



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 26 March 2020 – 1:00 p.m.

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*Public excluded minutes are provided separately to Elected Members*

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

## **6 Confirmation of minutes**

The minutes from the Council meeting held 19 March 2020 are attached.

### **Recommendation:**

That the minutes (and public excluded) of the Council meeting on 19 March 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **7 Mayor's Report**

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### **Recommendation:**

That the 'Mayor's report and schedule' to the 26 March 2020 Council meeting be received.

## **8 2020/21 Annual Plan update**

Work is now under way in preparing the draft 2020/21 Annual Plan. A financial consultant has been engaged to assist with the budget analysis and financial statements.

Further information via a verbal update will be given at the meeting, noting that a Council workshop session is planned for Thursday 23 April 2020.

## 9 Updated local governance statement

The Local Governance Statement is required to be prepared and publicly available within six months after each triennial election (Local Government Act 2002, Section 40). It may also be updated as a local authority considers appropriate.

The Local Governance Statement has been reviewed and updated to ensure the information is current, changes have been tracked in red.

The Local Governance Statement must include information on:

- The functions, responsibilities, and activities of the local authority.
- Any local legislation that confers powers on the local authority.
- The bylaws of the local authority, including for each bylaw, its title, a general description of it, when it was made, and, if applicable, the date of its last review.
- The electoral system and the opportunity to change it.
- Representation arrangements, including the option of establishing Māori wards or constituencies, and the opportunity to change them.
- Members' roles and conduct (with specific reference to the applicable statutory requirements and code of conduct).
- Governance structures and processes, membership, and delegations<sup>1</sup>.
- Meeting processes.
- Consultation policies.
- Policies for liaising with, and memoranda or agreements with, Māori<sup>2</sup>.
- The management structure and the relationship between management and elected members.
- The remuneration and employment policy, if adopted.
- Equal employment opportunities policy.
- Key approved planning and policy documents and the process for their development and review.
- Systems for public access to it and its elected members.
- Processes for requests for official information.

### Recommendations:

- 1 That the 'Local Governance Statement for Rangitikei District Council' to the 26 March 2020 Council meeting be received.
- 2 That the Rangitikei District Council Local Governance Statement [with/without amendment] be adopted.

## 10 Taihape Memorial Grandstand

An email from Rita Batley, Chair of the Taihape Heritage Trust, is attached.

The Trust requests the Council immediately pause any development of amenities block in order that the Trust can contact an independent architect and other professionals to assess and advise on the issues involved in the upgrade and preservation of the Grandstand.

Confirmation that representatives from the Trust would provide a presentation was not available when the Order Paper was finalised for distribution.

## **11 Submission on review of Burial and Cremation Act 1964**

A report will be tabled at the meeting, taking into account the discussion of the presentation provide to the Policy/Planning Committee's meeting on 19 March 2020.

File: 3-OR-3-5

### **Recommendations:**

- 1 That the 'Submission on review of Burial and Cremations Act' to the 26 March 2020 Council meeting be received.
- 2 That His Worship the Mayor, on behalf of the Council, be authorised to sign [without amendment/as amended] the draft submission to the Parliamentary Health Committee on the review of the Burial and Cremation Act 1964.

## **12 Dangerous and Insanitary buildings policy – statutory review and consultation**

The report received by the Policy Planning Committee is attached. The committee's recommendations follow.

File: 3-PY-1-20

### **Recommendations:**

- 1 That to meet the requirements of section 131 of the Building Act 2004, that the draft Dangerous and Insanitary Building Policy and supporting consultation material be adopted for public consultation.
- 2 That the Policy/Planning Committee be delegated to hear oral submissions to the draft Dangerous and Insanitary Building Policy.

## **13 Draft fees and charges 2020/21 for consultation**

A review of the current fees and charges against movement in the local government cost index compiled shows that no increase is warranted in 2020/21. However, consultation is still required – and the fees applying to dog registration must be set in sufficient time to allow advice to dog owners during June 2020.

The following two changes are proposed:

- Code Compliance Certificates - \$160 for residential, \$280 for commercial. This will not apply to fixed fee consents such as for fireplaces and pole sheds. This new fee recognises that there is considerable staff time needed in providing these certificates. It is an approach taken by some (although) not all councils.

- Working dog evaluation - \$160 – fee payable only if the dog fails the test. This is identical to the fee levied by Manawatu District Council: it has proved a deterrent to people trying to obtain the cheaper fee for a non-working dog.

Supporting consultation documentation will be tabled at the meeting.

File: 1-AP-2-1

#### **Recommendations**

1. That Council approves the adoption of the proposed Schedule of fees and charges for 2020/21 and supporting consultation material for public consultation.
2. That the Policy/Planning Committee be delegated to hear oral submissions to the proposed Schedule of fees and charges for 2020/21.

## **14 Rates remission policy – statutory review and consultation**

The policy is attached. It was last formally reviewed in May 2013. Since then there have been several amendments – in 2014, 2015, 2016 and 2019. Section 109(2A) requires a review at least once every six years using a consultation process that gives effect to the requirements of section 82.

No changes are proposed as part of this review. It is simply being done to achieve statutory compliance. The consultation will coincide with that proposed for the Dangerous and insanitary buildings policy and draft fees and charges 2020/21.

Supporting documentation will be tabled.

File: 3-PY-1-18

#### **Recommendations:**

1. That to meet the requirements of section 109(2A) of the Local Government Act 2002, Council approves the adoption of the Rates Remission Policy and supporting consultation material for public consultation.
2. That the Policy/Planning Committee be delegated to hear oral submissions to the statutory review of the Rates Remission Policy.

## **15 Review of the provision of swimming pools under s.17A Local Government Act 2002**

A report is attached.

File: 6-RF-2-4

#### **Recommendations:**

1. That the ' Review of the provision of swimming pools under s.17A Local Government Act 2002' to the 26 March 2020 Council meeting be received.

- 3 That this report be accepted as a Section 17A review of swim centre operations and that the management and operation of the Marton and Taihape Swim Centres continue to be outsourced.

EITHER

- 4 That, taking into consideration staffing requirements and building condition, the most cost effective option for providing the swim centre service in Marton and Taihape is to contract out the operation and management of the swim centres, and that the Chief Executive be authorised to call tenders as provided in the Council's procurement policy.

OR

- 5 That, in light of the findings of the section 17A review and the potential to secure a more cost-effective model for providing swim centre services in Marton and Taihape which better reflects user preferences, Council authorises the Chief Executive –
  - a) to negotiate an extension of the current contract with West End Aquatics for two years, and
  - b) to include in the engagement process for the 2021-31 long-term plan a range of options for providing swim centre services in the District.

## 16 Positive ageing policy and senior/kaumātua support

A report is attached.

File: 1-CO-4-3

### Recommendations:

- 1 That the report 'Positive ageing policy and senior/kaumātua support' to the 26 March 2020 Council meeting be received.
- 2 That an assessment of the opportunities in the Council's Positive Ageing Strategy be provided to the Policy/Planning Committee by May 2020 so that further consideration is feasible within the development of the 2021-31 Long Term Plan.

## 17 Consideration of Grant Schemes due to COVID

A report is attached.

File reference: 3-GF-11

### Recommendations:

- 1 That the memorandum 'Consideration of Grant Schemes due to COVID 19' to the Council 26 March meeting be received.

2 That in relation to the Events Sponsorship Scheme

That the Community Grants Assessment Sub-Committee continue to assess Round 2 2019/2020 with a teleconference substituting the face to face meeting. Following which any funds are held by Council and only paid if the event goes ahead.

OR

That the Event Sponsorship Scheme 2019/2020 Round 2 is cancelled and that the remaining funds are carried forward into 2020/2021.

3 That in relation to the Creative Communities Scheme

Council follow the recommendation by Creative NZ that each application is offered a chance to provide an updated project timeline.

- If the updated project timeline would place the project inside the 12 month period of the grant, it can proceed to the assessment committee meeting with the new timeline. We recommend extra time at the meeting to allow discussion on the new project dates.
- If the updated project timeline would place the project outside of the 12 month period of the grant, you can advise the applicant that it will not be assessed in the current round, but it will be assessed in the next funding round, and that the applicant can choose to update the application at the next round if they wish (or it can proceed to assessment as is).

OR

That the Creative Communities Scheme 2019/2020 Round 2 is cancelled and that the remaining funds are processed in accordance with direction from Creative NZ, subject to approval by Creative NZ.

4 That in relation to the Community Initiatives Scheme

Council will amend the criteria for the upcoming round of applications due to open 4 April 2020 to be solely for initiatives that support community dealing in with COVID 19.

And

That the application are assessed by (the Community Grants Assessment Sub-Committee / a temporary committee be made up of His Worship the Mayor, Cr..... and Cr.....)

OR

That the Community Initiatives Scheme 2019/2020 Round 2 is cancelled and that the remaining funds are carried forward into 2020/2021.

5 That in relation to the Sports NZ Rural Travel Scheme

That Council administer the fund as per usual and any funds not used are returned in line with normal accountability procedures, and should Sport NZ given further direction that prior to allocation of funds that Council follow their recommendation.

## 18 Administrative Matters – March 2020

A report is attached.

File ref: 5-EX-4

### Recommendations:

- 1 That the report 'Administrative Matters – March 2020' to the 26 March 2020 Council meeting be received.
- 2 That, recognising the financial hardship to many people, organisations and businesses caused by responding to the COVID-19 pandemic, Council commits to exploring the implications of having no overall rates increase in 2020/21 compared with 2019/20.

## 19 Top Ten Projects – status, March 2020

A memorandum is attached.

File ref: 5-EX-4

### Recommendation:

That the memorandum 'Top Ten Projects – status, March 2020' to the 26 March 2020 Council meeting be received.

## 20 Minutes and recommendations from Committees

The minutes are attached.

### Recommendations:

- 1 That the following minutes be received:
  - Hunterville Rural Water Scheme Sub-Committee, 3 February 2020
  - Ratana Community Board, 11 February 2020 *not available at this time, may be tabled*
  - Erewhon Rural Water Scheme Sub-Committee, 12 February 2020 *not available at this time, may be tabled*
  - Audit/Risk Committee, 27 February 2020
  - Finance/Performance Committee, 27 February 2020
  - Santoft Domain Management Committee, 11 March 2020 *not available at this time, may be tabled*
  - Assets/Infrastructure Committee, 19 March 2020
  - Policy/Planning Committee, 19 March 2020



- 3 That the following recommendations from the Audit Risk Committee meeting held on 27 February 2020 be confirmed:

**20/ARK/003**

That, noting the issues on the West Coast, the Audit/Risk Committee advises it is concerned around the work planning and consenting timelines for remediation of the exposed Putorino landfill and requests Council to urgently take this concern to Horizons Regional Council and/or the Minister for the Environment regarding our environmental risk and reputation.

- 4 That the following recommendations from the Policy/Planning Committee meeting held on 19 March 2020 be confirmed:

**20/PPL/015**

~~That to meet the requirements of section 131 of the Building Act 2004, the Policy and Planning Committee recommends to Council that the draft Dangerous and Insanitary Building Policy and supporting consultation material be adopted for public consultation.~~

**20/PPL/016**

~~That the Policy/Planning Committee be delegated to hear oral submissions to the draft Dangerous and Insanitary Building Policy.~~

20/PPL/015 and 20/PPL/016 were dealt with in Item 12

**20/PPL/018**

That the Policy/Planning Committee recommends to Council that the Bulls and District Community Trust is granted \$26,500 for their proposed 2020/2021 work plan.

**20/PPL/019**

That the Policy/Planning Committee recommends to Council that Project Marton is granted \$30,500 for their proposed 2020/2021 work plan.

**20/PPL/020**

That the Policy/Planning Committee recommends to Council that Mokai Patea Services is granted \$8,500 for their proposed 2020/2021 work plan.

**20/PPL/021**

That the Policy/Planning Committee recommends to Council that the Taihape Community Development Trust is granted \$20,000 for their proposed 2020/2021 work plan.

## 21 Late items

As agreed at Item 6.

## 22 Public excluded

### Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 23 Open Meeting

## 24 Next Meeting

Scheduled for Thursday 23 April 2020, 1.00pm TBC

## 25 Meeting Closed