

COUNCIL MEETING

ORDER PAPER

THURSDAY, 12 DECEMBER 2019, 1.00PM

**COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL
46 HIGH STREET, MARTON**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Telephone: 06 327-0099

Facsimile: 06 327-6970

Chair - His Worship the Mayor, Andy Watson

Deputy Chair – Nigel Belsham

Membership

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.



Rangitikei District Council

Council Meeting

Agenda – Thursday 12 December 2019 – 1:00 p.m.

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1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

6 Confirmation of minutes

The minutes from the Council meeting held 31 October 2019 are attached.

Recommendation:

That the minutes of the Council meeting on 31 October 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the 'Mayor's report and schedule' to the 12 December 2019 Council meeting be received.

8 Schedule of meetings in 2020

A draft schedule is attached.

File 3-EP-1-1

Recommendation:

That the draft Schedule of meetings in 2020 be adopted [as amended/without amendment].

9 Bulls Water Strategy

A report is attached.

Recommendations:

- 1 That the report “Bulls Water Strategy” to the 12 December 2019 Council meeting be received.
- 2 That, Council proceed with tendering for the construction of a new reservoir and pump station building on the current water tower site, because this site will result in the most efficient use of Rangitikei District Councils existing water supply assets in Bulls.
- 3 That, the existing water tower be removed from the site before construction of the new reservoir starts, because it will be more cost effective in the long term and for construction to remove it now.

10 Gambling venue (Class 4) policy – deliberation on submissions

A report is attached.

File: 3-PY-1-5

Recommendations:

- 1 That the report ‘Deliberation on submissions to the proposed Gambling (Class 4) Venue Policy’ to the 12 December 2019 Council meeting be received.

- 2 That, Council

Either

Retain the Gambling (Class 4) Venue Policy cap of 83 (Status Quo). This would mean more machines can come into the District and new venues established providing they comply with the policy;

Or

Adopt the Gambling (Class 4) Venue Policy, amended to reduce the cap from 83 to 58. This reflects the current amount of machines operating in the district and would mean no more can come into the District and new venues couldn’t be established unless cap space becomes available. There has been no interest that Staff are aware of to establish new venues or machines in the past 24 months;

Or

Amend the Gambling (Class 4) Venue Policy, to apply a sinking lid on Electronic Gaming Machines numbers. This would mean when venues close or Electronic Gaming Machines are removed that cannot be replaced.

- 3 That, Council

Either

Adopt a provision allowing venues to move location providing it meets the requirements set out in the policy. This allows venues to move location but would have to comply with the criteria in the policy;

Or

Adopt a provision not allowing venues to be relocated. This will mean venues cannot relocate. If they wish to relocate they are treated as a new venue;

Or

Do not adopt any provisions on relocation. This means Staff will refer back to the Gambling Act 2003. This would be similar to Option A, but less prescriptive than what was consulted on.

- 4 That Council does/does not adopt the amendment to include section 7 (Merger of Class 4 Venues). This helps provide clarification for the public.
- 5 That Council adopt all other minor amendments to the Policy. This allows for small changes to be tidied up and does not have any effect of the application of the Policy.
- 6 That, Council

Either

Recommend Staff prepare/do not prepare “Best Practice Guidelines” for gambling. Staff can prepare these and bring them back to Council for noting;

Or

Recommend Staff include a web link to the Department of Internal Affairs website for best practice material. This would save staff time and would be consistent with what is set at a national level;

Or

Staff do not add any additional information to the website. Venues and patrons would, if desired, need to find extra information on best practice for themselves.

11 Administrative Matters – December 2019

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report ‘Administrative Matters – December 2019’ to the 12 December 2019 Council meeting be received.

- 2 That the rates remission policy – incentivising residential development by amended to clarify that waiver of internal building consent costs for a new dwelling replacing an existing dwelling be calculated by taking the percentage increase in rateable value between the new house and the existing house and applying this percentage to the \$5,000 rateable value, with the proviso that \$5,000 would be the maximum amount waived.
- 3 That, to ensure efficient decision-making on Council-funded grants and involvement of local communities in that process, the decision on applications to the Community Initiatives Fund and the Events Sponsorship Scheme be delegated to a Grants Sub-committee comprising community assessors (nominated by each of Community Board and Community Committee) together with the Chair and Deputy Chair of the Finance/Performance Committee (the latter taking those roles in the sub-committee), with meeting times to be determined;

AND

That the Smartygrants software be used to process and manage applications for consideration by the sub-committee;

AND

That the Delegations Register be amended to reflect this amended delegation;

AND

That the decision be reviewed (by the Finance/Performance Committee) after the funding rounds scheduled for 2020 have concluded.

12 Top Ten Projects – status, December 2019

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum ‘Top Ten Projects – status, December 2019’ to the 12 December 2019 Council meeting be received.

13 Bulls Community Centre – enhancements

A report is attached.

Recommendations:

- 1 That the memorandum ‘Bulls Community Centre – expenditure review’ to the 12 December 2019 meeting of Council be received.

- 2 That Council confirms an additional capital funding provision for the Bulls Community Centre of up to \$887,017 (the final figure being dependent on any unspent contingency and whether or not an upgrade to electricity supply is required) to recognise
- a) the additional costs (beyond what was allowed for in the provisional sums) for the town square, carpark, bus lane and bus shelters (\$752,442) and
 - b) the cost of upgrade to electricity supply to power the building (\$134,574.59)
- with the rating impact included in the 2020/21 Annual Plan budget.

14 Bulls & Districts Historical Society (Inc)

A letter is attached.

15 Minutes and recommendations from Committees

The minutes are attached.

Recommendations:

- 1 That the following minutes be received:
- Ratana Community Board, 8 October 2019 – *to be tabled*
 - Taihape Community Board – Inaugural, 7 November 2019
 - Ratana Community Board – Inaugural, 12 November 2019
 - Omatane Rural Water Supply Sub-Committee, 13 November 2019 – *to be tabled*
 - Hunterville Community Committee, 2 December 2019
 - Turakina Reserve Management Committee, 3 December 2019 – *to be tabled*
 - Turakina Community Committee, 3 December 2019 – *to be tabled*
 - Marton Community Committee, 4 December 2019 – *to be tabled*
 - Santoft Domain Management Committee, 4 December 2019 – *to be tabled*
 - Taihape Community Board, 4 December 2019 – *to be tabled*
 - Audit/Risk Committee, 5 December 2019 – *to be tabled*
 - Bulls Community Committee, 5 December 2019 – *to be tabled*
- 2 That the following recommendations from the Taihape Community Board meeting held on 4 December 2019:

19/TCB/071

That the Taihape Community Board recommends to Council that the buildings at 22 Tui Street are demolished, and that staff investigate the potential for community housing units to be built on this site, and if the Taihape Community Board and Rangitikei District Council agree to the proposed end use of 22 Tui Street, Taihape, the Chief Executive be authorised to enter into a Deed of Variation to provide for that.

19/TCB/074

That the Taihape Community Board request that Council provide feedback on the feasibility of a toilet facility at Mt Stewart and that this be available to the Boards next meeting.

19/TCB/075

That the Taihape Community Board recommends to Council that each Community Board and Committee has a logo design with the buy line 'A Voice to the Community'

- 3 That the following recommendations from the Bulls Community Committee meeting held on 5 December 2019:

19/BCC/038

That the Bulls Community Committee recommend to Council to add a 70km area on State Highway 3 past the Kiwi Tech Building and on State Highway 1, north of Bulls by the beginning of the Polo grounds (Ex Racecourse), to not only reduce the engine breaking noise from trucks, but to slow all vehicles down from 100km to 50km, within the Bulls town boundary.

19/BCC/039

The Bulls Community Committee requests Councils roading team to look into full reconstruction of Parewanui Road from rural number 674 to Dalrymples Road.

16 Late items

As agreed at Item 6.

17 Public excluded**Recommendation:**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Property matters
2. Provincial Growth Fund
3. PFAS

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Provincial Growth Fund	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 3 PFAS	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

18 Open Meeting

19 Next Meeting

Thursday 30 January 2020, 1.00pm

20 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes – Thursday 31 October 2019 – 1:00 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Brian Carter
Cr Fiona Dalgety
Cr Gill Duncan
Cr Jane Dunn
Cr Angus Gordon
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson

In attendance: Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Jo Devine, General Manager – Finance and Business Support
Mr Arno Benadie, Principal Advisor – Infrastructure
Ms Nardia Gower, Strategic Advisor - Youth
Mr George Forster, Policy Advisor
Ms Bonnie Clayton, Governance Administrator

Tabled documents: Item 19 – Expenses and Allowances Policy
Item 24 – Youth Council minutes
Late item - Draft for Council's consideration: Resource Management
Amendment Bill 2019

1 Welcome

His Worship the Mayor welcomed everyone to the meeting at 1.05pm.

2 Council Prayer

Cr Duncan read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence for Cr Tracey Hiroa be received.

Cr Dunn/Cr Carter. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts declared.

6 Confirmation of order of business

The order of business was confirmed.

Item 9 was moved to follow item 18 and Item 20 was moved into Public Excluded.

7 Confirmation of minutes

Resolved minute number

19/RDC/346

File Ref

That the minutes of the Council meeting on 24 October 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be attached to the electronic copy of these minutes.

Cr Belsham/Cr Ash. Carried

8 Mayor's Report

The Mayor's report and schedule were taken as read.

His Worship the Mayor briefly updated Elected Members of his two day Mayoral training, noting that there had been more than 400 Civil Defence events declared or listed from the past 3 years, a sure sign of climate change.

Resolved minute number **19/RDC/347** **File Ref** **3-EP-3-5**

That the 'Mayor's report and schedule' to the 31 October 2019 Council meeting be received.

His Worship the Mayor/Cr Wilson. Carried

10 Standing Orders and Order of Business for the 2019-22 Triennium

Mr Forster took the report as read and briefed Elected Members on the changes to Standing Orders.

Resolved minute number **19/RDC/348** **File Ref** **3-OR-3-4**

That Council replace its Standing Orders by adopting* those proposed by Local Government New Zealand with the following changes to sections: (and amendment)

- Definitions in 2.0; and
- Meeting duration 4.2; and
- Membership of the Mayor 7.6; and
- Emergency meeting 8.5-8.7; and
- Casting vote 20.3; and
- Losing quorum 11.5; and
- Leave of absence 13.3; and
- Behaviour is consistent with code of conduct 21.2; and
- Speaking rights 22.5; and
- Chairperson recommending amendment 24.6; and
- Procedural motions 26.1; and
- Electronic signatures 29.1; and
- Keeping a record of minutes 30.0; and
- Any minor amendments to wording for clarity.

*75% vote required
Cr Belsham/Cr Ash. Carried

Motion

That the Chair can use a limited casting vote with statutory requirements.

Cr Ash/Cr Gordon. Lost

Resolved minute number **19/RDC/349** **File Ref**

That His Worship the Mayor have delegation to approve a leave of absence of an Elected Member to protect a member's privacy.

His Worship the Mayor/Cr Ash. Carried

11 Code of Conduct

Mr Forster took the report as read and briefed on the changes to the Code of Conduct.

Resolved minute number **19/RDC/350** **File Ref** **3-OR-3-4**

That Council adopt* the proposed Code of Conduct with the tracked changes to the following sections:

- Contact with the media Section 7; and
- Principles Section 13.1; and
- Complaints section 13.2; and
- Any minor amendments to wording for clarity.

*75% vote required.

Cr Dunn/Cr Panapa. Carried

12 Committee structure and governance arrangements for the 2019-22 triennium

The report was taken as read.

Resolved minute number **19/RDC/351** **File Ref** **3-OR-3-4**

That the report 'Committee structures and governance arrangements for the 2019-22 triennium be received.

Cr Ash/Cr Wilson. Carried

Resolved minute number **19/RDC/352** **File Ref** **3-OR-3-4**

That the normal meeting time for Council, its standing committees and workshops is between 9.30 am and 5.00 pm on the second, third and last Thursdays of each month.

Cr Belsham/Cr Gordon. Carried

Resolved minute number **19/RDC/353** **File Ref** **3-OR-3-4**

That Council endorses the criteria for establishing successful specialised standing committees as being

committee membership open to all members of the Council,

(ii) committee meetings being at the same frequency as Council or at intervals consistent with Council's needs,

(iii) the committees having the maximum legal delegations; and

(iv) the committees collectively covering the full scope of Council's business.

Cr Belsham/Cr Ash. Carried

Resolved minute number **19/RDC/354** **File Ref** **3-OR-3-4**

That Council notes the Mayor's decision for the broad delineation of the four specialised standing committees in the 2016-19 triennium continuing for the 2019-22 triennium as Finance/Performance; Assets/Infrastructure; Policy/Planning; and Audit/Risk, and endorses continuing the purpose statements, detailed terms of reference and delegations agreed for these committees in the 2016-19 triennium, with the proposed amendments, but subject to review after the strategic planning day on 20 November 2019.

Cr Wilson/Cr Ash. Carried

Resolved minute number **19/RDC/355** **File Ref** **3-OR-3-4**

That Council notes the Mayor's decision to continue the Youth Council for the 2019-22 triennium, continuing the purpose statement, detailed terms of reference and delegations agreed during the 2016-19 triennium.

Cr Dunn/Cr Duncan. Carried

Resolved minute number **19/RDC/356** **File Ref** **3-OR-3-4**

That the Council notes the Mayor's decision to establish (and chair) a separate Hearings Committee to meet on an as-required basis only to determine panels for hearings under the Resource Management Act and to conduct hearings as required by other enactments.

His Worship the Mayor/Cr Belsham. Carried

Resolved minute number **19/RDC/357** **File Ref** **3-OR-3-4**

That the Council note the Mayor's preference

- a. for the whole Council to meet on a quarterly basis (March, June, September, December) to review the strategic environment and priorities for the Rangitikei District and the local government sector;
- b. for the whole Council to meet on a quarterly basis (April, May, August, November) with the chairs of the Community Boards and the Community Committees; and
- c. subject to an invitation from the Chief Executive, for the Mayor and the Deputy Mayor to meet with the Chief Executive and Senior Leadership Team at their first meeting each month.

His Worship the Mayor/Cr Gordon. Carried

Resolved minute number **19/RDC/358** **File Ref** **3-OR-3-4**

That the Council notes the Mayor's decision that the chairs of the four specialist standing specialist committees in the 2019-22 triennium will be:

Finance/Performance	Cr Belsham
Assets/Infrastructure	Cr Wilson
Policy/Planning	Cr Gordon
Audit/Risk	Mr Craig O'Connell

and that each of these committees will appoint their deputy chairs.

His Worship the Mayor/ Cr Dunn. Carried

Resolved minute number **19/RDC/359** **File Ref** **3-OR-3-4**

That Te Rōpu Ahi Kā continue to be able to nominate a representative as a full member for each of the Assets/Infrastructure, Finance/Performance and Policy/Planning Committees in the 2019-22 triennium.

Cr Belsham/Cr Ash. Carried

Resolved minute number **19/RDC/360** **File Ref** **3-OR-3-4**

That the authority to set the remuneration for the independent Chair of the Audit/Risk Committee lie with the Chief Executive, within an annual cap of \$10,000.

Cr Ash/Cr Wilson. Carried

Resolved minute number **19/RDC/361** **File Ref** **3-OR-3-4**

That the sub-committee comprising of Cr Belsham as Chair, Cr Gordon, Cr Dalgety and His Worship the Mayor conduct any reviews of the Chief Executive's performance with the review process being managed as a specified additional responsibility.

Cr Wilson/Cr Duncan. Carried

Resolved minute number **19/RDC/362** **File Ref** **3-OR-3-4**

That Council confirms for the 2019-22 triennium the existing terms of reference and delegations as amended for Te Rōpu Ahi Kā, the Māori Land Rates Remission Sub-committee, the Creative Communities Assessment Committee, the Sport New Zealand Rural Travel Fund Assessment Committee, the reserve management committees at Turakina and Mangaweka, and the rural water supply management sub-committees at Hunterville, Erewhon, Omatane and Putorino.

Cr Ash/Cr Panapa. Carried

Resolved minute number **19/RDC/363** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium His Worship the Mayor and Councillor Panapa be the Rangitikei District Council's representatives on Te Rōpu Ahi Kā.

Cr Dunn/Cr Gordon. Carried

Resolved minute number **19/RDC/364** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium His Worship the Mayor (as Chair), Councillor Hiroa and Councillor Duncan be Council's members on the Māori Land Rates Remission Committee.

Cr Gordon/Cr Panapa. Carried

Resolved minute number **19/RDC/365** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium His Worship the Mayor and Councillor Cr Dunn be appointed to the Creative New Zealand Assessment Committee, together with Hari Benevides (representing Te Rōpu Ahi Kā) and confirms the nominations received for the community representatives following public advertisements as Mr Paul Marcroft, Ms Jan Harris, Ms Mary Laki, Ms Gemma Cameron, Mr Richard Aslett, Ms Katarina Hina, Ms Raewyn Turner, Ms Laura Morrison and Ms Deborah Jorgenson with the Chair being appointed annually by the Committee.

Cr Belsham/Cr Ash. Carried

Resolved minute number **19/RDC/366** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium the Sport New Zealand Rural Travel Fund Assessment Committee comprise His Worship the Mayor, Councillor Carter and Councillor Lambert, with Councillor Carter appointed as Chair.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **19/RDC/367** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium, Councillor Ash be the Rangitīkei District Council's representative on the Rangitīkei Youth Council.

Cr Dunn/Cr Wilson. Carried

Resolved minute number **19/RDC/368** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium, Councillor Lambert be the Rangitīkei District Council's representative on the Hunterville Rural Water Supply Management Sub-Committee in addition to His Worship the Mayor.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **19/RDC/369** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium, Councillor Hiroa be the Rangitīkei District Council's representative on the Erehon Rural Water Supply Management Sub-Committee in addition to His Worship the Mayor.

Cr Gordon/Cr Panapa. Carried

Resolved minute number **19/RDC/370** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium, Councillor Duncan be the Rangitikei District Council's representative on the Omatane Rural Water Supply Management Sub-Committee in addition to His Worship the Mayor.

Cr Gordon/Cr Lambert. Carried

Resolved minute number **19/RDC/371** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium, the following be appointed liaison councillors for community committees, with His Worship the Mayor appointed as a member:

Turakina: Cr Panapa and Cr Dunn (the first 18 months of the 2019-22 triennium)
 Cr Panapa and Cr Carter (the second 18 months of the 2019-22 triennium)
 Bulls: Cr Dunn and Cr Carter
 Marton: Cr Wilson and Cr Belsham
 Hunterville: Cr Dalgety and Cr Lambert

Cr Gordon/Cr Ash. Carried

Resolved minute number **19/RDC/372** **File Ref** **3-OR-3-4**

That for the 2019-22 triennium the following be appointed liaison councillors for reserve management committees, with His Worship the Mayor appointed as a member:

Turakina: Cr Panapa
 Santoft: Cr Dunn
 McIntyre: Cr Dalgety

Cr Belsham/Cr Dalgety. Carried

13 Council appointments to Community Boards in the 2019-22 triennium

The report was taken as read.

Resolved minute number **19/RDC/373** **File Ref** **3-OR-3-4**

That the report 'Council appointments to Community Boards in the 2019-22 Triennium' to the 31 October 2019 Council meeting be received.

Cr Gordon/Cr Dalgety. Carried

Resolved minute number **19/RDC/374** **File Ref** **3-OR-3-4**

That the three Northern Ward Councillors are appointed to the Taihape Community Board on a rotating basis so that :

Councillor Duncan and Councillor Hiroa are members from November 2019 to October 2020;

Councillor Gordon and Councillor Duncan are members from November 2020 to October 2021;

Councillor Gordon and Councillor Hiroa are members from November 2021 to October 2022;

and that, at its inaugural meeting, the Taihape Community Board be asked to allow the third Northern Ward Councillor not formally appointed in any year to the Board to have speaking (but not voting) rights at any meeting of the Board during that year.

Cr Gordon/Cr Belsham. Carried

Resolved minute number **19/RDC/375** **File Ref** **3-OR-3-4**

That Councillor Carter be appointed to the Rātana Community Board for the first 18 months of the 2019-22 triennium and rotating to Councillor Dunn to be appointed to the Rātana Community Board for the second 18 months.

Cr Panapa/Cr Duncan. Carried

Resolved minute number **19/RDC/376** **File Ref**

That both Community Boards be invited, early in 2020, to consider and recommend on any changes to their delegations for Council to consider.

Cr Belsham/Cr Panapa. Carried

14 Council appointments to other organisations 2019-22 triennium

The memorandum was taken as read.

Resolved minute number **19/RDC/377** **File Ref** **3-EP-2**

That the memorandum 'Council appointments to other organisations in the 2019-22 triennium' be received.

Cr Wilson/Cr Ash. Carried

Resolved minute number **19/RDC/378** **File Ref** **3-EP-2**

That His Worship the Mayor be appointed as the Rangitikei District Council representative to the Regional Land Transport Committee and that Cr Wilson be appointed as the alternate.

His Worship the Mayor/Cr Gordon. Carried

Resolved minute number **19/RDC/379** **File Ref** **3-EP-2**

That Cr Ash be appointed as Rangitikei District Council's advisory member of the Horizons Regional Council's Passenger Transport Committee and that Cr Dalgety be appointed as the alternate.

Cr Belsham/Cr Gordon. Carried

Resolved minute number **19/RDC/380** **File Ref** **3-EP-2**

That His Worship the Mayor be appointed as the Rangitikei District Council representative to the John Beresford Swan Dudding Trust Advisory Committee.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **19/RDC/381** **File Ref** **3-EP-2**

That the second appointee to the John Beresford Swan Dudding Trust Advisory Committee be nominated at the next council meeting.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **19/RDC/382** **File Ref** **3-EP-2**

That Cr Hiroa be nominated as Council's representative on the Otaihape Health Trust and that Cr Duncan be appointed as the alternate.

Cr Gordon/Cr Carter. Carried

Resolved minute number **19/RDC/383** **File Ref** **3-EP-2**

That Cr Dalgety be appointed as the Rangitikei District Council representative to the Electoral College for the Whanganui Regional Museum.

Cr Belsham/Cr Ash. Carried

Resolved minute number **19/RDC/384** **File Ref** **3-EP-2**

That His Worship the Mayor be appointed as the Rangitikei District Council representative to the Bonny Glen Community Trust for its first year and that Cr Wilson be appointed as the alternate.

That Cr Wilson to be appointed as the Rangitikei District Council representative to the Bonny Glen Community Trust for years two and three and that Cr Carter be appointed as the alternate for years two and three.

His Worship the Mayor/Cr Belsham. Carried

Resolved minute number **19/RDC/385** **File Ref** **3-EP-2**

That His Worship the Mayor, Andy Watson, be appointed as the Rangitikei District Council representative to Civil Defence Emergency Management Group, Governance Body.

Cr Duncan/Cr Carter. Carried

Meeting adjourned 3.00pm-3.16pm

15 Gambling Venue policy (Class 4) – oral submissions

The following submitters spoke:

- Bonnie Lovich-Howitt, Problem Gambling Foundation
- Martin Cheer, Pub Charity Limited

16 Rangitikei District Licensing Committee

The agenda commentary was noted.

17 Updated induction timetable

The updated induction timetable was tabled at the meeting.

18 Additional remuneration for Councillors in the 2019-22 triennium

The memorandum was taken as read.

Resolved minute number **19/RDC/386** **File Ref** **3-OR-3-5**

That the memorandum 'Additional remuneration for Councillors in the 2019-22 triennium' to the 31 October 2019 Council meeting be received.

Cr Wilson/Cr Ash. Carried

Resolved minute number **19/RDC/387** **File Ref**

That Council adopts as the basis for additional remuneration for Councillors in the 2019-22 a mixed allocation on the basis that 30% from the full governance remuneration pool recognises additional representation responsibilities discharged by all Councillors (this increasing their minimum allowable annual remuneration).

Cr Belsham/Cr Wilson. Carried

Resolved minute number **19/RDC/388** **File Ref**

That the balance 70% from the full governance remuneration pool recognises specific additional responsibilities - Deputy Mayor \$7,000; Committee Chair \$6,000 and Deputy Chairs \$2,000; and the Chair of the Chief Executive Review Committee \$2,500. And that the remaining balance is distributed evenly amongst all Councillors.

Cr Dunn/Cr Wilson. Carried

9 Adoption of the 2018/19 Annual Report

The Audit Director present from 4.00 pm via telephone to present his opinion.

His Worship the Mayor left 4.05pm-4.11pm.

Resolved minute number **19/RDC/389** **File Ref** **5-FR-1**

That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council's auditor for the year ended 30 June 2019.

Cr Gordon/Cr Wilson. Carried

Resolved minute number **19/RDC/390** **File Ref** **5-FR-1**

That the Annual Report 2018/19 be amended by adding the final Audit opinion and an index, and that it be adopted as amended.

Cr Carter/Cr Dunn. Carried

Resolved minute number **19/RDC/391** **File Ref** **5-FR-1**

That His Worship the Mayor and the Chief Executive be delegated to approve the Summary Annual Report 2018/19 subject to adding the final Audit opinion and making any changes (as agreed with the Chief Executive) to allow that.

Cr Panapa/Cr Ash. Carried

19 Expenses and Allowances Policy

The tabled memorandum was presented to Elected Members.

Resolved minute number **19/RDC/392** **File Ref** **3-OR-3-4**

That the memorandum 'Expenses and Allowances Policy' to the 31 October 2019 Council meeting be received.

Cr Wilson/Cr Gordon. Carried

Resolved minute number **19/RDC/393** **File Ref**

That the Policy on Elected Members' Allowances and Recovery of Expenses applicable from 12 October 2019 be adopted without amendment.

Cr Wilson/Cr Gordon. Carried

20 Sale of house at 8 Walton Street, Bulls

His Worship the Mayor moved this item into the Public Excluded part of the meeting.

21 Administrative Matters – October 2019 (2019-22 triennium)

The report was taken as read.

Resolved minute number **19/RDC/394** **File Ref** **5-EX-4**

That the report 'Administrative Matters – October 2019 (2019-22 triennium)' to the 31 October 2019 Council meeting be received.

Cr Wilson/Cr Ash. Carried

Resolved minute number **19/RDC/395** **File Ref** **5-EX-4**

That Council approve the minor amendments proposed to the Rates remission policy – incentivising residential development, to take immediate effect (i.e. from 1 November 2019).

Cr Belsham/Cr Carter. Carried

Resolved minute number **19/RDC/396** **File Ref**

That His Worship the Mayor be authorised to sign on behalf of the Council the submission to the Parliamentary Environment Committee on the Resource Management Amendment Bill.

Cr Wilson/Cr Carter. Carried

Resolved minute number **19/RDC/397** **File Ref**

That any objections to the road closures requested for the purpose of holding Christmas Parades in Bulls, Marton, Hunterville and Taihape be considered by His Worship the Mayor, the Deputy Mayor and the Chief Executive and their decision reported to the next meeting of Council.

Cr Wilson/Cr Dalgety. Carried

22 Top Ten Projects – status update, October 2019

The memorandum was taken as read.

Resolved minute number **19/RDC/398** **File Ref** **5-EX-4**

That the memorandum 'Top Ten Projects – status update, October 2019' to the 31 October 2019 Council meeting be received.

Cr Belsham/Cr Wilson. Carried

23 Receipt of minutes from the last meeting in the 2016-19 triennium of Council

Resolved minute number **19/RDC/399** **File Ref**

That the minutes and public excluded minutes of Council's meeting on 10 October 2019 be received.

Cr Wilson/Cr Belsham. Carried

24 Minutes and recommendations from Committees

Resolved minute number **19/RDC/400** **File Ref**

That the following minutes be received:

- Hunterville Community Committee, 7 October 2019
- Te Rōpu Ahi Kā, 8 October 2019
- Bulls Community Committee, 8 October 2019
- Ratana Community Board, 8 October 2019 – *to be tabled at the meeting*
- Taihape Community Board, 9 October 2019
- Marton Community Committee, 9 October 2019
- Youth Council, 15 October 2019 – *to be tabled at the meeting*

Cr Belsham/Cr Wilson. Carried

Resolved minute number **19/RDC/401** **File Ref**

That the following recommendation from the Hunterville Community Committee meeting held on 7 October 2019:

19/HCC/027

That the Hunterville Community Committee recommend to Council that Council revamp the gardens at the southern end of the township on State highway 1, around the NZTA speed signs.

Cr Carter/Cr Wilson. Carried

Resolved minute number **19/RDC/402** **File Ref**

That Council accept the request from Hunterville Community Committee to revamp the gardens and have referred this onto the Chief Executive and Parks and Reserves team for comment.

Cr Carter/Cr Wilson. Carried

That the following recommendation from the Marton Community Committee meeting held on 9 October 2019:

19/MCC/040

That the Marton Community Committee recommend to Council that Council keep the current Gambling Venue (Class 4) Policy with no changes.

The recommendation was noted to be treated as a submission rather than a recommendation.

Undertaking

Subject

Mr Forster to follow up with the Marton Community Committee on the decision around their recommendation and for it to be now treated as a submission on the Gambling Venue Policy.

Resolved minute number

19/RDC/403

File Ref

That the following recommendation from the Marton Community Committee meeting held on 9 October 2019:

19/MCC/043

The Marton Community Committee recommend to Council that Council approach Project Marton to remove the all the Heart-branded signs and replace it with the approved branded Marton township signs.

Cr Wilson/Cr Dunn. Carried

24 Late items

As agreed at Item 6.

25 Public Excluded

Moved into Public Excluded 4.58pm

Resolved minute number

19/RDC/404

File Ref

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Property matters
2. Remission of rates

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section

48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Remission of rates	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Ash/Cr Dunn. Carried

Cr Belsham left 5.00-5.05pm.

19/RDC/405

19/RDC/406

19/RDC/407

19/RDC/408

19/RDC/409

19/RDC/410

19/RDC/411

Resolved minute number

19/RDC/412

File Ref

That the public excluded meeting move into open meeting.

Cr Gordon/Cr Panapa. Carried

Resolved minute number**19/RDC/411****File Ref**

That the award of the waiver of rates arrears, penalties and the future level of rates for Valuation 13390 09800 under Council's rates remission policy on financial hardship, disproportionate rates compared with the value of the property or other extenuating circumstances be confirmed in open meeting.

Cr Belsham/Cr Lambert. Carried

26 Next Meeting

5 December 2019, 1.00pm

27 Meeting Closed

5.33 pm

Confirmed/Chair: _____

Date:

Attachment 2

Report to Council Dec 2019.

As this is the last meeting for 2019, in case I forget later, Merry Christmas. Enjoy the holiday break and travel safely.

Since the election of the new Council in October the elected member training has been the first priority. I attended two days of mayoral training and then a part day with nearly all of the Councillors on a training course put on by Local Government New Zealand. All of the new Councillors took part which is great and Peter our new CE also observed the induction process. The Councillors have also spent a couple of days touring the district on a familiarization of such charming things as waste water plants and Council facilities. The learning curve for Councillors is steep and the time frame to understand is tight before we get into annual and long term plan cycles.

Council has had the first of what will be several strategy sessions.

In 2016/2019 the key priority areas were:

- Economic development
- Infrastructure service levels
- Community Facilities
- Rates/Affordability
- Earthquake prone buildings
- Community engagement

The pleasing thing is that the new Council has accepted these as ongoing priority areas that needs to be built on with the addition of new areas of focus which includes:

- Forestry—opportunities and effects of harvest
- Iwi relationships
- Housing
- Environmental matters such as the three waters legislation, climate change and fresh water legislation.

It is easy to take the Government legislative changes as a difficulty or an imposition that we need to at best accept or mitigate in some way. The reality is that Councils accept that climate change is real and that we have to be true guardians of the environment. Yes, it will come with some degree of tension and expense but that is something that we must plan for and accept.

Economic development has been a major focus over the last three years with a number of policies bedded in around incentives for subdivisions and business growth. Perhaps this has led in some part to the changes we are seeing in our district at the moment and I will comment on just three of those opportunities we now have:

1. Housing - At the moment we are seeing growth that has been unprecedented in our district since our towns were first founded. Some of that growth may well have happened anyway because there certainly is a rural/regional growth; however, the developers are saying to us that it has influenced their thinking. Currently we have hundreds of new homes that are either under construction, at the consenting stages or in the planning stages. The Manawatu/Whanganui district has the fastest rate of home sale values in New Zealand at the moment. We need these new homes to provide for industry, business expansion and people looking to come here for lifestyle reasons.
2. We have just been granted \$120k from the Provincial Growth Fund for the feasibility study around extending the Hunterville /Tutaenui rural water scheme. Government has approved this because the payback to the rural economy or GDP is huge. Rangitikei relies on the profitability of our farms heavily.
3. The most exciting news is that we have been able to finally go public around a possible use for land that we are looking to rezone to industrial to the east of Marton around the interface of the rail and road network. In the planning stages are a series of factories including a conventional sawmill, plywood mill, debarking unit and a PLA plant. PLA stands for polymers of lactic acid and essentially this is world leading technology that takes wood waste from the mills and uses a digestive, enzyme process to effectively “brew” the wood waste into a biodegradable replacement for plastics. This will bring hundreds of new jobs to the region and will assist our rating position. It is not a given the alliance still needs to go through consenting stages; however, it is an incredibly exciting option for the future.

While not in our district, Ohakea just over our river boundary has just had the “sod turning” open day. This signifies the start of the new building process in preparation for the arrival of the P8’s, the long range Air force surveillance planes. There will be spin offs for our district: we should be able to offer new building opportunities for the new arrivals to the region.

Recently, I attended the Rural and Provincial meetings held in Wellington for local government. These meetings provide Government with a window that they can engage with local government on matters that they are considering for legislation, either to tell us or to gauge our reaction to intended regulation. It also gives each council a chance to talk to Local Government New Zealand’s President and its National Council around what we see as our position to take to Government. These are some of the highlights:

1. Minister of Local Government Hon Nanaia Mahuta spoke on the need to work with local government. She emphasized the need for new regulations around drinking water, with an independent regulator to be set up next year with targeted reforms also coming for waste water and storm water. She acknowledged that this will be challenging and also agreed to consider co investment for investigation of options. The Minister referred to the Productivity Commission’s report that is due to be

released which may look at other options for funding local government and a look at the affordability issues for our sector to cope with changes needed in the fresh water and environmental areas.

2. Both the National President of Local Government New Zealand, Dave Cull, and its Chief Executive, Malcolm Alexander, presented, focusing on the need for “Localism” which is where local government funds programs rather than being the regulator for central government. They pointed out that local government needs to step up and perform better. We need to address issues around climate change and the three waters/fresh water regulations.
3. The Prime Minister’s Chief Scientific Advisor, Professor Juliet Gerard, spoke around the 5G network and really debunked a lot of the myths around the safety of the network. Her address was easy to understand and she also explained in her terms the relative risks around different levels of ratings for carcinogenic compounds.
4. Andrew McKenzie, Chief Executive of Kāinga Ora, gave an update on housing performance including kiwi build and the Urban Development Bill that is being progressed by Government. This is a Bill that gives a range of new planning tools to shorten the consenting process. He illustrated that Housing New Zealand has 29,000 homes across New Zealand and has currently 25,000 homes under construction.
5. The Government’s Fresh Water policies were addressed by Hon David Parker and Hon Damien O’Connor. This legislation is currently being considered by the Parliament and is a real concern to the rural sector. The Ministers effectively gave notice to the rural and urban sectors that we must comply and that there will be destocking of farmland to get to the levels required and that urban authorities need to be compliant or face accountability.
6. There were a variety of other speakers associated with government speaking on the need to increase the waste minimization levy dramatically (Minister Eugenie Sage), climate change and tourism.
7. Todd Muller, the National Party spokesman for Agriculture, had his turn speaking regarding the changes proposed under the fresh water legislation. Essentially what he was saying was, yes, we do need to change but there “needs to be an end to the government demanding change without the government being a funder”. He agreed that New Zealand must dramatically change the face of agriculture by way of diversification (planting trees) and that water quality is being destroyed by agriculture. He wants New Zealand to have another Clyde dam. Separate from Rural and Provincial as a district we need to develop relationships further with the National Party and as such I had a long discussion with Jacqui Dean the National Party spokesman for local government in my office discussing our district and the effects of impending legislation on our part of the country.

Zone Three

Zone meetings are where councils from our region and adjoining regions get together with each region having the chance to host over time. On the 28th and 29th November, Palmerston North City hosted. In our zone (Zone 3 of Local Government New Zealand's structure)) we have regional councils and authorities including Horowhenua, South Taranaki, Tararua, Wairoa and all points in between. I have been appointed joint chair with Craig Little the Mayor of Wairoa.

Zone meetings have a number of functions:

1. They are an opportunity for networking and a chance to explore closer working alliances.
2. The host council gets a chance to highlight what has gone well for them and, if brave, to be open around the learnings they have made from their disasters. We had the chance to visit the new Wildbase Animal Recovery Centre and to walk over the He Ara Kotahi cycle bridge linking Massey to the City.
3. Councils can get updates from major regional projects. In this case we received updates from PGF fund applications and the Te Ahu a Turanga (Manawatu Gorge replacement road).
4. Each Council has 6 minutes to speak around their patch.
5. Most of the conversation this time focused on the fresh water, three waters and climate change legislation.

These sessions are open to any Councillor attending as is Rural and Provincial. Historically it has tended to be the Mayor and Chief Executive.

There are several local matters that I would like to comment on:

- 1 I attended the Ray White Sports awards in Whanganui with Peter and I congratulate our RADAR riders for winning one of the categories. (These are distance horse riders who often also fundraise for Marton School).
- 2 Les Vincent's book on his life focusing on the building of our roads and bridges while he was the County work supervisor has finally gone to print. I have seen the draft print copy which is fantastic and I need to thank Jo Priestley for her help in making this a reality.
- 3 Armistice Day (11th hour of the 11th day of the 11th month) signaled 100 years from the ending of World War 1. We should never forget our young country was literally decimated with the loss of our young men. I thank the RSA and Alan Buckendahl for the memorial service.

- 4 I spent a day on Ngamatea Station recently which is the North Island's largest sheep station as part of a fundraiser for Moawhanga School. I have since returned with Peter for talks with the Nathan the managing director. They are one of our largest employers, very significant rate payers and is our chance to update them regarding our plans and to listen to their concerns.
- 5 Over the last week I have attended a host of school prize giving's and Christmas events.

Merry Xmas everyone,

Andy Watson

Mayor.

Mayors Engagement

November 2019

1	Attended the final Tuia Wananga - Mayors and Partner Engagement Day – Auckland
2	Attended the Walton Street House Auction – Bulls Attended the 125th Taihape Celebration dinner, hosted by the Duncan’s – Taihape
4	Met with Catriona McKay, MBIE – Palmerston North Met with various Bulls and Marton residents
5	With CE, met with local Marton business Attended the Rangitikei College interviews Attended the GHD Melbourne Cup Extravaganza – Palmerston North
6	Attended the Hui for Elected members with Ngā Wairiki Ngāti Apa Attended the Rangitikei College 2019 Senior Prize Giving Invitation
7	Attended the Northern tour for Elected members - Taihape Attended the Taihape Community Board Inaugural meeting
8	Attended the Decision making, Priority setting and Funding of Transport programmes workshop – Wellington
9	Attended the Commemoration the vesting in Ngāti Rangi and gift-back to the Crown of defence land – Irirangi
10	Attended the Bulls ChargerNet Charger opening Attended the Interdenominational Remembrance Day Service St Stephens church
11	Attended the LGNZ - Elected Member briefing/induction - Palmerston North
12	Attended the Southern tour for Elected members – Bulls area Attended the Council Workshop Attended the Ratana Community Board Inaugural meeting
13	Met with various potential residential developers (for the Rangitikei District) Attended the Whangaehu Community meeting
14	Met with newly elected Horizons Regional Council Chair Rachel Keedwell
18	Attended Monthly Breakfast meeting with Manawatu District Council Mayor Helen Worboys – Feilding Met with various Marton residents Attended the presentation re Gravity Canyon
19	attended the Marton and Districts Historical Society - End of year outing lunch

	Met with various Marton residents and business owners
20	Attended the Elected Member Strategic Planning Session – Palmerston North
21	attended the - Mayors’ meeting then Rural & Provincial Sector meeting – Day 1
22	Attended the Rural & Provincial Sector meeting – Day 2 Met with Hon Jacqui Dean Met with the Marton Samoan AOG Attended the Ray White Whanganui Sports Awards - Whangnau
23	Met with a local Farmer – Taihape
25	Met with various Marton residents and business owner
26	Attended Minister Hon Shane Jones - Provincial Growth Fund investment announcement – Palmerston North Attended lunch hosted by Minister Hon Shane Jones –Feilding Attended the Ministerial Regional Freight Hub Announcement – Palmerston North
27	With CE, met with Ross Cane, Speirs Food Hosted a Citizenship Ceremony for 14 candidates from both Bulls and Marton
28	Attended Zone 3 meeting – Day 1 - Palmerston North
29	Attended Zone 3 meeting – Day 2 - Palmerston North With CE, met with Dan Henderson, Programme Manager CouncilMARK - re Second Assessments Attended CEDA Year End Celebration – Palmerston North
30	Opened the children’s session of fakes and forgeries – Mangaweka Officially start the Taihape Christmas Parade followed a day of Christmas events

Appendix 1

BioForestry and the Effects on the Rangitikei.

Recently Minister Jones announced a PGF (provincial growth fund) assistance to enable a BioForestry industry to be launched in the Manawatu/Rangitikei region.

This announcement has let our Council go “public” on the biggest single opportunity the Rangitikei has ever had.

But first what is BioForestry and what does it bring. Essentially it is the ability to take wood waste and convert it through a brewing process into PLA’s (polymers of lactic acid) which can replace plastic. What it will mean is that Marton will become the centre of forestry in the lower half of the Nth Island. We will receive logs from around the region debark them to be either processed through a conventional sawmill or into a high quality export plywood mill that will be built. The wood waste streams from that process with waste wood slash from logging sites and potentially waste cardboard will be converted into PLA’s or plastic replacement. The stunning thing is that PLA’s are bio degradable products which meets New Zealand and the worlds needs for an environmentally acceptable replacement for plastics.

For the Rangitikei, this is the chance for us to literally be world leaders in forestry and the environment. We will gain hundreds of jobs, many of them highly paid technical positions.

The capital development will be very significant, because we strike rates on a capital basis it will help to ease the pressure on rising rates allowing us to continue updating our infrastructure.

The injection of skills, money and people will be a boom welcomed by our businesses and schools. When you are able to attract new business of this scale others will want to come here either to service that industry or to leverage off it.

People have rightly asked why here? Why New Zealand? New Zealand has the trees, it is politically stable and is a trusted environment to do business in.

Marton is central and has a road /rail interface surrounded by forestry coming on line now. Our Council has been seen as welcoming new business.

But, whatever the reason we are excited about the prospect and the people involved.

Andy Watson Mayor.

Attachment 3

Elected Members Proposed Meeting Schedule 2020 (p. 1)												Elected Members Proposed Meeting Schedule 2020 (p. 2)											
	January	February	March	April	May	June	July	August	September	October	November	December											
Sat/Sun		1, 2	1				Sat/Sun	1, 2			1												
Mon		3 HRWS, 4.00pm	2				Mon	3 HRWS, 4.00pm			2												
Tues		4	3			1 QUEENS BIRTHDAY	Tues	4	1		3	1											
Wed	1 NEW YEAR'S DAY	5	4	1		3	Wed	5	2		4	2											
Thurs			5 LGNZ Rural & Provincial meeting day 1	2 TRMC, 7.00pm; TCC 7.30pm LGNZ ZONE 3		4 TRMC, 7.00pm; TCC 7.30pm LGNZ Rural & Provincial meeting day 1	Thurs	6 TRMC, 7.00pm; TCC 7.30pm	3	1 TRMC, 7.00pm; TCC 7.30pm	5	3 TRMC, 7.00pm; TCC 7.30pm											
Fri	3	7	6 LGNZ Rural & Provincial meeting day 2	3 LGNZ ZONE 3	1	5 LGNZ Rural & Provincial meeting day 2	Fri	7	4	2	6	4											
Sat/Sun	4, 5	8, 9	7, 8	4, 5	2, 3	6, 7	Sat/Sun	4, 5	5, 6 FATHERS DAY	3, 4	7, 8	5, 6											
Mon	6	10 HCC, 6.30pm	9	6 HRWS, 4.00pm; HCC, 6.30pm	4	8 HRWS, 4.00pm; HCC, 6.30pm	Mon	10 HCC, 6.30pm	7	5 HRWS, 4.00pm;	9	7 HRWS, 4.00pm;											
Tues	7	11 TRAK 10.00am (Komiti only); 11.00 am (public meeting); BCC, 6.00pm; RCB 6.30pm	10	7	5	9 TRAK 10.00am (Komiti only); 11.00 am (public meeting); BCC, 6.00pm; RCB 6.30pm	Tues	11 TRAK 10.00am (Komiti only); 11.00 am (public meeting); BCC, 6.00pm; RCB 6.30pm	8	6	10	8 TRAK 10.00am (Komiti only); 11.00 am (public meeting); BCC, 6.00pm; RCB 6.30pm											
Wed	8	12 ERWS, 4.00pm; TCB, 5.30pm; MCC, 6.00pm; SDMC 6.00pm	11	8 TCB 5.30pm; MCC, 6.00pm; SDMC 6.00pm	6	10 TCB 5.30pm; MCC, 6.00pm; SDMC 6.00pm	Wed	12 ERWS,4.00pm; TCB 5.30pm; MCC, 6.00pm; SDMC 6.00pm	9	7	11 ORWS, 3.00pm; ERWS, 4.00pm;	9 TCB 5.30pm; MCC, 6.00pm; SDMC 6.00pm											
Thurs	9	13 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm; TRMC, 7.00pm; TCC 7.30pm	12 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	9 End of Term One	7	11 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	Thurs	13 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	10 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm; SOLGM Annual Summit	8 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	12 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	10 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm											
Fri	10	14	13		8	12	Fri	14	11 SOLGM Annual Summit	9	13	11											
Sat/Sun	11, 12	15, 16	14, 15	11, 12	9, 10 MOTHERS DAY	13, 14	Sat/Sun	15, 16	12, 13	10, 11	14, 15	12, 13											
Mon	13	17 CE Forum	16		11	15	Mon	17	14	16	14 HCC, 6.30pm Start of Term Four	16	14 HCC, 6.30pm										
Tues	14	18	17 Youth Council, 5.00pm (TBC)	13 EASTER MONDAY	12	16 Youth Council, 5.00pm	Tues	18 Youth Council, 5.00pm	15 Youth Council, 5.00pm	13 TRAK 10.00am (Komiti only); 11.00 am (public meeting); Youth Council, 5.00pm BCC, 6.00pm RCB 6.30pm	17 Youth Council, 5.00pm	15											
Wed	15	19 Committee/Board Chairs Training 6pm Council Chambers	18		13 ERWS,4.00pm	17	Wed	19	16	14 TCB 5.30pm; MCC, 6.00pm; SDMC 6.00pm	18	16											
Thurs	16	20 Council Workshop, 9.30am (TBC)		16 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	14 Assets/Infrastructure, 9.30am; Policy/Planning, 1.00pm	18 Council Workshop, 9.30am (TBC)	Thurs	20 Council Workshop, 9.30am (TBC)	17 Council Workshop, 9.30am (TBC)	15 Council Workshop, 9.30am (TBC)	19 LGNZ Rural & Provincial meeting day 1	17 Audit/Risk 9.30am; Finance/Performance, 10.30am; Council, 1.00pm											
Fri	17	21	20	17	15	19	Fri	21	18 LGNZ Conference & Excellence Awards	16	20 LGNZ Rural & Provincial meeting day 2	18 End of Term Four											
Sat/Sun	18, 19	22, 23	21, 22	18, 19	16, 17	20, 21	Sat/Sun	22, 23	19, 20	17, 18	21, 22	19, 20											
Mon		24	23	20	18 LGNZ NZ China Mayoral Forum	22	Mon	24	20 Start of Term Three	19	23	21											
Tues	21	25 LGNZ Housing Symposium	24	21 Youth Council, 5.00pm	19 Youth Council, 5.00pm	23	Tues	25	21 Youth Council, 5.00pm	20	24	22											
Wed	22	26	25	22	20	24	Wed	26	23	21	25	23											
Thurs	23	27 Audit/Risk 9.30am; Finance/Performance Council, 1.00pm	26 Finance/Performance 10.30am; Council, 1.00pm	23 Council Workshop, 9.30am (TBC)	21 Council Workshop, 9.30am (TBC)	25 Audit/Risk 9.30am; Finance/Performance Council, 1.00pm	Thurs	27 Finance/Performance, 10.30am; Council, 1.00 pm	24 Audit/Risk 9.30am; Finance/Performance, Council, 1.00pm	22 Finance/Performance, 10.30am; Council, 1.00pm	26 Finance/Performance, 10.30am; Council, 1.00pm	24											
Fri	24	28	27	24	22	26 CE Forum	Fri	28	25 End of Term Three	23 CE Forum	27	25											
Sat/Sun	25, 26	29	28, 29	25, 26 ANZAC DAY	23, 24	27, 28	Sat/Sun	29, 30	26, 27	24, 25	28, 29	26 BOXING DAY, 27											
Mon	27 Earliest start for Term One		30		25	29	Mon	31	28	26 LABOUR DAY	30	28											
Tues	28		31	27 ANZAC DAY OBSERVED	26	30	Tues		29	27		29											
Wed	29			28 Creative Communities 10.00am Start of Term Two	27		Wed		30	28		30											
Thurs	30 Council Workshop, 9.30am (TBC) Council, 1.00pm			30 Finance/Performance 10.30am; Council, 1.00pm	28 Finance/Performance, 10.30am; Council, 1.00pm		Thurs			29 LGNZ ZONE 3		31											
Fri	31				29		Fri	31		30 LGNZ ZONE 3													
Sat/Sun					30, 31		Sat/Sun			31													
NOTES																							
	Scheduled formal meetings only shown for Community Boards and Community Committees. In addition, workshops may be arranged with members.	Meetings of Maori Land Rates Remission Committee held as required, prior to Te Roopu Ahi Kaa.																					
	ERWS - Erehwon Rural Water Scheme HRWS - Hunterville Rural Water Scheme ORWS - Omatane Rural Water Scheme SDMC - Santoft Domain Management Committee TRMC - Turakina Reserve Management Committee TRAK - Te Roopu Ahi Kaa RCB - Ratana Community Board TCB - Taihape Community Board BCC - Bulls Community Committee HCC - Hunterville Community Committee MCC - Marton Community Committee TCC - Turakina Community Committee	There have been four appeals/objections to Council's final representation proposal: the Local Government Commission will probably conduct a hearing in Marton in February.																					

Attachment 4

Report

Subject: **Bulls Water Strategy**

To: Council

From: Arno Benadie, Principal Advisor Infrastructure

Date: 2 December 2019

File Ref: 6-WS-3-1

1. Executive Summary

During the early parts of 2018, GHD was commissioned to produce a comprehensive Bulls Water Supply Strategy. The work was divided into two phases, the first phase looking at the current Water Supply situation and identifying issues that will need remediation. Phase two of the work included proposing possible solutions for the items identified in Phase one, and then to go through a process of identifying the most suitable solution.

This report is a short summary of the findings of all the completed work, with recommendations for the proposed way forwards.

2. Context

2.1 Background

As mentioned above, the Bulls Water Strategy was completed in two phases. The scope of work for phase one included the following:

- Confirm the configuration of and constraints / issues associated with the existing water supply.
- Identify options for the future configuration of the Bulls Water Supply, focusing on the point of supply, location of the water treatment plant (WTP) and location of the reservoir.
- Develop a plan of works for the water supply upgrade associated with the imminent State Highway upgrade.
- Determine the required storage volume for the proposed new Bulls Reservoir

Issues and constraints identified with the existing Bulls Water Supply included the following:

- The existing concrete Tricker's Hill Reservoir have a poor seismic rating and the seismic rating of the timber tank is not well defined.
- The bottom water level of the existing Tricker's Hill Reservoirs is less than 25 m above the highest parts of the urban reticulation. This prevents achieving the minimum standards for firefighting capabilities in Bulls.
- The elevation of the existing Water Tower is insufficient to provide adequate levels of static pressure (more than 25 m) for firefighting purposes even when at the top

water level. The tower also does not comply with the current NBS seismic requirements.

- All of the existing water sources and the existing WTP are located in the indicative flood area.
- The water reticulation is predominantly asbestos cement (AC) installed in the 1960s and therefore may be nearing the end of its useful life.

After the completion of the work in Phase One, the following recommendations were made:

- The proposed new Bulls Reservoir has an effective storage volume of no less than 1,350 m³
- The section of rising main in the State Highway between Holland Crescent and High Street be renewed on a new route outside of the State Highway along Holland Crescent and High Street.
- The new rising main be constructed using a 150 mm nominal bore pipe.
- RDC upgrades the Bulls water supply to provide fire flows to the Bulls central commercial area to a minimum firewater classification of FW3 (50 l/s).
- The section of fire main in the State Highway between Holland Crescent and High Street be renewed using a 300 mm NB pipeline.
- RDC progress with Phase Two of the Bulls Water Supply Strategy.
- RDC undertake some sampling of the AC mains in Bulls and then apply the AC manual approach to estimate their remaining useful life

Phase two of the work started in the latter part of 2018 and analysed the overall configuration options identified in Phase One and selected the preferred option for the future configuration of the Bulls water supply system. The key components of the preferred option covered the following:

- Water Source
- Water Treatment
- Water Storage

The work completed in Phase two identified the following additional issues with the Bulls water supply that needed to be addressed with the proposed solutions:

- Source limitations - PFAS contaminate levels in the Bulls bore field.
- Treatment Limitations - the water treatment plant is located on the second river terrace and is shown in the District Plan indicative flood hazard zone. Notwithstanding this, the plant is only just within the flood hazard area and on the more recent Horizons 200 year flood hazard map it is shown to be just outside the flood zone.
- Transmission considerations - The rising main to Trickers Hill consists of an AC pipe laid in the 1960s and therefore may be nearing the end of its useful life
- Storage considerations - There are currently two storage locations for bulk treated water in Bulls. They are at Trickers Hill and at the Water Tower. Currently the water tower is not used due to seismic constraints and it is also considered to have a top water level that is too low to meet current firefighting requirements. Its storage volume is only 227 m³, 15% of the total requirement amount and therefore strengthening the tower and providing extra pumping would be cost prohibitive and not an optimum solution.

The two bulk storage reservoirs (Concrete and timber) are both located in a geotechnical setting which has a poor seismic rating and therefore the concrete reservoir is likely to be decommissioned. The timber reservoir has been assumed to continue to be used in the short term, but also due to this uncertain performance in a seismic event we have assumed that it will not form part of the long term storage solution for Bulls.

- Distribution considerations - The water distribution system is predominantly AC, installed in the 1960s and therefore may be nearing the end of its useful life

The work completed in phase two identified the following solution options. The list of source and treatment options are:

- Option 1 – Continue with current source and treatment
- Option 2 – Drill new bores to replace bores 1 – 4
- Option 3 – Upgrade source and treatment and supply from Marton
- Option 4 – Upgrade source and treatment and supply from Sanson
- Option 5 – Continue with current arrangement but drill new replacement bores in the future if required.

The list of transmission and bulk water storage options included the following:

- Option 1 – Do minimal. Construct a new reservoir on the current site and delay installing a new rising main.
- Option 2 – Build a new reservoir at lower site in or near Bulls with minimal replacement of the rising main
- Option 3 – Build a new reservoir at a new higher site
- Option 4 - Build a new reservoir at the current site and delay the new rising main but allow for boost pumping to achieve firefighting requirements.

After identifying all possible options, we added high level cost estimates to each option and then submitted them to a multi criteria analysis (MCA) to determine the best suited solution for Bulls. Following the MCA process, the preferred solution for the long term strategy for Bulls water source and water treatment is;

- Take a “do minimal” approach for the source and treatment but undertake quarterly PFAS testing for raw water, treated water and filter wash water.
- Undertake a minor set of flood protection improvements to the WTP facilities. The cost to undertake this work is estimate to be \$75,000.
- If PFAS concentrations are found to rise to an unacceptable level, further work will be required to reduce or remove that contamination from the various water streams.

The MCA for the bulk water storage and transmission/reticulation concludes that the preferred solution is;

- Build a new reservoir for the town’s complete treated water storage needs on a lower site closer to the centre of demand and preferably near to existing rising and falling mains.
- The preferred site is in front of the existing water tower assuming geotechnical and consent issues allowed for a constructible solution.
- Additionally, it would be necessary to undertake an assessment of the condition of the existing rising main as well as its capacity and to consider alternative connection locations back into the distribution system focusing on resilience of supply and ability to serve Bulls from several local distribution mains. This would see a new main

constructed from the booster pump station to near the centre of highest water demand on Bridge Street.

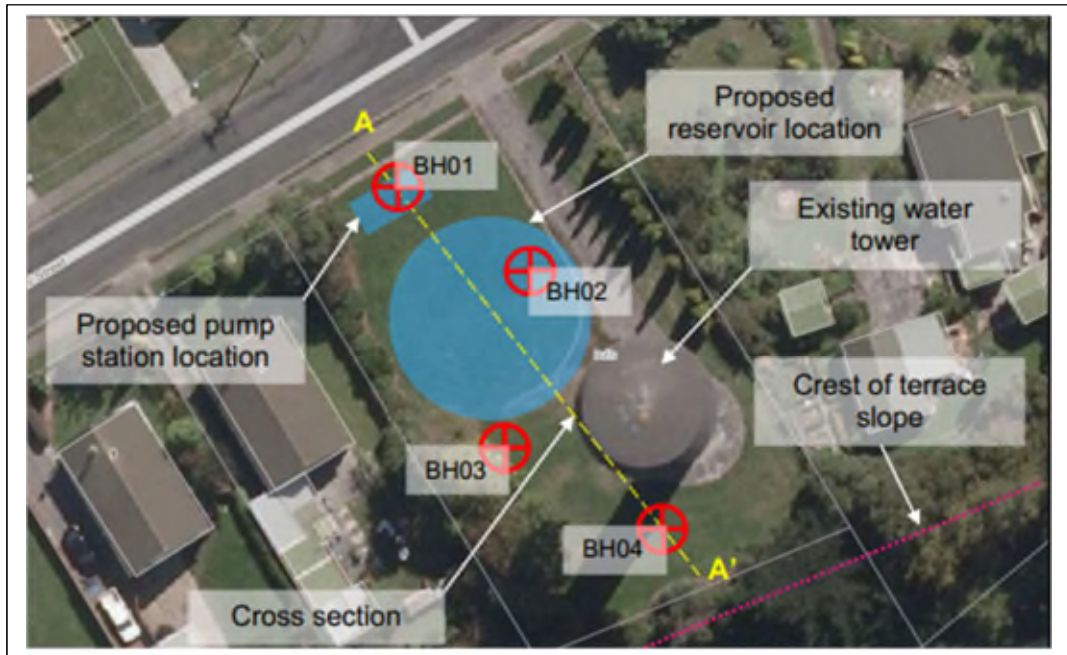
- Finally an increased water pressure regime needs to be developed to reduce the possibly of over pressuring the existing network. Therefore, a staged approach to increase the pressure should be undertaken.

Figure 1: Site Location Plan



The final portion of work completed was a geotechnical study of the preferred site as well as looking at the consenting requirements for the site. The site is currently designated as a water reservoir site and would not require any additional consenting. The geotechnical study was completed in September 2019 and the site was found to be suitable for the construction of the reservoir of 21 m in diameter with a height of 4 m. The site will also be suitable for the construction of a new pump station building approximately 6 m long, 4 m wide and 2.5 m high. The proposed layout of the site is shown below.

Figure 2: Proposed site layout



A detailed seismic assessment of the water tower on the current site found the footing of the tower can only accommodate 77% NBS when filled with water, and 69% NBS when empty. The water tower does not require any seismic upgrades if it is left empty, as when the water tower is empty it is no longer Importance Level 4 (IL4) because it no longer forms part of the water supply network. However, if we intend to build a new reservoir underneath it, which will be IL4, the risk of the water tower falling onto the new reservoir must be considered.

The seismic assessment indicates that the most critical structural element is the foundation of the water tower, which has a current seismic capacity of 69% NBS. Failure of this foundation due to overturning moment will not cause a complete collapse of the tower, however, it will cause significant damage and potential low risk to life and potential loss of supply.

The detailed geotechnical investigation completed recently identified additional requirements necessary for the strengthening of the foundations of the tower. The estimated costs of strengthening the tower or removing the tower is similar, with both options estimated at \$250 000 plus or minus 30%. As with all other concrete structures, the tower have a finite expected life and will have to be removed at some future date. The cost of removing the tower in the future, with the new reservoir in place will be complex and more costly. The tower in its current position limits the possible positions of the new reservoir, the new pump station and the new connecting pipe works. The results from the geotechnical investigations requires the new reservoir to be as far as possible from the slope at the back of the property.

2.2 Long Term Plan

The Bulls water strategy and the replacement of the current Bulls reservoir has been included in the current Long Term Plan. We have a current budget allocation of \$1.35 Mil available in this financial year.

3. Conclusions

After completion of the work and the analysis mentioned above, it is suggested that the best suited solution for the Bulls Water Strategy is to construct a new storage reservoir and pump station on the existing water tower site in Bulls. This will allow for an easy connection to the existing rising main and distribution network and supply sufficient pressure to comply with the firefighting requirements. We will also investigate the required flood protection work suggested for the Water Treatment Plant (WTP) and continue with PFAS testing to monitor any change in PFAS levels in our water supply.

To make the site more accessible for construction, and to allow more options for the placement of the new reservoir and pump station building, removal of the water tower will be required. The cost of retaining and strengthening the tower is similar to the cost of removing it, and because of the added complexities and future costs it is proposed to remove the tower.

4. Recommendations

- 4.1 That the report “Bulls Water Strategy” to the 12 December 2019 Council meeting be received.
- 4.2 That, Council proceed with tendering for the construction of a new reservoir and pump station building on the current water tower site, because this site will result in the most efficient use of Rangitikei District Councils existing water supply assets in Bulls.
- 4.3 That the existing water tower be removed from the site before construction of the new reservoir starts, because it will be more cost effective in the long term and for construction to remove it now.

Arno Benadie

Principal Advisor Infrastructure

Attachment 5

Report

Subject: **Deliberations on submissions to the proposed Gambling (Class 4) Venue Policy**

To: Council

From: George Forster

Date: 25 November 2019

File Ref: 3-PY-1-5

1 Executive Summary

- 1.1 This report provides an analysis of written and oral submissions received by Council on the proposed Gambling (Class 4) Venue Policy (appendix?) and includes a summary of submissions (appendix?).
- 1.2 Council has a statutory obligation to review its Gambling (Class 4) Policy at least every three years. It is required to use a special consultative procedure as part of this review. Council's current Policy permits new venues to be established, subject to certain conditions, provided that the total number of Electronic Gaming Machines (EGM) does not exceed 83. The current number of EGM in the District is 58.
- 1.3 Council agreed to release the proposed Policy Gambling (Class 4) Venue Policy with options in order to seek out feedback from relevant agencies and the public. Written submissions were received between 30 September and 28 October 2019 and oral hearings took place on 31 October 2019. Council received a total of 23¹ written submissions to the Consultation Document. Of these, two submitters spoke to their submissions at the oral hearings on 31 October 2019.
- 1.4 The report provides an analysis on the two key issues identified in the consultation document:
 - Setting a cap or adopting a sinking lid; and
 - Provisions for relocating EGM

¹ Council resolved at its 31 October 2019 meeting that the recommendation from MCC to keep the Gambling (Class 4) Venue Policy the same be treated as a submission. This brought the total number of submissions to 23.

2 Analysis

Submissions

Electronic Gaming Machines

- 2.1 Figure 1 highlights that the majority of submitters were in favour of Council either shifting to a sinking lid (8) or reducing the Cap (7) a smaller amount of submitters were in favour of keeping the status quo (4). No submitters wanted to see the cap increase.

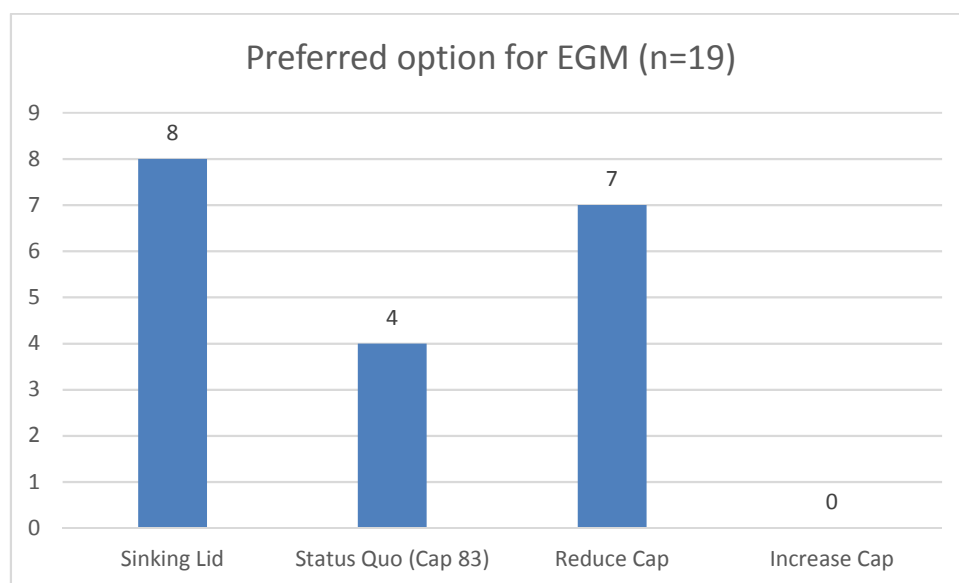


Figure 1: Preferred option for EGM

- 2.2 Shifting to a sinking lid would require that as venues are closed, or machines are removed from a venue, then the maximum number of permitted EGM would be reduced. The end result of a sinking lid policy is the removal of all EGM from the District. A sinking lid means no new venues or EGM would be allowed in the District. Limited comments were provided but the general reasoning was by reducing access people wouldn't have the opportunity use EGM. Miss Clayton from the Problem Gambling Foundation (PGF) highlighted in her presentation the negative impacts of gambling and how it not only impacts the gamblers life but also those around them and the community at large. PGF comments aligned to the negative effects listed under considerations of this report.
- 2.3 Reducing the Cap would mean that if venues closed or machines were removed they would still be able to go somewhere else proving the district didn't exceed the Cap. This would allow the District to continue having EGM without losing them permanently.
- 2.4 Reasoning for keeping the Status Quo was that many small organisations around the District rely on the grants that come from the corporate societies. Funding enables them to continue providing their service to the community. Through Pub Charity Limited's presentation Mr Cheer highlighted the benefits that EGM bring to the community in particular the funding it provides throughout the District. Mr Cheer noted that being a smaller District funding was important to Rangitikei.
- 2.5 Council staff appreciate the research provided by the PGF, Gaming Machine Association of New Zealand, Pub Charity Limited, New Zealand Community Trust and The Lion

Foundation. Much of the research provided aligned to the Social Impact Assessment (SIA) Council staff developed with the review of the Gambling (Class 4) Venue Policy and TAB Venue Policy.

Relocation Provision

2.6 Figure 2 highlights the majority of submitters (10) were not in favour of a provision allowing venues the ability to be relocate. Seven submitters were in favour of Council adopting a provision to allow venues the opportunity to and two had either no opinion or didn't know.

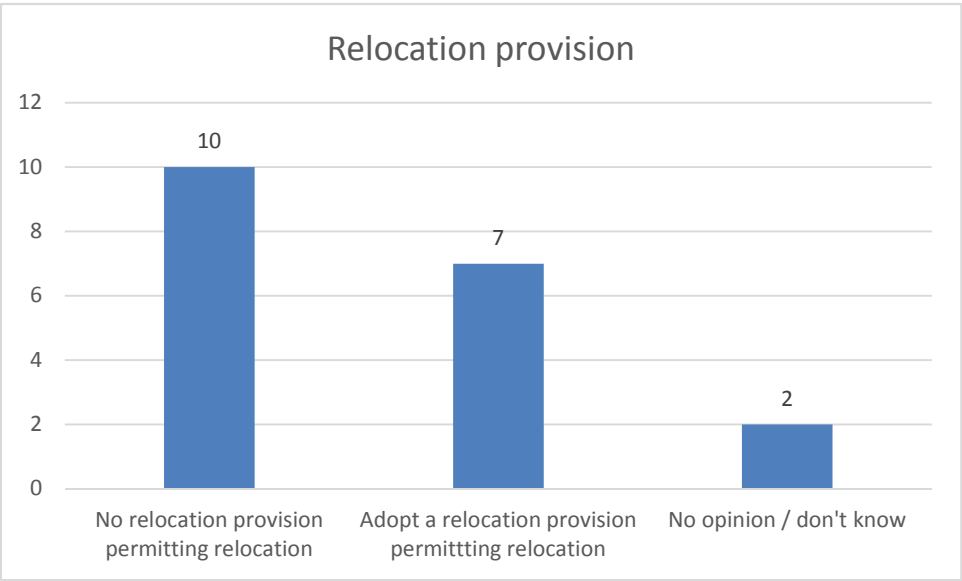


Figure 2: Relocation provision

- 2.7 If Council resolve to adopt a relocation provision in the Policy, Staff will refer to this when assessing whether or not a venue can relocate. Option A, adopting a provision allowing relocation, presented in the Consultation Document aligns to the Gambling Act 2003 but makes some minor adjustments.
- 2.8 If Council adopt a provision to not permit the relocation of venues it will mean no consents will be granted for any existing Class 4 Venues. This approach takes a much stricter stance and aligns to policy in the form of a sinking lid.
- 2.9 If Council do not adopt either of the options consulted on, Staff will refer back to the Gambling Act 2003 for assessing the relocation of a venue. This would mean a venue wanting to relocate would be treated as a new venue applying for a license. Elected

Members should bear in mind that whilst the Gambling Act 2003 provides staff with the tools they need option A is more prescriptive and would also be clearer for the public.

Considerations

- 2.10 Council can consider both the positive and negative effects of gambling in the District.

Positive effects of EGM being:

- Funding source for multiple organisations/businesses/projects and many other situations; and
- Form of entertainment; and
- Regulated by corporate societies; and
- Possible economic gain from visitors who frequent gambling establishments.

Negative effects of EGM being:

- Violence; and
- Employment; and
- Mental/Physical health; and
- Crime/theft; and
- Financial hardship.

Staff amendment

- 2.11 Staff have made a minor amendment to Section 3.2 *An applicant for Council consent under this policy must* to include the following point *Consider the proximity of sensitive sites*. This is to ensure consistency with section 8.3. Whilst this has been added after public consultation it does not alter or detract from the provisions of the Policy.

3 Significance

- 3.1 The decision to adopt the Gambling (Class 4) Venue policy can be considered significant as per Councils Significance and Engagement Policy 2018 (SEP) as this will set Councils regulations for the next three years until another review is complete. Staff used the Public Participation Model from the SEP which sets out that Council will seek opinions from the public on statutory policies. Council did this through the Special Consultative Procedure set out in the Local Government Act 2002.
- 3.2 Whilst the decision is considered significant staff carried out due diligence in making sure they engaged with affected parties, and also a month's public consultation.

4 Legal issues

- 4.1 The proposed Policy is legally compliant with the Racing Act 2003 and the Local Government Act 2002.

5 Options for EGMs

5.1 Option 1: Status Quo

This would effectively retain the current Policy on EGM without amendment. This option is appropriate if Council believes that the evidence presented on gambling in the District quantifies no need for change.

5.2 Option 2: Reduce current Cap on EGM numbers

This would mean reducing the permitted number of EGM from the current restriction of 83 machines in the District. This option is appropriate if Council believe that there is enough evidence of gambling harm to merit some restrictions on venues or EGM numbers.

This does not affect existing businesses and does not preclude new businesses being established if one closes and there is space within the Cap. Hence it does not impact on the concerns expressed previously that towns will lose the benefits associated with Class 4 gambling. It allows a “breathing space” between now and the next review in three years’ time.

In reality, it is equivalent to the status quo since the likelihood of an increase in the numbers of EGM is very low.

5.3 Option 3: Sinking Lid

This would mean that the current Policy is replaced and instead, no new gambling (Class 4) venues can be established and as EGM are lost to the District, they cannot be replaced. The end point would be that there are no Class 4 venues or EGM in the District. This option should be considered if Council believes that the SIA and evidence presented by submissions demonstrates significant gambling harm associated with gambling (Class 4) venues and EGM numbers in the District.

6 Options for relocation provision

6.1 With regards to the relocation of existing Class 4 venues, the consultation document provided two options for submitters to consider. These were, to permit relocation with stricter rules around venue location, or no relocation of venues.

In either adopting a provision to permit relocation with stricter rules or not adopting a relocation provision the determination of location would be considered at the appropriate delegation (Regulatory staff) level.

6.2 Option 1: Adopt a relocation provision for the policy

In adopting a relocation provision, it would allow venues to have some wiggle room under unavoidable situations, e.g. earthquake, fire to move to a new location as long as they complied with the other provisions in the policy.

6.3 Option 2: Do not adopt provision enabling venues to move

In adopting a provision not allowing venues to relocate would mean Council would not grant consent for the relocation of an existing premises. Existing premises would be treated as a new venue.

6.4 Option 3: Do not adopt any provision on relocation

By not adopting any provision for relocation Staff will refer back to the Gambling Act 2003 for venues relocating. In essence this means they can still relocate but it will be treated as a new consent and the criteria in the Gambling Act 2003 would need to be met. This is similar to Option A except Option A is more descriptive than the Gambling Act 2003. Such as setting criteria around distance from ATM's.

7 Merger of Clubs

- 7.1 A new Section (7) was added to the Policy for the merging of clubs. This was to provide clarification, that if a situation arises where two venues want to merge Council can refer to its policy

8 Matters arising from Submissions

- 8.1 PGF recommends that Council include "Best Practice Guidelines" and also encourages Council to undertake a duty of care in monitoring them. PGF recommends that Council dedicate resources to investigating and monitoring venues to ensure all are compliant with legislation.

Council Staff can prepare and present "Best Practice Guidelines" to Elected Members upon recommendation. These guidelines can be approved by Council and would not require public consultation unless Council deemed it necessary. The Department of Internal Affairs (DIA) provide a multitude of different resources for best practice. As an alternative to developing "Best Practice Guidelines" staff could include a web link to this section of the DIA.

It is the responsibility of the DIA, corporate societies and venues to ensure venues are compliant.

9 Conclusions

- 9.1 In concluding, this report has provided Council with an analysis of submissions and its various options available for its Gambling (Class 4) Venue Policy regulations. Staff have

considered various options available to Council and those are presented in this report, all comply with the relevant legislation.

10 Recommendations

10.1 That the report on “Deliberations on submissions to the proposed Gambling (Class 4) Venue Policy” to the 12 December 2019 Council meeting be received.

10.2 That Council

Either

Retain the Gambling (Class 4) Venue Policy cap of 83 (Status Quo). This would mean more machines can come into the District and new venues established providing they comply with the policy;

Or

Adopt the Gambling (Class 4) Venue Policy, amended to reduce the cap from 83 to 58. This reflects the current amount of machines operating in the district and would mean no more can come into the District and new venues couldn't be established unless cap space becomes available. There has been no interest that Staff are aware of to establish new venues or machines in the past 24 months;

Or

Amend the Gambling (Class 4) Venue Policy, to apply a sinking lid on Electronic Gaming Machines numbers. This would mean when venues close or Electronic Gaming Machines are removed that cannot be replaced.

10.3 That Council

Either

Adopt a provision allowing venues to move location providing it meets the requirements set out in the policy. This allows venues to move location but would have to comply with the criteria in the policy;

Or

Adopt a provision not allowing venues to be relocated. This will mean venues cannot relocate. If they wish to relocate they are treated as a new venue;

Or

Do not adopt any provisions on relocation. This means Staff will refer back to the Gambling Act 2003. This would be similar to Option A but less prescriptive than what was consulted on.

- 10.4 That Council does/does not adopt the amendment to include section 7 (Merger of Class 4 Venues). This helps provide clarification for the public.
- 10.5 That Council adopt all other minor amendments to the Policy. This allows for small changes to be tidied up and does not have any effect of the application of the Policy.
- 10.6 That Council
- Either
- Recommend Staff prepare/do not prepare “Best Practice Guidelines” for gambling. Staff can prepare these and bring them back to Council for noting;
- Or
- Recommend Staff include a web link to the Department of Internal Affairs website for best practice material. This would save staff time and would be consistent with what is set at a national level;
- Or
- Staff do not add any additional information to the website. Venues and patrons would, if desired, need to find extra information on best practice for themselves.

George Forster
Policy Advisor

Appendix 1

Draft Gambling Venue (Class 4) Policy

Date of adoption by Council	25 March 2004
Resolution Number	04/RDC/064
Date last reviewed	30 June 2016
Resolution number	13/RDC/170
Date by which review must be completed	day/month/year
Relevant Legislation	Racing Act 2003, Gambling Act 2003, Local Government Act 2002
Statutory or Operational Policy	Statutory
Included in the LTP	No

1. Introduction

- 1.1. The Gambling Act 2003 requires Council to adopt a Class 4 venue policy and carry out a review every three years.
- 1.2. The Gambling Act 2003 provides the tools for territorial authorities to limit the impact of gambling harm within communities through controlling the number of gambling venues, number of machines and location of venues.

2. Policy Objectives

- 2.1. To ensure the Rangitikei District Council and the community has influence over the location of new Class 4 gambling venues and new gaming machines (pokie machines) within the District as a whole in compliance with the Gambling Act 2003.

2.2. Either:

Option A (status quo): To place a cap on the number of gaming machines which may be operated in the District.

Or

Option B (sinking lid): To apply a sinking lid policy, meaning that when an existing Class 4 venue closes they will not be replaced. Consent will not be given to establish new Class 4 venues.

2.3. To ensure that the local community may continue to access funding from the proceeds of Class 4 gaming in the District.

3. General Conditions (for establishing a Class 4 gambling venue)

3.1. Any new Class 4 venue may only be established on licensed premises where the primary activity is not predominantly associated with family and/or children's activities.

3.2. An applicant for Council consent under this policy must:

- comply with the objectives of this policy;
- comply with the general conditions of this policy;
- meet the application requirements specified in this policy;
- meet the fee requirements specified in this policy; and
- consider the proximity of sensitive sites

3.3. The application will be publicly notified and a notice will be displayed on the proposed premises.

4. Application Details Council Require

4.1. Applications for Rangitikei District Council consent must be made in writing and provide the following information:

- a) Name and contact details of the applicant.
- b) Street address of premises proposed for the Class 4 venue licence.
- c) Description of the structure of the applicant (Society or Corporate Society) together with incorporation details:
 - trust and trustee details if appropriate;
 - the names of management staff; and
 - a 12-month business plan or budget for the establishment, covering both gambling and other activities proposed for the venue.
- d) Details of Host Responsibility policies and procedures covering:
 - training for operational staff on dealing with problem gamblers;
 - provision and display of problem gambling material;
 - support for and supervision of those affected by addictive gambling; and
 - implementation and monitoring plans.
- e) Details about the venue operator including:
 - operating structure;
 - ownership of the premises;
 - evidence of police approval for owners and managers of the venue; and
 - nature of the businesses operated from the premises.
- f) A floor plan covering both gambling and other activities proposed for the venue, including:
 - layout of each floor of the venue;
 - location and number of Class 4 machines being proposed for the premises;

- location of clocks;
 - location and description of signage; and
 - location of displays of problem gambling material.
- g) Details of liquor licence(s) applying to the premises
- h) A location map showing the nature of businesses, **other Class 4 venues, sensitive sites including but not limited to kindergartens/pre-school, schools, maraes, places of worship (e.g. church, mosque), parks/playgrounds** and other activities conducted in the general neighbourhood.
- i) Information about the Trust responsible for the distribution of gambling profits will be made available to the public (as required under the Gambling Act 2003) and to the Rangitikei District Council, and will include:
- contact details (address, phone numbers, electronic contact); and
 - names of trustees
- j) Evidence and any supporting material to assure the Rangitikei District Council that their proposed application is a permitted activity under the Rangitikei District Council District Plan, the Resource Management Act 1991 and the Gambling Act 2003.

4.2. Council may request comment from health providers or those working with problem gambling.

5. Number of Gaming Machines Allowed

5.1. Council wishes to reduce the number of gaming machines in the District through a process of natural attrition as machines cease operating.

5.2. Either

Option A (Cap - status quo): New venues may apply for a licence to operate up to 9 gaming machines, providing that the total number of gaming machines in the District does not exceed 83¹.

Or

Option B (sinking lid): No new venues may be established meaning that no new gaming machines will be allowed in the District. Gaming machines will not increase well a sinking lid is in place.²

6. Relocation Policy

Either:

Option A: Relocation policy of Class 4 venues:

¹ The cap for gambling machines sits at 83, as of June 30 2019 the District has 58 machines operating. Council can increase or lower this number.

² As of 30 June 2019 the District has 58 machines operating.

Council will consider granting consent for the relocation of an existing Class 4 venue if the premises cannot continue to operate at the existing site. Examples of such circumstances include but are not limited to the following:

- Expiration of lease;
- Due to a natural disaster or fire, the licensed premises is unfit to continue to operate;
- Property is acquisitioned under the Public Works Act 1981;
- Site redevelopment

On receiving an application for Council consent for a Class 4 venue to relocate, Council will give consideration to the following matters, namely that the proposed location:

- Is not within 100 metres of the legal site boundary of a kindergarten/pre-school, school, marae, places of worship (e.g. church, mosque), park/playground; and
- Is not within 100 metres of the legal site boundary of other licensed Class 4 venues at the time of application.
- Is not with 100 metres of an ATM

The total number of Class 4 gaming machines at the new premises must be the same or less than the existing Class 4 venue.

Or

Option B: No Relocation of Class 4 venues

Council will not grant consent for the relocation of an existing Class 4 venue.

This means that in the event an existing Class 4 venue ceases to operate, Class 4 gaming machines at the existing licensed venue will not be allowed to relocate to another premise.

7. Merger of Class 4 venues

- 7.1. Applications to continue operating Class 4 gaming machines where two or more existing clubs combine, will be considered as a new application for consent.
- 7.2. The Council will issue a consent where two or more existing clubs combine provided:
 - the total number of gaming machines in the new venue does not exceed 9 of the combined original total;
- 7.3. An application for consent for the mergers of clubs which hold Class 4 venue licences are required to provide information as detailed in section 4 of this policy, and in addition:
 - Copies of the Class 4 venue licences held by all the proposed merging clubs, confirming the current number of machines licenses to be operated in the merging club's venue.

8. Decision making

- 8.1. The Council has 30 working days to determine a consent application.

8.2. Such determination will be made at the appropriate delegation (officer) level within the Council and will be considered against the criteria set out in this policy.

8.3. When considering an application for a Class 4 venue, the relevant officer will consider:

- comply with the objectives of this policy;
- comply with the conditions of this policy; ~~and~~
- meet the application requirements specified in this policy; ~~and~~
- **the proximity of sensitive sites**

9. Application fees

9.1. These will be set by the Rangitikei District Council from time to time, pursuant to section 150 of the Local Government Act and shall include consideration of:

- The cost of processing the application, including any consultation involved;
- The cost of monitoring notification of the distribution of profits and provision of information;
- The cost of reviewing Gambling Venue policies.

10. Adoption and Commencement

10.1. This policy was adopted on **day/month/year** at the duly notified Council Meeting after completion of the special consultation procedure, of the Local Government Act 2002.

11. Policy Review

This Policy will be reviewed every three years.

Appendix 2

Summary of Submitter Comments and related information: Gambling (Class 4) Venue Policy Consultation 2019

The following tables provide submitter comments, where provided by submitters, accompanied by Staff comments.

Question one: Preferred option for Pokie Machines, Cap and Sinking Lid

Submitter No.	Submitter	Submitter comments	Staff comments
004	Prue Deighton	We need to keep the community free of these blood suckers.	Noted
005	Jason Shailer	10 or less.	This could be achieved by adopting a Sinking Lid policy, which, through natural attrition would eventuate in no more Pokie machines. The other option is Council set a cap of 10 Pokie machines for the District.
009	Racheal	None.	This could be achieved by adopting a Sinking Lid policy, which, through natural attrition would eventuate in no more Pokie machines.
010	Ngareta Williams	0.	As above.
012	Shone Cooper	0.	As above.
014	Malcom Hepi	Load them all on a boat and throw them off out at sea for all I care.	Noted.
015	Jarrod True	Keep the current Cap at 83 Pokie machines (opposed to a Sinking Lid).	This supports the Status quo in keeping the Cap at 83.
016	Martin Cheer	Supports the retention of the current policy and asks Council consider the impact on community fundraising (in the decision making process) (opposed to a Sinking Lid).	As above.
017	Tanya Piejus	Maintain the current Cap on gaming machines.	As above.
018	Karney Herewini	Reduce the current Cap of 83, to the level of the number of machines in current operation – Reduced Cap to 58 and 5 locations.	This is supportive of Option B and would allow for future movement providing the number of Pokies stayed within the Cap.

020	Debra Benton	Many small organisations in the district, like ours, use the money available through gaming foundation grants to continue providing our services to the community. A Sinking Lid policy would reduce the amount of funding available and could eventually mean there was no funding available at all.	Noted.
021	Paul Allison	Supports the existing Cap of 83.	This supports the Status quo in keeping the Cap at 83.
022	Bonnie Lovich-Howitt	No permit to be given to operate any new business or club in the Council area if that business proposes having Pokie Machines.	This would be a shift to a more restrictive policy and supports Option B of a Sinking Lid.

Question two: Relocation provision

Submitter No.	Submitter	Submitter comments	Officer comments
012	Shone Cooper	No gambling.	Noted.
014	Malcom Hepi	Once a venue has closed down gambling machines should not be relocated (but destroyed).	Option B in the proposed policy would achieve this (not including destruction of machines).
015	Jarrold True	Supports that a relocation provision be adopted (Option A). However the prohibition on being within 100 metres of an ATM be deleted, given the large number of non ATMs that now exist (including non-bank ATMs).	This supports Option A of the relocation provision but with amendment to ATMs. With no relocation clause venues become locked into an address.
016	Martin Cheer	Add a relocation clause.	This supports Option A with no relocation clause venues become locked into an address.
017	Tanya Piejus	Allow gaming machines to relocate.	As above.
021	Paul Allison	Supports granting consent for the relocation of an existing Class 4 venue if the premises cannot continue to operate	As above.

		at the existing site allows re-establishment in the wake of a natural disaster.	
022	Bonnie Lovich-Howitt	If a venue is forced to close or closes voluntarily the Council should not permit the Pokie machines to be relocated.	This supports Option B of Council not granting consent for the relocation of Class 4 venues and is a more restrictive policy.

General Comments

Submitter No.	Submitter	Submitter comments	Officer Comments
008	Kendrex Kereopa	Increase signage in the areas from a strengthening perspective.	The current and proposed policy requires application forms to include a floor plan in which location and description of signage must be included. Staff processing applications determine if the level of signage is appropriate.
011	Angela Weekly	<ol style="list-style-type: none"> 1. Time limits on operational hours i.e not daytime hours, no more than 2 hours in the evening. 2. No machines in family areas. 	<ol style="list-style-type: none"> 1. Council does not have the statutory power to place time limits on access to gaming machines. 2. When processing applications staff take into consideration what activities are within the proximity of the proposed venue location.
015	Jarrod True	<ol style="list-style-type: none"> 1. Pokie machines provide a large amount of funding for the community. 2. Gambling is a popular form of entertainment. 3. There are already significant measures in place to minimise gambling harm. 4. Gaming Machines are decreasing in numbers. 	<ol style="list-style-type: none"> 1. The Social Impact Assessment recognises the significance of funding. 2. Most people gamble in the hope of winning but for some people it is a form of entertainment. 3. Corporate societies contribute approximately \$20,000,000 per annum to the Ministry of Health to support gambling harm in New Zealand. Staff could not find the amount or percentage that the District receives. 4. Noted in the Social Impact Assessment.
016	Martin Cheer	<ol style="list-style-type: none"> 1. There are currently 5 Class 4 venues in the District. 2. There has been a decrease from 83 machines to 58 over the past 6 years. 	<ol style="list-style-type: none"> 1. The Social Impact Assessment notes this. 2. The Social Impact Assessment notes this.

		<ol style="list-style-type: none"> 3. It should be noted that over the same timeframe in the RDC area there has been a significant increase in outlets, products, and spending, linked with other forms of community gambling with little or no return to the community. 4. Sinking Lids on Class 4 gambling have reduced the amount of responsible gambling. 5. Grants and funding is provided to many different groups in the district. 	<ol style="list-style-type: none"> 3. Noted. Technological advancements have increased online gambling with most phones being able to access gambling sites. Council cannot regulate online gambling. 4. Problem gamblers who discontinue to use venues can be forced to gamble online which cannot be monitored. 5. The Social Impact Assessment recognises the significance of funding.
017	Tanya Piejus	<ol style="list-style-type: none"> 1. Online gaming is unregulated. 2. Council gambling venue policies are critical to maintaining the infrastructure that allows community funding from gaming trusts to be sustainable long term. 3. The pub gambling sector has experienced significant decline. 4. Council Policies contribute to the decline in pub gaming sector. 5. Location of machines is more important than the number. 6. Gaming machines support the hospitality sector. 	<ol style="list-style-type: none"> 1. Noted. Technological advancements have increased online gambling which cannot be regulated. 2. The Social Impact Assessment recognises the significance of funding. 3. Noted. 4. In the case of Rangitikei this is unlikely as the Cap was amended to 83 in 2013 and has not changed yet there has been a natural attrition of machines down to 58. 5. Noted. Consulted relocation clause covers this. 6. Noted.
021	Paul Allison	<ol style="list-style-type: none"> 1. By reducing opportunities for the community to engage in a legitimate entertainment option, the risk is that some people will simply turn to online gambling. 2. The pragmatic use of funds generated by this legalised form of entertainment make a hugely positive contribution to community life across New Zealand. 	<ol style="list-style-type: none"> 1. Noted. Technological advancements have increased online gambling which cannot be regulated. 2. The Social Impact Assessment recognises the significance of funding.

022	Bonnie Lovich-Howitt	<ol style="list-style-type: none"> 1. No club mergers under any circumstances 2. Council include best practice guidelines. 3. Problem Gambling Foundation recommends Council dedicate resources to investigating and monitoring venues to ensure they are all compliant with legislation. 4. No merger of clubs (Section 7). 	<ol style="list-style-type: none"> 1. 7.1 in the proposed Policy states that clubs merging would be treated as a new application. As they are treated as a new application Council could remove Section 7. As outlined in the report Section 7 is there for clarification. 2. Staff can prepare guidelines to present to Council upon recommendation. These could be approved by Council and would not need to go through the public consultation process. They would sit separately to the policy. Conversely Staff can include a link to the DIA website that have comprehensive guidance. Staff have included a recommendation in the report. 3. It is not the responsibility of Council to investigate and monitor venues. That responsibility falls on the DIA, corporate societies and venues. 4. Section 7 was added for clarification. It states that merging clubs will be treated as a new consent. In essence clubs cannot combine machines together as they're essentially a new venue. With new venues only being able to have 9 machines.
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Verbal submissions

Submitter No.	Submitter	Submitter comments	Officer Comments
016	Martin Cheer	<ol style="list-style-type: none"> 1. Congratulated new and re-elected Councillors 2. It is difficult to separate fact from emotion 3. Three current clients seeking gambling help in the district 4. Tourists contribute to a large amount of money spent 5. Proceeds are designed to go to the community 6. In support of the current policy cap of 83 and allow for venues to relocate 	<ol style="list-style-type: none"> 1. Noted and appreciated 2. Noted 3. Noted. 4. SH1 passes 3 of the 5 venues in the District therefore some spend can be attributed to travellers coming through the District but numbers are not known. 5. Community groups/organisations apply for funding 6. This aligns option A for Caps and Option A for relocation

022	Bonnie Lovich-Howitt	<ol style="list-style-type: none"> 1. Worked for seven years as a gambling counsellor 2. Gambling harm impacts on more than the gambler 3. \$7000 a day spent throughout the District 4. Increase in drugs, crime, violence 5. Backlog in services that can be required 6. Multi venue exclusion 7. Sinking lid is a slow process 	<ol style="list-style-type: none"> 1. Noted and appreciated 2. Noted in the Social Impact Assessment 3. Expenditure noted in Social Impact Assessment 4. Studies indicate gambling harm includes those discussed and noted in the Social Impact Assessment 5. Reducing Pokie machines may not result in direct reduction of problem gamblers as they will still be serving current clients 6. Gamblers can exclude themselves or venues can exclude them 7. A sinking lid takes as long as it does for Pokie machines to be removed and not relocated and venues to close.
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Attachment 6

REPORT

SUBJECT: Administrative Matters – December 2019

TO: Council

FROM: Peter Beggs

DATE: 3 December 2019

FILE: 5-EX-4

1 District Plan Change update

- 1.1 On 25 November 2019, Wayne Mulligan and Kim von Lanthen from NZ Bioforestry Ltd met with most of the submitters to the District Plan change to explain how they saw their planned operations being established on the site. This followed the announcement that the Provincial Growth Fund had made a grant to assist research whether radiata pine could be used in developing a biodegradable alternative to single-use plastics.
- 1.2 The nature and timing of the next steps, including any additional specialist reports and the Commissioner's hearing, is being discussed with Council's advisers and NZ Bioforestry. Once this is finalised, advice will be provided to all submitters.
- 1.3 While the District Plan change is proceeding, Council expects to receive and begin processing an application for a resource consent from NZ Bioforestry.

2 Putorino landfill

- 2.1 Cost estimates have now been received for the three viable options - \$2.4 million for full location; \$1.2 million for partial relocation or leaving in place and armouring the current toe.
- 2.2 Discussions are now being arranged with Iwi and Horizons. The consent application will follow as soon as we have agreed on the final solution. That will determine the complexity (and length) of the resource consent process.

3 Amendment to rates remission policy – incentivising residential development

- 3.1 Clarification has been sought on how Council's rates remission policy for incentivising residential development relates to a new dwelling replacing an existing building.

- 3.2 The policy states that the remission is not available if the otherwise qualifying new/relocated dwelling is replacing an existing dwelling but that 'Council will consider an application to waive internal building consent costs for such a dwelling'. The thinking behind this concession was that a new dwelling is almost certain to have a higher rateable value than the dwelling being replaced. The internal building costs for a new dwelling would be unlikely to exceed the \$5,000 rates remission which would apply if the new house did not replace an existing house.
- 3.3 No guidance on the extent of the waiver is available in Council's 'Policy on reducing or waiving fees – internal consenting costs', as this specifically excludes private residences. The Delegations Register provides that the Chief Executive and the Group manager, Finance & Business Support are delegated to administer Council's rates remission policies.
- 3.4 The suggested approach is to take the % increase in rateable value between the new house and the existing house and apply this to the \$5,000 rateable value, with the proviso that \$5,000 would be the maximum amount waived.
- 3.5 A recommendation is included.

4 Road closures

- 4.1 There are no new proposed road closures since Council's last meeting.

5 Treaty of Waitangi – Cooks Strait sheet

- 5.1 This was the sheet signed by Ngāti Apa representatives. Arrangements are being made to purchase a high-quality copy for display in the Council Chamber.

6 Proposed National Policy Statement on indigenous biodiversity

- 6.1 On 26 November 2019, the Government announced consultation on a proposed National Policy Statement for Indigenous Biodiversity (NPSIB) that requires councils to work closely with tangata whenua, landowners and communities to identify and look after significant indigenous biodiversity."
- 6.2 The proposed NPSIB requires councils to identify areas where there is significant vegetation and habitats of indigenous fauna, and to manage their protection through plans and consent processes under the RMA.
- 6.3 Submissions are due with the Ministry by 14 March 2020. A draft submission will be prepared for the Policy/Planning Committee's meeting on 13 February 2020 and subsequent consideration at Council's meeting on 27 February 2020.

7 CouncilMark

- 7.1 CouncilMark is an independent assessment programme established by Local Government New Zealand that gives councils guidance on where they should focus and how to ensure customer experience is accounted for in all council decision-making and operations.
- 7.2 Rangitikei District Council was one of the foundation councils in the programme, being reviewed in 2017. The overall assessment was “BB”. I have recently met with LGNZ and intend to schedule a new assessment mid 2020. Views of the Mayor and Councillors form part of the assessment process.

8 Long Term Plan

- 8.1 Council’s next Long Term Plan, due for adoption by 30 June 2021, forms a key part of our work stream in 2020. Council staff recently attended a seminar run by the Society of Local Government Managers clarifying the requirements and expectation for the 2021-31 Plan. It is subject to review by the Council’s auditors who issue an opinion on it.
- 8.2 Staff will work with Elected Members from early in 2020 to ensure our plan reflects this balance. The Long Term Plan balances community needs and aspirations, service realities and the community’s willingness and ability to pay.

9 Strategy

- 9.1 Following Council’s Strategy Day on 20 November, the Executive Team will correlate findings and deliver back to Council our understanding of purpose, opportunities, challenges and aspirations. This forms a key part of our annual planning function.

10 Provincial Growth Fund Applications

- 10.1 We have two applications under consideration. It is a requirement that the details of the applications remain confidential until a decision is made. For that reason, they are included in the public excluded part of the meeting agenda.

11 Grants administration

- 11.1 At a workshop on 5 December 2019, Council considered options for future administration of grants, the role of assessors nominated by the Community Boards and Community Committees, and the use which had been made over the past six months of the Smartygrants software. The consensus was to delegate the decision-making to the assessors nominated by the Community Boards and Community Committees together with the Chair and Deputy Chair of the Finance/Performance Committee. A recommendation for that is included.

- 11.2 There has been discussion with the grants administration team at Palmerston North City about having them include Rangitikei's grants within the scope of their system, with Rangitikei staff being given access to it. The workshop saw a decision on this being left to Council management.

12 Archives Central

- 12.1 The most recent newsletter is attached as [Appendix 1](#).
- 12.2 The Marton Historical Society handed in a collection of 25 letters received 1971-85 by Vic Goodman, a former Mayor of the Marton Borough. These have been added to the Council's collections housed at the Archives Centre facility in Feilding.

13 Service request reporting

- 13.1 The summary report for first response and feedback, and resolutions (requests received in October 2019) are attached as [Appendix 2](#).

14 Elected Members attendance

- 14.1 Elected Members attendance of publicly notified meetings for the 2019/22 triennium is attached as [Appendix 3](#).

15 Staff

- 15.1 Ellen Webb-Moore has resigned as Resource Management Consent Planner, with her last day being 13 December 2019. The vacancy has been advertised together with a Graduate Planner role. Interviews will be held on 20 December 2019.
- 15.2 Gioia Damosso has resigned as Strategic Advisor Economic Development, with her last day being 13 December 2019. Advertising the vacancy has been deferred until Council confirms its economic strategy for the 2019-22 triennium and indicates its preferred mechanism for delivering this. A workshop session is planned in the morning of 30 January 2020 (before the afternoon Council meeting scheduled for that day).
- 15.3 Interviews have been held for the Strategy and Community Planning Manager (a vacancy), the Accountant (a new position), the Management & Systems Accountant (replacing a contract position vacant for some months), the Communications & Graphics Designer (replacing a contract position) and a 12-month Human Resources Advisor. Appointments are pending.

16 Recommendations:

- 16.1 That the report 'Administrative Matters – December 2019 to the 12 December 2019 Council meeting be received.

- 16.2 That the rates remission policy – incentivising residential development by amended to clarify that waiver of internal building consent costs for a new dwelling replacing an existing dwelling be calculated by taking the percentage increase in rateable value between the new house and the existing house and applying this percentage to the \$5,000 rateable value, with the proviso that \$5,000 would be the maximum amount waived.
- 16.3 That, to ensure efficient decision-making on Council-funded grants and involvement of local communities in that process, the decision on applications to the Community Initiatives Fund and the Events Sponsorship Scheme be delegated to a Grants Sub-committee comprising community assessors (nominated by each of Community Board and Community Committee) together with the Chair and Deputy Chair of the Finance/Performance Committee (the latter taking those roles in the sub-committee), with meeting times to be determined;

AND

That the Smartygrants software be used to process and manage applications for consideration by the sub-committee;

AND

That the Delegations Register be amended to reflect this amended delegation;

AND

That the decision be reviewed (by the Finance/Performance Committee) after the funding rounds scheduled for 2020 have concluded.

Peter Beggs
Chief Executive

Appendix 1



ARCHIVES CENTRAL

NEWSLETTER

NOVEMBER 2019
Issue #47

Welcome to the last issue of the Archives Central Newsletter for 2019. We hope you have had a happy and successful year and are spending time with the ones you love over the Christmas and New Year's break. The Team @ Archives Central are excited for the possibilities that lie ahead in 2020.

In this issue:

- FROM THE ARCHIVES
- VISITS & PROJECTS
- STATISTICS
- THIS IS NOT H&S

Visit Archives Central

40 Bowen Street
Feilding 4702

(06) 952 2819
0508 522 819

archivescentral.org.nz

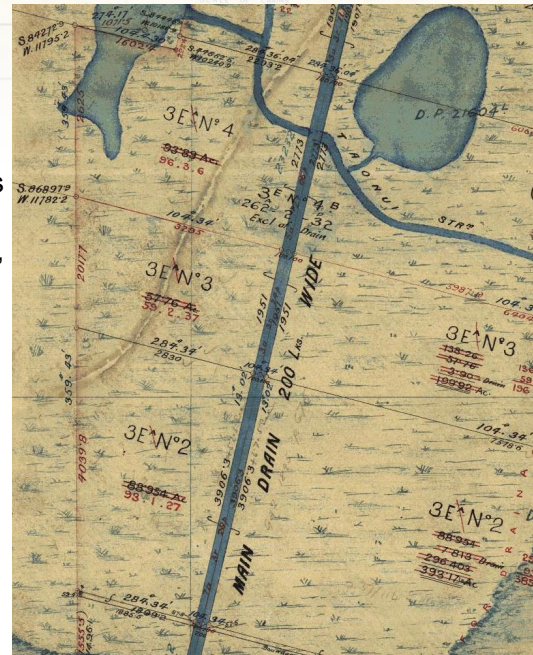


FROM THE ARCHIVES

Palmerston North was previously fondly (or unkindly?) referred to as Swamp City. Flooding is a frequent issue in the Manawatu-Whanganui region with Horizons and previous iterations managing the waterways and monitoring catchment and drainage. However, the plains of Rangitikei, Manawatu and Horowhenua look like they were made for agriculture, and they were.

In the early days of settlement, land corporations and colonial surveyors realized there was a swathe of flat, fertile land lying under the thigh-high water that stretched from the sand dunes almost to the foothills to the east. Iwi hunted birdlife and tuna (eel),

[\(Continued page 2\)](#)



VISITS & PROJECTS

Archives Central played host to a leg of the Palmerston North City Library's Local History Week in early November. We had two groups of keen locals turnout for tours of the building and holdings, as well as an overview of the work The Team @ Archives Central conduct for regional and district councils.

On November 8th Archives Central hosted Archivist Simon Bloor and the Rate Records volunteer team from Whanganui District Council in order to digitise a fragile and rather large rate book dated 1880 to 1888. Not only will the project allow ease of access after transcription and digitisation, the rate book can now be stabilised via conservation work and preserved for posterity.

[\(Continued page 2\)](#)



Local History Week tour group



Simon Bloor and volunteers

ARCHIVESCENTRAL.ORG.NZ MONTHLY STATISTICS

2097

Unique Visitors

80

3611

Number of Visits

56,271

Page Views



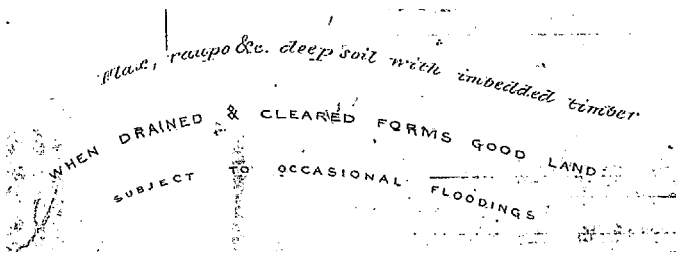
FROM THE ARCHIVES cont.

(Continued from page 1)

creating their own weirs and ditches and erecting fishing whare on high points of land.



The colonialists needed arable land to sell to immigrants, so the same companies who hired surveyors to record the lay of the land also employed engineers and settlers to dig long drainage ditches through The Great Swamp. Subsequently, the water table dropped and the land could be surveyed and packaged for sale.



Authorities had to keep tabs on the many privately erected weirs, culverts, bridges and dams while also monitoring water levels in the remaining streams and lakes as well as the depths of the connecting drains.

Early maps show the extent of the wetlands and plans for the major drains. Discussions around drainage, culverts and ponding dominate the correspondence with local bodies and landowners striking a precarious balance between too much and too little water.



THIS IS NOT HEALTH AND SAFETY!

December's doozy comes from the Rangitikei District Council engineering contracts series. During the renewal of Knight's Bridge over the Hautapu River in 1961 it appears that hugging bridge members was the "safest" way to cross the uncompleted span, with a mere 120 foot (40 metre) drop to the river below.

The bridge was contracted out to HE Barwood and Son Ltd. for the sum of £1031 (\$45,207 in 2019).



VISITS & PROJECTS cont.

(Continued from page 1)

The week of 18th to 22nd November was a busy one for our Senior Archivist Evan Greensides, attending the National Digital Forum, NZMS Conference and ARANZ Committee meeting, all in Wellington. A multitude of heritage institutions throughout New Zealand are creating amazing projects in the digital field around linked data, copyright, repositories and digitisation. The networking and collaboration bodes well for the sector heading into the new year.

Palmerston North City Library recently relocated the Ian Matheson City Archives (IMCA) back to their original location after a stay at Archives Central of nearly 3 years. During the move, the Heritage Team located a locked tusk-style drawer. After a bit of jimmying due to a missing key, the drawer was cracked open exposing



Cadastral map with NZMS aerial survey numbers

a large collection of cadastral maps on hangers. Closer inspection revealed unique New Zealand Mapping Service aerial survey runs marked out with individual contact print numbers painstakingly overlaid.

Before the advent of [LINZ's Retrolens](#), these maps served as the master index for aerial survey photographs utilised by councils. The maps cover the entire Lower North Island, from Taupō to Wellington, and will be an amazing addition to Horizons Regional Council's collection of aerial photographs. Thank you to the PNCL Heritage Team for this donation.

HAPPY HOLIDAYS

Archives Central will be closed from Monday, 23 December and re-open on Monday, 6th January. We wish all of our councils and public members a safe and festive holiday season. We look forward to seeing you in the New Year.

VISIT US ON FACEBOOK
[@ArchivesCentralMWLASSNZ](#)



Appendix 2

Service Request Breakdown for October 2019 - First Response

Service Requests	Compliance				
Department	current	overdue	responded in time	responded late	Grand Total
Animal Control			62	9	71
Animal control bylaw matter			1		1
Animal welfare concern			1		1
Barking dog			5	3	8
Dog attack			3		3
Dog property inspection (for Good Owner status)			8	1	9
Found dog			13		13
General enquiry			2		2
Lost animal			4	3	7
Roaming dog			11	2	13
Rushing dog			1		1
Wandering stock			13		13
Building Control		1	4	1	6
Dangerous or unsanitary building		1			1
General enquiry			2	1	3
Property inspection			2		2
Bylaws		1			1
Traffic and Parking		1			1
Council Housing/Property		4	10	1	15
Council housing maintenance		4	8	1	13
Council property maintenance			1		1
General enquiry			1		1
Environmental Health		11	31	1	43
Abandoned vehicle			2		2
Dumped rubbish - outside town boundary (road corridor only)			1		1
Dumped rubbish - under bridges, beaches, rivers, etc		1		1	2
Food premises health issue		1	1		2
General enquiry		2			2
Noise		7	27		34
Footpaths		1	2		3
Footpath maintenance			2		2
General enquiry		1			1
Parks and Reserves		3	5	3	11
General enquiry		3	1		4
Maintenance (parks and reserves)			4	2	6
Playground equipment				1	1
Public Toilets			1		1
General enquiry			1		1
Roads		5	26	1	32
Bridges			1		1
Culverts, drains and non-CBD sumps			1		1
General enquiry		4	3	1	8
Road maintenance - not potholes		1	14		15
Road signs (except state highway)			5		5
Road surface flooding - danger to traffic			2		2
Roadside Berm Mowing			1		1
Rural berm mowing (including Taihape - see map)			1		1
Roadside Trees, Vegetation and Weeds		2	1		8
Rural trees, vegetation and weeds			4		4
Urban trees, vegetation and weeds		2	1		4
Stormwater		1	3		4
General enquiry		1	3		4
Street Lighting			1	2	3
Street lighting maintenance			1	2	3
Wastewater			2		2
General enquiry			1		1
Wastewater blocked drain			1		1
Water		2	15		17
General enquiry		2	2		4
Location of meter, toby, other utility			1		1
Low drinking water pressure			1		1

Service Request Breakdown for October 2019 - First Response

Service Requests	Compliance				
Department	current	overdue	responded in time	responded late	Grand Total
Replace meter, toby or lid				3	3
Water leak - council-owned network, not parks or cemeteries				3	3
Water leak at meter/toby				5	5
Grand Total	2	30	168	18	218

Service request Breakdown for October 2019 - Resolutions

Service Requests Department	Compliance completed in time	completed late	current	overdue	Grand Total
Animal Control	56	14		1	71
Animal control bylaw matter	1				1
Animal welfare concern	1				1
Barking dog	4	4			8
Dog attack		2		1	3
Dog property inspection (for Good Owner status)	7	2			9
Found dog	13				13
General enquiry	2				2
Lost animal	4	3			7
Roaming dog	10	3			13
Rushing dog	1				1
Wandering stock	13				13
Building Control	3	1	1	1	6
Dangerous or unsanitary building				1	1
General enquiry	1	1	1		3
Property inspection	2				2
Bylaws				1	1
Traffic and Parking				1	1
Council Housing/Property	10	1		4	15
Council housing maintenance	8	1		4	13
Council property maintenance	1				1
General enquiry	1				1
Environmental Health	30	1		12	43
Abandoned vehicle	1			1	2
Dumped rubbish - outside town boundary (road corridor only)	1				1
Dumped rubbish - under bridges, beaches, rivers, etc		1		1	2
Food premises health issue	1			1	2
General enquiry				2	2
Noise	27			7	34
Footpaths	1		1	1	3
Footpath maintenance	1		1		2
General enquiry				1	1
Parks and Reserves	5	2		4	11
General enquiry	1			3	4
Maintenance (parks and reserves)	4	1		1	6
Playground equipment		1			1
Public Toilets	1				1
General enquiry	1				1
Roads	25	1	1	5	32
Bridges	1				1
Culverts, drains and non-CBD sumps	1				1
General enquiry	3	1		4	8
Road maintenance - not potholes	14			1	15
Road signs (except state highway)	4		1		5
Road surface flooding - danger to traffic	2				2
Roadside Berm Mowing	1				1
Rural berm mowing (including Taihape - see map)	1				1
Roadside Trees, Vegetation and Weeds	4		3	1	8
Rural trees, vegetation and weeds	3		1		4
Urban trees, vegetation and weeds	1		2	1	4
Stormwater	3			1	4
General enquiry	3			1	4
Street Lighting		3			3
Street lighting maintenance		3			3
Wastewater	2				2
General enquiry	1				1
Wastewater blocked drain	1				1
Water	15			2	17

Service request Breakdown for October 2019 - Resolutions

Service Requests Department	Compliance completed in time	completed late	current	overdue	Grand Total
General enquiry	2			2	4
Location of meter, toby, other utility	1				1
Low drinking water pressure	1				1
Replace meter, toby or lid	3				3
Water leak - council-owned network, not parks or cemeteries	3				3
Water leak at meter/toby	5				5
Grand Total	156	23	6	33	218

Feedback Required	(Multiple Items)
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Service requests	Feedback					
Department	Email	In Person	Not able to contact	Telephone	Not provided	Grand Total
Animal Control		11	2	12	1	26
Building Control	1			1	2	4
Council Housing/Property				1	1	2
Environmental Health				2	9	11
Parks and Reserves				2	4	6
Roads	1			3	9	13
Roadside Trees, Vegetation and Weeds	1	1			2	4
Stormwater				1	1	2
Street Lighting					1	1
Wastewater				1		1
Water				1	2	3
Grand Total	3	12	2	24	32	73

Appendix 3

Date	Meeting	HWTM	Belsham	Ash	Carter	Dalgety	Duncan	Dunn	Gordon	Hiroa	Lambert	Panapa	Wilson
NEW TRIENNIUM 2019-2020													
24/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR
5/12/2019	Audit/Risk	PR	PR		AT	AT	AT		PR	AT	AT	AT	PR

PR Present - is a member of the committee

AT Attendance, not on committee but in attendance

AP Apology

Indicates Councillor is not a member of the Committee

AB Absent - no apology received

Attachment 7

Memorandum

To: Council

From: Arno Benadie

Date: 3 December 2019

Subject: **Top Ten Projects – status, December 2019**

File: 5-EX-4

This memorandum updates the information presented to the March 2019 Council meeting. New text is *italicised*. Currently the Finance team is working on a more analytical and shorter monthly presentation of key financial information, including budgeted, actual and projected revenue and expenditure (including borrowing). That is planned to be in place for the February 2020 report.

1. Mangaweka Bridge replacement

Following consideration of the detailed business case for a replacement bridge, the New Zealand Transport Agency has given approval to fund the pre-implementation phase. This is for the construction of a new single-lane 132m long steel plate girder bridge, 30 metres downstream of the existing bridge, and include detailed design, property acquisition, and consenting. Desktop assessments of liquefaction, slope stability and settlement have been completed. Geotechnical investigations have been completed.

The project is in the pre-implementation phase. A Notice of Desire to Acquire Land (s.18(1)(b) Public Works Act 1981) was issued on 13 September 2019. There is a three-month period for good faith negotiations to acquire the necessary land. One property owner is involved. *The next stage will be securing designation of the area for the bridge. A consultant planner has been engaged to do that, for both councils.*

Five of the seven contractors who registered interest in this project meet the New Zealand Transport Agency's pre-qualification standard. The estimated completion date is 30 June 2021.

The business case for the replacement bridge included consideration of the existing bridge. That showed the most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the pre-implementation phase. The two councils will have the final say. An economic analysis about keeping or demolishing the existing bridge was provided to both councils (13 June for Rangitikei, 20 June for Manawatu). A public meeting was arranged (at Awastone) for 5 August 2019 to discuss the future of the current bridge. At its meeting on 29 August 2019, following consideration of a report, Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to raise funds to contribute to the ongoing maintenance and promotion of the existing bridge for these purposes.

Heritage NZ has advised an application was made for the existing bridge to have a heritage classification but that it will not be considered for inclusion on the heritage list before 2020/21.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

As noted in the March 2018 report, the application for a new resource consent lodged with Horizons was placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff was held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group was convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha was undertaken, and a similar briefing/hui offered to Ngā Wairiki-Ngāti Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. A renewal application for Marton was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation with discharge to land is due to be submitted in May 2019.

Before then, the Committee recommended that Council agrees to commence the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee. Council accepted that recommendation at its meeting on 30 August 2018. Investigations and discussions are progressing regarding the procurement of land. In addition, Council staff are considering the merits of advancing the design and construction of the Marton to Bulls wastewater pipeline. Such an approach would have the benefit of removing the discharge of treated wastewater from the Tutaenui Stream sooner than might otherwise be possible, but would rely on discharge to the Rangitikei River at Bulls. Estimated costs for the pipelines *have been* reviewed.

Discussions to secure the necessary land for effluent disposal are continuing. A Heads of Agreement has been signed with Ngā Wairiki – Ngāti Apa regarding access to suitable land south of Bulls for the disposal of wastewater. A more detailed agreement will now be developed that sets out the terms and conditions of access and use. Once those are concluded, tenders will be called for the construction of the pipeline from Marton to Bulls. Horizons required a consent application setting out the phased approach for the proposed wastewater from the two towns by November 2019. *Because an agreement to use or purchase of suitable land has yet to be finalised, a request is being lodged with Horizons for a later date.*

The New Zealand Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. A draft Memorandum of Understanding prepared by the New Zealand Defence Force is under consideration.

The provision in the 2019/20 Annual Plan for this project is \$2.7 million, for the Marton-Bulls pipeline and land purchase. The expected completion date is 2027/28, a year longer than in the 2018-28 Long Term Plan, as suitable land has yet to be identified.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal sought an amendment to the agreement, which was considered by Council at its July 2018 meeting and approved. *However, treated leachate has been taken to the Whanganui Wastewater Treatment Plant for over a year and MidWest has no medium or long-term plans to discharge any effluent in to the Marton plant.*

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued. That consent application was lodged at the end of September 2018.

4. Upgrade of the Ratana wastewater treatment plant

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) started on 1 July 2018 (as per the agreement with the Ministry for the Environment - MfE). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner. Discussions with a new group of landowners are now underway. Confirmation is being sought from MfE (through Horizons Regional Council) that the delayed timing of this project won't affect funding availability and that the use of wetlands as part of a land-based disposal regime was acceptable. Feedback indicates that a flexible approach could be taken.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

As previously noted, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender was issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

At its meeting on 11 October 2018 (reconvened from 27 September 2018), Council awarded Contract C1096 for construction of the Hunterville Bore to Interdrill Ltd for a total of \$423,205.75 excluding GST and inclusive of 15% contingency. At 340 metres depth water was found; investigation is now under way to determine its quality and quantity. The bore is currently being developed, and payment of the subsidy from the Ministry of Health is not contingent on a successful outcome. The full diameter bore was drilled to approximately 320m deep and the permanent casing installed, after which the casing was grouted into place.

This allowed drilling through into the strata identified for production and attempt bore development. Bore development is under way and it has been confirmed that there is sufficient water supply from the bore. Currently the water has a high sand content, but this is expected to reduce as the development of the bore continues. Once we reach 0.1% sand, water samples will be taken and analysed to check the water quality.

Part of the capability grant recently received from the Provincial Growth Fund (PGF) is being used to prepare the case for a feasibility study for a Tutaenui rural water scheme. A draft application is being finalised and was discussed with Government officials prior to the formal application being lodged. The formal application was submitted on 3 May 2019. The Ministry for Primary Industries (MPI) has confirmed its support for the project, and a meeting was held on 14 August 2019 with representatives of the Provincial Development Unit (PGF administrators) to secure final Government funding approval. *On 26 November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme.*

6. Future management of community housing

The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018. All tenants have been advised (in writing) of the change, to take effect from 1 November 2018, and meetings were arranged in Taihape, Marton and Bulls at which a Work & Income representative was invited to attend (and did so). At its meeting on 13 December 2018, Council agreed to engage with Solarcity for the provision of solar power and access to the wholesale energy market for the tenants at Wellington Road and Cobber Kain Avenue community housing complexes. However, the contract arrangements could not be finalised.

The proposed upgrade programme was presented to the Assets/Infrastructure Committee's meeting in August. At its August meeting, the Policy/Planning Committee adopted a slightly amended community housing policy.

Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio. Staff attended a Local Government New Zealand workshop on 24 October 2018 which considered policy options to propose to central government to enable councils to both maintain their current investment in social housing and expand that investment should they choose to do so. Council's decision to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative use once that building and the Conference Hall are removed. The presence of asbestos means that relocation of the Queen Carnival Building is not feasible. Quotes are being sourced for demolition of both buildings and clearing the site. *The Taihape Community Board is being briefed at its December 2019 meeting on the matter.*

7. Bulls multi-purpose community centre

The detailed design has been finished and an application for a building consent has been submitted. The closing date for tenders was extended to 10 August 2018. Council considered

the evaluation undertaken of the tenders at its meeting on 30 August 2018 and identified a preferred contractor, W & W Construction 2010 Ltd, for subsequent negotiation by the Mayor and the Chief Executive.

There were discussions with Heritage New Zealand to gain an archaeological authority before the tender is awarded and estimates of costs were provided: these could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900. The archaeological authority was issued on 16 October 2018, but required a 15 working day + 3 day stand-down period (for appeals) before it can be actioned. Following further discussions with the preferred contractor and the JV partners regarding the final development area, Council confirmed (at its meeting on 15 November 2018) the award of the contract to W & W Construction 2010 Ltd and accepted a revised (and larger) footprint area. The target completion time is February 2020.

Negotiations to secure title have been concluded apart from finalising shared costs. LINZ questioned one easement which, while now resolved, caused further delay. Turnaround (and issue of title) is typically one month. Council received title on 13 September 2019; Lotteries paid the \$500,000 (plus GST) approved for the project on 19 September 2019.

Following a blessing and sod turning ceremony, W & W Construction took possession of the site on 10 December 2018. An archaeologist was on site during the excavation for the slab: no items of significance were found. Construction work has progressed steadily.

The project team, architect, and engineers are working to finalising the decorative elements of the building and continuing to work out design details of the bus stop, car park, and town square. Ngā Wairiki-Ngāti Apa and Ngāti Parewahawaha are involved in this process.

The Council's Audit Director arranged for the Director, Specialist Audit and Assurance Services in Audit New Zealand to review the Bulls Community Centre project in terms of its current status and the approach taken by the Council to planning and delivery of the project. This was done because of the significance of the project not through any particular concerns. The review has entailed scrutiny of a range of documentation and a face-to-face discussion (on 18 July 2019) involving the Project Manager, Community and Regulatory Services Group Manager and the Chief Executive. A report has been provided to the Audit Director and management comment requested. From the informal debrief, there will be useful pointers for the comparable projects in Marton and Taihape.

Work continues on sourcing further external funding for the project. In July, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngāti Parewahawaha and Ngā Wairiki-Ngāti Apa within the development. Discussions are in hand with other organisations to see what external funding could be secured.

The project was paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables. *It is now under action again, but the review has allowed assessment of actual or intended expenditure beyond that envisaged in the original contract and the provisional sums for that. This situation is analysed in more detail in the attached 'Bulls Community Centre Project Status Report' (Appendix 1).*

8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

The Lottery Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for this study to be accepted as a project to the Provincial Growth Fund: in October a capability grant of \$25,000 was approved part of which will be used to complete the detailed application required.

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind. A workshop on the progress with the business case for this project was held with Elected Members on 13 June 2019, with an update on 18 July 2019. That also gave consideration to the communications strategy to be used in the consultation with the community about the options considered.

WSP-Opus submitted a draft proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. This will be the basis of an application to the Provincial Growth Fund, linking the Civic Centre project to the Heritage Precinct proposal. Council considered this on 13 December 2018 and decided to accept the proposal for WSP Opus and requested a project plan be finalised, incorporating a community engagement phase and completion of business case to final draft status by September 2019. The work to be undertaken is, in part, a feasibility study regarding the conversation/preservation of built heritage. Lotteries will fund projects started but not completed, which is the case for this project. On that basis the project would meet the criteria for funding from Lotteries' Environment and Heritage Fund. Lotteries will fully fund a feasibility and an application to that effect was submitted by the mid-March 2019 deadline. However, the Lottery Environment and Heritage Committee approved a grant of \$50,000 as a contribution to the project, not seeing the project (or at least the application for it) as a full feasibility study.

This project featured in media stories last year fronted by the Mayor on the likely impacts of the provisions of the Building (Earthquake-prone buildings) Amendment Act on rural towns like Marton. Following the meeting of Council representatives with Minister Salesa, a profile of Rangitikei's commercial building stock, including the likely extent of earthquake-prone buildings, was provided to MBIE staff, who have been evaluating the policy/regulatory impacts on rural/provincial communities of the recently enacted earthquake-prone building provisions of the Building Act. This led to a higher threshold being announced on 14 July 2019 for alterations before the mandatory earthquake strengthening requirements applied.

WSP-Opus have started work on the concept designs, with the first stage being the detailed engineering assessments. This phase also includes a detailed survey of the exterior of the buildings, which was undertaken using a drone and completed at the end of February 2019. A detailed interior survey of all four buildings has also been completed. A 50% progress update as a workshop was provided to Council on 9 May 2019 on the two different options for the site (retention of as much heritage as possible and demolition and new build), at which it was agreed to hold a further workshop (on 23 May) to provide comment back to WSP Opus.

That led to a decision to have design work on an option which retained the street facades and Davenport interior (being highly significant heritage) and suspend further work on the demolition-new build option.

A workshop with WSP Opus to review these costed designs was scheduled for 29 August 2019, ahead of the Council meeting that day. Council considered more work was needed before proceeding with consulting with the community about the options considered, its preferred option and the business case supporting that. A specific project under way is exploring sources of funding for the project, especially for heritage preservation elements. *The post-election briefings for Councillors included a tour of the buildings and consideration of the business case which has been developed to date.*

Changes to Heritage EQUIP (the national earthquake upgrade incentive programme) announced on 11 February 2019 will benefit heritage-listed properties – up to 50% of the cost of detailed seismic assessments, conservation reports or architectural and structural engineering plans, allowing multiple applications for up to 67% of the cost of professional advice. However, historic buildings which aren't heritage-listed in the District Plan are not eligible. The Government has acknowledged this is a gap and are working on proposals in this regard.

9. Taihape Memorial Park development

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018. Further information was requested for consideration at the Committee's August meeting, before which a public meeting (including the Park User Group) will be held to gain clearer insights into community views and preferences.

That meeting was held on 3 August 2018 and the outcome considered by the Assets/Infrastructure Committee at its meeting on 10 August 2018. The proposed new amenities building project is on hold pending an estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order cost of \$2.4 million for renovating/upgrading the grandstand.

A meeting with representatives of Clubs Taihape was arranged to clarify their proposed project on Memorial Park. The outcome was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is, apart from minor repairs. At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green. Council representatives have since met with Clubs Taihape to agree a process for finalising the design for a project that would fulfil the facility requirements of both organisations.

A design brief was prepared and discussed with Clubs Taihape has been held. It indicated two potential build options:

1. A 2-storey building, with the amenity facilities at ground level and the Clubs Taihape/Community facilities on the upper level

2. Two single level buildings connected by a covered walkway (or similar).

Clubs Taihape had a preference for option1, and to undertake the project as a single build. That would mean Council is the owner of the building and it would require all of the funding to be secured prior to the build. Three expressions of interest were received for the design. Copeland Associates Architects were appointed to undertake the design work.

Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option; more economical, better solar orientation, view would be restrained from the former croquet site, etc.

A budget provision of \$1.2 million for the amenities facility is included in the draft 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.

Mr Copeland suggested a ground floor of approximately 25m x 12m, overhung at one end for a control room and tuck shop. He has suggested construction costings of \$1.1m for a 300m² amenities block, \$1.1m for a 350m² community facility, plus another \$300,000 for foundation. He presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019. Council considered these at its meeting on 27 June 2019, opted for a fully completed two-storey building, at an estimated cost of \$2.935 million, and requested the Chief Executive to negotiate (by 20 August 2019) a Memorandum of Understanding with Clubs Taihape on progressing the development of that facility. Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility. The agreed text was tabled at the meeting for ratification. Since then there have been several meetings with Park users to review the design. *These discussions are now complete. The next stage will be to incorporate these suggestions in a revised design, either from Copeland or, after tender, to the selected design-and build contractor.*

A further development on the Park has occurred. At its meeting on 13 December 2018, Council agreed to the transfer of the Taihape Bowling Club's building (as the club was winding up) and at its 28 February 2019 meeting agreed to offer current users of the Taihape Women's Club in Tui Street the use of the Bowling Club building and that Council staff would manage the bookings for the facility. Since April 2019 there have been meetings with staff and elected members to determine the work to be done in the Bowling Club building.

At a meeting with the Mayor, Councillor Rainey and the Community & Leisure Services Team Leader, the majority of users requested that the bar area at 2 Kokako Street (former Bowling Club) be turned into a kitchen. However, the estimated cost for this is \$25,000. The Women's Club does not wish to underwrite this cost, so an internal access will be created into the present kitchen area and use the bar area for storage.

10. Taihape civic centre.

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

Recommendation:

That the memorandum 'Top Ten Projects – status, December 2019' to the 12 December 2019 Council meeting be received.

Arno Benadie
Principal Infrastructure Advisor

Appendix 1

PROJECT STATUS REPORT

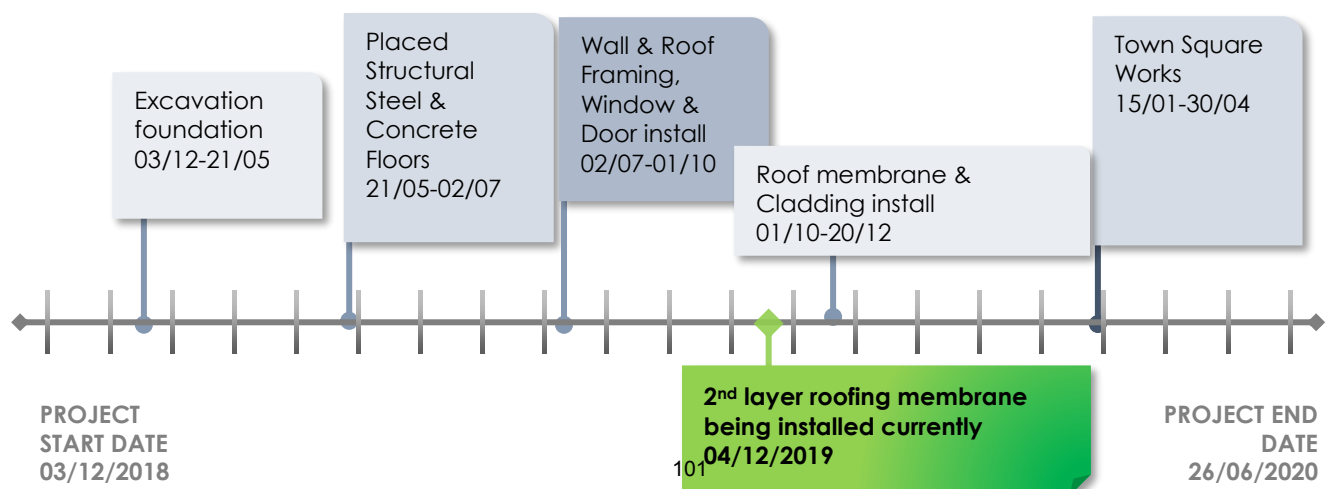
Bulls Community Centre		PERIOD COVERED	November 2019
DATE OF STATUS ENTRY	CONTRACTED BUILDING HANDOVER		ESTIMATED PROJECT COMPLETION
4 December 2019	Aldo		26 June 2020

PROJECT SUMMARY (FOR PERIOD)

Following the positive meetings between all parties on October 30, work recommenced. There remain some outstanding amendments and inspections however thus far the Building Consent Authorities are allowing work to continue.

PROJECT OVERVIEW

Scope at Contract		Contract Contingency	500,000.00
Fixed Price Tender	5,348,837.00	Additional Steel Welding	32,760.00
Preliminaries	296,749.20	Extension of Time	66,903.61
Concrete Work	273,095.50	Pavilion Eave Extensions	22,263.27
Reinforcing Steel	119,034.45	Excavation Site Levels	12,765.20
Precast Concrete	166,773.00	Exterior Auto Front Door	10,769.43
Structural Steel	654,519.60	Other Remaining Variations	26,714.40
Metal Windows and Doors	405,147.00	Total Variation Payment to Date	172,175.91
Carpentry	242,080.25	Anticipated Variations	
Membrane Roof and Tanking	122,062.47	CI 112 Power Extension Exterior Gen + Town	35,811.71
Electrical Services	148,457.99	Pavilion Box Gutter & Fascia (CI 168)	28,376.00
Fire Protection	152,758.36	CI 114 Joinery Interior Cabinetry Shelving	-6,490.09
Other Remaining Building Work	757,181.03	CI 78 Domestic water tank and pump	6,031.57
Total Payments to Date	3,337,858.85	CI 67 Toilet Hand Driers	7,384.55
Estimate to Complete	2,010,978.15	Other Remaining Variations	75,722.18
		Total Anticipated Variations	146,835.92
		Contingency Estimate Remaining	180,988.17



KEY RISKS AND ISSUES

DESCRIPTION	STATUS	RISK	MITIGATION
Town square development	Medium	Contractor is unable to guarantee completion by 19 Mar. 2020	Could be completed during fit out phase (April – June)
Carpark and Bus lane development	Medium	Contractor is unable to guarantee completion by 19 Mar. 2020	Could be completed during fit out phase (April – June)
Town square archaeological dig	Medium	Cost unknown is dependent on if anything of significance is found	Unknown
East Carpark and Bus lane archaeological dig	Medium	Cost unknown is dependent on if anything of significance is found	Unknown
Transformer installation	High	Minimum 16 week lead time to order plus installation may not have power to building by completion	Double checking with Powerco if essential for cutover
Iwi Input	Medium	Some elements may not be able to implement	Application to PGF for funding includes this work
Bus Lane Funnel Street connection	Low	Roading currently does not have funding may not have connect by completion	Meeting NZTA Dec 9
Failure to maximise project value	Medium	Potential related improvements for safety, aesthetics or function not contemplated at the time of contract award are not included during the project build phase	Project enhancements business case approval

Attachment 8

Memorandum

To: Council

From: Aldo Fehr

Date: 5 December 2019

Subject: **Bulls Community Centre – enhancements**

File: 6-CF-8-1

Background

The total contracted value for the Bulls Community Centre is \$5,348,837. Included in this sum is \$558,500 for Provisional Sums. In addition, the Council holds project contingency of \$500,000.

As detailed in the December 2019 Project Status Report, approximately 57% of the contract sum has been paid, with approximately 64% of contingencies spent or committed.

A key risk to the project is “failure to maximise project value” i.e. potential related improvements for safety, aesthetics or function not contemplated at the time of contract award are not included during the project build phase. While most of these works can be completed retrospectively, the overall project would benefit financially and with greater public acceptance from a “get it right first time” approach. Some of the works were considered and had provisional sums set against them. These were considered by the project Steering Group (the Chief Executive, His Worship the Mayor, the two Bulls Ward Councillors, the Project Manager, the Project Manager – Technical, the Principal Infrastructure Advisor, the Community & Regulatory Services Group Manager and the Team Leader, Executive Office, Customer Services and Communications), and the project architects, Architecture Workshop.

Summary of Project Enhancements:

In addition to existing Provisional Sums

- the new town square, because of an altered lighting specification, retention of the raised garden and addition of bollards, a drinking water fountain and an irrigated lawn (\$71,484.92)
- the expanded carpark area, wholly sealed and with altered (and more) lighting, drainage and rain garden feature, ceramic dome markers and drinking fountain (with dog bowl) (\$384,037.48); and
- the bus shelter (now located north-south wholly within the carpark area rather than west-east alongside the road) with two street-type shelters (with closed front) because of the prevailing weather conditions (\$33,567.24).
- the bus lane (located east of carpark) to connect Funnell Street through to Criterion Street, which would increase the functionality of the bus stop and traffic (\$195,352.60).

It was not feasible for the design and specifications for these four items to be closely specified in the contract. They were seen as matters in which community views were desirable, and there has been extensive discussion between the Steering Group and Architecture Workshop about them. Lighting requirements were substantially more expensive, to ensure safety for users, and to provide a more welcoming ambience than footpath street lighting.

These items total \$684,442.24. No commitments have yet been made for any of these.

A contingency of \$68,000.00 is recommended for these works.

Outside of Provisional Sums

- To function, the building may require a substantial upgrade to the electricity supply, costing \$134,574.59. This was not anticipated and is currently under review.

Do nothing option:

It is possible to complete the project within the contracted sum, with the exception of the upgraded power supply. However, it would leave a basic town square with no lighting, irrigation, drinking fountain, garden feature, or prevention of undesirable vehicle access. The carpark will have a few sealed parking stalls to meet accessible compliance and will have sub-optimal lighting, no drainage garden for function and separation for bus lanes. The drinking fountain would also not be there for visitors' convenience, and the back two sections would not be developed for parking; bus lanes would also need to be deferred.

Recommendations:

1. That the memorandum 'Bulls Community Centre – expenditure review' to the 12 December 2019 meeting of Council be received.
2. That Council confirms an additional capital funding provision for the Bulls Community Centre of up to \$887,017 (the final figure being dependent on any unspent contingency and whether or not an upgrade to electricity supply is required) to recognise
 - a. the additional costs (beyond what was allowed for in the provisional sums) for the town square, carpark, bus lane and bus shelters (\$752,442) and
 - b. the cost of upgrade to electricity supply to power the building (\$134,574.59)with the rating impact included in the 2020/21 Annual Plan budget.

Aldo Fehr
Project Manager

Attachment 9

Bulls & Districts Historical Society (Inc)



81 High Street, Bulls. 4818. New Zealand.

5th December 2019

The Mayor,
Rangitikei District council
Marton

Dear Andy,

The Bulls and District Historical Society have a new project underway called “A Moment In Time” which is a photographic exhibition of the business’s and others in Bulls.

This involves a professional photographer taking photos of people at work in Bulls and then framed for a display.

A complete picture of the Bulls community is our aim.

The Bulls and District Historical Society seek approval from the Rangitikei District Council to a request from us to enable this exhibition coincide with the new Town Hall’s opening for a month.

We look forward to your response.

Helen Cooper

Helen Cooper
Sec

Cc Brian Carter
Cc Jane Dunn
Cc Chairman BCC
Cc Michael Hodder
Cc Nadia Gower

A community owned and run museum

Operates daily between 10am-3pm or by arrangement

Contact Helen (secretary) 021 1051327

www.bullsmuseum.co.nz

bulls.museum@gmail.com

Attachment 10



Rangitikei District Council

Taihape Community Board Inaugural Meeting

Minutes – Thursday 7 November 2019 – 5:30 p.m.

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Present:

Mrs Michelle Fannin
Ms Ann Abernethy
Ms Gail Larsen
Mrs Emma Abernethy
Cr Angus Gordon
Cr Gill Duncan
Cr Tracey Hiroa

In attendance:

His Worship the Mayor, Andy Watson
Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration

1 Welcome by the Chief Executive

Council's Chief Executive, Peter Beggs, welcomed those present to the inaugural meeting.

2 Apologies

There were no apologies.

3 Councillor appointments to the Taihape Community Board

The Board comprises four elected members and one Councillor appointed by Council. At its meeting on 31 October 2019, Council made the following resolution:

Resolved minute number	19/RDC/374	File Ref	3-OR-3-4
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That the three Northern Ward Councillors are appointed to the Taihape Community Board on a rotating basis so that :

- Councillor Duncan and Councillor Hiroa are members from November 2019 to October 2020;
- Councillor Gordon and Councillor Duncan are members from November 2020 to October 2021;
- Councillor Gordon and Councillor Hiroa are members from November 2021 to October 2022;
- and that, at its inaugural meeting, the Taihape Community Board be asked to allow the third Northern Ward Councillor not formally appointed in any year to the Board to have speaking (but not voting) rights at any meeting of the Board during that year.

Cr Gordon/Cr Belsham. Carried

4 Declaration by Members

Members made their declaration in the following order:

- Mrs Ann Abernethy (English)
- Mrs Emma Abernethy (English)
- Mrs Michelle Fannin (English)
- Ms Gail Larsen (English)
- Cr Gill Duncan (English)
- Cr Angus Gordon (English)
- Cr Tracey Hiroa (Te Reo Maori)

I,, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested in or imposed upon me as a member of the Taihape Community

Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Ko ahau, ko _____, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitikei hei mema o te Poari Hapori o Taihape, e ai hoki ki te Ture Kāwanatanga-ā-Taiao 2002, ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui 1987, me ētahi Ture anō rānei.

All declarations were duly signed by the Chief Executive and Board Members.

5 Election of Chair

The Chief Executive outlined the statutory requirements to Board members.

The Board unanimously adopted System B for the election of the Chair and Deputy Chair.

Resolved minute number

19/TCB/060

File Ref

That the Taihape Community Board, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Ms Larsen/Mrs Abernethy. Carried

The Chief Executive called for nominations from the Board for the position of Chair.

Resolved minute number

19/TCB/061

File Ref

That Ann Abernethy be appointed Chair of the Taihape Community Board.

Ms Larsen/Mrs Fannin. Carried

6 Declaration by Chair

Mrs Abernethy made her declaration.

I, Ann Abernethy, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested in or imposed upon me as Chair of the Taihape Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

The Chief Executive vacated the chair.

Mrs Abernethy expressed her thanks and appreciation of support. She was keen for all members to work together in order to see the completion of all earlier projects.

7 Election of Deputy Chair

The Chair called for nominations

Resolved minute number **19/TCB/062** **File Ref**

That Michelle Fannin be appointed Deputy Chair of the Taihape Community Board.

Mrs Abernethy/Mrs Abernethy. Carried

8 Legislation requiring general explanation at the first meeting

Members agreed to take the report as read.

Resolved minute number **19/TCB/063** **File Ref**

That the report on "Legislation requiring general explanation at the first Taihape Community Board meeting for the 2019-22 triennium" be received and the information noted.

Mrs Abernethy/Ms Larsen. Carried

9 First meeting

The Board agreed to meet on the first Wednesday of each alternative month starting at 5.30pm. However, in order to work in with Mrs E Abernethy's work schedule, it was agreed that their first meeting on 4 December 2019 would commence at 5.45pm.

Resolved minute number **19/TCB/064** **File Ref**

That the first meeting of the Taihape Community Board be held on 4 December 2019 commencing at 5.45pm.

Mrs Abernethy/Mrs Abernethy. Carried

10 Meeting closed

The meeting closed at 6pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Ratana Community Board Inaugural Meeting

Minutes – Tuesday 12 November 2019 – 6:30 p.m.

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10	Rātana community’s representative for Te Roopu Ahi Kaa.....	5
11	First meeting	5
12	Closing Whakamoemiti	5

Present:

Mr Lequan Meihana
Mr Charlie Mete
Mr Jemal Nepia
Mr Charlie Rourangi
Cr Brian Carter
Cr Jane Dunn

Also Present:

His Worship the Mayor, Andy Watson
Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
27 members of the Ratana community

1 Whakamoemiti

Mr André Mason provided the opening Karakia.

2 Welcome and introduction from the Chief Executive

Council's Chief Executive, Peter Beggs, welcomed those present to the inaugural meeting, expressed appreciation that it was being held in the Manuao, and outlined the process to be followed.

3 Councillor appointment to the Rātana Community Board

The Board comprises four elected members and one Councillor appointed by Council. At its meeting on 31 October 2019, Council appointed Councillor Brian Carter for the first 18 months and Councillor Jane Dunn for the second 18 months of the 2019-22 triennium as Council's representative to the Rātana Community Board.

4 Apologies

His Worship the Mayor conveyed to the meeting apologies from Cr Nigel Belsham (Deputy Mayor) and Cr Cath Ash,

5 Declaration by Members

Members made their declaration in the following order

- Mr Lequan Meihana (Te Reo Maori)
- Mr Charlie Mete (Te Reo Maori)
- Mr Jemal Nepia (English)
- Mr Charlie Rourangi (English)
- Cr Brian Carter (English)
- Cr Jane Dunn (English)

Ko ahau, ko _____, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitikei hei mema o te Poari Hapori o Rātana, e ai hoki ki te Ture Kāwanatanga-ā-Taiao 2002, ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui 1987, me ētahi Ture anō rānei.

I,, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested in or imposed upon me as a member of the Rātana Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

All declarations were duly signed by the Chief Executive and Board Members.

The meeting applauded each member at the conclusion of their declaration and provided a waiata at the conclusion of the declarations

6 Election of Chair

The Chief Executive outlined the statutory requirements to Board members.

Clause 17(1) of Schedule 7 of the Local Government Act 2002 states that a territorial local authority must elect one of its members to be its deputy chair in accordance with clause 25. This requirement relates to both the Chair and Deputy Chair of the Rātana Community Board.

Clause 25, which relates to voting systems for certain appointments (including the election or appointment of the deputy mayor, the election or appointment of the chairperson and deputy chairperson of a committee, and the election or appointment of a representative of the local authority), states that:

(2) ... a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:—

(a) the voting system in subclause (3) ("system A");

(b) the voting system in subclause (4) ("system B").

(3) System A—

(a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and

(b) has the following characteristics:—

(i) there is a first round of voting for all candidates; and

(ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

(4) System B—

(a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and

(b) has the following characteristics:

(i) there is only 1 round of voting; and

- (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

The Board unanimously adopted System B for the election of the Chair and Deputy Chair.

The Chief Executive called for nominations from the Board for the position of Chair.

Resolved minute number **19/RCB/022** **File Ref**

That Charlie Mete be appointed Chair of the Rātana Community Board.

Mr Nepia / Mr Rourangi. Carried

7 Declaration by Chair

Mr Mete made his declaration

I, Charlie Mete, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested in or imposed upon me as Chair of the Rātana Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

The Chief Executive vacated the chair.

Mr Mete expressed his thanks and appreciation of support.

8 Election of Deputy Chair

The Chair called for nominations

Resolved minute number **19/RCB/023** **File Ref**

That Jemal Nepia be appointed Deputy Chair of the Rātana Community Board.

Mr Meihana / Mr Rourangi. Carried

9 Legislation requiring general explanation at the first meeting

The Chief Executive drew the Board's attention to the statutory requirement that a general explanation of some relevant legislation is given at the first meeting following a triennial general election and invited questions – at the meeting or anytime afterwards.

Members agreed to take the report as read.

Resolved minute number **19/RCB/024** **File Ref**

That the report on "Legislation requiring general explanation at the first Rātana Community Board meeting for the 2019-22 triennium" be received and the information noted.

Mr Mete / Mr Nepia. Carried

10 Rātana community's representative for Te Roopu Ahi Kaa

Te Roopu Ahi Kaa is Council's standing Iwi advisory committee. The Chair sought nominations from the meeting for the Rātana community's representative on that committee. Mr Jack Smith nominated Soraya Peke-Mason, who accepted the nomination; Ms Audrey Williams seconded that nomination. There were no other nominations.

The Chair declared Soraya Peke-Mason to be the Rātana community's representative for Te Roopu Ahi Kaa.

11 First meeting

The Chair noted that the Board usually met on the Tuesday of each alternate month (February, April etc.), following the Te Roopu Ahi Kaa Komiti meetings, starting at 6.30pm.

Resolved minute number

19/RCB/025

File Ref

That the first meeting of the Rātana Community Board be held 17 December 2019 commencing at 6.30 pm.

Mr Mete / Cr Carter. Carried

Mr Mete confirmed that information about future meetings would be at the shop as well as on social media. The Board was keen to have the community engage.

Mr Panapa thanked the meeting for the support given him during the recent elections, acknowledged the contribution from the Mayor to the Rātana community, his confidence in the newly appointed Chief Executive, and pleasure at the new Board. He thought the presence of Cr Carter and Cr Dunn was an important step to greater unity.

A waiata followed.

His Worship the Mayor responded, looking forward to the Rātana celebrations in January 2020.

Mr Nepia echoed Mr Panapa's sentiments and acknowledged the huge contribution which Ms Soraya Peke-Mason had made to the Rātana community.

12 Closing Whakamoemiti

Mr André Mason gave the closing karakia

7.30 pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 2 December 2019 – 6:30 p.m.

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7	Standing Orders	3
8	Member's conflict of interest	3
9	Confirmation of order of business	4
10	Small projects Grant Scheme update – November 2019	4
11	Rangitikei Youth Council applications are open for 2020	4
12	Receipt of minutes from the last meeting in the 2016-19 triennium	4
13	Late Items.....	4
14	Next meeting.....	5
15	Meeting Closed	5

Present: His Worship the Mayor
Mariata Couch
Karen Kennedy
Kelsey Smith
Lynnette Thompson
Jane Watson
Cr Fi Dalgety
Cr Richard Lambert

Also present: Cr Nigel Belsham
Nardia Gower, Strategic Advisor for Youth

1 Welcome

His Worship the Mayor called the meeting to order at 6.31pm, welcoming everyone.

2 Apologies

No apologies were received.

Sandra Carroll was absent.

3 Introduction of Committee members

Mariata Couch – A registration database Manager, has lived in Hunterville for the past three years and is a member of Destination Hunterville. Partner, John Paki, is the artist of the new Hunterville Map.

Karen Kennedy – Pleased to be entering a third term on the Hunterville Community Committee

Kelsey Smith – A member of Destination Hunterville that grew up in Hunterville.

Lynette Thompson – *arrived during item 6*

Jane Watson – originally from Auckland, is entering her third term as a member of the Hunterville Community Committee. A member of Destination Hunterville.

Cr Fi Dalgety - a newly elected Council member was born and bred in Hunterville.

Cr Richard Lambert – a newly elected to council.

Cr Nigel Belsham – Marton resident and excited to have Hunterville as part of the central ward with Marton.

His Worship the Mayor Andy Watson – The incumbent Mayor elected unopposed for his third term as Mayor and 6th term as an elected member.

Cr Lambert arrived at 6.32pm

4 Election of Chair

No voting system was required as there was only one accepted nomination.

Karen Kennedy nominated Kelsey Smith as Chair. Ms Smith declined the nomination.

Resolved minute number

19/HCC/029

File Ref

That Karen Kennedy be appointed Chair of the Hunterville Community Committee.

Mrs J Watson / Mrs K Smith. Carried

Ms Kennedy took place as Chair.

5 Election of Deputy Chair

Resolved minute number **19/HCC/030** **File Ref**

That Kelsey Smith be appointed Deputy Chair of the Hunterville Community Committee.

Mrs J Watson / Mrs K Kennedy. Carried

6 Guidance for Community Committees

Resolved minute number **19/HCC/031** **File Ref** **3-CC-1-5**

That the memorandum 'Guidance for Community Committees' to the Hunterville Community Committee at the 2 December 2019 meeting be received.

Mrs K Kennedy / Mrs K Smith. Carried

Resolved minute number **19/HCC/032** **File Ref** **3-CC-1-5**

That Karen Kennedy and Lynnette Thompson be appointed as the Hunterville Community Committee grant assessors for the Community Initiatives and Events Sponsorship schemes.

Mrs L Thompson / Mrs J Watson. Carried

Mrs L Thompson arrived at 6.45pm

7 Standing Orders

The committee noted the commentary in the agenda and the associated attached document.

8 Member's conflict of interest

Mrs Smith raised the potential of Destination Hunterville members having conflicts of interest during the upcoming triennium. Both Mrs Smith, Mrs Watson and Miss Couch are members of both Destination Hunterville and the Hunterville Community Committee.

His Worship the Mayor stated that at each meeting every member has the responsibility to declare any potential conflict of interest, and further that it is not for the Chair to state a member's conflict but it is for the Chair to manage the meeting and any declaration made. Should a member have a pecuniary or financial interest in an agenda item they are obligated

to declare a conflict of interest and the Committee member should vacate the room for that item.

9 Confirmation of order of business

There were no changes to the order of business.

10 Small projects Grant Scheme update – November 2019

The Chair spoke of the projects the previous Committee has discussed noting that they might be of interest for Destination Hunterville to undertake and which some funding may be available through the Small Projects Grant.

Resolved minute number	19/HCC/033	File Ref	3-CC-1-2
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That the memorandum 'Small Projects Grant Scheme Update - November 2019' to the 2 December 2019 Hunterville Community Committee be received.

Mrs K Kennedy / Mrs L Thompson. Carried

11 Rangitikei Youth Council applications are open for 2020

Ms Gower spoke to the item, highlighting some of the activities of the 2019 Youth Council, and encouraged the committee to talk to any Hunterville youth that may be interested.

12 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted the commentary in the agenda and the associated attached document.

13 Late Items

His Worship the Mayor was granted the opportunity to update the committee on the following items of interest:

Minister Jones recently announced the approved of a Provincial Growth Fund grant of approximately \$120k for a feasibility study on the widening of rural water scheme. This will involve experts to assess what could be designed and is achievable. Should the feasibility study affirm that the outcome would increase the GDP and the sector agree to that analysis, another application to government will be lodged, potentially for a 50/50 split of costs. This would overlap the urban Hunterville water scheme, but should not affect the current pricing.

Minister Jones further announced funding for the science research around Bio Forestry and the production of bioplastics. Council started the process of a District Plan change to accommodate the industry set up in Marton, however due to commercial sensitivity Council was unable, until recently, fully disclose why the change was being sought. The potential

business will result in greater quantities of timber being milled and processed in New Zealand instead of off shore and the waste product of that industry being turned into bioplastic.

The Chief Executive along with His Worship the Mayor attended the Rural and Provincial two day meeting in Wellington where the focus topics included: changes to fresh water regulation, climate change, and local authority's urban contamination to waterways. Further noted was the Sustainable Land Use Package which could result in places such as the Canterbury Plains changing from intensive dairy farming back to sheep or forest.

There are potential risks being highlighted with Carbon Farming, the act of planting farms in forestry with no intention of harvesting. Such risks to a community include decreasing economy and work options, followed with closure of schools and businesses.

Rangitikei District Council are taking a look at strategy and the new civic buildings required through the district.

Whanganui District Health Board and the associated region holds New Zealand's highest rate of suicide per capita in New Zealand. Although His Worship the Mayor didn't have the statistics on hand he noted the rural sector as being the hardest hit with some farmers in difficult financial position.

The Committee discussed running a Hunterville event to help the community understand and prevent suicide. Cr Fi Dalgety noted Good Yarns workshops by Farmstrong and Ms Gower noted that a workshop was being held in Bulls on 9 December 5.30 to 7.30 at the Rangitikei Veterinary Clinic State Highway 1.

14 Next meeting

Monday 10 February 2020, 6.30pm

15 Meeting Closed

The meeting closed at 7.19pm

Confirmed/Chair: _____

Date: