not in the long-term planning skills, but rather in the funding of the required projects. It would be useful to be able to align local government

Infrastructure strategies with a national Infrastructure strategy to align and support funding to achieve common goals.

Project delivery and support – what do you think?

7. How could the new independent infrastructure body best engage with the market?
8. What information should a published pipeline of infrastructure projects include? -
9. What type of support could the new independent infrastructure body provide to the market in order to act as a 'shop front' (Function 6)?

The new independent infrastructure body should be set up to be the first point of contact for large projects and business development proposals for internal and international service providers and contractors.

10. How could the new independent infrastructure body best assist local government to support and deliver infrastructure projects?

By providing resources to assist Local Government with tendering of large or complex Infrastructure projects, assisting in the choice of procurement options to be used and in supplying standard contract documentation. Specialised project management and contract management support for large and complex contracts will also be useful to Local Government.

Other comments

11. Are there any other comments you wish to make?

*This could include comments on the form and governance of the new independent infrastructure body.*

Not being subject to Ministerial direction or control (as is the case with Infrastructure Victoria) would be helpful in developing and publishing long-term, expert advice.

We hope our comments are helpful.

Yours sincerely

Andy Watson  
**Mayor of the Rangitikei District**

# *Appendix 4*



## Service Request Breakdown for the month of August 2018 - First Repsonse

Service request	Compliance				
Department	current	overdue	responded in time	responded late	Grand Total
<b>Animal Control</b>	<b>1</b>		<b>84</b>		<b>85</b>
Animal welfare concern			2		2
Barking dog	1		8		9
Dog attack			10		10
Dog property inspection (for Good Owner status)			7		7
Found dog			5		5
General Enquiry			3		3
Lost animal			3		3
Roaming dog			25		25
Rushing dog			5		5
Wandering stock			16		16
<b>Cemeteries</b>			<b>1</b>		<b>1</b>
Cemetery maintenance			1		1
<b>Council Housing/Property</b>		<b>1</b>	<b>5</b>	<b>2</b>	<b>8</b>
Council housing maintenance			4	1	5
Council property maintenance			1	1	2
Libraries maintenance		1			1
<b>Environmental Health</b>	<b>1</b>	<b>3</b>	<b>20</b>	<b>1</b>	<b>25</b>
Abandoned vehicle			3		3
Dead animal		1	3		4
Dumped rubbish - outside town boundary (road corridor only)			1	1	2
Dumped rubbish - within town boundary			1		1
Livestock (not normally impounded)			1		1
Noise		2	9		11
Pest problem eg wasps			1		1
(blank)	1		1		2
<b>Footpaths</b>	<b>1</b>				<b>1</b>
Footpath maintenance	1				1
<b>General enquiry</b>		<b>1</b>	<b>4</b>		<b>5</b>
General Enquiry		1	4		5
<b>Parks and Reserves</b>			<b>3</b>		<b>3</b>
Maintenance (parks and reserves)			3		3
<b>Public Toilets</b>	<b>1</b>	<b>1</b>			<b>2</b>
Maintenance (public toilets)	1				1
Toilet cleaning issues		1			1
<b>Roads</b>	<b>9</b>		<b>33</b>		<b>42</b>
Culverts, drains and non-CBD sumps	1		7		8
Potholes	2		2		4
Road maintenance - not potholes	5		21		26
Road signs (except state highway)			3		3
Vehicle crossings	1				1
<b>Roadside Trees, Vegetation and Weeds</b>			<b>1</b>		<b>1</b>
Urban trees, vegetation and weeds			1		1
<b>Solid Waste</b>	<b>1</b>				<b>1</b>
Waste transfer station	1				1
<b>Street Lighting</b>			<b>5</b>		<b>5</b>
Street lighting maintenance			5		5
<b>Wastewater</b>		<b>3</b>			<b>3</b>
Caravan effluent dump station		2			2
Wastewater blocked drain		1			1
<b>Water</b>		<b>12</b>	<b>14</b>		<b>26</b>
Dirty drinking water		1	1		2
HRWS maintenance required			1		1
HRWS No water supply			1		1
Location of meter, toby, other utility		1	1		2
No drinking water supply		1	1		2
Replace meter, toby or lid		4	5		9
Water leak - council-owned network, not parks or cemeteries		2	2		4
Water leak at meter/toby		3	2		5
<b>Grand Total</b>	<b>14</b>	<b>21</b>	<b>170</b>	<b>3</b>	<b>208</b>

Feedback Required	(Multiple Items)
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Service Requests	Feedback							
Department	Email	In Person	Letter	Not able to contact	Not Required	Telephone	Not provided	Grand Total
Animal Control		12	2	2	2	14	1	33
Environmental Health	2						3	5
Footpaths							1	1
General enquiry					1	1	2	4
Parks and Reserves						1		1
Roads	1	2				3	6	12
Roadside Trees, Vegetation and Weeds							1	1
Wastewater							1	1
Water		1				3	5	9
<b>Grand Total</b>	<b>3</b>	<b>15</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>22</b>	<b>20</b>	<b>67</b>

## Service Request Breakdown for August 2018- Resolution

Service Requests Department	Compliance Completed in time	Completed late	Current	Overdue	Grand Total
<b>Animal Control</b>	<b>83</b>	<b>2</b>			<b>85</b>
Animal welfare concern	3				3
Barking dog	8	1			9
Dog attack	10				10
Dog property inspection (for Good Owner status)	7				7
Found dog	5				5
General Enquiry	2				2
Lost animal	2	1			3
Roaming dog	25				25
Rushing dog	5				5
Wandering stock	16				16
<b>Cemeteries</b>	<b>1</b>				<b>1</b>
Cemetery maintenance	1				1
<b>Council Housing/Property</b>	<b>6</b>	<b>2</b>		<b>1</b>	<b>9</b>
Council housing maintenance	4	1			5
Council property maintenance	2	1			3
Libraries maintenance				1	1
<b>Environmental Health</b>	<b>17</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>24</b>
Abandoned vehicle	1	1		1	3
Dead animal	2			1	3
Dumped rubbish - outside town boundary (road corridor only)	1	1			2
Dumped rubbish - within town boundary	1				1
Livestock (not normally impounded)	1				1
Noise	9			2	11
Pest problem eg wasps	1				1
(blank)	1		1		2
<b>Footpaths</b>			<b>1</b>		<b>1</b>
Footpath maintenance			1		1
<b>General enquiry</b>	<b>3</b>			<b>2</b>	<b>5</b>
General Enquiry	3			2	5
<b>Parks and Reserves</b>	<b>3</b>				<b>3</b>
Maintenance (parks and reserves)	3				3
<b>Public Toilets</b>		<b>1</b>		<b>1</b>	<b>2</b>
Maintenance (public toilets)		1			1
Toilet cleaning issues				1	1
<b>Roads</b>	<b>36</b>		<b>2</b>	<b>4</b>	<b>42</b>
Culverts, drains and non-CBD sumps	8				8
Potholes	3		1		4
Road maintenance - not potholes	22			4	26
Road signs (except state highway)	3				3
Vehicle crossings			1		1
<b>Roadside Trees, Vegetation and Weeds</b>	<b>1</b>				<b>1</b>
Urban trees, vegetation and weeds	1				1
<b>Solid Waste</b>				<b>1</b>	<b>1</b>
Waste transfer station				1	1
<b>Street Lighting</b>	<b>4</b>			<b>1</b>	<b>5</b>
Street lighting maintenance	4			1	5
<b>Wastewater</b>	<b>3</b>				<b>3</b>
Caravan effluent dump station	2				2
Wastewater blocked drain	1				1
<b>Water</b>	<b>23</b>	<b>1</b>		<b>1</b>	<b>25</b>
Dirty drinking water	2				2
HRWS maintenance required	1				1
HRWS No water supply	1				1
Location of meter, toby, other utility	2				2
No drinking water supply	1			1	2
Replace meter, toby or lid	8	1			9
Water leak - council-owned network, not parks or cemeteries	4				4
Water leak at meter/toby	4				4
<b>Grand Total</b>	<b>180</b>	<b>8</b>	<b>4</b>	<b>15</b>	<b>207</b>

# Attachment 4

# Memorandum

**To:** Council

**From:** Ross McNeil

**Date:** 17 October 2018

**Subject:** **Top Ten Projects – status, October 2018**

**File:** 5-EX-4

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This memorandum updates the information presented to the August 2018 Council meeting. New text is *italicised*.

## **1. Mangaweka Bridge replacement**

The detailed business case has been completed and submitted to the New Zealand Transport Agency. The Agency's approval to fund the pre-implementation phase is expected by the end of this month.

The business case included consideration of the existing bridge. The most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the preimplantation phase. The two councils will have the final say.

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

As noted in the March report, the application for a new resource consent lodged with Horizons has been placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff has been held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group was convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha was undertaken, and, a similar briefing/hui offered to Ngati Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. *A renewal application for Marton was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation with discharge to land is due to be submitted in May 2019.*

Before then, the Committee has recommended that Council agrees to commence the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee.

The NZ Defence Force *has confirmed its interest in being a trade waste customer* in the upgraded Bulls/Marton wastewater land disposal arrangement.

### **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal has sought an amendment to the agreement, which was considered by Council at its July meeting and approved.

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued. *That consent application was lodged at the end of September 2018.*

### **4. Upgrade of the Ratana wastewater treatment plant**

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner. *Discussions with landowners are now underway.*

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

### **5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

As previously noted, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is a cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender has been issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

*At its meeting on 11 October 2018 (reconvened from 27 September 2018), Council awarded Contract C1096 for construction of the Hunterville Bore to Interdrill Ltd for a total of \$423,205.75 excluding GST and inclusive of 15% contingency.*

*Part of the capability grant recently received from the Provincial Growth Fund will be used to prepare the case for a feasibility study for a Tutaenui rural water scheme.*

## **6. Future management of community housing**

The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018. All tenants have been advised (in writing) of the change, to take effect from 1 November 2018, and meetings were arranged in Taihape, Marton and Bulls at which a Work & Income representative was invited to attend (and did so).

The proposed upgrade programme was presented to the Assets/Infrastructure Committee's meeting in August. At its August meeting, the Policy/Planning Committee adopted a slightly amended community housing policy.

Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio. *Staff will be attending a Local Government New Zealand workshop on 24 October 2018 which will consider policy options to propose to central government to enable councils to both maintain their current investment in social housing and expand that investment should they choose to do so.*

## **7. Bulls multi-purpose community centre**

The detailed design has been finished and an application for a building consent has been submitted. The closing date for tenders was extended to 10 August 2018. Council considered the evaluation undertaken of the tenders at its meeting on 30 August 2018 and identified a preferred contractor, W & W Construction 2010 Ltd, for subsequent negotiation by the Mayor and the Chief Executive. A formal update will be provided to Council's meeting on 25 October 2018, with the expectation that a construction contract will be confirmed at that time. There have also been discussions with the site owners to finalise the footprint of the development

There were discussions with Heritage New Zealand to gain an archaeological authority before the tender is awarded and estimates of costs were provided: these could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900. *The archaeological authority was issued on 16 October 2018, but requires a 15 working day + 3 day stand-down period (for appeals) before it can be actioned. Discussions with the preferred contractor are progressing and are those with the JV partners regarding the final development area.*

The target completion time remains December 2019.

Work continues on sourcing further external funding for the project. In July, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngati Apa within the development. Arrangements were finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project. The additional resource contribution to this project by Central House Movers has been significant.

## **8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**



The Lottery and Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for this study to be accepted as a project to the Provincial Growth Fund: earlier this month *a capability grant of \$25,000 was approved part of which will be used to complete the detailed application required.*

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus submitted a draft proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. This will be the basis of an application to the Provincial Growth Fund, linking the Civic Centre project to the Heritage Precinct proposal.

This project has featured in the recent media stories fronted by the Mayor on the likely impacts of the provisions of the Building (Earthquake-prone buildings) Amendment Act on rural towns like Marton. Following the meeting of Council representatives with Minister Salesa, a profile of Rangitikei's commercial building stock, including the likely extent of earthquake-prone buildings, has been provided to MBIE staff, who are evaluating the policy/regulatory impacts on rural/provincial communities of the recently enacted earthquake-prone building provisions of the Building Act. A response from the Minister/MBIE is expected in the next few months.

## **9. Taihape Memorial Park development**

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018. Further information was requested for consideration at the Committee's August meeting, before which a public meeting (including the Park User Group) will be held to gain clearer insights into community views and preferences.

That meeting was held on 3 August 2018 and the outcome considered by the Assets/Infrastructure Committee at its meeting on 10 August 2018. The proposed new amenities building project is on hold pending an estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself. Colspec was engaged to undertake an initial scoping assessment and *recently provided* a rough order cost for renovating/upgrading the grandstand.

Clarification is being sought from Clubs Taihape on their proposed project for Memorial Park. A meeting with representatives of Clubs Taihape is currently being arranged.

## **10. Taihape civic centre.**

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre is planned for 2018/19. This



engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

**Recommendation**

That the memorandum 'Top Ten Projects – status, October 2018' to the 25 October 2018 Council meeting be received.

Ross McNeil  
Chief Executive

# Attachment 5

# Report

**Subject:** Health & Safety Quarterly Update ( July – September 2018)

**To:** Council

**From:** Sue Bligh, HR /Health & Safety Coordinator

**Date:** October 2018

**File:** 5-HR-8-3

## 1 Health & Safety Report for period ending end of September 2018

### 1.1 Progress on the continuous improvement plan – ACC WSMP (Workplace Safety Management Practices) recommendations from our audit.

Task	Month	Progress	Comment
Objectives 2018-2019		For discussion at Management meeting	
Hazard management – link incident reporting & near misses to hazard register	ongoing	All newly identified hazards will be added to RDC Hazard registers as required	ongoing
Up skilling of Senior Managers			Ongoing
Contract Management	Contracts to be reviewed during tenure of contract to check for changes in contract delivery		Pre-qualification for contractors is ongoing and contractors that have completed two years of pre-qualification are currently re submitting their Health & Safety documentation.

### 1.2 Training completed for period

Advanced driver training	X 4
Asbestos awareness training	Managers & contractors

Site Manager Traffic Supervisor training	X 1
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### 1.3 Notifiable Events to Work safe

nil
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### 1.4 Notification of Particular Hazardous Work to Work safe

nil
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### 1.5 Health monitoring for period

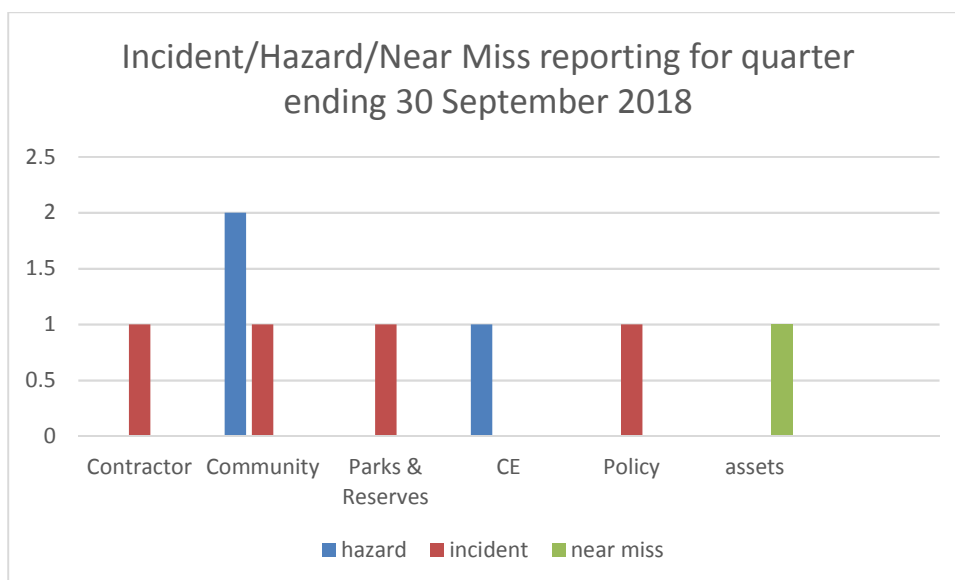
<ul style="list-style-type: none"> <li>• Vitae Counselling services available to staff</li> <li>• Ergonomic assessments available to staff</li> <li>• Hearing tests</li> <li>• Flu vaccination available to all staff</li> </ul>
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## 2 Rangitikei District Council Health & Safety Objectives 2017-2018

- Continue to look for opportunities and provide further evidence of up skilling the senior leadership team in health & safety governance
- Continue to look for health & safety objectives that are project based and based on continuous health & safety improvement
- Consider a time frame for contractors to resubmit their health & safety plans and related health & safety documentation to ensure currency
- Expand the review of effectiveness of hazard management to include processes that have an impact on hazard management, such as incident reporting and training
- Vehicle safety is one of our HSE objectives this year

### 3 Quick Updates

- 3.1 Rangitikei Environment Group – Agreed Health & Safety initiatives to support REG have been put in place. This will include site auditing, support with traffic management plans, signage, and precedents for spray diaries and training records.
- 3.2 Shared services – The MDC H&S Advisor and the RDC H&S Co-ordinator meet 6 weekly to improve Health & Safety coordination/communication and identify risks to staff and contractors under the shared service agreement.
- 3.3 A serious near miss incident whereby a Water Hydrant upstand sheared off its base and hit an MDC staff member has been reported to FENZ and other Councils as a hazard.
- 3.4 Health & Safety assistance has offered to the trust responsible for the Hunterville pool. RDC staff have offered to audit the site to assess the improvements made.



### 4 Recommendation

That the report 'Health & Safety Quarterly Update (July-September 2018)' for the period ending 30 September 2018 be received.

Sue Bligh  
HR /Health & Safety Coordinator

# Attachment 6

# Memorandum

To: Council

From: Blair Jamieson, Strategy and Community Planning Manager

Date: 18 October 2018

Subject: **Consultation with Community Boards and Community Committees about town signage**

File: 5-EX-8-3-

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Earlier this month each Community Board and Community Committee was briefed on the new District signage (incorporating the new kowhai branding and strapline) and asked for preferences about a local icon to be displayed on the signs on the outskirts of each town.

The resolutions and outcomes from the consultation above is as follows.

## *Turakina*

**Resolved minute number**                      **18/TCC/035**                      **File Ref**

That the Turakina Community Committee recommend to Council that a stylised version of the Scottish/Māori design from the current signs is used for the Turakina Village's district-wide branding sign.

## *Bulls*

**Resolved minute number**                      **18/BCC/030**                      **File Ref**

That the Bulls Community Committee recommend to Council that the same design as the township brand<sup>1</sup> is used for the Bulls district-wide branding sign.

## *Marton*

**Resolved minute number**                      **18/MCC/022**                      **File Ref**

That the Marton Community Committee recommend to Council that the sub-committee be used to make a determination on the Marton district-wide branding sign.

## *Hunternville*

**Resolved minute number**                      **18/HCC/041**                      **File Ref**

That the Hunternville Community Committee recommend to Council that the Huntaway dog is used for the Hunternville district-wide branding sign and that the Committee nominate Ms Carroll as the designated contact person for the final image.

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<sup>1</sup> The Township Brand is due for a refresh, which has been signalled for collaboration between the Bulls and District Trust and Council; with input from the Bulls Community Committee. These two rebranding programmes will now need to occur concurrently.

### *Taihape*

**Resolved minute number**

**18/TCB/060**

**File Ref**

That the Taihape Community Board recommend to Council that the gumboot sculpture is used for the Taihape district-wide branding sign, but displayed exactly as it is currently physically installed.

### *Rātana*

The Board decided that the community signage matter would need to involve all of the Rātana community. The Ratana Reserves Communal Board will discuss how this is to occur at their next meeting.

### *Koitiata, Ōhingaiti, Moawhango*

These areas are yet to have formalised consultation, however discussion is occurring with these communities on the appropriate forum for this to occur.

Mark Raffills (Dry Crust - Design and Artwork) will be visiting Marton early November to meet with the subcommittee established by the Marton Community Committee to settle an icon for the town. He will then develop designs for each town which will be referred to the relevant forum for approval.

The Project Team for township branding is as follows,

- Project Manager, Blair Jamieson – Strategy and Community Planning Manager
- Project Sponsor, Carol Downs – Team Leader Customer Services and Communications
- Project Team Member, Gioia Damosso – Strategic Advisor: Economic Development
- Project Team Member, Lequan Meihana – Strategic Advisor: Mana Whenua

### **Recommendation**

That the memorandum 'Consultation with Community Boards and Community Committees about town signage' be received.

Blair Jamieson  
Strategy and Community Planning Manager



# Attachment 7

# Report

Subject: **Bonny Glen Trade Waste**

To: Council

From: Arno Benadie, Principal Advisor - Infrastructure

Date: 18 October 2018

File:

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## 1. Purpose of the report

The purpose of this report is to recommend that the contaminant limits as specified in the current Trade Waste Permit held by Mid-West Disposals Ltd (Bonny Glen landfill), be amended to set more realistic limits for the treated leachate without increasing the risk of noncompliance with the current effluent discharge consent.

## 2. Background

During March 2018 Council agreed to accept treated effluent from Bonny Glen Landfill at the Marton Wastewater Treatment Plant (WTP). The duration and conditions (including volume, quality and seasonal timing) of the continued acceptance of treated effluent was documented in a Trade Waste Agreement between Rangitikei District Council and Mid-West Disposal Ltd.

At that time the contaminant limits specified in the Trade Waste Agreement was set according to the expected performance of the new Bonny Glen Treatment plant. The commissioning and establishment of a stable biological treatment process has been more challenging than expected for Mid-West Disposals Ltd, resulting in the Trade Waste Agreement limits being unachievable.

Although the new plant is not yet operating at its optimal levels, it has already made a significant difference to the quality of the treated leachate. The information provided by Mid-West Disposals Ltd indicates that their treated effluent will have about 10% of the strength (nutrient load) of the raw leachate previously discharged without any pre-treatment.

This is demonstrated in the table below.

Bonny Glen treated leachate strength cf untreated			
	Suspended Solids	Chemical Oxygen Demand	Ammonia
Untreated	300	5600	1612
Treated	1	600	200

In August 2018 Council approved increasing two of the limits to more achievable levels after Mid-West Disposals Ltd requested the change. Mid-West Disposal Ltd have now requested RDC to review all of the limits to enable them to make use of the Marton WWTP for discharge of their treated leachate.

### 3. Impact on Consent compliance

The calculation of the appropriate contaminant limits for the Trade Waste Agreement must start with the current discharge Consent held by RDC. These discharge limits then determine how much of each contaminant RDC will be able to accept from Mid-West Disposals Ltd without risking Consent non-compliances. These calculation has now been completed and we now have a much clearer view of what limits needs to be set in the Trade Waste Agreement.

The final agreed limits that will be captured on their Trade Waste Agreement will be negotiated with Mid-West Disposals Ltd after receiving more analysis results of their treated leachate. We do not want to set another range of limits that will be unachievable and will have to be altered a third time. The new agreed limits will not exceed the calculated limits that can be accepted at the Marton WWTP to ensure RDC compliance with existing Consent limits.

New clauses will be added to the Mid-West Disposals Trade Waste Agreement to shift all risk of non-compliance back to them. These new clauses will include the following:

- If the flow in the Tutaenui Stream is below a critical value (to be determined and agreed), discharge must stop immediately on request.
- Any of the limits in the Trade waste permit can be changed in the future to suit compliance requirements.
- Random testing will be done on the treated leachate and if any of the limits are exceeded the permit for discharge can be revoked immediately.

#### **4. Recommendations**

1. That the report 'Bonny Glen Trade Waste' to the Council meeting 25 October 2018 be received.
2. That Council allow RDC staff to negotiate and agree on the final trade waste permit limits with Mid-West Disposals Ltd. The new agreed Trade waste limits will not exceed the calculated maximum limits that can be received without affecting RDC consent compliance.
3. That new clauses be added to the Trade waste permit as additional risk mitigation measures against RDC non-compliance

Arno Benadie

Principal Advisor - Infrastructure

# Attachment 8

## Engagement Plan

### Animal Control Bylaw Review - 2018

#### Project description and background

Council is required to review its Animal Control Bylaw. The existing Bylaw has been considered and amended in conjunction with the Policy/Planning Committee. There are a number of changes:

- Increasing clarity
- Permit system for bees in urban areas
- Fee for permits
- Increase provision for written dispensation
- Wider definition for nuisance
- Setback for bee hives in rural areas

#### Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether the community supports the draft Bylaw.
- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees - Proposed permit system for urban areas.
- Bees – Proposed setback from roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – permit costs. Should they include permits for bee hives.

#### Timeframe and completion date

The period of community engagement will be a minimum of one month followed by analysis and reporting back to council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft Bylaw recommended to Council by Policy/Planning Committee	<b>9 August 2018</b>
Draft Bylaw approved by Council for community engagement	<b>25 October 2018</b>
Community engagement (written submissions)	<b>1 November 2018</b>
Community engagement (oral submissions)	<b>13 December 2018</b>
Analysis of written and oral submissions circulated	<b>25 January 2019</b>

Key project stages	Completion date
Oral and written submissions considered by Council. Adoption.	31 January 2019
Bylaw published	TBC

### Communities to be engaged with

- The entire Rangitikei District community
- Community Boards and Community Committees
- Residents groupd at Scotts Ferry and Koitiata
- Te Roopu Ahi Kaa

### Engagement tools and techniques to be used

Engagement Spectrum position desired: **Council seeks opinions**

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media Council service centres
Community Committees and Community Boards	Agenda note – August 2018, also December 2018 Email all committee members – consultation details.
Residents groups at Scotts Ferry and Koitiata	Information provided to the Chairs of these groups.
Te Roopu Ahi Kaa	Agenda note – August 2018, also November 2018

### Resources needed to complete the engagement

- Staff time
- Adverts in the newspapers
- Printing costs

### Communication planning

#### Key messages

- Council wants community feedback.
- There are some problems which need to be resolved.
- No final decisions have been made.

### Reputation risks

- That the community does not think their submission will make a difference.
- Decisions becoming controversial.

### Basis of assessment and feedback to the communities involved

Following the close of written submissions and the completion of oral hearings, the project leader will prepare an analysis of the communities' views. Council will consider this report and decide whether any changes should be made to the Bylaw. Every submitter will receive a response notifying them of Council's decision.

### Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Blair Jamieson	Project leader





# SUMMARY OF INFORMATION

## Animal Control Bylaw Review 2018

### Reason for the proposal

Council currently has an Animal Control Bylaw which has the purpose of:

- Controlling the keeping of animals within the district to ensure they do not create a nuisance or endanger health
- Enabling Enforcement Officers to manage animal nuisance in the urban area; and
- Regulating the slaughtering of animals in urban areas.

*Note: the Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.*

This Bylaw is due for review and Council has proposed a number of changes which it thinks will make the Bylaw more effective.

### Key aspects of the proposal

The existing Bylaw current has restrictions generally for the keeping of animals, so that they do not create a nuisance, as well as, specific restrictions/criteria in urban areas for cats, poultry, bees, pigs, grazing of stock and animal slaughter.

Council are suggesting a number of changes:

Proposed change	Rationale
Introducing a written dispensation (permit) system for bees in urban areas	Currently beehives in urban areas are permitted, however, have created a number of issues (flight paths, health and safety). A permit system would ensure consultation with neighbours, consideration of the number and location of hives put on a property prior to them being placed on the property.
Introducing a fee for written dispensation - \$50 This would exclude applications for up to 2 beehives.	This would introduce a user-pays aspect of implementation of the Bylaw. If there is no payment by the individual for the written dispensation, then the whole cost of implementing the Bylaw falls on the wider ratepayers. The exemption for 2 or less beehives is to acknowledge the benefit that bees have for ecosystems.
Introducing a setback for bee hives from roads	There have been safety concerns raised with cyclists being stung by bees from beehives located close to the road. A setback will help to reduce the number of bees right next to the road, therefore, reducing the risk.
Increasing the ability for restricted activities to be	Currently some activities which are restricted in urban areas have the ability to be given written dispensation and some do

provided with written dispensation	not. This change would allow written dispensation for all restricted activities.
Widening the definition of a nuisance	Currently the definition of a nuisance is restricted to noise or odour. However, nuisances that can be created are much wider than just noise or odour, therefore, the definition has been widened.
Increasing clarity	Increasing clarity of the provisions will make the implementation of the Bylaw easier for the community and staff to interpret.

### Feedback sought

Council wishes to have community feedback on all aspects of the Bylaw, but specifically wishes to obtain the community's view of:

- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees – Whether the community agrees with the proposed permit system for bees in urban areas.
- Bees – Whether the community agrees with the proposed setback of beehives from roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – Whether the community supports Council introducing a fee for written dispensation (permits).

### Submissions

Written submissions from the community are open until **[insert date and time]**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for **[insert date and time]** at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

### Further information

Further information, including the Statement of Proposal and a submission form, is available at the following places:

- Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Blair Jamieson, Strategy and Community Planning Manager.

# Submission Form

## Animal Control Bylaw Review 2018

**Submissions close at 12 noon  
on Monday 3 December 2018**

**Return this form, or send your written  
submission to:**

Animal Control Bylaw Review  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

### Oral submissions

Oral submissions will be held at the Marton  
Council Chambers on Thursday 13 December  
2018

If you wish to speak to your submission,  
please tick the box below.

☐ **I wish to speak to my submission.**

You are allowed ten minutes to speak,  
including questions from Elected Members.

If you have any special requirements, such  
as those related to visual or hearing  
impairments, please note them here.

### Privacy

All submissions will be public.

Please tick this box if you would like your  
personal details withheld (*note: your name  
will remain public*) ☐

<b>Name</b>	
<b>Organisation (if applicable)</b>	
<b>Postal Address</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Do you think Council should have a permit system for bees in urban areas?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Comment</b>	
<b>Do you think Council should require beehives throughout the District to be setback at least 5 metres from the boundary with the road?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Comment</b>	
<b>Do you think Council should invest \$5,000 into a de-sexing programme for cats?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Comment</b>	



Do you think your settlement should have to comply with the restrictions that apply to urban areas?		Council is proposing to introduce a fee for activities that require permits (excluding permits for two or less beehives). Do you agree with this approach?	
Koitiata	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Scotts Ferry	<input type="checkbox"/> Yes <input type="checkbox"/> No	Comment	
Ohingaiti	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Mangaweka	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Utiku	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Ratana	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Comment			
Further comments			
		Attach additional information or pages if necessary	
		Signed	
		Date	



# ANIMAL CONTROL BYLAW 2018

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	

## 1 COMMENCEMENT

- 1.1 This bylaw comes into force on [INSERT DATE]..

## 2 SCOPE

- 2.1 This bylaw is made under the authority given by:
- a) Sections 145 and 146(a)(v) of the Local Government Act 2002; and

## 3 PURPOSE

- 3.1 The purpose of this bylaw is to:
- a) Control the keeping of animals within the district to ensure they do not create a nuisance or endanger health;
  - b) Enable Enforcement Officers to manage animal nuisance in the urban area; and
  - c) Regulate the slaughtering of animals in urban areas.
- 3.2 This Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

## 4 INTERPRETATION

- 4.1 For the purposes of this bylaw, the following definitions apply:

**ENFORCEMENT OFFICER** means an authorised officer of Rangitikei District Council or an officer of the New Zealand Police.

**HOUSEHOLD UNIT** means all land and buildings within a single rating unit.

**NUISANCE** means, without limiting the term “nuisance” any unreasonable interference with the peace, comfort or convenience of another person, whether by way of excessive noise, offensive odours, accumulation of deposits, or the keeping of any animal carcass, or part of a carcass as determined by an enforcement officer.

**POULTRY** means caged or free range poultry, and includes chickens, peacocks, geese, ducks, turkeys and domestic fowls of all descriptions.

**URBAN AREA** includes any property zoned as Residential, Commercial and Industrial under the operative District Plan (i.e. does not include Rural Living and Rural Zones), but excludes the properties in Crofton, Mataroa, and Turakina zoned Residential.

**STOCK** means cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas, of any age or gender.

**STOCK UNIT (SU)** is taken to have the same meaning as in the Statistics New Zealand Glossary, i.e. one 55 kg ewe rearing a single lamb. Under this definition, for example, 1 hogget = 0.7 SU; 1 Jersey cow = 6.5 SU; 1 mature Red Deer stag = 1.5-2.0 SU

**DISPENSATION** means every dispensation under this Bylaw. All dispensations will be reviewed at least every three years.

## **5 KEEPING OF ANIMALS**

- 5.1 No person shall keep any animal in such a manner or in such conditions, which in the opinion of an enforcement officer creates a nuisance or causes a threat to public health or safety.
- 5.2 It is the responsibility of any person keeping an animal to confine the animal within the boundaries of the premises where the animal is being kept, except for bees or where an animal is being let driven, ridden or exercised.

## **6 CATS**

- 6.1 No person shall keep more than three cats over three months of age on any household unit in any urban area unless given a written dispensation by an enforcement officer.
- 6.2 Clause 6.1 shall not apply to any veterinary clinic, SPCA shelter, or registered breeder as accredited under the Cattery Accreditation Scheme operated by the New Zealand Cat Fancy.

NOTE: Boarding or breeding establishments for more than 15 cats requires resource consent under the operative District Plan.

## **7 POULTRY**

- 7.1 No person shall keep more than 12 head of poultry on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 7.2 No poultry house shall be erected or maintained so that any part of it is within 10 metres from any dwelling in an urban area, or within 2 metres of any property boundary.

- 7.3 Every poultry house and poultry run shall be maintained in good repair, and in a clean condition free from any offensive smell or overflow, and free from vermin.
- 7.4 No person shall keep any rooster in any urban area, unless given a written dispensation by an enforcement officer.
- 7.5 No person shall keep a rooster in such a manner that at any time the rooster can come within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer

## **8 BEES**

- 8.1 No person shall keep bees in any urban area, unless given a written dispensation by an enforcement officer.
- 8.2 When considering whether to grant a written dispensation the authorised officer will take into account potential nuisance issues or the potential effects of the beehives on people with serious bee allergies.
- 8.3 Beehives must be setback at least 5 metres from any road boundary.

## **9 PIGS**

- 9.1 No person shall keep pigs within any urban area, unless given a written dispensation by an enforcement officer.
- 9.2 No person shall keep pigs in such a manner that at any time the pigs can come within 25 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

## **10 GRAZING STOCK IN URBAN AREAS**

- 10.1 No person shall keep stock at a stocking rate greater than 1 stock unit per 1000 square metres of grazeable pasture within any urban area, unless given a written dispensation by an enforcement officer.

NOTE: Refer to Rangitikei District Council Stock Droving and Grazing Bylaw for regulations on the grazing of road reserves and movement of stock within the District.

## **11 ANIMAL SLAUGHTER**

- 11.1 No person shall slaughter any stock in any urban area, unless given a written dispensation by an enforcement officer.
- 11.2 No person shall slaughter any stock within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

NOTE: It is an offence under the Health Act 1956 to leave animals or animal carcasses in a state where they are offensive or injurious to health. It is an offence under the Resource Management Act 1991 to contaminate waterways with animal remains. It is

an offence under the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005 to feed pigs untreated meat or untreated food waste. It is an offence under the Rangitikei District Council Control of Dogs Bylaw to allow any dog to be fed or have access to any untreated sheep or goat meat.

## **12 OFFENCES AND PENALTIES**

### **12.1 Everyone commits an offence against this Bylaw who:**

- a) Does, or causes to be done, or permits or suffers to be done, or is concerned in doing, anything whatsoever contrary to or otherwise than as provided for in this Bylaw.
- b) Omits, or neglects to do, or permits, or suffers to remain undone, anything which according to the true intent and meaning of this Bylaw, ought to be done at the time and in the manner therein provided.
- c) Does not refrain from doing anything which under this Bylaw they are required to refrain from doing.
- d) Permits or suffers any condition of things to exist contrary to any provision contained in this Bylaw.
- e) Refuses or neglects to comply with any notice duly given under this Bylaw.
- f) Obstructs or hinders any enforcement officer in the performance of any duty to be discharged by such officer under or in the exercise of any power, conferred by this Bylaw.
- g) Fails to comply with any notice or direction given in this Bylaw.

### **12.2 Any breach of this bylaw is an offence and liable to summary conviction and a fine not exceeding \$20,000 in accordance with Section 242(4) of the Local Government Act 2002.**



# Attachment 9



## Engagement Plan

### INCENTIVISING RESIDENTIAL DEVELOPMENT

#### Project description and background

Council is committed to incentivising residential development so that more houses were available in the District. This will provide benefits to the community by increasing the number of people using local services and to Council by providing a greater rating base.

Cheaper land than in neighbouring districts offers a competitive advantage.

The proposed option is a rates remission for:

- New dwellings, either constructed or relocated into the District (\$5,000).
- New residential lots created via subdivision (minimum of three lots). The rates on the parent property will be charged for three years following the issue of the new titles until sold.

#### Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether they agree/disagree with the proposal.

#### Timeframe and completion date

The consultation will occur in conjunction with the review of the Animal Control Bylaw (following engagement on kerbside rubbish and recycling).

The period of community engagement will be four weeks. This will be followed by analysis and reporting back to council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft policy recommended to Council by the Policy/Planning Committee	<b>13 September 2018</b>
Draft policy approved by Council for community engagement	<b>25 October 2018</b>
Engagement dates set by Council	<b>25 October 2018</b>
Community engagement (written submissions)	<b>1 November 2018</b>
Community engagement (oral submissions)	<b>13 December 2018</b>

Key project stages	Completion date
Analysis of written and oral submissions circulated	25 January 2019
Oral and written submissions considered by Council, final amendments made, policy adopted.	31 January 2019
Policy published	TBC

## Communities to be engaged with

- The entire Rangitikei District community
- Community Boards and Community Committees
- Te Roopu Ahi Kaa
- Real estate agents, property developers.

## Engagement tools and techniques to be used

Engagement Spectrum position desired: Council seeks opinions

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media
Community Committees and Community Boards	Officer report
Te Roopu Ahi Kaa	Officer report
Real estate agents, property developers.	Public meetings in Marton, Bulls and Taihape, with specific invites sent to local real estate agents and property developers.

## Resources needed to complete the engagement

- Staff time
- Adverts in the newspapers
- Printing costs

## Communication planning

### Key messages

- Council is committed to incentivising residential development in the Rangitikei District.

- Increasing residential development will provide benefits for the Rangitikei District.

#### **Reputation risks**

- The community cannot see the benefit of the policy.
- That the community does not think their submission will make a difference.
- Decisions becoming controversial.

#### **Basis of assessment and feedback to the communities involved**

Following the close of written submissions and the completion of oral hearings, staff will prepare an analysis of the communities' views. Council will consider this report and decide whether any changes should be made to the policy.

Every submitter will receive a response notifying them of Council's decision.

#### **Project team roles and responsibilities**

<b>Team member</b>	<b>Role and responsibilities</b>
Ross McNeil	Project sponsor
Michael Hodder	Project leader



# SUMMARY OF INFORMATION

## Incentivising Residential Development

### Reason for the proposal

Council is committed to incentivising residential development so that more houses are available in the District. Currently, there is high demand for residential housing in particular in Marton and Bulls and a lack of supply.

Cheaper land than in neighbouring districts and no requirement for development contributions offers a competitive advantage.

### Key aspects of the proposal

Two rates remissions are proposed to encourage residential development throughout the District:

- New dwellings, either constructed or relocated into the District (\$5,000 one-off remission).
- New residential lots created via subdivision (minimum of three lots). The rates on the parent property will be charged for up to three years following the issue of the resource consent; obtaining separate titles will not affect this remission.

### Submissions

Written submissions from the community are open until **noon on Monday 13 December 2018**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled in the morning of Thursday 13 December 2018 at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

### Further information

Further information, including the proposal and a submission form, is available at the following places:

- Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Michael Hodder, Community and Regulatory Services Group Manager.

# Submission Form

## Incentivising Residential Development

**Submissions close at 12 noon  
on Monday 3 December 2018**

**Return this form, or send your written  
submission to:**

Incentivising Residential Development  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

### Oral submissions

Oral submissions will be held at the Marton  
Council Chambers on Thursday 13 December  
2018

If you wish to speak to your submission,  
please tick the box below.

☐ **I wish to speak to my submission.**

You are allowed ten minutes to speak,  
including questions from Elected Members.

If you have any special requirements, such  
as those related to visual or hearing  
impairments, please note them here.

### Privacy

All submissions will be public.

Please tick this box if you would like your  
personal details withheld (*note: your name  
will remain public*) ☐

<b>Name</b>	
<b>Organisation (if applicable)</b>	
<b>Postal Address</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Do you agree/disagree with the proposed rates remission for new or relocated dwellings?</b>	
<input type="radio"/> Agree <input type="radio"/> Disagree	
<b>Comments</b>	
<b>Do you agree/disagree with the proposed rates remission for residential subdivision?</b>	
<input type="radio"/> Agree <input type="radio"/> Disagree	
<b>Comments</b>	
<i>Attach additional information or pages if necessary</i>	
<b>Signed</b>	
<b>Date</b>	

# Incentivising residential development in the Rangitikei

## Objective

To increase the amount of housing stock in the Rangitikei.

## Conditions and criteria

### Rates remission on new or relocated dwellings

1. Council may grant a rates remission on a new residential building constructed anywhere in the Rangitikei District or a relocated dwelling if brought from outside the District and so certified by the agency undertaking the relocation
2. The remission will be for a total of \$5,000 (GST inclusive), and available after the Council has issued a building code compliance certificate for the dwelling. The remission will end once \$5,000 of rates has been remitted. The remission applies to the property and is transferable to a subsequent owner.
3. If more than one qualifying new or relocated dwelling is constructed on a single rating unit, the remission is increased proportionate to the number of dwellings.
4. The remission is not available if the otherwise qualifying new or relocated dwelling is replacing an existing dwelling. However, Council will consider an application to waive internal building consent costs for such a dwelling.
5. The remission is not available retrospectively for otherwise qualifying new or relocated dwellings which have been completed before the commencement date of this policy.
6. Rates remissions date from the start of a financial year.

### Rates remission on subdivisions for residential purposes

1. If a subdivision for residential purposes receives resource consent approval *after* the commencement date of this policy, Council will continue to charge the subdivided property the rates last charged before subdivision for up to three years. When sections are sold, the rates will be reduced proportionately on the area not yet sold.
2. Where a subdivision for residential purposes received resource consent approval *before* the commencement date of this policy, Council will continue to charge the subdivided property the most recent rates charged for up to three years. When sections are sold, the rates will be reduced proportionately on the area not yet sold.
3. Any section sold from a subdivision for residential purposes during the three year period when a remission is being granted over the whole site, will be rated for one year at the pre-subdivision rate (proportionately to the total area of the approved subdivision). Full rates will apply after that year.
4. A qualifying subdivision for residential purposes must have a minimum of three sections.
5. A qualifying subdivision for residential purposes may be anywhere in the District.
6. Rates remissions date from the start of a financial year.

# Attachment 10





# Rangitikei District Council

## Finance and Performance Committee Meeting

Notes – Thursday 27 September 2018 – 9:30 a.m.

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### Contents

1	Welcome .....	3
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3	Public forum .....	3
4	Apologies/Leave of Absence .....	3
5	Members' Conflict of Interest .....	3
6	Confirmation of order of business .....	3
7	Minutes of Previous Meeting .....	3
8	Chair's Report .....	3
9	Progress with strategic issues .....	4
10	Monthly Financial Report .....	4
11	Update from subdivision working group .....	5
12	Late Items .....	5
13	Future Items for the Agenda .....	5
14	Next Meeting .....	5
15	Meeting Closed .....	5

**Present:** Cr Nigel Belsham  
Cr Cath Ash  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Ashley Dahl, Financial Services Team Leader  
Ms Selena Anderson, Governance Administrator

**Tabled Documents**

<b>Item 8</b>	Chairs Report
<b>Item 10</b>	Monthly Financial Report

## 1 Welcome

The meeting started at 9.33 am. The Chair welcomed everyone to the meeting

## 2 Council Prayer

Cr Belsham read the Council Prayer.

## 3 Public forum

Nil

## 4 Apologies/Leave of Absence

That the apology for the absence of Cr McManaway be received.

Cr Belsham/ Cr Sheridan. Carried

## 5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

## 6 Confirmation of order of business

There were no scheduled change to the order of business

## 7 Minutes of Previous Meeting

Resolved minute number	18/FPE/123	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 30 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson/ His Worship the Mayor. Carried

## 8 Chair's Report

The Chair took his tabled report as read.

Discussion took place around the two points in the Chair's report, i.e. incentivising residential development and the Independent Assessment Board report.

<b>Undertaking</b>	<b>Subject</b>
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Staff to report on housing sales, housing and building consents for the next meeting.

<b>Undertaking</b>	<b>Subject</b>
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Staff to provide an update on actions taken to give effect to the recommendations in the Independent Assessment Board report on the Council in 2017.

<b>Resolved minute number</b>	<b>18/FPE/124</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
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That the Chair's Report to the Finance/Performance Committee meeting on 27 September 2018 be received.

Cr Belsham/ Cr Rainey. Carried

## 9 Progress with strategic issues

The Committee noted the commentary in the agenda.

The Chief Executive updated the Committee on the 2 applications submitted to the Provincial Growth Fund. The first application was focused around funding a person to prepare detailed applications. The second application involved the development of the remediation plan for Kensington road, the outcome for this will be known by the end of October.

## 10 Monthly Financial Report

Mr Dahl spoke to the tabled Monthly Financial Report.

<b>Undertaking</b>	<b>Subject</b>	<b>Councils Playground Budget</b>
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Mr Dahl to provide a breakdown of the Playground budget for the next meeting

<b>Undertaking</b>	<b>Subject</b>	<b>Breakdown of Landlocked Land</b>
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Mr Dahl to provide a breakdown of landlocked lands for the next meeting

**Resolved minute number****18/FPE/125****File Ref**

That the 'Monthly Financial Report' to the Finance/Performance Committee meeting on 27 September 2018 be received.

Cr Ash/ Cr Rainey. Carried

**11 Update from subdivision working group**

His Worship the Mayor reported on progress at Bredins Line.

The Chief Executive discussed progress with Walton St and Johnson St.

**12 Late Items**

None

**13 Future Items for the Agenda**

Update on actions to address recommendations in the Independent Assessment Board report.

**14 Next Meeting**

Thursday, 25 October 2018, 9.30 am.

**15 Meeting Closed**

10.40 am

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 1 October 2018 – 4:00 pm

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7	Council decisions on recommendations from the Committee .....	3
8	Questions put at previous meeting for Council advice or action.....	3
9	Hunternville Rural Water Supply – Operations Report.....	3
10	Hunternville Rural Water Supply – Financial Report.....	4
11	Tutaenui Community Irrigation/Stock water scheme – update on progressing the completed pre-feasibility study .....	5
12	Late Items.....	5
13	Next Meeting .....	5
14	Meeting Closed .....	5

**Present:** Mr Brett Journeaux  
Mr Bob Crawford  
Mr Mark Dawson  
Mr Bernie Hughes  
Mr John McManaway  
Mr Paul Peterson  
Mr Sam Weston  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Andrew van Bussel, Operations Manager  
Mr Ivan O'Reilly, Reticulation Serviceperson  
Mr Ashley Dahl, Financial Services Team Leader  
Mr Arno Benadie, Principle Advisor Infrastructure  
Ms Christin Ritchie, Governance Administrator

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

There were no apologies.

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts were declared.

## 4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the letter from Cooper Rapley Lawyers be dealt with as a late item at this meeting.

## 5 Confirmation of Minutes

**Resolved minute number**

**18/HWRS/023**

**File Ref**

3-CT-3-2

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 6 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Hughes / Mr B Journeaux. Carried

## 6 Chair's Report

The Chair advised that he has been receiving a number of calls on his personal cell phone from scheme members with general enquiries. Mr Bob Crawford (previous chair) advised he has had the same issue. They have asked that their phone numbers not be provided to scheme members.

Mr van Bussel suggested that all general enquiry calls be forwarded through to himself in future, as he is better placed to be able to answer any scheme queries.

**Undertaking**

**Subject HWRS scheme queries**

Customer service staff to transfer all Hunterville Rural Water Scheme rates queries through to Sheryl Bright, and for any other general enquires through to Andrew van Bussel in future.

## 7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

## 8 Questions put at previous meeting for Council advice or action

The Committee noted the commentary in the agenda.

## 9 Hunterville Rural Water Supply – Operations Report

Mr van Bussell spoke to the report.

### Recent dirty water issues:

There have been a large number of dirty water issues as of late, mainly due to the water rising over the bank, causing it to become silted up. The Hunterville treatment plant can handle turbidity of 50 and below. During the recent flooding, turbidity levels were between 200-800. Water had to be brought in from Marton. Horizons is aware of the issue, and is currently investigating.

*(John McManaway arrived 4.29pm)*

### Pump Station:

The pump station line was ploughed up from the intake to the middle pump station. The pipes have been rerouted to a better location, and are all working well now. This issue is unlikely to occur again.

### Pickford line replacement:

Mr Pickford was mole draining to a depth of 80cm, when he struck the pipes, affecting approximately 200m of line. The pipes should be at a depth of at least 1m, which they may have been when they were laid. Mr Pickford has enquired as to who is responsible for the cost of repairing the line.

### Resolved minute number

18/HWRS/024

### File Ref

The Hunterville Rural Water Supply Committee has agreed that Mr Geoff Pickford is to cover the costs of the digger hire and the backfilling. The Hunterville Rural Water Supply Scheme will pay for the new pipe, and for the man hours to join it.

Mr B Journeaux / Mr m Dawson. Carried

### Undertaking

### Subject

### Scheme group text

Mr van Bussel is to send a text to all scheme members, asking them to be aware of the pipes when cultivating. Members are to contact the council if they are unsure of anything.



**Resolved minute number**                      **18/HWRS/025**                      **File Ref**                      **6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations reports' dated September 2018 be received.

Mr B Crawford / Mr B Hughes. Carried

## **10 Hunterville Rural Water Supply – Financial Report**

Mr Dahl spoke to the report, highlighting the end of year figures for 2017/2018:

- \$8,841 shortfall on revenue
- \$49,928 shortfall on total expenditure
- \$80,643 net deficit for 2017/18

The Committee raised concerns regarding a number of potential issues within the report provided:

- Rates billed were less than what was budgeted for
- Electricity has not been adjusted in the 2018/19 financial year
- Figures don't match from one report to another
- A deficit was recorded, but should have shown as a surplus

**Undertaking                      Subject                      Financial report clarification**

Mr Dahl is to confirm the budget figures versus the actual metered supply charges from the financial report supplied on 1 October 2018.

Another concern raised was the rates increased that had been approved by council had not been included in the LTP, and applied to scheme members rates for this financial year. This will result in approx \$40,000 in lost revenue.

His Worship the Mayor, noted that an increase may not be able to be applied now, as it was not included in the Long Term Plan, therefore not giving the members an opportunity to contest the increase.

**Undertaking                      Subject                      Rates increase not applied**

Council is to investigate why the approved rates increase (18/RDC/140) was not included in the Long Term Plan, and applied to scheme members.

**Undertaking                      Subject                      Mismatched figures**

Mr Dahl is to investigate why the electricity figures don't match on the two reports provided at the meeting.

**Resolved minute number****18/HWRS/026****File Ref****3-CT-3-1**

That the 'Hunterville Rural Water Supply – Financial report' dated September 2018' be received.

## **11 Tutaenui Community Irrigation/Stock water scheme – update on progressing the completed pre-feasibility study**

There were no updates to report at this stage.

## **12 Late Items**

As accepted in item 4.

A letter (tabled) has been received from Cooper Rapley Solicitors, on behalf of their clients, TD & JM Willis/Woodendean Trust. Mr and Mrs Willis have subdivided their property, and are requesting that their 5 water units be split. 4 units to Mt Tui Holdings Ltd, and 1 unit to the Guernsey Trust.

The Committee members discussed who would be responsible for the new tank and connecting pipes, as well as the 2 unit minimum agreement.

**Resolved minute number****18/HWRS/027****File Ref**

The Hunterville Rural Water Supply Committee requests that the TD & JM Wills/Woodendean Trust provide a plan for the installation of new tanks and pipes to council for approval. The trust is also to cover all associated costs, including fees for the legal documents needed to transfer the unit holdings.

## **13 Next Meeting**

3 December 2018, 4.00pm

## **Meeting Closed**

Meeting closed 5.45pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Turakina Reserve Management Committee Meeting

Minutes – Thursday 4 October 2018 – 7:00 pm

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7	Council decisions on recommendations from the Committee .....	3
8	Council responses to queries raised at previous meetings.....	3
9	Items for future meetings .....	3
10	Late Items.....	3
11	Meeting closed.....	3

**Present:** Ms Laurel Mauchline Campbell (Chair)  
Mr Duran Benton  
Mr Alastair Campbell  
Mr Murray Richardson  
Cr Soraya Peke-Mason

**In Attendance:** Mr Blair Jamieson (Strategy & Community Planning Manager)

## 1 Welcome

The Chair welcomed everyone to the meeting

## 2 Apologies

Nil

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

It was noted that the fee for the use of the grounds for the 2018 Caledonian Games needs to be set at this meeting and also a report on Health and Safety Asbestos Legislation be presented at this meeting.

**Resolved minute number** 18/TRMC/007 **File Ref**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the setting fee for the use of grounds be dealt with as a late item at this meeting.

Mr Campbell / Ms Mauchline Campbell. Carried

## 5 Minutes of last meeting

**Resolved minute number** 18/TRMC/008 **File Ref** 3-CT-9-2

That the Minutes of the Turakina Reserve Management Committee meeting held on 7 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Benton / Mr Campbell. Carried

## 6 Chair's Report

The Chair reported that the self-seeded pines have been removed by Council.

**Resolved minute number**                      **18/TRMC/009**                      **File Ref**

That the Chair's report to the 4 October 2018 Turakina Reserve Management Committee meeting be received

Ms Mauchline Campbell / Mr Richardson. Carried

## **7 Council decisions on recommendations from the Committee**

The Committee noted the commentary in the agenda.

## **8 Council responses to queries raised at previous meetings**

There were no queries from the committee to Council.

## **9 Items for future meetings**

There were no items identified.

## **10 Late Items**

### Caledonia Games

The fee set for the use of the grounds for the 2018 Caledonia games is \$100. Also there will be discussions with Council's Parks and Reserves Team Leader, Mr Athol Sanson, before the games around getting the site ready for them.

### Health and Safety Asbestos Legislation

The Committee noted that there was no need for any action as there is no asbestos present.

**Resolved minute number**                      **18/TRMC/010**                      **File Ref**

That the fee for the 2018 Caledonia games be set at \$100.

Mr Campbell / Ms Mauchline Campbell. Carried

**Resolved minute number**                      **18/TRMC/012**                      **File Ref**

That the 'Health and Safety Asbestos legislation to the 4 October 2018 Turakina Reserve Management Committee be received.

Mr Richardson / Ms Mauchline Campbell. Carried

## 11 Meeting closed

7.23 pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Turakina Community Committee Meeting

Minutes – Thursday 4 October 2018 – 7:30 pm

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11	Advice to Council on delegation of Community Initiatives Fund .....	4
12	Community Initiative Fund – consideration of applications to the September 2018 Round .....	5
13	Consultation on Control of Liquor Bylaw 2018 .....	6
14	Consultation on Animal Control Bylaw 2018 .....	6
15	Kerbside Recycling and/or Rubbish Engagement .....	6
16	Small Projects Grant Scheme Update – October 2018 .....	6
17	Update on Place-Making Initiatives .....	6
18	Creative Communities Scheme .....	6
19	Event Sponsorship Scheme .....	7
20	Current Infrastructure Projects/Updates and Other Council Activities within the Ward .....	7
21	Late Items.....	7
22	Next Meeting .....	7
23	Meeting Closed .....	7

**Present:** Ms Laurel Mauchline Campbell  
Mr Duran Benton  
Mr James Bryant  
Ms Hayley Grant  
Ms Anita Oliver  
Mr Alastair Campbell  
Cr Soraya Peke-Mason

**In attendance:** Mr Blair Jamieson, Strategy & Community Planning Manager

Unconfirmed



## 1 Welcome

The meeting opened at 7.34pm. The Chair welcomed everyone to the meeting.

## 2 Public Forum

NIL

## 3 Apologies

That the apologies for Ms Carol Nielson and the late arrival of Ms Anita Oliver be received.

Mr Benton / Ms Grant. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

The order of business was confirmed.

## 6 Confirmation of Minutes

<b>Resolved minute number</b>	<b>18/TCC/031</b>	<b>File Ref</b>	<b>3-CC-1-4</b>
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That the Minutes of the Turakina Community Committee meeting held on 2 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Bryant / Mr Campbell. Carried

## 7 Chair's Report

The Chair reported that she attended the Council meeting on 27 September to give an oral submission in regards to the proposed representation review.

<b>Resolved minute number</b>	<b>18/TCC/032</b>	<b>File Ref</b>
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That the 'Chair's' report to the 4 October Turakina Community Committee be received.

Ms Mauchline Campbell / Ms Grant. Carried

**Resolved minute number**                      **18/TCC/033**                      **File Ref**

That the Turakina Community Committee formally notifies Council that it will oppose the three ward structure.

Ms Mauchline Campbell / Mr Benton. Carried

## **8 Council Decisions on Recommendations from the Committee**

There were no recommendations from the Committee at the previous meeting.

## **9 Council Response to Queries Raised at Previous Meetings**

There were no queries raised at the previous meeting

## **10 Council's plans and process for town and district signage**

**Resolved minute number**                      **18/TCC/034**                      **File Ref**

That the 'template for district signage' be received.

Mr Campbell / Ms Oliver. Carried

**Resolved minute number**                      **18/TCC/035**                      **File Ref**

That the Turakina Community Committee recommend to Council that a stylised version of the Scottish/ Māori design from the current signs is used for the Turakina Villages' district-wide branding sign.

Mr Campbell / Ms Oliver. Carried

## **11 Advice to Council on delegation of Community Initiatives Fund**

The Turakina Committee discussed councils decisions, and felt that the fund should cover:

- The cost of items and components necessary to operate a facility.
- The purchase of equipment or lease of long-term of equipment.

They agreed, however, that the fund should not cover:

- The cost of buildings.
- Purchase of facilities.

**Resolved minute number**                      **18/TCC/036**                      **File Ref**

That the Turakina Community Committee recommends to Council that eligible costs for the Community Initiatives Fund should include:

- The cost of items and components necessary to operate a facility.
- The purchase of equipment or lease of long-term of equipment.

Ms Mauchline Campbell / Ms Grant. Carried

**Resolved minute number**                      **18/TCC/037**                      **File Ref**

That the Turakina Community Committee recommends to Council that it renews the delegation to Community Committees for the initiatives fund; being due to the proposed variations making the fund more appropriate and accessible; giving Community Committees a year to undertake a revised and functioning programme.

Ms Mauchline Campbell / Ms Grant. Carried

## **12 Community Initiative Fund – consideration of applications to the September 2018 Round**

The item was seen as a consumable component, not an item necessary for the operations of a facility (being the swing). The Turakina Community Committee note their disappointment with Councils decision but still wish for the application to receive funding.

**Resolved minute number**                      **18/TCC/038**                      **File Ref**

That the report 'Consideration of applications for the Community Initiatives Fund 2018/2019 – September 2018 Round' be received.

Ms Mauchline Campbell / Ms Oliver. Carried

**Resolved minute number**                      **18/TCC/039**                      **File Ref**

That the Turakina Community Committee recommend Council, that they approve the application, listed below, and disperse the Community initiatives Fund as outlined to successful applicants:

- Turakina Playgroup- Purchase of new swing attachments                      \$800.00

Ms Mauchline Campbell / Ms Oliver. Carried

### **13 Consultation on Control of Liquor Bylaw 2018**

**Resolved minute number**                      **18/TCC/040**                      **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

Ms Mauchline Campbell / Ms Oliver. Carried

The Committee did not wish to make a submission.

### **14 Consultation on Animal Control Bylaw 2018**

The Committee noted the commentary in the agenda.

### **15 Kerbside Recycling and/or Rubbish Engagement**

The Committee noted the commentary in the agenda.

### **16 Small Projects Grant Scheme Update – October 2018**

**Resolved minute number**                      **18/TCC/041**                      **File Ref**                      **3-CC-1-4**

That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.

Ms Mauchline Campbell / Mr Benton. Carried

### **17 Update on Place-Making Initiatives**

There was nothing to report at this time.

### **18 Creative Communities Scheme**

**Resolved minute number**                      **18/TCC/042**                      **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Cr Peke-Mason / Mr Campbell. Carried

## 19 Event Sponsorship Scheme

**Resolved minute number** 18/TCC/043 **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Mr Benton / Ms Grant. Carried

## 20 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

**Resolved minute number** 18/TCC/044 **File Ref** 3-CC-1-4

That the report 'Extract from activity report to Assets and Infrastructure, July-August 2018' be received.

Ms Mauchline Campbell / Cr Peke-Mason. Carried

## 21 Late Items

There were no late items.

## 22 Next Meeting

6 December 2018 at 7:30 pm

## 23 Meeting Closed

8.54pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 9 October 2018 – 11:00 am

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**Present:**

- Mr Pahia Turia (Chair)
- Ms Tracey Hiroa
- Mr Robert Gray
- Ms Kim Savage
- Mr Thomas Curtis
- Ms Coral Raukawa-Manuel
- Mr Chris Shenton
- Mr Terry Steedman
- Ms Hari Benevides
- Ms Naumai Wipaki
- Cr Angus Gordon
- His Worship the Mayor, Andy Watson

**In attendance:**

- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Laquan Meihana, Strategic Advisor – Mana Whenua
- Ms Christin Ritchie, Governance Administrator
- Ms Nardia Gower, Youth Development Officer
- Mr Jerald Twomey, Kaitatari Kaupapa (Iwi) (Horizons Regional Council)
- Mr Jim Mestyaneck, Senior Project Engineer - Roading

## 1 Karakia/Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number** 18/IWI/027 **File Ref**

The apology for the absence of Ms Katarina Hina and Mr Charlie Mete be received, and for the late arrival of His Worship the Mayor, Andy Watson.

Ms Hiroa / Ms Benevides. Carried

## 3 Members' conflict of interest

No conflicts were declared.

## 4 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

## 5 Whakatau Nga Tuhinga Kōrero / Confirmation of minutes

Two changes were requested: page 10 section 7, name to be amended from Marshall to Martin, and for the Ngāti Rangituhia to be amended to Ngāti Rangī.

**Resolved minute number** 18/IWI/028 **File Ref** 3-CT-8-2

That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 7 August 2018 be taken as read and verified (as amended) as an accurate and correct record of the meeting.

Ms Savage / Mr Steedman. Carried

## 6 Chair's report

The Chair informed the Komiti that PwC (PricewaterhouseCoopers) were actively approaching people in regards to the Provincial Growth fund, encouraging applications. He is aware that have been a number of applications already submitted, but is unsure if any were from the Rangitikei.

A reminder was given regarding the 100 year centenary of Te Waru o Noema being held over 3 days 7-9 November 2018.



<b>Undertaking</b>	<b>Subject</b>	<b>Invitation</b>
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Mr Meihana to send out details of the Te Waru o Noema centenary at Ratana Paa to all Komiti members.

## 7 Feedback on the Komiti's workshop

The workshop has been postponed until further notice.

<b>Undertaking</b>	<b>Subject</b>	<b>Workshop date</b>
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Ms Ritchie to send out a Doodle survey to Komiti members with date options for the Values-based workshop.

11.14 am His Worship the Mayor, Andy Watson arrived.

Jim Mestyanek was given the opportunity to provide a courtesy update to the Komiti regarding the proposed new Mangaweka Bridge:

- The project had has a number of phases completed already, including a heritage assessment, an archaeological assessment and a business case, which considered six options. A detailed business case was then completed, for the preferred option. This is now waiting for funding from the New Zealand Transport Agency (NZTA).
- There are three options for consideration for the existing bridge: to be decommissioned, converted to a walk/cycle way or demolished. Demolition is the cheapest option as it would be co-funded by NZTA as part of the new bridge cost. The public will be consulted on these options.

<b>Undertaking</b>	<b>Subject</b>	<b>Mangaweka Bridge</b>
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Jim Mestyanek to provide an electronic copy of the archaeological assessment to the Komiti.

## 8 Council decisions on recommendations from the Komiti

There were no recommendations to Council made at the last meeting.

## 9 Council responses to queries raised at previous hui

There were no queries raised at the last meeting.

## 10 Representative to Council's Finance/Performance Committee

No Komiti nomination is being made at this time to represent Te Roopu Ahi Kaa at the Finance/Performance Committee meetings.

## 11 Update from Council (August-September 2018)

Mr McNeil spoke to the report, highlighting:

- Ministerial concerns on potential sale of Maori land as abandoned. The Komiti asked to be consulted if any Maori land were classified as abandoned, as members may be able to assist or have an interest.
- Healthy home standards. Council has 27 community houses and is ensuring all of these are fit for purpose.
- Marton A Dam site. Council is currently working with Horizons, and is in discussions as to whether Horizons will undertake control of the management of the dam structure as part of the Tutaenui drainage network.

The top 10 report was taken as read. Mr McNeil did, however, give an update on the Bulls Civic Centre:

- Negotiations are underway with the builders, and construction should start shortly.
- The information centre/bus depot, Plunket building and old town hall are to be sold.
- The library has a heritage classification due to the memorial. Discussions with the community will take place to consider options.

**Resolved minute number**

**18/IWI/**

**File Ref**

**3-CT-8-1**

That the report 'Update from Council's meetings in August-September 2018' be received.

Mr Curtis / Ms Hiroa. Carried

## 12 Update from the Komiti's representative to Council's Assets/Infrastructure Committee

Ms Ruakawa-Manuel was an apology at this meeting.

## 13 Update from the Komiti's representative to Council's Policy/Planning Committee

Ms Hiroa stated that a Maori Landlocked Land Rates Remission application form has been created and signed off for use.

## 14 Horizons update

Jerald Twomey provided a presentation for the Komiti, advising on:

- Horizons goals
- The region
- The council, elected members, FTE and annual operating budget
- The District and City /Regional Council Sustainable Wellbeing focuses, in particular, 3 waters and freshwater.

- Their operational focus areas, pest management, flood control, sustainable land use initiative, environmental management and 'one plan'.
- Plan change 2, adjustment of the table, and impacts on the lower Rangitikei.

## 15 Update on landlocked land

His Worship the Mayor, Andy Watson provided an update:

- Minister Jones is promoting the Provincial Growth Fund as a means to help make landlocked land more accessible.
- A visit with Jack Roberts has been arranged.
- Kaitangata Hall in Marton is looking to formalise a new trust.

## 16 Update on Te Pae Tawhiti

This was included in the Chair's report.

## 17 Update on Community Engagement and Development Programmes/Activities – October 2018

Mr Curtis wanted to thank Council for the Marae development focus.

<b>Resolved minute number</b>	<b>18/</b>	<b>File Ref</b>	<b>1-CO-4-8</b>
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That the memorandum 'Community Engagement and Development Programmes/Activities – October 2018' be received.

Ms Hiroa / Mr Shenton. Carried

## 18 Consultation on Control of Liquor Bylaw

The Komiti noted the commentary in the agenda.

## 19 Tuia – Encounters 250 the National commemoration for 2019

The Komiti noted the commentary in the agenda.

## 20 Pānui/Announcements

Committee members of the Maori Landlocked Land Rates Remission Committee were asked that if they are unable to attend any future meetings to please send their apologies in advance.

Mr Steedman wanted to thank Cr Gordon, Mr Meihana and Mr Jamieson for their visit and kōrero.

## 21 Late items

None

## 22 Future Items for the Agenda

Maori Landlocked land rates remission meeting feedback to the Komiti

Citizenship ceremonies at the maraes

Set a date for the values based workshop

## 23 Next meeting

This has been scheduled for 11 December 2018 at 11.00 am at 85 Hendersons Line, Marton (Komiti only hui from 10.00 - 11.00 am). However, it became evident that this clashed with a Waitangi Tribunal hearing which many members would be attending.

Undertaking	Subject	Next meeting date
Ms Ritchie to send out a Doodle survey to Komiti members with dates options for the next meeting.		

## 24 Meeting closed/Karakia

Mr Meihana provided the closing karakia.

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_



# Rangitikei District Council

## Bulls Community Committee Meeting

Minutes – Tuesday 9 October 2018 – 5:30 pm

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**Present:** Mr Tyrone Barker (Chair)  
Mr Nigel Bowen  
Ms Lynette Andrews  
Ms Sandra Boxall  
Ms Tricia Falkner  
Mr Matthew Holden  
Ms Annabel Sidey  
Mr Russel Ward  
Cr Graeme Platt

**In attendance:** Mr Blair Jamieson, Rangitikei District Council

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

Ms Jo Rangooni addressed the committee inquiring as to whether any of the following areas wished to be considered or actioned by members:

- Is traffic data for the main intersection on State Highway 1 and 3 available and accurate?
- Pedestrians and mobility scooters pose a high risk of incident, as traffic fails to stop.
- Hedges are over the berms, is there any action that could be taken?
- Tree planting at the Domain. There is a lot of blackberry present, and she is unsure how the new trees react to this. Does it need to be removed?
- Data about older people in Bulls, number, who needs help etc
- Community Housing for the elderly – more is needed.
- Bulls needs a Men's shed. The nearest one is in Whanganui currently.
- Should there be green space where the current Bulls Library is?

The Committee discussed the items, no action was noted to be taken at this stage by members.

## 3 Apologies

Resolved minute number	18/BCC/027	File Ref
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That the apologies of His Worship the Mayor, Andy Watson, Raewyn Turner, Perrin Turner, Julie Twoomey and Cr Jane Dunn be accepted.

Mr Barker / Ms Sidey

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

The Order Of Business was unchanged.

No late items were notified.

## 6 Confirmation of Minutes

**Resolved minute number** 18/BCC/028 **File Ref** 3-CC-1-1

That the Minutes of the Bulls Community Committee meeting held on 14 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Ward / Mr Holden. Carried

## 7 Chair's Report

The Chair commented on recent activities within the Bulls area:

- Scotts Ferry opening
- Art for Arts sake and the Wear-a-Bulls arts exhibitions

He also noted that the Bulls Civic Centre is set to proceed.

## 8 Council Decisions on Recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

## 9 Council Response to Queries Raised at Previous Meetings

### Motor-home waste disposal

The Committee would like to have a motor-home waste disposal site commissioned.

### Undertaking

### Subject

That Council requests information from the Manawatu District Council regarding the costs involved with the Sanson waste disposal site.

## 10 Council's plans and process for town and District signage

**Resolved minute number** 18/BCC/029 **File Ref**

- 1 That the 'template for district signage' be received.

Ms Andrews / Mr Ward. Carried

**Resolved minute number** 18/BCC/030 **File Ref**

- 2 That the Bulls Community Committee recommend to Council that the same design as the township brand is used for the Bulls district-wide branding sign.

Ms Andrews / Mr Ward. Carried



## 11 Developing a Civil Defence Community Response Plan

Paul Chaffe, Council's Emergency Management Officer, was present and outlined the process for developing a Civil Defence Emergency Management Plan.

The Bulls and Districts Community Trust and Jan Harris are to champion this cause and take the project lead.

## 12 Advice from Council on delegation of Community Initiatives Fund

The Committee noted the commentary in the agenda. They were unhappy with Council's decision, and feel they should be able to approve the purchase of equipment under the Community Initiatives Fund.

**Resolved minute number** 18/BCC/031 **File Ref**

That the Bulls Community Committee recommends to Council that eligible costs for the Community Initiatives Fund should include:

- The cost of items and components necessary to operate a facility.
- The purchase of equipment or lease of long-term of equipment.

Mr Barker / Mr Holden. Carried

**Resolved minute number** 18/BCC/032 **File Ref**

That the Bulls Community Committee recommends to Council that it renews the delegation to Community Committees for the initiatives fund; being due to the proposed variations making the fund more appropriate and accessible; giving Community Committees a year to undertake a revised and functioning programme.

Mr Barker / Mr Holden. Carried

## 13 Community Initiative Fund – consideration of applications to the September 2018 Round

**Resolved minute number** 18/BCC/033 **File Ref** 3-GF-8-3

That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – September Round' be received.

Mr Barker / Mr Ward. Carried

**Resolved minute number**                      **18/BCC/034**                      **File Ref**

That the following Project Report Form be received:

- Bulls and District Historical Society – Scotts Ferry Restoration Project

Mr Barker / Mr Ward. Carried

**Resolved minute number**                      **18/BCC/035**                      **File Ref**

That the Bulls Community Committee approves the application, listed below, and to disperse the Community Initiatives Fund as outlined to the successful applicant:

- Bulls and District Historical Society – Book - Historic homes, churches and public buildings of Bulls and districts - \$2,500.00

Mr Barker / Mr Ward. Carried

**Resolved minute number**                      **18/BCC/036**                      **File Ref**

That the Bulls Community Committee recommends to Council, that it approves the application, listed below, and disperse the Community Initiatives Fund as outlined to the successful applicant:

Bulls Toy Library – purchase of new toys - \$1,435.35

Mr Barker / Mr Ward. Carried

## **14 Consultation on Control of Liquor Bylaw**

**Resolved minute number**                      **18/BCC/037**                      **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

Cr Platt / Mr Ward. Carried

**Resolved minute number**                      **18/BCC/038**                      **File Ref**

That the Bulls Community Committee accepts the Council decision on Fennell Reserve based on there being no evidence that there are alcohol related crimes occurring in the district.

Cr Platt / Mr Ward. Carried

## **15 Review - Animal Control Bylaw**

The Committee noted the commentary in the agenda.

## **16 Kerbside Rubbish and Recycling – Consultation**

The Committee noted the commentary in the agenda.

## **17 Update on Place-Making Activities**

No update was provided.

## **18 Update from Bulls and District Community Development Manager**

A report was tabled at the meeting. A request will be made to the Small Projects Grant for stain to help repair the picnic tables at the River Reserve.

## **19 Update on Community Centre Development**

### **1. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

The Committee noted the commentary in the agenda.

### **2. Bulls multi-purpose community centre**

It was noted that Ohakea Air Base will be contributing a lot of voluntary resources.

## **20 Representation review update**

The Committee noted the commentary in the agenda.

## **21 Creative Communities Scheme**

**Resolved minute number**

**18/BCC/039**

**File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Cr Platt / Mr Barker. Carried

## **22 Event Sponsorship Scheme**

**Resolved minute number**

**18/BCC/040**

**File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Mr barker / Cr Platt. Carried

## 23 Small Projects Grant Scheme Update

Ms Harris from the Bulls and Districts Community Trust requested \$150 to purchase wood stain for the picnic tables at the river reserve, in order to upgrade and protect the wood. Corrections have volunteered to stain the tables.

<b>Resolved minute number</b>	<b>18/BCC/041</b>	<b>File Ref</b>	<b>3-CC-1-1</b>
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That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.

Mr Bowen / Mr Holden. Carried

<b>Resolved minute number</b>	<b>18/BCC/042</b>	<b>File Ref</b>
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That the Bulls Community Committee approves a payment of \$150.00 to the Bulls and Districts Community trust for the purchase of wood stain for the picnic tables at the river reserve.

Mr Bowen / Mr Holden. Carried

## 24 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

<b>Resolved minute number</b>	<b>18/BCC/043</b>	<b>File Ref</b>	<b>3-CC-1-5</b>
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That the extract 'Current Infrastructure Projects/Updates and other Council Activities with the Bulls Ward' dated July-August 2018 be received.

Mr Holden / Mr Barker. Carried

The Bulls Community Committee requests the Council install/build a new footpath along Parawanui Road, as per the tabled document. There have been a number of near misses with vehicles and children in this area.

<b>Resolved minute number</b>	<b>18/BCC/044</b>	<b>File Ref</b>
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That the Bulls Community Committee recommends to Council that a new 100m footpath be installed on Parewanui Road.

## 25 Late Items

None

## 26 Next meeting

11 December 2018, 5.30 pm

## 27 Meeting Closed

8.11pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Rātana Community Board Meeting

Minutes – Tuesday 9 October 2018 – 6:30 pm

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**Present:** Charlie Mete (Tiamana)  
Charlie Rourangi  
Maata Kare Thompson  
Thomas Tataurangi

**Also Present:** Mr Ross McNeil, Chief Executive  
His Worship the Mayor, Andy Watson  
7 Members of the Rātana community

Unconfirmed

## 1 Whakamoemiti

The chair welcomed everyone to the meeting.

## 2 Public Forum

Josephine Renata from the Rātana Playground group spoke to the board regarding the plan for the new playground, which will be undertaken in two stages. Approaches will be made to funders.

## 3 Apologies

Resolved minute number	18/RCB/020	File Ref
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That the apologies of Soraya Peke-Mason and Maata Kare Thompson for the lateness, be received.

Mr C Mete / Mr C Rourangi. Carried

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Charlie Mete declared a conflict for the outcome of the Community Initiatives Fund application for Rātana Community Gym.

## 5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the outcome of the Community Initiatives funding application for Rātana Community Gym for new equipment/repairs be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

Resolved minute number	18/RCB/021	File Ref	3-CB-1-1
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That the Minutes of the Rātana Community Board meeting held on 11 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms M Thompson / Mr T Tataurangi. Carried



## 7 Chair's report

The Chair gave a verbal report making comment on the following topics:

- Register of burials/access to the cemetery. The locks were changed to prevent unauthorised burials, however those with keys are still providing access. The Rawhiti family have since been given the required paperwork to complete for their recent burial.
- Council's handyperson Dave Manuel – would he be able to assist with repairs to the Rātana Community Gym?
- Thanks extended to the community and council for their support for the Mete family.

**Resolved minute number**                      **18/RCB/022**                      **File Ref**

The verbal Chairs report to the Rātana Community Board on 9 October 2018 be received.

Mr C Mete / Mr T Tataurangi. Carried

## 8 Rātana centenary

**Resolved minute number**                      **18/RCB/023**                      **File Ref**

That the Rātana Community board approve the following proposal for the extended operating days/hours for the refuse transfer station:

Centenary anniversary celebration (7-11 November 2018)	Wednesday 7 <sup>th</sup> Nov	Normal open day 2.30 - 4.30pm
	Thursday 8 <sup>th</sup> Nov	Special open day 1pm - 4.30pm
	Friday 9 <sup>th</sup> Nov	Special open day 1pm - 4.30pm
	Saturday 10 <sup>th</sup> Nov	Normal open day 9am - 12pm
	Sunday 11 <sup>th</sup> Nov	Special open day 1pm - 4.30pm

TW Rātana birthday celebration	Friday 25 <sup>th</sup> January 2019	Special open day 1pm - 4.30pm
	Saturday 26 <sup>th</sup> January	Normal open day 9am – 12pm

Mr C Mete / Mr T Tataurangi. Carried

## 9 Bus parking

The Board noted the commentary in the agenda regarding the opportunity to add an additional bus parking bay. Maata Kare Thompson will raise this matter with the Rātana Reserves Communal Board at their meeting this week.

## 10 Council decisions on recommendations from the Board

There were no recommendations made to Council.

## 11 Council's plans and process for town and district signage

The Chief Executive provided background to the development of the new Council and District branding, and the opportunity to use that brand base to develop local community signage. Members agreed that this process should involve community input. Maata Kare Thompson advised that she will raise this matter with the Rātana Reserves Communal Board at their meeting later this week.

### Resolved minute number

**18/RCB/024**

### File Ref

- 1 That the 'template for district signage' be received.
- 2 That the Rātana Community Board consider the opportunity for a Rātana-specific icon/image for the signage at the entry to the Paa and provide a recommendation to Council.

Mr C Mete / Mr C Rourangi. Carried

## 12 Update from Te Roopu Ahi Kaa

No update was provided.

## 13 Advice to Council on delegation of Community Initiatives Fund

Council rejected Ratana Community gym's application because it was for capital items, which is not in accordance with current criteria.

### Resolved minute number

**18/RCB/025**

### File Ref

The Rātana Community Board recommends to Council that it reconsiders its decision to reject the application for equipment funding for the Rātana Community Gym.

Mr C Rourangi / Mr T Tataurangi. Carried

## **14 Community Initiatives Fund – Consideration of applications**

**Resolved minute number**                      **18/RCB/026**                      **File Ref**                      **3-GF-8-3**

That the report 'Consideration of applications for the Community Initiatives Fund 2018/2019 – September Round' be received.

Mr C Mete / Mr C Rourangi. Carried

## **15 Consultation on Control of Liquor Bylaw**

**Resolved minute number**                      **18/RCB/027**                      **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

Mr C Mete / Mr T Tataurangi. Carried

## **16 Kerbside Rubbish and Recycling – Consultation**

Mr McNeil outlined the consultation process and options. Council is seeking feedback for all communities where these services could be introduced.

## **17 Review - Animal Control Bylaw**

The board noted the commentary in the agenda.

## **18 Representation review**

The board noted the commentary in the agenda.

## **19 No spray area in Rātana drains**

Members noted that mechanical means will be used to control weeds in drains where watercress is gathered.

A question was asked about whether the middle section of drain on Ratana Road would be cleared as the section above and below had been.

## **20 Update on water supply upgrade**

The board noted the commentary in the agenda.

## **21 Update on wastewater treatment plant (and meetings of reference advisory group)**

The board noted the commentary in the agenda.

## **22 Creative Communities Scheme**

**Resolved minute number**                      **18/RCB/028**                      **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Mr C Mete / Mr C Rourangi. Carried

## **23 Event Sponsorship Scheme**

**Resolved minute number**                      **18/RCB/029**                      **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Mr C Mete / Mr C Rourangi. Carried

## **24 Other matters raised at previous meeting**

There were no other matters raised at the previous meeting.

## **25 Cemetery register alignment**

Covered in the Chair's report.

## **26 Current infrastructure projects/upgrades and other Council activities within the ward**

**Resolved minute number**                      **18/RCB/030**                      **File Ref**                      **3-CB-1-1**

That the memorandum 'Extract for Rātana from activity reports to Assets/Infrastructure Committee, July-August 2018' be received.

Mr C Mete / Mr T Tataurangi. Carried

## **27 Late Items**

Chair Mr Charlie Mete read out a letter from a resident, who expressed concern about:

1. The aerial spraying that had taken place on land adjacent to the road in the vicinity of the new water treatment plant. It was suggested that matter be taken up with Horizons.

2. The delays in commissioning of the new water treatment plant. His Worship the Mayor spoke about the issues and the timing for completion
3. The construction and design of the new speed humps. It was agreed that these would be monitored to assess effectiveness.

## **28 Future Items for the Agenda**

## **29 Next meeting**

11 December 2018, 6.30 pm

## **30 Whakamoemiti/Meeting Closed**

Meeting closed at 7.55pm.



# Rangitikei District Council

## Taihape Community Board Meeting

Minutes – Wednesday 10 October 2018 – 5:30 pm

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**Present:** Mrs Michelle Fannin (Chair)  
Cr Angus Gordon  
Mrs Ann Abernethy  
Mrs Yvonne Sicely  
Cr Richard Aslett

**Also Present:** Cr Ruth Rainey  
Ms Tracey Hiroa, General Manager, Mokai Patea Services (left at 6.00 pm)

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager

**Tabled documents:** **Item 7** Chair's report  
**Item 21** Motorhome Campervans at Memorial Park, Taihape  
**Item 21** CBD lighting for Annual Plan process

## 1 Welcome

The Chair opened the meeting at 5.35 pm and welcomes those present

## 2 Public Forum

Nobody had asked to speak at Public Forum

## 3 Apologies

The Board accepted the apologies for lateness from Ms Larsen and Cr Gordon.

(Subsequently, it turned out that Ms Larsen was unable to get to the meeting.)

## 4 Members' conflict of interest

The Chair reminded Board Members of their obligation to declare any conflicts of interest that they may have in respect of the items on the agenda. She noted her own conflict of interest, over the application from Older and Bolder for funding from the Community Initiatives Grant since she was employed by that organisation.

## 5 Confirmation of order of business

The Chair accepted a suggestion that Ms Hiroa be invited to brief the Board earlier than in the agenda (item 19). She also noted two late items, in terms of submissions to the Board, to be taken under item 21. There was also a supplementary consideration about the Community Initiatives Fund to be considered as part of item 12.

## 6 Minutes of previous meeting

Resolved minute number	18/TCB/057	File Ref
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That the minutes of the Taihape Community Board meeting held on 8 August 2018, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Fannin/Ms Abernethy. Carried

## 7 Chair's report

The Chair read her tabled report.

Resolved minute number	18/TCB/058	File Ref
------------------------	------------	----------

That the Chair's report to the 10 October 2018 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Mrs Sicely. Carried



## 19. Update from MoU partnering organisations

- Taihape Community Development Trust
- Mōkai Pātea Services

Ms Eva George was away, so there was no update from the Trust.

Ms Tracey Hiroa (General Manager, Mōkai Pātea Services) spoke about the one-year contract with Mōkai Pātea Services had with the Council to staff the youth hub 3.00-5.00 pm on weekdays. She praised work done by Nardia Gower as Youth Co-ordinator, in both Taihape and Marton.

Ms Hiroa considered the youth hub was effectively a drop-in centre, although certainly providing a safe environment. She had already spoken to Council's Chief Executive and hoped Council would be willing to invest so that the facility was more productive than simply providing games and a pool table. While valuing the relationship with Council, the costs for Mōkai Pātea were greater than the Council grant. She contrasted the work done at Council's youth hub with Mōkai Pātea Services own mentoring programme run two days each week.

**Resolved minute number**

**18/TCB/059**

**File Ref**

That the Taihape Community Board recommends to Council that it investigates the Memorandum of Understanding with Mōkai Pātea Services and the services expected.

Cr Aslett / Ms Abernethy. Carried

## 8 Council decisions on recommendations from the Taihape Community Board

At its meeting on 30 August 2018, Council confirmed (18/RDC/322) the Board's request that Council investigate policy options around the poor state of the unoccupied CBD properties in Taihape.

## 9 Council's plans and process for town and District signage

The Board noted the briefing note in the agenda and the distributed samples. Consideration was given to a mashup of the kuku, huia and tui (recognising the bird-name theme for street names in the towns) and the possibility of having different imagery at either end of the town. However, most members saw the gumboot sculpture as being most strongly identified with Taihape.

**Resolved minute number**

**18/TCB/060**

**File Ref**

- 1 That the 'template for district signage' be received.

- 2 That the Taihape Community Board recommend to Council that the gumboot sculpture is used for the Taihape district-wide branding sign, but displayed exactly as it is currently physically installed.

Cr Gordon / Mrs Sicely. Carried

## 10 Update on Place-Making Initiatives

Ms Abernethy outlined work done since the last meeting.

Paint and stain purchased for the 4 Square Corner. Eva George to confirm whether Hobby Whanau could do it, otherwise will call for volunteers.

Photos from Laura's Café were now on CD and available for the Alleyway. Need to choose wall colour and arrange painting (not necessarily all the way up).

Directional signage to the Robin Street dog run being arranged.

<b>Resolved minute number</b>	<b>18/TCB/061</b>	<b>File Ref</b>
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That the verbal update on placemaking initiatives to the 10 October 2018 meeting of the Taihape Community Board be received.

Ms Abernethy / Cr Aslett. Carried

## 11 Small Projects Grant Scheme Update – October 2018

The Board discussed the request (via Cr Aslett) from Mangaweka Heritage to have some financial assistance to clean and paint the memorial gates (and install lighting) at the Mangaweka School, in advance of the School re-union next year. Resene might provide the paint.

<b>Resolved minute number</b>	<b>18/TCB/062</b>	<b>File Ref</b>
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1. That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.
2. That the Taihape Community Board supports in principle providing a grant of up to \$500 for installing LED solar lighting at the Mangaweka School memorial gates but asks whether the Council's handyperson can do the work.

Ms Abernethy / Cr Aslett. Carried

Mr Hodder would talk with the Community & Leisure Assets Team Leader about the availability of the Council's handyperson, for both cleaning and painting as well as installing the solar lights.

## 12 Advice from Council on delegation of Community Initiatives Fund

The Board noted the comments in the agenda.

The Board was divided on whether the delegation to Community Boards and Community Committees should continue and did not make a resolution on the matter. It saw merit in reviewing the criteria.

## 13 Community Initiatives Fund – consideration of applications to the September 2018 Round

Ms Fannin reiterated her conflict of interest being an employee of Older and Bolder.

The Board considered the Taihape Playcentre should have the opportunity to make its case direct to Council.

Resolved minute number	18/TCB/063	File Ref
1	That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – Round 2' be received.	
2	That the Taihape Community Board approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.	
	<ul style="list-style-type: none"> <li>Whanau Sports Day Komiti – Whanau Sports Day: \$2,000</li> <li>Taihape Older and Bolder – Newsletter: \$2,500</li> </ul>	

Ms Abernethy / Cr Gordon. Carried

Resolved minute number	18/TCB/064	File Ref
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That the Taihape Community Board recommends to Council that a one-off grant be made to assist the Taihape Playcentre with its development of a tamariki and families outdoor learning environment.

Ms Abernethy / Cr Gordon. Carried

## 14 Consultation on Control of Liquor Bylaw

Resolved minute number	18/TCB/065	File Ref
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- 1 That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.
- 2 That the Taihape Community Board delegates Michelle Fannin the authority to put in a submission to the Control of Liquor in a Public Place Bylaw 2018.

Cr Gordon / Ms Abernethy. Carried

## 15 Representation review

The Board noted the commentary in the agenda.

## 16 Review - Animal Control Bylaw

The Board noted the commentary in the agenda.

## 17 Kerbside Rubbish and Recycling - Consultation

The Board noted the commentary in the agenda.

There was discussion about writing to BP Taihape about having recycling stations as in other centres. It was decided to hold this over until the outcome of the Council's consultation was known.

## 18 Update on Youth Services

**Resolved minute number**

**18/TCB/066**

**File Ref**

That the memorandum 'Youth Development Programme Update – September 2018' be accepted.

Ms Fannin / Ms Abernethy. Carried

## 20 Requests for service concerning Taihape

**Resolved minute number**

**18/TCB/067**

**File Ref**

That the report 'Request for Service- Resolutions – Taihape September 2018' be received.

Ms Fannin / Ms Sicely. Carried

## 21 Increased engagement with wider/smaller communities within the Taihape ward

To be dealt with the Board's workshop.

## 22 Creative Communities Scheme

The Creative Communities Scheme, which is administered by Council, funds local arts projects, and is open to applications from groups and individuals. Projects should look to either:

- Create opportunities for local communities to engage with and participate in local arts activities
- Support the diverse artistic cultural traditions of local communities

- Enable young people to engage with and participate in the arts

The second funding round for the year opens on 1 October, and will run through to 2 November. The Assessment Committee meets on 27 November to assess the applications. An information brochure and application form is attached.

**Resolved minute number**                      **18/TCB/068**                      **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Ms Fannin / Cr Aslett. Carried

## **23 Event Sponsorship Scheme**

**Resolved minute number**                      **18/TCB/069**                      **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Ms Fannin / Cr Aslett. Carried

## **24 Matters not arising elsewhere on the agenda – project update**

The Board noted the commentary on the agenda. Members suggested getting clarity over the status of the lease to Clubs Taihape.

## **25 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.**

**Resolved minute number**                      **18/TCB/070**                      **File Ref**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated July-August 2018 be received.

Ms Fannin / Cr Gordon. Carried

## **26 Late items**

As agreed at item 5. The Chair tabled two submissions for the Board to consider.

Ms Sicely left 8.10 am

*Motorhome Campervans at Taihape Memorial Park*

**Resolved minute number**                      **18/TCB/071**                      **File Ref**

That the Taihape Community Board recommends to Council and the Motorhome Association to work together with the Taihape Community Board on turning the Weka Street extension turn-around area into a designated Motorhome Friendly area as soon as possible.

Ms Fannin / Cr Gordon. Carried

*CBD lighting for Annual Plan process*

The Board considered more information was needed before this proposal was advanced to Council – and opportunities for external funding.

**27 Future items for the agenda**

None

**28 Date of next meeting**

12 December 2018, 5.30 pm.

**29 Meeting closed**

8.25 pm.

Confirmed/Chair:

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Date:



# Rangitikei District Council

## Marton Community Committee Meeting

Minutes – Wednesday 10 October 2018 – 7:00 pm

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**Present:** Ms Carolyn Bates (Chair)  
Ms Lyn Duncan  
Ms Pip Hancock  
Ms Donna Harris  
Ms Belinda Harvey-Larsen  
Ms Wendy Wagner  
Cr Dave Wilson  
Cr Lynne Sheridan

**In Attendance:** Mr Blair Jamieson Strategy and Community Planning Manager  
Ms Lucy Skou Tutaenui Hall Committee  
Ms Brenna O'Neill  
Mr Paul Chaffe Emergency Management Officer  
Ms Stephanie Shaw Project Marton Co-Ordinator

**Tabled documents:** Chair's report  
Marton CBD Infrastructure Upgrade – Project Update – September 2018  
Community Initiatives Application summary table  
First Marton Scout Group Financials  
Boer War Memorial refurbishment letter



## 1 Welcome

The chair welcomed everyone to the meeting.

## 2 Public Forum

Lucy Skou and Brenna O'Neill addressed the Committee, asking for funding of \$1000. They noted their request was for administrative and raffle funding (to help raise money for the proposed playground) at market day.

### Community Initiatives Fund Applicants:

Wendy Lee from the Marton Friendship Club spoke to the Committee highlighting the need for the funds, and the fact that the Marton Friendship Club Hall is used by the community on a regular basis.

Lara Beetham from the 1<sup>st</sup> Marton Scout Group noted that the group does not receive any national funding.

Graham Hill from the Lodge Rangitikei, highlighted that the Lodge brings visitors from around New Zealand to Marton. The funds are needed to help address health and safety concerns.

## 3 Apologies

Ms Jennifer Greener sent her apology for the meeting.

## 4 Members' conflict of interest

No conflicts of interest were declared.

## 5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Wilson Park Seating be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

Resolved minute number

18/MCC/021

File Ref

3-CC-1-3

That the Minutes of the Marton Community Committee meeting held on 13 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Bates / Cr Wilson. Carried

## 7 Chair's Report

The Chair's report was tabled.

## 8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

## 9 Council responses to queries raised at previous meetings

**Co-ordination of welcome packs (Council, Project Marton, Marton's real estate agents)**

<b>Undertaking</b>	<b>Subject</b>	<b>Welcome packs</b>
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That Carol Downs contact Wendy Wagner and Project Marton to discuss next steps for the welcome packs.

**Promotion of businesses affected by pathways and roadworks on Broadway, Marton**

A project update was tabled.

## 10 Council's plans and process for town and District signage.

<b>Resolved minute number</b>	<b>18/MCC/022</b>	<b>File Ref</b>
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That the 'template for district signage' be received.

That the Marton Community Committee recommend to Council that the sub-committee be used for the Marton district-wide branding sign.

Ms Bates / Ms Hancock. Carried

## 11 Developing a Civil Defence Community Response Plan

Paul Chaffe spoke to the committee regarding the development of a Civil Defence Community response Plan.

The person leading the charge for Marton will be decided at a later date.

<b>Undertaking</b>	<b>Subject</b>	<b>Civil defence templates</b>
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Mr Jamieson to circulate copies of the Civil defence community response plan template to the Marton Community Committee members.

## 12 Update from the Project Marton Co-ordinator

Cr Ash provided an update, highlighting:

- New staffing in this space
- The ongoing fit out of the new offices and gardens
- The site continuing to be enjoyed by the community and workshops on site
- Festival for the future was a success
- Newsletter set to continue
- New website
- Christmas parade will be held on 1 December 2018.
- Market day to be held on 24th November 2018
- Project Marton AGM – 18<sup>th</sup> October at St Stephens Church Hall

Mr Jamieson advised the Project Marton Coordinator, that the Small Projects Grant was not an eligible avenue to support the Boer War Memorial Refurbishment request.

## 13 Update from the Marton/Bulls Wastewater Advisory Group

Cr Wilson noted the discussions on this in Council.

## 14 Update on Youth Services

<b>Resolved minute number</b>	<b>18/MCC/023</b>	<b>File Ref</b>	<b>4-EN-12-4</b>
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That the memorandum 'Youth Development Programme Update – September 2018' be accepted.

Ms Bates / Ms Harvey-Larson

## 15 Update on place-making initiatives

Cr Wilson discussed this item, noting the progress made and discussions that have occurred within Council.

## 16 Update on the Marton Civic Centre/Heritage Precinct project

Cr Wilson discussed this item, noting the progress made and discussions that have occurred within Council.

## 17 Small Projects Grant Scheme update – October 2018

<b>Resolved minute number</b>	<b>18/MCC/024</b>	<b>File Ref</b>	<b>3-CC-1-3</b>
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That the memorandum 'Small Projects Grant Scheme Update –October 2018' be received.

Ms Bates / Ms Hancock. Carried

**Resolved minute number**                      **18/MCC/025**                      **File Ref**

That the Marton Community Committee approve a payment of \$1000.00 to Lucy Skou, to be used for Admin and accounting services for the Marton Memorial Hall Playground Project.

Ms Bates / Cr Wilson. Carried

## **18 Advice to Council on delegation of Community Initiatives Fund**

**Resolved minute number**                      **18/MCC/026**                      **File Ref**

That the Marton Community Committee recommends to Council that the Community Initiatives eligibility criteria to include funding for:

- items necessary to operate a facility
- the purchase or long term lease of equipment
- repair and maintenance of facilities

And that the word 'facility' is changed to 'building'.

Ms Bates / Ms Harvey-Larsen. Carried

**Resolved minute number**                      **18/MCC/027**                      **File Ref**

The Marton Community Committee recommends to Council that they keep the Community Initiatives Delegation, noting their request for a change in criteria.

Ms Bates / Ms Harvey-Larsen. Carried

## **19 Community Initiative Fund – consideration of applications to the September 2018 Round**

A summary report from the Chair was tabled.

The Committee requested that Council write letters to the applicants that were deemed ineligible by Council stating the Committee has made a recommendation to Council around their position. It is hoped that once the following recommendations are considered by Council that previously ineligible applicants wouldn't need to re-apply, but instead be included in the next round of funding as eligible applicants.

**Resolved minute number**                      **18/MCC/028**                      **File Ref**                      **3-GF-8-3**

That the report 'Consideration of applications for the Community Initiatives Fund 2018/2019 – September 2018 Round' be received.

That the Marton Community Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.

- St Andrews Presbyterian Church – Children and Families Programme - \$500.00
- Diabetes NZ – Marton sub group - \$880.00
- 1<sup>st</sup> Marton Scouts group - \$566.57

Ms Wagner / Ms Harvey Larsen. Carried

## 20 Creative Communities Scheme

**Resolved minute number**                      **18/MCC/029**                      **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Ms Bates / Ms Harris. Carried

## 21 Event Sponsorship Scheme

**Resolved minute number**                      **18/MCC/030**                      **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Ms Bates / Ms Harris. Carried

## 22 Consultation on Control of Liquor Bylaw

**Resolved minute number**                      **18/MCC/031**                      **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

That the Marton Community Committee supports the current Control of Liquor in a Public Place Bylaw 2018.

Ms Wagner / Ms Bates. Carried

## 23 Review - Animal Control Bylaw

The Committee noted in commentary in the agenda.

## 24 Kerbside Rubbish and Recycling – Consultation

Cr Sheridan noted the consultation documentation, process for responding and why Council needs to consult again in this area.

## 25 Current Infrastructure projects/upgrades and other Council activities within the Marton ward July-August 2018

**Resolved minute number** 18/MCC/032 **File Ref** 3-CC-1-5

That the extract 'Current Infrastructure projects/upgrades and other Council activities within the Marton ward July-August 2018' be received.

Ms Hancock / Ms Harris. Carried

## 26 Late Items

As accepted in item 5.

Ms Belinda Harvey-Larsen spoke to the committee regarding the state of the seating at Wilson Park, and the need for these to be updated.

**Resolved minute number** 18/MCC/033 **File Ref**

The Marton Community Committee recommends to Council that the existing seating at Wilson park be repaired.

Cr Wilson / Ms Wagner. Carried

## 27 Next meeting

12 December 2018, 7.00 pm.

## 28 Meeting Closed

Meeting closed at 10.05pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 11 October 2018 – 9:30 a.m.

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**Present**

Cr Dean McManaway (Chair)  
Cr Ruth Rainey  
Cr Richard Aslett  
Cr Cath Ash  
Cr Nigel Belsham  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Lynne Sheridan  
Cr David Wilson  
His Worship the Mayor, Andy Watson  
Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)

**In attendance:**

Mr Blair Jamieson, Strategy and Community Planning Manager  
Mr John Jones, Assets Manager - Roading  
Ms Gaylene Prince, Community & Leisure Assets Team Leader  
Mr Glenn Young, Utilities Manager - Infrastructure  
Mr Hamish Waugh, Infrastructure Group Manager (MDC)  
Mr Arno Benadie, Principal Advisor Infrastructure  
Mr Wayne Spencer, Horizons Engineer  
Mr Ramon Strong, Group Manager – River Management  
Mr Bruce Gordon, Horizons Regional council (Chair)  
Mr Graeme Pointon, Strategic Property Advisor  
Ms Selena Anderson, Governance Administrator  
Ms Nardia Gower, Governance Administrator

**Tabled Documents:**

Item 8 Chair's Report  
Item 10 Detention Dams managed by Horizons Presentation



## **1 Welcome**

The meeting started at 9.31am. The Chair welcomed everyone to the meeting.

## **2 Council Prayer**

Cr McManaway read the Council Prayer

## **3 Public Forum**

Nil

## **4 Apologies/leave of Absence**

That the apology for the late arrival of Cr Gordon be received.

## **5 Members' conflict of interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

## **6 Confirmation of order of business**

There were no late items. It was signalled that Item 10 would be taken before Item 9.

## **7 Confirmation of minutes**

**Resolved minute number** 18/AIN/085 **File Ref**

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 13 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Rainey. Carried

## **8 Chair's Report**

The Chair took his tabled report as read.

**Resolved minute number** 18/AIN/086 **File Ref**

That the 'Chair's report' to the Assets/Infrastructure Committee meeting on 11 October 2018 be received.

Cr McManaway / Cr Aslett. Carried

## 10 Detention dams managed by Horizons

Mr Strong spoke to his tabled presentation. Points that were highlighted through discussion were:

- Horizons region holds over 500km of river stop banks to maintain.
- Build-up of sediment effects river turbidity along with the path the river cuts.
- There are long-term issues and strategies for the management of the Rangitikei River.
- River quarry metal extraction can be utilised in specific areas to assist in mitigating sediment issues.
- The intent of any district wide river management payment scheme is to keep it simple by rating against a property's current valuation.
- In terms of the Tutaenui Stream, Horizons Regional Council is limited to working on the creek bed. Staff are willing to meet with individual land owners and discuss solution to bank erosion and protection issues but cautioned of a small budget for financial input.

**Resolved minute number**

**18/AIN/087**

**File Ref**

That the presentation 'Detention dams managed by Horizons' be received by the 11 October 2018 Assets/Infrastructure Committee meeting.

Cr Gordon / Cr Belsham.

## 11 Infrastructure Protection Update – September 2018

Mr Pointon spoke to his report. Main points discussed were:

- Rātana – investigating land purchase for Rātana cemetery extension.
- Bulls – developers previously interested in the Walker Street site are currently investigating 8 Walton St
- Hunterville - land purchase negotiations are continuing for the Hunterville Cemetery extension.

**Resolved minute number**

**18/AIN/088**

**File Ref**

That the memorandum 'Infrastructure Protection Update – September 2018' be received by the 11 October 2018 Assets/Infrastructure Committee meeting.

Cr Sheridan / Cr Dunn

## 9 Progress with Strategic Issues

The Committee noted the commentary in the agenda.

## 12 Extension of Swim Centre Contracts

Ms Prince spoke to her report.

Discussions took place around the Key Performance Indicators (KPI's) for the contract holder with a way of capturing client use and feedback.

**Resolved minute number**                      **18/AIN/089**                      **File Ref**

That the 'Extension of Swim Centre Contracts' report be received by the 11 October 2018 Assets/Infrastructure Committee meeting.

Cr Belsham / Cr Wilson. Carried

**Resolved minute number**                      **18/AIN/090**                      **File Ref**

That Contracts 953 Marton Swim Centre Management Contract and 1072 Taihape Swim Centre Management Contract be extended, and aligned with Key Performance Indicators (KPI's) confirmed by this Committee at the next Assets/ Infrastructure meeting focusing on the user experience, from 16 September 2019 to 30 June 2020.

Cr Belsham / Cr Sheridan, Carried

## 13 Financial Impact of 2018 Severe Weather Events, and Proposed Procurement of Physical Emergency Works Repairs

Mr Jones took the report as read.

Points raised were:

- That the four severe weather events have identified damages to the roading network throughout the Rangitikei District and the financial impact of getting them repaired.
- Significant damages were to Swan Street, Rangitane Bridge, Turakina Valley Road with dropouts and slips in the northern areas of the district.

**Resolved minute number**                      **18/AIN/091**                      **File Ref**

That the report 'Financial impact of 2018 Severe Weather Events, and Proposed Procurement of Physical Emergency Works Repairs' to the 11 October Assets/Infrastructure Committee meeting be received.

Cr Wilson / Cr Belsham. Carried

**Resolved minute number**                      **18/AIN/092**                      **File Ref**

That the Assets/Infrastructure Committee endorse the procurement methods to address damage to the roading network from four weather events, April-September 2018 and the local share required, totalling \$679,000 (assuming there is no increase in the base FAR), from a combination of the flood-damage roading reserve (\$372,000) and internal borrowing (\$305,000).

Cr McManaway / Cr Aslett. Carried

## 14 Infrastructure Group Report

Mr Jones, Mr Waugh and Mr Young were available to answer the Committee's questions.

Key points to the item were:

- Moawhango Bridge – looking at holding off on strengthening of the bridge as a determination will be made if it is to become part of the State Highway network, also work will need to be re-prioritised and new time frames will be decided once the determination has been made.
- 199 Pungatawa Road, Taihape – Discussion took place around whether Council will look at doing work on private land. The property owner has undertaken considerable work at his own expense on unstable land sliding into the drainage system and causing blockages.
- Mangaweka Bridge – staff are in consultation with Police to mitigate vehicles that exceed the weight limit, seen using the bridge.
- Staff explained non-compliance issues were due to water turbidity and held no health risks.

**Undertaking**                      **Subject**

Staff to circulate to elected members future options for Councils consideration of slipping land on the private property of M Bird, Wainui, Taihape.

<b>Undertaking</b>	<b>Subject</b>
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Staff to prioritise stormwater hotspots with corresponding work dates for Assets/Infrastructure Committee meeting on 15 November 2018.

<b>Resolved minute number</b>	<b>18/AIN/093</b>	<b>File Ref</b>
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That the 'Infrastructure Group report' be received by the 11 October 2018 Assets/Infrastructure Committee meeting.

Cr Rainey / Cr Dunn. Carried

Cr Dunn left at 11:16 – 11:18 am

## 15 Community and Leisure Assets Report

Ms Prince took her report as read.

Points highlighted from her report were:

- A natural burial ground could be an option with the Taihape Cemetery in 2020 should Council permit. It was noted that such sites are void of permanent monuments with memorial trees offered instead.
- Ohingaiti is now under Council management.
- Turakina Cemetery – this was closed and will be followed up with the Ministry of Health.
- Concern was raised over the lack of signage and gazetting of the Lower Street, Marton pedestrian crossing. Support was given for its location.
- Dudding Lake campground management plan to exercise a clause in their lease with regard to fee charges.

<b>Undertaking</b>	<b>Subject</b>
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Staff to investigate the drop out on the Mangaweka side of Kawhatau Road.

<b>Undertaking</b>	<b>Subject</b>
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Staff to follow up of the legalities of the Lower Street, Marton pedestrian and present it at the next Assets/Infrastructure meeting.

<b>Resolved minute number</b>	<b>18/AIN/094</b>	<b>File Ref</b>
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That the 'Community and Leisure Assets report' be received by the 11 October 2018 Assets/Infrastructure Committee meeting.

Cr His Worship the Mayor / Cr Gordon. Carried

His Worship the Mayor left at 11:36 – 11:38am

## **16 Questions put at previous meeting for Council advice or action**

The committee noted the commentary in the agenda.

## **17 Late Items**

As agreed at item 5.

## **18 Future Items for the agenda**

Nil

## **19 Next meeting**

15 November 2018 at 9.30am

## **20 Meeting closed**

11.44 am

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_



# Rangitikei District Council

## Policy and Planning Committee Meeting

### Minutes – Thursday 11 October 2018 – Following Council meeting

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**Present:** Cr Angus Gordon (Chair)  
Cr Cath Ash  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Jane Dunn  
Cr Graeme Platt  
Cr Lynne Sheridan  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Arno Benadie, Principle Advisor Infrastructure  
Mr Lequan Meihana, Strategic Advisor  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Blair Jamieson, Strategy and Community Planning Manager  
Ms Carol Downs, Executive Officer  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Selena Anderson, Governance Administrator  
Ms Nardia Gower, Governance Administrator

**Tabled Documents:** Item 7 Chair's report  
Item 10 Building Amendment Bill Presentation



## 1 Welcome

Meeting opened at 1.51pm

## 2 Public Forum

Nil

## 3 Apologies/Leave of Absence

That the apology for the absence of Ms Hiroa be received.

Cr Sheridan / Cr Dunn. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

## 5 Confirmation of order of business

There were no late items and no scheduled change to the order of business.

## 6 Confirmation of Minutes

Resolved minute number	18/PPL/116	File Ref
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That the Minutes of the Policy/Planning Committee meeting held on 13 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / His Worship the Mayor. Carried

## 7 Chair's Report

The Chair's tabled report was taken as read.

Resolved minute number	18/PPL/117	File Ref	3-CT-15-1
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That the 'Chair's report' to the Policy/Planning Committee meeting on 11 October 2018 be received.

Cr Gordon / Cr Belsham. Carried

## 8 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

## 9 Update on Communications Strategy

Ms Downs took her report as read.

Points highlighted were:

- The Welcome to Rangitikei Information Packs for new residents – There are several circulated by organisations within each community, with varying degrees of success. The Committee expressed their desire to see Council produce one district wide new resident's pack for distribution.
- Kerbside Rubbish and Recycling Postcard – Information is scheduled for print in the District Monitor next week. Postcards will be delivered to all urban households and alternatively to post-boxes in appropriate communities. No public meetings are scheduled; however, staff are willing to meet specific communities if requested.
- Councillor Social Media Support – The communications team have requested Councillors to support social media posts by liking and making comments on posts.

<b>Resolved minute number</b>	<b>18/PPL/118</b>	<b>File Ref</b>	<b>3-CT-15-1</b>
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That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 11 October 2018 be received.

Cr Aslett / Cr Gordon. Carried

<b>Resolved minute number</b>	<b>18/PPL/119</b>	<b>File Ref</b>
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That Rangitikei District Council complete the new residents' information package process with urgency.

His Worship the Mayor / Cr Sheridan. Carried

## 10 Legislation and Governance Update – October 2018

Mr Cullis spoke to his presentation.

The Committee discussed the proposed changes of the draft Building Amendment Bill including buildings affected by emergency, powers of those in charge and Chief Executive

investigations. Highlighted was the proposal to allow territorial authorities the ability to designate part or a whole area without declaring a State of Emergency. This will allow for limited access to certain areas in instances of localised damage or disaster.

Mr Hodder spoke about the Community Wellbeing Bill noting that the select committee was unable to reach agreement on whether to recommend that the bill be passed due in part to the inclusion of development contributions.

#### **Undertaking**

#### **Subject**

Staff to report to Policy on Planning on further developments of the Community Wellbeing Bill and the effects for Council.

#### **Resolved minute number**

**18/PPL/120**

#### **File Ref**

**File: 3-OR-3-5**

That the report 'Legislation and Governance Update, October 2018' be received.

Cr Belsham / Cr Platt. Carried

#### **Resolved minute number**

**18/PPL/121**

#### **File Ref**

That the Policy/Planning Committee endorses the issues proposed to be included in the Council's submission on the Building Amendment Bill, with the following changes/additions to be included for Council's consideration at its meeting on 25 October 2018.

- Reference as to the legal age to give consent to enter premise or household unit is raised from 14 to 18 years of age
- That infringements fines are included along with the proposed prosecution fine

Cr Aslett / Cr Platt. Carried

Meeting Adjourned 2.36pm and reconvened at 2.53pm

His Worship the Mayor left at 2:53 – 2:55pm

Cr Wilson left at 2.53 pm

Meeting adjourned at 3.29 – 3:47pm

His Worship the Mayor left at 3.47 – 3.50pm

## **11 Submission to proposed healthy homes standards**

Mr Jamieson spoke to the draft submission.

The committee raised concerns with mandatory multi room heating requirements. Notes was potential flow on costs to tenants in both subsidising the landlords purchasing heating appliances along with the ongoing electrical bill for heater use. The committee agreed to the

amended the draft submission by removal of open fires as a source of home heat (in 1.5), due to environmental concerns.

**Resolved minute number**                      **18/PPL/122**                      **File Ref**

That the draft 'Submission to proposed healthy homes standards' to the Policy/Planning Committee meeting 11 October 2018 be received.

Cr Dunn / Cr Platt. Carried

**Resolved minute number**                      **18/PPL/123**                      **File Ref**

That the Policy/ Planning Committee authorise His Worship the Mayor to sign (on behalf of the Council) the submission as amended the submission on proposed Healthy Homes Standard to the Ministry of Business, Innovation and Employment (MBIE).

Cr Gordon / His Worship the Mayor. Carried

## **12 Update on Community Engagement and Development Programmes/Activities – September 2018**

Mr Jamieson took his report as read and welcomed questions.

Points of discussion were:

- Economic Development – With the awaited appointment of an Economic Development Advisor there will be more progress to report in the coming months.
- Taihape Youth Development – Mokai Patea Services h signalled staffing strain in fulfilling the MoU agreement. Staff are investigating solutions.
- Iwi/Hapū Development – Staff have been working alongside Ngāti Hauiti with initial conversations on building capacity and capability. Projects with Ngāti Whitikaupeka and Ngāti Tamakopiri are progressing. Cr Gordon, Mr Jamieson and Mr Meihana met with the trustees of Ngāti Hinemanu and Ngāti Paki, building Council's relations.
- Rātana Centenary, 7 – 9 November 2018 – a newspaper advertisement noted incorrect dates for the celebration resulting in a correction reprint. Mr Meihana is working closely with Council's Roading department formalising the Traffic Management plan.

His Worship the Mayor left at 4.37 – 4.50pm

**Undertaking**                      **Subject**

Staff to provide a report on the Taihape Youth Space to the Policy/Planning Committee meeting 15 November 2018

**Undertaking****Subject**

Staff to provide a breakdown of Iwi/Hāpu development projects and associated funding.

**Resolved minute number**

**18/PPL/124**

**File Ref**

**5-EX-3-1**

That the memorandum 'Update on Community Engagement and Development Programmes/Activities – September 2018' to the Policy/Planning committee on 11 October 2018 be received.

His Worship the Mayor / Cr Gordon. Carried

### 13 Activity Management

Mr Jamieson spoke to the report.

Key points highlighted from the report were:

- Bulls Community Centre – although early days we should be considering the décor on the inside of the building. There were several suggestions on how this could be done and what could be put in and who should have input into the décor. It was suggested a subcommittee could be established for this purpose.
- Building Consent – it was noted that the completion of building consents for this period was 56.5%. Mr Cullis explained this was due to temporary staffing resource issues which are now rectified.

**Resolved minute number**

**18/PPL/125**

**File Ref**

**5-EX-3-2**

That the 'Activity Management report' to the Policy Planning committee on 11 October 2018 be received.

Cr Dunn / Cr Ash. Carried

### 14 Questions put at previous meetings for Council advice or action:

Mr Hodder gave a verbal report about policy options available to council to address the poor state of unoccupied CBD properties. The committee noted that the focus should be that of incentivising instead of punishing landlords.

**Undertaking****Subject**

Staff to provide the Policy Planning Committee with detailed options available to Council to address the poor state of unoccupied CBD properties.

**15 Late items**

None

**16 Future items for the agenda**

Community Initiatives Fund

Service Collaborations between Rangitikei District Council, Manawatu District Council and Horizons Regional Council to address jurisdictions issues

**Resolved minute number****18/PPL/126****File Ref**

That a subcommittee be formed as the Jurisdiction Collaboration team.

Cr Gordon / Cr Sheridan.

**17 Next meeting**

Thursday 15 November at 11.00 am.

**18 Meeting closed**

4.58pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Hunterville Community Committee Meeting

Agenda – Monday 15 October 2018 – 6:30 pm

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**Present:**

Ms Sandra Carroll  
Ms Erina True  
Mr Richard Gower  
Ms Jean Signal  
Ms Jane Watson  
Ms Lynette Thompson  
His Worship the Mayor, Andy Watson

**In attendance:**

Ms Nardia Gower, Governance Administrator

Unconfirmed



## 1 Welcome

The meeting started at 6.35pm. Richard Gower, as acting Chair, welcomed everyone to the meeting.

## 2 Public Forum

Nil.

## 3 Apologies

That the apology of Ms Karen Kennedy, Cr Dean McManaway, and Ms Maureen Fenton be received.

Ms True / Ms Signal. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Role of Community Committees be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

**Resolved minute number**

**18/HCC/036**

**File Ref**

**3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 20 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Carroll / Ms Signal. Carried

## 7 Chair's Report

The Chair's report was taken as read, with special mention on the low volunteer numbers for the Clean Up Day.

**Resolved minute number**                      **18/HCC/037**                      **File Ref**

That the Chair's report for the 15 October 2018 meeting of the Hunterville Community Committee be received.

Ms Signal / Ms Thompson. Carried

## **8 Council decisions on recommendations from the Committee**

Ms Gower, Governance Administrator, noted a correction to the agenda. The Hunterville Community Committee had made recommendation 18/HCC/028 to demolish the old firestation building. This was confirmed by Council in resolution number 18/RDC/325. This work has now been added to Council's work schedule.

**Resolved minute number**                      **18/HCC/038**                      **File Ref**

The Hunterville Community Committee requests that Council ensures that the asbestos removal contractors inform neighbouring properties and the Playcentre of the asbestos removal date no later than two working days prior.

Ms Thompson / Ms Watson. Carried

## **9 Council responses to queries raised at previous meetings**

### **Tree root service request**

The Committee noted that the trees have been cut to trunk level, however removal of the trunks remain.

### **Onga Road footpath**

**Resolved minute number**                      **18/HCC/039**                      **File Ref**

The Hunterville Community Committee recommend to Council that Council include in the 2019 Annual Plan the completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson St), unless the 2018/19 budget allows for earlier completion.

Ms Fenton / Ms Watson. Carried

## 10 Council's plans and process for town and District signage

His Worship the Mayor spoke to the item expressing Council's desire to have continuity of branding through the district. Individual communities are being consulted on their preferred image for their community's sign.

**Resolved minute number**                      **18/HCC/040**                      **File Ref**

That the 'template for district signage' be received.

Ms Watson / Ms Signal. Carried

**Resolved minute number**                      **18/HCC/041**                      **File Ref**

That the Hunterville Community Committee recommend to Council that the Huntaway dog is used for the Hunterville district-wide branding sign and that the Committee nominate Ms Carroll as the designated contact person for the final image.

Mr Gower / Ms Signal. Carried

## 11 Representation review

The Committee noted the commentary in the agenda and expressed their strong desire that a Hunterville councillor be the community's representative in any ward structure.

His Worship the Mayor spoke to the item, explaining the stance of Turakina Community Committee to retain a designated community interest with a Ward Councillor Representative.

Council will decide on the final ward structure for public consultation in the coming weeks. Should one person submit in opposition to Council's final proposal the Local Government Commission will then make the final decision on the District's ward structure and representation of communities of interest.

## 12 Kerbside Rubbish and Recycling – Consultation

The Committee noted the commentary in the agenda.

## 13 Liquor Control Bylaw review

The Committee supported the proposal and completed the submission on the night for Ms Gower to return to Council.

**Resolved minute number**                      **18/HCC/042**                      **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

Ms Thompson / Ms True. Carried

## **14 Review - Animal Control Bylaw**

The Committee noted the commentary in the agenda.

## **15 Advice from Council on delegation of Community Initiatives Fund**

The Committee noted the commentary in the agenda.

## **16 Community Initiatives Fund – consideration of applications to the September 2018 Round**

Mr Gower spoke to the application noting that previous successful funding applications for heat pumps have been sourced from other funders.

**Resolved minute number**                      **18/HCC/043**                      **File Ref**                      **3-GF-8-3**

That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – September Round' be received.

Ms True / Ms Watson. Carried

## **17 Advice to Council on delegation of the Community Initiatives Fund**

The Committee considered that under the current structure the application information received can be complicated. Further raised was whether Community Committees and Boards have the right skill set to be considering such applications. Discussion was had over the rules making some applications for funding assistance from the Community Initiative Fund ineligible. The Committee was undecided on whether to retain or not retain the delegation to consider Community Initiative applications.

**Resolved minute number**                      **18/HCC/044**                      **File Ref**

That the Hunterville Community Committee recommends to Council that it reviews the delegation to Community Committees of the Community Initiatives Fund.

Ms Signal / Ms True. Carried

**Resolved minute number**                      **18/HCC/045**                      **File Ref**

That the Hunterville Community Committee recommend to council that Council review the criteria of the Community Initiatives Fund.

Mr Gower / Ms Carroll. Carried

## 18 Update on place-making initiatives

Ms Carrol gave an update on the Placemaking seating noting the Chief Executive questioned the request for financial assistance for labour as this is not covered by the Placemaking grant.

### Undertaking

### Subject

That the Chief Executive investigates the potential for Council's Handyman, Mr Manuel, to complete the sanding and painting of the 6 identified seats.

## 19 Small Projects Fund – update

### Resolved minute number

18/HCC/046

### File Ref

3-CC-1-1

That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.

Mr Gower / Ms True. Carried

## 20 Fitness Track update

Mr Gower updated the Committee on this item, displaying a map showing the three stages of the track build. Both track one and two are complete. Track three, which will include fitness stations, is scheduled to be completed in summer when the ground is dry. Hunterville School is applying for funding for the build through Council's Parks Upgrade Partnership fund.

Mr Gower stated he was advised that Council will fund the drinking fountain at the Grandstand on the Hunterville Domain

Mr Gower further spoke to the committee about the health and safety issue of the grandstand with concern that the open ends of the grandstand seating make it possible for a person to fall. Council staff have investigated the issue and plans are underway to rectify the hazard, potentially using tensioned cables.

## 21 Voluntary charging for campers at Queens Park

The Committee noted the level of work that the Hunterville Lions Club invest in Queens Park and are supportive of a honesty box donation charge with proceeds going to the Hunterville Lions Club for future work in Queens park. The legality of charging a fee for the reserve was questioned.

**Resolved minute number**                      **18/HCC/047**                      **File Ref**

The Hunterville Community Committee recommend to Council that Council approve the signage and donation for facility and site use of Queens Park, with proceeds used by the Hunterville Lions Club for future works at Queens Park, Hunterville.

Ms Signal / Ms Watson. Carried

## **22 Creative Communities Scheme**

**Resolved minute number**                      **18/HCC/048**                      **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Ms True / Ms Carroll. Carried

## **23 Event Sponsorship Scheme**

**Resolved minute number**                      **18/HCC/049**                      **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Ms Thompson / Ms Fenton. Carried

## **24 Current infrastructure projects/upgrades and other Council activities within the ward**

**Resolved minute number**                      **18/HCC/050**                      **File Ref**                      **3-CC-1-4**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the ward' dated July-August 2018 be received.

Ms Carroll / Mr Gower. Carried

**Undertaking**                      **Subject**

Staff to ensure that the text boxes in the spreadsheet show all the information.

## 25 Late Items

### Role of Community Committee

His Worship the Mayor spoke to late item, noting that Community Committees and Community Boards could exercise more initiative under the current structure. Council governs as elected members to set overarching documents like the District Plan, zoning and rules within the zones. Community Boards and Community Committees can express changes they may want to see in those rules. The scope is there for the Committees and Boards to be the representatives for change.

Council, as governors, also set budgets in the annual plan and 10 year long term plans that are revised every three years. Community Boards and Committees can submit and apply for how to Council should spend the budget within those two financial plans.

Community Boards and Committees can utilise the request for service system to request action from Council staff to complete council work within the community such clear sumps, fix roads, attend to parks.

Lastly there are set delegations for the Community Boards and Committees that are set out in the delegations register available on the Council website, such as considering applications to the Community Initiatives Fund.

His Worship the Mayor further stated that Council and the Ward Councillor would welcome the opportunity to help facilitate the Community Committee to run workshops with their communities.

## 26 Next meeting

10 December 2018 at 6:30 pm. Location to be confirmed.

## 27 Meeting Closed

9.24pm

Confirmed/Chair: \_\_\_\_\_

Date: