



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Council Meeting Order Paper

Thursday 13 December, 1.00 pm

Council Chamber, Rangitikei District Council

46 High Street, Marton

Website: www.rangitikei.govt.nz

Telephone: 06 327-0099

Email: info@rangitikei.govt.nz

Facsimile: 06 327-6970

Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Council Meeting

Agenda – Thursday 13 December 2018 – 1:00 p.m.

Contents

1	Welcome	2	
2	Council Prayer	2	
3	Minute silence for Steve Fouhy	2	
4	Public Forum	2	
5	Apologies/Leave of Absence	2	
6	Members' conflict of interest	2	<i>Agenda note</i>
7	Confirmation of order of business	2	<i>Agenda note</i>
8	Confirmation of minutes	2	Attachment 1, pages 9 - 23
9	Mayor's Report	2	Attachment 2, pages 24 - 25
10	Oral hearings to proposed Animal Control Bylaw	2	Attachment 3, pages 26 - 40
11	Oral hearings to proposed Rates Remission Policy on Incentivising Residential Development	3	Attachment 4, pages 41 - 50
12	Administrative matters	3	Attachment 5, pages 51 - 68
13	Marton Civic Centre –Proposed Design Stage	4	Attachment 6, pages 69 - 82
14	Solarcity – Alternative Power Supply Arrangement for Council's Community Housing (Wellington Road and Cobber Kain Avenue Complexes)	4	Attachment 7, pages 83 - 95
15	Taihape Bowling Club Lease	5	Attachment 8, pages 96 - 103
16	Receipt of Committee minutes and resolutions to be confirmed	5	Attachment 9, pages 104 - 124
17	Late items	6	
18	Future Items for the Agenda	6	
19	Public Excluded	6	
20	Open meeting	7	
21	Next Meeting	7	
22	Meeting Closed	7	

1 Welcome

2 Council Prayer

3 Minute silence for Steve Fouhy

Rangitikei District Councillor, 2004-2007

4 Public Forum

5 Apologies/Leave of Absence

6 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

7 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

8 Confirmation of minutes

The minutes from the Council meeting held 29 November 2018 are attached.

Recommendation:

That the minutes of the Council meeting 29 November 2018 be taken as read and verified as an accurate and correct record of the meeting.

9 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the Mayor's report and schedule to Council's meeting on 13 December 2018 be received.

10 Oral hearings to proposed Animal Control Bylaw

Animal Control Bylaw submissions are attached. There were no requests for oral submissions.

Recommendation:

That the 'Animal Control Bylaw Submissions' to Council's meeting on 13 December 2018 be received.

11 Oral hearings to proposed Rates Remission Policy on Incentivising Residential Development

Incentivising Residential Development submissions are attached.

Robert Snijders has requested to make an oral submission. This will be at 1.30 pm.

Recommendation:

That the 'Incentivising Residential Development Submissions' to Council's meeting on 13 December 2018 be received.

12 Administrative matters

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – December 2018' to Council's meeting on 13 December 2018 be received.
- 2 That Council approve [without amendment/as amended] the development template agreement as applied to the proposed Maher 8-lot subdivision on Bredins Line, Marton.
- 3 That Council approve [without amendment/as amended] the proposed revision of ineligible costs in the criteria for the Community Initiatives Fund.
- 4 That Council approve a grant of \$25,000 from the Parks Upgrade Partnership Scheme to the Friends of Taihape as Council's contribution to the building of four bridges to link the trails in Papakai and Memorial Park, Taihape, on the basis that;
 - a payment of \$10,000 is made before 31 December 2018 to fund the design of the proposed bridges and associated consent applications (with those designs being passed to Council when the bridges are signed off as complete or if the project is abandoned),
 - the balance of \$15,000 is paid once other external funding is confirmed;

and

That Council waive all internal consenting costs other than the applicable Government levies and charges for this bridge building project.

13 Marton Civic Centre –Proposed Design Stage

A report is attached.

File ref: 6-CF-8-3

Recommendations:

- 1 That the report 'Marton Civic Centre – Proposed Design Stage' to Council's meeting on 13 December 2018 be received.
- 2 That WPS Opus Ltd be appointed for a fee of \$337,011 to develop concept designs for the Marton Civic Centre in accordance with their proposal dated 29 November 2018.
- 3 That the project plan for the Marton Civic Centre design stage be finalised once WSP Opus Ltd have confirmed a start date, and that the project plan incorporate a community engagement phase and the completion of the business case.
- 4 That the business case, inclusive of community feedback and a funding model for construction, be completed to 'Final Draft' status and presented to Council by September 2019 for a decision on the future of the Marton Civic Centre project.

14 Solarcity – Alternative Power Supply Arrangement for Council's Community Housing (Wellington Road and Cobber Kain Avenue Complexes)

A memorandum is attached.

File ref: 6-CF-4-9

Recommendations:

- 1 That the memorandum 'Solarcity – Alternative Power Supply Arrangement for Council's Community Housing (Wellington Road and Cobber Kain Avenue Complexes)' to Council's meeting 13 December 2018 be received.

- 2 That Council

EITHER

engages with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes

[AND]

selects [insert site name] as the community location to receive a free system installation

OR

does not proceed further with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes.

15 Taihape Bowling Club Lease

A report is attached.

File ref: 6-RF-1-12

Recommendations:

- 1 That the report 'Taihape Bowling Club Lease' to Council's meeting 13 December 2018 be received.
- 2 That Council agree to the request from the Taihape Bowling Club for early termination of their lease without financial penalty on land on Taihape Memorial Park, to take effect from 1 February 2019, with the Club's buildings – provided no significant asbestos risk is evident from inspection - being transferred to Council ownership without compensation, and authorise the Chief Executive to execute all documents to give effect.
- 3 That a report be provided to Council's meeting on 27 February 2019 on how the Taihape Bowling Club facilities might meet community needs in terms of currently unmet needs and/or rationalising facilities and the relative costs involved.

16 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendation:

- 1 That the minutes of the following meetings be received.
 - Te Roopu Ahi Kaa, 20 November 2018
 - Finance/Performance Committee, 29 November 2018
 - Audit and Risk Committee, 29 November 2018
 - Hunterville Rural Water Supply Management Sub-Committee, 3 December 2018 – *tabled if available*
 - Santoft Domain Management Committee, 5 December 2018 – *tabled if available*
 - Turakina Community Committee, 6 December 2018 – *tabled if available*
 - Bulls Community Committee, 11 December 2018 – *tabled if available*

- Ratana Community Board, 11 December 2018 – *tabled if available*
- Taihape Community Board, 12 December 2018 – *tabled if available*
- Marton Community Committee, 12 December 2018 – *tabled if available*

17 Late items

18 Future Items for the Agenda

19 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1) Award of Contract C1087 – Taihape Raw Water Falling Main, Stage 4
- 2) Award of Contract C1098 – Taihape Watermain Renewals, Kokako Street and Wren Street

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Award of Contract C1087 – Taihape Raw Water Falling Main, Stage 4	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Award of Contract C1098 – Taihape Watermain Renewals, Kokako Street and Wren Street	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or

Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

20 Open meeting

[Resolutions from Public excluded to be confirmed in open meeting]

21 Next Meeting

31 January 2019, 9.30 am

22 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes – Thursday 29 November 2018 – 1:00 pm

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of minutes	4
7	Mayor's Report	4
8	Portfolio Updates	5
9	Administrative matters	5
10	Top 10 Projects report	7
11	Memorial Park Amenities Building – Preferred Site	8
12	Sale of Marton A Dam	8
13	Proposed purchase of public art	9
14	Proposed establishment of a Rangitikei Youth Council	9
15	Rubbish and Recycling Consultation Results	4
16	Deliberations on submissions to Control of Liquor in a Public Place Bylaw 2018.....	10
17	Operation of the Enforcement Strategy and Prosecution Policy	11
18	Receipt of Committee minutes and resolutions to be confirmed	11
19	Late items.....	13
20	Future Items for the Agenda.....	13
21	Next Meeting	13
22	Meeting Closed	14

Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Dean McManaway
Cr Soraya Peke-Mason
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Jo Devine, Group Manager, Finance & Business Support
Mr Arno Benadie, Principal Advisor – Infrastructure
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Mr Johan Cullis, Environmental Services Team Leader
Mr Graeme Pointon, Strategic Property Advisor
Ms Carol Downs, Customer Services & Communications Team Leader
Ms Nardia Gower, Youth Development Officer
Ms Selena Anderson, Governance Administrator

Tabled Documents:

Public Forum	Matthew Thomas – Presentation
Item 7	Mayor's report – supplementary note
Item 8	Portfolio updates – Cr Aslett, Cr Dunn, Cr Gordon, Cr Peke-Mason
Item 11	Taihape Memorial Park – locations for proposed amenities block

1 Welcome

The meeting started at 1.13pm. His Worship the Mayor welcomed everyone to the meeting.

2 Public Forum

Jodie Daines, Rangitikei College – Council scholarship winner

Ms Daines thanked the Council for the tertiary scholarship. She will be studying Health Science majoring in Occupational Health and Safety at Massey University, Palmerston North. His Worship the Mayor thanked her for coming and wished her well.

Friends of Taihape: Papakai and Memorial Park – Taihape

Mr Matthew Thomas and Mr Don Tantrum presented to Council (on behalf of the Friends of Taihape) the concept plan for the Papakai and Memorial Park, Taihape.

The Friends sought \$25,000 from the Parks Upgrade Partnership Fund, with \$10,000 being paid to start the project up (by funding the design of the proposed four bridges). These bridges would link about 10 km of existing track, most of which was in good condition. The Friends had secured a provisional estimate of the construction costs for these bridges. The Friends also asked Council if they would waive costs of resource and building consents.

Council discussed the local interest in the project, the status of the land, the possible economic effects on Taihape, and the funding paths that the Friends might take if Council were unable to fund the project.

The Mayor indicated that Council make a decision at its 13 December meeting, having regard for funds available in the Parks Upgrade Partnership Fund. .

3 Apologies/Leave of Absence

That the apology from Cr Platt for absence be received.

Cr Aslett / Cr Ash. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

5 Confirmation of order of business

No late items were identified

Item 15 Rubbish and Recycling Consultation Results to go after **Item 7** Mayor's Report.

6 Confirmation of minutes

Resolved minute number **18/RDC/436** **File Ref**

That the minutes and public excluded minutes of the Council meeting 25 October 2018 (reconvened 15 November 2018) be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

7 Mayor's Report

His Worship the Mayor took his report as read, noting that he has tabled an additional report.

His Worship the Mayor reiterated (as noted in his report) the good work the Rātana Centenary Committee had done for the 100th Anniversary. He also wished to express his apologies to the organisers as he had been nervous around the traffic and other arrangements.

Resolved minute number **18/RDC/437** **File Ref** **3-EP-3-5**

That the Mayor's report and schedule to Council's meeting on 29 November 2018 be received.

His Worship the Mayor / Cr Ash. Carried

15 Rubbish and Recycling Consultation Results

Ms Downs spoke to her report.

Council discussed the recommendations outlined in the report.

Resolved minute number **18/RDC/438** **File Ref** **1-AM-7-2**

That the report on 'Rubbish and Recycling Consultation Results' report to the 29 November Council meeting be received.

Cr Dunn / Cr Rainey. Carried

Motion

That Council decides not to introduce a rubbish or recycling service across the District.

His Worship the Mayor / Cr Aslett. Lost

Resolved minute number **18/RDC/439** **File Ref**

That Council consider introducing a fortnightly kerbside recycling and weekly rubbish collection service in Bulls, Marton, Hunterville, Mangaweka, and Taihape and seeks Expressions of Interest to assess the interest in the market and to get an indicative price for providing this service;

Cr Ash / Cr Sheridan. Carried

8 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Members spoke to their written reports. Cr Ash noted the significant involvement of local youth in Marton Market Day,

Resolved minute number **18/RDC/440** **File Ref**

That the 'Portfolio Updates' to the 29 November 2018 Council meeting be received.

Cr Peke-Mason / Cr Aslett. Carried

9 Administrative matters

The Chief Executive, Ross McNeil spoke to the report.

Mr McNeil outlined the misunderstanding which had developed over the carpark behind the Bulls Medical Centre.

Resolved minute number **18/RDC/441** **File Ref** **5-EX-4**

That the report 'Administrative matters – November 2018' to the 29 November 2018 Council meeting be received.

Cr McManaway / Cr Ash. Carried

Resolved minute number 18/RDC/442 File Ref

That the schedule of meetings for 2019 be adopted without amendment).

Cr Belsham / Cr Wilson. Carried

Resolved minute number 18/RDC/443 File Ref

That the Rangitikei District Council makes formal application to the Ministry of Health to cancel the Gazette notice published 29 October 1987 which declared that the Turakina Cemetery be closed and burials discontinued from 1 May 1988.

Cr Rainey / Cr Sheridan. Carried

Resolved minute number 18/RDC/444 File Ref

That the proposed extension of the Rangitira Cemetery at Hunterville is approved, on the basis that purchasing land, survey and legal costs, fencing and the initial berm (estimated at \$30,000) is met from the Cemeteries capital budget and the planned roadway work at Mt View Cemetery re-scheduled for 2019/20.

Cr McManaway / Cr Ash. Carried

Resolved minute number 18/RDC/445 File Ref

That Council authorises the grant of a concession for parts of the renewed Taihape Water Main to be sited in the Taihape Recreation Reserve fronting Mataroa Road, and execution of such documents as are required to formalise this action

Cr Gordon / Cr Rainey. Carried

Resolved minute number 18/RDC/446 File Ref

That Council reaffirms in principle its approval to opening up access to Marton B & C Dams, encouraging community support for the replanting programme and periodic open days so progress at the site can be seen, and defers the decision on the precise nature of public facilities at the site for a later time.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number 18/RDC/447 File Ref

That Council approves a grant of \$35,000 from the Park Upgrade Partnership Scheme to support stage 1 of the redevelopment of the community playground at Rātana Paa.

Cr Peke-Mason / His Worship the Mayor. Carried

Resolved minute number 18/RDC/448 File Ref

That Council approves a further contribution of up to \$3,000 to allow the publication of the memoirs of Les Vincent to proceed.

His Worship the Mayor / Cr McManaway. Carried

Resolved minute number 18/RDC/449 File Ref

THAT, with respect to the sale of the carpark behind the Bulls Medical Centre (fronting Criterion Street) authorised in resolution 17/RDC/292 on 30 November 2017, Council directs and authorises the Chief Executive to:

cancel the agreement with Bulls Medical Centre, and

offer the property to the open market again by calling for Expressions of Interest, and

accept the best offer received in accordance with Council's Policy on Disposal of Surplus Land and Buildings (2015) at such price as is not less than 50% of the current Rateable Value plus survey, easement, and title.

Cr Wilson / Cr Belsham. Carried

10 Top 10 Projects report

The Chief Executive, Ross McNeil spoke to the memorandum, noting projected dates for the blessing, ground breaking and commencement of excavation. A newsletter would be delivered to all Bulls households on 2-3 December 2018.

Resolved minute number 18/RDC/450 File Ref 5-EX-4

That the memorandum 'Top Ten Projects – status, November 2018' to the 29 November 2018 Council meeting be received.

Cr Aslett / Cr Wilson. Carried

11 Memorial Park Amenities Building – Preferred Site

Ms Prince spoke to the report and the tabled documents showing the various location options.

Council discussed the possible sites and working with what Clubs Taihape have looked at. Greater certainty on price would be needed before making a statement in the 2019/20 Annual Plan about increases in cost beyond that already budgeted in 2017/18.

Resolved minute number	18/RDC/451	File Ref	6-CF-8-5
-------------------------------	-------------------	-----------------	-----------------

That the report 'Memorial Park Amenities Building – Preferred Site' be received.

Cr Gordon / Cr Aslett Carried

Resolved minute number	18/RDC/452	File Ref
-------------------------------	-------------------	-----------------

That Council confirms its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green.

Cr Gordon / Cr Belsham. Carried
Cr Rainey against

Undertaking	Subject	New amenities block
--------------------	----------------	----------------------------

Ms Prince to check the footprint requirement of the facilities in Ashburton in regards to the new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green.

Cr Ash left at 2.47pm – 2.49pm
Cr Peke-Mason left at 2.48pm – 2.58pm

Meeting adjourned at 3.10pm – 3.20pm

12 Sale of Marton A Dam

Mr Pointon spoke to the report.

Resolved minute number	18/RDC/453	File Ref	6-CF-4-4
-------------------------------	-------------------	-----------------	-----------------

That the memorandum 'Marton A Dam' to the 29 November 2018 Council Committee meeting be received.

Cr McManaway / Cr Gordon. Carried

Resolved minute number 18/RDC/454 File Ref

That the non-financial considerations for the sale of Marton A Dam be given a weighting of 0%

Cr McManaway / Cr Rainey. Carried
Cr Gordon against.

Resolved minute number 18/RDC/455 File Ref

That the Chief Executive be authorised to invite expressions of interest for the purchase of the Marton A Dam as one property comprising the reservoir / dam land and the two access strips fronting Tutaenui Road, noting Council's decision on the weighting to be given to non-financial considerations AND

That His Worship the Mayor, the Chief Executive, and the Group Manager Finance and Business Support be delegated authority to determine the expression of interest for the Marton A Dam site that best meets the objectives and criteria of Council's 2015 Policy on Disposal of Surplus Property AND

That the Chief Executive be authorised to progress negotiations with the lead expression of interest for the Marton A Dam site arising from the determination of the most suitable expression of interest and settle the sale of Marton A Dam site as soon as possible.

Cr Belsham / Cr Sheridan. Carried

13 Proposed purchase of public art

Council noted the commentary in the agenda.

Resolved minute number 18/RDC/456 File Ref

That the Council declines the invitation from Robin Coleman to purchase one of his sculptures.

Cr Rainey / Cr Wilson. Carried

Cr Dunn left at 3.31pm – 3.33pm

14 Proposed establishment of a Rangitīkei Youth Council

Ms Gower spoke to the memorandum, noting the additional information provided from that to the Policy/Planning Committee's meeting on 15 November 2018. Relationships with the media were noted in the proposed code of conduct.

Resolved minute number **18/RDC/457** **File Ref** **4-EN-12-3**

That the memorandum 'Proposed establishment of a Rangitikei Youth Council' to the 29 November Council meeting be received.

Cr Rainey / Cr Wilson. Carried

Resolved minute number **18/RDC/458** **File Ref**

That Council approves the establishment of a Rangitikei Youth Council, with an annual contribution of \$10,000 to be included in the annual plan 2019/2020, and a review to be submitted in preparation for the Long Term Plan 2021-2031, AND

That Council adopts the

Youth Council Terms of Reference [without amendment/~~as amended~~]

Youth Council Role Descriptions [without amendment/~~as amended~~]

Youth Council Code of Conduct [without amendment/~~as amended~~]

Youth Council Application Form [without amendment/~~as amended~~]

Cr Ash / Cr Peke-Mason. Carried

Resolved minute number **18/RDC/459** **File Ref**

That the Councillor holding youth portfolio holder be the Council's elected representative on the Youth Council.

Cr Belsham / Cr Aslett. Carried

15 Deliberations on submissions to Control of Liquor in a Public Place Bylaw 2018

Mr Hodder took the report as read.

Resolved minute number **18/RDC/460** **File Ref** **1-DB-1-4**

That the report 'Deliberations on submissions to Control of Liquor in a Public Place Bylaw 2018' to the 29 November 2018 Council Committee meeting be received.

Cr McManaway / Cr Wilson. Carried

Resolved minute number **18/RDC/461** **File Ref**

That the Proposed Control of Liquor in a Public Place Bylaw be adopted (without amendment) to come into force 18 December 2018

Cr McManaway / Cr Gordon. Carried

16 Operation of the Enforcement Strategy and Prosecution Policy

Mr Cullis took the report as read.

Resolved minute number **18/RDC/462** **File Ref** **2-RE-1-7**

That the memorandum 'Operation of the Enforcement Strategy and Prosecution Policy' be received.

Cr Ash / Cr Peke-Mason. Carried

17 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **18/RDC/463** **File Ref**

That the minutes of the following meetings be received.

- Finance/Performance Committee, 25 October 2018
- Santoft Domain Reserve Management Committee, 6 November 2018
- Omatane Rural Water Supply Management Sub-Committee, 14 November 2018
- Erewhon Rural Water Supply Management Sub-Committee, 14 November 2018
- Assets/Infrastructure Committee, 15 November 2018
- Policy/Planning Committee, 15 November 2018

Cr Peke-Mason / Cr Aslett. Carried

- 2 That the following recommendations from the Omatane Rural Water Supply Sub-Committee meeting held on 14 November 2018, be confirmed:

Resolved minute number **18/RDC/464** **File Ref**
18/ORWS/035

That the rate of the ORWS scheme for the 2019/20 year be increased by 2%, that is, \$71.42 GST inclusive/cubic metre.

Cr Rainey / Cr McManaway. Carried

- 3 That the following recommendations from Assets/ Infrastructure Committee meeting held on 15 November 2018, be confirmed:

Resolved minute number **18/RDC/465** **File Ref**
18/AIN/099

That, regarding the requested new footpath along Parewanui Road between Ferry Road and Parewanui Road, the Assets/Infrastructure Committee recommends to Council to include the work in the 2019/20 programme on the basis of reprioritisation of other planned work.

Cr Dunn / Cr Wilson. Carried

Resolved minute number **18/RDC/466** **File Ref**
18/AIN/100

That, regarding the requested completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson Street), Hunterville, the Assets/Infrastructure Committee recommends to Council to increase the new footpath budget in 2019/20 by \$32,000 so that the work is included in the 2019/20 programme without affecting already planned work subject it to confirmation from NZTA that it is eligible for subsidy.

Cr McManaway / Cr Wilson. Carried

Undertaking

Details of the roading programme as approved by the New Zealand Transport Agency be provided to Elected Members.

- 4 That the following recommendations from Policy/Planning Committee meeting held on 15 November 2018, be confirmed:

18/PPL/129

~~That the Policy/Planning Committee recommends to Council that His Worship the Mayor be authorised to sign (on behalf of Council) the submission [as amended/without amendment]~~

~~to the Parliamentary Primary Industries Committee on the Dog Control (Category 1 Offences) Amendment Bill.~~

Dealt with as late item at Council 15 November 2018.

Resolved minute number **18/RDC/467** **File Ref**
18/PPL/131

That the Policy/Planning Committee recommends that, with respect to the Community Initiatives and Events Sponsorship Scheme,

- each Community Board/Committee is asked to nominate an assessor, each of whom will assess the merits of each application;
- the Chair and Deputy Chair of Finance/Performance Committee are appointed assessors, each of whom will assess the merits of each application;
- a report collating the individual assessments will be provided to the Finance/Performance Committee which will decide the amount to be granted to each applicant; and
- the funding rounds of both schemes coincide.

Cr Belsham / Cr Aslett. Carried

- 5 That the following recommendations from the Marton Community Committee meeting held on 9 October 2018, be confirmed:

Resolved minute number **18/RDC/468** **File Ref**
18/MCC/033

The Marton Community Committee recommends to Council that the existing seating at Wilson Park be repaired.

Cr Sheridan / Cr Wilson. Carried

18 Late items

Nil

19 Future Items for the Agenda

Grant funding for Papakai and Memorial Park Taihape

20 Next Meeting

13 December 2018, 1.00 pm

21 Meeting Closed

4.12 pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Mayor's Engagement

December 2018

1	Attended the Christmas Parades in Bulls, Taihape, and Marton
3	Attended the Hunterville Rural Water Supply meeting
4	<p>Attended the Blessing for the Bulls Community Centre site</p> <p>Attended the following meetings at Horizons Regional Council, Palmerston North:</p> <ul style="list-style-type: none"> • EM Joint Standing Committee Meeting • Regional Transport Committee • Te Ahu a Turanga walking and cycling workshop • Regional Chiefs meeting
5	<p>Was interviewed about the Bulls fundraising Community House</p> <p>Attended the Sod turning Ceremony for the Bulls Community Centre site</p> <p>Met with a rural Taihape resident</p> <p>Attended Palmerston North City Council Mayor Grant Smith's Christmas function</p> <p>Attended the Santoft Domain Committee meeting</p>
6	<p>Met with various Marton residents</p> <p>Attended the Property Brokers Christmas function</p>
7	<p>Met with a Marton resident</p> <p>Attended Nga Tawa School's Senior Prize-giving</p> <p>Attended the South Makirikiri School and Community Fitness track opening</p>
8	To attend the Charter Parade 1st Battalion, Royal NZ Infantry Regiment hosted by Mayor Tracey Collis, Tararua District Council - Woodville
10	<p>To meet with a rural Hunterville resident</p> <p>To meet with a Marton resident</p> <p>To attend the Hunterville Community Committee meeting</p>
11	<p>To attend the Reconvened Creative Communities meeting – Marton</p> <p>To attend the Bulls Community Committee meeting</p> <p>To attend the Bulls Community Awards Night</p>
12	To attend Marton Community Committee
13	To attend the Council meeting
14	To attend the Accelerate25 Lead Team meeting
15	To attend the Huntley School prize giving
19	To be based in Taihape all day

Attachment 3

RECEIVED

004


RANGITIKEI
DISTRICT COUNCIL

Submission Form

03 DEC 2018

Animal Control Bylaw Review 2018

 To: BS
 Doc:

**Submissions close at 12 noon
on Monday 3 December 2018**
**Return this form, or send your written
submission to:**

 Animal Control Bylaw Review
 Rangitikei District Council
 Private Bag 1102
 Marton 4741

 Email: info@rangitikei.govt.nz

Oral submissions

 Oral submissions will be held at the Marton
 Council Chambers on Thursday 13 December
 2018

 If you wish to speak to your submission,
 please tick the box below.

☐ I wish to speak to my submission.

 You are allowed ten minutes to speak,
 including questions from Elected Members.

 If you have any special requirements, such
 as those related to visual or hearing
 impairments, please note them here.

Privacy

All submissions will be public.

 Please tick this box if you would like your
 personal details withheld (*note: your name
 will remain public*) ☐

Name	Donna Harris
Organisation (if applicable)	
Postal Address	30 Hendersons Line, Marton
Phone	(06) 327-5229
Email	donnaronharris@hotmail.com
Do you think Council should have a permit system for bees in urban areas?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Two hives per property seems reasonable with the ability to apply for an exemption.	
Do you think Council should require beehives throughout the District to be setback at least 5 metres from the boundary with the road?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Do you think Council should invest \$5,000 into a de-sexing programme for cats?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	

If you have any questions please contact Blair Jamieson, Strategy and Community Planning Manager on 0800 422 522

Do you think your settlement should have to comply with the restrictions that apply to urban areas?		Council is proposing to introduce a fee for activities that require permits (excluding permits for two or less beehives). Do you agree with this approach?
Koitiata	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Scotts Ferry	<input type="checkbox"/> Yes <input type="checkbox"/> No	Comment
Ohingaiti	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Mangaweka	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Utiku	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Ratana	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment		
Further comments		
		Attach additional information or pages if necessary
	Signed	Donna Harris
	Date	3 Dec 18

RECEIVED

003


RANGITIKEI
DISTRICT COUNCIL

Submission Form

03 DEC 2018

Animal Control Bylaw Review 2018

 To: BJ
 File:
 Doc:

**Submissions close at 12 noon
on Monday 3 December 2018**
**Return this form, or send your written
submission to:**

 Animal Control Bylaw Review
 Rangitikei District Council
 Private Bag 1102
 Marton 4741

 Email: info@rangitikei.govt.nz

Oral submissions

 Oral submissions will be held at the Marton
 Council Chambers on Thursday 13 December
 2018

 If you wish to speak to your submission,
 please tick the box below.

☐ I wish to speak to my submission.

 You are allowed ten minutes to speak,
 including questions from Elected Members.

 If you have any special requirements, such
 as those related to visual or hearing
 impairments, please note them here.

Privacy

All submissions will be public.

 Please tick this box if you would like your
 personal details withheld (*note: your name
 will remain public*) ☐

Name	Carolyn Bates
Organisation (if applicable)	
Postal Address	7 Dalrymple Place, Marton
Phone	(06) 327-8088
Email	setabac@gmail.com
Do you think Council should have a permit system for bees in urban areas?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Two hives per property seems reasonable with the ability to apply for an exemption.	
Do you think Council should require beehives throughout the District to be setback at least 5 metres from the boundary with the road?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Do you think Council should invest \$5,000 into a de-sexing programme for cats?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
I think the service should not be free, the owner should have to pay at least a nominal fee, that is likely to be an incentive and will ensure the service is not totally abused.	

If you have any questions please contact Blair Jamieson, Strategy and Community Planning Manager on 0800 422 522



Do you think your settlement should have to comply with the restrictions that apply to urban areas?		Council is proposing to introduce a fee for activities that require permits (excluding permits for two or less beehives). Do you agree with this approach?
Koitiata	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Scotts Ferry	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Comment</i>
Ohingaiti	<input type="checkbox"/> Yes <input type="checkbox"/> No	Having a fee will reimburse RDC for time involved by staff, also that it will be an encouragement for people to stay within the requirements set down.
Mangaweka	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Utiku	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Ratana	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Comment</i>		
Further comments		
		<i>Attach additional information or pages if necessary</i>
		Signed <i>C. A. Bates</i>
		Date <i>3 Dec 18</i>

RECEIVED

03 DEC 2018

To: BJ
File:
Doc:



**Submission by the Royal New
Zealand Society for the
Prevention of Cruelty to Animals
on the Draft Rangitikei Animal
Control Bylaw Review – 2018**

3rd December 2018

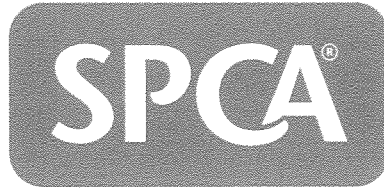
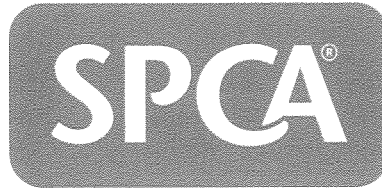


Table of Contents

Introduction	2
Submission	3
Purpose	3
Interpretation	3
Keeping of Animals	4
Cats.....	5
Poultry	6
Bees.....	7
Pigs	7
Grazing Stock in Urban Areas	8
Animal Slaughter.....	8
Conclusion.....	9
References	9



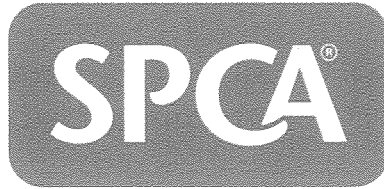
Introduction

The following submission is made on behalf of The Royal New Zealand Society for the Prevention of Cruelty to Animals (referred to as SPCA).

SPCA is the preeminent animal welfare and advocacy organisation in New Zealand. The Society have been in existence for over 140 years with a supporter base representing many tens of thousands of New Zealanders across the nation.

The organisation includes 40 Animal Welfare Centres across New Zealand and over 80 inspectors appointed under the Animal Welfare Act 1999.

SPCA welcomes the opportunity to make a submission on the Draft Rangitikei Animal Control Bylaw Review - 2018.



Submission

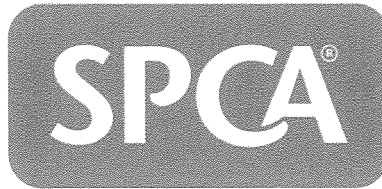
SPCA would like to thank the Rangitikei District Council for the opportunity to provide comments and suggestions on the redrafting of the Animals Control Bylaw Review. Below we have made some specific comments on the different parts of the draft bylaw that we hope will be helpful in developing it further.

Purpose

SPCA strongly recommends that Section 3.1 is extended to include “Ensure and promote the welfare of animals within the district”. It is essential that Rangitikei Council recognises that animal health, nuisance and slaughter are all linked and co-dependent on animal welfare and cannot be siloed while properly ensuring the aims.

Interpretation

SPCA believes that the definition of “Nuisance” in Section 4.1 should be broadened further to include nuisance to animals. At present, the definition of nuisance only relates to impacts on people. This means that a person who deliberately carries out acts that impact animals does not come within the current definition. Our organisation suggests that the definition needs to be rewritten to include the prevention of “unreasonable interference with the peace, comfort or convenience of an animal, whether by way of excessive noise, offensive odours, accumulation of deposits, deliberately aggressive acts, excessive breeding, failure to properly care or provide for animals or interfering with the proper care of an animal.”



For example, deliberately or recklessly setting off fireworks around animals, dumping waste in an area inhabited by horses, or allowing dogs to attack other animals would all come within this improved definition. Sometimes acts or omissions take place that do not fall within the Animal Welfare Act or are not considered to be serious enough for a prosecution to be taken. However, with an extended definition, the Council will be able to intervene and take action before a problem gets out of hand. Therefore, definition of nuisance needs to be further widened in order to include the full scope of potential nuisances. Limiting it only to impacts upon people is too narrow and fails to properly address the full range of potential nuisances that might arise and would lead to antisocial behaviour and other harms.

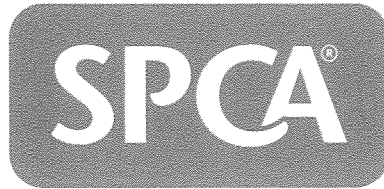
Keeping of Animals

SPCA submits that Section 5.1 needs to be reworded as follows:

“No person shall keep any animal in such a manner or in such conditions, which in the opinion of an enforcement officer, creates a nuisance or causes a threat to public health or safety, or to the health or safety of the animal in question or another animal.”

SPCA submits that an additional subsection should be added to follow on from Section 5.2, to read:

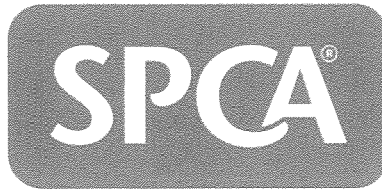
5.3: “It is the obligation of any person who assumes responsibility for an animal to properly provide for their care, which includes meeting the animal’s behavioural, social, environmental, health and physical needs.”



Cats

SPCA unreservedly supports the Council's proposal to invest money in a de-sexing programme for cats. However, SPCA believes that the current requirement for cat ownership listed under section 6.1 is insufficient to ensure that the significant welfare, environmental and social problems associated with the overbreeding and irresponsible breeding of cats is prevented. SPCA submits that it is essential for the Council to ensure that cats over six months of age are de-sexed (unless kept for breeding purposes and are registered with New Zealand Cat Fancy Ltd.) with a recommendation that cats are de-sexed at or before four months of age. SPCA believes that this requirement should be added alongside the Council's proposal to invest money in a de-sexing programme for cats, so that both aspects can work in correlation to have the best possible chance of making a positive impact on unwanted cat numbers and successful cat management.

The 'traditional' age of de-sexing is six months of age, but this allows cats to reach reproductive maturity before they are de-sexed (Joyce et al. 2011; Clark et al. 2012; Zanolowski 2012); cats may reach reproductive maturity as early as three and a half months of age (Little 2001; Farnworth et al. 2013). Delaying de-sexing of owned cats can result in the production of unwanted litters of kittens, thereby limiting the effectiveness of the mandatory de-sexing requirement. A report produced by RSPCA UK concluded that the promotion and practice of pre-pubertal neutering (at four months) is vital to tackling the cat population crisis (RSPCA UK 2014).

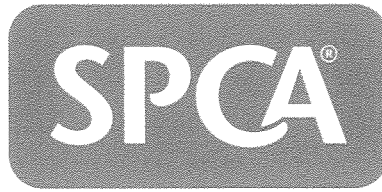


In addition, SPCA submits that another important aspect to encouraging a more responsible approach to animal ownership is to ensure that cats are microchipped and properly registered to their owners. This will have a positive impact on both animal welfare and the community. Animals can be safely microchipped from a young age.

Poultry

SPCA submits that, in addition to the requirements already included in this section, the following should be added:

- Poultry must be provided with access to an adequately sized run or free-ranging area in order to fulfil their need for daily exercise and areas to scratch and forage. The size of the run must be at least suitable for the number of poultry housed within it.
- Poultry must be provided with appropriate areas/space for nesting (suitable for the number of poultry housed there), which must include nesting materials suitable for the species.
- We also suggest a recommendation that appropriate drip type watering containers are used for poultry rather than open containers since these are more hygienic. This makes them better for animal welfare and to promote health in the community.



Bees

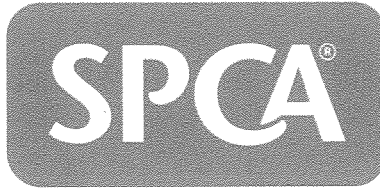
SPCA agrees with the proposed permit system for bees in urban areas. SPCA submits that this permit system must also ensure that there will be good husbandry and health practices for the bees in recognition that bees are susceptible to pests, diseases and poor welfare.

In addition, our organisation supports the proposed setback of beehives from roads, which will benefit the insects themselves to avoid the loss of so many bees due to colliding with vehicles.

Pigs

SPCA submits that it is important that this section should include welfare requirements for pigs and advises that the following should be added:

- Pigs must be provided with access to an adequately sized free-ranging area with environmental enrichment in order to fulfil their need for daily exercise and areas to explore and forage. The size of the area provided must be at least suitable for the number of pigs housed within it.
- Pigs must be provided with adequate shelter of a suitable size for the number of pigs being owned. This is essential because pigs are very sensitive to extremes of climate and are unable to regulate their temperature well.



- Pregnant pigs must be given an appropriate areas/space for birthing which must include the provision of suitable nesting materials due to their innate desire to nest-build prior to giving birth.
- As a particularly intelligent and social species, it is not advised that pigs are permitted to be housed alone.

Grazing Stock in Urban Areas

SPCA advises that an extra condition should be added to this section which specifies that the stock must be provided with an adequate and appropriate living environment that is suitable for their species, which includes the provision of suitable companionship, space, shade and shelter. Keeping animals in appropriate conditions is important in order to avoid causing harm and distress to animals, which is expected and desired by the community and is also an important component of keeping the community safe. Animals who are well looked after and socially fulfilled are less likely to roam or cause a nuisance to the surrounding area.

Animal Slaughter

SPCA advises that it is important for an additional condition to be added to this section which specifies that: "The animal must be killed in a manner that is as humane as possible. The method adopted should be humane, painless, minimise fear and distress for the animal, and should result in rapid loss of consciousness followed by death."



Conclusion

SPCA appreciates the opportunity to contribute to the Draft Rangitikei Animal Control Bylaw Review – 2018 and would welcome further engagement on this issue. If any further information is required, the Society is happy to discuss this matter further.

References

Clark, C.C., Gruffydd-Jones, T., Murray, J.K. (2012). Number of cats and dogs in UK welfare organisations. *The Veterinary Record*, 170, 493-499.

Farnworth, M.J., Adams, N.J., Seksel, K., Waran, N.K., Beausoleil, N.J., Stafford, K.J. (2013). Veterinary attitudes towards pre-pubertal gonadectomy of cats: a comparison of samples from New Zealand, Australia and the United Kingdom. *New Zealand Veterinary Journal*, 61, 226.

Joyce, A., Yates, D. (2011). Help stop teenage pregnancy. *Journal of Feline Medicine and Surgery*, 13, 3-10.

Little, S.E. (2001). Female Reproduction. In: *The Cat: Clinical Medicine and Management*, 1st ed. Elsevier Saunders., St. Louis MO, USA.

Royal Society for the Prevention of Cruelty to Animals United Kingdom (RSPCA UK) (2014). Tackling the cat crisis. Available from: www.rspca.org.uk.

Zanowski, G.N. (2012). A fresh look at spay/neuter legislation: the journey to a middle ground. *Journal of Public Health Management and Practice*, 18, E24.

Attachment 4

RECEIVED

005

03 DEC 2018

Submission Form

To: B

File: _____

Incentivising Residential Development


RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on Monday 3 December 2018**

**Return this form, or send your written
submission to:**

Incentivising Residential Development
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers on Thursday 13 December
2018

If you wish to speak to your submission,
please tick the box below.

☒ I wish to speak to my submission.

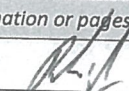
You are allowed ten minutes to speak,
including questions from Elected Members.

If you have any special requirements, such
as those related to visual or hearing
impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your
personal details withheld (note: your name
will remain public) ☐

Name	ROBERT SNISDELS
Organisation (if applicable)	
Postal Address	5 GREY ST, MARTON
Phone	0210 410001
Email	moolookiwi@outlook.com
Do you agree/disagree with the proposed rates remission for new or relocated dwellings?	
<input type="radio"/> Agree <input checked="" type="radio"/> Disagree	
Comments	
\$5000 dollars is not going to help developers or individuals when the rest of the system is shot. The whole customer service experience in terms of building or	
Do you agree/disagree with the proposed rates remission for residential subdivision?	
<input type="radio"/> Agree <input checked="" type="radio"/> Disagree	
Comments	
renovation needs an overhaul. A long term view needs implementing rather than a revenue generating short term view. And why should ratepayers subsidise developers.	
Attach additional information or pages if necessary	
Signed	
Date	3/12/18

If you have any questions please contact Michael Hodder, Community & Regulatory Services Group Manager on 0800422 522

RECEIVED



Submission Form

03 DEC 2018

Incentivising Residential Development

To: BS

File:

Doc: _____

RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on Monday 3 December 2018**

Return this form, or send your written submission to:

Incentivising Residential Development
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton Council Chambers on Thursday 13 December 2018

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission.

You are allowed ten minutes to speak, including questions from Elected Members.

If you have any special requirements, such as those related to visual or hearing impairments, please note them here.

Privacy

All submissions will be public.
Please tick this box if you would like your personal details withheld (*note: your name will remain public*) ☐

Name	Carol Lewis
Organisation (if applicable)	Team Lewis
Postal Address	RD1, Bulls
Phone	027 444 4845
Email	carol.lewis@remax.co.nz
Do you agree/disagree with the proposed rates remission for new or relocated dwellings?	
<input type="radio"/> Agree <input checked="" type="radio"/> Disagree	
Comments	
Suggest \$1000 + GST per lot developed (minimum of 3 lots in Rangitikei). This sum to be discounted from Resource Consent fee invoice. Developers to be assisted at start of process.	
Do you agree/disagree with the proposed rates remission for residential subdivision?	
<input type="radio"/> Agree <input checked="" type="radio"/> Disagree	
Comments	
(as ^{per} above comments)	
Attach additional information or pages if necessary	
Signed	CA Lewis
Date	3-12-18

If you have any questions please contact Michael Hodder, Community & Regulatory Services Group Manager on 0800422 522

Page 44

To: B1
File: _____
Doc: _____

Incentivising Residential Development

Notes on submission for Residential Development Policy

Unfortunately I am currently away in the UK and have only just received the email calling for submissions late in November so I have made some brief notes to comment on agreement with the policy. I am not available to speak although I would like to have done so.

As a property development and construction company currently active in Marton with several developments we are in favor of any incentive or help that the Council may offer to assist us in our goal to create more homes for the elderly residents of Marton and those looking to move here.

However, we view the current proposal as of only minor use to us and would use it for promotional purposes only.

In monetary terms, considering the capital cost of a subdivision and the nature of expenditure being mostly upfront cost, the rates relief over a three year period is of no incentive to us to carry out any further development than that we would normally consider within our current model.

Considering we receive rates relief for adjoining lots now the relief given by the residential subdivision proposal is only minor. However all is welcome.

Rates relief for a home that we build for a client is of little value to us in monetary terms as the benefit is for the client in ongoing years. Our model is to build either a presold home or one we would consider would sell to a user very quickly so rates relief is of small monetary value to us. We see the value in this policy to us would be from a marketing viewpoint where it is a large point of difference from surrounding Councils. It is of value there.

The largest benefit we currently see in operating in Marton are the lack of development fees and we see this as a larger incentive to stay and continue developing and building.

I give the comments below as constructive criticism.

The largest hindrance we see in operating in Marton is the poor communication at times from Council departments and the frustration of one department not knowing what the other is doing. It appears to us to be fractured and splintered into small bureaucratic groups with no one point of reference for us to approach regarding any issue we may have. This results in delay and cost for us which is material to our decisions.

We also see a Council which needs to improve its district plan to align with its goals. The need for higher density housing on smaller lots is not allowed for at all. This is not helping our elderly clients. The lack of available zoned land for residential subdivision on the town boundary is an issue that must be addressed.

We are pleased to see the Council is thinking of solutions and we support the proposals but would like to see further advances made re simplifying Council process and modification of the District plan.

Gary Thomson. Director. Pukepapa Investments Ltd

To: B5
File: 4-ED-5-4
Doc: 150351



RANGITIKEI
DISTRICT COUNCIL

Incentivising Residential Development

Name	Dianne Saunders.
Organisation (if applicable)	Ngati Tamakopiri
Postal Address	37 Goldfinch St Taihape
Phone	021 024 20224
Email	dianne.raherasaunders@gmail.com
Do you agree/disagree with the proposed rates remission for new or relocated dwellings?	
<input checked="" type="radio"/> Agree <input type="radio"/> Disagree	
Comments	
Reduce the costs of developing a property would be very beneficial.	
Do you agree/disagree with the proposed rates remission for residential subdivision?	
<input type="radio"/> Agree <input type="radio"/> Disagree	
Comments	
Attach additional information or pages if necessary	
Signed	M Saunders.
Date	29/11/2018

Q 7

To: BJ
File: Submission
Doc:

RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on Monday 3 December 2018**

Please tick this box if you would like your personal details withheld (*note: your name will remain public*) ☐

If you have any questions please contact Michael Hodder, Community & Regulatory Services Group Manager on 0800422 522

Page 49

Submission Form

Incentivising Residential Development

RANGITĪKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on Monday 3 December 2018**

Return this form, or send your written submission to:

Incentivising Residential Development
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton Council Chambers on Thursday 13 December 2018

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission.

You are allowed ten minutes to speak, including questions from Elected Members.

If you have any special requirements, such as those related to visual or hearing impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your personal details withheld (*note: your name will remain public*) ☐

Name	Carol Lewis
Organisation (if applicable)	Team Lewis
Postal Address	RD1, Bulls
Phone	027 444 4845
Email	carol.lewis@renax.co.nz
Do you agree/disagree with the proposed rates remission for new or relocated dwellings?	
<input type="radio"/> Agree <input checked="" type="radio"/> Disagree	
Comments	
Suggest \$1000 + GST per lot developed (minimum of 3 lots in Rangitikei). This sum to be discounted from Resource Consent fee invoice. Developers to be assisted at start of process.	
Do you agree/disagree with the proposed rates remission for residential subdivision?	
<input type="radio"/> Agree <input checked="" type="radio"/> Disagree	
Comments	
(as above comments)	
Attach additional information or pages if necessary	
Signed	CALewis
Date	3-12-18

If you have any questions please contact Michael Hodder, Community & Regulatory Services Group Manager on 0800422 522

Attachment 5



REPORT

SUBJECT: **Administrative matters – December 2018**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 6 December 2018

FILE: 5-EX-4

1 Development template agreement

- 1.1 At its meeting on 29 February 2018, the Finance/Performance Committee considered a draft template agreement and adopted it unchanged, apart from including an exclusion for retrospective applications. The Committee resolved that the agreement be applied to the proposed Maher 8 lot residential subdivision on Bredins Line¹.
- 1.2 A meeting has been arranged with the Mahers to discuss the specific terms in the agreement. The proposed agreement will be tabled at the meeting.
- 1.3 A recommendation is included.

2 Community Initiatives Fund criteria

- 2.1 At its workshop on 18 October 2018 there was a consensus among Elected Members present that the current criteria for the Community Initiatives Fund should be amended to include equipment. However, this was not the case in the discussion whether facilities and/or building costs could be included.
- 2.2 The purpose of the Fund is 'to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience'. Given the normal maximum grant is \$2,500, facilities and/or building costs would normally be outside that range. However, given the broad purpose of the Fund, Council may be willing to relax these criteria by amending the statement of Ineligible costs as follows:²
 - ~~Facility~~ Building development, repairs or funding for capital works (i.e. costs associated in developing necessary to operate a facility building);
 - Grants to individuals;

¹ 18/FPE/141.

² Blue text denote proposed additions; scored through text proposed deletions.

- Purchase or long-term lease of ~~equipment or facilities~~, **excluding that which serves a recreational function (i.e. playground swings);**
- ~~Food and beverage costs;~~
- Retrospective project costs;
- Costs of bonds or making good any damage done to venues that are hired;

2.3 A recommendation is included.

3 New amenities on Taihape Memorial Park - update

- 3.1 Ashburton District Council has been asked for details about their equivalent facility. If available by 13 December 2018, it will be tabled at the meeting,
- 3.2 Dates have been proposed to Clubs Taihape for a further meeting. If that occurs before 13 December 2018, a verbal commentary will be provided to Council's meeting that afternoon. Otherwise it will be reported to Council's 31 January 2019 meeting.
- 3.3 A letter has been received from Taihape Bowling Club's legal representative requesting direction from Council regarding the Taihape Bowling Club Deed of Lease and facilities. A separate report is attached.

4 Papakai and Memorial Park development, Taihape

- 4.1 During Public Forum at Council's meeting on 29 November 2018, Matt Thomas and Don Tantrum made a presentation (on behalf of the Friends of Taihape) about the concept plan for the Papakai and Memorial Park, Taihape, seeking financial support from the Council's Parks Upgrade Partnership Scheme. Council undertook to make a decision at its 13 December 2018 meeting.
- 4.2 An extract from the presentation is attached as Appendix 1. The initial development is to build four swingbridges (or suspension bridges) which would link about 10 km of existing track, making them much more attractive for walking and cycling. The provisional estimate of the cost of these bridges by engineering consultants Frame Group is between \$100,000 and \$150,000, depending on the extent of volunteer labour and donated materials.
- 4.3 Fund-raising will start soon. Under the Parks Upgrade Partnership Scheme, Council typically commits to paying a grant when the balance of external funds has been secured. The Friends requested a grant of \$25,000 – asking for early payment of \$10,000 to fund the design of the bridges and associated building and resource consent applications. Having this initial work done will assist in gaining support from external funders. As a condition of this early payment, Council may wish to require the design work being handed over to Council – either when the bridges are signed off as completed or if (although very unlikely) the project is abandoned. Council will be responsible for the bridges' maintenance, so it is important to have documentation on the design.

4.4 The 2018/19 budget for the Parks Upgrade Partnership Scheme is \$93,666 and the uncommitted balance is \$50,784³. Thus there is sufficient budget to cover a \$25,000 grant as Council's contribution to the four bridges.

4.5 A recommendation is included.

5 Diving at Council's swimming pools

5.1 At the Assets/Infrastructure Committee's meeting on 15 November 2018, clarification was sought about restrictions on diving from the blocks at the Marton Aquatic Centre. The advice received from Trevor Nicholls is as follows:

- *No diving at all unless under full supervision in an instruction or competitive mode by fully qualified personnel.*
- *Diving instruction and competition takes place in min depth of 1130 mm in the Marton facility or 1100 mm in the Taihape facility.*

The above precludes the use of starting blocks at any time and diving during public swimming.

5.2 The position statement from New Zealand Swimming is attached as [Appendix 2](#).

6 Service request reporting

The summary reports for first response and feedback and for resolution (requests received in October 2018) are attached as [Appendix 3](#).

7 Health and Safety update

7.1 Working Wise Ltd will conduct the SafePlus assessment of Rangitikei District Council on 11 December 2018. The interviews include a range of staff (including managers) and will focus on the three key risks agreed by MW LASS Directors – i.e. mental well-being, contractor management and PCBU⁴ interaction and working alone. Some sessions will occur off-site.

7.2 The assessment also considers Council's health and safety policies and procedures, records from its Health & Safety Committee and incident reports.

8 Staffing

8.1 David Flintoff stated as Reticulation Team Leader with the Shared Services Infrastructure Group on 26 November 2018.

³ The current commitments are \$35,000 for the Ratana playground upgrade and \$7,882 for the Hunterville Domain fitness track.

⁴ Person Conducting a Business or Undertaking – the term used in the Health and Safety at Work Act 2015. Council is 'an undertaking' rather than 'a business'.

8.2 George Forster will start as Policy Analyst on 4 February 2019.

9 Recommendations:

9.1 That the report 'Administrative matters – December 2018' to Council's meeting on 13 December 2018 be received.

9.2 That Council approve [without amendment/as amended] the development template agreement as applied to the proposed Maher 8-lot subdivision on Bredins Line, Marton.

9.3 That Council approve [without amendment/as amended] the proposed revision of ineligible costs in the criteria for the Community Initiatives Fund.

9.4 That Council approve a grant of \$25,000 from the Parks Upgrade Partnership Scheme to the Friends of Taihape as Council's contribution to the building of four bridges to link the trails in Papakai and Memorial Park, Taihape, on the basis that

- a payment of \$10,000 is made before 31 December 2018 to fund the design of the proposed bridges and associated consent applications (with those designs being passed to Council when the bridges are signed off as complete or if the project is abandoned),
- the balance of \$15,000 is paid once other external funding is confirmed;

and

That Council waive all internal consenting costs other than the applicable Government levies and charges for this bridge building project.

Ross McNeil
Chief Executive

Appendix 1

1.3 Concept

Overall Concept Design



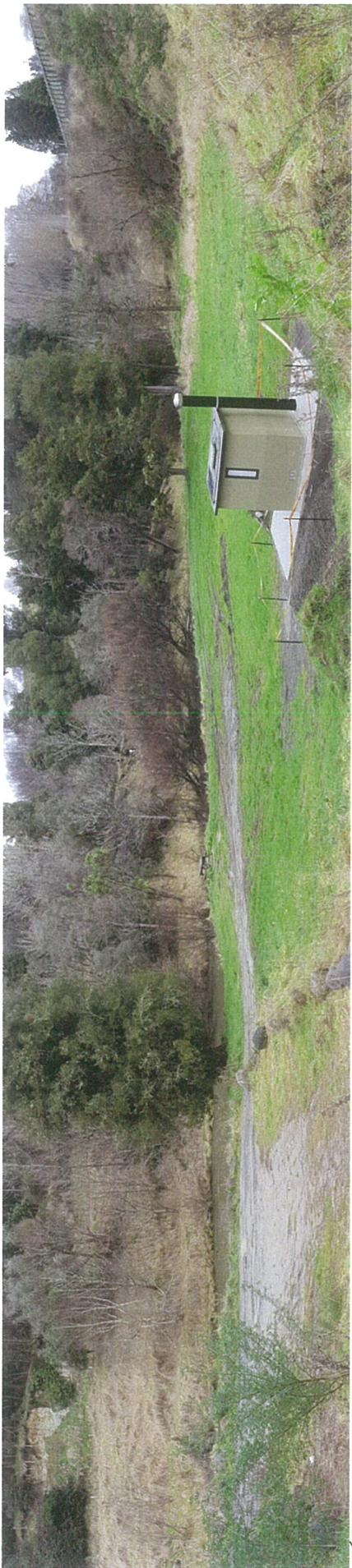
Legend

- Walking Track incl. Mountain Biking and Horse Riding
- Walking Track on Road
- Mountain Bike Track
- Horse Riding Track
- Redwood trees
- Podocarp Forest
- Large Kahikatea Trees
- Swimming Spots
- Camp Ground for Motorhome & Tents
- Camp Ground for Motorhome
- Proposed River Crossing
- Public Toilet
- Cliff Areas
- Lookout to view historic spillway for the power plant
- Lookout
- Steep - Possible steps needed
- Tree Planting along Streets to Connect the Town with the Green Spaces
- Viewpoints
- Viewpoints Illustrations (refer to p.10)

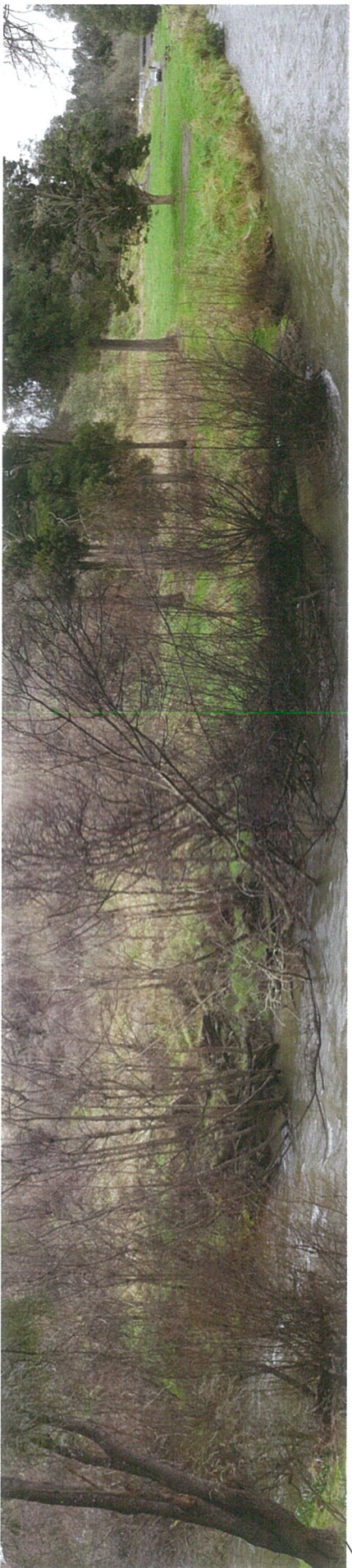
- 1 Redwood Park
- 2 Memorial Native Reserve
- 3 Haukapu Ravine
- 4 Fisherman's Table
- 5 Horseshoe Valley
- 6 TAS Alley
- 7 Haukapu Camp
- 8 Papakai Park
- 9 Boshier's Bush
- 10 Redwood Grove
- 11 Power Station Forest
- 12 Kahikatea Reserve

1.3 Concept

Existing panoramic views of the site



1 View over Hautapu river and the future campsite for motor homes*



2 View over Hautapu river towards the future campground*

* Photos provided by "Friends of Taihape Society"

1.3 Concept

Concept Design Hautapu Camp & Papakai Park

Zoom-In Camp Ground



The concept design of the campgrounds is characterised by a simple layout that accommodates both motorhomes, smaller vehicles and tents. A new car park can facilitate visitors who are interested in day hikes. The site itself is well accessible via Papakai Rd. Being integrated within the greater network of tracks and roads within the area, Hautapu Camp and Papakai Park combine activities such as bird watching, swimming, picnicing and much more. Using the existing natural features is one of the key elements that can be done in the area.

1. Camp Ground Facilities & Shelter
2. Toilet
3. Car Park
4. Escarpment Planted with Native Vegetation
5. Open Drain
6. Camp Sites for Motor Homes Only
7. Proposed Bridge Connection
8. Camp Sites for tents, campers and small vehicles
9. Walking Tracks
10. Swimming Spot
11. Picnic Areas

Appendix 2

Background:

With recent changes to the Health and Safety Act increasing the accountability on facility owners and operators to provide safe 'workplaces', an increased focus is being seen by swimming pool operators in relation to how swimmers are diving into pools for both competition and training. This increased focus is particularly relevant to pools with shallow depths of less than 1.4m.

Swimming NZ has been asked to develop a policy relating to dive entries into pools that can be used by pool owners/operators to assist them to determine their own diving rules and how these are applied to a swimming club using the pool for training and/or competition.

In an effort to get a formal policy adopted quickly, Swimming NZ has looked to Swimming Australia who operate within a strict Health & Safety environment and has invested considerable time and resources into developing a robust dive entry policy back by significant international research. It is this policy that Swimming NZ now references and endorses for use within the NZ swimming environment.

Purpose:

The purpose of the policy is to inform swimming clubs, swimming facilities owners/operators and swimming coaches or water safety teachers of Swimming NZ's position in relation to dive entry for swimming competition or swimming training.

The policy is to assist clubs, facilities owners/operators, coaches and water safety teachers undertaking swimming events and training activities to make informed decisions and to issue directives to ensure safety of their participants.

Given the overriding responsibility for determining Health & Safety rules and procedures falls to the respective pool owner/operator, Swimming NZ maintains that the suitability of this policy for use at a specific facility, is at the sole discretion of the swimming pool owner/operator who must themselves determine its suitability or not for use at their facility.

Policy:

1. Less than 0.9 metre - No dives.
2. 0.9 metre to less than 1.0 metre - Concourse dive (providing concourse is not more than 0.2 metre above the water surface).
3. 1.0metre to less than 1.2 metre – Concourse dive (providing concourse is not more than 0.4 metre above the water surface).
4. 1.2 metre to less than 1.35 metre – Concourse or Platform dive (As long as the platform is not more than 0.75 metre above the water surface.)
5. 1.35 metre and more - As per FINA Rule FR2.7.

Application:

Swimming NZ will utilise this “Dive Entry for Competitive Swimming Position Statement” to inform clubs, coaches, facility operators, officials and facility owners of the adopted position of the sport. As such the policy will be:

- Displayed on the Swimming NZ website for reference;
- Distributed to Swimming NZ region and club networks;
- Utilised as the reference for responding to all enquiries from clubs, facility operators, swimming officials and facility owners on specific swimming pool dive entry circumstances; and
- Applied to discussions with aquatic industry organisations in relation to the application of common standards where Swimming NZ is not directly involved.

Review:

Swimming NZ will review its position in relation to the Swimming Australia’s Dive Entry for Competitive Swimming Policy on an annual basis.

Authorisation:

This Position Statement has been authorised by the Board of Swimming NZ in May 2017.



Steve Johns

Chief Executive Officer

Appendix 3

Service Request Breakdown for October 2018 - First Response

Service Requests	Compliance				
Department	current	overdue	responded in time	responded late	Grand Total
Animal Control			78	12	90
Animal control bylaw matter			1		1
Animal welfare concern			3		3
Barking dog			11	2	13
Dog attack			5	1	6
Dog property inspection (for Good Owner status)			8	4	12
Found dog			6		6
General Enquiry			2		2
Lost animal			8	2	10
Property investigation - animal control problem			1		1
Roaming dog			18	1	19
Rushing dog			1	1	2
Wandering stock			14	1	15
Building Control		1	3	1	5
Dangerous or unsanitary building			1	1	2
Property inspection		1	2		3
Council Housing/Property			11		11
Council housing maintenance			8		8
Council property maintenance			1		1
Halls maintenance			2		2
Environmental Health		1	31		32
Abandoned vehicle			1		1
Dumped rubbish - outside town boundary (road corridor only)			1		1
Dumped rubbish - within town boundary			3		3
Livestock (not normally impounded)			1		1
Noise			23		23
Pest problem eg wasps		1			1
Vermin			2		2
Footpaths		2			2
Footpath maintenance		2			2
General enquiry		2	4		6
General Enquiry		2	4		6
Parks and Reserves			5		5
Maintenance (parks and reserves)			3		3
Playground equipment			1		1
Water leak - parks and reserves only			1		1
Public Toilets			2		2
Maintenance (public toilets)			2		2
Roads		2	16		18
Culverts, drains and non-CBD sumps		1	4		5
Potholes			4		4
Road maintenance - not potholes			5		5
Road signs (except state highway)		1	3		4
Roadside Trees, Vegetation and Weeds		2	5		7
Rural trees, vegetation and weeds		1	2		3
Urban trees, vegetation and weeds		1	3		4
Rubbish bins			1		1
Bins - Hunterville/Taihape			1		1
Solid Waste		2			2
Waste transfer station		2			2
Stormwater			1		1
Stormwater blocked drain (non urgent)			1		1
Street Cleaning			2		2
CBD cleaning (gutters/sumps) - Hunterville/Taihape			1		1
Street Cleaning - non CBD			1		1
Wastewater			3		3
Wastewater blocked drain			2		2
Wastewater odour			1		1
Water		4	28	1	33
Bad tasting drinking water			1		1
HRWS maintenance required			7		7

Service Requests					
Department	Compliance current	overdue	responded in time	responded late	Grand Total
Location of meter, toby, other utility		1	5		6
No drinking water supply			2		2
Replace meter, toby or lid		1	3		4
Water leak - council-owned network, not parks or cemeteries		1	3		4
Water leak at meter/toby		1	7	1	9
Grand Total		6	10	14	220

Feedback Required (Multiple Items)

Service Requests

Feedback

Department	After hours	Email	In Person	Letter	Not able to contact	Telephone	Not provided	Grand Total
Animal Control			7	1	3	22	3	36
Building Control		1					1	2
Council Housing/Property		1					3	4
Environmental Health	2					2	4	8
General enquiry				1		1	3	5
Parks and Reserves					1	1		2
Roads						3	1	4
Roadside Trees, Vegetation and Weeds							3	3
Stormwater			1					1
Street Cleaning		1						1
Wastewater			1					1
Water			5			6	2	13
Grand Total	2	3	14	2	4	35	20	80

Service Request Breakdown for October 2018 - Resolutions

Service Requests	Compliance				Grand Total
Department	completed in time	completed late	current	overdue	
Animal Control	85	4		1	90
Animal control bylaw matter	1				1
Animal welfare concern	3				3
Barking dog	10	2		1	13
Dog attack	6				6
Dog property inspection (for Good Owner status)	12				12
Found dog	6				6
General Enquiry	2				2
Lost animal	8	2			10
Property investigation - animal control problem	1				1
Roaming dog	19				19
Rushing dog	2				2
Wandering stock	15				15
Building Control	3	1		1	5
Dangerous or unsanitary building	1	1			2
Property inspection	2			1	3
Council Housing/Property	11				11
Council housing maintenance	8				8
Council property maintenance	1				1
Halls maintenance	2				2
Environmental Health	29	2		1	32
Abandoned vehicle		1			1
Dumped rubbish - outside town boundary (road corridor only)	1				1
Dumped rubbish - within town boundary	2	1			3
Livestock (not normally impounded)	1				1
Noise	23				23
Pest problem eg wasps				1	1
Vermin	2				2
Footpaths			2		2
Footpath maintenance			2		2
General enquiry	4	1	1		6
General Enquiry	4	1	1		6
Parks and Reserves	5				5
Maintenance (parks and reserves)	3				3
Playground equipment	1				1
Water leak - parks and reserves only	1				1
Public Toilets	1	1			2
Maintenance (public toilets)	1	1			2
Roads	14		4		18
Culverts, drains and non-CBD sumps	3		2		5
Potholes	4				4
Road maintenance - not potholes	4		1		5
Road signs (except state highway)	3		1		4
Roadside Trees, Vegetation and Weeds	4		3		7
Rural trees, vegetation and weeds			3		3
Urban trees, vegetation and weeds	4				4
Rubbish bins	1				1
Bins - Hunterville/Taihape	1				1
Solid Waste				2	2
Waste transfer station				2	2
Stormwater	1				1
Stormwater blocked drain (non urgent)	1				1
Street Cleaning	2				2
CBD cleaning (gutters/sumps) - Hunterville/Taihape	1				1
Street Cleaning - non CBD	1				1
Wastewater	3				3
Wastewater blocked drain	2				2

Service Requests		Compliance				
Department		completed in time	completed late	current	overdue	Grand Total
	Wastewater odour	1				1
Water		30	2		1	33
	Bad tasting drinking water	1				1
	HRWS maintenance required	7				7
	Location of meter, toby, other utility	5	1			6
	No drinking water supply	2				2
	Replace meter, toby or lid	3			1	4
	Water leak - council-owned network, not parks or cemeteries	4				4
	Water leak at meter/toby	8	1			9
Grand Total		193	11	10	6	220

Attachment 6

Report

Subject: **Marton Civic Centre – Proposed Design Stage**

To: Council

From: Ross McNeil, Chief Executive

Date: 5 December 2018

File: 6-CF-8-3

1 Purpose

- 1.1 This report signals the next stage of the Marton Civic Centre project, and recommends that Council proceed with the development of concept designs.

2 Background

- 2.1 In 2015 Council adopted the Marton Town Centre Plan. That Plan provided a framework (blueprint) for the future development of the Marton CBD guided by four key goals/themes:
- Creating great streets and public places
 - Adaptive re-use of old buildings
 - Development of a new Civic Centre as a catalyst for town centre rejuvenation
 - Branding Marton as a ‘Boutique Town’
- 2.2 The Marton Civic Centre concept, as envisioned by the Marton Town Centre Plan, is based on co-locating the Council’s Marton-based activities/services on one site in the town centre (Broadway area) – those activities/services being Council head-office and chambers; Marton Library/Information Centre; Rangitikei Emergency Operations Centre (EOC), and includes provision for community meeting spaces and public toilets.
- 2.3 In 2016 Council purchased three properties (Cobbler, Davenport and Abraham & Williams) on the corner of Broadway and High Street (Marton) to secure an opportunity for the future development of the Marton Civic Centre. At the time of purchase Council was aware that the buildings were heritage-listed and assessed as earthquake-prone, and that any development/redevelopment of these properties would require a resource consent.
- 2.4 In 2016/17 Council engaged WSP Opus Ltd (Opus) to prepare high level concepts for a new Civic Centre and a heritage precinct (based on a similar geographic area identified in the District Plan). The Civic Centre concepts were based on options covering: full demolition and new build; retention of some/all facades and build behind; and retain all buildings and fully upgrade/renovate. These options were costed by Opus and

subsequently peer reviewed. These concepts were included in the draft 2017/18 Annual Plan. Council subsequently confirmed, with the Annual Plan adoption, an intention to progress the Civic Centre/Heritage Precinct projects. Subsequently, Opus undertook an assessment of the status quo option – being the upgrade of the existing Marton Library/Information Centre building and the upgrade/development of the existing Head Office site. All options are based on providing a fit-for-purpose facility (i.e. future-fit, meets planning/building code requirements, etc).

2.5 The following table summarises the indicative cost range for each of the options:

Location	Head Office and Library Sites (High Street)	Broadway/High Street Site		
Option	Status Quo (Upgrade buildings and develop sites)	Retain All Buildings – Fully Upgrade	Retain Some/ All Facades and Build New Behind	Demolish All Buildings and Build New
Estimated Cost (Range)*	\$9M [^]	\$10M-\$14M ^{**}	\$11M-\$13M ^{**}	\$11M - \$12M ^{**}

* Cost estimates for Status Quo option prepared in 2017/18; Cost estimates for Broadway/High Street options prepared in 2016/17 and have been rounded up to the nearest \$M.

[^] Excludes cost of staff/service relocation during construction

^{**} Excludes value of sale of head office/library sites and subsequent development of the head office site for residential purposes

2.6 In 2018 an application was made to Lotteries Environment and Heritage Committee for funding to advance the Heritage Precinct project, covering heritage and earthquake-prone assessments of all buildings, and the development of associated strengthening options. This application was declined because the project encompassed buildings not expressly covered by Lotteries funding criteria. Discussions with officials responsible for the Heritage EQUIP funding scheme and the Provincial Growth Fund (PGF) confirmed that, despite the merits of the project, the project did not meet the respective criteria to the level required to secure funding.

2.7 It has been acknowledged that advancing the Heritage Precinct concept for Marton is an appropriate way of securing the retention and enhancement of the most significant aspects of Marton's built heritage. However, the major external heritage-related funding programmes have been developed on the basis on dealing with single heritage-listed buildings/building owners rather than a streetscape approach (i.e. the Marton Heritage Precinct). Likewise, the PGF is targeted at growth rather preservation.

2.8 Securing external funding would have had the benefit of lowering the local contribution required for these projects. Having explored these external funding options it is appropriate to now consider how these projects can be advanced. Progressing the Civic

Centre project is more straightforward as Council is the only party involved. In contrast, the Heritage Precinct project covers multiple properties, each with a different owner whose agreement would be required to fully encompass the intent/scope of such a project.

3 Marton Civic Centre – Proposal to Develop Concept Designs

- 3.1 The 2018-28 Long Term Plan (LTP) signals the Marton Civic Centre project running from 2018 (commencement of design stage) to 2021/22 (completion of construction), with the preferred location being the Broadway/High Street site. Funding has been included in the LTP to advance design work on the proposed Centre. Any final decision regarding proceeding with the Centre will be informed by a business case, which is in the early stages of development. Progressing design work will be necessary to enable the completion of the business case.
- 3.2 It is now appropriate to prepare concept designs for the development of a Civic Centre on the Broadway/High Street site. These would need to be based around a clearly defined option or options. It suggested that the following options form the basis of the design concepts:
1. New build – remove all buildings and construct a new building
 2. Façade Retention – retain some/all facades (determined by evaluation), remove buildings behind and replace with a new building(s)
- 3.3 It is suggested that Opus is best placed to undertake this design stage given their involvement in developing the initial concepts for the Civic Centre. Opus has submitted a comprehensive proposal (attached, as Appendix 1) to undertake this work, which is costed at just over \$347,000. Funding for this work is included in the LTP.
- 3.4 The development of concept designs is expected to take around 6-7 months. It will be important to provide for community input/feedback before any final decisions are made about design and location. The status quo option (i.e. remain on current sites and upgrade/develop as required to provide future-fit facilities) will be further refined to enable a direct comparison with the options to develop the Broadway/High Street site. A funding model will be developed as part of the business case process.
- 3.5 Subject to an early 2019 start date, the completion of the design process and business case will enable Council to make key decisions (design, location and cost) by the end September 2019. A draft project plan has been developed, and, subject to Council approving the design concept phase, will be updated to reflect key milestones based on an agreed start date with Opus.

4 Recommendations

- 4.1 That the report 'Marton Civic Centre – Proposed Design Stage' to Council's meeting on 13 December 2018 be received.
- 4.2 That WPS Opus Ltd be appointed for a fee of \$337,011 to develop concept designs for the Marton Civic Centre in accordance with their proposal dated 29 November 2018.

- 4.3 That the project plan for the Marton Civic Centre design stage be finalised once WSP Opus Ltd have confirmed a start date, and that the project plan incorporate a community engagement phase and the completion of the business case.
- 4.4 That the business case, inclusive of community feedback and a funding model for construction, be completed to 'Final Draft' status and presented to Council by September 2019 for a decision on the future of the Marton Civic Centre project.

Ross McNeil
Chief Executive

Appendix 1

7 December 2018

Ross McNeil
Chief Executive
Rangitikei District Council
46 High Street
Private Bag 1102
Marton 4741

WSP Opus
Wellington Architecture Office
Level 9, Majestic Centre, 100 Willis Street
PO Box 12 003, Thorndon, Wellington 6144
New Zealand

 +64 4 471 7000
 www.wsp-opus.co.nz

5-WT489.01

Dear Ross

Marton Community Civic Centre - Concept Design – REVISED OFFER

This letter is a revision of our offer dated 20 July 2018. The fee table has been updated to reflect 2019 rates.

Thank you for the opportunity, as discussed at our recent meeting to present our offer to progress a number of the high-level concepts from our Marton Community Civic Centre and Heritage Precinct Report dated 22.12.2016 (Report) to Concept Design Stage.

It is tremendously exciting that the Council are keen to advance this project and our team at WSP Opus look forward to assisting you.

The original Report provides an assessment of the Marton Heritage Precinct and high-level options for the redevelopment of the Cobbler Buildings (A&B), Davenport Building and Abraham & Williams Building occupying the corner of High Street and Broadway to create a new Community Civic Centre within the Precinct. It was informed by consultation with Council and key stakeholders, as well as the Marton Town Centre Plan prepared in 2014.

Four options were presented for the Community Civic Centre and are summarized as follows:

Option 1 - Retain as much of the original building fabric as possible for all three buildings. Strengthen to Importance Level 2 (IL2) with part to be strengthened to IL4 to house the Civil Defence headquarters. (\$9.2M).

Option 2 - Retain Davenport Building and facades only of Cobbler A & B and Abraham & Williams Buildings. Strengthen to IL2. New Cobbler A strengthened to IL4 to house the Civil Defence headquarters. (\$10.3m).

Option 3 - Retain Davenport Building and facades only of Cobbler B and Abraham & Williams buildings. Strengthen to IL2. Cobber A demolished and new single storey Cobbler A building to IL4 to house the Civil Defence headquarters. (\$11.8M).

Option 4 - Demolish and build all new. (\$11.4M).

PROJECT

You have asked that WSP Opus progress to a Concept Design phase, Option 4 and an option to retain the building facades and key heritage elements of each building where possible.

In response we propose to progress the following original options to Concept Design phase:

Option A - Options 2 and 3 from the Report - Distilled into a single option which would combine retention of facades and retention of important historic building fabric and some new build. The approximate project cost from the Report is in the order of \$10.3M - \$11.8M; and

Option B - Option 4 from the Report - Total demolition and rebuild. The approximate project cost from the Report is in the order of \$11.4M.

OUR TEAM

Brenda O'Shaughnessy will manage this project, to oversee timing, resources and liaison with Council officers to ensure an efficient project delivery and quality design outcomes.

Our Architectural Design team will collaborate to complete this work for you. The Concept Design components will be led by Senior Architect, Cushla Thurston and Senior Conservation Architect, Chessa Stevens who are based in our Wellington Office. Cushla and Chessa are familiar with the opportunities and constraints of this significant site and project in the Rangitikei context. They are experienced in this type of design work, understand the design requirements and understand the specific design considerations that are unique to this project. We will deliver appropriate concept designs for your two preferred development options in a timely and cost-effective manner.

Our Whanganui based Principal Geotechnical Engineer, Mark Frampton, will complete a desktop assessment. Principal Structural Engineer, Brendon Cornell and Senior Surveyor, Caleb Baildon are based in our Wellington office and will lead the detailed seismic assessments and drone survey respectively. They will be assisted locally by Principal Engineer Tony Moran and Engineering Technicians in our Whanganui office.

Our team is comfortable working in a collaborative multidisciplinary environment. We regularly work across WSP Opus offices nationally and with other external professionals and stakeholders.

We would engage Patrick Hay from Rawlinsons to complete the Quantity Surveying component as an external consultant, as they provided this service for the high-level options in the Report.

METHODOLOGY

Detailed Structural Assessments

Initial seismic assessments (ISA) for the buildings were undertaken in 2015, by Charles Consulting Ltd, for the previous owner of the building Bow Bells Ltd. The initial assessments were made using the Initial Evaluation Procedure (IEP) and gave all buildings a score of 5% of the National Building Standard (NBS). The assessments recognise a number of critical weaknesses within the buildings and the NBS ratings have been penalised accordingly.

It is important to acknowledge that an Initial Seismic Assessment (ISA) is a qualitative procedure that observes building attributes, uses these to develop a holistic understanding of how the building might respond to an earthquake and then provides an initial assessment of its earthquake rating.

An ISA is generally the first part of any seismic assessment because it provides a valuable 'first look' at the likely building performance as well as a benchmark for comparison with buildings of similar age and construction. However, where important decisions need to be made that rely on a building's seismic status, it is expected that an ISA would be followed by a Detailed Seismic Assessment (DSA).

A Detailed Seismic Assessment (DSA) is a quantitative procedure that can take several forms, which have all been developed specifically for assessing existing buildings and, it is important to note, are not simply a back calculation of the design process used for new buildings.

A DSA is used to confirm an earthquake rating for a building, particularly when a higher degree of reliability than considered available from a ISA rating is required. It can also be used to identify retrofit needs and provide a benchmark for proposed upgrading strategies to be tested against.

Of specific relevance to the Marton Community Civic Centre project, we would recommend that DSAs are undertaken for each of the existing buildings in order to:

- Determine their actual National Building Standard (NBS) rating as accurately as possible;
- Provide a detailed understanding of the existing building fabric in order make informed decisions about the extent of retention or demolition of existing building fabric and elements;
- Determine the location and severity of any potential critical weaknesses within the buildings, as well as identify any potential construction or design constraints (that may drive any future design or strengthening solutions);
- Develop conceptual seismic strengthening solutions (if required); and
- Provide more certainty around the retention of the façade and key heritage elements. Our initial thoughts are that façade retention for these buildings may be complicated by the openness of the bottom storey relative to the top storey (often referred to as a 'soft storey'). It may be possible to use the existing building fabric to hold the façade in place during the demolition and rebuilding process, thereby negating the requirement to build a separate disposable structure. This could result in considerable savings to the project.

Brief Development

While the DSAs are being completed we would require a briefing period be carried out to better understand your requirements for the Community Civic Centre. This would be carried out by the Architect as a series of two half day workshops with Council and a reverse briefing process.

Drone Survey

At the commencement of the project, we would also arrange for our survey team to complete a drone survey of the existing buildings and adjacent street to give highly accurate base information for the concept designs and any further work.

This will be undertaken by structure from motion photogrammetry. This involves taking hundreds of photographs of the site from the ground and from the air by drone and measuring specific features within the site by GPS and total station to bring the model into real coordinates and scale.

Surveyors will need foot access to the carpark at the rear and will need to carry out total station survey from the adjacent footpaths.

This will require a traffic management plan to be approved by the Council and permission from the Council for the drone operation.

The level of detail and accuracy that a survey of this nature will provide is far superior to traditional methods and has a two fold cost benefit to the project through the direct saving in labour costs compared with a traditional building survey, and co-ordination of documentation and generation of presentation materials.

We have also allowed for a Topographical Survey to establish existing kerb, channel, services and site features to inform the landscape/civil work and align with the drone survey work.

Geotechnical Assessment

To inform the concept design process of the various redevelopment options, we propose to undertake a geotechnical desktop study to help establish the relevant geotechnical parameters and constraints that may influence the design. The desk study should be able to reveal sufficient data for the concept stage of the design process. Field investigations will be required should any of the options proceed further, and these will be briefly discussed in the geotechnical appraisal at the end of the desk study process.

Planning Assessment

A preliminary planning assessment to confirm the District Plan design performance requirements. This will inform the concept design parameters.

Concept Design Phase

Following the Brief Development phase we have allowed for a two step process whereby the two concepts are worked up to a 50% Concept level and then presented to Council with costings.

We have allowed a two-week hold point at this stage for Council to confirm whether one or both options, are to be progressed from 50% Concept into a fully developed Concept.

We have set the fees out in this manner to give the Council flexibility, and minimise the consultancy fees, if it is clear that only one option should be progressed.

We have allowed for two presentations to staff (one at the 50% and one at 99% Concept stage.)

Our team will adhere to a standard scope of services for Concept Design phase as identified in the attached and annotated copy of the Construction Industry Council (CIC) Guidelines.

TIMING

Our architectural team are available to commence this work within two weeks of the offer being approved.

We estimate a total project time of 21 weeks as follows:

1. Detailed Structural Assessments, Brief Development, Drone Survey, Geotechnical and Planning assessments would take 8 weeks. (Weeks 1 – 8)
2. Initial Scoping and Concept Design to 50% stage will take 5 weeks (Weeks 8 – 12)
3. A two-week client hold point will be required following a 50% Concept Presentation (Weeks 13 – 14)
4. Concept 50%-100% development will take 5 weeks (Weeks 15 – 19)
5. A client hold point will be required following a 99% Concept Presentation (Week 19)
6. Following feedback from Council on the draft Concept Designs, we anticipate a further 2 weeks to deliver final Concept Designs. (Weeks 20 – 21)

ASSUMPTIONS

In providing this offer of service we have assumed that:

1. Our deliverables will achieve a standard scope of services for Project Establishment and Concept Design phases as detailed in the Construction Industry Council (CIC) Guidelines attached.
2. A contract start date of no later than Monday 4th February, to enable completion of the project in 21 weeks, being Friday 28th June 2019.
3. Client feedback is provided as indicated by end of Week 14 and Week 19.
4. Drone operation is weather dependent. We will require Council approvals for the traffic management plan and drone operation.
5. We have allowed for two workshops during the brief development phase and two presentations to staff (one at the 50% and one at 99% Concept stage). All other regular meetings to be attended by Wellington Staff are assumed to be via Skype.
6. Should the project programme become prolonged then WSP Opus would require additional fees. The additional fee would be calculated on an “actual and reasonable” basis.
7. Whilst every effort will be made to identify and mitigate against risks, WSP Opus cannot assume obligations greater than exercising reasonable skill and care of a competent professional experienced in providing similar services, in accordance with ACENZ and NZIA guidelines.
8. All fees and rates are in NZD, exclusive of GST. Travel to site and printing is included but other unforeseen disbursements are not included. These would be discussed and agreed with the client prior to costs being incurred and charged on at cost.
9. We will provide up to three 3D Renderings of the proposal.
10. Our fee is based on the understanding that a clear and full brief will be signed off by the client at the end of the Project Establishment Stage.
11. All existing reports relating to the site will be made available by the client.
12. WSP Opus cannot accept responsibility for budget or programme deviations outside of its control.

EXCLUSIONS

Our proposed methodology and fee do not include the following routine work. If required we can assist as a variation to this contract:

1. Council building, subdivision or resource consents.
2. Liaison with power, phone or gas companies regarding availability, constraints and costs for service provision.
3. Any contaminated land requirements or traffic assessments.
4. Liaison with Heritage NZ and any archaeological investigation.
5. Community engagement.
6. Our seismic assessments will focus on the seismic performance of the buildings only. No comment will be made with regards to architectural trim, weather-tightness, building services or other such elements.
7. We have assumed a ‘% NBS target’ of 34% NBS (below which concept strengthening schemes shall be provided). We would be pleased to discuss this value in more detail,

and in the event that Council have a higher threshold (e.g. 67% NBS) we can incorporate your value accordingly.

8. Our concept strengthening schemes (if required) will consist of rudimentary sketches and/or descriptions of potential solutions – detailed design of any strengthening would be required prior to tendering or submission for building consent.
9. Building Information Modelling (BIM).

FEES

Our fixed fee (excluding GST and disbursements) based on the proposed methodology, assumptions and exclusions is as follows:

Tasks	Fixed Fee
1. Sub Total Project Management	\$8,767
Project Establishment (8 weeks)	
Structural DSAs	\$73,840
Geotech Desktop Assessment	\$4,680
Planner	\$1,321
Drone Survey	\$5,325
Topographical Survey	\$2,080
Brief Development - Architecture	\$15,600
2. Sub-Total	\$102,846
Concept Design Option A & B to 50% (5 weeks)	
Architecture	\$52,000
Structural	\$26,000
Building Services	\$12,480
Landscape	\$4,420
Fire Engineering	\$5,200
Quantity Surveying	\$10,400
3. Sub-Total	\$110,500
Concept Design Option A - 50% to 100%	
Architecture	\$26,000
Structural	\$13,000
Building Services	\$6,240
Landscape	\$3,369
Fire Engineering	\$2,600

Quantity Surveying	\$6,240
4. Sub-Total	\$57,449

Concept Design Option B - 50% to 100%	
Architecture	\$26,000
Structural	\$13,000
Building Services	\$6,240
Landscape	\$3,369
Fire Engineering	\$2,600
Quantity Surveying	\$6,240
5. Sub-Total	\$57,449
Fixed Fee Total Concept Design for Options A and B	\$337,011

If both options A and B proceed to full concept design there may be some economies achieved with the fees for some disciplines for the 50% - 100% phase. This can be discussed at the 50% hold point. If only one Option proceeds from 50 - 100% sub- total 4 or 5 will not apply.

Additional Services:

Our time-write rates (excluding GST) for any additional services are:

Timewrite Rates (per hour)	
Project Management	\$250
Principal /Landscape Architect	\$250/\$145
Principal Architect	\$335
Senior /Architect	\$208/\$177
Architectural Graduate	\$125
Senior / Intermediate Engineer	\$280/\$177
Planner	\$145
Senior/Surveyor	\$208/\$145
Fire Engineer	\$208
Senior Quantity Surveyor	\$182 (External TBC)
Principal /Geotechnical Engineer	\$280/\$145

We understand from the Council's Long Term Plan, that the advancement of the Marton Heritage Precinct will be the subject of a separate feasibility study undertaken this year and is not part of this offer. We would however be happy to create an artist impression of the streetscape based on the design from the Report, to provide a setting for the historic building façade and fabric retention option. Our fixed fee (excluding GST and disbursements) for this additional service would be:

Task	Fixed Fee
Artistic Impression of Heritage Precinct (buildings and streetscape context) for façade retention Option A (if required)	\$2,787

INVOICING

Invoicing will be monthly based on work completed.

AGREEMENT

This offer is valid for three months from date of this letter. If you accept our offer, we propose to carry out work in accordance with the ENZ/ACENZ Short Form Agreement (a copy of which is attached). Please do not hesitate to contact me on 06 349 6608 mobile 021 221 7369 or email at brenda.oshaughnessy@wsp-opus.co.nz.

Regards

Approved for release by



Brenda O'Shaughnessy

Project Manager



Jenny Harrison

Whanganui Business Manager

Attachment 7

Memorandum

TO: Council

FROM: Blair Jamieson – Strategy & Community Planning Manager

DATE: 5 December 2018

SUBJECT: **Solarcity – Alternative Power Supply Arrangement for Council’s Community Housing (Wellington Road and Cobber Kain Avenue Complexes)**

FILE: 6-CF-4-9 - Energy Supplier

1 Background

- 1.1 Solarcity is an electricity supplier, doing so through the provision of solar panels over a 20 year term, with a monthly service fee of \$52.50+GST. Where additional power is required (when demand exceeds a solar panels generation/storage ability), Solarcity provides this power at a rate not exceeding wholesale prices.
- 1.2 Thirty two of the community housing units have been investigated for their suitability in acquiring this type of power agreement, these being the Wellington Road (24 units) and Cobber Kain Avenue (8 unit) complexes.
- 1.3 Commercially sensitive data and savings figures were provided to elected members at the 18 October 2018 and 5 November 2018 workshops. These costs were benchmarked against rates provided by Genesis Energy.
- 1.4 Since the 5 November 2018 workshop, Mr Jamieson has facilitated a meeting with the Wellington Road and Cobber Kain Avenue tenants. This meeting, as mandated by Council, was to ensure that the calculations undertaken by staff and Solarcity considered a large enough sample. A copy of the letter sent to tenants has been attached, see [Appendix 1](#). Two letters have since been received by His Worship the Mayor in support from the tenants and have been attached, see [Appendix 2](#).
- 1.5 The decision to investigate an arrangement with Solarcity stems from previous commitments from Council that it would continue to assist tenant’s secure more affordable power, where possible.

2 Risk profile

- 2.1 In discussing an arrangement with Solarcity, there has been a number of risks that elected members have sought further information and assessment on. Whilst a number of these have been addressed, the following are the final areas of risk to address before a decision can be made, these being:
 - term of the contract (20 years);
 - technological changes that may negatively affect tenants during the term (comparative technologies and savings opportunities foregone);
 - potential for some tenants to see an increase in costs;

- potential desire to sell off some of the community housing stock within the term;
- costs to Council during low occupancy.

Risk: Term of the Contract (20 years)

- 2.2 Whilst Solarcity manages the system for a term of 20 years, this includes repairs, free installation/improvement costs, comprehensive insurances (including any damage resulting from poor installation), liability for the equipment and network, access to wholesale market pricing (being at least half of the price tenants are currently paying), and any necessary upgrades to ensure that tenants have access to efficient technologies.
- 2.3 As part of a contract, Solarcity state that they will be held to the following '20 Year Value Proposition':
- "You will save money every year during the 20 year term of this agreement, and if for some reason you don't, we will refund you the difference based on your pre-solarZero retail energy plan costs (adjusted per published MBIE quarterly regional electricity price movements), total energy consumed (including consideration of 5% energy efficiency gains) and the sum of solarZero Monthly Payments, less any refunds made and Retail Service Provider payments, excluding any late payment penalties."*
- 2.4 This condition, as part of a proposed contract has been ratified by Cooper Rapley Lawyers, as being a condition that Solarcity can be contractually held to. If approved by Council, staff would work with Cooper Rapley Lawyers to finalise the contract, ensuring all proposed conditions are enforceable.
- 2.5 The term of 20 years is not negotiable due to the above risks being absorbed by Solarcity.

Risk: Technological Changes

(comparative/new technologies and savings opportunities foregone)

- 2.6 Solarcity will replace the panels and batteries as part of the contract, guaranteed to occur at least once over the term. If more efficient solar technologies become available they would look at updating as part of their risk assessment, especially in relation to the 20 year value proposition.
- 2.7 In relation to future available technologies, wind and solar are increasingly popular sources of energy. Research suggests that whilst solar panels will likely improve, the biggest improvements to come are actually in battery storage; in which case tenants will have less demand on the wholesale electricity market. Solarcity are partnered with Panasonic, who are the development partners for Tesla due to their lithium battery technologies. Discussions with the executive of Solarcity note that as technology improves, they would updating their components.

Risk: Potential for some tenants to see an increase in costs

- 2.8 From the sampling investigation undertaken by Mr Jamieson on 21 November 2018, the average power consumption by tenant was 309 kWh per month (being assessed from a sample of 62 invoices at Wellington Road and Cobber Kain Avenue Complexes). This would highlight an annual saving to a tenant of \$157.17 to \$449.68, depending on prompt payment discount timeframes being met. Investigations into Wellington Road

and Cobber Kain Avenue tenants' ability to meet the prompt payment discount timeframes highlighted that more than 75% fail to do so.

- 2.9 The investigation found that for one tenant their costs under Solarcity arrangement would be higher. This is due to the tenant using no more than 90 kWh per month, which is typically characterised as someone living in energy poverty. However, agreement has come from Solarcity that this tenant would break-even due to the 20 year value proposition.
- 2.10 As a listed part of the service, Solarcity would also provide usage advice to tenants, helping them reduce their overall energy costs; being regularly undertaken as a personalised energy plan.
- 2.11 Tenants are able to access exclusive wholesale spot prices during the term of this contract, guaranteed to be less than 50% of accessible market rates. Plus, the buyback price guarantee ensures that when excess power is produced a tenant would be paid the same rate it costs to buy energy, excluding network charges and GST.

Risk: Potential desire to sell off some of the community housing stock within the term

- 2.12 Provided Council gave Solarcity at least one month's notice in writing of its intention to sell or vacate the property, Council may transfer this Agreement by novating it to the buyer of the property, provided the buyer meets Solarcity selection criteria (credit checks), there are no outstanding payments due from Council and both Council and the buyer sign a novation agreement in the form prescribed by Solarcity, under which a new agreement is constituted between the buyer and Solarcity, the buyer assumes all Council's rights and obligations as the Customer and Council is released from all liability on and from the effective date of the novation.
- 2.13 Additionally, if maintenance of a roof is required over the term (either as a Council property or not), a clause to the contract has been negotiated (see [Appendix 3](#)) as to provide for one free panel lift per property during the 20-year agreement. The clause will cover minimum notice periods to allow Solarcity to schedule resources. Additional panel lifts during the term would be charged at cost.

Risk: Costs to council during low occupancy.

- 2.14 If a unit is unoccupied during the term, the cost to Council would be \$1.16 per day. This is based on the following zero use monthly costs (being the fixed cost minus the spot-pricing buy back for energy returned to the grid) divided by 30.42 (averaged days in a month).

Table 1: Unoccupied Costs with Solarcity by Unit (per month)

January	\$25.29	July	\$45.11
February	\$32.09	August	\$41.57
March	\$33.36	September	\$34.92
April	\$39.17	October	\$29.68
May	\$43.70	November	\$27.27
June	\$46.95	December	\$24.58

- 2.15 Demand for community housing over the 2017/18 and 2018/19 years has been noted as very high from staff. Over the 2017/18 period, it was not uncommon for someone to make inquiries about the accommodation on a daily basis. Presently there is a waiting list of 10 persons for these flats.
- 2.16 Demand for housing is expected to continue along these lines for some time, noting that there has been no expressed interest from any other parties looking to develop this type of accommodation within the district.

3 Additional benefits

- 3.1 Moving to a single supplier will significantly reduce the administration and processing costs in applying the power subsidy by staff. This type of agreement also mitigates the risk of overpayments occurring
- 3.2 Council's monthly subsidy until 31 October 2019 could be reduced from \$65 to \$60.38 (GST Inclusive) per tenant, as the subsidy exceeds the costs.
- 3.3 For every 20 units acquired, one free system is installed (no \$52.50 monthly fee) at a community location seen fit by Council. For Marton, this could be at 18 Maunder Street, Marton (Community Gardens Building) which Council owns, or gifted to a local hall or marae.
- 3.4 The installation of these units would be conducted by a local electrician, who would be incentivised to take on and fully qualify an apprentice (being a youth selected by Council).
- 3.5 Additionally, using this service would provide carbon savings of 250 tonnes over 20 years.

4 Digital connectivity

- 4.1 Due to the system being connected to Solarcity's network, there is also an option to provide a single unlimited broadband connection to the site and provide a managed shared WiFi service to each resident for \$15 per month, a saving of \$70 per month versus equivalent services if acquired by individual customers.
- 4.2 As an option, this would only be investigated/negotiated in further detail once a decision on Solarcity has been made.

5 Recommendations

- 5.1 That the memorandum 'Solarcity – Alternative Power Supply Arrangement for Council's Community Housing (Wellington Road and Cobber Kain Avenue Complexes)' to Council's 13 December 2018 meeting be received.

- 5.2 That Council

EITHER

engages with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes,

[AND]

selects [insert site name] as the community location to receive a free system installation

OR

does not proceed further with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes.

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

16 November 2018

Wellington Road &
Cobber Kain Avenue Tenants
Community Housing
Marton

Dear **#Surname**

Request for Information and Electricity Update

Following our previous discussion and the commitments made by Council, I am writing to you as the Wellington Road and Cobber Kain Avenue tenants, as I would like to take the time to meet with you all again.

The area of focus for this meeting is to discuss options for how Council can potentially continue to assist tenants secure a more affordable power supply and provider.

The meeting will be held at the Memorial Hall on **Wednesday 21 November 2018 at 10am**, being this coming Wednesday. Please feel free to bring a family member or any supporting persons with you that you wish.

In order to assist us in potentially being able to secure cheaper power, I am asking that tenants bring with them as many copies (across different months) of their power bills as are readily available, or that may be accessed. This will help us to calculate and better inform decision makers on your demands for power, which we can go through during the meeting.

This meeting intends to be very much interactive, and I hope to see you there. If you are unable to attend this meeting, please feel free to have someone else bring your power bills. Otherwise, please feel free to contact Melanie Bovey on 06 327 0099, so she can arrange someone to collect them from you personally.

Morning tea and refreshments for those who can attend the meeting will be provided.

Yours sincerely



Blair Jamieson
Strategy & Community Planning Manager

Appendix 2

22 November 2018

Andy Watson
The Mayor
Rangitikei District Council

RECEIVED

28 NOV 2018

To: M4
File: 6-CF-1-14
Doc: 18 0546

To His Worship The Mayor, Mr Andy Watson,

As the tenants of Wellington Road and Cobber Kain Avenue we write to ask that you and the rest of the decision makers support Mr Jamiesons investigations into using solarcity as the electricity provider of our flats.

The benefits of solarcity will no doubt have been brought to your attention by Mr Jamieson, and from the data and presentation we have seen at yesterday's meeting, we would like you to support these efforts. Also, please would you inform the other decision makers that you have received this letter before any decisions are made.

Below are the names / signatures of the tenants here who are in support of using solarcity.

Regards

The Tenants

Jean Stantiall ~~Stantiall~~
Dorothy McNaught
Rita Bensemann Rita BENSEMAN
Cheryl Ann Death Cheryl ~~Death~~

JOHN Fisk, P.H.
James

Pat

Scotty O'Flaherty

Tania George. J. George
Joelyn Hunt ~~AMH~~

Aaron Sheehan ~~Sheehan~~
June Rukerton
J.B. Rukerton

Debbie Bell ~~Bell~~
Ben Hipango ~~Hipango~~
L. Chase Lillian Chase

J. O. Newrick John Newrick
Diana Waters D.H. Waters
Alan James BROWN

Alec Chris Howard

Phyllis Robson

Ally
Hain Dickie ~~Dickie~~

P.B. Rawlin
P. B. Rawlin

Paki

Maori Wardens

RECEIVED

28 NOV 2018

To: MH
File: 6-CF-1-14
Doc: 18-0547

24/393 Wellington Road
Marton
4710

21 November 2018

The Rangitikei District Mayor
Rangitikei District Council
46 High Street
Marton

Dear Andy,

Proposed Electricity Scheme for Council Tenanted Properties

I attended the meeting this morning concerning the proposed system for solar powered electricity for Council tenanted properties. I have observed similar systems in operation the UK, in particular one private property that benefits considerably from roof mounted photo voltaic panels. I would therefore like it on record that I am in favour of this system and would hope to see it implemented as soon as possible.

Irrespective of the above, it can only be good even in a small way for the carbon footprint of Marton.

Yours sincerely,



Chris Horwood

Appendix 3

Blair Jamieson
Strategy & Community Planning Manager
Rangitikei District Council
46 High Street
Private Bag 1102
Marton 4741



7 December 2018

solarZero Agreement – Additional Provisions and Clarification

As per previous verbal communication the following will be added to the solarZero agreement:

Price Cap – a clause will be added that warrants that solarcity will provide a price cap on wholesale market prices. Currently this is set at 14c per kWh. This will change over time in line with market costs. The clause will describe how the price cap will be established each year.

Free Panel Lift for Roof Maintenance - A clause will be added to provide for one free panel lift per property during the 20-year agreement. The clause will cover minimum notice periods to allow us to schedule resources. Additional panel lifts during the term would be charged at cost.

Savings Guarantee – The solarZero agreement provides a savings guarantee that over any 12 month period customers will not have paid more for electricity than they would have paid with their previous electricity retailer.

Regards

Gareth Williams
Chief Technology Officer
solarcity

Attachment 8

Report

Subject: **Taihape Bowling Club Lease**

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 6 December 2018

File: 6-RF-1-12

1 Background

- 1.1 The Taihape Bowling Club Incorporated (the Club) has a Deed of Lease for land at Memorial Park. The Deed of Lease dated 22 August 2007 expired on 31 August 2017. Clause 23 of the lease granted the tenant right or option to renew the lease for one term of 10 years, from 1 September 2017 to 31 August 2027. The agreement to renew the lease has not been signed by the tenant but they have paid their annual rental (current to 31 August 2019).
- 1.2 The Club has recently resolved to wind up. The resolution to wind up the Club requires it to decide what to do with the Clubrooms. The Club is considering options including the removal of, or demolition of the building. The Club has also approached Council as to whether there may be some other community use for the building.
- 1.3 The Club now requires some direction from Council as the matter of the building needs to be resolved as part of the process for winding up the Club. The Club has also asked whether Council would allow an early termination of the lease. A letter from Charlene Benson at MDS Law is attached as Appendix 1.

2 Comment

- 2.1 Clause 24 of the lease states “That these presents are intended to take effect as a Lease of part of a Recreation Reserve under Section 54(1)(C) of the Reserves Act 1977 and of any enactments passed in amendment or substitution thereof and the provisions of the said Act applicable to such leases shall be binding in all respects upon the parties hereto in the same manner as if such provisions had been fully set out herein.”
- 2.2 Section 54(1)(C) of the Reserves Act 1977 states that “on termination of the lease under the termination clause of the lease or by effluxion of time, surrender, breach of conditions, or otherwise, the land, together with all improvements thereon, shall revert to the lessor without compensation payable to the lessee or otherwise.” This is mirrored by clause 21 of the lease which is explicit that on termination or surrender of the lease, “the said land together with all improvements thereon shall revert to the lessor without any compensation being payable to the lessee.”



- 2.3 The facilities include a main building which includes a bar, kitchen area, a main communal room, which is approximately 80m², and toilet facilities. A condition report advises that the overall condition of the premises is average to good. Suggested (programmed) maintenance/renewals would include re-roofing the sections of roofing that have not been replaced with Zincalume (it is noted that the ceiling space appears dry), introduction of insulation, exterior and interior redecoration, updating of the louvered windows, and updating the men's ablutions. The building will be surveyed for asbestos the week of 10 December and results will be known in time for the Council meeting on 13 December.
- 2.4 There is also a separate facility that includes a toilet and implement space. The implement space is accessed by three roller doors (each door approximately one metre wide).



2.5 While it is noted that Council is still working through the process of its facilities strategy in Taihape, the following points are noted:

- A decision needs to be made on the future of the building at 22 Tui Street, occupied by Taihape & Districts Women's Club. The asbestos roof is in poor condition. It is possible that the tenants of this building may be able to share the proposed Clubs Taihape building or the (in time, renovated or new) Taihape Town Hall facility. However neither of these options are likely to be available before there would be a need to vacate the Tui Street property if Council does not determine to re-roof and renovate these premises. (Note: there is also an option of using the site at 22 Tui Street for housing units).
- There are also dance and gym clubs located in the ex-Taihape College gym and hall at Rauma Road. While the term of the licence to occupy was for three years, termination is one month's notice. The main communal room of the bowling club building may offer space for one/some of these clubs if the right to occupy is terminated at Rauma Road.
- The Parks Team Leader has been unavailable to assess the block implement shed however Council has previously spoken about the space under the grandstand being used for storage by the Parks team. This block implement building may be an alternative option.

3 Conclusion

- 3.1 The bowling clubroom, itself, is still in reasonable condition for its age. While it is noted that Council is still working through its overall strategy for community facilities in Taihape, it would be unfortunate if the building was demolished/removed and then a use for the building (and the land) was identified.
- 3.2 It is also unreasonable to expect the Club to continue to cover insurance, maintenance, building certification costs etc, while Council develops a facilities strategy.

4 Recommendation

- 1 That the report 'Taihape Bowling Club Lease' to Council's meeting 13 December 2018 be received.
- 2 That Council agree to the request from the Taihape Bowling Club for early termination of their lease without financial penalty on land on Taihape Memorial Park, to take effect from 1 February 2019, with the Club's buildings – provided no significant asbestos risk is evident from inspection - being transferred to Council ownership without compensation, and authorise the Chief Executive to execute all documents to give effect.
- 3 That a report be provided to Council's meeting on 27 February 2019 on how the Taihape Bowling Club facilities might meet community needs in terms of currently unmet needs and/or rationalising facilities and the relative costs involved.

Gaylene Prince,
Community & Leisure Services Team Leader

Appendix 1

27 November 2018

Community and Leisure Services Team Leader
Rangitikei District Council
Private Bag 1102
Marton 4741

Attention: Gaylene Prince

Dear Gaylene

TAIHAPE BOWLING CLUB INCORPORATED

Thank you for your email of 13 November 2018 and the attached lease documentation.

As you are aware, the Taihape Bowling Club Incorporated ("the Club") has recently resolved to wind up the Club due to a lack of membership.

We understand the Club owns the clubroom building which is situated on the Kokako Street land leased to the Club by Council. This lease is due to expire in August 2027.

The resolution to wind up the Club requires the members to decide what to do with the clubrooms, amongst other Club assets. The Club is considering options available including the possible removal and sale of the building or demolition of the building. The Club has also approached Council as to whether there may be some other community use for the building. We appreciate Council is considering all Taihape community recreation facilities and there are many issues to be determined by Council.

However, the Club would appreciate some direction from Council as the matter of the building needs to be resolved as part of the Club's process for winding up. You will appreciate the ongoing costs that are currently being incurred by the Club associated to continued ownership of the building including maintenance, insurance, building certificate costs and the like.

The Club also seeks some direction from Council regarding the rental payment obligations for the remaining term of the lease and whether Council would consider an early termination of the lease.

You will appreciate how disappointing the decision to wind up the Club is for the few remaining members. The members would consider the building being used for some other community purpose but early direction from Council on this matter would be appreciated so as the Club is able to advance their own winding up process.

PARTNERS

Don McBeath LL.B
Mark Tutty LL.B, B.Com
Vaughan Taylor LL.B, B.A
John Wright LL.B, B.A

CONSULTANTS

Lindsay Lloyd LL.B
Mark Abbot LL.B (Hons)
Roger Sandford LL.B

ASSOCIATES

Dan Crossen LL.B (Hons), B.A
Rachael Creagh LL.B, B.A
Charlene Benson LL.B, B.A

CHB-283376-1-1-V2

We look forward to hearing from you.

Yours faithfully

MDS LAW



Charlene Benson

Associate

E: charlenebenson@mdslaw.co.nz

P: (03) 371-0496

M: 027 629 8443

Attachment 9



Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 20 November 2018 – 11:00 AM

Contents

1	Karakia/Welcome.....	3
2	Apologies.....	3
3	Members' conflict of interest	3
4	Confirmation of order of business and late items	3
5	Whakatau Nga Tuhinga Kōrero / Confirmation of minutes	3
6	Chair's report	3
7	Feedback on the Komiti's workshop	4
8	Council decisions on recommendations from the Komiti.....	4
9	Council responses to queries raised at previous hui.....	4
10	Update from Council (October 2018)	4
11	Quarterly update on Māori responsiveness framework.....	4
12	Citizenship ceremonies at maraes	5
13	Update from the Komiti's representative from the Assets/Infrastructure Committee.....	5
14	Update from the Komiti's representative from the Policy/Planning Committee	5
15	Horizons update.....	5
16	Update on landlocked land	5
17	Update on Te Pae Tawhiti.....	5
18	Update on Path to Well-being Initiative	5
19	Pānui/Announcements	6
20	Late items.....	6
21	Future Items for the Agenda.....	6
22	Next meeting.....	6
23	Meeting closed/Karakia	6

- Present:**
- Mr Pahia Turia (Chair)
 - Ms Tracey Hiroa
 - Ms Kim Savage
 - Mr Thomas Curtis
 - Ms Coral Raukawa-Manuel
 - Mr Chris Shenton
 - Mr Terry Steedman
 - Ms Naumai Wipaki
 - Ms Katarina Hina
 - Mr Mark Pirikahu
 - His Worship the Mayor, Andy Watson
- In attendance:**
- Mr Ross McNeil, Chief Executive
 - Mr Michael Hodder, Community & Regulatory Services Group Manager
 - Ms Jo Devine, Finance and Business Support Group Manager
 - Mr Laquan Meihana, Strategic Advisor – Mana Whenua
 - Ms Christin Ritchie, Governance Administrator
 - Ms Selena Anderson, Governance Administrator
 - Ms Nardia Gower, Youth Development Officer
 - Ms Goia Damosso, Strategic Advisor – Economic development
 - Mr Jerald Twomey, Kaitatari Kaupapa (Iwi) (Horizons Regional Council)
- Tabled Document:**
- Māori Responsiveness Framework Supporting Attachment 1

1 Karakia/Welcome

The Chair welcomed everyone to the meeting, along with Ms Jo Devine and Ms Goia Damosso to the Rangitikei.

2 Apologies

Resolved minute number

The apology for the absence of Mr Robert Gray, Mr Charlie Mete, Ms Hari Benevides and Cr Angus Gordon be received.

Mr T Curtis / Ms T Hiroa. Carried

3 Members' conflict of interest

No conflicts were declared.

4 Confirmation of order of business and late items

Resolved minute number

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the recent visit to Taiwan and the exposure of the old Putorino landfill would be dealt with at the appropriate places in the agenda.

Mr T Steedman / Ms C Raukawa—Manuel. Carried

5 Whakatau Nga Tuhinga Kōrero / Confirmation of minutes

Resolved minute number

18/IWI/031

File Ref

3-CT-8-2

That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 9 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms K Savage / Ms C Raukawa-Manuel. Carried

6 Chair's report

The Chair and His Worship the Mayor, Andy Watson updated the Komiti on their recent trip to Taiwan, where they were part of a small contingency who met with Taiwanese officials and business people.

7 Feedback on the Komiti's workshop

No feedback was provided.

8 Council decisions on recommendations from the Komiti

There were no recommendations to Council made at the last meeting.

9 Council responses to queries raised at previous hui

The Komiti noted the commentary in the agenda.

Ms Savage requested that Ngā Wairiki be included when referring to Ngāti Apa.

10 Update from Council (October 2018)

Mr McNeil spoke to the report, highlighting:

- A joint eight-member committee has been established to advance the health, well-being and integrated management of the Whangaehu River. Cr Angus Gordon is the Rangitikei Representative.
- Healthy homes standards – Council is committed to upholding these for its community housing.
- Council decided the final proposal for the representation review would include a three ward structure. Public notice has been given, and is open for appeal and objection until 11 December 2018.

Resolved minute number 18/IWI/032 **File Ref** 3-CT-8-1

That the report 'Update from Council's meetings in October 2018' be received.

Mr C Shenton / Ms K Hina. Carried

11 Quarterly update on Māori responsiveness framework

Mr Meihana updated the Komiti on his progress to date. Since he has started in June, he has been working with various Iwi/hapū and marae. Conversations have been positive so far.

Ms Hina mentioned the visit which was arranged for the rangatahi to the Council Chambers, and how it prompted some of the youth to think about their future and how council/local government could be part of that.

Resolved minute number 18/IWI/033 **File Ref** 4-EN-8-2

That the memorandum 'Quarterly Update – Māori Responsiveness Framework' be received.

Ms K Hina / Mr C Shenton. Carried

12 Citizenship ceremonies at marae

The Komiti discussed the potential for holding citizenship ceremonies at local marae, and the general consensus was that capacity should be a consideration, as some of the ceremonies have had large numbers.

13 Update from the Komiti's representative from the Assets/Infrastructure Committee

Mr McNeil updated the Komiti on the rubbish coming from the old Putorino landfill

The Rangitikei River has altered its course, and is now running into the Putorino landfill, causing rubbish to be exposed and wash downstream. The river needs to be diverted back to its original line, and the Council is in discussions with Horizons' engineers on how best to achieve this. The cost is not known. Council is currently waiting on consent from Horizons to proceed.

14 Update from the Komiti's representative from the Policy/Planning Committee

No update was provided.

15 Horizons update

No update was provided.

16 Update on landlocked land

His Worship the Mayor, Andy Watson, advised he will be visiting Sir Douglas Kidd later this week. He will also be arranging a visit with Jack Roberts at Timahanga to re-engage.

17 Update on Te Pae Tawhiti

The Chair advised that Minister Shane Jones has announced \$48 million funding for aviation and rail in Whanganui/Manawatū regions. He encouraged anyone who has an economic initiative, to apply for funding to the Provincial Fund.

18 Update on Path to Well-being Initiative

Resolved minute number

18/IWI/034

File Ref

1-CO-4-8

That the memorandum 'Update on Community Engagement and Development Programmes/Activities – September 2018' be received.

Mr T Curtis / Ms K Hina. Carried

19 Pānui/Announcements

Mr Steedman announced that the Waiouru tribunal hearing for December 2018 had been postponed until March 2019.

Ms Hina wished to thank Te Roopu Ahi Kaa, stating that she has enjoyed her time as part of the Komiti. Mr Mark Pirikahu will be taking her place as a representative of Ngā Wairiki Ngāti Apa.

20 Late items

None

21 Future Items for the Agenda

None

22 Next meeting

12 February 2019 11.00 am (Komiti only hui from 10.00 - 11.00 am)

Please advise if you will be absent as soon as possible.

23 Meeting closed/Karakia

The Chair wished to formally thank Ms Hina for her contributions to Te Roopu Ahi Kaa.

Confirmed/Chair: _____

Date:

Rangitīkei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 29 November 2018 – 10:30 a.m.

Contents

1	Welcome	3
2	Public forum.....	3
3	Apologies/Leave of Absence	3
4	Members' Conflict of Interest.....	3
5	Confirmation of order of business	4
6	Minutes of Previous Meeting.....	4
7	Chair's Report	4
8	Progress with strategic issues	4
9	Financial Highlights and Commentary – October 2018	5
10	Current insurance arrangements	5
11	Statement of Service Performance – first quarter (July – September 2018).....	6
12	Actions in response to recommendation by the Independent Assessment Board.....	6
13	Draft template development agreement.....	6
14	Events Sponsorship Fund – consideration of applications.....	7
15	SmartyGrants™ presentation	8
16	Late Items.....	8
17	Future Items for the Agenda.....	8
18	Next Meeting	8
19	Meeting Closed	8

Present: Cr Nigel Belsham
Cr Cath Ash
Cr Dean McManaway
Cr Ruth Rainey
Cr David Wilson
His Worship the Mayor, Andy Watson

Also present: Cr Angus Gordon

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Jo Devine, Group Manager, Finance and Business Support
Mr Ashley Dahl, Financial Services Team Leader
Ms Selena Anderson, Governance Administrator

Tabled Documents	Item 6	Chair's Report
	Item 10	Current insurance arrangements
	Item 13	RDC Development Agreement Template – Draft – November 2018

1 Welcome

The meeting started at 10.37am. The Chair welcomed everyone to the meeting.

2 Public forum

Ms Eva George – Taihape Community Development Trust

Ms George spoke to the application made by the Trust to the Event Sponsorship Scheme for Gumboot Day 2019 in Taihape.

Points of discussion for the Committee were:

- The Gumboot Day event was iconic and well known; it brings in people from all over to the event.
- There were two separate events that were happening on the same day and in the same area – Gumboot day and the World Boot-throwing Championship – with separate funding applications. The latter event was organised by the New Zealand Boot Throwing Association.

3 Apologies/Leave of Absence

That the apology from Cr Platt for absence be received.

Cr Ash / Cr Rainey. Carried

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Ash declared a conflict of interest over the application from Project Marton.

His Worship the Mayor advised that he had received a question from the member of the public about how conflicts of interest were managed when grant applications were being considered, in particular asking whether it was appropriate for an Elected Member declaring a conflict of interest in one grant application to be permitted to discuss and vote on any other applications for similar grants being considered at that meeting.

The Chair observed that this question had been considered at a previous meeting.¹

The Committee agreed the following statement represented the position:

The current practice for handling conflicts of interest declared by Elected Members over one or more applications for Council grant funding is realistic and fair – i.e. the Member does not participate in discussion or vote on the application for which the Member has declared a conflict of interest but may participate in discussion and vote on all other applications being considered at that meeting.

Cr Gordon arrived at 10.56 am

5 Confirmation of order of business

There were no late items.

Item 15 The SmartyGrants™ presentation will be brought to 13 December 2018 Council meeting.

6 Minutes of Previous Meeting

Resolved minute number	18/FPE/133	File Ref
-------------------------------	-------------------	-----------------

That the Minutes of the Finance/Performance Committee meeting held on 25 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Wilson. Carried

7 Chair's Report

The Chair took his tabled report as read.

The Chair acknowledged Mr Ashley Dahl for his work since Mr George Irvine's passing and welcomed Ms Jo Devine as Group Manager, Finance and Business Support.

Resolved minute number	18/FPE/134	File Ref	3-CT-14-1
-------------------------------	-------------------	-----------------	------------------

That the 'Chair's report to the Finance/Performance Committee meeting on 29 November 2018 be received.

Cr Belsham / Cr Ash. Carried

8 Progress with strategic issues

The Committee noted the commentary in the agenda. Mr McNeil reminded the Committee that (if the bore drilling was successful) the Hunterville town supply would be separated from the rural water scheme; an application to the Provincial Growth Fund for a grant for the feasibility study for the Tutaenui scheme proposal was being prepared.

9 Financial Highlights and Commentary – October 2018

Mr Dahl and Ms Devine spoke to the memorandum.

Undertaking	Subject	Financial highlights further clarification
-------------	---------	--

Mr Dahl to clarify

- what percentage of rates payment does Council budget for (and what has been the recovery rate percentage in the last few years);
- when does an increase in a property's capital value flow through into an increase in rates;
- the amount of cash which needs to be available to meet projected operating costs; and
- the amount of rates written off for Maori land (i.e. those properties for which rates remissions have been granted).

Resolved minute number	18/FPE/135	File Ref	5-FR-4-1
------------------------	------------	----------	----------

That the 'Financial Highlights and Commentary – October 2018' to the Finance/Performance Committee meeting 29 November be received.

Cr Rainey / Cr Wilson. Carried

10 Current insurance arrangements

Mr Dahl and Ms Irvine took the tabled report as read.

Resolved minute number	18/FPE/136	File Ref	5-FM-6-2
------------------------	------------	----------	----------

That the memorandum 'Current insurance arrangements' to the Finance/Performance Committee meeting 29 November 2018 be received.

Cr Ash / Cr McManaway. Carried.

Undertaking	Subject	Insurance clarification
-------------	---------	-------------------------

Mr Dahl to clarify the scope of insurance cover for the Standing Timber Policy (bearing in mind the small amount of forestry which Council now has).

11 Statement of Service Performance – first quarter (July – September 2018)

Mr Hodder took the report as read.

Resolved minute number **18/FPE/137** **File Ref**

That the 'Statement of Service Performance – first quarter (July-September 2018)' to the Finance/Performance Committee meeting 29 November be received.

Cr Ash / Cr McManaway. Carried

12 Actions in response to recommendation by the Independent Assessment Board

Mr Hodder took the report as read.

Resolved minute number **18/FPE/138** **File Ref** **5-EX-4-8**

That the report 'Actions in response to recommendation by the Independent Assessment Board' to the Finance/Performance Committee meeting 29 November 2018 be received.

Cr Ash / Cr Wilson. carried

13 Draft template development agreement

Mr McNeil spoke to the tabled document.

The Committee requested that the template agreement specifically exclude retrospective applications. They discussed whether there should be some delegation to the Chief Executive rather than have each agreement considered by the Committee. The consensus was to review that, once there had been experience with using the template agreement.

Resolved minute number **18/FPE/139** **File Ref** **3-PY-1-29**

That the 'Draft template development agreement' be adopted (as amended)

His Worship the Mayor / Cr Ash. Carried

Resolved minute number **18/FPE/140** **File Ref** **3-PY-1-29**

That the adopted template development agreement be applied to the proposed Maher 8 lot residential subdivision on Bredins Line, Marton

His Worship the Mayor / Cr Ash. Carried

Undertaking	Subject	Draft template
--------------------	----------------	-----------------------

The Chief Executive to provide a draft completed template for the proposed 8-lot residential subdivision by Maher on Bredins Line, Marton

14 Events Sponsorship Fund – consideration of applications

The Committee discussed each application and determined the amounts to be granted.

Resolved minute number	18/FPE/141	File Ref	3-GF-11
-------------------------------	-------------------	-----------------	----------------

That the report 'Consideration of applications for the Events Sponsorship Scheme 2018-2019 – Round One' be received.

His Worship the Mayor / Cr Wilson. Carried

Resolved minute number	18/FPE/142	File Ref
-------------------------------	-------------------	-----------------

1 That the following Project report forms be received:

- The bulls Junior Rugby Club
- Ngā Iwi O Mōkai Pātea Services Trust
- Taihape Dressage Group
- Taihape Community Development Trust

His Worship the Mayor / Cr Wilson. Carried

Resolved minute number	18/FPE/143	File Ref
-------------------------------	-------------------	-----------------

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Marton Arts and Crafts Centre – Artful Christmas Bonanza – Children's art stations \$ 230.00
- Taihape Community Development Trust – Gumboot Day 2019 \$2,300.00
- Taihape Older and Bolder – You Day \$ 1,300.00
- Rangitikei Area Distance Riders INC – RADRS Marton School Fundraiser Competitive Trail Ride \$ 480.00
- Rotary Club of Marton – Pedal for Pleasure \$ 950.00
- Rangitikei Shearing Sports - Rangitikei Shearing Sports \$ 1,700.00

- Taihape Area Dressage Group – Dressage Taihape Christmas Championships \$1,400.00
- Taihape A&P Association – Taihape A&P Show \$1,800.00
- Project Marton – Marton Christmas Parade \$ 1,000.00
- New Zealand Boot-throwing Association INC – World Boot-throwing Championships \$ 4,500.00

Cr Rainey/ Cr McManaway. Carried

15 SmartyGrants™ presentation

At its meeting on 15 November 2018, the Policy/Planning Committee considered the implementation of the SmartyGrant™ software for managing Council's grants schemes and agreed that a short presentation would be provided to the Finance/Performance Committee.

Moved to 13 December 2018 Council Meeting.

16 Late Items

Nil

17 Future Items for the Agenda

Nil

18 Next Meeting

Thursday 28 February 2019, 10.30 am,

19 Meeting Closed

12.37pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Thursday 29 November 2018 – 9:00 a.m.

Contents

1	Welcome	3
2	Council prayer	3
3	Apologies.....	3
4	Members' conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of minutes	3
7	Chair's report	3
8	Work Programme matrix – progress update	3
9	Riskpool – call on members, July 2019	4
10	Internal Audit programme – audit focus risk analysis	4
11	Actions to reduce risk – half year update, November 2018	4
12	Final Audit management report 2017/18	5
13	Strategic risks for the Council	5
14	Update on the Government's review of the 3 waters infrastructure	6
15	Late items.....	Error! Bookmark not defined.
16	Future items for the agenda	6
17	Next meeting.....	6
18	Meeting closed.....	6

Present: Mr Craig O'Connell (Chair)
His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Dean McManaway
Cr Angus Gordon

In attendance: Mr Ross McNeil, Chief Executive
Ms Fiona Elkington, Audit Manager, Audit New Zealand
Ms Rachael Dean, Senior Internal Auditor, Cotton Kelly
Ms Jo Devine, Group Manager, Finance & Business Support
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Hamish Waugh, Infrastructure Group Management
Ms Selena Anderson, Governance Administrator

Tabled Documents	Item 12	Audit management report for year ending 30 June 2018 and Council's draft response
	Late Item	Drinking Water Standards – Presentation

1 Welcome

The meeting opened at 9.06am. The Chair welcomed everyone to the meeting.

2 Council Prayer

Mr O'Connell read the Council Prayer.

3 Apologies

That the apology for the late arrival of Cr Gordon be received.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the following was dealt with as a late item (as part of item 14) at this meeting.

Hamish Waugh – Drinking Water Standards presentation.

6 Confirmation of minutes

Resolved minute number

18/ARK/018

File Ref

3-CT-17-2

That the Minutes of the Audit/Risk Committee meeting held on 30 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Belsham. Carried

7 Chair's report

The Chair did not have a report.

8 Work Programme matrix – progress update

Mr Hodder took the report as read.

Resolved minute number **18/ARK/019** **File Ref** **3-CT-17-5**

That the Work programme matrix – progress update as at 20 November 2018 be received.

Cr McManaway / Cr Belsham. Carried

It was agreed that any outcomes from item13 would be added to the matrix.

9 Riskpool – call on members, July 2019

Mr Hodder took the report as read.

Resolved minute number **18/ARK/020** **File Ref** **5-FM-6-1**

That the memorandum 'Riskpool – call on members, July 2019' be received.

Cr Belsham / Cr McManaway. Carried

Cr Gordon arrived at 9.13am

10 Internal Audit programme – audit focus risk analysis

Ms Dean spoke to the report.

Resolved minute number **18/ARK/022** **File Ref** **5-EX-2-6**

That the report 'Internal Audit programme – audit focus risk analysis' be received.

His Worship the Mayor / Cr McManaway. Carried

Undertaking Subject

The Chief Executive and Group Manager Finance & Business Support to review the analysis against the Audit Management report for the year ending 30 June 2018 and the previous Internal Audit plan.

11 Actions to reduce risk – half year update, November 2018

Mr Hodder spoke to the report.

Mr Hodder highlighted that the relationship with Iwi/Māori is improving with the appointment of a strategic adviser, which was done in consultation with Te Roopu Ahi Kaa. Mr McNeil noted the significant input into the wastewater discussions with Iwi.

Resolved minute number **18/ARK/023** **File Ref** **5-PY1-3**

That the updated schedule of 'Actions to reduce risk, November 2018', be received.

Cr Gordon / Cr Belsham. Carried

12 Final Audit management report 2017/18

Ms Elkington spoke to the tabled document.

Points discussed were:

- Appreciated positive relationship between Council staff and the Audit team.
- The reporting template is different from previous years.
- Most points from previous years were being actioned; understandable delays with the sudden death of the previous Group Manager, Finance & Business Support.
- Keen to see improvement in processes, particularly identifying what tasks can be brought forward – e.g. revaluation.
- The Internal Audit work will continue to complement what Audit NZ does.

Resolved minute number **18/ARK/024** **File Ref**

That the update for the 'Final Audit management report 2017/18' to the Audit/Risk Committee meeting held on 29 November 2018 be received. There will be some amendments made to the 'Final Audit management report 2017/18'

Cr Gordon / Mr O'Connell. Carried

13 Strategic risks for the Council

The Committee considered the commentary in the agenda. His Worship the Mayor noted uncertainty around the three waters and that it was critical for Council to be aware of the Government's conversations with (and about) local government. There were also uncertainties about key industries in the District and external threats to agriculture and forestry (cf. PSA and varroa mite).

Undertaking **Subject**

It was agreed to revisit the strategic risk for council at the February meeting.

14 Update on the Government's review of the 3 waters infrastructure

The Committee discussed the commentary in the agenda. It was unclear to which Ministers rather than officials were driving the change agenda. However, the first initiative, improving the regulatory structure was not contentious. The current investigation by the Productivity Commission was an acknowledgement of the funding gaps for drinking water and wastewater.

Mr Waugh noted that Rangitikei District Council had withdrawn from being a member of Water New Zealand because of its advocacy on aggregation of suppliers as being the answer. This was a stance being taken by other local authorities.

Mr Waugh's presentation outlined the findings in the 2017/18 draft compliance report for drinking water, explaining the distinction between drinking –water source and reticulation. At no time during the year was there unsafe drinking-water in the Rangitikei. However, the drinking water assessor was taking a very technical view on turbidity, which previously had been recognised as demonstrating adequate back-washing. In addition, the assessor considered there had been insufficient testing of Mangaweka's supply.

The assessment will be appealed, highlighting compliance v. non-compliance, with a decision made within two months. The Committee noted that Havelock North's supply had been considered as meeting the drinking-water standards.

15 Next meeting

28 February 2019, 9.00 am.

16 Future items

Strategic risks

Three waters

17 Meeting closed

10.26am

Confirmed/Chair: _____

Date: