



COUNCIL MEETING

ORDER

PAPER

THURSDAY, 26 NOVEMBER 2020, 1.00PM

COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL
46 HIGH STREET, MARTON

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Chair - His Worship the Mayor, Andy Watson

Deputy Chair – Councillor Nigel Belsham

Membership

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.



RANGITĪKEI
DISTRICT COUNCIL



Rangitikei District Council

Council Meeting

Agenda – Thursday 26 November 2020 – 1:00 pm

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Public excluded minutes are provided separately to Elected Members.

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

Oral Submissions to Control of Dogs Bylaw amendment

Speakers:

- Bob & Rosemary Weaver
- Brian Goddard
- Christine Rukuwai
- Margaret Robinson

Taihape Amenities Block and Grandstand Upgrade

Attachment 1 contains further information received, regarding this item

Speakers:

- Sarah Bell, President Taihape Lawn Tennis Club
- Daryl O'Hara and Mark McCoard (Taihape Squash Club – with the support of Taihape Netball and Taihape Tennis)

3 Apologies/Leave of Absence

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting – to be dealt with as late items at this meeting.

6 Confirmation of Minutes

The minutes from Council's meetings on 22 October and 12 November 2020 are attached (Attachment 2).

Recommendations:

That the minutes (and public excluded) minutes of Council's meeting held on 22 October and 12 November 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached (Attachment 3).

Recommendations:

That the 'Mayor's report and schedule' to the 26 November 2020 Council meeting be received.

8 Follow-up Items from Previous Meetings

A report is attached (Attachment 4).

Recommendation:

That the report 'Follow-up Items from Previous Meetings' to the 26 November 2020 Council meeting be received.

9 Upgrading Amenities for Taihape Memorial Park – further report

A report is attached (Attachment 5, and appendices).

Recommendations:

- 1 That the report 'Upgrading Amenities for Taihape Memorial Park – further report' to Council's meeting on 26 November 2020 be received.
- 2 That Council

EITHER

proceeds with restoration of the Grandstand and install into it modern Amenities at a total estimated cost of \$3.006 million.

OR

proceeds with the separate Amenities Building together with a whole-hearted restoration approach to the Grandstand, at a total estimated cost of \$3.059 million.
- 3 That Council includes the commitment to the preservation of the historic Grandstand on Taihape Memorial Park in the 2021-31 Long Term Plan (and associated Consultation Document) with explicit mention of seeking external funding.

10 Chief Executive's Report

A report is attached (Attachment 6).

Recommendations:

That the 'Chief Executive's Report' to the 26 November 2020 Council meeting be received.

1. That the report "Chief Executive's Report" be received.

2. That Council agrees to appoint a permanent / temporary replacement to each of these committees:
Creative NZ Assessment Committee
Liaison Councillor for Bulls Community Committee
Turakina Community Committee (to take effect until 30 April 2021)
Santoft Reserve Management Committee
Ratana Community Board (to take effect from 1 May 2021).

OR

3. That Council agrees to hold the above vacancies until after the by-election.
4. That the Chief Executive is authorised and directed to negotiate and enter into a new Licence to Occupy for the office building sited on unformed road at the South approach to Mokai Bridge and to set terms and Licence Fee.
5. That Council approve stopping and the sale of the unformed legal road, Short Street Taihape, with title to be amalgamated with the land at 39 – 53 Dixon Way;
 - 5.1. And that the Chief Executive be authorised to complete negotiations with the owners of 39-53 Dixon Way; exercise discretion without limitation to set the price (Council agreeing this may be for zero value), and complete all further actions and execute all required documents to give effect to this authority.
6. That in relation to the renaming of Marton Park that Council agrees with:
 - 6.1. Status quo: Marton Park or any part of Marton Park is not renamed to honour the late Dick Hurn; or
 - 6.2. Rename the whole park: The whole of Marton Park would be renamed Dick Hurn Memorial Park; or
 - 6.3. Rename the rugby field(s): one or more of the rugby fields would be renamed Dick Hurn Memorial Field; or
 - 6.4. Rename the rugby club rooms. The rugby club has not been approached on this as a potential option it is raised as an option, due to the number of comments recommending this; or
 - 6.5. Memorial in a different way: Honour Dick Hurn in another way, e.g a plaque, seat or renaming the grandstand.
7. That Council [approves / does not approve] the request from the Hunterville Sport and Recreation Trust for an additional \$10,000. If approved this would be funded from "Other Operating Expenses"
8. That the Chief Executive be authorised to negotiate the sale of property at 2 Paradise Terrace, Taihape, having regard to and providing for the following:
 - 8.1. Council's Strategic Property Advisor to certify there are no impediments to a proposed sale of the property;
 - 8.2. Council's Planner to certify there are no barriers to the proposal in terms of the Rangitikei District Plan; and

- 8.3. the Chief Executive being authorised to execute all documents required to give effect to the proposed actions.

11 Schedule of Meetings for 2021 and Provision of Support to Committees

A report is attached (Attachment 7).

Recommendations:

1. That the report 'Schedule of Meetings for 2021 and Provision of Support to Committees' to the 26 November 2020 Council meeting be received.
2. That Council amends/approves the 2021 meeting calendar.

12 Top Ten Projects – Status, November 2020

A memorandum is attached (Attachment 8).

Recommendation:

That the memorandum 'Top Ten Projects – Status, November 2020' to the 26 November 2020 Council meeting be received.

13 Flood damage north of Macleays Turakina Valley Road 2

A report is attached (Attachment 9).

Recommendation:

That the report 'Flood damage north of Macleay Turakina Valley Road 2' to Council's meeting on 26 November 2020 be received.

14 Flood damage south of Drysdale Turakina Valley Road 3

A report is attached (Attachment 10).

Recommendation:

That the report "Flood damage south of Drysdale Turakina Valley Road 3' to Council's meeting on 26 November 2020 be received.

15 Long Term Plan 2021-31 – November Update

A report is attached (Attachment 11)

Recommendation:

That the report 'Long Term Plan 2021-31 – November Update' to Council's meeting on 26 November 2020 be received.

16 Project Governance and use of External Board Members

A report is attached (Attachment 12).

Recommendations:

- 1 That the report 'Project Governance and use of External Board Members' to the 26 November 2020 Council meeting be received.
- 2 That the Council endorse the establishment of a common project board for routine, low-risk capital projects; and / or
- 3 That the Council endorse the use of external board members on high-risk, complex projects as a capitalised project cost capped at \$10,000 per annum.

17 Minutes and Recommendations from Committees

The minutes are attached (Attachment 13).

Recommendations:

- 1 That the following minutes be received:
 - Hunterville Rural Water Supply Management Committee, 07 September 2020
 - Audit Risk Committee, 24 September 2020
 - Rangitikei Youth Council, 13 October 2020
 - Turakina Reserve Management Minutes, 05 November 2020
 - Turakina Community Committee Meeting, 05 November 2020
 - Hunterville Community Committee Meeting, 09 November 2020
 - Rātana Community Board, 10 November 2020
 - Te Roopuu Ahi Kaa, 10 November 2020
 - Taihape Community Board Meeting, 11 November 2020
 - Santoft Domain Management Committee, 11 November 2020
 - Assets/Infrastructure Committee, 12 November 2020
 - Bulls Community Committee Chairman's Report, 17 November 2020

18 Late Items

As agreed at Item 5.

19 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Items 2, 3, 4, 5, 6 - Minutes of previous meetings; Chief Executive's Report; Property matters; Contract C1112 Tender Process; Tutaenui Road Watermain Renewal and Item 5 – Chief Executive's Review

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Items 2, 3, 4, 5, 6 - Minutes of previous meetings; Chief Executive's Report; Property matters; Contract C1112 Tender Process; Tutaenui Road Watermain Renewal	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 5 Chief Executive's Review	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

20 Open Meeting

21 Next Meeting

Thursday 17 December 2020, 1.00pm

22 Meeting Closed

Attachment 1

19 November 2020

To whom it may concern

We would like to support the new amenities block being built within the grandstand.

We have 150 adults and 100 kids that play Touch on a Friday night from October – December, with also about 50 – 80 spectators per night. The grandstand is well used with spectators and players.

Regards

A handwritten signature in blue ink, appearing to be 'Shanelle Cane & Rochelle Baird', written over a circular stamp or seal.

Shanelle Cane & Rochelle Baird

Taihape Touch Co-ordinators

19th Nov 2020

**The Councillors
c/- Rangitikei District Council**

- **In the matter of the amenities and grandstand upgrade –**
-

I am the president of the Taihape Rugby and represent the committee and our tennis membership.

- 1. We wish to again endorse our support for the amenities block being under the grandstand and urge you to consider the loss of our grandstand on our club and supporters.**

Our Club:

Our club has approximately 150 players and supporters. We train and play rugby for 29 weeks of the year, utilising the rec facilities and the grandstand. Our club has been growing by 10% each year. Touch Rugby have also indicated their support for this position, and they use the rec for 9 weeks at the end of the year- refer to their submission for specifics.

Our Community:

Our club is just like the other sporting clubs in Taihape supporting health and wellbeing of our community. Taihape is a small town and the sports clubs are well attended and a vital part of the community. A lot of that is centred around use of the rec area and the grandstand.

Mental health is extremely important during these busy times, and even more so within the current Covid-19 environment.

Rugby is important in rural communities and allows us all to connect. The placement of the amenities block could affect our supporter base hugely. The amenities need to be placed under the Grandstand so that we get the toilet and shower upgrades we need, as well as the covered grandstand seating all together. When supporters disappear, so does support for the club and our membership could likely drop.

We also think this amenities block placement is very important. The current public toilets will be demolished and a replacement will be needed on that side of the rec for the playground and spectators. If that is incorporated under the grandstand, that extra toilet block won't be required, which will save considerable money.

Parks User Group

We have been part of the Parks User Group and have always wanted to Public toilets and shower facilities underneath the Grandstand.

We use the rec for 29 weeks every year and have been concerned by how insignificant our views have been considered. The Parks User Group involved 14 parties who used the Rec between 1 day/ year and 29 weeks/year. Of this group 6 parties use it between 10 days and 29 weeks and the other 8 parties use it either 1 day/year or are 'interested parties'.

This proposal will affect Taihape Rugby, Taihape Touch and Taihape Tennis clubs the most, so our views should be given a heavy weighting when making this decision. We support both Taihape Touch and Taihape Tennis' proposals.

People have said that the Taihape community is divided and that is not the case. No one wanted the hub proposal. In contrast 660 Taihape people (80% of our population) signed the petition in support of keeping the iconic Taihape Grandstand.

You all now have the opportunity to keep the Grandstand for the people of Taihape and provide all the sporting groups with the amenities they require in one go. It is a win win for all parties and the wider community.

Please consider our submission with some weight as major rec users.

A representative of the Taihape Rugby Club will speak to this submission in the 'Public Forum' section of the 1pm Council Meeting on Thursday 26th November.

Thank you.

Terry Baird
President Taihape Rugby Club

A handwritten signature in blue ink that reads "Terry Baird".

NOTES OF A MEETING HELD AT 7AM ON 17 NOVEMBER 2020 IN TAIHPE AT THE TAIHAPE SQUASH CLUB

The meeting was called by Mark McCoard.

Organisations Present:

Squash (various members)

Netball President

Tennis President

Representative of Old Boys Rugby

Lawyer with a specialist area of construction

RDC Youth Member Corey

Michelle Fanin representing Heartlands

Andy Watson – RDC Mayor

All of the groups except for Heartlands agreed that they were part of the MOU discussions around the build of new amenity block discussions held by Park Users Group chaired by Cr Angus Gordon.

The parties not there this morning were representatives of the Shearing Sports, the Equestrian Groups, A&P Sports and the School.

The Squash Club presented some concept drawings around what they considered to be new facilities. As part of their concept they had talked with neighbours and are wanting to positively work with their neighbours, principally Tennis and Netball.

They had spoken with Cr Gill Duncan who had said that the amenity block could go on the end of the Grandstand and that it was awaiting a Council decision. So they saw the plans that they are putting together as a possible alternative to that.

They also mentioned they had talked to some of the users of the Bowling Club but I wasn't provided details of that.

Their aim was to build up a new design of benefit to the Squash Club and wider groups.

This new plan is an uncostered concept plan that hasn't been drafted. As Squash is the controlling authority multi-sport area, their view would be the ownership rested with the Squash Club. The new plan allowed for about 8 showers and the discussion also included concepts of landscaping, parking and public viewing areas and bar areas. Squash's plans are a 5 year look, they consider a build would be about 5 years away.

A number of groups suggested that they needed resolution to the lack of facilities on the park now, especially an opinion voiced by Rugby and Netball, with Tennis also agreeing. Both

Tennis and Netball asked whether the new build situated at the end of the tennis courts could provide for land expansion in the future. My answer was that whereas there was no definitive position at Council with regard the possibility of further tennis court or netball courts, there was a discussion centred around the fact we would have land from the Bowling Club that could be available in the future if it was needed.

All groups at the meeting tended to see the amenities design and the Squash Club expansion as separate projects.

Andy Watson
Mayor

13th Nov 2020

The Councillors
c/- Rangitikei District Council

In the matter of the amenities block and grandstand upgrade.

I am the president of the Taihape Lawn Tennis Club and represent the committee and our tennis membership.

- 1. We would like to withdraw our support for the amenities block being placed at the end of the tennis courts, and we implore the council to consider the loss of this court on our club and membership when making this decision.**
- 2. We support the amenities block being underneath the strengthened Grandstand.**
- 3. We would also like to lobby for the prioritisation in the Long Term Plan of the resurfacing of the Taihape Courts as they are a Health and Safety risk because they are slippery and sharp, causing us to stop play in any kind of rain.**

Background:

Our Club:

Our club has approximately 100 members that play summer tennis for 18 weeks of the year. Our club has been growing year on year, with around 10% new membership yearly. Our twilight tennis club nights are at capacity, and we must utilize the tennis courts at Taihape Area School just so we can accommodate all our teams.

We have averaged children's membership of around 25, which we expect to grow with the implementation of our Kids Junior Tennis programme in the New Year for term 1. Currently the children's Tennis coaching is being done on the Taihape Area School courts as the main Taihape Courts are a health and safety risk and children can easily fall and be seriously injured on the sharp and slippery plastic surface.

Our Community and wellbeing:

Our club aspires to become a vibrant and family friendly club that has even better community engagement than we already do. We see the Tennis club as vital to the health and wellbeing of the community. This is especially relevant for the wider rural community. They use Tennis as an excuse to finish a bit earlier 1 night a week, in weeks where 7pm or 8pm finishing times are regular for this busy farming region. Mental health is extremely important during these busy times, and even more so within the current Covid-19 environment. These club nights incorporate three of the 5 NZ Mental health foundation recommendations: Connect, Give and Keep active, along with the extra one of learning a new skill for many.

We are a club that is at the heart of the community and the placement of the amenities block could affect our membership by 20%, as we are also looking at losing the Taihape Area School Courts when the school is demolished. That cuts our reach of health and wellbeing to the community by more than 20 people, including farmers who are more at risk during busy times on farm.

History regarding this proposal:

After consultation through the Parks User Group, we were encouraged to put in a submission in support of the proposal. We understood that this would mean we would lose a playing court (20% of the Taihape Courts available playing area). However, there was an understanding that we would be provided with the land and funding to build a new court in the bowling area.

Last week we came to understand that the land has been earmarked, but no funding allocated.

Therefore, we will indeed lose 20% of our main facility if this amenities block goes ahead.

We support the proposal to have ablutions block underneath the existing Grandstand.

Our reasons are as follows:

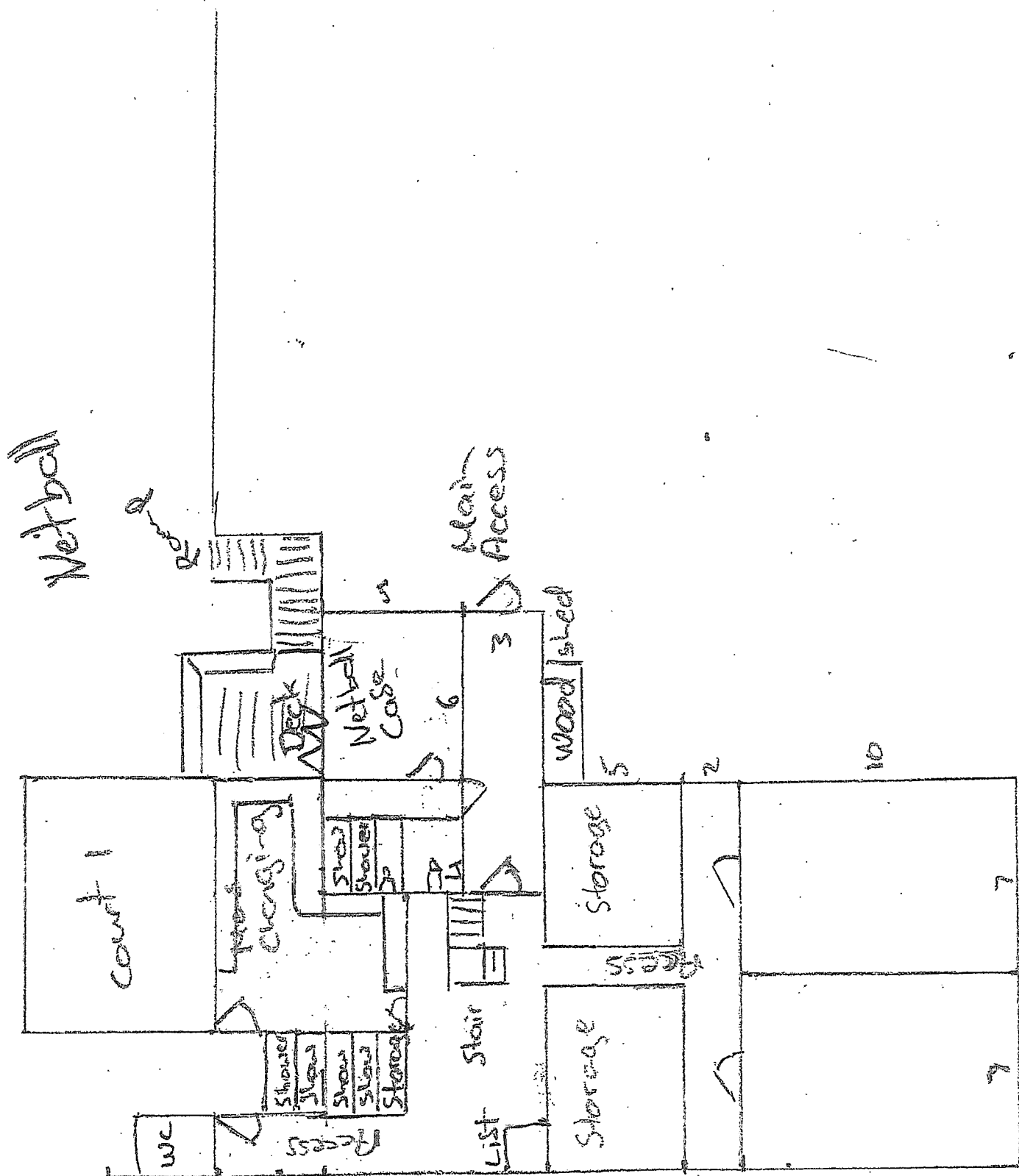
1. We do not see it as fair, or responsible for Councillors to make a decision that will disadvantage our club and our ability to assist in the health and well-being of the community.
2. Equestrian and Shearing use the facilities for 4 days per year. We use it for 18 weeks, approximately 3 days/ week.
3. The placement of the ablution block under the Grandstand means that it will be far closer to the proposed playground upgrade. If the ablutions block is built on the Tennis court, it is likely Council will have to build another one near the playground at a later stage, so its Grandstand proximity is a big cost saver.
4. If the ablutions block is placed on our Tennis court, its likely we will be petitioning Council for more funds to build a new Tennis Court on the Bowling green in the coming year.
5. The Placement of the ablution block underneath the Grandstand does not affect anyone adversely unlike the Tennis Court ablution block proposal.

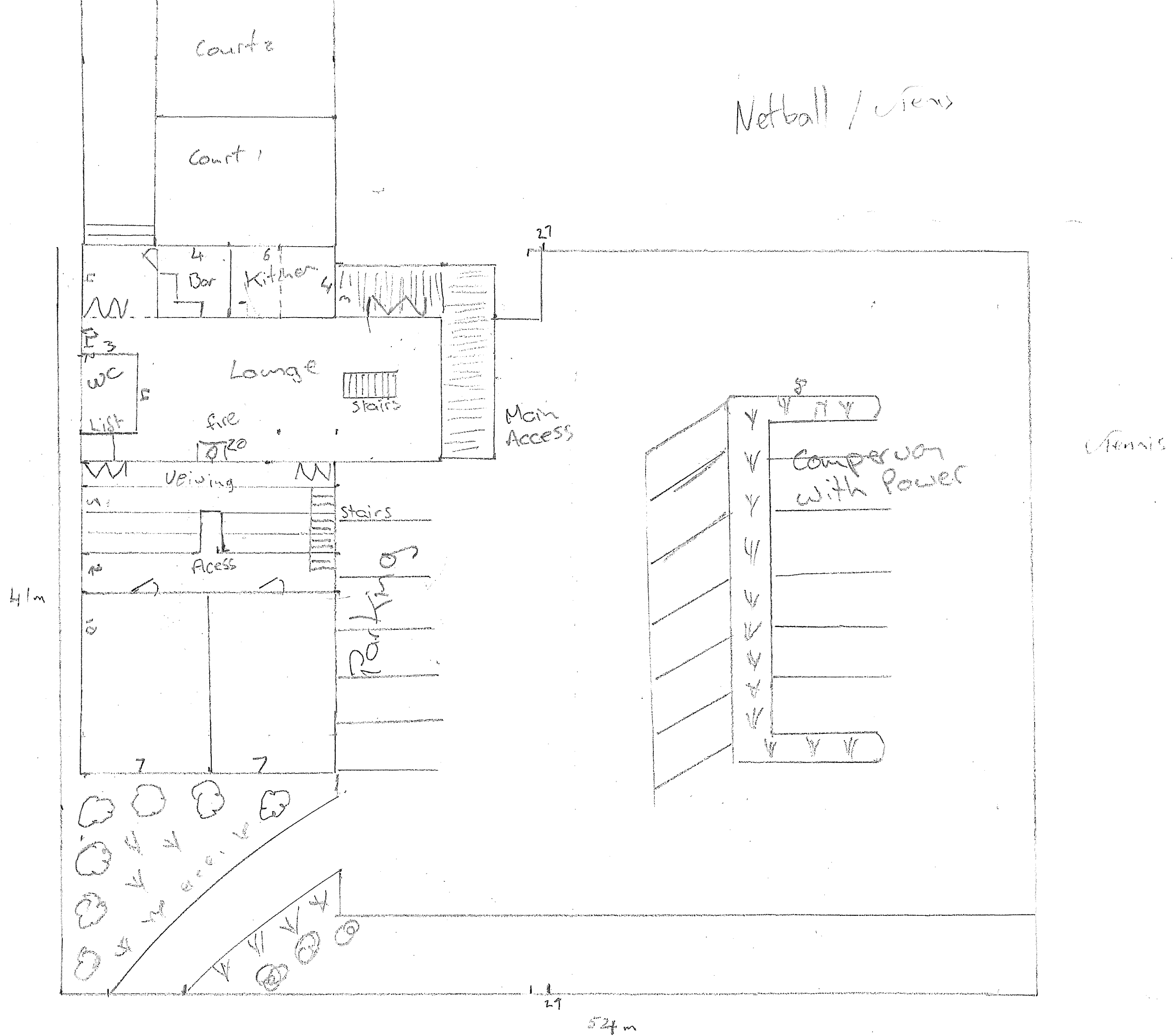
Please consider our submission and help us keep supporting our communities' health and wellbeing.

Thank you.

Sarah Bell

President Taihape Lawn Tennis Club





Taihape Heritage Trust Response

Taihape Memorial Park Grandstand Feasibility Report that was presented to RDC Council Meeting 22 Oct. 2020

The Heritage Trust Sub Committee is pleased that the council has taken time to consider a report that looks at the options available. We note the council's repeated public commitment to keeping the grandstand from the mayor's newspaper remarks and council statements over the past months. It is also pleasing to see that the council is funding the complete project.

We wish to ask the council to consider the following points:

COSTINGS:

- Recommendation 3 seems too costly and does not seem to have development costs such as furnishing, carparks, replacement courts etc included.
- P.2 (referencing P.10) the costs are not 'apples for apples': "Refurbishment of Existing Grandstand", there is a "Project Contingency" of 20% within the \$744,000 cost plus "Installation of Amenities in Existing Grandstand" a further "Contingency" of \$100,000 = \$227,000 total contingency.
- P.11 "New Amenities Building Adjacent Tennis Courts" has no contingency included, to be 'apples with apples' at least a 20% Contingency would need to be added that would take it to around \$2,600,000. The contingencies already within the Grandstand costs are not listed again on page 11.
- Therefore with 20% on both, ex GST added in
- Grandstand: total \$2,484,000
- Amenities Stand alone: total \$2,600,000
- The provision of public toilets in the Grandstand option is very positive and makes easier access for families using the skatepark and playground.
- Possibly an external access coin operated shower could be included. This could be discussed with the group promoting the upgrade of playground facilities in the park.
- The public toilets, as designed in the grandstand would negate the need to build a separate modern block to replace the aging concrete edifice.

GRANDSTAND ADVANTAGES

- From P.9; although this does have a larger footprint, this comparison does not necessarily take advantage of the fact that there is no need for a new tennis court 4. Option 2 retains continuity for netball and tennis should they begin to grow in size again
- There are the existing services: Parking, access, pavements – close to the road easier servicing
- Probable main gravity sanitary drainage connection
- Main storm water drainage connections

- Electrical services already available
- Better security building because of the location
- Disadvantages: The report highlights the length of time taken to have new amenities on the Park. The trust is not convinced that this would take longer.
- Given the services already being in place in the grandstand
- That the Kokako St side of the park is close to current power and water services as shown on the GIS map for the area.

HERITAGE ISSUES:

- P.12 “Recommendations”
- 2. is wrong when it says “...will entail much intervention with the original fabric of the building and is most likely to be a compromise from a conservation point of view.”
- Members of the Trust and Councillor Duncan were clearly informed by Laura Kellaway, the Conservation Architect for Central Region Heritage New Zealand, that no such compromise would happen as there is minimal “original fabric” in the internal structure of the Grandstand pavilion, in Michael Hodder’s verbal report to Council that was clearly stated.
- Andrew Coleman of Heritage NZ has reaffirmed the above in conversation with council and Trust.

KEY PARK USERS

- The Trust Sub Committee still is concerned that the council has not taken into consideration that the major user numbers of the park throughout the year comes from rugby and touch.
- There are still only four large changing rooms with showers.
- On the large user days eg when six rugby teams, or touch tournaments, or four rugby teams plus four netball teams, then more than four changing rooms are required.

Once again, the Taihape Heritage Trust is appreciative of the public commitment of the council to retain and maintain the Taihape grandstand.

Attachment 2



Rangitikei District Council

Council Meeting

Minutes – Thursday 22 October 2020 – 1:00 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Brian Carter
Cr Fiona Dalgety
Cr Jane Dunn
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager –Democracy and Planning
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Ms Sharon Grant, Group Manager – People and Culture
Mr Graeme Pointon, Strategic Property Advisor
Ms Leah Johnston, Communications and Graphic Designer
Mr George Forster – Policy Advisor
Ms Bonnie Clayton, Governance Administrator

Tabled Documents: **Item 8** Follow-up Items from Previous Meetings
Item 12 Taihape Memorial Park Amenities

Late Items: Request from Central Otago District Council – Update on wine excise proposal

1 Welcome

His Worship the Mayor opened the meeting at 1.03pm.

2 Public Forum

Nil.

3 Apologies/Leave of Absence

That the apology for absence of Councillor Duncan be received.

Cr Carter/Cr Hiroa. Carried

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

Item 12 was moved to follow item 16, item 11 required further information and therefore was moved to follow item 12.

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, *Request from Central Otago District Council – Update on wine excise proposal* be dealt with as a late item at this meeting.

6 Confirmation of minutes

Resolved minute number	20/RDC/386	File Ref
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That the minutes of Council's meeting held on 24 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn/Cr Ash. Carried

7 Mayor's Report

His Worship the Mayor took his report as read, providing the following verbal updates:

- He attended a meeting on making Marton predator free, this was run by staff member Ellen Carlyon and Councillor Ash, they anticipate to have a trap at every 5th house which is aimed at eradicating mice and rats.
- Following the Election result, he had contacted Mr Ian McKelvie and Mr Adrian Rurawhe with his congratulations, on behalf of Council, he also contacted Ms Soraya Peke-Mason and congratulated her on her efforts.
- He advised Councillors to be aware of a barrage of legislation changes over the next 100 days, expressing that this would happen no matter which party entered government after the Elections.

Resolved minute number **20/RDC/387** **File Ref** **3-EP-3-5**

That the 'Mayor's report and schedule' to the 22 October 2020 Council meeting be received.

His Worship the Mayor/Cr Belsham. Carried

8 Follow-up Items from Previous Meetings

Mrs Gordon briefed Elected Members on four other items tabled at the meeting. There were no questions regarding the report.

Resolved minute number **20/RDC/388** **File Ref**

That the report 'Follow-up Items from Previous Meetings' to the 22 October 2020 Council meeting be received.

Cr Wilson/Cr Gordon. Carried

9 Long Term Plan 2021-31 – October Update

Mrs Gordon took the report as read, noting the early engagement in Marton planned for Friday 23 October has been postponed until 6 November.

Resolved minute number **20/RDC/389** **File Ref** **1-LTP-5-5**

That the report 'Long Term Plan 2021-31 – October Update' to Council's meeting on 22 October 2020 be received.

Cr Carter/Cr Dalgety. Carried

10 Treasury Management Policy

Mr Tombs noted that the report and policy were originally to go to the Finance/Performance Committee, however due to timeframes, it was presented to Council to consider and make a decision.

The current Treasury Management Policy is 6 years old, the proposed amended version is to make it more simplified and consistent with the Local Government Act.

His Worship the Mayor queried how Council would borrow money, if Council has no credit rating. Mr Tombs advised he will report back at a future Finance/Performance Committee meeting.

Resolved minute number **20/RDC/390** **File Ref** **5-EX-4**

That the report 'Treasury Management Policy' to the 22 October 2020 Council meeting be received.

Cr Belsham/Cr Dunn. Carried

Resolved minute number **20/RDC/391** **File Ref**

That the Council adopts the Treasury Management Policy as amended.

Cr Belsham/Cr Wilson. Carried

Resolved minute number **20/RDC/392** **File Ref**

That the Council adopts the Treasury Management Policy as amended to include section 3.5 net debt to total revenue ratio set at less than 175%.

Cr Belsham/Cr Wilson. Carried

11 Application - Parks Upgrade Partnership Fund

Mr Tombs updated Elected Members that there appears to be \$50,000 left in the budget for the Parks Upgrade Partnership fund, noting the current earmarked project for the Ratana playground has been shifted into the 2021/22 year due to timing with the project.

As Marton School is not Council owned land, staff sought clarity on the amount of funds available and which budget the funds were sitting in.

The item was left to lie on the table until later in the meeting.

Resolved minute number **20/RDC/407** **File Ref** **5-EX-4**

That the report 'Application - Parks Upgrade Partnership Fund' to the 22 October 2020 Council meeting be received.

Cr Dunn/Cr Carter. Carried

13 Costs for Investigation of Additional Building at Bulls Community Centre

His Worship the Mayor spoke to the supplementary paper on costs for investigations of an additional building at the Bulls Community Centre, noting that there are three options to move forward:

- Approve the investigative costings as provided in the report.
- Not approve the unbudgeted expenditure to investigate costings.
- Defer any investigation until such time after the current bookings and end of year school prize giving's etc. have used the building to see how functional it is.

Councillor Dunn said that Council has not delivered a complete building to the community and it is not practical for all users, currently the stage is not wheel-chair accessible.

Councillors discussed options such as upgrading underneath the stage; changing area in the library / mezzanine area; adding a stairwell to join the back door of the building, noting that the architect's solution to put up a marquee in the parking lot is not a suitable option.

All were in agreement that any action moving forward has to be done right, to get the building completed and operational for all users.

Resolved minute number **20/RDC/393** **File Ref** **5-CM-1-1084**

That the report 'Addition of a Change room building for the Bulls Community Centre' to the Council Meeting of 22 October 2020 be received.

Cr Dunn/Cr Carter. Carried

Motion

That Council approve unbudgeted expenditure of \$25,950 - \$36,850 to investigate the cost estimation for a new changing room building to be added to the existing Bulls Community Centre.

Cr Dunn/Cr Carter. Lost

Resolved minute number**20/RDC/394****File Ref**

That Council do not make a decision on Costs for Investigation of Additional Building at Bulls Community Centre until after the current booked functions, including school functions, have been held in 2020 and that the decision on unbudgeted expenditure and what other options are available will be looked at in 2021.

His Worship the Mayor/Cr Belsham. Carried

14 Update on Communication Activities – October 2020

Mrs Gordon briefed Elected Members that there has been a lot of early engagement activities for the Long Term Plan, which has included staff and Councillors.

Councillor Lambert advised he had put an article into the Hunterville Huntaway newsletter to get the word out to the Hunterville community.

Resolved minute number**20/RDC/395****File Ref**

That the report 'Update on Communication Activities – October 2020' to the 22 October 2020 Council meeting be received.

His Worship the Mayor/Cr Wilson. Carried

15 Chief Executive's Report

Mr Beggs took his report as read, highlighting the following:

- The monthly service requests reports will no longer be provided, as the information needs to be accurate. However, these will continue to be provided every 3 months as part of the Statement of Service Performance.
- The Memorandum of Understanding for the old Mangaweka bridge has gone to the Heritage group, once comment/changes have been completed it will then go to Manawatu District Council and Rangitikei District Council for review, once completed the final version will come to Council.
- Working on a delivery plan for the Three Waters work, Mr Beggs and Mr Benadie attended a meeting, where it was advised \$60,000 will be set aside to employ someone to assist with this.
- The request from Project Marton will come back to a subsequent meeting, due to conflicting information.
- The consultation period for the proposed amendment to control of dogs has been extended, to ensure a far reach of people have the opportunity to submit, consultation is also being run alongside the LTP early engagement.

Councillor Belsham noted that the road closure request is currently not required as the event has been postponed until February/March 2021.

Councillor Dunn left the meeting at 2.29pm-2.39pm.

Resolved minute number **20/RDC/396** **File Ref** **5-EX-4**

That the 'Chief Executive's Report' to the 22 October 2020 Council meeting be received.

Cr Gordon/Cr Panapa. Carried

Resolved minute number **20/RDC/397** **File Ref**

That Council agrees to carry forward \$1,300 to South Mākirikiri School for their Forest Fundraising Run event, to be used for their 2021 event. And that South Mākirikiri School be advised they do not have to reapply for this funding next year, bearing in mind that the criteria for the Event Sponsorship Scheme has now being altered to exclude fundraising events.

Cr Belsham/Cr Wilson. Carried

Resolved minute number **20/RDC/398** **File Ref**

That Council agrees to be part of the joint Climate Action Committee, noting the Agreement and Terms of Reference for this committee, and endorsing Mayor Andy Watson as Council's designated delegate.

Cr Gordon/Cr Panapa. Carried

Resolved minute number **20/RDC/399** **File Ref**

That in relation to the request from Door of Hope Trust, Council declines the request for financial assistance of \$58,000 + GST for relocating a house onto their church site, noting that this would be an unbudgeted expenditure.

Cr Wilson/Cr Hiroa. Carried

Resolved minute number **20/RDC/400** **File Ref**

That the request for a rates remission from the Door of Hope Trust not be granted.

Cr Wilson/Cr Carter. Carried

Resolved minute number **20/RDC/401** **File Ref**

That Council offers the Door of Hope Trust a one off \$5,000 rates remission.

Cr Wilson/Cr Carter. Carried

Resolved minute number **20/RDC/402** **File Ref**

That Council waives internal consenting fees to a level of 50%, for the current project from Door of Hope Trust.

Cr Belsham/Cr Gordon. Carried

Resolved minute number **20/RDC/403** **File Ref**

That the rates remission policy be reviewed at a future Policy/Planning meeting to look at the issue of new rating entities and new builds.

Cr Gordon/Cr Wilson. Carried

16 Top Ten Projects

Mr Benadie took the report as read, highlighting:

- Bulls Community Centre, Te Matapihi – Mr Beggs noted that if the lift continues to break down, Council would take a different approach to rectify this to ensure it is fit for purpose.
- Putorino Landfill – The landfill falls under “emergency works”, which means work can start while the consent application is in process.
- Marton Memorial Hall upgrade – Basketball will still be able to be played in the hall after the renovations.
- Marton Memorial Hall Playground upgrade – Marton Development Group have requested that the toilets being installed at the new playground be approved as per the proposed colour scheme.

Resolved minute number	20/RDC/404	File Ref	5-EX-4
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That the memorandum ‘Top Ten Projects – status, October 2020’ to the 22 October 2020 Council meeting be received.

Cr Lambert/Cr Wilson. Carried

Resolved minute number	20/RDC/405	File Ref
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That the toilets being installed at Marton Memorial Park be approved as per the proposed colour scheme from Marton Development Group.

Cr Ash/Cr Belsham. Carried

The meeting adjourned at 3.07pm and reconvened at 3.24pm.

Cr Dunn left the meeting at 3.07pm.

12 Taihape Memorial Park Amenities

Mr Barry Copeland from Copeland Associates Architects presented to Council the Taihape Memorial Park Grandstand Feasibility Report. He advised Council that there are essentially two options for Council to consider - install amenities in the existing grandstand or retain the Grandstand with restorations and build a new Amenities building adjacent to Tennis Courts.

- If Council were to build a new grandstand to cater to 500 people as the current grandstand does, it would cost 10 times the amount to build and be compliant.
- More research is required on the grandstand as there are conflicting stories within the community of the history of where the grandstand currently sits.
- The condition of the grandstand is much worse than the 2009 report stated, therefore another seismic report will be needed. The grandstand was built to last with the materials that were used to build it. Though seismic strengthening is likely to be required. A timber expert will need to review the quality of the beams, should it be retained.
- There is no natural light or emergency lighting in the current grandstand, artificial lighting and ventilation would be required.
- The benches are possibly totara, which are sloped and leak. This will be difficult to stop, the whole building would require waterproofing, and it is not lined internally.

- The roof will need to be looked at, with the likelihood of replacement or reinstatement required.
- Sprinklers will be needed to protect the building, it could cost approximately \$50,000-\$100,000 to install sprinklers within the grandstand and below.
- If Council chose to retain the grandstand as it stands, Council could receive a subsidy from Heritage New Zealand for its upkeep.
- If the grandstand is provided Category 2 Heritage Status, they could negotiate to have a lift put in to meet current compliance for disabled access, there is no specific timeframe for Category 2 Heritage Status – this could take years.
- A standalone amenities building would provide natural light, ventilation and energy efficient. However, more infrastructure connections would be needed for a new building.

Resolved minute number **20/RDC/406** **File Ref**

That the tabled report 'Taihape Memorial Park Grandstand Feasibility Report' to the 22 October 2020 Council meeting be received.

Cr Belsham/Cr Gordon. Carried

11 Application - Parks Upgrade Partnership Fund

Mr Tombs confirmed that there is \$50,000 available in the budget for the Parks Upgrade Partnership Fund.

Elected Members agreed to fund the Pump Track as per Marton School's request, saying that it is fantastic and continues the story through Marton's upgrades.

Mr Belsham noted that a well written Memorandum of Understanding would be required before funding is passed on, as the land is not Council owned. This will ensure that Marton School are responsible for any maintenance and will allow public access to use the Pump Track outside school hours.

Resolved minute number **20/RDC/408** **File Ref**

That Council approve the request for \$50,000 from Marton School from the Park Partnership Upgrade Fund, subject to an agreed Memorandum of Understanding between Marton School and Council, noting that this completes the level of funding for the 2020/21 year from this fund.

Cr Ash/Cr Dalgety. Carried

Resolved minute number **20/RDC/409** **File Ref**

That a Memorandum of Understanding is developed between Council staff and Marton School in regards to the Pump Track, this is to be approved by staff and the following delegated Elected Members - Cr Dalgety, Cr Belsham and His Worship the Mayor prior to granting funds.

Cr Lambert/Cr Hiroa. Carried

17 Minutes and recommendations from Committees

Resolved minute number **20/RDC/410** **File Ref**

That the following minutes be received:

- Finance Performance Committee, 24 September 2020
- Community Grants Sub-Committee, 29 September 2020

Cr Gordon/Cr Wilson. Carried

Resolved minute number **20/RDC/411** **File Ref**

That the following recommendations from the Community Grants Sub-Committee meeting held on 29 September 2020 be received:

20/CGSC/014

That the Community Grants Sub-Committee recommend to Council that through the Long Term Plan process they increase the Events Sponsorship Scheme budget from \$25,000 to \$50,000.

Cr Belsham/Cr Dalgety. Carried

18 Late items

Request from Central Otago District Council – Update on wine excise proposal

The tabled request from Central Otago District Council was taken as read.

Elected Members discussed the request and agreed to decline to provide funds towards wine excise proposal.

Resolved minute number **20/RDC/412** **File Ref**

That Council support the direction from the group of Mayors removing the excise tax but declines to fund.

His Worship the Mayor/Cr Carter. Carried

19 Public excluded

The meeting went into the public excluded session at 4.54pm.

Resolved minute number **20/RDC/413** **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Financial Overview – Animal Control Arrangement
2. Tender Recommendation
3. Property matters

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section

48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Financial Overview – Animal Control Arrangement	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons – <i>section 7(2)(a)</i> .	Section 48(1)(a)(i)
Item 2 Tender Recommendation	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)
Item 3 Property matters	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Carter/Cr Panapa. Carried

20/RDC/414, 20/RDC/415, 20/RDC/416, 20/RDC/417, 20/RDC/418, 20/RDC/419, 20/RDC/420, 20/RDC/421, 20/RDC/422, 20/RDC/423, 20/RDC/424, 20/RDC/425, 20/RDC/426, 20/RDC/427, 20/RDC/428, 20/RDC/429, 20/RDC/430, 20/RDC/431

20 Open Meeting

The meeting moved back into an open meeting at 6.05pm.

Resolved minute number **20/RDC/432** **File Ref**

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting:

20/RDC/419

That the Council approves the budgeted expenditure for the Bulls Bus Lane and Town Square to a total value of \$1,025,603.

20/RDC/420

That the Council accepts the tender from ID Loader Limited for the sum of \$557,103.35 + GST including provisional sum but excluding contingency allowance, for the construction of the Bus Lane & Town Square.

20/RDC/421

A contingency sum of \$100,000 (already included in the total sum of \$1,025,603) be reserved against the project for unforeseen problems which may arise during the duration of the contract.

Cr Gordon/Cr Wilson. Carried

21 Next Meeting

Thursday 26 November 2020, 1.00pm

22 Meeting Closed

The meeting closed at 6.06pm

Confirmed/Chair: _____

Date: _____

Rangitīkei District Council

Council Extraordinary Meeting

Minutes – Thursday 12 November 2020 – Following Policy / Planning



1	Welcome	2
2	Apologies/Leave of Absence	2
3	Members' conflict of interest	2
4	Public excluded	2
5	Open Meeting	3
6	Recommendation from Assets / Infrastructure Committee – 12 November 2020	3
7	Meeting Closure	3

1 Welcome

His Worship the Mayor opened the meeting at 2.30pm.

2 Apologies/Leave of Absence

Crs Fi Dalgety and R Lambert

Gordon/Belsham. Carried

3 Members' conflict of interest

Nil

Move into Public Excluded Order Paper.

4 Public excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Contract Signing for Marton Rail Hub Project

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Contract Signing for Marton Rail Hub Project	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Belsham/Panapa. Carried

5 Open Meeting

Resolution:

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in open meeting:

That the report on Contract signing for Marton Rail Hub Project be received.

Wilson/Carter. Carried

That the Council authorise the Chief Executive to sign the contract with the Ministry of Business, Innovation and Employment to receive the project funding.

Duncan/Carter. Carried

6 Recommendation from Assets / Infrastructure Committee – 12 November 2020

Future of the Bulls Water Tower

That the Assets / Infrastructure Committee recommend to Council:

1. That the Council endorse proceeding with strengthening of the Bulls Water Tower now for a quoted price of \$181,540 and removal of the tower within 35 years at a yet to be determined cost to Council.

Carter/Cr Duncan. Carried

Discussion Points

- If still sound in 35 years will it be assessed?
- Iconic for Bulls.
- Community say they want to retain it.
- Risk to a strategic asset and future cost could be much higher.
- Has value that outweighs cost of it coming down.

Voting was four for recommendation two and four against. Cr Wilson used his casting vote in favour.

Crs Belsham/Gordon Against recorded

Resolutions:

- 1 That the recommendations from the Asset and Infrastructure Meeting held on 12 November 2020 regarding the future of the Bulls Water Tower be endorsed.

His Worship the Mayor /Cr Carter. Carried

7 Meeting Closure

There being no further business the meeting closed at 3.08pm.

Attachment 3



Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 18 November 2020

File: 3-EP-3-5

1. I will start with an apology. Councillors and myself have received a number of requests for service and concerned notices around the state of some of our parks and reserves. There is a common theme that the lawn mowing has got behind. The Parks & Reserves Teams have been under real pressure with a number of works. We are looking to get back on track as fast as we can and will be building into the system extra capacity when needed on a seasonal basis.
2. I had promised earlier to have the Bulls facility reviewed and to be public about the lessons learned. This process is happening now by an independent person managed by Peter Beggs Chief Executive. I hope to present that report early in the new year. However I am pleased to say that the interest and use of the new Bulls Centre, Te Matapihi, has been exceptional and we are currently working with the user groups, including the schools, to see how the Centre functions and what improvements can be made next year.
3. It has been with sadness that Council has accepted the resignation of Jane Dunn as a Southern Ward Councillor. I would like to personally acknowledge the huge contribution she has made to Bulls and Council. The nomination process for a new Councillor will start shortly and culminate in a by-election on 17 February next year. If you are considering standing for Council and want to understand what the job entails and what the time demands are, there are several options for you. Firstly you could go to myself or a Ward Councillor to have a conversation, or you could talk to the operational staff at Council.
4. The Long Term Plan Workshops are continuing with emphasis on deciding Council's role in the provision of housing in the District along with a very significant capital works programme. Like all Councils in the country we are facing significant new compliance costs largely driven by Government regulation. As part of the consultative process we will arrange many meetings early next year where we can get feedback on communities' views and the role that Council should play in the future. We need to look long term on a strategic basis around what the expectations of the community are in the terms of social services and core Council functions.
5. The interest in housing subdivisions and industry coming to the district is amazing. Virtually every week people are knocking on our door asking how they can become part of our district. This is encouraging - we need both people and business. We are going through an incredibly buoyant stage and we have to make sure that the infrastructural demands are met with the expansion.

6. Earlier this month we hosted Heritage NZ CEO Andrew Coleman and Director General, Region, Jamie Jacobs and spent the day visiting Te Matapihi, Bulls tower, Marton Civic Building, Marton library, Marton Broadway buildings, Marton Park, Taihape Main Street and Taihape Memorial Park. Their advice was encouraging and will be included as part of Council's Long Term Plan consultation.
7. Recently I have attended Treaty settlement hearings in Taihape at the Winiata Marae and at Parewahawaha in Bulls. The hearing process is an extremely exhaustive one. I would like to acknowledge the incredible amount of research that goes into preparing each Iwi's case, documenting the histories and background of descendants. As part of the process it's been a privilege to understand more of the early history of our district. We have pledged to tell the story of both Iwi and Pakeha early history in our district and that is something that we will build into our Long Term Plan.
8. Recently local Taihape resident Michael Andrews kindly gifted two documents to hang on Council Chambers' wall. One is the Cook Strait Raukawa Moana Treaty of Waitangi Sheet and the other is the 1835 Declaration of Independence. Our Council buildings and Chambers in particular are stark and have nothing to indicate the relationship we have with Iwi, which is a pity, so these installations have been a long time coming.
9. I would like to acknowledge that the Rangitikei is well known for its events. Market Day is coming up on 28 November, we have just held another successful Shemozzle and early next year we will have the Gumboot Day, Kiwi Burn and the Caledonian Games. We should be proud that we are known for our events and the fantastic scenery and opportunity we have and build on this.
10. I have been invited, along with other regional mayors, to visit Base Whenuapai in December to profile the district and wider region as part of the relocation of 5 Squadron to Ohakea. I am looking forward to that opportunity and thank the Defence Force for initiating this.
11. Recently I hosted Andrew Coleman, Chief Executive of Heritage NZ and his Central Region Director Jamie Jacobs, for a day in the Rangitikei. We started at Bulls where they were amazed by the new centre. We discussed the mushroom which Council have voted now to retain, travelled on to look at the heritage buildings in the main street of Marton and the challenges we face and the condition of them. We then travelled up to Taihape where we spent time looking at the Grandstand. Andrew has offered the opportunity for me to speak to the Board and Māori Heritage Council meeting in Wellington early next year, highlighting the difficulty that rural councils in particular have around meeting compliance with regards earthquake prone buildings, preserving heritage and balancing budgets. I will of course take up that opportunity on behalf of the district and our neighbouring councils. The day was a fantastic learning curve for Heritage NZ and it opens the door for conversations around how Government could potentially help us.
12. Recently I attended the funeral for Ann George who passed away suddenly. Ann has had an incredibly active role in promoting both Marton and the Country Music Festival. She has served on Council Committees and as Chair of the Community Committee for Bulls. However she will be best known for founding the iconic Marton Country Music Festival. This festival brings probably in excess of 500 motorhomes to Marton each year and has been a huge benefit in terms of the vitality that we have in our district.

Attachment 4

Report

Subject: **Follow-up Items from Previous Meetings**

To: Council

From: Carol Gordon

Date: 19 November 2020

File: 3-CT-13-1

1 Reason for Report

- 1.1 On the list attached are items raised at previous meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been reported back to the Committee, and closed, they will be removed from the list.

2 Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

3 Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

Carol Gordon
Group Manager Democracy and Planning

Follow-up Actions from Council Meeting 22 October 2020

Follow-up Actions	Person Assigned:	Status Comment:
<p>Taihape Memorial Park Amenities - Report to November meeting to include:</p> <ul style="list-style-type: none"> - Clarity around asset infrastructure – power, water, all services to access the standalone site - Toilet access on standalone site with 24-hour access - What is the split in the \$279,000 (pg 11) - Furniture and fitout costs and any other add on costs 	Michael Hodder / Gaylene Prince	Report will be included on Agenda for November Council meeting.
Consultation with residents along Burns Ford Road on the proposed change of name to Burnes Ford Road	Graeme Pointon	Awaiting response from major neighbouring landholder.
<p>Te Matapihi - Bulls Community Centre</p> <ul style="list-style-type: none"> - Survey all users of the venue (ask what works well, what could be improved) and to schools prior to them using the stage area to see what they need 	Gaylene Prince	Survey to be completed during November, December, January then reported back to Council in February.
<p>South Makirikiri School</p> <ul style="list-style-type: none"> - Letter be written to the school to advise the outcome of their request: - That Council agrees to carry forward \$1,300 for their Forest Fundraising Run event, to be used for their 2021 event and that they do not have to reapply for this funding next year. 	Carol Gordon	Letter was written and sent. [action now closed]
<p>Door of Hope</p> <ul style="list-style-type: none"> - Letter to be written to advise the outcome of their request: - The request for financial assistance of \$58,000 + GST for relocating a house onto their church site was not 	Carol Gordon	Letter was written and sent. [action now closed]

approved; the request for rates remission was not approved; they be given a one off \$5,000 rates remission and Council's internal consenting fees be waived to a level of 50%		
New Mangaweka Bridge – what is the tonnage allowance going to be?	John Jones	The bridge will allow full HPMV access – which is 50 tonnes unrestricted. The bridge will be able to carry more than this but will require a permit. The permit is issued on a case by case basis following an analysis of the requested load and number of axles and the spacing of the axles of the vehicle carrying it. [action now closed]
Marton Wastewater Advisory Group – convene another meeting or disband the group	Arno Benadie	The Group have been contacted via email to update them on progress.
Top Ten Report <ul style="list-style-type: none"> - Add in dates for Putorino Landfill for next meeting report - Marton Memorial Hall project to be added to Top Ten Report 	Arno Benadie	Noted for future reports [completed - action now closed]
Marton Memorial Hall project <ul style="list-style-type: none"> - Advise Lucy Skou that toilet colours will be as per the colour palate for the playground 	Adina Foley	Completed [completed - action now closed]
Marton School <ul style="list-style-type: none"> - Notify the school of the Council decision – that their request for \$50,000 has been approved, subject to a MOU between Council and the school being done first – to include access, maintenance etc. 	Nardia Gower / Gaylene Prince	Letter was written and sent, MOU being drafted. [action now closed]
Include in LTP Consultation Document – event sponsorship scheme be increased from \$25,000 to \$50,000	Carol Gordon	Noted [action now closed]

That the Council adopts the Treasury Management Policy as amended to include section 3.5 net debt to total revenue ratio set at less than 175%.	Dave Tombs	Change made and updated Policy is now on Council's website. [completed - action now closed]
Advise Horizons that Council agreed to be part of the joint Climate Action Committee, noting the Agreement and Terms of Reference for this committee, and endorsing Mayor Andy Watson as Council's designated delegate.	Carol Gordon	Completed [action now closed]
Request from Central Otago District Council – Update on wine excise proposal – advise them that the Council supports the direction from the group of Mayors about removing the excise tax but declines to fund.	Karen Cowper	Letter was written and sent. [action now closed]

Attachment 5

Report

To: Council

From: Michael Hodder

Date: 18 November 2020

Subject: **Upgrading Amenities for Taihape Memorial Park – further report**

File: 6-CF-8-5

1 Background

- 1.1 At its meeting on 22 October 2020, Barry Copeland, from Copeland Associates Architects, presented the Taihape Memorial Park Grandstand Feasibility Report. It is attached as Appendix 1.
- 1.2 During discussion, the following additional information was requested for Council's meeting on 26 November 2020:
- a. Implications from Heritage New Zealand listing – both in terms of the use of the building and potential funding,
 - b. A more certain cost for the geotech assessment of the grandstand (noted as included in the \$127,000 contingency),
 - c. A more certain cost for the seismic assessment for strengthening of the grandstand (again, noted as included in the \$127,000 contingency),
 - d. Engaging a timber expert to confirm the condition of the structural timber within the grandstand (if this isn't part of the seismic assessment above),
 - e. A more certain estimate for water/wastewater/stormwater requirements for both options (Council infrastructure staff to provide this),
 - f. Consideration of fire prevention options,
 - g. A detailed breakdown for project management costs – there has been a substantial increase in project management staffing in Council over the past two months so Elected Members want to understand the extent to which such people can be used in this project – whichever option is finally approved,
 - h. A provisional sum for fit-out which was specifically excluded (so that the total cost is clear)
 - i. Clarity over providing 24/7 toilet access if new amenities are placed in the grandstand (at the northern end).
 - j. Consideration of the feasibility of using the former Bowling Club for amenities.

2 Heritage issues

- 2.1 Laura Kellaway of Heritage New Zealand has by telephone confirmed with Barry Copeland that the application for Category 2 listing has been received. She has visited the building recently and tentatively indicates support for the application: the heritage interest is primarily for the external form and fabric of the building, with the interior below the seating of secondary interest. While there is a defined process to go through before a listing can be confirmed, at this stage it is not possible for Heritage New Zealand to state how long that process will take.
- 2.2 While having the support from Heritage New Zealand is important if Council were to make an application to Lottery Environment and Heritage, whose Committee prefers requests for projects that show appropriate project and/or conservation planning has happened to support the type of project to be undertaken. Bruce Dickson has had significant experience in dealings with Heritage New Zealand and in putting together Heritage Assessments or Conservation Reports to meet their requirements. He thought that a comprehensive investigatory report would also assist in pushing the application through the Heritage New Zealand process and moving it 'up the queue'.
- 2.3 The next funding round for Lottery Environment and Heritage grants opens on 6 January 2021 and closes on 3 March 2021 (with decisions made on 2 June 2021). There will be another funding round later in 2021.

3 Initial investigation reports

- 3.1 Copeland Associate Architects (CAA) has obtained offers of service for the preliminary investigations of the original Grandstand building that will be involved, from specialist consultants who are interested. A preliminary budget for these investigations is provided in the table below:

Task	By	Basis	Cost \$
Provide base as built drawings	CAA	Provisional sum	\$2,000
Geotechnical investigation	Total Ground Engineering	Quotation	\$10,940
Structural seismic report	Compusoft Engineering Ltd	Provisional sum	\$15,00
Condition report/opening up	Fred Hammer & Co	Estimate	7,650
Conservation report	Bruce Dickson	Estimate	9,500
Co-ordination and assembly	CAA	Provisional sum	4,500
Total			49,590

- 3.2 Actual charges will be based on time and expenses and may vary if unforeseen circumstances arise. It is suggested that a contingency be allowed in this budget of say 10% - this gives an overall figure of around \$55,000 ex GST. This cost is included in the updated quantity surveyors project estimate as part of the allowance for consultants' fees for the restoration project.

4 Infrastructure connections

- 4.1 Barry Copeland has discussed the mains services available with Arno Benadie who has comprehensive information on existing conditions for water, surface and waste water drainage, and power: all of these appear to be relatively accessible and adequate. The only exception to this is that a new waste water connection for the new stand-alone Amenities Building to the existing sewer in Kokako Street will be required - this has now been reflected in the updated QS Estimate.

5 Project management

- 5.1 The QS updated estimates reflect that Council has in-house project management resources. The exact scope of all consultant services, the consultants involved, and project management has yet to be fully defined. This is what was intended by the exclusion 'client administration and management costs'.

6 Fire protection to Grandstand

- 6.1 The advice from Martin Feeney, a licensed fire engineer, is attached as [Appendix 2](#). The only really effective way of guarding against large-scale fire damage for the wooden grandstand is the installation of sprinklers. It is believed that there is adequate mains water available in Kokako Street to avoid the need for holding tanks. The cost of sprinklers has now been added into the QS estimate for restoration work.

6.2 Previously excluded items

- 6.3 A provision for FF & E and security has now been added into the QS estimates.

7 Updated cost estimates

- 7.1 Updated Quantity Surveyors Estimates are attached as [Appendix 3](#).
- 7.2 The cost of restoring the Grandstand with empty space inside it is now reported as \$887,000 ex GST. This figure includes professional fees, consents, and contingency. This cost has increased from the previous estimate because of the sprinkler installation. At this stage the recommended contingency is pitched at 20% - while this percentage is relatively high, there are currently a lot of unknowns in the detail of the existing condition of the building. Once the initial investigation reports have been carried out the estimate can be done with more predictability. In addition to this cost an allowance of \$24,000 ex GST has been made for security installation and escalation until a nominal project start date of October 2021.
- 7.3 The cost of installing 248 m² of Amenities inside the Grandstand is \$2,030,000 ex GST. This figure includes professional fees, consents, and contingency. This cost has increased from the previous estimate which did not include a contingency. In addition the QS has allowed \$65,000 ex GST for furniture, fittings, equipment and security, and escalation based on a start on site date of October 2021.
- 7.4 The overall cost of restoring the Grandstand and installing Amenities inside it is now standing at \$887,000 + \$24,000 + \$2,030,000 + \$65,000 = \$3,006,000 ex GST.

- 7.5 The cost of a new stand-alone 298 m² of Amenities building adjacent to the tennis and netball courts, including professional fees, consents and contingency is now reported as \$1,998.00 ex GST. The building cost has reduced from the previous estimate because of the now more accurate knowledge of existing available services, and also after review of the design measurements. In addition, the QS has recommended a provisional sum of \$150,000 ex GST for furniture, fittings, equipment and security, and escalation based on a start on site date of October 2021. The overall cost of this project is now standing at \$2,148,000 ex GST

8 Other matters raised

- 8.1 Including 24/7 public access to toilets at the northern end of the Grandstand could be included in the final design with minimal impact on overall costs.
- 8.2 Converting the former Bowling Club building to provide some amenities would impact on current use of the building by community organisations. It would warrant further consideration only if Council opted for placing the new amenities within the Grandstand structure – and, even so, would warrant discussion with other users in that part of the Park.

9 Timeframe

- 9.1 The cost estimates reported above all include escalation assuming a start on site date of October 2021.
- 9.2 Although this time frame appears to be relatively realistic for a new stand-alone Amenities building, it is less likely that a refurbished Grandstand with Amenities inside could be started by then, because of the complexities of investigatory reports, obtaining heritage status, detailed design and obtaining consents for adaptation of the existing building.

10 Options

- 10.1 The approved budget provision for this project in the 2020/21 Annual Plan is \$2 million.
- 10.2 The CAA October 2020 Feasibility Report referred to three possible routes to follow:
1. Proceed with the separate Amenity Building and ignore the Grandstand. Including FF & E and security, this cost is now reported at \$2.148 million.
 2. Proceed with restoration of the Grandstand and install into it modern Amenities. Taking into account FF & E and security, the desirability of sprinklers, the high proportion of design fees and the level of contingency based on the anticipated complexities of working with the existing building, the estimated costs of this have risen to \$3.006 million.
 3. Proceed with the separate Amenities Building together with a whole-hearted restoration approach to the Grandstand. This cost including FF & E and security, is now reported at \$ 3.059 million.
- 10.3 Option 1 is likely to be contentious and is not recommended. The difference between options 2 and 3 is now very small. Option 3 may be preferable for several reasons:
- a. The functionality of this approach appears able to meet the needs of more users of the Park;

- b. Architecturally this would be a better outcome for the Grandstand. The Amenity Building concept design is complete and ready to move into developed design and documentation, thus an improvement to current conditions can be achieved sooner;
- c. At the same time that the Amenity Building is being developed, the investigatory work on the Grandstand can go ahead and negotiations with Heritage New Zealand proceeded with;
- d. The immediate costs to be committed is roughly compatible with Council's current annual budget;
- e. Council would specify this longer- term approach to the preservation of the Grandstand in the 2021-31 Long Term Plan and signal its intention to obtain external funding;
- f. It is a less complicated approach in terms of management costs

11 Significance of the decision

- 11.1 In terms of the Council's significance and engagement policy, a decision on new amenities on Taihape Memorial Park is significant because of the high level of public interest in Taihape and the potential funding impact across the whole District.
- 11.2 The forerunner of the current proposal was included in consultation on the 2017/ Annual Plan. However, it has been entwined with a concern for the future of the historic grandstand. That was demonstrated by the petition presented to Council's meeting by the Taihape Heritage Trust.

12 Recommendations

- 12.1 That the report 'Upgrading amenities for Taihape Memorial Park – further report' to Council's meeting on 26 November 2020 be received.
- 12.2 That Council

EITHER

proceeds with restoration of the Grandstand and install into it modern Amenities at a total estimated cost of \$3.006 million.

OR

proceeds with the separate Amenities Building together with a whole-hearted restoration approach to the Grandstand, at a total estimated cost of \$3.059 million.
- 12.3 That Council includes the commitment to the preservation of the historic Grandstand on Taihape Memorial Park in the 2021-31 Long Term Plan (and associated Consultation Document) with explicit mention of seeking external funding.

Michael Hodder
Advisor to the Chief Executive

Appendix 1

TAIHAPE MEMORIAL PARK GRANDSTAND FEASIBILITY REPORT

Client

Rangitikei District Council

Project Team

Copeland Associates Architects

BQH Quantity Surveyors

Compusoft Engineering Ltd

Holmes Fire

Ecubed Building Workshop

Bruce Dickson - Conservation Architect

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• RECOMMENDATIONS AND NEXT STEPS	Page 12

EXECUTIVE SUMMARY

This report has been produced in response to the request in September 2020 to produce comprehensive cost estimates for constructing amenities within the Taihape Memorial Park Grandstand as well as for the overall strengthening and refurbishment of that structure. The report has been produced as requested in time for the Rangitikei District Council Meeting on 22 October 2020.

The report is based on the review of information from previous reports, on visual survey of the existing structure by Barry Copeland architect, and from the engagement of multi-disciplinary design team in a high level design approach and process.

Estimated Costs

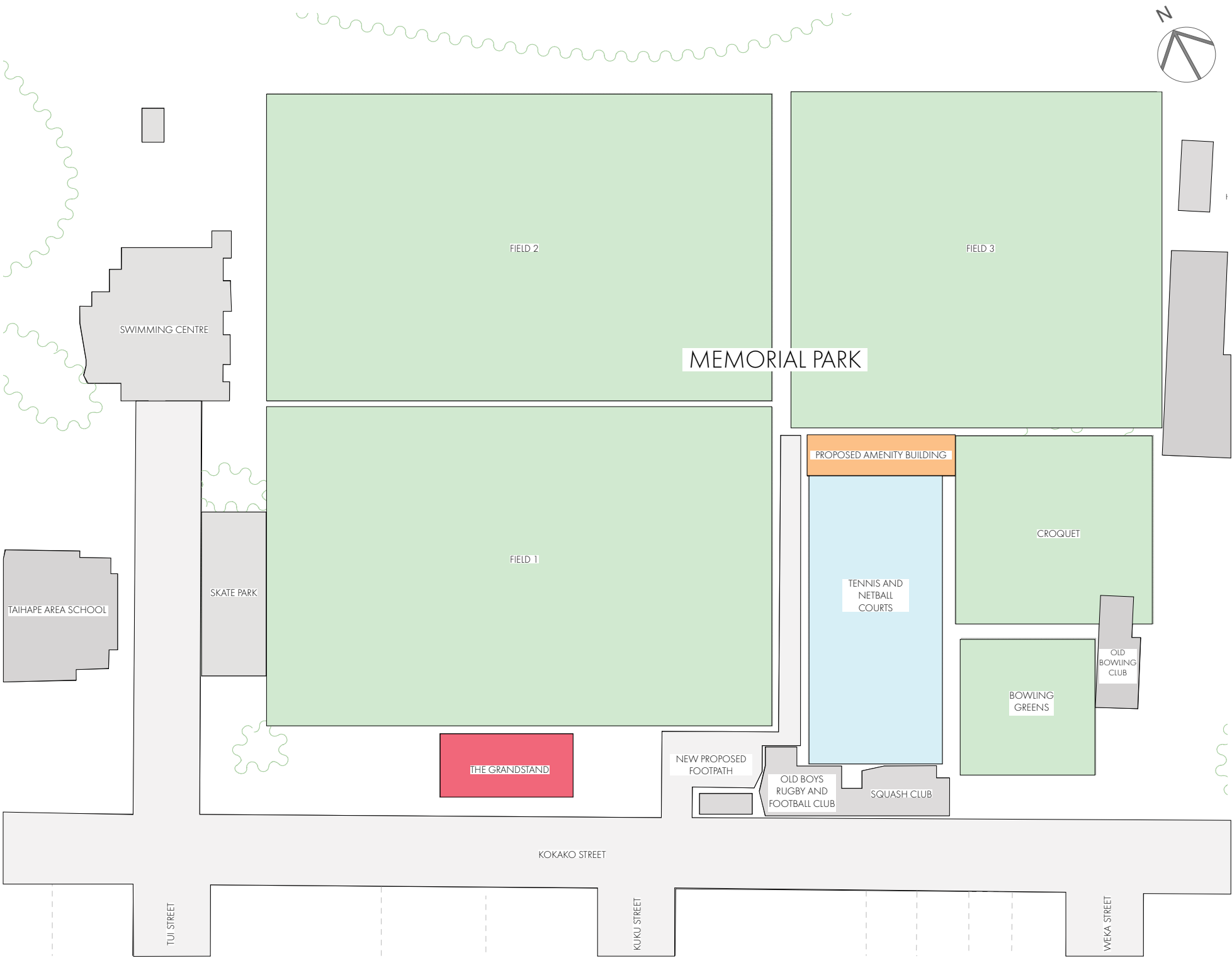
1. Cost for the new single story amenity building is reported as \$2,166,000 ex GST
2. Cost to upgrade/refurbish the existing grandstand as a stand-alone activity in the event that a separate single story amenity building is built is reported as \$744,000 ex GST
3. Cost to provide within a refurbished Grandstand an amenity facility as close as reasonably practicable to the single storey design as an additional cost is reported as \$1,740,000 ex GST.
4. The total cost of items 2 and 3 is reported as \$2,484,000 ex GST

It is noted that the estimated costs of the work to and within the Grandstand cannot be validated without considerably more investigatory and design work.

Recommendation

A recommendation is made for a strategy moving forward. This is to proceed with construction of the single storey amenity building and at the same time progress further investigations for the refurbishment of the existing grandstand.

MEMORIAL PARK TAIHAPE - BACKGROUND TO THIS REPORT



Plan of Memorial Park

May 2019 Concept Design

In May 2019 Copeland Associates prepared a Concept Design for an Amenities and Community Building in Memorial Park Taihape. Subsequent consideration by Rangitikei District Council including further consultation with the local community groups has led to the decision that the community facilities previously intended to be housed on the upper floor of this building would be better accommodated elsewhere in Taihape.

August 2020 Concept Design

A revised concept design was prepared in May 2020, and was reviewed subsequently by numerous stakeholders. The comments resulting from these reviews resulted in some modifications to the concept design. The new design is for a building predominantly of single storey to house the changing accommodation for the sporting codes, together with public toilets, officials changing rooms, a physiotherapy room, and shop and office space. The roof form has been shaped to house two small control rooms at first floor level, one that overlooks the tennis and netball courts on the west side of the building, and one that overlooks the practice rugby field on the east side.

The design reflects space standards comparable with recent similar amenity buildings constructed elsewhere in New Zealand. The concept assumes the predominant use of timber construction technology to achieve, for an affordable price, a warm and welcoming building.

July 2020 Petition

In July 2020 a petition was submitted to the council with 648 signatures by the Taihape Heritage Trust with the aim to preserve the historic Taihape Grandstand. An application has been made to Heritage New Zealand for this building to be made a Category 2 Historic Place. It was thought that e by providing Amenities in the existing building, rather than in a separate new building, that the savings thus made would assist in the preservation of the historic Grandstand.

Previous Documents Referred to in this study:
Structural Condition Report by Kevin O'Connor & Associates, September 2009
Indicative Cost Estimate and Report by ProarchConsultants, February 2017
Colspec Construction Ltd Estimate, October 2018

ANALYSIS OF EXISTING GRANDSTAND BUILDING



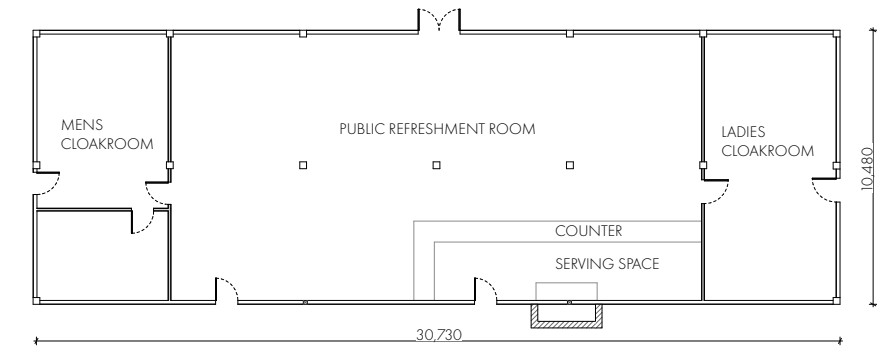
Grandstand view from the park



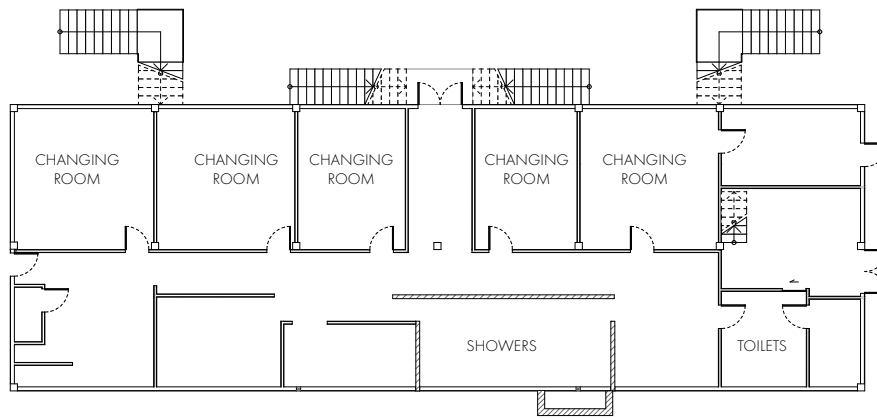
Grandstand view from Kokako street



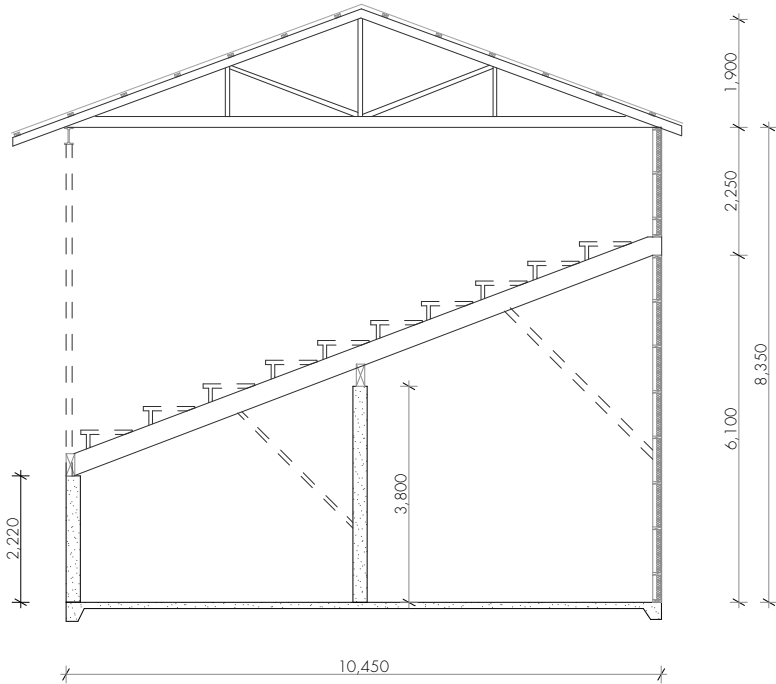
Grandstand from park



PLAN OF 1923 - Not to scale



PLAN OF 1980'S - Not to scale



GENERAL SECTION - Not to scale

Current Status

The Taihape Memorial Park Grandstand is adjacent to the No.1 Rugby Field on a topographically flat site. Its use is primarily by the rugby club, but it is also a valuable facility for A&P shows and for other community activities - for example the staircases are used for training by the local Fire Brigade.

The grandstand seating is freely accessible to the public - including at night-time - without a security system in place.

The grandstand has bench seating for approximately 625 people, although reportedly over recent years it has sheltered a maximum of only around 200 people on big match days.

The building was constructed in 1924. The original drawings, dated 1923, detailed the central stair directly up into the Grandstand. The built stairs are different and there are three in total. Originally the interior of the building was designed for use as a 'Public Recreation Room', with a Ladies' Cloakroom at one end and a Gentlemen's Cloakroom at the other. In about 1980 the interior space was refitted to provide changing rooms and showers. These are still in use, primarily by the Rugby Club.

Recently (post 2017) the original brick chimney on the south side of the building has been removed and the gap thus created reinstated with weatherboard cladding.

Heritage

The Taihape Grandstand is an important heritage building from an architectural and historical standpoint. The building is considered to be one of the few remaining wooden structures of its type in rural New Zealand. We understand that according to Heritage NZ records, the Grandstand was designed by architect Oscar Albert Jorgensen.

The Taihape Heritage Trust has recently nominated the building to Heritage New Zealand for listing as a category 2 historic place.

It should be noted that architecturally, it is the exterior of the building and the seating area which holds most of the architectural heritage. The interior layout of changing rooms and showers is not original, but was carried out decades after the original construction. The changing rooms and showers are now decrepit and we consider these should be completely removed to reveal the original building fabric.

There are apparently historic accounts of the building being moved to its current position on the western side of the park by tractors and rollers. We have enquired locally for substantiation of this, but have however heard from a reliable local source that, to the contrary, the building was constructed in its current location. More information about the history of the building could perhaps be researched via the local heritage society. This information may have some bearing on the structural condition of the building.

ANALYSIS OF EXISTING GRANDSTAND BUILDING



Grandstand Interior



Grandstand seating detail



Grandstand seating detail

Structural Condition

Reference has been made to the Structural Condition Report made by Stephen Pinkney of Kevin O'Connor & Associates Ltd dated September 2009. For the purpose of the current report this has been peer reviewed by Dr Barry Davidson of Compusoft Engineering Ltd who writes: This short note has been made from the reviewing of documentation only as we have not had an opportunity to physically visit the site. I have made the impression that the KOA report covers most issues that I would reasonably guess to be relevant. The main items are the first five listed on page 6 of their report, though, I understand that the chimney has been removed.

The structural strengthening work required, as recommended by KOA is:

- Provide additional support posts at the midspan point of the central floor support beam_ These would require concrete foundation pads to be formed under.
- Provide roof bracing and plywood or other bracing to the rear and side walls between the floor and underside of the roof
- Provide plywood linings and / or other wall bracing to ground floor walls as required to brace the structure.
- Remove or strengthen the brick chimney (now removed)
- Provide additional support / additional stringers to the main access stairs (please note this may require substantial replacement of the stairs for accessibility under the building consent for the remedial work)
- Provide new connections between all members of trusses
- Provide new larger timber purlins suitably designed for modern loads
- Provide additional blocking between individual bottom chords of roof trusses
- Provide additional diagonal braces and / or horizontal transom to rear wall framing to reduce wind deflections.
- Remove or strengthen concrete masonry internal partitions
- Remove areas of rotten timber wall framing and replace.
- Strengthen the South canopy most likely by replacing the existing beam and struts and providing new fixings to all members

Note that as the KOA report was carried out eleven years ago, a further structural investigation and updated report is recommended. It is likely for example that more rotten timber will now be evident than at the time of the previous report. As part of the next structural investigation it is recommended that all timber species in the building should be identified. It is noted also that the Pinkney investigation did not obtain access to all parts of the building. The next structural investigation should be more thorough and complete so as to reliably provide the basis of full specifications for renovation works.

Typically if strengthening is required (and KOA determined it was) then it is most likely that would require foundation strengthening. This will trigger the need for a geo-technical investigation. We anticipate there are pad footings. Strengthening will entail digging around them, drilling in starters and pouring addition footings looked into the originals. This of course could be part of a new slab.

Ramped seating

From a conservationist point of view, rather than replacement, it would be desirable if possible to repair and retain the original timber seating because this is a major heritage feature of the building.

It is noted that the KOA report did not consider the structural capacity of the seating in their report. The main beam supporting the sloping ramp has been identified as rimu. There is some springiness. It is not stated what timber the rest of the seating assembly is made of. The timber of the seat benches looks to be hardwood possibly totara. Despite its worn condition the timber may have much life left, however the structural system of its support needs to be assessed by an engineer.

Further structural investigation is recommended. All timber seating members should be inspected and the whole seating assembly tested to determine its structural capacity. This detailed work is needed before the restoration can be accurately costed and compared with the cost of replacement with modern construction.

In 2009, Stephen Pinkney noted: *'Whilst it appears that a waterproofing membrane has been applied to the upper surface of the sloping floor, this is unlikely to be 100% effective at keeping water out from the rooms below. Therefore, if dry areas and linings such as Gib Board are envisaged below, then at least some areas of the waterproofing will require remedial work. This may be problematic as it is also a wearing surface and has seats framed off it.'* From visual recent inspection, it is evident that the waterproofing issue has got worse since the 2009 report was prepared. It would be a major task to replace the top applied membrane and make it totally effective from a waterproofing viewpoint, and this may not be practicable. However, the finish to the top side of the ramped floor could be replaced by a new wearing surface. For the purposes of this report it is assumed that any fit-out work below the bleachers will be waterproofed independently from the sloping soffit.

Roof

As noted in the Proarch report of 2017: 'The roof is clad in short sheet lengths overlapped (painted) not long run, the roof has not been recently inspected and we have not viewed it, its condition is therefore unknown.' The replacement of the roof, including replacement flashings, gutters and downpipes to current standards, has been assumed as an essential component of the refurbishment of the building.

ANALYSIS OF EXISTING GRANDSTAND BUILDING



Typical existing window jammed in closed position



Condition of roof above seating



Existing open tread stair



Existing open tread stair



Original weatherboard cladding



Damaged waterproofing under seating

Walls, Doors, Frame, Posts, Trim

To cursory visual inspection, the external walls generally appear to be straight and true, without major signs of seismic movement or damage over the years. It is unlikely that there is any insulation in the building, and perhaps no building paper – this is not of great concern because there are no internal linings to the external walls and it would be the assumption to retain this status quo.

The Proarch Report assumes replacement of existing cladding where rotten (although the extent of this is not known), repaint of external painted surfaces, internal demolition, seal off wastes and water supplies, new internal linings and bracing elements in plywood where identified in the KOA Report 2009. This appears to be appropriate.

Maintenance and Repairs

The building appears to be in a generally run-down condition, not only in the changing and shower room areas on the ground floor, but also inside the roof canopy over the seating. This is dark and dirty, and stained and littered with bird droppings. An attempt to control birds has been made with the installation of light netting below the roof trusses. This is damaged and broken and now accommodates, as well as birds nests, many empty bottles which have been thrown there by people from below. This needs to be cleaned up, consideration given to decorative treatment of the timber, and effective new bird control installed.

The changing rooms and showers are now so dilapidated that they appear beyond maintenance and repair and need to be removed and supplanted by new facilities.

Accessibility

The means of access to the grandstand seating is significantly short of current standards. There is no wheelchair access (either by ramp or lift) to the upper level. The stairs have open treads and handrails which do not meet the current standards for accessible stairs. The KOA 2009 report also identified serious structural deficiencies with the stairs (which since may have been fixed to some extent). Escape distances and pathways potentially will not comply with regulatory requirements. Barriers also exist in excess of 20mm high at the door thresholds at ground floor level, thus inhibiting wheelchair movement.

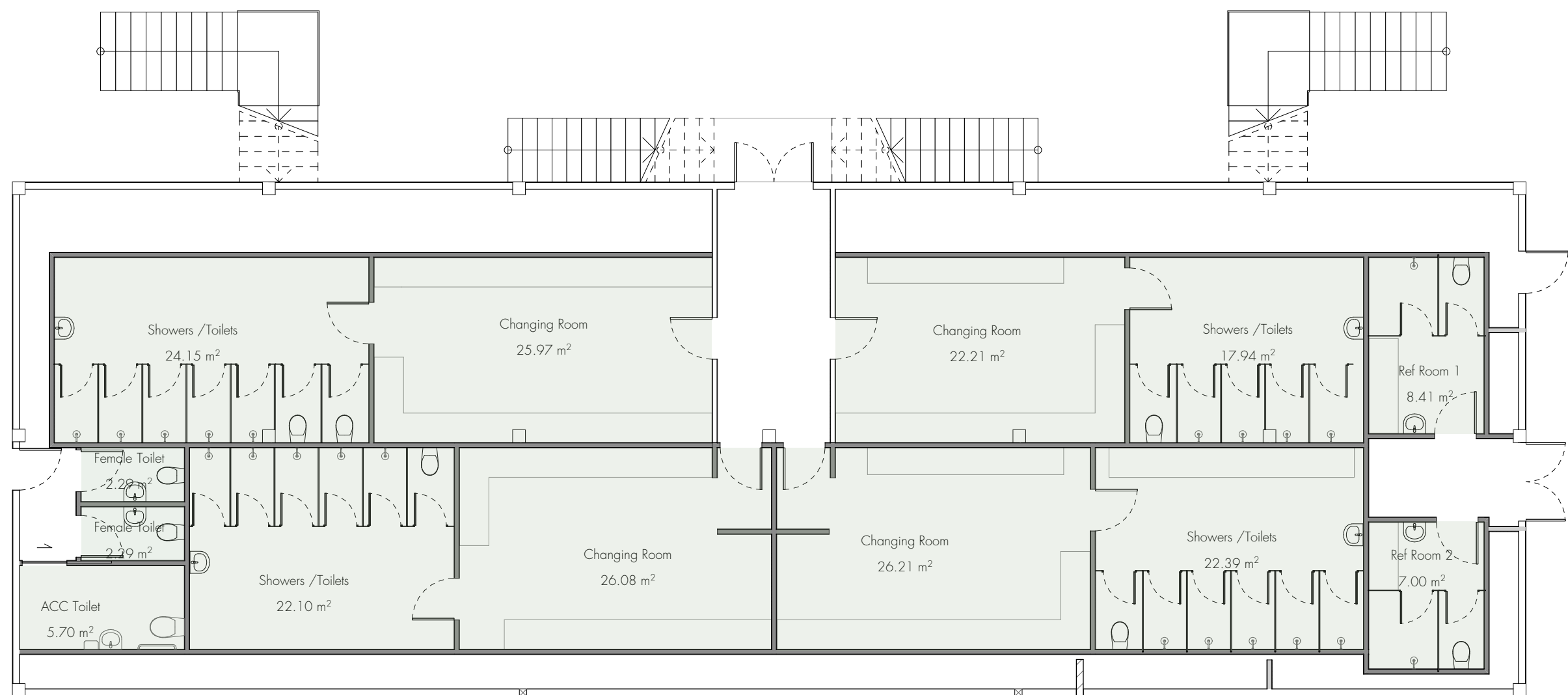
However, if the building does achieve Category 2 listing as a historic place, it could be assumed that some leniency will be forthcoming and building consent waivers granted in many of these areas.

Security

The seating in the grandstand is freely accessible to members of the public throughout opening hours of Memorial Park. There are no security systems such as CCTV. Although the grandstand is open for use at night, there is no lighting or emergency lighting.

INSTALLATION OF NEW AMENITIES INSIDE THE HISTORIC GRANDSTAND STRUCTURE

PLAN



Plan of Amenities possible layout in Grandstand
Scale: 1:100

Total Area 248m2

Construction Approach

Amenity facilities if installed in the historic grandstand would be conceived as a separate building or 'pod', 'sitting free inside it and allowing the original building's fabric to breathe. The new pod would be separately sealed, insulated and serviced to maintain its own structural and environmental integrity, and to optimize comfort conditions while keeping energy usage to the minimum. Building services would be installed in the void between the pod and the original building.

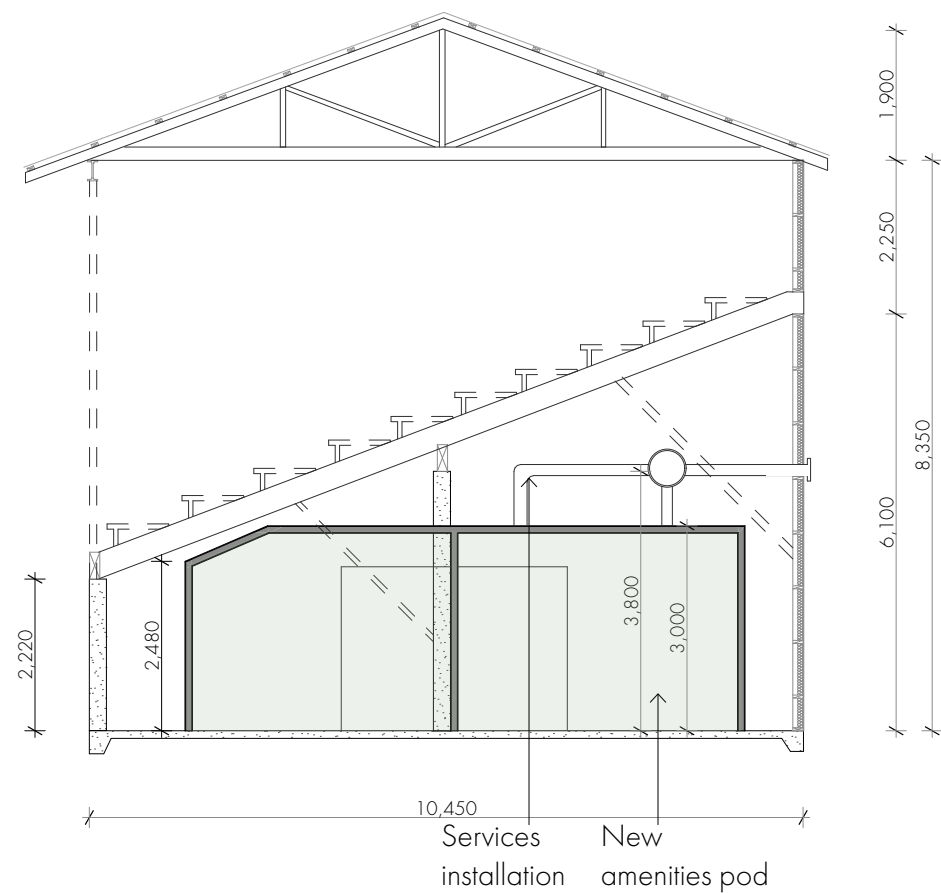
The form of construction would typically be with either blockwork or timber framed walls and a timber framed roof. A new concrete slab would be required for the floor, this could be ideally integrated into the strengthening regime for the original building's foundations. It is anticipated that some strengthening walls may be required for the original building, these would need to be integrated into the detailed layout of the new facilities.

Layout

The possible layout illustrated here has been produced primarily for comparative costing purposes. It is based on the facilities already briefed and confirmed for the new Amenities Building design. There is room to fit most of this accommodation in, but not all. In this layout it has not been possible to accommodate the shop, office, physio room, or upper level control rooms; also obviously the verandas have been omitted. At this stage structural requirements for the original building, accessibility and egress requirements have not been fully considered in this layout.

INSTALLATION OF NEW AMENITIES INSIDE THE HISTORIC GRANDSTAND STRUCTURE

DETAILS



Service Requirements

The scope of Building Services anticipated for the changing rooms is generally as follows subject to confirmation by the Client and User Groups:

Mechanical

- A combination of natural but primarily mechanical ventilation. Consideration to be given to heat recovery ventilation.
- Heating – timer controlled. Either electric or heat pump. Set-up for frost protection when not in use.

Hydraulic

- Hot & cold water services using low flow fittings and timer controls. Hot water to be supplied by an LPG Instantaneous Hot Water System to suit demand.
- Sanitary drawings to building dripline for extension by Civil Engineer.
- Stormwater drainage to building dripline for extension by Civil Engineer.

Electrical

- Metered power supply
- Main switchboard/distribution small power distribution
- Small power distribution.
- Lighting on occupancy control
- Emergency lighting
- Security system including intruder detection only.
- No data services

Note that it is considered more economic to provide water heating for showers via LPG gas cylinders rather than electrically. This should also avoid the need for a significant power upgrade.

Fire safety

The fire design occupant load of the grandstand is estimated to be in the order of 500 people. The existing three egress routes from the bleachers are a sufficient width (each approximately 1.6 m wide) for this occupant load.

No Redevelopment

For costing purposes, the following Scope of Works should be expected for a case of upgrade of fire safety to current Code expectations but with no redevelopment of the building:

- A Type 2 fire alarm system (consisting of manual call points) complying with NZS 4512:2010, installed throughout the building (bleachers level and any accessible spaces beneath the bleachers)
- Exit signage throughout the building should be reviewed and upgraded as necessary for compliance with F8.

The need for this improvement would be at the discretion of the Council and would normally only apply if consented works are proposed.

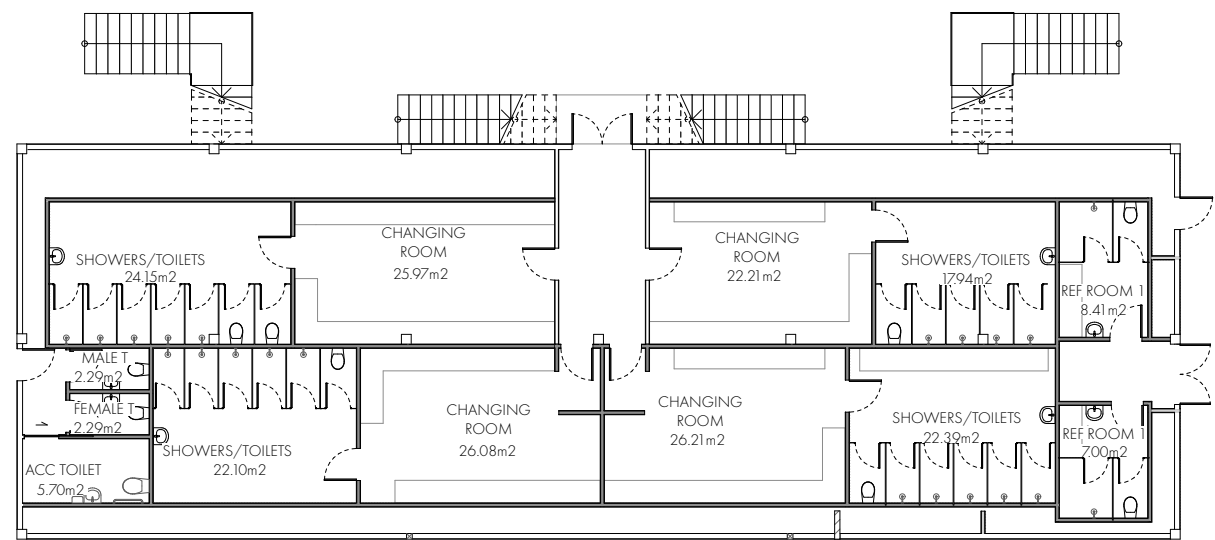
Redevelopment

For costing purposes, the following Scope of Works should be expected for the redevelopment of the building including construction of new facilities beneath the bleachers:

- A Type 2 fire alarm system (consisting of manual call points) complying with NZS 4512:2010, installed throughout the grandstand bleachers area.
- A Type 3 fire alarm system (consisting of heat detection and manual call points) complying with NZS 4512:2010 installed in the spaces below the grandstand.
- Exit signage throughout the building is to be reviewed and upgraded as necessary for compliance with F8.

COMPARISON OF AMENITIES OPTIONS

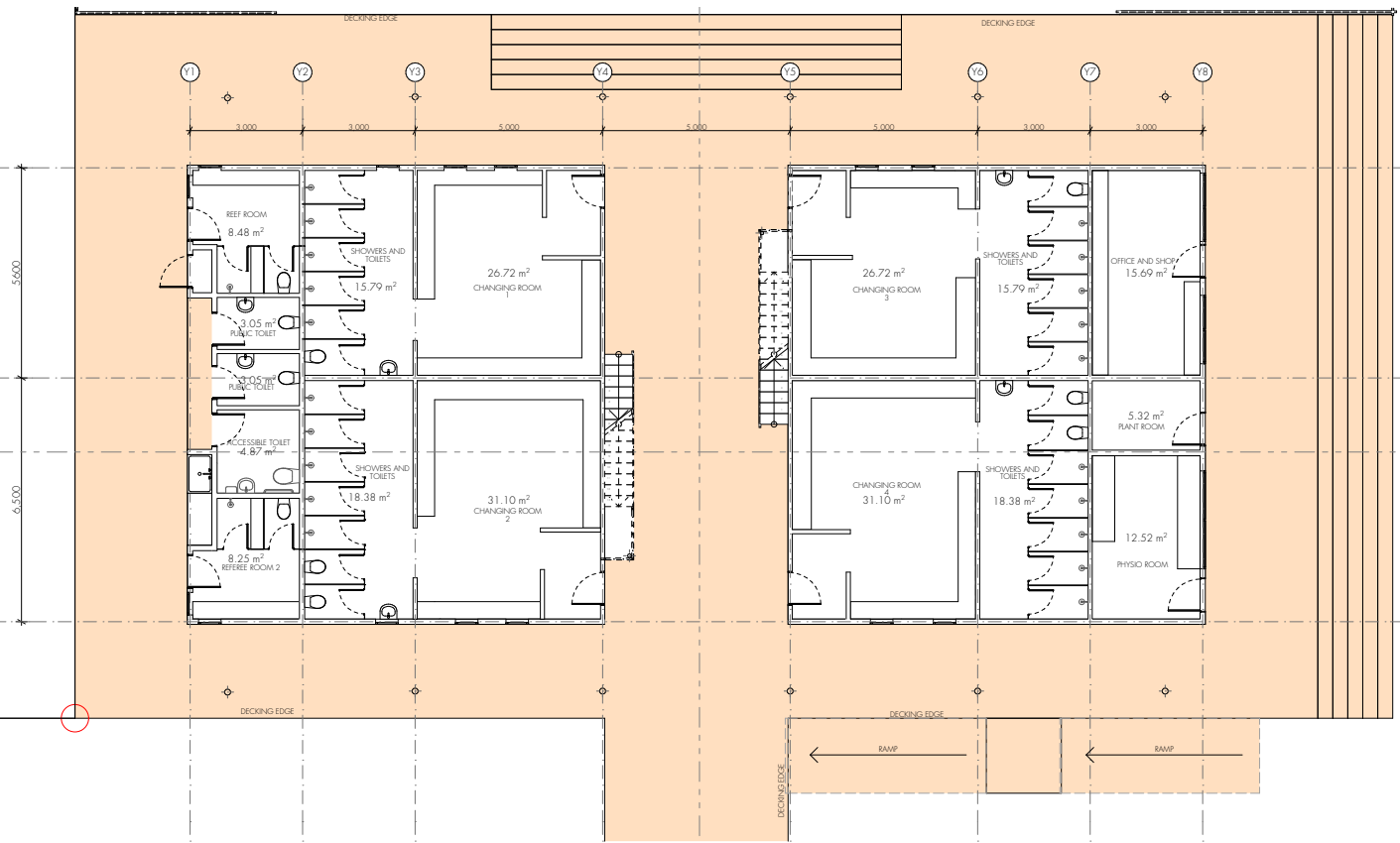
OPTION 1



TOTAL INTERNAL AREA
248m²

PROPOSED NEW AMENITIES WITHIN EXISTING GRANDSTAND
1:200

OPTION 2



TOTAL INTERNAL AREA
298m² Inc. Control
rooms above

TOTAL DECK AREA
436m²

PROPOSED NEW AMENITIES BUILDING ADJACENT TO TENNIS COURTS
1:200

AMENITIES - FUNCTIONAL COMPARISON OF OPTIONS

Location in Existing Grandstand

With an imperative to preserve and restore the existing Grandstand particularly if it achieves Category 2 heritage status, there may be some economic advantage in constructing new amenities within this building rather than constructing a separate building to house the urgently needed changing and other accommodation. For example, it is closer to the road for access and is already connected to mains services. However in this location it will primarily be used by rugby players and will not easily meet the brief to provide facilities for all users of the park.

Location as Stand-Alone Building adjacent to Tennis Courts

The new Amenities Building design has been developed over a significant period in consultation with user groups. It is located more centrally within the park and is reasonably accessible to all Park users. As well as changing rooms it also contains other facilities including public toilets, office, shop, physio room, control rooms and extensive verandahs which provide sheltered access and viewing platforms for a number of different sports users. As a stand-alone building it is designed for excellent daylight and predominantly natural ventilation to all spaces within it. This combination of factors should ensure maximum usage and enjoyment across all users and sports codes within the Park.

SERVICES IMPLICATIONS OF THE TWO OPTIONS

The following notes have been provided by the Services Engineer:

Location in Existing Grandstand

- Mechanical services will be more difficult to install within existing building. Less opportunity for natural light and ventilation.
- Hydraulic services will require extensive cutting of existing concrete slab although there may be an existing main gravity sanitary drainage connection available for the existing showers that could be re-used. Also, existing main stormwater drainage connections should be available.
- Being close to the road it will be easier to service LPG bottles for the hot water plant.
- Electrical services may have a suitably sized electrical supply already available for the Grandstand. TBC.

Location as Stand-Alone Building adjacent to Tennis Courts

- There is greater potential to use natural lighting and ventilation
- Hydraulic services – sanitary and stormwater will be a long distance from existing services and may require pumping. Local stormwater disposal options should be considered if feasible e.g. soakholes.
- Electrical will require new power supply from road so quite a considerable distance.

COSTS - EXISTING GRANDSTAND

Refurbishment of Existing Grandstand

Provisional Allowances	\$	
Provide additional support posts at the midspan point of the central floor support beam. These would require concrete foundation pads to be formed under	18,000	
Provide roof bracing and plywood or other bracing to the rear and side walls between the floor and underside of the roof	37,000	
Provide plywood linings and / or other wall bracing to ground floor walls as required to brace the structure	44,000	
Remove or strengthen the brick chimney	Completed	
Provide additional support / additional stringers to the main access stairs	9,000	
Provide new connections between all members of trusses	50,000	
Provide new larger timber purlins suitably designed for modern loads	78,000	
Replace roof including flashings, gutters and downpipes	122,000	
Refurbish underside of roof including bird proofing	25,000	
Provide additional blocking between individual bottom chords of roof trusses	21,000	
Provide additional diagonal braces and / or horizontal transom to rear wall framing to reduce wind deflections	12,000	
Remove or strengthen concrete masonry internal partitions	6,000	
Remove areas of rotten timber wall framing and replace	25,000	
Strengthen the South canopy most likely by replacing the existing beam and struts and providing new fixings to all members	18,000	
Replace rot in areas of external cladding and repaint	55,000	
Sub-total	520,000	
Project Management, Design & Supervision	104,000	
Approvals and Consents	13,000	
Project Contingency	20%	127,000
Total Excluding GST		744,000

General Exclusions
Cost escalation - Allowances based on current prices
Client administration and management costs
Contamination and deleterious material remediation

Notes
Estimates are not a design recommendation
Estimate update on design completion is recommended

References
Kevin O'Connor Report 2009
Proarch Report 2017
CAA visual Inspection 2020

Installation of Amenities in Existing Grandstand

Elemental Summary	Total
Site Preparation	55,800.00
Substructures	81,920.00
Frame	53,320.00
Structural Walls	29,100.00
Upper Floors	0.00
Roof	58,550.00
External Walls	91,840.00
Windows & Doors	45,510.00
Stairs & Balustrades	0.00
Partitions	91,260.00
Internal Doors	18,900.00
Floor Finishes	17,360.00
Wall Finishes	36,879.40
Ceiling Finishes	40,920.00
Fittings & Fixtures	46,750.00
Plumbing	152,600.00
Mechanical Services	54,600.00
Fire Protection	4,464.00
Electrical Services	34,800.00
Lifts & Escalators	0.00
Special Services	0.00
Drainage	30,000.00
External Works	189,200.00
Sundries	28,344.34
Preliminaries	87,158.83
Margin	80,723.43
	1,330,000.00
Contingency	100,000.00
Increased Costs	0.00
Total Excluding GST	1,430,000.00
Area	248 m2
Rate / m2	\$ 5,766/m2

COSTS - AMENITIES OPTIONS

Installation of Amenities in Existing Grandstand - Continued

Estimate Summary	\$
Amenities	1,430,000
Furniture, Furnishings, Fittings, Equipment, Audio/Visual, Security	Excluded
Accessibility upgrade and fire detection to existing Grandstand	50,000
Project Management, Design & Supervision	Prov 225,000
Approvals and Consents	Prov 35,000
Project Contingency	Excluded
Total Excluding GST	\$1,740,000

General Exclusions
Cost escalation - estimate based on current prices
Client administration and management costs
Contamination and deleterious material remediation

Notes
Estimates are not a design recommendation
Estimate update on design completion is recommended

References
Copeland Associates Architects drawings

Refurbishment of Grandstand and Installation of Amenities within it

	\$
Refurbishment of Existing Grandstand	744,000
Installatiion of Amenities 248 square metres	1,740,000
Total Excluding GST	2,484,000

This estimate is at today's prices and excludes escalation

New Amenities Building Adjacent Tennis Courts

Estimate Summary	m2	\$/m2	\$
Allowance for drainage, power, comms & water supplies			Prov 85,000
Amenities and control rooms	298	5,872	1,750,000
External landscaping and paving			Prov 25,000
Office & shop fitout			Excluded
Physio room fitout			Excluded
Control room fitout			Excluded
Furniture, Furnishings, Fittings, Equipment, Audio/Visual, Security			Excluded
Project Management, Design & Supervision			Prov 279,000
Approvals and Consents			Prov 27,000
Project Contingency			Excluded
Total Excluding GST			2,166,000

General Exclusions
Cost escalation - estimate based on current prices
Client administration and management costs
Contamination and deleterious material remediation

Notes
Estimates are not a design recommendation
Estimate update on design completion is recommended

References
Copeland Associates Architects drawings

Note: The square metre rate includes costs for the Verandas

RECOMMENDATIONS

The way forward

There appears to be three possible routes to follow:

- 1 Proceed with the separate Amenity Building, and let the Grandstand fall into further disrepair until it needs to be pulled down. This may appear to be the cheapest option (around \$2.2M) that could meet all the functional needs of the Parks users, but it is not acceptable to many that this important part of Taihape's history be neglected and eventually discarded.
- 2 Proceed to restore the Grandstand, and install into it modern amenities (around \$2.5M). This however would not meet the needs of many of the Parks users. In addition, a refit of the interior to provide enough changing and toilet facilities to meet present day needs and standards will entail much intervention with the original fabric of the building and is most likely to be a compromise from a conservationist point of view.
- 3 Proceed with the Amenity Building now so as to meet the functional needs of users, and at the same time commit to a wholehearted restoration of the Grandstand to its former glory (around \$2.9M). Remember that the Grandstand was not originally designed to accommodate changing rooms. Although this approach appears a little more expensive, it will give satisfaction to the most number of people, and be an excellent investment for Memorial Park, and for Taihape.

We propose for your consideration Number 3 as the recommended route forward.

Next Steps

- The Amenity Building concept design is ready to move into developed design and documentation. It could be completed in about 18 months time.
- A lot more detailed investigatory work is required for the existing grandstand, before detailed schemes can be developed for conservation and repair. Because the building was designed long before current building codes, much negotiation with legislative bodies and heritage interests can be expected. The time frame for the Refurbishment project may be protracted and could take 2 or 3 years
- A governance structure for this project would need to be agreed with the local Heritage Society.-

Appendix 2

From: Martin Feeney martin.feeney@holmesfire.com
Subject: RE: Taihape Grandstand
Date: 27 October 2020 at 4:55 PM
To: Barry Copeland barry@copelandassociates.co.nz

MF

Hi Barry,

Yes, the only really effective way of guarding against large scale fire damage to the wooden grandstand building is the installation of sprinklers. Having said that, a fire that started in the seating area at the front of the grandstand (closest to the field), which is in a location that is highly open to the outside and many metres below the roof level, might grow to a reasonable size (and create some damage) before sprinklers activate at the underside of the roof. A fire start location further back into the grandstand, (less open and closer to sprinklers) would be more likely to be controlled by sprinklers and with a smaller radius of damage.

Another option is providing automatic heat detection connected directly to the brigade. This is an inferior choice in terms of property protection, but would be better than nothing. It is still only a fire warning system not a fire suppression system. Depending where and how a fire started (arson, or accidental, for example) it might be possible for the fire to have grown to a size that produces a large radius of damage before firefighters are able to bring the fire under control. Accordingly, there is less likelihood that firefighters would control a fire start compared with a sprinkler system. On site security might be best form of protection, particularly if coupled with either sprinklers or a heat detection system, at least for any potential arson scenario, but this does not reduce the possibility of accidental fire.

Ngā mihi
MARTIN FEENEY
Kaipūkaha Matua
Holmes Fire LP



Level 1, 39 Market Place | Viaduct Harbour | Auckland
PO Box 90745 | Victoria Street West | Auckland 1142
New Zealand
T: +64 9 308 7030 | M: +64 21 243 0343
holmesfire.com



My preferred communication medium is email or SMS message. If you have trouble contacting me by phone, please try one of these preferred methods.

From: Barry Copeland <barry@copelandassociates.co.nz>
Sent: Tuesday, 27 October 2020 4:06 PM
To: Martin Feeney <Martin.Feeney@holmesfire.com>
Subject: Re: Taihape Grandstand

Hi Martin

Many thanks for your help in putting together this report. It was finished late Wednesday last week and I presented it at the Council Meeting in Marton on Thursday. It seemed to be well received. For your information I enclose a copy. Could you please let me have a note of your charges as I would like to send an invoice by the end of this month.

The Mayor raised the issue at the meeting that recently a similar old wooden Grandstand burnt down in the Wairarapa, and he thought it would be sensible to provide some fire prevention measures both in the seating level and in the space below to avoid something similar happening here. I assume this would mean sprinklers?

Cheers
Barry



Barry Copeland. Director
FNZIA, Registered Architect

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Level 1, 8 Railway Street, Newmarket
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On 19/10/2020, at 10:46 AM, Barry Davidson
<barry@compusoftengineering.com> wrote:

Barry,
I think there are a number of issues:

1. The cost of a detailed evaluation
2. The cost of design:
 - a. Design of any strengthening
 - b. Design of new stuff

My note to you on Friday was to answer (1) and it is most likely we could

achieve that without a Geotech by making conservative assumptions. KOA did something similar and may have done something reasonable towards a DSA (Detailed Seismic Assessment) though the nomenclature was not defined in 2009. To go ahead and proceed with any of (2) you would be safe to assume you would need a Geotech report. My understanding is that the slab is not structural, so in the first instance (from a structural point of view) it would not be needed. Typically if strengthening is required (and KOA determined it was) then it is most likely that that would require foundation strengthening. If you have to put a \$ on this, it would be a guess. I am guessing there are pad footings and Martin can guess the cost of digging around them, drilling in starters and pouring addition footings looked into the originals. This of course could be part of a new slab.

Cheers

Barry

From: Barry Copeland <barry@copelandassociates.co.nz>

Sent: Monday, 19 October 2020 10:10 AM

To: Barry Davidson <barry@compusoftengineering.com>

Subject: Re: Taihape Grandstand

Barry

What would you think might be needed in the way of a geotechnical assessment? Are we looking at a new slab? Can we rule out the possible need for new foundations?

Barry

<image001.jpg>

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On 16/10/2020, at 2:18 PM, Barry Davidson

<barry@compusoftengineering.com> wrote:

Barry,
I think this should work given the circumstances.
I will be in at 4.00 pm for a meeting with Tam Larkin and will
have a little time for a further chat then if you wish.
Cheers
Barry

From: Barry Copeland <barry@copelandassociates.co.nz>
Sent: Friday, 16 October 2020 11:57 AM
To: Barry Davidson <barry@compusoftengineering.com>
Subject: Re: Taihape Grandstand

Barry

Would you please be able to provide some provisional
information to get to Martin Q today?

Barry

<image001.jpg>

Barry Copeland. Director
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On 16/10/2020, at 10:18 AM, Barry Copeland
<barry@copelandassociates.co.nz> wrote:

Barry,

Thanks. The new layout will most likely benefit
from removal of the internal existing walls which

from removal of the internal existing walls, which corresponds to what you are saying. However, with regard to waterproofing, could new strengthening walls be kept to below 3m in height, to facilitate waterproofing over them?

Alternatively could steel or timber bracing be used instead?

Within the time constraints of this study detailed integration of strengthening requirements will not be possible. Rather, we could just identify one possible approach and ask Martin to allow accordingly. Would it be worth doing a felt tip pen mark-up of the possible layout issued yesterday?

Cheers
Barry

<unknown.jpg>

Barry Copeland. Director
FNZIA, Registered Architect

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Auckland, New Zealand

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Auckland, New Zealand

On 16/10/2020, at 8:58 AM, Barry Davidson
<barry@compusoftengineering.com>
wrote:

Barry,
It is most likely that new internal walls would be helpful to provide additional strength to the building.
That would require their foundations to be increased but most likely an

to be increased, but most likely an easier proposition than strengthening the existing ones. It may however make waterproofing the new are more difficult.

Barry D

From: Barry Copeland
<barry@copelandassociates.co.nz>
Sent: Thursday, 15 October 2020
1:50 PM
To: Martin Feeney
<martin.feeney@holmesfire.com>;
Barry Davidson
<barry@compusoftengineering.com>;
Martin Quartermaine
<Martin@bqh.co.nz>; David
Fullbrook <david@e3bw.co.nz>
Cc: Marco Duthie
<marco@copelandassociates.co.nz>;
Tanya Poletayeva
<tanya@copelandassociates.co.nz>
Subject: Taihape Grandstand

Hi All,

I received these notes from Bruce Dickson the heritage architect. We did cover most of these points in our meeting on Tuesday - see my notes in red below. Could you please review and incorporate in your feedback as appropriate.

- Heritage values – historical of course but also cultural and social . Architecturally it is the exterior of the building and the seating area which holds most of the architectural heritage . You have mentioned the need for windows /ventilation grilles etc to ensure that the facilities can operate efficiently and I do not see an issue with that as long as these are carefully designed and in sympathy with the architecture and materials palette . (Not sure how extensive these need to be - DF can you advise?)
- Structure – I did wonder whether a new raised concrete

floor would be useful structurally but also to enable drainage and insulation to be fitted .

Also wondered whether the new walls in your layout could be configured to become part of the strengthening system .

The end walls of the seating area were originally “open “ but perhaps these could be used for bracing with cleverly designed windows to echo the original openness . (We are suggesting that all new walls are separate to the strengthening works - BD tell me if this does not make sense?)

- Fire safety – fire ratings /protection of the seating above and egress will all be big considerations . I would not be surprised if distances of travel to the 3 external stairs from the higher levels of seating might be too great and further stairs required (but preferably internal) This could help in the practical use of the building also but maybe over complicating matters (Martin F please advise)
- Compliance – from my observation I thought that there may be some issues with heights of handrails etc (CAA will check if this is shown on any information we have)
- Building Condition – I did not really look at this but did wonder about the roof . I do think that there will be a weathertightness issue especially through the seating bleachers – I did look at this and noted that there was some kind of bitumen material under the bleachers which if it is like the Waimarino grandstand will need replacement. (Bruce to advise how they were proposing to do this previously)

Many thanks
Cheers
Barry

<image001.jpg>

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FNZIA, Registered Architect

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<TaihapeGrandstand-Compusoft.pdf>

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Appendix 3

/ TAIHAPE MEMORIAL PARK NEW AMENITIES TO EXISTING GRANDSTAND



BQH
QUANTITY SURVEYORS
/ CONSTRUCTION ECONOMICS

/ DOCUMENT

Client	Copeland Associates	
Report	Budget Cost Estimate	
Version	05.1	
Date	19-Oct-20	
Reference	BQH/8349	
Prepared	MQ	Reviewed

Client	Copeland Associates			
Property	Taihapa Memorial Park			
Project	New Amenities To Existing Grandstand	Rev	05.1	
Report	Budget Cost Estimate	Date	19-Oct-20	

100	Estimate Summary	m2	\$/m2	\$
101	Amenities	248	5,766	1,430,000
102	Accessibility upgrade & fire detection to existing Grandstand	Prov		50,000
103	Design & Supervision	Prov		258,000
104	Approvals and Consents	Prov		27,000
105	Project Contingency	15.00 %		265,000
106	Sub Total Excluding GST			\$ 2,030,000
107	Fitout and escalation			
108	Furniture, Furnishings, Fittings, Equipment, Audio/Visual, Security	Prov		35,000
109	Cost escalation - estimate based on current prices Assume start 1/10/21 and 6 months construction	Prov		30,000
110	Sub Total Excluding GST			\$ 65,000
111	Total Excluding GST			\$ 2,095,000
200	General Exclusions			
201	Client administration and management costs			
202	Contamination and deleterious material remediation			
300	Notes			
301	Estimates are not a design recommendation			
302	Estimate update on design completion is recommended			
400	References			
401	Copeland Associates Architects drawings			

/ ELEMENTAL SUMMARY



Client Copeland Associates		
Prope Taihape Memorial Park		
Projec New Amenities To Existing Grandstand	Rev	05.1
Repor Budget Cost Estimate	Date	19-Oct-20

01	Site Preparation	55,800.00
02	Substructures	81,920.00
03	Frame	53,320.00
04	Structural Walls	29,100.00
05	Upper Floors	0.00
06	Roof	83,350.00
07	External Walls	104,960.00
08	Windows & Doors	45,510.00
09	Stairs & Balustrades	0.00
10	Partitions	91,260.00
11	Internal Doors	18,900.00
12	Floor Finishes	26,040.00
13	Wall Finishes	59,691.40
14	Ceiling Finishes	49,600.00
15	Fittings & Fixtures	55,000.00
16	Plumbing	157,600.00
17	Mechanical Services	73,200.00
18	Fire Protection	4,464.00
19	Electrical Services	36,800.00
20	Lifts & Escalators	0.00
21	Special Services	0.00
22	Drainage	40,000.00
23	External Works	5,000.00
24	Sundries	64,787.89
25	Preliminaries	85,222.75
26	Margin	78,473.97
		<hr/>
		1,300,000.00
27	Contingency	130,000.00
28	Increased Costs	0.00
		<hr/>
TOTAL (Exc GST)		1,430,000.00
		<hr/> <hr/>

Area	248 m2
Rate / m2	\$ 5,766/m2

Attachment 6

Report

Subject: **Chief Executive's Report**

To: Council

From: Peter Beggs, Chief Executive

Date: 20 November 2020

File Ref: 5-EX-4

1. Executive Summary

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

2. Heritage NZ Visit to Rangitikei

Last week Council hosted Heritage NZ CEO Andrew Coleman and Director General, Region, Jamie Jacobs to the Rangitikei district. Andrew and Jamie spent the day visiting various Council buildings and staff, and provided excellent advice on Council's future plans and thinking on heritage buildings in our district. Joining them on their visit were Mayor Andy Watson, Councillors Dave Wilson, Brian Carter, Cath Ash and Peter Beggs. Sites visited included Te Matapihi, Bulls tower, Marton Civic Building, Marton library, Marton Broadway buildings, Marton Park, Taihape Main Street and Taihape Memorial Park. The advice they provided will be included in Council's Long Term Plan consultation.

3. People and Culture Group Update

The People and Culture Group is undertaking a range of activities designed to build organisational culture, develop leadership and workforce capability, and enhance employee safety and wellbeing. Key upcoming activities of the People and Culture Group include:

- Living our Values: Organisational values workshops for all staff
- High Performance Workforce: Review of employee performance development and review framework
- Employee Engagement: Employee feedback surveys
- Learning and Development / Leadership Capability: Staff development plans
- Safety and Wellbeing: Safety Audit

In addition to the above, the People and Culture Group continues to deliver services across the core functions of Human Resource Services, Health and Safety, and Payroll.

4. Information Services Strategic Plan (ISSP) and Customer Experience Strategy Project Status

A full zoom setup has been installed in the Council Chambers which will facilitate easier remote meetings and live streaming.

Council has signed a contract with Infocouncil to start the process of enabling us to produce digital meeting agendas and minutes. Infocouncil has signalled they should be able to go-live early next year.

The ISSP steering group and Executive Leadership Team have signed off on all recommendations from the Customer Enquiry review and approved a project to implement them.

The new processes, policies and reporting for customer enquiries should be in place by March 2021.

5. Fee Waiver – Turakina Caledonian Society Inc

The Turakina Caledonia Society Inc applied for a fee waiver for \$250 for the cost of their application for exempt building work (marquee) for the Turakina Highland Games event on 30 January 2021, this was approved under the delegations to the Chief Executive.

6. Councillor Appointments following the Resignation of Cr Jane Dunn

Following the resignation of Cr Jane Dunn, Council needs to consider whether to appoint another Councillor to take up some, or all of the roles that Cr Dunn had been appointed to following the 2019 election. The committees that Cr Dunn was appointed to are:

- Creative NZ Assessment Committee
- Liaison Councillor for Bulls Community Committee (along with Cr Carter) and Turakina Community Committee (appointed for the first 18 months, i.e until 30 April 2021; following that Cr Panapa undertakes that role)
- Santoft Reserve Management Committee
- Ratana Community Board (Cr Carter has been appointed for the first 18 months; Cr Dunn was appointed for the second 18 months).

Council now needs to decide whether to appoint a permanent replacement to each of these committees; or a temporary replacement until after the by-election; or hold the vacancy until after the by-election. *Recommendations 2 / 3 refers.*

7. Mokai Bridge – Licence to Occupy

Mokai Gravity Canyon Limited (MGC) operated an adventure tourism activity at Mokai Bridge. It owned an office/administration building sited on unformed legal road at the South approach to the bridge. Council issued a Licence to Occupy (LTO) in 2001 for the adventure activity assets on the bridge itself, plus the office building and carpark.

There are records of several discussions regarding renewal of the LTO since 2010 which did not lead into a formal renewal document. It has run on overdue (with Council's agreement) since then. The MGC ceased trading around 2006 and for all purposes the LTO has continued on that informal basis.

MGC went into liquidation early this year. Prior to the liquidation an associated company repaid MGC's secured creditor. In exchange, the office/administration building was transferred to that associated company. The Liquidator has confirmed he has no call on the building and the associated company owns it outright.

The building is now on the market for sale. The local Runanga is keen to purchase it and is in

early discussions with the owner. As part of its pre-purchase investigations, the Runanga seeks confirmation the licence arrangement can continue or be granted afresh.

Officer recommendation is to terminate the overdue LTO and commence a new contract arrangement with any incoming occupier. There is authority to do so under Council's Mokai Bridge Bungy Jumping Bylaw. Licence fee will require negotiation and the Chief Executive's delegation can authorise that at a management level. The delegations do not extend to issue the licence itself.

This update is to inform Elected Members of the potential arrangement and to seek authority for the CE to complete negotiations. *Recommendation 4 refers.*

8. Short Street, Taihape – Proposed Road Stopping

The Crown realigned State Highway 1 at the Southern approach to Taihape in the 1980s.

That required acquisition of some land and stopping of parts of SH1, as well as boundary adjustment to some RDC roads.

The Crown is currently working with the owners of 39 -53 Dixon Way for a part of the stopped SH1 to be amalgamated in the title to their land.

As part of that action, there is a portion of the redundant SH1 to be amalgamated with the property at 39 – 53 Dixon Way.

The overlay (Attachment 1) displays the portion of SH1 to be stopped (shown in Green), 39-53 Dixon Way (shown in Orange), 9 Otaihape Valley Road (shown in Cream) and Short St (the unformed legal road running from Dixon Way to the redundant stopped SH1 – shown in Red).

The owners of 39 – 53 Dixon Way request Council stop the unformed, unused Short Street and amalgamate that with their title. Short Street is a steep bank. It is not part of RDC's network and is not used by the public.

The Roading Operations Manager advises there is no prospect of developing this as road, primarily because it is not required, but also because of the steep grade and poor soil structures.

The potential for slippage and erosion is also noted and removal of potential risk to Council could be a strong argument to dispose of this land. 9 Otaihape Valley Road adjoins Short Street's Western boundary. The owners of that property have no interest in acquiring Short Street. RDC's policy on the stopping of road provides for the Short Street proposal.

That policy requires all costs of the road stopping to be met by the applicant, who is also to pay reasonable market value of the land.

The applicants' likely costs could be up to \$7800, plus the value of land.

The applicants accept they will be liable for reasonable costs. They request the stopped RDC land be valued at \$0 or \$minimal (to be negotiated).

For disposal of stopped road Council has often set a sale price that reflects the value of adjoining property.

Short Street could be valued at \$13,000 on that basis, but that is purely an arithmetic comparison. Short Street is very steep, wet at the lower level, has poor soil structure, is potentially unstable, and is limited in size. There is no realistic potential to build on the site. Officer view is the "reasonable value of the land" to anyone other than an adjoining owner, is zero. *Recommendation 5 refers.*

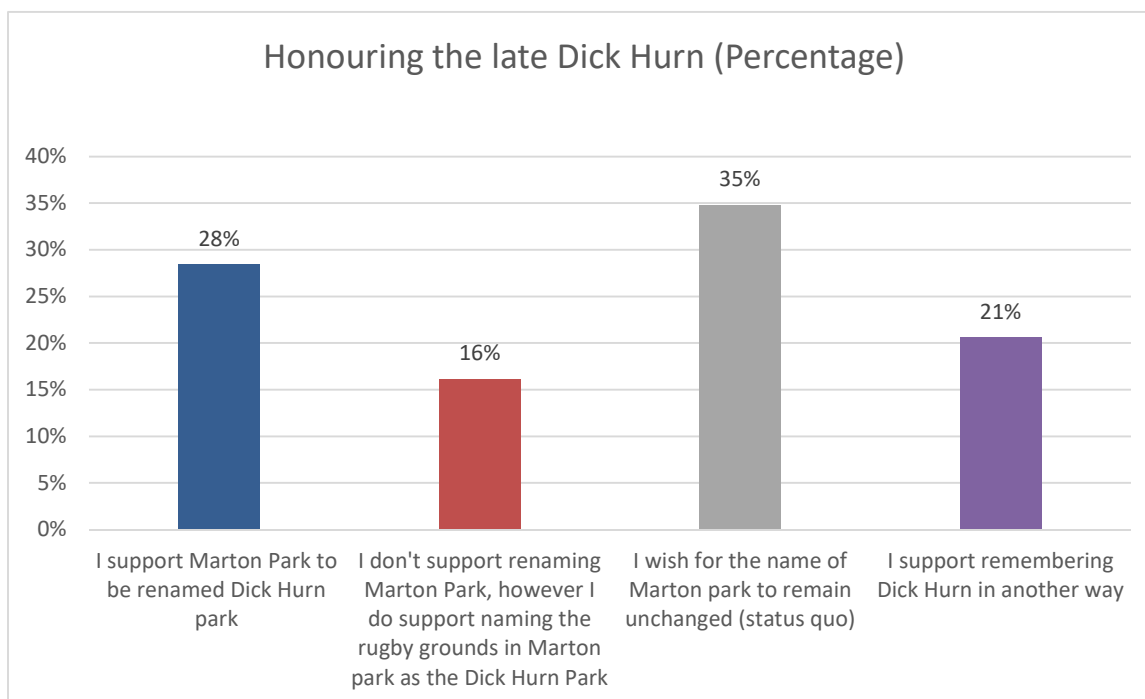
9. Outcome of Consultation to Rename Marton Park

At its 30 July 2020 meeting, Council considered a request from Mr Graeme Satherley on the renaming of Marton Park to 'Dick Hurn Park'. Mr Satherley later asked for the name "Dick Hurn Memorial Park" to be considered. Council sought input from the Marton Community Committee at its 9 September 2020 meeting.

The below is extracted from the Marton Community Committee minutes held on 9 September 2020.

"Cr Belsham spoke to the background for the request and large amount of public support. Through Cr Wilson the absent Mrs Bates suggested that the park could remain as Marton Park and that the rugby field known as field one becomes Dick Hurn Field with a sign. Cr Belsham, acting Chair, asked the committee to socialise the request of a park name change and suggestion of renaming field one to Dick Hurn Field through the community and provide feedback to the next meeting.

The Committee were receptive of this and noted that features within Council's parks were named after people or events such as Shelton Pavilion, Charlie's Clock, Boer War memorial, further suggesting that naming the entire park after one person affects the mana of those people associated the individual features."



Staff have since consulted with the public on the renaming of Marton Park alongside its Long Term Plan pre-engagement events, using paper submission forms; online submissions and notices in the District Monitor. The graph below show the percentage number of responses Council received.

It should be noted that Option B of the survey was for support to name the rugby grounds in Marton Park to Dick Hurn Park, this should in fact be Dick Hurn Memorial Field.

Recommendations to Council are amended to include memorial. Attachment 2 contains the comments that were also received as part of this consultation.

Council are now asked to consider the options on whether to rename some or all of Marton Park:

Option one – Status quo: Marton Park or any part of Marton Park is not renamed to honour

the late Dick Hurn.

Option two – Rename the whole park: The whole of Marton Park would be renamed *Dick Hurn Memorial Park*.

Option three – Rename the rugby field(s): one or more of the rugby fields would be renamed *Dick Hurn Memorial Field*.

Option four – Rename the rugby club rooms. The rugby club has not been approached on this as a potential option it is raised as an option, due to the number of comments recommending this.

Option five – Memorial in a different way: Honour Dick Hurn in another way, e.g a plaque, seat or renaming the grandstand. *Recommendation 6 refers*.

10. Request from Hunterville Sport and Recreation Trust

A request from Fi Dalgety, Chairperson Hunterville Sport and Recreation Trust, seeking an additional \$10,000 for operational funding is attached (Attachment 3), with the following:

- Set of Accounts
- Our 2019-20 Season Report
- An overview of current projects & costings.

A S17A review of swim centres was carried out March 2020. The Hunterville Swim Centre did not need to be included as it is owned by the Community.

A reminder of the background regarding the Hunterville Pool – it is owned by the Hunterville Sport & Recreation Trust. In 2003, Council approved the establishment of the Trust and the pool buildings were allocated to it by the deed trust. So long as the Trust exists, it has control over the facility, including extending or replacing it, but the Trust may not dispose of it. Council has retained ownership of the land. If the Trust is wound up, the trust deed provides for the pool facility to be re-vested in Council. Council pays an annual operating grant to the Hunterville Sport & Recreation Trust. The Trust Deed also allows for the Trust to apply to Council for additional funding for capital or renewal works.

Attachment 4 explains what the Trust needs to do to receive Council funding: submit annual accounts, outline projects etc.

In 2019 the Trust requested an increased annual operating grant of \$75,421.60 (GST inc) for the 2019/20 season. The requested increase was due to increased costs and note that they had not received an increase for the previous six years (from 2012 to 2018, they received \$68,611.30 (inc GST) annually).

In 2019, they also requested a one-off additional grant of \$57,500 (inc GST) for building renewals, which was granted. From 1 July 2019 to 30 June 2020, they used 34,577 units of power.

Officers note that at 31 October 'Other Operating Expenses' were \$550k under budget. Although some of this difference will relate to timing differences that will balance out in the coming months therefore there should be scope within these budgets to accommodate this expenditure if Council approves the Trust's request. *Recommendation 7 refers*.

11. 2 Paradise Terrace

The aerial overlay below identifies a Council-owned section in Paradise Terrace, Taihape; an area of 0.0637 hectares.



The owners of a neighbouring property have expressed interest in purchasing the section. The area is currently maintained by the neighbour. It was originally mown by the Parks team, but a few years ago the neighbour took on the responsibility for mowing it as they wished it to be maintained at a higher level of service.

Initial land status investigation shows that the land was obtained under the Public Works Act 1928 for housing purposes. It would need to be investigated whether the property is required to be offered back to the original owners.

The section is not an ideal site for housing as the land is located in the West Taihape Slide and there are specific rules which apply to properties located within this zone. New dwellings in the slip zone are a non-complying activity and therefore have one of the highest thresholds and it is not certain an application for building on the site would be approved. As a minimum, to construct a building in the natural hazard area an Engineering New Zealand registered Geotechnical Engineer would need to be appointed to carry out a site specific investigation and assessment of the property. The report would need to show how the natural hazard would be addressed and also show how the building work will not worsen or accelerate the natural hazard. Even if a favourable geotechnical report was obtained a consent application could still be declined. The property would have a Section 72 lodged on the title so that might make it difficult to be able to secure insurance for any building. An open drain also bisects the section and the topography of the site is steeply sloping to the south. These may have implications for site access as well as the ability to identify a suitable building platform.

The new rateable Capital Value (01/09/2020) is \$30,000. This value has been publically released on 18 November 2020. The previous Capital Value was \$3,000. As the land could be considered unsuitable for building on for the reasons identified in the above paragraph, it may be considered that the Capital Value of \$30,000 is unrealistic (and Council could object to the new valuation as part of the Valuation process).

Council's Policy on disposal of surplus lands and buildings (to ensure best value and long term benefit have been obtained for the community) does not apply in this instance as, per Clause 3.3, the value is less than \$50,000. *Recommendation 8 refers.*

12. Significance

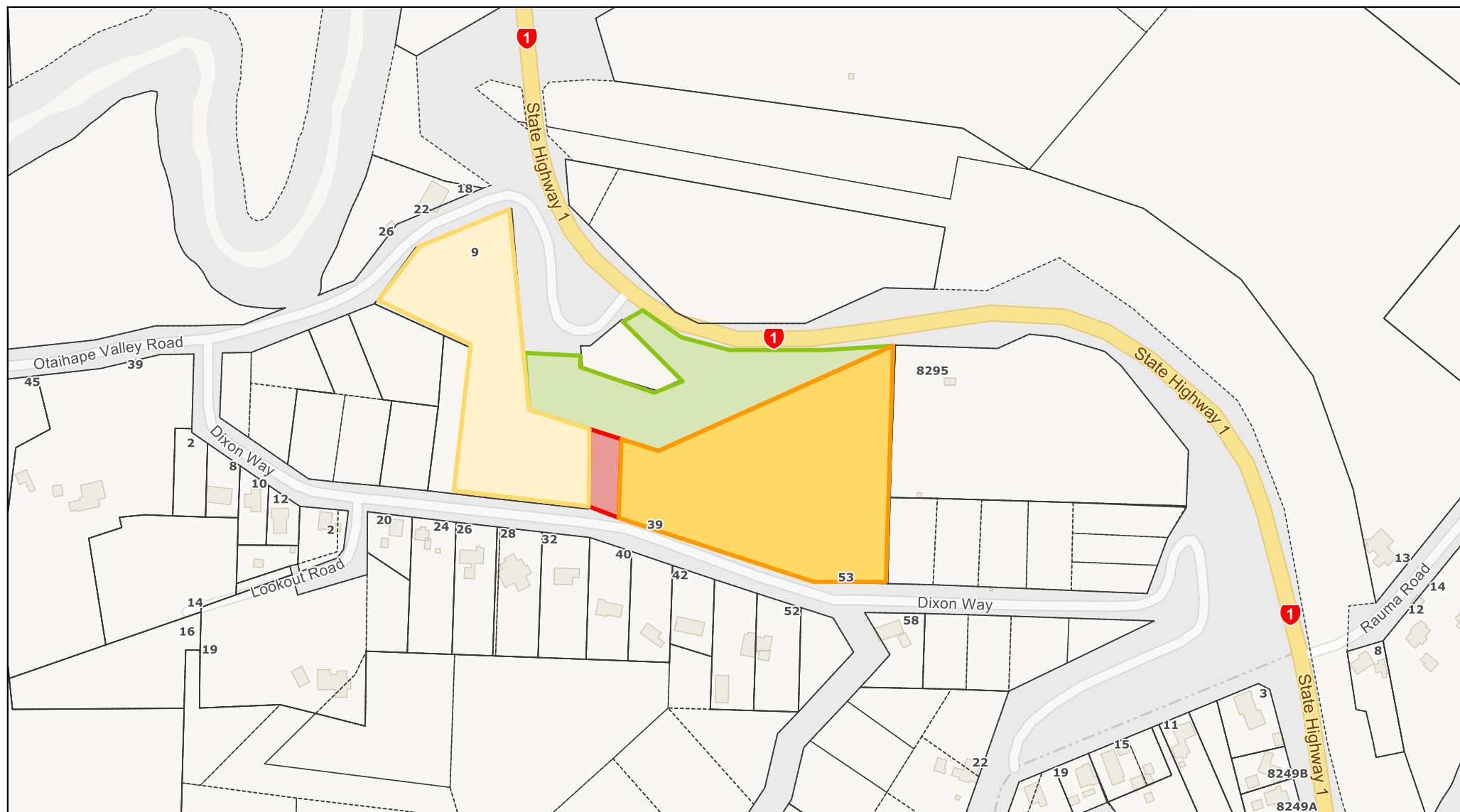
This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Recommendations:

1. That the report "Chief Executive's Report" be received.
2. That Council agrees to appoint a permanent / temporary replacement to each of these committees:
 - Creative NZ Assessment Committee
 - Liaison Councillor for Bulls Community Committee
 - Turakina Community Committee (to take effect until 30 April 2021)
 - Santoft Reserve Management Committee
 - Ratana Community Board (to take effect from 1 May 2021).or
3. That Council agrees to hold the above vacancies until after the by-election.
4. That the Chief Executive is authorised and directed to negotiate and enter into a new Licence to Occupy for the office building sited on unformed road at the South approach to Mokai Bridge and to set terms and Licence Fee.
5. That Council approve stopping and the sale of the unformed legal road, Short Street Taihape, with title to be amalgamated with the land at 39 – 53 Dixon Way;
 - 5.1 And that the Chief Executive be authorised to complete negotiations with the owners of 39-53 Dixon Way; exercise discretion without limitation to set the price (Council agreeing this may be for zero value), and complete all further actions and execute all required documents to give effect to this authority.
6. That in relation to the renaming of Marton Park that Council agrees with:
 - 6.1 Status quo: Marton Park or any part of Marton Park is not renamed to honour the late Dick Hurn; or
 - 6.2 Rename the whole park: The whole of Marton Park would be renamed Dick Hurn Memorial Park; or
 - 6.3 Rename the rugby field(s): one or more of the rugby fields would be renamed Dick Hurn Memorial Field; or
 - 6.4 Rename the rugby club rooms. The rugby club has not been approached on this as a potential option it is raised as an option, due to the number of comments recommending this; or
 - 6.5 Memorial in a different way: Honour Dick Hurn in another way, e.g a plaque, seat or renaming the grandstand.

7. That Council [approves / does not approve] the request from the Hunterville Sport and Recreation Trust for an additional \$10,000. If approved this would be funded from “Other Operating Expenses”
8. That the Chief Executive be authorised to negotiate the sale of property at 2 Paradise Terrace, Taihape, having regard to and providing for the following:
 - 8.1 Council’s Strategic Property Advisor to certify there are no impediments to a proposed sale of the property;
 - 8.2 Council’s Planner to certify there are no barriers to the proposal in terms of the Rangitikei District Plan; and
 - 8.3 the Chief Executive being authorised to execute all documents required to give effect to the proposed actions.

Attachment 1



Scale: 1:3765
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1839846.74936654, 5603085.57423401
1840870.87711786, 5603650.43847039

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Attachment 2

Consultation on Renaming Marton Park

Questions Asked:	No of Responses
<i>I support Marton Park to be renamed Dick Hurn park</i>	58
<i>I don't support renaming Marton Park, however I do support naming the rugby grounds in Marton park as the Dick Hurn Park</i>	33
<i>I wish for the name of Marton Park to remain unchanged (status quo)</i>	71
<i>I support remembering Dick Hurn in another way</i>	42

Comments received
An excellent tribute
No.1 Field only
Dick Hurn Field x 3
Keep Marton Park
Not for Council to do - rugby could name their rooms after him
Rugby could do something else like name to R Rooms
The rugby club should do something, I don't believe it is Council's role as will start a precedence to many people
Name the rugby clubrooms after Dick Hurn and council cover the cost
Anything would be great but
A seat or a plaque in the park
Rename Clubrooms after him
Dick Hurn Field (keep Marton Park in the mix)
Plaque x3
I think it should have a Maori name
By constructing a giant rugby ball
Chair on the corner of Number 1 ground (Right Hand Side)with a plaque His Name & a Rugby Ball - Marton Park should still be Marton Park From Sharon Galpin. But this is only my personal feeling
Name the rugby clubrooms after Dick Hurn.
Maybe a sign or plaque be just like changing the name on the lighting fixture or the pavilion
The Dick Hurn Clubrooms
The rugby scoreboard could be named the Dick Hurn Memorial Scoreboard
Name the club rooms after him.
Scoreboard
Keep the name Marton Park as it is not all about rugby. How about naming a road after him as this seems to be the way people in Marton. No to changing name of Marton Park.

Rename the grandstand only as the Dick Hurn Grandstand. Marton Park is used for many things not just rugby., and with the influx of new people into Marton I am sure many people have not heard of him, including me. We remember our war heroes here,
Dick Hurn Grandstand - Rename the grandstand after him. Marton Park is Marton Park for everyone
how about The Dick Hurn Grandstand instead of renaming the whole park which everyone uses, not just rugby
What about calling the changing room facility at the Park the Dick Hurn complex, and leaving the park name unchanged.
The Dick Hurn Grandstand (rather than renaming Marton Park as a whole)
The Dick Hurn Clubrooms - Marton Park is used for so much more than the odd rugby game. We remember war heroes, we walk in the gardens, we gather as a community.
Keep 'Marton Park' as the well known name, but consider renaming the Club Rooms maybe after him? Remembering there are many other folk from our Community who have also contributed significantly who remain unrecognised with in the Town!
A memorial erected for him
keep the park name the same and put up a memorial to Dick in the park.
Rename the club rooms
I don't support renaming Marton Park - But will support a memorial at the park for Dick Hurn
Naming the club rooms after him, and giving them a refresh at the same time
Marton Park should remain. perhaps naming one of the fields after him. Definitely not the whole park
Renaming the rugby clubrooms
Naming one of the fields after him and the other field after a local Maori rugby identity. E.g. Dick Hurn Field at Marton Park.
No 1 Rugby Ground to be the Dick Hurn Rugby Ground.
Planting a tree in his honour that will watch over the park as he did
Marton Park is used by many others than the Rugby fraternity, I do not support renaming it. Perhaps naming the Rugby Clubrooms would be a more suitable way to honour Dick Hurn. Regards, G S Hill.
Dick Hurn Rugby Clubrooms would be more befitting
Some sort of memorial to more than one person, it could be added to over time. Dick was a great guy and there are many before him that also deserve similar acknowledgement, e.g Charlie Stantial, Ted and Karina Boyd, Jack Taylor, there are lots more.
That it would be nice if a public space like Marton Park could be named for a local woman and not another bloke.

Attachment 3

HUNTERVILLE SPORT AND RECREATION TRUST

16 NOVEMBER 2020

FROM Fi Dalgety, Chairperson Hunterville Sport and Recreation Trust

TO Mr Peter Beggs, Chief Executive – Rangitikei District Council

Dear Peter

Additional \$10,000 Operational Funding

Further to the Asset and Infrastructure Meeting on 12 November 2020 and previous discussion regarding the Hunterville Sport and Recreation Trust please can the Council consider increasing our Operational Funding by \$10,000 to cover our expected operating deficit this season.

These additional costs are mainly associated with the increased cost of wages and training. This year we will have a new lifeguard team that needs to be satisfactorily trained, minimum wages have increased and we are now Pool Safe accredited which means additional training hours are required.

It is the Trusts understanding that the Council gets cheaper electricity rates so we considered that it was an option, should the Council so desire, that they could take over paying our electricity bill in lieu of additional Operational Funding.

Other Issues of Concern

1) Trust Act 2019

Do we need to change the Trustees on the Trust Deed to comply with the new Act?
Is there anything else within the Act we need to be aware of to ensure compliance?

2) Utilities charges

For your information, although not considered significant we are currently paying for the electricity to the 'Water Scheme Maintenance Shed' and for water to the Rugby clubrooms behind us.

3) Spraying and street view of above Water Scheme Shed

A large blackberry bush and other weeds are building up on the boundary with the Squash Club and the street aesthetic would be substantially improved if these weeds could be sprayed. I will put in a fix-it request.

Update since our last report

We have now replaced old pipes and re-concreted pool surrounds and cut and filled pool cracks to shallow end of pool. 70 ton of old concrete was hand wheel-barrowed out. We have the plans for the new changing rooms ready for building consent application and hope to commence building at the end of this season. The drain at the rear has been cleared, thank you.

Kind regards

Fi Dalgety

Chairperson for the Hunterville Sport and Recreation Trust

Attachment 4

Huntermville Sport and Recreation Trust

Performance Report For the Year ended 31st March 2020

Huntermville Sport and Recreation Trust

Financial Report for the Year ended 31st March 2020

<i>Contents</i>	<i>Page</i>
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Statement of Service Performance	4
Pool and Hall Statements of Receipts and Payments	5
Statement of Financial Position	7
Statement of Movements in Equity	8
Statement of Fixed Assets & Depreciation	9
Statement of Accounting Policies & Other Disclosures	10

Review Statement to

Hunterville Sport and Recreation Trust

This statement provides a summary of the results of the review of the Performance Report of the Hunterville Sport and Recreation Trust ("the Trust") for the year ended 31 March 2020. The purpose of this statement is to provide the users with a summary of the work performed during the review and an opinion as to the accuracy and reliability of the Performance Report and its compliance with the XRB's Public Benefit Entity Simple Format Reporting - Cash (Not for Profit) ("PBE SFR-C") requirements. The Trust is eligible for PBE SFR-C Tier 4 reporting since the entity does not have public accountability, payments are less than \$125,000 and the Trust Deed does not explicitly state that GAAP is required.

Work Performed

In performing this assignment, I have reviewed:

- The Performance Report for the year ended 31 March 2020,
- Board Meeting Minutes for the year ended 31 March 2020,
- Bank Statements for Pool ANZ Cheque Account 01-0763-0013782-00,
- Bank Statements for Pool ANZ Call Account 01-0763-0013782-46, and
- Bank Statements for Hall ANZ Current Account 01-0681-0048252-01.

I have traced transactions and balances through the following financial records to verify the completeness and accuracy of the financial information.

- To ensure all transaction in the bank statements have been accurately recorded:
 - All payments greater than \$500 have been traced back to source documentation, i.e. invoices, wage records, GST returns or cheque book, to ensure their validity and that they have been appropriately authorised and classified; and
 - All receipts greater than \$500 have been traced back to source documentation, i.e. invoices or receipt book, to ensure their validity and that they have been correctly recorded and classified.
- Balances from the detailed pages of the bank statements were traced through to the relevant entries of the Performance Report and all additions and cross additions were checked.

Internal Controls and Financial Recording Procedures

This review has primarily focused on the accurate recording of the financial transactions within the organisation. It has not taken active steps to identify weaknesses in financial processes or accounting systems.

Limitations of Assignment Scope

An audit of the Performance Report has not been performed. As a result, the engagement cannot be relied upon to prevent or detect fraud, irregularities or error. It should be emphasised that control over and responsibility for the prevention and detection of fraud, irregularities or error remain with management. Furthermore, the user should not assume that the assurance provider's report is an assurance as to the future viability of the entity, nor an opinion as to the efficiency and effectiveness with which management has conducted the affairs of the entity.

Review Statement to
Hunterville Sport and Recreation Trust

Trustees' Responsibilities


It is understood and agreed that Trustees:

- Have provided accurate and complete information necessary to perform a review of the Performance Report,
- Accept responsibility for the accuracy and completeness of all records and information supplied and accept responsibility for any failure to supply all relevant records and information, and
- Acknowledge that the review is performed at the Trustees' request, for their purposes only and that the reviewer will not be liable for any losses, claims or demands by any third party.

Review Opinion

The Trust has recorded cash receipts from pool takings of \$1,487 for the financial year ending 31 March 2020. Control over such receipts prior to being deposit is limited and there are no practical review procedures that could be performed to confirm independently that all cash receipts from pool takings were properly recorded. Accordingly, we were not able to determine whether any adjustments might be necessary to the amounts shown in the Performance Report for pool taking receipts and our review opinion is qualified in this respect.

Based on the work performed in this review noting the above qualification over pool taking receipts, I am satisfied that the Performance Report of Hunterville Sport and Recreation Trust provides a true and fair view of the financial transactions of the organisation for the year ended 31 March 2020 and comply with XRB Public Entity Simply Format Reporting - Cash (Not-For-Profit) reporting requirements.



9 June 2020

S J Weston
12 Bruce Street
Hunterville

Huntermville Sport and Recreation Trust

Entity Information

For the Year ended 31st March 2020

Legal Name of Entity	Huntermville Sport and Recreation Trust ("the Trust")
Type of Entity and Legal Basis	Registered Charitable Trust
Registration Number	CC50654
Nature of Organisation	Pool and Town Hall

Entity's Purpose or Mission

- To operate and maintain in a good and safe condition the Huntermville swimming pool facilities in Paraekaretu Street and town hall in Bruce Street including all buildings, plant and ancillary equipment for the benefit of the public.
- To foster and promote the teaching of swimming, diving and water safety skills for the benefit of the public.
- To allow the swimming pool facilities to be used for recreational and competitive swimming training, sports or carnivals by members of the public, schools and the Huntermville Swimming Club.
- In the discretion of the trust to acquire, construct, maintain or replace in a good and safe condition further aquatic facilities including further pools, buildings, plant and equipment ancillary to the existing swimming pool facilities.
- In the discretion of the Trust to acquire the leasehold of the land presently occupied by the Huntermville swimming pool facilities and any additional land needed to further the purposes of the Trust.
- To apply the funding in the best interest of the charitable purposes of the Trust.
- In the discretion of the Trust to establish and promote other recreational and leisure activities in the Huntermville District.

Entity's Structure

The Trust shall be administered by a Board of Trustees ("the Board") who shall be accountable to and elected by the Trustees. The Board shall consist of not less than four nor more than ten members.

Main Sources of the Entity's Cash and Resources

The Trust relies on funding from the Rangitikei District Council to cover administrator and lifeguard salaries, repairs, maintenance, water rates, power, chemicals and other direct operational costs. Other operating receipts include interest received from savings and term deposit accounts and pool takings received from patrons using the pool during the summer months and hireage fees for the town hall.

Main Methods Used by the Entity to Raise Funds

The Trust is not considered an active fundraising entity.

Entity's Reliance on Volunteers and Donated Goods or Services

The Trust relies on its committee members who volunteer their time to set strategy and attend Board meetings to fulfill the purpose of the Trust. The Trust employs and pays wages to administrators and lifeguards who work on behalf of the Trust.

Contact Details

Chairperson	Robert Leary
Hall Physical Address	Huntermville Town Hall, Bruce Street, Huntermville, 4730
Pool Physical Address	Paraekaretu Street, Huntermville, 4730
Postal Address	PO Box 25, Huntermville, 4745
Phone	06 322 8116

Huntermville Sport and Recreation Trust

Statement of Service Performance
For the Year ended 31st March 2020

<u>Description and Quantification of the Entity's Outputs</u>	<u>This Year</u>	<u>Last Year</u>
Weeks Huntermville Pool Open	16	17
Number of Public Swimmers	1,340	1,901
Average Number of Public Swimmers Per Week	84	112
Number of Events at Town Hall	3	7

This Statement is subject to the attached Notes and Review Statement

Hunterville Sport and Recreation Trust

Statement of Receipts and Payments
For the Year ended 31st March 2020

Last Year \$		This Year \$
<u>Pool - Trading Statements</u>		
	<u>Receipts</u>	
1,605	Pool Takings	1,487
<u>1,000</u>	Pool Hireage	<u>1,000</u>
2,605	Receipts from providing goods or services	2,487
52	Interest Received - ANZ Cheque Account	50
<u>2,070</u>	Interest Received - ANZ Term Deposit	<u>-</u>
2,122	Interest, dividends and other investment income receipts	50
59,662	Rangitikei District Council Operational Funding	65,584
-	Rangitikei District Council Capital Funding	50,000
<u>-</u>	JBS Dudding Grant (No GST)	<u>106,343</u>
59,662	Other operating receipts	221,927
<u>64,389</u>	<u>Total Receipts</u>	<u>224,464</u>
	<u>Payments</u>	
10,193	Pool Manager Wages	14,473
20,280	Lifeguard Wages	25,844
-	Caretakers Wages	5,370
2,220	Administrator Fees	2,400
263	ACC Levies	222
<u>-</u>	Staff - Clothing	<u>312</u>
32,956	Volunteer and employee related payments	48,621
12,695	Repairs and Maintenance	14,086
9,005	Power	9,572
1,616	Water Rates	980
575	Telephone	628
606	Insurance	532
2,127	Staff Training	350
<u>1,257</u>	Licences and Subscriptions	<u>1,122</u>
27,881	Payments related to providing goods or services	27,270
972	General Purchases	651
652	Minor Equipment	129
<u>72</u>	Bank Fees and Interest	<u>118</u>
1,696	Other operating payments	898
<u>62,533</u>	<u>Total Payments</u>	<u>76,789</u>
<u>1,856</u>	<u>Operating Surplus (or Deficit)</u>	<u>147,675</u>

For and on behalf of the Hunterville Sport and Recreation Trust:


Robert Leary - Chairperson

This Statement is subject to the attached Notes and Review Statement


Huntermville Sport and Recreation Trust

Statement of Receipts and Payments

For the Year ended 31st March 2020

Last Year \$		This Year \$
<u>Town Hall - Trading Statements</u>		
	<u>Receipts</u>	
409	Hall Hireage - General	348
90	Hall Hireage - Council	50
10,000	Powerco Wanganui Four Regions Trust Donation	-
10,499	Receipts from providing goods or services	398
30	Interest Received - ANZ Town Hall Acct	24
30	Interest, dividends and other investment income receipts	24
10,529	<u>Total Receipts</u>	422
	<u>Payments</u>	
43	General Purchases	42
4,106	Repairs & Maintenance - Kitchen	3,043
4,149	Other operating payments	3,085
4,149	<u>Total Payments</u>	3,085
6,380	<u>Operating Surplus (or Deficit)</u>	(2,663)


For and on behalf of the Huntermville Sport and Recreation Trust:


 Robert Leary - Chairperson

This Statement is subject to the attached Notes and Review Statement

As at 31st March 2020

For and on behalf of the Hunterville Sport and Recreation Trust Committee:


Robert Leary
Chairperson

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Hunterville Sport and Recreation Trust

Statement of Movement in Equity
For the Year ended 31st March 2020

Last Year \$		This Year \$
187,224	<u>Equity at the Start of the Year</u>	218,137
	<u>Plus</u>	
8,236	Combined Net Profit for Year	144,586
22,676	Prior Year Adjustments	-
	<u>Less</u>	
<u>218,136</u>	<u>Equity at the End of the Year</u>	<u>362,723</u>
	 Analysed as:	
	<u>General Funds</u>	
187,224	Hall and Pool Retained Earnings	218,137
	<u>Plus</u>	
8,236	Net Surplus (Deficit) for the Year	144,586
22,676	Prior Year Adjustments	-
<u>218,136</u>	<u>Closing Balance</u>	<u>362,723</u>
<u>218,136</u>	<u>Total General & Reserve Funds</u>	<u>362,723</u>

This Statement is subject to the attached Notes and Review Statement

Huntermville Sport and Recreation Trust

Statement of Fixed Asset and Depreciation

For the Year ended 31 March 2020

Asset	Cost Price	Book Value 01/04/2019	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---- Depreciation ---- Mth Rate \$	Accum Deprec 31/03/2020	Book Value 31/03/2020
<u>Land & Buildings</u>								
Pole Shed	112,241	112,241				12 0.0% CP	0	112,241
Clubrooms			16,768			1 0.0% CP	0	16,768
	<u>112,241</u>	<u>112,241</u>	<u>16,768</u>					<u>129,009</u>
<u>Plant & Equipment</u>								
Chemical Water Pump	25,057	25,057				12 0.0% CP	0	25,057
	<u>25,057</u>	<u>25,057</u>						<u>25,057</u>
<u>Total Assets & Depreciation</u>	<u>137,298</u>	<u>137,298</u>	<u>16,768</u>					<u>154,066</u>

This Statement is subject to the attached Notes and Review Statement

Hunterville Sport and Recreation Trust
Statement of Accounting Policies & Other Disclosures
For the Year ended 31st March 2020

STATEMENT OF ACCOUNTING POLICIES

1. **Basis of Preparation**

Hunterville Sport and Recreation Trust ("the Trust") is permitted by law to apply Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) PBE SFR-C (NFP) and has elected to do so. The Trust is eligible for PBE SFR-C Tier 4 reporting since the entity does not have public accountability, payments are less than \$125,000 and the Trust Deed does not explicitly state that GAAP is required. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis (exclusive of GST if applicable).

2. **Fixed Assets and Depreciation**

Fixed assets are stated at cost less depreciation accumulated to date. There is a deferred tax liability to the extent any depreciation is recovered upon the future sale of assets in excess of the written down value for tax purposes.

All fixed assets have been depreciated on the same basis as required for taxation purposes, per the Income Tax Act, as these are considered to be appropriate for this business.

3. **Goods & Services Tax (GST)**

Hunterville Sport and Recreation Trust - Pool Committee is registered for GST. Therefore amounts recorded in the Performance Report are exclusive of GST (if any). GST owing or GST refunds due as at balance date are shown in the Schedule of Commitments Note.

4. **Related Party Transactions**

For the year ended 31 March 2020, related party transactions include that Tris Weston, an employee of SJ Weston Ltd, received \$2,400 (2019: \$2,220) excluding GST in total monthly cash payments for general administration services through SJ Weston Ltd and \$0 (2019: \$0) including GST is outstanding at balance date included within unpaid invoices.

Independence is maintained for review as a separate employee of SJ Weston Ltd performs the Trust's review procedures.

5. **Events After The Balance Date**

For the year ended 31 March 2020, there were no events after balance date with the exception of unrepresented cheques and invoices paid during April 2020.

For the year ended 31 March 2019, there were no events after balance date.

Huntermville Sport & Recreation Trust Report

For the 2019-2020 Swim Season

The Huntermville Pools opened for the summer season on December 1st 2019 and due to Covid-19, closed on 23rd March 2020, only one week earlier than planned.

We employed a total of 6 lifeguards for the season and saw 1,340 swimmers through the door, an average of 84 swimmers per week over the 16 weeks we were open. In addition to this, we also had 165 Huntermville School students use the pools in December and each day for school lessons during Feb-March. The Huntermville Swim Club had 60 children in lessons during February and March, 2 afternoons a week, as well as a Club night once a week.



Huntermville School's Senior Swim Sports



Swim Sports

After some discussion, the Trust decided to separate the Pool Manager & Caretaker roles, as it was proving hard to find someone do carry out the entire role. The Pool Manager saw to the Lifeguards, Rosters and policies/PoolSafe accreditation, and the Caretaker to oversee the actual running of the pool and upkeep of the environment. This has worked really well. We were thrilled to be accredited as PoolSafe for the 2020-21 season, a lot of hard work completed by Debbie Peterson and Charissa Lawlor (our Pool Manager) to achieve this.

As at my last report in July 2019, we had completed the new extension of our 'pole shed' and with depleted funds had approached the RDC with regards to some possible funding to complete and tidy up the remainder of this project. We were really thankful to receive an additional operational funding grant of \$50,000 and could complete this over last winter.



The Junior Pool in action

We identified an urgent need to upgrade the toilets, changing rooms and office area last year. We applied to the Duddings Trust for this upgrade situated at the front of the Pools. They were very generous and have donated \$106,000 of the quoted \$138,000 to complete this project over the 2020 winter months. The remainder of the additional operation grant from RDC last year will be able to cover most of the difference of funding/costs, so we are really excited to see this next project begin soon. At the time of writing, I believe we are awaiting the consent so we can begin. We were very passionate about ensuring the iconic frontage of the pools remain with the renovation. It wasn't taken into consideration with the initial design, so this will be an additional cost to the building works.

As mentioned in last year's report, the lining for our pool, subsequent related pipework and surrounding concrete areas all

needed our attention too. We applied for and received \$50,000 from the Four Regions Trust, to replace the dated and inefficient pipework of the learn-to-swim pool and the main pool, as well as re-concreting of the surrounding areas. Not only will this bring the pipework up to spec, the uneven concrete and patched-up uneven areas will all be replaced. This is really exciting and the end result will be fantastic! Work for this will take place over the winter months. We are currently awaiting a quote for sandblasting, repairing of the remainder of the concrete area and repainting of the pool.

The RDC will be aware that an exploratory bore was drilled adjacent to the pools in December 2018. This has caused some problems for us. As the bore ran, it created a sand and water run-off, which flowed downhill and filled the novo-flow drainage which runs along the side of the fencing of the pool, subsequently blocking it. During heavy rain, water collects the sand from the drilling site and naturally drains towards our pool fencing. With the novo-flow blocked, it is flowing straight under our corrugated iron fence and into our drainage grating. This has then solidified,



Swim Club in action

making it incredibly difficult for our caretaker to waterblast it out. I have called the council but no one returned my call, and it has also been raised a while back at a water scheme meeting. Could the Council please look into this, as with winter here, we are concerned the problem will continue whenever it rains. The novo-flow really needs to be fixed.

At our recent AGM we saw Chalky Leary stand down as Chairman after serving for 19 years and we welcomed Fi Dalgety on board. Chalky has done an amazing job in this role, he has been one of the main drivers of the recent renovations, and we're pleased to see he is staying on as part of the Works Committee, seeing through the projects he has begun! We are thrilled to have Fi elected at such an exciting

time for the Pool. I have attached a copy of our financial accounts for your perusal. We are very concerned as this is the first year we are starting to see our expenses exceeding the annual operational grant. Until last year, our grant from the Council had remained unchanged for many years, and with rising costs, even the increased amount we received last year is not enough to fund the running costs of the pool. Fi will elaborate on this.

We are at a really exciting time with the Pools, we regularly get positive feedback and comments about how great the pool is looking and we're all eagerly anticipating the start of the 2020 building works.

If successful with future grants, we hope to be able to complete the pool renovations (repainting and repairing the cracks in the pool etc) at the end of the season in March 2021 when the weather will be warm enough to carry this out. We continue to be a committee that is really passionate about our wonderful community resource and eagerly await the next renovation stage.

Tris Weston – Trust Administrator

Fi Dalgety - Chairperson



Hunterville School Junior Swim Sports

– awaiting races

Asset & Infrastructure 6 Aug 2020

HSRT Update

Re: Pool Investigation and Concrete repairs

24 July Don, Tris, Nathan & I met with Simon.

Proposed works:

- Empty pool approx 1/3rd from shallow end, address any cracks etc. Sandblast.
- Investigate state of pipes under concrete path surrounding pool.
- Remove handrails both pools.
- Remove diving blocks.
- Remove shade sail canopy.
- Don considering removing paddling pool and fence surround.
- A gap in the Corrugated Iron Fence at the end of the Grandstand is to be used to remove concrete rubbish.
- Additional r&m needed in plantroom. (propeller?)

Grant from Four Regions Trust \$50,000 to cover this work.

However as only emptying 1/3rd Main pool I assume will only sandblast (not paint) yet.

We are unsure what we are going to find or likely costs but Simon is aware of \$50,000 budget.

Tris has approached Higgins for a discount on the concrete. Thank you Tris for this.

Re Changing Room Renovations

We now propose to keep the original shape of the facade so RDC have required us to have steel brackets.

Quoted **\$138,000** (Jason Meurk) but doesn't include a quote for plumbing. I assume we need a certified plumber.

Duddings Trust Grant \$106,000

Balance of RDC Capital Fund \$ 38,000 ie \$50,000 granted less \$12000 used on pole shed (2019)
\$144,000

Other Costs:

Graham Calkin Design (Adapted 2x)	\$?
Steelwork Engineer Design	\$ 600+GST
Engineer Brackets	\$ 500+GST
Fire Report	\$1620+GST
Swipe Key Entry	\$1500

Re Fire Report: This is a requirement for a Building Consent of any non-residential building. GC plans are by hand so they needed to convert to digital CAD plans. We have to lodge a separate Evacuation Plan on completion of the build (hence the confusion)

Swimming Pool Reviews

RDC is conducting a districtwide review of their swim centres. Consultants have been employed to give a detailed condition assessment, user consultation, operator engagement and financial review. I meet with them 9am 13th August if anyone wants to join me.

Old Fire Station Site

There has been Community concern regarding the state of this section.

We have asked RDC to fill it and make good for the Shemozzle. I think that it was filled yesterday.

Kelsey has offered to do some planting. We await a RDC decision re instant turf.

I will speak at the Assets & Infrastructure meeting today.

I will outline increased Operating Costs (retraining life guards, increase in minimum wage rate etc) and ask Council to consider paying our Power \$10,000. I will also mention issue with Hunterville Bore & surface flooding into the pool.

Report

Subject: **Scope of work that the Hunterville Sport and Recreation Trust undertake for Council**

To: Assets and Infrastructure Committee

From: Sheryl Srhoj, Property Officer

Date: 1 September 2020

File: 6-CF-5-5

1 Background

- 1.1 The Assets and Infrastructure Committee have requested information regarding the scope of work that the Hunterville Sport and Recreation Trust currently undertake in regards to the management of the Hunterville Pool and the Hunterville Town Hall.

2 Hunterville Pool

- 2.1 In 2013 the Hunterville Pool was gifted by Council to the Hunterville Sport & Recreation Trust. Council approved the establishment of the Trust and the pool buildings were allocated to it by the trust deed.
- 2.2 So long as the Trust exists, it has control over the facility, including extending or replacing it, but the Trust may not dispose of it. If the Trust is wound up, the trust deed provides for the pool facility to be re-vested in Council.
- 2.3 Council pays an annual operating grant of approximately \$75,421.00 (GST inc) to the Hunterville Sport & Recreation Trust. The trust deed also allows for the Trust to apply to Council for additional funding for capital or renewal works.

3 Hunterville Town Hall

- 3.1 Following discussions between former Council staff, a Hunterville Ward Councillor and with consideration by the then Town Hall Working Committee, the Hunterville Sport & Recreation Trust formally requested a lease agreement for the operation of the Hunterville Town Hall. In 2009 a lease agreement was granted for a term of 33 years. The Trust was required to pay the total annual rent for the whole of the term of the Lease (\$33.00 GST excl). Although the lease is in the name of the Trust, it was agreed that the management of the lease is by a subcommittee of the Trust. Members of which are to be nominated by community groups within the Hunterville Ward.

4 The purpose of the Trust is to:

- 4.1 Operate and maintain in good and safe condition the Hunterville swimming pool facilities and the town hall, including all buildings, plant and ancillary equipment for the benefit of the public,
- 4.2 To foster and promote the teaching of swimming and water safety skills for the benefit of the public,
- 4.3 To allow the swimming pool facilities to be used for recreational and competitive swimming training, sports or carnivals by members of the public, schools and the Hunterville Swimming Club,
- 4.4 In the discretion of the Trust to acquire, construct, maintain or replace In a good and safe condition further aquatic facilities including further pools, buildings, plant and equipment ancillary to the existing swimming pool facilities,
- 4.5 To apply for funding in the best interest of the charitable purposes of the Trust in order to avoid the need to apply for increased annual contributions from Council,
- 4.6 In the discretion of the Trust to establish and promote other recreational and leisure activities in the Hunterville district,
- 4.7 Provide Council with its proposals for capital expenditure for the next financial year, and
- 4.8 Submit an Annual Report advising of any projects, facility upgrades, grants received etc.

5 Recommendation

That the report 'Scope of work that the Hunterville Sport and Recreation Trust undertake for Council' to the 10 September 2020 Assets/Infrastructure Committee be received.

Sheryl Srhoj
Property Officer

Attachment 7

Report

Subject: **Schedule of Meetings for 2021 and Provision of Support to Committees**

To: Council

From: Carol Gordon, Group Manager Democracy & Planning

Date: 19 November 2020

1 Executive Summary

The purpose of this item is to provide a draft schedule of meetings for 2021 for Council's consideration and advise of changes to the provision of support to some of Council's committees.

2 Context

2.1 Currently Council has the following Committees:

- Council
- four Council Standing Committees (Audit / Risk; Finance / Performance; Policy / Planning; and Assets/Infrastructure)
- Te Roopuu Ahi Kaa
- Youth Council
- two Community Boards (Ratana and Taihape)
- four Community Committees (Bulls, Hunterville, Turakina, Marton)
- two Reserve/Domain Committees (Turakina and Santoft)
- three water supply Committees (Erewhon; Hunterville and Omatane)
- five other committees (various grants and funding committees).

2.2 After the 2016 elections it was determined that both Community and Reserve/Domain Committees would receive secretarial services. Community Boards already had their minutes taken by staff. There was meant to be a review after six months to look at the support being provided but was never undertaken. The reason for providing this service was to get consistency of minutes.

2.3 When the initiative first started the minute taking duties for the two Boards, four Community Committees and two Reserve/Domain Committees were spread across the Council Policy Team with each Committee assigned a staff member. Currently, two staff are assigned to seven of these eight Committees. The Mayor stepped in to do the Turakina meetings to help ease capacity two weeks ago.

2.4 Recently the Executive Leadership Team, His Worship the Mayor and Deputy Mayor, discussed the significant number of committees that Council provides support to in both preparing and issuing the agenda and order papers; and taking the minutes for each meeting. It was agreed that this level of support is not able to continue in the current manner. Therefore, the following changes will apply:

- Council Committees:

- Assets/Infrastructure, Policy/Planning; and Te Roopuu Ahi Kaa will meet two-monthly
- Finance / Performance – monthly, but if there is no business to be conducted this could be two-monthly
- Audit/Risk committee – will continue to meet three-monthly, with additional meetings scheduled as required for Annual Plan and Annual Report matters.
- Community Boards
 - Will meet 3 monthly
- Community Committees:
 - Will meet 3 monthly
 - Will be reminded of their purpose, which will be included on the front of their agenda, this is:
 - *To provide a local link and point of contact for Council liaison with the community.*
 - *To also provide for the exchange of information, communication, and to assist with the Council's consultative processes.*
 - *To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines.*
 - *Particularly, to help to ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure in the appropriate manner through promoting the use of the Request for Service procedure and advising community members on how to use the Request for Service procedure.*
 - A simplified order paper will be prepared by RDC staff and distributed to the committee
 - A simplified minutes template will be provided to the committee for one of their members to take minutes (no longer done by an RDC staff member). Completed minutes and actions will be send back to the RDC Governance Administration for our records/ action. Training on minute-taking will be offered. A point of contact will be nominated for each committee (RDC staff member).
- Community and Reserve/Domain Committees
 - Will meet as required (as per current practice)
 - Will be reminded of their purpose which will be included on the front of their agenda
 - A simplified order paper will be prepared by RDC staff and distributed to the committee
 - A simplified minutes template will be provided to the committee for one of their members to take minutes (no longer done by an RDC staff member). Completed minutes and actions will be send back to the RDC Governance Administration for our records/ action. Training on minute-taking will be

offered. A point of contact will be nominated for each committee (RDC staff member).

- Omatane Rural Water Scheme; Hunterville Rural Water Scheme and Erewhon Rural Water Scheme
 - Will meet six-monthly
 - Will be reminded of their purpose which will be included on the front of their agenda, and the provision of financial information
 - A simplified order paper will be prepared by RDC staff and distributed to the committee
 - A simplified minutes template will be provided to the committee for one of their members to take minutes (no longer done by an RDC staff member). Staff will be present at the meetings to answer any questions on the financials and relevant asset reports. Completed minutes and actions will be send back to the RDC Governance Administration for our records/ action. Training on minute-taking will be offered. A point of contact will be nominated for each committee (RDC staff member).
- It is also noted that an Elected Member(s) usually attend these meetings.
- Council's Delegations Register will now be updated to reflect these changes.

3 2021 Calendar

- 3.1 A proposed schedule of meetings for 2021 is attached (Attachment 1), this reflects the changes outlined above. Once dates for events taking place in 2021, such as Marton Harvest Festival and LGNZ meetings, become available they will be added to the calendar.
- 3.2 It can also be seen that for the month of July no meetings have been scheduled, except for a Youth Council meeting at the very end of the month. This is a practice adopted by a lot of Councils around the country, to give Elected Members and staff a break from the normal meeting schedule, especially after the large workload that the development of a Long Term Plan brings, it also ties in to the mid-year school holidays (10 July – 25 July). It is suggested that this Council adopt this approach, even as trail for the 2021 year. It should be noted that if something urgent occurred that required a meeting, one could be organised.

4 Recommendation:

- 4.1 That the report 'Schedule of Meetings for 2021 and Provision of Support to Committees' to the 26 November 2020 Council meeting be received.
- 4.2 That Council amends/approves the 2021 meeting calendar.

Carol Gordon

Group Manager – Democracy & Planning

Calendar 2021

*Only if required otherwise no meeting.

January (2 Order Papers)		
1	Fr	New Years Day
2	Sa	Day After New Years Day
3	Su	
4	Mo	Day After New Years Day Observed1
5	Tu	
6	We	
7	Th	
8	Fr	
9	Sa	
10	Su	
11	Mo	2
12	Tu	
13	We	
14	Th	
15	Fr	
16	Sa	
17	Su	
18	Mo	3
19	Tu	
20	We	
21	Th	
22	Fr	
23	Sa	
24	Su	
25	Mo	Wellington Anniversary4
26	Tu	
27	We	
28	Th	Finance/Performance & Council
29	Fr	
30	Sa	
31	Su	

February		
1	Mo	Earliest Start Term one5
2	Tu	
3	We	Taihape CB
4	Th	
5	Fr	
6	Sa	Waitangi Day
7	Su	
8	Mo	Waitangi Day Observed6
9	Tu	TRAK & Ratana CB
10	We	
11	Th	Assets/Infrastructure & Policy/Planning
12	Fr	
13	Sa	
14	Su	
15	Mo	7
16	Tu	Turakina CC & Turakina RM
17	We	Santoft DMC
18	Th	
19	Fr	
20	Sa	
21	Su	
22	Mo	8
23	Tu	
24	We	
25	Th	Finance/Performance* & Council
26	Fr	
27	Sa	
28	Su	

March		
1	Mo	Huntermville CC9
2	Tu	
3	We	
4	Th	
5	Fr	
6	Sa	
7	Su	
8	Mo	10
9	Tu	
10	We	
11	Th	
12	Fr	
13	Sa	
14	Su	
15	Mo	Community Grants SC (Events)11
16	Tu	Marton CC
17	We	Bulls CC
18	Th	
19	Fr	
20	Sa	
21	Su	
22	Mo	12
23	Tu	Youth Council
24	We	
25	Th	Audit/Risk & Finance/Performance & Council
26	Fr	
27	Sa	
28	Su	
29	Mo	13
30	Tu	
31	We	

Calendar 2021

April		
1	Th	
2	Fr	Good Friday
3	Sa	
4	Su	
5	Mo	Easter Monday14
6	Tu	TRAK & Community Grants SC (Initiatives)
7	We	
8	Th	Assets/Infrastructure & Policy/Planning
9	Fr	
10	Sa	
11	Su	
12	Mo	15
13	Tu	
14	We	LTP Hearings
15	Th	LTP Hearings
16	Fr	End of Term One
17	Sa	
18	Su	
19	Mo	ERWS16
20	Tu	ORWS
21	We	HRWS
22	Th	
23	Fr	
24	Sa	
25	Su	ANZAC Day
26	Mo	ANZAC Day Observed17
27	Tu	Youth Council
28	We	
29	Th	Finance/Performance* & Council
30	Fr	

May		
1	Sa	
2	Su	
3	Mo	Start of Term Two18
4	Tu	
5	We	Taihape CB
6	Th	
7	Fr	
8	Sa	
9	Su	
10	Mo	Community Grants SC (Creative)19
11	Tu	Ratana CB
12	We	
13	Th	Council Deliberations on LTP
14	Fr	
15	Sa	
16	Su	
17	Mo	20
18	Tu	Turakina CC & Turakina RM
19	We	Santoft DMC
20	Th	
21	Fr	
22	Sa	
23	Su	
24	Mo	21
25	Tu	Youth Council
26	We	
27	Th	Audit/Risk & Finance/Performance & Council
28	Fr	
29	Sa	
30	Su	
31	Mo	22

June		
1	Tu	Hunternville CC
2	We	
3	Th	
4	Fr	
5	Sa	
6	Su	
7	Mo	Queens Birthday23
8	Tu	TRAK
9	We	
10	Th	Assets/Infrastructure & Policy/Planning
11	Fr	
12	Sa	
13	Su	
14	Mo	24
15	Tu	Marton CC
16	We	Bulls CC
17	Th	Sport NZ Rural Travel Fund
18	Fr	
19	Sa	
20	Su	
21	Mo	25
22	Tu	
23	We	
24	Th	Finance/Performance* & Council
25	Fr	
26	Sa	
27	Su	
28	Mo	26
29	Tu	Youth Council
30	We	

Calendar 2021

July		
1	Th	
2	Fr	
3	Sa	
4	Su	
5	Mo	27
6	Tu	
7	We	
8	Th	
9	Fr	End of Term Two
10	Sa	
11	Su	
12	Mo	28
13	Tu	
14	We	
15	Th	
16	Fr	
17	Sa	
18	Su	
19	Mo	29
20	Tu	
21	We	
22	Th	
23	Fr	
24	Sa	
25	Su	
26	Mo	Start of Term Three30
27	Tu	Youth Council
28	We	
29	Th	Council (Only if Urgent Matter Arises)
30	Fr	
31	Sa	

August		
1	Su	
2	Mo	31
3	Tu	
4	We	Taihape CB
5	Th	
6	Fr	
7	Sa	
8	Su	
9	Mo	32
10	Tu	TRAK & Ratana CB
11	We	
12	Th	Assets/Infrastructure & Policy/Planning
13	Fr	
14	Sa	
15	Su	
16	Mo	33
17	Tu	Turakina CC & Turakina RM
18	We	Santoft DMC
19	Th	
20	Fr	
21	Sa	
22	Su	
23	Mo	34
24	Tu	
25	We	
26	Th	Audit/Risk & Finance/Performance & Council
27	Fr	
28	Sa	
29	Su	
30	Mo	35
31	Tu	Youth Council

September		
1	We	
2	Th	
3	Fr	
4	Sa	
5	Su	
6	Mo	Hunterville CC36
7	Tu	Community Grants SC (Events)
8	We	
9	Th	
10	Fr	
11	Sa	
12	Su	
13	Mo	37
14	Tu	
15	We	
16	Th	
17	Fr	
18	Sa	
19	Su	
20	Mo	38
21	Tu	Marton CC
22	We	Bulls CC
23	Th	
24	Fr	
25	Sa	
26	Su	
27	Mo	39
28	Tu	Youth Council
29	We	
30	Th	Finance/Performance* & Council

Calendar 2021

October		
1	Fr	End of Term Three
2	Sa	
3	Su	
4	Mo	ORWS 40
5	Tu	HRWS
6	We	
7	Th	
8	Fr	
9	Sa	
10	Su	
11	Mo	Community Grants SC (Initiatives) 41
12	Tu	TRAK & ERWS
13	We	
14	Th	Assets/Infrastructure & Policy/Planning
15	Fr	
16	Sa	
17	Su	
18	Mo	Start of Term Four 42
19	Tu	
20	We	
21	Th	
22	Fr	
23	Sa	
24	Su	
25	Mo	Labour Day 43
26	Tu	Youth Council
27	We	
28	Th	Finance/Performance & Council
29	Fr	
30	Sa	
31	Su	,

November		
1	Mo	44
2	Tu	
3	We	Taihape CB
4	Th	
5	Fr	
6	Sa	
7	Su	
8	Mo	45
9	Tu	Ratana CB
10	We	
11	Th	
12	Fr	
13	Sa	
14	Su	
15	Mo	Community Grants SC (Creative) 46
16	Tu	Turakina CC & Turakina RM
17	We	Santoft DMC
18	Th	
19	Fr	
20	Sa	
21	Su	
22	Mo	47
23	Tu	
24	We	
25	Th	Finance/Performance* & Council
26	Fr	
27	Sa	
28	Su	
29	Mo	48
30	Tu	

December		
1	We	
2	Th	
3	Fr	
4	Sa	
5	Su	
6	Mo	Huntermville CC 49
7	Tu	
8	We	
9	Th	Assets/Infrastructure & Policy/Planning
10	Fr	
11	Sa	
12	Su	
13	Mo	50
14	Tu	TRAK & Marton CC
15	We	Bulls CC
16	Th	Audit/Risk & Finance/Performance & Council
17	Fr	
18	Sa	
19	Su	
20	Mo	Latest End of Term Four 51
21	Tu	
22	We	
23	Th	
24	Fr	
25	Sa	Christmas Day
26	Su	Boxing Day
27	Mo	Christmas Day Observed 52
28	Tu	Boxing Day Observed
29	We	
30	Th	
31	Fr	

Attachment 8

Memorandum

To: Council

From: Arno Benadie

Date: 17 November 2020

Subject: **Top Ten Projects – Status, November 2020**

File: 5-EX-4

This memorandum updates the information presented to the October 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

1. Mangaweka Bridge replacement

History

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The Tender process for the construction of the bridge has been completed
- The contract has been awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020

Monthly update:

Rangitikei and Manawatu District Councils and Mangaweka Heritage Inc. are negotiating a mutually agreed MoU for the ongoing management of the historic bridge. The draft MoU for the old Mangaweka Bridge will be presented to MDC and RDC Councils by February 2021, before final signoff of the MOU will proceed.

Key Issues:

- The Resource consent specifies Ecologist to carry out survey of bats and lizards and seek approval from DOC for vegetation removal.
- Heritage NZ authority specifies Archaeologist supervision and approval to commence with earthworks.

Activities to be started/completed or in progress over the next month

- Establishment on site,
- Complete proof drilling
- Installation of erosion and sediment controls
- Steelwork shop drawings
- Alternative pre-cast options design
- DOC clearance
- Vegetation removal
- Archaeologist investigation
- Heritage NZ clearance
- Commence piling.

2. Marton to Bulls Wastewater centralisation project

History

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee’s meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force (NZDF) considered the option of becoming a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. During June 2020 NZDF signalled a change in their design direction and are now considering a permanent solution with Sanson and the Manawatu District Council.
- The project was presented to Horizons Regional Council in November, including consenting, costs and schedule.

Monthly update:

Work on determining the wastewater characterisation and total loads and flows to the Marton and Bulls WWTPs is ongoing. The search for suitable land is continuing, with no new parcels of land becoming available during November. Work on a detailed consenting plan continues and a process plan with clear milestones and deliverables will be submitted to Horizons Regional Council and Iwi for consideration. A workshop with technical wastewater experts and Resource Consent Planners was held in October. The technical experts will prepare a

programme of works and timelines of what is required to move from the current position of two individual discharges to a single land based irrigation solution. The planners will create a consenting strategy to align with this programme of works to allow this works programme to be completed. This work is expected to be completed by the end of November 2020.

The Marton to Bulls pipeline (just the pipeline and not the entire project) has been listed as one of the projects to be funded by the three waters MOU funding grant to the value of \$3.5 Mil. Our project delivery plan noted a construction start date of March 2021 and completion by March 2022.

3. Upgrade of the Ratana wastewater treatment plant

History

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.
- The project was presented to Horizons Regional Council in November, including consenting, costs and schedule.
- Council staff met with Horizons and Ministry for the Environment in November to discuss land options

Monthly update:

Negotiations with the Ministry for the Environment (MfE) regarding our request to change the deed of funding to accommodate a long term lease agreement rather than the current land purchase requirements continues. During November MfE officials agreed in principal to support a change in the deed of funding from the specified purchase of land for disposal to a long term lease arrangement. RDC will document the steps and timelines required to finalise a lease agreement with the property owners, and MfE will update the deed of funding agreement with a variation to the original agreement. The variation to the deed of funding is expected to be completed early next year.

A third parcel of land has become available for use, and will be added to the investigations and negotiations around a long term lease arrangement with the property owners. The proposed changes to the original funding agreement will be discussed with the Lake Waipu Freshwater Improvement Project steering group before the end of year break.

4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

History

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme. RDC will contribute a further \$65 000 to the project and Horizons Regional Council will contribute \$10 000 for a total project cost of \$195 000
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment.

Monthly Update:

The funding agreement between the Ministry of Business, Innovation and Employment (MBIE) and RDC has been signed. According to this agreement we have the following project timelines:

- End 2020 – Funding agreement variation agreed and signed
- End September 2020 – Appointment design consultants
- End March 2021 – Draft report
- End April 2021 – Final Report

A delay in project timeframes has successfully been negotiated with the Provincial Development Unit. A contract variation has been created and signed by RDC, and work on the project started in October. Members of the steering group that has been involved in the project from inception are being contacted to organise a meeting in early December. The consultants that completed the conceptual design and pre-feasibility studies has also been contacted to start work on a scope of work to be agreed in an Offer of Service to complete the detailed design of the scheme. The scope of work will be finalised and commissioned by the end of November 2020.

5. Bulls multi-purpose community centre

History

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of September 2020.
- Practical Completion was achieved on 10 September 2020
- The official opening of the building was held on 25 and 26 September 2020

Monthly Update:

The construction of the new building has now been completed and practical completion has been achieved. The contractor and Architects are working through a list of corrections and repairs before the Code Compliance Certificate (CCC) will be issued. The final CCC is expected to be achieved before the end of the December 2020. Work will soon begin on a formal lessons learned activity.

RDC secured an extension of the Certificate for Public Use to continue operating the building while the contractor completes all outstanding works required for the CCC. RDC project management staff is working with the Architects and the Contractor to progress these works to complete the CCC as soon as possible.

The parking area extension, the bus lane and the town square has gone out to tender. The results from the tender and the costs of the additional works has been presented to Council in October 2020. Council agreed to proceed with the work and to award the contract to the preferred contractor identified in the Tender Recommendation report. The construction work is expected to start in February 2021.

Additional information on the request by elected members for an additional changing area was presented to Council in October 2020. Councillors discussed options such as upgrading underneath the stage; changing area in the library / mezzanine area; adding a stairwell to join the back doors of the building, noting that the architect's solution to put up a marquee in the parking lot is not a suitable option. Council agreed not to make a decision on costs for investigating the additional building until after the current booked functions, including school functions, have been held in 2020 and feedback has been received.

6. Establishment of the new Council administration centre and the town library in Marton

History

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
 1. Retain and refurbish the buildings
 2. Demolish the buildings and construct a new facility on the site.
 3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered

Monthly Update:

Options for the Marton Civic Centre will be canvassed to the public as part of the LTP early engagement process (Framing Our Future) being undertaken from September. A summary position statement is being prepared to ensure all staff and Councillors are up to date on this project ahead of LTP pre engagement.

7. Taihape Memorial Park development

History

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019. The option to include a contribution from Clubs Taihape has been declined by Council.

Monthly Update:

A more detailed report investigating the cost comparisons of bringing the Grand Stand building up to modern building codes and relevant earthquake standards, as well as converting the building into an amenities space similar to that proposed in the new amenities building has been requested by Council. This investigation work took longer than originally expected, and a report tabled at the October Council meeting was for information only. A decision on the next steps is expected to be finalised at the November 2020 Council meeting.

8. Taihape civic centre

History

Further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be included in the 2021/31 LTP. This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

9. Putorino Landfill

History

- In October 2018 Rangitikei District Council was advised that a historic landfill has been exposed on the banks of the Rangitikei River at the eastern end of Putorino Road.
- During November 2018 it was agreed that Horizons Regional Council would secure the necessary consent and undertake the works required to shift the river flow path, which involved a combination of aggregate (metal) extraction and relocation.
- RDC would then undertake the site assessment and fund any agreed remediation work.
- Work on redirecting the river flow path was completed in May 2019.
- RDC engaged WSP to undertake the landfill site assessment work, and to identify and cost options for remediation/mitigation.
- This investigation work and options report was completed by the end of 2019
- Two Contractors has been engaged to consider the costs involved for a remediation option that would remove all landfill material from the site and replace the clean-fill material on the existing site.
- WSP has been engaged to start preparing the necessary consent applications for the remediation work to start as soon as possible.

WSP is in the process of preparing the full consent application, the Site Management Plan that will be required for these works, and the Sediment Control Plan. RDC is in the process of negotiating contractual arrangements with the Contractor to allow work to start. Due to the risk of remediation work starting and then leaving the landfill site exposed during the end of year break, it has been agreed with the contractor to start work early in 2021. This will allow WSP to complete the necessary Consent applications to be submitted to Horizons Regional Council before the end of the year. Iwi and Horizons will be updated on progress on a monthly basis with the option to increase communications if required.

10. Rangitikei District Subdivisions:

The following is a list of large subdivisions in the district with an update of progress to date:

George Street, Bulls – An equal cost share has been agreed for the upgrade of a storm water line to accommodate the increased number of lots in the final subdivision layout plan. The total cost of this storm water line is expected to be in the order of \$300 000. We are in the process of applying for Resource Consent for the disposal of the storm water into the open drain adjacent to the subdivision. A hydrological assessment of this catchment was required for the consent application process, and found that there is a risk of the new subdivision storm water runoff causing flooding in Bulls. The assessment of the catchment will have to be expanded to cover the open drain through the Bulls urban area to the confluence with the Tutaenui Stream. This work will be commissioned by the end of October 2020 to determine what further upgrades to the open stream and culvers will be required.

Council has agreed a Bond with the developer to allow most of the remaining section titles to be released ahead of the storm water solution being implemented. Information is now with LINZ to implement the final section title requirements.

Hereford Heights, Marton – RDC committed to the construction of a new intersection to allow access to the new 80 lot subdivision. The detailed design of the new intersection has been completed and has identified the following item to be completed:

- Roading reconstruction and reshaping, including kerb and channel and footpaths
- Watermain will require some relaying on a new alignment to connect the subdivision pipework
- Lower the gas main supply
- Lower telecoms cables
- The position of the 225 mm dia stormwater requires locating before completing the pavement work

The work programme for the construction of the new intersection is:

Draft design received

Finalise draft design and quantities – 30 October 2020

Request for quotes - November 2020

Award contracts – 11 December 2020

Construction start date – TBC

The subdivision development has now been completed, and the 223/224 certification for stage one Hereford heights was issued 3 November 2020 A temporary access to the site has been installed to allow the developer to proceed with construction of houses while we finalise the construction of the intersection.

Whanganui Rd subdivision, Marton – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

Walton Street, Bulls – The provision of storm water services for this subdivision uncovered a portion of land protected by a heritage reserve. Due to this parcel of protected land the

original storm water design had to be altered to comply with an alternative solution. RDC worked with the developer to create a solution that will allow the subdivision to continue and will improve the RDC storm water network and service provision in this area. The new storm water solution has been constructed and completed.

Ratana Papakāinga Housing – Phase one of the Ratana Papakāinga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP and has now been completed.

Hendersons Line, Marton – A developer is in the process of investigating a subdivision to create 97 sections on Hendersons Line. The investigations are in the early preliminary stages.

Bredins Line, Marton – The developer has signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

Recommendation:

That the memorandum 'Top Ten Projects – status, November 2020' to the 26 November 2020 Council meeting be received.

Arno Benadie
Group Manager – Assets and Infrastructure

Attachment 9

Report

Subject: **RDC – Flood damage north of Macleays Turakina Valley Road 2**

To: Elected Members

From: John Jones

Date: 14 October 2020

File Ref: RDC 980

1 Executive Summary

1.1 Purpose of the report

To seek approval to directly appoint Higgins to repair the drop out located north of Macleays on Turakina Valley Road, using the contract rates in RDC 980 - Maintenance Contract.

1.2 Key issues

The Chief Executive's delegated authority to approve expenditure is limited to \$250,000. Council's approval of the budget is required before the Chief Executive can authorise the Purchase Order to enable this project to proceed.

1.3 Major recommendations

That the Council approves the direct appoint of Higgins to repair the drop out located north of Macleays on Turakina Valley Road, using the contract rates in the RDC 980 - Maintenance Contract.

2 Background

2.1 During a heavy rainfall event on 26 May 2018 a portion of the riverbank collapsed into the flood swollen Turakina River.

2.2 The location of the dropout is Turakina Valley 2 RP 16300.

The dimensions of the dropout are 12 m deep down to the Turakina River at bed-level, approximately 40m in length, and some 10 m wide back to the centreline of the road.



3 Long Term Plan

- 3.1 This project is an Emergency Works Event so was not included in the 2020 to 2021 Asset Management Plan.

4 Significance

- 4.1 This matter is not significant under Council's significance policy.

5 Maori consultation

- 5.1 This matter does not require Maori consultation.

6 Legal issues

- 6.1 There are no legal issues.

7 Analysis

- 7.1 Three options were evaluated:
- i. Bench and fill.
 - ii. Backfill with rock in conjunction with local fill.

iii. Retreat the road into the bank to remain on stable ground.

- 7.2 Bench and fill using local material was the lowest cost to construct, but had the highest risk of failure caused by trapping groundwater in the fill and the Turakina River simply being in flood. This option was considered to be impractical to construct
- 7.3 The options of backfilling with rock up and retreating the road into the bank had a similar costs.
- 7.4 Negotiations with the landowner to obtain land for the retreat reached an impasse. The protracted negotiations and subsequent delays to the works made backfilling with rock the most expeditious option.
- 7.5 A resource consent is required for this work as the rockwork starts at the water's edge of Turakina River. Horizons issued the consent for this work on 19 June 2020. Pre-construction methodology plans requires Horizons approval prior construction commencing

8 Funding – Emergency Works

- 8.1 The New Zealand Transport Agency has approved this project and has allocated a budget \$467,740. This budget attracts a 83% subsidy.

NZTA Share	\$388,224.00
Rangitikei District Council Share	\$79,516.00
Total	\$467,740.00

- 8.2 The 2020/21 Annual Plan includes a \$1m Capital Budget for the Turakina Valley Road slip Emergency Works. As has been reported to Finance & Performance Committee, this work will include a large element of repair work so will result in (unbudgeted) Operating Expenditure and a corresponding level of unused Capital Budget. Once the project has been completed Officers will investigate whether these costs can be recorded against the Flood Damage Special Reserve.

9 Procurement

- 9.1 The soils conditions contained on the site is a weakly cement sandstone found in a small pockets of the District, particularly in Turakina River Valley in the vicinity of Ongo Road (Braemore Junction) and Macleays just south of (Churnside Junction) Mangatipona Road.
- 9.2 The strength of the material is variable. Operating heavy machinery requires operators skilled in the local conditions. Higgins Contractors have the required skill level with their senior staff that have working in the Rangitikei for more than 15 years.
- 9.3 Therefore the intention is to directly appoint Higgins as a variation to the RDC 980 - Maintenance Contract.

- 9.4 The cost of the project will be calculated on a measure and value basis using contract rates.
- 9.5 Work is programmed to commence in January 2021 when the river levels are expected to be low.

10 Recommendation

- 10.1 That the report on Flood damage north of Macleays Turakina Valley Road 2 be received.
- 10.2 That the Council approves the direct appoint of Higgins to repair the drop out located north of Macleays on Turakina Valley Road, using the contract rates in RDC 980 - Maintenance Contract, and with a budget of \$467,740.00 excluding GST.

John Jones

Roading Manager – Rangitikei and Manawatu District Councils Shared Services

Attachment 10

Report

Subject: **RDC – Flood damage south of Drysdale Turakina Valley Road 3**

To: Elected Members

From: John Jones

Date: 16 October 2020

File Ref: RDC 980

1 Executive Summary

1.1 Purpose of the report

To seek approval to directly appoint Higgins to repair the drop out located south of Drysdale on Turakina Valley Road 3, using the contract rates in RDC 980 - Maintenance Contract.

1.2 Key issues

The Chief Executive's delegated authority to approve expenditure is limited to \$250,000. Council's approval of the budget is required before the Chief Executive can authorise the Purchase Order to enable this project to proceed.

1.3 Major recommendations

That the Council approves the direct appoint of Higgins to repair the drop out located south of Drysdale, Turakina Valley Road 3, using the contract rates in the RDC 980 - Maintenance Contract.

2 Background

2.1 During a heavy rainfall event on 13 July 2017 a portion of the riverbank subsided into the flood swollen Turakina River.

2.2 The location of the dropout is Turakina Valley Road 3 RP 13440.

The dimensions of the dropout are 8 m deep down to a bench Turakina River at bed-level, approximately 100m in length, and some 5 m wide back to the centreline of the road.

3 Long Term Plan

3.1 This project is an Emergency Works Event so was not included in the 2020 to 2021 Asset

Management Plan.

4 Significance

4.1 This matter is not significant under Council's significance policy.

5 Maori consultation

5.1 This matter does not require Maori consultation.

6 Legal issues

6.1 There are no legal issues.

7 Analysis

7.1 The option considered is to retreat the road into the bank to remain on stable ground and construct a short retaining wall to avoid cutting the bank below the Lilburn house. The cut material from the Drysdale site would be used to repair a fill constructed at Majuba, 4km south of Drysdale.

7.2 Two landowners are affected, Lilburn's at Drysdale, and Harris' at Majuba. Both have signed Public Works Act land entry agreements allowing the works to proceed.

7.3 A resource consent is required due the proximity of the Turakina River (within 10m) at Drysdale, steep fill slopes and a wetland area at Majuba. The consent as applied for in September 2019. The process stopped in October 2019 and delayed when an ecology study of the wetland was requested resulting in a change to the design and additional landowner consultation. The COVID-19 lockdown period delayed site inspections. The Freshwater Standard and National Environmental Standard changed on 3 September 2020 resulting in a review of the consent. The consent is due for resubmission on 23 October.

8 Funding – Emergency Works

8.1 The New Zealand Transport Agency has approved this project and has allocated a budget \$435,019. This budget attracts a 63% subsidy.

NZTA Share	\$274,062.00
Rangitikei District Council's Share	\$160.975.00
Total	\$435,019.00

8.2 The 2020/21 Annual Plan includes a \$1m Capital Budget for the Turakina Valley Road slip Emergency Works. As has been reported to Finance & Performance Committee, this work will include a large element of repair work so will result in (unbudgeted) Operating

Expenditure and a corresponding level of unused Capital Budget. Once the project has been completed Officers will investigate whether these costs can be recorded against the Flood Damage Special Reserve.

9 Procurement

- 9.1 The soils conditions on the Drysdale site is a firm papa found in this part of the District. It is prone to failure on bedding planes, lines of weakness.
- 9.2 Bedding planes in the material results in variable strength. Operating heavy machinery requires operators skilled in the local conditions. Higgins Contractors have the required skill level with their senior staff that have working in the Rangitikei for more than 15 years.
- 9.3 Senior staff at Higgins were involved the construction of Majuba fill, are aware of drainage systems, weakly cemented sandstone that can be unstable and water seepage layers.
- 9.4 Therefore the intention is to directly appoint Higgins as a variation to the RDC 980 - Maintenance Contract.
- 9.5 The cost of the project will be calculated on a measure and value basis using contract rates.
- 9.6 Work is programmed to commence in January 2021 when the river levels are expected to be low and the weather to be settled.

10 Recommendation

- 10.1 That the report on Flood damage south of Drysdale Turakina Valley Road 3 be received.
- 10.2 That the Council approves the direct appoint of Higgins to repair the drop out at Flood damage north of Macleays Turakina Valley Road 3, using the contract rates in RDC 980 - Maintenance Contract, and with a budget of \$435,019.00excluding GST.

John Jones

Roading Manager – Rangitikei and Manawatu District Councils Shared Services

Attachment 11

Report

Subject: **Long Term Plan 2021-31 – November Update**

To: Council

From: Carol Gordon – LTP Project Manager

Date: 19 November 2020

File Ref: 1-LTP-5-5

1 Executive Summary

- 1.1 The purpose of this report is to provide the Council an update on the development of the Council's 2021-31 Long Term Plan.

2 Progress Since Last Update

- 2.1 Work continues on the Finance and Infrastructure Strategy, with includes the capital expenditure budgets; the assumptions (which will be presented back to Council at their December workshop; and the Asset Management Plans.

2.1.1 Outcomes from Workshop 5 – 18 November

This workshop provided a revised version of the Statement of Service Performance, updates were made by staff and presented to at the Workshop. This has now been finalised and will be included in the draft Long Term Plan.

A discussion on Housing took place at the workshop – this was to gauge the level of support for Council having some involvement with the housing shortage across the District. Feedback from the workshop will be presented at the December workshop.

Early Engagement

The early engagement process has continued over the past month, with good feedback and engagement at the two sessions held in Marton on 6 and 7 November.

Consultation Document

Work is about to commence on the Consultation Document that will be used for the formal consultation and submission process in 2021. The concept of “Framing Our Future” will continue to be used, to ensure consistency of messaging from the early engagement process. At the December workshop Council will be asked what specific ‘choices’ should be included in this document.

3 Recommendation

- 3.1 That the report ‘Long Term Plan 2021-31 – November Update’ to Council’s meeting on 26 November 2020 be received.

Attachment 12

Report

Subject: **Project Governance and use of External Board Members**

To: Council

From: Jess Mcilroy

Date: 19 November 2020

1 Executive Summary

The purpose of this report is to establish project governance for projects being delivered by Rangitikei District Council's Project Management Office (PMO), including the proposed use of external representatives on some project boards

2 Context

2.1 Background

The establishment of a PMO within Rangitikei District Council (RDC) has been underway during 2020, and in October three new staff members joined the Council to lead, develop and deliver the planned programme of capital works. As part of implementing good project management practice, the PMO staff have been reviewing the roles within our projects.

Having access to independent subject matter experts in fields relevant to a project will help ensure our projects are delivered successfully, on time, and to budget. Especially where the relevant experience or skills aren't available within Council.

2.2 Project Management Practice

The most commonly accepted project management methodology globally is Prince2, which was developed for the UK government. The Prince2 methodology establishes the organisational structure, stages and processes of a project as a roadmap for a project manager.

PMBOK, the Project Management Body of Knowledge, is another globally recognised project management tool. PMBOK is a set of standards for project management as opposed to a methodology, which is provided by Prince2. The qualification PMP, the 'gold standard' of project management certification, is derived from the PMBOK guide.

The principles of both Prince2 and PMBOK will be used within the Council PMO. This report focusses on the organisational structure of Council projects as defined in Prince2.

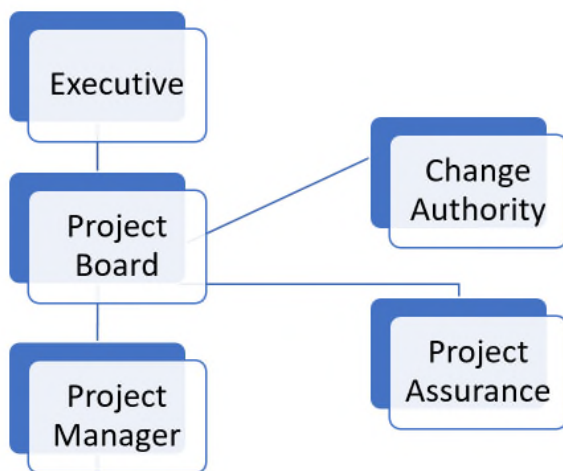
3 Project Governance

Standard practice in project management, included in the Prince2 methodology, involves the use of a project board to govern projects. Project boards are critical to delivering the outcomes for ratepayers that are expected.

The Project Board is the key strategic decision-making body for the project and is empowered to make decisions that affect the scope, budget and timing of the project. The

project manager is responsible for the day-to-day management of the project and is accountable to the project board.

The standard project organisation chart, based on Prince2, is shown below:



3.1 The duties of the project board

As defined by Prince2, the duties of the project board are:

- To be accountable for the success or failure of the project.
- To provide unified direction to the project and Project Manager.
- To provide the resources and authorize the funds for the project.
- To provide visible and sustained support for the Project Manager.
- To ensure effective communication within the project team and with external stakeholders.

4 Project Boards

4.1 Prince2 Project Board Roles

Role	Function	Candidates
The Executive (or Project Sponsor)	<p>Single point of accountability for the project</p> <p>Ensures the scope or purpose of the project will be delivered at the completion of the project</p> <p>Asks “is this still value for money?” throughout the project</p>	Chief Executive, elected Council member, Mayor or Executive Leadership Team member
Senior User	<p>Responsible for the needs of the people or groups who will use what the project creates</p> <p>Liaise between project team and senior representatives of the people or groups who will use what the project creates</p>	As above, or external representative in complex projects

Role	Function	Candidates
	Ensures the end result will meet the needs of the users	
Senior Supplier	Represents those designing, developing, facilitating and implementing the project's end result Ensures that the right people, tools, equipment and knowledge are in place, and that the project deliverables will meet the expected criteria	As above, or external representative in complex projects

4.2 Routine, low-risk projects

In early 2021 the PMO intends to request a common project board across all routine, low-risk capital projects. The project manager will escalate issues to the project board, report to them and seek guidance from them on a monthly basis or by exception.

4.3 Use of external project board members

For major or highly complex projects, the use of external project board members is proposed to represent the users of or suppliers to the project on.

External project board members would be subject matter experts relevant to the project they will direct. As an example, for the Marton Rail Hub project an external board member experienced in managing supplier contracts over \$1,000,000, managing high risk funding, negotiating significant partnership agreements, and overseeing major construction works would benefit the project team.

4.4 Financial Obligation

It is common practice to pay an allowance to external project board members. This covers attending formal project board meetings, making project decisions, reviewing outcomes from the project, engaging with key stakeholders, managing risk, providing ad hoc advice on urgent issues and guiding the project team.

The cost of external board members is a project cost which is capitalised. Depending on the requirements of the project board member, an allowance of \$10,000 per annum is a reasonable cost to a Council, noting that this is at the low end of allowances.

5 Recommendations:

- 5.1 That the report 'Project Governance and use of External Board Members' to the 26 November 2020 Council meeting be received.
- 5.2 That the Council endorse the establishment of a common project board for routine, low-risk capital projects; and / or
- 5.3 That the Council endorse the use of external board members on high-risk, complex projects as a capitalised project cost capped at \$10,000 per annum.

Jess Mcilroy
Senior Project Manager

Attachment 13



Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 7 September 2020 – 4:00 pm

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16	Meeting Closed	5

Present: Mr Sam Weston
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Cr Richard Lambert
His Worship the Mayor, Andy Watson

In attendance: Mr Andrew van Bussel, Operations Manager
Mr Arno Benadie, Principal Advisor – Infrastructure
Mr Ivan O'Reilly, Reticulation Serviceperson
Ms Bonnie Clayton, Governance Administrator

1 Welcome

Councillor Lambert opened the meeting at 4.05pm.

2 Election of new Chair

No voting system was required as there was only one accepted nomination.

Mr Hughes nominated Mr Weston as Chair.

Resolved minute number **20/HRWS/012** **File Ref**

That Mr Sam Weston be appointed Chair of the Hunterville Rural Water Supply Sub-Committee.

Mr Hughes/Mr Dawson. Carried

Councillor Lambert vacated the chair.

3 Public Forum

Nil.

4 Apologies

That the apology for absence of Mr Bob Crawford, Mr Dave Flintoff and the apology for lateness of Mr John McManaway be received.

Mr Hughes/Mr Dawson. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

Item 7 moved to follow Item 8.

8 Chair's Report

There were no updates to provide.

Mr McManaway arrived 4.10pm.

7 Confirmation of Minutes

Mr McManaway expressed frustration around the timeliness of receiving the minutes, he also queried whether there was an update on the privacy query and what that means for the Committee.

Mr Benadie advised there was no update on the privacy query to provide currently; however, that there would be one for the next Committee meeting.

Mr Weston expressed that in terms of managing the scheme, it is easier to have all details of scheme users.

Resolved minute number **20/HRWS/013** **File Ref**

That the Hunterville Rural Water Scheme Sub-Committee receive the draft form minutes within two weeks of the meeting.

Mr McManaway/Mr Dawson. Carried

Resolved minute number **20/HRWS/014** **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 6 July 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Hughes/Cr Lambert. Carried

9 Council decisions on recommendations from the Committee

There were no recommendations from the Committee.

10 Questions put at previous meeting for Council advice or action

Staff to seek clarity of what determines privacy, and what information can be released to the Committee.

His Worship the Mayor sought clarification from Ms Devine, noting:

Anyone can ask the value of a property and who owns it. However, legal advice is that Council cannot publish names, therefore Council cannot give this information to the Committee.

A further update will be provided at the November meeting.

11 Hunterville Rural Water Supply – Operations Report

Mr van Bussel highlighted the following from his report:

- New intake pump has gone in and working well.
- The river is very low, which is unlikely at this time of year, it generally gets low as early as November.
- No current update on township water supply.
- There has been movements with KiwiRail, and anticipate an update at the next meeting.
- Auxiliary pump will be used over summer.
- All pumps are numbered and can be easily identified for efficiency purposes.
- The new pump is currently run as the main pump - Mr O'Reilly has been checking if there are any changes, and then both pumps will be on auto.

In response to a query about whether the new pump has a warranty, Mr van Bussel was unsure, however expects the stainless steel pump which is more efficient with new technology to provide approximately 2000-3000 hours.

Mr O'Reilly noted the older pumps are not in use, as they use much more power, though are there for backup.

Resolved minute number

20/HRWS/015

File Ref

6-WS-3-4

That the 'Hunterville Rural Water Supply – Operations Report' to the 7 September 2020 Hunterville Rural Water Supply Sub-committee be received.

Mr McManaway/Mr Dawson. Carried

12 Hunterville Bore – Update

Mr Benadie updated the committee on

- Undertaking modelling desktop exercise to compare costs on building a new plant, compared to treating current bore water – this will be complete December 2020 / early 2021.
- The bore water has iron and manganese, however is treatable.
- A new plant would cost \$2.2 million.
- If Council agree to build a new plant, it will take approximately 12 months to build (Summer 2021/2022) as the design and tendering takes time.

Resolved minute number

20/HRWS/016

File Ref

That the verbal update on the Hunterville Bore to the 7 September 2020 Hunterville Rural Water Scheme Sub-committee meeting be received.

Mr Hughes/Mr Dawson. Carried

13 Hunterville Rural Water Supply – Financial Report

The Committee noted the commentary in the agenda, however expressed that a basic draft financial report should have been provided for review.

14 Late Items

Mr Dawson queried whether the Committee needs to plan forward for the upcoming summer period, noting the previous dry summer.

Mr van Bussel advised that the pump was built 4 years ago, and that the auxiliary pump is there if required.

Mr O'Reilly checks the pumps regularly and has it ready at the intake, he will continue to monitor water levels.

Undertaking	Subject	Checking water tanks
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Staff to notify Rates Officer that a letter needs to accompany the next round of rates letters. Staff will supply a letter, addressed to farmers on the Hunterville Water Scheme, to advise them to check their water tanks for leaks, with the impending dry summer. Staff are to also request that if there are any identified scheme pipeline leaks, to please make contact with Council. Staff to reaffirm Council's contact details in the letter – not to provide Mr O'Reilly's contact details.

15 Next Meeting

Monday 2 November 2020, 4.00pm

16 Meeting Closed

4.53pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Thursday 24 September 2020 – 9:00 am

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8	Chair's Report	3
9	Update from the Sector Manager at the Office of the Auditor-General	3
10	Work Programme Matrix – Update	4
11	Strategic Risks – Updated Framework	5
12	Health & Safety Implications of Private Assets /Club Assets on Council Parks.....	5
13	Late Items.....	6
14	Future items for the Agenda.....	6
15	Next Meeting	6
16	Meeting Closed	6

Present:

Mr Craig O'Connell (Chair)
Cr Nigel Belsham
Cr Dave Wilson
Cr Angus Gordon
His Worship the Mayor, Andy Watson

Also in attendance:

Cr Waru Panapa

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Chris Webby, Audit New Zealand – *via zoom*
- Ms Amanda Gray, Sector Manager Office of the Auditor-General - *via zoom*
- Mr Dave Tombs, Group Manager, Finance & Business Support
- Mrs Carol Gordon, Manager – Executive Office
- Ms Kat McDonald, Accountant
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Bonnie Clayton, Governance Administrator

UNCONFIRMED

1 Welcome

The Chair opened the meeting at 9.04am.

2 Council Prayer

Mr O'Connell read the Council Prayer.

3 Public Forum

Nil.

4 Apologies/Leave of Absence

That the apology for lateness of Cr Gordon and His Worship the Mayor, Andy Watson be received.

5 Members' Conflict of Interest

There were no conflicts of interest declared.

6 Confirmation of Order of Business

The order of business was confirmed with no changes.

7 Confirmation of Minutes

Resolved minute number	20/ARK/016	File Ref	3-CT-17-2
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That the Minutes of the Audit/Risk Committee meeting held on 20 August 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Wilson. Carried

8 Chair's Report

There was no update to provide.

9 Update from the Sector Manager at the Office of the Auditor-General

Ms Amanda Gray, the Sector Manager at the Office of the Auditor-General took her paper as read and provided the following highlights of the work happening within the Audit sector:

- Recovery from Covid-19 is high on the list for some Councils, though not all.

- Looking into Conflicts of Interest
- Investment into Infrastructure
- Risk management (how Audit can manage and support Councils)
- Long Term Plan continues to be a key focus
- Review on Procurement

The Committee acknowledged that Conflicts of Interest and Perceived Conflicts can be a grey area for Elected Members. Ms Gray advised there are resources available on Conflicts of Interest, which she will pass on to the committee and can provide additional guidance if required.

The Committee discussed the Procurement review, with suggestions of Council having a Procurement Policy and have it reviewed by Audit. Mr Tombs noted that it is about risk management and where the risk lies.

Mr O'Connell expressed that the delivery of the Long Term Plan will be challenging and that the need to be conscious of staff / peoples mental health with large workloads.

Cr Gordon arrived to the meeting at 9.11am.

His Worship the Mayor arrived to the meeting at 9.33am.

Undertaking

Subject

Ms Gray to seek further information and circulate the paper on the Procurement review.

Undertaking

Subject

Staff to provide a report on Risk Management on Procurement.

Resolved minute number

20/ARK/017

File Ref

3-EX-2-5

That the briefing memo from the Sector Manager at the Office of the Auditor General to the 24 September 2020 meeting of the Audit/Risk Committee meeting be received.

Cr Belsham/Cr Wilson. Carried

10 Work Programme Matrix – Update

Mr Hodder took the Work programme as read.

Cr Wilson expressed there is a large amount work for staff included in the matrix, noting the newly employed Project Managers will be able to assist with the load, however did query whether Council was under resourced.

Mr Webby advised he has spoken to other Councils about the risk of the market being flooded with contracts, which will push prices up and the shortage of workers.

In response to a question, Mr Beggs confirmed that Rangitikei District Council do have a Pandemic Plan and will present this to a subsequent meeting.

Resolved minute number **20/ARK/018** **File Ref** **3-CT-17-5**

That the 'Work programme matrix – update' to the 24 September 2020 Audit/Risk Committee be received.

Cr Gordon/His Worship the Mayor. Carried

Undertaking **Subject**

Mr Beggs to present the Councils Pandemic Plan to a subsequent Audit/Risk Committee meeting.

Undertaking **Subject**

Mr Tombs to follow up on the road reserve fund that was being put aside annually to go towards maintenance costs on roads (which is no longer being funded by NZTA) in the instance of a major event. The report is to include clarification on whether the original concept is still valid, whether it is affordable and what the rules are.

11 Strategic Risks – Updated Framework

The current Strategic risks statement is attached. Changes are in italics in sections 9 and 10.

The Committee agreed a thorough review of sections 3, 8 and 9 are required.

Undertaking **Subject**

That further review on sections 3, 8 and 9 of the Strategic risks framework be required and any amendments be discussed in full at a subsequent Audit/Risk Committee meeting.

Resolved minute number **20/ARK/019** **File Ref** **3-CT-17-5**

That the 'Strategic risks – updated framework' to the 24 September 2020 Audit/Risk Committee be received.

Cr Wilson/Cr Gordon. Carried

12 Health & Safety Implications of Private Assets /Club Assets on Council Parks

Mr Pointon took the report as read, and noted the following key point that Council do hold a register of private/club assets on Council parks, with only one building on the list currently where the lessee has surrendered its lease. He noted it is a potential risk that a lessee

abandons their lease, however the Health and Safety at Work Act 2015 clearly states that no party can lease the asset out.

Resolved minute number

20/ARK/020

File Ref

6-RF-1-1

That the report 'Health & Safety Implications of private assets/Club assets on Council parks' to the 24 September 2020 meeting of the Audit/Risk Committee be received.

Cr Wilson/Cr Belsham. Carried

13 Late Items

Nil.

14 Future items for the Agenda

Risk Management – Procurement

Insurance

Payroll system review (as a topic for Internal Audit)

Regulatory practice – this will be a greater area of focus for the Auditor-General

15 Next Meeting

Thursday 26 November 2020, 9.00am

16 Meeting Closed

Mr O'Connell thanked Mr Hodder for his enormous work with the Committee, which he always delivered with good grace.

The meeting closed at 10.33am.

Confirmed/Chair: _____

Date: _____



Rangitikei District Council

Youth Council Meeting

Minutes – Tuesday 13 October 2020 – 5:30 p.m.

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7	Confirmation of Minutes.....	2
8	Chair's Report	3
9	Council decision on recommendations from the committee	3
10	Council responses to queries raised at previous meeting	3
11	Update on Community Engagement Involvement.....	3
12	Meet the Candidates.....	4
13	Mayoral Update	4
14	Upcoming events	5
15	Late Items.....	5
16	Next Meeting	5
17	Meeting Closed	6

Present: Kathryn Fleming
Charly Ward-Berry
Sophia Lewis
Korey Ohara
Denzell Pei
Atawhai McDowell
His Worship the Mayor, Andy Watson

Also Present: Nardia Gower
Michael Andrews
Kelly Widdowson

1 Welcome

The meeting started at 5.42 pm. The chair welcomed everyone to the final meeting

2 Youth Council Prayer

Sophia read the Youth Council Prayer

3 Apologies/Leave of Absence

That the apology for the late arrival of Atawhai, Lisa and Kelly be received.

Makayla / Korey. Carried

4 Public Forum

Michael Andrews displayed and spoke to the framed documents he presented: Te Whakaputanga - Declaration of Independence and Treaty of Waitangi #8 Sheet (Cook Strait Sheet)

His Worship the Mayor thanked Michael for his presentation and for further gifting copies of the documents for Council to hang in Marton Chambers with the official unveiling during Te Roopuu Ahi Kaa meeting 10 November 2020.

Youth Council Members noted how little they are taught about the New Zealand history in schools and welcome the change coming the education system that will address this for future generations. Noted the benefit that we can all gain from knowing our history.

5 Members conflict of interest

There were no declared conflicts of interest in respect of the items in the agenda.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Idea's for Marton Lobby

be dealt with as a late item at this meeting.

7 Confirmation of Minutes

The minutes from the Rangitikei Youth Council meeting held 15 September 2020 are attached.

Resolved minute number	20/RYC/21	File Ref	3-CT-19-3
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That the minutes of the Rangitikei Youth Council meeting held on 15 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Sophia / Charly. Carried

8 Chair's Report

The Chair read her verbal report, welcomed everyone to the 6th and final youth council meeting.

Wished Rangitikei College well with mock exams, grades do not define you as a person.

Makayla noted that the opening of the Bulls Community Centre – Te Matapihi was good.

Resolved minute number	20/RYC/22	File Ref	3-CT-19-3
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That the tabled 'Chair's Report' to the 13 October 2020 Youth Council meeting be received.

Kathryn / Makayla. Carried

Atawhai arrived at 6pm.

9 Council decision on recommendations from the committee

There were no recommendations from the committee to Council.

10 Council responses to queries raised at previous meeting

There were no queries raised at the previous meeting for council comment.

11 Update on Community Engagement Involvement

Ms Gower read the letter from Carol Gordon.

Resolved minute number	20/RYC/23	File Ref	4-EN-12-8
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That the letter 'Update on Community Engagement Involvement' to the 13 October 2020 Youth Council meeting be received.

Denzell / Awa. Carried

12 Meet the Candidates

Who attended Meet the Candidates event and how did it go, what was the most interesting aspects, have their political views changed?

Charly, Makayla, Awa, Denzell and Lisa supported the Marton Meet the Candidates event.

Interesting different tactics

Jacinda and Judith debate was watched by some councillors

<https://votecompass.tvnz.co.nz/>

<https://newzealand.isidewith.com/political-quiz>

Mayor Andy sought the committee's thoughts on legalisation of Marijuana

- Some councillors admitted they couldn't make a decision as they haven't done enough research on the topic.
- Some councillors have done a lot of research and had clear views which were supportive of the decriminalisation, noting the racial and health statistics with Maori.

Lisa arrived at 6.19pm

13 Mayoral Update

His Worship the Mayor spoke to his update with the following comments

- Thanked Youth Council for their support on the opening night of Te Matapihi, Bulls Community Centre, where Nanaia Mahuta opened, and gave a spine tingling waiata.
- Mention was made of the community activity shown by youth council members including assisting with Meet the Candidates and the opening of the Tutaenui Reservoir walkway
- Bio forestry and other industries will be looking for staff in the future needing skilled labour and maybe willing to train. There will be plenty of opportunities for the districts young people.
- Government considering taking Storm water, Wastewater and drinking water off councils and privatising the service.
- Long Term Plan engagement has started and this process allows one chance every three years to make a shift or investment in services that Council deliver. Youth Council have the opportunity over the next 6 months to tell council what they want.
- Good luck with exams.
- Look forward to seeing those who return next year.
- Appreciate that this has been a difficult cycle for Youth Council members with COVID and the extra school pressures that brought.

Resolved minute number 20/RYC/24

That the 'Mayoral Update' to the 13 October 2020 meeting of the Rangitikei Youth Council be received.

His Worship the Mayor / Denzell. Carried

14 Upcoming events

Ms Gower and His Worship the Mayor spoke to the Tutaenui Reservoir walkway with following comments.

Kelly arrived at 6.34 pm

15 Late Items

Idea for Marton Lobby. Nardia spoke to the item.

The youth have said they want an inclusive space closer to the skate park, out of the centre of town, addressing the fact the current youth space is not being utilised. Nardia presented the idea of a removable/transportable container space placed against the back fence of the currently unused turf space beside the skatepark. A visual aid booklet was presented to Youth Council with ideas on what it could look like.

The youth expressed positive comments on the idea, saying the location was perfect.

Nardia also brought up the point of "how do we keep younger children out of the space meant for 13-24 year olds?" Kat suggested it be something that can be looked forward to for the younger children using the surrounding areas. Kelly suggested one day a week being open to everybody so the younger kids aren't necessarily missing out, but the other days of the week are aimed at the older age bracket.

Nardia also posed the idea of utilizing the roof area of the container space, as a platform for a flying fox heading east down one edge of the area.

Youth Council expressed a real keen interest in investigating more and have asked Kelly to do a bit more research on costings to present to council.

Andy added there is a local man who created a yellow submarine tiny house who may be a great asset to a project like this if Youth Council chose to utilize him. He also pointed out these things do not happen immediately and they are not cheap. He would imagine it could cost anywhere up to \$50,000. He suggested it be presented to council as part of the long term plan.

16 Next Meeting

Overnight stay River Valley Lodge, 12-13 December 2020. Kelly Will be in touch with permission slips and paper work.

17 Meeting Closed

Meeting closed at 7.08 pm

Unconfirmed



Rangitikei District Council

Turakina Reserve Management Committee Meeting

Minutes – Thursday 5 November 2020 – 7:00 p.m.

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9	Council responses to queries raised at Previous Meetings.....	3
10	Decision on new fee for Turakina Reserve.....	3
11	Late Items.....	3
12	Future Items for the Agenda.....	3
13	Next Meeting	3
14	Meeting Closed	3

Present: Duran Benton
Alastair Campbell
Laurel Mauchline-Campbell
Carol Neilson
His Worship the Mayor
Cr Waru Panapa
Cr Brian Carter

1 Welcome

The Chair welcomed everyone to the meeting at 7.00 pm.

2 Public Forum

3 Apologies

4 Members' Conflict of Interest

Mr Benton noted a conflict regarding the new fee for Turakina Reserve.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the frequency of meetings of the Turakina Reserve Management Committee be dealt with as a late item at this meeting.

Watson / Benton. Carried

6 Confirmation of Minutes

Resolution:

That the Minutes of the Turakina Reserve Management Committee meeting held on 2 July 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Benton/Campbell. Carried

7 Chair's Report

A verbal report was provided at the meeting.

Recommendation:

That the verbal 'Chair's Report' to the 5 November 2020 Turakina Reserves Management Committee be received, with the following noted -

- She was happy and passed on thanks for the new plantings.

Chair / Neilson. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

9 Council responses to queries raised at Previous Meetings

There were no queries raised at the previous meeting.

10 Decision on new fee for Turakina Reserve

Mr Durant recorded his conflict of interest in this matter. It was noted that last year's fee was \$100. It was recommended that the fee remain the same this year.

Campbell / Neilson. Carried

11 Late Items

That the Turakina Reserve Management Committee meet every 6 months rather than 3 monthly.

Mauchline-Campbell / Neilson. Carried

12 Future Items for the Agenda

Nil

13 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided. It is likely to be May 2021.

14 Meeting Closed

There being no further business the meeting closed at 7.07pm.



Rangitikei District Council

Turakina Community Committee Meeting

Minutes – Thursday 5 November 2020 – 7:30 p.m.

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4	Member's Conflict of Interest	2
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9	Council Responses to queries raised at previous Meeting	3
10	Long Term Plan 2021-31 – October Update	3
11	Mayoral Update	3
12	Placemaking Update	4
13	Small Projects Grant Scheme Update – November 2020	4
14	Late Items.....	4
15	Next Meeting.....	5
16	Meeting Closed	5

Present: Laurel Mauchline Campbell
James Bryant
Duran Benton
Carol Neilson
Linda O'Neill
Anne Rice
Cr Panapa
His Worship the Mayor
Cr Brian Carter

1 Welcome

The Chair welcomed everyone to the meeting at 7.30pm.

2 Public Forum

3 Apologies

Apologies were received from Kathleen Bayler and June MacDonald.

Durant / Waru. Carried

4 Member's Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts of interest recorded.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Report on the Bonny Glen Trust be dealt with as a late item at this meeting.

Rice / O'Neill. Carried

6 Confirmation of Minutes

The Minutes for the meeting of the Turakina Community Committee held on 3 September 2020 are attached.

Resolution:

That the Minutes of the Turakina Community Committee meeting held on 3 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Rice / O'Neill. Carried

7 Chair's Report

A verbal report was provided, with the following notes made:

- It is sad to see Jane Dunn leave.
- The passing of Sgt Pike was noted. He was a past Chair, Regimental Sgt Major who served on the clean-up of Erebus, ran ANZAC Day for many years in Turakina and he commanded a lot of respect. His involvement with the Highland Games was also noted.

Resolution:

That the verbal 'Chairs Report' to the 5 November 2020 Turakina Community Committee be received.

Mauchline Campbell / Bryant. Carried

8 Council Decisions on Recommendations from the Committee

That Council staff investigate and report back to the committee on building a Dry Vault 24 hour toilet; And that Council continue the agreement with the Mobil Station for public use of their toilet facilities and engage with the Mobil Station as to the possibility of cleaning the Dry Vault.

The Community Services property team are currently investigating this request and will report back to Councils 26 November meeting.

9 Council Responses to queries raised at previous Meeting

Staff to investigate whether the Caledonian society can apply for funds through the small grant scheme without jeopardising accessing funding through Council's Event Sponsorship Scheme.

If a group have been successful with an application to a specific funding scheme – they technically are not eligible to apply via another of Councils funding schemes. However, there is precedent that funding was given for a different aspect of the same event / project. This is a decision for the Turakina Community Committee.

The report from staff was noted. Mr Watson reported there was technically no reason as to why that couldn't happen.

10 Long Term Plan 2021-31 – October Update

The memorandum was noted.

Resolution:

That the memorandum 'Long Term Plan 2021-31 – October Update' to the 5 November 2020 Turakina Community Committee meeting be received.

Benton / Neilson. Carried

11 Mayoral Update

Mr Watson spoke to his report and noted Bonnie Clayton has been appointed as Heidi's replacement for Bulls Community Trust.

Resolution:

That the 'Mayoral Update' to the 5 November 2020 Turakina Community Committee be received.

Watson / Bryant. Carried

12 Placemaking Update

Ms Mauchline Campbell queried who the Whangaehu Community should approach for picnic tables under Placemaking. Does the application come to Turakina? Mr Watson advised that a request would go to Council Staff around the process. Ms Mauchline Campbell advised she was happy to help with the process.

Resolution:

That a request go to Council Staff around the process of applying for two picnic tables for the Whangaehu community under Placemaking.

Mauchline Campbell / Benton. Carried

13 Small Projects Grant Scheme Update – November 2020

A memorandum is attached. File ref: 3-CC-1-4

It was noted that a sum of \$1481 was available. Two applications have been received –

- \$420 from the Caledonian Society for printing their programme.
- Approximately \$150 from the Anglican Church for log splitter hireage. Mrs O'Neill declared a conflict of interest in this respect, as a member of the Anglican Parish.

Resolution:

That the memorandum 'Small Projects Grant Scheme Update – November 2020' to the 5 November 2020 Turakina Community Committee be received.

Benton / O'Neill. Carried

That \$420 be approved to the Caledonian Society for printing of programmes.

Rice / O'Neill. Carried

That up to \$150 be approved to the Anglican Church for log splitter hireage.

Neilson / Panapa. Carried

14 Late Items

A Report was tabled from Mrs O'Neill and Mr Benton on the Bonny Glen Trust with the following noted:

- The Trust had approved \$3000 for an AED to be positioned on the Mobil Service Station with an external lockable box as applied for by the Turakina Community Committee. Approved.
- The Trust had also approved \$2060 for a First Aid Course for up to 20 people to be held on 15 May 2021.

15 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

16 Meeting Closed

There being no further business the meeting closed at 8.16pm.

UNCONFIRMED



Rangitikei District Council

Huntermville Community Committee Meeting

Minutes – Monday 9 November 2020 – 6:30 p.m.

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7	Chairs Report	3
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9	Council Responses to Queries raised at Previous Meeting.....	3
10	Long Term Plan 2021-31 – November Update.....	3
11	Destination Huntermville	4
12	Mayoral Update	4
13	Placemaking	4
14	Small projects Grant Scheme update – November 2020.....	4
15	Late Items.....	5
16	Next Meeting	5
17	Meeting Closed	5
	Miss Kennedy closed the meeting at 7:55pm.	5

Present: Karen Kennedy
Kelsey Smith
Lynette Thompson
Sandra Carroll
Jane Watson
His Worship the Mayor

Also present: George Forster, Policy Analyst, Rangitikei District Council
Kevin – Business owner 3 Milne Street Huntermville

1 Welcome

Miss Kennedy welcomed everyone to the meeting.

2 Public Forum

Kevin

- Apply to have parking changed along SH1, (3 Milne Street, from parallel to angle parking.)
- Approached Council – response: can't be done with trucks parking
- Wants it done as trucks are blocking the space for up to 30 minutes and some rough parking.
- Hunterville could do with some more parking along this area
- If this fails can a sign be put up

Miss Kennedy

- Is it NZTA as its SH1
- Trucks stop because its SH1 and they can park
- We will need to ask the community who does get truck traffic

Andy

- Council has discretion over where parking is located. IT does have to go to NZTA for input and they can say no to this.
- Step one is, does the community want a change?

Undertaking

Subject: Parking in Hunterville

Karen to send a message to Council on Kevin's behalf to find out who is responsible for parking.

Lynette 6.40

3 Apologies

There were no apologies.

4 Member's Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That taking into account the explanation provided why the item is not on the agenda and why the discussion of the item cannot be delayed until a subsequent meeting, discussion about the below be dealt with as late items.

- Quote for Community Notice Board.
- 50km speed limit sign should be moved.
- Kelsey - reimbursement for plants - item 14
- Lynette – Garden by hall

6 Confirmation of Minutes

Resolved minute number **20/HCC/025** **File Ref** **3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 14 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Carrol/Watson. Carried

7 Chairs Report

Nil

8 Council Decisions on Recommendations from the Committee

Noted the commentary in the agenda.

9 Council Responses to Queries raised at Previous Meeting

There were no queries raised at the previous meeting.

10 Long Term Plan 2021-31 – November Update

His Worship the Mayor spoke to the report

- Highlighted the revaluation of properties that will be coming up.

Resolved minute number **20/HCC/026** **File Ref** **3-CC-1-5**

That the report 'Long Term Plan 2021-31 - November Update' to the 9 November 2020 Hunterville Community Committee be received.

Kennedy/Carroll. Carried

11 Destination Hunterville

The minutes from the 1 October 2020 meeting are attached.

Miss Kennedy informed the Committee that Destination Hunterville has folded.

Miss Watson asked if the money from Designation Hunterville could be used to do something around the community.

Miss Kennedy suggested that the money be spent on the Community Notice Board.

Miss Smith informed the Committee that some of the money was gifted from public.

The Committee discussed and agreed that the Money should stay where it is for now and when the cost for something arises then it could be used.

12 Mayoral Update

His Worship took the report as read and briefly spoke about the three waters and the funding Council has received for engaging with Central Government on this.

Resolved minute number	20/HCC/027	File Ref	3-EP-3-5
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That the 'Mayoral Update' to the 9 November 2020 meeting of the Hunterville Community Committee be received.

Kennedy/Thompson .Carried

13 Placemaking

Nil.

14 Small projects Grant Scheme update – November 2020

Undertaking	Subject	Invoice for plants
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Miss Smith to organise the \$100 invoice for purchasing plants from Mauways.

Resolved minute number	20/HCC/028	File Ref	3-CC-1-2
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That the memorandum 'Small Projects Grant Scheme Update - November 2020' to the 9 November 2020 Hunterville Community Committee be received.

Kennedy/Carroll. Carried

15 Late Items

Community Notice Board – Miss Carroll

- Miss Carroll presented four different options to the Committee for their consideration with quotes. All prices included installation at the site.
- Discussed that it would be better as Hunterville Community Events Board.

Undertaking Subject Hunterville Community Events Board

Miss Carroll to go back to Beauchamp Signs and Memorial and get a final design and liaise with them on installing the sign.

Resolved minute number 20/HCC/029 File Ref

That Destination Hunterville cover \$1000.00 of the cost towards the Hunterville Community Events Board and that the remainder of the cost be covered by the Small Projects Grant Scheme.

Carroll/Thompson .Carried

Resolved minute number 20/HCC/030 File Ref

That the Hunterville Community Committee recommend to Council that the Hunterville Community Events Board be located on the grass near the public toilets.

Thompson/Carroll. Carried

Village Green

Miss Thompson provided positive feedback on the village green.

50Km sign

Miss Watson spoke about the 50Km sign heading south needing to be moved further south suggested position is to the NZTA road reserve metal pit.

16 Next Meeting

Noted the commentary in the agenda.

17 Meeting Closed

Miss Kennedy closed the meeting at 7:55pm.

Confirmed/Chair: _____

Date:

UNCONFIRMED



Rangitikei District Council

Rātana Community Board Meeting

Minutes – Tuesday 10 November 2020 – 6:30 pm

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Present: Charlie Mete
Jaimie Nepia
Lequan Meihana
Charlie Rourangi
Councillor Brian Carter
His Worship the Mayor
Councillor Waru Panapa

Also present: George Forster, Policy Analyst, Rangitikei District Council

1 Whakamoemiti

Mr Meihana provided the Whakamoemiti 6:35

2 Public Forum

Nil

3 Apologies

That the apologies of Ms Peke-Mason be received and Mr Nepia for lateness.

Cr Carter/Mr Mete. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

The Chair confirmed that the Order of Business in the agenda was unchanged.

6 Confirmation of Minutes and Follow-up Actions

Resolved minute number	20/RCB/050	File Ref	3-CB-1-1
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That the minutes of the Rātana Community Board meeting held on 8 September 2020 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Mr Mete/Cr Carter. Carried
Mr Nepia 6.38

7 Chair's Report

Mr Mete informed the Committee that LIDAR scans show there are a number of undocumented burials at the Urupa. Meetings with Murray and Alicia identified that further aerial work will need to be done on this site. Outside the fence line was scanned as well.

Remedial work has been done on the current playground to bring it up to standard and also visually look better.

Resolved minute number	20/RCB/051	File Ref
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That the verbal 'Chair's report' to the 10 November 2020 meeting of the Rātana Community Board be received.

Mr Meihana/Cr Carter. Carried

8 Update from Te Roopuu Ahi Kaa

Mr Meihana informed the Board about the Māori Responsiveness Framework and the work that has been done on it with members from TRAK and was being presented back to TRAK today.

There was a Ceremony being held today after TRAK attended by Elected Members and some members of the Public with the unveiling of the Cook Straight Treaty signings. This was gifted to Council on behalf of a resident from Taihape, Mr Michael Andrews.

His Worship thanked Mr Meihana for organising this event and Mr Andrews from Taihape for the gifting of the documents.

Resolved minute number **20/RCB/052** **File Ref**

That the verbal 'update on Te Roopuu Ahi Kaa' Komiti meeting on 10 November 2020 be received.

Mr Mete/Mr Rourangi .Carried

9 Long Term Plan 2021-31 Update

His Worship thanked staff for coming out to the Rātana pre-engagement event and also acknowledged the work of Ms Peke-Mason.

His Worship went over the process for the LTP and what the purpose of pre-engagement was aiming to achieve and also the formal consultation process.

Resolved minute number **20/RCB/053** **File Ref** **3-CC-1-5**

That the report 'Long Term Plan 2021-31 Update' be received.

Cr Carter/Mr Meihana. Carried

10 Update on Rātana Playground Project

The below was read to the Board.

Rātana Playground Update

- The steering group has finalised designs for the space with Playground Centre and is awaiting quotes for civil works from a couple of suppliers to finalise budgets. At the moment the budget is just under \$500,000 (including contingency and GST).
- The group is under the umbrella of Rātana Orakeinui Trust Incorporated who are supporting them with accounting services and allow to apply for funding reserved for registered charities.
- A project committee will be formed in the next month.
- Funding so far:
 - o 50K from JBS Dudding Trust,
 - o 50K from Council (?)
 - o 2.5K with a couple of fundraisers and a give-a-little page

- They are applying for various funding including but not limited to Whanganui Community Trust, four regions trust, McKenzie Trust, McCarthy Trust and will hold various events and increase marketing. They haven't really got started on the fundraising events yet until the plans and budget are fully finalised.

11 Update on the proposed MoU between Council and the Rātana Communal Board of Trustees

Mr Meihana provided an update:

- Liaising with Chair of the Board
- Met just before COVID-19
- Board has had a look at the draft MoU and it has gone back to Council staff

Cr Panapa

- Involved In part of the drafting for the updated MoU
- Asked Mr Benadie and Mr Pointon to follow up and hasn't heard back yet has now gone to Mr Beggs on where this is at
- It will need to go back to Council.

12 Mayoral Update

His Worship took his report as read and highlighted part of the report on the change in Government, Minister Nanaia Mahuta will hold the Local Government portfolio.

Informed the Board that Jane Dunn has resigned from her role as a Councillor. His Worship went through the process of how a new Southern Ward Councillor will be elected and that if the Board knew anyone who was thinking about it to encourage them to talk to a past or present Councillor or the Chief Executive on what the role would entail.

On behalf of the Board Mr Mete thanked Jane Dunn for her services to the Ward and District.

His Worship informed the Board how he has been heavily involved in treaty hearings in Taihape and Parewahawaha. His Worship tabled an un-reserved apology to the tribunal on what has happened to Māori land in the past.

Resolved minute number

20/RCB/054

File Ref

That the 'Mayoral Update' to the 10 November 2020 meeting of the Rātana Community Board be received.

Cr Carter/Mr C Raurangi. Carried

13 Cemetery Register Alignment

Noted the commentary on the Agenda.

There is another burial scheduled for 12 November 2020.

14 Late Items

Nil

15 Future Items for the Agenda

Nil

16 Next Meeting

Noted the commentary in the agenda.

17 Whakamoemiti/Meeting Closed

Mr Meihana provided the Whakamoemiti

The meeting closed at 7.27pm.

Confirmed/Chair:

Date:



Rangitikei District Council

Te Roopuu Ahi Kaa Komiti Meeting

Minutes – Tuesday 10 November 2020 – 11:00 am

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21	Meeting closed/Karakia	8

Present: Mr Chris Shenton (Chair)
Mr James Allen
Mr Robert Gray
Ms Marj Heeney
Ms Tracey Hiroa
Ms Coral Raukawa-Manuel
Mr Chris Shenton
Mr Terry Steedman
Cr Waru Panapa -
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Manager – Executive Office
Ms Nardia Gower, Manager Community Programmes, Community Services
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Mr George Forster, Policy Analyst

Tabled Documents: Item 15 - District Promotion Branding
Late Item – Exemption for Building Works (temporary structure)

1 Karakia/Welcome

Cr Panapa opened the meeting at 11:00am

2 Public Forum

Nil

3 Apologies

That the apologies of Mr Turia, Mr Curtis, Ms Benevides and Ms Savage be received.

It was noted Ms Savage is attending hearings at Parewahawaha.

Ms Raukawa-Manuel/Ms Peke-Mason. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Exemption for Building Works (temporary structure) be dealt with as a late item at this meeting.

Mr Steedman/Ms Raukawa-Manuel. Carried

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number	20/IWI/035	File Ref	3-CT-8-2
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That the Minutes of the Te Roopuu Ahi Kaa Komiti meeting held on 8 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Hiroa/Mr Steedman. Carried

7 Chair's Report

The General Election has resulted a new Government. This provides some certainty around work continuing. The three-waters reform will be coming up which is a significant piece of work. There are also RMA and Regional Council freshwater reforms that are due to take place.

Resolved minute number	20/IWI/036	File Ref
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That the verbal 'Chair's Report' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Mr Shenton/Ms Raukawa-Manuel. Carried

8 Feedback on the Komiti's Workshop

Maori Responsiveness Framework – more work to be done on this.

Putorino Landfill – updated information for this.

Mr Beggs raised the following:

- Dumping / fly-tipping into wastewater systems; beside the awa and on the banks of the awa – asked for guidance from the Komiti. Response – Iwi partners would like to be informed as early as possible, with an explanation of why it might have happened. Re fly-tipping – would like to know where the hot spots are, solid waste strategies. May be an opportunity for Iwi to educate people to understand value of the land / awa. Iwi is developing a monitoring and response process for this. Dual signage could also be considered e.g. Stop dumping your rubbish campaign – translated into Maori and in English. An area raised was the Hautapu / Rangitikei River (where they met) dead carcasses from animals that get trapped there.

9 Follow-up Actions List

Ms Gordon informed the Komiti that in future Order Papers will have an actions table which will include what the action is, who is leading it and some timeframes on a response.

10 Long Term Plan 2021-31 Update

Ms Gordon reminded the Komiti that Mr Turia was invited to attend the workshops but if he couldn't make it that it may be of benefit for someone else to attend. The Komiti was informed that pre-engagement is ongoing for the LTP.

Ms Peke-Mason wanted to highlight the fantastic engagement that occurred at Ratana which the Mayor also acknowledged was a great afternoon.

Resolved minute number

20/IWI/037

File Ref

3-CT-8-1

That the memorandum 'Long Term Plan 2021-31 Update' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Ms Peke-Mason/Ms Heeny. Carried

11 Horizons Update

Mr Twomey was an apology for the meeting, therefore not able to discuss this.

12 Update on Te Pae Tawhiti

Mr Panapa asked that in the absence of Mr Turia if there would be benefit in enabling someone else to do this if he is absent at other meetings. The Mayor informed the Komiti that its difficult as there is not another member on that group. Mrs Peke-Mason said she was aware of work going on in this area.

13 Update of Activities within the Māori Responsiveness Framework – September and October 2020'

There have been changes to the Framework as a result of the workshop with TRAK members.

Mr Shenton Said it will be good to take away the Framework and have a look at the changes that have been made.

Mr Panapa reminded the Komiti that it was a transitional document at this stage.

The Mayor thanked Mr Steedman for the invitation to present to the settlement hearings. He informed the Komiti of the hearings for Parewahawaha. Mr Steedman thanked the Mayor for his attendance at the hearings and for his sincere apology.

Resolved minute number	20/IWI/038	File Ref	4-EN-8-2
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That the report 'Update of Activities within the Māori Responsiveness Framework – September and October 2020' to the 10 November 2020 Te Roopuu Ahi Kaa komiti be received.

Mr Steedman/Mr Gray. Carried

14 Update from Council's meetings – October 2020

Resolved minute number	20/IWI/039	File Ref	3-CT-8-1
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That the report 'Update from Council's meetings September – October 2020' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Ms Hiroa/Mr Gray. Carried

15 Community Programmes Operational Update - September and October 2020

Ms Gower highlighted the following:

- Housing is a priority in the District as expressed by Councillors and community, staff are developing a Housing Strategy.
- Council has a full time staff member for economic development and also someone working on District promotion
- Council has exceeded the 6 month target of placing 25 people into employment through the Mahi Tahī programme ahead of time, and will apply for the second tranche of funding from Mayors Task Force for Jobs
- Ms Gower also tabled the new District Promotion Branding

Ms Peke-Mason acknowledged the opening of Te Matapihi and asked how people can find out what's going on there. Staff informed Ms Peke-Mason of the Facebook Page for the Centre but it might be an area for improvement. Ms Peke-Mason also extended her thanks to the Youth Council for their work on the meet the candidates evening.

Ms Hiroa thanked Ms Gower and the Community Programmes Team for all of the work they are undertaking.

Resolved minute number **20/IWI/040** **File Ref** **1-CO-4-8**

That the 'Community Programmes Operational Update - September and October 2020' to Te Roopuu Ahi Kaa on 10 November 2020 be received.

Mr Allen/Mr Shenton. Carried

16 Infrastructure Update – October 2020

Ratana Wastewater

Ms Raukawa-Manuel asked what the progress on the Ratana Wastewater Treatment Plant was.

Mr Beggs informed the Komiti that a meeting has been held with Horizons and meetings have been scheduled with the Ministry for the Environment. An environmental report has been completed and land options are being looked at.

It was suggested the Lake Waipu Freshwater Advisory Group be brought back together, or at least be updated with the latest information.

Erowhon Pipe Replacement

Mr Steedman asked if the public were aware of the works on the Erowhon pipeline.

Mr Beggs responded that the tender was yet to be awarded for this and it was going to the Council meeting on 26 November for a decision.

Bulls Wastewater

Mr Shenton asked what was happening with wastewater in Bulls.

Mr Beggs responded that Council is looking for land in Bulls and not waiting for land to come on the market.

Putorino Landfill

The Komiti discussed the situation at Putorino and the options that were available.

The Mayor informed the Komiti that when the work started they wanted to get it completed as quickly as possible.

Resolved minute number

20/IWI/041

File Ref

5-EX-3-2

That the memorandum 'Infrastructure Update – October 2020' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Ms Heeney/Ms Peke-Mason. Carried

17 Pānui/Announcements

Mr Steedman informed the Komiti of Waitangi Tribunal Hearings that will be taking place on 26-28 January 2021 and it is to be confirmed if this will be held at Rata Marae or in Wellington.

Mr Steedman commented on the lawns overgrowing at the Urupa at Taihape but this has been mown now and mentioned how good the gardens in the main street of Taihape look.

18 Late Items

Exemption for Building Works (temporary structure)

The late item was a letter from Kim Savage who said they were advised by the marquee hire company that because the marquee exceeds 100 or 125 square meters in size they have to apply for an exemption for building works (temporary structure). They have never had to apply for this in the past, so assumed it must be a new rule.

Mr Beggs spoke to the item and informed the Komiti the Regulatory team are looking at options to deal with this type of request, which may include granting a 12-month exemption for erecting a marquee.

19 Future Items for the Agenda

Ms Raukawa-Manuel commented it would be good for reps on the Policy/Planning Committee and Assets/Infrastructure Committee to report back to the Komiti.

20 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

21 Meeting closed/Karakia

Mr Panapa provided the closing karakia, with the meeting closing at 1:00pm

Confirmed/Chair: _____

Date:

UNCONFIRMED



Rangitikei District Council

Taihapa Community Board Meeting

Minutes– Wednesday 11 November 2020 – 5:40 p.m.

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19	Next Meeting	7
20	Meeting Closed	7

Present: Mrs Ann Abernethy (Chair)
Mrs Emma Abernethy
Ms Gail Larsen
Cr Gill Duncan

In attendance: His Worship the Mayor, Andy Watson (arrived at 5.56pm)
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sheryl Srhoj, Team Leader - Property & Community
Housing/Administration
Mrs Dawn Hesketh, Administration (left at 6.45pm)
Mrs Ngawini Martin, Mokai Patea Services
Mrs Pania Winiata, Taihape Community Development Trust

Tabled Documents:

Item 7:	Chairs Report
Item 9:	Taihape Community Development Trust Report Mokai Patea Services Work Plan Report
Late Items:	Quote for Dog Park Direction Sign Submission- Christmas House/letterbox competition

1 Welcome

The Chair welcomed everyone to the meeting at 5.40pm.

2 Public Forum

Mathew Churchward

Mr Churchward spoke on behalf of Saint Joseph's School and other interested parties regarding the proposal to have the southern speed limit reduced from the 50km zone to just further south of the Winiata Marae. This would allow for safer exiting from Rauma Road onto State Highway One. Discussions with NZTA had confirmed that a turning bay would be too expensive. The proposal had support from the majority of Dixon Way and O'Taihape Valley Road residents along with the Winiata Marae Committee.

The Board were happy to support this recommendation.

Charlotte Oswald and Charity Davis

Mrs Oswald and Mrs Davis provided an update on the Taihape Playground Group. They had received positive feedback from a recent online survey that they had undertaken. The public's wish list was to have a safer playground/skate park that would be accessible in all weather conditions, better parking and toilet facilities, the option to have barbeques and biking facilities. The group were currently in the process of exploring all fundraising avenues with guidance from the Taihape Community Development Trust. They were seeking Councils support with help with design and compliance.

The Chair was keen that Council support the Taihape Playground Group by helping out with compliance and design along with additional funding. It was suggested that the group submit their ideas at an upcoming LTP pre-engagement event.

Mrs Jan Byford

Mrs Byford was keen to see the completion of a number of projects that the previous Taihape Community Board had initiated. In particular, was the reinstatement of the town notice board outside the Taihape Town Hall. This would allow the all the various local events to be advertised. She said that there had been some discussion about an electronic noticeboard, which she felt would not be suitable. Mrs Byford asked that consideration be given to updating the Northern and Southern Events Boards to enable them to be more user friendly.

The Chair acknowledged her concerns, advising that the Taihape Community Board had been very busy finishing off some projects. They were currently in discussions with the Manager of Taihape New World who had agreed to make one wall available for a community notice board. They were also looking at relocating the southern notice board to a more suitable place, which would require NZTA approval.

3 Apologies

Resolved minute number **20/TCB/043** **File Ref**

That the apology for absence for Mrs Michelle Fannin be received.

Mrs A Abernethy/Mrs E Abernethy. Carried

9 Update from MoU Partnering Organisations

Taihape Community Development Trust

Mrs Winiata provided a verbal update on activities/events that the Taihape Community Development Trust were currently working on. These included Christmas in the Park, the Christmas Parade and Christmas Lunch. The Trust had also kindly offered to transport our local Kaumatua to a Christmas luncheon at the Rata Marae. Mrs Winiata advised that they had also been in discussions with the Taihape A&P Association, Taihape Shearing and the New Zealand Boot Throwing Association to discuss the possibility of a one-stop show. The Trust were also partnering with Taihape Playground Group in order to providing support with administration and help with funding.

Mokai-Patea Services

Mrs Martin spoke to her tabled report, outlining the key projects and activities that they had been involved in over the past two months. Some of which included Te Wiki o Te Reo Maori involving MPS staff and Taihape Area School students. She also provided an update on the number of rangatahi that attended the Lobby for the period July to September. Following a query from the Board as to why there seemed to be a lot more males attending the Lobby, Mrs Martin replied that the girls had commented that the boys were too loud. Mokai Patea Services Management team had met with Councils Strategic Advisor for Youth as a meet and greet and briefly discussed future ideas for the Rangatahi Mentoring Space.

Resolved minute number **20/TCB/044** **File Ref**

That the verbal updates from 'MoU partnering organisations Taihape Community Development Trust and Mōkai-Pātea Services' to the 11 November 2020 Taihape Community Board be received.

Mrs A Abernethy/Cr Duncan. Carried

10 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

No conflicts of interest were declared.

11 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Chair agreed that the following be dealt with as late items at this meeting.

- Signage for Dog Park
- Late Item submission regarding Christmas house/Letterbox decorating competition
- Discussion on amenities facilities at Memorial Park, Taihape

12 Minutes of previous meeting and follow-up actions

Resolved minute number **20/TCB/045** **File Ref**

That the minutes of the Taihape Community Board meeting held on 9 September 2020, be taken as read and verified as an accurate and correct record of the meeting.

Mrs A Abernethy/Cr Duncan. Carried

13 Chair's Report

The Chair spoke to her tabled report noting that the Dog Park Fence was now completed and had been officially opened. She acknowledged Mr Don Tweeddale and Ms Larsen for donating gates to allow for vehicle access as well as one for pedestrian use.

Also noted was the placement of the two AED units complete with lock boxes - one outside of Taihape New World and the other on the outer wall at the Taihape Swim Centre.

Resolved minute number **20/TCB/046** **File Ref**

That the 'Chair's report' to the 11 November 2020 meeting of the Taihape Community Board be received.

Mrs E Abernethy/Ms Larsen. Carried

14 Long Term Plan 2021-31 Update

Cr Duncan noted there was to be a LTP pre engagement event in Taihape on Sunday 29 November at the Christmas in the Park event.

Resolved minute number **20/TCB/047** **File Ref**

That the memorandum 'Long Term Plan 2021-31 Update' be received.

Cr Duncan/Mrs E Abernethy. Carried

15 Mayoral Update

His Worship the Mayor took his report as read and then noted the following additional information to his Mayors report.

The Friends of Taihape Group had received funding of \$72,000 from the Dudding Trust.

He wished to acknowledge Ms Larsen who had received Highly Commended at the Whanganui Heritage Awards for her work in saving and restoring the Taihape Majestic Theatre.

Also noted were the Treaty of Waitangi sheets, which Mr Michael Andrews had donated to Council. These have all been framed and were now hanging in the Marton Council Chambers.

Resolved minute number **20/TCB/048** **File Ref**

That the 'Mayoral Update' to the 11 November 2020 Taihape Community Board be received.

Mrs A Abernethy/Mrs E Abernethy. Carried

16 Small Projects Grant Scheme Update – November 2020

Resolved minute number **20/TCB/049** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – November 2020' to the 11 November 2020 Taihape Community Board be received.

Ms Larsen/Cr Duncan. Carried

Resolved minute number **20/TCB/050** **File Ref**

That the Taihape Community Board agree to the following purchases, having already been made, to be paid from the Taihape Small Projects Grant Scheme totalling \$1530.47

- Lock Box for both the AED box located at the Taihape Swim Centre and the current AED box located at New World \$ 1139.13
- Installation of the Lock Boxes \$198
- Fence Posts for Dog Park \$54.34

Ms Larsen/Cr Duncan. Carried

17 Late Items

Dog Park Direction Signage

The Board were all in favour of accepting the tabled quote from Lasercraft for the Dog Park Direction sign.

Resolved minute number**20/TCB/051****File Ref**

That the Taihape Community Board approve payment of \$140.00 plus GST for the dog park directional signage and that this is to be funded from the Small Projects Grant Scheme.

Ms Larsen/Mrs E Abernethy. Carried

Christmas House/Letterbox decorating competition

A late item submission from was tabled by Mrs Fannin. She was seeking Board support for holding a Christmas House and or Letterbox Decorating competition with prizes to be funded from the Small Projects Grant Scheme. Unfortunately, the Board felt that there was insufficient time and available resources to organise the event this year.

Taihape Memorial Park Grandstand Feasibility Report

The Board were keen that all Taihape Memorial Park User Groups were aware of the information provided in the Taihape Memorial Park Grandstand Feasibility Report; this was presented to the October meeting of Council.

Undertaking: Ms Prince to circulate the Taihape Memorial Park Grandstand Feasibility Report to the Memorial Park User Group.

18 Future Items for the Agenda

Upgrade to Taihape Outback
Mataroa Road Speed Restrictions
Tamatea Pokai Whenua Cairn

19 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed future meeting dates will be provided.

20 Meeting Closed

The meeting closed at 7.36pm

Confirmed/Chair: _____

Date: _____



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Wednesday 11 November 2020 – 6:00 p.m.

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17	Next Meeting	4
18	Meeting Closed	4

Present: Heather Thorby (Chair)
Julie McCormick
Paul Geurtjens
Sandra McCuan
Murray Spring
Cr Brian Carter

In attendance: George Forster, Policy Analyst

1 Welcome

The Chair welcomed everyone to the meeting at 6:10pm

2 Public Forum

Nil

3 Apologies

That the apologies of Mayor Andy Watson be received and Ms McCuan for lateness.

Mr Geurtjens/Cr Carter. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

The order of business was unchanged and there were no late items.

6 Confirmation of Minutes

Resolved minute number	20/SDMC/020	File Ref	3-CT-18-3
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That the Minutes of the Santoft Domain Management Committee meeting held on 9 September 2020 (as amended) be taken as read and verified as an accurate and correct record of the meeting.

- Item 10: The Committee will have a meeting on 22nd September 2020 to have a planning session on the service facilities at the Domain.

Ms Thorby/Ms McCormick. Carried

7 Chair's Report

The chair provided the following update:

- Meeting on 22 September put together final items (project Plan) to go to Council in December
- Contact with Brian Douaghty
- Happy to see bank account is just under \$130,000
- Sad to receive Jane Dunn resignation

Resolved minute number **20/SDMC/021** **File Ref**

That the verbal 'Chairs Report' to the 11 November 2020 Santoft Domain Management Committee be received.

Ms Thorby/Mr Spring. Carried

8 Council Decisions on Recommendations from the Committee

The Committee noted the commentary in the agenda.

9 Questions put at Previous Meeting for Council Advice or Action

The Committee noted the commentary in the agenda.

10 Santoft Domain Floating Fund options

Mr Geurtjens spoke to the item informing the Committee of the report that had gone to the Finance/Performance Committee meeting and the resolution was what they had come back with.

Resolved minute number **20/SDMC/022** **File Ref**

That the Santoft Domain Management Committee agree to have a Credit Card for the Committee to purchase goods and services related to the Santoft Domain upgrade.

Mr Geurtjens/Ms Thorby. Carried

11 Financial Extract

Mr Geurtjens submitted an invoice for spray that was purchased to spray the lupin.

Mr Geurtjens wanted to thank Farmlands for discounting the spray.

Resolved minute number **20/SDMC/023** **File Ref**

That the 'Financial Extract' to the 11 November 2020 Santoft Domain Management Committee be received.

Ms McCormick/Mr Spring. Carried

Resolved minute number **20/SDMC/024** **File Ref**

That Helden Farm invoice of \$399.98 for spray be paid.

Ms Thorby/Ms McCormick. Carried

12 Finalising Development Plan for Santoft Domain

The proposal is to present the Domain Plan to Council on 17 December 2020.

Cr Carter suggested that the final plan be emailed out to Committee members for them to have a final check.

Undertaking	Subject	Santoft Development Plan presentation to Council
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George to notify Carol of agenda item for 17 December 2020 Council meeting on the Santoft Domain Management Committee presenting the Santoft Domain Development Plan.

Sandra 6:39

Resolved minute number	20/SDMC/025	File Ref
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That Heather and Paul put together the final report for the presentation of the Development Plan to Council.

Ms McCuan/Ms McCormick. Carried

13 Spraying

Lupin has all been sprayed. Mr Geurtjens invoice to be paid.

14 Power and Water at the Domain

Nil

15 Late Items

Working bee at some stage to clear the trees. Ms Thorby to make calls to organise some people to get it tidied up.

16 Future Items for the Agenda

Nil

17 Next Meeting

The Committee noted the commentary in the agenda.

18 Meeting Closed

The chair closed the meeting at 6:55pm

Confirmed/Chair: _____

Date:

UNCONFIRMED



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday, 12 November 2020 – 9:30 am

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Present:

- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Cath Ash
- Cr Brian Carter
- Cr Fi Dalgety
- Cr Gill Duncan
- Cr Waru Panapa
- Cr Angus Gordon
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Group Manager – Assets and Infrastructure
- Mr John Jones, Asset Manager - Roading
- Mr Dave Tombs, Group Manager – Corporate Services
- Mrs Carol Gordon, Group Manager –Democracy and Planning
- Ms Gaylene Prince, Group Manager – Community Services
- Mr George Forster, Policy Analyst

1 Welcome

The Chair welcomed everyone to the meeting at 9:35am.

2 Council Prayer

Cr Duncan read the Council prayer.

3 Public Forum

There was no public forum.

4 Apologies/Leave of Absence

That the apologies of Cr Lambert be received and from His Worship the Mayor for leaving the meeting early to attend a funeral.

Cr Gordon/Cr Belsham. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Dalgety declared a conflict of interest in regards to the Hunterville Sport and Recreation Trust.

His Worship the Mayor left the meeting at 9:42am

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting the future of the Bulls Water Tower be dealt with as a late item at this meeting.

7 Confirmation of minutes

Resolved minute number

20/AIN/058

File Ref

3-CT-13-2

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 13 October 2020, as amended, be taken as read and verified as an accurate and correct record of the meeting.

- Item 9, bullet point one also to include centennial toilets
- Item 9, bullet point two *Trust Deed between Council and Hunterville Sports and Recreation Trust should be conducted*. Should changed to would.

Cr Carter/Cr Duncan. Carried

8 Chair's Report

The Chair took questions of his report. Cr Belsham asked if a footpath/cycleway was on the work schedule for Nga Tawa Road and as it is a SH1 bypass would it receive NZTA funding. Mr Jones confirmed it was in the work plan for the 2021/22 and 2022/23 years with indicative funding of \$200,000, at the Council's current FAR of 63%. It is yet to be approved in the programme business case.

Resolved minute number **20/AIN/059** **File Ref**

That the tabled 'Chair's Report' to the 12 November 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

9 Follow-up Items from Previous Meetings

Ms Gordon and Mr Benadie took questions on the report. Cr Dalgety asked how the Hunterville Sport and Recreation Trust ask for additional funding, Mr Beggs replied the Trust should write directly to him with their specific request.

Cr Belsham advised he was at a recent NZTA forum where it was stated that the Taihape/Napier Road had been requested by local councils to remain a local owned road. Mr Jones said this was not correct and there is a work being done with NZTA to take over this road as a State Highway, with an initial presentation to NZTA and Hastings District Council in Hastings on 30 November 2020.

Resolved minute number **20/AIN/060** **File Ref**

That the report - Follow-up Items from Previous Meetings be received.

Cr Belsham/Cr Carter. Carried

10 Infrastructure Group Report October 2020

Mr Benadie went through the report with Committee and provided additional information on the following:

- Makirikiri Road – Signage instalation is programmed for next year.
- Hereford Heights – construction is due to commence in February/March 2021. Mr Beggs confirmed there was a development agreement with the developers.
- Papakai pump station, responding to a request about whether there a system that sends out alerts when there is an issue, Mr Benadie confirmed there was a system on Hautapu where Council receives notification of any issues.
- Mr Benadie noted that in the Compliance section of his report, Taihape is being addressed and should be 'green' in the next report. Also with Bulls drinking water, there is an issue with the recording that sometimes triggers a non-compliance when in fact it is compliant.

- Mr Beggs provided the presentation he made to the Horizons Regional Council Environment Committee on 11 November 2020.

Resolved minute number **20/AIN/061**

That the 'Infrastructure Group Report October 2020' to the Assets/Infrastructure Committee meeting be received with the addition of Mr Beggs presentation.

Cr Wilson/Cr Carter. Carried

11 Closing Lower High Street Toilets

Ms Prince presented her report. In response to a question about whether Council has considered selling the land, Ms Prince advised this would be discussed with Speirs Foods. It was agreed that Council should work with Speirs Foods to get the best outcome for this site.

Resolved minute number **20/AIN/062** **File Ref**

That the Report – Closing Lower High Street Toilets be received.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **20/AIN/063** **File Ref**

That the Council agree to the closure of the toilets in Lower High Street Marton, acknowledging there may be a request to relocate the bus stop to Follett Street, Marton.

Cr Belsham/Cr Dalgety. Carried

Resolved minute number **20/ AIN/064** **File Ref**

That notices advising the closure of the Lower High Street toilets (and, if applicable, moving of the bus stop) will be put in place prior to closing the facility.

Cr Ash/Cr Duncan. Carried

Resolved minute number **20/ AIN/065** **File Ref**

That the Chief Executive be delegated to negotiate with Speirs Food for the best outcome for the use of the site in Follett Street, where the toilets are located.

Cr Ash/Cr Duncan. Carried

12 Unsubsidised Roding Improvement Programme 2020-21

Mr Jones advised this report has been provided following a request from His Worship the Mayor at the previous meeting.

Resolved minute number **20/ AIN/066** **File Ref**

That the Report – Unsubsidised Roding Improvement Programme 2020-21 be received.

Cr Wilson/Cr Carter. Carried

Resolved minute number **20/ AIN/067** **File Ref**

That the Council approves the proposed the Unsubsidised Road Improvement Programme of \$462,200 for 2020-21.

Cr Duncan/Cr Dalgety. Carried

Resolved minute number **20/ AIN/068** **File Ref**

That the Committee resolve to suspend standing orders and continue the meeting past two hours.

Cr Belsham/Cr Dalgety. Carried

13 Maintenance Schedules for Wastewater Pumps

Mr Benadie spoke to his report. In response to a question about what would happen if one of the pumps failed Mr Benadie advised that mitigation measures were in place but noted there are no set schedule for inspections.

Resolved minute number **20/ AIN/069** **File Ref**

That the Report – Maintenance Schedules for Wastewater Pumps be received.

Cr Wilson/Cr Duncan. Carried

14 2019/20 Annual Residents Survey Improvement Plan

Mr Forster spoke to his report.

Resolved minute number **20/ AIN/070** **File Ref**

That the Report – 2019/20 Annual Residents Survey Improvement Plan be received.

Cr Ash/Cr Panapa. Carried

15 Late items

Bulls Water Tower

Cr Wilson advised the Committee that a decision on whether to demolish or retain the Bulls Water Tower needs be made urgently, so contractors can commence the project to build a new reservoir in Bulls. The recommendation from this committee will be taken to Council.

Mr Benadie advised that a contract has been approved to construct the new reservoir in Bulls. The 'mushroom' tower has a limited life, it can never be used to store water, and it will be more challenging to remove it in the future. Consultation was undertaken with the Bulls community on this.

Resolved minute number **20/ AIN/071** **File Ref**

That the report on the future of the Bulls water tower be received.

Cr Wilson/Cr Duncan. Carried

Resolved minute number **20/ AIN/072** **File Ref**

That the Council endorse proceeding with strengthening of the Bulls Water Tower now, for a quoted price of \$181,540 and notes that the removal of the tower will have to occur within 35 years, at a yet to be determined cost to Council.

Cr Carter/Cr Duncan. Carried

Votes - 4/4. Cr Wilson used his casting vote in favour of the recommendation, therefore the motion was carried.

16 Future items for agenda

Nil

17 Next meeting

10 December 2020.

18 Meeting closed

Cr Wilson closed the meeting at 12:15pm

Confirmed/Chair: _____

Date: _____



Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 17 November 2020 – 6:00 pm

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1 Welcome

The meeting opened at 6pm.

2 Public Forum

None.

3 Apologies

That the apologies be accepted from Raewyn Turner; John Sula.

Bruce Dear / Nigel Bowen. Carried

4 Member's Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, land for sale be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Brian to talk to Murray about moving the planters (opposite the RSA) from town to the Domain. Action

Bruce Dear / Nigel Bowen. Carried

Resolution:

That the Minutes of the Bulls Community Committee meeting held on 15 September 2020 {as amended/ without amendment} be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report was provided at the meeting.

Resolution:

That the verbal 'Chairs Report' to the 17 November 2020 Bulls Community Committee be received.

Bruce Dear / Brian Carter. Carried

8 Council Decisions on Recommendations from the Committee

Council confirmed the committees below recommendation **20/BCC/028**:

That the Bulls Community Committee recommends to Council to endorse Option A (on the basis of the outcome of the recent pamphlet drop in Bulls in August 2020) as the new Bulls Town entrance sign.

9 Council Response to Queries Raised at Previous Meetings

Previous Community Response Group continuation

Ms Clayton to follow up with Mr Chaffe whether the previous group responsible for the Community Response Plan are interested in continuing the work. If the Committee are aware of any volunteers that are interested, then please pass this onto Mr Chaffe.

Requests gone out through the Bulletin.

Nicole will work with Brian on this and be the point of contact.

Barrier at Four Square Refuge Island

NZTA have advised they do not intend putting hand rails on the above refuge island.

Speed reduction from 100km - 70km zone in Bulls.

NZTA are reviewing SH3 between Whanganui and Bulls. The review will extend into town to include the school. George St will be part of the considerations. RDC have asked NZTA for a time frame for this, when that is received that will be reported to the Committee.

10 Bulls Community Co-Ordinator Report

Ms Heidi Macaulay has left her role as Bulls Community Co-Ordinator, the new co-ordinator will attend the first meeting in 2021 and update the Committee on plans for 2021.

11 Long Term Plan 2021-31 Update

Taken as read.

Mayor Andy Watson noted Council voted to retain the tower. Work will start on the new reservoir on this site.

Resolution:

That the memorandum 'Long Term Plan 2021-31 Update' to the 15 September 2020 Bulls Community Committee meeting be received.

Sean Willis / Nigel Bowen. Carried

12 Mayoral Update

Advised the process for the Southern Ward by-election.

Resolution:

That the 'Mayoral Update' be received.

Bruce Dear / Matt Holden. Carried

13 Placemaking

Need someone from the committee to take over this role.

Blackboard outside the old Library, can be used to update people on relevant information.

Chalk is at Platt's Pharmacy. Discussed whether it should be relocated, agreed to keep it there for now as there is plenty of foot-traffic going passed.

Requested map of Bulls be added to Te Matapihi somewhere on site, town square was suggested. Is digital a possibility?

14 Small Projects Grant Scheme Update – November 2020

The report was noted.

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – November 2020' to the 17 November 2020 Bulls Community Committee be received.

Brian Carter / Nicole Harrison. Carried

15 Process of co-opting onto a Committee

The Committee noted under its delegation they can:

'...co-opt other members, either from the public generally or representatives of specific community interest groups.'

If you want to discuss co-opt someone do this in a closed meeting, due to privacy reasons.

16 Late Items

Mr Dear tabled a document showing land that is for sale in Bulls, going up for tender, discussion on whether it would be something Council would be interested in purchasing.

Mayor Andy Watson explained the process with purchasing this type of property and the process that would have to be undertaken, which would incorporate a special consultative property.

Promote Ohakea Town Hall. Letter to Jane from Bulls Community Centre.

Sean Willis / Bruce Dear

17 Future Items for the Agenda

18 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

19 Meeting Closed

The meeting closed at 7.15pm.

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