

COUNCIL MEETING

ORDER PAPER

THURSDAY, 27 FEBRUARY 2020, 1.00PM

**COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL
46 HIGH STREET, MARTON**

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Chair - His Worship the Mayor, Andy Watson

Deputy Chair – Councillor Nigel Belsham

Membership

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.



Rangitikei District Council

Council Meeting

Agenda – Thursday 27 February 2020 – 1:00 p.m.

Contents

1	Welcome	2	
2	Public Forum	2	Attachment 1, pages 10-18
3	Apologies/Leave of Absence	2	<i>Agenda note</i>
4	Members' conflict of interest	2	<i>Agenda note</i>
5	Confirmation of order of business	2	<i>Agenda note</i>
6	Confirmation of minutes	2	Attachment 2, pages 19-31
7	Mayor's Report	3	Attachment 3, pages 32-36
8	Annual Plan Process	3	<i>To be tabled</i>
9	Taihape Memorial Park Amenities Summary.....	3	Attachment 4, pages 37-59
10	Administrative Matters – February 2020	4	Attachment 5, pages 60-89
11	Top Ten Projects – status, February 2020.....	4	Attachment 6, pages 90-97
12	National Policy Statement on Indigenous Biodiversity	4	Attachment 7, pages 98-100
13	Minutes and recommendations from Committees	5	Attachment 8, pages 101-166
14	Late items.....	7	<i>Agenda note</i>
15	Public excluded	7	<i>Agenda note</i>
16	Open Meeting	8	<i>Agenda note</i>
17	Next Meeting	8	<i>Agenda note</i>
18	Meeting Closed	8	

Public excluded minutes are provided separately to Elected Members

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

Jenni Giblin

Giblin Group is a regionally focused, professional services consultancy. In all their fundraising combined, they have succeeded in securing \$120 million for their clients in the last ten years.

Jen Britton

Jen Britton, Marton resident, is addressing Council to talk to her proposal for a Placemaking project on the former Elim Church site, corner of High Street and Broadway. A memorandum is attached to this item outlining the Placemaking concept and process for project approval. The delegation to accept or decline Placemaking projects sits with the Chief Executive. Ms Britton is presenting this project to Council for information purposes due to the high interest of Council and the community in this site.

Recommendation:

That the memorandum 'Placemaking Concept and Process' to the 27 February 2020 Council meeting be received.

3 Apologies/Leave of Absence

That the apology for absence of Councillor Gill Duncan, Councillor Fi Dalgety and Councillor Waru Panapa be received.

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

6 Confirmation of minutes

The minutes from the Council meeting held 30 January 2020 are attached.

Recommendation:

That the minutes of the Council meeting on 30 January 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the 'Mayor's report and schedule' to the 27 February 2020 Council meeting be received.

8 Annual Plan Process

A report will be tabled at the meeting.

Recommendation:

That the tabled report 'Annual Plan Process' to the 27 February 2020 Council meeting be received.

9 Taihape Memorial Park Amenities Summary

A report is attached.

File: 6-CF-8-5

Recommendations:

- 1 That the report 'Taihape Memorial Park Amenities Summary' to the 27 February 2020 Council meeting be received.
- 2 That Council confirms its commitment to providing modern amenities on Taihape Memorial Park which meets the needs of park users and the wider Taihape community.
- 3 That having regard for previous extensive consultation with particular sections of the Taihape community (including annual plan consultation) and the view that there has been insufficient engagement with the Taihape community, Council authorises the Chief Executive to –

EITHER

continue with the process for constructing the two-storey amenities building on Taihape Memorial Park and reaffirm the Memorandum of understanding previously signed with Clubs Taihape, noting that this will give effect to Council's resolutions in June and August 2019 on the matter;

OR

engage the Taihape community on objectives and preferences for new amenities on Taihape Memorial Park using the Glaser Collaborative Problem Solving approach, noting that this will pause giving effect to Council's resolutions in June and August 2019

on the matter and, depending on the outcome of the engagement process, may entail revoking parts or all of those resolutions;

OR

proceed with a single-storey amenities building on Taihape Memorial Park and rescind the Memorandum of Understanding with Clubs Taihape, noting that this revokes part of Council's resolutions in June and August 2019 on the matter.

- 4 That Council authorise the Chief Executive to commence negotiations with the Ministry of Education over securing a hall in the new Taihape Area School which is made available for community use under terms contained in a Memorandum of Understanding between Council and the Ministry.

10 Administrative Matters – February 2020

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative Matters – February 2020' to the 27 February 2020 Council meeting be received.
- 2 That the appointment of Robert Schofield as commissioner to conduct the hearing of submissions to the District Plan Change – rural to industrial – includes the delegation to make a decision.
- 3 That His Worship the Mayor, the Deputy Mayor and the Chief Executive be delegated authority to determine any objections to the proposed road closures to allow Anzac Day ceremonies and reported back to the next meeting of Council.

11 Top Ten Projects – status, February 2020

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top Ten Projects – status, February 2020' to the 27 February 2020 Council meeting be received.

12 National Policy Statement on Indigenous Biodiversity

A draft submission is attached, reflecting the discussion at the Policy/Planning Committee. Since then, Local Government New Zealand has issued its draft submission for comment. It believes that the NPS-IB is trying to do too much, goes beyond the core role of councils, and will be near impossible to implement across New Zealand. LGNZ advocates a scaled-back

version of the NPS-IB focussing on protection of habitats with comprehensive implementation support from central government as being a workable solution.

File: 3-OR-3-5

Recommendations:

- 1 That the draft submission on the National Policy Statement on Indigenous Biodiversity to the 27 February 2020 Council meeting be received.
- 2 That His Worship the Mayor be authorised to sign on behalf of the Council the submission [as amended/without amendment] to the Minister for the Environment on the proposed National Policy Statement on Indigenous Biodiversity.

13 Minutes and recommendations from Committees

The minutes are attached.

Recommendations:

- 1 That the following minutes be received:
 - Santoft Domain Management Committee, 29 January 2020
 - Hunterville Rural Water Scheme, 3 February 2020 – *to be tabled if available*
 - Hunterville Community Committee, 10 February 2020
 - Te Roopu Ahi Kaa Komiti, 11 February 2020
 - Bulls Community Committee, 11 February 2020
 - Ratana Community Board, 11 February 2020 – *to be tabled if available*
 - Erewhon Rural Water Scheme, 12 February 2020 – *to be tabled if available*
 - Taihape Community Board, 12 February 2020
 - Marton Community Committee, 12 February 2020
 - Assets/Infrastructure Committee, 13 February 2020
 - Policy/Planning Committee, 13 February 2020
 - Turakina Reserve Management Committee, 13 February 2020
 - Turakina Community Committee, 13 February 2020
- 2 That the following recommendations from the Hunterville Community Committee meeting held on 10 February 2020:

20/HCC/004

That the Hunterville Community Committee recommend to Council that Council erect signage at the Hunterville rugby grounds/ fitness track to state

- No unauthorised motorised/electric vehicles on track or grounds
- Fitness track is foot traffic only
- Please do not litter
- Take care of our park

- 3 That the following recommendation from the Te Roopu Ahi Kaa meeting held on 11 February 2020:

20/IWI/003

That, Te Roopu Ahi Kaa recommend to Council that they further investigate free rubbish collection for gold card holders in the Rangitikei district.

- 4 That the following recommendation from the Bulls Community Committee meeting held on 11 February 2020:

20/BCC/009

That the Bulls Community Committee recommends to Council that the yet to be formed Bulls Domain user group become a Sub-Committee of the Bulls Community Committee.

- 5 That the following recommendations from the Taihape Community Board meeting held on 12 February 2020:

20/TCB/011

That the Taihape Community Board ask that the Rangitikei District Council to re-visit the current plans for the Taihape amenities block.

- 6 That the following recommendations from the Assets/Infrastructure meeting held on 13 February 2020:

20/AIN/008

That the Assets/Infrastructure Committee recommend to Council to investigate the further development of a walking/cycle way from Dixon Way to the top of Hautapu Street (adjacent to State Highway 1) in Taihape in consultation with the New Zealand Transport Agency.

20/AIN/009

That the Assets/Infrastructure Committee recommend to Council to investigate the further development of a walking/cycle way on Nga Tawa Road between Marumaru Street to Calico Line.

- 7 That the following recommendation from the Policy/Planning meeting held on 13 February 2020:

20/PPL/009

That the Policy/Planning Committee recommends to Council to provide a report on options around further changes to the District Plan to support residential development.

14 Late items

As agreed at Item 6.

15 Public excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Property matters
2. Quickbuild
3. Hautapu Street sewer main renewal

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 2 Quickbuild	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(a and i)</i> .	Section 48(1)(a)(i)

Item 3 Hautapu Street sewer main renewal	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

16 Open Meeting

17 Next Meeting

Thursday 26 March 2020, 1.00pm

18 Meeting Closed

Attachment 1

Memorandum

To: Council

From: Nardia Gower, Strategy and Community Planning Manager

Date: 18 February 2020

Subject: **Placemaking Concept and Process**

File: 1-CP-7-5

Purpose of Memo

The purpose of this memo is to explain the Placemaking concept and Rangitikei District Council's Placemaking process.

Placemaking – What is it?

The Placemaking initiative is an opportunity for groups within the community that wish to undertake a Placemaking activity.

A Placemaking activity is defined as a community-led approach to improving and reinventing public spaces, with a focus on getting people involved in making the most of their community's assets to create public spaces that people want to spend time in rather than just passing through. Placemaking solutions require understanding of how a space is used, and the needs of the users to produce responsive and successful revitalisation solutions.

Rangitikei District Council stipulates that any works undertaken can be removed at a later stage, notwithstanding any need for sound construction.

The Placemaking fund is open year round, district wide and operates on the basis that work is done in kind by the community and funding may be granted for materials. There is \$30,000 allocated to the fund annually with no carry overs. Some of this fund has been used for Township Signage, with a remaining \$20,000 for year end 2019/20.

Rangitikei District Council Placemaking History and Process

Community Committees and MoU partners were approached in 2016 to help kickstart Placemaking in Rangitikei. Mr David Engwicht was brought in as an expert in the field and undertook 7 Day Placemaking events in both Marton and Bulls. This resulted in the creation of the seating structures and community gathering places outside Marton Pharmacy and on both sides of SH1 Bulls by Criterion St. Both these projects had large buy-in from community and local businesses.

Placemaking initiatives can be undertaken by anyone in the community, with the project first being presented to the Community Committees or Boards for comment with final signoff being delegated to the Chief Executive. Placemaking forms are attached **Appendix 1.**

Proposed Marton Placemaking Project

Ms Jen Britton, Marton resident, is addressing Council during Public Forum at the 27 February meeting regarding a Placemaking Project on the former Elim Church site corner of High St and Broadway. This particular project is coming before Council for information purposes due to the high interest and potential future plans of Council for the site. Ms Britton will submit the project forms to the Chief Executive, in due course.

Recommendation

That the memorandum 'Placemaking Concept and Process' to the 27 February 2020 Council meeting be received.

Nardia Gower
Strategy and Community Planning Manager

Appendix 1

Place-making Project Plan Template

This template is to help Council establish what your project is, who is involved and where your resources that are needed, are coming from. That is are the necessary resources will be sourced e.g. Council funding, self/group funding or donation.

Name of your Group	
Name of your Project	
Location of your Project	
What is the vision of your project	
How did it come to be agreed upon?	
Is it a new concept or has it been worked on previously?	
Does it relate to the Town Centre Plan? If so, how?	
What individuals have been involved in the planning process?	
What individuals are going to be involved in carrying the project out?	
What businesses are involved?	

So we clearly understand your concept and plan please include photos of the location of the Place-making project, drawings, photo-shop etc. from your brainstorming sessions and any photos of items you plan to incorporate.

The below template is for you to highlight and describe each sub project that is involved in creating the overall project and the budget allocated for each. Note in budget if resources and/or materials are Council funded, self/group funded or donated. You may have multiple sub-projects for larger projects or only a few for a small one. Reproduce as necessary.

Sub Project 1.	
Resources/Materials needed:	Budget
Sub Project 2.	
Resources/Materials needed:	Budget
Sub Project 3.	
Resources/Materials needed:	Budget

Finally, to meet the requirements of Health and Safety legislation, the following risk assessment needs to be completed (Council staff can help with this provided enough lead-in time is provided).

RISK ASSESSMENT FOR THE PLACEMAKING GROUP/TOWN CENTRE STEERING GROUP - Carrying Out Makeover					
NAME OF PROJECT:					
COMMENCEMENT DATE:					
ACTIVITY STEPS	POTENTIAL HAZARDS/RISKS	RISK RATING	RISK CONTROL MEASURE	RISK RATING	PERSON RESPONSIBLE
<i>List required steps in performing the project</i>	<i>Against each activity step list the risk these hazards pose</i>	*Rare *Unlikely *Likely *Almost Certain	<i>For each identified risk</i>	*Rare *Unlikely *Likely *Almost Certain	<i>Who is responsible for implementing risk control</i> <i>What is the time frame, if any?</i>

RISK ASSESSMENT FOR THE PLACEMAKING GROUP/TOWN CENTRE STEERING GROUP - Final Product						
NAME OF PROJECT:						
COMPLETION DATE:						
FINAL PRODUCT FEATURES	POTENTIAL HAZARDS/RISKS	RISK RATING	RISK CONTROL MEASURE	RISK RATING	PERSON RESPONSIBLE	TIME FRAME
<i>List features of final product</i>	<i>Against each activity step list the risk these hazards pose</i>	*Rare *Unlikely *Likely *Almost Certain	<i>For each identified risk</i>	*Rare *Unlikely *Likely *Almost Certain	<i>Who is responsible for implementing risk control</i>	<i>Is there a date of completion associated with person responsible</i>

Checklist for CE approval of Place-making projects

Health and Safety	Y/N
A risk assessment has been undertaken before any project begins and mitigation/preventative measures put in place before a project begins	
Installations are allowed on the footpath providing	
A clear, continuous walkway is left, unencumbered.	
The installation is safe and does not constitute a danger to the general public.	
Installations that are easily moved or removed have automatic approval as long as they meet all other conditions. The landowner, business or resident, whose property the installation is in front of, should be consulted about the installation.	
Installations that are more permanent must have the approval of the landowner, business, or resident whose property the installation is in front of.	
After the makeover, the Council has the right to remove any installation that it deems does not meet safety or aesthetic standards.	
Installations in road reserves controlled by Council	
The appropriate person in Council has been approved of any planned activity in the road reserve, before it takes place.	
No impediments to traffic may be placed in the carriage way.	
Installations can be potentially placed in parking bays, provided they have written approval of the landowner, business or resident, whose property the installation is in front of, and providing they are easy to remove.	
Installations can be potentially placed on verges, bulb-outs, or roundabouts provided they do not constitute a danger, and are easy to remove	
Any activity in parking bays or the carriage way must have a traffic management plan.	
No installations in road reserves or parking spaces controlled by NZTA	
Installations on private property	
Any installation on private property must have the approval of the property owner.	
Existing assets	
Maintenance of existing assets is allowed.	
Alteration or destruction of existing assets requires approval.	
Alteration or destruction of lawns and gardens requires approval.	
Approved / Declined CE Signature..... Date	

Attachment 2



Rangitikei District Council

Council Meeting

Minutes – Thursday 30 January 2020 – 1:00 p.m.

Contents

1	Welcome	3
2	Council Prayer	3
3	Public Forum	3
4	Apologies/Leave of Absence	3
5	Members' conflict of interest	3
6	Confirmation of order of business	3
7	Confirmation of minutes	4
8	Mayor's Report	4
9	Marton Civic Centre – engagement and consultation process	4
10	Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation	4
11	Proposed membership of the District Licensing Committee for the 2019-22 triennium	5
12	Reducing waste – a more effective landfill levy	6
13	Fire and Emergency New Zealand – funding review	6
14	Parks Upgrade Partnership Application	7
15	Administrative Matters – January 2020	7
16	Top Ten Projects – status, January 2020	8
17	Minutes and recommendations from Committees	9
18	Late items	9
19	Public excluded	10
20	Open Meeting	12
21	Next Meeting	12
22	Meeting Closed	12

Present:	His Worship the Mayor, Andy Watson Cr Nigel Belsham Cr Cath Ash Cr Brian Carter Cr Fiona Dalgety Cr Gill Duncan Cr Jane Dunn Cr Angus Gordon Cr Tracey Hiroa Cr Richard Lambert Cr Waru Panapa Cr Dave Wilson
In attendance:	Mr Peter Beggs, Chief Executive Mr Michael Hodder, Community & Regulatory Services Group Manager Ms Jo Devine, GM – Finance and Business Support Mr Arno Benadie, Principal Advisor – Infrastructure Ms Carol Gordon, Manager – Executive Team Ms Nardia Gower, Strategy and Community Planning Manager Ms Gaylene Prince, Community & Leisure Services Team Leader Mr George Forster, Policy Advisor Ms Bonnie Clayton, Governance Administrator
Tabled Items:	Item 8 - Letters from Scholarship recipients Item 10 - Draft Rangitikei District Council Water Related Services Bylaw
Late Tabled Items:	Draft Triennial Agreement Repair of lower dam face, Marton Dams

1 Welcome

His Worship the Mayor welcomed everyone to the meeting at 1.00pm.

2 Council Prayer

Councillor Ash read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

Nil

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts declared.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- *Draft Triennial Agreement*

Why it needs to be accepted:

A small part of the Rangitikei District is within the Hawkes Bay region so is (like the Taupo District Council) a non-primary party to the Hawkes Bay Region Triennial Agreement. The Local Government Act 2002 requires all such triennial agreement to be concluded by 1 March. A teleconference has been scheduled for 17 February 2020 for all councils (including Rangitikei).

- *Repair of lower dam face, Marton Dams*

be dealt with as late items at this meeting.

7 Confirmation of minutes

Resolved minute number **20/RDC/001** **File Ref**

That the minutes of the Council meeting on 12 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn/Cr Carter. Carried

8 Mayor's Report

His Worship the Mayor took his report as read and highlighted as part of his report that he had received thank you letters from Rangitikei District Council Scholarship recipients Aaliyah Te Rangi from Rangitikei College and Erika Elers from Taihape Area School. He thanked Elected Members for their high attendance at the Ratana Celebration powhiri.

It was noted that the Destination Hunterville meeting did not go ahead and has been rescheduled for a later date.

Resolved minute number **20/RDC/002** **File Ref** **3-EP-3-5**

That the 'Mayor's report and schedule' to the 30 January 2020 Council meeting be received.

His Worship the Mayor/Cr Belsham. Carried

9 Marton Civic Centre – engagement and consultation process

Ms Gordon updated Elected Members that a further step has been added for the Marton Civic Centre project. A small group from Rangitikei District Council will be working with Natalie Palmer from Hamilton City Council (formerly with Waipa District Council), who has experience in this area.

Timeframes are being worked on and a communications plan will be sent out.

10 Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation

Mr Forster briefed Elected Members on previous ambiguity with the bylaw. Changes for the draft bylaw to be consulted on will include updated GIS maps and clarification on private drains only in urban areas of the district.

Resolved minute number **20/RDC/003** **File Ref** **1-DB-1-11**

That the report on 'Adoption of Draft Water Related Services Bylaw and supporting documentation for public consultation' to the 30 January 2020 Council meeting be received.

Cr Wilson/Cr Gordon. Carried

Resolved minute number **20/RDC/004** **File Ref**

That the Council adopt the draft Water Related Services Bylaw and supporting documentation for public consultation using the special consultative procedure.

Cr Wilson/Cr Gordon. Carried

Resolved minute number **20/RDC/005** **File Ref**

That the Policy/Planning Committee be delegated to hear oral submissions to the draft Water-related Services Bylaw.

Cr Wilson/Cr Gordon. Carried

11 Proposed membership of the District Licensing Committee for the 2019-22 triennium

The memorandum was taken as read.

Resolved minute number **20/RDC/006** **File Ref** **3-CT-16-4**

That the memorandum 'Proposed membership of the District Licensing Committee for the 2019-22 triennium' to the 30 January 2020 Council meeting be received.

Cr Ash/Cr Belsham. Carried

Resolved minute number **20/RDC/007** **File Ref**

That Council approves the appointment, for the period 1 February 2020 to 31 January 2023 of Stuart Hylton, Judy Klue, Chalky Leary, Colin Mower, Graeme Platt and His Worship the Mayor Andy Watson for inclusion on the list from which members of the Rangitikei District Council Licensing Committee will be drawn.

Cr Belsham/Cr Dunn. Carried

Resolved minute number **20/RDC/008** **File Ref**

That the Council recommends to the Chief Executive that Stuart Hylton be appointed Commissioner to the Rangitikei District Licensing Committee and that His Worship the Mayor be appointed deputy chair of the Committee during the period 1 February 2020 to 31 January 2023.

Cr Belsham/Cr Dunn. Carried

12 Reducing waste – a more effective landfill levy

Mr Forster spoke to the report, highlighting that it could be costly to small business in the district and could see an increase in fly tipping.

Resolved minute number	20/RDC/009	File Ref	3-OR-3-5
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That the draft submission on the proposal from the Ministry for the Environment 'Reducing waste – a more effective landfill' to the 30 January Council meeting be received.

Cr Wilson/Cr Gordon. Carried

Resolved minute number	20/RDC/010	File Ref
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That His Worship the Mayor, on behalf of Council, be authorised to sign the submission as amended to the proposal from the Ministry for the Environment 'Reducing waste – a more effective landfill'.

Cr Ash/Cr Wilson. Carried

Motion

Increase in levy is delayed until infrastructure for recycling is operational to avoid any increase in fly tipping.

Cr Gordon/Cr Ash. Lost

13 Fire and Emergency New Zealand – funding review

Mr Hodder took the report as read.

Resolved minute number	20/RDC/011	File Ref	3-OR-3-5
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That the draft comment to Local Government New Zealand on its submission to the Department of Internal Affairs' funding review of 'Fire and Emergency New Zealand' be received.

Cr Hiroa/Cr Carter. Carried

Resolved minute number **20/RDC/012** **File Ref**

That the Chief Executive convey to Local Government New Zealand Council's comment on its proposed submission to the Department of Internal Affairs' funding review of Fire and Emergency New Zealand.

Cr Wilson/Cr Gordon. Carried

14 Parks Upgrade Partnership Application

Ms Prince took the application as read.

Resolved minute number **20/RDC/013** **File Ref** **6-RF-1-1**

That the application from the Northern Wanganui Rugby Sub Union for a grant of \$24,000 from the Parks Upgrade Partnership scheme be received.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **20/RDC/014** **File Ref**

That funding of \$24,000 be granted from the Parks Upgrade Partnership to Northern Whanganui Rugby Sub-Union for lighting at Memorial Park, Taihape.

Cr Belsham/Cr Duncan. Carried

15 Administrative Matters – January 2020

Mr Beggs highlighted Elected Members that positive feedback had been received in regards to the Provincial Growth Fund application for the Marton rail hub and that the standalone water facility at Marton Memorial Hall will be a single tap.

Resolved minute number **20/RDC/015** **File Ref** **5-EX-4**

That the report 'Administrative Matters – January 2020' to the 30 January 2020 Council meeting be received.

Cr Ash/Cr Wilson. Carried

Resolved minute number 20/RDC/016 File Ref

That the offer from Rangitikei Aggregates Limited to transfer an area of land to the existing reserve, at no cost to Council, be accepted, and that the Chief Executive be directed and authorised to complete all actions and documents required to give effect to the transfer.

Cr Wilson/Cr Carter. Carried

Undertaking Subject

That Council send a letter to thank Rangitikei Aggregates for the transfer of land to the Onepuhi group.

Resolved minute number 20/RDC/017 File Ref

That, accepting that Statistics New Zealand recognises Bulls, Marton and Taihape as being the only urban areas in the Rangitikei with the rest of the District being considered rural, Council appoints Rita Batley to be its representative on the J B S Dudding Trust as a resident of the rural area of the Rangitikei.

Cr Duncan/Cr Gordon. Carried

Resolved minute number 20/RDC/018 File Ref

That Council notify and formally thank Chalky Leary for his services to the J B S Dudding Trust.

Cr Belsham/His Worship the Mayor. Carried

16 Top Ten Projects – status, January 2020

Mr Benadie spoke to the report.

His Worship the Mayor noted that point 7 on the Development of Cobbler/Davenport/Abraham & Williams site in the report does not make consideration of the current Council building and should refer to this as a live option.

Resolved minute number 20/RDC/019 File Ref 5-EX-4

That the memorandum 'Top Ten Projects – status, January 2020' to the 30 January 2020 Council meeting be received.

Cr Carter/Cr Dalgety. Carried

17 Minutes and recommendations from Committees

Resolved minute number **20/RDC/020** **File Ref**

That the following minutes be received:

- Omatane Rural Water Supply Sub-Committee, 13 November 2019
- Turakina Reserve Management Committee, 3 December 2019
- Turakina Community Committee, 3 December 2019
- Marton Community Committee, 4 December 2019
- Santoft Domain Management Committee, 4 December 2019
- Taihape Community Board, 4 December 2019
- Audit/Risk Committee, 5 December 2019
- Bulls Community Committee, 5 December 2019
- Assets/Infrastructure Committee, 12 December 2019
- Finance/Performance Committee, 12 December 2019
- Policy/Planning Committee, 12 December 2019
- Hunterville Rural Water Supply Management Sub-Committee, 16 December 2019
- Te Rōpu Ahi Kā, 17 December 2019
- Ratana Community Board, 17 December 2019

Cr Ash/Cr Hiroa. Carried

Note: the scheduled meeting of the Erewhon Rural Water Supply Sub-Committee on 13 November 2019 did not proceed as there was not a quorum.

18 Late items

As agreed at Item 6.

Repair to lower dam face, Marton Dams

Resolved minute number **20/RDC/021** **File Ref**

That the memorandum 'Repair of the lower dam face, Marton Dams' be received.

Cr Dunn/Cr Belsham. Carried

Resolved minute number **20/RDC/022** **File Ref**

That, in order to ensure work repairing the lower dam face at the Marton Dams as soon as possible, Council delegate to the Mayor, the Deputy Mayor, the Chair of Assets/Infrastructure Committee and the Chief Executive the authority to award a contract for the repair work, subject to the total cost being no more than \$500,000 (GST exclusive); and, if the total cost of the contract exceeds \$500,000 but is less than \$1 million (GST

exclusive) that the decision be made electronically by the Mayor and Councillors, either decision being conveyed to the next available meeting of the Council for formal record.

Cr Ash/Cr Dunn. Carried

Draft Triennial Agreement

Resolved minute number **20/RDC/023** **File Ref**

That the draft 2019-22 triennial agreement for the Hawkes Bay region be received and that (unless any other Council suggests substantive change) His Worship the Mayor and the Chief Executive be authorised to sign the agreement, accepting any minor changes proposed by other councils but including reference to advocating for the Napier-Taihape Road to be deemed a state highway.

His Worship the Mayor/Cr Wilson. Carried

19 Public excluded

Resolved minute number **20/RDC/024** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Property matters
2. Quickbuild
3. Taihape Wastewater Plant

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and	Section 48(1)(a)(i)

	industrial negotiations) – <i>section 7(2)(i)</i> .	
Item 2 Quickbuild	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 3 Taihape Wastewater Plant	To maintain legal professional privilege and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(g and i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon/Cr Lambert. Carried

Meeting adjourned 2.28pm-2.35pm.

Cr Hiroa left the meeting 3.20pm-3.22pm.

20/RDC/025

20/RDC/026

20/RDC/027

20/RDC/028

20/RDC/029

20/RDC/030

Resolved minute number **20/RDC/030** **File Ref**

That Council notes the impending prosecution by Horizons for offences of the resource management act at the Taihape Waste Water plant authorises the Chief Executive to respond in accordance with the Councils legal advice and that this resolution be confirmed in the public portion of the meeting.

His Worship the Mayor/Cr Wilson. Carried

20 Open Meeting

Resolved minute number **20/031** **File Ref**

That the public excluded meeting move into an open meeting.

Cr Gordon/Cr Wilson. Carried

21 Next Meeting

Thursday 27 February 2020, 1.00 pm

22 Meeting Closed

3.55pm

Confirmed/Chair: _____

Date:

Attachment 3

Report to Council, February 2020

The effects of the dry weather are certainly being felt and it is all too easy to concentrate on the difficulties around maintaining urban supply. This is understandably foremost in our minds, with the need to go to restrictions of supply in Marton and Taihape. However, the rural community is being hit hard and, while a significant rainfall will fix that problem, the damage to the rural economy will take some time to remedy. Pre Xmas, we as a district had ample feed, the meat schedules were at record levels, fueled by the need for protein in China and the pork industry problems. Consequently the store stock market was hot with many of our fattening farmers investing heavily. Post Xmas we have a collapse of the store market, killing space at heavily reduced schedules is limited and feed covers are almost nonexistent. At the same time, most banks are limiting seasonal loans and in some cases not turning over mortgage as they fall due for renewal.

The Coronavirus outbreak has already had, and will continue to have, huge implications for New Zealand: the ability to access markets for meat dairy, wool and forestry is limited. Supply of inward needed goods is difficult and the tourism sector has been hard hit.

So let's for a moment concentrate on the positives. Our district is facing amazing growth in the residential area. We reported to the Marton Community Committee meeting the other night that we are dealing with at the moment a couple of hundred consents for new homes, most of which are by owners or house construction under contracts. This will mean the need for Council to relook at possible district plan changes to allow for that growth. As part of this report, I would recommend to Council that we look to develop options around this. Growth is important: it may well mean challenges around delivering the infrastructure required such as waste water, potable water etc. in the short term but it provides for long term financial sustainability of the district. Council and staff are currently engaging with businesses that want to come here, the most talked of is the Bioforestry but we are also fielding enquiries from other unrelated businesses.

2020/21 is the last year of the annual plan process and there will be very little change in direction for us so staff are keen for us to concentrate our efforts in developing the Long Term Plan (LTP) which will be needed for the following year. Certainly this has merit: the LTP is the driving document for the Council and we have under-resourced it in the past. The proviso from me is that we still need to consult with our communities, we need to inform them where Council is at around our capital works programs, updating them on the Bulls centre and proposed works in Taihape and Marton, along with the waste water and water projects. We have a mandate for that work but we need to work with the committees that have been set up and to listen to concerns. The meetings around the district can also be used by Council to test the waters around long term thoughts in the community

A huge amount of the work that Council does towards formulating a LTP tends to be done in Council workshops. For our district these have historically been in committee, in other words not attended by the public. I have asked staff to look at changing that; yes, there will

always be some meetings that for commercial sensitivity etc. should not be in the public arena but in terms of transparency we need to be as open as we can.

Council is being updated frequently on the new Bulls Centre. There are lessons to be learnt both from a governance and operational levels and we need to own them and take the lessons learnt into the planning for the other major capital works that we have to do. I will look to host a meeting in Bulls to update the community and to answer the questions that will come. We will host a series of meetings in Marton around the options to replace or rebuild the Marton Council offices. We will open up the buildings we have, both in the main street and here at High St so that people can better understand the options we face and the conditions of the existing buildings. Please remember that this is not a wish list by Council: we are dealing with Government direction and law. Peter Beggs, our new Chief Executive, has driven the review of these projects incredibly well; I thank him for that skill and for the inclusive way in which it has been done.

I would like to acknowledge the passing of David Duncan from Otairi in Hunterville. While he has not to my knowledge been a serving Councillor he, Vicky and the Duncan Trust have been an incredible presence in our community. Many of the projects we are so proud of in our community have been supported by them.

Andy Watson
Mayor of the Rangitikei

Mayors Engagement

February 2020

1	Attended the Rangitikei Shearing Sports
2	Attended the Kotahitanga Marae Trustee meeting
3	Met with a Mangaweka Farmer Attended the Hunterville Rural Water Scheme
4	Met with Whanganui Community Foundation - Stephen Brandon, Foundation Manager and Chair Trevor Goodwin – Whanganui Assist the Marton Lion Club with the buckets
5	Met with a local Marton organisation
8	Attended the pot luck dinner - Koitiata
9	Attended the Taihape Area 63 Annual Showjumping Visited Santoft re the fires
10	Met with various Bulls and Marton residents Met with Geoff Henley - Review of Accelerate 25 Manawatū-Whanganui Economic Action Plan Attended the Hunterville Community Committee Meeting
11	Phoned into the Regional Transport Matters - Fortnightly Teleconference Attended the Te Roopu Ahi Kaa Komiti meeting Attended the Ratana Community Board Meeting
12	Attended the Taihape Community Board meeting
13	Was filmed for the Council website Attended the Assets Infrastructure Meeting Attended the Policy Planning Meeting Met with a local resident Attended the Turakina Reserve Management Committee Meeting Attended the Turakina Community Committee Meeting
14	Met with a local organisation Attended the weekly friendship club meeting
17	Attended the Taihape: Rangitikei ki Rangipo Inquiry, Hearing week – Day 1 – Omahu Marae, Hastings
18	Attended the all-staff event for Council Met with a local resident

19	<p>Attended the attend Horizons Regional Councillors and Exec Team Tour</p> <p>Attended a business meeting in Palmerston North</p>
20	<p>Attended the Taihape: Rangitikei ki Rangipo Inquiry, Hearing week – Day 4 – Omahu Marae, Hastings</p>
21	<p>To attend the weekly friendship club meeting</p>
24	<p>To attend the Governance and Strategy Advisory Group meeting – Wellington</p>
25	<p>To be based in Taihape for the morning and meet with local residents</p> <p>To attend a meeting with potential business development for the district</p>
26	<p>To attend the monthly meeting with Manawatu District Mayor, Helen Worboys</p> <p>With CE to meet with Tiniwaitara Marae representatives</p> <p>To attend Memorial Park User Group Meeting – Taihape</p> <p>To attend Vinegar Hill Community Stock Water Scheme</p>
27	<p>To attend the Audit Risk Meeting</p> <p>To attend the Finance/Performance meeting</p> <p>To attend the Council Meeting</p> <p>To meet with the Bulls fundraising committee meeting</p>
29	<p>To attend the Ohakune St John Awards evening</p>

Attachment 4

Report

Subject: **Taihape Memorial Park Amenities Summary**

To: Council

From: Gaylene Prince, Community & Leisure Services Team leader

Date: 20 February 2020

File: 6-CF-8-5

1 Executive summary

- 1.1 This report outlines the consideration given over the past fifteen years to developing new amenities on Taihape Memorial Park and describes the nature of the current Council facilities there – the Grandstand, 2 Kokako Street Pavilion (the former Bowling Club premises), toilets and the Swim Centre. The report notes three new circumstances which have emerged over the past six months – the rebuild of the Taihape Area School, interest in co-location from other service organisations, and community comment to Northern Ward Councillors.
- 1.2 The report suggests an approach could be taken to engage views from people in Taihape, which is different from Council’s usual approach to consultation. This would use techniques developed over a number of years by Dr Peter and Susan Glaser of the University of Oregon.
- 1.3 Three options are suggested for consideration, having regard for Councils’ most recent decisions in June and August 2019.

2 Background

- 2.1 At the February Assets/Infrastructure meeting, the Committee asked that the proposed new amenities/community facility building project be ‘paused’ (noting there are new factors for consideration, which include the proposed new building of Taihape Area School, and Council ownership of 2 Kokako Street building - ex-Bowling Club), and that a report be presented to the February Council meeting on the project to date and facilities at the park
- 2.2 Clubs Taihape first raised the idea of a multi-use leisure facility at Memorial Park approximately 15 years ago. At a meeting in June 2013, Clubs Taihape presented new plans to the Taihape Community Board for a design and build quote for a \$3.37m facility by the No.3 sports field. This proposal would have resulted in the No 3 field needing to be moved by 10m, and the felling of two Redwood trees.
- 2.3 At its meeting in October 2013, Council received a petition urging Council not to allow the proposed Taihape Leisure Hub to be built on Memorial Park.

- 2.4 Council and the Community Board had been supportive of a multi-use facility on the park. There was also evidence of support in the community; however, the 2013 plans did not command that same support.
- 2.5 In November 2013 Council did commit to a deed of lease for the site proposed by Clubs Taihape provided that the proposed development was fully funded with a building commencement date within two years at minimal expense to the ratepayer. This did not happen, as Council asked Clubs Taihape to pause their project while it conducted a Town Centre Planning process, including Memorial Park. Plans to provide a carpark alongside the swim centre were also put on hold at that time.

3 Timeline to date for the current proposed Amenities/Community Facility

- 3.1 2014 – Taihape Town Centre Plan (TTCP) identified options for the future development of the Taihape Town Hall site and also recommended that options for future development of Memorial Park should also be identified and considered.
- 3.2 February 2015 – Taihape Community Board (TCB) recommended that the TTCP be confirmed, and that the Memorial Park User Group identify options for the future development of recreational and leisure facilities on Memorial Park. Council adopted the TTCP and endorsed the TCB recommendation.
- 3.3 March 2015 – As much angst and division had previously resulted in the community around the idea of a Leisure Hub as proposed by Clubs Taihape in 2013, Council engaged Mr Peter Shore, independent consultant, to assist with the TTCP Memorial Park future development.
- 3.4 A considerable amount of work went into understanding the issues and concerns held by the variety of clubs and organisations associated with Memorial Park, particularly in relation to the Clubs Taihape concept.
- 3.5 An MoU was developed with key users (Identified as the Memorial Park User group in para. 3.2) to help them understand their collective role as the key stakeholder group in terms of liaison with Council, and the drivers for current and future opportunities within Memorial Park.
- 3.6 Numerous meetings were held and, in July 2015, a bus trip to Pahiatua and Levin took place to gain a better insight into possibilities and challenges of multisport parks and facilities.
- 3.7 Participants on this bus trip included representatives from rugby (Taihape, Utiku Old Boys, and Northern Wanganui Sub-Union), equestrian – Dressage, and Show Jumping, Clubs Taihape, Sport Whanganui, Taihape Community Development Trust, and RDC elected members and staff.
- 3.8 As part of the process with Peter Shore, the Memorial Park User Group identified that a building similar to the one at Levin would be an asset to Memorial Park users and could be built at an estimated value of \$600K (\$500K 2016/17 Annual Plan and \$100K to be raised by the community).

- 3.9 February 2016 – TCB supported the inclusion of a proposed new amenity building in 2016/17 Annual Plan. Council confirmed the Board’s recommendation.
- 3.10 2016/17 Draft Annual Plan: Submissions were in favour of a new amenities block being built on Memorial Park.
- 3.11 May 2016 – Council resolved retaining \$500K in the budget to construct a new amenity block, conditional on \$100K being funded from external agencies.
- 3.12 February 2017 – indicative cost estimate to strengthen the Taihape Grandstand was obtained: \$320,900.
- 3.13 2017/18 Annual Plan Community Consultation on the location of the proposed new facility - four sites were identified: beside the Taihape Swim Centre, where the current toilet block is located, between the Grandstand and Utiku Old Boys Clubrooms, and between the courts and No 3 field. There was no clear community consensus on a site. Council determined to revisit the project and that Councillors Gordon and Rainey would undertake consultation with park users to build up a picture of use. As part of that consultation, Councillor Gordon recorded the hours spent by clubs in relations to the areas of the park. This is attached as Appendix 1. Taihape Councillors also advised that Clubs Taihape had formed a sub-committee to review their past plans.
- 3.14 2018-28 Long Term Plan Consultation Document – Council advised that a new changing, shower and toilet facility would be built adjacent to the netball courts, and that options to strengthen and refurbish the grandstand would also be considered. Council has previously said that it would retain the grandstand for the present, although no commitment has been made to improve/upgrade the structure. This decision reflected Council’s position that new amenity facilities would be built elsewhere in the park to replace those in the grandstand.
- 3.15 May 2018 - At a council workshop it was advised that the Taihape ward councillors had raised the possibility of a ground floor common room/meeting room extension to the proposed amenities building be investigated. Depending on materials, inflation, etc., costs for a ground floor only building (based on Levin’s Playford Park model) would be in the vicinity of \$860,000 (or \$1.2 m with a common room).
- 3.16 July 2018 – Assets/Infrastructure Committee resolved that the matter of deciding on the location of the proposed new amenities building, and whether to construct the building with a first floor addition as one project (with Clubs Taihape), lie on the table until the August meeting. This was to enable further estimates to be obtained and further consultation with the community.
- 3.17 August 2018 – Public meeting was held, attended by approximately 30 members of the public. There was no consensus for the preferred location of a new building.
- 3.18 Those present were also asked if they supported Council and Clubs Taihape constructing a ground and first floor building, together, as one project. The majority were not in favour of this option. The consensus from those present was that they did not feel there was a clear purpose of what the first floor would be used for, or as to who would use it.

- 3.19 Conversation reverted to the present grandstand and when questioned, the consensus was that the proposal for a new building should be put on hold, and that Council should investigate/estimate costs for both upgrading and renovating the facilities under the grandstand as well as the grandstand itself.
- 3.20 Assets/Infrastructure Committee agreed to this, and also resolved that Clubs Taihape be asked to clarify their position (following their AGM).
- 3.21 Clubs Taihape confirmed they would welcome the opportunity to work together with Council, and build a first-floor addition at the same time as an amenities facility was built. Their representatives confirmed they wished to build between the No. 3 field and the courts.
- 3.22 October 2018 – Colspec Construction Ltd provided an estimate of \$2,395,998 for seismic strengthening, amenities upgrade and general refurbishment of the Taihape grandstand.
- It was noted that within 18 months the price for seismic strengthening had increased from \$320,000 to \$417,000, and that unless new methods/materials are introduced that would reduce costs, it should be assumed the cost of strengthening the grandstand will continue to increase.
- 3.23 November 2018 – Council discussed the possible sites and the possibility of working with Clubs Taihape. Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court (with an investigation, if required, into the need for a new court in the vicinity of the ex-croquet/bowling green).
- 3.24 In December 2018 the Taihape Bowling Club determined to wind up. As per their deed of lease with Council, Council agreed to an early termination of their lease, with the Clubs buildings being transferred to Council ownership without compensation.
- 3.25 May 2019 – Council undertook to negotiate sharing the Taihape Memorial park proposed building site with Clubs Taihape, within reason.
- 3.26 Requests for proposal were invited to develop a concept plan for an amenities / community facility on Memorial Park, and Copeland Associates Architects were appointed.
- 3.27 June 2019 – A concept design was received from Copeland Associates Architects and Council confirmed a strategy of building a proposed complete two storey structure as one project (including fit-out) at an estimated cost of \$3m (based on the concept design presented at the time).
- 3.28 Council requested the Chief Executive to negotiate a MoU with Clubs Taihape on progressing the development of a joint facility on Memorial Park; the MoU to include – the respective commitments, roles and responsibilities of the parties including the provision/securement of funding, the needs/requirements of Council, Clubs Taihape, and the Taihape community, the timing of the project, including when Council expects to make a decision to proceeding to construction, and the preferred model for ongoing management and operation of the facility, once completed.

- 3.29 August 2019 – Council ratifies the MoU negotiated by the Chief Executive for the funding and construction of the proposed new facilities block based on the agreed concept design. A copy of the signed MoU is attached as Appendix 2.
- 3.30 September/October 2019 – Meetings were held with potential facility users to get their feedback on the initial concept design.
- 3.31 December 2019 – Councillors Duncan and Hiroa arranged a public meeting due to the high number of concerns and questions that had been raised with them regarding the proposed facility.

4 Present Amenities on Memorial Park

4.1 Grandstand



- 4.1.1 The grandstand was built in 1923-24. It is timber framed with timber cladding. It has a steel roof. It is sited directly in front of No.1 sports field, ideally situated for spectators to watch sporting events and other events e.g. Gumboot Day.
- 4.1.2 The grandstand has covered seating on the first floor. Underneath, the pavilion is approximately 385m² and contains changing rooms, showers and a urinal. Sporting equipment is also stored under the grandstand, and one end is used on an ad hoc basis by St John Ambulance Association.
- 4.1.3 The building is a grand old building in the Memorial Park landscape, but there are signs of deterioration of the roof and claddings i.e. rust, splitting, rotting, borer. The power supply and the steps are not to today's building/electrical codes.
- 4.1.4 The changing and shower facilities are not fit for purpose. The showers are located in one big open space and are only used by rugby. The concrete flooring is pitted and unhygienic. Asbestos has been detected in some of the shower wall linings, and is strongly presumed in the meter and fuse boards, which is all managed as per the Asbestos Management Plan.
- 4.1.5 The current hot water cylinders are very large and are at/near the end of their expected life span. Although these are not currently leaking, they are using large amounts of electricity and cannot provide the continuous flow of hot water necessary for showering.

In short, these are no longer fit for purpose. There have been complaints from rugby organisations (from club to union level).

- 4.1.6 Legislative requirements with regard to seismic strengthening mean that Council must carry out seismic strengthening on the grandstand within 15 years from the date the Earthquake prone notice is issued. At this stage, no notice has been issued.
- 4.1.7 Any renovations or alterations valued at less than \$150K can be carried out without seismic strengthening, which would then still need to be done within the 15 years from date of notice. Any addition/extension on the grandstand would trigger the necessity to upgrade/renovate the facility to meet current building code and safety requirements (and seismic strengthening if the value of the work was more than \$150,000).

4.2 **2 Kokako Street Pavilion**



- 4.2.1 2 Kokako Street is the ex-bowling and ex-croquet club facility, which is predominantly timber framed with weatherboard cladding and piled foundation. There is a concrete block extension to the western end, and some fibre cement panels. Asbestos was detected in the fibre cement fascias and soffit on the concrete block extension and the fascias on the eastern end and in the repair panels. It is low risk and managed as per the Asbestos Management Plan.
- 4.2.2 The facilities include a main building which includes a bar, kitchen area, a main communal room, which is approximately 80m², and toilet facilities. The building has curtains, a heat pump in the main meeting room and one in the small annex used by the Arts Group, and some ceiling black-heat heaters.
- 4.2.3 A condition report advised that the overall condition of the premises is average to good. Suggested maintenance/renewals would include re-roofing the sections of roofing that have not been replaced with Zinalume (it is noted that the ceiling space appears dry), introduction of insulation, updating of the louvered windows, updating the bathroom facilities, and exterior and interior redecoration. While there is some new plumbing, and electrical work, the need for re-wiring and new plumbing should be looked at if the building was renovated.
- 4.2.4 The building is regularly used by Yoga (4 x per week), Art (2 x per week), Bridge (weekly), Garden (monthly), Rotary (2 x weekly). From March, there are bookings for weekly use (for six weeks) by the 500 Card Club, and Balance Aotearoa. The facility has been booked five times for one-off events since Council commenced taking bookings in September

2019 and feed-back has been very positive. Attached is a copy of the booking calendar for March 2020 as Appendix 3.

- 4.2.5 The green iron fence between the ex-bowling green and the courts could be removed, and the netting extended, to enable a view through to the sports fields.



4.3 Toilets



- 4.4 Council's statement of performance for public toilets is that the toilet buildings are well-designed, safe and visible, and that there will be compliance with SNZ4241:1999 (Standards New Zealand Design for Access and Mobility – Buildings and Associated Facilities) and CPTED (Crime Prevention Through Environmental Design) for new or refurbished toilets.
- 4.5 The current toilet facilities are in a horse-shoe shaped building. They are not accessible, do not have direct entry (there is potential for someone to be trapped in the facility by a person blocking the entrance), and do not have baby-changing facilities etc. There are three cubicles in both the male's and female's toilets, with one hand-basin. In the male's there is one wall length urinal, alongside the access way to the cubicles.
- 4.6 The windows are internal window slats with a covering external mesh (some signs of rust). Some exterior timber requires sanding and repainting. There are no cleaners' facilities and the complex is hard to keep clean.
- 4.7 Comment has been received that the toilet facility is too far away from the playground for pre-schoolers. This feedback is backed-up by advice from the swim centre contractor about the number of playground users needing to use the toilets in the swim centre.

5 Swim Centre



- 5.1 The Taihape Swim Centre is a fully enclosed building which includes an office, plant room, and changing rooms. Funding has been allocated in 2019/20 to re-roof the complex. Staff are presently investigating options for materials, and have also sought a condition report on the current roof. There is presently no insulation and subsequently no space heating. Asbestos was not detected in any samples taken.
- 5.2 The two changing rooms include toilets (plus urinal in the male facility) and a shower space (open plan like the grandstand) with two showers in each changing facility.
- 5.3 The showers are used by other users of the park e.g. equestrian competitors, and this year, shearing competitors.
- 5.4 It has been asked whether the toilets in the swim centre could be altered to become public toilets to service the park (in particular, playground) users. As mentioned in para 5.2, the toilets in the swim centre are located in the changing room environment. The personal safety of the users of both the swim centre and the playground is paramount. In this scenario a high percentage of users are children. It is not believed that opening up the toilets as public toilets will create a safe environment unless major alterations were to be made to the layout. This would involve the need to segregate the toilets from the changing facility in some way, as well as being able to segregate the toilets from the rest of the facility when the swim centre is closed for the season. An investigation into the addition of one accessible toilet built on to the exterior of the swim centre, or as a stand-alone unit in the vicinity of playground and swim centre, would be the suggested approach.

6 What has changed since August 2019

Taihape Area School

- 6.1 Since Council resolved to construct a two-storey facility in partnership with Clubs Taihape, it has been announced that Taihape Area School (TAS) is to be re-built.
- 6.2 As noted on the Ministry of Education (MoE) website: "A board can agree to a request to lease or hire out any school property... A school can be leased or hired out for a variety of reasons such as: community groups hiring the school hall, groups wanting to use the playground for after-school care use or weekend sports. There is no automatic right for third parties to occupy a school facility until a proposal has been approved by the Ministry

(following a resolution/letter of agreement by the Board). These agreements can be a Casual Use agreement (e.g. hall hire, one-off or once or twice a week for approximately 5 hours in total) or a Licence to Occupy or a Lease prepared by the Ministry (e.g. hall hire, but for more than five hours per week etc).

- 6.3 The re-building of TAS allows for Council to re-visit the TTCP and hold discussions with TAS/MoE regarding the possibility of using facilities, such as the school hall or gym for community events.

Interest in co-location

- 6.4 It is understood that an approach has previously been made to St John and the Fire & Emergency Service about the possibility of co-location and that, at that time, there was no interest.
- 6.5 Emergency services will invoke priority buildings status, which means their timeframe to earthquake strengthen their buildings is reduced to 7.5 years once notice has been issued. It is believed that both Taihape St John, and Fire & Emergency have commenced looking at options for housing their services and that there is opportunity to revisit the possibility of co-location discussions with the two services (as well as with other parties/services).

Community comment

- 6.6 Councillors Duncan and Hiroa have advised that they have received a large number of expressions of concern or requests for further information about the proposal to build a combined amenities and community facility on Memorial Park.

7 Re-engaging with the Taihape community

- 7.1 Council has undertaken considerable formal consultation to get to the current proposal. However, it has been consistently based on seeking views on a specific concept, design and/or location. Since the work undertaken by Creative Communities in developing the Taihape Town Centre Plan, there has been little opportunity for the community to consider a range of possibilities.
- 7.2 Collaborative problem solving and Consensus agreement are techniques developed by Drs Peter and Susan Glaser, communications specialists at the University of Oregon, would provide that opportunity. It allows people in small groups to tackle an open-ended question such as 'What steps do we need to take to identify the best facilities on Taihape Memorial Park?' through (i) silent brainstorming, (ii) a round robin input to allow all ideas to be recorded, (iii) discussion and advocacy of the most significant and achievable ideas, followed by (iv) prioritisation. Each group nominates two champions who collectively come together to make the high-priority actions happen.
- 7.3 The outcome of this meeting will be consensus on *how to identify* the best facilities. It is not looking for consensus on a particular design. It may throw up related issues to be explored, such as the future of existing facilities on the Park – including the grandstand. There would almost certainly be a second meeting looking for consensus agreement having regard for the results of actions taken from the first meeting. This second meeting

requires participants to make a statement, ask (and answer) questions, and find specific points of agreement and disagreement. The outcome of this is likely to be agreement over the range of scope for the facilities and the options for locating them, with agreement on what needs to be done to reach a consensus on both.

- 7.4 Participants would be chosen on a random basis, potentially through the electoral roll rather than the ratepayer database. The total number at the first meeting would be between 60 and 100, divided (again randomly) into groups of 5 or 6 people.
- 7.5 This process will need to be communicated very clearly to the Taihape community so they understand how it differs from previous consultations.

8 Conclusion

- 8.1 The Taihape community are aware there are a number of big-ticket items that require addressing in the near future – the Taihape Town Hall site, and the development and renovation of facilities on Memorial Park (including the development of the Hautapu River Parks project). However the community still has concerns and a lack of clarity about the facilities on Memorial Park: what decisions have been made, and what the development of one facility may mean for another.
- 8.2 There are three options for Council on this matter:
- 8.3 Continue with the process for constructing the two-storey building:

Advantages: maintains momentum and retains engagement of Clubs Taihape;

Disadvantage: loses opportunity to have a further engagement with the Taihape community and take account of potential opportunities which have emerged since August 2019.
- 8.4 Undertake a fresh and different engagement process with the Taihape community:

Advantages: demonstrates a commitment from Council to understand the full range of opinions and maximises the opportunity to take into account potential opportunities which have arisen since August 2019;

Disadvantage: loss of momentum and certainty of budget needed.
- 8.5 Revise the current design so that it is a single storey building:

Advantages: maintains momentum, reduces cost and avoids the controversy over the use of the second storey;

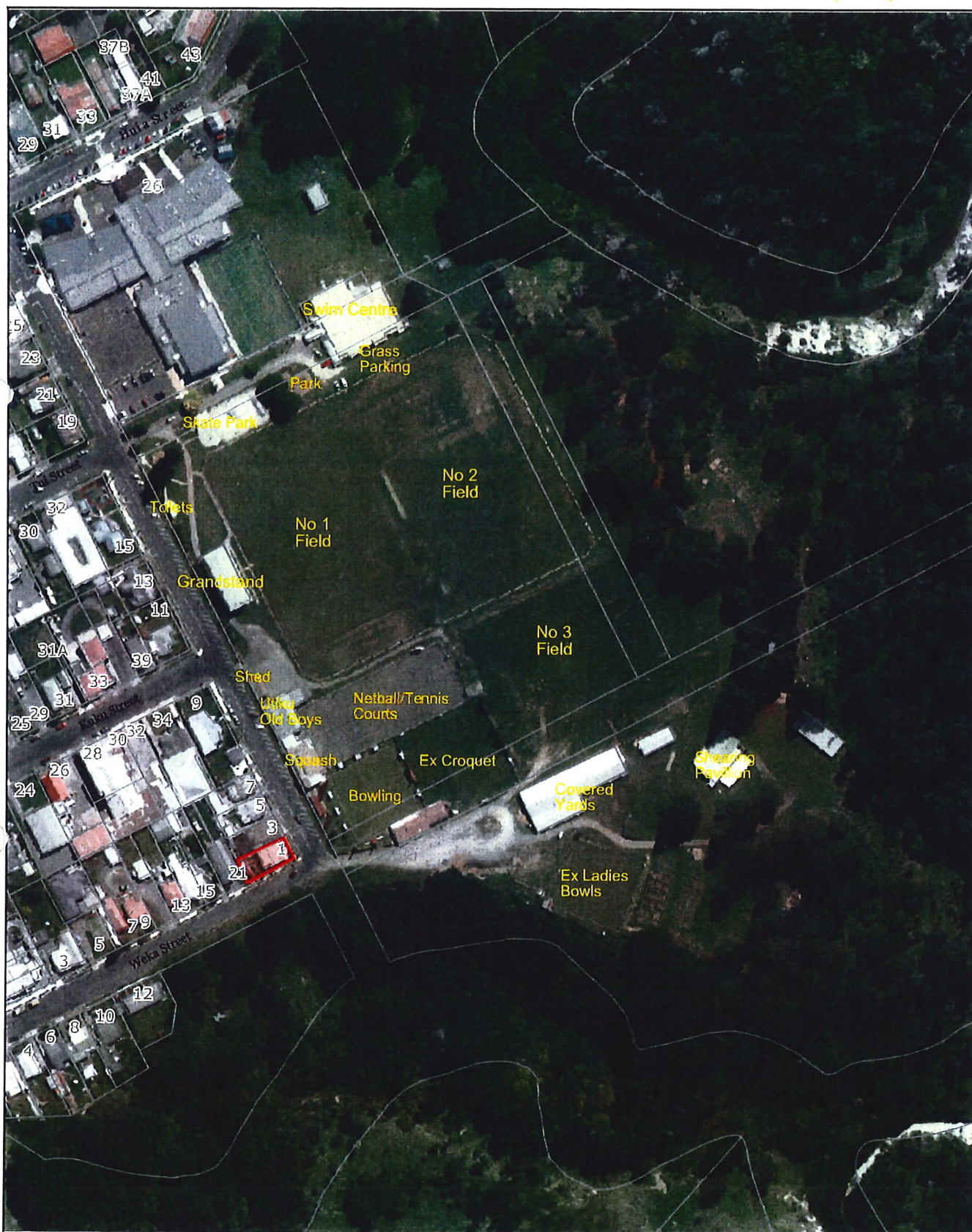
Disadvantages: means rescinding the MoU with Clubs Taihape and loses opportunity to have a further engagement with the Taihape community and take account of potential opportunities which have emerged since August 2019.

9 Recommendations:

- 9.1 That the report 'Taihape Memorial Park Amenities Summary' to the 27 February 2020 Council meeting be received.
- 9.2 That Council confirms its commitment to providing modern amenities on Taihape Memorial Park which meets the needs of park users and the wider Taihape community.
- 9.3 That having regard for previous extensive consultation with particular sections of the Taihape community (including annual plan consultation) and the view that there has been insufficient engagement with the Taihape community, Council authorises the Chief Executive to –
- EITHER
- continue with the process for constructing the two-storey amenities building on Taihape Memorial Park and reaffirm the Memorandum of understanding previously signed with Clubs Taihape, noting that this will give effect to Council's resolutions in June and August 2019 on the matter;
- OR
- engage the Taihape community on objectives and preferences for new amenities on Taihape Memorial Park using the Glaser Collaborative Problem Solving approach, noting that this will pause giving effect to Council's resolutions in June and August 2019 on the matter and, depending on the outcome of the engagement process, may entail revoking parts or all of those resolutions;
- OR
- proceed with a single-storey amenities building on Taihape Memorial Park and rescind the Memorandum of Understanding with Clubs Taihape, noting that this revokes part of Council's resolutions in June and August 2019 on the matter.
- 9.4 That Council authorise the Chief Executive to commence negotiations with the Ministry of Education over securing a hall in the new Taihape Area School which is made available for community use under terms contained in a Memorandum of Understanding between Council and the Ministry.

Gaylene Prince
Community and Leisure Services Team Leader

Appendix 1



Scale: 1:2747
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1840193.17100683,5603936.64562241
1840701.26283337,5604566.12705559

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Councils databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Memorial park use table

units

(People* Hours)

zone	#1	#2	#3	Court	Shear	H Pen	Bank	Gstan	Squas	UOB	%user
code											
Midget Rugby	2800	2800	2800								7.9
UOB Rugby	1250		2520								3.5
Taihape Rugby	2200	4200									6.0
Touch Rugby	4800										4.5
Whanau Sports	800	800	800								2.3
Junior cricket	1080	1080									2.0
Netball				8400							7.9
Tennis				2400							2.3
Eques' Dressage	220	450	2700			2700					5.7
Eques' jumping	570	570	4500			10000	500				15.1
A&P show&shear	750	350	5570		3800		400	100		200	10.5
Gumboot day	4500	4500									8.4
TAS	8650	8650	540					500			17.2
Squash									2720		2.6
Rugby spectator								4400			4.1
Total	27620	23400	19430	10800	3800	12700	900	5000	2720	200	
	106570										
Area% of Total	25.9	22.0	18.2	10.1	3.6	11.9	0.8	4.7	2.6	0.2	

Appendix 2

Memorandum of Understanding

Between

Rangitikei District Council (RDC) – a territorial local authority as defined by the Local Government Act 2002.

and

Clubs Taihape (CT) – an incorporated society whose objects include providing ‘facilities to be the venue of choice for sporting social, recreational and community educational needs which will assist to promote and foster opportunities for the people of Taihape and the Rangitikei District’.

Background

Following the sale of the O’Taihape Club property, Clubs Taihape (CT) was established to use the sale proceeds to develop a new facility on Taihape Memorial Park for the benefit of a number of clubs and the wider community. Plans for a new facility were developed, with the intention of raising the balance of funds to complete the project. Rangitikei District Council (RDC) provided CT with a commitment to lease a part of the Park to enable the construction of a new facility, subject to the project being financially viable.

RDC subsequently initiated work on Town Centre Plans across the District, including Taihape. As part of that work an independent advisor was engaged in 2014/15 to work with Memorial Park user groups and stakeholders on a needs analysis for facilities on the Park. A separate assessment was undertaken on the structural integrity of the grandstand, which contains the main ablution/amenity facilities for the Park. That assessment confirmed the grandstand is earthquake-prone.

The age and condition of the grandstand facilities resulted in a recommendation from the Park Users Group that a new amenities building (containing toilets, showers, changing rooms and storage facilities) be constructed at the Park. An initial design and costings were prepared, and a preferred site identified (adjacent to/partially overlapping the end of the netball/tennis courts).

In 2018 Council confirmed a desire to work with CT on exploring the development of a combined facility, and in early 2019 an Architect (Barry Copeland) was appointed to assist with the development of design options.

In June 2019 RDC confirmed a preference for a single building (2 storey) accommodating both the amenity facilities required by RDC and the space/facilities sought by CT.

Purpose

The purpose of this Memorandum of Understanding (MoU) is to confirm the intention of the parties to work together on the development, and facilitate the construction, of a new

community facility on Memorial Park, Taihape for the benefit of park users, local clubs and residents in the Taihape area.

Proposed Community Facility

The proposed facility is expected to be two-storey and located immediately adjacent to, and partly overlapping, the eastern end of the netball/tennis courts, and provide:

1. Ground floor: showers, toilets, changing rooms, storage, tuck shop and activity/event administration facilities;
2. Upper storey: cafe/restaurant/bar facilities with a large multi-purpose room, pool/snooker tables, smaller meeting rooms/spaces, storage rooms and toilets.

Roles and Responsibilities

RDC will:

1. Fully fund the ground floor part of the build, either directly and/or through monies raised externally;
2. Make the final decision whether to proceed with construction or not, noting that a minimum of 75% of the non-RDC funding required for the project has been secured;

Based on QS costing estimates for the concept design agreed by RDC in June 2019, the following funding scenario will apply pending confirmation of final design and construction pricing:

Project Cost estimate	\$3,000,000	As at June 2019 (excl contingency)
<i>Funding Source</i>	<i>\$ required</i>	<i>Status of Funding</i>
RDC	\$1,000,000	Confirmed
CT	\$ 680,000	Confirmed
Taihape Community	\$ 300,000	Desired Target (10% of project cost)
External/Other Funders	\$1,020,000	Desired Target

Note 1: Based on above costings, a further \$800,000 in funding will be required to achieve the 75% external funding target.

Note 2: The estimated costs exclude fit-out and contingency

3. Coordinate the design, tendering and construction process and any associated consultation/discussions with community groups/clubs and residents in relation to the project;
4. House CT's equipment/furniture on the upper floor and make it available on a mutually agreed basis.
5. Own the building and be responsible for its ongoing maintenance;
6. Coordinate all communication and messaging around the project.

CT will:

1. Apply funding of at least \$680,000 to the construction of the facility;
2. Actively participate in working with RDC in finalising the design for the facility, including identifying options for incorporating elements that minimise cost

- (construction and operation), without significantly compromising the standard and level of service to users;
3. Coordinate local fundraising for the construction of the facility, with the desired target being minimum of 10% of the projected total cost of the project;
 4. Assist RDC with a coordinated approach to consulting/engaging with community groups/clubs and residents in relation to the project;

The parties will work together to:

1. Finalise the design of the building and proceed to construction as fast as reasonably practical, noting that RDC may be required to abide by certain statutory processes and requirements before a final decision on construction can be made;
2. Maximise external funding to complete the construction of the facility, with RDC taking the lead role in preparing funding applications irrespective of which party is named on the application;
3. Establish a local fundraising group, who will oversee the raising of the local funding share of the project;
4. Agree on a preferred arrangement for the management and operation of the facility, with operational costs, such as energy, staffing, rates and insurance, and how revenue is to be treated, being specified in any operational agreement.

Clubs Taihape Assets and Access

The parties agree that CT will own chattels/equipment, such as pool/snooker tables, to be located/used in the facility. CT will have sole responsibility for insuring, maintaining and managing the use of these assets.

In recognition of CT's financial contribution to the project, CT will have certain rights of access and use of the facility, but without unnecessarily restricting the community's use of the facility. Those rights of access and use will be agreed between the parties following a decision to proceed to construction. However, the parties acknowledge that CT has a preference to manage the facility, with their use of the upper level being on a no/low rental basis, and the retention of income from community use, while covering running expenses and maintenance of that area.

Timeframes/Milestones

The following indicative timeframes and decision points will apply to the project:

Project Element	Timeframe	Comment
Needs assessment discussion with user groups/key stakeholders based on concept design	September 2019	Led by RDC supported by CT
Proceed with preparing a Developed Design*	October/December 2019	Developed Design to be used as basis for Lotteries funding application
Develop 'promotional' material for publicising the project and engaging with potential funders	December 2019	Led by RDC
Lotteries Community Facilities Funding Application	February 2020	Applications: Open 8 Jan 2020 Close 4 March 2020 Funding Decision June 2020
Establish a local fundraising group	October-December 2019	Led by RDC supported by CT
Proceed with preparing Detailed Design (QS costed)	March/May 2020	
Lotteries Funding Decision	June 2020	
Council decision to proceed to construction	June 2020	Minimum 75% of project funding in place (excl RDC funding)
RDC initiate Tender process	July/August 2020	
Building Consent secured	July 2020	
Tender evaluation/ contract award – proceed with Construction	September 2020	RDC final decision-point

- An alternative 'Design-Build' option will be considered.

No Guarantees

Each party does not and cannot offer a guarantee to the other party that the proposed community facility as described herein will be constructed. However, both parties will use a 'best endeavours' approach to progressing the project.

A final decision on whether to proceed with a joint project will be made by RDC alone, having regard to relevant factors, including cost and available funding.

Authorised by:

Signed for **Clubs Taihape:**

Danny Mickleson

Name

Committee member

Position

13-9-19

Date

Signed for **Clubs Taihape:**

John Booth

Name

Vice chair

Position

20/9/19

Date

Signed for **Rangitikei District Council:**

Andrew Watson

Name

Mayor

Position

18/10/2019

Date

Appendix 3

March 2020

March 2020							April 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
24 Feb	25	26	27	28	29	1 Mar
2 5:15p.m. Yoga 7:00p.m. Bridge Club	3 10:00a.m. Yoga	4 5:15p.m. Yoga	5 9:00a.m. Yoga 12:00p.m. Balance - 500 card club 7:00p.m. Garden Club	6 12:00p.m. balance Aotearoa	7	8
9 5:15p.m. Yoga 7:00p.m. Bridge Club	10 10:00a.m. Yoga 5:30p.m. Taihape Rotary	11 5:15p.m. Yoga	12 9:00a.m. Yoga 12:00p.m. Balance - 500 card club	13 12:00p.m. balance Aotearoa	14	15
16 5:15p.m. Yoga 7:00p.m. Bridge Club	17 10:00a.m. Yoga 5:30p.m. TCDT - Board Meeting	18 5:15p.m. Yoga	19 9:00a.m. Yoga 12:00p.m. Balance - 500 card club	20 12:00p.m. balance Aotearoa	21	22
23 5:15p.m. Yoga 7:00p.m. Bridge Club	24 10:00a.m. Yoga 5:30p.m. Taihape Rotary	25 5:15p.m. Yoga	26 9:00a.m. Yoga 12:00p.m. Balance - 500 card club	27 12:00p.m. balance Aotearoa	28	29
30 5:15p.m. Yoga 7:00p.m. Bridge Club	31 10:00a.m. Yoga	1 Apr	2	3	4	5

Attachment 5

REPORT

SUBJECT: **Administrative Matters – February 2020**

TO: Council

FROM: Peter Beggs

DATE: 19 February 2020

FILE: 5-EX-4

1 Manawatu-Whanganui Three Waters Service Delivery Study

- 1.1 A briefing on this study has been sent to Hon Nanaia Mahuta, Minister of Local Government. It is attached as Appendix 1. The covering letter notes that there will be an application for funding for the next stage of the review. It will cover all councils in the Horizons region, except Whanganui District Council, and councils in the Taranaki region. In January 2020 Minister Mahuta announced a \$1.55 million contribution to for councils in the Hawkes Bay region for their investigation of voluntary changes to the region's three waters service delivery arrangements.
- 1.2 In announcing the grant to Hawkes Bay, Minister Mahuta noted that eligible funding applications must show evidence that proposed new three waters arrangements:
- have substantial support and commitment from multiple and/or most councils within a region, or across regions;
 - retain public ownership of existing three waters assets;
 - contribute towards Te Mana o te Wai; and
 - address current and future challenges for the delivery of three waters services.
- 1.3 In addition, funding application proposals also need to show how any proposed new service arrangements will:
- address regions' current and future infrastructure investment needs;
 - significantly improve drinking water quality for the community;
 - move three waters related services onto a more financially sustainable footing; and,
 - increase their resilience and adaptability in face of future risks and climate change.
- 1.4 The Minister has previously noted her satisfaction with the regional arrangements provided by Wellington Water and Auckland Watercare and the Government's desire to support greater use of shared service delivery

arrangements. This is in response to a concern that the local government sector faces funding and capability with water services arrangements – especially those smaller councils and communities with a limited funding base.

2 District Plan Change update

- 2.1 21 further submissions to the proposed District Plan change were received.
- 2.2 The Commissioner has provided his directions, including a provisional timetable, which would see the hearing being in the week beginning 30 March 2020 and a pre-hearing meeting for all submitters on Monday 2 March 2020. The pre-hearing meeting will be facilitated by independent chairperson Jenny Rowan.
- 2.3 At its meeting on 29 August 2019, Council resolved that the Chief Executive be authorised to appoint a commissioner to conduct hearing of submissions to the District Plan change¹. This implies that the appointed commissioner will make a decision without reference to Council but Council's advisers have suggested that this be made explicit in a supplementary resolution. A recommendation is attached.

3 Putorino landfill

- 3.1 Discussions continue with Iwi and Horizons over identifying the preferred solution.

4 Provincial Growth Fund application for the Marton rail hub

- 4.1 As noted in last month's report, the application is under consideration by officials in the Provincial Development Unit. The application is being revised for resubmission in mid March. It will take into account advice received after the initial discussion with officials on 22 January 2020.

5 Road closures

- 5.1 The customary road closures for Anzac Day have been advertised. The text is attached as Appendix 2. Objections close on 8 March 2020. If there are any, it would be preferable that they are considered before the next Council meeting on 26 March 2020. It is recommended that such a decision be delegated to the Mayor, Deputy Mayor and the Chief Executive and reported back to Council.

6 Archives Central

- 6.1 The most recent newsletter is attached as Appendix 3. A revamp of the database started in February, with an expected completion date of April.

¹ 19/RDC/216.

7 Service request reporting

- 7.1 The summary report for first response and feedback, and resolutions (requests received in December 2019) is attached in Appendix 4.

8 Elected Members attendance

- 8.1 Elected Members attendance to date of publicly notified meetings for the 2019/22 triennium is attached as Appendix 5.

9 Staff

- 9.1 No applicant for the readvertised vacancy of Resource Management Consent Planner warranted further consideration. This means that Council will continue to use consultant planners. An appointment to the Planning Technician role is under consideration.
- 9.2 A vacancy is currently being advertised in the Customer Services team. This follows the resignation of Janice Scott and Marcelle Williams taking up additional responsibilities in the health safety area.
- 9.3 Ben Woolston has resigned from his role with the Park team to pursue studies at Massey University. The vacancy will be advertised.

10 Recommendations:

- 10.1 That the report 'Administrative Matters – February 2020' to the 27 February 2020 Council meeting be received.
- 10.2 That the appointment of Robert Schofield as commissioner to conduct the hearing of submissions to the District Plan Change – rural to industrial – includes the delegation to make a decision.
- 10.3 That His Worship the Mayor, the Deputy Mayor and the Chief Executive be delegated authority to determine any objections to the proposed road closures to allow Anzac Day ceremonies and reported back to the next meeting of Council.

Peter Beggs
Chief Executive

Appendix 1

22 January 2020

Hon Nanaia Mahuta
Minister for Local Government
Private Bag 18888
Parliament Buildings
WELLINGTON 6160

Dear Minister Mahuta

Manawatu-Whanganui Regional Three Waters Service Delivery Study

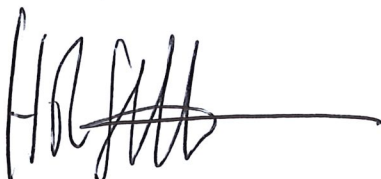
Over the past year, I have led a collaboration of local government Chief Executive colleagues across the Manawatu-Whanganui region in the study of our three waters assets and associated service delivery options for improvement and resilience of our collective three waters management. The study has been funded collectively and project managed on our behalf by David Warburton with the detailed work undertaken by David Walker of GHD Limited. On behalf of this group, I am now pleased to attach a briefing paper outlining the review to date and our associated next steps, for your information.

All my colleagues have briefed their respective Mayors and Elected Members on this study, and a regional consensus has been formed for a staged approach to increasing regional coordination to build a strong alliance and maximise benefits for the region's communities. The exception to this regional consensus is Whanganui who are at this point reviewing their position with a view to taking a step back from the next phase of our collaborative work. Conversely we have been approached by New Plymouth District Council and fellow councils in the Taranaki region to join up with our next phase of works, which has been readily agreed by the existing members.

We are currently in the process of confirming the scope and pricing for the next phase of work to develop a business case that will determine a formal regional service delivery model. A funding application is also being prepared for the Department of Internal Affairs to assist with the work to date and this next phase of work.

I will update you as we progress further. Should you wish to discuss this important piece of work, my colleagues and I are available to meet with you at a time of your convenience.

Yours sincerely



Heather Shotter
CHIEF EXECUTIVE

cc Allan Prangnell, Acting Deputy Chief Executive/Local Government Partnerships, Department of Internal Affairs

cc Michael McCartney, Chief Executive, Horizons Regional Council

cc David Clapperton, Chief Executive Horowhenua District Council

cc Richard Templer, Chief Executive, Manawatu District Council

cc Peter Beggs, Chief Executive, Rangitikei District Council

cc Clive Manly, Chief Executive, Ruapehu District Council

cc Blair King, Chief Executive, Tararua District Council

cc Kym Fell, Chief Executive, Whanganui District Council

Briefing for the Minister of Local Government

Manawatu-Whanganui Region Three Waters Update



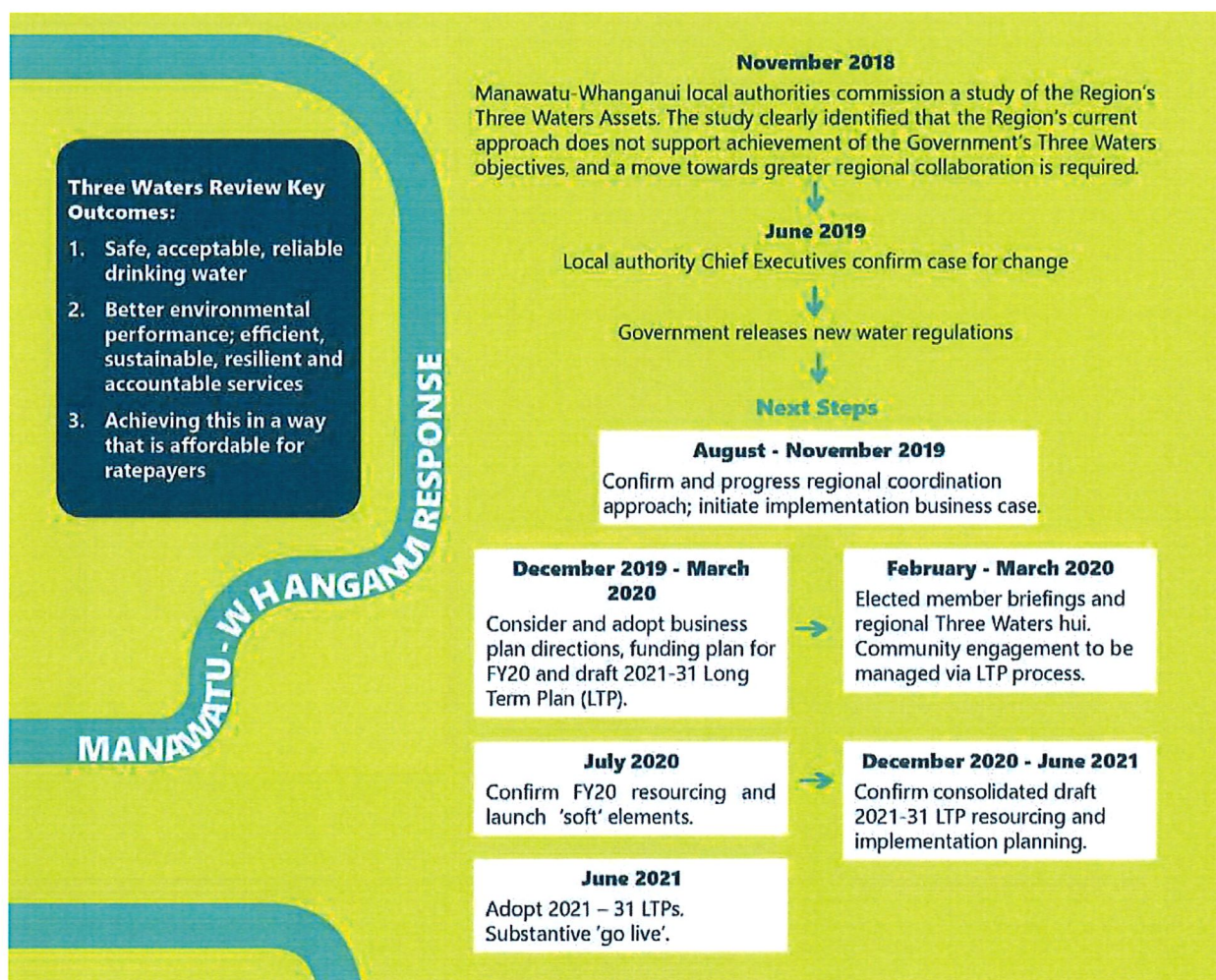
Executive summary

The Manawatu-Whanganui region's water assets are governed by elected members of the region's local authorities, in the same way as any other council operation.

The Manawatu-Whanganui local authorities (the councils) support Government's Three Waters objectives and are working together to enable their region to benefit from improved Three Waters management. The councils acknowledge that collaboration between regional leaders is essential to realising the benefits of Three Waters improvements.

In 2018 this regional collaboration led the councils to commission a Study of the Region's Three Waters assets. The councils have recently received and considered the results of this Study, and identified a collaborative way forward.

The Study clearly identified that the Region's current water asset management approach does not support achievement of the Government's Three Waters objectives, and a move towards greater regional collaboration is required. The Study also identified that there is significant regional consensus for a staged approach to increasing regional coordination, to build a strong alliance and maximise benefits for the region's communities.



As a result of the Study findings, the Manawatu-Whanganui local authorities have mapped a clear pathway towards a regional Three Waters collaboration framework. Collectively we have funded a water source risk plan, identified options for enhancing operations and asset management, and have significant forecast budgets in our 30-year infrastructure plans for Three Waters.

About the Manawatu-Whanganui Region Three Waters Study

In 2018, the Manawatu-Whanganui local authorities commissioned a Study of the Region's Three Waters assets. The councils have used the Study to identify a preferred Three Waters management option for the Region. The Study will also support effective engagement with local elected representatives, Government, mana whenua and regional communities on this important issue.

Stage One of the Study involved an asset stocktake, analysis of current resources and funding, and engagement with Council representatives and leaders in the water asset-management industry. Stage Two considered the potential cost impacts of achieving Three Waters compliance, both within the current management framework, and under a regional planning and service sharing alliance.

The Study did not include consultation beyond participating councils and industry experts, so does not consider mana whenua and community values, or political considerations.

The Study had four main objectives:

1. Conduct a 'point in time' stocktake of Three Waters services and assets
2. Describe the human resources required to manage Three Waters services
3. Identify the options available to councils within the Study area for the delivery of Three Waters
4. Provide advice to the councils on the optimal Three Waters delivery model.

The Study's scope excluded the Manawatu-Whanganui region assets owned by Stratford District Council, Taupo District Council, Horizons Regional Council and Waitomo District Council, but included Rangitikei Council assets within the Hawkes Bay region.

The councils within the Region that collectively define the Study area are:

- Horowhenua District Council
- Ruapehu District Council
- Manawatu District Council
- Tararua District Council
- Palmerston North City Council
- Whanganui District Council.
- Rangitikei District Council

The Study team applied a range of social, economic and environmental criteria when assessing potential options for future Three Waters management. These criteria align with the key outcomes the Government hopes to achieve through the Three Waters review:

1. Safe, acceptable, reliable drinking water
2. Better environmental performance; efficient, sustainable, resilient and accountable services; and
3. Achieving this in a way that is affordable for ratepayers.

Three Waters Study key findings

The Study findings provided an evidence-base so the councils could consider the options for future Three Waters management in an informed way. The findings clearly identified the case for change – the current approach to Three Waters management does not support the improvements needed to achieve the Government's objectives.

The majority of population and infrastructure is located between Palmerston North (36% of regional population), Whanganui (17%), Levin (9%) and Feilding (7%) with the main concentration occurring within a 40km band around Palmerston North, the main metropolitan area.

Recognising that each of the Three Waters (drinking water, wastewater, stormwater) has its own unique set of characteristics, the asset stocktake reviewed each activity's assets individually within the Region. The Study

identified that while the councils manage water assets quite differently, they share similar operational and compliance challenges.

There is already a trend in the region towards centralising or consolidating assets to avoid costly duplication of effort. The councils could accelerate this trend by taking a regional approach to Three Waters management.

A review of service levels confirmed there is a strong correlation between cost and size in the Region - larger districts have lower per capita costs.

A more consistent approach to Three Waters management across the region would provide a number of clear benefits to the region's communities. Potential benefits could include better value for money, and improved likelihood of compliance, resilience and ability to cater for future growth.

Council and industry feedback received through the Study supported a staged approach to increasing regional coordination, to build a strong alliance and maximise benefits for the region's communities. The Study also confirmed leadership consensus is necessary to support region wide political and community support for change. And that good governance is necessary, to achieve progress and ensure the benefits of progress are equitable.

The Study identified and assessed a long-list of regional Three Waters management options, then assessed a short-list in more detail.

The shortlisted regional Three Waters management options were:

- the status quo
- a regional planning and shared services alliance, and
- a regional asset managing Council controlled organisation.

Analysis of options has identified the regional planning and shared services alliance as best meeting the four well-beings in the amended Local Government Act 2002. This is based on the Councils' collectively identifying the highest risk issues as being:

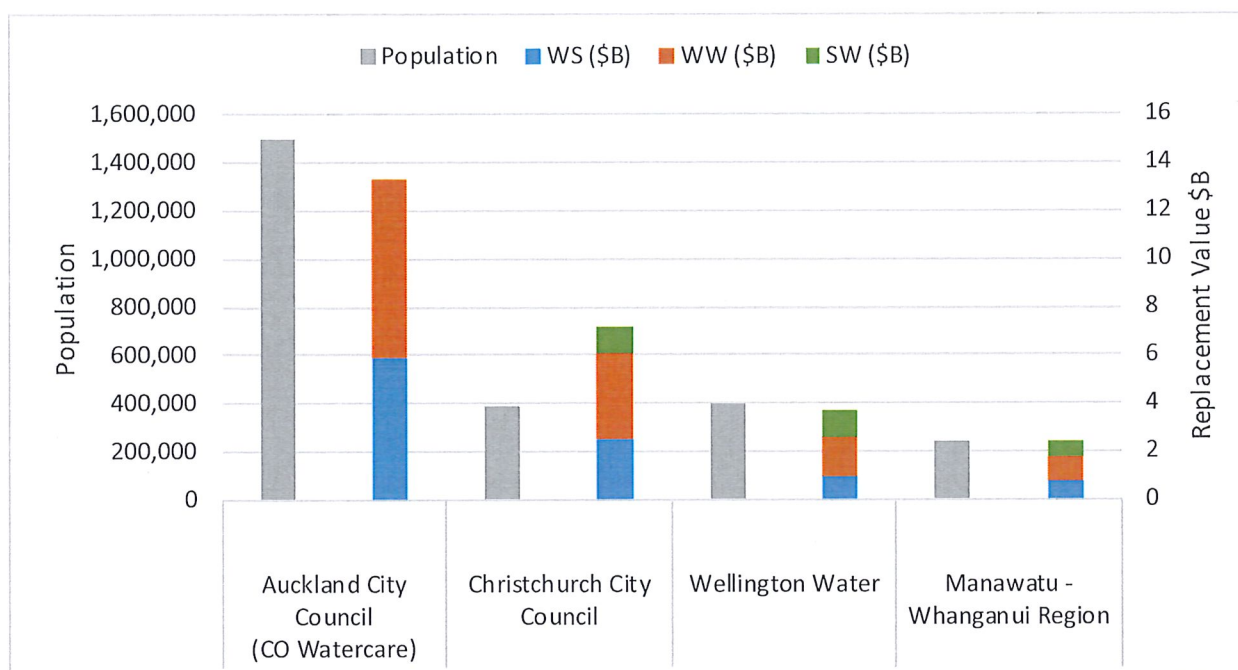
- protection of the sources
- increasing staff resourcing and competency
- optimising plants to meet standards, and
- renewal of consents against a background of public and lwi seeking land based disposal and treatment for point discharges.

The table below summarise the three shortlisted options:

Option by activity	1. Status Quo	2. Regional planning and service sharing alliance	3. Regional asset managing CCO
Governance and oversight			
Strategy and planning			
Funding			
AMP and capex programme			
Customer			
Plant operation			
Network maintenance			
Capex/ renewal delivery			

Key:

Shared Council and Enterprise/CCO arrangement
In and Outsourced
Regional advisory and co-ordination
CCO operation
Existing arrangement



Above: Manawatu-Whanganui Water Supply (WS), Wastewater (WW) and Stormwater (SW) assets replacement value compared to other regions

The Study identified some emerging trends

When considering servicing options, it is important to compare the scale of the Region with existing large water providers utilising Three Waters asset replacement value.¹ and service populations.

The Manawatu-Whanganui Three Waters Study Report contains data and analysis of the Region's Three Waters assets. The emerging factors and trends evident from this work are:

- Each council has its own drivers and objectives for Three Waters delivery, and all council water operations have strengths and weaknesses
- There is a wide variety of operating models and therefore service, outsourcing and HR resourcing approaches are diverse
- There is unanimous support for the retention of a Three Waters rather than a Two Waters (stormwater exclusion) approach to any change
- Excluding minor and private supplies, the Region collectively operates a large number of water and wastewater treatment plants, 84 in total, with a high dependence on a limited pool of plant operators
- Outside the main metropolitan areas of Palmerston North and Whanganui, most of the water supplies across the region are failing to comply consistently. A similar issue applies to wastewater discharges
- Although there are performance issues across both Water Treatment Plants and Wastewater Treatment Plants, drinking water appears to be in better condition than wastewater
- The water reticulation network appears to be in reasonable condition with approximately 80% of pipes not requiring replacement within the next ten years

¹ Replacement values are sourced from council 2018 LTPs and are indicative only as valuation methods vary between councils.

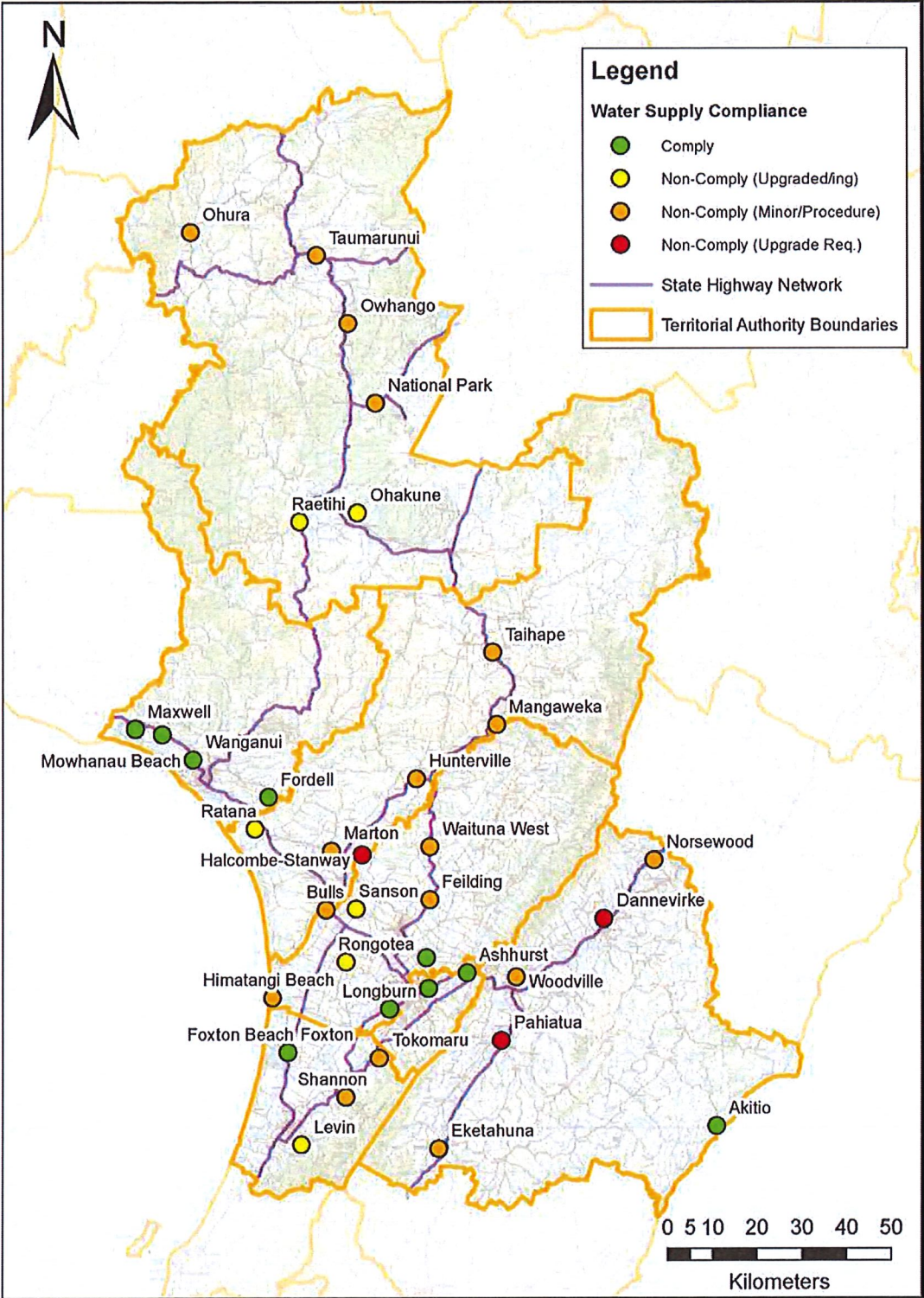
- The wastewater collection network has a higher age profile and renewal liability. In a number of cases, the age/type profile was unknown for a certain proportion of some networks
- The stormwater network suffers from a number of data gaps, and the high number of outfalls across the region is likely to be an issue if discharge consents become a wider requirement
- HR resources are broadly consistent across the region and in comparison to Wellington, taking account of the relative size differences.

The Study identified some key opportunities

- Comparative Three Water asset values may indicate potential critical mass for a regional approach
- The regionalisation trend, where effective, could be accelerated through the development of a regional Three Waters 'architecture' plan, that could be implemented over a number of years
- The majority of the regional population sits within a defined area that can be readily connected from an infrastructure perspective.

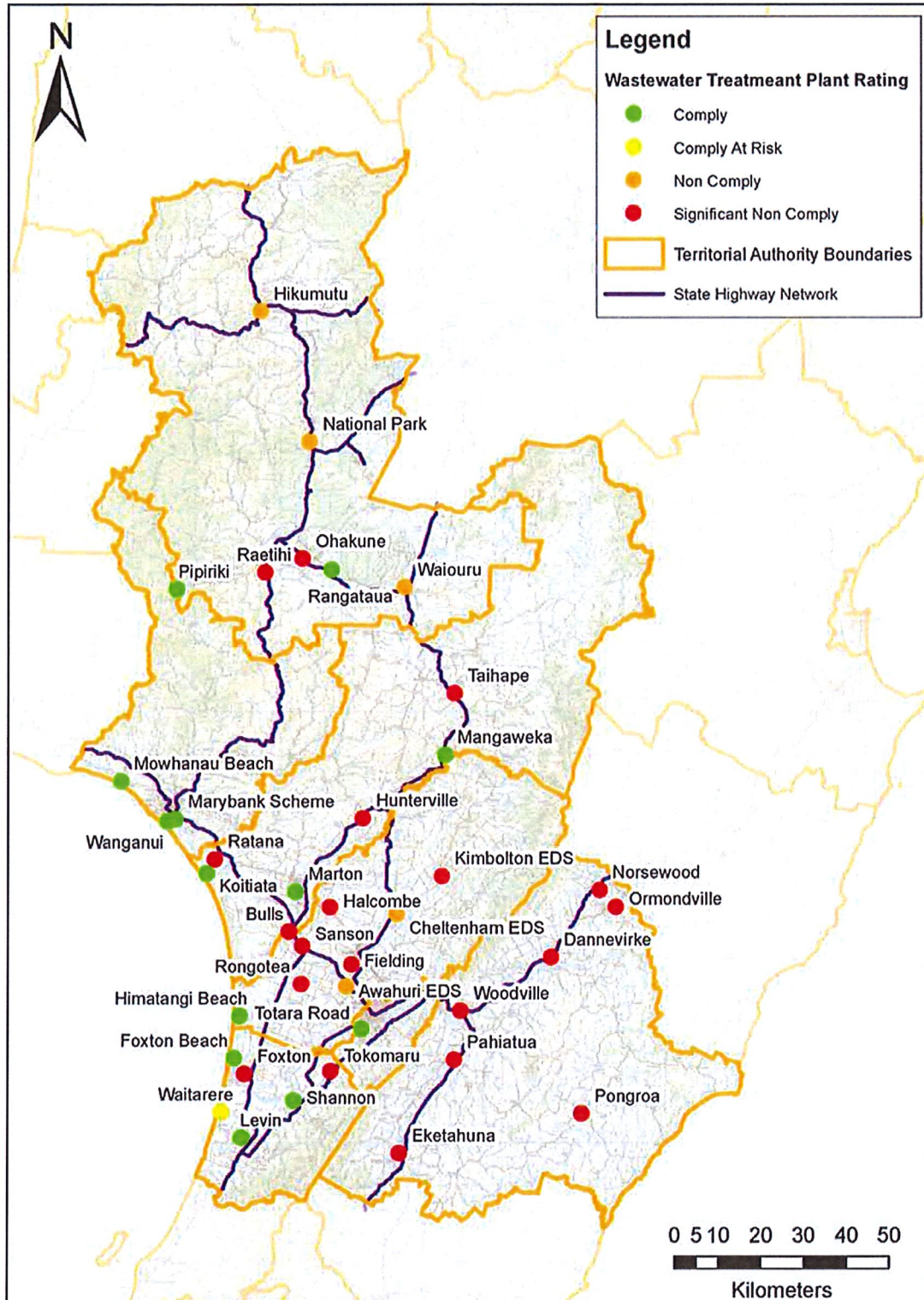
Manawatu-Whanganui water supply source compliance (2016-17)

(Source: Annual Report on Drinking Water Quality (2016-2017) and Drinking Water Online, where access was available.) **Note:** Some non-compliances shown are technical or administrative. Improvement works for supplies are either under construction or programmed within Councils LTPs.



Manawatu-Whanganui wastewater treatment plant compliance 2018

(Source: Horizons Regional Council wastewater reporting 2018.) **Note:** Some non-compliances shown are technical or administrative. Improvement works for treatment facilities are programmed within Councils LTPs, although future consent renewal requirements potentially pose financial risks.



Key matters to be considered when planning for regional collaboration

The Study identified key matters for the councils to consider when planning for greater regional collaboration:

- Local authority and industry feedback indicates there is consensus for a staged approach to increasing regional coordination, to build a strong alliance and maximise benefits for the region's communities
- The Government's 3 Waters priorities can be used to guide the region, i.e. starting with improvements to water supply, and then working to build capacity for stormwater and wastewater
- The growing international trend toward 'holistic' catchment management, which transcends administrative boundaries given the interrelationship of the Three Waters
- Current operations are already subject to change due to the initial government regulatory response, and more rigorous application of standards. There are cost implications associated with this
- Increased regulation, tighter enforcement and environmental challenges are driving a need for additional specialised staff, which may be easier to address collectively than individually
- Preference for land-based and long offshore outfall disposal of treated wastewater is likely to necessitate some cross-district solutions and cost sharing
- Given the geographic proximity of some plants within districts there is already an emerging trend to 'centralise' or consolidate treatment plants to avoid duplicating high consenting, operational and compliance costs
- There is a maturity lifecycle requirement relating to many aspects of operations. This contributed to a strong theme of increasing regional co-ordination leading to increased regional effectiveness
- The Study considered an asset owning CCO option, but found it to be unfeasible in the current environment. This was due to the numerous cross-district equalisation issues that would arise across assets, services levels and funding
- The Study's assessment of Three Waters delivery options considered the current state of the Region's assets and services, but excluded cultural, community and political drivers. These factors will need to be considered as part of future changes to the region's Three Waters approach.

The Study's four key recommendations

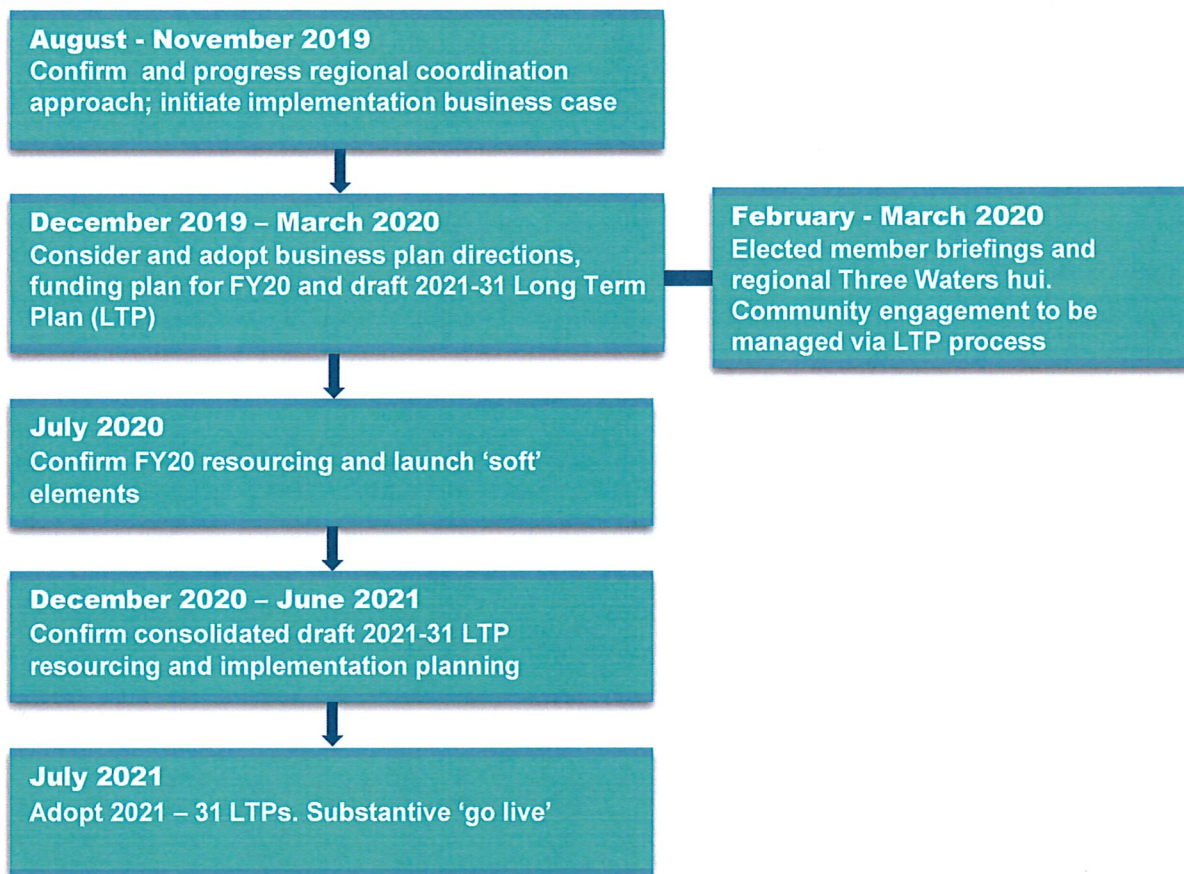
The Manawatu-Wanganui Three Waters Study presented the councils with four key recommendations to consider:

1. That the Region's local authorities develop a regional roadmap for services that could help build resilience, for example:
 - A formal training programme for key specialists such as operators
 - A regional approach to regulation, resource consent management and asset management
 - A centralised approach to providing resources such as staff, equipment, facilities and procurement
 - Analysis of the financial impact of change, including stranded overheads for each Council.
2. That the local authorities confirm a formal regional service delivery model.
3. That the local authorities broaden engagement to include Government stakeholders and elected representatives, in the first instance. Engagement with mana whenua and affected communities will also be required.
4. That the local authorities assess how regulation costs impact both the status quo and a staged approach to a regional planning and shared services alliance, to verify the potential benefits.

Next steps being taken by the region's local authorities

Having considered the options, the Manawatu-Whanganui local authorities have agreed to actively progress towards a collaborative model.

The key next steps to be considered by regional leaders are:



For more information

The Manawatu-Whanganui Region Three Waters Assets Study stage one and stage two reports have been provided with this briefing paper for your reference.

For further information or queries, please contact:

Heather Shotter

Chief Executive Officer

Palmerston North City Council

Phone: (06) 356-8199

Email: Heather.Shotter@pncc.govt.nz

Mail: Private Bag 11034, Palmerston North 4442

Appendix 2



Intention to Close Road to Vehicular Traffic

Pursuant to Section 342 (b) and the Tenth Schedule of the Local Government Act 1974, notice is hereby given that, the Rangitikei District Council intends to consider closing the roads as listed below for the purpose of permitting Taihape, Hunterville, Marton and Bulls RSA's to hold the 2020 ANZAC Parades.

Roads to be closed Wednesday 25 April 2020

Taihape

5:15 am till 6:30am

Hautapu Street (SH1) – From Kuku Street to Huia Street

Huia Street – From Hautapu Street (SH1) to Kokako Street

Kokako Street - From Huia Street to Kuku Street

Hunterville

5.30am till 7.00am

State Highway 1 – At both ends of Hunterville (not closed for the entire duration of the parade)

Bruce Street – from Paraekaretu Street to State Highway 1

High Street – from State Highway 1 to Kotukutuku Road

Marton

5:30am -6:30 am

Wellington Road – From High Street to Beavan Street

Bulls

5:40am – 7:00am

High Street (SH1) – From Bridge Street (SH3) to Wilson Street

Criterion Street - From Bridge Street (SH3) to High Street (SH1)

Daniell Street - From intersection of High (SH1) and Criterion Streets to Bull Street

Any person objecting to the proposals is called upon to lodge notice of his/her objection and grounds thereof in writing, before 4.00 pm, Friday 6th March 2020, at the office of the Rangitikei District Council, Private Bag 1102, Marton 4741.

Should the Rangitikei District Council decide to close the said roads, a public notice shall be given.

Peter Beggs
Chief Executive

Appendix 3



ARCHIVES CENTRAL

NEWSLETTER

FEBRUARY 2020
Issue #49

WELCOME to the February 2020 edition of the Archives Central newsletter. This is a monthly update that lets you know what The Team @ Archives Central have been up to, what archives we hold in our council collections, interesting bits of history from our region and the ever popular section, This Is Not Health and Safety!

In this issue:

- FROM THE ARCHIVES
[Feilding School Plans](#)
[Nita Rosslyn's World Tour](#)
- MAKING HISTORY
[Street Prints Papaioea](#)
- UNSTABLE ARCHIVES
[Linen Plans](#)
- STATISTICS
- THIS IS NOT H&S



JANUARY FEATURED A RECORD
NUMBER OF VISITS TO
ARCHIVESCENTRAL.ORG.NZ

Visit Archives Central

40 Bowen Street
Feilding 4702

(06) 952 2819
0508 522 819

archivescentral.org.nz

COMBINING OUR PAST CREATING OUR FUTURE



FEILDING TECHNICAL HIGH SCHOOL PLANS

Archives Central recently received a generous donation to the Manawātū District Council collection from Feilding Agricultural High School of the original Feilding Technical High School plans. In 1919, 20 acres of land was purchased on North Street, with architectural plans being developed immediately by the Wanganui Education Board and overseen by architect E P Hodge. In 1921, a brick building of four classrooms and a chemistry laboratory was erected, with the original plans allowing for future extensions.

All of the Feilding Agricultural High School architectural plans have been digitised and are [available online](#) via the Archives Central digital repository.



Feilding Agricultural College in 1934

Photo: Alexander Turnbull Library Ref: PACOLL-105363-071-030



NITA ROSSLYN, THE GIRL IN RED



RDC_00087-17-8G2

In March of 1935 a diminutive variety performer named Nita Rosslyn, dressed in red, alighted the Sultan Star in Auckland to begin the New Zealand leg of a bicycling world tour. Stopping in various towns and cities to speak, she would fund her journey by performing in local halls, proving "variety wasn't dead" despite the profusion of talkie cinemas.

Incidents on her journey included being accused of spying and of being a man. Her mother died in their home town of Manchester, England, with the news reaching Nita a week later in Wairoa. Nita retired to Queensland, Australia where her original red bicycle still hangs at the Hervey Bay Historical Museum.

Archives Central holds a record from the Rangitikei County Council which includes a handwritten request for information about the area, and a copy of the response from County Chairman, K.W. Dalrymple, courtesy of the Town Clerk.

ARCHIVESCENTRAL.ORG.NZ MONTHLY STATISTICS

2274

Unique Visitors

80

5222

Number of Visits

85,596

Page Views

A COLOURFUL HISTORY IN THE MAKING

Street Prints Papaioea took place in Palmerston North from 16-22 January 2020. The event showcased 18 murals by 18 artists in downtown Palmerston North. International artists took part in the community event alongside artists from around New Zealand. Presented by [Pushing Arts In NZ Trust](#) (PAINT) and Palmerston North City Council, Street Prints Papaioea was a unique street art festival that aimed to connect the community with art. It was inspired to combine art with Manawātū's rich history, beautiful lands and people.



Mural: Swift Mantis, "Squishy" - Grand Hotel in Palmerston North
Photo: Adam Melville

The event enabled street artists from around the globe to grow artistically and share their talents by gifting inspired artworks based on the Māori proverb; "kua kākahutia te Rangimarie", the English translation being, "under the cloak of peace". The murals will soon be viewable on the [Manawātū Heritage](#) website.

UNSTABLE ARCHIVES - LINEN PLANS

Architectural plans were drawn on fine, starch-coated muslin cloth from the late 1800's until around 1950. While not inherently unstable, these plans are susceptible to humidity and water damage. Below are examples from a roll of linen plans that have previously sustained damage.



Damaged linen plans

Linen was replaced in the 1950's by clear acetate, which was found to degrade due to [vinegar syndrome](#) in a matter of decades. Development of synthetic films resulted in biaxially oriented polyethylene terephthalate (BoPET) which is predicted to last several centuries. Unfortunately, more recent reproduction techniques involve [electrostatic toner](#), which creates its own archival problems.

Read more about this subject [here](#).

THIS IS NOT HEALTH AND SAFETY!

The Manawatu Catchment Board's gumboot clad antics feature in this month's H&S, although only one of their shining stars was aboard. This incident happened on a classic forestry backroad in October 1983 in an already-vintage bus, presumably before power steering became standard. We hope they eventually made it to the Farm Forestry Course they were supposed to attend.



HRC A/2013/1 : 29 : 366 - Manawatu Catchment Board Photo Album

VISIT US ON FACEBOOK
[@ArchivesCentralMWLASSNZ](#)



Appendix 4

Service Request Breakdown for December 2019 - First Response

Service requests Department	Compliance overdue	responded in time	responded late	Grand Total
Animal Control		52	17	69
Animal control bylaw matter		1		1
Animal welfare concern		2		2
Barking dog		7	5	12
Dog attack		1	1	2
Dog property inspection (for Good Owner status)		4	3	7
Found dog		8	1	9
General enquiry		3		3
Lost animal		5	3	8
Microchip dog		1		1
Roaming dog		5	2	7
Rushing dog		1		1
Wandering stock		14	2	16
Building Control			1	1
Property inspection			1	1
Bylaws	6	1		7
Traffic and Parking	6	1		7
Council Housing/Property		10		10
Council housing maintenance		6		6
Council property maintenance		1		1
General enquiry		2		2
Graffiti/vandalism		1		1
Environmental Health	20	26	1	47
Abandoned vehicle	1	3	1	5
Dead animal	3			3
General enquiry	4			4
Livestock (not normally impounded)	1			1
Noise	10	23		33
Vermin	1			1
Footpaths	1	4		5
Footpath maintenance	1	2		3
General enquiry		2		2
General enquiry	1	1	1	3
General enquiry	1	1	1	3
Parks and Reserves		7	2	9
General enquiry		3	1	4
Maintenance (parks and reserves)		4		4
Water leak - parks and reserves only			1	1
Public Toilets		1	2	3
Maintenance (public toilets)			1	1
Toilet cleaning issues		1	1	2
Roads	2	15	1	18
Culverts, drains and non-CBD sumps		1		1
Potholes		2		2
Road maintenance - not potholes		7	1	8
Road signs (except state highway)	2	3		5
Road surface flooding - danger to traffic		2		2
Roadside Berm Mowing	1			1
Urban berm mowing (see maps for Taihape)	1			1
Roadside Trees, Vegetation and Weeds	2	4		6
Rural trees, vegetation and weeds	2	2		4
Urban trees, vegetation and weeds		2		2
Solid Waste		5		5
General enquiry		4		4
Waste transfer station		1		1
Street Cleaning		1		1
Street Cleaning - non CBD		1		1

Service requests		Compliance			
Department		overdue	responded in time	responded late	Grand Total
Street Lighting		2	7	2	11
Street lighting maintenance		2	7	2	11
Wastewater		1	3		4
Caravan effluent dump station		1			1
Wastewater blocked drain			2		2
Wastewater network failure			1		1
Water		6	20	2	28
General enquiry			1		1
Location of meter, toby, other utility			1		1
No drinking water supply			1	1	2
Replace meter, toby or lid		2	4		6
Water leak - council-owned network, not parks or cemeteries		2	5	1	8
Water leak at meter/toby		2	8		10
Grand Total		42	157	29	228

Service Request Breakdown for December 2019 - Feedback

Feedback Required (Multiple Items)

Service requests Department	Feedback Email	In Person	Not able to contact	Telephone	Not Provided	Grand Total
Animal Control		6	3	17	1	27
Building Control				1		1
Bylaws					4	4
Council Housing/Property				2	1	3
Environmental Health					10	10
Footpaths	1					1
General enquiry					2	2
Parks and Reserves				1	3	4
Roads				1		1
Roadside Berm Mowing					1	1
Roadside Trees, Vegetation and Weeds					2	2
Solid Waste	1			3		4
Street Lighting				1		1
Wastewater		3				3
Water	1	6		2	2	11
Grand Total		3	15	3	28	75

Service Request Breakdown for December 2019 - Resolutions

Service requests	Compliance			
Department	completed in time	completed late	overdue	Grand Total
Animal Control	37	32		69
Animal control bylaw matter	1			1
Animal welfare concern	1	1		2
Barking dog	6	6		12
Dog attack	1	1		2
Dog property inspection (for Good Owner status)	4	3		7
Found dog	3	6		9
General enquiry	3			3
Lost animal	2	6		8
Microchip dog	1			1
Roaming dog	5	2		7
Rushing dog	1			1
Wandering stock	9	7		16
Building Control		1		1
Property inspection		1		1
Bylaws	1		6	7
Traffic and Parking	1		6	7
Council Housing/Property	10			10
Council housing maintenance	6			6
Council property maintenance	1			1
General enquiry	2			2
Graffiti/vandalism	1			1
Environmental Health	26	1	20	47
Abandoned vehicle	3	1	1	5
Dead animal			3	3
General enquiry			4	4
Livestock (not normally impounded)			1	1
Noise	23		10	33
Vermin			1	1
Footpaths	4		1	5
Footpath maintenance	2		1	3
General enquiry	2			2
General enquiry	1	1	1	3
General enquiry	1	1	1	3
Parks and Reserves	7	2		9
General enquiry	3	1		4
Maintenance (parks and reserves)	4			4
Water leak - parks and reserves only		1		1
Public Toilets	1	2		3
Maintenance (public toilets)		1		1
Toilet cleaning issues	1	1		2
Roads	15	1	2	18
Culverts, drains and non-CBD sumps	1			1
Potholes	2			2
Road maintenance - not potholes	7	1		8
Road signs (except state highway)	3		2	5
Road surface flooding - danger to traffic	2			2
Roadside Berm Mowing			1	1
Urban berm mowing (see maps for Taihape)			1	1
Roadside Trees, Vegetation and Weeds	4		2	6
Rural trees, vegetation and weeds	2		2	4
Urban trees, vegetation and weeds	2			2
Solid Waste	5			5
General enquiry	4			4
Waste transfer station	1			1
Street Cleaning	1			1
Street Cleaning - non CBD	1			1
Street Lighting	7	2	2	11
Street lighting maintenance	7	2	2	11

Wastewater	3		1	4
Caravan effluent dump station			1	1
Wastewater blocked drain	2			2
Wastewater network failure	1			1
Water	19	3	6	28
General enquiry	1			1
Location of meter, toby, other utility	1			1
No drinking water supply		2		2
Replace meter, toby or lid	4		2	6
Water leak - council-owned network, not parks or cemeteries	5	1	2	8
Water leak at meter/toby	8		2	10
Grand Total	141	45	42	228

Appendix 5

Date	Meeting	HWTM	Belsham	Ash	Carter	Dalgety	Duncan	Dunn	Gordon	Hiroa	Lambert	Panapa	Wilson
NEW TRIENNIUM 2019-2020													
24/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR
5/12/2019	Audit/Risk	PR	PR		AT	AT	AT		PR	AT	AT	AT	PR
12/12/2019	Assets/Infrastructure	PR	PR	AP	PR	PR	PR	PR	PR	AT	PR	PR	PR
12/12/2019	Finance/Performance	PR	PR	AP	PR	PR	AT	AT	PR	PR	AT	PR	PR
12/12/2019	Policy/Planning	PR	PR	AP	AT	PR	PR	PR	PR	PR	PR	PR	PR
12/12/2019	Council	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	PR
30/01/2020	Council Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
30/01/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
13/02/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR	AT	PR	AP	PR
13/02/2020	Policy/Planning	PR	PR	PR	AT	PR	PR	PR	PR	PR	PR	AP	PR

PR Present - is a member of the committee
 AT Attendance, not on committee but in attendance
 AP Apology
 Indicates is not a member of the Committee
 AB Absent - no apology received
 CB Not present as on Council business

Attachment 6

Memorandum

To: Council

From: Arno Benadie

Date: 20 February 2020

Subject: **Top Ten Projects – status, February 2020**

File: 5-EX-4

This memorandum updates the information presented to the February 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

1. Mangaweka Bridge replacement

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The project is now in the pre-implementation phase. This phase includes land purchase negotiations, planning requirements such as designations and early contractor involvement.

Monthly update:

The design of the substructure and approach roads is complete. The design of the superstructure of the bridge is also well advanced. The Draft RMA consent application document is complete, but we are still awaiting inputs from affected parties. Land entry and acquisition negotiations are ongoing.

Project timeframe:

Tender submission: Feb 2020 / March 2020

Tender award: April 2020

Construction: May 2020 – Dec 2021

2. Marton to Bulls Wastewater centralisation project

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.

- A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. A draft Memorandum of Understanding prepared by the New Zealand Defence Force is under consideration.

Monthly update:

Work on determining the wastewater characterisation and total loads and flows to the Marton and Bulls WWTPs is ongoing. The search for suitable land is continuing, with no new parcels of land becoming available during January and February.

We are in the process of signing a Memorandum of Understanding with NZDF to confirm that we will work together to accept Ohakea base wastewater into the Bulls treatment plant in the future. Detailed and continuous communications are required to align our two projects to achieve this common goal.

3. Upgrade of the Ratana wastewater treatment plant

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.

Monthly update:

We are continuing discussions with the Ministry for the Environment (MfE) to find suitable land and approval from MfE to use the funding for a long term lease rather than the current outright purchase option.

4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme.
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment.

Monthly Update:

The funding agreement between the Ministry of Business, Innovation and Employment and RDC has been signed. According to this agreement we have the following project timelines:

- February 2020 – Funding agreement executed by both parties
- April 2020 – Evidence of appointment of suitable consultants
- Nov 2020 – Draft report
- Dec 2020 – Final Report

A follow-up meeting with the Provincial Development Unit is planned for 21 February to discuss the project. RDC will reconvene the representative committee of farmers in the Tutaenui rural water scheme catchment to update them of progress and to agree on the best way forward.

5. Future management of community housing

- The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing

- At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018.
- All tenants have been advised (in writing) of the change, to take effect from 1 November 2018
- Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio
- Council's decision to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative
- Quotes are being sourced for demolition of both buildings and clearing the site.

Monthly Update:

No new information to add for this period.

6. Bulls multi-purpose community centre

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of April 2020.

Monthly Update:

The site work completed in January and February includes exterior cladding, external & internal wall insulation, fire water tank foundation installation, and town square archaeological dig.

Work underway for the same period is security pre-line, plumbing pre-line, electrical pre-line, mechanical pre-line, back entry steel stair support, fire water tank, exterior soffit, and internal lining installation.

As the project has progressed over the last month we are starting to see the benefit of having the extra support provided by WT Partnership.

7. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site. Overall, the submissions were strongly in favour of Council continuing to develop the Town Centre site as the new Marton Civic Centre.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
 1. Retain and refurbish the buildings
 2. Demolish the buildings and construct a new facility on the site.
 3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered
-

Monthly Update:

We are currently working on finalising a pre-engagement strategy to consult with the community on the options available to us.

8. Taihape Memorial Park development

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019.

Monthly Update:

A report from RDC staff was requested to document the background of this project to date, and to consider possible future outcomes. This will be presented to the February Council meeting for discussion. Work for this project has been put on hold until this process has been completed.

9. Taihape civic centre.

Further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

10. Marton Dam spillway repair

- During April 2019 damage to the Marton Dam spillway was identified.
- Vegetation was removed to clear the site and assess the damage. Emergency repairs to the original damage started in July 2019
- During the emergency repairs, heavy rain elevated the water level in the dams sufficiently to expose further leaks and damage to the face of the dam wall in the area of the spillway.
- RDC employed the services of dam wall specialists from Stantec consulting engineers to assess the damage and to quantify the risk of failure in July 2019.
- The Stantec assessment and scope of work was received in August 2019 and identified serious risks and damage to the dam wall caused by the spillway.
- The water level in both dams was maintained at a low level to prevent the spillway from being used during periods of rain.
- Stantec started work on the Emergency repairs, Emergency Action Plan, Hydrology (flood) study, Dam break study in October 2019
- Stantec prepared a specialised scope of work and specifications for the temporary repair of the spillway in December 2019.
- The work for the temporary repair has gone out to tender in December 2019

Monthly update:

The temporary repair work has been tendered and we attracted the interest of 9 contractors. A site visit was held on 13 January 2020 with all contractors in attendance. The tenders close on 28 February 2020 and we will report back to Council with the preferred contractor.

Recommendation:

That the memorandum 'Top Ten Projects – status, February 2020' to the 27 February 2020 Council meeting be received.

Arno Benadie
Principal Infrastructure Advisor

Attachment 7

26 February 2020

File: 3-OR-3-5

Hon David Parker
Minister for the Environment
Parliament Buildings
Molesworth Street
Wellington 6011

By email: indigenousbiodiversity@mfe.govt.nz

Dear Minister

Draft national policy statement on indigenous biodiversity

Thank you for the opportunity to submit on this draft national policy statement.

In a general sense, the Rangitikei District Council is uncomfortable with the Government's seeming preference for regulation (which the national policy statement is) over legislation (which has a much more open consultation and decision-making process). Given the resourcing implications of this draft national policy statement, a more direct engagement with the community is important.

Council applauds the intent of this national policy statement but questions the affordability. Given that vegetation areas are readily identifiable, it is unclear why a targeted approach based on that evidence was not taken at least as the initial focus for the national policy statement rather than requiring a total ecological assessment of the country. We have some understanding of the nature of the proposed assessments because of a recent study commissioned over the Taihape Scenic Reserve. This is managed by the Council and has significant botanical values, being in the top 10% of remaining biodiversity sites in the Horizons region. The study was needed because a local community group, the Society of the Friends of Taihape, wishes to develop the recreational experience there including the installation of four bridges.

In addition, Council has serious doubts on the practicability of implementation. There are simply not enough ecologists available to do the assessments within five years which are the foundation of this proposal. We note that this is a point being emphasised by Local Government New Zealand which expresses reservation about the 'one-size fits all' approach and sees a workable solution as focussing on protection of habitat and having central government support for implementation. We agree with that approach. This would go

some way to easing our concern of the impact on agricultural productivity, e.g. fencing out stock makes it easier for Old Man's Beard to spread. (This weed together with sycamore have been a major threat in the Taihape Scenic Reserve; they have been reduced by grazing and work undertaken by the community Rangitikei Environmental Group, supported by both the Rangitikei District Council and Horizons Regional Council.) We note that LGNZ is reporting a number of case studies which highlight the critical importance of positive engagement with farmers.

We believe that the matter is better reserved for regional councils. We agree with Horizons that regional councils have a better understanding of the diversity and spatial extent of regional diversity. Even so, the one size fits all approach is undesirable and costly. We support the view of Horizons that the current adaptive management approach under the One Plan is achieving good results and should continue, alongside non-regulatory interventions and partnerships. We do not support the proposal that regional councils assess the percentage of urban and rural areas in its region which have indigenous vegetation cover and set targets for increasing that cover when it is less than 10% which the affected territorial authority would be expected to meet.

We understand the reason for requiring all local authorities to make or change their policy statement and plans to record Significant Natural Areas (SNAs) and specify a requirement that assessment of environmental effects should include some standard wording. However, we consider it unnecessarily burdensome to require plan change at least every two years to reflect new SNAs rather than including them in the cycle each local authority has for review.

We are disappointed with the scope of the first assessment required within ten years from the Ministry for the Environment: it focusses on the extent of information gathering and changes to plans and policies at regional councils and territorial authorities. We wonder why there is not an emphasis on quantifying the change in indigenous biodiversity, since that is the objective of the national policy statement.

I hope these comments are useful.

Yours sincerely

Andy Watson
Mayor of the Rangitikei District

Attachment 8



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Wednesday 29 January 2020 – 6:00 p.m.

Contents

1	Welcome	2
2	Apologies.....	2
3	Members' conflict of interest	2
4	Confirmation of order of business	2
5	Confirmation of Minutes.....	2
6	Chair's report	2
7	Council decisions on recommendations from the Committee	2
8	Questions put at previous meeting for Council advice or action.....	3
9	Financial Extract	3
10	Power and water at the Domain.....	4
11	GIS Map.....	4
12	Matters arising not elsewhere on the agenda	4
13	Other matters	5
14	Late Items.....	5
15	Next meeting.....	5
16	Meeting closed.....	5

Present: Heather Thorby (Chair)
Julie McCormick
Paul Geurtjens
Gary Bennett
Cr Jane Dunn
Cr Brian Carter
His Worship the Mayor, Andy Watson

In attendance: George Forster

1 Welcome

Ms Thorby welcomed everyone to the meeting

2 Apologies

That the apology for Ms S McCuan and Mr M Spring be received and the apology for His Worship the Mayor for leaving early be received.

Cr Dunn/Mr Bennett

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

The order of business was confirmed

There was no scheduled change to the order of business and no late items identified.

5 Confirmation of Minutes

Resolved minute number	20/SDMC/001	File Ref	3-CT-18-3
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That the Minutes of the Santoft Domain Management Committee meeting held on 4 December 2019 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Mr Geurtjens/Ms McCormick. Carried

6 Chair's report

A verbal report was provided at the meeting. Notably there has been another spraying session completed and that it is very dry at the Domain.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

Spraying: It is cheaper to use Leighton Hammond but he is not interested in completing the pre-qualification to undertake the work. His Worship the Mayor will arrange to meet with Leighton Hammond.

Can the Parks and Reserves Team do the spraying?

His Worship the Mayor left the meeting at 6:27 and returned at 6:29

Ms Thorby contacted Humes and received a quote for the Pourus, three solid well liners and a well liner lid.

Lease: The Committee wants the lease to continue to be only one month at a time.

Resolved minute number **20/SDMC/002** **File Ref**

That the status quo of one month continue to be the lease agreement.

Mr Geurtjens/Ms Thorby. Carried

It was discussed that if contractors are undertaking digger work they will need to be pre-qualified. The digger driver they have liaised with is Allen Sutherland from Mt Stewart.

Undertaking **Subject** **Pre-qualified contractors list**

Staff are to send Mr Geurtjens a copy of the pre-qualified contractors currently listed with Council.

Ms Thorby Contacted Humes and is working with them on getting the best possible quote.

Resolved minute number **20/SDMC/003** **File Ref**

That Pourus, three solid well liners and a well liner lid be purchased from Humes Palmerston North and a purchase order be organised.

Ms Thorby/Mr Geurtjens. Carried

The two contractors for moving the tanks are Marton ITM and Barry Jagger from Junction Road Transport.

9 **Financial Extract**

Mr Geurtjens noted that the interested wasn't showing. Ms Thorby informed the Committee that the interest is put in, in one lump sum.

The Committee questioned whether the Domain will lose GST or can this be claimed back?

Resolved minute number **20/SDMC/004** **File Ref**

That the 'Financial Extract' to the 29 January 2020 Santoft Domain Management Committee be received.

Cr Dunn/Ms McCuan. Carried

10 Power and water at the Domain

Ms Thorby noted that the power wasn't of urgent at this time.

Undertaking **Subject** **Quote for power**

Mr Geurtjens is to get a quote from Malcom Bradley.

Whilst power for the Domain is not required until facilities are further developed, Alf Downs provided a quote on 9 April 2019 to provide power to the site for the sum of \$8,349.03 (including GST). The Committee can apply to the Four Regions Trust (formally known as Powerco Wanganui Trust).

Seven water tanks will be located to the site with some repairs required. The Committee is waiting on the final approval from Mr John Turkington. Site preparation is to be undertaken when the well is installed.

11 GIS Map

The Committee noted the GIS Map of the Domain.

An onsite meeting will be held on 16 February 2020 at 3:00pm. The Committee will plan out where infrastructure will be placed.

The Committee questioned what are the conditions/systems and for septic tank installation?

Resolved minute number **20/SDMC/005** **File Ref**

That the 'GIS Map' to the 29 January 2020 Santoft Domain Management Committee be received.

Ms Thorby/Cr Dunn. Carried

12 Matters arising not elsewhere on the agenda

The Committee noted the commentary in the agenda.

13 Chair Training

Ms Thorby confirmed she will be attending the chairs training.

14 Other matters

A final plan needs to be settled on so that the work of the Domain can be set.

15 Late Items

There were no late items.

16 Next meeting

Wednesday 11 March 2020, 6.30 pm

17 Meeting closed

7:20pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 10 February 2020 – 6:30 PM

Contents

1	Welcome	2
2	Public Forum	2
3	Apologies.....	2
4	Member's conflict of interest	2
5	Confirmation of order of business	2
6	Confirmation of minutes	3
7	Chairs Report	3
8	Council decisions on recommendations from the Committee	3
9	Council responses to queries raised at previous meeting	3
10	Community Grants	3
11	Mayoral Update	3
12	Youth Update	4
13	Current infrastructure projects/upgrades and other Council activities within the ward	4
14	Small projects Grant Scheme update – January 2020.....	6
15	Chair Training	7
16	Late Items.....	7
17	Next meeting.....	7
18	Future Meeting dates for 2020.....	7
19	Meeting Closed	7

Present: His Worship the Mayor
Mariata Couch
Karen Kennedy
Kelsey Smith
Lynnette Thompson
Sandra Carroll
Jane Watson
Cr Fi Dalgety
Cr Richard Lambert

Also present: Nardia Gower, Strategy and Community Planning Manager

1 Welcome

The meeting started at 6.30pm. The Chair welcomes everyone to the meeting

2 Public Forum

Nil

The committee noted that a member of the public had sent his apologies for not attending. His intention was to raise the issue of feral and stray cats and ask if Council has any involvement in resolving the problem.

His Worship the Mayor spoke to the question raised:

Cat traps are available from Council with a \$50 deposit the problem arises with what happens to the cat once trapped. Disposing of cats is an issue. Council won't pay the cost.

Council considered a subsidy for cat spaying in the Annual Plan 2019/20.

Ms Smith declared a conflict of interest as her business is affected by an area known to harbour stray cats.

Undertaking

Subject

Circulate information on Councils involvement in assisting with issue of stray and feral cats.

Cr Dalgety arrived at 6.36

3 Apologies

Nil

4 Member's conflict of interest

There was no conflict of interest declared for the remainder of the meeting.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Community info boards
- District activity and advertising
- Recycling

be dealt with as a late item at this meeting.

There were no changes to the order of business.

6 Confirmation of minutes

Resolved minute number

20/HCC/001

File Ref

3-CC-1-2

That the Minutes of the Hunterville Community Committee meeting held on 2 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Kennedy / Ms Watson. Carried

7 Chair's Report

There was no Chair's report.

8 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the last meeting

9 Council responses to queries raised at previous meeting

There were no queries made to Council at the last meeting.

10 Community Grants

The Committee noted the commentary in the agenda. The following additional information was provided:

- His Worship the Mayor has advised Kiwi Burn of upcoming funding opportunities.
- Shemozzle has received funding previously.
- Ms Gower further tabled poster for Creative Communities Scheme opening 29 February – 20 March and Community Initiatives Fund opening 4 April – 27 April. There is a second round of each grant in the second half of the year.

11 Mayoral Update

His Worship the Mayor spoke to his report and added further updates:

Acknowledged was the passing of David Duncan, of which His Worship the Mayor was unaware, unfortunately missing the funeral.

District Plan Change: The stage of further submissions, where people can submit in support or against a submission is close. Next stage parties will meet and discuss with a subsequent hearing at the end of March. The decision of which will be clear cut or may be appealed.

The meeting in China involves 15 New Zealand Mayors maximum, Government officials and very high level industry representatives. This is now on hold until further notice. Senior ranking industry people from the District were also scheduled to attend with the Mayor.

Resolved minute number**20/HCC/002****File Ref**

That the 'Mayoral Update' to the 10 February 2020 Hunterville Community Committee be received.

Cr Dalgety / Ms Carroll. Carried

12 Youth Update

The Committee noted the commentary in the agenda.

A discussion was had on advertising options that could better target Hunterville youth that mostly school outside of the district.

Undertaking**Subject**

Council staff to:

- Distribute information on Youth Council applications through out of district schools.
- Create and distribute Youth Council flyers for the Hunterville school bus leaves that leaves at 8am

13 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee noted the attachment with the following comments:

- Members have witnessed improper use of the Fitness track by motorised vehicles. A recommendation to Council on installing signage was moved.
- Information on the fitness track was previously given as a verbal update by ex-committee member Richard Gower. The committee will seek a current update from Richard Gower, understanding he is no longer on the committee nor Board of Trustees for the school.
- The Committee has requested information on Council's Park Partnership Upgrade fund for the Fitness track.
- His Worship the Mayor noted that Council still not convinced that the bore will supply an adequate amount of water to Hunterville.

The late item regarding 'Recycling' was discussed during this item. Highlights from the conversation were:

- There is a need to raise awareness and share information on recycling
- Recycling and Zero waste programme information and could advertised in the bulletin or pamphlets stocked and available for locals. Noting that the transfer station is open Wednesday and Sunday and has recycling reciprocals.
- Discussed was the option of having a recycling station or recycling bins available in town for visitors. This would support the freedom camping area and travellers.
- The issue of curb recycling has to be a district wide discussion.

Ms Kennedy is to lodge a RFS to cut the hedge regrowth amongst the trees in the back corner of the cemetery.

Undertaking	Subject
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Council staff to supply summary report, from Council's perspective, on the Hunterville Domain fitness track including stating if the school has received and used the grant from the Park Partnership Upgrade fund.

Undertaking	Subject
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Council staff to provide a report to the Hunterville Community Committee on recycling options and associated costs. Options to be included are recycling reciprocals in Queens Park, recycling bins next to town rubbish bins, ongoing costs and any rating implications.

Undertaking	Subject
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Council to provide the Committee with information Hunterville recycling and the zero waste programme if available.
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Resolved minute number	20/HCC/003	File Ref	3-CC-1-5
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That the extract 'Current infrastructure projects/upgrades and other Council activities within the Hunterville ward' dated September – November 2019 to the 10 February 2020 Hunterville Community Committee be received.

Ms Kennedy / Ms Watson. Carried

Resolved minute number**20/HCC/004****File Ref**

That the Hunterville Community Committee recommend to Council that Council erect signage at the Hunterville rugby grounds/ fitness track to state

- No unauthorised motorised/electric vehicles on track or grounds
- Fitness track is foot traffic only
- Please do not litter
- Take care of our park

Ms Kennedy / Ms Watson. Carried

14 Small Projects Grant Scheme update – January 2020

Criteria for the Small Projects Scheme and the difference between Placemaking were discussed with the following highlights:

Small Projects Scheme:

- Up to the committee to set guidelines or keep it open in order to consider all requests.
- Requests are considered by the committee on a case by case basis.

Suggested working for Small Project Scheme advertising:

If you have a small project idea for the betterment of Hunterville please send it to committee. Please produce your plan and pricing to the April meeting

Placemaking:

A Placemaking activity is defined as a community-led approach to improving and reinventing public spaces, with a focus on getting people involved in making the most of their community's assets to create public spaces that people want to spend time in rather than just passing through.

Committee Member undertakings:

- Ms Carol: Inform Bulletin about bulb offer and date of next meeting.
- Ms Couch: Inform Bulletin about heritage rose offer.
- Ms Smith: Inform Bulletin on Small Projects Fund.
-

Undertaking**Subject**

Send words to committee around what the committees are established to do and information about the small project grant scheme.

Resolved minute number**20/HCC/005****File Ref****3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - January 2020' to the 10 February 2020 Hunterville Community Committee be received.

Ms Kennedy / Ms Carroll. Carried

His Worship the Mayor left at 7.44pm

15 Chair Training

The Committee noted the commentary in the agenda.

16 Late Items

The Committee briefly discussed the Community Information board and agreed that background details will be provided to the next meeting.

Undertaking**Subject**

Community info board to be item on next meeting agenda.

A discussion was had on the Plunket toilets needing a paint job on the back end of the building. The committee will lodge a request for service.

17 Next meeting

Monday 6 April 2020, 6.30pm.

18 Future Meeting dates for 2020

Monday 6 April at 6.30 pm

Monday 8 June at 6.30 pm

Monday 10 August at 6.30 pm

Monday 12 October at 6.30 pm

Monday 14 December at 6.30 pm

19 Meeting Closed

At 8.15pm

Confirmed/Chair: _____

Date:

Unconfirmed



Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 11 February 2020 – 11:00 a.m.

Contents

1	Karakia/Welcome.....	2
2	Public Forum	3
3	Apologies.....	3
4	Members' Conflict of Interest.....	3
5	Confirmation of Order of Business and Late Items.....	3
6	Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes.....	3
7	Chair's Report	3
8	Feedback on the Komiti's Workshop	4
9	Council Decisions on Recommendations from the Komiti.....	4
10	Council Responses to Queries Raised at Previous Hui	4
11	Appointment of representatives to Council's standing Committees.....	4
12	Register of Interest	4
13	Review of Memorandum of Understanding: Tūtohunga.....	4
14	Values.....	4
15	Horizons Update	5
16	Update on Landlocked Land.....	5
17	Update on Te Pae Tawhiti.....	5
18	Kaumātua Free Rubbish Collection.....	5
19	Update on Path to Well-being initiative	5
20	Infrastructure Update - January 2020.....	5
21	Update from Council's meetings December 2019 – January 2020.....	6
22	Youth Update.....	6
23	Process for nominating Komiti members for the 2019-22 triennium.....	6
24	Pānui/Announcements	6
25	Late Items.....	7
26	Future Items for the Agenda.....	7
27	Next Meeting	7
28	Meeting closed/Karakia	7

Present: Mr Thomas Curtis (in the Chair)
Mr James Allen
Ms Hari Benevides
Mr Robert Gray
Ms Marj Heeney
Ms Tracey Hiroa
Ms Coral Raukawa-Manuel
Ms Kim Savage
Mr Chris Shenton
Mr Terry Steedman
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Ms Bonnie Clayton, Governance Administrator

Tabled documents: **Item 19** Update on Path to Well-being initiative
Late item Rating changes article

1 Karakia/Welcome

The Chair welcomed everyone to the meeting at 11.06 am.

2 Public Forum

Nil

3 Apologies

That the apology for absence for Mr P Turia, Ms S Peke-Mason, Mr J Twomey and Councillor Waru Panapa be received and the apology for lateness of Mr Beggs be received.

Cr Hiroa/Mr Shenton. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

Mr Curtis reminded member to complete and return the Te Roopu Ahi Kaa Register of Interest to staff.

5 Confirmation of Order of Business and Late Items

The order of business was confirmed, Mr Curtis acknowledged that the tabled item was for information purposes.

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number

20/IWI/001

File Ref

3-CT-8-2

That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 17 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Hiroa/Mr Gray. Carried

7 Chair's Report

There were no updates to provide.

8 Feedback on the Komiti's Workshop

Mr Curtis advised discussed the following points, Rating Changes, Kaumātua Free Rubbish Collection, Landlocked Land, Ratana Water Bore and whether the Komiti, Iwi or Hapu should be informed when stepping out of rohe duty.

In response to a question, Mr Benadie advised he will communicate with Iwi/Hapu members on any discussions had around the PFAS contaminated water at Ohakea.

Councillor Hiroa updated Komiti members that she will be attending Te Maruata Workshop Hui in New Plymouth on 11 and 12 March 2020, this is the LGNZ's network of Māori elected and appointed members.

Mr Steedman updated members of the Rangitikei ki Rangipo Inquiry, hearing week at Omaha Marae in Hastings, this will cover Landlocked land issues.

9 Council Decisions on Recommendations from the Komiti

There were no recommendations to Council made at the previous hui.

10 Council Responses to Queries Raised at Previous Hui

The Komiti noted the commentary in the agenda.

11 Appointment of representatives to Council's standing Committees

The Komiti is yet to fill the appointment.

12 Register of Interest

The memorandum was taken as read.

Resolved minute number

20/IWI/002

File Ref

3-CT-8

That the 'Te Roopu Ahi Kaa Register of Interest' to the 11 February 2020 Te Rōpu Ahi Kā meeting be received.

Cr Hiroa/Mr Steedman. Carried

13 Review of Memorandum of Understanding: Tūtohunga

The final Memorandum of Understanding: Tūtohunga was presented for signing.

14 Values

No discussion was had.

15 Horizons Update

Mr Twomey was not present at the meeting to provide an update.

16 Update on Landlocked Land

His Worship the Mayor advised there was no new updates until after the 20 February 2020 hui.

17 Update on Te Pae Tawhiti

The Chair was not present at the meeting to provide an update.

18 Kaumātua Free Rubbish Collection

The Komiti discussed different alternatives to how the scheme could work and by keeping it simple.

Resolved minute number 20/IWI/003 **File Ref**

That Te Roopu Ahi Kaa recommend to Council that they further investigate free rubbish collection for gold card holders in the Rangitikei district.

Mr Steedman/Mr Shenton. Carried

19 Update on Path to Well-being initiative

The tabled report was taken as read.

Resolved minute number 20/IWI/004 **File Ref**

That the tabled report 'Update on Path to Well-being initiative' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms Savage. Carried

20 Infrastructure Update - January 2020

Mr Benadie spoke to his report, updating Komiti members of the following:

- The design phase of a project can take some time, once a project has gone to tender, the project commences quickly.
- Funding has been approved from the Ministry for Environment is to purchase land for the Ratana Waste water plant, however the offer received is to lease land long term.
- Reinstating the flow meter to track the water flow into the Dams.

- Trees are being planted at the B and C Dams to make it a recreational area.

Resolved minute number **20/IWI/005** **File Ref** **5-EX-3-2**

That the 'Infrastructure Update - January 2020' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

Mr Steedman/Ms Raukawa-Manuel. Carried

21 Update from Council's meetings December 2019 – January 2020

The report was taken as read.

Resolved minute number **20/IWI/006** **File Ref** **3-CT-8-1**

That the report 'Update from Council's meetings December 2019 -January 2020' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

Ms Benevides/Ms Heeney. Carried

22 Youth Update

Mr Meihana briefed Komiti members on the recruitment process for further Youth Council members.

23 Process for nominating Komiti members for the 2019-22 triennium

Members were reminded to provide their nomination letters.

An updated list of those needing to send their nomination letter in will be sent to the Chair.

24 Pānui/Announcements

Ms Raukawa-Manuel updated Komiti members of free Te Reo classes tutored by Mr Mike Paki at 85 Hendersons Line, Marton for 10 weeks from Wednesday 26 February 2020.

Classes will be over two time slots 10am-12pm and 6pm-8pm and will deliver basic level 1 and level 2 beginners and foundation classes.

Other options include ESOL – learn Samoan, or Samoan/other ethnicity to learn English.

Those interested can make contact with Ms Coral Raukawa-Manuel at coral@ngatiapa.iwi.nz

25 Late Items

Rating changes article

Komiti members discussed this item in their Komiti only Hui, however noted that it was encouraging.

26 Future Items for the Agenda

The Komiti were reminded to discuss any future agenda items with Mr Turia, who will then request to have them placed into the agenda.

27 Next Meeting

Tuesday 14 April 2020, 11.00 am

28 Meeting closed/Karakia

Mr Meihana provided the closing Karakia at 12.39pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 11 February 2020 – 5:30 p.m.

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies.....	3
4	Member's conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of Minutes.....	4
7	Chair's Report	4
8	Council Decisions on Recommendations from the Committee	4
9	Council Response to Queries Raised at Previous Meetings.....	4
10	Update from Bulls Community Development Manager	5
11	Community Grants.....	5
12	Mayoral Update	5
13	Youth Update.....	5
14	Small projects Grant Scheme update – January 2020.....	5
15	Current Infrastructure Projects/Updates and Other Council Activities within the Ward	6
16	Chair Training.....	6
17	Late Items.....	6
18	Next meeting.....	6
19	Future Meeting dates for 2020.....	7
20	Meeting Closed	7

Present: Mr Tyrone Barker (Chair)
Ms Danelle Whakatihi
Mr Nigel Bowen
Mr Bruce Dear
Mr Matthew Holden
Ms Raewyn Turner
Mr Russel Ward
Mr Sean Willis
Councillor Jane Dunn

In attendance: Ms Bonnie Clayton, Governance Administrator
Ms Helen Scully, Bulls and District Community Trust - Chair
Mr Paul Sharland

Late Item: Nomination to co-opt onto Committee
Bulls Domain Sub-Committee

1 Welcome

The Chair welcomed everyone to the meeting at 6.01pm.

2 Public Forum

Nil

3 Apologies

That the apology for absence from His Worship the Mayor and Ms Nicole Harrison be received.

Cr Dunn/Ms Turner. Carried

It was noted that Ms Tricia Falkner was absent.

4 Member's conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Nomination to co-opt onto the Committee
- Bulls Domain Sub-Committee

be dealt with as a late item at this meeting.

Resolved minute number

20/BCC/001

File Ref

That the nomination to co-opt Mr Paul Sharland onto the Bulls Community Committee be accepted.

Mr Dear/Mr Holden. Carried

Mr Sharland explained that he had submitted his application to join the Bulls Community Committee, however due to an issue with his nomination, it was too late to have the issue rectified and therefore it was not accepted. He updated the Committee of who he is, his background in Bulls and reasons for wishing to join the Committee, notably that the Community members he has spoken to are unaware of what the Bulls Community Committee do and their delegations.

6.15pm-6.31pm The Committee moved the meeting into a Committee only meeting to discuss the nomination for co-opting a member onto the Bulls Community Committee.

Motion

That Mr Paul Sharland be co-opted onto the Bulls Community Committee.

Mr Dear/Mr Holden.
4 for/4 against.

The Chair did not exercise a casting vote and ruled that, as no decision was made, the item would be deferred to the next meeting.

6 Confirmation of Minutes

Resolved minute number	20/BCC/002	File Ref	3-CC-1-1
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That the Minutes of the Bulls Community Committee meeting held on 5 December 2019 as amended be taken as read and verified as an accurate and correct record of the meeting.

Mr Dear/Ms Whakatihi. Carried

7 Chair's Report

Mr Barker updated Committee members that it has been a quite few months due to the Christmas and New Year period. The Bulls Community Centre is coming along nicely and there will be an opening night, before opening in July. There is still lots of interest in improving the Bulls Domain and have met with Councillor Carter, Councillor Dunn and Ms Gaylene Prince – Community & Leisure Services Team Leader. It has been suggested to form a sub-committee, driven by the Bulls Community Committee with representatives from the key stakeholders including Senior Rugby, Junior Rugby, Netball, Tennis and the Dog Obedience group.

Resolved minute number	20/BCC/003	File Ref
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That the verbal 'Chairs Report' to the 11 February 2020 Bulls Community Committee be received.

Mr Barker/Ms Whakatihi. Carried

8 Council Decisions on Recommendations from the Committee

The Committee noted the commentary in the agenda.

9 Council Response to Queries Raised at Previous Meetings

The Committee noted the commentary in the agenda.

10 Update from Bulls Community Development Manager

Ms Helen Scully updated the Committee on what the Trust have been working on and their plans are moving forward. The Bulls Christmas Parade and Whanau Day and the recent Community Concert were a success. Upcoming events include a Men's Health BBQ, a Waitangi event in 2021 and due to requests from the community the possibility of reinstating the Wear-a-Bull Arts alongside Arts 4 Arts sake this year.

11 Community Grants

The Committee noted the commentary in the agenda.

12 Mayoral Update

The report was taken as read.

Resolved minute number	20/BCC/004	File Ref
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That the 'Mayoral Update' to the 11 February 2020 Bulls Community Committee be received.

Cr Dunn/Mr Willis. Carried

13 Youth Update

The Committee noted the commentary in the agenda.

Mr Willis is to distribute the Youth Poster and application throughout his networks at Ohakea.

14 Small projects Grant Scheme update – January 2020

Cr Dunn updated Committee members that she has purchased the beans for the bean bags and has donated these to the Committee.

Resolved minute number	20/BCC/005	File Ref	3-CC-1-2
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That the memorandum 'Small Projects Grant Scheme Update - January 2020' to the 11 February 2020 Bulls Community Committee be received.

Cr Dunn/Ms Turner. Carried

Resolved minute number	20/BCC/006	File Ref
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That Placemaking become a standing agenda item for the Bulls Community Committee.

Cr Dunn/Ms Turner. Carried

Resolved minute number **20/BCC/007** **File Ref**

That the Bulls Community Committee spend up to \$60 from the Small Projects Grant Scheme to fill the two pots outside the Bulls Information Centre.

Cr Dunn/Mr Ward. Carried

15 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Committee noted the commentary in the agenda.

Cr Dunn provided the Committee an update on the work the Santoft Domain Management Committee are doing at the Santoft Domain.

Resolved minute number **20/BCC/008** **File Ref** **3-CC-1-5**

That the extract 'Current Infrastructure Projects/Updates and other Council Activities within the Bulls Ward' dated September-November 2019 to the 11 February 2020 Bulls Community Committee be received.

Ms Whakatihi/Mr Willis. Carried

16 Chair Training

The Committee noted the commentary in the agenda.

17 Late Items

Bulls Domain Sub-Committee

Mr Barker is to approach key stakeholders of the Bulls Domain to form a sub-committee for the purpose of upgrading the Domain.

Resolved minute number **20/BCC/009** **File Ref**

That the Bulls Community Committee recommends to Council that the yet to be formed Bulls Domain user group become a Sub-Committee of the Bulls Community Committee.

Mr Barker/Ms Turner. Carried

18 Next meeting

Tuesday 21 April 2020, 6.00pm

The Committee opted to change their meeting day to the third Tuesday in the month to allow all Southern Ward Councillors to attend the meeting.

19 Future Meeting dates for 2020

Tuesday 21 April at 6.00 pm

Tuesday 16 June at 6.00 pm

Tuesday 18 August at 6.00 pm

Tuesday 20 October at 6.00 pm

Tuesday 15 December at 6.00 pm

20 Meeting Closed

7.43pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Taihape Community Board Meeting

Minutes– Wednesday 12 February 2020 – 5:35 p.m.

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies.....	3
4	Members' conflict of interest	3
5	Confirmation of order of business	3
11	Update from MoU partnering organisations	3
6	Minutes of previous meeting.....	3
7	Chair's report	4
8	Council decisions on recommendations from the Board.....	4
9	Council responses to queries raised at previous meeting	4
10	Council's funding schemes.....	4
12	Update on Place-Making Initiatives	4
13	Update on new amenities block on Taihape Memorial Park.....	5
14	22 Tui Street, Taihape	5
15	Robin Street Footpath Project	5
16	Options for toilet facilities near Mt Stewart Reserve	5
17	Placemaking	6
18	Mayoral Update	6
19	Youth Update	6
20	Community Grants.....	6
21	Requests for service – First Response, Taihape - November – December 2019.....	6
22	Current infrastructure projects/upgrades and other Council activities within the ward	7
23	Small Projects Grant Scheme Update – February 2020	7
24	Chair Training.....	7
25	Matters arising not elsewhere on the agenda	7
26	Late items.....	8
27	Future items for the agenda	9
28	Next meeting.....	9
29	Future Meeting dates for 2020.....	9
30	Meeting closed.....	9

Present: Mrs Ann Abernethy (Chair)
Mrs Michelle Fannin
Ms Gail Larsen
Mrs Emma Abernethy
Cr Gill Duncan
Cr Tracey Hiroa

In attendance: His Worship the Mayor, Andy Watson
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration
Mrs Ngawini Martin, Mokai Patea Services

Tabled documents: **Item 26** Taihape Community Events Boards
Community Representation- Amenities Block

1 Welcome

The Chair welcomed everyone to the meeting at 5.35pm.

2 Public Forum

Nil

3 Apologies

There were no apologies.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

Conflicts of interest were declared by Cr Hiroa for item 11 and by Cr Duncan for item 25.

5 Confirmation of order of business

The order of business was confirmed.

Item 11 to be taken as the following item.

Due to the timing of the Boards workshop following the holiday period, the Chair agreed that the following items be dealt with as late items at this meeting.

The Taihape Community Events Boards
Community Representation – Amenities Block

11 Update from MoU partnering organisations

Mokai Patea Services

Mrs Martin spoke to the Work Plan Report and provided an overview of the various programmes and events that Mokai Patea Services had provided over the past few months.

6 Minutes of previous meeting

Resolved minute number

20/TCB/001

File Ref

That the minutes of the Taihape Community Board meeting held on 4 December 2019, be taken as read and verified as an accurate and correct record of the meeting.

Mrs A Abernethy/Cr Duncan. Carried

7 Chair's report

The Chair's report was taken as read.

Resolved minute number **20/TCB/002** **File Ref**

That the 'Chair's report' to the 12 February 2020 meeting of the Taihape Community Board be received.

Mrs A Abernethy/Cr Hiroa. Carried

8 Council decisions on recommendations from the Board

The Board noted the commentary in the agenda and requested that they are kept up to date with the respective matters.

9 Council responses to queries raised at previous meeting

There were no queries made to Council at the last meeting.

10 Council's funding schemes

The Board note the commentary in the agenda.

All were in favour that Mrs Fannin be appointed as the Taihape Community Board grant assessor for the Community Initiatives Fund and Events Sponsorship Scheme

Resolved minute number **20/TCB/003** **File Ref**

That Michelle Fannin be appointed as the Taihape Community Board grant assessor for the Community Initiatives Fund and Events Sponsorship Scheme.

Mrs A Abernethy/Mrs E Abernethy. Carried

12 Update on Place-Making Initiatives

Park Bench Seats

Stain for the park bench seats had been purchased. Crs Hiroa, Duncan and Ms Larsen offered to help out with painting the seats.

Dog Park Fence

The Chair reported on the various fencing materials that she had researched for the dog park. As portable fencing was considered too flimsy, the preferred material was a 10 chain link diamond netting.

It was suggested that a community working bee be arranged to complete this project and that Joe Coogan be approached to help out with the post work.

AED and Lock Box Installation

While in the process of installing the AED by the Taihape Swim Centre, it was noticed that the lock box was unsuitable for the intended site. It has since been returned to St John and will be replaced with a water proof unit.

13 Update on new amenities block on Taihape Memorial Park

The Board noted the commentary in the agenda.

14 22 Tui Street, Taihape

The Board noted the commentary in the agenda.

15 Robin Street Footpath Project

The Board were all in favour of the proposed footpath project.

16 Options for toilet facilities near Mt Stewart Reserve

There was a brief discussion on the options for a toilet facility in the vicinity of Mt Stewart. Some members felt it would not be aesthetically pleasing to have a toilet located next to the Gumboot sculpture.

In order to make a final decision, a site visit is proposed with further discussions at their next workshop.

Resolved minute number 20/TCB/004 **File Ref**

That the report 'Options for toilet facilities near Mt Stewart Reserve' to the 12 February 2020 Taihape Community Board be received.

Ms Larsen/Cr Hiroa. Carried

Resolved minute number 20/TCB/005 **File Ref**

That the Taihape Community Board agree that during their next workshop they visit the site in order to determine a final decision on toilet facilities near Mt Stewart Reserve.

Mrs A Abernethy/Ms Larsen. Carried

17 Placemaking

The Board noted the definition of a placemaking activity in the agenda.

18 Mayoral Update

His Worship the Mayor spoke to his report and added further updates:

As of Wednesday 12 February all of the Rangitikei District is in a prohibited fire season.

Around 100 people had attended the Australian bushfire fundraiser which had raised approximately \$1,400.00.

The meeting in China is now on hold until further notice.

Resolved minute number

20/TCB/006

File Ref

That the 'Mayoral Update' to the 13 February 2020 Taihape Community Board be received.

Mrs A Abernethy/Mrs E Abernethy. Carried

19 Youth Update

The commentary in the agenda was noted.

20 Community Grants

The Board noted the commentary in the agenda.

21 Requests for service – First Response, Taihape - November – December 2019

There was a brief discussion on the policy for abandoned cars.

The Board were keen to have the vehicle removed from outside the Majestic Theatre as they felt it posed a safety risk to the public.

Mr Hodder to ask that Councils Regulatory Manager look into this matter.

The Board reiterated the importance of encouraging the public to lodge Requests for Service through Councils systems.

Resolved minute number

20/TCB/007

File Ref

That the extract 'Requests for service – First Response, Taihape – November – December 2019' to the 12 February 2020 Taihape Community Board be received.

Cr Hiroa/Mrs E Abernethy. Carried

22 Current infrastructure projects/upgrades and other Council activities within the ward

The Board noted the attachment with the following comments:

Future reports to be in a larger font to enable easier reading.

Cr Duncan spoke in regards to the issues that the Taihape community were facing with the new regime for rubbish collection.

She said that all the necessary information along with a more defined map showing the pickup points was to be collated and distributed by mail drop. Council were currently underwriting the cost of Rangitikei Wheelie Bins rubbish service until the end of March. Following that an assessment would be done to see if this was a viable service and if not other options would be considered.

Resolved minute number

20/TCB/008

File Ref

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Northern Ward' dated September – November 2019 to the 13 February 2020 Taihape Community Board be received.

Mrs A Abernethy/Ms Larsen. Carried

23 Small Projects Grant Scheme Update – February 2020

Taihape office staff to seek clarification on the total budget for the Small Projects Grant Scheme. This information to be made available to Board members.

Resolved minute number

20/TCB/009

File Ref

That the memorandum 'Small Projects Grant Scheme Update – February 2020' to the 12 February 2020 Taihape Community Board be received.

Mrs A Abernethy/Ms Larsen. Carried

24 Chair Training

The Chair reported that she would be attending the training on Wednesday 19 February 2020. Mrs Fannin was unable to attend due to a previous engagement.

25 Matters arising not elsewhere on the agenda

Taihape skate park upgrade

Cr Duncan to provide a report at a later date.

Speed management on Otaihape Valley Road

Pedestrian signage to be installed in the next couple of weeks.

Cost of using the overhead banner system outside the Taihape Town Hall

The prescribed fee is currently \$414. This covers Council's costs as a contractor must be used because of working at height. The fee is not reduced for local non-profit community organisations.

The Board felt that the current costs were making the use of the banner unaffordable. They agreed to discuss this further at their workshop.

26 Late items

The Taihape Community Events Boards

Mrs Fannin tabled and spoke to her draft design for the proposed update of the northern and southern community events boards.

The Board were all in favour of changing the wording to "Tai-happenings" and agreed to using the colours Kowhai yellow and navy blue to align with Councils district logos.

Quotes to be obtained from Lasercraft for the signage and Crimpy's contracting for paint work.

Costs for the upgrade to be funded from the events boards' revenue.

Resolved minute number	20/TCB/010	File Ref
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That the Taihape Community Board supports an update of the northern and southern Taihape Events Boards and that all costs are to be funded from the events boards' revenue.

Cr Duncan/Mrs A Abernethy. Carried

Community Representation- Amenities Block

The Chair spoke to her tabled submission item.

She said that as Chair of the Taihape Community Board, she felt that it was her role to act as an advocate for the community and hence was keen for the Rangitikei District Council to revisit the current plans for the Taihape amenities block.

The Board agreed that this had been an ongoing contentious issue within the community and at times there had been a lack of communication.

Resolved minute number**20/TCB/011****File Ref**

That the Taihape Community Board ask that the Rangitikei District Council to re-visit the current plans for the Taihape amenities block.

Mrs A Abernethy/Ms Larsen. Carried

27 Future items for the agenda

No items were noted.

28 Next meeting

The Board to hold a workshop Wednesday 11 March 2020.

The next meeting to be held Wednesday 8 April 2020, 5.30pm

29 Future Meeting dates for 2020

Wednesday 8 April at 5.30 pm

Wednesday 10 June at 5.30 pm

Wednesday 12 August at 5.30 pm

Wednesday 14 October at 5.30 pm

Wednesday 9 December at 5.30 pm

30 Meeting closed

The meeting closed at 7.40pm.

Confirmed/Chair: _____

Date:

Rangitīkei District Council

Marton Community Committee Meeting

Minutes – Wednesday 12 February 2020 – 6:00 p.m.

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies.....	3
4	Member's conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of minutes	3
7	Chair's Report	3
8	Council decisions on recommendations from the Committee	4
9	Council responses to queries raised at previous meetings.....	4
10	Project Marton Update	4
11	Marton's Public Toilets	4
12	Township Signage	4
13	Youth Update.....	4
14	Community Grants	4
15	Items of interest.....	5
16	Marton Housing	5
17	Mayoral Update	5
18	Current infrastructure projects/upgrades and other Council activities within the ward	5
19	Small projects Grant Scheme update – January 2020.....	5
20	Chair Training.....	6
21	Late Items.....	6
22	Next meeting.....	6
23	Future Meeting dates for 2020.....	6
24	Meeting Closed	6

Present: Carolyn Bates
Lyn Duncan
Philippa Hancock
Belinda Harvey-Larsen
Councillor Nigel Belsham

Also Present: Councillor Cath Ash
George Forster, Policy Advisor

Unconfirmed

1 Welcome

Ms Bates welcomed everyone to the meeting

2 Public Forum

Jen Britton – Placemaking activity.

Ms Britton spoke to the Committee about working towards having a stage at the Village Green. Ms Britton has had discussions about getting quotes for power to the stage with a locked power box. Ms Britton was after general support for the development of the work and when the time comes some physical help. Ms Britton is going to do a placemaking application for funding.

The Committee supports the development of the project.

3 Apologies

That the apology for absence of Mr Jamieson, Ms Smallbone, Cr Wilson and His Worship the Mayor be received.

Ms Bates/Ms Duncan. Carried

4 Member's conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

There was no change to the order of business.

6 Confirmation of minutes

Resolved minute number

20/MCC/001

File Ref

3-CC-1-3

That the Minutes of the Marton Community Committee meeting held on 4 December 2019 be taken as read and verified as an accurate and correct record of the meeting.

Ms Bates/Ms Harvey-Larsen. Carried

7 Chair's Report

No report was tabled.

8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

9 Council responses to queries raised at previous meetings

The Committee noted the commentary in the agenda.

10 Project Marton Update

Busy with Harvest Festival and waiting on funding for what celebrity chef they can get.

Workshop on suicide prevention on Friday 14 February 2020 at Project Marton Office.

Thursday 20 February BA5 at Mad Toms

The Garden is coming along well with workshops planned and scheduled.

First newsletter for the year has been completed.

11 Marton's Public Toilets

The Committee noted the commentary in the agenda.

Are the doors going to be electronic touch close doors?

12 Township Signage

The Committee noted the commentary in the agenda.

Project Marton want to keep the bottom half of the sign to advertise for events.

13 Youth Update

The Committee noted the commentary in the agenda.

The Committee asked what the age range of youth who could use the Youth Lobby.

14 Community Grants

A question was raised whether there is a paper copy available for making applications.

Cr Belsham informed the Committee that applications can be made online only via the Rangitikei District Council website.

Undertaking **Subject** **Community grants poster**

Staff to send PDF of the advertising posters to the Committee and Cr Ash.

15 Items of interest

The Committee noted the commentary in the agenda.

16 Marton Housing

The Committee queried whether Council are looking at working with Housing New Zealand at developing rental properties.

Staff will report back at the next meeting with an update.

17 Mayoral Update

Resolved minute number **20/MCC/002** **File Ref**

That the 'Mayoral Update' to the 12 February 2020 meeting of the Marton Community Committee be received.

Ms Bates/Ms Harvey-Larsen. Carried

18 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number **20/MCC/003** **File Ref** **3-CC-1-5**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Marton ward' dated September – November 2019 to the 12 February 2020 Marton Community Committee be received.

Ms Bates/ Ms Harvey-Larsen. Carried

19 Small projects Grant Scheme update – January 2020

Is any of the \$3301.5 already assigned to projects?

Resolved minute number **20/MCC/004** **File Ref** **3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - January 2020' to the 12 February 2020 Marton Community Committee be received.

Ms Bates/Ms Harvey-Larsen. Carried

20 Chair Training

The Committee noted the commentary in the agenda. Ms Bates will be attending.

21 Late Items

Campervans angle parking on Broadway are a hazard to those driving through there. Staff informed the Committee that this is covered by the Parking and Traffic Bylaw.

22 Next meeting

Wednesday 8 April 2020, 6.00pm.

23 Future Meeting dates for 2020

Wednesday 8 April at 6.00 pm

Wednesday 10 June at 6.00 pm

Wednesday 12 August at 6.00 pm

Wednesday 14 October at 6.00 pm

Wednesday 9 December at 6.00 pm

Can the dates for when reports are due be included in this?

24 Meeting Closed

7:22pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Agenda – Thursday 13 February 2020 – 9:30 a.m.

Contents

1	Welcome	3
2	Council Prayer	3
3	Public Forum	3
4	Apologies/Leave of Absence	3
5	Members' conflict of interest	3
6	Confirmation of order of business	3
7	Confirmation of minutes	3
8	Chair's Report	4
9	Parks Upgrade Partnership Application	4
10	Request for speed reduction.....	4
11	Infrastructure Group Report January 2020.....	5
12	Community and Leisure Services project and activity report	6
13	Late items.....	6
14	Future items for agenda.....	7
15	Next meeting.....	7
16	Meeting closed.....	7

Present:

- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Cath Ash
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Richard Lambert
- His Worship the Mayor, Andy Watson
- Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)

Also Present:

- Cr Tracey Hiroa

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Ms Gaylene Prince,
- Ms Bonnie Clayton, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting at 9.34am.

2 Council Prayer

Cr Wilson read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence of Cr Waru Panapa be received.

His Worship the Mayor/Cr Wilson. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts declared.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Committee agreed to Cr Duncan's report 'request for Staff Report with Pause on Taihape Memorial Park Amenities Build being dealt with as a late item at this meeting.

7 Confirmation of minutes

The minutes of the Assets/Infrastructure Committee meeting from 12 December 2019 are attached.

Resolved minute number

20/AIN/001

File Ref

3-CT-13-2

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 12 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/His Worship The Mayor. Carried

8 Chair's Report

A report is attached.

Resolved minute number **20/AIN/002** **File Ref**

That the 'Chair's Report' to the 13 February 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

9 Parks Upgrade Partnership Application

Mr John Keay spoke to the application from the Bulls Rugby Football and Sports Club.

Resolved minute number **20/AIN/003** **File Ref** **6-RF-1-2**

That the application from the Bulls Rugby Football & Sports Club for a grant of \$7,560.00 from the Parks Upgrade Partnership scheme be received.

His Worship the Mayor/Cr Dunn. Carried

Resolved minute number **20/AIN/004** **File Ref**

That the Assets/Infrastructure Committee approves a grant of \$7,560 from the Parks Upgrade Partnership Fund to the Bulls Rugby Football & Sports Club for stadium lighting and an electronic scoreboard at Bulls Domain. Noting by Council that this application is outside the conditions imposed in the current policy, in relation to the retrospective element in the Parks Upgrades policy.

Cr Belsham/ Cr Dunn. Carried

Resolved minute number **20/AIN/005** **File Ref**

That the Parks Upgrades Partnership policy be referred to the Policy/Planning Committee for review.

Cr Wilson/Cr Gordon. Carried

10 Request for speed reduction

The Committee considered the commentary in the agenda.

Resolved minute number**20/AIN/006****File Ref**

That the Assets/Infrastructure Committee propose to the New Zealand Transport Agency a speed limit reduction from 100km/h to 80km/h on State Highway 3 past the Kiwi Tech Building west of Bulls and on State Highway 1, north of Bulls by the beginning of the Polo grounds (Ex Racecourse).

Cr Dunn/Cr Lambert. Carried

11 Infrastructure Group Report January 2020

Mr Benadie responded to questions from the Committee.

- The new filter water station at Marton Memorial Hall was providing 300-500 refills per week.
- The water quality from the Hunterville water bore was very poor. Advice on the cost of improving that was expected by the end of February. Extending the Hunterville scheme to more farmers was problematic because the pipes were insufficient to allow that.
- The over-limit abstraction at Ratana could be resolved by restricting supply to the Duncans (within the agreement negotiated with Council).
- Horizons and Rangitikei would be meeting to discuss what should be done at the exposed refuse site at Putorino. Interested iwi included Ngati Parewahaha and Ngati Waewae as well as Ngati Hauiti and Nga Wairiki-Ngati Apa.
- There was a need to ensure traceability of variations to programmes from what had been approved in the Annual Plan. It would be sufficient to note this in the current report.

It was agreed that the Mayor and the Chief Executive would visit Ruanui Road to understand the need for a resource consent prior to the upgrade.

Resolved minute number**20/AIN/007****File Ref**

That the 'Infrastructure Group Report January 2020' to the Assets/Infrastructure Committee meeting on 13 February 2020 be received.

Cr Dunn/Cr Gordon. Carried

Resolved minute number**20/AIN/008****File Ref**

That the Assets/Infrastructure Committee recommend to Council to investigate the further development of a walking/cycle way from Dixon Way to the top of Hautapu Street (adjacent to State Highway 1) in Taihape in consultation with the New Zealand Transport Agency.

Cr Gordon/Ms Raukawa-Manuel. Carried

Resolved minute number**20/AIN/009****File Ref**

That the Assets/Infrastructure Committee recommend to Council to investigate the further development of a walking/cycle way on Nga Tawa Road between Marumaru Street to Calico Line.

Cr Belsham/Cr Ash. Carried

12 Community and Leisure Services project and activity report

Ms Prince responded to questions from the Committee.

- The Society of Friends of Taihape was applying to Horizons for resource consent to build the bridges for the Hautapu River Parks project. The Committee was keen to see the report provided to the Department of Conservation on botanical values at the site.
- The fire safety report commissioned for Marton Memorial Hall was the result of assessing the feasibility of modifying the toilets in the hall for use by the expanded playground. In this building, the nature of the exits determined the maximum capacity of the hall rather than the area.
- Cost for upgrading the pavilion at Bulls Domain were being investigated.
- The Committee was disappointed with the decision by Sport Whanganui over the locally sponsored triathlon. It had been well supported in previous years.

Ms Prince undertook to check with Sport Whanganui their continuing work in the Rangitikei and their involvement with Nga Wairiki-Ngati Apa,

Resolved minute number**20/AIN/010****File Ref****5-EX-3-4**

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 13 February 2020 be received.

Cr Gordon/Cr Dalgety. Carried

13 Late items

As agreed in Item 6.

Report from Cr Duncan

The Committee noted the concern expressed by Cr Duncan, echoed by Cr Hiroa.

There was uncertainty over how the suggested pause related to Council's previous resolutions for the new amenities block.

His Worship the Mayor undertook to inform Clubs Taihape of the situation.

Resolved minute number**20/AIN/011****File Ref**

That the report 'Request for Staff Report with Pause on Taihape Memorial Park Amenities Build' to the Assets/Infrastructure Committee 13 February 2020 be received.

Cr Dunn/Cr Carter. Carried

Resolved minute number**20/AIN/012****File Ref**

That the report 'Request for Staff Report with Pause on Taihape Memorial Park Amenities Build' be deferred to Councils 27 February 2020 meeting along with a report from staff.

Cr Wilson/Cr Belsham. Carried

14 Future items for agenda

None

15 Next meeting

Thursday 19 March 2020, 9.30am

16 Meeting closed

11.48am.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 13 February 2020 – 1:00 p.m.

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of minutes	3
7	Chair's Report	3
8	Overview of Memorandum of Understanding agreements with Partnering Organisations	4
9	Legislation and Governance update - February 2020	4
10	Update on Communications Strategy	6
11	Policy & Community Planning Project and Activity Report – January 2020	6
12	Activity Management	7
13	Late items	7
14	Future items for the agenda	7
15	Next meeting	7
16	Meeting closed	7

Present:

- Cr Angus Gordon
- Cr Tracey Hiroa
- Cr Cath Ash
- Cr Nigel Belsham
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Richard Lambert
- Cr Dave Wilson
- His Worship the Mayor, Andy Watson
- Mr Chris Shenton (Te Roopu Ahi Kaa representative)

Also Present: Cr Brian Carter

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Carol Gordon, Manager – Executive Office
- Mr George Forster, Policy Advisor
- Ms Bonnie Clayton, Governance Administrator

Late Items:

- Item 7** Chair's Report
- Item 8** Taihape Community Development Trust – Strategic Performance Framework MOU Organisations
- Item 8** Bulls & District Community Trust – Events/Programmes & Workplan

1 Welcome

Councillor Gordon welcomed everyone to the meeting at 1.04pm

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for absence of Cr Waru Panapa be received.

Cr Belsham/Cr Dunn. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

It was noted that Cr Ash, Cr Duncan and Cr Hiroa have Conflicts of Interest or perceived Conflicts of Interest in regards to Item 8. The Chair requested that they do not speak or question the MOU Partnering Organisation that they have a connection with, but that they may raise questions to the other partnering organisations.

5 Confirmation of order of business

The order of business was confirmed, with the movement of Item 8 to follow Item 9.

6 Confirmation of minutes

Resolved minute number

20/PPL/001

File Ref

3-CT-13-2

That the Minutes of the 'Policy/Planning Committee' meeting held on 12 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

His Worship The Mayor/Cr Gordon. Carried

7 Chair's Report

The tabled Chair's Report was taken as read.

Resolved minute number **20/PPL/002** **File Ref** **3-CT-15-1**

That the tabled 'Chair's Report' to the Policy/Planning Committee meeting on 13 February 2020 be received.

Cr Gordon/Cr Duncan. Carried

9 Legislation and Governance update - February 2020

Mr Hodder spoke to his report. The Committee discussed points to be covered in Council's submission to the draft National Policy Statement on Indigenous Biodiversity:

- applauded the intent;
- questioned the affordability;
- had serious doubts on the practicability of implementation;
- was uncomfortable with the seeming preference for regulation (NPS) over legislation;
- was worried about the impact on agricultural productivity (e.g. fencing out stock makes it easier for Old Man's beard to spread; and
- thought it was better dealt with by regional councils.

Resolved minute number **20/PPL/003** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update – February 2020' to the 13 February 2020 Policy/Planning Committee meeting be received.

Cr Dunn/Cr Ash. Carried

8 Overview of Memorandum of Understanding agreements with Partnering Organisations

Presentations were made via written reports and PowerPoint by the four MoU partnering organisations on their work plan:

• Taihape Community Development Trust

Spoke to their written Strategic Performance report, updating Committee members that the attendance at the 2019 Taihape Gumboot Day had risen with an estimated 3000 attendees.

The Talk UP Taihape newsletter is distributed to more than 400 residences, as well as homes in Taihape to promote community organisations activities as well as cross-promoting with regional partners. The Youth 4 Youth (Y4Y) program has been noted as a leader of youth volunteering development in the district, with building capacity for young volunteers to help deliver community-led events in the region.

- **Mōkai Pātea Services**

Provided a verbal report on their work plan. From January – December 2019 they have engaged with an estimated 2552 rangatahi and continue to provide a service for youth between 3pm-5pm each day at the Lobby and recently took a group of Youth to the Ratana Celebrations. Current attendance numbers at the Lobby are approximately 11 per day however this drops during the school holidays and when sport season returns. They continue to network via Face Book, Marae and runanga.

Moving forward they are to work on promoting the service with schools and the rangatahi who are not connected with schools and encourage Youth to submit to Council.

- **Bulls & District Community Trust**

Presented a PowerPoint presentation and provided a written Events/Programmes & Workplan. The Trust updated the Committee on their past, current and future endeavours, with the recent Bulls Christmas parade and Whanau day being a success with over 30 floats and several volunteers from across the community including the Fire Brigade, Ohakea and Maori Wardens with an estimated 300 community members were in attendance at the Whanau day.

With a reach of over 2,500 followers on the regularly updated Facebook page Bulls NZ, the Trust were recently commissioned by a New York based company to work on an ad for the new Plant based burger at Burger King.

The Bulls Township attracts many visitors through the Bulls in Bulls in 13 locations around the township and one on tour and the “A-Bull” branding, with over 75 “A-Bulls” registered. Further promotion for the town and district is done in collaboration with local real-estate agents in providing Welcome packs to new comers to the town, contents include information on Council, a district map, a copy of the Bullitin, rubbish and more.

- **Project Marton**

A PowerPoint presentation was made, with highlights of what the organisation have worked on and currently working on. With over 1400 volunteer hours assisting with several events such as the Marton Market Day and the Marton Harvest Fair with approximately 12,000 visitors in attendance at each, promotion for the district with the win a wedding at Harvest Festival with the honeymoon showcasing the district, Crafts Alive and involvement in place making, Health Network Meeting and the Marton Community Garden.

The organisation keeps the community well informed with their active Facebook page, a number of newsletters and window displays.

Moving forward the committee would like to see a Men’s Shed up and running, more work in the Youth space and re-ignite the relationship and collaborate more with the other MOU Partnering organisations.

Resolved minute number **20/PPL/004** **File Ref** **4-EN-10-2**

That the report 'Overview of Memorandum of Understanding agreements with Partnering Organisations' to the 13 February 2020 Policy/Planning Committee meeting be received.

Cr Ash/Cr Dunn. Carried

Resolved minute number **20/PPL/005** **File Ref**

That the presentations to the Policy/Planning Committee's meeting on 13 February 2020 from the four MoU partnering organisations – Mokai Patea Services, Taihape Community Development Trust, Project Marton, Bulls and District Community Trust – be received.

Cr Belsham/Mr Shenton. Carried

10 Update on Communications Strategy

Ms Gordon briefed Committee members that Ms Leah Johnston joined the team 4 weeks earlier, once a strategy has been confirmed the Communications Strategy will be reported differently.

The Committee noted that feedback is not being received via the Request for Service (RFS) service when it is being requested. Ms Gordon is to follow up on this.

Resolved minute number **20/PPL/006** **File Ref**

That the report 'Update on Communications Strategy' to the 13 February 2020 Policy/Planning Committee meeting be received.

Cr Dalgety/Cr Wilson. Carried

11 Policy & Community Planning Project and Activity Report – January 2020

The report was taken as read.

Resolved minute number **20/PPL/007** **File Ref** **1-CO-4-8**

That the 'Policy & Community Planning Project and Activity Report – January 2019' to the Policy/Planning Committee on 13 February 2020 be received.

Cr Ash/Cr Duncan. Carried

12 Activity Management

The report was taken as read. The Chief Executive asked whether the renovation of a dilapidated house so that it was again able to be lived in could be included in Council's rates remission policy on incentivising residential development. The Committee thought this would be a difficult distinction to make.

Resolved minute number

20/PPL/008

File Ref

5-EX-3-2

That the report 'Activity Management' to the 13 February 2020 Policy/Planning Committee be received.

Cr Gordon/Cr Belsham. Carried

Resolved minute number

20/PPL/009

File Ref

That the Policy/Planning Committee recommends to Council to provide a report on options around further changes to the District Plan to support residential development.

His Worship The Mayor/Cr Lambert. Carried

13 Late items

As agreed in Item 5.

14 Future items for the agenda

Affordable housing

15 Next meeting

Thursday 19 March 2020, 1.00pm

16 Meeting closed

3.27pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Turakina Reserve Management Committee Meeting

Minutes – Thursday 13 February 2020 – 7:00 p.m.

Contents

1	Welcome	2
2	Apologies.....	2
3	Members' conflict of interest	2
4	Confirmation of order of business	2
5	Confirmation of minutes	2
6	Chair's Report	2
7	Council decisions on recommendations from the Committee	3
8	Council responses to queries raised at previous meetings.....	3
9	Budget Submissions	3
10	Chair Training	3
11	Late Items.....	4
12	Future Items for the Agenda.....	4
13	Next meeting.....	4
14	Future Meeting dates for 2020.....	4
15	Meeting closed.....	4

Present: Duran Benton
Alastair Campbell
Laurel Mauchline-Campbell
Carol Neilson
His Worship the Mayor
Cr Jane Dunn

Also present: Nardia Gower, Strategy and Community Planning Manager

1 Welcome

The meeting started at 7pm. The Chair welcomed everyone to the meeting.

2 Apologies

That the apology for the absence of Cr Brian Carter and Cr Waru Panapa were received.

3 Members' conflict of interest

There were no conflicts of interest declared.

4 Confirmation of order of business

There was no change to the order of business.

5 Confirmation of minutes

Resolved minute number	20/TRMC/20	File Ref	3-CT-9-2
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That the Minutes of the Turakina Reserve Management Committee meeting held on 3 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn / Mr Campbell. Carried

6 Chair's Report

The Chair gave a verbal update with the following highlights:

- Met with Mr Murray Phillips, Parks and Reserves Team Leader regarding matters arising in the Budget Submission item.
- Commended and thanked the hard work and dedication of the Council Parks and Reserves Team and that of Mr Phillips.
- The Highland games were successful.

Resolved minute number	20/TRMC/21	File Ref
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That the verbal Chair's Report to the 13 February 2020 Turakina Reserves Management Team be received

Ms Mauchline Campbell / Mr Benton. Carried

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Council responses to queries raised at previous meetings

There were no queries raised at the previous meeting.

9 Budget Submission

The Committee noted the commentary in the agenda along with the following additional information:

The Chair and Mr Phillips have agreed on the litter bin location for the Turakina Domain. The bin style will be in keeping with the districts regular parks type bins for consistency and ease of emptying. Parks staff will pour a concrete pad and install the bin once received from our supplier. Completion expected within 6-8 weeks.

Shade trees were discussed. There is provision within our 2019/20 budgets for the planting of 4-6 shade trees this autumn. The Chair and Mr Phillips will discuss suitable species and finalise locations closer to the planting season with consideration to other users and events.

Also discussed was Council supplying around 30 replacement native trees for the Turakina Domain banked area, with the planting being undertaken by the community. These will be supplied during the autumn period when we have more favourable planting conditions.

The committee discussed the heavy use of the current public toilets. It was noted that Council would be unlikely to invest in more than one toilet block for Turakina. The committee considered the location of the toilets in town rather than on the domain. Further noted that if located in the domain, improved parking would be required for the winter months.

His Worship the Mayor commented that the cleaning of toilets throughout the district is coming at an ongoing and increasing cost.

Resolved minute number

20/TRMC/22

File Ref

6-CF-6-6

That the report 'Toilet facility proposal investigation for Turakina Domain' to the 13 February 2020 Turakina Reserve Management Committee be received.

Mr Campbell / Cr Dunn. Carried

10 Chair Training

The Committee noted the commentary in the agenda.

11 Late Items

Nil

12 Future Items for the Agenda

Nil

13 Next meeting

Thursday 4 June at 7.00 pm

14 Future Meeting dates for 2020

It was noted that the Turakina Reserve Management Committee meet every 4 months resulting in the following amendment to the agenda. The Committee may request additional meetings as needed.

~~Thursday 2 April at 7.00 pm~~

Thursday 4 June at 7.00 pm

~~Thursday 6 August at 7.00 pm~~

Thursday 1 October at 7.00 pm

~~Thursday 3 December at 7.00 pm~~

15 Meeting closed

Confirmed/Chair: _____

Date:



Rangitikei District Council

Turakina Community Committee Meeting

Minutes – Thursday 13 February 2020 – 7:30 p.m.

Contents

1	Welcome	2
2	Public Forum	2
3	Apologies.....	2
4	Member's conflict of interest	2
5	Confirmation of order of business	2
6	Confirmation of Minutes.....	2
7	Chair's Report	2
8	Council decisions on recommendations from the Committee	3
9	Council responses to queries raised at previous meeting	3
10	Turakina Cemetery Management	3
11	Mayoral Update	3
12	Youth Update	4
13	Community Grants	4
14	Small projects Grant Scheme update – January 2020.....	4
15	Current infrastructure projects/upgrades and other Council activities within the ward	4
16	Chair Training	4
17	Late Items.....	5
18	Next meeting.....	5
19	Future Meeting dates for 2020	5
20	Meeting Closed	5

Present: Kathleen Barker
Duran Benton
James Bryant
Laurel Mauchline Campbell
Carol Neilson
Anne Rice
June McDonald
His Worship the Mayor
Cr Jane Dunn

Also present: Nardia Gower, Strategy and Community Planning Manager

1 Welcome

The meeting started at 7.30pm. The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

That the apology for the absence of Linda O'Neill, Cr Brian Carter and Cr Waru Panapa was received.

Ms Mauchline Campbell / Ms Neilson. Carried

4 Member's conflict of interest

There was no conflict of interest declared.

5 Confirmation of order of business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number	20/TCC/001	File Ref	3-CC-1-1
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That the Minutes of the Turakina Community Committee meeting held on 3 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Benton / Ms Barker. Carried

7 Chair's Report

The Chair's verbal report had the following highlights:

- Ms Tina Duxfield as resigned and has moved out of town. The Committee wished her well for the future.
- Bonny Glen Trust has paid all successful grant applicants. There was a delay due to bank administration requirements. The next round will open in August 2020.

Resolved minute number**20/TCC/002****File Ref**

That the verbal 'Chair's Report' to the 13 February 2020 Turakina Community Committee be received.

Ms Mauchline Campbell / Ms Rice. Carried

8 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the last meeting

9 Council responses to queries raised at previous meeting

There were no queries made to Council at the last meeting.

10 Turakina Cemetery Management

The Chair gave the following verbal update:

- Met with Mr Murray Phillip, Parks and Reserves Team Leader, at the cemetery.
- Litter bin has been installed at the gate, unfortunately fly tipping has become an issue.
- The Turakina Cemetery gate sign is currently being fabricated and will be attached to the gate once we receive it back from our supplier. Completion expected within 4-6 weeks.
- A size and location for the replacement Cemetery sign was discussed. Parks staff will install the sign once received from the supplier. Completion expected within 6-8 weeks.
- Ms Roz Grant, local resident, expressed her desire to have a memorial wall with plaques for those laying in the cemetery. Due to the cost of having such a wall the Chair and Mr Phillips are exploring a memorial seat to be placed within the Turakina Cemetery. Upon agreement of a suitable seat, Council will purchase and install at an agreeable location, subject to available funding. It was suggested the Turakina Community Committee may pay for a plaque on the seat.

11 Mayoral Update

His Worship the Mayor noted he is not undertaking the planned trip to China while the coronavirus is a threat, and gave the following further updates:

Santoft Fire: 80 hectares were affected. The Rangitikei District entered a total fire ban as of Wednesday 12 February.

His Worship the Mayor gave thanks to private land owners such as the Dalrymple's for assisting with land access and support.

Resolved minute number **20/TCC/003** **File Ref**

That the 'Mayoral Update' to the 13 February 2020 Turakina Community Committee be received.

Ms Rice / Ms McDonald. Carried

12 Youth Update

The Committee noted the commentary in the agenda.

13 Community Grants

The Committee noted the commentary in the agenda.

14 Small Projects Grant Scheme update – January 2020

The Committee received the receipts earmarked in the previous meeting **16/TCC/034** for Ms Carol Neilson to spend up to \$150 for one teapot and remainder spent on cups.

The mural is not moving forward, the \$400 earmarked for the project can be returned to the fund.

Resolved minute number **20/TCC/004** **File Ref** **3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - January 2020' to the 13 February 2020 Turakina Community Committee be received.

Mr Benton / Ms Neilson. Carried

15 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number **20/TCC/005** **File Ref** **3-CC-1-5**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Hunterville ward' dated September – November 2019 to the 13 February 2020 Turakina Community Committee be received.

Ms Mauchline Campbell / Mr Bryant. Carried

16 Chair Training

The committee noted the commentary in the agenda.

17 Late Items

As accepted in item 5.

18 Next meeting

Thursday 2 April 2020, 7.30pm.

19 Future Meeting dates for 2020

Thursday 2 April at 7.30 pm

Thursday 4 June at 7.30 pm

Thursday 6 August at 7.30 pm

Thursday 1 October at 7.30 pm

Thursday 3 December at 7.30 pm

20 Meeting Closed

At 7.58pm

Confirmed/Chair: _____

Date: