

COUNCIL MEETING

ORDER PAPER

Thursday, 25 February 2021, 1.00pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

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Chair - His Worship the Mayor, Andy Watson

Deputy Chair – Councillor Nigel Belsham

Membership

Councillors Cath Ash, Brian Carter, Fi Dalgety, Gill Duncan, Angus Gordon, Tracey Hiroa, Richard Lambert, Waru Panapa, and Dave Wilson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.





Rangitikei District Council

Council Meeting

Agenda – Thursday, 25 February 2021 – 1:00 p.m.

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Public excluded minutes are provided separately to Elected Members.

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome / Council Prayer

2 Public Forum

Delwyn Hakaria from Ngāti Parewahawaha to present a concept design of artwork for the Bulls Town Square

3 Apologies/Leave of Absence

4 Swearing in New Councillor

Councillor's Declaration - Local Government Act, Schedule 7 Part 1 Section 14 (3)

I, Coral Raukawa, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested or imposed upon me as a Councillor of the Rangitikei District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Marton 25th day of February 2021.

Te whakapuakanga mā ngā Kai-kaunihera

Ko ahau, ko Coral Raukawa, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitīkei hei Kai-kaunihera o te Kaunihera-ā-rohe o Rangitīkei, e ai hoki ki te Ture Kāwanatanga-ā-Taiao 2002, ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui 1987, me ētahi Ture anō rānei.

I tohungia i Tutaenui (Rangitīkei) i te 25 o ngā rā, Hui Tanguru 2021.

5 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting – to be dealt with as late items at this meeting.

7 Confirmation of Minutes

The minutes from Council meeting on 28 January 2021 are attached.

Recommendation:

That the minutes (and public excluded minutes) of Council's meeting held on 28 January 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

8 Mayor's Report

The Mayor's report and schedule are attached.

Recommendation:

That the 'Mayor's report and schedule' to the 25 February 2021 Council meeting be received.

9 Follow-up Items from Previous Meetings

A report is attached.

Recommendation:

That the report 'Follow-up Items from Previous Meetings' be received.

10 Chief Executive's Report

A report is attached.

Recommendations:

1. That the report "Chief Executive's Report" be received.
2. That Council adopts the Rangitikei Potable Water Policy and Strategy in the district-wide Water Safety Plan'
3. That Council grants a certificate of exemption (under clause 14(3) of the Camping Ground Regulations 1985) to the current operators of the Mangaweka and Scotts Ferry camping grounds (both of which are designated as remote camping grounds) for the requirements of the Schedule – Standards for camping grounds - to those regulations to 30 June 2022 (Scotts Ferry), and to 27 September 2024 (Mangaweka) subject to the Team Leader – Property & Community Housing being satisfied that the camping grounds provides a safe and hygienic environment.
4. That Council endorse the Domain Development Plan as presented by the Santoft Domain Committee at the December 2020 Council Meeting.
5. That the Santoft Domain Development Plan be included in the forthcoming Long-Term Plan.

11 Feedback Regarding Use of Te Matapihi

A report is attached.

Recommendations:

1. That the report 'Feedback regarding use of Te Matapihi' be received;

2. That Council note the actions above to be undertaken in the 2021 calendar year;
3. That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;
4. Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.

12 Te Matapihi Build – Lessons Learned

A report is attached.

Recommendations:

1. That the report 'Te Matapihi Build – Lessons Learned' be received;
2. That Council note the lessons learned captured and that these lessons will be contemplated by the Project Management Office, as far as reasonably practicable, for future significant infrastructure projects.
3. That Council continue to offer elected members training, as requested by them, to support governance best practice.

13 Project Management Office report: Top Ten Projects, February 2021

A memorandum is attached.

Recommendation:

1. That the memorandum 'Project Management Office report: Top Ten Projects – status, February 2021' to the 25 February 2021 Council meeting be received; and
2. That guidance on the Putorino Landfill programme of works is provided during the Council meeting.

14 Strategic Vision 2020 Document

A report is attached.

Recommendation:

That the 'Strategic Vision 2020 Document' be adopted to form part of the supporting information for the draft Long Term Plan.

15 Development of Māori Capacity to Contribute to Council Decision-Making Policy

The Policy is attached. This Policy was approved by Te Roopuu Ahi Kaa at their meeting on 9 February 2021.

Recommendation:

That the 'Development of Māori Capacity to Contribute to Council Decision-Making Policy' be adopted for public consultation alongside the 2021-31 Long Term Plan.

16 Kuripapango Boundary Bridge Strengthening

A report is attached.

Recommendation:

1. That the report 'Kuripapango Boundary Bridge Strengthening' be received.
2. That Council approves a budget of \$622,500 (excluding GST) being Council's half share of the cost of strengthening the Kuripapango Boundary Bridge, noting this was included in Hastings District Council's Long Term Plan with NZTA but was not included in Council's 2018-2028 Long Term Plan.
3. That Council note the cost to Council, once NZTA's FAR subsidy is included, is likely to be \$230,325 (depending on contingency used).
4. That Council note the funding will be derived from the Improvements – low cost low risk budget (GL 70100795) and will mean a re-prioritisation of other work into subsequent years.
5. That Council notes that the \$622,500 (excluding GST) includes a contingency of \$111,500.

17 Bulls Surplus Property – Proposed

A report is attached.

Recommendation:

1. That the report 'Surplus Bulls Property – Proposed Sales' be received;
2. That Council affirm the intention to proceed to sell in the 2021 calendar year;
3. That Council directs and authorises the Chief Executive to offer 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls for sale in accordance with the 2015 Policy on Disposal of Surplus Lands and Buildings;
4. That for the sale of 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls, weighting apportioned to non-financial considerations when considering offers from potential purchasers be 30%.

18 Capital Expenditure

A report is attached.

Recommendation:

1. That the report on Capital Expenditure be received and noted.

19 Capital Budgets

A report is attached.

Recommendations:

1. That the report on Capital Budgets be received.
2. And that the Council notes the forecast levels of capital expenditure for 2020/21, and
3. Approves the repurposing of the Taihape Town Hall capital budget of \$208k to the replacement of Marton Memorial Hall roof.

20 Minutes and recommendations from Committees

The minutes are attached.

Recommendation:

That the following minutes received:

- Turakina Community Committee – 4 February 2021
- Te Roopuu Ahi Kaa – 9 February 2021
- Ratana Community Board – 16 February 2021
- Taihape Community Board – 11 February 2021

That Council approves the recommendation from the Turakina Community Committee meeting on 4 February 2021:

- a. That the Turakina Community Committee recommends to Council that the meeting times for all Community Committees be returned to 2 monthly in order to allow the Community Committees to fully carry out their remit of information, communication and consultation.

That Council approves the recommendation from the Finance/Performance Committee meeting on 17 December 2020:

- a. That the Finance / Performance Committee recommend to Council that decisions around the community grants process be put under the control of the Finance / Performance Committee as from July 2021.

That Council considers the recommendation from the Taihape Community Board meeting on 11 February 2021:

- a. That the Taihape Community Board request that Council purchase a Doggy Doo Bin for placement at the Hautapu River Park and that this be funded from the Small Projects Grant Scheme.

That Council considers the recommendation from the Ratana Community Board meeting on 16 February 2021:

- a. That the Ratana Community Board recommend to Council that the Rātana Community Board be a mediator between Council Contractors and Council.

21 Late Items

As agreed at Item 5.

22 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Items 2, 3, 4, 5, 6 - Minutes of previous meeting; Public forum – Commercial Business in Marton Stormwater in Bulls; LTP Draft Financial Considerations; Poplar Grove, Bulls – Boundary Realignment.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 2 - Minutes of previous meeting; Item 3 – Public Forum Commercial Business in Marton	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations – section 7(2)(a and i).	Section 48(1)

Items 4, 5, 6 - Stormwater in Bulls; LTP Draft Financial Considerations; Poplar Grove, Bulls – Boundary Realignment.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	Section 48(1)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

23 Open Meeting

24 Next Meeting

Thursday 25 March 2021 - 1.00 pm

25 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes – Thursday 28 January 2021 – 1:00 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Brian Carter
Cr Fiona Dalgety
Cr Gill Duncan (via Zoom)
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Dave Wilson

In Attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager –Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Mr George Forster – Policy Advisor
Mrs Janine Simpson – Acting Governance Administrator
Mrs Jess Mcilroy *via Zoom*
Mrs Adina Foley
Mrs Gabriela Lawnicka
Mr Graeme Pointon

1 Welcome

2 Council Prayer

3 Public Forum

Chris Amon Statue in Bulls

Speakers - Paul Sharland, Project Co-ordinator and Russell Harris:

Paul Sharland spoke in regards the Bulls Museum Project to commission a statue, cast in bronze, of Chris Amon. Chris was born in Bulls and was always referred to in the press as from Bulls, New Zealand.

Russell Harris has also become involved and has worked on the concept design and believes it is appropriate to recognise Chris Amon. The concept has been given the approval from the Amon family who felt it would be an honour to have a statue in his home town.

They are seeking approval from the Council to have the statue erected on Council land adjacent to the Community Centre in conjunction with the local iwi plan, as well as any financial assistance or guidance towards obtaining financial assistance.

The council felt it was a good initiative and there would be further discussion.

4 Apologies/Leave of Absence

An apology has been received from Cr Waru Panapa.

That the apology for the absence of Councillor Panapa be received

Cr Carter/Cr Ash Carried

5 Members' Conflict of Interest

Nil.

6 Confirmation of Order of Business

Nil.

7 Confirmation of Minutes

Resolved minute number

21/RDC/536

File Ref

That the minutes (and public excluded minutes) of Council's meeting held on 17 December 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Wilson Carried

8 Mayor's Report

His Worship the Mayor took his report noting the following additions:

Ratana Festival which had a huge turnout this past weekend, and activities coming up include The Taihape Go Throw Show, A & P Sports, Turakina Highland Games and Kiwiburn this coming weekend; and hearings at Ratana. Also, the Country Music festival in Marton had a record turnout this year.

Resolved minute number	21/RDC/537	File Ref
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That the 'Mayor's report and schedule' to the 28 January 2021 Council meeting be received.
HWTM/Cr Carter Carried

9 Follow-up Items from Previous Meetings

Mrs Gordon took the report as read, there were no questions regarding the report.

Resolved minute number	21/RDC/538	File Ref
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That the report 'Follow-up Items from Previous Meetings' to 28 January 2021 Council Meeting be received.

Cr Hiroa/Cr Dalgety Carried

10 Chief Executive's Report

Mr Beggs took his report as read and noted that in regards to the drinking water section Council has been working with Manawatu District Council, who provides this as part its shared service arrangement, to ensure there are updated water safety plans for Marton and Taihape. Mr Beggs said it had been reported to Council informally that the drinking water from Marton was the cause of some health issues in the community, he advised that on hearing this testing of the water was increased and the results continue to be clear and are in line with health standards for the whole district.

Mr Beggs also noted that the adoption of the consultation document and supporting information will now go the Council meeting on 25 March, 2021 (not February).

Resolved minute number	21/RDC/539	File Ref
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That the report 'Chief Executive's Report' to 28 January 2021 Council Meeting be received.

Cr Gordon/Cr Wilson Carried

11 Memorandum of Understanding - Mangaweka Bridge

Mr Beggs took the report by John Jones as read. This MOU has been considered by Manawatu District Council and endorsed by them. There were a number of questions asked but this did not mean the document could not be adopted at this stage.

Resolved minute number **21/RDC/540** **File Ref**

1. That the report 'Memorandum of Understanding – Mangaweka Bridge be received.

Cr Belsham/Cr Dalgety Carried

2. And that the Council enters into the "Memorandum of Understanding in respect of the prospective management and adaptive re-use of the Historic Mangaweka Bridge".

Cr Belsham/Cr Wilson Carried

12 Project Management Office Report: Top Ten Projects, January 2021

Mrs Mcilroy took the report as read and noted it has been provided in a different format and would like some feedback on this.

Cr Wilson asked why these land lease negotiations had been going on so long (July 2018). Mr Beggs advised that we are funded by the Ministry for the Environment under the freshwater improvement fund, we have 5 years to provide a solution and we advised that we would rather lease land than buy land to do it. Council also met with the Ministry and the Ratana Community in December last year. The negotiations are currently sitting with a Trust for some further internal discussions and we are in touch with them every week.

HWTM pointed out that in regards the establishment of the new Council Administration Centre and the Town Library in Marton, we have not removed this building and this facility as part of this matrix and until such time as we do so, if at all, that it must feature within these reports. Jess advised this will be clarified in the next report.

There was a meeting of the Taihape Memorial Park Development Board last night that was positive with people wanting to solve any minor problems and going forward there is a sense of unity building in regards this project.

There was discussion about the formatting of the report and the Project Management Office are still setting the boundaries in regards the colour coding.

Resolved minute number **21/RDC/541** **File Ref**

That the memorandum 'Top Ten Projects – status January 2021' to the 28 January 2021 Council meeting be received.

Cr Dalgety/Cr Ash Carried

Resolved minute number **21/RDC/542** **File Ref**

That verbal feedback on this new format of the Top Ten Projects Report be provided by Council to staff during the 28 January 2021 meeting.

Cr Lambert/Cr Hiroa Carried

13 Financial Snapshot – December 2020

Mr Tombs took his report as read.

In relation to a question about what was eligible for grants Ms Prince advised Council had received grant from MBIE previously for capital projects. In the last year there has only been operational grants so Council can apply for costs relating to maintenance, cleaning, emptying waste water tanks, if we meet the criteria.

Resolved minute number **21/RDC/543** **File Ref**

That the report 'Financial Snapshot – December 2020' to the Finance and Performance Committee meeting be received.

Cr Belsham/Cr Hiroa Carried

14 Minutes and recommendations from Committees

Resolved minute number **21/RDC/544** **File Ref**

That the following minutes and recommendations be received:

- Finance / Performance Committee – 17 December 2020

Cr Dalgety/Cr Gordon Carried

15 Late Items

There were no late items.

16 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Items 2, 3, 4, 5 - Minutes of previous meeting; Falkner – Poplar Road; Update on Haylock Park / Walker Crescent; RDC Road Maintenance Contract – Variation Pungatawa Road.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Items 2, 3, 4, 5 - Minutes of previous meeting; Falkner – Poplar Road; Update on Haylock Park / Walker Crescent, RDC Road Maintenance Contract – Variation Pungatawa Road.	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>section 7(2)(i)</i> .	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Wilson/Cr Carter Carried

The meeting adjourned at 2.17 pm, and reconvened at 2.31 pm.

21/RDC/545 – 21/RDC/549

17 Open Meeting

The meeting returned to an open meeting at 3.59 pm.

18 Next Meeting

1.00 pm, 25 February 2021

19 Meeting Closed

The meeting closed at 4.00 pm.

Attachment 2



Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 25 February 2021

File: 3-EP-3-5

1. It's nice to be back on board having recovered from knee surgery mid-January. My last Mayor's Report was dictated from a hospital bed. For those contemplating hip or knee reconstruction can I say I'm incredibly appreciative of the medical staff, I've tried to obey their guidelines and the result is I am far more mobile and in less pain pre-surgery a month ago.
2. The Long Term Plan adoption for consultation will be made by Council on 25 March. We are also presently loading onto the Council website locations and timings of a huge number of public consultation meetings where you can have your say and ask for further information. Please engage in this process.

Putting the Long Term Plan together has been a huge effort by Council staff and Councillors and I thank them for it.

It seems that every time I read any paper at the moment the headlines are often about the failures of Council infrastructure around the country. This is especially the case in Wellington at the moment. The under investment in non-sexy things such as waste-water plants has been evident for a very long time. Councillors and Council Staff have not been helped by the low value that people see in Councils. What business would entertain funding parks, supplying water, taking away daily waste along with all of the other functions that Council does for what could well be for (urban users) the cost of a cup of coffee a day? Nevertheless our Council has for the last few years invested heavily in pipe replacements, relining of other pipes and dealing with these issues. We will continue to do so, focussing heavily on investing in the water strategy and solving long term consenting issues. Government, as I have said earlier, are looking for a new way that these supplies could be provided by an aggregated regional model. Council, on the lack of further information, will provide our Long Term Plan on the basis of "business as usual".

3. This Council meeting we are receiving the summary report for the lessons learned from the Bulls Centre build. In some parts it is sobering reading and I am happy to discuss this along with any other issues independently to the Long Term Plan submission process to any group or individual. Please pass on that request through my office or I can be contacted directly on 027 617768.

4. This Council meeting, after the final results from the Southern Ward By Election that were made public on 17 February, we are inducting Coral Raukawa in as the new Southern Ward Councillor. I congratulate Coral on gaining the position and her demonstration of Council commitment in the past, having served on several Council Committees. Cian, I thank you for engaging in the process and, while not successful this time, it is important that we give you the opportunity as a young person to engage further with Council. There may well be community committees that we can look to involve you with.

Recommendation

That the 'Mayor's report and schedule' to the 25 February 2021 Council meeting be received.

Andy Watson
Mayor

Mayors Engagement

February 2021

1	Attended Regional Transport Committee Meeting Met with Samoan Ministers
2	Met with Police for monthly meeting
3	Worked in Taihape for the day and met with constituents Met with Wilson Street residents re trees Attended Hastings DC Zoom meeting on Kuripapango Bridge Strengthening Project
4	Met with Horizons re Koitiata Flooding issues
6	Attended Mokai Patea Services Big Day Out
9	Attended Te Roopuu Ahi Kaa Meeting
10	Worked from Te Matapihi all morning
11	Attended Taihape Community Board Meeting
12	Attended Accessing Central NZ Governance Group Meeting (Zoom) Attended Taihape Volunteer Fire Brigade Station Farewell
13	Travelled to Bulls to meet with constituents Travelled to Bulls to attend Rhythm in Bulls Travelled to Turakina to thank owners of Ben Nevis Hotel for hosting Turakina Community Committee meetings over last 10 years Attended Taihape Volunteer Fire Brigade Station Farewell Evening Function
15	Attended Monthly Marton Health Networking Meeting
16	Attended LTP Workshop Attended Ratana Community Board Meeting
17	Attended regular Breakfast Meeting with Mayor Helen Worboys Attended Assets & Infrastructure Committee Meeting Attended Policy & Planning Committee Meeting
19	To attend Marton Rail Hub Project Board Meeting #2 (Director)
22	To attend the Governance and Strategy Advisory Group Meeting (Wellington)
23	To attend an LTP Consultation Meeting with Committee Chairs
24	To attend an LTP Consultation Meeting with Forestry Groups
25	To attend Finance & Performance Committee Meeting To attend Council Meeting
27	To attend Festival of Cultures Opening Ceremony in Palmerston North

Attachment 3

Report

Subject: **Follow-up Items from Previous Meetings**

To: Council

From: Carol Gordon

Date: 19 February 2021

File: 3-CT-13-1

1 Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment.

2 Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

3 Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

Carol Gordon
Group Manager Democracy and Planning

Follow-up Actions from Council Meeting 28 January 2021

Follow-up Actions	Person Assigned:	Status Comment:
Chris Amon Statue – follow up to their public forum submission	Peter Beggs	An email has been sent to Mr Sharland thanking him for presenting at the Council meeting in January and advising this will be considered as part of the plan for the Bulls greenspace.
Marton Water Strategy – when will this come back to Council	Arno Benadie	The Strategy will be presented at the April 2021 Council meeting
Mangaweka Bridge: Crs asked a number of questions at the meeting relating to the Memorandum of Understanding	Carol Gordon	A separate email has been sent to elected members with answers to the questions raised at the meeting. [action now closed]
Turakina Valley Road – Mr Tombs to advise Council at the next meeting in regards the nature of the works that may be repairs, as opposed to creating a new asset in which case the expenditure would be classified as operating	Dave Tombs	Council Paper included in February Council agenda
Huntermville bore – when will this progress?	Arno Benadie	The production bore has been completed. Options for a more cost effective water supply to Huntermville Urban customers will be presented to Council by May
Add to Marton Civic Centre update that the current High Street site is an option	Jess Mcilroy	This has been included in the report. [Action now closed]
Feedback on Top 10 Projects report to be incorporated into next report (categories for using amber and red; include \$\$ allocated to each project; look at direction of the arrows; make colours more distinguishable and vibrant)	Jess Mcilroy	Comments were taken on board for the following reports. [Action now closed]
Clarify which toilet the grant of \$75k applies to	Dave Tombs	Email sent to Elected members on Friday, 29 January with this information [Action now closed]

Follow-up Actions	Person Assigned:	Status Comment:
Clarify whether the amount shown on page 61 – cash and cash equivalents [expected to be around \$3m at 30 June] is falling outside our financial policy	Dave Tombs	Email sent to Mayor Andy and Cr Nigel Belsham on Friday 29 January with this information [Action now closed]
<i>Actions from previous meetings still to be finalised</i>		
Interview Monique and Shardae for the Council website.	Leah Johnston	Contact made with Monique and Shardae to arrange a time for an interview Update: Monique and Shardae are both interested and will would love to do an interview for Council. A follow email has been sent requesting a time for when they will be available, currently waiting for a response
Mokai Bridge	Graeme Pointon	This has been referred to Iwi, we are waiting for a response from them. Update: No change.
Short Street – road stopping - negotiations with owners	Graeme Pointon	Seeking consent from adjoining owners; road stopping is progressing. Update: Consents received. LINZ advice sought.
Contact Marton Rugby Club to ask whether they want to rename number one rugby field or club rooms after Dick Hurn.	George Forster	The Marton Rugby and Sports Club have been contacted and they advised that the renaming of the number one field or the club rooms will be discussed at an upcoming Committee meeting. Update: Marton Rugby and Sports Club have not responded to staff since initial conversations. A message has been left with the club chairman.

Follow-up Actions	Person Assigned:	Status Comment:
Te Matapihi - Bulls Community Centre - Survey all users of the venue (ask what works well, what could be improved) and to schools prior to them using the stage area to see what they need	Gaylene Prince	Surveys were completed during November, December and January, a report is included in the February Council agenda.
Taihape Grandstand	Jess Mcilroy	An update on this project has been included in the CE's Report to Council.

Attachment 4

Report

Subject: **Chief Executive's Report**

To: Council

From: Peter Beggs, Chief Executive

Date: 19 February 2021

File Ref: 5-EX-4

1. Executive Summary

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

2. Project Reboot

Work on the Request for Service (RFS) Project (internally branded as Project Reboot) is continuing with a new customer service process, model and RFS template design being completed and approved. Recruitment is also underway for a new Senior Customer Services Officer to support the new system and take ownership of our customer database.

We've delayed implementing the new process until this new staff member is on board and trained. We anticipate being able to go live in April 2021.

Elected members are reminded that the RFS system is the most effective method for them and our community to raise issues they would like looked at. Every issue raised is entered into the RFS system, logged and assigned to a staff member to investigate and take appropriate action. If the requester has asked for a follow up (either by phone or email) the staff member assigned to the task is required to get back to them.

3. Statement of Service Performance – July 2020 – December 2020 reporting

At this time of the year the six-monthly update for the period July – December 2020 on the Statement of Service Performance would normally be supplied. As advised, we are undertaking a review of Council's Request for Service (RFS's) system, which includes the ability for staff to more easily extract the information needed for this report. At present it is very complex and time-consuming and only a limited number of staff know how to do this. Therefore, we intend to provide the Statement of Service Performance report, along with the first three months of 2021 (Jan – March) at the April Council meeting.

4. Memorandum of Understanding (MoU) – Ratana Community Board

A meeting was held on Friday, 15 January with Council representatives, including the Mayor, Chief Executive, members of the Executive Team and Lequan Meihana with members of the Communal Board of Trustees where good progress was made on the proposed MoU. This was further discussed at the Ratana Community Board meeting on Tuesday, 16 February. Given

the importance of this MoU, the final version will be presented to Council for their endorsement.

5. Good News items - Telling our Stories

I have tasked the Comms team to produce more proactive short positive stories on our website, in print and on social media to showcase our great work and the positive impacts we are making in our community. In order to achieve this, can I please encourage you all to send any good news stories to me so we can share these.

6. Vodafone - new digital infrastructure in Bulls Town

Vodafone has identified that Bulls would significantly benefit from improved internet and phone coverage and is planning to build a new cell site in town. The telecommunications company is currently investigating the most suitable location for this new digital infrastructure, to respond to the 40% average increase in data use each year.

Alongside that, Vodafone is currently reviewing other areas in the District and will be in touch if more sites are identified to complement ongoing upgrades of existing sites.

7. Events in our District in the Last Month

Below is a list of events that have been held during the last month across the District:

- Country Music Festival – 15-17 January
- Ohingaiti & Hunterville Districts Sports Day – 21 January
- Kiwiburn – 22-27 January
- Mokai Patea Waitangi Big Day Out – 6 February
- Papanui Sports Day – 6 February
- Rangitikei Shearing Sports – 7 February
- Omatane-Kawhatau Dog Trials – 12 & 13 Feb
- Taihape Area Annual Showjumping Championships – 12-14th February
- Ratana Celebrations 24 January
- Taihape Go Throw Show 30 Jan
- Turakina Highland Games 30 Jan
- Awastone Summer Sunday Sessions 2021 Series

8. Council MARK

Council previously took part in the Council MARK programme in 2017. This is an independent assessment of our Council, where an Independent Assessor Board visits Council and undertakes an extensive assessment of a number of areas of Council, including Governance, leadership and strategy; financial decision-making and transparency; service delivery and asset management; and communicating and engaging with the public and business.

Council has agreed to undertake a second assessment, with the Assessment Board visiting in August 2021.

9. Heritage NZ

Mayor Andy Watson and I were scheduled to meet with Heritage New Zealand's Māori Heritage Council on February 18. Topics for discussion included:

- Marton Civic Centre proposed building on Broadway (noting the existing site on High St remains a valid consideration for public consultation), and
- Telling the story of Māori and European history of the Rangitikei District, and
- Taihape Grandstand

The meeting has been delayed to April 8 due to Covid-19 restrictions.

10. Health and Safety Dashboard

The Health and Safety Dashboard has been compiled to provide a more visual, user-friendly showcase of Health, Safety and Wellbeing initiatives and information to staff, management, and Council. This is the first month the dashboard format has been produced and any feedback would be gratefully received. The dashboard is attached in **Appendix 1**.

Since the dashboard has been produced there have been two notifiable incidents (those that require notifying to WorkSafe NZ and as such will be recorded in the next dashboard). These were:

- a. Higgins – during work undertaken on a resealing project on Turakina Valley road a tree fell from the bank above where the workmen were, damaging the cab of the sprayer and the cab of a utility vehicle, a person was trapped inside the cab, an ambulance was called, the worker received minor injuries.
- b. Smart Environmental – a fence became electrified due to a fault at the Marton Transfer Station, an employee touched the fence and received a shock. The worker was assessed by a Doctor and no further action was required.

11. Taihape Grandstand

Assessments of the Taihape Grandstand are underway. The geotechnical and heritage assessments have been completed, and the seismic assessment is underway.

The seismic assessment is due to be provided to Council in March 2021, and once the seismic assessment has been received a robust update can be provided to Council. This is expected in April 2021.

The options for the Grandstand will be included as a key choice in the Long Term Plan Consultation Document.

12. Long Term Plan Update

Two further workshops with elected members have been held – one on 28 January and 16 February. At these workshops the following items were discussed:

Workshop 1 – 28 January

- Further discussion on Economic Development – resulting in agreement that this would be included as a key choice for the Consultation Document

- Financial Summary and Proposed Rating Differentials – resulting in agreement on the financial situation and that rating differentials would be included in the Financial Strategy and consulted on as part of the Consultation Document as a key choice
- Revised timeframes – with the Consultation Document not being adopted by Council until 25 March

Workshop 2 – 16 February

- Presentation of the draft Housing Strategy – more work will be done on this, including the creation of a Work Plan
- Review of the Fees and Charges – proposed changes were agreed to
- Further information on the proposed financial position
- Presentations by Horizons Regional Council on Climate Change and Freshwater

Work is currently being completed on the Finance and Infrastructure Strategy; Revenue and Financing Policy; and the Consultation document. Drafts of all will be supplied to Elected Members for their input, when they are completed.

13. Introduction of the Local Electoral (Māori Wards and Māori Constituencies) Amendment Bill

Recently the Minister of Local Government introduced an amendment to the Local Electoral Amendment Bill in relation to Maori Wards/Constituencies. The Bill seeks to remove the provisions in the Local Electoral Act that allow for the use of binding polls with regard to the process for establishing Māori wards or constituencies. It also:

- Makes any existing or planned petitions or binding polls null and void; and
- Extends the date for councils to resolve to establish Māori wards/constituencies to 21 May this year.

By implication the Bill, through a transitional provision, enables councils that may have resolved not to establish a Māori ward/constituency in 2020, or not considered it at all, to revisit their decision and change their resolution as long as this is done by 21 May. Any council that resolves to establish a Māori ward/constituency before 21 May will also need to complete a representation review before the end of this year, the deadline for publishing a draft proposal is early September.

A fact sheet on Changes to Māori Ward and Māori Constituency Processes is attached as **Appendix 2**.

Local Government NZ (LGNZ) and the Society of Local Government Managers (SOLGM) have been invited to submit on this Bill, which received its first reading the week of 8 February 2021. It's also been noted that the submission period will be days rather the usual weeks or months. SOLGM have notified councils they will be submitting in support of the objective.

This information was provided to Te Roopuu Ahi Kaa (TRAK) at their meeting on 9 February who will now speak to each of the relevant parties to gain an understanding of what position TRAK would like to take.

14. Submission – Horizons Regional Land Transport Plan

Horizons Regional Council have advised that their Regional Land Transport Plan is now out for consultation. This plan has been developed by the Regional Transport Committee (of which Mayor Watson is a member) and is a collaboration between all councils in the region, Waka Kotahi NZ Transport Agency and KiwiRail.

The Plan sets out the strategic direction and aspirations for land transport in the region, with a list of activities that will achieve this direction. Ultimately the Regional Land Transport Plan signals where transport investment is planned in the short to medium term to achieve our desired state.

The long term vision for transport in the region is to be a region that connects central New Zealand and supports safe, accessible and sustainable transport options.

Submissions close on 17 March. It is proposed that a submission be drafted by interested elected members and staff. The full detail about the plan and the consultation period can be found on the Horizons website - <https://haveyoursay.horizons.govt.nz>.

15. Reform of the Resource Management Act

In February the Government announced it is starting the process of repealing and replacing the Resource Management Act (RMA), which will be introduced to Parliament by the end of this year. The reforms are based on the recommendations set out in the “Randerson Report”, where it was recommended the RMA be replaced with three new pieces of legislation:

- *Natural and Built Environments Act* (NBEA): This will be the core piece of legislation, and its purpose is to enhance the quality of the environment to support the wellbeing of present and future generations.
- *Strategic Planning Act* (SPA): This Act will provide a strategic and long-term approach to how we plan for using land and the coastal marine area.
- *Managed Retreat and Climate Change Adaptation Act* (CCA): This will support New Zealand’s response to the effects of climate change, and will be managed by the Minister for Climate Change.

In a recent publication sent to us from Simpson Grierson a planned timeline for this reform was included, which is:

- a. **Now:** Policy decisions and consultation material produced until April 2021. Limited direct consultation and engagement with stakeholders will take place.
- b. **May 2021:** Cabinet to agree on a final exposure draft of the Natural and Built Environment Bill, present it to the House, who will then refer it to a special select committee inquiry.
- c. **June to September 2021:** The special select committee inquiry will consider the exposure draft. This is where the bulk of consultation and engagement will occur.
- d. **December 2021:** The three Bills will be introduced to Parliament. They will be subject to a standard legislative and Select Committee process.
- e. **December 2022:** All three pieces of legislation are planned to pass by the end of 2022.

Also included in this report is a letter to councils from Hon David Parker, Minister for the Environment (**Appendix 3**).

This is a very important change to Council's practices so we will be keeping up to date with developments in this area and providing regular updates to elected members.

16. Taituarā (formerly SOLGM) Submission on Water Services Bill

A submission on the proposed Water Services Bill was prepared by His Worship the Mayor and submitted on this Bill. Due to the tight timeframe it was unable to be put to Council prior to it being sent out. A copy of this is attached (**Appendix 4**).

17. Rangitikei Potable Water Policy and Strategy

Council's Water Safety Plan is under assessment by the Drinking Water Assessors, and as part of our submission a potable water policy and strategy statement needs to be adopted by Council. This is a generic statement and contains no additional requirements than those which are in our Long Term Plan and Annual Plan. Manawatu District Council has the same statement in their district-wide Water Safety Plan. A copy of the plan is attached (**Appendix 5**). *Recommendation 2 refers.*

18. Certificate of Exemptions – Remote Camping grounds

A local authority may grant a Certificate of Exemption (under clause 14 (3) of the Camping Ground Regulations 1985) to operators of a remote camp site for the requirements of the Schedule – Standards for camping grounds - to those regulations subject to Council being satisfied that the camping grounds provide a safe and hygienic environment. A remote camp site means a camping ground in a National Park, State Forest, State Forest Park, or Public Reserve, or on Crown land, usually without any facilities whatsoever, although some sites have minimal services. Both Mangaweka, and Scotts Ferry camping grounds are classified as remote campgrounds, and their Certificate of Exemption are now due for renewal.

Both camping grounds are regularly checked for safety and hygiene by the Team Leader – Property and Community Housing and it is suggested that a certificate of exemption remain in place for both campgrounds. The Certificate of Exemption cannot be transferred from an operator to a succeeding operation, therefore in line with the current agreements with operators it is suggested that Certificate of Exemptions be issued to the present operators to 30 June 2022 (Scotts Ferry) and 27 September 2024 (Mangaweka). *Recommendation 3 refers.*

19. Santoft Domain Development Plan

At the 17 December Council meeting, during public forum, Ms Heather Thorby (Chairperson) and Mr Paul Geurtjens (Deputy Chairperson) presented the Santoft Domain Development Plan. At that meeting the Santoft Domain Management Committee was requested to write to the Chief Executive outlining what they would like from Council. A memo has now been received from Ms Thorby (**Appendix 6**). In that memo the committee requests that Council endorse the Domain Development Plan as presented by the Santoft Domain Committee at the December 2020 Council Meeting and that the Santoft Domain Development Plan be included in the forthcoming Long-Term Plan. *Recommendations 3 and 4 refers.*

20. Significance

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Recommendations:

1. That the report "Chief Executive's Report" be received.
2. That Council adopts the Rangitikei Potable Water Policy and Strategy in the district-wide Water Safety Plan'
3. That Council grants a certificate of exemption (under clause 14(3) of the Camping Ground Regulations 1985) to the current operators of the Mangaweka and Scotts Ferry camping grounds (both of which are designated as remote camping grounds) for the requirements of the Schedule – Standards for camping grounds - to those regulations to 30 June 2022 (Scotts Ferry), and to 27 September 2024 (Mangaweka) subject to the Team Leader – Property & Community Housing being satisfied that the camping grounds provides a safe and hygienic environment.
4. That Council endorse the Domain Development Plan as presented by the Santoft Domain Committee at the December 2020 Council Meeting.
5. That the Santoft Domain Development Plan be included in the forthcoming Long-Term Plan.

Peter Beggs
Chief Executive

Appendix 1

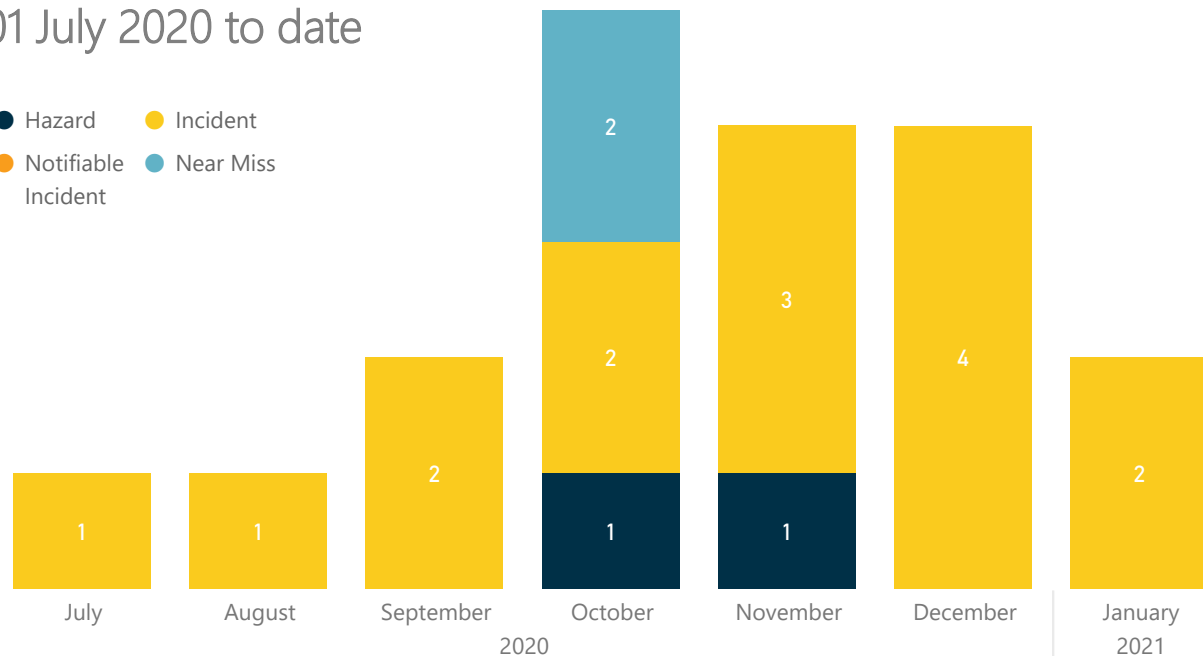


Rangitikei District Council Health & Safety

Incidents, Hazards and Near Misses

01 July 2020 to date

● Hazard ● Incident
● Notifiable Incident ● Near Miss



This month

2

New Incidents

0

New Hazards

0

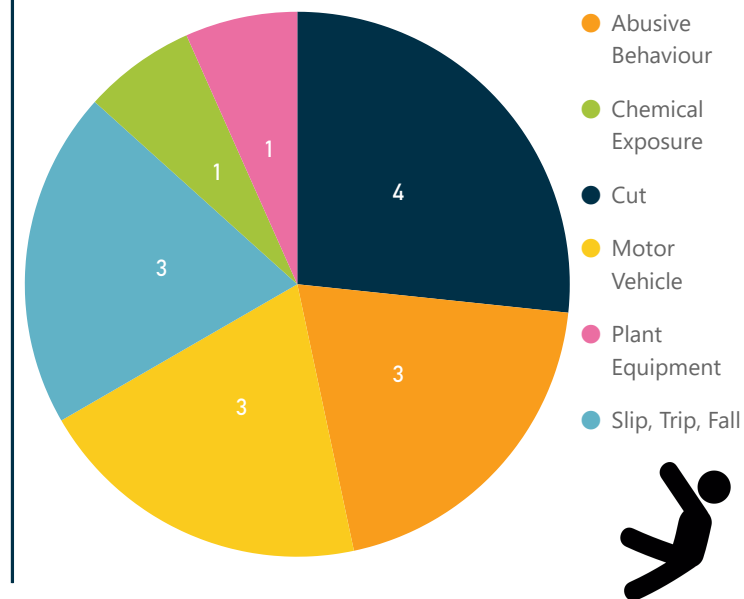
New Notifiable Incidents

0

New Near Misses

Incident Category

01 July 2020 to date



Wellbeing News

Healthy Food Guide Website

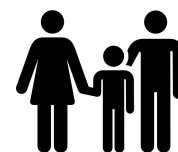
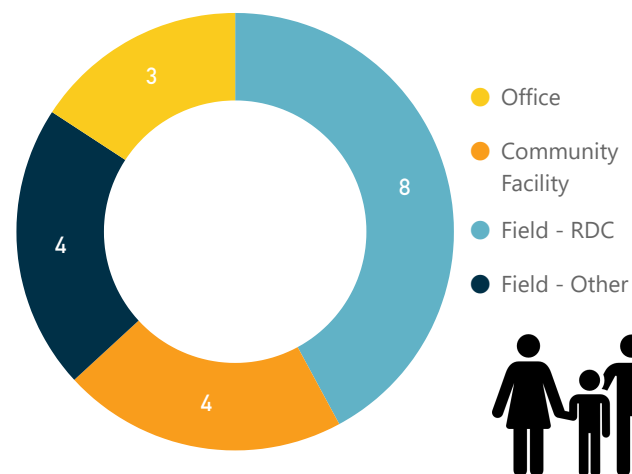
Don't forget all the great benefits that are available on the HFG website. It is great to see that 40 staff have active accounts outside of work and have accessed the website on 54 unique devices.

To activate your account email Tim at wellness@healthyfood.co.nz

Reminder of a couple of other wellbeing opportunities for staff to access:

- Free membership to our swimming pools and libraries
- Subsidy towards eye examinations and lenses

Location



Driver Rating

	Oct 2020	Nov 2020	Dec 2020
★★★★★	4	1	3
★★★★	3	5	7
★★★	16	20	11
★★	13	11	16
★			

Events Coming Up

- Health & Safety Committee Meeting 5 February 2021
- Migration to the SiteWise Contractor Health & Safety Pre-Qualification process, 1 March 2021
- SafePlus Assessment on 30-31 March 2021
- Implementation of Lone Worker safety devices, coming soon

Appendix 2

Fact Sheet:

Changes to Māori Ward and Māori Constituency Processes

The status quo

What are Māori wards and constituencies?

Under the Local Electoral Act 2001, councils decide their own representation arrangements, including whether to establish Māori and/or general wards and constituencies.

Māori wards and constituencies are the local government equivalent of the Māori parliamentary electorates. They are called “wards” at city and district councils and “constituencies” at regional councils. Each council is responsible for deciding whether it will have Māori wards or constituencies at its elections.

If a council has Māori wards or constituencies, then:

- voters on the Māori electoral roll will vote for and be represented by candidates contesting a Māori ward or constituency rather than candidates contesting a general ward or constituency;
- voters on the general electoral roll will continue to vote for candidates contesting general wards and constituencies; and
- everyone will vote for the mayor, at-large councillors (if any), and local board or community board members (if any).

Māori wards and constituencies are subject to the same population ratio rules as general wards and constituencies. This ensures that all representation at the council is fair.

What are the “Māori ward poll provisions”?

The Local Electoral Act 2001 has provided that after a council resolves to establish Māori wards or constituencies, a binding poll on Māori representation must be held if 5% of a council’s electors demand one. A council may also opt to initiate its own binding poll.

The outcome of the binding poll lasts for two elections.

How is this different from the processes for general wards and constituencies?

There are no poll provisions on the establishment of general wards. Instead, councils are required to undertake a consultation process which may be subject to review by the Local Government Commission. (The Local Government Commission is an independent body which hears appeals on the total number of councillors and the placement of boundaries).

Changes proposed by the Bill

What is happening?

The Government is seeking to pass legislation under urgency in February 2021 to make it easier for local authorities (“councils”) to establish Māori wards and constituencies for the 2022 local government elections.

The Local Electoral (Māori Wards and Māori Constituencies) Amendment Bill proposes:

- repealing the “Māori ward poll provisions” in the Local Electoral Act 2001;

- preventing councils from holding binding polls on Māori wards and constituencies (while retaining the right for councils to hold non-binding polls); and
- providing a transition period ending on 21 May 2021 in which councils may consider, or reconsider, establishing Māori wards or constituencies for the 2022 local elections.

These changes will bring the Māori ward and constituency processes into greater alignment with the general ward and constituency processes.

What happens if a poll is demanded or resolved for before the Bill comes into force?

The Bill proposes that any demands or council resolutions for a poll will not have any effect, even if they are lodged or made before the Bill comes into force.

What happens during the transition period?

The Bill proposes that councils will have a fresh opportunity to consider Māori representation for the 2022 local elections. Until 21 May 2021, councils may:

- resolve, if they had not done so previously, to establish Māori wards or constituencies;
- revoke a previous resolution to establish Māori wards or constituencies; or
- make no decision, in which case the council's previous actions will stand.

At any time, councils may resolve to hold a non-binding poll on Māori representation to gauge community sentiment.

There is no obligation on councils to consider Māori wards or constituencies during the transition period.

Implementation

What happens after a council establishes Māori wards or constituencies?

Any council that establishes Māori wards must complete a representation review to propose how many councillors it will have at the next election and the boundaries for any wards or constituencies. The Bill does not make any changes to the representation review process. The number of Māori councillors is calculated in proportion to the overall number of councillors and the number of people on the Māori electoral roll at the council. The council's initial proposal must be publicly notified by 8 September 2021.

In its representation review, a council may propose that any new Māori councillor positions are additional to the existing general councillor positions, or it may propose converting some general councillor positions to Māori councillor positions.

The council must consult on its representation review proposal with its community. The final proposal may be subject to review by the Local Government Commission.

Appendix 3



10 February 2021

The Government has agreed to reform the resource management system this parliamentary term. The reform will be based on the review of New Zealand's resource management system by an expert panel led by the Hon Tony Randerson QC. Its report *New Directions for Resource Management in New Zealand* was published in July 2020 (Randerson report).

Other significant reports completed in recent years have also been drawn upon to support the reform process, including several reports from the Environmental Defence Society, Ministry for the Environment, New Zealand Productivity Commission, the Parliamentary Commissioner for the Environment and the Waitangi Tribunal.

The reform process is a once-in-a-generation opportunity to set up the resource management system to safeguard the wellbeing of current and future generations. It will include repealing the Resource Management Act 1991 (RMA) and enacting three new pieces of legislation:

- a **Natural and Built Environments Act (NBA)** will be the primary replacement for the RMA. It will provide a greater focus on positive outcomes for both natural and built environments rather than only controlling effects. It will ensure that the use, development and protection of resources only occurs within prescribed environmental limits. Other key changes include stronger national direction, one single combined plan per region, and a more efficient resource consent process
- a **Strategic Planning Act (SPA)** will require strategic plans that set long term goals for each region (both land and coastal areas), integrating land use planning, environmental regulation, infrastructure provision, climate change and natural hazard risk management. The SPA will also integrate functions across the NBA and related statutes
- a **Climate Change Adaptation Act (CAA)** will address complex issues associated with managed retreat and funding and financing adaptation.

I have taken further advice on the Panel's report from my officials and other agencies. I support the Panel's general direction with some changes. The details, including 'in principle' decisions to initiate the reform process, are included in the Cabinet paper which is available on the [Ministry for the Environment's website](#).

In order to pass this legislation in the current term, Cabinet has agreed to:

- use a special process for the NBA by developing an exposure draft by May 2021 for consideration by a select committee inquiry. A Bill is intended to be formally introduced into Parliament in late 2021 and passed by late 2022
- establish a Ministerial Oversight Group to work through policy details needed to progress the NBA and other legislation
- engage with iwi/Māori to refine policy options as proposals are developed
- engage with local government and other experts to ensure high quality advice is available.

Work on the exposure draft is underway. There will be an opportunity to provide feedback on it through the select committee inquiry process.

Transition to the future system

Your input to the Randerson review was essential. As key partners in the delivery of the current and new future resource management system, your continued participation in the development of the future system is crucial. We also want to work with you as well as Māori to develop effective and efficient mechanisms to improve Māori participation in the SPA and plan making processes under the NBA.

I want to ensure councils can transition to the future system as smoothly as possible. I have therefore directed my officials to work with councils on a transition and implementation plan, at the same time as working on the policy decisions and legislative process.

Your role in administering and implementing the RMA continues to be valued. In particular, your current work in implementing national direction on freshwater and urban development is essential, and will be transitioned to the NBA (together with other national direction).

There are no plans for institutional changes to local government in the reform of the resource management system. Reform of local government was outside of the terms of reference of the Randerson review and was not covered in the Panel's recommendations. However, the Panel did recommend having one plan per region and changes to various decision-making processes.

Next Steps

You can read more about the reforms on the [Ministry for the Environment's website](#).

We look forward to working with you to ensure the future system is well designed and implemented to achieve the desired outcomes.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'David Parker', is positioned above the printed name.

Hon David Parker
Minister for the Environment

Appendix 4

18 January 2021

COMMENTS ON TAITUARA SUBMISSIONS ON WATER SERVICES BILL

Thank you for the opportunity to submit. Our Council supports the decision to establish the independent regulator.

Our concerns lie in –

- The areas of scope of the regulator;
- Who will be regulated; and
- The funding by way of levies (which at this stage have not been determined).

The decision around what constitutes a network has, as I understand it, been defined as anything greater than a single supplier. This would mean that all of our rural water schemes, maraes etc would be captured down to the level of two adjacent houses sharing a communal water tank. If that supply was found to fail by the regulator, does the obligation then fall to Council to provide the service?

It is unclear to me regarding scope of the regulator. For example, would the decision to fluoridate the supply or the addition of chlorine to the supply lie under the jurisdiction of the regulator in the future rather than being dealt with by the Councils with community input?

The funding of the scheme will be by way of levy and the level of the levy needs to be controlled, or at least be under scrutiny by an organisation outside of the regulator. Much in the same way that charging for power is held to account.

I would also like to comment on the membership of the Board. Maori representation seems to be a given, however I would strongly urge that Local Government has a voice. Local Government ultimately ends up being deliverers of the system and needs to be party to the conversations around how it is regulated.

Thank you for the opportunity to be part of the conversation. There will be a far greater expansion of the conversation with regard to the other parts of the Three Waters i.e. stormwater and wastewater but at this stage my submission lies purely with dealing with the bill at hand.

Yours faithfully



Andy Watson
Mayor – Rangitikei District Council

Appendix 5

RANGITĪKEI POTABLE WATER POLICY AND STRATEGY

Rangitīkei District Council is committed to managing its water supply effectively to provide safe, high-quality drinking-water that consistently meets the expectations of the *New Zealand Drinking-Water Safety Plan Framework* the requirements of the Health (Drinking Water) Amendment Act 2007 and *Drinking-Water Standards for New Zealand*, and consumer and other regulatory requirements.

To achieve this, in partnerships with stakeholders and relevant agencies, Rangitīkei District Council will:

- embrace a high standard of care to manage water quality at all points along the delivery chain from source water to the consumer to provide a continuous supply of safe drinking-water
- maintain a personal sense of responsibility and dedication to providing consumers with safe drinking-water
- integrate the needs and expectations of our consumers, stakeholders, regulators and employees into our planning
- use a preventive risk-based approach in which potential threats to water quality and quantity are identified and managed
- acknowledge that protection of source water is of paramount importance in protecting consumers against drinking-water contamination and illness
- maintain robust multiple barriers against contamination appropriate to the level of potential contamination and harm
- acknowledge that contamination is almost always preceded by some kind of change (including changes to processes and hazardous events), and will monitor and always respond to change
- develop appropriate contingency planning and incident response capability
- establish regular monitoring of the quality of drinking-water and effective reporting mechanisms to provide relevant and timely information, and promote confidence in the water supply and its management
- participate in appropriate investigative activities to ensure continued understanding of drinking-water quality issues and performance
- continually improve our practices by assessing performance against corporate commitments, stakeholder expectations and regulatory requirements.

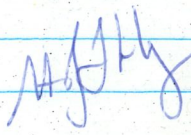
All managers and employees involved in the supply of drinking-water are responsible for understanding, implementing, maintaining and continually improving the drinking-water quality management system.

Appendix 6

Date 16 February 2021
To Rangitikei District Council Meeting
From Santoft Domain Management Committee
Subject Santoft Domain Development Plan

Questions to Council

- ① Please can the R.D.C. endorse the Domain Development Plan as presented by the Santoft Domain Management Committee at the 17 December 2020 RDC Council Meeting.
- ② That the Santoft Domain Development Plan be included in the forthcoming RDC Long Term Plan.

Signed HJ Thorby 
Chairman

Attachment 5

Report

To: Council

From: Adina Foley

Date: 18 February 2021

Subject: **Feedback regarding use of Te Matapihi**

1. Executive Summary

Background

This report presents feedback received regarding Te Matapihi, Bulls from various groups which have booked one or multiple spaces in the community centre. The purpose of the feedback is to identify areas of improvement, including whether there is a need for stand-alone changing rooms within or adjacent to the facility.

Council Resolutions

Council resolved in July 2020 for staff to investigate options for the building of an additional space to be used for changing rooms:

Resolved minute number **20/RDC/284** **File Ref**

That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events.

Cr Dunn/Cr Carter. Carried

Subsequent discussions in Council about the need for changing rooms for performances at Te Matapihi, Council resolved in October 2020 to pause the investigation into an additional changing room facility at the site until after the current booked functions had been held and feedback had been received from the users. Accordingly, a survey was sent to users of the facility as well as feedback being sought by email and phone.

Resolved minute number **20/RDC/394** **File Ref**

That Council do not make a decision on Costs for Investigation of Additional Building at Bulls Community Centre until after the current booked functions, including school functions, have been held in 2020 and that the decision on unbudgeted expenditure and what other options are available will be looked at in 2021.

His Worship the Mayor/Cr Belsham. Carried

2. Feedback sought

A survey was sent to all people that booked a space within Te Matapihi during November-January, which received six responses. Feedback from two local schools which have used the facilities before the end of the last calendar year was also received.

3. Feedback summary

Topic	User Comment / Raised Issue	RDC Comment	Action Proposed
Overall Impression	Comments were received that the space is clean and bright, location is central and there is great parking, building is being used daily and is lively, great space options, beautiful building inside and outside	Positive feedback overall about the building a great space to be used	None
Technical and Access	A lot of the users were not clear on instructions how to use technical features of various spaces and accessing / alarming the building outside of open hours.	Teething issues with new technical features, training should have been provided by suppliers or installers, however finalising the building was quite a rush with a fixed opening date. Venue & Events Co-Ordinator has been made aware of this feedback to ensure processes are in place.	Staff ensure users are familiar with technical features and access protocols.
Supplies	Some supplies were not available on all levels in the building	Teething issues, new space requires change of maintenance, cleaning, supplies which has to be learned and adapted. Property Team Leader, and Venue & Events Coordinator have been made aware of this feedback to ensure users are able to access supplies.	Staff action already implemented
Space	Space being smaller than old town hall, lack of dining room, larger kitchen	New space requires change in approach to events that have been held in certain way in the past.	Users encouraged to adapt to new facility
Kitchen	Kitchen a bit small for catering	Difficult to change after completion, however space could be reconfigured and possibly suggestions offered how the space could instead be used, including the use of other spaces (e.g. having tables with food on Mezzanine or top floor depending on event).	To be considered by staff
Services	Morning / afternoon tea facilities could be improved	Having a coffee and tea facility in the Santoft room would be beneficial	To be considered by staff

Topic	User Comment / Raised Issue	RDC Comment	Action Proposed
Hire cost	Cost seems to be more than for the old town hall	Pricing is the same as for Bulls Town Hall. (Note: an error was made with initial charging)	Some partial refunds have been made. Review of fees and charges conducted and recommended to Council
Automated door opener	The two doors into the public bathrooms from the reception are heavy to move, possibly too heavy from a wheelchair	Doors are being checked again by the builders to ensure compliance.	Depending on builder's review
Event support	Moving chairs and tables for event set up could be supported by Council staff.	The standard configuration for the hall could be to have some rows of chairs set up so that these don't need to be brought up and down from under the stage every time. Could include some event tools and instructions for easiest use of equipment Opportunity for local group to assist with set-up for a set fee, which is paid as a donation to the group	Staff to implement
Ventilation	Air flow in kitchen and during events in the hall is not ideal, it can get very stuffy in the hall and the kitchen doesn't have sufficient ventilation	No further work on ventilation planned at the moment	Staff to investigate options
Stairs and platform lift to stage	The stairs and lift that will supply front access to the stage potentially need to be stored when the hall is booked and they are not required	No storage space available at the moment	Staff to investigate options
Toilets Ground Floor	Access through the toilets during events, or unwanted exit from kids	Management plan required, need to supply good option to use	Staff to implement

Changing Room specific feedback

Floor level changing room recommended for set up / judging

Changing rooms would be helpful for productions

Under stage has no privacy options and no ventilation, hazardous due to obstacles

4. Changing Rooms

4.1. Whole-of-Building Approach

Staff recommend that the Community Centre benefits from examination of usage within its multi-purpose intent, rather than resolving single issues or designating single-use spaces. Designating the purpose of a room detracts from the multi-purpose nature of the building as a whole and can have a lead-on effect creating the need for other limited-use spaces.

4.2. Usability for end of year functions

Based on use of the former Bulls Town Hall, there are approximately four events a year which require changing rooms. During the design stage of the new Te Matapihi facility, important consideration was given to a changing room space for end of year functions. This was designated below the stage. However, during the building construction phase, various decisions were made which repurposed this space. User feedback suggests this space is not suitable to be used as a changing room.

5. Conclusion

Feedback from the users of Te Matapihi since its opening in September 2020 guides some improvements that would make the building simpler to use for the community.

There was feedback regarding changing facilities that would add to the facility's use and appeal. The multi-purpose nature and design intent of Te Matapihi could accommodate changing rooms in a number of areas within the facility depending on the function and needs of the user group.

Some investment in the facility, as outlined in the actions proposed above, would benefit the users of the building.

Recommendations

1. That the report 'Feedback regarding use of Te Matapihi' be received;
2. That Council note the actions above to be undertaken in the 2021 calendar year;
3. That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;
4. Not that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.

Attachment 6

Report

To: Council

From: Peter Beggs

Date: 18 February 2021

Subject: **Te Matapihi Build – Lessons Learned**

1. Background

Rangitikei District Council opened to the public Te Matapihi, the Bulls Community Centre, on 25 September 2020. The build project had a number of issues that elected members and the Chief Executive wish to be understood and captured as part of the final project close out.

In this capacity, the lessons learned feed into updated/improved operational processes and practices. It is a forward looking process designed to ensure operational continuous improvement and not act as a ‘witch hunt’.

2. Lessons Learned Process

Council commissioned WT Partnerships (WTP) to conduct the review on Council’s behalf. WTP were considered sufficiently knowledgeable on the project, having acted in a temporary Assistant Project Management capacity near the latter stages of the project. They were also considered sufficiently impartial to provide a balanced and learned process.

The process undertaken by WTP included 15 hours of interviews with key staff (current and former) and stakeholders. Contributors engaged with the interview format using the Construction Industry Council project template as a reminder of key project steps / stages and the author was to document a brief summary of the contributions with summary of preliminary recommendations. These recommendations are outlined below.

The full and final lessons learned cannot typically be concluded until the end of the project defects liability period, but it is common practise to conduct this review as close as practicable from the end of the construction phase.

3. Key Recommendations

3.1. Operations to develop and present to Governance for approval - project governance template(s).

The following templates which would benefit immediate action:

- Template - Business case(s)
- Identification of key stakeholder with clear responsibility Assignment Matrix (RACI – Responsible, Accountable, Consulted, Informed Matrix)
- Template - Reporting Matrix (in line with RACI)

- Template - Project Execution Plan (PEP).

The aim of the templates is to provide clarity for Governors and Operations with a view to enhancing working relationships and mitigating differing experience levels / knowledge base.

3.2. Prior to commencement of significant projects RDC Council to approve Business case and PEP.

The Project Sponsor is to collate documents in line with agreed template for the Business Case for Council approval with explains;

- Alignment with Council long term Strategic Goals.
- Clear case for change (often with a do nothing outline).
 - Identifies and describes the need.
 - Demonstrates sufficient consultation with stakeholders.
 - Identifies what success looks like.
- • How to achieve best public value
 - Identifies the options for an approach to market and the preferred option.
 - Identifies level of quality and performance required, and options to measure.
- Commercial viability
 - Demonstrates understanding of current prices and price drivers.
 - Assesses the costs, benefits and risks (include whole-of-life costs).
 - Confirms the initiative is feasible.
- Recommendations and other options
 - Provides rationale for a preferred solution and the reasons for setting aside others through a thorough options analysis.
 - Seeks clear approval to proceed.

Governors are to endorse the business case prior to the cost impacts being adopted in the next LTP or accepted as an amendment to the current Investment Plan. The aim of the business case is to have clear objectives agreed and inform the intent of the project to all participants. This aids the management of change without losing the core project rationale.

3.3. Prior to commencement of any significant project, RDC Operations to appoint a Project Manager to prepare a Project Execution Plan (PEP).

The Project Execution Plan (PEP) extends the business case and is a document that describes the objectives in a project, with the time / resources needed, controls, actions and monitoring. Significant projects should designate control groups across the life of the project to act as Governance, Operational Management and Project Management Delivery process.

Typically these are separated into the following;

- Steering Group (reporting by the Project Sponsor to governors and key stakeholders)
- Project Control Group (reporting by the PM to the Project Sponsor).
- Design / Site and Operational Management meetings (project management meetings as required to manage technical content).

Because the scale of each project can vary hugely, and the aim of the PEP is to respond to ensure fit for purpose rigor is formed. The aim of the defined control groups is to ensure concise targeted information reaches respective groups for decision making. This enhances team work and mitigates cross role pressures from Governance to Operations.

3.4. Review RDC Capability and Capacity.

It is recommended to review available resource capabilities, experience, and capacities, to identify gaps where either internal training or external capabilities need to be sought.

Operations should also look to make available training options to Elected Officials who have limited experience and or knowledge of the projects under management.

The aim is to ensure best practice match of the size and scale of each project, to team members with suitable capability, experience and capability for the role to be undertaken.

3.5. Prior to commitment to significant external cost, RDC to appoint a Project or Procurement Manager to prepare a procurement plan.

The procurement plan looks to follow on from the business case. This provides a link from the business case to implementation and delivery. A procurement plan provides the methodology and approach, process, and project management structure for implementation

3.6. Other Lessons

There are a range of further recommendations throughout the lessons learned that are considered a sub-section of those above. This report is not exhaustive and detailed but rather looks to resolve the primary next steps based on learnings from the Te Matapihi Project and increase the capability for Rangitikei District Council to manage similar future projects.

4. Recommendation

1. That the report 'Te Matapihi Build – Lessons Learned' be received;
2. That Council note the lessons learned captured and that these lessons will be contemplated by the Project Management Office, as far as reasonably practicable, for future significant infrastructure projects.
3. That Council continue to offer elected members training, as requested by them, to support governance best practice.

Peter Beggs
Chief Executive

Attachment 7

Memorandum

To: Council



















From: Jess Mcilroy

Date: 18 February 2021






Subject: Project Management Office report: Top Ten Projects, February 2021

File: 5-CM-4-005 04





This memorandum provides a monthly report on the Top Ten projects to Council from the Project Management Office. The update provides a dashboard summary with a forward update on activities on the project.

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 






1. Mangaweka Bridge replacement

Project Status				
The scope of this project is to construct a replacement bridge at Mangaweka, and preserve the existing bridge as a walking and cycling facility to be managed by a trust.				
The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020.				
Project Budget		\$4,859,686	Spend to Date	\$1,183,055
Estimated Remaining Costs		\$3,770,290	Estimate at Completion	\$4,953,345
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022.		
Cost		Forecast completion cost is 2% over budget. This will be closely monitored and reported. This is not within contingency and if the full cost is realised this will be unplanned expenditure.		
Quality		No concerns to date.		
Risk		Working in and over the water, in proximity to the public, is inherently risky.		
Tasks completed last month	Remaining site clearance (under new consent) Relocation of Mangaweka water main Constructed foundations for both abutments Constructed the foundations for both Piers Completed environmental controls Completed Archaeological clearance			
Tasks forecast this month	Construct Abutment Wing Walls Clear piles for construction Install scaffolding and shore loading around pile columns Steel arrives in New Zealand Issue shop drawings Manufacture beams			





2. Marton to Bulls wastewater transfer pipeline project

Project Status				
The scope of this project is to construct a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant, and to acquire land to dispose of treated wastewater to in Bulls. The scope also includes the consenting for the activity. It does not include for next treatment plants at either location or for the transfer of untreated waste.				
Project Budget		\$8,000,000	Spend to Date	\$19,950
Estimated Remaining Costs		\$7,980,050	Estimate at Completion	\$8,000,000
Metric	Trend	Comment		
Programme		Technical assessment results of wastewater characterisation and flow volumes were due end of January, however following a meeting with RDC’s project team at the wastewater treatment plant some additional work was requested, and the report is now due 27 February 2021. The consenting works programme is expected to be completed by end of February. Construction start date of March 2021 is unachievable and a revised construction start date will not be set until later in 2021. The proposed programme for this work is five years, and this date is likely to be achieved.		
Cost		On budget – total construction cost \$4.5M plus \$0.5M consultant/design fees (\$3.5M funding received from Three Waters Reform and \$1.5M in LTP) Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).		
Quality		No concerns to date.		
Risk		The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continue and become more prominent as the project progresses.		
Tasks completed last month	Finalisation of technical assessments and pipe size design. Consenting programme progressed.			
Tasks forecast this month	Land acquisition considerations continue. Full impact of technical assessments and consenting options to be reviewed internally.			






3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

Project Status				
The scope of this project includes lease of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.				
The scope has changed, with central government endorsement, from purchase of land to lease of land due to availability of suitable area for discharge.				
Project Budget		\$2,425,200	Spend to Date	\$0
Estimated Remaining Costs		\$2,425,200	Estimate at Completion	\$2,425,200
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Change of funding deed to lease to be complete by end of March 2021. Risk is increasing as the programme prolongs.		
Cost		The budget is currently an estimate while land for discharge is being formalised. The 2018-2028 LTP included a \$1.3m budget for this project. An additional \$950k has been received in central government funding, and the balance of funding is from Horizons Regional Council. Land lease negotiation is still ongoing. Once completed and a decision on the best land parcel option has been made, the budget can be finalised with actual construction costs to dispose of the waste water to the chosen land parcel.		
Quality		No concerns to date.		
Risk		Funding is committed and needs to be used – the programme is slipping as agreement to lease suitable land progresses. There is a risk that Horizons finds the identified land is not suitable, and we would then need to explore our second option.		
Tasks Completed Last Month	Horizons assessment of proposed disposal site land began			
Tasks Forecast This Month	Receive Horizons assessment of proposed disposal site land Meet with project Governance Group			

4. Tutaenui Rural Water Supply Scheme

Project Status				
Funding to investigate a Tutaenui Community Agricultural Water Scheme was given by the Provincial Growth Fund along with contributions from Horizons and RDC.				
Project Budget		\$195,000	Spend to Date	\$0
Estimated Remaining Costs		\$TBC	Estimate at Completion	\$TBC
Metric	Trend	Comment		
Programme		Draft detailed design report deadline of March 2021 and a final report by April 2021 is not achievable due to perceived lack of interest. The project team needs to update the funding body at end of February as to whether the project will proceed.		
Cost		On budget as no work being undertaken.		
Quality		No concerns to date.		
Risk		Poor community interest/engagement potentially resulting in the scheme not being feasible.		
Tasks completed last month	Engagement by elected members with the potential users of the water scheme			
Tasks forecast this month	Update to project team on likelihood of project progressing. Project team update to funding body by end of February 2021.			

5. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square).

Project Status				
The scope of this project is the construction and commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.				
Project Budget		\$TBC Te Matapihi \$1,025,603 Town Square and Bus Lane	Spend to Date	\$TBC Te Matapihi \$7,777 Town Square and Bus Lane
Estimated Remaining Costs		\$TBC Te Matapihi \$1,017,826 Town Square and Bus Lane	Estimate at Completion	\$TBC Te Matapihi \$1,025,603 Town Square and Bus Lane
Metric	Trend	Comment		
Health and Safety		On 3 February 2021 a contractor fell off the temporary stairs to the stage and was left with some bruising. Instructions regarding the mobile stairs are now in the Hall booking introduction on site. We have also removed the stairs and stored them under the stage and hopefully we will get our permanent mobile stair solution shortly so we can include proper instructions for users.		
Programme		Goal is to achieve Code Compliance Certification (CCC) for Te Matapihi by end of March 2021. Construction of the Town Square and bus land has been delayed awaiting archaeological authority.		
Cost		Final budget for Te Matapihi to be reviewed. No budget concerns with Town Square and Bus Lane.		
Quality		Outstanding defects are being rectified on Te Matapihi. Finalisation of the Town Square, with artwork, seating and rubbish bins, to be undertaken.		
Risk		All defects and snags need to be solved for CCC to be issued at Te Matapihi. There is a risk of competing interests in the artwork for the Town Square. This will be managed by presenting all options to Council and seeking resolution on the final solution.		
Tasks completed last month	Another Certificate of Public Use (CPU) was granted while the project team works towards CCC 70% of outstanding issues (CCC and defects) resolved User feedback of Building was sought to assess improvement opportunities. This is provided to Council in a separate report.			
Tasks forecast this month	Continue to close out defect list and bring closer to CCC for Te Matapihi. Compile project closure report, including lessons learned for Te Matapihi. Commence construction on the Town Square and Bus Lane.			

6. Marton Civic Centre Redevelopment






Project Status

The scope of this project is the redevelopment of the Marton Civic Centre, which was identified in 2016 in the Town Centre Plan as including an information centre, Council front desk, meeting rooms and storage for community groups. Council owns vacant buildings on the Main St of Marton which have been included in the Town Centre Plan. The Civic Centre Redevelopment could include:






- Continued use of existing Council buildings long-term and develop asset management plans (status quo);
- Retain and refurbish existing the buildings on Main Street as the Council Civic Centre
- Demolish the vacant Main Street buildings and construct a new facility on the site to be the Council Civic Centre.
- Retain part of the facades of the vacant Main Street buildings and build a new facility behind them.

Work on this project will commence in full following Long Term Plan consultation, when the community feedback on the Civic Centre options has been received.






Project Budget	\$TBC	Spend to Date	\$0
Estimated Remaining Costs	\$TBC	Estimate at Completion	\$TBC

Metric	Trend	Comment
Health and Safety		Nothing to report
Programme		The programme is expected to be years 2-5 of the 2021-31 Long Term Plan.
Cost		During discussions on the 2021-31 Long Term Plan Council has discussed the budget and timing for this project. It has been agreed that targeted consultation with the public, on all the options, needs to occur first (expected to be 2021-2022); funding has been included in the 2021-31 Long Term Plan for years 2 – 5 of the Plan but will depend on the outcome of the consultation.
Quality		Nothing to report
Risk		Nothing to report
Tasks completed last month	<ul style="list-style-type: none"> LTP Consultation 	
Tasks forecast this month	<ul style="list-style-type: none"> LTP Consultation 	






7. Taihape Memorial Park development

Project Status			
The scope of this project is the construction of a new Taihape Amenities Building, provision of an additional court or refurbishment of an existing court, and redevelopment of the Taihape Grandstand.			
Project Budget	\$TBC Grandstand \$2,148,000 Amenities Building (estimated)	Spend to Date	\$0 Grandstand \$20,000
Estimated Remaining Costs	\$TBC Grandstand \$2,128,000 Amenities Building	Estimate at Completion	\$TBC Grandstand \$2,148,000 Amenities Building
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Contract for Amenities Building with Architect by end of February 2021. Complete Design for Amenities Building and award contract to builder by end of 2021. Seismic assessment of the Grandstand due to be completed in March 2021.	
Cost		Budget for the Grandstand will be sought once the reports have all been received and further consultation undertaken. The budget for the Amenities Building has been set and includes adequate contingency.	
Quality		New building construction work only to start when all design completed and scope confirmed (lessons learned from Bulls Te Matapihi)	
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and if Council does not retain the Grandstand. Public consultation has been and is being undertaken to reduce the risk. Consultation with iwi has been undertaken.	
Tasks completed last month	Contract with the architect is confirmed until the end of detailed design. Meeting held with park user group to confirm Amenities Building floor plan and positive feedback received. Iwi consultation commenced.		
Tasks forecast this month	Tender documents being prepared for engineering services for the Amenities Building		

8. Marton Memorial Hall upgrades

Project Status				
This project was mainly funded (\$500,000) by the Provincial Development Unit and includes asbestos removal, ceiling and lighting upgrades, fire system upgrades and accessible toilets within the Marton Memorial Hall.				
Project Budget	\$551,000		Spend to Date	\$0
Estimated Remaining Costs	\$TBC		Estimate at Completion	\$551,000
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed April 2021.		
Cost		On budget. Possible additional cost due to temporary lighting installation for the Shearing Sports competition on 7 February 2021 (awaiting quotation). This will be funded outside of the project.		
Quality		No concerns to date.		
Risk		No current concerns. The leaking roof, identified during this project, has had temporary repairs and a follow-on project has been initiated through the Long Term Plan to completely remediate the roof.		
Tasks completed last month	Building consent application submission (for fire security upgrades). Work paused to allow for shearing sports. Initiation of a follow on project through the Long Term Plan to undertake a seismic assessment, complete roof upgrade, fire code upgrades and other improvements.			
Tasks forecast this month	Complete ceiling reinstatement and electrical works.			

9. Remediation of the historic landfill on Putorino Road

Project Status		
In October 2018 it was discovered that a historic landfill had been eroded by the Rangitikei River, and was discharging buried materials into the water. The landfill is to be excavated and material disposed of appropriately before the site is filled with clean material and planted with native species.		
Metric	Trend	Comment
Health and Safety		Significant health and environmental benefits from the remediation.
Programme		Resource consents were lodged on time on 23 December 2020. These were due on 9 February 2021 and both Councils have asked for an Extension of Time to process (noting Rangitikei District Council can prioritise but has chosen to mirror Horizons timeline). This may push the start date out until the end of 2021 as excavation needs to commence in summer to maximise good weather. Refer to the cost section regarding central government funding.
Cost		<p>An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991.</p> <p>Consultancy and regulatory costs have totalled \$60,453 and are funded from other operational budgets.</p> <p>The values above exclude disposal costs, which cannot be calculated until the extent of crushable cleanfill is determined.</p> <p>Central government funding has been sought for \$650k. This has been declined for an out-of-cycle emergency funding and we have the opportunity to apply again in March 2021. This would require delaying the works and monitoring landfill stability until late 2021, noting that delays to the Resource Consents are preventing work commencing.</p>
Quality		Horizons Regional Council have advised that our contractor has taken the establishment of site too far, falling short of Permitted Activities. This will be resolved by the end of February 2021.
Risk		<p>Working in and over the water, on contaminated land, is inherently risky.</p> <p>The delays with Resource Consent approvals, as well as not receiving central government emergency funding, has given</p>

		rise to consideration of deferral of the work until late 2021. Council guidance is sought in this respect.
Tasks completed last month	Signing of 3910 contract. Site establishment.	
Tasks forecast this month	Await Resource Consent approval.	

10. Rangitikei District subdivisions:

The following is a list of large subdivisions in the district with an update of progress to date:

George Street, Bulls – refer to supplementary report.

Hereford Heights, Marton – A contract has been awarded and work is due to start in late February 2021, subject to approved permits and subcontractors.

Whanganui Road Subdivision, Marton – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

Ratana Papakāinga Housing – Phase one of the Ratana Papakāinga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP and has now been completed.

Hendersons Line, Marton – A developer is in the process of investigating a subdivision to create up to 97 sections on Hendersons Line. The investigations are in the early preliminary stages.

Bredins Line, Marton – The developer signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

11. Recommendation:

1. That the memorandum 'Project Management Office report: Top Ten Projects – status, February 2021' to the 25 February 2021 Council meeting be received; and
2. That guidance on the Putorino Landfill programme of works is provided during the Council meeting.

Jess Mcilroy
Senior Project Manager

Attachment 8

Report

Subject: **Strategic Vision 2020 Document**

To: Council

From: Peter Beggs, Chief Executive

Date: 18 February 2021

1 Reason for Report

This report requests Council adopt the Strategy Vision 2020 document attached (Appendix 1) for inclusion as a supporting document for the draft Long-Term Plan.

2 Background

In 2019 the Mayor, Councillors and Executive Team commenced work on a Strategic Vision document which drew information together from the following:

- Elected members Strategy workshop in November 2019. The workshop considered themes; mega-trends; national and local contextual influences; and aspirations of elected members. The workshop also considered matters that could prevent delivery of Council's plans. Each of the themes were discussed, with elected members voting on areas of commonality and importance.
- Executive Leadership Team review and long term perspective.
- Elected members LTP workshop in September 2019 seeking "ideas and aspirations".
- Long Term Plan Workshops during 2020.

This document was also provided to Te Roopuu Ahi Kaa for their review and to various iwi and hapu across the District.

Once adopted it will be available for the public to read as supporting information to the draft Long Term Plan.

3 Decision Making Process

Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that the decision making provisions do not apply.

4 Recommendation

That the 'Strategic Vision 2020 Document' be adopted to form part of the supporting information for the draft Long Term Plan.

Peter Beggs
Chief Executive

Appendix 1



Strategic Vision 2020

Updated – February 2021

Context

Rangitikei District Council Strategic Vision 2020 is a draft document for discussion by elected members prior to the public consultation period of the Long Term Plan (LTP). This Vision contains the four wellbeing pillars or strategies (Economic, Social, Environmental and Cultural) and has been collated with input from three separate events:

1. Elected members Strategy workshop in November 2019. The workshop considered themes; mega-trends; national and local contextual influences; and aspirations of elected members. The workshop also considered matters that could prevent delivery of Council's plans. Each of the themes were discussed, with elected members voting on areas of commonality and importance.
2. Executive Leadership Team review and long term perspective.
3. Elected members LTP workshop in September 2019 seeking "ideas and aspirations".

The Strategic Vision is considered draft for discussion as it contains content that requires testing with others, particularly Te Roopuu Ahi Kaa members as part of the soon to be refreshed Māori responsiveness framework. This framework will encourage Te Roopuu Ahi Kaa to engage deeply in the formation of Council's strategies in each of the four wellbeing pillars.

The future use of this document will be formative in allowing:

- Visitors to the Rangitikei to understand the future of our district (e.g. content of this document, when finalised, will be advertised on our website)
- Residents to understand where Council's broad priorities sit
- Elected members to consider when making Council decisions
- Staff to enable the strategic vision and to prioritise accordingly.

In proposing the actions and aspirations in this document, the Executive team applied the principle that all initiatives are recognised equally, i.e. no initiative, while it may be positive for one well-being, shall be a negative for another.

Contributing Information to the Strategies

1. Elected Members Strategic Outcomes (from 20 November workshop)

Mega Trends (highest rating)

- Move toward four well-being approach away from a simple focus on GDP
- Importance of provenance of food and ability of Rangitikei to meet related market opportunities
- Thinking globally but acting locally
- Importance of environmental sustainability and reducing greenhouse gas emissions
- Growth of global labour market and new market opportunities for NZ products
- Digital connectivity

Contextual Matters (highest rating nationally)

- Three waters review
- Effect of national policy on farmer morale – ‘Essential Freshwater; climate change / carbon sequestration / credits
- Government transport expenditure priorities

Contextual Matters (highest rating locally)

- New demands for projects with costs beyond those able to be funded within the LTP
 - need to review financial strategy: increase rates; more user pays; take advantage of low interest rates to increase debt; adopt a brave / bold attitude.
- Demand for more supportive approach to delivery of regulatory responsibilities
 - red carpet rather than red tape approach required; review District Plan.
- Construct community facilities and infrastructure using local businesses and locally sourced materials
 - get significant community projects started – concrete progress.
- Ethical and cultural changes in the community – more persons from different nations
 - be open and welcoming.
- Demand for affordable housing – some movement of ex-Aucklanders to the District because of its comparative affordability
 - identify district locations where housing affordability is a problem.
- Review the capability and capacity of staff in terms of their ability to meet new and emergent challenges
 - Secure staff to fill the gaps.
- Capitalise on economic development opportunities
 - work within government’s framework; consider providing incentives; actively market the opportunities provided / available in the District.

Aspirations (highest rating)

- Better connection of the Council to the communities in the district – assist them to realise their aspirations by helping them to be heard – being a better conduit for the delivery of community ideas; communities are valued, connected, safe and proud
- Better brand and better communication within the district and externally – to build pride and as an attractant for new residents and development
- Stronger voice for the concerns of the rural community – better digital connection
- More community assets such as those proposed for Taihape and Marton HQ
- More economic growth and development – more growth in population; more people stay; increase in ratepayer base
- Enhanced quality of service delivery
- More progress on critical environmental indicators

- Adequate and affordable housing
- Council is known as being effective – transparent and accountable and non-partisan; they apply good governance; they are innovative

Challenges (highest rating)

- Short sighted thinking – getting lost in the weeds; losing sight of the big picture – the importance of thinking strategically
 - being brave
 - agreeing broad policy and then devolving / delegating downwards
 - having clear KPIs and sticking to them.
- Community nay-sayers having too much sway and stopping progress
 - lead from the front foot
 - be prepared to take decisions
 - apply effective communication and marketing of ideas and proposals
 - set clear priorities.
- Not having the courage to make the necessary decisions
 - remaining open to all possibilities – not shutting things down before they have been assessed
 - working together to make consensus decisions
 - engaging with the executive team with honesty.
- Getting caught out by unexpected central government policy
 - stay abreast of and influence (either as Rangitikei District Council or through LGNZ and others.
- Major climate or other natural hazard event with significant cost to Council
 - re-establish community recovery fund / stay focused on building community resilience.
- Not receiving the right information at the right time, from the right people to make the right decisions
 - build the capacity and capability of the staff – move from being skinny to being ‘lean and effective.’ Operate within an agreed ‘risk appetite.
- ‘Caught out’ by the unexpected
 - stay focused on the matters that are within the Council’s control
 - establish good and clear governance / management responsibilities
 - secure the right staff who apply the right ‘risk focused’ information sharing protocols.
- Absence of unity around the table
 - agree on protocols to establish and maintain respect for different views, thoughts and aspirations – as expressed around the table.

Key decisions and actions by end of 2020

- Economic development workshop convened – refreshed approach adopted.
- Marton Civic Centre proposals are presented to the public.
- District Plan workshop convened.
- Marton and Bulls wastewater treatment and water supply (Marton water strategy) proposals / issues have been clearly identified and are moving forward.
- Staff capacity and capability has been refreshed.
- Refreshed communication strategy – lines of communication with Rangitikei communities are open.
- Taihape memorial park proposals have been designed and funding options have been explored
- All councillors have a clear understanding of Council functions and priority actions – field trips are convened.
- Toilets are installed in Marton.

- CEO is well connected to the community.
- Project manager is engaged to assist with delivery of big build projects.
- Legacy issues are identified and a plan to either park them or resolve them is in place.
- Taihape and Marton community buildings and park proposals are designed and tendered – with construction underway, within the right ‘reach’ of available financial capacity.
- Sub-dividable land in Taihape has been identified and roadblocks are surfaced.
- NZTA assistance for upgrade of ‘gentle Annie’ road have been agreed.
- There is a clear direction for how storm water issues may be resolved.
- Processes and priorities for regional economic development have been agreed.
- District Plan changes have been identified.
- A refreshed financial strategy is in place.
- Earthquake prone buildings assistance package and policy is in place.
- Youth are more fully engaged with the Council.

2. Rangitikei 2050 – Executive Team Strategic Vision

In creating a Vision for 2050 (i.e. what will the Rangitikei District look like in 2050) the Executive team used the views of elected members as a key component, and identified that, in 2050, the Rangitikei District will:

- Have a population of 25,000
- Be encouraged by Central Government through a “green lens” i.e. increasingly decisions made on the environment, water, waste and land will focus on sustainability and environmental protection
- Have a greater diversified horticultural and agricultural sector
- Include greater levels of horticultural and agricultural automation, technology and artificial intelligence
- Have an increasingly skilled workforce
- Accommodate greater boutique tourism (small and bespoke that leverages our remoteness and “heartland” living)
- We are a trusted partner with Iwi
- Promote and facilitate increased numbers of community spaces, meeting hubs and places for communities to connect
- Have increased ethnic diversity
- Have a smoother age demographic
- Have redeveloped town centres in Marton, Hunterville, Bulls and Taihape.

This 2050 vision, coupled with the strategic outcomes generated by elected members, forms the basis of the four strategic visions outlined in this strategy.

He oranga whenua,

He oranga tangata,

He oranga wairua,

Tihei Mauriora!

Which translates to, if our Land is cared for, if our People are looked after, if the Spirit is strong, we can build a better future for all, let there be life!

3. Long Term Plan Workshop 17 September 2020

Gill	<ul style="list-style-type: none"> • Wastewater upgrade • Social spaces Taihape civic • Truck friendly town (issue in Taihape) • Heritage assessment plan (like fielding and Wanganui) for Taihape and district
Tracey	<ul style="list-style-type: none"> • Hautapu river spillage – • Amenities at memorial par • Upgrade on Kaupapa Street. • Social housing
Angus	<ul style="list-style-type: none"> • Alternative water source for Taihape • Connection of urban fringe to lifestyle properties to urban with waste water move away from septic tanks • Highway bypasses Turakina • Instead of cycle way, River as a paddle way (tourism) • Geo park
Dave	<ul style="list-style-type: none"> • Regeneration of town centres • above ground infrastructure • Lambert – Increase emphasis on rural water schemes, better schemes advantage of diversify farming
Andy	<ul style="list-style-type: none"> • Health Service • New centre in Marton • Community Housing • Parks upgrades money increased
Nigel	<ul style="list-style-type: none"> • Marton town centre entrances tidy, Calico line state high section attraction to come in (Whanganui entrance by airport) • Shared walk cycle way Nga Tawa • Affordable housing • Free Wi-Fi in town centres
Brian	<ul style="list-style-type: none"> • Denzel street tidy and widen • Bulls domain needs development • Walkway/cycle Bulls Marton • Housing Scots fairy, Koitiata • Entranceways Taihape and Bulls
Waru	<ul style="list-style-type: none"> • Neighbourhood, local district regional, secondary access at Rātana • Walkways Cycleway sea at Rātana • Marton Centre whole • District wide encourage expressway , golden corridor
Jane	<ul style="list-style-type: none"> • Bulls Domain development • Widening Dalziel Street for buses and new centre • Upgrading Main Centres • Rangitikei river bulls cycle way
Cath	<ul style="list-style-type: none"> • Focus on health and wellbeing <ul style="list-style-type: none"> ○ New builds sustainable ○ Water conservation on builds ○ Environmental support ○ New builds water tanks etc
Fi	<ul style="list-style-type: none"> • Changing district plan rules on subdivision • Targeting of forestry • Advocate for vibrant main streets • Park and Rec facilities adequate

Tyrone	<ul style="list-style-type: none"> • Bulls domain development • Community Garden • Walkways and cycle ways of Rangitikei river
Peter	<ul style="list-style-type: none"> • Climate change – iwi co-creation • Future approach

Proposed Wellbeing Strategic Visions

Economic Strategic Vision

30 year vision

The Rangitikei District has an inclusive, productive and growing, innovative economy that benefits all.

What does this mean?

The Council will develop and nurture a diversified economy that includes small, medium and large enterprises in all sectors of economic activity, including agriculture, small, medium and large businesses, retail, wholesale, distribution, services, manufacturing, transportation, tourism, Iwi-based business interests and social enterprises that have a viable business model, reinvest net profit, are growth-oriented, sustainable and contribute to the social good of the community.

Historically, agriculture has always been the main contributor of economic activity in the District, and will continue to be a key driver in developing additional economic activity. In the future we will see an expansion of smart technology farming practices and more diverse use of productive farmland to produce more profitable farms, adapting to the challenges and opportunities created by climate change. Rangitikei farmers will be at the forefront of new technologies and new food products for the future, keeping up with international trends and developments in farming practices and responding to changing market demand, particularly in the growing consumer requirement for traceable organically raised food. We will focus on improved connectivity on farms to allow farmers quick and reliable access to new technologies, developments in agriculture, and new markets.

The necessary industries and technologies will be available in the District to promote the production of higher value-added products being exported rather than just primary production. Although the District will be driven by agricultural activities, the production of higher value products will create a more balanced economy, with a healthy mix of agriculture and high tech industries. This will create many new jobs in the District, but will also drive an increase in higher skilled and better paid jobs for younger people with young families.

The District will attract new large commercial investments related to transport infrastructure and forestry products manufacturing value addition and others, and will strengthen and grow the retail and services sectors. Small and medium-scale businesses, start-ups and entrepreneurship will be supported by facilitating the creation of business membership organisations such as a Chamber of Commerce that over the medium to long-term will have the capacity to provide Business Development Services (BDS), mentoring, access to finance and incubation.

The District will have a thriving visitor industry that leverages the diversity and beauty of Rangitikei's natural landscapes from the ocean to the Kaimanawa Ranges, outstanding fresh produce from local farmers, as well as other unique rural tourism and events opportunities such as cycling, 4-wheel drive adventures, rafting, hunting, fishing, golfing and walking, tramping, farm stays, boutique accommodation and camping. We will have a closer relationship with the New Zealand Defence Force (NZDF) and specifically with the Ohakea base, to assist them with their expansion, and to capture a large portion of this new economic activity in the region. The southern part of the District will be more attractive for new residents to purchase property and live in.

We will collect and analyse the important measures of economic activity to determine opportunities for growth and development, delivered through a new Economic Development Strategy and detailed work

plan, to grow and strengthen the business ecosystem and create an improved lifestyle and standard of living over the next 30 years. This data collection, analysis and planning will enable Council to stimulate the economy to actively pursue targeted investment to facilitate this change.

We are part of a growing region that values the economic development connections and interdependencies of and will actively seek opportunities for collaboration with our partners, including District Hapū and Iwi, the Rātana community, and our neighbouring Councils and business associations, as well as central government ministries and agencies.

Action Plan

Action	Timeframe
<i>Business Growth and Value Addition</i>	
Attract, incentivise and leverage off of new large commercial and industrial investments (Marton Rail Hub, forestry by-products manufacturing, etc.) and the expansion of Ohakea Air Force Base.	2021 – 2025
Identify the economic opportunities created by new large commercial and industrial investments' value-chain linkages, particularly how to strengthen or address gaps in them, incentivise clustering, increasing local value-addition, business and employment creation and the sourcing of local goods and services.	2021 – 2030
Attract, incentivise and cluster viable, sustainable businesses within the District's key future growth sectors to promote synergy, strengthened forward and backward linkages, B2B growth and to gain scale.	2020 - 2050
Engage with farmers to determine their needs and increase their understanding of what Council can do to support them to learn about opportunities for diversification from new technology, changing market demand and the challenges posed by climate change, improving and diversifying production, value addition and assisting with new investment, succession planning, generational change, business transformation and alternative ownership models.	2021 – 2030
Engage with each Hapū and Iwi and the Rātana community to understand their economic development needs, plans and their view of how to create closer economic development collaboration as a partner with Council.	2020 - 2050
<i>Expand the Housing Stock</i>	
Undertake regular housing stock takes to provide the data and analysis needed to plan for and align supply with demand to accommodate the different categories of housing required and the economic growth that will occur throughout the District.	2021 – 2050
Regularly review and update town spatial planning throughout the District to align it with a forward-looking Vision for 2050 (what towns should look like in 30 years).	2021 – 2050
Facilitate the development of social and emergency housing, working through Public/Private Partnerships (PPPs) and Civil Society Organisations (CSOs) to access central government and alternative funding.	2021 – 2050

Action	Timeframe
Review and change the District Plan to ensure sufficient land is available for residential development to cater for different needs, while accelerating subdivisions and construction of housing stock by easily understood processes and financial incentives (working with owners, builders, developers, businesses, religious groups and CSOs).	2021 - 2031
<i>Strengthen the Viability, Diversity and Sustainability of Downtown Central Business Areas</i>	
Conduct a needs assessment of the businesses and services residents would like to exist and to be able to access within the downtown centre of the towns they live in.	2021 - 2022
Undertake a stock take of what businesses and services presently exist within downtown areas, determining what they need to strengthen their viability and the assistance they require from Council to operate sustainably (if any).	2021 - 2022
Compare the needs assessment to the stock take to develop a gap analysis indicating what retail businesses and service providers already exist and which ones should be assisted to start-up or be recruited to relocate within downtown centres.	2022 - 2023
Determine what tools Council has available to promote, retain and attract retail businesses and service providers to start-up in, remain in and relocate to downtown central business areas.	2021 - 2023
Determine the optimal physical distribution of space in downtown central business areas to create vibrant and attractive mixed living, services, retail and public amenities ecosystems and facilitate their redevelopment through Public/Private Partnerships and by accessing outside resources.	2021 -2041
<i>Formation of and Technical Assistance to Business Organisations within the District</i>	
Establish professional business associations (such as a Chamber of Commerce or a sectoral body) to offer services to and grow their members' businesses, provide coordinated representation with appropriate authorities, and to enable Council to interact with aggregated groups of enterprises in an efficient and democratic way, rather than on an individual basis.	2021 – 2030
Conduct a scoping exercise to determine the institutional strengthening and capacity building that business associations need, and then assist them to access it.	2021 – 2031
Identify opportunities and funding to professionalise, train and build the capacity of business association officers.	2021 - 2050
<i>Information gathering, data collection and analysis of businesses within the District and the local, regional and national organisations that can support them</i>	
Undertake a baseline survey of all businesses operating within the District.	2021 - 2022
Identify and analyse key sectors and leading anchor businesses and SMEs, including home-based businesses, social enterprises and potential start-ups to determine their needs, constraints and potential to grow, add value, strengthen their viability and generate employment, and how Council can support them.	2020 – 2050

Action	Timeframe
Coordinate with the local, regional and national organisations that can support businesses within the District (e.g. CSOs, Business Central, Whanganui and Partners, Central Development Agency, Business Mentors New Zealand, Callaghan Innovation and the Regional Business Partner Network etc.).	2020 – 2050
Facilitate discussions to understand what the District’s economic points of difference are and how to grow a more vibrant, sustainable, non-traditional and diversified economy by visualising what businesses should exist, the synergies and linkages between them and how to transform the present economy to that of the future.	2021 - 2024

Social Strategic Vision

30 year vision

In the Rangitikei District we embrace our diversity of ethnicity, age and backgrounds by being a connected, progressive and resilient community where we enjoy living, working and playing together; where we actively help those who are vulnerable; where we have opportunities to extend our skills, knowledge and awareness; and where we take pride in our own and others' achievements.

What does this mean?

People choose to remain or relocate to the Rangitikei because it is a safe place to be, provides an increasing range of employment, educational and recreation opportunities, and – irrespective of ethnicity, age and background – people feel their needs and aspirations are met, residents know and engage with their neighbours.

People enjoy the vibrant town centres, facilities, social infrastructure, there are strong networks in communities that have been built up and maintained resulting in lower rates of family violence and substance abuse.

Understanding that small communities do not have all the social support services readily available to them, (i.e. they may be centralised in the larger centres), Council will facilitate access to these to ensure our communities are not disadvantaged. Appropriate transport links within and between towns and neighbouring districts are available.

Council will be the advocate for ensuring communities and businesses of the future have the required telecommunications channels to keep them connected, ensuring the district does not become isolated. We will encourage schemes, like apprenticeships, are offered to our young people.

Policy settings are adaptable and forecast future needs, ensuring we support all demographics. This includes allowing for a good standard of living and appropriate housing, which is both healthy and affordable, irrespective of personal circumstances.

Councils will promote synergy between urban and rural communities; ensuring no group is segmented.

Action Plan

Action	Timeframe
Connectedness	
Lobby for high speed internet (where possible) and better district wide digital connectivity	2020 – 2023
Build digital capability throughout the district, focusing on key groups i.e. elderly, migrant, impoverished	2020 ongoing
Create platforms (web page) on which residents can advertise and seek opportunities/groups of service and volunteering	2020 ongoing
Education and Training Opportunities	

Action	Timeframe
Increase the skills, talent and knowledge base (particularly of local history) of residents	2021 – ongoing
Promote and support training hubs and local tertiary initiatives within the district in the district such as Te Poho o Tuariki	2020 – ongoing
Promote and support community wellbeing forums	2021 - ongoing
<i>Town Regeneration and Development</i>	
Create policy and procedures to best facilitate and support community lead development of Council owned recreational facilities	2021
Aid town and district growth through future focused spatial planning, incentives, facilitative consent processes	2021
Promote pipeline community projects and lead people/groups	2020
Seek opportunity and collaboration for year round, all weather community recreation facilities.	2021-2025
Investigate the best way to assist Heritage building renewals	2021-2022
<i>Engagement and Collaboration</i>	
Ensure consistent and regular engagement and collaboration with local iwi/hapū	2020 – ongoing
Increase knowledge of Local Government	2021 ongoing
Create a Community engagement strategy for Council projects and plans	2021
<i>Healthy, Safe and Positive Communities</i>	
Partner with District Health boards and other health and wellbeing agencies to work collaboratively and to leverage off group power	2020 on going
Work with police and community groups to increase security in our towns	2020 – 2022
Facilitate social service and health agencies to utilise community facilities for health and welfare checks	2020 - 2021

Environmental Strategic Vision

30 year vision

The Council is recognised as having the lead facilitation role as kaitiaki of the Rangitīkei district.

What does this mean?

The mauri of the Rangitīkei River will underpin the mana of our district and define Council's role in this vital asset.

The Council demonstrates its willingness to invest in core infrastructure and work with our partners to adapt to the challenges of climate change. When procuring services Council will follow a carbon neutral business model, ensuring good environmental management practices are followed, meaning a sustainable build environment is left for future generations. This leadership sets the standard for private enterprise, and will be a key theme in Council's District Plan.

Financial incentives for sustainable construction initiatives underpin the Council's commitment to working with the community, for the community.

Council is committed to providing clean and safe potable water to urban communities and the removal of treated wastewater discharges to our rivers, with effective land based treatment initiatives, where possible. This also includes a commitment to rural communities with enhanced and enlarged rural water schemes.

The Council continues its commitment to sustainable waste management, while maximising the opportunities for recycling and diversion from landfill.

Action Plan

Action	Timeframe
Mitigating climate change	
Work with the Regional Climate Change Collaboration Group and deliver outcomes from the results of the risk assessment as appropriate.	2020 - 2021
Develop a more efficient way of using energy by undertaking an energy audit.	2021
Better understand the impact of climate change on the activities of Council and develop a plan to ensure actual and potential effects are accounted for and funded in the 2021-31 Long Term Plan and future LTPs	2021
Respond to national climate change initiatives	2020 onwards
Clean and Safe Water for Community	
Engage with Iwi on mana enhancing programmes for awa and other water ways	2020 and ongoing
Develop an enhanced ecological and cultural monitoring programme in partnership with local stakeholders and mana whenua	2021

Action	Timeframe
<p>Improve environmental outcomes for all Rangitikei Treatment Plants</p> <ul style="list-style-type: none"> - Taihape - Marton / Bulls - Rātana <p>Council is focused on achieving environmental improvements as WWTP's are upgraded and re-consented reflecting the current and future receiving environment and community / stakeholder interests.</p>	<p>2022</p> <p>2025</p> <p>2022</p>
<i>Sustainable waste management</i>	
Review the Waste Management & Minimisation Plan to determine the community appetite for landfill diversion options recognising costs are likely to be higher than landfill disposal.	2021
Investigate kerbside recycling collections - if there are appropriate channels for landfill diversion.	2021
If recycling is achievable investigate glass and co-mingle management options within the Rangitikei District and with our neighbouring local authorities.	2021/22
<i>Relationship development</i>	
Understand and define what it means for us to have “the lead facilitation role as kaitiaki of the Rangitikei district” by engaging with iwi.	2020 and ongoing
Include iwi in environmental development discussions and seek opportunities for collaboration	2020 and ongoing
<i>Council Plans and Policies</i>	
2023 District Plan adopted - aligned to suit our Strategic vision	2023
Deliver a Long Term Plan aligned with Council's strategic vision, which challenges current thinking and practices	2021
Social Procurement Policies and Business as Usual activities include a carbon neutral business model.	2021

Cultural Strategic Vision

30 year vision

The Rangitikei District is a heartland. It has an inclusive and diverse culture that recognises the heritage of the district and its people. It is permissive and is a sought after place to live and work due to the employment, education and recreation activities within the District and its close neighbours. Our heritage is part of our charm.

What does this mean?

Council will develop and nurture a community culture that is inclusive, open and accepting for residents, businesses and visitors travelling in our District. We accept and encourage diversity, as this will support the growth of the district.

New industries and businesses will position their activities in the Rangitikei and neighbouring districts. The RNZAF base at Ohakea will contribute significantly to the growing population in the region. These new industries and businesses, and their associated employees, will choose the Rangitikei as it supports their intrinsic needs.

To enable this to happen Council will ensure Policies are permissive and support innovation, while recognising the diverse nature and heritage of the District. Our rural and urban communities are integrated, not isolated.

Essential partnerships with Iwi, industry, and our education providers are maintained and nourished to ensure the well-being of the community (the heartbeat of the district).

A key part of achieving this is our commitment to engage with all sectors of our community whenever something is planned.

Culture and arts are valued by the District. Facilities and community spaces will be easily accessible to support and grow cultural events within the District for both residents and visitors.

Action Plan

Action	Timeframe
<i>Essential partnerships</i>	
Develop, maintain and enhance a range partnerships which collectively enable and enhance the cultural action plan: <ul style="list-style-type: none">- Iwi- Other cultural groups- Community groups- Industry- Education providers- Tourism / destination organisations	2020 and beyond
<i>Celebrating our cultural identity, heritage and history</i>	
Develop an annual calendar of Council run events, exhibitions and displays that reflect the ethnic-cultural diversity and heritage of the District.	2020 and beyond

Action	Timeframe
Through MOU's and other arrangements, support community led initiatives, events and displays that reflect the cultural identity of towns.	2021
Investigate a District tour / spatial map of sites of cultural and historical significance, and recreational interest. <ul style="list-style-type: none"> - Include numbered sites with English and Te Reo signage - District storytelling - Tell the story of Iwi and European history and heritage 	2021
Provide and encourage cultural skills training for all Council staff.	2020 and beyond
<i>Promotion of District as a place rich in opportunity for residents and visitors</i>	
Develop and enhance district promotion and destination marketing collateral: <ul style="list-style-type: none"> - Employment - Education - Tourism / recreation 	2021
<i>Embracing cultural diversity</i>	
Develop policies, plans and strategies that are inclusive of all cultures within the district.	2020 and beyond
Provide bicultural signage in district libraries	2021 /22
<i>Connected communities</i>	
Develop a migrant integration strategy (international and domestic) and apply for Welcoming Communities grant	2020-2021
Identify where council needs to improve engagement i.e.: Samoan, Community, Rural Community, smaller settlements and co-create robust and bespoke improvement plans (engagement/communication strategy) that speaks to each group	2021-2022
Facilitate opportunities for youth leadership and participation in Council activities.	2021 and beyond
Support education to employment pathways that promote the success and retention of youth in the District.	2021 and beyond
Facilitate opportunities for intergenerational interactions.	2021 and beyond

Guiding Principles to Support the Vision

To achieve the Strategic Vision a number of guiding principles will be followed:

Council will:

- Ensure Council's reputation is seen as being facilitative with an outcome focused approach that provides advice and guidance, consistently.
- Ensure our strategies, plans and policies:
 - are permissive and promote development and growth, to encourage new business and enterprises to our district
 - are informed by the appropriate measures to make informed decisions
 - recognise the important role heritage has as part of our culture
 - align to the 30 year vision and to the four well-beings
- Adopt a District Plan that is brave, encouraging, modern and reflects Council's vision; in particular to ensure it is more feasible for people to live within town centres; and promotes new residential development supported by neighbourhood-friendly recreation areas.
- Be innovative and look for ways to continue to incentivise growth in our District (e.g. rate incentives for new houses and offering incentives that improve the quality of rental housing).
- Prioritise the development of social spaces and community hubs which promote social interaction, and ensuring Community well-being is central in all capital projects.
- Prioritise a 'use local' approach when building new community facilities and infrastructure.
- Recognise our important partnerships with Iwi and work with them to complete their Treaty settlements alongside a strengthened engagement with Te Rōpū Ahi Kā.
- Educate our community about what Council's role is.
- Engage with all sectors of our community on new initiatives and projects, to ensure everyone's voice is valued.
- Keep our residents and ratepayers updated on key projects and issues.
- Advocate to Central Government for funding to support:
 - climate change initiatives
 - 3 waters review and transitions in freshwater initiatives
 - innovation in local industries
 - infrastructure investment
 - expansion of community housing
- Work with our telecommunication providers so our towns are recognised as digitally literate and connected by first class infrastructure.
- Collaborate with neighbouring local authorities through mechanisms like shared services, supplying or procuring common areas of work, and providing exchange opportunities for our staff.
- Maintain mindfulness of adapting to the effects of climate change.
- Our communities are connected through transport solutions (e.g. public transport, community car-sharing).
- Our policy settings are agile that enable us to adapt to changing trends in how people, live work and play.

Attachment 9

DEVELOPMENT OF MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING POLICY

Policy Title: DEVELOPMENT OF MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING	
Date of Adoption: 9 March 2009 Resolution for LTCCP: 09/RDC/233	
Review Date: In conjunction with Long Term Plan	
Statutory reference for adoption: Local Government Act 2002 schedule 10	
Statutory reference for review: none	
Included in the LTP: yes	
Date Amended or Reviewed	Resolution
Included in the LTCCP draft 2009: 9 March 2009	09/RDC/098
Adopted in the LTCCP 2009: 25 June 2009	09/RDC/233
Reviewed at Te Roopu Ahi Kaa 14 February 2012	12/IWI/006 12/RDC/029
Adopted in the LTP 2012: 28 June 2012	12/RDC/104
Reviewed at Te Roopu Ahi Kaa October 2014	14/IWI/045
Reviewed at Te Roopu Ahi Kaa December 2017, February 2018	18/IWI/004
Adopted in the LTP 2018: 28 June 2018	18/RDC/258
Adopted in the LTP 2021 XX XXXX 2021	XX/RDC/XXX

Introduction

Council is committed to working with Māori and Tangata Whenua to build internal capacity and capability, not least to support the requirements given effect to by the Treaty Settlements. While required to have this policy under the Local Government Act, Council is committed to having working relationships with Māori which go above and beyond what is required under the legislative framework.

Clause 8 of Schedule 10 of the Local Government Act 2002 requires that the Council outline any steps it might take to foster the development of Māori capacity building to contribute to its decision-making processes, over the period covered by this plan.

The key provision in the Local Government Act 2002 regarding the Council's relationship with Māori is section 81, which requires all councils to fulfil three primary tasks:

- a) Establish and maintain processes to provide opportunities for Māori to contribute to the decision-making processes of the local authority; and
- b) Consider ways in which it may foster the development of Māori capacity to contribute to the decision-making processes of the local authority; and
- c) Provide relevant documentation to Māori for the purposes of the above two paragraphs.

Mana Whakahono a Rohe

Section 58M of the RMA was included in 2017. This Section provides the provisions to enhance the participation of Māori in Council decision making in regards to Mana Whakahono a Rohe.

The purpose of a Mana Whakahono a Rohe is (section 58M):

- (a) to provide a mechanism for iwi authorities and local authorities to discuss, agree, and record ways in which tangata whenua may, through their iwi authorities, participate in resource management and decision-making processes under this Act; and
- (b) to assist local authorities to comply with their statutory duties under this Act, including through the implementation of sections 6(e), 7(a), and 8.

The Memorandum of Understanding: Tutohinga

The Memorandum of Understanding, initially signed in 1998, recognises the fundamental role of Iwi in the District and the essential partnership between Iwi and the Rangitikei District Council. The key mechanism for delivering on the partnership intent of the Memorandum is Te Roopu Ahi Kaa, a standing advisory committee of the Council. Tangata Whēnua of the District are represented on the Komiti, as is the Ratana Community. Komiti members are regularly briefed on Council matters and specifically offered a lead role in reviews of policies/statements of particular relevance to Māori. Members of the Komiti are also provided with a training budget in order to build capacity and capability among the group.

To give effect to the intent of the Memorandum of Understanding: Tutohinga, the Council and Te Roopu Ahi Kaa are committed to looking for more effective ways to ensure that Māori are well informed, have an ability to have input into processes and, when they do so, understand the reasons for the Council's response.

A Māori community development programme was undertaken during 2011-2014, and provided for facilitated Hui of iwi/Hapu from the northern rohe to pre-caucus before Komiti meetings. A budget is allocated for the Māori Community Development Programme and is to be distributed by the Komiti in accordance with its own processes. This programme is designed to increase the capacity of Māori to contribute to local decision-making, and

strengthen relationships between iwi organisations/marae and Council (including through the development of individual MOU). As a result, Council developed a policy for unlocking Māori landlocked land and a policy to recognise iwi/hapu interests in Council-owned land that is declared surplus.

The Memorandum of Understanding: Tutohinga is subject to review at the same time as each Representation Review. The last review was in 2019 with the final document approved on 17 December 2019..

Strategic Planning

Te Roopu Ahi Kaa has adopted a strategic plan which is subject to regular review. This plan identifies a number of actions to achieve three goals – building stronger relationships between Council and Te Roopu Ahi Kaa, building stronger relationships between Council and Iwi, hapu, whanau and Māori communities, and building cultural awareness.

Every three years, Council adopts the Long Term Plan, supplemented annually with an Annual Plan. Council will ensure that there is an annual opportunity for iwi to engage with Council's strategic planning process, including the schedule of capital and renewal works, major programmes, policy review development etc.

Council will also ensure that other tributary strategies – for example, arts, heritage, and economic development – receive particular input from iwi/hapu and from Te Roopu Ahi Kaa

Council will welcome the opportunity to receive the strategic and other management plans from iwi/hapu in order to ensure alignment of its own strategies and plans where possible and appropriate, and with particular reference to the requirements of the Resource Management Act 1991.

Iwi Liaison Officer

Council has appointed an Iwi Liaison Officer who facilitates effective communication with Tangata Whenua and manages relationships in order to assist with the development and analysis of Council policy. Implementing and potentially reviewing Te Roopu Ahi Kaa's strategic plan forms part of this role.

Representation

One of the early components of the Representation Review is consideration whether one or more Māori wards should be established in the District. Assuming the current statutory provisions remain in force, Council will continue to refer this matter to the Komiti for its consideration at each Representation Review. At the most recent review in 2017, the Komiti did not make a recommendation on this proposal. Instead it resolved that the future of Te Roopu Ahi Kaa as an advisor group be considered against the value of direct relationships between Iwi and Council.

This is not an 'either-or' question but one of establishing complementary relationships, understanding both the potential advantages and disadvantages of both. The Komiti advocates that Te Roopu Ahi Kaa achieves a sense of tribal accountability, which is

important for a district with multiple iwi. The Komiti is therefore in agreement that Māori Wards would not negate the need for Te Roopu Ahi Kaa. Council expects this discussion to be ongoing and to develop as the relationship between Council and iwi organisations in the district matures.

In 2017, Council decided to invite Te Roopu Ahi Kaa to nominate one of its members to be a member of the Assets/Infrastructure Committee with full voting rights. In 2018 this was extended to include representation on the Policy/Planning and Finance/Performance Committees. This is viewed by the Komiti as being a form of meaningful participation in Council business.

The Post Treaty Settlement Environment

Finalisation of Treaty claims is a significant development in the Rangitikei. The Council is aware that in a post-settlement phase, iwi with Mana Whēnua have obligations to all people in the rohe.

Ngati Apa's claim has been settled, which was of particular significance to the District. It has resulted in addressing a number of longstanding grievances that some Iwi and Hapu in our District have had with the Crown. The settlement has also resulted in commercial and cultural redress that has helped change the business, and cultural landscape within the region. Council has established a Memorandum of Understanding with Ngati Apa which supports the realisation of these benefits with Ngati Apa now having a closer working relationship with Council.

Ngati Rangi settled their claim on 10 March 2018 and the Taihape claims are currently in progress with closing submissions. Once these settlements are complete, they are likely to promote stronger working relationships with Council, particularly in the economic and industry space. The impacts of the Settlements/Acts on Council's business, resourcing levels and processes are not fully known at this stage.

The Iwi Advisory Komiti is an opportunity for Iwi/hapu without the capacity to engage independently to engage in a relationship with Council. However, the iwi Advisory Komiti does not pre-empt the opportunity for individual Iwi/hapu to have a direct relationship with Council.

Attachment 10

Report

Subject: **Kuripapango Boundary Bridge Strengthening**

To: Council

From: Philip Gifford, Project Engineer Roding

Date: 18 February 2021

File Ref: Bridge 71

1. Executive Summary

Purpose of the report

To seek approval for a budget of \$622,500 (excluding GST) being Council's half share of the cost of strengthening the Kuripapango Bridge (No 71), Taihape Napier Road. The payment is in terms of the formal Boundary Bridge Maintenance agreement with Hastings District Council (HDC).

2. Background

The Kuripapango Bridge, Taihape Napier Road, spans the Ngaruroro River on the boundary between Rangitikei District and Hastings District. The Bridge is a 59m long, 60 year old Callender-Hamilton truss bridge.

The bridge is managed by Hastings District Council (HDC) with Rangitikei District Council (RDC) contributing 50% of the cost of maintenance and upgrading work under a formal Boundary Bridge Maintenance Agreement.

The objective of central and local government is to increase the capacity of strategic roads on the network to accommodate larger vehicles known as 50MAX High Productivity Motor Vehicles (HPMV) and Full HPMV. The larger loads will lead to increased efficiency and economic activity.

The funding of this work is part of the existing Council Asset Management - Long Term Plan, as agreed between the Council and NZTA.

The Council in conjunction with HDC have also commissioned a long term Corridor Management Plan (CMP) for the Taihape Napier Road Route. The plan considers the nature and future demands upon the route and recommends the implementation of several staged improvements. These improvements form part of the agreed long term plan as agreed by Council and included in the 2021-2023 Activity Management Plan as presented to NZTA for acceptance.

The Kuripapango bridge is currently posted with a 44 tonne restriction. This means that a significant proportion of the modern day freight fleet either use the route carrying less than optimal loads or use alternative routes. Axle configurations that cannot use the route fully laden include:

- 2016 Vehicle Dimension and Mass (VDAM)
- 50MAX HPMV
- Full HPMV
- Over dimensioned loads
- Overweight loads

3. Long Term Plan

This project is not listed in Council's 2018-2028 Long Term Plan (LTP). HDC advised they wished to proceed with the work in the 2019/20 year in June 2019. This project has been reported since July 2019 but was not specifically included in the 2020/21 Annual Plan.

4. Significance

The Council's Significance and Engagement policy is not triggered by matters discussed in this report.

5. Maori consultation

No specific consultation with Maori is required.

6. Legal issues

Council has statutory obligations under the Land Transport Management Act 2003 to contribute to an effective, efficient, and safe land transport system in the public interest.

The proposed work does not require a resource consent under the Resource Management Act 1991 (RMA).

7. Analysis

7.1 Operational Implications

The ongoing management of the bridge will be carried out by HDC under the terms of the existing formal Boundary Bridge Maintenance Agreement. RDC will contribute 50% of the cost of maintaining the bridge.

7.2 Funding

There has been some reprioritisation of projects to accommodate the Council's half share of the cost of strengthening the Kuripapango Boundary Bridge. This can be completed by reallocating budgets as follows:

GL Code	Description	Current Budget	Transfer	Proposed budget
70100795	Improvements – low cost low risk	\$221,567	\$622,500	\$844,067
7010078411	Renewal Road Improvements LTP id10	\$800,890	-\$622,500	\$178,390

The table below shows the breakdown of Project Costs:

Physical works Contract Cost	MSQA Professional Services Cost	Provisional Contingency Allowance	Total Cost	Council	Individual Council Cost including Contingency
\$894,000	\$128,000	\$223,000	\$1,245,000	HDC 50%	\$622,500
				RDC 50%	\$622,500

Rangitikei District Council Local Share:	\$230,325
NZTA FAR Share 63%	\$392,175
Total RDC Cost	\$622,500

Recommendations

1. That the report 'Kuripapango Boundary Bridge Strengthening' be received.
2. That Council approves a budget of \$622,500 (excluding GST) being Council's half share of the cost of strengthening the Kuripapango Boundary Bridge, noting this was included in Hastings District Council's Long Term Plan with NZTA but was not included in Council's 2018-2028 Long Term Plan.
3. That Council note the cost to Council, once NZTA's FAR subsidy is included, is likely to be \$230,325 (depending on contingency used).
4. That Council note the funding will be derived from the Improvements – low cost low risk budget (GL 70100795) and will mean a re-prioritisation of other work into subsequent years.
5. That Council notes that the \$622,500 (excluding GST) includes a contingency of \$111,500.

Phillip Gifford
Project Engineer Roading

Attachment 11

Report

To: Council

From: Graeme Pointon

Date: 19 February 2021

Subject: **Surplus Bulls Property – Proposed Sales**

1. Executive Summary

This report presents background information and seeks further directives for disposal of surplus Bulls properties which are available for sale to contribute toward funding Te Matapihi.

There are seven individual properties involved. Council has previously authorised sale of five, one of which has been sold (Walton St land to Keith Hay Homes). Authority to sell the two not previously referred for Council consideration is now sought.

The attached aerial overlay displays (shaded green) the four confirmed as disposable, and the two for which authority to sell is now sought (shaded orange).

2. 2018 Authority to Sell (Four Properties)

On 27 September 2018 Council authorised disposal of four properties:

Resolved minute number	18/RDC/368	File Ref
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That Council directs and authorises the Chief Executive to offer for sale the properties at Bulls Bus Station and Information Centre, Bulls Town Hall and car parks, and High Street toilets and Plunket Building in accordance with the 2015 Policy on Disposal of Surplus Lands and Buildings, and resolves the weight to be given to non-financial considerations when considering offers from potential purchasers shall be 30%.

His Worship the Mayor / Cr Belsham. Carried

Sales of these properties were not progressed at the time, pending completion and commissioning of Te Matapihi. That is still the case for the Bus Station and Information Centre, awaiting completion of the new facilities in Criterion Street. The High Street toilets and Plunket building were also deferred, against the potential for this property to be offered as part of the Bus Station and Information Centre.

The intention is to market all properties for sale in this 2021 calendar year.

3. Policy

Council's 2015 Policy on Disposal of Surplus Land and Buildings requires a public, open sale process and to ensure "the best value and long term benefit have been obtained for the community".

The Policy also requires an overall weighting to be set for non-financial considerations in entertaining any purchase offers. For the four sales authorised in 2018 the weighting for non-financial considerations was set at 30% (refer resolution above).

The 2015 Policy Table shows the weighting of attributes which comprise the non-financial considerations (totalling 100%):

ATTRIBUTE	EXPLANATION	SIGNIFICANCE
Use of the site	Preference will be given to tenders that have a proposed use that will be complementary to existing activities, and/or will provide a valuable community service and/or will provide local employment opportunities and/or cultural facility.	High (25%)
Ownership Structure	Preference will be given to tenders that are from local businesses, residents, groups, or Iwi within the Rangitikei	Medium (15%)
Sustainability of investment	Preference will be given to tenders that are more likely to use the asset over the long term.	Medium (15%)
Financial Viability	Preference will be given to tenders which provide evidence of being able to access the financial resources required to achieve the intended use and projected benefit.	Medium (15%)
Track records	Preference will be given to tenders which provide evidence of delivering services/facilities to a specified level.	Low / Medium (10%)
Stability of investment	Preference will be given to tenders that have a stable investment and/or business structure supporting them.	Low / Medium (10%)
Historical connection with the asset	Preference will be given to tenders that show they have a historical/ cultural connection with the asset and/or a commitment to demonstrate an element of the site's history.	Low / Medium (10%)
	Total	100%

4. Two Further Properties

Two further Bulls properties identified as potential contributors to fund Te Matapihi are the vacant residential section at 15 High Street and the block of bare land at the end of Frood Street. Neither were considered in September 2018.

15 High Street had been identified as available for possible development by Council along similar lines to the community build fundraiser at 8 Walton Street.

Frood Street bare land was not viable at the time because of constraints around access and infrastructure services. Following service provision for the major subdivision development in Walton Street these properties are both now ready for market.

5. Non-financial Considerations

Should Council choose to sell the two further properties, Officers recommend non-weighting criteria be set at the same as that set for the 2018 sale authority (30%)

6. Conclusion

Council proceeded with the Te Matapihi development on the basis surplus properties in Bulls would be sold to contribute to funding the development.

One sale has been completed, four were deferred, and a further two are now able to proceed.

This report seeks authority and direction to proceed to offer available properties to the open market, in compliance with the 2015 policy on Disposal of Surplus Lands and Buildings.

7. Recommendation

1. That the report ‘Surplus Bulls Property – Proposed Sales’ be received;
2. That Council affirm the intention to proceed to sell in the 2021 calendar year;
3. That Council directs and authorises the Chief Executive to offer 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls for sale in accordance with the 2015 Policy on Disposal of Surplus Lands and Buildings;
4. That for the sale of 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls, weighting apportioned to non-financial considerations when considering offers from potential purchasers be 30%.

Graeme Pointon
Strategic Property Advisor

Attachment 12

Report

Subject: **Capital Expenditure**

To: Council

From: Dave Tombs

Date: 19 February 2021

1 Executive Summary

1.1 Purpose of the report

To provide Council with an explanation of the difference between Capital Expenditure and Operating Expenditure.

1.2 Major recommendations

That Council notes the explanation of the difference between Capital Expenditure and Operating Expenditure

2 Context

2.1 Background

Many papers presented to Council and its Committees refer to Capital Expenditure and Operating Expenditure.

The difference between these types of expenditure is not always clear. This paper aims to provide some clarification regarding the nature of Capital Expenditure compared to Operating Expenditure.

3 Analysis

3.1 The difference between Capital Expenditure and Operating Expenditure is not always clear.

3.2 There are however some general basic principles that apply when making this distinction, as follows:

Capital expenditure (also known as CapEx) refers to expenditure for the construction, purchase or improvement of assets. Assets are usually physical/tangible (such as property, equipment or infrastructure) that have a useful life of more than one year. Capital expenditures include:

- the construction of new roads, infrastructure, swimming pools, playgrounds, buildings and sportsfields
- the purchase of items such as new equipment, machinery, land, plant, buildings, furniture and fixtures, business vehicles, or

- the purchase of intangible assets such as a patent or license, software, shares in a company or other financial assets/investments.

Operating expenditure is, generally, any expenditure that is not Capital Expenditure. Examples include the payment of costs required to operate the day-to-day running of an enterprise (rent, wages, power, insurance and other services).

3.3 The distinction between these two categories can become blurred in various scenarios including:

- When repairing an asset (eg piece of road) – repairs or capital improvements?
- When constructing and/or building an asset and ‘pre-acquisition costs’ are involved
- Indirect costs

Further commentary on these scenarios is as follows:

Repairs or a capital improvement:

During the life of an asset it may be necessary to pay for repairs or maintenance of the asset. Whether these expenses are CapEx or OpEx depends on the nature of the repair or maintenance.

The costs for repairs and maintenance refers to normal, regularly recurring expenditures required to keep property in its previous/current operating condition; neither adding to the value of equipment nor appreciably prolonging its life. This type of expenditure, regardless of cost, should be expensed (ie treated as OpEx) and should not be capitalised.

Such expenditure can however be capitalised where it:

- increases the usefulness and efficiency of the asset/equipment
- is a capital improvement – ie it replaces an existing asset, or asset portion, with an improved or superior asset, usually at a cost materially in excess of the replaced item.

Usually a capital improvement (CapEx) results in a better, more efficient or more productive asset.

Capital improvements (CapEx) may also include extraordinary repairs and replacements, which are major repairs and replacements made, not to keep an asset in its normal state of repair, but to extend its useful life beyond that originally estimated.

Pre-acquisition Costs

The CapEx cost of an item of infrastructure, property, plant and equipment can not include expenditure incurred in deciding whether the item should be acquired or constructed; for example, feasibility costs or the costs incurred in evaluating a number of proposals for acquisition or construction.

Such amounts are pre-acquisition costs and are not capitalised because they are not directly attributable to bringing the item to working condition for its intended use.

Indirect Costs

The 'cost' of an item of CapEx includes "any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management" (Internal Accounting Standard)

The cost of building some infrastructure includes, amongst other things, the cost of buying materials and the costs of external labour to construct the asset. Where staff also work directly in such projects, and where this can clearly be demonstrated, their time may also be included in the capitalised cost of building that asset.

Other staff costs, for example other workers who may indirectly support such staff members, and office costs are usually classified as indirect costs and are not usually able to be capitalised.

3.4 Other

Generally, the acquisition of assets via CapEx:

- Does not directly impact Council's ability to balance its budget;
- Indirectly impacts Council's ability to balance its budget via:
 - depreciation (which can be viewed as 'rating to fund asset replacements'); and
 - repairs or maintenance costs that are typically incurred during the asset's 'life';

Generally, assets acquired through CapEx:

- Are revalued every three years;
- Are usually insured;
- Are generally debt funded where they are 'growth assets'.

Generally, the opposite is true for items purchased as OpEx.

4 Recommendation

1. That the report on Capital Expenditure be received and noted.

Dave Tombs
Group Manager – Corporate Services

Attachment 13

Report

Subject: **Capital Budgets**

To: Council

From: Dave Tombs

Date: 19 February 2021

1 Executive Summary

1.1 Purpose of the report

- a) To provide Council with an update on major 2020/21 capital budgets that are forecast to be unspent at 30 June 2021;
- b) To seek approval to repurpose a specific capital budget to a different project.

1.2 Key issues

- a) The forecasts included in this Report are based on ‘best estimates at the time’ and the actual expenditure levels are subject to many unknown future events. Accordingly it is expected that these forecasts will be refined over time.
- b) Officers have identified:
 - an urgent need to conduct work on an unbudgeted capital project; and
 - a project that has been allocated a capital budget but which either may not need to proceed or can be deferred until a later year.

1.3 Major recommendations

That Council:

- a) Notes the forecast levels of capital expenditure for 2020/21, and
- b) Approves the repurposing of the Taihape Town Hall capital budget of \$208k to the replacement of Marton Memorial Hall roof.

2 Context

2.1 Background

Council needs to be aware of major items in the 20/21 Capital Budget that are unlikely to be completed in 20/21.

Unspent 20/21 capital budgets may need to be carried forward to 21/22 and therefore included in the 2021/31 Long Term Plan.

3 Analysis

3.1 Major Capital Budgets

The following major (>\$250k) capital budgets are currently forecast to be unspent at 30 June 2021:

Project	Full Year Budget	Forecast To Be Unspent at 30 June
Mangaweka Bridge	\$4.9m	\$2.0m
Taihape Memorial Park	\$2.0m	\$1.6m
Wastewater land purchase	\$1.2m	\$1.2m
Pipeline Marton to Bulls	\$1.2m	\$1.2m
Papakai Pump Station Replacement	\$1.5m	\$1.2m
Water New Plant	\$0.6m	\$0.5m
Wastewater Treatment - Renewals	\$1.1m	\$0.5m
Hunterville Treatment Contractor	\$0.3m	\$0.3m
Taihape Falling Main replace	\$0.6m	\$0.2m
Taihape WWTP Consent Application	\$0.3m	\$0.2m
Marton Admin and Library	\$2.0m	Too early to say

Several other projects have large YTD budget variances as at January 2021 due to misalignment between the timing of budgets and the timing of actual expenditure. This will be addressed in future years.

3.2 Specific Capital Budget

Officers would like to reallocate the Taihape Town Hall capital budget of \$208k to the urgent replacement of Marton Memorial Hall roof. Work has already begun on replacing the Marton ceiling with the PGF funding received, but investigations revealed the roof requires total replacement. Officers are investigating whether the Taihape Town Hall would require a capital budget in 2021/22.

4 Recommendation

1. That the report on Capital Budgets be received.
2. And that the Council notes the forecast levels of capital expenditure for 2020/21, and
3. Approves the repurposing of the Taihape Town Hall capital budget of \$208k to the replacement of Marton Memorial Hall roof.

Dave Tombs
Group Manager Corporate Services

Attachment 14



Turakina Community Committee Meeting

Minutes

Date: Tuesday, 9 February 2021 – 7.30pm

Venue: Ben Nevis Hotel, State Highway 3,
Turakina

Chair

Laurel Mauchline Campbell

Deputy Chair

James Bryant

Membership

Kathleen Bayler, Duran Benton, June MacDonald,
Carol Neilson, Linda O'Neill, Anne Rice
His Worship the Mayor, Andy Watson
and Councillor Waru Panapa

Present: Laurel Mauchline Campbell
James Bryant
Kathleen Bayler
Duran Benton
Carol Neilson
Linda O'Neill
Anne Rice
His Worship the Mayor
Cr Panapa
Cr Brian Carter

1.	Apologies Apologies were received from his worship, The Mayor and June McDonald Bayler / Benton Carried
2.	Confirmation of Minutes from previous meeting Taken as read. <u>Resolution:</u> That the Minutes of the Turakina Community Committee meeting held on 5 November 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting. O'Neill / Bryant Carried
3.	Chair's Report

	<p>A verbal report was provided. The Chair read the email from Pater Beggs giving the changes to the way Community Committees will operate. The following concerns were raised;</p> <ul style="list-style-type: none"> • The lack of consultation before these decisions were made • The time between meetings means that the Committee will not have an opportunity to comment on many Council items. An example of this is immediate in that under the 3 monthly arrangement TCC will not meet again until after the LTP consultation process has ended. • A general concern that the Community Committees are not valued and may be phased out • The concern of other Community Committees about the lack of consultation as Chairs have been in contact about this. <p><u>Resolution:</u> That the verbal 'Chairs Report' to the 4th February 2021 Turakina Community Committee be received.</p> <p style="text-align: right;">Mauchline Campbell / Benton Carried</p> <p><u>Resolution:</u> That the Turakina Community Committee recommends to Council that the meeting times for all Community Committees be returned to 2 monthly in order to allow the Community Committees to fully carry out their remit of information, communication and consultation</p> <p style="text-align: right;">Mauchline Campbell / Rice Carried</p>
4.	<p>Update on the proposed dry vault toilet for Turakina</p> <p><u>Resolution:</u> That the report 'Update on the proposed dry vault toilet in Turakina' to the 4 February 2021 Turakina Community Committee be received.</p> <p style="text-align: right;">Bryant / Bayler Carried</p>
4.	<p>Mayoral Update Taken as read.</p> <p><u>Resolution:</u> That the 'Mayoral Update' to the 4 February 2021 Turakina Community Committee be received.</p> <p style="text-align: right;">Bayler/ Rice Carried</p>
5.	<p>Placemaking Painting of the bus shelter will proceed shortly. No further contact has been made by Whangaehu re picnic tables.</p>
6.	<p>Small projects Grant Scheme update – January 2021 Taken as read.</p> <p><u>Resolution:</u></p>

	<p>That the memorandum 'Small Projects Grant Scheme Update – January 2021' to the 4 February 2021 Turakina Community Committee be received.</p> <p>Mauchline Campbell / Bryant Carried</p>
7.	<p>Late Items</p> <p>Co-option of a new member for the Committee</p> <p><u>Resolution:</u></p> <p>That Tina Duxfild be co-opted as a member of the Turakina Community Committee.</p> <p>Neilson / Mauchline Campbell Carried</p>
8.	<p>Future Items for the Agenda</p> <p>Speed limits in Turakina Village and turning lanes at Whangaehu and the Turakina Valley Road for discussion</p>
9.	<p>Next meeting</p> <p>Thursday, 6 May 2021 – 7.30pm</p>



Rangitikei District Council

Te Roopuu Ahi Kaa Komiti Meeting

Minutes – Tuesday 9 February 2021 – 11:00 am

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The quorum for the Te Roopuu Ahi Kaa is 7 including 1 elected member.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e., half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Mr Pahia Turia (Chair)
Mr Thomas Curtis
Mr Chris Shenton
Ms Hari Benevides
Ms Peke-Mason
Mr James Allen
Ms Kim Savage
Mr Robert Gray
Ms Marj Heeney
Ms Coral Raukawa
Mr Terry Steedman
Cr Tracey Hiroa
Cr Waru Panapa
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager Democracy & Planning
Ms Nardia Gower, Manager Community Programmes, Community Services
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Mr George Forster, Policy Analyst
Ms Jess Mcilroy, Senior Project Manager

Late Documents: Government supports Council to increase Maori representation (plus Appendix)
Three Waters Reform Programme and Taumata Arowai

1 Karakia/Welcome

2 Public Forum

3 Apologies

An apology has been received from DOC; their representative is unable to attend the meeting.

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

The order of business was confirmed and the late items:

- Government supports councils to increase Maori representation
- Three Waters Reform Programme and Taumata Arowai

Be received.

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number 21/IWI/042

That the Minutes of the Te Roopuu Ahi Kaa Komiti meeting held on 10 November 2020, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Ms Peke-Mason advised that she was present at the meeting on 10 November 2020.

Ms Peke-Mason/Ms Heeney Carried

7 Chair's Report

The Chair's verbal report was provided at the Te Roopuu Ahi Kaa Komiti Hui, prior to the meeting.

8 Follow-up Items from Previous Meetings

Updates were requested on the following items:

Ratana Wastewater

Investigations are ongoing for a disposal site to ensure proper disposal.

Erewhon Pipe Replacement

His Worship the Mayor advised that a contract came to Council which has been completed and signed.

Ms Peke-Mason advised a conflict of interest in regards the Erewhon item.

Resolved minute number 21/IWI/043

That the report 'Follow-up Items from Previous Meetings' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Hiroa/Ms Raukawa Carried

9 Department of Conservation – Regional Alliance framework and Kaimahi funding attributed to the Rangitikei District

This item was not discussed as the DOC representative was unable to attend the meeting.

10 MPI Māori Agribusiness – update on the Nga Puna Rau o Rangitikei project and contribution from the Komiti

Mr Blair Jamieson (Central Regions Manager - Māori Agribusiness Directorate of the Ministry for Primary Industries) spoke to his presentation. There has recently been significant investment in the Nga Puna Rau o Rangitikei project with the purchase of brand new tractors and excavators. This new equipment ownership remains with Rangitikei Environmental Operations.

The process with whanau for example will be to work in waterways for a year and get certified, then move onto work in planting and get certified for that work also. This is a catchment strategy for the Rangitikei and as a central government agency they will provide support and there will be a shared collective approach which they will provide as the business is ongoing and sustainable.

Mr Jamieson also thanked Te Roopuu Ahi Kaa for their donation of \$15,000.

It was agreed that this is a huge achievement as it has been discussed at meetings over a number of years.

11 Community Programmes Operational Update - November 2020

Ms Gower took her report as read and advised she will provide the Committee with an updated report directly. Ms Gower advised that the Mahi Tahi numbers are currently at 113 placements through the programme.

Resolved minute number 21/IWI/044

That the 'Community Programmes Operational Update – November 2020' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Hiroa/Ms Raukawa Carried

12 Development of Māori Capacity to Contribute to Council Decision-Making Policy

The Development of Māori Capacity to Contribute to Council Decision-Making was approved by the Committee.

Resolved minute number **21/IWI/045** **File Ref**

That the Te Roopuu Ahi Kaa Komiti endorse the 'Development of Māori Capacity to Contribute to Council Decision-Making' without amendment for inclusion in the draft 2021-2031 Long Term Plan.

Ms Shenton/Ms Raukawa Carried

13 Marquee Exemption Policy

There was discussion on the rules and fees for putting up marquees or tents and the fee for a building consent application. His Worship the Mayor advised that this was not a council direction, the fee of \$225.00 then gets passed on. In addition, with marquees or tents being erected for over 30 days, there can be problems with sewerage and power which become a health and safety risk.

It was suggested that the Committee members make their people aware that no matter the size of the marquee or tent, if it stays up for 30 days or more a fee of \$225.00 will be charged.

The relevant legislation will be added to the Policy.

Undertaking **Subject** **Building Consent Fee for Marquees and Tents**

Mr Beggs to ask the council to review the fee of \$225 for putting up a marquee or tent for a period of 30 days or more.

14 Horizons Update

Mr Twomey was an apology for the meeting, therefore he was not able to provide an update.

15 2019/2020 Summary of Activities – Māori Responsiveness Framework

Mr Meihana took his report as being read.

Resolved minute number **21/IWI/046** **File Ref**

That the report '2019/2020 Summary of Activities – Māori Responsiveness Framework' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Peke-Mason/Ms Savage Carried

16 Infrastructure Update – Top Ten Projects, January 2021

Ms Mcilroy took her report as read.

Ms Mcilroy advised that rather than referring to the project as “Putorino Landfill”, a request has been received by Rangitāne o Manawatū and it has been renamed “The historic landfill on Putorino Road.” In regards a query about the final disposal site for the historic landfill on Putorino Road, Ms Mcilroy advised that sourcing land for that purpose is a high priority.

There was a query about the Bulls Community Centre, a report will be provided to the Council Meeting at the end of February 2021.

Mr Steedman asked His Worship the Mayor for an update on the Taihape Memorial Park Development and Papakai Park. His Worship the Mayor advised that there were discussions on having shower/changing room facilities at the park and the best location for these. A decision was made by the Council in December 2020 to build a single storey block on the tennis court area. In discussions with the Squash Club, they are wanting to invest in some multi-sport facilities and are wanting to support the Netball and Tennis clubs. RDC hopes to commence construction as soon as possible.

Papakai Park is a reserve that is administered by the Council who work with Horizons on running the park and any consenting required. It has old and poor infrastructure which is an expensive process to fix that on a short-term basis, costings have also been acquired for a long-term project. Any work thus far has been done in accordance with the consenting process.

Resolved minute number	21/IWI/047	File Ref
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That the memorandum ‘Top Ten Projects, January 2021’ to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Mr Allen/Ms Hiroa Carried

17 Pānui/Announcements

Verbal update

18 Late Items

As accepted in item 5.

Three Waters Reform Programme and Taumata Arowai:

His Worship the Mayor said he couldn’t stress enough the importance of attending the Three Waters Hui, he suggested you need to be at the table and can use the engagement as a follow up process.

There's a number of councils that are discussing getting out of waste water, a large number of iwi are opposed to that position. There has also been a suggestion of having a conglomerate group and the economics are that there is a potential for savings.

This year we are expecting to be asked if we are ready to go into an aggregated model, however we will need direction from this Committee. In the LTP we can't factor in the future of what Three Waters will look like.

His Worship the Mayor commented that there has been under investment for a long time and there will be a bill, this is one of the toughest decisions the council has to make and there is no business case to assist in making the decision.

Mr Turia concluded that ultimately we want to make sure we minimise the impact on the environment.

Note: There is a Hui coming up on 11th March 2021 in Palmerston North.

Government supports councils to increase Maori representation:

Currently Te Roopuu Ahi Kaa nominates people to be on Council internal committees, for example the Finance Committee. In light of the Government advising the bill will move extremely quickly, we would need to consider if nominations would still be appropriate.

His Worship the Mayor advised that we should always engage with iwi right across the Rangitikei district. There are still questions to be answered, if you have 10% Maori population does that determine the size of the ward? There has been no direction provided on how that will work.

It was felt that it would be prudent to retain Te Roopuu Ahi Kaa, they drive the change and have influence.

The Committee generally supported the repealing of the 5% provision saying it was a step in the right direction, and will go back to their people and continue the conversation and provide the feedback at the next meeting, noting that this needs to take place urgently, due to the tight timeframes.

Resolved minute number 21/IWI/048

That the report 'Government supports councils to increase Maori representation' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Mr P. Turia/Ms Heeney Carried

Resolved minute number 21/IWI/049

That the report "Three Waters Reform Programme and Taumata Arowai' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Hiroa/Ms Raukawa Carried

A number of Committee members thanked his Worship the Mayor for attending recent events, acknowledging that it goes a long way to strengthening relationships. There were a number of people who said they had really appreciated seeing His Worship the Mayor at the event.

19 Next Meeting

Tuesday 6 April 2021 – 11:00 am

20 Meeting closed/Karakia

The meeting closed at 1.27 pm.

UNCONFIRMED



Rangitikei District Council

Rātana Community Board Meeting

Minutes – Tuesday 16 February 2021 – 6:30 pm

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The quorum for the Rātana Community Board is 3.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Community Boards, Council committees and sub-committees is as for Council, i.e., half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Charlie Mete (Chair)
Jamie Nepia
Lequan Meihana
Charlie Rourangi
Cr Brian Carter
His Worship the Mayor
Chief Executive Peter Beggs
Cr Waru Panapa

Also Present: Ms Grace Taiaroa
Ms Josephine Renata
Ms Doreen Gardner
Ms Carolyn Bates
Mrs Janine Simpson, Governance Administrator

UNCONFIRMED

1 Whakamoemiti

Mr Nepia provided the Whakamoemiti.

2 Public Forum

Ms Gardner mentioned an issue with the road leading up to the cemetery, driving up there is difficult in a car, there are numerous pot holes and you have to drive very slowly. Mr Mete advised that some work was being done, that road is on the agenda to have some gravel put down.

It was also noted that it is a one-way road and needs widening, however it is not a Council Road it is privately owned by the Waipu Trust. Mr Mete is having a meeting with the Waipu Trust on other matters and will raise this issue then.

3 Apologies

An apology was received by Soraya Peke-Mason.

Resolved minute number

21/RCB/055

File Ref

That the apology from Ms Peke-Mason be received

Cr Carter/Mr Rourangi Carried

4 Members' Conflict of Interest

Nil.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Council Proposal on Frequency of Community Board Meetings, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes from 10 November 2020 are attached.

It was noted that the minute's header had the date 8 September 2020, the correct date is 10 November 2020.

Resolved minute number**21/RCB/056****File Ref**

That the minutes of the Rātana Community Board meeting held on 10 November 2020 {as amended} be taken as read and verified as an accurate and correct record of the meeting.

Cr Carter/Mr Rourangi Carried

7 Chair's Report

The Chair took his report as read.

Mr Mete attended a wastewater meeting and had a look over the plans, and also visited the site. It is considered that a Rātana wastewater plant is a priority, but there needs to be a consultation process prior.

Mr Mete met with Carol Gordon from Rangitikei District Council last week and discussed the Community Board becoming a mediator between Council Contractors and the Council. They could ensure everything is being done as per the contract, and it was noted that technically if it involves Council then it goes through the Community Board.

Undertaking**Subject****Rātana Community Board Recommendation**

Mr Peter Beggs to take the following to the Council:

Recommend that the Rātana Community Board be a mediator between Council Contractors and Council.

Resolved minute number**21/RCB/057****File Ref**

That the verbal 'Chair's Report' to the 16 February 2021 Rātana Community Board meeting be received.

Cr Carter/Mr Nepia Carried

8 Update on Te Roopuu Ahi Kaa Komiti Meeting

An update was provided by Mr Meihana.

At the meeting last week there was a discussion on two reports, Government supports Council for Maori Representation and Three Waters Reform and Taumata Arowai.

The Chairman of Te Roopuu Ahi Kaa Komiti shared his thoughts on the Maori wards, and it was agreed that members would go back to their people and it would be discussed at the next meeting.

The Three Waters Reform is in process and will be transformational, there is another meeting being held in March and Mr Beggs encouraged Committee members to attend so they are fully informed and will be involved in any discussions.

The Marquee exemption policy was discussed with the Committee and a document was given to the Chair by way of explanation. The cost for this building consent was advised at \$210.00. Mr Beggs advised that should an application go in to cover a whole year, it would still be \$210.00.

Resolved minute number**21/RCB/058****File Ref**

That the verbal 'Update on Te Roopuu Ahi Kaa Komiti' to the 16 February 2021 Rātana Community Board meeting be received.

Mr Mete/ Cr Carter Carried

9 Update on Rātana Playground Project

The financial status of this project, as at the end of January, is:

Total Funding Required	\$470,656
Give A Little Fundraising	\$1,692
Grants Confirmed <ul style="list-style-type: none"> \$50k from Four Regions Trust \$50K from the JBS Dudding Trust \$50K from the Rangitikei District Council 	\$150,000
Total Funding Secured	\$152,773
Remaining Funding to be secured	\$317,883

Ms Renata advised that they'd had a community working bee, some mulching was done and the netting was removed as it was considered dangerous. Also, the fence has been lowered which makes it look more inviting.

They have just had the \$50k grant confirmed from the JBS Dudding Trust. In January an application was submitted to the Wanganui Community Foundation, they will find out on 24th February if their request has been granted. Every 6 months newsletters are being delivered to the community, rather than using social media.

Resolved minute number**21/RCB/059****File Ref**

That the update on the 'Rātana Playground Project' to the 16 February 2021 Rātana Community Board meeting be received.

Mr Mete/Mr Meihana Carried

10 Update on the Proposed MoU between Council and the Rātana Communal Board of Trustees

A meeting was held on Friday 15 January with Rangitikei District Council representatives, including the Mayor, Chief Executive, Members of the Executive Team and Lequan Meihana along with members of the Rātana Communal Board, where good progress was made on the proposed MoU. Amendments are being made to the MoU and will be presented back to the Rātana Communal Board for their feedback.

Mr Beggs will clarify all the various agreements we have and take them to the Council asking if the elected members are okay him signing the agreements, each agreement is unique to the

area. There is an evolving relationship with the Council and Rātana, who have the same goals in mind but need to be on the same page.

Grace Taiaroa advised that at a previous meeting there was a discussion on rates rebates. A Rangitikei District Council staff member was going to take Grace through the process so she could then assist those in the community applying for the rebate. The staff member is believed to be Graeme Pointon.

Undertaking Subject Rates Rebate Applications

Mr Meihana to follow up with Mr Pointon to set up a meeting with Grace Taiaroa.

Resolved minute number 21/RCB/060 File Ref

That the update on the 'Proposed MoU between Council and the Rātana Communal Board of Trustees' to the 16 February 2021 Rātana Community Board meeting be received.

Mr Nepia/Cr Carter Carried

11 Rātana 25th Celebrations - Covid Management Response

A verbal update was provided by Deputy Chair Mr Nepia.

The Rātana 25th Celebrations went well and was a great success.

The Wanganui DHB supported our celebration and set up a testing area for Covid. There had been some recent cases in Whangarei but it was all managed well and there were no issues. Also, everyone who attended from Whangarei had a Covid test prior to leaving.

On behalf of the Community Board Mr Nepia wanted to thank everyone who took part and also those who were involved with all the work prior to the event.

Grace Taiaroa acknowledged all the workers of the event for all their hard work and commitment to keeping every safe and well.

Mr Mete advised there were some issues in regards to the road closures and the fact that the surrounding community had not been advised (despite this being accepted as normal practice for the yearly celebrations). Those manning the road closures were advised by Mr Nepia that if any milk tankers, tractors etc drove up then they were to be let straight through.

Mr Beggs agreed that the Council could notify the district, in the local paper, what the plan is in regards traffic management and/or road closures.

Resolved minute number 21/RCB/061 File Ref

That the verbal update on the 'Rātana 25th Celebrations' to the 16 February 2021 Rātana Community Board meeting be received.

Mr Meihana/Mr Mete Carried

12 Rātana Ringaringawaewae (Workers) 25th Celebration Report

A verbal update was provided by Mr Rourangi.

There was a checkpoint set up at the Rātana bus stop where a Covid team checked passengers in every vehicle. Volunteers/Nurses were testing everyone doing rotating 8 hours shifts for 4 days.

It was very well planned and executed and although the numbers were not as expected, everyone enjoyed the celebrations.

Resolved minute number

21/RCB/062

File Ref

That the verbal update on the 'Rātana Ringaringawaewae (Workers) 25th Celebration Report' to the 16 February 2021 Rātana Community Board meeting be received.

Mr Meihana/Mr Mete Carried

13 Mayoral Update

His Worship the Mayor took his report as read.

The Council will look to adopt the Long Term Plan and it will then go to public consultation on 25th March 2021 and submissions can be made. His Worship said this LTP has been one of the most difficult processes the council has ever worked through, and there will be more money spent in the district than has ever been spent before. There will be 30–40 public meetings to engage ratepayers, discuss and share information.

The new housing valuations are calculated completely independent of Council; however you can challenge a valuation if you disagree. With these increased valuations, households will face a rate increase.

Resolved minute number

21/RCB/063

File Ref

That the 'Mayoral Update' to the 16 February 2021 Rātana Community Board meeting be received.

Cr Carter/Mr Nepia Carried

14 Cemetery Register Alignment

Council's records show one new burial, ROURANGI Sagger Kilza-Lee, Row 13, interred in plot 288, Block 1 on 26 December 2020.

There has been an additional burial into the old part of the Rātana Cemetery, but no records have been supplied.

15 Late Items

Council Proposal on Frequency of Community Board Meetings:

Mr Mete commented on the reduced Council support for Board Meetings. Mr Beggs admitted that it was not done well and he has had to send apology letters. Mr Mete proposed that the Committee would meet on 11th May 2021, as per the schedule, and then decide on the frequency of meetings.

16 Future Items for the Agenda

Nil.

17 Next meeting

Tuesday, 11 May 2021 – 6.30 pm.

18 Whakamoemiti/Meeting Closed

The meeting closed at 8.25 pm.



Rangitikei District Council

Taihape Community Board Meeting

Minutes– Thursday, 11 February 2021 – 5:30 p.m.

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Present: Mrs Ann Abernethy (Chair)
Mrs Michelle Fannin
Cr Tracey Hiroa
Cr Gill Duncan

In attendance: His Worship the Mayor, Andy Watson
Mr Peter Beggs, Chief Executive
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sheryl Srhoj, Administration
Mrs Ngawini Martin, Mokai Patea Services

Tabled Documents: Item 9: Mokai Patea Services Work Plan Report
Item 11: Updated Memorandum – Small Projects Grant Scheme- February 2021

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

There were no members of the public present.

3 Apologies

Resolved minute number

21/TCB/052

File Ref

That the apologies for absence from Cr Gordon and Mrs Emma Abernethy be received.

Mrs A Abernethy/Mrs Fannin. Carried

4 Members' Conflict of Interest

There was no conflict of interest declared.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Chair agreed that the following items be dealt with as late items at this meeting.

- Future meeting dates for Taihape Community Board
- Doggy Doo Bin for Hautapu River Park Project
- Parking upgrades within the CBD and surrounding areas
- Beautification of southern entrance to Taihape

6 Minutes of Previous Meeting

The following amendments were made to the minutes of the Taihape Community Board 11 November 2020.

- Cr Hiroa to be noted as being present
- Item 15 - Mayoral Update-paragraph 3 to read as follows:

"He wished to acknowledge Ms Larsen who on behalf of the Taihape Heritage Group had accepted a Highly Commended award at the Whanganui Heritage Awards for their work in saving and restoring the Taihape Majestic Theatre".

Resolved minute number **21/TCB/053** **File Ref**

That the minutes of the Taihape Community Board meeting held on 11 November 2020, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Mrs A Abernethy/Cr Duncan. Carried

7 Follow-up Items from Previous Meetings

There was a brief discussion on the location of the current wheel chair accessible car parks within the CBD and whether more were required. It was suggested that one be installed at Taihape Memorial Park.

Ms Prince reported that Councils Roading Team were proposing to install a wheel chair accessible car park adjacent the Kuku Street bus stop as agreed to by the Board at its November meeting.

Undertaking:

Ms Prince to determine when the “Keep Clear Bus Stop” signage is to be installed by the Kuku Street bus shelter.

Undertaking:

That Council staff will note on the follow up action template whether actions are assigned or closed. Actions will no longer say closed until the action has been completed.

Resolved minute number **21/TCB/054** **File Ref**

That the report ‘Follow-up Items from Previous Meeting’ be received.

Mrs A Abernethy/Cr Duncan. Carried

8 Chair’s Report

The Chair took her report as read.

Mr Beggs noted the importance of issues being logged through the Request for Service (RFS) system, however he was more than happy for the Chair to contact either himself or for her to contact Ms Prince if any Taihape Community Board matters/requests had not been actioned.

Resolved minute number **21/TCB/055** **File Ref**

That the ‘Chair’s report’ to the 11 February 2021 Taihape Community Board be received

Mrs A Abernethy/Cr Duncan. Carried

9 Update from MoU Partnering Organisations

Mokai-Patea Services

Mrs Martin spoke to the tabled Work Plan report for the months October to November. She provided the Board with an overview of the various projects and activities that Mokai Patea Services had been involved with. Monthly attendance data for individuals who presented at the Taihape Youth space was summarised. During December there had been a period of days where no Rangatahi at all had signed in. This was most likely due to a number of students being involved in Touch and other sporting codes, practices etc.

The youth space is available for other organisations to use, outside of the hours where the centre is open for youth activities. Board members are encouraged to refer any enquiries or requests to Council staff.

Resolved minute number **21/TCB/056** **File Ref**

That the verbal update Mōkai-Pātea Services' to the 11 February 2021 Taihape Community Board be received.

Mrs A Abernethy/Cr Duncan. Carried

10 Mayoral Update

The Mayor took his report as read, noting further information as follows:

- the meeting with Mayor Helen Worboys had not gone ahead,
- judging of the duck costumes had been rescheduled to 13th March 2021,
- acknowledgement of the amount of work that goes into Treaty Settlement processes, and
- an update on the closure of the Kuripapango Bridge on the Taihape Napier Road.

Resolved minute number **21/TCB/057** **File Ref**

That the 'Mayoral Update' to the 11 February 2021 Taihape Community Board be received.

HWTM/Mrs A Abernethy. Carried

11 Small Projects Grant Scheme Update – November 2020

An updated memorandum was tabled.

Mrs Abernethy noted that a small board had been placed under the gate at the dog park to contain smaller dogs.

Undertaking:

Ms Prince to query the payment of \$270.00 for the “Dog on Leash” signage. There was some suggestion that this particular signage may not have been requested by the Board.

Resolved minute number **21/TCB/058** **File Ref**

That the tabled memorandum ‘Small Projects Grant Scheme Update – February 2021’ to the 11 February 2021 Taihape Community Board be received.

Mrs A Abernethy/Mrs Fannin. Carried

12 Late items

Doggy Doo Bin

Cr Duncan had received a request from the Society of the Friends of Taihape, for a Doggy Doo Bin to be installed at the Hautapu River Park. This site was proving to be a very popular with not only locals but visitors to the town.

The Board were all in favour of this initiative.

Resolved minute number **21/TCB/059** **File Ref**

That the Taihape Community Board request that Council purchase a Doggy Doo Bin for placement at the Hautapu River Park and that this be funded from the Small Projects Grant Scheme.

Cr Duncan/Mrs Fannin. Carried

Parking upgrades within the CBD and surrounding areas

Mrs Fannin spoke to this item. She was keen for further development at the Outback in order to allow for better parking. Presently there were a number of business owners parking in the main street as they were uncomfortable parking in the Outback due to potential damage that may occur to their vehicles.

To determine the various property boundaries in the Outback, a map to be provided showing titles and easements.

Undertaking:

That Council staff provide a map of the Taihape Outback area which illustrates all titles and easements

Beautification to southern entrance to Taihape

Mrs Fannin was keen to have the southern entrance to Taihape tidied up. She suggested that shell rock be placed on the verge from the CBD to just before the rail bridge. It was suggested that this item be discussed as part of the LTP process.

Meeting dates

The Chair noted that the Board usually met every two months and was concerned about the proposed change to meet every three months. The Chief Executive confirmed that there had been no change to the Boards meeting schedule and how it was serviced by staff.

Undertaking: Council staff to email out an amended meeting schedule.

13 Future Items for the Agenda

Mataroa Road Speed Restrictions

14 Next Meeting

Wednesday 14 April 2021 – 5.30pm

15 Meeting Closed

The meeting closed at 7.12pm

Confirmed/Chair: _____

Date: