

COUNCIL MEETING

ORDER PAPER

THURSDAY, 27 August 2020, 1.00 pm

**COUNCIL CHAMBER, Rangitīkei DISTRICT COUNCIL
46 HIGH STREET, MARTON**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Telephone: 06 327-0099

Facsimile: 06 327-6970

Chair - His Worship the Mayor, Andy Watson

Deputy Chair – Councillor Nigel Belsham

Membership

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.





Rangitikei District Council

Council Meeting

Agenda – Thursday 27 August 2020 – 1:00 pm

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Public excluded minutes are provided separately to Elected Members

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

Margaret Kouvelis and James Stewart will present to Council on the Ford Ranger NZ Rural Games.

Helen Scully of the Bulls & District Community Trust and Tyrone Barker of the Bulls Community Committee are to present the final design of the Bulls entrance sign to Council.

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,.....be dealt with as late items at this meeting.

6 Confirmation of minutes

The minutes from Council's meeting on 30 July 2020 are attached.

Recommendations:

That the minutes (and public excluded) minutes of Council's meeting held on 30 July 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendations:

That the 'Mayor's report and schedule' to the 27 August 2020 Council meeting be received.

8 Rural and Provincial Sector Meeting

The report from Cr Duncan is attached. The report from Cr Dalgety (who also attended this sector meeting) will be tabled at the meeting and circulated electronically beforehand.

Recommendation:

That the report 'Rural and Provincial Sector Meeting' to the 27 August 2020 Council meeting be received.

9 Rangitikei River enhancement – Shovel-ready application

Horizons River Management Group Manager Ramon Strong will provide a verbal overview of the management strategy being developed for the Rangitikei River Scheme and the associated shovel ready application for the reach below the Bulls Bridge.

10 Long Term Plan 2021-31 Update

A report is attached.

File ref: 1-LTP-5-5

Recommendation:

That the report 'Long Term Plan 2021-31 Update' to Council's meeting on 27 August 2020 be received.

11 Mangaweka Bridge Replacement: Tender Award

A report is attached.

File ref: C1063

Recommendations:

- 1 That the report 'Mangaweka Bridge Replacement: Tender Award' to the 27 August 2020 Council meeting be received.
- 2 That the Council awards Contract MP1068-3 Mangaweka Bridge Replacement to Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd. for the sum of Seven Million, and Nine Hundred Thousand Dollars (excl GST).
- 3 That the Council notes that this amount includes a 16% contingency, which can be utilised only upon the Engineer's approval.
- 4 That the Council notes the cost of construction will be shared equally between the Manawatu and Rangitikei District Councils.

12 Three Waters Reform Programme (MoU) – proposed projects for use of stimulus funding

An update on developing a schedule of projects will be provided to the meeting.

13 Rangitikei District Mayoral Relief Trust Fund

A revised Trust Deed is attached.

File ref: 1-ER-2-5

The Trust Deed approved by Council at its meeting on 30 April 2020 was targeted to recovery from the disruptions caused by COVID-19 and the alert responses set by the Government. However, potential funders have indicated that this focus limits their ability to contribute. The amendments proposed address that issue. The Trust will still be able to address recovery from COVID-19 but in addition to address other events which have disrupted lives and livelihoods, such as the recent droughts.

Recommendations:

- 1 That the revised 'Rangitikei District Mayoral Relief Trust Fund' to the 27 August 2020 Council meeting be received.
- 2 That Council adopts the revised Rangitikei Mayoral relief Fund Trust Deed to allow assistance with any disruptive event, including (but not confined to) COVID-19.

14 Costings to incorporate a changing room at Bulls Community Centre – update

An update will be provided at the meeting.

15 New facilities on Taihape Memorial Park

A Notice of Motion signed by four Councillors is attached.

Recommendations:

- 1 That the Notice of Motion to Council's meeting on 27 August 2020 to revoke Council's decision on the Taihape Amenities Build on Council's preferred tennis court site (20/RDC/040 of 27 February 2020) be received.
- 2 That the Chief Executive prepare a report on the proposed revoking of Council decision on the Taihape Amenities Build on Council's preferred tennis court site (20/RDC/040 of 27 February 2020) and upgrading the amenities in the grandstand as an alternative, to include a comparison of the facilities envisaged being built at each location and the estimated costs of these.

A statement to the Mayor and Councillors signed by voting members of the Taihape Community Board supporting the view from the Taihape Heritage Trust on the Taihape Memorial Park grandstand, along with a letter from Taihape Community Development Trust is attached.

Recommendations:

- 1 That the statement to the Mayor and Councillors signed by voting members of the Taihape Community Board supporting the view from the Taihape Heritage Trust on the Taihape Memorial Park grandstand be received.
- 2 That the letter from Les Clarke, the Chair of the Taihape Community Development Trust be received.

16 Taihape Squash – Deed of Lease Variation Request

A report is attached.

File ref: 6-RF-1-12

Recommendations:

- 1 That the report 'Taihape Squash – Deed of Lease Variation Request' to the 27 August 2020 Council meeting is received.
- 2 That Council support a variation to the Taihape Squash Club Deed of Lease for an area of approximately 280m2 for the purpose of additional squash courts.
- 3 That a report be provided to Council at its August 2021 meeting on progress with examining options to house the Parks team's equipment and chemicals on a long-term basis.

17 Utiku & Old Boys Rugby Football Club Inc.

A letter from Utiku & Old Boys Rugby Football Club Inc. is attached.

18 Administrative Matters – August 2020

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative Matters – August 2020' to the 27 August 2020 Council meeting be received.
- 2 That having regard to the recommendation from Te Rōpu Ahi Kā (at its extraordinary meeting on 18 August 2020) and from the Audit/Risk Committee (at its extraordinary meeting on 20 August 2020), Council resolves to
 - a. advocate that future decisions on water reform include adequate time for Te Rōpu Ahi Kā members to engage with their people/whanau;

- b. note Te Roopu Ahi Kaa's concern for the long term implications of iwi relationship with a future large entity that is unknown at this stage;
 - c. consider that some of the \$4.82m offered to Council by signing the Memorandum of Understanding be assigned for the investigation and assessment of District marae drinking water and wastewater; and
 - d. consider supporting an application for funding from the Government's \$30m marae and papakainga sub fund.
- 3 That having regard to the recommendation from the Audit/Risk Committee at its extraordinary meeting on 20 August 2020, Council resolves to request the other territorial authorities in the Horizons region to
 - a. agree to the investigation and assessment of marae and papakainga drinking water and wastewater on a regional basis, using some of the stimulus funding allocated on a regional basis and
 - b. consider supporting an application for regional funding from the Government's \$ 30 million marae and papakainga sub fund.
- 4 That regarding the funding request from the Scotts Ferry Community Committee, Council

EITHER

refers the application to the Bulls Community Committee for consideration at its next meeting on 15 September 2020

OR

approves a grant of \$950 for the purchase of a replacement defibrillator battery and to assist with costs for skips bins for the beach clean-up.

19 Top Ten Projects – status, August 2020

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top Ten Projects – status, August 2020' to the 27 August 2020 Council meeting be received.

20 Minutes and recommendations from Committees

The minutes are attached.

Recommendations:

- 1 That the following minutes be received:

- Hunterville Rural Water Scheme, 6 July 2020 – *to be tabled if available*
 - Te Roopu Ahi Kaa Komiti, 7 July 2020
 - Rangitikei Youth Council, 21 July 2020
 - Bulls Community Committee, 21 July 2020 – *to be tabled if available*
 - Finance Performance Committee, 30 July 2020
 - Audit Risk Committee, 31 July 2020
 - Assets Infrastructure Committee, 6 August 2020
 - Policy Planning Committee, 6 August 2020
 - Te Roopu Ahi Kaa Komiti, 18 August 2020
 - Rangitikei Youth Council, 18 August 2020 – *to be tabled if available*
 - Audit Risk Committee, 20 August 2020
- 2 That the following recommendations from the Te Roopu Ahi Kaa komiti meeting held on 18 August 2020:

20/IWI/019

That Te Rōpu Ahi Kā recommends that the Council signs the Memorandum of Understanding for the first stage of the Government's reform programme for the three waters.

- 3 That the following recommendations from the Audit Risk Committee meeting held on 20 August 2020:

20/ARK/013

That, in terms of the delegation made by Council at its meeting on 30 July 2020 (20/RDC/255), the Audit/Risk Committee resolves that His Worship the Mayor and the Chief Executive sign the Memorandum of Understanding, on behalf of the Rangitikei District Council, for the first stage of the Government's Three Waters Services Reform.

20/ARK/014

That having regard to the recommendations from the 18 August 2020 meeting of Te Roopu Ahi Kaa, the Audit/Risk Committee recommends to Council to –

- a. advocate that future decisions on water reform include adequate time for Te Roopu Ahi Kaa members to engage with their people/whanau;
- b. note Te Roopu Ahi Kaa's concern for the long term implications of iwi relationship with a future large entity that is unknown at this stage;
- c. consider that some of the \$4.82m offered to Council by signing the Memorandum of Understanding be assigned for the investigation and assessment of District marae drinking water and wastewater; and
- d. consider supporting an application for funding from the Government's \$30m marae and papakainga sub fund.

20/ARK/015

That the Audit/Risk Committee recommends that Council request the other territorial authorities in the Horizons region to agree to the investigation and assessment of marae and papakainga drinking water and wastewater on a regional basis, using some of the stimulus funding allocated on a regional basis and consider supporting an application for regional funding from the Government's \$ 30 million marae and papakainga sub fund.

21 Late items

As agreed at Item 5.

22 Public excluded**Recommendation:**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Rates remission
2. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Rates remission	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

23 Open Meeting

24 Next Meeting

Thursday 24 September 2020, 1.00pm

25 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes – Thursday 30 July 2020 – 1:00 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Brian Carter
Cr Fiona Dalgety
Cr Gill Duncan
Cr Jane Dunn
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson

In attendance: Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Arno Benadie, Principal Advisor – Infrastructure
Ms Jo Devine, Group Manager – Finance and Business Support
Ms Carol Gordon, Manager – Executive Team
Mr Johan Cullis, Environmental Services Team Leader
Ms Nardia Gower, Strategy and Community Planning Manager
Mr George Forster – Policy Advisor
Ms Bonnie Clayton, Governance Administrator

Tabled Documents: **Item 2** – Liz Rayner, Don't reinvent the wheel
Item 2 – Peter Kipling-Arthur and Geoff Duncan on behalf of Taihape Heritage Trust
Item 2 – Steve Carey, COVID-19 From Response and Recovery to the 'Next Normal'
Item 12 – Papakai Pump Station

1 Welcome

His Worship the Mayor opened the meeting at 1.02pm.

2 Public Forum

Liz Rayner

Liz Rayner, local business owner and member of many community groups presented a PowerPoint to Council on the Marton Town Signage.

She noted that consultation had stopped with other community groups and a decision was then made by the Marton Community Committee to settle on the barley image.

Ms Rayner requested further consultation be undertaken and suggested, due to the lack of a township image, using a wheel, as previous Marton Town signs have used – noting that the wheel could be used as a base with the barley image on top.

Due to technical issues the meeting was briefly adjourned 1.15pm-1.15pm.

Taihape Heritage Trust

Peter Kipling-Arthur and Geoff Duncan on behalf of the Taihape Heritage Trust presented to Council their community petition of 648 signatures to consider building the new ablution blocks under the grandstand as part of restoring the building and not on the currently proposed site at Court 4.

They noted that the grandstand was built after the First World War to enhance the War Memorial Park; the grandstand is one of the few large historic wooden buildings of its type remaining in New Zealand.

His Worship the Mayor advised Elected Members of the process around steps moving forward, noting a decision and further discussion can be had in item 9.

Steve Carey

Steve Carey, Integrated Community Impact Strategist with the Whanganui District Health Board presented a PowerPoint on COVID-19, From Response and Recovery to the 'Next Normal'.

He has been liaising with His Worship the Mayor and Council's Chief Executive and engaging with community groups on transitioning into what the world will look like post Covid.

3 Apologies/Leave of Absence

Nil

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Councillor Duncan declared a conflict of interest, advising she is married to Mr Geoff Duncan who presented in Public Forum on behalf of the Taihape Heritage Trust and agenda item 9.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Request for additional space for users of the Bulls Community Centre

be dealt with as late items at this meeting.

Cr Hiroa left 1.56pm-1.58pm.

6 Confirmation of minutes

It was noted the spelling of Emily Rayner's name was incorrect, and that the previous minutes be amended to reflect the correct spelling.

Resolved minute number	20/RDC/252	File Ref
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That the minutes of Council's meeting held on 25 June 2020 as amended be taken as read and verified as an accurate and correct record of the meeting.

Cr Carter/Cr Belsham. Carried

7 Mayor's Report

His Worship the Mayor took his report as read and provided the following verbal updates:

- Attended the Mama Mia show in Taihape on 29 July, have written a congratulatory letter to the group.
- Congratulations to Marton Development Group for raising significant funds for the new playground, the Air Auction is still running and planks available to purchase.
- Welcome to Ms Soraya Peke-Mason (past Councillor) and congratulations on running for MP, her launch is 6pm, 31 July 2020 at the Friendship Club.

Resolved minute number	20/RDC/253	File Ref	3-EP-3-5
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That the 'Mayor's report and schedule' to the 30 July 2020 Council meeting be received.

His Worship the Mayor/Cr Dalgety. Carried

8 Rural and Provincial Sector Mayors Forum 5-6 March 2020

Councillor Dalgety took her report as read.

His Worship the Mayor noted that the report was written by Cr Dalgety, which is a requirement to report back when Councillors attend forums. He also noted that reports must not include personal opinions.

Cr Dalgety accepted the Mayor's comment and agreed that her report be amended to exclude opinion around another local authority's position.

Resolved minute number	20/RDC/254	File Ref
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That the report as amended 'Rural and Provincial Sector Mayors Forum 5-6 March 2020' to the 30 July 2020 Council meeting be received.

Cr Dalgety/Cr Duncan. Carried

9 Taihape Heritage Trust Petition

A deputation from the Taihape Heritage Trust spoke during Public Forum and presented a petition with 648 signatures on the Taihape Memorial Park Grandstand.

After discussion with staff, His Worship the Mayor advised Elected Members that a notice of motion must be made to the Chief Executive five days prior to a meeting to revoke a resolution.

His Worship the Mayor and Chief Executive advised Elected Members of the project for the new Amenities building in Taihape is within the Annual plan, is reported on via Top 10 Projects monthly and at times Administration Matters in regards to funding.

The project is currently at concept design with the architect, where Council have spent approximately \$12,000.

Councillors agreed to leave the item on the table and deal with any outstanding issues at the next Council meeting.

10 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2020

Mr Cullis took the report as read, providing the following highlights:

- There have been no cancellations of licences
- No concerns from the police
- Temporary licenses generally mean a new business owner but can continue to trade while the full license is being processed

Cr Belsham queried whether the report reflected the address of the business location or the address of the business owner. Mr Cullis advised he will follow up on this and any potential administration errors regarding addresses.

Undertaking**Subject**

Mr Cullis to check whether the Annual Report of the Alcohol and Regulatory Licensing refers to the business address or home address of the business owner and have any errors rectified.

Resolved minute number**20/RDC/255****File Ref**

That the 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2020' to the 30 July 2020 Council meeting be received.

Cr Wilson/Cr Carter. Carried

11 Positive Ageing Policy and Senior/Kaumātua Support

Ms Gower took the report as read, as previously presented to Council in March 2020.

She noted the current policy was issued in 2013, which is outdated and highlighted what updates could go into the Long Term Plan.

Resolved minute number**20/RDC/256****File Ref**

That the report 'Positive Ageing Policy and Senior/ Kaumātua Support' to the 30 July 2020 Council meeting be received.

Cr Ash/Cr Hiroa. Carried

Resolved minute number**20/RDC/257****File Ref**

That an assessment of the opportunities in the Council's Positive Ageing Strategy be provided to the Policy/Planning Committee by September 2020 so that further consideration is feasible within the development the 2021-31 Long Term Plan.

Cr Ash/Cr Gordon. Carried

12 Papakai Pump Station

Mr Benadie took the memorandum and tabled letter as read, with the following updates:

- The report is where Council currently stand with sentencing

- There has been a subsequent allegation of a further spill, staff acted promptly to attend the site. No comment has been received from Horizons to date.

We have short, medium and long term solutions on rectifying the issue, these include daily photographs of the site, weekly alarm, adding more storage and updating the electronics. The camera will be installed by 31 July and will be electronically accessed, rather than relying on staff on site each day – photos can be taken at the same time of day and then further pictures if required.

Resolved minute number **20/RDC/258** **File Ref** **6-WW-1-5**

That the memorandum 'Papakai Pump Station' to the 30 July 2020 Council meeting be received.

Cr Gordon/Cr Duncan. Carried

Resolved minute number **20/RDC/259** **File Ref**

That the tabled document on 'Papakai Pump Station' to the 30 July 2020 Council meeting be received.

Cr Duncan/Cr Gordon. Carried

13 Draft amendments to the Events Sponsorship Scheme criteria

Ms Gower took the memorandum as read and provided background on the memorandum, noting the proposed amendments would create further clarification for assessors and applicants.

There was no appetite from Elected Members to consider multi-year funding for events as part of the Long Term Plan process.

Resolved minute number **20/RDC/260** **File Ref** **3-GF-11**

That the memorandum 'Draft amendments to the Events Sponsorship Scheme criteria' to the 30 July Council meeting be received.

Cr Hiroa/Cr Lambert. Carried

Resolved minute number **20/RDC/261** **File Ref**

That Council approve the amendment for the Events Sponsorship Scheme criteria from 'Events solely run for commercial purposes' to 'Events solely run for commercial or fundraising purposes, to create better clarity for applicants and assessors.

Cr Belsham/Cr Gordon. Carried

Resolved minute number 20/RDC/262 File Ref

That Council approve the amendment for the Events Sponsorship Scheme criteria to include 'Equipment Hire' in the list of Costs Covered to create better clarity for applicants and assessors.

Cr Ash/Cr Duncan. Carried

Resolved minute number 20/RDC/263 File Ref

That Council does not agree to consider multi-year funding for events as part of the Long Term Plan process.

Cr Belsham/Cr Dunn. Carried

Meeting adjourned 3.00pm-3.17pm.

14 Administrative Matters – July 2020

Mr Beggs spoke to the report, highlighting the following:

- On Monday 3 August, Chief Executives and Mayors are to meet via Zoom on the proposed Memorandum of Understanding on 3 Waters.
- To attend the 3 Waters workshop in Palmerston North on 4 August, all Elected Members are welcome.
- Nothing formal has been reported back on the Provincial Growth Fund applications, however anticipate an update by 6 August 2020.
- Have received several letters in support of renaming Marton Park to Dick Hurn Park.

Resolved minute number 20/RDC/264 File Ref 5-EX-4

That the report 'Administrative Matters – July 2020' to the 30 July 2020 Council meeting be received.

Cr Ash/Cr Lambert. Carried

Resolved minute number 20/RDC/265 File Ref

That the Audit/Risk Committee be delegated, at its meeting on 31 July 2020, authority to commit the Council to signing the Memorandum of Understanding for the first stage of the Government's Three Waters Services Reform.

Cr Wilson/Cr Belsham. Carried

Resolved minute number 20/RDC/266 File Ref

That Council supports the recommendation from the National Council to endorse the proposal to reduce the tenure of the President to a maximum of two consecutive terms.

His Worship the Mayor/Cr Dalgety. Carried

Resolved minute number 20/RDC/267 File Ref

That, having regard for current work commitments and the need for the current Council to review the recommendations from the 2017 assessment, Council requests the Independent Assessment Board to defer Rangitikei District Council's participation in the CouncilMARK programme for twelve months, so that the assessment process occurs during August-October 2021.

His Worship the Mayor/Cr Dalgety. Carried

Resolved minute number 20/RDC/268 File Ref

That Council acknowledges it is obligated to remedy the incorrect siting of building improvements on legal road at 7 Poplar Grove, Bulls and authorises the Chief Executive to take whatever action is reasonably required to remedy this matter, delegating to the Chief Executive all powers and authorities required to complete the matter and requiring a progress report (including estimated costs) at the September 2020 meeting of Council.

Cr Dunn/Cr Wilson. Carried

Resolved minute number 20/RDC/269 File Ref

That the Chief Executive be authorised to negotiate with the landowners of 7 Blennerville Close for the sale of such area of legal road fronting their property as is appropriate for their proposed subdivision, having regard to and providing for the following:

- a. the Purchasers to meet all costs for stopping of the road and fair purchase price at not less than a pro rata calculation per square metre against the adjoining land value;
- b. Council's Principal Advisor Infrastructure to certify the proposed road stop will not affect traffic movement in Blennerville Close;
- c. Council's Planner to certify there are no barriers to the proposal in terms of the Rangitikei District Plan;

- d. the Chief Executive being authorised to execute all documents required to give effect to the proposed actions; and
- e. noting that the anticipated price is not lower than the rateable value of the land (pro rata) and thus within the scope of the Treasury Management Policy

Cr Wilson/Cr Belsham. Carried

Resolved minute number **20/RDC/270** **File Ref**

That Council retains the Building Line Restriction at 76 Tutaenui Road, Marton, noting that it was placed to enable access into the adjoining 74 Tutaenui Road and is essential for subdivision of that property having access from Tutaenui Road.

His Worship the Mayor/Cr Gordon. Carried

Resolved minute number **20/RDC/271** **File Ref**

That the Giblin Group be engaged to secure external funding for the new Taihape Memorial Park facilities.

His Worship the Mayor/Cr Gordon. Carried

Resolved minute number **20/RDC/272** **File Ref**

That the Giblin Group be engaged to secure external funding for the new Taihape Memorial Park facilities.

Cr Belsham/Cr Wilson. Carried

Resolved minute number **20/RDC/273** **File Ref**

That Council approves additional funding of \$300 (from the District Promotion budget) for the production of the Hunterville Bulletin.

Cr Ash/Cr Lambert. Carried

Resolved minute number **20/RDC/274** **File Ref**

That a refund of \$4,475.34 be made to the owner of 96 Tutaenui Road, Marton on account of a leak at the toby caused by incorrect PVC fittings.

His Worship the Mayor/Cr Ash. Carried

Resolved minute number **20/RDC/275** **File Ref**

That a refund of \$474.70 is made to the owner of 2 Murimutu Road, Hunterville on account of a leak at the toby.

His Worship the Mayor/Cr Ash. Carried

Resolved minute number **20/RDC/276** **File Ref**

That Council engages with the Marton community (through its various channels as well as through the Marton Community Committee) on the proposed renaming of Marton Park to 'Dick Hurn Park' in recognition of what the late Mr Dick Hurn achieved for rugby (and other activities), not only in Marton but also the greater Rangitikei area, as well as the Whanganui region.

Cr Belsham/His Worship the Mayor. Carried

15 Top Ten Projects – status, July 2020

Mr Benadie took the memorandum as read, updating Elected Members on the following:

- Marton Dam Spillway project is complete, it is anticipated that the Dams will be open to the public in October.
- Council will receive monthly updates on the Putorino Landfill now that the Dam Spillway is complete.
- Ms Gordon has approached someone for engagement purposes of the Marton Administration Building, as there are many projects on the go, they will try to combine the engagement with other projects and will come back to Council to consider through the Long Term Plan.

Councillor Gordon queried the earthquake status of the Taihape Squash Club building. Mr Cullis advised he would follow this up and report back.

Undertaking **Subject**

Mr Cullis to investigate whether the Taihape Squash Club building is on the earthquake prone building list.

Resolved minute number	20/RDC/277	File Ref	5-EX-4
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That the memorandum 'Top Ten Projects – status, July 2020' to the 30 July 2020 Council meeting be received.

Cr Hiroa/Cr Dalgety. Carried

16 Minutes and recommendations from Committees

The minutes are attached.

Resolved minute number	20/RDC/278	File Ref
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1 That the following minutes be received:

- Santoft Domain Management Committee, 1 July 2020
- Turakina Reserve Management Committee, 2 July 2020
- Turakina Community Committee, 2 July 2020
- Rangitikei Youth Council, 4 July 2020
- Erehon Rural Water Scheme, 8 July 2020
- Taihape Community Board, 8 July 2020
- Marton Community Committee, 8 July 2020
- Assets/Infrastructure Committee, 9 July 2020
- Policy/Planning Committee, 9 July 2020
- Hunterville Community Committee, 13 July 2020
- Ratāna Community Board, 14 July 2020

Cr Hiroa/Cr Wilson. Carried

Resolved minute number	20/RDC/279	File Ref
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That the following recommendations from the Rangitikei Youth Council meeting held on 4 July 2020:

20/RYC/006

That the Rangitikei Youth Council recommend to Council to investigate the Marton Lobby changes location to be closer to the Skate Park, suggesting the former Magnolia Tree as an option to explore, because the current space is too small and the location isn't desirable for youth.

His Worship the Mayor/Cr Ash. Carried

That the following recommendations from the Taihape Community Board meeting held on 8 July 2020:

20/TCB/018

That the Taihape Community Board recommend to Council that a variation to the Taihape Squash Club Deed of Lease be granted for an area of approximately 280m² for the purpose of additional squash courts.

Resolved minute number **20/RDC/280** **File Ref**

That the recommendation **20/TCB/018** from the Taihape Community Board to be referred to the next Assets/Infrastructure Committee meeting for approval.

Cr Wilson/Cr Gordon. Carried

Resolved minute number **20/RDC/281** **File Ref**

That the following recommendations from the Taihape Community Board meeting held on 8 July 2020:

20/TCB/024

That, having regard for the options for toilet facilities' near Mt Stewart Reserve, the Taihape Community Board recommends to Council that as an interim measure access to the Taihape Mobil Service Station facilities be negotiated for visitors to the Reserve and a letter advising of this be sent to Taihape Rotary.

Cr Hiroa/Cr Gordon. Carried

Resolved minute number **20/RDC/282** **File Ref**

That the following recommendations from the Marton Community Committee meeting held on 8 July 2020:

20/MCC/009

That the Marton Community Committee recommend to Council that the name within the Hereford Heights subdivision, as requested by the developers, be named as follows: The stage 1 road (first cul-de-sac) be named Oldfield Lane (Street if Lane doesn't meet Council criteria).

Cr Wilson/Cr Belsham. Carried

Resolved minute number **20/RDC/283** **File Ref**

That the following recommendations from the Marton Community Committee meeting held on 8 July 2020:

20/MCC/012

The Marton Community Committee recommend to Council that, based on the feedback from the business survey and discussion at the meeting of the Committee, the 6 symbols for the Marton signage exclude the shopping bag, but include the shopping trolley as the Marton Community Committee believes that the supermarket trolley is a universal symbol of all shopping activities.

Cr Wilson/Cr Dalgety. Carried

Resolved minute number**20/RDC/284****File Ref**

That staff are tasked with consulting with Ms Liz Rayner, Iwi and the Marton Community Committee and to bring back an updated design of the Marton Town Signage logo to the next Council meeting for a final decision.

Cr Belsham/Cr Wilson. Carried

17 Late items**Request for additional space for users of the Bulls Community Centre**

Councillor Dunn expressed that she has been involved in the Bulls Community Centre project for 7 years and supports and believes in the concept of the one stop shop for Bulls locals and the wider community with potential to bring in other events and shows to the district.

However, she noted she knows the community and how they will use the building for events such as Wear-a-bull Arts, Bulls and Clifton School productions and end of year prize giving's, Matariki, The Rose show etc.

Due to changes to the design, Councillor Dunn believes the Bulls Community Centre will not perform to the communities needs as there is insufficient space for changing, preparing and waiting in between events and the follow on from this would mean people will not book the hall due to lack of space.

Councillor Duncan noted that with her thespian background and having visited the building, she also believes there is inadequate space for users and fully supports Councillor Dunn's request.

Councillor Dunn requested that Council investigate with a costings a changing room with adequate space for changing and preparing for events.

Resolved minute number**20/RDC/285****File Ref**

That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events.

Cr Dunn/Cr Carter. Carried

Councillor Duncan left 5.16pm

Meeting adjourned 5.16pm-5.22pm

18 Public excluded

5.22pm

Resolved minute number **20/RDC/286** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Rates remission
2. Applications to the Provincial Growth Fund
3. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Rates remission	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Applications to the Provincial Growth Fund	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

Item 3 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Hiroa/Cr Carter. Carried

20/RDC/287

20/RDC/288

20/RDC/289

19 Open Meeting

Resolved minute number **20/RDC/290** **File Ref**

That the public excluded meeting move into an open meeting, and the following recommendation be made public:

20/RDC/288¹

That, under Council's rates remission policy providing for remission of rates on the grounds of financial hardship, owner of the fire-damaged property at 11 William Street, Marton (valuation 13600 52000) be delegated to the Chief Executive to enact according to precedent.

Cr Gordon/Cr Hiroa. Carried

20 Next Meeting

Thursday 27 August 2020, 1.00pm

¹ The precedent is the property at 286 Makirikiri Road, Marton, totally destroyed by fire, for which Council agreed a remission of all rates which are fixed charges and the general and roading rates assessed at the equivalent land value: **19/RDC/227**.

21 Meeting Closed

6.05pm

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2



Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 21 August 2020

File: 3-EP-3-5

- 1 What a last fortnight it has been! There have been a series of announcements that have incredibly far reaching effects for our district.
- 2 I have spoken about the “three water” reforms that Government has initiated on several occasions. This is essentially the drive from Government to see waste water, drinking water and storm water being provided by a regional entity rather than individual councils. This would mean that the Council would hand over our assets such as wastewater plants and treatment stations to a conglomerate. Ratepayers would receive a bill in much the same way that you pay for electricity. All Councils are being offered a tempter from Government to start the collective conversation. For our Council that means a cash handout of \$4.8million. This money has very few tags associated with it, we should use it to improve our three water services on work that was not planned for in this year's annual plan and it could even be used for operational expenses. In exchange Council will agree to enter into a discussion with our regional partners and to provide the Government with data around the state and value of our three water networks. There is no compulsion to change our operation in the future. However in July next year we are required to make a decision as to the Rangitikei being into or out of an aggregated model. This is an enormous decision and it has major impacts, we would hand over our assets presumably in exchange for a shareholding in the new company and our share would be so small that we would in reality have very little say in the running of the company. Decisions would probably be made by a board in Wellington. How that board ran the company, which regional supplies were upgraded first and what the charges would be, would be out of our hands. Presumably the company would need to make a profit and make decisions around paying out any dividends. The difficulty is, that there is virtually no information on how it will work at this stage. As we are developing our LTP (long term plan) at the moment covering the next ten years, but focussing on the next three years heavily, we don't have the information to provide for detailed planning or to provide options for our communities to consider as part of the consultation process. If those core services were taken away from councils what would councils be expected to provide in the future, essentially what would be their role?
- 3 So why has the Government gone down this path? The conversation has been around for a number of years but was ramped up post the Havelock North water issue where potable water from a ground bore got contaminated and people fell ill in the hundreds. Government realized that this had been under investment by local authorities for many years and that there are many Councils who did not meet consents. This is true and our council is one of them. Essentially local authorities have been poor managers and had little knowledge of their assets. The liability or money needed to upgrade, runs into the tens of billions of dollars on a national basis and on a

council per capita basis rural authorities like ours face the biggest costs. Government believes that efficiencies would be gained by scale and that the large metro councils would be able to subsidise the smaller authorities. This is debateable, for it can be argued that we have seen little financial efficiency out of previous attempts to aggregate council functions both here in New Zealand and overseas. Local Government would probably also say that while there has been years of under investment, considerable gains have been made over the last few years against new standards imposed by both Government and Regional Authorities such as Horizons.

- 4 This is just the start of the conversation!!
- 5 Last week Government granted our Council \$9.1million, I repeat \$9.1million to fund the rail infrastructure and forestry development, dependant on resource consent in an area between Marton and State Highway One. We have seen the huge investment nationally by Government around the country. Our neighbouring councils have received tens of millions and finally on the last sitting day that Government had, it was our turn. This grant, which is not a loan, has taken literally years to win and I thank our new Chief Executive Peter Beggs for his part in making this happen. I would also like to thank the Government for recognizing the potential and the jobs that this will bring to our district. I would also like to thank and recognize Ngā Wairiki Ngāti Apa as a partner in the process.
- 6 Last week the Commissioner deciding the district plan application by Council released his decision in Councils favour to approve, subject to conditions, the plan change which will allow for the rail hub development. Again this has been a very lengthy process compounded by the pandemic and uncertainty as to exactly what the site could be used for in the future. We have a responsibility to work with the submitters around their concerns as part of the consenting process, we should not see this as purely a need to comply.
- 7 Once again the country is in some form of lockdown as the pandemic resurfaces in New Zealand. The regional authorities are stretched in dealing with this and our businesses continue to suffer. We have been fortunate that so far this year we have not had to deal with another type of major civil defence issue such as a flood because we would struggle to find the resources to deal with it.
- 8 Council has started work on our long Term Plan which will involve many discussions with sector groups and the community. One of the things we start with are the assumptions around what will be our population in the future and what will be the economic climate be over the next few years. The future for us looks strong we are undergoing rapid growth with hundreds of new houses, businesses are wanting to operate here and at a time where we need to borrow to invest, interest rates are at an all time low.

Andy Watson
Mayor

Mayors Engagement

August 2020

3	Attended the Governance and Strategy Advisory Group Zoom meeting
4	Attended the Central/Local Government Three Waters Steering Committee – Palmerston North Attended the Tuia meeting - Palmerston North
5	Joined the Taihape Network Zoom Meeting Attended the Site visit meeting with the Ratana Playground Group - Ratana Attended the Bulls Community Advisory – Bulls
6	Attended the MTFJ Zoom meeting Attended the Assets Infrastructure Meeting Attended the Policy Planning meeting Attended the Northern Explorer Zoom meeting Attended the Wilson park group meeting
7	Attended the CC Regional Debrief Covid-19 at Horizons RC – Palmerston North Met with various Marton residents Attended the Huntely School assembly Attended the Pride In Our Land 2020 Muster – Hunterville
8	Helped out at the working bee at the Community Gardens
11	Met with a Marton resident Joined the Weekly RDC/ Police Covid-19 Update zoom meeting Attended meeting at Awastone – Mangaweka Met with a potential Taihape business Attended LTP meeting requested by the residents on Okirae Road
12	Attended the Monthly Executive Leadership Team meeting Was based in Taihape all day
13	Attended the Rural Breakfast Property Brokers at Mooma Attended the Zone Three Teleconference meeting Attended the Regional Territorial Authorities Forum – Levin
17	Attended the monthly catch-up with Mayor Andy – Feilding Attended the RTC Workshop – Palmerston North Attended the Monthly Marton Health Networking zoom meeting Attended the CEG + Controller + Regional Leadership Group Zoom Meeting Met with various Marton residents

18	<p>Attended Te Roopu Ahi Kaa Extraordinary Meeting</p> <p>Joined the Weekly RDC/ Police Covid-19 Update zoom meeting</p> <p>Attended the Bulls Community Centre Advisory meeting</p>
20	<p>Attended the Audit/Risk Committee Extraordinary Meeting</p> <p>Attended the Elected Members Only Session</p> <p>Attended the LTP Workshop</p> <p>Attended the Marton Historical Society meeting</p>
21	<p>Attended the LGNZ Annual General Meeting zoom meeting</p> <p>Met with various Marton residents</p>
24	<p>To attend the Annual General Meeting of the Rangitikei Branch of Red Cross N.Z</p> <p>To attend the CEG + Controller + Regional Leadership Group Zoom meeting</p> <p>To attend the Housing stock zoom meeting</p> <p>To attend the D9940 Foundation Committee zoom meeting</p>
25	<p>To attend the Regional Transport Matters - Fortnightly Teleconference</p> <p>To attend the Weekly RDC/ Police Covid-19 Update Zoom Meeting</p>
26	To be based in Taihape all day
27	<p>To attend the LTP Workshop</p> <p>To attend the Council meeting</p> <p>To attend the Rangitikei Youth Awards</p>
31	<p>To attend the National Science and Technology Road show – Taihape</p> <p>To attend the CEG + Controller + Regional Leadership Group Zoom meeting</p>

Attachment 3

Report to Council

From: Gill Duncan

Date: 27th August, 2020

Subject: **RURAL & PROVINCIAL SECTOR MEETING**, Thursday 16th & Friday 17th July, 2020, Kumutoto Room, PWC Building, 10 Waterloo Quay, Wellington.

Thank you for the opportunity to attend this two day collection of meetings.

I would also like to thank Andy for chaperoning me at the Mayor's meeting that kicked off the two days and gave such a valuable grounding for the general feeling around these central Government reforms.

Much of what is covered in this report around water has been reiterated in other workshops. To add to this there were many who wanted to see Local Government (LG), pushback to the speed with which this has been rolled out. The answer was clearly that it has a lot to do with the upcoming General Election.

Mayor's comments:

LG need to knock on the doors of our MPs.

We can't communicate enough; not knowing is our biggest challenge.

Info. Sharing was a real bonus during COVID-19 with Iwi setting up daily conference calls. Many Councils will continue with Zoom where able.

LG's competitive advantage is our local knowledge: form local alliances; talk specifics, use data and encourage local skills-based learning. We are the locally elected members with Iwi relationships.

There is a lack of skilled workers; we haven't upskilled our work force for 30yrs. (Transmission Gully built by Philippine nationals who have all gone home= No progress),

There is no free money, it has all been borrowed and will all have to be paid back (Central Govt.)

Andy asked the meeting, "Who else believes that the worst is yet to come?" to which there was quite a chorus of assent.

RURAL & PROVINCIAL SECTOR MEETING

Day one: Thursday 16 July 2020 12.15pm – 5pm

Alex Walker, Chair, Rural Sector; Gary Kircher, Chair, Provincial Sector

1. Welcome and apologies.

To include today's theme around "recovery", (from COVID-19, (C-19)).

2. **LGNZ President, Provincial and Rural perspectives** Followed by open session –
Dave Cull, President, LGNZ; Alex Walker, Chair, Rural Sector; Hamish McDouall, National Council representative, Provincial Sector

Dave Cull points:

- That there are intense & contradictory demands on Councils. LTPs will have to be "reprioritizational", LGs have responded fantastically, congratulations.
- Three Waters Reform (3WR) will lead to general Govt. reform. LGs expertise needs to inform the process.
- LGNZ is opposed to imposed aggregation.
- Councils need to understand the state of their infrastructure, regulatory shortcomings and fix drinking water first. Incentives from Govt. matter.
- There are longstanding, acknowledged problems, **the status quo is not sustainable**; there will be change. (Emphasis added).

Dave Cull confirmed he is stepping down from LGNZ President and thanked everyone.

3. **Recovery • Engaging with the Provincial Development Unit** - Robert Pigou, Head of Provincial Development Unit

\$100mil has gone to redeployment.

There have been 3,400 applications to the PGF that has "unlocked and triggered projects". Two of these are Opotiki Harbour and a Nelson Food factory. \$500mil into Maori projects with cross-agency collaboration. The 2nd round of PGF is just about to be rolled out.

Q: Why are small projects run out of Wellington when LG could be funded to do them, it is overly bureaucratic? A: That's the way it was set up.

Q: Can you provide certainty? A: Clear objectives and criteria are used to make decisions. Given years of underinvestment in Rural and Provincial NZ, Govt. agreed this was needed.

4. **National's priorities and positions on matters of interest to rural and provincial New Zealand:** Lawrence Yule, Local government spokesperson, National

Fi reporting.

5. **Ministry for Social Development • Working in the regions** - Hon Carmel Sepuloni, Minister for Social Development

Positive outcomes from C-19:

- Partnerships- don't want to lose those. MSD has a focus on Employment: Jobs, employment, skills.
- The impact of C-19 was positive for moving towards using digital but also need face to face support, especially in the Employment space.
- Hon. Sepuloni was thanked for her support of the Mayor's Taskforce.

6. **Caring for Communities** - Lil Anderson, Chief Executive, Te Arawhiti

Fi Reporting.

7. **Mayor's Taskforce for Jobs • MTFJ rural pilot programme** - Alex Beijen, Mayor, South Wairarapa District; Lyn Riesterer, Mayor, Ōpōtiki District; Andy Watson, Mayor, Rangitīkei District

Alex Walker said the Mayor's Taskforce was given \$100,000 to see if it would run. Meant to be quick and dirty and support Employment with 5 weeks to achieve outcomes. Their target was 30 jobs and they came out with 52, working with Crs and an Iwi group with contacts, not taking up Staff time. There will be a caravan spent on (information) to go out into Rural Communities.

Mayor Lyn (Opotiki) was particularly positive, saying it was great timing for them as they needed a new Work Co-ordinator, had everything ready to go but didn't have the money. They secured 3.4mil (PGF?) for footpaths, their businesses came together instead of competing and it was v. exciting. They prioritized car licences and linking up around apprentices.

Andy Watson said we need to support this, it's a free \$500,000. Individual people come first and then businesses. We can use the funds flexibility as an opportunity to be creative.

8. **Jobs for Nature** - Doug Leeder, Chair, Regional Sector; Martin Workman, Acting Deputy Secretary Sustainable Land Use Delivery - Ministry for the Environment

Fi reporting.

9. **New Zealand Motor Caravan Association • What NZMCA are doing to support the regions**

- Invitation to networking event from the sponsor: Bruce Lochore, Chief Executive, NZMCA

NZMCA believes their promotion is more effective through LG rather than the Tourism Industry. "We are the Customers". They have currently 97,802 members with 150 new members per week. Caravans are 30% of their memberships.

- They are becoming a big operation.
- New integrated App. Launch is targeted for September, spring, where everything will be online.
- They don't want to compete with commercial campgrounds.
- Main successes: Camp Saver off-Season (shoulder) programme: 2 for \$20; Online Coupons; Events parking programme that had 100 events last year and the Mystery Creek Motorhome & Leisure Show in September & in Christchurch in October.

Day two: Friday 17th, 2020

8:30 – 12.30pm

1. **Budget 2020 • Funding package for libraries** - Hon Tracey Martin, Minister for Internal Affairs

Hon. Martin had two themes to her address, the first being Pornography, access and use in our society. She began by outlining measures needed to put in place to protect, especially our youth, around online pornography that would have a similar result to measures that were in place in the physical presentation of such material.

https://www.nzherald.co.nz/nz/news/article.cfm?c_id=1&objectid=12104188

Libraries were her next topic, in that they are not listed as an “essential service” however, during Lockdown it was made evident that society need Libraries, more than ever, for the following reasons:

- They are safe spaces, “social hubs”;
- Access to information;
- Wi-Fi for internet and essential, (contactless), connectivity;
- Centres to assist with re-employment, (MSD already supporting this).

e.g. As an health and safety measure, to prevent social gathering during COVID-19 Level 4, Libraries turned off their Wi-Fi but then turned it back on asap in response to the public need.

Steps the Govt are taking:

- \$60million is being invested in Libraries over the next two years to upskill the 170 Librarians;
- Doing a review of Vocational Education – people lose and find work by transferring their skill sets in the COVID recovery;
- \$4million goes to support APNK
- Libraries assist transfer of banking practice to predominately online e.g. for seniors;
- Deleted books are going into youth justice facilities to assist with literacy.

Hon. Martin's closing statements included “Do not fall into the old ways. COVID is a reset for all of us, keep investing in people.”

2. Three Waters Reform • Programme for reform –

Hon Nanaia Mahuta, Minister of Local Government; Brian Hanna, Chair, Three Waters Steering Committee; Allan Pragnell; Partnerships Director, Department of Internal Affairs

Hon Nanaia Mahuta: The two main challenges for the Three Waters Reform are:

Constrained Revenue

&

Recovering from COVID-19

Working with Govt. LG are local representatives that need to “lean in and make sure our communities are coping”; that supply chains are important.

Region Overview – Rural Councils (C) need confidence that Govt. (G) have an ear to the ground. Hon. Mahuta said that G acknowledge our advocacy in how we can do Water differently and has established a working group to go out into the Rural Sector to create a framework.

\$76.1 Million stimulus package towards renewal plans, reform programme, and \$50million of this has gone towards enforcing drinking water standard- (formation of Taumata Arowai).

LG is at implementation level.

Brian Hanna, Chair, Three Waters Steering Committee: - (Ex Rural Sector Chairman of “Healthy Rivers)

Three Waters Steering Committee is independent.

Referred us to: <https://www.dia.govt.nz/Taumata-Frequently-Asked-Questions>

“This is a big deal”. Waste water is a biggie, he feels the angst; “Need strong partnership s to make the change”.

Paul James – DIA

“Current structure is unsustainable”.

They have been in a “Sprint phase since early June to set the frameworks, Timeframes have been very tight...” for which he apologised. “Rural water supplies will have separate rules. Explore regionally, talk to your neighbours.”

Allan Pragnell; Partnerships Director, Department of Internal Affairs – Joint Steering Committee.

3waterssteeringgroup@dia.govt.nz

Three year reform programme starts today.

Cost problem in waste water and pipes bourn by communities. \$4billion required to upgrade in the next 4years.

The Tranche 1 stimulus money (761mil) is conditional on Cs opting into discussion around Reform

Tranche 1- opt in by end of August: Signing a MOU (that expires in June 2020*), that commits LG to engage with G in good faith and share their information on our Water assets and debt.

*The Tranche 1 money is a ‘grant’, does not have to be repaid if the C does not then buy into the next phase of giving over its Water assets.

Transfer of Water assets would happen around mid-May 2020 (Tranche 2?)

Report from Gill Duncan
Council (C), Central Government (G)

3. **Taumata Arowai** • Establishing the new Water Services Regulator Bill Bayfield, Chief Executive, Taumata Arowai.

“a dedicated, centralised drinking water regulator”

“Taumata Arowai will be Aotearoa's dedicated regulator of drinking water suppliers and have an oversight role in improving environmental outcomes from our wastewater and stormwater systems. Taumata Arowai will be a fit-for-purpose body that regulates and answers to all of Aotearoa. The new drinking water regulatory system will include assessing and reporting on the performance of drinking water suppliers (except domestic household supplies) to ensure all New Zealand communities have access to safe drinking water.

E.g. Taumata Arowai will have oversight of regional regulators. It is still in planning and engagement mode, Go at July 21st, 2020.

Bill Bayfield - We need a sensible and pragmatic approach.

The Ministry of Health are responsible for drinking water.

This is a big process, we are “behind the 8 ball”

800,000 people do not know the quality of their drinking water.

We need to put NZers at the heart of this by:

- promoting safe drinking water;
- effectively administer the regulation;
- build and maintain capability;
- give effect to Te Mana O te Wai;
- provide oversight;
- promote public understanding.

Q How can we spend the money well before June 2021 without putting pressure on infrastructure works?

A A broader group of Cs need to get together

4. **Equip • Recovery Fund –**

Scott Necklen, Deputy Chief Executive Commercial, LGNZ – Introduction.

Jill Calogaras – LGNZ Fund for Free Digital Training for 1yr as a response to the Covid Challenge. If you want to be part of the development of the content there is an online platform 1hour/month, approach Jill. Website:EHUB <https://www.equiphub.co.nz/equiphub.co.nz>

Dr Steven Finlay – Equip’s role is to give us the tools to deliver our obligations to our Cs around Water. Using best practice principles they will take the time to access the information and then go through the process to consult with Cs and Elected Members.

A lot of knowledge around our pipes etc., that G doesn’t have, is already in our Asset Management Plans.

Councils need to be pipeline ready with mature decisions being evidence based; made slowly with the best information. We have to be Regulatory Ready regardless.

Report from Gill Duncan
Council (C), Central Government (G)

Cs need to understand our Level of Service Gaps (LoS).

5. **NZ First's priorities and positions on matters of interest to rural and provincial New Zealand - Hon Ron Mark**, Minister of Defence and NZ First local government spokesperson

Winston Peters was to give the address but asked Hon Mark to step in for him. First thing Marks said was that he thought Winston's speech was crap. He sees Rural and Provincial NZ as the backbone. The market driven economy has left Provincial NZ to its own devices, to fend for itself. COVID-19's silver lining is the recovery is centred in Provincial NZ but we have had "block obsolescence" where our Infrastructure has all demised at once. Thank God for the PGF help. You need to change, not use the old formulas. NZ1st's needs to see that LG are best placed to enable Cs.

His conclusion: Now is a good time to present our (LG) case. 240 personnel are going into Wanganui/Rangitikei/Manawatu permanently. Use this Election opportunity to have our say as what's at stake here is huge.

6. **Three Waters reform** • Local government only session • Interactive session: What are members thinking regarding Three Waters Reform? Facilitated by: Stuart Crosby, Member, Three Waters Steering Committee Alex Walker, Member, Three Waters Steering Committee Chairs

7. General business and close of meeting Finish 12:30pm

Attachment 4

Report

Subject: **Long Term Plan 2021-31 Update**

To: Council

From: Carol Gordon – LTP Project Manager

Date: 19 August 2020

File Ref: 1-LTP-5-5

1 Executive Summary

- 1.1 The purpose of this report is to provide the Council an update on the development of the 2021-31 Long Term Plan.

2 Context

- 2.1 Every Local Authority must at all times have a Long Term Plan (LTP) which covers a period of not less than 10 consecutive years and is formally consulted on using the special consultative process outlined in the Local government Act.

- 2.2 The purpose of the LTP is set out in section 93(6) of the Local Government Act and includes:

- Describes the activities of the Local Authority (LA)
- Describes the community outcomes of the District
- Provides integrated decision-making and co-ordination of the resources of the LA
- Provides a long-term focus for the decisions and activities of the LA
- Provides a basis for accountability of the LA to the community.

It also provides Elected Members the chance to make a major difference during their three year term.

- 2.3 Council has begun its process to develop and produce its Long Term Plan. A Project Team has been established, Attachment 1 shows the makeup of the project team and their responsibilities.

- 2.4 So far Council has held two Workshops specifically on the development of the Long Term Plan, these were held on 23 July and 20 August.

2.4.1 Outcomes from Workshop 1 – 23 July

This workshop provided a full explanation of what an LTP was, its purpose, what information must be included, and the need to strike the right balance between “the community needs and aspirations; services provided by Council and the willingness / ability to pay” of our community.

At this workshop Council agreed to engage early, on a more informal basis, with all sectors of our community to find out what’s important to them, and do this by going out to where our people are. This precedes formal engagement that needs to be done next year, using a formal Consultation Document (CD) and submission process.

Councillors also identified a list of “significant issues” that our communities could be facing and this list will be further developed to be included in the early engagement to generate discussion and opinions on where Council’s focus should be for the next 10 years.

Roading was also a focus for this workshop. The basis for the Asset Management Plan was presented to Councillors - this will be used for the initial application to the New Zealand Transport Agency for continuing co-investment.

2.4.2 Outcomes from Workshop 2 – 20 August

A large part of this Workshop focussed on the ‘forecasting assumptions’. These assumptions are produced using a risk and level of uncertainty approach. Councillors reviewed the previous assumptions (from the 2018-28 LTP) and suggested changes to these. These, along with demographic and population changes, will also inform the Financial and Infrastructure Strategy. The Government’s three waters reform programme announced by the Government presents a substantial uncertainty.

Councillors also started the review of the Revenue and Financing Policy – this Policy specifies how operating and capital expenditure will be funded from the sources available (i.e. general rates, uniform annual general charge, targeted rates, fees and charges, borrowing etc.). Work will now be done to review the current funding splits across some of the activities that Council carries out.

Early engagement was discussed and it was agreed this would be done using the phrase “Framing Our Future” with the objective being “To achieve greater input from all sectors of community to influence the Long Term Plan consultation to ensure the Rangitikei District Council has an LTP that incorporates the aspirations and needs of our various communities.” Attachment 2 shows some of the colours and concepts which will be used as part of this engagement.

3 Recommendation

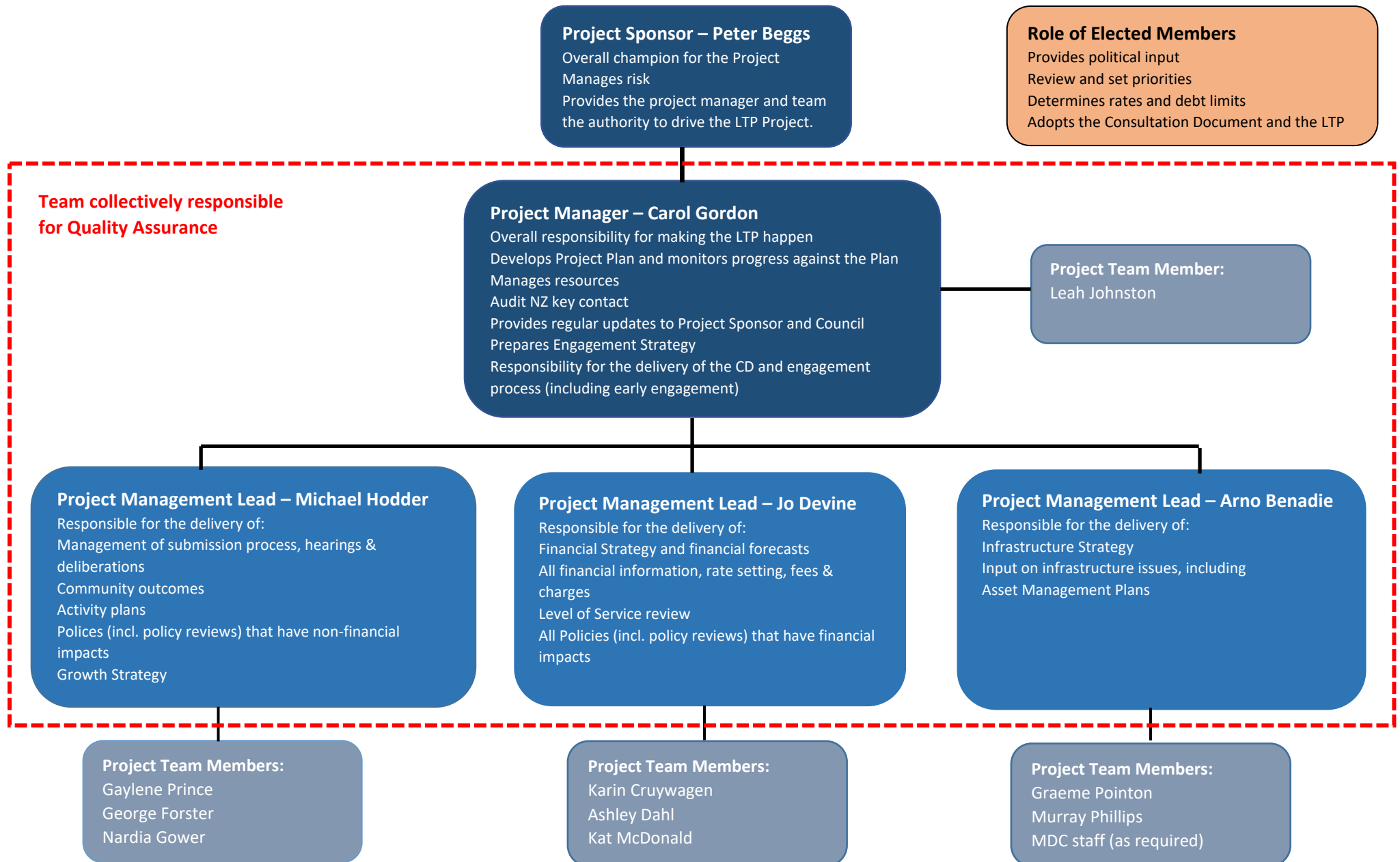
- 3.1 That the report Long Term Plan 2021-31 Update to Council’s meeting on 27 August 2020 be received.

Carol Gordon
Manager – Executive Office

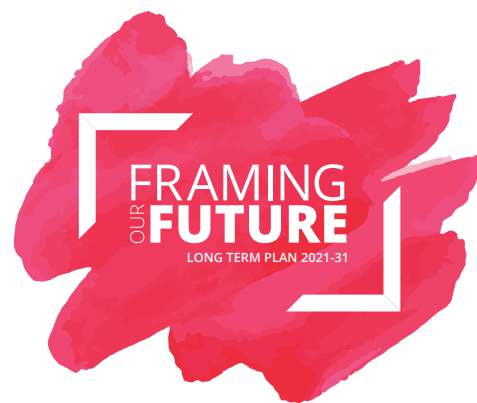
Appendix 1

Long Term Plan 2021-31

Project Team Structure, Roles and Responsibilities

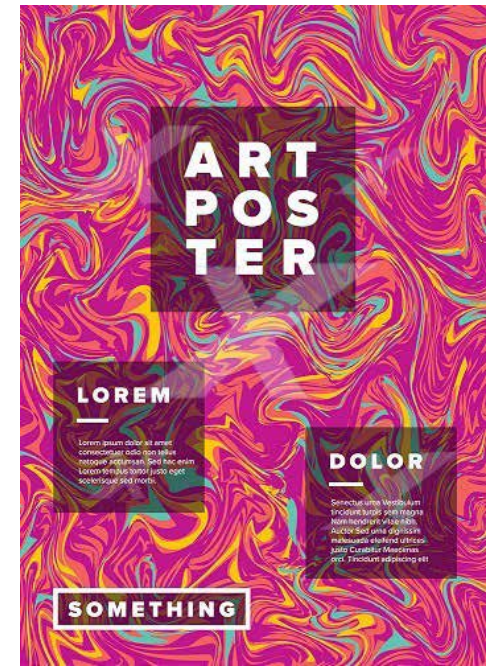


Appendix 2



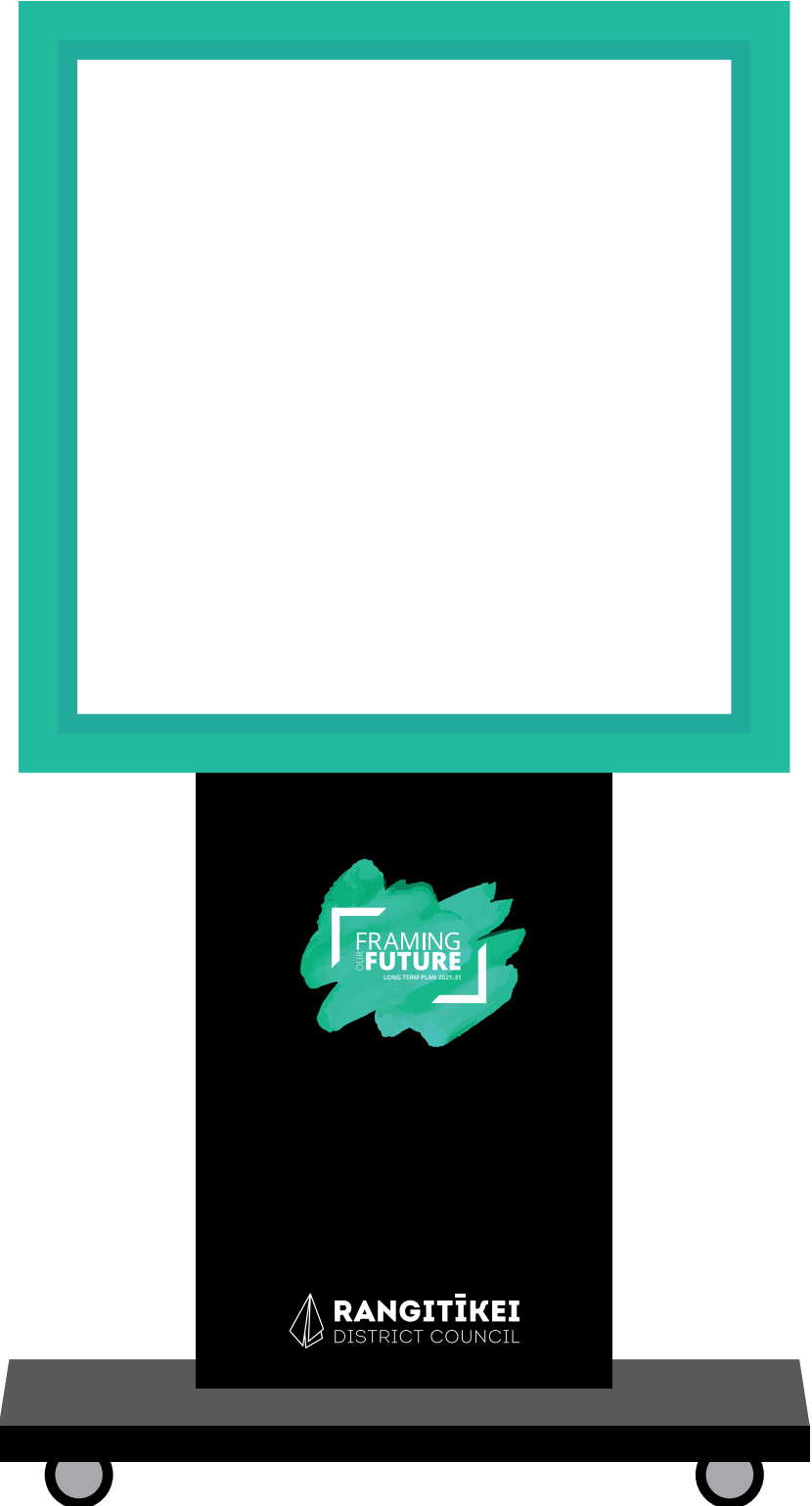


Have your say - we welcome your submission by 5pm Monday 4 May 2015
www.selwyn.govt.nz/towards25









Attachment 5

Report

Subject: **Mangaweka Bridge Replacement: Tender Award**

To: Elected Members

From: John Jones

Date: 20 August 2020

File Ref: C1063

1 Executive Summary

1.1 Purpose of the report

- 1.2 To seek approval to award Contract MP1068-3 Mangaweka Bridge Replacement for the construction of a new bridge over the Rangitikei River near Mangaweka.

1.3 Major recommendations

- 1.4 That Contract MP1068-3 Mangaweka Bridge Replacement is awarded to Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd. for the sum of Seven Million, and Nine Hundred Thousand Dollars (excl GST).
- 1.5 That the Council notes that this amount includes a 16% contingency, which can be utilised only upon the Engineer's approval.
- 1.6 That the Council notes the cost of construction will be shared equally between the Rangitikei District and Manawatu Councils.

2 Background

- 2.1 Mangaweka Bridge has provided a critical connection for the local and regional communities for over 115 years. It is an important road asset for the local community, and is maintained by two local authorities – Manawatu District Council and Rangitikei District Council. It has provided access for local communities to schools, employment, markets for produce and goods as well as a lifeline access to hospitals and emergency services. There are growing tourism and recreation related activities in the region. A detailed inspection in 2016 revealed a large increase in deterioration of the structure. Some upgrade work was carried out in 2016, and during this bridge closure, further investigation revealed widespread deterioration. This resulted in the severe restriction of 6 tonne gross vehicle limit, with a maximum axle weight of 3 tonnes. This effectively restricted the bridge to cars, campervans and other light vehicles.

- 2.2 In 2017 an indicative business case was completed and recommended a new single lane bridge be built downstream from the existing. This was followed by a detailed business case in 2018 which provided a comprehensive case for a 132m long steel girder bridge to be built 30m downstream of the existing bridge. This recommended option was then progressed to detailed design in 2019. The design is complete and is to be issued for tender in February 2020. There is high public and political interest in the construction of the new bridge and fate of the old bridge.
- 2.3 The new Mangaweka Bridge will unlock the economic potential of the northern Manawatu farmlands. It is designed for a full HN HO 72 loading, fully removing the current restrictions on the route. The new structure will stand for a design life of 100 years, whilst the existing bridge will be retained for historic purposes as a walking and cycling facility.
- 2.4 The new bridge is expected to carry an Annual Average Daily Traffic (AADT) of 274 vehicles when open, comprising of 4% heavy vehicles. The bridge will form part of the Manawatu Scenic Route and acts as a detour route when SH1 near Mangaweka is closed.
- 2.5 The Detailed Business Case was completed in June 2018.
- 2.6 Procurement for the construction of the bridge began at the commencement of the detailed design in January 2019 and has progressed using an Early Contractor Involvement (ECI) process. This option was chosen to streamline the design and tender process by minimising the risk of alternative designs being submitted. Registrations of Interest (ROIs) were received from seven contractors:
- Bailey Civil
 - Brian Perry Civil
 - Concrete Structures
 - Emmetts Civil Construction and Stringfellows
 - Fulton Hogan
 - HEB Construction
 - Riverside Construction
- 2.7 After applying NZTA prequalification to levels 3A and 4A, both Bailey Civil and Riverside Construction were discounted from the process. Emmetts Civil Construction brought Dempsey Wood Civil into their team.
- 2.8 The remaining five contractors were consulted regularly throughout the year-long design process. In April 2019, all five contractors attended a site walkover with the bridge designers. One-on-one meetings were held in May and in November 2019. A Safety in Design workshop was also conducted.
- 2.9 Regular design updates were provided through a monthly project newsletter.
- 2.10 Through collaboration with the contractors, the designers were able to discuss and clarify design aspects and ultimately improve the project and reduce cost. Such initiatives realised through the ECI process are:
- Mono-piles at the piers, instead of a pile raft
 - Removal of pile-cap for mono-piles
 - Using lifting methodology, instead of launching

- Allowances for pre-casting concrete
- Angular pier heads, instead of rounded
- Positioning of site amenities
- Allowances for both temporary staging or a gravel causeway for the lifting procedure

2.11 Other items discussed and considered with the contractors were consent requirements, plant access, timing of works and structural design.

2.12 The five remaining ECI contractors were invited to submit a tender on the contract in February 2020. At that stage HEB Construction withdrew from the process stating fully committed.

2.13 On 4th May 2020 the four remaining contractors were invited to submit tenders which closed on Thursday 23rd July 2020.

2.14 The tender evaluation was undertaken in accordance with the Price Quality Method (PQM) (Simple).

2.15 A Probity Auditor was appointed to oversee the Tender Process.

2.16 Long Term Plan

2.17 The cost of construction will be shared equally between the Rangitikei and Manawatu District Councils.

2.18 There is sufficient budget in both Council's 2018 – 21, and 2021 – 24 Long Term Plans.

2.19 Significance

2.20 The Council's Significance and Engagement policy is not triggered by matters discussed in this report.

2.21 Maori consultation

2.22 To date the following groups have been consulted; Ngati Whitikaupeka, Ngati Tamakopiri, Ngati Te Ohuake, Ngati Hauiti, Ngati Apa, Ngati Raukawa, Ngati Hinemanu, Te Roopu Ahi Kaa, Nga Manu Taiko, and Ngati Tuwharetoa. All cultural considerations have been addressed.

2.23 Legal issues

2.24 Council has statutory obligations under the Land Transport Management Act 2003 to contribute to an effective, efficient, and safe land transport system in the public interest.

2.25 Resource Management Act 1991 (RMA) is the main piece of legislation that sets out how Council should manage our environment. It is based on the principle of sustainable

management. This involves considering effects of activities on the environment now and in the future when making resource management decisions.

3 Analysis

3.1 Options

- 3.2 The new Mangaweka Bridge is a 132m long single-lane twin-plate weathering steel girder bridge designed by GHD Ltd. Its alignment is approximately 30m downstream from the existing bridge (in the northern part of the Mangaweka Campground), providing a safer road corridor with wider corners and improved visibility. It is engineered specifically to the NZTA Bridge Manual v3.3 (Oct. 2018), including full HN HO 72 loading and disaster resilience according to an importance level of IL2. The bridge and road will be sealed.
- 3.3 The new bridge has a three-span arrangement of 40m – 52m – 40m, with the two piers straddling the sides of the low-flow river channel. Each pier is founded on a 25m deep monopile, providing substantial cost savings over similar foundations such as a pile raft. At each abutment are three smaller piles. Each span is carried by two large weathering-steel girders, the material chosen for its low maintenance requirements.
- 3.4 Although it will only be marked as single lane, the bridge is designed for two-lane operation in emergency situations (such as a detour for when SH1 nearby is closed). It is 7.3m wide, consisting of:
- One 3.5m road lane,
 - Two 1.5m road shoulders,
 - Two 0.4m TL-4 barriers
- 3.5 Ancillary works include the addition of various walking traffic and vehicle access tracks to service local properties. At each end of the bridge there is a vehicle access to adjoining properties: Mangaweka Campground on the west, and private property on the east. Beneath both abutments a gravel walking track has been provided to link the existing bridge with neighbouring areas (particularly the campgrounds on both sides). Additionally, a gravel access track has been provided from the Mangaweka Campground to the base of the existing bridge to facilitate regional council staff in accessing and maintaining their water-monitoring equipment at the base of the water tower.
- 3.6 On 30 August 2019 both Councils decided not to demolish the existing bridge. Strengthening and maintenance work will be conducted on the existing bridge to make it fit-for-purpose for walking and cycling, extending the bridge's useful life by 50 years. Due to further investigations during the pre-implementation stage, less strengthening work is required and the cost of remediation has decreased significantly.

3.7 Operational Implications

- 3.8 The ongoing management of the historic bridge will require a Memorandum of Understanding between Rangitikei and Manawatu District Councils and the Mangaweka Heritage Inc.

- 3.9 Legal advice has been received on how this matter can be addressed and a draft MoU has been written. Rangitikei and Manawatu District Councils and Mangaweka Heritage Inc. will negotiate and craft a mutually agreed upon MoU.

3.10 Financial implications

- 3.11 Tenders were received from;

- Brian Perry Civil Ltd.
- Fulton Hogan Ltd.
- Concrete Structures Ltd.
- Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., Dempsey Wood Ltd.

- 3.12 The range of non-price attribute grades, and supplier quality premiums are shown in the table below.

Attributes	Range of Grades and Premiums	Emmetts, Stringfellows, Dempsey Wood Grade and Premium
Relevant Experience	3.3 – 4.7	3.3
Relevant skills	6.3 – 7.7	6.3
Methodology	11.0 – 10.7	10.7
Premiums	\$0 to \$21,046.43	\$0

- 3.13 The Tender Prices Received ranged from \$6,802,372.53 to \$10,077,671.51

- 3.14 Variances from Estimate are shown in the table below.

	Tender Price	Variance from Estimate \$7,161,830.00
Emmetts, Stringfellows, Dempsey Wood	7,169,367.53	7,537.53
Emmetts, Stringfellows, Dempsey Wood – precast deck methodology	6,802,372.53	- 359,457.47

- 3.15 The Price submitted by the Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd is the lowest, and is within 1% of the Engineer's Estimate.

- 3.16 The Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd. offered a further discount of \$366,995 by providing pre-cast elements, rather than casting them insitu.

- 3.17 The Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd. lowest acceptable Tender Price is \$6,802,372.53.

3.18 Given the complexity of the project a contingency of \$1,097,627.47 (~16%) should be allowed for. This brings the total funding requirement to \$7,900,000.

3.19 Funding

Council	50% Share	FAR	NZTA Share
Manawatū District Council	\$3,950,000	53%	\$2,093,500
Rangitīkei District Council	\$3,950,000	63%	\$2,646,500
NZTA Funding Requested:			\$4,740,000
Manawatū District Council Local Share:			\$1,856,500
Rangitīkei District Council Local Share:			\$1,303,500
Total			\$7,900,000

Construction of the new bridge is expected to be completed by 30th June 2022 the approximate forecast is \$5,500,000 in 2020/21 and \$2,400,000 in 2021/22.

4 Conclusions

- 4.1 The tender from the Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd. should be accepted.
- 4.2 Manawatu and Rangitikei District Councils should enter into a contract with Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd.
- 4.3 The cost of construction will be shared equally between the Manawatu and Rangitikei District Councils.

4.4 Impact on Council policy

- 4.5 Council has the delegated authority to decide this matter.

4.6 Need for further consultation

- 4.7 All affected parties have been consulted and signed agreements, and RMA consents are in place.

4.8 Issues for Maori

- 4.9 There are no issues for Maori

5 Recommendations

- 5.1 That the report 'Mangaweka Bridge Replacement: Tender Award' to the 27 August 2020 Council meeting be received.
- 5.2 That the Council awards Contract MP1068-3 Mangaweka Bridge Replacement to Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd., and Dempsey Wood Civil Ltd. for the sum of Seven Million, and Nine Hundred Thousand Dollars (excl GST).
- 5.3 That the Council notes that this amount includes a 16% contingency, which can be utilised only upon the Engineer's approval.
- 5.4 That the Council notes the cost of construction will be shared equally between the Manawatu and Rangitikei District Councils.

Report prepared by:
John Jones
Roading Manager – Rangitikei and Manawatu Shared Services

Approved for submission by:
Hamish Waugh
General Manager - Infrastructure

Attachment 6

DEED of TRUST

Dated ~~June~~ 2020

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Rangitikei District Mayoral Relief Trust Fund

~~for COVID-19~~

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REVISED

THIS DEED made the 2
day of ~~June~~ 2020.

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PARTIES

The Settlor RANGITIKEI DISTRICT COUNCIL

The Trustees ANDREW GEOFFREY WATSON
 NIGEL JAMES BELSHAM
 PETER GRAHAM BEGGS
 MERETINI BENNET-HUXTABLE
 GORDON JOHN TURKINGTON
 PAHIA SIMON ANTHONY TURIA

BACKGROUND

- A. Rangitikei District Council ("Council") is the territorial authority for the Rangitikei District ("the District").
- B. Council has resolved to establish a fund ~~determined~~ to assist contribute to and enable prompt restart of the District's economy and to reduce impacts on lives and livelihoods of residents, organisations and businesses in the Rangitikei District caused by or attributable to pandemics, natural disasters or other unforeseen events ~~ongoing effects from downturn attributed to the Covid-19 Pandemic~~.
- C. To give effect to that Council wishes to make provision for the benefit of the persons and objectives described in this deed and accordingly to create the trusts declared by this deed.
- D. The Settlor has paid to the Trustees the sum of Five Thousand Dollars (\$5000) to be held by the Trustees upon the trusts and with the powers contained in this deed.
- E. Further money investments and property may from time to time be paid to or transferred to or vested in the name or control of the Trustees. In this deed reference to "the Trust Fund" means all of the trust assets from time to time in the hands of the Trustees
- F. The Trustees have consented to become trustees of this deed and agree to hold the Trust Fund for the purposes of the trust in Clause 3.

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Commented [GP1]: There may be merit in expanding this background to provide guidance to trustees in the distant future – this trust can realistically be expected to continue for all time, so long as it is established with wide enough scope at the outset.

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THIS DEED RECORDS AS FOLLOWS

1. Name

The name of the Trust shall be the

Rangitikei District Mayoral Relief Trust Fund for COVID-19

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2. Acknowledgement of trust

The Settlor directs and the Trustees acknowledge that the Trustees shall stand possessed of the Trust Fund upon the trusts and with the powers in this deed.

3. Registered Office

The registered office of the Trust shall be at the offices of the Rangitikei District Council, 46 High Street, Marton, or at such other place the Board may from time to time decide.

4. Purposes

The purposes of the Trust are:

to provide financial and any other relief to assist in reducing impacts on the lives and livelihoods of residents organisations and businesses in the Rangitikei District caused by or attributable to the effects of pandemics, natural disasters or other unforeseen events in the District. the livelihood of individuals and businesses in the District following the disruptions caused by the COVID-19 response alerts.

Commented [GP2]: Clear mandate is required to ensure sufficient scope for the trustees to exercise their discretion when considering any applications for assistance.

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5. Limitation

All donations and other funds received in relation to a particular event will be applied to provide financial and any other relief or assistance in relation to that event or effects of that event to the extent that this is reasonably possible or practicable, however, the Trustees shall be entitled to retain what the Trustees consider to be an

Commented [GP3]: Limitation in these terms could become nightmarish for accounting. It effectively requires sub-fund accounting to retain identity of funds received. This does smack of constraint on the trustees' discretion – almost a "ruling from the grave" situation.

adequate administration fund for the Trust and in all circumstances shall ensure that the Trust Fund is not reduced below a level of \$100.00.

6. Structure of the Trust

The Trust shall be administered by the Board of Trustees ("the Board") as provided for in Clause 7.

7. The Board

7.1 Number of Trustees

The Board shall consist of not fewer than six (6) and not more than eight (8) Trustees.

7.2 Membership of the Board

At the date of this Deed the Board comprises the Trustees named in the Background.

7.3 Term of Office

Each Trustee shall remain in office until he or she resigns or otherwise ceases to hold office as provided in Rule 8.

7.4 Board Vacancies

Any vacancy on the Board shall be filled by a person appointed by the Settlor.

7.5 Resignation of Trustees

Any Trustee may resign from the Board by giving written notice to the Board and the resignation shall take effect as from the later of the date stipulated in that notice or the date of that notice being served on the Board at its registered office.

7.6 Trustee absence without leave

Any Trustee who fails to attend three consecutive meetings of the Board without leave of the Board shall be deemed to have vacated his or her position on the Board.

7.7 Removal of Trustees from office

The Settlor may remove any Trustee from the Board at any time.

8. Proceedings of the Board

8.1 Ordinary Meetings

The Board shall hold ordinary meetings at such times and places as it determines. At least seven days notice of any ordinary meeting shall be given to the Trustees.

8.2 Special Meetings

A special meeting of the Board may also be called by the Secretary upon requisition of the Chair or not fewer than three Trustees.

8.3 Annual General Meeting

The Board shall hold an Annual General Meeting prior to 30 September in each year at which the Board shall:

- 8.3.1 receive and approve the audited annual accounts of the Trust;
- 8.3.2 receive a report from the Chair or nominee of the Chair dealing with the affairs of the Board for the previous year;
- 8.3.3 appoint the Chair, Secretary and Treasurer for the forthcoming year, in accordance with Rules 8.5 and 8.7;

8.4 Notices of Meeting

- 8.4.1 At least seven days' notice of each ordinary Special and Annual General Meeting shall be given to the Trustees.
- 8.4.2 Notices of ordinary and special meetings shall indicate the general nature of business to be considered at that meeting.
- 8.4.3 Annual General Meetings may be combined with Ordinary Meetings.
- 8.4.4 Each notice of meeting shall specify the place day and time of the meeting.
- 8.4.5 Notice to any Trustee shall be deemed to have been given to and received by the Trustee if it has been posted or emailed to the last address notified to the Board by the Trustee and the notice shall then be deemed to have been received the day after the notice is posted or emailed.
- 8.4.6 Accidental omission to notify or non-receipt by any Trustee of a notice shall not invalidate the notified meeting.

8.5 Officers

The Board may appoint a Secretary and a Treasurer. These offices may be combined. The Secretary and Treasurer need not be Trustees.

8.6 Quorum

At any meeting of the Board there shall be a quorum if there is a majority of the Trustees present (excluding any vacancies) and no business shall be transacted unless a quorum is present. If a meeting is short of a quorum at its commencement, or falls short of a quorum, and if no quorum is present within 15 minutes, the meeting shall lapse.

8.7 Chair

At the Annual General Meeting the Board shall in accordance with Rule 8.3 appoint one of the Trustees as Chair. The Chair shall preside at all meetings of the Board at which he or she is present. In the absence of the Chair from any meeting the members present shall appoint one of their number to preside at that meeting.

8.8 Voting

All questions before the Board shall be decided by consensus. Where a consensus decision is unable to be reached on a matter it shall unless otherwise specified in this document be put as a motion to be decided by a majority of votes. Each Trustee present, including the Chair, shall have one vote. If the voting is tied the Chair shall have a second or casting vote.

8.9 Minutes

The Secretary shall keep minutes of all Board meetings. Copies of Board meeting minutes shall be available for inspection by or provided to Trustees and Council on request at any reasonable time.

9. Powers

In addition to the powers contained or implied in the Trustee Act 1956 and the general law of New Zealand the Board may in its absolute discretion exercise the following powers to carry out the purposes of the Trust:

- 9.1 to control, administer, and manage the property, funds and affairs of the Trust; and
- 9.2 to use the Trust Fund to provide such financial and any other relief or assistance determined by the Trustees to comply with the purposes set out in Clause 4; and
- 9.3 to use so much of the Trust Fund that the Board thinks necessary or proper to pay the Board's costs and expenses, including the employment or engagement of professional advisors, agents, officers and staff; and
- 9.4 subject to Rule 4 above, to invest surplus funds in any way permitted by law for the investment of trust funds and upon such terms as the Board thinks fit; and
- 9.5 to borrow or raise money (including but not limited to donations, sponsorships and community fund raising activities) with or without security and upon such terms as to priority and otherwise as the Board thinks fit; and
- 9.6 to do all things the Board considers appropriate to enable the Board to give effect to and provide the charitable purposes of the Trust and to enable it to comply with the provisions of the Charitable Trusts Act 1957 and the Charities Act 2005; and
- 9.7 to open and operate such bank accounts as the Board considers necessary for running the affairs of the Trust; and
- 9.8 to enter into all negotiations, contracts and agreements in the name and on behalf of the Trust as the Board thinks expedient for its purposes provided that such negotiations, contracts and agreements are not in conflict with the Trust's purposes; and
- 9.9 to receive and give receipts and execute discharges for all gifts, legacies, bequests or other monies and to execute any trusts created for any of the purposes of the Trust or for furthering any such purposes.
- 9.10 to generally have the rights, powers and privileges of a natural person in the administration of the Trust.

10. Power to Delegate

10.1 Delegation

The Board may from time to time in writing appoint any person committee or entity and may delegate in writing any of its powers and duties to any such appointee who or which may without confirmation by the Board exercise or perform the delegated powers or duties in like manner and with the same effect as the Board could have exercised or performed them.

10.2 Delegatee Bound

Any delagatee of the Board shall in every case and at all times be bound by the terms of the Trust.

10.3 Delegation Revocable

Every delegation of the Board under Clause 10.1 shall be revocable at will, and no such delegation shall prevent the exercise of any power or the performance of any duty by the Board.

10.4 Delegatee need not be Board Member

It shall not be necessary for any person who is appointed as a member of any such committee, or to whom any such delegation is made, to be a Trustee.

11. Employment

The Board may employ Trustees or any of them under Clause 9.3.

12. Income, benefit or advantage to be applied to charitable purposes

12.1 Application

Any income, benefit or advantage shall be applied for the charitable purposes of the Trust.

12.2 Influence

No Trustee or person or related entity associated with a Trustee shall derive any income, benefit or advantage from the Trust where they can materially influence the

payment of the income, benefit or advantage except where that income, benefit or advantage is derived from:

- (a) services to the Trust rendered in the course of business charged at no greater rate than current market rates; or
- (b) interest on money lent at no greater rate than current market rates.

13. Accounts

13.1 Accounts and Balance Date

The Board shall keep true and fair accounts of all monies received and expended for each financial year with the balance date of 30 June in each year.

13.2 Audit

The Audited Accounts shall be available at the Annual General Meeting of the Trust and shall be presented to the Council by 30 September in each year.

13.3 Control of Funds

All monies received by the Trust shall be paid to the bank account of the Trust. All cheques or payments to be drawn upon the bank account of the Trust shall be signed by at least two Trustees approved by the Board by ordinary resolution for that purpose.

13.4 [provide for Bank Account](#)

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14. No Responsibility for Loss

No Trustee shall be responsible for any loss to the Trust unless the same is attributable to his or her or their own dishonesty or to the wilful commission or omission by him or her or them of any acts known to be a breach of trust.

15. Common Seal

The Trust shall have a Common Seal which shall be kept in the custody of the Secretary, or such other officer as shall be appointed by the Board and shall be used

only as directed by the Board by ordinary resolution. It shall be affixed to documents only in the presence of and accompanied by the signature of two Trustees with the prior approval of the Board.

16. Alteration to this deed or terms of the Trust

16.1 The Board may, with the prior approval of the Council, add to, amend or change any clause or clauses of this deed at a Special Meeting. Any amendment or change to this deed shall require a resolution to be passed by three-quarters rounded up to the nearest whole number of the total number of Trustees at the time of such resolution.

16.2 No addition to or alteration or rescission of this deed shall be approved if it affects the charitable purposes (Background Clauses B and C and Clause 4), the Influence restraint (Clause 12.2), this Clause (16.2), or the winding up Clause (18) of this deed without the prior consent of the Settlor which will need to be satisfied as to the maintenance of the charitable status of the Trust.

17. Incorporation

The Trust shall have the right to apply for incorporation under the provisions of the Charitable Trusts Act 1957 under the name **Rangitikei District Mayoral Relief Trust Fund for COVID 19** or such other name as shall be approved by the Register of Incorporated Societies and the Trustees.

18. Winding Up

18.1 The Trust may be wound up if a resolution to wind up the Trust or to dissolve it has been passed by a three-quarters majority of the Trustees at a Special Meeting of the Board called for such purpose of which not less than 21 days notice in writing has been given to each Trustee.

18.2 Any such resolution after passing shall then be required to be approved by a similar majority at a meeting of the Board called not earlier than 14 days after such meeting for the specific purpose of confirming the Board's resolution for winding up.

18.3 In the event of the Trust being wound up the surplus assets and funds after payment of the Trust's liabilities including expenses of winding up shall not be paid or distributed among the Trustees and the Settlor but shall be paid and transferred to such person or body corporate for the furtherance of such charitable purposes which are consistent with the purposes of the Trust as the Trustees shall determine at the meeting when the resolution for winding up is duly confirmed.

18.4 In the event no such resolution as to the application of funds to any charitable purpose is passed by a majority of the Trustees then the surplus funds of the Trust shall be held for such other comparable charitable purpose as a Judge of the High Court of New Zealand on application of the Trustees shall determine.

19. Acceptance and Execution

The Trustees accept the above terms and conditions on the basis that all future Trustees will also be so bound and execute this document as a Deed.

THE COMMON SEAL of the)
RANGITIKEI DISTRICT)
COUNCIL as the Settlor was hereunto)
affixed in the presence of:)

Mayor

Elected Member

Chief Executive

SIGNED by ANDREW GEOFFREY WATSON
as Trustee in the presence of:

)
) _____

Witness: _____

Address: _____

Occupation: _____

SIGNED by NIGEL JAMES BELSHAM
as Trustee in the presence of:

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) _____

Witness: _____

Address: _____

Occupation: _____

SIGNED by PETER GRAHAM BEGGS
as Trustee in the presence of:

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Witness: _____

Address: _____

Occupation: _____

SIGNED by MERETINI BENNET-HUXTABLE
as Trustee in the presence of:

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SIGNED by GORDON JOHN TURKINGTON
as Trustee in the presence of:

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SIGNED by PAHIA SIMON ANTHONY TURIA
as Trustee in the presence of:

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Witness: _____

Address: _____

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REVISED

Attachment 7

Notice of Motion

Further to receiving the petition from the Taihape Heritage Group at our last Council meeting I would like you to consider accepting my "Notice of Motion", that the Rangitikei District Council revoke the former decision around the Taihape Amenities build on the Council preferred tennis court site(resolution 20/RDC/0040, on 27 February 2020). I propose we amend our decision to consider the amenities be upgraded on the Community preferred site comprising the Grandstand. And that the matter be referred to the chief executive for consideration and report

Tracy Hiron : Northern Ward Councillor 20/08/20

J. E. Dunn 20/08/20

G. V. D. 20/8/2020

M. Dalzell 20/8/2020

The Mayor and Councillors
Rangitikei District Council
High Street
Marton

Re: The Taihape Memorial Park Grandstand

To His Worship the Mayor and District Councillors

The role of community boards is set out in the Local Government Act 2002 and includes that of representation and advocacy for the interests of its community. As an advocate the board is required to listen, to communicate, to consider, to report on issues and to support special interest groups.

The Taihape Heritage Trust (a special interest group) acknowledges the significance of the Memorial Park Grandstand to our community and has as its goal a refurbished grandstand with upgraded amenities that reinstates its function and purpose.

The grandstand was built in 1924 by our forebears in the memory of the fallen soldiers from World War 1. Built of native timbers over the generations it has become an integral part of our very special Memorial Park.

To gauge the community's interest and level of support for their proposal the Taihape Heritage Trust circulated a petition. The fact that six hundred and forty eight signatures were collected within a very limited timeframe is surely indicative of the wishes of our community. Note that this figure is estimated to represent over fifty percent of our adult population. Residents of all age groups, rural and urban, representatives of sporting codes and casual park users all showed their support. It should be noted that the Park Users Group is a sub-committee of the Taihape Community Board and we are satisfied that there has been a shift in their support also. This level of support simply cannot be ignored. It is a community board's responsibility to listen to the community.

The Taihape Community Board therefore unanimously supports the proposal of the Taihape Heritage Trust.

Ann Abernethy (Chair)

Michelle Fannin (Deputy Chair)

Gail Larsen

Emma Abernethy

Gill Duncan

Tracey Hiroa



Taihape Community Development Trust

Taihape Town Hall
PO Box 25
Taihape 4742
P +64 6 388 1307
E info@taihape.co.nz
W www.taihape.co.nz

20/8/20
[Signature]

The Mayor and Councillors
Rangitikei District Council

Dear Sir,

Taihape Grandstand Petition

I write to advise that at our meeting held on the 20th August 2020 the Taihape Community Development Trust resolved to write in support of the Taihape Community Board in relation to their letter of recommendation to the Council regarding the Taihape Community grandstand petition.

The TCDT write in support of the request that the funds currently allocated to the new ablution block be diverted and used for the preservation, renovation and reinstatement of the grandstand to its proper function and purpose.

Should you have any further enquires please contact the writer.

Kind regards

[Signature]
Les Clarke
Chair
TCDT

Attachment 8

Report

Subject: **Taihape Squash – Deed of Lease Variation Request**

To: Council

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 20 August 2020

File: 6-RF-1-12

1 Background

- 1.1 Taihape Squash Club has a Deed of Lease for 286m² land at Memorial Park, Taihape. The expiry term of the current lease is 31/08/2027. The Club owns their building and would like to extend it to build a further two courts, noting that the proposed extension is multi-functional.
- 1.2 The Club is asking Council to approve a land extension of approximately 280m² to their lease as their current land area cannot accommodate this proposal.
- 1.3 A report was presented to Taihape Community Board at their July meeting (Appendix 1) and Mr Daryl O'Hara, President, Taihape Squash, was present to speak to the Board.

Taihape Community Board resolved:

Resolved minute number

20/TCB/018

File Ref

That the Taihape Community Board recommend to Council that a variation to the Taihape Squash Club Deed of Lease be granted for an area of approximately 280m² for the purpose of additional squash courts.

Mrs A Abernethy/Ms Larsen. Carried

- 1.4 At the July Council meeting, Council resolved (20/RDC/280) that the recommendation from the Board be referred to the next Assets/Infrastructure Committee meeting for approval.
- 1.5 The Committee was in support of the proposed extension to the Taihape Squash courts, however they did not feel as though enough information was provided in order to make an informed decision.

2 Staff Comment

As per the attached report to Taihape Community Board:

- 2.1 The power to lease land within a recreational reserve for the erection of facilities as proposed by Taihape Squash Club lies within s54(1)(b) Reserves Act 1977. Council controls and manages the Taihape Recreation Reserve (including Memorial Park) and the Minister's delegations authorises Council to grant leases of Taihape Recreation Reserve for the circumstances proposed by Squash.
- 2.2 The Memorial Park User Management Group were supportive and did not raise any concerns or objections.
- 2.3 The Squash Club would need to obtain and meet any necessary consent conditions for the proposal and would be responsible for the maintenance of the building as they are now.

The Squash Club believe that their building is not considered an earthquake prone building as there was discussion around this approximately three years ago when they renovated part of the building. They have not had an earthquake-prone assessment carried out.

Council's Building Control Authority also do not have this building marked as earthquake-prone.

- 2.4 The proposal does encroach onto the area containing a shed used by the Parks team. Presently the shed accommodates small equipment such as a hand mower and a small quantity of chemicals. It is anticipated that the shed will continue to be available to the Parks team for at least the next two years.

Ideally, from the Parks & Reserves Team Leader's perspective, the sheds at the Taihape Town Hall would be a better option if they were renovated or re-built when this site is developed. The team are currently considering utilising this area as this option allows for a ride-on mower (as well as a vehicle) to be kept in Taihape in a shed, in a secure site. Parks staff based in Taihape presently use the Town Hall offices for administration tasks etc and it is seen as an ideal one-stop-base for staff as is the King Street premises in Marton. This site is further from the park, and it could be difficult to develop storage which doesn't conflict with the future use of the Town Hall site.

The Squash Club have indicated they would be open to discussing with Council that their development include plans for a storage area for the Parks team. However it is unrealistic to expect the Club to provide the facility for free, and there would be uncertainty about the cost of a new development.

It may be feasible to provide the current level of storage within the Grandstand, even if it was fully renovated.

As there would be a window of at least two years, it is suggested that there will be greater clarity about the feasibility (and cost) of these options within twelve months.

- 2.5 The proposal would also require the removal or relocation of two shelters. These are presently not associated with any particular use as they were when bowling was operational.
- 2.6 The proposal will not have an adverse effect on the users of the pavilion known as 2 Kokako Street i.e. the former bowling club rooms.
- 2.7 This proposal does not encroach on to the former bowling green itself, and if an additional court was required on the green the requirement for a distance of 3.5 metres between a court and a building could still be obtained.

3 Conclusion

- 3.1 There is legal authority for the proposal and Council may proceed with a variation to Taihape Squash Club's current lease.
- 3.2 The proposal has the support of the Memorial Park User Management Group.
- 3.3 The facility would provide a public benefit - being able to be used by other groups when it is not being used for Squash purposes.
- 3.4 The proposal does not prevent any identified future developments of this space, and it does not have any adverse effect on current users of this area.

4 Recommendations

- 4.1 That the report 'Taihape Squash – Deed of Lease Variation Request' to the 27 August 2020 Council meeting is received.
- 4.2 That Council support a variation to the Taihape Squash Club Deed of Lease for an area of approximately 280m² for the purpose of additional squash courts.
- 4.3 That a report be provided to Council at its August 2021 meeting on progress with examining options to house the Parks team's equipment and chemicals on a long-term basis.

Gaylene Prince
Community & Leisure Services Team Leader

Appendix 1

Report

Subject: **Taihape Squash – Deed of Lease**

To: Taihape Community Board

Copies: Assets/Infrastructure Committee

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 1 July 2020

File: 6-RF-1-12

1 Background

- 1.1 Taihape Squash Club has a Deed of Lease for 286m² land at Memorial Park, Taihape. The expiry term of the current lease is 31/08/2027.
- 1.2 The Club owns their building and would like to extend it to build a further two courts, noting that the proposed extension is multi-functional. That is, the extension would include a moving internal wall which would allow the space to be utilised as two courts, one full-sized double court, or one large training space or hall. It is envisaged that this area would be able to be used by other clubs when it was not being used by the club e.g. netball may wish to use it for an indoor training area.
- 1.3 The Club is asking Council to approve a land extension of approximately 280m² to their lease as their current land area cannot accommodate this proposal. (Appendix 1)
- 1.4 The time-line for this proposal is at least two years away and receiving Council approval for the land extension is seen as the first step before financial and building plans are developed.
- 1.5 Mr Daryl O’Hara, President, Taihape Squash, will be in attendance at the Board’s meeting to speak to this proposal and answer any questions.

2 Staff Comment

- 2.1 The power to lease land within a recreational reserve for the erection of facilities as proposed by Taihape Squash Club lies within s54(1)(b) Reserves Act 1977. The second part of that part (b) expands the end uses of such facilities to include activities “not directly associated with outdoor recreation” e.g. Squash.
- 2.2 Council controls and manages the Taihape Recreation Reserve (including Memorial Park) under a Crown appointment. The Minister’s delegations dated 12 June 2013 authorises Council to grant leases of Taihape Recreation Reserve for the circumstances proposed by Squash.

- 2.3 Mr O'Hara has raised this proposal at a Memorial Park User Management Group meeting. Other Clubs were supportive and did not raise any concerns or objections.
- 2.4 The Squash Club would need to obtain and meet any necessary consent conditions for the proposal and would be responsible for the maintenance of the building as they are now.
- 2.5 The proposal does encroach onto the area containing a shed used by the Parks team. It is anticipated that the shed will continue to be available to the Parks team for at least the next two years and staff are confident of finding alternative storage in that time.
- 2.6 The proposal would also require the removal or relocation of two shelters. These are presently not associated with any particular use as they were when bowling was operational.
- 2.7 The proposal will not have an adverse effect on the users of the pavilion known as 2 Kokako Street i.e. the former bowling club rooms.
- 2.8 Council has previously resolved that if the new amenities building proposed for the area between the No. 3 field and the courts encroached onto a court and if investigation concluded that a replacement court was required, then the former bowling green would be a suitable site to install one. This proposal does not encroach on to the former bowling green itself, however if a court was required on the green the requirement for a distance of 3.5 metres between a court and a building could still be obtained.

3 Conclusion

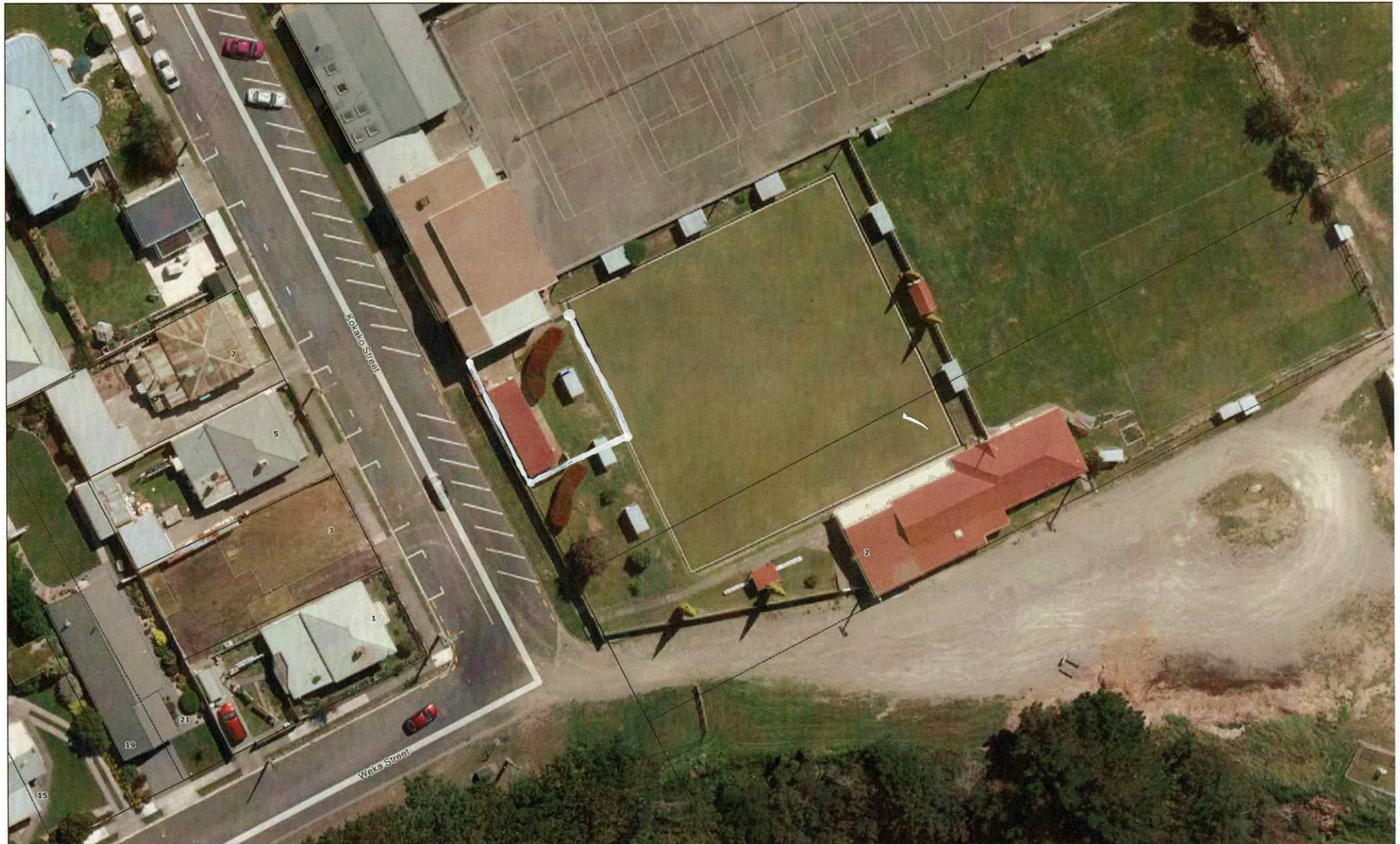
- 3.1 There is legal authority for the proposal and Council may proceed with a variation to Taihape Squash Club's current lease.
- 3.2 The proposal has the support of the Memorial Park User Management Group.
- 3.3 The facility would provide a public benefit - being able to be used by other groups when it is not being used for Squash purposes.
- 3.4 The proposal does not prevent any identified future developments of this space, and it does not have any adverse effect on current users of this area.

4 Recommendations

- 4.1 That the report 'Taihape Squash – Deed of Lease' to the 8 July 2020 Taihape Community Board is received.
- 4.2 That the Taihape Community Board recommend to Council that a variation to the Taihape Squash Club Deed of Lease be granted for an area of approximately 280m² for the purpose of additional squash courts.

Gaylene Prince
Community & Leisure Services Team Leader

Appendix 2



Scale: 1:428
Original Sheet Size A3

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1840291.94586344, 5604106.89994711
1840481.12319306, 5604209.67545869

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Attachment 9



UTIKU & OLD BOYS RUGBY FOOTBALL CLUB Inc.

PO Box 197, Taihape. 4742

Dear Angus

The Utiku Old Boys Rugby Football Club would like to thank the Rangitikei District Council and staff who meet with us regarding our concerns over the hot water issues in the grandstand at Memorial Park. Thanks to your response to date we have had no problems we are aware of with the showers.

Also, we thank Rangitikei District Council for the generous grant towards the lighting project undertaken at Memorial Park along with the Northern Wanganui Sub Union for the new lighting panels that have replaced all the old fittings. The upgrade has made training under lights so much better and gives both rugby clubs the option of playing night rugby if required. Which we have not been able to do at Memorial Park for a long time.

So once again we thank you for your response and co-operation.

Yours sincerely

Utiku Old Boys Rugby Football Club

Attachment 10

REPORT

SUBJECT: **Administrative Matters – August 2020**

TO: Council

FROM: Peter Beggs

DATE: 20 August 2020

FILE: 5-EX-4

1 Government's three waters reform programme

- 1.1 At its meeting on 30 July 2020 Council resolved to delegate to the Audit/Risk Committee authority to commit the Council to signing the Memorandum of Understanding for the first stage of the Government's Three Waters Services Reform. When it met, on 31 July 2020, the Committee considered it did not have sufficient information – in particular about the legal implications – to make a decision and decided to hold an additional meeting to further consider the matter, mindful of the deadline for signing (31 August 2020)
- 1.2 On 4 August 2020, some Elected Members, members of Te Rōpu Ahi Kā and Council staff attended a workshop in Palmerston North hosted by the Department of Internal Affairs, the lead agency for the Government's three waters reform programme. This provided greater clarification about the way the first tranche of reforms would work.
- 1.3 The Memorandum of Understanding (which is the starting point for the first tranche) is not legally binding in terms of committing the Council to passing the management and delivery of the three water assets to another agency. Nor does signing the Memorandum require consultation with the community. It expires on 30 June 2021. Signing does commit Council to continue discussion about the proposed reforms and provide information about its three water assets. While the nature of that information has yet to be defined, it is unlikely to be problematic given the work currently being done to improve systematic collection of condition data. Before 30 June 2021, Internal Affairs envisages detail of the second tranche to have been released.
- 1.4 As with the first tranche, it will be a Council decision whether to participate or not in the second tranche. The Government wishes to see publicly-owned multi-regional models for water service delivery, with a preference for local authority ownership, but final decisions on a service delivery model will be an outcome of further discussion with the local government sector and the Joint Three Water Steering Committee (which includes local government representation).

- 1.5 Signing the Memorandum allows Council to access the allocated grant funding - \$2.41 million, together with an additional \$2.41 million from the pool allocated to the region as a whole (but which the mayors of territorial authorities in the Horizons region have agreed should be reallocated back to the territorial authorities). So, potentially, Rangitikei would have access to grant funding totalling \$4.82 million. This is 'stimulus funding' – i.e. part of the Government's post COVID recovery and is intended to supplement work already in councils' work programmes. This means that commitments already made in the 2020/21 Annual Plan would not normally be eligible for this funding.
- 1.6 One of the issues raised at the Palmerston North workshop was the need for councils to engage early with Iwi partners, distinct from the engagement which the Government envisaged later in the year. Te Rōpu Ahi Kā agreed to hold an extraordinary meeting on 18 August (with a number of members participating b Zoom). The meeting expressed a strong interest in having an assessment of drinking water and wastewater at marae within the District included among the projects which Council proposed.
- 1.7 The recommendations from Te Rōpu Ahi Kā were considered by the Audit/Risk Committee at its extraordinary meeting on 20 August 2020, together with further consideration whether or not Council should sign the Memorandum of Understanding.
- 1.8 At that extraordinary meeting, following discussion and consideration of the documentation supplied (including the legal advice to the sector from Simpson Grierson), the Audit/Risk Committee resolved that Council sign the Memorandum of Understanding. The Committee also resolved to recommend that Council approve the recommendations from Te Rōpu Ahi Kā, with a further recommendation to seek collaboration from the other territorial authorities in the Horizons region to hold back some of the stimulus finding allocated regionally for a regional assessment of drinking water and wastewater for marae and papakainga across the whole Horizons region and a regional allocation to the \$30 million sub-fund. Those recommendations are included at the end of this report for Council's consideration.

2 District Plan Change - proposed rezoning of 217 ha at 1165, 1151 and 1091 State Highway 1 from rural to industrial

- 2.1 On 21 August 2020 the appointed Independent Hearing Commissioner, Robert Schofield, issued his decision report. It is available at <https://www.rangitikei.govt.nz/files/general/Marton-Rural-to-Industrial-Plan-Change/Rangitikei-District-Plan-Change-Decision-Report-19-August-2020.pdf>
- 2.2 The Commissioner's decisions on the proposed Plan Change are to rezone approximately 40 ha from Rural to Industrial, with an overlay entitled Industrial Development Area which is subject to additional objectives, policies and rules being added into the Rangitikei District Plan.

- 2.3 The initial proposal was to rezone 207 ha. However as noted in my previous month's report, the envisaged initial development of the site requires 40 ha, which would be located in proximity to the Main Trunk Railway and Makirikiri Road, where the local sensitivities are lower.
- 2.4 Any person who made a submission or further submission to the Plan Change has the right to appeal the Commissioner's decisions, in respect to their submission or further submission, to the Environment Court. Any appeal must be made on within 30 working days of 21 August 2020.

3 Provincial Growth Fund applications

- 3.1 The application for the Marton rail hub has been approved.
- 3.2 The facility, to be built at the key freight hub of Marton, will receive \$9.1 million from the \$3 billion set aside in the Government's COVID-19 Response and Recovery Fund. Council estimated that this build, which will include a debarker facility, will create up to 83 jobs. When it's up and running it will enable more efficient log transportation in the lower North Island, as well as creating 22 fulltime jobs.
- 3.3 As noted in my earlier reports, on 3 June 2020, the Government announced that \$600 million of the Fund would be reprioritised to assist with recovery from COVID-19 in the regions, particularly over the next two to six months. Last month's report noted that Council staff were preparing a number of applications for qualifying projects. To date no formal decisions have been released, although there has been further discussion with the Ministry of Business, Innovation and Employment about them.

4 COVID-19 recovery

- 4.1 Several layers of COVID-19 Recovery are being undertaken in collaboration with various partners.
- 4.2 From a social and health perspective Council is working with the Integrated Recovery Team that comprises of The Whanganui District Health Board, Internal Affairs, Police, Ministry of Social Development, Ruapehu District Council, and Te Ranga Tupua. The current focus of the team is to collect and evaluate information gathered from and by people and organisations throughout our region, while also addressing immediate needs and opportunities.
- 4.3 The Integrated Recovery Team will compile reports about what learnings have come from the community engagements through a process of thematic analysis. These learnings will feed into the work that the Thriving Together Team will undertake in the future. Such plans will be open for further community consultations and feedback.

4.4 The Integrated Recovery team have meet with the following groups in Rangitikei since undertaking community focus group meetings.

- Bulls and Marton community welfare group (which included Police, Rangitikei DC, Ngati Apa, Marton churches food pantry and other group representatives)
- Marton Budget Service
- Project Marton
- Rangitikei Youth Council
- Bulls and District Community Trust with Bulls RSA members
- Taihape Older and Bolder
- Taihape community response group (which included Older and Bolder, Anglican Church, Foodbank, Taihape health, RDC, Emergency Management officer, Neighbourhood support, Heartlands Work and Income, Voluntary Fire and other group representatives)

4.5 The last Integrated Recovery Advisory update dated 31 July, is attached as [Appendix 1](#).

4.6 The Regional Economic Recovery Taskforce, which covers the Rangitikei District, is headed by Horizons and is tasked to deliver a Regional Economic Recovery Plan, acting as a key channel for interaction with central government, identifying and pursuing opportunities to strengthen, and build our region's economy. While the plan has yet to be developed, the Regional Economic Recovery Taskforce have created and launched a new website, Manawatū-Whanganui Regional Indicators (MWRI) <https://www.mwri.co.nz/> to reflect the region's councils' collaboration and initiatives that are currently underway to help with recovery from the impacts of COVID-19. The MWRI website includes a Regional Economic Impact Assessment Report, regional economic dashboards, shovel ready projects submitted to central government for funding consideration, and news items

5 Mahi Tahī

5.1 In May 2020 Rangitikei District Council was successful in securing funding for the Mayor's Task Force for Jobs (MTJF) Community Recovery Pilot supported by the Ministry of Social Development (MSD). On the back of the success of the pilot, 23 Councils have been offered the programme for 2020/21 financial year, of which Rangitikei is one. This comes with funding of \$250,000 in tranche one with a further \$250,000 possible in tranche two. Rangitikei Employment Programme is being delivered in partnership with Te Rūnanga o Ngā Wairiki Ngāti Apa and their Te Puna - Education, Training and Employability branch, Mayor's Taskforce for Jobs and the Ministry of Social Development (MSD), with potential for further relationships to develop with other organisations

- 5.2 An update on placements will be provided to the meeting.

6 Sale of Council land at Blennerville Close

- 6.1 At its meeting on 30 July 2020, Council agreed to the sale of approximately 76 square metres of legal road fronting 7 Blennerville Close, subject to all costs being met by the adjoining owner. Following consideration of these costs, the adjoining owner has decided not to proceed with purchase.

7 Future arrangements for the current Mangaweka Bridge

- 7.1 A draft Memorandum of Understanding between Manawatu and Rangitikei District Councils and Mangaweka Heritage is currently being finalised for consideration by all parties.

8 Funding request from Scotts Ferry Community Committee

- 8.1 Tracey Gibbs, on behalf of the Scotts Ferry Community Committee has asked whether Council would consider funding the below \$605.00 to replace the defibrillator battery which is nearing expiry. The defibrillator is held at the Scotts Ferry Volunteer Fire Brigade hall. This defibrillator is available to Scotts Ferry residence and visitors to the area. This Committee has limited funds due to the tyres being replaced on the fire unit recently.
- 8.2 This Committee also asks for funding for two skip bins. The Scotts Ferry community have in the past carried out a beach and forest cleanup, to remove all fly tipping and rubbish before the summer arrives, making the area more appealing to the visitors. Skip bin hire would probably be \$350-\$450.
- 8.3 Because it is not a formally established community committee, the Scotts Ferry Community Committee does not have access to the discretionary funding allocated to formally established community committees. Council may prefer that it is referred to the Bulls Community Committee but its next meeting is not until 15 September 2020 by which time the defibrillator battery may have stopped.
- 8.4 A recommendation is attached.

9 Application for fee waiver

- 9.1 There are no new fee waiver requests to consider.

10 Road closures

- 10.1 There are no new road closures to consider.

11 Archives Central

- 11.1 The newsletter is now being produced bimonthly. The latest issue is attached as Appendix 2.

12 Service request reporting

- 12.1 The summary report for first response and feedback, and resolutions (requests received in June 2020) is attached in Appendix 3.

13 Elected Members attendance

- 13.1 Elected Members attendance to date of publicly notified meetings for the 2019/22 triennium is attached as Appendix 4.

14 Staff

- 14.1 Dave Thoms has been appointed Group Manager, Finance & Business Support. He was previously Finance and Commercial General Manager at Dunedin City Council. He starts on 25 August 2020, so there is an opportunity for a handover by Jo Devine before she leaves for Porirua City Council.
- 14.2 Kelly Widdowson was the successful applicant for Strategic Advisor – Youth.
- 14.3 Bronwyn Meads has joined the Council team as Venue and Events Coordinator. Her primary role is to coordinate the Bulls Community Centre opening.
- 14.4 Lovey Collins has joined the Community & Leisure team working as a cleaner.
- 14.5 Te Arawa Ratana has started working as a Youth Development Assistant at the Marton Lobby,

15 Recommendations:

- 15.1 That the report 'Administrative Matters – August 2020' to the 27 August 2020 Council meeting be received.
- 15.2 That having regard to the recommendation from Te Rōpu Ahi Kā (at its extraordinary meeting on 18 August 2020) and from the Audit/Risk Committee (at its extraordinary meeting on 20 August 2020), Council resolves to
- a) advocate that future decisions on water reform include adequate time for Te Rōpu Ahi Kā members to engage with their people/whanau;
 - b) note Te Roopu Ahi Kaa's concern for the long term implications of iwi relationship with a future large entity that is unknown at this stage;

- c) consider that some of the \$4.82m offered to Council by signing the Memorandum of Understanding be assigned for the investigation and assessment of District marae drinking water and wastewater; and
 - d) consider supporting an application for funding from the Government's \$30m marae and papakainga sub fund.
- 15.3 That having regard to the recommendation from the Audit/Risk Committee at its extraordinary meeting on 20 August 2020, Council resolves to request the other territorial authorities in the Horizons region to
 - a) agree to the investigation and assessment of marae and papakainga drinking water and wastewater on a regional basis, using some of the stimulus funding allocated on a regional basis and
 - b) consider supporting an application for regional funding from the Government's \$ 30 million marae and papakainga sub fund.
- 15.4 That regarding the funding request from the Scotts Ferry Community Committee, Council

EITHER
- 15.5 refers the application to the Bulls Community Committee for consideration at its next meeting on 15 September 2020

OR
- 15.6 approves a grant of \$950 for the purchase of a replacement defibrillator battery and to assist with costs for skips bins for the beach clean-up.

Peter Beggs
Chief Executive

Appendix 1

UNITED IN RECOVERY

He waka eke noa



Integrated Recovery Team Advisory

Whanganui, Rangitikei and South Ruapehu

Friday, 31 July 2020

OVERVIEW

The Integrated Recovery Team are a collective group of public service organisations across the Whanganui DHB rohe that were formed as a result of the response to the COVID 19 pandemic. The primary organisations that are represented are Whanganui DHB, Iwi, Whanganui District Council, Whanganui Civil Defence, Ruapehu District Council and Rangitikei District Council.

Community Engagement

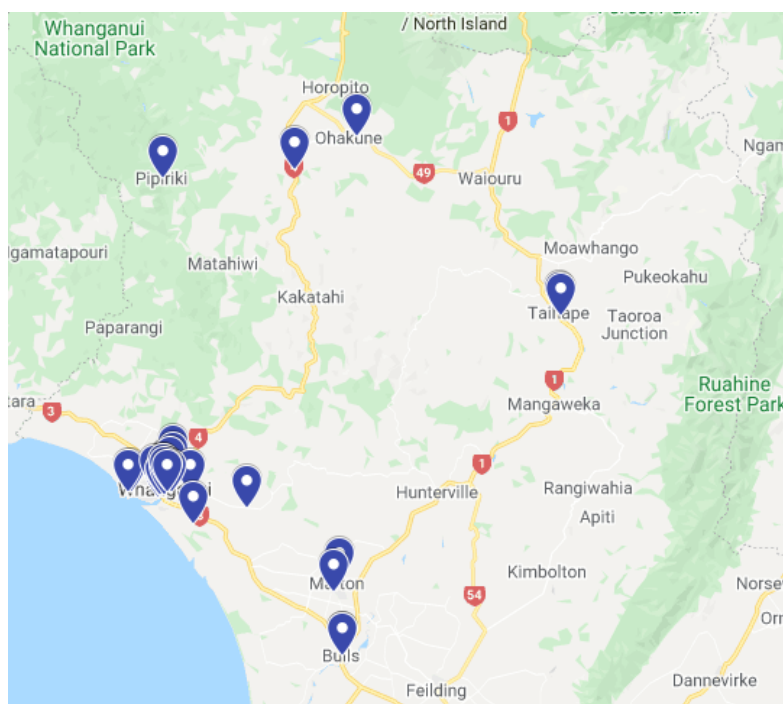
The Integrated Recovery Team is currently undertaking wide sector engagement to inform the 'next normal'. Thematic analysis of all responses and reporting will be completed at the conclusion of phase one of the recovery process.

As of the 31st of July 2020, the Integrated Recovery Team have completed:

- 28 Strategic Leader 1-1 Interviews
- 54 Focus Group Sessions

Ongoing focus group sessions

To date, the team have attended 54 focus group sessions across the rohe, engaging with representatives from over 70 groups and organisations, to understand communities experiences of Covid-19 and how, together, we can build 'thriving communities'. The map below shows IRT focus group locations to date



Whanganui & Partners Dashboard

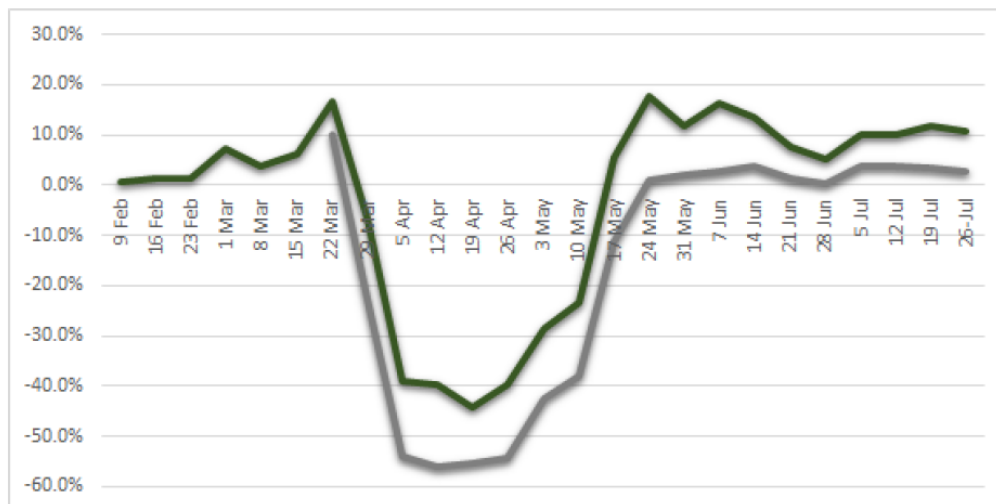
Whanganui & Partners [Economic Dashboard](#) has been updated with consumer spend for the week ending 26 July. The post-COVID spending boom is softening, but growth in Whanganui spend remains stronger than it does nation-wide.

Weekly Consumer Spending

High consumer spending usually indicates higher levels of consumer confidence in the economy. Data reflects week ending 26 July

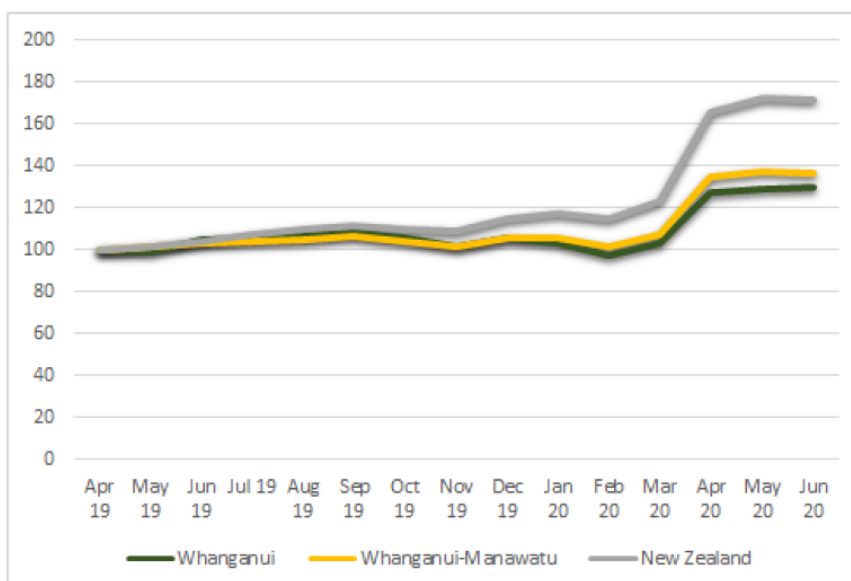
	Value of spend		Number of transactions	
	Whanganui	New Zealand	Whanganui	New Zealand
Change from same week last year	+10.9%	+2.6%	+3.8%	-2.5%
Cumulative change from period starting 3 Feb	-2.6%	-11.6%	-11.8%	-20.7%

*Marketview



Monthly Work Ready Jobseekers

Work Ready Jobseeker numbers have been collected monthly instead of quarterly. Chart is indexed to April 2019.



1,894 people

in Whanganui receiving Work Ready Jobseeker benefits in June 2020

Change from March 2020

Whanganui New Zealand
+25.3% **+39.6%**

Whanganui-Manawatu

+27.0%

Key Messages/Communications

Key messages

- COVID-19 is a disease that can affect your lungs and airways. Adopt simple hygiene and health practices to protect yourself and your whānau.
- On Monday 8 June at 11.59 pm New Zealand moved to Alert Level 1 and the country is now in recovery.
- As of Monday 27 July, there were twenty one (21) active cases of COVID-19 in New Zealand. New Zealand's confirmed and probable cases of COVID-19 to date is 1556 – see the [Ministry of Health's current cases page](#).
- Of these cases, the Whanganui region has had nine (9) cases of COVID-19
- Please continue to wash and dry your hands and use hand sanitiser
- Cover coughs and sneezes – do them into the crook of your elbow
- Testing for COVID-19 is still available at the Whanganui Hospital Campus CBAC, or by phoning ahead to your GP
- The CBAC at the Whanganui Hospital is open 8am to 4.30pm, Monday to Friday, and 9am to 1pm on Saturdays and Sundays. It is a drive-in / walk-in service and no appointment is needed.
- WDHB hospital and health services are back to normal with visitors allowed under Alert Level 1
- Please note Ruapehu no longer has a number for welfare – refer to Govt or MSD number

Recent media releases

- [WDHB website](#)
- [Whanganui District Council website](#)
- [Rangitikei District Council website](#)
- [Ruapehu District Council website](#)
- [Whanganui & Partners website](#)

Completed communications

- Social media promotion for Whanganui & Partner free event on Thursday 6 August to help employers understand the support available to them through new Central Government schemes
- Social media promotion of [Ruapehu Social and Economic Recovery Household Survey](#)
- Communications plan for IRT partners finalised
- Social media promotion of Korero Cafe/Balance consultation of WAM service

Upcoming communications

- Media release on outcome of community engagement
- Communications plan developed for Whanganui community/recovery Open Day on 5 September
- Spotlight on WDHB's Te Ranga Hau Haumoana team and how they helped our community during tough times
- Internal communications for WDHB and Council CE's on the recovery effort and the next steps
- [Covid 19 coronavirus: Economic impact in Whanganui softer than national averages](#) - promotion on WDHB and WDC social media
- Communications planning for Recovery Open Day
- Internal (WDHB and Whanganui District Council) promotion of DHB staff doing Integrated Training Framework (ITF) intermediate course

Quick community based actions identified

- Mental health liaison connecting with community organisations
- Supporting community groups to access Provincial Growth Fund (PGF)
- Dental and winter illness pop-ups
- Health pop-up clinics in communities

- Defibrillators in communities
- Community CPR and first aid classes and other health education
- Improving food package coordination in preparation for future emergencies
- Internet access, satellite towers, rural connectivity
- Improving access to technology for elderly and skills
- Wrap-around home and community supports e.g. post hospital discharge
- Civil Defence community notice board in Taihape (and potentially other places also)
- Suitable, ease-of-use phones for older persons and training
- Workshops for older persons – e.g. driving, phones, technology, internet banking
- Better utilisation of community spaces e.g. voting boxes, registration/bill payment kiosks, public/agency meetings, amenities
- Pets in pensioner housing
- Establishment of Kai Collective with oversight of local food systems and supporting initiatives

Actions for the coming week

Focus Groups / interviews this week:

- Upokongaro Primary school
- Workbridge Whanganui

Other:

- Analysis of community engagement undertaken to date
- Analysis of the Community and Organisational Surveys
- Organising 'open day' for providers and opportunity for community to feed into recovery – 5th September
- Engagement with workplaces, community groups and services across the rohe
- Understanding short, medium and long term themes and actions emerging from engagement
- Developing the plan to transition from Recovery to the next normal (Thriving Communities)

Appendix 2



ARCHIVES CENTRAL

NEWSLETTER

JULY/AUGUST 2020

Issue #54

Welcome to the first bimonthly issue of the Archives Central newsletter.

The Team @ Archives Central has been very busy post-lockdown, with multiple member council projects ongoing and continuing to fine-tune the new Archives Central digital repository.

In this issue:

- **FRESHWATER FILES**
Horizons Regional Council
- **COUNCIL TRANSFERS**
Manawatu and Rangitikei
- **ARCHIVAL OUTREACH**
*Feilding Agricultural High School
Whanganui District Council*
- **DIGITAL REPOSITORY**
- **STATISTICS**
- **THIS IS NOT H&S!**

Visit Archives Central

40 Bowen Street
Feilding 4702

(06) 952 2819
0508 522 819

archivescentral.org.nz



COMBINING OUR PAST CREATING OUR FUTURE



FRESHWATER FILES

As we noted in our June newsletter, Archives Central accepted a large accession from [Horizons Regional Council](#) of their Freshwater Department files. As the months have progressed, further transfers have magically appeared in our storage area to add to this already extensive collection. We estimate the Department's records will now take up ~100 linear metres of shelf space. We would also like to take this chance to thank Jeff Watson for dedicating... [\(Continued Page 2\)](#)



INCOMINGS & OUTGOINGS



In the last week of July Archives Central received a transfer of core admin records from [Rangitikei District Council](#). The collection primarily consists of subject files from 1970 to 2000, as well as older County Council rates ledgers, important transition files from the 1988-1989 Local Government Amalgamation and an invaluable Mount View Cemetery Burial Warrant Book and Headstone List... [\(Continued Page 2\)](#)



ARCHIVAL OUTREACH

The Team @ Archives Central are always on the lookout for collaboration with member councils and helping the local community. Currently, we are undertaking two digitisation projects.

The first involves the digitisation of Feilding Agricultural High School's yearbooks and historic photographs for an upcoming centenary. The second, undertaken by

[Whanganui District Council](#) Archivist Simon Bloor, is the digitisation of aerial photographs and other historical material of the region.

If your organisation or anyone you know requires help with digitisation, or archival advice in general, don't hesitate to contact Archives Central via enquiries@archivescentral.org.nz



Students Brooke and Nicole use the camera rig

ARCHIVESCENTRAL.ORG.NZ MONTHLY STATISTICS

1,771

Unique Visitors

104

2,165

Number of Visits

10,026

Page Views

DIGITAL REPOSITORY

The new Archives Central digital repository has now been operating for nearly two months. With the main infrastructure project complete we have swiftly moved into the content management phase.

The Team @ Archives Central has been busy behind the scenes working on additional functionality and tweaks to the system to make our user experience satisfying. This includes the testing of [Frequently Used Files \(FUFs\)](#) sidebar, filter by search date and the ability to perform searches within an Agent, Accession or Series.



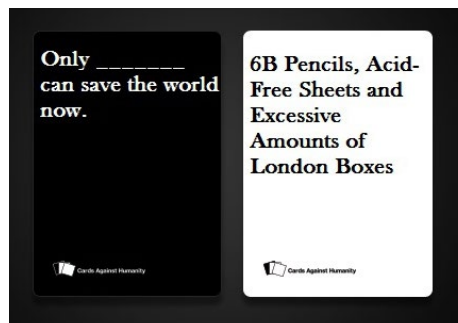
We are all ears from our users for further enhancements – if you have a bright idea please drop us a line via our [new web form](#). Stay tuned for more features to come!



VISIT US ON FACEBOOK
[@ArchivesCentralMWLASSNZ](#)



ONLY ARCHIVES CAN SAVE US NOW...



FRESHWATER FILES

[\(Continued from Page 1\)](#) ...a large amount of time to assisting us with accessioning as a subject matter expert. Jeff is currently [National Environmental Monitoring Standards](#) (NEMS) Chair and Technical Advisor, and is a treasure trove of information on environmental and hydrological data. You can view an example of the types of collected data we are working with via [this earlier accession](#).

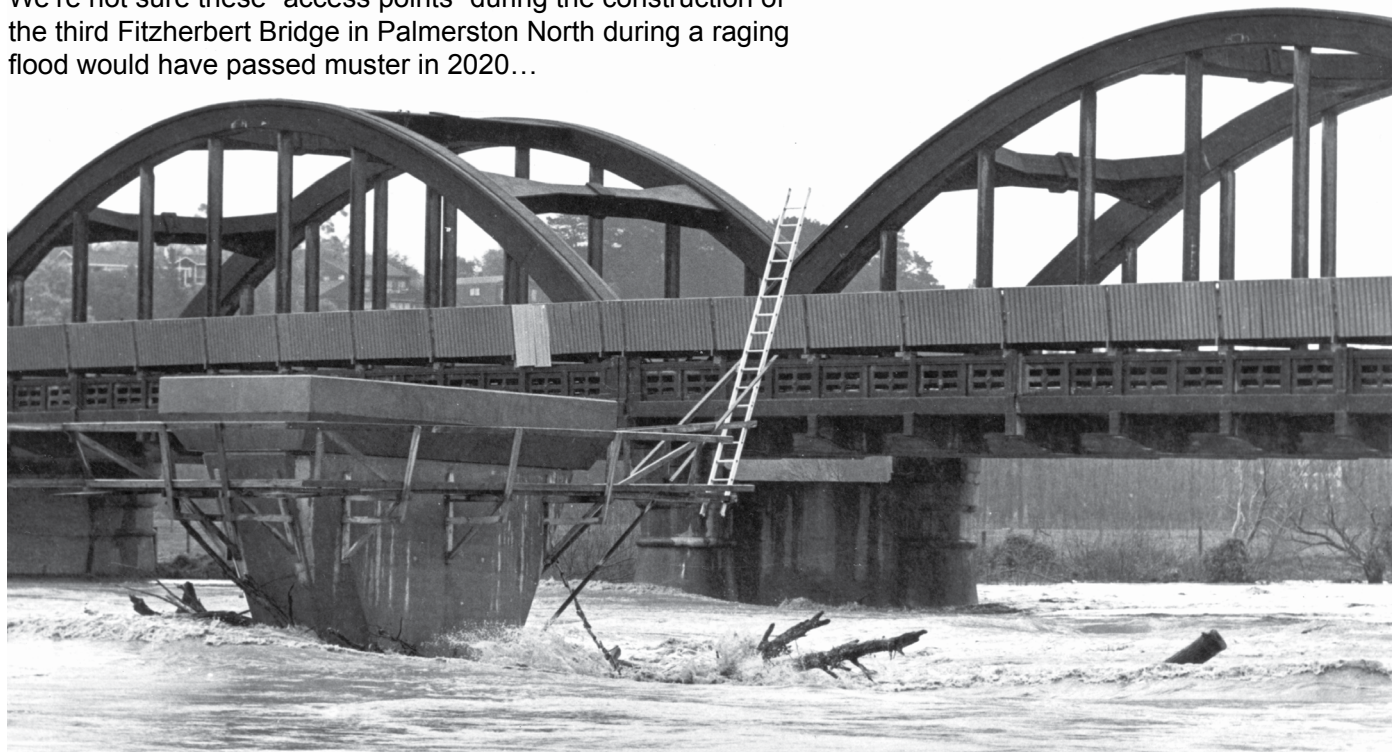
INCOMINGS AND OUTGOINGS

[\(Continued from Page 1\)](#) ...dating back to 1879.

Finally, Senior Archivist Evan Greensides is undertaking a Retention & Disposal (R&D) project for the [Manawatu District Council](#). This work ensures that closed records are effectively managed and are not allowed to “build up” as time progresses. We look forward to adding significantly to the MDC collection at the end of the project.

THIS IS NOT HEALTH AND SAFETY!

We're not sure these “access points” during the construction of the third Fitzherbert Bridge in Palmerston North during a raging flood would have passed muster in 2020...



HRC_00265_5-M813-[1985]

Appendix 3

Service Request Breakdown for June 2020 - First Response

Service Request Department	Compliance overdue	responded in time	responded late	Grand Total
Animal Control		47	25	72
Animal welfare concern		3	2	5
Barking dog			1	1
Dog attack		2		2
Dog property inspection (for Good Owner status)		5	10	15
Found dog		2	3	5
General enquiry		6	3	9
Lost animal		3	4	7
Property investigation - animal control problem		2		2
Roaming dog		13	2	15
Wandering stock		11		11
Cemeteries			1	1
Cemetery maintenance			1	1
Council Housing/Property		7	4	11
Council housing maintenance		4	4	8
Council property maintenance		1		1
General enquiry		1		1
Graffiti/vandalism		1		1
Environmental Health	5	6	30	41
Abandoned vehicle		1	1	2
Dumped rubbish - outside town boundary (road corridor only)	1	1	3	5
Dumped rubbish - under bridges, beaches, rivers, etc	1			1
General enquiry	2	1	1	4
Noise		3	25	28
Vermin	1			1
Footpaths	1		2	3
Footpath maintenance	1		1	2
General enquiry			1	1
General enquiry	1	1	1	3
General enquiry		1	1	2
Phone message	1			1
Parks and Reserves	4	5	2	11
Empty rubbish bins - parks and reserves only		1		1
General enquiry		3	1	4
Maintenance (parks and reserves)	3	1		4
Playground equipment	1			1
Water leak - parks and reserves only			1	1
Roads	2	7	11	20
Culverts, drains and non-CBD sumps		2	3	5
Dumped rubbish - within town boundary	1			1
General enquiry		1		1
Road maintenance - not potholes	1	3	8	12
Vehicle crossings		1		1
Roadside Trees, Vegetation and Weeds	1	2	3	6
General enquiry	1			1
Urban trees, vegetation and weeds		2	3	5
Solid Waste	1			1
General enquiry	1			1
Stormwater		1		1
Stormwater blocked drain (non urgent)		1		1
Street Lighting	4	3	10	17
Street lighting maintenance	4	3	10	17
Wastewater			1	1
Caravan effluent dump station			1	1
Water	6	19	2	27
Bad tasting drinking water	4	1		5
General enquiry		1		1
HRWS maintenance required		1		1
Location of meter, toby, other utility			1	1
Low drinking water pressure		1		1
No drinking water supply		1		1
Replace meter, toby or lid		4		4
Water leak - council-owned network, not parks or cemeteries		3		3
Water leak at meter/toby	2	7	1	10
Grand Total	25	98	92	215

Service Request Breakdown for June 2020 - Feedback

Feedback Required

(All)

Service Requests	Feedback					Grand Total	
Department	Email	In Person	Not able to contact	Telephone	Not Provided		
Animal Control		1	4	3	21	38	67
Cemeteries					1		1
Council Housing/Property					1	10	11
Environmental Health					2	39	41
Footpaths				1		2	3
General enquiry					2	1	3
Parks and Reserves					3	8	11
Roads	1			4	4	11	20
Roadside Trees, Vegetation and Weeds				1		5	6
Solid Waste						1	1
Stormwater				1			1
Street Lighting						17	17
Wastewater						1	1
Water			3	2		22	27
Grand Total	2	7		12	34	155	210

Service request Breakdown for June 2020 - Resolutions

Service requests	Compliance			
Department	completed in time	completed late	overdue	Grand Total
Animal Control	34	38		72
Animal welfare concern	3	2		5
Barking dog		1		1
Dog attack		2		2
Dog property inspection (for Good Owner status)	5	10		15
Found dog	1	4		5
General enquiry	5	4		9
Lost animal	3	4		7
Property investigation - animal control problem	2			2
Roaming dog	13	2		15
Wandering stock	2	9		11
Cemeteries	1			1
Cemetery maintenance	1			1
Council Housing/Property	7	3	1	11
Council housing maintenance	4	3	1	8
Council property maintenance	1			1
General enquiry	1			1
Graffiti/vandalism	1			1
Environmental Health	5	30	6	41
Abandoned vehicle		2		2
Dumped rubbish - outside town boundary (road corridor only)	1	3	1	5
Dumped rubbish - under bridges, beaches, rivers, etc			1	1
General enquiry	1	1	2	4
Noise	3	24	1	28
Vermin			1	1
Footpaths		2	1	3
Footpath maintenance		1	1	2
General enquiry		1		1
General enquiry	1	1	1	3
General enquiry	1	1		2
Phone message			1	1
Parks and Reserves	5	2	4	11
Empty rubbish bins - parks and reserves only	1			1
General enquiry	3	1		4
Maintenance (parks and reserves)	1		3	4
Playground equipment			1	1
Water leak - parks and reserves only		1		1
Roads	8	10	2	20
Culverts, drains and non-CBD sumps	3	2		5
Dumped rubbish - within town boundary			1	1
General enquiry	1			1
Road maintenance - not potholes	3	8	1	12
Vehicle crossings	1			1
Roadside Trees, Vegetation and Weeds	2	3	1	6
General enquiry			1	1
Urban trees, vegetation and weeds	2	3		5
Solid Waste			1	1
General enquiry			1	1
Stormwater	1			1
Stormwater blocked drain (non urgent)	1			1
Street Lighting	2	10	5	17
Street lighting maintenance	2	10	5	17
Wastewater		1		1
Caravan effluent dump station		1		1
Water	19	2	6	27
Bad tasting drinking water	1		4	5
General enquiry	1			1
HRWS maintenance required	1			1
Location of meter, toby, other utility		1		1
Low drinking water pressure	1			1
No drinking water supply	1			1
Replace meter, toby or lid	4			4
Water leak - council-owned network, not parks or cemeteries	3			3
Water leak at meter/toby	7	1	2	10
Grand Total	85	102	28	215

Appendix 4

Date	Meeting	HWTM	Belsham	Ash	Carter	Dalgety	Duncan	Dunn	Gordon	Hiroa	Lambert	Panapa	Wilson
NEW TRIENNIUM 2019-2022													
24/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/10/2019	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR
5/12/2019	Audit/Risk	PR	PR		AT	AT	AT		PR	AT	AT	AT	PR
12/12/2019	Assets/Infrastructure	PR	PR	AP	PR	PR	PR	PR	PR	AT	PR	PR	PR
12/12/2019	Finance/Performance	PR	PR	AP	PR	PR	AT	AT	PR	PR	AT	PR	PR
12/12/2019	Policy/Planning	PR	PR	AP	AT	PR	PR	PR	PR	PR	PR	PR	PR
12/12/2019	Council	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	PR
30/01/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
13/02/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR	AT	PR	AP	PR
13/02/2020	Policy/Planning	PR	PR	PR	AT	PR	PR	PR	PR	PR	PR	AP	PR
27/02/2020	Audit/Risk	PR	PR		AT	AT			PR				PR
27/02/2020	Finance/Performance	PA	PR	PR	PR	PR			PR	PR		AP	PR
27/02/2020	Council	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
19/03/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
19/03/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	PR	PR		PR	PR	PR
19/03/2020	Policy/Planning	PR	PR	PR		PR	PR	PR	PR	PR	PR	PR	PR
24/03/2020	Council - Emergency meeting	PR	PR	ZM	ZM	PR	ZM	PR	PR	ZM	ZM	ZM	PR
23/04/2020	Council - Extraordinary meeting	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	AP	ZM	ZM	ZM
30/04/2020	Council	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM
8/05/2020	Council - Extraordinary meeting	ZM	ZM	ZM	ZM	ZM	ZM	AP	ZM	ZM	ZM	ZM	ZM
28/05/2020	Council	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM	ZM
25/06/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
9/07/2020	Assets/Infrastructure	PR	PR	PR	PR	PR	PR	AP	PR		PR	PR	PR
9/07/2020	Policy/Planning	PR	PR	PR		PR	PR	PR	PR	PR	PR	PR	PR
30/07/2020	Finance/Performance	PR	PR	PR	PR	PR			PR	PR		AP	PR
30/07/2020	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
31/07/2020	Audit/Risk	PR	PR						AP				PR
6/08/2020	Assets/Infrastructure	PR	PR	AB	PR	PR	PR	PR	PR		PR	PR	AP
6/08/2020	Policy/Planning	PR	AP	AB		PR	PR	PR	PR	AP	PR	PR	AP
20/08/2020	Audit/Risk - Extraordinary meeting	PR	PR		AT	AT			PR			AT	PR

PR	Present - is a member of the committee
AT	Attendance, not on committee but in attendance
AP	Apology
	Indicates is not a member of the Committee
AB	Absent - no apology received
CB	Not present as on Council business
ZM	Attended via Zoom

Attachment 11

Memorandum



To: Council

From: Arno Benadie

Date: 20 August 2020

Subject: **Top Ten Projects – status, August 2020**

File: 5-EX-4

This memorandum updates the information presented to the August 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

1. Mangaweka Bridge replacement

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The project is now in the pre-implementation phase. This phase includes land purchase negotiations, planning requirements such as designations and early contractor involvement.
- Tenders for the construction of the bridge has been completed

Monthly update:

On 4th May 2020 four contractors were invited to submit tenders. The tender period for the new bridge closed and a preferred contractor has been identified. The Tender Award Report will be presented to Council on 27 August for a decision going forwards. The cost of construction will be shared equally between the Manawatu and Rangitikei District Councils. Construction of the new bridge is expected to be completed by 30th June 2022.

2. Marton to Bulls Wastewater centralisation project

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.

- A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force (NZDF) considered the option of becoming a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. During June 2020 NZDF signalled a change in their design direction and are now considering a permanent solution with Sanson and the Manawatu District Council.

Monthly update:

Work on determining the wastewater characterisation and total loads and flows to the Marton and Bulls WWTPs is ongoing. The search for suitable land is continuing, with no new parcels of land becoming available during August. After discussing the waste water consenting process with Horizons Regional Council (HRC) in July, we are working on producing a detailed process plan with clear milestones and deliverables to submit to HRC by early September. We are considering the option of proposing the Marton to Bulls pipeline as one of the projects to be funded by the three waters MOU funding grant.

3. Upgrade of the Ratana wastewater treatment plant

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.

Monthly update:

Negotiations with the Ministry for the Environment (MfE) regarding our request to change the deed of funding to accommodate a long term lease agreement rather than the current land purchase requirements continues. An alternative parcel of land might be available for the

discharge of treated wastewater, and experts in soil conditions and disposal to land has been engaged to consider the benefits and limitations of the lease land and this new parcel of land. The results of this comparison is expected by the end of September 2020. We will continue with regular communications with Horizons Regional Council and Iwi while we progress this work.

4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme. RDC will contribute a further \$65 000 to the project and Horizons Regional Council will contribute \$10 000 for a total project cost of \$195 000
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment.

Monthly Update:

The funding agreement between the Ministry of Business, Innovation and Employment (MBIE) and RDC has been signed. According to this agreement we have the following project timelines:

- February 2020 – Funding agreement executed by both parties
- April 2020 – Evidence of appointment of suitable consultants
- Nov 2020 – Draft report
- Dec 2020 – Final Report

This project has been delayed by the Covid 19 lockdown period earlier in 2020. We are in the process of negotiating a delay of the expected timelines, and expect to be able to agree the necessary changes to contract timeframes in order to make the contract achievable. The new amended contract is expected to be agreed and completed by September 2020. RDC met with MBIE and MDC mid-August to explore further collaboration and knowledge sharing. It was established that the MDC and RDC projects are in different phases of progression, and further collaboration will be limited.

5. Bulls multi-purpose community centre

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of July 2020.

Monthly Update:

The practical completion date for the building construction was end of July 2020. The building has now been completed with the exception of the following exterior items:

- The building carapace (the decorative aluminium frame on the outside of the building)
- The carpark
- The town square

Final inspections and commissioning of all the building systems and equipment will occur on 26 August and the final completion date for all the external items noted above is 28 August. The official opening date for the building is planned for 25 September, but will be dependent on the Covid 19 alert level status at that time. An advisory group has been created to solicit feedback on the opening ceremony.

The furniture and equipment fit-out of the building is progressing. The delivery of the equipment might be affected by the Covid 19 level 3 status in Auckland. An Audio and Visual proposal has been received and progressed to allow the installation and commissioning before the opening date. The cultural elements around the stage has been completed and installed. The remainder of the cultural elements as been completed, although not delivered to site yet. The exterior cultural elements will be installed once the carapace has been completed.

The parking area extension, the bus lane and the town square has gone out to tender. The results from the tender and the costs of the additional works will be presented to Council before any further actions will be taken. The updated Project Status Report has been included as appendix 1.

6. Establishment of the new Council administration centre and the town library in Marton

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site. Overall, the submissions were strongly in favour of Council continuing to develop the Town Centre site as the new Marton Civic Centre.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
 1. Retain and refurbish the buildings
 2. Demolish the buildings and construct a new facility on the site.
 3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered

Monthly Update:

We are currently working on finalising a pre-engagement strategy to consult with the community on the options available to us. Consultation with the community will start as part of the pre-engagement consultation for the Long Term Plan.

7. Taihape Memorial Park development

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019.

Monthly Update:

A meeting with all user groups was held in Taihape to unveil the new conceptual design and to discuss any comments and suggestions. All comments and suggestion has been forwarded to the Architect with a new scope of work to produce the final conceptual design for this building. The Architect will rework the plans to reflect all comments, and then overhaul the 3D computer model to present an animation of the design. Once RDC receives this design, it will be presented to Council for review.

8. Taihape civic centre.

Further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

9. Putorino Landfill

- In October 2018 Rangitikei District Council was advised that a historic landfill has been exposed on the banks of the Rangitikei River at the eastern end of Putorino Road.
- During November 2018 it was agreed that Horizons Regional Council would secure the necessary consent and undertake the works required to shift the river flow path, which involved a combination of aggregate (metal) extraction and relocation.
- RDC would then undertake the site assessment and fund any agreed remediation work.
- Work on redirecting the river flow path was completed in May 2019.
- RDC engaged WSP OPUS to undertake the landfill site assessment work, and to identify and cost options for remediation/mitigation.
- This investigation work and options report was completed by the end of 2019
- Two Contractors has been engaged to consider the costs involved for a remediation option that would remove all landfill material from the site and replace the clean-fill material on the existing site.
- WSP/Opus has been engaged to start preparing the necessary consent applications for the remediation work to start as soon as possible.

WSP/Opus are in the process of preparing the full consent application, the documentation necessary for use in the event of making use of the emergency provisions in the RMA, and the Site Management Plan that will be required for emergency works or any contracted site works. The work will start once a final cost structure and start date has been agreed with either of the two contractors engaged to date. These costs will be presented to Council before any work will commence.

10. Rangitikei District Subdivisions:

The following is a list of large subdivisions in the district with an update of progress to date:

George Street, Bulls – An equal cost share has been agreed for the upgrade of a storm water line to accommodate the increased number of lots in the final subdivision layout plan. The total cost of this storm water line is expected to be in the order of \$300 000. We are in the process of applying for Resource Consent for the disposal of the storm water into the open drain adjacent to the subdivision. One of the conclusions of the work completed for the consent application is that the current open drain that receives the storm water from this subdivision is too small for the calculated flow, and that there is a substantial risk that this will cause flooding in Bulls. The assessment of the catchment will have to be expanded to cover the open drain through the Bulls urban area to the confluence with the Tutaenui Stream. This work will determine what further upgrades to the open stream and culvers will be required.

Hereford Heights, Marton – RDC committed to the construction of a new intersection to allow access to the new 80 lot subdivision. The detailed design is currently underway and we expect the design to be finalised by the end of August 2020. RDC will liaise with the developer to understand their construction timelines and to align the construction of the new intersection with the developer. A temporary access to the site will be installed to allow the developer to proceed with construction of houses while we finalise the construction of the intersection

Whanganui Rd subdivision, Marton – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

Walton Street, Bulls – The provision of storm water services for this subdivision uncovered a portion of land protected by a heritage reserve. Due to this parcel of protected land the original storm water design had to be altered to comply with an alternative solution. RDC is working with the developer to create a solution that will allow the subdivision to continue and will improve the RDC storm water network and service provision in this area. The new storm water solution has been constructed and completed.

Ratana Papakainga Housing – Phase one of the Ratana Papakainga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP/Opus and is close to completion.

Hendersons Line, Marton – A developer is in the process of investigating a subdivision to create 97 sections on Henderson's Line. The investigations are in the early preliminary stages.

Bredins Line, Marton – The developer has signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

Recommendation:

That the memorandum 'Top Ten Projects – status, August 2020' to the 27 August 2020 Council meeting be received.

Arno Benadie
Principal Infrastructure Advisor

Attachment 12



Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 7 July 2020 – 11:00 a.m.

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Present: Mr Pahia Turia (Chair)
Mr James Allen
Ms Hari Benevides
Mr Robert Gray
Ms Marj Heeney
Ms Tracey Hiroa
Ms Soraya Peke-Mason
Ms Coral Raukawa-Manuel
Mr Chris Shenton
Mr Terry Steedman
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Ms Nardia Gower, Strategy and Community Planning Manager
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Mr Arno Benadie, Principal Advisor – Infrastructure
Mr George Forster, Policy Advisor
Ms Bonnie Clayton, Governance Administrator

1 Karakia/Welcome

The Chair welcomed everyone to the meeting at 11.16am.

Mr Turia briefed the Komiti on the previous hui on the effectiveness of Te Rōpu Ahi Kā., and how the Komiti has come a long way, highlighting:

- Two Maori Elected Members on Council
- Maori Responsiveness Framework and Strategic Advisor – Mana Whenua
- Rates Remission Policy
- Multitudes of items on the agenda, however could do more

The Komiti is due to hold a workshop on 13 July at Te Rūnanga o Nga Wairiki Ngati Apa to review the Maori Responsiveness Framework.

2 Public Forum

Nil

3 Apologies

That the apology for absence for Ms Kim Savage, Cr Waru Panapa and Mr Robert Martin, be received.

Cr Hiroa/Ms Benevides. Carried

4 Members' Conflict of Interest

Cr Hiroa declared a conflict of interest in regards to being a delegate for Ngāti Whitikaupeka and Ms Heeney declared a conflict of interest in regards to being a delegate for Ngāti Porou.

5 Confirmation of Order of Business and Late Items

There were no changes to the order of business.

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number

20/IWI/007

File Ref

3-CT-8-2

That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 11 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Steedman/Ms Heeney. Carried

7 Chair's Report

Mr Turia thanked His Worship the Mayor for showing his support with Tu Poho Tuariki Provincial Growth Fund application which has been approved through Te Ara Mahi - Pathway to Employment fund. The fund will have an initial focus on job seekers who have been affected by Covid-19.

He also made note of the recent publicity around the Captain Cook statue, and the request to hold a public meeting. Mr Turia expressed that this will open up the conversation to inform those unaware of the history behind Captain Cook.

Resolved minute number	20/IWI/008	File Ref
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That the verbal 'Chair's Report' to the 7 July 2020 Te Rōpu Ahi Kā Komiti be received.

Mr Turia/Ms Peke-Mason. Carried

8 Feedback on the Komiti's Workshop

An update was provided in item 1.

9 Council Decisions on Recommendations from the Komiti

There were no recommendations to Council made at the previous hui.

10 Council Responses to Queries Raised at Previous Hui

There were no queries raised at the previous hui.

11 Presentation from MPI Maori Agribusiness on solutions for Whenua Maori

Mr Blair Jamieson of Ministry of Primary Industries provided a presentation on Maori Agribusiness, highlighting the following points:

- MPI is working with Maori landowners/trustees to identify which specific support is needed.
- MPI want to support Maori agribusinesses and land owners by ensuring they have the tools, support systems and information to use their lands in a way that works for them.
- Purpose is to grow the number of Maori land owners and agribusinesses.
- Three regional teams: North, Central and South.

Mr Turia thanked Mr Jamieson for his mahi in the industry.

Undertaking	Subject
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Staff to circulate the MPI Maori Agribusiness presentation to Komiti members.

12 Nga Puna Rau O Rangitikei – Request for Support: 1 Billion Trees (1BT) Partnerships Programme

Mr Jamieson spoke on behalf of the memorandum.

The memorandum from Nga Puna Rau O Rangitikei are requesting \$15,000 from Te Roopu Ahi Kaa discretionary funds towards the operational planning and business case support needed for NPPR's funding programme with MPI.

Funding will directly allow NPPR to meet its co-contribution requirements in progressing the application for the 1 Billion Trees (1BT) Partnerships Programme.

Resolved minute number **20/IWI/009** **File Ref**

That the memorandum 'Nga Puna Rau O Rangitikei – Request for Support: 1 Billion Trees (1BT) Partnerships Programme' to the 7 July 2020 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms Peke-Mason. Carried

Resolved minute number **20/IWI/010** **File Ref**

That Te Roopu Ahi Kaa support and endorse the aspirations of Nga Puna Rau o Rangitikei as a Komiti by way of a supporting letter.

Mr Steedman/Mr Turia. Carried

Resolved minute number **20/IWI/011** **File Ref**

That Te Roopu Ahi Kaa approve the funding of \$15,000 requested by Nga Puna o Rangitikei, for operational planning and business case support necessary to meet the requirements of the 1BT Partnerships Programme, from its 2020/2021 discretionary funds – subject to the application to 1BT being successful.

Ms Peke-Mason/Ms Raukawa-Manuel. Carried

13 Climate Change iwi Engagement

Mr Bowen spoke to the memorandum, noting Mr Twomey was unable to attend the hui.

The following highlights were provided:

- Horizons Regional Council is developing a strategy to guide its response to the challenges climate change presents for our environment and communities.
- Interested in iwi and hapu views on how to approach the challenges ahead of us and want to involve iwi and hapu as much as possible.
- The 20/2021 year will start with a regional risk assessment.

- Regional drive for better outcomes.

Mr Turia expressed interest in Regional Leadership in Climate Change.

Resolved minute number

20/IWI/012

File Ref

4-EN-8-4

That the memorandum 'Climate Change iwi Engagement' to the 7 July 2020 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms Raukawa-Manuel. Carried

14 Future catering

His Worship the Mayor led the discussion on the future of catering, stating that Council has agreed to move to a simple catered lunch consisting of sandwiches, savouries and slices when Elected Members have a morning and afternoon meeting in the same day.

The Komiti were in agreement to endorse a simple lunch for Te Roopu Ahi Kaa.

15 Values

There were no updates to provide.

16 Horizons Update

Mr Bowen provided an update in item 13.

17 Update on Landlocked Land

There were no updates to provide.

18 Update on Te Pae Tawhiti

There were no updates to provide.

19 Maori Responsiveness Framework

The commentary was noted in the agenda.

The report on the deliverables against the framework for the period Oct 2019 – June 2020 was circulated and tabled at the meeting of Te Roopu Ahi Kaa; the Komiti will meet on Monday 13 July 2020 to review the framework.

20 Infrastructure Update – June 2020

Mr Benadie took the memorandum as read and updated the Komiti on the following:

- Taihape Memorial Park project is still going ahead as previously agreed by Council.
- In excess of 400 new home builds are in the works, more so in the Southern district.
- The court hearing regarding discharge flow into the Hautapu River was held 6 July 2020, Council was fined \$60,000.
- A private business was charged \$40,000 for dumping effluent at Mangaweka into the Rangitikei River.

His Worship the Mayor advised the Komiti that Council have moved to live streaming their Council meetings on Facebook, this allows the public to see the good work that Council does. There is potential to live stream Council's standing Committee meetings also and whether Te Roopu Ahi Kaa are interested.

The Komiti expressed there is no desire for meetings to be live streamed at this time.

Undertaking

Subject

Staff to produce a report to the September Te Roopu Ahi Kaa meeting on the value of live streaming Komiti meetings.

Resolved minute number

20/IWI/013

File Ref

5-EX-3-2

That the memorandum 'Infrastructure Update - June 2020' to the 7 July 2020 Te Rōpu Ahi Kā Komiti be received.

Mr Shenton/Ms Benevides. Carried

21 Update from Council's meetings May – June 2020

The memorandum was taken as read.

Resolved minute number

20/IWI/014

File Ref

3-CT-8-1

That the memorandum 'Update from Council's meetings May – June 2020' to the 7 July 2020 Te Rōpu Ahi Kā Komiti be received.

Ms Raukawa-Manuel/Cr Hiroa. Carried

22 Rangitikei Youth Development Update July 2020

The memorandum was taken as read.

Resolved minute number

20/IWI/015

File Ref

4-EN-12-1

That the memorandum 'Rangitikei Youth Development Update July 2020' to the 7 July 2020 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms Heeney. Carried

23 Community Grants

The commentary was noted in the agenda.

24 Pānui/Announcements

Ms Raukawa-Manuel prompted Komiti members to get their nominations in for the Youth Awards.

Mr Steedman updated members that the hearing for Winiata Marae will be held in November.

25 Late Items

Nil.

26 Future Items for the Agenda

Live streaming of Komiti meetings

27 Next Meeting

Tuesday 8 September 2020, 11.00 am

28 Future Meeting dates for 2020

Tuesday 10 November 2020, 11.00 am

29 Meeting closed/Karakia

1.05pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Youth Council Meeting

Minutes– Tuesday 21 July 2020 – 5:30 PM

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Present: Charly Skey Ward-Berry
Kathryn Fleming
Korey Ohara
Lisa Cruywagen
Te Arawa Ratana
Sophia Lewis
Denzell Pei

Also present: Cr Cath Ash
Cr Fi Dalgety
Kelly Widdowson, Strategic Advisor for Youth
Nardia Gower, Strategy and Community Planning Manager
Michael Andrews

1 Welcome

The meeting started at 5.40pm. The Chair welcomed everyone to the meeting.

2 Youth Council Prayer

Lisa Cruywagen read the Youth Council Prayer.

3 Apologies/Leave of Absence

That the apology for the absence of Makayla Vaa and His Worship the Mayor be received.

Lisa / Charly. Carried

4 Declaration by members

Te Arawa Ratana made his declaration.

Ko ahau, ko _____, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitikei hei Kai-kaunihera rangatahi.

5 Public Forum

Nil

6 Members conflict of interest

There were no conflicts of interest.

7 Confirmation of order of business

There were no changes to the order of business.

8 Confirmation of Minutes

Resolved minute number

20/RYC/007

File Ref

3-CT-19-3

That the minutes of the Rangitikei Youth Council meeting held on 4 July 2020 as read and verified as an accurate and correct record of the meeting.

Sophia / Denzell. Carried

9 Chair's Report

The Chair welcomed everyone to the second meeting of the year, noting it has been hard to get back into school after the holidays and asked if everyone was feeling ok. The Chair then opened the floor to feedback from those that attended Festival for the Future (FFTF). The following feedback was noted:

Awa: Good experience however not all subject matter relevant to group, was good to spend the time with the group.

Kelly: Enjoyed pulling the event and activities together. The digital platform made it hard to connect the however the social connection with each other was good.

Michael: Was a privilege to attend and acknowledged Kelly for the inspirational quotes everywhere and setting up the event. Noted it was great for the youth to connect with other students overseas.

Lisa: The first 2 days were good however after that the content was less relevant. One of the takeaways was the quote "Don't make decisions about us with us". Noting the difference between last year's FFTF in Wellington and this digital delivery was the connection you experience when in real life.

Korey: Was alright, but not into that sort of delivery.

The Chair further noted the recent resignations from Paige, Waiaatatia and Paparangi who have withdrawn to other commitments.

Undertaking

Subject

Staff to seek younger members (years 10 – 11 preferably) from the Taihape and Bulls areas, if possible and suitable. The reason being so they have a chance for longer membership on the Council than those in their last year of college.

Resolved minute number

20/RYC/008

File Ref

That the Chair's Report to the 21 July 2020 Rangitikei Youth Council meeting be received.

Kathryn / Charly. Carried

10 General election: Meet the Candidates event

Cr Cath Ash, co-ordinator of Project Marton, led the discussion with an explanation of how the Meet the Candidates event has been delivered in the past and posed a list of possible aspects of the evening the Council may want to consider assisting Project Marton with. The following is a draft the Council agreed to consider in a workshop.

Chair: Book MC

RYC: Marketing, Poster development, Share with retailers, Social media advertising – assigned to Makayla, Charly and Council Staff – noting there are templates from previous events.

RYC: Sound system, Microphone, Live Stream to Facebook

RYC: Candidate questions, each member to collect six questions each from their networks, three from youth and three from adults. Due Date 10 August, to Project Marton.

RYC: Buzzer for questions

RYC: Set up and clean up on the night

Sophia: Create PowerPoint to play during seating. To work with Council staff.

Sophia: to investigate all parties and collate contact details for Project Marton due: 18 August

11 Work Plan 2020

The work plan was discussed in the pre meeting workshop and tabled for adoption.

Resolved minute number	20/RYC/009	File Ref
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That the Rangitikei Youth Council adopt the Work-plan for 2020 at its meeting on 21 July 2020.

Lisa / Denzell. Carried

Adjourned at 6.44pm
Reconvened at 7.08pm
Cr Dalgety left during adjournment

12 Enrolling to vote

The Council noted the commentary in the agenda.

13 Māori Roll and General Roll

Nardia spoke to the memo, there were no questions.

Resolved minute number	20/RYC/010	File Ref
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That the memorandum 'Māori Roll and General Roll' to the 21 July 2020 Rangitikei Youth Council meeting be received.

Denzell / Te Arawa. Carried

14 Future Meetings for 2020

- 18 August – Marton
- 15 September – Taihape
- 13 October - Marton
- December - Final Dinner (TBC)

Dates have been chosen to avoid School Holidays and NCEA end of year exams. As mock exam dates are announced the dates will be reviewed accordingly.

15 Late Items

As agreed at item 11.

16 Next Meeting

18 August 2020 5pm workshop followed by the 5.30pm meeting, Council Chambers, Marton

17 Meeting Closed

At 7.26pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 30 July 2020 – 10:30 a.m.

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Present: Cr Nigel Belsham
Cr Fiona Dalgety
Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Dave Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Jane Dunn

In attendance: Mr Peter Beggs, Chief Executive
Ms Jo Devine, GM – Finance and Business Support
Ms Kathryn McDonald, Accountant
Mr Arno Benadie, Principal Advisor - Infrastructure
Ms Bonnie Clayton, Governance Administrator

Tabled Documents:

Item 8	Chair's Report
Item 10	Unsealed road useful life change

1 Welcome

Cr Belsham welcomed everyone to the meeting at 10.31am.

2 Council Prayer

Cr Gordon read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence for Cr Panapa be received.

Cr Carter/Cr Dalgety. Carried

5 Members' Conflict of Interest

There were no conflicts declared.

6 Confirmation of order of business

There were no changes to the order of business.

7 Confirmation of minutes

Resolved minute number 20/FPE/009 **File Ref**

That the Minutes of the Finance/Performance Committee meeting held on 27 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Gordon/Cr Ash. Carried

8 Chair's Report

Councillor Belsham briefed Committee members on his tabled report, observing the stand outs in the agenda are house sales, noting that even with a drop in sales from last year the values of properties have increased and the capital works programme which has always been a struggle to meet, indicating spending more time is needed to be more accurate.

Resolved minute number **20/FPE/010** **File Ref** **3-CT-14-1**

That the tabled 'Chair's Report' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Wilson. Carried

9 Debt Management Central Dashboard MWLASS and Rangitikei District Council

Ms Devine spoke to the report, explaining that Manawatu-Wanganui Local Authority Shared Services (MWLASS) is where Rangitikei District Council are a shareholder in insurance, archives and debt management, noting Council receive good returns from this.

Ms Devine advised that the Council take the first step for debt collection, such as phone calls or payment plans and the decision lies with the Chief Executive on when debts are passed onto MWLASS.

His Worship the Mayor expressed that the Rates and Revenue Officer does an incredible job and noted there had never been a policy trigger to request legal action for overdue rates. He requested that staff investigate a process or policy on when Council identifies the need to take legal action to reclaim overdue rates.

Undertaking Subject

Staff to report back to the Finance/Performance Committee with a process or report on internal procedures on when debt collection is to be triggered.

Undertaking Subject

Ms Devine to meet with Cr Dalgety and any new Councillor with the desire to get an understanding on debt and the rating system.

Resolved minute number **20/FPE/011** **File Ref**

That the report 'Debt Management Central Dashboard MWLASS and Rangitikei District Council' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Gordon. Carried

Cr Dunn arrived 10.55am

10 Unsealed road useful life change

Ms Devine highlighted the following from the tabled report:

- Unsealed road depreciation was 7 years, the recommendation is to move to 19 years
- New methodology to determine the value of asset if to depreciate over 19 years
- An independent valuer will be used
- Value is considered under two categories insurance and audit

Undertaking

Subject

Staff to feedback on Insurance on Council Assets to a subsequent Finance/Performance or Audit/Risk meeting.

Resolved minute number

20/FPE/012

File Ref

That the tabled report 'Unsealed road useful life change' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Ash/Cr Dalgety. Carried

11 Draft Financial Snapshot – June 2020

Ms Devine took the memorandum as read, clarifying that the document will be finalised with the auditors in October, to then go into the Annual Report.

Conveying trends, Ms Devine noted that Revenue is up, with increases in user fees and charges (specifically Resource consents), Waste Transfer Stations, Rates and Petrol tax.

In response to a question on how the Petrol Tax works, Ms Devine advised she will seek clarification on how it works and report back to the next meeting.

Undertaking

Subject

Ms Devine to seek clarification on how the Petrol Tax works and report back to the next meeting.

Resolved minute number

20/FPE/013

File Ref

That the memorandum 'Draft Financial Snapshot - June 2020' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Ash/Cr Dalgety. Carried

12 Property Sales – Annual Report 1 July 2019 – 30 June 2020

Ms Devine took the report as read, stating the report will be continued to be built on to see trends. The visual report was created using a business intelligence tool, the end goal is to have it publically available on the website for the community to look up property values etc.

Resolved minute number

20/FPE/014

File Ref

That the report 'Property Sales – Annual Report 1 July 2019 – 30 June 2020' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Hiroa/Cr Wilson. Carried

13 Late Items

Nil

14 Future Items for the Agenda

Options for depreciation on new assets

Insurance on Council Assets

Revaluation Impact across the sector

15 Next Meeting

Thursday 27 August 2020, 9.30am

16 Meeting Closed

11.37am

Confirmed/Chair: _____

Date:



Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Friday 31 July 2020 – 10:00 a.m.

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Present: Mr Craig O'Connell (Chair)
Cr Nigel Belsham
Cr Dave Wilson
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Chris Webby, Audit New Zealand
Ms Jo Devine, Group Manager, Finance & Business Support
Ms Bonnie Clayton, Governance Administrator

Tabled Document: Work programme matrix - update

1 Welcome

The Chair welcomed everyone to the meeting at 10.00am

2 Council prayer

Mr O'Connell read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence for Cr Angus Gordon be received.

5 Members' conflict of interest

There were no conflicts of interest declared.

6 Confirmation of order of business

Items 9 and 10 were addressed in item 9, where the Committee had a robust discussion.

7 Confirmation of minutes

Resolved minute number	20/ARK/005	File Ref	3-CT-17-2
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That the Minutes of the Audit/Risk Committee meeting held on 27 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Wilson. Carried

8 Chair's report

Mr O'Connell updated the Committee on activities within the sector over the past few months since lockdown from Covid-19. He noted that Auckland City Council (who work under different legislation to other Councils) suspended their governance body and Finance Committee and set up an emergency Council. Prior to Covid-19, Auckland City Council identified their top risk as a pandemic, however only planned for 500 staff to work from home, not 6000 employees.

Ms Devine followed on from Mr O'Connell, expressing positive changes for Rangitikei District Council from lock-down such as a drop in paper and printing use, as well as from a records perspective where all documents have been loaded online.

9 Work programme matrix – update

Mr Hodder presented the updated tabled Work programme matrix.

The Committee agreed that the matrix may require updating due to strategic risks identified from Covid-19. Mr O’Connell will follow up on how internal audits of the MWLASS Councils are going, noting Cotton Kelly are not only engaged by Rangitikei, but by other councils in the MWLASS region.

Mr Beggs updated the Committee that with key Executive Management team due to leave in September – Michael Hodder and Jo Devine – Council is undergoing an organisational change. This will be consulted on with staff in the coming weeks, with the revised structure in place by the end of September; this will build resilience within the organisation.

Resolved minute number	20/ARK/006	File Ref
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That the tabled ‘Work programme matrix – update’ to the 31 July 2020 Audit/Risk Committee be received.

Mr O’Connell/Cr Belsham. Carried

10 Strategic risks – from a COVID-19 perspective

The Committee received and discussed item 10 as a block in item 9.

11 Audit plan Rangitikei District Council, for the year ended 30 June 2020

Mr Webby took the Audit plan letters as read and explained the process:

- The Audit Engagement Letter, Proposal to conduct the audit of Rangitikei District Council and Audit Plan are presented 3 yearly.
- The attached Proposal letter is for 1 year of fees, and will return at a later date to propose the fees for years 2 and 3.
- Years 2 and 3 are currently signalling at 14% fee, with exclusions of Long Term Plan (a separate fee), four well-beings and Three Waters.
- If costs were less than the proposed fee, then a refund of the difference would be organised.
- Audits are taking 30-40% more time due to Covid-19.

His Worship the Mayor noted the high expense for Councils to face should they sign the proposal.

Mr Webby advised that no Council uses an independent Auditor, all Auditors fall under the Auditor-General, as required by the Public Finance Act.

Resolved minute number **20/ARK/007** **File Ref**

That the report 'Audit plan Rangitikei District Council, for the year ended 30 June 2020' to the 31 July 2020 Audit/Risk Committee be received.

His Worship the Mayor/Cr Wilson. Carried

12 Insights into local government: 2019

The Auditor-General's insight into local government was taken as read. Regulatory Practice will be flagged for a future item for the Committee to discuss.

It was highlighted the risks within the current 3 year election cycle, where Councils have potential inability to progress with projects and make decisions.

Resolved minute number **20/ARK/008** **File Ref**

That the 'Insights into local government: 2019' to the 31 July 2020 Audit/Risk Committee be received.

Cr Belsham/Mr O'Connell. Carried

13 2021-31 Long Term Plans

The letter from the Auditor-General was taken as read. As other guidance is released it will be circulated amongst Elected Members, specifically to bring new Councillors up to speed.

Resolved minute number **20/ARK/009** **File Ref**

That the letter '2021-31 Long Term Plans' from the Auditor-General to the 31 July 2020 Audit/Risk Committee be received.

Cr Belsham/His Worship the Mayor. Carried

14 Three Waters Reform Programme

The Committee agreed there is need to have an extraordinary meeting to discuss the Three Waters Reform Programme once Elected Members have attended the workshop on the 4th of August 2020.

This will allow Committee member's time to seek clarification on what will be required from Council and the potential risks involved on signing of the MOU for tranche one, which must be signed before 31 August 2020.

Resolved minute number**20/ARK/010****File Ref**

That the 'Three Waters Reform Programme' to the 31 July 2020 Audit/Risk Committee be received.

Cr Wilson/Mr O'Connell. Carried

15 Late items

Nil

16 Future items for the agenda

Insurance

Payroll system review

Regulatory practice – this will be a greater area of focus for the Auditor-General

Health and Safety implications on private assets / club assets on our parks

17 Next meeting

A further meeting date in August is to be confirmed to discuss the Three Waters Reform Programme.

Thursday 24 September 2020, 9.00am

18 Meeting closed

12.08pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 6 August 2020 – 10:30 am

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present:

- Cr Richard Lambert (Chair)
- Cr Nigel Belsham
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Waru Panapa
- Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Christin Ritchie, Governance Administrator

1 Welcome

The deputy chair Cr Lambert opened the meeting at 10.30am.

2 Council Prayer

Cr Belsham read the Council Prayer.

Cr Lambert requested the Committee accept the late distribution of the Assets/Infrastructure Committee Order Paper for its meeting on 6 August 2020, the Paper being distributed on 4 August 2020, did not comply with Standing Orders 9.10 which requires distribution two clear working days before the day of the meeting, the reason being delay in preparing one of the key reports for the meeting.

The Committee agreed to accept this.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence for Councillor Wilson be received.

Cr Belsham/Cr Lambert. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

6 Confirmation of order of business

Resolved minute number

20/AIN/031

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Taihape Squash Club Deed of Lease be dealt with as a late item at this meeting.

Cr Lambert/Cr Duncan. Carried

7 Confirmation of minutes

Resolved minute number **20/AIN/032** **File Ref** **3-CT-13-2**

That Agenda Item 9 – Infrastructure Group Report June 2020, fourth bullet point be amended to read: Ministry for the Environment understands the resistance to the sale of land at Rātana and is considering a long-term lease; Horizons holds the funds so they also need to be satisfied that the arrangement is long-term.

Cr Duncan/His Worship the Mayor. Carried

Resolved minute number **20/AIN/033** **File Ref**

That the Minutes of the 'Assets/Infrastructure Committee's meeting held on 9 July 2020 as amended be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert/Cr Duncan. Carried

8 Chair's Report

No update was provided at the meeting.

9 Hunterville Sport & Recreation Trust - Hunterville Swim Centre Report

Cr Dalgety spoke to the report as the Chair of the Hunterville Sport & Recreation Trust. She declared a conflict of interest at this point.

- The Hunterville Pool is an iconic part of Hunterville, and is truly valued by the district.
- The pool is now Poolsafe accredited for the 2020/21 season.
- An urgent need to upgrade the toilets, changing room and office area was identified last year. The Trust is very grateful to the Duddings Trust for donating \$106,000 to help cover the costs. The remaining \$32,000 will be covered by the operation grant provided by the Council last year.
- The Trust applied for and received an additional \$50,000 from the Four Regions Trust to replace inefficient pipework, and reconcrete the surrounding areas of the pool.
- The exploratory bore in Hunterville which was drilled adjacent to the pool in December 2018 created a sand and water runoff, blocking the novo-flow drainage. The solidified runoff is difficult to clean.
- The Trust wanted particularly to thank Simon Hughes, and acknowledge his contributions.
- The Trust has an issue with breaking even on our operating costs, running a deficit of about \$10-15,000 year

Undertaking Subject Hunterville Pool service request drainage

Council to raise a request for service to ensure the novo-drain near the Hunterville Pools is cleared before the next rainfall.

Undertaking Subject Hunterville Pool service request follow up

Council to follow up on the initial request for service called in by Fi Dalgety, and subsequently raised at a meeting of the Hunterville Rural Water Supply Management subcommittee.

Undertaking Subject Investigate lower power costs for the Hunterville Pool

Council to investigate the option of paying for the power to the Hunterville Pool to enable the discounted rate to be passed on to the Hunterville Sport & Recreation Trust.

Mr Hodder noted that if there were any cost overruns due to unforeseen issues while renovating, that the Trust could apply for an emergency grant from Council to assist with the costs.

Undertaking Subject Hunterville Trust scope of work report

Council to provide a report to the Assets/Infrastructure Committee outlining the scope of work the Hunterville Sport & Recreation Trust undertakes for Council.

Resolved minute number 20/AIN/034 File Ref

A letter be sent to the Chair of the Hunterville Sport & Recreation Trust on behalf of Council, to credit them for the operation of the Hunterville Pool.

His Worship the Mayor/Cr Duncan. Carried

Resolved minute number 20/AIN/035 File Ref

That the 'Hunterville Sport & Recreation Trust – Hunterville Swim Centre Report' to the 6 August 2020 Assets/Infrastructure Committee meeting be received.

Cr Lambert/Cr Dalgety. Carried

10 Infrastructure Group Report July 2020

Mr Benadie spoke to his report, making note that the roading work programme related to works up to the end of the 2019/20 financial year. The work programme for this financial year

will be included in his next report. The reporting will also enable Council to report more accurately the costs associated with each project in future. Other points covered were:

- Turakina – 3 South of Drysdale is still awaiting resource consent.
- The intersection at the Hereford Subdivision will be included in the next report. Staff are currently working with the developer to ensure temporary safe access to the site, until a permanent solution can be made. This is also to ensure construction is not delayed.
- The projects summary shows that planning & design, tendering and construction are all currently on track for the year.
- Water supply – Drinking water standards compliance – shows Bulls did not achieve Protoza/UTV standards, however this is a reporting problem. There is no actual issue with these levels.
- There are some consenting issues regarding the wastewater at Rātana. There is a 5 year project to remove the effluent from Lake Waipu.
- A planning session was held with Manawatu District Council regarding the centralisation of Marton and Bulls wastewater treatment plants. An application has now been made to Horizons outlining the milestones. This will be followed by a formal application for a consent.
- Taihape Wastewater continues to show non-compliance. The current consent did not take sufficient account of the discharge volumes, which are unachievable. Council will be applying for a new consent. This is likely to take two years.
- Hunterville Wastewater had a variation of consent applied for in May 2019. We are still waiting for a response to this.
- Ratana wastewater. There is a five-year project to move the discharge away from Lake Waipu to land but it is difficult to find suitable sites. Two are under consideration. A meeting with the Ministry for the Environment is scheduled for 17 August 2020.
- Council is working with WSP Opus to progress remediation as soon as possible in regard to the Putorino Landfill.

Undertaking

Subject

Taihape Wastewater aluminium

Council to confirm if the aluminium recorded at the Taihape Wastewater treatment plant was upstream.

His Worship the Mayor noted the potential issue for many councils in the Government's three waters programme was identifying the specific debt associated with the three waters.

Undertaking Subject Finance report for assets & infrastructure

A financial report is to be provided to the Assets/Infrastructure Committee identifying all debt associated with Three Waters work. The report will also need to include the long term loan positions.

Resolved minute number 20/AIN/036 File Ref

That the 'Infrastructure Group Report July 2020' to the Assets/Infrastructure Committee meeting on 6 August 2020 be received.

Cr Carter/Cr Panapa. Carried

11 Community and Leisure Assets Project updates, July 2020

The report was taken as read.

His Worship the Mayor, drew the Committee's attention to section 6. Libraries, section 1. The Committee considered whether the credit should be used as savings rather than invested in a digital literacy initiative at the libraries.

Resolved minute number 20/AIN/037 File Ref

That the Assets/Infrastructure Committee discard the option of spending The National Library of New Zealand's, APNK, EPIC and Te Puna Services two year fee waivers, totalling \$38,438.21 and Instead put these funds into savings.

His Worship the Mayor/Cr Dunn. Carried

Resolved minute number 20/AIN/038 File Ref 5-EX-3-4

That the report 'Community and Leisure Assets Project updates, July 2020' to the Assets/Infrastructure Committee meeting on 6 August 2020 be received.

Cr Raukawa-Manuel/Cr Duncan. Carried

12 Late items

As agreed in Item 6.

Resolved minute number 20/AIN/040 File Ref

That the 'Taihape Squash Club Dead of Lease' be classed as a tabled item instead of a late item.

His Worship the Mayor/Cr Duncan. Carried

Resolved minute number 20/AIN/041 File Ref

That the 'Taihape Squash Club Dead of Lease' provided to the Assets/Infrastructure Committee meeting on 6 August 2020 be received.

Cr Gordon/Cr Dalgety. Carried

The Committee was in support of the proposed extension to the Taihape Squash courts, however they did not feel as though enough information was provided in order to make an informed decision.

Meeting adjourned 12.09pm

Cr Raukawa-Manuel left the meeting 12.14pm

Meeting reconvened 12.15pm

Resolved minute number 20/AIN/042 File Ref

That a report be provided to Council's meeting on 27 August 2020 outlining the proposal to extend the Taihape Squash Courts, and the implications of this.

His Worship the Mayor/Cr Duncan. Carried

13 Future items for agenda

Nil.

14 Next meeting

Thursday 10 September 2020, 9.30am

15 Meeting closed

The meeting closed at 12.23pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 6 August 2020 – 1:00 p.m.

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Present: Cr Angus Gordon
Cr Fiona Dalgety
Cr Gill Duncan
Cr Jane Dunn
Cr Richard Lambert
Cr Waru Panapa
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Carol Gordon, Manager – Executive Office
Ms Nardia Gower, Strategy and Community Planning Manager
Mr George Forster, Policy Advisor
Ms Bonnie Clayton, Governance Administrator

Tabled Items: **Item 7** – Chair’s Report
Item 11 – Activity Management

1 Welcome

The Chair welcomed everyone to the meeting at 1.05pm

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for absence of Councillor Hiroa, Councillor Belsham, Councillor Wilson and Mr Chris Shenton be received.

Cr Dunn/Cr Panapa. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

The order of business was confirmed. There were no late items.

6 Confirmation of minutes

Resolved minute number	20/PPL/039	File Ref	3-CT-13-2
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That the Minutes of the 'Policy/Planning Committee' meeting held on 9 July 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor/Cr Lambert. Carried

7 Chair's Report

Cr Gordon spoke to his tabled report, noting whether a contingency plan for the District's water supplies was needed, specifically the smaller communities.

Resolved minute number	20/PPL/040	File Ref	3-CT-15-1
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That the tabled 'Chair's Report' to the Policy/Planning Committee meeting on 6 August 2020 be received.

Cr Gordon/Cr Dalgety. Carried

8 Legislation and Governance update – August 2020

Mr Hodder spoke to the report, noting changes including reform of the Resource Management Act and the Water Services Bill – which will be the basis used for enhancing regulation for drinking water.

Mr Beggs updated the Committee of the Three Waters activities earlier in the week which Mayors, Elected Members, Iwi, Chief Executives and senior staff from across the lower North Island attended.

- \$762 million dollars is available from the government for councils across the country, for the three waters, with \$30 million dollars targeted at marae and papakainga.
- Rangitikei District Council, on signing of the non-binding MoU for tranche 1, will receive \$2.41 million dollars, to be allocated to drinking water and wastewater. The first MoU will expire 30 June 2021. The funds must be spent by 2022.
- \$2.41 million dollars has also been designated to the region which includes the following Councils – Ruapehu, Rangitikei, Manawatu, Tararua, Horizons, Palmerston North and Horowhenua.
- Elected Members from the region are meeting 13 August, where further discussion around the regional allocation will happen.
- Simpson Grierson has provided a legal opinion to the sector clarifying the non-binding nature of the MoU and that public consultation is not necessary.
- Once Council has comment from Iwi (through an additional meeting of Te Rōpu Ahi Kā) the MoU will go to an additional Audit/Risk Committee meeting to consider.

Resolved minute number **20/PPL/041** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update – August 2020' to the Policy/Planning Committee meeting on 6 August 2020 be received.

Cr Dunn/Cr Lambert. Carried

9 Update on Communications Strategy

Ms Gordon spoke to the report, providing the following highlights:

- Website visits are high, the top two trends include libraries and rates information.
- Requests under the Local Government Official Information and Meetings Act, are simply operational, can include items of the requests in future reporting.
- The community newsletter is near completion, this will go to Councillors to provide feedback, information and then out to each household.

Resolved minute number **20/PPL/042** **File Ref** **3-CT-15-1**

That the report 'Update on Communications Strategy' Policy/Planning Committee meeting on 6 August 2020 be received.

Cr Duncan/Cr Dalgety. Carried

10 Policy & Community Planning Project and Activity Report – July 2020

Ms Gower took her report as read, and briefed on the following:

- CEDAs survey “Understanding the Impact of Covid-19 on our Business Community” had a response of 20.4% from Rangitikei.
- There have been 43 work placements under Mahi Tahi as at 29 July 2020.
- Councils Graphic Designer has drafted an image for the Marton Town Signage, this has gone to Iwi to review.
- Currently working on the Maori Responsiveness Framework to be put to Te Rōpu Ahi Kā, before going to Council.
- Youth Awards to be held 27 August 2020, Ms Widdowson has been actively requesting nominations.

Resolved minute number3

20/PPL/043

File Ref

1-CO-4-8

That the ‘Policy & Community Planning Project and Activity Report March – July 2020’ to the Policy/Planning Committee on 6 August 2020 be received.

Cr Gordon/Cr Panapa. Carried

11 Activity Management

Mr Hodder briefed Elected Members on the tabled document, noting that the Long Term Plan is front of mind over the coming months.

It was agreed that the Activity Management reporting continue as it is a valuable part of reporting.

Cr Dalgety queried in the instance of Emergency Management, who is in charge and how do communities know what to do other than calling Council.

Elected Members were advised that Council have one staff member responsible for Emergency Management, and see value in the staff member attending or a report to go to the Community Committees and Ratana Community Board meetings, noting that Taihape has a Civil Defence Community Response Plan in place.

The Committee discussed whether there was a policy in place to restrict how many dogs someone can own. Staff advised there is a bylaw in place but this does not restrict how many dogs can be owned. However, where a dog or dogs on any property has become or is likely to become a nuisance or injurious to health, the bylaw provides that an abatement notice will be issued to the owner at the discretion of a dog control officer or dog ranger. This notice may require the owner to reduce the number of dogs living on the property.

His Worship the Mayor left 2.16pm-2.16pm.

Undertaking

Subject

That Paul Chaffe, staff member responsible for Emergency Management, attend or provide a report on the Civil Defence Community Response Plans to each Community Committee and the Ratana Community Board.

Undertaking

Subject

Staff to provide feedback on the request to amend the Control of Dogs Bylaw which would limit the number of dogs an owner could have.

Resolved minute number

20/PPL/044

File Ref

5-EX-3-2

That the report 'Activity Management' to the 6 August 2020 Policy/Planning Committee be received.

Cr Dalgety/Cr Lambert. Carried

12 Late items

Nil

13 Future items for the agenda

Effectiveness of the Traffic and Parking By-Law

Dogs – policy on being able to restrict numbers

Comment on fragility of water district wide

14 Next meeting

Thursday 10 September 2020, 1.00 pm

15 Meeting closed

2.22pm

Confirmed/Chair: _____

Date:

Unconfirmed



Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 18 August 2020 – 2:00 pm

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Present: Mr Pahia Turia (Chair) – *via zoom*
Mr Thomas Curtis – *via zoom*
Mr James Allen – *via zoom*
Ms Marj Heeney – *via zoom*
Ms Tracey Hiroa – *via zoom*
Ms Soraya Peke-Mason – *in person*
Ms Coral Raukawa-Manuel – *via zoom*
Ms Kim Savage – *via zoom*
Mr Chris Shenton – *in person*
Mr Terry Steedman – *in person*
Cr Waru Panapa – *via zoom*
His Worship the Mayor, Andy Watson – *in person*

Also present: Cr Dave Wilson – *in person*

In attendance: Mr Peter Beggs, Chief Executive – *in person*
Mr Michael Hodder, Community & Regulatory Services Group Manager – *via zoom*
Mr Lequan Meihana, Strategic Advisor – Mana Whenua – *via zoom*
Ms Bonnie Clayton, Governance Administrator – *in person*

1 Karakia/Welcome

Mr Turia welcomed everyone to the meeting at 2.00pm.

Ms Peke-Mason arrived 2.01pm.

Mr Meihana joined at 2.02pm.

Ms Raukawa-Manuel joined at 2.03pm.

2 Apologies

That the apology of absence of Ms Hari Benevides be received.

3 Extraordinary meeting

Mr Turia noted the extraordinary meeting was called to consider the Government's three waters reform programme and to advise Council on whether to sign the Memorandum of Understanding and (if it does) to recommend projects for inclusion in the programme of works.

4 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number

20/IWI/016

File Ref

3-CT-8-2

That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 7 July 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Steedman/Cr Hiroa. Carried

5 Outline of the Three waters service delivery reforms

The Komiti noted the outline provided in the agenda, the documents included in the Order Paper (which included legal advice to the sector from Simpson Grierson) supplemented by comment from the Community & Regulatory Services Group Manager, the Chief Executive and His Worship the Mayor.

The Government has a clear preference for a multi-regional approach, based on an understanding of what had been achieved in Scotland and Tasmania. However, the first tranche of reform was concerned to foster discussion by councils about such an approach and also to stimulate local economies by making grants available for projects on any of the three waters outside those which were already funded through the Annual Plan. The projects could extend to systems outside those managed by Council.

Initial funding from the stimulus package will be made available to those councils that agree to participate in the first stage of the reform programme, through a Memorandum of Understanding (MoU), Funding Agreement, and approved Delivery Plan. The MoU must be signed by the end of August 2020, with the Funding Agreement and Delivery Plan submitted and approved by the end of September 2020.

The Summary Proposal and the Simpson Grierson legal advice are attached.

Resolved minute number **20/IWI/017** **File Ref**

That the Outline of the Three waters service delivery reforms be received.

Mr Steedman/Cr Hiroa. Carried

6 Memorandum of Understanding

The Komiti discussed the advantages and disadvantages about signing the Memorandum of Understanding. There was a concern about the timeline, which meant there was no opportunity for Komiti members to go back to their people. Longer timeframes should be sought for the next stages of the reform programme.

While an aggregated model for delivering the three waters could provide an opportunity for District iwi to engage more widely, Mr Turia expressed concern about the long term implications with the relationship between iwi and Council.

Resolved minute number **20/IWI/018** **File Ref**

That the Memorandum of Understanding for the first stage of the Government's reform programme for the three waters be received.

Mr Steedman/Cr Hiroa. Carried

Resolved minute number **20/IWI/019** **File Ref**

That Te Rōpu Ahi Kā recommends that the Council signs the Memorandum of Understanding for the first stage of the Government's reform programme for the three waters.

Mr Steedman/Cr Hiroa. Carried

7 Projects proposed by Te Rōpu Ahi Kā for inclusion in the Council's funding agreement and delivery plan under the stimulus funding for the three waters reform programme

The Komiti was keen to see one of Council's projects being an assessment of drinking water and waste water of marae throughout the District. This might cost up to \$100,000. It would facilitate an application to the special sub-fund for specific upgrades.

Resolved minute number **20/IWI/020** **File Ref**

That the 18 August 2020 meeting of Te Roopu Ahi Kaa Komiti:

- a. recommends to the Audit/Risk Committee that future decisions on water reform include adequate time for Te Roopu Ahi Kaa members to engage with their people/whanau;
- b. asks the Audit/Risk committee to note Te Roopu Ahi Kaa's concern for the long term implications of iwi relationship with a future large entity that is unknown at this stage;
- c. seeks some of the \$4.82m offered to Council by signing the Memorandum of Understanding be assigned for the investigation and assessment of District marae drinking water and wastewater;
- d. seeks support from Council for an application for funding from the Government's \$30 million marae and papakainga sub fund.

Mr Turia/Mr Allen. Carried

8 Next Meeting

Tuesday 8 September 2020, 11.00 am

9 Meeting closed/Karakia

3.29pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Thursday 20 August 2020 – 9:00 am

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Present: Mr Craig O'Connell (Chair)
Cr Nigel Belsham
Cr Dave Wilson
Cr Angus Gordon
His Worship the Mayor, Andy Watson

Also in attendance: Cr Fi Dalgety
Cr Brian Carter
Cr Waru Panapa

In attendance: Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager – *via zoom*
Ms Jo Devine, Group Manager, Finance & Business Support
Ms Bonnie Clayton, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting at 9.06am.

2 Council prayer

Mr O'Connell read the Council prayer.

3 Apologies/Leave of Absence

Nil

4 Extraordinary meeting

This extraordinary meeting was called to consider the Government's three waters reform programme and to advise Council on whether to sign the Memorandum of Understanding

5 Confirmation of minutes

Resolved minute number	20/ARK/011	File Ref	3-CT-17-2
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That the Minutes of the Audit/Risk Committee meeting held on 31 July 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor/Cr Wilson. Carried

6 Memorandum of Understanding – Three Waters Reform

The Committee considered the briefing note in the agenda, supplemented by commentary from the Community Services Group Manager, the Chief Executive and His Worship the Mayor. This included an outline of the discussions by Te Rōpu Ahi Kā at its extraordinary meeting on 18 August 2020 which resulted in a set of recommendations to the Committee.

The Summary Proposal (provided to the last meeting), Simpson Grierson legal advice and the Memorandum of Understanding were included in the Order Paper together with 'Three Waters Reform Programme – Guide to stimulus funding for local authorities' which sets out what happens if the Memorandum of Understanding is signed.

Resolved minute number	20/ARK/012	File Ref
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That documentation on the Government's three waters reform programme, including the Memorandum of Understanding, to the 31 July 2020 Audit/Risk Committee be received.

Cr Wilson/Cr Belsham. Carried

Resolved minute number 20/ARK/013 File Ref

That, in terms of the delegation made by Council at its meeting on 30 July 2020 (20/RDC/255), the Audit/Risk Committee resolves that His Worship the Mayor and the Chief Executive sign the Memorandum of Understanding, on behalf of the Rangitikei District Council, for the first stage of the Government's Three Waters Services Reform.

Cr Wilson/Cr Gordon. Carried

Resolved minute number 20/ARK/014 File Ref

That having regard to the recommendations from the 18 August 2020 meeting of Te Roopu Ahi Kaa, the Audit/Risk Committee recommends to Council to –

- a. advocate that future decisions on water reform include adequate time for Te Roopu Ahi Kaa members to engage with their people/whanau;
- b. note Te Roopu Ahi Kaa's concern for the long term implications of iwi relationship with a future large entity that is unknown at this stage;
- c. consider that some of the \$4.82m offered to Council by signing the Memorandum of Understanding be assigned for the investigation and assessment of District marae drinking water and wastewater; and
- d. consider supporting an application for funding from the Government's \$30m marae and papakainga sub fund.

Cr Belsham/Cr Wilson. Carried

Resolved minute number 20/ARK/015 File Ref

That the Audit/Risk Committee recommends that Council request the other territorial authorities in the Horizons region to agree to the investigation and assessment of marae and papakainga drinking water and wastewater on a regional basis, using some of the stimulus funding allocated on a regional basis and consider supporting an application for regional funding from the Government's \$ 30 million marae and papakainga sub fund.

Cr Belsham/Cr Gordon. Carried

7 Next meeting

Thursday 24 September 2020, 9.00am

8 Meeting closed

10.03am.

Confirmed/Chair: _____

Date:

Unconfirmed