# **COUNCIL MEETING**

# ORDER PAPER

# **THURSDAY, 30 JANUARY 2020, 1.00PM**

# COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL 46 HIGH STREET, MARTON

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**Chair** - His Worship the Mayor, Andy Watson **Deputy Chair** – Councillor Nigel Belsham

#### Membership

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.







# Rangitīkei District Council

# **Council Meeting**

Agenda – Thursday 30 January 2020 – 1:00 p.m.

#### **Contents**

1	Welcome	
2	Council Prayer2	
3	Public Forum2	
4	Apologies/Leave of Absence2	
5	Members' conflict of interest2	Agenda note
6	Confirmation of order of business2	Agenda note
7	Confirmation of minutes	Attachment 1, pages 10-27
8	Mayor's Report2	Attachment 2, pages 28-32
9	Marton Civic Centre – engagement and consultation process2	Verbal update
10	Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation	Attachment 3, pages 33-61
11	Proposed membership of the District Licensing Committee for the 2019-22 triennium	Attachment 4, pages 62-64
12	Reducing waste – a more effective landfill levy4	Attachment 5, pages 65-73
13	Fire and Emergency New Zealand – funding review4	Attachment 6, pages 74-86
14	Parks Upgrade Partnership Application5	Attachment 7, pages 87-102
15	Administrative Matters – January 20205	Attachment 8, pages 103-121
16	Top Ten Projects – status, January 20206	Attachment 9, pages 122-131
17	Minutes and recommendations from Committees6	Attachment 10, pages 132-212
18	Late items6	Agenda note
19	Public excluded7	Agenda note
20	Open Meeting8	Agenda note
21	Next Meeting8	Agenda note
22	Meeting Closed8	

Public excluded minutes are provided separately to Elected Members

#### The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

#### 1 Welcome

#### 2 Council Prayer

#### 3 Public Forum

Nil

### 4 Apologies/Leave of Absence

#### 5 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

#### 6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

#### 7 Confirmation of minutes

The minutes from the Council meeting held 12 December 2019 are attached.

#### **Recommendation:**

That the minutes of the Council meeting on 12 December 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

# 8 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

#### **Recommendation:**

That the 'Mayor's report and schedule' to the 30 January 2020 Council meeting be received.

# 9 Marton Civic Centre – engagement and consultation process

A verbal update will be provided at the meeting

# 10 Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation

A report is attached.

File ref: 1-DB-1-11

#### **Recommendations:**

- That the report on 'Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation' to the 30 January 2020 Council meeting be received.
- 2. That the Council adopt the draft Water Related Services Bylaw and supporting documentation for public consultation using the special consultative procedure.
- 3. That the Policy/Planning Committee be delegated to hear oral submissions to the draft Water-related Services Bylaw.

# 11 Proposed membership of the District Licensing Committee for the 2019-22 triennium

A memorandum is attached.

File ref: 3-CT-16-4

#### **Recommendations:**

- That the memorandum 'Proposed membership of the District Licensing Committee for the 2019-22 triennium' to the 30 January 2020 Council meeting be received
- 2. That Council approves the appointment, for the period 1 February 2020 to 31 January 2023 of Stuart Hylton, Judy Klue, Chalky Leary, Colin Mower and His Worship the Mayor Andy Watson for inclusion on the list from which members of the Rangitikei District Council Licensing Committee will be drawn.
- That the Council

**EITHER** 

appoints Cr..... to chair the Rangitīkei District Licensing Committee for the period 1 February 2020 to 31 January 2023.

OR

recommends to the Chief Executive that Stuart Hylton be appointed Commissioner to the Rangitikei District Licensing Committee and that His Worship the Mayor be appointed deputy chair of the Committee during the period 1 February 2020 to 31 January 2023.

### 12 Reducing waste – a more effective landfill levy

A draft submission is attached.

The Government is proposing to increase the levy on landfill and apply it to more landfill types. The Ministry for the Environment considers that the levy is an important tool to help create an economic disincentive to producing and disposing of waste, to raise revenue to invest in waste minimisation, including local infrastructure for materials reprocessing and to make alternatives like reuse and recycling more competitive.

The levy is currently is \$10 per tonne of waste. The proposal for landfills that take household waste is to increase the levy rates in stages from the existing \$10 per tonnes to \$50 or \$60 per tonne. The proposal also includes applying the levy to all landfills, with the exception of cleanfills or farm dumps. All of the proposed options are included in the summary document (appendix 1), page 4 shows the proposed options.

The proposal includes requiring better records of waste data and establishing this at a central level. This will be on materials, quantities and diverted material. It would also require Councils to report how they spend levy revenue that they receive, and their performance in achieving waste minimisation.

The closing date for submissions is 3 February 2020.

File ref: 3-OR-3-5

#### **Recommendations:**

- 1. That the draft submission on the proposal from the Ministry for the Environment 'Reducing waste a more effective landfill' to the 30 January Council meeting be received.
- 2. That His Worship the Mayor, on behalf of Council, be authorised to sign the submission [as amended/without amendment] to the proposal from the Ministry for the Environment 'Reducing waste a more effective landfill'.

# 13 Fire and Emergency New Zealand – funding review

The Department of Internal Affairs has conducted a review of funding options for Fire and Emergency New Zealand. Local Government New Zealand has asked for comment on its proposed initial response. That is attached, together with the Internal Affairs consultation document and the suggested comment from Council.

File ref: 3-OR-3-5

#### **Recommendations:**

 That the draft comment to Local Government New Zealand on its submission to the Department of Internal Affairs' funding review of 'Fire and Emergency New Zealand' be received. 2. That the Chief Executive convey to Local Government New Zealand Council's comment on its proposed submission to the Department of Internal Affairs' funding review of Fire and Emergency New Zealand.

#### 14 Parks Upgrade Partnership Application

An application from the Northern Wanganui Rugby Sub Union for a grant of \$24,000 to upgrade lighting on Taihape Memorial Park is attached. The Parks Upgrade Project is for projects to the value of \$24,000 and applications are considered on a monthly basis by Assets/Infrastructure Committee. The total value of this project is \$72,970.95 and therefore, as per the guidelines, the application is required to be submitted to Council for consideration.

The Parks Upgrade Project fund is \$100,000. Of this \$72,682 has been allocated (leaving an amount of 27,318 available) for 2019/20. This includes an amount of \$35,000 for the Ratana Playground project. There is no evidence at this time that this amount will be uplifted in 2019/20 so there is potentially \$62,318 available in 2019/20.

The application complies with the principle of 2/3rds contribution from the applicant. The Parks & Reserves Team Leader and the Community & Leisure Services Team Leader are both supportive of the application. The lighting, as proposed, will provide enhanced, effective and more energy-efficient lighting at Memorial Park, Taihape, not only for Rugby but for other (potential) evening events at the Park.

File: 6-RF-1-1

#### **Recommendations:**

- 1. That the application from the Northern Wanganui Rugby Sub Union for a grant of \$24,000 from the Parks Upgrade Partnership scheme be received.
- 2. That funding of \$...... be granted from the Parks Upgrade Partnership to Northern Whanganui Rugby Sub-Union for lighting at Memorial Park, Taihape.

# 15 Administrative Matters – January 2020

A report is attached.

File ref: 5-EX-4

#### **Recommendations:**

- 1. That the report 'Administrative Matters January 2020' to the 30 January 2020 Council meeting be received.
- 2. That the offer from Rangitikei Aggregates Limited to transfer an area of land to the existing reserve, at no cost to Council, be accepted, and that he Chief Executive be directed and authorised to complete all actions and documents required to give effect to the transfer.

3. That, accepting that Statistics New Zealand recognises Bulls, Marton and Taihape as being the only urban areas in the Rangitikei with the rest of the District being considered rural, Council appoints ....... to be its representative on the J B S Dudding Trust as a resident of the rural area of the Rangitikei.

#### 16 Top Ten Projects – status, January 2020

A memorandum is attached.

File ref: 5-EX-4

#### **Recommendation:**

That the memorandum 'Top Ten Projects – status, January 2020' to the 30 January 2020 Council meeting be received.

#### 17 Minutes and recommendations from Committees

The minutes are attached.

#### **Recommendation:**

That the following minutes be received:

- Omatane Rural Water Supply Sub-Committee, 13 November 2019
- Turakina Reserve Management Committee, 3 December 2019
- Turakina Community Committee, 3 December 2019
- Marton Community Committee, 4 December 2019
- Santoft Domain Management Committee, 4 December 2019
- Taihape Community Board, 4 December 2019
- Audit/Risk Committee, 5 December 2019
- Bulls Community Committee, 5 December 2019
- Assets/Infrastructure Committee, 12 December 2019
- Finance/Performance Committee, 12 December 2019
- Policy/Planning Committee, 12 December 2019
- Hunterville Rural Water Supply Management Sub-Committee, 16 December 2019
- Te Rōpu Ahi Kā, 17 December 2019
- Ratana Community Board, 17 December 2019

Note: the scheduled meeting of the Erewhon Rural Water Supply Sub-Committee on 13 November 2019 did not proceed as there was not a quorum.

#### 18 Late items

As agreed at Item 6.

#### 19 Public excluded

#### Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1. Property matters
- 2. Quickbuild
- 3. Taihape Wastewater Plant

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(i).	Section 48(1)(a)(i)
Item 2 Quickbuild	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(i).	Section 48(1)(a)(i)
Item 3 Taihape Wastewater Plant	To maintain legal professional privilege and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(g and i).	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or

Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

# 20 Open Meeting

# 21 Next Meeting

Thursday 27 February 2020, 1.00 pm

# 22 Meeting Closed

# Attachment 1



# Rangitīkei District Council

# **Council Meeting**

Minutes – Thursday 12 December 2019 – 1:00 p.m.

### **Contents**

1	Welcome	3
2	Public Forum	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of minutes	4
7	Mayor's Report	
8	Schedule of meetings in 2020	
9	Bulls Water Strategy	
10	Gambling venue (Class 4) policy – deliberation on submissions	
11	Administrative Matters – December 2019	
12	Top Ten Projects – status, December 2019	
13	Bulls Community Centre – enhancements	
14	Bulls & Districts Historical Society (Inc)	
15	Minutes and recommendations from Committees	
16	Late items	
17	Public excluded	
18	Open Meeting	
19	Next Meeting	
	Meeting Closed	17

**Present:** His Worship the Mayor, Andy Watson

Cr Nigel Belsham
Cr Brian Carter
Cr Fiona Dalgety
Cr Gill Duncan
Cr Jane Dunn
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson

In attendance: Mr Peter Beggs, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group Manager

Ms Jo Devine, GM – Finance and Business Support Mr Arno Benadie, Principal Advisor – Infrastructure Ms Carol Gordon, Manager – Executive Office

Ms Nardia Gower, Acting Strategy and Community Planning Manager

Mr George Forster, Policy Advisor

Ms Bonnie Clayton, Governance Administrator

Late Tabled Items: Letter regarding Civic Recognition

Application for Exempt Building Work

Request to Government to place Moratorium on Bottled Water Consents

Triennial Agreement - Draft

Rangitikei Wheelie Bins Business case – Taihape kerbside

Council representation on other organisations Rural and Provincial Sector Mayors Forum

#### 1 Welcome

His Worship the Mayor welcomed everyone to the meeting at 1.06pm.

#### 2 Public Forum

#### Anaru Hawira, Taihape Area School - Scholarship recipient

Mr Hawira advised Elected Members that he will be studying Political Sciences at Victoria University in Wellington. As a 2019 member of the Rangitikei Youth Council, this has had a huge influence on his future studies. Receiving the scholarship has been a huge weight lifted off his family's shoulders and he was very thankful. Mr Hawira informed those in attendance that he will be the first member of his family entering university straight from school, and that the scholarship means a lot to his family.

#### Cynthia Kawana-Matehe, Rangitikei College - Scholarship recipient

Ms Kawana-Matehe briefed Elected Members that this year she was head girl for Rangitikei College, and is very thankful for the scholarship as this has lifted a financial burden. She will be attending Victoria University to study Bachelor of Arts with a major in education and minor in Psychology. Ms Kawana-Matehe wants to give back to the youth, to help with their ambitions, like Council has with her.

His Worship the Mayor thanked the scholarship recipients and acknowledged Ms Gowers work with Youth.

# 3 Apologies/Leave of Absence

That the apology for absence for Cr Ash be received

His Worship the Mayor/Cr Gordon. Carried

#### 4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts declared.

#### 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....

- 1 Letter regarding Civic Recognition
- 2 Application for Exempt Building Work
- 3 Request to Government to place Moratorium on Bottled Water Consents

- 4 Triennial Agreement Draft
- 5 Rangitikei Wheelie Bins Business case Taihape kerbside
- 6 Council representation on other organisations
- 7 Rural and Provincial Sector Mayors Forum

be dealt with as late items at this meeting.

#### 6 Confirmation of minutes

#### Resolved minute number 19/RDC/412 File Ref

That the minutes of the Council meeting on 31 October 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn/Cr Belsham. Carried

#### 7 Mayor's Report

His Worship the Mayor updated Elected Members about additional information to his Mayor's report. He noted the measles epidemic in Samoa and that we have a significant Samoan residence in the lower Rangitikei. He acknowledged our Samoan residents and the amount of energy they put into our community, with the likes of performances at the Christmas parade and market day etc., and would like to make a donation to the Samoan Community for the 2020 Independence Day celebrations.

His Worship the Mayor, along with Councillor Dalgety and Chief Executive Peter Beggs, attended the Local Government New Zealand Rural and Provincial Sector Mayor's Forum on 21-22 November. He noted that he co-chaired the forum with the Mayor of Wairoa.

Ms Dalgety briefly spoke to her report, updating Elected Members of the several topics discussed over the two day forum; she considered that the opportunity to network at the dinner was invaluable.

In response to a question, His Worship the Mayor advised that all Elected Members are welcome to attend Local Government New Zealand Zone meetings. However, the Rural and Provincial Sector Forum is expensive and it is desired that Councillors only attend one of these meetings throughout the triennium. His Worship the Mayor also noted that if Councillors do attend any of the meetings or forums, they are required to report back to Council as Councillor Dalgety has. If any Councillor wants significant training or professional development then they are welcome to speak to His Worship the Mayor directly in regards to opportunities.

Resolved minute number 19/RDC/413 File Ref 3-EP-3-5

That the 'Mayor's report and schedule' to the 12 December 2019 Council meeting be received.

His Worship the Mayor/Cr Wilson. Carried

Resolved minute number 19/RDC/414 File Ref

That the Council acknowledges the distress within the Samoan community from the measles deaths in Samoa and wishes to show support for the local Samoan community by making a grant of \$1,000 to the 2020 Independence Day celebrations in Marton. And a letter to be sent by the Mayor's office with the reasons why.

His Worship the Mayor/Cr Belsham. Carried

Resolved minute number 19/RDC/415 File Ref

That the report Rural and Provincial Sector Mayors Forum be received.

Cr Dalgety/Cr Duncan. Carried

### 8 Schedule of meetings in 2020

Resolved minute number 19/RDC/416 File Ref 3-EP-1-1

That the draft Schedule of meetings in 2020 be adopted without amendment.

His Worship the Mayor/Cr Lambert. Carried

# 9 Bulls Water Strategy

Mr Benadie spoke to his report.

Resolved minute number 19/RDC/417 File Ref

That the report "Bulls Water Strategy" to the 12 December 2019 Council meeting be received.

Cr Gordon/Cr Hiroa. Carried

#### Resolved minute number 19/RDC/418 File Ref

That, Council proceed with tendering for the construction of a new reservoir and pump station building on the current water tower site, because this site will result in the most efficient use of Rangitikei District Councils existing water supply assets in Bulls.

Cr Wilson/Cr Lambert. Carried

#### Resolved minute number 19/RDC/419 File Ref

That public engagement be undertaken on the concept of removing the Bulls Water Tower and the reasoning behind it, before any further decisions around removal of the tower are made.

Cr Dunn/Cr Carter. Carried

# 10 Gambling venue (Class 4) policy – deliberation on submissions

Mr Forster took his report as read.

#### Resolved minute number 19/RDC/420 File Ref 3-PY-1-5

That the report 'Deliberation on submissions to the proposed Gambling (Class 4) Venue Policy' to the 12 December 2019 Council meeting be received.

Cr Carter/Cr Dunn. Carried

#### Resolved minute number 19/RDC/421 File Ref 3-PY-1-5

That, Council Adopt the Gambling (Class 4) Venue Policy, amended to reduce the cap from 83 to 58. This reflects the current amount of machines operating in the district and would mean no more can come into the District and new venues couldn't be established unless cap space becomes available. There has been no interest that Staff are aware of to establish new venues or machines in the past 24 months.

Cr Belsham/Cr Gordon. Carried

#### Resolved minute number 19/RDC/422 File Ref 3-PY-1-5

That, regarding the Gambling (Class 4) Venue Policy, Council adopts a provision allowing venues to move location providing it meets the requirements set out in the policy. This allows venues to move location but would have to comply with the criteria in the policy.

Cr Belsham/Cr Gordon. Carried

**Resolved minute number** 

19/RDC/423

**File Ref** 

3-PY-1-5

That, regarding the Gambling (Class 4) Venue Policy, Council adopts the amendment to include section 7 (Merger of Class 4 Venues). This helps provide clarification for the public.

Cr Belsham/Cr Gordon. Carried

**Resolved minute number** 

19/RDC/424

File Ref

3-PY-1-5

That Council adopt all other minor amendments to the Gambling (Class 4) Venue Policy, thus allowing for small changes to be tidied up with no effect of the application of the Policy.

Cr Dunn/Cr Hiroa. Carried

**Resolved minute number** 

19/RDC/425

File Ref

3-PY-1-5

That, Council recommend that staff include a web link to the Department of Internal Affairs website for best practice material, thus saving staff time and being consistent with what is set at a national level.

Cr Belsham/Cr Duncan. Carried

# 11 Administrative Matters - December 2019

A report is attached.

Resolved minute number

19/RDC/426

File Ref

5-EX-4

That the report 'Administrative Matters – December 2019' to the 12 December 2019 Council meeting be received.

Cr Panapa/Cr Duncan. Carried

Resolved minute number

19/RDC/427

File Ref

5-EX-4

That the rates remission policy – incentivising residential development be amended to clarify that waiver of internal building consent costs for a new dwelling replacing an existing dwelling be calculated by taking the percentage increase in rateable value between the new house and the existing house and applying this percentage to the \$5,000 rateable value, with the proviso that \$5,000 would be the maximum amount waived.

His Worship the Mayor/Cr Belsham. Carried

#### **Resolved minute number**

19/RDC/428

**File Ref** 

5-EX-4

That, to ensure efficient decision-making on Council-funded grants and involvement of local communities in that process, the decision on applications to the Community Initiatives Fund and the Events Sponsorship Scheme be delegated to a Grants Sub-committee comprising community assessors (nominated by each of Community Board and Community Committee) together with the Chair and Deputy Chair of the Finance/Performance Committee (the latter taking those roles in the sub-committee), with meeting times to be determined;

AND

That the Smartygrants software be used to process and manage applications for consideration by the sub-committee;

AND

That the Delegations Register be amended to reflect this amended delegation;

AND

That the decision be reviewed (by the Finance/Performance Committee) after the funding rounds scheduled for 2020 have concluded.

Cr Wilson/Cr Dunn. Carried

### 12 Top Ten Projects – status, December 2019

The memorandum was taken as read.

Resolved minute number

19/RDC/429

File Ref

5-EX-4

That the memorandum 'Top Ten Projects – status, December 2019' to the 12 December 2019 Council meeting be received.

Cr Gordon/Cr Carter. Carried

Resolved minute number

19/RDC/430

File Ref

5-EX-4

That the Chief Executive report back to Council around the total costs faced for the construction for the Bulls Centre separating out those from enhancement costs (consulting, land value, internal costs, external costs etc).

His Worship the Mayor/Cr Carter. Carried

# 13 Bulls Community Centre – enhancements

Mr Beggs spoke to the report.

#### Resolved minute number 19/RDC/431 File Ref

That the memorandum 'Bulls Community Centre – expenditure review' to the 12 December 2019 meeting of Council be received.

Cr Dunn/Cr Dalgety. Carried

#### Motion

That Council confirms an additional capital funding provision for the Bulls Community Centre of up to \$887,017 (the final figure being dependent on any unspent contingency and whether or not an upgrade to electricity supply is required) to recognise

- a) the additional costs (beyond what was allowed for in the provisional sums) for the town square, carpark, bus lane and bus shelters (\$752,442) and
- b) the cost of upgrade to electricity supply to power the building (\$134,574.59)

with the rating impact included in the 2020/21 Annual Plan budget.

Cr Carter/Cr Panapa. Lost

#### **Point of Order**

Cr Wilson raised a Point of Order – the meeting discussions were off topic and not included in the agenda. His Worship the Mayor upheld the Point of Order.

#### Resolved minute number 19/RDC/432 File Ref

That Council confirms an additional capital funding provision for the Bulls Community Centre for the cost of upgrade to electricity supply to power the building being \$134,574.59.

Cr Wilson/Cr Duncan. Carried

Meeting adjourned 3.01pm-3.21pm

# 14 Bulls & Districts Historical Society (Inc)

The letter was taken as read.

#### Resolved minute number 19/RDC/433 File Ref

That Council is happy to accommodate the Bulls & Districts Historical Society (Inc) request for a photographic exhibition 'A moment in time' in the new Bulls Community Centre if it suits both parties' timeframes.

His Worship the Mayor/Cr Carter. Carried

#### 15 Minutes and recommendations from Committees

#### Resolved minute number 19/RDC/434 File Ref

That the following minutes be received:

- Ratana Community Board, 8 October 2019 to be tabled
- Taihape Community Board Inaugural, 7 November 2019
- Ratana Community Board Inaugural, 12 November 2019
- Omatane Rural Water Supply Sub-Committee, 13 November 2019 to be tabled
- Hunterville Community Committee, 2 December 2019
- Turakina Reserve Management Committee, 3 December 2019 to be tabled
- Turakina Community Committee, 3 December 2019 to be tabled
- Marton Community Committee, 4 December 2019 to be tabled
- Santoft Domain Management Committee, 4 December 2019 to be tabled
- Taihape Community Board, 4 December 2019
- Audit/Risk Committee, 5 December 2019 to be tabled
- Bulls Community Committee, 5 December 2019

Cr Belsham/Cr Gordon. Carried

#### Resolved minute number 19/RDC435 File Ref

That the following recommendation from the Taihape Community Board meeting held on 4 December 2019:

#### 19/TCB/071

That the Taihape Community Board recommends to Council that the buildings at 22 Tui Street are demolished, and that staff investigate the potential for community housing units to be built on this site, and if the Taihape Community Board and Rangitikei District Council agree to the proposed end use of 22 Tui Street, Taihape, the Chief Executive be authorised to enter into a Deed of Variation to provide for that.

Cr Gordon/Cr Hiroa. Carried

#### **Resolved minute number**

19/RDC/436

File Ref

That the following recommendation from the Taihape Community Board meeting held on 4 December 2019:

#### 19/TCB/074

That the Taihape Community Board request that Council provide feedback on the feasibility of a toilet facility at Mt Stewart and that this be available to the Board's next meeting.

Cr Gordon/Cr Duncan. Carried

#### Resolved minute number

19/RDC/437

**File Ref** 

That the following recommendations from the Taihape Community Board meeting held on 4 December 2019:

#### 19/TCB/075

That the Taihape Community Board recommends to Council that each Community Board and Committee has a logo design with the by-line 'A Voice to the Community".

Cr Duncan/Cr Hiroa. Carried

#### **Resolved minute number**

19/RDC/438

File Ref

That the following recommendation from the Bulls Community Committee meeting held on 5 December 2019:

#### 19/BCC/038

That the Bulls Community Committee recommend to Council to add a 70km area on State Highway 3 past the Kiwi Tech Building and on State Highway 1, north of Bulls by the beginning of the Polo grounds (Ex Racecourse), to not only reduce the engine breaking noise from trucks, but to slow all vehicles down from 100km to 50km, within the Bulls town boundary.

Cr Dunn/Cr Belsham. Carried

#### Resolved minute number

19/RDC/439

File Ref

That the following recommendation from the Bulls Community Committee meeting held on 5 December 2019:

#### 19/BCC/039

The Bulls Community Committee requests Council's roading team to look into full reconstruction of Parewanui Road from rural number 674 to Dalrymples Road.

Cr Carter/Cr Dunn. Carried

#### 16 Late items

As agreed at Item 6.

#### **Letter regarding Civic Recognition**

#### **Resolved minute number**

19/RDC/440

File Ref

That Council endorses the view expressed by many of the Marton Community that Elaine and Peter Saywell have done great work in the community over a very long time.

His Worship the Mayor/Cr Dalgety. Carried

#### Turakina Caledonian Society - Application for Exempt Building Work

In applying for a grant from the Events Sponsorship Scheme (successfully - \$ 3,300 awarded) the Society did not realise that there is a \$250.00 fee to apply for exempt building work — which is the case for the marquees they are hiring. The waiver of the fee is not delegated.

#### **Resolved minute number**

19/RDC/441

File Ref

File Ref

That Council agrees to waive the fee set for applying for an exemption covering the two temporary marquees for the January 2020 Turakina Highland Games.

His Worship the Mayor/Cr Wilson. Carried

#### Moratorium on bottled water consents

#### Resolved minute number 19/RDC/442

That Council agrees to support the Upper Hutt City Council's overtures to the Minister for the Environment requesting an immediate moratorium on any current and future consents for the extraction of water from groundwater systems for the purpose of retail and wholesale where the end product is bottled water.

Cr Belsham/Cr Duncan. Carried

#### **Triennial agreement**

#### Resolved minute number 19/RDC/443 File Ref

That, the draft triennial agreement for the Horizons Region be received, noting it is currently in a draft form, and that (unless any other Council suggests substantive change) His Worship the Mayor be authorised to sign the agreement, accepting any minor changes proposed by other councils but including reference to regional spatial planning.

Cr Dalgety/Cr Lambert. Carried

#### **Kerbside rubbish collection in Taihape**

#### Resolved minute number 19/RDC/444 File Ref

That, because of the sudden withdrawal of a rubbish bag service from Taihape and the need for such a service because of the hilly nature of much of the town, Council agrees to underwrite the costs of providing a kerbside rubbish bag collection in Taihape, from 1 January 2020 to 30 June 2020, up to \$388.20 (GST excl.) per week, subject to Rangitikei Wheelie Bins -

- making bags available for purchase at Taihape retailers and publicising the available of the service,
- providing auditable receipts of revenue from bag sales From which 50% is to be repaid to the Council),
- participating in a Council-managed review as soon as possible after 31 March
   2020 to determine the likely long-term sustainability of the service.

Cr Duncan/Cr Hiroa. Carried

#### Resolved minute number 19/RDC/445 File Ref

That, if the conclusion of the review in resolution 19/RDC/444 is that the short-term arrangement entered into by Council with Rangitikei Wheelie Bins could continue after 30 June 2020 only with Council financial support, a public tender for the service be issued in line with the competitive principles of the Council's procurement policy.

Cr Carter/Cr Dunn. Carried

#### **Council representation on other organisations**

#### Resolved minute number 19/RDC/446 File Ref

That the memorandum 'Council appointments to other organisations 2019-22 triennium – further consideration' be received.

Cr Lambert/Cr Wilson. Carried

#### Resolved minute number 19/RDC/447 File Ref

That Council endorses the decision by His Worship the Mayor to advise the secretary for the Four Regions Trust that Christopher Renshaw is reappointed for a further term as a representative of Council.

Cr Lambert/Cr Wilson. Carried

#### 17 Public excluded

#### Resolved minute number 19/RDC/448 File Ref

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1 Regional Three Water Study
- 2 Property matters
- 3 Provincial Growth Fund
- 4 PFAS
- 5 District Plan Change

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Regional Three Water Study	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(i).	Section 48(1)(a)(i)
Item 2 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and	Section 48(1)(a)(i)

	industrial negotiations) – section 7(2)(i).	
Item 2 Provincial Growth Fund	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(i).	Section 48(1)(a)(i)
Item 4 PFAS	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(i).	Section 48(1)(a)(i)
Item 5 District Plan Change	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – section 7(2)(i).	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Carter/Cr Gordon. Carried

19/RDC/449

19/RDC/450

19/RDC/451

19/RDC/452

19/RDC/453

19/RDC/454

19/RDC/455

19/RDC/456

19/RDC/457

19/RDC/458 19/RDC/459

#### 18 Open Meeting

#### Resolved minute number 19/RDC/460 File Ref

That the public excluded meeting move into an open meeting. [Resolutions from Public excluded to be confirmed in open meeting]

His Worship the Mayor/Cr Dalgety. Carried

#### Resolved minute number 19/RDC/455 File Ref

That the memorandum 'District Plan Change – rural to industrial – update December 2019' be received.

Cr Lambert/Cr Gordon. Carried

#### Resolved minute number 19/RDC/456 File Ref

That Council confirms its commitment to securing rezoning of 217 ha of rural land (1165 State Highway 1) through a District Plan Change, either in a single proposal or through a staged approach, recognising that NZ Bioforestry is the first enterprise to express interest in using the site.

His Worship the Mayor/Cr Wilson. Carried

#### Resolved minute number 19/RDC/457 File Ref

That, because the preference of NZ Bioforestry Ltd is to commence its operation in Marton and the Council has applied to the Provincial Growth Fund for funding for the initial development of that enterprise (including rail sidings), the Chief Executive seek from a qualified planner an urgent review of the proposal from Catalyst Group to determine whether a less detailed approach (or an approach which initially focussed on the area initially needed by NZ Bioforestry with the balance dealt with in a subsequent Change exercise) would likely to secure a favourable decision from the hearings commissioner, and, if satisfied with this is the case, the Chief Executive be authorised to proceed on that basis.

His Worship the Mayor/Cr Wilson. Carried

#### Resolved minute number 19/RDC/458 File Ref

That, Council now notifies the availability of summary of submissions of the District Plan Change.

His Worship the Mayor/Cr Wilson. Carried

#### Resolved minute number 19/RDC/459 File Ref

That resolutions made in considering the memorandum 'District Plan Change – rural to industrial – update December 2019' be confirmed in open meeting.

His Worship the Mayor/Cr Wilson. Carried

#### 19 Next Meeting

Thursday 30 January 2020, 1.00 pm

### 20 Meeting Closed

4.58 pm

Confirmed/Chair:

Date:

# Attachment 2

#### Report to Council, January 2020.

Welcome to the New Year! For Council this will be an incredibly busy year not only focused on completion of an ambitious work plan, but also starting the planning and discussions for the long term plan that we face the following year. If there was a criticism of our previous long term plans, it would be that we simply ran out of time to look at all of the implications and opportunities with the need to set the budgets that had to be adopted.

However, the immediate decisions will be around the completion of projects such as the Bulls build, strengthening of the Marton dams and dealing with the Putorino rubbish dump problems.

For this Council meeting, we will receive more information that has been asked for by Council for the Bulls build. At the time of writing this report I don't have all of that information, but it is fair to say that there are additional costs that will require consideration by Council, which is disappointing. Following the update to Council, probably at a separate meeting, there will need to be recommendations to deal with those costs and lessons to be learnt for future infrastructure projects that we will need to deliver. I would like to thank and congratulate our new Chief Executive Peter who has had the task of unravelling the project history, the information that has been passed to Council and for sourcing the expertise to move forward.

The most common questions that I have been asked about over the Christmas break are those enquiring about the district plan change, the process and what is Bio Forestry. At present, we are part of the way through the Council application for a district plan change for additional industrial land. That plan change is looking not only at current opportunities but also at future long term demand. Once further submissions are received there may be an independent mediation meeting, and a hearing, if needed. With respect to Bio Forestry, this is a process where wood waste can be converted into a biodegradable replacement product for plastics. This is an enzymatic process similar to a brewing type of operation. I am happy to explain this further to any group or individual if asked.

By the time that this report is presented to Council we will have had many recent events in our district that I will summarise very quickly:

- 1 Country music festival. Held at Wilson Park over about 4 days put on by John De Burgh and his team. Attended by about 500 motorhomers (if that is the correct word) and a number of local walk-up people, this was a huge success and an economic windfall to many of our local businesses.
- 2 Ratana celebration. Held on the 23<sup>rd</sup> to 25<sup>th</sup> of the month where our Council is formally received by the community and then we as tangata whenua help host and receive all of the various political parties. We should not lose sight of the fact that the celebration is a celebration of the birthday of T W Ratana, the founder of the faith and community.
- 3 Turakina Highland Games. Run over the weekend of the 25th Jan. As always this is one of our principal events for the year.
- 4 Kiwi Burn. Held over about 5 days on the banks of the Rangitikei River north of Hunterville on a private farm. This is modelled on Burning man in Nevada and is sold out literally within minutes of going on sale. Numbers that attended are around 2500 people. As people arrive for the festival they stock up in Hunterville and Taihape with their supplies, much to the delight of shops like Taylors.
- 5 Taihape. The shearing sports and A&P sports are also to be held on 25 January. At the time of writing I have no idea of numbers but I am looking forward to attending.
- 6 Fundraiser for the Australian bushfire support. I will speak to this at Council after the event.

Before I finish on events I would like to congratulate Murray and the team for the way these venues have been presented. The Parks and Reserves team should be applauded for this and it is certainly noticed and commented on by our visitors.

China. Every two years a group of mayors from New Zealand either host or travel to China. I have been involved in this program within NZ and have been offered the chance to be one of the 15 mayors to travel to Chengdu in northern China in May. This is a very big deal: we would be hosted by a similar numbers of Chinese Mayors with senior Government officials from both sides involved. Each Mayor gets to present highlighting their district and opportunities. I have also been given the opportunity to speak further on Agriculture.

If I go, I can take with me up to 5 other delegates which means that I can approach a number of companies that are directly dealing with China. One of the spin offs is that many NZ companies will be represented and they will become aware of the land and business opportunities that we may have through the district plan change.

Costs for the trip are low. Any delegates we take will be funding themselves and China pays for the internal costs, with my costs being flights (approx. \$1400 ex Palmerston North) and hotel accommodation at NZ\$150/night. To best harvest this opportunity we would need to prepare a presentation that could include parts of the tourism shots of our district. I intend taking up the offer and need to advise LGNZ, unless Councillor's see this time away as an issue.

Peter Beggs our new Chief Executive is I think about three months into the role. The appointment of Peter by the community and staff was quite rightly questioned, as change always is. He is a pleasure to work with and the openness of discussions with myself, Councillor's, staff and the general public is refreshing. More importantly, he has brought a business savvy and professionalism to our Council. We are thrilled to have acquired his services.

Andy Watson, Mayor.

# **Mayors Engagement**

# January 2020

2	Attended the Koitata hall committee meeting
6	Met a Marton resident
8	Was based in Taihape all day
9	Attended monthly catch-up meeting with Mayor Helen Worboys, Manawatu District Council
10	With CE, met with the organisers of the upcoming Annual Kiwiburn Event – on site (rural Hunterville)
17	Visited the venue for the Marton Country Music Festival
18	Attended the Marton Country Music Festival
	Attended the annual home school dinner at Arahina as a special guest
	Attended Destination Hunterville meeting
21	Attended the official opening of the Horizons Regional and Palmerston North City Council emergency operation centres – Palmerston North
22	Was based in Taihape for the afternoon
	Met with the Marton MSD social worker
23	Attended the Powhiri for Elected Members and Council at Ratana Paa
	Met with a Marton resident
24	Was based at Ratana Paa for the Powhiri for opposition and Parliament
25	To attend the Turakina Highland Games
	To attend the Main Celebration day Ratana
	To attend the AMP and Shearing sports - Taihape
27	To attend a conference call with the regional Mayors
	To meet with a potential Tuia Candidate
28	To attend Regional Roading Matters - Fortnightly Teleconference
	To attend meeting on Bio-forestry
29	To be interview for a podcast
30	To attend the Council Workshop and Council meeting

# Attachment 3



# Report

Subject: Adoption of Draft Water Related Services Bylaw and supporting

documentation for public consultation

To: Council

From: George Forster

Date: 21 January 2020

File Ref: 1-DB-1-11

#### 1 Executive Summary

1.1 This report seeks Council's approval of the draft Water Related Services Bylaw (the Bylaw) (appendix 1) Statement of Proposal (appendix 2), summary of information (appendix 3) and submission form (appendix 4) to be released for public consultation.

#### 2 Background

- 2.1 Section 145 of the Local Government Act 2002 (the Act) provides that a territorial authority may make bylaws where they protect the public from nuisance; protect, promote and maintain public health; or minimise the potential for offensive behaviour in public places. Pursuant to section 146, a bylaw may be used to manage, regulate against, or protect land, structures or infrastructure from damage, misuse or loss from land drainage. The Act also prescribes use of the special consultative procedure when making, amending or revoking bylaws.
- 2.2 The first Water Related Services Bylaw was adopted by Council on 2 May 2013. Under section 158 of the Local Government Act 2002 (LGA) Council must review a bylaw no later than five years after its first adoption. Five years has elapsed but under section 160A of the LGA Council has a further two years after the five year period before the Bylaw is automatically revoked.
- 2.3 At its meeting on 11 April 2019, the Policy and Planning Committee recommended to Council, that in accordance with section 155 of the Act, a Water Related Services Bylaw is the most appropriate way of dealing with the management of water supply, wastewater and stormwater, private drains and watercourses, and trade waste.
- 2.4 That Policy/Planning Committee recommended to Council, a review of the Trade Waste Operational Guidelines 2013 and Water Supply Operational Guidelines 2013 be carried out and be brought back for noting.
- 2.5 Parts One, Four and Five of the Bylaw came into force on 13 May 2013. Parts Two and Three were never formally adopted by Council. The reason for this was that during public

consultation on the Bylaw in 2013 a number of submitters disputed whether some drains were public, and therefore Council's responsibility to maintain. If the drains were privately owned the owner of that property needed to maintain it. Elected Members reasoned that further consultation and research on Part Two and Three was required. Section 2.6 of this report covers the amendment for this.

#### 2.6 Long Term Plan

Adopting the draft Bylaw for public consultation will be consistent with the 2018-28 Long Term Plan. The 2018-28 Long Term Plan notes that 'Council has decided to end the ambiguity over private drains in urban areas and to implement a more vigorous programme for dealing with problematic stormwater flows in our towns and villages'.

To reflect this, officers have amended the responsibility of maintenance of private drains (Section 28) and included a section on Maintenance of Common Private Drains (section 29). This means that, if Council's stormwater system flows into a private drain or common private drain within the urban boundary, Council will be responsible for the maintenance of that drain. An example of this can been seen in an extract from Council's GIS system (appendix 5).

Updating and identifying these common private drains will be an ongoing piece of work for staff.

#### 2.7 Significance

In terms of Council's Significance and Engagement Policy, the decision is considered of medium significance as the changes would impact a core service.

#### 2.8 Legal issues

There are no legal ramifications of adopting the Bylaw in its current form for public consultation so long as Council fulfils its obligations under relevant government legislation when carrying out the consultation.

#### 3 Analysis

- 3.1 Other than minor amendments, staff have made three notable changes to the draft Bylaw with one being covered in section 2.6 of this report. Another amendment to the draft Bylaw is in section 11.1 which reflects a change to government legislation in regards to the merging of fire services to become Fire Emergency New Zealand. The other amendment is to section 18.4 pertaining to metering. This is that, "In the event water used for fighting a fire passes through a water meter, the consumer will estimate the quantity of water used for the purpose of extinguishing the fire/s and apply to Council to have this quantity credited. This was added to provide clarity for the consumer that the cost of water for firefighting would not come to them if their meter was used.
- 3.2 Part Two and Three of the draft Bylaw are new. The introduction of provisions around stormwater and land drainage issues was to enable Council to address problems with private drains in the District, running through multiple properties and not being adequately

maintained. Part Two and Three would provide Council officers with an effective regulatory tool to enforce adequate drain maintenance for private drains.

#### 3.3 Options

#### Option one: Adopt the draft Bylaw and supporting documentation for public consultation

This option involves Council adopting the draft Water Related Services Bylaw and supporting documentation for public consultation.

This is the recommended option and there are no perceived disadvantages.

# Option two: Revoke the current Bylaw and do not adopt the draft Bylaw and supporting documentation for public consultation

This option involves Council revoking the current Bylaw and not adopting the draft Water Related Services Bylaw and supporting documentation for public consultation. Whilst the Policy and Planning Committee recommended to Council that a Water Related Services Bylaw is the most appropriate way of dealing with the management of water supply, wastewater and stormwater, private drains and watercourses, and trade waste, Council could resolve to revoke the Bylaw.

This option would mean Council would no longer have a Water Related Services Bylaw officers would find it difficult to regulate and manage its water services.

This option is not recommended.

#### 3.4 Costs

There are no perceived costs outside of staff time and some minor costs in printing and public notification when consulting on the documents.

#### 3.5 Need for further consultation

S148 of the Act stipulates that when making a bylaw in regard to trade waste (Part five of the draft Bylaw), a territorial authority must send a copy of the proposed bylaw to the Minister of Health for Inspection. Whilst Council are not making a bylaw, but in fact reviewing the current one, a copy of the draft Bylaw will still be sent to the Minister of Health.

In adopting the draft Bylaw and supporting documentation for public consultation Council will need to comply S156 of the Act, where the use of the special consultative procedure when a local authority makes, amends or revokes a bylaw must be used. S83 of the Act pertaining to the use of the special consultative procedure sets out the requirements for what a local authority must do.

Consultation will run from 5 February 2020 until 12 noon 5 March 2020.

Consultation must be for a least one month. Once consultation closes, Council will need to deliberate on any submissions received - including hearing any submitters that wish to speak to their submission. Council will then need to decide if any amendments should be made to the draft bylaw, before adopting a final bylaw. Due to the timing a

recommendation has been included that any oral submissions be heard by the Policy Planning Committee.

### 4 Conclusions

The Bylaw needs to be reviewed so that it is kept up to date and does not lapse. The preferred option is to consult on the draft Bylaw.

### 5 Recommendations

- 5.1 That the report on 'Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation' to the 30 January 2020 Council meeting be received.
- 5.2 That the Council adopt the draft Water Related Services Bylaw and supporting documentation for public consultation using the special consultative procedure.
- 5.3 That the Policy/Planning Committee be delegated to hear oral submissions to the draft Water-related Services Bylaw.

George Forster Policy Advisor

# Appendix 1

# **DRAFT** RANGITIKEI DISTRICT COUNCIL WATER RELATED SERVICES BYLAW 2013



#### TITLE

This Beylaw shall be known as the Rangitikei District Council Water Related Services Bylaw 2013.

### COMMENCEMENT

This Bbylaw comes into force on xx of Month Year.

Parts 1,4 and 5 of this bylaw come into force on 13 of May 2013.

Parts2 and 3 of this bylaw come into force on 21 of December 2016.

#### REPEAL

This Bbylaw replaces the Rangitikei District Council Water Related Services Bylaw 2013. Water Supply Bylaw 2008 and the Trade Waste Bylaw 2008.

### **PURPOSE**

The purpose of this bylaw is to manage and regulate the Rangitikei District's water supply, wastewater, stormwater and land drainage systems. This includes discharges of trade wastes to the Council's wastewater system.

This Bylaw does not manage or regulate matters that are already provided for in legislation or the Horizons One Plan. It is the responsibility of the consumer to ensure that they comply with any such requirements.

Any person who has permission established under any other act, regulation, or resource consent to carry out any activity, that conflicts with any requirement of this bylaw, does not breach this bylaw when acting in accordance with that permission.

### COMPLIANCE WITH LEGISLATION

Nothing in this bylaw derogates from any provisions set by Local Government.

#### INTERPRETATION

In this bylaw, unless the context otherwise requires:

'BACKFLOW' means the reversal of flow of water or mixtures of water and contaminants into the public water supply.

'BOUNDARY' <u>as defined in the District Plan.</u> means any boundary which is shown on a survey plan approved by the Chief Surveyor and which is deposited with Land Information New Zealand, whether or not a new title has been issued.

'CHIEF EXECUTIVE' means the principal administrative officer, as defined in section 42 of the Local Government Act 2002.

'COMMON PRIVATE DRAIN' means a drain which passes through or serves separately owned premises but excludes land held under strata titles, company share block titles, cross lease titles, and unit titles. This drain is the responsibility of the property owners of the land over which it passes.

'CONDENSING WATER' means any water used in any trade, industry, or commercial process or operation in such a manner that it does not materially change its chemical or physical state. 'CONNECTION' means the valve, meter, and associated fittings installed and maintained by the Council at a location convenient to the Council on the service pipe at the point of supply. 'CONSUMER' means the person, or the authorised agent, who uses, or has the right to use, water supplied by the WSA, drainage and stormwater systems.

'CONTAMINANT' has the same meaning as defined in Section 2 of the Resource Management Act 1991.

'COUNCIL' <u>as defined in the District Plan.</u> means the Rangitikei District Council or any officer authorised to exercise the authority of the Council.

'DIRECT CONNECTION' includes any submersed or submersible outlet or any arrangement of pipes, hoses or fittings temporary or otherwise which renders possible backflow into the public water supply.

'DISTRICT' <u>as defined in the District Plan.</u> has the same meaning as defined in Section 5 of the Local Government Act 2002.

### 'District Plan' Means the Rangitikei District Plan

'DRAIN' means wastewater drain or stormwater drain; and drainage has a corresponding meaning.

'DRAINAGE WORKS' includes all lands, drains, pipes, treatment works, buildings, machinery, and appliances and other things of any kind vested in the Council or acquired or constructed or operated by or under the control of the Council for or relating to the purpose of drainage, whether within or outside the district.

'EFFLUENT' means the discharge from any primary treatment tank or process.

'FIRE PROTECTION SYSTEM' means a fixed system of pipes, control valves, outlets and related fixed components used to control or extinguish fires. [Note: This does not include fire hose reels].

'FIRE SERVICE SUPPLY' means a supply of water to premises solely for the purpose of being used in the event of fire.

'FITTING' means any apparatus or appliance together with the necessary accessories and Connection which may be attached to or associated with the plumbing or drainage system of any premises, or which is intended for the collection or retention of any waste materials or liquid wastes for ultimate discharge to a drain.

'HARMFUL MATERIALS' means products or wastes containing corrosive, toxic, biocidal, radioactive, flammable or explosive materials; likely to generate toxic, flammable, explosive or corrosive materials in quantities likely to be hazardous when mixed with the wastewater stream; likely to be deleterious to the health and safety of the Council's staff, approved contractors and the public, or be harmful to the wastewater system.

'INTERCEPTOR TRAP' means any trap used to prevent any unwanted material or substance (liquid or solid) from entering a public drain or any gases escaping from the system and includes a grease trap, master trap, silt trap, petrol and oil interceptor.

LEVEL OF SERVICE means the performance standards on which the WSA undertakes to supply water to consumers, as outlined in Council's Long Term Plan.

'METER' means a Council owned meter to measure the flow of supplied water or other liquid.

'OCCUPIER' means any person, including the owner, who for the time being, is in control of any premises.

'ORDINARY SUPPLY' means a category of metered water supply which is available on demand directly from the point of supply subject to an agreed level of service as set out in the Council's Long Term Plan.

'OUTFALL' means an extension of a drainage system that is under the jurisdiction of the Council or other owner, or an approved disposal system within or outside the confines of the premises.

'PERMIT' means any permit or consent required by this bylaw or any relevant legislation.

'POINT OF SUPPLY' means the point where the service pipe meets the road boundary.

'PRIVATE DRAIN' means a drain that serves one or more lots where the lots are in common ownership or used for common activity where such systems are constructed by or vested in private ownership and not managed or maintained by Council.

'PRIVATE DRAINAGE SYSTEM' means the system of pipes and fittings installed on the premises (including a private drain and a private common drain) to convey the wastewater or stormwater of the premises to the public wastewater or stormwater system and where a public system is not available includes any approved disposal systems within or outside the confines of the premises.

'PRIVATE WATER SUPPLY' means the water supply system installed within the premises to provide the piped supply of hot and cold water to the sanitary fixtures and appliances fitted within the premises.

'PUBLIC DRAIN' means any passage, channel or pipe on, over or under ground by which stormwater is conveyed and which is under the control of Council. For the purposes of this bylaw, drains within New Zealand Transport Agency owned land are deemed to be public drains. A public drain may occur on public or private land.

'PUBLIC WATER SUPPLY' means the same as the definition of 'waterworks' in the Local Government Act 2002.

'RESTRICTED SUPPLY' means water supplied via a restrictor at a regulated flow rate as determined by the WSA and charged on a per unit basis.

'RESTRICTOR' means a device installed within the connection to control the flow of water to private property.

'SANITARY FIXTURE' means any fixture which is intended to be used for sanitation, personal washing or excretion.

'SERVICE PIPE' means the section of water pipe between a water main and the point of supply. 'STORMWATER' includes surface water, ground water, subsoil water, artesian water, and rainwater, and water emanating from a stormwater drain, stream, river, lake, estuary, or sea and where so designated by the Council, condensing water or cooling water.

'STORMWATER DRAIN' means a drain primarily for the reception and discharge of stormwater.

'SUPPLY PIPE' means the section of pipe between the point of supply and the consumer's premises through which the water is conveyed to the premises.

'SURFACE WATER' means all naturally occurring water, other than subsurface water, which results from rainfall on the site or water flowing onto the site including that flowing from a drain, stream, river, lake or sea.

'TRADE PREMISES' means any premises used or intended to be used for carrying on any trade or industry; and includes any land or premises wholly or mainly used (whether for profit or not) for agricultural or horticultural purposes.

'WASTE DISPOSAL UNIT' means a device designed to disintegrate organic waste material to a state suitable for disposal to a wastewater drain.

'WASTEWATER DRAIN' means a drain primarily for the reception and discharge of contaminants.

'WATER SUPPLY AUTHORITY' (WSA) means the operational unit of Council responsible for the supply of water, including its authorised agents.

'WATER BODY' means fresh water or geothermal water in a river, lake, stream, pond, wetland, or aquifer, or any part thereof, that is not located within the coastal marine area.

'WATERCOURSE' means the same as the definition in the Land Drainage Act 1908.

'WATER WORKS' means the same as the definition in the Local Government Act 2002.

# PART 1 PUBLIC WATER SUPPLY

### 1. OBJECTIVES

The objectives of Part 1 of this Bylaw are to:

- (a) Ensure the appropriate and responsible use of potable water by consumers in the Rangitikei District;
- (b) Prescribe the conditions which shall apply to any connection to the public water supply;
- (c) Safeguard the public water supply from contamination so as to ensure a good supply of potable water and to prevent waste.

### 2. APPLICATION FOR CONNECTION AND SUPPLY

- 1.1. Any person requiring a new connection for the supply of water must complete an application form obtained from the WSA, provide any information requested by the WSA, including a detailed plan showing the proposed work and pay the prescribed fee.
- 1.2. No person may make any connection (or any variation to any connection) to the public water supply without the written consent of the WSA.
- 1.3. Any person seeking the provision of a temporary water supply for a specific function shall apply to the WSA.

### 2. APPROVAL OF APPLICATIONS FOR CONNECTION AND SUPPLY

- 2.1. An application under clause 2 may be approved by the WSA as either an ordinary supply or an extraordinary supply as the WSA thinks fit and after consideration of:
  - (A) The Rangitikei District Council Water Supply Operational Guidelines<sup>1</sup>.
  - (B) Any level of service referred to in the Long Term Plan.
- 2.2. Council is not obliged to approve any application.
- 2.3. An approved application for connection and supply which has not been actioned within 6 months of the application will lapse, unless a time extension has been approved. Any refund of fees and charges shall be at the discretion of the WSA.

### 3. ACCEPTANCE OF SUPPLY CONSTITUTES AGREEMENT

<sup>&</sup>lt;sup>1</sup> Subject to amendment only by Council resolution.

- 3.1. If an application for the supply of water under clause 2 is approved by the WSA and, if required, a connection is provided, then the acceptance by the applicant (the consumer) of the supply from the WSA constitutes an agreement between the consumer and the WSA for the consumer to comply with the requirements of this bylaw.
- 3.2. Where there is any change of consumer, the acceptance by the new consumer of an existing supply from the WSA constitutes an agreement between the new consumer and the WSA for the new consumer to comply with the requirements of this bylaw.
- 3.3. Any change in the use of commercial or industrial premises that may have an effect on backflow prevention measures requires written notification to the WSA in order to assess the suitability of backflow prevention measures on site, even if notification of the change in use of the premises is not required under the Building Act 2004.

### 4. RESPONSIBILITY FOR WORK PERFORMED

4.1. Every consumer supplied with water by the WSA shall be responsible for ensuring that any work done on its private water supply complies with this bylaw and any relevant legislation, and shall not allow any connection or fitting to be in disrepair or in any way defective so that water is wasted or contaminated.

### 5. EXISTING PIPES AND FITTINGS

5.1. Any existing supply pipes, distributing pipes or fittings may be connected to the public water supply after the commencement of this bylaw, with the approval of the Council.

### 6. ONE POINT OF SUPPLY

6.1. The Council may require one Point of Supply to each parcel of land for which a separate certificate of title is held, or to each dwelling or premises on that parcel of land. Lots held in contiguous ownership shall be treated as one parcel of land.

### 7. CONTINUITY OF SUPPLY

- 7.1. No allowance or compensation will be made or allowed by the Council if the water supply is restricted or interrupted, whether for the purpose of laying mains, effecting repairs, attaching new services, or for any other purpose.
- 7.2. All Consumers who, for the purpose of continuing a business or process, or for any other reason, are dependent upon a constant supply of water must provide their own water storage of a minimum capacity as required for their circumstances.

### 8. PRESSURE

8.1. The Council does not guarantee any specified maximum or minimum pressure in the Public Water Supply and no allowance or compensation will be made or allowed on account of a change of pressure in the supply.

### 9. DAMAGE

9.1. The Council will not be held responsible for any damage from any cause that may arise by the bursting or overflow of any pipes, fittings, valves or appliances connected to a private water supply.

### 10. PROHIBITION OR RESTRICTION OF SUPPLY IN SPECIAL CIRCUMSTANCES

- 10.1. If at any time the Chief Executive considers that because of drought or for any other reason an adequate supply of drinking water may be at imminent risk and that extraordinary measures are necessary in order to conserve the available water supply, the Chief Executive may, by notice, restrict or prohibit the use of water for any specified purpose or for any specified period. This may apply to the whole or part of the District.
- 10.2. If a customer has a particular requirement for an uninterrupted level of service (flow, pressure, or quality), it shall be the responsibility of that customer to provide any storage, back-up facilities, or equipment necessary to provide that level of service.
- 10.3. No person may use any water, or allow any water to be used in contravention of any restriction or prohibition made under this clause.
- 10.4. The Chief Executive may delegate to any other officer of the Council the Chief Executive's powers under clause 101.1.

### 11. SUPPLY FROM STANDPIPES OR HYDRANTS

11.1. No person may take water from standpipes or hydrants or any other part of the public water supply without the prior approval of the WSA. Fire Emergency New Zealand The Fire Service and Rural Fire Service are exempt from this restriction whilst undertaking their legal responsibility.

### 12. PROTECTION OF WATERWORKS

12.1. No person may enter onto any land owned or occupied by the WSA and used for public water supply without first obtaining the written permission of the WSA.

### 13. PROTECTION OF SUPPLY PIPES

- 13.1. No supply pipe or fitting may be laid or fixed through, in, or into any drain, sink, ash pit, or manure pit, nor through, or in, contaminated land or near any place where the public water supply may become contaminated, without the prior written consent of the WSA and on such terms and conditions as the WSA considers appropriate.
- 13.2. Any person proposing to carry out excavation work shall view the 'as built' information held by the WSA, which records the location of its buried services. At least five working days' notice in writing must be given to the WSA in the event that excavation will occur in the vicinity of its services.
- **14.** Any damage which occurs to a WSA service shall be reported to the WSA immediately. The person causing the damage shall reimburse the WSA with all costs associated with repairing the damaged service, and any other costs the WSA incurs as a result of the incident.

### 15. DRAWN WATER NOT TO BE RETURNED

15.1. No person shall return to any part of the public water supply, any water drawn from any part of the public water supply or from any other source, except with the consent of the WSA.

### **16. PREVENTION OF BACKFLOW**

- 16.1. Consumers requiring a new connection to the public water supply (including any connection that was previously disconnected) must install a backflow prevention system that complies with the relevant provisions of the Health (Drinking Water) Amendment Act 2007.
- 16.2. Consumers with existing connections that do not have a backflow prevention system shall be required by the WSA to install appropriate devices if required by the WSA to prevent an unsanitary situation.

### 17. NOTICE WHEN SUPPLY NOT REQUIRED

- 17.1. When any premises supplied with water by the WSA becomes unoccupied or for any other reason a supply of water is no longer required, the consumer must immediately give notice in writing to the WSA.
- 17.2. If the water supply connection has not been used for a period of 12 months or it is left in a condition that could be detrimental to the public water supply, the WSA has the right to remove that water supply connection. Reinstallation of the connection must be paid by the consumer.

### 18. METERING

- 18.1. The WSA reserves the right to fit a water meter and charge where it considers water use is excessive, or for a meter to be fitted at the customer's request. Where the extraordinary use is for fire protection only, this supply shall not normally be metered.
- 18.2. Where meters are installed, the consumer shall pay all charges as determined by the WSA. The WSA may use its discretion to reduce any such charges in extraordinary circumstances.
- 18.3. Any customer who disputes the accuracy of a meter or restrictor may apply to the WSA for it to be tested (provided that it is not within three months of the last test). If the test shows non-compliance with the accuracy above, the customer shall not be charged for the test. If the test shows compliance, the customer shall pay a fee in accordance with the WSA current fees and charges.
- 18.3.18.4. In the event water used for fighting a fire passes through a water meter, the consumer will estimate the quantity of water used for the purpose of extinguishing the fire/s and apply to Council to have this quantity credited.

# PART 2 WASTEWATER AND STORMWATER DRAINAGE

### 19. OBJECTIVE

19.1. The objective of this part of the bylaw is to define the Council's requirements and provide for the protection of the land, structures, and infrastructure associated with wastewater drainage and stormwater drainage.

### 20. PROTECTION OF THE DRAINAGE WORKS

20.1. Unless authorised by the Council no person may:

- (A) Cause or allow the entry into any drain or fitting any earth, stones, sand, silt, refuse, human effluent, or material except such matter as is normally discharged through a house drain.
- (B) Enter any drain, pumping station building or related accessory, or any wastewater treatment area.
- (C) Operate, remove, cover or interfere with any cover of any manhole, inlet or other equipment associated with any drain.
- (D) Erect any structure over, or within a distance of one metre from the side of any public drain. This provision does not apply to boundary fences erected across drains.
- (E) Lay any public or private utility service or private drain:
  - (i) Along the line of an existing public drain; or
  - (ii) Within a parallel distance of one metre from the nearest part of any public drain.

#### 21. WASTEWATER DRAINS

- 21.1. Unless authorised by the Council no person may:
- (A) Cause or allow any water from a water pipe, artesian well, ram or other hydraulic appliance or any surface water, subsoil drainage, roof water or condensing water to enter a wastewater drain or a drain connected with a wastewater drain.
- (B) Cause or allow any water which may contain fat, sediment or other extraneous matter to be discharged from a butcher's shop, fish shop, restaurant or other premises (except a standalone dwelling used for residential purposes) where food is prepared, processed or served, directly to a wastewater drain or a drain connected to a wastewater drain.
- (C) Use any waste disposal unit connected to any drainage works other than for the purpose of disposing of ordinary domestic household waste.
- (D) Cause or allow any steam, or any other matter (solid or liquid) at a temperature higher than 40°C to pass into any wastewater drain.

### 22. PROTECTION OF STORMWATER SYSTEM

- 22.1. Landowners shall at all times maintain waterways in a manner that allows free unimpeded water flow<sup>2</sup>.
- 22.2. Unless authorised by the Council no person may:
  - (A) Conduct surface water or subsoil water into a stormwater drain, except through a master trap or silt traps, or similar devices, situated in an approved position within the premises;
  - (B) Allow a private drain to remain in use where silt or solids are likely to enter a stormwater drain through such drain; or
  - (C) Cause or allow any steam, or any other matter (solid or liquid) at a temperature of more than 3 degrees variance to the receiving water temperature to pass into any stormwater drain.

### 23. PROTECTION OF WATERWAYS

- 23.1. Unless authorised by the Council no person may:
  - (A) Sweep, rake, place, throw, or discharge any matter or thing including any dust, earth, rubbish, refuse, grass clippings or animals into any system that discharges into a

<sup>&</sup>lt;sup>2</sup> Note: Any such activity may require resource consent from Horizons Regional Council, depending on the nature of the water body, its location and the methods used.

- reticulated system, that obstructs or will be likely to obstruct the free flow of water in the reticulated system.
- (B) Erect a structure, place any material or thing, or plant trees, hedges or other plants within the setback areas as required in the district plans where it will obstruct or be likely to obstruct the free passage along the banks of the water body of machinery or apparatus used for the purpose of improving, cleaning or maintaining the waterway. If any structure is erected, material or thing is placed, or any tree, hedge or other plant is planted or allowed to grow in breach of this sub-clause, the Council may by notice in writing require the owner or occupant of the land on which the breach has occurred to remove such structure, material, thing, tree, hedge or other plant.

### 24. REMOVAL OF OBSTRUCTIONS AND RISKS IN THE WATER BODY

24.1. The Council may require the removal, poisoning, cutting, or treating (whether with or without the removal of the poisoned, cut or treated portions) of trees, plants, weeds, or growths that obstruct or will be likely to obstruct the free flow of water in any water body. Consent may be required from Horizons Regional Council in order to carry out any such works.

# PART 3 PRIVATE DRAINS AND WATERCOURSES

### 25. OBJECTIVES

- 25.1. The objectives of Part 3 of this Bylaw are to:
- (A) Ensure the maintenance of private drains and watercourses to avoid the increase of surfacewater runoff onto any other property or road;
- (B) Ensure the avoidance of contamination of any drain or water body.

### 26. PRIVATE DRAIN TO SERVE LAND HELD UNDER THE SAME TITLE

26.1. A private drain may pass only through land held under the same title it is intended to serve, and may not pass through adjacent land without the written approval of the Council. Consent may also be required from Horizons Regional Council.

### 27. COMMON PRIVATE DRAINS

- 27.1. The installation of a common private drain must be approved in writing by the Council and that approval shall be subject to any conditions that the Council considers appropriate.
- 27.2. No approval will be issued for a common private drain which has to traverse any land other than that which it is intended to serve to reach an approved outfall unless the Council is satisfied that the drain is of sufficient capacity to serve the total development possible on that land.

### 28. MAINTENANCE OF PRIVATE DRAINAGE SYSTEMS AND WATER BODIES

28.1. <u>Council records are maintained at www.intramaps.co.nz to identify where the</u> responsibility for maintaining private drains resides. The maintenance and effective

operation of a private drainage system is the responsibility of the owner(s) or occupier(s) of the premises that the private drainage system serves <u>unless Council contribute stormwater to a private drain in the urban boundary and that drain then forms part of the stormwater network, Council will be responsible for the maintenance of that drain..</u>

- 28.2. Where the private drainage system does not connect to the reticulated system, consent may be required from Horizons Regional Council for the discharge of wastewater or stormwater.
- 28.3. A private drainage system must be protected in an approved manner where it could be damaged by vehicular traffic, impact or tree root penetration, or any other source.
- 28.4. Where any private drainage system becomes blocked the owner(s) or occupier(s) of the premises served by the private drainage system must have it cleared immediately. If immediate arrangements are not made to clear the blocked system, the Council may serve notice on all owners or occupiers of the premises the private drainage system serves to have the blockage cleared within twenty four (24) hours of the issue of that notice.
- 28.5. Where there is failure to comply with a notice the Council may cause a blocked private drainage system to be cleared, and whether this action is taken or not, may recover the cost of the work from the owner(s) or occupier(s) of the premises served with the notice.
- 28.6. If, in clearing a blockage, it becomes clear that the blockage is within the drainage works and the blockage has not been caused by misuse by the owner or occupier of the premises, the Council will reimburse the owner or occupier for the reasonable costs incurred in clearing the blockage.

### 29. MAINTENANCE OF COMMON PRIVATE DRAINS

29.1. Council records are maintained at www.intramaps.co.nz to identify where the responsibility for maintaining common private drains resides. This is usually with the owner(s) or occupier(s) of the property. In certain circumstances this may not be the case, where Council contribute stormwater to a common private drain in the urban boundary and that drain then forms part of the stormwater network, Council will be responsible for the maintenance of that drain. Council will amend its records upon notification of errors in its records maintained at www.intramaps.co.nz that are confirmed upon investigation.

### 29.30. DISUSED DRAINS

<u>29.1.30.1.</u> The owner of any premises within which there is a disused part of any private drainage system shall arrange for it to be disconnected and sealed in an approved manner.

## PART 4 TRADE WASTES

### 30.31. OBJECTIVES

- 30.1.31.1. The objectives of Part 4 of this Bylaw are to:
- (A) Prescribe the conditions which shall apply to any commercial or industrial trade waste discharges to Council's wastewater system;
- (B) Prescribe the correct storage of materials in order to protect the wastewater system from spillage.

### **31.32.** CONTROL OF DISCHARGES

31.1.32.1. No person shall:

- (A) Discharge, or allow to be discharged, any trade waste to the wastewater system except in accordance with the provisions of this bylaw; or
- (B) Discharge, or allow to be discharged, a prohibited waste into the wastewater system; or
- (C) Add or permit the addition of condensing or cooling water to any trade waste which discharges into the wastewater system unless specific approval is given in a written consent; or
- (D) Add or permit the addition of stormwater to any trade waste which discharges into the wastewater system unless specific approval is given in a written consent.
- 31.2.32.2. In the event of failure to comply with 32.1 (A)-(D), the Council may physically prevent discharge into the wastewater system if a reasonable alternative action cannot be established with the discharging party or parties.
- 31.3.32.3. Any person discharging to the Council's wastewater system shall also comply with the requirements of the Hazardous Substances and New Organisms Act 1996 (HSNO) and the Resource Management Act 1991 (RMA).

### **32.33. INTERCEPTOR TRAPS**

32.1.33.1. An approved interceptor trap must be installed in any property where, in the opinion of the Council, any contaminant is likely to enter any drain or sewer or where any nuisance is created.

## 33.34. STORAGE, TRANSPORT, HANDLING AND USE OF HAZARDOUS OR HARMFUL MATERIALS

- 33.1.34.1. All persons in trade premises shall take all reasonable steps to prevent the accidental or intended entry of any harmful materials.
- 33.2.34.2. No person shall store, transport, handle or use, or cause to be stored, transported, handled or used any substance as defined by HSNO or any other harmful materials in a manner that may cause the material to enter the wastewater system and cause harmful effects.

Note: Harmful materials are defined in the interpretation section of this bylaw.

### **34.35. TANKERED WASTES**

- 34.1.35.1. Council may accept tankered wastes for discharge at an approved location, in accordance with the criteria in the Rangitikei District Council Trade Waste Operational Guidelines.
- 34.2.35.2. Tankered wastes shall not be discharged into Council's wastewater system by any person without the written consent of Council.
- 34.3.35.3. Any person illegally disposing of, or causing to be disposed, tankered wastes either by incorrect disclosure of contents (quantity or nature of materials) or dumping

into the Council's wastewater or stormwater systems at other than the prescribed locations will be in breach of this bylaw.

### 35,36. APPLICATION FOR CONSENT TO DISCHARGE

- 35.1.36.1. An application shall be made to Council by any person wishing to discharge any trade waste into Council's wastewater system. The Council shall approve or decline the application (with or without conditions) after consideration of the Rangitikei District Council Trade Waste Operational Guidelines<sup>3</sup>.
- 35.2.36.2. Council is not obliged to approve any application.
- 35.3.36.3. Council shall acknowledge the application in writing within 10 working days of receipt of the application.
- 35.4.36.4. Within 20 working days of receipt of the application, Council shall inform the applicant via an appropriate written notice that their application has been:
  - (A) Granted as a permitted trade waste;
  - (B) Granted as a conditional trade waste, and give notice of the conditions imposed on the discharge; or
  - (C) Declined, and give a statement of reasons for the refusal.
- 35.5.36.5. Council shall advise the duration of any granted consent, and reserves the right to require reassessment of any consent if it is considered that the quantity and/or nature of the discharge has significantly changed from that provided for under any existing consent.

### 36,37. MONITORING

- 36.1.37.1. Council is entitled to monitor or audit any trade waste discharge for compliance.
- 36.2.37.2. Council shall determine the most appropriate method of monitoring in accordance with the Rangitikei District Council Trade Waste Operational Guidelines.
- 36.3.37.3. All costs for monitoring shall be met by the discharger.

### 37.38. SUSPENSION OR CANCELLATION OF ANY CONSENT TO DISCHARGE

- 37.1.38.1. Council may suspend or cancel any consent to discharge at any time, following 20 working days' notice and consultation with the consent holder or person discharging any trade waste.
- 37.2.38.2. Matters that shall be taken into account for the suspension or cancellation of any consent are outlined in the Rangitikei District Council Trade Waste Operational Guidelines.

## PART 5 MISCELLANEOUS

#### 38.39. FEES

38.1.39.1. Where this bylaw provides for the Council or WSA to issue a certificate, permit, or consent, or give its authority for anything, or carry out an inspection or disconnection of any services, the Council may require the payment of a fee. Any such fee shall be prescribed by the Council under Section 150 of the Local Government Act 2002, and included in Council's annual schedule of fees and charges.

<sup>&</sup>lt;sup>3</sup> Subject to amendment only by Council resolution.

38.2.39.2. Any person receiving an invoice for cost recovery shall be provided with any information or calculations used to determine the extent of any charges and/or fees due.

### 39,40. BREACHES AND INFRINGEMENTS

- 39.1.40.1. Every person or consent holder or owner or occupier of a trade premises who:
- (A) Fails to comply with or acts in contravention of any provision of this bylaw; or
- (B) Breaches the conditions of any consent granted pursuant to this bylaw; or
- (C) Fails to comply with a notice served under this bylaw, Commits an offence under section 239 of the Local Government Act 2002, and is liable to a fine as specified in section 242 of the Local Government Act 2002, or the issue of an infringement notice under section 245 of the Local Government Act 2002.
- 39.2.40.2. In all cases, Council may recover any costs associated with the damage to the Council water supply, wastewater or stormwater systems, and/or the breach of bylaw in accordance with sections 175 and 176 of the Local Government Act 2002 respectively.
- 39.3.40.3. In some cases, an offence under this bylaw may also constitute breach of the Horizons One Plan, which may result in enforcement action by Horizons Regional Council.

### 40.41. REVIEW OF DECISIONS

40.1.41.1. If any person is dissatisfied with any decision made by a Council officer under this bylaw, that person may, by notice delivered to the Rangitikei District Council Chief Executive not later than 20 working days after the decision by the officer is served upon that person, request that the Chief Executive review any such decision. This decision shall be final. Nothing in this clause shall affect any right of appeal under the Local Government Act 2002.

# Appendix 2

### STATEMENT OF PROPOSAL

Draft Water Related Services Bylaw

### **Summary of information**

Rangitīkei District Council is seeking feedback on its draft Water Related Services Bylaw.

The draft Water Related Services Bylaw applies to all persons, properties businesses and other in the Rangitikei District.

The draft Water Related Services Bylaw seeks provide the community with a Bylaw that is easy for users to comprehend and to find the parts which relate to their activity

### **Reason for the Proposal**

The provisions set out in the draft Bylaw aim to protect the public from nuisance, protect, promote and maintain public health or minimise the potential for offensive behaviour in public places

### **Legislative requirements**

Section 145 of the Local Government Act 2002 (the Act) provides that a territorial authority may make bylaws where they protect the public from nuisance; protect, promote and maintain public health; or minimise the potential for offensive behaviour in public places. Pursuant to section 146, a bylaw may be used to manage, regulate against, or protect land, structures or infrastructure from damage, misuse or loss from land drainage. The Act also prescribes use of the special consultative procedure when making, amending or revoking bylaws.

### What are the major matters in the draft Bylaw?

- The obligation of the user to ensure that they comply with any legislation as well as matters covered by this draft Bylaw
- The requirement for all consumers to apply for any connection to Council's reticulated services (water supply, wastewater and stormwater), and outlining of application processes
- Outline of Council's obligations for water supply, and the consumer's responsibilities for works performed and any related damage to the public water supply
- The requirement for the physical protection of any reticulated system from any works, as well as the avoidance of contamination caused or allowed by any discharge
- The consumer's obligation to notify the Council of any instance where any connection to a reticulated service is required to be disconnected
- Council's ability to fit water meters where deemed appropriate, and to charge for extraordinary consumption
- The requirement for all consumers to apply for permission from Council to extend or create private drainage systems
- Council's ability to require the maintenance of private drains, common private drains and water bodies

- The appropriate storage, transport, handling and use of hazardous or harmful materials
- The appropriate process for any discharge of tankered wastes
- Council's ability to monitor any consents or permits, and to cancel any consent or permit, or require re-assessment where the quantity and/or nature of the supply or discharge has changed significantly
- Council's ability to require payment of fees for any certificate, permit, consent, or to give its authority for anything, or to carry out an inspection or disconnection of any service.
- Council's ability to issue infringement notices or to recover costs where any person fails to comply or acts in contravention with the draft Bylaw, or breaches the conditions of any consent, permit or notice under the this draft Bylaw.
- Provision for the review of any decision made under this bylaw, in writing to the Chief Executive not later than 20 working days after the decision is served upon that person.

### **More Information**

### Where to get a copy of the Summary of Information

A Summary of Information contains a summary of the key matters contained in this Statement of Proposal, and is prepared in accordance with section 86 of the Local Government Act 2002. The Summary of Information can be collected from Council's libraries in Marton, Bulls and Taihape, from the Council's Main Office in Marton, from the Council's website <a href="https://www.rangitikei.govt.nz">www.rangitikei.govt.nz</a> or you may request a copy be posted to you by calling 0800 422 522.

### Period for Consultation

Written submissions on the draft Water elated Services Bylaw may be made from 5 February 2020 until 12:00pm noon on 4 March 2020. Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's administration building in Marton, from the Council's website <a href="https://www.rangitikei.govt.nz">www.rangitikei.govt.nz</a> or you may request a submission form be posted to you by calling 0800 422 522.

Those who make a written submission may also choose to make an oral submission. Hearings of oral submissions are scheduled for 12 March 2020, at the Council Chambers in Marton. Please indicate on your submission form if you wish to speak to your submission.

# Appendix 3

### SUMMARY OF INFORMATION



### **Water Related Services Bylaw**

### Reason for the proposal

Rangitikei District Council is reviewing its Water Related Services Bylaw.

Council recognises the importance of the District's water resources and water related infrastructure, and identifies the risk to public health and safety through unregulated discharges to reticulated wastewater and stormwater systems. It is also considered necessary to ensure the appropriate use of the District's water resources.

The Draft Water Related Services Bylaw seeks provide the community with a bylaw, that is easy for users to comprehend and to find the parts which relate to their activity. Technical guidance will be provided in 'operational guidelines'.

### Legislative requirements

Section 145 of the Local Government Act 2002 (the Act) provides that a territorial authority may make bylaws where they protect the public from nuisance; protect, promote and maintain public health; or minimise the potential for offensive behaviour in public places. Pursuant to section 146, a bylaw may be used to manage, regulate against, or protect land, structures or infrastructure from damage, misuse or loss from land drainage. The Act also prescribes use of the special consultative procedure when making, amending or revoking bylaws.

### Key matters of the proposal

The key aspect of the draft Bylaw is changes of responsibility in regards to maintenance of private drains and common private drains. Council will be responsible for the maintenance of such drains that fall within the urban boundary and Councils stormwater system contributes (flows) to that drain.

#### **Submissions**

Written submissions from the community on the draft Water Related Services, Bylaw may be made from 5 February 2020 until 12:00pm noon on 4 March 2020. Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's administration building in Marton, from the Council's website www.rangitikei.govt.nz.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 12 March 2020 at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

### **Further information**

Further information, including the Statement of Proposal and a submission form, is available at the following places:

Council's website www.rangitikei.govt.nz

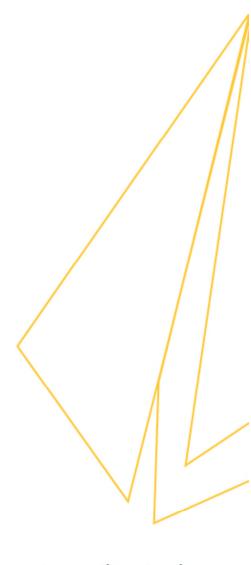
info@rangitikei.govt.nz



- Council's Main Office in Marton
- By calling 0800 422 522



If you have any questions please contact George Forster, Policy Advisor on 06 327 0099 or George.forster@rangitikei.govt.nz



# Appendix 4

### **Submission Form**

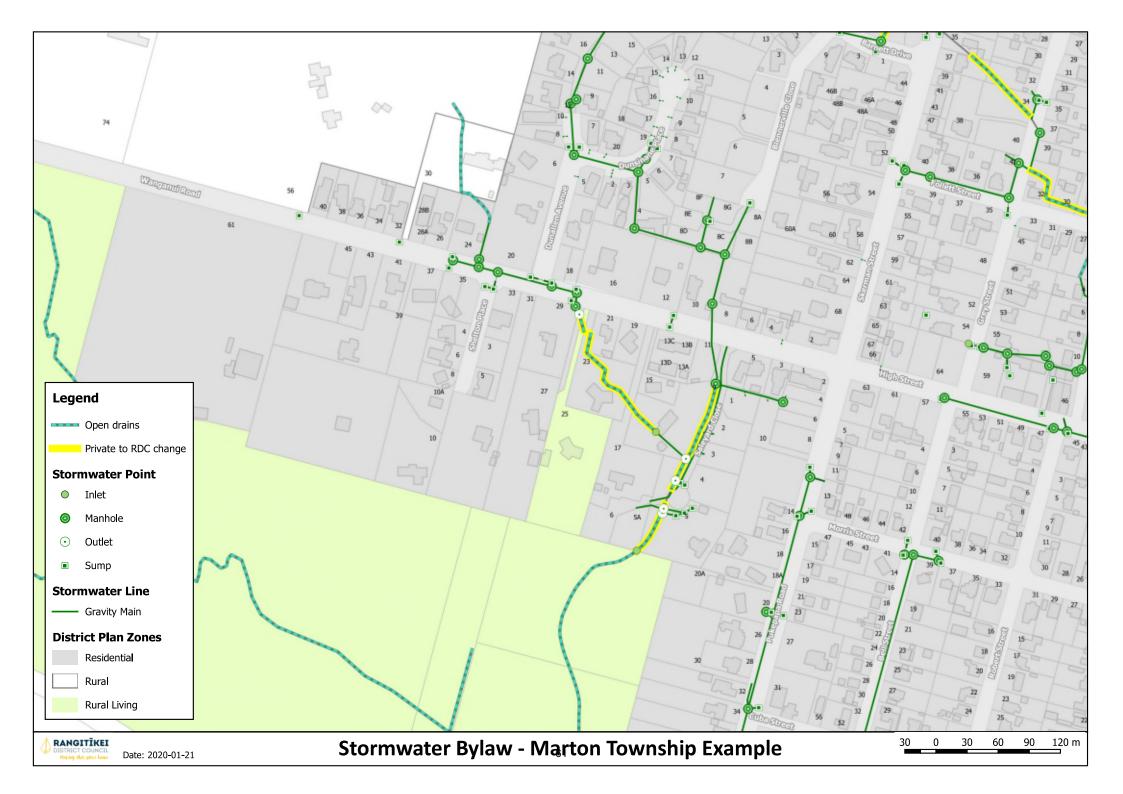


### **Draft Water Related Services Bylaw**

### Name Submissions close at 12 noon on Thursday 5 March 2020 Organisation (if applicable) Return this form, or send your written **Postal Address** submission to: **Phone Email** Water Related Services Bylaw Rangitikei District Council What do you think of the provisions of the draft Water Private Bag 1102 **Related Services Bylaw** Marton 4741 Email: info@rangitikei.govt.nz **Oral submissions** Oral submissions will be held at the Marton Council Chambers on Thursday 12 March 2020 If you wish to speak to your submission, please tick the box below. ☐ I wish to speak to my submission. **Further Comments** You are allowed ten minutes to speak, including questions from Elected Members. If you have any special requirements, such as those related to visual or hearing impairments, please note them here. **Privacy** All submissions will be public. Please tick this box if you would like your personal details withheld (note: your name will remain public) $\square$ Attach additional information or pages if necessary **Signed**

**Date** 

# Appendix 5



# Attachment 4



### Memorandum

To: Council

From: Michael Hodder

Date: 24 January 2020

Subject: Proposed membership of the District Licensing Committee for the 2019-22

triennium

File: 3-CT-16-4

The District Licensing Committee is responsible to making decisions of alcohol licensing applications throughout the Rangitikei. It is a requirement of the Sale and Supply of Alcohol Act 2012. The Alcohol Regulatory and Licensing Authority gives direction to district licensing committees and determines appeals against their decisions.

The term of the current District Licensing Committee was from 1 March 2017 to 31 January 2020. A public notice was issued in October 2019 inviting nominations from people to be considered for appointment. Existing members were separately advised. All existing members, including the Commissioner, are eligible for reappointment and expressed willingness for that. No other people applied.

Section 189 of the Sale and Supply of Alcohol Act prescribes that any licensing committee comprises three people, drawn the list of approved people. However, the chair must be either an elected member of the Council or a commissioner appointed by Council to the committee. The latter has been the case for the present (and previous) committee, and, if Council so desires, it could continue for the new Committee. In Rangitikei, most of the functions prescribed by the Act are carried out by the chair.

#### Recommendations:

- 1. That the memorandum 'Proposed membership of the District Licensing Committee for the 2019-22 triennium' to the 30 January 2020 Council meeting be received.
- 2. That Council approves the appointment, for the period 1 February 2020 to 31 January 2023 of Stuart Hylton, Judy Klue, Chalky Leary, Colin Mower and His Worship the Mayor Andy Watson for inclusion on the list from which members of the Rangitikei District Council Licensing Committee will be drawn.
- 3. That the Council

**EITHER** 

appoints Cr..... to chair the Rangitīkei District Licensing Committee for the period 1 February 2020 to 31 January 2023.

OR

recommends to the Chief Executive that Stuart Hylton be appointed Commissioner to the Rangitikei District Licensing Committee and that His Worship the Mayor be appointed deputy chair of the Committee during the period 1 February 2020 to 31 January 2023.

Michael Hodder Community & Regulatory Services Manager

# Attachment 5

File Ref: 3-OR-3-5

16 January 2020

Hon David Parker PO Box 10362 Wellington 6143.

Dear Minister

### **Levy on Landfill**

Thank you for the opportunity to submit on the proposed Landfill Levy.

The Rangitikei District Council agrees on the importance of reducing waste throughout New Zealand and the Ministry for the Environment's goal to achieve a low-waste future.

We appreciate the proposed options but request that the implementation of changes to the levy begin 1 July 2021 and furthermore that changes only be made to one landfill type in any one year. The reasoning behind this is that the levy will impact organisations and businesses finances, so to ensure the costs, in particular to smaller groups are affordable, the implementation period be longer. Extending the implementation period also allows these organisations and businesses time to adjust to the change and if need be, adopt new processes for dealing with their waste.

We note that with an increased levy there is the possibility of an increase in the number of dumping's. We do not know what the outcome will be until it happens but an increased levy could mean that disposing of rubbish may become an unaffordable option and the number of dumping's go up. Cleaning up dumping comes at a significant cost to Council. A number of districts including our own, have a small rate payer base but cover a large geographical area, the potential cost to likewise councils and uncertainty of unsavoury roadsides throughout the country is avoidable. It may lead to council staff having to patrol roads for dumping's and in some instances prosecuting.

Rubbish collection in the Rangitikei is carried out by a private contractor. While Council could offset the increased levy through an increase in the price of rubbish stickers this could be hard to navigate.

With the Ministry wanting to invest in infrastructure for recycling we recommend that they give consideration to the provinces. Land acquisition will be much more affordable and it will create jobs in the regions.

We strongly support the need to gather more data on waste and recycling so that opportunities are identified for reduction in the future. We recommend this begin 1 July 2020.

Yours sincerely

Andy Watson Mayor of the Rangitikei District

# Appendix 1



Reducing waste: a more effective landfill levy

Summary document



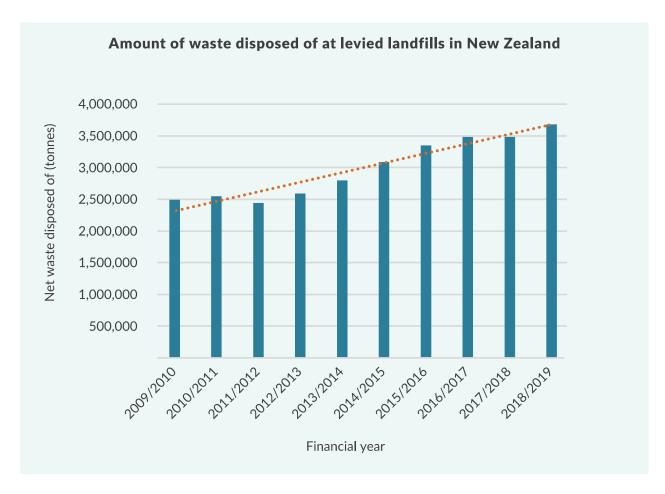
### New Zealand's waste problem

New Zealand has a waste problem. We lag behind other countries in our reuse and recycling rates, and are disposing of more and more waste into landfill. We have one of the highest rates of per capita waste production in the developed world.

We have limited infrastructure (such as recycling facilities) for processing waste materials within New Zealand. We used to send products like plastics and paper overseas for recycling but other countries are increasingly placing restrictions on the waste they will accept.

We have limited data on waste and recycling. This makes it difficult to identify opportunities to reduce waste and measure how well we are doing at reducing waste.

New Zealanders have recognised our waste problem and its effects on the environment, and want to see improvements. Local government has called for change. A 2018 Ministry for the Environment survey showed we rank waste as one of the three most important challenges facing our country in the next 20 years.



Note: This graph shows waste disposed of at landfills subject to the levy (currently class 1 landfills that receive household waste and other waste types). Not all landfills in New Zealand are subject to the levy, with the country's total waste tonnage likely to be more than double than what is shown in the graph.

### The landfill levy

Much more could be done to reduce waste and reverse recent trends. We need to provide the right infrastructure, services and incentives so sending waste to landfill is no longer the cheapest and easiest option.

We have the opportunity to change how we do things and the Waste Disposal Levy ('landfill levy') is an important tool to help us:

- create an economic disincentive to producing and disposing of waste
- ▶ raise revenue to invest in waste minimisation, including local infrastructure for materials reprocessing
- ▶ make alternatives like reuse and recycling more competitive (as landfilling becomes more expensive).

We already have a landfill levy but it's too low and applies to too few landfills to be working well.

### What is being proposed?

The Government is proposing to increase the landfill levy and apply it to more types of waste.

The levy is currently \$10 per tonne of waste which is low by international standards. The levy is only charged at landfills that take household waste, accounting for around only 40% of total waste sent to landfill.

Strong calls to increase the levy and expand its coverage have come from local government. The Tax Working Group, the Organisation for Economic Co-operation and Development (OECD), and the New Zealand Productivity Commission have also made similar calls.

Increasing the levy will better reflect the full environmental, social and economic costs of waste disposal and encourage materials to be reused and recycled rather than sent to landfill. This will help make our economy more efficient and help create jobs.

The Government is also proposing to collect better data about waste.

## Proposed changes to levy rate and coverage

## Increase the levy for landfills that take household waste

► We propose increasing the levy rate in stages from the existing \$10 per tonne to \$50 or \$60 per tonne by 2023.

### Apply the levy to more landfills

- ► We propose applying the levy to all landfills, except cleanfills or farm dumps.
- ► This includes landfills taking construction and demolition waste, industrial waste, and those that take largely inert materials like rubble and soils. For these landfill types, the levy would be either \$10 or \$20 per tonne of waste disposed.

The proposed changes would be phased in so businesses, councils and the Government have time to get ready for them. The table opposite shows four options for levy rates and phasing.

### Proposals for improved waste data

Proposals to improve the data collected and provided to government include:

- establishing a central record of landfills, cleanfills and transfer stations
- collecting data on materials disposed of at landfills, cleanfills and transfer stations; including overall waste quantities, the amount of material diverted away from landfill, and the source of materials landfilled and diverted
- ► requiring councils to report how they spend levy revenue they receive, and their performance in achieving waste minimisation.

Proposed options: levy rate and coverage				
Landfill types	A (Increase then expand)	B (Expand and increase)	C (Expand then increase)	D (Expand then higher increase)
Municipal landfills (class 1)	\$20 1 July 2020	\$20 1 July 2021	\$30 1 July 2022	\$30 1 July 2022
	\$30 1 July 2021	\$30 1 July 2022	\$50 1 July 2023	\$60 1 July 2023
	\$50 1 July 2022	\$50 1 July 2023		
Industrial monofills (class 1) and Construction and demolition fills (class 2)	\$20 1 July 2021	\$20 1 July 2021	\$10 1 July 2021 \$20 1 July 2023	\$10 1 July 2021 \$20 1 July 2022
Contaminated soils and inert materials (managed and controlled fill sites; class 3 and 4)	\$10 1 July 2023	\$10 1 July 2023	\$10 1 July 2023	\$10 1 July 2023

All figures are GST exclusive

# The levy will be invested in achieving a low-waste future for New Zealand

A low-waste future for New Zealand is one where less waste is produced and where significantly more materials are reused and recycled rather than going to landfill. It requires targeted investment, including to develop large-scale resource recovery infrastructure. New Zealand needs to deal with its own waste rather than relying on sending it overseas.

Investment is needed at every stage of a product's lifecycle, from more thoughtful product design that considers how products will be disposed of at the end of their lives, to comprehensive and accessible recycling services for a wide range of waste. Investment might include:

- increased on-shore processing and manufacturing capacity for plastics, paper and glass
- investment in improving the quality of our recycling commodities (such as better systems for collecting and sorting materials)
- investment in new services such as kerbside collection of organic materials like food and green waste.

There is already a broad waste reduction programme underway. This includes the design of a modern Container Return Scheme, the recent ban on single-use plastic shopping bags and developing regulated product stewardship schemes. Work is also in progress to improve New Zealand's resource recovery and recycling sector in response to international restrictions on exporting waste.

Improving the effectiveness of the landfill levy is a major part of this wider work programme.

The Government's proposals to increase the levy and expand its coverage would significantly grow levy revenue from approximately \$30 million currently to around \$220–\$250 million per annum by 2023. We intend to develop an investment plan to ensure this levy revenue is spent where it can be most effective.

### What will this mean for me or my business?

The direct costs of an expanded and increased levy will be borne by landfill operators, who are likely to pass these costs on to customers. Landfill operators are likely to adjust their pricing and practices in different ways.

In general, the impact on individual households or businesses is likely to be at the low end of the scale, while larger producers of waste may be more exposed to any cost increases.

Below are two **examples** of how costs may change under a new levy regime.

1.

## Domestic rubbish bag



#### **NOW**

at \$10/tonne levy 1 bag = 6.5 cent levy



### **PROPOSED**

at \$60/tonne levy 1 bag = 39 cent levy

Councils may pass on cost increases by raising the cost of a domestic rubbish bag.

Using the above example, a rubbish bag that currently retails for \$2.50 (GST included) could retail for \$2.83 under the maximum proposed rate of a \$60/tonne levy regime.

This example assumes that the council passes the higher levy cost directly to the purchaser; that the levy rate reaches \$60 per tonne, which is the maximum rate proposed; and that an average-sized rubbish bag weighs 6.5kg.

2.

# Waste from a house build and demolition



The landfill levy could increase the levy-related costs of disposing waste from the average **house build** from less than \$10 at present to between \$70 and \$75.

Currently, the levy-related cost of disposing waste from a house demolition is estimated to be around \$25. This could rise to between \$280 and \$300 under the proposed levy rates (with opportunities to minimise or avoid these costs if more construction materials are recovered).

Assumptions behind these construction and demolition examples are described in the 'Impacts of proposals' section of the consultation document (accessible at www.mfe.govt.nz/consultations/landfill-levy).



# Having your say

The Government is interested in your views about the proposals summarised in this document.

To read about the proposals in more detail, download the consultation document from our website at: www.mfe.govt.nz/consultations/ landfill-levy.

Submissions close at

#### 5pm on Monday 3 February 2020.

You can make a submission in two ways:

1. Use our online submission tool, available at: www.mfe.govt.nz/consultations/ landfill-levy.

This is our preferred way to receive submissions.

2. Write your own submission by answering the questions in the consultation document.

Post your submission to: Landfill Levy Consultation Ministry for the Environment PO Box 10362 Wellington 6143.

Email your submission (as a PDF or Word document) to:

LandfillLevyConsultation@mfe.govt.nz

Direct any queries to:

LandfillLevyConsultation@mfe.govt.nz

## **Timeline**

#### **November 2019** - February 2020

Public consultation on levy and data proposals

#### Mid-2020

Final policy decisions made

#### Mid-late 2020

Regulations made and notified (ie, published in the Gazette)

#### Mid-2020 - mid-2023

Landfill levy changes proposed to take effect (actual dates depend on final policy decisions)

#### **July 2021**

Waste data improvements proposed to take effect

#### **By July 2023**

By this date, all new levy rates are proposed to be in place





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Published by the Ministry for the Environment November 2019

**INFO 920** 

# Attachment 6

Proposed comment to Local Government New Zealand on its submission to the Department of Internal Affairs' review of funding options for Fire and Emergency New Zealand (FENZ)

The Rangitikei District Council appreciates the opportunity to comment on the proposed submission by Local Government New Zealand to the Department of Internal Affairs' review of funding options for Fire and Emergency New Zealand.

The Council is not fully in agreement with the principles which LGNZ has adopted in developing its response. The submission that the five sectors identified as being where most of the incidents arise should pay overlooks the wide public benefit from the services provided by FENZ. The beneficiary is really the whole community. The simplest mechanism to fund that type of activity is appropriation in the Government's annual budget setting process but we understand that this will not be done.

We are aware that the Government is looking at local government rates as being an information base or mechanism to fund central government activities. Other such proposals are in the Infrastructure Funding and Financing Bill and for Kainga Ora (in the Urban Development Bill. One difficulty in this is that, if councils are the collecting agency, ratepayers will incorrectly associate these charges with their local authority.

However, we are reluctant to support LGNZ's recommendation that a new property database is established to collect the FENZ levy. That is bound to create anomalies, prompt questions from property owners and result in additional cost. We are more comfortable with the alternative suggestion from Internal Affairs that FENZ is the collecting agency, using local government valuations, recognising that this would require approval from the Privacy Commissioner (under Part 9A of the Privacy Act).

#### **MEMORANDUM**



Date: 10 January 2019

**To:** Mayors, Chairs and Chief Executives

CC: Jason Krupp, Deputy Chief Executive Advocacy, LGNZ; Dave Cull, President, LGNZ

**From:** Mike Reid, Principal Policy Advisor, LGNZ

**Subject:** Initial response to the FENZ Funding Review

Fire and Emergency New Zealand (FENZ) is undertaking a consultation process to seek initial views from the public on preferred options for how fire and emergency services should be funded in the future. The consultation document can be downloaded from https://www.dia.govt.nz/firefundingreview#dd. The deadline for submissions is February 5, 2020.

The review is the first phase of a two phase process expected to be completed by 2024 and the implementation of a new funding model. The phases are:

- Phase One (March 2019 February 2020) involves the publication of this consultation document and seeks feedback on high-level ways to fund Fire and Emergency services, without considering matters of detail or implementation; and
- Phase Two (March 2020 onwards) will involve consultation on the preferred funding model (as selected by the Government) and will seek feedback on the levy rate and how it should be applied (matters of detail) before any changes to the levy occur.

The creation of FENZ has highlighted the historic shortcomings with the current insurance-based funding model for fire and emergency services, particularly its lack of universality and the fact that some sectors, which benefit directly from the service, such as motorists, do not contribute in proportion to the cost. The Government's challenge is to find a funding model that allocates cost in accordance with beneficiary in a way that free-riding is minimalised.

Two significant principles guide LGNZ's response to the consultation paper:

- **Beneficiary pays:** that funding should be linked as strongly as practicable with the sectors that benefit from the services provided by Fire and Emergency New Zealand; and
- Accountability: that it is clear to those who pay fire service levies that they are administered
  directly by FENZ itself. Using proxy agencies to collect the levy on its behalf undermines that
  accountability and reduces the level of scrutiny that public organisations need to build and
  maintain community trust.

#### The direct beneficiaries of FENZ's services

As the consultation document makes clear, a broad range of sectors directly benefit from the activities provided by FENZ, let alone the benefits that accrue to New Zealand as a whole.

As the document notes, in the 2018/2019 year, FENZ attended 79,921 incidents, the major ones involving:

- Medical emergencies;
- Structure (building) fires;
- Vegetation fires;
- Hazardous substances and emergencies; and
- Motor vehicle incidents.

In giving effect to the benefit principle, we would expect each of these sectors to contribute to the cost of fire and emergency services. In some cases, such as motorists and property owners, it is practical and efficient to apply a direct levy. In other cases, such as medical emergencies and hazardous substance emergencies, the contribution should come from taxpayers through the appropriate vote, such as Health and Environment. Further work is required on matters such as:

- Estimate the relative shares that property owners, road users, and other sectors should contribute based on the share of resources allocated to each.
- Establish a property data base for businesses and households, and a central collecting agency. The current valuation roll will be helpful but should be supplemented by additional information to assess specific use and risk.
- That groups of properties are weighted according to their specific risk profiles, and a mechanism to address affordability adopted.

#### Who should pay?

The consultation document outlines a number of options on which it seeks submitter's views as well as inviting submitters to put forward other options.

- Businesses and households: LGNZ's preference is for the proportion of FENZ's income to be drawn from the business and household sector to be based on property value and use. This would require FENZ to develop its own database of valuation and use. The existing valuation data held by councils will be helpful but not sufficient.
- **Motorists**: The consultation paper suggests two options involving levies charged on vehicle insurance of vehicle licensing. Of the two options, LGNZ's preference is for a charge to accompany annual vehicle licensing.
- **The Crown:** Fire and emergency services are not limited to structure fires and accidents. The consultation paper notes that 17 per cent of incidents attended involve medical emergencies as well as call-outs related to hazardous substances. Both are examples of a generic public benefit received from the work of the agency, and justify an annual contribution from taxpayers through the Government's annual budgetary process.

#### **Collection mechanisms**

Since the benefit of FENZ services is spread over a number of distinct sectors, there cannot be a single collection mechanism, as the ideal funding model will involve a number of levies. A levy paid when vehicles are registered meets the principle of universality and simplicity, as it could involve an annual transfer from NZTA. A benefit received from businesses and households should be funded through a levy administered directly by FENZ.

The consultation paper asks whether a property based levy could be collected by local authorities on behalf of FENZ. LGNZ would not support that option for the following reasons:

- It diminishes public accountability and scrutiny as business and householders are unlikely to
  distinguish the relative share of their property taxes going to their council from FENZ. Any
  concerns people have about the level of property taxes will inevitably be raised with the local
  authority, not FENZ;
- Property taxes are not set on a consistent basis. Some councils set their rates on land value, others on capital or improved value. Many will employ a combination of both the unimproved and improved value while most employ a range of targeted rates, which are unlikely to be a relevant basis to set levies related to fire risk. In some cases, uniform charges make up a considerable share of a council's income. If a levy was collected by councils on the basis of each council's rating policies, the result would be inconsistent with the equity principle set out in the consultation document; and
- Local government's rating base is far from universal. Certain categories of property are nonrateable while others have mandatory rating discounts. In addition, councils may have their own policies for remitting rates under specific circumstances. Added to this, Crown land is nonrateable. Consequently, requiring council to collect a property levy would fail the test of universality and require complex arrangements to "fill the gaps".

A sustainable property levy that meets the principles set out in the discussion paper, will need to be specifically designed for that purpose, and to ensure appropriate public scrutiny and accountability, be levied directly by FENZ itself.

LGNZ will be submitting to the FENZ consultation document prior to the deadline on 5 February. Please forward any high level observations to Mike Reid at <a href="mailto:mike.reid@lgnz.co.nz">mike.reid@lgnz.co.nz</a> by Tuesday 3 February.

Mike Reid Principal Policy Advisor Local Government New Zealand





# Fire and Emergency New Zealand Funding Review

Consultation document (Quick read version)











The Government wants to know if there is a better way to fund Fire and Emergency New Zealand (Fire and Emergency). This could include improving the existing insurance-based levy approach or moving to an alternative levy model like a property-based levy.

We want your thoughts on the alternative approaches we are considering, including the potential costs and benefits to you. Your views will inform decisions in 2020 on the Government's preferred approach to funding Fire and Emergency so it is as fair as it can be for everyone.

Following this, the Government will further consult on the details of the new approach to ensure it meets Fire and Emergency's future funding requirements, and reflects costs, benefits and peoples' ability to pay.

The review is only looking at funding for Fire and Emergency. We're not looking at the way Fire and Emergency operates beyond how it is funded or how other emergency services like ambulances operate or are funded.

# Why are we looking at this issue now?

In 2017, we joined the former rural and urban fire authorities and the national body for all fire and emergency services in New Zealand to create Fire and Emergency NZ. New Zealanders now enjoy the benefits of a unified fire and emergency service.

Fire and Emergency NZ's funding is set, and level of reserves are strong. We have a better understanding of the costs of running the new organisation and have an opportunity to take a clean-slate approach to funding rather than sticking with the historical model.

## What's the Government's view on all this?

We've looked at overseas models, particularly in Australia, but have not yet settled on a preferred approach. This is because we want to understand more about the risks and challenges before committing to a new model.

We also want to understand what impact a new funding approach would have on individuals and businesses - we'll be consulting again in phase two of the review on impacts and ways to ensure the system is fair as part of finalising the Government's preferred approach but you're welcome to share any thoughts you've got at this time.

# Our thoughts so far

Fire and Emergency works to prevent or extinguish unwanted fires but is also increasingly involved in non-fire emergencies like car accidents or other medical emergencies.

Much of the cost in providing its services are fixed as Fire and Emergency needs to be ready to respond throughout New Zealand 24 hours a day, 365 days a year. New Zealanders benefit from this network of protection, even if they are not personally involved in an incident where Fire and Emergency attends.

We have identified several possible sources of funding for Fire and Emergency. These sources reflect the potential benefit received from Fire and Emergency's services. They are: households, businesses, and motorists. The Government has also identified some potential secondary sources of funding.

Many overseas models use a mix of approaches to fund fire and emergency services. To accommodate a mixed option approach, options have been split out for businesses and households, and motorists.

For businesses and households, the key choice in phase one of the review is between the current insurance-based model (but look for ways to improve it in phase two), or to move to a system based on property ownership. If a property-based levy was chosen, funding would either need to be collected directly by central government or collected by local government on behalf of Fire and Emergency.

For motorists, the key choice is between the current insurance-based model, moving to a vehicle licencing-based levy, or funding through land transport revenue (which is collected through taxes on petrol, road user charges and vehicle licencing and registration fees).

# **Businesses and households**



#### Businesses and households benefit from Fire and Emergency:

- responding to incidents with fire prevention or suppression, or incidents involving hazardous substances;
- risk reduction and fire safety work through reduced risk of incident; and
- readiness as Fire and Emergency's network and capacity allow it to respond in a timely way across New Zealand.

#### Options for businesses and households:

- **Insurance-based approach** a levy charged on the value of property insured (including both building and contents). This is the status quo.
- **Property based approach** a charge based on property data held by local authorities, such as value or size.
- **Property and use-based approach** a charge based on property data held by local authorities, such as value or size, alongside considering how the property is used (e.g. the contents of buildings).

## **Motorists**



#### **Motorist benefits from Fire and Emergency:**

- responding to incidents to rescue people trapped because of transport or other accidents and getting traffic moving again;
- protecting the safety of persons and property endangered by transport incidents including those involving hazardous substances; and
- readiness as Fire and Emergency is often first on the scene at motor vehicle incidents to aid those involved.

#### **Options for motorists:**

- **Insurance-based approach** a levy charged on the value of vehicle insurance. This is the status quo.
- **Vehicle licencing-based approach** a charge collected alongside the annual motor vehicle licencing fee.
- **Transfer from land transport revenue** transferring funds from the land transport revenue which is funded by taxes on petrol, Road User Charges and motor vehicle licensing and registration fees. The land transport revenue already provides some funding for road safety but does not provide funding to Fire and Emergency.

# **Collection mechanisms for levy**



Depending on which option or options make up the preferred approach, there are options for collecting Fire and Emergency funding.

Under an insurance-based approach, insurers would continue to collect the levy on Fire and Emergency's behalf. The costs of setting up and administering the current system are passed on to consumers through their insurance contracts.

If vehicle licencing is preferred for motorists, then the logical collection agent would be the New Zealand Transport Agency.

If funding moved to a property based approach, the levy could be collected by local authorities alongside rates or via a purpose built central collection agency (e.g. Fire and Emergency could be responsible for collecting its own funding) using local authority information.

There would be costs for Fire and Emergency and the collection agent associated with moving to a new funding model. These would include set up costs and ongoing administrative costs. There may also be costs or issues associated with the ownership and upkeep of property data.

# Want more detail on the issues and the options?



You can get the full consultation document and supporting documents online – **www.dia.govt.nz/firefundingreview** 

# Submissions can be emailed to:

firefundingreview@dia.govt.nz

### Alternatively, submissions can be posted to

Fire Funding Review
Department of Internal Affairs
PO Box 805
Wellington 6140

The review team will be conducting a series of open meetings, and meetings with targeted stakeholder groups, on this discussion document.

See our website for more information:

www.dia.govt.nz/firefundingreview

The closing date for submissions is Wednesday 5 February 2020.





# Attachment 7



# Parks Upgrades Partnership Fund - Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the in kind – of the contribution from the community for small-scale, community-led, capital

#### WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?

<u>Capital Project</u> is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

<u>Community-led</u> means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

<u>Small-scale</u> means a project with the total value of less than \$25,000, taking into account actual costs and the value of donated labour or materials.

PLEASE NOTE: Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). The Parks Upgrade Partnership Scheme has a maximum financial request within a financial year of \$25,000 for any one project. Applications will not be considered retrospectively. All applications are copied into the Assets/infrastructure Committee Order Paper and are therefore available to the general public.

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact:

Gaylene Prince, Community and Leisure Services Team

Leader, Rangitikei District Council, Private Bag 1102, Marton

Phone:

4741 0800 422 522

Email:

gaylene.prince@rangitikei.govt.nz

#### PARK UPGRADE PARTNERSHIP FUND

1. YOUR CONTACT DETAILS
Full Name: ALAN THOMAS
Organisation (if any) NORTHERN WANGAMUI RUGBEI SUB UNION
Street address: 8 Tui ST TAIHAPE
Postal address: Postal address: 18/
TAIHALB Post Code: 4742
Telephone (day)
Email: alandryanthomas. Co.12
Contact2 Name Backy Thomas
Telephone (day) >88 18 4 7
Email:
2. YOUR PROJECT  2.1 What is the name of your project? REPLACE FLOOD LIGHTS
2.2 When will it take place: MARCH JOJO
2.3 Where will it take place: MEMORIAL PARK, TAIHAPE.
2.5 Describe your project in full: Attach additional sheets if you need to.
UPGRADE NUMBER 2 RUGBY FIELD WITH NEW LED
FLOOD LIGHT UNITS, RE UTILIZING THE EXISTING LIGHTING
STANDS TO HOUSE THE NEW LUMINAIRES.

#### PARK UPGRADE PARTNERSHIP FUND

	ırveys or petitio	came about, who you have talked with about it and what ns, then please include these.	response nave you nau. II you
1	See	attachments,	
		·	· · · · · · · · · · · · · · · · · · ·
How does v	our project fi	with Council's objectives for the development of	its narks and onen snaces
	need to be talk	t with Council's objectives for the development of any with Council staff to complete this section!	its parks and open spaces
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### PARK UPGRADE PARTNERSHIP FUND

**3. HOW MUCH WILL YOUR PROJECT COST?** Please provide **all** costs and **all** sources of income for the project you are planning. Attach additional sheets if necessary

ltem	Amount	
COST	\$	72970-95
· WY	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

**4. WHAT IS YOUR FUNDRAISING PLAN?** Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item  Donated material		Amount	
	\$	*	
	\$		
	\$		
	\$		
Cash in hand towards project	\$		
Own Funds	\$	10000-00	
0000	\$		
	\$		
	\$		
Other sponsorship/grants (please specify source/s below)	\$		
4 RECIONS TRUST	\$	30000 -00	
7	\$		
	\$		
	\$		
	\$		
	\$		
Total funds available (GST inclusive / exclusive. Please delete one)	\$		

Amount of funding you are requesting fror	n Rangitikei	District	Council:
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\$ 24000-00

#### **FURTHER INFORMATION**

#### **MEMORIAL PARK LIGHTING**

The present lights on the main 2 fields were constructed and installed in 1964 with the cost shared by Rugby, Athletics, A & P Society and the Horse Society. Since that time the latter three organisations, although very occasionally still using the lights on very few occasions, have been unable to contribute to the maintenance and upkeep. This has become the responsibility of the Northern Wanganui Rugby Sub Union and the rugby clubs who have under written all the costs over the last 56 years, maintaining and improving when required.

Other users of the lights under the NWRSU banner include the local college and the Wanganui Rugby Football Union for representative practices on odd occasions.

We consider that this upgrade will also allow and encourage night rugby as well as making it considerably safer for the players.

Areas like ours get no financial assistance from governing bodies like the Wanganui Rugby Football Union or the NZ Rugby Football Union.

Revenue from gates do not cover running costs and the funding of sporting organisations is becoming increasingly dependant on charitable institutes like Four Regions Trust for improvement of facilities.

We are unable to source replacement bulbs and the fittings are well past their use by date. Over the last 40 years we have carefully managed the lights to provide an adequate facility for all other community users such as:

- Taihape Area School
- Relay for Life
- Carol's in the Park
- Taihape A & P Society
- Various horse sports
- Guy Fawkes
- and numerous other 1 off users

#### **QUOTES**

We have not obtained competing quotes due to the following:

- 1. The equipment required to upgrade the lights would need to come from outside the district and incur additional costs
- 2. Alf Downs Street Lighting operate within the district and have regularly completed minor maintenance at a very competitive price
- 3. For all future minor maintenance, we will only have Alf Downs available and the knowledge gained through the continuity of service will be to our advantage
- 4. There is no other provider of these services within our district. Although based in Marton, they are regularly in Taihape for other lighting demands, thus they are very accessible

We have regularly contributed to the maintenance of this facility.



# Offer To Construct Street Lighting Works

2 October, 2019

Our Reference:

19064\_stage 1

Taihape Memorial Park Northern Wanganui Rugby Sub Union C/O Sean Kelly Kokako St, Taihape. 4720

Dear Sean

# STREETLIGHTING QUOTATION - MEMORIAL PARK TRAINING GROUND LIGHTING UPGRADE

We have pleasure in supplying an offer to construct street lighting works. This offer has been developed in good faith and in accordance with the requirements as advised. Please note that this offer is valid for a total of thirty days only from today's date.

Please note that quote is only for the primary rugby training field only. We can supply a separate quote for the other two fields.

If you require further clarification about the work being offered, please do not hesitate to contact us. We appreciate this opportunity to be able to provide you with our offer.

Yours faithfully

Daniel Chu
Contracts Engineer
Alf Downs Street Lighting Limited

Daniel Che.

Alf Downs Street Lighting Limited, 235 Broadway, Po Box 275, Marton. Telephone: 06 327 0140









#### **Project Details**

**Customer's Contact:** 

Sean Kelly

Telephone no: 027 5023921

**Project Location:** 

Memorial Park, Taihape

#### Scope of Project:

Upgrade the number one rugby training field with new Led flood light units; re-utilize the existing lighting stands to house the new luminaires.

Currently two options are designed and priced, the design options were based on the requirement of even lighting on the field.

Option 1: based on recommended training lighting, 50 lux across the field. 10 new LED units.

Option 2: based on a slightly reduced light level, a 43 lux across the field. 8 new LED units.

A third option was designed, but not recommended, as the lighting level was deemed too low.

It has identified the existing power cables might not have the capacity for all the electrical appliances onsite. A provisional sum is included for the cable upgrade.

#### Included in this price:

- Provisional Sum: \$20,000 has allowed for this project, this is for the cable upgrade for primary and secondary training fields. At the time of this quote, we are still making additional voltage calculations to identify ways to utilize the existing power supply, without the need of upgrade them.
- Investigate, design and source the suitable luminaires for the training ground.
  - The lighting design has included all three training fields.
- Labour, gears and materials for the lighting upgrade
- Electrical testing and documents upon completion.

#### **Excluded from this price:**

- Any new lighting column installation or replacement of any existing lighting stand.
- Any connection to the existing sound/speaker system.

#### **Special Requirements:**

- 1. Easements for crossing private property are not included in this quotation. All surveying and legal work is the responsibility of the persons requesting the work.
- 2. For acceptance of this quotation, we require a minimum of 30 working days to arrange necessary resources.

#### 2 | Page

Alf Downs Street Lighting Limited -AD Street Lighting 19064\_Stage 1

- 3. The price for the works included in this agreement is valid for work completed during the defined period. Work performed beyond the completion date, Alf Downs Street Lighting Ltd will be entitled to claim reasonable cost and price increases.
- 4. Materials delivery dates are expected to be 16 weeks from placement of order.
- 5. Please sign and return this contract together with your down payment [If required] should you wish to proceed with this quotation.
- 6. Alf Downs Street Lighting Ltd accepts no responsibility for damage to any surfaces or adjacent property, unless otherwise specified in this quotation.
- 7. A reasonable date for possession of site must be mutually agreed between both parties in writing upon acceptance of this quotation. If the customer cannot provide a mutually agreed date for any reason or if the customer cannot guarantee possession within an acceptable time from acceptance, Alf Downs Street Lighting Ltd reserves the right to review this quotation in relation to increased material, labour, freight and overhead increases beyond Alf Downs Streetlighting control.
- 8. All work agreed to is subject to our full terms and conditions, a copy is available to download on our website at <a href="www.thedownsgroup.co.nz">www.thedownsgroup.co.nz</a>, it is the customer's responsibility to ensure these terms and conditions are understood.

3 | Page

Alf Downs Street Lighting Limited - AD Street Lighting 19064\_Stage 1

#### Price Details. Note all prices quoted are excluding GST

Option 1 Option 2 50 Lux

43 Lux

**Fixed Price** 

\$63,453.00

\$46,788.00

**GST Exclusive** 

Provisional Sum (if applicable)

\$20,000.00

**GST** 

\$ 9,517.95

\$ 7,018.20

**Total Quoted price** 

\$72,970.95

\$53,806.20

**GST** Inclusive

Down Payment Due on Acceptance of Offer

\$0.00

Balance due 20<sup>th</sup> of the Month following project completion This offer is valid for 30 days from the date of issue.

Signed for and on behalf of Alf Downs Street Lighting Limited (The Contractor)

Signature:

Daniel Che.

Name:

Daniel Chu

Date:

2 October, 2019

Contact Telephone no.

027 222 9419

**Postal Address:** 

Alf Downs Street Lighting Ltd. PO Box 275, Marton 4741

On acceptance of this quotation please return signed copies of the Agreement and Down payment to Alf Downs Street Lighting.

4 | Page

Alf Downs Street Lighting Limited -AD Street Lighting 19064\_Stage 1



Rangitikei · Ruapehu · South Taranaki · Whanganui

FORMERLY POWERCO WANGANUI TRUST

21-11-2019

Northern Wanganui Rugby Sub Union PO Box 181 Taihape 4720

Attention: Sean Kelly

Dear Sean

We refer to your application for a donation from the Four Regions Trust.

The Trust receives and considers a large number of requests for donations from a wide variety of community based charitable and non-profit organisations. Like your own organisation these applicants are all performing services for various people within the community, and continue to struggle for funds to fulfil their obligations.

The Trustees have carefully considered your application and I have pleasure in informing you that they have approved a \$30,000.00 donation towards upgrading lighting at Memorial Park, Taihape on No 2 Field.

These funds are available upon producing sufficient evidence, namely invoices and receipts to the Secretary during or upon completion of the project. As payments will be by direct credit, please ensure we have your Bank deposit slip. If you are emailing this information to us, please use - secretary@fourregionstrust.org.nz

Please note that if the project has not been completed and the funds not uplifted within 12 months of the date of this letter then this donation approval will expire and will be withdrawn. You may reapply at a future date.

On behalf of the Trustees I wish the very best for you and your organisation.

Yours faithfully

James Bowen

Markhams Wanganui Limited

Secretary to Four Regions Trust

Ref: G7964

# NORTHERN WANGANUI RUGBY SUB UNION MINUTES OF THE COMMITTEE MEETING HELD ON 11<sup>th</sup> DECEMBER 2019 AT RUAPEHU CLUB ROOMS AT 7.00 PM

#### PRESENT:

Alan Proude (Chairman), Alan Thomas, Ed Lawton, Anthony Martin, Sean Kelly, Barry Thomas, John McIlroy, Ken George

#### **APOLOGIES:**

Colin Thomas, Terry Baird, Alan Aplin, Steve McDougal

The Chairman welcomed everyone and requested a moments silence for Ray Maata who recently passed away.

#### **MINUTES:**

The minutes of the meeting held 26th September 2019 were circulated and taken as read.

Sean Kelly / Ed Lawton Carried

#### **MATTERS ARISING:**

Were left to General Business

#### **CORROSPONDENCE:**

Inwards received and outwards endorsed.

Sean Kelly / John McIlroy Carried

Moved Barry Thomas / Anthony Martin

That we apply to the RDC for the Parks Upgrade support.

Carried

#### FINANCIAL REPORT

Alan tabled the finance report and draft 2019 Financial Statements. The grants as proposed and accounts for payment be approved and the Sub Union contribute \$10,000 towards the Memorial Park lights with the Taihape and Utiku grants being withheld until repaid.

Barry Thomas / Anthony Martin Carried The Secretary, Northern Wanganui Rugby Sub Union, C/- P.O. Box 181, TAIHAPE 4742.

23rd December 2019

Email: gaylene.prince@rangitikei.govt.nz

Dear Gaylene,

Further to you letter dated 26<sup>th</sup> November 2019 and our recent meeting we enclose our application for partnership funding for the flood lights at Memorial Park.

We attach the quote from ALF Downs for \$72,970.95 to upgrade the lighting on the number 2 field.

The cost will be funded by:

4 Regions Trust – Grant	30000.00
Own funds	10000.00
Organised fundraising	9000.00
	49000.00
Shortfall	<u>23970.95</u>
TOTAL	\$72,970.95

We enclose confirmation from 4 Regions Trust and also a copy of our recent committee minutes supporting the financial contributions.

#### **FURTHER INFORMATION**

We enclose further information regarding the history of lights, the continued maintenance and other users.

Whilst the Sub Union is undertaking this project, the facility will be available for the entire community and any other organisations that wish or need to use the lights for events. This includes the schools, touch rugby etc as has been over the last 50 years.

We intend to continue to make applications to other funding agencies like Pub Charity but have yet to do so.

Should we be successful and the funds exceed the expected cost, we will expand the project to include upgrading the lighting on the Number 3 (Hockey field) which will have greater benefit for organisations like the Horse Society and A&P Society.

We anticipate with the upgrade that there is no reason why they should not have a life of 40-50 years.

The project is required to be completed by the end of March 2020 prior to the commencement of the 2020 rugby season.

Your guidelines indicated that you can assist up to  $\frac{1}{2}$  of the cost. We have \$49,000 towards the project and apply for \$24,000 such that the upgrade can be completed within the time frames outlined.

To enable us to confirm the quote with ALF Downs Street Lighting we would appreciate your decision on our application at your earliest convenience.

Kindly advise if you require any further information.

Yours faithfully,

SECRETARY/TREASURER



The Secretary, Northern Wanganui Rugby Sub Union, C/- P.O. Box 181, TAIHAPE 4742.

22<sup>nd</sup> October 2019

The Property Manager, Rangitikei District Council, Private Bag, 110 > MARTON.

RECEIVED

2.5 OCT 2019

fo: G.P

File: 6-RF-1-15

Dear Sir,

#### Memorial Park

The Northern Wanganui Rugby Sub Union is concerned at the condition of amenities at Memorial Park in Taihape.

Of primary concern is the power supply to the Grandstand with the pole fuse in Kokako Street continually causing issues with the showers and lights.

As a consequence of the inconsistent power supply, at times, the hot water cylinders malfunction and fail. As a result, there is no hot water for the players and participants. This has created issues with visiting teams who may refuse to play the games in Taihape and if so, it would mean no rugby matches would be held at Memorial Park. In addition, the additional travel cost by the clubs and teams and loss of revenue in the Utiku and Taihape Clubrooms would be the demise of the sport.

Further revenue would be lost to the town as the patronage to other businesses would also be lost.

The inconsistent power supply also creates issues with the lights restricting safe and effective training.

In the past 40 years the NWRSU has maintained the lights and showers at no cost to the R.D.C. Other users have not contributed any financial support to this maintenance.

We are now at a point where the flood lights need major upgrading with a cost in the vicinity of \$73,000.

We are seeking financial support through various funding agencies as well as fundraising ourselves to cover this cost.

Our request is for the R.D.C. to provide a reliable supply of power to the grandstand to eliminate the problems we are facing and for rugby to continue to be available for those who wish to play and support.

In so far as the flood lights are concerned, they are essential for our teams to train and be competitive. Other organisations and users of Memorial Park from time to time use the lights but as they are not a necessity for their survival have elected in the past not to contribute to the regular maintenance or now the major upgrade.

Is there any funding available through the R.D.C. to assist us in raising the required \$73,000?

Both of these issues are required to be resolved before the commencement of the 2020 season (March 2020).

We would appreciate your attention and a reply to our concerns.

Yours faithfully,

SECRÉTARY

CC: Paul Kenny WRFU

# Attachment 8



#### REPORT

SUBJECT: Administrative Matters – January 2020

TO: Council

FROM: Peter Beggs

DATE: 22 January 2020

FILE: 5-EX-4

#### 1 CCTV update

- 1.1 In rural towns such as in the Rangitikei, there is no local 24-hour policing centre. In some instances Police operate a "call-out" system which sees incidence of crime prioritised and if required, officers are called out to attend specific incidents. A CCTV network is seen as an essential, efficient tool to ensure public safety and enhance a safer community. However, the Police is not funded to purchase and maintain such equipment.
- 1.2 Project Marton secured the bulk of funding last round (\$50,000). This time, Taihape District Community Trust will be applying for funding to go towards new cameras in the District (replacing existing ones and extending the coverage). The application(s) will be reflect feedback from the Police and community groups to identify priority areas where CCTV is most required. The Police will provide details on the specifications required for the cameras. Once funding is secured a meeting will be called inviting key community representatives to discuss, amend and prioritise the upgrade schedule on a town by town basis.
- 1.3 Only the Police can access the images on the cameras. Council funds the maintenance, currently around \$5,000 a year. This cost may increase with a greater number of cameras.

#### 2 District Plan Change update

- 2.1 As resolved at Council's meeting on 12 December 2019, prior to the Christmas break all submissions were uploaded to the Council website and a public notice was released inviting further submissions (with a closing date of 31 January). Each submitter was advised separately of this.
- 2.2 At this stage, the hearing is planned before the end of March 2020. Council expects to receive directions from the Commissioner before the end of this month.

2.3 Council will be making our own submission (on behalf of the CEO) in support of the change.

#### 3 Annual Plan for 2020/21 and Long Term Plan for 2021-31

#### **Annual Plan**

- 3.1 Council has a statutory obligation to prepare and adopt an annual plan for every financial year and a long-term plan once every three years.
- 3.2 The first year of the long-term plan is deemed to be the annual plan. The second and third years of a long-term plan are reflected in the annual plan and significant variations from the long-term plan must be disclosed. Council is not required to consult with the community if the proposed annual plan does not include significant or material differences from the content of the long-term plan for the financial year to which the proposed annual plan relates.
- 3.3 The intended scope of the 2020/21 annual plan is a topic for Council's workshop on 20 February. 2020/21 will be the second year of the 2018-28 long-term plan.

#### Long-Term Plan ('LTP')

- 3.4 The 2021-31 Long Term Plan is likely to be the most important document adopted by Council during the triennium. It has a long-term focus at least ten years, with a requirement that the infrastructure strategy extend to at least thirty years. Public consultation is mandatory and both the process in developing the plan and the final document are subject to scrutiny by auditors appointed by the office of the Auditor General. The Government's decision to reinstate a focus on well-being in the Local Government Act will need to be reflected in the content of the 2021-31 LTP.
- 3.5 The workshop on 20 February will address the question 'what does a good LTP look like?'

#### 4 Putorino landfill

4.1 Discussions continue with Iwi and Horizons over identifying the preferred solution.

#### 5 Provincial Growth Fund application for the Marton rail hub

5.1 The application is under consideration by officials in the Provincial Development Unit. An initial discussion took place on 22 January 2020. This meeting was positive, with further work expected to be requested to support our application.

#### 6 Marton water

- 6.1 The reservoir at the Marton Water Treatment Plant holds about 3 day's supply to town. Although during January the reservoir level has not fallen below 45%, staff have prepared and sampled the Calico Line Bore to comply with NZ Drinking Water Standards and are ready to make use of it if needed. The plan is to blend limited daily volumes of water from the Calico line bore into the network during the daily high use hours to allow for a high dilution rate that will limit the risk of producing colour in the water supply. The daily volume from Calico will cover the difference between the plant production and town consumption to keep the reservoir level to a steady state.
- 6.2 However, while the water provided from the treatment plant remains safe to drink, its colour (and odour) is an issue for many residents. We are in the process of installing a standalone facility for drinking water that will remove all taste and odour from the town supply. This will be at the Marton Memorial Hall where residents will have the opportunity to fill containers for home use at no charge.

#### 7 Onepuhi Reserve

- 7.1 During deliberation on submissions to the 2019/20 Annual Plan, Council resolved (19/RDC/150) to support the Onepuhi and Porewa Community Group in its work at the Onepuhi Reserve. The adjoining landowner, Rangitikei Aggregates Limited (RAL), has since offered to gift a small area of its land to enhance and extend the reserve (refer overlay attached as <u>Appendix 1</u>). RAL offers to meet all costs involved in the transfer.
- 7.2 The process for transfer may only require a boundary adjustment rather than a full survey and subdivision consent. Planning advice is awaited. A recommendations is included to accept the offer and progress the matter.

#### 8 Swimming pools

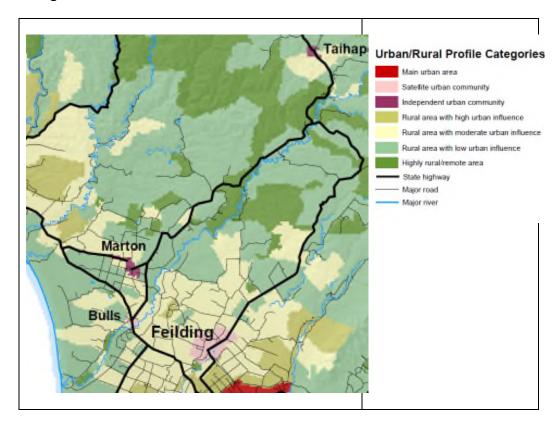
- 8.1 Section 17A of the Local Government Act 2002 requires every local authority to review the cost effectiveness of current arrangements for meeting the needs of its communities for good-quality local infrastructure, local public services, and performance of regulatory functions.
- 8.2 This requirement applies to the management and operation of the Marton and Taihape swim centres which is presently outsourced, and for which the contract expires at the end of June 2020.
- 8.3 It is planned to have a Council decision in place by the end of April 2020 so that the arrangements are secured for the 2020/21 swimming season.

#### 9 Youth Council

- 9.1 Last year nominations were open until the end of February, with a total of 21 applications received. For the 2020 Council, nominations closed on 6 December 2019. 3 were received for 7 vacancies. This reflects the natural preoccupation with NCEA and then holidays. Nominations are being reopened until the end of February.
- 9.2 The Youth Council's first meeting is scheduled for 22 March, as part of their training weekend at River Valley

#### 10 John Beresford Swan Dudding Trust Advisory Committee

10.1 At its meeting on 31 October 2019, His Worship the Mayor was appointed as the Council's representative on the Advisory Committee. The second appointment was deferred because of the definition of 'resident of the rural area of the Rangitikei' as distinct from being a 'resident of Marton'. This requirement was a result of a Court Order on 29 November 1990. The trust deed dated 8 July 1963 had specified 'the person for the time being holding the office of Mayor' and 'a person nominated from time to time by a resolution of the Rangitikei County Council'. The Council's files do not contain clarification on the reason for the change.



10.2 As indicated in the map above, Statistics New Zealand recognises three urban areas only in the Rangitikei – Bulls, Marton and Taihape – with the rest of the District considered as rural. If Council accepts that is a reasonable interpretation

of the scope of the Dudding Trust deed, the second appointment could be made and documented on that basis.

#### 11 Road closures

11.1 There are no new proposed road closures since Council's last meeting.

#### 12 Archives Central

12.1 The most recent newsletter is attached as Appendix 2.

#### 13 Service request reporting

13.1 The summary report for first response and feedback, and resolutions (requests received in November 2019) is attached in <u>Appendix 3</u>.

#### 14 Elected Members attendance

14.1 Elected Members attendance to date of publicly notified meetings for the 2019/22 triennium is attached as <u>Appendix 4.</u>

#### 15 Staff

- 15.1 The vacancy of Resource Management Consent Planner will be readvertised as no applicant from the previous advertising was identified for suitable for appointment. The Graduate Planner role is under consideration.
- 15.2 Nardia Gower has been promoted and appointed to be Strategy and Community Planning Manager. The consequential vacancy of Strategic Advisor Youth will be advertised in February.
- 15.3 Kathryn McDonald has been appointed to the new Accountant position. The Management & Systems Accountant role will be readvertised.
- 15.4 Leah Johnston has been appointed to the Communications & Graphics Designer role.
- 15.5 A 12-month Human Resources Advisor role has yet to be filled.
- 15.6 An all staff get together is being held at Dudding Lake in the afternoon of Tuesday 18 February 2020. Council offices will be closed during this time.

#### 16 Recommendations:

16.1 That the report 'Administrative Matters – January 2020' to the 30 January 2020 Council meeting be received.

- 16.2 That the offer from Rangitikei Aggregates Limited to transfer an area of land to the existing reserve, at no cost to Council, be accepted, and that he Chief Executive be directed and authorised to complete all actions and documents required to give effect to the transfer.
- 16.3 That, accepting that Statistics New Zealand recognises Bulls, Marton and Taihape as being the only urban areas in the Rangitikei with the rest of the District being considered rural, Council appoints ....... to be its representative on the J B S Dudding Trust as a resident of the rural area of the Rangitikei.

Peter Beggs Chief Executive

# Appendix 1



# Appendix 2



#### ARCHIVES CENTRAL

**NEWSLETTER** 

JANUARY 2020 Issue #48

WELCOME to the first issue of the Archives Central Newsletter for 2020. The Team @ Archives Central hopes everyone had a great festive season with the ones that they love and are refreshed for twelve months ahead. A New Year with plenty of new possibilities lies ahead.

In this issue:

FROM THE ARCHIVES

Tararua District
Unstable Archives

- VISITS & PROJECTS
   Digital Developments
- INDUSTRY NEWS

  Retrolens Launch
- STATISTICS
- THIS IS NOT H&S

Visit Archives Central

40 Bowen Street Feilding 4702

(06) 952 2819 0508 522 819

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#### FROM THE ARCHIVES

TARARUA - HAWKE'S BAY, WAIRARAPA OR MANAWATU?

The Tararua District, created in 1989, has changed regional affiliations a number of times over the last 160 years. Back in 1854 the district first came under the auspices of the Wellington Provincial Government. That would last till 1858 when the Hawke's Bay area seceded, forming its own province with the boundary set south of Woodville.

The provinces were disbanded in 1876 and replaced with a system of County Councils, but no regional bodies were properly established until the 1940s when the Catchment Boards were set up.

(Continued pg 2)



#### VISITS & PROJECTS

This Vancouver

We are hitting the ground running in 2020 as we begin the redevelopment of our digital repository.





Two CatalystIT websites built with Islandora8

ARCHIVESCENTRAL.ORG.NZ MONTHLY STATISTICS

2365

**Unique Visitors** 

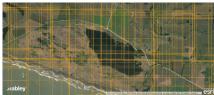
4457

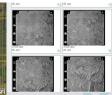
32,910
Page Views

Number of Visits

#### RETROLENS HISTORIC AERIAL IMAGERY

In late December the Local Government Geospatial Alliance (LGGA) collection of historical aerial images for the Manawatū-Whanganui Region became available via the







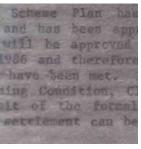
#### **UNSTABLE ARCHIVES - THERMAL PAPER**

Retrolens.nz

Some

of the digitised surveys are available for download (1936 – 2005), released under Creative Commons Attribution 3.0 NZ.

The Archives Central aerial photograph collection currently contains over 36,500 contact prints and negatives from across the Manawatū-Whanganui region, with 1300 high-quality images available via



'Direct thermal' document

# Even your advantage of the party of the part

'Thermal transfer' document

#### THIS IS NOT HEALTH AND SAFETY!

Archives Central recently undertook Retention and Disposal (R&D) action on historical items from Horizons Regional Council's River Management Team. In amongst the treasure trove were photographs of flooding of the Makino Stream in June 1976. One photograph shows a local student standing on the Duke Street Bridge watching the flood waters wash over. The Makino Stream isn't the warmest water in the world in June, so we can only assume they weren't there for a swim.



Makino Stream in flood at the Duke Street Bridge looking upstream, Feilding Flood is dated 29 June 1976. Ref: A-2019-16\_13

#### FROM THE ARCHIVES cont.

(Continued from pg 1)

With boundaries determined by the rivers and catchments, the area from Dannevirke through to Eketahuna found itself under the administration of the Manawatu Catchment Board. This Manawatu identity was further cemented in 1981 when the area came under the Manawatu United Council, a regional body responsible for civil defence and regional planning.

In 1989, during New Zealand's local government reorganisation, the new Tararua District was formed. The regional councils created at this time were aligned with the water catchments, so the new District found itself under the new Manawatū-Whanganui Regional Council.

VISIT US ON FACEBOOK

@ArchivesCentralMWLASSNZ





# Appendix 3

Service Requests - First Response Compliance: November 2019

ount of Rec No ow Labels	Column Labels Overdue	Responded Late	Responded on time	(blank) Grand To
	Overdue 1			· · · · · · · · · · · · · · · · · · ·
Animal Control  Animal welfare concern	1		. 58	
Barking dog		4		
Dog attack		2		
Dog property inspection (for Good Owner status)			3	
Found dog		2		
General enquiry		1		
Lost animal		10	8	
Roaming dog		2	. 14	
Wandering stock	1	1	. 3	
Bylaws	2			
Traffic and Parking	2			
Cemeteries		1		
General enquiry				
Council Housing/Property		8		
Council housing maintenance		8		
Council property maintenance			1	
Environmental Health	17	1		
Abandoned vehicle			5	
Dumped rubbish - outside town boundary (road corridor only)	1			
Food premises health issue			1	
General enquiry			1	
Livestock (not normally impounded)	1			
Noise	14	1	. 4	
Vermin	1	-		
Footpaths	2		4	
•				
Footpath maintenance	1		2	
General enquiry	1		2	
General enquiry	1		1	
General enquiry	1		1	
Parks and Reserves		2	. 3	
General enquiry		1	. 2	
Maintenance (parks and reserves)		1	. 1	
Roads	6		22	
Culverts, drains and non-CBD sumps			1	
General enquiry	1		2	
Potholes	2		3	
	3		12	
Road maintenance - not potholes	3			
Road signs (except state highway)			3	
Vehicle crossings			1	
Roadside Trees, Vegetation and Weeds	3	1		
Rural trees, vegetation and weeds	1		2	
Urban trees, vegetation and weeds	2	1	. 1	
Solid Waste			1	
Waste transfer station			1	
Stormwater			4	
General enquiry			1	
• •				
Stormwater blocked drain (non urgent)			2	
Stormwater blocked drain (urgent)	_	_	1	
Street Lighting	2			
Street lighting maintenance	2	5		
Wastewater			1	
Caravan effluent dump station			1	
Water	1		19	
Bad tasting drinking water			3	
HRWS maintenance required			1	
Location of meter, toby, other utility			1	
Low drinking water pressure			1	
Replace meter, toby or lid			5	
Water leak - council-owned network, not parks or cemeteries	1		4	
Water leak at meter/toby			4	
(blank)				
· · · · · · · · · · · · · · · · · · ·				
(blank)				

#### Service Requests - Resolution: November 2019

Count of Rec No Row Labels	Column Labels Completed Late	Completed on time	Overdue	(hlank)	Grand Total
Animal Control	Completed Late	•		(biank)	Grand Total
Animal control  Animal welfare concern	2				0
Barking dog	8	11			19
Dog attack	3				1.
Dog property inspection (for Good Owner status)	э	3			
	2				1
Found dog	1				
General enquiry					:
Lost animal	11				1
Roaming dog	2				1
Wandering stock	1	4			
Bylaws			2		
Traffic and Parking			2		
Cemeteries	1				
General enquiry	1				
Council Housing/Property	8				1
Council housing maintenance	8	7			1
Council property maintenance		1			
Environmental Health	1	18	10		2
Abandoned vehicle		4	. 1		
Dumped rubbish - outside town boundary (road corridor only)			1		
Food premises health issue		1			
General enquiry		1			
Livestock (not normally impounded)		_	1		
Noise	1	12			1
Vermin	-		1		-
Footpaths	1	2			
Footpaths Footpath maintenance		1			
General enquiry	1				
General enquiry	1	1			
		1			
General enquiry	•				
Parks and Reserves	2				
General enquiry	1				
Maintenance (parks and reserves)	1				
Roads		22			2
Culverts, drains and non-CBD sumps		1			
General enquiry		2			
Potholes		3	2		
Road maintenance - not potholes		12	3		1
Road signs (except state highway)		3			
Vehicle crossings		1			
Roadside Trees, Vegetation and Weeds	1	3	3		
Rural trees, vegetation and weeds		2	1		
Urban trees, vegetation and weeds	1	1	. 2		
Solid Waste		1			
Waste transfer station		1			
Stormwater		4			
General enquiry		1			
Stormwater blocked drain (non urgent)		2			
Stormwater blocked drain (from digent) Stormwater blocked drain (urgent)		1			
· - · · · · · · · · · · · · · · · · · ·	-				1
Street Lighting	<b>5</b>				
Street lighting maintenance	5				1
Wastewater		1			
Caravan effluent dump station		1			_
Water	1				2
Bad tasting drinking water		3			
HRWS maintenance required		1			
Location of meter, toby, other utility		1			
Low drinking water pressure		1			
Replace meter, toby or lid		5			
Water leak - council-owned network, not parks or cemeteries	1	3	1		
Water leak at meter/toby		4			
(blank)					
(blank)					
Grand Total	50	136	28		21
	30	130	_0		-

#### Service Requests - First Response Compliance: November 2019

Count of Rec No	Column Labels				
Row Labels	Overdue	R	lesponded Late	Responded on time	<b>Grand Total</b>
Animal Control		1	22	58	81
Bylaws		2			2
Cemeteries			1		1
Council Housing/Property			8	8	16
Environmental Health	1	17	1	11	29
Footpaths		2		4	6
General enquiry		1		1	2
Parks and Reserves			2	3	5
Roads		6		22	28
Roadside Trees, Vegetation and Weeds		3	1	3	7
Solid Waste				1	1
Stormwater				4	4
Street Lighting		2	5	4	11
Wastewater				1	1
Water		1		19	20
Grand Total	3	35	40	139	214

#### **Service Requests - Feedback**

Count of Rec No	Column Labels				
Row Labels	email	In person	<b>Not Required</b>	Telephone	<b>Grand Total</b>
Animal Control		1	1 50	29	81
Bylaws			2		2
Cemeteries				1	1
Council Housing/Property			16		16
Environmental Health		2	23	4	29
Footpaths			4	. 2	6
General enquiry			1	. 1	2
Parks and Reserves		2	2	. 1	5
Roads		3	20	5	28
Roadside Trees, Vegetation and Weeds			3	4	7
Solid Waste			1		1
Stormwater			3	1	4
Street Lighting			9	2	11
Wastewater			1		1
Water		1	16	3	20
Grand Total		9	151	53	214

# Appendix 4

Date	Meeting	HWTM	Belsham	Ash	Carter	Dalgety	Duncan	Dunn	Gordon	Hiroa	Lambert	Panapa	Wilson
NEW TRIENNIUM 2019-2020													
24/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR
5/12/2019	Audit/Risk	PR	PR		AT	AT	AT		PR	AT	AT	AT	PR
12/12/2019	Assets/Infrastructure	PR	PR	AP	PR	PR	PR	PR	PR	AT	PR	PR	PR
12/12/2019	Finance/Performance	PR	PR	AP	PR	PR	AT	AT	PR	PR	AT	PR	PR
12/12/2019	Policy/Planning	PR	PR	AP	AT	PR	PR	PR	PR	PR	PR	PR	PR
12/12/2019	Council	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	PR

PR	Present - is a member of the committee
AT	Attendance, not on committee but in attendance
AP	Apology
	Indicates is not a member of the Committee
AB	Absent - no apology received
СВ	Not present as on Council business

### Attachment 9

#### Memorandum



To: Council

From: Arno Benadie

Date: 24 January 2020

Subject: Top Ten Projects – status, January 2020

**File:** 5-EX-4

This memorandum updates the information presented to the January 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

#### 1. Mangaweka Bridge replacement

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The project is now in the pre-implementation phase. This phase includes land purchase negotiations, planning requirements such as designations and early contractor involvement.

#### Monthly update:

The design of the new bridge is complete, and contract documents are being finalised. The approach alignment has been designed, and the structural design is progressing. A full approach alignment for both sides of the river has been designed. This includes access ways to both campgrounds and any other adjacent properties. Care was taken during the design to reduce the impact on the nearby bat-roosting trees. It has been determined that lighting on the bridge will not be required. Feature lighting is not being considered due to the impact it would have on the surrounding environment and fauna.

The Resource Consent process is proceeding, with a number of reports and assessments being delivered in preparation for the consent submission. Some key findings are:

• Landscape assessment: Planting of native species on exposed earthworks. Barriers are not to block vision of surrounding landscape.

- Cultural impact report: Inclusion of signage for historic sites in the vicinity of the bridge. Design inspiration to be taken from the existing bridge.
- Ecological report: Bird breeding and fish spawning seasons to be considered when scheduling works. Particular trees should be protected if possible for bat roosting. All vegetation cleared to be revegetated.
- The hydrology and hydraulic report, geotechnical report and design philosophy statement are complete.
- The resource consent was lodged with Horizons Regional Council in December 2019.

#### 2. Marton to Bulls Wastewater centralisation project

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed "on hold" pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. A draft Memorandum of Understanding prepared by the New Zealand Defence Force is under consideration.

#### Monthly update:

Work on determining the wastewater characterisation and total loads and flows entering both the Marton and Bulls treatment plants was commissioned last year and is due to be completed by March 2020. This will tell us how the existing plants are performing and what we need to correct to achieve the design performance for each plant. It will also inform us on the temporary upgrades that might be required to accept the Ohakea wastewater and still comply with our existing discharge consent.

Three parcels of farm land became available for purchase towards the end of 2019. One has been sold since then, but the remaining two are still available for consideration as land for disposal. We obtained expert advice on the suitability of the soil types and conditions on both farms, and unfortunately neither one will be suitable for the current disposal options. We will

now return to negotiations with Ngati Apa to allow RDC to consider making use of their coastal land for disposal.

Conceptual Design of the pipeline between Marton and Bulls has been completed. The information about the potential performance of both treatment plants mentioned above will determine the final pipe and pump station sizes before the contract can be tendered.

#### 3. Upgrade of the Ratana wastewater treatment plant

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local lwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.

#### Monthly update:

Two parcels of farmland became available for sale in December 2019. We followed up on both opportunities by visiting the farms and having a more detailed look at the soil conditions. The selling price of the two farms are between \$1.8 Mil and \$3 Mil respectively, and since the funding from MfE only contributes \$275 000 to the purchase of land, a more cost effective solution will be to pursue and alternative option available to RDC at the moment. The alternative is to negotiate a long term lease agreement with a property owner with land available on the coats. The property owner was going to put the proposal to the trust owning the and during their annual general meeting in December 2019, and we will resume discussions with them in February this year. We are discussing the funding implications with MfE as the grant for the project was specifically for the purchase of land with no mention of a long term lease. No resolution has been reached with MfE yet, however a letter written by Mayor Andy Watson to Prime Minister Jacinda Ardern on this issue ahead of the Ratana birthday celebrations has been met with a positive response from DIA.

- 4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town
  - A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
  - At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd

- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme.

#### **Monthly Update:**

The Ministry for Primary Industries requested additional information on the funding contract from the PGF. This has been supplied to them just before Christmas 2019 for approval. A follow-up meeting is planned for 10 February to discuss and agree on the final contract to be signed between Council and the PGF. Once this has been completed work will start on appointing a consultant to produce the detailed business case. At this point in the project Council will step back and hand control back to the farmers that will be served by this scheme. The farmers in the Tutaenui rural water scheme catchment formed a representative committee prior to the applications to the PGF, and it will be this committee that will be involved in the progress of the project.

#### 5. Future management of community housing

- The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing
- At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018.
- All tenants have been advised (in writing) of the change, to take effect from 1 November 2018
- Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio
- Council's decision to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative
- Quotes are being sourced for demolition of both buildings and clearing the site.

#### **Monthly Update:**

No new information to add for this period.

#### 6. Bulls multi-purpose community centre

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of April 2020.

#### **Monthly Update:**

December and January have been a productive period for the project. While building progress has steadily continued, the development and progress of the building has seen numerous minor changes to improve the structure, function, design and longevity of the building. To ensure compliance, the project team is working closely with the Building Consent Authority (BCA) to administer the required amendment applications to reflect the changes mentioned above. This process has been staged to minimise the impact on construction work. The first application was submitted in December 2019 and granted January 2020.

The foundation amendment currently requires a resource consent and the application is in progress. The structural amendment still requires engineering advice before it can be submitted by the end of January. The plumbing and drainage amendment was submitted in mid-January and is being processed. The project team is busy correlating the amendments for the internal changes, and will be submitting the application soon.

The site work completed in December and January includes exterior sheathing, windows, panel installation, stage framing, elevator frame installation, and roofing. Work underway for the same period is exterior cladding, plumbing pre-line, electrical pre-line, mechanical pre-line, back stair installation, external wall insulation, fire water tank foundation, and town square excavation has begun.

After the review during the temporary pause last year, it was identified that the project would benefit from more support and we have contracted one additional resource from WT Partnership to the team. He is an experience project manager and comes with a wealth of knowledge. In his role he will review the contract instructions issued by the project engineer and support the management of the project engineer, contractor, and other consultants.

#### 7. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This
  requires earthquake-prone buildings to be assessed within 5 years and remediated
  within 15 years. This means that over the next 20 years all earthquake-prone buildings
  in the Marton Town Centre will need to be remediated. This includes Council-owned
  sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport, Abraham & Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site.
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site.
   Overall, the submissions were strongly in favour of Council continuing to develop the Town Centre site as the new Marton Civic Centre.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should:
  - 1. Retain and refurbish the buildings
  - 2. Demolish the buildings and construct a new facility on the site.
  - 3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered

#### **Monthly Update:**

As mentioned above, it has been identified that further consultation with the community is required before the project progresses further. A communications plan is being developed and will be discussed with Council in the near future.

#### 8. Taihape Memorial Park development

- While Council set out its position on the initial stage of development on Memorial Park
  in the draft Long Term Plan consultation document, subsequent deliberations and
  discussions led to a request for a further report outlining various options and their
  costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July
  2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions where held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019.

#### **Monthly Update:**

We are in the process of generating a new scope of work for Copeland Associates Architects to cover the scope of work for the next phase of the project. We have collated all the

comments and inputs from all the sporting codes into a document, and the architect will now be asked to make changes to the concept design to reflect these changes. Once that is completed we will get an updated rough order of costs for the updated building and bring hat information back to Council to discuss the next steps.

#### 9. Taihape civic centre.

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

#### 10. Marton Dam spillway repair

- During April 2019 damage to the Marton Dam spillway was identified.
- Vegetation was removed to clear the site and assess the damage. Emergency repairs to the original damage started in July 2019
- During the emergency repairs, heavy rain elevated the water level in the dams sufficiently to expose further leaks and damage to the face of the dam wall in the area of the spillway.
- RDC employed the services of dam wall specialists form Stantec consulting engineers to assess the damage and to quantify the risk of failure in July 2019.
- The Stantec assessment and scope of work was received in August 2019 and identified serious risks and damage to the dam wall caused by the spillway.
- The water level in both dams was maintained at a low level to prevent the spillway from being used during periods of rain.
- Stantec started work on the Emergency repairs, Emergency Action Plan, Hydrology (flood) study, Dam break study in October 2019
- Stantec prepared a specialised scope of work and specifications for the temporary repair of the spillway in December 2019.
- The work for the temporary repair has gone out to tender in December 2019

#### Monthly update:

The temporary repair work has been tendered and we attracted the interest of 8 contractors. A site visit was held on 13 January 2020 with all contractors in attendance. The tenders close in February 2020 and we will report back to Council with the preferred contractor.

Due to maintaining a low water level in the dams, we entered the dryer summer months with less water storage that we would normally have. We have changed the pipework from the Tutaenui bore to allow us to augment the water storage in the bottom dam to allow for more available water for treatment without removing the buffer capacity for water storage in the top dam. The Tutaenui bore has been in use since the early part of January 2020.

#### **Recommendation:**

That the memorandum 'Top Ten Projects – status, January 2020' to the 30 January 2020 Council meeting be received.

Arno Benadie Principal Infrastructure Advisor

### Attachment 10



#### Rangitīkei District Council

### Omatane Rural Water Supply Sub-Committee Meeting Minutes – Wednesday 13 November 2019 – 3:00 p.m.

#### **Contents**

1	Welcome	2
2	Apologies	
3	Members' conflict of interest	
4	Confirmation of order of business	
5	Confirmation of Minutes	
6	Proposed rate for 2019/20	
7	Water Managers Report	
8	Financial Report	
	Members/Questions	
9		
10	Date of Next Meeting  Meeting Closed	
$_{11}$	Meeting Closed	≾

**Present**: Mr A McKay

Mr N Gregory Mr R Law

Also Present: Cr G Duncan

In Attendance: Mr A van Bussel, Operations Manager

Mr A Dahl, Financial Services Team Leader
Mrs L McKnight-Wilson, Administration

,

**Tabled Documents:** Item 7: Water Managers Report

Item 8: Financial Report - Financial Statement ending 30 September 2019

#### 1 Welcome

The Chair welcomed everyone to the meeting.

#### 2 Apologies

That the apologies from Mr A Ramsay, Mr G Duncan and Mr A Benadie be accepted.

Mr N Gregory/Mr R Law. Carried.

#### 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

#### 4 Confirmation of order of business

The order of business was confirmed.

#### 5 Confirmation of Minutes

The meeting agenda referred to the Hunterville Rural Water Supply Sub-Committee meeting held on 14 November 2018. However, the minutes included with the Order Paper were (correct) for the Omatane Rural Water Supply Sub-Committee meeting held on 14 November 2018.

It was noted that there was no documentation to support farm maintenance discussion held at previous meeting.

#### Resolved minute number 19/ORWS/01 File Ref

That the Minutes of the Omatane Rural Water Supply Sub-Committee meeting held on 14 November 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr A McKay/Mr N Gregory. Carried

#### 6 Proposed rate for 2019/20

#### Resolved minute number 19/ORWS/02 File Ref

Council proposed that the rate of the Omatane Rural Water Supply Scheme for the 2020/21 year be increased by 2%, that is, \$72.84 GST inclusive/cubic metre.

Mr A McKay/Mr R Law. Carried

#### 7 Water Manager's Report

Mr van Bussel tabled his report and stated that the flow meters are not operating properly with new meters to arrive in the next few years. Mr van Bussel suggested members should monitor their own flows.

Resolved minute number 19/ORWS/03 File Ref 6-WS-3-8

That the 'Omatane Rural Water Supply – Water Managers Report' to the 13 November 2019 Omatane Rural Water Supply Sub-Committee meeting be received.

Mr N Gregory/Mr R Law. Carried

#### **8** Financial Report

Mr A Dahl tabled the financial report.

Resolved minute number 19/ORWS/04 File Ref 3-CT-3-1

That the 'Omatane Rural Water Supply – Financial report' to the 13 November 2019 Omatane Rural Water Supply Sub-Committee meeting be received.

Mr A McKay/Mr N Gregory. Carried.

#### 9 Members/Questions

There are some major breaks on the Tweedale property that Mr Dene Smith would look into.

#### 10 Date of Next Meeting

11 November 2020

#### 11 Meeting Closed

3:50 pm

Confirmed /Chaire

Date:

Commined/Chair:	 	 	



#### Rangitīkei District Council

## Turakina Reserve Management Committee Meeting Minutes – Tuesday 3 December 2019 – 7:00 p.m.

#### **Contents**

1	Welcome	)
2	Apologies	
3	Introduction of Committee members	
4	Election of Chair	
5	Election of Deputy Chair	
6	Guidance for the Turakina Reserve Management Committee	
7	Standing Orders	3
8	Members' conflict of interest	3
9	Confirmation of order of business	3
10	Budget Submission	3
11	Arrangements for Highland Games	3
12	Receipt of minutes from the last meeting in the 2016-19 triennium	3
13	Late Items	3
14	Future Items for the Agenda	1
15	Next meeting	1
16	Meeting closed	1

Present: Duran Benton

Alastair Campbell

Laurel Mauchline-Campbell

Carol Neilson

His Worship the Mayor

Cr Jane Dunn Cr Brian Carter

Also present: Nardia Gower, Strategic Advisor for Youth

#### 1 Welcome

His worship the Mayor called the meeting to order at 7.01pm and welcomed everyone.

#### 2 Apologies

That the apology for the late arrival of Cr Waru Panapa be received.

Cr Dunn / Ms L Mauchline Campbell. Carried

#### 3 Introduction of Committee members

Each member of the Committee

#### 4 Election of Chair

Resolved minute number 19/TRMC/17 File Ref

That Laurel Mauchline Campbell appointed Chair of the Turakina Reserve Management Committee.

Ms C Neilson / Mr Campbell. Carried

The Mayor or Ward Councillor vacated the Chair for Laurel Mauchline Campbell.

#### 5 Election of Deputy Chair

Resolved minute number 19/TRMC/18 File Ref

That Duran Benton be appointed Deputy Chair of the Turakina Reserve Management Committee.

Mr A Campbell / Ms C Neilson. Carried

#### **6** Guidance for the Turakina Reserve Management Committee

Resolved minute number 19/TRMC/19 File Ref

That the memorandum 'Guidance for the Turakina Reserve Management Committee' to the Turakina Reserve Management Committee at the 3 December 2019 meeting be received.

Ms L Mauchline Campbell / Mr D Benton. Carried

#### 7 Standing Orders

The committee noted the attached document.

#### 8 Members' conflict of interest

There were no conflicts of interest declared. His Worship the Mayor stated that at each meeting every member has the responsibility to declare any potential conflict of interest, and further that it is not for the Chair to state a member's conflict but it is for the Chair to manage the meeting and any declaration made. Should a member have a pecuniary or financial interest in an agenda item they are obligated to declare a conflict of interest and the Committee member should vacate the room for that item.

#### 9 Confirmation of order of business

There were no changes to the order of business.

#### 10 Budget Submission

The committee had a pre-meeting workshop and gave the following verbal list of expenditure items for the upcoming financial year:

- Noting that the domain had been identified as a dog exercise area the committee wish to have a sign stating so and a doggy-doo rubbish bin installed.
- In consultation with Caledonian Society the committee wish to meet with the Park and Reserves Team leader on site to discuss the location and planting of shade trees around the perimeter.
- Long term plans for toilets in the domain.

#### 11 Arrangements for Highland Games

Mr Benton spoke briefly, noting the games are tracking well, same as before, preparations are planned with the Parks and Reserves team for the week before with scheduled mowing on the Domain the Tuesday prior and further to tidy up the town.

#### Undertaking Subject Turakina Tidy for Highland Games

Parks and Reserves team to be informed that Turakina township gets tidied prior to The Turakina Highland games along with the mowing of the Domain.

#### 12 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted the attached document.

#### 13 Late Items

Nil

#### 14 Future Items for the Agenda

Nil

#### 15 Next meeting

Thursday 13 February 2020, 7.00pm

#### 16 Meeting closed

The meeting was closed at 7.12pm





#### Rangitīkei District Council

### Turakina Community Committee Meeting Minutes – Tuesday 3 December 2019 – 7:30 p.m.

#### **Contents**

1	Welcome	2
2	Apologies	2
3	Introduction of Committee members	
4	Election of Chair	
5	Election of Deputy Chair	
6	Guidance for Community Committees	
7	Standing Orders	
8	Member's conflict of interest	
9	Confirmation of order of business	
10	Turakina Cemetery Management	
11	Small projects Grant Scheme update – November 2019	
12	Rangitīkei Youth Council applications are open for 2020	
13	Receipt of minutes from the last meeting in the 2016-19 triennium	
14	Late Items	
15	Future Items for the Agenda	
16	Next meeting	
17	Meeting Closed	6

Present: Kathleen Barker

Duran Benton James Bryant Tina Duxfield

Laurel Mauchline Campbell

Carol Neilson Linda O'Neill Anne Rice

His Worship the Mayor

Cr Waru Panapa Cr Jane Dunn Cr Brian Carter

Also present: Nardia Gower, Acting Strategy and Community Planning Manager

#### 1 Welcome

The Mayor welcomed the Committee members.

#### 2 Apologies

That the apology for Cr Panapa and Ms June McDonald be received.

Cr Dunn / Cr Carter. Carried

#### 3 Introduction of Committee members

The Committee members introduced themselves.

#### 4 Election of Chair

The following nominations were made and declined.

Mr Duran Benton nominated by Ms Carol Neilson

Ms Tina Duxfield nominated by Mr Duran Benton

Ms Linda O'Neill nominated by Ms Kathleen Bayler

Resolved minute number 19/TCC/028 File Ref

That Laurel Mauchline Campbell appointed Chair of the Turakina Community Committee.

Ms T Duxfield / Ms K Bayler. Carried

The Mayor vacated the Chair for Laurel Mauchline Campbell.

#### 5 Election of Deputy Chair

Resolved minute number 19/TCC/029 File Ref

That James Bryant be appointed Deputy Chair of the Turakina Community Committee.

Ms L Mauchline Campbell / Ms T Duxfield. Carried

#### **6** Guidance for Community Committees

Resolved minute number 19/TCC/030 File Ref 3-CC-1-5

That the memorandum 'Guidance for Community Committees' to the Turakina Community Committee at the 3 December 2019 meeting be received.

Mr D Benton / Ms K Bayler. Carried

Resolved minute number 19/TCC/031 File Ref 3-CC-1-5

That Ms L Mauchline Campbell be appointed as the Turakina Community Committee grant assessor for the Community Initiatives and Events Sponsorship schemes.

Ms C Neilson / Ms L O'Neill. Carried

#### 7 Standing Orders

The Committee noted the document included with the agenda.

#### 8 Member's conflict of interest

There were no declared conflicts of interest.

His Worship the Mayor stated that at each meeting every member has the responsibility to declare any potential conflict of interest, and further that it is not for the Chair to state a member's conflict but it is for the Chair to manage the meeting and any declaration made. Should a member have a pecuniary or financial interest in an agenda item they are obligated to declare a conflict of interest and the Committee member should vacate the room for that item.

#### 9 Confirmation of order of business

There was no change to the order of business

The Mayor was granted to opportunity to provide a verbal update on Council matters in Late Items.

#### 10 Turakina Cemetery Management

The Committee noted the following

 While sheep was the suggested animal for grazing when the Committee was initially approached for consultation, the lease states sheep and cattle.

- Ms L Mauchline Campbell provided some background to new Committee members regarding the survey of pauper graves.
- Previous damage to graves by animals was not from this lessee.
- The Committee seeks a win-win situation for everyone.

Resolved minute number 19/TCC/032 File Ref 6-CE-6-1

That the report 'Turakina Cemetery Management' to the Turakina Community Committee meeting 3 December 2019 be received.

Ms L Mauchline Campbell / Ms A Rice. Carried

#### 11 Small projects Grant Scheme update – November 2019

Ms Neilson spoke to the Committee about purchasing cups and a teapot for community events that could be stored at the school.

Resolved minute number 19/TCC/033 File Ref 3-CC-1-2

That the memorandum 'Small Projects Grant Scheme Update - November 2019' to the 3 December 2019 Turakina Community Committee be received.

Cr J Dunn / Ms Duxfield. Carried

Resolved minute number 19/TCC/034 File Ref 3-CC-1-2

The Turakina Community Committee delegate authority to Ms Carol Neilson to spend up to \$150 for one teapot and remainder spent on cups.

Mr D Benton / Ms K Bayler. Carried

#### 12 Rangitīkei Youth Council applications are open for 2020

Ms Gower spoke to the item, highlighting some of the activities of the 2019 Youth Council, and encouraged the Committee to talk to any Turakina youth that may be interested.

#### 13 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted the document included in the agenda.

#### 14 Late Items

The Mayor gave the following verbal update:

Rangitīkei District Council has six new council members and a new Chief executive - Peter Beggs who started a month ago

The Chief Executive and His Worship the Mayor attended the Local Government New Zealand Rural and Provincial two day meeting in Wellington where the focus topics included: changes to fresh water regulation, climate change, and local authorities' urban contamination to waterways. Further noted was the Sustainable Land Use Package which could result in places such as the Canterbury Plans changing from intensive dairy farming back to sheep or forest.

Fresh-water changes that will impact on local authority infrastructure stormwater and wastewater, impact on farming - can be very significant ie. Canterbury plains dairy farmers not be allowed.

There are potential risks being highlighted with Carbon Farming, i.e. the act of planting farms in forestry with no intention of harvesting. Such risks to a community include decreasing economy and work options, followed with closure of schools and businesses. There has been a lot of discussion at a national level about Carbon Forestry and forestry in total with harvest forests impact on roads

Minister Jones further announced funding for the science research around bio forestry and the production of bioplastics. Council started the process of a District Plan change to accommodate the industry set up in Marton; however, due to commercial sensitivity Council was unable, until recently, to disclose fully why the change was being sought. The potential business will result in greater quantities of timber being milled and processed in New Zealand instead of off shore and the waste product of that industry being turned into bioplastic. There has been a number of submitters to the District Plan change. The potential timber process business will include a sawmill, plywood mill, de-barker and a series of factories that take forestry waste and produce PLA that can be used as bioplastics and are fully bio degradable. The debark factory will address the issue of export trees that go to china who will no longer be accepting methyl bromide treated timber.

There is political talk around the national elections next year. Minister Parker is due to make a public announcement regarding action the Ministry of the Environment will undertake to address the soil contamination of PFAS around Ohakea.

Rangitīkei housing has gone from in-fill housing being soaked up to new housing developments and subdivisions going for consent or development. There are 400 homes in development across the district. 60 of which are in Ratana.

The Bulls Community Building was put on necessary hold by Chief Executive, Peter Beggs, and is now back on track. There will be a delay in opening.

Council will be going out for public consultation around the future of the Marton Civic building, noting that at the last meeting the Committee said 'Just get on with it'. Council plans to move as quickly as feasible.

The Marton –Bulls wastewater project which will divert Marton wastewater to a treatment in Bulls) and then dispose to land) will also be accepting a waste stream from Ohakea. This project is likely to be more expensive that first envisioned.

There is a change in Horizons Regional Council, with a new chair combined, more green alliance and strong direction from central government.

Whanganui District Health Board and the associated region holds New Zealand's highest rate of suicide per capita in New Zealand. Although His Worship the Mayor didn't have the statistics on hand he noted the rural sector as being the hardest hit with some farmers in difficult financial position. Bulls have an event on Monday.

Cr Waru Panapa arrived at 8.20 following his attendance at the Koitiata meeting.

# 15 Future Items for the Agenda

Nil

#### 16 Next meeting

Thursday 13 February 2020, 7.30pm

#### 17 Meeting Closed

Meeting closed at 8.29pm



Date:



## Rangitīkei District Council

## **Marton Community Committee Meeting**

Minutes – Wednesday 4 December 2019 – 6:00 p.m.

#### **Contents**

1	Welcome
2	Apologies2
3	Introduction of Committee members
4	Election of Chair2
5	Election of Deputy Chair
6	Guidance for Community Committees
7	Standing Orders
8	Member's conflict of interest
9	Confirmation of order of business
10	Small projects Grant Scheme update – November 2019
11	Rangitīkei Youth Council applications are open for 2020
12	Receipt of minutes from the last meeting in the 2016-19 triennium4
13	Late Items
14	Future Items for the Agenda
15	Next meeting
16	Mosting Closed

**Present:** Carolyn Bates,

Lyn Duncan,

Jennifer Greener,

Belinda Harvey-Larsen,

Blair Jamieson,

His Worship the Mayor, Andy Watson

Councillor Nigel Belsham and

Councillor Dave Wilson

Also Present: Cr Cath Ash

Nardia Gower, Acting Strategy and Community Planning Manager

#### 1 Welcome

His Worship the Mayor called the meeting to order at 6.02pm and welcomed everyone.

#### 2 Apologies

That the apology or the absence of Sophia Smallbone and the late arrival of James Linklater, Philippa Hancock, Jennifer Greener and Cr Nigel Belsham be received.

Ms C Bates / Mr B Jamieson. Carried

#### 3 Introduction of Committee members

The Committee members introduced themselves.

Mrs J Greener and Cr N Belsham arrived at 6.05pm

#### 4 Election of Chair

Mr Jamieson noted that he would be unable to attend the mandatory Chair's training but felt he had the skills required to perform the role successfully. Mr Jamieson further noted that he wouldn't be able to attend all the meetings due to work commitments nor put in as much effort outside the meetings as the previous Chair. The Committee accepted these comments.

Resolved minute number 19/MCC/044 File Ref

That Blair Jamieson be appointed Chair of the Marton Community Committee.

Mrs B Harvey-Larsen / Mrs J Greener. Carried

The Mayor vacated the Chair for Mr Jamieson.

#### 5 Election of Deputy Chair

Mrs Bates noted her interest in attending the Chair's training.

Resolved minute number 19/MCC/045 File Ref

That Carolyn Bates be appointed Deputy Chair of the Marton Community Committee.

Cr D Wilson / Mrs L Duncan. Carried

#### **6** Guidance for Community Committees

#### Resolved minute number 19/MCC/046 File Ref

That the memorandum 'Guidance for Community Committees' to the Marton Community Committee at the 4 December 2019 meeting be received.

Mr B Jamieson / Mrs J Greener. Carried

#### Resolved minute number 19/MCC/047 File Ref

That Mrs Carolyn Bates be appointed as the Marton Community Committee grant assessor for the Community Initiatives and Events Sponsorship schemes.

Mr B Jamieson / Cr D Wilson. Carried

#### 7 Standing Orders

The Committee noted the attached document and the importance of understanding Standing Orders: they are written in language that is easy to understand.

#### 8 Member's conflict of interest

There were no conflicts of interest declared. His Worship the Mayor stated that at each meeting every member has the responsibility to declare any potential conflict of interest, and further that it is not for the Chair to state a member's conflict but it is for the Chair to manage the meeting and any declaration made. Should a member have a pecuniary or financial interest in an agenda item they are required to declare a conflict of interest and the Committee member should vacate the room for that item.

#### 9 Confirmation of order of business

There was no change to the order of business.

#### 10 Small projects Grant Scheme update - November 2019

Cr Wilson stated there were no further updates for projects at Wilson Park. Mrs Hancock's informative report to the last meeting of the previous triennium was noted.

#### Undertaking Subject Update on Wilson Park work

That the Parks and Reserves Team Leader provide an update on works at Wilson Park, including the removal of the jumping poles.

#### Resolved minute number 19/MCC/048 File Ref 3-CC-1-2

That the memorandum 'Small Projects Grant Scheme Update - November 2019' to the 4 December 2019 Marton Community Committee be received.

Mr B Jamieson / Mrs B Harvey-Larsen. Carried

#### 11 Rangitīkei Youth Council applications are open for 2020

Ms Gower provided a brief overview of the last 12 months of Youth Council and requested Committee members to encourage youth to apply for the 2020 vacancies.

#### 12 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted the attached document. Minor spelling corrections were noted outside the meeting.

#### 13 Late Items

The following bullet points highlight the brief update provided by Cr Wilson on the Follett Street and Centennial Park toilets during item 9.

- The order for both toilets has been placed and they are due to arrive and be erected in March 2020.
- An upcoming meeting will be scheduled for identifying the exact location and footprint of the Centennial Park toilet.
- The mural produced by Rangitikei College students on the existing public toilet in Lower High Street has been suggested, by Sharon Galpin, to be relocated and secured to the Rugby Club rooms in Marton Park.

#### 14 Future Items for the Agenda

Standing items for agenda:

- Mayoral update
- Marton's Public Toilets
- Township signage
- Youth Update
- Items of interest to the Marton Community Committee
- Project Marton update, and if Cr C Ash is unavailable then an update be provided by another person or in written form.
- Marton Housing to include: Newsletter to community housing tenants, Consent updates, where and how many have been lodged, and publically notified intentions of subdivision.

#### 15 Next meeting

Wednesday 12 February 2020, 6.00pm

### 16 Meeting Closed

The meeting was closed at 6.40pm

Mr J Linklater arrived following the close of the meeting and during an informal Council update by His Worship the Mayor.

Confirmed/Chair:	
Date:	



# Rangitīkei District Council

# Santoft Domain Management Committee Meeting Minutes – Wednesday 4 December 2019 – 6:00 p.m.

#### **Contents**

1	Welcome
2	Apologies
3	Introduction of Committee members
4	Election of Chair
5	Election of Deputy Chair
6	Guidance for the Santoft Domain Management Committee
7	Standing Orders
8	Members' conflict of interest
9	Confirmation of order of business4
10	Budget Submission4
11	Santoft Domain Development Plan4
12	Receipt of minutes from the last meeting in the 2016-19 triennium4
13	Late Items
14	Next meeting
1 -	Masting closed

Present: Heather Thorby

Julie McCormick

Sandra McCuan

Murray Spring

Paul Geurtjens

Cr Jane Dunn

Cr Brian Carter

In attendance: Mr George Forster

#### 1 Welcome

Cr Dunn welcomed everyone to the meeting.

#### 2 Apologies

The apologies of lateness for Ms McCuan and Mr Bennet be received and the apologies for absence from His Worship the Mayor be received.

Cr Dunn/Mr Spring. Carried

#### 3 Introduction of Committee members

Members introduced themselves to the Committee and discussed what their anticipations were over the next triennium.

- Keep the good work going
- Buildings on site
- Get the infrastructure installed
- Functioning campsite
- A plan for the whole site
- How the Domain can be used to make money
- Work in partnership with Council

Cr Dunn and Cr Carter introduced themselves and shared what they hoped to achieved with the Committee.

6:10 Ms McCuan arrived at the meeting.

#### 4 Election of Chair

Cr Dunn informed the Committee members that the elected Chair, will be required to attend a mandatory Chair training session held at Council Chambers on 19 February 2020.

#### Resolved minute number 19/SDMC/028 File Ref

That the Santoft Domain Management Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Cr Dunn/Mr Spring. Carried

#### Resolved minute number 19/SDMC/029

That Miss Thorby be appointed Chair of the Santoft Domain Management Committee.

File Ref

Ms McCuan/Mr Spring. Carried

Cr Dunn vacated the chair.

#### 5 Election of Deputy Chair

Cr Dunn informed the Committee that the Deputy Chair will be welcome to attend the Chair training session held at Council Chambers on 19 February 2020 but it will not be mandatory.

#### Resolved minute number 19/SDMC/030 File Ref

That Mr Geurtjens be appointed Deputy Chair of the Santoft Domain Management Committee.

Mr Spring/Ms McCuan. Carried

#### **6** Guidance for the Santoft Domain Management Committee

Committee discussed the process of the submission and how 18 December was not enough notice to prepare one. The Committee said they would make a submission at a later date.

Discussion was had around the current lease system.

Mr Geurtjens asked if Council contractors had to be used for work on the Domain.

Ms Thorby requested that the Committee financials appear in each of the Order Papers.

#### Resolved minute number 19/SDMC/031 File Ref

That the memorandum 'Guidance for the Santoft Domain Management Committee' to the Santoft Domain Management Committee at the 4 December 2019 meeting be received.

Ms McCormick/Ms Thorby. Carried

#### 7 Standing Orders

Mr Forster and Cr Dunn spoke to the item and informed the Committee that the Standing Orders were good for members to get their heads around as it contributed to ensuring a meeting ran smoothly and other aspects of what it meant to be a Committee member.

#### 8 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on the agenda.

#### 9 Confirmation of order of business

The order of business was confirmed.

There were three late items identified;

- Spraying the Domain
- The well
- Working bee

#### 10 Budget Submission

The Committee discussed this in item 6. The Committee considered that preparing a submission by 18 December 2019 was not achievable and they would do one at a later date.

#### 11 Santoft Domain Development Plan

Ms Thorby noted that some of this work has been done.

#### Resolved minute number 19/SDMC/032 File Ref

That the 'Santoft Domain Development Plan' to the 4 December 2019 Santoft Domain Management Committee be received.

Ms McCormick/Ms McCuan. Carried

#### 12 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted two changes for the minutes: removing His Worship the Mayor from being recorded as present as he did not turn up after his apologies for lateness; adding at the end of the second sentence of item 10 have "with the landscaping plan".

Ms Thorby/Ms McCormick. Carried

#### 13 Late Items

The Committee wanted to know if it had to use Council approved contractors for spraying of the Domain.

Mr Geurtjens will ring the two local contractors Rotoworks and Leighton Hammond to see what the cost of spraying the Domain will be. The Committee was satisfied that there would be no wind drift from helicopter spraying on neighbouring properties, as this type of spraying operation is very accurate.

The Committee discussed that 5:30 Tuesday 10 December 2019 suited everyone have a working bee.

Ms Thorby informed the Committee it was going to cost \$1500 to put the three liners in for the well. The Committee discussed the importance of needing proper water at the Domain.

Resolved minute number 19/SDMC/033 File Ref

That Mr Geurtjens make contact with Rotoworks and Leighton Hammond to get quotes on how much it will cost to spray conquest onto the Domain and that if the quote is under \$3000 the spraying be done.

Ms Thorby/Ms McCormick. Carried

#### 14 Next meeting

The Committee requested that the meeting be moved to 29 January 2020 at 6pm.

## 15 Meeting closed

7:34 pm	
Confirmed/Chair:	
Date:	



# Rangitīkei District Council

# Taihape Community Board Meeting Minutes – Wednesday 4 December 2019 – 5:45 p.m.

#### **Contents**

1	Welcome
2	Public Forum
3	Apologies
4	Members' conflict of interest
5	Confirmation of order of business
6	Minutes of previous meeting
7	Chair's report
8	Standing Orders
9	Update from MoU partnering organisations
10	Update on Place-Making Initiatives
11	Small Projects Grant Scheme Update – November 2019
12	Update on Youth Services
13	Update on new amenities block on Taihape Memorial Park
14	22 Tui Street, Taihape6
15	Requests for service – First Response, Taihape – October 2019
16	Late items
17	Future Items for the Agenda
18	Next meeting
19	Meeting closed

**Present:** Mrs Ann Abernethy (Chair)

Mrs Michelle Fannin

Ms Gail Larsen

Mrs Emma Abernethy

Cr Gill Duncan Cr Tracey Hiroa

Also Present: Cr Angus Gordon

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager

Mrs Sheryl Srhoj, Administration

Mrs Ngawini Martin, Mokai Patea Services

Mr Colin Baird, Taihape Rotary

#### 1 Welcome

The Chair welcomed all those present to what she referred to as the first "working" meeting of the Taihape Community Board for the new triennium.

#### 2 Public Forum

Mr Colin Baird spoke to the letter from Taihape Rotary regarding the need for toilet facilities on Mt Stewart.

He said that it had been brought to their attention that the public were toileting in the bushes due to evidence left behind.

Examples of toilets at Bruce Park, Queens Park, Hunterville and Tirau were tabled. The Tirau toilet with its rustic corrugated iron cladding would blend in well with the gumboot sculpture. It was suggested that a Fred Dagg statue could be added for further effect. Another option was to collaborate with the Rustic Steak House to make use their outside toilets.

Taihape Rotary were prepared to make a small contribution towards this proposal.

The Board agreed to discuss the request further in the agenda and thanked Mr Baird for his presentation.

#### 3 Apologies

There were no apologies.

#### 4 Members' conflict of interest

Mr Hodder reminded the Board the importance that any perceived conflicts of interest were to be declared at the start of each meeting.

Conflicts of interest were declared by Cr Hiroa for item 9 and by Cr Duncan for item 17

#### 5 Confirmation of order of business

That, taking in account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the following four items to be dealt with as late items at this meeting:

Dog Fencing quote from Crimpy's Contracting Letter from Taihape Rotary regarding toilet facility at Mt Stewart Taihape Community Board Logo Reported Injury

#### 6 Minutes of previous meeting

#### Resolved minute number 19/TCB/065 File Ref

That the minutes of the Taihape Community Board meeting held on 7 November 2019, be taken as read and verified as an accurate and correct record of the meeting.

Ms Larsen/Cr Hiroa. Carried

#### 7 Chair's report

The Chair's report was taken as read.

#### Resolved minute number 19/TCB/066 File Ref

That the Chair's report to the 4 December 2019 meeting of the Taihape Community Board be received.

Mrs A Abernethy/Mrs Fannin. Carried

#### 8 Standing Orders

The Board agreed that this item be discussed at their workshop.

#### 9 Update from MoU partnering organisations

#### **Mokai-Patea Services**

Mrs Martin spoke to the Work Plan Report, delivering a comprehensive overview of the various programmes and events that they had been involved with over the past 3 months.

It was noted that attendance numbers at the Lobby had declined due to Touch Rugby and other summer activities. A recent soccer game involving the rangatahi, staff and local police had been very successful. It was thought that this could become a regular event.

#### **Taihape Community Development Trust**

The Taihape Community Development Trust wished to pass on their apologies for not presenting their written report due to the Trusts Board meeting coinciding with that of the Taihape Community Board.

There was a brief discussion on whether or not the Taihape Community Board would accept written reports from the MoU partnering organisations.

Mr Hodder advised that one form or another was acceptable, but it was favourable to have the report available beforehand and that a MoU member be in attendance to answer any questions which may arise. Council staff to ask that the Taihape Community Development Trust Chairperson make available the current report for circulation to TCB members. Council staff to suggest that in future the Taihape Community Development Trust have their report ready on time.

#### 10 Update on Place-Making Initiatives

As there was some confusion between Place Making Initiatives and the Small Project Fund, Mrs Fannin to provide information for the next agenda which would help clarify this issue.

#### 11 Small Projects Grant Scheme Update – November 2019

As the Chair was keen to complete a number of outstanding projects, it was agreed that a report detailing background information and the status of current projects be provided to their next meeting.

The Board discussed:

Park bench seats – Ms Larsen to arrange for staining of the two seats early next year. Mrs Fannin to contact Father Bernie to determine his preferred site at the Taihape cemetery for placement of the seat.

Tile project – workshops had taken place. To follow up with Ms Woollaston next year

Automated External Defibrillators – One AED and 2 lockboxes had been purchased and were ready for placement. There was some concern that the unit that was to be placed by the Taihape Swim Centre may be subject to theft so security cameras were currently being looked into. Board members were of the opinion that someone's life was worth more than what the units cost so a decision was made to have them installed as soon as possible.

Mrs Fannin to notify Taihape New World staff and Councils Community & Leisure Services Team Leader.

Electronic Noticeboards-Mrs Fannin to follow up with Council staff regarding the suggestion that the TV screen be purchased for skype purposes in the Taihape Council Chambers. Alternative options for a device fit for purpose to be explored.

#### Resolved minute number 19/TCB/067 File Ref

That the Taihape Community Board arrange to have the automated external defibrillator complete with lock box placed in the designated area at the Taihape Swim Centre and that consideration be given to installing a security camera at a later date and that the current indoor automated external defibrillator at Taihape New World be relocated to outside the building in a lock box.

Mrs A Abernethy/Mrs Fannin. Carried

#### Resolved minute number 19/TCB/068 File Ref

That the Taihape Community Board authorise Mrs Fannin to complete the sale of the TV screen and to investigate suitable alternatives that are fit for purpose.

Mrs A Abernethy/Mrs E Abernethy. Carried

#### Resolved minute number 19/TCB/069 File Ref

That the memorandum 'Small Projects Grant Scheme Update – December 2019' to the 4 December 2019 Taihape Community Board be received.

Ms Larsen/Mrs E Abernethy. Carried

#### 12 Update on Youth Services

The Board noted the commentary in the Agenda.

#### 13 Update on new amenities block on Taihape Memorial Park

This item was discussed at length. The Chair reported that the Taihape Community Board is not 100 percent in support of the facility.

Some members felt that funds would be better put towards the community's health & wellbeing i.e. the new St John building. Also of concern was that prior consultation had not been shared with the community.

Cr Gordon was aware of these concerns and advised that a proposed information evening was being arranged for Tuesday 17<sup>th</sup> December to be held between 7.30pm and 8.30pm at 12 Kokako Street (ex-Bowling Club)

#### 14 22 Tui Street, Taihape

The Board were all in agreement that the buildings at 22 Tui Street be demolished and that this site be investigated for future community housing units.

It was suggested that previous tenants be notified in order to remove any of their property and that any iconic items be salvaged.

#### Resolved minute number 19/TCB/070 File Ref

That the report '22 Tui Street, Taihape' to the 4 December 2019 Taihape Community Board be received.

Mrs A Abernethy/Ms Larsen. Carried

#### Resolved minute number 19/TCB/071 File Ref

That the Taihape Community Board recommends to Council that the buildings at 22 Tui Street are demolished, and that staff investigate the potential for community housing units to be built on this site, and if the Taihape Community Board and Rangitikei District Council agree to the proposed end use of 22 Tui Street, Taihape, the Chief Executive be authorised to enter into a Deed of Variation to provide for that.

Mrs A Abernethy/Ms Larsen. Carried

#### 15 Requests for service – First Response, Taihape – October 2019

The Chair noted that the pedestrian signage was yet to be installed on O'Taihape Valley Road. Mr Hodder to follow up with this matter.

#### Resolved minute number 19/TCB/072 File Ref

That the report 'Requests for service – First Response, Taihape – October 2019' to the 4 December 2019 Taihape Community Board be received.

Mrs A Abernethy/Ms Larsen. Carried

#### 16 Late items

#### Reported Injury

The Chair reported that a member of the public had fallen over outside the Tui Street toilets and subsequently broken their arm. Council staff were unaware of this incident, but would arrange for the site to be inspected.

#### **Dog Compound Fencing**

The Board felt that the quote from Crimpy's Contracting was a bit excessive and agreed not to proceed with the quote.

Alternative fencing options to be investigated and that Council be asked to provide them with information regarding the minimum requirements for temporary fencing.

#### Resolved minute number 19/TCB/073 File Ref

That the Taihape Community Board inform Crimpy's Contracting in writing not to proceed with the quote.

Mrs A Abernethy/Ms Larsen. Carried

#### Letter from Taihape Rotary regarding toilet facility at Mt Stewart

The Board agreed that this item required further discussion.

#### Resolved minute number 19/TCB/074 File Ref

That the Taihape Community Board request that Council provide feedback on the feasibility of a toilet facility at Mt Stewart and that this be available to the Boards next meeting.

Mrs A Abernethy/Ms Larsen. Carried

#### Taihape Community Board Logo

Mrs Fannin spoke to her late item submission regarding the Taihape Community Board having their own logo.

It was agreed that each Community Board and committee could use the same logo but with their own name on it.

#### Resolved minute number 19/TCB/075 File Ref

That the Taihape Community Board recommends to Council that each Community Bard and Committee has a logo design with the buy line 'A Voice to the Community"

Mrs Fannin/Mrs E Abernethy. Carried

#### 17 Future Items for the Agenda

Taihape skate park upgrade – On behalf of the Taihape Community Development Trust, Cr Duncan to provide a report for inclusion in the next agenda.

Speed limit on Otaihape Valley Road – Mr Hodder to provide further information

Taihape Banner – Mr Hodder to investigate costs

#### 18 Next meeting

It was agreed that all future Taihape Community Board meetings are to be held on the 2<sup>nd</sup> Wednesday of the month.

The next meeting to be held 12 February 2020 at 5.30pm.

Date of workshop to be determined.

#### 19 Meeting closed

The meeting closed at 8.15pm.

Confirmed/Chair:

Date:





# Rangitīkei District Council

# Audit and Risk Committee Meeting Minutes – Thursday 5 December 2019 – 9:00 a.m.

#### **Contents**

1	Welcome
2	Council prayer
3	Apologies/Leave of Absence
4	Appointment of Deputy Chair
5	Members' conflict of interest
6	Confirmation of order of business4
7	Chair's report4
8	Strategic risks – review
9	Audit/Risk Committee Work programme matrix for the 2019-22 triennium4
10	Internal audit programme – progress update5
11	Results of final audit for 2018/195
12	Receipt of minutes from the last meeting in the 2016-19 triennium
13	Late items5
14	Future items for the agenda
15	Next meeting
16	Meeting closed

Present: Mr Craig O'Connell (Chair)

Cr Nigel Belsham Cr Dave Wilson Cr Angus Gordon

His Worship the Mayor, Andy Watson

Also in attendance: Cr Gill Duncan

Cr Brian Carter
Cr Fi Dalgety
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa

In attendance: Mr Peter Beggs, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group Manager

Ms Jo Devine, Group Manager, Finance & Business Support

Mr Arno Benadie, Principal Advisor – Infrastructure

Ms Nardia Gower, Acting Strategy and Community Planning Manager

Ms Bonnie Clayton, Governance Administrator

#### 1 Welcome

The Chair welcomed everyone to the meeting at 9.07am.

#### 2 Council prayer

Mr O'Connell read the Council prayer.

Mr O'Connell provided a brief highlight to those in attendance on how the Audit/Risk Committee works and what the purpose of the Committee is. The primary focus of Audit/Risk is to have good processes in place, and to recommend to Council; the Committee is not a decision making body.

#### 3 Apologies/Leave of Absence

All elected members were welcome to attend the first Audit/Risk meeting for the 2019/22 triennium.

The apology for non-attendance were received from Cr Ash and Cr Dunn, although not on the membership.

#### 4 Appointment of Deputy Chair

Mr O'Connell briefed members on how the voting system works.

His Worship the Mayor suggested System B be the chosen system.

Resolved minute number 19/ARK/017 File Ref

That, System B be used to elect the Deputy Chair of the Audit/Risk Committee.

His Worship the Mayor/Cr Belsham. Carried

His Worship the Mayor nominated Cr Belsham as Deputy Chair for the Audit/Risk Committee, the remaining membership agreed. Cr Belsham accepted the nomination of Deputy Chair.

Resolved minute number 19/ARK/018 File Ref

That Cr Belsham be appointed Deputy Chair of the Audit/Risk Committee.

His Worship the Mayor/Cr Wilson. Carried

#### 5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts of interest declared in respect to the agenda.

#### 6 Confirmation of order of business

The order of business was confirmed, there were no changes to the order of business.

#### 7 Chair's report

There was no report for this meeting.

#### 8 Strategic risks – review

The Committee discussed possible amendments to the Strategic risks review, including Health and Safety and Environment as separate items.

Cr Panapa arrived 9.45am.

Resolved minute number 19/ARK/019 File Ref 3-CT-17-5

That the updated statement 'Strategic risks for Rangitikei District Council' be received.

Cr Gordon/Cr Wilson. Carried

Resolved minute number 19/ARK/020 File Ref 3-CT-17-5

That the statement 'Strategic risks for Rangitīkei District Council' as amended be adopted as the starting point for the 2019-22 triennium.

Cr Gordon/Cr Wilson. Carried

# 9 Audit/Risk Committee Work programme matrix for the 2019-22 triennium

The Committee noted the commentary in the agenda.

Resolved minute number 19/ARK/021 File Ref 3-CT-17-5

That the 'Audit/Risk Committee Work programme matrix for the 2019-22 triennium' be received.

Cr Belsham/Cr Gordon. Carried

Resolved minute number 19/ARK/022 File Ref 3-CT-17-5

That the Audit/Risk Committee work programme matrix for the 2019-22 triennium be adopted without amendment with updates to be provided to each Committee meeting.

Cr Belsham/Cr Gordon. Carried

#### 10 Internal audit programme – progress update

The Committee noted the commentary in the agenda.

#### 11 Results of final audit for 2018/19

Ms Devine advised the Committee that there has been a significant increase in depreciation in the Three Waters and Roading.

#### 12 Receipt of minutes from the last meeting in the 2016-19 triennium

**Resolved minute number** 

19/ARK/023

File Ref

3-CT-17-2

The minutes of the Audit/Risk Committee meeting from 26 September 2019 are attached for information only.

His Worship the Mayor/Cr Wilson. Carried

#### 13 Late items

There were no late items.

#### 14 Future items for the agenda

Insurance

Payroll review

**Conflicts of Interest** 

#### 15 Next meeting

Thursday 27 February 2020, 9.00am

#### 16 Meeting closed

10.33am

Date:



# Rangitīkei District Council

# Bulls Community Committee Meeting Minutes – Thursday 5 December 2019 – 5:30 p.m.

#### **Contents**

1	Welcome
2	Apologies
3	Introduction of Committee members
4	Election of Chair
5	Election of Deputy Chair
6	Guidance for Community Committees
7	Standing Orders
8	Public Forum
9	Member's conflict of interest
10	Confirmation of order of business
11	Plans for the Bulls Domain
12	Small projects Grant Scheme update – November 2019
13	Rangitīkei Youth Council applications are open for 2020
14	Receipt of minutes from the last meeting in the 2016-19 triennium
15	Late Items
16	Future Items for the Agenda
17	Next meeting
18	Meeting Closed

**Present:** Mr Tyrone Barker (Chair)

Ms Danelle Whakatihi

Mr Nigel Bowen Mr Bruce Dear

Mr Matthew Holden

Mr John Sula Mr Russel Ward

His Worship the Mayor, Andy Watson

Councillor Brian Carter Councillor Jane Dunn Councillor Waru Panapa

In attendance: Ms Bonnie Clayton, Governance Administrator

Ms Helen Scully, Bulls and District Community Trust - Chair Ms Heidi Macaulay, Bulls and District Community Trust

#### 1 Welcome

His Worship the Mayor welcomed the Committee members at 5.30pm.

#### 2 Introduction of Committee members

Members briefly introduced themselves to the Committee on their background and community ties.

Ms Whakatihi arrived at 5.36pm.

#### 3 Apologies

That the apology for absence from Ms Raewyn Turner, Ms Tricia Falkner and Ms Nicole Harrison be received.

Cr Carter/Cr Dunn. Carried

#### 4 Election of Chair

No voting system was required, as there was only one accepted nomination.

Councillor Dunn nominated Mr Tyrone Barker as Chair.

Resolved minute number 19/BCC/032 File Ref

That Tyrone Barker be appointed Chair of the Bulls Community Committee.

Cr Dunn/Mr Holden. Carried

Mr Barker took place as Chair.

#### 5 Election of Deputy Chair

Mr Holden noted he would consider sitting as Deputy Chair again if there were no further nominations from the Committee.

Mr Bowen nominated Ms Whakatihi, which was seconded by Mr Holden.

Ms Whakatihi accepted the nomination.

Resolved minute number 19/BCC/033 File Ref

That Danelle Whakatihi be appointed Deputy Chair of the Bulls Community Committee.

Mr Bowen/Mr Holden. Carried

#### **6** Guidance for Community Committees

The memorandum was taken as read.

Cr Dunn left 5.41-5.41pm.

Resolved minute number 19/BCC/034 File Ref 3-CC-1-5

That the memorandum 'Guidance for Community Committees' to the Bulls Community Committee at the 5 December 2019 meeting be received.

Cr Carter/Cr Dunn. Carried

Mr Barker noted that Ms Turner had previously represented the Committee as a grant assessor, and that she would like to continue this role. There were no further nominations.

Resolved minute number 19/BCC/035 File Ref 3-CC-1-5

That Raewyn Turner be appointed as the Bulls Community Committee grant assessor for the Community Initiatives and Events Sponsorship schemes.'

Mr Barker/Ms Whakatihi. Carried

#### 7 Standing Orders

The Committee noted the commentary in the agenda.

#### 8 Public Forum

Heidi Macaulay on behalf of the Bulls & District Community Trust asked for any assistance members may be able to provide for the upcoming Bulls Christmas Parade, whether they could assist on the day, help decorate the Bulls Township, provide Christmas trees, gift Christmas themed items or donations of money towards the items.

A whanau day at the Bulls Domain will follow the Bulls Christmas Parade, this will include a mechanical bull, free ice cream, sausages and Santa, along with much more to do.

The Trust is working towards the Community concert which will be held in February. Heidi will be on leave for six weeks but will be contactable by phone during this time if required.

#### 9 Member's conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

His Worship the Mayor updated members of their responsibility to declare any Conflict of Interest or potential Conflict of Interest they feel they may have. Furthermore that it is not for the Chair to state a member's conflict but it is for the Chair to manage the meeting and any declaration made. Should a member have a pecuniary or financial interest in an agenda

item they are obligated to declare a conflict of interest and the Committee member should vacate the room for that item. Conflicts also extend to immediate family members i.e. partner and children. It is safer to declare and the Chair will make the decision on whether it is a conflict or not.

#### 10 Confirmation of order of business

The order of business was confirmed.

His Worship the Mayor advised the Committee that he had been providing updates at the other Community Committee meetings, and asked whether the Bulls Community Committee wants an update at the meeting and whether he provide a standing item in future order papers. The Committee agreed that it is relevant to have his updates.

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- 1. Mayoral updates
- 2. Letter from NZTA
- 3. Bulls Historical Society Letter

be dealt with as late items at this meeting.

#### 11 Plans for the Bulls Domain

Mr Barker updated the Committee and briefed new members of the history of how they came to the current proposal for the Bulls Domain. Mr Barker explained that at the Bulls Community Committee's final meeting in 2018, Council asked what could be updated around the town including toilets, playgrounds and checked out the Domain.

A public meeting was held with over 20 people including Rangitikei District Council staff, with questions like "how can the Domain be improved". Ideas were an upgrade to the playground and toilet block and adding a BBQ area. A further meeting with Council staff and local Councillors has been held.

A group will be established to drive the project. Mr Barker noted that it will be a community driven project where all stakeholders will have the opportunity to have a say.

#### 12 Small Projects Grant Scheme update – November 2019

The memorandum was taken as read.

There was discussion around previous small grants projects and whether these payments had been taken into consideration in the current balance.

#### Resolved minute number 19/BCC/036 File Ref 3-CC-1-2

That the memorandum 'Small Projects Grant Scheme Update - November 2019' to the 5 December 2019 Bulls Community Committee be received.

Mr Dear/Ms Whakatihi. Carried

#### Resolved minute number 19/BCC/037 File Ref

That the Bulls Community Committee purchase 1x large bag of Bean Bag beans up to the value of \$100, to be paid on receipt of an invoice.

Cr Dunn/Mr Ward. Carried

#### Undertaking Subject

Ms Clayton to check with accounts payable whether payment has been made for the purchase of a kart, timber for the Buxus planter boxes and the imagery for the Bulls Town Signage. On confirmation, the balance and the small projects grants scheme report will be updated to reflect these payments.

#### 13 Rangitīkei Youth Council applications are open for 2020

Ms Clayton briefly updated the Committee that nominations for the Rangitikei Youth Council are due to close Friday 6 December. If the Committee knew someone who may be interested that they can apply via the Rangitikei District Council website.

His Worship the Mayor provided a brief insight on how the Rangitikei Youth Council mirrors what happens in Council, they hold formal meetings, have submitted to Central Government, attended the Future Leaders course in Wellington, are involved in a number of community events and are fabulous ambassadors for the district. He also made note of the great work Ms Gower puts into the group. His Worship the Mayor also noted that there are other options for youth including through the Mayor's office such as the TUIA Rangatahi Leadership Programme, mentoring and scholarships via Outward Bound.

#### 14 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted amendments to be made: Mr Paul Sharland was in attendance at the final meeting of the 2016-19 triennium, and Ms Macaulay's name and details were listed incorrectly. These corrections have been made.

#### 15 Late Items

#### Mayoral updates

His Worship the Mayor briefed the Committee on the following items: changes in freshwater legislation, changes in Council brings 6 new Councillors this triennium, climate changes

impacting our region, housing pressure in the district, updates on the Bulls Community Centre and Sod turning at Ohakea.

The Committee queried the empty lots (sections) that Ohakea own in Taumaihi Street and why they remain empty.

Mr Sula is to follow up on this and report back to the Committee.

#### Undertaking Subject

Mr Sula to follow up on the vacant empty sections in Taumaihi Street and report back to the next Bulls Community Committee.

#### **Bulls Historical Society Letter**

The letter was taken as read as an information piece.

#### **Letter from NZTA**

Mr Barker spoke to the letter from NZTA in regards to road upgrades due to happen in

Discussion was had around the speed limits entering Bulls and whether these could be lowered at the entrance to Bulls on Highway 3 (Whanganui side of the township) and State Highway 1 (Marton side of the township).

#### Resolved minute number 19/BCC/038 File Ref

That the Bulls Community Committee recommend to Council to add a 70km/h area on State Highway 3 past the Kiwi Tech Building to reduce the engine breaking from trucks within the Bulls town boundary, and to add a 70km/h area on State Highway 1, north of Bulls by the beginning of the Polo grounds (Ex Racecourse).

Mr Barker/Mr Dear. Carried

#### Parewanui Road

The Committee discussed the poor quality of part of Parewanui Road and queried whether the roading team could reconstruct the road.

#### Resolved minute number 19/BCC/039 File Ref

The Bulls Community Committee requests Council's roading team to look into full reconstruction of Parewanui Road from rural number 674 to Dalrymples Road.

Mr Ward/Mr Holden. Carried

#### 16 Future Items for the Agenda

Town Signage

Placemaking

### 17 Next meeting

Tuesday 11 February 2020, 6.00pm.

## 18 Meeting Closed

7.37 pm.

Confirmed/Chair:	
Date:	6)



# Rangitīkei District Council

# Assets and Infrastructure Committee Meeting Minutes – Thursday 12 December 2019 – 9:30 a.m.

#### **Contents**

1	Welcome
2	Council Prayer
3	
5	Apologies/Leave of Absence
4	Appointment of Deputy Chair
5	Terms of Reference
6	Members' conflict of interest
7	Confirmation of order of business
8	Chair's Report
9	Infrastructure Group Report November 2019
10	Community and Leisure Services project and activity report5
11	Receipt of minutes from the last meeting in the 2016-19 triennium
12	Late items
13	Future items for agenda
14	Next meeting
15	Meeting closed

**Present:** Cr Dave Wilson

Cr Nigel Belsham
Cr Brian Carter
Cr Fiona Dalgety
Cr Gill Duncan
Cr Jane Dunn
Cr Angus Gordon
Cr Richard Lambert
Cr Waru Panapa

His Worship the Mayor, Andy Watson

Also Present: Cr Tracey Hiroa

In attendance: Mr Peter Beggs, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group Manager

Ms Jo Devine, Group Manager – Finance and Business Support

Mr Arno Benadie, Principal Advisor – Infrastructure Mr Graeme Pointon, Strategic Property Advisor

Ms Nardia Gower, Acting Strategy and Community Planning Manager

Mr George Forster, Policy Advisor

Ms Bonnie Clayton, Governance Administrator

#### 1 Welcome

Cr Wilson welcomed everyone to the meeting at 9.31am.

#### 2 Council Prayer

Cr Dalgety read the Council Prayer.

#### 3 Apologies/Leave of Absence

That the apology for Cr Ash be received.

Cr Wilson/His Worship the Mayor. Carried

#### 4 Appointment of Deputy Chair

Cr Wilson called for nominations for Deputy Chair.

Cr Belsham nominated Cr Lambert, which was seconded by Cr Carter.

Cr Lambert accepted the nomination. There were no further nominations.

Resolved minute number 19/AIN/063 File Ref

That Cr Lambert be appointed Deputy Chair of the Assets/Infrastructure Committee.

Cr Belsham/Cr Carter. Carried

#### 5 Terms of Reference

The Terms of Reference were taken as read.

Resolved minute number 19/AIN/064 File Ref

That the "Terms of Reference" be reviewed and confirmed.

Cr Dunn/Cr Lambert. Carried

#### 6 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts declared in regards to the agenda.

The Committee was reminded that if they do have any potential Conflicts of Interest in future that these need to be raised and the Chair will decide whether there is a conflict or not.

The Committee discussed that the Register of Interest form needs to be updated and needs to be circulated to new Councillors.

#### 7 Confirmation of order of business

The order of business was confirmed, item 11 was moved to follow item 9.

### 8 Chair's Report

Cr Wilson advised the Committee that he endeavours to have a written Chairs report in the order paper moving forward. If it is not yet available for the order paper, it will be circulated to Committee members prior to the meeting. He has had a conversation with Assets manager Mr Arno Benadie on the format of reporting to the Committee and encourages members to email any questions to Mr Benadie along with the Chief Executive, this way all members will have any updates and are aware of future agenda items.

His Worship the Mayor expressed that it is easy to criticise staff with tabled reports and that he expects Chair reports from all Committees to be readily available for the order paper.

#### Resolved minute number 19/AIN/065 File Ref

That the verbal 'Chair's Report' to the 12 December 2019 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

# 9 Infrastructure Group Report November 2019

Mr Benadie took the opportunity to discuss how the Committee will move forward and to align the Committee's strategy, what are the strategic risks and what is it that the Committee wants to achieve. Mr Benadie noted three major current projects in the works, Marton B and C Dams, Bulls water reservoir and the Putorino Landfill.

Mr Benadie and Mr Pointon are working together to create a traffic light type reporting system to clearly identify what the projects are and to show how it aligns with the risks, a more simpler reporting system.

Green – no risk, Yellow – light risk, Red – more notable risk.

#### Resolved minute number 19/AIN/066 File Ref

That the verbal 'Infrastructure Group Report November 2019' to the Assets/Infrastructure Committee meeting on 12 December 2019 be received.

Cr Wilson/Cr Gordon. Carried

# 11 Receipt of minutes from the last meeting in the 2016-19 triennium

Resolved minute number 19/AIN/067 File Ref 3-CT-13-2

The minutes of the Assets/Infrastructure Committee meeting from 12 September 2019 are attached for information only.

His Worship the Mayor/Cr Gordon. Carried

# 10 Community and Leisure Services project and activity report

The report was taken as read.

Resolved minute number 19/AIN/068 File Ref 5-EX-3-4

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 12 December 2019 be received.

Cr Wilson/Cr Belsham. Carried

12 Late items

Nil

- 11 Future items for agenda
- 12 Next meeting

Thursday 13 February 2020, 9.30am

13 Meeting closed

10.31am.

Confirmed/Chair:

Date:



# Rangitīkei District Council

# Finance and Performance Committee Meeting Minutes – Thursday 12 December 2019 – 10:30 a.m.

## **Contents**

1	Welcome
2	Apologies/Leave of Absence
3	Appointment of the Deputy Chair
4	Terms of Reference
5	Members' Conflict of Interest
6	Confirmation of order of business
7	Chair's Report
8	Summary of 30 June 2019 Financial Results and 2020 Annual Plan
9	Financial Snapshot - October 2019
10	Property Sales – quarterly report, September 20194
11	Receipt of minutes from the last meeting in the 2016-19 triennium
12	Late Items
13	Future Items for the Agenda
14	Next Meeting
15	Meeting Closed

**Present:** Cr Nigel Belsham

Cr Brian Carter Cr Fiona Dalgety Cr Angus Gordon Cr Tracey Hiroa Cr Waru Panapa Cr Dave Wilson

His Worship the Mayor, Andy Watson

Also Present: Cr Gill Duncan

Cr Jane Dunn

Cr Richard Lambert

In attendance: Mr Peter Beggs, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group Manager

Ms Jo Devine, Group Manager – Finance and Business Support

Mr Arno Benadie, Principal Advisor – Infrastructure

Ms Carol Gordon, Manager - Executive Office

Mr Johan Cullis, Environmental Services Team Leader

Ms Nardia Gower, Acting Strategy and Community Planning Manager

Mr George Forster, Policy Advisor

Ms Bonnie Clayton, Governance Administrator

#### 1 Welcome

Cr Belsham welcomed everyone to the meeting at 10.38am.

# 2 Apologies/Leave of Absence

That the apology for Cr Ash be received.

Cr Wilson/Cr Gordon. Carried

### 3 Appointment of the Deputy Chair

The Chair called for nominations for Deputy Chair.

Cr Wilson nominated Cr Dalgety, which was seconded by Cr Hiroa.

Cr Dalgety accepted the nomination. There were no further nominations.

Resolved minute number 19/FPE/052 File Ref

That Cr Dalgety be appointed Deputy Chair of the Finance/Performance Committee.

Cr Wilson/Cr Hiroa. Carried

#### 4 Terms of Reference

The Committee discussed the Terms of Reference and noted that amendments are required.

Undertaking Subject

Ms Devine is to amend the Terms of Reference in line with the Local Government Act 2002.

## 5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts declared in regards to the agenda.

The Committee was reminded that if they do have any potential Conflicts of Interest in future that these need to be raised and the Chair will decide whether there is a conflict and whether removal from the room was required.

The Committee discussed that the Register of Interest form needs to be updated and needs to be circulated to new Councillors.

#### 6 Confirmation of order of business

The order of business was confirmed with no changes.

# 7 Chair's Report

Cr Belsham updated the Committee that he intends to provide a written report to be a part of the order paper and that if there are additions, these would be circulated to the Committee prior to each meeting. Ms Devine will produce a month by month calendar for the 2020 meetings which will delve into particular items.

#### Resolved minute number 19/FPE/053 File Ref 3-CT-14-1

That the verbal 'Chair's Report' to the 12 December 2019 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Carter. Carried

## 8 Summary of 30 June 2019 Financial Results and 2020 Annual Plan

Ms Devine briefed members on the Summary of 30 June 2019 Financial Results and 2020 Annual Plan. The Committee were reminded to send any questions to Ms Devine and the Committee will be responded to with the relevant information.

#### Resolved minute number 19/FPE/054 File Ref

That the report 'Summary of 30 June 2019 Financial Results and 2020 Annual Plan' to the 12 December 2019 Finance/Performance Committee meeting be received.

His Worship the Mayor/Cr Carter. Carried

# 9 Financial Snapshot - October 2019

Ms Devine spoke to the Financial Snapshot, noting it is only a snapshot and each quarter there will be an in depth report.

#### Resolved minute number 19/FPE/055 File Ref

That the 'Financial Snapshot - October 2019' to the 12 December 2019 Finance/Performance Committee meeting be received.

Cr Dalgety/Cr Gordon. Carried

# 10 Property Sales – quarterly report, September 2019

Ms Devine spoke to her report.

#### Resolved minute number 19/FPE

19/FPE/056 File Ref

That the 'Property Sales – quarterly report, September 2019' to the 12 December 2019 Finance/Performance Committee meeting be received.

Cr Panapa/Cr Wilson. Carried

# 11 Receipt of minutes from the last meeting in the 2016-19 triennium

The minutes were taken as read.

#### 12 Late Items

As agreed at item 6.

# 13 Future Items for the Agenda

# 14 Next Meeting

Thursday 27 February 2020, 10.30am

# 15 Meeting Closed

11.29am.

Confirmed/Chair:			

Date:



# Rangitīkei District Council

# Policy and Planning Committee Meeting Minutes – Thursday 12 December 2019 – 11:30 a.m.

## **Contents**

1	Welcome
2	Apologies/Leave of Absence
3	Appointment of the Deputy Chair
4	Terms of Reference
5	Members' conflict of interest
6	Confirmation of order of business
7	Chair's Report
8	Legislation and governance issues
9	Environmental and Regulatory Challenges
10	Update on Communication Strategy4
11	Activity Management4
12	Receipt of minutes from the last meeting in the 2016-19 triennium
13	Late items5
14	Future items for the agenda
15	Next meeting
16	Meeting closed

**Present:** Cr Angus Gordon

Cr Nigel Belsham
Cr Fiona Dalgety
Cr Gill Duncan
Cr Jane Dunn
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson

His Worship the Mayor, Andy Watson

**Also Present:** Cr Brian Carter

In attendance: Mr Peter Beggs, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group Manager

Ms Jo Devine, Group Manager – Finance and Business Support

Mr Johan Cullis, Environmental Services Team Leader

Ms Carol Gordon, Manager – Executive Office

Mr Arno Benadie, Principal Advisor – Infrastructure

Ms Nardia Gower, Acting Strategy and Community Planning Manager

Mr George Forster, Policy Advisor

Ms Bonnie Clayton, Governance Administrator

#### 1 Welcome

Cr Gordon welcomed everyone to the meeting at 11.30am.

# 2 Apologies/Leave of Absence

That the apology for Cr Ash be received.

Cr Hiroa/Cr Wilson. Carried

### 3 Appointment of the Deputy Chair

The Chair called for nominations for Deputy Chair.

Cr Duncan nominated Cr Hiroa as Deputy Chair, which was seconded by Cr Wilson.

Cr Hiroa accepted the nomination, there were no further nominations.

Resolved minute number 19/PPL/103 File Ref

That Cr Hiroa be appointed Deputy Chair of the Policy/Planning Committee.

Cr Duncan/Cr Wilson. Carried

#### 4 Terms of Reference

The Terms of Reference were taken as read with no further discussion needed.

Resolved minute number 19/PPL/104 File Ref

That the "Terms of Reference" be reviewed and confirmed.

Cr Belsham/Cr Gordon. Carried

#### 5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

#### 6 Confirmation of order of business

The order of business was confirmed with no changes.

# 7 Chair's Report

The Chair's tabled report was taken as read.

**Resolved minute number** 

19/PPL/105

File Ref

3-CT-15-1

That the tabled 'Chair's Report' to the Policy/Planning Committee meeting on 12 December 2019 be received.

Cr Gordon/Cr Duncan. Carried

### 8 Legislation and governance issues

Mr Hodder spoke to his presentation, suggesting 6 themes for the 2020 year. The presentation is to be circulated to Committee members to forward any questions and feedback to Mr Hodder which will be due before the next Policy/Planning Committee meeting.

# 9 Environmental and Regulatory Challenges

Mr Cullis briefly spoke to his presentation. The presentation is to be circulated to Committee members in the instance they have further questions.

Cr Dunn left 11.57am-12.00pm.

# 10 Update on Communication Strategy

The report was taken as read. Ms Gordon updated the Committee that the new Communications & Graphics Designer, Leah Johnston starting in January.

Resolved minute number

19/PPL/106

File Ref

3-CT-15-1

That the 'Update on Communications Strategy' to the Policy/Planning Committee meeting on 12 December 2019 be received.

Cr Belsham/Cr Hiroa. Carried

# 11 Activity Management

The report was taken as read.

Resolved minute number

19/PPL/107

File Ref

5-EX-3-2

That the report 'Activity Management' to the Policy/Planning Committee on 12 December 2019 be received.

Cr Wilson/Cr Gordon. Carried

# 12 Receipt of minutes from the last meeting in the 2016-19 triennium

The minutes were taken as read.

# 13 Late items

As agreed in Item 6.

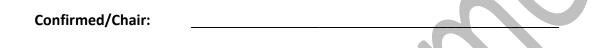
# 14 Future items for the agenda

# 15 Next meeting

Thursday 13 February 2020, 1.00pm

# 16 Meeting closed

12.05pm.



Date:



# Rangitīkei District Council

Hunterville Rural Water Supply Sub-Committee Meeting Minutes – Monday 16 December 2019 – 4:00 p.m.

## **Contents**

1	Welcome	3
2	Apologies	
3	Members' conflict of interest	
4	Confirmation of order of business	
5	Confirmation of Minutes	
6	Chair's Report	
7	Council decisions on recommendations from the Committee	
8	Questions put at previous meeting for Council advice or action	
9	Hunterville Rural Water Supply – Operations Report	
10	Hunterville Bore – Update	
11	Hunterville Rural Water Supply – Financial Report	
12	Late Items	
13	Future items for the agenda	
14	Next Meeting	
15	Meeting Closed	

**Present:** Mr Brett Journeaux

Mr Mark Dawson Mr Bernie Hughes Mr Paul Peterson Mr Sam Weston Cr Richard Lambert

His Worship the Mayor, Andy Watson

In attendance: Mr Ivan O'Reilly, Reticulation Serviceperson

Mr Andrew van Bussel, Operations Manager

Mr Arno Benadie, Principal Advisor – Infrastructure Mr Ashley Dahl, Financial Services Team Leader

Ms Tania Whale, Finance Officer

Ms Bonnie Clayton, Governance Administrator

#### 1 Welcome

The Chair welcomed everyone to the meeting. The meeting started at 4.01pm.

# 2 Apologies

That the apology for absence of Mr Bob Crawford, Mr Dean McManaway and Mr Dave Flintoff be received.

Mr Weston/Mr Hughes. Carried

Mr John McManaway was noted as absent.

#### 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts were declared.

#### 4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Letter from Mr McAlley and Mr McIntyre

Agreement between Don Evans and the Bradleys

Fees and Charges

**Election Process** 

be dealt with as a late item at this meeting.

#### 5 Confirmation of Minutes

#### Resolved minute number 19/HRWS/051 File Ref

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 30 September 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Hughes/Mr Weston. Carried

### 6 Chair's Report

The Chair had nothing to report.

#### 7 Council decisions on recommendations from the Committee

There were no recommendations from the Committee.

#### 8 Questions put at previous meeting for Council advice or action

Mr Dahl to provide information on how Non-Current Liabilities went from \$134,131 in 2017/18 to \$180,000 in 2018/19.

Mr Dahl advised that the difference was from balance date adjustments that are completed for the purposes of determining how assets are funded and reducing by internal loan repayments.

Operational staff to install a flow meter at the Ohingaiti break tank, this will be assessed for a few weeks to determine the daily flows on this line.

Mr O'Reilly updated the Committee on the flow meter: this was installed on 4 October and was not working to begin with. An internal meter was installed on 27 November, and showed a flow of 109 cubic metres a day. This was to check if there was any surplus water, the flow is currently only enough to service those on the scheme. To increase the amount of water will require upgrades and therefore Flat Hills will not be viable at this stage.

His Worship the Mayor advised that he has already advised Flat Hills that it is not viable for them to be on the scheme at this stage.

# 9 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to his report and updated the Committee that Mr Flintoff is still working with KiwiRail in regards to the viaduct – there have been no updates to provide to the Committee.

Resolved minute number 19/HRWS/052 File Ref 6-WS-3-4

That the 'Hunterville Rural Water Supply – Operations Report' to the 16 December 2019 Hunterville Rural Water Supply Sub-committee be received.

Mr Dawson/Mr Hughes. Carried

# 10 Hunterville Bore - Update

Mr Benadie updated the Committee that sand content is low, but needs to be lower. It would probably be June before receiving an update, but in the meantime is working on timelines and employing a consultant next year.

# 11 Hunterville Rural Water Supply – Financial Report

Mr Dahl spoke to his report.

Resolved minute number 19/HRWS/053 File Ref 6-WS- 3-4

That the 'Hunterville Rural Water Supply Financial Statements Commentary Update for the 4 months ending 31 October 2019' to the 16 December 2019 Hunterville Rural Water Supply Sub-Committee be received.

Mr Weston/Mr Peterson. Carried

#### 12 Late Items

#### Letter from Mr McAlley and Mr McIntyre

A letter from Mr McAlley and Mr McIntyre has been provided to confirm an agreement between the parties to let Mr Richard McIntyre to use two of Mr Alex McAlley's water units.

Ms Whale noted that it is fine to change units at this time of year, March would prove more difficult. Mr McIntyre will be billed from 30 December for 9 units.

#### Resolved minute number 19/HRWS/054 File Ref

That the 'Letter from Mr McAlley and Mr McIntyre' be received.

Mr Journeaux/Mr Weston. Carried

#### Undertaking Subject

Mr O'Reilly to change 2 units from Mr McAlley to Mr McIntyre.

#### Agreement between Don Evans and the Bradleys

The Committee noted this item had been previously discussed, the letter was for the purposes of having it on file for future reference.

#### Resolved minute number 19/HRWS/055 File Ref

That the 'Agreement between Don Evans and the Bradleys' be received.

Mr Journeaux/Mr Hughes. Carried

#### **Fees and Charges**

Mr Dahl advised the Committee that in February Council begin to start looking at fees for the 2020/21 year and asked what the Committee would want to set the fees at for that period.

The Committee agreed to have Fees and Charges as an agenda item in the next meeting.

#### Undertaking Subject

Mr Dahl to look into previous trends i.e. increases of electricity charges etc. and feedback to the Committee.

#### **Election Process**

Mr Journeaux queried the election process and whether the Committee need to do anything.

There was discussion around the delegations register and that it is currently being updated, this includes the roles and responsibilities of the Committee.

#### Undertaking Subject

Ms Clayton to send current delegations register to members and send an updated version once it has been updated. Feedback from the Committee would be sought once they have received both copies.

### 13 Future items for the agenda

Fees and Charges

# 14 Next Meeting

Monday 3 February 2020, 4.00pm

# 15 Meeting Closed

4.57 pm.

Confirmed/Chair:	 	 	 
Date:			



# Rangitīkei District Council

# Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 17 December 2019 – 11:00 a.m.

## **Contents**

1	Karakia/Welcome	3
2	Public Forum	3
3	Apologies	3
4	Appointment of Deputy Chair	3
5	Members' Conflict of Interest	3
6	Confirmation of Order of Business and Late Items	4
7	Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes	4
8	Chair's Report	4
9	Feedback on Komiti Workshop	4
10	Council Decisions on Recommendations from the Komiti	4
11	Council Responses to Queries Raised at Previous Hui	4
12	Appointment of representatives to Council's standing Committees	5
13	Update from Council's meetings October-November 2019	5
14	Values	5
15	Review of Memorandum of Understanding: Tūtohinga	6
16	Horizons Update	6
17	Update on Landlocked Land	6
18	Update on Te Pae Tawhiti	6
19	Kaumātua Free Rubbish Collection	6
23	Late Items	7
20	Update on Path to Well-being initiative	7
21	Process for nominating Komiti members for the 2019-22 triennium	7
22	Pānui/Announcements	7
23	Late Items	8
24	Future Items for the Agenda	8
25	Next Meeting	8
26	Meeting closed/Karakia	8

**Present:** Mr Pahia Turia (Chair)

Mr James Allen Mr Thomas Curtis Mr Robert Gray Ms Tracey Hiroa

Ms Coral Raukawa-Manuel

Mr Chris Shenton Mr Terry Steedman Ms Marj Heeney Cr Waru Panapa

His Worship the Mayor, Andy Watson

**Also present:** Cr Nigel Belsham

**In attendance:** Mr Peter Beggs, Chief Executive

Mr Michael Hodder, Community & Regulatory Services Group

Manager

Mr Lequan Meihana, Strategic Advisor – Mana Whenua Mr Arno Benadie, Principal Advisor – Infrastructure Ms Bonnie Clayton, Governance Administrator

Ms Nardia Gower, Acting Strategy and Community Planning Manager

Mr George Forster, Policy Advisor

Mr Jerald Twomey, Kaitatari Kaupapa (Iwi) (Horizons Regional Council)

### 1 Karakia/Welcome

The Chair welcomed everyone to the meeting at 11.13am.

As there were a few new faces, the Chair took the asked everyone around the table to introduce themselves.

#### 2 Public Forum

Nil

# 3 Apologies

That the apology for Ms Kim Savage, Ms Hari Benevides and Ms Soraya Peke-Mason be received.

Mr T Curtis/Mr T Steedman. Carried

# 4 Appointment of Deputy Chair

Mr Turia advised that the Komiti had chosen not to use a voting system, rather that the Komiti reached a unanimous decision to nominate Mr Thomas Curtis as Deputy Chair.

#### Resolved minute number 19/IWI/033 File Ref

That Mr Thomas Curtis be appointed Deputy Chair of Te Rōpu Ahi Kā Komiti.

Cr Hiroa/Mr R Gray. Carried

#### 5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

The Komiti discussed the need for members to sight and fill out the Register of Interest.

#### Undertaking Subject

Ms Clayton to follow up whether there is a Te Roopu Ahi Kaa version of the Register of Interest and to send this out to the Komiti.

#### 6 Confirmation of Order of Business and Late Items

The order of business was confirmed, with the Infrastructure update in Item 13 be dealt with as a separate item.

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

#### **Attendance and Remuneration**

be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

# 7 Whakatau Nga Tuhinga Korero / Confirmation of Minutes

Resolved minute number 19/IWI/034 File Ref 3-CT-8-2

That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 8 October 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr T Curtis/Mr T Steedman. Carried

# 8 Chair's Report

Mr Turia updated the Komiti that it has been a busy 12 months for Council with a new Chief Executive and changes with staffing but the relationship with the Komiti continues to remain stable.

Mr Turia thanked His Worship the Mayor for leading these relationships with Council, Iwi and Hapu and the inclusiveness of Tangata whenua in decisions. He looked forward to working alongside the new Chief Executive, Peter Beggs, and the relationship is the best space with Iwi and local government that he is involved in. There are lots of exciting things going on in the Rangitikei; it is a vibrant economy with lots of confidence out there. We will continue to contribute to the greater good of our district.

# 9 Feedback on Komiti Workshop

The Chair advised there was no feedback to provide from the workshop.

#### 10 Council Decisions on Recommendations from the Komiti

There were no recommendations to Council made at the previous hui.

# 11 Council Responses to Queries Raised at Previous Hui

There were no queries raised at the previous hui.

### 12 Appointment of representatives to Council's standing Committees

The Komiti discussed

His Worship the Mayor advised that as a Komiti representative on these standing Committees, it carries the same risks as a Councillor – reasonable attendance is expected. He considered that Council could have done better to support the Komiti's representatives; he assured members that there will be a better process moving forward.

His Worship the Mayor apologised to Cr Hiroa and Ms Raukawa-Manuel, the previous representatives for Council's standing Committees for the process followed last triennium.

The Komiti deferred appointing a representative to the Finance/Performance Committee until the next meeting when further members are present.

#### Resolved minute number 19/IWI/035 File Ref

That Te Rōpu Ahi Kā nominates Ms Raukawa-Manuel to be its representative on Council's Assets/Infrastructure Committee for the 2019-22 triennium.

Cr Hiroa/Mr P Turia. Carried

#### Resolved minute number 19/IWI/036 File Ref

That Te Rōpu Ahi Kā nominates Mr Shenton to be its representative on Council's Policy/Planning Committee for the 2019-22 triennium.

Ms M Heeney/Mr R Gray. Carried

# 13 Update from Council's meetings October-November 2019

The memorandum was taken as read.

Mr Beggs highlighted that the Bulls Community Centre was on pause for approximately two weeks.

Resolved minute number 19/IWI/037 File Ref 3-CT-8-1

That the report 'Update from Council's meetings October-November 2019' to the 17 December 2019 Te Rōpu Ahi Kā Komiti be received.

Mr C Shenton/Mr T Curtis. Carried

#### 14 Values

Updates are included in item 15.

### 15 Review of Memorandum of Understanding: Tūtohinga

The final draft was approved. Komiti members noted that contact details would need to be updated.

Resolved minute number 19/IWI/038 File Ref 4-EN-8-2

That the 'Review of the Memorandum of Understanding: Tūtohinga' to the 17 December 2019 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms C Raukawa-Manuel. Carried

### 16 Horizons Update

Mr Twomey briefed the Komiti on the updates at Horizons and that there is a lot coming through for Iwi around biodiversity and changes to the Resource Management Act.

Mr Allen left 12.15pm.

## 17 Update on Landlocked Land

His Worship the Mayor updated the Komiti that there will be a hearing in 2020, but no date set yet.

# 18 Update on Te Pae Tawhiti

The Chair advised that refresh of the strategy was currently being undertaken.

#### 19 Kaumātua Free Rubbish Collection

The report was taken as read.

Mr Steedman thanked staff for a comprehensive report, and that he had been approached by community members about it. This will give Komiti members something to discuss with the community and will bring back to the table at the next meeting to discuss the next steps.

Resolved minute number 19/IWI/039 File Ref

That the report 'Kaumātua Free Rubbish Collection' to Te Rōpu Ahi Kā meeting on 17 December 2019 be received.

Mr R Gray/Mr C Shenton. Carried

#### 23 Late Items

#### Te Roopu Ahi Kaa Infrastructure Update December 2019

Mr Benadie briefly spoke to his report, updating Komiti members of the journey of projects in the works. He noted that projects of importance will be in the agenda each time the Komiti meet.

Mr Beggs noted that roading and bridges should be included in the reporting.

Resolved minute number 19/IWI/040 File Ref

That the 'Te Roopu Ahi Kaa Infrastructure Update December 2019' be received.

Mr C Shenton/Mr T Curtis. Carried

# 20 Update on Path to Well-being initiative

Mr Meihana briefed the Komiti on his schedule of the past 12 months and wanted to acknowledge Te Rōpu Ahi Kā for the ability to use them as support, the relationship with the Rangitīkei Marae which has provided him the ability to fulfil his role. His highlight from the year was the Pōwhiri for new Chief Executive and separate Pōwhiri for Elected Members.

#### Including:

- Attended many kaupapa / hui
- Raising cultural awareness with Elected Members, having one on one sessions
- Te Reo lessons for staff once a week during their lunch hour
- Collaborating with Economic Development Officer, Ms Damosso
- Working on the Koha Policy with Mr Forster
- Recently had the Te Tiriti o Waitangi and Declaration of Independence display in chambers
- Liaising with Marton Development Group and the relationship with Iwi on how to include Iwi narrative in the play trail.

Mr Turia noted that more staff may attend Te Reo lessons if they were during work hours as professional development rather than taken during lunch breaks.

His Worship the Mayor left 12.54pm-12.55pm.

# 21 Process for nominating Komiti members for the 2019-22 triennium

Members were reminded that their confirmation letters from their nominating bodies are due before the end of the week, 20 December 2019.

# 22 Pānui/Announcements

Nil

#### 23 Late Items

#### **Attendance and Remuneration**

The Komiti questioned the process of how members are to claim for remuneration and attendance of meetings. Previous process was to receive a Travelling Expenses and Meeting Attendance Claim Form with their posted Order Paper. It was decided that the previous process will no longer continue and that members will be provided a form at each meeting to ensure it is completed before they depart the meeting.

#### Undertaking Subject

Ms Clayton is to collate attendance and remuneration payments for the period January 2019 – December 2019 and feed back to the Chair who still needs to submit their Travelling Expenses and Meeting Attendance Claim Form.

# 24 Future Items for the Agenda

Kaumātua Free Rubbish Collection

### 25 Next Meeting

Tuesday 11 February 2020, 11.00am

# 26 Meeting closed/Karakia

Before closing, His Worship the Mayor took the opportunity to thank the Komiti and the Chair for the partnership which he appreciates. He thanked them for the kind remarks about what he does, however noted that he does what Te Rōpu Ahi Kā and Council ask of him. He wished those in attendance a Merry Christmas.

The meeting closed at 1.01pm.

Confirmed/Chair:	 	 
Date:		



# Rangitīkei District Council

# Ratana Community Board Meeting

Minutes – Tuesday 17 December 2019 – 6:30 p.m.

## **Contents**

1	Whakamoemiti
2	Public Forum
3	Apologies
4	Members' Conflict of Interest
5	Confirmation of Order of Business and Late Items
6	Confirmation of Minutes
7	Chair's report
8	Standing Orders
9	Councils funding schemes
10	Council decisions on recommendations from the Board
11	Update from Te Roopu Ahi Kaa
12	Other matters raised at previous meeting
13	Update on water supply upgrade
14	Update on wastewater treatment plant (and meeting of reference advisory group)
15	Update on Rātana playground project
16	Update on the proposed MoU between Council and the Rātana Communal Board of Trustees
17	Town Signage
18	Cemetery register alignment
19	Late Items
20	Future Items for the Agenda
21	Next meeting
22	Whakamoemiti/Meeting Closed

**Present:** Mr Lequan Meihana

Mr Charlie Mete (Chair)

Mr Jemal Nepia Mr Charlie Rourangi Cr Brian Carter Cr Waru Panapa

Also Present: Mr Michael Hodder, Community & Regulatory Services Group Manager

Ms Grace Taiaroa Ms Pauline Gardiner



#### 1 Whakamoemiti

Mr Nepia provided the Whakamoemiti.

#### 2 Public Forum

Ms Pauline Gardiner noted the extent of incomplete road repairs. Ms Grace Taiaroa noted her interest in several agenda items. Mr Mete indicated he would use his discretion as Chair to allow her to speak later in the meeting.

# 3 Apologies

The Board expressed their condolences to Ms Soraya Peke-Mason. The Board noted the apologies from that Mayor Andy Watson and Chief Executive Peter Beggs: they were attending another Council meeting in Taihape.

#### 4 Members' Conflict of Interest

The Chair asked that Board members be provided with the opportunity to complete the register of interests maintained by the Council.

## 5 Confirmation of Order of Business and Late Items

The Chair confirmed that the Order of Business in the agenda was unchanged.

Mr Nepia flagged his wish to raise questions about the Council's community housing as a late item and this was accepted.

#### 6 Confirmation of Minutes

The Board noted that 'whakamoemiti' should be used rather than 'karakia'

#### Resolved minute number 19/RCB/025 File Ref

That the minutes of the Rātana Community Board meeting held on 12 November 2019 (as amended) be taken as read and verified as an accurate and correct record of the meeting

Cr Carter / Mr Rourangi. Carried

# 7 Chair's report

Mr Mete spoke to the meeting. He wanted to see action over the future development of the cemetery. He was concerned about the impacts of the new subdivision on surrounding areas: drains had been blocked. Ms Taiaroa explained that the Ratana Ahuwhenua Trust was running the project: Mr Mete would talk further with her. The Trust would also be meeting with Council's Mayor and Chief Executive.

#### Resolved minute number 19/RCB/026 File Ref

That the verbal 'Chair's report' to the 17 December 2019 meeting of the Rātana Community Board be received.

Cr Carter / Mr Rourangi. Carried

### 8 Standing Orders

The Board noted the current Standing Orders guide.

### 9 Council's funding schemes

#### Resolved minute number 19/RCB/027 File Ref

That Lequan Meihana be appointed as the Rātana Community Board grant assessor for the Community Initiatives Fund and Events Sponsorship Scheme.

Cr Carter / Mr Nepia. Carried

#### 10 Council decisions on recommendations from the Board

There were no recommendations made to Council at the previous meeting.

### 11 Update from Te Roopu Ahi Kaa

As Ms Peke-Mason had been at a tangi that day, Mr Meihana provided the update. The revised Tutohinga: Memorandum of Understanding was accepted. The Komiti had been provided with an update on key infrastructure projects. Council was committed to engage with iwi over the planned bioforestry operation.

#### Resolved minute number 19/RCB/028 File Ref

That the verbal 'update on Te Roopu Ahi Kaa' Komiti meeting on 17 December 2019 be received.

Cr Carter / Mr Nepia. Carried

# 12 Other matters raised at previous meeting

There were no other matters raised at the previous meeting.

# 13 Update on water supply upgrade

The Board noted that the impact of the lightning strike and considered that Council had communicated well with the Ratana community. However, sediment was still coming through taps so further flushing would be needed.

# 14 Update on wastewater treatment plant (and meeting of reference advisory group)

The Board noted that the issue was purchasing suitable land.

### 15 Update on Rātana playground project

Plan of the proposed upgrade had been circulated. The Board recognised that the Ratana community needed to be proactive on this project, particularly over fundraising

# 16 Update on the proposed MoU between Council and the Rātana Communal Board of Trustees

Clarification was provided to the Board that the meeting on 4 December 2019 was to consider how to engage with the Communal Board (which was seeking the MoU with Council).

## 17 Town Signage

The Board discussed the design variations included in the agenda. Further consultation with the community showed a desire to modify the design by including the koru.

Mr Nepia would get formal approval from the Church before action was taken over making and installing the sign.

The Board considered a new location (and garden) was preferable, so that the sign was before the new subdivision. However, safety was a crucial factor in deciding that.

# 18 Cemetery register alignment

The Board noted the information about new burials.

#### 19 Late Items

Mr Nepia spoke about the Council's housing units at Ratana. They needed painting and he questioned whether they complied with current standards. The Board wondered whether there is a need for more such housing in the community.

# 20 Future Items for the Agenda

None identified

# 21 Next meeting

Tuesday 11 February 2020, 6.30pm

# 22 Whakamoemiti/Meeting Closed

Mr Nepia provided the Whakamoemiti 8.35 pm.

Confirmed/Chair:

Date: