

Council Meeting

Tabled Documents

28 May 2020

Item 7	Addition to Mayors Report
Item 8	Draft 2020/21 Annual Plan
Item 15	Administrative matters – supplementary memorandum, Local Government New Zealand Annual General Meeting – amended date
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Addition to Mayors Report

Previously I advised Council that I saw a possible need to have a delegated workshop for Council to look at the effects on different mesh blocks to understand possible rating positions across the district. The need to have a restricted number of Councillors involved is because of the need to meet face to face and to comply with Covid restrictions. I have spoken to all Councillors who have indicated their support.

Recommendation:

That Councillors Belsham, Dalgety, Hiroa and Wilson be delegated to work with the Mayor to provide feedback and recommendations to Council around final rating position for the annual plan.

Thanks Andy.

TABLED DOCUMENT

Tabled at Council
on 28 May 2020
Item 7

MEMORANDUM

TO: Council

FROM: Jo Devine

DATE: 28 May 2020

SUBJECT: Analysis of budget options for 2020/21

FILE: 1-AP-2-1

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Tabled at Council
on 28 May 2020
Item 8

Background

The projected rate increase for 2020/21 in the 2019/20 Annual Plan projection was a rate increase of 3.63%. A first cut of the budget indicated 6.27% rate increase, which was driven by:

- \$893,000 movement in depreciation expenses resulting from a 30% increase in roading and 3-water assets from the 2018/19 revaluation;
- \$308,000 movement in personnel costs to fund all required staff positions within Council but does not provide for any market movements as at 30 June 2020;
- Other expenses increased by \$382,000 with the key drivers being the recognition of Putorino remediation of \$500,000 and \$173,000 for district plan changes - rural to industrial and rural to residential;
- A full review was completed of operating costs and this resulted in a reduction of \$291,000, which predominately offsets the increase in personnel costs; and
- Finance costs have reduced by \$424,000 due to a reduction in capital spend in both the 2018/19 and 2019/20 years resulting in reduced borrowing.

Draft Budget

The draft budget proposes to maintain the rate increase at 3.63%, the same level as forecasted in the 2019/20 Annual Plan and lower than the 5.31% increase projected in the 2018-28 Long Term Plan. To achieve this it is proposed to spread the costs of Putorino remediation over a period of 10 years. This spread of costs will also more accurately reflect the benefits from the project which will be appreciated over multiple years.

The District Plan changes from rural to industrial and rural to residential, like the Putorino remediation, have benefits which will be appreciated over multiple years and therefore related costs are proposed to be spread over 5 years.

Rates Spread

The draft average rating position of 3.63% has been applied to Council's 'sample properties' to test the distribution. From these properties the proposed rate movements range from 0.85% to 4.97% for 2020/21.

Draft Capital Budget

A forecast to year end has been completed of the current year's capital budget. The budget was \$30.410 million, the forecasted year end position is \$17.097 million spent and resulting carry forward of \$13.542 million.

In the 2019/20 Annual Plan the 2020/21 forecast was \$25.010 million.

The proposed budget is \$33.580 million. This includes carry forwards of \$13.406 million from the 2019/20 year, less \$9.469 million in carry forwards for the 2021/22 year, and budget adjustments of \$4.633 million.

Explanation of Movements - Capital

Community and Leisure Assets – this includes additional funding for the Bulls Community Centre; and provision for the Taihape Amenities Block.

Subsidised Roading – this amount is as per the 2019/20 Annual Plan budget with a carry forward for the Mangaweka Bridge.

Non-subsidised Roading – includes budget adjustments of \$0.530 million, which provides for the Makirikiri access road and the Hereford Heights intersection.

Wastewater sewage – major changes include the timing of land acquisition for the Marton to Bulls pipeline and associated land acquisitions.

Fleet – budget adjustments reduce expected spending for 2020/21 by \$0.225 million. It has been proposed that over the next financial year the cost effectiveness of leasing the fleet should be investigated, which has resulted in minimising fleet replacements for the 2020/21 year.

Information Services - there is a proposed budget increase of \$0.567 million. This allows Council to implement the Information Services Strategic Plan (ISSP) and to fund the learnings from COVID-19 around the technology resilience of Council.

Provision has been made for the rail hub land for the rail sidings and access road of \$0.325 million which is consistent with the Provincial Growth Fund application.

In the past Marton Dam planting has been classified as an operating cost, but this has been reviewed and capital expenditure has been found to be more appropriate considering the planting is an asset appreciated inter-generationally.

Recommendation:

That the tabled memorandum 'Analysis of budget options for 2020/21' to the 28 May 2020 Council meeting be received.

Jo Devine
GM – Finance and Business Support

Prospective Statement of Comprehensive Revenue and Expense					
	AP19.20	First Cut		Draft	
	2020/2021	2020/21	Movement	2020/2021	Movement
	\$000	\$000	\$000	\$000	\$000
	A	B	C	D	E
Revenue (% rate increase)	3.63%	6.27%		3.63%	
Rates	23,350	23,936	586	23,350	-
Subsidies and grants - Operating	3,552	3,585	33	3,585	33
Other Revenue	2,869	2,947	78	2,947	78
Finance revenue	230	121	(109)	121	(109)
Total operating revenue	30,001	30,589	588	30,003	2
Expenditure					
Depreciation and amortisation expense	11,535	12,428	(893)	12,428	(893)
Personnel costs	4,493	4,801	(308)	4,801	(308)
Finance costs	601	177	424	177	424
Other expenses	17,600	17,982	(382)	17,982	(382)
Total operating expenditure	34,229	35,388	(1,159)	35,388	(1,159)
Operating surplus (deficit) before Subsidies and grants - Capital	(4,228)	(4,799)	(571)	(5,385)	(1,157)
Subsidies and grants - Capital	3,926	6,867	2,941	6,867	2,941
Total comprehensive revenue and expense	(302)	2,068	2,370	1,482	1,784

Capital	AP19.20 2019/2020	Forecast 2019/2020	Variance 2019/2020	Carryforward	AP19.20 2020/2021	Carryforward s from 2019/2020	Budget Adjustments 2020/2021	Carryforward s to 2021/2022	AP20.21 2020/2021
Community & Leisure Assets	7,320,792	6,552,954	767,838	2,812,885	4,491,573	2,676,376	2,121,536	(1,717,708)	7,571,777
Putorino Landfill	500,981	6,400	494,581	-	-	-	-	-	-
Waste Transfer Stations	-	-	-	-	592,890	-	-	(592,890)	-
Subsidised Roding	10,187,325	5,557,566	4,629,759	4,629,759	5,952,672	4,629,759	-	-	10,582,431
Non-Subsidised Roding	348,877	222,981	125,896	-	369,803	-	530,000	-	899,803
Waste Water - Sewerage	3,909,789	563,769	3,346,020	3,200,000	8,905,443	3,200,000	1,708,265	(7,158,360)	6,655,348
Stormwater	1,078,350	425,019	653,331	300,000	680,641	300,000	224,629	-	1,205,270
Water Supply	6,475,867	3,184,915	3,290,952	2,809,000	3,281,861	2,809,000	(715,229)	-	5,375,632
Fleet	434,390	183,692	250,698	-	369,021	-	(234,021)	-	135,000
Information Services	153,450	259,384	(105,934)	(209,300)	366,275	(209,300)	567,500	-	724,475
Rail Hub Land for Rail Siding and Access Road	-	-	-	-	-	-	325,000	-	325,000
Marton Dam Planting	-	140,710	(140,710)	-	-	-	105,000	-	105,000
TOTAL CAPITAL	30,409,821	17,097,390	13,312,431	13,542,344	25,010,179	13,405,835	4,632,680	(9,468,958)	33,579,736



RANGITIKEI
DISTRICT COUNCIL

Memorandum

TABLED DOCUMENT

To: Council
From: Peter Beggs
Date: 26 May 2020
Subject: **Local Government New Zealand Annual General Meeting – amended date**
File: 5-EX-4; 3-OR-2-4

Tabled at Council
on 28 May 2020
Item 15

In my Administrative matters report I outlined the intended process for submitting remits to the Local Government New Zealand (LGNZ) Annual General Meeting, scheduled for 200 November 2020. I envisaged that staff would work on those remits agreed on 28 May for further consideration and adoption on 25 June 2020.

As will be evident from the memoranda of 25 May 2020 from LGNZ's Chief Executive (attached with this memorandum), this process must be modified. The Annual General Meeting will now be held on 21 August 2020 and remits must be with LGNZ by 5.00 pm on 16 June 2020.

While potential remits can still be discussed at Council's meeting on 28 May, and research and formatting done on those remits agreed then, the final decision on which remits to put forward will need to be delegated (unless Council wishes to have an additional Zoom meeting).

A complication is that remits must be endorsed by either the relevant zone meeting (Zone 3 in the case of Rangitikei) which will not meet before 16 June or by five other councils. That will depend on those councils having delegations in place allowing (say) the Mayor and Deputy Mayor to provide that approval, and it is recommended that Rangitikei anticipate such requests. It would be prudent to alert member councils in LGNZ Zone 3 that Rangitikei is considering one or more remits, if that is the outcome of the discussion on 28 May.

Recommendations

1. That the memorandum 'Local Government New Zealand Annual General Meeting – amended date' as a supplement to the Administrative matters report to Council's meeting on 28 May 2020 be received.
2. That the Chief Executive arrange research and put into the prescribed format the following remits to be proposed to the Local Government New Zealand Annual General Meeting for consideration by the His Worship the Mayor and the Deputy Mayor..... and alerts member councils of LGNZ Zone 3 of this.

AND

That His Worship the Mayor and the Deputy Mayor be delegated to approve, on behalf of the Rangitikei District Council any remits prepared by the Chief Executive, who will circulate

them to five other councils for endorsement, in time to meet the deadline set by Local Government New Zealand.

3. That His Worship the Mayor and the Deputy Mayor be delegated to approve, on behalf of the Rangitikei District Council, remits from other councils which address a significant issue needing consideration and action by the Government.

Peter Beggs
Chief Executive

MEMORANDUM

Date: 25 May 2020

To: Mayors, Chairs and Chief Executives

From: Malcolm Alexander, Chief Executive, LGNZ

Subject: **Further Notice of revised date for Local Government New Zealand 2020 Annual General Meeting – now 21 August 2020**

Given the improvement in the COVID-19 situation, and at the direction of National Council, the Local Government New Zealand 2020 Annual General Meeting will now be moved forward to **Friday 21 August 2020**. The AGM will still take place in the Oceania Room, Museum of New Zealand Te Papa Tongarewa, Wellington. The AGM is scheduled to start at 9am and is likely to run for a minimum of two hours.

The new AGM date of 21 August 2020 is still a technical breach of Rule G1 (being after the end of July) but in order to run the remit process as required by Rule G2 and bearing in mind that it is a member's right to bring forth remits for the AGM, the date of 21 August 2020 balances a now slight delay in the AGM (driven by COVID-19) with the right of members to bring remits to the AGM.

We are anticipating that by 21 August 2020 New Zealand will be at Alert Level 1 allowing a full AGM to take place. If for any reason Alert Level 2 is in place on 21 August 2020, then attendees at the AGM will be limited to 100 people. We will provide further advice to members in the event Alert Level 2 restrictions look likely to be in place.

Members should note that depending on the outcome of the nomination processes for President and Vice-President (currently open for nomination until 31 May 2020), an election for President and Vice-President may occur at this AGM.

Registrations for the LGNZ 2020 Annual General Meeting (AGM) now are open. A registration form is attached.

Please fill in the form and return it to leanne.brockelbank@lgnz.co.nz no later than **5pm Friday 31 July 2020**. Any apologies must also be received by this date.

All information about registering for the AGM, including the maximum number of delegates that may represent your council, is included on the form. It also contains information and key dates regarding remits and obituaries.

Before returning, please ensure that both the Mayor/Chair and Chief Executive have signed the form.

The AGM business papers and a copy of the Annual Report will be sent on Friday 7 August 2020. Before that date, and in order to ensure that members have the maximum time to consider their position, the remits for the AGM will be circulated to members after approval by the LGNZ Remit Screening Committee. This is expected to occur on 19 June 2020. A further copy of the remits will be included in the formal AGM papers.

If you have any questions, please call Leanne Brockelbank, Deputy Chief Executive Operations, LGNZ on (04) 924 1212. Alternatively, you can email leanne.brockelbank@lgnz.co.nz.

I recognise that changes in dates for the AGM may be frustrating for members. Unfortunately this is driven by the changing COVID-19 situation and a desire by National Council to hold the AGM as close as possible to the originally scheduled date in July.

Date: 25 May 2020
To: Mayors, Chairs and Chief Executives, Zone Secretaries and Sector Chairs
From: Malcolm Alexander, Chief Executive, LGNZ
Subject: **Amended 2020 Annual General Meeting Remit Process for 21 August 2020 AGM**

Given the improvement in the COVID 19 situation, and at the direction of National Council, we invite member authorities wishing to submit proposed remits for consideration at the Local Government New Zealand Annual General Meeting (AGM) to be held on **Friday 21 August 2020** at Te Papa, in Wellington, to do so no later than **5:00pm, Tuesday 16 June 2020**. We apologise for the changes made to the remit process over the past two months, it has been outside of our control.

Proposed remits should be sent with the attached form. The full remit policy can be downloaded from the [LGNZ website](#).

Remit policy

Proposed remits, other than those relating to the internal governance and constitution of Local Government New Zealand, should address only major strategic “issues of the moment”. They should have a national focus articulating a major interest or concern at the national political level.

The National Council’s Remits Screening Policy is as follows:

1. Remits must be relevant to local government as a whole, rather than exclusively relevant to a single zone or sector group, or an individual council;
2. Remits should be of a major policy nature (constitutional and substantive policy) rather than matters that can be dealt with by administrative action;
3. Remits must have formal support from at least one zone or sector group meeting, or five councils, prior to them being submitted, in order for the proposer to assess support and achieve clarity about the ambit of the proposal;
4. Remits defeated at the AGM in two successive years will not be permitted to go forward;
5. Remits will be assessed to determine whether the matters raised can be actioned by alternative, and equally valid, means to achieve the desired outcome;
6. Remits that deal with issues or matters currently being actioned by Local Government New Zealand may also be declined on the grounds that the matters raised are “in-hand”. This does not include remits that deal with the same issue but from a different point of view; and
7. Remits must be accompanied by background information and research to show that the matter warrants consideration by delegates. Such background should demonstrate the:
 - Nature of the issue;
 - Background to it being raised;
 - Issue’s relationship, if any, to the current Local Government New Zealand Business Plan and its objectives;

- Level of work, if any, already undertaken on the issue by the proposer, and outcomes to date;
- Resolution, outcome and comments of any zone or sector meetings which have discussed the issue; and
- Suggested actions that could be taken by Local Government New Zealand, should the remit be adopted.

Remit process

Local Government New Zealand will take the following steps to finalise remits for the 2020 AGM:

- All proposed remits and accompanying information must be forwarded to Local Government New Zealand no later than **5:00pm, Tuesday 16 June 2020** to allow time for the remits committee to properly assess remits;
- A remit screening committee (comprising the President, Vice President and Chief Executive) will review and assess proposed remits against the criteria described in the above policy;
- Prior to their assessment meeting, the remit screening committee will receive analysis from the Local Government New Zealand staff on each remit, assessing each remit against the criteria outlined in the above policy;
- Proposed remits that fail to meet specified criteria will be informed as soon as practicable of the committee's decision, alternative actions available, and the reasons behind the decision;
- Proposers whose remits meet the criteria will be contacted as soon as practicable to arrange the logistics of presenting the remit to the AGM; and
- All accepted remits will be posted to the Local Government New Zealand website, and proposed remits will be sent to members on **19 June 2020** to provide members with sufficient time to consider them before the AGM on 21 August 2020 will be informed, at least one month prior to the AGM in order to allow members sufficient time to discuss the remits prior to the AGM.

To ensure quality preparation for members' consideration at the AGM, the committee will not consider or take forward proposed remits that do not meet the Remit Policy, or are received after **5:00pm, Tuesday 16 June 2020**.

General

Remits for AGM consideration also will be included formally in the AGM Business Papers that will be distributed to delegates no later than two weeks before the AGM, as required by the Rules (although as noted above, the proposed remits will be available for member consideration before the AGM papers are issued to the membership).

Should you require further clarification of the requirements regarding the remit process, please contact Leanne Brockelbank on 04 924 1212 or leanne.brockelbank@lgnz.co.nz.

Annual General Meeting 2020

Remit application

Council Proposing Remit:	
Contact Name:	
Phone:	
Email:	
Fax:	
Remit passed by: (Zone/sector meeting and/or list five councils as per policy)	
Remit:	

Background information and research:

Please attach separately and include:

- Nature of the issue;
- Background to its being raised;
- New or confirming existing policy;
- How the issue relates to objectives in the current Work Programme;
- What work or action on the issue has been done, and the outcome;
- Any existing relevant legislation, policy or practice;
- Outcome of any prior discussion at a Zone or Sector meeting;
- Evidence of support from a Zone/sector meeting, or five councils; and
- Suggested course of action envisaged.

Please forward to:

Local Government New Zealand
Leanne Brockelbank, Deputy Chief Executive Operations
P O Box 1214
Wellington 6140
leanne.brockelbank@lgnz.co.nz

No later than 5:00pm, Tuesday 16 June 2020.

33rd Annual General Meeting of Local Government New Zealand

Registration form

Date: Friday 21 August 2020

Venue: Oceania Room, Museum of New Zealand Te Papa Tongarewa, Wellington

MEMBERSHIP

As Rangitikei District Council is a member of Local Government New Zealand, it is entitled to representation at the 2020 Local Government New Zealand Annual General Meeting (AGM).

The representation of each member authority is determined by the Mayor or Chair of each local authority. Representation is made up of members which include elected members and staff of all fully financial local authorities.

The Annual General Meeting is open to members only.

VOTING ENTITLEMENTS

Rangitikei District Council is entitled to 3 votes at the 2020 AGM. The voting entitlement of each member authority is determined by that authority's subscription levels. No member authority whose annual subscription is in arrears is entitled to vote at the AGM. A list of voting entitlements can be found in rule H1 of the constitution.

DELEGATES

All delegates for the Annual General Meeting must register by Friday 31 July 2020.

The maximum number of delegates for each local authority at the AGM is determined by that local authority's population. Rangitikei District Council is entitled to be represented by 3 delegates at the 2020 AGM.

Please note that the number of delegates at the AGM does not affect the number of delegates able to attend the conference.

PRESIDING DELEGATE

A presiding delegate is the person responsible for voting on behalf of the authority at the AGM. You must appoint one presiding delegate.

Presiding delegate's name: _____ Signature: _____

OTHER DELEGATES

Rangitīkei District Council may be represented by up to 3 other delegates.

If your presiding delegate is absent from the AGM, 'other delegates' may vote on behalf of the local authority. Please tick the box next to the delegate's name if they are to have this right.

Other Delegate name: _____ Signature: _____ Voting rights: ☐

Other Delegate name: _____ Signature: _____ Voting rights: ☐

Other Delegate name: _____ Signature: _____ Voting rights: ☐

Other Delegate name: _____ Signature: _____ Voting rights: ☐

OBSERVERS

Persons attending the AGM as observers will have no speaking or voting rights and will be seated separately from the main delegation. Please list any observers below.

Observers name: _____ Signature: _____

Observers name: _____ Signature: _____

Observers name: _____ Signature: _____

Observers name: _____ Signature: _____

Please ensure that all delegates are aware of the delegate role they have been nominated for.

Once this form is complete, the Mayor/Chair and Chief Executive of the local authority must sign the form below.

Mayor's/Chair's Name: _____ Signature: _____

Chief Executive's Name: _____ Signature: _____

Please return this form by **Friday 31 July 2020** either by email to leanne.brockelbank@lgnz.co.nz or post this form to:

Leanne Brockelbank
Deputy Chief Executive Operations
Local Government New Zealand
PO Box 1214
WELLINGTON 6140

REMIT PROCESS

Remits proposed for consideration at the Local Government New Zealand AGM must be received no later than **5pm Tuesday 16 June 2020**. All proposed remits and accompanying information must meet the remit policy. Those meeting this policy will be screened by the Remit Screening Committee on **Wednesday 17 June 2020**, and following approval, will move forward to the Annual General Meeting for consideration by the membership.

OBITUARIES

Local Government New Zealand request obituary notices for inclusion in the AGM proceedings for the period from the last AGM on **Sunday 7 July 2019** onwards. These should be advised in writing no later than **Monday 3 August 2020**.

PROXIES

The votes provided for in H1 may be exercised by a member authority by Proxy. Proxies must be appointed in writing at least 48 hours before the time in which the AGM is to commence (Rule G22). Therefore a completed proxy form must be received before **9am on Wednesday 19 August 2020**. If you require a proxy form, please let us know.

For further clarification of the requirements regarding the Annual General Meeting, please contact Leanne Brockelbank on 04 924 1212. Alternatively, you can email Leanne at leanne.brockelbank@lgnz.co.nz.

Memorandum

TABLED DOCUMENT

To: Council

From: Peter Beggs

Date: 27 May 2020

Subject: Financial delegations to the Chief Executive

File: 5-EX-4; 3-PY-1-

Tabled at Council
on 28 May 2020
Item 15

Special delegation to the Chief Executive at the start of the escalated response to COVID-19

At its emergency meeting on 24 March 2020, Council resolved (20/RDC/080)

That Council notes that lawful decision-during the escalated response to COVID-19 may be unachievable and delegates to the Chief Executive all of Council's powers, duties and responsibilities that Council may delegate to officers, including the ability to enter into any contract or to authorise any level of expenditure, subject to

- I. the Council being unable or unavailable to hold meetings that comply with the requirements of the Local Government Act 2002 and the Local Government Official Meetings and Information Act, and
- II. the Chief Executive exercising these additional delegated powers only in with prior consultation and agreement from the Mayor (or, if the Mayor is unavailable, the Deputy Mayor or, if the Deputy Mayor is not available the Chair of the relevant Council Committee,
- and
- III. the Chief Executive reporting any decisions made under these additional delegations to elected members via email and to the next available meeting of Council.

As noted in my Administrative matters report, because Council is able to meet lawfully, the additional delegation to the Chief Executive (acting in prior consultation with the Mayor or Deputy Mayor or Chair of the relevant Council committee) approved on 24 March 2020 no longer applies. However, as a resolution made by Council, there needs to be a formal record that it has expired. A recommendation for that is included.

Other instances of additional delegation being granted

This wide-ranging delegation reflects that Council recognises that there are specific occasions when additional delegations to the Chief Executive should be granted. For example, at its meeting on 30 January 2020, Council resolved (20/RDC/022)

That, in order to ensure work repairing the lower dam face at the Marton Dams as soon as possible, Council delegate to the Mayor, the Deputy Mayor, the Chair of Assets/Infrastructure Committee and the Chief Executive the authority to award a contract for the repair work, subject to the total cost being no more than \$500,000 (GST exclusive); and, if the total cost of the contract exceeds \$500,000 but is less than \$1 million (GST exclusive) that the decision be made electronically by the Mayor and Councillors, either decision being conveyed to the next available meeting of the Council for formal record.

This delegation was used to award the contract to Rock Control Limited, for \$195,406 on 2 March 2020. This was noted in the Top Ten Projects reports to Council on 26 March 2020¹ and 30 April 2020.

Usual delegations to the Chief Executive

These delegations are detailed in the Council's Delegation Register (pages 57-63), available on the Council website: <https://www.rangitikei.govt.nz/council/policies-bylaws/policies/delegations-register>

This includes the following financial delegation:

Authority (whether in relation to statutory, discretionary statutory, operational or general delegations) to approve either capital or operational expenditure up to a total value or total project value of two hundred and fifty thousand dollars (\$250,000) excluding GST, subject to meeting the following criteria:

- The expenditure is for authorised works or services for which provision has been made in Council's approved budget
- Negotiate terms and interest rates for loans, which have been agreed by Council. Final approval requires Council approval
- Council's purchasing, tendering and contract tendering procedures are followed and complied with;
- A report on the exercise of this delegation for contracts over two hundred thousand dollars (\$200,000) shall be submitted to the next available meeting of Council.

This delegation was used to approve a variation to the contract with Rock Control Limited to allow repairs of the upper dam face at Marton Dams for \$78,000 plus \$100,000 contingency (to take account of the uncertainty about the size of the repair fill needed). This extension to the contract is noted in the Principal Advisor Infrastructure's First Eleven report in this Council Order Paper:

'The performance of the contractor and the quality of the work is of such high standard that we extended the contract to include similar treatment of the B Dam spillway. RDC stands to achieve added value for money by keeping the contractor on site to continue with the B Dam repairs.'

Such an extension is permitted by Council's procurement policy – rule 13,6: Direct negotiation – subsequent stages of work:

¹ The Order Paper for this meeting was dealt with at Council's emergency meeting on 24 March 2020.

Council may negotiate a contract directly with a supplier provided that:

- a. the supplier has won a Stage One contract via an openly advertised procurement or closed competitive process
- b. the quoted price for the subsequent stage(s) of the project is reflective of the initial competitively tendered rates
- c. the quality of the Stage One works was delivered at or above the required standard
- d. the health and safety and environmental management of the Stage One works was delivered.

Recommendations:

- 1. That the memorandum 'Financial delegations to the Chief Executive' as a supplement to the Administrative matters report to Council's meeting on 28 May 2020 be received.
- 2. That Council notes that its delegation to the Chief Executive resolved on 24 March 2020 (20/RDC/080) has expired because, subsequent to that meeting, legislative changes were made which allowed Council to meet lawfully during the COVID-19 response alert levels with all members participating through audio-visual means.

Peter Beggs
Chief Executive



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Community Grants Sub-Committee Meeting

Minutes – Tuesday 26 May 2020 – 10:00 a.m.

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Present: His Worship the Mayor, Andy Watson
Cr Fi Dalgety
Cr Waru Panapa

In attendance: Ms Carol Gordon, Manager – Executive Office
Ms Bonnie Clayton, Governance Administrator

TABLED DOCUMENT

Tabled at Council
on 28 May 2020
Item 17

1 Welcome

His Worship the Mayor opened the meeting at 10.03am.

Councillors Waru Panapa and Fi Dalgety, along with Grant Clure from New Zealand Council of Victim Support Groups Incorporated, Elizabeth Mortland from Taihape Neighbourhood Support Incorporated and Trudi Deane and Debbie Mortensen from Whanganui Area Neighbourhood Support Groups Inc. introduced themselves to the meeting.

Reverend Tim Duxfield from Marton Churches Food Pantry passed on his apologies.

The full meeting was held via Zoom Video Communication.

2 Council Prayer

His Worship the Mayor read the Council Prayer.

3 Apologies

That the apology for absence for Cr Jane Dunn be received.

His Worship the Mayor/Cr Panapa. Carried

4 Members Conflicts of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Consideration of Applications for the Community Initiatives Fund 2019/20 – Round Two

The report and project report forms were taken as read.

Resolved minute number

20/CGSC/006

File Ref

3-GF8-3

That the report 'Consideration of applications for the Community Initiatives Fund 2019/20 – Round Two' to the 26 May 2020 Temporary Community Grants Sub-Committee made of His Worship the Mayor, Cr Dunn, Cr Dalgety and Cr Panapa for fund applications supporting those affected by Covid-19 be received.

Cr Dalgety/Cr Panapa. Carried

Resolved minute number **20/CGSC/007** **File Ref**

That the following Project report forms be received:

- Whanganui Area Neighbourhood Support Groups Inc.
- Bulls Toy Library Incorporated
- Clifton School

His Worship the Mayor/Cr Dalgety. Carried

The applicants provided a brief commentary to their applications in the following order:

Whanganui Area Neighbourhood Support Groups Inc.

New Zealand Council of Victim Support Groups Incorporated

Taihape Neighbourhood Support Incorporated

The temporary Community Grants Sub-Committee agreed to approve the grants as per their request in each application.

They thanked the groups for their assistance and commitment to the community the unprecedented times of Covid-19.

Resolved minute number **20/CGSC/008** **File Ref**

That the Community Grants Sub-Committee approve the sponsorship of the projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- Whanganui Area Neighbourhood Support Groups Inc. - \$630
- New Zealand Council of Victim Support Groups Incorporated - \$2,000
- Marton Churches Food Pantry - \$2,500
- Taihape Neighbourhood Support Incorporated - \$4,220

Cr Dalgety/Cr Panapa. Carried

Councillor Dalgety suggested the unspent funds from the Community Initiatives Fund be transferred to the Mayoral Relief Fund Trust for Covid-19.

His Worship the Mayor declared a conflict of interest and refrained from voting on the recommendation.

Resolved minute number **20/CGSC/009** **File Ref**

That the Community Grants Sub-Committee recommend to Council that the unspent balance of \$5097 from the Community Initiatives Fund go to the Mayoral Relief Fund Trust for Covid-19.

Cr Dalgety/Cr Panapa. Carried

6 Next Meeting

Tuesday 22 September 2020, 10.00am

7 Meeting Closed

10.43am

Confirmed/Chair: _____

Date:

Unconfirmed

25 May 2020

Mayor Andy Watson & Chief Executive Peter Beggs
Rangitikei District Council
Private Bag 1102
MARTON 4741

VIA EMAIL: andy.watson@rangitikei.govt.nz, peter.beggs@rangitikei.govt.nz

Tēnā koe Mayor Andy Watson & Chief Executive Peter Beggs

**PUBLIC NOTIFICATION OF PROPOSED PLAN CHANGE 9: TŪTAKURI, AHURIRI, NGARURORO
AND KARAMŪ CATCHMENTS**

Hawke's Bay Regional Council publically notified proposed Plan Change 9, also known as the TANK Plan Change on 2 May 2020. Please find enclosed a copy of Proposed TANK Plan Change in accordance with Schedule 1, Clause 5 of the Resource Management Act 1991.

The proposed TANK Plan Change amends the Hawke's Bay Regional Resource Management Plan to add new objectives, policies and rules to manage water quality and quantity for the Tūtaekuri, Ahuriri, Ngaruroro and Karamū Catchments.

Submissions on the proposed TANK Plan Change close at 5.00pm on 3 July 2020. Further information and the Section 32 Report can be found at www.hbrc.govt.nz by searching #TANK.

If you have any questions about the proposed TANK Plan Change, please contact Mary-Anne Baker, Senior Policy Planner at Mary-Anne.Baker@hbrc.govt.nz.

Nāku noa, nā



Mary-Anne Baker
Senior Policy Planner
Strategy and Planning Group

TABLED DOCUMENT

Tabled at Council
on 28 May 2020
Late Item