

# COUNCIL MEETING

# ORDER PAPER

**THURSDAY, 28 MAY 2020, 1.00 PM**

**VIA ZOOM VIDEO COMMUNICATION**

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**Chair** - His Worship the Mayor, Andy Watson

**Deputy Chair** – Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home.*



# Rangitikei District Council

## Council Meeting

Agenda – Thursday 28 May 2020 – 1:00 p.m.

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*Public excluded minutes are provided separately to Elected Members*

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Note: While the epidemic notice is in force for COVID-19, all Elected Members have the right to attend and participate in a meeting of the Council by audio or audio-visual link and be counted as part of the quorum for the meeting.

## **1 Welcome**

## **2 Council Prayer**

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

## **6 Confirmation of minutes**

The minutes from Council's meeting on 30 April 2020 and Council's Extraordinary meeting on 8 May 2020 are attached.

### **Recommendations:**

- 1 That the minutes (and public excluded) minutes of Council's meeting held on 30 April 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.
- 2 That the minutes (and public excluded) minutes of Council's Extraordinary meeting held on 8 May 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **7 Mayor's Report**

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### **Recommendations:**

- 3 That the 'Mayor's report and schedule' to the 28 May 2020 Council meeting be received.
- 4 That ....., ....., ..... and ..... over the coming fortnight work with the Chief Executive and senior staff in finalising the budget for 2020/21.

## 8 Draft 2020/21 Annual Plan

The analysis of budget options for the 2020/21 Annual Plan will be tabled at the meeting.

File:1-AP-2-1

### Recommendations:

- 5 That the tabled analysis of budget options for 2020/21 to the 28 May 2020 Council meeting be received.
- 6 That, in preparing the 2020/21 Annual Plan for adoption (on 25 June 2020), the Chief Executive gives effect to the discussion and directions from Council's meeting of 28 May 2020, specifically.....

## 9 C4 17034: Mangaweka Management, Surveillance and Quality Assurance

A report is attached.

File ref: Project: MP1068

### Recommendations:

- 1 That the report on C4 17034: Mangaweka Management, Surveillance and Quality Assurance to the on 28 May 2020 Council meeting be received.
- 2 That the Council approves a variation to Contract C4 17034: Mangaweka Bridge Detailed Business Case, for the sum of *Three hundred and sixty six thousand, two hundred and seventy five dollars* (\$366,275) exclusive of GST.

## 10 Marton Water Supply Strategy Update

A report is attached.

File: 6-WS-3-6

### Recommendations:

- 1 That the report 'Marton Water Strategy Update' to the 28 May 2020 Council meeting be received.
- 2 That a more detailed business case be developed to consider the financial implications of changing the raw water source and treatment process for the production of drinking water for Marton.
- 3 That work starts on a developed design of the new water treatment process for Marton to allow for more accurate estimation of Capital and operating costs.
- 4 That a more detailed investigation of new potential bore sites in the vicinity of the existing Marton treatment plant be commissioned.

## **11    Huntermville Bore Update**

A report is attached.

File: 5CM-1

### **Recommendations:**

- 1       That the report 'Huntermville Bore Update' to the 28 May 2020 Council meeting be received.
- 2       That a detailed business case be developed to consider reducing the raw water take from the Huntermville rural water scheme, including all potential water scheme upgrades required and then report back to Council on the findings of the detailed business case to direct future actions.

## **12    Rates postponement policy – engagement with community**

A memorandum (with a draft policy) is attached.

File: 3-PY-1-21

### **Recommendations:**

- 1       That the memorandum 'Rates postponement policy – engagement with community' to the 28 May 2020 Council meeting be received.
- 2       That the draft Rates Postponement Policy [without amendment/as amended] be adopted for public consultation, with submissions considered at Council's meeting on 25 June 2020.

## **13    Local supplier preference in procurement**

A memorandum is attached.

File: 3-PY-1-7

### **Recommendations:**

- 1       That the memorandum 'Local supplier preference in procurement' to the 28 May 2020 Council meeting be received.
- 2       That local price preference be recognised as an offset within the Council's procurement policy and the guidelines for local supplier preference as provided to Council's meeting on 28 May 2020 [without amendment/as amended] be adopted.

## **14    Nine-month Statement of Service Performance**

A report is attached.

File: 5-FR-1-2

**Recommendation:**

That the Nine-month Statement of Service Performance to the 28 May 2020 Council meeting be received.

## **15 Administrative Matters – May 2020**

A report is attached.

File ref: 5-EX-4

**Recommendations:**

- 1 That the report 'Administrative Matters – May 2020' to the 28 May 2020 Council meeting be received.
- 2 That the Chief Executive arrange supporting research and put into the prescribed format for further consideration (and adoption) at Council's next meeting on 25 June 2020, the following remits to be proposed to the Local Government New Zealand 2020 Annual General Meeting: .....
- 3 That Council endorses the submission made by His Worship the Mayor and the Chief Executive to Horizons Regional Council's 2020/21 Annual Plan.
- 4 That ....., ..... and ..... be delegated to work with Council staff in finalising and approving the branding for the District promotional video and [www.rangitikei.com](http://www.rangitikei.com)
- 5 That objections to the proposed closure of a section of Broadway, Marton on 27 June 2020 for Open Doors be heard by the Mayor, the Deputy Mayor and the Chair of Assets/Infrastructure Committee.

## **16 First Eleven Projects – status, May 2020**

A memorandum is attached.

File ref: 5-EX-4

**Recommendation:**

That the memorandum 'First Eleven Projects – status, May 2020' to the 28 May 2020 Council meeting be received.

## **17 Minutes and recommendations from Committees**

The minutes are attached.

**Recommendations:**

- 1 That the following minutes be received:
  - Sport New Zealand Rural Travel Fund, 14 May 2020
  - Community Grants Sub-Committee, 26 May 2020 – *to be tabled*

**18 Late items**

As agreed at Item 5.

**19 Public excluded****Recommendation:**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Rates remission
2. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Rates remission	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or

Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

**20 Open Meeting**

**21 Next Meeting**

Thursday 25 June 2020, 1.00pm

**22 Meeting Closed**



# Attachment 1



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 30 April 2020 – 1:00 p.m.

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**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Brian Carter  
Cr Fiona Dalgety  
Cr Gill Duncan  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Jo Devine, Group Manager – Finance and Business Support  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Ms Carol Gordon, Manager – Executive Team  
Mr Graeme Pointon, Strategic Property Advisor  
Ms Gaylene Prince, Community & Leisure Services Team Leader  
Mr George Forster, Policy Advisor  
Ms Bonnie Clayton, Governance Administrator

Mr Clive Pedley, CE – Giving Architects

**Late Item:** Naming Henty Lane (62 Bredins Line)

**Late Tabled Item:** **Item 13** – Taihape Heritage Trust Letter  
**Item 17** – Bulls Community Centre patterns and samples

\*This meeting was conducted using Zoom Video Communication.

## 1 Welcome

His Worship the Mayor opened the meeting at 1.05pm.

## 3 Apologies/Leave of Absence

Nil

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Naming Henty Lane (62 Bredins Line) Marton

be dealt with as late items at this meeting.

## 2 Council Prayer

Chief Executive, Peter Beggs read the Council Prayer.

## 6 Confirmation of minutes

**Resolved minute number**      **20/RDC/118**      **File Ref**

That the minutes of Council's Emergency meeting held 24 March 2020 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert/Cr Wilson. Carried

**Resolved minute number**      **20/RDC/119**      **File Ref**

That the minutes of Council's Extraordinary meeting held 23 April 2020 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Dunn. Carried

## 7 Mayor's Report

His Worship the Mayor took his report as read and thanked the community and staff assisting with welfare matters.

**Resolved minute number**      **20/RDC/120**      **File Ref**      **3-EP-3-5**

That the 'Mayor's report and schedule' to the 30 April 2020 Council meeting be received.

His Worship the Mayor/Cr Carter. Carried

#### 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Carter and Cr Ash declared conflicts of interest to item 12, however it was noted that item 12 is an information piece.

#### 8 Joint regional agreement with Te Awa Community Foundation

His Worship the Mayor welcomed Mr Clive Pedley from the Te Awa Community Foundation.

Mr Pedley explained that the Te Awa Community Foundation provided for place-based giving (particularly from bequests) in the Horizons region. There were similar foundations in other regions. Over time, a Rangitikei specific fund would be established, administered by a District Committee. He asked the Council to consider signing the in-principle agreement, as Palmerston North City Council and Tararua District Council had done. (Tararua had committed to ten years.) There is no human resource or financial commitment on councils.

<b>Resolved minute number</b>	<b>20/RDC/121</b>	<b>File Ref</b>
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That His Worship the Mayor, on behalf of the Rangitikei District Council, be authorised to sign the joint regional agreement with Te Awa Community Foundation.

His Worship the Mayor/Cr Gordon. Carried

#### 9 Financial snapshot - March 2020

Ms Devine took the report as read and confirmed the typo had been corrected in the report.

Clarification was provided on the change in depreciation and the alternative solution being progressed with the Turakina Valley Road dropout.

Further updates in regards to capital expenditure and carry forwards will be provided at the 28 May 2020 Council meeting.

<b>Resolved minute number</b>	<b>20/RDC/122</b>	<b>File Ref</b>	<b>5-FR-4-1</b>
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That the memorandum 'Financial snapshot – March 2020' to the 30 April 2020 Council meeting be received.

Cr Dunn/Cr Carter. Carried

#### 10 Developing a COVID-19 response package

Mr Beggs took his report as read and advised this was an Executive Leadership Team proposed item, for options to help the community, within budget.

Council sought (and was provided with) clarification over having a rates postponement policy, as another tool in the tool-box, noting that there are examples at Ruapehu and Horowhenua. Public consultation will be required on a draft policy.

Council acknowledged the balance needed between lowering expenditure and stimulating the District economy. To understand what was possible, Council sought further analysis on options to reduce the level of increase to rates in 2020/21 from 3.63% (the average increase in 2019/20). 2% was seen as a potential target.

**Resolved minute number**                      **20/RDC/123**                      **File Ref**

That, in order to aid ratepayers affected by national emergencies, Council approve the development of a rates postponement policy for consideration at the 28 May 2020 Council meeting.

His Worship the Mayor/Cr Ash. Carried

**Resolved minute number**                      **20/RDC/124**                      **File Ref**                      **1-ER-2-4**

That the memorandum 'Developing a COVID-19 response package' to the 30 April 2020 Council meeting be received

His Worship the Mayor/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/125**                      **File Ref**

That, in order to minimise rates increases in 2020/21, staff prepare a report on what capital projects can be postponed and report back to the 28 May 2020 Council meeting.

Cr Belsham/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/126**                      **File Ref**

That Council approves a public statement clarifying that in response to COVID-19:

- Small to medium businesses will be paid weekly following receipt of invoices rather than on the 20<sup>th</sup> day of the month following an invoice.
- There will be no increase in fees and charges (or any new fees) in 2020/21 compared with 2019/20, and there will continue to be no borrowing or overdue charges at the District libraries.
- A refund of half the annual fees received for use of Council's sportsfields will be made to sporting organisations
- A refund of three months' licence fees will be made to all food outlets, hairdressers and other registered premises operating in the District and closed during alert 3 and 4 of the COVID-19 response.

- A refund of application fees lodged for building or resource consents which are withdrawn because of hardship or other issues associated with the COVID-19 alerts.
- Ratepayers (including those liable for water rates) and Council tenants are invited to enter into a payment agreement with the Council which will mean there are no penalties for late payment.
- That Council is considering its rates remission policy and future rates increases, and will advise in June 2020 the outcomes of these considerations, this timeframe allowing officers to explore the more far-reaching impacts, to have a detailed look at reducing expenditure, and to apply a formal decision making approach.

Cr Wilson/Cr Gordon. Carried

**Resolved minute number**

**20/RDC/127**

**File Ref**

That the Chief Executive provide a report to the 28 May 2020 Council meeting on how the provisions in Council's rates remission policy for remitting rates on the grounds of financial hardship could be applied in response to COVID-19.

His Worship the Mayor/Cr Ash. Carried

**Resolved minute number**

**20/RDC/128**

**File Ref**

That the draft 2020/21 Annual Plan for consideration at Council's meeting on 28 May 2020 considers how this year's average rate could be reduced into 2020/21 rather than the 5.31% increase projected in the 2018-28 Long Term Plan, by recognising as intergenerational costs (and thus funding through debt) the remediation of the historic Putorino landfill and the three waters strategy.

His Worship the Mayor/Cr Gordon. Carried

## **11 Establishing a new Mayoral relief fund trust in response to Covid-19**

Mr Beggs took his report as read.

His Worship the Mayor advised that having a Covid-19 specific fund, will allow the government and external funders to donate knowing funds are for those affected by Covid-19. Any grant from Council would be recognised as budgeted expenditure, which has happened before. There was no emergency fund at present.

Those in need requiring assistance can still apply for funds from the Whanganui Community Foundation.

His Worship the Mayor advised there is interest from funders to contribute to the Mayoral relief fund trust.

**Resolved minute number**                      **20/RDC/129**                      **File Ref**                      **1-ER-2-5**

That the memorandum 'Establishing a new Mayoral Relief Fund Trust for COVID 19' to the 30 April 2020 Council meeting be received.

Cr Dalgety/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/130**                      **File Ref**

That, Council establishes a Rangitikei Mayoral Relief Fund Trust for COVID-19.

His Worship the Mayor/Cr Belsham. Carried

**Resolved minute number**                      **20/RDC/131**                      **File Ref**

That, if a Rangitikei Mayoral Relief Fund Trust for COVID-19 is agreed to, the proposed trust deed without amendment be adopted (and executed in accordance with Council's Delegation register), with His Worship the Mayor, the Deputy Mayor and the Chief Executive (or his nominee) being three of the trustees, with the other three trustees being representative of Iwi, business and welfare organisations – to be selected by His Worship the Mayor and the Chief Executive, with those names included on the trust deed.

His Worship the Mayor/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/132**                      **File Ref**

That, if a Rangitikei Mayoral Relief Fund Trust for COVID-19 is agreed to, the Chief Executive will arrange for a suitable application as a charitable trust under the Charities Act 2005 or for donee status with the Inland Revenue Department.

His Worship the Mayor/Cr Gordon. Carried

**Resolved minute number**                      **20/RDC/133**                      **File Ref**

That subject to one of the applications in **20/RDC/132**, Council grant \$5,000 to the Rangitikei Mayoral Relief Fund Trust for COVID-19 and publicise the existence of the Trust and invite donations.

Cr Hiroa/Cr Belsham. Carried



## 12 Water Related Services Bylaw Deliberations

Mr Forster took his report as read and advised that he had received feedback to amend the first paragraph in the purpose statement in the Bylaw to:

“The purpose of this bylaw is to provide safe and efficient public water supply, wastewater, stormwater and land drainage systems, to encourage economical use of these systems, to protect the associated environment and infrastructure, and to ensure Council’s compliance with resource consents associated with these systems, this includes discharges of trade waste to the Councils waste water system.”

Elected members were in agreement to adopt the amended Bylaw.

<b>Resolved minute number</b>	<b>20/RDC/134</b>	<b>File Ref</b>	<b>1-DB-1-11</b>
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That the report ‘Water Related Services Bylaw Deliberations’ to the 30 April 2020 Council meeting be received.

Cr Dunn/Cr Belsham. Carried

<b>Resolved minute number</b>	<b>20/RDC/135</b>	<b>File Ref</b>
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That the Water Related Services Bylaw be formally adopted with amendment to the purpose statement and be publicly notified.

Cr Belsham/Cr Dalgety. Carried

## 13 Grandstand on Taihape Memorial Park

Ms Prince took the memorandum as read, and updated Elected Members of the following:

- The tabled letter from the Taihape Heritage Trust that supersedes any previous communication from the trust
- Removal work on the brick chimney was due to begin in April, however has been rescheduled for the week beginning 4 May 2020
- There is a heritage report dated 2009, which she will endeavour to locate

<b>Resolved minute number</b>	<b>20/RDC/136</b>	<b>File Ref</b>	<b>6-RF-1-12</b>
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That the memorandum ‘Grandstand on Taihape Memorial Park’ to Council’s meeting on 30 April 2020 be received.

Cr Duncan/Cr Gordon. Carried

Council discussed the merits of pausing the single-storey amenities building (agreed at Council’s meeting on 24 March 2020) over continuing with it.

**Resolved minute number                      20/RDC/137                      File Ref**

That Council confirm that the construction of the new amenities building on the Taihape Memorial Park at the Tennis Court site does not imply an intent to demolish the Grandstand to avoid the cost of seismic strengthening.

Cr Gordon/Cr Hiroa. Carried  
Cr Duncan. Against

**Resolved minute number                      20/RDC/138                      File Ref**

That Council invites the Taihape Heritage Trust to lead a working party (to include Council representatives) to consider the long-term preservation of the Grandstand, including the lease of the structure to the Trust.

Cr Duncan/Cr Hiroa. Carried

Meeting adjourned 3.14pm – 3.32pm.  
Cr Hiroa left the meeting at 3.14pm.

## **14 Local Government (Rating of Whenua Maori) Amendment Bill**

Mr Hodder briefed Elected Members on the draft submission. His Worship the Mayor confirmed he would ask to speak to the Parliamentary Select Committee.

**Resolved minute number                      20/RDC/139                      File Ref                      3-OR-3-5**

That the draft submission on the Local Government (Rating of Whenua Maori) Amendment Bill be received.

His Worship the Mayor/Cr Belsham. Carried

**Resolved minute number                      20/RDC/140                      File Ref**

That His Worship the Mayor, on behalf of the Council, be authorised to sign the submission without amendment to the Parliamentary Maori Committee on the Local Government (Rating of Whenua Maori) Amendment Bill.

His Worship the Mayor/Cr Belsham. Carried

## **15 Administrative Matters – April 2020**

Mr Beggs took report as read.

Mr Hodder provided an update on the District Plan Change, advising there was further engagement with a number of submitters to address their concerns; the outcomes of this will be set out in a supplementary paper to the Hearings Commissioners.

His Worship the Mayor noted he had written to the Minister for the Environment, David Parker, about accelerating the District Plan Change process.

The Chief Executive explained that the objective of the Government's 'shovel-ready' projects was to build impetus into the economy. Funding was \$800 million, transferred from the Provincial Growth Fund. The new Mangaweka Bridge was included, although the Government's funding came from the New Zealand Transport Agency. The Chief Executive noted that the Executive Leadership Team was developing a secondary 'not quite shovel-ready' list of projects, which would also include smaller-scale projects.

**Resolved minute number**                      **20/RDC/141**                      **File Ref**                      **5-EX-4**

That the report 'Administrative Matters – April 2020' to the 30 April 2020 Council meeting be received.

Cr Duncan/Cr Carter. Carried

## **16 Resuming meetings of Council Committees and Community Boards**

The commentary was noted in the agenda.

All committees will be updated on Council's schedule of meetings when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.

**Resolved minute number**                      **20/RDC/142**                      **File Ref**

That Council, bearing in mind its resolution **20/RDC/079** of 24 March 2020 and section 8 of the COVID-19 Response (Urgent Management Measures) Legislation Act 2020, determines that all scheduled meetings of Council committees, including Te Rōpu Ahi Kā, community committees and community boards, rural water supply management committees and reserve management will recommence two weeks after the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.

His Worship the Mayor/Cr Dunn. Carried

## **17 Top Ten Projects – status, April 2020**

Mr Benadie took the memorandum as read and advised that the COVID-19 lockdown had slowed progress with the projects

The following updates were provided:

- Construction of the Bulls Community Centre will be delayed further. The date for having contractors on site has yet to be determined as the guidance for alert level 3 allows just one third of the previous number of workers to be present on site.

- The Chief Executive and the Department of Internal Affairs have been discussing how to secure the land required for the Ratana wastewater treatment plant
- Taihape and Marton are still under water restrictions

Council asked that an extra item be added to the Top Ten Projects reporting – update on subdivisions in the district, including Hereford Heights (in Marton) which is currently in process. Although this (and others) are not Council-led projects, they are significant developments (and require Council input).

**Resolved minute number**                      **20/RDC/143**                      **File Ref**                      **5-EX-4**

That the memorandum 'Top Ten Projects – status, April 2020' to the 30 April 2020 Council meeting be received.

Cr Belsham/Cr Gordon. Carried

## 18 Minutes and recommendations from Committees

**Resolved minute number**                      **20/RDC/144**                      **File Ref**

That the following minutes be received:

- Community Grants Sub-Committee, 15 April 2020
- Creative New Zealand Funding Assessment Committee, 21 April 2020

Cr Dunn/Cr Ash. Carried

**Resolved minute number**                      **20/RDC/145**                      **File Ref**

That the following recommendation from the Community Grants Sub-Committee meeting held on 15 April 2020:

**20/CGSC/004**

That the Community Grants Sub-Committee recommend to Council to transfer the unallocated funds from the Events Sponsorship Scheme of \$1,724.55 to the Community Initiatives Funds to support recovery of Covid-19.

Cr Belsham/Cr Duncan. Carried

## 19 Late items

### Naming Henty Lane (62 Bredins Line) Marton

Last August the Marton Community Committee recommended Council approve Henty Lane as the road name. However, Council deferred consideration pending clarification whether this was a private or public road. The subdivision approval does not vest the road in Council but

the Council's road naming policy still applies. However, through an oversight, this information was not conveyed back to Council.

His Worship the Mayor advised that there was a family connection to the name Henty to the developers.

**Resolved minute number**                      **20/RDC/146**                      **File Ref**

That the right-of-way into the nine-lot subdivision off 62 Bredins line, Marton, be named Henty Lane in accordance with Council's policy on naming of streets and roads.

His Worship the Mayor/Cr Wilson. Carried

## 20 Public excluded

4.28pm

**Resolved minute number**                      **20/RDC/147**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Ash/Cr Carter. Carried

**20/RDC/148**

## **21 Open Meeting**

4.34pm

**Resolved minute number**

**20/RDC/149**

**File Ref**

That the public excluded meeting move into an open meeting, and the following recommendation:

**20/RDC/148**

That, His Worship the Mayor reply as delegated authority on behalf of Council to Entrada Travel Group (Intercity and Skip) showing support during these uncertain times.

Cr Lambert/Cr Carter. Carried

## **22 Next Meeting**

Thursday 28 May 2020, 1.00pm

## **23 Meeting Closed**

4.35pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Council Meeting

Minutes – Friday 8 May 2020 – 3:10 p.m.

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### Present:

His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Brian Carter  
Cr Fiona Dalgety  
Cr Gill Duncan  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson

### In attendance:

Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Jo Devine, GM – Finance and Business Support  
Ms Carol Gordon, Manager – Executive Team  
Ms Bonnie Clayton, Governance Administrator

### Late Items:

Draft Submission – Government Policy Statement on land transport, 2021 (GPS)  
Draft Submission – New Zealand Rail Plan (Rail Plan)  
Rent reduction for tenants in Council commercial buildings in response to COVID-19

## 1 Welcome

His Worship the Mayor opened the meeting at 3.10 pm

## 2 Council Prayer

His Worship the Mayor read the Council Prayer.

## 3 Apologies/Leave of Absence

That the apology for absence of Cr Dunn be received.

His Worship the Mayor/Cr Carter. Carried

## 4 Extraordinary meeting

The emergency meeting was called due to the need to decide how to resolve building consent issues ahead of the scheduled Council meeting on 28 May 2020.

The meeting has been notified on the Council website.

## 5 Late items

Elected Members were presented with two draft submissions prepared by the Manawatu Whanganui Regional Transport Committee: Draft Submission – New Zealand Rail Plan (Rail Plan) and Draft Submission – Government Policy Statement on land transport, 2021 (GPS). Input was requested at this meeting as the submissions were due to be submitted (respectively) on Friday 8 May 2020 and Monday 11 May 2020.

<b>Resolved minute number</b>	<b>20/RDC/150</b>	<b>File Ref</b>
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That the receipt of the tabled submissions from the Manawatu Whanganui Regional Transport Committee 'Draft Submission – New Zealand Rail Plan (Rail Plan)' and 'Draft Submission – Government Policy Statement on land transport, 2021 (GPS)' to Council's Extraordinary meeting 8 May 2020 be received.

Cr Belsham/Cr Hiroa. Carried

### Draft Submission – New Zealand Rail Plan (Rail Plan)

The draft submission was taken as read.

Elected Members queried whether Rail Sidings for the Rangitikei (noting comment in regards to Tararua) would be added to the submission, Mr Hodder and His Worship the Mayor took all comments on board and were to discuss further before submitting the document.



Cr Wilson left 3.21pm-3.22pm.

**Resolved minute number                      20R/RDC/152                      File Ref**

That Rangitikei District Council endorses the draft submission from the Manawatu-Whanganui Regional Transport Committee to the Draft NZ Rail Plan subject to a section being added (in section 3.3) on the Marton Rail Hub, to be prepared by the Chief Executive in consultation with His Worship the Mayor.

His Worship the Mayor/Cr Duncan. Carried

Draft Submission – Government Policy Statement on land transport, 2021 (GPS)

The draft submission was taken as read.

Cr Ash requested comment be made about passenger transport. Both Cr Ash and Cr Lambert both made comments around “using or losing” a passenger service, however it would need to be affordable to users.

**Resolved minute number                      20/RDC/151                      File Ref**

That Rangitikei District Council endorses the draft submission from the Manawatu-Whanganui Regional Transport Committee to the Draft Government Policy Statement on Land Transport 2020/21-2030/31 with the addition, at the end of the third paragraph of section 2.4 ‘The RTC **seeks** consideration of the principle that maintenance of roads which directly interface with rail hubs should not require local share funding’.

His Worship the Mayor/Cr Duncan. Carried

Rent reduction for tenants in Council commercial buildings in response to COVID-19

His Worship the Mayor briefed Elected Members that Council had received a request from a commercial tenant requesting a rent reduction.

Mr Beggs advised that Council does not have many commercial tenants, and the cost to council would be approximately \$5,000 overall if all tenants applied for a waiver for the maximum of three months.

**Resolved minute number                      20/RDC/153                      File Ref**

That waiver of three months’ rent for tenants in Council commercial buildings be added to the public statement approved at Council’s meeting on 30 April 2020 (resolution 20/RDC/126) as its response to COVID-19.

Cr Wilson/Cr Hiroa. Carried

## 6 Public excluded

3.31 pm.

**Resolved minute number**                      **20/RDC/154**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1.        Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon/Cr Dalgety. Carried

20/RDC/155

20/RDC/156

20/RDC/157

## 7 Open Meeting

3.49pm

<b>Resolved minute number</b>	<b>20/RDC/158</b>	<b>File Ref</b>
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That the public excluded meeting move into an open meeting, and the following recommendations be public:

**20/RDC/156**

That, to avoid further delay for the owners of the affected properties, Council endorses the Chief Executive's recommended action under section 67 of the Building Act 2004 regarding compliance with clause B2 for building consent amendment applications regarding current QuickBuild Multiproof designed houses at

157 High Street Bulls BC 180333A and 180243A  
5 Guthrie Court Bulls BC 180244A  
43B Armagh Terrace Marton BC 180248B  
14 Ahuru Street Marton BC 180283B

and that when the consents have met all the conditions, code compliance certificates will be issued, on the basis that

1. the MBIE Multiproof department has reviewed and accepted the amendments submitted by QuickBuild and reissued the relevant Multiproofs to satisfy B2; and
2. an expert third party assessment appointed by Council agrees with the amendment, although remarks concerns of its longevity; and
3. the risk to Council is low, because:
  - a. the Chief Executive believes that the advice and acceptance from MBIE supported by the third party assessor meets B2 of the Building Code,
  - b. any gradual deterioration of the bearers is unlikely to cause a sudden significant health and safety hazard to the occupants, and
  - c. the total number of homes impacted are low, so potential financial exposure is very small to Council.

AND

That the same approach is taken with the two titles at 26 Hammond Street, Bulls.

AND

That, while acknowledging that there is no legal requirement to do so, the Chief Executive approaches QuickBuild with a view to sharing the cost of making the amendments accepted by MBIE to satisfy clause B2 of the Building Code remediation at

14A Wilson Street, Bulls;  
476 Wellington Road, Marton; and  
9 Princess Street, Marton,

all being properties for which Code Compliance Certificates have been issued.

\*All Elected Members in favour.

**20/RDC/157**

That the Chief Executive write to the Chief Executive of the Ministry of innovation, Business and Employment requesting urgency to finalising the determination with respect to compliance of QuickBuild Multiproof with clause B1 of the Building Code, having regard for the fact that the draft determination was released on 10 February 2020.

Cr Ash/Cr Wilson. Carried

**8 Next Meeting**

Thursday 28 May 2020, 1.00 pm

**9 Meeting Closed**

3.50 pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2

## **Report to Council May 2020.**

It is great to be in level 2. It gives a number of our businesses the chance to restart cashflow: although the wage subsidy has been brilliant, the fixed costs of rent, insurance, power etc. still continue to roll in. It has also given me the chance to spend time in Bulls and Taihape to catch up on a face to face basis. The pandemic effects will be with us for a very long time. I have spent a lot of time on the phone calling employers and more recently using site visits to understand the effects on our district, the likely unemployment and asking for suggestions around what Council can do to support our community. There are some common suggestions such as a better marketing campaign to get people out of Wellington to support our tourism, cafes, motels and all of our service industries. The buy local campaign has been welcomed and I have been served with reminders that Council needs to buy local when contracting work wherever possible. There are still many businesses that I have not been in touch with; please contact me if you would like a discussion around what Council could do to support you.

Our rural community has had the double hit. The drought effects have been magnified by the inability to get stock killed and the closure of our auction system. Although we have had rain the temperatures over the last few days have effectively killed off grass growth.

Council has already put in place some measures to support people that are struggling which are available on our website. We are still yet to set our rate position for next year and we hope to have a rate increase of under 3 % on average. I am proposing that a small working group of Elected Members works over the coming fortnight with the Chief Executive and senior staff in finalising the budget for 2020/21.

However, we are aware that we have committed to several major projects and we want projects to happen to encourage employment. We, like every Council in the country, have put forward some spade ready projects seeking government assistance. The Mangaweka Bridge replacement has been approved as part of that package already.

Council's initial focus has been on welfare support and working to support the many organisations and individuals who have been giving amazing support. So many people have been involved, too many to name but their response has been incredible. Now the shift in time and resource has been to one of

recovery ,working with the wider region and Government to get people working and the district profitable.

The Rangitikei Council is one of four rural councils that has been given \$100,000 as a pilot program to help with employment. This money will help us with finding employment for young people and is targetted at those that are not either currently employed or in education or further training.

Work has been restarted on a number of work programs including the new reservoir and water pumping station in Bulls,the repair of the dam walls at the B and C dams supplying Marton and the resumption of work at the new Bulls Centre.

Andy Watson  
Mayor of the Rangitikei.

## Mayors Engagement

May 2020

On Monday, April 27 2020, the Country moved into Alert Level 3, due to the COVID-19 pandemic.

This meant Mayor Andy's regular engagement of face to face meetings for Council and with the public required to be taken electronically until Wednesday 13 May, when the country moved into Alert Level 2.

However, during Level 4 and Level 3 Mayor Andy was and continues to be involved in various virtual meetings held 2-3 times a week regarding the response to the Covid-19 Pandemic such as; the Regional Group Controller/Joint Committee teleconferences, RDC Internal IMT teleconferences and regular Zoom meeting with Police.

14	Sport NZ Rural Travel Fund meeting - via Zoom Attended meeting with Mayors Taskforce for Jobs and MSD – Via Zoom
15	Attended the NEMA and Local Government Response Unit call – via Zoom
19	Attended the Regional Transport Matters - Fortnightly Teleconference Met with a Rural Marton resident
20-21	Was based in Taihape and met with various residents
22	To meet with Purina Nestle
25	To meet with various Marton resident
26	To attend Community Grants Sub-Committee meeting – via Zoom
27	To be based in Taihape all-day
28	To attend the Council Meeting 28 May 2020 – via Zoom
29	To meet with Ngati Apa



# Attachment 3

Subject: **C4 17034: Mangaweka Management, Surveillance and Quality Assurance**

To: Council

From: John Jones

Date: 24 April 2020

File Ref: Project: MP1068

## **1 Purpose**

- 1.1 The purpose of this report is to seek approval to directly appoint GHD Ltd. to provide Management, Surveillance and Quality Assurance (MSQA) services for the construction of MP1068-3 Mangaweka Bridge Replacement.
- 1.2 The scope of physical works includes the construction of a new 132m weathering steel bridge, pavement construction, earthworks and other ancillary works. The construction value is estimated at \$8.2 million.
- 1.3 GHD will conduct contract administration, including construction monitoring of the bridge construction, for a contract period of 90 weeks (approx. 21 months).
- 1.4 The scope of work has been developed with reference to NZTA SM030 – State Highway Professional Services Contract Proforma Manual.

## **2 Background**

- 2.1 Mangaweka Bridge has provided a critical connection for the local and regional communities for over 110 years, is an important road asset for the local community, and is maintained by two local authorities – Manawatu District Council and Rangitikei District Council. It has provided access for local communities to schools, employment, markets for produce and goods as well as a lifeline access to hospitals and emergency services. There are growing tourism and recreation related activities in the region.
- 2.2 A detailed inspection in 2016 revealed a large increase in deterioration of the structure. Some upgrade work was carried out in 2016, and during this bridge closure, further investigation revealed widespread deterioration. This resulted in the severe restriction of 6,000-kilogram gross vehicle limit, with a maximum axle weight of 3,000-kilograms. This effectively restricted the bridge to cars, campervans and other light vehicles.
- 2.3 GHD have been involved in the inspection and the provision of professional services relating to the maintenance regime for the Mangaweka bridge since 1999. GHD were engaged, under a negotiated direct appointment contract to undertake an Indicative

Business Case (IBC) to provide justification for a potential Mangaweka Bridge replacement. The IBC was completed in June 2017.

- 2.4 The IBC was developed as a collaborative exercise between the Manawatu District Council and Rangitikei District Council and representatives from freight industry and primary sector.
- 2.5 The Detailed Business Case (DBC) was procured using the Purchaser nominated price method, a supplier selection method where Council fixes the price to be paid.
- 2.6 GHD Ltd. were the only tenderer and were awarded the Contract for the Mangaweka Bridge Detailed Business Case (C4 17034) on 17<sup>th</sup> December 2017.
- 2.7 Contract C4 17034 Mangaweka Bridge Detailed Business Case allowed for the Principal to initiate changes in the scope of services by requesting an Offer of Service for the Additional Services from the Consultant.
- 2.8 On acceptance by the Principal, Additional Services could be undertaken as a variation to the Contract.
- 2.9 Given the depth of involvement GHD had in this project, and the lack of competition, the Pre-Implementation (Design) phase was negotiated as a variation to Contract C4 17034: Mangaweka Bridge Detailed Business Case.

### **3 Analysis**

- 3.1 GHD have provided an offer of service to provide Management, Surveillance and Quality Assurance (MSQA) services for the construction of MP1068-3 Mangaweka Bridge Replacement.
- 3.2 GHD's lump sum fee offer is \$637,000 + GST. This price is at 90% of GHD's standard rates.
- 3.3 The fee offer was arrived at through a comprehensive analysis of the effort required for the high-quality delivery of the work.
- 3.4 The fee offer was then verified by comparison to various fee estimation methods developed by Association of Consulting Engineers New Zealand, Engineering New Zealand, and New Zealand Transport Agency.
- 3.5 The fee offer is for a defined scope and methodology, any changes to scope would be discussed as a variation, also at 90% rates, with Australian staff at 70% rates.
- 3.6 The contract programme crosses over multiple financial years. GHD rates are revised on 1 July every year. To avoid seeking variations to cover this, GHD have assumed a 5% yearly increase in rates and included this in their lump-sum fee.
- 3.7 Given the complexity of the project a 15% contingency is recommended. This would bring the MSQA budget to \$732,550.
- 3.8 This fee would be shared equally with Manawatu District Council so Rangitikei District Council's share would be \$366,275

- 3.9 The Financial Assistance Rate (FAR) for this project is 63%. Therefore Council's share will be \$135,522, which can be met from budget code 70100796.

#### **4 Recommendations:**

- 4.1 That the report on C4 17034: Mangaweka Management, Surveillance and Quality Assurance to the 28 May 2020 Council meeting be received.
- 4.2 That the Council approves a variation to Contract C4 17034: Mangaweka Bridge Detailed Business Case, for the sum of **Three hundred and sixty six thousand, two hundred and seventy five dollars** (\$366,275) exclusive of GST.

John Jones  
Roading Manager – Infrastructure shared Services

# Attachment 4

# Report

Subject: **Marton Water Supply Strategy Update**

To: Council Meeting

From: Arno Benadie, Principal Advisor - Infrastructure

Date: 20 May 2020

File: **6-WS-3-6**

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## 1. Purpose of the report

The purpose of this report is to update Council on the progress with the Marton Water Supply Strategy as approved by the Asset and Infrastructure Committee on 14 February 2019.

## 2. Background

The Assets/Infrastructure Committee endorsed the proposed Marton Water Supply Strategy and indicative development process and timelines in February 2019. The purpose of the Water Supply Strategy is to consistently deliver good quality, affordable, safe drinking water at volumes for today and the future.

The strategy considers all possible solutions covering the following aspects:

- Raw water source
- Treatment
- Storage
- Delivery network

## 3. Progress to date

A Problem/Opportunity statement was created in March 2019 and followed by a review of all existing information/reports and recent works covering the Marton water supply scheme. Over the previous 80 years as many as 32 reports covering different aspects of the Marton Water Supply was commissioned and produced. All these reports were reviewed to identify any obvious omissions in the information collected to date.

The review of all existing information/reports identified further information required to inform the development of the Strategy. The following additional work was identified:

**Raw Water Source:**

- A large number of previous reports recommended making use of groundwater as an alternative raw water source. The Calico Line and Tutaenui production bores collectively supplies 5700m<sup>3</sup>/day (Calico Line – 2200 m<sup>3</sup>/day and Tutaenui Rd bore - 3500 m<sup>3</sup>/day) which is substantially more than the 3300 m<sup>3</sup>/day from the existing WTP and Tutaenui impoundment dams.
- No additional capital investment will be required to create production bores for the Marton water supply. There will be some capital cost in installing the required infrastructure to deliver the Calico Line water to the current reservoir site for treatment and storage. A more detailed look at the costs involved should be undertaken.
- The current production bores have the capability of supplying sufficient water for the current demand of 5 MLD, and it will be feasible to add additional bores in the future if growth drives the demand up.

**Treatment:**

- In all the previous reports reviewed, this is the only portion of investigation work that has not been completed to date. RDC should engage the services of water treatment process engineers to determine the costs and complexity of treating the existing groundwater sources to a high quality potable water.

**Treated Water Storage:**

- No further work required. The existing new reservoir will have sufficient capacity to allow for existing use as well as allowing for future growth.

**Distribution Network**

- The Marton water distribution network will be included in the new RDC Asset Management Strategy work, in which asset performance and asset condition assessments will be undertaken for all of the distribution network over the next three years. This will identify all current problems with network performance, and will identify opportunities for improvements and determine all future replacements and upgrades.

An update report was presented to the Asset & Infrastructure Committee of 11 April 2019, and this report proposed the following recommendations:

1. To engage the services of consultants to advise RDC on the costs to deliver the Calico Line water to the reservoir site for treatment and storage.
2. To engage the services of water treatment process engineers to advise RDC on the costs and complexity of treating the existing groundwater sources.

The work identified above was commissioned and completed by the end of February 2020. The water quality parameters that needed treatment to achieve potable water requirements in accordance with the Drinking Water Standards NZ are hardness, iron, manganese, turbidity and microbiological risk. To improve potable water supply to Marton, four treatment options have been investigated for their feasibility. These are focussed on hardness removal but also address the range of other water quality issues. The options that have been assessed are:

Option 1 – Iron and Manganese Oxidation, Lime Softening and Filtration (\$8.6M Capex).

Option 2 – Iron and Manganese Oxidation, Filtration and Ion Exchange (\$7.3M Capex).

Option 3 – Iron and Manganese Oxidation, Filtration and Nano filtration (\$8.4M Capex)

Option 4 – Iron and Manganese Oxidation, Pellet Softening and Filtration (\$6.7M Capex).

Of these options, Option 2 and Option 4 was recommended for further development. The main consideration with Option 2 – Ion Exchange is that ion exchange resin requires regular regeneration with salt brine. A successful disposal route for brine disposal would need to be found to ensure long-term technical and operational cost feasibility. Alternatively a ‘cleaner’ ion-exchange technology may be able to be sourced from a specialist supplier.

The main consideration with Option 4 - Pellet Softening is that pellet softening removes only calcium carbonate hardness. Further technical assessment with the assistance of the suppliers of this process was required to determine whether this hardness technology alone is sufficient for Marton.

It is noted that for all options there will be a cost for combining the water from the Tutaenui bore and the Calico Line bore into a single supply. An investigation was needed to assess the possible supply configurations based on these two existing bores and/or whether additional alternative bores should be drilled.

Completion of Phase 1 investigations identified further work to be completed to allow for more informed decisions. The following additional investigations were identified and commissioned:

1. Operating Costs to be developed of all four options in the Marton Water Supply report to better inform the preferred option.
2. Investigate the cost of utilising Calico Line Bore and compare that to drilling additional bores in the vicinity of the Marton treatment plant site.
3. Investigate the applicability of pellet softening technology for total hardness removal in the Marton water supply

Phase 2 investigations produced the following results:

1. Operating costs – Cardno Consulting Engineers assessed the operating cost of the four water treatment options proposed in the previous study. It was found that Ion Exchange had the lowest OPEX (\$322k/annum), followed by Pellet Softening and Lime Softening (\$470k/annum). In terms of the whole of life costs, the most cost effective is Ion Exchange at \$12.5M, followed by Pellet Softening at \$14.2M
2. Using Calico Line bore versus a new bore - Cardno Consulting Engineers estimated the costs of reticulating the Calico Line Bore to the existing Marton WTP versus drilling a new bore. It was found that it would cost:
  - \$5.5M to reticulate the Calico Line Bore to the existing Marton WTP.
  - \$1.6M to drill a new bore in the vicinity of the existing Marton WTP.
  - \$2.5M to rehabilitate the Totara Rd bore and/or drill a new bore in the vicinity of the Calico Line Bore where the new WTP may be located. The disposal of wastewaters generated by the WTP were not considered. However, it is noted that if the new WTP is located at the site of the existing WTP the waste waters



would need to be dealt with onsite. On site disposal of treatment waste products also applies to the current treatment process, where pumping the waste products from the treatment plant to storage dams adjacent to B Dam will not be a consented activity going forwards.

3. Investigate the applicability of pellet softening technology - Cardno Consulting Engineers investigated the application of pellet softening for water treatment at Marton. It was found that the pellet softening technology can reduce the calcium hardness by 65% if lime is used and by 75% if caustic soda is used. This results in a total hardness of 150 mg/L in the final softened water at Marton, which is below the Drinking Water Standards NZ guideline value of 200 mg/L.

To confirm the applicability of the full-scale plant, two suppliers indicated that they could supply a pilot plant for \$75,000 NZD which includes transportation, running and training of the pilot plant. However, one of the suppliers is confident that a full scale plant can be designed without the trial.

## **4. Conclusion**

All work identified in the strategy development process has now been completed. The purpose of the Marton Water Supply Strategy is to consistently deliver good quality, affordable, safe drinking water at volumes for today and the future. This process included a review of a large number of existing reports and information about the existing water supply, and was consistently clear about considering alternative water supplies as the most appropriate solution for resolving the colour, odour and taste problems with the current Marton water supply.

Treatment process specialists were engaged to consider all possible treatment options available for the treatment of the Marton ground water, to determine if it would be feasible to make use of the available groundwater as an alternative raw water source. Four possible treatment processes were identified, as well as additional areas of investigation such as the operational costs of the four treatment options and the comparative costs of pumping the Calico Line bore water to the existing treatment plant site or establishing a new production bore in the vicinity of the existing plant.

The work completed to date shows that it would be possible to consider making use of ground water as an alternative raw water source, and that this will produce a high quality drinking water to Marton. There is also a strong business case for supporting the change of raw water source from the impoundment dams to groundwater. The operating costs of the existing plant is similar to the operating costs of the proposed new treatment processes, but the current treatment plant assets are old and coming to the end of its useful life. Over recent years the maintenance costs of the plant has increased substantially to keep the plant running and producing water that will comply with the DWSNZ.

The recent defects and damage identified at the C Dam spillway triggered a comprehensive study of the repairs needed at the dams, and the risks posed by the failure of these structures. The dam water level was managed to a much lower level during the previous winter to avoid further damage to the spillway during rain events, but this created a challenge in water supply

during the last summer. The water level in C Dam was augmented by pumping water from the Tutaenui bore into the dam. This continued for at least 3 months and added considerable costs to the operating costs of current treatment process. The dam engineers also found that the spillway of B Dam is undersized and will have to be enlarged to comply with New Zealand Society on Large Dams (NZSOLD) Dam Safety Guidelines. The costs of this enlargement is unknown but expected to be material. The current temporary repairs made to the spillways at the impoundment dams could be developed into a permanent solution if the water levels in both dams can be managed to a much lower level. If this is not possible on a permanent basis, additional costs will be required to design and construct a permanent solution for both spillways.

It is clear that substantial capital investment will be required in the near future to continue using the current raw water source and treatment facilities to supply drinking water to Marton that will have the same colour, odour and taste problems experienced currently.

## **5. Recommendations**

The investigation work completed to date shows alternative treatment options that will be suitable for treatment of groundwater. The groundwater source and applicable treatment process will consistently deliver good quality, affordable, safe drinking water at volumes for today and the future. The work to date also shows that there would be value in pursuing these options in more detail to determine more accurate costs and a more detailed business case comparisons to allow Council to make an informed decisions on the future of the Marton Water Supply Strategy. In light of the information reported above, the following recommendations are proposed:

1. That the report 'Marton Water Supply Strategy Update' to Council Meeting of 28 May 2020 be received.
2. That a more detailed business case be developed to consider the financial implications of changing the raw water source and treatment process for the production of drinking water for Marton.
3. That work starts on a developed design of the new treatment process for Marton to allow for more accurate estimation of Capital and operating costs.
4. That a more detailed investigation of new potential bore sites in the vicinity of the existing Marton treatment plant be commissioned.

Arno Benadie

# Attachment 5

# Report

Subject: **Hunternville Bore Update**

To: Council Meeting

From: Arno Benadie, Principal Advisor - Infrastructure

Date: 20 May 2020

File: **5-CM-1**

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## 1. Purpose of the report

The purpose of this report is to update Council on the progress with the Hunternville production bore.

## 2. Background

The Rangitikei District Council pursued the development of a secure drinking water production bore to make use of groundwater as the source of raw water supply for the Hunternville Urban Water Scheme. The minimum yield required is 370 cubic metres per day or a minimum of 4.3 L/s.

The Hunternville bore has now been developed to a final production bore standard and is 340 m deep and currently delivers 5 L/s. This is expected to increase as the bore settles further over time. Although the bore delivers sufficient volumes, the water quality is poor.

Samples showed that the water from the bore would be challenging to treat with high concentrations of ammonia, alkalinity and hardness. Particulate iron, manganese and aluminium concentrations were found to be higher than the guideline values for aesthetic determinants. pH was on the high end of the guideline range (8.1). Turbidity was also relatively high for a bore water source. A second water sample however showed some improvement in aluminium, iron, total suspended solids and turbidity which may indicate that water quality will continue to improve

## 3. Progress to date

Water treatment experts Lutra were engaged to evaluate whether the existing treatment plant could be used to treat the water from the new source to be compliant with the Drinking Water Standards of New Zealand (DWSNZ). Any required upgrade work was to be identified and estimates of capital and operating costs made. This work has been completed and found the following:

- In addition to treatment for compliance, it was recommended that ion-exchange be used to reduce the ammonia and hardness of the water. Several alternative processes were considered and disregarded in the report.
- Treatment for aluminium and manganese was not included in the options assessment in this report because it is not required for compliance and the extent of the recommended level of treatment was already considerable.
- The estimated cost of upgrade work was \$1.5M  $\pm$ 50% with annual operating costs of \$83,000. The bulk of which was attributable to the ion-exchange units and a new building to house them. A new coagulant dosing system and hydrocyclones were also allowed for in the costs but could be taken out if they were found to not be required.

Voss Infrastructure Consulting who advised RDC on the geological considerations of the Hunterville production bore was asked if an extension of the bore could produce a better water quality. The idea is to deepen the hole until a seam with a more favourable water quality is encountered.

The Hunterville bore is screened in a stratum that is hydro-chemically distinct from that of other deep wells between the site and the sea coast. Considering available stratigraphic records and hydrochemistry, the Hunterville bore appears to be screened in (non-marine) Maxwell Group deposits. The Maxwell Group overlies a member of the (marine) Nukumar Group. Based on its use elsewhere, Nukumar Group water is expected to be of better quality than Maxwell Group in terms of ammonia, but is likely to be similar to it in respect of hardness and alkalinity. No water quality reports have been sighted for Nukumar water in the vicinity of Hunterville.

Deepening of the bore appears possible, by either of two methodologies. Lower risk attends a process involving sealing the screen *in situ* with a cement plug, then drilling through the plug to continue drilling through to the Nukumar Group. Uncertainties regarding interpretation of the lithological record, so it may be that the bore is already in the Nukumar Group, in which case deeper water may give no improvement in quality.

Assuming the plug and drill method is adopted, the screen may end up too small to achieve target capacity. Subject to what is found at depth, the reduced diameter might be compensated by a wider slot opening and/or increased length. Water quality in the Nukumar Group may be of low quality, given the lack of sample analyses from the locality. However, low quality from the Maxwell Group is associated with leaching from vegetation residues in the non-marine sediments, which should not be an issue for the marine sediments of Nukumar Group. Ammonia concentration is expected to be more favourable than the bore currently delivers, although hardness and alkalinity are likely to be similar. No information is available for determinants such as arsenic, boron or heavy metals.

## 4. Conclusion

The original motivation for the Hunterville production bore was to investigate the option of augmenting the Hunterville Rural water scheme capacity by removing the Hunterville urban demand from the existing scheme, and possibly adding to the available water supply if the

bore produced sufficient supply and quality. The second reason for the bore was to investigate a cheaper water source for the residents of Hunterville. The bore produces the minimum required daily volume for the urban supply, but will not have any application for augmenting the rural scheme due to the relatively low yield and poor quality.

The urban residents of Hunterville currently pays \$3.68 per m<sup>3</sup> for water. If RDC proceeds with constructing a new fit for purpose plant to treat the water from the new bore at a capital cost of \$1.5 Mil +/- 50%, the cost of water in Hunterville will be the following:

Item	Total Cost	Cost per m <sup>3</sup>
Daily water volume	380 m <sup>3</sup> per day 138 700 m <sup>3</sup> per year	
Capital cost of the plant	\$2.25 Mil (conservative assumption)	
Depreciation costs over an expected life of 25 years	\$90 000 per annum	\$0.65
Operating costs	\$83 000 per annum	\$0.60
Bore pumping costs	\$50 000 per annum (assumed)	\$0.36
<b>Total</b>		<b>\$1.61</b>

It is clear from the table above that water produced by the new plant will be considerably cheaper than the current water supply, and should receive serious consideration as an alternative supply for the future.

An alternative solution for reducing the costs of water to the Hunterville urban area is to look at the volume of water taken from the Hunterville rural scheme in more detail. Council is responsible for paying the full allocation costs to the Hunterville Rural scheme, regardless of how much water was actually used. The current allocation for the Hunterville urban area is 370 m<sup>3</sup> per day or 135 050 m<sup>3</sup> per year. Unfortunately the actual water consumption of the Hunterville urban area for the previous two years was only 35 000 m<sup>3</sup> and 31 000 m<sup>3</sup> respectively. The full cost for the allocation from the rural scheme is \$120 000 per annum, but that cost is now divided by the much smaller actual use volume, and that creates a raw water price of \$3.20 per m<sup>3</sup> before any treatment costs are added. As stated before, residents of Hunterville pays \$3.68 per m<sup>3</sup>. By modelling daily use patterns and seasonal variations, it might be possible to reduce the daily allocation to the urban area, and create immediate savings for the urban residents.

RDC is responsible for the units allocated for the urban use when the scheme started, and it will be the responsibility of RDC to sell those units to other users of the scheme. Some upgrades might be needed to the scheme to allow this to happen, but that could potentially be less costly than the new water treatment plant.

## 5. Recommendations

A detailed study of the raw water take from the rural water scheme does not need any capital investment and has the potential to show a substantial reduction in the price of water to the urban residents. A reduction in volume allocated to the urban area will also free up capacity that can be allocated to farmers and has the potential to expand the scheme. The investigation of a production bore in Hunterville was motivated by both these goals.

If we find this to be too costly or not practicable, we will consider the new plant in more detail. It is recommended that Council consider the cost of upgrading the plant to treat the bore water against possible alternatives such as modelling and calculating better suited raw water volumes from the rural water scheme and upgrading the existing rural water supply system.

The following recommendations are proposed:

1. That the report 'Hunterville Bore Update' to the 28 May 2020 Council meeting be received.
2. That a detailed business case be developed to consider reducing the raw water take from the Hunterville rural water scheme, including all potential water scheme upgrades required and then report back to Council on the findings of the detailed business case to direct future actions.

Arno Benadie  
Principal Advisor - Infrastructure

# Attachment 6



# Memorandum

To: Council

From: Michael Hodder

Date: 22 May 2020

Subject: **Rates postponement policy – engagement with community**

File: 3-PY-1-21

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## 1 Background

- 1.1 At its meeting on 30 April 2020, Council resolved that, in order to aid ratepayers affected by national emergencies, Council approve the development of a rates postponement policy for consideration at the 28 May 2020 Council meeting.

## 2 Comment

- 2.1 Some councils (for example, Whanganui and Ruapehu) already have a rates postponement policy which is not event-specific, while others (for example Rangitikei and Tararua) do not have such a policy at all.
- 2.2 On 20 March 2020, Central Hawkes Bay District Council adopted a policy of postponement of rates for natural calamities. This authorises Council to postpone wholly or in part, any rate or charge in respect of the property, where it considers it to be fair and reasonable to do so, generally in circumstances where Central Government has recognised the seriousness of the event.
- 2.3 This policy does not specify the term and nature of the postponement, the proof of financial hardship and any other criteria. This is left for Council to determine on a case-by-case basis following completion of the “Disclosure of Financial Position” Template by the ratepayer. Decisions on the extent of remissions are delegated to the Chief Executive, taking advice from the Chief Financial Officer.
- 2.4 Horowhenua District Council is developing a more detailed event-specific policy. This has been used as the basis for the attached draft. The policy is triggered by an event declared by Council to be an event which affects the ability of ratepayer to pay their rates. It is limited to residential and small businesses and would be in force only while the event is considered to be affecting ratepayers. At the end of that period, the postponed rates would be due.

## 3 Recommendations:

- 3.1 That the memorandum ‘Rates postponement policy – engagement with community’ to the 28 May 2020 Council meeting be received.

- 3.2 That the draft Rates Postponement Policy [without amendment/as amended] be adopted for public consultation, with submissions considered at Council's meeting on 25 June 2020.

Michael Hodder  
Community & Regulatory Services Group Manager

## **Rates postponement policy**

### **Purpose**

To enable Council to postpone the requirement to pay all or part of the rates on a rating unit under section 87 of the Local Government (Rating) Act 2002 where a rates postponement policy has been adopted in response to one or more specific events and the conditions and criteria of the policy have been met.

### **Postponement for extraordinary or emergency events**

#### **Objective**

To provide a rates postponement to ratepayers experiencing financial hardship directly resulting from an event that affects their ability to pay.

#### **Definitions**

*Event:* This will be defined by Council resolution, which will identify the type and location of properties affected and the timeframe which the event will be deemed to have affected ability to pay rates. An event may be natural or economic but not an individual ratepayer's personal circumstances.

*Small business:* This means a business operated by a small business person, small partnership or closely held company as defined in section YA 1 of the Income Tax Act 2007.

#### **Conditions and criteria**

- a. This policy will apply only for an event which Council declares by resolution triggers the availability of the policy.
- b. The policy will apply only to rating units used for residential purposes or by small businesses (as defined above).
- c. The rateable value of the property cannot be greater than \$1.5 million and the combined value of all properties owned in the Rangitikei District by the ratepayer applying for postponement cannot be greater than \$3 million.
- d. The ratepayer must be the current owner of the property at the time the event was declared.
- e. The ratepayer must demonstrate to the Council's satisfaction that paying the rates would result in financial hardship, including evidence of steps taken to claim allowances or other assistance from central government.
- f. Only the person(s) entered as the ratepayer or their authorised agent may apply for rates postponement. In the case of a closely-held company, every director must sign the application form.
- g. The ratepayer must make acceptable arrangements for payment of future rates, e.g. by committing to a regular payment plan.
- h. Council will charge an annual fee on postponed rates for the period between the due date and the date when they are paid. This fee, to be set as part of Council's

resolution identifying an event, will cover Council's administrative and financial costs.

i. Postponed rates will remain postponed until

- the ratepayer ceases to be the owner of the property, or
- one calendar year after the Council resolves that the effects of the event are no longer felt in the community, or
- a date specified by the Council

at which time the ratepayer must make arrangements to repay the postponed rates.

21 May 2020

Draft

# Attachment 7

# Memorandum

To: Council

From: Michael Hodder

Date: 21 May 2020

Subject: **Local supplier preference in procurement**

File: 3-PY-1-7

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## 1 Background

- 1.1 At Council's meeting on 30 April 2020, His Worship the Mayor included in his report the following comment:

We need to satisfy ourselves that where possible...smaller work programs have the chance for local companies to be involved or have some local tender preference. I am asking staff as part of this report to prepare options for weighting consideration for local companies as part of a procurement policy.

## 2 Current procurement policy

- 2.1 The current policy includes as one of its five principles making it easy for all suppliers (small to large) to do business with Council and being open to subcontracting opportunities in big projects.
- 2.2 The policy provides a framework in which local supplier preference could apply. Rule 3 allows for 'offsets' –specifying that, where Council asks for, takes account of, or imposes any offset at any stage in the procurement process, there must be sufficient justification to do so (typically being within the financial limits referred to in Rule 13 – i.e. up to a maximum contract value of \$250,000. Rule 4 – 'non-discrimination' is explicit that contracts with a value above \$250,000 must not discriminate against a supplier because of the region the goods, services or works come from or their degree of foreign ownership or foreign business affiliations.
- 2.3 Rule 13 of the policy is specific that Council must not exempt a procurement from open advertising to avoid competition, or protect local suppliers or discriminate against any local or national supplier.

## 3 The case for local supplier preference

- 3.1 Using local suppliers is generally regarded as beneficial to the District economy because it provides assurance for the ongoing capacity of these suppliers and may incentivise their expansion. Local suppliers and their employees are more likely to spend locally, thus extending the beneficial effect.

- 3.2 Local suppliers can be at a cost disadvantage when competing with larger suppliers from outside the District who may be able to lower their costs to secure the work and thus reduce the future viability of local suppliers
- 3.3 There is a contrary view that the Council's priority in every procurement is to secure value for money. This view does not favour giving a price advantage to local suppliers on the basis that it increases the cost, ultimately borne by ratepayers. However, in its decisions and policies, Council has a statutory obligation to consider the well-being of the community. Given Council's significance as a purchaser of goods and services, the ongoing viability of a range of local businesses, servicing the community and other businesses as well as Council itself, is one measure of Council's success.

#### **4 A suggested approach**

- 4.1 The current policy which requires local suppliers to be given every opportunity to provide quotes or tenders is reinforced by –
- defining 'local supplier' (and providing a hierarchy starting with goods and or services manufactured and supplied within the Rangitikei District and extending to the Horizons region);
  - allowing a local price preference of a specified percentage (say 5%) and/or maximum value (perhaps \$5,000);
  - specifying arrange of values in which the local price preference applies (say between \$10,000 and \$250,000, GST exclusive), so below the threshold of the non-discrimination rule in the current procurement policy;
  - specifying the scope of goods and services covered by local price preference (i.e. those directly supplied to the Council, but excluding work which has New Zealand Transport Agency co-investment);
- 4.2 This local preference purchasing would be deemed an offset as provided in Rule 3 of the Council's procurement policy and its implementation would be delegated to the Chief Executive. It would apply only when a non-local business is part of a quotation or tender process.
- 4.3 A draft policy is attached.

#### **5 Recommendations**

- 5.1 That the memorandum 'Local supplier preference in procurement' to the 28 May 2020 Council meeting be received.
- 5.2 That local price preference be recognised as an offset within the Council's procurement policy and the guidelines for local supplier preference as provided to Council's meeting on 28 May 2020 [without amendment/as amended] be adopted.

Michael Hodder  
Community & Regulatory Services Group Manager

## Local price preference

An offset in terms of Rule 3 of the Council's procurement policy

### Objective

To ensure that Council achieves the best overall value for money in its procurement of goods and services while giving preference to local suppliers. A price advantage will be applied to enhance the sustainability of the District economy.

### Definitions

#### *Local supplier*

A business, contractor or industry either permanently based in or employing permanent staff operating from permanent premises within the Rangitikei District Council boundaries.

#### *Procurement hierarchy*

The procurement hierarchy to be applied is as follows:

- i. Rangitikei District manufactured and supplied goods and/or services
- ii. Rangitikei District supplied but manufactured elsewhere in the Horizons region.

#### *Goods*

Tangible, quantifiable material requirements usually capable of being moved or transported that are directly acquired by the Council.

#### *Services*

Any task, consultancy, work or advice that is directly acquired by the Council. Excluded are any work which will received co-investment from the New Zealand Transport Agency and payments made directly to employees, superannuation payments, statutory payments, grants or subsidies.

### Operation

- a. A price advantage for the supply of goods and services for the Rangitikei District Council will apply to all quotations or tenders between \$10,000 and \$250,000 (GST exclusive), but only when a non-local business is participating in the quotation or tender process.
- b. In determining the successful supplier, an amount of 5% or \$5,000 (whichever is lower) will be nominally deducted from the local supplier price for the purpose of price comparison only.
- c. When local suppliers are equal on price and quality attributes, preference will be given to the supplier higher on the local hierarchy.
- d. A request for quotations or tenders for supply of goods and services must state how the local price preference will be applied.
- e. Implementation of this offset from the Council's procurement policy is delegated to the Chief Executive.

21 May 2020



# Attachment 8

# Rangitīkei District Council

## Statement of Service Performance

**1 July 2019 – 31 March 2020**

The measures and targets are those presented in the 2018-28 Long Term Plan. Mandatory performance measures – in roading and footpaths, water supply, sewerage and the treatment and disposal of sewage, and stormwater drainage – are denoted by an asterisk.

The full-year Statement of Service Performance will form part of the 2019/20 Annual Report, and is subject to scrutiny by the Council's auditors.

The following measures are not yet available

Satisfaction – from Annual Residents Survey

Value for money – from Annual Residents Survey

Effectiveness of communication – from Annual Residents Survey

Maori responsiveness framework- from questionnaire responses from Te Rōpu Ah Kā members

Engagement with sector excellence programmes – none undertaken to date

\*Survey of footpath condition – yet to be done

\*Maintenance of reticulation network – water loss – end-of-year

\*Demand management – average consumption of drinking water – end-of-year

\* denotes mandatory measure

## Performance Reporting

In the Activities that follow, performance reporting against the **Target (or Intended Level of Service)** will be detailed as follows:

<b>Achieved</b>	<p>Required actions have been completed and the intended level of service has been achieved</p> <p>Or where a long-term level of service is targeted, the results for the year are in keeping with the required trend to achieve the intended level of service</p>
<b>Partly achieved</b>	<p>Some outputs contributing to the intended level of service have been achieved (e.g. 3 workshops held of the 4 initially proposed)</p> <p>Or the result for the year is between 60% and 75% of the intended level of service</p>
<b>Achieved/ongoing</b>	<p>A particular level of service has been achieved. But it is multi-faceted and not totally time related in that there are constant actions continuously adding to it</p>
<b>In progress</b>	<p>No actual output has been achieved but pre-requisite processes have commenced</p>
<b>Not commenced</b>	<p>No actions to achieve the stated level of service have begun</p>
<b>Not achieved</b>	<p>None of the required actions have been undertaken</p> <p>Or the result for the year is less than half of the intended level of service</p> <p>Or where a long-term level of service is targeted, the results for the year are contrary to the required trend to achieve the intended level of service</p>
<b>Not yet available</b>	<p>Timing of the relevant data set occurs later in the year.</p>

## Community Leadership

Level of Service																													
Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community and followed through																													
Measure	Target for 2019/20	Actual July 2019 – March 2020																											
On-time completion of, or substantially undertaken annual plan actions	<p>92% of Annual Plan actions substantially undertaken or completed. All groups of activities to achieve at least 85% of identified actions.</p> <p><i>In 2018/19, 47% of actions identified in the Annual Plan were either substantially or fully completed.</i></p>	<p><b>Not achieved pro rata</b></p> <p>33% of actions substantially undertaken or completed by 29 February 2020</p>																											
Completion of capital programme	<p>85% of planned capital programme expended; all network utilities groups of activities to achieve at least 70% of planned capital expenditure.</p> <p>Note: This analysis <u>excludes</u> approved expenditure on emergency repairs to the roading network.</p> <p><i>In 2018/19, 42% of the planned capital programme was expended. Roding achieved 85%; water achieved 25%, sewerage and the treatment and disposal of sewage achieved 14% and stormwater achieved 14%; community and leisure assets achieved 13%.</i></p>	<p><b>Partly achieved pro rata</b></p> <p>For the nine months ending 31 March 2020. \$9.787 million was spent on the capital programme from a full-year budget of \$22.260 million.</p>																											
Satisfaction (new)	<p>Increase in percentage of Very satisfied' and decrease in percentage of 'neutral' compared with the benchmark.</p> <p><i>2018/19 results:</i></p> <table border="1"> <thead> <tr> <th></th><th>Very satisfied</th><th>Neutral</th></tr> </thead> <tbody> <tr> <td><i>Roding</i></td><td><i>n.a.</i></td><td><i>4.7%</i></td></tr> <tr> <td><i>Water</i></td><td><i>22.1%</i></td><td><i>n.a.</i></td></tr> <tr> <td><i>Wastewater</i></td><td><i>26.1%</i></td><td><i>29.4%</i></td></tr> <tr> <td><i>Parks/sports fields</i></td><td><i>19.1%</i></td><td><i>23.4%</i></td></tr> <tr> <td><i>Community buildings</i></td><td><i>18.9%</i></td><td><i>35.5%</i></td></tr> <tr> <td><i>Halls</i></td><td><i>18.9%</i></td><td><i>35.5%</i></td></tr> <tr> <td><i>Pools</i></td><td><i>49.7%</i></td><td><i>n.a.</i></td></tr> <tr> <td><i>Libraries</i></td><td><i>35.8%</i></td><td><i>n.a.</i></td></tr> </tbody> </table>		Very satisfied	Neutral	<i>Roding</i>	<i>n.a.</i>	<i>4.7%</i>	<i>Water</i>	<i>22.1%</i>	<i>n.a.</i>	<i>Wastewater</i>	<i>26.1%</i>	<i>29.4%</i>	<i>Parks/sports fields</i>	<i>19.1%</i>	<i>23.4%</i>	<i>Community buildings</i>	<i>18.9%</i>	<i>35.5%</i>	<i>Halls</i>	<i>18.9%</i>	<i>35.5%</i>	<i>Pools</i>	<i>49.7%</i>	<i>n.a.</i>	<i>Libraries</i>	<i>35.8%</i>	<i>n.a.</i>	<p><b>Not yet available</b></p> <p>Analysis done from the annual residents' survey, May-June 2020.</p>
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Value for money – residents’ perceptions in annual survey (new)	<p>Higher rating than previous year.</p> <p><i>2018/19 results: 50% considered Council delivered value for money, 23% considered it did not: 7% definitely; 42% satisfactory; 27% unsure/neutral; 4% definitely not</i></p>	<p><b>Not yet available</b></p> <p>Analysis done from the annual residents’ survey, May-June 2020.</p>																								
Effectiveness of communication (new)	<p>Increase in percentage of ‘very satisfied’ and decrease in percentage of ‘neutral’ compared with previous year.</p> <p><i>2018/19 results:</i></p> <table border="1"> <thead> <tr> <th></th><th>Very satisfied</th><th>Neutral</th></tr> </thead> <tbody> <tr> <td>Phone</td><td>20%</td><td>34%</td></tr> <tr> <td>Council website</td><td>15%</td><td>33%</td></tr> <tr> <td>Social media</td><td>13%</td><td>45%</td></tr> <tr> <td>Library/ info centre</td><td>23%</td><td>36%</td></tr> <tr> <td>Rangitikei Line</td><td>12%</td><td>49%</td></tr> <tr> <td>Local newspapers</td><td>17%</td><td>22%</td></tr> <tr> <td>In person</td><td>22%</td><td>30%</td></tr> </tbody> </table>		Very satisfied	Neutral	Phone	20%	34%	Council website	15%	33%	Social media	13%	45%	Library/ info centre	23%	36%	Rangitikei Line	12%	49%	Local newspapers	17%	22%	In person	22%	30%	<p><b>Not yet available</b></p> <p>Analysis done from the annual residents’ survey, May-June 2020.</p>
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Māori responsiveness framework (new)	<p>Improved satisfaction from the previous year.</p> <p><i>2019/20 will be the first year of measuring satisfaction.</i></p>	<p><b>Not commenced</b></p> <p>While the responsiveness framework has been developed (and discussed with both Te Rōpu Ahi Kā and the Council) a survey has yet to be undertaken during the year.</p>																								
Engagement with sector excellence programmes (new)	<p>Improved survey ratings.</p> <p>Percentage of suggested improvements completed under action.</p> <p><i>2019/20 will be the first year of measuring satisfaction.</i></p>	<p><b>Not commenced</b></p> <p>Council has yet to confirm it will participate in the 2020 independent assessment. It is not participating in the <i>Australasian Local Government Performance Excellence Programme</i> but has committed to doing this for 2019/20.</p>																								

## Roading and footpaths

Level of Service		
Provide a sustainable network which is maintained in accordance with each road's significance for local communications and the local economy, taking into account the One Roding Network Classification and funding subsidies.		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p><i>*Road condition</i></p> <p>The average quality of ride on a sealed local road network, measured by smooth travel exposure</p>	<p>97%</p> <p>96% achieved last year</p>	<p><b>Achieved/ongoing</b></p> <p>The main arterials have just been completed (awaiting data), Remaining sections of the network survey planned for May-June.</p>
<p><i>*Road maintenance</i></p> <p>The percentage of the sealed road network that is resurfaced</p>	<p>8% (i.e. 55km of resealing and 8.8 km of road rehabilitation). The network was assessed in the Long Term Plan as being 796 km of sealed road.</p> <p><i>In 2018/19, 52.6 km of road resealing completed; this is 6.6% of the sealed network.</i></p> <p><b>Note:</b> a review of the RAMM database during 2018/19 has shown that the total extent of the local road network is 1,243.0 km, of which 809.7 km is sealed and 433.3 km is unsealed.</p>	<p><b>Achieved pro rata</b></p> <p>6.2%. The reseal works (to end of February 2020) total 46.85 km; in addition, 2.86 km of pavement rehabilitation was completed.</p>
<p>The percentage if the unsealed road network which is remetalled during the year</p>	<p>At least 75% of [the unsealed] network remetalled each year – 12,000m<sup>3</sup>.</p> <p><i>In 2018/19, 6.783m<sup>3</sup> was placed on the network.</i></p> <p><i>Note: The percentage figure is incorrect. It should have been stated as between 25% and 30%. In addition, a review of the results has shown that the figure reported previously over-stated the amount of metal placed on unsealed roads.</i></p>	<p><b>Achieved/ongoing</b></p> <p>To March 10,073m<sup>3</sup> metal placed on the network.</p>
<p><i>*Footpaths</i></p> <p>The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document (such as its annual plan, activity management plan, asset management plan, annual</p>	<p>At least 80% of footpath lengths in CBD areas in Bulls, Marton, Hunterville and Taihape are at grade 3 or higher</p> <p>At least 75% of sampled footpaths lengths outside CBD areas are at grade 3 or higher</p> <p>At least 90% of sampled footpaths assessed at grade 5 are included in upgrade programme during the following two years.</p>	<p><b>Not yet available</b></p> <p>The survey is scheduled for July 2020.</p>

works programme or long term plan)	<p>Note:</p> <p>A five point grading system to rate footpath condition based on visual inspections</p> <ol style="list-style-type: none"> <li>1 Excellent</li> <li>2 Good</li> <li>3 Fair</li> <li>4 Poor</li> <li>5 Very Poor</li> </ol> <p>Footpaths will be assessed in approximately 100-metre lengths. The sample of non-CBD footpaths will include ten lengths in each of Bulls, Marton and Taihape, and four lengths in Mangaweka, Hunterville and Rātana.</p> <p>The assessments will normally be conducted in November and May.</p> <p><i>In 2018/19 – .</i></p> <p><i>93% of the sampled footpaths were grade 3 or better</i></p> <p><i>92% of the footpath length assessed as grade 5 are included in the upgrade programme over the next two years</i></p>	
<p><b>*Road safety</b></p> <p>The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number</p>	<p>No change or a reduction from the previous year.</p> <p><i>In 2018/19 there were –</i></p> <ul style="list-style-type: none"> <li>• <i>3 fatal crashes</i></li> <li>• <i>10 serious injury accidents: in one instance only was the road a contributing factor (because of loose material on the road,</i></li> </ul>	<p><b>Achieved pro rata</b></p> <p>There we 13 accidents reported in The Rangitikei District. 11 were on the State Highway with 2 serious on the RDC roading network. There were no fatal crashes on RDC networks.</p>

Level of Service		
Be responsive to community expectations over the roading network and requests for service		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p>Adequacy of provision and maintenance of footpaths, street-lighting and local roads (annual survey).</p> <p>Report card” qualitative statements.</p> <p>Groups targeted for consultation:</p> <ul style="list-style-type: none"> <li>• Residents where programmed renewal has taken place,</li> <li>• Community Boards/ Committees,</li> <li>• Community group database,</li> <li>• Business sector database.</li> </ul>	<p>A greater proportion (than in the benchmark) or more than 10% of the sample believe that Council’s service is getting better</p> <p><i>In 2014/15 (the benchmark), 13% believed it was better than last year, 65% about the same, 21% worse than last year (2% didn’t know).</i></p> <p><i>2018/19 results: 5.7% believed Council’s service was better than last year, 61.3% about the same, 28.3% worse than last year (4,7% didn’t know</i></p>	<p><b>Not yet available</b></p> <p>This measure comes from the annual residents’ survey, conducted May-June 2020.</p>
<p><b>*Responses to service requests</b></p>		<p><b>Not achieved – pro rata</b></p> <p>(a) There were 296 footpath and road requests during working hours of</p>

<p>The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan</p> <p><i>Note: Council measures resolution as well as initial attendance in response to such requests.</i></p>	<p>(a) 95% callouts during working hours responded to within 6 hours and</p> <p>(b) 95% callouts during after-hours responded to within 12 hours.</p> <p>(c) 85% of all callouts resolved (i.e. completed) within one month of the request.<sup>1</sup></p> <p>(d) Specific reference to callouts relating to potholes</p> <p>In 2018/19 –</p> <p>(a) There were 410 footpath and road requests during working hours of which 340 (or 83%) were responded to within time</p> <p>(b) There were 91 footpath and road requests outside working hours, of which 75 (or 82%) were responded to within time.</p> <p>(c) Of the total 501 footpath and road requests, 373 (or 74%) were resolved within one month.</p> <p>(d) 35 requests concerned potholes: 100% of these were responded to in time and 95% were resolved within one month</p>	<p>which 192 (or 65%) were responded to within time</p> <p>(b) There were 90 footpath and road requests outside working hours, of which 76 (or 84%) were responded to within time.</p> <p>(c) Of the total 386 footpath and road requests, 268 were completed on time (69%)</p> <p>(d) 20 requests concerned potholes 19 responded to in time (or 95%)</p>
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<sup>1</sup> There is a wide range of requests meaning resolution times will range from hours to several weeks or months, depending on urgency and work programming.



## Water supply

Level of Service		
Provide a safe and compliant supply of drinking water		
Measure	Target for 2019/20	Actual July 2019- March 2020
<p><i>*Safety of drinking water</i> The extent to which the Council's drinking water supply complies with</p> <p>(a) part 4 of the drinking water standards (bacteria compliance criteria)<sup>2</sup></p> <p>(b) part 5 of the drinking water standards (protozoa compliance criteria)<sup>3</sup></p>	<p>No incidents of non-compliance</p> <p><i>2018/19 results: There were no incidents of E.coli.</i></p> <p>No incidents of non-compliance</p>	<p><b>Achieved</b> No E.coli has been detected in any of the supplies.</p> <p><b>Partly achieved</b> Protozoa compliance achieved at Mangaweka, Hunterville Urban, Marton and Ratana. The Bulls Treatment Plant did not achieve protozoa compliance in October 2019 due to a three minute spike in UV transmittance. Due to spikes in turbidity at the Taihape Water Treatment Plant totalling 7 minutes Protozoa compliance was not achieved. If the proposed log credit reductions are accepted, this non compliance will become compliant. Taihape and Bulls were compliant for all other months.</p>
Compliance with resource consents	<p>No incidents of non-compliance with resource consents</p> <p><i>In 2018/19 this was not achieved. Water abstraction consents were applied with at all locations (except Mangaweka and Ratana)..</i></p>	<p><b>Partly achieved</b> All plants were compliant except Ratana was non-compliant on 2 occasions.</p>

Level of Service		
Provide reliable and efficient urban water supplies		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Number of unplanned water supply disruptions affecting multiple properties	<p>Fewer unplanned water supply disruptions affecting multiple properties than the previous year.</p> <p><i>In 2018/19 there were no unplanned water supply interruptions.</i></p>	<p><b>Achieved</b> There were no unplanned water interruptions during the reporting period.</p>

<sup>2</sup> Currently measured by weekly sampling and testing through Environmental Laboratory Services in Gracefield.

<sup>3</sup> Measured through Water Outlook.

<p><i>*Maintenance of the reticulation network</i></p> <p>The percentage of real water loss from the Council's networked reticulation system<sup>4</sup></p>	<p>Less than 40%.</p>	<p><i>Not yet available</i></p> <p>This is calculated during the Annual Report.</p>
<p><i>*Demand management</i></p> <p>The average consumption of drinking water per day per resident within the District</p> <p>Note: This includes all water released from the urban treatment plants, <u>irrespective of whether it is used for residential, agricultural, commercial or industrial purposes.</u></p>	<p>600 litres per person per day</p> <p><i>In 2018/19, the average daily consumption of drinking water per day per resident was 357L.</i></p>	<p><i>Not yet available</i></p> <p>This is calculated during the Annual Report</p>

Level of Service		
Be responsive to reported faults and complaints		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p><i>*Fault response time</i></p> <p>Where the Council attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following <i>median times</i> are measured</p> <p>(a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p> <p>(c) attendance for non-urgent call-outs: from the time that the Council receives notification to the time that service personnel</p>	<p>Improved timeliness compared with the previous year.</p> <p><i>2018/19:</i></p> <p>(a) 15 minutes</p> <p>(b) 48 minutes</p> <p>(c) 10 minutes</p> <p>(d) 10 minutes</p> <p>(when recalculated as median times)</p> <p>Request for service system specified standard:</p> <p>(a) 0.5 hour (attendance – urgent)</p> <p>(b) 24 hours (resolution – urgent)</p> <p>(c) 24 hours (attendance –non-urgent)</p> <p>(d) 96 hours (resolution – non-urgent)</p>	<p><i>Achieved pro-rata</i></p> <p>The median times for the reporting period are:</p> <p>(a) 27 minutes</p> <p>(b) 2 hours 16 minutes</p> <p>(c) 41 minutes</p> <p>(d) 1 hour 39 minutes</p>

<sup>4</sup> A description of the methodology used to calculate this must be included as part of the annual report document.

reach the site, and (d) resolution of non-urgent call-outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption		
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<p><i>*Customer satisfaction</i></p> <p>The total number of complaints (expressed per 1000 connections to the reticulated networks) received by the Council about</p> <p>(a) drinking water clarity (b) drinking water taste (c) drinking water pressure or flow (d) continuity of supply, and (e) The Council's response to any of these issues</p> <p>There are 4,268 connections</p>	<p>Total number of complaints is less than the previous year or no more than 13 complaints per 1,000 connections</p> <p><i>In 2018/19 total complaints were 58.21 per 1,000 connections.</i></p> <p><i>In addition, there were 63 complaints about water leaks throughout the network, 55 about water leaks at the meter or toby, 47 requests to replace a toby or meter, and 16 requests to locate a meter, toby or other utility.</i></p>	<p><b>Achieved pro rata</b></p> <p>8.2 complaints per 1000 connections</p> <p>(a) 1.17/1000 (b) 2.1/1000 (c) 1.87/1000 (d) 3.04/1000 (e) nil<sup>5</sup></p> <p>Marton water problems originating at the B and C Dams are a large proportion of all water complaints received.</p>
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Level of Service		
Maintain compliant, reliable and efficient rural water supplies		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Compliance with resource consents	<p>No incidents of non-compliance with resource consents.</p> <p><i>In 2018/19, there were no incidents of non-compliance. Omatane, typically under consented volume was over the limit on 3 July 2018 due to a break in the water main</i></p>	<p><b>Achieved</b></p> <p>Operations at Erewhon, Omatane and Hunterville all complied with conditions of consent</p>
Maintenance of the reticulation network. The percentage of real water loss from the Councils networked reticulation system.	<p>Less than 40%</p> <p><i>To date, however, it has provided impractical to determine this measure because of the use of unmetered flow reticulators and the fact that these are trickle-feed supplies which fill tanks.</i></p>	<p><b>Not yet available</b></p>
<p><i>Fault response time</i></p> <p>Where the Council attends a call-out in response to a fault or unplanned</p>	<p>Fewer requests (per 1000 connections) than previous year</p> <p>(when recalculated as median times)</p>	<p><b>Achieved</b></p> <p>Information from Hunterville scheme</p>

<sup>5</sup> This is intended to refer to complaints about Council's response or resolution of any of the four issues specified. They are not distinguishable within the Council's request for service system but are included in (a) to (d).

<p>interruption to its networked reticulation system, the following median times are measured</p> <p>(a) attendance for urgent call-outs: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(b) resolution of urgent call-outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p>	<p>Specified standard:</p> <p>(a) 24 hours</p> <p>(b) 96 hours</p> <p>2018/19 results:</p> <p>(a) 15 minutes</p> <p>(b) 48 minutes</p>	<p>only as this is the only scheme where servicing is directly managed by Council.</p> <p>(a) 1 hour 24 minute</p> <p>(b) 4 hours 10 minutes</p>
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Level of Service		
Ensure fire-fighting capacity in urban areas		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Random flow checks at the different supplies	99% of checked fire hydrant installations are in compliance	<p><b>Achieved</b></p> <p>No issues recorded in the request for service system.</p>

## Sewerage and the treatment and disposal of sewage

Level of Service		
Provide a reliable reticulated disposal system that does not cause harm or create pollution within existing urban areas.		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p><b>*Discharge compliance</b></p> <p>Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of</p> <p>(a) abatement notices</p> <p>(b) infringement notices</p> <p>(c) enforcement orders, and</p> <p>(d) convictions</p> <p>received by the Council in relation to those resource consents</p>	<p>No abatement or infringement notices, no enforcement orders and no convictions.</p> <p><i>In 2018/19, no infringement or abatement notices were received. No enforcement orders and no convictions were received.</i></p>	<p><b>Not achieved</b></p> <p>A prosecution is proceeding for wastewater discharge into the Hautapu River, Taihape. No other abatement or infringement notices, no enforcement orders and no convictions were received during the year</p>

Routine compliance monitoring of discharge consents	6 out of 7 systems comply  <i>In 2018/19 only 2/7 plants complied.</i>	<b>Not achieved</b>  Ongoing consultation with Horizons continues to occur.  Horizons has yet to undertake and report its annual assessments.
<b>*System and adequacy</b> The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	Not more than one per 1,000 connections.  Fewer overflows than 0.4/100  <i>2018/19 results: 1.49/1000</i>  There are 4,226 sewerage connections in the District.	<b>Achieved pro rata</b>  There were no reported dry weather overflows in the nine months ending 31 March 2020.  0.0/1000

Level of Service		
Be responsive to reported faults and complaints.		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<b>*Fault response time</b> Where the Council attends to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system, the following <i>median times</i> are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and (b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	Improved timeliness compared with the previous year.  (a) 22 minutes (b) 2 hours 34 minutes  Specified standard: Attendance: (a) 0.5 hour urgent (b) 24 hours non-urgent Resolution: (a) 24 hours urgent (b) 96 hours non-urgent  <i>2018/19 results (a) 37 minutes (b) 6 hours 54 minutes</i>  <b><i>Urgent callouts are where sewage is evident</i></b> Note: this mandatory measure does not distinguish between urgent and non-urgent callouts.	<b>Achieved (pro rata)</b>  Urgent: (a) 29 minutes (b) 2 hours 49 minutes  Non Urgent: (a) 15 minutes (b) 5 hours 26 minutes
<b>*Customer satisfaction</b> The total number of complaints received by the Council about any of the following: (a) sewage odour (b) sewerage system faults (c) sewerage system blockages, and (d) the Council's response	Fewer requests (per 1000 connections) than previous year or no more than 5 requests per 1000 connections.  <i>2018/19 results: 5.73/1000</i>	<b>Achieved pro rata</b> The request for service system does not show all complaints for any one incident, so there is potential under-reporting. With that qualification, the year-to-date results are:  (a) 0.24/1000 (b) 0.24/1000

<p>to issues with its sewerage systems<sup>6</sup></p> <p>Expressed per 1,000 connections to the Council's sewerage system.</p> <p>There are 4,226 sewerage connections in the District.</p>		<p>(c) 1.89/1000</p> <p>(d) not yet available</p> <p>i.e. a total of 2.37/1000.</p>
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<sup>6</sup> These are matters relating to the Council's wastewater systems recorded in the request for service system *other than* in (a), (b) or (c) such as complaints about wastewater overflows.

## Stormwater drainage

Level of Service		
Provide a reliable collection and disposal system to each property during normal rainfall		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p><i>*System adequacy</i></p> <p>(a) The number of flooding events<sup>7</sup> that occurred in the District</p> <p>(b) For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the Council's stormwater system)</p>	<p>Fewer requests (per 1000 properties) than previous year.</p> <p><i>2018/19 results: No flooding events</i></p> <p>There are 4,122 properties in the District that pay the stormwater rate.</p>	<p><b>Achieved pro rata</b></p> <p>No reports of any flooding affecting properties.</p>
<p><i>*Discharge compliance</i></p> <p>Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of</p> <p>(a) abatement notices</p> <p>(b) infringement notices</p> <p>(c) enforcement orders, and</p> <p>(d) convictions</p> <p>received by the Council in relation to those resource consents</p>	<p>Not yet applicable.</p> <p><i>Council currently has no resource consents for stormwater.</i></p>	<p><b>Not applicable</b></p> <p>The Council has not been required to have resource consents for any of its stormwater discharges.</p>

Level of Service		
Be responsive to reported faults and complaints		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p><i>*Response time</i></p> <p>The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.</p>	<p>Timeliness noting the severity of the incident(s)</p> <p><i>2018/19 results: there were no flooding events that met the conditions of this measure</i></p>	<p><b>Not applicable</b></p>
<p><i>*Customer satisfaction</i></p> <p>The number of complaints received by the Council about the performance of its stormwater system, expressed per 1,000 properties connected to the</p>	<p>Fewer requests (per 1000 connections) than previous year or no more than in 2016/17. The 2016/17 results were 4.12/1000.</p> <p><i>2018/19 results: 3.6/1000</i></p>	<p><b>Achieved pro rata</b></p> <p>There was 1 call-out during this period, of which 100% were resolved in time.</p> <p>0.24/1000</p>

<sup>7</sup> The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor

Council's stormwater system. 4,122 connections		
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## Community and leisure assets

Level of Service		
Provide a fit for purpose range of community and leisure assets		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Progressive improvement based on the Annual Resident Survey. <sup>8</sup>	<p>(a) Libraries - more than 10% of the sample believes that Council's service is 'better than last year'.</p> <p>(b) Public swimming pools – a greater proportion (than the benchmark) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(c) Sports fields and parks - a greater proportion (than the benchmark) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(d) Public toilets - a greater proportion (than the benchmark) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(e) Community buildings - a greater proportion (than the benchmark) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(f) #Camping grounds - a greater proportion (than the benchmark) or more than 10% of the sample believe that Councils service is getting better.</p> <p><i>2018/19 results</i></p> <p><i>Libraries 35.68%</i></p> <p><i>Public swimming pools 31%</i></p> <p><i>Sports fields and parks 19.05%</i></p> <p><i>Public toilets 9.4%</i></p> <p><i>Community buildings 18.87%</i></p> <p><i>Camping grounds 7.3%</i></p>	<p><i>Not yet available</i></p> <p>Analysis done from the annual residents' survey, May-June 2020.</p>

<sup>8</sup> It is intended to take the sample from the electoral roll for residents. During the previous three years the sample was taken from Council's ratepayer database.



Level of Service		
#compliance with relevant standards		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Swim Centres  All swimming pools have PoolSafe accreditation	Benchmark maintained.  <i>All swim centres to have Poolsafe accreditation.</i>	<b>Achieved</b>  Formal notification of PoolSafe Accreditation was received on 6 March 2020.
Community housing  Council records compliance with the 59 criteria in the rental warrant of fitness programme	Maintaining or improving compliance.  <i>Compliance – 95%</i>	<b>Partly achieved</b>  62 of the 72 units achieved 95% or more compliance.  A further eight units achieved 94% (not achieving 95% due to low scoring in the 'General' condition. These flats were all at Cuba Street, Marton).  The remaining two units scored 81% and 89% primarily due to tenants not using ventilation, causing surface mould.
Occupancy of community housing	95%-100% occupant of whom 70% are superannuitants.  <i>30 June 2019, occupancy was 97% (two units being refurbished) of whom 74% were superannuitants</i>	<b>Achieved</b>  100% occupancy of which 75% were superannuitants
Toilet buildings are well designed, safe and visible – Compliance with SNZ4241:1999 and CPTED <sup>9</sup> (safer design guidelines) for new or refurbished toilets	Meeting the benchmark.  <i>Compliance is 95% or greater</i>	<b>In progress</b>  Code Compliance Certificates achieved for all new toilet buildings (accessible standards).  All locations comply with the CPTED focus areas – physical security, surveillance, movement control, management and maintenance, and defensible space  Accessible car parking has been provided at toilet facilities in town centres.
Levels of service for parks throughout the District consistent with the New Zealand Recreation Association parks Categories and Levels of Service guideline	Increased % compliance with Levels of Service Guideline for all parks with previous year.	<b>In progress</b>  Checklists and inspection sheets developed and in use. .

<sup>9</sup> Crime prevention through environmental design

Secure high use of staffed facilities		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Number of users of libraries and nature of use	<p>An increase in use compared with the benchmark</p> <p><i>In 2018/19:</i>  <i>Bulls: 9758 (0 days unrecorded)</i>  <i>Marton: 37116 (4 days unrecorded)</i>  <i>Taihape: 23468 (53 days unrecorded)</i></p>	<p><b>Achieved pro rata</b></p> <p>Bulls: 11,580 (56 days unrecorded)  Marton: 31,691 (13 days unrecorded)  Taihape: 32,026 (7 days unrecorded)</p>
Number of users of pools	<p>An increase in use compared with the previous year:</p> <p><i>2018/19 season totals</i>  <i>Marton.....21,749</i>  <i>Taihape.....10,403</i></p>	<p><b>Achieved</b></p> <p>Marton 19,997  Taihape 9,649</p> <p>Note: Swim Centres closed 33 days early due to COVID-19</p>

## Rubbish and recycling

Level of Service		
Make recycling facilities available at waste transfer stations for glass, paper, metal, plastics, textiles and greenwaste. Special occasions for electronics (e-waste). Council intends to continue the operation (under contract) of existing urban waste transfer stations – Ratana, Bulls, Marton, Hunterville, Mangaweka and Taihape.		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Waste to landfill (tonnage) <sup>10</sup>	Less tonnage to landfill than previous year  <i>In 2018/19, 4,720 tonnes went to the landfill.</i>	<b>Not achieved pro rata</b> 3,727 tonnes went to the landfill
Waste diverted from landfill (tonnage and (percentage of total waste) <sup>11</sup>	Percentage of waste diverted from landfill 22%.  <i>In 2018/19, a total of 1,419.5 tonnes (or 23.1%) of waste was diverted.</i>	<b>Achieved pro rata</b>  1,090 tonnes of waste diverted i.e. 23.1% diversion  Greenwaste..... 512.9 tonnes Glass..... 248.3 Metals..... 162.3 Paper..... 118.7 Plastics.....45.1 Tyres..... 0 e-waste..... .1.6 Haz waste..... ..1.8

<sup>10</sup> Calibrated records maintained at Bonny Glen landfill.

<sup>11</sup> Records maintained at waste transfer stations

## Environmental and regulatory services

Level of Service		
Provide a legally compliant service		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Timeliness of processing building consents and resource consents	<p>Building consents – 98%</p> <p>Recourse consents – 98%</p> <p><i>In 2018/19, 79% of building consents and 75% of resource consents were issued within the prescribed time</i></p> <p><i>There were 378 building consents and 63 resource consents.</i></p>	<p><b>Partly achieved</b></p> <p>94% of building consents and 80% of resource consents were issued within the prescribed times.</p> <p>There have been 195 building consents and 72 resource consents (21 land use, 12 permitted boundary and 36 subdivisions, 3 Certificate of Compliance) processed</p> <p>198 Code Compliance Certificates were issued, 98% on time</p> <p>No abatement or infringement was issued, but there were 5 Notices to Fix.</p> <p>100 inspections of potentially earthquake-prone buildings were done</p>
Possession of relevant authorisations from central government <sup>12</sup>	<p>Accreditation as a building consent authority maintained</p> <p>Functions of a registration authority and role of a recognised agency under the Food Act not subject to Ministerial Review.<sup>13</sup></p>	<p><b>Achieved</b></p> <p>Council's accreditation was confirmed for two years from February 2019.</p> <p>Functions undertaken by Whanganui District Council on behalf of Rangitikei District Council.</p>

<sup>12</sup> Excluding general authorisation through legislation where no further formal accreditation is specified

<sup>13</sup> Food Act 2014, s. 185. This added since the measure is an annual review of relevant documents.

Level of Service		
Provide regulatory compliance officers		
Timeliness of response to requests for service for enforcement call-outs - animal control and environmental health	<p>% timeliness of response – this will be the benchmark for subsequent years.</p> <p><i>In 2018/19, 89% were responded to in time and 80% were completed in time.</i></p> <p>For animal control, priority 1 (urgent) callouts (dog attack, threatening dog or stock on road) require response within 30 minutes and resolution within 24 hours; priority 2 (i.e. non-urgent) callouts require response within 24 hours and resolution within 96 hours.</p> <p>For environmental health, there are varying times – for noise complaints, a response is required within one hour, for food issues, it is within 24 hours.</p>	<p><b>Achieved</b></p> <p>85% of callouts responded to in time; 69% were resolved in time.</p> <p>There were 292 urgent call-outs for animal control of which 287 were responded to in time</p> <p>There were 473 non-urgent call-outs for animal control of which 437 were responded to in time</p> <p>There were 198 urgent call-outs for environmental health of which 130 were responded to in time</p> <p>There were 124 non-urgent call-outs for environmental health of which 66 were responded to in time</p> <p>Of the 765 call-outs for animal control, 581 were resolved in time</p> <p>Of the 322 call-outs for environmental health, 167 were resolved in time</p>

## Community well-being

Level of Service		
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins		
Measure	Target for 2019/20	Actual July 2019 – March 2020
<p>Partners' view of how useful Council's initiatives and support has been (annual survey)<sup>14</sup></p> <p>The focus for the survey is those community groups within the District with whom the Council has worked. So, this excludes shared services or other contractual arrangements with other councils. It also excludes direct collaboration with central government agencies although, where these are also involved with community organisations and groups within the Rangitikei, they are invited to participate in the annual survey.</p>	<p>A greater proportion (than in the benchmark) or more than 10% of the sample believes that Councils service is getting better.</p> <p>Increased % satisfaction compared with previous year.</p> <p><i>In 2018/19, 40% thought Council's service is getting better, 60% thought it about the same, no one thought it was worse or did not know how to rate this</i></p>	<p><b>Not commenced</b></p> <p>A survey has yet to be undertaken for 2020</p>

Level of Service		
Identify and promote opportunities for economic growth in the District		
Measure	Target for 2019/20	Actual July 2019 – March 2020
Rangitikei Districts GDP growth compared to the average of similar district economies. (Ruapehu, Tararua, Manawatu and Otorohanga)	<p>Greater than 1% against last financial year compared to the mean of similar district economies.</p> <p><i>2018/19 results: 1.145% growth for similar districts vs 1.6% in Rangitikei</i></p> <p><i>2019/2020 Results: 2.55% growth for similar districts vs 3.3% in Rangitikei</i></p>	<p><b>Achieved</b></p> <p>The 'similar district' mean growth was 2.55%, GDP growth in Rangitikei was 3.3%</p> <p>Nationally, there was 1.7% growth in GDP</p>
Rangitikei District's earnings data growth compared to the average of similar districts (Ruapehu, Tararua, Manawatu and Otorohanga)	<p>Greater than or equal to 1% range from the last financial year compared to the mean of similar district economies.</p> <p><i>2016/17 results: Rangitikei- 3.38% vs mean of 4.02% for similar districts</i></p> <p><i>2018/2019 results Rangitikei - 4.7% vs mean of 3.75% for similar districts</i></p>	<p><b>Achieved</b></p> <p>Rangitikei's earnings data growth was 4.7% compared with the 3.75% mean for similar districts.</p>
The number of visits and unique visits to rangitikei.com	An increase in the number of visits and unique visits to rangitikei.com compared to the benchmark.	<p><b>Achieved pro rata</b></p> <p>The benchmark is inflated because of work undertaken by Council staff when</p>

<sup>14</sup> Groups which are targeted for consultation:

- Participants in Path to Well-being Theme Groups
- Public sector agency database
- Participants in other partnership programmes that involve Council

	<p><i>Benchmark 2016/17 results:</i></p> <ul style="list-style-type: none"> <li>• Visits to Rangitikei.com - 83,831</li> <li>• Unique visits to Rangitikei.com - 25,401</li> </ul> <p><i>2018/19 results: visits – 104,666; unique visits – 68,033</i></p>	<p>assuming management of the site:</p> <p>For the period of this report Visits: 82,631 Unique visits: 46,873</p>
<p>A greater proportion of young people living in the district are attending local schools.</p>	<p>An increase in the number of enrolments compared with the benchmark.</p> <p><i>Benchmark 2016/17 results:</i></p> <ul style="list-style-type: none"> <li>• School Enrolments – Years 9 – 13 = 653</li> <li>• Total number of High School Youth = 1054</li> </ul> <p><i>2018/19 results: year 9-13 = 606</i> <i>2019/2020 results: year 9-13 – 581</i></p> <p><i>Information obtained from <a href="http://www.educationcounts.govt.nz">www.educationcounts.govt.nz</a></i></p>	<p><b>Not achieved</b></p> <p>2019/20 result for year 9-13 is 581 students, i.e. 96% of the numbers last year.</p> <p>This is taken from the Ministry of Education's enrolment data for 1 July 2019.</p>

#### Level of Service

Provide a safe and relevant community space, acting as a gateway for skills and social development, improving educational, training or employment access, and improving access for youth related social services

Measure	Target for 2019/20	Actual July 2019 – March 2020
Partners view of how useful Councils activity in youth space facilitation and advocacy has been	Very satisfied – 70%	<p><b>Not commenced</b></p> <p>Youth spaces have been developed in both Marton and Taihape, and use monitored. Rangitikei Youth Council (a Committee of Council), meets monthly during the school year. However, a survey of partners' view on the youth spaces is yet to be undertaken.</p>

#### Level of Service

Ensure competency in discharging Civil Defense responsibilities

Measure	Target for 2019/20	Actual July 2019 – March 2020
Timing of self-assessment when the emergency Operations Centre is activated and of continued civil defense training exercises.	<p>(a)Self-assessment undertaken and responded to within four months of Emergency Operations Centre Activation.</p> <p>At least one exercise undertaken each year involving at least half of Council staff.</p>	<p><b>Achieved/ongoing</b></p> <p>Introductory sessions held for all staff, with request to undertake online assessment.</p> <p>Some staff were able to use these skills during the welfare response to COVID-19.</p>

# Attachment 9



# REPORT

**SUBJECT: Administrative Matters – May 2020**

**TO: Council**

**FROM: Peter Beggs**

**DATE: 19 May 2020**

**FILE: 5-EX-4**

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## **1 COVID 19**

- 1.1 Over the past month the Pandemic Internal Management Team (IMT) has continued, under the direction of the Civil Defence Controller (a role shared between myself and Johan Cullis) with welfare remaining its major focus. This entailed working with other agencies to undertake grocery shopping and delivery of food parcels and complying with the procedures and reporting required by the National Emergency Management Agency. Demand for this assistance during the Alert Level 3 period was less than during Alert Level 4.
- 1.2 Since Alert Level 2 came into effect, welfare is being increasingly managed by the Ministry of Social Development. Council's emphasis has shifted from response to recovery, which aligns to the end of the declared state of national emergency on 13 May 2020 and its replacement by the notice of a national transition period which may be up to 90 days but may be extended or terminated earlier.<sup>1</sup>
- 1.3 Council was able to open most of its facilities from 18 May 2020, but putting in place safeguards to ensure the required social distancing and hygiene.
- 1.4 Council meetings will continue as scheduled but will be by Zoom because the current social distancing requirements will not allow a full attendance of Elected Members, together with relevant staff and interested members of the public, in the Marton Council Chamber. The meetings (except the public excluded session)

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<sup>1</sup> A National Transition Period supports a transition from an emergency response into the initial recovery phase. A National Transition Period provides the National Recovery Manager and others access to special powers designed to assist with recovery (rather than response). The powers available under a National Transition Period are similar to the powers available under a State of Emergency, although not as extensive.

Transition Period powers enable recovery managers to, among other things:

- provide for the conservation and supply of food, fuel and other essential supplies
- require information from persons
- direct persons to stop any activity that may cause, or substantially contribute to the consequences of the spread of COVID-19, or prevent or substantially hinder recovery.

Police constables can also exercise powers during a transition period.

will be live-streamed to Council's Facebook page. So long as the Epidemic Preparedness (COVID-19) Notice 2020 remains in effect, all Elected Members may fully participate in a meeting (including voting) by audio-visual means, and any such participation counts in determining whether the meeting has a quorum.<sup>2</sup> Because Council is able to meet lawfully, the additional delegation to the Chief Executive (acting in prior consultation with the Mayor or Deputy Mayor or Chair of the relevant Council committee) approved on 24 March 2020 no longer applies.

- 1.5 The Epidemic Preparedness (COVID-19) Notice 2020, in force from 25 March 2020, expires after three months unless extended or ended earlier.
- 1.6 Unless ended soon, that Notice affects the timing of the next meetings of Council committees, including Te Rōpu Ahi Kā, community committees, rural water supply management subcommittees and reserve management committees: at its meeting on 30 April 2020, Council resolved that such bodies would recommence two weeks after the Epidemic Preparedness (COVID-19) Notice expires or revoked.
- 1.7 The Pandemic IMT will be undertaking a review of Council's response during the weeks of the Covid19 response alerts (particularly Level 4 and Level 3). This will give us an opportunity to look at things that worked well and those aspects that we can improve: both will help build Council's civil defence capability and earmark further training and or changes to systems.

## **2 Remits to Local Government New Zealand Annual General Meeting**

- 2.1 Each year, Local Government New Zealand (LGNZ) asks every council to consider what would be beneficial changes by central government for the local government sector. The suggestions (called 'remits') proposed at LGNZ's 2019 AGM are published at: <https://www.lgnz.co.nz/assets/b669b814a0/2019-AGM-Remits.pdf>
- 2.2 Any remit considered at the AGM must first be adopted by a council and then find support from other councils, usually following discussion at a LGNZ Zone meeting. Rangitikei is part of Zone 3.
- 2.3 Staff will undertake supporting research and put into the prescribed format any remits which are agreed at this meeting, for further consideration (and adoption) at Council's next meeting on 25 June 2020. The adopted remits will then be forwarded to the Zone 3 secretary, who will circulate them to other councils in Zone 3. Prior to the LGNZ AGM (scheduled for 20 November 2020), Council will

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<sup>2</sup> Pre-COVID-19, the Mayor could permit audio-visual participation (including voting) at a Council meeting but such participation did not count as a quorum. (Local Government Act 2002, Schedule 7, clause 25A and Standing Orders 13.11-13.13) This meant at least three Elected Members had to be in the Chamber for a Council meeting to proceed.

know which of Rangitikei's remits have been accepted, along with those proposed by other councils.

### **3 District Plan Change update**

- 3.1 The hearing will start on Wednesday 17 June 2020 at 9.00 am. It will continue into Thursday 18 June 2020 and (if necessary) Friday 19 June 2020. A copy of the Hearing Commissioner's minute advising these dates and relevant procedures to submitters is attached as Appendix 1.
- 3.2 Under the Resource Management Act 1991, a hearing is a formal semi-judicial process, but will be conducted as informally as possible, consistent with the procedures specified in the Act.
- 3.3 Preparation for the hearing is on the basis that the country (or this region) will still be at Alert Level 2 on 17 June 2020. This means that not all submitters can be in the Chamber at the same time; the Committee Room will be used as a holding area to which the proceedings will be live-streamed. In addition, the hearing proceedings will be livestreamed to Council's Facebook page as no members of the public who are not submitters or the media can be allowed into the Chamber under the current social distancing rules.

### **4 Workforce Development Pilot**

- 4.1 Rangitikei District Council was successful in securing funding for the Mayor's Task Force for Jobs (MTJF) Community Recovery Pilot supported by the Ministry of Social Development (MSD). This pilot was offered to four councils with populations of 20,000 or less, the others being Ōpōtiki, South Wairarapa and Central Hawkes Bay. The \$100,000 funding is to assist with employment of 30 people into Small and Medium Enterprises (SME's) either casual, part-time or full-time by 30 June 2020. The target group for this programme are New Zealanders displaced from their employment due to COVID-19, with a focus on youth not in education, employment, or training (NEETS).

### **5 Submissions for endorsement**

- 5.1 At Council's extraordinary meeting on 8 May 2020, Council considered the draft submission prepared by the Manawatu-Whanganui Regional Transport Committee to the draft New Zealand Rail Plan, due on 11 May 2020. The meeting resolved to endorse that draft submission subject to a section being added (in section 3.3) on the Marton Rail Hub, to be prepared by the Chief Executive in consultation with His Worship the Mayor. The amendments drafted were incorporated into the final submission, which is attached as Appendix 2.
- 5.2 On 8 May 2020, Council became aware that Horizons Regional Council was inviting feedback (by 17 May 2020) on its Summary document which sets the scene for that Council's 2020/21 Annual Plan:

<https://www.horizons.govt.nz/getattachment/Publications-Feedback/Current-Consultation/Annual-Plan-2020-21/2020-21-Annual-Plan-summary-document.pdf?lang=en-NZ>

- 5.3 Recognising the need to acknowledge what Horizons does, a submission was prepared and co-signed by the Mayor and the Chief Executive. It is attached as Appendix 3 and a recommendation is included for Council to endorse that action.
- 5.4 An additional sentence regarding passenger transport was incorporated into the final submission made by the Manawatu-Whanganui Regional Transport Committee to the draft Government Policy Statement on Land Transport.

## **6 Wastewater discharge into the Hautapu River**

- 6.1 Following an informal meeting with Horizons Regional Council, Rangitikei District Council's legal representative attended the Taihape District Court on 18 May 2020: there were no formal proceedings other than advice that a further Court hearing is scheduled for 8 June 2020. By that time it is anticipated that Horizons will have decided on Rangitikei District Council's suggestions to give greater precision to the prosecution.

## **7 Putorino landfill**

- 7.1 The COVID-19 alert requirements have prevented progress being made in the past month

## **8 Provincial Growth Fund application**

- 8.1 The application for the Marton Rail Hub has now been formally submitted. COVID-19 has caused a shift in the priorities of the Fund. This meant some changes to the application document and additional detail.
- 8.2 In addition, application has been made for the Scotts Ferry stormwater upgrade and the new Bulls water reservoir, as both projects comply with the priorities of the Fund.

## **9 Walton Street subdivision, Bulls**

- 9.1 Keith Hay Homes anticipate starting site preparation on 27 May 2020.

## **10 Annual Residents' Survey**

- 10.1 This will have a soft launch on 27 May 2020, followed by publicity in the various community news bulletins and social media.

- 10.2 While responses through SurveyMonkey are encouraged, paper forms will be available at Council offices and libraries and downloadable from the Council website. The closing day is 29 June 2020.

## **11 Branding**

- 11.1 During the past year, Council has produced a number of videos promoting various events and the District as a whole. The release of the district promotion video and the refurbished website for Rangitikei.com we awaiting new branding before launch. Staff had scheduled a workshop with Elected Members to consider the branding options prior to COVID-19, but that was unable to take place.
- 11.2 With domestic tourism being an important aspect of stimulating the economy it is timely to get this video out to market. It is proposed that a group of Elected Members be delegated to work with staff in finalising and approving the branding.

## **12 Project Central Wind**

- 12.1 Meridian Energy's consent for a wind farm on land near Rangitikei District's boundary with Ruapehu District Council will formally lapse. However, Meridian's Chief Executive has recently advised plans to apply for a new consent before the end of 2020. That letter is attached as Appendix 4.

## **13 Road closures**

- 13.1 Council has received an application to close the sections of Broadway, Marton (between, but not including the two roundabouts) on 27 June 2020, 8.30 am to 10.30 am, for Open Doors. This timing means that any objections to the proposed closure will need to be heard by the Mayor, the Deputy Mayor and the Chair of Assets/Infrastructure Committee (rather than being considered by the next Council meeting) and a recommendation to that effect is included

## **14 Archives Central**

- 14.1 The most recent newsletter is attached as Appendix 5.

## **15 Service request reporting**

- 15.1 The summary report for first response and feedback, and resolutions (requests received in March 2020) is attached in Appendix 6.

## **16 Elected Members attendance**

- 16.1 Elected Members attendance to date of publicly notified meetings for the 2019/22 triennium is attached as Appendix 7

## **17 Staff**

- 17.1 Ashley Takimoana has transferred wholly to work on property issues with the Community & Leisure Services team. Her previous duties as Office Assistant is being handled by Kay Dale.
- 17.2 Liz Whitton, currently a Property Compliance Officer with the Community & Leisure Services team, will be transferring in June 2020 to the Regulatory team as a Resource Consent Planner
- 17.3 Aldo Fehr has returned full-time to his Building Officer duties. Arno Benadie will be the Project Manager for the new Bulls Community Centre until its completion.

## **18 Recommendations:**

- 18.1 That the report 'Administrative Matters – May 2020' to the 28 May 2020 Council meeting be received.
- 18.2 That the Chief Executive arrange supporting research and put into the prescribed format for further consideration (and adoption) at Council's next meeting on 25 June 2020, the following remits to be proposed to the Local Government New Zealand 2020 Annual General Meeting: .....
- 18.3 That Council endorses the submission made by His Worship the Mayor and the Chief Executive to Horizons Regional Council's 2020/21 Annual Plan.
- 18.4 That ....., ..... and ..... be delegated to work with Council staff in finalising and approving the branding for the District promotional video and [www.rangitikei.com](http://www.rangitikei.com)
- 18.5 That objections to the proposed closure of a section of Broadway, Marton on 27 June 2020 for Open Doors be heard by the Mayor, the Deputy Mayor and the Chair of Assets/Infrastructure Committee.

Peter Beggs  
Chief Executive

# *Appendix 1*

## **Minute #4 of Independent Commissioner**

### **DIRECTION ON AMENDED HEARING & EVIDENCE CIRCULATION**

#### **1. Introduction**

I have been appointed by the Rangitikei District Council as an Independent Hearing Commissioner to hear submissions and make a determination on the proposed plan change to rezone approximately 217 hectares of land to the southeast of Marton from Rural to Industrial.

This minute confirms the new dates for the hearing, the venue, the revised timeline for the circulation of evidence prior to the hearing, where to view evidence, an outline of the conduct of the hearing, and information about hearings.

#### **2. Hearing details**

The hearing has been rescheduled as follows:

##### **Hearing details**

**Location:** Council Chambers  
Rangitikei District Council Offices  
46 High Street  
Marton

**Date:** Wednesday 17 June 2020  
Thursday 18 June 2020  
Friday 19 June 2020 (if required)

**Time:** 9.00am start

#### **3. Submission of Expert Evidence**

The 2015 Amendment to the Resource Management Act (RMA) set out revised procedures for the pre-exchange of evidence before a hearing (section 103B). These procedures are now a requirement for the exchange of all expert evidence to be presented at hearings.

The following is the revised timeline for the submission of evidence:

##### ***Council report and supplementary evidence***

In accordance with s103B(2) of the RMA, a copy of the Council's evaluation report prepared by the Council's planning adviser was provided to all parties on Friday 6 March 2020.

The Council is to circulate any supplementary evidence on or before 5pm Tuesday 2 June 2020.



### ***Submitters' evidence***

A person who has made a submission and who is intending to call expert evidence must provide briefs of this evidence to the Council at least 5 working days before the hearing (RMA section 103B(4)): this would be no later than 5pm Tuesday 9 June 2020.

Non-expert evidence (including submitter lay evidence and any legal submissions) should be tabled and read aloud on the day that the relevant party appears at the hearing.

## **4. Viewing Evidence**

In addition to the electronic circulation of information, the Council is required (RMA section 103B(5)) to make all briefs of evidence available at its offices as follows:

- any evidence/reports prepared for the Council, to any person who made a submission and stated a wish to be heard, and
- any submitter's evidence, to any other person who made a submission.

To meet this requirement, a copy of the Council planner's evaluation report and of any expert evidence provided by submitters will be made available at the Rangitikei District Council offices from the dates set out above. The Council will give written or electronic notice that evidence is available at its office to each person to whom the evidence is to be made available (section 103B(6)).

## **5. The Hearing**

Under the RMA, a hearing is a formal semi-judicial process, but will be conducted as informally as possible, consistent with the procedures specified in the Act. All parties will have a fair and reasonable opportunity to present their submissions.

Pursuant to s41C(1) of the RMA, the hearing of expert evidence will be conducted in the following manner:

- I will take the section 42A report and all pre-circulated evidence as read – there will be no need for persons to read out pre-circulated information
- Experts will be given an opportunity to draw to my attention the key points in their evidence: this includes the Council's evaluating planner at the beginning of the hearing.
- No new evidence shall be introduced, unless it is specifically in response to matters raised in other pre-circulated briefs of evidence supplied by another party – in such cases, the new evidence shall be presented in written form as an addendum to the primary brief of evidence and it may be verbally presented by the witness, and
- I may then question the witness – there is no cross-examination by other parties.

At the hearing, following introductory comments by the Council's reporting planner, the submitters will have an opportunity to talk to their submission. The Council will then have the right-of-reply, which may be given at the hearing or, if it needs to be written, be circulated following the hearing.

During the hearing itself, I wish to avoid repetition of common issues raised by submitters and therefore encourage submitters to present together in support of each other's submissions where there are common issues.

A draft timetable for the hearing is attached to this minute.

In relation to the current Covid-19 situation, the District Council will make a plan for conducting the hearing that complies with the Government's Level 2 directions: these may well ease prior to that date. Depending on distancing and gathering requirements at the time, at this stage, it may involve

use of the Council Chamber, combined with the use of the adjacent meeting room, to which the hearing could be live-streamed to provide the ability for submitters to observe remotely. The District Council will issue procedures closer to the date of the hearing.

## **6. Information on Hearings**

A useful guide to the conduct of plan change hearings can be found at:

<https://www.mfe.govt.nz/publications/rma/everyday-guide-rma-appearing-council-plan-or-plan-change-hearing>.

## **7. Site visit**

I undertook a site visit on Tuesday 3<sup>rd</sup> March 2020. I may undertake a further site visit during or after the hearing should it appear necessary.

## **8. Enquiries or Correspondence**

Any enquiries or correspondence on the hearing should be directed through Charlie Hopkins via –  
[charlie@thecatalystgroup.co.nz](mailto:charlie@thecatalystgroup.co.nz)



**Robert Schofield**  
Independent Commissioner

Dated this 21<sup>st</sup> May 2020

# *Appendix 2*

21 May 2020

TTP0201  
LMS

Ministry of Transport  
PO Box 3175  
WELLINGTON 6140

Attn: draft Rail Plan team

Email only to: [DraftNZRailPlan@transport.govt.nz](mailto:DraftNZRailPlan@transport.govt.nz)

Dear sir or madam,

**DRAFT NEW ZEALAND RAIL PLAN – MANAWATU-WHANGANUI REGIONAL TRANSPORT COMMITTEE SUBMISSION**

Thank you for the opportunity to provide feedback on the draft New Zealand Rail Plan (Rail Plan).

This feedback is made on behalf of the Manawātū-Whanganui Regional Transport Committee (RTC) which consists of representatives from:

- Horizons Regional Council;
- Horowhenua District Council;
- Manawatu District Council;
- Palmerston North City Council;
- Rangitikei District Council;
- Ruapehu District Council;
- Tararua District Council;
- Whanganui District Council; and
- The New Zealand Transport Agency

The Manawātū-Whanganui Region encompasses a broad area extending from south of Levin to north of Taumarunui and across to the east. Given the central location of the region, it is an important conduit of freight and people around the North Island. There are key transport corridors, both road and rail, within the region.

The RTC **strongly supports** the integration of rail into the land transport planning and investment framework. Rail is an integral part of the land transport network and with adequate planning and investment will be key to achieving the outcomes sought in the draft GPS.

## **1. General**

On the whole, the RTC generally **supports** the strategic direction and intent of the draft Rail Plan and makes the following comments and observations in relation to the draft document for the Ministry's consideration.

The RTC notes that the draft Rail Plan was developed prior to the impacts of Covid-19 being fully realised. The RTC is aware that the effects and subsequent economic impacts mean that both central and local government are having to re-prioritise their programmes to drive economic recovery. Given the role

movement of freight will play in economic recovery, the RTC is interested to understand whether investment in the rail network will be increased to help support development of rail and supporting infrastructure to increase freight movement by rail. The RTC see a real opportunity to fast-track freight movement by rail in our Region due to the connections with key rail freight networks to Wellington, Auckland, Gisborne and New Plymouth. Development of the proposed KiwiRail Central North Island Freight Hub and will be key to achieving a secure and efficient distribution point for New Zealand, particularly in the North Island. However, the RTC also wishes to note that critical to the success of the Rail Hub (and any other rail hub in the region) will be development and maintenance of secure and efficient road connections, in this case the proposed Regional Freight Ring Road. It is important that the Rail Plan and GPS are aligned in this space.

Regarding the structure of the draft Rail Plan, the RTC acknowledges that the Plan does not provide a definitive list of investments for rail over the next decade or provide a funding commitment for any projects that are listed. However, the RTC notes that mention of these projects and timing provides a strong signal of Government's commitment to rail and will inform future funding decisions through both the Rail National Investment Plan (RNIP) and to some extent the GPS. For this reason, the RTC considers that the draft Rail Plan should take a further step and identify the high level priorities and opportunities for every region in the Country both in the short and long term, rather than focusing on the major metropolitan areas.

## 2. Strategic priorities – Part A (planning and funding framework)

The RTC **supports** the strategic priorities within the draft Rail Plan and **agrees** that rail contributes significant value to New Zealand and if performing well, will deliver positive social, economic and environmental benefits. Good planning and investment into this system will also realise the GPS goals

The planning and funding framework outlined in Part A is a good start and is clearly explained. The RTC **generally supports** the proposed planning framework and makes the following notes:

- The RTC **requests** that all regions be given the opportunity to provide feedback on the RNIP in its draft form. The RNIP outlines KiwiRail's planned three year investment, so early engagement will be key to understanding any proposed projects within each region and therefore planning/providing for these when developing or reviewing Regional Land Transport Plans (RLTPs).
- The RTC understands the reasons behind the Government's focus on the Wellington and Auckland metropolitan rail networks and the planning framework that is proposed for these areas. However, the RTC wishes to signal our **concern** that this focus is too narrow and will mean that investment opportunities outside these regions will be missed due to lack of funding. Given the Horizons' region's connection to Wellington in particular, the RTC is **concerned** that inter-regional rail opportunities in our region will not be adequately planned or invested in under the current approach.
- The RTC **suggests** that the draft Rail Plan's consideration of future opportunities be expanded to include recognition that increased passenger travel within and between regions will contribute to reduction of carbon emissions and is a more sustainable alternative to private cars. To provide for this, the RTC notes the current funding model for passenger rail and including non-metro passenger rail model would likely need to be reviewed.

To re-iterate, the RTC **considers** rail an important part of the land transport network and if planned and adequately invested in, will play a key role in improving New Zealand's freight connections, passenger travel options, road safety and mitigating the effects of climate change. The key here is that this is applied across the Country and not just in major metropolitan areas, to avoid the system becoming disjointed.

## 3. Strategic Priorities – Part B (investment priorities for rail)

The RTC **generally supports** the strategic investment priorities outlined in the draft Rail Plan. As noted above, the RTC understands that the draft Rail Plan does not provide a complete list of investments for rail over the life of the Plan, however there are some investment opportunities mentioned that pertain specifically to the Horizons region which we wish to make comment on.

- 3.1. **Central North Island Freight Hub:** Page 27 outlines a list of key priorities for investment over the next decade. Given the level of effort and the benefits associated with the Central North Island Freight Hub identified for Palmerston North, the RTC **requests** that this project be explicitly identified on the list of key priorities on:

- page 27, or the future opportunities listed on page 28 and 31 of the draft Rail Plan.
- the RTC is **pleased** to note the Central North Island Freight hub is specifically mentioned under the “enabling regional development and connectivity through the PGF” as an investment priority. However, reference to key regional development projects should be mentioned throughout the Plan as they will be key to the success of improving use of Rail and subsequently economic recovery throughout the country.

- 3.2. **Capital Connection Passenger Rail Service:** The RTC is pleased to see the Capital Connection passenger service between Wellington and Palmerston North identified within the “Enhanced Inter-regional services” strategic priority. The Capital Connection is a critical and well-used service which connects people in the Horizons region with Wellington and vice versa. The RTC supports the comments that the service runs close to capacity, with approximately 135,000 passenger trips per year, but currently uses older rolling stock which is nearing its end of life and needs to be either refurbished or replaced.

The RTC wishes to re-inforce that investment in this service is a high priority in order for the service to continue. At present significant work and expense has gone into securing a short term option to keep the service functioning but additional investment is going to be required to retain this important service beyond 2025.

- 3.3. **Other investment opportunities**

**Whanganui to Castlecliff rail line:** The RTC **supports** reference to the Whanganui to Castlecliff rail line as an investment priority. Upgrades to this line are necessary to support resilience and reliability in this area.

**Dannevirke log hub:** The RTC **supports** the construction of a log hub in Dannevirke as an investment priority. This will significantly improve the impacts the region sees on our roads from forestry and logging activities.

**Marton Rail Hub:** The RTC **advises** that a project to construct a rail hub at Marton is under consideration by the Provincial Growth Fund. This project is associated with the development of a bioforestry plant and a district plan change to create a new industrial zone of 207 hectares. This will provide employment opportunities, facilitate movement of logs from the central North Island by rail to Wellington and provide opportunities for adding value and sustainable products from logs.

Given the opportunities associated with the Marton Rail Hub and on the basis that it is being considered by the PGF, the RTC **requests** this project be included in either the list of ‘Investment Priorities’ or ‘Future Opportunities’ on page 41 of the draft Rail Plan.

**Levin Rail Hub:** The RTC wishes to highlight another rail investment opportunity in our region, the Levin Rail Hub and advancing a Rail Station Access Plan for the Levin Station. These projects will identify measures to improve access, integration and functionality of the

Levin Station and improve connections to Palmerston North and Wellington. Given the proximity of Levin to Wellington, it would seem logical to include this as part of the consideration of the wider Wellington metropolitan rail network.

**Tourism:** The RTC wishes to highlight that there are areas of the region, specifically Ruapehu which rely heavily on tourism. In this area, there are established rail corridors which could easily be updated and the number of stops increased to provide a travel option for tourists thereby injecting money into the economy for the region.

#### 4. Conclusion

Thank you for the opportunity to provide feedback on the draft Rail Plan. The RTC supports the overall direction the draft Rail Plan. We look forward to seeing the outcomes from this consultation phase and any changes that may be made in response.

We do not wish to be heard in respect of this feedback but welcome any questions of clarification.

If there are any questions, please contact Leana Shirley, Senior Transport Planner on [leana.shirley@horizons.govt.nz](mailto:leana.shirley@horizons.govt.nz) or Rhona Hewitt, Transport Services Manager on [rhona.hewitt@horizons.govt.nz](mailto:rhona.hewitt@horizons.govt.nz)

Yours sincerely,

Rachel Keedwell  
CHAIR  
HORIZONS REGIONAL COUNCIL

# *Appendix 3*





15 May 2020

File Ref: 3-OR-3-12

Rachel Keedwell  
Chair  
Horizons Regional Council  
Private Bag 11025  
Manawatū Mail Centre  
Palmerston North 4442

By email: [haveyoursay@horizons.govt.nz](mailto:haveyoursay@horizons.govt.nz)

Dear Rachel

**Annual Plan for 2020/21**

Thank you for the opportunity to comment on your proposed 2020/21 Annual Plan.

We appreciate the challenge posed by the COVID-19 response alerts and agree with the approach you propose for 2020/21 and the lower rates impact than that projected in the 2018-28 Long Term Plan. The critical engagement with the community, councils and other agencies in the region is with the 2021-31 Long Term Plan, and we hope that Horizons will be able to foster collaboration with that, just as has you have been doing with climate change and economic development.

We wish to acknowledge the critical role played by Horizons during the national state of emergency declared for tackling COVID-19, in particular being the liaison with the National Emergency Management Office and the two District Health Boards in the region. This helped us focus on addressing local issues and needs in the most effective way.

We support the continuing work which you plan in the Sustainable Land Use Initiative, freshwater improvements, river management, biodiversity and biosecurity, and your involvement in regional transport initiatives. We also appreciate the positive engagement of your staff over the consents we need for water takes and waste-water disposal, with emergency management and, with our standing Iwi Advisory Committee, Te Roopu Ahi Kaa.

Yours sincerely

Andy Watson  
**Mayor of the Rangitikei District**

Peter Beggs  
**Chief Executive  
Rangitikei District Council**

*Making this place home.*

# *Appendix 4*

21 May 2020

Peter Beggs  
Chief Executive  
Rangitikei District Council  
Via email

Dear Peter

**Project Central Wind – Resource Consent expiry and ongoing commitment to the site**

As you are likely aware, Meridian's Project Central Wind resource consents comprising 52 wind turbines located near Taihape and issued by Rangitikei District Council, Ruapehu District Council, and Manawatu-Wanganui Regional Council (Horizons Regional Council) expire on 24 May 2020 and 14 June 2020.

As a country, we are now facing significant social and economic challenges due to the COVID-19 pandemic. For many New Zealanders, the impact will have been felt hard already. Meridian, like many New Zealand companies, is committed to supporting the economic recovery from the pandemic and we remain focused on how we can help grow a strong and resilient economy.

Meridian believes that developing renewable energy projects remains the right thing for the New Zealand economy and for the environment. We still regard Central Wind as an excellent site and one we believe can be a strategically significant development, able to contribute to a modern, decarbonised and thriving New Zealand economy.

We recognise that now is not the appropriate time to engage with local communities on the next steps, however we wanted to make it clear that we will still be working on retaining the option for a wind farm development at the Central Wind site.

One of the benefits of wind power technology is that it continues to improve and advance. It is our intention to take advantage of these improvements to make Central Wind as efficient and smart as possible, and to maximise its contribution to the local economy.

We will be moving forward with our plans to apply for a new consent for the site towards the end of this year that reflects these benefits of modern wind farm technology. As always, we will engage with you and other key stakeholders when we begin this process.

If you would like to discuss this further, please email Rebecca Knott, our Renewable Development Manager, in the first instance. [Rebecca.Knott@meridianenergy.co.nz](mailto:Rebecca.Knott@meridianenergy.co.nz).

Yours Sincerely



**Neal Barclay**  
Chief Executive

# *Appendix 5*





# ARCHIVES CENTRAL

## NEWSLETTER

MAY 2020

Issue #52

Welcome to the May 2020 issue of the Archives Central newsletter. We hope that this month's newsletter finds you all well, enjoying a sliver more freedom and the resumption of free-flowing coffee at your favourite barista. The Level 4 lockdown has been well utilised by our staff to work on our backlog, to finish the development of the new Archives Central digital repository and to dig out fresh material for the fan favourite section, This Is Not Health and Safety.

### In this issue:

- CURRENT STATUS
- DIGITAL WORK
- UNSTABLE ARCHIVES
- THIS IS NOT H&S!

Visit Archives Central

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[archivescentral.org.nz](http://archivescentral.org.nz)

## COMBINING OUR PAST CREATING OUR FUTURE

Feilding Aerial - MDC\_00487\_90034

### ARCHIVES CENTRAL - CURRENT STATUS

As we adjust to relaxed restrictions across the country The Team @ Archives Central are performing a mix of home and office work.

While we are able to process requests, work with physical archives and perform digitisation, the Reading Room remains closed to the public and council staff at Alert Level 3. We will keep the public and council members updated via the newsletter, e-mail and our. Please feel free to forward this information and the newsletter on to any interested individuals or parties.

### DIGITAL WORK

As expected, the amount of manual requests received by Archives Central in April dropped significantly as New Zealand underwent 4.5 weeks of historical lockdown.

In contrast, the amount of unique visitors, site visits and page views hit an all-time high (see [statistics](#)). The aerial photographs were heavily accessed, and our Facebook posting of the Manfeild race track garnered a large response via comments and sharing.

These statistics show the importance of maintaining a quality online presence, empowering users to perform research as remote/digital working continues to gain momentum throughout society.

Feilding Aerial - MDC\_00491\_20

### ARCHIVESCENTRAL.ORG.NZ MONTHLY STATISTICS

2845

Unique Visitors

101

5752

Number of Visits

149,141

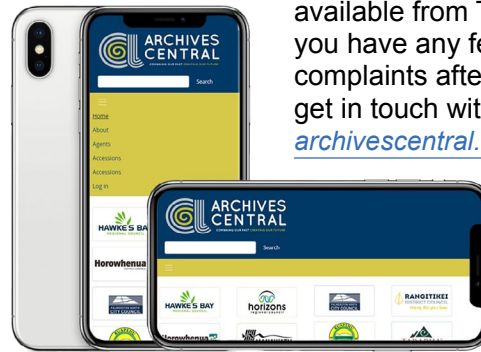
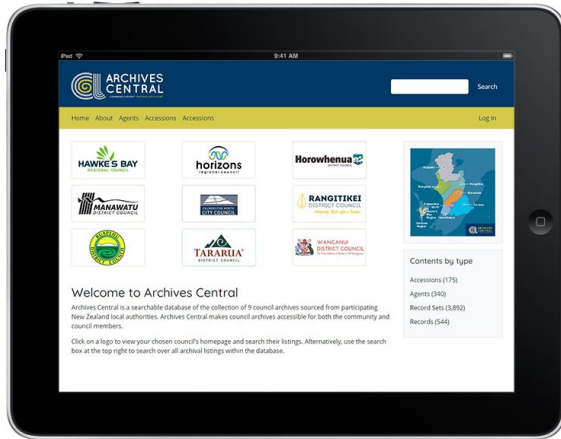
Page Views



## THE NEW ARCHIVESCENTRAL.ORG.NZ

The Team @ Archives Central and open-source software developers Catalyst IT are now approaching the end of the Archives Central digital repository project. We have undertaken a large amount of User Acceptance Testing (UAT) to fine tune the site to be simple to use and as easily accessible as possible. Key developments include advanced search and filter functionality, the ability to easily browse and find individual council series, clearer layout, site navigation and design, and the use of updated image viewers.

If you find the new site is too much of a change, we are continuing support for the Kete site via a subdomain accessible via [this link](#). The old Archives Central site will be hosted, but not updated, for the next few months. A “snapshot” of the Kete site will be taken in situ and archived with Digital NZ. The Team @ Archives Central will continue work on user manuals and make these available online as time progresses.



The new digital repository will be available from Thursday, 14th May. If you have any feedback, comments or complaints after the launch, please get in touch with us at [enquiries@archivescentral.org.nz](mailto:enquiries@archivescentral.org.nz).

## THIS IS NOT HEALTH AND SAFETY!

This month's This Is Not H&S photograph comes to us on behalf of Horizon's Regional Council's extensive slide collection. The Moutoa Sluice Gates and floodway, completed in 1962, are recognised as one of New Zealand's outstanding engineering projects of the 20th century. They still serve as a lynchpin of the vast and growing network of drains, stopbanks and floodgates that comprise the Lower Manawatu Scheme. The gates have more than proved their worth - in their first 40 years to 2002 the sluice gates were opened nearly 50 times. We have all heard the phrase, “walking on a tightrope”, but we think that driving a digger only moderately smaller than the platform it is on takes this to a whole new level!



## UNSTABLE ARCHIVES - RUBBER BANDS



Undeniably convenient and commonly used, rubber bands are one of the least stable of the office commodities. It's volatile polymer chains break down irreversibly, the rubber becoming soft and sticky - adhering to or staining paper - or stiffening and disintegrating into myriad pieces.

When rubber bands are found in a collection, archivists will remove them if possible and replace with archival cotton tape.

VISIT US ON FACEBOOK  
[@ArchivesCentralMWLASSNZ](#)



# *Appendix 6*

## Service Request Breakdown for March 2020 - First Response

Service Requests Department	Compliance overdue	responded in time	responded late	Grand Total
<b>Animal Control</b>	<b>1</b>	<b>75</b>		<b>76</b>
Animal control bylaw matter	1			1
Animal welfare concern		2		2
Barking dog		10		10
Dog attack		1		1
Dog property inspection (for Good Owner status)		5		5
Found dog		7		7
General enquiry		2		2
Lost animal		9		9
Roaming dog		10		10
Rushing dog		6		6
Wandering stock		23		23
<b>Building Control</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>
BCA complaint			1	1
General enquiry	1	1		2
<b>Council Housing/Property</b>	<b>2</b>	<b>11</b>	<b>2</b>	<b>15</b>
Council housing maintenance	1	6	2	9
Council property maintenance		3		3
General enquiry		2		2
Graffiti/vandalism	1			1
<b>Environmental Health</b>	<b>19</b>	<b>8</b>	<b>7</b>	<b>34</b>
Abandoned vehicle		1	2	3
Dead animal		1		1
Dumped rubbish - outside town boundary (road corridor only)	1	2		3
Dumped rubbish - under bridges, beaches, rivers, etc	1			1
Dumped rubbish - within town boundary	2	1		3
General enquiry	5	1		6
Livestock (not normally impounded)	1			1
Noise	7	2	5	14
Pest problem eg wasps	1			1
Vermin	1			1
<b>Footpaths</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>
Footpath maintenance		1	1	2
General enquiry	2			2
<b>General enquiry</b>	<b>2</b>	<b>3</b>		<b>5</b>
General enquiry	2	3		5
<b>Parks and Reserves</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>8</b>
Empty rubbish bins - parks and reserves only		1		1
General enquiry	1	2		3
Maintenance (parks and reserves)		2		2
Water leak - parks and reserves only	1		1	2
<b>Public Toilets</b>		<b>1</b>	<b>2</b>	<b>3</b>
Maintenance (public toilets)		1	1	2
Toilet cleaning issues			1	1
<b>Roads</b>	<b>6</b>	<b>11</b>	<b>5</b>	<b>22</b>
General enquiry	1	3	1	5
Potholes		1		1
Road maintenance - not potholes	4	6	4	14
Road signs (except state highway)	1	1		2
<b>Roadside Trees, Vegetation and Weeds</b>	<b>1</b>			<b>1</b>
Urban trees, vegetation and weeds	1			1
<b>Solid Waste</b>	<b>2</b>	<b>2</b>		<b>4</b>
Waste transfer station	2	2		4
<b>Stormwater</b>	<b>1</b>			<b>1</b>
Stormwater blocked drain (non urgent)	1			1
<b>Street Lighting</b>	<b>5</b>	<b>3</b>		<b>8</b>
Street lighting maintenance	5	3		8
<b>Wastewater</b>	<b>1</b>	<b>1</b>		<b>2</b>
General enquiry		1		1
Wastewater blocked drain	1			1
<b>Water</b>	<b>4</b>	<b>17</b>	<b>2</b>	<b>23</b>
Bad tasting drinking water	1			1
General enquiry		1		1
Location of meter, toby, other utility	1			1
No drinking water supply		3	1	4



Replace meter, toby or lid	1	1		2
Water leak - council-owned network, not parks or cemeteries	1	8		9
Water leak at meter/toby		4	1	5
<b>Grand Total</b>	<b>49</b>	<b>139</b>	<b>21</b>	<b>209</b>

## Service Request Breakdown for March 2020 - Feedback

Feedback Required (Multiple Items)

Service Requests	Feedback						
Department	Email	In Person	Not able to contact	Telephone	Not Provided	Grand Total	
Animal Control		4		4	11	2	21
Building Control					1	1	2
Council Housing/Property					1		1
Environmental Health	2					6	8
General enquiry		3				1	4
Parks and Reserves						1	1
Roads	1				2	3	6
Roadside Trees, Vegetation and Weeds						1	1
Solid Waste						1	1
Street Lighting						1	1
Wastewater		1				1	2
Water		3		1		2	6
Grand Total		3	11	5	15	20	54

## Service Request Breakdown for March 2020 - Resolutions

Service Requests	Compliance			
Department	completed in time	completed late	overdue	Grand Total
<b>Animal Control</b>	<b>44</b>	<b>31</b>	<b>1</b>	<b>76</b>
Animal control bylaw matter			1	1
Animal welfare concern	2			2
Barking dog	9	1		10
Dog attack		1		1
Dog property inspection (for Good Owner status)	5			5
Found dog	6	1		7
General enquiry	2			2
Lost animal	8	1		9
Roaming dog	7	3		10
Rushing dog	2	4		6
Wandering stock	3	20		23
<b>Building Control</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>
BCA complaint		1		1
General enquiry	1		1	2
<b>Council Housing/Property</b>	<b>10</b>	<b>3</b>	<b>2</b>	<b>15</b>
Council housing maintenance	5	3	1	9
Council property maintenance	3			3
General enquiry	2			2
Graffiti/vandalism			1	1
<b>Environmental Health</b>	<b>5</b>	<b>7</b>	<b>22</b>	<b>34</b>
Abandoned vehicle		1	2	3
Dead animal	1			1
Dumped rubbish - outside town boundary (road corridor only)	1	1	1	3
Dumped rubbish - under bridges, beaches, rivers, etc			1	1
Dumped rubbish - within town boundary	1		2	3
General enquiry	1		5	6
Livestock (not normally impounded)			1	1
Noise	1	5	8	14
Pest problem eg wasps			1	1
Vermin			1	1
<b>Footpaths</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>
Footpath maintenance	1	1		2
General enquiry			2	2
<b>General enquiry</b>	<b>3</b>		<b>2</b>	<b>5</b>
General enquiry	3		2	5
<b>Parks and Reserves</b>	<b>6</b>		<b>2</b>	<b>8</b>
Empty rubbish bins - parks and reserves only	1			1
General enquiry	2		1	3
Maintenance (parks and reserves)	2			2
Water leak - parks and reserves only	1		1	2
<b>Public Toilets</b>	<b>1</b>	<b>2</b>		<b>3</b>
Maintenance (public toilets)	1	1		2
Toilet cleaning issues		1		1
<b>Roads</b>	<b>10</b>	<b>6</b>	<b>6</b>	<b>22</b>
General enquiry	3	1	1	5
Potholes	1			1
Road maintenance - not potholes	5	5	4	14
Road signs (except state highway)	1		1	2
<b>Roadside Trees, Vegetation and Weeds</b>			<b>1</b>	<b>1</b>
Urban trees, vegetation and weeds			1	1
<b>Solid Waste</b>	<b>2</b>		<b>2</b>	<b>4</b>
Waste transfer station	2		2	4
<b>Stormwater</b>			<b>1</b>	<b>1</b>
Stormwater blocked drain (non urgent)			1	1
<b>Street Lighting</b>			<b>8</b>	<b>8</b>
Street lighting maintenance			8	8
<b>Wastewater</b>	<b>1</b>		<b>1</b>	<b>2</b>
General enquiry	1			1
Wastewater blocked drain			1	1

<b>Water</b>	<b>13</b>	<b>5</b>	<b>5</b>	<b>23</b>
Bad tasting drinking water			1	1
General enquiry	1			1
Location of meter, toby, other utility			1	1
No drinking water supply	1	3		4
Replace meter, toby or lid	1		1	2
Water leak - council-owned network, not parks or cemeteries	6	1	2	9
Water leak at meter/toby	4	1		5
<b>Grand Total</b>	<b>97</b>	<b>56</b>	<b>56</b>	<b>209</b>

# *Appendix 7*

Date	Meeting	HWTM	Belsham	Ash	Carter	Dalgety	Duncan	Dunn	Gordon	Hiroa	Lambert	Panapa	Wilson
NEW TRIENNIUM 2019-2020													
24/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR
5/12/2019	Audit/Risk	PR	PR		AT	AT	AT		PR	AT	AT	AT	PR
12/12/2019	Assets/Infrastructure	PR	PR	AP	PR	PR	PR	PR	PR	AT	PR	PR	PR
12/12/2019	Finance/Performance	PR	PR	AP	PR	PR	AT	AT	PR	PR	AT	PR	PR
12/12/2019	Policy/Planning	PR	PR	AP	AT	PR	PR	PR	PR	PR	PR	PR	PR
12/12/2019	Council	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	PR
30/01/2020	Council Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
30/01/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
13/02/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR	AT	PR	AP	PR
13/02/2020	Policy/Planning	PR	PR	PR	AT	PR	PR	PR	PR	PR	PR	AP	PR
27/02/2020	Audit/Risk	PR	PR		AT	AT			PR				PR
27/02/2020	Finance/Performance	PA	PR	PR	PR	PR			PR	PR		AP	PR
27/02/2020	Council	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
19/03/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
19/03/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR		PR	PR	PR
19/03/2020	Policy/Planning	PR	PR	PR		PR	PR	PR	PR	PR	PR	PR	PR
24/03/2020	Council - Emergency meeting	PR	PR	ZM	ZM	PR	ZM	PR	PR	ZM	ZM	ZM	PR
23/04/2020	Council - Extraordinary meeting	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	AP	ZM	ZM	ZM
30/04/2020	Council	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM
8/05/2020	Council - Extraordinary meeting	ZM	ZM	ZM	ZM	ZM	ZM	AP	ZM	ZM	ZM	ZM	ZM

PR	Present - is a member of the committee		
AT	Attendance, not on committee but in attendance		
AP	Apology		
	Indicates is not a member of the Committee		
AB	Absent - no apology received		
CB	Not present as on Council business		
ZM	Attended via Zoom		

# Attachment 10

# Memorandum

**To:** Council

**From:** Arno Benadie

**Date:** 22 May 2020

**Subject:** **First Eleven – status, May 2020**

**File:** 5-EX-4

---

This memorandum updates the information presented to the May 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

Due to the national Covid lockdown period, there has been limited progress on the Top 10 projects. Government announced a return to Alert Level 3 by 30 April and Alert Level 2 by 14 May. Progress on most of the Top 10 projects continued to be slow during May.

## **1. Mangaweka Bridge replacement**

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The project is now in the pre-implementation phase. This phase includes land purchase negotiations, planning requirements such as designations and early contractor involvement.

### **Monthly update:**

NZTA Implementation construction funding has been approved. Resource Consent has now been granted. NZTA have provided guidance on how to prepare a MoU between Rangitikei and Manawatu District Councils and Mangaweka Heritage Inc. for the ongoing management of the historic bridge. Legal advice is also being sought on how this matter can be addressed.

Contractors were invited to register their interest in this project at the beginning of the Pre-Implementation Phase. As a result four contractors have had early engagement throughout the design process to ensure the constructability of the new bridge.



On 4th May 2020 these four contractors were invited to submit tenders closing on Thursday 25th June (8 weeks).

Original Project timeframe:

Tender submission: Feb 2020 / March 2020

Tender award: April 2020

Construction: May 2020 – Dec 2021

Currently the project is two months behind the original timeframes due to challenging land purchase negotiations with property owners.

Revised Project timeframe:

Call for tenders on 4th May 2020.

Tender award: June/July 2020

Construction: July/ August 2020 - April 2022

## **2. Marton to Bulls Wastewater centralisation project**

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee’s meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. A draft Memorandum of Understanding prepared by the New Zealand Defence Force is under consideration.

### **Monthly update:**

Work on determining the wastewater characterisation and total loads and flows to the Marton and Bulls WWTPs is ongoing. The search for suitable land is continuing, with no new parcels of land becoming available during May. Work identified by the consenting strategy is progressing. All parties and subject experts involved in this process will meet in June to align their work programmes to avoid any unexpected delays. During Alert Level 3 a sludge survey

of the Bulls and Marton oxidation ponds were completed. This information will inform the work on the expected performance and possible upgrades required to the existing plants.

### **3. Upgrade of the Ratana wastewater treatment plant**

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.

#### **Monthly update:**

We received a reply from the Ministry for the Environment (MfE) regarding our request to change the deed of funding to accommodate a long term lease agreement rather than the current land purchase requirements. MfE requested more detailed information about the legal intent of the long term lease, and to ensure that neither party will be able to terminate the lease agreement before the expiry of the associated resource consent. This information has now been provided to MfE.

### **4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019

- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme.
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment.

#### **Monthly Update:**

The funding agreement between the Ministry of Business, Innovation and Employment and RDC has been signed. According to this agreement we have the following project timelines:

- February 2020 – Funding agreement executed by both parties
- April 2020 – Evidence of appointment of suitable consultants
- Nov 2020 – Draft report
- Dec 2020 – Final Report

RDC and MDC are investigating ways to work together on the development of the Tutaenui stock water scheme and a similar scheme in the MDC district also subject to a funding grant. We are looking at using the same consultants for both schemes to save time and to avoid duplication of work. There has been no further progress during the Covid 19 lockdown period, the impacts of which are still being assessed.

### **5. Future management of community housing**

- The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing
- At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018.
- All tenants have been advised (in writing) of the change, to take effect from 1 November 2018
- Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio
- Council's decision to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative
- Quotes are being sourced for demolition of both buildings and clearing the site.

#### **Monthly Update:**

Quotes for the demolition of the two buildings has been received and work will progress shortly. There has been no further progress during the Covid 19 lockdown period.

## **6. Bulls multi-purpose community centre**

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of April 2020.

### **Monthly Update:**

The interior design has progressed well and is close to a conceptual design that will be used for consultation. Preparatory work on the bus lane and town square is progressing, with consultants now appointed to create a design against which Council can tender. Council will be advised of construction costs when the tender period has closed and assessments been considered.

Construction work started again under Alert Level 2. The completion date will be delayed to accommodate the Covid 19 delays, and a new finish date is forecast to be towards the middle of July. The finish date will be confirmed once the Contractor can adjust to the working conditions under Alert Level 2 and have a clearer view of productivity and possible efficiencies.

The governance group has been considering naming the building and internal rooms/spaces. The cultural design elements and artists briefings are progressing and consultation with affected Iwi groups has started.

## **7. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.

- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site. Overall, the submissions were strongly in favour of Council continuing to develop the Town Centre site as the new Marton Civic Centre.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
  1. Retain and refurbish the buildings
  2. Demolish the buildings and construct a new facility on the site.
  3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered

#### **Monthly Update:**

We are currently working on finalising a pre-engagement strategy to consult with the community on the options available to us. There has been no further progress during the Covid 19 lockdown period.

### **8. Taihape Memorial Park development**

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and

discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.

- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019.

### **Monthly Update:**

A report on the Taihape Memorial Park development was presented to Council at the February 2020 Council meeting. Council confirmed its commitment to providing modern amenities on the Park which meets the needs of park users and the wider Taihape community, authorised (subject to the agreed financing) proceeding with a single-storey amenities building on the Park in Council's preferred location.

We prepared a scope of work for an updated conceptual design to change the building to a single story building, and to incorporate all the comments and suggestions supplied by all the user groups in Taihape. A new draft conceptual design has been presented and discussed during May. The Architect will incorporate further comments and changes and create the new conceptual design to be used for consultation in the coming weeks.

## **9. Taihape civic centre.**

Further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

## **10. Marton Dam spillway repair**

- During April 2019 damage to the Marton Dam spillway was identified.
- Vegetation was removed to clear the site and assess the damage. Emergency repairs to the original damage started in July 2019
- During the emergency repairs, heavy rain elevated the water level in the dams sufficiently to expose further leaks and damage to the face of the dam wall in the area of the spillway.
- RDC employed the services of dam wall specialists from Stantec consulting engineers to assess the damage and to quantify the risk of failure in July 2019.
- The Stantec assessment and scope of work was received in August 2019 and identified serious risks and damage to the dam wall caused by the spillway.
- The water level in both dams was maintained at a low level to prevent the spillway from being used during periods of rain.
- Stantec started work on the Emergency repairs, Emergency Action Plan, Hydrology (flood) study, Dam break study in October 2019
- Stantec prepared a specialised scope of work and specifications for the temporary repair of the spillway in December 2019.
- The work for the temporary repair has gone out to tender in December 2019

### **Monthly update:**

The tender recommendation report was approved and Rock Control Ltd has been awarded the contract to repair the spillway. The repair work to the C Dam spillway has now been completed. The performance of the contractor and the quality of the work is of such high standard that we extended the contract to include similar treatment of the B Dam spillway. RDC stands to achieve added value for money by keeping the contractor on site to continue with the B Dam repairs. We are working with the dam engineers to incorporate these repairs into a permanent solution for both dams. Once we have more details about this permanent solution we will present that to Council.

## **11. Rangitikei District Subdivisions:**

The following is a list of large subdivisions in the district with an update of progress to date:

**George Street Bulls** – An equal cost share has been agreed for the upgrade of a storm water line to accommodate the increased number of lots in the final subdivision layout plan. The total cost of this storm water line is expected to be in the order of \$300 000. We are in the process of applying for Resource Consent for the disposal of the storm water into the open drain adjacent to the subdivision.

**Bredins Line Marton** – RDC had to upgrade the storm water network in Bredins Line to be in a position to supply storm water services to the new lots. This work has now been completed.

**Hereford Height Marton** – RDC committed to the construction of a new intersection to allow access to the new 80 lot subdivision. The detailed design is currently underway and we expect the design to be finalised by the end of May 2020.

**Whanganui Rd subdivision** – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

#### **Recommendation:**

That the memorandum 'First Eleven Projects – status, May 2020' to the 28 May 2020 Council meeting be received.

Arno Benadie  
Principal Infrastructure Advisor



# Attachment 11



# Rangitikei District Council

## Sport NZ Rural Travel Fund Meeting

Minutes – Thursday 14 May 2020 – 1:00 p.m.

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\*Note: the applications to the fund are included as a separate document to Committee members, and are available online: <https://www.rangitikei.govt.nz/council/meetings/committee/sport-nz-rural-travel-fund-committee>

**Present:** Cr Brian Carter  
Cr Richard Lambert  
His Worship the Mayor, Andy Watson

**In attendance:** Ms Bonnie Clayton, Governance Administrator

**Tabled document:** Project Report form – Rangitikei College

## 1 Welcome

The Chair welcomed everyone to the meeting at 1.12pm.

## 2 Apologies

Nil

## 3 Receipt of minutes

The minutes from the previous triennium were taken as read.

His Worship the Mayor, the only member at the previous meeting verified the accuracy of the minutes.

## 4 Sport NZ Rural Travel Fund Scheme Allocation of Funds Report

The report was taken as read.

**Resolved minute number**      **20/RTF/001**      **File Ref**      **3-GF-6-2**

That the report 'Sport NZ Rural Travel Fund Scheme Allocation of Funds 2019/20' to the 14 May 2020 Sport NZ Rural Travel Fund Committee be received.

Cr Lambert/His Worship the Mayor. Carried

**Resolved minute number**      **20/RTF/002**      **File Ref**

That the accountability reports for funding during 2018/19 be received from:

- Taihape Area School
- Marton Junior Rugby Club
- Hunterville Sports Club
- Rangitikei College – *tabled*

His Worship the Mayor/Cr Carter. Carried

**Resolved minute number**      **20/RTF/003**      **File Ref**

The Committee discussed the options of financial rates per participant provided in the report, and opted for option 2, with distance weighting for Taihape and Hunterville due to the distance they have to travel to participate in sport.

His Worship the Mayor/Cr Lambert. Carried

**Resolved minute number****20/RTF/004****File Ref**

That the Sport NZ Rural Travel Fund Assessment Committee approve the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:

- |                                      |         |
|--------------------------------------|---------|
| • Taihape Area School                | \$5,220 |
| • Hunterville Children's Sports Club | \$1,480 |
| • Marton Junior Rugby Club           | \$970   |
| • Rangitikei College                 | \$1,830 |

Cr Carter/His Worship the Mayor. Carried

**5 Next meeting**

Thursday 29 April 2021 9.00am

**6 Meeting closed**

1.21 pm

Confirmed/Chair: \_\_\_\_\_

Date: