

# COUNCIL MEETING

# ORDER PAPER

**Thursday, 28 January 2021, 1.00pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

Telephone: 06 327-0099  
Facsimile: 06 327-6970  
Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)  
Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

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**Chair:** His Worship the Mayor, Andy Watson  
**Deputy Chair:** Councillor Nigel Belsham

## **Membership**

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa and Dave Wilson.

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home.*





# Rangitikei District Council

## Council Meeting

Agenda – Thursday 28 January 2021 – 1:00 p.m.

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*Public excluded minutes are provided separately to Elected Members.*

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Apologies/Leave of Absence**

## **3 Members' Conflict of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting – to be dealt with as late items at this meeting.

## **5 Confirmation of Minutes**

The minutes from Council meeting on 17 December 2020 are attached.

### **Recommendation:**

That the minutes (and public excluded minutes) of Council's meeting held on 17 December 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **6 Mayor's Report**

The Mayor's report and schedule are attached.

### **Recommendation:**

That the 'Mayor's report and schedule' to the 28 January 2021 Council meeting be received.

## **7 Follow-up Items from Previous Meetings**

A report is attached.

### **Recommendation:**

That the report 'Follow-up Items from Previous Meetings' to 28 January 2021 Council Meeting be received.

## **8 Chief Executive's Report**

A report is attached.

### **Recommendations:**

That the report 'Chief Executive's Report' to 28 January 2021 Council Meeting be received.

## **9 Memorandum of Understanding - Mangaweka Bridge**

A Memorandum of Understanding is attached.

### **Recommendation:**

That the report 'Memorandum of Understanding – Mangaweka Bridge be received.

And that the Council enters into the "Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge".

## **10 Project Management Office report: Top Ten Projects, January 2021**

A memorandum is attached.

### **Recommendation:**

That the memorandum 'Top Ten Projects – status January 2021' to the 28 January 2021 Council meeting be received.

That verbal feedback on this new format of the Top Ten Projects Report be provided by Council to staff during the 28 January 2021 meeting.

## **11 Financial Snapshot – December 2020**

The minutes and recommendations are attached.

### **Recommendation:**

That the report 'Financial Snapshot – December 2020' to the Finance and Performance Committee meeting be received.

## **12 Minutes and recommendations from Committees**

The minutes and recommendations are attached.

### **Recommendation:**

That the following minutes and recommendations be received:

- Finance / Performance Committee – 17 December 2020

## **13 Late Items**

As agreed at Item 5.

## **14 Public Excluded**

### **Recommendation:**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Items 2, 3, 4, 5 - Minutes of previous meeting; Falkner – Poplar Road; Update on Haylock Park / Walker Crescent; RDC Road Maintenance Contract – Variation Pungatawa Road.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Items 2, 3, 4, 5 - Minutes of previous meeting; Falkner – Poplar Road; Update on Haylock Park / Walker Crescent, RDC Road Maintenance Contract – Variation Pungatawa Road.	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 15 Open Meeting

## 16 Next Meeting

1.00 pm, 25 February 2021

## 17 Meeting Closed

# Attachment 1



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 17 December 2020 – 1:00 pm

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Present: His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Brian Carter  
Cr Fiona Dalgety  
Cr Gill Duncan  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson

In Attendance: Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Arno Benadie, Group Manager – Assets and Infrastructure  
Mr Dave Tombs, Group Manager – Corporate Services  
Mrs Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture  
Mr George Forster – Policy Analyst  
Mrs Janine Simpson - Governance Administrator



## 1 Welcome

His Worship the Mayor opened the meeting at 1.00 pm.

## 2 Public Forum

### **Santoft Domain Management Committee - Heather Thorby, Chairperson**

- The proposal for the Domain has been three years' work including 19 committee meetings.
- The domain is a 22 acre paddock with no water and no power. There has been increased foot traffic from the beach highway and they are wanting to set up a multi campground area and venue facilities. The Domain is also used as a base for Emergency Response when required.
- There is money in the domain account of \$130,000 from forestry and grazing, no rate payers' money has been required.

### **Paul Geurtjens, Deputy Chairperson**

- It is important to consult with interested parties and iwi early within the process.
- If we get approval we will put down a well and put in tanks, the best time for this work is from January to March.
- The domain is 22 acres so aside from the improvements they are planning to plant about 10 acres with pine trees, which will be a good source of revenue.
- They have also consulted with groups from Rangitikei Distant Riders who advise they will need a big area to park their horse floats etc.
- Here today to get Council's tick of approval, requiring sign off for the building we want and it will be designed to facilitate all groups etc.

The Management Committee require approval from the Council, this is crown land. Any improvements made at the Santoft Domain need to meet the requirements of the crown.

His Worship the Mayor asked if they would require a Councillor to attend meetings, previously Councillor Jane Dunn would attend. Heather responded that it would be helpful to have someone attend their meetings.

### **Rebecca Stevenson and Bridie McCabe – Marton Moggies:**

Rebecca and Bridie from Marton Moggies made a presentation to propose an additional law around desexing and microchipping cats.

- Bylaws in neighbouring councils in regard to getting cats desexed and microchipped are; in Whanganui aged over 4 months and Palmerston North over 6 months.
- With this new bylaw there is the potential for incentives, e.g. \$50 off desexing. Pricing of desexing varies but it is around \$75.00 for males and \$125.00 for females.
- The SPCA also provide free or low cost desexing and microchipping in their "Snip and Chip" Campaign throughout the country.
- Marton Moggies are currently in the process of registering as a charity. At the moment they get donations from people and fundraising.

Cr Belsham queried the enforcement for this bylaw, however it was suggested that it is hard to monitor individual cats and it was more around education as a lot of cat owners don't know that they should have their cats desexed.

His Worship the Mayor advised that the Council lends cat traps for stray cats.

### **Council Scholarship Recipients:**

Monique Cheer:

- Monique was very grateful and appreciative to receive the scholarship, she has put a big effort this year and was very happy at prize giving to receive it.
- She will require a laptop, books and a uniform and said the generous amount of \$1,000 will be put to good use towards these requirements.
- Monique has big aspirations to complete a 3 year Batchelor of Nursing and specialise in becoming a Neonatal nurse.

Shardae McKenzie:

- Shardae expressed her deepest gratitude at receiving the scholarship, it was very kind and generous.
- Shardae was ecstatic to be offered a place into the Otiwhiti Station Agricultural Training School, the rate of cadet achievement at Otiwhiti is very high.
- She will use the scholarship to get some of the course requirements, including wet weather gear and gumboots.
- When asked why agriculture, Shardae responded that she is an outdoors person who loves animals and she likes the variety every day in the agricultural sector.

His Worship the Mayor advised Monique and Shardae that it was a pleasure to interview them and it was good to see that both of them knew exactly what they wanted to do in the future.

Mr Beggs said that he admired both presentations and congratulated them for being a flagship for our youth.

## **3 Apologies/Leave of Absence**

Cr Gordon apologised for lateness, there were no other apologies.

## **4 Members' Conflict of Interest**

There was no conflict of interest declared.

## **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting – to be dealt with as late items at this meeting.

## 6 Confirmation of Minutes

**Resolved minute number**                      **20/RDC/505**

That the minutes (and public excluded) minutes of Council's meeting held on 26 November 2020 with amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson/Cr Carter. Carried

## 7 Mayor's Report

His Worship the Mayor took the report as read. He noted that as part of the 26 November Council meeting he provided notes of a meeting held at the Taihape Squash Club on 17 November, in that report he had made the following comment:

*That the club "had spoken with Gill Duncan who had said that the amenity block could go on the end of the Grandstand and that it was awaiting a Council decision. So they saw the plans that they are putting together as an alternative to that."*

His Worship said that following a request from Cr Duncan that this comment be noted as inaccurate and raised this now so it would be included in the minutes from this meeting.

**Resolved minute number**                      **20/RDC/506**

That the 'Mayor's report and schedule' to the 17 December 2020 Council meeting be received.

HWTM/Cr Duncan Carried

## 8 Follow-up Items from Previous Meetings

**Resolved minute number**                      **20/RDC/507**

That the report 'Follow-up Items from Previous Meetings' be received.

Cr Belsham/Cr Carter. Carried

## 9 Chief Executive's Report

Mr Beggs took the report as read.

### Community Committee Support:

Cr Belsham asked about the provision of support to Community Committees. Mr Beggs advised that a statement was sent out to advise the Community Committees that the Council will support them remotely, most responses have accepted this change however one response suggested it could have been done in a better way. Each committee will be provided with a template that relates to their meetings.

Gifts and Benefits Policy:

A report is being sent out regarding Councillor's or Council Staff receiving any gifts, elected members were advised that any gifts received would need to be declared to the Chief Executive and will be noted on a registry.

Earthquake-Prone Listed Buildings:

There are number of public buildings listed that are earthquake-prone, an official note confirming this will be received for each building from the Council Building Control Authority. Those buildings identified need to be remediated within half the time available for other buildings in the same risk areas, in our case we have 7 ½ years for remediation.

If elected members get questions from the public, it is preferable they be forwarded onto the Chief Executive.

Bess of Flock House Committee:

His Worship the Mayor advised that he had an update from Tyrone Barker (Chair of the Bulls Community Committee) in regards the request for funding from the Bess of Flock House Committee. This is for the Posthumous Blue Cross Bravery Medal in honour of Bess the WW1 Horse that is being presented at her graveside on 19 December 2020. Mr Barker has advised that he will put in \$200 towards the fund. Council subsequently agreed to provide \$300.

2021 Meeting Schedule:

Changes to the schedule were advised, calendar updates would be sent to all elected members and committee members.

It was further noted formal submissions to the draft Long Term Plan will be from 15<sup>th</sup> March through to 16<sup>th</sup> April 2021, and Long Term Plan hearings will be held over the 21<sup>st</sup> - 22<sup>nd</sup> April 2021. Over the first two weeks in March we need to engage our sectors, there will be no formal consultation document.

**Resolved minute number                      20/RDC/508**

1. That the report "Chief Executive's Report" be received.

Cr Ash/Cr Gordon. Carried

**Resolved minute number                      20/RDC/509**

2. That the Council endorsed the Bulls Community Committee recommendation to support the Bess Blue Cross medal presentation at Flock House on the 19<sup>th</sup> December 2020, for the amount of \$200.00 (Two Hundred Dollars), to be funded from the BCC's Small Projects Grant Scheme.
3. And that Council agrees to contribute \$300 towards the Blue Cross medal to Bess event to be funded from an appropriate budget.

Cr Wilson/Cr Carter. Carried

**Resolved minute number                      20/RDC/510**

4. That, noting the amendments, the Council approves the 2021 meeting calendar.

Cr Ash/Cr Dalgety. Carried

## **10 Deliberations – Proposed Amendment to the Control of Dogs Bylaw**

The discussion on the Control of Dogs Bylaw included the following:

- Currently the tools we can use are in Section 2.3 of the Act.
- This was originally brought up at a previous Council meeting, noting that we needed to look at whether a mechanism for dealing with large numbers of dogs at properties that cause a nuisance - the current bylaw doesn't specify a particular number of dogs.
- The proposed amendment was sent to 8,000 properties and Council received 49 responses to the amendment. At the previous Council Meeting, we received 6 presentations to the public forum in regards the amendment.
- Anecdotally there has been verbal engagement with the community and there seems to be a lot of support.
- Every residential property that has 3 or more dogs would need to apply for a permit to have multiple dog, the permit for the whole property is \$30 and lasts three years.
- The process will be that everything is taken into consideration and if there is an exception that will be noted, so in that respect, it is no different to a resource consent.
- There was a query asking if the intention is for the entire life of the dog? The example given was that if you had 3 dogs and signed up with Council, then added another dog you would then have to get a permit.
- Current good owners may apply for an exemption for the life of their dogs.
- We would still consult contiguous neighbours even if they are good dog owners, and the Chief Executive would make a decision.
- Owners with good dog owner status would have until 30 June 2021.

**Resolved minute number                      20/RDC/511**

1. That the report on Deliberations – Proposed Amendment to the Control of Dogs Bylaw be received.

Cr Gordon/Cr Hiroa. Carried

**Resolved minute number                      20/RDC/512**

2. That the Council does formally adopt the proposed amendment to the Control of Dogs Bylaw requiring residential properties that have more than two dogs to apply for a multi dog permit.

HWTH/Cr Wilson. Carried

**Resolved minute number 20/RDC/513**

3. That if the proposed amendment is formally adopted Council include in its future fees and charges a \$30.00 fee for a multi dog permit including GST, per property, for a period of three years.

Cr Wilson/Cr Belsham. Carried

**Resolved minute number 20/RDC/514**

4. That the proposed amendment would commence on 1 July 2021.

Cr Wilson/Cr Belsham. Carried

**Resolved minute number 20/RDC/515**

5. That consultation of contiguous neighbours is required before a property can be issued a multi dog permit.

Cr Belsham/Cr Gordon. Carried

**Resolved minute number 20/RDC/516**

6. That residential properties where there are currently three or more dogs would have until 30 June 2021 to be registered with Council and made exempt from requiring a multi dog permit unless they acquire more dogs after 1 July 2021.

Cr Wilson/Cr Lambert. **Lost**

**Resolved minute number 20/RDC/517**

7. That current dog owners in residential areas with three or more dogs, providing they have obtained “good dog owner” status as defined by council, would be able to apply for exemption, up until 30 June 2021, for the life of those dogs. If further dogs are purchased or born they would need to reapply.

Cr Gordon/Cr Duncan. **Lost**

## **11 Adoption of the 2019/20 Annual Report**

Mr Chris Webby, Audit NZ, and Mr Ashley Dahl joined the meeting to discuss the final changes to the 2019/2020 Annual Report. Mr Dahl noted the following:

- Changes have been incorporated into the updated and reformatted Annual Report which has been tabled.
- Page 78 – there is an adjustment of \$475k – we can now account for the expenses.

Mr Webby commented:

- It has obviously been a tough year, this is a good position to adopt at this time – some haven’t been able to.
- There needs to be a focus on Covid-19 implications.
- Key area focus – Bulls Community Centre work in progress at year end.

- In regards earthquake prone buildings – need to take into account earthquake costs of buildings, e.g. \$1m replacement, \$500,000 earthquake proof – the valuation will be \$500,000.
- The draft audit report has an emphasis on Covid-19 modified opinion on the complaints measure. We can't get the assuredness of completion of complaints so can't speak to that and DIA can't change it.  
Mr Beggs noting that this approach from DIA will be contested for future Annual Reports.

**Resolved minute number                      20/RDC/518**

1. That the Mayor and Chief Executive be authorised to sign the letters of representation addressed to the Council's auditor for the year ended 30 June 2020.

Cr Ash/Cr Hiroa. Carried

**Resolved minute number                      20/RDC/519**

2. That the Annual Report 2019/20 be amended by adding the final Audit opinion and an index, and that it be adopted as amended.

Cr Belsham/Cr Lambert. Carried

**Resolved minute number                      20/RDC/520**

3. That His Worship the Mayor and the Chief Executive be delegated to approve the Summary Annual Report 2019/20 once the final Audit opinion is received.

Cr Ash/Cr Belsham Carried

Meeting adjourned 3.06 pm and reconvened at 3.24 pm

## **12 Public Excluded**

The meeting went into public excluded session at 3.27 pm.

**Resolved minute number                      20/RDC/521**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Items 2, 3, 4, - Minutes of previous meeting; Project Board Members for Marton Rail Hub; and Marton Rail Hub – Comprehensive Development Plan – Tender Evaluation Report

Cr Carter/Cr Hiroa Carried

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
Items 2, 3, 4 - Minutes of previous meeting; Project Board Members for Marton Rail Hub; and Marton Rail Hub – Comprehensive Development Plan – Tender Evaluation Report	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

**Resolved minute number                      20/RDC/522**

- 1        That the report on Marton Rail Hub – Comprehensive Development Plan – Tender Evaluation Report be received.

Cr Wilson/Cr Duncan. Carried

**Resolved minute number                      20/RDC/523**

- 2        That the Council authorises the Chief Executive to sign the contract with WSP New Zealand Ltd for \$297,080 exclusive of GST, to be paid from the Infrastructure Reference Group funding for the Marton Rail Hub.

Cr Belsham/Cr Gordon. Carried

**20/RDC/529 – 20/RDC/535**

### **13      Open Meeting**

The meeting moved back into an open meeting at 4.10 pm.

### **14      Top Ten Projects – Status, December 2020**

Mr Benadie took his memorandum as read, and pointed out the following:

- Still looking for land in Bulls, will be providing a list of requirements including land size, soil quality etc to Real Estate agents and they will then know what we are looking for. Some land has recently been checked, however it was inspected and it was found the soils were not suitable and it was not big enough for our requirements. The pipeline is a complex problem as it needs to go all the way down to the Marton Plant, it will follow the road reserve and something will need to be designed to cross the Tutaenui stream.



- Had a visit at Ratana yesterday (16/12/2020), it was a positive day for the Council, Community and Government. Cr Panapa, who also attended, agreed the feeling around the table was positive.
- Mr Benadie asked if any of the Councillor's had contacts that he could discuss the Tutaenui Community Agricultural Water Scheme with, who are perhaps enthusiastic about it going ahead. Cr Dalgety advised that some in the community were not sure this was going ahead and have put their own water in. Cr Lambert has spoken to people who are still keen and he is happy to be involved. Cr Dalgety is keen to support it also. Mr Benadie will contact the Councillors Lambert and Dalgety to get the contacts for the discussions.
- In regards the Bulls Community Centre there was a query as to when the review will be done and when the report will be available to the Council. Schools have been using the under stage area for a changing room and the heat, due to no air circulation has been rectified. The Project Report will be completed in January. Ms Prince has met with some people regarding the Centre, but a questionnaire will be sent out to anyone who has booked an event at the Centre as we have their email address on the paperwork.
- In regards the Taihape Memorial Park – it was agreed Council needs to communicate its intentions and provide the proposed start date etc. A picture and a plan onsite showing where it will be sited will be installed, as well as pegs showing the location on the site.
- Tenders were requested for the Hereford Heights subdivision, however none were received.

**Resolved minute number**                      **20/RDC/524**

That the memorandum 'Top Ten Projects – Status, December 2020' to the 17 December 2020 Council meeting be received.

Cr Hiroa/Cr Panapa Carried

## **15 Minutes and Recommendations from Committees**

**Resolved minute number**                      **20/RDC/525**

1. That the following minutes and recommendations be received:

- Hunterville Rural Water Supply Management Committee, 7 December 2020
- Assets/Infrastructure Committee, 10 December 2020
- Policy/Planning Committee, 10 December 2020

Cr Lambert/Cr Hiroa. Carried

## 16 Late Items

**Resolved minute number**                      **20/RDC/526**

As agreed at Item 5.

Cr Hiroa/Cr Carter Carried

### **Marton Playground Upgrade – Project Cost and Scope:**

Cr Belsham declared a conflict of interest, doing this purely as a member of the Marton Development Group Committee.

Ms Adina Foley (Project Manager Infrastructure) advised the Council that more money needed to be spent that had previously been advised.

- The reason a decision needed to be made at this meeting was that any delay would hold up work.
- There was a query regarding the table stating “verbally agreed”, this was understood to be verbally agreed to by RDC staff (not Councillors). It has been agreed, but unfortunately there was no record kept of who it was agreed between.
- The amount required from the Council will fund the toilets, solar panels and drainage.

**Resolved minute number**                      **20/RDC/527**

That the report ‘Marton Memorial Hall Park Upgrade’ to the 17 December 2020 Council meeting be received.

Cr Belsham/Cr Wilson. Carried

**Resolved minute number**                      **20/RDC/528**

That, due to the requirement to align Council’s schedule with that of the playground installation, Council agrees to a budget overspend of \$115,252.39, including \$10,000 contingency, for the Marton Memorial Hall Playground Upgrade project, noting Council’s total cost for the project will be \$389,952.39. To the extent that this unbudgeted capital expenditure is unable to be offset by savings in other capital projects, will result in an increase to Council’s debt.

Cr Wilson/Cr Dalgety. Carried

## 17 Tabled Documents:

Councillor Dalgety – Community Priorities Conference Ruapehu Council:

Cr Dalgety attended the conference and provided a report noting the following:

- The conference looked at working with local communities, showing Council’s value to Central Government.
- New Zealand is promoted as 100% clean but only 20% is recycled.
- There was discussion on food waste and hot composting

- Palmerston North is working on a rebrand.

Cr Duncan was also at the conference and had requested that the visual reports shown were circulated. It was confirmed that nothing in note or visual form has been received.

His Worship the Mayor confirmed that when a Councillor is funded to go to a conference, it is a requirement that a report is provided including the highlights from the conference and what the Councillor got out of it attending it.

## **18 Next Meeting**

Thursday 28 January 2021, 1.00pm

## **19 Meeting Closed**

The meeting closed at 5.32 pm.

UNCONFIRMED

# Attachment 2



# Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson  
Mayor

Date: 22 January 2021

- 
1. Welcome to 2021. I hope everybody enjoyed the Christmas break and spent a relaxing time with family and friends.
  2. We have a number of contracts to fulfil this year and I might run through some of them to illustrate the workloads that we have.
  3. The most significant is the contract that we have with our community called the Long Term Plan or LTP. This is where we set our aspirations and aims in the vision of Council, what our proposed work programme is and the budget that's required to drive it. The Long Term Plan as I've said previously is a 10 year document that is reviewed every 3 years. The challenges in the LTP are vast. On the positive side our district is changing dramatically. We are getting industry wanting to come here, we have hundreds of new houses going in and the much needed increase in population will make the rates affordable in the future. In the short term there comes some pain with this in terms of making sure that the infrastructure needs, to support the new communities of people, are up to speed. We will need to concentrate on things such as the provision of water by going through the Water Strategy and working out what the future is. One of the biggest decisions that Council will face during the Long Term Plan period is the decision that every Council in New Zealand is facing, around whether we will continue to provide for wastewater and water services or whether they will be taken over by a regional body such as Watercare Wellington, for example. This is the biggest decision that Local Government has ever faced and unfortunately we don't know enough about it to even be able to make a decision now or to talk to communities about the impacts yet. What it does raise is a lot of questions in the future around the role of Local Government.
  4. The other major challenge to our LTP is that we have just been through the capital value revaluation of the district. In other words, what people's houses are worth on the market. Because Councils rate on a capital value as part of the rating mechanism this is important. I stress that if all capital values right across the region north, south, rural, urban increased at the same rate it would not be an issue. But what we are seeing is the dramatic increase in sectors of the market especially urban south in Bulls, Marton and coastal settlements. Houses that were worth perhaps \$100,000 three years ago have literally tripled in value. Inevitably some of those properties must face significant rate increases.

Staff and Councillors have spent a considerable amount of time in looking at how rates will be struck this year and if there are any ways that we can put in a smoothing effect through rate differentials for example. This is something we will continue to work on over the next few weeks. We aim to have a draft LTP document available for public consultation and submission

process in early March. I thank staff for the amount of effort that has gone into drafting the document as to where we are now.

5. There are a number of other significant contracts that we have. This year we will see the Mangaweka Bridge being replaced after several years of the decision making process. This is a major project that is funded both by Manawatu District Council and Rangitikei District Council together with the NZ Government through Waka Kotahi (the old NZTA or Transit). We will use the public consultation process across the district to engage with people over the future of setting up a Trust for the retention of the old bridge, the only cantilever road bridge left in NZ.
6. Other contracts will see the Putorino Landfill being remediated which involves digging out all the old historic rubbish and reforming the riverbank. To me this is a sign of things to come for New Zealand. We have multiple old landfills spread throughout the country and historically, farmers and communities of the time, literally decided to fill in the local gullies with rubbish because it was unproductive land. This is not a problem unique to our district.
7. This year will also see the construction of the new amenity block on Taihape Memorial Park. I understand the need for the wide public consultation that has occurred but it will be fantastic to get a facility that will enable sport to continue on the park.
8. Everyone in Marton has been watching the development of the new playground at Memorial Park and our thanks go to Lucy Skou and Brenna O'Neill and the Committee that have made this possible. We owe them a huge debt of thanks. We have other groups throughout the district that are interested in doing similar projects, groups in Taihape looking to upgrade the playground there, we have a group working on the Papakai Park Memorial Park Walkways, we have groups looking at Wilson Park in Marton and the Ratana Playground. As a Council we need to support these groups in their desires and commitment to improve our communities for sport and recreation.

Andy Watson  
**Mayor**

## Mayors Engagement

January 2021

4	Met with ratepayer re Koitiata Lagoon
6	Attended a local funeral at St Stephens
8	Attended a Capex budget meeting
13	Met with consultant to discuss LTP Consultation Document Worked with stakeholders on Country Music Festival
14	Attended LTP Council Workshop
15	Attended fortnightly discussion on Economic Development Attended Hui at Ratana to discuss Memorandum of Understanding with RDC Attended Marton Rail Hub Project Board Meeting #1
21	To attend LTP Council Workshop via Zoom
25	To attend regular breakfast meeting with Mayor Helen Worboys
26	To attend Regional Transport Matters/Regional Chiefs Session Teleconference To attend presentation on Councillors' Document Distribution Software Evaluation To meet with stakeholders regarding Te Matapihi boundary land
27	To meet with consultant to finalise foreword in LTP Consultation Document
28	To attend LTP Council Workshop To attend monthly Council Meeting
29	To attend fortnightly discussion on Economic Development To attend presentation on Councillors' Document Distribution Software Evaluation
30	To attend Turakina Caledonia Games To attend Taihape A&P Show and Gumboot Day To attend Winiata Marae – Waia Hoete 100 <sup>th</sup> Birthday To attend judging of duck costumes at the Rec

# Attachment 3



# Report

Subject: **Follow-up Items from Previous Meetings**

To: Council

From: Carol Gordon

Date: 22 January 2021

File: 3-CT-13-1

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## **1 Reason for Report**

- 1.1 On the list attached are items raised at previous Council meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been reported back to the Council they will be removed from the list.

## **2 Decision Making Process**

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

## **3 Recommendation**

That the report 'Follow-up Items from Previous Meetings' be received.

Carol Gordon  
Group Manager Democracy and Planning

## Follow-up Actions from Council Meeting 17 December 2020

Follow-up Actions	Person Assigned:	Status Comment:
Interview Monique and Shardae for the Council website.	Carol Gordon	Contact being made with Monique and Shardae to arrange a time for an interview.
Advise the Bulls Community Committee that their recommendation to support the Bess Blue Cross medal presentation at Flock House on the 19th December 2020, for the amount of \$200 to be funded from the BCC's Small Projects Grant Scheme, was endorsed by Council.  Organise Council's contribution of \$300 towards the Blue Cross medal to Bess event to be funded from an appropriate budget.	Carol Gordon	The Bulls Community Committee have been advised.  The amount of \$300 has been paid [Action now closed]
Letters of representation for the Annual Report, to be signed	Peter Beggs	The letters of representation were signed by His Worship the Mayor and Peter Beggs on 21/12/2020, as requested by Finance.  [Action now closed]
Tutaenui Community Agricultural Water Scheme: Crs Lambert and Dalgety to be involved in this. Mr Benadie to contact Crs Lambert and Dalgety to get the contacts for further discussions.	Arno Benadie	Crs Lambert and Dalgety were contacted and Arno will be working with them.  [Action now closed]
Taihape Memorial Park: Council to communicate its intentions and provide the proposed start date etc. via a picture and plan onsite showing where it will be sited, as well as marked out with pegs showing the location on the site (measurements to be included). Make sure all this is there for Show Day in Taihape.	Gaylene Prince	Picture and plan have been received at Taihape Office and will be erected on-site prior to Go Throw Show Day. A meeting has been scheduled with the Memorial Park User Group to update them on the amenities block project.  [Action now closed]

<b>Follow-up Actions</b>	<b>Person Assigned:</b>	<b>Status Comment:</b>
Send Cr Carter a copy of the questionnaire used by those using Te Matapihi	Gaylene Prince	The questionnaire has been sent to Cr Carter. [Action now closed]
<b>Actions from previous meetings still to be finalised</b>		
Mokia Bridge – licence to occupy	Graeme Pointon	This has been referred to Iwi, we are waiting for a response from them.
39-53 Dixon Way – road stopping and negotiations with owners	Graeme Pointon	Seeking consent from adjoining owners; road stopping is progressing.
Contact Marton Rugby Club to ask whether they want to rename number one rugby field or club rooms after Dick Hurn.	George Forster	January update – Still waiting for an outcome from the Marton Rugby and Sports Club.
Consultation with residents along Burns Ford Road on the proposed change of name to Burnes Ford Road.	Graeme Pointon	January update – still awaiting response from major neighbouring landholder.
Te Matapihi - Bulls Community Centre <ul style="list-style-type: none"> <li>- Survey all users of the venue (ask what works well, what could be improved) and to schools prior to them using the stage area to see what they need.</li> </ul>	Gaylene Prince	Survey to be completed during November, December, and January then reported back to Council in February.  <u>Update:</u> Surveys for usage to date for November and December have been sent out.

# Attachment 4

## Report

Subject: **Chief Executive's Report**

To: Council

From: Peter Beggs, Chief Executive

Date: 22 January 2021

File Ref: 5-EX-4

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### 1. Executive Summary

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

### 2. Covid-19 Resurgence Planning

We continue to maintain a close watch on national directions and advice regarding Covid-19, and we are ready to respond to an increase to Alert Levels if required. Our current plans have been revised and improved as a result of our internal review and learnings from our initial response to Covid-19, and our revised Pandemic Plan, and Covid-19 Resurgence Plan, will be activated as appropriate should a resurgence situation occur.

Our Pandemic Plan outlines our intended actions across the different phases of a pandemic response. The plan identifies which services and facilities will cease at different alert levels, together with the identification of critical and essential services which must continue at all alert levels during a pandemic event.

Our Covid-19 Resurgence Plan outlines the intended Civil Defence and Emergency Management Response, with a specific focus on the delivery of a welfare response to members of our community who are impacted by Covid-19. Our Covid-19 Resurgence Plan aligns to the Manawatu-Wanganui Civil Defence and Emergency Management Group Resurgence Plan, and the Regional Leadership Group Resurgence Strategy. The Covid-19 Resurgence Plan also provides for a concurrent emergency event, should this occur during a Covid-19 response. We have identified teams of people to support both the execution of the Pandemic Plan, together with those people who would be re-deployed to deliver the Covid-19 community welfare response (or any other concurrent emergency event).

### 3. Report on Compliance with the Drinking Water Standards 2019/20

During December 2020 Council received the Annual Report on Compliance with the Drinking-water Standards for New Zealand 2005 (Revised 2018) and duties under Health Act 1956 for the period 01 July 2019 to 30 June 2020. Most of the measures and requirements were compliant for all the water supplies, but the report identified the following items that resulted in non-compliance ratings at various supplies:

1. Two chemical transgression breaches occurred in the Marton distribution zone during this compliance year and the Drinking Water Assessment Unit records for the same period

show that no notifications of the transgressions were received by the Drinking Water Assessor (DWA) and there was no evidence that remedial action, required by the DWSNZ, was carried out.

2. All treatment plants excluding the Ratana plant could not achieve continuous Protozoal Compliance for the entire reporting period. Due to the unsecured nature of the district's raw water sources, additional disinfection from UV light is required to achieve this requirement.
3. Notification that there are potential non-compliances with the Health Act 1956 for the period 01/07/2020 – 30/06/2021 for the duty to prepare and implement water safety plans for the Marton and Taihape water supplies.

The following activities has been completed to improve performance with the items identified above:

1. Manawatu District Council (MDC), who are Councils service provider under a shared service arrangement, has been reminded of the importance of notifying the Drinking Water Assessor of all future Drinking Water Standards transgressions.
2. Substantial work and Capex was invested during the 2019/20 financial year to improving the UV light disinfection performance. All plants now have a duty and standby UV unit to avoid the possibility of periods of no UV disinfection due to breakdowns or necessary maintenance requirements. Substantial work on the automation of the plants has also been completed to allow the plants to switch over to the standby UV unit or to shut the plant down under conditions where there is a risk of non-compliance due to turbidity levels in the water or a lack of UV availability.
3. MDC Shared Services previously advised that a revised Water Safety Plan (WSP), written under the Ministry of Health New Zealand Drinking Water Safety Plan Framework (released 2018), was being prepared. The WSPs for Taihape and Marton expired in September and October 2020. The DWA gave consideration to the delays caused by COVID-19 and the intent by RDC for the development of a region-wide WSP as opposed to single-supply WSPs. The DWA advised that the WSP needed to be submitted by the end of October 2020. The region-wide WSP was not submitted by this date, and MDC staff are currently in discussions with the DWA to submit the new WSP by 31 January 2021. Council will be updated with more detailed information about the outcome of the discussions with the DWA in February 2020. If this new proposed date is not accepted as a reasonable alternative date, there will be potential for non-compliances with the Act as outlined above.

#### **4. Local Government New Zealand (LGNZ) Policy Updates (taken from LGNZ Policy Brief – dated 18 January 2021)**

The following sections on Resource Management reform and 3 waters reform were copied from a recent LGNZ policy brief, which staff believe provides an excellent update on these two important pieces of work.

##### **a. Resource Management Reform**

The Government has advised it is committed to reforming the resource management system in the current parliamentary term. Cabinet announcements on the scope, process and approach are anticipated early in the New Year.

Minister Parker has publicly advised the reform will be based on the comprehensive review of the resource management system carried out by the independent Resource Management Review Panel, led by Hon Tony Randerson, QC.

The Panel recommended the RMA is replaced by several new laws. These are:

- Natural and Built Environments Act (NBA)
- Strategic Planning Act (SPA)
- Managed Retreat and Climate Change Adaptation Act (CAA).

#### **New Natural and Built Environments Act**

The NBA's proposed purpose is to enhance the quality of the built and natural environment, for the well-being of current and future generations, within environmental limits.

The Panel proposed a system of outcomes, limits and targets set through a national planning framework (one plan for each region prepared by local government and mana whenua). These plans would be consistent with regional spatial strategies (under the Strategic Planning Act) and direct which activities do and do not require consent.

#### **New Strategic Planning Act**

This proposed Act provides for the development of long-term regional spatial strategies that integrate land-use planning, environmental regulation, infrastructure provision and climate change response.

The Act would integrate various legislative functions under the Natural and Built Environments Act, Local Government Act, Land Transport Management Act and Climate Change Response Act. It would mandate the use of spatial planning, requiring central government, local government and mana whenua to work together to develop long-term regional spatial strategies (30 years minimum).

#### **New Managed Retreat and Climate Change Adaptation Act**

This Act would focus on the necessary steps to address the effects of climate change and natural hazards. It would deal with the many complex legal and technical issues (e.g. liability and compensation) around managed retreat.

#### **Next steps**

Once the announcement has been made an exposure draft of the NBA is expected in the first half of 2021. Cabinet will, at the same time, make policy decisions for the SPA followed by select committee processes and public engagement for both pieces of legislation. Officials advise that by the end of 2021, the Government wants to be in a position to introduce the two Bills for their first reading in Parliament, and to enact them by the end of 2022. In a parallel process, progress should be made on the Managed Retreat and Climate Change Adaptation Bill.

Officials also advise the Government will also focus on other key elements critical to the success of the reforms: understanding capacity and constraints in the system, how to efficiently transition to the new system, and ensuring that there is support for those implementing it.

## **LGNZ engagement in the reform proposals**

LGNZ has worked with Ministry for the Environment officials to understand the points of engagement. They are engaged in the officials' policy programme and have helped identify council staff to test policy proposals with MfE.

In parallel LGNZ are working on a principles paper and will ask LGNZ National Council to consider it early this year. LGNZ hopes to have an agreed set of principles that they will use to assess policy proposals against.

They have work underway on the Strategic Planning proposals as they see these as a most critical element of the reform proposals to get right.

### **b. Three Waters Reform**

This note gives an update on the progress of the Water Services Bill and visibility on LGNZ's steps to develop a submission. It also includes links to the latest information that has been shared on the three waters reform programme including release of the cabinet paper.

#### **Water Services Bill**

The Water Services Bill has received its first reading and been referred to the Health Committee. Submissions close on 2 March 2021.

The Water Services Bill contains the details of the new drinking water regulatory system that gives Taumata Arowai the powers it needs to regulate drinking water safety. From mid-2021 the new water services regulator, Taumata Arowai, will administer the drinking water regulatory system. The Bill is very significant for all councils – for territorial authorities, irrespective of any new service delivery arrangements and for regional councils with respect to the new functions and duties proposed.

Last year LGNZ sent a Policy Note that contains some detail of the Bill: [LGNZ Policy Note Water Services Bill](#)

LGNZ will develop a submission on the Bill and will share its draft with the sector in mid-February.

#### **Drinking Water Standards**

The Bill sets out the new regulatory framework and divides the current Drinking Water Standards into two parts:

- The maximum acceptable values (MAVs) will become 'standards'; and
- The operational requirements will become the 'rules'.

Taumata Arowai is providing all water suppliers with exposure drafts to help provide ample time for understanding both the proposed new standards and rules and to be able to prepare their own operations accordingly.

In addition, they are also providing exposure drafts of an acceptable solution for rural and agricultural water supplies, and the methodology that water suppliers can use to calculate the number of consumers served by their supply.



Specific consultation on these drafts will take place in May 2021. At that time, the Taumata Arowai team will seek feedback on these new standards and rules.

Guidance material to support the operational compliance rules is currently being prepared by Taumata Arowai and will be also be available in May when consultation on the rules takes place.

### **Three Waters Reform**

In December the Department of Internal Affairs proactively released the cabinet paper on the Reform Programme on the Department's [Three Waters Reform webpage](#). Cabinet considered this paper on 14 December 2020. This cabinet paper (among other things):

- (re)confirms the Government's intention to progress the reforms during this term;
- seeks agreement to continue with the voluntary approach to the reforms;
- sets out the reform timeline for the reform programme; and
- seeks agreement to early legislation to enable councils to take a decision on whether to continue to participate with the reforms or opt-out – this direction is important in light of questions about how the reforms future decision will affect LTPs and consultation requirements.

### **Consultation workshops - March**

The Department of Internal Affairs, in partnership with the Steering Committee, will be undertaking another series of engagement on the reform programme in March 2021. Eight workshops are planned.

The communication advising the workshops and the full update was sent out on 18 December by the Three Waters Reform Steering Committee.

The workshops are full day and designed to coincide with LGNZ's zones; the workshops have been confirmed as per below. Invitations will be extended to elected members, senior council staff involved in three waters and to iwi/Māori. Invitations with registration details will be sent in the next two weeks. [Once invitations have been received Councillors will be notified to see if they would like to attend.]

- 9 March, Te Tau Ihu – Nelson
- 11 March, Zone 3 – Palmerston North
- 12 March, Auckland Zone – Auckland (half day)
- 17 March, Zone 6 – Wanaka
- 19 March, Zone 4 – Wellington
- 23 March, Zone 5 – Christchurch
- 26 March, Zone 2 – Rotorua
- 30 March, Zone 1 – Whangarei

## **5. Long Term Plan Update**

During December 2020 and January 2021 three further workshops have been held. These covered the topics of:

- Review of swim centres
- Assumptions
- MOU Partners
- Youth
- Housing
- RE-valuations
- Financial information including roading reserve, rate differentials, depreciation, debt limits, proposed capital programme
- Report from Council's early engagement process
- Review of Community Outcomes
- Suggested Key Choices for inclusion in the Consultation Document
- Roothing Works Programme update
- Economic Development

Further workshops are planned for January and February before the adoption of the Consultation document and supporting information on 25 February 2021.

## **6. Significance**

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

## **Recommendations:**

1. That the report "Chief Executive's Report" be received.

# Attachment 5

# Report

Subject: **Memorandum of Understanding - Mangaweka Bridge**

To: Elected Members

From: John Jones

Date: 19th January 2021

File Ref: 6-RT-1-69

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## **1 Executive Summary**

### **1.1 Purpose of the report**

To obtain Council's approval to enter into the "Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge".

### **1.2 Major recommendations**

That the report on "Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge" be received.

That the Council enters into the "Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge".

## **2 Context**

2.1 Control and management of the bridge known as Mangaweka Bridge (the Bridge) which is located over the Rangitikei River is vested in Rangitikei and Manawatu District Councils (Councils).

2.2 The Councils are in the process of constructing a new bridge over the Rangitikei River, and the intention is for part of the existing Ruahine Road, which includes the Bridge, to be stopped once construction of the new bridge is completed.

2.3 The expected opening date for the new Mangaweka Bridge is 2022. The Councils have reviewed a variety of options for the Bridge once it is no longer part of the roading network, including deconstruction, retention and adaptive re-use.

2.4 On 5th August 2019 a public meeting was held at Awastone, 143 Ruahine Road, Mangaweka. The majority of people in attendance supported the retention of the existing bridge as a walking and cycling facility.

2.5 On 22 August 2019 Manawatu District Council resolved to retain the existing Mangaweka Bridge as a walking and cycling facility.

2.6 On 29 August 2019 Rangitikei District Council resolved to retain the existing Mangaweka Bridge as a walking and cycling facility.

2.7 On 17 December 2020 Manawatu District Council resolved to enter into the “Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge”.

## **2.8 Long Term Plan**

2.9 The proposal is consistent with the Long Term Plan.

## **2.10 Significance**

2.11 The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

## **2.12 Maori consultation**

2.13 To date the following groups have been consulted: Ngati Whitikaupeka, Ngati Tamakopiri, Ngati Te Ohuake, Ngati Hauiti, Ngati Apa, Ngati Raukawa, Ngati Hinemanu, Te Roopu Ahi Kaa, Nga Manu Taiko, and Ngati Tuwharetoa.

2.14 There are no cultural considerations associated with this initiative.

## **2.15 Legal issues**

2.1 Legislation is established by Central Government and must be complied with at Local Government Level. Legislation and regulations affecting the Transportation activities are provided in the table below.

<b>Legislation and Regulation</b>	<b>Transportation Impacted Range</b>
Building Act 2004	*
Civil Defence Emergency Management Act 2002	**
Climate Change Response Act 2002 (and amendments)	*
Land Drainage Act 1908	*
Land Transport Management Act 2003	***
Local Government Act 2002	***
Local Government Rating Act 1974	**
Public Works Act 1981 (and amendments)	*
Reserves Act 1977 (and amendments)	*
Resource Management Act 1991 (and amendments)	**
Utilities Access Act 2010	***
Health and Safety at Work Act 2015	**

Transportation Impact Range: Low effect \*, Medium effect \*\*, High effect \*\*\*

### **3 Analysis**

- 3.1 The Councils have determined that they will not have any need to continue to operate the Bridge once a new bridge is constructed and operational, and options and expressions of interest from the Mangaweka Heritage Incorporation (Incorporation) have been considered by the Councils.
- 3.2 The attached Memorandum of Understanding (MOU) outlines the common understandings, considered as acceptable, on how potential rights and management obligations in respect of the Bridge may be transferred to the Incorporation.

#### **3.3 Options**

- 3.1 The Councils will remain owners of the Bridge.
- 3.2 The Councils intend to offer in good faith the opportunity for the Incorporation to assume responsibility for the maintenance and management of the Bridge.
- 3.3 The Councils will facilitate a transfer of management obligations in respect of the Bridge to the Incorporation, when in a position to do so. And if the Councils are satisfied the Incorporation has the ability to operate the Bridge into the future to a satisfactory standard and meet various technical targets described in the MOU.
- 3.4 The Councils will prepare (in consultation with the Incorporation) an Engineering Maintenance Plan and liaise with the relevant consenting agencies in relation to that Plan

#### **3.5 Costs**

- 3.1 Retention of the bridge would require upfront maintenance and repair work. This would include repairs to running boards, decayed timber kerbs, and replacing handrails to comply with the building code.
- 3.2 These works would bring the bridge to an acceptable footbridge standard and extend its lifespan for at least another 50 years. During this time, ongoing maintenance and inspection will be required, including replacement of the deck timbers as required.
- 3.3 Then an average annual maintenance cost is estimated to be \$20,000. These costs would be shared equally by the Councils. However these costs would not attract a subsidy from Waka Kotahi (Transport Agency).

### **4 Conclusions**

The MOU provides a reasonable approach to the prospective management and adaptive re-use of the Historic Mangaweka Bridge. On 17 December 2020 Manawatu District Council resolved to enter into the “Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge”.

## **5 Recommendation**

- 5.1 That the report on “Memorandum of Understanding - Historic Mangaweka Bridge” be received.
- 5.2 That the Council enters into the “Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge”.

John Jones

Roading Manager – Rangitikei and Manawatu District Councils Shared Services

### **Attachment:**

- Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge

# **Memorandum of Understanding**

## **in respect of**

### **the prospective management and adaptive re-use of the**

### **Historic Mangaweka Bridge**

**Agreement dated ..... 2020**

#### **Parties**

**Rangitikei District Council and Manawatu District Council (the Councils)**

**and**

**The Mangaweka Heritage Incorporation (the Incorporation)**, an Incorporation formed on 4 June 1992 to manage and utilise the historic sites in Mangaweka.

#### **1 Background**

- 1.1 Control and management of the bridge known as Mangaweka Bridge (**the Bridge**) which is located over the Rangitikei River is vested in the Councils.
- 1.2 The Councils are in the process of constructing a new bridge over the Rangitikei River, and the intention is for part of the existing Ruahine Road, which includes the Bridge, to be stopped once construction of the new bridge is completed.
- 1.3 The expected opening date for the new Mangaweka Bridge is 2022. The Councils have reviewed a variety of options for the Bridge once it is no longer part of the roading network, including deconstruction, retention and adaptive re-use.
- 1.4 The Councils have determined that they will not have any need to continue to operate the Bridge once a new bridge is constructed and operational, and options and expressions of interest from the Incorporation have been considered by the Councils.
- 1.5 This Memorandum of Understanding (MOU) outlines the common understandings, considered as acceptable to the Councils, on how potential rights and management obligations in respect of the Bridge may be transferred to the Incorporation.

#### **2 Principles**

- 2.1 The parties recognise that the Councils and the Incorporation have obligations arising from their respective roles and responsibilities;
- 2.2 Each party commits to consider, investigate and endeavour to resolve any conflicts as they arise in a manner that maintains the accountabilities of each party and recognises each party's objectives;
- 2.3 Each party will maintain control over their respective areas of accountability and responsibility and will endeavour to keep the other advised of issues that may affect the other party as a result of the activities of the other;
- 2.4 This MOU relies on the assumption that the required approvals for re-use of the Bridge by the Incorporation will be granted and that they will achieve their proposed objectives in relation to that re-use. The parties intend to work together in good faith to obtain any required



consents and to fully investigate the option of transferring management control of the Bridge to the Incorporation when the Councils are in a position to do so;

- 2.5 This MOU will cease to have effect if either party decides not to proceed with the transfer of the bridge or the bridge is returned to the Councils within 5 years.

### **3 The Rangitikei and Manawatu District Councils' Objectives**

- 3.1 The Councils' objectives as they relate to the Bridge include:
- 3.2 Finding an appropriate and responsible solution to an asset which is expected, on completion of a new bridge, to be no longer within the local road corridor.
- 3.3 Providing an opportunity for the Incorporation to pursue an adaptive and sustainable re-use proposal.

### **4 The Incorporation's objectives in relation to adaptive re-use are to:**

- 4.1 Successfully manage a range of adaptive re-use options associated with the Bridge;
- 4.2 Ensure that the Incorporation meets its target business plan objectives including logistical, financial, and legal obligations in relation to the utilisation of the Bridge;
- 4.3 Provide all relevant 'technical information' including as described herein, reports and any additional information that is considered relevant to achieving the business plan objectives.

### **5 Undertakings**

- 5.1 This MOU is a good faith agreement outlining aspirations of the Parties, anticipated future agreements and associated conditions that will facilitate a transfer of management obligations in respect of the Bridge by the Councils to the Incorporation;
- 5.2 The parties agree to deal with the transfer of obligations in respect of the Bridge to the Incorporation and agree in principle the Councils may resume responsibility for the management of the Bridge any time up to five years from the date of transfer of obligations.

### **6 The Rangitikei and Manawatu District Councils:**

- 6.1 Will remain owners of the Bridge;
- 6.2 Intend to offer in good faith the opportunity for the Incorporation to assume responsibility for the maintenance and management of the Bridge when the Councils are in a position to do so;
- 6.3 Will facilitate a transfer of management obligations in respect of the Bridge to the Incorporation, when in a position to do so, if the Councils are satisfied the Incorporation has the ability to operate the Bridge into the future to a satisfactory standard and meet various technical targets described herein;
- 6.4 Will prepare (in consultation with the Incorporation) the Engineering Maintenance Plan identified in Appendix A and liaise with the relevant consenting agencies in relation to that Plan

### **7 The Incorporation:**

- 7.1 Accepts that they must deal with their use and operation of the Bridge as required by the District and Regional councils.
- 7.2 Will accept liability for the operation and maintenance of the Bridge if an agreement is ultimately entered into for transfer of responsibility in respect of the Bridge to the Incorporation;

- 7.3 Will allow entry of authorised monitoring and compliance inspectors, including: District and Regional Council and WorkSafe inspectors onto the Bridge;
- 7.4 Will accommodate or account for the interests of any other potential affected parties, such as the Department of Conservation, Land Information NZ, WorkSafe NZ, Maritime NZ, and Heritage NZ
- 7.5 Will prepare the Public Health and Safety Plan identified in Appendix A (and, if the Bridge becomes heritage listed, the Conservation Plan identified in Appendix A).
- 7.6 Will account for public liability and hold appropriate public liability insurance according to the proposed use and operation of the Bridge, in the event management of the Bridge is transferred to the Incorporation;
- 7.7 Will provide a yearly report at the end of the Incorporation financial year to the Councils for five years from the date of transfer on the Incorporation's operation of the Bridge. Within that report: account for: funding operation; utilisation by public; work programme and actual works, inconsideration of the Technical Requirements (refer: Appendix A): (1) Conservation Plan; (2) Public Health and Safety Plan; (3) Engineering Maintenance Plan.

## EXECUTION

**Signed for and on behalf of the  
Rangitikei District Council by:**

**Peter Beggs**

**Chief Executive Officer**

**Rangitikei District Council**

Authorised signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Name of witness

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
City /town of residence

**Signed for and on behalf of the  
Manawatu District Council by:**

**Name to be confirmed**

**Chief Executive Officer**

**Manawatu District Council**

Authorised signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Name of witness

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
City /town of residence

**Signed for on behalf of the  
Mangaweka Heritage  
Incorporation by:**

**Alison Dorrian**

**Chairperson**

Authorised signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Name of witness

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
City /town of residence

## Appendix A

### Technical Requirements

These are to be treated as a 'Minimum Standard'; as regulatory requirements by other Consenting Authorities (including Horizons Regional Council, Rangitikei District Council, Manawatu District Council, Department of Conservation, Heritage NZ, and WorkSafe NZ) which may require higher standards.

#### 1. Conservation Plan

A Conservation Plan Covering the conservation, care and management of the Bridge must be completed and submitted to Heritage NZ within 6 months of handover and /or public operation of the bridge. *Only required if bridge is heritage listed.*

#### 2. Public Health & Safety Plan

A Public Health & Safety Plan covering the working operation and managed for public access must be completed within 6 months of handover but before any public operation of the bridge. Such a plan should outline the public liability cover and renewal periods that the Incorporation will hold during its tenure.

#### 3. Engineering Maintenance Plan

An Engineering Maintenance and Management Plan covering all current needs and then potential future needs (eg for "deferred maintenance" such as structural painting for corrosion protection) must be completed and within 6 months of handover and /or public operation of the bridge. Such a plan is expected to contain at least the following;

- Identification of all **key elements** of the bridge in need of attention and: [a] the immediate approaches and actual maintenance urgently required; and [b] maintenance required for not so urgent elements. These elements include [not limited to]: piles; concrete pier caps and abutment foundations; steel beams and bracing; holding down bolts and bearing plates; deck structure; edge barriers and handrails and associated attachments.
- The 'immediate approaches' must include and account for movement between the bridge and approaches, such that there is no appreciable step for walking and cycling and that the surfacing is trafficable for such use.
- Identification and detailed description of the current state of those 'key elements', noting and prioritising defects according to the particular span and element. This should include proposed time and works to be undertaken. It should also include an evaluation of potential remedial options where appropriate.
- A maintenance /repair schedule for the bridge and approaches with preliminary assessed costs and based on projected revenues, and broad timeframes for the primary activities based on inspections /investigation and evaluation.
- An outline of the proposed schedule of structural inspections both on the bridge and underneath the bridge. Depending on the outcome of those inspections, there may be a requirement for more detailed investigation including underwater inspection and testing.

# Attachment 6

# Memorandum

**To:** Council

**From:** Jess Mcilroy

**Date:** 21 January 2021

**Subject:** Project Management Office report: Top Ten Projects, January 2021

**File:** 5-CM-4-005 04

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This memorandum provides a monthly report on the Top Ten projects to Council from the Project Management Office. The update provides a dashboard summary followed by a short synopsis of the project history.

## 1. Mangaweka Bridge replacement

Project Status		
Metric	Trend	Comment
Health and Safety	→	No near misses or lost time injuries to report.
Programme	→	Construction due to be completed July 2022.
Cost	→	On budget.
Quality	→	No concerns to date.
Risk	→	Working in and over the water, in proximity to the public, is inherently risky.
Tasks completed last month	Construction progressed. Piling underway. Installation of erosion and sediment controls	
Tasks forecast this month	Presentation of MoU with Mangaweka Heritage for historic bridge to full Council. Progression of construction.	





## History

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and

cycling facility, and supported the setting up of a trust to manage the future use of the bridge.

- The Tender process for the construction of the bridge has been completed
- The contract has been awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020.

## 2. Marton to Bulls Wastewater Centralisation Project






Project Status		
Metric	Trend	Comment
Programme		Technical assessment results of wastewater characterisation and flow volumes due end of January. The consenting works programme is expected to be completed by end of February. Construction start date of March 2021 is unlikely to be achievable and may be delayed to May 2021, with a knock on effect on construction completion date.
Cost		On budget – total construction cost \$4.5M plus \$0.5M consultant/design fees (\$3.5M funding received from Three Waters Reform and \$1.5M in LTP) Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).
Quality		No concerns to date.
Risk		Delayed construction start date.
Tasks completed last month	Good progress made by the consultant on the technical aspects required prior to finalising the pipe design.	
Tasks forecast this month	Finalise technical assessments and pipe size design. Prepare tender documentation for pipeline construction.	

## History

- March 2018 an application for a new resource consent was lodged with Horizons Regional Council (HRC) and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee’s meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.

- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with HRC in July 2019.
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force (NZDF) considered the option of becoming a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. During June 2020 NZDF signalled a change in their design direction and are now considering a permanent solution with Sanson and the Manawatu District Council.
- The project was presented to Horizons Regional Council in November 2020, including consenting, costs and schedule.

### 3. Upgrade of the Ratana Wastewater Treatment Plant

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Change of deed to lease to be complete by end of March 2021.
Cost		Currently estimated budget. Land lease negotiation is still ongoing. Once completed and a decision on the best land parcel option has been made, the budget can be finalised with actual construction costs to dispose of the waste water to the chosen land parcel.
Quality		No concerns to date.
Risk		No concern to date.
Tasks Completed Last Month	<ul style="list-style-type: none"> <li>• Meeting with Ministry for Environment (MfE), Trust land owner, iwi representatives, local farmers, and Horizons.</li> <li>• MfE officials agreed in principal to support a change in the deed of funding to a long term lease arrangement.</li> <li>• 3 options of land available.</li> </ul>	
Tasks Forecast This Month	<ul style="list-style-type: none"> <li>• Set meeting with governance group in February 2021</li> <li>• Horizons to assess and evaluate the land for wet lands</li> <li>• Continue negotiations with trust land owners</li> <li>• Change details in deed</li> </ul>	





### History

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.



- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.
- The project was presented to Horizons Regional Council in November, including consenting, costs and schedule.
- Council staff met with Horizons and Ministry for the Environment in December to discuss land options

#### 4. Tutaenui Rural Water Supply Scheme






Project Status		
Metric	Trend	Comment
Programme		Draft detailed design report deadline of March 2021 is unlikely to be achievable.
Cost		On budget.
Quality		No concerns to date.
Risk		Poor community interest/engagement potentially resulting in the scheme not being feasible.
Tasks completed last month	RDC has informed MBIE about the challenges we had with the consultant engagement due to our previous consultant retiring and with the poor stakeholder response. Councillors Fi Dalgety and Richard Lambert expressed their support for the project and offered to assist RDC with reaching other members of the farming community who may be interested in the scheme. RDC is working collaboratively with MBIE.	
Tasks forecast this month	RDC to continue working on gauging levels of interest from the community. New consultant engagement.	

#### History

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.

- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme. RDC will contribute a further \$65 000 to the project and Horizons Regional Council will contribute \$10 000 for a total project cost of \$195 000
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment. According to this agreement we have the following project timelines:
  - End 2020 – Funding agreement variation agreed and signed
  - End September 2020 – Appointment design consultants
  - End March 2021 – Draft report
  - End April 2021 – Final Report

## 5. Bulls Multi-Purpose Community Centre

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Goal is to achieve Code Compliance Certification (CCC) by end of March 2021
Cost		Final budget to be reviewed
Quality		Outstanding defects are currently being rectified
Risk		All defects and snags need to be solved for CCC to be issued
Tasks completed last month	<ul style="list-style-type: none"> <li>• Meeting with builders and architects to speed up defect rectification</li> <li>• Collating combined list of all issues including CCC items, defects and maintenance issues</li> <li>• 70% of outstanding issues (CCC and defects) resolved</li> </ul>	
Tasks forecast this month	<ul style="list-style-type: none"> <li>• User feedback of Building to assess improvement opportunities. These will be reported to Council's February 2021 meeting.</li> <li>• Continue to close out defect list and bring closer to CCC</li> <li>• Compile project closure report, including lessons learned.</li> </ul>	

The parking area extension, the bus lane and the town square has been tendered and the contract has been awarded. Construction work is expected to start in February 2021.

Ngāti Parewahawaha is being commissioned to produce the artwork for the town square. Their artists and representatives will come to Council for the February meeting 2021 to seek input into their developing design ideas.

## **History**

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of September 2020.
- Practical Completion was achieved on 10 September 2020
- The official opening of the building was held on 25 and 26 September 2020

## **6. Establishment of the new Council Administration Centre and the Town Library in Marton**

### **History**






- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams's buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site.
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the existing site on High St and options relating to the new site.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
  1. Retain and refurbish the buildings

2. Demolish the buildings and construct a new facility on the site.
  3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
  - WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
  - A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build).
  - A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered.

### Monthly Update:

During discussions on the 2021-31 Long Term Plan Council has discussed the budget and timing for this project. It has been agreed that targeted consultation with the public, on all the options, needs to occur first (expected to be 2021-2022); funding has been included in the 2021-31 Long Term Plan for years 2 – 5 of the Plan but will depend on the outcome of the consultation.

## 7. Taihape Memorial Park Development

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		<ul style="list-style-type: none"> <li>• Complete contract with Architect by end of February</li> <li>• Complete Design and award contract to builder by end of 2021</li> <li>• Seismic assessment of the Grandstand due to be completed end of February/early March</li> </ul>
Cost		Budget to be reviewed
Quality		New building construction work only to start when all design completed and scope confirmed (lessons learned from Bulls Te Matapihi)
Risk		No concerns to date.






Tasks completed last month	<ul style="list-style-type: none"> <li>• Negotiations started with architect</li> <li>• Floor plan and images placed on site and in Taihape RDC office for public to view and give feedback if they wish</li> </ul>
Tasks forecast this month	<ul style="list-style-type: none"> <li>• Continue negotiations with architect</li> <li>• Meet with park user group to confirm floor plan</li> <li>• Start conversations with Design Team (incl. team of engineers)</li> <li>• Review and confirm budget</li> </ul>

## History

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is.
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field.
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work.
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option.
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million.
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility.
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019. The option to include a contribution from Clubs Taihape has been declined by Council.

- In November 2020 Council passed the following resolutions regarding the new Taihape amenity building:
  - To proceed with the separate amenity building including furniture and fitout; equipment and security, at a cost of \$2.148 million to be located at the end of the netball courts
  - That further investigative work of the grandstand's physical condition for future restoration and refurbishment continue, including seismic, structural survey, geo tech report and conservation report as unbudgeted operational expenditure
  - Staff to continue with the investigation of the need for a new court in the vicinity of the former bowling green.






## 8. Marton Memorial Hall Upgrades

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Construction due to be completed April 2021. Roof leaks discovered during asbestos removal need to be remediated prior to scheduled construction works. Roof assessment is underway. Anticipated delay of up to 3 weeks. Shearing sports not affected by roof leak.
Cost		On budget. Possible additional cost due to temporary lighting installation for the Shearing Sports competition on 7 February 2021 (awaiting quotation). This will be funded outside of the project.
Quality		No concerns to date.
Risk		Delays to roof remedial works affecting the Shearing Sports competition and recommencement of site works.
Tasks completed last month	Asbestos removal completed. Building consent application submission (for fire security upgrades).	
Tasks forecast this month	Remedial works on the roof. Prepare the Hall for Shearing Sports completion on 7 February. Proceed with ceiling reinstatement and electrical works. A follow on project is being initiated through the Long Term Plan to undertake a seismic assessment, fire code upgrades and other improvements.	

## History

- In September 2020 RDC secured \$500,000 funding from the Provincial Growth Fund (PGF) to undertake upgrades to Marton Memorial Hall as part of the Ministry of Business, Innovation and Employment (MBIE) COVID-19 recovery programme.
- RDC committed \$51,000 of funds for upgrades to the fire alarm system and emergency lighting. This consentable work did not meet the PGF funding criteria and has to be funded by the Council.

## 9. Putorino Landfill

Project Status		
Metric	Trend	Comment
Health and Safety		Significant health and environmental benefits from the remediation.
Programme		Resource consent was lodged on time in December 2020. Contractor mobilisation commences 18 January 2021. Excavation should commence in February to maximise good weather. This will commence after the central government decision regarding funding has been made (expected end of January 2021).
Cost		An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991. Consultancy and regulatory costs have totalled \$60,453 and are funded from other operational budgets.  The values above exclude disposal costs, which cannot be calculated until the extent of crushable clean fill is determined.  Central government funding has been sought for \$650k.
Quality		No concerns to date.
Risk		Working in and over the water, on contaminated land, is inherently risky.
Tasks completed last month		Iwi approval granted for planned works. UAV footage confirmed no further deterioration of landfill. Sediment control plan produced by WSP. Two resource consents have been lodged relating to the land use during remediation - one with RDC and one with Horizons. These were lodged on 24 December 2020 and are expected to be approved by 9 February 2021. 3910 contract prepared with Central Demolition.

Tasks forecast this month	Signing of 3910 contract. Site establishment.
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## History

- In October 2018 Rangitikei District Council was advised that a historic landfill has been exposed on the banks of the Rangitikei River at the eastern end of Putorino Road.
- During November 2018 it was agreed that Horizons Regional Council would secure the necessary consent and undertake the works required to shift the river flow path, which involved a combination of aggregate (metal) extraction and relocation. RDC would then undertake the site assessment and fund any agreed remediation work.
- Work on redirecting the river flow path was completed in May 2019.
- RDC engaged WSP to undertake the landfill site assessment work, and to identify and cost options for remediation/mitigation. This investigation work and options report was completed by the end of 2019, and WSP has been engaged to start preparing the necessary consent applications for the remediation work to start as soon as possible.
- Council resolution 20/RDC/363 provided that the contract for Putorino Landfill Remediation works be awarded to Central Demolition to the value of \$474,545.00 excluding any additional contingency amount.
- A contractor was appointed in November 2020 to start work in 2021.

## 10. Rangitikei District Subdivisions:

The following is a list of large subdivisions in the district with an update of progress to date:

**George Street, Bulls** – An equal cost share has been agreed for the upgrade of a storm water line to accommodate the increased number of lots in the final subdivision layout plan. The total cost of this storm water line is expected to be in the order of \$300 000. We are in the process of applying for Resource Consent for the disposal of the storm water into the open drain adjacent to the subdivision. A hydrological assessment of this catchment was required for the consent application process, and found that there is a risk of the new subdivision storm water runoff causing flooding in Bulls. The assessment of the catchment will have to be expanded to cover the open drain through the Bulls urban area to the confluence with the Tutaenui Stream. Further hydrological assessments are being undertaken alongside consultation with Horizons about the potential to discharge through an outfall directly to Tutaenui Stream. Other options are not feasible.

An estimate of costs and programme can be determined after consultation and assessment has been completed.

Council agreed to a Bond with the developer to allow most of the remaining section titles to be released ahead of the storm water solution being implemented. Information is now with LINZ to implement the final section title requirements.

**Hereford Heights, Marton** – RDC committed to the construction of a new intersection to allow access to the new 80 lot subdivision. The subdivision development has now been completed, and the 223/224 certification for stage one Hereford Heights was issued on 3 November 2020.



A temporary access to the site has been installed to allow the developer to proceed with construction of houses while RDC finalise the construction of the intersection.

The detailed design of the new intersection has been completed. The construction of the new intersection was put out to Tender during November and December 2020. Unfortunately no tenders were received for the construction of the intersection. The developer has been asked to submit a tendered price for this work, expected to be received by the end of February 2021.

**Whanganui Road Subdivision, Marton** – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

**Ratana Papakāinga Housing** – Phase one of the Ratana Papakāinga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP and has now been completed.

**Hendersons Line, Marton** – A developer is in the process of investigating a subdivision to create up to 97 sections on Hendersons Line. The investigations are in the early preliminary stages.

**Bredins Line, Marton** – The developer signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

**Recommendation:**

1. That the memorandum 'Top Ten Projects – status, January 2021' to the 28 January 2021 Council meeting be received.
2. That verbal feedback on this new format of the Top Ten Projects Report be provided by Council to staff during the 28 January 2021 meeting.

Jess Mcilroy  
Senior Project Manager

# Attachment 7

## MEMORANDUM

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TO: Council

FROM: Dave Tombs

DATE: 22 January 2021

SUBJECT: **Financial Snapshot – December 2020**

Attachments: Activity Performance Reports for the 6 Months Ended 31 December 2020  
Capital Expenditure Report for the 6 Months Ended 31 December 2020

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### Activity Performance Report

1. Rates revenue is \$11.144 million year to date, which is 5% below the budget of \$11.674 million. The difference of \$0.531 million relates to the unbudgeted rates remissions, and metered water readings (which are only done three times a year) next being due in February. These have been partially offset by an increase in rate penalty income.
2. The Subsidies and Grants revenue budget variance of \$2.073 million (favourable) is mainly caused by:
  - receiving unbudgeted amounts for the Three Waters Reform (\$2.41m), Community Recovery Grant (\$250k), PGF Capital Funding (\$250k), Hunterville Bore Subsidy (\$350k), a Public Toilet grant (\$78k), and
  - timing differences: road subsidy income being \$1.166 million below budget (reflected in the Roading Capital Expenditure being below budget)
3. Other revenue is above budget by \$402k. This is due to:
  - the timing of revenue from dog registration fees;
  - increase in demand for resource consents (year to date is over budget by \$245k including one transaction of \$185k); and
  - small increase in building consents which is currently \$45k over budget
4. Personnel costs year to date are \$2.794 million against a budget of \$2.401 million, a variance of \$0.393 million. This includes salaries for two full time positions that will be capitalised before the end of the year.

5. Other expenses came to \$8.078 million at year to date, which is 10% below the budget of \$9.022 million. Causes for this include:
  - Putorino Landfill clean up is due to start in January, so while currently under budget by \$250k this will be balanced in the second half of the year;
  - Mayor's Taskforce for jobs is also under budget by \$250k
  - Contractor expenditure being significantly under budget due to the phasing of budgets;
6. Depreciation and amortisation are below budget with a 1% variance of \$0.085 million.

## Capital Expenditure Report

7. Capital expenditure is \$6.115 million compared to a year to date budget of \$18.580 million. The capital budget has been evenly profiled over the year.
8. The major areas below budget are:
  - Roading and Footpaths has a variance of \$3.928 million and this predominantly relates to:
    - i. awaiting expenditure on the Mangaweka Bridge project which has only just begun. This has a 2020/21 budget of \$4.9m. Current estimates are that \$2.75m will be spent by June 2021 and the balance will need to be carried forward to 2021/22
    - ii. Sealed road surfacing due to program of work not due to start until after the New Year
    - iii. Turakina Valley Road has a full year budget of \$1.1m with work expecting to start around January 2021. This work may be classified as 'repairs' in which case the expenditure will be (unbudgeted) operating expenditure
  - The Waste Water variance of \$3.275 million and the Water Supply variance of \$1.582 million are both expected to be addressed by the recently established Project Management Office.
  - Domains has a budget variance due to delays on work at Taihape
  - Libraries has a variance of \$0.997 million which is largely due to timing of expenditure on the construction of the new Marton Admin and Library building. This has a full year budget of \$2m but a large proportion of this may be carried forward to 2021/22.
  - Swim Centres variance of \$0.312 million as the work related to this (new roof) will not commence until April 2021
9. The only area above budget is Property with a variance of \$0.102 million relating to the King Street Depot, which was not allocated a budget for 2020/21.
10. Other items:
  - We have been advised that we are to receive an unbudgeted amount of around \$515k relating to a correction of grant amounts received in prior years
  - The Parks Upgrade Partnership has a budget of \$125k. \$75k has been allocated to underground services upgrades and carpark sealing. The other \$50k will be given as a grant towards the Marton Memorial Hall Playground play equipment and, accordingly,

may be recorded as an operating expense (and have zero 'spent' against the capital budget)

- Officers note that the \$150k budget for Marton Memorial Hall Playground Toilet may not cover all costs, when project management costs, drainage and consent costs are considered. Officers estimate that the final cost could be as much as \$270k. All such budget overruns are reviewed in detail. The overrun, should it occur, is expected to be able to covered by contingency budgets that exist within the Roothing budgets.
- Putorino Landfill has an operating expense budget of \$500k : early estimates are that this amount will not be sufficient and unbudgeted expenditure may arise. Officers are investigating whether external grants may be available to help offset these costs.
- Turakina Valley Road may result in unbudgeted operating expense (budget is a capital budget)
- Council has approved unbudgeted investigative work relating to the Taihape Grandstand. This is expected to incur costs of around \$25k to \$40k
- An unbudgeted \$10k grant was approved for the Hunterville Sport and Recreation Trust
- The acquisition of land for the Marton Rail Hub (around \$300k to \$350k?) is unbudgeted. It is expected that contingency amounts in other capital budgets will not be needed so can accommodate this.

## Treasury and Debt

- At 31 December 2020 the Council had \$5.709 million available for immediate needs and \$5m in term deposits.
- Rangitikei District Council has not drawn down any debt in the 2020/21 financial year. The debt balance at 31 December is \$3 million.
- The following quarterly summary is provided as required by the Treasury Management Policy:

	Position at 31 Dec	Position at 30 June as per Annual Plan	Comments
Debt	One parcel of Debt, \$3m, taken out in 2018/19	\$16m Debt	Expect to be around \$8m at 30 June
Cash and cash equivalents	\$10.7m	\$9.5m	Expect to be around \$3m at 30 June

- In response to a query from a previous meeting: Council has no credit rating but is able to borrow from various institutions as a credit rating is not a pre-requisite to borrow money. A credit rating is one of the several factors considered by a lending institution when assessing a request to borrow.

## **Other**

15. The overview of Property Sales for Quarter 2 has been included for noting. .

## **Significance and Engagement Policy**

16. This paper is for noting and as such is considered Low in terms of Council's Significance and Engagement Policy.

## **Recommendation**

That the report 'Financial Snapshot – December 2020' to the Finance and Performance Committee meeting be received.

Dave Tombs  
Group Manager, Finance and Business Support

**Rangitikei District Council**  
**Whole of Council**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(7,635)	(5,563)	2,073	37.26%	(11,125)
Other Revenue	(1,876)	(1,474)	402	27.31%	(2,947)
Finance Revenue	(4)	(61)	(56)	-92.65%	(121)
Other Comprehensive	1	0	(1)	-100.00%	0
Rates	(11,144)	(11,674)	(531)	-4.54%	(23,349)
<b>Total</b>	<b>(20,659)</b>	<b>(18,771)</b>	<b>1,888</b>	<b>10.06%</b>	<b>(37,542)</b>
<b>Expense</b>					
Other Expenses	8,078	9,022	944	10.46%	18,043
Personnel Costs	2,794	2,401	(393)	-16.36%	4,801
Finance Costs	37	69	32	46.02%	138
Depreciation and Amortisation	6,129	6,215	85	1.37%	12,430
Internal Charges and Recoveries	0	24	24	100.00%	48
<b>Total</b>	<b>17,038</b>	<b>17,730</b>	<b>692</b>	<b>3.90%</b>	<b>35,460</b>
<b>Grand Total</b>	<b>(3,621)</b>	<b>(1,041)</b>	<b>2,580</b>	<b>247.89%</b>	<b>(2,082)</b>

Commentary regarding these variances is included on the accompanying summaries.

**Rangitikei District Council**  
**Business Units**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(2)	0	2	100.00%	0
Other Revenue	(12)	(12)	(1)	-4.91%	(24)
Finance Revenue	(4)	(61)	(56)	-92.65%	(121)
Other Comprehensive	0	0	(0)	-100.00%	0
Rates	838	492	(346)	-70.38%	984
<b>Total</b>	<b>820</b>	<b>419</b>	<b>(401)</b>	<b>-95.60%</b>	<b>839</b>
<b>Expense</b>					
Other Expenses	1,273	1,450	177	12.19%	2,899
Personnel Costs	2,420	2,030	(390)	-19.20%	4,061
Finance Costs	37	(461)	(498)	-108.06%	(923)
Depreciation and Amortisation	194	228	35	15.24%	457
Internal Charges and Recoveries	(3,859)	(3,604)	255	7.07%	(7,208)
<b>Total</b>	<b>65</b>	<b>(357)</b>	<b>(422)</b>	<b>-118.10%</b>	<b>(715)</b>
<b>Grand Total</b>	<b>885</b>	<b>62</b>	<b>(823)</b>	<b>-1327.85%</b>	<b>124</b>

**Variances > \$100k : Comments**

Rates Revenue

Rate penalties revenue is \$192k over budget; while rate remissions given out have totalled \$542k to date with no budget.

Other Expenses

Information Services are under budget for both External Contractor (\$64k) and Software Maintenance (\$50k); Statutory Planning and Reporting are under budget for Audit Fees (\$95k).

Personnel Costs

Three full time positions (HR Manager, ISSP Manager, PMO) were not budgeted for in 20/21; two full time positions currently included that will be capitalised out.

Finance Costs

These will remain over budget for the year as Internal Interest Charges received from the Activity Cost Centres are not recorded until year end.

Internal Charges & Recoveries

With an increase in Personnel Costs this equates to an increase in Internal Recoveries as Business Unit expenses get translated into Overheads.



**Rangitikei District Council**  
**Community & Leisure Assets**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(356)	(114)	242	213.18%	(227)
Other Revenue	(343)	(334)	10	2.85%	(668)
Other Comprehensive	1	0	(1)	-100.00%	0
Rates	(2,086)	(2,095)	(10)	-0.45%	(4,191)
<b>Total</b>	<b>(2,784)</b>	<b>(2,543)</b>	<b>241</b>	<b>9.50%</b>	<b>(5,086)</b>
<b>Expense</b>					
Other Expenses	989	1,063	74	6.94%	2,126
Personnel Costs	0	0	0	0.00%	0
Finance Costs	0	96	96	100.00%	193
Depreciation and Amortisation	505	527	23	4.27%	1,054
Internal Charges and Recoveries	979	896	(83)	-9.32%	1,791
<b>Total</b>	<b>2,473</b>	<b>2,582</b>	<b>109</b>	<b>4.23%</b>	<b>5,164</b>
<b>Grand Total</b>	<b>(311)</b>	<b>39</b>	<b>351</b>	<b>888.53%</b>	<b>79</b>

**Variances > \$100k : Comments**

Subsidies and Grants Revenue

Under budget \$100k for Domains waiting for public fundraising for Marton Playground; unbudgeted subsidies from PGF for \$250k received for Halls and from MBIE \$78k for Public Toilets.

**Rangitikei District Council**  
**Community Leadership**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Other Revenue	0	0	0	0.00%	0
Rates	(639)	(635)	4	0.63%	(1,271)
<b>Total</b>	<b>(639)</b>	<b>(635)</b>	<b>4</b>	<b>0.63%</b>	<b>(1,271)</b>
<b>Expense</b>					
Other Expenses	297	339	42	12.36%	678
Finance Costs	0	1	1	100.00%	3
Depreciation and Amortisation	1	1	0	0.17%	2
Internal Charges and Recoveries	289	294	6	1.98%	589
<b>Total</b>	<b>586</b>	<b>635</b>	<b>49</b>	<b>7.71%</b>	<b>1,271</b>
<b>Grand Total</b>	<b>(53)</b>	<b>0</b>	<b>53</b>	<b>100.00%</b>	<b>0</b>

**Variances > \$100k : Comments**

**Rangitikei District Council**  
**Community Wellbeing**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(266)	(31)	235	759.71%	(62)
Other Revenue	(12)	(11)	1	6.97%	(22)
Other Comprehensive	0	0	0	0.00%	0
Rates	(745)	(713)	31	4.39%	(1,427)
<b>Total</b>	<b>(1,023)</b>	<b>(755)</b>	<b>268</b>	<b>35.42%</b>	<b>(1,511)</b>
<b>Expense</b>					
Other Expenses	195	636	440	69.28%	1,271
Personnel Costs	77	57	(20)	-34.61%	115
Finance Costs	0	1	1	100.00%	2
Depreciation and Amortisation	2	3	0	10.12%	5
Internal Charges and Recoveries	299	291	(8)	-2.83%	582
<b>Total</b>	<b>574</b>	<b>987</b>	<b>413</b>	<b>4186.00%</b>	<b>1,975</b>
<b>Grand Total</b>	<b>(449)</b>	<b>232</b>	<b>681</b>	<b>293.48%</b>	<b>464</b>

**Variances > \$100k : Comments**

Subsidies and Grants Revenue

Unbudgeted \$250k grant for Community Recovery received.

Other Expenses

Putorino Landfill Cleanup is under budget by \$250k as work has not yet commenced, and Mayor's Taskforce for Jobs is under budget by the same amount; Community Recovery grants (offset by the unbudgeted income above) are unbudgeted for so are over at \$143k; while Civil Defence is under budget (\$51k) for External Contractors and other expenses. Information Centres and Community Awards are also under budget (\$30k).

**Rangitikei District Council  
Environmental & Regulatory  
Activity Performance Report  
For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	1	0	(1)	-100.00%	0
Other Revenue	(1,047)	(630)	417	66.30%	(1,259)
Rates	(612)	(608)	4	0.71%	(1,216)
<b>Total</b>	<b>(1,658)</b>	<b>(1,237)</b>	<b>421</b>	<b>34.02%</b>	<b>(2,475)</b>
<b>Expense</b>					
Other Expenses	317	319	2	0.51%	637
Personnel Costs	296	313	17	5.41%	626
Finance Costs	0	1	1	100.00%	3
Internal Charges and Recoveries	727	678	(49)	-7.19%	1,356
<b>Total</b>	<b>1,340</b>	<b>1,311</b>	<b>(29)</b>	<b>-2.20%</b>	<b>2,622</b>
<b>Grand Total</b>	<b>(318)</b>	<b>74</b>	<b>392</b>	<b>531.23%</b>	<b>148</b>

**Variances > \$100k : Comments**

Other Revenue

Dog registrations are largely collected at the beginning of the financial year, whereas the income budget has been evenly distributed for each month; Resource Consents are over budget by \$245k mainly influenced by one transaction worth \$185k.

**Rangitikei District Council**  
**Roading & Footpaths**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(4,251)	(5,418)	(1,166)	-21.53%	(10,836)
Other Revenue	(70)	(76)	(6)	-8.10%	(152)
Other Comprehensive	0	0	0	0.00%	0
Rates	(3,420)	(3,485)	(65)	-1.86%	(6,970)
<b>Total</b>	<b>(7,741)</b>	<b>(8,979)</b>	<b>(1,237)</b>	<b>-13.78%</b>	<b>(17,958)</b>
<b>Expense</b>					
Other Expenses	2,633	2,955	322	10.90%	5,910
Finance Costs	0	18	18	100.00%	36
Depreciation and Amortisation	3,889	3,889	(0)	0.00%	7,777
Internal Charges and Recoveries	522	487	(36)	-7.31%	973
<b>Total</b>	<b>7,044</b>	<b>7,348</b>	<b>305</b>	<b>4.15%</b>	<b>14,697</b>
<b>Grand Total</b>	<b>(698)</b>	<b>(1,631)</b>	<b>(933)</b>	<b>-57.20%</b>	<b>(3,261)</b>

**Variances > \$100k : Comments**

Subsidies and Grants Revenue	Subsidised roading under budget due to some capital work not yet completed, so have not yet received the NZTA subsidies.
Other Expenses	Subsidised Roding is under budget for External Contractors as some work has yet to commence.

**Rangitikei District Council**  
**Rubbish & Recycling**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Other Revenue	(327)	(283)	44	15.57%	(566)
Other Comprehensive	0	0	0	0.00%	0
Rates	(506)	(501)	4	0.88%	(1,003)
<b>Total</b>	<b>(833)</b>	<b>(784)</b>	<b>48</b>	<b>6.18%</b>	<b>(1,569)</b>
<b>Expense</b>					
Other Expenses	648	649	0	0.05%	1,297
Finance Costs	0	3	3	100.00%	5
Depreciation and Amortisation	48	62	14	22.10%	123
Internal Charges and Recoveries	75	72	(4)	-5.16%	143
<b>Total</b>	<b>772</b>	<b>784</b>	<b>13</b>	<b>1.64%</b>	<b>1,569</b>
<b>Grand Total</b>	<b>(61)</b>	<b>0</b>	<b>61</b>	<b>204399.83%</b>	<b>0</b>

**Variances > \$100k : Comments**

**Rangitikei District Council**  
**Water, Sewerage & Stormwater**  
**Activity Performance Report**  
**For the 6 months ended 31 December 2020**

	2020/21 YTD Actuals December	2020/21 YTD Budgets December	2020/21 YTD Variance December	2020/21 YTD Percentage Variance December	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(2,760)	0	2,760	100.00%	0
Other Revenue	(65)	(128)	(63)	-48.89%	(256)
Other Comprehensive	0	0	0	0.00%	0
Rates	(3,974)	(4,128)	(154)	-3.73%	(8,256)
<b>Total</b>	<b>(6,799)</b>	<b>(4,256)</b>	<b>2,544</b>	<b>59.76%</b>	<b>(8,512)</b>
<b>Expense</b>					
Other Expenses	1,725	1,612	(113)	-7.00%	3,225
Finance Costs	0	410	410	100.00%	819
Depreciation and Amortisation	1,492	1,506	14	0.94%	3,011
Internal Charges and Recoveries	968	911	(57)	-6.28%	1,821
<b>Total</b>	<b>4,185</b>	<b>4,438</b>	<b>254</b>	<b>5.72%</b>	<b>8,877</b>
<b>Grand Total</b>	<b>(2,615)</b>	<b>182</b>	<b>2,797</b>	<b>1533.73%</b>	<b>365</b>

**Variances > \$100k : Comments**

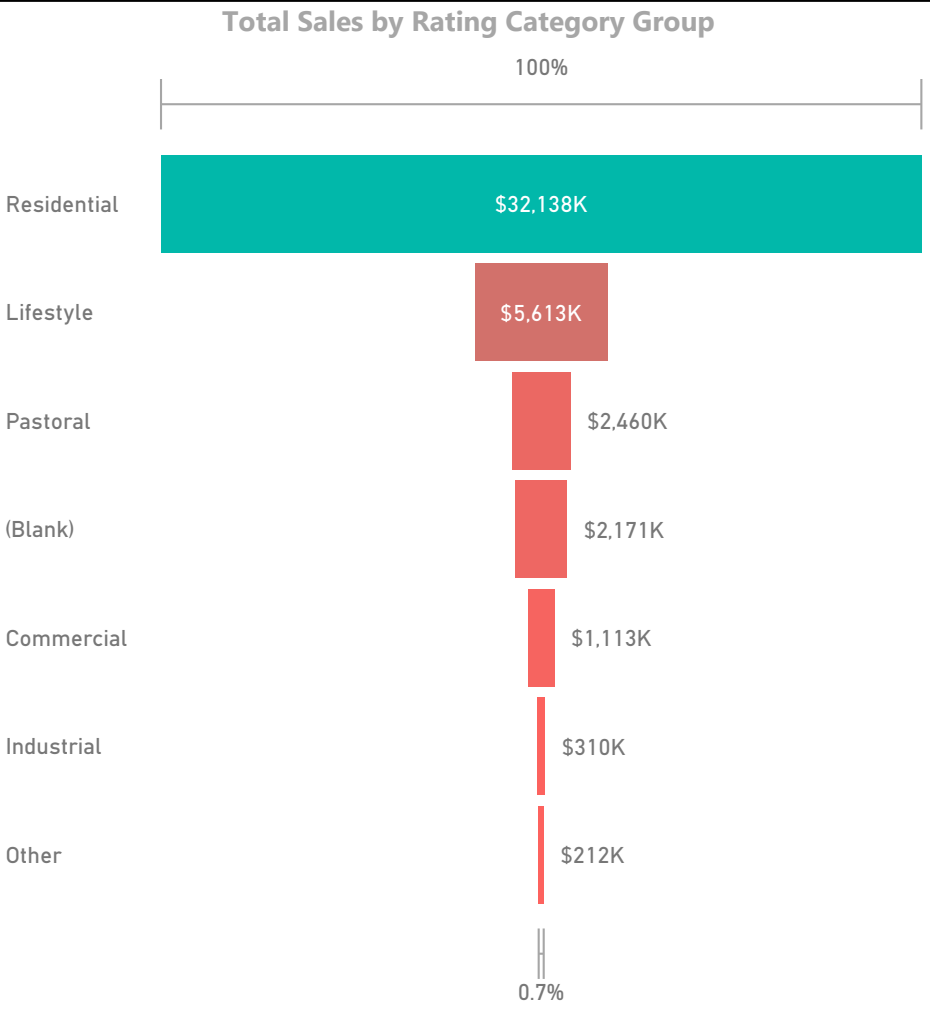
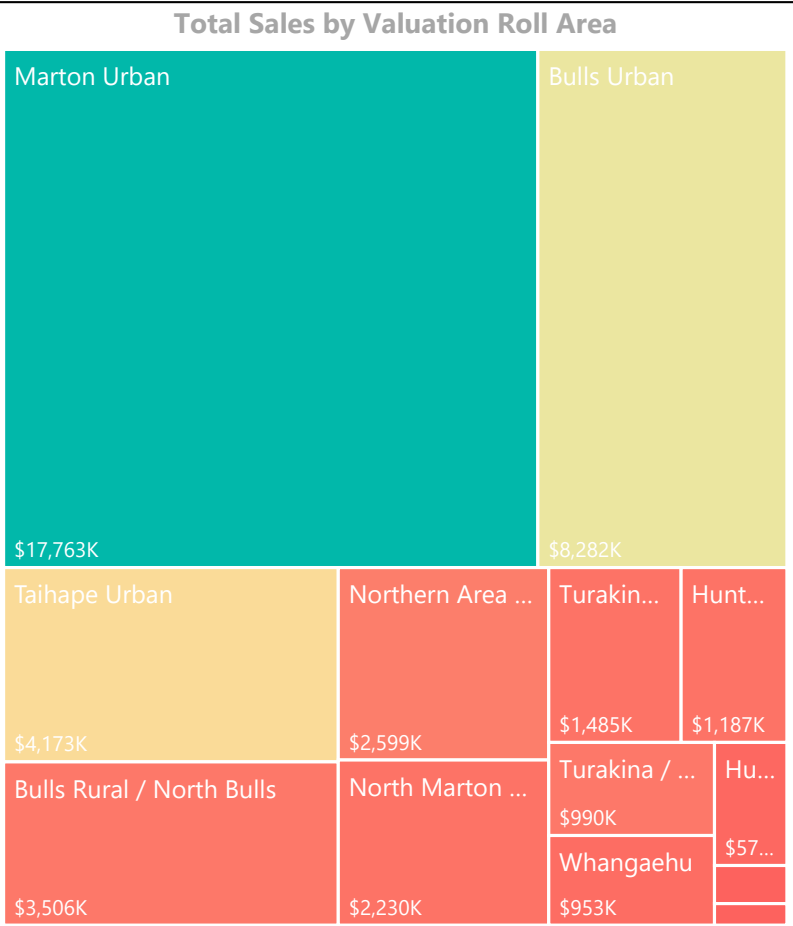
Subsidies and Grants Revenue	Three Waters reform subsidy of \$2.41m received but not budgeted for; and a grant of \$350k for Hunterville Bore also unbudgeted for.
Rates Revenue	Metered Water is only read three times a year - next reading due in February.
Other Expenses	External contractors for District Water are over budget (\$147k) as well as Electricity (\$7k) and Chemicals (\$13k); Hunterville Rural are under budget for External Contractors (\$15) and Chemicals (\$14k); resource consents for Sewerage are under budget by \$37k but External Contractors and Insurance are over budget (\$13k).
Finance Costs	Internal Interest Charges are not calculated until year end.

**Rangitikei District Council**  
**Capital Expenditure Report**  
**For the 6 months ended 31 December 2020**

	2020/21 December YTD Actuals	2020/21 December YTD Budgets	2020/21 Full Year Budget
<b>Business Units</b>	<b>235</b>	<b>430</b>	<b>859</b>
1100. Asset Services	10	0	0
3000. Fleet Management	24	68	135
3600. Information Services	99	362	724
4100. Property	102	0	0
<b>Community &amp; Leisure Assets</b>	<b>2,024</b>	<b>4,878</b>	<b>9,756</b>
1300. Cemeteries	38	103	206
1900. Community Housing	8	84	168
2600. Domains	119	1,171	2,342
3100. Forestry	69	53	105
3200. Halls	1,649	1,929	3,858
3700. Libraries	63	1,060	2,120
4300. Public Toilets	62	166	332
4500. Real Estate	16	0	0
5100. Swim Centres	0	312	624
<b>Community Wellbeing</b>	<b>5</b>	<b>0</b>	<b>0</b>
3400. Information Centres	5	0	0
<b>Roading &amp; Footpaths</b>	<b>2,347</b>	<b>6,275</b>	<b>12,551</b>
3800. Non-Subsidised Roothing	47	450	900
5000. Subsidised Roothing	2,300	5,826	11,651
<b>Rubbish &amp; Recycling</b>	<b>0</b>	<b>0</b>	<b>0</b>
5500. Waste Transfer Stations	0	0	0
<b>Water, Sewerage &amp; Stormwater</b>	<b>1,504</b>	<b>6,996</b>	<b>13,993</b>
4900. Stormwater	92	728	1,455
5600. Waste Water - Sewerage	53	3,328	6,655
5700. Water - District	1,334	2,599	5,197
5800. Water - Hunterville Urban	7	172	345
5900. Water Supply Erewhon	0	143	286
6000. Water Supply Hunterville Rural	14	24	47
6100. Water Supply Omatane	4	3	6
<b>Grand Total</b>	<b>6,115</b>	<b>18,580</b>	<b>37,159</b>

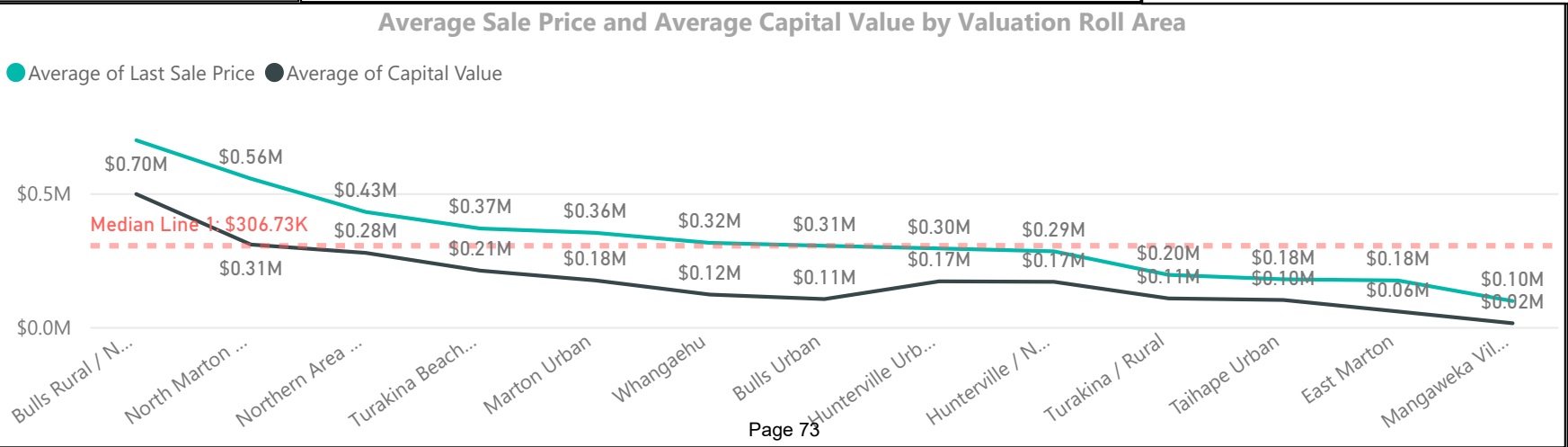


Quarter 2: 1 October 2020 - 31 December 2020



**Total Sales**

**135**

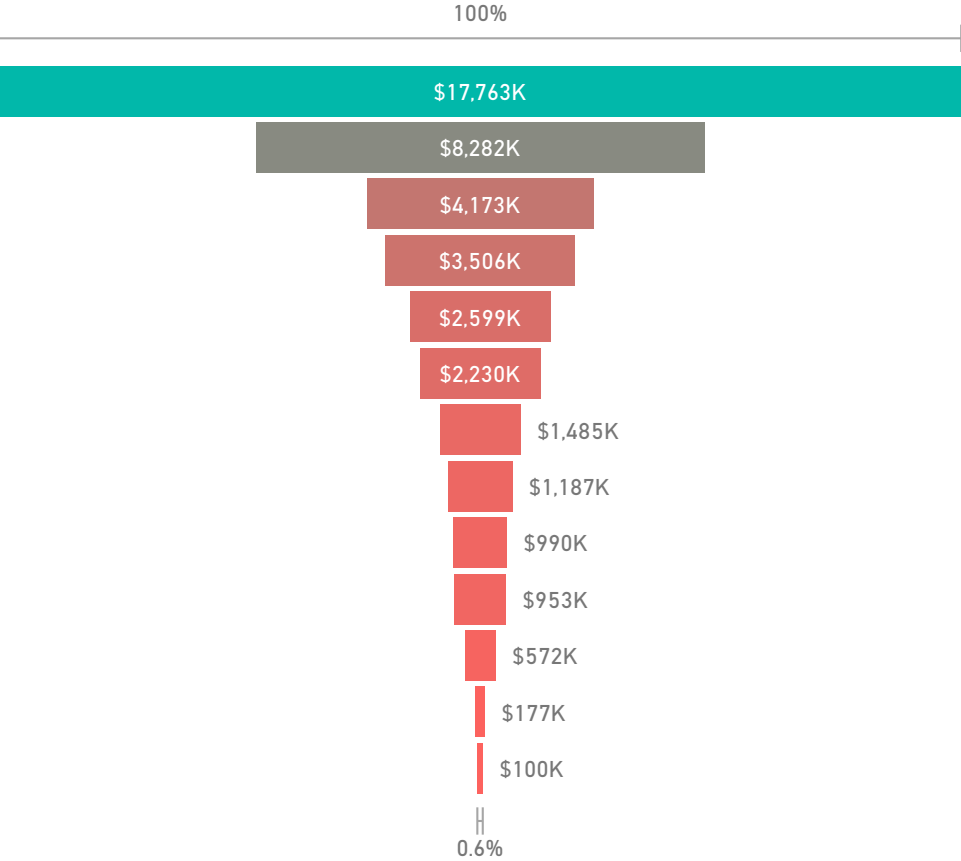


**Total Sales**

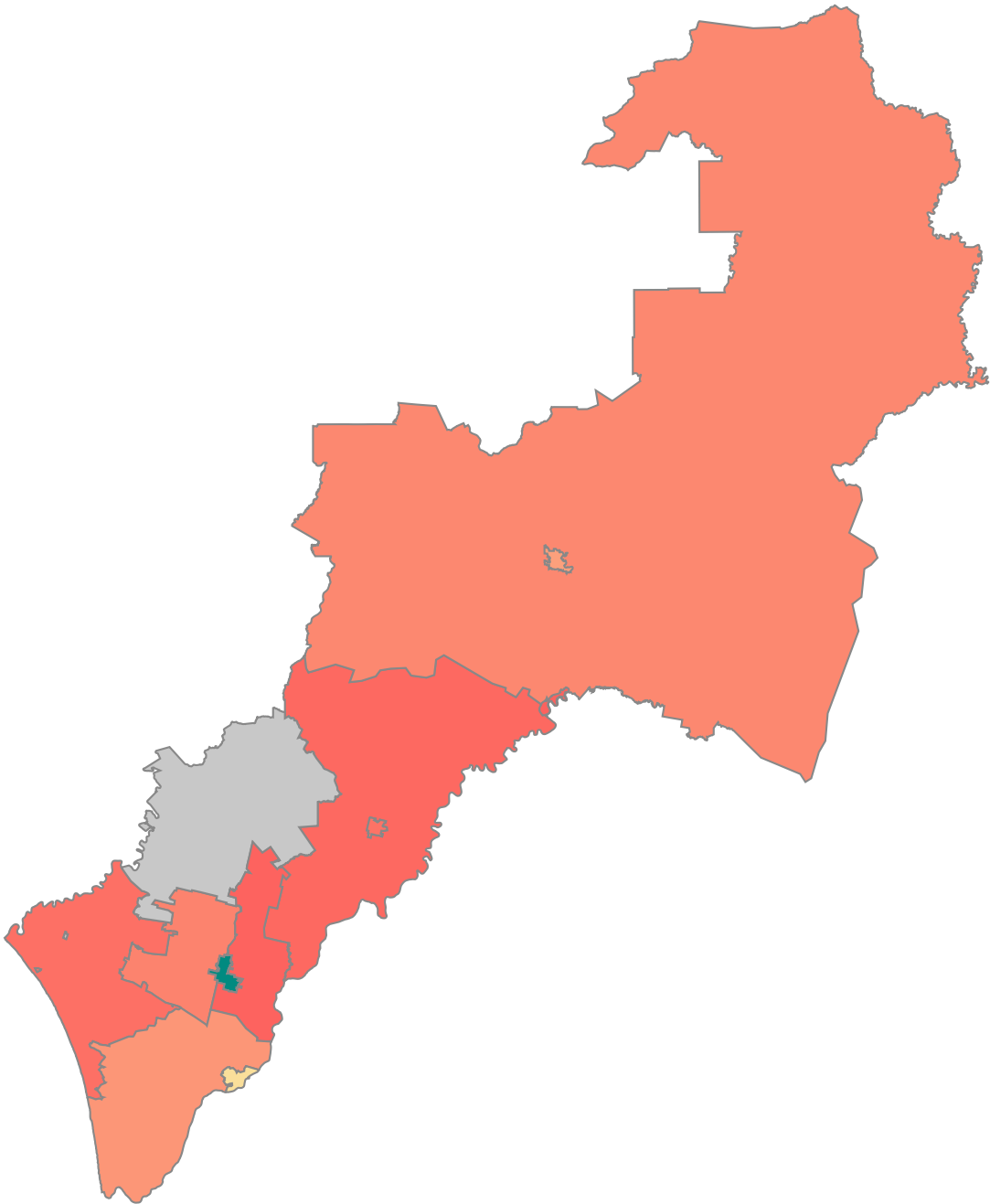
**\$44M**



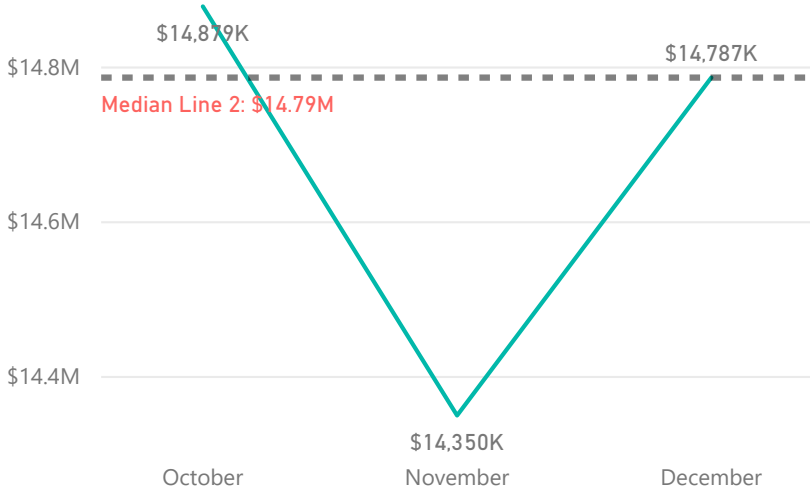
Total Sales by Valuation Roll Area



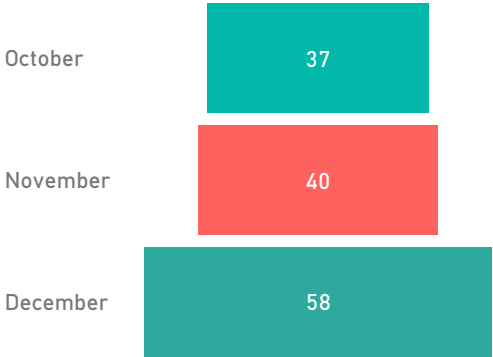
Total Sales by Valuation Roll Area (Sum)



Sales by Month (Sum)



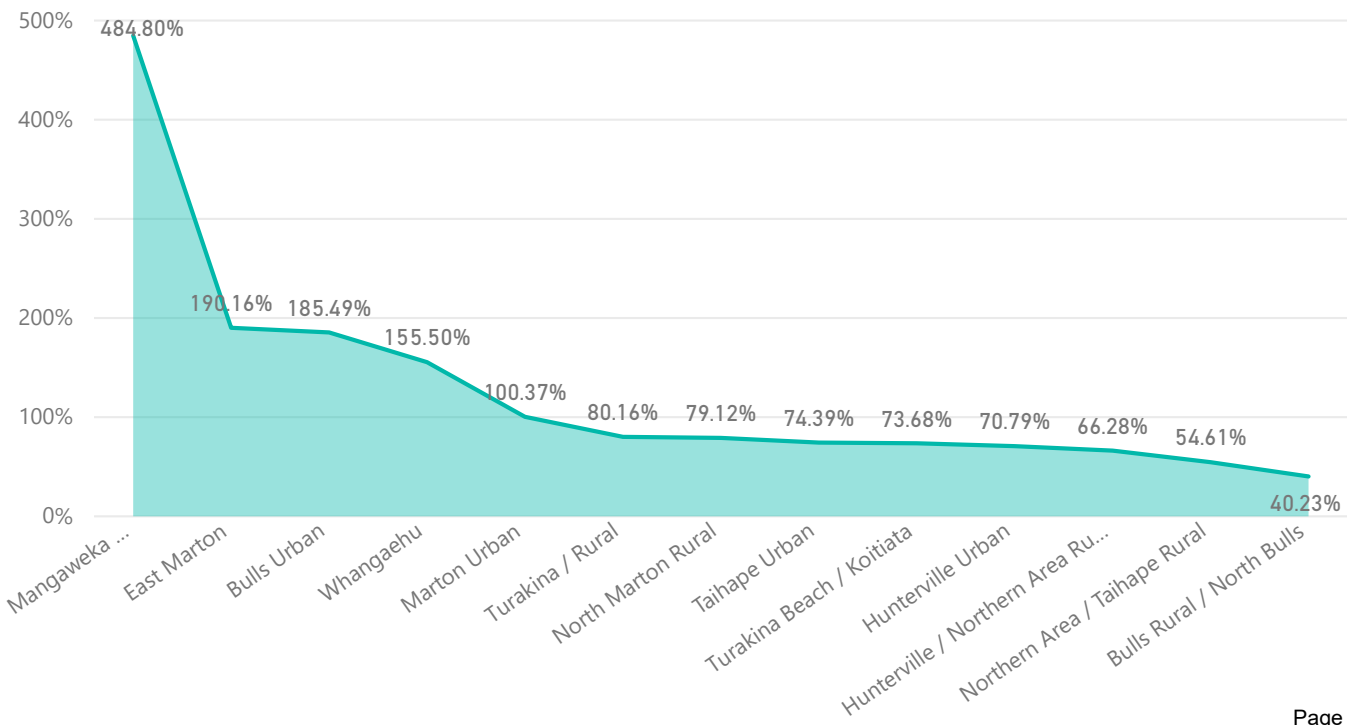
Sales by Month (Count)



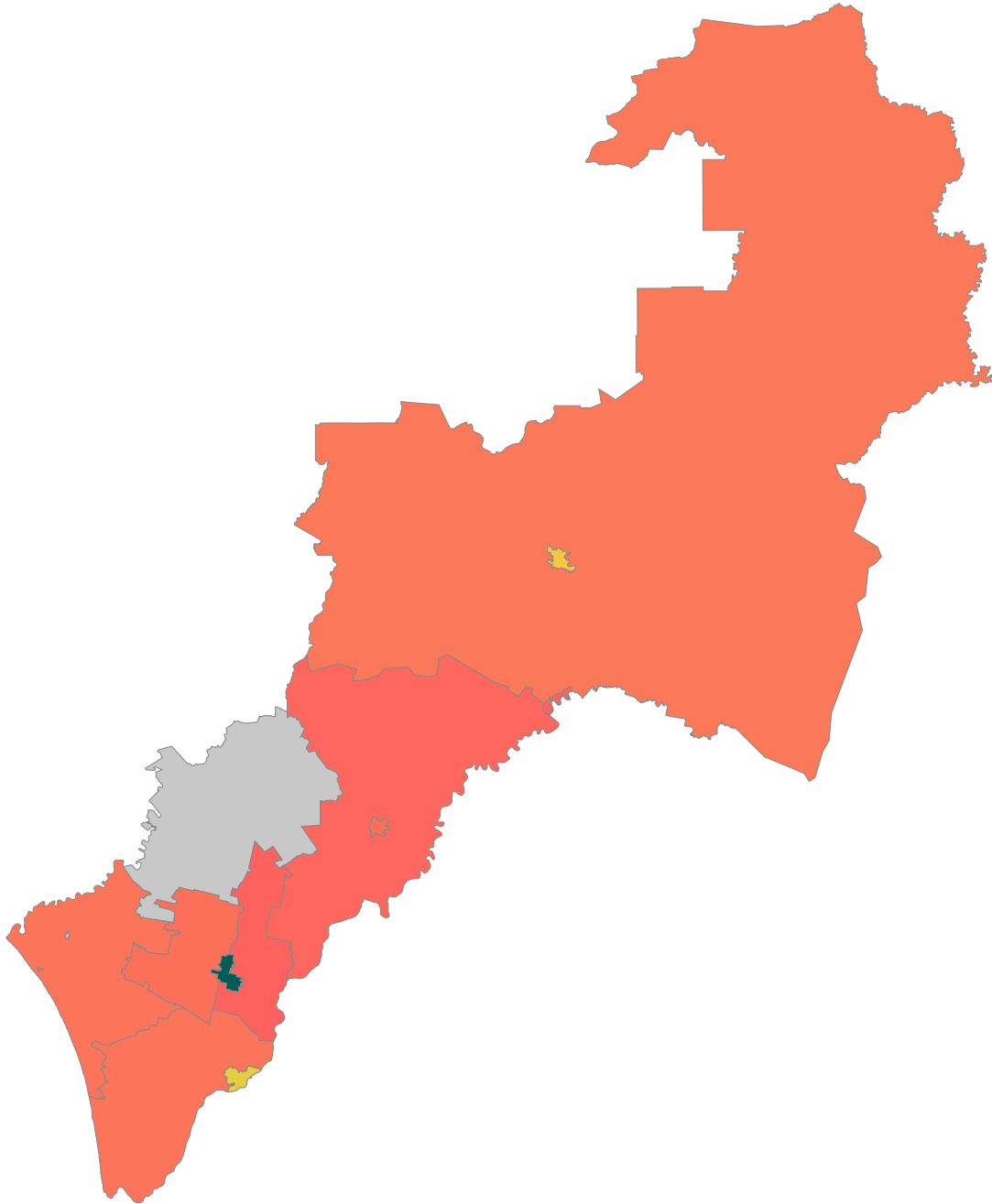
Quarterly Property Sales in the Rangitikei

Valuation Roll Area	Capital Value	Sale Price	Number Of Sales	Sale Price % difference from Capital Value
Mangaweka Village	\$17,100	\$100,000	1	484.80%
East Marton	\$61,000	\$177,000	1	190.16%
Bulls Urban	\$2,900,900	\$8,281,720	27	185.49%
Whangaehu	\$373,000	\$953,000	3	155.50%
Marton Urban	\$8,865,000	\$17,762,751	50	100.37%
Turakina / Rural	\$549,500	\$990,000	5	80.16%
North Marton Rural	\$1,245,000	\$2,230,000	4	79.12%
Taihape Urban	\$2,393,000	\$4,173,145	23	74.39%
Turakina Beach / Koitiata	\$855,000	\$1,485,000	4	73.68%
Hunterville Urban	\$695,000	\$1,187,000	4	70.79%
Hunterville / Northern Area Rural	\$344,000	\$572,000	2	66.28%
Northern Area / Taihape Rural	\$1,681,000	\$2,599,000	6	54.61%
Bulls Rural / North Bulls	\$2,500,000	\$3,505,652	5	40.23%
Total	\$22,479,500	\$44,016,268	135	95.81%

Sale Price % difference from Capital Value by Valuation Roll Area



Sales by Valuation Roll Area (Count)



# Attachment 8



# Rangitikei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 17 December 2020 – 9.30am

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**Present:** Cr Nigel Belsham (Chair)  
Cr Fi Dalgety  
Cr Cath Ash  
Cr Brian Carter  
Cr Angus Gordon  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Kathryn McDonald, Accountant  
Mrs Sharon Grant, Group Manager – People and Culture  
Mr George Forster, Policy Advisor  
Ms Janine Simpson, Governance Administrator

## 1 Welcome

The Chair opened the meeting at 9.30am.

## 2 Public Forum

No public forum.

## 3 Apologies/Leave of Absence

That the apology for lateness of Councillor Ash be received. Apologies were received from Cr Hiroa and Cr Wilson.

Cr Panapa/His Worship the Mayor. Carried

## 4 Members' Conflict of Interest

There were no conflicts of interest declared.

## 5 Confirmation of order of business

There were no changes to the order of business.

## 6 Confirmation of minutes

**Resolved minute number** 20/FPE/38

That the 'Minutes of the Finance/Performance Committee' meeting held on 26 November 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Carter/Cr Dalgety. Carried

## 7 Chair's Report

Councillor Belsham took the Chair's report as read and took the opportunity to thank Mr Tombs and his team's work on the Long Term Plan, along with the information on re-valuations across the district acknowledging there is a huge amount of work going into these processes.

Cr Gordon arrived at 9.46 am.

**Resolved minute number** 20/FPE/39

That the 'Chair's Report' to the 17 December 2020 Finance/Performance Committee be received.

Cr Belsham/Cr Carter. Carried

## 8 Follow-up Items from Previous Meetings

Mr Tombs advised that the timeframes noted for completing the three follow up actions from the previous meeting (reports on Council's Forestry Holdings, Depreciation and Revaluation) would need to be extended until March.

Mr Beggs thanked Cr Belsham for his acknowledgement of the work being done, saying there is a lot of hard work going on and taking into consideration the Long Term Plan work, he supported the delay in producing the reports. There is also demand on Mr Tomb's time with the 3 Waters issue.

**Resolved minute number**                      **20/FPE/40**

That the report 'Follow-up Items from Previous Meetings' to the 17 December 2020 Finance/Performance Committee Meeting be received.

Cr Dalgety/Cr Carter. Carried

## 9 Financial Snapshot – November 2020

Mr Tombs spoke to his report showing the comparison between the previous Financial Report and the new Activity Performance Reports. The new format provides a greater level of information and was considered an improvement to the current format.

It was noted that the phasing of several capital budgets does not reflect the fact that most of the related work is conducted in the January to June period.

Mr Beggs advised in regards the Putorino Landfill, the estimate does not appear to cover all the costs.

Ms Mcilroy has uncovered a fund within MBIE for the remediation of landfill, she has sent through an application which was declined. She responded by querying the decision and was given some information that she has used in a new application which has now been resubmitted (with the approval of MBIE).

There was general discussion around the different accounting treatment of capital versus operating expenditure and the naming of some of the capital projects.

Cr Ash arrived at 10.19 am

**Resolved minute number**                      **20/FPE/41**                      **File Ref**

That the memorandum 'Financial Snapshot - November 2020' to the 17 December 2020 Finance/Performance Committee meeting be received.

Cr Dalgety/Cr Gordon. Carried

That the Committee appreciates the explanation around the differences between the Capital Expenditure and Operational Expenses that has been given by Mr Tombs, and the Committee endorse the approach and note that it fits within standard accountancy policy.

HWTM/Cr Panapa. Carried



Recommendation to amend bullet point 3 on item 10 to read Marton Memorial Hall Playground Toilet.

Cr Belsham/Cr Gordon. Carried

## **10 Outcome of Grant Applicants - Event Sponsorship and Community Initiatives 2020/21 Round One**

A query was raised in the Chair's report dated 19 November 2020 in regards the Grants Funding decision making process and the significant amount of work required to administer it. The Chair wanted an understanding of the process and was it achieving the outcomes desired.

Following discussion, it was agreed to recommend to Council that the Finance / Performance Committee make decisions on the community grants process.

It was agreed that Smarty Grants should remain as it is a valuable tool. From an administrator's point of view, Smarty Grants has made it a lot easier to manage, particularly due to the tight time frames that are involved. It has also reduced the number of late applications that have been received.

**Resolved minute number**

**20/FPE/42**

**File Ref**

That the memorandum 'Outcome of Grant Applicants - Event Sponsorship and Community Initiatives 2020/21 Round 1' to the Finance and Performance Committee meeting 17 December 2020 meeting be received.

Cr Gordon/Cr Carter. Carried

Recommend to Council that decisions around the community grants process be put under the control of the Finance / Performance Committee as from July 2021.

Cr Belsham/Cr Carter. Carried

## **11 Late Items**

As agreed at item 6.

## **12 Next Meeting**

To be confirmed.

## **13 Meeting Closed**

The meeting closed at 10.46am.