

**COUNCIL MEETING**

# ORDER PAPER

**THURSDAY, 30 July 2020, 1.00 pm**

**COUNCIL CHAMBER, Rangitīkei DISTRICT COUNCIL  
46 HIGH STREET, MARTON**

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**Chair** - His Worship the Mayor, Andy Watson

**Deputy Chair** – Councillor Nigel Belsham

**Membership**

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home.*





# Rangitikei District Council

## Council Meeting

Agenda – Thursday 30 July 2020 – 1:00 p.m.

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*Public excluded minutes are provided separately to Elected Members*

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

Liz Rayner

Liz Rayner from the District Monitor will present to Council.

Steve Carey

Steve Carey from Whanganui District Health Board will present to Council.

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

## **6 Confirmation of minutes**

The minutes from Council's meeting on 25 June 2020 are attached.

### **Recommendations:**

That the minutes (and public excluded) minutes of Council's meeting held on 25 June 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **7 Mayor's Report**

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

### **Recommendations:**

That the 'Mayor's report and schedule' to the 30 July 2020 Council meeting be received.

## **8 Rural and Provincial Sector Mayors Forum 5-6 March 2020**

A report from Councillor Fi Dalgety is attached.

### **Recommendation:**

That the report 'Rural and Provincial Sector Mayors Forum 5-6 March 2020' to the 30 July 2020 Council meeting be received.

## **9 Taihape Heritage Trust Petition**

A deputation from the Taihape Heritage Trust will present a petition to the meeting on the Taihape Memorial Park Grandstand

## **10 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2020**

A report is attached.

### **Recommendation:**

That the 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2020' to the 30 July 2020 Council meeting be received.

## **11 Positive Ageing Policy and Senior/Kaumātua Support**

At its 24 March 2020 Emergency meeting, Council agreed that the Positive Ageing Policy and Senior/Kaumātua support item lie on the table until further notice.

The report attached is being re-presented for consideration.

### **Recommendations:**

- 1 That the report 'Positive Ageing Policy and Senior/ Kaumātua Support' to the 30 July 2020 Council meeting be received.
- 2 That an assessment of the opportunities in the Council's Positive Ageing Strategy be provided to the Policy/Planning Committee by September 2020 so that further consideration is feasible within the development the 2021-31 Long Term Plan.

## **12 Papakai Pump Station**

A memorandum is attached.

File ref: 6-WW-1-5

**Recommendation:**

That the memorandum 'Papakai Pump Station' to the 30 July 2020 Council meeting be received.

**13 Draft amendments to the Events Sponsorship Scheme criteria**

A memorandum is attached.

File ref: 3-GF-11

**Recommendations:**

- 1 That the memorandum 'Draft amendments to the Events Sponsorship Scheme criteria' to the 30 July Council meeting be received.
- 2 That Council {approve/do not approve} the amendment for the Events Sponsorship Scheme criteria from 'Events solely run for commercial purposes' to 'Events solely run for commercial or fundraising purposes, {to create better clarity for applicants and assessors}.
- 3 That Council {approve/do not approve} the amendment for the Events Sponsorship Scheme criteria to include 'Equipment Hire' in the list of Costs Covered {to create better clarity for applicants and assessors}.
- 4 That Council {agrees/does not agree to} to consider multi-year funding for events as part of the Long Term Plan process.

**14 Administrative Matters – July 2020**

A report is attached.

File ref: 5-EX-4

**Recommendations:**

- 1 That the report 'Administrative Matters – July 2020' to the 30 July 2020 Council meeting be received.
- 2 That the Audit/Risk Committee be delegated, at its meeting on 31 July 2020, authority to commit (or not) the Council to signing the Memorandum of Understanding for the first stage of the Government's Three Waters Services Reform.
- 3 That, having regard for current work commitments and the need for the current Council to review the recommendations from the 2017 assessment, Council requests the Independent Assessment Board to defer Rangitikei District Council's participation in the CounciMARK programme for twelve months, so that the assessment process occurs during August-October 2022.
- 4 That Council acknowledges it is obligated to remedy the incorrect siting of building improvements on legal road at 7 Poplar Grove, Bulls and authorises the Chief Executive

to take whatever action is reasonably required to remedy this matter, delegating to the Chief Executive all powers and authorities required to complete the matter and requiring a progress report (including estimated costs) at the September 2020 meeting of Council.

- 5 That the Chief Executive be authorised to negotiate with the landowners of 7 Blennerville Close for the sale of such area of legal road fronting their property as is appropriate for their proposed subdivision, having regard to and providing for the following:
  - a. the Purchasers to meet all costs for stopping of the road and fair purchase price at not less than a pro rata calculation per square metre against the adjoining land value;
  - b. Council's Principal Advisor Infrastructure to certify the proposed road stop will not affect traffic movement in Blennerville Close;
  - c. Council's Planner to certify there are no barriers to the proposal in terms of the Rangitikei District Plan; and
  - d. the Chief Executive being authorised to execute all documents required to give effect to the proposed actions
- 6 That Council retains the Building Line Restriction at 76 Tutaenui Road, Marton, noting that it was placed to enable access into the adjoining 74 Tutaenui Road and is essential for subdivision of that property having access from Tutaenui Road.
- 7 That the Giblin Group EITHER be engaged to secure external funding for the new Taihape Memorial Park facilities with the fee being a deduction from the funds secured OR not be engaged to secure external funding for the new Taihape Memorial Park facilities.
- 8 That Council EITHER approves OR does not approve additional funding of \$300 (from the District Promotion budget) for the production of the Hunterville Bulletin.
- 9 That a refund of \$4,475.34 be made to the owner of 96 Tutaenui Road, Marton on account of a leak at the toby caused by incorrect PVC fittings.
- 10 That a refund of \$474.70 is made to the owner of 2 Murimutu Road, Hunterville on account of a leak at the toby.
- 11 That Council engages with the Marton community (through its various channels as well as through the Marton Community Committee) on the proposed renaming of Marton Park to 'Dick Hurn Park' in recognition of what the late Mr Dick Hurn achieved for rugby (and other activities), not only in Marton but also the greater Rangitikei area, as well as the Whanganui region.

## 15 Top Ten Projects – status, July 2020

A memorandum is attached.

File ref: 5-EX-4

### Recommendation:

That the memorandum 'Top Ten Projects – status, July 2020' to the 30 July 2020 Council meeting be received.

## 16 Minutes and recommendations from Committees

The minutes are attached.

### Recommendations:

- 1 That the following minutes be received:
  - Santoft Domain Management Committee, 1 July 2020
  - Turakina Reserve Management Committee, 2 July 2020
  - Turakina Community Committee, 2 July 2020
  - Rangitikei Youth Council, 4 July 2020
  - Hunterville Rural Water Scheme, 6 July 2020 – *to be tabled if available*
  - Te Roopu Ahi Kaa Komiti, 7 July 2020 – *to be tabled if available*
  - Erewhon Rural Water Scheme, 8 July 2020
  - Taihape Community Board, 8 July 2020
  - Marton Community Committee, 8 July 2020
  - Assets/Infrastructure Committee, 9 July 2020
  - Policy/Planning Committee, 9 July 2020
  - Hunterville Community Committee, 13 July 2020
  - Ratāna Community Board, 14 July 2020
  - Rangitikei Youth Council, 21 July 2020 – *to be tabled if available*
  - Bulls Community Committee, 21 July 2020 – *to be tabled if available*
  
- 2 That the following recommendations from the Rangitikei Youth Council meeting held on 4 July 2020:
 

**20/RYC/006**

That the Rangitikei Youth Council recommend to Council that the Marton Lobby changes location to be closer to the Skate Park, suggesting the former Magnolia Tree as an option to explore, because the current space is too small and the location isn't desirable for youth.
  
- 3 That the following recommendations from the Taihape Community Board meeting held on 8 July 2020:

**20/TCB/018**

That the Taihape Community Board recommend to Council that a variation to the Taihape Squash Club Deed of Lease be granted for an area of approximately 280m<sup>2</sup> for the purpose of additional squash courts.

**20/TCB/024**

That, having regard for the options for toilet facilities' near Mt Stewart Reserve, the Taihape Community Board recommends to Council that as an interim measure access to the Taihape Mobile Service Station facilities be negotiated for visitors to the Reserve and a letter advising of this be sent to Taihape Rotary.

- 4 That the following recommendations from the Marton Community Committee meeting held on 8 July 2020:

**20/MCC/009**

That the Marton Community Committee recommend to Council that the name within the Hereford Heights subdivision, as requested by the developers, be named as follows: The stage 1 road (first cul-de-sac) be named Oldfield Lane (Street if Lane doesn't meet Council criteria).

**20/MCC/012**

The Marton Community Committee recommend to Council that, based on the feedback from the business survey and discussion at the meeting of the Committee, the 6 symbols for the Marton signage exclude the shopping bag, but include the shopping trolley as the Marton Community Committee believes that the supermarket trolley is a universal symbol of all shopping activities.

**17 Late items**

As agreed at Item 5.

**18 Public excluded****Recommendation:**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Rates remission
2. Applications to the Provincial Growth Fund
3. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section

48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
Item 1 Rates remission	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Applications to the Provincial Growth Fund	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 3 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

**19 Open Meeting**

**20 Next Meeting**

Thursday 27 August 2020, 1.00pm

**21 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 25 June 2020 – 1:00 p.m.

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- Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Brian Carter  
Cr Fiona Dalgety  
Cr Gill Duncan  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson
- In attendance:** Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Ms Jo Devine, GM – Finance and Business Support  
Ms Carol Gordon, Manager – Executive Team  
Ms Nardia Gower, Strategy and Community Planning Manager  
Mr George Forster – Policy Advisor  
Ms Bonnie Clayton, Governance Administrator
- Tabled Documents:** **Item 10** – Rates Postponement Policy and Rates Remission Policy  
Deliberations  
**Item 18** – Top Ten Projects – Governance Group minutes, 12 June 2020
- Late Items:** Letter from Hunterville Huntaway Festival – Request for fee waiver  
Email from Julie Turner

## 1 Welcome

His Worship the Mayor opened the meeting at 1.00 pm.

## 2 Council Prayer

His Worship the Mayor read the Council Prayer.

## 3 Apologies/Leave of Absence

Nil.

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting

- Letter from Hunterville Huntaway Festival
- Email from Julie Turner

be dealt with as late items at this meeting.

## 6 Confirmation of minutes

His Worship the Mayor noted that while he had no amendments to the minutes, he took the opportunity to remind Elected Members on voting in the upcoming agenda item Local Government New Zealand 2020 Annual General Meeting Remits.

**Resolved minute number**

**20/RDC/200**

**File Ref**

**3-ME-3**

That the minutes of Council's meeting held on 28 May 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Wilson. Carried

## 7 Mayor's Report

His Worship the Mayor took his report as read and made mention to thank Emily Reiner and Lindsey Robinson for organising the upcoming "Doors Open Marton" event on 27 June 2020, along with Lucy Skou and Brenna O'Neil for their dedication with the Marton Development Group project of upgrading Marton Memorial Park and creation of the play trail.

**Resolved minute number**                      **20/RDC/201**                      **File Ref**                      **3-EP-3-5**

That the 'Mayor's report and schedule' to the 28 May 2020 Council meeting be received.

His Worship the Mayor/Cr Carter. Carried

## **8 Proposed Carry-Forwards, Rates Resolution and Adoption of the 2020/21 Annual Plan**

Ms Gordon took each report as read, noting the Annual Plan document as a printers proof with minor amendments required as per the tabled document, any further minor corrections/amendments are to be with Ms Gordon by 7 July 2020.

**Resolved minute number**                      **20/RDC/202**                      **File Ref**                      1-AP-3-3  
5-RA-1-13

That the report 'Proposed Carry-Forwards, Rates Resolution and Adoption of the 2020/21 Annual Plan' to the 25 June 2020 Council meeting be received.

Cr Hiroa/Cr Ash. Carried

**Resolved minute number**                      **20/RDC/203**                      **File Ref**

That the Council, adopt the proposed carry-forwards from 2019/20 to 2020/21 without amendment]for inclusion into the 2020/21 Annual Plan;

Cr Belsham/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/204**                      **File Ref**

That the Council, adopt, pursuant to section 95 of the Local Government Act 2002, the 2020/21 Annual Plan without amendment (apart from typographical or minor editing corrections).

Cr Belsham/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/205**                      **File Ref**

That the Council, adopt the rates resolution for the financial year 1 July 2020 to 30 June 2021 and include the resolution as an appendix to the minutes of Council's meeting on 25 June 2020.

Cr Wilson/Cr Belsham. Carried

## 9 Adoption of fees and charges for 2020/21

The commentary was noted in the agenda.

Elected Members noted minor amendments required including referring to Council owned/managed cemeteries as one section, than named individually.

**Resolved minute number**                      **20/RDC/206**                      **File Ref**                      AP-2-1

That the Schedule of fees and charges for 2020/21 as amended be adopted.

Cr Hiroa/Cr Gordon. Carried

## 10 Oral submissions on the Proposed Rates Postponement Policy and the current Rates remission policy

Mr Forster spoke to the tabled report, advising there had been no submissions received. While it was surprising there were no submissions, the policies were advertised via the normal channels and the timing was outside of level 4 restrictions.

**Resolved minute number**                      **20/RDC/207**                      **File Ref**

That the tabled report 'Rates Postponement Policy and Rates Remission Policy Deliberations' to the 25 June 2020 Council meeting be received.

Cr Gordon/Cr Dunn. Carried

**Resolved minute number**                      **20/RDC/208**                      **File Ref**

That, as there were no submissions received during the recent consultation process, the rates postponement policy be adopted without amendment in accordance with section 102(3)(b) and section 110 of the Local Government Act 2002.

Cr Gordon/Cr Lambert. Carried

**Resolved minute number**                      **20/RDC/209**                      **File Ref**

That, as there were no submissions received during the recent consultation process, the rates remission policy be adopted without amendment in accordance with section 102(3)(a) and section 109 of the Local Government Act 2002, noting that

- a) the section in the policy providing for rates remission on subdivisions for residential purposes may need further clarification in terms of operational procedure so that it is fully applicable to subdivisions of any scale exceeding three sections;
- b) this clarification will be examined in a briefing paper to the next meeting of the Policy/Planning Committee, on 9 July 2020; and
- c) processing of new applications for this rates remission will be deferred until the operational procedure (and any change to the policy arising from that) is confirmed.

Cr Gordon/Cr Lambert. Carried

## 11 Deliberations on submissions to the Dangerous and Insanitary Buildings Policy

Mr Forster took the report as read and advised that three submissions were received, with one with no details other than photos.

<b>Resolved minute number</b>	<b>20/RDC/210</b>	<b>File Ref</b>	<b>3-PY-1-24</b>
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That the report 'Deliberations on submissions to the Dangerous and Insanitary Buildings Policy' to the 25 June 2020 Council meeting be received.

Cr Gordon/Cr Duncan. Carried

<b>Resolved minute number</b>	<b>20/RDC/211</b>	<b>File Ref</b>
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That to meet the requirements of section 131 of the Building Act 2004, Council formally adopt as amended the Dangerous and Insanitary Building Policy.

Cr Gordon/Cr Duncan. Carried

## 12 LGNZ 2020 Annual General Meeting Remits

His Worship the Mayor noted that Rangitikei District Council have 3 votes at the Annual General Meeting, whereas larger Councils have more votes.

His Worship the Mayor went through each remit separately, allowing Elected Members as a group to vote on which remits they wish to support.

Cr Ash noted transport poverty in the district and requested that His Worship the Mayor speak to remit 1 at the meeting.

Objecting to words

Cr Hiroa objected to Cr Ash equating transparency with voting, and accepted His Worship the Mayor's invitation for her objection to be recorded in the minutes. Cr Ash explained that was not her intention.

**Resolved minute number**                      **20/RDC/212**                      **File Ref**

That His Worship the Mayor and the Chief Executive be registered as the Rangitikei District Council's delegates for the LGNZ AGM.

His Worship the Mayor/Cr Ash. Carried

**Undertaking**                                      **Subject**

That His Worship the Mayor speak to remit 1 – Public transport support at the LGNZ AGM.

**Resolved minute number**                      **20/RDC/213**                      **File Ref**

That Rangitikei District Council supports the following remits: 1 – Public transport support, 2 – Housing affordability, 3 – Returning GST on rates for councils to spend on infrastructure, 4 – Natural hazards and climate change adaption, 5 – Annual regional balance of transfers, 6 – Local Government electoral cycle, 7 – Water bottling, 8 – Quorum when attending local authority meetings, 9 – Use of macrons by local authorities, 10 – Rates rebates for low income property owners and are not in support of remit 11 – Local Government's CO2 emissions.

Cr Belsham/Cr Duncan. Carried

### **13 Open Letter to Mayors and CEOs of Local Governments in New Zealand**

The letter was taken as read.

**Resolved minute number**                      **20/RDC/214**                      **File Ref**

That, the Open Letter to Mayors and CEOs of Local Governments in New Zealand to the 25 June 2020 Council meeting be received.

His Worship the Mayor/Cr Dalgety. Carried

### **14 Proposed extension of Council's management contract for the waste transfer stations**

Mr Benadie spoke to the report, advising Elected Members that the proposed contract is an extra \$170,000 per year on top of the current contract, for the next two years.

His Worship the Mayor noted that if Council were not in agreement, then operations would effectively cease.

Elected Members queried the price increase, with Mr Benadie advising:

- the contractor wishes to make some upgrades, including renewal of vehicles
- lack of alternative service provider
- the current contractor has been flexible and has a good relationship with Council

Cr Belsham highlighted that the process for when contracts end needs to change, tenders need to be dealt with sooner.

**Resolved minute number**                      **20/RDC/215**                      **File Ref**                      6-SO-2

That the report 'Proposed extension of Council's management contract for the waste transfer stations' to the 25 June 2020 Council meeting be received.

Cr Dunn/Cr Carter. Carried

**Resolved minute number**                      **20/RDC/216**                      **File Ref**

That Council agrees to a direct negotiation procurement with a Smart Environmental Limited for a two-year extension of Contract 882 to manage the waste transfer stations in the Rangitikei District.

His Worship the Mayor/Cr Gordon. Carried

**Resolved minute number**                      **20/RDC/217**                      **File Ref**

That Council approve the two year extension of Contract 882 through until 30 June 2022 with the estimated annual value of \$734,068.70 plus GST commencing 1 July 2020 to ensure continuous provision of the management of the waste transfer stations during this time.

His Worship the Mayor/Cr Dunn. Carried

**Resolved minute number**                      **20/RDC/218**                      **File Ref**

That the management of the waste transfer stations in the Rangitikei District be reviewed as required under section 17A Local Government Act 2002, and that this review be completed by 30 June 2021 to allow sufficient time for the agreed arrangements to be in place by 1 July 2022.

His Worship the Mayor/Cr Gordon. Carried

**Resolved minute number**                      **20/RDC/219**                      **File Ref**

A report be provided to Assets/Infrastructure on what Councils processes are in dealing with contracts that are coming to the end and what policies are in place to dealing with the continuation of the services they provide.

Cr Belsham/Cr Dalgety. Carried

## 15 Rubbish Collection - Taihape

Ms Gordon took the report as read.

His Worship the Mayor spoke to the item, noting that with the hilly nature in Taihape the company has done a great job by assisting Council, they continued to pick up rubbish during lockdown, even when they weren't contracted to do so.

**Resolved minute number**                      **20/RDC/220**                      **File Ref**                      6-SW-2-2

That the report 'Rubbish Collection – Taihape' to the 25 June 2020 Council meeting be received.

Cr Carter/Cr Ash. Carried

**Resolved minute number**                      **20/RDC/221**                      **File Ref**

That, having regard for the disruption caused by the COVID-19 alerts, Council agree to continue underwriting part of the cost for Rangitikei Wheelie Bins to provide a kerbside rubbish bag collection service in the Taihape area for a further eight months at a cost of \$388.20 (GST excl.) per week, funded from District promotions budget (40200554), with a review after the first four months.

Cr Duncan/Cr Gordon. Carried

**Resolved minute number**                      **20/RDC/222**                      **File Ref**

That Council request staff investigate whether it would be appropriate for rubbish bags to be sold at Council offices.

Cr Duncan/Cr Ash. Carried

Before calling an adjournment, His Worship the Mayor advised Elected Members there are four options in regards to the Cook Statue in Marton and asked them to think about this during the break before coming back for discussion.

Meeting adjourned 3.09pm-3.26pm

## 16 Financial Snapshot – May 2020

Ms Devine took the memorandum as read.

In response to a question in regards to capital expenditure in roading, Mr Benadie advised that, due to Covid-19 and now entering winter, work at the Turakina Valley drop-out has been moved to be completed in summer.

Cr Hiroa noted a typo in the memorandum regards to Hautapu River in Taihape.

**Resolved minute number**                      **20/RDC/223**                      **File Ref**                      **5-FR-4**

That the memorandum 'Financial Snapshot – May 2020' to the 25 June 2020 Council meeting be received.

Cr Dunn/Cr Hiroa. Carried

## 17 Administrative Matters – June 2020

Mr Beggs took the report as read and provided the following highlights:

- Costs not yet available for speed signage outside South Makirikiri School
- There has been a 3 step process in regards to options with the Captain Cook Statue, including consultation with iwi.

His Worship the Mayor updated Elected Members that there is potential for the Mahi Tahī pilot to be extended; it is at the stage of waiting for signatures. Council had to meet outcomes before the 30 June 2020, however the tight time frames had been extended. Ms Gower updated Elected Members that the primary focus was to get youth aged under 25 into employment; however, due to Covid-19, the Ministry of Social Development extended the criteria to include those who had lost employment due to Covid-19. As at 25 June 2020 17 people had been placed in employment, and by the 3 July 2020, 28 people will be employed.

Elected Members discussed their thoughts on the Captain Cook Statue in Marton, noting it as an opportunity to educate on the history of the district and township. All members were in favour of removing the plaque from the statue once the cover has been removed.

**Resolved minute number**                      **20/RDC/224**                      **File Ref**                      **5-EX-4**

That the report 'Administrative Matters – June 2020' to the 25 June 2020 Council meeting be received.

Cr Lambert/Cr Duncan. Carried

**Resolved minute number**                      **20/RDC/225**                      **File Ref**

That, having regard for the removal of social distancing requirements under Alert Level 1, Council ends the application of Council's resolution 20/RDC/142 (made on 30 April 2020) so that the bimonthly meetings of Te Rōpu Ahi Kā, Community Boards, Community Committees, Reserve Management Committees and Rural Water Supply Management Subcommittees recommence.

Cr Wilson/Cr Hiroa. Carried

**Undertaking**                      **Subject**

As the costs for speed signage outside South Makirikiri School are not yet available, a report will be presented to the Assets/infrastructure Committee.

**Resolved minute number**                      **20/RDC/226**                      **File Ref**

That Council adopts the revised schedule of meetings for July-December 2020.

Cr Belsham/Cr Gordon. Carried

**Resolved minute number**                      **20/RDC/227**                      **File Ref**

That in terms of its rates remission policy to incentivise addressing earthquake-prone buildings, Council approves granting Paul and Mei Huang – Eastern Ocean Restaurant, at 230 Broadway, Marton,

a rates remission of 100% from 1 July for 12 months following the issue of a Code Compliance Certificate

and confirms approval of the waiver of internal building consent costs of up to \$5,000 (GST exclusive).

Cr Belsham/Cr Carter. Carried

**Resolved minute number**                      **20/RDC/228**                      **File Ref**

That the Rangitikei District Council, at its meeting on 25 June 2020, endorses the joint statement prepared by Pahia Turia, Chair of the Rūnanga Nga Wairiki Ngati Apa and His Worship the Mayor Andy Watson concerning the statue of Captain James Cook in Broadway, Marton.

His Worship the Mayor/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/229**                      **File Ref**

That, due the event of COVID-19 and the inability for the Community Committees of Hunterville, Marton, Bulls and Turakina along with the Taihape Community Board to spend funding allocated through the Small Projects Grant Scheme or resolve to recommend a carry-forward before 30 June 2020, Council agree to allow the below carry forwards from 2019-2020 to 2020-2021.

- Taihape Community Board                      \$5882.18
- Hunterville Community Committee                      \$1673.00
- Marton Community Committee                      \$3301.50
- Bulls Community Committee                      \$1047.90
- Turakina Community Committee                      \$771.00

Cr Wilson/Cr Ash. Carried

**Resolved minute number**                      **20/RDC/230**                      **File Ref**

That Council endorses the principle of inviting the chairs of the Community Boards and Community Committees to be intermediaries to assess whether Council has been reasonable in fair in responding to a particular issue from a resident or business within the District, and (if the chairs agree) setting that within a broader complaints policy to be considered by the Policy/Planning Committee.

Cr Ash/Cr Dalgety. Carried

## 18 Top Ten Projects – status, June 2020

Mr Benadie took the memorandum as read and provided the following updates:

- Mangaweka Bridge - Still in negotiations with the owners of the Holiday Park and Mangaweka Heritage group.
- Bulls/Marton Wastewater – Will be approximately 6 months before further information is available.
- Bulls Community Centre – The interior build is due to be completed by September, with the carpark to be completed September/October.
- Taihape Civic Centre – Project is on track within the Long Term Plan.

**Undertaking**                                      **Subject**

Staff to produce a report on the project status of the Bulls Community Centre and to report to the Assets/Infrastructure Committee.

**Undertaking                      Subject**

Staff to produce a report on the time line for the Marton Civic Centre project.

**Resolved minute number                      20/RDC/231                      File Ref                      5-EX-4**

That the memorandum 'Top Ten Projects – status, June 2020' to the 25 June 2020 Council meeting be received.

Cr Wilson/Cr Dunn. Carried

**Resolved minute number                      20/RDC/232                      File Ref**

That the tabled 'Governance Group minutes 12 June 2020' to the 25 June 2020 Council meeting be received.

Cr Dunn/Cr Carter. Carried

**Resolved minute number                      20/RDC/233                      File Ref**

The Governance Group recommends that new Bulls building will be called Bulls Community Centre, Peter Beggs will work with our local Iwi - Ngati Apa and Ngati Parewahawaha to come up with appropriate Maori name to accompany the Bulls Community Centre which will reside on the Building to reflect an all-inclusive community centre.

Cr Dunn/Cr Carter. Carried

**Resolved minute number                      20/RDC/234                      File Ref**

The Governance Group recommends to Council that all service / utility areas e.g. toilets, kitchen etc.; be bilingual English / Te Reo Maori and include braille throughout the new Bulls Community Centre – with English being first as we have many cultures in our community and tourists that will use the Bulls Community Centre that will be more familiar with English. Also an appropriate Te Reo Maori welcome for the foyer of the new building.

Cr Hiroa/Cr Dunn. Carried

**Resolved minute number                      20/RDC/235                      File Ref**

The Governance Group does not recommend the use of personal names to name rooms and spaces within the Bulls Community Centre as there are too many worthy people to accommodate fairly.

Cr Dunn/Cr Carter. Carried

**Resolved minute number                      20/RDC/236                      File Ref**

The Governance Group recommends that regional names of the old Bulls wards, including Ohakea which has had a long association and history with Bulls and to integrate all the former Bulls Wards communities, will be used for the meeting rooms and Youth space on the top floor in the Bulls Community Centre - as follows

- Ohakea
- Parewanui
- Santoft
- Scotts ferry

and work with the Bulls Historical Society to add history regarding the above areas along with the names within the building.

Cr Dunn/Cr Carter. Carried

**Resolved minute number                      20/RDC/237                      File Ref**

The Governance Group recommends that the learning hub within the Bulls Community Centre will be known as the learning hub.

Cr Dunn/Cr Carter. Carried

**Resolved minute number                      20/RDC/238                      File Ref**

The Governance Group recommends there is no need to name the pavilions at the new Bulls Community Centre.

Cr Dunn/Cr Carter. Carried

**Resolved minute number                      20/RDC/239                      File Ref**

The Governance Group recommends that the hall in the new Bulls Community Centre be known as the Bulls Town Hall.

Cr Dunn/Cr Panapa. Carried

## 19 Late items

### Letter from Hunterville Huntaway Festival

The letter from Ms Christine Whinn of the Hunterville Huntaway Festival Committee was taken as read.

**Resolved minute number                      20/RDC/240                      File Ref**

That Council, waive the Exempt Building Work fee of \$250 for the Hunterville Huntaway Festival.

Cr Lambert/Cr Belsham. Carried

**Email from Julie Turner**

The letter from Ms Julie Turner was taken as read.

It was noted that the flooding issues with culvert number 16 on Fern Flats Road has been actioned.

**Resolved minute number                      20/RDC/241                      File Ref**

That the Chief Executive investigate Ms Turner's request and provide a report back to a subsequent Assets/ Infrastructure Committee meeting.

Cr Belsham/Cr Wilson. Carried

**20 Public excluded**

4.43 pm

**Resolved minute number                      20/RDC/242                      File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1        Local Government New Zealand – nominations for President and Vice President
- 2        Rates remission
- 3        Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

Item 1 Local Government New Zealand – nominations for President and Vice President	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Rates remission	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 3 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Wilson/Cr Ash. Carried

20/RDC/243

20/RDC/244

20/RDC/245

20/RDC/246

20/RDC/247

20/RDC/248

20/RDC/249

20/RDC/250

20/RDC/251

## 21 Open Meeting

**Resolved minute number**                      **20/RDC/251**                      **File Ref**

That the public excluded meeting move into an open meeting, and the following recommendation be made public:

### **20/RDC/250**

That the application for rates remission for the Mangaweka Garage redevelopment and earthquake strengthening be referred to the Chief Executive and dealt with on the same basis as has been done for Ocean Restaurants inn Marton, and that this be confirmed in public meeting.

Cr Gordon/Cr Duncan. Carried

## 22 Next Meeting

Thursday 30 July 2020, 1.00pm

## 23 Meeting Closed

5.33pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Attachment 2



# Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson  
Mayor

Date: 27 July 2020

File: 3-EP-3-5

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- 1 Last week Council had it's first workshop on the long term plan process. This was the first of what will be many meetings where we look at what Council will fund as capital works and the operational costs over the next ten years. While it is a ten year plan the focus will be on the first three years. Our district is going through a transitional change at the moment, for the first time in decades we are experiencing dramatic growth. That growth will also bring growing pains where we need to provide for an expansion of core infrastructural needs such as waste water pipes and the supply of drinking water etc. We also will need to think about the need for an expansion of social services such as the provision of emergency housing and medical facilities. There are some in our community who will say that is not our responsibility, "stick to roading, rates and rubbish", but we are mandated by government to consider the social services.
- 2 The first steps in the long term plan are for us to consider what the needs of the community will be and then to engage with as many groups of the community to get their view and to effectively build the wish list. The costs are then put against all of the proposals and balanced against the operational costs of staff. Then the tricky part comes in deciding who will pay. At that stage we have a draft budget to take to the community under formal consultation. Finally Council will make the final decisions in around April next year.
- 3 The above is the simple version, however it gets far more complicated when we know that Government has an agenda to change the game rules part of the way through next year. A huge part of Council's workload is in providing for what we in local government call the three waters; which are the provision for waste water, drinking water and managing storm water. All Councils are being asked to look at the options of passing those assets to some form of aggregated provider. In explanation, this would mean that a Region's water may be provided by a company such as water services who would then rate the property owners directly, independant of Councils. This does have some merit however at the moment we have no idea of the detail around the proposal, all we know is that we need to make decisions around opting in to a regional model or going alone over the next few months. Of the three services storm water is the easiest in that we will ignore the need for change in the short term, fresh water is the first cab of the rank and needs to be regulated now in a different way, but the tricky and very expensive one is in the waste water space. Some Councils regionally have invested very heavily in this space and quite rightfully question whether their ratepayers should effectively subsidise the councils who have under invested, because the rating model is likely to be the same right across the region. The investigation of our options will be a significant strain on the limited resources we have available.

- 4 On the 15th of July we hosted a party of 16 Councillors and staff from Masterton who were touring the lower North Island on a fact finding mission looking at new Council builds. I provided information “warts and all” on the Bulls build. We still have to finish our report on the build process and report back to the Bulls community which I have promised, but already we know many of the key learnings. I believe it is our responsibility to share those learnings with the sector rather than bury them. It would be terrible for Masterton to make the same mistakes and for us to say “that’s what happened to us and that is normal”. The visit also gave us the chance to show off what is an amazing facility, the visitors were incredibly impressed with what the final product is looking like. The centre will be opened to the community in a couple of months time as we are now on the final outfitting stretch.
- 5 On the 2nd of July I spent the day following Minister Shane Jones from one PGF announcement to another. The Minister announced funding in Palmerston North, Manawatu and Whanganui. The day did give me the chance to have a private conversation with the Minister around our requests for funding which have still to be decided on. I am hopeful that we will receive the nod from Government later next week but if so any announcement will be choreographed into the election cycle ahead of us.

Andy Watson  
**Mayor**

## Mayors Engagement

July 2020

1	Met with a potential Marton resident and met with various Marton residents Attended the Santoft Domain Management Committee meeting
2	Attended the Ministerial announcement regarding the Palmerston North Regional Freight Hub – Palmerston North Attended the Provincial Growth Fund announcement's in Feilding and then Whanganui Met with MPI staff to discuss the upcoming 'Pride in our Land' events Attended the Turakina Reserve Management Committee meeting and then the Turakina Community Committee meeting - Turakina
3	Attended site meeting with a Marton and then a Hunterville resident
4	Attended the Youth Council's Training and the first meeting
6	Joined the Community Recovery Programme – Zoom meeting Met with a local Marton residents Attended the Hunterville Rural Water Scheme Meeting
7	Attended the Te Roopu Ahi Kaa Komiti meeting Attended the Taihape Community Response Group meeting and then the debrief meeting - Taihape
8	Attended the Council's Monthly Executive Leadership Team meeting Was based in Taihape for the remainder of the day and attended the following: <ul style="list-style-type: none"> <li>• Erewhon Rural Water Supply Sub-Committee meeting</li> <li>• Taihape Community Board meeting</li> </ul>
9	Attended the Assets Infrastructure Committee meeting Attended the Policy/Planning Committee Meeting
10	Attended a site visit of the Bulls Community Centre Met with various Marton residents
13	Met with a Rural Hunterville resident Met with a Marton business owner Attended the Hunterville Community Committee meeting – Hunterville
14	Joined the Weekly RDC/ Police Covid-19 Update Zoom Meeting Attended dinner with the elected members of Masterton District Council – Marton
15	Hosted a site visit of the Bulls Community Centre with the elected members of Masterton District Council Met with a Marton resident and had a site visit with a Bulls resident Attended the Storm Water Discussion Meeting at Koitiata

16	<p>Attended the Mayor's meeting before Rural and Provincial Sector meeting - Day 1 – Wellington</p> <p>Attended the Pride In Our Land 2020 Ohakea (Rangitikei) Muster – Ohakea</p>
17	<p>Attended the Rural and Provincial Sector meeting - Day 2 – Wellington</p> <p>Met with a Bulls business owner</p>
18	<p>Attended site meeting with a Marton resident</p> <p>Attended the Pride In Our Land 2020 Ohakea (Manawatu) Muster – Ohakea</p>
20	<p>Attended Monthly catch-up meeting with Mayor Helen Worboys, Manawatu District Council - Feilding</p> <p>Attended the Privacy Act presentation - Massey Uni, Palmerston North</p> <p>Met with various Marton residents</p>
21	<p>Recorded a virtual story-time for the LIANZA children and young adult book awards</p> <p>Met with various Marton residents</p> <p>Joined Weekly RDC/ Police Covid-19 Update Zoom Meeting</p> <p>Attended the Bulls Community Committee meeting</p>
22	<p>Attended the James Cook school assembly and read a book to the students</p> <p>Attended the Rangitikei Scheme - Rescheduled Annual Catchment Community Meeting - Horizons Office, Marton</p> <p>Attended the Four Regions Trust AGM – Whanganui</p> <p>Attended the Council Workshop</p> <p>Attended Scott Brown, US Ambassador's US Independence Day Reception – Lower Hutt</p>
23	<p>Attended the Community Planting Day at the Betty Tripe Reserve</p> <p>Met with a local Marton business</p>
28	<p>To attend the Regional Transport Matters - Fortnightly Teleconference</p>
29	<p>To be based in Taihape all day</p>
30	<p>To attend the Finance Performance Committee meeting</p> <p>To attend the Council meeting</p>
31	<p>To attend the weekly discussion on recovery meeting</p> <p>To attend the Audit Risk Committee meeting</p>

# Attachment 3

# Rural and Provincial Sector Mayors Forum

## 5/6 March 2020

Thank you for the opportunity to attend this forum, again I feel this is a fantastic opportunity to meet with other Councillors from around New Zealand and 'chat through the issues'.

My apologies for this belated report but some sound bites that maybe of interest.

### **David Cull**

Imminent Issues: Housing, water, climate change. Forthcoming election: freshwater, 3 waters review, Kainga Ora, belated investment in infrastructure (60% of sewage permits expired), rate rises, council's reputation. Ideally want to co-design change.

What can we do?

Continuous assessment & improvement / Upskill elected members

Need to lift performance standards to maintain credibility with the Community ... now Coronavirus.

### **Chairs Summary: Alex Walker (rural) Hamish McDouall (provincial)**

Rural Councils – strong ability to get close to their communities. Importance of Councilmark. 3 waters is particularly challenging. Re essential freshwater – what works in one region doesn't necessarily work in another. Need collaboration & more policy people on the ground.

### **LGNZ Update M Alexander**

Three waters – not about the structure, its about the outcome ie form follows function of electricity. Performance is the issue.

- understand customer expectations; manage & invest physical assets; recover the costs; efficient usage; continue to learn and grow.

Productivity Commission – radical reform not required – rates remain appropriate.

LGNZ disappointed with the report. Read it.

### **Equip Focus – Building a highly effective governance team, culture, and strategic leadership**

Need to demonstrate democracy back to Locals = engaged citizens = representative leadership = effective governance. Build on individual and collective strengths. Engage with CEO & Council Officers. Have a clear Strategic Direction

## FORESTRY PANEL

**Kerry Gregory, Fire & Emergency NZ** – centralized model since 2017. Concern deteriorating connection with Local Government.

**NES for Plantation Forestry & local regulation;** Oliver Hendrickson; Director Forestry and Land Management, Te Uru Rakau

Expect changes to ETS Scheme. Currently 100% dominated by exotics.

3 legged stool: 1) International capital 2) ETS Domestic scheme 3) Decarbonize & use forestry to mitigate

**Rating of Forestry Land;** Paul Hope Waitaki DC

Prob: Aging Commercial forests to fairly contribute to the roading network.

Challenges: dramatic impact on roading – trees (not valued) on low value land – irregular nature of harvesting so difficult to cost & predict peaks & troughs. Very dependent on the Contractor who is often from out of the district & simply does not care.

Historically have used targeted rates- few differentials. Fund a reserve.

Future Issues: Carbon farming; rating for non-roading impacts eg freshwater & stormwater; Advocate to get trees valued.

Need to consider in LTP

Issues in droughts eg forest fires empty farm dams. Funding of Fire & Emergency NZ. Slash = fuel for fires. Empty houses. Roads become fire corridor. Different rules for harvest forest (small vs corporate); Permanent forest - Carbon forest. Considerable issues at harvest – no top soil; biodiversity destroyed; Problem logs going direct to China – no added value.

All means less ratepayers.

## **Freshwater Reform – Essential Freshwater 2019**

Economic & social upheaval across NZ, no economic analysis, no analysis of ramifications.

Support mandatory Farm Environment Plans. Recognize good work already done by Reg Council & farmers.

## **Container Return Scheme**

2.5 billion single use containers/year. Draft Design July 2020. Final Design 2 September 2020.

## **Minister for Disability Issues – Hon Carmel Sepuloni**

Goal: Realize everyone's potential. 24% of Population Disabled.

*Do we have an Advisory or Reference Group?*

NZ Disability Strategy 2016-26. Re transport: 74% of Councils less than good

See Barrier Free Trust \_ [www.barrierfree.org.nz](http://www.barrierfree.org.nz)

*Grab good practice and make it common practice.*

## **National Party Transport Policy – Chris Bishop**

Identify Roads of National Significance & 30-year Infrastructure plans.

## **Far North District Council approach to CouncilMark Assessment – Shaun Clarke CE**

Use #progressive council. Importance of organization capacity.

“Things can only get better” Need world class public service – people, politicians, public care about our performance.

Set Goals to Achieve your Dreams.

*I think an excellent one page summary of Strategic Framework – see attached*

Have 34 Improvement Initiatives; long term asset replacement plan & 80 year Strategy.

FNDC believes CouncilMark acts as a catalyst for change and self improvement.

It's a chance to “Look in the mirror”

Note: Waimak (1<sup>st</sup> place) A2 Grade. We are BB!

I understand Manawatu may not do again.

## **Road Efficiency Group – Update on work programme**

Every \$ wasted is potentially a life lost on the road.

## **Coronavirus – Update and response plan**

Need Pandemic plans & Business Continuity Plans = Consistent messaging

### **NZTA – Intro new CE Nicole Rosie**

X CEO Worksafe. Aims to build strong collaborative relationships to drive outcomes in 15 years time.

### **Freedom camping ambassadors Trial – Update**

Tell people what they need to do – most will do it.

### **Associate Minister of Transport – Hon Julie Anne Genter – GPS 2021**

Imagine its 2050 – carbon neutral, change in Ag & transport – ports, rail, clean & renewable power.

We need to make decisions today to impact the future... ROAD TO ZERO.

### **Ombudsman’s Office – The Ombudsman’s work & Local Government.**

LOGOIMA 101 = public interest test. Local Government equivalent of OIA.

Official info can be on a personal device. Ensures transparency & accountability.

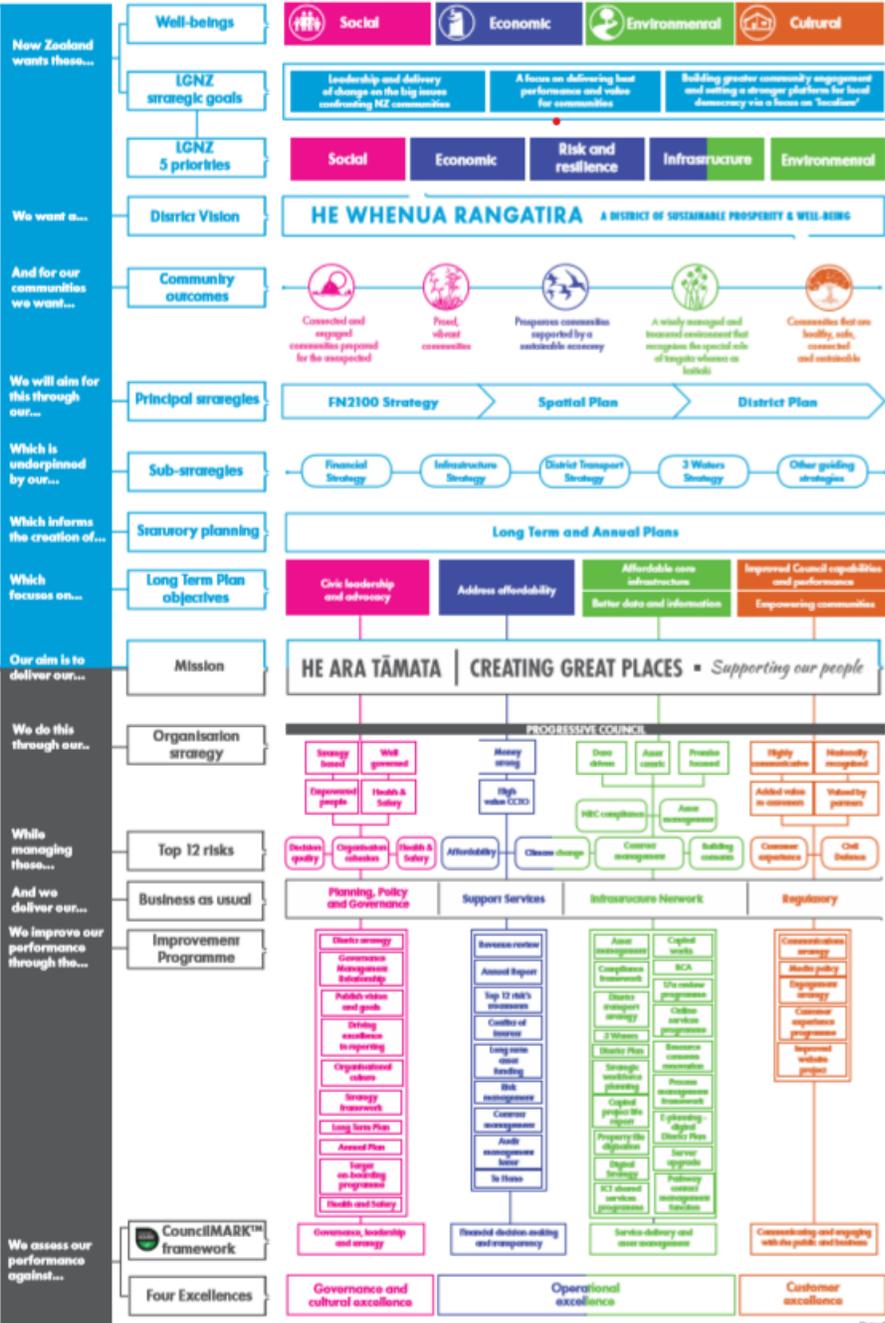
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Here is the dropbox link if you would like to see the slides associated with any of the above presentations.

[https://www.dropbox.com/sh/i0mwbq2li2llatp/AAAPeOXkuthf2hRyqw\\_F4kHUa?dl=0](https://www.dropbox.com/sh/i0mwbq2li2llatp/AAAPeOXkuthf2hRyqw_F4kHUa?dl=0)

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# MANAGEMENT GOVERNANCE





# GOVERNANCE

# MANAGEMENT

New Zealand wants these...

Well-beings



Social



Economic



Environmental



Cultural

LGNZ strategic goals

Leadership and delivery of change on the big issues confronting NZ communities

A focus on delivering best performance and value for communities

Building greater community engagement and setting a stronger platform for local democracy via a focus on 'localism'

LGNZ 5 priorities

Social

Economic

Risk and resilience

Infrastructure

Environmental

We want a...

District Vision

**HE WHENUA RANGATIRA** A DISTRICT OF SUSTAINABLE PROSPERITY & WELL-BEING

And for our communities we want...

Community outcomes



Connected and engaged communities prepared for the unexpected



Proud, vibrant communities



Prosperous communities supported by a sustainable economy



A wisely managed and treasured environment that recognises the special role of tangata whenua as kaitiaki



Communities that are healthy, safe, connected and sustainable

We will aim for this through our...

Principal strategies

FN2100 Strategy

Spatial Plan

District Plan

Which is underpinned by our...

Sub-strategies

Financial Strategy

Infrastructure Strategy

District Transport Strategy

3 Waters Strategy

Other guiding strategies

Which informs the creation of...

Statutory planning

Long Term and Annual Plans

Which focuses on...

Long Term Plan objectives

Civic leadership and advocacy

Address affordability

Affordable core infrastructure  
Better data and information

Improved Council capabilities and performance  
Empowering communities

Our aim is to deliver our...

Mission

**HE ARA TĀMATA | CREATING GREAT PLACES** - Supporting our people

We do this through our...

Organisation strategy

PROGRESSIVE COUNCIL

Strategy based  
Empowered people

Well governed  
Health & Safety

Money strong  
High value CCTO

Data driven  
NRC compliance

Asset centric  
Asset management

Promise focused  
Contract management

Highly communicative  
Customer experience

Nationally recognised  
Valued by partners  
Civil Defence

While managing these...

Top 12 risks

Decision quality

Organisation cohesion

Health & Safety

Affordability

Climate change

Contract management

Building consents

Customer experience

Civil Defence

And we deliver our...

Business as usual

Planning, Policy and Governance

Support Services

Infrastructure Network

Regulatory

We improve our performance through the...

Improvement Programme

District strategy  
Governance Management Relationship  
Publish vision and goals  
Driving excellence in reporting  
Organisational culture  
Strategy framework  
Long Term Plan  
Annual Plan  
Target on-boarding programme  
Health and Safety

Revenue review  
Annual Report  
Top 12 risk's treatments  
Conflict of interest  
Long term asset funding  
Risk management  
Contract management  
Audit management letter  
Te Hono

Asset management  
Compliance framework  
District transport strategy  
3 Waters  
District Plan  
Strategic workforce planning  
Capital project life report  
Property file digitisation  
Digital Strategy  
ICT shared services programme  
Capital works  
BCA  
17a review programme  
Online services programme  
Resource consents renovation  
Process management framework  
E-planning - digital District Plan  
Server upgrade  
Pathway contact management function

Communications strategy  
Media policy  
Engagement strategy  
Customer experience programme  
Improved website project

We assess our performance against...

CouncilMARK™ framework

Governance, leadership and strategy

Financial decision-making and transparency

Service delivery and asset management

Communicating and engaging with the public and business

Four Excellences

Governance and cultural excellence

Operational excellence

Customer excellence

# Attachment 4

**Rangitikei District Council**

**District Licensing Committee**

**Annual Report to the Alcohol and Regulatory  
Licensing Authority for the year ending 30 June  
2020**

Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority

**The Committee comprises:**

Commissioner:	Stuart Hylton
Deputy Chair	Andy Watson, Mayor of the Rangitikei District
Members:	Chalky Leary
	Colin Mower
	Judy Klue
	Graeme Platt

**The Committee is supported as follows:**

Secretary	Peter Beggs , Chief Executive
Chief Inspector	Johan Cullis
Inspector	Vicki Hodds
Administrator	Rochelle Baird

**Staff training**

Nothing provided.

**Committee Training**

Nothing provided.

## **DLC Initiatives**

Six monthly meetings are held to discuss any issues which comprises of The Commissioner, The Chief Inspector, Inspector and Administrator.

The Inspector attended the yearly conference NZILI and monthly Alcohol Harm Regulatory Group Meetings held at Palmerston North City Council and involve five Liquor Inspectors, our respective MOH , Police and Fire Service.

## **Local Alcohol Policy**

The Rangitikei District Council has not adopted such a policy. Accordingly the default provisions of the Sale and Supply of Alcohol Act 2012 apply

## **Current legislation**

The Committee has no comment on the requirements of the Act.

## **Statistical information**

The following pages outline the applications received during the year and the current listing of licensed premises

The report also lists the District's current licensed premises.

### Licence Application 1 July 2019 – 30 June 2020

Application Type	Number Received in Fee Category Very Low	Number Received in Fee Category Low	Number Received in Fee Category Medium	Number Received in Fee Category High	Number Received in Fee Category Very High
On Licence New		3	2		
On Licence Renew	1	1	4		
On Licence Variation					
Off Licence New			2		
Off licence Renew			1		
Off Licence Variation					
Club Licence New					
Club Licence Renew	5				
Club Licence Variation					
<b>Total Number</b>	<b>6</b>	<b>4</b>	<b>9</b>		
ARLA Fee	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
<b>Total Fee paid to ARLA</b>	<b>\$103.50</b>	<b>\$138.00</b>	<b>\$465.75</b>		

## Annual Fees for Existing licences received:

Licence Type	Number received In fee category very low	Number received in fee category low	Number received in fee category medium	Number received in fee category High	Number received in fee category very high
On-Licence		1	6		
Off-Licence			9		
Club Licence	8				
<b>Total Number</b>	<b>8</b>				
<b>ARLA FEE</b>	<b>\$17.25</b>	<b>\$34.50</b>	<b>\$51.75</b>	<b>\$86.25</b>	<b>\$172.50</b>
<b>Total fee paid to ARLA (GST Incl.)</b>	<b>\$138.00</b>	<b>\$34.50</b>	<b>\$776.25</b>		

## Managers Certificates Received

	Number Received
Managers Certificate New	51
Managers Certificate Renewal	30
<b>TOTAL</b>	<b>81</b>
<b>ARLA FEE</b>	<b>\$28.75</b>
<b>Total fee paid to ARLA</b>	<b>\$2328.75</b>

## Specials Licences Received

	Number
Class 1	2
Class 2	8
Class 3	26
<b>Total</b>	<b>36</b>

# Temporary Authority applications

## Off licence

OF068 Hobson Liquor Group Limited  
OF069 Taihape Liquor Ltd

## On Licence

ON103 UMR Limited x 2

### **Lic No Licence Name**

### **Location**

#### **CLUBS**

CL003	Utiku Old Boys Rugby Football Club	8 Kokako Street, Taihape
CL012	Bulls Rugby Football & Sports Club	Domain Road, Bulls
CL015	Taihape Squash Rackets Club I	Kokako Street, Taihape
CL016	Bulls Bowling Club	Criterion Street Bulls
CL019	Rangitikei Squash Rackets Club	443 Wellington Road, Marton
CL020	Marton Golf Club	431 Santoft Road, Marton
CL021	Marton Bowling Club (Inc)	3 Hereford Street, Marton
CL022	Hawkestone Golf Club	252 Kakariki Road, Marton
CL023	Rangitikei Golf Club (Inc)	56 Raumai Road, Bulls
CL024	Rangatira Golf Club Inc	4561 State Highway 1, Ohingaiti
CL026	Taihape Golf Club Inc	90 Golf Club Road, Taihape
CL031	Hunterville Rugby Football Club	3 - 29 Paraekaretu Street, Hunterville
CL032	Taihape Workingmens Club	34 Kuku Street, Taihape
CL033	Marton Rugby & Sports Club	6 Follett Street, Marton
CL034	Rangiwaia Social Club	2 Koukoupou Road, Taihape
CL036	Hunterville Squash Club	3 - 29 Paraekaretu Street, Hunterville
CL037	Taihape Rugby & Sport Club	34 Kuku Street, Taihape
CL011	Bulls RSA	55 High Street, Bulls

#### **ON**

#### **Licence**

ON009	Rangitikei Tavern	144-150 Bridge Street, Bulls
ON011	Station Hotel	22-24 High Street, Hunterville
ON019	Ben Nevis Tavern	State Highway 3, Turakina
ON027	River Valley Ventures Limited	114B Mangahoata Road, Taihape
ON087	Aamod Indian Cuisine	83a High Street, Bulls
ON090	Club Hotel	17-19 High Street, Marton
ON081	Argyle Hotel	1 Bruce Street, Hunterville
ON084	Flat Hills (2005) Ltd	5733 State Highway 1, Mangaweka
ON094	Countryman Restaurant	108A Hautapu Street, Taihape
ON093	Sugar Plum Café	6 Hammond Street, Marton

ON095	Moomaa Limited	1833 State Highway 1, Marton
ON096	Captain Cook`s Bar & Cafe	297-303 Broadway, Marton
ON097	Café Le Telephonique	8 Huia Street, Taihape
ON098	Gretna Hotel	115-119 Hautapu Street, Taihape
ON100	Four Doors Down	126 High Street, Bulls
ON101	Ohingaiti Truck Stop	2 Onslow Street West, Ohingaiti
ON102	Rustic	21 Mataroa Road, Taihape
ON103	Al Centro	105 Hautapu Street, Taihape

## **Off Licence**

OF065	Quick Stop	107-109 Hautapu Street, Taihape
OF005	Countdown Marton	280-284 Broadway, Marton
OF006	Taylor's (1998) Ltd	4 Milne Street, Hunterville
OF019	Rangitikei Tavern	144-150 Bridge Street, Bulls
OF032	Taihape New World	112-114 Hautapu Street, Taihape
OF046	Taihape Liquorland	120 Hautapu Street, Taihape
OF049	Marton Wholesale Liquor Limited	188 Broadway, Marton
OF051	Marton New World	423 Wellington Road, Marton
OF058	Marton Wholesale Liquor Limited	6 Hammond Street, Marton
OF060	Marton Wholesale Liquor Ltd	158 Bridge Street, Bulls
OF061	Bulls Foursquare	92-102 Bridge Street, Bulls
OF068	Bottle O Taihape	17 Mataroa Road, Taihape

# Attachment 5

# Report

Subject: **Positive Ageing Policy and Senior/ Kaumātua Support**

To: Council

From: Nardia Gower, Strategy and Community Planning Manager

Date: 18 March 2020

File: 1-CO-4-3

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## 1 Background

- 1.1 At is 27 February 2020 meeting Council confirmed the recommendation of Te Roopu Ahi Kaa (TRAK) that Council further investigate free rubbish collection for SuperGold card holders in the Rangitikei District.
- 1.1 The preliminary report prepared for the 17 December 2019 meeting TRAK, outlines the potential \$97,000 investment required by Council to subsidise rubbish collection for the districts approximate 3000 seniors. The report is attached as **Appendix 1**
- 1.2 Council may like to consider alternative and less expensive options for such an investment.
- 1.3 Council adopted its Positive Ageing Policy (attached as **Appendix 2**) in 2013 and created a corresponding Strategy **Appendix 3**.
- 1.4 Until early 2017, Council was actively involved in achieving outcomes within the Strategy using a collaborative approach through the establishment of multi-agency Safe and Caring Community (SCC) Theme Group. This focus of this group included a wide range of community demographics, not solely seniors. Members of the group included representatives from the WDHB, Age Concern, Health of Older People Network, Horizons, Plunket, Healthy Families, MoU Partner Organisations, Neighbourhood Support and Welfare co-ordination groups.

## 2 Current Activities

- 2.1 There is currently no action being undertaken by staff with regard to the Positive Ageing Policy and corresponding Strategy.
- 2.2 It is proposed that Council staff assess the current status of deliverables from Council and within the community that align to the Policy and report this to the Policy/Planning Committee.

2.3 The assessment will include options for future activity, levels of service and possible investment considerations for further consideration in developing the 2021-31 Long Term Plan.

### **3 Recommendations**

3.1 That the report 'Positive Ageing Policy and Senior/ Kaumātua Support' to the 30 July 2020 Council meeting be received.

3.2 That an assessment of the opportunities in the Council's Positive Ageing Strategy be provided to the Policy/Planning Committee by September 2020 so that further consideration is feasible within the development the 2021-31 Long Term Plan.

**Nardia Gower**

Strategy and Community Planning Manager

# *Appendix 1*

# Report

Subject: **Kaumātua Free Rubbish Collection**

To: Te Roopu Ahi Kaa

From: Lequan Meihana

Date: 27 November 2019

File: 1-CO-4-3

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## 1 Purpose

- 1.1 The purpose of this report is to provide Te Roopu Ahi Kaa with preliminary information following the komiti request into the viability of Council providing free rubbish collection to those aged 65 and over (seniors).
- 1.2 The komiti gave the following suggested guidelines:
- Rubbish Collection would exclude those living rurally
  - A set number of rubbish bags for SuperGold card holders could be held by council and be collected once a year i.e. one per month.
  - Awareness of administration ease needs to be considered.

## 2 Gold Card

- 2.1 The Super Gold card is free and automatically sent in the mail when a person applies for New Zealand Superannuation (NZ Super). For those that don't get NZ Super they may still be eligible for a SuperGold card and can apply via email or form.
- 2.2 As at 21 October 2019 there were 2945 SuperGold card holders in Rangitikei. This is 19.6% of the 14,964 population count on census night 2018<sup>1</sup>

## 3 Rubbish Collection Companies

- 3.1 The following are the rubbish collection companies operating in Rangitikei, the towns they service and the associated costs:
- **Rangitikei Wheelie Bins** carry out a private kerbside refuse bag collection (red bags) and wheelie bin service in the following townships:  
Bulls, Ratana, Turakina, Santoft Rd (Fortnightly), Marton, Hunterville, Whangaehu, Bulls, Ruamai Rd (Fortnightly), Leedstown Rd, Fern Flats, Bryces Line, Tūtaenui Rd, Onepuhi Rd, Scotts Ferry (Red Bags Only), Brandon Hall Rd

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<sup>1</sup> <https://www.stats.govt.nz/information-releases/2018-census-population-and-dwelling-counts>

**Bags** \$10.95 per 5 bag bundles

**240 Litre**

12 Month Contract

Weekly Pickup      \$308.00 Annual      \$36.00 Monthly

Fortnightly Pickup      \$242.00 Annual      \$30.00 Monthly

**120 Litre**

12 Month Contract

Weekly Pickup      \$236.00 Annual      \$30.00 Monthly

Fortnightly Pickup      \$155.00 Annual      \$20.00 Monthly

- **Envirowaste wheelie bin service only** in the following towns:

Note: they already offer a subsidy to Gold card holders

Turakina Beach, Bulls, Marton, Turakina, Taihape and Hunterville

Costs

<b>80L</b>	weekly	\$25.92 per month
<b>80L</b>	fortnightly	\$12.96 per month
<b>120L</b>	weekly	\$30.46 per month
<b>120L</b>	fortnightly	\$15.23 per month
<b>240L</b>	weekly	\$46.17 per month
<b>240L</b>	fortnightly	\$21.82 per month

- **Waste Management wheelie bin service only**. They did not supply us with a list of towns they service.

**80 litre Weekly pick up**

12 month contract \$119.60

6 month contract \$62.40,

3 month \$32.50

1 month \$10.83

Weekly \$2.50

**80 litre Fortnightly collection**

12 month contract \$59.80

6 month contract \$31.20,

3 month \$16.25

1 month \$5.42

**140 litre Weekly pick up –**

12 month contract \$174.20

6 month contract \$91.00

3 month \$48.10

1 month \$16.03

Weekly \$3.70

**140 litre Fortnightly pick up**

12 month contract \$87.10

6 month contract \$45.60,

3 month \$24.05

1 month \$8

**240 litre Weekly pick up**

12 month contract \$252.20

6 month contract \$132.60,

3 month \$70.20

1 month \$23.40

Weekly – no weekly pick up for \$240 bin

**240 litre Fortnightly pick up**

12 month contract \$126.10

6 month contract \$66.30,

3 month \$35.10

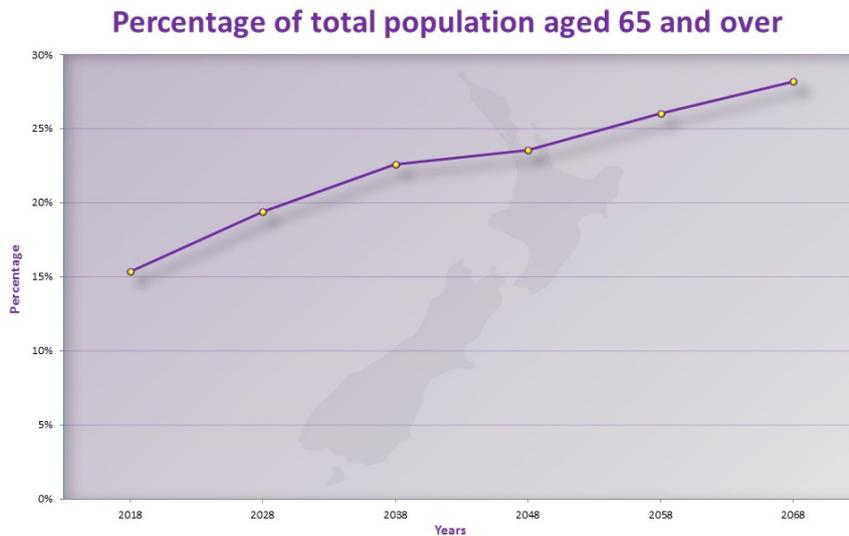
1 month \$11.70

- 3.2 Those not living in Bulls, Ratana, Turakina, Santoft, Marton or Hunterville do not have a rubbish bag collection service.

**4 Potential costs**

- 4.1 There is no way of knowing exactly how many seniors live in a rubbish bag collection area or use a wheelie bin versus rubbish bag service. However, all the service providers noted that the majority of seniors use a wheelie bin as they have difficulty carrying rubbish bags to the kerb and, for the same reason, seniors tend to choose the smaller sized wheelie bin.
- 4.2 Should Te Roopu Ahi Kaa recommend Council consider subsidising rubbish collections, three bundles of five bags could be offered to seniors (totalling 15 bags) at a cost to Council of \$32.85 per senior.
- 4.3 Based on the above calculation Council could investigate an agreement with all service providers to subsidise SuperGold card holders that have a 12 month contract an equal amount for their wheelie bin collection.
- 4.4 The potential total annual cost to supply a discounted rubbish collection service to every super card holder is calculated to be \$96,743.25 at a savings per senior of \$32.85.
- 4.5 As Council would be incurring this cost, not in the current Long Term Plan budget, a submission to the Annual Plan 2020-2021 or to the Long Term Plan 2021-2031 would be required.
- 4.6 This calculation is an estimate for the first year. Forecasts of the districts increasing population, increasing percentage of senior population and inflation have not been factored into this preliminary report.

- 4.7 The following graph<sup>2</sup> is Central Government’s forecast on the national percentage of total population aged 65 and over in the coming years, reaching 25% by 2052, at an average 3.4% growth per year. It is worth noting that the current national percentage of seniors in New Zealand is approximately 16%, with Marton’s percentage sitting higher at 19.6%.



## 5 Administration

- 5.1 Council customer service staff have been engaged in how a programme of collecting rubbish bag bundles could be carried out at a customer service counter. This would only be offered in the Marton office, due to no rubbish bag collection service in Taihape.
- 5.2 The system suggested is that similar to Martons home water filter offer. This involves a spreadsheet where staff would enter:
- seniors names (providing a SuperGold Card or other proof of age)
  - addresses (to ensure they live within Rangitikei)
  - date (to ensure that the offer is only accessed once a year)
- 5.3 Such a system is simple, easily to filter and staff are familiar with the process.
- 5.4 Administration of discounting a wheelie bin service would need to be developed with each of the companies.

## 6 Considerations

- 6.1 The Rangitīkei District Council postponed their decision on implementing urban kerbside rubbish and recycling collection in 2017. This was due to a pending decision from Central Government on supporting a Manawatū recycling centre that could result in discounted recycling fees for our district, the outcome of which is still unknown.

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<sup>2</sup> <http://www.superseniors.msd.govt.nz/age-friendly-communities/index.html>

- 6.2 Re-investigation of kerbside rubbish and recycling could be a consideration of the newly elected Council, requiring reassessment of an offer of discounted rubbish collection for seniors.
- 6.3 One possibility could be through a rates rebate. However, the administration cost in such a process would be greater than the \$32.85 gain per senior and would only apply to those that pay rates versus rent.
- 6.4 With a potential overall rate payer expenditure of \$96,743.25 per annum equating to an individual gain to seniors of \$32.85, it may be a consideration of Te Roopu Ahi Kaa as to how an investment of a similar amount could have a greater impact on senior residents.
- 6.5 Michelle Fannin (Taihape Older and Bolder Co-ordinator) offered the following suggestions:
- Free town transport on set days each week
  - Financially supporting local community organisation to run programmes for seniors that aren't already on offer.
  - Lowering the cost of housing, heating and general living costs.
- 6.6 Wider community engagement could be a consideration to garner broader feedback.
- 6.7 Council has yet to consider how the Four Well-beings, reintroduced to the Local Government Act in May 2019, is to be implemented into its framework. Support for seniors could be part of that consideration.

## **7 Conclusion**

- 7.1 The provision of subsidised rubbish collection for the districts approximately 2495 senior residents could cost as estimated \$96,743.25 per annum equating to an individual gain to seniors of \$32.85.
- 7.2 Council would need to investigate the administration of the subsidy with individual Wheelie bin service providers.
- 7.3 Should Council introduce kerbside rubbish and recycling collection, senior discounts would need reassessment.
- 7.4 The financial investment into this scheme, or another programme, would require a submission to either Councils Annual Plan 2020-2021 or Long Term Plan 2021-2031.

## **8 Recommendation**

- 8.1 That the report 'Kaumātua Free Rubbish Collection' to Te Roopu Ahi Kaa meeting on 17 December 2019 be received.

# *Appendix 2*

## **Rangitikei District Council Positive Ageing Policy<sup>1</sup>**

### Policy Intent

*To encourage older people in the District to make the choice to live in the Rangitikei, through ensuring good access to appropriate services, and provision of community facilities that cater for the needs of older people. Decisions on infrastructure, assets and facilities can be made in such a way that there is a real choice for people to stay in the District, or even to relocate here.*

Within the Community Well-being Policy framework, this intent sits in the Social Well-being policy grouping under the key strategic intent “to support social participation and cohesion”.

The Council will support, through its activities, a Positive Ageing Strategy that addresses five priority areas for older people in the Rangitikei – safety and security; transport; welfare and employment; support services; leisure and recreation.

### **Community Leadership Group of Activities**

Council will encourage participation by older people in its various public consultations and in Community Committees and Boards.

### **Roading and footpaths**

Council will support a Positive Ageing Strategy that delivers to the following levels of service in the Roding, including bridges and Footpaths and streetlights activities:

- For older people to be able to efficiently travel throughout the District for social and recreational activities
- Safe and smooth footpaths that enable older people to move about the District without needing to encroach into the road and surveillance cameras to deter anti-social behaviour
- Attractive and well-designed streetlighting that makes older people feel safe and secure when walking or driving

### **Community and Leisure Assets Group of Activities**

Council will ensure that it seeks the views of older people as one of the main stakeholder groups when it programmes future upgrades to its community and leisure assets.

### **Environmental and Regulatory Group of Activities**

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<sup>1</sup> 13/SPP/011

Council will support a Positive Ageing Strategy that delivers to the following levels of service in the Animal control and other regulatory functions activities:

- To respond rapidly to notification of a problem

### **Community Well-being Group of Activities**

Council will support a Positive Ageing Strategy that delivers to the following levels of service in the Information Centre, Economic development and District promotion, Grants and Community partnerships activities:

- Up to date and relevant information for residents on a range of services, activities and attractions
- Initiatives that develop and deliver events, activities and projects to enliven the towns and District that are organised by and target older people
- At least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council
- Opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services for older people in the community
- Opportunities for older people to be actively involved in partnerships that provide community and ratepayer wins

# *Appendix 3*

# **RANGITIKEI**

## **POSITIVE AGEING STRATEGY**

### **Final project report**

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## Executive Summary

A declining and ageing population across much of the developed world is hitting the rural areas of New Zealand and will be the key driver for service planning into the future.

Whanganui District Health Board and Rangitikei District Council have undertaken research to develop a positive ageing strategy for the District. The aim is to develop a document that has a series of action points for local agencies to work together to address the main service prioritise for the age group that will dominate our community.

The research undertook a survey of older people currently using services or connected with a community group to seek their views on their experience of ageing in the Rangitikei.

The research found that most respondents have been living in the District for at least 10 years, enjoy a good quality of life and have good social connectedness. Most of them attributed this to the friendliness of their community and family connections.

The “most frequently used services” were health related, the Library and recreational facilities. Almost half of the respondents are not sure what they would do if that service was no longer available to them. The “most essential service” was seen as (free) transport, swimming pool open all year around, Māori health providers, the Library and respite care.

The research also undertook a number of face-to-face interviews with people in the baby boomer generation (approaching retirement age) to ask for their views on their plans for retirements. These interviews revealed that there is a commitment to continue living in the District, with pull factors including family/friends/social networks/sense of community/rural connections/sense of place/connection to land. Where a choice was to be made, the push factor was the high cost of living in the District, particularly rates, as well as, for example seeking a better climate or a beach lifestyle.

These conversations emphasised that this group is a resource to the District: they are fit, healthy and reasonably well-off. They want to travel and enjoy life but also have a commitment to “good citizenship” and regularly contribute to community events and activities.

The views of local agencies was also sought, both one to one and collectively, to identify potential areas for collaboration and mutual support.

The areas identified for this were:

**Housing** - recognising that existing housing stock is not appropriate to meet the needs of older people, and that there are limited choices over residential/hospital/hospice care. Initiatives are needed to develop a wider range of choices in housing that can enable people to stay in the community for as long as possible.

**Advanced Care Planning** encourages people to think about how they want to be cared for as they reach the end of their lives – but a key issue for the Rangitikei is to ensure that the services that are needed to enable people to make choices about their preferred care are available to them.

**Social connectedness/community cohesion/connectivity/volunteering** – these are acknowledged as the key factors that contribute to quality of life in rural communities. There is a vast resource available to the District through the baby boomers as they enter a long, happy and healthy period of retirement. Society is already relying heavily on this resource, through grandparents raising grandchildren and providing care for their own parents. It is important to recognise, reward and support this activity.

Finally, the research and the issues raised above formed the basis of the fourth multi-agency Path to Well-being Conference held in Taihape in 15 November 2013. The action points identified form the final Positive Ageing Strategy.

**Action Points:**

<b>WHAT</b>	<b>LEAD AGENCY/IES</b>
A detailed case study is needed to investigate the feasibility of smart rationalisation of the District Council’s community housing.	Rangitikei District Council
The establishment of a Rangitikei Housing Advisory Group	Taihape Community Development Trust
Active promotion of Advanced Care Planning throughout service agencies across the District	Whanganui District Health Board
Continued promotion of, and support for, good range of essential services close to home	Whanganui District Health Board
Continued promotion of, and support for, health and social services networking groups and the Marton and Taihape Connections projects	Whanganui District Health Board Project Marton Taihape Community Development Trust
Communication and engagement strategy for the territorial authorities	Rangitikei District Council Horizons regional Council

## Methodology and key findings from the research to develop a Positive Ageing Strategy

### Phase 1: Questionnaires delivered to groups of older people meeting in the District

The methodology and project plan for phase one is attached as appendix 1. A questionnaire was distributed to a number of groups for older people and collected after a few weeks. Questionnaires were also distributed through the two rest homes in the District; Edale Home in Marton and Lancewood Home in Bulls, and through Māori health providers in Taihape and Marton.

A total of 90 questionnaires were received back. The analysis of the questionnaires is included as appendix 2. In summary:

- Most respondents have been living in the District for at least 10 years.
- Positive attributes to life in the Rangitikei were community, family, friendliness
- Vast majority enjoy a good quality of life and have good social connectedness
- Most respondents are active in community groups either as members or volunteers<sup>1</sup>
- The most used services are recreational, health and transport services and supermarket
- The “most frequently used service” were health related, the Library and recreational facilities
- If the “most frequently used service” was lost, almost half of the respondents are not sure what they would do or it would be the trigger to leave town
- The “most essential service” was seen as (free) transport, swimming pool open all year around, Māori health providers, the Library and respite care
- “Quality of Life” services were seen as employment, recreational services, cafés/markets, transport and cheaper rates. Basically, these were seen as necessary to maintain the life and vitality of the town, through enabling several generations of families to stay together in the District.

### Phase 2: One-to-one in depth interviews with baby boomers

In July 2011, Rangitikei District Council held a Focus Group of 26 people in the “baby boomer” age-range (born between 1945 and 1964) with a view to seeking their input into the ten year plan, particularly asking them what they valued about living in the District and what were push and pull factors affecting whether or not they stayed in the District over the next 10-20 years. The findings from the focus group were that:

- Most participants (20/26) saw themselves as remaining in the District
- Keeping active physically, socially and in the community were common themes
- **What’s pulling us to stay in the District?** Family/friends/social networks/sense of community/rural connections/sense of place/connection to land

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<sup>1</sup> The sample was biased towards “joiners” (having been distributed in the main through groups)

- **What's pushing us out of the District?** Health/transport/employment
- The top four Council services (ranked almost identically) for the older age groups were footpaths and streetlighting, libraries, parks and reserves and waste management and minimisation
- Other services identified as important to quality of life for older people were medical services (i.e. ambulances and rest homes) and public transport.

Participants were contacted again in August 2013 and asked if they would be willing to take part in a one-to-one follow up interview. Thirteen participants were able to do this. The conversation started with a recap of the findings from the Focus Group in 2011 and the question "What has happened for you in the past two years to confirm or change your views from that time?" The transcriptions of these interviews are presented as Appendix 3.

The key points extracted from these conversations are:

- 1- Generally, life was unfolding pretty much as anticipated two years ago. Unexpected events had been both positive (business success) and negative (ill-health/death of a spouse). The same push and pull factors were in play.
- 2- Succession planning for businesses, particularly farming, had been undertaken or progressed in several instances. One size doesn't fit all but there are good models that have been developed to ensure the continuation of family-owned farm businesses.
- 3- The commitment of the sample to continue living in the District was generally steadfast. Where a choice was to be made, the push factor was the high cost of living in the District, particularly rates, as well as, for example seeking a better climate or a beach lifestyle.
- 4- The conversations emphasised that this group is a resource to the District: they are fit, healthy and reasonably well-off. They want to travel and enjoy life but also have a commitment to "good citizenship" and regularly contribute to community events and activities.

### Phase 3: Multi-agency meeting at Rangatira Golf Club

Agencies involved with the provision of services for older people were notified of the project, including through the southern Rangitikei and Taihape networking groups, and one-to-one meetings took place with

- Project Marton
- Te Kotuku Hauora Ltd
- Friendship Club, Marton
- Age Concern, Marton
- Kiwi Seniors
- Older and Bolder Taihape
- Taihape Health Limited
- Whanganui Disability & Resource Centre

- Sport Wanganui
- Mokai Patea Services
- Edale Home
- Lancewood Home
- Marton Rotary
- RSA Bulls
- Bulls and District Community Trust
- ACC
- Horizons Regional Council
- Māori Wardens representative
- Kaumātua Group (Ratana)
- Kaumātua Group (Marton)
- Ministry of Social Development
- Neighbourhood Support Group coordinators
- Fire Service

The analyses of the questionnaires under phase 1 of the project were fed back to a multi-agency meeting on 2 October at Rangatira Golf Club. About 30 people from 20 agencies attended this meeting and also looked at possible responses to the issues raised by the questionnaires. An attendance list and a write up of the workshops at Rangatira Golf Club are attached as appendix 4.

The key points arising from this meeting were:

**Housing** - recognised that existing housing stock is not appropriate to meet the needs of older people: in private or public rentals market, owner occupied housing and very limited choices over residential/hospital/hospice care. Initiatives are needed to develop a wider range of choices in housing that can enable people to stay in the community for as long as possible.

**Service development** – recognised that the combination of a lack of transport and lack of local services can lead to a fear for living into old age in the District. Transport has been identified as an issue in the District and some initiatives are underway to address this. However, ensuring the availability locally of services that are critical in allowing people to choose to age in the community needs to be a priority.

**Advanced Care Planning** – with the expected increased numbers of elderly people, end-of-life care will be under increasing pressure in the coming months and years. Advanced Care Planning encourages people to think about how they want to be cared for as they reach the end of their lives and to let their families and health care professionals know what these decisions are.

**Networking and information sharing** – the value of a comprehensive database of services (regularly updated) and of regular networking/information sharing opportunities was raised yet again. It was acknowledged that the networking groups in Marton and Taihape are extremely valuable and noted that two projects (Marton Connections and Taihape Community Networks) are progressing this.

**Social connectedness/community cohesion/ connectivity/ volunteering** – whilst it was acknowledged that quality of life in rural communities is based around social/family/whanau and community connections, there are people who are excluded from this connectedness and can be very isolated. It was also noted that the “baby boomers” are a well-resourced, healthy and active group of people who are a valuable resource in the community. Often, they have caring responsibilities for their grandchildren and their own parents and are active in church and community groups in providing activities and services. It is important to maximise this resource whilst it is available to us.

These issues are forming the basis of the workshops at the Path to Well-being Conference, “The Opportunities of Ageing”, to be held in Taihape on 15 November 2013.

#### Phase 4: Multi-agency conference, the Opportunities of Ageing

The fourth Rangitikei Path to Well-Being Conference was held at the Majestic Theatre, Taihape on Friday 15<sup>th</sup> November 2013. It was attended by 68 delegates from a range of agencies and businesses across the district. The conference was funded jointly by Rangitikei District Council, Whanganui Community Foundation and Whanganui District Health Board.

Keynote speeches were provided by Mike King, Te Ora Nyman, Dr Cheryl Smith and Professor Bruce Glavovic and delegates each attended three workshops based on the themes identified at the multi-agency meeting at Rangatira Golf Club: housing, advanced care planning and community resilience.

The actions identified at the conference as priorities form the basis of this strategy.

## **Appendix 1: Project Plan**

This project is a collaboration between the Rangitikei District Council (Policy Team) and the Whanganui District Health Board (Safer Communities and Health Promotion).

**Aims of the Project:**

- 1 To develop a positive ageing strategy to be delivered in the Rangitikei by the Safe and Caring Community (SCC) Theme Group
- 2 To raise awareness of health and well-being issues within the age group 60+ and to provide information about services that are available

**Methodology:**

- 1 To arrange to meet with 24 specific targeted, formal and informal groups within the target age range (60+).
- 2 To run a workshop session asking the group what is important to them and what services/support they would like to see as part of a multi-agency approach to positive ageing
- 3 To provide an information session on a relevant service/issue
- 4 If the group is not meeting for a social activity, then to provide a social activity to attract people.

**Target Groups:**

Based upon Statistics New Zealand:

	Population aged 60 – 75 (The “active elderly”)		Population aged 75+ (The “non active elderly”)		Total	
	No	%	No	%	No	%
Taihape/North – non Māori	348	10%	141	4%	488	14%
Taihape/North – Māori	47	>1%	19	<1%	67	2%
Marton/South – non Māori	1712	49%	845	24%	2556	74%
Marton/South – Māori	233	7%	115	3%	349	10%

The 24 proposed groups should be split as follows (assuming an equal number of participants at each meeting):

	Population aged 60 – 75 (The “active elderly”)	Population aged 75+ (The “non active elderly”)
	No	No
Taihape/North – non Māori	2	1
Taihape/North – Māori	<1	<1
Marton/South – non Māori	10-12	6

Marton/South –Māori	2	1
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If approximately 10 participants at each meeting, then the numbers of people reached should be:

	Population aged 60 – 75 (The “active elderly”)	Population aged 75+ (The “non active elderly”)
	No	No
Taihape/North– non Māori	25	10
Taihape/North – Māori	10 (if possible)	10 (if possible)
Marton/South – non Māori	120	60
Marton/South –Māori	20	10 (if possible)

**PROJECT PLAN (April - September 2013 – 6 months @ two days per week)**

WHAT?	WHEN?	WHO?	WITH?
Confirm programme and budgets	Week 1	WDHB	RDC
Identify and contact target groups	Week 1 – 4 (April)	Injury Prevention and Safer Community Health Promoter	SCC Theme Group WDHB RDC
Set up and manage programme of meetings, including arranging for invited speakers	Week 5 – 18 (May –July)	Injury Prevention and Safer Community Health Promoter	SCC Theme Group Identified agencies
Collate information and write up strategy	Week 19 – 26 (August/September)	Injury Prevention and Safer Community Health Promoter and RDC Policy Team	SCC Theme Group
Develop networks with agencies and secure support for strategy	Week 19 – 26 (August/September concurrent)	Injury Prevention and Safer Community Health Promoter	SCC Theme Group Identified agencies
Report to Partnership Board, DHB and RDC	Week 26 (late September/early October)	Injury Prevention and Safer Community Health Promoter	SCC Theme Group Partnership Board
Present at Path to Well-being Conference	October/November 2013	Injury Prevention and Safer Community Health Promoter	SCC Theme Group Partnership Board
Implement strategy	Ongoing	SCC Theme Group	Identified agencies

## **Appendix 2: Analysis of questionnaire**

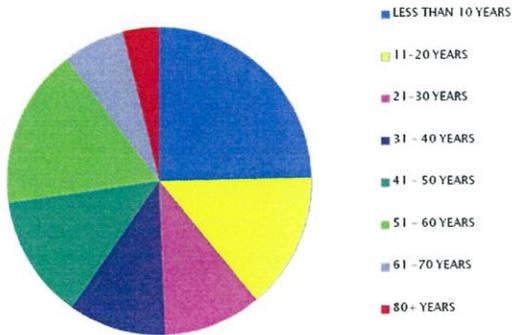
### PROJECT AIMS

- ▶ To develop a positive ageing strategy .
- ▶ To raise awareness of health and well-being issues within the older age group (55/60+).
- ▶ To provide information about services that are available
- ▶ To develop a multi-agency approach to service for older people.

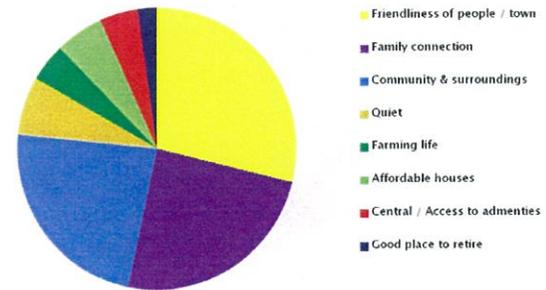
### PROJECT METHODOLOGY

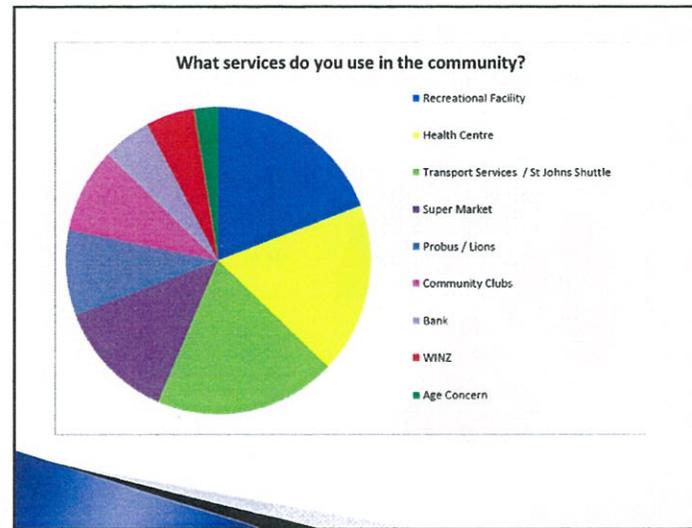
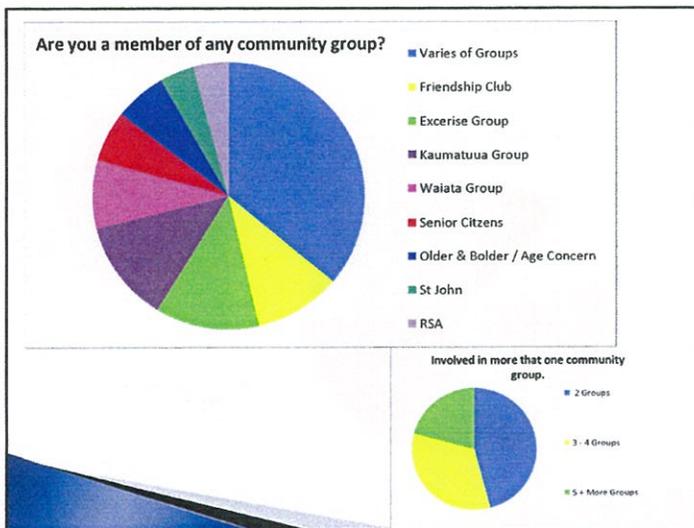
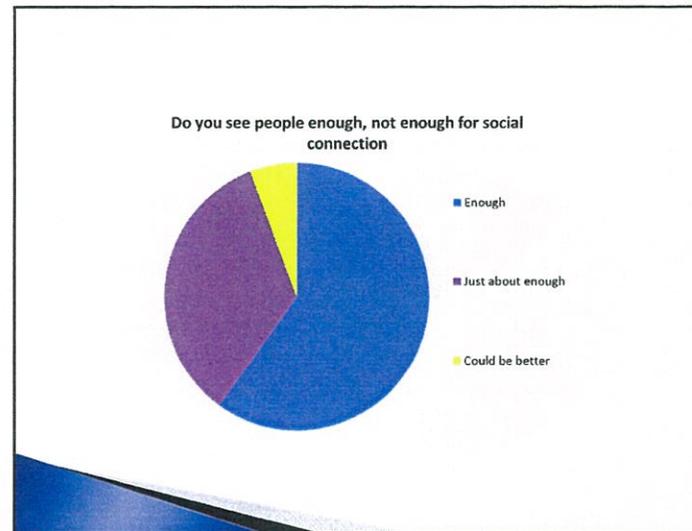
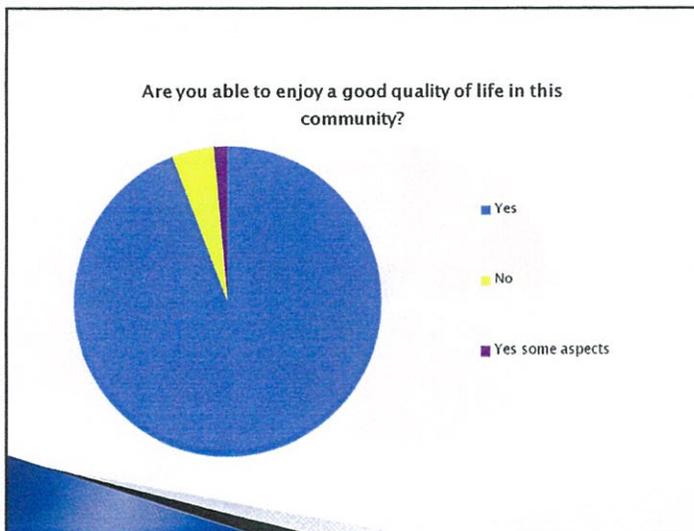
- ▶ Questionnaire / survey
- ▶ Target 24 specific groups and meet formal and informal.
- ▶ Facilitate workshop sessions asking the group 'what is important to them / what service do they use and value'?
- ▶ One-to-one follow up with 'baby-boomers' in 55-65+ age group

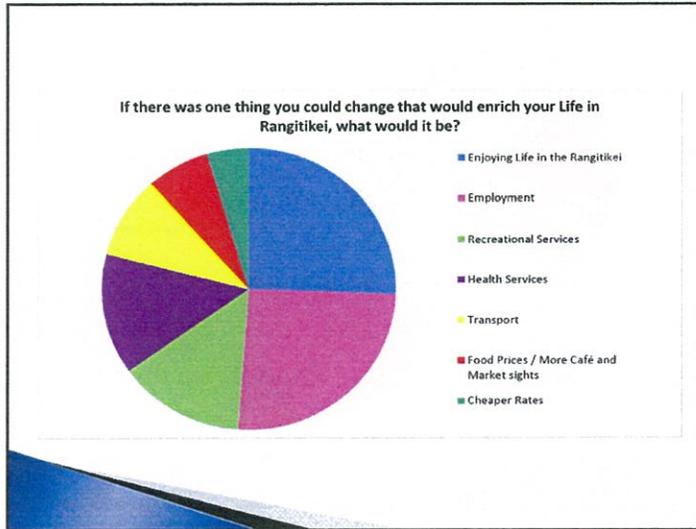
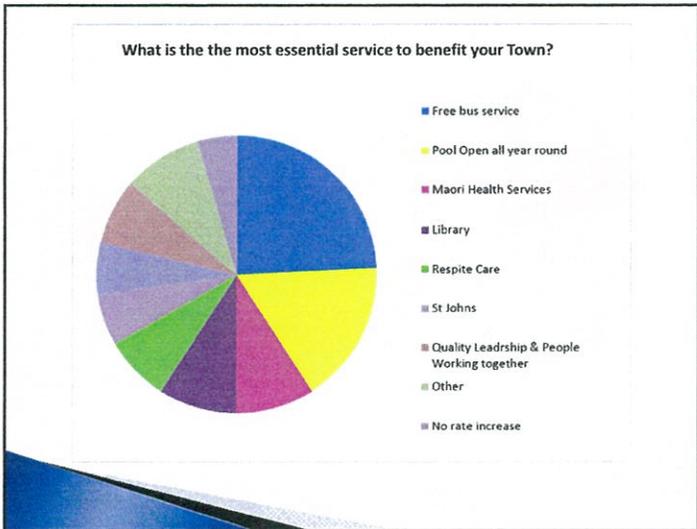
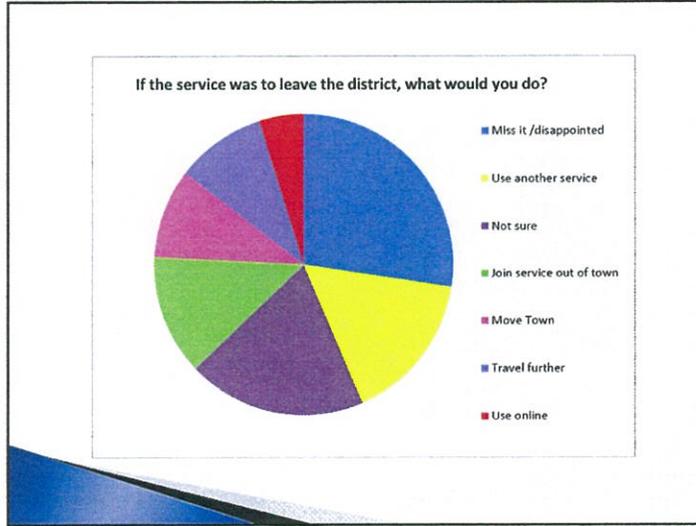
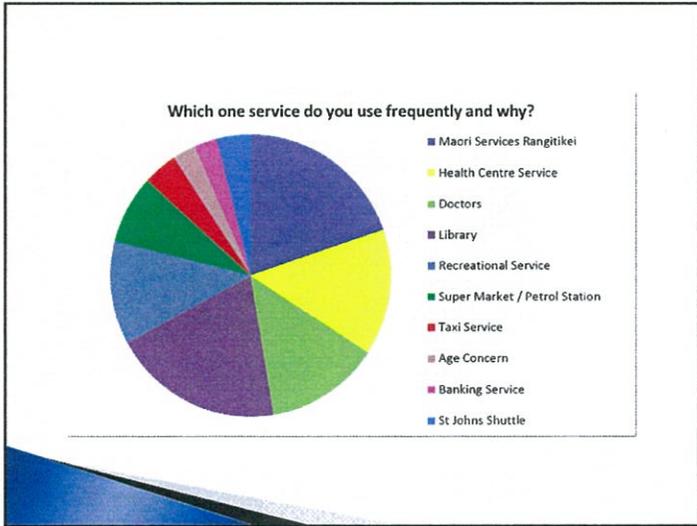
How long have you been living in the Rangitikei?



What is it that you value about living in the Rangitikei?







**Appendix 3: One-to-one interviews with “baby boomers”**

#### Retired teacher/works part-time in family business (Marton)

- Lucky to be able to retire early.
- Involved in voluntary activities, social welfare through church group and as organiser/participant in community groups. Their business supports and sponsors community events.
- Lived in Marton: good place to raise a family. Now living in home built to accommodate older age.
- Strong community and social circle is reason for still living in the area – family have moved away.
- The services that they use are the following: Doctors, chemists, swimming pool, New World groceries in Marton.
- She doesn't use the Library service as she gets most of what she needs on the internet.
- Feels that access to modern technology for older people and moving with the times is crucial. The Marton ICT Hub is very good and helps those to up skill and the use of computers.
- Transport for older people can be an issue – people rally round and give lifts to people in need/crisis

#### Business Operator (Retail, Marton)

- In the last 2 years huge changes. The business has been relocated out of District to the state highway for passing traffic. Very successful and now has plans to extend.
- Feels that Marton needs to go to the state highway. Develop a truck stop/food shops on highway - place for camper vans and breakfast place.

#### Local government officer

- Moved from Auckland to a bare block and built a house in Marton. Wanted to have a slower pace, plus the opportunities for rural lifestyle rather than rat-race of Auckland. Overall the lifestyle is really good; however the bare block was more work than anticipated. Would consider moving to a more manageable section for the future.
- Chose Marton because of family connections to the district as well as Hawkes Bay. The cost of land in Fielding is more expensive, hence the pull to reside in Marton.
- Enjoys family friendly elements - participates in local events such as Christmas parade.
- Works at a Council outside of the District and may yet have a career move to make if the right opportunity arose. Would also consider moving when the children get of an age to go to university in order to enable them to continue to live at home.
- If moved away, probably wouldn't move back to retire, not really tied to Marton for retirement, may seek beach or climate over rural lifestyle. Family in the area would be a pull factor. But good medical facilities would probably be a push factor. Retirement village may be an option in the future – social connectedness is important. Would want a place that offered good range of recreational facilities and was warm/comfortable etc.

#### Community worker (Marton)

- In the last 2 years huge changes brought about by the unexpected death of a partner. Although not from the area, and not long resident in the area, was overwhelmed by the support that was offered through the church in the time of crisis.
- Very aware through work, that there is an issue with established farming families, finding that their children don't want to take over the farm. Huge stress of having to sell the farm, move into town, and an unknown environment that is restrictive after the freedom of the farm. The older people with early stages (or going through) memory loss, sometimes on their own, is distressing. Refusing to accept help, don't want to move and this could be a huge issue later on with care for older people. To make sure that we have care for older people in the district. We don't have a hospital in Taihape now and we don't want to lose the rest homes that we have in Marton and Bulls. Because older people live here for such a long time and have their friends here and if they were to leave this would be a huge impact on them.
- This is a place which is very much self-sustaining when it comes to entertaining. A good social network here when it comes to things to do in the community for older people.
- However, there can be a concern for people not from the same socio-economic group, particularly where there are issues such as family violence, and without the same connectedness. Need to reconnect or connect them with community again.

#### Self-employed professionals (Couple, Marton)

- Have lived in the district for 36 years, moving from within New Zealand. Bought a local business, ran it until sold off 15 years ago.
- Semi-retired – work on call basis which gives lots of free time for activities that they enjoy fishing, cycling, golf and lawn tennis, travelling and visiting family. Very flexible – provides good income and great quality of life.
- However, health issues have caught up and slowed down one half of the couple significantly.
- In terms of giving back to the community through volunteering, will look at being more involved and doing more when fully retired.

#### Self-employed professional (Marton)

- Moved to Marton from Auckland – three main drivers:
  - (1) Working in the south island so didn't need to be in Auckland. Marton is central-close to Whanganui and Palmerston North for air travel
  - (2) One of children had a reading difficulty and so small, secure school that provided education right through was important. As a parent felt that the children needed to have space and down time and enjoy play and not have to have pressures. Like enjoy just being at home and feeling that safety aspect from living in a smaller community rather than a bigger one like Auckland.
  - (3) Elderly parent was very ill and had a series of heart attacks over a period of 8 years, other parent and sibling were doing all care and we wanted to be near to them in Whanganui.
- So it was a time in my life that needed me to focus on caring for family. Why have these commitments and pay someone else to undertake them?

- Sees lots of potential in Marton. For the teenagers where they say that there is nothing to do in the town, which is no different in the bigger city as well. We say 'let's go to Auckland as there is heaps to do' if you live in Marton, those that live in Auckland say 'let's go to Melbourne, Sydney as there is heaps to do'. So where ever you may be teenagers will say that there is nothing to do!!! Like in bigger cities I found that travelling to activities and sporting events, we spent a lot of time travelling in a car to get there and sitting in traffic, whereas in a smaller town there is lesser time travelling, beautiful roads and you are not sitting in traffic.
- Values and culture is very important, that parents instil into their children values and what they see as what is important to them.

#### Retired Farmer / Gardener (Marton):

- Lived in the district for 70+ years. Has moved into town, had a farm just out of Marton. Still very much involved with the farm business, looking to establish a trust structure to keep the farm within the family. Had some trouble finding a family member to manage the business.
- Living in town is great, still gets to go out to the farm and do a bit of work and spend time out there. Very happy. Shifted to a nice spot, which we had lined up beforehand.
- WHAT MAKES IT A NICE SPOT? It is near enough to town, in walking distance to shops. We also like the area because there is about 5 or 6 houses and you wouldn't even know that they were there. Our neighbours' are all of the same age group. We knew a couple of the neighbours' before we moved there.
- The farm succession is a real challenge. Our family has taken on the farm directly, and it has saved a lot of hassles. The value of the farm is so great compared to the earning that you can make out of it, so on the face of it the succession was in a Trust that seems to be working ok.
- Actively involved in community groups
- Uses these services: Bulls medical centre, groceries in Marton, some shopping out of town. Council services – Great supporter of the library in Marton. Facilities – use the hall from time to time / not with groups that I'm involved in but have gone there for things on occasions.

#### Member of armed forces (Marton)

- Thinking about retirement; planning their next move. Want to build with the aim that the next move will be the last one. Ground level home / single story house, concrete pad so that if anything happened easy access into the house
- Either Marton or Foxton; fishing is a hobby, have a beach house already and enjoy the lifestyle.
- Considers rates in the District are too high given property values – this may be a factor affecting their decision about where to retire to.
- Involved in range of community activities, mainly sporting groups, historically involved in school boards.

### Business Operator (Taihape)

- Husband has just turned 65. Will sell the business in the next 2 / 3 years and move out of the district. Believes that it is too hard to stay here with limited care for older people. The closing of the hospital and no rest home clear issues. When one loses a partner or they have to move to a rest home or need hospital care, there is nothing for them and if they can't drive that is even more of a barrier.
- Question? Would you stay if there was a solution? Yes we would, but not prepared to wait until a solution comes as by that time may move to too old/late to establish new life.
- Solution: Could use the hospital for a rest home. Respite care; use it for someone that has had an operation and needs to have some rehab before going home. There was talk about the reopening of the hospital with a private establishment or a retirement village.
- Not in favour of the Leisure Hub – would rather funding was spent on options for elder care.

### Health Professional (Marton)

- Loves Marton. Goes to Bulls to the Doctors, still within the Rangitikei; I do my groceries, farmlands and McIllwaines, in Marton. Use the local builders, plumber and electrician, that's all I do.
- 30 plus years living in the district, children went to local primary school and then onto boarding school.
- We have lots of friends and involved in different community groups, and that is why we still tend to stay connected to the district. But very busy also. Farming life and working life. Elderly parents live a distance away so time spent with them when possible. Plays squash and golf.
- Would like to retire to a warmer climate; succession plan for farm in place (son). If and when he has children, would want to be reasonably close. Depends on where you are in life and who knows what will happen in 10 years' time.
- How do we grow a community if you still want people to live in the district? We need to nurture our community. Marton is very fragmented, where is a place like Hunterville very much a community where there is lots of people involved. Bulls is very much that as well.

### Farmer (Marton)

- At Focus Group, there was a consensus with people with your back ground had no intention of leaving the district or Marton, increasingly working part time, rather than full time, but no real plans to retire as such. Has that changed? No not really. Been living and farming here for 62 years with family members (brothers).
- Got most amenities, it's not far from Palmerston North or Whanganui go there for lunch, 35 minutes one way and 40 minutes the other way.
- Have you seen changes since you been here? Yes I have. The town has gone backwards big time, jobs, when we first came here there was 2 sawmills, Lake Alice, Shoe factory, 4 stock and stations firms here, later years Jim Bull would have employed over 100 staff when he was packing potatoes at the Rata factory. On the farm, we use to grow 300 acres of potatoes; we now grow on 50 acres. The problem that we have is lack of the labour.
- What's the right sort of labour? People that are a little bit responsible, employ staff from down the Marton junction, drinking on the job, may also taking drugs. They are not on a high wage rate. CMP thought that they would have a lot to draw on, but they had to employ Samoan families.
- Succession planning: developed a partnership for the operation of the farm which allows a salary to be drawn for life and provides a living for the successor. The farm is in a family trust; the successor will never own the land he will lease it off the trust. The prices of land today, you can't make enough out of farming to afford to buy the land. It has taken a long time to set it up, at least 10 years, and only just finalised it last year.
- Is it a model that other people are using in farming and thinking about it widely across the district? No. This is very much a one-off. Could be a good model for others? I believe that it is. You mustn't borrow money off the bank. Unless you have a great plan on how you are going to pay it back. The bank rates don't sound high, but they are exorbitant.
- May move into town as garden etc. gets too much. Not about being close to services, if I was to move into town I would move right in the middle of town. Be in walking distance to everything. Not a lot of residential houses that is very close to town.

### Farmer (Taihape)

- 3 children; 2 have left home, 1 away at boarding school. The farm has been in the family for over 100 years: looking to make a change in next few years and hopes that a member of the family will take it over. The farm is at the back in the valley of Mangaweka. About an hour's drive off the main road.
- Some issues with location e.g. cell phone and internet coverage. Most people in the area use satellite with broadband, which is expensive. About twice as much as what it would be in town and on-going costs etc.
- This is a small community; about 15 children that live in the valley go to Mangaweka primary. They shut down some of the smaller schools within the area, due to the population and people leaving the community back in the 80's. Once teachers were finished at training college they were given a job. Being fresh teachers in the smaller areas / rural and back then the teachers then went in to the teaching environment and they had very little experience. The teachers needed more peer support. There is a bus service that picks up all the children. It is a 30min drive there and 30 min back. 20 k's at least.
- The old primary school is now an outdoor education centre. It is also for social gathering occasionally with the community, and as a community centre.
- Some general comments about the level of rates and the burden on the rural ratepayer. Particularly the cost of the roading network and the benefit that derived to the rural sector but at a very high price.

**Appendix 4: Summary write up from multi agency meeting at  
Rangatira Golf Club on 2 Oct 2013**

**Attendance list:**

<b>NAME</b>	<b>Agency</b>
Cath Ash	Project Marton
Dawn Cribb	Healthcare NZ
Denise Servante	Rangitikei District Council
Elizabeth Mortland	Taihape Community Development Trust
Gaylene Prince	Rangitikei District Council
Gemma Kennedy	Taihape Health Ltd
Glen Mead	Lancewood Home
Glenda Leitao	Horizons Regional Council
Ian McKelvie	Member of Parliament
Jamie Proctor	Nga Tai O Te Awa
Jan Byford	Rangitikei District Council
Janette O'Leary	Rangitikei District Council
Jay Bonnor	Heartlands
Jennie Fowler	Whanganui District Health Board
Jim Howard	Rangitikei Environment Group
Jude Bartlett	Edale Home
Judith Butler	Age Concern
Karney Herewini	Nga Tai O Te Awa
Michelle Fannin	Taihape Community Development Trust
Ngawini Martin	Otaihape Māori Komiti
Pania Millar	Whanganui District Health Board
Sandra	Healthcare NZ
Sarah Hawken	Whanganui District Health Board
Sharon Duff	Whanganui Primary Health Organisation
Simon Loudon	Physio at Bulls
Stacey Edmonds	Healthcare NZ
Sue Jermy	Ministry of Social Development
Sue Stuart	ACC
Te Ora Nyman	Whanganui District Health Board
Toni Giddens	Marton Youth Club
Tracy Lynn	Age Concern

**Key points raised:****Housing**

1. Retirement village model
2. Quinlan Lodge (flatting alternative)
3. Move from rentals into serviced apartments
4. Use models of social housing to manage community housing
5. Maintain and extend housing insulation programme including to private rental properties (rental warrant of fitness)

### **Social connectedness/community cohesion/ connectivity/ volunteering**

1. How can we connect older peoples to our kura/schools and be involved in the school community? How could we utilise kura/schools as a community hub with services working together in this environment?
2. Highlight minority who aren't connected: isolation is enhanced
3. Higher expectations from Baby Boomers, particularly women.
4. Baby boomers are fit and healthy – a resource

### **Service development**

1. Standalone dementia unit – increase beds for this
2. Community home care services – invest in that and shift the funding mechanisms
3. Meals on wheels
4. More dollars for support workers; travel costs to be included (not at present)
5. Whanganui DHB not forecast to grow – other 19/20 are - evidence base determines future focus
6. Preventative care – promotion
7. Community based care
8. Broaden service: PHO/DHB initiative
9. Gym
10. Participation by agencies in Community and Leisure planning for Council
11. Research – cost analysis of where health \$ is spent i.e. 1 day in hospital = \$2000, 1 day at home =450 – better at home, more investment for at home i.e. to health Drs/nurses/community workers/exercise sessions/arthritis – gather proof ?PHO
12. Community action projects with a focus on alcohol and drug harm reduction

### **Networking and information sharing**

1. Network meetings Marton and Taihape
2. Directory – one website, have information about ourselves rangitikei.com
3. How do you pull in health services and businesses into this? Disconnect?
4. Disability groups link in
5. Council - analysis and lobby (DHB, Govt, Rural)
6. Communication to funders i.e. DHB decision-makers link and understanding (lobbying)
7. Community relationships across all sectors, coordinated approach to positive ageing, data sharing and information
8. Direct relationship with services
9. Share information/communication/understanding each other's role/team/coordination and where are the crossovers/shared

### **Advanced care planning**

- All ages
- Making decisions, what's important
- Where do you want to die
- More in control and better experience

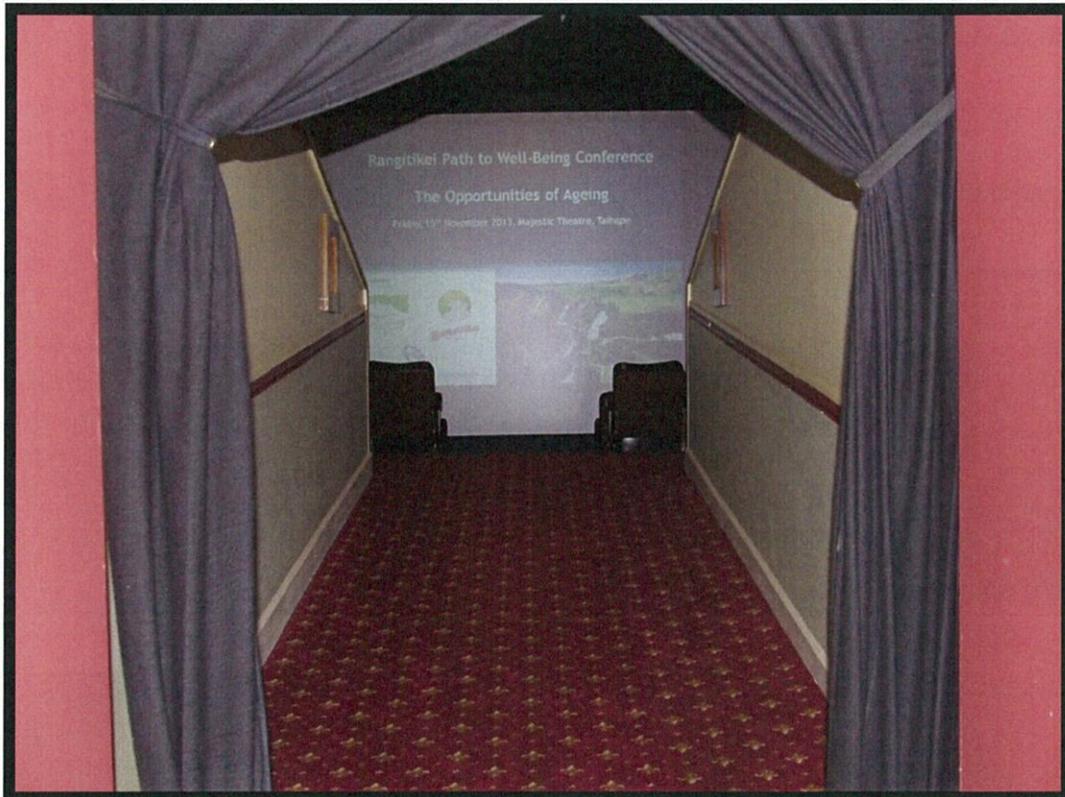
**Appendix 5: Report from Opportunities of Ageing Conference**

# RANGITIKEI PATH TO WELL-BEING

## CONFERENCE 2013

### MAJESTIC THEATRE, TAIHAPE

#### OPPORTUNITIES OF AGEING



#### CONFERENCE PARTNERS



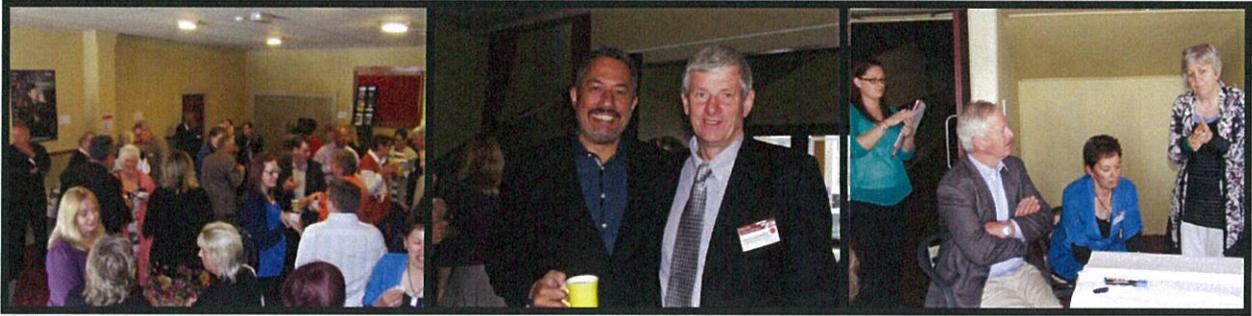
**Rangitikei**  
UNSPOILT...



Whanganui Community Foundation

## Welcome

The fourth Rangitikei Path to Well-Being Conference was held at the Majestic Theatre, Taihape on Friday 15<sup>th</sup> November 2013. It was attended by 68 delegates from a range of agencies and businesses across the district. The day began with a whakatau by Richard Steedman from the Mokai Patea iwi collective to welcome the conference delegates.



Delegates were then welcomed by two of the three conference funding partners – Mayor Andy Watson, Rangitikei District Council and John Vickers, Vice Chair of Whanganui Community Foundation. A special acknowledgment to Whanganui District Health Board.

## Guest Speaker

### **MIKE KING - Comedian**



We were entertained and enlightened by Mike King who shared his life story and provided us with some thought provoking lessons. He captured the audience's attention from his opening mihi (introduction) especially when he introduced himself as Sonny Bill Williams. I guess this is why he's a comedian. Very positive feedback from a number of delegates who took away some key messages from his speech.



*Jo Donovan & Betty Tierney*



*Delegates enjoying networking opportunities*

## Keynote speeches and workshops

Four key note speakers followed Mike King's thought provoking session, with one workshop completing the morning programme. The following outlines each of the speakers, and the content of their keynote speech and/or workshop:

### **POSITIVE AGEING STRATEGY UPDATE – Keynote speaker**

#### **TE ORA NYMAN**



Te Ora Nyman is the Safer Communities and Injury Prevention Health Promoter for the Whanganui District Health Board. Te Ora is part of the Health Promotion team at Public Health Centre, WDHB and has been collocated with the policy team at the Rangitikei District Council offices in Marton for two days a week over the past six months to develop a multi-agency Positive Ageing Strategy for the District.

She outlined the work to date, particularly focussing on the outcomes of her research.

A survey of older people currently using services or connected with a community group was undertaken to seek their views on their experience of ageing in the Rangitikei. The research found that most respondents have been living in the District for at least 10 years, enjoy a good quality of life and have good social connectedness. Most of them attributed this to the friendliness of their community and family connections. The "most frequently used services" were health related, the Library and recreational facilities. Almost half of the respondents are not sure what they would do if that service was no longer available to them. The "most essential service" was seen as (free) transport, swimming pool open all year around, Māori health providers, the Library and respite care.

The research also undertook a number of face-to-face interviews with people in the baby boomer generation (approaching retirement age) to ask for their views on their plans for retirements. These interviews revealed that there is a commitment to continue living in the District, with pull factors including family/friends/social networks/sense of community/rural connections/sense of place/connection to land. Where a choice was to be made, the push factor was the high cost of living in the District, particularly rates, as well as, for example seeking a better climate or a beach lifestyle.

These conversations emphasised that this group is a resource to the District: they are fit, healthy and reasonably well-off. They want to travel and enjoy life but also have a commitment to "good citizenship" and regularly contribute to community events and activities.

Finally, the research sought the views of local agencies, both one to one and collectively, to identify potential areas for collaboration and mutual support.

These ideas form the basis of the workshops in conference today. The final Positive Ageing Strategy will be a number of projects that agencies have committed to taking forward from today.

*And in the end, it's not the years in your life that count. It's the life in your years. – Abraham Lincoln*

## **WELLBEING IS A WHANAU MATTER – Keynote speaker**

### **DR CHERRYL SMITH**



Cherryl Smith is a researcher who lives and works in Whanganui. She has six grandchildren and is raising one of her grandchildren. She is of Ngati Apa descent through her mother and has connections to Kauangaroa marae and Parewanui in the Rangitikei. Cherryl works full-time for Te Atawhai o te Ao:, a research organisation based in Whanganui.

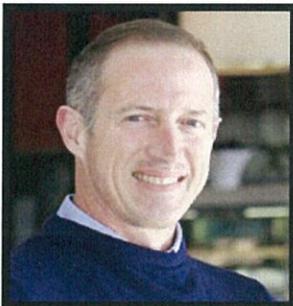
Cherryls' presentation clearly showed the growing numbers of grandparents taking over fulltime care of their grandchildren. In excess of 10,000 children in New Zealand are being raised by their grandparents. This growing trend can have significant impacts on the health and wellbeing of these grandparents who have taken on more responsibility. They often go without to ensure the health and day to day needs of their mokopuna/grandchildren are met.

It was alarming to hear that often grandchildren are placed into their grandparents care due to traumatic or life changing circumstances. i.e. Death of a parent, Neglect, Imprisonment, other social agency involvement etc.

Cherryl is also a local Whanganui Co-ordinator for the national organisation Grandparents Raising Grandchildren Trust, so if you know of anyone who needs support don't hesitate to refer them to this website: <http://www.raisinggrandchildren.org.nz/>

## **BUILDING COMMUNITY RESILIENCE IN THE RANGITIKEI – Keynote speaker**

### **PROF BRUCE GLAVOVIC**



Bruce has a multi-disciplinary education, with degrees in economics and agricultural economics, environmental science, and urban and environmental planning. He has 25 years of experience in academia, private consulting and Government. He has worked mainly in South Africa, the United States of America and New Zealand. He is currently a lecturer at Massey University on building collaborative community and planning hazard resilient communities within the School of People, Environment and Planning. He is also an EQC Chair in Natural

Hazards Planning, and Associate Director of the Joint Centre for Disaster Research.

Bruce spoke on building community resilience, and the three projects which were completed by his Honour Students through an agreement entered into between Massey University and Rangitikei District Council. These projects included Community Resilience, Declining Population and Managing Natural Hazards Risks through Land-use planning.

Bruce's key messages included a resilient community is one that takes deliberate steps to enable community members and institutions to anticipate, respond to and deal with uncertainty, shocks and change over time. Bruce maintained that resilience is not static, and as such it can be strengthened to enable individuals, groups and communities to anticipate, cope with and benefit from change.

Rangitikei District Council look forward to working with Bruce and new students in 2014.

**Kevin Morris – Honours and Project student presented at the 'Community Resilient workshops'.**

## **HOUSING – Workshop**

### **ELIZABETH MORTLAND (Taihape Community Development Trust)**



A big thank you also to Jude Bartlett (Edale Aged Care) and Matt Henry (Massey University) for presenting at this workshop along with Elizabeth.

The workshop aimed to address the issue that existing housing stock in the District is not appropriate to meet the needs of older people, and that there are limited choices over residential/hospital/hospice care. Initiatives are needed to develop a wider range of choices in housing that can enable people to stay in the community for as long as possible.

The workshop included the presentation of the results from research completed by Robert Burgoyne, Massey University. Matt Henry presented on his behalf. Robert's research focussed on planning for a smaller, older population with respect to Council's community and leisure facilities including its stock of community housing.

#### **Matt Henry - Planning for Population Decline**

The Massey student research indicated that across new Zealand, the end of population growth is expected with the shift towards natural decline becoming evident across territorial authorities. The research recommends that the Council take a proactive, future focussed planning for its community housing which will lead to better long term results. More research is needed to examine the specific needs of the projected future population. A more sophisticated statistical analysis and close consultation with the community can help to develop a more appropriate portfolio of community facilities, including community housing. A detailed case study is needed to investigate the feasibility of smart rationalisation of these assets.

**A copy of the presentation is available on request.**

#### **Elizabeth Mortland/Jude Bartlett – Housing situation**

Rangitikei population statistics were shared with information regarding the resident population of Taihape predicated to fall by up to 650 people or 35% in 2031 than compared to 2006.

The opportunities and issues specific to housing requirements based on these projections.

- Growth in the number of older workers
- Increased demand for local health care and associated services
- Increased demand for recreation, leisure and activities for older people
- Increased community groups for older people
- A shift to smaller residential housing sections and units
- Growth in need for passenger services and public transport

Interest was sought in forming part of the Rangitikei Housing Advisory Group (HAG). Anyone interested please contact Elizabeth on 06 388 1307 or [elizabeth@taihape.co.nz](mailto:elizabeth@taihape.co.nz).

**A copy of the presentation is available on request.**

**ADVANCED CARE PLANNING - Workshop**

**JENNIE FOWLER & DR ALAN MANGAN (WDHB)**

Mike King (Centre)



Jennie Fowler and Dr Alan Mangan provided key information and insight to the importance of having a Care Plan. 'It's not what is the matter with you is but what matters to you'.

**Advanced Care Planning** encourages people to think about how they want to be cared for as they reach the end of their lives – but a key issue for the Rangitikei is to ensure that the services that are needed to enable people to make choices about their preferred care are available to them.

The workshop/presentation focussed on the following:

- What is an Advance Care Plan?
- Why are these conversations important yet difficult to have?
- Who should hold the records i.e. Hospitals?
- Which medical agencies, social services or other group need to raise these with people?
  - **Suggestions:**
  - Hospital records could have an alert that a person has an ACP
  - Family GP and (potentially) Lawyer could hold this with their Will.
  - Could insurance companies be involved?

Applications can be found in multiple community agencies, libraries and some lawyers.

Please contact Jennie Fowler for more details [Jennie.Fowler@wdhb.org.nz](mailto:Jennie.Fowler@wdhb.org.nz) or 06 348 3296 extn: 8296.

**A copy of the presentation is available on request.**



*Advanced Care Plan participants*



*Elizabeth Mortland, Mike King, Bronwyn Meads & Nikki Cunningham*

**KEVIN MORRIS – MASSEY HONOURS STUDENT**



**Social connectedness/ community cohesion/ connectivity/volunteering** – these are acknowledged as the key factors that contribute to quality of life in rural communities. There is a vast resource available to the District through the baby boomers as they enter a long, happy and healthy period of retirement. Society is already relying heavily on this resource, through grandparents raising grandchildren and providing care for their own parents. It is important to recognise, reward and support this activity.

*Pictured above at mini symposium in Marton: Left to right: Kevin Morris (far left), Robert Burgoyne – Honours student, Denise Servante (RDC), Claire Fell – Honours student, Mayor Andy Watson and Professor Bruce Glavovic (Massey University)*

The workshop included the presentation of the results from research completed by Robert Burgoyne, Massey University. The research has explored community resilience across the Rangitikei District based on a conceptual framework that was developed following a review of resilience literature. It is based on an understanding of the meaning of community resilience and recognises the value of using a Community Capital and Community Competency approaches. The later includes trust, leadership, information, efficacy, connectedness and social networks which underpin human agency and plays a key role in building economic, environmental, social, institutional and infrastructural capital. Together these qualities enable communities to anticipate, respond to and adapt to sudden and slow on set change.

The research concluded that

- Careful consideration needs to be given to the structure and presentation techniques used when presenting information to the community.
- Community reputation and connectedness are also priorities when choosing those engaged in delivering information to the community.
- Consider options to strengthen the PWBI, i.e. add redundancy so that the responsibility is shared by more people.
- Strategic planning is needed to addresses what at present appears to be a focus on Marton at the expense of other towns

Finally, two areas of research on community resilience need further investigation: firstly, how to improve trust between the community and regional and district authorities and, secondly, how to engage the community more effectively in building better and more resilient communities.

**A copy of the presentation is available on request.**

## SUMMARY:

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Overall the conference achieved many successes. From meeting like minded people who deliver services across the Rangitikei District, through determining opportunities for better collaboration and partnership working to having a walk into town, do a bit of shopping and taste the fine cuisine on offer from the local cafe's.

### Action Points:

- A detailed case study is needed to investigate the feasibility of smart rationalisation of the District Council's community housing.
- The establishment of a Rangitikei Housing Advisory Group
- Active promotion of Advanced Care Planning throughout service agencies across the District
- Continued promotion of, and support for, good range of essential services close to home
- Continued promotion of, and support for, health and social services networking groups and the Marton and Taihape Connections projects
- Communication and engagement strategy for the territorial authorities (District and Regional Councils)

Finally a big thank you to Leanne Adams and her team for the morning and afternoon tea and for providing us with a 'Grand Old Lady' as Mayor Watson aptly put it in his opening address. Also to Nathan Kane, Samantha Kett, Janette O'Leary and Katrina Gray for helping with the setup, scribing and making sure things went to plan.

Please don't hesitate to contact me if you have any further queries or if you would like copies of the presentations emailed or posted.

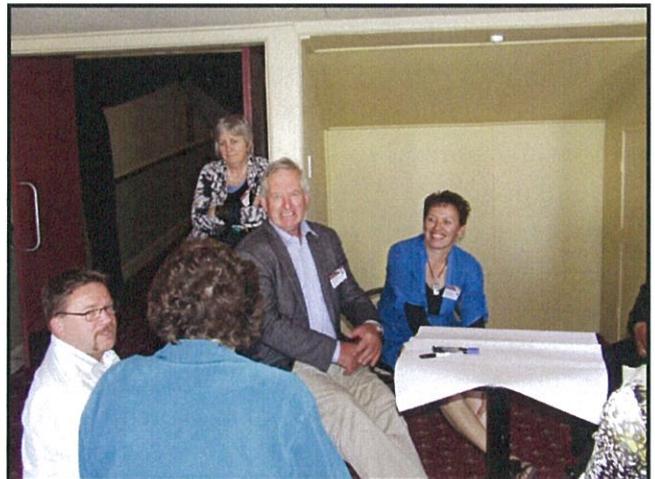
| Toni Giddens | Youth Engagement and Policy Projects Manager |

| Rangitikei District Council | 46 High Street, 18 Humphrey Street, Private Bag 1102, Marton 4741 |

| P 06 327 0099 or 06 327 5041 | M 027 777 8915 | F 06 327 6970 | 0800 422 522 | [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) |



*Workshop groups sharing idea's and thoughts*



*Workshop groups sharing idea's and thoughts*

Many thanks to all those who gave their time and/or resources  
to make this such a great conference

# Attachment 6

# Memorandum

To: Council

From: Arno Benadie

Date: 24 July 2020

Subject: **Papakai Pump Station**

File: 6-WW-1-5

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During 2019, discharges from the Papakai Pump station into the Hautapu River was observed by members of the public and Horizons Regional Council (HRC). An abatement notice was issued to RDC on 31 July 2019, followed by charges being lodged in February 2020 after a second discharge was observed during November 2019. RDC entered a guilty plea to a single amalgamated charge. Council was convicted and fined \$60,000 plus Court costs of \$180. The fine starting point used was \$80,000, and applied to that was an early guilty plea discount of 25%. The court determined that the fine will be used to cover the HRC legal costs, and the remainder will be used for local projects to improve the water quality of the Hautapu River. HRC have advised they will facilitate a hui with interested parties, including Rangitikei District Council (RDC), to best determine how the remaining fine money is spent.

During the weekend of 11 July 2020, Council received a complaint that human waste was being discharged into the Hautapu River from the Papakai Pump station. Council immediately acted on this complaint and undertook an investigation. The result was there was no evidence of human waste coming from the pump station; Council's telemetry systems also indicated the system was operating normally. This complaint and additional mitigating actions has been discussed with HRC; HRC are currently still investigating the complaint and pledged to provide RDC with an update when further information has been obtained.

In an attempt to mitigate the risk of future spills into the Hautapu River, RDC proposes the following additional short to medium term actions:

1. A staff member will take a picture of the outfall on a daily basis as a record of the condition of the outfall. This will start on 1 August 2020
2. MDC operational staff will calibrate the electronic equipment and alarm system on a weekly basis
3. Two additional large holding tanks that will intercept any overflow from the Papakai Pump Station before it reaches the river, will be installed. These tanks will be equipped with additional electronic equipment as a backup to the existing electronic system to either confirm or discard a reported overflow event, and to add additional storage time before any effluent will reach the river. Design of the tanks has started, with an expected implementation of Q4, 2020.

**Recommendation:**

That the memorandum 'Papakai Pump Station' to the 30 July 2020 Council meeting be received.

Arno Benadie  
Principal Advisor Infrastructure

# Attachment 7

# Memorandum

To: Council

From: Nardia Gower - Strategy and Community Planning Manager

Date: 22 July 2020

Subject: **Draft amendments to the Events Sponsorship Scheme criteria**

File: 3-GF-11

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## Purpose

This memorandum is to put to Council to consider suggested amendments to the Events Sponsorship Scheme criteria **Appendix 1**. Feedback from some of the Community Grants Assessment Sub-Committee (the Committee) members has raised the need for clarity around four main issues:

1. Sponsoring of fundraising events
2. Clarity on eligible costs
3. Sponsoring an event that makes a profit
4. Multi-year funding of the same event

## Sponsoring of fundraising events

The concern raised over funding events that are fundraisers themselves is that it could be perceived as a straight donation to the school or organisation itself. As the criteria currently stands there is no exclusion for fundraising events and decisions have previously been made on the whether the event fits one of the three categories: high profile, community, or high profile community events. An example of this is the South Makirikiri School Santoft Fun Run.

## Clarity on eligible costs

Greater clarity was asked for eligible costs, in particular with event equipment, as this is commonly included as a budget line for funding and not included nor excluded in the current criteria.

## Sponsoring an event that makes a profit and Multi-year funding of the same event

A number of events that have previously been granted funding through the scheme have shown to make a profit and/or been funded by this scheme in multiple years. Council has previously been in favour of continued support of these events due the economic and social benefits gained. Although this is not address in the appendix, Council may like to consider the option of multi-year funding for specific events through the Long Term Plan process, similar to the three year MoU agreements with Councils Partner Organisations.

**Recommendations:**

- 1 That the memorandum 'Draft amendments to the Events Sponsorship Scheme criteria' to the 30 July Council meeting be received.
- 2 That Council {approve/do not approve} the amendment for the Events Sponsorship Scheme criteria from 'Events solely run for commercial purposes' to 'Events solely run for commercial or fundraising purposes, {to create better clarity for applicants and assessors}.
- 3 That Council {approve/do not approve} the amendment for the Events Sponsorship Scheme criteria to include 'Equipment Hire' in the list of Costs Covered {to create better clarity for applicants and assessors}.
- 4 That Council {agrees/does not agree to} to consider multi-year funding for events as part of the Long Term Plan process.

Nardia Gower  
Strategy and Community Planning Manager

# *Appendix 1*

**Applicant eligibility criteria:**

- Applicant must be able to meet all the criteria stipulated in the guidelines.
- Applicant/organisation must be: Incorporated Society (certificate or documentation of proof must be supplied); Trust or Association (please supply documentation); Unincorporated community group or an Umbrella organisation with local branches.
- Council is unable to issue funds directly to individual recipients.

**Event Eligibility:**

- Take place within Rangitikei
- Provide a detailed and realistic marketing and / or promotional plan
- Provide a realistic and balanced budget
- Be able to contribute a significant proportion to the cost of the project

**Exclusions:**

- Have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.
- Events which have started before an application is approved by the Committee
- Has received funding from the Events Sponsorship Scheme more than once in any financial year
- Annual General Meetings;
- Events that have no economic or community benefit to Rangitikei;
- Events solely run for commercial or fundraising purposes;
- Events promoting religion or political purposes;
- Regularly scheduled (for example Saturday morning sport).

**Costs covered:**

- Event production costs such as signage, advertising, and promotional material
- Equipment hire
- Venue hire
- Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding

**Exclusions:**

- Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility)
- Elimination of an accumulated debt or debt servicing
- Bridging loans
- Ongoing administration costs that are not related to a specific event
- Salaries for ongoing administration and services
- Food and beverage costs
- Travel costs
- Feasibility studies
- Retrospective project costs

# Attachment 8

# REPORT

SUBJECT: **Administrative Matters – July 2020**

TO: Council

FROM: Peter Beggs

DATE: 22 July 2020

FILE: 5-EX-4

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## **1 Government's announcement on the future management of three waters**

- 1.1 On 8 July 2020 the Prime Minister and the Minister of Local Government announced an investment of \$761 million would be made to provide immediate post COVID-19 stimulus to local authorities to maintain and improve three waters infrastructure and to support reform of local government water services delivery.
- 1.2 The Government wishes to see publicly-owned multi-regional models for water service delivery, with a preference for local authority ownership, but final decisions on a service delivery model will be an outcome of further discussion with the local government sector and the Joint Three Water Steering Committee.
- 1.3 Initial funding will be made available immediately to those councils that sign up to the Memorandum of Understanding (MoU) and associated Funding Agreement and Delivery Plan for the first stage of the Three Waters Services Reform Programme.
- 1.4 The Model MoU is attached as Appendix 1. The implications of signing will be discussed in detail at the Audit/Risk Committee's meeting on 31 July 2020. It is recommended that that Committee be delegated authority to commit (or not) to the proposed MoU.
- 1.5 The joint Central and Local Government Three Waters Steering Committee has organised a series of workshops around the country on the Government's Three Waters Reform proposals. One is being held in Palmerston North on 4 August 2020, which Elected Members, Iwi partners and senior Council staff have been invited to attend.

## **2 District Plan Change - proposed rezoning of 217 ha at 1165, 1151 and 1091 State Highway 1 from rural to industrial**

- 2.1 During 17-18 June 2002, the hearing into this proposed rezoning was conducted by the appointed Commissioner, Robert Schofield, in the Council Chamber.

- 2.2 The envisaged initial development of the site requires 40 ha, which would be located in proximity to the Main Trunk Railway and Makirikiri Road, where the local sensitivities are lower. In his right of reply, Council's reporting officer suggested that such a reduction in the site to be rezoned would be the appropriate outcome, given concerns expressed by a number of submitters about the potential impacts of the larger site, noting that he had evaluated this option (in his section 42A analysis) but it would require a policy and rule framework to be detailed.
- 2.3 The Commissioner has adjourned the hearing until 26 June 2020 to allow a written response on this suggestion, which Council's reporting officer and legal counsel provided.
- 2.4 Following receipt of this right-of-reply, the Commissioner decided to invite all submitters to make further comment, since some aspects of the right-of-reply had not been discussed at the hearing. 11 submitters, including His Worship the Mayor did that. The Commissioner then allowed Council's reporting officer to make a final supplementary right of reply, which was provided on 17 July 2020. The Commissioner has 15 working days to deliver his decision.

### **3 Provincial Growth Fund applications**

- 3.1 The application for the Marton rail hub remains under consideration.
- 3.2 On 3 June 2020, the Government announced that \$600 million of the Fund would be reprioritised to assist with recovery from COVID-19 in the regions, particularly over the next two to six months. Last month's report noted that Council staff were preparing a number of applications for qualifying projects. To date no formal decisions have been released, although there has been further discussion with the Ministry of Business, Innovation and Employment about them.

### **4 Local Government New Zealand – term of President**

- 4.1 At the recent National Council meeting a resolution was passed proposing a change to LGNZ rules for consideration by the members at the AGM on 21 August 2020. Rule K1 confers on the National Council the right to propose a rule change. Pursuant to Rule K4(b), a two-thirds majority of members voting at the AGM is required to pass a rule change proposal.
- 4.2 The proposed rule change would reduce the term limit on the office of the President from three terms to two terms (nine years to six years). The term limit was last altered at the Special General Meeting in early 2014 when the term was increased to three terms from two terms.
- 4.3 The proposed rule change and reads as follows:

Proposal – Change the maximum number of consecutive terms of office of the President from 3 to 2:

Rule F15: Delete the word “three” from the first sentence and replace with the word “two” so that Rule F15 then reads:

“F15 No person may hold office as President for more than two consecutive terms, provided that any person who holds office as President by virtue of an appointment in accordance with Rules F27 to F32 is eligible for re-election at the end of the unexpired term of office of that person’s predecessor. For the avoidance of doubt, a term under this Rule does not include any period of office held by a President by virtue of an appointment in accordance with Rules F27 to F32.”

## **5 CouncilMARK**

5.1 CouncilMARK is an independent assessment of Council’s performance, established by Local Government New Zealand. Rangitikei was one of the foundation councils and was awarded a BB mark in October 2017. The report outlined a number of improvement actions for Council to consider.

5.2 The next visit by the CouncilMARK assessors had been provisionally scheduled for September 2020. However, following discussions with His Worship the Mayor, I think it is prudent to deter this assessment for twelve months. We are stretched on many aspects of the organisation, and expect to be even more so with the altered funding allocations for the Three Waters, the anticipated allocations from the Provincial Growth Fund and the work required to develop the Long-Term Plan. In addition, it is important that the current Council has an opportunity to consider and give effect to the points made in the 2017 assessment.

5.3 CouncilMARK is a considerable investment in both our resources and finances for it not to be given 100% commitment. A recommendation is included for deferring the assessment for twelve months, i.e. to occur during August-October 2021. Because there is an agreement in the Memorandum of Participation between Council and LGNZ that Council will complete its second assessment within three years since the first assessment, any deferral on this needs to be formally submitted as a request to the Independent Assessment Board.

## **6 Government funding package for libraries and librarians**

6.1 The budget announcements in May 2020 noted a \$60 million package for libraries and librarians to protect library jobs and serviced and enable them to play a key role in supporting their people and their communities seeking jobs as part of their recovery from the response alerts for COVID-19.

6.2 On 3 July 2020, the Minister of Internal Affairs wrote to the Mayor advising that the National Librarian would soon be in touch with the Council’s Chief Executive about the process for the Council’s libraries to participate. This was followed up on 13 July 2020 by a letter from the National Librarian advising that the Council’s fees for Aotearoa Kaharoa People’s Network (the computers provided within the

libraries), The EPIC databases and Te Puna Services would be waived in 2020/21 and 2021/22. This means savings of \$38,000.

- 6.3 This funding decision is unbudgeted. This is an opportunity to use the funding surplus to improve the libraries' digital literacy programmes.

## 7 Nomination of Taihape Memorial Park Grandstand for inclusion on the Heritage New Zealand list

- 7.1 Heritage New Zealand has advised that it has received a nomination to consider entering the Taihape Memorial Park Grandstand on the New Zealand Heritage List/Rārangi Kōrero. The evaluation (along with other applications) is due to be undertaken in July-August 2020.

- 7.2 The Grandstand was completed in 1924. The nomination record (without attachments, as these were not provided) is included as [Appendix 2](#).

## 8 Rangitikei College scholarships – report from one of the recipients

- 8.1 Council made two scholarship awards to Rangitikei College last year. One of the recipients, Cynthia Kawana-Matahe, has provided a half-year report to the College Principal. Tony Booker, who has forwarded it to Council. It is attached as [Appendix 3](#).

## 9 Realignment of Poplar Grove, Bulls

- 9.1 Recent survey work has identified the dwelling at 7 Poplar Grove is sited partly on the legal road. Indications are the error occurred at the time the original building was laid out approximately 40 years ago. That error was neither noticed nor corrected when three further building consents were issued and work completed. Further review of old records is yet to be completed. An aerial of the situation is included below:



- 9.2 To correct the situation only two possible actions are available:
- a) the homeowners remove their improvements from the road, or
  - b) Council realign the road boundary to accommodate the buildings.
- 9.3 Re-siting of the established building within the homeowner's property is impossible. In addition, Council will be seen as liable for the irregular placement of the building. Realignment of the road boundary is possible, with a few options under investigation. All identified options entail some degree of public notification, consultation with potentially affected local or adjoining owners, and Land Information New Zealand approvals / consents. The actions also require a formal resolution of the Council. Costs have yet to be determined.
- 9.4 The homeowners are understandably anxious over their situation. Prompt remedial action is required to correct what is seen as an historic shortcoming by the Council. It is recommended that the Chief Executive be provided with an "open" authority to proceed immediately once a best course of action has been identified.

## **10 Sale of Council land at Blennerville Close**

- 10.1 The attached aerial overlay ([Appendix 4](#)) identifies a total area of approximately 76 square metres of legal road fronting 7 Blennerville Close. The part outlined black was fenced many years ago and is treated as part of number 7; the area outlined dark red, is unfenced but identified as part of this proposition.
- 10.2 The recent purchasers of the property propose to subdivide, with potential for 3 dwellings. Concept design has identified that inclusion of the area of fenced road will enable flexibility.
- 10.3 Four residential units and three vacant sections own a shared access crossing at the head of the cul de sac; no potential exists for further subdivision of those lots.
- 10.4 Initial reference to Roading and Planning personnel indicate the stopping of this small portion of road is a viable proposal.
- 10.5 Council's operational policy/guidelines provide for such a request to be approved, subject to all costs being met by the adjoining owner, and a realistic purchase price being set. It is suggested a reasonable price in this instance would be based on a pro rata calculation of the adjoining unimproved land value. Current rateable Land Value is \$55 / square metre; estimated area of road involved is 76 square metres (subject to survey). Sale price is initially estimated at \$4200.
- 10.6 Stopping of road requires a formal resolution of the full Council and formal public notification, with rights of objection. This request / proposal aligns with Council's drive for residential development in the District.

The applicant is the spouse of an employee and, as such, a declaration of conflict of interest will be created by that staff member.

## **11 Retention of Building Line Restriction on 76 Tutaenui Road, Marton**

- 11.1 During consideration of a resource consent application at 76 Tutaenui Road, Marton, a historic building line restriction (BLR) became apparent. These restrictions are typically put in place to preserve the width of a roadway – actual or potential. In this case, the restriction was to protect a proposed roadway into the neighbouring land in 74 Tutaenui Road. The attached aerial overlay ([Appendix 5](#)) shows 76 Tutaenui Road shaded red and the middle line of a proposed road dotted red. There is a BLR registered against the Title to no. 76, prohibiting building within 33 feet (10.06 metres) from the middle line. This BLR was imposed at the time of Rangitikei County Council’s approval to subdivision creating 16 residential Lots along the west side of Tutaenui Road in 1955.
- 11.2 The land at 74 Tutaenui Road has potential for development now, 65 years later and retention of road access potential by retaining this BLR aligns with Council’s expressed intent of supporting residential development in the District.

## **12 External funding for the new Taihape Memorial Park facilities**

- 12.1 Council staff have had preliminary discussions with Jenni Giblin about finding external funding for the new Taihape Memorial Park facilities. Council has a target of \$800,000 for this. The Giblin Group is willing to take on this assignment for a fixed fee of \$12,000. This is unbudgeted expenditure so would be a deduction from the funds raised.
- 12.2 A recommendation is included for Giblin Group to be engaged to secure this additional funding.

## **13 Refund of excess water charges, Marton**

- 13.1 The owners of 96 Tutaenui Road, Marton (Les and MA Thomson) have written to Council about the leak at their property which they considered was caused by the Council. Their letter is attached as [Appendix 6](#).
- 13.2 On investigation, a leak was found at the toby caused by incorrectly fitted PVC fittings. Having determined the normal consumption at the property, the excess charges amount to \$4,475.34. A recommendation for this sum to be refunded is included.
- 13.3 Council has also been made aware of a leak at the toby at 2 Murimutu Road, Hunterville, as outlined in the attached letter in [Appendix 7](#). A recommendation to refund \$474.70 is included.

## **14    Huntermville Bulletin**

- 14.1 Attached (as Appendix 8) is a letter from the Chair of the Huntermville Community Committee requesting that Council (rather than the Committee, through its small projects fund) makes an allocation of \$300 for the production of the Huntermville Bulletin. The Committee is aware that there is no MoU partnering organisation currently recognised in Huntermville.
- 14.2 If agreed to, this request would be a charge against District Promotions.

## **15    Mahi Tahī**

- 15.1 Mahi Tahī is a Community Recovery Programme funded through the Mayors' Task Force for Jobs by the Ministry of Social Development, with a focus on getting people who have been displaced by COVID-19 or are youth, into employment. Rangitikei District Council was one of four councils to pilot the programme at the end of the financial year June 2020, and is one of 23 to be offered the programme for the financial year 2020-21. Arrangements for this are currently being finalised.

## **16    Application for fee waiver**

- 16.1 There are no new fee waiver requests to consider.

## **17    Road closures**

- 17.1 There are three additional road closures since last month's report:

Taihape spring fling on 19 September 2020: Huia and Kakako Streets to be closed  
roads to be closed

Shemozzle pm 31 October 2020 with Bruce Street, State Highway 1 and Paraekaretu Street to be closed.

Taihape Motorcycle Riders on 21 November 2020, with a safe crossing put in place at the State Highway 1 Toe Toe Road intersection between the hours of 3.30pm and 4.30pm for bikes and support vehicles as they head North to our destination in Taihape.

- 17.2 Should objections be received, they will be considered at Council's meeting on 27 October 2020.

## **18    Renaming of Marton Park**

- 18.1 A request has been received to rename Marton Park 'Dick Hurn Park' in recognition of what the late Mr Dick Hurn achieved for rugby (and other activities), not only in Marton but also the greater Rangitikei area, as well as the

Whanganui region. The request, from Graeme Satherley, is attached as [Appendix 9](#).

- 18.2 Before making a decision, Council may wish to engage with the Marton community about this proposal. A recommendation for that is included.

## **19 Archives Central**

- 19.1 The newsletter is now being produced bimonthly. The next issue will be included in the August report.

## **20 Service request reporting**

- 20.1 The summary report for first response and feedback, and resolutions (requests received in May 2020) is attached in [Appendix 10](#).

## **21 Elected Members attendance**

- 21.1 Elected Members attendance to date of publicly notified meetings for the 2019/22 triennium is attached as [Appendix 11](#).

## **22 Staff**

- 22.1 After several months' illness, Paul Czepanski, a member of the Parks team, died on 29 June 2020. His funeral was held at St Martin's Lutheran Church, Marton, on 4 July 2020.
- 22.2 Candice Prideaux and Jen Britton have joined the Policy team assisting with economic development and Covid-19 recovery projects.
- 22.3 Russell Smith has been appointed to the new role of Parks and Reserves Co-ordinator. Aaron Mulligan is now working full-time as a Parks Assistant.
- 22.4 Andrew Astley has resigned from his Parks Assistant role, with his last day being 21 August 2020. The vacancy will be advertised.
- 22.5 The vacancy of General Manager, Finance and Business Support (created by Jo Devine's resignation) has been advertised.
- 22.6 Three project manager roles have been advertised – one of which is specifically focussed on the Information Services Strategic Plan. Applications for all three close on 26 July 2020.
- 22.7 Interviews have concluded for the half-time Strategic Advisor – Youth role.

## 23 Recommendations:

- 23.1 That the report 'Administrative Matters – July 2020' to the 30 July 2020 Council meeting be received.
- 23.2 That the Audit/Risk Committee be delegated, at its meeting on 31 July 2020, authority to commit (or not) the Council to signing the Memorandum of Understanding for the first stage of the Government's Three Waters Services Reform.
- 23.3 That, having regard for current work commitments and the need for the current Council to review the recommendations from the 2017 assessment, Council requests the Independent Assessment Board to defer Rangitikei District Council's participation in the CounciMARK programme for twelve months, so that the assessment process occurs during August-October 2022.
- 23.4 That Council acknowledges it is obligated to remedy the incorrect siting of building improvements on legal road at 7 Poplar Grove, Bulls and authorises the Chief Executive to take whatever action is reasonably required to remedy this matter, delegating to the Chief Executive all powers and authorities required to complete the matter and requiring a progress report (including estimated costs) at the September 2020 meeting of Council.
- 23.5 That the Chief Executive be authorised to negotiate with the landowners of 7 Blennerville Close for the sale of such area of legal road fronting their property as is appropriate for their proposed subdivision, having regard to and providing for the following:
  - a. the Purchasers to meet all costs for stopping of the road and fair purchase price at not less than a pro rata calculation per square metre against the adjoining land value;
  - b. Council's Principal Advisor Infrastructure to certify the proposed road stop will not affect traffic movement in Blennerville Close;
  - c. Council's Planner to certify there are no barriers to the proposal in terms of the Rangitikei District Plan; and
  - d. the Chief Executive being authorised to execute all documents required to give effect to the proposed actions
- 23.6 That Council retains the Building Line Restriction at 76 Tutaenui Road, Marton, noting that it was placed to enable access into the adjoining 74 Tutaenui Road and is essential for subdivision of that property having access from Tutaenui Road.
- 23.7 That the Giblin Group EITHER be engaged to secure external funding for the new Taihape Memorial Park facilities with the fee being a deduction from the funds

secured OR not be engaged to secure external funding for the new Taihape Memorial Park facilities.

- 23.8 That Council EITHER approves OR does not approve additional funding of \$300 (from the District Promotion budget) for the production of the Hunterville Bulletin.
- 23.9 That a refund of \$4,475.34 be made to the owner of 96 Tutaenui Road, Marton on account of a leak at the toby caused by incorrect PVC fittings.
- 23.10 That a refund of \$474.70 is made to the owner of 2 Murimutu Road, Hunterville on account of a leak at the toby.
- 23.11 That Council engages with the Marton community (through its various channels as well as through the Marton Community Committee) on the proposed renaming of Marton Park to 'Dick Hurn Park' in recognition of what the late Mr Dick Hurn achieved for rugby (and other activities), not only in Marton but also the greater Rangitikei area, as well as the Whanganui region.

Peter Beggs  
Chief Executive

# *Appendix 1*

MODEL

# Memorandum of Understanding Three Waters Services Reform

Between the [Sovereign in right of New Zealand acting by and through the Minister of Local Government] and

[Territorial Authority]

Date

## PURPOSE

This Memorandum of Understanding (Memorandum) sets out the principles and objectives that the Parties agree will underpin their ongoing relationship to support the improvement in three waters service delivery for communities with the aim of realising significant public health, environmental, economic, and other benefits over the medium to long term. It describes, in general terms, the key features of the proposed reform programme and the Government funding arrangements that will support investment in three waters infrastructure as part of the COVID 19 economic recovery.

## BACKGROUND

Over the past three years central and local government have been considering solutions to challenges facing the regulation and delivery of three water services. This has seen the development of new legislation to create Taumata Arowai, the new Water Services Regulator, to oversee and enforce a new drinking water regulatory framework, with an additional oversight role for wastewater and stormwater networks.

While addressing the regulatory issues, both central and local government acknowledge that there are broader challenges facing the delivery of water services and infrastructure, and the communities that fund and rely on these services. There has been regulatory failure, underinvestment in three waters infrastructure in parts of the country, and persistent affordability challenges, and additional investment is required to increase public confidence in the safety of drinking water and to improve freshwater outcomes. Furthermore, investment in water service delivery infrastructure is a critical component of a collective response to climate change and increasing resilience of local communities.

The Parties to this Memorandum consider it is timely to apply targeted infrastructure stimulus investment to enable improvements to water service delivery, progress reform in partnership, and ensure the period of economic recovery following COVID-19 supports a transition to a productive, sustainable economy. Additional funding will be subject to Government decision-making and reliant on the Parties demonstrating substantive progress against the reform objectives. The quantum, timing, conditions, and any other information relating to future funding will be advised at the appropriate time but will likely comprise additional tranches of funding and more specific agreement to key reform milestones.

The reform process and stimulus funding, proposed by Government, is designed to support economic recovery post COVID-19 and address persistent systemic issues facing the three waters sector, through a combination of:

- stimulating investment, to assist economic recovery through job creation, and maintain investment in water infrastructure renewals and maintenance; and
- reforming current water service delivery, into larger scale providers, to realise significant economic, public health, environmental, and other benefits over the medium to long term.

There is a shared understanding that a partnership approach will best support the wider community and ensure that the transition to any eventual new arrangements is well managed and as smooth as possible. This requires undertaking the reform in a manner that enables local government to continue and, where possible, enhance delivery of its broad “wellbeing mandates” under the Local Government Act 2002, while recognising the potential impacts that changes to three waters service delivery may have on the role and functions of territorial authorities.

## PRINCIPLES FOR WORKING TOGETHER

The Parties shall promote a relationship in their dealings with each other, and other Parties related to the three waters services reform, based on:

- mutual trust and respect; and
- openness, promptness, consistency and fairness in all dealings and communication including through adopting a no-surprises approach to any matters or dealings related to the reform programme; and
- non-adversarial dealings and constructive problem-solving approaches; and
- working co-operatively and helpfully to facilitate the other Parties perform their roles; and
- openly sharing information and analysis undertaken to date on the state of the system for delivering three waters services and the quality of the asset base.

This Memorandum is intended to be non-binding in so far as it does not give rise to legally enforceable obligations between the Parties.

## REFORM OBJECTIVES AND CORE DESIGN FEATURES

By agreeing to this Memorandum, the Parties agree to work constructively together to support the objectives of the three waters service delivery reform programme.

The Parties agree that the following objectives will underpin the reform programme and inform the development of reform options/proposals:

- significantly improving the safety and quality of drinking water services, and the environmental performance of drinking water and wastewater systems (which are crucial to good public health and wellbeing, and achieving good environmental outcomes);
- ensuring all New Zealanders have equitable access to affordable three waters services;
- improving the coordination of resources, planning, and unlocking strategic opportunities to consider New Zealand's infrastructure and environmental needs at a larger scale;
- increasing the resilience of three waters service provision to both short- and long-term risks and events, particularly climate change and natural hazards;
- moving the supply of three waters services to a more financially sustainable footing, and addressing the affordability and capability challenges faced by small suppliers and councils;
- improving transparency about, and accountability for, the delivery and costs of three waters services, including the ability to benchmark the performance of service providers; and
- undertaking the reform in a manner that enables local government to further enhance the way in which it can deliver on its broader "wellbeing mandates" as set out in the Local Government Act 2002.

In addition to these objectives, the Parties recognise that any consideration of changes to, or new models for, water service delivery arrangements must include the following fundamental requirements and safeguards:

- mechanisms that provide for continued public ownership of water service delivery infrastructure, and protect against privatisation; and
- mechanisms that provide for the exercise of ownership rights in water services entities that consider the interests and wellbeing of local communities, and which provide for local service delivery.

The Parties also recognise the reform programme will give rise to rights and interests under the Treaty of Waitangi and both Parties acknowledge the role of the Treaty partner. This includes maintaining Treaty settlement obligations and other statutory rights including under the Resource Management Act 1991 and the Local Government Act 2002. The outcome of discussions with iwi/Māori will inform design of appropriate mechanisms to reflect Treaty interests. This will include clarity of roles and responsibilities.

The Parties agree to work together to identify an approach to service delivery reform that incorporates the objectives and safeguards noted above, and considers the following design features as a minimum:

- water service delivery entities, that are:
  - of significant scale (most likely multi-regional) to enable benefits from aggregation to be achieved over the medium to long-term;
  - asset owning entities, with balance sheet separation to support improved access to capital, alternative funding instruments and improved balance sheet strength; and
  - structured as statutory entities with appropriate and relevant commercial disciplines and competency-based boards;
- delivery of drinking water and wastewater services as a priority, with the ability to extend to stormwater service provision only where effective and efficient to do so; and
- publicly owned entities, with a preference for collective council ownership;
- mechanisms for enabling communities to provide input in relation to the new entities.

The Parties acknowledge that work will also be undertaken to develop a regulatory framework, including mechanisms to protect the interests of consumers.

## FUNDING ARRANGEMENTS

The Government has indicated its intention to provide funding to stimulate investment to enable improvements in water service delivery, support economic recovery and progress Three Waters Services Reform. The quantum of funding available for the Council (and each participating Council) will be notified by Government prior to signing this Memorandum.

Funding will be provided as soon as practicable following agreement to this Memorandum and the associated Funding Agreement and Delivery Plan. The Delivery Plan will need to show that the funding is to be applied to operating or capital expenditure on three waters service delivery (with the mix to be determined by the Council) that:

- supports economic recovery through job creation; and
- maintains, increases and/or accelerates investment in core water infrastructure renewals and maintenance.<sup>1</sup>

The Delivery Plan will be based on a simple template and will include a summary of projects, relevant milestones, costs, location of physical works, number of people employed in works, reporting milestones and an assessment of how it supports the reform objectives set out in this Memorandum.

The Delivery Plan will be supplied to Crown Infrastructure Partners, and other organisations as agreed between the Parties, who will monitor progress of application of funding against the Delivery Plan to ensure spending has been undertaken consistent with public sector financial management requirements.

Agreement to this Memorandum and associated Funding Agreement and Delivery Plan are required prior to the release of Government funding. The Council will have the right to choose whether or not they wish to continue to participate in the reform programme beyond the term of the Memorandum.

## FUTURE AGREEMENTS

The Parties may choose to enter other agreements that support the reform programme. These agreements will be expected to set out the terms on which the Council will partner with other councils to deliver on the reform objectives and core design features, and will include key reform milestones and detailed plans for transition to and establishment of new three waters service delivery entities.

## PROGRAMME MANAGEMENT

The Government will establish a programme management office and the Council will be able to access funding support to participate in the reform process.

The Government will provide further guidance on the approach to programme support, central and regional support functions and activities and criteria for determining eligibility for funding support. This guidance will also include the specifics of any information required to progress the reform that may be related to asset quality, asset value, costs, and funding arrangements.

## TERM

This Memorandum is effective from the date of agreement until 30 June 2021 unless terminated by agreement or by replacement with another agreement related to the reform programme.

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<sup>1</sup> Maintains previously planned investment that may have otherwise deferred as a result of COVID-19.

## INTERACTIONS, MONITORING, INFORMATION AND RECORDS

The Parties nominate the following representatives to act as the primary point of communication for the purposes of this Memorandum and any other purpose related to the reform programme.

Government's representative	Council
[As delegated]	[Chief Executive of the Council]

It is the responsibility of these representatives to:

- work collaboratively to support the reform objectives;
- keep both Parties fully informed;
- act as a first point of reference between Parties and as liaison persons for external contacts; and
- communicate between Parties on matters that arise that may be of interest to either party.

If the contact person changes in either organisation, the other party's contact person must be informed of the new contact person immediately and there should be an efficient transition to ensure the momentum of the reform process is not undermined.

## CONFIDENTIALITY

Neither of the Parties is to disclose, directly or indirectly, any confidential information received from the other party to any third party without written consent from the other party, unless required by processes under the Official Information Act 1982 or the Local Government Official Information and Meetings Act 1987 (whichever applies), or under a Parliamentary process- such as following a Parliamentary question, in which case the relevant party is to inform the other party prior to disclosure. Protocols will be established to enable exchange information between Councils where that is consistent with progressing reform objectives.

## DISPUTE RESOLUTION

Any dispute concerning the subject matter of this document is to be settled by full and frank discussion and negotiation between the Parties.

.....

SIGNED on behalf of the Crown

by [insert name - DELETE TEXT]

[Sovereign in right of New Zealand acting by and through the Minister of Local Government]:

.....

SIGNED by [insert name of the Mayor of the Territorial Authority signing - DELETE TEXT] on behalf of [Territorial Authority]

.....

SIGNED by [insert name of the Chief Executive of the Territorial Authority signing - DELETE TEXT] on behalf of [Territorial Authority]

.....

Witness signature

Witness name [insert name - DELETE TEXT]

Witness occupation [insert occupation - DELETE TEXT]

Witness address [insert address - DELETE TEXT]

.....

Witness signature

Witness name [insert name - DELETE TEXT]

Witness occupation [insert occupation -DELETE TEXT]

Witness address [insert address - DELETE TEXT]

# *Appendix 2*

# Nomination Record

List Number: 9843

Site Reference: P181553



HERITAGE NEW ZEALAND  
POUHERE TAONGA

**Date Nomination Received:**

**List Entry Status:**

**Nomination Received**

**Name:**

**Taihape Memorial Grandstand**

**Other Name(s):**

**Location:**

12 Kokako Street, Taihape 4720

**Heritage NZ Office:**

Central Regional Office

**Legal Description:**

Sec 1 Blk X TN OF Taihape RT: Unknown

**Local Authority:**

Rangitikei District

**Summary:**

Completed in 1924 to a design by architect Oscar Albert Jorgensen. See report by Wendy Pettigrew on file 12009-1064.

From nomination form:

From the information available it is believed that this is one of the few wooden grandstands of reasonable size left in the country. The major exception is the Claudelands Showgrounds Grandstand. This has been saved, refurbished and moved to increase its usefulness to the community. Refer <https://claudelands.co.nz/spaces/about/our-history/>.

**Proposed List Entry Type:**

Historic Place Category 2

**Historic Significance:**

From nomination form

Historical:

The grandstand is one of the few remaining wooden structures of its type in rural New Zealand. According to Pettigrew [2009] the grandstand is 'as large, well designed and of a vintage that matches or surpasses [most] other in the register'. The ideas for a grandstand had been in Taihape for some years, but it was the years after WW1 that provided the impetus. Discussion is recorded in local papers [ See attached from Papers Past ] that the construction of the grandstand was seen as a major option to provide a War Memorial. Despite the final decision to erect a memorial in the town triangle; the funds for construction were raised as donations from local farmers and others at the same time as the war memorial and with the added naming of the recreation reserve as the War Memorial Park, the grandstand is seen as a coherent part of a large memorial complex [ Refer R Seymour attachment] It is also in community memory and oral history that at some time the grandstand was moved to its current position on the western side of the park by tractors and rollers. The fact that it was able to be shifted and has shown no ill effects from earthquakes from 1931 onward speaks highly of the initial design and construction. Original plans attached with Wendy Pettigrew's report [2009]

# Nomination Record

List Number: 9843

Site Reference: P181553



HERITAGE NEW ZEALAND  
POUHERE TAONGA

## Physical Significance:

From nomination form

### Aesthetic:

The grandstand has been used for sports and social gatherings over the years and there is a strong emotional tie to the building. For those who attended the Taihape District High School [closed 1962 ] and Taihape Primary [1963-2009] the memory of the grandstand is generally of affection for both the formal and informal uses. As the dominant building in the sporting centre of Taihape, those who have played rugby and cricket in particular, regard the grandstand as the home base of teams representing the town.

### Architectural :

In the late Wendy Pettigrew's paper, she details the work of the architect Mr Jorgensen. Although the grandstand of itself no intrinsic beauty, yet its is a large and well constructed example both of its use and also of the wooden buildings of the immediate post-1918 era.

## Cultural Significance:

From nomination form

### Cultural:

It has been the focus of combined schools choirs and sports. Gumboot Day which is a uniquely Taihape phenomenon plus Matariki and Waitangi Day events and a Taihape Christmas in the Park. Visually it is one of the larger buildings in Taihape and as such dominates various aspects from the residential area on the hill as well as the immediate streets.

### Social Value:

The attached comments from Facebook pages related to the heritage of Taihape and its community, speak highly of the social value both in the past and currently. To many people the loss of the grandstand would be for Taihape to lose part of the town's mana.

# *Appendix 3*

**From: Cynthia Kawana-Matehe**

Date: Thu, 2 Jul 2020 at 20:33

Subject: Mid-year Report: Rangitikei District Council recipient:

To: <[tbooker@rangitikeicollege.school.nz](mailto:tbooker@rangitikeicollege.school.nz)>

Tena Koe Mr Booker,

As one of last year's Rangitikei District Council Scholarship recipients, as promised, I am writing to send a mid-year report of my experiences as a first year university student thus far, in the hopes that this would be forwarded to Mayor Watson as an extended expression of gratitude.

I thought I would first do a recap of what I have been studying within this first trimester. I am currently studying a Bachelor of Arts, majoring in Education and minoring in Psychology at Victoria University in Wellington. But after reflecting upon the last trimester, I have decided to change my degree slightly by switching to a double major in Education and Psychology and am now minoring in Maori Studies and History. (however, because I was unable to take both Maori Studies and History during Trimester 1, so instead, I took anthropology as an "elective" subject).

Before I get into my experiences during the trimester itself, I would like to take a moment to talk about a programme I was selected for prior to the start of the trimester. Every year, the Faculty of Psychology runs a four-day long programme called "Psyc Survivor" where you not only get to make connections with other Psychology students, but also get taught some of the basics such as conducting correlational and experimental studies, the structure of a lab report and sample lectures from lecturers that cover different topics in psychology, for example cognitive, social, abnormal and so forth. Psychology for 100 level students this year is reported to be of the highest demand as approximately 800 students enrolled in the course at the start of the year and there was a large amount of students that did enrol to take this course so I was very fortunate to be apart of the 80 students that participated. If you have not taken psychology previously, this is a course I would highly recommend signing up for, as it gives you a head start into the basics needed in psychology and is a great way of making connections to other people in the faculty.

Like for many of us, this year has definitely not been what we have expected. Within the first few weeks, the university provided many opportunities to get to know and create new networks of friends, not just within first year students, but also those in second and third, which I found quite useful. However, because we started so late in comparison to other universities, we technically only had 3 weeks worth of lectures and tutorials/labs in person before COVID broke out and forced the university to shut down. Although I personally was not staying in any of the halls, I did decide to move back home during the outbreak.

At first, it was quite difficult to adjust to learning from home (especially considering the large break there was between the initiation of lockdown and trimester 1 continuing). But, after a little bit of self organisation and time management, it did get a lot easier. Many of my lectures were videos uploaded the day of the scheduled lecture or the night before, which made things convenient so you could watch the lectures when you wanted to. There were other subjects however, such as Education that provided live lectures via Zoom with guest

lecturers and sometimes our course coordinator explaining upcoming assignments. In terms of tutorials, all were on Zoom (although because tutorials were not compulsory in most subjects, the turn out to the tutorials weren't necessary the greatest).

The subjects themselves were not too difficult as they were all introductory courses to each of the subjects. For example, psychology introduced all the topics that can be taken in 200 and 300 level whilst Education focussed in on Maori/Pasifika and education in New Zealand/the Pacific and anthropology focussed in on the primary question "what is cultural anthropology".

In terms of the scholarship money thus far, I have used the money to cover public transport fees and required text books needed for specific courses. I have not used all of the scholarship money as of recently due to the change in subjects this coming trimester, I knew I would have needed to save some for more textbooks and resources needed for these specific courses.

Looking forward into the next trimester, I do intend on going back to Wellington to continue my first year studies. This coming trimester I plan on taking Education, Psychology, Statistics (as part of my double major requirements), Maori Studies (society and culture) and History (NZ history). The majority of my subjects do not require me to go into campus for lectures or tutorials, but subjects such as History and Statistics either require or encourage students to go into lectures and tutorials.

Overall, although this first trimester was nothing as I expected, it was a good start to my university experience. Hopefully nothing else interrupts this year, however, it will be a while until life as a whole can ever be "normal", as this may be our new normal for a while to come. If there are any further questions about my experiences at university thus far, I'm happy to answer via this email address, feel free to contact me. Thanks again and hopefully the rest of this year goes well.

Kindest Regards,  
Cynthia.

# *Appendix 4*

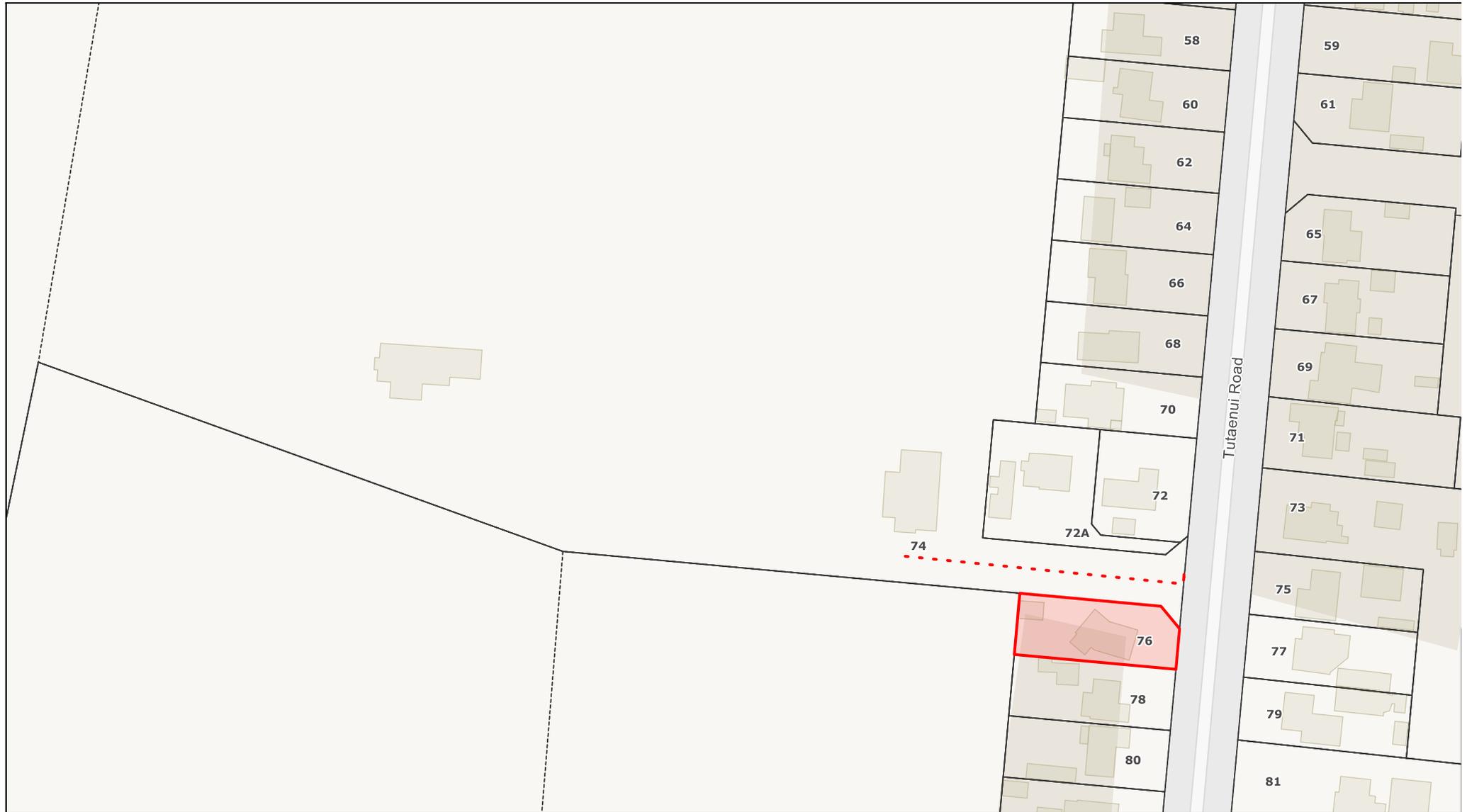


Scale: 1:370  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1802141.04359283,5562159.14849849  
1802241.66268017,5562214.64560211

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.  
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.  
It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.

# *Appendix 5*



Scale: 1:1586  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1802688.11028554,5563033.43066201  
1803119.42456246,5563271.32482059

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It is made available in good faith but its accuracy or completeness is not guaranteed.  
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.  
If the information is relied on in support of Resource Consent it should be verified by independent survey.

# *Appendix 6*



# Memorandum

To: Jo Devine  
From: Tania Whale  
Date: 16/07/2020  
Subject: **Water Leak – 96 Tutaenui Rd Marton**  
File: WT060092100

---

After a number of visits by Council Utility Servicemen to the property at 96 Tutaenui Road, because Mr Thomsen was concerned about high readings, the servicemen found a leak at the toby caused by incorrectly fitted PVC fittings. This leak had gone undetected, due to meter being installed on top of field tiles, resulting in the last two readings being high.

Andrew van Bussel has been to visit the property to discuss the leak with Mr Thomsen and to look at better placement of this meter as it is currently within the boundaries of the property. Andrew's recommendation, due to the fitting being installed by Council, is to get an average on his normal consumption, which I have worked out to be approximately 250 m<sup>3</sup> per reading, and credit the balance. This would mean a credit of 1776m<sup>3</sup> credit for the period 14/10/2019 to 20/02/2020 and a credit of 386m<sup>3</sup> for the period 20/02/2020 to 22/06/2020. The total credit will be \$4475.34.

Tania Whale  
Finance Officer

RECEIVED

19 JUN 2020

To: T.W  
File: 6-WS-2-7  
Doc: .....

M.A. & L.J. Thomsen  
96 Tutaerui Rd  
Marlon 4710  
19.6.2020

To whom it may concern,

As you are aware there has been an ongoing issue with our water usage. Over the summer a number of times we had council water inspectors inspect our property for leaks as they knew there was a leak but couldn't locate it on our property so was no evidence of a leak according to your inspectors. We did have a leak a long time ago and replaced our water lines at the time to stop that problem which it did by your records our usage went back to normal which we don't dispute our normal usage.

During lockdown we discovered that the leak was from the metre fitting which was installed by the council. The metre has been placed directly on top of a field tile which is why no leak was found by your inspector or us until it burst completely.

We have paid 900.00 dollars for the 8 months that was owing we came to this number from our average usage without leaks which we estimate at 700.00 and additional 200.00 for filling of swimming pool.

I hope this explains our situation.

Yours Sincerely

Les Thomsen



M.A. Thomsen

M.A. Thomsen

Received by Hollie Jones on 31/03/20 at 10.52  
How received Telephone  
Town where problem exists Marton  
Caller name [Leslie Thomsen](#)  
Postal address 96 Tutaenui Road  
Marton  
Post Code 4710  
Home phone 327 6127  
Mobile phone 027 446 2754  
Feedback Required Not Required  
Email Address [mary-anne5@hotmail.com](mailto:mary-anne5@hotmail.com)  
Request Details pipe is leaking at water meter - pipe is feeding 2 houses.  
Location details 96 tutaenui rd, marton.  
96 tutaenui rd, marton.  
Attach File

Opened By **holliej - 31/03/20, 11.33**  
Department referred to **Water cc Anna, Charlotte and Alicia**  
Type of request **Water leak - council-owned network, not parks or cemeteries Assign Utilities**  
Officer assigned **Ivan O'Reilly**  
Action required **Respond (1 day)**  
Responded 31/03/20 at 11.15  
Action completed 31/03/20 at 13.00  
Deadline 01/04/20 at 11.32  
Status **Attended On Site**  
Action details **Utilities on site- No PVC fitting. Got Speed Engineering to make up flange and pipe work to repair**  
Request Closed by **Alicia Ruardy**  
Completed By **aliciar - 03/04/20, 09.06**

Water Billing Transactions: 060092100

Illston Mary-Anne and Thomsen Leslie John

Date	Reference	Type	Tariff	Units	Reading	Flag	Amount	Days	Balance	Detail
12/09/16		15 Water	6	130	553			124	0.00	
11/01/17		15 Water	6	196	749		142.90	121	142.90	
19/01/17	269	1 Cash					-142.90		0.00	
9/05/17		15 Water	6	366	1,115		688.08	118	688.08	
10/08/17	324	1 Cash					-688.08		0.00	M BK ILLSTON THOM 060092100 WATER
14/09/17		15 Water	6	267	1,382		33.85	128	33.85	
20/10/17	47	1 Cash					-33.85		0.00	M BK ILLSTON 060092100
9/01/18		15 Water	6	222	1,604		441.80	117	441.80	
12/03/18	77	1 Cash					-441.80		0.00	A BK illston 060092100
9/05/18		15 Water	6	1,283	2,887		2,553.15	120	2,553.15	
20/06/18		8 WT Adjstmt					-1,277.58		1,275.57	Water Leak Adjust-G Mclrvine
6/09/18	315	1 Cash					-1,275.57		0.00	M BK ILLSTON THO 96TUTAENUI WATER RATES
13/09/18		15 Water	6	261	3,148		21.90	127	21.90	
29/10/18		20 Penalty					2.20		24.10	
7/11/18	146	1 Cash					-24.10		0.00	M BK ILLSTON THOM 060092000 060092100
22/01/19		15 Water	6	317	3,465		630.85	131	630.85	
25/02/19		20 Penalty					63.10		693.95	
4/04/19	304	1 Cash					-693.95		0.00	A BK I j thomsen 060092100 water rates
13/05/19		15 Water	6	626	4,091		1,245.75	111	1,245.75	
18/06/19	100	1 Cash					-333.60		912.15	M BK ILLSTON THOM 060092000 060092100
21/06/19		21 Clearing					-398.00		514.15	
21/06/19		15 Water	6	200	4,291		398.00	39	912.15	
14/10/19		21 Clearing					398.00		1,310.15	
14/10/19		15 Water	6	245	4,536			115	1,310.15	
1/11/19	519034	1 Cash					-1,310.15		0.00	
20/02/20		15 Water	6	2,016	6,552		4,162.75	129	4,162.75	
15/06/20	73	1 Cash					-900.00		3,262.75	M BK ILLSTON THOM 060092000 060092100
22/06/20		15 Water	6	636	7,188		1,316.50	123	4,579.25	
9/07/20	311	1 Cash					-412.15		4,167.10	M BK ILLSTON THOM 060092000 060092100

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# Rangitikei District Council

## Water Meter Statement

Illston Mary-Anne  
Thomsen Leslie John  
96 Tutaenui Road  
Marton 4710

Tax Invoice GST Reg. No 51-668-596

Issue Date: 20 Feb 20

Customer Number **060092100**  
Location **96 Tutaenui Road  
Marton**  
Meter Id **150101207**  
Meter Location: **By Fire Shed in Grass**  
Valuation Number: **1345006100**  
Legal: **LOT 1 DP 31308 LOT 1 DP 4020 LOT 1 DP 24  
645 BLK XV WHANGAEHU SD**  
Reading From **14/10/19** To **20/02/20** 129 Days

Present Meter Reading	6552		
Previous Meter Reading	4536		
Consumption-Cubic Metres	5 at rate	\$0.00	\$0.00
	2011 at rate	\$2.07	\$4162.77
*Includes GST of	542.97		

**TOTAL NOW DUE**

**\$4,162.75**

A 10% penalty will be added if a/c is not paid in full by due date.

Rangitikei District Council

Customer Number: **060092100**  
Name: **Illston Mary-Anne  
Thomsen Leslie John**

LAST DAY FOR PAYMENT **20 Mar 20**

**TOTAL NOW DUE \$4,162.75**

Amount Paid if Different  
from Total Due \$ \_\_\_\_\_

**Payment Method** 03-0683-0195600-00 (Please use customer number as reference)  
Please tick appropriate box  Cheque  Cash  EftPos  Internet Banking

# Rangitikei District Council

## Water Meter Statement

Illston Mary-Anne  
Thomsen Leslie John  
96 Tutaenui Road  
Marton 4710

Tax Invoice GST Reg. No 51-668-596

Issue Date: 24 Jun 20

Customer Number **060092100**  
Location **96 Tutaenui Road  
Marton**  
Meter Id **150101207**  
Meter Location: **By Fire Shed in Grass**  
Valuation Number: **1345006100**  
Legal: **LOT 1 DP 31308 LOT 1 DP 4020 LOT 1 DP 24  
645 BLK XV WHANGAEHU SD**  
Reading From **20/02/20** To **22/06/20** 123 Days

Balance from previous account			\$4162.75
Payment Received - Thank you (15/06/20)			\$900.00-
Opening Balance			\$3262.75
Present Meter Reading	7188		
Previous Meter Reading	6552		
Consumption-Cubic Metres	636 at rate	\$2.07	\$1316.52
	*Includes GST of	171.72	

**TOTAL NOW DUE \$4,579.25**

A 10% penalty will be added if a/c is not paid in full by due date.  
A 10% penalty will be added if a/c is not paid in full by due date.

Rangitikei District Council

Customer Number: **060092100**  
Name: **Illston Mary-Anne  
Thomsen Leslie John**

LAST DAY FOR PAYMENT **20 Jul 20**  
**TOTAL NOW DUE \$4,579.25**

Amount Paid if Different  
from Total Due \$ \_\_\_\_\_

**Payment Method** 03-0683-0195600-00 (Please use customer number as reference)  
Please tick appropriate box  Cheque  Cash  EftPos  Internet Banking

# *Appendix 7*

3704 SH 1 HUNTERVILLE

CUSTOMER NO. - 15150

DEAR SIR

TODAY I PAID MY WATER RATE

I WAS SHOCKED WHEN THE DEMAND ARRIVED AS I LIVE ALONE AND AM VERY AWARE OF WATER CONSERVATION ALWAYS MAKING SURE TAPS ARE TURNED OFF AND TOILET IS NOT LEAKING

I CHECKED THE ROUTE OF THE LINE FROM THE TOBY AS BEST I COULD AND THERE WAS NO SIGN OF WATER NATURALLY THE FIRST CHECK WAS AT THE TOBY

(A) THAT THE METER HAD BEEN READ CORRECTLY

(B) I NOTICED ONE METER WAS TICKING OVER VERY SLOWLY

THE PLUMBER CAME THIS WEEK AND FOUND THE LEAK - (UNDERGROUND) - INSIDE THE FENCE, ONLY CENTIMETERS FROM THE TOBY THERE HAD BEEN NO EVIDENCE ABOVE GROUND OF THE LEAKAGE

I DO NOT USE THE RANGITICEI WATER SYSTEM SUPPLY FOR FARM USE

I AM WRITING ASKING IF IT IS POSSIBLE FOR A CREDIT ON THIS ACCOUNT. NEVER HAVE I HAD WATER USAGE LIKE THIS AS THE DEMANDS IN THE PAST USUALLY ARE LESS THAN \$50.

THANKING YOU IN ANTICIPATION

PATRICIA HAMMOND

06.32.28.384



## Water Meter Statement

Hammond Timothy Thomas  
Hammond Patricia Joyce  
2 Murimutu Road  
Hunterville 4730

Tax Invoice GST Reg. No 51-668-596

Issue Date: 26 Jun 20

Customer Number 18150  
Location 3704 State Highway 1

Meter Id  
Meter Location:  
Valuation Number: 1358004100  
Legal: SEC 269 TSHIP OF HUNTERVILLE

Reading From 19/02/20 To 26/06/20 128 Days

Present Meter Reading	7757		
Previous Meter Reading	7628		
Consumption-Cubic Metres	129	at rate	\$3.68
			\$474.72
*Includes GST of	61.92		

**TOTAL NOW DUE \$474.70**

A 10% penalty will be added if a/c is not paid in full by due date.

# *Appendix 8*

Huntermville Community Committee

c/- 3a Ongo Road

Huntermville 4730

16<sup>th</sup> July 2020

Rangitikei District Council

46 High Street

Marton 4710

Attention: His Worship the Mayor and Councilors

Re: Provision by Council for Annual Grants to Community projects- Huntermville Bulletin

Kia ora

Huntermville Community Committee currently assists the Huntermville Bulletin with its costs to produce the local newsletter. The money provided to the bulletin comes from the committee's small grants funding.

The committee understand the council currently provides to organizations such as Project Marton by way of an annual grant.

The committee would like to request that the council provide annual funding towards reasonable costs of producing the Huntermville Bulletin. The chair of the Huntermville Community Committee has discussed with the bulletin that this would be up to a sum of \$300.

Ngā mihi

Karen Kennedy

Huntermville Community Committee Chairperson

# *Appendix 9*

Date: Wed, 22 Jul 2020 at 20:46

Subject: APPLICATION TO RE-NAME MARTON PARK

To: <[info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)>

To The Mayor and/or Chief Executive Officer,

Dear Sir(s), I wish to strongly recommend to the Council that it consider a change to the name of MARTON PARK, or, at the very least, to the Rugby portion of same. This recommendation is in support of Mr Kelvin Chase (of Marton) who has made this suggestion to Myself (and Others) and to which I heartily agree. The name We would like to see adorn this Reserve is The "DICK HURN PARK", in recognition of what the late Mr Dick Hurn has unselfishly achieved for Rugby (and other activities), not only in Marton but also the greater Rangitikei area, as well as the Wanganui region.

Some background information, from mainly my knowledge and many experiences of/with Mr Hurn, is recorded here to give some indication of the dedication to His (& NZ's) favourite sport, over many years. After representing Manawatu Dick, who was known as a no-nonsense tight forward, joined the Marton Athletic Rugby Football Club in 1956, and gained selection for the Rangitikei and the Wanganui representative squads the same year.

He played Club and Representative rugby for a number of years, then once His playing days were over, He became hugely involved in the Administrative and Management activities at Club, Sub Union & Union level. In fact for a period, all three at once - right up until He recently moved into a Retirement Home in Palmerston North.

Also, I personally had the privilege of being coached by Him in the Club's Senior team for five years, and yes, He was a hard task-master and consequently, we didn't always agree - but I can honestly say, the Players sure respected Him.

I also served with Dick on the Management Committee as well as two Marton Athletic Rugby Club reunions, which brought many ex Members back to Marton in 1971 & 1982. I will add that, in my opinion, both of these reunions would not have eventuated if it wasn't for Dick's history-recording and follow-up enthusiasm.

I know for sure that many "Rugby People" throughout the Rangitikei & Wanganui (even Wellington I believe) agree that Dick Hurn has shown so much dedication to the Sport over a lifetime and I believe that it would be a fitting and lasting recognition of these endeavours to put His name to a Park that He spent so much time and effort on.

If Council requires confirmation from some of these "Rugby Stalwarts" to backup/support this proposal, I am most willing to follow that up.

Please accept this as a genuine and serious request from not only myself, as a fellow Life-Member of the Marton Athletic Rugby Club (now the Marton Rugby Club), but also from many Locals who knew and had an involvement with "Mr Rugby", as He was affectionately known.

Therefore, I respectfully ask that Council consider this proposal/application at its earliest convenience and advise me accordingly - hopefully with a favourable outcome. If further information is deemed necessary, please do not hesitate to ask.

Thank You in advance for Your time and consideration.

Yours sincerely, GRAEME SATHERLEY

# *Appendix 10*

## Service Request Breakdown for May 2020 - First Response

Service Requests Department	Compliance overdue	responded in time	responded late	Grand Total
<b>Animal Control</b>		<b>40</b>	<b>16</b>	<b>56</b>
Animal control bylaw matter			1	1
Animal welfare concern		2	1	3
Barking dog		4	2	6
Dog attack		4	2	6
Dog property inspection (for Good Owner status)		2	1	3
Found dog		4	2	6
General enquiry		2		2
Lost animal		4	1	5
Microchip dog			1	1
Property investigation - animal control problem		1	1	2
Roaming dog		7		7
Rushing dog			1	1
Wandering stock		10	3	13
<b>Building Control</b>	<b>1</b>	<b>2</b>		<b>3</b>
BCA complaint		1		1
Dangerous or unsanitary building	1			1
General enquiry		1		1
<b>Cemeteries</b>		<b>1</b>	<b>2</b>	<b>3</b>
Cemetery maintenance		1	2	3
<b>Council Housing/Property</b>		<b>10</b>	<b>8</b>	<b>18</b>
Council housing maintenance		8	8	16
Council property maintenance		1		1
General enquiry		1		1
<b>Environmental Health</b>	<b>13</b>	<b>20</b>	<b>16</b>	<b>49</b>
Abandoned vehicle	1			1
Dumped rubbish - outside town boundary (road corridor only)	5	2		7
Dumped rubbish - under bridges, beaches, rivers, etc		1		1
Dumped rubbish - within town boundary		1	1	2
General enquiry	1			1
Noise	5	16	14	35
Pest problem eg wasps	1		1	2
<b>Footpaths</b>		<b>1</b>	<b>1</b>	<b>2</b>
Footpath maintenance		1	1	2
<b>General enquiry</b>	<b>1</b>			<b>1</b>
Phone message	1			1
<b>Parks and Reserves</b>		<b>3</b>		<b>3</b>
Dead animal		1		1
General enquiry		1		1
Maintenance (parks and reserves)		1		1
<b>Roads</b>	<b>4</b>	<b>13</b>	<b>10</b>	<b>27</b>
Culverts, drains and non-CBD sumps		1	3	4
General enquiry		2		2
Potholes	1	1	1	3
Road maintenance - not potholes	3	4	6	13
Road signs (except state highway)		1		1
Road surface flooding - danger to traffic		4		4
<b>Roadside Trees, Vegetation and Weeds</b>			<b>1</b>	<b>1</b>
Rural trees, vegetation and weeds			1	1
<b>Solid Waste</b>			<b>1</b>	<b>1</b>
Waste transfer station			1	1
<b>Stormwater</b>		<b>3</b>		<b>3</b>
General enquiry		2		2
Stormwater blocked drain (non urgent)		1		1
<b>Street Cleaning</b>		<b>1</b>		<b>1</b>
Street Cleaning - non CBD		1		1
<b>Street Lighting</b>	<b>2</b>	<b>1</b>		<b>3</b>
Street lighting maintenance	2	1		3
<b>Wastewater</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>5</b>
General enquiry	1	1	1	3
Wastewater blocked drain			2	2
<b>Water</b>	<b>1</b>	<b>18</b>	<b>1</b>	<b>20</b>
Bad tasting drinking water		1		1
General enquiry	1			1
Location of meter, toby, other utility		1		1
No drinking water supply			1	1
Replace meter, toby or lid		7		7
Water leak - council-owned network, not parks or cemeteries		5		5
Water leak at meter/toby		4		4
<b>Grand Total</b>	<b>23</b>	<b>114</b>	<b>59</b>	<b>196</b>

## Service Request Breakdown for May 2020 - Feedback

Feedback Required (Multiple Items)

Service Requests Department	Feedback					Grand Total	
	Email	In Person	Not able to contact	Telephone	Not Provided		
Animal Control		6		1	10	1	18
Building Control					2	1	3
Cemeteries	1						1
Council Housing/Property					2		2
Environmental Health				1	1	10	12
Footpaths				1			1
General enquiry						1	1
Roads	1	1		1	2	4	9
Roadside Trees, Vegetation and Weeds					1		1
Solid Waste	1						1
Stormwater		1					1
Wastewater		1			1	1	3
Water		3				1	4
<b>Grand Total</b>	<b>3</b>	<b>12</b>	<b>4</b>	<b>4</b>	<b>19</b>	<b>19</b>	<b>57</b>

## Service request Breakdown for May 2020 - Resolutions

Service Requests Department	Compliance				Grand Total
	completed in time	completed late	current	overdue	
<b>Animal Control</b>	<b>21</b>	<b>35</b>			<b>56</b>
Animal control bylaw matter		1			1
Animal welfare concern	2	1			3
Barking dog	4	2			6
Dog attack		6			6
Dog property inspection (for Good Owner status)	1	2			3
Found dog	2	4			6
General enquiry	2				2
Lost animal	3	2			5
Microchip dog		1			1
Property investigation - animal control problem	1	1			2
Roaming dog	5	2			7
Rushing dog		1			1
Wandering stock	1	12			13
<b>Building Control</b>	<b>2</b>			<b>1</b>	<b>3</b>
BCA complaint	1				1
Dangerous or unsanitary building				1	1
General enquiry	1				1
<b>Cemeteries</b>	<b>1</b>	<b>2</b>			<b>3</b>
Cemetery maintenance	1	2			3
<b>Council Housing/Property</b>	<b>11</b>	<b>6</b>	<b>1</b>		<b>18</b>
Council housing maintenance	9	6	1		16
Council property maintenance	1				1
General enquiry	1				1
<b>Environmental Health</b>	<b>10</b>	<b>25</b>		<b>14</b>	<b>49</b>
Abandoned vehicle				1	1
Dumped rubbish - outside town boundary (road corridor only)	1	1		5	7
Dumped rubbish - under bridges, beaches, rivers, etc				1	1
Dumped rubbish - within town boundary	1	1			2
General enquiry				1	1
Noise	8	22		5	35
Pest problem eg wasps		1		1	2
<b>Footpaths</b>	<b>2</b>				<b>2</b>
Footpath maintenance	2				2
<b>General enquiry</b>				<b>1</b>	<b>1</b>
Phone message				1	1
<b>Parks and Reserves</b>	<b>3</b>				<b>3</b>
Dead animal	1				1
General enquiry	1				1
Maintenance (parks and reserves)	1				1
<b>Roads</b>	<b>14</b>	<b>7</b>		<b>6</b>	<b>27</b>
Culverts, drains and non-CBD sumps	2	1		1	4
General enquiry	2				2
Potholes	1	1		1	3
Road maintenance - not potholes	4	5		4	13
Road signs (except state highway)	1				1
Road surface flooding - danger to traffic	4				4
<b>Roadside Trees, Vegetation and Weeds</b>		<b>1</b>			<b>1</b>
Rural trees, vegetation and weeds		1			1
<b>Solid Waste</b>		<b>1</b>			<b>1</b>
Waste transfer station		1			1
<b>Stormwater</b>	<b>3</b>				<b>3</b>
General enquiry	2				2
Stormwater blocked drain (non urgent)	1				1
<b>Street Cleaning</b>	<b>1</b>				<b>1</b>
Street Cleaning - non CBD	1				1
<b>Street Lighting</b>	<b>1</b>			<b>2</b>	<b>3</b>
Street lighting maintenance	1			2	3
<b>Wastewater</b>	<b>1</b>	<b>3</b>		<b>1</b>	<b>5</b>
General enquiry	1	1		1	3
Wastewater blocked drain		2			2
<b>Water</b>	<b>18</b>	<b>2</b>		<b>1</b>	<b>21</b>
Bad tasting drinking water	1				1
General enquiry				1	1
Location of meter, toby, other utility	1				1
No drinking water supply	1	1			2
Replace meter, toby or lid	7				7
Water leak - council-owned network, not parks or cemeteries	4	1			5
Water leak at meter/toby	4				4
<b>Grand Total</b>	<b>88</b>	<b>82</b>	<b>1</b>	<b>26</b>	<b>197</b>

# *Appendix 11*

Date	Meeting	HWTM	Belsham	Ash	Carter	Dalgety	Duncan	Dunn	Gordon	Hiroa	Lambert	Panapa	Wilson
<b>NEW TRIENNIUM 2019-2022</b>													
24/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR
5/12/2019	Audit/Risk	PR	PR		AT	AT	AT		PR	AT	AT	AT	PR
12/12/2019	Assets/Infrastructure	PR	PR	AP	PR	PR	PR	PR	PR	AT	PR	PR	PR
12/12/2019	Finance/Performance	PR	PR	AP	PR	PR	AT	AT	PR	PR	AT	PR	PR
12/12/2019	Policy/Planning	PR	PR	AP	AT	PR	PR	PR	PR	PR	PR	PR	PR
12/12/2019	Council	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	PR
30/01/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
13/02/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR	AT	PR	AP	PR
13/02/2020	Policy/Planning	PR	PR	PR	AT	PR	PR	PR	PR	PR	PR	AP	PR
27/02/2020	Audit/Risk	PR	PR		AT	AT			PR				PR
27/02/2020	Finance/Performance	PA	PR	PR	PR	PR			PR	PR		AP	PR
27/02/2020	Council	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
19/03/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
19/03/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR		PR	PR	PR
19/03/2020	Policy/Planning	PR	PR	PR		PR	PR	PR	PR	PR	PR	PR	PR
24/03/2020	Council - Emergency meeting	PR	PR	ZM	ZM	PR	ZM	PR	PR	ZM	ZM	ZM	PR
23/04/2020	Council - Extraordinary meeting	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	AP	ZM	ZM	ZM
30/04/2020	Council	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM
8/05/2020	Council - Extraordinary meeting	ZM	ZM	ZM	ZM	ZM	ZM	AP	ZM	ZM	ZM	ZM	ZM
28/05/2020	Council	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM
25/06/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
9/07/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	AP	PR		PR	PR	PR
9/07/2020	Policy/Planning	PR	PR	PR		PR	PR	PR	PR	PR	PR	PR	PR

PR	Present - is a member of the committee
AT	Attendance, not on committee but in attendance
AP	Apology
	Indicates is not a member of the Committee
AB	Absent - no apology received
CB	Not present as on Council business
ZM	Attended via Zoom

# Attachment 9

# Memorandum

**To:** Council

**From:** Arno Benadie

**Date:** 23 July 2020

**Subject:** **Top Ten Projects – status, July 2020**

**File:** 5-EX-4

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This memorandum updates the information presented to the July 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

Due to the national Covid lockdown period, there has been limited progress on the Top 10 projects. Government announced a return to Alert Level 3 by 30 April, Alert Level 2 by 14 May, and Alert Level 1 by 8 June 2020. Progress on most of the Top 10 projects has been delayed due to the lockdown.

## **1. Mangaweka Bridge replacement**

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The project is now in the pre-implementation phase. This phase includes land purchase negotiations, planning requirements such as designations and early contractor involvement.

### **Monthly update:**

Contractors were invited to register their interest in this project at the beginning of the Pre-Implementation Phase. As a result four contractors have had early engagement throughout the design process to ensure the constructability of the new bridge. On 4th May 2020 these four contractors were invited to submit tenders. The deadline for submission of tenderers has been extended to 24<sup>th</sup> July 2020. No further progress is expected until the close of the Tender period.

NZTA's Probity Auditor: Shaun McHale (McHale Group) has been appointed to oversee the Tender Process.

Liaison has occurred with the lease holders of the Mangaweka Bridge Camp Ground to ensure appropriate prioritisation of works impacting the camp ground.

Indicative Project timeframe:

Call for tenders on 4<sup>th</sup> May 2020.

Tender award: August 2020

Construction: August – September 2020 – May 2022

## **2. Marton to Bulls Wastewater centralisation project**

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed "on hold" pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force (NZDF) considered the option of becoming a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. During June 2020 NZDF signalled a change in their design direction and are now considering a permanent solution with Sanson and the Manawatu District Council.

### **Monthly update:**

Work on determining the wastewater characterisation and total loads and flows to the Marton and Bulls WWTPs is ongoing. The search for suitable land is continuing, with no new parcels of land becoming available during July. During July RDC discussed the consent application process with Horizons Regional Council (HRC) to agree on expected outcomes and priorities. RDC will submit a proposed time line of actions and information that will ultimately result in a new discharge consent application.

### **3. Upgrade of the Ratana wastewater treatment plant**

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.

#### **Monthly update:**

Negotiations with the Ministry for the Environment (MfE) regarding our request to change the deed of funding to accommodate a long term lease agreement rather than the current land purchase requirements continues. We are also in discussion with Horizons Regional Council regarding the administration of the funding and new proposed timelines for the projects. The design and construction of the final solution will start as soon there is certainty about the land to be used as the final discharge point.

### **4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme.
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment.

### **Monthly Update:**

The funding agreement between the Ministry of Business, Innovation and Employment (MBIE) and RDC has been signed. According to this agreement we have the following project timelines:

- February 2020 – Funding agreement executed by both parties
- April 2020 – Evidence of appointment of suitable consultants
- Nov 2020 – Draft report
- Dec 2020 – Final Report

This project has been delayed by the Covid 19 lockdown and will be progressed faster to achieve the expected timeline noted above. The final report is expected to be delivered in December 2020, however we have signalled a delay of at least 3 months due to the lockdown. The new proposed Final Report date will be extended to March 2021 if that is agreeable to Regional Development Unit.

RDC will meet with MBIE and MDC mid-August to explore further collaboration and knowledge sharing.

### **5. Bulls multi-purpose community centre**

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of July 2020.

### **Monthly Update:**

The construction completion date has been delayed to accommodate the Covid 19 delays, and a new finish date for the construction is forecast to be towards the end of July. The interior of the building is fast approaching completion. Many of the internal spaces are either completely finished or close to final completion. The final inspection and compilation of a defects list is planned for 30 July. Some of the external works will not be completed by the end of July such as the exterior carapace, the roof top deck and the parking area. These items will be completed before the official opening of the building.

The furniture and equipment fit-out of the building is progressing. An order for all the furniture and equipment will have to be placed by the end of July. The cultural elements for the interior and exterior of the building has been agreed and is being manufactured currently. All the cultural elements for the building will be installed prior to the opening of the building. The cultural elements to be placed in the town square will be included in the town square and bus lane project to follow shortly.

The design for the parking area extension, the bus lane and the town square will be completed by the end of July. This will be followed by the Tender process starting in early August. The updated Project Status Report has been included as appendix 1.

## **6. Establishment of the new Council administration centre and the town library in Marton**

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site. Overall, the submissions were strongly in favour of Council continuing to develop the Town Centre site as the new Marton Civic Centre.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
  1. Retain and refurbish the buildings
  2. Demolish the buildings and construct a new facility on the site.
  3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build,

including the potential opportunities for external grants to assist the funding of the project.

- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered

### **Monthly Update:**

We are currently working on finalising a pre-engagement strategy to consult with the community on the options available to us. There has been no further progress during July.

## **7. Taihape Memorial Park development**

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019

- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019.

### **Monthly Update:**

A meeting with all user groups was held in Taihape to unveil the new conceptual design and to discuss any comments and suggestions. All comments and suggestions have been forwarded to the Architect with a new scope of work to produce the final conceptual design for this building. The Architect will rework the plans to reflect all comments, and then overhaul the 3D computer model to present an animation of the design. Once RDC receives this design, it will be presented to Council for review.

### **8. Taihape civic centre.**

Further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

### **9. Marton Dam spillway repair**

- During April 2019 damage to the Marton Dam spillway was identified.
- Vegetation was removed to clear the site and assess the damage. Emergency repairs to the original damage started in July 2019
- During the emergency repairs, heavy rain elevated the water level in the dams sufficiently to expose further leaks and damage to the face of the dam wall in the area of the spillway.
- RDC employed the services of dam wall specialists from Stantec consulting engineers to assess the damage and to quantify the risk of failure in July 2019.
- The Stantec assessment and scope of work was received in August 2019 and identified serious risks and damage to the dam wall caused by the spillway.
- The water level in both dams was maintained at a low level to prevent the spillway from being used during periods of rain.
- Stantec started work on the Emergency repairs, Emergency Action Plan, Hydrology (flood) study, Dam break study in October 2019
- Stantec prepared a specialised scope of work and specifications for the temporary repair of the spillway in December 2019.

- The work for the temporary repair has gone out to tender in December 2019

### **Monthly update:**

The temporary repairs to the Marton B dam and C dam spillways has been completed. The permanent spillway repairs will be dependent on the outcome of the Marton Water Strategy and the associated long term use of the dams. The further investigation work on the Marton Water strategy is expected to take at least six months.

### **10. Rangitikei District Subdivisions:**

The following is a list of large subdivisions in the district with an update of progress to date:  
**George Street, Bulls** – An equal cost share has been agreed for the upgrade of a storm water line to accommodate the increased number of lots in the final subdivision layout plan. The total cost of this storm water line is expected to be in the order of \$300 000. We are in the process of applying for Resource Consent for the disposal of the storm water into the open drain adjacent to the subdivision.

**Hereford Heights, Marton** – RDC committed to the construction of a new intersection to allow access to the new 80 lot subdivision. The detailed design is currently underway and we expect the design to be finalised by the end of August 2020. RDC will liaise with the developer to understand their construction timelines and to align the construction of the new intersection with the developer.

**Whanganui Rd subdivision, Marton** – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

**Walton Street, Bulls** – The provision of storm water services for this subdivision uncovered a portion of land protected by a heritage reserve. Due to this parcel of protected land the original storm water design had to be altered to comply with an alternative solution. RDC is working with the developer to create a solution that will allow the subdivision to continue and will improve the RDC storm water network and service provision in this area.

**Ratana Papakainga Housing** – Phase one of the Ratana Papakainga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP/Opus and is close to completion.

**Hendersons Line, Marton** – A developer is in the process of investigating a subdivision to create 97 sections on Henderson’s Line. The investigations are in the early preliminary stages.

**Bredins Line, Marton** – The developer has signalled their intention to add a further 30 sections to the existing development

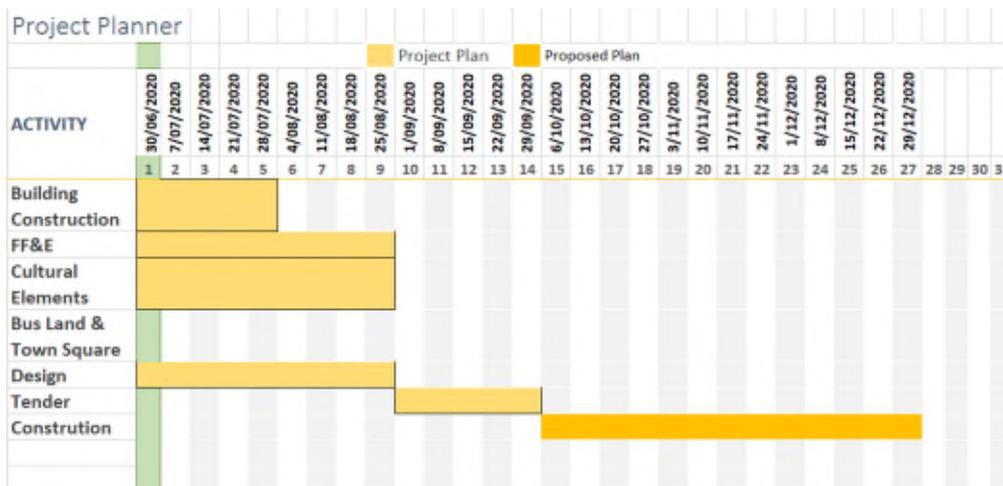
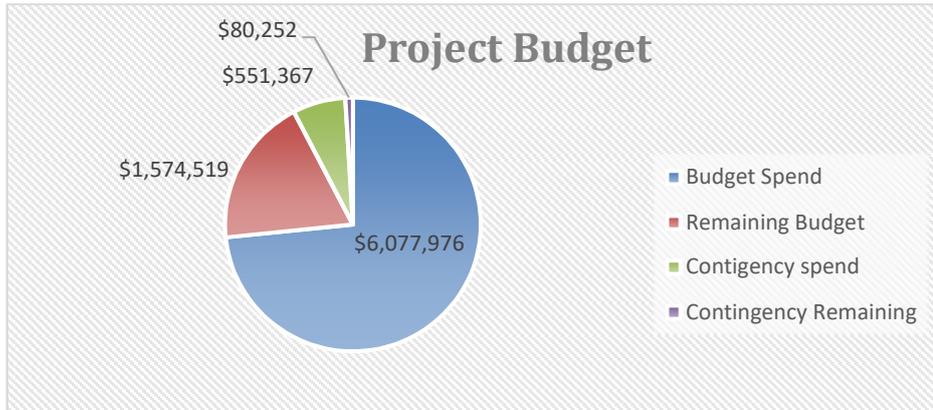
### **Recommendation:**

That the memorandum ‘Top Ten Projects – status, July 2020’ to the 30 July 2020 Council meeting be received.

Arno Benadie  
Principal Infrastructure Advisor

# *Appendix 1*

## BULLS COMMUNITY CENTRE PROJECT STATUS REPORT - JUNE 2020



<b>LTI</b>	Lost Time Injury
<b>MTI</b>	Medical Treatment Injury (off site)
<b>FAI</b>	First Aid Injury (on site)
<b>NM</b>	Near Miss
<b>Hazard ID</b>	Identified Hazards

	Hazard ID	NM	FAI	MTI	LTI
<b>Previous</b>	67	10	4	1	0
<b>This period</b>	4	0	0	0	1
<b>Total</b>	71	10	4	1	1

## **RISKS**

1. Consultant unclear, poor and late advice causes additional cost or delay
2. Changes in scope cause cost in excess of the budget or time delay
3. Regulatory process impacts the project causing added cost or delay
4. Contractor fails to perform in a timely manner causing delay
5. Safety incidents cause closure of the site causing delay and reputational damage

# Attachment 10



# Rangitikei District Council

## Santoft Domain Management Committee Meeting

Minutes – Wednesday 1 July 2020 – 6:00 pm

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### Contents

1	Welcome .....	2
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4	Members' conflict of interest .....	2
5	Confirmation of order of business .....	2
6	Confirmation of Minutes.....	2
7	Chair's report .....	2
8	Council decisions on recommendations from the Committee .....	3
9	Questions put at previous meeting for Council advice or action.....	3
10	Financial Extract .....	3
11	Proposed Santoft Domain Development Plan .....	4
12	Spraying .....	4
13	Power and water at the Domain.....	4
14	Late Items.....	4
15	Future Items for the agenda .....	4
16	Next meeting.....	4
17	Meeting closed.....	4

**Present:** Heather Thorby (Chair)  
Julie McCormick  
Paul Geurtjens  
Sandra McCuan  
Murray Spring  
Gary Bennett  
Cr Jane Dunn  
His Worship the Mayor, Andy Watson

**In attendance:** George Forster, Policy Advisor  
Cr Brian Carter

## 1 Welcome

Ms Thorby welcomed everyone to the meeting at 6.00pm

## 2 Public Forum

Nil

## 3 Apologies

That the apologies of Mr Beggs be received.

Mr Geurtjens/Cr Dunn. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The order of business was confirmed.

There were no changes to the order of business and no late items identified.

## 6 Confirmation of Minutes

<b>Resolved minute number</b>	<b>20/SDMC/012</b>	<b>File Ref</b>	<b>3-CT-18-3</b>
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That the Minutes of the Santoft Domain Management Committee meeting held on 11 March 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn/Mr Spring. Carried

## 7 Chair's report

- Ms Thorby and Mr Geurtjens met with Council Chief Executive Peter Beggs at the Domain to discuss the spraying of the Domain and futures plans. It is at the stage where it needs to be agriculture boom sprayed.
- Thanked everyone for their input into the development plan.

**Resolved minute number**                      **20/SDMC/013**                      **File Ref**

That the verbal 'Chair's Report' to the 1 July 2020 Santoft Domain Management Committee be received.

Ms Thorby/His Worship the Mayor. Carried

## **8 Council decisions on recommendations from the Committee**

The Committee noted the commentary in the agenda.

The Mayor informed the Committee he has put a suggestion the Mr Beggs about using an industry approved contractor (for spraying).

Ms Thorby and Mr Geurtjens to continue working with Mr Beggs on the spraying and how it is to be approached.

## **9 Questions put at previous meeting for Council advice or action**

Nil

## **10 Financial Extract**

Ms Thorby discussed with the Chief Executive that the money in the Domain account has been generated from the Domain through grazing and forestry sales. The money in the account has not come from rates.

**Resolved minute number**                      **20/SDMC/014**                      **File Ref**

That the 'Financial Extract' to the 1 July 2020 Santoft Domain Management Committee be received.

Ms Thorby/Ms McCormick. Carried

**Resolved minute number**                      **20/SDMC/015**                      **File Ref**

That a memorandum go to the Finance and Performance Committee meeting allowing the Santoft Domain Management Committee to have a \$5,000.00 floating fund to spend when they need to.

Ms Thorby/Ms McCormick. Carried

## 11 Proposed Santoft Domain Development Plan

Mr Geurtjens spoke to the tabled document.

- Some community groups have been consulted with and everyone is on board with the current proposals.
- The (design) plan at this stage is basic but has been pair reviewed.
- Needs a drainage plan to be done.
- Work with horizons on sewerage.
- Some groups still need to be consulted with including iwi.
- The Committee is going to make a flyer as a part of consultation.

**Resolved minute number**                      **20/SDMC/0016**    **File Ref**

That the development process be accepted as tabled.

Mr Geurtjens/Ms Thorby. Carried

## 12 Spraying

Covered in item 8.

## 13 Power and water at the Domain

Mr Geurtjens has gone out to get a quote but yet to hear back.

## 14 Late Items

There were no late items.

## 15 Future Items for the agenda

There were no future items for the agenda.

## 16 Next meeting

Wednesday 9 September 2020, 6.00pm

## 17 Meeting closed

The meeting closed at 6.55pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Turakina Reserve Management Committee Meeting

Minutes – Thursday 2 July 2020 – 7:00 p.m.

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### Contents

1	Welcome .....	2
2	Public Forum .....	2
3	Apologies.....	2
4	Members’ conflict of interest .....	2
5	Confirmation of order of business .....	2
6	Confirmation of minutes .....	2
7	Chair’s Report .....	2
8	Council decisions on recommendations from the Committee .....	3
9	Council responses to queries raised at previous meetings.....	3
10	Late Items.....	3
11	Future Items for the Agenda.....	3
12	Next meeting.....	3
13	Meeting closed.....	3

**Present:** Duran Benton  
Alastair Campbell  
Laurel Mauchline-Campbell  
His Worship the Mayor  
Cr Jane Dunn  
Cr Waru Panapa

**In attendance:** Nardia Gower, Strategy and Community Planning Manager

## 1 Welcome

The meeting opened at 7.04pm and the Chair welcomed everyone to the first meeting post COVID-19 lockdown.

## 2 Public Forum

Nil

## 3 Apologies

**Resolved minute number**                      **20/TRMC/023**                      **File Ref**

That the apology for the absence of and Carol Neilson, Cr Brian Carter be received.

Ms Mauchline-Campbell / Mr Benton. Carried

## 4 Members' conflict of interest

There were no conflicts of interest declared for this meeting.

## 5 Confirmation of order of business

There were no changes to the order of business.

## 6 Confirmation of minutes

**Resolved minute number**                      **20/TRMC/024**                      **File Ref**                      **3-CT-9-2**

That the Minutes of the Turakina Reserve Management Committee meeting held on 13 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Mauchline-Campbell / Mr Campbell. Carried

## 7 Chair's Report

The chair made the following highlights through a verbal report:

- Rubbish bins have been installed in the reserve.
- Committee working with Council's Parks and Reserves Team Leader Murray Phillips to choose appropriate shade trees that will also provide wind shelter.

**Resolved minute number**                      **20/TRMC/025**                      **File Ref**

That the verbal 'Chair's Report' to the 2 July 2020 Turakina Reserves Management Committee be received.

Ms Mauchline-Campbell / Cr Dunn. Carried

**8 Council decisions on recommendations from the Committee**

There were no recommendations made to Council at the previous meeting.

**9 Council responses to queries raised at previous meetings**

There were no queries raised at the previous meeting.

**10 Late Items**

Nil

**11 Future Items for the Agenda**

Decision on new fee for Turakina Reserve.

**12 Next meeting**

Thursday 5 November 2020, 7.00pm

**13 Meeting closed**

7.07pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Turakina Community Committee Meeting

Minutes – Thursday 2 July 2020 – 7:30 p.m.

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### Contents

1	Welcome .....	2
2	Public Forum .....	2
3	Apologies.....	2
4	Member’s conflict of interest .....	2
5	Confirmation of order of business .....	2
6	Confirmation of Minutes.....	2
7	Chair’s Report .....	3
8	Council decisions on recommendations from the Committee .....	3
9	Council responses to queries raised at previous meeting .....	3
10	Turakina Public Toilet.....	3
11	Intermediaries.....	4
12	Mayoral Update .....	4
13	Rangitikei Youth Development Update July 2020.....	5
14	Community Grants.....	5
15	Small projects Grant Scheme update – July 2020.....	5
16	Late Items.....	5
17	Next meeting.....	5
18	Future Meeting dates for 2020.....	6
19	Meeting Closed .....	6

**Present:** Duran Benton  
James Bryant  
Laurel Mauchline Campbell  
Linda O’Neill  
Carol Neilson  
Anne Rice  
His Worship the Mayor  
Cr Jane Dunn  
Cr Waru Panapa

**In attendance:** Nardia Gower, Strategy and Community Planning Manager

## 1 Welcome

The meeting started at 7.33pm. The Chair welcomed everyone to the meeting making the following highlights:

- COVID19 – the district escaped pretty well with no cases, and the event made for an interesting first zoom with Council staff and the other grant assessors.
- ANZAC Day unfortunately didn't happen, although plans were started.
- Acknowledgment was given for Council's virtual wreath laid and the locally placed wreaths at the cenotaph
- Otherwise things have gone on as usual, Turakina kept functioning. Residents went to Ratana CBAC for testing, with large numbers attending. On offer were Flu injections and COVID-19 tests.

## 2 Public Forum

Nil

## 3 Apologies

That the apology for the absence of Cr Brian Carter, Ms June MacDonald and Ms Kathleen Bayler to be received.

Ms Neilson / Ms Rice. Carried

## 4 Members' conflict of interest

There were no conflicts of interest declared.

## 5 Confirmation of order of business

There was no change to the order of business and no late items.

## 6 Confirmation of Minutes

<b>Resolved minute number</b>	<b>20/TCC/006</b>	<b>File Ref</b>	<b>3-CC-1-1</b>
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That the Minutes of the Turakina Community Committee meeting held on 13 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Benton / Ms Mauchline Campbell. Carried

## 7 Chair's Report

A verbal update was provided as part of the item 1.

**Resolved minute number**                      **20/TCC/007**                      **File Ref**

That the verbal 'Chairs Report' to the 2 July 2020 Turakina Community Committee be received.

Ms Mauchline Campbell / Mr Bryant. Carried

## 8 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the last meeting

## 9 Council responses to queries raised at previous meeting

There were no queries made to Council at the last meeting.

## 10 Turakina Public Toilet

The commentary in the tabled update was noted, with the following highlights

- The current public toilets, situated at the Mobil Station, are open 6am - 7pm. They have recently been refurbished with a new tank, new toilets and hand basin, and have been painted.
- During COVID lockdown when Council had the public toilets closed, the Mobil remained open and was frequently used.
- The Committee discussed the potential of submitting through the LTP plan for a dry vault toilet in the town.

### Undertaking

### Subject

Council staff to check that the new owner of the Turakina Mobil station is receiving the rental payment from Council for the use of their toilets as public facilities and that the previous owner is not.

<b>Undertaking</b>	<b>Subject</b>
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That 'Dry Vault Toilet' is an item in the next Turakina Community Committee Meeting and the Committee is supplied with information prior to the meeting of any regulations or restrictions for Dry Vault location i.e. land owner ship underground utilities etc.

## 11 Intermediaries

The commentary in the memorandum was noted with the following comments.

- Concern was raised over Chairs getting involved in neighbours at war type scenarios.
- Complainants would likely see the Community Committees as a branch of Council.

<b>Resolved minute number</b>	<b>20/TCC/008</b>	<b>File Ref</b>
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That the tabled memorandum 'Intermediaries' to the 2 July 2020 Turakina Community Committee be received.

And

That the Chair of the Turakina Community Committee does not agree to be an intermediary on behalf of Council and the Community

Ms Mauchline Campbell / Ms Neilson. Carried

## 12 Mayoral Update

The Mayor spoke to his report and added the following commentary:

- COVID and Drought have both taken a huge toll of the district with drought being the bigger hit complicated by not being able to get stock killed
- Bulls Community Centre - near completion and fit out process. A meeting was held with community around overspend and lessons learnt.
- Long Term Plan (LTP) and Annual Plan Process. There will be challenges in the LTP with significant builds and Quotable Valuations (QV) due. This will likely see the rural increase being flat, but the urban increase likely to be large. An increase in property values has the flow on effect of increasing rates, which are set of the QV value.
- LTP – there will be a series of public meetings scheduled.
- His Worship the Mayor called all the schools regarding Dudding trust – which is now closed

- District plan change - Rural to industry land in Marton is at the commissioner stage. There is significant interest in rural to urban change for residential development. Further Ratana papakainga is increasing housing stock in the district.

**Resolved minute number**                      **20/TCC/009**                      **File Ref**

That the 'Mayoral Update' to the 2 July 2020 Turakina Community Committee be received.

His Worship the Mayor / Cr Dunn. Carried

### **13 Rangitikei Youth Development Update July 2020**

The Committee noted the commentary in the update.

**Resolved minute number**                      **20/TCC/010**                      **File Ref**

That the memorandum 'Rangitikei Youth Development Update July 2020' to the 2 July 2020 Turakina Community Committee meeting be received.

Ms Mauchline Campbell / Mr Bryant. Carried

### **14 Community Grants**

The Committee noted the commentary in the agenda note.

### **15 Small projects Grant Scheme update – July 2020**

A memorandum was tabled at the meeting.

**Resolved minute number**                      **20/TCC/010**                      **File Ref**                      **3-CC-1-2**

That the tabled memorandum 'Small Projects Grant Scheme Update – July 2020' to the 2 July 2020 Turakina Community Committee be received.

Ms Mauchline Campbell / Ms Neilson. Carried

### **16 Late Items**

Nil

### **17 Next meeting**

Thursday 3 September 2020, 7.30pm.

**18 Future Meeting dates for 2020**

Thursday 5 November 2020, 7.30pm.

**19 Meeting Closed**

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Youth Council Meeting

Minutes – Saturday 4 July 2020 – 2:30 PM

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1	Youth Council Prayer.....	2
2	Welcome and introduction from Mayor Andy Watson .....	2
3	Apologies/Leave of Absence .....	2
4	Declaration by members.....	3
5	Election of Chair .....	3
6	Declaration by Chair.....	4
7	Election of Deputy Chair .....	4
8	Guidance for Youth Council .....	4
9	Standing Orders .....	4
10	Members' conflict of interest .....	5
11	Confirmation of order of business .....	5
12	Receipt of minutes from the last meeting in 2019 .....	5
13	Meeting dates for 2020.....	5
14	Work-plan for 2020.....	5
15	Appointments of other positions in Youth Council.....	5
16	Late Items.....	6
17	Next Meeting .....	6
18	Meeting Closed .....	6

**Present:** Charly Skey Ward-Berry  
Kathryn Fleming  
Kory Ohara  
Lisa Cruywagen  
Makayla Faalaogo Ifo Vaa  
Paige Thompson  
Sophia Lewis  
Denzell Pei

**Also present:** His Worship the Mayor, Andy Watson  
Kelly Widdowson, Strategic Advisor for Youth  
Nardia Gower, Strategy and Community Planning Manager  
Michael Andrews

## 1 Youth Council Prayer

Makayla Vaa read the Council prayer

## 2 Welcome and introduction from Mayor Andy Watson

(In the Chair)

The Mayor welcomed the Rangitikei Youth Council to the inaugural meeting of 2020, making the following highlighted comments:

Thank you for standing and representing your communities, maybe it will be the start of a longer journey. Council's elected members welcome the opportunity to hear your voice, the voice of the youth.

It is more important than ever we hear your voice. It is an interesting time with COVID-19 and the world is changing. Employment will be a challenge globally.

Use this opportunity to have your say, you have power to be able to ask for facilities and funding for your community through the Long Term Plan process. Use this as an opportunity to seek representation in your own communities including the voice of schools to Council.

Use Council services, including the ward Councillors and Mayor, we are at your beck and call.

Use this experience to advance your skills, business acumen, skills in diplomacy; it also makes an incredible reference for employment or further education.

The previous year's Youth Council is a hard act to follow: they had a high risk of failure being a new venture for Council, but they did incredibly well and I have faith you will too.

Membership to this group is an honour but most of all anything you are part of should be fun; enjoy listening to the views of your peers.

Take a role in your committee – if you decide you want to do something around facilities or some other project, this is a chance for you to step up and drive the project, liaise with other Youth Council members, liaise with the Council. It's about sharing the load.

Last thing to say – Good Luck!

## 3 Apologies/Leave of Absence

**Resolved minute number**                      **20/RYC/001**                      **File Ref**

That the apology for the absence of Te Arawa Ratana and Wiatatia Karehana to the 4 July 2020 Rangitikei Youth Council meeting be received.

Kathryn Fleming / Charly Skey Ward-Berry. Carried

## 4 Declaration by members

Newly elect Councillors made their declaration in the following order:

- Charly Skey Ward-Berry
- Kathryn Fleming
- Kory Ohara
- Lisa Cruywagen
- Makayla Faalogo Ifo Vaa
- Paige Thompson
- Sophia Lewis
- Denzell Pei

*I, \_\_\_\_\_, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested in or imposed upon me as a member of the Rangitikei Youth Council.*

*Ko ahau, ko \_\_\_\_\_, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitikei hei Kai-kaunihera rangatahi.*

All declarations were duly signed by the Mayor and Councillors.

## 5 Election of Chair

His Worship the Mayor explained the process of nominations and elections as set in the agenda. The Youth Council discussed open voting or secret ballot vote options.

The names of those nominated for Chair were:

Paige Thompson	nominated by Charly Skey Ward-Berry / Kathryn Fleming
Denzell Pei	nominated by Kathryn Fleming / Kory Ohara
Charly Skey Ward-Berry	nominated by Paige Thompson / Makayla Vaa
Kathryn Fleming	nominated by Lisa Cruywagen/ Sophia Lewis

All named accepted their nominations.

The secret ballot vote was a majority in favour of Kathryn Fleming for Chair.

**Resolved minute number**                      **20/RYC/002**                      **File Ref**

That Kathryn Fleming be appointed Chair of the Rangitikei Youth Council as decided by vote.

Lisa Cruywagen/ Sophia Lewis. Carried

## 6 Declaration by Chair

Kathryn Fleming read allowed her verbal declaration as Chair of the Rangitikei Youth Council. His Worship the Mayor vacated position of Chair and Kathryn Fleming took the lead as Madam Chair.

## 7 Election of Deputy Chair

The process for electing the Deputy Chair was the same as for electing the Chair. The names of those nominated for Deputy Chair were:

Denzell Pei                      nominated by Denzell Pei/ Lisa Cruywagen  
Charly Skey Ward              nominated by Makayla Vaa / Paige Thompson

That Denzell Pei be appointed Deputy Chair of the Rangitikei Youth Council by way of vote.

**Resolved minute number**                      **20/RYC/003**                      **File Ref**

That Denzell Pei be appointed Chair of the Rangitikei Youth Council as decided by vote.

Denzell Pei/ Lisa Cruywagen. Carried

## 8 Guidance for Youth Council

Ms Widdowson and Ms Gower highlighted the main points within the memorandum.

**Resolved minute number**                      **20/RYC/004**                      **File Ref**                      **3-CT-19-1**

That the memorandum 'Guidance for Rangitikei Youth Council' to the Rangitikei Youth Council at the 4 July 2020 meeting be received.

Kory Ohara/Makayla Vaa. Carried

## 9 Standing Orders

His Worship the Mayor explained what information in contained in the Standing Orders.

**Resolved minute number**                      **20/RYC/005**                      **File Ref**

That the Rangitikei Youth Council adopts the attached Standing Order at the 4 July 2020 Rangitikei Youth Council meeting

Charly Skey Ward-Berry/Lisa Cruywagen. Carried  
\*75% vote required

## **10 Members' conflict of interest**

His Worship the Mayor and Ms Gower gave examples of conflicts of interest.

There were no conflicts of interest declared for this meeting.

## **11 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Youth and Employment Schemes
- The Lobby Marton

be dealt with as a late item at this meeting.

## **12 Receipt of minutes from the last meeting in 2019**

The Youth Council noted the commentary in the agenda.

## **13 Meeting dates for 2020**

The proposed meeting dates and location for 2020 Rangitikei Youth Council meetings are

- 21 July – Taihape (Kory Ohara noted he will be a late apology for this meeting)
- 18 August – Marton
- 15 September – Taihape (Paige Thompson noted she will be an apology for this meeting)
- 13 October - Marton
- December - Final Dinner (TBC)

## **14 Work-plan for 2020**

This item was postponed until 21 July 2020 meeting where staff will produce a draft workplan for the Council's consideration.

## **15 Appointments of other positions in Youth Council**

The Chair spoke to the importance of these roles, particularly the role of social media to help raise the profile of Youth Council in the next 6 months

The following appointments were made:

- Administration Officer – Kory Ohara
- Social Media Liaison Officer – Sophia Lewis

## 16 Late Items

### Youth and Employment Schemes

Rangitikei Youth Council request Council staff work with 100% Sweet to get their services available in Taihape Area School and to advertise the information within the tabled document through Council's youth various networks including social media, flyers and the TRYB website.

### The Lobby Marton

Ms Widdowson spoke to the workshop item Lobby Marton, with the following highlights from the future vision of the Lobby made by youth council members during the workshop:

- Gender neutral – aesthetics and what is offered
- Bigger Space
- Near the Skatepark
- More activities offered
- Open more often
- Promotion of Anti Bully, Drug and Alcohol harm
- Social Services available on a rotation for youth to talk to
- Connections / Advertising Board for Work and volunteer opportunities
- Mechanism for capturing wider Youth voice

**Resolved minute number**

**20/RYC/006**

**File Ref**

That the Rangitikei Youth Council recommend to Council that the Marton Lobby changes location to be closer to the Skate Park, suggesting the former Magnolia Tree as an option to explore, because the current space is too small and the location isn't desirable for youth.

Charly Skey Ward-Berry/ Denzell Pei. Carried

## 17 Next Meeting

Workshop 5.00 – 5.30pm

21 July 2020 5.30 pm, Taihape Area School, Taihape

## 18 Meeting Closed

At 3.58pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Erewhon Rural Water Supply Sub-Committee Meeting

Minutes – Wednesday 8 July 2020 – 4:00 p.m.

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**Present:** Mr J Gilbert, Chairperson  
Mr J Stratton  
Mr B Thomas  
Mr G Duncan  
His Worship the Mayor, Andy Watson  
Councillor Tracy Hiroa

**In attendance:** Mr A Dahl, Finance Services Team Leader  
Mr Andrew van Bussel, Operations Manager  
Ms D Hesketh, Administration

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

That the apologies from Mr J Bird, Mr D Smith, Mr P Batley, and Mr A Benadie for absence be received

Mr J Gilbert/ Mr J Stratton. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

There was no change to the order of business

## 5 Confirmation of Minutes

**Resolved minutes number** 20/ERWS/005

**File ref:** 3-CT-1-3

That the Minutes from the meeting held on 12 February 2020 be taken as read and verified as an accurate and correct record of the meeting.

Mr J Stratton/Mr J Gilbert. Carried

## 6 Council decisions on recommendations from the Committee

There were no recommendations made to the Council at the previous meeting.

## 7 Questions put at previous meeting for Council advice or action

The Chair advised the letter to be sent to members regarding future project not be sent at this stage

## 8 Erewhon Rural Water Supply Financial Statements and Commentary for the 6 months ending 31<sup>st</sup> May 2020

Mr Dahl spoke to the Financial Statements and undertook to answer member's queries.

There was some discussion regarding insurance rates involving horizons and council.

Mr Dahl spoke of the Draft accounts being audited and ready to look at in August.

**Resolved Minute number 20/ERWS/006**

That the 'Erewhon Rural Water Supply Financial Statements and Commentary for the 6 months 31<sup>st</sup> December 2019 to the 8 July 2020 Erewhon Rural Water Supply Committee be received.

Mr B Thomas/Mr J Stratton. Carried

**9 Operations Report – June 2020**

Mr A van Bussel spoke to the Operations Report

At Thompsons the mara restrictor now needs replacing. Mr van Bussel is sourcing these from Australia and wanting to trial P.V.C due to expense, 4 are needed.

**Resolved Minute number 20/ERWS/007****File ref: 6-WS-3-2**

That the 'Operations Report – June 2020' to the 8 July 2020 Erewhon Rural Water Supply Committee be received.

Mr B Thomas/Mr J Gilbert. Carried

**10 Members' questions/reports**

Mayor Watson spoke about the tender, he would discuss with the Chief Executive, Peter Beggs and advise the committee by email what the tender contained. A complaint had been received regarding the time frame for the tender and an investigation had taken place. Council has found there was an insufficient time frame; the tender would be put out again.

**Resolved minute number 20/ERWS/008**

The Erewhon Rural Water Supply Management Subcommittee recommends that the tender for the Erewhon Rural Main contains a clause to extend the time to respond and the required start date.

Mr J Gilbert/Mr B Thomas. Carried

**11 Next Meeting**

The next meeting to be held Wednesday 30 September 2020, 4.00 pm

**12 Meeting Closed**

The meeting closed at 5:15pm

Confirmed/Chair \_\_\_\_\_

Date



# Rangitikei District Council

## Taihape Community Board Meeting

Minutes– Wednesday 8 July 2020 – 5:30 p.m.

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- Present:** Mrs Ann Abernethy (Chair)  
Mrs Michelle Fannin  
Ms Gail Larsen  
Cr Gill Duncan  
Cr Tracey Hiroa
- Also Present:** Cr Angus Gordon
- In attendance:** His Worship the Mayor, Andy Watson  
Ms Gaylene Prince, Community & Leisure Services Team Leader  
Mrs Sheryl Srhoj, Administration  
Mrs Ngawini Martin, Mokai Patea Services
- Tabled Items:**
- Item 2 Letter from Angela Oliver- vandalism of grassed area, junction of SH1 and Otaihape Valley road (photos)
  - Project Proposal from Peter Kipling-Arthur - Heritage Plaques
  - Item 11 Report from Taihape Community Development Trust
  - Item 12 Council's Delegations

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

### Mrs Angela Oliver, Vandalism of the grassed area, junction of SH1 and Otaihape Valley Road

Mrs Oliver spoke to the tabled letter regarding the continual vandalism to the grassed area on the corner of State Highway 1 and Otaihape Valley road. She was seeking the Board's support in requesting that Council provide a permanent solution to this ongoing issue. Photos of the damage were circulated. The meeting agreed that this was not a welcome sight for travellers coming into town. The issue of safety was taken into consideration due to large trucks and trailer units travelling at speeds of 100 km/h close by. The surrounding roads also got quite greasy with the mud that was transferred by the offending vehicle. It was determined that this site was part of NZTAs network, although was maintained at no cost by a member of the public. To date there had been no response from the Police.

### Mr Peter Kipling-Arthur, Heritage Plaques highlighting people from Taihape

Mr Kipling-Arthur spoke to his proposal to install heritage plaques in the main streets of Taihape. It was intended that the plaques would highlight the contribution to New Zealand and/or the world of people who had been born, lived or worked in Taihape at a time in their lives prior to their death. Along with all the key information, the A4 sized plaques would include a huia logo and a small gumboot outline. Mr Kipling-Arthur had sought support from the Taihape Museum and Mokai Patea Services. It was proposed that a small local committee be formed together with a senior historian from Massey University to approve the names for the plaques.

The Chair thanked both speakers and suggested that further discussion on these items be held during Late items of the agenda.

<b>Resolved minute number</b>	<b>20/TCB/012</b>	<b>File Ref</b>
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That the two items, vandalism of the grassed area, corner SH1 and Otaihape Road and the Heritage plaque proposal be discussed under Late items (Item24 of the Agenda)

Mrs A Abernethy/Ms G Larsen. Carried

## 3 Apologies

<b>Resolved minute number</b>	<b>20/TCB/013</b>	<b>File Ref</b>
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That the apology for absence for Mrs Emma Abernethy be received.

Mrs A Abernethy/Cr Hiroa. Carried

#### 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

Conflicts of interest were declared by Cr Hiroa for Item 11, Mrs Fannin for Item 21 and a perceived conflict of interest by Mrs Abernethy for Item 2.

#### 5 Confirmation of order of business

The order of business was confirmed, with Item 11 to be taken as the following item.

#### 11 Update from MoU partnering organisations

##### Mokai Patea Services

Mrs Martin gave a short summary of the Work Plan report for the period February to April 2020.

On behalf of Council and the community, His Worship the Mayor wished to acknowledge Mokai Patea Services for their immediate response and work during the Covid-19 period.

##### Taihape Community Development Trust

Cr Duncan spoke to the Trusts tabled report. She advised that they were still in the interviewing process for a new Co-ordinator.

Cr Hiroa advised that she thoroughly enjoyed Gumboot Day and wished to acknowledge the Trust for all the work that had gone into organising this event.

**Resolved minute number**            **20/TCB/014**            **File Ref**

That the update from 'Mōkai-Pātea Services and Taihape Community Development Trust February, March, April 2020' to the 8 July 2020 Taihape Community Board be received.

Mrs A Abernethy/Cr Hiroa. Carried

#### 6 Minutes of previous meeting

Amendment

Item 28 Next meeting

The Board noted the incorrect date of the meeting due to Covid-19.

**Resolved minute number**                      **20/TCB/015**                      **File Ref**

That the minutes of the Taihape Community Board meeting as amended held on 12 February 2020, be taken as read and verified as an accurate and correct record of the meeting.

Mrs A Abernethy/Ms Larsen. Carried

## 7 Chair's report

The Chair took her report as read.

**Resolved minute number**                      **20/TCB/016**                      **File Ref**

That the 'Chair's report' to the 8 July 2020 meeting of the Taihape Community Board be received.

Mrs A Abernethy/Cr Duncan. Carried

## 8 Taihape Squash – Deed of Lease

Mr O'Hara, president of the Taihape Squash Club spoke to this item. He said that the sport had grown in popularity with their club now currently having 124 members. Along with weekly business house competitions they offered a junior squash programme and the Taihape Area School had just started using the facility. With this in mind, the club was keen to build a further two courts complete with a moving internal wall that could be pushed out to make one full sized doubles court. This would allow them to hold national events.

The Squash Club was seeking Council's approval for a land extension to the club's lease as their current land area cannot accommodate their proposal.

Mr O'Hara wished to acknowledge Ms Prince for all her work and support for this proposal.

**Resolved minute number**                      **20/TCB/017**                      **File Ref**

That the report 'Taihape Squash – Deed of Lease' to the 8 July 2020 Taihape Community Board is received.

Mrs A Abernethy/Ms Larsen. Carried

**Resolved minute number**                      **20/TCB/018**                      **File Ref**

That the Taihape Community Board recommend to Council that a variation to the Taihape Squash Club Deed of Lease be granted for an area of approximately 280m<sup>2</sup> for the purpose of additional squash courts.

Mrs A Abernethy/Ms Larsen. Carried

## 9 Council decisions on recommendations from the Board

This item was taken as read.

## 10 Council responses to queries raised at previous meeting

The Board noted the commentary in the agenda.

The Chair advised that she had logged a Request for Service regarding the building work that was encroaching onto the footpath outside of 81 Hautapu Street, Taihape. There was also some concern about the amount of rubbish and old building materials at the back of their section which could present a health & safety issue.

## 12 Council's delegations to the Taihape Community Board

The Board noted that the current delegations were in need of updating. It was agreed that this item be discussed at their next workshop.

**Resolved minute number**                      **20TCB/019/**                      **File Ref**

That the Taihape Community Board, in response to Council's invitation to consider and recommend any changes to the Board's delegations, agree that this item be carried forward in order for further discussions at their workshop.

Mrs A Abernethy/Cr Hiroa. Carried

## 13 Intermediaries

The Board were all in favour of this recommendation.

**Resolved minute number**                      **20/TCB/020**                      **File Ref**

That, the Chair of Taihape Community Board agrees to be an Intermediary on behalf of Council and the community they service.

Mrs A Abernethy/Cr Hiroa. Carried

## 14 Update on new amenities block on Taihape Memorial Park

His Worship the Mayor advised that a new toilet facility within the Taihape Memorial playground vicinity had not been allowed for in this year's budget; however, this could be considered in Council's Long Term Plan.

**Resolved minute number**                      **20/TCB/021**                      **File Ref**

That the draft minutes of the Taihape Memorial Park User and Management Group meetings 26 February 2020 and 16 June 2020 be taken as read.

Mrs A Abernethy/Ms Larsen. Carried

**Resolved minute number**                      **20/TCB/022**                      **File Ref**

That the update on new amenities block on Taihape Memorial Park to the meeting of the Taihape Community Board's meeting of 8 July 2020 be received.

Mrs A Abernethy/Ms Larsen. Carried

## 15 Update on Mangaweka Bridge replacement

The Board noted the commentary in the agenda.

**Resolved minute number**                      **20/TCB/023**                      **File Ref**

That the 'Update on Mangaweka Bridge replacement' to the Taihape Community Board's meeting on 8 July 2020 be received.

Mrs A Abernethy/Cr Hiroa. Carried

## 16 Options for toilet facilities near Mt Stewart Reserve

Following a site visit to Mt Stewart Reserve, the Board agreed that the Mobil Service Station would be the preferred option in regards to providing toilet facilities for visitors to the Reserve. There was some concern that building a toilet facility within the Gumboot vicinity would not only be an eyesore but there was also the historical significance to consider in regards to the Tamatea Pokai Whenua Cairn that was sited there.

**Resolved minute number**                      **20/TCB/024**                      **File Ref**

That, having regard for the options for toilet facilities' near Mt Stewart Reserve, the Taihape Community Board recommends to Council that as an interim measure access to the Taihape Mobile Service Station facilities be negotiated for visitors to the Reserve and a letter advising of this be sent to Taihape Rotary.

Mrs A Abernethy/Cr Hiroa. Carried

## 15 Update on rubbish collection in Taihape

It was confirmed that Council had agreed that rubbish bags would be sold at Council offices.

**Resolved minute number**                      **20/TCB/025**                      **File Ref**

That the 'Update on rubbish collection in Taihape' to the Taihape Community Board's meeting on 8 July 2020 be received.

Mrs A Abernethy/Cr Duncan. Carried

## 16 Placemaking

The Chair noted that she had responded to the Taihape Community Development Trust regarding working together on town signage and the event notice boards.

## 17 Mayoral Update

The report was taken as read.

**Resolved minute number**                      **20/TCB/026**                      **File Ref**

That the 'Mayoral Update' to the 8 July 2020 Taihape Community Board be received.

Mrs A Abernethy/Cr Hiroa. Carried

## 18 Rangitikei Youth Development Update July 2020

The report was taken as read.

**Resolved minute number**                      **20/TCB/027**                      **File Ref**

That the memorandum 'Rangitikei Youth Development Update July 2020' to the 8 July 2020 Taihape Community Board meeting be received.

Mrs A Abernethy/Ms Larsen. Carried

## 19 Community Grants

The commentary was noted in the agenda.

## 20 Small Projects Grant Scheme Update – July 2020

Mrs Fannin noted that the new lock boxes for the AED units had been ordered which would require an adjustment to the total allocation.

**Resolved minute number**                      **20/TCB/028**                      **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – July 2020' to the 8 July 2020 Taihape Community Board be received.

Mrs A Abernethy/Mrs Fannin. Carried

## 21 Requests for service – First Response, Taihape - January – April 2020

**Resolved minute number**                      **20/TCB/029**                      **File Ref**

That the extract 'Requests for service – First Response, Taihape – January – April 2020' to the 8 July 2020 Taihape Community Board be received.

Mrs A Abernethy/Cr Hiroa. Carried

## 22 Late items

The Board agreed that they would discuss the following items at their next workshop

- Vandalism of grassed area, junction of SH1 and Otaihape Valley Road
- Heritage Plaques highlighting people from Taihape
- Dog Park
- Taihape Events Signage Boards

## 23 Future items for the agenda

- Dog Park
- Taihape Event Signage Boards
- Upgrade to Outback
- Safety fence for existing playground at Taihape Memorial Park

## 24 Next meeting

Wednesday 9 September 2020, 5.30pm

## 25 Future Meeting date for 2020

Wednesday 11 November at 5.30 pm

## 26 Meeting closed

7.40 pm.

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Marton Community Committee Meeting

Minutes – Wednesday 8 July 2020 – 6:00 p.m.

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**Present:** Blair Jamieson  
Carolyn Bates  
Lyn Duncan  
James Linklater  
Councillor Dave Wilson

**Also Present:** Councillor Cath Ash  
Lindsey Robinson  
Hayden Gould – Hereford Heights Subdivision Development  
Bain Simpson – Hereford Heights Subdivision Development  
Nardia Gower, Strategy and Community Planning Manager

**Tabled Documents**

Updated Version of Project Marton Report  
Marton Township Signage Business Survey Results

Unconfirmed

**1 Welcome**

The meeting opened at 6.07pm

**2 Public Forum**

Nil

**3 Apologies**

**Resolved minute number                    20/MCC/005                    File Ref**

That the apology for the absence of Mrs Greener, Mrs Hancock, Ms Smallbone, Ms Harvey-Larsen, His Worship the Mayor and Cr Belsham be received

Mrs Bates / Cr Wilson. Carried

**4 Member’s conflict of interest**

There were no conflicts of interest declared.

**5 Confirmation of order of business**

Item 9 will be taken after item 6 to allow the Mr Hayden Gould and Mr Bain Simpson to speak early in the meeting.

**6 Confirmation of minutes**

**Resolved minute number                    20/MCC/006                    File Ref                    3-CC-1-1**

That the Minutes of the Marton Community Committee meeting held on 12 February 2020 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Mr Jamieson / Mrs Bates. Carried

**7 Chair’s Report**

A verbal update was provided with the Chair thanking all the businesses in Marton that opened during COVID-19 and to the businesses that weren’t open but continued to employ staff using Government funding if necessary. Acknowledgement was given to all of Social Services, supporting a large section of the community were doing it tough.

**Resolved minute number**                      **20/MCC/007**                      **File Ref**

That the verbal 'Chair's Report' to the 8 July 2020 Marton Community Committee be received.

Mr Jamieson / Mrs Duncan. Carried

**Undertaking**                                      **Subject**

To be circulated to Committee members that at the next meeting 9 September 2020 a vote for the new Chair will be an Item.

## 8 Resignation from the Chair

The Committee noted the letter included in the Order Paper.

**Resolved minute number**                      **20/MCC/008**                      **File Ref**

That the letter 'Resignation from the Chair' to the 8 July 2020 Marton Community Committee be received and Blair Jamieson's resignation as Chair be accepted.

Mr Jamieson / Cr Wilson. Carried

## 9 Naming of Streets and Roads

Bain Simpson and Hayden Gould from Rangitikei Development Ltd gave an update on their development at Hereford Heights to the committee and discussed the naming of the four streets noting that the main street in will be a continuation of Hereford Street.

**Resolved minute number**                      **20/MCC/009**                      **File Ref**

That the Marton Community Committee recommend to Council that the name within the Hereford Heights subdivision, as requested by the developers, be named as follows: The stage 1 road (first cul-de-sac) be named Oldfield Lane (Street if Lane doesn't met Council criteria).

Mr Jamieson / Cr Wilson. Carried

**Undertaking                      Subject**

That Peter Beggs and Mr Arno Benadie receive the express request by the Marton Community Committee that Council complete the intersection of Hereford Heights as a matter of urgent priority.

**Undertaking                      Subject**

That Marton Community Committee members supply a list of suggestions for the three remaining street names of Hereford Heights, with members engaging with their Marton networks for those suggestions. That Council staff are to engage with Ngā Wairiki Ngāti Apa for suggestions for street names for Hereford Heights. All suggestions are to be included in the 9 September Order Paper by emailing the Governance Administrator [bonnie.clayton@rangitkei.co.nz](mailto:bonnie.clayton@rangitkei.co.nz) no later than 31 August 2020. Council staff are to provide these names to Bain Simpson and Hayden Gould prior to the meeting. This undertaking is to be circulated to all Marton Community Committee members.

## **10 Council decisions on recommendations from the Committee**

There were no recommendations made to Council at the previous meeting.

## **11 Council responses to queries raised at previous meetings**

The Committee noted the commendatory in the agenda.

## **12 Project Marton Update**

Cr Cath took the updated tabled document as read, with the following further points noted:

Feedback from the Community Garage Sale survey was positive, with Project Marton planning to run more.

Bingo Nights have started as a fund raiser for local initiatives – this weeks raised funds will go to Playground. First Wednesday of every month at Shelton Pavilion.

**Resolved minute number                      20/MCC/010                      File Ref**

That the 'Project Marton Update' to the 8 July 2020 Marton Community Committee be received.

Mr Jamieson / Mrs Bates. Carried

### 13 Intermediaries

The Committee noted the commentary in the agenda and appointed exiting Chair Mr Blair Jamieson to the role.

**Resolved minute number**                      **20/MCC/011**                      **File Ref**

That, the Marton Community Committee nominate committee member Blair Jamieson to be an Intermediary on behalf of Rangitikei District Council and the community they service.

Mrs Bates / Cr Wilson. Carried

### 14 Marton’s Public Toilets

The Committee noted that commentary in the agenda. The Centennial Park and Follett Street toilets are connected to services, with concreting to be completed.

### 15 Marton Township Signage

Ms Gower spoke to the item and tabled document of business surveyed. The Committee noted that neither of the two supermarkets had returned their surveys in time.

**Resolved minute number**                      **20/MCC/012**                      **File Ref**

The Marton Community Committee recommend to Council that, based on the feedback from the business survey and discussion at the meeting of the Committee, the 6 symbols for the Marton signage exclude the shopping bag, but include the shopping trolley as the Marton Community Committee believes that the supermarket trolley is a universal symbol of all shopping activities.

Mr Jamieson / Mr Linklater. Carried

### 16 Items of interest

The Committee noted the commentary in the agenda.

Cr Wilson gave the following update on Wilson Park

- Concrete pad is formed. Seating was postponed due to galvanizing closing during lockdown. Should be completed in 2 – 3 weeks.
- Cr Wilson will be requesting a report through the Assets/infrastructure Committee on drainage issues with Wilson Park.

## 17 Marton Housing

The Committee noted the commentary in the agenda.

## 18 Mayoral Update

The report was taking as read.

**Resolved minute number**                      **20/MCC/011**                      **File Ref**

That the 'Mayoral Update' to the 8 July 2020 meeting of the Marton Community Committee be received.

Mr Jamieson / Mrs Bates. Carried

## 19 Rangitikei Youth Development Update July 2020

The report was taken as read.

**Resolved minute number**                      **20/MCC/012**                      **File Ref**

That the memorandum 'Rangitikei Youth Development Update July 2020' to the 8 July 2020 Marton Community Committee meeting be received.

Mr Jamieson / Mr Linklater. Carried

## 20 Small Projects Grant Scheme Update – July 2020

Mr Jamieson spoke to the history of the committee not spending money from the scheme in each year and although can be carried forward it would be more beneficial to the community for the committee to be actively involved.

A discussion was had regarding the \$6000 that was unspent by the committee due to lack of support for the larger project worth \$18,000.

**Resolved minute number**                      **20/MCC/013**                      **File Ref**                      **3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - July 2020' to the 8 July 2020 Marton Community Committee be received.

Mrs Bates / Mr Jamieson. Carried

That Marton Community Committee will earmark \$3000 from its Small Project Fund, for the State Highway event billboard

Mr Jamieson /  
Motion lapsed with no seconder.

**Undertaking**

**Subject**

Council staff to confirm with Project Marton that they would like support from Marton Community Committee and Council to utilise their three structures for advertising events. And, if confirmed, that Council staff will design and price district compatible heading signs under which various events advertising can be erected. This will be reported to the next Marton Community Committee.

**21 Community Grants**

The Committee noted the commentary in the agenda.

**22 Late Items**

Nil

**23 Next meeting**

Wednesday 9 September 2020, 6.00pm.

**24 Future Meeting dates for 2020**

Wednesday 11 November at 6.00 pm

**25 Meeting Closed**

8.04pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 9 July 2020 – 9:30 a.m.

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**Present:**

- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Cath Ash
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Angus Gordon
- Cr Richard Lambert
- Cr Waru Panapa
- Ms Coral Raukawa-Manuel (T Roopu Ahi Kaa representative)
- His Worship the Mayor, Andy Watson

**In attendance:**

- Mr Peter Beggs, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Ms Nardia Gower, Strategy and Community Planning Manager
- Ms Bonnie Clayton, Governance Administrator

Unconfirmed

## 1 Welcome

Cr Wilson welcomed everyone to the meeting at 9.33am.

## 2 Council Prayer

Cr Lambert read the Council Prayer.

## 3 Public Forum

Nil

## 4 Apologies/Leave of Absence

That the apology for lateness of Cr Gordon be received and the apology for absence for Cr Dunn be received.

His Worship the Mayor/Cr Carter. Carried

## 5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

## 6 Confirmation of order of business

The order of business was not changed.

## 7 Confirmation of minutes

**Resolved minute number**

**20/AIN/021**

**File Ref**

**3-CT-13-2**

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 19 March 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Carter. Carried

Ms Raukawa-Manuel arrived 9.41am.

## 8 Chair's Report

Cr Wilson took his Chair's Report as read.

**Resolved minute number**                      **20/AIN/022**                      **File Ref**

That the 'Chair's Report' to the 9 July 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

## 9 Infrastructure Group Report June 2020

Mr Benadie took the report as read and briefed the Committee on the following:

- Emergency roading works have been less than expected – will be completed in summer 2020/21 (funding carried forward).
- Pukepapa Road is complete, and Skerman Street is pending good weather for the reseal.
- Resource consent timeframes vary, depending on the project, though legal guidelines are 20 days, if more information required then the time pauses until the information is received.
- Ministry for the Environment understands the resistance to the sale of land at Ratana and is considering a long-term lease; Horizons holds the finds so they also need to be satisfied that the arrangement is long-term.

Cr Dalgety questioned what discharge to land looks like (wastewater). Mr Benadie advised that contaminants can be filtered, a large amount of testing happens.

Mr Benadie expressed if there are any diversions for projects in the Long Term Plan, then they will be clearly identified.

The Committee requested that more commentary be provided in future on when resource consents have been applied for, what they are waiting on etc.

Cr Gordon arrived 9.51am.  
Cr Ash left 9.51am-9.52am.

**Undertaking**                      **Subject**

Mr Benadie to update new Councillors on wastewater projects, to ensure they are up to date and have an understanding of each of the project timelines and requirements.

**Undertaking**                      **Subject**

Staff to provide more commentary in regards to resource consents, including when they were applied for, what they are waiting on etc. in future reporting.

**Resolved minute number**                      **20/AIN/023**                      **File Ref**

That the 'Infrastructure Group Report June 2020' to the Assets/Infrastructure Committee meeting on 9 July 2020 be received.

Cr Belsham/Cr Duncan. Carried

## 10 Walton Street Stormwater Erosion

Mr Benadie took the memorandum as read, and advised it is a priority within this year's budget to get the project underway.

His Worship the Mayor noted in the images, potential work appears to be very close to the historic Willis redoubt and recommended a heritage investigation be initiated.

**Undertaking**                                      **Subject**

Mr Benadie (in consultation with Mr Beggs and His Worship the Mayor) to organise an investigation on the proposed stormwater solution from Walton Street on the Willis redoubt with the Ministry of Cultural and Heritage / Heritage New Zealand.

**Resolved minute number**                      **20/AIN/024**                      **File Ref**                      **6-SW-1-1**

That the memorandum 'Walton Street Stormwater Erosion' to the Assets/Infrastructure Committee meeting of 9 July 2020 be received.

Cr Carter/Cr Gordon. Carried

## 11 Investigations of Closed Landfill sites

Mr Benadie took the memorandum as read and briefed the Committee on the following:

- Phase 1 a desktop analysis has been commenced on current closed landfills close to waterways that Council are aware of.
- Phase 2 is to do physical investigations.
- Once further information is available, then will go to Community Committees/Boards for local knowledge on potential closed landfills.

**Resolved minute number**                      **20/AIN/025**                      **File Ref**                      **6-SO-1-8**

That the memorandum 'Investigations of Closed Landfill sites' to the Assets/Infrastructure Committee meeting of 9 July 2020 be received.

Cr Dalgety/Cr Carter. Carried

## 12 Supporting contracts for the Parks and Reserves Team

Mr Hodder spoke to his report, advising the rules around service is delivery is to review contracts every 6 years or when the contract expires.

A review will be flagged to be done in a formal way.

**Resolved minute number**                      **20/AIN/026**                      **File Ref**                      **5-CM-1**

That the memorandum 'Supporting contracts for the Parks and Reserves Team' to the 9 July 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

**Resolved minute number**                      **20/AIN/027**                      **File Ref**

That, having regard for disruption to livelihoods caused by the Covid-19 response alerts, the Assets/Infrastructure Committee approves renegotiation for contracts 988, 991, 992, 995 and 996 to be extended for a further two years, expiring 31 July 2022, with a formal service delivery review under section 17A of the Local Government Act 2002 completed by 31 March 2022.

Cr Wilson/Cr Carter. Carried

## 13 Bulls Community Centre Project Status Report

Mr Benadie presented the tabled report to the Committee, providing the following updates:

- Intention is to provide a clear, understandable, one page document.
- Internal construction is due to be completed 28 July 2020.
- The carpark and exterior aluminium frame will not be completed by this date, though this will not delay the building fit out and opening date.

It was discussed that with the impending opening of the Bulls Community Centre, the Committee requested the Elected Members be involved in the process and suggested Local MPs, Ngati Parewahawaha, Nga Wairiki Ngati Apa, Bulls and Clifton Schools, the Airforce band and the Ohakea Cultural group be included. (The timing won't allow Government Ministers to be included.)

The Committee noted that the report did not include the full total project costs- including land, construction, contractors, and requested an amended report be presented once available.

His Worship the Mayor suggested a policy be developed on new Council builds and to go to the Policy/Planning Committee.

Cr Ash left 11.04am-11.06am.

<b>Undertaking</b>	<b>Subject</b>
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Staff to provide a draft policy on new Council builds to the Policy/Planning Committee.

<b>Resolved minute number</b>	<b>20/AIN/028</b>	<b>File Ref</b>
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That the 'Bulls Community Centre Project Status Report', amended to include the total project costs, to the 9 July Assets/Infrastructure Committee meeting be received.

Cr Belsham/Cr Duncan. Carried

## 14 Community and Leisure Assets Project updates, June 2020

The report was taken as read.

His Worship the Mayor updated the Committee that he has been told that Taihape Memorial Park is moving to under the pavilion – which is incorrect. He also advised that a committee is to be formed under Heritage Taihape to retain the Taihape Grandstand, with a petition due to be circulated around the township in the next few weeks.

Ms Raukawa-Manuel questioned if there have been any updates on the Bulls Domain. His Worship the Mayor advised that a sub-committee is to be formed to lead any projects, however has been delayed due to COVID-19.

Cr Ash queried whether there were any updates on Wilson Park and if Council have any involvement.

Cr Wilson advised that he and His Worship the Mayor have both been talking with the Wilson Park community group. All parties understand the park is very damp and have had discussions with Mr Benadie on whether the park can be drained without costing thousands of dollars. Once this has been investigated, it will be reported back to the group, then updates to be provided in the Community and Leisure Assets report.

<b>Resolved minute number</b>	<b>20/AIN/029</b>	<b>File Ref</b>	<b>5-EX-3-4</b>
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That the report 'Community and Leisure Assets Project updates, June 2020' to the Assets/Infrastructure Committee meeting on 9 July 2020 be received.

Cr Carter/Cr Lambert. Carried

**Resolved minute number**                      **20/AIN/030**                      **File Ref**

That staff investigate the drainage options of Wilson Park in Marton and report back to a subsequent Assets/Infrastructure Committee meeting.

Cr Wilson/Cr Duncan. Carried

**15 Late items**

Nil

**16 Future items for agenda**

Update on management of Hunterville Pool

Drainage options of Wilson Park, Marton

**17 Next meeting**

Thursday 6 August 2020, 9.30am

**18 Meeting closed**

11.46am

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 9 July 2020 – 1:00 p.m.

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**Present:**

- Cr Angus Gordon
- Cr Tracey Hiroa
- Cr Cath Ash
- Cr Nigel Belsham
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Richard Lambert
- Cr Waru Panapa
- Cr Dave Wilson
- His Worship the Mayor, Andy Watson
- Mr Chris Shenton (Te Roopu Ahi Kaa representative)

**In attendance:**

- Mr Peter Beggs, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Carol Gordon, Manager – Executive Office
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Ms Nardia Gower, Strategy and Community Planning Manager
- Mr George Forster, Policy Advisor
- Ms Bonnie Clayton, Governance Administrator

**Tabled Items:**

- Item 7** Chair's report
- Item 14** Appendix to Mokai Patea Services Quarterly Report
- Item 14** Project Marton Quarterly Report
- Item 15** 'Just up the Road'
- Item 15** Outcome from Business Survey for Marton Township Signs

## 1 Welcome

The Chair opened the meeting at 1.05pm

## 2 Public Forum

Nil

## 3 Apologies/Leave of Absence

Nil

Cr Dalgety, Cr Ash and the Chief Executive informed they may need to leave early due to other meeting commitments.

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. Three members (Cr Ash, Cr Duncan, and Cr Hiroa) have a potential conflict because of their association with one of the MoU partnering organisations.

## 5 Confirmation of order of business

There were no changes to the order of business.

## 6 Confirmation of minutes

**Resolved minute number** 20/PPL/026 **File Ref** 3-CT-13-2

That the Minutes of the 'Policy/Planning Committee' meeting held on 19 March 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor/Cr Duncan. Carried

## 7 Chair's Report

Cr Gordon took his tabled report as read and reflected on the past few months of changes that have happened with COVID-19, specifically requiring permission to hold meetings electronically. Cr Gordon queried what policies and bylaws are in place should a similar event happen in future.

Cr Belsham noted that due to the risks involved, this would be a discussion for the Audit/Risk Committee.

**Resolved minute number**                      **20/PPL/027**                      **File Ref**                      **3-CT-15-1**

That the tabled 'Chair's Report' to the Policy/Planning Committee meeting on 9 July 2020 be received.

Cr Gordon/Cr Belsham. Carried

## **8 Review of Parks Upgrades Partnership policy**

Mr Hodder presented the Review of Parks Upgrades Partnership policy to the Committee, noting options to consider in the review, such as costs to Council with ongoing maintenance to upgraded parks.

His Worship the Mayor suggested including the option of holding the Parks Upgrade Partnership policy at set times within the year, similar to Councils grants schemes rounds.

Committee members are to provide feedback to Mr Hodder to report back to the Assets/Infrastructure Committee.

**Undertaking**                      **Subject**

Staff to include the option of having rounds, similar to Councils current grants schemes, in the report on the Parks Upgrades Partnership policy, to be reported back to a subsequent Assets/Infrastructure Committee meeting.

**Resolved minute number**                      **20/PPL/028**                      **File Ref**

That the presentation of 'Review of Parks Upgrade Partnership policy' be received.

Cr Duncan/Cr Hiroa. Carried

## **9 Rates remission policy for incentivising residential development – clarification in terms of operational procedure**

Mr Hodder spoke to the memorandum.

**Resolved minute number**                      **20/PPL/029**                      **File Ref**                      **3-PY-1-18**

That the memorandum 'Rates remission policy for incentivising residential development – clarification in terms of operational procedure' to the 9 July 2020 Policy/Planning Committee meeting be received.

Cr Belsham/Cr Panapa. Carried

**Resolved minute number**                      **20/PPL/030**                      **File Ref**

That the Policy/Planning Committee approve as amended (“Section 4, final sentence - The remission available for new or relocated homes will apply after that year, if eligible.”) the proposed alternative wording of the Rates remission policy for incentivising residential development which preserves the intent of the policy and enables it to be wholly administered within the Council’s rating system.

His Worship the Mayor/Cr Hiroa. Carried

## 10 Council’s process for contracted Minor Works

Mr Forster took the memorandum as read and briefed Committee members on the background of the memorandum, specifically noting Minor work is the job, not the monetary value.

Committee members agreed that, due to health and safety risks, all contractors undertaking work on Council sites must be pre-approved, irrespective of the scale of work being undertaken.

**Resolved minute number**                      **20/PPL/031**                      **File Ref**                      **3-PY-1-7; 5-HR-8-4**

That the memorandum ‘Council’s process for [contracted] Minor Works’ to the 9 July 2020 Policy/Planning Committee be received.

Cr Wilson/Cr Hiroa. Carried

**Resolved minute number**                      **20/PPL/032**                      **File Ref**

That the Policy/Planning Committee endorses Council’s policy of requiring all contractors undertaking work on Council sites to be pre-approved under the Health & Safety at Work Act 2016, irrespective of the scale of the work being undertaken.

Cr Wilson/Cr Gordon. Carried

## 11 Sport Whanganui Event Sponsorship

The Committee noted the commentary in the agenda.

Through the Event Sponsorship Round 2 2019-2020, assessed on 15 April 2020, Sport Whanganui was granted \$1580.45 for the Rangitikei Tough Kid event. Subsequent to COVID-19 this event have not been able to obtain a business sponsor as done in previous years. As such, a business sponsor would cover the cost of timing bibs, timing chips and the timing team to a total budget of \$5365.70. In order to still hold the event Sport Whanganui plan to run the event without the timing component. However, this results in

Council being the primary sponsor and the funding more than 50% of eligible funds, as per the funding criteria.

The Committee agreed to fund the event, excluding the beverage costs and requested that Elected Members be advised of the event date.

**Undertaking**

**Subject**

Staff to email Elected Members the date of the Rangitikei Tough Kid event.

**Resolved minute number**

**20/PPL/033**

**File Ref**

That the Policy/Planning Committee agree to Sport Whanganui using the previously approved Event Sponsorship Grant of Round 2 of 2019/2020 worth \$1550.00 excluding the beverage costs, with consideration given to the new budget and lack of other sponsorship due to COVID-19 economic hardship.

Cr Belsham/Cr Dalgety. Carried

## 12 Legislation and Governance update - July 2020

Mr Hodder took his report as read, updating members that with changes to the Privacy Act – a workshop to review our systems will be required.

His Worship the Mayor advised the Potable Water briefing is 30 July 2020, with reporting to go to Council.

Cr Hiroa left 2.33pm-2.35pm.

**Resolved minute number**

**20/PPL/034**

**File Ref**

**3-OR-3-5**

That the report 'Legislation and Governance Update – July 2020' to the Policy/Planning Committee meeting on 9 July 2020 be received.

Cr Gordon/Mr Shenton. Carried

## 13 Update on Communications Strategy

Ms Gordon took her report as read, highlighting the following:

- No actions are included in the update, as a new strategy is being worked on and will be reported to the Committee when completed.
- Have commissioned the artist who designed the Hunterville township map to do key townships in the district and the goal is to have a district map in future. Business information will be revised annually.
- As at 9 July 2020, 322 residents have participated in the Annual Residents Survey.

**Resolved minute number**                      **20/PPL/035**                      **File Ref**                      **3-CT-15-1**

That the report 'Update on Communications Strategy' Policy/Planning Committee meeting on 9 July 2020 be received.

Cr Duncan/Cr Panapa. Carried

## **14 Quarterly Report from MoU Partner Organisations for February - April 2020**

Ms Gower took the memorandum and tabled documents as read. She highlighted that the deliverable for the previous quarter are different due to COVID-19 and the standing report will be built on each quarter (different colours), where reporting will be easily identified at the end of each year. She will reinstate regular joint meetings of all the co-ordinators.

The Committee queried the gender balance at the Taihape Lobby. Ms Gower explained that the Rangitikei Youth Council identified activities at both Lobbies are male centric and have taken on the feedback for a need for gender neutral activities.

His Worship the Mayor requested that Welcome Packs include a joint letter signed from both the Mayor and Chief Executive, including an introduction to the local ward councillors.

Councillor Ash, Councillor Duncan and Councillor Hiroa declared conflicts of interest and perceived conflicts.

### **Undertaking                      Subject**

Staff to liaise and organise a joint letter from the Mayor's Office, signed from both His Worship the Mayor and Chief Executive in Welcome Packs.

**Resolved minute number**                      **20/PPL/036**                      **File Ref**                      **4-EN-10-2**

That the memorandum 'Quarterly Report from MoU Partner Organisations for February - April 2020' to the 9 July 2020 meeting of the Policy Planning Committee be received.

Cr Belsham/Cr Dunn. Carried

Meeting adjourned 2.58pm-3.17pm.  
Cr Dunn left 3.17pm-3.17pm.  
His Worship the Mayor left 3.17pm-3.18pm.

## 15 Policy & Community Planning Project and Activity Report March – June 2020

Ms Gower took the report as read and provided the following updates:

- New fixed term staff members Candice Prideaux and Jen Britton have joined the Strategy and Community Planning team to assist with Economic Development.
- Along with 23 other Councils, Rangitikei District Council has been confirmed to receive further funding for Mahi Tahi for the next 12 months.
- The Shop Local video has seen over 100 shares in under 24 hours and 30 new members to the Facebook page.
- Promotional video “Just up the Road” presented to the Committee is to target local tourists from Manawatu and Wellington to explore the Rangitikei.
- Marton businesses have been surveyed in regards to icons for the Marton Town Signage, this will be reported to Council along with recommendations.

<b>Resolved minute number</b>	<b>20/PPL/037</b>	<b>File Ref</b>	<b>1-CO-4-8</b>
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That the ‘Policy & Community Planning Project and Activity Report March – June 2020’ to the Policy/Planning Committee on 9 July 2020 be received.

Cr Ash/Cr Belsham. Carried

## 16 Activity Management

Ms Gower took the report as read.

His Worship the Mayor noted he is often contacted regarding cats that have been dumped rurally and what can Council do to assist.

Mr Cullis advised that Council has no powers to euthanise cats, as well as no powers to impound / hold on to a cat.

It was noted that Environmental and Regulatory Service report incorrectly refers to the trial period of 4 weeks to euthanise cats, this should be desexing (for which there was no uptake)

Cr Dalgety left 3.49pm.

Cr Ash left 3.54pm.

<b>Undertaking</b>	<b>Subject</b>
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Staff to amend the Environmental and Regulatory Services report to state “Trial period of four weeks (up to \$1,600) covering the full cost of desexing cats trapped in Council traps”

**Resolved minute number**

**20/PPL/038**

**File Ref**

**5-EX-3-2**

That the report 'Activity Management' to the 9 July 2020 Policy/Planning Committee be received.

Cr Ash/Cr Panapa. Carried

## **17 Late items**

Nil

## **18 Future items for the agenda**

Effectiveness of the Traffic and Parking By-law

## **19 Next meeting**

Thursday 6 August 2020, 1.00pm

Cr Hiroa advised the Committee of her absence for the August meeting.

## **20 Meeting closed**

4.05pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Rangitikei District Council

## Huntermville Community Committee Meeting

Minutes – Monday 13 July 2020 – 6:30 p.m.

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**Present:** Karen Kennedy  
Mariata Couch  
Kelsey Smith  
Lynette Thompson  
Sandra Carroll  
Cr Fi Dalgety  
Cr Richard Lambert  
His Worship the Mayor

**Also present:** George Forster, Policy Advisor

Unconfirmed

## 1 Welcome

The meeting started at 6.30pm. The chair welcomed everyone to the meeting.

## 2 Public Forum

Nil

## 3 Apologies

That the apology from Jane Watson be received.

## 4 Member's conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Conflicts of interest were declared by:

- Ms Smith for items 15 and 20 (Hunterville Bulletin)
- Ms Carroll for item 15

## 5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- St Johns Ambulance Site

be dealt with as a late item at this meeting.

There were no other changes to the order of business.

## 6 Confirmation of minutes

**Resolved minute number**

**20/HCC/06**

**File Ref**

**3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 10 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Thompson/Ms Carroll. Carried

## 7 Chair's Report

There was no Chair's report.

## 8 Council decisions on recommendations from the Committee

The Committee discussed the two options in attachment two.

**Resolved minute number**                      **20/HCC/07**                      **File Ref**

That the second design in attachment two with the following amendments be used as the signage for the Hunterville Domain/Fitness Track,

- The title be “Hunterville Domain/Fitness Track”
- “1.5hr/2.5km (loop)” be removed with walking symbol to remain
- A fifth bullet point be added stating “We are proud of this facility – Enjoy”

Ms Kennedy/Ms Thompson. Carried

## 9 Council responses to queries raised at previous meeting

The Committee noted the commentary in the agenda.

### Plunket toilets

Ms Kennedy asked the Committee what their preferred colour scheme for the toilets.

The Committee agreed that the colour scheme should remain the same but needs to be tidied up.

Ms Thompson suggested that this could be an opportunity for a creative mural on the side of the toilets.

**Undertaking**                      **Subject**

Council staff to investigate the timeframe for painting the Hunterville Plunket toilets and report back to Ms Carroll.

**Undertaking**                      **Subject**

Cr Dalgety to contact Wharekoa about agreement to repaint the building in similar colours.

### Stray Cats and unwanted cats

Ms Thompson – Haven’t been seeing as many

Ms Smith – Still seeing them around

## 10 Intermediaries

The Mayor spoke to the item about what it would mean for the Chair undertaking this and the background behind it.

**Resolved minute number**                      **20/HCC/008**                      **File Ref**

That, the Chair of Hunterville Community Committee does not agree to be an Intermediary on behalf of Rangitikei District Council and the community they service.

Ms Dalgety/Ms Couch. Carried

## 11 Fitness Track Update

Discussed in item 8.

## 12 Community Information Board

Ms Kennedy

- Posted to the You know you're from Hunterville Facebook page for feedback on the Community Information Board.
- To discuss with Shemozzle Committee on helping with the Information Board.
- Need quotes for the build and installation of the Information Board

## 13 Old Fire Station site

Ms Kennedy

- The area needs to be paved and there needs to be ongoing spraying to keep it tidy.

Ms Couch

- It's by the play centre so graveling it wouldn't be great as people can't use that would be better if it could be grassed and some planter boxes put in.

**Undertaking**                                      **Subject**

Cr Dalgety is to complete an RFS for the paving at the old fire station site in Hunterville, to be made safe and for the area to be sprayed.

**Undertaking**                                      **Subject**

Staff to find out what Councils' plan is for the Old Fire Station site in Hunterville. If no plan the Committee would propose it be turned into a green space.

## 14 Letter to the Committee

Council staff are unaware of any requests nor have any plans to remove trees in Bruce Street, Hunterville at this time.

The Committee noted that this has not been discussed at the Hunterville Committee meeting.

Ms Couch commented that this has not been discussed at destination Hunterville either.

**Resolved minute number**                      **20/HCC/008**                      **File Ref**

That the letter from Barbara Collinson dated 25 February 2020 to the Hunterville Community Committee meeting 13 July 2020, regarding the removal of trees in Bruce Street, Hunterville be received.

Ms Kennedy/Ms Couch. Carried

## 15 Placement of War Animal Memorial Plaque in Hunterville

Ms Kennedy commented that she wasn't sure why this had come to the Committee but was in support of the plaque.

Ms Thompson spoke to the item and believed it should be with the dog.

**Resolved minute number**                      **20/HCC/009**                      **File Ref**

That the Hunterville Community Committee agree the War Animal Memorial Plaque be placed in the vicinity of the Hunterville Huntaway statue and fully endorse the RSA to carry this work out.

Ms Kennedy/Ms Couch. Carried

## 16 Mayoral Update

His Worship the Mayor took the report as read and briefly spoke to it. He informed the Committee of the upcoming Long Term Plan and this being the opportunity for the Committee to push to get funding for projects in Hunterville.

Ms Kennedy informed the Committee that there was a rural social gathering at the golf course coming up.

**Resolved minute number**                      **20/HCC/010**                      **File Ref**

That the 'Mayoral Update' to the 13 July 2020 meeting of the Hunterville Community Committee be received.

MS Kennedy/Ms Thompson

## 17 Rangitikei Youth Development Update July 2020

His Worship the Mayor informed the Committee that the Youth Committee recently had their first meeting.

Ms Kennedy asked how many youth had taken up the opportunity for youth in employment with organisations.

His Worship the Mayor informed the Committee there hadn't been a great uptake so something is being worked through with Ngati Apa now.

<b>Resolved minute number</b>	<b>20/HCC/011</b>	<b>File Ref</b>
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That the memorandum 'Rangitikei Youth Development Update July 2020' to the 13 July 2020 Hunterville Community Committee meeting be received.

Ms Carroll/Ms Kennedy

## 18 Placemaking

Ms Kennedy – Dean McManaway used to do this. Who does it fall to now?

His Worship the Mayor – This falls to the Committee now

Ms Kennedy – This would be such things as the green space at the old fire station site

<b>Undertaking</b>	<b>Subject</b>
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Council staff to provide how much the funding is up to and what are the guidelines for applying.

## 19 Small projects Grant Scheme update – July 2020

Ms Kennedy – This would cover such things as the Information Board, community chairs, green space, hanging baskets etc.

Ms Carroll – Does the payment for Jason for the community chairs come from this. He is owed approximately \$950.00 with the recommendation approved roughly 18 months ago.

<b>Resolved minute number</b>	<b>20/HCC/012</b>	<b>File Ref</b>	<b>3-CC-1-2</b>
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That the memorandum 'Small Projects Grant Scheme Update - July 2020' to the 13 July 2020 Hunterville Community Committee be received.

Ms Kennedy/Cr Lambert. Carried

<b>Undertaking</b>	<b>Subject</b>
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Staff to investigate where the payment to Jason for the work on the Hunterville community chairs has got to.

## 20 Community Grants

Ms Kennedy – There has been a request from the Hunterville Bulletin for a donation that would go towards costs.

The Committee will address a letter to the Mayor and Councillors to consider a grant for the Hunterville Bulletin.

<b>Resolved minute number</b>	<b>20/HCC/013</b>	<b>File Ref</b>
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The Committee notes Council provide funding to organisations such as Project Marton and requests that Council provide funding to the Hunterville Bulletin for reasonable costs to be administered by the Committee on an ongoing yearly basis.

Ms Kennedy/Ms Thompson. Carried

<b>Undertaking</b>	<b>Subject</b>
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Ms Kennedy to write a letter to Council requesting funding for the Hunterville Bulletin.

## 21 Late Items

As accepted in item 5.

### St Johns Ambulance Site

Ms Couch – Being a service does it fit under the Small Grants Scheme.

Ms Kennedy – This would be outside the scope of the Small Grants Scheme. The Café has a donation box to go towards the new build/site

His Worship the Mayor – This could be an opportunity to put an application to lotteries.

### Update from Cr Dalgety

Cr Dalgety took the opportunity to update the Committee on discussions going on at the St Johns Anglican Church, pool numbers had been down due to COVID-19 and that the pool changing rooms are going to get an upgrade.

**Undertaking**

**Subject**

St Johns Ambulance Site to be an item on the next Hunterville Community Committee meeting agenda.

**22 Next meeting**

Monday 14 September 2020, 6.30pm.

**23 Future Meeting dates for 2020**

Monday 9 November 2020, at 6.30pm.

**24 Meeting Closed**

The meeting closed at 8.00 pm.

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed



# Rangitikei District Council

## Ratāna Community Board Meeting

Minutes – Tuesday 14 July 2020 – 6:30 p.m.

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**Present:** Mr Charlie Mete (Chair)  
Mr Jamie Nepia  
Mr Lequan Meihana  
Mr Charlie Rourangi  
Cr Brian Carter  
Cr Jane Dunn

**In attendance:** Cr Waru Panapa (for His Worship the Mayor, Andy Watson)  
Ms Grace Tairao  
Mr Michael Hodder, Community & Regulatory Services Group Manager

Unconfirmed

## 1 Whakamoemiti

Jamie Nepia provided the Whakamoemiti.

## 2 Public Forum

None

## 3 Apologies

The Board accepted apologies of absence from Ms Soraya Peke-Mason, His Worship the Mayor Andy Watson and Chief Executive Peter Beggs.

## 4 Members' Conflict of Interest

Board members noted their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

There was no change to the Order of Business.

The Chair accepted as late items the locking of the gates to the urupā and promotion of the Government's rates rebate scheme.

## 6 Confirmation of Minutes

The minutes from 11 February 2020 were tabled at the meeting.

**Resolved minute number: 20/RCB/034**

That the minutes of the Rātana Community Board meeting held on 11 February 2020 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

## 7 Chair's report

Charlie Mete provided a verbal report:

- He acknowledged those many people who had provided essential services to the Ratana community during the Covid-19 lockdown – including spiritual welfare.
- The Ratana playground group has been active, with useful discussions with Lucy Skou of the Marton Development Group (working on a substantial upgrade of the playground beside Marton Memorial Hall).
- Ratana Rugby Club was fielding a team this year. The club had been a massive part of the Ratana community and would be celebrating its centenary in 2024.

**Resolved minute number: 20/RCB/035**

That the verbal 'Chair's report' to the 14 July 2020 meeting of the Rātana Community Board be received.

Cr Carter / Mr Rourangi. Carried

**8 Council decisions on recommendations from the Board**

There were no recommendations made to Council at the previous meeting.

**9 Council responses to queries raised at previous meeting**

There were no queries made to Council at the last meeting.

**10 Update from Te Roopu Ahi Kaa**

Soraya Peke-Mason had attended the Te Rōpu Ahi Kā meeting on 7 July 2020 but was unable to attend the Board's meeting. Lequan Meihana provided a verbal update.

- Blair Jamieson from the Ministry for Primary Industries provided a presentation on Maori Agribusiness.
- Nga Puna Rau O Rangitikei made a request for its one billion tree programme.
- The Maori Responsiveness Framework was discussed, and a further workshop on this topic was held on 13 July 2020.
- The Youth Council was participating in this year's Festival for the Future- a virtual event because of Covid-19.

**Resolved minute number: 20/RCB/036**

That the verbal 'update on Te Roopu Ahi Kaa' Komiti meeting on 7 July 2020 be received.

**11 Council's delegations to the Rātana Community Board**

The Board noted the commentary in the agenda. Members would consider what changes might be recommended for discussion at the next meeting.

**Resolved minute number: 20/RCB/037**

That the current delegations to the Rātana Community Board be received (and further considered at the Board's meeting on 8 September 2020).

Mr Rourangi / Cr Carter. Carried

**12 Intermediaries**

The Board noted the commentary in the agenda.

The proposed intermediary role was not a mediator; it was to offer a second opinion. This was important as people within a particular community typically knew one another and could be close neighbours. Charlie Mete considered he was already undertaking such a role

**Resolved minute number: 20/RCB/038**

That, the Chair of Rātana Community Board agrees to be an Intermediary on behalf of Council and the community they service.

### **13 Proposed Online Community Radio for Morehu**

Lequan Meihana outlined the results of his discussions with Noel Edmonds, based at Matakana Island, Tauranga, who had offered to set up 100 online community radio stations throughout New Zealand. This provided an opportunity to reach out to the Morehu (who had been invited to send in 30 second recordings) and to engage with young people.

The online community radio would be associated with a Facebook page and website.

While currently administered by Noel at Matakana Island, the radio station would eventually be transferred to Ratana with the relevant equipment. A contract had been signed.

The date for the station to go live had yet to be fixed.

Lequan had briefed both the Ratana Communal Board of Trustees and the Reserves Trust.

### **14 Update on Rātana playground project**

The Board noted the commentary in the agenda. Josephine Renata had been unable to attend the meeting to give an update on the project.

#### **Undertaking**

Michael Hodder to ask Murray Phillips to meet Charlie Mete and Lequan Meihana at the Ratana playground site to progress the tidying up of the area, identification of what equipment could be repaired, and the removal of the broken irreparable equipment,

### **15 Update on the proposed MoU between Council and the Rātana Communal Board of Trustees**

There was a meeting to progress this on 21 March 2020.

The Board was informed that further discussion with the Council was on hold until some matters had been resolved between the Ratana Communal Board of Trustees and the Reserves Trust.

## 16 Update on wastewater treatment plant (and meeting of reference advisory group)

The Board noted the commentary in the agenda. They understood that, although the Ministry for the Environment has agreed in principle to funding being made available for a long-term lease rather than outright purchase of land to receive wastewater from the Ratana treatment plant this had yet to be cleared by Horizons.

### Undertaking

Michael Hodder to check the current status of the negotiations for land to receive wastewater from the Ratana wastewater treatment plant.

## 17 Mayoral Update

The Board asked how the average rate increase for 2020/21 played out at Ratana.

### Undertaking

Michael Hodder to circulate the relevant page from the adopted 2020/21 Annual Plan which showed the rate increase on properties at Ratana.

**Resolved minute number: 20/RCB/039**

That the 'Mayoral Update' to the 14 July 2020 meeting of the Rātana Community Board be received.

## 18 Rangitikei Youth Development Update July 2020

Lequan Meihana asked all members of the Board to promote the Rangitikei Youth Awards (just opened) within the community so that there were nomination of Ratana youth.

**Resolved minute number 20/RCB/040**

That the memorandum 'Rangitikei Youth Development Update July 2020' to the 14 July 2020 Rātana Community Board meeting be received.

Mr Nepia / Mr Rourangi. Carried

## 19 Placemaking

Cr Jane Dunn explained how the concept of placemaking worked at Bulls. Applications would proceed through the Board to the Council's Chief Executive. The Board saw there could be potential at Ratana.

## 20 Community Grants

The Board noted the commentary in the agenda. A market day at Ratana would be eligible for consideration in the Events Sponsorship Scheme.

## 21 Cemetery register alignment

Lequan Meihana noted corrections to the commentary in the agenda.

Council's records show two new burials, KARAITIANA Tahupotiki Werahiko Hohepa Paneere, row 13, interred in plot 283, on 25 March 2020 and MEAD Kenneth, row 6, interred in plot 152, on 14 April 2020.

The LIDAR scanning had not yet been done because of the Covid-19 response alerts. The Board confirmed that the scanning was to be over both the cemetery and urupa.

### Undertaking

Michael Hodder to confirm with Alicia Hansen (Parks Administration Officer) that the LIDAR scanning over the cemeteries at Ratana would be completed.

## 22 Late Items

### Community housing

The Board noted the report from Gaylene Prince on the condition of the community housing at Ratana – in particular the comments about intended painting.

**Resolved minute number**            **20/RCB/041**

That the Ratana Community Housing Condition Report be received.

Cr Carter / Mr Meihana. Carried

### Rates rebate

Board members were willing to approach individuals within the Paa to ensure they were aware of the availability of the rates rebate and to help them complete the application.

### Undertaking

Michael Hodder to provide the details of the Internal Affairs rates rebate scheme to each Board member.

### Maintenance of urupā

Council's contract with the Ratana Communal Board of Trustees for various services around the Paa included the cemetery but not the urupa. Since this contract was currently being renegotiated for a further two years, there was an opportunity to see whether it could be extended to include the urupā. (Clarification on the public toilets was also needed.)

### Undertaking

Michael Hodder to liaise with Murray Phillips and Lequan Meihana over a revised scope for the Council's contract with the Ratana Communal Board of Trustees for services within the Paa.

## **23 Future Items for the Agenda**

Locking of the gate by the road entrance to the urupa – this was intended to be the subject of a community hui before the Board’s next meeting

## **24 Next meeting**

Tuesday 8 September 2020, 6.30pm

## **25 Future Meeting dates for 2020**

Tuesday 10 November at 6.30 pm

The sequence of meetings for 2021 would follow the usual pattern, i.e. the first meeting would be in February.

## **26 Whakamoemiti/Meeting Closed**

Jamie Nepia provided the Whakamoemiti.

8.00 pm

Confirmed/Chair: \_\_\_\_\_

Date: