



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Council Meeting

Order Paper

Thursday 28 March 2019, 1pm
Council Chamber, Rangitikei District Council
46 High Street, Marton

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

Email: info@rangitikei.govt.nz
Facsimile: 06 327-6970

Chair
His Worship the Mayor, Andy Watson

Deputy Chair
Councillor Nigel Belsham

Membership
Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Council Meeting

Agenda – Thursday 28 March 2019 – 1:00 p.m.

Contents

1	Welcome	2	
2	Public Forum	2	
3	Apologies/Leave of Absence	2	
4	Members' conflict of interest	2	
5	Confirmation of order of business	2	<i>Agenda note</i>
6	Confirmation of minutes	2	Attachment 1, pages 11 - 25
7	Mayor's Report	2	Attachment 2, pages 26 - 28
8	Portfolio Updates	2	Attachment 3, pages 29 - 30
9	Administrative Matters	3	Attachment 4, pages 31 - 82
10	Top 10 projects report	4	Attachment 5, pages 83 - 90
11	Carry-forwards from 2018/19 to 2019/20 and 2020/21.....	4	<i>To be tabled</i>
12	Adoption of reference documents for the Consultation Document for the 2017/18 Annual Plan.....	5	<i>Agenda note</i>
13	Adoption of 'Unfolding 2020', the Consultation Document for the draft 2019/20 Annual Plan.....	5	<i>To be tabled</i>
14	Draft 2019/20 Schedule of fees and charges for consultation	6	Attachment 6, pages 91 - 138
15	Deliberations on the Speed Limit Bylaw Amendment – Hendersons Line.....	6	Attachment 7, pages 139 - 146
16	Dog exercise areas	7	Attachment 8, pages 147 - 152
17	Repairs to the bulls statues in Bulls	7	Attachment 9, pages 153 - 159
18	Minutes and recommendations from Committees	8	Attachment 10, pages 160 - 167
19	Late items.....	8	<i>Agenda note</i>
20	Future Items for the Agenda.....	8	<i>Agenda note</i>
21	Public Excluded	8	
22	Open meeting	9	
23	Next Meeting	9	
24	Meeting Closed	9	

The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

Neil Colliver

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes and public excluded minutes from the Council meeting held 28 February 2019 are attached.

Recommendation:

That the minutes and public excluded minutes of the Council meeting 28 February 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the 'Mayor's report and schedule' to the 28 March 2019 Council meeting be received.

8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoa Community, Youth Development and Environment

Marton Building (Civic Centre)

Cr Platt *Attached*

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Cr Wilson

Iwi Interests
Heritage and Tourism
Northern Sport and Taihape Building

Cr Peke-Mason
Cr Aslett
Cr Gordon / Cr Rainey

Recommendation:

That the 'Portfolio Updates' to the 28 March 2019 Council meeting be received.

9 Administrative Matters

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – March 2019' to Council's meeting on 28 March 2019 be received.
- 2 That Council notes the election protocols for Elected Members modelled on those developed by the Wellington City Council for the 2019 elections, applicable particularly during the pre-election period, 12 July to 12 October 2019.
- 3 That, under section 31(3) of the Dog Control Act 1996,

EITHER

Councillor....., Councillor....., and Councillor. be appointed to the Hearings Committee chaired by His Worship the Mayor to determine the panel to hear the objection of Nicole Doriguzzi, a representative of ARAN Animal Rescue NZ, regarding the classification of a dog as dangerous.

OR

a panel comprising His Worship the Mayor (Chair), Councillor....., Councillor..... and Councillor..... be appointed to hear the objection of Nicole Doriguzzi, a representative of ARAN Animal Rescue NZ regarding the classification of a dog as dangerous.

- 4 That Council authorise the Policy/Planning Committee, at its next meeting (11 April 2019) to approve a comment to the Department of Conservation on the proposed change to the delegations issued by the Minister of Conservation in 2013.
- 5 That the Bulls Waste Transfer Station be open for one additional hour per week, Wednesdays 11.00 am to noon, to allow the contractor servicing Scotts Ferry to off-load rubbish collected from that area.
- 6 That, provided there is no concern expressed by Te Roopu Ahi Kaa at its meeting on 9 April 2019, Council authorise the Chief Executive to sell the vacant (and surplus) land on Moawhango Valley Road – valuation number 13290 15200 – at no less than the current rateable value.

- 7 That Council authorise the Chief Executive to progress discussions with the owners of the property at the rear of Frae-Ona Park (valuation 13450 26500) requesting access and (subject to agreement from the Marton Community Committee) to commit the Council to granting an easement of rights of way in favour of that rear block of privately owned land on the following terms:

- there will be no cost to the Council;
- the physical works are completed to standards prescribed by Council's Roading Manager;
- the end result will provide public vehicle access to the currently undeveloped area of the park; and
- an easement is to be created to protect both the Council and the owner of the property.

- 8 That Council authorises the Chief Executive to complete the purchase of approximately 860m² at the corner of Hautapu and Moa Streets, Taihape, to protect drainage infrastructure, up to an estimated total cost of \$10,000 (GST exclusive).

- 9 That the Council, in response to the Royal Humane Society's request for financial assistance,

EITHER

makes a one-off grant of \$.....

OR

makes a recurring grant of \$..... during 2018/19-2019/20 and 2020/21, to be reviewed in preparing the 2021-31 Long Term Plan.

OR

declines to make any grant.

10 Top 10 projects report

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top Ten Projects – status, February 2019' to the 28 March 2019 Council meeting be received.

11 Carry-forwards from 2018/19 to 2019/20 and 2020/21

A memorandum will be tabled at the meeting.

File ref: 1-AP-2-1

Recommendations:

1. That the memorandum 'Carry-forwards from 2018/19 to 2019/20 and 2020/21 is received.
2. That the proposed carry-forwards from 2018/19 to 2019/20 and 2020/21 [without amendment/as amended] be approved and that the schedule be included as an appendix to Council's minutes of 28 March 2018.

12 Adoption of reference documents for the Consultation Document for the 2017/18 Annual Plan

Prior to adopting the Consultation Document for the draft 2019/20 Annual Plan, section 95A(4) of the Local Government Act 2002 requires the Council to adopt the information relied on by the content of the Consultation Document. The Consultation Document must state where the public may obtain such information, which may be by links to the Council's website.

Recommendation:

That in terms of section 95A(4) of the Local Government Act 2002, Council adopts the following as being information relied on by the content of the Consultation Document 'Unfolding 2020':

- the draft 2019/20 Annual Plan;
- the adopted 2018-28 Long Term Plan;
- the adopted asset management plans for roading and the 3 waters
- the design brief for the proposed Taihape Memorial Park amenities facilities and Clubs Taihape facilities, February 2019
- Marton Civic Centre feasibility proposal, March 2019
- the proposed extension of the Marton Memorial Hall playground – report to Assets/Infrastructure Committee, 21 March 2019
- the proposed new ambulance station for St John Taihape, August 2018
- Local Government New Zealand's draft sector position on climate change mitigation, 2018
- The national cat management strategy discussion paper, 2017.

13 Adoption of 'Unfolding 2020', the Consultation Document for the draft 2019/20 Annual Plan

The final draft of 'Unfolding 2020', the Consultation Document for the draft 2019/20 Annual Plan will be tabled at the meeting.

A memorandum will be tabled.

File ref: 1-AP-1-6

Recommendations:

1. That the memorandum 'Unfolding 2020', the Consultation Document for the draft 2019/20 Annual Plan', be received.
2. That Council resolves to adopt 'Unfolding 2020' as the consultation document for the 2019/20 Annual Plan in terms of sections 95A of the Local Government Act 2002 (**with the addition of the reference documents approved in resolution 19/RDC/...** and subject to minor editorial and formatting issues), and to give effect to the timetable for receiving and hearing submissions.

14 Draft 2019/20 Schedule of fees and charges for consultation

The draft Schedule of Fees and Charges for 2019/20 is attached.

File ref: 1-AP-2-1

Recommendations:

- 1 That the memorandum 'Draft 2019/20 Schedule of fees and charges for consultation' be received.
- 2 That registration fees for farm (working) dogs for 2019/20 be

EITHER as proposed in the draft Schedule

OR reduced to \$...... per dog, with this being highlighted in the Explanatory note in the Schedule.
- 3 That the proposed 2019/20 Schedule of fees and charges [without amendment/as amended] be adopted for consultation at the same time as for the Consultation Document for the 2019/20 Annual Plan – Unfolding 2020.

15 Deliberations on the Speed Limit Bylaw Amendment – Hendersons Line

A memorandum with written submissions are attached.

File ref: 1-DB-1-7

Recommendations:

- 1 That the report 'Deliberations on the Speed Limit Bylaw Amendment – Hendersons Line' be received.
- 2 That the Amendment to the Speed Limit Bylaw to reduce the speed limit for 650 metres along Hendersons Line from Pukepapa Road from 100km/h to 70km/h be adopted.

16 Dog exercise areas

Clause 13.1 of the Control of Dogs Bylaw allows Council to declare by resolution any public place, except in all cases the playing surfaces of sports grounds and up to 20 metres of the playing surfaces where contained within the perimeter fence of the sports ground, to be a designated dog exercise area. The areas previously authorised have been reviewed, prior to making maps which clarify where dogs may be exercised. These are attached. While some areas have been changed slightly, no additional dog exercise area is proposed.

The areas are:

- a) The northern section of the Bulls Domain, Bulls;
- b) The north eastern section of Taihape Domain, Taihape;
- c) The periphery of Wilson Park, Marton (and excluding the children's playground);
- d) 16-18 Robin Street, Taihape¹;
- e) The Turakina Domain

File ref: 1-DB-1-3

Recommendation:

That under clause 13.1 of the Control of Dogs Bylaw, the maps provided to Council's meeting on 28 March 2019 be approved as defining the authorised dog exercise areas in the Rangitikei District, and that the maps are added as a schedule to the bylaw and made into signs at each of the five authorised dog exercise areas.

17 Repairs to the bulls statues in Bulls

At Council's meeting on 28 February 2019, further clarification was sought over the recommendation from the Bulls Community Committee for Council to contribute towards the costs of refurbishment of the bulls statues in Bulls.

A letter from Helen Scully, President of the Bulls and District Community Trust, is attached, which outlines the background to the bulls statues.

Currently there are 17 bulls, two standing cows, two sitting cows and six fibreglass calf statues in Bulls. At the time of design/creation, there were no considerations for the ongoing maintenance or repairs of these statues. GJH Fibreglass has been repairing these bulls for free as a volunteer; however, they can no longer afford to bear the costs, which are estimated at \$4000.00 per annum. The bulk of the costs are to replace body parts taken as souvenirs. The damage to the statues poses a health and safety risk to locals and tourists, who climb on them.

GJH Fibreglass does not consider it feasible to further strengthen the statues.

Those statues which are on Council land are 'public artwork' and Council is responsible for maintenance and insurance. Statues not on Council land may be deemed public artwork.² by

¹ So long as it remains available for this purpose under the licence from the Ministry of Justice.

² Policy on the procurement and management of public artwork

Council's. Although not involved in the commissioning of the statues, their significance to the town landscape and the fact that most have been located on Council land mean that Council is the de facto owner of the bulls and is responsible for them being maintained in good order and not presenting hazards to people.

Recommendation

That Council acknowledge the unintended consequence of supporting the installation of the bulls statues in Bulls is that is seen as the logical owner of the statues and funds ongoing maintenance so that they remain safe and intact.

18 Minutes and recommendations from Committees

Recommendations:

1. That the following minutes be received.

Santoft Domain Management Committee, 13 March 2019 – *to be tabled, if available*

Rangitikei Youth Council, 17 March 2019 - *Attached*

Assets/Infrastructure Committee, 21 March 2019 – *to be tabled*

Policy/Planning Committee, 21 March 2019 – *to be tabled*

2. That the following recommendation from meeting held on be confirmed

19 Late items

As agreed at item 5.

20 Future Items for the Agenda

21 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Process for recruiting the Chief Executive

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for

		passing of this resolution
Item 1 Process for recruiting the Chief Executive	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

22 Open meeting

[Resolutions from Public excluded to be confirmed in open meeting]

23 Next Meeting

2 May 2019 at 1.00 pm.

24 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes – Thursday 28 February 2019 – 1:00 p.m.

Contents

1	Welcome	3
2	Council Prayer	3
3	Public Forum	3
4	Apologies/Leave of Absence	3
5	Members' conflict of interest	3
6	Confirmation of order of business	3
7	Confirmation of minutes	4
8	Mayor's Report	4
9	Portfolio Updates	4
10	Hilux New Zealand Rural Games	5
11	Criterion Street Carpark (Behind Medical Centre)	5
12	Top Assay testing for PFAS	5
13	Administrative Matters	6
14	Top 10 projects report	8
15	Delivery Of Infrastructure Services – Quaterly Performance Report – 1 October 2018 to 31 December 2018	8
16	Possible uses for the Taihape Bowling Club facilities	9
17	Minutes and recommendations from Committees	9
20	Late items	11
18	Public Excluded	12
19	Open meeting	13
21	Future Items for the Agenda	14
22	Next Meeting	14
23	Meeting Closed	14

Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson
Cr Soraya Peke-Mason

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Glenn Young, Senior Projects Engineer – Utilities
Mr Hamish Waugh, Infrastructure Group Management
Mr Arno Benadie, Principal Advisor - Infrastructure
Ms Selena Anderson, Governance Administrator
Ms Jo Devine, GM – Finance and Business Support

Tabled Documents:

Item 9	Portfolio Updates
Item 15	Delivery of Infrastructure Services Quarterly Performance Report – 1 October 2018 – 31 December 2018
Item 16	Possible uses for the Taihape Bowling Club Facilities

1 Welcome

His Worship the Mayor welcomed everyone to the meeting. The meeting started at 1.04pm.

2 Council Prayer

The Council prayer was read at the Audit and Risk meeting in the morning.

3 Public Forum

Sandy Rowland and Brian Rendle - St Johns New Zealand

St Johns Taihape has been based out of a rental property for the past seven years. The property's owners intend putting the rental property up for sale. In the very near future Taihape St Johns will be a double crew therefore requiring more space for them to operate in. The Taihape station will be an important asset to the upper Rangitikei area as the catchment area runs from Hunterville through to the Three Sisters on the desert road. The St Johns Taihape have land to which they would like to build an ambulance station on at a cost of \$840,000. To date they have \$60,000 - \$70,000 in the bank and will be looking at fundraising to help fund the cost of building the new station.

National St Johns will only fund frontline operational costs and not the building of a new station. The building cost is so high because of the need to have it at IL4 standard. They do not qualify for lotteries funding. St Johns is asking Council to help with the waiver of consenting costs and providing some funding for building the new station.

Council agreed to consider this initially in a workshop.

4 Apologies/Leave of Absence

That the apologies for lateness of Cr Peke-Mason be received.

Cr Aslett / Cr Rainey. Carried

5 Members' conflict of interest

There were no conflicts declared.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, it was agreed that **Appointment of Commissioner for RM180049, Draft submission to Horizon's Annual Plan and Elim Church Site – Public Excluded** be dealt with as late items at this meeting.

7 Confirmation of minutes

Resolved minute number **19/RDC/028** **File Ref** **3-ME-3**

That the minutes of the Council meeting 31 January 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Sheridan / Cr Gordon. Carried

8 Mayor's Report

His Worship the Mayor took his report and schedule as read. Points noted from his report and schedule were:

- The respective merits of incentives for apprenticeships compared with scholarships that Council give to leaving students
- How the nature of the conversations when residents meet with His Worship the Mayor feedback can be reported back to the Elected Members.

Resolved minute number **19/RDC/029** **File Ref** **3-EP-3-5**

That the Mayor's report and schedule to Council's meeting on 28 February 2019 be received.

His Worship the Mayor / Cr Sheridan. Carried

9 Portfolio Updates

Ohakea
Criterion Site
Shared Services
Southern Sport
Samoan Community, Youth Development and Environment
Marton Building (Civic Centre)
Iwi Interests
Heritage and Tourism
Northern Sport and Taihape Building

Cr Platt *Tabled*
Cr Dunn
Cr Belsham/Cr McManaway
Cr Sheridan
Cr Ash
Cr Wilson
Cr Peke-Mason *Tabled*
Cr Aslett *Tabled*
Cr Gordon / Cr Rainey

Southern Sport

The Marton Skate Park is underway. There have been no further updates from the Marton Memorial Hall Playground group.

Marton Building (Civic Centre)

Have had informal conversations with WSP Opus International. His Worship the Mayor and Cr Wilson are on the steering committee and are looking at the timeframes and the deliverables which stakeholders are able to take part in then it will go out for public consultation.

Samoan Community, Youth Development and Environment

The Rangitikei Youth Council has been established their first get together is on 16 March at River Valley Lodge, Taihape.

Criterion Site – new Bulls Community Centre

Have had good feedback from those who have been to look at the building site. The fundraising house is coming along nicely with local businesses getting involved by either offer product and/or services.

Cr Peke-Mason arrived at 1.35pm

Resolved minute number **19/RDC/030** **File Ref**

That the 'Portfolio Updates' to the 28 February 2018 Council meeting be received.

Cr Belsham / Cr McManaway. Carried

10 Hilux New Zealand Rural Games

Elected Members discussed the benefits to the Rangitikei District of supporting the Hilux Rural Games. Being run outside the District meant they were ineligible for consideration under the Events Sponsorship Scheme.

Resolved minute number **19/RDC/031** **File Ref** **3-EP-3-8**

That a grant of \$ 2,500 be made to the 2019 Hilux New Zealand Rural Games.

Cr Rainey / Cr Aslett. Carried

11 Criterion Street Carpark (Behind Medical Centre)

Elected members sought clarity around the location of the carpark in question and also the benefits of holding off a sale and the benefits to the Bulls Community to retain the carpark until the new Community centre is built.

Resolved minute number **19/RDC/032** **File Ref**

That the Rangitikei Council delays the sale of the parking area in Criterion Street, immediately behind the Bulls Medical Centre, until a parking needs analysis is completed.

Cr Platt / Cr Dunn. Carried

12 Top Assay testing for PFAS

Some Elected members considered it was their duty to the ratepayers to get the Bulls water supply tested to determine the levels of PFAS contamination. Others noted the need to trust

the Ministry of Health and questioned what would be done with the test results when received.

Resolved minute number **19/RDC/033** **File Ref**

That the Rangitikei District Council sends samples of the Bulls water supply overseas for TOP Assay testing to determine the levels of PFAS contamination.

Cr Platt / Cr Sheridan. Carried

13 Administrative Matters

The Chief Executive spoke to the report. Points highlighted and discussed by Elected Members were:

- Old Man's Beard control in the Otuaireiawa and Kokopunui Stream – this should be left to Horizons as Council funds the Rangitikei Environmental Group to help with this issue already.
- Sale of Marton A Dam – the buyers of the Dam were P and V Rine.
- Request for rates remission – Elected members sought clarification as to the location of the property and the titles the property has.

Resolved minute number **19/RDC/034** **File Ref**

That the report 'Administrative matters – February 2019' to Council's meeting on 28 February 2019 be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number **19/RDC/035** **File Ref**

That Council authorise the Assets/Infrastructure Committee, at its next meeting (21 March 2019) to approve a remit regarding legal easements or other mechanisms for Council infrastructure to be submitted to the Local Government New Zealand Zone 3 meeting on 4-5 April 2019.

Cr Peke-Mason / Cr Sheridan. Carried

Resolved minute number **19/RDC/036** **File Ref**

That Council does not fund the \$6.600 for Old Man's Beard Control in the Otuaireiawa and Kokopunui Streams.

Cr McManaway / Cr Rainey. Carried

Resolved minute number 19/ RDC/037 File Ref

That the submission to Horizons' draft 2019/20 Annual Plan request an increase in funding for Old Man's Beard control in the Rangitikei District.

His Worship the Mayor / Cr Gordon. Carried

Resolved minute number 19/RDC/038 File Ref

That Council direct and authorise the Chief Executive to (i) classify as 'local purpose reserve for public amenities' the Crown derived reserve at Bruce Street, Hunterville (being Section 3, Township of Hunterville, all RT WN20C/78, area 1383 square metres) and (ii) grant a lease of part of the site to St John Ambulance for the purposes of an ambulance station.

Cr McManaway / Cr Wilson. Carried

Resolved minute number 19/RDC/039 File Ref

That Council agrees that the following report considered in a public excluded meeting be made publicly available without restriction, uploaded to the Council's website under 'Bulls Community Centre' and the change in status footnoted in the meeting minutes:

- 15 November 2018 (reconvened from 25 October 2018) 'C1084 – Bulls Community Centre – Tender from W & W Construction Ltd'

Cr Belsham / Cr Wilson. Carried

Resolved minute number 19/RDC/040 File Ref

That a waiver of 100% of the normal charge to local non-profit organisations for using the Taihape Town Hall Supper Room be given to Sustainable Taihape.

Cr Ash / Cr Sheridan. Carried

Motion

That under Council's rates remission policy providing for remission of rates on the grounds of disproportionate rates compared to the value of the property, a full remission of rates for two years from 1 July 2019 be granted to Oliver Sanderson in respect of the property at 16 Pukeko Street, Taihape, (valuation 1353011803) so long as the capital value of the property does not exceed \$10,000.

Cr Rainey / Lapsed – no seconder

Motion

A full remission is recommended for 2 years to allow opportunity to dispose of the property. to either of the owners of the neighbouring properties, so long as the property value is less than \$10.000

Cr Belsham / His Worship the Mayor

Amendment

Subject to the rates owing on the property at 16 Pukeko Street, Taihape, (valuation 1353011803) being paid in full....

Cr Wilson / Cr Ash Carried

Resolved minute number**19/ RDC/041****File Ref**

Subject to the rates owing on the property at 16 Pukeko Street, Taihape, (valuation 1353011803) to be being paid in full a full remission is recommended for 2 years to allow opportunity to dispose of the property to either of the owners of the neighbouring properties, so long as the property value is less than \$10.000.

Cr Belsham / His Worship the Mayor

14 Top 10 projects report

The Chief Executive took the memorandum as read. He updated Elected Members over the Hunterville water bore test site that they have drilled to the 350 metre mark with signs of water above the mark.

Resolved minute number**19/RDC/042****File Ref**

That the memorandum 'Top Ten Projects – status, February 2019' to the 28 February 2019 Council meeting be received.

Cr Gordon / Cr Aslett. Carried

15 Delivery of Infrastructure Services – Quarterly Performance Report – 1 October 2018 to 31 December 2018

The Chief Executive and Mr Waugh spoke to the tabled document.

Resolved minute number	19/RDC/043	File Ref	3-OR-5-10
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That the report 'Delivery of Infrastructure Services – Quarterly Performance Report – 1 October 2018 to 31 December 2018 to the 28 February 2019 Council meeting be received.

Cr McManaway /Cr Dunn. Carried

Meeting adjourned 2.58pm – 3.17pm

16 Possible uses for the Taihape Bowling Club facilities

The tabled report was taken as read.

The elected members discussed the Tui St property in which the Taihape Womens club is located and the possible benefits that it would have if they were to occupy the Taihape Bowling Club facilities. Also discussed was the proposed building on Memorial Park and how this could or could not affect the possible occupancy of the Taihape Bowling Club.

Resolved minute number	19/RDC/044	File Ref	6-CF-4-19
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That the report 'Possible uses for the Taihape Bowling Club Facilities' to the 28 February 2019 Council meeting be received.

Cr Gordon / Cr Belsham. Carried

Resolved minute number	19/RDC/045	File Ref
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That Council signals its intention to terminate the lease with the Taihape Women's Club with the property to be vacant by 30 June 2019, and that the current users of the property be offered the use of the Taihape Bowling Club building, with charges in line with Council's Fees and Charges schedule.

Cr Aslett / Cr Gordon. Carried

Resolved minute number	19/RDC/046	File Ref
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That no lease arrangement be entered into, at this time, for the Taihape Bowling Club premises and that Council staff manage the bookings for this facility.

Cr Gordon / Cr Rainey. Carried

17 Minutes and recommendations from Committees

Resolved minute number **19/RDC/047** **File Ref**

That the following minutes be received.

- Hunterville Rural water Scheme, 4 February 2019
- Turakina Reserve Management Committee, 7 February 2019
- Turakina Community Committee, 7 February 2019
- Te Roopu Ahi Kaa, 12 February 2019
- Bulls Community Committee, 12 February 2019
- Rātana Community Board, 12 February 2019
- Erewhon Rural Water Scheme, 13 February 2019
- Taihape Community Board, 13 February 2019
- Marton Community Committee, 13 February 2019
- Assets/Infrastructure Committee, 14 February 2019
- Policy/Planning Committee, 14 February 2019
- Hunterville Community Committee, 18 February 2019

Cr Peke-Mason / Cr Platt. Carried

Resolved minute number **19/RDC/048** **File Ref**

That the following recommendation from the Hunterville Community Committee meeting held on 4 February 2019 be confirmed:

19/HWRS/037

The Hunterville Rural Water Supply Committee propose that the water rates for 2019/20 be increased to \$295 + GST per unit for Hunterville Rural Scheme Members. The rate for Hunterville Urban Scheme Members is to remain at \$275 +GST.

Cr McManaway / His Worship the Mayor. Carried

Resolved minute number **19/RDC/049** **File Ref**

Motion

That, with regard to recommendation 19/BCC/004 from the Bulls Community Committee, Council contributes \$2,200 towards the costs of the refurbishments of the Bull statues in Bulls.

Cr Dunn / His Worship the Mayor

Cr Dunn explained that the donated fibreglass bulls were a definite attraction for the town – but they needed repairing so that they last. She had obtained a quote for that work. Lions Club had handed the issue to the Bulls and District Community Trust.

Motion withdrawn

Elected Members discussed the possibility of the Trust applying to use placemaking funding and the need for more detailed clarification in a report to Council.

Resolved minute number **19/RDC/050** **File Ref**

That the following recommendation from the Erewhon Rural Water Supply Sub-Committee meeting held on 13 February 2019

19/ERWS/003

That the proposed rates for 2019/20 for the Erewhon Rural Water Supply scheme remain the same as for 2018/19.

Cr Gordon / Cr Rainey. Carried

Resolved minute number **19/RDC/051** **File Ref**

That the following recommendation from the Taihape Community Board meeting held on 13 February 2019 be confirmed:

19/TCB/009

That the Taihape Community Board request that Council remind the Taihape Community Development Trust and Mokai Patea Services of their obligation to the Taihape Community Board in regards to the Memorandum of Understanding and regular reporting to the Board.

Cr Gordon / Cr Aslett. Carried

20 Late items

Appointment of Commissioner for RM180049

The tabled report was taken as read.

Resolved minute number **19/RDC/052** **File Ref**

That the memorandum 'Appointment for Independent Commissioner for RM180049' be received.

Cr Aslett / Cr Platt. Carried

Resolved minute number **19/RDC/053** **File Ref**

That pursuant to s.100A(4) of the Resource Management Act 1991, the Rangitikei District Council delegates to Angela Jones (The Property Group) under section 34A(1) its functions, powers and duties required to hear and determine the application RM180049 from Petrotec Services for a proposed unmanned petrol station and truck refuelling facility at 6332 State Highway 1, Mangaweka.

Cr Belsham / Cr Aslett. Carried

Undertaking **Subject**

To inform Elected Members of the date set for the hearing of the application RM180049 from Petrotec Services for a proposed unmanned petrol station and truck refuelling facility at 6332 State Highway 1, Mangaweka.

Draft submission to Horizon's Annual Plan

Resolved minute number **19/RDC/054** **File Ref**

That, at its meeting on 21 March 2019, the Policy Planning Committee be authorised to approve His Worship the Mayor signing a submission to Horizons' draft 2019/20 Annual Plan, with the authorised submission being included in Council's Order Paper for its meeting on 28 March 2019.

Cr Gordon / Cr Belsham. Carried

18 Public Excluded

Resolved minute number **19/RDC/055** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1 C1094 RDC Sewer Rehab 18-19 Regional Sewer relining 18-19
- 2 Elim Church Site

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 C1094 RDC Sewer Rehab 18-19 Regional Sewer relining 18-19	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)
Item 2 Elim Church Site	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Sheridan / Cr Ash. Carried

Meeting moved to Public Excluded at 4.01pm

19 Open meeting

Resolved minute number **19/RDC/058** **File Ref**

That the meeting move into open meeting at.

Cr Peke-Mason / Cr Dunn. Carried

4.30 pm

Resolved minute number **19/RDC/059** **File Ref**

That the following resolutions be confirmed in the open meeting.

19/RDC/056

That Council awards Contract C1094 RDC Sewer Rehab 18-19-Regional sewer relining 18-19 to Reline NZ Ltd for a total value of \$362,783.64 excluding GST and inclusive of 10% Contingency.

Cr Ash / Cr McManaway. Carried

21 Future Items for the Agenda

None identified

22 Next Meeting

28 March 2019 at 1.00 pm.

23 Meeting Closed

4.34 pm.

Confirmed/Chair: _____

Date:

Attachment 2

Report to Council, 28 March 2019

In a week in which the world over mourns the tragic loss of life in Christchurch I had the honour of welcoming 21 new citizens to the Rangitikei District.

Our new citizens originally hailed from Filipino, South Africa, Samoa, Britain, Switzerland and Cambodia.

It was a heartfelt ceremony and it provided an opportunity for me to reiterate that New Zealand is a safe and welcoming place to live. The Rangitikei is a safe and welcoming place to live.

Unfortunately, the tragic events of last Friday show us that we are part of the wider world and that random acts of terror can happen anywhere.

Our hearts go out to those that have lost loved ones. Our hearts go out to those communities that have been targeted.

I concur with Prime Minister Jacinda Ardern's comments that people should feel safe here and that those people that act in these ways shouldn't be part of our communities.

Andy Watson
Mayor

Mayor's Engagement

March 2019

1	Attended meeting at Nga Tawa Attended the LG Commission Hearing at Council Volunteered at the Bulls community house and the Bulls house meeting Met with the Tuia Candidate
3	Met with a rural Hunterville resident
11	Volunteered at the Bulls community house Met with potential business owner in Marton
12	Attended business meeting in Palmerston North Met with the Base Commander at Ohakea
13	Attended various meetings in Whanganui Attended business lunch with a local Marton business owner Attended the UCOL Visioning session in Palmerston North Attended the Santoft Domain committee meeting
14	Attended the Council Workshop Attended the Luncheon Horizons Ballance Farm Environment Awards in Palmerston North
15	Attended the Queens Colour Handover Ceremony and Luncheon at Ohakea Attended meeting re the revitalisation of Marton Attended Central District Field days in Feilding
16-17	Attended the Youth Council meeting and team bonding session - Pukeokahu
18	Attended various meetings with Marton residents
19	Volunteered at the Bulls community house With CE Ross McNeil attended meeting with NZTA
20	Was based in Taihape for the morning Hosted a citizenship ceremony for 21 candidates Attended various meeting with Marton residents
21	Met with a Marton business owner Attended the Assets/Infrastructure Committee meeting Attended the Policy Planning Committee meeting Visited the Marton skate park Attended the UCOL Government proposed changes to Vocational Education in Palmerston North
22	To attend the Hikurangi Trench seminar, Palmerston North To attend the evening event for the Gumboot day meeting
23	To attend Gumboot day – Taihape To attend the special event for the victims of Christchurch
26	To attend St Johns meeting – Marton
28	To attend the Finance/Performance Committee meeting To attend the Council meeting
29	To attend further meeting with NZTA
30	To attend the Tini Waitara Marae opening

Attachment 3

OHAKEA REPORT 28^h March 2019

I have once again contacted Ohakea to request information on their current activities that are relevant for my Ohakea report.

I have again been advised that the lady who filled that communication role has moved to a new position and it may take up to six weeks for a replacement person to be confirmed.

I have been assured that I will be advised when that appointment is made.

In the meantime, I regret that there is no report

Graeme

Attachment 4

REPORT

SUBJECT: **Administrative matters – March 2019**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 19 March 2019

FILE: 5-EX-4

1 Election protocols for Elected Members

- 1.1 Council's Electoral Officer, Warwick Lampp (electionz.com), has drawn attention to the need to highlight protocols to be observed by Elected Members and Council staff this year, particularly in the 'pre-election period' between 12 July and 12 October 2019 – the latter being polling day.
- 1.2 The Office of the Auditor-General has issued guidance on 'Communications in a pre-election period'; this is attached as Appendix 1. A more detailed protocol is attached as Appendix 2: this is modelled on that developed by Wellington City Council. There is a considerable emphasis on management of Council's social media networks.
- 1.3 Nominations for election open on Friday 19 July and close at noon on Friday 16 August. Candidate briefings for Rangitikei have been scheduled on Thursday 8 August, in Taihape and Marton.

2 Appointment of Hearings Committee

- 2.1 Council has received an objection from Nicole Doriguzzi, a representative of ARAN Animal Rescue NZ (a dog rescue group which specialises in rescuing pound dogs), regarding the classification of a dog belonging to ARAN as dangerous. The Senior Animal Control Officer made this classification under section 31(1)(b) of the Dog Control Act 1996. The opportunity to object is provided by section 31(3) of that Act.
- 2.2 At its meeting on 3 November 2016, Council resolved to note the Mayor's decision to establish (and chair) a separate Hearings Committee to meet on an as-required basis only to determine panels for hearings under the Resource Management Act and to conduct hearings as required by other enactments¹.

¹ 16/RDC/286.

- 2.3 It is now necessary to decide the other members of the Hearings Committee to determine the panel which will consider the objection to the classification. Alternatively, the Mayor may seek expressions of interest from Councillors to be on the panel and a Council decision taken on that basis. No time is specified in the Act by when such an objection must be heard; the objective will be to do this by the end of April, subject to availability of appointed panel members.
- 2.4 Section 31(4) of the Act requires the Council, in considering the objection, to have regard to—
- (a) the evidence which formed the basis for the original classification; and
 - (b) any steps taken by the owner to prevent any threat to the safety of persons and animals; and
 - (c) the matters advanced in support of the objection; and
 - (d) any other relevant matters—
- and may uphold or rescind the classification.
- 2.5 The objector has the right to speak to the hearing panel. This is a public meeting. The Senior Animal Control Officer is currently preparing a report for the panel.

3 Review of delegations under the Reserves Act 1977

- 3.1 In June 2013, the Minister of Conservation delegated certain powers under the Reserves Act 1977 to territorial authorities. Over the past year or so there have been instances where territorial authorities have relied on the delegations to exercise the prior consent role of the Minister in circumstances where they have also made the initial decision to grant the instrument or activity applied for.
- 3.2 In a recent Court of Appeal decision *Opua Coastal Preservation Inc v Far North District Council*, the Court considered a delegation of the Minister's prior consent role under section 48 of the Reserves Act 1977 to be "highly unusual". The Court commented that it could be argued that it replaced a two-step process involving two separate decision makers (the Council and the Minister) with a single-step process and a single decision maker. The Court noted that the effect of the delegation was that the Council made both decisions contemplated by section 48(1)(f) of the Reserves Act and observed that "[I]t might be thought that in these circumstances any difference of view between the two decision makers is unlikely". The Court did not rule on the legality of the delegation because the Appellant had not pursued the matter. Nevertheless, it seems probable that, had the lawfulness of the delegation been in issue, the Court would have ruled it to be unlawful.

3.3 In light of the above, the Department of Conservation has undertaken a review of the 2013 delegations and considers that some are potentially unlawful and would put councils in a position of conflict of interest, for example:

a) those where a council makes its own decision and then acts under delegation to exercise the prior consent role of the Minister;

b) those where the Minister's power to carry out certain actions has been delegated to councils, including a requirement for the Minister to consult with a council before exercising the power. In this situation, a council would end up consulting with itself.

3.4 The Minister of Conservation is now considering a proposal to revoke certain delegations and has requested that the Department seek comments from territorial authorities before a decision is made. As the due date for comments is 26 April 2019, it is recommended that the Policy/Planning Committee, at its meeting on 11 April 2019, be authorised to approve the Council's comments which staff will prepare.

4 Waste management at Scotts Ferry

4.1 A resident at Scotts Ferry has asked whether there could be a weekly collection of rubbish there: currently the collection is done fortnightly. On investigation, it became evident that the contractor was unable to get back to the Bulls waste transfer station before it closed on Wednesday at 11.00 am. At present the attendant is waiting (unofficially, and without pay) for the truck to arrive. The solution is to extend the waste transfer station hours by one hour on Wednesday i.e. closing at noon. Staff see this as preferable to having a later opening that day. The additional monthly cost is \$237.16.

4.2 A recommendation is included.

5 Community location for Solarcity installation

5.1 The contract with Solarcity has yet to be finalised, but is still being worked on. Until it is complete and signed, the decision on the community location to receive a free system installation will be postponed.

6 Skatepark upgrade at Centennial Park, Marton

6.1 Four weeks into the construction and, with the fine weather, the build is ahead of schedule and the project is currently on track for a mid/late-April completion.

6.2 Richard Smith (Rich Landscapes) completed his first site inspection. He will visit the construction site throughout the build to help with quality assurance and full compliance with his design and is also helping with technical support when requested.

- 6.3 During March the development has seen the first concrete poured for the creation of retaining walls, vert quarter pipe and new surface. Approximately 300m³ of pumice has been shipped in from Taupo to form the base of the structure and will be shaped to create the bowl.
- 6.4 Members of the skatepark committee are currently organising the opening of the completed facility (likely to be at the end of April) with discussions being held with national skateboard manufacturers.



7 Re-accreditation as a Building Consent Authority

- 7.1 IANZ provided its draft assessment report on 28 February 2019, offering an opportunity for the Council to comment. The finalised report details the non-compliances found and what IANZ requires to address them. Council's action plan is due with IANZ by 1 April 2019. Unless an application from the Chief Executive is made for an extension of time with respect to any of these actions, and accepted, the due date for IANZ to clear the non-compliances is 3 June 2019. This clearance must occur before reaccreditation as a Building Consent Authority is confirmed.
- 7.2 IANZ is required to provide the Ministry of Business, Innovation and Employment a copy of the final report. Council may make the assessment report publicly available as long as this is not done in a way that misrepresents any of its content (meaning the report must be reproduced in full). It may also be released under the Local Government Meetings and Official Information Act 1987 consistent with any ground for withholding that might be applicable.
- 7.3 IANZ's next accreditation visit will be in February 2021.

8 Applications for road closures

- 8.1 There are no new requests for road closures since Council's last meeting. No objections were received for any of the ANZAC Day Parade closures or the Targa Rally Road closure.

9 Requests for fee waivers exceeding the Chief Executive's delegation

- 9.1 There are no new requests since Council's last meeting.

10 Proposed sale of vacant land, Moawhango Valley Road

- 10.1 Council has received a request from an adjoining property owner to sell a vacant one hectare site on Moawhango Valley Road – valuation 13290 15200. (See aerial, attached as Appendix 3. This has a rateable value of \$23,000 so the transaction is not subject to the policy on disposal of surplus land and buildings (which applies to sites with a rateable value exceeding \$50,000). Part of the site includes the former Moawhango dump, not actively used during the past twenty years but not managed as a closed landfill.
- 10.2 Although there is no known connection with local Iwi, it is proposed to alert Te Roopu Ahi Kaa of the proposed sale at the Komiti's next meeting on 9 April 2019. If there are no concerns expressed, the sale will proceed having regard for the site's rateable value. Council's Treasury management policy allows the Chief Executive to accept any offer for purchase that is over the rateable value of the property if that rateable value is less than \$100,000.
- 10.3 One of the surveyed boundaries of the site is beside the Moawhango River. If subdivided, a 20 metre esplanade strip from that boundary would be required.

11 Frae-Ona Park

- 11.1 Private land totalling 1.2 hectares adjoining the rear (western) boundary of Frae Ona Park, valuation number 13450 26500 (outlined red on the attached aerial, Appendix 4) has no legal road access. The owners, Nigel and Arthur Fitler, wish to sell their block and requested formalisation of the current physical access shown yellow crossing the block fronting Bredins Line (outlined green). That request proved impracticable because of the multiple ownership of the Bredins Line block. As an alternative, the Fitler's asked whether formal easement access could be granted across the north-eastern side of Frae Ona Park, shown yellow on the attached aerial. Council's Parks Team Leader has confirmed this as viable, if the proposal provided public vehicular access to the undeveloped area of the park.
- 11.2 Discussions with the owners and a potential purchaser have been on the basis that Council would consider it only if the owners (or purchaser) met all costs of creating the access and legalising it. The net effect would be that a greater area of the park could be made available to the public and off-street vehicle parking could also be created.
- 11.3 Section 138 of the Local Government Act requires a local authority to first consult on any proposed sale or other disposition of a park or part of a park. This proposal is such a disposition. The current owners and the purchaser are aware of the need for public consultation. They are at the point of entering into an

agreement, subject to the access matter being resolved, and seek Council's commitment to enabling the matter to progress.

- 11.4 A recommendation is included. If agreed to, the Marton Community Committee would be asked (at its next meeting, on 10 April) for its view.

12 Protecting drainage infrastructure in Taihape

- 12.1 The decommissioned stock saleyards in Taihape are on the market for sale. This provides an opportunity for Council to protect drainage infrastructure by purchasing approximately 860m² on the corner of Hautapu and Moa Street (shaded green on the attached aerial – [Appendix 5](#)). The current owners of the whole site agree in principle to such a sale, provide there are no costs to them. The likely maximum cost to Council, including legal fees and a survey (if needed) would be \$10,000 (GST exclusive).

- 12.2 A recommendation to proceed with this land purchase is included.

13 Royal Humane Society of New Zealand Inc

- 13.1 The Society has written to the Mayor requesting financial support and to be advised of potential recipients for bravery awards. The letter is attached as [Appendix 6](#), together with the Society's performance report for the year ending 31 March 2018 and an information leaflet. The latter notes the award for bravery to Murray Michie from Bulls who rescued a mother and her three daughters following a serious car crash near Bulls on 15 July 2015. The Society's operating costs over the past two years have averaged about \$7,700.

- 13.2 The District Council seems not to have made such a grant to the Society. A check at Archives Central shows that the Rangitikei County Council made some annual donations which, in 1982, was for \$25. At that time, most of the Society's financial support came from local authorities which typically made recommendations and arranged the presentations of the awards to people living in their areas.

- 13.3 A recommendation is included.

14 Service request reporting

The summary reports for first response and feedback and for resolution (requests received in January 2019) are attached as [Appendix 7](#).

15 Health and Safety update

- 15.1 A code of practice has been finalised for the Council's cemeteries, with detailed procedures for digging graves and exhumations. The risk of fire from mowers working in long dry grass is being closely watched and fire extinguishers are kept close.

- 15.2 At its April meeting, the Council's Health and Safety Committee will consider the improvement plan being developed based on the recommendations in the report from the SafePlus Onsite Assessment last December.

16 MW LASS update

- 16.1 Directors have been briefed by representatives from member councils on regional health and safety projects which could reduce the workload on individual councils. It has been agreed that council Health & Safety representatives will continue to work collaboratively on improvement projects of mutual benefit.
- 16.2 The latest newsletter for 2019 from Archives Central is attached as Appendix 8.

17 Staffing

- 17.1 Jo Irvine resigned her role as Website/Records/Business Support Officer effective 13 March 2019. The role is being reviewed before being advertised.
- 17.2 Selena Anderson has resigned from her part-time role as Governance Administrator effective 31 March 2019. Christin Ritchie, who provided the balance of time for that role, has been seconded to Human Resources until 30 June 2020. The resulting full time vacancy for Governance Administrator has been advertised. It may be filled on a job-share basis.
- 17.3 Michael Willoughby has commenced as Gardener with the Parks team.
- 17.4 An appointment was made to Information Services Team Leader but the successful applicant has decided to resign because of a change in his circumstances. The role will be re-advertised.

18 Recommendations:

- 18.1 That the report 'Administrative matters – March 2019' to Council's meeting on 28 March 2019 be received.
- 18.2 That Council notes the election protocols for Elected Members modelled on those developed by the Wellington City Council for the 2019 elections, applicable particularly during the pre-election period, 12 July to 12 October 2019.
- 18.3 That, under section 31(3) of the Dog Control Act 1996,

EITHER

Councillor....., Councillor....., and Councillor. be appointed to the Hearings Committee chaired by His Worship the Mayor to determine the panel to hear the objection of Nicole Doriguzzi, a representative of ARAN Animal Rescue NZ, regarding the classification of a dog as dangerous.

OR

a panel comprising His Worship the Mayor (Chair), Councillor....., Councillor..... and Councillor..... be appointed to hear the objection of Nicole Doriguzzi, a representative of ARAN Animal Rescue NZ regarding the classification of a dog as dangerous.

- 18.4 That Council authorise the Policy/Planning Committee, at its next meeting (11 April 2019) to approve a comment to the Department of Conservation on the proposed change to the delegations issued by the Minister of Conservation in 2013.
- 18.5 That the Bulls Waste Transfer Station be open for one additional hour per week, Wednesdays 11.00 am to noon, to allow the contractor servicing Scotts Ferry to off-load rubbish collected from that area.
- 18.6 That, provided there is no concern expressed by Te Roopu Ahi Kaa at its meeting on 9 April 2019, Council authorise the Chief Executive to sell the vacant (and surplus) land on Moawhango Valley Road – valuation number 13290 15200 – at no less than the current rateable value.
- 18.7 That Council authorise the Chief Executive to progress discussions with the owners of the property at the rear of Frae-Ona Park (valuation 13450 26500) requesting access and (subject to agreement from the Marton Community Committee) to commit the Council to granting an easement of rights of way in favour of that rear block of privately owned land on the following terms:
- there will be no cost to the Council;
 - the physical works are completed to standards prescribed by Council's Roading Manager;
 - the end result will provide public vehicle access to the currently undeveloped area of the park; and
 - an easement is to be created to protect both the Council and the owner of the property.
- 18.8 That Council authorises the Chief Executive to complete the purchase of approximately 860m² at the corner of Hautapu and Moa Streets, Taihape, to protect drainage infrastructure, up to an estimated total cost of \$10,000 (GST exclusive).
- 18.9 That the Council, in response to the Royal Humane Society's request for financial assistance,

EITHER

makes a one-off grant of \$.....

OR

makes a recurring grant of \$..... during 2018/19-2019/20 and 2020/21, to be reviewed in preparing the 2021-31 Long Term Plan.

OR

declines to make any grant.

Ross McNeil
Chief Executive

Appendix 1

Communications in a pre-election period

Principle 12

A local authority must not promote, nor be perceived to promote, the re-election prospects of a sitting member. Therefore, the use of Council resources for re-election purposes is unacceptable and possibly unlawful.

4.45

Promoting the re-election prospects of a sitting Member, directly or indirectly, wittingly or unwittingly, is not part of the proper role of a local authority.

4.46

A Council would be directly promoting a Member's re-election prospects if it allowed the member to use Council communications facilities (such as stationery, postage, internet, e-mail, or telephones) explicitly for campaign purposes.

4.47

Other uses of Council communications facilities during a pre-election period may also be unacceptable. For example, allowing Members access to Council resources to communicate with constituents, even in their official capacities as members, could create a perception that the Council is helping sitting Members to promote their re-election prospects over other candidates.

4.48

For this reason, we recommend that mass communications facilities such as –

- Council-funded newsletters to constituents; and
- Mayoral or Members' columns in Council publications –

be suspended during a pre-election period.

4.49

Promoting the re-election prospects of a sitting Member could also raise issues under the Local Electoral Act 2001. For example:

- Local elections must be conducted in accordance with the principles set out in section 4 of the Local Electoral Act – see Appendix 1 on page 27. The principles apply to any decision made by a Council under that Act or any other Act, subject only to the limits of practicality. A breach of the principles can give rise to an "irregularity" which could result in an election result being overturned.¹⁴
- The publication, issue, or distribution of information, and the use of electronic communications (including web site and e-mail communication), by a candidate are "electoral activities" to which the rules concerning disclosure of electoral expenses apply.

4.50

"Electoral expenses"¹⁵ include:

- the reasonable market value of any materials applied in respect of any electoral activity that are given to the candidate or that are provided to the candidate free of charge or below reasonable market value; and
- the cost of any printing or postage in respect of any electoral activity.

4.51

A Member's use of Council resources for electoral purposes could therefore be an "electoral expense" which the Member would have to declare – unless it could be shown that the communication also related to Council business and was made in the candidate's capacity as a Member.

Appendix 2

Election protocols for elected members

Updated for the 2019 Local Election

Context

Local government elections are held every three years. In 2019, the elections will be held on Saturday 12 October. The period leading up to an election is a time of high interest from parties including the media, members of the public, and electoral candidates.

As an incumbent elected member seeking re-election, you have two roles. You will continue to make the decisions of the Rangitikei District Council as members of the Council or its community boards and community committees, while at the same time campaigning for re-election as a candidate.

These protocols provide guidance for you to balance your dual role as elected members and candidates seeking re-election. For further guidance or for clarification, please contact Council's Deputy Electoral Officer, Blair Jamieson, in the first instance.

Summary

1. If you are standing for re-election, you must clearly and transparently differentiate between activities conducted as an incumbent elected member (e.g., business-as-usual activities) and activities conducted while campaigning for re-election.
2. Resources owned by the Council and made available to you should only be used for Council purposes. The use of Council resources for election purposes is unacceptable. This includes Council-owned computers and mobile phones, social media channels, email addresses and publications.
3. Council-run social media accounts are considered Council resources and must remain politically neutral during the election. You must comply with our social media guidelines for candidates at all times.
4. You will continue to have access to the information you need to do your job as an incumbent. Council officers will not provide assistance with electioneering activities.
5. These protocols have general application at all times, but are especially relevant in the three months before the local election (Friday 12 July – Saturday 12 October). It is your responsibility to ensure your behaviour falls within these guidelines.

Protocol 1: Continuation of Council business

The normal business of Council continues during the pre-election period. Incumbents seeking re-election must balance and differentiate between these two roles.

Leading up to the election, elected members continue to have the right and responsibility to govern and to make decisions.

However, you should be mindful of an increased level of media and public scrutiny during this period and make a clear and transparent distinction between your activities as an elected member and your activities as a candidate.

Protocol 2: Use of Council resources

A local authority must not promote, nor be perceived to promote, the re-election prospects of a sitting member. The use of Council resources for re-election purposes is unacceptable.

Council would be directly promoting a member's re-election prospects if it allows incumbent elected members to use Council resources¹ explicitly for campaign purposes. This includes all Council communications facilities (such as Council branding, stationery and postage, social media channels, and communications devices).

Council communications will be restricted during the pre-election period, to remove any perception that the Council is helping incumbents to promote their re-election prospects over other candidates.

Therefore, during the pre-election period:

- Council resources must not be used for campaigning purposes (including for positions not at Rangitikei District Council. This includes Council-supplied computers, social media channels, email addresses, mobile phones and telephone numbers.
- Elected members' columns in Council publications will be suspended.
- Elected members will be required to comply with Council's social media guidelines for candidates in all aspects of their role.
- Access to Council resources for members to issue media releases will be limited to what is strictly necessary to communicate current Council business. Comments or quotations from the Mayor, chairpersons, and portfolio leaders will continue to be used in media releases setting out the Council's position on an issue (for example, where a decision has been made at a committee meeting). Officers will comment on or issue media releases as required. Journalistic use of information that may raise the profile of a member will be discontinued.

Your Council contact information will still be available (for example on the Council website or in the Annual Report) so your constituents can contact you about Council business. However, you should not be using your Council-supplied email address for electioneering purposes. If someone contacts you regarding the election on the Council email address, you should reply from your personal email address.

Protocol 3: Social media

Council's social media channels are Council resources and must remain politically neutral during the election. Elected members seeking re-election must follow Council's social media guidelines for

¹ Council resources include, but are not limited to, Council-owned or -controlled property and other resources including the Council logo and branding, all Council marketing and communication channels (including social media), Council-supplied business cards, stationery, computers, email, mobile phones, photocopiers, cars, Council venues (other than those available for hire to the general public), Council funds, and Council's human resources.

candidates at all times, and not comment on, share, or otherwise use Council social media channels for electioneering.

Council has produced a set of social media guidelines for candidates, which are attached at Attachment 1. You must comply with these guidelines at all times.

Council's social media channels will remain neutral at all times. Council will promote elections and the importance of voting, but will not associate these posts with any candidates.

Please note that for the period of the election:

- Council's social media channels must not be used by anyone for campaigning purposes. Any campaign-related material (including posts related to nominations and candidacy) will be removed.
- Council social media accounts will not follow any candidates. This may result in your account being unfollowed.
- You may not reply to comments or posts on Council's social media channels encouraging people to like or follow your social media accounts.
- You may not rate, review, check-in or tag the Council's social media channels in your own posts or comments.

Advice on how to effectively and safely use social media during the election period can be found in the social media guidelines for candidates.

Protocol 4: Availability of information

Elected members will have access to the information they need to discharge their roles as incumbents and their Council contact information will still be publicly available. However, Council officers will not provide assistance with electioneering activities.

You will continue to be supported in your role as an incumbent elected member, including by your Elected Member Support Advisor. However, information requests should be clearly related to Council business and not for re-election purposes.

Information requests for election purposes are welcome. These should be made to the Team Leader, Customer Services and Communications, and will be carried out in accordance with the Local Government Official Information and Meetings Act 1987.

Where the Council supplies information that is not already in the public domain to a candidate, the Council may consider any broader interest in this information alongside the requirement that Council resources are not used to give an electoral advantage to any candidate, and at its discretion make this information available to all other candidates.

Protocol 5: Use of Mayoral resources

Council resources provided for mayoral use should not be used for any electioneering activities associated with any candidate.

If an incumbent mayor is seeking re-election a clear and transparent distinction will be made between the mayor's business-as-usual activities and the mayor's campaigning activities.

Application of protocols

As an elected member seeking re-election, it is ultimately your responsibility to ensure that your behaviour falls within these guidelines.

If you are unsure as to whether a particular action or request is in breach of these protocols, you should seek advice from the Electoral Officer (Warwick Lampp, 021 498 517) or Deputy Electoral Officer (Blair Jamieson, 021 907 476) as soon as possible.

Modelled on Wellington City Council guidelines

Attachment 1

Rangitikei District Council's Social Media Guidelines for Candidates

Candidates must comply with the following guidelines for social media use and presence related to campaigning:

Things to be aware of

- Election advertising, using any media, including social media, must identify the person under whose authority they have been produced, as per sections 113-115 of the Local Electoral Act 2001. This means in your profile photo/bio, you must have a statement saying that all content/images on your social media channel are authorised by you or your agent. You must include a physical address in the authorisation statement.
- The Council's social media accounts, including but not limited to Facebook, Twitter, Instagram, LinkedIn and Neighbourly, are not permitted to be used as a communications channel by anyone (candidates or members of the public) for promotion, electioneering or campaigning. This also applies to all social media accounts owned by Council-controlled organisations.
- The Council's social media accounts are constantly monitored and any campaign related or electioneering content will be removed immediately.
- If Rangitikei District Council already follows your public social media accounts, please note you will be unfollowed 3 months prior to the election date. This protocol is in line with the Local Electoral Act 2001.
- Any social media post – positive or negative – made by any individual specifically relating to their own – or someone else's – nomination, intention to run for Council, or election campaign, will be removed immediately.
- Candidates cannot reply to the Council's social media posts or share with a comment encouraging people to like or follow their own social media accounts or any other electioneering tool. Any posts that do this will be removed immediately.
- Candidates must not link their own social media accounts (if they are used for campaigning purposes) to the Council's social media accounts.
- Candidates cannot rate, review, check-in or tag the Council's social media channels.
- The Council's social media accounts will remain neutral. Rangitikei District Council will promote elections and the importance of voting but will not associate these posts with any candidates.

Some things you can do

It's a good idea to encourage people to follow your social media accounts while campaigning, include it in any promotional material. It's a great way to engage with the public – you can ask questions, run polls, encourage people to register to vote and then actually vote! Remind them of important dates, etc.

Great images are important on social media – post pics from your campaign trail, or post videos of yourself explaining who you are and what you stand for. You may have people who are happy to be filmed sharing why they will be voting for you – seeing other members of their community may encourage people to vote.

Facebook

- It's a good idea to have a public figure Facebook Page with a clear profile picture to help your election campaign. It's best to have a new photo.
- Set-aside budget for Facebook advertising to reach voters. You need to become authorised to run ads with political content. Facebook has helpful info on this [here](#).
- Facebook has a helpful guide about using Facebook to engage with voters and build your online community [here](#).

Twitter

- Create a Twitter account. Local people are very active on Twitter especially when it comes to political discussions. See what hashtags are trending for the election. Follow prominent residents, and if people follow you, follow them back.
- Think of twitter more like a newsfeed or forum to release information about everything you are doing.
- Twitter is a great platform to get involved in conversation and engage the public in the issues you are passionate about. Let people know what you stand for/what you want to change, give people the chance to share their views and explain the reasons for the changes you want to make.

Neighbourly

- Set up a personal profile on Neighbourly if you don't have one already and then you can add a special candidate pin to your profile picture so the community knows you are a candidate. On this platform you can speak directly to your ward and let the community get to know you and see what upsets them/what they care about. Neighbourly often runs special groups for local elections that you can be part of. Visit neighbourly.co.nz/help for more info.

Instagram

- Instagram is all about photos. You can feature a single photo or a collage of photos that will show up on your follower's feeds. You want to drive engagement, not just reach. So remember to focus on quality rather than quantity. Instagram is most successful when you tell personal stories and pictures that give the public greater insight into your campaign, rather than promotional images.
- Stories are a great way to group photos into albums. You might use them to share behind the scenes, promote an event, or focus on a specific issue you care about. You can also customise your Stories by adding music, text, emoji or even polls so you can make them more interactive and add a bit of your own personality.

Appendix 3

Moawhango Valley Road (13290 15200) includes former Moawhango dump

Print Date: 19/03/2019
Print Time: 12:59 PM

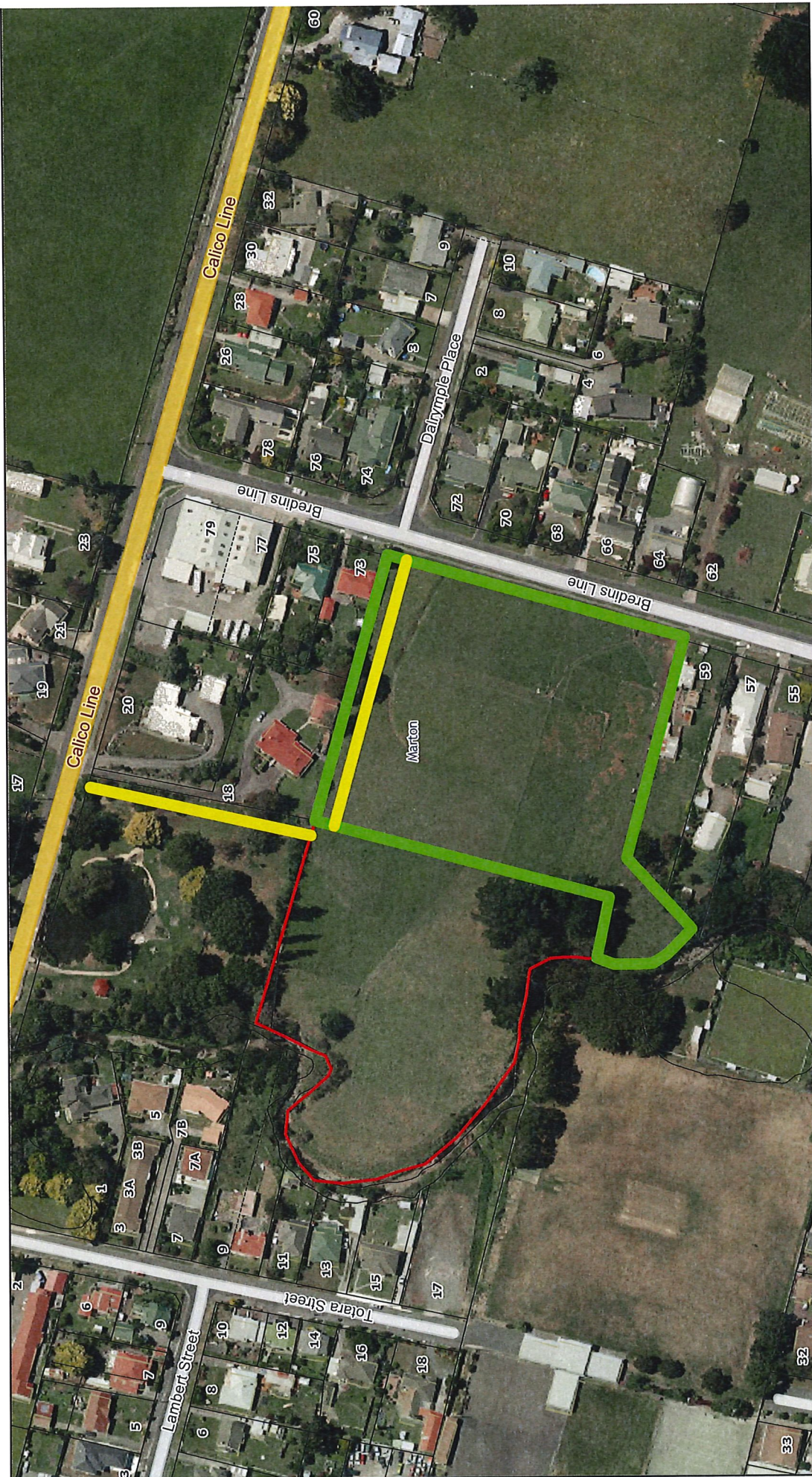


Scale: 1:2100
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1845691.72993856, 5613705.58807123
1846080.13006144, 5614186.78192877

Appendix 4

Print Date: 24/10/2018
Print Time: 1:33 PM



NZGD2000 / New Zealand Transverse Mercator 2000
1802977.94113983, 5562158.4589409
1803551.15273957, 5562474.6174789

Projection:
Bounds:

Scale: 1:2107
Original Sheet Size A4



Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care to avoid damage.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 5

Print Date: 22/03/2019
Print Time: 8:05 AM



Scale: 1:1854
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1840038.22040255, 5604722.38573117
1840312.48187565, 5605062.17176223

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Appendix 6



3-EP-3-8

Royal Humane Society of New Zealand Inc.

Instituted 1898

PATRON

Her Excellency
The Right Honourable
Dame Patsy Reddy
GNZM, QSO
Governor-General of
New Zealand

Mayor Watson
Rangitikei District Council
Private Bag 1102
Marton 4741

5th March 2019

Dear Mayor Watson,

This letter seeks the support of your Council for the Royal Humane Society of New Zealand.

For over a century the Society has been providing tangible recognition of acts of bravery performed by New Zealand citizens who have put their own lives at risk when going to the assistance of others whose lives were in peril. This recognition comes in the form of Gold, Silver and Bronze Medals, Certificates of Merit and Commendations, with the level of award being principally dependent upon the degree of risk to the rescuer involved.

Since the Society's formation in 1898 some 2169 of these highly regarded awards have been conferred of which certainly some have been for acts of bravery in your region. The Society would like to thank you again if your Council has in the past assisted with the organisation of the presentation of these awards, which the Society views as the performance of a valued service on behalf of the community at large. Of these 2169 awards the following were conferred in the past ten years:

Gold	1
Silver	34
Bronze	90
Certificate of Merit and Commendations	101

The Society receives no financial support from the Government. It is accordingly obliged to seek funding support from other sources, including from councils such as yours. In the past there were many which certainly provided some financial support for the Society but in recent times this has unfortunately completely diminished.

The Society accordingly requests that your Council might favourably consider providing some financial support for it, so as to ensure that it can continue providing its service to your community, as well as nationally. Any funding assistance which your Council can provide would obviously be most welcome and appreciated. Appropriate recognition of such assistance would be provided in the Society's annual report and on its website, with your Council's consent.

The Society is always keen to hear of potential recipients for bravery awards and if your Council was aware of someone in your district that could be a possible candidate our Executive Officer would be pleased to receive details of any such person and of the rescue.

The Society's Executive Officer, Gareth Murfitt, would be happy to provide any further information you may wish to have.

Yours faithfully

A J Forbes QC
President

G C Murfitt
Executive Officer

PRESIDENT OF THE COURT OF DIRECTORS

A J Forbes, CNZM, QC

COURT OF DIRECTORS

A S Cockburn QFSM
S Duncan
Lt. Col. N Gardner
J M Kane
Judge J A McMeeken
Superintendent J R Price
P G Summerfield, QSM
S Turek
B M P Weenink
J R Wignall, MNZM

EXECUTIVE OFFICER

G C Murfitt
P O Box 226
LYTTLETON 8841

PHONE

(021) 345 805

EMAIL

exec.officer@
royalhumane.org.nz



Vice Patrons: The Mayor of Auckland, The Mayor of Hamilton, The Mayor of Wellington,
The Mayor of Christchurch, The Mayor of Dunedin

Media release from the Royal Humane Society of New Zealand as to award of Stanhope Gold Medal

“Unbelievable” says recipient of top bravery award.

Murray Michie from Bulls has been awarded the Stanhope Gold Medal by the Royal Humane Society in London for his bravery in rescuing a mother and her three daughters following a serious car accident that occurred near Bulls on 11 July 2015.

“This is the premier bravery award selected from nominations made by Royal Humane Societies in the Commonwealth” says Austin Forbes QC, the President of the Royal Humane Society of New Zealand. “It is a singular recognition of Mr Michie’s bravery at the accident scene in rescuing the occupants of an upturned Toyota Landcruiser which was on fire”.

Mr Michie’s reaction to this award was “This is unbelievable. I was just happy to be able to help a family out of a terrible situation. I feel very honoured, but humbled to be the recipient of this award”.

The mother who was rescued, Susan Evans, says that Mr Michie “is of course my hero, as from all I’ve been told I wouldn’t be here today otherwise”.

When Mr Michie arrived at the scene of the accident he saw flames and smoke in the Landcruiser. He went over to it and worked to free all of the occupants, progressively leaving with them and then returning again. He re-entered the vehicle three times. He became aware that flames which had started in the motor were beginning to spread into the passenger area of the vehicle. “The fire had grown in intensity throughout the period of the rescue and indeed after the mother was carried to safety the vehicle exploded” says Mr Forbes.

Mr Michie was awarded a Silver medal by the Humane Society of New Zealand, which was presented by the Governor-General in September 2016. Four other persons who assisted at the accident as well were also awarded Bronze medals and Certificates of Merit. Mr Forbes says that

...continued from overleaf

their assistance in saving the occupants of the vehicle were also worthy of recognition.

The Stanhope Gold Medal award is named after a British Royal Naval Officer, Commander Chandos Scudamore Scudamore Stanhope, who was recognised as a national hero and received a Royal Humane Society Silver medal in England in 1851 for a life-saving event in rescuing a seaman.

Mr Forbes says “This award is especially noteworthy because it is the first time a New Zealander has received it since 1968. That award was to a man who had also previously received a Silver medal from the Royal Humane Society of New Zealand for his bravery in rescuing a climber who had fallen into a crevasse on a mountain in the Mt Cook National Park”.

Donations

The Society relies on the donations of individuals and organisations who support its activities and who wish to see the bravery of ordinary New Zealanders recognised.

If you would like to join those supporting us in this way we would be delighted to hear from you as the Society needs to raise funds constantly.

The Society is registered with the Charities Commission (CC 20296) and is recognised by the Department of Inland Revenue. Donations are tax deductible to the extent allowable by New Zealand law and are acknowledged on the Society’s web-site.



Royal Humane Society of New Zealand Inc.

Instituted 1898

Executive Officer
G C Murfit

P.O. Box 226
Lyttelton 8841
New Zealand

E-mail: exec.officer@royalhumanesociety.org.nz

Royal Humane Society of New Zealand

Recognising exceptional bravery since 1898





Kia ora tatou

When someone's life is in danger, we would all like to think that we would step up and provide assistance. The reality is that it takes enormous courage and clarity of mind to go against our instincts for self-preservation and to put our own lives in danger.



Those who do so deserve our utmost respect and recognition. Since 1898, The Royal Humane Society has provided an opportunity for our citizens to acknowledge extraordinary acts of bravery, and to make the circumstances of these acts more widely known. In this way we express our collective gratitude and affirm the value of selfless and heroic actions.

Governors and Governors-General have been Patrons of the Royal Humane Society of New Zealand since its inception in 1898. I am honoured to continue that tradition and, on behalf of my fellow New Zealanders, to host ceremonies for the recipients of medals at Government House.

The Rt Hon Dame Patsy Reddy, GNZM, QSO
Governor-General of New Zealand

History

During the last decades of the nineteenth century, New Zealand government officials and parliamentarians sought the establishment of some form of decoration to reward civilian bravery. The New Zealand Cross, after a stormy genesis, had been established in 1869 to recognise military gallantry, but no civilian equivalent existed.

Eventually, after lengthy negotiations with the Secretary of State for the Colonies, the Humane Society of New Zealand was formed in Christchurch on 14 October 1898 and, two months later, was granted permission to use the prefix "Royal".

In the intervening century, the Royal Humane Society of New Zealand has become a significant provider of recognition for those who have saved, or attempted to save the lives of others at the risk of, or often the cost of their own lives.*

The Society today

The Society has now recognised the bravery of over 2000 men, women and children in New Zealand whose actions have saved life.

Recommendations for awards come from many sources. New Zealand Police and New Zealand Fire Service officers are often in a position to witness acts of extreme bravery and subsequently recommend recipients. Local bodies also have conspicuously brave acts drawn to their attention but nominations may come from any source.

Medals awarded by the Society are recognised within the precedence of Royal or otherwise approved orders, decorations and medals.

Governance

The current Court of Directors is composed of;

President

Mr A J Forbes, CNZM, QC

Vice-President

Mr J R Wignall, MNZM

Court of Directors

A S Cockburn QFSM

S Duncan

Major N Gardner

J M Kane

Judge J A McMeeken

Superintendent J R Price

P G Summerfield, QSM

S Turek

B M P Weenink

Patrons

The Governor-General of New Zealand

Vice-Patrons

The Mayor of Auckland

The Mayor of Hamilton

The Mayor of Wellington

The Mayor of Christchurch

The Mayor of Dunedin

* John D Wills, Zealandia's Brave. History of the Royal Humane Societies of New Zealand 1850 to 1998

Bravery recently recognised by the Society

Amongst many outstanding acts of bravery and courage this example, from 2011, illustrates the values that the Society seeks to recognise.

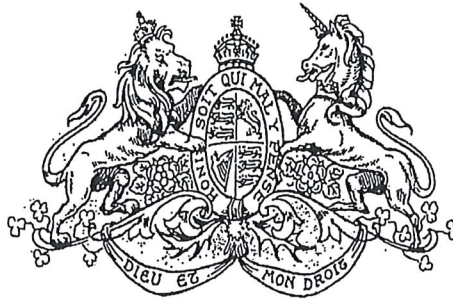
Case No 1686

CHRISTCHURCH EARTHQUAKE COMMEMORATIVE GOLD MEDAL

At 12.51pm on Tuesday 22 February 2011 an earthquake measuring 6.3 on the Richter Scale, accompanied by unprecedented ground acceleration forces, struck Christchurch. It was felt severely in the Central Business District in particular, where power, water and other services were badly disrupted. Several buildings collapsed, many more were badly damaged and more than 180 people lost their lives.

During that day, and in the immediate aftermath of this major natural disaster, there were many acts of conspicuous bravery and humanity in attempts to rescue and bring to safety or aid those trapped and injured in or as a result of building wreckage. There were many examples of people acting spontaneously and persistently in frightening and dangerous situations and courageously putting their own lives at risk to help fellow workers, friends and complete strangers.

In recognition of these numerous acts of bravery and humanity the Court of Directors of the Society decided that, rather than attempting to recognise individual acts, the Society's highest award, the Gold Medal, would be presented to the Mayor of Christchurch, on behalf of all those people, known and unknown, who had put their own lives in danger in saving or attempting to save lives and rescue others or were involved in selfless acts of humanity, so that their actions would thereby be commemorated.



Royal Humane Society of New Zealand Inc.

Instituted 1898

Performance Report

For the Year ended 31st March 2018

OFFICERS

Patron:

Her Excellency
The Right Honourable Dame Patsy Reddy, GNZM, QSM
Governor-General of New Zealand

Vice Patrons:

Mayor Phil Goff
Mayor Hon. Lianne Dalziel
Mayor Dave Cull
Mayor Andrew King
Mayor Justin Lester

Mayor of Auckland
Mayor of Christchurch
Mayor of Dunedin
Mayor of Hamilton
Mayor of Wellington

Royal Humane Society of New Zealand Incorporated

Performance Report

For the year ended 31 March 2018

Contents	Page
Entity Information	2
Statement of Service Performance	3
Statement of Receipts and Payments	10
Statement of Resources and Commitments	11
Notes to the Financial Statements	12
Independent Auditors' Report	14

Royal Humane Society of New Zealand Incorporated

Entity Information

Legal Name	Royal Humane Society of New Zealand Incorporated	
Type and Registration Number	Registered Charity Incorporated Society	
Purpose or Mission	The Society has since its formation in 1898 been charged to provide Tangible recognition of acts of bravery performed by persons of any age who save or attempt to save a life and in so doing place their own lives at risk.	
Structure	The Society is administered by a group of volunteers currently nine, styled as Directors who constitute the Court of Directors.	
Main Sources of Cash and Resources	The Branch's main source of income is from grants and donations	
Reliance on Volunteers	Volunteers make up the directors and help in other ways to ensure the Branch runs effectively.	
Physical and Postal Address	C/- 71 Reserve Terrace P O Box 226 LYTTELTON 8841	
Contact and Phone	Phone: (021) 345 805	
E-mail /Website	exec.officer@royalhumanesociety.org.nz www.royalhumanesociety.org.nz	
Court of Directors	A J Forbes CNZM, QC (President of the Court) A S Cockburn QFSM S Duncan Lt Col N Gardiner J M Kane Judge J A McMeeken Supt J R Price P G Summerfield QSM S Turek B M P Wennink J R Wignall MNZM	
Independent Auditors	Audit Professionals P O Box 620 Dunedin 9054	

Royal Humane Society of New Zealand Incorporated

Statement of Service Performance

For the year ended 31 March 2018

Outcomes that the Trust is seeking to achieve

To carry out objectives of the Association throughout the year to provide services to members and the general public.

Output Measures

The organisation presented 12 silver medals and 3 bronze medals to members of both the public and constabulary.

Case 1748	ZANE PAKI	SILVER MEDAL
	PARMINDER SINGH	BRONZE MEDAL
	MANOJ SHARMA	BRONZE MEDAL

Around the time of 12.30pm, on Friday 22nd May 2015 the murder of 22-year-old Parmita Rani took place after being viciously attacked by husband; Mr Mandeep Singh. The previous day, on the evening of the 21st May 2015, Ms Rani had decided to leave their shared home.

Mandeep Singh entered the AWI International Education Group in Queen Street armed with 5 knives and the intent to kill his wife of two years; Ms Parmita Rani along with a male friend; Mr Parminder Singh. Mandeep Singh awaited the arrival of the victims as he sat on a couch located in the lobby of the institute. As Rani and Parminder Singh entered the lobby, Mandeep Singh approached them, using one of the knives he stabbed Rani in her chest in a downwards striking action. The force of the strike was such it caused the knife to penetrate her chest bone, severing an artery vein and her airways. Following this, Mandeep Singh again stabbed Rani a further two times, one of these piercing her left cheek and striking her jaw bone. The other causing a superficial cut to the other side of her face. The stab wound to the chest was fatal and Rani died at the scene.

During this time Parminder Singh tried to intervene, placing Mandeep Singh in a bear hug, wrestling with him to the ground. It was with the assistance of another student; Mr Manjo Sharma; who, without hesitation, rushed over to aid the restraint and disarm Mandeep Singh. Sharma then immediately went to call the Police. With Mandeep Singh subdued, Parminder Singh immediately tried to assist Rani. However, Mandeep Singh produced a second knife and began attacking Parminder Singh from behind, resulting in a stab wound to his back of the head and wounding his left ear. Parminder Singh tried to escape but Mandeep Singh pursued him, stabbing him further at least four times.

At this time, Mr Zane Paki, a member of the public who had been contracted to carry out some painting at the school, arrived on the scene. He saw Mandeep Singh attacking Parminder Singh. Noticing that there were a number of persons standing and watching the attack, Paki intervened, disarmed and apprehended Mandeep Singh. Paki removed

Mandeep Singh away from the watching crowd onto a couch. At this point, Mandeep Singh was very agitated and continued to shout towards his wife. Paki waited with Mandeep Singh for the Police to arrive. During this time, Mandeep Singh produced another knife and began banishing it around. Fortunately, Paki was again able to obtain the knife from Mandeep Singh. He kept Mandeep Singh restrained and under control until the Police arrived. When the Police arrived they took Mandeep Singh, who still had a number of knives present on him, away.

Paki put his life at serious risk in order to protect Parminder Singh and his actions undoubtedly helped to prevent a second homicide. He showed incredible bravery preventing further tragedy.

Sharma also put himself at risk and he probably saved Parminder Singh's life.

Parminder Singh, without hesitation, put his life at risk as he went to Rani's aid by trying to restrain Mandeep Singh and helping to prevent one or more further possible fatalities.

Case 1749	OLIVER BEAUMONT	SILVER MEDAL
	RORY CLARKE	SILVER MEDAL

On Saturday 25 March 2017 Bruce Imrie was driving with his wife, Marueen Imrie, around the estuary road in Sumner, Christchurch when he drove through the barrier and into the estuary. First on scene were three doctors from the United Kingdom, who all worked at Christchurch Central Hospital.

Oliver Beaumont and Rory Clarke left their taxi service and jumped into the water. Their friend Tara Kubba remained on shore and called emergency services.

The car was floating in strong currents, taking on water, and moving quickly towards the sea. Beaumont made it to the car first and spoke with the two elderly occupants. In very stressful conditions he had the composure to instruct both occupants to remove their seat belts, before he attempted to open the car door.

Beaumont used considerable strength to open the driver's door against the pressure of the surrounding water. The car sank rapidly when the door was opened. Beaumont managed to extract Mr Imrie from the car, who was assisted to the shore by Clarke. Beaumont submerged himself trying to enter the sinking car, as he attempted to extract Mrs Imrie. The depth of the water around this area was some 4 to 6 metres.

Unfortunately Mrs Imrie drowned in the car as it disappeared under water. The body and the vehicle were not located until the following day.

Mr Imrie survived due to the actions of Beaumont and Clarke, who put themselves at considerable personal risk, to conduct the rescue in very challenging and dangerous conditions.

Case 1750	NAN XIA	SILVER MEDAL
	JUNAO ZHANG	SILVER MEDAL

On 7th May 2016, at about 1.25pm, the vehicle in which both Terry Lockley and his wife Lynn were travelling in, submerged into the Waikato River. At the time, Mr Lockley who was driving the vehicle, had a medical event and lost consciousness. The vehicle quickly

accelerated, veered left and drove through wooden bollards, colliding with several objects and went over the bank dropping a distance of about 2 metres into the river.

It was during this time that both Mr Xia and Mr Zhang , were at the nearby Mobil Service Station, witnessing the events- they both ran over to the river, stripped down to their underwear and instantly jumped into the river. Zhang swam to the driver's door of the car whilst Xia swam to the passenger's door. At the same time, they were both trying to direct the car to a nearby shore area where it was shallow. However, the current of the river pushed the vehicle a further 150 metres north, along the river. The front of the car soon began to sink in deep water. Zhang continued to try and open the driver's door whilst recognising that Mr Lockley appeared unconscious. Xia persisted on opening the passenger door where Mrs Lockley was sitting. The vehicle started to submerge nose first and the water began to quickly fill the occupant's area of the vehicle.

Throughout the continuous struggle, Zhang sustained the effort to try and get the driver's door open. In this instance Xia successfully freed Mrs Lockley, who escaped from the car and emerged above water line, as did Xia. Mrs Lockley then made her own way to the river bank and was assisted by members of the public. Xia swam to the driver's door to assist Zhang in attempting to get Mr Lockley out of the vehicle. Mr Lockley was still unconscious and was slumped over the steering wheel. However, despite all efforts it was a short time later when the car sank completely in about 2 metres of water. The submerged vehicle and the body of Mr Lockley were recovered by the Police Dive squad later that evening.

The river was moving quite swiftly due to an outgoing tide and had Zhang and Xia not been there, Mrs Lockley would have lost her life. By attempting to get Mr Lockley out of the car right up until the very last minute both Zhang and Xia risked their lives with the car moving round in the current and potentially being sucked down with it. Both contributed in saving a life and showed immense bravery and courage in trying to save Mr Lockley's life against all the disadvantages facing them.

Case 1751 CONSTABLE SAMUEL TOBIAS MILLAR BRONZE MEDAL

At 12.55am in the morning of 18th November 2016, Police were called to the area of the Overseas Terminal in Wellington harbour after members of the public had raised the alarm after hearing a male call out for help. On arrival in the area it was possible to hear a male calling out for help and assistance. He was repeatedly calling out for help.

The man, who was intoxicated with alcohol, had left a party in Oriental Bay and decided to go for a swim off the Marina Pier. He was approximately 70 metres off shore and in the water for approximately 15 minutes before calling for help. He was freezing cold, at the risk of going under due to the swell and was on the verge of giving up. The water was extremely cold, averaging at 13.5 degrees during the month of November. There was also a strong northerly wind blowing with choppy sea conditions and a swell. It was clear that the man in the water was not getting any closer to shore and he was unable to self-rescue.

Constable Millar assessed the situation and personally made the decision to go in and rescue the man as immediate steps were needed to ensure he did not drown. The Westpac Rescue Helicopter had been called and was coming from Wairarapa but it was at least 15 minutes away and did not have a winchman on board and so would only have been able to provide lighting. The Maritime Unit had also been called. Millar quickly stripped down to his underwear. With two life rings, and attached to a tow rope, he swam out towards the man. However, it soon became apparent that there was insufficient rope to allow Millar to reach

the man so the rope was released and Millar continued to swim towards the cries of the man. The night was dark, which made visibility extremely poor to enable Millar to locate the man. Millar continued to follow the calls for help, finally reaching the man who was exhausted, cold and unable to provide much assistance. Millar got him to hold on to a life ring and towed him safely back to shore.

After reaching back to shore safely, the rescued man was taken to Wellington Hospital and treated for hypothermia. The man later stated that the incident was one of the most traumatic experiences in his life and that he would have almost certainly drowned if it were not for the rapid response of Millar who rescued him.

Constable Millar demonstrated considerable bravery when faced with an extremely difficult decision and very little time to act. Millar risked his own life, entering a very dangerous situation.

Case 1752 GRANT BRUCE ALEXANDER WOODING SILVER MEDAL

At approximately 11.15am on 23rd January 2016, Grant Bruce Alexander Wooding witnessed the immediate aftermath of a serious road crash at Peel Forest, Geraldine. Wooding, who was off work on this day, had been gardening at his mother's house when he suddenly heard a 'mighty bang'.

The crash occurred near the corner of Peel Forest and Sowerby Road, Peel Forest, Timaru District 7992. Wooding immediately instructed his mother to call 111 and ask for all emergency services. He then responded by driving towards the accident. At approximately 11.17am Wooding had arrived. He was faced with a seriously injured and unconscious driver inside a burning motor vehicle. Despite the flames and obvious danger; Wooding, with persistence, rescued the driver who had caught fire himself. Wooding used his bare hands to suppress the flames around the driver's feet and shortly after commenced advanced first aid.

A few minutes later the vehicle was fully engulfed in flames and there was no doubt that the driver would have died had it not been for the brave actions of Wooding. Shortly after the driver had been rescued from the burning car a medical student, Thomas Martin, driving past stopped to assist Wooding with first aid. He saw that the driver had partial thickness burns to his left foot. Martin stated that he witnessed the motor vehicle exploding and witnessed flames reaching to the top of a large tree near the car. The victim was in shock and had suffered extreme burns and trauma. Wooding continued to reassure and carry out first aid.

On arrival at the hospital a verbal handover was given of the accident and all the injuries that Wooding was aware of, along with all treatment he had already undertaken. The driver had suffered both external and internal injuries.

Wooding responded immediately and worked without assistance to extract a severely injured and unconscious driver from a badly damaged, burning vehicle.

Although trained as a nurse and paramedic, the circumstances as presented to Wooding put him at a high risk of injury to himself, or even death. The driver of the vehicle would almost certainly have died had Wooding not responded in the timely, brave way that he did.

On the 27th May 2017 Goma Air 9NAKY- Let-410 had attempted a landing and crashed on a cliff near Tenzing Hillary Airport, Lukla, in Nepal. Captain Andrew Gutsell, from Gore, was a specialist mountain helicopter pilot. Alyssa Lowe, from Ohakune, was an Emergency Nurse in the Team. Andrew Roy, from Auckland, was an Advanced Flight Paramedic and also a member of the Team.

At the crash scene Roy scaled down to the side of the cliff to the plane's fuselage. This was not an easy task due to the location of the wreck. The Team had expected to triage a mass casualty passenger plane. However, they thankfully found a cargo plane with only three on board.

Lowe soon arrived on the scene, carrying a large bag full of medical equipment and a portable stretcher down the slippery side of the cliff. Roy was able to quickly organise a Team of low-capacity Nepali Army and Police officers to evacuate the critically injured air hostess, who was escorted to Lukla Hospital.

Some 400 or so local civilians and others had arrived at the crash site. It was at this point when Roy took control of the scene of the crash, with over 15 'untrained' local Police and military personnel on the scene. Some were hacking at the exposed metal in an attempt to free the casualties inside, causing heavy sparking and risking the plane falling from its wedged position on the side of the cliff. Roy and Gutsell were then inside the plane. Remaining calm and collected Roy and Gutsell convinced them to cease this activity and so reduce the risk of both the plane falling or sparking an explosion. There was a large quantity of both aviation fuel and hydraulic fluid around the crash site. Gutsell also removed the oxygen bottles from the aircraft as they posed a very high risk of detonation.

The hour-long extrication saw Roy, Gutsell and Lowe remove obstructing metal panels surrounded by live electrical wires and adjacent fuel lines. Prior to the pilots removal Gutsell had to extinguish the entire cockpit after flames had taken alight the leaking hydraulic lines. Soon after, Roy managed to pull the co-pilot up through the cockpit cabin, whilst also creating access for the aiding Nepali Military, Police and Local's to remove the pilot and stretcher both to the cliff top. Both Roy and Lowe provided immediate life saving medical treatment to the co-pilot on the side of the runway along with them; two Australian nurses in the area. En-route to the hospital Roy maintained the co-pilot's airway and provided manual ventilations, while Lowe had gone ahead to prepare at the hospital.

The highest level of trauma care was provided to the co-pilot, with every medical intervention possible in a Western hospital being applied. However, his death came due to the devastating nature of his injuries and tragically, he would not have survived in any medical setting. Thanks to the team, he experienced no pain and as previously stated, received every intervention possible.

The team went on to provide continuous attendance, treatment, and pain management for the life critical female air hostess until the weather allowed for her evacuation to the major hospital in Kathmandu in the morning. She would not have survived the night or to Kathmandu without this vital care.

After a 17 hour sleepless marathon, and providing every resource within their power to the crash victims, the team managed little rest, re-set and went straight back to work providing Rescue and Medical services to numerous other patients.

The risk the team incurred in reaching the plane cannot be underestimated, traversing unstable and extremely narrow dirt paths down the cliff, and, in Lowe's case, with equipment necessary to stabilise and evacuate any patients in both hands. Considering the close proximity and quantity of people on scene, these few acts almost certainly saved multiple lives, including the then thought to be alive Co-Pilot and the surviving air hostess.

Their efforts also potentially saved dozens more lives by controlling the crash scene safety at their own risk, providing crowd control, scene hazard mitigation to avoid a catastrophic post-crash fire and ensuing explosion due to the highly flammable scene. The enormous courage and bravery shown by these three individuals, is truly remarkable.

**Case 1754 BILLY-RAY SLIGHT
 AARON WILKINS**

**SILVER MEDAL
SILVER MEDAL**

Around noon on 30 June 2016 Sergeant Billy-Ray Slight and Constable Aaron Wilkins were involved in a police operation to arrest two males for various offences and warrants to arrest.

The two males vacated their car along the banks of the Hutt River and jumped into the water. The Hutt River was in a flooded state with faster than normal water flow.

One of the males on entry injured his leg and hurt his head making exit from the river near impossible. Slight and Wilkins, who were on different banks of the river, both noticed the difficulty the man was in and made independent decisions to remove surplus uniform and enter the water swimming out to the main current.

Together Slight and Wilkins were able to calm the man and assist him out of the water where he was treated by medics for his injuries. This was no easy task with the man being unable to support himself owing to his leg injury and the strong current having carried the group some 250 metres down the river where there was little accessible land.

Without Slight and Wilkins entering the river, it is most likely that the man would have been swept out into the harbour where a rescue would have been more difficult and may not have resulted in a recovery.

Case 1755 ANDREW IAN ROY FIELD

SILVER MEDAL

On the evening of 10 September 2017, Andrew Field (17 years of age) was driving home when he came across the scene of a motor vehicle collision at Rough River Bridge, Ikamatua.

Field was concerned that a vehicle had gone over the bridge and into the river below. Despite it being dark, Field left his vehicle and looked over the side of the bridge and saw that a vehicle was upside down in the river and half submerged.

Field called for the emergency services and then proceeded to drive through a high stream so that he could get closer to the crash site. It was while he was nearing the vehicle that he thought he could see movement inside.

On arrival at the vehicle, water was flowing directly into the rear window and he could hear children calling for help. The water in the river which is snow fed was extremely cold and due to recent snow fall and rain was running high.

Field waded through to the car where unfortunately the driver, was deceased leaving his three children trapped in an air pocket. Using a rock Field smashed the side window of the car and was able to safely retrieve all three children from the vehicle, where he then transported them in his vehicle to meet the emergency services.

Without Field's actions this could have easily been a worse tragedy.

Royal Humane Society of New Zealand Incorporated

Statement of Receipts and Payments

For the year ended 31 March 2018

	Notes	2018 \$	2017 \$
Operating Receipts			
Donations, fundraising and other similar receipts	2	-	10,135
Interest receipts		180	568
GST refund received		426	-
Total Operating Receipts		<u>606</u>	<u>10,703</u>
Operating Payments			
Volunteer and employee related payments	3	4,313	6,075
Payment related to providing goods or services	3	1,197	3,997
Total Operating Payments		<u>5,510</u>	<u>10,072</u>
Operating Surplus for the year		<u>(4,904)</u>	<u>631</u>
Plus transfer from Bank Term Deposit		17,060	-
Interest added to Bank Term Deposit Balance		-	(560)
Increase in Bank balances and cash		<u>12,156</u>	<u>71</u>
Add bank accounts and cash at beginning of year		<u>8,612</u>	<u>8,541</u>
Bank accounts and cash at end of year		<u>20,768</u>	<u>8,612</u>
Represented by:			
Cheque account		20,768	8,612
		<u>20,768</u>	<u>8,612</u>

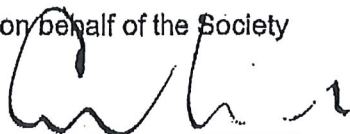
Royal Humane Society of New Zealand Incorporated

Statement of Resources and Commitments

As at 31 March 2018

	2018 \$	2017 \$
Schedule of Resources		
ANZ Bank cheque account	20,768	8,612
ANZ Bank term deposit	-	17,060
Other resources		
GST Refund Due	293	-
Stocks of medals etc	984	965
Total Resources	22,045	26,639
Schedule of Commitments		
Money payable by the Society		
Owing for audit fees (2 years)	1,726	978
Total Commitments	1,726	978

For and on behalf of the Society



President of the Court of Directors

20. 8. 18.

Date

Royal Humane Society of New Zealand Incorporated

Notes to the Performance Report

For the year ended 31 March 2018

1. Accounting Policies

Basis of Preparation

As a registered Charity, Royal Humane Society of New Zealand Incorporated (the 'Society') is required to comply with the financial reporting framework for financial statements developed by the External Reporting Board (The XRB).

The Society has elected to apply the PBE-SFR-C (NFP) Public Benefit Entity Simple Format Reporting – Cash (Not-For-Profit) (Tier 4) on the basis that the Society does not have a public accountability and its annual operating expenses do not exceed \$125,000 for the last two annual reporting periods.

All transaction reported in the Performance Report are reported on a cash basis and are presented in New Zealand dollars.

Specific accounting policies

The specific accounting policies below are appropriate for the Society.

a) Receipts and payments recognition

All receipts and payments are recorded in the period that they are received and paid.

b) Cash and bank balances

Cash and bank balances include cash on hand and deposits held at call with banks.

c) Goods and Services Tax (GST)

The Society is registered for GST. The figures in the financial statements have been prepared inclusive of GST.

Changes in accounting policies

There have been no changes in accounting policies during the year. All accounting policies have been applied consistently.

Royal Humane Society of New Zealand Incorporated

Notes to the Performance Report continued

For the year ended 31 March 2018

2. Analysis of Operating Receipts

	2018 \$	2017 \$
Donations, fundraising and other similar receipts		
Donation – NZ Police Force	-	10,000
Donations - anonymous		135
	<u>\$-</u>	<u>\$10,135</u>

3. Analysis of Operating Payments

	2018 \$	2017 \$
Volunteer and employee related payments		
Secretarial Fees	4,313	6,075
	<u>\$4,313</u>	<u>\$6,075</u>
Payments related to providing goods or services		
Framing and engraving	123	362
Printing and laminations	267	527
Postage and distribution	-	234
Costs of medals awarded & boxes	807	483
Tolls and Internet	-	525
Other expenses	-	1,866
	<u>\$1,197</u>	<u>\$3,997</u>

4. Related Party Transactions

There were no related party transactions in the 2018 year (2017: Nil).

5. Events After Balance Date

There are no events that have occurred after balance date that would significantly affect this performance report.

Independent Auditor's Report

to the members of Royal Humane Society of New Zealand Incorporated

Our Opinion

We have audited the financial statements of Royal Humane Society of New Zealand Incorporated (the Society) which comprise the statement of resources and commitments as at 31 March 2018 and the statement of receipts and payments for the year then ended, and notes to the performance report which include a summary of significant accounting policies.

In our opinion, the financial statements included in the accompanying Performance Report present, in all material respects, the resources and commitments of the Society as at 31 March 2018 and its receipts and payments for the year ended on that date in accordance with the accounting standard, Public Benefit Entity Simple Format Reporting-Cash (Not-For-Profit).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board and the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants (IESBA Code)*, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditors we have no relationship with, or interests in, the Society.

Information Other than the Financial Statements and Auditor's Report

Other information included in the performance report with the financial statements comprises the entity information and the statement of service performance. The Court of Directors are responsible for this other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. We are required to report any misstatement of other information. We have nothing to report in this regard.

Court of Directors' Responsibilities for the Financial Statements

The Court of Directors are responsible, on behalf of the Society, for the preparation and presentation of the financial statements in accordance with Public Benefit Entity Simple Format Reporting-Cash (Not-For-Profit) and for such internal control as the Court of Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

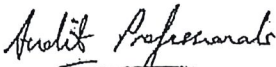
In preparing the financial statements the Court of Directors are responsible for assessing the Society's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the Court of Directors either intend to liquidate the Society or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material, if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the External Reporting Board website: https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx

This report is made solely to the Society's members as a body. Our audit work has been undertaken so that we might state to the Society's members those matters which we are required to state in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society's members, as a body, for our audit work, for this report or for the opinions we have formed.



Chartered Accountants
22 August 2018

Dunedin

Appendix 7

Service Request Breakdown for January 2019 - First Response

Service Requests Department	Compliance current	Overdue	Responded in time	Responded late	Grand Total
Animal Control		1	89	15	105
Animal welfare concern			6		6
Barking dog			22		22
Dog attack			2	2	4
Dog property inspection (for Good Owner status)			5	2	7
Found dog			10	1	11
General enquiry			2		2
Lost animal			10	7	17
Microchip dog		1			1
Property investigation - animal control problem				1	1
Roaming dog			10		10
Rushing dog			3	2	5
Wandering stock			19		19
Building Control			1		1
Property inspection			1		1
Cemeteries		1			1
Cemetery maintenance		1			1
Council Housing/Property			19	1	20
Council housing maintenance			16	1	17
Council property maintenance			3		3
Environmental Health		3	29	30	63
Abandoned vehicle			11		11
Dead animal			1		1
Dumped rubbish - outside town boundary (road corridor only)		1	2		3
Dumped rubbish - within town boundary			1	1	2
Food premises health issue		1			1
Noise		26	12		38
Pest problem eg wasps		1	2		3
Vermin		3	1		4
Footpaths			3		3
Footpath maintenance			3		3
General enquiry		1	5	2	8
General enquiry		1	5	2	8
Parks and Reserves			3		3
Maintenance (parks and reserves)			2		2
Water leak - parks and reserves only			1		1
Public Toilets			5		5
Maintenance (public toilets)			3		3
Toilet cleaning issues			2		2
Roads		7	15		22
Culverts, drains and non-CBD sumps		1	1		2
Potholes		1	2		3
Road maintenance - not potholes		3	9		12
Road signs (except state highway)		1	3		4
Vehicle crossings		1			1
Roadside Berm Mowing			2		2
Rural berm mowing (including Taihape - see map)			1		1
Urban berm mowing (see maps for Taihape)			1		1
Roadside Trees, Vegetation and Weeds		10	4		14
Rural trees, vegetation and weeds		2	2		4
Urban trees, vegetation and weeds		8	2		10
Street Cleaning			1		1
Street Cleaning - non CBD			1		1
Street Lighting			1		1
Street lighting maintenance			1		1
Wastewater			1		1
Wastewater blocked drain			1		1
Water		22	179		201
Bad tasting drinking water		12	6		18
Dirty drinking water		5	138		143
HRWS maintenance required			2		2
HRWS No water supply			1		1

Service Request Breakdown for January 2019 - First Response

Service Requests Department	Compliance current	Overdue	Responded in time	Responded late	Grand Total
Location of meter, toby, other utility			1		1
Low drinking water pressure			1		1
No drinking water supply			3		3
Pool water quality		1			1
Replace meter, toby or lid		2	8		10
Water leak - council-owned network, not parks or cemeteries		1	11		12
Water leak at meter/toby		1	8		9
Grand Total		20	54	19	451

Feedback Required (Multiple Items)

Service Requests		Feedback				
Department	Email	In Person	Not able to contact	Telephone	Not provided	Grand Total
Animal Control		5		23	4	32
Building Control		1				1
Council Housing/Property				1	2	3
Environmental Health	1			3	11	15
General enquiry				5	1	6
Public Toilets				1	1	2
Roads	2		1	2	8	13
Roadside Trees, Vegetation and Weeds					7	7
Wastewater		1				1
Water	15	7	3	21	18	64
Grand Total	18	14	4	56	52	144

Service request Breakdown for January 2019 - Resolutions

Service Requests Department	Compliance				Grand Total
	Completed in time	Completed late	current	Overdue	
Footpaths	3				3
Footpath maintenance	3				3
Roads	10		7		17
Culverts, drains and non-CBD sumps			2		2
Potholes	1		1		2
Road maintenance - not potholes	7		3		10
Road signs (except state highway)	2				2
Vehicle crossings			1		1
Roadside Berm Mowing	2				2
Rural berm mowing (including Taihape - see map)	1				1
Urban berm mowing (see maps for Taihape)	1				1
Roadside Trees, Vegetation and Weeds	4	2	3	3	12
Rural trees, vegetation and weeds			2	1	3
Urban trees, vegetation and weeds	4	2	1	2	9
Street Cleaning	1				1
Street Cleaning - non CBD	1				1
Grand Total	20	2	10	3	35

Percentage completed in time

57%

Appendix 8



ARCHIVES CENTRAL

NEWSLETTER

MARCH 2019

Issue #38

In this issue:

- **FROM THE ARCHIVES**
Bulls Bridge Collapse
Marton Flood
- **WELCOME**
- **NEW STAFF**
- **VISITS AND TOURS**
Invercargill & Southland
Hawkes Bay Regional Council
- **STATISTICS**

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COMBINING OUR PAST CREATING OUR FUTURE

FROM THE ARCHIVES: BULLS BRIDGE COLLAPSE

In 1973 part of the southern end of the Bulls Bridge collapsed as a bus drove over it. Fortunately the driver was the only occupant and although injured in the fall he was rescued before the bus sank.

Investigations found the river had undermined one of the piers. The collapsed parts were rebuilt and if you drive over the bridge today, you can tell the newer part from the original by the different railings.

The photos show the bridge shortly after the collapse, and the river bed during the demolition of the wrecked parts of the bridge.



Clearing the debris from the Bulls bridge collapse 1973

WELCOME

Welcome to the February edition of Archives Central newsletter for 2019.

We have been busy throughout the month, including adding a new staff member, hosting member council at our facility and visiting member councils.

NEW STAFF



Frances Marcroft - Escarpment Track, Pukerua Bay

Having grown up in the region, Frances Marcroft enjoys digging into local history and is a great addition to the Archives Central team at MWLASS. Her position allows her to see the way in which the towns and cities she has spent her life in have developed and evolved over time.

(Continued Pg 2...)

ARCHIVESCENTRAL.ORG.NZ STATISTICS FOR FEBRUARY

2082

Unique Visitors

2948

Number of Visits

1149

Number of Searches



The Hawkes Bay Regional Council Information Management Team visits Archives Central

VISITS AND TOURS

It has been a busy month for Archives Central staff as we have both hosted visitors and been on the road to see our local councils.

Senior Archivist Evan Greensides paid the Tararua District Council a visit on 12th February in parallel with a presentation by the Privacy Commissioner. This was a very informative event and it was good to see local council teams out in force.

On 15th February we were excited to show officials from Southland and Invercargill around our facility including Clare Hadley (Chief Executive, Invercargill) Rebecca Amundsen (Deputy Mayor, Invercargill), Steve Ruru (Chief Executive, Southland) Gary Tong (Mayor, Southland), Paul Duffy (Deputy Mayor, Southland).



Invercargill and Southland representatives visit Archives Central

On 26th February we had the Information Management Team from Hawke's Bay Regional Council, led by Lisa Skilton, visit Archives Central.

Evan is also visiting Simon Bloor at the Whanganui District Council on 1 March for an overview of the facilities and archives held.

Coming up in March, we have the Manawātū District Council Records Team paying us a visit, with Evan returning the favour to Hawke's Bay Regional Council by visiting their Waipawa and Napier facilities and also conducting a video interview to inform council staff of the work Archives Central does.

If you would like us to come and meet with your records team please call us on (06) 952 2819 or email enquiries@archivescentral.org.nz.

NEW STAFF

(Continued from Pg 1...)

Frances recently finished her BA in History and Security Studies, with a focus on New Zealand and the Asia-Pacific region.

Frances states that while tertiary study is fascinating she is enjoying the large step into work-life and having time to pursue her photography hobby and learn Korean.



ANY PORT IN A STORM

No one likes getting caught in the rain, including cows. In the 1950 flood that hit Marton, this one picked 17 Hereford Street as a refuge from the rising waters.



ADDITIONS TO OUR LIBRARY

Recent additions to our reference library include Abroad - The Travel Journals and Paintings of Cranleigh Harper Barton, a 1903 copy of Old Manawatu and a 1914 copy of From Tasman to Marsden.



FACEBOOK

If you haven't already, please like and follow us on Facebook.



We post regularly and love to keep our friends and colleagues informed about special finds, events and projects we are undertaking!

[@ArchivesCentralMWLASSNZ](https://www.facebook.com/ArchivesCentralMWLASSNZ)

Attachment 5

Memorandum

To: Council

From: Ross McNeil

Date: 19 March 2019

Subject: **Top Ten Projects – status, March 2019**

File: 5-EX-4

This memorandum updates the information presented to the February 2019 Council meeting. New text is *italicised*. Currently the Finance team is working on a more analytical and shorter monthly presentation of key financial information, including budgeted, actual and projected revenue and expenditure (including borrowing). It will show results for each group of activities, for the identified top ten projects and for other projects and programmes of interest to Council. This is expected to be ready for the reports provided to Council and the Finance/Performance Committee for the new financial year.

1. Mangaweka Bridge replacement

Following consideration of the detailed business case for a replacement bridge, the New Zealand Transport Agency has given approval to fund the pre-implementation phase. This is for the construction of a new single-lane 132m long steel plate girder bridge, 30 metres downstream of the existing bridge, and include detailed design, property acquisition, and consenting. *Desktop assessments of liquefaction, slope stability and settlement have been completed. Geotechnical investigations are in progress.*

The business case for the replacement bridge included consideration of the existing bridge. The most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the pre-implementation phase. The two councils will have the final say. *Heritage NZ have advised an application has been made for the existing bridge to have a heritage classification. Heritage NZ have yet to decide whether to accept the application and consider whether such a classification should be made. Council will be notified if an assessment process is to be undertaken and will have the opportunity for input.*

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

As noted in the March 2018 report, the application for a new resource consent lodged with Horizons was placed ‘on-hold’ pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council’s consent advisors and Horizons compliance staff was held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping

stone to new long-term consent with associated plant upgrades. A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group was convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha was undertaken, and a similar briefing/hui offered to Ngati Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. A renewal application for Marton was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation with discharge to land is due to be submitted in May 2019.

Before then, the Committee recommended that Council agrees to commence the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee. Council accepted that recommendation at its meeting on 30 August 2018. Investigations and discussions are progressing regarding the procurement of land. In addition, Council staff are considering the merits of advancing the design and construction of the Marton to Bulls wastewater pipeline. Such an approach would have the benefit of removing the discharge of treated wastewater from the Tutaenui Stream sooner than might otherwise be possible, but would rely on discharge to the Rangitikei River at Bulls. Estimated costs for the pipelines are being reviewed. Discussions to secure the necessary land for effluent disposal are continuing.

The NZ Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal sought an amendment to the agreement, which was considered by Council at its July meeting and approved. Subsequently, both MidWest and Council agreed to explore further changes acknowledging that no leachate would be accepted during the summer months of minimal flow in the Tutaenui Stream.

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued. That consent application was lodged at the end of September 2018.

4. Upgrade of the Ratana wastewater treatment plant

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner. Discussions with landowners are now underway.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

As previously noted, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender was issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

At its meeting on 11 October 2018 (reconvened from 27 September 2018), Council awarded Contract C1096 for construction of the Hunterville Bore to Interdrill Ltd for a total of \$423,205.75 excluding GST and inclusive of 15% contingency. *At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.*

Part of the capability grant recently received from the Provincial Growth Fund is being used to prepare the case for a feasibility study for a Tutaenui rural water scheme. *A draft application is being finalised and will be discussed with Government Officials prior to the formal application being lodged. The formal application is expected to be submitted during April 2019. .*

6. Future management of community housing

The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018. All tenants have been advised (in writing) of the change, to take effect from 1 November 2018, and meetings were arranged in Taihape, Marton and Bulls at which a Work & Income representative was invited to attend (and did so). At its meeting on 13 December 2018, Council agreed to engage with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes. The contract will be finalised shortly.

The proposed upgrade programme was presented to the Assets/Infrastructure Committee's meeting in August. At its August meeting, the Policy/Planning Committee adopted a slightly amended community housing policy.

Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio. Staff attended a Local Government New Zealand workshop on 24 October 2018 which considered policy options to propose to central government to enable councils to both maintain their current investment in social housing and expand that investment should they choose to do so. *Council's decision to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative use once that building and the Conference Hall are removed.*

7. Bulls multi-purpose community centre

The detailed design has been finished and an application for a building consent has been submitted. The closing date for tenders was extended to 10 August 2018. Council considered the evaluation undertaken of the tenders at its meeting on 30 August 2018 and identified a preferred contractor, W & W Construction 2010 Ltd, for subsequent negotiation by the Mayor and the Chief Executive.

There were discussions with Heritage New Zealand to gain an archaeological authority before the tender is awarded and estimates of costs were provided: these could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900. The archaeological authority was issued on 16 October 2018, but required a 15 working day + 3 day stand-down period (for appeals) before it can be actioned. Following further discussions with the preferred contractor and the JV partners regarding the final development area, Council confirmed (at its meeting on 15 November 2018) the award of the contract to W & W Construction 2010 Ltd and accepted a revised (and larger) footprint area. The target completion time remains December 2019.

Following a blessing and sod turning ceremony, W & W Construction took possession of the site on 10 December 2018. An archaeologist was on site during the excavation for the slab: no items of significance were found.

During the past month on-site trades have been busy placing and installing the following.

- *continued with foundation form work*
- *reinforcing for ground beams, basement slab, and walls*
- *in-ground electrical and data conduit*
- *in-ground plumbing*
- *readying the elevator pit for the concrete pour*
- *starting concrete pour by pouring some of the ground beams*

There has also been considerable work off-site with the architect and engineers finishing structural and mechanical details. In addition, manufacturing has started of the structural steel columns and beams together with the structural concrete beams: these will be transported to the site as the build proceeds.

Work continues on sourcing further external funding for the project. In July, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngati Apa within the development. Arrangements were finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project and will be a substantial contribution to external funding. It is planned to auction it early May with support from Bayleys. The additional resource contribution to this project by Central House Movers has been substantial. Discussions continue with potential developers of the two vacant pieces of land in Bulls owned by Council – at Walton Street and off Walker Crescent (known as Haylock Park).

8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

The Lottery Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for

this study to be accepted as a project to the Provincial Growth Fund: in October a capability grant of \$25,000 was approved part of which will be used to complete the detailed application required.

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus submitted a draft proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. This will be the basis of an application to the Provincial Growth Fund, linking the Civic Centre project to the Heritage Precinct proposal. Council considered this on 13 December 2018 and decided to accept the proposal for WSP Opus and requested a project plan be finalised, incorporating a community engagement phase and completion of business case to final draft status by September 2019. The work to be undertaken is, in part, a feasibility study regarding the conversation/preservation of built heritage. Lotteries will fund projects started but not completed, which is the case for this project. On that basis the project would meet the criteria for funding from Lotteries' Environment and Heritage Fund. *Lotteries will fully fund a feasibility and an application to that effect was submitted by the mid-March 2019 deadline. A decision is expected by June 2019.*

This project featured in media stories last year fronted by the Mayor on the likely impacts of the provisions of the Building (Earthquake-prone buildings) Amendment Act on rural towns like Marton. Following the meeting of Council representatives with Minister Salesa, a profile of Rangitikei's commercial building stock, including the likely extent of earthquake-prone buildings, was provided to MBIE staff, who are evaluating the policy/regulatory impacts on rural/provincial communities of the recently enacted earthquake-prone building provisions of the Building Act.

WSP-Opus have started work on the concept designs, with the first stage being the detailed engineering assessments. This phase also includes a detailed survey of the exterior of the buildings, *which was undertaken using a drone and completed at the end of February 2019. A detailed interior survey of all four buildings has also been completed.*

Changes to Heritage EQUIP (the national earthquake upgrade incentive programme) announced on 11 February 2019 will benefit heritage-listed properties – up to 50% of the cost of detailed seismic assessments, conservation reports or architectural and structural engineering plans, allowing multiple applications for up to 67% of the cost of professional advice. However, historic buildings which aren't heritage-listed in the District Plan are not eligible. The Government has acknowledged this is a gap and are working on proposals in this regard.

9. Taihape Memorial Park development

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018. Further information was requested for consideration at the Committee's August meeting, before which a public

meeting (including the Park User Group) will be held to gain clearer insights into community views and preferences.

That meeting was held on 3 August 2018 and the outcome considered by the Assets/Infrastructure Committee at its meeting on 10 August 2018. The proposed new amenities building project is on hold pending an estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order cost of \$2.4 million for renovating/upgrading the grandstand.

A meeting with representatives of Clubs Taihape was arranged to clarify their proposed project on Memorial Park. The outcome was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is, apart from minor repairs. At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green. Council representatives have since met with Clubs Taihape to agree a process for finalising the design for a project that would fulfil the facility requirements of both organisations. A design brief has been prepared and a further meeting with Clubs Taihape has been held. The design brief is close to being finalised, and once that is done a targeted RFP/EOI process will be undertaken to engage an architect for the design process. The design brief indicates two potential build options:

1. A 2-storey building, with the amenity facilities at ground level and the Clubs Taihape/Community facilities on the upper level
2. Two single level buildings connected by a covered walkway (or similar).

Clubs Taihape has a preference for option1, and to undertake the project as a single build. That would mean Council is the owner of the building and it would require all of the funding to be secured prior to the build. There are pros and cons with both design options. Ultimately, Council will need to decide which option it supports have regard to the design process outcomes and feedback from groups likely to use the facilities.

A budget provision of \$1.2 million for the amenities facility is included in the draft 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project. While the design process will produce a cost estimate for the project, it is likely that a further \$1.5 million will be required.

A further development on the Park may occur. At its meeting on 13 December 2018, Council agreed to the transfer of the Taihape Bowling Club's building (as the club was winding up) and at its 28 February 2019 meeting *agreed to offer current users of the Taihape Women's Club in Tui Street the use of the Bowling Club building and that Council staff would manage the bookings for the facility.*

10. Taihape civic centre.

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre *was* planned for 2018/19, *but is now likely to be later in 2019.* This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park, *and that looks likely to be two or three months away.*

Recommendation

That the memorandum 'Top Ten Projects – status, March 2019' to the 28 March 2019 Council meeting be received.

Ross McNeil
Chief Executive

Attachment 6

Memorandum

To: Council

From: Michael Hodder, Community & Regulatory Services Group Manager

Date: 21 March 2019

Subject: **Draft 2019/20 Schedule of fees and charges for consultation**

File: 1-AP-2-1

Attached (as [Appendix 1](#)) is the proposed 2019/20 Schedule of fees and charges for consultation, together with the Summary of Information ([Appendix 2](#)), Submission form ([Appendix 3](#)) and the Engagement Plan ([Appendix 4](#)). It is proposed that consultation occurs simultaneously with the Consultation Document for the 2019/20 Annual Plan – ‘Unfolding 2020’.

Following practice in recent years, a general adjustment on this year’s fees has been made aligned with the anticipated increase in rates for 2018/19 to 2019/20 – 3.5%. In earlier discussion. Elected Members suggested that in future years this should be aligned with the Local Government price level adjusters calculated by BERL.

Elected Members suggested lowering the registration fees for farm (working) dogs would be fairer – given that most of the work (and thus cost) of Council’s dog control occur in the urban areas – and potentially increase the percentage of farm (working) dogs registered.

It is rare for Dog Control Officers to be asked to respond to complaints about farm dogs. Almost all of the work relates to found dogs – i.e. dogs abandoned in rural areas, typically unregistered. There are about 50 such incidents each year.

Staff considered two approaches:

a. An increasing discount in proportion to the number of dogs owned –

perhaps

1-3 dogs - \$43 per dog

4-6 dogs - \$35 per dog

7-10 dogs - \$25 per dog

More than 10 dogs - \$20 per dog.

However, this would be complex to administer and would require modification to Council’s MagiQ system at some cost. It is not a practicable option.

b. Lowering the fee for all working dogs

Currently there are 2,498 farm dogs registered. We do not know what proportion this is of the total number of farm dogs, nor whether lowering the fee would be an incentive for more farm dogs to be registered. The current fee will yield approximately \$107,000. Lowering the fees carries the risk of reducing revenue. A decision to do this could be reinforced by publicity about Council's expectations on owners of farm dogs (as well as the legal obligation for all dogs to be registered).

Recommendations

1. That the memorandum 'Draft 2019/20 Schedule of fees and charges for consultation' be received.
2. That registration fees for farm (working) dogs for 2019/20 be

EITHER as proposed in the draft Schedule

OR reduced to \$..... per dog, with this being highlighted in the Explanatory note in the Schedule.
3. That the proposed 2019/20 Schedule of fees and charges [without amendment/as amended] be adopted for consultation at the same time as for the Consultation Document for the 2019/20 Annual Plan – Unfolding 2020.

Michael Hodder
Community & Regulatory Services Group Manager

Appendix 1



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Schedule of Fees and Charges

1 July 2019 to 30 June 2020

All fees expressed on a GST inclusive basis (15%)

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Draft

Contents

Explanatory note.....	5
Cemetery Charges.....	6
Parks and Reserves	7
Hall Charges	9
Library Charges	11
Building Consent Fees.....	12
Fees Applying to Specific Licences	21
Liquor Licensing Fees	22
Food Act Fees.....	23
Resource Management Act Administrative Charges.....	24
Dog Registration Fees	26
Stock Impounding	27
Sustenance Charges.....	27
Driving Charges	27
Animal Control Miscellaneous Fees.....	27
Storage of Hazardous Substances.....	28
Noise Control	28
Miscellaneous Permits/Authorities/Fees	28
Water Charges – Urban Areas	29
Rural Water Schemes.....	29
Stormwater Charges – Urban Areas	30
Wastewater Charges.....	31
Solid Waste	32
Roading	34
Miscellaneous Charges	34
Community Housing.....	35
Requests for Official Information	35

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Draft

Explanatory note

Council consults on its proposed fees and charges at the same time as the Annual Plan (or Long Term Plan). That is because changes to some fees require the use of the social consultative procedure.

In general, all fees have been increased by 3.5% (which is the anticipated increase in rates in 2019/20), and then (normally) rounded to the nearest dollar. In some cases, however, rounding is not applied as it would introduce too much distortion. Those fees set by statute or regulation are not inflation adjusted.

The variations to this approach are as follows:

- Regulatory – to more accurately reflect actual costs:
 - Building control – exemptions, consent amendments, LIMs
 - Food Act licences;
- Halls – no charge for local non-profit community organisations for short-term hire (up to five hours a day);
- Cemeteries – no charge for burials of still born infants or children up to 12 years old.

Adjustment to rents in Council's community housing must be made in accordance with the requirements of section 24 of the Residential Tenancies Act 1986. Typically this means that a change to rents for existing tenants will not occur for two months after Council adopts the Schedule of Fees and Charges for the coming year. The last change in rents was from 1 November 2018. An undertaking was given at that time that the rents would remain unchanged for at least twelve months.

Several Council-owned or administered facilities are managed by other organisations, which set their own fees (typically in consultation with the Council):

Marton Swim Centre.....	Nicholls Swim Academy
Taihape Swim Centre	Nicholls Swim Academy
Huntermville Town Hall.....	Huntermville Sports and Recreation Trust
Turakina Domain.....	Turakina Reserve Management Committee
Koitiata Hall.....	Koitiata Residents Association
Shelton Pavilion.....	Marton Saracens Cricket Club

Cemetery Charges

Charges for the cemeteries under the administrative control of the Rangitikei District Council at Bulls, Mt View, Taihape, Mangaweka, and Turakina:

	2019/2020
Plot	
Adult – over 12 years	\$891.00
Child – up to and including 12 years of age	\$341.00
Ashes – all sections	\$198.00
Memorial wall plaque – Mt View	\$108.00
Rose berm – Mt View	\$108.00
Interment Fees	
Wall niche – Bulls	\$198.00
Adult – over 12 years	\$891.00
Child – up to and including 12 years of age	free
Stillborn	free
Ashes	\$234.00
Ashes – placed by family	\$43.00
Extra depth – extra charge	\$178.00
Saturdays sexton fees – extra charge	\$523.00
Extra charge for all out of district interments – does not apply to ashes, stillborn or child interments	\$879.00
Disinterment/re-interment charges	\$1,928.00
Disinterment of ashes	\$216.00
Monumental permit - fee will be waived if an image of the headstone is supplied	\$34.00
RSA Burials at Marton and Taihape - Interment Fees only apply	

Ratana Cemetery Separate Charges

All interments are arranged by individual whanau under Council's approved best practice guidelines (available from the Council or Ratana Communal Board). The fee of \$476.00 paid for a plot includes ongoing plot maintenance (e.g. sinkage top-up) by the Ratana Communal Board. Allocation of plots outside business hours is managed by Ratana Community Board.

	2019/2020
Adult – over 12 years (including plot reinstatement/maintenance)	\$476.00
Child – up to and including 12 years of age	free
Stillborn	free
Ash plot	\$138.00

Parks and Reserves

Fees below are for exclusive use of Council-owned parks. Anyone may use Council-owned parks for leisure and recreational activities. Where exclusive use is required, the schedule of fees and charges applies and reflects the wear and tear on the grounds of various activities. These fees, but not deposits against damage, can be waived at the discretion of the Chief Executive. Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his nominee.

Turakina Domain is managed by the Turakina Reserve Management Committee. For bookings, please contact Laurel Mauchline Campbell on 027 441 8859.

	2019/2020
Memorial Park – Taihape	
Annual users per annum*	
No 1, 2 and 3 fields (each)	\$614.00
Taihape Area School – for a maximum of 5 days exclusive use of all three fields (with the exception of any equestrian event)	\$1,867.00
Casual one-off exclusive users per use (1 day)	
No 1, 2 and 3 fields (each)	\$210.00
Hunterville Domain	
Annual users per annum*	\$350.00
Casual one-off exclusive users per use (1 day)	\$210.00
Bulls Domain, Marton Park, Centennial Park and Wilson Park	
Annual users per annum (per ground)*	\$614.00
Casual one-off exclusive users per use (1 day)	\$210.00
All Parks	
Special event users (per day) to include circus, equestrian events, festivals and tournaments	\$738.00
Refundable deposit against damage**	\$677.00
Refundable key deposit***	\$50.00
Weighting of deposit/fees specified below at all parks	
Horse trials/events	200% of deposit
Other animals outside defined enclosures	200% of deposit
Rugby (including league), soccer	100% of fee
Hockey, cricket, softball, horse trials/events, other animals outside of enclosures	50% of fee
Athletics, marching, other contact sports	25% of fee
Non-contact sport, non-profit recreational users	10% of fee
After-hours staff call out	\$50.00
Annual ground rental for community facilities on Council land	\$200.00

Notes:

- * Annual User charges give sole use of a ground to a sporting code for Saturday and practice night. Actual electricity use to be charged to clubs by measured and metered arrangement.

- ** Where the damage costs are more than the deposit, the actual cost of reparation will be charged.
- *** Where the replacement cost is more than the deposit, the actual cost will be charged.

Draft

Hall Charges

The charges outlined below relate to hiring the whole facility or dedicated meeting rooms. The full fee is payable by any commercial hirer, and a substantial discount applied for non-profit community users. Fees, but not deposits against damage or for keys, can be waived at the discretion of the Chief Executive within the delegation agreed by Council (as set out on the following page). Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his nominee.

	2019/2020
Refundable deposit against damage to be charged to all users*	\$150.00
Refundable deposit against damage to be charged for 21st birthdays*	\$500.00
Taihape Town Hall, Marton Memorial Hall, Bulls Town Hall and Mangaweka Town Hall	
Half day (up to five hours)	\$110.00
Full day (key returned before 5.00 pm)	\$165.00
Evening (key returned by 10.00 am the following day)	\$165.00
Multiple days	One day at full cost, consecutive days at half full day rate
Full day and evening	\$248.00
Profit making/commercial use per day	\$606.00
Supper rooms/meeting rooms, etc	
Up to three hours	\$54.00
Half day (up to five hours)	\$71.00
Full day	\$110.00
Evening	\$110.00
Additional resources	
Banner system (Taihape Town Hall only)	\$414.00
Screen	\$5.00
Furniture is not to be removed from any of Council-owned buildings, except for trestle table hire – by arrangement	\$15 per trestle table
Cancellation Fee for all halls	
Payable if cancelled later than 14 days prior to booked event	Full fee
Key deposit for all halls	
Refundable when key returned**	\$50.00
Commercial kitchen – Marton Memorial Hall***	\$16.00
Weighting of fees specified below at all halls	
Local, non-profit community organisation (up to 5 hours)	Free
Local, non-profit community organisations (more than 5 hours)	One quarter of full fee
Callouts – staff	\$50.00
Callouts – security	\$165.00

* Where the damage costs are more than the deposit, the actual cost of reparation will be charged

** Where the replacement cost is more than the deposit, the actual cost will be charged

*** Local residents preparing food for sale within the district, on a casual basis, up to ten times a year. More frequent usage would be at the daily charge for the hall hireage

Fees for using the Hunterville Town Hall are set by the Hunterville Sport and Recreation Trust which has a lease agreement with Council to operate the Hall. Contact Barry Lampp on 06 322 8662 or 06 322 8009 for all bookings.

Fees for the Shelton Pavilion are set by Marton Saracens Cricket Club. Contact Felix Bell on 06 327 8984.

Policy on reducing or waiving fees on Council facilities.

1. Objective

1. To recognise in a tangible way the contribution made to the lives of District residents by a range of not-for-profit organisations or event organisers.

2. Council may reduce fees by 100% when

1. The event is a community commemoration (such as Anzac Day).

3. Council may reduce fees by 50% when

1. The organisation has been established for less than twelve months, or
2. The organisation/event organiser is predominantly young people (under 20 years), or
3. The activity or event has free entry to residents of the District, or
4. The organisation or event organiser has secured financial assistance from Council's Community Initiatives Fund or the Events Sponsorship Scheme for the activity or event.

4. Council may reduce fees by 25% when

1. The activity or event commemorates the life or lives of individuals who have lived in the District and made a contribution to the community, or
2. The organisation/event organiser can demonstrate hardship arising from loss of other sponsorship.

5. Council will not reduce or waive fees when

1. The organisation or event organiser is raising funds for another organisation, event or individual, or
2. The activity or event is primarily for the organisation making the application and at which the community will not typically have a presence, or
3. The fee is a refundable bond against damage or payment of remaining fees if not waived.

6. Application

1. The Chief Executive is delegated to apply the policy on Council's behalf. Where a greater reduction in fee is requested than the thresholds allow, the application will be referred to the Council for a decision.

Notes

1. Local, community organisations are charged on-fifth of the hireage charges set for Council's halls. Such automatic discounts do not apply to such organisations for the exclusive use of other Council facilities, including parks

Library Charges

	2019/2020
All borrowing , for first three weeks (DVD/CDs one week)	Free
Borrowing limit (per borrower)	20 items
DVDs limit (per borrower)	5 items
Renewals	
For second and third week periods	No charge
Overdue charge (per day)	No charge
Borrowing may be suspended if any item is overdue for more than three weeks	
Reserves	\$1.00
Interloans (interloan libraries)	\$6.00
Replacement cards	\$1.00
Internet	
Use of computers ¹	Free
Photocopying and printing (per page)	
A4	\$0.20
A3	\$0.50
A4 colour	\$2.00
A3 colour	\$3.00
Fax: New Zealand	
First page	\$2.00
Following pages (per page)	\$0.20
Fax: International	
First page	\$2.00
Following pages (per page)	\$0.50
Fax: Receiving (per page)	\$0.20
Out of District Membership	No charge

¹ Public access PCs in the Council libraries are Aotearoa People's Network Kaharoa machines.

Building Consent Fees

Set by Council in accordance with Section 219 of the Building Act 2004 and Section 150 of the Local Government Act 2002.

		2019/2020
Work Type : Exempt Building Work (Note 1)		
The Building Act allows some building work to be exempt as of right (specified in Part 1 of Schedule 1), and no consent is needed for that.		No charge (unless application for exemption made so project documented in Council's records)
Details of Schedule 1 are provided on the following pages		
The Act also allows discretion to Council to exempt other building work using its discretion (specified in Clause 2 of Part 1 in Schedule 1). Council may allow exemptions for temporary structures and engineer-reviewed solutions. This requires a formal application to be made to the Environmental & Regulatory Services Team Leader.		\$250.00
Work Type: Fixed Building Consent Fee (Note 2)		
Domestic/Residential Small Projects		
Install freestanding fire		\$323.00
Install inbuilt fire		\$450.00
If installation includes a wet back	In addition	\$65.00
Residential demolition		\$450.00
Proprietary garage, carport, pole shed, garden shed, unplumbed sleep out		\$772.00
Temporary/freestanding signs		\$514.00
Conservatory placed on existing deck		\$746.00
Grease trap installation		\$441.00
Remove an interior wall		\$450.00
Install external window/door		\$450.00
Install storm water drain		\$441.00
Install WC/shower		\$441.00
Install hot water cylinder		\$218.00
Install on-site effluent disposal system and field		\$498.00
Marquee (greater than 100m ² erected for longer than one month)		\$225.00
Property Information Memorandum – if requested prior to lodging a building consent application		\$112.00

		2019/2020
Work Type: Variable Building Consent Fee (Note 3)		
Larger Domestic/Residential Projects		
Swimming pools and fencing	Deposit required (note 3)	\$514.00
New dwellings and alterations/additions	Deposit required (note 3)	
Project value up to \$10,000		\$621.00
Project value \$10,001 to \$100,000		\$983.00
Project value \$100,001 to \$250,000		\$1,242.00
Project value more than \$250,000		\$1,553.00
Code of Compliance bond (potentially refundable)		\$646.00
Kerb and footpath bond (potentially refundable)		\$760.00
Agricultural/Rural Buildings		
Wool sheds, dairy sheds, silos, intensive agriculture	Deposit required (note 3)	\$774.00
Commercial, Government, Educational Building Work		
Project value: \$0.00 to \$10,000.00	Deposit required (note 3)	\$646.00
Project value: \$10,001.00 to \$100,000.00	Deposit required (note 3)	\$1,278.00
Project value: \$100,001.00 to \$250,000.00	Deposit required (note 3)	\$2,564.00
Code of Compliance bond (potentially refundable)		10% of Consent Fee
Kerb and footpath bond (potentially refundable)		\$3,197.00
		2019/2020
PIM Fees		
Domestic/Residential Small Projects		
Install freestanding fire		\$16.00
Install inbuilt fire		\$16.00
Residential demolition		\$35.00
Proprietary garage, carport, pole shed, garden shed, un-plumbed sleep out		\$45.00
Conservatory placed on existing deck		\$45.00
Remove an interior wall		\$67.00
Install storm water drain		\$44.00
Install on-site effluent disposal system and field		\$44.00
Work Type: Variable Building Consent Fee (Note 3)		
Larger Domestic/Residential Projects		
Swimming pools and fencing		\$45.00
New dwellings and alterations/additions		\$163.00
Agricultural/Rural Buildings		
Wool sheds, dairy sheds, silos, intensive agriculture		\$96.00
Commercial, Government, Educational Building Work		
Project value: \$0.00 to \$10,000.00		\$67.00
Project value: \$10,001.00 to \$100,000.00		\$91.00
Project value: \$100,001.00 to \$250,000.00		\$118.00

		2019/2020
Other Fees		
Compliance Schedule (new)		\$135.00
Compliance Schedule (alteration)		\$79.00
Building Warrant of Fitness (renewal) ²		\$155.00
BWOF 1st late reminder 1 – 21 days		\$221.00
BWOF 2nd late reminder 22 - 43 days		\$333.00
BWOF 3rd late reminder 43 - 64 days		\$500.00
BWOF 4th late reminder 64 days or more ⁴		\$749.00
Inspections (swimming pool, building consent, general compliance)		\$212.00
Certificate for Acceptance for unconsented work done under urgency (Sec 42 and 96(1)(b) of the Building Act 2004)	+ Staff time	\$327.00
Certificate of Acceptance for unconsented work not done under urgency (Sec 96(1)(a) if the Building Act 2004)	+ Staff time	\$652.00
Certificate of Public Use	+ Staff time	\$128.00
Extension to consent timeframes (maximum 12 months)		\$122.00
Application for amendment	+ Staff time	\$250.00
Building and Town Planning certificate to meet liquor licensing requirements		\$350.00
Consent endorsements (Sec.72, 75 certificates etc.)		\$327.00
Independently Qualified Person – registration		\$387.00
Independently Qualified Person – renewal		\$96.00
LIM Report – residential (within 10 working days)	Fixed fee	\$150.00
LIM Report – commercial (within 10 working days)	Fixed fee	\$250.00
Property file access (other than by property owner or owner's authorised agent)		\$15.00
Kerb and footpath bond (potentially refundable) for relocating a house off or onto a property		\$760.00

² This includes the fee for the audit (by Council) done on a three-yearly basis.

		2019/2020
Building Control staff time (per hour or part thereof)		
Consents Administrator		\$112.00
Building Officer		\$212.00
Scanning fee	new	\$100.00
Manager		\$241.00
BRANZ and DBH Levies on projects over \$20,000	per \$1,000	\$3.00

Notes:

- 1 The Building Act 2004, Schedule 1, allows for some works to be undertaken without a Building Consent. Each application will be considered on a case-by-case basis. See Council's website for details of how to apply.
- 2 Fixed fee consents will be charged at stated rate.
- 3 Variable fee consents will be calculated based on actual and reasonable costs. In the event of fees being inadequate to cover Council's costs, for example where additional inspections are required or where specialist technical or professional consultation is required, additional charges may be made to recover actual and reasonable costs.
- 4 Plus infringement fee for no BWOF in Building

Schedule 1

Building work for which building consent not required

Part 1

Exempted building work

General

1 General repair, maintenance, and replacement

- (1) The repair and maintenance of any component or assembly incorporated in or associated with a building, provided that comparable materials are used.
- (2) Replacement of any component or assembly incorporated in or associated with a building, provided that—
 - (a) a comparable component or assembly is used; and
 - (b) the replacement is in the same position.
- (3) However, subclauses (1) and (2) do not include the following building work:
 - (a) complete or substantial replacement of a specified system; or
 - (b) complete or substantial replacement of any component or assembly contributing to the building's structural behaviour or fire-safety properties; or
 - (c) repair or replacement (other than maintenance) of any component or assembly that has failed to satisfy the provisions of the building code for durability, for example, through a failure to comply with the external moisture requirements of the building code; or
 - (d) sanitary plumbing or drainlaying under the [Plumbers, Gasfitters, and Drainlayers Act 2006](#).

2 Territorial and regional authority discretionary exemptions

Any building work in respect of which the territorial authority or regional authority considers that a building consent is not necessary for the purposes of this Act because the authority considers that—

- (a) the completed building work is likely to comply with the building code; or
- (b) if the completed building work does not comply with the building code, it is unlikely to endanger people or any building, whether on the same land or on other property.

3 Single-storey detached buildings not exceeding 10 square metres in floor area

- (1) Building work in connection with any detached building that—
 - (a) is not more than one storey (being a floor level of up to one metre above the supporting ground and a height of up to 3.5 metres above the floor level); and
 - (b) does not exceed 10 square metres in floor area; and
 - (c) does not contain sanitary facilities or facilities for the storage of potable water; and
 - (d) does not include sleeping accommodation, unless the building is used in connection with a dwelling and does not contain any cooking facilities.
- (2) However, subclause (1) does not include building work in connection with a building that is closer than the measure of its own height to any residential building or to any legal boundary.

4 Unoccupied detached buildings

- (1) Building work in connection with any detached building that—
 - (a) houses fixed plant or machinery and under normal circumstances is entered only on intermittent occasions for the routine inspection and maintenance of that plant or machinery; or
 - (b) is a building, or is in a vicinity, that people cannot enter or do not normally enter; or

- (c) is used only by people engaged in building work—
 - (i) in relation to another building; and
 - (ii) for which a building consent is required.
- (2) However, subclause (1) does not include building work in connection with a building that is closer than the measure of its own height to any residential building or to any legal boundary.
- 5 Tents, marquees, and similar lightweight structures**
 Building work in connection with any tent or marquee, or any similar lightweight structure (for example, a stall, booth, or compartment used at fairs, exhibitions, or markets) that—
 - (a) does not exceed 100 square metres in floor area; and
 - (b) is to be, or has been, used for a period of not more than 1 month.
- 6 Pergolas**
 Building work in connection with a pergola.
- 7 Repair or replacement of outbuilding**
 The repair or replacement of all or part of an outbuilding if—
 - (a) the repair or replacement is made within the same footprint area that the outbuilding or the original outbuilding (as the case may be) occupied; and
 - (b) in the case of any replacement, the replacement is made with a comparable outbuilding or part of an outbuilding; and
 - (c) the outbuilding is a detached building that is not more than 1 storey; and
 - (d) the outbuilding is not intended to be open to, or used by, members of the public.

Existing buildings: additions and alterations

- 8 Windows and exterior doorways in existing dwellings and outbuildings**
 Building work in connection with a window (including a roof window) or an exterior doorway in an existing dwelling that is not more than 2 storeys or in an existing outbuilding that is not more than 2 storeys, except,—
 - (a) in the case of replacement, if the window or doorway being replaced has failed to satisfy the provisions of the building code for durability, for example, through a failure to comply with the external moisture requirements of the building code; or
 - (b) if the building work modifies or affects any specified system.
- 9 Alteration to existing entrance or internal doorway to facilitate access for persons with disabilities**
 Building work in connection with an existing entrance or internal doorway of a detached or semi-detached dwelling to improve access for persons with disabilities.
- 10 Interior alterations to existing non-residential building**
 Building work in connection with the interior of any existing non-residential building (for example, a shop, office, library, factory, warehouse, church, or school) if the building work—
 - (a) does not modify or affect the primary structure of the building; and
 - (b) does not modify or affect any specified system; and
 - (c) does not relate to a wall that is—
 - (i) a fire separation wall (also known as a firewall); or
 - (ii) made of units of material (such as brick, burnt clay, concrete, or stone) laid to a bond in and joined together with mortar; and
 - (d) does not include sanitary plumbing or drainlaying under the [Plumbers, Gasfitters, and Drainlayers Act 2006](#).
- 11 Internal walls and doorways in existing building**
 Building work in connection with an internal wall (including an internal doorway) in any existing building unless the wall is—

- (a) load-bearing; or
- (b) a bracing element; or
- (c) a fire separation wall (also known as a firewall); or
- (d) part of a specified system; or
- (e) made of units of material (such as brick, burnt clay, concrete, or stone) laid to a bond in and joined together with mortar.

12 Internal linings and finishes in existing dwelling

Building work in connection with any internal linings or finishes of any wall, ceiling, or floor of an existing dwelling.

13 Thermal insulation

Building work in connection with the installation of thermal insulation in an existing building other than in—

- (a) an external wall of the building; or
- (b) an internal wall of the building that is a fire separation wall (also known as a firewall).

14 Penetrations

- (1) Building work in connection with the making of a penetration not exceeding 300 millimetres in diameter to enable the passage of pipes, cables, ducts, wires, hoses, and the like through any existing dwelling or outbuilding and any associated building work, such as weatherproofing, fireproofing, or sealing, provided that—

- (a) in the case of a dwelling, the dwelling is detached or in a building that is not more than 3 storeys; and
- (b) in the case of an outbuilding, the outbuilding is detached and is not more than 3 storeys.

- (2) In the case of an existing building to which subclause (1) does not apply, building work in connection with the making of a penetration not exceeding 300 millimetres in diameter to enable the passage of pipes, cables, ducts, wires, hoses, and the like through the building and any associated building work, such as weatherproofing, fireproofing, or sealing, provided that the penetration—

- (a) does not modify or affect the primary structure of the building; and
- (b) does not modify or affect any specified system.

15 Closing in existing veranda or patio

Building work in connection with the closing in of an existing veranda, patio, or the like so as to provide an enclosed porch, conservatory, or the like with a floor area not exceeding 5 square metres.

16 Awnings

Building work in connection with an awning that—

- (a) is on or attached to an existing building; and
- (b) is on the ground or first-storey level of the building; and
- (c) does not exceed 20 square metres in size; and
- (d) does not overhang any area accessible by the public, including private areas with limited public access, for example, restaurants and bars.

17 Porches and verandas

Building work in connection with a porch or a veranda that—

- (a) is on or attached to an existing building; and
- (b) is on the ground or first-storey level of the building; and
- (c) does not exceed 20 square metres in floor area; and
- (d) does not overhang any area accessible by the public, including private areas with limited public access, for example, restaurants and bars.

18 Carports

Building work in connection with a carport that—

- (a) is on or attached to an existing building; and
- (b) is on the ground level of the building; and
- (c) does not exceed 20 square metres in floor area.

19 Shade sails

Building work in connection with a shade sail made of fabric or other similar lightweight material, and associated structural support, that—

- (a) does not exceed 50 square metres in size; and
- (b) is no closer than 1 metre to any legal boundary; and
- (c) is on the ground level, or, if on a building, on the ground or first-storey level of the building.

Other structures

20 Retaining walls

Building work in connection with a retaining wall that—

- (a) retains not more than 1.5 metres depth of ground; and
- (b) does not support any surcharge or any load additional to the load of that ground (for example, the load of vehicles).

21 Fences and hoardings

- (1) Building work in connection with a fence or hoarding in each case not exceeding 2.5 metres in height above the supporting ground.
- (2) Subclause (1) does not include a fence as defined in [section 2](#) of the Fencing of Swimming Pools Act 1987.

22 Dams (excluding large dams)

Building work in connection with a dam that is not a large dam.

23 Tanks and pools (excluding swimming pools)

Building work in connection with a tank or pool and any structure in support of the tank or pool (except a swimming pool as defined in [section 2](#) of the Fencing of Swimming Pools Act 1987), including any tank or pool that is part of any other building for which a building consent is required, that—

- (a) does not exceed 500 litres capacity and is supported not more than 4 metres above the supporting ground; or
- (b) does not exceed 1 000 litres capacity and is supported not more than 3 metres above the supporting ground; or
- (c) does not exceed 2 000 litres capacity and is supported not more than 2 metres above the supporting ground; or
- (d) does not exceed 4 000 litres capacity and is supported not more than 1 metre above the supporting ground; or
- (e) does not exceed 8 000 litres capacity and is supported not more than 0.5 metres above the supporting ground; or
- (f) does not exceed 16 000 litres capacity and is supported not more than 0.25 metres above the supporting ground; or
- (g) does not exceed 35 000 litres capacity and is supported directly by ground.

24 Decks, platforms, bridges, boardwalks, etc

Building work in connection with a deck, platform, bridge, boardwalk, or the like from which it is not possible to fall more than 1.5 metres even if it collapses.

25 Signs

Building work in connection with a sign (whether free-standing or attached to a structure) and any structural support of the sign if—

- (a) no face of the sign exceeds 6 square metres in surface area; and
- (b) the top of the sign does not exceed 3 metres in height above the supporting ground level.

26 Height-restriction gantries

Building work in connection with a height-restriction gantry.

27 Temporary storage stacks

Building work in connection with a temporary storage stack of goods or materials.

28 Private household playground equipment

Building work in connection with playground equipment if—

- (a) the equipment is for use by a single private household; and
- (b) no part of the equipment exceeds 3 metres in height above the supporting ground level.

Network utility operators or other similar organisations

29 Certain structures owned or controlled by network utility operators or other similar organisations

Building work in connection with a motorway sign, stopbank, culvert for carrying water under or in association with a road, or other similar structure that is—

- (a) a simple structure; and
- (b) owned or controlled by a network utility operator or other similar organisation.

Demolition

30 Demolition of detached building

The complete demolition of a building that is detached and is not more than 3 storeys.

31 Removal of building element

The removal of a building element from a building that is not more than 3 storeys, provided that the removal does not affect—

- (a) the primary structure of the building; or
- (b) any specified system; or
- (c) any fire separation.

Fees Applying to Specific Licences

	2019/2020
Amusement Device Permit (prescribed by the Amusement Devices Regulations 1978)	
One device at one site:	
First seven days	\$11.00
Second and subsequent seven-day period	\$1.00 per week
Additional device at one site:	
First seven days	\$2.00
Second and subsequent seven-day period	\$1.00 per week
Licensed Premises Fees – set by Council in accordance with the Health (Registration of Premises) Regulations 1966 and Section 150 of the Local Government Act 2002	
Food Premises – dairies, petrol stations etc (where pre-packaged food is reheated etc)	\$586.00
Food Premises – ancillary premises, coffee carts, etc	\$424.00
Hairdressers	\$424.00
Funeral Director	\$424.00
Amusement Gallery	\$424.00
Camping Ground	\$424.00
Mobile Shop selling goods	\$424.00
Offensive Trade*	\$424.00
Prompt Renewal Discount (within 10 working days)	33%
Any inspections or advisory visits requested by licence holders or other persons (per hour)	\$201.00

* Means any trade, business, manufacture, or undertaking, as specified in Schedule 3 of the Health Act 1956 including blood or offal treating; bone boiling or crushing; collection and storage of used bottles for sale; dag crushing; fellmongering; fishing cleaning; fishing curing; flax pulping; flock manufacturing, or teasing of textile materials for any purpose; tanning; gut scraping and treating; nightsoil collection and disposal; refuse collection and disposal; septic tank desludging and disposal of sludge; slaughtering of animals for any purpose other than human consumption; storage, drying, or preserving of bones, hides, hoofs, or skins; tallow melting; wood pulping; and wool scouring.

Liquor Licensing Fees

Prescribed by the Sale and Supply of Alcohol (Fees) Regulations 2013. No change from 2014/15.

Applications for new licences	2019/2020	Transferred to ARLA
Cost/risk rating*		
Very low (0-2)	\$368.00	\$17.25
Low (3-5)	\$609.50	\$34.50
Medium (6-15)	\$816.50	\$51.75
High (16-25)	\$1,023.50	\$86.25
Very high (26 and over)	\$1,207.50	\$172.50
Annual licence fees		
Cost/risk rating*		
Very low	\$161.00	\$17.25
Low	\$391.00	\$34.50
Medium	\$632.50	\$51.75
High	\$1,035.00	\$86.25
Very high	\$1,437.50	\$172.50
<i>*The cost/risk ratings are those specified in clause 5 of the Regulations</i>		
Other application fees		
Manager's Certificate	\$316.50	\$28.75
Temporary Authority	\$296.70	N/A
Temporary Licence	\$296.70	N/A
Extract of Register	\$57.50	\$57.50 (if extract from ARLA register)
Special Licences		
Class 1: 1 large event, more than 3 medium events, more than 12 small events	\$575.00	
Class 2: 3-12 small events; 1-3 medium events	\$207.00	
Class 3: 1 or 2 small events	\$63.25	

Clause 9 of the Regulations provides the following definitions:

Large event = more than 400 people

Medium event = 100 to 400 people

Small event = fewer than 100 people

Food Act Fees

	2019/2020
Hourly charge out rate – up to one hour	\$200.00
Additional fee per hour – 15 minute blocks	\$200.00
FCP registration fee - up to one hour	\$200.00
Additional FCP registration fee per hour – 15 minute blocks	\$200.00
NP registration fee - up to one hour	\$200.00
Additional NP registration fee per hour – 15 minute blocks	\$200.00
FCP renewal fee	\$200.00
NP renewal fee	\$200.00
Verification fees FCP – up to one hour	\$200.00
Additional verification fees FCP per hour – 15 minute blocks	\$200.00
Verification fees NP – up to 30 minutes	\$100.00
Additional verification fees NP per hour – 15 minute blocks	\$200.00

Resource Management Act Administrative Charges

Set in accordance with section 36 of the Resource Management Act 1991

		2019/2020
Resource Consent applications – notified (land use and subdivision)	Deposit required (note 1)	\$2,756.00
Resource Consent applications – limited notification (land use and subdivision)	Deposit required (note 1)	\$1,654.00
Resource Consent applications – non-notified (land use)	Deposit required (note 1)	\$880.00
Resource Consent applications – non-notified (subdivision) 1-3 lots	Deposit required (note 1)	\$1,035.00
Resource Consent applications – non-notified (subdivision) 4-10 lots	Deposit required (note 1)	\$1,294.00
Resource Consent applications – non-notified (subdivision) 11+ lots	Deposit required (note 1)	\$1,553.00
Boundary activities as permitted activities	Deposit required (note 1)	\$331.00
Marginal or temporary non-compliance permitted activities	Deposit required (note 1)	\$331.00
Resource Consent applications - controlled activity signage	Fixed fee ²	\$358.00
RMA certification 1 – 3 lots(e.g. s223, s224 etc)	Deposit required (note 1)	\$331.00
RMA certification 4+ lots (e.g. s223, s224 etc)	Deposit required (note 1)	\$518.00
Section 226 applications (separation of title)	Deposit required (note 1)	\$331.00
RMA certification (section 241, 139, 139A, 243) outside of a s223/224 certification process	Deposit required (note 1)	\$331.00
Site visit	Fixed fee	\$205.00
Requests for Plan Changes	Deposit required (note 1)	\$6,216.00
Application for alteration to designation – notified	Deposit required (note 1)	\$2,204.00
Application for alteration to designation – non-notified	Deposit required (note 1)	\$716.00
Cancellation/change of consent conditions (s127)	Deposit required (note 1)	\$776.00
Resource consent extension (s125)	Deposit required (note 1)	\$331.00
Right of Way application (s348 LGA)	Deposit required (note 1)	\$331.00
Outline plans for designations	Deposit required (note 1)	\$552.00
Waiver for requirement for Outline Plan	Deposit required (note 1)	\$276.00
Hard copy of District Plan (available free on RDC website)		\$362.00
RMA hearing deposit	Deposit required (note 1)	\$2,425.00

	2019/2020
Charges for Council Staff (per hour or part thereof)	
Administration/Committee Administration Staff	\$116.00
Planning Officer/Consents Planner	\$165.00
Senior/Consultant Planner	\$210.00
Technical and professional staff from all other Council units	\$210.00
Manager	\$242.00
Technical expert (consultant)	At cost + disbursement
Commissioner	At cost + disbursement
All advertising, consultant and solicitor fees associated with all work types including processing of a consent or certificate (including specialist technical or legal advice) and new Notice of Requirements, designation alterations, removal of designations and District Plan changes	At cost + disbursement

Notes:

- 1 Council will recover its reasonable costs and a deposit is required which will be off set against the final invoice. However, Council cannot guarantee the final invoice amount that will be due to recover its reasonable costs.

Additional fees will be charged to cover other actual and reasonable costs incurred at the applicable staff charge-out rate together with the costs associated with employing the services of professional consultants where necessary.

Note: The chargeout rate for staff undergoing training who handle a consent application will be at the rate applicable to that staff member not whoever is providing the supervision.

Any difference will be payable/refundable once a decision has been made on the application as per the relevant section of the Resource Management Act 1991. Actual and reasonable costs associated with any resource consent hearing will be recovered from the applicant.

Interim invoices for the processing of Resource Consents may be generated when costs exceed the deposit paid.

- 2 The fixed fee will apply only if the application is lodged as complete and no further information requests are required. If these conditions are not met then the relevant land use consent fees will apply.

Dog Registration Fees

Set by Council in accordance with Section 37 and 68 of the Dog Control Act 1996. The Act makes provision to fix reduced fees for dogs under a specified age (not exceeding 12 months). However, Council has not made provision for reduced fees for young dogs/pups.

	2019/2020
Registration fees	
Working dogs	\$43.00
Working dogs (late payment)	\$65.00
Non working dogs	\$132.00
Non working dogs (late payment)	\$198.00
Non working dogs de-sexed	\$89.00
Non working dogs de-sexed (late payment)	\$133.00
Good owner dog	\$62.00
Good owner dog (late payment) ³	\$198.00
Dangerous Dogs	
Section 32(1)(e) of the Dog Control Act, Effect of classification as dangerous dog states "...must, in respect of every registration year commencing after the date of receipt of the notice of classification, be liable for dog control fees for that dog at 150% of the level that would apply if the dog were not classified as a dangerous dog".	
Impounding Charges	
Impounding first offence (within 12 month period)	\$137.00
Impounding second offence (within 12 month period)	\$193.00
Impounding third offence (within 12 month period)	\$248.00
Sustenance - per day	\$13.00
Destruction fee – per dog	\$38.00
Other fees	
Replacement tags	\$2.00
Micro-chipping and registration onto National Dog Database	\$43.00

Note

The Dog Control Act 1996 does not allow Council to levy separate fees for application and monitoring in respect of Approved Good Owner Classification but does allow Council to set fees having regard to the relative cost of registration and monitoring. Therefore, these fees have been incorporated into the fees applicable to Approved Good Owner Classifications.

³ Under Council's Dog owner responsibility policy, late registration means the loss of approved good owner classification for one registration year.

Stock Impounding

Set by Council in accordance with sections 14, 15 and 33(3) of the Impounding Act 1955

	2019/2020
Poundage Fees	
Sheep, goats (per animal)	\$22.00
Cattle, horses, deer, pigs	\$49.00
These charges are to be doubled for impound of stock of any owner that are impounded more than once in a 12 month period	

Sustenance Charges

	2019/2020
No of Animals (per animal, per day)	
Sheep, goats (per animal)	\$6.00
Cattle, horses, deer, pigs	\$13.00
* or actual expenses, if higher	

Trespass charges, where applicable, are prescribed by clause 7 of the Impounding Regulations 1981.

Driving Charges

	2019/2020
Float Hire/Transport	At cost
Callout	Fee will be based on recovery of actual and reasonable costs incurred associated with the callout – minimum charge of \$165.00

Animal Control Miscellaneous Fees

	2019/2020
Costs associated with, but not limited to, tagging (NAIT), vet treatment, inspection, supplementary feeding or animal husbandry will be charged at cost plus hourly rate for staff time if applicable.	Actual cost + staff time (\$60 per hour)

Storage of Hazardous Substances

Set by Council in accordance with section 23 of the Hazardous Substances and New Organisms Act 1996 and section 150 of the Local Government Act 2002.

	2019/2020
Charge out rate for carrying out any of the enforcement functions required by section 97 (h) of the Hazardous Substances and New Organisms Act 1996 (per hour)	\$212.00

Noise Control

	2019/2020
Charge to property owner for every call out attended by Council's noise control contractors where in the view of the officer a noise reduction instruction was warranted	\$78.00
Charge to complainant for unsubstantiated complaint where the complainant has lodged three previous unsubstantiated complaints within the preceding 12 months	\$78.00

Miscellaneous Permits/Authorities/Fees

	2019/2020
Certificates under the Overseas Investment Act	
Set in accordance with Section 150 of the Local Government Act 2002	\$144.00
Return of Property Seized Pursuant to Section 328 of the Resource Management Act 1991	
Set in accordance with Section 36 of the Resource Management Act 1991 and Section 150 of the Local Government Act 2002	\$211.00
Gambling Venue Consent – Application Fee	
Set in accordance with Section 150 of the Local Government Act 2002	\$211.00
Costs associated with removal of dumped rubbish	
Set in accordance with Section 150 of the Local Government Act 2002	Actual cost + staff time

Water Charges – Urban Areas

	2019/2020
Extraordinary Consumers (Water by Meter) Refer also to Rates Notice	
Taihape untreated water per m ³	\$1.57
Ordinary supply – 20mm diameter – domestic only, per single dwelling unit to property boundary, maximum overall length 5m, unmetered, manifold.	\$1,378.00
Connection will be installed by the Rangitikei District Council. Installation will occur after payment in full is received by the Council.	Plus proportionate share of the targeted rate for water (connected) due for the balance of the year
Extraordinary supply – all other connections to property boundary	Quote
Connections shall be installed by the Rangitikei District Council. An installation quotation will be provided to the applicant and installation will occur after payment in full is received by Council.	Plus proportionate share of the targeted rate for water (connected) due for the balance of the year
Disconnection Fees (including restrictors)	
<i>All types of supply</i> - per disconnection	
Includes all work to disconnect service. Work shall be undertaken by Rangitikei District Council.	
Where applicable, a final meter reading shall be taken and the applicant will be responsible for payment of water consumed to the date of disconnection	\$303.00
Reconnection Fees (including restrictors)	
Per reconnection	Quote based on investigation
Bulk Water Sales	
Marton – located in King Street	
Taihape – located behind Town Hall	
Bulls – (to be installed)	
One free tanker load per year for each unconnected property in the District (freight not covered)	\$3.10 per m ³ plus \$6.20 per load
Access is via PIN for pre-approved contractors	

Rural Water Schemes

Refer also to Rates Notice.

Rural Water Schemes are managed entirely by committees established by the users of each scheme. The fees and charges are set by the relevant committee based upon the cost of running the schemes shared equitably by the users of that scheme.

Hunternville Rural Water Scheme

10% penalty will be incurred on late payment. Reconnection fee of \$500.00.

Stormwater Charges – Urban Areas

	2019/2020
Connection Fees	
100mm diameter – Domestic consumers only, per single dwelling unit to property boundary, total length up to 10m, galvanised kerb outlet	\$634.00
Connections shall be installed by the Rangitikei District Council. Installation will occur after payment in full is received by Council.	plus proportionate share of the targeted rate for stormwater (urban) due for the balance of the year
All other connections to property boundary	Quote
Connections shall be installed by the Rangitikei District Council. An installation quotation will be provided to the applicant and installation will occur after payment in full is received by Council.	plus proportionate share of the targeted rate for stormwater (urban) due for the balance of the year
Disconnection Fees	
Per disconnection, capped at boundary	Quote based on investigation
Reconnection Fees	
Per reconnection	Quote based on investigation

Wastewater Charges

	2019/2020
Extraordinary Consumers	
Refer to Rates Notice	
Volumetric wastewater charges	
Base charge per water meter connection - charged per 3-month period includes 76m ³ of flow use per period	\$747.39
Domestic wastewater discharge consumption is calculated at 80% of the volume of water used as measured by water meter. (This cost excludes trade waste) This rate applies to domestic institutions (e.g. nursing homes) where water consumption exceeds the normal consumption for a single house	\$2.45
Connection and Reconnection Fees	
All connections and reconnections	Quote based on investigation
Connections shall be installed by the Rangitikei District Council. A quote will be provided based on investigation. Installation will occur after payment in full is received by Council. Cost is highly dependent on depth of connection, length of later and mains diameter.	plus proportionate share of targeted wastewater (connected) rate due for balance of year
All other connections to property boundary	Quote
Connections shall be installed by the Rangitikei District Council. An installation quotation will be provided to the applicant and installation will occur after payment in full is received by Council.	plus proportionate share of targeted wastewater (connected) rate due for balance of year
Disconnection Fees	
Per disconnection	\$276.00
Septage Discharge Fee	
Per cubic metre	\$25.00
Trade Waste Charges	
Flow per cubic metre	\$1.11
BOD per kg	\$0.66
COD per kg	\$0.66
TSS per kg	\$0.71
Phosphorous charge per kg	\$34.00
Ammoniacal nitrogen per kg	\$34.00
Other Trade Waste Charges	
Trade Waste Consent (includes first 2 hours of processing)	\$221.00
Consent processing fee (cost per hour)	\$110.00
Annual compliance monitoring	\$419.00
Re-inspection fees (per inspections)	\$110.00
Oil or Grease trap inspection and annual monitoring (cost per visit)	\$71.00

Solid Waste

Waste Transfer Station		Refuse	Greenwaste Marton, Bulls, Taihape
Rubbish bag		\$2.80	\$1.30
Wheelie bin		\$13.00	\$6.70
Car boot		\$18.50	\$9.30
Van/station-wagon		\$31.00	\$15.00
Trucks	per tonne	\$150.00	\$71.00
Small trailer (deck)	All subject to standard weighbridge charge \$139.00/tonne where this service is available. Where a weighbridge is not available, these prices will be used.	\$39.50	\$19.00
Medium (deck up to 2.4 m long)		\$49.00	\$24.30
Large (deck up to 3.0 m long)		\$73.00	\$35.00
- Overloads (loads greater than 1.5m in height) – extra \$6.00		\$86.50	\$42.00
Oversize (deck over 3.0m long)		\$140.00	\$71.00
- Overloads (loads greater than 1.5m in height) – extra \$21.00		\$181.50	\$93.00

	2019/2020
Other chargeable items	
Hazardous waste (household quantities – max 20 litres/kilos (Marton, Bulls, Taihape WTSs only)	\$0.00
Fridges and freezers – degassing fee	\$17.00
Whiteware – except refrigeration (each)	\$0.00
Microwave/small appliances	\$0.00
TVs CRT models	\$26.00
TVs LCD/Plasma models	\$0.00
Monitors	\$16.00
E-waste desktop/VCRs/Fax/Scanners/Printers/UPS	\$6.00
Tyres – car	\$8.00
Tyres – 4x4	\$9.00
Tyres – light truck less than 50 kg	\$14.00
Tyres – long-haul vehicle	\$23.00
Tyres – tractor	\$94.00
Automotive oil (per litre in excess of 20 litres)	\$0.30/litre
Gas bottles (each)	\$5.50
Fluorescent tubes (each)	\$0.00
Eco bulbs (each)	\$0.00
PCBs per kg (fluorescent light ballasts)	\$69.00
Paint 4 litre pail (each)	\$2.50
Paint 10 litre pail (each)	\$5.50

	2019/2020
Recycling accepted - no gate charge (Marton, Bulls, Taihape and Ratana)	
Paper and cardboard - unsoiled	\$0.00
Glass bottles and jars - colour sorted	\$0.00
Tins and cans - rinsed clean	\$0.00
Plastics 1-6 - rinsed clean	\$0.00
Metals (charges may apply if scrap incurs handling charges)	

	2019/2020
Recyclables not accepted for recycling	
Plastic bags	Refuse rate
Plastic wrap	Refuse rate
Food contaminated recyclables	Refuse rate
Hazardous waste contaminated recyclables	Refuse rate

DRAFT

Roading

	2019/2020
Corridor Access Request Fee (includes kerb opening and street opening)	
Excavations in road, footpath, berm or road reserve – including Network Utility Operators and trenchless technology	\$108.00
Road Encroachments Survey and Documentation	Actual cost
Vehicle Crossing Application Fee (private works)	\$283.00
Stock Crossing Application Fee	\$283.00
All work in road to be done by Council-approved contractor	

Miscellaneous Charges

	2019/2020
Council publications, (Draft Annual Plan, Annual Plan, Annual Report, Long Term Plan (including Consultation Document), Activity Management Plans)	
To district residents and ratepayers	Free
To non-ratepayers and non-residents (reproduction costs)	Actual cost
Customer Services	
<i>Photocopying charges</i>	
Black and white A4	\$0.20
Black and white A3	\$0.50
Black and white A2	\$3.00
Black and white A1	\$4.00
Colour A4	\$2.00
Colour A3	\$3.00
Electronic GIS copies	No charge
District Electoral Roll	
Full District listing	\$92.00
Full Ward Listing (each)	\$47.00
Rural Numbers	
Application and placement of rural numbers	No charge
Replacement rural number plates	\$27.00
Valuation Rolls/Rating Information Database	
One booklet for the whole district	\$286.00
Electronic version	\$149.00

Community Housing

Rental rates apply to superannuitant tenants only. Council reserves the right to charge non-superannuitants a market rent for the housing units. Adjustment to rents in Council's community housing must be made in accordance with the requirements of section 24 of the Residential Tenancies Act 1986. Typically this means that a change to rents for existing tenants will not occur for two months after Council adopts the Schedule of Fees and Charges for the coming year. Council has included a provision for a small contract with external agencies to support elderly residents to remain independent in their housing.

	2019/2020
Single	\$150.00
Couple	\$180.00

Requests for Official Information

Official information requests are able to be made to the Council by any person, in accordance with the Local Government Official Information and Meetings Act 1987.

Council reserves the right to charge for this information as follows:

	2019/2020
Official Information Request	
Staff time – first hour	Free
Staff time – each subsequent half hour (after the first hour)	\$44.00
Photocopying – first 20 pages	Free
Photocopying – each subsequent page (after the first 20 pages)	Current charges apply
Other actual and reasonable costs	At cost

(These charges are drawn from guidelines issued by the Ministry of Justice on Official Information Act requests.)

A deposit may be required where the estimated cost of the request exceeds \$76.00.

Charges may be modified or waived at the Council's discretion.

End of document

Appendix 2

SUMMARY OF INFORMATION

Proposed Fees and Charges 2019/20

Reason for the proposal

The fees and charges set by the Council follow Council's view about how various services are to be funded, particularly the balance between the share to be funded by ratepayers (because there is advantage to everyone in having the service available and used) and the share to be funded by those making use of it (because the benefit from the service is primarily, or wholly, enjoyed by such people). In determining this balance, Council has regard for thinking in other councils, especially our neighbours.

In general, all fees in 2019/20 have been raised by 3.5%, similar to the increase in rates anticipated that year, and are rounded to the nearest dollar.

Major points of the proposal

- The main changes are:
 - Regulatory – to more accurately reflect actual costs:
 - Building control – exemptions, consent amendments, LIMs
 - Food Act licences;
 - Halls – no charge for local non-profit community organisations for short-term hire (up to 5 hours in a day);
 - Cemeteries – no charge for burials of still-born infants or children up to 12 years old.
- Some fees are set by regulation and thus are not changed.
- Community housing rentals were last changed on 1 November 2018 and will not change for at least twelve months.

Submissions

Written submissions from the community are open until **noon 1 May 2019**.

Parties who make a written submission may also make an oral submission at the Marton Council Chamber of 9 May 2018.

You need to indicate on your submission form if you wish to speak to your submission.

Further information

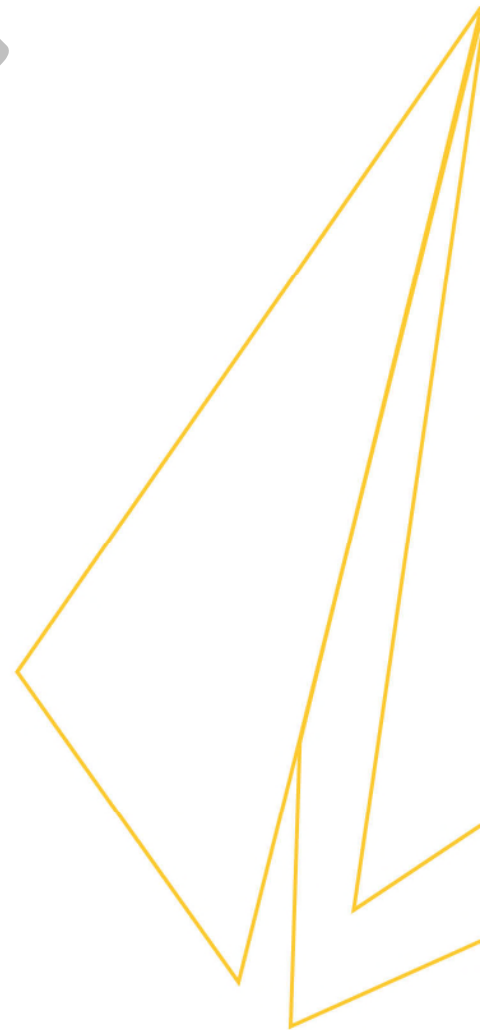
Further information, including the Statement of Proposal and a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton

- By calling 0800 422 522

If you have any questions please contact George Forster, Policy Analyst,
george.forster@rangitikei.govt.nz (phone 06 327-0099).

Draft



Appendix 3



SUBMISSION FORM

Proposed Schedule of Fees and Charges 2019/20

**Submissions close at
12 noon on 1 May 2019**

**Return this form, or send your written
submission to:**

Proposed Schedule of Fees and Charges
2019/20
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers

If you wish to speak to your submission,
please tick the box below.

I wish to speak to my submission.

☐ **Marton – 9 May 2019**

Ten minutes are allowed for you to speak, including
questions from Elected Members.

If you have any special requirements, such as those
related to visual or hearing impairments, please note
them here.

☐ I wish to use New Zealand Sign Language

Privacy

All submissions will be public, please tick this
box if you would like your name withheld ☐

Name	
Organisation (if applicable)	
Postal address	
Phone	
Email	
Which fees/charges do you think should be increased?	
Which fees/charges do you think should be decreased?	
Further comments:	
Attach additional information or pages if necessary	
Signed	
Date	

*You will receive an acknowledgment email/letter of your submission within 3 working days
of being received by Council. If you do not receive this acknowledgement please contact
George Forster, Policy Analyst, on 06 327 0099 or 0800 422 522.*

Appendix 4

Engagement Plan

Draft 2019/20 Schedule of fees and charges

Project description and background

Council reviews its fees and charge each year. The amount of each fee is determined by two factors - the actual cost of providing the service and the Council's revenue and financing policy. That policy defines the split between private and public benefit – i.e. the proportion of the cost which is paid by the user of the service and the proportion funded by rates.

Fees for some services provided by Council are set by Government regulation. The Council may not change these.

As the special consultative procedure is required for fees set under the Resource Management Act, it is applied to the whole Schedule of fees and charges.

Engagement objectives

The purpose of the engagement is to inform the community about proposed changes to Council's fees for 2019/20 and to seek feedback on their views. Consultation occurs simultaneously with that for the draft Annual Plan (and is noted in the Consultation Document for that – *Unfolding 2020*).

Timeframe and completion date

The period of community engagement will be one month for written submissions, followed by oral submissions, analysis and reporting back to Council for final adoption.

Key project stages	Completion date
Approval to proceed to consultation on the draft Schedule of fees and charges	28 March 2019
Written submissions open	1 April 2019
Written submission close	1 May 2019 (noon)
Oral submissions to be heard by Council	9 May 2019
Deliberations and final decision by Council	30 May 2019

Communities to be engaged with

- All residents

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
All residents	Publicity in local newspapers and Rangitikei Line Council website Documentation in libraries and service centres
Statutory agency consultation	Not required

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Printing costs

Communication planning

Key messages

- Fees set reflect Council's view of the reasonable balance between private and public benefit
- Some increases in regulatory services reflect actual costs
- Free short-term hire of hall for local non-profit community groups
- Fees set by regulation are not changed

Reputation risks

- That the some people in community think that some fees are too high.
- That some people in the community think that some fees are too low (so the service is unduly subsidised by ratepayers)

Basis of assessment and feedback to the communities involved

Council officers will prepare a letter outlining the community's views, Council's response and any proposed changes to the Schedule. This letter will be sent to each person who made a submission.

The feedback to the community will occur after Council has adopted the Schedule

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Blair Jamieson	Project leader
George Forster	Community point of contact
Carol Gordon	Website

Draft

Attachment 7

Memorandum

To: Council

From: George Forster, Policy Advisor | Kaitātari Kaupapa

Date: 22 March 2019

Subject: **Deliberations on the Speed Limit Bylaw Amendment - Hendersons Line**

File: 1-DB-1-7

1. Executive Summary

- 1.1. This report recommends that Council adopt the amendment to the Speed Limit Bylaw to reduce the speed limit along Hendersons Line from Pukepapa Road for 650 metres from 100km/h to 70km/h.

2. Background

- 2.1. At its meeting on 29 January 2019, Council approved consultation on amending the Speed Limit Bylaw for the western end of Hendersons Line, Marton, to Pukepapa Road.
- 2.2. The proposed amendment that Council consulted on was lowering the speed limit from 100 km/h to 70 km/h for 650 metres along Hendersons Line from Pukepapa Road (which has a 70 km/h speed limit at the intersection with Hendersons Line). This reflects the considerable housing development which has occurred along this section of the road.

3. Comments

- 3.1. Consultation on the proposed amendment ran from 21 February 2019 until 21 March 2019, during which Council received five written submissions (see [Appendix 1](#)) with no one electing to present orally. Submitters were asked if they agree or disagree with the proposal to change the speed limit along 650 metres at the western end of Hendersons Line, Marton, from 100km/h to 70km/h.
- 3.2. Four Submitters were in agreeance that the speed limit should be reduced. One submitter (NZ Police, National Manager Road Policing) within their submission stated that the “Police are not a Road Controlling Authority, it is not Police’s mandate to comment on the setting or changing of speed limits by Road Controlling Authorities.” however, “NZ Police strongly supports safe operating speeds, including setting speed limits that align with the prevailing features and function of the road.”.

- 3.3. The main theme for reasons why respondents wanted the speed limit reduced was that it would make the road safer, especially for residents entering and exiting their properties.
- 3.4. If approved, the amended bylaw would come into effect once the availability of the signs is confirmed.

4. Proposals raised through submissions

- 4.1. Submitter two stated that they would like to see the 70km/h section on Pukepapa Road reduced to 50km/h. This was not consulted on and could be considered during a full review of the Bylaw.

5. Recommendations

- 5.1. That the report 'Deliberations on the Speed Limit Bylaw Amendment – Hendersons Line' be received.
- 5.2. That the Amendment to the Speed Limit Bylaw to reduce the speed limit for 650 metres along Hendersons Line from Pukepapa Road from 100km/h to 70km/h be adopted.

George Forster
Policy Advisor | Kaitātari Kaupapa

Archived: Friday, 22 March 2019 12:49:50 PM
From: [GAVIN e SMITH](#)
Sent: Thursday, 21 February 2019 8:23:32 PM
To: [RDC Information](#)
Subject: HENDERSONS LINE SPEED LIMIT
Importance: Normal

Dear Sir/Madam,

I write in support of the speed reduction on Hendersons Line west of Pukepapa road.

Thank you,

Gavin Smith, 127 Hendersons Line



04 March 2019

Christin Ritchie
Rangitikei District Council
Private Bag 1102
Marton 4741

RECEIVED

- 7 MAR 2019
To: BJ
File: 1-53-1-7
Doc: 10 0087

Dear Christin

Thank you for your correspondence regarding the proposed change to reduce the speed limit along Henderson Line in Marton, in your letter dated 18 February 2019 to Commissioner Mike Bush.

The concerns related to road safety matters and therefore have been forwarded to me to provide you with a response.

New Zealand Police strongly supports safe operating speeds, including the setting of speed limits that align with the prevailing safety features and function of the road. As Police is not a Road Controlling Authority, it is not within Police's mandate to comment on the setting or changing of speed limits by Road Controlling Authorities.

New Zealand Police looks forward to working together with the Rangitikei District Council and other road controlling authorities to progress local road safety issues.

Yours sincerely

Superintendent Steve Greally
National Manager Road Policing

Safer Communities Together

Consultation of Speed Limit Bylaw 2019

This is a submission in support of the proposed amendment to reduce the speed along Hendersons Line, Marton from 100km/h to 70km/h for 650 metres from Pukepapa Road. As a long-time resident of Hendersons Line I have noticed over the last few years the increase in traffic and the speed they travel at. The area has seen quite a few new dwellings built over the last few years which has resulted in more residential traffic attempting to exit their properties on to Hendersons Line. At certain times of the day this can be quite hazardous due to the setting sun, the increased traffic flow and the speed of traffic using Hendersons Line. Also with the increase in dwellings it has naturally resulted in the increase of pedestrian traffic. Any improvement such as lowering the speed limit to allow users of Hendersons Line extra time to see any of these hazards would be a great step in the right direction to make Hendersons Line a safer place for all users.



AGK Hancock
145 Hendersons Line
Marton

11 Mar 19

Archived: Friday, 22 March 2019 1:51:28 PM

From: [Patricia Moore](#)

Sent: Monday, 18 March 2019 10:29:02 AM

To: [RDC Information](#)

Subject: AMENDMENT TO SPEED LIMIT BYLAW - HENDERSONS LINE, MARTON

Importance: Normal

To: Rangitikei District Council

Attn: Michael Hodder

Group Manager; Community & Regulatory Services

Submission on Proposed Speed Limit; Hendersons Line west of Pukepapa Road, Marton.

Further to my original letter of 22 May 2018, I would like to reiterate that I believe a reduction of the current speed limit on Hendersons Line west of Pukepapa Road, from 100km/h to 70km/h, is an important step towards making the area safer for residents and other users.

The group of residences affected by the proposed change is comparatively new; unfortunately the speed limit pre-dates the development of these properties. Added to that is what appears to be greater - and growing - use of the road and the greater speeds of the vehicles concerned.

The NZTA says speed limits are a 'target' and 'not necessarily the safe speed for the road'. They have also explained their 'priority is safer speeds that are right for the road'. In addition it has been stated that 87% of our roads have a speed limit that is higher than the safe and appropriate limit.

I would suggest that with around 12 properties plus two commercial operations (Harmony Farm Services & Rotor Work) where people are in and out of driveways, coming and going to work or to do business in Marton, where children use that particular stretch of road to go to and from school, and where recreational users are frequent, a limit of 70km/h is a speed that's 'right for the road'.

Long straight rural roads are obviously immensely appealing to some drivers, however it's also extremely disconcerting to be overtaken at speed on such a road at the exact spot where the 100km/h limit kicks in. There are already too many needless accidents happening on our rural roads; these are frequently attributed to a mindset that suggests drivers can get away with anything in the country.

I ask that the Council seriously consider the proposal to reduce the current 100km/h speed limit to 70km/h from the intersection of Hendersons Line and Pukepapa Road to the west of the property at 172 Hendersons Line and let those of us who enjoy living in the area feel as safe as, I presume, do those who are similarly situated in Crofton, or indeed around the corner in Pukepapa Road.

Patricia Moore

143 Hendersons Line MARTON

T: (06) 327 5657 M: 027 297 1825 E: mch@xtra.co.nz

Attachment 8











Attachment 9

The Bulls in Bulls Project

Background and History

In 2014 two independent Bulls community organisations were working toward a similar project – both looked at bringing Bulls to Bulls. For the Bulls Lions Club their inspiration came from a trip to Cowaramup in Western Australia where their rural identity was merged into their urban landscape. The historic dairy town now boasts a collection of cleverly placed cows and calves promoting its strong rural ties.

The Bulls and District Community Trust Trustees, Annabel Whisker and Tim Scotland were very keen to bring the Cow Parade to Bulls. The level of interest in the painted Cows in Morrinsville was enormous. Media coverage and publicity on the national stage added weight to the success of the project. This project had revived their small rural community and imbued the landscape with civic pride and works of art that now make Morrinsville stand out from the rest.

It became apparent that both parties needed to merge their resources to ensure a successful outcome for the Bulls community. The Bulls Lions Club had gone into recess and members were looking to invest funds into the Bulls community. It was decided that the Bulls in Bulls project would be fantastic and would have a long-term benefit for Bulls.

Trustee, Annabel Whisker had already raised \$20,000 with donations from Victoria Ransom (\$15,000) and the Parewanui Trust (\$5,000). In the meantime, it became apparent that the original idea of being able to a mould from those owned by Affco at Feilding, was not going to proceed; and the Bulls, Cows and Calves being sourced from America by the Lions Club was already on their way to Bulls.

With their usual Gusto, Bulls Lions Club President Paul Guertjens lead the charge with his committee. They set about placing them around Bulls in areas with high traffic flow and good foot traffic. It's nothing to see people leaning all over them or evening hanging out car windows to get photos. These happy snaps continue to promote Bulls and the greater Rangitikei. Both parties felt the project ensured the continued growth of Bulls with but also aligned nicely with the A-Bull theme already promoted within Bulls.

Photo: Hanging outside French and Sons



Purpose

The continued promotion of Bulls as a great place to live, work, play, raise a family and even own a business was the underlying key ingredient. As a small rural community, we love nothing more than a play on the name of our town. Who would have believed Bulls was originally called Clifton, but after James Bull's significant contribution to Clifton, it was decided in 1873 that the towns name should be changed to "Bulls".

The Bulls in Bulls are a natural extension to the A-Bull branding and is a great fit for our rural location. As with any good marketing project, buy in is essential to the longevity of the brand. Increased levels of engagement across tourists, travellers, destination shoppers and residents who all have something to say about them. It was clear from very early on that the Bulls further enabled the Bulls brand to flourish as social media shared these new icons to Bulls. The idea may not be unique, but it does give a unique experience that sets Bulls apart from other townships. They are loved by young and old and the perfect selfie experience – even Winston Peters had to stop off and have his photo with one. As with any good selfie he shared around his and the New Zealand First Facebook page. More free advertising for Bulls

Responsibilities

Once most of the Bulls were positioned, the Bulls Lions Club Charitable Trust was wound up and the Bulls and District Community Trust was entrusted with the preservation of the community Bulls in Bulls project as their "caretakers" in perpetuity.

The Bulls in Bulls project lays a great foundation for continued Business and Economic Development opportunities for Bulls and the greater Rangitikei. Tourism and economic funding streams will be explored with the assistance of Rangitikei MP Ian McKelvie. We are currently exploring the idea of selling advertising rights to several of the Bulls on the entrance to Bulls but the feasibility of this may be short lived due to road and signage requirements by NZTA and Council.

Photo: Relaxing on the Bull at Farmlands



Bulls – The Powerful Brand

Who doesn't know where Bulls is? The gateway to the Southern Rangitikei, Bulls has for many years been the chosen pit stop, a great place to get something to eat, stretch your legs or that of your pooch, laugh at the clever puns and drape yourself and your family over a Bull.

In a recent survey about what resonates best about Bulls, three icons stood out far above the rest. The Bulls in Bulls, A-Bull branding and the Water Tower were significant in the minds of those surveyed.



Promoting Bulls with clever wording is nothing new, a former Bulls business Billie Tees, ran a competition looking for a new tee shirt slogan, the winner was “Bulls – not just a turn in the road”. This time honoured tradition of using Bulls and clever wording is playful and engaging for both residents and visitors to Bulls.

Over the years the A-Bull branding has carved out a niche with residents, travellers, destination shoppers and Bulls businesses. In 1990 community was asked to submit artwork for a logo for a Bulls brand – winner Doug Betteridge was the start of the Bulls and A-Bull branding. The A-Bull branding is a spin on The Bull Pen book written by R L Gregory. The design was completed by Graphic Designer, Murray Lock. The A-Bull branding was released in 1991 and local businesses supported the happy logo as it was referred to by founding members of the Bulls District Enterprise committee. The branding today has been altered slightly from the original format, but is still engaging, witty and very relevant to the Bulls community. The brand buy-in continues today with 6 businesses deciding on their unique brand over the last few months. Travellers can be seen taking photos, talking to each other in puns - who can make the best pun, and climbing over James Bulls who takes pride of place outside the Doctors surgery. James was a community project and even had a Television program about the project.

The Bulls in Bulls further build on the Bulls brand. They have created greater opportunities for engagement across the Bulls community and welcome you into the town. The Bulls are engaging and draw crowds of people who pull over and get their happy snaps with them. Since the installation of the first Bulls, people can't seem to get enough of them. Their photos have been posted over thousands of Facebook pages and appeared in feeds right across New Zealand and the world. Putting Bulls on the map is priceless – using Social Media to do it for free is even better. The direct benefit to community is enormous. Proud Bulls residents have welcomed the changes to their Bulls landscape, they care about their welfare but most importantly have pride in the project and a renewed vigour for their patch. You don't have to live here; past residents of Bulls share images of the Bulls on the international stage proudly boosting “this is my hometown”.

Photo: Central District Field Days 2018, chilling at the Humes site.

The Bull Bag business collaboration has again used the Bulls brand to promote the demise of single use plastic bags. We have just completed our second run of bags where 4,300 bags were spread over 21 contributing businesses to circulate through the Bulls community. The bags have been received by Bulls residents with immense pride not just for the sustainability of this project but also for the clever branding that once again builds on the Bulls Brand. The meat cuts reflect the financial investment that each Bulls business has in the project. A Marton resident purchased 30 bags that were sent to her son in Denmark and daughter in Tasmania. The Bull bag set Bulls up as the first community to collaborate over a project of this kind. Bulls is a community of very forward-thinking businesses who are willing to work together on projects for the benefit of Bulls. Former Southern Rangitikei Vet Services Practice Manager Dave Geary was quoted saying that businesses have a moral responsibility to be leaders in community and adopt more sustainable business practices.

All three brands work together cohesively promoting Bulls as a vibrant town where residents are engaged within their community. There is significant value in each of the brands but together they are gold.

Finally

The Bulls in Bulls are what the Gumboot, Papa Cliffs and Kowhais' are to Taihape, the Malted Barley, Harvest Fair and Market Day to Marton, The Highland Games to Turakina, The Shemozzle and Hunterway to Hunterville, the Plane and Yellow Gallery to Mangaweka and The Wool Company to Utiku.

Our unique and diverse communities stand out within their own right but come together and represent the Rangitikei on the National and International stage proudly.



Photos: Above Christmas time at the Bull and left Bulls Resident Bill Manaia just chilling at Mint.

The Homes our Bulls in Bulls

The Domain (outside the Bulls Rugby Football Club) It will be wearing the Club Jersey
The Bulls Volunteer Fire Brigade, cnr Hammond and High Street
Entrance to Scotts Ferry Beach
Entrance to Bulls from Taihape
Entrance to Bulls from Whanganui
Entrance to Bulls State Highway 1 Wightman Road
Beside Town Hall outside Supper Room entrance
Outside the Rathole Bridge St – Central CBD location
BP Service Station, Bridge Street – Central CBD location
Mint Café, Rangitikei Junction – Central CBD location
Keith Hay Homes, Bridge Street SH1
Entrance to Farmlands Foods – Self Managed
Entrance to Anzco Riverland Plant – Self Managed



Families

Bulls School
Clifton School
Walker Park

There is one family in storage for the green space outside the new Community Centre (if required).



Photos: Top – The Scotts Ferry Bull ready for Anzac Day and below The Family waiting for the kids to come out and play.

Thanks

We would like to thank the contractors and suppliers who have given their time or materials in order to assist with this project:

Bali & Teak, Bulls

Central ITM Marton

Rob Peters Builder, Marton

Doughty Drainage Ltd, Marton

GJH Fibreglass, Bulls

Tiger Turf NZ Ltd

Ross Dear Contracting, Bulls



Above: It doesn't matter where you are in the world, there's always time when you're home to climb over a Bull. Bulls teenager Ruby Ellery left in her job as a Model on the national stage and having fun with her father Ross on the Bull at the Fire Station.

Attachment 10



Rangitikei District Council

Youth Council Meeting

Minutes – Sunday 17 March 2019 – 9:30 AM

Contents

1	Youth Council Prayer.....	3
2	Welcome and introduction from the Rangitikei Mayor.....	3
3	Apologies/Leave of Absence.....	3
4	Declaration by members.....	3
5	Election of Chair.....	3
6	Declaration by Chair.....	4
7	Election of Deputy Chair.....	4
8	Terms of Reference explanation and adoption.....	5
9	Members' conflict of interest.....	5
10	Confirmation of order of business.....	5
11	Meeting dates for 2019.....	5
12	Work-plan for 2019.....	6
13	Late Items.....	7
14	Next Meeting.....	7
15	Meeting Closed.....	7

Present: His Worship the Mayor Andy Watson
Bradley Wirihana-Tawake
Caryse Clark
Charly Skey Ward-Berry
Erika Charleigh Elers
Hunter van der Jagt
Kathryn Ellajoy Atkinson Fleming
Makayla Faalogo Ifo Vaa
Paige Thompson
Reihania Hemi
Samantha Bradley

In Attendance: Cr Cath Ash
Ms Nardia Gower

Unconfirmed

1 Youth Council Prayer

The Mayor acting as Chair started the meeting at 9.50am.

Kathryn Fleming read the Youth Council Prayer. It was discussed and agreed that reciting the prayer at the beginning of each meeting was a positive and calming way to start, reconfirming for the members the reasons they sit at the table.

Resolved minute number **19/RYC/001** **File Ref**

That the Rangitikei Youth Council agree to adopt without amendment the Youth Council Prayer

Erika Elers / Samantha Bradley. Carried

2 Welcome and introduction from Mayor Andy Watson

His Worship the Mayor welcomed everyone to the meeting, paying acknowledgement to Cr Cash Ash for her attendance. The Mayor congratulated the youth on not only applying but being successful in selection. He made special note of the history making event they were participating in and that their work will set the platform for all that follows.

3 Apologies/Leave of Absence

That the apology for the leave of absence from MacKenzie Morgan be received.

Bradley Wirihana-Tawake / Caryse Clark. Carried

4 Declaration by members

All attending members read allowed their verbal declaration as Rangitikei Youth Council members.

5 Election of Chair

His Worship the Mayor explained the process of nominations and elections as set in the agenda. The Youth Council discussed open voting or secret ballot vote options.

The names of those nominated for Chair were:

Erika Elers	nominated by Samantha Bradley
Kathryn Fleming	nominated by Hunter van der Jagt
Hunter van der Jagt	nominated by Paige Thompson
Caryse Clark	nominated by Charly Ward-Berry

All named accepted their nominations.

The secret ballot vote was a majority in favour of Erika Elers for Chair.

Resolved minute number **19/RYC/002** **File Ref**

That the Rangitikei Youth Council agree to hold elections by secret ballot vote for the position of Chair

Samantha Bradley / Kathryn Fleming. Carried

Resolved minute number **19/RYC/003** **File Ref**

That Erika Elers be appointed Chair of the Rangitikei Youth Council.

Samantha Bradley / Hunter van der Jagt. Carried

6 Declaration by Chair

Erika Elers read allowed her verbal declaration as Chair of the Rangitikei Youth Council.

His Worship the Mayor vacated position of Chair and Erika Elers took lead as Madam Chair.

7 Election of Deputy Chair

The process for electing the Deputy Chair was the same as for electing the Chair.

The names of those nominated for Deputy Chair were:

Hunter van der Jagt	nominated by Reihania Hemi
Caryse Clark	nominated by Charly Ward-Berry
Kathryn Fleming	nominated by Hunter van der Jagt
Samantha Bradley	nominated by Samantha Bradley

All named accepted their nominations.

The secret ballot vote was majority split equally in favour of Hunter van der Jagt and Kathryn Fleming. The tie was resolved by toss of coin, with the winning heads to Kathryn Fleming.

Resolved minute number **19/RYC/004** **File Ref**

That the Rangitikei Youth Council agree to hold elections by secret ballot vote for the position of Deputy Chair

Hunter van der Jagt / Kathryn Fleming. Carried

Resolved minute number**19/RYV/005****File Ref**

That Kathryn Fleming be appointed Deputy Chair of the Rangitikei Youth Council.

Hunter van der Jagt / Bradley Wirihana-Tawake. Carried

8 Terms of Reference explanation and adoption

Ms Gower spoke to the item, noting the highlighted reference to youth council members being 'residents of the Rangitikei district' with a proposed change being 'associated with the Rangitikei district'.

Resolved minute number**19/RYC/006****File Ref**

That the Rangitikei Youth Council adopt the Terms of Reference as amended at its meeting on 17 March 2019.

Hunter van der Jagt / Kathryn Fleming. Carried

9 Members' conflict of interest

Madam Chair asked His Worship the Mayor to explain the meaning and examples of Member's conflict of interest. The Mayor reiterated the concise explanation found in the terms of reference.

There was no declared conflicts of interest from Youth Council members in relation to the meeting.

10 Confirmation of order of business

There was no change to the order of business.

11 Meeting dates for 2019

The members discussed the late meeting times should they held in Taihape due to out of district students returning via bus to Marton then travelling to Taihape. It was agreed that all meetings would be held in Marton at 5pm on the dates noted in the attached meeting schedule. These may be subject to change through the year if agreed to by the Rangitikei Youth Council.

Resolved minute number **19/RYC/007** **File Ref**

That the Rangitikei Youth Council adopt the meeting schedule for 2019 with amendment at its meeting on 17 March 2019.

Caryse Clark / Reihania Hemi. Carried

Meeting adjourned at 10.40 am - reconvened at 11.04 am.

12 Work-plan for 2019

Ms Gower facilitated a workshop style session to set a draft long term vision and a 2019 work plan.

The Youth Council further discussed:

- that tidy attire was to be worn at all Youth Council meetings.
- various roles to be taken on by Youth Council members

Resolved minute number **19/RYC/008** **File Ref**

That the Rangitikei Youth Council agree to circulate the workplan and formally adopt it at the next meeting on 30 April 2019.

Samantha Bradley / Kathryn Fleming. Carried

Resolved minute number **19/RYC/009** **File Ref**

That the Rangitikei Youth Council agree that Samantha Bradley will be the Social Media Liaison Officer.

Erika Elers / Caryse Clark. Carried

Resolved minute number **19/RYC/010** **File Ref**

That the Rangitikei Youth Council agree that Caryse Clark will be the Administration Officer.

Erika Elers / Samantha Bradley. Carried

The following undertakings were agreed to by Youth Council

Undertaking	Subject
•	Logo design – Erika, Charly, Hunter and Kat draft <i>due end of March 2019 for group feedback</i>
•	Nardia to set up Rangitikei Youth Council Gmail account for document sharing <i>due 22 March 2019</i>
•	Samantha to set up Facebook and Instagram accounts for RYC <i>due 22 March 2019</i>
•	Harvest Fair – need names as to who is attending. Nardia to confirm Stall with Project Marton <i>due 22 March 2019</i>
•	Marton Lobby – Hunter and Kat leading - to work with Nardia – <i>To meet by 29 March at the Lobby Marton</i>
•	Taihape Lobby – Nardia to follow up with Erika and Caryse regarding youth involvement <i>by 29 March at the Lobby Marton</i>
•	Nardia to inform Community Boards/Committees of establishment of Youth Council and recommend that an invitation to Youth Council members be extended <i>by 29 March at the Lobby Marton</i>
•	Makayla to type up Group Contract <i>due 25 March 2019</i>
•	Samantha to confirm the youth councils attendance at Marton RSA Vera Lynn concert

13 Late Items

Nil

14 Next Meeting

30 April 2019 5.00 pm, Rangitikei District Council Chambers, 46 High St, Marton (TBC)

15 Meeting Closed

12.44 pm

Confirmed/Chair: _____

Date: