

COUNCIL MEETING

ORDER PAPER

THURSDAY, 2 MAY 2019, 1PM

**COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL
46 HIGH STREET, MARTON**

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Chair - His Worship the Mayor, Andy Watson

Deputy Chair - Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn, Angus Gordon,
Dean McManaway, Soraya Peke-Mason, Graeme Platt, Ruth Rainey,
Lynne Sheridan, and Dave Wilson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.





Rangitikei District Council

Council Meeting

Agenda – Thursday 2 May 2019 – 1:00 p.m.

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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes from the Council meeting held 28 March 2019 are attached.

Recommendation:

That the minutes and public excluded minutes of the Council meeting 28 March 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the 'Mayor's report and schedule' to the 2 May 2019 Council meeting be received.

8 Portfolio Updates

Ohakea

Criterion Site

Shared Services

Southern Sport

Samoan Community, Youth Development and Environment

Marton Building (Civic Centre)

Iwi Interests

Heritage and Tourism

Cr Platt

Cr Dunn

Cr Belsham/Cr McManaway

Cr Sheridan

Cr Ash

Cr Wilson

Cr Peke-Mason

Cr Aslett

Northern Sport and Taihape Building

Cr Gordon / Cr Rainey

Recommendation:

That the 'Portfolio Updates' to the 2 May 2019 Council meeting be received.

9 Administrative Matters

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – April 2019' to Council's meeting on 2 May 2019 be received.
- 2 That Council approve in principle the District Plan change to provide for additional industrial and residential land in Marton and for a smaller minimum lot size in the rural living zone, subject to entering into a contract to undertake this work.
- 3 That Council approve [without amendment/as amended] the development agreement for the proposed Hereford Heights subdivision (off Bredins Line, Marton).
- 4 That His Worship the Mayor be authorised to sign, on behalf of the Council the proposed submission [as amended/without amendment] to the Parliamentary Finance & Expenditure Committee on the New Zealand Infrastructure Commission/Te Waihangā Bill.
- 5 That Council authorises the Chief Executive to convey the comments [as amended/without amendment] on the proposal by the Department of Conservation to revoke certain delegations under the Reserves Act 1977 by the then Minister of Conservation.
- 6 That, regarding the 24/7 toilets to be installed at Follett Street, Marton, Council agrees

EITHER

that the design is enhanced by the gabled roof, and approves an increase of \$14,200

OR

That the design is enhanced by the artwork vinyl wraparound of the branding colours, and approves an increase of \$11,600 to the approved budget

OR

that the design is enhanced by **both** the gabled roof **and** the artwork vinyl wraparound of the branding colours, and approves an increase of \$25,800 in the project budget

OR

that the design enhancements of a gabled roof and artwork vinyl wraparound will not be made.

- 7 That Council approves the adoption of the Maori Language Commission's orthography for all its reports, publications and signage, through a soft rollout process, and resolves EITHER to propose OR not to propose to the New Zealand Geographic Board that the name of the Rangitikei District Council be changed to Rangitīkei District Council.

- 8 That regarding the request from Michelle McKay, Taihape Yoga, for regular use of the former Taihape Bowling Club premises, Council

EITHER

agrees to reduce the hireage fee to 10% of the full charge for the next twelve months, and review at the end of that time;

OR

agrees to waive all hireage fees for the next twelve months and review at the end of that time

OR

makes no reduction in the hireage fees.

10 Top 10 projects report

A memorandum is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the memorandum 'Top Ten Projects – status, April 2019' to the 2 May 2019 Council meeting be received.
- 2 *That Manawatu District Council be invited to participate in a joint workshop to consider the economic analysis of the current Mangaweka Bridge, once that has been received.*

11 Health and Safety Quarterly Update

A report is attached.

File ref: 5-HR-8-3

Recommendation:

That the 'Health and Safety Quarterly Update' to the 2 May 2019 Council meeting be received.

12 Review of the MoU Tutohinga – update

At its meeting on 9 April 2019, Te Roopu Ahi Kaa resolved to advise Council that deferment is sought, until the next Kōmiti hui (on 11 June 2019) for the content of the Memorandum of Understanding: Tutohinga.

The Kōmiti also resolved that Ngāi Te Ohuake be added as a signatory to the MoU: Tutohinga; being an addition to the Komiti since the last MoU review in 2013.

13 Minutes and recommendations from Committees

Recommendations:

- 1 That the following minutes be received.

Santoft Domain Management Committee, 13 March 2019
 Santoft Domain Management Committee, 10 April 2019 – *tabled if available*
 Hunterville Rural Water Supply Sub-Committee, 8 April 2019
 Te Roopu Ahi Kaa, 9 April 2019
~~Bulls Community Committee, 9 April 2019 – inquorate~~
 Rātana Community Board, 9 April 2019 – *tabled if available*
 Taihape Community Board, 10 April 2019
 Marton Community Committee, 9 April 2019
 Assets/Infrastructure Committee, 11 April 2019
 Policy/Planning Committee, 11 April 2019
 Hunterville Community Committee, 15 April 2019

- 2 That the following recommendations from Te Roopu Ahi Kaa Komiti meeting held on 9 April 2019 be confirmed

~~19/IWI/007~~

~~That Ngāi Te Ohuake be added as a signatory to the MOU: Tutohinga; being an addition to the Komiti since the last MOU review.~~

~~19/IWI/008~~

~~That Te Roopu Ahi Kaa advise Council that deferment is sought, until the next kōmiti hui for the content of the Memorandum of Understanding: Tutohinga~~

Both these recommendation are noted at item 12 in this meeting agenda.

~~19/IWI/012~~

~~That Te Roopu Ahi Kaa endorses the Council's proposal to use the macron in Rangitikei~~

~~19/IWI/013~~

~~That Council align its use of Te Reo with the Māori Language Commission Orthography~~

Both these recommendations are addressed in item 9 in this meeting agenda

- 3 That the following recommendation from the Marton Community Committee meeting held on 10 April 2019 be confirmed

~~19/MCC/012~~

~~That the Marton Community Committee expresses a preference for the colour scheme of the Follett Street 24/7 toilets to be in line with the township signage and artwork being produced within the Marton branding programme.~~

This recommendation is addressed in item 9 in this meeting agenda.

- 4 That the following recommendations from the Policy/Planning Committee meeting held on 11 April 2019 be confirmed

19/PPL/029

That the Policy/Planning Committee recommends to Council, that in accordance with section 155 of the Local Government Act 2002, a Water Related Services Bylaw is the most appropriate way of dealing with the management of water supply, wastewater and stormwater, private drains and watercourses, and trade waste.

19/PPL/030

That Policy/Planning Committee recommends to Council that a review of the Trade Waste Operational Guidelines 2013 be carried out and they come back to the Committee for noting.

19/PPL/031

That Policy/Planning Committee recommends to Council that a review of the Water Supply Operational Guidelines 2013 be carried out and they come back to the Committee for noting.

14 Late items

As agreed at Item 5.

15 Future Items for the Agenda

16 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. District Plan change – expressions of interest

2. Quickbuild – Building Act/Code Compliance review
3. IANZ assessment of Council as a building consent authority
4. Contract 1090 Swan Street Slip repairs – Recommendation from Assets/Infrastructure Committee, 11 April 2019
5. MoU partnering organisations – recommendation from Policy/Planning Committee, 11 April 2019
6. Process for Chief Executive recruitment

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 District Plan change – expressions of interest	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Quickbuild - Building Act/Code Compliance review	To maintain legal professional privilege and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(g) and (i)</i> .	Section 48(1)(a)(i)
Item 3 IANZ assessment of Council as a building consent authority	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)

Item 4 Contract 1090 Swan Street Slip repairs	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 5 MoU Partnering Organisations	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 6 Process for Chief Executive recruitment	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

17 Open meeting

Recommendation

That the public excluded meeting move into open meeting

[Resolutions from Public excluded to be confirmed in open meeting]

18 Next Meeting

9 May 2019 at 2.30 pm (Oral submissions to draft 2019/20 Annual Plan and proposed Schedule of fees and charges for 2019/20)

30 May 2019 at 1.00 pm.

19 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes – Thursday 28 March 2019 – 1:00 p.m.

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Note: The attached appendix records the approved carry-forwards from 2018/29 to 2019/20 and 2020/21.

Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Soraya Peke-Mason
Cr Graeme Platt
Cr Ruth Rainey
Cr David Wilson
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Ms Jo Devine, Group Manager – Finance Business Support
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George Forster, Policy Advisor
Ms Selena Anderson, Governance Administrator

Tabled Documents

- Item 12** Portfolio Updates
- Item 15** Proposed Carry Forwards from 2018/19 to 2019/20 and 2020/21
- Item 16** Adoption of “Unfolding 2020”, the Consultation Document for the draft 2019/20 Annual Plan
- Item 22** Assets/Infrastructure Committee Minutes, 21 March 2019
Policy/Planning Committee Minutes, 21 March 2019
- Item 23** Draft submission on Proposed Reform of Vocational Education
Submission to Horizons 2019/20 Annual Plan

1 Welcome

His Worship the Mayor welcomed everyone to the meeting. The meeting started at 1.03pm

2 Public Excluded – session 1

Resolved minute number **19/RDC/060** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Subdivision proposal

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Subdivision proposal	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Belsham/ Cr Peke-Mason. Carried

3 Open meeting

Resolved minute number **19/RDC/061** **File Ref**

That the public excluded meeting move into open meeting.

Cr Belsham / Cr Wilson. Carried

1.19 pm

4 Minute's silence for Christchurch

The Mayor noted that services had been arranged on 29 March 2019 in Marton and Taihape, starting at 9.30 am, linking to the national service at Christchurch from 10.00 am.

5 Minute's silence for Duncan Hart and Maurice Ball

6 Public Forum

Neil Colliver, Chief Executive Officer of Quickbuild Homes, spoke of his disappointment with Council's approach to his kitset houses. He did not encounter similar difficulties at other councils. As a result he would not build his new factory in the Rangitikei.

He played part of a video of a phone conversation with Shiraz Kahla, from South Africa, who planned to assemble some Quickbuild homes in Marton to rent.

Meeting adjourned 1.40 pm

Meeting reconvened 1.42 pm

7 Apologies/Leave of Absence

All were present.

8 Members' conflict of interest

There were no conflicts declared.

9 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, **Draft submission to the Ministry of Education on the reform of vocational education and the Submission to Horizons 2019/20 Annual Plan (as approved by Policy/Planning Committee at its meeting on 21 February 2019)** be dealt with as a late item at this meeting.

The order of business was confirmed.

10 Confirmation of minutes

Resolved minute number	19/RDC/062	File Ref
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That the minutes of the Council meeting 28 February 2019 be amended to show Cr McManaway as present.

Cr McManaway / Cr Dunn. Carried

Resolved minute number **19/RDC/063** **File Ref**

That the minutes and public excluded minutes of the Council meeting 28 February 2019 as amended be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Ash. Carried

11 Mayor's Report

His Worship the Mayor took his report and schedule as read. He updated Elected Members on the Taihape Gumboot Day, with the Skellerup World Gumboot Championships which was held on 23 March, and also upcoming is the Marton Harvest Festival on 31 March 2019. An application had been made to the Local Government New Zealand Excellence Awards to recognise the community contribution to the Walton Street house (as part of the fund-raising for the new Bulls Community Centre).

He also reported on the Rangitikei Youth Council which held its first meeting on 17 March 2019 when they held elections for their Chair and Deputy Chair. He acknowledged the work that Ms Gower (Strategic Adviser – Rangatahi/Youth) has put into the Youth Council.

Resolved minute number **19/RDC/064** **File Ref** **3-EP-3-5**

That the 'Mayor's report and schedule' to the 28 March 2019 Council meeting be received.

His Worship the Mayor / Cr Rainey. Carried

12 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason <i>Tabled</i>
Heritage and Tourism	Cr Aslett - <i>Tabled</i>
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Criterion Site

Progress with the build and with the community house at Walton Street.

Shared Services

Roading team is improving safety on the Kakariki Road.

Southern Sport

Memorial Hall playground project is progressing.

Youth Development

The Youth Council has had its first meeting; there are a good diverse group of youth on the Council.

Northern Sport and Taihape Building

There is interest from other organisations in occupying the Taihape Bowling Club buildings.

Resolved minute number **19/RDC/065** **File Ref**

That the 'Portfolio Updates' to the 28 March 2019 Council meeting be received.

Cr Peke-Mason / Cr Sheridan. Carried

13 Administrative Matters

The Chief Executive, Mr McNeil, took the report as read. Council sought clarification about the old Moawhango dump on valuation 13290 15200, proposed for sale. The site had full legal access to the Moawhango river.

Resolved minute number **19/RDC/066** **File Ref** **5-EX-4**

That the report 'Administrative matters – March 2019' to Council's meeting on 28 March 2019 be received.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **19/RDC/066** **File Ref**

That Council notes the election protocols for Elected Members modelled on those developed by the Wellington City Council for the 2019 elections, applicable particularly during the pre-election period, 12 July to 12 October 2019.

Cr Gordon / Cr Ash. Carried

Resolved minute number **19/RDC/067** **File Ref**

That, under section 31(3) of the Dog Control Act 1996, a panel comprising His Worship the Mayor (Chair), Councillor Ash, Councillor Sheridan and Councillor Belsham be appointed to hear the objection of Nicole Doriguzzi, a representative of ARAN Animal Rescue NZ regarding the classification of a dog as dangerous.

Cr Rainey / Cr McManaway. Carried

Resolved minute number 19/RDC/068 File Ref

That Council authorise the Policy/Planning Committee, at its next meeting (11 April 2019) to approve a comment to the Department of Conservation on the proposed change to the delegations issued by the Minister of Conservation in 2013.

Cr Belsham / Cr Gordon. Carried

Resolved minute number 19/RDC/069 File Ref

That the Bulls Waste Transfer Station be open for one additional hour per week, Wednesdays 11.00 am to noon, to allow the contractor servicing Scotts Ferry to off-load rubbish collected from that area.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number 19/RDC/070 File Ref

That Council hold over the sale of the vacant (and surplus) land on Moawhango Valley Road – valuation number 13290 15200 subject to a report.

Cr Gordon / Cr Aslett. Carried

Resolved minute number 19/RDC/071 File Ref

That Council authorise the Chief Executive to progress discussions with the owners of the property at the rear of Frae-Ona Park (valuation 13450 26500) requesting access and (subject to agreement from the Marton Community Committee) to commit the Council to granting an easement of rights of way in favour of that rear block of privately owned land on the following terms:

- there will be no cost to the Council;
- the physical works are completed to standards prescribed by Council's Roading Manager;
- the end result will provide public vehicle access to the currently undeveloped area of the park; and
- an easement is to be created to protect both the Council and the owner of the property.

Cr Wilson / Cr McManaway. Carried

Resolved minute number 19/RDC/072 File Ref

That Council authorises the Chief Executive to complete the purchase of approximately 860m² at the corner of Hautapu and Moa Streets, Taihape, to protect drainage infrastructure, up to an estimated total cost of \$10,000 (GST exclusive).

Cr Wilson / Cr Sheridan. Carried

Resolved minute number 19/RDC/073 File Ref

That the Council, in response to the Royal Humane Society's request for financial assistance, declines to make any grant.

Cr Belsham / Cr Platt. Carried

Resolved minute number 19/RDC/074 File Ref

That the IANZ draft assessment report is presented to Council in committee.

Cr McManaway / Cr Platt. Carried

14 Top 10 projects report

The Chief Executive, Mr McNeil took the report as read.

Resolved minute number 19/RDC/075 File Ref 5-EX-4

That the memorandum 'Top Ten Projects – status, February 2019' to the 28 March 2019 Council meeting be received.

Cr Aslett / Cr Belsham. Carried

15 Carry-forwards from 2018/19 to 2019/20 and 2020/21

The tabled report was taken as read.

Resolved minute number 19/RDC/076 File Ref 1-AP-2-1

That the memorandum 'Carry-forwards from 2018/19 to 2019/20 and 2020/21 is received.

Cr Peke-Mason / Cr McManaway. Carried

Resolved minute number **19/RDC/077** **File Ref**

That the proposed carry-forwards from 2018/19 to 2019/20 and 2020/21 be approved without amendment and that the schedule be included as an appendix to Council's minutes of 28 March 2018.

Cr Gordon / Cr Wilson. Carried

16 Adoption of reference documents for the Consultation Document for the 2017/18 Annual Plan

Elected Members noted the commentary in the agenda.

Resolved minute number **19/RDC/078** **File Ref**

That in terms of section 95A(4) of the Local Government Act 2002, Council adopts the following as being information relied on by the content of the Consultation Document 'Unfolding 2020':

- the draft 2019/20 Annual Plan;
- the adopted 2018-28 Long Term Plan;
- the adopted asset management plans for roading and the 3 waters
- the design brief for the proposed Taihape Memorial Park amenities facilities and Clubs Taihape facilities, February 2019
- Marton Civic Centre feasibility proposal, March 2019
- the proposed extension of the Marton Memorial Hall playground – report to Assets/Infrastructure Committee, 21 March 2019
- the proposed new ambulance station for St John Taihape, August 2018
- Local Government New Zealand's draft sector position on climate change mitigation, 2018
- The national cat management strategy discussion paper, 2017.

His Worship the Mayor / Cr Ash. Carried

17 Adoption of 'Unfolding 2020', the Consultation Document for the draft 2019/20 Annual Plan

The report was taken as read.

Resolved minute number **19/RDC/079** **File Ref** **1-AP-1-6**

1. That the memorandum 'Unfolding 19/20', the Consultation Document for the draft 2019/20 Annual Plan', be received.

2. That Council resolves to adopt 'Unfolding 2020' as the consultation document for the 2019/20 Annual Plan in terms of sections 95A of the Local Government Act 2002 (with the addition of the reference documents approved in resolution 19/RDC/078 and subject to minor editorial and formatting issues), and to give effect to the timetable for receiving and hearing submissions.

His Worship the Mayor / Cr Ash. Carried

18 Draft 2019/20 Schedule of fees and charges for consultation

Elected Members asked that rural rate payers should be made aware of the free water initiative. There was discussion on capping registration fees for people owning a number of farm (working) dogs.

Resolved minute number	19/RDC/078	File Ref	1-AP-2-1
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That the memorandum 'Draft 2019/20 Schedule of fees and charges for consultation' be received.

Cr Sheridan / Cr Rainey. Carried

Resolved minute number	19/RDC/081	File Ref
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That for rural owners the max fee should be \$215 for working dogs listed and registered.

Cr Gordon / Cr Aslett. Carried

The feasibility of this resolution would be examined during the consultation process and be included in the report on submissions to the proposed Schedule of fees and charges.

Resolved minute number	19/RDC/082	File Ref
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That the proposed 2019/20 Schedule of fees and charges (as amended) be adopted for consultation at the same time as for the Consultation Document for the 2019/20 Annual Plan – Unfolding 2020.

Cr Belsham / Cr Gordon. Carried

Meeting adjourned 3.00 pm – 3.23 pm

19 Deliberations on the Speed Limit Bylaw Amendment – Hendersons Line

Mr Forster took the report as read.

Resolved minute number	19/RDC/083	File Ref	1-DB-1-7
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That the report 'Deliberations on the Speed Limit Bylaw Amendment – Hendersons Line' be received.

Cr Belsham / Cr Dunn. Carried

Resolved minute number	19/RDC/084	File Ref
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That the Amendment to the Speed Limit Bylaw to reduce the speed limit for 650 metres along Hendersons Line from Pukepapa Road from 100km/h to 70km/h be adopted.

Cr Belsham / Cr McManaway. Carried

20 Dog exercise areas

The report was taken as read. Cr Gordon noted discussion with the Parks and Reserves Team leader on the precise area to be identified on Taihape Memorial Park. Elected Members noted that the maps provided showed an area of Wilson Park rather than 'the periphery' as noted in the bylaw and asked for those words to be deleted.

Resolved minute number	19/RDC/085	File Ref	1-DB-1-3
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That under clause 13.1 of the Control of Dogs Bylaw, the maps provided to Council's meeting on 28 March 2019, as amended with reference to Taihape Memorial Park, be approved as defining the authorised dog exercise areas in the Rangitikei District, and that the maps are added as a schedule to the bylaw and made into signs at each of the five authorised dog exercise areas.

Cr Gordon / Cr Ash. Carried

21 Repairs to the bulls statues in Bulls

Elected Members noted that there has been previous work completed on the bulls to help strengthen them. They are a positive tourist attraction for Bulls and should remain in a intact and safe state. The placemaking budget was a source for funding the maintenance.

Resolved minute number **19/RDC/086** **File Ref**

Council confirms that ownership of the bulls remain with the Bulls & District Community Trust and that Council funds ongoing maintenance to a maximum value of \$3,000 per annum against detailed invoices.

Cr Ash / Cr Gordon. Carried

22 Minutes and recommendations from Committees

Resolved minute number **19/RDC/087** **File Ref**

That the following minutes be received.

- ~~Santoft Domain Management Committee, 13 March 2019 – not available~~
- Rangitikei Youth Council, 17 March 2019
- Assets/Infrastructure Committee, 21 March 2019 – *tabled*
- Policy/Planning Committee, 21 March 2019 – *tabled*

Cr Aslett / Cr Sheridan. Carried

Resolved minute number **19/RDC/088** **File Ref**

That the following recommendation from the Assets/Infrastructure Committee meeting held on 21 March 2019 be confirmed

19/AIN/014

That the Assets/Infrastructure Committee recommend to Council that the request from the Marton Development Group to extend the playground into the Marton Memorial Hall carpark be approved.

Cr Belsham / Cr Sheridan. Carried

23 Late items

As approved at item 9.

Council discussed some amendments to the proposed submission to the Ministry of Education on the reform of vocational education, including highlighting undermine the work done to establish the Otiwhiti Training Farm at Hunterville and the initiatives being taken by Ngā Wairiki Ngāti Apa at Te Poho Tuariki (the site of the former Turakina Māori Girls' College in Marton

Resolved minute number 19/RDC/089 File Ref

That His Worship the Mayor sign the submission (as amended) to the Ministry of Education on the reform of vocational education

Cr Belsham / Cr Sheridan. Carried

Resolved minute number 19/RDC/090 File Ref

That Council endorses the submission signed by His Worship the Mayor to Horizons' 2019/20 Annual Plan (as approved by the Policy/Planning Committee at its meeting on 21 March 2019).

His Worship the Mayor / Cr Gordon. Carried

Resolved minute number 19/RDC/091 File Ref

That, subject to endorsement from Te Roopu Ahi Kaa, Council adopt the use of the macron in Rangitikei.

His Worship the Mayor / Cr Ash. Carried

24 Future Items for the Agenda

Nil

25 Public Excluded – session 2

Resolved minute number 19/RDC/092 File Ref

I move that the public (excepting Ms Sharon Grant, Human Resources Advisor) be excluded from the following parts of the proceedings of this meeting, namely:

2. Process for recruiting the Chief Executive

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

Item 2 Process for recruiting the Chief Executive	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Dunn / Cr Ash. Carried

Meeting moved into Public Excluded at 4.08pm

19/RDC/093

26 Open meeting

Resolved minute number

19/RDC/094

File Ref

That the public excluded meeting move into open meeting.

Cr Wilson / Cr Rainey. Carried

[There were no resolutions from Public excluded confirmed in open meeting.]

27 Next Meeting

2 May 2019 at 1.00 pm.

28 Meeting Closed

5.11 pm

Confirmed/Chair: _____

Date:

Proposed carry-forwards to 2019/20

(included in the Consultation Document for the 2019/20 Annual Plan and the full draft of that document)

Water Supply

Project	Budget	Proposed carry-forward		Reason
	2018/19	2019/20	2020/21	
Renewals				
Bulls / Trickers Reservoir replacement	\$1,375,682	\$1,325,000	-	Bulls Water Strategy being completed in 2018/19 which will inform the appropriate capital spend.
Water Treatment Plant critical asset component replacement	\$135,000	\$70,000	-	Phased replacement of turbidity meters.
Erewhon Rural – Water Treatment	\$120,000	\$120,000	-	Scale of the Mangaohane network replacement resulted in a multi-year project
Level of Service				
Huntermville Urban - Water Treatment New Bore	\$908,511	\$400,000	-	Bore development and treatment plant design will be completed in the 2019/20 year.
TOTAL	\$2,539,193	\$1,915,000	-	

Sewerage and the Treatment and Disposal of Sewerage

Project	Budget	Proposed carry-forward		Reason
	2018/19	2019/20	2020/21	
Renewals				
Wastewater Treatment renewals	\$3,919,000	-	\$2,600,000	Upgrade to Marton /Bulls / Ratana subject to consent requirements and land purchase.
Pipeline Marton to Bulls	\$1,565,890	\$1,500,000	-	Timing of detailed design. Design will be completed by 30 June 2020
Wastewater Treatment - Renewals	\$1,300,000	\$200,000	\$1,000,000	New Ratana wastewater treatment plant design contingent on land purchase being completed.
TOTAL	\$6,784,890	\$1,700,000	\$3,600,000	

Stormwater Drainage

Project	Budget	Proposed carry-forward			Reason
	2018/19	2019/20	2020/21	2021/22	
Renewals					
Stormwater Reticulation – New works	\$750,000	\$200,000	\$200,000	\$350,000	Carry –forward provision for stormwater hot spots
TOTAL	\$750,000	\$200,000	\$200,000	\$350,000	

Community and Leisure

Project	Budget	Proposed carry-forward		Reason
	2018/19	2019/20	2020/21	
Taihape Memorial Park Amenities Building	\$600,000	\$600,000	-	Final design still to be signed off.
Bulls Community Centre	\$2,595,000	\$97,767	-	Cash flow updated post signing of construction contract
TOTAL	\$3,195,000	\$697,767	-	

Rubbish and Recycling

Project	Budget	Proposed carry-forward		Reason
	2018/19	2019/20	2020/21	
Kerbside Rubbish and Recycling	\$567,630	-	\$567,630	Awaiting Government Policy and direction on recycling.
TOTAL	\$567,630	-	\$567,630	

Miscellaneous

Project	Budget	Proposed carry-forward		Reason
	2018/19	2019/20	2020/21	
Fleet Management	\$415,640	\$20,000	-	Timing of procurement
TOTAL	\$415,640	\$20,000	-	

Attachment 2

Report to Council 2nd May 2019

For the last couple of weeks I have hosted along with relevant councillors annual plan meetings throughout the district. While public interest and support in the rural districts has been great, I would have to admit that the attendance in our main towns has been poor. This is a pity as Council is at a “watershed” stage with significant expenditure being proposed on new buildings, bridges and waste water plants. I suppose on the positive side is that it indicates people are happy with the Council’s direction.

Last week we also had a determination from the government agreeing with our boundary changes meaning that we go into the elections in October with a central, southern and northern wards makeup, where the Hunterville ward becomes part of the central ward and Turakina becomes part of the southern ward. I would encourage the communities of Turakina and Hunterville to support a local candidate at the elections. Council will run workshops near the elections so that people understand the role and commitment required to be involved with Council.

At this Council meeting we will discuss the need for some adjustments to the district plan, which is the planning document for council that sets out urban, rural and industrial zones and the rules that apply to them. This is a necessary adjustment process to be able to sustain the growth that we are experiencing in the district and the interest from industry groups that are looking to set up here. The district plan change process will involve consultation with the public and affected parties. While not in this case requiring a plan change, we have also had an application from a property developer to develop a housing subdivision in Marton. This is desperately needed and I suspect that other subdivision applications will be before Council shortly. The economic development policies Council has put in place are appreciated by the building sector which makes it possible for Council to work beside the building sector rather than Council being forced to be the developer to meet demand.

Recently we have had a teething issue with the new Ratana water plant and I would like to apologise to the residents of Ratana for the time taken to acknowledge the problem locally and to install drinking water alternatives. I am hopeful that the issue can be resolved relatively quickly.

Andy Watson

Mayor

Mayor's Engagement

April 2019

1	Attended the National Science Technology Roadshow Trust at Nga Tawa
2	Attended Infrastructure meeting – Wellington Hosted the Bulls Annual Plan Meeting Attended the Santoft Domain Committee meeting
3	Was based in Taihape all day Met with various groups and residents Hosted the Mataroa Annual Plan Meeting
4	Attended meeting re conducting a feasibility study for the Bulls Community Centre Attended the Zone 3 Meeting - Day 1 – Dannevirke Hosted the Turakina Annual Plan Meeting
5	Attended the Zone 3 Meeting - Day 2 – Dannevirke Attended a meeting with MSD re Skills & Talent meeting – Palmerston North
6	Hosted the Moawhango Annual Plan Meeting
8	Attended Alliance meeting – Palmerston North City Council Attended Hunterville Rural Water Supply meeting Hosted the Mangaweka Annual Plan Meeting
9	Spoke to Horizons Draft Annual Plan Submission – Palmerston North Attended Te Roopu Ahi Kaa Komiti meeting Met with a local Marton resident Hosted the Ratana Annual Plan Meeting
10	Helped at the Bulls house for the morning Attended ANZAC day poppies presentation - Marton Park Attended meeting with Taihape Women's club – Taihape Met with Taihape residents Hosted the Taihape Annual Plan Meeting
11	Attended the Assets/ Infrastructure Committee meeting Attended the Policy/Planning Committee meeting Hosted the Annual Plan Meeting – Tutaenui Hall
12	Was interviewed at Bulls Fundraiser House Attended a meeting with potential business partners Attended assembly at Ratana School to discuss water with the students
13	Hosted the Pukeokahu Annual Plan Meeting
14	Hosted the Koitiata Annual Plan Meeting Hosted the Scott's Ferry Annual Plan Meeting
15	Attended monthly meeting with Manawatu Mayor Helen Worboys Attended Monthly Marton Health Networking meeting Attended a meeting with potential business partners

	Hosted the Hunterville Annual Plan Meeting
16	Participated in the Regional Roding Matters Fortnightly Teleconference Attended Earthquake meeting – Feilding
17	Was based in Taihape All day Hosted the Marton Annual Plan Meeting
18	Attended a meeting with a rural Marton resident Hosted the Otairi Annual Plan Meeting
23	Met with various Marton residents
25	To attend the Marton Anzac Day Dawn Service To attend the Marton Cenotaph afternoon service
27	To attend tree planting service with Beth re Christchurch remembrance
28	To host the Kauangaroa Annual Plan Meeting
29	To attend Powhiri - Moana Smith Dunlop new DOC Manawatū operations manager
30	To attend the Creative Community Committee meeting To attend meeting at Marton St Johns

Attachment 3

REPORT

SUBJECT: **Administrative matters – April 2019**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 24 April 2019

FILE: 5-EX-4

1 District Plan change - scope

1.1 Because of demand for additional zoned land for both Industrial and Residential activity, it is desirable that Council initiate a District Plan change. The attached maps (in [Appendix 1](#)) show the areas being considered:

a) Residential – on the western side of Marton, adjoining the existing residential zone, with properties accessing from Wanganui Rd and Johnston Rd (block contains Huntley School which is zoned ‘Education’ and will remain as such). The total area is approximately 40 ha in four titles;

b) Industrial – on the eastern side of Marton, adjoining the existing industrial zone and bounded by Wings Line, SH1, Makirikiri Rd and the North Island main trunk rail line. The total area is approximately 125 ha in three titles, two of which are owned by the same family.

1.2 In addition, Council’s planning staff have identified an issue which could be addressed during this exercise - that is reducing the minimum lot size in the rural living zone from 2 ha to 0.5 ha. There has been minimal interest in purchasing lots of the larger size. The smaller minimum lot size is more in keeping with the practice of other councils.

1.3 Expressions of interest have been sought from two providers. Each has been asked to cover the following:

1. An indicative process and time line to prepare the proposed Plan Change (through to notification), with the expectation of the process proceeding as quickly as possible;

2. An estimate of cost to deliver 1.

3. The information/support required from the Council to deliver 1.

- 1.4 Consideration of the expressions of interest will be in the public excluded session of Council. As a preliminary to this, however, it is suggested that Council approve in principle the District Plan change scope as outlined above. A recommendation is included to enable that. *Note that the process for undertaking a District Plan change is prescribed by the Resource Management Act.*

2 Hereford Heights – proposed development agreement

- 2.1 At its meeting on 29 November 2018, the Finance/performance Committee approved a development template agreement. It is proposed to apply this agreement to the proposed Hereford Heights subdivision development (off Bredins Line, Marton). The proposed development agreement is attached as Appendix 2.
- 2.2 A recommendation is included.

3 Local Government Commission determination on representation arrangements

- 3.1 Earlier this month, the Commission released its determination of the representation arrangements to apply for the election of the Rangitikei District Council to be held on 12 October 2019. The Commission met with the Council and one appellant, Cr Soraya Peke-Mason, at a hearing in Marton on 1 March 2019.
- 3.2 The Commission upheld Council's final proposal, to establish three wards (Northern – 3 Councillors; Central – 5 Councillors; and Southern – 3 Councillors) rather than the present five wards (Taihape, Hunterville, Marton, Bulls and Turakina). The reasons given in the Commission's report were:
- the new ward structure appeared to have broad support from the community, or at least a lack of opposition – except for the submitters and appellants from the Turakina Ward (which would become part of the Southern Ward along with Bulls), and
 - the various existing mechanisms for participation and engagement in the District and 'the local government culture in the district' would provide the means of effective representation of communities of interest in the district as a whole and in the current Turakina Ward. Council signified that it would retain all four current community committees.
- 3.3 The Commission made no changes to the number of Councillors or to the current two Community Boards (at Ratana and Taihape).

4 Local Government New Zealand conference and annual meeting

- 4.1 This year's LGNZ conference and annual meeting is being held at the TSB Arena, Wellington, 7-9 July 2019. The conference theme is "Riding the localism wave: Putting communities in charge". It's about communities and empowering them to take charge of their social, economic, environmental and culture well-being through localism. LGNZ considers this to be a global concept reshaping governments around the world, recognising that best outcomes are a result of local people making local decisions about the places they live. At the evening function on 8 July 2019, the winners of the LGNZ Excellence Awards will be announced.
- 4.2 Early bird registration (which offers a \$100 reduction in the full conference fees) closes on 24 May 2019. This should be arranged through Alyssa Takimoana.
- 4.3 All member councils have been requested to nominate their delegates to the AGM and confirm voting rights. Rangitikei is entitled to three votes, which are exercised by the presiding delegate. The registration process is outlined in the memorandum dated 10 April 2019 from the LGNZ Chief Executive (attached as Appendix 3). Council is required to confirm its delegates and observers by 4 June 2019. So these will be confirmed at Council's meeting on 30 May 2019. By that time the remits accepted by the LGNZ Remit Screening Committee should be available for tabling.

5 Draft submission to the New Zealand Infrastructure Commission/Te Waihanganga Bill

- 5.1 In October 2018, Council made a submission to the Treasury on the proposed new independent Infrastructure Body. Council's position was that this new agency should
- a. focus on the long-term national view of infrastructure planning and investment and avoid involvement in more routine regional or local government infrastructure projects;
 - b. be independent of the Government in its governance, decision-making processes and in the way it collects, analyses and manages infrastructure related data and information but be affiliated to central Government so it can guide infrastructure investments;
 - c. have powers to obtain information on infrastructure asset condition and performance of buildings and networks covering transport, water, energy, communications and social assets;
 - d. identify New Zealand's highest priority infrastructure needs and identify and comment on the barriers to delivering good infrastructure outcomes;

- e. should be the first point of contact for large projects and business development proposals for both national and international service providers and contractors;
 - f. should promote alignment of local government infrastructure strategies with a national infrastructure strategy;
 - g. not have regulatory or enforcement powers.
- 5.2 The New Zealand Infrastructure Commission/Te Waihanga Bill was introduced in Parliament on 8 April 2019 and, following its first reading, was referred to the Finance and Expenditure Committee. Submissions are due on 17 May 2019.
- 5.3 The Bill establishes the Commission as a Crown entity ‘to co-ordinate, develop and promote an approach to infrastructure that encourages infrastructure, and services that result from infrastructure, that improve the well-being of New Zealanders’. The Commission is given advisory functions, adding an overarching strategic perspective which does not currently exist. It will achieve this by providing (within two years of the Bill’s enactment) a strategy report for priorities for the next 30 years, to which the Government must give a response. Further reports will be due at (roughly) five yearly intervals.
- 5.4 The Commission will be empowered to obtain information – but seemingly local government is excluded since the entities from whom the Commission may request information is confined to departments or agencies named in Schedules 1 and 1A of the State Sector Act 1988, statutory entities and the New Zealand Defence Force. That deficiency implies that the strategic reports will be concerned with national infrastructure only.
- 5.5 In addition to strategy and planning function, the Commission is given some support functions, which include providing support services to current and proposed infrastructure projects. The General Policy Statement which precedes the text of the Bill and the Treasury’s departmental disclosure statement both note this as relating central *and* local government infrastructure projects, but that is not made explicit in the Bill. The former is probably drawn from the latter: both elaborate that ‘the Commission could embed its staff into agencies to support projects where appropriate, and potentially charge for some of its services by agreement where the cost of these services cannot reasonably be met by the Commission’s baseline funding’. The Bill itself is silent on this approach.
- 5.6 Similarly, these two background statements note that the Commission is expected to “publish pipeline information in relation infrastructure projects, drawing together information and data from across central and local government to present a collated and uniform pipeline of infrastructure projects, in order to enable the sector to plan with more certainty, which is likely to lead to a more competitive supply market”. This is not immediately obvious in the provision requiring the Commission ‘to provide and co-ordinate information about current and proposed infrastructure projects’.

5.7 There are no provisions in the Bill to clarify how the Commission will operate other than that the Crown Entities Act 2004 applies. This should be sufficient. Schedule 1 provides for staff for the Commission to be drawn from the Treasury

5.8 A proposed submission is attached as [Appendix 4](#).

6 Draft submission to the Review of Ministerial delegations under the Reserves Act 1977

6.1 As noted in last month's report, the Minister of Conservation is now considering a proposal to revoke certain delegations under the Reserves Act to territorial authorities made by his predecessor in June 2013. The Minister has requested that the Department of Conservation seek comments from territorial authorities before a decision is made.

6.2 At issue for the Minister (and the Department) are instances where territorial authorities have relied on the delegations to exercise the prior consent role of the Minister in circumstances where they have also made the initial decision to grant the instrument or activity applied for. The Department has listed those delegations which are being questioned and this is attached as [Appendix 5](#) together with the proposed response.

6.3 We question whether the Department has given sufficient consideration to

- a. the implications of vesting Crown reserves in local authorities to administer, control and manage and
- b. the prescriptive consultation requirements around reserve management plans which should determine the actions which the controlling body will take.

6.4 The initial date for submission was 27 April 2019 but extended to 17 May 2019. As a result the Policy/Planning Committee did not consider the proposed response. This meant closer consideration could be given to the draft submission prepared jointly by Local Government New Zealand and the Local Authorities Property Association. This contains an important general observation which has been added at the start of the suggested comment:

7 Additional responsibility to council chief executives from the Local Government Regulatory Systems Amendment Act 2019

7.1 The recently enacted Local Government Regulatory Systems Amendment Act 2019 gave an additional responsibility to chief executives:

facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001.

- 7.2 This derives from a recommendation from the Parliamentary Governance and Administration Committee (who considered this was more appropriate than assigning this responsibility to councils' chief electoral officers). However, there is nothing in the Committee's report to elaborate on what it means and how success is/will be defined/measured.
- 7.3 The Society of Local Government Managers (SOLGM) has just released a practice note on this new role, which is attached as [Appendix 6](#). This provides background information and suggestions including taking advantage of the Vote 2019 public awareness campaign (a joint SOLGM-LGNZ initiative) and the opportunity provided in the pre-election report, due for release mid-August.

8 Community location for Solarcity installation

- 8.1 The contract with Solarcity has yet to be finalised, but is still being worked on. Until it is complete and signed, the decision on the community location to receive a free system installation will be postponed.

9 Skatepark upgrade at Centennial Park, Marton

- 9.1 Ten weeks into the construction and, with the fine weather, the project is currently on track for an early May completion. The build will be slowed during early May due to a sub-contractor being committed to another project.
- 9.2 Richard Smith (Rich Landscapes) completed this second site visit to ensure compliance with the design and also to ensure quality control is being achieved. His feedback has been very positive with the construction and confirmed compliance with the design.
- 9.3 An opening day is being planned with a national scooter manufacturer being confirmed as sponsor for this day. Timing of this opening will be weather dependant and at this stage it has been booked for the 25th May. Should the forecast suggest rain then the opening celebration will be deferred until October 2019.



- 9.4 A number of issues with the existing skatepark and a scheduled quantity being incorrect has caused the project to go slightly over budget.

10 Hautapu River Parks project

- 10.1 At its meeting on 13 December 2018 (following a public forum presentation to the previous meeting), Council approved a grant of \$25,000 from the Parks Upgrade Partnership scheme, of which \$10,000 was to be paid promptly to assist with the design of bridges to join up the existing trails. On 20 March 2019 representatives of the Society of Friends of Taihape and of the Council met to consider ways to improve communication and ensure the success of the project.
- 10.2 It was agreed that a Memorandum of Understanding would be developed to progress that discussion. It is intended that this include the proposal for Council to develop a reserve management plan for this part of Taihape Memorial Park, recognising its scenic reserve classification and being based (for that part of the reserve affected) on the Isthmus concept plan developed for the Hautapu River Parks project. The current reserve management plan for Taihape Memorial Park, adopted in 2010, is primarily concerned with the park's recreational uses and does not identify those portions which are classified as scenic reserve.

11 New 24/7 toilets at Follett Street, Marton

- 11.1 At its meeting on 10 April 2019, the Marton Community Committee expressed a preference for the colour scheme of the Follett Street 24/7 toilets to be in line with the township signage and artwork being produced within the Marton branding programme. There was also a desire to see gable roof line, akin to what was done at Mangaweka Village. The various options are shown in [Appendix 7](#).
- 11.2 The supplier of the permaloo facilities was asked to provide a costing on these changes. The base price is \$131,600 (GST exclusive). A gabled roof adds \$14,200; the vinyl wraparound artwork adds \$11,600.
- 11.3 The approved budget for this project is \$150,000. There are other costs – services connections (around \$10,000), power (around \$3,000) and the resource consent (around \$2,000). So there is practically no uncommitted budget. If either or both design enhancements are seen as desirable an increased budget allocation is needed.
- 11.4 A recommendation is included.

12 Re-accreditation as a Building Consent Authority

- 12.1 Following the site visit in February 2019, IANZ has approved our action plan to address the non-compliances identified in their review. Work is progressing to enable IANZ to clear the non-compliances by the due date of 3 June 2019. One of the actions covers public information on the Council website. That is being

updated for IANZ to review: there may be a few changes to be made after that review is done.

12.2 At this stage, it is expected that re-accreditation will be approved.

13 Technical review of Council's functions under the Building Act 2004

13.1 Every year the Ministry of Business, Innovation & Employment undertakes technical reviews of territorial authorities. These are intended to assist councils to:

- enhance the performance of its building control activities,
- implement appropriate systems, processes and resources so it can carry out its building control operations more effectively and efficiently, and
- effectively fulfil its obligation under the Act and Building Regulations.

13.2 The focus of the review is public safety which is outside the scope of the current Building Control Authority accreditation scheme.

13.3 The terms of reference for the review are:

- the building warrant of fitness (BWof) system (including the content of compliance schedules)
- swimming pool barriers
- enforcement of these building control functions via on-site audits, section 124 notices, notices to fix (NTFs) and infringement notices.

13.4 A written report will follow the initial verbal report at the conclusion of the visit.

14 Sales of abandoned land

14.1 Eight of the nine properties tendered as abandoned land were sold in April 2019. For each property the proceeds from the sale will be used to cover rate arrears for both Rangitikei District Council and Horizons and the costs of the legal and tender process.

14.2 However, the proceeds from the sale of seven properties was not sufficient to meet the rates, interest, costs and expenses. Under section 82(3) of the Local Government (Rating) Act 2002 the deficiency is able to be written off. In one property, a surplus was achieved; this will be transferred to the Public Trust (as required by section 76 of the Act).

14.3 From the date of settlement the purchaser is responsible for all territorial authority and regional council rates.

15 Use of macron in Rangitikei

15.1 At its meeting on 28 March 2019, Council resolved (19/RDC/091) that, subject to endorsement from Te Roopu Ahi Kaa, Council adopt the use of the macron in

Rangitīkei. At its meeting on 9 April 2019, the Komiti made that endorsement by resolution (19/IWI/012) but also resolved that Council align its use of Te Reo with the Maori Language Commission orthography (19/IWI/013).

- 15.2 Implementing the Maori Language Commission would be by a soft rollout, similar to the approach taken with the new Council brand. In comping documents a standardised approach can be achieved quickly through modification to the Microsoft Office settings. However, the legal name for the Council remains without the macron until a change is approved by the New Zealand Geographic Board (part of Land Information New Zealand). That requires a resolution from Council and a formal proposal which demonstrates consultation with people, groups and neighbouring local authorities who may have an interest in the proposal.

- 15.3 A recommendation is included.

16 Moawhango Valley Road dump

- 16.1 At its last meeting, Council decided to hold over the proposed sale of the vacant (and surplus) land on Moawhango Valley Road – valuation 13290 15200 until it had a more detailed report on the old dump on that site. Investigations are not yet complete.

17 Applications for road closures

- 17.1 There are no new requests for road closures since Council's last meeting

18 Requests for fee waivers exceeding the Chief Executive's delegation

- 18.1 A request for fee waiver for use of the Taihape Bowling Club has been received from Michelle McKay who runs Taihape Yoga. It is attached as [Appendix 8](#).
- 18.2 Although she considers Taihape Yoga operates as a local non-profit organisation, the discounted fees would not normally apply as she is charging those who attend her sessions. The applicable fee is \$52 per session (x 4 sessions = \$208 per week). Local non-profit weighting (20%) would reduce the fee to \$10.40 per session/\$41.60 per week. Given the number of people who attend – between two and eight per session – even the local non-profit weighting may require her to increase her charges to cover hireage costs. Perhaps allowing a 10% weighting could be offered for the next twelve months, to be reviewed taking into account numbers attending.

- 18.3 A recommendation is included.

19 Service request reporting

- 19.1 The summary reports for first response and feedback and for resolution (requests received in February 2019) are attached as [Appendix 9](#).

20 Health and Safety update

- 20.1 A quarterly report is provided as a separate agenda item for this meeting.

21 MW LASS update

- 21.1 The latest newsletter for 2019 from Archives Central is attached as [Appendix 10](#).

22 Staffing

- 22.1 Interviews have been held for the vacant Governance Administrator role and an appointment is pending.
- 22.2 Doug Morris has resigned from his Parks Assistant position. The vacancy has been advertised.
- 22.3 Sue Bligh has resigned from her Human Resources/Health and Safety role. She joined Council in 2011. Christin Ritchie (on secondment from the Policy team) is picking up the Human Resources responsibilities; for the time being, Tania Whale will associate the Health and Safety responsibilities with her current oversight of Council's vehicles.

23 Recommendations:

- 23.1 That the report 'Administrative matters – April 2019' to Council's meeting on 2 May 2019 be received.
- 23.2 That Council approve in principle the District Plan change to provide for additional industrial and residential land in Marton and for a smaller minimum lot size in the rural living zone, subject to entering into a contract to undertake this work.
- 23.3 That Council approve [without amendment/as amended] the development agreement for the proposed Hereford Heights subdivision (off Bredins Line, Marton).
- 23.4 That His Worship the Mayor be authorised to sign, on behalf of the Council the proposed submission [as amended/without amendment] to the Parliamentary Finance & Expenditure Committee on the New Zealand Infrastructure Commission/Te Waihangā Bill.
- 23.5 That Council authorises the Chief Executive to convey the comments [as amended/without amendment] on the proposal by the Department of Conservation to revoke certain delegations under the Reserves Act 1977 by the then Minister of Conservation.
- 23.6 That, regarding the 24/7 toilets to be installed at Follett Street, Marton, Council agrees –

EITHER

that the design is enhanced by the gabled roof, and approves an increase of \$14,200

OR

That the design is enhanced by the artwork vinyl wraparound of the branding colours, and approves an increase of \$11,600 to the approved budget

OR

that the design is enhanced by **both** the gabled roof **and** the artwork vinyl wraparound of the branding colours, and approves an increase of \$25,800 in the project budget

OR

that the design enhancements of a gabled roof and artwork vinyl wraparound will not be made.

- 23.7 That Council approves the adoption of the Maori Language Commission's orthography for all its reports, publications and signage, through a soft rollout process, and resolves EITHER to propose OR not to propose to the New Zealand Geographic Board that the name of the Rangitikei District Council be changed to Rangitīkei District Council.
- 23.8 That regarding the request from Michelle McKay, Taihape Yoga, for regular use of the former Taihape Bowling Club premises, Council

EITHER

agrees to reduce the hireage fee to 10% of the full charge for the next twelve months, and review at the end of that time;

OR

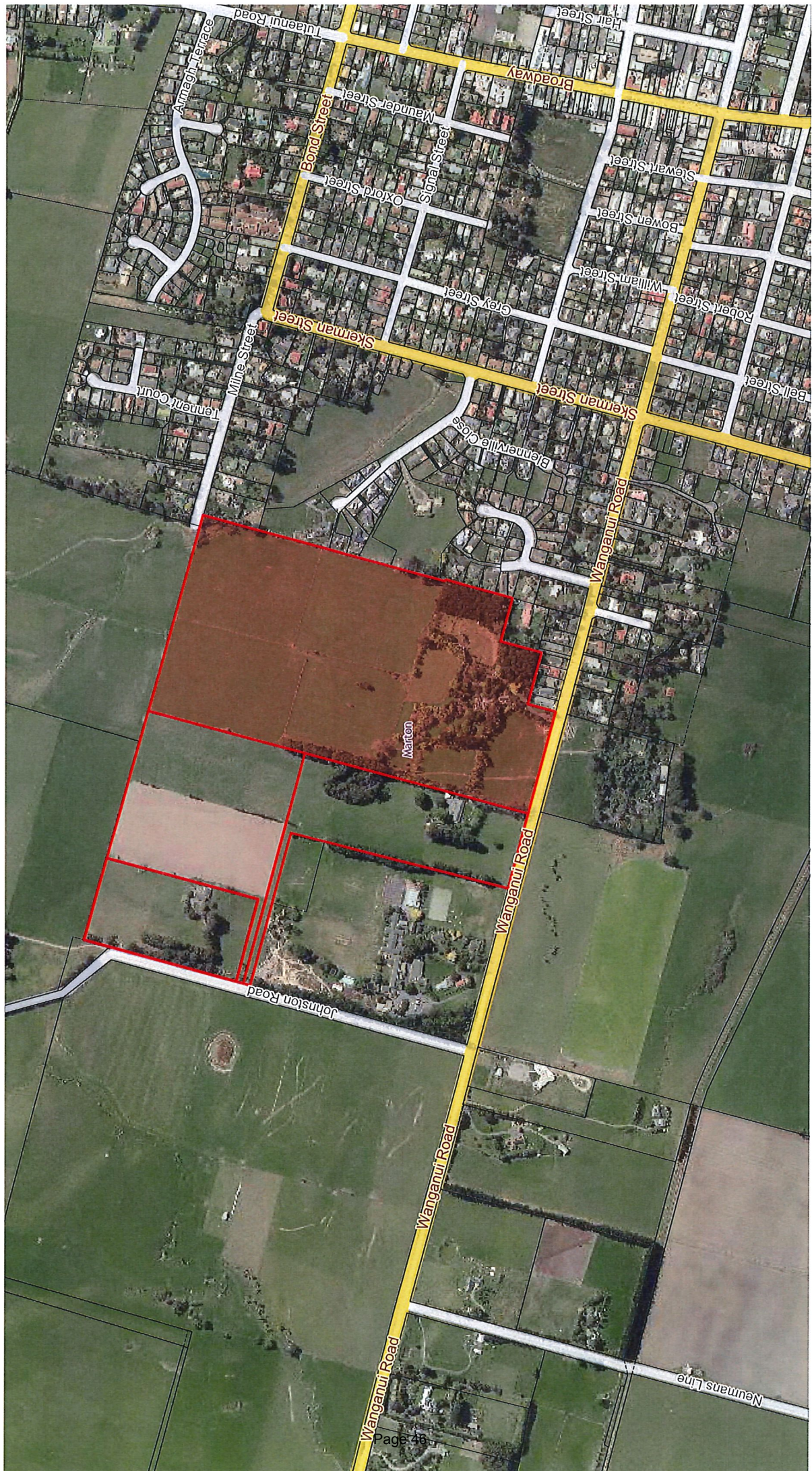
agrees to waive all hireage fees for the next twelve months and review at the end of that time

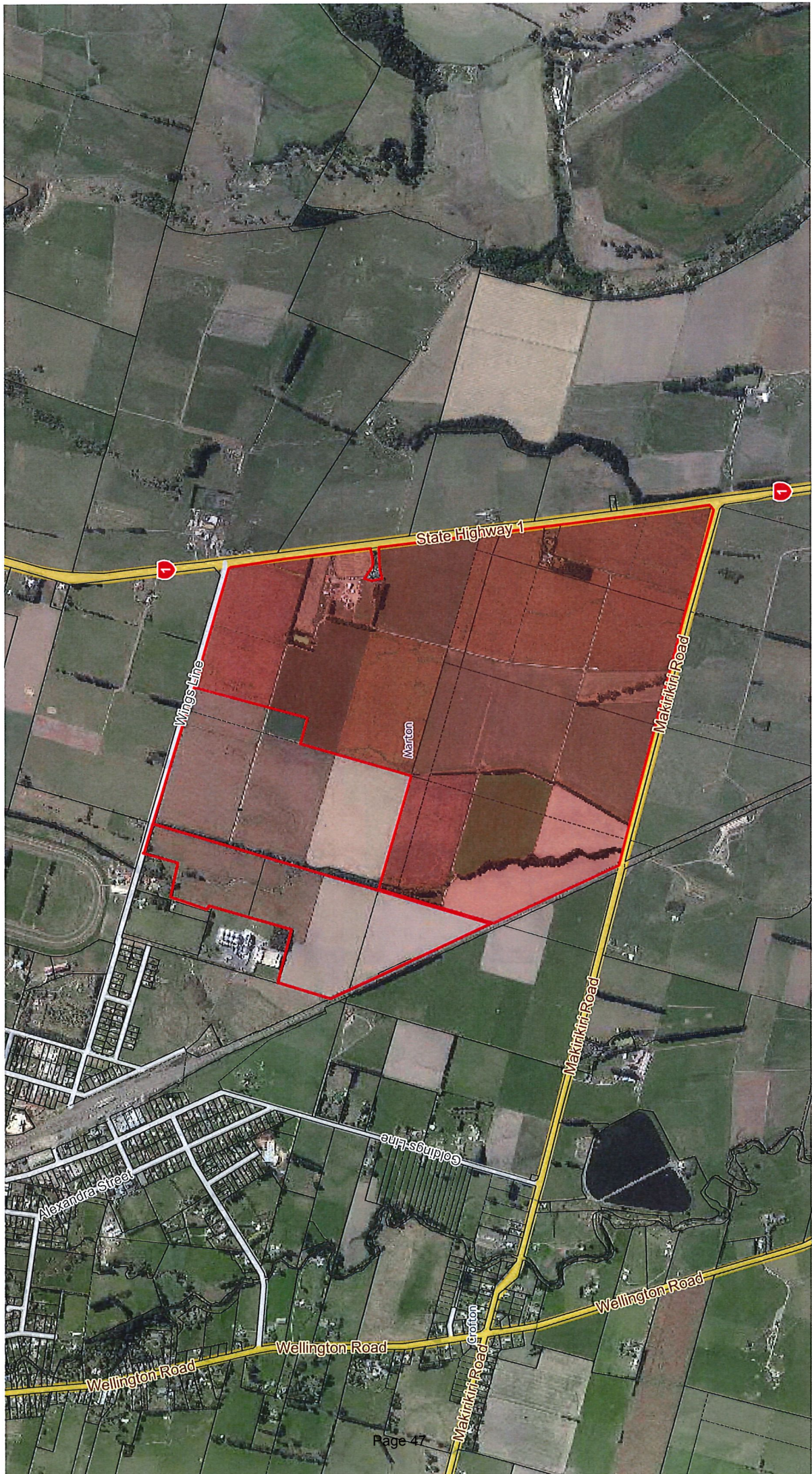
OR

makes no reduction in the hireage fees.

Ross McNeil
Chief Executive

Appendix 1





Appendix 2

AGREEMENT¹ FOR THE DEVELOPMENT OF

Hereford Heights, Marton

THIS AGREEMENT made this XXXX day of XXXXX 2019

BETWEEN RANGITIKEI DISTRICT COUNCIL ("RDC")

AND Rangitikei Development Limited ("Developer")

PREAMBLE

This Agreement sets out the assistance/support that RDC will provide to the Developer in exchange for the Developer completing the development as specified herein. This Agreement also sets out the conditions under which RDC will provide the assistance/support specified in this agreement. This Agreement may be amended/modified at RDC's sole discretion, and may be terminated by either party as set out herein.

Note: RDC will only consider entering into a Development Agreement BEFORE any consent is granted or development is undertaken (as the case may be).

PROPOSED DEVELOPMENT

Development Description (attach plans/documents as appropriate):

A staged 87 lot residential development – referred to as Hereford Heights. Concept plan attached

Address: Cnr Hereford Street and Bredins Line, Marton

Legal Description: Lot 1 DP 36561 (CT 266104)

Property/Business Owner: Rangitikei Development Ltd

Contact Details of Developer/Developer Representative:

Name: Bain Simpson Ph/Mob: _____

Address: _____

¹ This Agreement is made in general accordance with Sections 207A – F of the Local Government Act 2002 (which relate to Development Agreements).

Nature of Support Covered by this Agreement (check X all boxes that apply)

- ☒ Proposal requires a resource consent or subdivision consent from RDC, and the Developer has sought a waiver or reduction in fees/charges.
- ☐ Proposal requires a building consent from RDC, and the Developer has sought a waiver or reduction in fees/charges.
- ☐ Developer has sought rates relief (remission/postponement) from RDC.
- ☒ RDC Infrastructure
- ☐ Other Considerations

IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

Consent Fees

- RDC will waive 100% of the internal costs incurred by RDC in respect of processing any application for a resource consent and/or subdivision consent required for the proposed development. Should the application require notification and there are objections, the costs for a hearing remain with the applicant. This does not commit RDC to granting a resource consent or a certificate under section 224 of the Resource Management Act.
- RDC will waive XX% of the fee payable in respect of processing any application for a building consent required for the proposed development, and includes the cost of any inspections undertaken by RDC staff. Note: RDC will only waive internal consenting costs. External levies, such as EQC, Fire Service, BRANZ, etc will still need to be paid. This does not commit RDC to issue a building consent or code compliance certificate under the Building Act.

Rates Remission/Postponement

- RDC agrees to remit and/or postpone rates as follows (delete as required):
 - A rates remission of XX% of rates payable per annum for X years.
 - A rates postponement of XX% of rates payable per annum for X years. Note: this condition requires the payment of all rates owed during the period of postponement.
 - Where the development relates to a subdivision, RDC will only levy the rates payable on the parent (original) lot until legal title has been issued for each of the new lots created. Where new lots are sold, RDC will reduce the rates payable by the Developer as a proportion of the area/lots remaining unsold (calculated at the start of each rating year (being 1 July). This remission will be for an initial period of one (1) year. Any decision to extend the remission after that period will be at RDC's sole discretion.
 - Where the purchaser of each new lot intends to build on that lot, then RDC may enter into a development agreement with the new owner on such terms and conditions as RDC may decide.
Separate from and independent of this or any other arrangement with the Developer.

Infrastructure

4. ~~RDC will confirm that its roading, water, wastewater and stormwater infrastructure has sufficient capacity to meet the needs of the proposed development. If it does not, RDC agrees to cover XX% of these costs. Any commitment to provide infrastructure and its timing will be at RDC's sole discretion.~~

RDC will provide, subject to any conditions specified, the following infrastructure in support of the proposed development:

Design and construction of an intersection where the proposed development joins Hereford Street/Bredins Line. The nature/scope of this intersection will be determined by RDC.

5. The Developer must meet on-site costs for connecting (in accordance with RDC's requirements) to RDC's roading, water, wastewater and stormwater infrastructure and for providing the required range of services within the development.

Other Considerations (if applicable)

6. ~~RDC agrees to provide additional support as specified below:~~

a) _____

b) _____

Terms/Conditions: _____

Other Conditions

7. ~~The following specific conditions apply to this agreement:~~

a. _____

b. _____

General

8. The Developer agrees to undertake the development in accordance with this Agreement. Where the development is not undertaken or completed in accordance with this Agreement, then RDC reserves to right to seek the repayment of any and all fees waived, rates remitted or postponed, or the cost of infrastructure provided/funded by RDC to support the Development, and the Developer agrees to repay, within the time set by RDC, any and all fees waived or rates remitted by RDC.

9. The Developer acknowledges that RDC may register a charge against the Developer's property to recover any costs incurred by RDC should the Developer default on.
10. The Developer agrees to progress the development without undue delay, and to undertake the development in accordance with the relevant laws and regulation of New Zealand, and the bylaws, rules and requirements of RDC.
11. Nothing contained in this Agreement shall be construed as creating a partnership, agency, trust or other association of any kind between the parties.
12. RDC may, at its sole discretion, agree to enter any further agreements with the Developer, with the content and scope of any such agreement to be solely determined by RDC.
13. This Agreement terminates when all actions, obligations or undertakings of either party set out herein have been completed, unless a termination date is specified below:

Unless the parties otherwise agree, this Agreement shall terminate on the 31st day of March 2020.

14. This Agreement, the legal relations between the parties, and any claim arising out of or related to this Agreement, the negotiation, terms, validity or performance of this Agreement or the transactions contemplated hereby whether in contract or otherwise shall be given by and construed and enforced in accordance with the laws of New Zealand.

SIGNED by
RANGITIKEI DISTRICT COUNCIL

) Ross McNeil

)

)

Chief Executive

SIGNED on behalf of
Rangitikei Development Ltd
By its authorised signatories in the
Presence of:

)

)

)

)

Print Name(s)

Position(s)

Appendix 3

Date: 10 April 2019

To: Mayors, Chairs and Chief Executives

From: Malcolm Alexander, Chief Executive

Subject: Local Government New Zealand 2019 Annual General Meeting registrations

Registrations for the LGNZ 2019 Annual General Meeting (AGM) are now open. The AGM will take place on **Sunday 7 July 2019** at the TSB Arena, Wellington. A registration form is attached.

Please fill in the form and return it to leanne.brockelbank@lgnz.co.nz no later than **5pm Tuesday 4 June 2019**. Any apologies must also be received by this date.

All information about registering for the AGM, including the maximum number of delegates that may represent your council, is included on the form. It also contains information and key dates regarding remits and obituaries.

Before returning, please ensure that both the Mayor/Chair and Chief Executive have signed the form.

The AGM business papers and a copy of the annual report will be sent on Friday 21 June 2019. Before that date, and in order to ensure that members have the maximum time to consider their position, the remits for the AGM will be circulated to members after approval by the LGNZ Remit Screening Committee. This is expected to occur on 28 May 2019. A further copy of the remits will be included in the formal AGM papers.

If you have any questions, please call Leanne Brockelbank, Deputy Chief Executive Operations, LGNZ on (04) 924 1212. Alternatively, you can email leanne.brockelbank@lgnz.co.nz.

32nd Annual General Meeting of Local Government New Zealand

Registration form

Date: Sunday 7 July 2019

Venue: TSB Arena, Wellington

MEMBERSHIP

As Rangitikei District Council is a member of Local Government New Zealand, it is entitled to representation at the 2019 Local Government New Zealand Annual General Meeting (AGM).

The representation of each member authority is determined by the Mayor or Chair of each local authority. Representation is made up of members which include elected members and staff of all fully financial local authorities.

The Annual General Meeting is open to members only.

VOTING ENTITLEMENTS

Rangitikei District Council is entitled to 3 votes at the 2019 AGM. The voting entitlement of each member authority is determined by that authority's subscription levels. No member authority whose annual subscription is in arrears is entitled to vote at the AGM. A list of voting entitlements can be found in rule H1 of the constitution.

DELEGATES

All delegates for the Annual General Meeting must register by Tuesday 4 June 2019.

The maximum number of delegates for each local authority at the AGM is determined by that local authority's population. Rangitikei District Council is entitled to be represented by 3 delegates at the 2019 AGM.

Please note that the number of delegates at the AGM does not affect the number of delegates able to attend the conference.

PRESIDING DELEGATE

A presiding delegate is the person responsible for voting on behalf of the authority at the AGM. You must appoint one presiding delegate.

Presiding delegate's name: _____ Signature: _____

OTHER DELEGATES

Rangitikei District Council may be represented by up to 2 other delegates.

If your presiding delegate is absent from the AGM, 'other delegates' may vote on behalf of the local authority. Please tick the box next to the delegate's name if they are to have this right.

Other Delegate name: _____ Signature: _____ Voting rights: ☐

Other Delegate name: _____ Signature: _____ Voting rights: ☐

OBSERVERS

Persons attending the AGM as observers will have no speaking or voting rights and will be seated separately from the main delegation. Please list any observers below.

Observers name: _____ Signature: _____

Observers name: _____ Signature: _____

Observers name: _____ Signature: _____

Observers name: _____ Signature: _____

Please ensure that all delegates are aware of the delegate role they have been nominated for.

Once this form is complete, the Mayor/Chair and Chief Executive of the local authority must sign the form below.

Mayor's/Chair's Name: _____ Signature: _____

Chief Executive's Name: _____ Signature: _____

Please return this form by **Tuesday 4 June 2019** either by email to leanne.brockelbank@lgnz.co.nz or post this form to:

Leanne Brockelbank
Deputy Chief Executive Operations
Local Government New Zealand
PO Box 1214
WELLINGTON 6140

REMIT PROCESS

Remits proposed for consideration at the Local Government New Zealand AGM must be received no later than **5pm Monday 13 May 2019**. All proposed remits and accompanying information must meet the remit policy. Those meeting this policy will be screened by the Remit Screening Committee, and following approval, will move forward to the Annual General Meeting for consideration by the membership.

OBITUARIES

Local Government New Zealand request obituary notices for inclusion in the AGM proceedings for the period from the last AGM on **15 July 2018** onwards. These should be advised in writing no later than **Monday 17 June 2019**.

For further clarification of the requirements regarding the Annual General Meeting, please contact Leanne Brockelbank on 04 924 1212. Alternatively, you can email Leanne at leanne.brockelbank@lgnz.co.nz.

Appendix 4

xx May 2019

File: 3-OR-3-5

Michael Wood MP
Chair
Finance & Expenditure Committee
Parliament Buildings
WELLINGTON 6160

By email: fe@parliament.govt.nz

Dear Michael

New Zealand Infrastructure/Te Waihanga Bill

Thank you for the opportunity to submit on this Bill.

The Rangitikei District Council accepted the invitation last October to comment to Treasury on the proposal to establish an independent advisory infrastructure body so we are very pleased that this Bill will establish such an entity. We support the proposals in this Bill, and are particularly pleased that the overall function assigned to the Commission acknowledges that the purpose is to “improve the well-being of New Zealanders”. That will ensure the Commission is mindful of society’s increasing concern for minimising environmental impacts and for addressing the implications from climate change.

We support the Bill’s requirement to provide (within two years of the Bill’s enactment, and at roughly five-yearly intervals thereafter) a strategy report for priorities for the next 30 years, to which the Government must give a response. However, we wonder whether this report is effectively confined to national infrastructure. This is because the Commission’s power to obtain information does not extend to local government – despite its very significant role in providing roads, the 3aters and community facilities. This could be addressed be adding ‘local authority including council-controlled organisations and council-controlled trading organisations’ in clause 23(5).

We agree with the Bill’s proposal that the Commission has some support functions, including to ‘provide support services to current and proposed infrastructure projects’ and to ‘provide and co-ordinate information about current and proposed infrastructure projects’. However, the commentaries in the General Policy Statement which precedes the text of the Bill and the Treasury’s departmental disclosure statement are not obvious in the Bill itself:

- That these services will relate to central *and* local government infrastructure projects;
- That ‘the Commission could embed its staff into agencies to support projects where appropriate, and potentially charge for some of its services by agreement where the cost of these services cannot reasonably be met by the Commission’s baseline funding’; and

- That' the Commission is expected to "publish pipeline information in relation infrastructure projects, drawing together information and data from across central and local government to present a collated and uniform pipeline of infrastructure projects, in order to enable the sector to plan with more certainty, which is likely to lead to a more competitive supply market". This is not immediately obvious in the provision requiring the Commission 'to provide and co-ordinate information about current and proposed infrastructure projects'

We support these statements and suggest that there are provisions added to the Bill to make them explicit.

We hope that these comments are useful. I would like the opportunity to speak directly with the Committee. Please contact the Council's Executive Officer, Alyssa Takimoana, (06) 327-0099 or alyssa.takimoana@rangitikei.govt.nz when you are arranging this.

Yours sincerely

Andy Watson
Mayor of the Rangitikei District

Appendix 5

The Rangitikei District Council agrees with the view advanced by Local Government New Zealand and the Local Authorities Property Association that the removal of the delegations would be a backward step for local communities. The more difficult it becomes for local authorities to make local decisions on reserve land, the less local authorities will want to declare land to be reserve. Some local authorities may consider it more expedient to simply hand Crown-derived reserves back to the Department, whether or not it is required for reserve purposes (in which case it would still have Reserves Act protection).

Like those two organisations our preference is that the Department of Conservation focuses on improving guidance available to local authorities. We are aware of the Reserves Act Guide 2004 has been pending for several years. Local government has offered to be part of the review of the Guide but to our knowledge, no meaningful progress has been made.

Attachment 1 – Proposed Delegations for Revocation

Section Heading	Power Delegated	Reason	Comment
Section 14 Local authority may declare land vested in it to be a reserve for certain purposes	Section 14(4) Minister must consider resolution and cause it to be gazetted or refuse to do so	The Council would be double dipping – i.e. making a resolution and then considering it again in the shoes of the Minister	Disagree. Vesting is the time for Minister to determine whether or not future control is required
Section 15 Minister may authorise exchange of reserves for other land	Section 15(1) Minister may authorise exchange provided that Minister not exercise power in respect of a reserve vested in an administering body except pursuant to a resolution of that body requesting exchange Section 15(3) The Minister or the administering body, as the case may require, may do all things necessary to effect any exchange, including the payment of money	The delegation enables the Council to control the outcome This delegation is not necessary as s15(3) already authorises the administering body to do these things	Agree
Section 24 Change of classification or purpose or revocation of reserve	Section 24(1) If Minister considers the change of classification or purpose advisable or if the local authority notifies Commissioner that pursuant to a resolution of the local authority of proposed changes, Minister may make changes Section 24(2)(e) Before classification or purpose is changed or reservation revoked, the Minister must consider proposal and, in the case of objections made to	The delegation enables the local authority to make the resolution seeking the changes It also enables it to exercise the Minister's powers to agree to the changes. The delegation to a Council is inappropriate It would be exercising the Minister's powers to consider objections made	Disagree – as for s14 comment Disagree. Time for Minister's review should be limited to when the administering body's public notification process is subject to further objection by a submitter. If this view isn't accepted we suggest legislative change to

	an administering body, the administering body's resolution	to the administering body's own resolution	clarify the respective roles of the Minister and the administering body.
Section 41 Management Plans	Section 41(1) Administering body must prepare and submit to Minister a management for approval	The delegation seems inappropriate. The administering body ends up preparing the plan and approving it. The intention is that there be a separation of powers	Disagree. The reserve management plan must be publicly notified and allows for objections and comment. Ministerial review has the potential to override the public process. If this view isn't accepted, we suggest legislative change to clarify the respective roles of the Minister and the administering body
Section 42 Preservation of trees and bush	Section 42(1) The destruction of trees and bush on any historic, scenic, nature or scientific reserve may not occur without a permit granted under s 48A or with the express consent of the Minister	As noted below it would not be appropriate to delegate to administering bodies the Minister's power under s 48A(3) to impose conditions	Disagree. We question having Ministerial intervention (presumably after taking advice from the Department) in a public process. Is the administering body to administer the reserve or not?
Section 45 Erection of shelters, cabins and lodges	Section 45(1) The administering body may with the Minister's prior consent approve certain things	The delegation is inappropriate The administering body makes both the initial decision and the Minister's decision	As above and to follow – these recommendations completely overlook public process and the public's voice. A more effective (and efficient) process would be to require every proposed action to be anticipated (and specified) in the reserve management plan. The Minister's prior approval should be a requirement only when the administering body wished to undertake actions not in the reserve management plans.
Section 48 Grants of rights of way and other easements	Section 48(1) Where reserve vested in administering body, it may with the consent of the Minister grant rights of ways and easements	The delegation is inappropriate The administering body makes both the initial decision and the Minister's decision	As above, comment on s.45
Section 48A Use of reserve for communication station	Section 48A(1) The administering body of a reserve vested in it acting with the consent of the Minister may grant a licence for certain things Section 48A(3) A licence issued under s 48A(1) must be subject to such terms and conditions as the administering body imposes with the approval of the Minister	The delegation is inappropriate The administering body can give itself consent by exercising the delegation The delegation is inappropriate The administering body makes the initial decision on terms and conditions and can then ratify it by exercising the delegated power.	As above, comment on s.45 45
Section 51 Introduction of flora and fauna	Section 51(1) For the purpose of restoring, promoting or developing certain reserves, the Minister may authorise the administering body to introduce flora or fauna	The delegation is inappropriate In exercising the power of the Minister, the administering body is able to act in its own interests.	As above, comment on s.45

Section 53 Powers (other than leasing) in respect of recreation reserves	<p>Section 53(1)(d) Administering body may prescribe not more than 40 days in any year that the public shall not be entitled to have admission to reserve unless on payment of charges provided that with the Minister's prior consent the number of days may be increased</p> <p>Section 53(1)(e) The administering body may grant exclusive use of reserve but not for more than 6 consecutive days, with power for licensee to charge admission fees provided that the Minister may consent to an increase in the number of consecutive days</p>	<p>The delegation is inappropriate. The administering body is able to increase the maximum number of days to exclude the public from a reserve unless they pay money; and then confirm the decision by exercising the delegated power.</p> <p>The delegation is inappropriate. The administering body makes the initial decision on closure and can then increase the period by exercising the Minister's powers.</p>	As above, comment on s.45
Section 54 Leasing powers in respect of recreation reserves (except farming, grazing, or afforestation leases)	<p>Section 54(1) With the prior consent of the Minister the administering body in which a reserve is vested may lease parts of a reserve to a third party</p>	<p>The delegation is inappropriate. The administering body makes an initial decision to lease and then exercises the Minister's powers to grant prior consent.</p>	As above, comment on s.45
Section 55 Powers (other than leasing) in respect of reserves	<p>Section 55(2)(a) The administering body of a scenic reserve may, with the prior consent of the Minister, enclose open parts of the reserve.</p> <p>Section 55(2)(d) The administering body of a scenic reserve may, with the prior consent of the Minister, set apart areas for gardens, baths, picnic grounds etc for the public.</p> <p>Section 55(2)(e) The administering body of the scenic reserve may, with the Minister's prior consent, erect buildings on the reserve</p> <p>Section 55(2)(f) The administering body of the scenic reserve may, with the prior consent of the Minister, do such things as it considers necessary, including the erection of buildings and structures for public use to obtain the enjoyment of the sea, lake, river or stream</p> <p>Section 55(2)(g) The administering body of a scenic reserve may, with the prior consent of the Minister, set apart</p>	<p>The delegation is inappropriate. The administering body makes both the initial decision and the Minister's decision</p> <p>The delegation is inappropriate The administering body makes both the initial decision and the Minister's decision</p> <p>The delegation is inappropriate The administering body makes both the initial decision and the Minister's decision</p> <p>The delegation is inappropriate The administering body makes both the initial decision and the Minister's decision</p> <p>The delegation is inappropriate</p>	As above, comment on s.45

	and use part of the reserves as sites for residences etc for the proper and beneficial management and administration of the reserve	The administering body makes both the initial decision and the Minister's decision	
Section 56 Leasing powers in respect of scenic reserves	<p>Section 56(1) With prior consent of the Minister, the administering body in the case of a scenic reserve may grant leases or licences</p> <p>Section 56(2) Before granting a lease, the administering body must give public notice</p>	<p>The administering body makes both the initial decision and the Minister's decision</p> <p>This delegation is not necessary</p>	<p>As above, comment on s.45</p> <p>Agreed</p>
Section 58 Powers in respect of historic reserves	<p>Section 58(b) With prior consent of the Minister, the administering body may set apart and use part of an historic reserve for residences for officers and staff</p>	The administering body makes both the initial decision and the Minister's decision	<p>As above, comment on s.45</p> <p>45</p> <p>45</p> <p>45</p> <p>45</p>

Section 58A Leasing powers in respect of historic reserves	Section 58A(1) With prior consent of the Minister, the administering body of an historic reserve may grant leases or licences	The administering body makes both the initial decision and the Minister's decision	As above, comment on s.45		
Section 59A Granting of concessions on reserves administered by Crown	Section 59A(1) The administering body may grant concessions	This seems inappropriate. If administering bodies of vested reserves need the prior consent to Minister to grant leases and licences, why should administering bodies of controlled and managed reserves be able to grant concessions?	Agreed		
Section 67 Leasing	Section 67(1)(b) With prior consent of the Minister, the administering body may lease a recreation reserve set apart for racecourse purposes to a racing club	The administering body makes both the initial decision and the Minister's decision	As above, comment on s.45		
Section 72 Farming by another person or body	Section 72(1) Where a recreation reserve or local purpose reserve is not required for purposes of classification the administering body may enter into an agreement or lease with the Minister to provide for a third party to carry out farming	The delegation is inappropriate as the administering body would end up entering into an agreement with itself	As above, comment on s.45		
Section 73 Leasing of recreation reserves for purposes of farming, grazing, afforestation or other purposes	Section 73(1) Where recreation reserve not currently required for purposes of its classification, the administering body may with the prior consent of the Minister if reserve vested in the administering body, grant a lease, otherwise only Minister can grant leases Section 73(2) Likewise, for afforestation Section 73(3) Leases of recreation reserves where inadvisable or inexpedient to revoke reservation of recreation reserve Section 73(5)	The administering body makes both the initial decision and the Minister's decision The administering body makes both the initial decision and the Minister's decision The administering body makes both the initial decision and the Minister's decision Delegation is inappropriate	As above, comment on s.45		

	Prior consent of Minister before any member of administering body becomes the lessee of land under control of administering body Section 73(6) Any lease under s 73 may with approval of administering body be surrendered	Delegation is unnecessary	
Section 74 Licences to occupy reserves temporarily	Section 74(1)(b)(ii) Licences may be granted in the case of any reserve except a nature reserve by the Commissioner	This delegation is misconceived. This power relates to Crown vested reserves managed by the Department	Query this
Section 75 Afforestation by administering body	Section 75(1) With prior consent of the Minister an administering body of a recreation reserve may afforest it. Section 75(2) Minister may refuse to give consent	The administering body makes both the initial decision and the Minister's decision The administering body makes both the initial decision and the Minister's decision	As above, comment on s.45
Section 16 Classification or reserves	Section 16(1) Minister must by GN classify reserves according to their primary purpose provided that where reserves are controlled or managed by a Council the Minister must not classify without consulting it Section 16(4) Before classifying a reserve, the Minister must give public notice	The delegation effectively means the Council consults with itself. If the previous delegation is revoked this will need to be revoked as well	As above, comment on s.45
Section 18 Historic reserves	Section 18(2)(e) Except where the Minister otherwise determines, the indigenous flora and fauna and natural environment of an historic reserve shall as far as possible be preserved	The Minister may wish to maintain control of these decisions	Disagree. Heritage New Zealand needs to be involved.
Section 19 Scenic reserves	Section 19(2)(a) Except where the Minister otherwise determines, the indigenous flora and fauna and natural environment of a scenic reserve classified for its scenic values shall as far as possible be preserved and exotic fauna and flora shall be exterminated Section 19(3)(a)	The Minister may wish to maintain control of these decisions The Minister may wish to maintain control of these decisions	Agree, so long as it does not interfere with general authority to develop these reserves and to remove flora/fauna where necessary. As above

	Except where the Minister otherwise determines, the flora and fauna, ecological associations and natural environment and beauty of a scenic reserve classified for the purpose of providing suitable areas to develop for purposes of generating scenic beauty or interest, shall as far as possible be preserved		
Section 24 Change of classification or purpose or revocation of reserve	<p>Section 24(3) No change of classification or purpose of a scenic, nature or scientific reserve to a recreation, historic, government purpose or local purpose should be made except where the Minister considers the purpose etc no longer appropriate because of destruction of bush or natural features</p> <p>Section 24(5) Minister may change the classification or purpose or revoke the reservation of an historic reserve by reason of destruction of historic features</p>	<p>The Minister may wish to maintain control of these decisions given the importance of the type of reserve.</p> <p>The Minister may wish to maintain control of these decisions given the relative importance of historic reserves</p>	Agree Agree
Section 42 Preservation of trees and bush	Section 42(1) Minister must consent to cutting or destruction of bush on any historic, scenic, nature or scientific reserve except in accordance with a permit under s 48A or with the express consent of the Minister and subject to any terms and conditions the Minister chooses to impose	The section 48A permit issue has been dealt with in the table above The Minister may wish to maintain control over the circumstances of providing express consent to destroying or cutting down bush.	Agree
Section 50 Taking or killing of fauna	Section 50(1) The Minister in the case of a scenic, historic, nature or scientific reserve and the administering body of any recreation, government purpose or local purpose reserve may grant any qualified person authorisation to take and kill any specified type of fauna and authorise the use of firearms etc.	The Minister may wish to maintain control over authorisations on the killing etc of fauna on scenic, historic, nature and scientific reserves	Agree

Attachment 2 – Proposals to amend / expand delegations

Section Heading	Power Delegated	Reason	Comment
No suggestions			

Appendix 6

Local Government Regulatory Systems Amendment Bill

The new role of the chief executive in the electoral process

Society of Local Government Managers – April 2019



leadinglearninglinking

PRACTICE NOTE: THE NEW ROLE OF THE CHIEF EXECUTIVE IN THE ELECTORAL PROCESS

The *Local Government Regulatory Systems Amendment Bill* (the *Bill*) is entering the final stages of the Parliamentary process.

The *Bill* amends the statutory list of responsibilities of chief executives set out in section 42(2) of the *Local Government Act*. It adds a new subsection 42(2)(da) which establishes that the chief executive is responsible to their local authority for “*facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001*”.

The amendments to section 42 LGA are accompanied by a similar amendment in the *Local Electoral Act 2001*. The *Bill* adds a new principle to those listed in section 4(1) of the *Local Electoral Act* which reads “*representative and substantial electoral participation in local elections and polls*”.

This change took effect on, and from, 21 March (the day after the *Bill* received royal assent). This practice note provides some advice on ways in which chief executives might demonstrate that they are meeting this obligation.

What's this amendment meant to achieve?

“I'd like to highlight another amendment in the bill. The amendment is to the Local Electoral Act and introduces a new duty to facilitate and foster representative and substantial electoral participation. The committee recommends that this duty be placed with the chief executive rather than electoral officers. I tend to agree with the committee's recommendation and think chief executives will be well-placed to ensure the principle of facilitating and fostering electoral participation is reflected throughout their organisation and in their approach to elections. The current low level of participation in local elections means that membership of councils is often less diverse than the communities they serve, and we should always try to do more, which is why improving civic participation in local government is one of my key focus areas for the local government portfolio. This change to the Local Electoral Act will provide councils with a clear mandate to improve participation across our communities.”

Hon Nanaia Mahuta,
Local Government Regulatory Systems Amendment Bill Second Reading
(source: Hansard Reporting for 7 March 2019)

This amendment gives effect to one of the recommendations in the Justice and Electoral Committee's Inquiry into the 2013 Local Elections. That inquiry focused on the causes of declining turnout at local elections, and made a number of recommendations that it considered would address declining turnout.

The Committee noted that some local authorities had expressed concerns that the *Local Electoral Act* lacked a clear mandate to promote participation in local elections, and the concern that any steps might leave them open to a subsequent electoral inquiry.

The Committee considered that

“(The Local Electoral Act) does not directly recognise that participation is desirable. By contrast, section 4C(a) of the Electoral Act 1993 places the Electoral Commission under a duty to facilitate participation in our parliamentary democracy. We consider that the facilitation of participation in local authority elections is also desirable and would like to see a parallel provision added to the Local Electoral Act.”

As introduced the *Bill* would have placed the duty of facilitating and fostering representative and substantial participation on each local authority's electoral officer. The Select Committee considered a submission from SOLGM that any such duty be placed on the council, but rejected this on the grounds that having incumbent elected members making these decisions could be seen as undue influence on the process.

The Committee also considered that the principle of representative and substantial participation would best be given effect if there were some obligation placed on an identified official. The chief executive was seen as generally better placed to influence the budget-setting process than the electoral officer, especially in those local authorities where the electoral officer's role is contracted out.

The amendment refers to electoral participation rather than turnout, or voting, or similar terms. We take this to be deliberate and to refer not only to the act of voting, but also other aspects of the electoral process, such as offering oneself as a candidate, registration to vote, and (possibly) participation in electoral debates etc.

What the *Bill* does

The *Bill*:

- provides a mandate for those local authorities that want to do more to promote participation in a local authority to do so
- makes this role the responsibility of a named position in each local authority – the chief executive.

What the *Bill* does not do

The *Bill* does not:

- set any target or minimum level of participation or even send an expectation that participation would be higher than previous elections. The test is that participation is representative and substantial – and in the absence of a legislative definition we interpret substantial to mean 'of considerable size' and representative to mean 'typical of the population of the local authority'
- create any specific requirement on the chief executive to increase participation in a local election or set any specific target. The multiplicity of factors that go into an individual electors' decision to vote are such that setting targets whether in statute or in a performance agreement would be impractical
- place the local authority or any officer under an obligation to undertake any specific action e.g. no local authority will have broken the law simply because it chooses not to promote voting in the local election
- change the role of the electoral officer, or their accountability to the chief executive for the performance of their duties.

How could facilitation and fostering be demonstrated?

SOLGM considers that the prudent chief executive will consider this new responsibility in the light of

- historic trends in participation in the local elections – a local authority that has an historically high level of turnout might consider that the actions it presently takes to be sufficient. You might need to consider the overall level of participation, but also any knowledge you have of electoral participation by particular categories of voter (that is to say participation might be substantial, but not representative)

SOLGM has run a national promotion campaign aimed at encouraging eligible electors to take up the ratepayer enrolment franchise for many years now. This includes a national newspaper campaign reminding people of the franchise, and joint procurement of leaflets promoting the scheme for insertion into rates invoices to eligible ratepayers. With all local authorities participating in the campaign in 2019, we can guarantee that your local authority is taking at least some steps to promote participation.

Work with those around you. . . .

There's no need for you or your local authority to do anything 'on your own'. Those local authorities that undertake media campaigns do so in conjunction with the other local authorities, as for example in the Wellington region.

Don't forget that the media markets don't begin and end with local authority boundaries (or even remotely coincide with local authority boundaries). For example, it makes little sense from a cost or a communications standpoint for, say Dunedin and say Clutha, to contact separate radio campaigns. The regional electoral staff forums exist for a reason.

Pre-election reports are an opportunity, not a piece of compliance. . . .

The Pre-Election Report (PER) was intended to be a document that focused attention on the current and projected future financial state of the local authority as well as the major projects for the coming triennium. It's an open question.

Many, though not all, PERs stick to disclosing only that information that they need to – with the occasional additional fact (such as financial information for the election year which, believe it or not, isn't actually a legal requirement). And more than a few aren't that much more than a dressed-up Word-file.

SOLGM's guide on the PER notes that:

"Although there are risks in comments that could be seen as overtly political, but there are also risks in putting financial and non-financial information into the public domain without proper context or explanation. For example, if the council's debt is forecast to increase, putting numbers out without explanation invites the public and candidates to create their own explanation. Carefully crafted, politically neutral explanations should not breach either the letter or the intent of the Act.

Places where additional information may well be useful to a reader include:

- *the statement of compliance with the limits in the financial strategy – if limits are breached the PER should explain why and whether this is expected to be a "one-off" or something that will continue*
- *disclosures covering the performance of financial investments and equity securities – if investments are not performing as anticipated, some explanation of why, and what action the council proposes to take*
- *long-term financial trends – merely showing numbers and reporting on compliance with the limits in the strategy might not be sufficient for the reader. It might be relevant to discuss issues such as how the financials mesh with the overall direction in the financial strategy. For example, a council that began the LTP with an unsustainably low level of rates and high debt might add context to the numbers by explaining that the council is actively attempting to lower its debt, the implication of which is that today's ratepayers will pay more for local government services*

- obligations to neutrality and objectivity – the obligations to administer the electoral process neutrally and objectively are not altered by these requirements. Fundamentals such as not using council resources to promote the prospects of sitting members (or indeed any candidate) still apply. While the Office of the Auditor-General guide *Good Practice for Managing Communications by Local Authorities* is now some 15 years old, the principles in that document remain relevant. Think carefully about the messages your activity gives and whether these need any tailoring for particular groups
- the actions that the local authority is already taking to facilitate and foster electoral participation. All local authorities are doing something to promote the act of voting, even if it is only to put out media information about the voting period and how much time is left. A local authority that isn't holding pre-nomination candidate information nights is an exception rather than the rule. Some join with their neighbours to undertake media campaigns. If you're satisfied as to the effectiveness of these initiatives, there is no statutory expectation that you'd do more
- the available resources – we appreciate that many councils will have set budgets for the 2019 election process, the chief executive and the electoral officer will jointly determine what steps if any can be taken to foster participation in the light of the available time and resource requirements.

Research into the effectiveness of election campaigns and other promotional activity generally suggests that the more broad-brush campaigns that are aimed at all electors tend to have less of an impact than those that are targeted to reach particular groups.¹ To take an example, the Electoral Commission is under a similar (but not identical) mandate to facilitate participation in Parliamentary elections. It runs a national promotional campaign through the mass media, but is also engaged in a substantial outreach programme to targeted groups.

There are any number of things that a chief executive could do to facilitate and foster participation in the local election process. We've chosen a few that build on things that many local authorities are already doing, or are already a statutory requirement.

There are national level initiatives in train . . . get involved

Local authorities aren't entirely on their own in this. The sector organisations (LGNZ and SOLGM) have initiatives in place that help foster and facilitate participation in local elections.

LGNZ and SOLGM have joined forces to deliver the Vote 2019 public awareness campaign described in the communications as

"From now to October, the Vote 2019 campaign will raise awareness and encourage engagement with local government and what it means to our everyday lives. We'll encourage people to stand for office. And we'll focus on encouraging all eligible New Zealanders to vote. LGNZ and SOLGM will be promoting Vote 2019 nationally and will provide councils with draft Vote 2019 material for your council to use locally. Campaign design and messages are a continuation of the Vote 2016 campaign and have been thoroughly researched with voters and non-voters.

A nationally supported and coordinated campaign will achieve reach and reception, particularly with those who consider voting but don't. Nearly one third of eligible voters are in this group. Research shows that if these people, many under 35 years of age, know candidates better and are more informed about local elections, they will vote. Many others considered voting but got too busy or just simply forgot. These are trends we can change."

Vote 2019 is designed in such a way that it can be integrated with or into your own local initiatives.

¹ Conomos and Hughes (2017), 'I-Voted: Coordinated Election Campaigns and the Promotion of Voting'.

- *the major projects – the Act does not specify which information about major projects should go into a PER. Just stating a project name such as “the new Waikikamukau Library” or “the Upper Creek Water Supply Upgrade” would comply with the legislation. However a list of projects, by itself, is probably not a useful basis for debate, even for those readers who refer back to the LTP. You might wish to provide further information such as the cost of the project (either from the LTP or an updated figure if you have one), and a rationale for the project.”*

and

“Your local authority could comply by simply placing all the required information in a word processing file, and turning the resulting document into a PDF with little or no further thought about the design aspects. Taking such an approach would not encourage the public to read and consider the issues in your PER – and would not sit well with the purpose of the PER.

This is not to say that an investment in a ‘glossy’ publication represents a wise use of local authority resources. As a rule of thumb, SOLGM suggests that if your local authority wants to produce an effective PER it would devote about as much effort to the presentation of the PER as it would to presenting an annual report summary.”

You can find the SOLGM guide on the PER at:

<https://www.solgm.co.nz/financial-management-resources#PreElectionsReport>

(Note: You will need your council’s toolkit password. If you need a reminder, please contact info@solgm.org.nz)

In summary

Taken together this pair of amendments provide your local authority with a mandate to take action to promote participation in the electoral process and a statutory prompt to ensure that it does.

The duty on you as a chief executive is to consider what your local authority already does, how effective that is, and to consider what other steps your local authority could take. Work in with other local authorities, and with the efforts being made at national level by LGNZ and SOLGM.

Of course, citizen engagement is about more than voting once every three years. SOLGM and LGNZ are developing a programme to reengage citizens in local democracy – it is a multi-year programme of work.



Professional excellence in local government

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Appendix 7









Appendix 8

From: Michelle McKay [<mailto:chelleandallan@hotmail.co.nz>]
Sent: Friday, 26 April 2019 9:51 a.m.
To: Gaylene Prince <Gaylene.Prince@rangitikei.govt.nz>
Subject: Taihape Bowling Club

Hi Gaylene

Regarding the usage of the Bowling Club for hire charges.

Taihape Yoga is a local non-profit community organisation, to benefit the health of the locals.

I charge \$10 per person per session; to encourage people to come twice a week their second session is \$5 per person.

I supply the equipment needed.

Sometimes I have 2 people, and sometimes we get up to 8 people per class. It is a "pay as you come" therefore I don't have a set amount of numbers of people per class.

Our timetable is

Monday 7pm, Tuesday 10am, Wednesday 5pm, Thursday 9am. Each class is 1 hour long.

Total of 4 hours per week.

Look forward to hearing back from you.

Cheers
Michelle McKay
Taihape Yoga Centre
0274 557761

Appendix 9

Service Request Breakdown for February 2019 - First Response

Service Requests Department	Compliance current	overdue	responded in time	responded late	Grand Total
Animal Control			92		92
Animal welfare concern			3		3
Barking dog			17		17
Dog attack			4		4
Dog property inspection (for Good Owner status)			8		8
Found dog			16		16
General enquiry			5		5
Lost animal			7		7
Microchip dog			2		2
Property investigation - animal control problem			1		1
Roaming dog			9		9
Rushing dog			3		3
Wandering stock			17		17
Building Control			1		1
Property inspection			1		1
Cemeteries			1		1
Cemetery maintenance			1		1
Council Housing/Property			24	1	25
Council housing maintenance			18	1	19
Council property maintenance			3		3
Halls maintenance			3		3
Environmental Health	2	22	21		45
Abandoned vehicle			6		6
Dumped rubbish - outside town boundary (road corridor only)			1		1
Dumped rubbish - under bridges, beaches, rivers, etc		1			1
Dumped rubbish - within town boundary			3		3
General enquiry		2	1		3
Noise		19	8		27
Pest problem eg wasps			1		1
Vermin	2		1		3
Footpaths	1		4		5
Footpath maintenance	1		3		4
General enquiry			1		1
General enquiry			7		7
General enquiry			7		7
Parks and Reserves			4	1	5
Maintenance (parks and reserves)			3	1	4
Water leak - parks and reserves only			1		1
Roads	3		11	1	15
General enquiry			1	1	2
Potholes			3		3
Road maintenance - not potholes	2		6		8
Road signs (except state highway)			1		1
Road surface flooding - danger to traffic	1				1
Roadside Berm Mowing			3		3
General enquiry			1		1
Rural berm mowing (including Taihape - see map)			1		1
Urban berm mowing (see maps for Taihape)			1		1
Roadside Trees, Vegetation and Weeds	1	1	4		6
General enquiry		1			1
Rural trees, vegetation and weeds	1		1		2
Urban trees, vegetation and weeds			3		3
Rubbish bins			2		2
Bins - outside CBDs only			2		2
Solid Waste		1	2		3
Waste transfer station		1	2		3
Stormwater		1			1
General enquiry		1			1
Street Lighting		3	1	1	5
Street lighting maintenance		3	1	1	5
Wastewater			2		2

Service Request Breakdown for February 2019 - First Response

Service Requests	Compliance					
Department	current	overdue	responded in time	responded late	Grand Total	
General enquiry				1	1	
Wastewater network failure				1	1	
Water		9	43		52	
Dirty drinking water				11	11	
HRWS maintenance required				1	1	
Location of meter, toby, other utility		1		1	2	
New installation - water		1			1	
No drinking water supply		1		3	4	
Replace meter, toby or lid		2		9	11	
Water leak - council-owned network, not parks or cemeteries		3		10	13	
Water leak at meter/toby		1		8	9	
Grand Total		7	37	222	4	270

Feedback Required (Multiple Items)

Service Requests	Feedback						
Department	Email	In Person	Not able to contact (feedback on close only)	Telephone	(blank)	Grand Total	
Animal Control		14		1	21	3	39
Council Housing/Property	1				1	1	3
Environmental Health	1					6	7
Footpaths					1	2	3
General enquiry						4	4
Parks and Reserves					1	3	4
Roads	1				3	3	7
Roadside Berm Mowing						2	2
Roadside Trees, Vegetation and Weeds						2	2
Stormwater						1	1
Street Lighting						1	1
Water		6		1		5	12
Grand Total	3	20		2	27	33	85

Service request Breakdown for February 2019 - Resolutions

Service Requests Department	Compliance completed in time	completed late	Current	Overdue	Grand Total
Animal Control	86	5		1	92
Animal welfare concern	3				3
Barking dog	14	2		1	17
Dog attack	3	1			4
Dog property inspection (for Good Owner status)	8				8
Found dog	16				16
General enquiry	5				5
Lost animal	6	1			7
Microchip dog	1	1			2
Property investigation - animal control problem	1				1
Roaming dog	9				9
Rushing dog	3				3
Wandering stock	17				17
Building Control	1				1
Property inspection	1				1
Cemeteries	1				1
Cemetery maintenance	1				1
Council Housing/Property	22	1		1	24
Council housing maintenance	17	1		1	19
Council property maintenance	2				2
Halls maintenance	3				3
Environmental Health	15	2		28	45
Abandoned vehicle	4	2			6
Dumped rubbish - outside town boundary (road corridor only)	1				1
Dumped rubbish - under bridges, beaches, rivers, etc				1	1
Dumped rubbish - within town boundary	3				3
General enquiry	1			2	3
Noise	4			23	27
Pest problem eg wasps	1				1
Vermin	1			2	3
Footpaths	2		1	2	5
Footpath maintenance	2		1	1	4
General enquiry				1	1
General enquiry	6				6
General enquiry	6				6
Parks and Reserves	4		1		5
Maintenance (parks and reserves)	3		1		4
Water leak - parks and reserves only	1				1
Roads	10	1	4		15
General enquiry	1	1			2
Potholes	2		1		3
Road maintenance - not potholes	6		2		8
Road signs (except state highway)	1				1
Road surface flooding - danger to traffic			1		1
Roadside Berm Mowing	2			1	3
General enquiry				1	1
Rural berm mowing (including Taihape - see map)	1				1
Urban berm mowing (see maps for Taihape)	1				1
Roadside Trees, Vegetation and Weeds	4		1	1	6
General enquiry				1	1
Rural trees, vegetation and weeds	1		1		2
Urban trees, vegetation and weeds	3				3
Rubbish bins	2				2
Bins - outside CBDs only	2				2
Solid Waste	2			1	3
Waste transfer station	2			1	3
Stormwater				1	1

Service request Breakdown for February 2019 - Resolutions

Service Requests Department	Compliance completed in time	completed late	Current	Overdue	Grand Total
General enquiry				1	1
Street Lighting	1	1		3	5
Street lighting maintenance	1	1		3	5
Wastewater	3				3
General enquiry	1				1
Wastewater network failure	1				1
Wastewater odour	1				1
Water	45	6		3	54
Dirty drinking water	11				11
General enquiry		1			1
HRWS maintenance required	1				1
Location of meter, toby, other utility	1	1			2
New installation - water				1	1
No drinking water supply	3			1	4
Replace meter, toby or lid	8	2		1	11
Water leak - council-owned network, not parks or cemeteries	12	2			14
Water leak at meter/toby	9				9
Grand Total	206	16	7	42	271

Appendix 10



ARCHIVES CENTRAL

NEWSLETTER

MARCH 2019

Issue #39



In this issue:

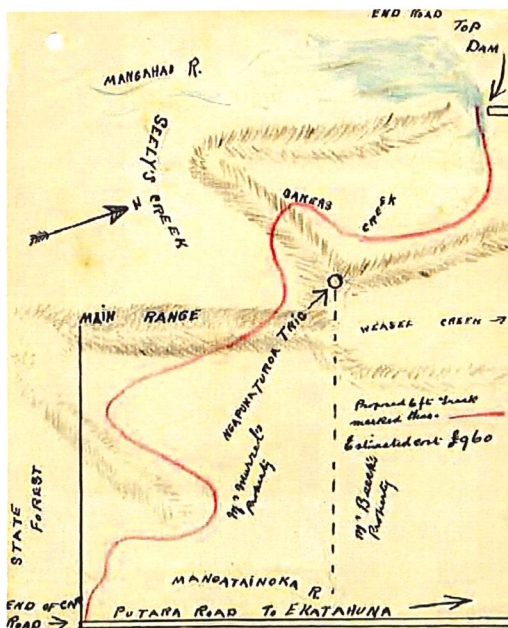
- FROM THE ARCHIVES
Connecting Communities
- WELCOME
- HISTORIC AERIALS
- 100 YEARS IN MARTON
- A MINUTE SNIPPET
- STATISTICS

FROM THE ARCHIVES: CONNECTING COMMUNITIES

There have been a few proposals for roads linking Shannon and Eketahuna over the last 100 years. This map we came across shows a proposal from 1935 for a six foot wide track that links Putara Road, near Eketahuna with Mangahao Road which provides access to the Mangahao dams, deep in the Tararua Ranges. Total cost was estimated to be £960, or \$115,000 in today's terms.

This proposal was seriously considered again in the 1960s, but the council came to the conclusion that any cars using the proposed route would actually take longer to reach Eketahuna from Shannon than if they had used the existing Pahiatua Track.

Having first-hand knowledge of the steep terrain and hostile nature in the Mangahao area, our Senior Archivist Evan Greensides considers the projected cost extremely optimistic and no surprise that it was never continued!



Proposed link between Shannon and Eketahuna



WELCOME

Welcome to the March edition of Archives Central newsletter for 2019. While we have been out enjoying the stunning weather in our spare time, the team has also been hard at work completing requests and conducting project work. This month's newsletter details some of the more interesting pieces we have dug up this month.



HISTORIC AERIALS



Aerial Photograph Index Map, 1947

One of our favourite items for viewing is the vast collection of Manawātū-Whanganui aerial photographs Archives Central holds. Aerial photography became a popular choice for council documentation of large regions in the 1930s and 1940s when high quality cameras became readily available. This allowed detailed photographs of urban areas to be shot for town planning studies and to track changes to the urban environment over extended periods of time. (Continued on pg 2...)

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ARCHIVESCENTRAL.ORG.NZ STATISTICS FOR FEBRUARY

2238

Unique Visitors

3223

Number of Visits

1061

Number of Searches



Tremain Avenue - Gillespies Line, Palmerston North 1941 (top) and 1977

AERIAL PHOTOGRAPHY

(Continued from pg 1...)

Special flights were also flown for river control, roading redevelopment and infrastructure work.

While satellite imagery has made geographic information systems (GIS) and advanced image processing techniques readily available to councils and private consumers, aerial photography still provides higher resolution and lower costs. Companies such as NearMap have enjoyed success in Australasia through their highly accurate 3-D imaging and near real-time virtual reality sets which are updated more frequently than satellite imagery, which can be hampered by cloud cover and low pass rates over specific areas. While aerial imagery may be passing the 75th anniversary mark in New Zealand, it is still highly relevant and well-used by councils and businesses.

At left is a pair of images showing the development of the urban area around Tremain Avenue, Palmerston North. The first image was taken in 1941, and the second in 1977.

FUELING TECHNOLOGY

The 1904 minute book of Dannevirke Borough Council contains a Works Committee recommendation that the "Borough Engineer be authorized to purchase 1 ton of carrots."

100 YEARS OF MARTON HISTORY

Every once in a while we come across interesting snippets of history while searching for information. One such search turned up a centenary booklet for the town of Marton. The booklet details the history of the small Manawātū town, a list of serving council members over time, amenities in the area and why people would enjoy living there.

This booklet has now been digitised and is available online from the Archives Central website [here](#).



1900's roadmaking crew in Australia (Pinterest)

VISITS AND TOURS

Give us a call on (06) 952 2819 or email to schedule a group tour of Archives Central.

FACEBOOK

If you haven't already, please like and follow us on Facebook. We enjoy keeping our friends and colleagues informed about special finds, events and projects we are undertaking!

[@ArchivesCentralMWLASSNZ](#)

Attachment 4

Memorandum

To: Council

From: Ross McNeil

Date: 23 April 2019

Subject: **Top Ten Projects – status, April 2019**

File: 5-EX-4

This memorandum updates the information presented to the March 2019 Council meeting. New text is *italicised*. Currently the Finance team is working on a more analytical and shorter monthly presentation of key financial information, including budgeted, actual and projected revenue and expenditure (including borrowing). It will show results for each group of activities, for the identified top ten projects and for other projects and programmes of interest to Council. This is expected to be ready for the reports provided to Council and the Finance/Performance Committee for the new financial year.

1. Mangaweka Bridge replacement

Following consideration of the detailed business case for a replacement bridge, the New Zealand Transport Agency has given approval to fund the pre-implementation phase. This is for the construction of a new single-lane 132m long steel plate girder bridge, 30 metres downstream of the existing bridge, and include detailed design, property acquisition, and consenting. Desktop assessments of liquefaction, slope stability and settlement have been completed. Geotechnical investigations will be *completed soon*.

The business case for the replacement bridge included consideration of the existing bridge. That showed the most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the pre-implementation phase. The two councils will have the final say. *An economic analysis about keeping or demolishing the existing bridge will be provided to both councils, early in June. A joint workshop involving both councils may be desirable before further engagement with the community is arranged.*

Heritage NZ has advised an application has been made for the existing bridge to have a heritage classification and that it will not be considered for inclusion on the heritage list before 2020/21.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

As noted in the March 2018 report, the application for a new resource consent lodged with Horizons was placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff was held to progress the consenting strategy

for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group was convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha was undertaken, and a similar briefing/hui offered to Ngati Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. A renewal application for Marton was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation with discharge to land is due to be submitted in May 2019.

Before then, the Committee recommended that Council agrees to commence the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee. Council accepted that recommendation at its meeting on 30 August 2018. Investigations and discussions are progressing regarding the procurement of land. In addition, Council staff are considering the merits of advancing the design and construction of the Marton to Bulls wastewater pipeline. Such an approach would have the benefit of removing the discharge of treated wastewater from the Tutaenui Stream sooner than might otherwise be possible, but would rely on discharge to the Rangitikei River at Bulls. Estimated costs for the pipelines are being reviewed. Discussions to secure the necessary land for effluent disposal are continuing.

The NZ Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal sought an amendment to the agreement, which was considered by Council at its July meeting and approved. Subsequently, both MidWest and Council agreed to explore further changes acknowledging that no leachate would be accepted during the summer months of minimal flow in the Tutaenui Stream.

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued. That consent application was lodged at the end of September 2018.

4. Upgrade of the Ratana wastewater treatment plant

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner. Discussions with landowners are now underway.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

As previously noted, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender was issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

At its meeting on 11 October 2018 (reconvened from 27 September 2018), Council awarded Contract C1096 for construction of the Hunterville Bore to Interdrill Ltd for a total of \$423,205.75 excluding GST and inclusive of 15% contingency. At 340 metres depth water was found; investigation is now under way to determine its quality and quantity. *The bore is currently being developed, and payment of the subsidy from the Ministry of Health is not contingent on a successful outcome.*

Part of the capability grant recently received from the Provincial Growth Fund is being used to prepare the case for a feasibility study for a Tutaenui rural water scheme. A draft application is being finalised and *has been* discussed with Government officials prior to the formal application being lodged. *The formal application is expected to be submitted by May 2019.*

6. Future management of community housing

The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018. All tenants have been advised (in writing) of the change, to take effect from 1 November 2018, and meetings were arranged in Taihape, Marton and Bulls at which a Work & Income representative was invited to attend (and did so). At its meeting on 13 December 2018, Council agreed to engage with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes. The contract will be finalised shortly.

The proposed upgrade programme was presented to the Assets/Infrastructure Committee's meeting in August. At its August meeting, the Policy/Planning Committee adopted a slightly amended community housing policy.

Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio. Staff attended a Local Government New Zealand workshop on 24 October 2018 which considered policy options to propose to central government to enable councils to both maintain their current investment in social housing and expand that investment should they choose to do so. Council's decision

to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative use once that building and the Conference Hall are removed.

7. Bulls multi-purpose community centre

The detailed design has been finished and an application for a building consent has been submitted. The closing date for tenders was extended to 10 August 2018. Council considered the evaluation undertaken of the tenders at its meeting on 30 August 2018 and identified a preferred contractor, W & W Construction 2010 Ltd, for subsequent negotiation by the Mayor and the Chief Executive.

There were discussions with Heritage New Zealand to gain an archaeological authority before the tender is awarded and estimates of costs were provided: these could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900. The archaeological authority was issued on 16 October 2018, but required a 15 working day + 3 day stand-down period (for appeals) before it can be actioned. Following further discussions with the preferred contractor and the JV partners regarding the final development area, Council confirmed (at its meeting on 15 November 2018) the award of the contract to W & W Construction 2010 Ltd and accepted a revised (and larger) footprint area. The target completion time remains December 2019. *Progress to date is in line with that timing. Negotiations to secure title have been concluded. Turnaround (and issue of title) is typically one month. Once Council receives title, Lotteries can be asked to release the \$500,000 approved for the project.*

Following a blessing and sod turning ceremony, W & W Construction took possession of the site on 10 December 2018. An archaeologist was on site during the excavation for the slab: no items of significance were found.

Site highlights of the past month are:

- *reinforcing for ground beams and basement slab completed,*
- *concrete pour for ground beams and hall slab/floor completed,*
- *structural steel installation commenced.*

The architect and engineers are finalising the shop drawings for electrical, mechanical steel details and have begun the design of the bus stop, carpark and town centre. Offsite manufacturing has continued for the structural steel and beams along with the structural concrete beams which will be transported to the site when required for the build.

Work continues on sourcing further external funding for the project. In July, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngati Apa within the development. Arrangements were finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project and will be a substantial contribution to external funding. It is planned to auction it early May with support from Bayleys. The additional resource contribution to this project by Central House Movers has been substantial. Discussions continue with potential developers of the two vacant pieces of land in Bulls owned by Council – at Walton Street and off Johnson Street/Walker Crescent (known as Haylock Park).

8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

The Lottery Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for this study to be accepted as a project to the Provincial Growth Fund: in October a capability grant of \$25,000 was approved part of which will be used to complete the detailed application required.

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus submitted a draft proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. This will be the basis of an application to the Provincial Growth Fund, linking the Civic Centre project to the Heritage Precinct proposal. Council considered this on 13 December 2018 and decided to accept the proposal for WSP Opus and requested a project plan be finalised, incorporating a community engagement phase and completion of business case to final draft status by September 2019. The work to be undertaken is, in part, a feasibility study regarding the conservation/preservation of built heritage. Lotteries will fund projects started but not completed, which is the case for this project. On that basis the project would meet the criteria for funding from Lotteries' Environment and Heritage Fund. Lotteries will fully fund a feasibility and an application to that effect was submitted by the mid-March 2019 deadline. A decision is expected by June 2019.

This project featured in media stories last year fronted by the Mayor on the likely impacts of the provisions of the Building (Earthquake-prone buildings) Amendment Act on rural towns like Marton. Following the meeting of Council representatives with Minister Salesa, a profile of Rangitikei's commercial building stock, including the likely extent of earthquake-prone buildings, was provided to MBIE staff, who are evaluating the policy/regulatory impacts on rural/provincial communities of the recently enacted earthquake-prone building provisions of the Building Act.

WSP-Opus have started work on the concept designs, with the first stage being the detailed engineering assessments. This phase also includes a detailed survey of the exterior of the buildings, which was undertaken using a drone and completed at the end of February 2019. A detailed interior survey of all four buildings has also been completed. *[A progress update as a workshop will be provided to Council on 9 May 2019. Following that, further publicity for the project will be arranged.](#)*

Changes to Heritage EQUIP (the national earthquake upgrade incentive programme) announced on 11 February 2019 will benefit heritage-listed properties – up to 50% of the cost of detailed seismic assessments, conservation reports or architectural and structural engineering plans, allowing multiple applications for up to 67% of the cost of professional advice. However, historic buildings which aren't heritage-listed in the District Plan are not eligible. The Government has acknowledged this is a gap and are working on proposals in this regard.

9. Taihape Memorial Park development

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018. Further information was requested for consideration at the Committee's August meeting, before which a public meeting (including the Park User Group) will be held to gain clearer insights into community views and preferences.

That meeting was held on 3 August 2018 and the outcome considered by the Assets/Infrastructure Committee at its meeting on 10 August 2018. The proposed new amenities building project is on hold pending an estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order cost of \$2.4 million for renovating/upgrading the grandstand.

A meeting with representatives of Clubs Taihape was arranged to clarify their proposed project on Memorial Park. The outcome was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is, apart from minor repairs. At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green. Council representatives have since met with Clubs Taihape to agree a process for finalising the design for a project that would fulfil the facility requirements of both organisations.

A design brief has been prepared and a further meeting with Clubs Taihape has been held. The design brief is close to being finalised, and once that is done a targeted RFP/EOI process will be undertaken to engage an architect for the design process. The design brief indicates two potential build options:

1. A 2-storey building, with the amenity facilities at ground level and the Clubs Taihape/Community facilities on the upper level
2. Two single level buildings connected by a covered walkway (or similar).

Clubs Taihape has a preference for option1, and to undertake the project as a single build. That would mean Council is the owner of the building and it would require all of the funding to be secured prior to the build. There are pros and cons with both design options. Ultimately, Council will need to decide which option it supports have regard to the design process outcomes and feedback from groups likely to use the facilities.

Three expressions of interest were received for the design. Copeland Associates Architects have been appointed to undertake the design work.

A budget provision of \$1.2 million for the amenities facility is included in the draft 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project. While the design process will produce a cost estimate for the project, it is likely that a further \$1.5 million will be required.

A further development on the Park *has occurred*. At its meeting on 13 December 2018, Council agreed to the transfer of the Taihape Bowling Club's building (as the club was winding up) and at its 28 February 2019 meeting agreed to offer current users of the Taihape Women's Club in

Tui Street the use of the Bowling Club building and that Council staff would manage the bookings for the facility. *During April 2019 there have been meetings with staff and elected members to determine the work to be done in the Bowling Club building.*

10. Taihape civic centre.

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be later in 2019. This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park, and that looks likely to be two or three months away.

Recommendation

1. That the memorandum 'Top Ten Projects – status, April 2019' to the 2 May 2019 Council meeting be received.
2. *That Manawatu District Council be invited to participate in a joint workshop to consider the economic analysis of the current Mangaweka Bridge, once that has been received.*

Ross McNeil
Chief Executive

Attachment 5

Report

Subject: Health & Safety Quarterly Update

To: Council

From: Sue Bligh, HR /Health & Safety Coordinator

Date: 31 March 2019

File: 5-HR-8-3

1 Health & Safety Report for period ending end of March 2019

1.1 Safe Plus audit completed December 2018.

The MW LASS H&S Group recently undertook a joint gap analysis project which included undertaking a Safe Plus H&S Audit at each MW LASS Council. Each Council has received their own individualised audit report, and a summary report for MW LASS has been presented to Directors.

RDC achieved an overall score of 'developing' across the criteria reviewed, which is the same result achieved by all MW LASS Councils.

The MWLASS H&S Practitioners Forum have identified opportunities for four collaborative work projects based on the recommendations within the Safe Plus audit. These projects are:

- Due diligence for H&S Officers including a shared training programme for leaders of H&S
- Risk Management
- Contractor Management
- Shared H&S Management System (on-line)

The proposed collaborative projects presented to MW LASS Directors at the Directors phone conference held in March 2019. The projects received endorsement from Directors. The MW LASS H&S Practitioners Forum is now developing a shared work programme, including project timeframes and costs.

There are also a number of recommendations received by Rangitikei District Council that are not covered by the collaborative MW LASS work programme, which will be worked through by the RDC H&S Committee over the next 12 months. The RDC recommendations fall into the categories of:

- Worker engagement
- Mental health and wellbeing
- Working alone

1.2 Training completed for period

Traffic Control Training	X 2 staff
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1.3 Notifiable Events to Work safe

nil

1.4 Notification of Particular Hazardous Work to Work safe

nil

1.5 Health monitoring for period

<ul style="list-style-type: none">• Vitae Counselling services available to staff• Ergonomic assessments available to staff• Hearing tests• Flu vaccination available to all staff

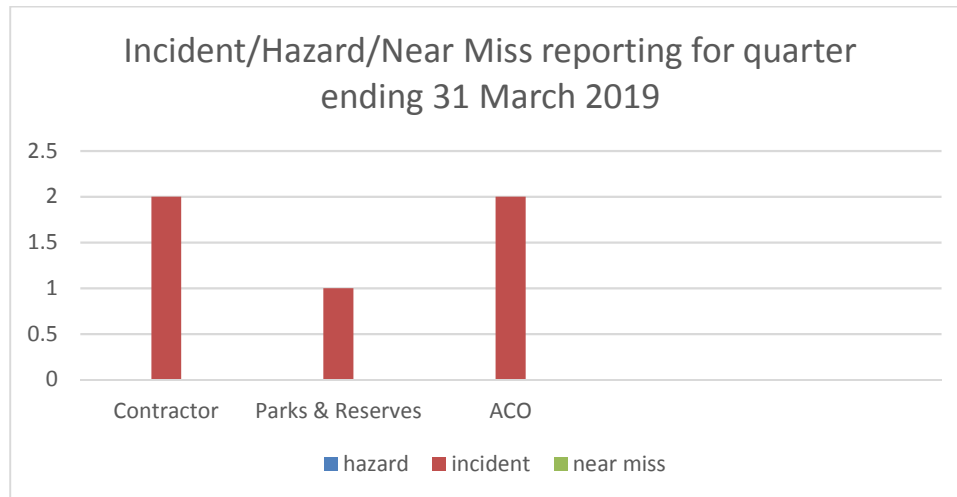
2 Rangitikei District Council Health & Safety Objectives 2017-2018

- Continue to look for opportunities and provide further evidence of up skilling the senior leadership team in health & safety governance
- Continue to look for health & safety objectives that are project based and based on continuous health & safety improvement
- Consider a time frame for contractors to resubmit their health & safety plans and related health & safety documentation to ensure currency
- Expand the review of effectiveness of hazard management to include processes that have an impact on hazard management, such as incident reporting and training
- Vehicle safety is one of our HSE objectives this year

3 Quick Updates

- The Health & Safety committee are developing new H&S objectives for the EMT to consider.

- The Remote Worker Alone Policy is being reviewed by a Health and Safety sub-committee.
- Audits of northern water sites were undertaken by Andrew van Bussel, Cheryl Wright (MDC H&S Advisor) and Sue Bligh on the 14 March 2019.



4 Recommendation

That the 'Health and Safety Quarterly Update' to the 2 May 2019 Council meeting be received.

Sue Bligh
HR /Health & Safety Coordinator

Attachment 6



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Wednesday 13 March 2019 – 7:00 pm

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1	Welcome	2
2	Apologies.....	2
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4	Confirmation of order of business	2
5	Confirmation of Minutes.....	2
6	Chair's report	2
7	Council decisions on recommendations from the Committee	2
8	Questions put at previous meeting for Council advice or action.....	2
9	Planting recommendations	3
10	Financial Extract	4
11	Te Araroa Trail – update	4
12	Power and water at the Domain.....	4
13	Notes from the informal meeting (at the Domain) on 22 January 2019.	4
14	Other matters	4
15	Next meeting.....	4
16	Meeting Closed	5

Present:

Paulette Elkins
Murray Spring
Sandy McCuan
Lorina Spring
Gary Bennett
Julie McCormick
Heather Thorby
Derrick Storey
Dawn Storey
Cr Graeme Platt
His Worship the Mayor, Andy Watson

In attendance:

Michael Hodder
Athol Sanson
Brian Doughty – trustee Te Araroa Trail

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies of Marton Elkins, and Cr Jane Dunn be received.

Ms H Thorby / Ms S McCuan. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts were declared.

4 Confirmation of order of business

There were no changes to the order of business.

5 Confirmation of Minutes

Resolved minute number	19/SDMC/001	File Ref	3-CT-18-3
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That the Minutes of the Santoft Domain Management Committee meeting held on 5 December 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms S McCuan / Mr D Storey. Carried

6 Chair's report

The Chair gave a verbal report about the progress of the lupin spraying and the need to consider where further income is going to come from for the Domain. Also wanting to go back to the community and include them in the decision making.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

The Chair asked for hi-vis vests and a first aid kit to be kept at Murrays. Athol Sanson to notify grazier about lupin spraying over the next month.

Resolved minute number 19/SDMC/002 File Ref

That the Consent Letter for Agrichemical Spraying in Santoft Domain: Lupin, the Health and Safety Brochure for Community Groups, and the Memorandum of Understanding Community Groups be received.

Mr D Storey / Ms S McCuan. Carried

9 Planting recommendations

The Chair tabled a paper 'Santoft Domain – planting roadside shelter belt between Bennett and Spring houses'

The Chair asked Athol Sanson to comment on the option of banksias and flowering gums. Vermin control for the Domain was discussed.

Resolved minute number 19/SDMC/003 File Ref

That the revised Santoft Domain Development Plan and the Santoft Domain Management Plan are received.

Ms H Thorby / Mr M Spring. Carried

Resolved minute number 19/SDMC/004 File Ref

That the Santoft Domain Management Committee agree to order 174 Banksia and 53 Flowering Gum for planting as a shelter along the road boundary.

Ms H Thorby / Mr G Bennett. Carried

Resolved minute number 19/SDMC/005 File Ref

That the Santoft Domain Management Committee agree to defer the decision regarding the planting of commercial pines to the next meeting.

Ms J McCormick / Ms H Thorby. Carried

Undertaking Subject Fencer

The Committee will seek quotes/costs for a fencer.

10 Financial Extract

Resolved minute number **19/SDMC/006** **File Ref**

That the extract 'Santoft Domain Reserve Management Financial Extract March 2019' be received.

Ms S McCuan / Mr G Bennett. Carried

11 Te Araroa Trail – update

The Chair introduced Brian Doughty, Trustee from the Te Araroa Trail, and he gave an update on what is happening with the trail going forward. Most of the road walking from Wanganui on the state highway is being dropped and the trail notes are being changed to show the new route. This will be mostly along the beach where possible. Also there is a possibility of a composting toilet being put in at Whangaehu Marae

12 Power and water at the Domain

The Chair tabled a paper 'Costings – Well on Domain', which outlined prices from the two major concrete suppliers in the region.

Cr Graeme Platt, Heather Thorby and the well person to meet onsite and discuss options for water. Ms Thorby agreed to talk to the owner of the empty water tanks on Santoft Road.

The Committee will invite Alex Glasgow to the next meeting and ask him about using his water supply. Cr Platt to talk with Mr Glasgow beforehand.

The Committee will also talk to Powerco about a sub-main to Murray's.

All internal plantings to be put on hold.

13 Notes from the informal meeting (at the Domain) on 22 January 2019.

The Chair gave a verbal report. Gary Bennet has agreed to approach a farmer about Committee members viewing his pole shed.

14 Other matters

There were no other matters.

15 Next meeting

Wednesday 10 April, 7.00 pm Bulls Town Hall, Supper Room.

16 Meeting Closed

9.10 pm

Confirmed/Chair: _____

Date:

Unconfirmed



Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 8 April 2019 – 4:00 pm

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1	Welcome	2
2	Apologies.....	2
3	Members' conflict of interest	2
4	Confirmation of order of business	2
5	Confirmation of Minutes.....	2
6	Chair's Report	2
7	Council decisions on recommendations from the Committee	2
8	Questions put at previous meeting for Council advice or action.....	2
9	Hunternville Rural Water Supply – Operations Report.....	3
10	Hunternville Bore – Update	3
11	Hunternville Rural Water Supply – Financial Report.....	3
12	Late Items.....	3
13	Next Meeting	4
14	Meeting Closed	4

Present:

Mr Brett Journeaux
Mr Bernie Hughes
Mr Sam Weston
Mr Paul Peterson
Mr John McManaway
Cr Dean McManaway
His Worship the Mayor, Andy Watson

In attendance:

Mr Ivan O'Reilly, Reticulation Serviceperson
Mr Andrew van Bussel, Operations Manager
Mr Dave Flintoff, Reticulation Team Leader
Ms Tania Whale, Finance Officer
Mr Arno Benadie,
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies of Mr Mark Dawson and Mr Bob Crawford be received.

Mr S Weston / Mr P Peterson. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts declared.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Waituna Scheme be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Resolved minute number	19/HWRS/039	File Ref	3-CT-3-2
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That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 4 February 2019 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Hughes / Mr B Journeaux. Carried

6 Chair's Report

The Chair had nothing new to report.

7 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

8 Questions put at previous meeting for Council advice or action

There were no questions put to council for advice at the previous meeting.

9 Hunterville Rural Water Supply – Operations Report

Andrew van Bussel spoke to the report:

There have been a number of repairs during this period, but nothing too major.

Onga Road bridge replacement has been fabricated. Installation is likely to happen within the next 3 weeks.

Auxiliary river pumping has occurred for 338 hours since the last meeting. The well has been holding its own, and the river has not dipped very low.

Resolved minute number	19/HWRS/040	File Ref	6-WS-3-4
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That the 'Hunterville Rural Water Supply – Operations Report' dated 1 April 2019, be received.

Mr B Hughes / Mr J McManaway. Carried

10 Hunterville Bore – Update

Arno Benadie provided an update to the Committee:

The test bore drilled to 350m. No water was able to be extracted due to the clay. The Ministry of Health has offered to fund the development of a full bore, which will progress shortly. There is optimism that the quantity of water will be sufficient, it is just the quality that is unknown at this stage. Time frame to completion is yet to be established.

11 Hunterville Rural Water Supply – Financial Report

Undertaking	Subject
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A monthly trend of water pumped to be included in future finance reports to the Committee.

Resolved minute number	19/HWRS/041	File Ref	3-CT-3-1
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That the 'Hunterville Rural Water Supply – Financial Report' dated 1 April 2019, be received.

Mr B Hughes / Mr P Peterson. Carried

12 Late Items

His Worship the Mayor, Andy Watson, updated the Committee on the proposed Waituna Scheme.

A meeting was held in Rangatira, as they are looking to duplicate this scheme on a smaller scale. They will be looking to pump up to Stormy Point, and are currently working to find out how many farmers would be interested in joining the scheme. They will be looking to draft an application to the Provincial Growth Fund.

13 Next Meeting

27 May 2019, 4.00pm

14 Meeting Closed

Meeting closed 4.27pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 9 April 2019 – 11:00 am

Contents

1	Karakia/Welcome.....	2
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3	Members' conflict of interest	3
4	Confirmation of order of business and late items	3
5	Whakatau Nga Tuhinga Kōrero / Confirmation of minutes	3
6	Consultation Document for the 2019/20 Annual Plan.....	3
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8	Feedback on the Komiti's workshop	3
9	Council decisions on recommendations from the Komiti.....	3
10	Council responses to queries raised at previous hui.....	4
11	Update from Council's meetings February - March 2019.....	4
12	Values.....	4
13	Review of memorandum –Tūtohunga	4
14	Update on discussions with Ngati Waewae.....	5
15	Horizons update.....	5
16	Update on landlocked land	5
17	Update on Te Pae Tawhiti.....	5
18	State of the Environment Report.....	5
19	Policy and Community Planning Project and Activity Report – February 2019	5
20	Economic Development Strategy Consultation and Engagement	6
21	Pānui/Announcements	6
22	Late items.....	6
23	Future Items for the Agenda.....	6
24	Next meeting.....	6
25	Meeting closed/Karakia	6

Present:

Mr Pahia Turia
Mr Thomas Curtis
Mr Chris Shenton
Ms Tracey Hiroa
Mr Terry Steedman
Ms Kim Savage
Ms Naumai Wipaki
His Worship the Mayor, Andy Watson

In Attendance:

Mr Blair Jamieson, Strategy and Community Planning Manager
Mr Jerald Twomey, Kaitatari Kaupapa (Iwi) (Horizons Regional Council)
Mr Tony Thomas, Consultant

Unconfirmed

1 Karakia/Welcome

2 Apologies

That the apologies from Ms H Benevides, Ms C Raukawa-Manuel, Mr C Mete and Cr A Gordon be received.

Mr Curtis / Mr Shenton. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

4 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, that the item of macron for use in the word 'Rangitikei' be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

5 Whakatau Nga Tuhinga Kōrero / Confirmation of minutes

Resolved minute number	19/IWI/004	File Ref	3-CT-8-2
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That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 12 February 2019 {as amended/without amendment} be taken as read and verified as an accurate and correct record of the meeting.

Ms Hiroa / Mr Steedman. Carried

6 Consultation Document for the 2019/20 Annual Plan

The Komiti noted the commentary in the agenda.

7 Chair's report

No report was given, as updates to Kōmiti members was given during the Komiti's workshop.

8 Feedback on the Komiti's workshop

The Komiti noted that the items discussed would be given the appropriate commentary during each following item.

9 Council decisions on recommendations from the Komiti

There were no recommendations to Council made at the previous hui.

10 Council responses to queries raised at previous hui

There were no queries raised at the previous hui.

11 Update from Council's meetings February - March 2019

Resolved minute number 19/IWI/005 **File Ref** 3-CT-8-1

That the report 'Update from Council's meetings February - March 2019' be received.

Ms Hiroa / Ms Savage. Carried

12 Values

It was agreed that the values based framework would sit as an addendum to the MOU: Tūtohunga

13 Review of memorandum –Tūtohunga

Resolved minute number 19/IWI/006 **File Ref**

That the memorandum 'Review of the Memorandum of Understanding: Tūtohunga' be received.

Ms Hiroa / Ms Savage. Carried

Resolved minute number 19/IWI/007 **File Ref**

That Ngāi Te Ohuake be added as a signatory to the MOU: Tūtohunga; being an addition to the Komiti since the last MOU review.

Ms Wipaki / Ms Hiroa. Carried

Resolved minute number 19/IWI/008 **File Ref**

That Te Roopu Ahi Kaa advise Council that deferment is sought, until the next kōmiti hui for the content of the Memorandum of Understanding: Tūtohunga.

Ms Wipaki / Ms Hiroa. Carried

14 Update on discussions with Ngāti Waewae

The Komiti noted the commentary in the agenda.

15 Horizons update

A verbal update was provided by Mr Twomey noting:

- That there will be plan changes ahead
- RMA training is available through Horizons with a minimum number of 6 participants

His Worship the Mayor spoke to the Horizons Annual Plan noting:

- Old Man's Beard issues will continue to be managed by the Rangitikei District Council funded group Rangitikei Environmental Group (REG)
- Climate change

16 Update on landlocked land

His Worship the Mayor noted the progress with other parties

17 Update on Te Pae Tawhiti

A review of this and Accelerate 25 will be happening to ensure relevance with the changes in Government direction.

18 State of the Environment Report

The Komiti noted the commentary in the agenda.

Mr Thomas explained the process.

Resolved minute number	19/IWI/009	File Ref	1-PL-1-2
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That the key indicators without amendment for the State of the Environment Report for the Rangitikei District, monitoring the efficiency and effectiveness of the District Plan be received.

Mr Shenton / Mr Curtis. Carried

19 Policy and Community Planning Project and Activity Report – February 2019

Resolved minute number	19/IWI/010	File Ref
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That the report 'Policy and Community Planning Project and Activity Report – February 2019' be received.

Mr Curtis / Ms Hiroa. Carried

20 Economic Development Strategy Consultation and Engagement

The Komiti noted the commentary in the agenda.

21 Pānui/Announcements

Mr Gray acknowledged the tautoko from His Worship the Mayor and that the settlement process for Ngāti Rangi has been very quick. The third reading is 25 July 2019.

Ms Hiroa let the Komiti members know that the 125th anniversary of the Whitikaupēka Marae is on the Saturday of Easter weekend.

22 Late items

Resolved minute number 19/IWI/011 **File Ref**

That the memorandum 'Use of macron in the Rangitīkei' be received.

Ms Hiroa / Ms Wipaki. Carried

Resolved minute number 19/IWI/012 **File Ref**

That Te Roopu Ahi Kaa endorses the Council's proposal to use the macron in Rangitīkei

Ms Hiroa / Ms Wipaki. Carried

Resolved minute number 19/IWI/013 **File Ref**

That Council align its use of Te Reo with the Māori Language Commission Orthography.

Ms Hiroa / Ms Wipaki. Carried

23 Future Items for the Agenda

24 Next meeting

11 June 2019, 11.00 am (Komiti only hui from 10.00 - 11.00 am)

25 Meeting closed/Karakia

12.32 pm.

Confirmed/Chair: _____

Date:

Unconfirmed



Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 10 April 2019 –5.30pm

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2	Public Forum	3
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4	Members' conflict of interest.....	3
5	Confirmation of order of business	3
13	Update from MoU partnering organisations	3
6	Minutes of previous meeting	4
7	Consultation Document for the 2019/2020 Annual Plan.....	4
8	Chair's report	4
9	Council decisions on recommendations from the Taihape Community Board.....	4
10	Update on Place-Making Initiatives	4
11	Small Projects Grant Scheme Update – April 2019	5
12	Update on Youth Services	6
14	Update on new amenities block on Taihape Memorial Park	6
15	Requests for service concerning Taihape.....	6
16	Increased engagement with wider/smaller communities within Taihape Ward.....	6
17	Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.....	6
18	Matters not arising elsewhere on the agenda – project update	6
19	Future items for the agenda	7
20	Date of next meeting	7
21	Meeting closed.....	7

Present: Mrs Michelle Fannin (Chair)
Cr Richard Aslett
Mrs Ann Abernethy
Ms Gail Larsen
Mrs Yvonne Sicely

Also Present: Cr Angus Gordon (arrived 7.07pm)

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration
Ms Tracey Hiroa, General Manager, Mokai Patea Services

Tabled documents:

Item 8	Chair's report
Item 10	Submission item –additional bench seats
Item 13	Mokai Patea Services Work Plan Report
Item 18	Photos of trucks parking in bus stop

Note: 29 members of the community were in attendance for item 7.

1 Welcome

The Chair welcomed everyone to the meeting.

7 Consultation Document for the 2019/2020 Annual Plan

His Worship the Mayor gave a verbal presentation on the key issues for the 2019/2020 Annual Plan. He then answered questions raised by members of the public present. Cr Aslett made some observations.

2 Public Forum

There was no public forum

3 Apologies

Resolved minute number

19/TCB/015

File Ref

That the apologies from Cr Rainey for absence and Cr Gordon for lateness be received.

Mrs Fannin/Cr Aslett. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Confirmation of order of business

It was agreed that item 13 of the Agenda - Update from MoU partnering organisations be taken next.

13 Update from MoU partnering organisations

Ms George had previously submitted her apologies for not being at the meeting.

Representatives from Mokai Patea Services were in attendance.

Ms Hiroa thanked His Worship the Mayor for his presentation and acknowledged the useful discussions that followed.

She wished to note that her apology for the 13 February 2019 meeting of the Taihape Community Board had not been minuted.

Ms Mclean then undertook to explain Mokai Patea Services' supervisory role at The Lobby. The issue of children riding bikes and scooters on footpaths outside was addressed. It was suggested that further education was needed at school level.

Council staff to arrange for the scooter stand by the town hall to be relocated to footpath outside The Lobby.

Ms Hiroa, Mrs Martin and Ms Mclean then proceeded to speak to the Mokai Patea Services Work Plan Report for January to March 2019. They were keen for the Board and Council to be made aware of the various services that they were providing.

6 Minutes of previous meeting

Resolved minute number	19/TCB/016	File Ref
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That the minutes of the Taihape Community Board meeting held on 13 February 2019, be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett/Mrs Abernethy. Carried

7 Consultation Document for the 2019/2020 Annual Plan

Resolved minute number	19/TCB/017	File Ref
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That the Consultation Document for the 2019/20 Annual Plan is received.

Mrs Fannin/Ms Larsen. Carried

8 Chair's report

The Chair spoke to her tabled report noting the various events that she had attended.

Resolved minute number	19/TCB/018	File Ref
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That the Chair's report to the 10 April 2019 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Mrs Abernethy. Carried

9 Council decisions on recommendations from the Taihape Community Board

The Board noted the commentary in the meeting agenda.

10 Update on Place-Making Initiatives

Mrs Abernethy spoke to her tabled submission item regarding the purchase of additional bench seats.

A quote of \$1,570.00 had been received from Wanganui Enterprises for the two seats which had metal framing and were designed to be set in concrete.

One seat to be installed at the Taihape cemetery while the other to replace the one stolen from Kaka Road. Mr Hodder to discuss installation work with Council's Parks & Reserves Team Leader. It was agreed that Ms Larsen organise for Bonds Jewellers to provide plaques for the seats noting that they had been donated by the Taihape Community Board.

Mrs Abernethy reported that the photos for the pictorial boards had been completed and they looked really good. She had engaged Cynthia Hammer to help with selecting a suitable colour for the background strip.

Resolved minute number **19/TCB/019** **File Ref**

That the Taihape Community Board supports the purchase of two park bench seats from Wanganui Enterprises to the value of \$1,570.00 and that these be funded from the Small Projects Grant Scheme.

Mrs Abernethy/Mrs Sicely. Carried

Resolved minute number **19/TCB/020** **File Ref**

That the Taihape Community Board ask that Bonds Jewellers provide plaques for the two park bench seats and that these be funded from the Small Projects Grant Scheme.

Ms Larsen/Mrs Sicely. Carried

11 Small Projects Grant Scheme Update – April 2019

It was agreed there be a joint wreath presentation on behalf of the Taihape Community Board and Council at the Anzac Memorial Service.

Ms Larsen tabled photos and addressed the issue of trucks parking up at the designated bus stop in Kuku Street, Taihape. This was preventing the buses from getting in which was causing an inconvenience to passengers boarding or exiting. Also noted was the considerable damage done to the curbing due to the trucks driving over it. It was suggested that some form of signage be put in place to deter the buses. This matter be passed onto Council's Roading Team for their consideration.

Mrs Fannin advised that Lasercraft had been asked to provide a concept for the Fantail Place street sign for consideration at the Boards next meeting.

Resolved minute number **19/TCB/021** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – April 2019' be received.

Ms Larsen/Mrs Sicely. Carried

12 Update on Youth Services

The Board noted the commentary in the meeting agenda.

14 Update on new amenities block on Taihape Memorial Park

There were no further updates for this month.

15 Requests for service concerning Taihape

Resolved minute number 19/TCB/022 **File Ref**

That the report 'Request for Service- Resolutions – Taihape March 2019' be received.

Mrs Fannin/Mrs Abernethy. Carried

16 Increased engagement with wider/smaller communities within Taihape Ward

It was agreed that this item be discussed at a later date.

17 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.

Resolved minute number 19/TCB/023 **File Ref**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated January-February 2019 be received.

Mrs Fannin/Cr Aslett. Carried

18 Matters not arising elsewhere on the agenda – project update

Beautification of the Weka Street extension for motorhomes

Cr Gordon to seek further information on this matter and have it available for the Board's next meeting.

Sealing of Otaihape Valley Road

Mr Hodder reported that sealing of Otaihape Valley Road would cost \$600,000. If the Board felt this was worthy of consideration they could ask for further investigations, potentially as part of its submission to the Consultation Document for the 2019/20 Annual Plan.

Speed limit reduction on SH-1 from town boundary to Rauma Road

Following advice received back from the New Zealand Transport Agency, Mrs Abernethy was concerned that they had not taken into consideration traffic that made use of other roads

such as Manu, Rauma and Mangaone Valley Road. She was keen to see the speed limit reduced and did not want this matter brushed aside.

Planting of Kowhai along Mataroa Road

The Board was keen to support Keep Taihape Beautiful with this initiative. Further consultation was needed with Council's Parks and Reserves Team Leader to determine suitable sites for planting.

Wire sculptures in the Taihape CBD gardens

The Board was keen to see some of the sculptures placed in the gardens near the Taihape Town Hall. However as there was a need for them to be anchored, it was agreed that funds from the Small Project Grant Scheme be used to cover these costs.

Resolved minute number **19/TCB/024** **File Ref**

That funds from the Small Project Grant Scheme be used to cover cost to have the wire sculptures anchored into the garden.

Mrs Fannin/Ms Larsen. Carried

Resolved minute number **19/TCB/024** **File Ref**

That the commentary 'Matters not arising elsewhere on the agenda – project update' to the Taihape Community Board's meeting on 11 April 2019 be received.

Mrs Fannin/Ms Larsen. Carried

19 Future items for the agenda

None

20 Date of next meeting

12 June 2019, 5.30 pm.

21 Meeting closed

The meeting closed at 8.30pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 10 April 2019 – 7:00 pm

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Present: Ms Carolyn Bates
Ms Jennifer Greener
Ms Pip Hancock
Ms Donna Harris
Ms Belinda Harvey-Larsen
Ms Wendy Wagner
Cr Dave Wilson

In Attendance: Mr Blair Jamieson, Strategy and Community Planning Manager
Cr Cath Ash, Project Marton

Unconfirmed

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

That the apology of Ms Lyn Duncan and Cr Lynne Sheridan be received.

Ms D Harris / Ms C Bates. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the **Frae-Ona – proposed easement** will be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number 19/MCC/010 **File Ref** 3-CC-1-3

That the Minutes of the Marton Community Committee meeting held on 13 February 2019 be taken as read and verified as an accurate and correct record of the meeting.

Ms D Harris / Ms C Bates. Carried

7 Consultation Document for the 2019/2020 Annual plan

The Committee noted the commentary in the agenda.

Resolved minute number 19/MCC/011 **File Ref**

That the Consultation Document for the 2019/2020 Annual Plan be received.

Ms C Bates / Ms P Hancock. Carried

8 Chair's Report

The Chair provided a verbal report to the meeting noting:

- the development of the skate park is progressing;
- there have been no skate park meetings as noted to committee members earlier in the week;
- that the application by Council to the Tourism Infrastructure Fund was supported by way of an endorsement letter.

9 Council decisions on recommendations from the Committee

No recommendations were made to Council at the previous meeting.

10 Council responses to queries raised at previous meetings

There were no queries made to Council at the previous meeting.

11 Update from the Project Marton Co-ordinator

A verbal update was provided noting:

- The Marton Harvest Festival was a success especially with the addition of having the wedding. There has been interest from other towns requesting Project Marton's programme but these have been declined;
- There have been 10 – 12k visitors to Marton during the event;
- Marton Passport – with discounts and information in the information packs is in development and will be updated annually;
- Meet the candidates to be organised by the Youth Council.

12 Update from the Marton Wastewater Advisory Group

The Committee noted the commentary in the agenda.

13 Community Housing

The Committee noted the commentary in the agenda.

14 Marton Plunket Restrooms

The Committee noted the commentary in the agenda.

15 Follett Street 24/7 Toilets**Resolved minute number****19/MCC/012****File Ref**

That the Marton Community Committee expresses a preference for the colour scheme of the Follett Street 24/7 toilets to be in line with the township signage and artwork being produced within the Marton branding programme.

Ms C Bates / Ms P Hancock. Carried

16 Update on Youth Services

The Committee noted the commentary in the agenda.

17 Update on place-making initiatives

Discussion Item. Mrs Bates enquired whether committee members would like to visit the skatepark to view developments. All declined as they had recently visited the park independently.

18 Update on the Marton Civic Centre/Heritage Precinct project

The Committee noted the commentary in the agenda.

19 Small Projects Grant Scheme update – April 2019Seating Wilson Park

Seating which had been seen at the Marton Harvest Festival by Ms P Hancock was discussed as an option for Wilson Park. Ms D Harris to ring the supplier and bring the information back to the Marton Community Committee with photos and a quote so that the Marton Community Committee can pay for the proposed seating.

Resolved minute number**19/MCC/013****File Ref****3-CC-1-3**

That the memorandum 'Small Projects Grant Scheme Update – April 2019' be received.

Ms C Bates / Ms D Harris. Carried

20 Open Drain at Marton Park

Resolved minute number 19/MCC/014 **File Ref**

That the Marton Community Committee supports engaging a design expert to advise on the best solution for minimising the risk from the open drain at Marton.

Cr Wilson / Ms W Wagner. Carried

21 Marton Memorial Hall playground upgrade – extension of area

Resolved minute number 19/MCC/015 **File Ref**

That Council investigate the viability of lighting as the rear of the Marton Memorial Hall for parking/visibility improvement.

Ms B Harvey-Larsen / Cr Wilson. Carried

22 Community Response Plan – Update

Ms Bates to catch up with Paul Chaffe.

23 Current Infrastructure projects/upgrades and other Council activities within the Marton Ward January – February 2019

Resolved minute number 19/MCC/016 **File Ref** 3-CC-1-5

That the extract 'Current Infrastructure projects/upgrades and other Council activities within the Marton Ward, January-February 2019' be received.

Ms C Bates / Ms J Greener. Carried

24 Late Items

Frae-Ona Park - proposed easement

A memorandum has been tabled.

The Committee noted its concern around the proposed road: it must meet the requirements and be fit for purpose for the future demand at the park and number of dwellings to go into that space.

Resolved minute number 19/MCC/017 **File Ref**

That the memorandum 'Frae-Ona Park – proposed easement' be received.

Ms D Harris / Ms J Greener. Carried

Resolved minute number

19/MCC/018

File Ref

The Marton Community Committee agrees with Council's proposed easement through Frae-Ona Park to provide access to the land behind the park and to provide public vehicle access to the currently undeveloped area or the park. The Marton Community Committee meeting also requests that the landscaping alongside the road aligns to the aesthetics and landscaping of the park.

Ms P Hancock / Ms D Harris. Carried

25 Next meeting

12 June 2019, 7.00 pm.

26 Meeting Closed

8.42 pm.

Confirmed/Chair: _____

Date:

Rangitīkei District Council

Assets/Infrastructure Committee Meeting

Minutes – Thursday 11 April 2019 – 10:30 a.m.

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Present: Cr Dean McManaway (Chair)
Cr Richard Aslett
Cr Cath Ash
Cr Nigel Belsham
Cr Jane Dunn
Cr Angus Gordon
Cr Lynne Sheridan
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present Cr Graeme Platt

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Hamish Waugh, Infrastructure Group Management
Mr Blair Jamieson, Strategy and Community Planning Manager
Mr Reuben Pokiha, Roading Advisor
Mr Arno Benadie, Principal Advisor - Infrastructure
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Council Prayer

Cr Wilson read the Council Prayer.

3 Public Forum

Nil

4 Apologies/leave of Absence

That the apology for the absence of Cr Ruth Rainey and Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative) be received.

Cr Aslett / Cr Wilson. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest.

6 Confirmation of order of business

The order of business was confirmed.

One late item, Award of contract for repairs to Swan Street, Taihape, was accepted for consideration in a public excluded session.

7 Confirmation of minutes

Recommendation:

Resolved minute number

19/AIN/20

File Ref

3-CT-13-2

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 21 March 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Wilson. Carried

8 Chair's Report

No report was provided.

9 Progress with Strategic Issues

The Committee noted the commentary in the agenda.

His Worship the Mayor, Andy Watson mentioned that he and Cr Gordon met with the Taihape Women's Club on 10 April, to visit the club rooms. There are a few suggested changes to be made to the facilities (security lights/kitchen layout), but on the whole the club seems positive about the move.

Cr McManaway advised that the Hunterville Cemetery extension is likely to proceed, as we now have the landowner's agreement.

10 Infrastructure Protection Update – March 2019

The report was taken as read. Mr Benadie provided an update:

- Putorino Dump – Horizons consent has now been granted, and Council has a contractor on board, who is shifting the flow currently. Council should have access to the landfill early next week. Contractors have been engaged to assist with the testing.
- Ongoing monitoring is robust for closed dump sites. The issue is from sites that we are unaware of.
- Ratana water – the new water source has a chemical makeup which is causing the scale to be removed from the pipes. This caused the 'floaties' in the water, and issues with pipes leaking. A chemist has been brought in to correct that issue. The cause of the odour is still under investigation currently. Council will be tankering in water for household tanks and generally for people in the town to access until the issues have been resolved.

Undertaking

Subject

Councillor communication

To update Elected Members with any future water concerns as soon as they are known about.

Resolved minute number

19/AIN/021

File Ref

That the memorandum 'Infrastructure Protection Update – March 2019' to the Assets/Infrastructure Committee meeting on 11 April 2019 be received.

Cr Aslett / Cr Gordon. Carried

11 Marton Water Supply Strategy Update

The report was taken as read.

The Committee enquired about the Marton Bore (on Calico Line) which was installed as a result of a recommendation from a technician, and has yet to be utilised.

Reactivating the pipeline from the Rangitikei River to Lake Alice and extending to Marton was not considered a viable alternative.

Undertaking	Subject	Marton Bore investigation
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Council is to investigate the current state of the Marton bore (on Calico Line), and report back to the Assets/Infrastructure meeting, the report to include: whether or not the bore is complete, and working; the quality of the water; how much has it been used to date; and if used, will it increase the quality of Marton's water.

Resolved minute number	19/AIN/ 022	File Ref
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That the 'Marton Water Supply Strategy Update' to the Assets/Infrastructure Committee meeting on 11 April 2019 be received.

Cr Belsham / Cr Dunn. Carried

12 Investigation of placement of dump stations in Bulls and Hunterville

The report was taken as read.

Undertaking	Subject	BCC agenda
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The Committee requested that this report be included in the next Bulls Community Committee agenda as an update.

Resolved minute number	19/AIN/ 023	File Ref
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That the report 'Investigation of placement of dump stations in Bulls and Hunterville' to the Asset/Infrastructure Committee meeting of 11 April 2019 be received.

Cr McManaway / Cr Sheridan. Carried

Resolved minute number	19/AIN/024	File Ref
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That Council does not proceed with the installation of motor caravan dump stations in Bulls and Hunterville.

Cr Wilson / Cr Sheridan. Carried

13 Infrastructure Group project and activity report

The report was taken as read. Mr Waugh provided an update:

- The annual re-seal programme has been completed. Taihape-Napier Road and Spooners Road re-seal has been deferred to 2019/20, as the road condition can sustain this.
- Mangahoe – issues are now resolved and the project is 97% complete
- Mangaweka Bridge – geotech reports showed the issue is minor in nature. Updates are being provided via this report.
- Hunterville Test Bore – the test bore drilled to 342m: this found water but it could not be extracted due to the clay content surrounding the pipe. The Ministry of Health has agreed to fund a full production bore as the confidence of finding suitable water is high. The only unknown at this stage is the quality of the water.
- Bulls Intersection – NZTA has deferred their resealing for 12 months. Council is awaiting clarification that they will still fund 75% of the water main renewal project

Resolved minute number

19/AIN/025

File Ref

That the 'Infrastructure Group project and activity report' to the Assets/Infrastructure Committee meeting on 11 April 2019 be received.

Cr Gordon / Cr Ash. Carried

14 Community and Leisure Services project and activity report

The report was taken as read. Mr Jamieson provided an update:

- Town signage – Council has engaged with McIlwaines to install the remainder of the signs.
- Community Housing – Council is currently waiting for SolarCity to send through an amended contract to reflect the lower costs agreed upon.

Resolved minute number

19/AIN/026

File Ref

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 11 April 2019 be received.

Cr Dunn / Cr Belsham. Carried

15 Questions put at previous meeting for Council advice or action

None.

16 Late items

1. Public Excluded

11.54 am

Resolved minute number **19/AIN/027** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Award of contract for repairs to Swan Street, Taihape

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Award of contract for repairs to Swan Street, Taihape	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i>	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Dunn. Carried

19/AIN/028

2. Open meeting

12.01 pm

Resolved minute number **19/AIN/029** **File Ref**

That the public excluded meeting of the Assets/Infrastructure Committee move into open meeting

Cr Belsham / Cr Dunn. Carried

17 Future items for agenda

None

18 Next meeting

9 May 2019

19 Meeting closed

12.01pm

Confirmed/Chair: _____

Date:

Rangitīkei District Council

Policy/Planning Committee Meeting

Minutes – Thursday 11 April 2019 – to follow Assets/Infrastructure meeting

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Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Carol Gordon, Customer Services and Communications Team Leader
Mr George Forster, Policy Advisor
Mr Arno Benadie, Principal Advisor - Infrastructure
Ms Christin Ritchie, Governance Administrator

Tabled Documents **Item 7** Chair's Report

1 Welcome

The meeting started at 1.07pm. The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for the lateness of His Worship the Mayor, Andy Watson, be received.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Cath Ash and Ms Tracey Hiroa both declared a conflict of interest with the MoU funding in agenda item 10.

5 Confirmation of order of business

The order of business was confirmed. Because item 10 would be taken from 2.00 pm, some subsequent items on the agenda could be dealt with before then.

There were no late items.

6 Confirmation of Minutes

Resolved minute number

19/PPL/024

File Ref

That the Minutes of the Policy/Planning Committee meeting held on 21 March 2019 without amendments be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

7 Chair's Report

The Chair's tabled report was taken as read.

There was a discussion around the landfill erosion article in the Dominion Post recently¹. Mr Hodder noted that investigations of old closed landfills had started following the exposure of

¹ Paul Gorman, 'Tip of the trash iceberg', Stuff, 9 April 2019

the Putorino landfill alongside the Rangitikei River. The Chair noted the register of contaminated sites

Undertaking	Subject	Future agenda item
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Council to investigate and report back to the Committee regarding the landfills in the Rangitikei District. What is the current policy, where are they located, and what are the associated/future potential risks.

Resolved minute number	19/PPL/025	File Ref	3-CT-15-1
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That the 'Chair's Report' to the Policy/Planning Committee meeting on 11 April 2019 be received.

Cr Gordon / Cr Dunn. Carried

8 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

9 Update on Communication Strategy

Ms Gordon provided a brief update:

- The Annual Plan was the main focus for last month
- A fact sheet has been prepared for Ratana to address the water issues
- The Consultation Document is smaller than those previously created, which is proving more popular with residents.

The Committee asked that next year the Council meeting for CD sign off be held earlier, to allow more time for notifying public meetings for consultation. The Committee would also like to see the Communications team link into the rural Facebook pages, as for most these are the best way to communicate.

Resolved minute number	19/PPL/026	File Ref	3-CT-15-1
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That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 11 April 2019 be received.

Cr Aslett / Ms T Hiroa. Carried

11 Legislation and Governance Update – April 2019

Mr Hodder provided commentary to the Committee:

- Since the report was generated there the Local Government (Community Well-being) Amendment Bill had had further debate in Parliament.
- With the introduction of the Arms (Prohibited Firearms, Magazines, and Parts) Amendment Bill, Council checked whether there was any impact on the weapons held by the Animal Control team. Minor modifications were required on one weapon.
- Privacy Bill – the report from the Justice Committee has modified the notifiable breach provision. This substantially addressed the concern expressed by Council in its submission on the Bill last year.
- Delegations under the Reserves Act – with the recent receipt of the submission prepared jointly by the Local Authority Property Association and Local Government New Zealand and an extension of the due date to 17 May 2019, the Committee agreed that the final submission be considered by Council at its meeting on 2 May 2019.

His Worship the Mayor expressed concerns over Ministerial powers in sections 15 and 24 of the Reserves Act, and how this could increase existing issues in the district with landlocked and abandoned land. He was also concerned with section 51, whereby the Minister could authorise new flora and fauna to be introduced into reserves.

Resolved minute number

19/PPL/027

File Ref

3-OR-3-5

That the 'Legislation and Governance Update, April 2019' to the Policy/Planning Committee meeting on 11 April 2019 be received.

Cr Belsham / Cr Ash. Carried

12 The process following Council's inspection of potentially earthquake-prone buildings

The Committee noted the commentary in the agenda, and enquired as to the current process for identifying earthquake prone buildings in the district.

The Committee were advised that 50% of building have already been identified, and council is on track to identify all building within the time frame allotted.

13 Review of Water-related Services Bylaw 2013

The report was taken as read. Mr Forster and Mr Benadie answered questions.

Resolved minute number

19/PPL/028

File Ref

That the report on the 'Review of the Water Related Services Bylaw 2013' be received.

Cr Aslett/ Cr Gordon. Carried

Resolved minute number 19/PPL/029 File Ref

That the Policy/Planning Committee recommends to Council, that in accordance with section 155 of the Local Government Act 2002, a Water Related Services Bylaw is the most appropriate way of dealing with the management of water supply, wastewater and stormwater, private drains and watercourses, and trade waste.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number 19/PPL/030 File Ref

That Policy/Planning Committee recommends to Council that a review of the Trade Waste Operational Guidelines 2013 be carried out and they come back to the Committee for noting.

Cr Belsham / Cr Ash. Carried

Resolved minute number 19/PPL/031 File Ref

That Policy/Planning Committee recommends to Council that a review of the Water Supply Operational Guidelines 2013 be carried out and they come back to the Committee for noting.

Cr Belsham / Cr Ash. Carried

10 Review of the Memorandum of Understanding Partnering Organisations

Presentations were made by the five MoU partnering organisations, outlining their achievements during the year and their plans for 2019/20.

- Bulls & District Community Trust
- Project Marton
- Mōkai Pātea Services
- Taihape Community Development Trust

Ms Hiroa and Cr Ash left the meeting 3.37pm

10A Public Excluded

3.38pm

Resolved minute number **19/PPL/032** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Memorandum of Understanding Partnering Organisations funding

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Memorandum of Understanding Partnering Organisations funding	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Belsham / Cr Dunn. Carried

His Worship the Mayor left at 3.50pm

19/PPL/033

19/PPL/034

10B Open Meeting

4.04 pm

Resolved minute number **19/PPL/034** **File Ref**

That the public excluded meeting move into open meeting.

Cr Belsham / Cr Aslett. Carried

14 Review of the Memorandum of Understanding: Tūtohunga

The report was taken as read. Mr Jamieson advised that he is still waiting on the Values Based Addendum from Te Roopu Ahi Kaa, to add to this.

Undertaking **Subject** **TRAK Strategic Plan**

Mr Jamieson is to circulate a copy of the Te Roopu Ahi Kaa Strategic Plan to Elected Members as soon as possible.

Resolved minute number **19/PPL/036** **File Ref**

That the 'Review of the Memorandum of Understanding: Tūtohunga' to the Policy/Planning Committee 11 April be received.

Cr Sheridan / Ms T Hiroa. Carried

15 Update on State of Environment report

The Committee noted the commentary in the agenda.

16 Questions put at previous meeting for Council advice or action

None.

17 Policy & Community Planning Project and Activity Report – March 2019

The report was taken as read. Mr Jamieson provided an update to the Committee:

- Township signage – Marton has progressed this month, with amendments made to the graphics. – Mangaweka are discussing their graphics at present, and are looking to potentially use a black weka.
- Ngāti Hauiti – engagement continues as they look to increase the capacity of their site. Parewahaha have also expressed interest in engaging with Council.
- As foreshadowed in the Consultation Document for the 2019/20 Annual Plan, an application has been made to the Tourism Infrastructure Fund for funding for the installation of public toilets at Centennial Park, Marton and the planned upgraded playground alongside Marton Memorial Hall.

Resolved minute number **19/PPL/037** **File Ref**

That the report 'Policy & Community Planning Project and Activity Report – March 2019' to the Policy/Planning Committee on 11 April 2019 be received.

Cr Aslett / Cr Belsham. Carried

18 Activity Management

The report was taken as read.

Undertaking	Subject	Rates remission update
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The Committee has requested an update on the takeup of the new house build rates remission.

Resolved minute number	19/PPL/038	File Ref
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That the report 'Activity Management' to the Policy/Planning Committee on 11 April 2019 be received.

19 Late items

None

20 Future items for the agenda

- Closed landfills
- Jurisdiction Collaboration Team
- Policy options around poor state of unoccupied CBD properties'
- MoU framework
- River walk tunnel between Utiku and Mangaweka.

21 Next meeting

9 May 2019.

22 Meeting closed

4.33 pm

Confirmed/Chair: _____

Date:

Unconfirmed



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 15 April 2019 – 6:30 pm

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Present: Ms Karen Kennedy
Ms Jean Signal
Mr Richard Gower
Ms Lynette Thompson
Ms Jane Watson
Cr Nigel Belsham
Cr Dave Wilson
Cr Cath Ash
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

In attendance: Mr Ross McNeil, Chief Executive
Mr George Forster, Policy Advisor
Ms Kelsey Smith, Destination Hunterville

Tabled Documents: **Item 16** Hunterville St John First Response Unit Letter

1 Welcome

The meeting started at 6.31pm. The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

That the apology of Ms Sandra Carroll, Ms Maureen Fenton and Cr Dean McManaway be received.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, that the letter from Hunterville St John First Response Unit be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number 19/HCC/007 File Ref 3-CC-1-2

That the Minutes of the Hunterville Community Committee meeting held on 18 February 2019 be taken as read and verified as an accurate and correct record of the meeting.

Ms Watson / Ms Thompson. Carried

7 Consultation Document for the 2019/20 Annual plan

His Worship the Mayor spoke to the Committee about what was proposed for the 2019/2020 Annual Plan and went through the major projects in attachment two.

His Worship the Mayor also used this opportunity to inform the Committee of the following:

- Currently the average rates increase is looking at about 3.96%.
- The outcome of the representation review was that five elected members would make up the central ward.

- A large amount of the expenditure is spent on repairs and maintenance to roads as well as things we are required to do such as work on earthquake prone buildings and consenting.
- There is going to be a large capital build over the next few years.
- His Worship the Mayor informed the Committee that Cr McManaway would not be standing again at this year's election and noted that Cr McManaway had well served the community during his time as an elected member.
- Provided a progress update on the status of the Bulls house project.
- Progress is being made on sorting the Rātana water issues.

When queried on the progress of the Hunterville bore works Chief Executive Mr McNeil informed the Committee that a result was more likely weeks away rather than months. Mr McNeil noted that whether the bore was a success or failure the Government would be covering 80% of the cost.

Resolved minute number

19/HCC/008

File Ref

That the Consultation Document for the 2019/20 Annual Plan be received.

Mr Gower / Ms Signal. Carried

8 Chair's Report

There was no Chairs report.

9 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the last meeting.

10 Council responses to queries raised at previous meetings

Council had not yet received a response from DoC in regards to Simpson reserve. Chief Executive, Mr McNeil noted that DoC were strung out at the moment due to restructures and that Council officers would follow up.

His Worship the Mayor suggested that the Committee put in a submission to the Annual Plan on the issues raised with Doc.

11 Update on place-making initiatives

- A sign board is to go next to the dog with stuff from around the area that visitors or locals could go and do/experience.
- Ms Carroll was in charge of organising the chairs to be painted.
- With Cr McManaway not present no update was provided on the Queens Park board.

12 Small Projects Fund – April update

- \$400 has been approved to go towards the Hunterville Trading Company.
- The Committee noted that they have \$816 in their projects fund.
- The Hunterville Vet Conference is coming up and it could be an opportunity to use some of the funds.
- Kiwiburn is continuing.
- Ms Smith from Destination Hunterville informed the Committee that they have four projects on the go currently.

Resolved minute number

19/HCC/009

File Ref

3-CC-1-1

That the memorandum 'Small Projects Grant Scheme Update – April 2019' be received.

Ms Kennedy / Ms Thompson. Carried

13 Fitness Track update

Mr Gower provided the following update:

- 80 tonnes of lime has been dropped off with 40 tonnes still to come.
- McIntosh Excavators are carrying out the work.
- Looking to install some fitness stations.
- The vet club have helped out with donations.
- A new water fountain will be installed.
- Wires will be needed down the grandstand to help stop people falling down.

14 Youth Update:

The Committee noted the commentary in the agenda.

His Worship the Mayor also spoke to the item that he had been to the camp that was held and there was a good spread of youth and they were interested in Councils workings.

15 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee noted the attachment.

- The grant has been received to improve the toilets
- Approval has been given for the removal of asbestos from the fire station.
- The purchase for additional land for the Hunterville cemetery has been completed

Resolved minute number**19/HCC/010****File Ref****3-CC-1-4**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the ward' dated January - February be received.

Ms Kennedy / Ms Watson. Carried

16 Late Items

Hunterville St John First Response Unit letter

Hunterville St John sent a letter informing the Committee that their current building had been sold to a private buyer and advised them that they are looking for a new premises to operate out of.

17 Next meeting

17 June 2019 at 6:30 pm

18 Meeting Closed

7:48pm

Confirmed/Chair: _____

Date: