



Rangitikei District Council

Council Meeting

Minutes – Thursday 28 May 2020 – 1:00 p.m.

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- Present:**
- His Worship the Mayor, Andy Watson
 - Cr Nigel Belsham
 - Cr Cath Ash
 - Cr Brian Carter
 - Cr Fiona Dalgety
 - Cr Gill Duncan
 - Cr Jane Dunn
 - Cr Angus Gordon
 - Cr Tracey Hiroa
 - Cr Richard Lambert
 - Cr Waru Panapa
 - Cr Dave Wilson
- In attendance:**
- Mr Peter Beggs, Chief Executive
 - Mr John Jones, Asset Manager - Roading
 - Mr Michael Hodder, Community & Regulatory Services Group Manager
 - Mr Arno Benadie, Principal Advisor – Infrastructure
 - Ms Jo Devine, Group Manager – Finance and Business Support
 - Ms Carol Gordon, Manager – Executive Team
 - Ms Karin Cruywagen, GIS Officer
 - Mr George Forster – Policy Advisor
 - Ms Bonnie Clayton, Governance Administrator
- Tabled Documents:**
- Item 7** – Addition to Mayors report
 - Item 8** - Draft 2020/21 Annual Plan
 - Item 15** – Administrative matters – supplementary memorandum, Local Government New Zealand Annual General Meeting – amended date
 - Item 15** - Administrative matters – supplementary memorandum, Financial Delegations to the Chief Executive
 - Item 17** – Community Grants Sub-Committee minutes
- Late Items:**
- Notification from Hawkes Bay Regional Council of Proposed Plan Change 9
 - Appointment of trustees to the Mayoral Relief Fund Trust in response to Covid-19 – *for consideration in public excluded*

*This meeting was conducted using Zoom Video Communication.

1 Welcome

His Worship the Mayor welcomed everyone to the meeting at 1.01pm

2 Council Prayer

His Worship the Mayor read the Council Prayer.

3 Apologies/Leave of Absence

Nil

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Notification from Hawkes Bay Regional Council of Proposed Plan Change 9
- Appointment of trustees to the Mayoral Relief Fund Trust in response to Covid-19 – *for consideration in public excluded*

be dealt with as late items at this meeting.

6 Confirmation of minutes

Resolved minute number **20/RDC/159** **File Ref**

That the minutes of Council's meeting held on 30 April 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert/Cr Carter. Carried

Resolved minute number **20/RDC/160** **File Ref**

That the minutes of Council's Extraordinary meeting held on 8 May 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert/Cr Carter. Carried

7 Mayor's Report

His Worship the Mayor took his report as read and noted he has had a significant number of zoom meetings and phone meetings during May.

In regards to a question about the pilot programme for employment, His Worship the Mayor advised that Ms Gower will be working on these relationships with young people and that clear guidelines and KPIs are due 30 June 2020.

His Worship confirmed there had been loss of jobs and redundancies in the district, some notified publicly with the likelihood of more to come. Marketing for the district is in the works, a number of businesses have been contacted and Ms Damosso's video is to go online to promote the Rangitikei. With aim of the district to be regarded as a domestic tourist destination for those from Wellington.

Resolved minute number **20/RDC/161** **File Ref** **3-EP-3-5**

That the 'Mayor's report and schedule' to the 28 May 2020 Council meeting be received.

His Worship the Mayor/Cr Duncan. Carried

Resolved minute number **20/RDC/162** **File Ref**

That Councillors Belsham, Dalgety, Hiroa and Wilson be delegated to work with the Mayor to provide feedback and recommendations to Council around final rating position for the annual plan.

His Worship the Mayor/Cr Gordon. Carried

8 Draft 2020/21 Annual Plan

Ms Devine spoke to her tabled memorandum, providing background on the projected rate increase for 2020/21 in the 2019/20 Annual Plan was a rate increase of 3.63%.

The draft budget proposes to maintain the rate increase at 3.63%, lower than the 5.31% increase projected in the 2018-2028 Long Term Plan. A number of actions will be required to keep it at 3.63% such as spreading the costs of the Putorino remediation over a period of 10 years, as well as investigating leasing fleet.

Resolved minute number **20/RDC/163** **File Ref** **1-AP-2-1**

That the tabled memorandum 'Analysis of budget options for 2020/21' to the 28 May 2020 Council meeting be received.

June Cr Belsham/Cr Hiroa. Carried

Resolved minute number **20/RDC/164** **File Ref**

That, in preparing the 2020/21 Annual Plan for adoption (on 25 June 2020), the Chief Executive gives effect to the discussion and directions from Council's meeting of 28 May 2020.

His Worship the Mayor/Cr Belsham. Carried

9 C4 17034: Mangaweka Management, Surveillance and Quality Assurance

Mr Jones took his report as read. He explained that he has been managing the project from the design phase and that the project is currently out for tender.

In regards to the current bridge, there will be a memorandum of understanding drafted for both Rangitikei and Manawatu District Councils, along with Mangaweka Heritage Trust to come to an agreement on how it will be maintained; they are looking at a similar model to the Kopu bridge in Thames.

Mr Jones noted that Manawatu District Council have signed their part of the agreement.

Resolved minute number **20/RDC/165** **File Ref** **Project:MP1068**

That the report on C4 17034: Mangaweka Management, Surveillance and Quality Assurance to the on 28 May 2020 Council meeting be received.

Cr Dalgety/Cr Gordon. Carried

Resolved minute number **20/RDC/166** **File Ref**

That the Council approves a variation to Contract C4 17034: Mangaweka Bridge Detailed Business Case, for the sum of *Three hundred and sixty six thousand, two hundred and seventy five dollars* (\$366,275) exclusive of GST.

Cr Wilson/Cr Ash. Carried

10 Marton Water Supply Strategy Update

Mr Benadie spoke to his report and provided background on the strategy, advising it was endorsed by the Assets and Infrastructure Committee in February 2019.

Mr Benadie noted the inter-relationship between the recommendations. The expenditure had been considered as capital expenditure in the Annual Plan so it had no impact on the rates in 2020/21. There would be a risk if the upcoming 2020/21 summer season is normal and work had not yet progressed.

Resolved minute number **20/RDC/167** **File Ref** **6-WS-3-6**

That the report 'Marton Water Strategy Update' to the 28 May 2020 Council meeting be received.

Cr Ash/Cr Dalgety. Carried

Resolved minute number **20/RDC/168** **File Ref**

That a more detailed business case be developed to consider the financial implications of changing the raw water source and treatment process for the production of drinking water for Marton.

Cr Wilson/Cr Gordon. Carried

That work starts on a developed design of the new water treatment process for Marton to allow for more accurate estimation of Capital and operating costs, having fully understood the demand and reticulation needs.

His Worship the Mayor/Cr Dunn. Lost

Cr Panapa left 2.16pm-2.18pm.

Cr Gordon considered that Council need the figures to progress with these projects.

Item 10 was put on hold while appropriate recommendations be drafted to cover all points of Mr Benadie's report.

11 Huntermville Bore Update

Mr Benadie took his report as read.

Resolved minute number **20/RDC/169** **File Ref** **5CM-1**

That the report 'Huntermville Bore Update' to the 28 May 2020 Council meeting be received.

Cr Wilson/Cr Carter. Carried

Resolved minute number **20/RDC/170** **File Ref**

That a detailed business case be developed to consider reducing the raw water take from the Huntermville rural water scheme, including all potential water scheme upgrades required and then report back to Council on the findings of the detailed business case to direct future actions.

Cr Wilson/Cr Belsham. Carried

Cr Dunn left 2.41pm-2.43pm.
Cr Ash left 2.43pm-2.43pm.

10 Marton Water Supply Strategy Update

Elected Members agreed to rescind the previous resolution **20/RDC/168** and to put a new motion on the table to cover all points provided by staff.

Resolved minute number **20/RDC/171** **File Ref**

That, Council agrees to rescind resolution **20/RDC/168**.

Cr Wilson/Cr Dalgety. Carried

Resolved minute number **20/RDC/172** **File Ref**

That a more detailed business case be developed to consider the financial implications of changing the raw water source and treatment process for the production of drinking water for Marton. The business case will include the detailed design of a new water treatment process and investigation of new potential bore sites.

Cr Belsham/Cr Wilson. Carried

Resolved minute number **20/RDC/173** **File Ref**

That, in order to conserve existing Marton water supply, a report is prepared that considers Marton water reticulation improvements.

His Worship the Mayor/Cr Carter. Carried

Meeting adjourned 2.56pm-3.16pm

12 Rates postponement policy – engagement with community

Mr Hodder spoke to the draft policy, noting that the approach is similar to that taken by Horowhenua District Council – it is specific to an event, rather than a generic Rates Postponement Policy.

Mr Hodder conveyed the difference between what Council agreed to at their 30 April 2020 meeting for a Rates payment agreement and a Rates postponement policy - an agreement is a payment plan and a postponement is when the fee rolls over; rates will still need to be paid in either situation.

The Finance team are still working through the costings, though it would be a case by case basis whether a postponement would be approved.

Resolved minute number **20/RDC/174** **File Ref** **3-PY-1-21**

That the memorandum 'Rates postponement policy – engagement with community' to the 28 May 2020 Council meeting be received.

Cr Gordon/Cr Hiroa. Carried

Resolved minute number **20/RDC/175** **File Ref**

That condition b be removed from the conditions and criteria of the draft Rates postponement policy.

Cr Gordon/Cr Belsham. Carried

Resolved minute number **20/RDC/176** **File Ref**

That condition c be removed from the conditions and criteria of the draft Rates postponement policy.

His Worship the Mayor/Cr Carter. Carried

Resolved minute number **20/RDC/177** **File Ref**

That the draft Rates Postponement Policy as amended be adopted for public consultation, with submissions considered at Council's meeting on 25 June 2020.

Cr Gordon/Cr Carter. Carried

13 Local supplier preference in procurement

Mr Hodder spoke to his memorandum, noting that at Councils 30 April 2020 meeting, His Worship the Mayor requested a report to prepare options for consideration for local companies as part of a procurement policy.

Resolved minute number **20/RDC/178** **File Ref** **3-PY-1-7**

That the memorandum 'Local supplier preference in procurement' to the 28 May 2020 Council meeting be received.

His Worship the Mayor/Cr Wilson. Carried

Resolved minute number **20/RDC/179** **File Ref**

That local price preference be recognised as an offset within the Council's procurement policy and the guidelines for local supplier preference as provided to Council's meeting on 28 May 2020 as amended be adopted, subject to the removal of the lower limit of \$10,000 and keeping the 5%.

Cr Ash/Cr Belsham. Carried

14 Nine-month Statement of Service Performance

Mr Forster updated Elected Members of corrections to the Level of Service - Be responsive to reported faults and complaints on page 66 and page 69 of the report:

- Water supply – should be - not achieved (pro rata)
- Sewerage and the treatment and disposal of sewage – partly achieved (pro rata)

Elected Members expressed concern around the roading response timeframes, specifically the report noting a higher response after hours than in work hours. Mr Forster advised that this is user error by not closing the requests in the database once completed, rather than poor service. Staff have been advised to ensure they are closing off requests as soon as they have been completed.

In regards to a query, Mr Beggs advised that the current reporting is a 9 month report up to 31 March 2020, a completed report will be provided for the 12 month reporting period along with a comparison of the 9 month report.

Resolved minute number **20/RDC/180** **File Ref** **5-FR-1-2**

That the Nine-month Statement of Service Performance to the 28 May 2020 Council meeting be received.

Cr Dunn/Cr Ash. Carried

15 Administrative Matters – May 2020

Mr Beggs took his report as read, noting two supplementary tabled memorandums - Local Government New Zealand Annual General Meeting – amended date and Financial Delegations to the Chief Executive.

Mr Hodder advised Elected Members there has been a change in the date for the Local Government New Zealand Annual General Meeting, which was scheduled for November, now to be held in August before the Elections. He explained that each council are asked to consider what would be beneficial changes by central government for the local government sector - remits. He invited Councillors to think of the remits they wish staff to work on, noting there are tight timeframes though all Councils are in the same position.

Cr Dunn left 3.59pm-4.00pm.

Resolved minute number **20/RDC/181** **File Ref** **5-EX-4**

That the report 'Administrative Matters – May 2020' to the 28 May 2020 Council meeting be received.

Cr Belsham/Cr Lambert. Carried

Resolved minute number **20/RDC/182** **File Ref**

That the memorandum 'Local Government New Zealand Annual General Meeting – amended date' as a supplement to the Administrative matters report to Council's meeting on 28 May 2020 be received.

Cr Wilson/Cr Dunn. Carried

Resolved minute number **20/RDC/183** **File Ref**

That the Chief Executive arrange research and put into the prescribed format the following remits to be proposed to the Local Government New Zealand Annual General Meeting for consideration by the His Worship the Mayor and the Deputy Mayor and alerts member councils of LGNZ Zone 3 of this.

AND

That His Worship the Mayor and the Deputy Mayor be delegated to approve, on behalf of the Rangitikei District Council any remits prepared by the Chief Executive, who will circulate them to five other councils for endorsement, in time to meet the deadline set by Local Government New Zealand.

Cr Wilson/Cr Dunn. Carried

Resolved minute number **20/RDC/184** **File Ref**

That His Worship the Mayor and the Deputy Mayor be delegated to approve, on behalf of the Rangitikei District Council, remits from other councils which address a significant issue needing consideration and action by the Government.

Cr Wilson/Cr Dunn. Carried

Resolved minute number **20/RDC/185** **File Ref**

That Council endorses the submission made by His Worship the Mayor and the Chief Executive to Horizons Regional Council's 2020/21 Annual Plan.

His Worship the Mayor/Cr Carter. Carried

Resolved minute number **20/RDC/186** **File Ref**

That Cr Dunn, Cr Duncan, Cr Dalgety, Cr Ash and Cr Lambert be delegated to work with Council staff in finalising and approving the branding for the District promotional video and www.rangitikei.com.

Cr Carter/Cr Wilson. Carried

Resolved minute number **20/RDC/187** **File Ref**

That objections to the proposed closure of a section of Broadway, Marton on 27 June 2020 for Open Doors be heard by the Mayor, the Deputy Mayor and the Chair of Assets/Infrastructure Committee.

His Worship the Mayor/Cr Ash. Carried

Resolved minute number **20/RDC/188** **File Ref**

That the memorandum 'Financial delegations to the Chief Executive' as a supplement to the Administrative matters report to Council's meeting on 28 May 2020 be received.

Cr Wilson/Cr Belsham. Carried

Resolved minute number **20/RDC/189** **File Ref**

That Council notes that its delegation to the Chief Executive resolved on 24 March 2020 (**20/RDC/080**) has expired because, subsequent to that meeting, legislative changes were made which allowed Council to meet lawfully during the COVID-19 response alert levels with all members participating through audio-visual means.

Cr Wilson/Cr Belsham. Carried

Cr Carter left 4.27pm-4.27pm.
Cr Dunn left the meeting at 4.28pm.

16 First Eleven Projects – status, May 2020

Mr Benadie took his report as read, with the following updates:

- The First Eleven Projects will return to the Top 10 projects, with the removal of Future management of community housing project. Demolition is due to commence soon and any further updates after demolition will come back to Council.
- Bulls multi-purpose community centre is near completion, with September 2020 being tagged as opening of the building.

- The Ratana / Papakainga Subdivision is to be included in the Rangitikei District Subdivisions update in future.

Resolved minute number **20/RDC/190** **File Ref** **5-EX-4**

That the memorandum 'First Eleven Projects – status, May 2020' to the 28 May 2020 Council meeting be received.

Cr Hiroa/Cr Lambert. Carried

Undertaking **Subject**

That staff refer to retaining the current Council building and change the heading of point 7 of the First Eleven Projects report.

17 Minutes and recommendations from Committees

Resolved minute number **20/RDC/191** **File Ref**

That the following minutes be received:

- Sport New Zealand Rural Travel Fund, 14 May 2020
- Community Grants Sub-Committee, 26 May 2020

Cr Wilson/Cr Hiroa. Carried

Resolved minute number **20/RDC/192** **File Ref**

That the following recommendation from the Community Grants Sub-Committee meeting held on 15 April 2020:

20/CGSC/009

That the Community Grants Sub-Committee recommend to Council that the unspent balance of \$5097 from the Community Initiatives Fund go to the Mayoral Relief Fund Trust for Covid-19.

Cr Carter/Cr Hiroa. Carried

18 Late items

Notification from Hawkes Bay Regional Council of Proposed Plan Change 9

The tabled letter was taken as read as an information piece.

Resolved minute number **20/RDC/193** **File Ref**

That the tabled letter Notification from Hawkes Bay Regional Council of Proposed Plan Change 9 be received.

His Worship the Mayor/Cr Gordon. Carried

19 Public excluded

Resolved minute number **20/RDC/194** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Rates remission
2. Property matters
3. Appointment of trustees to the Rangitikei Mayoral Relief Fund Trust for COVID-19

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of the matter to be considered | Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for passing of this resolution |
|---|--|---|
| Item 1 Rates remission | To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> . | Section 48(1)(a)(i) |
| Item 2 Property matters | To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and | Section 48(1)(a)(i) |

| | | |
|---|--|---------------------|
| | industrial negotiations) – <i>section 7(2)(i)</i> . | |
| Item 3 (late) Appointment of trustees to the Rangitikei Mayoral Relief Fund Trust for COVID-19 | To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> . | Section 48(1)(a)(i) |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Belsham/Cr Carter. Carried

20/RDC/195

20/RDC/196

20/RDC/197

20/RDC/198

20 Open Meeting

Resolved minute number **20/RDC/199** **File Ref**

That the public excluded meeting move into an open meeting, and the following recommendations be public:

20/RDC/198

That, in addition to the trustees for the Rangitikei Mayoral Relief Fund Trust for COVID-19 appointed at Council's meeting on 30 April 2020, Council appoints as trustees: Pahia Turia, John Turkington, and Meretini Bennett-Huxtable, being (respectively) representative of Iwi, business and welfare organisations, AND that this resolution be confirmed in open meeting.

Cr Gordon/Cr Wilson. Carried

21 Next Meeting

Thursday 25 June 2020, 1.00pm

22 Meeting Closed

5.05pm

Confirmed/Chair: _____

Date: