



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 22 October 2020 – 1:00 pm

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### Contents

1	Welcome .....	3
2	Public Forum .....	3
3	Apologies/Leave of Absence .....	3
4	Members' Conflict of Interest.....	3
5	Confirmation of order of business .....	3
6	Confirmation of minutes .....	3
7	Mayor's Report .....	3
8	Follow-up Items from Previous Meetings.....	4
9	Long Term Plan 2021-31 – October Update .....	4
10	Treasury Management Policy .....	4
11	Application - Parks Upgrade Partnership Fund.....	5
13	Costs for Investigation of Additional Building at Bulls Community Centre.....	5
14	Update on Communication Activities – October 2020 .....	6
15	Chief Executive's Report .....	6
16	Top Ten Projects .....	8
12	Taihape Memorial Park Amenities.....	8
11	Application - Parks Upgrade Partnership Fund.....	9
17	Minutes and recommendations from Committees .....	10
18	Late items.....	10
19	Public excluded .....	10
20	Open Meeting .....	11
21	Next Meeting .....	12
22	Meeting Closed .....	12

- Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Brian Carter  
Cr Fiona Dalgety  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson
- In attendance:** Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager –Democracy and Planning  
Mr Arno Benadie, Group Manager – Assets and Infrastructure  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services  
Ms Sharon Grant, Group Manager – People and Culture  
Mr Graeme Pointon, Strategic Property Advisor  
Ms Leah Johnston, Communications and Graphic Designer  
Mr George Forster – Policy Advisor  
Ms Bonnie Clayton, Governance Administrator
- Tabled Documents:** **Item 8** Follow-up Items from Previous Meetings  
**Item 12** Taihape Memorial Park Amenities
- Late Items:** Request from Central Otago District Council – Update on wine excise proposal

## 1 Welcome

His Worship the Mayor opened the meeting at 1.03pm.

## 2 Public Forum

Nil.

## 3 Apologies/Leave of Absence

That the apology for absence of Councillor Duncan be received.

Cr Carter/Cr Hiroa. Carried

## 4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

Item 12 was moved to follow item 16, item 11 required further information and therefore was moved to follow item 12.

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, *Request from Central Otago District Council – Update on wine excise proposal* be dealt with as a late item at this meeting.

## 6 Confirmation of minutes

**Resolved minute number**                      **20/RDC/386**                      **File Ref**

That the minutes of Council's meeting held on 24 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn/Cr Ash. Carried

## 7 Mayor's Report

His Worship the Mayor took his report as read, providing the following verbal updates:

- He attended a meeting on making Marton predator free, this was run by staff member Ellen Carlyon and Councillor Ash, they anticipate to have a trap at every 5<sup>th</sup> house which is aimed at eradicating mice and rats.
- Following the Election result, he had contacted Mr Ian McKelvie and Mr Adrian Rurawhe with his congratulations, on behalf of Council, he also contacted Ms Soraya Peke-Mason and congratulated her on her efforts.
- He advised Councillors to be aware of a barrage of legislation changes over the next 100 days, expressing that this would happen no matter which party entered government after the Elections.

**Resolved minute number**                      **20/RDC/387**                      **File Ref**                      **3-EP-3-5**

That the 'Mayor's report and schedule' to the 22 October 2020 Council meeting be received.

His Worship the Mayor/Cr Belsham. Carried

## **8 Follow-up Items from Previous Meetings**

Mrs Gordon briefed Elected Members on four other items tabled at the meeting. There were no questions regarding the report.

**Resolved minute number**                      **20/RDC/388**                      **File Ref**

That the report 'Follow-up Items from Previous Meetings' to the 22 October 2020 Council meeting be received.

Cr Wilson/Cr Gordon. Carried

## **9 Long Term Plan 2021-31 – October Update**

Mrs Gordon took the report as read, noting the early engagement in Marton planned for Friday 23 October has been postponed until 6 November.

**Resolved minute number**                      **20/RDC/389**                      **File Ref**                      **1-LTP-5-5**

That the report 'Long Term Plan 2021-31 – October Update' to Council's meeting on 22 October 2020 be received.

Cr Carter/Cr Dalgety. Carried

## **10 Treasury Management Policy**

Mr Tombs noted that the report and policy were originally to go to the Finance/Performance Committee, however due to timeframes, it was presented to Council to consider and make a decision.

The current Treasury Management Policy is 6 years old, the proposed amended version is to make it more simplified and consistent with the Local Government Act.

His Worship the Mayor queried how Council would borrow money, if Council has no credit rating. Mr Tombs advised he will report back at a future Finance/Performance Committee meeting.

**Resolved minute number**                      **20/RDC/390**                      **File Ref**                      **5-EX-4**

That the report 'Treasury Management Policy' to the 22 October 2020 Council meeting be received.

Cr Belsham/Cr Dunn. Carried

**Resolved minute number**                      **20/RDC/391**                      **File Ref**

That the Council adopts the Treasury Management Policy as amended.

Cr Belsham/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/392**                      **File Ref**

That the Council adopts the Treasury Management Policy as amended to include section 3.5 net debt to total revenue ratio set at less than 175%.

Cr Belsham/Cr Wilson. Carried

## **11 Application - Parks Upgrade Partnership Fund**

Mr Tombs updated Elected Members that there appears to be \$50,000 left in the budget for the Parks Upgrade Partnership fund, noting the current earmarked project for the Rātana playground has been shifted into the 2021/22 year due to timing with the project.

As Marton School is not Council owned land, staff sought clarity on the amount of funds available and which budget the funds were sitting in.

The item was left to lie on the table until later in the meeting.

**Resolved minute number**                      **20/RDC/407**                      **File Ref**                      **5-EX-4**

That the report 'Application - Parks Upgrade Partnership Fund' to the 22 October 2020 Council meeting be received.

Cr Dunn/Cr Carter. Carried

## **13 Costs for Investigation of Additional Building at Bulls Community Centre**

His Worship the Mayor spoke to the supplementary paper on costs for investigations of an additional building at the Bulls Community Centre, noting that there are three options to move forward:

- Approve the investigative costings as provided in the report.
- Not approve the unbudgeted expenditure to investigate costings.
- Defer any investigation until such time after the current bookings and end of year school prize giving's etc. have used the building to see how functional it is.

Councillor Dunn said that Council has not delivered a complete building to the community and it is not practical for all users, currently the stage is not wheel-chair accessible.

Councillors discussed options such as upgrading underneath the stage; changing area in the library / mezzanine area; adding a stairwell to join the back door of the building, noting that the architect's solution to put up a marquee in the parking lot is not a suitable option.

All were in agreement that any action moving forward has to be done right, to get the building completed and operational for all users.

**Resolved minute number**                      **20/RDC/393**                      **File Ref**                      **5-CM-1-1084**

That the report 'Addition of a Change room building for the Bulls Community Centre' to the Council Meeting of 22 October 2020 be received.

Cr Dunn/Cr Carter. Carried

**Motion**

That Council approve unbudgeted expenditure of \$25,950 - \$36,850 to investigate the cost estimation for a new changing room building to be added to the existing Bulls Community Centre.

Cr Dunn/Cr Carter. Lost

**Resolved minute number**                      **20/RDC/394**                      **File Ref**

That Council do not make a decision on Costs for Investigation of Additional Building at Bulls Community Centre until after the current booked functions, including school functions, have been held in 2020 and that the decision on unbudgeted expenditure and what other options are available will be looked at in 2021.

His Worship the Mayor/Cr Belsham. Carried

## 14 Update on Communication Activities – October 2020

Mrs Gordon briefed Elected Members that there has been a lot of early engagement activities for the Long Term Plan, which has included staff and Councillors.

Councillor Lambert advised he had put an article into the Hunterville Huntaway newsletter to get the word out to the Hunterville community.

**Resolved minute number**                      **20/RDC/395**                      **File Ref**

That the report 'Update on Communication Activities – October 2020' to the 22 October 2020 Council meeting be received.

His Worship the Mayor/Cr Wilson. Carried

## 15 Chief Executive's Report

Mr Beggs took his report as read, highlighting the following:

- The monthly service requests reports will no longer be provided, as the information needs to be accurate. However, these will continue to be provided every 3 months as part of the Statement of Service Performance.
- The Memorandum of Understanding for the old Mangaweka bridge has gone to the Heritage group, once comment/changes have been completed it will then go to Manawatu District Council and Rangitikei District Council for review, once completed the final version will come to Council.
- Working on a delivery plan for the Three Waters work, Mr Beggs and Mr Benadie attended a meeting, where it was advised \$60,000 will be set aside to employ someone to assist with this.
- The request from Project Marton will come back to a subsequent meeting, due to conflicting information.
- The consultation period for the proposed amendment to control of dogs has been extended, to ensure a far reach of people have the opportunity to submit, consultation is also being run alongside the LTP early engagement.

Councillor Belsham noted that the road closure request is currently not required as the event has been postponed until February/March 2021.

Councillor Dunn left the meeting at 2.29pm-2.39pm.

**Resolved minute number**                      **20/RDC/396**                      **File Ref**                      **5-EX-4**

That the 'Chief Executive's Report' to the 22 October 2020 Council meeting be received.

Cr Gordon/Cr Panapa. Carried

**Resolved minute number**                      **20/RDC/397**                      **File Ref**

That Council agrees to carry forward \$1,300 to South Mākirikiri School for their Forest Fundraising Run event, to be used for their 2021 event. And that South Mākirikiri School be advised they do not have to reapply for this funding next year, bearing in mind that the criteria for the Event Sponsorship Scheme has now being altered to exclude fundraising events.

Cr Belsham/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/398**                      **File Ref**

That Council agrees to be part of the joint Climate Action Committee, noting the Agreement and Terms of Reference for this committee, and endorsing Mayor Andy Watson as Council's designated delegate.

Cr Gordon/Cr Panapa. Carried

**Resolved minute number**                      **20/RDC/399**                      **File Ref**

That in relation to the request from Door of Hope Trust, Council declines the request for financial assistance of \$58,000 + GST for relocating a house onto their church site, noting that this would be an unbudgeted expenditure.

Cr Wilson/Cr Hiroa. Carried

**Resolved minute number**                      **20/RDC/400**                      **File Ref**

That the request for a rates remission from the Door of Hope Trust not be granted.

Cr Wilson/Cr Carter. Carried

**Resolved minute number**                      **20/RDC/401**                      **File Ref**

That Council offers the Door of Hope Trust a one off \$5,000 rates remission.

Cr Wilson/Cr Carter. Carried

**Resolved minute number**                      **20/RDC/402**                      **File Ref**

That Council waives internal consenting fees to a level of 50%, for the current project from Door of Hope Trust.

Cr Belsham/Cr Gordon. Carried

**Resolved minute number**                      **20/RDC/403**                      **File Ref**

That the rates remission policy be reviewed at a future Policy/Planning meeting to look at the issue of new rating entities and new builds.

Cr Gordon/Cr Wilson. Carried

## 16 Top Ten Projects

Mr Benadie took the report as read, highlighting:

- Bulls Community Centre, Te Matapihi – Mr Beggs noted that if the lift continues to break down, Council would take a different approach to rectify this to ensure it is fit for purpose.
- Putorino Landfill – The landfill falls under “emergency works”, which means work can start while the consent application is in process.
- Marton Memorial Hall upgrade – Basketball will still be able to be played in the hall after the renovations.
- Marton Memorial Hall Playground upgrade – Marton Development Group have requested that the toilets being installed at the new playground be approved as per the proposed colour scheme.

**Resolved minute number**                      **20/RDC/404**                      **File Ref**                      **5-EX-4**

That the memorandum ‘Top Ten Projects – status, October 2020’ to the 22 October 2020 Council meeting be received.

Cr Lambert/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/405**                      **File Ref**

That the toilets being installed at Marton Memorial Park be approved as per the proposed colour scheme from Marton Development Group.

Cr Ash/Cr Belsham. Carried

The meeting adjourned at 3.07pm and reconvened at 3.24pm.

Cr Dunn left the meeting at 3.07pm.

## 12 Taihape Memorial Park Amenities

Mr Barry Copeland from Copeland Associates Architects presented to Council the Taihape Memorial Park Grandstand Feasibility Report. He advised Council that there are essentially two options for Council to consider - install amenities in the existing grandstand or retain the Grandstand with restorations and build a new Amenities building adjacent to Tennis Courts.

- If Council were to build a new grandstand to cater to 500 people as the current grandstand does, it would cost 10 times the amount to build and be compliant.
- More research is required on the grandstand as there are conflicting stories within the community of the history of where the grandstand currently sits.
- The condition of the grandstand is much worse than the 2009 report stated, therefore another seismic report will be needed. The grandstand was built to last with the materials that were used to build it. Though seismic strengthening is likely to be required. A timber expert will need to review the quality of the beams, should it be retained.
- There is no natural light or emergency lighting in the current grandstand, artificial lighting and ventilation would be required.
- The benches are possibly totara, which are sloped and leak. This will be difficult to stop, the whole building would require waterproofing, and it is not lined internally.



- The roof will need to be looked at, with the likelihood of replacement or reinstatement required.
- Sprinklers will be needed to protect the building, it could cost approximately \$50,000-\$100,000 to install sprinklers within the grandstand and below.
- If Council chose to retain the grandstand as it stands, Council could receive a subsidy from Heritage New Zealand for its upkeep.
- If the grandstand is provided Category 2 Heritage Status, they could negotiate to have a lift put in to meet current compliance for disabled access, there is no specific timeframe for Category 2 Heritage Status – this could take years.
- A standalone amenities building would provide natural light, ventilation and energy efficient. However, more infrastructure connections would be needed for a new building.

**Resolved minute number**                      **20/RDC/406**                      **File Ref**

That the tabled report 'Taihape Memorial Park Grandstand Feasibility Report' to the 22 October 2020 Council meeting be received.

Cr Belsham/Cr Gordon. Carried

## **11 Application - Parks Upgrade Partnership Fund**

Mr Tombs confirmed that there is \$50,000 available in the budget for the Parks Upgrade Partnership Fund.

Elected Members agreed to fund the Pump Track as per Marton School's request, saying that it is fantastic and continues the story through Marton's upgrades.

Mr Belsham noted that a well written Memorandum of Understanding would be required before funding is passed on, as the land is not Council owned. This will ensure that Marton School are responsible for any maintenance and will allow public access to use the Pump Track outside school hours.

**Resolved minute number**                      **20/RDC/408**                      **File Ref**

That Council approve the request for \$50,000 from Marton School from the Park Partnership Upgrade Fund, subject to an agreed Memorandum of Understanding between Marton School and Council, noting that this completes the level of funding for the 2020/21 year from this fund.

Cr Ash/Cr Dalgety. Carried

**Resolved minute number**                      **20/RDC/409**                      **File Ref**

That a Memorandum of Understanding is developed between Council staff and Marton School in regards to the Pump Track, this is to be approved by staff and the following delegated Elected Members - Cr Dalgety, Cr Belsham and His Worship the Mayor prior to granting funds.

Cr Lambert/Cr Hiroa. Carried

## 17 Minutes and recommendations from Committees

**Resolved minute number**                      **20/RDC/410**                      **File Ref**

That the following minutes be received:

- Finance Performance Committee, 24 September 2020
- Community Grants Sub-Committee, 29 September 2020

Cr Gordon/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/411**                      **File Ref**

That the following recommendations from the Community Grants Sub-Committee meeting held on 29 September 2020 be received:

**20/CGSC/014**

That the Community Grants Sub-Committee recommend to Council that through the Long Term Plan process they increase the Events Sponsorship Scheme budget from \$25,000 to \$50,000.

Cr Belsham/Cr Dalgety. Carried

## 18 Late items

Request from Central Otago District Council – Update on wine excise proposal

The tabled request from Central Otago District Council was taken as read.

Elected Members discussed the request and agreed to decline to provide funds towards wine excise proposal.

**Resolved minute number**                      **20/RDC/412**                      **File Ref**

That Council support the direction from the group of Mayors removing the excise tax but declines to fund.

His Worship the Mayor/Cr Carter. Carried

## 19 Public excluded

The meeting went into the public excluded session at 4.54pm.

**Resolved minute number**                      **20/RDC/413**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Financial Overview – Animal Control Arrangement
2. Tender Recommendation
3. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section

48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Financial Overview – Animal Control Arrangement	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Tender Recommendation	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 3 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Carter/Cr Panapa. Carried

**20/RDC/414, 20/RDC/415, 20/RDC/416, 20/RDC/417, 20/RDC/418, 20/RDC/419, 20/RDC/420, 20/RDC/421, 20/RDC/422, 20/RDC/423, 20/RDC/424, 20/RDC/425, 20/RDC/426, 20/RDC/427, 20/RDC/428, 20/RDC/429, 20/RDC/430, 20/RDC/431**

## 20 Open Meeting

The meeting moved back into an open meeting at 6.05pm.

**Resolved minute number**                      **20/RDC/432**                      **File Ref**

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting:

**20/RDC/419**

That the Council approves the budgeted expenditure for the Bulls Bus Lane and Town Square to a total value of \$1,025,603.

**20/RDC/420**

That the Council accepts the tender from ID Loader Limited for the sum of \$557,103.35 + GST including provisional sum but excluding contingency allowance, for the construction of the Bus Lane & Town Square.

**20/RDC/421**

A contingency sum of \$100,000 (already included in the total sum of \$1,025,603) be reserved against the project for unforeseen problems which may arise during the duration of the contract.

Cr Gordon/Cr Wilson. Carried

**21 Next Meeting**

Thursday 26 November 2020, 1.00pm

**22 Meeting Closed**

The meeting closed at 6.06pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_