



**RANGITIKEI**  
DISTRICT COUNCIL

*Making this place home.*

# Council Meeting Order Paper

**Thursday 29 November 2018, 1.00 pm**  
**Council Chamber, Rangitikei District Council**  
46 High Street, Marton

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**Chair**

His Worship the Mayor, Andy Watson

**Deputy Chair**

Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Richard Aslett, Jane Dunn,  
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,  
Ruth Rainey, Lynne Sheridan, Dave Wilson

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 29 November 2018 – 1:00 pm

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*Note: Public excluded minutes are provided separately to Elected Members only.*

The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

Jodie Daines, Rangitikei College – Council scholarship winner

Matthew Thomas for the Friends of Taihape: Hautapu Park development

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting:

## **6 Confirmation of minutes**

The minutes from the Council meeting held 25 October 2018 are attached.

### **Recommendation:**

That the minutes and public excluded minutes of the Council meeting 25 October 2018 (reconvened 15 November 2018) be taken as read and verified as an accurate and correct record of the meeting.

## **7 Mayor's Report**

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### **Recommendation:**

That the Mayor's report and schedule to Council's meeting on 29 November 2018 be received.

## **8 Portfolio Updates**

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Cr Platt *Attached*

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Marton Building (Civic Centre)  
Iwi Interests  
Heritage and Tourism  
Northern Sport and Taihape Building

Cr Wilson  
Cr Peke-Mason  
Cr Aslett  
Cr Gordon / Cr Rainey

**Recommendation:**

That the 'Portfolio Updates' to the 29 November 2018 Council meeting be received.

## 9 Administrative matters

A report is attached.

File ref: 5-EX-4

**Recommendations:**

- 1 That the report 'Administrative matters – November 2018' to the 29 November Council Committee meeting be received.
- 2 That the schedule of meetings for 2019 be adopted [without amended/as amended].
- 3 That the Rangitikei District Council makes formal application to the Ministry of Health to cancel the Gazette notice published 29 October 1987 which declared that the Turakina Cemetery be closed and burials discontinued from 1 May 1988.
- 4 That the proposed extension of the Rangatira Cemetery at Hunterville is approved, on the basis that purchasing land, survey and legal costs, fencing and the initial berm (estimated at \$30,000) is met from the Cemeteries capital budget and the planned roadway work at Mt View Cemetery re-scheduled for 2019/20.
- 5 That Council authorises the grant of a concession for parts of the renewed Taihape Water Main to be sited in the Taihape Recreation Reserve fronting Mataroa Road, and execution of such documents as are required to formalise this action
- 6 That Council reaffirms in principle its approval to opening up access to Marton B & C Dams, encouraging community support for the replanting programme and periodic open days so progress at the site can be seen, and defers the decision on the precise nature of public facilities at the site for a later time.
- 7 That Council approves a grant of \$35,000 from the Partnership Upgrade Scheme to support stage 1 of the redevelopment of the community playground at Rātana Paa.
- 8 That Council approves a further contribution of up to \$3,000 to allow the publication of the memoirs of Les Vincent to proceed.

## 10 Top 10 Projects report

A memorandum is attached.

File ref: 5-EX-4



**Recommendation:**

That the memorandum 'Top Ten Projects – status, November 2018' to the 29 November 2018 Council meeting be received.

**11 Memorial Park Amenities Building – Preferred Site**

A report is attached.

File ref: 6-CF-8-5

**Recommendations:**

- 1 That the report 'Memorial Park Amenities Building – Preferred Site' be received.
- 2 That Council confirms its intention to build a new amenities block/common room at Memorial Park on the site beside the No. 3 field and incorporating the last tennis/netball court, and a new court in the vicinity of the ex-croquet green.
- 3 That an additional sum of \$1,186,400.00 (or \$722,000 if the building size does not include a common room), less any additional funds raised externally, be included in the 2019/20 Annual Plan for a new Amenities building and one new tennis/netball court.

**12 Sale of Marton A Dam**

A memorandum is attached.

File ref: 6-CF-4-4

**Recommendations:**

1. That the memorandum 'Marton A Dam' to the 29 November 2018 Council Committee meeting be received.
2. That the non-financial considerations for the sale of Marton A Dam be given a weighting of...%
3. That the Chief Executive be authorised to invite expressions of interest for the purchase of the Marton A Dam as one property comprising the reservoir / dam land and the two access strips fronting Tutaenui Road, noting Councils decision on the weighting to be given to non-financial considerations. .
4. That His Worship the Mayor, the Chief Executive, and the General Manager Finance and Business Support be delegated authority to determine the expression of interest for the Marton A Dam site that best meets the objectives and criteria of Council's 2015 Policy on Disposal of Surplus Property.
5. The Chief Executive be authorised to progress negotiations with the lead expression of interest for the Marton A Dam site arising from the determination of the most

suitable expression of interest and settle the sale of Marton A Dam site as soon as possible.

### **13 Proposed purchase of public art**

Robin Coleman has approached Council about purchasing one of his sculptures to be located on the Elim Church site (cnr Broadway/Lower High Street, Marton). Photographs of his work are attached, together with the Council's procurement and management of public art policy. Mr Coleman made the Captain Cook statue in Broadway.

The policy does not cover the current proposal which is to place the sculpture on private land. If Council decides to purchase a sculpture and have it placed on the Elim Church site, special arrangements would need to be negotiated and approved by the full Council. Considerations should include: ownership, installation and maintenance and life span of the artwork. Consultation will need to specifically include Te Roopu Ahi Kaa (as part of the Māori Responsiveness Framework).

#### **Recommendation:**

That the Council EITHER declines the invitation from Robin Coleman to purchase one of his sculptures OR delegates to the Chief Executive to negotiate with Mr Coleman the price and location of [insert name of sculpture] as an unbudgeted sum up to \$..... (GST exclusive).

### **14 Proposed establishment of a Rangitīkei Youth Council**

A memorandum is attached.

File ref: 4-EN-12-3

#### **Recommendations:**

- 1 That the memorandum 'Proposed establishment of a Rangitīkei Youth Council' to the 29 November Council meeting be received.
- 2 That Council approves the establishment of a Rangitīkei Youth Council, with an annual contribution of \$10,000 to be included in the annual plan 2019/2020, and a review to be submitted in preparation for the Long Term Plan 2021-2031
- 3 That Council adopts the
  - Youth Council Terms of Reference [without amendment/as amended]
  - Youth Council Role Descriptions [without amendment/as amended]
  - Youth Council Code of Conduct [without amendment/as amended]
  - Youth Council Application Form [without amendment/as amended]

### **15 Rubbish and Recycling Consultation Results**

A report is attached.

File ref: 1-AM-7-2

**Recommendations:**

- 1 That the report on 'Rubbish and Recycling Consultation Results' report to the 29 November Council meeting be received.
- 2 That Council consider introducing a fortnightly kerbside recycling and weekly rubbish collection service in all urban areas across the District and seeks Expressions of Interest to assess the interest in the market and to get an indicative price for providing this service;  
  
Or;
- 3 That Council consider introducing a fortnightly kerbside recycling and weekly rubbish collection service in Bulls, Marton, Hunterville, Mangaweka, and Taihape and seeks Expressions of Interest to assess the interest in the market and to get an indicative price for providing this service;  
  
Or;
- 4 That Council decides not to introduce a rubbish or recycling service across the District.

## **16 Deliberations on submissions to Control of Liquor in a Public Place Bylaw 2018**

A report is attached.

File ref: 1-DB-1-4

**Recommendations:**

1. That the report 'Deliberations on submissions to Control of Liquor in a Public Place Bylaw 2018' to the 29 November 2018 Council Committee meeting be received.
2. That the Control of Liquor in a Public Places Bylaw be adopted [without amendment/as amended] to come into force [add date].

## **17 Operation of the Enforcement Strategy and Prosecution Policy**

A memorandum is attached.

File ref: 2-RE-1-7

**Recommendation:**

That the memorandum 'Operation of the Enforcement Strategy and Prosecution Policy' be received.

## **18 Receipt of Committee minutes and resolutions to be confirmed**

The minutes are attached.

### **Recommendations:**

1. That the minutes of the following meetings be received.
  - Finance/Performance Committee, 25 October 2018
  - Santoft Domain Reserve Management Committee, 6 November 2018
  - Omatane Rural Water Supply Management Sub-Committee, 14 November 2018
  - Erewhon Rural Water Supply Management Sub-Committee, 14 November 2018
  - Assets/Infrastructure Committee, 15 November 2018
  - Policy/Planning Committee, 15 November 2018
  - Te Roopu Ahi Kaa, 20 November 2018 – to be tabled
- 2 That the following recommendations from the Omatane Rural Water Supply Sub-Committee meeting held on 14 November 2018, be confirmed:

### **18/ORWS/035**

That the rate of the ORWS scheme for the 2019/20 year be increased by 2%, that is, \$71.42 GST inclusive/cubic metre.

- 3 That the following recommendations from Assets/ Infrastructure Committee meeting held on 15 November 2018, be confirmed:

### **18/AIN/099**

That, regarding the requested new footpath along Parewanui Road between Ferry Road and Parewanui Road, the Assets/Infrastructure Committee recommends to Council to include the work in the 2019/20 programme on the basis of reprioritisation of other planned work.

### **18/AIN/100**

That, regarding the requested completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson Street), Hunterville, the Assets/Infrastructure Committee recommends to Council to increase the new footpath budget in 2019/20 by \$32,000 so that the work is included in the 2019/20 programme without affecting already planned work subject it to confirmation from NZTA that it is eligible for subsidy.

- 4 That the following recommendations from Policy/Planning Committee meeting held on 15 November 2018, be confirmed:

### **18/PPL/129**

~~That the Policy/Planning Committee recommends to Council that His Worship the Mayor be authorised to sign (on behalf of Council) the submission [as amended/without amendment] to the Parliamentary Primary Industries Committee on the Dog Control (Category 1 Offences) Amendment Bill.~~

*Dealt with as late item at Council 15 November 2018.*

### **18/PPL/131**

That the Policy/Planning Committee recommends that, with respect to the Community Initiatives and Events Sponsorship Scheme,

- each Community Board/Committee is asked to nominate an assessor, each of whom will assess the merits of each application;
- the Chair and Deputy Chair of Finance/Performance Committee are appointed assessors, each of whom will assess the merits of each application;
- a report collating the individual assessments will be provided to the Finance/Performance Committee which will decide the amount to be granted to each applicant; and
- the funding rounds of both schemes coincide.

- 5 That the following recommendations from the Marton Community Committee meeting held on 9 October 2018, be confirmed:

### **18/MCC/033**

The Marton Community Committee recommends to Council that the existing seating at Wilson Park be repaired.

## **19 Late items**

As agreed at item 5

## **20 Future Items for the Agenda**

## **21 Next Meeting**

13 December 2018, 1.00 pm

## **22 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 25 October 2018 – 1:00 p.m.

(Including reconvened session on 15 November 2018)

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**Present:** His Worship the Mayor, Andy Watson

Cr Nigel Belsham  
 Cr Cath Ash  
 Cr Richard Aslett  
 Cr Jane Dunn  
 Cr Angus Gordon\*  
 Cr Dean McManaway\*\*  
 Cr Graeme Platt  
 Cr Ruth Rainey  
 Cr Lynne Sheridan  
 Cr David Wilson

**In attendance:**

Mr Ross McNeil, Chief Executive  
 Mr Michael Hodder, Community & Regulatory Services Group Manager  
 Ms Jo Devine, Group Manager, Finance & Business Support\*\*  
 Mr Blair Jamieson, Strategy and Community Planning Manager  
 Mr Reuben Pokiha, Operations Manager – Roading\*  
 Ms Gaylene Prince, Community & Leisure Assets Team Leader\*\*  
 Ms Selena Anderson, Governance Administrator

\* At 25 October meeting only

\*\*At 15 November (reconvened) meeting only

**Tabled Documents**

**Item 8** Portfolio Updates.

**Item 11** Quarterly update on Civil Defence Emergency Improvement Plan.



## 1 Welcome

The meeting started at 1.05pm

## 2 Public Forum

### Rātana Centenary

An update was given by Ms Gaylene Nepia and Mr Walter Rurawhe.

Points highlighted were:

- The Traffic Management plan has been signed off
- All emergency services will be on site.
- The water management over the centenary period will be coming out of the new plant with the old plant being used as a backup if the water should run low.
- There will be 15 marquees erected with 6 of them used for sleeping. Fire and Emergency services will be completing evacuation plans for each marquee; each marquee will have its own fire warden and safety resources on hand. The marquees and scaffolding will need to comply with building regulations
- Both Rātana representatives thanked Council for their support in making this event successful.

### Restoration of the Boer War Memorial

Mr Alan Buckendahl President of the Marton RSA spoke to about the restoration of the Boer War memorial.

Points raised were:

- Fundraising to help with the restoration has been \$4000 this was done through a raffle. Also applications will be made to other funders to help with costs as well. Mr Buckendahl explained that there are restrictions on who they apply for funding from as the RSA is not registered as a Charitable Trust.
- The restoration could be completed over two stages, first the stonework and then later the lighting; however, Mr Buckendahl preferred that was completed as one as it has been a long time coming.
- The quotes that were sourced for the restoration were based on quality of the work that the company have done.

**Resolved minute number**

**18/RDC/392**

**File Ref**

That the restoration of the Boer War Memorial in Marton Park is an unbudgeted expenditure be referred to the Assets/Infrastructure Committee.

Cr Sheridan / Cr Belsham. Carried

### 3 Apologies/Leave of Absence

That the apology for Cr McManaway and Cr Peke-Mason be received.

Cr Rainey / Cr Belsham. Carried

### 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting:

*Council approval for the Mayor's travel to Taiwan (and accommodation) during 10-14 November 2018 to discuss significant business opportunities for the Rangitikei.*

### 6 Confirmation of minutes

**Resolved minute number**      **18/RDC/393**      **File Ref**

That the minutes of the Council meeting 18 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Gordon / Cr Platt. Carried

### 7 Mayor's Report

His Worship the Mayor noted that the meeting scheduled for the 19 October with the joint Regional Transport Committee was postponed.

**Resolved minute number**      **18/RDC/394**      **File Ref**      **3-EP-3-5**

That the Mayor's report and schedule to Council's meeting on 25 October 2018 be received.

His Worship the Mayor / Cr Dunn. Carried

### 8 Portfolio Updates

Ohakea  
Criterion Site  
Shared Services

Cr Platt  
Cr Dunn  
Cr Belsham/Cr McManaway

Southern Sport  
 Samoan Community, Youth Development and Environment  
 Marton Building (Civic Centre)  
 Iwi Interests  
 Heritage and Tourism  
 Northern Sport and Taihape Building

Cr Sheridan  
 Cr Ash  
 Cr Wilson  
 Cr Peke-Mason *Tabled*  
 Cr Aslett *Tabled*  
 Cr Gordon / Cr Rainey

#### Criterion Site

- Have now got archaeological authority on the site
- The community house has all services except for the power connected. This will be turned on once it has been inspected by the electricity inspector.
- Information around the construction will be put out once the dates and timeframes are confirmed.

#### Samoan Community, Youth Development and Environment

- Samoan Community – there is a good relationship between the Samoan Churches and wider churches in the community; as a result, there is full ministry at all churches and full food pantry. Also discussed was if, during the citizenship ceremonies, there could be a Samoan part added into the ceremony.
- Youth Development – The Lobby in Marton is running well. The Taihape Lobby now has a visible site on Hautapu St next to the New World Supermarket. The TRYB photo competition is still running with a focus on embracing youth life in the Rangitīkei. Councillors encouraged to make small biographies and videos for the TRYB website.
- Environment – The kerbside rubbish and recycling postcards have been distributed to urban areas within the District.

**Resolved minute number**      **18/RDC/395**      **File Ref**

That the 'Portfolio Updates' to the 25 October 2018 Council meeting be received.

Cr Aslett / Cr Dunn. Carried

## 9 **Administrative matters**

Mr McNeil took the report as read.

**Resolved minute number**      **18/RDC/396**      **File Ref**

That the report 'Administrative matters – October 2018' to the 25 October 2018 Council meeting be received.

Cr Belsham / Cr Gordon. Carried

**Resolved minute number**      **18/RDC/397**      **File Ref**

That Cr Gordon be nominated as Rangitīkei District Council's member on Ngā Wai Totā o Te Waiū.

His Worship the Mayor / Cr Rainey. Carried

**Resolved minute number                      18/RDC/398                      File Ref**

That Council endorses the submission made by His Worship the Mayor (on behalf of Council) to the Ministry of Housing and Urban Development on the proposed healthy homes standards.

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number                      18/RDC/399                      File Ref**

That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to Parliament's Transport and Infrastructure Committee on the Building Amendment Bill.

Cr Belsham / Cr Wilson. Carried

Council sought an additional point in the proposed submission on the independent infrastructure body, noting (with agreement) that it had no regulatory or enforcement powers

**Resolved minute number                      18/RDC/398                      File Ref**

That Council authorises His Worship the Mayor to sign the submission (as amended) to the New Zealand Treasury on the proposed new independent infrastructure body.

Cr Gordon / Cr Wilson. Carried

## **10 Top 10 Projects report**

Mr McNeil took the memorandum as read.

Discussion points were:

- Mangaweka Bridge – Elected Members discussed an article that was published by Stuff 23 October 2018, citing that Rangitikei District Council's preferred option was to demolish the existing bridge. This is not the case as it was resolved at the Assets/Infrastructure Committee meeting held 13 September 2018 *"That Rangitikei and Manawatū District Councils make the final decision on the future of the existing Mangaweka bridge after receiving feedback from affected parties during the pre-implementation phase"*.

**Resolved minute number**                      **18/RDC/401**                      **File Ref**

That the memorandum 'Top Ten Projects – status, October 2018' to the 25 October 2018 Council meeting be received.

Cr Belsham / Cr Aslett. Carried

## **11 Quarterly update on Civil Defence Emergency Management Improvement Plan**

Mr McNeil spoke to the tabled report.

Points highlighted were:

- The recent 'shake out' was a success, with all staff and Elected Members involved.
- There were two areas of concern with the Civil Defence Emergency Management Improvement plan
  - The in-principle agreement to use the Taihape Hospital for a civil defence and welfare centre has yet to be signed by the Whanganui District Health Board.
  - Brian FM is unable to secure radio transmission frequency in the lower half of the District; the Chief Executive is working on two solutions that could rectify the issue.

**Resolved minute number**                      **18/RDC/402**                      **File Ref**

That the 'Quarterly update on Civil Defence Emergency Management Improvement Plan' to Council 25 October be received.

Cr Rainey / Cr Aslett. Carried

## **12 Health & Safety Quarterly Update (July-September 2018)**

Mr McNeil spoke to the report.

Mr McNeil raised an issue with the hydrants; after a recent incident with a staff member when the hydrant sheared off, they have all been checked.

**Resolved minute number**                      **18/RDC/403**                      **File Ref**

That the report 'Health & Safety Quarterly Update (July-September 2018)' for the period ending 30 September 2018 be received.

Cr Platt / Cr Dunn. Carried

Cr Ash left at 2.35pm – 2.41pm

### 13 Audited Summary Annual Report for 2017/18

The Summary Annual Report will be finalised and published by 11 November 2018.

**Resolved minute number**                      **18/RDC/404**                      **File Ref**

That His Worship the Mayor and the Chief Executive be authorised to sign the Summary Annual Report for 2017/18, once the Auditor's scrutiny is complete (and any changes incorporated) and she has provided her opinion for inclusion in the document.

Cr Belsham / Cr Gordon. Carried

### 14 Consultation with Community Boards and Community Committees about town signage

Mr Jamieson took the memorandum as read.

Discussion points that were raised were:

- Mr Jamieson has been given templates by Dry Crust design and artwork to use to design the signage for the district.
- Scotts Ferry was within the scope of the district signage project

**Resolved minute number**                      **18/RDC/405**                      **File Ref**

That the memorandum 'Consultation with Community Boards and Community Committees about town signage' be received.

Cr Aslett / Cr Platt. Carried

### 15 Bonny Glen Trade Waste

Mr McNeil took the report as read, displaying an updated chart to show the change from the treatment now being given to the leachate from Bonny Glen.

**Resolved minute number**                      **18/RDC/406**                      **File Ref**

That the report 'Bonny Glen Trade Waste' to the Council meeting 25 October 2018 be received.

Cr Dunn / Cr Ash. Carried

**Resolved minute number                      18/RDC/407                      File Ref**

That Council allow Rangitikei District Council staff to negotiate and agree on the final trade waste permit limits with MidWest Disposals Ltd, and that the new agreed trade waste limits will not exceed the calculated maximum limits that can be received without affecting Rangitikei District Council's consent compliance.

AND

That new clauses be added to the Trade waste permit as additional risk mitigation measures against RDC non-compliance.

His Worship the Mayor / Cr Gordon. Carried  
Cr Ash against

**Resolved minute number                      18/RDC/408                      File Ref**

That Council receives a copy of the trade waste agreement with MidWest Disposals for treated leachate from Bonny Glenn.

Cr Ash / Cr Rainey. Carried

Meeting adjourned 3.08pm – 3.19pm

## **16 Animal Control Bylaw - adoption for consultation**

Elected Members noted the commentary in the agenda.

**Resolved minute number                      18/RDC/409                      File Ref**

That the engagement plan, summary of information, submission form and draft Animal Control Bylaw 2018 be received.

Cr Ash / Cr Belsham. Carried

**Resolved minute number                      18/RDC/410                      File Ref**

That in accordance with Section 147A(2) of the Local Government Act 2002, Council considers the Animal Control Bylaw is required as it is likely that the level of nuisance is likely to return if the bylaw does not continue.

Cr Gordon / Cr Ash. Carried

**Resolved minute number                      18/RDC/411                      File Ref**

That in accordance with section 155 of the Local Government Act 2002, a bylaw is the most appropriate way of dealing with nuisance from animals; the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

Cr Gordon / Cr Ash. Carried

**Resolved minute number                      18/RDC/412                      File Ref**

That the Animal Control Bylaw 2018, is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form with the hearing of submissions being at Council's 13 December 2018 meeting.

Cr Gordon / Cr Ash. Carried

## **17 Rates remission policy on incentivising residential development – adoption for consultation**

Elected Members noted the commentary in the agenda.

**Resolved minute number                      18/RDC/413                      File Ref**

That the engagement plan, summary of information, submission form and draft Rates remission policy on incentivising residential development be received.

Cr Wilson / Cr Aslett. Carried

**Resolved minute number                      18/RDC/414                      File Ref**

That the draft Rates remission policy on incentivising residential development is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form with the hearing of submissions being at Council's 13 December 2018 meeting.

Cr Wilson / Cr Aslett. Carried

## **18 Receipt of Committee minutes and resolutions to be confirmed**

**Resolved minute number                      18/RDC/415                      File Ref**

That the minutes of the following meetings be received:

- Finance/Performance Committee, 27 September 2018
- Hunterville Rural Supply Management Subcommittee, 1 October 2018
- Santoft Domain Management Committee, 2 October 2018. (tabled)
- Turakina Reserve Management Committee, 4 October 2018
- Turakina Community Committee, 4 October 2018
- Te Roopu Ahi Kaa, 9 October 2018
- Bulls Community Committee, 9 October 2018



- Rātana Community Board, 9 October 2018
- Taihape Community Board, 10 October 2018
- Marton Community Committee, 10 October 2018
- Assets/Infrastructure Committee, 11 October 2018
- Policy Planning Committee, 11 October 2018
- Hunterville Community Committee, 15 October 2018

Cr Rainey / Cr Ash. Carried

- 1 That the following recommendations from the Turakina Community Committee meeting held on 4 October 2018:

**18/TCC/033**

That the Turakina Community Committee formally notifies Council that it will oppose the three ward structure.

*No further Council resolution was required.*

**18/TCC/035**

~~That the Turakina Community Committee recommend to Council that a stylised version of the Scottish/ Māori design from the current signs is used for the Turakina Villages' district-wide branding sign.~~

*Separate memorandum to this meeting.*

**~~18/TCC/036~~**

~~That the Turakina Community Committee recommends to Council that eligible costs for the Community Initiatives Fund should include:~~

- ~~• The cost of items and components necessary to operate a facility.~~
- ~~• The purchase of equipment or lease of long term of equipment.~~

**18/TCC/037**

~~That the Turakina Community Committee recommends to Council that it renews the delegation to Community Committees for the initiatives fund; being due to the proposed variations making the fund more appropriate and accessible; giving Community Committees a year to undertake a revised and functioning programme.~~

*To be considered as part of the deliberations report presented to Council on 29 November 2018.*

**Resolved minute number 18/RDC/416 File Ref**

**18/TCC/039**

That the Turakina Community Committee recommend Council, that they approve the application, listed below, and disperse the Community initiatives Fund as outlined to successful applicants:

Turakina Playgroup- Purchase of new swing attachments \$800.00

Cr Belsham / Cr Sheridan. Carried

- 2 That the following recommendations from the Bulls Community Committee meeting held on 9 October 2018, be confirmed:

**18/BCC/030**

~~That the Bulls Community Committee recommend to Council that the same design as the township brand is used for the Bulls district-wide branding sign.~~

*Separate memorandum to this meeting.*

**18/BCC/031**

~~That the Bulls Community Committee recommends to Council that eligible costs for the Community Initiatives Fund should include:~~

- ~~• The cost of items and components necessary to operate a facility.~~
- ~~• The purchase of equipment or lease of long term of equipment.~~

**18/BCC/032**

~~That the Bulls Community Committee recommends to Council that it renews the delegation to Community Committees for the initiatives fund; being due to the proposed variations making the fund more appropriate and accessible; giving Community Committees a year to undertake a revised and functioning programme.~~

*To be considered further at Policy/Planning meeting 15 November 2018.*

<b>Resolved minute number</b>	<b>18/RDC/417</b>	<b>File Ref</b>
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18/BCC/036

That the Bulls Community Committee recommends to Council, that it approves the application, listed below, and disperse the Community Initiatives Fund as outlined to the successful applicant:

Bulls Toy Library – purchase of new toys - \$1,435.35

Cr Ash / Cr Platt. Carried

**18/BCC/038**

~~That the Bulls Community Committee accepts the Council decision on Fennell Reserve based on there being no evidence that there are alcohol related crimes occurring in the district.~~

*To be considered as part of the deliberations report presented to Council on 29 November 2018.*

**18/BCC/044**

That the Bulls Community Committee recommends to Council that a new 100m footpath be installed on Parewanui Road.

**Resolved minute number**                      **18/RDC/417**                      **File Ref**

That Council refers the request from the Bulls Community Committee that a new 100m footpath be installed on Parewanui Road north of Brandon Hall Rd, to Assets/ Infrastructure committee for further discussion.

Cr Gordon / Cr Sheridan. Carried

- 3      That the following recommendations from the Rātana Community Board meeting held on 9 October 2018, be confirmed:

**18/RCB/025**

The Rātana Community Board recommends to Council that it reconsiders its decision to reject the application for equipment funding for the Rātana Community Gym.

**Resolved minute number**                      **18/RDC/418**                      **File Ref**

That Council approves the expenditure for the funding of equipment for the Ratana community gym provided that the sum falls within the Ratana community boards allocation from the Community Initiatives Fund.

His Worship the Mayor / Cr Belsham. Carried

- 4      That the following recommendations from the Marton Community Committee meeting held on 9 October 2018, be confirmed:

**18/MCC/022**

~~That the Marton Community Committee recommend to Council that the sub-committee be used for the Marton district wide branding sign.~~

*Separate memorandum to this meeting.*

**~~18/MCC/026~~**

~~That the Marton Community Committee recommends to Council that the Community Initiatives eligibility criteria to include funding for:~~

- ~~• items necessary to operate a facility~~
- ~~• the purchase or long term lease of equipment~~
- ~~• repair and maintenance of facilities~~

~~And that the word 'facility' is changed to 'building'.~~

**~~18/MCC/027~~**

~~The Marton Community Committee recommends to Council that they keep the Community Initiatives Delegation, noting their request for a change in criteria.~~

*To be considered further at Policy/Planning meeting 15 November 2018.*

**~~18/MCC/031~~**

~~That the Marton Community Committee supports the current Control of Liquor in a Public Place Bylaw 2018.~~

*To be considered as part of the deliberations report presented to Council on 29 November 2018.*

- 5 That the following recommendations from the Hunterville Community Committee meeting held on 15 October 2018, be confirmed:

**18/HCC/039**

The Hunterville Community Committee recommend to Council that Council include in the 2019 Annual Plan the completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson St), unless the 2018/19 budget allows for earlier completion.

**Resolved minute number****18/RDC/419****File Ref**

That Council refers to Assets/Infrastructure committee that Council include in the 2019 Annual Plan the completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson St), unless the 2018/19 budget allows for earlier completion.

Cr Gordon / Cr Aslett. Carried

**~~18/HCC/041~~**

~~That the Hunterville Community Committee recommend to Council that the Huntaway dog is used for the Hunterville district wide branding sign and that the Committee nominate Ms Carroll as the designated contact person for the final image.~~

*Separate memorandum to this meeting.*

**~~18/HCC/044~~**

~~That the Hunterville Community Committee recommends to Council that it reviews the delegation to Community Committees of the Community Initiatives Fund.~~

**18/HCC/045**

~~That the Hunterville Community Committee recommend to council that Council review the criteria of the Community Initiatives Fund.~~

*To be considered further at Policy/Planning meeting 15 November 2018.*

**Motion****18/HCC/047**

The Hunterville Community Committee recommend to Council that Council approve the signage and donation for facility and site use of Queens Park, with proceeds used by the Hunterville Lions Club for future works at Queens Park, Hunterville.

Cr Rainey / Cr Aslett. Lost

That the following recommendations from the Taihape Community Board meeting held on 10 October 2018, be confirmed:

**18/TCB/059**

That the Taihape Community Board recommends to Council that it investigates the Memorandum of Understanding with Mōkai Pātea Services and the services expected.

**Resolved minute number****18/RDC/420****File Ref**

That Council considers the recommendation from the Taihape Community Board regarding the MoU with Mōkai Pātea Services by referring it to the Policy/Planning committee for consideration.

Cr Aslett / Cr Gordon. Carried

**18/TCB/060**

~~That the Taihape Community Board recommend to Council that the gumboot sculpture is used for the Taihape district wide branding sign, but displayed exactly as it is currently physically installed.~~

*Separate memorandum to this meeting.*

**18/TCB/064**

That the Taihape Community Board recommends to Council that a one-off grant be made to assist the Taihape Playcentre with its development of a tamariki and families outdoor learning environment.

**Resolved minute number****18/RDC/421****File Ref**

That Council have received the recommendation from the Taihape Community Board and invite Taihape Playcentre to present a proposal to Council.

Cr Gordon / Cr Rainey. Carried

**Resolved minute number**                      **18/RDC/422**                      **File Ref**  
**18/TCB/071**

That the Taihape Community Board recommends to Council and the Motorhome Association to work together with the Taihape Community Board on turning the Weka Street extension turn-around area into a designated Motorhome Friendly area as soon as possible.

Cr Aslett / Cr Gordon. Carried

## 19 Late items

**Resolved minute number**                      **18/RDC/423**                      **File Ref**

Council approval for the Mayor's travel to Taiwan (and accommodation) during 10-14 November 2018 to discuss significant business opportunities for the Rangitikei.

Cr Belsham / Cr Sheridan. Carried

## 20 Future Items for the Agenda

None

## 21 Public Excluded

**Resolved minute number**                      **18/RDC/424**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Negotiations with preferred tenderer for construction of the new Bulls Community Centre.
2. Outcome of the Chief Executive performance review.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

Item 2 Outcome of the Chief Executive performance review	Briefing contains information which needs to be withheld to protect the privacy of natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Sheridan / Cr Gordon.

**18/RDC/425**

## **22 Open meeting**

**Resolved minute number**

**18/RDC/426**

**File Ref**

That the meeting move into Open meeting

Cr Rainey / Cr Wilson. Carried

## **23 Meeting adjourned**

4.35 pm

Elected Members agreed to adjourn until Thursday 15 November 2018.

## **24 Meeting reconvened**

The meeting opened on 15 November 2018, at 3.19pm

## **25 Apologies/Leave of Absence**

That the apology for Cr Gordon be received.

His Worship the Mayor / Cr Belsham. Carried

## 26 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 27 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the submission on the Dog Control (Category 1 Offences) Amendment Bill (as signalled in the Policy/Planning Committee meeting earlier on 15 November 2018) was accepted as a late item at this meeting.

**Resolved minute number**                      **18/RDC/427**                      **File Ref**

That His Worship the Mayor be authorised to sign (on behalf of Council) the submission (without amendment) to the Parliamentary Primary Industries Committee on the Dog Control (Category 1 Offences) Amendment Bill.

Cr Aslett / Cr Sheridan. Carried

## 28 Public Excluded – session 2<sup>1</sup>

**Resolved minute number**                      **18/RDC/428**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1) Negotiations with preferred tenderer for construction of the new Bulls Community Centre
- 3) Supplementary submission on Local Electoral Matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

<sup>1</sup> Item 2 – Outcome of the Chief Executive Performance review – was dealt with in the public excluded session on 25 October 2018.



Item 1 Evaluation of tenders for the proposed Bulls Community Centre (C1084)	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 3 Supplementary submission on the Local Electoral Matters Bill	To enable the local authority to protect information which is subject to an obligation of confidence, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr McManaway / Cr Belsham. Carried

18/RDC/429

18/RDC/430

18/RDC/431

18/RDC/432

18/RDC/433

## 29 Open meeting

**Resolved minute number**

**18/RDC/434**

**File Ref**

That the meeting move into Open meeting

Cr Aslett / Cr McManaway. Carried

Open meeting recommenced at 4.11pm

**Resolved minute number****18/RDC/435****File Ref**

That Contract 1084 Bulls Community Centre Construction be awarded to W & W Construction 2010 Ltd for the sum of up to \$5,348,837 (GST exclusive).

Cr Dunn / Cr Belsham. Carried  
Cr Platt against

**30 Late items**

Nil

**31 Future Items for the Agenda**

(No items identified on 25 October 2018)

**32 Next Meeting**

Thursday 29 November 2018, 1.00 pm.

**33 Meeting closed**

4.20pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Attachment 2

## **Mayor's Report to Council   November 2018**

Finally it is a reality! Construction of the new town hall, library Council building in Bulls will start on about 7 December this year with an expected completion date being Xmas 2019. We will start with a blessing of the site and a symbolic sod turning ceremony which is still being planned. Thank you to all of the team; staff and the community that has helped make this possible.

The house that has been provided by Central House movers at a hugely discounted rate is undergoing a significant refitting and makeover on its site at Walton Street, Bulls. My thanks go to the team and companies that have made this possible. It is not too late to offer to help with this project and if you are interested contact either myself or Cr Jane Dunn for advice. We will be acknowledging all of those people who have assisted.

On the 8 November Rātana celebrated the 100<sup>th</sup> anniversary of the day of the visitation to the prophet T W Rātana, effectively being the start of the Rātana faith. It was a week of celebration with the arrival of thousands of the followers of the church from New Zealand and Australia with church services and speeches by all of the major political parties. I was at Rātana for three days; on reflection I owe an apology to the organisers: I and Council was nervous around the traffic and other arrangements but it went off without a hitch by a very well prepared team. My congratulations and apologies to all of those responsible.

RSA functions are important to me and it became apparent that I needed to be out of the country on Armistice Day, and I would like to thank the Deputy Mayor Cr Nigel Belsham for filling in for me on the 11<sup>th</sup> hour of the 11<sup>th</sup> day of November for the Armistice Day celebrations. However, Beth and I were able to attend the dinner on the 2 November to celebrate the 100<sup>th</sup> anniversary of the Marton

RSA. Ron Mark, Minister of Defence was the guest speaker who spoke of his passion for assisting RSA members, male and female.

The reason that I could not be in New Zealand for Armistice Day was because I was in Taiwan for 4 days meeting with company representatives that are interested in operating in our district. At this stage it is too early to release details and it may not happen. However, the future for our district looks bright with several companies interested in expansion or indicating a desire to move here.

Over the last couple of days I have met with a number of Government MP's and Ministers to discuss earthquake prone building legislation and changes we would like to see made to that legislation. Rangitīkei is seen to be leading the charge nationally at looking at these issues and looking at how we as a Council can work with affected building owners.

The Minister from the Environment, David Parker, also met with Mayor Helen from Manawatū District Council and myself to have discussions around the PFOS contamination associated with Ohakea. The discussions were centred on the possible provision of new community water schemes and who should pay. This will be an ongoing discussion early next year.

Finally, we are now in the end of year school prize giving ceremonies. My congratulations to students and a reminder to all please travel safe: we need you back here next year.

Regards

Andy Watson  
Mayor of the Rangitīkei

## Mayor's Engagement

November 2018

1	<p>Attended the Zone 3 meeting, Day 1 - New Plymouth</p> <p>Attended the Rangitikei College Senior prize-giving and presented the Rangitikei District Council Scholarships</p>
2	<p>Attended the Zone 3 meeting, Day 2 - New Plymouth</p> <p>Met with a Bulls property owner with CE Ross McNeil</p> <p>Attended the Marton RSA 100 year celebration dinner</p>
5	<p>Met with Alan Piper, Group GM Sales &amp; Commercial KiwiRail re Taiwan business trip - Auckland</p>
6	<p>Attended the Powhiri for the Ratana Centenary</p>
7	<p>Was based in Ratana for the day</p> <p>Attended the Bulls fundraising committee meeting – Bulls</p>
8	<p>Attended the official day for Ratana Centenary Celebration</p> <p>Attended the Taihape Community Development Trust AGM – Taihape</p>
9	<p>Met with organisers re the Invictus games</p> <p>Met with a trustee re the Kotahitanga Hall</p> <p>Attended the Armistice Day Commemorative Events hosted by PNCC – Palmerston North</p>
10 - 15	<p>Was in Taiwan for four days meeting with company representatives that are interested in operating in our district</p>
15	<p>Attended the Council meeting and workshop</p> <p>Attended working dinner re Invictus Games update and bid process – Palmerston North</p>
16	<p>Met with various Marton business owner</p> <p>Attended the Ray White Whanganui Sports Awards 2018 – Whanganui</p>
20	<p>Met with Marton resident</p> <p>Attended the following meetings at Ngati Apa:</p> <ul style="list-style-type: none"> <li>• The Values-based workshop</li> <li>• Te Roopu Ahi Kaa Komiti meeting</li> </ul> <p>Attended meeting with Minister Parker re Ohakea/PFAS - Feilding</p>
21	<p>Attended meeting re Earthquake-prone buildings with Mayor Helen Worboys and Government MP's and Ministers - Feilding</p>
22	<p>Attended the Rural and Provincial meeting Day 1</p>
23	<p>Attended the Rural and Provincial meeting Day 2</p>
24	<p>To attend Marton Market day</p> <p>To attend the Rangitikei College Reunion to welcome ex-pupils</p>
26	<p>To attend the Community Hockey Turf Project – Nga Tawa</p>
27	<p>To attend the Creative Communities meeting</p>
29	<p>To attend the Audit/Risk Committee meeting</p> <p>To attend the Finance/Performance Committee meeting</p> <p>To attend the Council meeting</p>

# Attachment 3

OHAKEA REPORT 21<sup>st</sup> November 2018

Ohakea will soon close down for the year and the shutdown process will begin on the 14<sup>th</sup> December. The Base will reopen on 7<sup>th</sup> January. There will be personnel on Base during the Christmas period.

I have been advised that there is no information available on a decision regarding whether a Singaporean Squadron of aircraft will be based at Ohakea for training.

Further there is no additional information available on the Pfas water contamination problem.

Work is progressing well on planning for the new P8 Aircraft which have been ordered.

Graeme Platt



# Attachment 4

# REPORT

SUBJECT:           **Administrative matters – November 2018**

TO:                 Council

FROM:             Ross McNeil, Chief Executive

DATE:             20 November 2018

FILE:             5-EX-4

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## **1       Schedule of meetings for 2019**

- 1.1     Attached (as [Appendix 1](#)) is the proposed schedule of meetings for next year. It follows this year's pattern, until Election Day. After that, dates are tentative as dates for tours and workshops have yet to be finalised, as are the dates when Local Government New Zealand will offer its seminars.
- 1.2     A recommendation is included. Once agreed to, this schedule will be uploaded to the Elected Members' section of the website.

## **2       Turakina Cemetery**

- 2.1     The New Zealand Gazette of 29 October 1987 contained two notices about the Turakina Cemetery, both to take effect from 1 May 1988. The first was for the cemetery to be closed and burials discontinued; the second was for the Rangitikei County Council to have control and management of the (closed) cemetery. The land is still registered in the name of the Presbyterian Church trustees. This issue was taken up with the Ministry of Health at various times, most recently in 2012. A complication could be that the original deed dated 28 April 1864 settled the land on the Presbyterian Church Property Trustees land with the proviso that if any part of the property 'shall be occupied or used for other than the purposes aforesaid' the land would revert to being the property of James Wilson and his heirs and assigns.
- 2.2     Despite the Gazette notice 30 years ago, burials have continued to occur. The Rangitikei County Council envisaged that future burials would be limited to those families who had reserves plots, but section 41(4) of the Burial and Cremations Act 1964 does not allow this unless specified in the Gazette notice (which is not the case). While the nature of the site offers limited scope for creating additional berms, there seems no reason why burials should not continue but, given the evidence of it being declared closed, a formal request is needed to the Ministry of Health to revoke that notice.

- 2.3 A recommendation is included. An aerial view of the cemetery is attached as Appendix 2.

### **3 Extension of Rangatira Cemetery, Hunterville**

- 3.1 While the surviving record of burials at this cemetery suggested there was a considerable vacant area, recent research (including ground-penetrating radar) shows this not to be the case. It is therefore proposed to purchase some adjoining land likely to be sufficient for at least 50 years. The aerial overlay in Appendix 3 shows what is proposed.
- 3.2 It is feasible to fund the purchase of land, associated survey and legal costs, and the installation of the first berm (estimated at \$30,000) from the 2018/19 Cemeteries capital budget if the proposed roadwork at Mt View is postponed to (and funded in) 2019/20.

### **4 Taihape Water Main renewal – encroachment on Taihape Recreation Reserve**

- 4.1 Council controls and manages the (Crown) recreation reserve in Taihape locally known as “Mt Stewart”. Renewal of Council’s water main along the north side of Mataroa Road (SH-1), Taihape, will encroach on both SH-1 and the recreation reserve. The attached aerial overlay (Appendix 4) displays approximate proposed siting of the new pipe.
- 4.2 Encroachment on the reserve will be minor and public access will be affected only for a very short time during the works stage. No adverse effects on the reserve (ecological, flora, fauna, etc.) will be caused or created by physical works during construction or on completion.
- 4.3 Council is authorised to grant concessions to enable encroachments on recreation reserves it controls and manages (s59(A) Reserves Act 1977 and Minister of Conservation delegation 12 June 2014). The Minister’s delegation must be exercised by the Council (it cannot be exercised by Management) so a formal decision of the Council is required for the Chief Executive to progress the matter. A recommendation is included.
- 4.4 Encroachment on SH-1 is a matter for the New Zealand Transport Agency; Council staff are handling this once they have tender plans.

### **5 Marton A Dam site**

- 5.1 A separate memorandum is included in this meeting’s Order Paper.

## **6 Public access to Marton B & C Dams**

- 6.1 At its meeting on 27 April 2017, Council approved 'in principle opening up access to the dams' requiring further work around the costing models and the access implementation, for consideration after harvesting of the pines was complete.<sup>1</sup> At this meeting Council also approved a replanting programme of New Zealand natives and other appropriate vegetation.<sup>2</sup> Since then there have been a number of community planting days, most recently in September 2018 (during Conservation Week) when there was an open day attracting 50 visitors.
- 6.2 While the possible nature of public facilities in the area has been set out in the Boffa Miskell 'Tutaenui Reservoir 20-year Management Plan', it is not intended to give further consideration to this aspect of the plan until the replanting programme is complete. However, securing external funding support through Matariki Tu Rakau (a partnership between Te Uru Rakau (Ministry of Forestry) and communities to plant native trees to recognise the service of New Zealanders who served with the New Zealand Defence Force depends on demonstrating community support and on-going access to the area.
- 6.3 A recommendation is included.

## **7 Rātana community playground**

- 7.1 Unlike Rangitikei's other towns, Rātana Paa does not have a Council-owned and managed playground. At its meeting on 25 May 2018, Council resolved that it "agrees in principle to allow the Parks Upgrade Programme to apply to upgrading recreational facilities at Rātana Paa in addition to the \$15,000 previously approved for the playground."<sup>3</sup>
- 7.2 At its meeting on 27 September 2018, Josephine Renata, a member of the Rātana Community Playground group, spoke to Elected Members about the proposed redevelopment/upgrade of the Rātana Community Playground. It will be undertaken in two stages, the first of which requires 10% of the total cost to start. She looked for a total contribution from Council of \$50,000 (including the previously agreed \$15,000).
- 7.3 Applications for funding from the Parks Upgrade Partnership Scheme is delegated to the Assets/Infrastructure Committee. However, at its meeting on 26 July 2018, Council set a maximum financial request for the Parks Upgrade Partnership Scheme within a financial year as \$25,000 with any request over that amount being put to Council.<sup>4</sup>

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<sup>1</sup> 17/RDC/137.

<sup>2</sup> 17/RDC/136.

<sup>3</sup> 18/RDC/178.

<sup>4</sup> 18/RDC/298.

- 7.4 A recommendation is included. The 2018/19 budget for the Scheme is \$93,666 and the uncommitted balance is \$85,784.

## **8 Publishing 'A long winding road': Memoirs by Les Vincent, Roothing Overseer, Rangitikei County Council, 1955-89.**

- 8.1 At its meeting on 1 March 2018, Council discussed the merits of further investment, on top of the Community initiatives Fund grant (of \$2,000) for the publication of Les Vincent's Memoirs. The estimated cost (in June 2017) was \$11,000 for 300 copies. Council resolved to commit to sourcing external funding.
- 8.2 His Worship the Mayor has secured pledges totalling \$7,000. The balance (of up to, say, \$3,000) could be funded from the Rangitikei Heritage budget.

## **9 Proposed road closures**

- 9.1 There are no new road closure applications to note.

## **10 Service request reporting**

The summary reports for first response and feedback and for resolution (requests received in September 2018) are attached as Appendix 5.

## **11 Health and Safety update**

- 11.1 MW LASS Directors have been provided with the results of the independent gap analysis of member councils' health and safety programmes. Three critical risks were identified: contractor management/PCBU interaction, working alone and mental well-being.
- 11.2 Working Wise has been contracted to undertake SafePlus assessments at all member councils before Christmas.

## **12 Staffing**

- 12.1 Leigh Tayler started as Asset Co-ordinator (Roothing) with in the Shared Services Infrastructure Group on 5 November 2018.
- 12.2 Jo Devine started on 13 November 2018 as Group Manager, Finance & Business Support.
- 12.3 Andy Sargent finished his contract as Management Accountant on 16 November 2018.
- 12.4 Gioia Damosso started as Strategic Advisor Economic Development on 20 November 2018.

- 12.5 Interviews have been held for the Senior/Policy Analyst role and an appointment is pending.

**13 Recommendations:**

- 13.1 That the report 'Administrative matters – November 2018' to the 29 November Council Committee meeting be received.
- 13.2 That the schedule of meetings for 2019 be adopted [without amended/as amended].
- 13.3 That the Rangitikei District Council makes formal application to the Ministry of Health to cancel the Gazette notice published 29 October 1987 which declared that the Turakina Cemetery be closed and burials discontinued from 1 May 1988.
- 13.4 That the proposed extension of the Rangitira Cemetery at Hunterville is approved, on the basis that purchasing land, survey and legal costs, fencing and the initial berm (estimated at \$30,000) is met from the Cemeteries capital budget and the planned roadway work at Mt View Cemetery re-scheduled for 2019/20.
- 13.5 That Council authorises the grant of a concession for parts of the renewed Taihape Water Main to be sited in the Taihape Recreation Reserve fronting Mataroa Road, and execution of such documents as are required to formalise this action
- 13.6 That Council reaffirms in principle its approval to opening up access to Marton B & C Dams, encouraging community support for the replanting programme and periodic open days so progress at the site can be seen, and defers the decision on the precise nature of public facilities at the site for a later time.
- 13.7 That Council approves a grant of \$35,000 from the Partnership Upgrade Scheme to support stage 1 of the redevelopment of the community playground at Rātana Paa.
- 13.8 That Council approves a further contribution of up to \$3,000 to allow the publication of the memoirs of Les Vincent to proceed.

Ross McNeil  
Chief Executive

# *Appendix 1*

Revised 29 October 2018						
Elected Members Proposed Meeting Schedule 2019 (p. 1)						
	January	February	March	April	May	June
Sat/Sun						1, 2
Mon				1 Community Initiatives Fund R2 opens Event Sponsorship Scheme R2 opens		3 QUEENS BIRTHDAY
Tues	1 NEW YEAR'S DAY			2 SDMC, 7.00pm		4 SDMC, 7.00pm
Wed	2 DAY AFTER NEW YEAR'S HOLIDAY			3	1	5
Thurs	3			4 TCC, 6.30 pm LGNZ Zone 3 meeting day 1	2 Sport NZ Assessment Committee, 9.00 am; Finance/Performance Committee, 9.30 am; Council, 1.00 pm Deliberation on submissions to Annual Plan	6 TRMC, 7.00 pm; TCC, 7.30 pm LGNZ Rural & Provincial Sector meeting, day 1
Fri	4	1	1	5 LGNZ Zone 3 meeting day 2	3	7 LGNZ Rural & Provincial Sector meeting, day 2
Sat/Sun	5,6	2,3	2, 3	6, 7	4, 5	8, 9
Mon	7	4 HRWS, 4.00 pm	4 Creative Communities Scheme R2 opens	8 HRWS, 4.00 pm Creative Communities Scheme R2 closes	6 Community Initiatives Fund R2 closes Event Sponsorship R2 closes	10
Tues	8	5	5	9 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	7	11 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm
Wed	9	6 WAITANGI DAY	6	10 TCB, 5.30 pm;	8 ERWS, 4.00 pm	12 TCB, 5.30 pm; MCC, 7.00 pm
Thurs	10	7 Council workshop day, 9.30 am (to be confirmed)	7 LGNZ Rural & Provincial Sector meeting, day 1	11 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 10.45am Council 1.00 pm - oral submissions to Annual Plan	9 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee 1.00 pm	13 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm
Fri	11	8	8 LGNZ Rural & Provincial Sector meeting, day 2	12 End of Term One	10	14
Sat/Sun	12,13	9,10	9, 10	13, 14	11, 12 Mothers Day	15, 16
Mon	14	11	11	15 HCC, 6.30 pm	13	17 HCC, 6.30 pm
Tues	15	12 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	12	16	14	18
Wed	16	13 ERWS, 4.00 pm; TCB, 5.30 pm; MCC, 7.00 pm	13	17 MCC, 7.00 pm	15	19
Thurs	17	14 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee 1.00 pm	14 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm	18	16 Council workshop day, 9.30 am (to be confirmed)	20 Council workshop day, 9.30 am (to be confirmed)
Fri	18 Marton Country Music Festival	15	15	19 GOOD FRIDAY	17	21
Sat/Sun	19,20 Marton Country Music Festival	16, 17	16, 17	20, 21	18, 19	22, 23
Mon	21 WELLINGTON ANNIVERSARY	18 HCC, 6.30 pm	18	22 EASTER MONDAY	20	24
Tues	22	19	19	23	21	25
Wed	23	20	20	24	22	26
Thurs	24	21	21 Council workshop day, 9.30 am (to be confirmed)	25 ANZAC DAY	23	27 Audit/Risk Committee, 9.00am Finance/Performance Committee, 10.30 am; Council, 1.00 pm
Fri	25	22	22	26	24	28
Sat/Sun	26,27 155th Turakina Highland Games	23, 24	23, 24	27, 28	25, 26	29, 30
Mon	28 Earliest start for Term One	25	25	29 Start of Term Two	27 HRWS, 4.00 pm	
Tues	29 SDMC, 7.00pm	26	26	30 Creative Communities Assessment Committee, 10.00 am	28	
Wed	30	27	27		29	
Thurs	31 Council, 1.00 pm TRMC, 7.00 pm; TCC, 7.30 pm	28 Audit/Risk Committee, 9.00am Finance/Performance Committee, 10.30 am; Council, 1.00 pm Adoption of Annual Plan for consultation	28 Finance/Performance Committee, 9.30 am; Council, 1.00 pm		30 Finance/Performance Committee, 9.30 am; Council, 1.00 pm Adoption of Annual Plan	
			29		31	
			30, 31			

NOTES: Scheduled formal meetings only shown for Community Boards and Community Committees. In addition, workshops may be arranged with members.  
 BCC = Bulls Community Committee; ERWS = Erehon Rural Water Scheme; HCC = Hunterville Community Committee; HRWS = Hunterville Rural Water Scheme; MCC = Marton Community Committee; ORWS = Omatene Rural Water Scheme; RCB = Ratana Community Board;  
 SDMC=Saintoft Domain Management Committee; TCB = Taihape Community Board; TCC = Turakina Community Board; TRAK = Te Roopu Ahi Kaa; TRMC = Turakina Reserve Management Committee.  
 If delegation continues, Community Committee and Community Board meetings in April and October will consider applications to the Community Initiatives Fund, and make recommendations to Finance/Performance Committee.  
 Meetings of Maori Land Rates Remission Committee held as required, prior to Te Roopu Ahi Kaa.  
 If there are appeals/objections to Council's final representation proposal, the Local Government Commission will conduct a hearing in Marton, probably February.



Revised 29 October 2018							Elected Members Proposed Meeting Schedule 2019 (p.2)						
	July	August	September	October	November	December							
Sat/Sun			1 Fathers Day			1							
Mon	1		2			2							
Tues	2		3	1 SDMC, 7.00pm <i>Creative Communities Scheme R1 opens</i>		3 Creative Communities Assessment Committee, 10.00 am							
Wed	3		4 ERWS, 4.00 pm	2		4							
Thurs	4	1 TCC, 7.30 pm	5	3 TRMC, 7.00 pm; TCC, 7.30 pm		5 Workshop - Consultation Document for 2020/21 Annual Plan ; Council 1.00 pm							
Fri	5 End of Term Two	2	6	4	1 Creative Communities Scheme R1 closes	6							
Sat/Sun	6, 7	3, 4	7, 8	5, 6	2, 3	7, 8							
Mon	8	5	9	7 HCC, 6.30 pm	4	9							
Tues	9	6 TRAK, 10.00 (komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	10	8 TRAK, 10.00am (Komiti only); 11.00am (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	5 Hui with TRAK 10.00 am to mid afternoon	10							
Wed	10	7 ERWS, 4.00 pm; TCB, 5.30 pm; MCC, 7.00 pm	11	9 TCB, 5.30 pm; MCC, 7.00 pm	6	11							
Thurs	11 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee 1.00 pm	8 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm	12 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm	10	7 Central tour 9.00 am; Council 1.00 pm - first business session	12							
Fri	12	9	13	11	8	13 End of Term Four (Secondary)							
Sat/Sun	13, 14	10, 11	14, 15	12 ELECTION DAY	9, 10	14, 15							
Mon	15 LGNZ Annual Conference, day 1	12 HCC, 6.30 pm Community Initiatives Fund R1 opens Event Sponsorship Scheme R1 opens	16 Community Initiatives Fund R1 closes Event Sponsorship R1 closes	14 Start of Term Four	11	16 HWRS 4.00pm							
Tues	16 LGNZ Annual Conference, day 2	13	17	15	12	17 TRAK, 10.00am (Komiti only); 11.00am (public meeting);							
Wed	17 LGNZ Annual Conference, day 3	14	18	16 Workshop - informal chat, 4.30-6.30 pm	13 ORWS, 3.00 pm; ERWS, 4.00 pm	18							
Thurs	18 Council workshop day, 9.30 am (to be confirmed)	15	19 Council workshop day, 9.30 am (to be confirmed)	17	14 Northern Tour 9.30am; Workshop briefings (1) Taihape 1.00pm (Chamber); Inaugural TCB 5.30 pm	19 Inaugural meetings of standing committees 9.30am; Council 1.00pm							
Fri	19	16	20	18	15	20 End of Term Four (Primary and Intermediate)							
Sat/Sun	20, 21	17, 18	21, 22	19, 20	16, 17	21, 22							
Mon	22 Start of Term Three	19	23	21	18	23							
Tues	23	20	24	22	19 Southern Tour 9.30am; Workshop briefings (2) Bulls 1.00 pm Inaugural Ratana, 6.30 pm	24							
Wed	24	21	25	23	20	25 CHRISTMAS DAY							
Thurs	25 Finance/Performance Committee, 9.30 am; Council, 1.00 pm	22 Council workshop day, 9.30 am (to be confirmed)	26 Finance/Performance Committee, 9.30 am; Council, 1.00 pm Adoption of Annual Report. Last meeting for triennium SOLGM Annual Summit - Napier - day 1	24 Council Inaugural, 7.30pm	21 LGNZ Rural & Provincial Sector meeting day 1	26 BOXING DAY							
Fri	26	23	27 End of Term Three SOLGM Annual Summit - Napier - day 2	25	22 LGNZ Rural & Provincial Sector meeting day 2	27							
Sat/Sun	27, 28	24, 25	28, 29	26, 27	23, 24	28, 29							
Mon	29 HRWS, 4.00 pm	26	30 HRWS, 4.00 pm	28 LABOUR DAY	25	30							
Tues	30 SDMC, 7.00pm	27		29	26 Strategic Planning session, venue and time to be determined	31							
Wed	31	28		30	27								
Thurs		29 Audit/Risk Committee, 9.00 am Finance/Performance Committee, 10.30 am; Council, 1.00 pm		31	28 LGNZ Zone 3 meeting day 1								
Fri		30			29 LGNZ Zone 3 meeting day 2								
Sat/Sun		31			30								

All Committees are dissolved on Election Day except for Te Roopu Ahi Kaa and the rural water supply management subcommittees. Where re-established, inaugural meetings will be held late November/early December.

LGNZ post election seminars yet to be advised  
Post-election workshop, tours and briefs tentative only

## *Appendix 2*



# Turakina Cemetery

Print Date: 4/09/2018  
Print Time: 3:42 PM



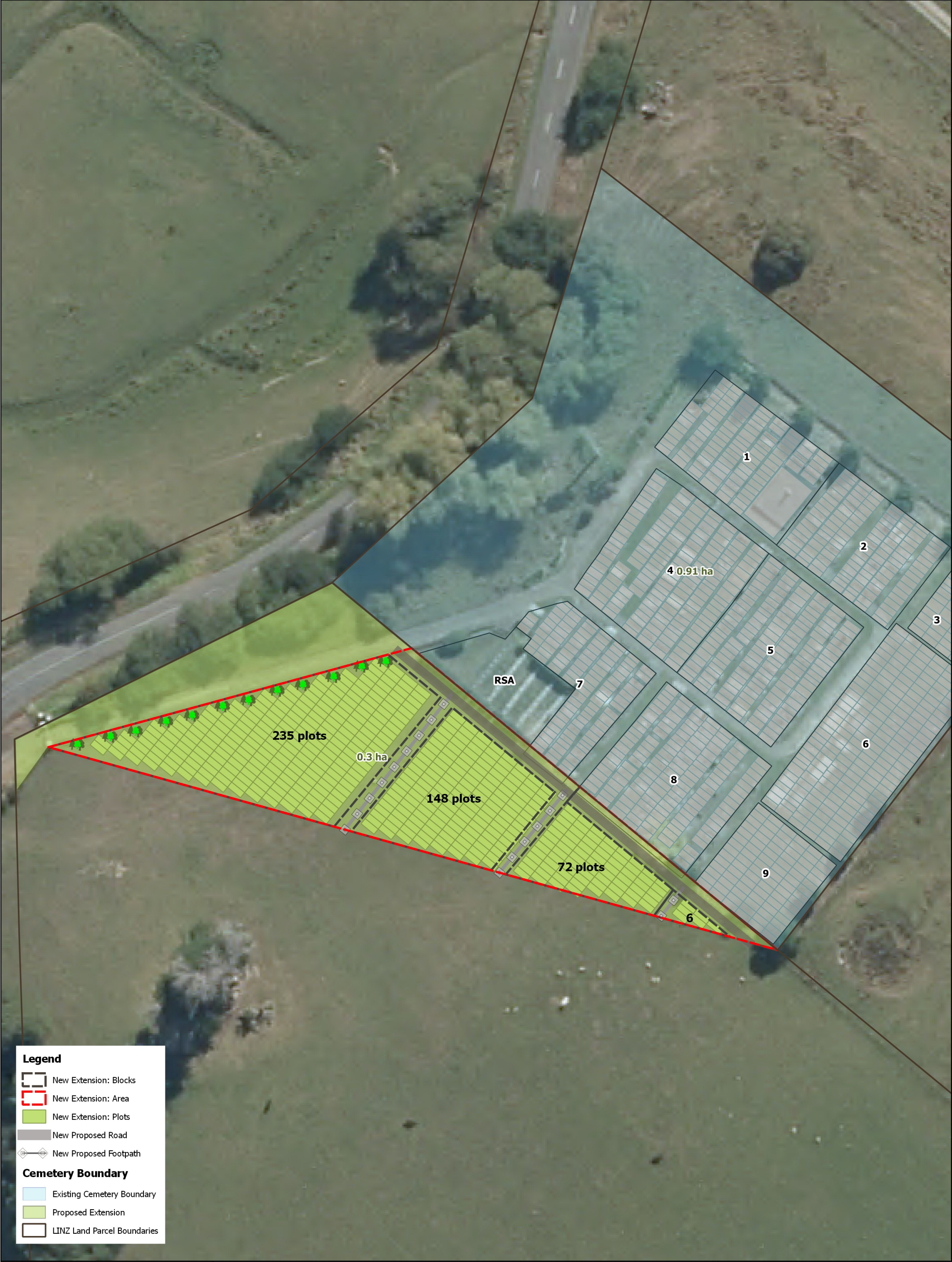
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Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
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1789024.54575847,5565037.80703504

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.

## *Appendix 3*





**Legend**

New Extension: Blocks

New Extension: Area

New Extension: Plots

New Proposed Road

New Proposed Footpath

**Cemetery Boundary**

Existing Cemetery Boundary

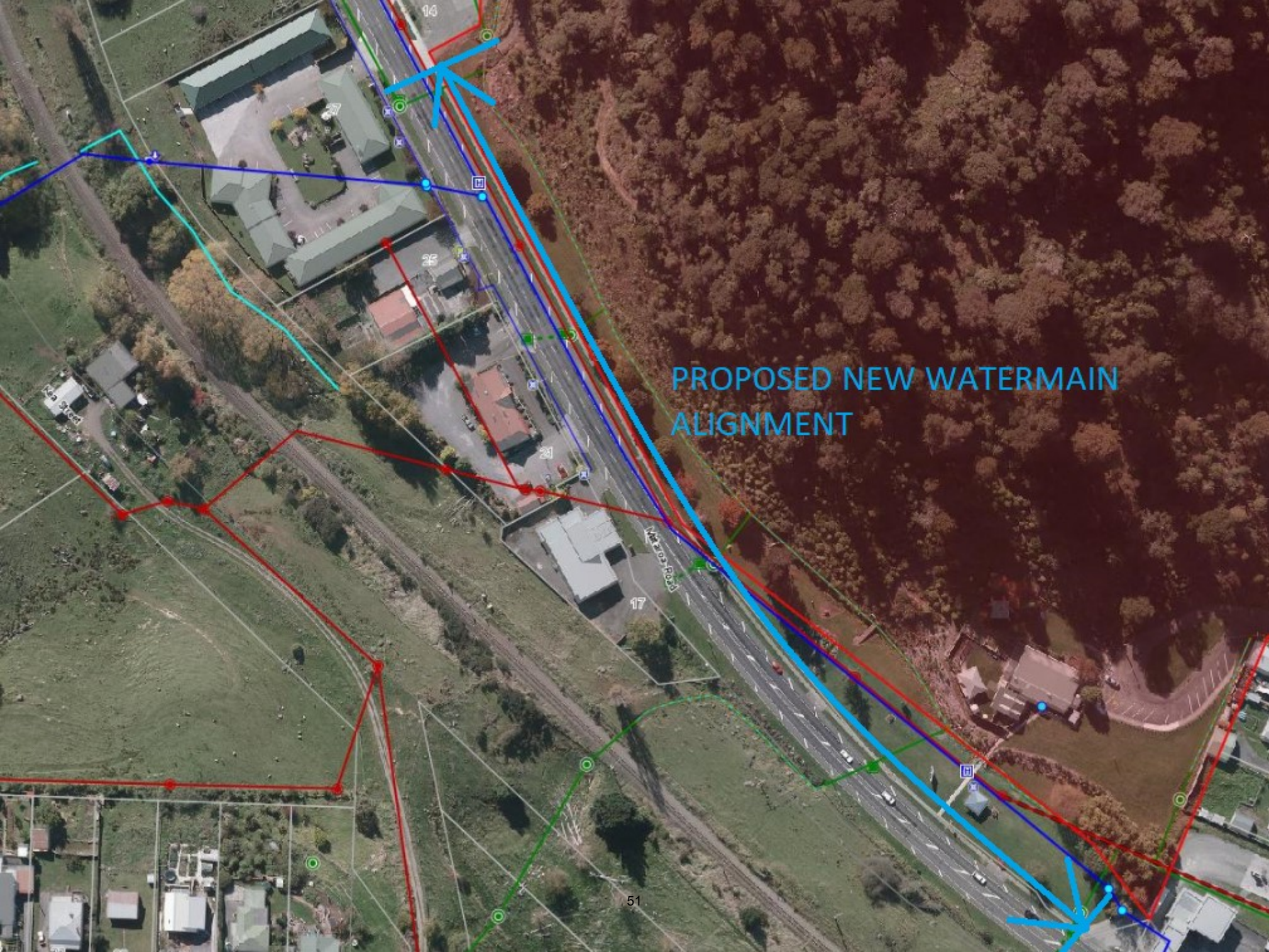
Proposed Extension

LINZ Land Parcel Boundaries





## *Appendix 4*



PROPOSED NEW WATERMAIN  
ALIGNMENT

## *Appendix 5*



## Service Request Breakdown for September 2018 - First Response

Service requests Department	Compliance current	overdue	responded in time	responded late	Grand Total	
Animal Control			86	7	93	
Animal welfare concern			3		3	
Barking dog			11	1	12	
Dog attack			2		2	
Dog property inspection (for Good Owner status)			7	2	9	
Found dog			7		7	
General Enquiry			6		6	
Lost animal			11	1	12	
Microchip dog			2		2	
Property investigation - animal control problem			2		2	
Roaming dog			16	1	17	
Rushing dog			1	1	2	
Wandering stock			18	1	19	
Building Control		2	1	1	4	
BCA complaint		1			1	
Dangerous or unsanitary building				1	1	
Property inspection		1	1		2	
Council Housing/Property			8		8	
Council housing maintenance			5		5	
Council property maintenance			3		3	
Environmental Health		6	45	1	52	
Abandoned vehicle		1	2		3	
Dead animal			1		1	
Dumped rubbish - outside town boundary (road corridor only)			5		5	
Dumped rubbish - within town boundary			4	1	5	
Noise		5	33		38	
Footpaths			1		1	
Footpath maintenance			1		1	
General enquiry		2	1	1	4	
General Enquiry		2	1	1	4	
Parks and Reserves			5		5	
Empty rubbish bins - parks and reserves only			1		1	
Maintenance (parks and reserves)			4		4	
Public Toilets			1	1	2	
Maintenance (public toilets)			1	1	2	
Roads		3	1	39	43	
Culverts, drains and non-CBD sumps		1		3	4	
Potholes				2	2	
Road maintenance - not potholes		1	1	32	34	
Road signs (except state highway)				2	2	
Vehicle crossings		1			1	
Roadside Trees, Vegetation and Weeds		2	2	1	5	
Rural trees, vegetation and weeds			2	1	3	
Urban trees, vegetation and weeds		2			2	
Stormwater		1		3	4	
Stormwater blocked drain (non urgent)		1		3	4	
Street Cleaning				1	1	
Empty rubbish bins - parks and reserves only				1	1	
Street Lighting				2	2	
Street lighting maintenance				2	2	
Wastewater				5	5	
Caravan effluent dump station				2	2	
Wastewater blocked drain				2	2	
Wastewater overflow (dry weather)				1	1	
Water		3		21	24	
Bad tasting drinking water				1	1	
HRWS maintenance required				3	3	
HRWS No water supply				2	2	
Location of meter, toby, other utility				1	1	
Replace meter, toby or lid				2	2	
Water leak - council-owned network, not parks or cemeteries		2		7	9	
Water leak at meter/toby		1		5	6	
Grand Total		5	17	220	11	253

Feedback Required (Multiple Items)

Service request	Feedback							
			Not able to			Not		
Department	Email	In Person	contact	Not Required	Telephone	provided	Grand Total	
Animal Control		1	7	2	7	21	3	41
Building Control							4	4
Council Housing/Property							4	4
Environmental Health		1		1		2	3	7
General enquiry						1	1	2
Parks and Reserves						1	1	2
Roads		1				5	5	11
Roadside Trees, Vegetation and Weeds							1	1
Stormwater			2				1	3
Water			5					5
Grand Total		3	14	3	7	30	23	80

## Service Request Breakdown for September 2018 - Resolutions

Service requests Department	Compliance completed in time	completed late	current	overdue	Grand Total
<b>Animal Control</b>	69	24			93
Animal welfare concern	3				3
Barking dog	8	4			12
Dog attack	1	1			2
Dog property inspection (for Good Owner status)	6	3			9
Found dog	7				7
General Enquiry	5	1			6
Lost animal	9	3			12
Microchip dog	2				2
Property investigation - animal control problem	2				2
Roaming dog	15	2			17
Rushing dog		2			2
Wandering stock	11	8			19
<b>Building Control</b>	1	1		2	4
BCA complaint				1	1
Dangerous or unsanitary building		1			1
Property inspection	1			1	2
<b>Council Housing/Property</b>	8				8
Council housing maintenance	5				5
Council property maintenance	3				3
<b>Environmental Health</b>	35	2		15	52
Abandoned vehicle	2			1	3
Dead animal	1				1
Dumped rubbish - outside town boundary (road corridor only)	4	1			5
Dumped rubbish - within town boundary	4	1			5
Noise	24			14	38
<b>Footpaths</b>	1				1
Footpath maintenance	1				1
<b>General enquiry</b>		1		2	3
General Enquiry		1		2	3
<b>Parks and Reserves</b>	5				5
Empty rubbish bins - parks and reserves only	1				1
Maintenance (parks and reserves)	4				4
<b>Public Toilets</b>	1	1			2
Maintenance (public toilets)	1	1			2
<b>Roads</b>	37		3	3	43
Culverts, drains and non-CBD sumps	3		1		4
Potholes	2				2
Road maintenance - not potholes	30		1	3	34
Road signs (except state highway)	2				2
Vehicle crossings			1		1
<b>Roadside Trees, Vegetation and Weeds</b>	1		2	2	5
Rural trees, vegetation and weeds	1			2	3
Urban trees, vegetation and weeds			2		2
<b>Stormwater</b>	2	1		1	4
Stormwater blocked drain (non urgent)	2	1		1	4
<b>Street Cleaning</b>	1				1
Empty rubbish bins - parks and reserves only	1				1
<b>Street Lighting</b>	2			1	3
Street lighting maintenance	2			1	3
<b>Wastewater</b>	4	1			5
Caravan effluent dump station	2				2
Wastewater blocked drain	2				2
Wastewater overflow (dry weather)		1			1
<b>Water</b>	21			3	24
Bad tasting drinking water	1				1
HRWS maintenance required	3				3
HRWS No water supply	2				2
Location of meter, toby, other utility	1				1
Replace meter, toby or lid	2				2
Water leak - council-owned network, not parks or cemeteries	7			2	9
Water leak at meter/toby	5			1	6
<b>Grand Total</b>	188	31	5	29	253

# Attachment 5

# Memorandum

**To:** Council

**From:** Ross McNeil

**Date:** 21 November 2018

**Subject:** **Top Ten Projects – status, November 2018**

**File:** 5-EX-4

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This memorandum updates the information presented to the October 2018 Council meeting. New text is *italicised*.

## **1. Mangaweka Bridge replacement**

The detailed business case has been completed and submitted to the New Zealand Transport Agency. The Agency's approval to fund the pre-implementation phase is expected by the end of this month.

The business case included consideration of the existing bridge. The most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the preimplantation phase. The two councils will have the final say.

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

As noted in the March report, the application for a new resource consent lodged with Horizons has been placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff was held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group was convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha was undertaken, and, a similar briefing/hui offered to Ngati Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. A renewal application for Marton was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation with discharge to land is due to be submitted in May 2019.

Before then, the Committee recommended that Council agrees to commence the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee. *Council accepted that recommendation at its meeting on 30 August 2018.*

The NZ Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement.

### **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal sought an amendment to the agreement, which was considered by Council at its July meeting and approved. *Subsequently, both MidWest and Council agreed to explore further changes acknowledging that no leachate would be accepted during the summer months of minimal flow in the Tutaenui Stream.*

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued. That consent application was lodged at the end of September 2018.

### **4. Upgrade of the Ratana wastewater treatment plant**

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner. Discussions with landowners are now underway.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

### **5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

As previously noted, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender was issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

At its meeting on 11 October 2018 (reconvened from 27 September 2018), Council awarded Contract C1096 for construction of the Hunterville Bore to Interdrill Ltd for a total of \$423,205.75 excluding GST and inclusive of 15% contingency.

Part of the capability grant recently received from the Provincial Growth Fund is being used to prepare the case for a feasibility study for a Tutaenui rural water scheme.

## **6. Future management of community housing**

The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018. All tenants have been advised (in writing) of the change, to take effect from 1 November 2018, and meetings were arranged in Taihape, Marton and Bulls at which a Work & Income representative was invited to attend (and did so). *An alternative power supply arrangement has been presented to Council and (at Council's request) discussed with tenants. A report is on this meeting's Order Paper.*

The proposed upgrade programme was presented to the Assets/Infrastructure Committee's meeting in August. At its August meeting, the Policy/Planning Committee adopted a slightly amended community housing policy.

Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio. Staff attended a Local Government New Zealand workshop on 24 October 2018 which considered policy options to propose to central government to enable councils to both maintain their current investment in social housing and expand that investment should they choose to do so.

## **7. Bulls multi-purpose community centre**

The detailed design has been finished and an application for a building consent has been submitted. The closing date for tenders was extended to 10 August 2018. Council considered the evaluation undertaken of the tenders at its meeting on 30 August 2018 and identified a preferred contractor, W & W Construction 2010 Ltd, for subsequent negotiation by the Mayor and the Chief Executive.

There were discussions with Heritage New Zealand to gain an archaeological authority before the tender is awarded and estimates of costs were provided: these could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900. The archaeological authority was issued on 16 October 2018, but required a 15 working day + 3 day stand-down period (for appeals) before it can be actioned. *Following further discussions with the preferred contractor and the JV partners regarding the final development area, Council confirmed (at its meeting on 15 November 2018) the award of the contract to W & W Construction 2010 Ltd and accepted a revised (and larger) footprint area.*

The target completion time remains December 2019.

Work continues on sourcing further external funding for the project. In July, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngati Apa within the development. Arrangements were finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project. The additional resource contribution to this project by Central House Movers has been significant. *Discussions continue with potential developers of the two vacant pieces of land in Bulls owned by Council – at Walton Street and off Walker Crescent (known as Haylock Park).*

## **8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

The Lottery Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for this study to be accepted as a project to the Provincial Growth Fund: in October a capability grant of \$25,000 was approved part of which will be used to complete the detailed application required.

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus submitted a draft proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. This will be the basis of an application to the Provincial Growth Fund, linking the Civic Centre project to the Heritage Precinct proposal. *This will be considered in workshop on 13 December 2018.*

This project has featured in recent media stories fronted by the Mayor on the likely impacts of the provisions of the Building (Earthquake-prone buildings) Amendment Act on rural towns like Marton. Following the meeting of Council representatives with Minister Salesa, a profile of Rangitikei's commercial building stock, including the likely extent of earthquake-prone buildings, was provided to MBIE staff, who are evaluating the policy/regulatory impacts on rural/provincial communities of the recently enacted earthquake-prone building provisions of the Building Act. A response from the Minister/MBIE is expected in the next few months.

## **9. Taihape Memorial Park development**

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018. Further information was requested for consideration at the Committee's August meeting, before which a public meeting (including the Park User Group) will be held to gain clearer insights into community views and preferences.

That meeting was held on 3 August 2018 and the outcome considered by the Assets/Infrastructure Committee at its meeting on 10 August 2018. The proposed new amenities building project is on hold pending an estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order cost of *\$2.4 million* for renovating/upgrading the grandstand.

A meeting with representatives of Clubs Taihape was arranged to clarify their proposed project on Memorial Park. *The outcome is the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is, apart from minor repairs. A further report is on the Order Paper for his meeting.*



## **10. Taihape civic centre.**

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre is planned for 2018/19. This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

### **Recommendation**

That the memorandum 'Top Ten Projects – status, November 2018' to the 29 November 2018 Council meeting be received.

Ross McNeil  
Chief Executive

# Attachment 6

# Report

Subject: **Memorial Park Amenities Building – Preferred Site**

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 21 November 2018

File: 6-CF-8-2

---

## 1 Background

- 1.1 A business case report was prepared for the Assets/Infrastructure Committee's November meeting.
- 1.2 The purpose of the report was to determine the preferred option for an amenities facility that met the needs of the park users and was fit for purpose.
- 1.3 The two options were an upgraded and renovated grandstand or a new facility in the vicinity of the netball/tennis courts and field No. 3.
- 1.4 The report was withdrawn from the Assets/Infrastructure meeting due to the absence of key personnel and later discussed at a workshop.
- 1.5 This report summarises the November business case report prepared for Assets/Infrastructure Committee.

## 2 Grandstand

- 2.1 The grandstand has the covered grandstand for seating on the first floor, with showers and changing rooms located on the ground floor. The showers are located in one big open room alongside the changing space. These existing facilities are used mainly by rugby and one off events. The setup of the shower space means they are only suitable for rugby. The changing rooms are uninsulated, and have seen better days.
- 2.2 Colspec Construction Ltd has provided an estimated cost for seismic strengthening, amenities upgrade, and general refurbishment of \$2,395,998.00.
- 2.3 Council has previously said that it would retain the grandstand for the present, although no commitment has been made to improve/upgrade the structure. This decision reflected Council's position that new amenity facilities to replace those in the grandstand would be developed elsewhere on the Park.
- 2.4 Legislative requirements with regard to seismic strengthening mean that Council must carry out any seismic strengthening on the grandstand within 7.5 years from 1 January 2020. The estimate for strengthening the grandstand has increased from \$320,000 to

\$417,000 in two years. Unless new methods/materials are introduced that would reduce costs, it should be assumed the cost of retaining and strengthening the grandstand will have significantly increased by the year 2027.

- 2.5 Some upgrade work, such as to the access stairs, will need to be undertaken in the near future.

### **3 New amenities building**

- 3.1 Council's preferred site for a new amenity building is in the vicinity of the courts and No. 3 field. (Clubs Taihape have also asked for a site in this vicinity or on the ex-croquet green.)

Sites considered for an amenities building include:

- 3.2 Between the fence of the courts and the No 3 field: this area is 13.5 m wide x 33.5 metres deep. Allowing for the New Zealand Recreation Association (NZRA) building set-backs of 3.05 metres (courts) and 6.0 metres (rugby), and for no encroachments on to either the courts or field, there is a footprint area of 7.3m (w) x 33.5m (d) = 244.55m<sup>2</sup> available for an amenities building.

This site footprint is considerably smaller than the Levin model, which had an area of 427.8 m<sup>2</sup> (excluding a common room); it is considered that this site would not provide an adequate footprint for a new fit-for-purpose building.

- 3.3 Between the No. 1 field and the courts: allowing for the NZRA set-backs from the field and courts, this area has a depth of only four metres.

This depth does not provide a sufficient footprint for a suitable building design.

- 3.4 Moving No. 3 Field: Council has previously indicated that its preference was to utilise part of a court rather than move the No. 3 field, but to re-iterate, this option would involve moving the rugby field by 10 metres, moving an existing fence line by 10 metres and installing a retaining wall. A large amount of fill would be required.

Moving the rugby field would also require removing some Redwood trees. The Redwoods at Memorial Park are protected, requiring a (publically notified) resource consent (considered by an independent commissioner) to remove any.

Rugby do not wish to lose this field; It is used for all Midget games, and the Senior teams use it for pre-season games, warm-up, training, and when the No1. And 2 fields are too wet, as well as for games when numbers require all three fields.

While this option has not been priced, it is believed it would be the most expensive.

- 3.5 The end court: utilising a portion (if not all) of the end court would provide a footprint of up to approximately 20m (w) and 33m (d), an area of up to 660 m<sup>2</sup> for an amenities building/common room.

There are currently five tennis and three netball courts in use. (There are a total of six tennis and four netball courts, but the extra court for each code is currently unable to be used due to the tile overlay on the other courts not covering the entire courts surface.)

This option would reduce the number of tennis courts to four (out of the current five being used), while the number of available netball courts would remain at three. Representatives from both Netball and Tennis have verbally advised that they would consider a reduction of one court if another court could be built nearby. A court could be built on the ex-croquet green (or on the bowling green, if the Taihape Bowling Club relinquishes its lease to Council. The Bowling Club are presently considering their options.).

Allowing for a set-back of 3.05 m from a court built on the ex-croquet green, it is envisaged there would still be sufficient space for Clubs Taihape to build on the ex-croquet green.

It is considered that utilising the end court as part of the footprint for a new amenities building is the most logical and cost effective option.

#### **4 Estimated Budget**

- 4.1 These costs, below, are for the option of building as per paragraph 3.5 (in the area next to No. 3 field and encroaching onto the end court).
- 4.2 They are estimates only, and do not include margin, professional fees, inflation or contingency sums.
- 4.3 \* The three cost areas shaded green would also provide benefit to Clubs Taihape's proposed project. These costs could be part of an 'in-kind' contribution to their project, or costed on a shared basis.
- 4.4 Note: The size of the amenities building, including a common room, has been calculated at 660 m<sup>2</sup>. This area is based on the space available. An option could be to reduce the proposed footprint e.g. a 500 m<sup>2</sup> building would reduce the cost to \$1,000,000.

Activity	Cost
Amenities block: Cost has been estimated on the basis of \$2000 per square metre and includes area for a common room	\$1,320,000 (660m <sup>2</sup> ) including a common room  (\$855,600 – in comparison, this figure was calculated on a building the size of the Levin model – 427.8m <sup>2</sup> – which does not include a common room)
*Tar-seal – entrance and turn-around off Weka Street, and provision for car-parking	\$172,000
*Connection of water, wastewater, and storm-water services (including provisional sum for a sewer pump station if required)	\$ 62,200
*Power Supply (including 4 x street lights to provide adequate lighting in the vicinity of the building and carpark)	\$51,200
Ground preparation	\$12,500
Resource consent	\$3,500
<b>Sub Total</b>	<b>\$1,621,400</b>  (\$1,157,000 for a building the size of Levin i.e. no common room)
<b>Plus:</b>	
Asphalt Court (including fencing, line-marking, goals etc)	\$125,000
Minor repairs to Grandstand	\$40,000
<b>Total Estimate</b>	<b>\$1,786,400</b>  \$1,322,000 = 427.8 m <sup>2</sup> building

4.5 Additional costs would include:

- \$150,000 for a new stand-alone toilet facility in the vicinity of the skate park and playground (to be programmed)
- \$417,000 (inflation adjusted) in 2026/27 for grandstand strengthening.

4.6 Current budget:

Council budget 2018/19	\$500,000
Local fundraising identified by Council as a requirement	\$100,000

4.7 The budget shortfall for a new 660m<sup>2</sup> amenities building (with a common room), and a replacement court is **\$1,146,400** (or \$682,000 if the building size does not include a common room).

## **5 Funding**

- 5.1 The budget shortfall could be covered by Council budgeting for the shortfall, seeking external grants, or a combination of both.
- 5.2 If Council chose to rate for the additional funding required, this would be on a district-wide basis.
- 5.3 Council can apply as its own identity to Lotteries Commission, Whanganui Community Foundation, JBS Dudding Trust or Four Regions Trust for funding; it could also investigate partnerships to apply for funding i.e. with groups that currently use the Memorial Park facilities, or potential users such as Clubs Taihape.
- 5.4 Relying on external funds does increase the risk in that unsuccessful funding applications could undermine the project, or increase delays, which in turn could increase costs.

## **6 Conclusion**

- 6.1 Council has previously resolved that a Project Team be established. Once Council has confirmed a site and funding mechanism, a project team would be confirmed to advance the project into the design stage, and to reduce the rate burden by looking for additional funding.

## **7 Recommendations**

- 7.1 That the report 'Memorial Park Amenities Building – Preferred Site' be received.
- 7.2 That Council confirms its intention to build a new amenities block/common room at Memorial Park on the site beside the No. 3 field and incorporating the last tennis/netball court, and a new court in the vicinity of the ex-croquet green.
- 7.3 That an additional sum of \$1,186,400.00 (or \$722,000 if the building size does not include a common room), less any additional funds raised externally, be included in the 2019/20 Annual Plan for a new Amenities building and one new tennis/netball court.

Gaylene Prince  
Community & Leisure Services Team Leader

# Attachment 7





# Memorandum

To: Council

From: Graeme Pointon, Strategic Property Advisor

Date: 20 November 2018

Subject: **Marton A Dam**

File: 6-CF-4-4

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1. This memorandum summarises and updates background information on the Marton A Dam ("A Dam") and seeks authority for the Chief Executive to progress sale of the property.
2. Council previously declared the Marton A Dam surplus and disposable. Action on disposal was deferred pending decisions on potential for the A Dam reservoir to be incorporated within extension of the Hunterville Rural Water Scheme. That proposition has been determined as not feasible.
3. A Dam comprises three land parcels - the dam site proper (set well back from Tutaenui Road) and two "link strips" which provide access. Total area of all land involved is 27.3833 hectares. A disused shed is sited at the road end of the access strips, this being a redundant Marton water treatment facility from the time when the Borough supply was at A Dam. That shed is not attractive, but it is serviceable and offers secure dry cover. The whole of A Dam is within the rural zone of the current Rangitikei District Plan. An aerial is attached as Appendix 1.
4. Potential for subdivision and development of A Dam was investigated with a view to increasing possible return on disposal. Enquiries of and discussions with possible partners, contractors, suppliers, and land agents provided market insight and indicative costings which displayed there was no assurance that greater benefit might be had from pre-sale development by Council than from disposal without any development. An updated proposition and recommendation from Property Brokers Ltd, Marton in August suggested there could be some benefit from subdividing into two separate blocks. Council's Assets/Infrastructure Committee determined the preferred course was to offer "as is": the cost of making a formed road is considerable.
5. The main dam structure itself is showing signs of its age, with vegetation growing on dam faces and the spillway concrete is in poor repair. Detailed engineering assessments of the dam's structural integrity and downstream spilled water drainage have not been sought. At best, such reports would reinforce what is visually evident and it is unlikely that the market value of A Dam would increase if work was undertaken to address any issues identified from specialist reporting. The cost of specialist advice would also need to be recovered from sale proceeds.
6. The main dam spills excess water to a wetland which is retained by a secondary structure. Spilling from the secondary retention and drainage of the wetland between the two

structures appears to simply go to ground. There is no evidence of structured disposal of the spillage. That may or may not contribute to a very wet section of the access strips where significant surface water and soft ground issues present in winter. The extent to which this proceeds to the Tutaenui Stream is not known. Consideration has been given to risk that might arise from sale as is, without any further thought to dam resilience or any other aspect of the property. Council is able to offer for sale “as is”, reliant upon potential purchasers undertaking their own assessments of the property and potential risk. To ensure Council’s openness, the age of the dam and retention structure, the situation regarding spillage and pooling, and the access strips should be clearly identified when going to market. In addition, there should be a “disclaimer” of post-disposal risk, to make Council’s position absolutely clear. Brief advice confirming these points has been obtained from a lawyer practising in property and commercial law.

7. Following the 2010 – 2011 harvest of the pine plantation on the rear (reservoir) block, the land had laid fallow for a period following which it has been grazed. Council met the carbon liability after the harvesting. Harvest slash still lies around the site. That is now rotting down and, while unsightly, it is presenting less of a challenge to users of the land. Post-harvest gorse infestation was sprayed in autumn 2018 with an excellent kill rate. A Dam is currently as saleable as it can be without investment of further, likely significant, funds to improve prospects of sale.
8. Council’s 2015 Policy on Disposal of Surplus Land and Buildings (“the policy”) applies to this land. Decisions are required on which, if any, non-financial considerations will apply, and at what value/s those will apply. A copy of the policy is appended as [Appendix 2](#); officer comments suggest that no financial consideration is relevant to this particular transaction.
9. The true market value of the property has been difficult for Agents to assess. Suggested prices have ranged considerably and the true market price will best be tested by a public sale process. It is proposed to publicly invite expressions of interest. To enable the process to flow without delays it is proposed that Council delegate authority for decision on sale price – to be determined in accordance with the Policy. Delegation could be to His Worship the Mayor, the Chief Executive and the Group Manager Finance and Business Support.

### **Recommendations**

1. That the memorandum ‘Marton A Dam’ to the 29 November 2018 Council Committee meeting be received.
2. That the non-financial considerations for the sale of Marton A Dam be given a weighting of...%
3. That the Chief Executive be authorised to invite expressions of interest for the purchase of the Marton A Dam as one property comprising the reservoir / dam land and the two access strips fronting Tutaenui Road, noting Councils decision on the weighting to be given to non-financial considerations. .
4. That His Worship the Mayor, the Chief Executive, and the General Manager Finance and Business Support be delegated authority to determine the expression of interest for the Marton A Dam site that best meets the objectives and criteria of Council’s 2015 Policy on Disposal of Surplus Property.

5. The Chief Executive be authorised to progress negotiations with the lead expression of interest for the Marton A Dam site arising from the determination of the most suitable expression of interest and settle the sale of Marton A Dam site as soon as possible.

Graeme Pointon  
Strategic Property Advisor

# *Appendix 1*



Print Date: 21/11/2018  
Print Time: 8:33 AM



Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1801373.46233324, 5563355.60568124, 1803554.60976257, 5564558.63154936

Scale: 1:8019  
Original Sheet Size A4



## *Appendix 2*

	<b>Non-Financial Considerations –Marton A Dam</b>			
<b>ATTRIBUTE</b>	<b>EXPLANATION</b>	<b>SIGNIFICANCE</b>	<b>COMMENT</b>	<b>Recommended weighting</b>
<b>Use of the site</b>	Preference will be given to tenders that have a proposed use that will be complementary to existing activities, and/or will provide a valuable community service and/or will provide local employment opportunities and/or cultural facility.	High (25%)	Rural Zone. District Plan effectively controls this aspect.	
<b>Ownership Structure</b>	Preference will be given to tenders that are from local businesses, residents, groups, or lwi within the Rangitikei	Medium (15%)	Rural residential or farming activity most likely use. Focus on local purchaser contrary to economic growth aspirations	
<b>Sustainability of investment</b>	Preference will be given to tenders that are more likely to use the asset over the long term.	Medium (15%)	Not material because of small size and limited value of the property.	
<b>Financial Viability</b>	Preference will be given to tenders which provide evidence of being able to access the financial resources required to achieve the intended use and projected benefit.	Medium (15%)	Not relevant to residential use. Limited relevance to farming use.	
<b>Track records</b>	Preference will be given to tenders which provide evidence of delivering services/facilities to a specified level.	Low / Medium (10%)	Not relevant to this property	
<b>Stability of investment</b>	Preference will be given to tenders that have a stable investment and/or business structure supporting them.	Low / Medium (10%)	Not relevant to this property	
<b>Historical connection with the asset</b>	Preference will be given to tenders that show they have a historical/ cultural connection with the asset and/or a commitment to demonstrate an element of the site's history.	Low / Medium (10%)	No registered heritage or cultural significance.	

# Attachment 8



## CD 11 - Policy for the Procurement and Management of Public Artwork.

### *Objective*

To encourage the creation, placement and preservation of works of public art which develop and enhance the Rangitikei District's sense of community and distinctive identity.

### *Definition of public artwork*

For the purpose of this policy, public artwork is defined broadly to include all art forms located on land that the Council owns. It also includes the signage or plaque that accompanies the art piece and any associated landscaping of the site.

### *Principles*

Communication - The community (and particularly the artistic community) will be fully informed about the policy and the underpinning processes.

Choice - The community and the Council will normally be given several options when public artwork is being proposed

Consultation – Before Council gives a commitment to any public artwork proposal, there will be consultation with relevant stakeholders – in particular local residents and businesses, local Iwi and the artistic community.

### *Criteria for selecting artwork*

Council has no preference for the source of public artwork, and the following list is indicative only:

- donations from artists, art societies and enthusiasts,
- open submission
- competitions
- invited tenders

Council has no preference for the form of public artwork – possibilities include sculpture, painting, murals, photography and tapestry.

Public artwork will be selected having regard for:

- aesthetic elements
- physical robustness and practicality
- creativity
- relevance to the Rangitikei District's culture, history and environment
- diversity of the proposed artwork relative to existing artwork.

The Council will assess the proposed artwork against these criteria before deciding whether to accept the proposed artwork.

#### *Integrating artwork into towns*

Council will attempt to integrate artwork as a functional part of each town centre. Such artwork might include decorative benches, lighting or other recognisable features of a town.

#### *Ownership of the artwork*

Once the public artwork is installed on Council land it becomes Council's property.

#### *Duration of time the public artwork will remain*

The life span of an artwork varies depending on the following factors:

- condition of artwork (public safety issues),
- cost of maintenance
- location - appropriateness,
- intended lifespan of work.
- artistic relevance
- community acceptance

When an artwork reaches the end of its useful life the Council will remove the piece and dispose of it as it sees fit. In the case of a sculpture, the Council will consider returning the artwork to the artist.

#### *Location*

The location of any proposed artwork will form part of the proposal considered by the Council and discussed with stakeholders. The choice of location will have regard for the extent to which the artwork will enhance civic, cultural or recreational areas, will be accessible, and will be safe. Should a project include artwork to be located on private land it is recognised that this is not in accordance with this policy. Special arrangements must be negotiated on a case-by-case basis and approved by the full Council.

#### *Funding and in-kind support*

The Council may facilitate sponsorship and private funding for art in public places, may provide administrative support to organisations for consultation, and may contribute through a one off grant.

#### *Consultation and collaboration*

Where Council intends to accept donated public artwork, the Chief Executive will arrange consultation with stakeholders – who may include, businesses, professionals from the creative industries, local Iwi and people living and working within the vicinity of the proposed public artwork. The final decision will be made in consultation with full Council.

Where Council proposes to commission an artwork, in addition to the consultation above, a working group of art professionals will be convened to discuss the proposed artwork and make recommendations to Council. This may include artists, planners, architects, and engineers who develop a public art project.

#### *Loan*

That movable public art owned by the Council may be moved at the discretion of the Chief Executive and His Worship the Mayor.

#### *Maintenance*

The Council will be responsible for the insurance and general maintenance of all public artwork. When murals are accepted on Council property, Council will reserve the right to repaint the property as it sees fit, this includes when substantial damage occurs making it impractical to repair the artwork.

Where a public artwork is attached to or painted on a private building, then an agreement will be established between the property owner and Council.



Robin Coleman  
17 Ranui Place  
Feilding 4702  
06 323 4535

Robin Coleman  
17 Ranui Place  
Feilding 4702  
06 323 4535





Robin Coleman  
17 Ranui Place  
Feilding 4702  
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Robin Coleman  
17 Ranui Place  
Feilding 4702  
06 323 4535







82

"\$12k-

Robin Coleman  
17 Ranui Place  
Feilding 4702  
06 323 4535



"\$5k for the  
two







Robin Coleman  
17 Ranui Place  
4762







*Your Spirit needs Sculpture*

Robin Coleman  
17 Ranui Place  
Edinburgh 4702  
0835





# Attachment 9

# Memorandum

To: Council

From: Nardia Gower – Strategic Advisor for Rangatahi / Youth

Date: 21 November 2018

Subject: **Proposed establishment of a Rangitikei Youth Council**

File: 4-EN-12-4

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## 1 Background

- 1.1 At its meeting on 15 November the Policy Planning Committee received the draft Terms of Reference, Role Descriptions, Code of Conduct and Application Form Appendix 1 and corresponding presentation for the proposal of establishing a Rangitikei Youth Council.
- 1.2 Following the meeting the item was further discussed during the Council workshop.

## 2 Proposal

- 2.1 It is proposed that a Rangitikei Youth Council be established in March 2019 as a method of garnering a voice from a community sector currently under represented.
- 2.2 A number of Rangitikei youth have indicated their interest in joining a Youth Council noting reasons such as having input and a voice in Council decisions that affect their community, learning government processes and having an opportunity to develop leadership skills.
- 2.3 Like other community groups, submissions and opinions provided to Council would aim to assist elected members in forming a decision knowing the wider community's viewpoint. Noted in the draft Terms of Reference is the Youth Council members' requirement to engage with their wider youth community in collating such viewpoints.
- 2.4 In conjunction with providing community feedback to Council, the Youth Council would be a youth driven platform on which to mutually engage. Further acting as an avenue to develop skills, and involve youth in civic engagement, government and its decision making processes. The Youth Council would create an annual work plan with measurable targets in which to review value of time, energy and money invested. Targets may include:
  - Identifying issues that are important to young people in the Rangitikei District, and where appropriate propose positive solutions.
  - Making submissions to Council, both written and oral, on matters of interest or concern to young people. Make submissions to government on issues affecting youth in the Rangitikei.
  - Involvement in community projects.

2.5 It is proposed that the Youth Council consists of 11 youth aged 13-24 years old who will apply to be member, and be selected not elected. The main criteria in selecting members would be that they are motivated, enthusiastic and driven to participate in Youth Council and in the community. Following that, consideration would be to ensure a fair representation of the districts youth community with regard to gender, culture and location.

2.6 The following timeframe for Youth Council applications is proposed:

- Application forms circulated 1 December 2018
- Applications close 1 February 2019
- Interviews with shortlist 11-22 February 2019
- Training weekend and inaugural meeting 16-17 March 2019

Six more meetings would be held approximately every six weeks, avoiding school holidays.

2.7 The effectiveness, success and ongoing financial contribution by Council for the Rangitikei Youth Council would be reviewed as part of the preparation for the Long Term Plan 2021-2031

2.8 The estimated annual cost of a Youth Council is outlined in the budget below:

Training and Team Building Weekend & initial meeting	\$3,070
7 Habits of Highly Effective Teens and Workbook	\$370
Festival for the Future - 3 day Youth Conference	\$6,690
6 Council Meetings	\$1,475
(Includes transport, food and end of year dinner)	
<b>Total</b>	<b>\$11,605</b>

It is requested that Council invest a further \$10,000 annually, through the annual plan process, into the youth development budget for specific contribution to the Rangitikei Youth Council. Costs above the \$10,000 will be absorbed within the current budget.

### 3 Further information

3.1 It was requested during the Council workshop that specific examples of youth council outcomes were provided to this meeting. Listed are some outcomes seen by Ruapehu, Horowhenua, Whanganui and Kāpiti Coast District Councils:

- Involved in the Manuaute Street Beautification Project and the Raetihi Bus Stop Project (Ruapehu)
- Horowhenua Youth Council has contributed on any number of council decisions that relate to young people. This has added value in the following areas: development of urban spaces, public parks/recreation, library and community services, environmental conservation, artistic/mural contribution.
- Horowhenua Youth Council has provided recommendations to the Parks and Property team on how to redevelop a skate-park in a way that makes it youth-friendly, reduces intimidation factor, and beautifies the area.
- Kāpiti Coast Youth Council identified the need for a youth centre through a district-wide youth survey. The Youth Council then used the Council's Long Term Plan

consultation process to raise awareness in the community of youth needs, promote the youth centre concept and foster community support.

- Whanganui Youth Council manages the content, advancement and structure of the Action Plan in partnership with the Council.
- The Whanganui Youth Committee actively engaged with students through an inter-school student forum 'Youth Connect' and, based on feedback gathered, made a detailed submission towards 'The future of NCEA' review.
- The Whanganui Youth Committee raise external funding to organise and run an annual youth event 'Vibe'.

#### **4 Te Roopu Ahi Kaa**

- 4.1 In line with Council's goal to seek to build strong, positive and productive relationships with our Iwi partners, it is important to consider what involvement Te Roopu Ahi Kaa may have with the Rangitikei Youth Council. Amendments have been made and highlighted on pages 3 and 8 of the draft Terms of Reference to include an invitation to Te Roopu Ahi Kaa, to have a nominated representative participate in the interview process along with offering ongoing support. Pahia Turia, Chair of Te Roopu Ahi Kaa, has confirmed his support of such an invitation to the Komiti.

#### **5 Recommendations**

- 5.1 That the memorandum 'Proposed establishment of a Rangitikei Youth Council' to the 29 November Council meeting be received.
- 5.2 That Council approves the establishment of a Rangitikei Youth Council, with an annual contribution of \$10,000 to be included in the annual plan 2019/2020, and a review to be submitted in preparation for the Long Term Plan 2021-2031
- 5.3 That Council adopts the
- Youth Council Terms of Reference [without amendment/as amended]
  - Youth Council Role Descriptions [without amendment/as amended]
  - Youth Council Code of Conduct [without amendment/as amended]
  - Youth Council Application Form [without amendment/as amended]

Nardia Gower  
Strategic Advisor for Rangatahi / Youth

# *Appendix 1*

Introduction	The Rangitikei District Council (RDC) recognises the importance of obtaining the views of young people in Rangitikei and providing a forum for obtaining advice about matters that impact youth. These Terms of Reference provide the RDC Youth Council with the terms for its operation.
Purpose Reason Youth Council exists / intended result aim/goal	<p>The purpose of the Youth Council is to:</p> <ul style="list-style-type: none"> <li>• Strengthen engagement between Rangitikei District Council and young people and build young people's knowledge of Community, Council and Central Government processes to enable them to participate in community decision-making processes.</li> <li>• Assist and advise the Rangitikei District Council on how it can be: a District full of opportunities that empower young people; a District that inspires young people; and a District that uses meaningful engagement to gain insight into the needs of young people.</li> <li>• Develop the skills and capabilities of its members as leaders within our community.</li> <li>• Encourage youth participation in civic affairs and provide a youth perspective into District issues, policies and future planning.</li> <li>• Create tangible positive outcomes your youth and wider community.</li> </ul>
Key Tasks	<p>The Youth Council and its members are expected to:</p> <ul style="list-style-type: none"> <li>• Attend the training day or weekend</li> <li>• Attend as many 6 weekly Youth Council meetings as possible and at least one Committee meeting and one full Council meeting.</li> <li>• Actively participate in Youth Council meetings and get involved in activities outside of the meeting.</li> <li>• Share information, learnings with other young people in the community.</li> <li>• Listen to youth in the community and feedback views and ideas to Youth Council.</li> <li>• Advocate on Youth Issues, putting forward positive solutions for Council consideration.</li> </ul>

	<ul style="list-style-type: none"> <li>• Help plan, promote and run Youth Week with councils Strategic Advisor for Rangatahi.</li> <li>• Organise, plan and facilitate two annual youth events in the district.</li> </ul>
Role Expected behaviour	<p>The Youth Council and its members are expected to provide:</p> <ul style="list-style-type: none"> <li>• <b>Constructive advice</b> on Rangitikei District Council policies, strategies and services from a youth perspective and where possible identifying evidence and solutions, whilst taking into account the wider needs, issues and views of young people in Rangitikei.</li> <li>• <b>Clear communication</b> with Rangitikei District Council and a broad range of young people from the community to increase information flow and build both Council and youth knowledge.</li> <li>• <b>Proactive engagement</b> in Council decision-making and civic life through existing and innovative means.</li> </ul>
Membership	<p><b>Member Criteria</b> The Youth Council will include up to 11 members, including one Chairperson and one Deputy Chair. This group will embrace diversity and will ideally be broadly representative of the different cultures, genders, geographical residents and other various groups within the Rangitikei youth population.</p> <p>Criteria for the Youth Council are as follows:</p> <ul style="list-style-type: none"> <li>• To be between the ages of 13-24.</li> <li>• To reside within Rangitikei District boundaries.</li> <li>• To be committed to making a contribution of consequence.</li> <li>• To collectively have the broad range of skills, experiences and perspectives required for the group to fulfil its purpose.</li> </ul> <p><b>Role Descriptions</b> The role of Members, Chair, Deputy, Alumni, the Strategic Advisor for Rangatahi and Elected Members/Councillors are outlined in the 'Role Description' document.</p> <p><b>Term of Appointment</b> The standard term of appointment will be two years from date of appointment. Members may have their membership extended for additional terms if requested by the member. Extended terms of appointment must be approved by both the Chair and the Deputy of the Youth Council in consultation with the Strategic Advisor for Rangatahi.</p> <ul style="list-style-type: none"> <li>• A Youth Council membership will cease if that Member resigns or: turns 25 during their membership (regardless of completing a two year term)</li> <li>• does not work proactively during any one calendar year review period, or</li> <li>• behaves in a way that violates the Code of Conduct or is otherwise seen, in the opinion of the Youth Council or</li> </ul>

	<p>Rangitikei District Council, as detrimental to the effective operation of the Youth Council</p> <p>A Youth Council membership will be re-evaluated if the Member:</p> <ul style="list-style-type: none"> <li>• moves out of Rangitikei District boundaries</li> <li>• misses more than three consecutive meetings without apology or 3 meetings within one year.</li> </ul> <p>A performance meeting of the Chair, and/or Deputy, and the Strategic Advisor for Rangatahi with the Youth Council Member will take place to assess that Member's appointment. The Member's ongoing membership is at the discretion of the Chair and Deputy and will be reviewed annually – accounting for the Member's two year term, age, work over a calendar year and behaviour.</p> <p>If a Youth Council Member resigns or ceases to be a member, a replacement will be sought through the process for selecting new members outlined below.</p> <p><b>Selection Process</b></p> <p>Rangitikei District Council will call for nominations of 13-24 year olds from within the District's boundaries via a number of different media and networks. Young people interested in being a Youth Council member will complete an application form. Youth councillors will be selected, not elected.</p> <p>Nominations may also be received from the Rangitikei District Mayor and Councillors.</p> <p>Youth Councillors are to demonstrate good group connections, and skills and qualities that will benefit the Youth Council.</p> <p><b>Initial Establishment</b></p> <p>After having called for nominations and a given application period, the Strategy and Community Planning Team will shortlist applicants for interviewing. The interview panel will consist of members from the Strategy and Community Planning Team, an Elected Member/Councillor and a representative nominated by Te Roopu Ahi Kaa.</p> <p><b>New Appointments</b></p> <p>After having called for nominations and a given application period, the Youth Council will shortlist applicants for interviewing. The interview panel will consist of the Youth Council Chair, Deputy Chair and a Strategy and Community Planning Team member and/or an Elected Member/Councillor and/or a representative nominated by Te Roopu Ahi Kaa.</p>
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	<p><b>Selecting Chair and Deputy</b> The Chairperson and Deputy Chairperson will be appointed annually by ballot vote of the Youth Council members.</p> <p><b>Replacement of Vacancies</b> Should vacancies arise, the Youth Council may recruit from previously shortlisted applicants to bring the full number of members back to 11.</p> <p><b>Alumni</b> Members who have served the length of their term or have ceased to be members of the Youth Council may choose to continue supporting the Youth Council as an Alumni member. Alumni are not members of the Youth Council and cannot vote or set agenda items or tasks for the Youth Council. Criteria to serve as an Alumni:</p> <ul style="list-style-type: none"> <li>• Have been a proactive member of the Youth Council.</li> <li>• Has the support of the Chair and Deputy to participate as an Alumni.</li> <li>• Has not violated the Code of Conduct or been removed from the Youth Council.</li> </ul> <p>The role of the Alumni is outlined in the 'Role Description' document.</p>
Principles	<p>The Rangitikei District Council and the Youth Council will embrace the principles of positive youth development:</p> <ul style="list-style-type: none"> <li>• Strengths-based approach: Recognition of the strengths and assets of the Youth Council.</li> <li>• Respectful relationship: Quality relationships between members and Rangitikei District Council that are supportive, respectful and challenging.</li> <li>• Meaningful contribution: The Youth Council is empowered to give authentic advice and develop meaningful actions.</li> <li>• Informed decisions: Effective research, evaluation, information gathering and sharing is important for good decision making for the Youth Council and Rangitikei District Council.</li> </ul>
Operation	<p><b>Training for members</b> In return for their commitment, Rangitikei District Council will provide members with:</p> <ul style="list-style-type: none"> <li>• A training and team building day or weekend.</li> <li>• An induction explaining the Council's functions and processes and the role of the Youth Council.</li> <li>• Training or resources as necessary to fulfil their roles as a Youth Council member. For example, Chairing, contributing at meetings, understanding the role of local government, and presentation skills as needed or on request.</li> <li>• Opportunities to attend conferences/seminars and be a youth representative on various working groups/project teams.</li> </ul> <p><b>Frequency of meetings</b> The Youth Council will meet once every 6 weeks with additional meetings to be arranged if and when required.</p>

	<p><b>Communication</b></p> <ul style="list-style-type: none"> <li>• Meeting minutes to be taken and distributed;</li> <li>• Members to receive meeting agenda at least a week prior to the meeting;</li> <li>• Agenda items to be received by the Chair for inclusion two weeks prior to the meeting (which is one week prior to agenda being sent out);</li> <li>• Minutes to be distributed electronically to all members within two week of the meeting, with hardcopies made available at each meeting.</li> </ul> <p><b>Council Support</b></p> <ul style="list-style-type: none"> <li>• Council will provide secretarial services and a meeting venue.</li> <li>• All members will receive an induction package and information explaining the Council's function and the role of the Youth Council.</li> <li>• The Youth Council may invite Elected Members and Council staff to provide information at meetings.</li> <li>• There is no remuneration payable to members of the Youth Council.</li> <li>• Council's Strategic Advisor for Rangatahi will be lead support to Youth Council.</li> <li>• Youth Council will be appointed one RDC Councillor.</li> </ul> <p><b>Quorum</b></p> <p>Half of the current number of members, not including vacancies, must be present for the group to have a quorum, which is the minimum number of members necessary to conduct the business on that group or for the meeting to go ahead. Any less than half the group and the meeting will not go ahead.</p> <p><b>Decision making</b></p> <p>Decisions will be made by a simple majority vote (a majority of those presenting and voting).</p> <p><b>Support funds to enable participation</b></p> <p>Members will be provided travel costs incurred for each meeting attended outside of their residential town.</p> <p><b>Conflict Resolution</b></p> <p>Should conflict occur, the Chair/Deputy Chair and group will work with the Strategic Advisor for Rangatahi to resolve the conflict. If there are any concerns, members should raise them:</p> <ul style="list-style-type: none"> <li>• with the Chair of Youth Council, if concerns are about other members</li> <li>• with the Strategic Advisor for Rangatahi, if concerns are about the Chair of Youth Council.</li> </ul>
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	<p><b>Conflict of Interest</b></p> <p>Members will be asked to complete a conflict of interest form when they join the Youth Council and at the beginning of each year they sit on the group. The Strategic Advisor for Rangatahi will be responsible for providing members with a conflict of interest form as part of new member induction packs and to all members at the beginning of each year.</p> <p>Members are also expected to notify the Strategic Advisor for Rangatahi of any new or emerging conflicts of interest at the start of each meeting.</p> <p>For the purpose of the Youth Council, conflicts of interest are deemed to occur where a member advises on work-streams that impact on:</p> <ul style="list-style-type: none"> <li>• money or other resources the member has invested outside Council;</li> <li>• the member's family, or;</li> <li>• official positions the member holds on groups or bodies outside of Council.</li> </ul>
Scope	<p><b>Reporting and Accountability</b></p> <p>The Youth Council will report to the appropriate Council committee every six months (or as the need arises), outlining work undertaken with Council staff, the group's achievements and any issues it wishes the Council to consider further.</p> <p>The names and details of all members of the group and minutes of the groups meeting will be available on the RDC Council website and TRYB website.</p> <p>Success stories/updates will be promoted as appropriate through a range of media, including but not limited to: Rangitikei Line, RDC Council website, TRYB website and social media platforms.</p>
Review	<p><b>The Terms of Reference</b></p> <p>These Terms of Reference will be reviewed annually. Any suggestions for changes will need to be an agenda item for a Youth Council meeting. All changes to the Terms of Reference will be subject to the approval of the Strategic and Community Planning Manager, and if necessary/appropriate the Policy/Planning Committee.</p> <p><b>Youth Council Performance</b></p> <p>The Chair, Deputy Chair and Strategic Advisor for Rangatahi will review the performance of the Youth Council annually. The review will evaluate the Youth Councils performance against its purpose and agreed work plan. The Chair and Strategic Advisor for Rangatahi will feed this back to the Youth Council and the Policy/Planning Committee.</p>

### Members

Youth Council members are expected to:

- be prepared for meetings, turn up before the start of each meeting and consider issues with an open mind;
- actively participate in Youth Council meetings and contribute to the actions agreed to;
- provide apologies in advance when attendance at a meeting is not possible
- pass minutes at meetings;
- establish, maintain and make the most of existing relationships with other groups around the District;
- actively promote the work of the Rangitikei District Youth Council and relevant information to their networks;
- bring youth issues and opportunities to the Youth Council and assist the Rangitikei District Council to canvass youth views;
- not take individual issues to Youth Council that can be dealt with via general enquiries to the Rangitikei District Council Customer Service Centre;
- comply with the Code of Conduct.

### Youth Council Chair and Deputy Chair

Members of the Youth Council will elect a Chair and Deputy Chair. The Chair is expected to:

- encourage open communication where all members can effectively contribute;
- work with Youth Council members and Council's Strategic Advisor for Rangatahi to compile meeting agendas;
- manage Youth Council meetings to enable considered yet efficient decision making;
- Sign off minutes;
- work with Youth Council members and Council's Strategic Advisor for Rangatahi to develop, complete and implement the group's annual work plan;
- be the spokesperson and contact point with Rangitikei District Council for Youth Council and represent the views and recommendations of the group;
- work with Council's Strategic Advisor for Rangatahi to review the contribution of Youth Council members at the yearly review and raise any concerns.

The Deputy Chair is expected to:

- support the Chair in their role and functions;
- act in place of the Chair if the Chair is unavailable or has a conflict of interest.

## Alumni

Alumni are former members of the Youth Council that can remain connected and involved in the work of Rangitikei Youth Council. An Alumni is not a member. An Alumni's role is to:

- Establish, maintain and make the most of existing relationships with groups around the district;
- Actively promote the work of the Youth Council & Rangitikei District Council to their networks;
- Use their experience and skills to support the projects and actions of the Youth Council;
- Comply with the Code of Conduct.

## The Council's Strategic Advisor

Council's Strategic Advisor for Rangatahi assigned to the Youth Council is not a member. They are expected to:

- provide administration, support and promotion of the group. This will include the induction of new members, recording meeting minutes and following up on action points to report back to the Youth Council;
- work with the Chair/Deputy Chair to set the meeting agenda;
- work with the Chair/Deputy Chair to track attendance and review the contribution of Youth Council members at the yearly review;
- work with the Chair/Deputy Chair to manage risks, conflicts and ceasing membership;
- work across Council business activities and committees to help them effectively engage the Youth Council in the development and implementation of policy, strategy, planning and service delivery in the district;
- liaise with other Council staff around presentations and the development of projects, plans, etc.;
- liaise with families for minors and ensuring the safety of minors in relation to Youth Council business.

## The Elected Member(s) / Councillor(s) and **Te Roopu Ahi Kaa (TRAK) Representative**

Any Councillor or TRAK representative participating in Youth Council meetings is not a member. The Councillor or TRAK representative's role is to:

- **act as a liaison and information conduit between the Council/TRAK and the Youth Council conveying, if necessary, the concerns of the Youth Council;**
- provide, in conjunction with staff, information, advice and an explanation of the Council's political process and agreed Council policy where required and requested by the Youth Council;
- listen and consider the opinions and recommendations of the Youth Council.

### 1. Objective

The objective of the code is to enhance:

- Mutual trust, respect and tolerance between members as a group and with Councillors and Council staff.
- The credibility and accountability of the Council within its communities.

The following is the standard of behaviour that is expected from members of Youth Council and Alumni.

### 2. Relationships with others

Members will conduct their dealings with each other, and elected members, in ways that:

- are open, honest and maintain integrity;
- show enthusiasm and innovation;
- focus on issues rather than personalities;
- avoid aggressive, offensive and abusive conduct;
- maintain confidence in their group.

### 3. Relationships with Council staff

The effective performance of the Youth Council also requires a high level of cooperation and mutual respect between members and Council staff. To ensure this is maintained, members will:

- treat all employees with courtesy and respect (including the avoidance of aggressive, offensive or abusive conduct towards employees);
- observe any guidelines that the Chief Executive puts in place regarding contact with employees;
- not do anything which compromises, or could be seen as compromising, the impartiality of an employee;
- avoid publicly criticising any employee in any way, but especially in ways that reflect on the competence and integrity of the employee;
- raise concerns about employees only with the Chair of the group, who will then decide whether to raise the issue with an appropriate senior Council staff;
- not seek to improperly influence staff in the normal undertaking of their duties.

#### **4. Contact with the media**

Youth Council may have the opportunity to input into a number of different initiatives and for consistency and accuracy, it is important that a single point of contact is established to respond to any media enquiries.

All media enquiries shall be redirected to Council staff.

If it is agreed with Council staff that it is appropriate for a view to be expressed by the Youth Council, only the Chair, or the Deputy Chair, can represent the Youth Council to the media. The Chair will work with the Council's Communications team in relation to any public comments.

Views expressed to the media on behalf of the Youth Council must have been previously agreed on by the group as a whole.

If a member is contacted by a journalist for a view from the Youth Council, they must refer the journalist to the Chair or Deputy Chair.

Members are free to express a personal view in the media or the view of other organisations of which they are a member, at any time. However, they must make clear that these represent their private views as an individual, or the view of their organisation.

#### **5. Confidential Information**

In the course of their duties members will receive information that they need to treat as confidential. This will often be information that is either commercially sensitive or is personal to a particular individual or organisation. Members should be aware that failure to observe confidentially will impede the performance of Council and could expose the Council to prosecution under the Privacy Act 1993 and/or civil litigation.

#### **6. Individual queries**

Members will not bring individual issues to the Youth Council that can best be dealt with by going through the Council's Customer Service Centre.

### Personal Information

1. Full name	
2. Address	
3. Date of Birth	
4. Contact Phone Number	
5. Email address	
6. School or Occupation (if still a student, or current occupation)	
7. Ethnicity	

### Questions

8. Why do you want to join the Rangitikei Youth Council
9. What particular skills do you think you can bring to the Youth Council



10. Tell us something you have done that you are proud of – for example a challenge you have faced, something you accomplished as part of team, a project you finished

11. In your opinion, what is one of the challenges facing youth of the Rangitikei District

12. What would be your best idea to solve this challenge and how do you think it could be achieved

13. What other commitments do you have? For example sport, part-time work, other groups – and how often is that commitment?
14. Can you commit to meeting approximately every 6 weeks and to completing a 2 day training and team building weekend on the 16 and 17 March 2019?
15. How did you hear about the Rangitikei Youth Council
16. Is there any other information you would like to share with us? – Feel free to include additional pages.

Thank you for taking the time to apply to be on the Rangitikei Youth Council.  
We will be in touch by 8 February 2019 regarding the status of your application.

Please return to Rangitikei District Council by Friday 1 February 2019

Email to [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Or drop the completed application form into the Rangitikei District council customer service team at either

Rangitikei District Council Main Office, 46 High Street, Marton

Taihape Information Centre, Taihape town Hall, 90 Hautapu St (SH1), Taihape

# Attachment 10

# Report

Subject: **Rubbish and Recycling Consultation Results**

To: Council

From: Carol Downs

Date: 22 November 2018

File Ref: 1-AM-7-2

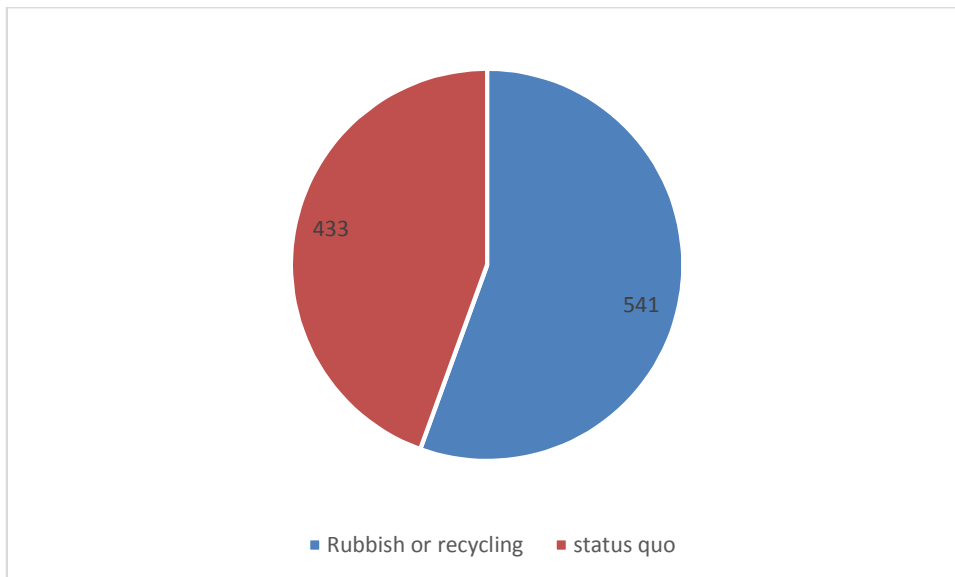
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## 1 Background

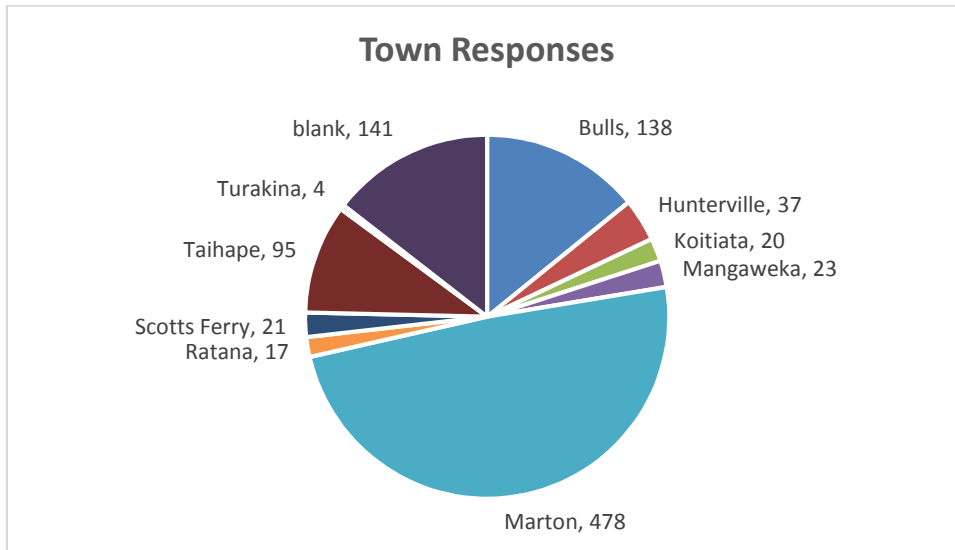
- 1.1 During October 2018 Council undertook a consultation campaign with the urban residents of Rangitikei. Over 4,000 postcards were distributed, providing residents an opportunity to choose from three options around a Council recycling service or rubbish collection and recycling service.
- 1.2 The following options and costs were outlined on the postcard:
- Kerbside fortnightly recycling service only - \$125 per property per year
  - Kerbside weekly rubbish and fortnightly recycling service - \$195 per property per year
  - Status quo – no Council service for rubbish or recycling.

## 2 Results

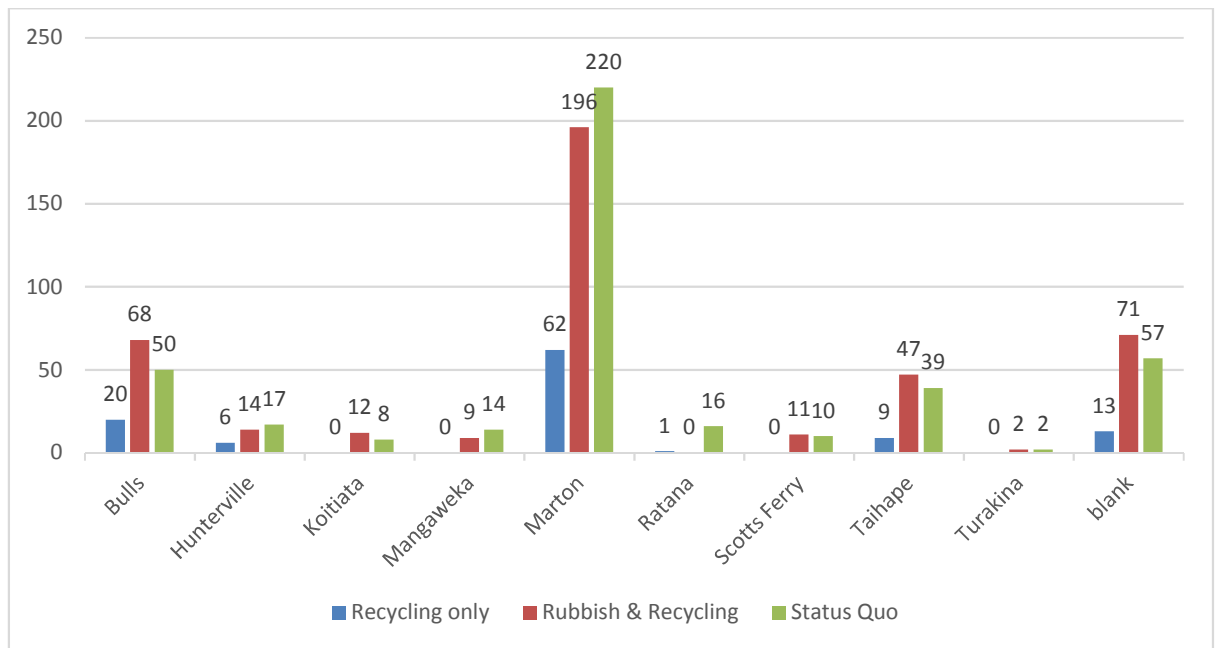
- 2.1 The total number of responses received was 974, which was approximately a 25% return rate.
- 2.2 Of the 974 responses, 541 chose recycling or rubbish and recycling and 433 chose the status quo. A breakdown of these is provided in a later graph.



- 2.3 Responders were asked to identify where they lived:



- 2.4 The breakdown of individual town results were for the three options were:



2.5 People from Ratana were 99% in favour of the status quo.

2.6 There was a very low level of response from Turakina.

2.7 No replies identifying themselves from Crofton were received.

### 3 Considerations

3.1 Based on the results of this consultation there are a number of options for Council to consider:

- Provide a stand-alone recycling service or a rubbish and recycling service to residential properties in all of the towns/townships in the district.
- Provide a recycling and/or rubbish and recycling service only in Bulls, Marton, Hunterville, Mangaweka and Taihape. Although responses from Hunterville and Mangaweka were mixed, and not decisive for any one option, the trucks would likely be passing through these towns on the way to/from Taihape so it would make sense to include them.
- Seek expressions of interest (EOI) from potential service providers for the two options outlined above to then evaluate how many service providers with adequate experience and equipment will be interested in tendering. During the EOI phase all interested service providers will also be requested to supply us with an indicative cost for the service, although the final cost of the service can only be determined by inviting service providers approved during the EOI process to tender for the contract. If the indicative prices received are well above the \$125 or \$195 as signalled in the consultation, the contract and the service can be deemed to be unaffordable and not proceed to tender.

- 3.2 Council has previously sought indicative prices for the services outlined in the postcard but the only way to be confident of the price is when the service goes out for tender.

#### **4 Recommendations:**

- 4.1 That the report on 'Rubbish and Recycling Consultation Results' report to the 29 November Council meeting be received.
- 4.2 That Council consider introducing a fortnightly kerbside recycling and weekly rubbish collection service in all urban areas across the District and seeks Expressions of Interest to assess the interest in the market and to get an indicative price for providing this service;

Or;

- 4.3 That Council consider introducing a fortnightly kerbside recycling and weekly rubbish collection service in Bulls, Marton, Hunterville, Mangaweka, and Taihape and seeks Expressions of Interest to assess the interest in the market and to get an indicative price for providing this service;

Or;

- 4.4 That Council decides not to introduce a rubbish or recycling service across the District.

Carol Downs  
Customer Services and Communications Team Leader

# Attachment 11



# Report

Subject: **Deliberations of Submissions to the draft Control of Liquor in a Public Place Bylaw 2018**

To: Council

From: Michael Hodder, Community & Regulatory Services Group Manager

Date: 21 November 2018

File: 1-DB-1-4

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## 1 Background

- 1.1 The background to the review was set out in a report to the Policy/Planning Committee's meeting on 13 September 2018. The only change proposed was a technical correction: the existing bylaw included KiwiRail land as part of the Taihape 'Outback'. The map has been amended to exclude the KiwiRail land, retain the Outback and include the Ronin Street dog exercise area. The draft bylaw is attached as Appendix 1.
- 1.2 Council undertook consultation on the draft bylaw between 29 September and 31 October 2018. This was sufficient to satisfy the statutory requirements. Pre-consultation included the Community Boards and the Community Committees as well as the New Zealand Police and the community patrols in Marton and Taihape.

## 2 Submissions

- 2.1 Two submissions were received on the proposed bylaw<sup>1</sup>. One submission came from the Hunterville Community Committee, supporting continuing present bylaw's provisions about the liquor control area in Hunterville. The second submission came from Healthy Families Whanganui Rangitikei Ruapehu, and the Systems Activator – Rangitikei (Meretini Bennett-Huxtable) and Service Manager (Nicole Dryden) made an oral submission to the Policy/Planning Committee's meeting on 15 November 2018. They supported the proposed bylaw as an important strategy to reducing alcohol-related harm in the Rangitikei community.

## 3 Comment

- 3.1 There were no proposed amendments received to amend the bylaw, therefore, it is recommended for adoption without amendment.

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<sup>1</sup> Included in the Policy/Planning Committee Order Paper for its meeting on 15 November 2018.

- 3.2 The current bylaw expires on 18 December 2018, so the new one needs to be in force by then. That is the proposed start date. A public notice must be given “as soon as practicable after the bylaw is made” and include the date on which the bylaw is in operation.<sup>2</sup>

#### **4 Recommendations**

- 4.1 That the report ‘Deliberations on submissions to Control of Liquor in a Public Place Bylaw 2018’ to the 29 November 2018 Council Committee meeting be received.
- 4.2 That the Control of Liquor in a Public Place Bylaw be adopted without amendment to come into force on 18 December 2018.

Michael Hodder  
Community & Regulatory Services Group Manager

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<sup>2</sup> Local Government Act 2002, section 157.

# *Appendix 1*

# LIQUOR CONTROL IN A PUBLIC PLACE BYLAW 2018

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	

## 1 SCOPE

- 1.1 This Bylaw is made under the authority of Section 147 of the Local Government Act 2002. The purpose of the Bylaw is to enhance public safety and to minimise potential for offensive alcohol-related behaviour in public places, by providing for liquor control in specified public places.

## 2 COMMENCEMENT

- 2.1 This Bylaw comes into force on [insert date].

## 3 DEFINITIONS AND INTERPRETATION

In this Bylaw unless the context otherwise requires:

**THIS BYLAW** means the Rangitikei District Council Liquor Control in a Public Place Bylaw.

**COUNCIL** means the Rangitikei District Council.

**OFFENCE** means an offence against a bylaw and shall include the omission, failure, or neglect to comply with any part of a bylaw.

**PUBLIC PLACE** means:

- a) any place that is –
  - i. under the control of the Council; and
  - ii. open to, or being used by, the public, whether or not there is a charge for admission; and
- b) includes –

- i. a road, whether or not the road is under the control of the Council; and
  - ii. any part of a public place; but
- c) does not include –
  - i. any part of a place for which a liquor license has been issued in accordance with the Sale of Alcohol Act 2012, and
  - ii. “cafe style” outdoor seating located on public footpaths where patrons are using the area for the purposes of dining at a licensed premise up to 12.00 midnight. After that time, this Bylaw will again take effect and the acts prohibited in public place by this Bylaw will again be prohibited.

**VEHICLE** means:

- a) a contrivance equipped with wheels, tracks, or revolving runners on which it moves or is moved; and
- b) includes:
  - i. a hovercraft, a skateboard, in-line skates, and roller skates; but
- c) Does not include—
  - i. a perambulator or pushchair:
  - ii. a shopping or sporting trundler not propelled by mechanical power:
  - iii. a wheelbarrow or hand-trolley:
  - iv. a child's toy, including a tricycle and a bicycle, provided, in either case, no road wheel (including a tyre) has a diameter exceeding 355 mm:
  - v. a pedestrian-controlled lawnmower:
  - vi. a pedestrian-controlled agricultural machine not propelled by mechanical power:
  - vii. an article of furniture:
  - viii. an invalid wheel-chair not propelled by mechanical power:
  - ix. any other contrivance in accordance with the provisions of the rules as provided for in the Land Transport Act 1998.

## **4 LIQUOR CONTROL**

- 4.1 The following acts are prohibited at all times in all public places identified as being liquor control areas in Schedules 1A to 1C, 2A and 2B:
  - a) to consume, bring into or possess liquor in a liquor control area;
  - b) to consume, bring into or possess liquor in a vehicle in a liquor control area.
- 4.2 For the purposes of clarity, this Bylaw does not prohibit the activities described in section 147 (3) of the Local Government Act 2002, nor does it prohibit the consumption or possession of liquor in a place for which a liquor license has been issued under the Sale and Supply of Alcohol Act 2012, nor does it prohibit, in the case of liquor in an unopened bottle or other unopened container, the transport of that liquor between

premises that adjoin a public place provided the liquor is promptly removed from the public place.

- 4.3 Council may, through authorisation by the Chief Executive, grant a waiver or suspension of the Bylaw in respect of an organised event during a specific time period at a specific location where necessary to enable better enjoyment of the event by members of the public.
- 4.4 Every person who desires a waiver or suspension of the Bylaw to be considered by Council shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.
- 4.5 Where a waiver or suspension of the Bylaw has been granted for an organised event, a minimum of 14 days public notice must be given prior to the event, specifying the area, and the period of time for which the dispensation applies. The applicant will be required to cover the costs of processing the application and any signage relating to dispensation for the organised event.

## **5 LIQUOR CONTROL AREAS**

- 5.1 The liquor control areas are shown in Schedules 1A to 1C, 2A and 2B, attached to this Bylaw. Any roads that form a boundary are included in the liquor control areas.

## **6 TEMPORARY LIQUOR CONTROL AREAS**

- 6.1 Temporary Liquor Control areas may be put in place by the Council as specified public areas for particular periods of time, to a maximum of 14 consecutive days in a 12 month period for any single temporary liquor control area.
- 6.2 Where an application for a temporary liquor control area is granted, a minimum of 14 days public notice must be given specifying these areas, and the period of time for which the control applies. In the case of an application from the public, the applicant will cover the cost of signage and erection of the signage for the temporary control area.
- 6.3 Every person who desires a temporary liquor control area to be put in place by the Council, shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.
- 6.4 The Chief Executive will consider all applications from the public where the request does not exceed a time period of 24 hours, and will exercise their discretion in the approval of such applications in consultation with the Police.
- 6.5 The Council will consider applications from the public for a temporary liquor control area in all other cases, and will approve temporary liquor control areas if the Council is satisfied that a temporary liquor control area is necessary, and is an appropriate means of regulation of liquor within the area.

## **7 PENALTY FOR BREACH OF BYLAW**

- 7.1 Any person who acts in breach of this Bylaw commits an offence and is liable on summary conviction to a fine of up to \$20,000.

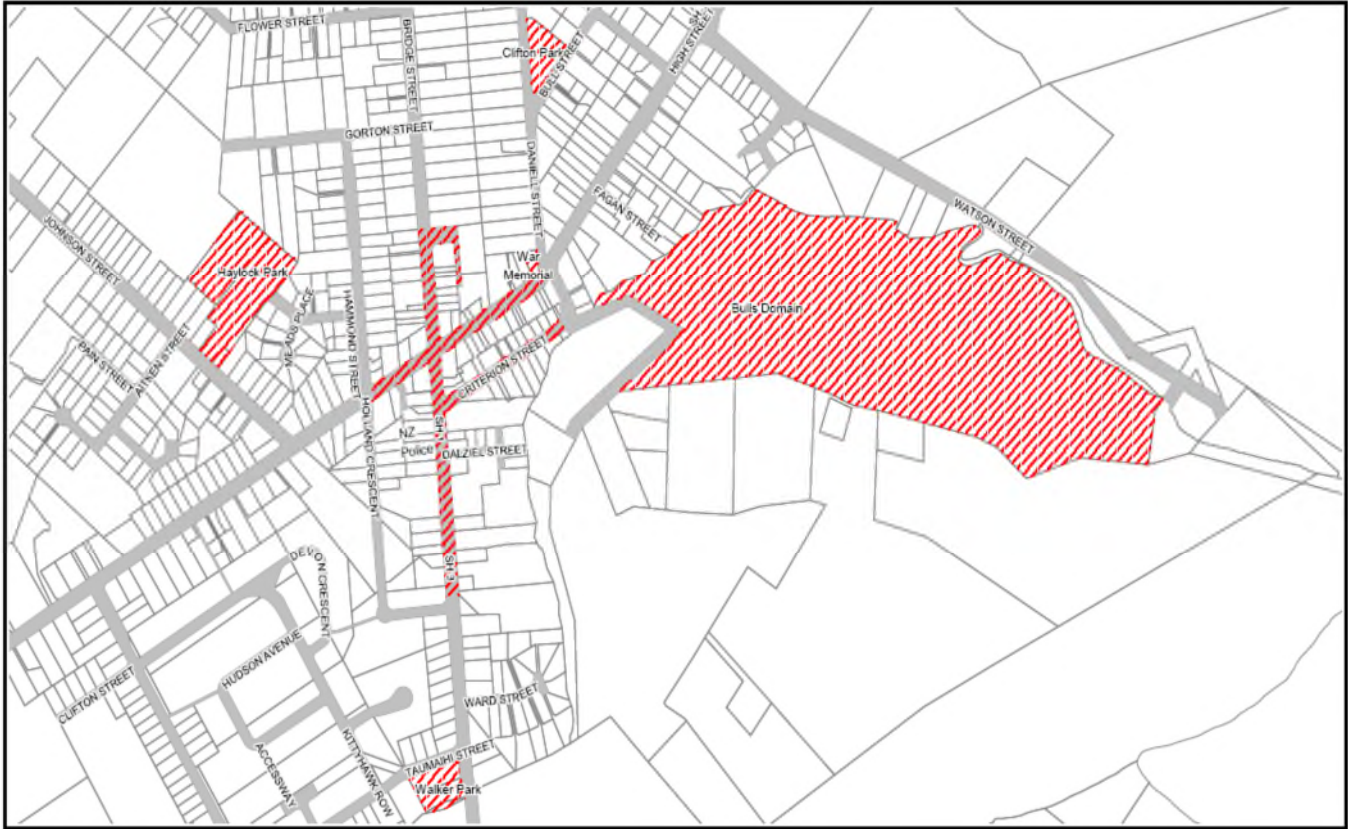
## **8 ENFORCEMENT OF BYLAW AND POLICE POWERS**

- 8.1 The Police will enforce this Bylaw under the powers of arrest, search and seizure found in sections 169 and 170 of the Local Government Act 2002.
- 8.2 No warrant is required for the police to conduct a search to ascertain whether liquor is present in a container or vehicle that is in or entering the public area. However, prior to exercising the power of search, a person must be informed that they have the opportunity to promptly remove the container or vehicle from the specified public area, and be given a reasonable opportunity to do so.
- 8.3 In circumstances where a person so informed has removed liquor from a public area, and subsequently returns with liquor to that public area within a period when it could reasonably be deemed that the person has been informed prior to search, the police shall not be required to provide the person with a further opportunity to remove that liquor from the specified public area prior to search.

## **9 DATE BYLAW MADE**

- 9.1 This Bylaw was adopted by the Rangitikei District Council on [INSERT DATE].

# SCHEDULE 1A BULLS



All prohibited areas are shown as shaded in red on map.

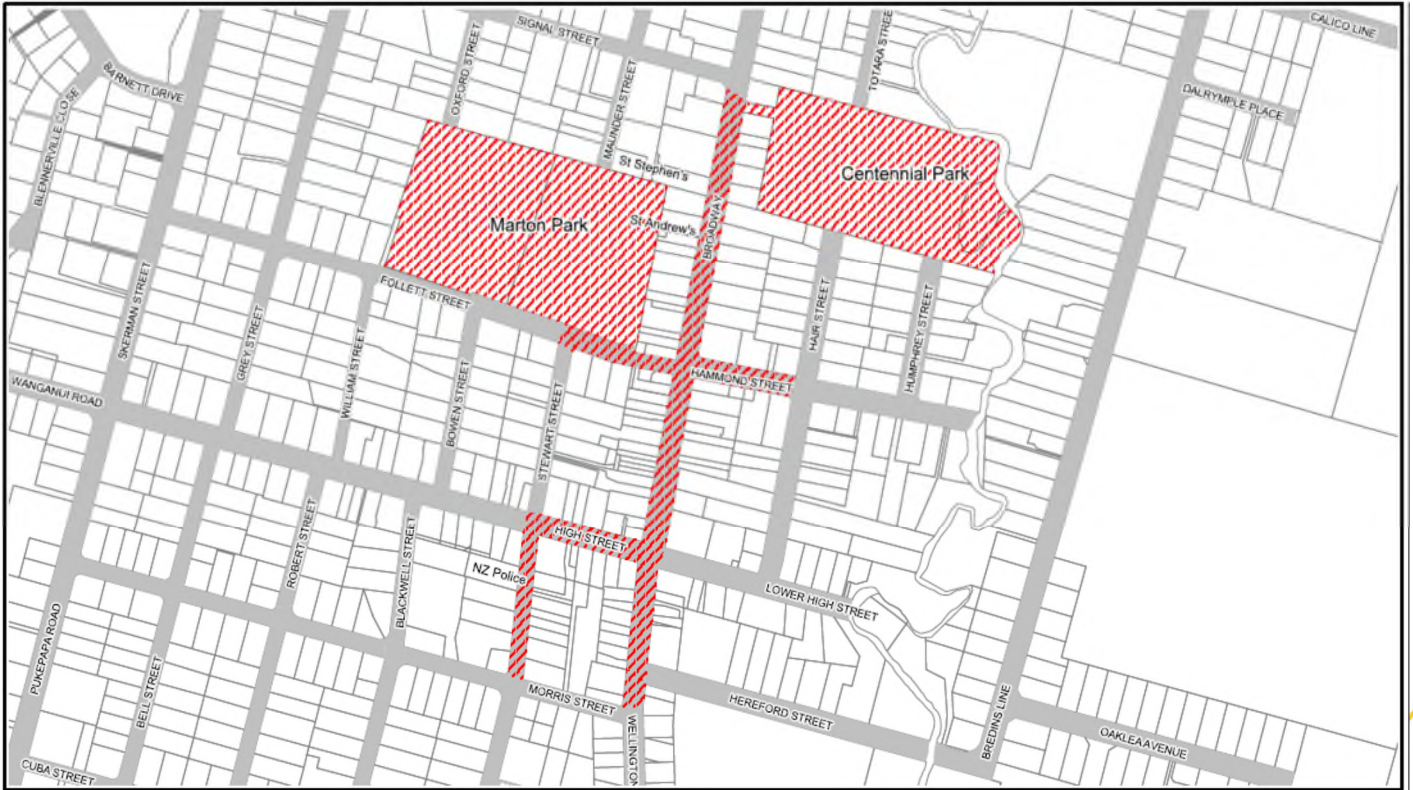
## Liquor control areas:

Bridge St from Holland St to 160 Bridge St  
 Criterion St from Bridge St to Domain Rd  
 High St from Hammond St to Daniell St  
 Bulls Domain  
 Haylock Park  
 Walker Park  
 Clifton Park



# SCHEDULE 1B

## MARTON

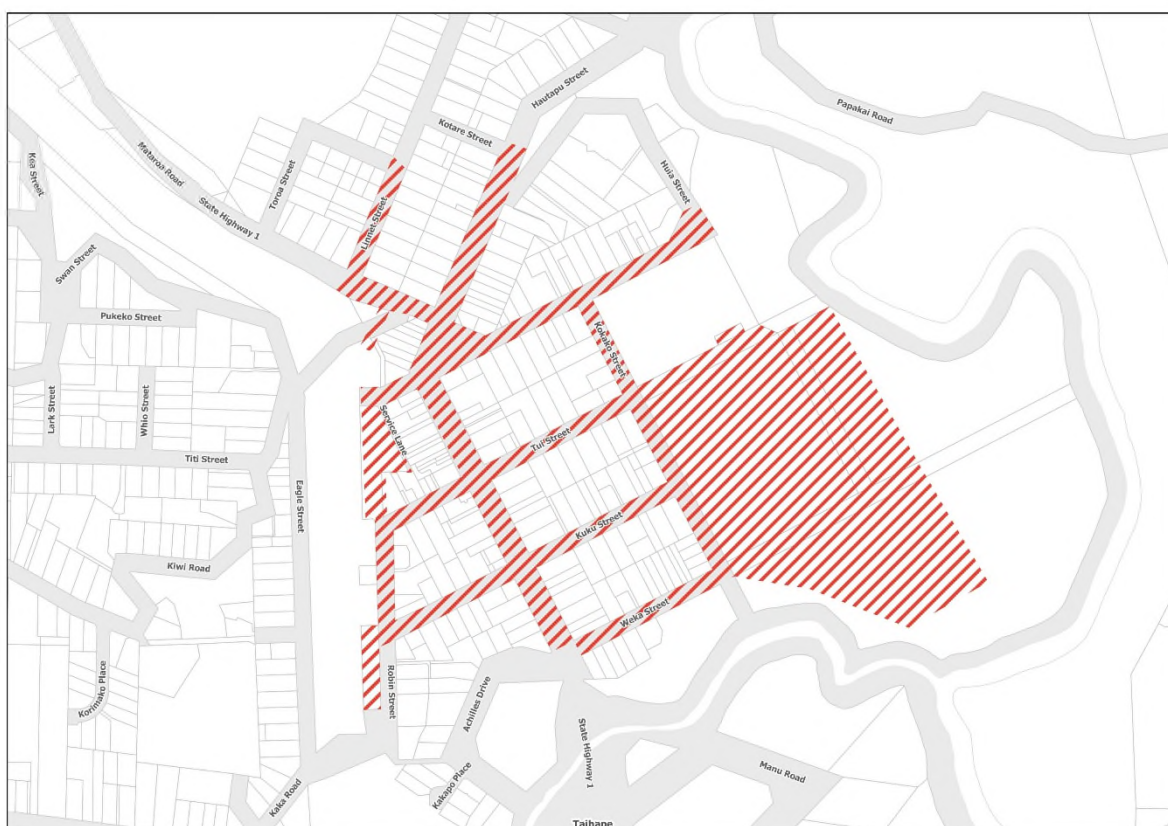


All prohibited areas are shown as shaded in red on map.

### Liquor control areas:

Broadway from Signal Street to Morris Street.  
Follett St from Stewart Street to Broadway.  
Hammond St from Broadway to Hair St  
Stewart St from High St to Morris St  
Centennial Park  
Marton Park

# SCHEDULE 1C TAIHAPE



All prohibited areas are shown as shaded in red on map.

## **Liquor control area:**

Hautapu Street from Weka St to the intersection of Hautapu St and Mataroa Rd

Mataroa Rd from the intersection of Hautapu St and Mataroa Rd to Linnet St

Kuku Stt from Robin Street to Kokako Street.

Tui Street from Robin Street to Kokako Street.

Huia St (including the Service Lane) from the area known as the “Outback” to Kokako Street.

The area known as “The Outback” and the area bordered by:

Robin St, the service lane accessed from Huia St and Kiwirail land.

The area known as the Robin Street Dog Exercise area bordered by: Robin Street and Kiwirail land

Linnet St from Mataroa Rd to Kotare St

Hautapu St from Mataroa Rd to Kotare St

Robin St from Tui St to Kuku St

Kokako Street from Huia Street to Weka Street

Taihape Memorial Park, including the parking area and shearing pavilion

# SCHEDULE 2A HUNTERVILLE



All prohibited areas are shown as shaded in red on map.

## Liquor control area:

Milne Street from the Reserve on Pourewa Road to the end of the Commercial Zone on Milne Street.

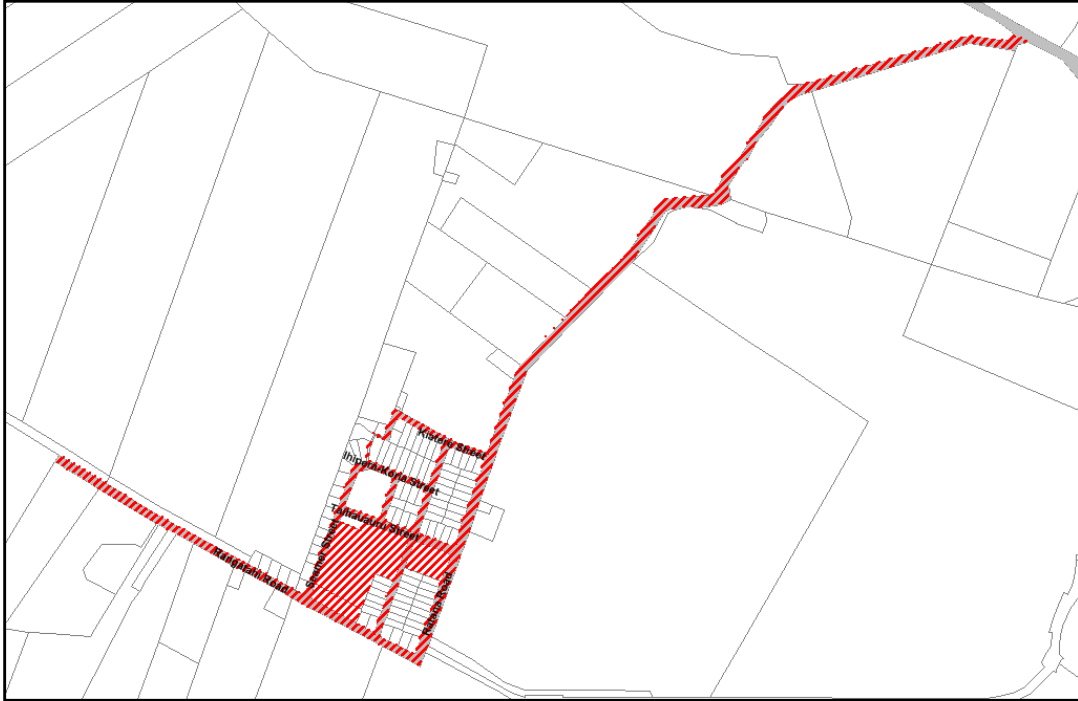
Bruce Street from Paraekaretu Street to the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street.

High Street from the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street to Main Street (including any railways)

The reserve area on Pourewa Rd

# SCHEDULE 2B

## RATANA



All prohibited areas are shown as shaded in red on map.

### Liquor control area:

Ratana Rd from State Highway 3 to Rangitahi Rd

The entire length of the following Roads and Streets:

- Rangitahi Rd
- Seamer St
- Taihauauru St
- Waipounamu St
- Ihipera-Koria St
- Tamariki Lane
- Kiatere St
- Taitokerau St
- Wharekauri St

The Park Reserves fronting Rangitahi, Seamer, Waipounamu and Taihauauru Streets

Ratana Temepara Grounds

# Attachment 12





# Memorandum

To: Council

From: Johan Cullis

Date: 20 November 2018

Subject: **Enforcement Strategy and Prosecution Policy**

File: 2-RE-1-7

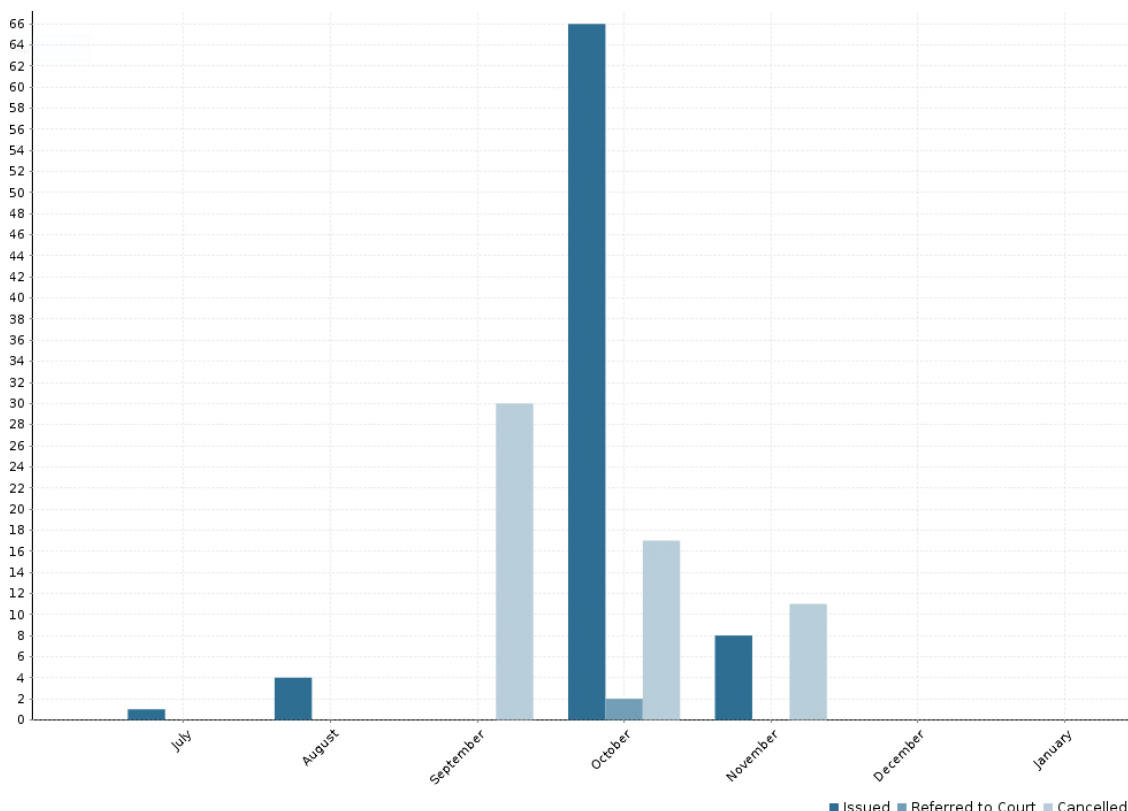
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Council adopted the Enforcement Strategy and Prosecution Policy on 26 April 2018 to give effect to one of the recommendations for improvement in the Independent Assessment Board's report on the Council released in October 2017.

Since the adoption of the document by Council there have been no prosecutions undertaken and therefore this report contains no update on the prosecution policy as part of the update to Council in the implementation of the document over the last 6 months.

The Independent Assessment Board was particularly concerned about Animal Control.

This activity is the success story of the strategy, being implemented with no variation. Although there has been considerable activity in this area, there is no evidence of staff being considered unfair, inconsistent or non-transparent. The graph below demonstrates the use of infringements as one of the tools that is being effectively used to ensure all dogs are registered in the district.



Other areas relevant to the strategy are noted below:

#### Building Act 2004

The enforcement actions cover both Territorial Authority and Building Consent Authority functions and responsibilities. Although not noted by the Independent Assessment Board, there has been a perception for some time that the application of enforcement in this sector is not always consistent and transparent, and the adoption of the Enforcement strategy has not altered that. The principal reason for this situation is the exercise of delegations to vary or waive requirements in particular circumstances. It may be that, to avoid misunderstanding, such decisions (with brief reasons) are noted in the Chief Executive's monthly Administrative matters report to Council.

#### Resource Management Act 1991

As a consent authority we do not proactively monitor land use consents and most subdivision consents are finalised at 223/224 stage. However when breaches occur or where resource consent is required the trend is no different as with building consents.

#### Environmental Health

This includes the enforcement of regulations on food premises, sale and supply of alcohol, noise and bylaws. The strategy has been effectively implemented.

#### **Recommendation**

That the memorandum 'Enforcement Strategy and Prosecution Policy' be received.

Johan Cullis  
Environmental and Regulatory Services Team Leader

# Attachment 13





# Rangitikei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 25 October 2018 – 9:30 a.m.

### Contents

1	Welcome .....	2
2	Council Prayer .....	2
3	Public forum .....	2
4	Apologies/Leave of Absence .....	2
5	Members' Conflict of Interest .....	2
6	Confirmation of order of business .....	2
7	Minutes of Previous Meeting .....	2
8	Chair's Report .....	3
9	Progress with strategic issues .....	3
10	Financial highlights and commentary – September 2018 .....	3
11	Playground upgrade budget for 2018/19 .....	3
12	Quarterly property sales in the Rangitikei District, July – September 2018 .....	4
13	Riskpool – call on members .....	4
14	Update from subdivision working group .....	5
15	Late Items .....	5
16	Future Items for the Agenda .....	5
17	Next Meeting .....	6
18	Meeting Closed .....	6

**Present:** Cr Nigel Belsham  
Cr Graeme Platt  
Cr Lynne Sheridan  
Cr David Wilson  
Cr Ruth Rainey  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Selena Anderson, Governance Administrator

**Tabled Documents**      **Item 8**      Chair's report  
                                 **Item 13**      Riskpool memorandum

## **1 Welcome**

The meeting started at 9.35am. The Chair welcomed everyone to the meeting.

## **2 Council Prayer**

Cr Rainey read the Council Prayer.

## **3 Public forum**

Nil.

## **4 Apologies/Leave of Absence**

That the apology for the leave of absence of Cr Peke-Mason, Cr McManaway and Cr Ash be received.

Cr Belsham / Cr Rainey. Carried

## **5 Members' Conflict of Interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

## **6 Confirmation of order of business**

The order of business was confirmed. No late items were proposed.

## **7 Minutes of Previous Meeting**

**Resolved minute number**

**18/FPE/126**

**File Ref**

**3-CT-14-2**

That the Minutes of the Finance/Performance Committee meeting held on 27 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Wilson. Carried

## 8 Chair's Report

The Chair took his tabled report as read.

**Resolved minute number**                      **18/FPE/127**                      **File Ref**                      **3-CT-14-1**

That the 'Chair's report' to the Finance/Performance Committee meeting on 25 October be received.

Cr Belsham / Cr Sheridan. Carried

## 9 Progress with strategic issues

The Committee noted the commentary in the agenda.

The Chief Executive noted that an appointment to the position of Economic Development Advisor had been made.

## 10 Financial highlights and commentary – September 2018

In the absence of Mr Dahl, Mr McNeil took the report as read.

Points that were highlighted were:

- There were some anomalies with the way in which the information for this has been captured and reported:
  - '2019 Actual year to date rates by activity' (page 19): 30% budgeted for investment (compared with 4% actual year-to-date);
  - '2019 Budget FY rates by activity' (pages 21-28): Zero budgets showing for a number of activities
- Roading – clarification was needed on the year-to-date over-expenditure of \$242,000 (since only \$28,000 was attributed to 2017 emergency works)
- Budget Structure – With the appointment of a new Group Manager Finance & Business Support there is an opportunity to look at the overall budget structure.

**Resolved minute number**                      **18/FPE/128**                      **File Ref**                      **5-FR-4-1**

That the report 'Financial highlights and commentary – September 2018' to the Finance/Performance Committee meeting on 25 October 2018 be received.

Cr Belsham / Cr Rainey. Carried

## 11 Playground upgrade budget for 2018/19

Mr McNeil took the report as read. The rating implications for capital expenditure were explained – the year after such expenditure occurred. Council could resolve to carry-forward

specific unspent capital commitments to the next financial year (meaning that the rating impact was also carried forward).

The Committee sought clarification about Council's commitment to the Nga Tawa turf project and discussed what information it needed on landlocked lands in the District.

### **Undertaking**

To explain (to the next meeting) the treatment of Council's \$100,000 commitment to the Nga Tawa turf project

### **Undertaking**

To ensure the Finance/Performance Committee is kept informed on developments over resolving land-locked lands (because of the implications this would have for Council's rates revenue).

<b>Resolved minute number</b>	<b>18/FPE/129</b>	<b>File Ref</b>	<b>5-FR-4-1</b>
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That the memorandum 'Playground upgrade budget for 2018/19' to the Finance/Performance Committee meeting on 25 October 2018 be received.

Cr Sheridan / Cr Wilson. Carried

## **12 Quarterly property sales in the Rangitikei District, July – September 2018**

Mr McNeil took the report as read.

The Committee discussed that the rural property sales have increased, although it has been noted in the report that there were some anomalies between the capital value and the sale price of a rural property.

<b>Resolved minute number</b>	<b>18/FPE/130</b>	<b>File Ref</b>
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That the report 'Quarterly property sales in the Rangitikei District, July – September 2018' to the Finance/Performance Committee meeting on 25 October 2018 be received.

Cr Sheridan / Cr Rainey. Carried

## **13 Riskpool – call on members**

Mr McNeil took the memorandum as read.

Points highlighted were:

- Although Council withdrew from Riskpool on 11 June 2009 and has not paid annual membership fees since that time, it remained liable for calls relating to disputes up to that time.
- This situation represents a liability for Council. It needs to be reported in the risk register at the Audit/Risk committee meeting.
- The Chief Executive is seeking legal advice (in common with other MW LASS councils) who face similar calls.

<b>Undertaking</b>	<b>Subject</b>
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Staff to report on what Insurance arrangements the Rangitikei District Council currently has.

<b>Resolved minute number</b>	<b>18/FPE/131</b>	<b>File Ref</b>	<b>5-FM-6-7</b>
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That the memorandum 'Riskpool – call on members, July 2019' to the Finance/Performance Committee meeting on 25 October 2018 be received.

Cr Sheridan / Cr Rainey. Carried

## 14 Update from subdivision working group

The Chief Executive discussed progress with Walton St and Johnson St, Bulls.

His Worship the Mayor reported on progress at Bredins Line, Marton.

<b>Resolved minute number</b>	<b>18/FPE/132</b>	<b>File Ref</b>
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That the Chief Executive prepare a draft development agreement template for Council's consideration at its meeting on 29 November 2018.

His Worship the Mayor / Cr Wilson. Carried

## 15 Late Items

There were no late items.

## 16 Future Items for the Agenda

Nil.

## **17 Next Meeting**

Thursday, 29 November 2018, 10.30 am

## **18 Meeting Closed**

10.51am

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Santoft Domain Management Committee Meeting

Minutes – Tuesday 6 November 2018 – 7:00 pm

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### Contents

1	Welcome .....	3
2	Apologies.....	3
3	Members' conflict of interest .....	3
4	Confirmation of order of business .....	3
5	Confirmation of Minutes.....	3
6	Chair's report .....	3
7	Council decisions on recommendations from the Committee .....	4
8	Questions put at previous meeting for Council advice or action.....	4
9	Tree removal costs.....	4
10	Lupin spraying.....	4
11	Ngāti Apa Consultation query .....	4
12	Further consideration of needs and priorities (Heather Thorby's paper).....	5
13	Further consideration of the draft Management Plan.....	5
14	Parewanui Road visit – Dr Denis Hockings.....	5
15	Other matters .....	5
16	Next meeting.....	5
17	Meeting Closed .....	5

**Present:**

Derrick Storey  
Dawn Storey  
Heather Thorby  
Julie McCormick  
Marton Elkins  
Paulette Elkins  
Gary Bennett  
Sandy McCuan  
Karen Smyth  
Cr Jane Dunn  
Cr Graeme Platt

**In attendance:**

Athol Sanson  
Michael Hodder  
MaryAnn Bennett  
Tom Martin

Unconfirmed



## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number** 18/SDMC/027 **File Ref**

That the apologies of His Worship the Mayor, Andy Watson and Mr M Spring be received.

Ms H Thorby / Mr M Elkins. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

No changes were proposed.

## 5 Confirmation of Minutes

Amendment - Cr Graeme Platt to be included in the apologies.

**Resolved minute number** 18/SDMC/028 **File Ref** 3-CT-18-3

That the amended minutes of the Santoft Domain Management Committee meeting held on 2 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr J Dunn / Ms S McCuan. Carried

## 6 Chair's report

Ms Thorby gave a verbal report on the clean-up of the site after the tree removal.

**Undertaking** **Subject** **Thank you letter**

That the Santoft Domain Management Committee send a thank you card to Jayden Oliver for his fast actions in an emergency.

Ms Thorby asked that future meeting Order Papers included a financial update.

**Resolved minute number**                      **18/SDMC/029**                      **File Ref**

That the Chair's verbal report be received.

Ms J McCormick / Mr D Storey. Carried

## **7 Council decisions on recommendations from the Committee**

There were no recommendations made to Council at the previous meeting.

## **8 Questions put at previous meeting for Council advice or action**

Tree removal costs, addressed in Item 9.

Lupin Spraying, address in Item 10.

Consultation with Ngāti Apa, address in Item 11.

## **9 Tree removal costs**

**Resolved minute number**                      **18/SDMC/030**                      **File Ref**

That the attachment 'September 2018 production figures' is received.

Cr J Dunn / Ms S McCuan. Carried

## **10 Lupin spraying**

**Resolved minute number**                      **18/SDMC/031**                      **File Ref**

That the quote from Hayes Spaying Services, of \$1,135.00 plus GST, for lupin spraying be accepted, and the work approved to commence as soon as possible.

Cr G Platt / Mr M Elkins. Carried

## **11 Ngāti Apa Consultation query**

**Resolved minute number**                      **18/SDMC/032**                      **File Ref**                      6-RF-1-14

That the memorandum 'Consultation with Ngāti Apa on Santoft Domain' to the 6 November 2018 meeting of the Santoft Domain Management Committee be received.

Mr M Elkins / Mr D Storey . Carried

## **12 Further consideration of needs and priorities (Heather Thorby's paper)**

Not required at this time.

## **13 Further consideration of the draft Management Plan**

Deferred to a later meeting for discussion.

## **14 Parewanui Road visit – Dr Denis Hocking**

Ms McCuan gave a verbal report on the trip to Denis Hocking's property. He gave us ideas on windbreak, firewood, bird attraction etc and options that would work on our site. Mr Sanson spoke about sawfly in banksias.

## **15 Other matters**

The Committee understood that Fusiliers Road was to be used for transporting logs out of the Santoft Forest. This would impact on Te Araroa Trail walkers from Koitiata coming out of the forest...Mr Hodder to contact Earnslaw One for the harvesting timetable.

Ms Thorby requested an on-site meeting be held on 26 November at 6pm at the Domain. The Committee agreed.

**Resolved minute number**      **18/SDMC/033**      **File Ref**

That the Invoice from Turkington Logging for \$575.00 be paid.

Ms H Thorby / Mr D Storey. Carried

## **16 Next meeting**

Wednesday 5 December 2018, 7.00 pm.

## **17 Meeting Closed**

8.15pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Omatane Rural Water Supply Sub-Committee Meeting

Minutes – Wednesday 14 November 2018 – 3:00 pm

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### Contents

1	Apologies.....	2
2	Confirmation of Minutes.....	2
3	Water Managers Report .....	2
4	Financial Report .....	2
5	Proposed rate for 2019/20 .....	3
6	Members/Questions .....	3
7	Date of Next Meeting.....	3
8	Meeting Closed .....	3

**Present:** Mr A McKay, Chairperson  
Mr N Gregory  
Mr L Kelly  
Mr A Ramsay

**Also present** Cr R Aslett

**In attendance:** Mr A Benadie, Principal Advisor - Infrastructure  
Mr A van Bussel, Operations Manager  
Mr A Dahl, Team Leader – Financial Services  
Mr D Coronel, Administration

**Tabled documents: Item 6 Water Manager's Report**

**Item 7 Financial Report** – Financial Statement ending 30 September 2018

## 1 Apologies

**Resolved minute number**                      **18/ORWS/32**                      **File Ref**

That the apologies from Mr D Tweeddale, Mr R Law, Cr R Rainey and Cr A Gordon for absence be received.

Mr N Gregory/Mr A Ramsay. Carried.

## 2 Confirmation of Minutes

In relation to the Scheme Overseer's report, Mr McKay confirmed that Mike and Joel had been compensated for work completed.

Mr van Bussel was alerted by committee members to variations in the quality of flow data sourced from Rangitikei District Council and Horizons, and undertook to fix these.

**Resolved minute number**                      **18/ORWS/33**                      **File Ref 3-CT-3-2**

That the Minutes of the Omatane Rural Water Supply Sub-Committee meeting held on 8 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr A Ramsay/Mr N Gregory. Carried.

## 3 Water Manager's Report

Mr van Bussel reported satisfactory compliance with the water extraction consent for the period 1 April 2017 to 31 March 2018. Mr van Bussel advised that the next water flow meter verification was due for completion no later than 14 January 2021.

**Resolved minute number**                      **18/ORWS/34**                      **File Ref 6-WS-3-8**

That the 'Omatane Rural Water Supply – Water Managers Report' dated 5 November 2018 be received.

Mr N Gregory/Mr A McKay. Carried.

## 4 Financial Report

Mr Dahl confirmed that the ORWS scheme was in a good financial position as at 30 September 2018. In response to Mr Kelly's query regarding depreciation, Mr Dahl explained that the introduction of the expenditure item 'Depreciation infrastructure' had 'artificially' inflated the budgeted deficit for the 2019/19 year.

**Resolved minute number**                      **18/ORWS/35**                      **File Ref 3-CT-3-1**

That the 'Omatane Rural Water Supply – Financial report' dated 6 November 2018' be received.

Mr A McKay/Mr N Gregory. Carried.

## 5 Proposed rate for 2019/20

Mr Dahl proposed a rate increase in line with infrastructure inflation reported by BERL at 2.3%.

**Resolved minute number**

**18/ORWS/35**

**File Ref**

That the rate of the ORWS scheme for the 2019/20 year be increased by 2%, that is, \$71.42 inclusive/cubic metre.

Mr N Gregory/Mr A Ramsay. Carried.

## 6 Members/Questions

Committee members expressed concerns around maintenance and water loss issues with aging PVC piping.

## 7 Date of Next Meeting

13 November 2019, 3.00 PM

## 8 Meeting Closed

3:48pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Erewhon Rural Water Supply Sub-Committee Meeting

Minutes – Wednesday 14 November 2018 – 4:00 pm

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### Contents

1	Apologies.....	2
2	Confirmation of Minutes.....	2
3	Council decisions on recommendations from the Committee .....	2
4	Erewhon Rural Water Supply – Financial Report .....	2
5	Proposed rates for 2019/20 .....	2
6	Erewhon Rural Water Supply – Operations Report .....	3
7	Next Meeting .....	4
8	Meeting Closed .....	4

**Present:** Mr J Gilbert, Chairperson  
Mr P Batley  
Mr J Bird  
Mr B Thomas

**In attendance:** Mr A Benadie, Principal Advisor - Infrastructure  
Mr A van Bussel, Operations Manager  
Mr A Dahl, Team Leader – Financial Services  
Mr D Smith, Taihape Plumbing  
Ms A Gilchrist, Aorangi-Awarua Trust  
Mr D Coronel, Administration

## 1 Apologies

That the apologies of Mr G Melville, Cr R Rainey and Cr A Gordon for absence be received.

**Resolved minute number**                      **18/ERWS/67**

**File Ref**

Mr J Gilbert/Mr J Bird. Carried.

## 2 Confirmation of Minutes

Mr van Bussel advised that he was still pursuing his intention to have Mr Matthew Richardson, Reticulation Serviceperson, accompany Mr Smith on scheme inspections.

Mr Gilbert provided an updated ERWS contact list to Administration.

**Resolved minute number**                      **18/ERWS/68**

**File Ref 3-CT-1-3**

That the Minutes of the Erewhon Rural Water Supply Sub-Committee meeting held on 5 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr J Bird/Mr J Gilbert. Carried.

## 3 Council decisions on recommendations from the Committee

There were no recommendations made to the Council at the previous meeting.

## 4 Erewhon Rural Water Supply – Financial Report

In relation to the 'Expenditure Transaction Summary', Mr Dahl explained the new entry 'Depreciation – Infrastructure', and undertook to remove the items 'Hunterville bath and tea towels' and investigate the coding of the item 'Humes pipeline Erewhon [sic.] fittings'.

Mr Batley requested that the pie chart presentations of Erewhon expenditure be continued. Mr Batley suggested that if depreciation was to be charted, capital improvements should also be included.

**Resolved minute number**                      **18/ERWS/69**

**File Ref 3-CT-1-1**

That the 'Erewhon Rural Water Supply – Financial report' dated November 2018 be received.

Mr B Thomas/Mr J Bird. Carried.

## 5 Proposed rates for 2019/20

Committee members were of the view that setting the new rate should be delayed until the proposed works programme is clarified.



**Resolved minute number****18/ERWS/70****File Ref**

That a decision on the rate for 2019/20 be deferred to the ERWS Sub-Committee meeting of 13 February 2019.

Mr J Gilbert/Mr B Thomas. Carried.

## 6 Erewhon Rural Water Supply – Operations Report

Taihapa Plumbing Contract (Operations Report, 1.3 refers)

Pricing for Mangaohane Face (Operations Report, 1.4 refers)

Mr van Bussel advised that a formal maintenance contract was required, and in accordance with Council's procurement policy, this in turn required the contract to be publically tendered.

Committee members expressed their concern regarding the possible tendering of pipeline maintenance, particularly in relation to novice tenderers' knowledge of the scheme, and how this may affect continuity of water supply.

Mr Benadie explained the need to work within Rangitikei District Council procurement policy and believed that broadening the pipeline skills base while also assuring the scheme's integrity was a desirable outcome for both Council and scheme users.

While the Committee broadly accepted Council's procurement policy position, it expressed its desire to be actively involved in any tendering and procurement process, and that this process neither delay main pipeline maintenance nor compromise line security.

Mr van Bussel estimated the price for Mangaohane Face pipeline replacement at \$160,000. However, Council was unable to finance this in the current year. The Committee preferred that the works not be delayed due to the budget shortfall of \$40,000, and after conferring with Mr Dahl regarding the Mangaohane budget allocation for 2019/20, and with Mr Smith regarding the programming of the pipeline replacement works, requested that the contract and tender process be expedited with urgency with a view to a December/January start. Mr Benadie advised that this could be achieved.

Committee members and Council attendees recognised and agreed on the need to improve, collate and organise ERWS information and mapping so as to better effect risk management and future-proofing of the scheme.

It was agreed that further discussion around the issues raised be held at the next meeting. In relation to Mangaohane Face, it was agreed that a special meeting of the ERWS Sub-Committee may be called in relation to that contract and tendering process.

**Resolved minute number****18/ERWS/71****File Ref 6-WS-3-2**

That the 'Operations report – November 2018' be received.

Mr B Thomas/Mr P Batley. Carried.

## **7 Next Meeting**

13 February 2019, 4.00pm

## **8 Meeting Closed**

5.45pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 15 November 2018 – 9:30 a.m.

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### Contents

1	Welcome .....	3
2	Council Prayer .....	3
3	Public Forum .....	3
4	Apologies/leave of Absence .....	3
5	Members' conflict of interest .....	3
6	Confirmation of order of business .....	3
7	Confirmation of minutes .....	3
8	Chair's Report .....	3
9	Progress with Strategic Issues .....	4
10	Infrastructure Protection Update – October 2018 .....	4
11	Putorino landfill .....	4
12	New footpath along Parewanui Road .....	4
13	Completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson St), Hunterville .....	5
14	Restoration of Boer War Memorial in Marton Park .....	5
15	Hunterville Domain fitness track .....	5
16	Upgraded amenities on Taihape Memorial Park .....	6
17	Key performance indicators for the swim centres .....	6
18	Infrastructure Group project and activity report .....	7
19	Community and Leisure project and activity report (Including parks and community housing) .....	7
20	Questions put at previous meeting for Council advice of action: .....	7
21	Late Items .....	8
22	Future Items for the agenda .....	8
23	Next meeting .....	8
24	Meeting closed .....	8

<b>Present:</b>	Cr Dean McManaway (Chair) Cr Ruth Rainey Cr Richard Aslett Cr Cath Ash Cr Nigel Belsham Cr Jane Dunn Cr Lynne Sheridan Cr Dave Wilson Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)	
<b>Also Present</b>	Cr Graeme Platt	
<b>In attendance:</b>	Mr Michael Hodder, Community & Regulatory Services Group Manager Mr Hamish Waugh, Infrastructure Group Management Mr Blair Jamieson, Strategy and Community Planning Manager Mr Lequan Meihana, Strategic Advisor – Mana Whenua Mr Arno Benadie, Principal Advisor - Infrastructure Mr Glenn Young, Utilities Manager Mr Reuben Pokiha, Roding Advisor Ms Kylie Iwikau, Executive Assistant - Infrastructure Mr Graeme Pointon, Strategic Property Advisor Ms Gaylene Prince, Community & Leisure Assets Team Leader Ms Selenia Anderson, Governance Administrator	
<b>Tabled Documents:</b>	Item 8 Item 15	Chair's Report Correspondence with Council's community housing tenants

## 1 Welcome

The meeting started at 9.31am the Chair welcomed everyone to the meeting.

## 2 Council Prayer

Cr Platt read the Council Prayer.

## 3 Public Forum

Nil

## 4 Apologies/leave of Absence

That the apology for the absence of Cr Gordon and His Worship the Mayor be received.

Cr Belsham / Cr Aslett. Carried

## 5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 6 Confirmation of order of business

There were no late items.

Item 16 was deferred to the 15 November 2018 Council Workshop.

## 7 Confirmation of minutes

<b>Resolved minute number</b>	<b>18/AIN/095</b>	<b>File Ref</b>	<b>3-CT-13-2</b>
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That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 11 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Rainey / Cr Wilson. Carried

## 8 Chair's Report

The Chair took his tabled report as read.

<b>Resolved minute number</b>	<b>18/AIN/096</b>	<b>File Ref</b>	<b>3-CT-13-4</b>
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That the 'Chair's Report' to the Assets/Infrastructure Committee meeting on 15 November 2018 be received.

Cr McManaway / Cr Dunn. Carried

## 9 Progress with Strategic Issues

The Committee noted the commentary in the agenda.

## 10 Infrastructure Protection Update – October 2018

Mr Pointon spoke to his memorandum. He updated the Committee that the 8 Walton St subdivision consent has been granted.

<b>Resolved minute number</b>	<b>18/AIN/097</b>	<b>File Ref</b>	<b>6-CF-4</b>
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That the memorandum 'Infrastructure Protection Update – October 2018' be received by the 15 November 2018 Assets/Infrastructure Committee meeting.

Cr Belsham / Cr Rainey. Carried

## 11 Putorino Landfill

Mr Benadie took the report as read.

The Committee discussed the background, the current state of the landfill and the action plan for the landfill.

<b>Resolved minute number</b>	<b>18/AIN/098</b>	<b>File Ref</b>	<b>6-SO-1-8</b>
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That the report 'Putorino Landfill' to the Asset and Infrastructure Committee meeting 15 November 2018 be received and the information be noted.

Cr Aslett / Cr Dunn. Carried

## 12 New footpath along Parewanui Road

The Committee noted the commentary in the agenda.

<b>Resolved minute number</b>	<b>18/AIN/099</b>	<b>File Ref</b>
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That, regarding the requested new footpath along Parewanui Road between Ferry Road and Parewanui Road, the Assets/Infrastructure Committee recommends to Council to include the work in the 2019/20 programme on the basis of reprioritisation of other planned work.

Cr McManaway / Cr Belsham. Carried

### 13 Completion of the North Eastern footpath of Onga Road (6 Onga Road to Wilson St), Hunterville

The Committee noted the commentary in the agenda.

**Resolved minute number**                      **18/AIN/100**                      **File Ref**

That, regarding the requested completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson Street), Hunterville, the Assets/Infrastructure Committee recommends to Council to-increase the new footpath budget in 2019/20 by \$32,000 so that the work is included in the 2019/20 programme without affecting already planned work subject it to confirmation from NZTA that it is eligible for subsidy.

Cr McManaway/ Cr Rainey. Carried

### 14 Restoration of Boer War Memorial in Marton Park

The Committee noted the commentary in the agenda.

**Resolved minute number**                      **18/AIN/101**                      **File Ref**                      **1-AS-1-1; 6-RF-1-10**

That, acknowledging

- Council's resolution on 25 October 2018 (18/RDC/392) that the restoration of the Boer War Memorial in Marton Park as an unbudgeted expenditure be referred to the Assets/Infrastructure Committee, and
- the normal level of Council contribution under the Parks Upgrade Partnership Fund being one third and the community contribution two thirds,

the Assets/Infrastructure Committee approves an unbudgeted grant of \$12,618 for the restoration of the Boer War Memorial in Marton Park, with the cemeteries budget for 2018/19 adjusted accordingly.

Cr Wilson / Cr McManaway. Carried

### 15 Hunterville Domain fitness track

Mr Richard Gower – Hunterville School BOT Property Representative was in attendance.

The Committee discussed the current usage and the proposed usage of the new fitness track.

**Motion**

That the Assets/Infrastructure Committee approve a grant of \$10,152.66 as Council's contribution to the Hunterville Fitness Track

Cr McManaway / Cr Ash

#### **Amendment**

.....a grant of \$7,882....

Cr Belsham / Cr Rainey. Carried

**Resolved minute number**

**18/AIN/102**

**File Ref**

**1-AS-1-1; 6-RF-1-9**

That the Assets/Infrastructure Committee approve a grant of \$7,882.00 as Council's contribution under the Parks Upgrade Fund to the Hunterville Domain fitness track.

Cr McManaway / Cr Ash. Carried

## **16 Upgraded amenities on Taihape Memorial Park**

Deferred for consideration in Council workshop.

## **17 Key performance indicators for the swim centres**

Ms Prince spoke to her report.

The Committee considered that these were good key performance indicators of how the swim centres are progressing.

#### **Undertaking**

#### **Subject**

Staff to investigate the health and safety regulations around the depth of the pool when using diving blocks.

**Resolved minute number**

**18/AIN/103**

**File Ref**

**6-RF-2-4**

That the report 'Key performance indicators for the swim centres' be received.

Cr Belsham / Cr Dunn. Carried

**Resolved minute number**

**18/AIN/104**

**File Ref**

That the key performance indicators , as presented to the Assets/Infrastructure Committee at its meeting on 15 November 2018, (without amendment) be included in the extended



contract covering the Marton and Pool Swim Centres from 16 September 2019 to 30 June 2020

Cr Belsham / Cr McManaway. Carried

## 18 Infrastructure Group Report

Mr Waugh, Mr Pokiha and Mr Young were available to answer the Committee's questions.

The following points were discussed:

- Roothing – The application for funding for Emergency Works Funding has been approved by the New Zealand Transport Agency
- Turakina Valley Seal Extension – work has been completed
- The odour and taste of Marton water was a seasonal issue caused by algal bloom. There was no health issue. Provision of water filter jugs had been appreciated.

**Resolved minute number**

**18/AIN/105**

**File Ref**

That the 'Infrastructure Group Report' be received by the 15 November 2018 Assets/Infrastructure Committee meeting.

Cr Aslett / Cr Ash. Carried

Cr Dunn left at 10.45am – 10.48am

## 19 Community and Leisure project and activity report (Including parks and community housing)

Ms Prince took her report as read.

**Resolved minute number**

**18/AIN/106**

**File Ref**

That the 'Community and Leisure Assets report' be received by the 15 November 2018 Assets/Infrastructure Committee meeting.

Cr Belsham / Cr Rainey. Carried

## 20 Questions put at previous meeting for Council advice of action:

The Committee noted the commentary in the agenda.

## **21 Late Items**

None

## **22 Future Items for the agenda**

Nil

## **23 Next meeting**

14 February 2019, 9.30 am.

## **24 Meeting closed**

10.48am

Confirmed/Chair: \_\_\_\_\_

Date:



# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 15 November 2018 – 11:00 a.m.

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**Present:** Cr Richard Aslett (Deputy Chair)  
Cr Cath Ash  
Cr Nigel Belsham  
Cr Jane Dunn  
Cr Graeme Platt  
Cr Lynne Sheridan

**Also Present:** Cr Dean McManaway  
Cr Ruth Rainey  
Cr Dave Wilson

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Glenn Young, Senior Projects Engineer - Utilities  
Mr Blair Jamieson, Strategy and Community Planning Manager  
Mr Lequan Meihana, Strategic Advisor – Mana Whenua/Kairāanga  
Ms Selena Anderson, Governance Administrator

**Tabled Documents:** Item 12                      Community initiatives ineligibility criteria

## **1 Welcome**

The meeting started at 11.03am. The Deputy Chair Cr Aslett welcomed everyone to the meeting.

## **2 Public Forum**

Nil

## **3 Apologies/Leave of Absence**

That the apology for the absence of Cr Gordon, His Worship the Mayor and Ms Hiroa be received.

Cr Dunn / Cr Belsham. Carried

## **4 Members' conflict of interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

There were no late items to the order of business.

## **6 Confirmation of Minutes**

<b>Resolved minute number</b>	<b>18/PPL/126</b>	<b>File Ref</b>	<b>3-CT-15-2</b>
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That the Minutes of the Policy/Planning Committee meeting held on 11 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Aslett. Carried

## **7 Chair's Report**

There was no Chair's report.

## **8 Progress with strategic issues – Update**

The Committee noted the commentary in the agenda.

## 9 Oral Submissions to the Control of Liquor in a Public Place Bylaw

An oral submission was given to the committee by Ms Meretini Bennett Huxtable and Ms Nicole Dryden from Healthy Families Whanganui Rangitīkei Ruapehu.

They supported the proposed bylaw as an important strategy to reducing alcohol related harm in the community, outlining the effects of alcohol as a significant contributing factor in crime, violence and adverse health outcomes.

## 10 Update on Communication Strategy

Ms Downs took her report as read.

Points raised were:

- The Facebook statistics were trending higher and will be included in subsequent reports.
- The new resident packs have been ordered and will be arriving in office any day. The packs will be given to town co-ordinators to distribute to new residents.

<b>Resolved minute number</b>	<b>18/PPL/127</b>	<b>File Ref</b>	<b>3-CT-15-1</b>
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That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 November 2018 be received.

Cr Ash / Cr Platt. Carried

## 11 Legislation and Governance Update, November 2018

The report was taken as read.

<b>Resolved minute number</b>	<b>18/PPL/128</b>	<b>File Ref</b>	<b>3-OR-3-5</b>
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That the report 'Legislation and Governance Update, November 2018' be received.

Cr Sheridan / Cr Belsham. Carried

<b>Resolved minute number</b>	<b>18/PPL/129</b>	<b>File Ref</b>
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That the Policy/Planning Committee recommends to Council that His Worship the Mayor be authorised to sign (on behalf of Council) the submission [as amended/without amendment] to the Parliamentary Primary Industries Committee on the Dog Control (Category 1 Offences) Amendment Bill.

Cr Belsham / Cr Ash. Carried

## 12 Review of Community Initiatives Fund

Mr Jamieson took the report as read.

Points raised were:

- The pros and cons of how the system has worked in the past and how the trial period has gone.
- How SmartyGrants work and the benefits of having make the application process easier for those that apply and also easier for the administrators.

**Resolved minute number**                      **18/PPL/130**                      **File Ref**                      **3-GF-8-3**

That the memorandum 'Review of the Community Initiatives Fund' to the Policy/Planning meeting 15 November 2018 be received.

Cr Sheridan / Cr Ash. Carried

**Resolved minute number**                      **18/PPL/131**                      **File Ref**                      **3-GF-8-3**

That the Policy/Planning Committee endorses the use of SmartyGrants™ as the funding platform to manage the Community Initiatives Scheme [and/or] Creative Communities Scheme, Event Sponsorship Scheme, and Sport NZ Rural Travel Fund and that a simulated funding assessment using the SmartyGrants™ online platform be provided to the November 2018 meeting of the Finance/Performance Committee.

Cr Sheridan / Cr Belsham. Carried

**Resolved minute number**                      **18/PPL/132**                      **File Ref**                      **3-GF-8-3**

That the Policy/Planning Committee recommends that, with respect to the Community Initiatives and Events Sponsorship Scheme,

- each Community Board/Committee is asked to nominate an assessor, each of whom will assess the merits of each application;
- the Chair and Deputy Chair of Finance/Performance Committee are appointed assessors, each of whom will assess the merits of each application;
- a report collating the individual assessments will be provided to the Finance/Performance Committee which will decide the amount to be granted to each applicant; and
- the funding rounds of both schemes coincide.

Cr Ash / Cr Platt. Carried

Cr Belsham left at 11.49 – 11.51am

### **13 Mōkai Pātea Services – Taihape Community Board Investigation Request**

Mr Jamieson spoke to the memorandum.

**Resolved minute number**                      **18/PPL/133**                      **File Ref**                      **4-EN-10-4**

That the memorandum 'Mōkai Pātea Services – Taihape Community Board Investigation Request' be received.

Cr Dunn / Cr Ash. Carried

### **14 The case for establishing a Rangitikei Youth Council**

Ms Gower spoke to her presentation.

The Committee asked if this item can be discussed more in the Council workshop 15 November 2018 (to follow the Committee's meeting).

**Resolved minute number**                      **18/PPL/134**                      **File Ref**

That the presentation on 'Establishing a Rangitikei Youth Council' and supporting documentation provided to the Policy/Planning meeting 15 November 2018 is received.

Cr Dunn / Cr Belsham. Carried

Cr Sheridan left at 12.04pm

### **15 Questions put at previous meeting for Council advice or action**

The Committee noted the commentary in the agenda.

### **16 Update on Community Engagement and Development Programmes/Activities – October 2018**

Mr Jamieson took the memorandum as read.

**Resolved minute number**                      **18/PPL/135**                      **File Ref**

That the memorandum 'Update on Community Engagement and Development Programmes/Activities – October 2018' to the Policy/Planning Committee on 15 November 2018 be received.

Cr Belsham / Cr Platt. Carried



## 17 Activity Management

The report was taken as read.

**Resolved minute number**                      **18/PPL/136**                      **File Ref**                      **5-EX-3-2**

That the 'Activity Management' Report to the Policy Planning committee on 11 October 2018 be received.

Cr Dunn / Cr Ash. Carried

## 18 Quarterly Update – Māori Responsiveness Framework

Mr Meihana took the report as read.

Discussion points were:

- Te Reo would be used in the new town signage and Rangitikei would be Rangitikei.
- The committee asked to be kept up to date with events that they may need to attend.

**Resolved minute number**                      **18/PPL/137**                      **File Ref**                      **4-EN-8-2**

That the memorandum 'Quarterly Update – Māori Responsiveness Framework' to the 15 November 2018 meeting of the Policy/Planning Committee be received.

Cr Belsham / Cr Dunn. Carried

## 19 Late items

Nil.

## 20 Future items for the agenda

Policy options around poor state of unoccupied CBD properties

Establishing a Jurisdiction collaboration team

Township Signage

## 21 Next meeting

Thursday 14 February 2019, 1.00 pm

## 22 Meeting closed

12.19pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed