



Rangitikei District Council

Council Meeting

Minutes – Thursday, 25 February 2021 – 1:00 p.m.

Contents

1	Welcome	3
2	Council Prayer	2
3	Apologies/Leave of Absence	3
4	Swearing in New Councillor	3
5	Members' Conflict of Interest	3
6	Confirmation of Order of Business.....	4
7	Confirmation of Minutes.....	4
8	Mayor's Report	4
9	Follow-up Items from Previous Meetings	4
10	Chief Executive's Report	4
11	Feedback Regarding Use of Te Matapihi	6
12	Te Matapihi Build – Lessons Learned	6
13	Project Management Office report: Top Ten Projects, February 2021.....	7
14	Adoption of the Strategic Vision	8
15	Development of Māori Capacity to Contribute To Council Decision-Making Policy	8
16	Kuripapango Boundary Bridge Strengthening	9
17	Bulls Surplus Property – Proposed	9
18	Capital Expenditure.....	10
19	Capital Budgets	10
20	Minutes and recommendations from Committees	10
21	Late Items.....	12
22	Public Excluded	12
23	Open Meeting	13
24	Next Meeting	13
25	Meeting Closed	13

Public excluded minutes are provided separately to Elected Members.

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: His Worship the Mayor
Cr Nigel Belsham
Cr Fi Dalgety
Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Waru Panapa
Cr Gill Duncan
Cr Richard Lambert
Cr Dave Wilson
Cr Coral Raukawa

In Attendance: Mr Peter Beggs, Chief Executive
Mr Dave Tombs, Group Manager - Corporate Services
Mr Arno Benadie – Group Manager - Assets and Infrastructure
Ms Gaylene Prince – Group Manager - Community Services
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Philip Gifford – Project Engineer Roading
Ms Jess McIlroy via Zoom
Mr Paul Bayly via Zoom

1 Welcome

2 Apologies/Leave of Absence

Nil.

3 Swearing in New Councillor

Coral Raukawa made her declaration as the newly elected Southern Ward Councillor:

Te whakapuakanga mā ngā Kai-kaunihera

Ko ahau, ko Coral Raukawa, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitīkei hei Kai-kaunihera o te Kaunihera-ā-rohe o Rangitīkei, e ai hoki ki te Ture Kāwanatanga-ā-Taiao 2002, ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui 1987, me ētahi Ture anō rānei.

I tohungia i Tutaenui (Rangitīkei) i te 25 o ngā rā, Hui Tanguru 2021.

The meeting adjourned at 1.25 pm to allow all Elected Members, Cr Raukawa and her guests time to have refreshments, the meeting reconvened at 1.40 pm.

4 Public Forum

Delwyn Hakaria from Ngāti Parewahawaha gave a presentation re a concept design of artwork for the Bulls Town Square at Te Matapihi.

Mrs Hakaria's presentation included the following:

- The centre receives local, national and international visitors, the plan is to welcome everyone into this space and give a voice to the landscape;
- They have award winning artists working on the project;
- We get one opportunity to do this so it should be done properly;
- They are potentially adding in two other areas that are not included in the budget so Mrs Hakaria advised she could look for further funding for this also;
- His Worship the Mayor complimented the work that had been done saying it looked stunning and asked the Councillors not to close their minds on the extra areas as further dialogue is required.

The process from here is to provide ideas to the elected members about how to proceed. His Worship the Mayor suggested have a working group from the Council appointed, rather than the full Council being involved.

5 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting – to be dealt with as late items at this meeting.

7 Confirmation of Minutes

Cr Gordon noted that on page 15 the meeting of the Taihape Memorial Park Development Board is incorrect, it should read the meeting of the Taihape Memorial Park Users Group.

Resolved minute number **21/RDC/550**

That the minutes (and public excluded minutes) of Council's meeting held on 28 January 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Cr Gordon/Cr Hiroa Carried

8 Mayor's Report

His Worship the Mayor took his report as read.

Resolved minute number **21/RDC/551** **File Ref** **3-EP-3-5**

That the 'Mayor's report and schedule' to the 25 February 2021 Council meeting be received.

HWTM/Cr Ash Carried

9 Follow-up Items from Previous Meetings

Mrs Gordon took the report as read.

Resolved minute number **21/RDC/552** **File Ref** **3-CT-13-1**

That the report 'Follow-up Items from Previous Meetings' to the 25 February 2021 Council Meeting be received.

Cr Duncan/Cr Carter Carried

10 Chief Executive's Report

Mr Beggs took his report as read. There was a discussion regarding Project Reboot looking at how complaints are received and dealt with by Council. We must have a complaints process

and have the ability to respond and processes and personnel in place to go directly back to who lodged the issue.

We must have:

- Time frames for a customer enquiry;
- Time frames for escalation when required;
- Time frames for escalation to the Chief Executive;
- Time frames for going to the Ombudsman.

Mr Beggs advised of two notifiable contractor accidents that have been reported to Worksafe, they are currently under investigation.

Submissions are required for the Horizons Regional Land Transport Plan; the council does need to prepare a submission but His Worship the Mayor won't be presenting it. Any comments elected members want included in the submission should be sent to the Mayor's office, Cr Belsham will present the submission at the hearings.

The Santoft Domain plan does not require capital expenditure from the Council, it will form part of the Activity Management Plan in Parks and Reserves.

Resolved minute number	21/RDC/553	File Ref	5-EX-4
-------------------------------	-------------------	-----------------	---------------

1. That the report "Chief Executive's Report" be received.

Cr Ash/Cr Hiroa Carried

2. That Council adopts the Rangitikei Potable Water Policy and Strategy in the district-wide 'Water Safety Plan'.

Cr Belsham/Cr Duncan Carried

3. That Council grants a certificate of exemption (under clause 14(3) of the Camping Ground Regulations 1985) to the current operators of the Mangaweka and Scotts Ferry camping grounds (both of which are designated as remote camping grounds) for the requirements of the Schedule – Standards for camping grounds - to those regulations to 30 June 2022 (Scotts Ferry), and to 27 September 2024 (Mangaweka) subject to the Team Leader – Property & Community Housing being satisfied that the camping grounds provides a safe and hygienic environment.

Cr Gordon/Cr Carter Carried

4. That Council endorse the Domain Development Plan as presented by the Santoft Domain Committee at the December 2020 Council Meeting.

Cr Carter/Cr Panapa Carried

5. That the Santoft Domain Development Plan be included in the forthcoming Long-Term Plan.

HWTM/Cr Dalgety Carried

His Worship the Mayor advised there will be a range of rate increases, although not as exceptional as our neighbours. Staff need to be prepared to take on the challenge and aim

towards that figure, as below, the aim is to look at efficiencies not to change the level of service.

Resolved minute number **21/RDC/554** **File Ref**

Noting the operational savings already achieved by staff, Council requests the Chief Executive to identify a further 2% operational saving so as to limit rates increases.

HWTM/Cr Belsham Carried

11 Feedback Regarding Use of Te Matapihi

The report was taken as read.

A survey was sent out to 15 various groups who had utilised Te Matapihi during December, to get their feedback on their experience.

Some of the comments from the feedback were:

- Generally positive feedback overall about the building, a great space to use;
- Location is central and there is plenty of parking;
- The kitchen is a bit small for catering, and there is no dining room;
- Some teething issues were encountered with the new technical features;
- The space is smaller than the old town hall so events have had to be adapted to compensate for that.

Resolved minute number **21/RDC/555**

1. That the report 'Feedback regarding use of Te Matapihi' be received;

Cr Hiroa/Cr Dalgety Carried

2. That Council note the actions above to be undertaken in the 2021 calendar year;

Cr Belsham/Cr Wilson Carried

3. *That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;*

4. *Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.*

Items 3 and 4 were left to remain on the table.

12 Te Matapihi Build – Lessons Learned

Mr Beggs took his report as read.

This project has been discussed and the people involved were open and honest during this process.

Resolved minute number **21/RDC/556**

1. That the report 'Te Matapihi Build – Lessons Learned' be received.

Cr Carter/Cr Hiroa Carried

2. That Council note the lessons learned captured and that these lessons will be contemplated by the Project Management Office, as far as reasonably practicable, for future significant infrastructure projects.

HWTM/Cr Wilson Carried

3. That Council continue to offer elected members training, as requested by them, to support governance best practice.

Cr Belsham/Cr Gordon Carried

13 Project Management Office Report: Top Ten Projects, February 2021

The memorandum was taken as read, noting the following:

Marton to Bulls Wastewater:

- The risk is not finding land for sale that is suitable;
- The size required depends on the soil type;
- Area that we've identified is a suitable site.

Tutaenui Rural Water Supply Scheme:

- Cr Lambert had made further calls within the community. There's a failure to get the full understanding of the water scheme, if there's still resistance then we will have done all that we can. Staff will continue to work with Councillors Dalgety and Lambert to promote this scheme to local farmers.
- Mr Benadie advised that MBIE expected a response by the end of February, Councillors were unaware of this deadline. The Chief Executive advised he will apply for an extension to this date.
- A lot of farmers are currently on the town supply, they won't know it's going to be regulated and it will likely be metered. Two farms have put down bores of their own.

Historic Landfill on Putorino Road:

- Resource consent has not been granted to date.
- A MFE funding application was not approved as we didn't qualify for emergency funding, a submission is now in for standard funding.
- The disposal costs are still to be confirmed.
- At a cabinet level this fund is only for forward work.

Resolved minute number **21/RDC/557** **File Ref** **5-CM-4-005 04**

1. That the memorandum 'Top Ten Projects – status, February 2021' to the 27 February 2021 Council meeting be received; and

Cr Duncan/Cr Carter Carried

2. That guidance on the Putorino Landfill programme of works is provided during the Council meeting.

Noted

3. That Council proceeds with urgency to complete the former landfill on the Putorino Road remediation project, noting Council have failed to attract central government funding.

Cr Belsham/Cr Ash Carried 10/2

Cr Dalgety and Cr Wilson recorded their vote against the motion

14 Adoption of the Strategic Vision

Mr Beggs took his report as read. The Council had reviewed this as part of LTP Workshops so were happy to adopt the document for inclusion as a supporting document for the draft Long Term Plan.

Resolved minute number **21/RDC/558**

That Strategic Vision 2020 document be adopted to form part of the supporting information for the draft Long Term Plan.

Cr Wilson/Cr Panapa Carried

15 Development of Māori Capacity to Contribute to Council Decision-Making Policy

It was noted this Policy had been approved by Te Roopuu Ahi Kaa at their meeting on 9 February 2021. Council were happy to adopt this policy for inclusion in the draft Long Term Plan.

Resolved minute number **21/RDC/559**

That the 'Development of Māori Capacity to Contribute to Council Decision-Making Policy' be adopted for public consultation alongside the 2021-31 Long Term Plan.

HWTM/Cr Wilson Carried

16 Kuripapango Boundary Bridge Strengthening

Mr Gifford took his report as read, noting that two companies tendered for this work, RDC was not part of the tendering process. Mr Beggs advised that Council staff fell short of their responsibilities with this project and measures will be put in place to ensure this does not happen again.

Resolved minute number **21/RDC/560** **File Ref** **Bridge 71**

That the report “Kuripapango Boundary Bridge Strengthening” Report be received.

Cr Hiroa/Cr Belsham Carried

1. That Council approves a budget of \$622,500 (excluding GST) being Council’s half share of the cost of strengthening the Kuripapango Boundary Bridge, noting this was included in Hastings District Council’s Long-Term Plan with NZTA but was not included in Council’s 2018-2028 Long Term Plan.
2. That Council note the cost to Council, once NZTA’s FAR subsidy is included, is likely to be \$230,325 (depending on contingency used).
3. That Council note the funding will be derived from the Improvements – low cost low risk budget (GL 70100795) and will mean a re-prioritisation of other work into subsequent years.
4. That Council notes that the \$622,500 (excluding GST) includes a contingency of \$111,500.

Cr Wilson/Cr Gordon Carried

17 Bulls Surplus Property – Proposed

Mr Pointon took his report as read, he advised that on point 1, paragraph two the first sentence should read “There are eight individual properties involved,” not seven as per the report.

Resolved minute number **21/RDC/561** **File Ref**

1. That the report ‘Surplus Bulls Property – Proposed Sales’ be received;

Cr Dalgety/Cr Raukawa

2. That Council affirm the intention to proceed to sell in the 2021 calendar year;

Cr Wilson/Cr Carter Carried

3. That Council directs and authorises the Chief Executive to offer 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls for sale in accordance with the 2015 Policy on Disposal of Surplus Lands and Buildings.

Cr Belsham/Cr Wilson Carried

4. That for the sale of 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls, weighting apportioned to non-financial considerations when considering offers from potential purchasers be 30%.

Cr Belsham/Cr Wilson Carried

18 Capital Expenditure

Mr Tombs took his report as read.

Resolved minute number **21/RDC/562**

1. That the report on Capital Expenditure be received and noted.

Cr Hiroa/Cr Lambert Carried

19 Capital Budgets

Mr Tombs took his report a read, noting there is an adjustment to be made from the report, the Marton Memorial Hall roof is now costed at \$45,000.

Resolved minute number **21/RDC/563**

1. That the report on Capital Budgets be received.

Cr Belsham/Cr Lambert Carried

2. And that the Council notes the forecast levels of capital expenditure for 2020/21, and

Cr Belsham/HWTM Carried

3. Approves the repurposing of the Taihape Town Hall capital budget of \$45k to the replacement of Marton Memorial Hall roof.

Cr Duncan/Cr Hiroa Carried

20 Minutes and recommendations from Committees

The minutes were taken as read.

Resolved minute number **21/RDC/564**

That the following minutes received:

- Turakina Community Committee – 4 February 2021
- Te Roopuu Ahi Kaa – 9 February 2021
- Ratana Community Board – 16 February 2021

- Taihape Community Board – 11 February 2021

Cr Ash/Cr Hiroa Carried

Resolved minute number **21/RDC/565**

That Council declines the recommendation from the Turakina Community Committee meeting on 4 February 2021 as it is not appropriate to speak on behalf of all Community Committees, the Council supported the Turakina Community Committee having bi-monthly meetings and reflected this in the following motion:

- a. That the Turakina Community Committee recommends to Council that the meeting times for all Community Committees be returned to 2 monthly in order to allow the Community Committees to fully carry out their remit of information, communication and consultation.

Cr Wilson/Cr Hiroa Carried

That the Turakina Community Committee returns to a bi-monthly Community Committee meeting.

~~Cr Carter~~ Cr Lambert/Cr Panapa Carried

Note: amendment made from Cr Carter to Cr Lambert, as per resolved amendment in Council minutes 25 March 2021

Resolved minute number **21/RDC/566**

That Council approves the recommendation from the Finance/Performance Committee meeting on 17 December 2020:

- a. That the Finance/Performance Committee recommend to Council that decisions around the community grants process be put under the control of the Finance/Performance Committee as from July 2021.

Cr Belsham/Cr Raukawa Carried

Resolved minute number **21/RDC/567**

That Council approves the recommendation from the Taihape Community Board meeting on 11 February 2021:

- a. That the Taihape Community Board request that Council purchase a Doggy Doo Bin for placement at the Hautapu River Park and that this is to be funded from the Small Projects Grant Scheme.

HWTM/Cr Gordon Carried

Resolved minute number 21/RDC/568

That Council declines the recommendation from the Rātana Community Board meeting on 16 February 2021:

- a. That the Rātana Community Board recommend to Council that the Rātana Community Board be a mediator between Council Contractors and Council.

Cr Wilson/HWTM Carried

21 Late Items

As agreed at Item 5.

22 Public Excluded

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Items 2, 3, 4, 5, 6 - Minutes of previous meeting; Public forum – Commercial Business in Marton; Stormwater in Bulls; LTP Draft Financial Considerations; Poplar Grove, Bulls – Boundary Realignment.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 2 - Minutes of previous meeting; Item 3 – Public Forum Commercial Business in Marton	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations – section 7(2)(a and i).	Section 48(1)

Items 4, 5, 6 - Stormwater in Bulls; LTP Draft Financial Considerations; Poplar Grove, Bulls – Boundary Realignment.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	Section 48(1)
--	--	---------------

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Lambert/Cr Raukawa Carried.

21/RDC/569 - 21/RDC/572

23 Open Meeting

24 Next Meeting

Thursday 25 March 2021 - 1.00 pm

25 Meeting Closed

The meeting closed at 6.10 pm.