

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 25 March 2021
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

MEMBERSHIP

Chair: His Worship the Mayor, Andy Watson
Deputy Chair: Cr Nigel Belsham
Membership: Cr Cath Ash
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Cr Coral Raukawa

Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 25 March 2021 at 1.00 pm.

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1 WELCOME**2 APOLOGIES****3 PUBLIC FORUM****4 CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 CONFIRMATION OF ORDER OF BUSINESS

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 CONFIRMATION OF MINUTES

The minutes from Council meeting on 25 February 2021 are attached.

Recommendation: That the minutes (and public excluded minutes) of Council's meeting held on 25 February 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Rangitīkei District Council

Council Meeting

Minutes – Thursday, 25 February 2021 – 1:00 p.m.



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Public excluded minutes are provided separately to Elected Members.

The quorum for the Council is 6.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council is half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

ITEM 6 ATTACHMENT 1

Present:

- His Worship the Mayor
- Cr Nigel Belsham
- Cr Fi Dalgety
- Cr Cath Ash
- Cr Brian Carter
- Cr Angus Gordon
- Cr Tracey Hiroa
- Cr Waru Panapa
- Cr Gill Duncan
- Cr Richard Lambert
- Cr Dave Wilson
- Cr Coral Raukawa

In Attendance:

- Mr Peter Beggs, Chief Executive
- Mr Dave Tombs, Group Manager - Corporate Services
- Mr Arno Benadie – Group Manager - Assets and Infrastructure
- Ms Gaylene Prince – Group Manager - Community Services
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Mr Philip Gifford – Project Engineer Roading
- Ms Jess McIlroy via Zoom
- Mr Paul Bayly via Zoom

1 Welcome

2 Apologies/Leave of Absence

Nil.

3 Swearing in New Councillor

Coral Raukawa made her declaration as the newly elected Southern Ward Councillor:

Te whakapuakanga mā ngā Kai-kaunihera

Ko ahau, ko Coral Raukawa, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitīkei hei Kai-kaunihera o te Kaunihera-ā-rohe o Rangitīkei, e ai hoki ki te Ture Kāwanatanga-ā-Taiao 2002, ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui 1987, me ētahi Ture anō rānei.

I tohungia i Tutaenui (Rangitīkei) i te 25 o ngā rā, Hui Tanguru 2021.

The meeting adjourned at 1.25 pm to allow all Elected Members, Cr Raukawa and her guests time to have refreshments, the meeting reconvened at 1.40 pm.

4 Public Forum

Delwyn Hakaria from Ngāti Parewahawaha gave a presentation re a concept design of artwork for the Bulls Town Square at Te Matapihi.

Mrs Hakaria's presentation included the following:

- The centre receives local, national and international visitors, the plan is to welcome everyone into this space and give a voice to the landscape;
- They have award winning artists working on the project;
- We get one opportunity to do this so it should be done properly;
- They are potentially adding in two other areas that are not included in the budget so Mrs Hakaria advised she could look for further funding for this also;
- His Worship the Mayor complimented the work that had been done saying it looked stunning and asked the Councillors not to close their minds on the extra areas as further dialogue is required.

The process from here is to provide ideas to the elected members about how to proceed. His Worship the Mayor suggested have a working group from the Council appointed, rather than the full Council being involved.

5 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting – to be dealt with as late items at this meeting.

7 Confirmation of Minutes

Cr Gordon noted that on page 15 the meeting of the Taihape Memorial Park Development Board is incorrect, it should read the meeting of the Taihape Memorial Park Users Group.

Resolved minute number 21/RDC/550

That the minutes (and public excluded minutes) of Council's meeting held on 28 January 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Cr Gordon/Cr Hiroa Carried

8 Mayor's Report

His Worship the Mayor took his report as read.

Resolved minute number 21/RDC/551 **File Ref** 3-EP-3-5

That the 'Mayor's report and schedule' to the 25 February 2021 Council meeting be received.

HWTM/Cr Ash Carried

9 Follow-up Items from Previous Meetings

Mrs Gordon took the report as read.

Resolved minute number 21/RDC/552 **File Ref** 3-CT-13-1

That the report 'Follow-up Items from Previous Meetings' to the 25 February 2021 Council Meeting be received.

Cr Duncan/Cr Carter Carried

10 Chief Executive's Report

Mr Beggs took his report as read. There was a discussion regarding Project Reboot looking at how complaints are received and dealt with by Council. We must have a complaints

process and have the ability to respond and processes and personnel in place to go directly back to who lodged the issue.

We must have:

- Time frames for a customer enquiry;
- Time frames for escalation when required;
- Time frames for escalation to the Chief Executive;
- Time frames for going to the Ombudsman.

Mr Beggs advised of two notifiable contractor accidents that have been reported to Worksafe, they are currently under investigation.

Submissions are required for the Horizons Regional Land Transport Plan; the council does need to prepare a submission but His Worship the Mayor won't be presenting it. Any comments elected members want included in the submission should be sent to the Mayor's office, Cr Belsham will present the submission at the hearings.

The Santoft Domain plan does not require capital expenditure from the Council, it will form part of the Activity Management Plan in Parks and Reserves.

Resolved minute number	21/RDC/553	File Ref	5-EX-4
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1. That the report "Chief Executive's Report" be received.

Cr Ash/Cr Hiroa Carried

2. That Council adopts the Rangitikei Potable Water Policy and Strategy in the district-wide 'Water Safety Plan'.

Cr Belsham/Cr Duncan Carried

3. That Council grants a certificate of exemption (under clause 14(3) of the Camping Ground Regulations 1985) to the current operators of the Mangaweka and Scotts Ferry camping grounds (both of which are designated as remote camping grounds) for the requirements of the Schedule – Standards for camping grounds - to those regulations to 30 June 2022 (Scotts Ferry), and to 27 September 2024 (Mangaweka) subject to the Team Leader – Property & Community Housing being satisfied that the camping grounds provides a safe and hygienic environment.

Cr Gordon/Cr Carter Carried

4. That Council endorse the Domain Development Plan as presented by the Santoft Domain Committee at the December 2020 Council Meeting.

Cr Carter/Cr Panapa Carried

5. That the Santoft Domain Development Plan be included in the forthcoming Long-Term Plan.

HWTM/Cr Dalgety Carried

His Worship the Mayor advised there will be a range of rate increases, although not as exceptional as our neighbours. Staff need to be prepared to take on the challenge and aim towards that figure, as below, the aim is to look at efficiencies not to change the level of service.

Resolved minute number

21/RDC/554

File Ref

Noting the operational savings already achieved by staff, Council requests the Chief Executive to identify a further 2% operational saving so as to limit rates increases.

HWTM/Cr Belsham Carried

11 Feedback Regarding Use of Te Matapihi

The report was taken as read.

A survey was sent out to 15 various groups who had utilised Te Matapihi during December, to get their feedback on their experience.

Some of the comments from the feedback were:

- Generally positive feedback overall about the building, a great space to use;
- Location is central and there is plenty of parking;
- The kitchen is a bit small for catering, and there is no dining room;
- Some teething issues were encountered with the new technical features;
- The space is smaller than the old town hall so events have had to be adapted to compensate for that.

Resolved minute number

21/RDC/555

1. That the report 'Feedback regarding use of Te Matapihi' be received;

Cr Hiroa/Cr Dalgety Carried

2. That Council note the actions above to be undertaken in the 2021 calendar year;

Cr Belsham/Cr Wilson Carried

3. That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate

space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;

4. *Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.*

Items 3 and 4 were left to remain on the table.

12 Te Matapihi Build – Lessons Learned

Mr Beggs took his report as read.

This project has been discussed and the people involved were open and honest during this process.

Resolved minute number 21/RDC/556

1. That the report 'Te Matapihi Build – Lessons Learned' be received.

Cr Carter/Cr Hiroa Carried

2. That Council note the lessons learned captured and that these lessons will be contemplated by the Project Management Office, as far as reasonably practicable, for future significant infrastructure projects.

HWTM/Cr Wilson Carried

3. That Council continue to offer elected members training, as requested by them, to support governance best practice.

Cr Belsham/Cr Gordon Carried

13 Project Management Office Report: Top Ten Projects, February 2021

The memorandum was taken as read, noting the following:

Marton to Bulls Wastewater:

- The risk is not finding land for sale that is suitable;
- The size required depends on the soil type;
- Area that we've identified is a suitable site.

Tutaenui Rural Water Supply Scheme:

- Cr Carter had made further calls within the community. There's a failure to get the full understanding of the water scheme, if there's still resistance then we will have done all that we can. Staff will continue to work with Councillors Dalgety and Lambert to promote this scheme to local farmers.

- Mr Benadie advised that MBIE expected a response by the end of February, Councillors were unaware of this deadline. The Chief Executive advised he will apply for an extension to this date.
- A lot of farmers are currently on the town supply, they won't know it's going to be regulated and it will likely be metered. Two farms have put down bores of their own.

Historic Landfill on Putorino Road:

- Resource consent has not been granted to date.
- A MBIE funding application was not approved as we didn't qualify for emergency funding, a submission is now in for standard funding.
- The costs are still to be confirmed.
- At a cabinet level this fund is only for forward work.

Resolved minute number **21/RDC/557** **File Ref** **5-CM-4-005 04**

1. That the memorandum 'Top Ten Projects – status, February 2021' to the 27 February 2021 Council meeting be received; and

Cr Duncan/Cr Carter Carried

2. That guidance on the Putorino Landfill programme of works is provided during the Council meeting.

Noted

3. That Council proceeds with urgency to complete the former landfill on the Putorino Road remediation project, noting Council have failed to attract central government funding.

Cr Belsham/Cr Ash Carried 10/2

Cr Dalgety and Cr Wilson recorded their vote against the motion

14 Adoption of the Strategic Vision

Mr Beggs took his report as read. The Council had reviewed this as part of LTP Workshops so were happy to adopt the document for inclusion as a supporting document for the draft Long Term Plan.

Resolved minute number **21/RDC/558**

That Strategic Vision 2020 document be adopted to form part of the supporting information for the draft Long Term Plan.

Cr Wilson/Cr Panapa Carried

15 Development of Māori Capacity to Contribute to Council Decision-Making Policy

It was noted this Policy had been approved by Te Roopuu Ahi Kaa at their meeting on 9 February 2021. Council were happy to adopt this policy for inclusion in the draft Long Term Plan.

Resolved minute number 21/RDC/559

That the 'Development of Māori Capacity to Contribute to Council Decision-Making Policy' be adopted for public consultation alongside the 2021-31 Long Term Plan.

HWTM/Cr Wilson Carried

16 Kuripapango Boundary Bridge Strengthening

Mr Gifford took his report as read, noting that two companies tendered for this work, RDC was not part of the tendering process. Mr Beggs advised that Council staff fell short of their responsibilities with this project and measures will be put in place to ensure this does not happen again.

Resolved minute number 21/RDC/560 **File Ref** **Bridge 71**

That the report "Kuripapango Boundary Bridge Strengthening" Report be received.

Cr Hiroa/Cr Belsham Carried

1. That Council approves a budget of \$622,500 (excluding GST) being Council's half share of the cost of strengthening the Kuripapango Boundary Bridge, noting this was included in Hastings District Council's Long-Term Plan with NZTA but was not included in Council's 2018-2028 Long Term Plan.
2. That Council note the cost to Council, once NZTA's FAR subsidy is included, is likely to be \$230,325 (depending on contingency used).
3. That Council note the funding will be derived from the Improvements – low cost low risk budget (GL 70100795) and will mean a re-prioritisation of other work into subsequent years.
4. That Council notes that the \$622,500 (excluding GST) includes a contingency of \$111,500.

Cr Wilson/Cr Gordon Carried

17 Bulls Surplus Property – Proposed

Mr Pointon took his report as read, he advised that on point 1, paragraph two the first sentence should read "There are eight individual properties involved," not seven as per the report.

Resolved minute number

21/RDC/561

File Ref

1. That the report 'Surplus Bulls Property – Proposed Sales' be received;
Cr Dalgety/Cr Raukawa
2. That Council affirm the intention to proceed to sell in the 2021 calendar year;
Cr Wilson/Cr Carter Carried
3. That Council directs and authorises the Chief Executive to offer 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls for sale in accordance with the 2015 Policy on Disposal of Surplus Lands and Buildings.
Cr Belsham/Cr Wilson Carried
4. That for the sale of 15 High Street, Bulls and the bare land at the end of Frood Street, Bulls, weighting apportioned to non-financial considerations when considering offers from potential purchasers be 30%.
Cr Belsham/Cr Wilson Carried

18 Capital Expenditure

Mr Tombs took his report as read.

Resolved minute number

21/RDC/562

1. That the report on Capital Expenditure be received and noted.
Cr Hiroa/Cr Lambert Carried

19 Capital Budgets

Mr Tombs took his report a read, noting there is an adjustment to be made from the report, the Marton Memorial Hall roof is now costed at \$45,000.

Resolved minute number

21/RDC/563

1. That the report on Capital Budgets be received.
Cr Belsham/Cr Lambert Carried
2. And that the Council notes the forecast levels of capital expenditure for 2020/21, and
Cr Belsham/HWTM Carried
3. Approves the repurposing of the Taihape Town Hall capital budget of \$45k to the replacement of Marton Memorial Hall roof.
Cr Duncan/Cr Hiroa Carried

20 Minutes and recommendations from Committees

The minutes were taken as read.

Resolved minute number **21/RDC/564**

That the following minutes received:

- Turakina Community Committee – 4 February 2021
- Te Roopuu Ahi Kaa – 9 February 2021
- Ratana Community Board – 16 February 2021
- Taihape Community Board – 11 February 2021

Cr Ash/Cr Hiroa Carried

Resolved minute number **21/RDC/565**

That Council declines the recommendation from the Turakina Community Committee meeting on 4 February 2021 as it is not appropriate to speak on behalf of all Community Committees, the Council supported the Turakina Community Committee having bi-monthly meetings and reflected this in the following motion:

- a. That the Turakina Community Committee recommends to Council that the meeting times for all Community Committees be returned to 2 monthly in order to allow the Community Committees to fully carry out their remit of information, communication and consultation.

Cr Wilson/Cr Hiroa Carried

That the Turakina Community Committee returns to a bi-monthly Community Committee meeting.

Cr Carter/Cr Panapa Carried

Resolved minute number **21/RDC/566**

That Council approves the recommendation from the Finance/Performance Committee meeting on 17 December 2020:

- a. That the Finance/Performance Committee recommend to Council that decisions around the community grants process be put under the control of the Finance/Performance Committee as from July 2021.

Cr Belsham/Cr Raukawa Carried

Resolved minute number **21/RDC/567**

That Council approves the recommendation from the Taihape Community Board meeting on 11 February 2021:

- a. That the Taihape Community Board request that Council purchase a Doggy Doo Bin for placement at the Hautapu River Park and that this is to be funded from the Small Projects Grant Scheme.

HWTM/Cr Gordon Carried

Resolved minute number 21/RDC/568

That Council declines the recommendation from the Rātana Community Board meeting on 16 February 2021:

- a. That the Rātana Community Board recommend to Council that the Rātana Community Board be a mediator between Council Contractors and Council.

Cr Wilson/HWTM Carried

21 Late Items

As agreed at Item 5.

22 Public Excluded

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Items 2, 3, 4, 5, 6 - Minutes of previous meeting; Public forum – Commercial Business in Marton; Stormwater in Bulls; LTP Draft Financial Considerations; Poplar Grove, Bulls – Boundary Realignment.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution

Item 2 - Minutes of previous meeting; Item 3 – Public Forum Commercial Business in Marton	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations – section 7(2)(a and i).	Section 48(1)
Items 4, 5, 6 - Stormwater in Bulls; LTP Draft Financial Considerations; Poplar Grove, Bulls – Boundary Realignment.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	Section 48(1)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Lambert/Cr Raukawa Carried.

21/RDC/569 - 21/RDC/572

23 Open Meeting

24 Next Meeting

Thursday 25 March 2021 - 1.00 pm

25 Meeting Closed

The meeting closed at 6.10 pm.

ITEM 6 ATTACHMENT 1

UNCONFIRMED

7 FOLLOW UP ACTION ITEMS FROM PREVIOUS MEETING

7.1 FOLLOW-UP ACTIONS FROM PREVIOUS MEETING

Author: Ash Garstang, Governance Administrator

Authoriser:

1 Reason for Report

On the list attached are items raised at previous Council meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment.

2 Decision Making Process

Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

3 Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

ATTACHMENTS

- 1. Follow-up Actions from Council 25 February 2021**

Follow-up Actions from Council Meeting 25 February 2021

Follow-up Actions	Person Assigned:	Status Comment:
Options for greenspace areas at Te Matapihi: <ul style="list-style-type: none"> - Working group of Elected Members and staff to be organised by Chief Executive to look at the next stage for proposals for this area. - Follow up with Mr Sharland re Chris Amon Statue 	Peter Beggs	The first meeting of this working group was held on 10 March 2021.
Santoft Domain Management Plan – to be included in the Asset Management Plan for Parks & Reserves	Arno Benadie	It is noted in the (draft) Community & Leisure Asset Management Plan that a Santoft Domain Management Plan will be developed. [Action now closed]
Bulls changing room – check whether the resolution needs to be rescinded.	Carol Gordon / Peter Beggs	An update is provided in the Chief Executive's Report. [Action now closed]
Tutaenui Rural Water Supply Scheme <ul style="list-style-type: none"> - CEO to request an extension to the deadline (possibly 1-2 months) from MBIE - Staff to continue to work with Councillors Dalgety and Lambert to promote this scheme to local farmers. - Staff to provide an update on the status of the new Hunterville bore. 	Arno Benadie	<p>The deadline was extended by two months, until 30 April 2021 with agreement from MBIE.</p> <p>Jess McIlroy contacted Crs Dalgety and Lambert to request they promote the scheme on 16 March 2021.</p> <p>A town meeting has been proposed by Cr Lambert and the PMO will schedule this in next week.</p> <p>Hunterville bore – An update will be provided at the meeting.</p>
Turakina Community Committee (TCC) – advise the recommendations made by Council: <ul style="list-style-type: none"> - Declined - That the Turakina Community Committee recommends to Council that the meeting times for all Community Committees be returned to 2 monthly in order to allow the Community Committees to fully carry out their remit of information, communication and consultation. 	Peter Beggs	<p>The Chief Executive contacted the Chair of TCC (Laurel Campbell) on 19 Feb 21, to confirm bi-monthly dates in the EM calendar for the duration of 2021.</p> <p>Mr Beggs explained Council's decision on the proposed resolution, and the Chair was fine with the outcome and the conversation was convivial.</p>

Follow-up Actions	Person Assigned:	Status Comment:
- Subsequent resolution - That the Turakina Community Committee returns to a bi-monthly Community Committee meeting.		
Advise the Taihape Community Board that Council approved their request that Council purchase a Doggy Doo Bin for placement at the Hautapu River Park and that this is to be funded from the Small Projects Grant Scheme.	Ash Garstang	Emailed TCB. Updated Small Project Grants register. Ash asked the TCB to advise him once they know the cost of the bin (the projected cost wasn't included in the TCB Order Paper or the Council's Order Paper).
Advise the Rātana Community Board that Council declined their recommendation that the Rātana Community Board be a mediator between Council Contractors and Council.	Peter Beggs	The Chief Executive has made contact with the Chair of the Ratana Community Board. Mr Beggs explained Council's decision on the proposed resolution, and the Chair was fine with the outcome and the conversation was convivial.
Actions from previous meetings still to be finalised		
Marton Water Strategy – when will this come back to Council	Arno Benadie	The Strategy will be presented at the April 2021 Council meeting.
Huntermore bore – when will this progress?	Arno Benadie	The production bore has been completed. Options for a more cost effective water supply to Huntermore Urban customers will be presented to Council by May.
Interview Monique and Sharda for the Council website.	Leah Johnston	Contact made with Monique and Sharda to arrange a time for an interview Update: A time is being scheduled over the next month to do this recording.
Mokai Bridge	Graeme Pointon	This has been referred to Iwi, we are waiting for a response from them. Update: No change.
Contact Marton Rugby Club to ask whether they want to rename number one rugby field or club rooms after Dick Hurn.	George Forster	The Marton Rugby and Sports Club have been contacted and they advised that the renaming of

ITEM 7.1 ATTACHMENT 1

Follow-up Actions	Person Assigned:	Status Comment:
		the number one field or the club rooms will be discussed at an upcoming Committee meeting. Update: Marton Rugby and Sports Club have still not responded to staff since initial conversations. A message has been left with the club chairman.
Public Forum – December – Marton Moggies Requested Council consider implementing a bylaw similar to Whanganui and Palmerston North and whether there is the potential for incentives, e.g. \$50 off desexing. Pricing of desexing varies but it is around \$75.00 for males and \$125.00 for females	George Forster	Update: Marton Moggies have been contacted and informed that a report will go to the Policy and Planning Committee with their feedback that Micro chipping and de-sexing of cats be included in the Animal Control Bylaw. [Action now closed]
Consultation with residents along Burns Ford Road on the proposed change of name to Burnes Ford Road	Graeme Pointon	Name change completed – new sign blades about to be installed [Action – now closed]
Taihape Grandstand	Jess Mcilroy	Ongoing progress is reported in the PMO Update report.

8 MAYOR'S REPORT

8.1 MAYORS REPORT - MARCH 2021

Author: Andy Watson, His Workshop the Mayor

Good afternoon Councillors. Things have been exceptionally busy lately and I will try and deal with the major items in front of us at the moment.

1. Last week we had a series of meetings with communities to discuss the LTP (Long Term Plan). This consultation process is essentially about what Council's vision is for the next 10 years, what work will be done and how will it be paid for. As previously reported this is the most difficult process, I have been involved in. Covid and the potential aggregation of the Three Waters (to be discussed later) have taken their toll on the limited staffing resources we have. Finalising the budgets for our Long Term Plan document has been difficult within this environment, all of which needs to be adopted by Council and approved by Audit. AuditNZ has also been challenged by its resourcing.

The consequence is that the Long Term Plan discussions have been held without the formal LTP Consultation Document which has not been ideal. I have offered to return to the communities to carry on the conversation over the final document once it is available. However, the Long Term Plan meetings have been about direction and assumed positions and I urge you to engage with your communities wherever possible over the LTP.

2. On 11 March several Councillors and staff had meetings in Palmerston North with the Zone 3 Councils. These are the Councils essentially representing the central North Island. At those meetings we were told more around the Three Waters. The Three Waters is the aggregation model possibilities for the supply and delivery of drinking water, waste-water and stormwater. I have reported on this previously and my comments at the time were that there was a need for public consultation within the LTP timeframes, however we didn't have the information available as to what it may look like. The meeting on 11 March was the most informative of what has been a very long process so far. Unfortunately there are still many essential parts of the model that need to be developed. Some of the changes that we are now aware of are that instead of it being an "opt-in" model for Councils, it is now an "opt-out" model. In other words, we agree to the aggregation and if we don't like it we have to formally opt out. This may seem like a very subtle distinction but the implication is that it will be nearly universally adopted. For the first time we got a look at where the boundaries of each new entity could lie and there was much discussion around whether those boundaries be territorial, catchment (i.e. river system boundaries) or aligned also to Iwi boundaries. One of the tentative models put forward interested me because it showed Northland as a standalone district. My personal interpretation of that would be that Government has been given a very clear steer that Auckland City may opt out. Auckland is of course our largest metropolitan authority by a very significant way and to gain efficiencies of provision of these services I would have

thought it was essential that Auckland was part of it. However I am musing on my thoughts rather than established fact.

We do now know that Government has said that the timeframes could be slightly longer than first indicated which could allow for some consultation in an Annual Plan process next year. We also know that if an authority has spent significant money to upgrade their plants and has a debt that if they offer not to opt out then the debt, along with the plants, would be transferred to any new authority. Government went to some length at the meeting to provide protection around any new entity, stating that it could not be privatised and there would be a shareholding base.

So where are my principle concerns? They centre around the lack of knowledge but also the timeframes to allow consultation. Councils are routinely requested to attend meetings and briefings and our Chief Executive and staff are well informed as information becomes available. My principle worry is Iwi. They are very much part of this mix and it appears to me the consultation with them has been incredibly poor to date. Council has an engagement process with Iwi through Te Roopuu Ahi Kaa where representatives of each Iwi sit at the Council table. I suspect that they will end up saying that they don't have a mandate to make a decision on behalf of their Iwi and that this consultation needs to back to the marae base or rohe base engagement process.

3. On 21 March the new Youth Council was put in place. I welcome the new Youth Councillors and unfortunately this year, while I was able to go to their Foundation Meeting, was not able to spend the entire weekend with them. I wish them well and it is up to Council and the community to involve them wherever we possibly can.
4. At the moment we are asked routinely to submit to a number of Regional Plans and Government positions. This is challenging with the resource base that we have available but incredibly important because if we don't have our say at the time of submissions we are not party to the ongoing discussions that come out of those submissions. One example has been the need to submit to the Regional Transport Plan which sets priorities for the approval of Government funding within the greater region. I have asked the Chief Executive to submit to this, highlighting the Napier-Taihapa Road, bus and commuter transport and the rail hub that we are developing in Marton. This submission will form part of the reports to Council and I would endorse its adoption.
5. There have been a large number of community type events at this time of year with planning of several more to come. I have attended the Rural Games in Palmerston North and been to events in Taihape such as the duck race. I commend organisations such as Matt Hobbs Plumbing that are using these events to raise funds for organisations like St Johns.
6. Lastly, I will finish with reporting on an 8am meeting held on 1 March on the Kuripapango boundary bridge between us and Hastings. To give an idea of scale of our district, for me to attend that meeting I needed to be on the road by 5.45am. The process around the bridge closure has not been perfect. Council was unaware of contracts that were put in place by Hastings District Council resulting in the road

closure of the Gentle Annie for an extended period of time. My apologies go to the farmers and station owners on especially the Gentle Annie Road. The summer is of course the time when most of the transport related farm work takes place. The alternative route for a station like Ngamatea or Timahanga involves hundreds of extra kilometres of transport. A resultant Zoom call prior to the bridge closure organised by Hastings District Council Deputy Mayor Tania Kerr was appreciated by the owners and they focussed on “Where To From Here?” rather than seeking to place blame. I thank them for their attitude.

Andy Watson
Mayor

Recommendation:

That the ‘Mayor’s report and schedule’ to the 25 February 2021 Council meeting be received.

Mayors Engagement

March 2021

1	Kuripapango Bridge Powhiri for commencement of works
2	Online Climate Change Risk Assessment Workshop LTP Consultation Meeting with Pasifika Groups
3	Attended a Traffic Safety Meeting with residents around a subdivision Online TUIA Mayoral Training Workshop
4	Online Zone 3 Meeting Meeting re noise complaint issues on local worksite Onsite meeting at Ratana Playground
5	Zoom – Rural & Provincial Sector Meeting Opened an exhibition in Palmerston North
7	Met with ratepay in Sicely Street Attended Kohitangata Trust Meeting
8	Zoom – Mayoral Taskforce for Jobs Meeting Meeting with Taihape Area School Principal Meeting with Susan at Hautapu Pine Meeting with ratepayer at Taihape Town Hall Erewhon Rural Water Scheme Meeting Rotary Meeting
9	Fortnightly Teleconference Regional Chiefs' Transport Matters Meeting with Oceania Healthcare LTP Consultation Meeting with Business Groups at Bulls Community Centre
10	Worked from Bulls Community Centre Te Matapihi Green Space Artwork Working Group Meeting LTP Workshop – Consultation Document Met with local business to discuss Marton Rail Hub project Attended Bulls Community Committee Meeting
11	Attended Three Waters Reform Programme Workshop in Palmerston North Attended a meeting in Taihape to update on Memorial Park Amenities Facility

12	Attended Duck Race in Taihape
15	Attended Breakfast Meeting with Mayor Helen Worboys Attended judging of Bulls Community Centre (finalist in NZ Commercial Project Awards – as entered by Wells & Wadsworth) Attended monthly Marton Health Networking Meeting Attended Hunterville Rural Water Supply Management Sub-committee
16	Attended George Street Subcommittee Meeting Attended Marton Long Term Plan Consultation Meeting at Rangitikei College
17	Attended Makirikiri Flood Control Scheme Catchment Community Meeting Attended Marton Rail Hub – Project Board Meeting #3 Attended Bulls Community LTP Consultation Meeting at Bulls Community Centre
18	Attended Online Live Video LTP Consultation Meeting #1
19	Attended an MSD meeting in Whanganui to discuss MSD's focus for the year Attended Mangaweka Community LTP Consultation Meeting Attended Central Districts Feilddays Connections VIP Event with Ministers
20	Attended Outstanding Women in Sport Function in Palmerston North
21	Attended Rangitikei Youth Council Meeting – Pukeokahu (as part of Youth Council weekend) Attended Scotts Ferry LTP Community Consultation meeting
22	Attended Pukeokahu Community LTP Consultation meeting
23	Attended Fortnightly Teleconference – Regional Chiefs' Transport Matters To attend UCOL Manawatu Graduation Ceremony Awards in Palmerston North Attended Koitiata LTP Community Consultation Meeting
24	To attend online North Island Regional Passenger Rail Services Workshop Attended Hunterville LTP Community Consultation Meeting
25	Attended Audit Risk Committee Meeting Attended Finance/Performance Committee Meeting Attended Council Meeting To attend Business Hall of Fame Awards in Auckland

ITEM 8.1

26	To potentially meet with Grey Power – LTP Consultation Meeting (tbc)
28	To attend Parewahawaha Marae for LTP Consultation Meeting To attend Moawhango Marae for LTP Consultation Meeting
29	To attend Taihape Community LTP Consultation Meeting
30	To attend EM Joint Standing Committee Meeting in Palmerston North To attend Regional Transport Committee Meeting in Palmerston North To attend monthly RDC/Police Meeting To attend Civil Defence Emergency Management Declaration Exercise
	To attend Online Live Video LTP Consultation #2
31	To attend Mataroa Community LTP Consultation Meeting

9 CHIEF EXECUTIVE'S REPORT

9.1 CHIEF EXECUTIVE'S REPORT

Author: Peter Beggs, Chief Executive

REASON FOR REPORT

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Events held in our District during February

- 6 - Taihape Bowling Club Big Day Out
- 6 - Shearing Competition at Memorial Hall Marton
- 12 - 14 - Taihape Show Jumping
- 13 - Rhythm in Bulls at Bulls Domain
- 26 – Taihape Area School (TAS) athletics Memorial Park

2. Health and Safety Dashboard

The dashboard for February is attached.

3. Long Term Plan Update

A Workshop was held with Elected Members on Wednesday, 10 March to go over the draft Consultation Document. Feedback from Elected Members at this workshop was incorporated into the document. A final draft of the Consultation Document and draft Long Term Plan was submitted to Audit NZ on Friday, 12 May. The Audit team are now undertaking a review of both these documents and they expect to issue their audit opinion in time for Council to adopt the Consultation Document for formal consultation on Thursday, 8 April.

4. Taihape Grandstand

At the November Council meeting the following resolution was passed:

"That further investigative work of the grandstand's physical condition for future restoration and refurbishment continue, including seismic, structural survey, geo tech report and conservation report as unbudgeted operational expenditure."

At a subsequent Long Term Plan (LTP) workshop Elected Members agreed to include the Taihape Grandstand project as a key choice in the Consultation Document (CD), as, if Council goes ahead with this project, this would be an unbudgeted item at a significant cost and should therefore be consulted on. An estimate of \$1Million has been included in the budgets and this amount has been reflected in the CD along with the impact on rates.

Following the LTP submission period Council will make a final decision on this project.

5. Building Consent Authority - Assessment Report

From 23 – 26 February 2021 Council, as a Building Consent Authority (BCA), had its two yearly accreditation audit undertaken by International Accreditation New Zealand (IANZ) and observed by Ministry of Business, Innovation and Employment (MBIE). The audit found no serious non-compliances, 10 general non compliances, 3 recommendations and 6 advisory notes. Only the 10 non-compliances need to be addressed to clear the audit and remain an accredited BCA, the team is currently working on these and we have until 16 June 2021 to achieve this. The non-compliance will not require additional resources to clear and can be achieved inhouse. Having achieved this, the BCA's next full audit will be February 2023.

6. Resignation of Chair of Bulls Community Committee

On 15 March I received the resignation from Mr Tyrone Barker, from his role as Chair of the Bulls Community Committee. The process to elect a new Chairperson will be undertaken at the next Committee meeting on Wednesday, 7 April.

7. Three Waters Reform

Thank you to those elected members who were able to make the Zone 3 (Department of Internal Affairs led) Three Waters Reform workshop on March 11 in Palmerston North. The conversation demonstrated considerable interest in the reform and the future process, and the wide ranging impact any future change will have on Councils. I urge elected members to maintain their awareness of the Three Waters reform, leading to a future public consultation and your decision later in 2021 for Rangitikei District Council to opt in or out of the reforms.

I stand by to provide more information or resources to support your knowledge, if required.

8. Regional Land Transport Plan Submission to Horizons

Council submitted to Horizons draft Regional land Transport Plan, the strategic vision for land transport over the next 30 years. Council agreed that connectivity, access and resilience were vital. But in addition, submitted on other priorities we believe should be included:

1. Marton Rail Hub
2. Taihape to Napier Road
3. Congestion pinch-point of State Highway 1 and State Highway 3 at Bulls
4. Safety of Ohakea turnoff
5. Extension, maintenance and support of the bus network between Whanganui, Marton, Feilding and Palmerston North

9. Welcoming Communities – Successful Application

In December 2020 the Community Development Team submitted an Expression of Interest to Immigration New Zealand to partake in their Welcoming Communities Programme. While the programme, which was piloted to 10 Councils in 2017-2019, targeted recent migrants, former refugees and international students, Councils application specifically highlighted new residents as including immigrants, 5 squadron relocations to Ohakea, and other domestic relocations catering to our growing labour force needs. Council was successful in their

application and will receive funding of \$50k per year for three years starting July 2021, and will include the employment of a .5 FTE role to deliver the programme.

The purpose of the fund is to enable Council to co-ordinate with iwi, community groups, service clubs and businesses to make newcomers feel welcome building connections between locals and new residents. This outcome is one of the targeted actions in Councils Strategic Vision under the wellbeing section: 'Cultural Strategic Vision'.

More information on the Welcoming Communities programme can be found on this link <https://www.immigration.govt.nz/about-us/what-we-do/welcoming-communities>

10. Item from Council Meeting on 25 February 2021

At the Council meeting on 25 February 2021 two recommendations relating to the item "Feedback Regarding Use of Te Matapihi" were left to lie on the table while clarification was sought on whether a previous resolution needed to be rescinded (attached is the paper that went to the February Council meeting). The earlier resolutions relating to this item were:

Council Meeting – 30 July 2020

Request for additional space for users of the Bulls Community Centre

Resolved minute number 20/RDC/284 File Ref

That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events.

Cr Dunn/Cr Carter. Carried

Council Meeting – 22 October 2020

Costs for Investigation of Additional Building at Bulls Community Centre

Resolved minute number 20/RDC/394 File Ref

That Council do not make a decision on Costs for Investigation of Additional Building at Bulls Community Centre until after the current booked functions, including school functions, have been held in 2020 and that the decision on unbudgeted expenditure and what other options are available will be looked at in 2021.

His Worship the Mayor/Cr Belsham. Carried

The Mayor and Chief Executive have agreed there is no need to revoke the earlier resolution (from 30 July 2020), as the later resolution (22 October 2020) provides additional information and sets the timetable for this to occur.

The Council are now asked to consider the recommendations from the 25 February 2021 meeting, noting that recommendations 1 and 2 were agreed to at the meeting, so only recommendations 3 and 4 from that report need to be considered by Council, these are:

3. That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;

ITEM 9.1

4. Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.

Recommendations for these two items are included below.

DECISION MAKING PROCESS

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

ATTACHMENTS

1. **Health & Safety Dashboard - February 2021**
2. **Feedback Regarding Use of Te Matapihi - Council Report from February 2021**

RECOMMENDATION

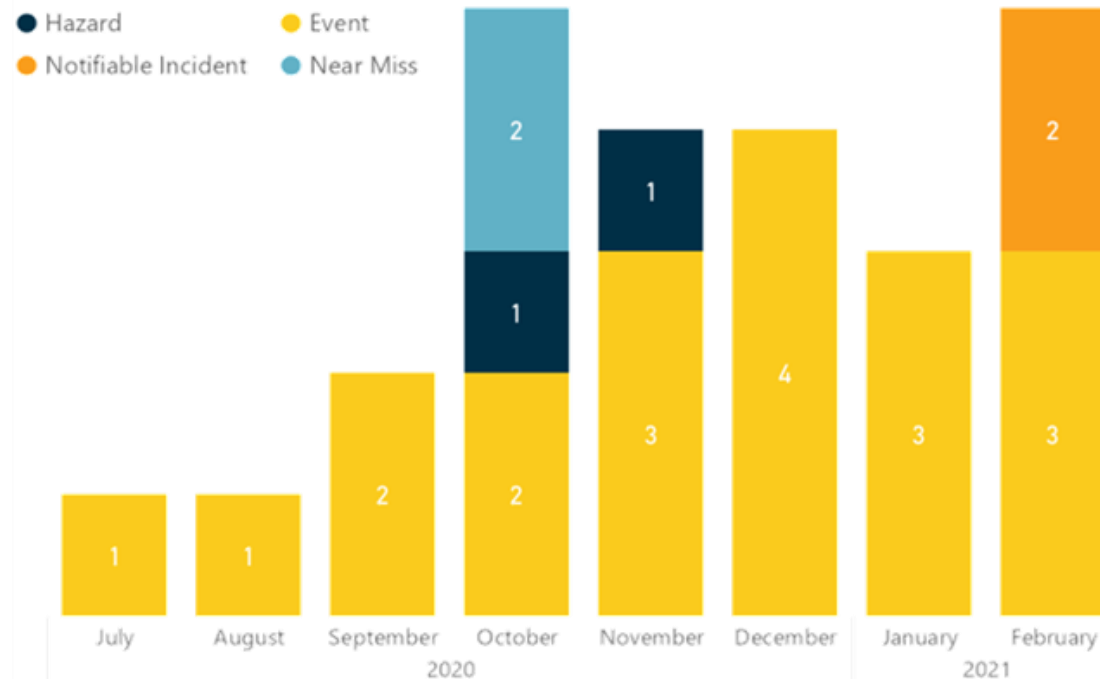
1. The Chief Executive's Report be received.
2. That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;
3. Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.



Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

01 July 2020 to date



This month

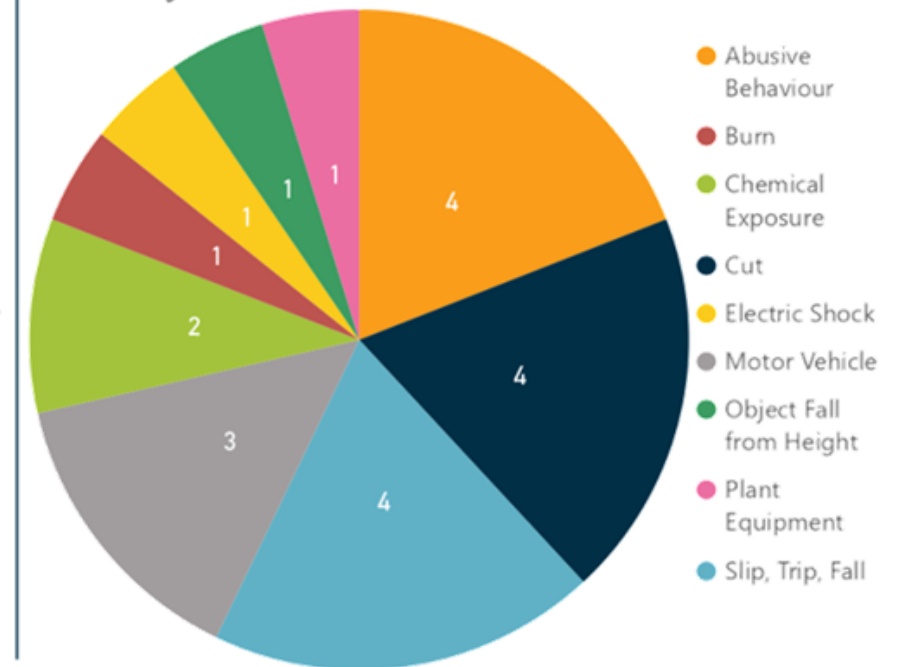
February 2021

5 Events
2 Notifiable Incidents
0 Notifiable Illness/Injuries

0 Near Misses
0 Hazards

Event Category

01 July 2020 to date



Wellbeing News

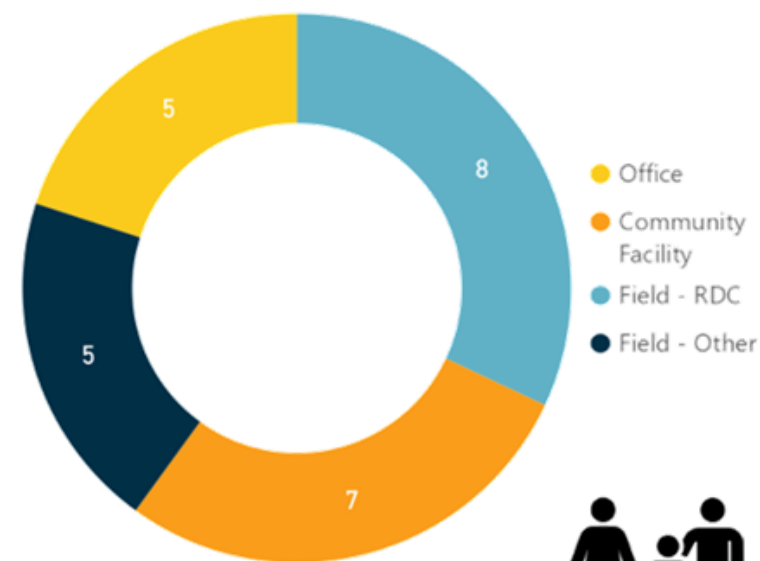
A reminder of a couple of **benefits** you can access within our Wellbeing Programme:

- Our Employee Assistance Programme (Vitaē) is a confidential counselling service which can be accessed by phoning 0508 664 981, or by emailing assistance@vitaē.co.nz
- Flu Vaccinations and Buccaline Tablets will be offered to all staff ahead of the flu season. More information will be provided soon on when these will be available.

If you have any questions, ideas or feedback on our Wellbeing Programme, please contact Sharon, Christin or Marcelle.

Location

Events, Hazards and Near Misses



Driver Ratings

	Dec 2020	Jan 2021	Feb 2021
★★★★★	3	5	3
★★★★	7	2	4
★★★	11	20	18
★★	16	9	12
★			

Coming Up

- Adoption of the Site Wise Contractor Pre-Qualification process, 1 March 2021
- SafePlus Assessment on 30/31 March 2021
- Training and issuing of the Guardian Angel/Everywhere Lone Worker devices April 2021





Report

To: Council

From: Adina Foley

Date: 18 February 2021

Subject: **Feedback Regarding Use of Te Matapihi**

1. Executive Summary

Background

This report presents feedback received regarding Te Matapihi, Bulls from various groups which have booked one or multiple spaces in the community centre. The purpose of the feedback is to identify areas of improvement, including whether there is a need for stand-alone changing rooms within or adjacent to the facility.

Council Resolutions

Council resolved in July 2020 for staff to investigate options for the building of an additional space to be used for changing rooms:

Resolved minute number **20/RDC/284** **File Ref**

That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events.

Cr Dunn/Cr Carter. Carried

Subsequent discussions in Council about the need for changing rooms for performances at Te Matapihi, Council resolved in October 2020 to pause the investigation into an additional changing room facility at the site until after the current booked functions had been held and feedback had been received from the users. Accordingly, a survey was sent to users of the facility as well as feedback being sought by email and phone.

Resolved minute number **20/RDC/394** **File Ref**

That Council do not make a decision on Costs for Investigation of Additional Building at Bulls Community Centre until after the current booked functions, including school functions, have been held in 2020 and that the decision on unbudgeted expenditure and what other options are available will be looked at in 2021.

His Worship the Mayor/Cr Belsham. Carried

2. Feedback sought

A survey was sent to all people that booked a space within Te Matapihi during November-January, which received six responses. Feedback from two local schools which have used the facilities before the end of the last calendar year was also received.

3. Feedback summary

Topic	User Comment / Raised Issue	RDC Comment	Action Proposed
Overall Impression	Comments were received that the space is clean and bright, location is central and there is great parking, building is being used daily and is lively, great space options, beautiful building inside and outside	Positive feedback overall about the building a great space to be used	None
Technical and Access	A lot of the users were not clear on instructions how to use technical features of various spaces and accessing / alarming the building outside of open hours.	Teething issues with new technical features, training should have been provided by suppliers or installers, however finalising the building was quite a rush with a fixed opening date. Venue & Events Co-Ordinator has been made aware of this feedback to ensure processes are in place.	Staff ensure users are familiar with technical features and access protocols.
Supplies	Some supplies were not available on all levels in the building	Teething issues, new space requires change of maintenance, cleaning, supplies which has to be learned and adapted. Property Team Leader, and Venue & Events Coordinator have been made aware of this feedback to ensure users are able to access supplies.	Staff action already implemented
Space	Space being smaller than old town hall, lack of dining room, larger kitchen	New space requires change in approach to events that have been held in certain way in the past.	Users encouraged to adapt to new facility
Kitchen	Kitchen a bit small for catering	Difficult to change after completion, however space could be reconfigured and possibly suggestions offered how the space could instead be used, including the use of other spaces (e.g. having tables with food on Mezzanine or top floor depending on event).	To be considered by staff
Services	Morning / afternoon tea facilities could be improved	Having a coffee and tea facility in the Santoft room would be beneficial	To be considered by staff

ITEM 9.1 ATTACHMENT 2

Topic	User Comment / Raised Issue	RDC Comment	Action Proposed
Hire cost	Cost seems to be more than for the old town hall	Pricing is the same as for Bulls Town Hall. (Note: an error was made with initial charging)	Some partial refunds have been made. Review of fees and charges conducted and recommended to Council
Automated door opener	The two doors into the public bathrooms from the reception are heavy to move, possibly too heavy from a wheelchair	Doors are being checked again by the builders to ensure compliance.	Depending on builder's review
Event support	Moving chairs and tables for event set up could be supported by Council staff.	The standard configuration for the hall could be to have some rows of chairs set up so that these don't need to be brought up and down from under the stage every time. Could include some event tools and instructions for easiest use of equipment Opportunity for local group to assist with set-up for a set fee, which is paid as a donation to the group	Staff to implement
Ventilation	Air flow in kitchen and during events in the hall is not ideal, it can get very stuffy in the hall and the kitchen doesn't have sufficient ventilation	No further work on ventilation planned at the moment	Staff to investigate options
Stairs and platform lift to stage	The stairs and lift that will supply front access to the stage potentially need to be stored when the hall is booked and they are not required	No storage space available at the moment	Staff to investigate options
Toilets Ground Floor	Access through the toilets during events, or unwanted exit from kids	Management plan required, need to supply good option to use	Staff to implement
Changing Room specific feedback			
Floor level changing room recommended for set up / judging Changing rooms would be helpful for productions Under stage has no privacy options and no ventilation, hazardous due to obstacles			

4. Changing Rooms

4.1. Whole-of-Building Approach

Staff recommend that the Community Centre benefits from examination of usage within its multi-purpose intent, rather than resolving single issues or designating single-use spaces. Designating the purpose of a room detracts from the multi-purpose nature of the building as a whole and can have a lead-on effect creating the need for other limited-use spaces.

4.2. Usability for end of year functions

Based on use of the former Bulls Town Hall, there are approximately four events a year which require changing rooms. During the design stage of the new Te Matapihi facility, important consideration was given to a changing room space for end of year functions. This was designated below the stage. However, during the building construction phase, various decisions were made which repurposed this space. User feedback suggests this space is not suitable to be used as a changing room.

5. Conclusion

Feedback from the users of Te Matapihi since its opening in September 2020 guides some improvements that would make the building simpler to use for the community.

There was feedback regarding changing facilities that would add to the facility's use and appeal. The multi-purpose nature and design intent of Te Matapihi could accommodate changing rooms in a number of areas within the facility depending on the function and needs of the user group.

Some investment in the facility, as outlined in the actions proposed above, would benefit the users of the building.

Recommendations

1. That the report 'Feedback regarding use of Te Matapihi' be received;
2. That Council note the actions above to be undertaken in the 2021 calendar year;
3. That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;
4. Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.

Adina Foley
Project Manager

10 REPORTS FOR DECISION**10.1 COUNCILLOR APPOINTMENTS TO COMMITTEES**

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Peter Beggs, Chief Executive

REASON FOR REPORT

Following the resignation of Cr Jane Dunn last year Council considered whether to appoint another Councillor to the committee's Cr Dunn was a member of or hold the vacancies until the by-election had been held and another Southern Ward Councillor elected to the District Council.

DISCUSSION AND OPTIONS CONSIDERED

At the Council meeting on 26 November 2020 Council agreed to hold the vacancies until a new Councillor was elected. Coral Raukawa was elected in February 2021 as the Councillor for the Southern Ward therefore it is now appropriate to look at each of the vacancies left by Cr Dunn. These are:

1. Member on the Creative NZ Assessment Committee
2. Liaison Councillor for Bulls Community Committee (along with Cr Carter) and Turakina Community Committee (appointed for the first 18 months, i.e until 30 April 2021; following that Cr Panapa undertakes that role)
3. Member on the Santoft Reserve Management Committee
4. Member on the Ratana Community Board (Cr Carter has been appointed for the first 18 months; Cr Dunn was appointed for the second 18 months).

Refer to Recommendations 2.a-e below.

Request from Cr Gill Duncan

Cr Duncan has put in a request to become a member of the Rangitikei District Council's Finance / Performance Committee, in making this request she said that she believed that becoming part of that committee would enhance her overall effectiveness as a Councillor. Refer to Recommendation 3. below.

DECISION MAKING PROCESS

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

RECOMMENDATIONS

1. That the Council receive the report Councillor Appointments to Committees
2. That appointments be made on the following committees:
 - a. That Cr _____ be made a member of the Creative NZ Assessment Committee
 - b. That Cr _____ be appointed as liaison Councillor for the Bulls Community Committee (along with Cr Carter)
 - c. That Cr _____ be appointed as liaison Councillor for the Turakina Community Committee (appointed for the first 18 months, i.e until 30 April 2021; following that Cr Panapa undertakes that role); or that no appointment be made as Cr Panapa will fill this role from 1 May 2021
 - d. That Cr _____ be appointed a Member of the Santoft Reserve Management Committee
 - e. That Cr _____ be appointed a Member of the Ratana Community Board from 1 May 2021, noting that Cr Carter has been appointed for the first 18 months – until 30 April 2021.
3. That Cr Gill Duncan's request to be made a member of the Finance / Performance Committee be granted / not be granted [delete one].

10.2 SPEED LIMITS BYLAW REVIEW

Author: George Forster, Policy Advisor

1 EXECUTIVE SUMMARY

- 1.1. This report recommends that Council postpones the Proposed Speed Limit Bylaw (Proposed Bylaw) (Appendix 1) for consultation and for staff to raise community speed limit change proposals on State Highway 1 with Waka Kotahi, NZTA.

2. BACKGROUND

- 2.1. As a Road Controlling Authority, Council is permitted under section 22AB(1)(d) of the Land Transport Act 1998 (the Act) to make a bylaw to set maximum speeds for vehicles on roads within their respective areas.
- 2.2. At its meeting on 11 February 2021, the Policy/Planning Committee endorsed the Proposed Bylaw on the grounds the Proposed Bylaw and consultation materials incorporate a Taihape Community Board raised speed limit proposal from the 11 November 2020 meeting and status quo options were included for the proposed changes.
- 2.3. Initially three proposed changes were made to the Council's existing Speed Limit Bylaw including the north and south ends of Hunterville and southern end of Taihape. The proposed changes are on State Highway 1 and come under the jurisdiction of Waka Kotahi, NZTA. Therefore, Council does not have the ability to amend the speed limits in the areas raised.
- 2.4. Waka Kotahi, NZTA, have since further responded to initial engagements with staff noting the need to consider the three proposals. To allow for this initial process to be undertaken by the Agency, the three proposals have been removed from the Proposed Bylaw.
- 2.5. Staff have removed the consultation options on the north and south ends of Hunterville raised at the Policy/Planning meeting and not included an amendment for the southern end of Taihape.
- 2.6. A recommendation is included in this report for staff to work with Waka Kotahi to address the proposals that were initially raised.

3. CONSIDERATIONS

- 3.1. If supported, consultation may raise further feedback from the Community regarding the initial three proposals. Police NZ have indicated support to reduce speed limits at the north and south ends of Hunterville. Waka Kotahi, NZTA, have corresponded the possibility of extending the current speed limit further south of Hunterville, noting the Agency is currently working on a series of speed limit changes across regions and the possibility of further reforms to regional speed framework towards the end of the 2021.

- 3.2. Consultation is per section 82 of the Local Government Act. The Land Transport Rule: Setting of Speed Limits 2017 requires consultation with specific statutory agencies. If adopted, consultation is proposed to run for one month alongside the Long Term Plan, commencing 12 April 2021.
- 3.3. Staff from Roading; and Policy and Advocacy Teams have undertaken a review of the current Bylaw and, recognising the regular uplift on the current Bylaw with 2013, 2014, 2016, 2018 and 2019 amendments, are of the opinion the Bylaw adequately addresses legislative requirements and relevant road safety data.
- 3.4. Council's Speed Limit Bylaw is made under section 22AB Land Transport Act 1998 rather than the bylaw provisions of the Local Government Act 2002: this (unlike sections 158-159 Local Government Act 2002) does not specify a review or expiry date. The Speed Management Guide issued by NZTA does not specify a timetable for councils to review speeds on local roads nor to eliminate existing 70km/h speed limits for 50/80km/h as per the Land Transport Rule: Setting of Speed Limits 2017.

4. SIGNIFICANCE

- 4.1. In terms of Council's Significance and Engagement Policy, the decision is considered not significant. The reasons it is considered as not significant is:
 - a. Council will still be able to manage and regulate under the adoption of a final bylaw, and
 - b. the recommendation is to adopt for public consultation.

5. COSTS

- 5.1. There are no perceived costs outside of staff time and some minor costs in printing and public notification when consulting on the documents.

6. OPTIONS

- 6.1. **Option 1: Postpone the Proposed Bylaw and consultation materials for consultation (Preferred).**

This option would mean public consultation is not undertaken on the Proposed Bylaw at present. This option could be supported if Elected Members are of the opinion further work is required on the Proposed Bylaw, and/or the timing of the review could be delayed to align with other works. Noting there is no expiry date on Council's existing Bylaw, this option could be supported as it is feasible to await the outcome of NZTA considerations and the possible introduction of regional reforms. This option also presents the opportunity to further align the

ITEM 10.2

Proposed Bylaw with the Land Transport Rule: Setting of Speed Limits 2017 prior to public consultation.

6.2. Option 2: Adopt the Proposed Bylaw and consultation materials, with or without amendment, for consultation.

This option would provide an opportunity for communities and statutory agencies to provide feedback on the district's overall speed limits. the review could be considered timely as amendments rather than a full review have been undertaken since the bylaw's initial adoption. if supported, consultation may raise further feedback from the community regarding the initial three proposals raised.

ATTACHMENTS

- 1. Speed Limits Bylaw (2021)**
- 2. Statement of Proposal**
- 3. Engagement Plan**
- 4. Submission Form**

RECOMMENDATION

1. That the report 'Speed Limit Bylaw Review' be received.
2. That the adoption of the Proposed Speed Limit Bylaw and consultation materials for public consultation are postponed.
3. That Council recommend to staff to work with Waka Kotahi, NZTA and raise the three community speed limit change requests.

Draft Amended Speed Limit Bylaw 2009

Including the 2013, 2014, 2016 and 2018 Amendments



Rangitikei District Council

1 Introduction

Pursuant to Section 22AB of the Land Transport Act 1998, the Rangitikei District Council makes this bylaw to set speed limits as specified in the schedules.

This Bylaw applies only to roads under the jurisdiction of the Rangitikei District Council.

2 Title

The title of this bylaw is the Rangitikei District Council Speed Limit Bylaw 2009.

3 Date the speed limits come into force

The speed limits described in the schedules come into force on 2/11/2009 excluding;

- the amendments to Wellington Road, Marton, in Schedule 7, which comes into force on 10/1/2014 and the amendments to Goldings Line in Schedule 7 and Wanganui Road in Schedule 8 which come into force on 4/7/2014; and
- the amendment to Nga Tawa Road, Marton, in Schedule 8, which comes into force on 5/12/2014, and
- the amendment to Parewanui Road, Bulls, in Schedule 8, which comes into force on 15/07/2016.
- The amendment to Kauangaroa Road, in Schedule 8, which comes into force on 09/04/2017.
- The amendment to Dixon Way, in Schedule 5, which comes into force on 25/08/2018.
- The amendment to Hendersons Line, in Schedule 7, which comes into force on 27/04/2019.

4 Definitions

Road

(a) includes:

- i. a street
- ii. a motorway; and
- iii. a beach; and
- iv. a place to which the public have access, whether as of right or not ; and
- v. all bridges, culverts, ferries, and fords forming part of a road or street or motorway, or a place referred to in (iv); and
- vi. all sites at which vehicles may be weighed for the purposes of the Land Transport Act 1998 or any other enactments; and

(b) includes a section of a road

Rural Area means a road or a geographical area that is not an urban traffic area, to which the rural speed limit generally applies.

Rural Speed Limit means a speed limit of 100km/h.

Speed limit means

(a) the maximum speed at which a vehicle may legally be operated on a particular road, but does not mean the maximum permitted operating speed for classes or types of vehicles in any Act, regulations or rule;

(b) for a minimum speed limit, the minimum speed at which a vehicle may legally be operated in a specified lane of the road

(c) an urban, rural, permanent, holiday, temporary, variable or minimum speed limit.

Urban traffic area means an area designated under this bylaw that consists of one or more specified roads or a specified geographical area, to which the urban speed limit generally applies.

Urban traffic limit means a speed limit of 50km/h.

5 Speed limits

The roads or areas described in the schedules specified in paragraph 6 or as shown on a map referenced in the schedules are declared to have the speed limits specified in the schedules and maps, which are part of the bylaw.

6 Schedules

Schedule 1: Roads that have a speed limit of 10 km/h (Schedule 1 is not in use in this bylaw).

Schedule 2: Roads that have a speed limit of 20 km/h.

Schedule 3: Roads that have a speed limit of 30 km/h (Schedule 3 is not in use in this bylaw).

Schedule 4: Roads that have a speed limit of 40 km/h (Schedule 4 is not in use in this bylaw).

Schedule 5: Roads that have a speed limit of 50 km/h.

Schedule 6: Roads that have a speed limit of 60 km/h (Schedule 6 is not in use in this bylaw).

Schedule 7: Roads that have a speed limit of 70 km/h.

Schedule 8: Roads that have a speed limit of 80 km/h.

Schedule 9: Roads that have a speed limit of 90 km/h (Schedule 9 is not in use in this bylaw).

Schedule 10: Roads that have a speed limit of 100 km/h.

Schedule 11: Roads that have a holiday speed limit (Schedule 11 is not in use in this bylaw).

Schedule 12: Roads that have a variable speed limit (Schedule 12 is not in use in this bylaw).

Schedule 13: Roads that have a minimum speed limit (Schedule 13 is not used in this bylaw).

7 Date bylaw made

This Bylaw was made by the Rangitikei District Council at a meeting of Council on 27 August 2009 (resolved minute number 09/RDC/300).

The Amendment to the Crofton intersection was adopted by the Rangitikei District Council at a meeting of Council on 26 November 2013 (resolved minute number 13/RDC/318).

The Amendments for Goldings Line and Wanganui Road were adopted by the Rangitikei District Council on 1 May 2014 (resolved minute number 14/RDC/096 and 14/RDC/097).

The Amendments for Nga Tawa Road were adopted by Rangitikei District Council on 20 October 2014 (resolved minute number 14/RDC/231).

The Amendments for Parewanui Road were adopted by Rangitikei District Council on 26 May 2016 (resolved minute number 16/RDC/135).

The Amendment for Kauangaroa Road was adopted by Rangitikei District Council on 15/01/2016(resolved minute number 16/RDC/389).

The Amendment for Dixon Way was adopted by Rangitikei District Council on 28 June 2018 (resolved minute number 18/TCB/038).

The Amendment for Hendersons Line was adopted by Rangitikei District Council on 28 March 2019 (resolved minute number 19/RDC/084).

ITEM 10.2 ATTACHMENT 1

Schedule 2 Traffic Areas 20 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 20 km/h.

Map	Description	Legal Instrument
Camping Grounds RDC 09-01	Dudding's Lake Camping Ground Covering all roads from the entrance off State Highway 3 right around the lake.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Mangaweka Camping Ground Covering the road from the entrance off Ruahine St, Mangaweka right through the camping ground.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Bulls Domain Covering all roads and car parks from the entrance off Domain Road, Bulls throughout the Domain.	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 5 Urban Traffic Areas 50 km/h

The Rangitikei District Council declares Urban Traffic Areas as defined below in this Register. All roads within the nine separately defined areas have a speed limit of 50 km/h unless otherwise designated. Roads that are not 50 km/h within the Urban Traffic Areas are listed separately in this register and shown on the speed limit maps. The roads covered by the nine Urban Traffic Areas exclude State Highways where the Road Controlling Authority is the New Zealand Transport Agency and those roads or areas that are marked on the said map and identified in the legend as having a different speed limit, as referenced in the appropriate schedule of this bylaw.

Map	Description	Legal Instrument
Taihape RDC 09-02	Taihape All the roads within the area marked on the map entitled <u>Taihape RDC 09-02</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Mangaweka RDC 09-03	Mangaweka All the roads within the area marked on the map entitled <u>Mangaweka RDC 09-03</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Hunternville RDC 09-04	Hunternville All the roads within the area marked on the map entitled <u>Hunternville RDC 09-04</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Bulls RDC 09-06	Bulls All the roads within the area marked on the map entitled " <u>Bulls RDC 09-06</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Marton All the roads within the area marked on the map entitled <u>Marton RDC 09-05</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Scott's Ferry and Koitiata RDC 09-07	Scott's Ferry All the roads within the area marked on the map entitled " <u>Scott's Ferry and Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09-08	Rātana All the roads within the area marked on the map entitled " <u>Rātana and Whangaehu RDC 09-08</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009

Map	Description	Legal Instrument
Scott's Ferry and Koitiata RDC 09-07	Koitiata All the roads within the area marked on the map entitled "Scott's Ferry and <u>Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangāehu RDC 09 - 08	Whangāehu village All the roads within the area marked on the map entitled "Rātana <u>and Whangāehu RDC 09-08</u> "	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 7: 70 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 70 km/h.

Map	Description	Legal Instrument
Turakina RDC 09-09	Turakina All roads marked on the map entitled Turakina RDC 09-09.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Pukepapa Road, Marton along Pukepapa Road starting south of Henderson Line 400 m to 121 Pukepapa Road.	Rangitikei District Council Speed Limit Bylaw 2009
Crofton RDC 13-01	Wellington Road, Marton along Wellington Road beginning 200 metres south of Neal Dow Road/Lawson Street to a point adjacent to #567 Wellington Road, and down Hawkestone Road 240 metres to the Bridge, and down Neal Dow Road 600 metres onto Makirikiri Road, and down Lawson Street to a point 50 metres east of Goldings Line onto Makirikiri Road, and down Golding Line to 100m south of Alexandra Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Marton RDC 09-05	Marton 650 metres along Hendersons Line, west from Pukepapa road	Rangitikei District Council Speed Limit Bylaw Amendment 2019

Schedule 8 Traffic Areas 80 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 80 km/h.

Map	Description	Legal Instrument
Marton RDC 13-01	Calico Line, Marton – 1.4 km down Calico Line from a point east of Nga Tawa School to the current 50 km/h sign near Marton.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 13-02	Wanganui Road, Marton – down Wanganui Road west from the current 50km/h sign to 180m west of Johnston Road and down Johnston Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Marton RDC 14-01	Nga Tawa Road, Marton – down Nga Tawa Road south from Calico Line to 180m north of Marumaru Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Bulls RDC 16-01	Parewanui Road, Bulls – down Parewanui Road west from the current 50km/h sign to 50 metres north east of Ferry Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016
Kauangaroa	Kauangaroa – along Kauangaroa Road from the western edge of the Whangaehu River Bridge to 800 metres east of the Whangaehu River Bridge, 50 metres along Kumuiti Road and along Pah Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016

Schedule 10: Rural traffic areas 100 km/h

The roads or areas described in this schedule are declared to have a speed limit of 100 km/h.

Speed Limit	Description	Legal Instrument
100 km/h	All Rangitikei District Council roads outside an urban traffic area listed in Schedule 5 have a speed limit of 100 km/h, except for roads or areas that are: (a) described as having a different speed limit in the appropriate schedule of this bylaw; or (b) shown on a map as having a different speed limit, as referenced in the appropriate schedule of this bylaw.	Rangitikei District Council Speed Limit Bylaw 2009



STATEMENT OF PROPOSAL

Proposed Speed Limit Bylaw

Summary of information

Rangitikei District Council is seeking feedback on its Proposed Speed Limit Bylaw (Proposed Bylaw).

The Proposed Speed Limit Bylaw applies only to roads under the jurisdiction of the Rangitikei District Council.

Reason for the Proposal

The provisions set out in the Proposed Bylaw regulate speed and the use of Council roads to enhance and promote a safe and efficient road network.

Council considers it timely to review its existing Speed Limit Bylaw as amendments rather than a full review have been undertaken since the Bylaw's initial adoption.

Legislative requirements

As a Road Controlling Authority, Council is permitted under section 22AB(1)(d) of the Land Transport Act 1998 (the Act) to make a bylaw to set maximum speeds for vehicles on roads within their respective areas

The Speed Limit Bylaw is a legal requirement under the NZTA Setting of Speed Limit Rule 2017. The Council (as a Road Controlling Authority or RCA) is required to develop bylaws that allow speed limits on roads within their respective areas.

The setting of speed limits rule gives power to RCAs to set speed limits that:

- In the RCA's view are, safe and appropriate
- Are consistent with speed management throughout New Zealand
- Are of a reasonable and safe length
- Have speed limit change points located at, or close to a point of significant change in the road environment
- Have taken into account submissions received during consultation
- Have regard to any other factor the RCA considers relevant to achieving travel speeds that are safe and appropriate to the roads
- Aim to achieve a mean operating speed less than 10% above the speed limit

There are no major matters or new proposals in the Proposed Bylaw.

More Information

Where to get a copy of the Summary of Information

A Summary of Information contains a summary of the key matters contained in this Statement of Proposal, and is prepared in accordance with section 86 of the Local Government Act 2002. The Summary of Information can be collected from Council's libraries in Marton, Bulls and

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Taihape, from the Council's Main Office in Marton, from the Council's website www.rangitikei.govt.nz or you may request a copy be posted to you by calling 0800 422 522.

Period for Consultation

Written submissions on the Proposed Speed Limit Bylaw may be made from 12 April 2021 until 12:00pm noon on 10 May 2021. Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's administration building in Marton, from the Council's website www.rangitikei.govt.nz or you may request a submission form be posted to you by calling 0800 422 522.

Those who make a written submission may also choose to make an oral submission. Hearings of oral submissions are scheduled for 27 May at the Council Chambers in Marton. Please indicate on your submission form if you wish to speak to your submission.

If you have any questions please contact George Forster, Policy Advisor, – George.Forster@rangitikei.govt.nz – phone 0800 422 522.

Engagement Plan

Proposed Speed Limit Bylaw 2021



Project description and background

The provisions set out in the Proposed Bylaw regulate speed and the use of Council roads to enhance and promote a safe and efficient road network.

Council considers it timely to review its existing Speed Limit Bylaw as amendments rather than a full review have been undertaken since the Bylaw's initial adoption.

A special consultative procedure is not required for the consultation process because the proposed change is not likely to have a significant impact on the public.

Engagement objectives

The purpose of the engagement is to engage with the community, statutory agencies, including NZTA, and road users to seek feedback on their views of the current speed limits set within the District.

Timeframe and completion date

The period of community engagement will be one month for written submissions, followed by oral submissions, analysis and reporting back to Council for final adoption.

Key project stages	Completion date
Documents for community engagement prepared	16 March 2021
Documents approved for community engagement	19 March 2021
Council decision on consultation process	25 March 2021
Written submissions open	12 April 2021
Notify key stakeholders of consultation on the bylaw	14 April 2021
Written submission close	10 May 2021
Oral submissions to be heard by Council	27 May 2021
Deliberations and final decision by Council – if there are oral submissions	27 May 2021
Deliberations and final decision by Council – if there are no oral submissions	24 June 2021

Communities to be engaged with

- Statutory agencies (as required by legislation)
- Regular road users

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Public and road users	Council website and Facebook, Council's libraries in Marton, Bulls and Taihape, and Council's administration building.
Statutory agency consultation <ul style="list-style-type: none"> - Commissioner of Police - New Zealand Automobile Association Incorporated - Road Transport Forum New Zealand - New Zealand Transport Agency 	Letter sent to each agency.

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Printing costs
- Public notice

Communication planning**Key messages**

- All speed limits are under review and Council welcomes views.
- Council is seeking to continue to enhance and promote a safe and efficient road network.

Reputation risks

- That the community does not understand why Council has not made any proposed changes and why it has not reduced the speed limits further and/ or in other areas of the District.

Basis of assessment and feedback to the communities involved

Council officers will prepare a letter outlining the community's views, Council's response and any proposed changes to the Speed Limit Bylaw. This letter will be sent to each person who made a submission.

The feedback to the community will occur after Council has adopted changes to the Bylaw.

Project team roles and responsibilities

Team member	Role and responsibilities
Carol Gordon	Project sponsor
Alex Staric	Project leader
George Forster	Community point of contact
Leah Johnston	Website

Proposed Speed Limit Bylaw



<p style="text-align: center;">Submissions close at 12:00pm noon on 10 May 2021</p> <p>Return this form, or send your written submission to:</p> <p style="text-align: center;">Speed Limit Bylaw Rangitikei District Council Private Bag 1102 Marton 4741</p> <p>Email: info@rangitikei.govt.nz</p> <p style="text-align: center;">Oral submissions</p> <p>Oral submissions will be held at the Marton Council Chambers on Thursday 27 May 2021</p> <p>If you wish to speak to your submission, please tick the box below.</p> <p><input type="checkbox"/> I wish to speak to my submission.</p> <p>You are allowed ten minutes to speak, including questions from Elected Members.</p> <p>If you have any special requirements, such as those related to visual or hearing impairments, please note them here.</p> <hr/> <p style="text-align: center;">Privacy</p> <p>All submissions will be public.</p> <p>Please tick this box if you would like your personal details withheld (<i>note: your name will remain public</i>) <input type="checkbox"/></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Name</td> <td></td> </tr> <tr> <td>Organisation (if applicable)</td> <td></td> </tr> <tr> <td>Postal Address</td> <td></td> </tr> <tr> <td>Phone</td> <td></td> </tr> <tr> <td>Email</td> <td></td> </tr> </table> <p>Do you generally agree with speed limit areas as designated in the Proposed Speed Limit Bylaw (<i>see pp. 5-10, & Speed Limit Maps</i>)? (Please select <u>only one</u> option)</p> <p><input type="checkbox"/> Strongly Agree</p> <p><input type="checkbox"/> Agree</p> <p><input type="checkbox"/> Neither Agree/Disagree</p> <p><input type="checkbox"/> Disagree</p> <p><input type="checkbox"/> Strongly Disagree</p> <p><input type="checkbox"/> Don't know/unsure</p> <p>Please provide comments to support your response and any other feedback in relation to setting speed limits within the Rangitikei District.</p> <div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div> <p style="text-align: center; margin-top: 10px;"><i>Attach additional information or pages if necessary</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Signed</td> <td></td> </tr> <tr> <td>Date</td> <td></td> </tr> </table>	Name		Organisation (if applicable)		Postal Address		Phone		Email		Signed		Date	
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10.3 PROJECT MANAGEMENT OFFICE REPORT - MARCH 2021

Author: Jessica Mcilroy, Senior Project Manager - Infrastructure

REASON FOR REPORT

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO).

1. Proposed Changes to PMO Reporting

As part of the establishment of the PMO, a complexity assessment for projects has been developed which guides how and by whom a project is managed. Going forward, from April 2021, Council's PMO-managed projects – the significant, high risk projects – are the projects that are included in this report. This report will then be referred to as the 'Project Management Office report', as the number of projects will vary throughout each year and the former name of Top Ten Projects Report is limiting.

A project is assessed for its complexity across numerous factors, and a project can be deemed significant if it has high public interest, if the work or asset is high risk, or the cost of the project is very large.



















Each PMO-managed project has a Project Status Report produced monthly, and from April 2021 the Project Status Reports will be appended to this Project Management Office report each month. The significant, high risk projects that will currently appear in this report are as follows:

1. Mangaweka Bridge Replacement, noting this project is MDC delivered but reported on to Rangitikei District Council via the PMO;
2. Marton Water Strategy (to be reported in April 2021);
3. Marton to Bulls Wastewater Centralisation Project;
4. Remediation of the Historic Landfill on Putorino Road;
5. Lake Waipu Improvement and Ratana Wastewater Treatment Project;
6. Taihape Memorial Park Upgrade;
7. Marton Rail Hub;
8. Regional Treatment Plant Consenting Programme (new project).






A final section labelled Miscellaneous will be included in this report, for pertinent updates on projects not included in the above list, and non-project-specific matters from the PMO.

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2. Legend for Project Management Office Reporting *(To be moved to an appendix to this report from April 2021)*

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 






3. Mangaweka Bridge replacement

Project Status			
The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.			
The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020. The total construction cost is \$7.9m – RDC’s component is reported on in this report.			
RDC Budget	\$4,859,686	RDC Spend to Date	\$1,391,973
RDC Estimated Remaining Costs	\$3,561,372	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction due to be completed July 2022.	
Cost		Forecast completion cost is 2% over budget. This will be closely monitored and reported. This is not within contingency and if the full cost is realised this will be unplanned expenditure.	
Quality		No concerns to date.	
Risk		Working in and over the water, in proximity to the public, is inherently risky.	
Tasks completed last month	Completed Abutment A & B onsite reinforcing, Poured Abutment A & B beams, Poured Pier 1 pile, Installed both Abutment wing walls, Piling of Pier 2, Completed shop drawing review and placed order for Expansion Joints and Bearings.		
Tasks forecast this month	Pour Pier 2 pile, Pour Pier 1 & 2 column, Pour Abutment A & B back wall, Carry out sonic log testing for Pier 1 & 2 piles, Assemble and pour pier 1 & 2 precast headstock, Complete review of structural steel shop drawings, Complete design updates to suit the contractor’s methodology		

4. Marton to Bulls Wastewater Centralisation Project





Project Status			
The scope of this project includes:			
A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant			
B. Purchase of land to dispose of treated wastewater to in Bulls and irrigation infrastructure			
C. Consenting for the activities			
D. Upgrades of the treatment plants at Marton and Bulls			
Project Budget	\$20,000,000	Spend to Date	\$32,556
Estimated Remaining Costs	\$19,967,444	Estimate at Completion	\$20,000,000
Metric	Trend	Comment	
Programme		RDC and our consultants Cardno and Stradegy to meet on 22 March to discuss the results of their technical assessments and agree a way forward. A meeting with Horizons to be scheduled to discuss the proposed consenting strategy (early April). Construction start date of March 2021 is unachievable and a revised construction start date will not be set until later in 2021 (likely to be June 2021). The proposed programme for this work is five years, and this date is likely to be achieved, depending on acquisition of suitable land for treated wastewater discharge.	
Cost		On budget – total construction cost \$3.5M, plus \$0.3M consultant/design fees, and \$1.2M for land purchase (\$3.5M funding received from Three Waters Reform and \$1.5M in LTP). Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).	
Quality		No concerns to date.	
Risk		The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses. To mitigate this risk, Council are looking at engaging a buyer’s advocate for support sourcing land and are also seeking support from Ngati Apa.	
Tasks completed last month	Finalisation of technical assessments. Consenting programme progressed.		
Tasks forecast this month	Land acquisition considerations continue. Full impact of technical assessments and consenting options to be reviewed internally. Presentation of consenting strategy to Horizons.		

5. Lake Waipu Improvement and Ratana Wastewater Treatment Project






Project Status				
The scope of this project includes lease of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.				
The scope has changed, with central government endorsement, from purchase of land to lease of land due to availability of suitable area for discharge.				
Project Budget		\$2,425,200	Spend to Date	\$0
Estimated Remaining Costs		\$2,425,200	Estimate at Completion	\$2,425,200
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Due to Horizons assessment and the requirement to find an alternative option of land or a different solution there is currently no clear programme.		
Cost		The budget is currently an estimate while land for discharge is being looked for or alternative solutions are being considered. The 2018-2028 LTP included a \$1.3m budget for this project. An additional \$950k has been received in central government funding, and the balance of funding is from Horizons Regional Council. The budget needs to be finalised with actual construction costs to dispose of the waste water to the chosen land parcel once confirmed.		
Quality		No concerns to date.		
Risk		Should Horizons continue to find the identified land or revised solutions are not suitable, we will need to explore other options.		
Tasks Completed Last Month	- Horizons assessment classified the selected land parcel mostly as “rare habitat” as outlined in Schedule F on the One Plan. - CEs Horizons and RDC met to discuss options with this classification -> project team needs to look at other options, incl. other land around Ratana, different solution or different treatment - Horizons, MDC, and Iwi have been updated about this change in the project			
Tasks Forecast This Month	- Meet with Ngati Apa and project Governance Group - Make list of alternative solutions and options - Keeping stakeholders informed of any progress			

ITEM 10.3






6. Tutaenui Rural Water Supply Scheme *(Proposed to be removed from this report from April 2021 and reported when necessary under 'Miscellaneous')*

Project Status				
Funding to investigate a Tutaenui Community Agricultural Water Scheme was given by the Provincial Growth Fund along with contributions from Horizons and RDC.				
Project Budget	\$195,000		Spend to Date	\$0
Estimated Remaining Costs	\$TBC		Estimate at Completion	\$TBC
Metric	Trend	Comment		
Programme		Draft detailed design report deadline of March 2021 and a final report by April 2021 is not achievable due to perceived lack of interest. RDC received a two-month extension from PGF to allow for engagement with the potential users of the scheme to gauge their interest.		
Cost		On budget as no work being undertaken.		
Quality		No concerns to date.		
Risk		Poor community interest/engagement potentially resulting in the scheme not being feasible.		
Tasks completed last month	Engagement by elected members with the potential users of the water scheme.			
Tasks forecast this month	Continue to engage with the community to gauge their interest in the scheme.			






7. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square) (*Proposed to be removed from this report from April 2021 and reported when necessary under 'Miscellaneous'*)

Project Status			
The scope of this project is the construction and commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.			
Project Budget	\$TBC Te Matapihi \$1,025,603 Town Square and Bus Lane	Spend to Date	\$TBC Te Matapihi \$7,777 Town Square and Bus Lane
Estimated Remaining Costs	\$TBC Te Matapihi \$1,017,826 Town Square and Bus Lane	Estimate at Completion	\$TBC Te Matapihi \$1,025,603 Town Square and Bus Lane
Metric	Trend	Comment	
Health and Safety		Nothing to report	
Programme		Goal is to achieve Code Compliance Certification (CCC) for Te Matapihi by end of April 2021. Construction of the Town Square and bus lane has been delayed awaiting archaeological authority.	
Cost		Final budget for Te Matapihi to be reviewed. No budget concerns with Town Square and Bus Lane.	
Quality		Outstanding defects are being rectified on Te Matapihi. Finalisation of the Town Square, with artwork, seating and rubbish bins, to be undertaken.	
Risk		All defects and snags need to be solved for CCC to be issued at Te Matapihi. There is a risk of competing interests in the artwork for the Town Square. This will be managed by presenting all options to Council and seeking resolution on the final solution.	
Tasks completed last month	<ul style="list-style-type: none">- Another Certificate of Public Use (CPU) was granted while the project team works towards CCC- 85% of outstanding issues (CCC and defects) resolved- Judging visit for commercial building award for W & W took place (results to be expected around July 2021)		
Tasks forecast this month	<ul style="list-style-type: none">- Continue to close out defect list and bring closer to CCC for Te Matapihi.- Compile project closure report, including final budget for Te Matapihi and handover of any maintenance items.- Commence construction on the Town Square and Bus Lane.		






8. Marton Civic Centre Redevelopment (*Proposed to be removed from this report from April 2021 and re-assessed after the Long Term Plan is adopted*)

Project Status			
<p>The scope of this project is the redevelopment of the Marton Civic Centre, which was identified in 2016 in the Town Centre Plan as including an information centre, Council front desk, meeting rooms and storage for community groups. Council owns vacant buildings on the Main St of Marton which have been included in the Town Centre Plan. The Civic Centre Redevelopment could include:</p> <ul style="list-style-type: none">Continued use of existing Council buildings long-term and develop asset management plans (status quo);Retain and refurbish existing the buildings on Main Street as the Council Civic CentreDemolish the vacant Main Street buildings and construct a new facility on the site to be the Council Civic Centre.Retain part of the facades of the vacant Main Street buildings and build a new facility behind them. <p>Work on this project will commence in full following Long Term Plan consultation.</p>			
Project Budget	\$TBC	Spend to Date	\$0
Estimated Remaining Costs	\$TBC	Estimate Completion at	\$TBC
Metric	Trend	Comment	
Health and Safety		Nothing to report	
Programme		The programme is expected to be years 2-5 of the 2021-31 Long Term Plan.	
Cost		During discussions on the 2021-31 Long Term Plan Council has discussed the budget and timing for this project. It has been agreed that targeted consultation with the public, on all the options, needs to occur first (expected to be 2021-2022); funding has been included in the 2021-31 Long Term Plan for years 2 – 5 of the Plan but will depend on the outcome of the consultation.	
Quality		Nothing to report	
Risk		Nothing to report	
Tasks completed last month	<ul style="list-style-type: none">LTP Consultation		
Tasks forecast this month	<ul style="list-style-type: none">LTP Consultation		

9. Taihape Memorial Park Amenities Building




Project Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building.</p> <p>Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope, but was raised again at a public meeting in March 2021. Recommendation two in this report applies.</p>			
Project Budget	\$2,148,000	Spend to Date	\$46,430
Estimated Remaining Costs	\$2,101,570	Estimate Completion at	\$2,148,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Contract for Amenities Building with Architect signed. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on this – the PMO is seeking Council endorsement before approving any other work.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been and is being undertaken to reduce the risk.	
Tasks completed last month		<ul style="list-style-type: none"> - Contract with architect confirmed until the end of developed design. - Meeting held with park user group to confirm Amenities Building floor plan and positive feedback about slightly changed preliminary design received. Iwi consultation commenced. - One good response to the RFP for engineering services for the Amenities Building has been received 	
Tasks forecast this month		<ul style="list-style-type: none"> - Continue discussions with Park Users and Iwi - Evaluate the RFP response and sign contract for engineering services - Complete preliminary design, start developed design 	

10. Marton Memorial Hall upgrades (To be removed from this report from April 2021 and reported when necessary under 'Miscellaneous')



Project Status			
<p>This project was mainly funded (\$500,000) by the Provincial Development Unit and includes asbestos removal, ceiling and lighting upgrades, fire system upgrades and accessible toilets within the Marton Memorial Hall.</p> <p>Council passed a resolution in 2020 committing \$51,000 towards the fire safety system upgrade.</p> <p>In February 2021 Council passed a resolution to allocate a further \$45,000 towards the roof replacement.</p> <p>Three scope changes are being investigated by the PMO and will be presented to Council in April 2021 once the costs have been scoped:</p> <ul style="list-style-type: none">A. Make good for ANZAC day commemorations, \$2,500B. Hall RSA signage to be reinstated, \$20,000C. Carpark lighting at rear of the Hall, \$30,000. <p>The costs above are estimates and will be refined ahead of the April 2021 meeting.</p>			
Project Budget	\$596,000	Spend to Date	\$217,421
Estimated Remaining Costs	\$378,579	Estimate Completion at	\$596,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction due to be completed May 2021.	
Cost		The Hall to be made good for ANZAC Day commemorations – expected additional cost of approximately \$2,500. Hall RSA signage to be reinstated – expected additional cost of approximately \$20,000 Carpark lighting required at the rear of Hall – expected additional cost of approximately \$30,000. Additional cost of full ceiling GIB overlay due to poor condition of the existing GIB – awaiting quotation (original scope only allowed for patch up)	
Quality		No concerns to date.	
Risk		Potential for further delays as a result of labour shortages.	
Tasks completed last month	Building consent application for fire safety systems approved. New heat pumps installed. Roof replacement to commence on 22 March.		

Tasks forecast this month	Complete roof replacement and commence works on fire safety upgrades and ceiling reinstatement.
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11. Remediation of the historic landfill on Putorino Road

Project Status			
<p>The Rangitikei river is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.</p> <p>Three scope changes have arisen since the project's inception:</p> <ol style="list-style-type: none"> 1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent. 2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however depending on what is excavated there could be unbudgeted disposal costs. 3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter. 			
Project Budget	\$557,991	Spend to Date	\$41,300
Estimated Remaining Costs	\$516,691	Estimate Completion at	\$557,991
Metric	Trend	Comment	
Health and Safety		Significant health and environmental benefits from the remediation.	
Programme		Rangitikei District Council has granted one resource consent. The consent from Horizons is due on 19 March 2021. A meeting with Horizons Chief Executive and Group Manager, Strategy and Regulation was held on 11 March to resolve the outstanding consent issues.	
Cost		<p>An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991. Consultancy and regulatory costs are estimated at \$60,453 and are funded from other operational budgets.</p> <p>The values above exclude disposal costs, which cannot be calculated until the extent of crushable cleanfill is determined. The cost for winter works protection will be advised when it is known.</p> <p>Rangitikei District Council is funding the entirety of the work.</p>	

ITEM 10.3

Quality		Horizons Regional Council have advised that our contractor has taken the establishment of site too far, falling short of Permitted Activities. This will be resolved by the end of February 2021.
Risk		Working in and over the water, on contaminated land, is inherently risky. The delays with Resource Consent approval has given rise to winter works. An application is with Horizons on proposed mitigations and methodology for safe winter working.
Tasks completed last month	Rangitikei District Council resource consent issued Meetings with Horizons regarding outstanding consent.	
Tasks forecast this month	Commence works when resource consent received.	

12. Rangitikei District subdivisions:

The following is a list of large subdivisions in the district with an update of progress to date:

George Street, Bulls – working group has been commissioned to resolve stormwater issues

Hereford Heights, Marton – A contract has been awarded and work is due to start in late March 2021, subject to approved permits and subcontractors.

Whanganui Road Subdivision, Marton – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

Ratana Papakāinga Housing – Phase one of the Ratana Papakāinga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP and has now been completed.

Hendersons Line, Marton – A developer is in the process of investigating a subdivision to create up to 97 sections on Hendersons Line. The investigations are in the early preliminary stages.

Bredins Line, Marton – The developer signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

13. Miscellaneous**13.1 Taihape Memorial Park Grandstand**

The seismic assessment of the Grandstand due to be completed in March 2021, and estimated costs for the Grandstand improvements will be presented once this report is in and a scope of strengthening and improvements can be prepared. This is expected in May 2021.

13.2 Taihape Memorial Park Tennis Court

The tennis courts are being considered as part of the redevelopment of the Memorial Park in Taihape and more information will be presented to Council as options develop.

RECOMMENDATION

1. That the memorandum Project Management Report – March 2021 to the 25 March 2021 Council meeting be received; and
2. That Council increases the scope of the Taihape Amenities Building project to include investigation of storage for sports groups.



RANGITIKEI
DISTRICT COUNCIL

10.4 RENAMING OF MARTON MEMORIAL HALL AND PLAYGROUND

Author: Gaylene Prince, Group Manager – Community Services

Rangitikei District Council has received two individual requests for name changes to two Council owned facilities. The first from Marton Returned Services Association Incorporated (RSA) for the reinstatement of the originally intended name for Marton Memorial Hall and the second from the Marton Development Group for renaming the Marton Memorial Hall Playground.

Marton Memorial Hall

An Archives search has produced a record of proposed naming of the hall in 1961 to be “The Marton RSA and Citizens’ Memorial Hall”. An undated photo of the hall (below) confirms that that name was adopted; shown on the front of the side entrance foyer of the building.

It is the request of the Marton RSA that ‘The Marton RSA and Citizens’ Memorial Hall’ be reinstated as the official name of the hall and signage placed back on the building. Signage costs would be an unbudgeted item.



Marton Memorial Hall Playground

The Marton Development Group, who have led the re-development of the Marton Memorial Hall Playground and creation of the Tūtaeporoporo Action Trail, have requested the name of the playground be changed to Te Āhuru Mōwai Playground with the Bi-line: Ko te Āhuru Mōwai o Tūtaeporoporo. This name has been gifted by Ngā Wairiki Ngāti Apa with the following explanation: *Te Āhuru Mōwai is a safe place that is comfortable and enjoyable, an ideal place for families. The bi-line is literally “the safe haven of Tūtaeporoporo” and links to the protective dimension of Tūtaeporoporo as a friend and guardian of Rangitikei land, waterways and people.*

The meaning of the name and bi-line will be displayed on appropriate signage in the playground, and on Councils website.

Marton Community Committee

The Marton Community Committee was informed of these requests at their 10 March 2021 meeting.

Recommendation

1. That the report 'Renaming of Marton Memorial Hall and Playground' to the 25 March 2021 Council meeting be received.
 2. That Council agree to the reinstatement of the originally intended name 'The Marton RSA and Citizens' Memorial Hall' for the hall located at 397 Wellington Road, Marton
- AND
3. That appropriate signage titling the hall as 'The Marton RSA and Citizens' Memorial Hall' be erected and that the signage cost be approved as unbudgeted expenditure.
 4. That Council agree to the name change for the playground at 397 Wellington Road, Marton from 'Marton Memorial Hall Playground' to 'Te Āhuru Mōwai Playground' as requested by the Marton Development Group, leading the re-development of the playground and notes the gifting of this name by Ngā Wairiki Ngāti Apa.

10.5 APPLICATION FROM GENTLEMEN PRESTIGE FOR FEE REDUCTION TO HIRE TE MATAPIHI

Author: Gaylene Prince, Group Manager – Community Services

ITEM 10.5

1. Attached is an application from Gentlemen Prestige for a reduction in fee to hire Te Matapihi. This is a one-off application for the event in the 2021 year (not for future events).
2. The hireage fee for this event is \$606.00. Gentlemen Prestige is requesting that the fee be reduced to the local non-profit organisation fee, which would be \$151.50.
3. The profits from this event will be donated to the charity 'Shine'.

ATTACHMENTS

1. **Gentlemen Prestige - Additional Information for Concession Application**
2. **Application For Concession form**

RECOMMENDATION

That Council either:

1. Agrees to reduce the hireage fee to \$151.50, or
2. Makes no reduction in the hireage fee.

Gentlemen Prestige – Additional Information for Concession Application

Gentlemen Prestige itself is a group of guys who are from all over the world, who have come together to put on a comedy cabaret show like no other. We decided to team up with Shine to give back to the community. Gentlemen Prestige is not a registered charity group, but are running a show and donating all proceeds to Shine who is the charity group.

Gentlemen Prestige has teamed up with Ibiza Party Bus to create our new charity show "Straight out of Lockdown" – a comedy cabaret show based on the COVID-19 2020 lockdown.

We are presenting a two hour show that brings together some of the best entertainers from the world to offer a show geared towards (but not limited to) Ladies' Nights, Hen's Nights or just a good old fashioned Girls Night Out or even a Guys Night Out it will sure keep everyone entertained.

Not to be mistaken for your average Cabaret, we are a variety night with a difference to suit all tastes with the emphasis on comedy, fun and erotic entertainment. The show contains fully choreographed performances, multiple giveaways and games throughout the night strung together with an artful and hilarious comedy theme. They will have you laughing your socks off with their unique brand of inventive original comedy tease!

This year we aim to raise money to aid victims of domestic abuse. During the 5 week lockdown domestic abuse cases doubled. All profits from our show will be donated to charity Shine. More information can be found at their website [Making homes violence free in NZ | Shine \(2shine.org.nz\)](https://www.shine.org.nz/)

They have a lofty goal of donating \$10 for every ticket sold to be given to Shine, which will be achievable dependant on ticket sales across the tour. They will be giving the lump sum to the organization, who will then determine where and how the money is distributed across the country.

Should you have any questions or need anything else, feel free to ask.

RDC Concession (Facilities)

Application For Concession

APPLICANT DETAILS			
Please note that those fields highlighted with an * are required fields and must be filled out.			
*Name of organisation: Gentlemen Prestige			
*Type of Organisation (please tick applicable)			
<input type="checkbox"/> Incorporated Society	<input type="checkbox"/> Charitable Trust	<input type="checkbox"/> Voluntary Group	<input checked="" type="checkbox"/> Other (please specify):
*Certificate of Incorporation Number (If applicable)			
*Charities Commission Registration Number (If applicable)			
*Affiliation to a regional, national or iwi body (If applicable)			
*How does your organisation link to Rangitikei?			
*Name of Applicant: Laine Kawana-Mouat			
*Postal Address: 57 A Wellington Road, Kilbirnie, Wellington		*Email Address:	
*Daytime Contact number: 0211033475		*Mobile Number:	
CONCESSION DETAILS			
*The above group/organization wish to apply for a concession relating to the use of the: (i.e. Te Matapihi Bulls Community Centre – Town Hall)		*Re-occurring event: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Comedy revue show based on the COVID-19 lockdown		*Recurrence: <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Yearly <small>NB concessions will not be granted for more than 10 re-occurring sessions.</small>	
*Event Name: Charity Show - "Straight out of Lockdown"			
*Type of Event: Comedy revue show based on the COVID-19 lockdown			
*No. of Attendees: 250-300	*Date of Hire: 21-04-2020	*Hire Start Time: 7pm	*Hire End Time: 9pm
*Is entry or participation free? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		*If no, what is the cost of entry or participation: \$35	
*Proceeds of function to be applied to: Charity			
*Reason for applying:			

Office Use Only

PROPERTY OFFICER TO COMPLETE	
Concession Granted: Yes <input type="checkbox"/> No <input type="checkbox"/>	Concession amount granted: \$
Concession Approved By:	Signed:

10.6 PROCUREMENT OF CONTRACTOR FOR WORK AT MANGAWEKA CAMPGROUND



Author: Jess Mcilroy, Senior Project Manager - Infrastructure

1 Executive Summary

1.1 Purpose

The purpose of this report is to seek endorsement to deviate from Council's procurement policy for the construction of the new Mangaweka Campground ablutions block and re-roofing of the Pavilion at the campground, and negotiate directly with a specialist contractor or a contractor already working at the remote site.

2 Context

2.1 Background

Planned asset renewals led to a design being completed and budget created for a new ablution block (showers and toilets) at the Mangaweka Campground, which is owned by Council and operated by a private organisation. The design and budget creation for the ablution block were completed in 2016, along with a budget allocation for re-roofing the Pavilion at Mangaweka Campground. A building consent application for the ablution block was approved in 2017.

The works were not undertaken in 2017 when building consent was granted, as a project to build a new Mangaweka bridge and reroute Ruahine Road (which the Mangaweka Campground is located on) had commenced and the location of the new ablutions block would likely be a conflict for bridge construction traffic.

The budgets for the ablutions block and Pavilion re-roof have been carried over each year and remain in Council's budget. In the 2020-21 Annual Plan, Council holds the following budgets that form this project: \$156,675 for the ablution block and \$8,000 for re-roofing the Pavilion at the Mangaweka Campground.

The bridge replacement and road alignment are now in construction and the new ablutions block and Pavilion re-roofing at Mangaweka Campground can proceed.

3 Procurement

3.1 Council's procurement policy

The expected cost of the construction works on this project is \$165,000. According to Council's procurement policy, contracts between \$50,000 and \$250,000 should be procured using a closed competitive process (with a minimum of three known suppliers).

There is also rule 13(6) within the procurement policy that allows Council to negotiate direct with a supplier for subsequent stages of work if the supplier won the initial contract via openly advertised procurement, that the original procurement notified the potential for

ITEM 10.6

future stages, and the subsequent stage is priced in accordance with the rates for the initial contract. Quality and health and safety requirements must also be met to procure under rule 13(6).

3.2 Availability and locality of suitable contractors

It has been difficult in the past for Council to procure suitable contractors for works in this cost range in the Mangaweka area, particularly as the campground is in a remote area a few kilometres outside Mangaweka township. There are very experienced contractors close to Mangaweka for single-trade or smaller jobs, and significant projects like the Mangaweka Bridge replacement entice main contractors from outside the immediate area. There is a high risk that when this project goes to a closed tender process, no suitable response may be elicited.

An added constraint in procurement is the significant residential construction works occurring in the Rangitikei region. This means there are fewer tradespersons available, and lower likelihood of getting responses to an open or closed procurement.

3.3 Alternative procurement methodology

Due to the challenges engaging suitable contractors for works in this cost range in the area, Council staff have considered two alternative procurement methodologies. One is to use a specialist contractor, Permaloo, who has installed the three most recent public toilets in the Rangitikei district. The quality of the work is high, and consistency with appearance across the region is achieved by using Permaloo again. A roofer would need to be sought for the Pavilion re-roof, however single-trade jobs in Mangaweka are straight-forward to resource.

The other option considered by staff is to negotiate directly with the main contractor for the Mangaweka bridge construction to build the new ablutions block and re-roof the Pavilion.

Neither option is fully compliant with rule 13(6), summarised in section 3.1, as the initial procurement for either public toilets in the region or the Mangaweka bridge construction didn't state that future stages were a possibility. The benefits and dis-benefits for partially complying with the procurement policy and negotiating directly with Permaloo or the Mangaweka bridge contractor are summarised below:

Benefits	Dis-benefits
A suitably qualified contractor is available at the remote site OR a suitably qualified contractor can pre-fabricate the facility and install it on site	No price tension with other contractors – risk of cost exceeding budget
Reduced establishment and disestablishment costs	
Certainty of tender response and programme	Not compliant with Council's standard procurement policy and practices (partially compliant with rule 13(6)).
Direct negotiation can be used to leverage mutually beneficial cost rates	

4 Conclusion

1. The Project Management Office recommends direct negotiation with both Permaloo and the contractor engaged for the construction of the Mangaweka Bridge to construct the new ablution block at the Mangaweka Campground, and compare costs and programme for both options. The negotiation with the Mangaweka bridge contractor would include re-roofing of the Pavilion, and if the Permaloo option was preferable a roofer would be directly engaged separately – this is compliant with the procurement policy. The potential benefits, especially availability of a suitable contractor, are high enough to justify consideration of deviating from policy.

5 Recommendation

- 5.1 That the report on procurement of contractor for work at Mangaweka Campground be received.
- 5.2 That the Council:
 - a. Endorses exploring direct engagement with the Mangaweka bridge contractor and Permaloo for the Pavilion re-roof and new ablution block; or
 - b. Directs the Project Management Office to obtain three quotes for the work in full compliance with the Council procurement policy.

11 REPORTS FOR INFORMATION

11.1 MARTON TO BULLS WASTEWATER CENTRALISATION PROJECT CONSENTING STRATEGY

Author: **Jess Mcilroy, Senior Project Manager - Infrastructure**

A report will be tabled by Mrs Jess Mcilroy in the meeting.

ITEM 11.1

12 MINUTES AND RECOMMENDATIONS FROM COMMITTEES**12.1 MINUTES TO BE RECEIVED**

The minutes are attached at item 12.5.

RECOMMENDATION

That the following Minutes be received:

- Assets/Infrastructure Committee, 17 February 2021
- Audit and Risk Committee, 26 November 2020
- Creative NZ Committee, 20 October 2020
- Erehwon Rural Water Supply Management Committee, 08 March 2021
- Finance/Performance Committee, 25 February 2021
- Hunterville Community Committee, 01 March 2021
- Maori Land Rates Remission Sub-Committee, 08 September 2020
- Omatane Rural Water Supply Management Committee, 11 November 2020
- Policy/Planning Committee, 17 February 2021
- Youth Council, 13 October 2020

12.2 RECOMMENDATION FROM THE CREATIVE NZ COMMITTEE MEETING 20 OCTOBER 2020

ITEM 12.2

RECOMMENDATION

That Council considers the recommendation from the Creative NZ Committee on 20 October 2020 (this item is to be considered as a part of today's agenda):

- a. That the Creative NZ Funding Assessment Committee recommend to Council to consider reimbursing Committee members for their attendance and/or mileage for Committee meetings.

12.3 RECOMMENDATION FROM THE POLICY/PLANNING COMMITTEE MEETING 17 FEBRUARY 2021**RECOMMENDATION**

That Council considers the recommendation from the Policy/Planning Committee on 17 February 2021 (this item is to be considered as a part of today's agenda):

- a. That the Policy/Planning Committee recommends to Council, that in accordance with section 155 of the Local Government Act 2002, a Speed Limit Bylaw is the most appropriate way to address the problems identified, is the most appropriate form of bylaw, and does not give rise to implications under the New Zealand Bill of Rights Act 1990.

12.4 RECOMMENDATIONS FROM THE HUNTERVILLE COMMUNITY COMMITTEE MEETING 01 MARCH 2021**ITEM 12.4****RECOMMENDATION**

That Council considers the recommendations from the Hunterville Community Committee on 01 March 2021:

- a. The Hunterville Community Committee recommends to Council that they advise on the frequency of the \$300.00 to Hunterville Huntaway Bulletin.
- b. The Hunterville Community Committee recommends to Council that they advise the Hunterville Community Committee on the costs and requirements to create disability access to the Hunterville town hall.
- c. The Hunterville Community Committee recommends to Council that they advise business owner, based on results of survey. The current truck parking spaces remain as they are.
- d. The Hunterville Community Committee recommends to Council that they support the Hunterville St John new build and recommends an amount is put in the LTP for consultation.
- e. The Hunterville Community Committee recommends to Council that they provide an alternate option to meetings via zoom.

12.5 ATTACHED MINUTES FROM COMMITTEES

The minutes are attached:

ATTACHMENTS

1. Assets/Infrastructure, 17 Feb 21
2. Audit and Risk, 26 Nov 20
3. Creative NZ, 20 Oct 20
4. Erewhon Water Supply Management, 08 Mar 21
5. Finance/Performance, 25 Feb 21
6. Hunterville Community Committee, 01 Mar 21
7. Maori Land Rates Remission SC, 08 Sep 20
8. Omatane Rural Water Supply Management, 11 Nov 20
9. Policy/Planning, 17 Feb 21
10. Youth Council, 13 Oct 20



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Wednesday, 17 February 2021 – 9:30 am

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present:

- Cr Dave Wilson (Chair)
- Cr Brian Carter
- Cr Nigel Belsham
- Cr Richard Lambert
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Tracey Hiroa
- Cr Waru Panapa
- Ms Coral Raukawa
- His Worship the Mayor, Andy Watson
- Cr Cath Ash via Zoom
- Cr Angus Gardner via Zoom

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Dave Tombs, Group Manager – Finance and Business Support
- Ms Jess McIlroy, Senior Project Manager
- Mr Andrew Van Bussell
- Mr Phil Gifford
- Mr Alan Geerkens
- Mr Reuben Pokiha

1 Welcome

Cr Wilson welcomed everyone to the meeting which commenced at 9.33 am.

2 Council Prayer

Cr Panapa read the prayer in te reo.

3 Public Forum

Nil.

4 Apologies/Leave of Absence

Mr Beggs advised that Arno Benadie is not attending the meeting as he's doing priority work for the Chief Executive, Jess McIlroy is attending the meeting on his behalf.

5 Members' Conflict of Interest

Nil.

6 Confirmation of Order of Business

The order of business was confirmed.

7 Confirmation of Minutes

The minutes of the Assets/Infrastructure Committee meeting from 10 December 2020 are

Resolved minute number

21/AIN/077

File Ref

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 10 December 2020 [as amended] be taken as read and verified as an accurate and correct record of the meeting.

HWTM/Cr Carter Carried

8 Chair's Report

Cr Wilson took his report as read.

There was some concern that the Central North Island drinking water has had some non-compliance issues (the data is dated from 1 July 2019 to 30 June 2020).

- It is understood that one of the non-compliance notifications was due to expired consent.

- There was a new amendment in late December that needed to be considered, but the water safety plan has been sent through and we have received acknowledgement of receipt. It expired in December and should have been submitted in September.
- We are working to negate any issues so drinking water is safe and tested regularly, there are ongoing issues in Marton and it is acknowledged that everyone is working hard on this issue however it is going to get harder, not easier.
- The LTP has included proposed funds for the Marton water strategy.

Mr Van Bussell advised the following:

- The algae levels are lower than usual for this time of year;
- Sludge is being pumped into the lagoon;
- Bore water is high in hardness which is more expensive to treat, however ammonia is easy to treat;
- Currently the manganese is higher than Andrew has ever treated, the dam is changing its characteristics.

Mr Beggs advised Mr Van Bussell that the attendees of this meeting have a lot of appreciation for the work he and his team does.

Undertaking

Subject: Water Safety Plan

Mr Beggs to provide information to Council to enable them to fully understand the risk involved with the water safety plan.

Resolved minute number

21/AIN/078

File Ref

That the 'Chair's Report' to the 17 February 2021 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Duncan Carried

9 Follow-up Items from Previous Meetings

The report was taken as read.

Cr Dalgety suggested due to climate change we should be looking at the household waste and perhaps have a look at what the Ruapehu District Council is doing.

Food waste is a source that can be used, look at composting rather than feeding it into a refinery. The Council has previously spoken about food waste education, so we need to look at supporting the community to embrace any changes rather than throwing waste out.

Cr Dalgety queried, on behalf of a ratepayer living in West Road, what was going to be done to mitigate the dust that the logging trucks will cause once the harvesting starts (there are 5 dwellings adjacent to the unsealed road).

During a long dry spell watering occasionally will help mitigate the dust, the simple solution would be to seal the road but the cost is prohibitive. However, there is a dust suppression product on the market that requires redoing every year or two.

Undertaking **Subject** **West Road, Hunterville**

Mr Beggs/Roading Team – provide an update on what dust mitigation is available.

Resolved minute number **21/AIN/079** **File Ref** **3-CT-13-1**

That the report 'Follow-up Items from Previous Meetings' to the 17 February 2021 Assets/Infrastructure Committee meeting be received.

Cr Belsham/Cr Dalgety Carried

10 Infrastructure Group Report - February 2021

The report was taken as read.

Drysdale Slip, Turakina:

This project just received resource consent in January and the Contractors have been working on a construction management plan. Alan understands the machinery will be on ground next week (w/c 22 February 2021).

Pukepapa Road:

There have been complaints from truck drivers about the "judder bars" feel where the new seal has been laid, this was not a problem that Alan had been advised of.

Undertaking **Subject: Pukepapa Road "Judder Bars"**

Alan to advise CE on the interface and if it's within the limit.

Hereford Heights Intersection:

Mr Beggs has, this morning, signed off the contract for the Hereford Heights intersection construction. Ms McIlroy spoke to the contractor who advised that they were starting mid-week once the supplies are confirmed.

Undertaking **Subject: Hereford Heights Intersection Construction**

Ms McIlroy to ensure there is public communication to advise the work on the Hereford Heights intersection is to commence.

Resolved minute number **21/AIN/080**

That the report 'Infrastructure Group Report - February 2021' to the 17 February 2021 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Lambert Carried

11 Kuripapango Boundary Bridge Strengthening, Hastings District Council Project, Taihape - Napier Road

Mr Gifford took his report as read.

Undertaking

Subject: Kuripapango Boundary Bridge Strengthening

Jess McIlroy to advise His Worship the Mayor where this project fits into the LTP or Annual Plans.

Ms McIlroy advised the Project Team have been finding projects and pulling all the information together and understanding the responsibilities, however this won't be the last one that comes out of left field.

Mr Gifford advised in answer to questions:

- Kuripapango Boundary Bridge does not need replacing;
- The Moawhango bridge is programmed for investigation as it needs strengthening work done. There is no indication that the deck needs to be replaced but it was a bit too early to say there won't be road closures.

There was a meeting with affected property owners, no notice had been given in advance advising the timelines and work to be done. The reduced weight limits suggested were not viable, to take an empty truck and trailer over is not worth it. There are 22 tonnes of scaffolding underneath the bridge which is why there's a weight restriction.

Undertaking

Subject: Kuripapango Boundary Bridge Strengthening

Lessons learnt from the Kuripapango Boundary Bridge need to be noted and applied in regards the local farming community within the district.

This project was dropped on us by Hastings District Council, there was no input from RDC on timing of the work or evaluation of the tender and we are picking up half the cost of it.

It was also noted that the contract is between Hastings District Council and Concrete Structures.

A full report will be provided for the Council meeting next week with more specific information on the funding, this project starts on 1st March, 2021 and must to be approved by Council.

Resolved minute number

21/AIN/081

File Ref

Bridge 71

That the report 'Kuripapango Boundary Bridge Strengthening, Hastings District Council Project, Taihape - Napier Road' to the 17 February 2021 Asset and Infrastructure Committee Meeting be received.

Cr Belsham/Cr Duncan Carried

12 Late Items

As agreed in Item 6.

13 Future Items for Agenda

Nil.

14 Next Meeting

Wednesday, 8 April 2021 - 9:30 am

15 Meeting Closed

The meeting closed at 12.03 pm.

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RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – 26 November 2020 – 9:00 am

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8	Chair's report.....	3
9	Follow-up actions from previous meeting	4
10	Update from the Sector Manager at the Office of the Auditor-General.....	4
11	2019/2020 Annual Financial Statements (draft).....	4
12	Annual Report: Section 2	4
13	Rangitikei District Council Pandemic Plan.....	4
14	Strategic Risks for Rangitikei District Council.....	5
15	Work Programme Matrix - update.....	5
16	Road Reserve.....	5
17	Late items	6
18	Future items for the agenda	6
19	Next meeting.....	6
20	Meeting closed.....	6

Present: Mr Craig O'Connell (Chair)
Cr Nigel Belsham
Cr Brian Carter
Cr Fiona Dalgety
His Worship the Mayor, Andy Watson

Also in attendance: Cr Waru Panapa
Cr Cath Ash

In attendance: Mr Peter Beggs, Chief Executive
Mr Chris Webby, Audit New Zealand – *via zoom*
Mr Tombs, Group Manager, Finance & Business Support
Mrs Carol Gordon, Group Manager – Democracy & Planning
Mrs Sharon Grant, Group Manager – People & Culture
Ms Gaylene Prince, Group Manager - Community Services
Ms Janine Simpson, Governance Administrator

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1 Welcome

The meeting opened at 9.01 am.

2 Council prayer

Mr O'Connell read the Council Prayer.

3 Public Forum

Nil.

4 Apologies/Leave of Absence

That the apologies for lateness from His Worship the Mayor and Councillor Gordon be received.

Cr Belsham/Cr Wilson. Carried

5 Members' conflict of interest

There were no conflicts of interest declared.

6 Confirmation of order of business

The order of business was confirmed with no changes.

7 Confirmation of minutes

Resolved minute number

20/ARK/021

File Ref

3-CT-17-2

That the Minutes of the Audit/Risk Committee meeting held on 24 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Wilson. Carried

8 Chair's report

The Chair noted that in future he would be providing a written report that will be included in the Order Paper.

9 Follow-up actions from previous meeting

The follow-up actions were noted.

Resolved minute number 20/ARK/022

That the report 'Follow-up actions from previous meeting' to the 26 November 2020 Audit/Risk Committee meeting be received.

Cr Belsham/Cr Wilson. Carried

10 Update from the Sector Manager at the Office of the Auditor-General

Mr Webby advised there was no update from the Sector Manager for this meeting and provided a verbal update on items from Audit NZ, relating to the measurement that records customer complaints. He noted that some complaints weren't recorded in line with the DIA guidance, which is that calls received, even relating to planned maintenance, should be recorded as a complaint. It was noted this is an issue for other Councils that treat these calls the same way. As this has affected a number of Councils, it should be brought to the attention of LGNZ to see what can be done for the sector.

11 2019/2020 Annual Financial Statements (draft)

Mr Tombs advised the draft financial report shows where Council is at the moment, noting RDC didn't fare as bad financially as other Councils.

Resolved minute number

20/ARK/022a

That the '2019/2020 Annual Financial Statements (draft)' to the 26 November 2020 Audit/Risk Committee be received.

Cr Belsham / Cr Wilson. Carried

12 Annual Report: Section 2

The report was noted.

Resolved minute number

20/ARK/023

That the report 'Annual Report: Section 2' to the 26 November 2020 Audit/Risk Committee be received.

His Worship the Mayor/Cr Wilson. Carried

13 Rangitikei District Council Pandemic Plan

The Committee discussed the Pandemic Plan, Mrs Grant advised that it is a living document which includes internal actions and services that would continue under a pandemic. There is

commonality within Councils as they are all working within the government's guidelines. There has been very robust debate during the process and the plan has been updated as a result. The plan is doable and the system has been tested.

Resolved minute number **20/ARK/024**

That the report 'Rangitikei District Council Pandemic Plan' to the 26 November 2020 Audit/Risk Committee be received.

HWTM/Mr O'Connell. Carried

14 Strategic Risks for Rangitikei District Council

The Executive Leadership Team reviewed the following strategic risks:

- Capital Programme Falters;
- Business Continuity is Compromised;
- Obligations with Health & Safety and Environmental Protection are not met.

These reviews have resulted in significant amendments to the existing Register.

Resolved minute number **20/ARK/025**

That the report 'Strategic Risks for Rangitikei District Council' to the 26 November 2020 Audit/Risk Committee be received.

Cr Wilson/Cr Gordon. Carried

15 Work Programme Matrix - Update

Mr Tombs advised the ELT will be reviewing the status of these matters prior to the next Audit/Risk Committee.

Resolved minute number **20/ARK/026**

That the 'Work Programme Matrix – Update' to the 26 November 2020 Audit/Risk Committee be received.

Cr Belsham/Cr Wilson Carried

16 Road Reserve

The Committee discussed the Road Reserve, noting the reserve had been setup for extraordinary events but has been used for business as usual.

It was agreed that this needs to be forwarded to the Long Term Plan workshop for further discussion prior to going to the Council.

Resolved minute number

20/ARK/027

File Ref

That the report 'Road Reserve' to the 26 November 2020 Audit/Risk Committee be received.

Cr Belsham/Cr Wilson Carried

Resolved minute number

20/ARK/028

File Ref

That the Audit/Risk Committee recommend this item be referred to staff to take to an LTP workshop.

Cr Belsham/Cr Wilson Carried

17 Late items

Nil

18 Future items for the agenda

These are included in the table of follow-up actions from previous meetings.

19 Next meeting

To be confirmed.

20 Meeting closed

The meeting closed at 10.33 am.

Confirmed/Chair:

Date:



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Creative New Zealand Funding Assessment Committee Meeting

Minutes – Tuesday 20 October 2020 – 10:00 a.m.

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3	Apologies.....	2
4	Council Prayer	2
5	Introduction of Committee members	2
6	Members Conflicts of interest	2
7	Minutes of previous meeting.....	2
8	Assessor Nominations.....	3
9	Creative Communities Scheme Applications September 2020.....	3
10	Next Meeting	4
11	Meeting Closed	4

Note: each application was assessed by assessors individually prior to this meeting.

Present: Richard Aslett
Paul Marcroft
Kim Savage
Raewyn Turner
Councillor Jane Dunn
His Worship the Mayor, Andy Watson

In attendance: Bonnie Clayton, Governance Administrator
Karen Cowper, Office Assistant

1 Welcome

His worship the Mayor opened the meeting at 10.06am

2 Election of new Chair

There were no nominations for a new Chair.

The Committee agreed that His Worship the Mayor continue chairing the meeting and a further discussion be had at the following meeting in 2021.

Resolved minute number

20/CNZ/005

File Ref

That His Worship the Mayor remain as chair for only the 20 October 2020 Creative New Zealand Funding Assessment Committee meeting and a new chair be appointed at the following meeting.

Cr Dunn/Ms Turner. Carried

3 Apologies

Ms Laura Morrison noted her apologies in advance.

Ms Jan Harris and Ms Deborah Jorgensen were noted as absent.

4 Council Prayer

Ms Savage provided the karakia.

5 Introduction of Committee members

Committee members briefly introduced themselves and provided an insight on their arts background.

6 Members Conflicts of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

7 Minutes of previous meeting

Resolved minute number

20/CNZ/006

File Ref

3-GF-3-1

That the minutes of the previous Creative Communities Assessment meeting on 21 April 2020 be taken as read and verified as an accurate and correct record of the meeting.

Ms Savage/Mr Aslett. Carried

8 Assessor Nominations

There were no conflicts of interest declared.

There were no conflicts of interest declared.

There were no conflicts of interest declared.

9 Creative Communities Scheme Applications September 2020

Resolved minute number 20/CNZ/007 **File Ref** 3-GF-3-2

That the report 'Creative Communities Applications September 2020' to the Creative New Zealand Funding Assessment Committee 20 October 2020 be received.

Ms Savage/Mr Marcroft. Carried

Resolved minute number 20/CNZ/008 **File Ref**

That the Creative New Zealand Funding Assessment Committee approve the application, from Turakina Caledonian Society Inc, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse funds of \$2,500 for the 157th Turakina Highland Games.

Resolved minute number 20/CNZ/009 **File Ref**

That the Creative New Zealand Funding Assessment Committee approve the application, from Little Dog Barking Theatre, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse funds of \$2,333.70 for the Turn on the Light Tours Rangitikei.

Resolved minute number 20/CNZ/010 **File Ref**

That the Creative New Zealand Funding Assessment Committee approve the application, from Taihape Community Development Trust, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse funds of \$2,333.70 for the Taihape Heritage People's Plaques.

Resolved minute number

20/CNZ/011

File Ref

His Worship the Mayor/Mr Aslett. Carried

Resolved minute number

20/CNZ/012

File Ref

That the following Creative Communities Project Report Forms be received:

- Turakina Caledonian Society Inc - 156th Turakina Highland Games
- Rangitikei Country Quilters – Quilts For Babies in the Rangitikei
- Taihape and District Agricultural and Pastoral Association Inc - A&P show home industries 2020 and kids craft workshop
- Taihape Community Development Trust – 2020 Gumboot Day
- Marton Country Music Festival – Marton Country Music Festival

Cr Dunn/Ms Turner. Carried

Resolved minute number

20/CNZ/013

File Ref

That the Creative NZ Funding Assessment Committee recommend to Council to consider reimbursing Committee members for their attendance and/or mileage for Committee meetings.

Ms Savage/Cr Dunn. Carried

10 Next Meeting

11 Meeting Closed

10.58am

Confirmed/Chair: _____

Date:

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RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Erewhon Rural Water Supply Sub-Committee Meeting

Minutes – Monday, 8 March 2021 – 4:00 pm

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1	Welcome	2
2	Apologies.....	2
3	Members' conflict of interest	2
4	Confirmation of order of business	2
5	Confirmation of Minutes.....	2
6	Erewhon Rural Water Supply Financial Statements and Commentary.....	3
7	Operations Report – March 2021	4
8	Members questions/reports	5
9	Next Meeting	5
10	Meeting Closed	5

Present:

Mr J. Gilbert, Chairperson
Mr P Batley
Mr G Duncan
Mr P McLaren
Mr B Thomas
Mr J Stratton
His Worship the Mayor, Andy Watson
Cr, T Hiroa

In Attendance:

Mr A van Bussel, Operations Manager
Mr G Meher, Financial Services Team Leader
Ms R Baird, Administration

1 Welcome

Mr Gilbert welcomed everyone to the meeting and stated this would be his last meeting and he would be retiring as chairperson.

2 Apologies

Resolved minute number

21/ERWS/01

File Ref

That the apologies from Mr D Smith, Mr J Bird, Mr S Stoney, Mr A Benadie and Mr D Tombs For absence be received.

Mr J Gilbert/Mr B Thomas. Carried

3 Members' conflict of interest

There were no conflicts of interest.

4 Confirmation of order of business

There was no change in the order of business.

5 Confirmation of Minutes

Mr Stratton stated that there were questions asked at the previous meeting that had not been minuted. Mr Gilbert said after the previous meeting there was a members only meeting held and he had written down questions and sent them to council to be answered.

Mr McLaren asked if there was a constitution or charter on how this committee should run. His Worship the Mayor said there is a document on how all the schemes should be run on the website, Mr McLaren said he had looked at the website but there was more information on the Hunterville Scheme and not the Erewhon Scheme. Mr McLaren asked if all members could have a copy as he would like to know the purpose of the committee and what kind of governance is there. His Worship the Mayor explained all of the rural schemes were started at the same time and that the funding was split between Government and farmers and that governance of the scheme was council. Mr McLaren questioned the accounts and said he was confused as to what the committee does and what was the role of council. His Worship the Mayor said because the Government had given the grant they invested their interest back to council and he would approach the Chief Executive to get the relevant documents.

Cr Hiroa asked the question what would happen if the farmers withdrew from the scheme. His Worship the Mayor explained they would still be legally liable for the water allocated unless they sold it to a neighbouring property owner. Cr Hiroa asked what would happen if all the members withdrew. His Worship the Mayor said they would lose all their rights. Cr Hiroa asked what would be the circumstances if the members ran the scheme. His Worship the Mayor said he would not recommend it and explained what other schemes down south were currently going through with Government and stated that all liabilities would be held by the members.

His Worship the Mayor said he would try to have staff provide all the reports on the scheme.

Resolved minute number	21/ERWS/02	File Ref
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That the following questions be answered and in a timely manner.

1. Why is public good being charged and does the scheme get the benefit of it?
2. Does the scheme get depreciation back or does it go into Councils consolidated account?
3. What is Councils role?
4. What cash reserve sits within the scheme?

Mr J Stratton/Mr P McLaren. Carried

Resolved minute number	21/ERWS/03	File Ref
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The Minutes from the meeting held on 11 November 2020 be taken as read and verified as an accurate and correct record of the meeting.

Mr J Gilbert/M P Batley. Carried

6 Erewhon Rural Water Supply Financial Statements and Commentary

Mr Duncan pointed out that there was charges for the Hunterville water scheme on their accounts, Mr van Bussel would let the accounts department know and said it had been coded wrong.

Mr Meher explained the options and said the current reports they were receiving were extremely repetitive and would be happy to speak on the phone or via email with members if they had questions.

His Worship the Mayor explained that there is no rating on the depreciation content and that the committee had decided not to fund depreciation.

Mr Meher spoke on the depreciation guide lines and said the last valuation on assets was done in 2018 and he would need to find out how the assets figure had come about.

Mr Meher asked why the rates had stayed the same for the past 5 years, His Worship the Mayor said the committee chose not to increase the rate.

Mr Duncan asked for a glossary of terms.

Mr Meher explained the variation in rates and that it is collected every 6 months but accumulates every month and that the January payment is not shown yet.

Mr Gilbert suggested that no decision be made on the 3 options presented and would like the members to look through the 3 options thoroughly and decide at the next meeting.

Resolved minute number	21/ERWS/04	File Ref
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That the 'Erewhon Rural Water Supply Financial Statements and Commentary' to the 31 January 2021 Erewhon Rural Water Supply Committee be received.

Mr B Thomas/Mr P Batley. Carried

7 Operations Report – March 2021

Mr van Bussel said he had spoken with Mr Smith and the scheme was running well and that he was currently working on the Mangaohane project and 50% of the work had been done.

Mr van Bussel had asked Alf Downs for a breakdown of the repairs carried out on the telemetry as he thinks Horizons may be liable for the charges.

Mr van Bussel would speak with Mr Benadie and would report back to the committee at the next meeting regarding the Rhino side by side needing to be replaced and the tender for the operational maintenance of the scheme.

Mr Batley said there is significant monthly checks done and could this be reduced, Mr van Bussel to look into it.

Mr Thomas stated there was no communication regarding the tender considering the issues there was with the tender process. Any other tenders the committee would like to be notified in writing. His Worship the Mayor apologised and said he had chaired the meeting and thought staff would relay the decision made back to the relevant parties. Cr Hiroa said it is evident that there is a communication breakdown and the system needs to be revised.

Resolved minute number**21/ERWS****File Ref**

That the 'Operations Report – March 2021 to the Erewhon Rural Water Supply Committee be received.

Mr P McLaren/Mr P Batley. Carried

8 Members questions/reports

His Worship the Mayor and Mr Batley thanked Mr Gilbert for his long service on the committee.

His Worship the Mayor suggested the committee meet in a months time.

9 Next Meeting

Tuesday, 1 June 2021 - 4.00 pm

10 Meeting Closed

5:21 pm



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday, 25 February 2021 – 9:30 a.m.

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4	Members' Conflict of Interest	3
5	Confirmation of order of business	3
6	Confirmation of minutes	3
7	Chair's Report	3
8	Follow-up Items from Previous Meetings	4
9	Financial Snapshot – January 2021	4
10	Draft Revenue & Finance Policy	4
11	Draft Financial Strategy	5
12	Late Items	5
13	Next Meeting	5
14	Meeting Closed	5

The quorum for the Finance and Performance Committee is 5.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Nigel Belsham (Chair)
Cr Fi Dalgety
Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Waru Panapa
His Worship the Mayor

In Attendance: Mr Peter Beggs, Chief Executive
Mr Dave Tombs, Group Manager - Corporate Services.
Sharon Grant, Group Manager – People and Culture
Gaylene Prince – Group Manager - Community Services

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1 Welcome/Council Prayer

The meeting commenced at 9.30 am.

2 Public Forum

Nil

3 Apologies/Leave of Absence

Nil

4 Members' Conflict of Interest

Nil.

5 Confirmation of order of business

The order of business was confirmed.

6 Confirmation of minutes

The minutes from the Finance/Performance Committee meeting held on 17 December 2020 are attached.

Resolved minute number **21/FPE/43**

That the Minutes of the Finance/Performance Committee meeting held on 17 December 2020, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson/Cr Carter Carried

7 Chair's Report

The Chair took his report as read. He noted in regards the Budget/Projects Capital Spend, the potential items being carried forward have been signalled, and identifying those items early is critical.

Resolved minute number **21/FPE/44**

That the Chair's Report' to the Finance/Performance Committee be received.

Cr Belsham/Cr Carter Carried

8 Follow-up Items from Previous Meetings

The report was taken as read. His Worship the Mayor asked about the options for depreciation, will that give us time to incorporate them into the LTP? The answer was yes, it can go into the LTP.

Resolved minute number

21/FPE/45

File Ref

3-CT-13-1

That the report 'Follow-up Items from Previous Meetings' to the 25 February 2021 Finance/Performance Committee be received.

Cr Hiroa/Cr Carter Carried

9 Financial Snapshot – January 2021

The report was taken as read. The replacement of the Marton Memorial Hall roof was originally suggested to be over \$200,000; it is now likely to be between \$50,000 to \$60,000 for the new roof.

There was a query regarding #9260076205 Aerial Photography for \$22,500. Arno Benadie explained that currently the photos we have are 10 years old, this project enables us to check fire hydrants and confirm that manholes are in the correct place etc. It's great to have the updated photography as the resolution is higher. This project is limited to urban areas only as the rural area was completed in 2018.

Resolved minute number

21/FPE/46

That the report 'Financial Snapshot – January 2021' to the Finance/Performance Committee be received.

Cr Gordon/Cr Ash Carried

10 Draft Revenue & Finance Policy

The report was taken as read.

Cr Belsham (Chair) felt that we take guidance from Mr Tombs and if audit has reviewed it and Mr Tombs is fine tuning the policy, then Cr Belsham is happy with that.

Resolved minute number

21/FPE/47

1. That the report on Draft Revenue and Finance Policy be received.

Cr Hiroa/Cr Ash Carried

2. That Finance and Performance Committee review the draft copy of the proposed amended Revenue and Finance Policy and provide comment as appropriate.

Cr Dalgety/Cr Carter Carried

11 Draft Financial Strategy

The report was taken as read. This report is in a similar vein to the previous one, it is a working document and is designed to make the report clearer.

The Committee members were complimentary of the new report and advised that it provided all the information that was required.

Resolved minute number **21/FPE/48**

1. That the report on the Draft Financial Strategy be received.

Cr Ash/Cr Panapa Carried

2. That the Finance / Performance Committee review the draft working copy of the proposed amended Financial Strategy and provide comment as appropriate.

Cr Ash/Cr Wilson Carried

12 Late Items

As agreed at item 6.

13 Next Meeting

Thursday 25 March 2021 – 10.30am

14 Meeting Closed

The meeting closed at 10.29 am.



RANGITIKEI
DISTRICT COUNCIL

Huntermville Community Committee Meeting

Minutes

Date: 1st March 2021 – 6.30pm

Venue: Huntermville Town Hall, Bruce Street,
Huntermville

Chair

Karen Kennedy

Deputy Chair

Kelsey Smith

Membership

Sandra Carroll, Mariata Couch,
Lynette Thompson, Jane Watson,
His Worship the Mayor, Andy Watson,
Cr Fi Dalgety, and Cr Richard Lambert

Present: Karen Kennedy
Kelsey Smith
Sandra Carroll
Mariata Couch
Lynette Thompson
Jane Watson
Cr Richard Lambert Carter

1.	<p>Apologies</p> <p>Apologies were received from: Cr F Dalgety, Mayor Watson</p> <p>Late arrival L Thompson</p> <p>K Kennedy/J Watson. Carried</p>
2.	<p>Confirmation of Minutes from previous meeting</p> <p>Taken as read (with the note to amend typo on page 3 from “greed” to “agreed”).</p> <p><u>Resolution:</u></p> <p>That the Minutes of the Huntermville Community Committee meeting held on 9/11/2020 with amendment be taken as read and verified as an accurate and correct record of the meeting.</p> <p>S Carroll / K Smith. Carried</p>

3.	Chair's Report Nil provided.
4.	Destination Hunterville J Watson spoke to the committee, \$1000 has been paid towards the Hunterville Community Events Sign.
5.	Mayoral Update Taken as read. <u>Resolution:</u> That the 'Mayoral Update' to the 1 March 2021 Hunterville Community Committee be received. <div style="text-align: right;">K Kennedy /J Watson. Carried</div>
6.	Placemaking Nil
7.	Small projects Grant Scheme update – March/2021 Taken as read. <u>Resolution:</u> That the memorandum 'Small Projects Grant Scheme Update – March 2021' to the 1 March 2021 Hunterville Community Committee be received. S Carroll tabled invoice for payment by the Council from the Hunterville Community Committee small projects grant scheme, balance \$1001.00 - for the Hunterville Community Events Board. S Carroll advised core flut inside events board will need annual maintenance. <div style="text-align: right;">K Kennedy /M Couch. Carried</div>
8.	Late Items 1. R Lambert spoke to committee regarding Hunterville Huntaway bulletin and Council payment. Tabled document from K Kitson publisher of Hunterville Huntaway Bulletin seeking funding to remain viable. <u>Resolution:</u> The Hunterville Community Committee recommends to Council that they advise on the fequency of the \$300.00 to Hungerville Huntaway Bulletin. <div style="text-align: right;">R Lambert/ J Watson. Carried</div> K Smith abstained- conflict of interest. 2. R Lambert spoke to committee, Hunterville Community Committee has been advised by a Hunterville constituent regarding no disability access to Hunterville Town Hall.

	<p><u>Resolution:</u></p> <p>The Hunterville Community Committee recommends to Council that they advise the Hunterville Community Committee on the costs and requirements to create disability access to the Hunterville town hall.</p> <p>M Couch will also lodge a fix it notice to Council</p> <p style="text-align: right;">R Lambert/M Couch. Carried</p> <p>3. Item 2 Public forum meeting 9th November 2020 Truck parking</p> <p>Tabled document from K Kennedy result of public survey on current truck parking</p> <p><u>Resolution:</u></p> <p>The Hunterville Community Committee recommends to Council that they advise business owner, based on results of survey. The current truck parking spaces remain as they are.</p> <p style="text-align: right;">S Carroll/ L Thompson. Carried</p> <p>4. Item 11 meeting 9th November 2020 Location of 50km signs</p> <p><u>Resolution:</u></p> <p>Hunterville Community Committee is awaiting a response from Council on the location of the 50km signs north and south of the township.</p> <p style="text-align: right;">J Watson/ R Lambert .Carried</p> <p>5. Hunterville St John build</p> <p><u>Resolution:</u></p> <p>The Hunterville Community Committee recommends to Council that they support the Hunterville St John new build and recommends an amount is put in the LTP for consultation.</p> <p style="text-align: right;">F Dalgety/L Thompson. Carried</p> <p>6. Proposed zoom meetings.</p> <p><u>Resolution:</u></p> <p>The Hunterville Community Committee recommends to Council that they provide an alternate option to meetings via zoom.</p> <p style="text-align: right;">M Couch/J Watson. Carried</p>
9.	<p>Future Items for the Agenda</p> <ol style="list-style-type: none"> 1. K Smith- remainder of small projects grant. 2. Plantings/furniture village green. 3. Doggy do dog bin Queens Park. 4. Drain Queens Park. 5. Signage Queens Park. 6. Outcome of discussion with Lions Club re Queens Park signage.
10.	<p>Next meeting</p> <p>1st June 2021 – 6.30pm</p>



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Maori Land Rates Remission Meeting

Minutes – Tuesday 8 September 2020 – 9:00 a.m.

Contents

1	Welcome	2
2	Apologies.....	2
3	Confirmation of Order of Business.....	2
4	Public Excluded	2
5	Minutes and Public Excluded Minutes.....	3
6	Applications for remission of rates under the Maori Land Rates Remission Policy.....	3
7	Open meeting	4
8	Late items.....	5
9	Meeting closed.....	5

Present:

His Worship the Mayor, Andy Watson (Chair) – *in person*
 Cr Gill Duncan – *via zoom*
 Cr Tracey Hiroa – *via zoom*
 Mr Thomas Curtis – *via zoom*
 Mr Robert Gray – *in person*
 Ms Coral Raukawa-Manuel – *via zoom*
 Mr Chris Shenton – *in person*
 Mr Terry Steedman – *in person*
 Mr Pahia Turia – *via zoom*

In attendance:

Mr Michael Hodder, Community & Regulatory Services Group Manager – *via zoom*
 Ms Sheryl Bright, Rates and Revenue Officer - *in person*
 Ms Bonnie Clayton, Governance Administrator – *in person*

1 Welcome

The chair opened the meeting at 9.07am

2 Council Prayer

His Worship the Mayor read the Council Prayer.

3 Apologies

Nil.

4 Confirmation of Order of Business

There were no changes to the Order of Business.

5 Public Excluded

Resolved minute number 20/MLRR/001 **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Application for rates remission

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Minutes and Public Excluded Minutes Item 2 Application for rates remission	That the public conduct of the whole or relevant part of the meeting would be likely to result in the disclosure of information, the public disclosure of which would be contrary to the provisions of a specific enactment, specifically section 38(1)(e) of the Local Government (Rating) Act 2002 which confines access to information on arrears, remissions and postponed rates to specified persons.	Section 48(1)(b)(i)

His Worship the Mayor/Mr Curtis. Carried

6 Minutes and Public Excluded Minutes

Resolved minute number 20/MLRR/002 **File Ref** 3-SU-1-8

That the Minutes and Public Excluded Minutes of the meeting held on 9 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Gray/Mr Steedman. Carried

7 Applications for remission of rates under the Maori Land Rates Remission Policy

The memorandum was taken as read.

Resolved minute number 20/MLRR/003 **File Ref** 5-RA-1-20

That the memorandum 'Applications for remission of rates under the Maori Land Rates Remission Policy' to the Maori Land Rates Remission Committee's meeting on 8 September 2020 be received.

Mr Shenton/Cr Hiroa. Carried

Application of rates remission – property valuation number 13290 06001

Cr Duncan advised the Committee that she is aware of the piece of land, which she travels past regularly. Noting the river cuts off access to the site on the Western side and access is limited in nature.

Ms Bright, Rates and Revenue Officer attended the meeting to explain to the Committee that in the past she has made fair and reasonable attempts to make contact with trustees of this property. It has multiple owners, some overseas and some have since deceased. The new trustees have recently taken over, who are represented by a Barrister.

The Committee had concerns around access and income generated from the property. They agreed that they need to ascertain if there is appropriate access to the site, in the instance the trustees apply for a further rates remission.

Resolved minute number **20/MLRR/004** **File Ref**

That the application for remission of rates for the property valuation number 13290 06001 on the Taihape Napier Road be granted for the 2021 year, while in future the Committee want clarification on any income made and access to the site.

His Worship the Mayor/Cr Duncan. Carried

Resolved minute number **20/MLRR/005** **File Ref**

That the arrears in respect of Rangitikei District Council rates be waived, in regards to property valuation number 13290 06001 on the Taihape Napier Road.

Mr Steedman/Mr Curtis. Carried

Application of rates remission – property valuation number 13390 08502

The Committee agreed that the land at Kaungaroa is definitely landlocked, with no road access.

Resolved minute number **20/MLRR/006** **File Ref**

That the application for remission of rates for the property valuation number 13390 08502 at Kauangaroa be granted and that the arrears in respect of Rangitikei District Council rates be waived.

His Worship the Mayor/Mr Steedman. Carried

Undertaking **Subject**

Staff to highlight in the outcome letters to the applicants.

8 Open meeting

Resolved minute number **20/MLRR/007** **File Ref**

That the Committee move into an open meeting.

Mr Shenton/Mr Gray. Carried

9 Late items

There were no late items.

10 Meeting closed

9.44am

UNCONFIRMED



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Omatane Rural Water Supply Sub-Committee Meeting

Minutes – Wednesday 11 November 2020 – 3:00 pm

Contents

1.	Welcome	2
2	Election of new Chair	2
3	Public Forum	2
4	Apologies.....	2
5	Members' conflict of interest	2
6	Confirmation of order of business	2
7	Confirmation of Minutes.....	3
8	Water Managers Report	3
9	Financial Report	3
10	Proposed rate for 2020/21	3
11	Members/Questions	3
12	Next Meeting	4
13	Meeting Closed	4

Present:

Mr A McKay
Mr A Ramsay
Mr L Kelly
Miss R McKay

Also Present

Cr G Duncan
Mayor A Watson

In Attendance

Mr D Flintoff, Reticulation Team Leader
Mr A Dahl, Financial Service Team leader
Mrs L McKnight-Wilson, Administration

1. Welcome

Cr Duncan welcomed all.

2 Election of new Chair

Resolved minute number

20/ORWS/01

File Ref

That the Omatane Rural Water Supply Sub-Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Cr G Duncan/Mr A McKay. Carried

Resolved minute number

20/ORWS/02

File Ref

That Mr Kelly be appointed Chair of the Omatane Rural Water Supply Sub-Committee.

Mr A Ramsay/Mr A McKay. Carried

Mr Kelly thanked Mr McKay for his years of service and took the Chair.

3 Public Forum

None

4 Apologies

Resolved minute number

20/ORWS/03

File Ref

That the apologies from Mr N Gregory, Mr N Law and Mr A van Bussel be accepted.

Mr A McKay/Mr L Kelly. Carried

5 Members' conflict of interest

None

6 Confirmation of order of business

The order of business was confirmed

Mr A McKay/Mr A Ramsay. Carried

7 Confirmation of Minutes

Resolved minute number **20/ORWS/04** **File Ref**

That the Minutes of the Omatane Rural Water Supply Sub-Committee meeting held on 13 November 2019 be taken as read and verified as an accurate and correct record of the meeting.

Mr A McKay/Cr G Duncan.Carried

8 Water Managers Report

A report was tabled at the meeting.

Resolved minute number **20/ORWS/05** **File Ref**

That the 'Omatane Rural Water Supply – Water Managers Report' to the 11 November 2020 Omatane Rural Water Supply Sub-Committee meeting be received.

9 Financial Report

Mr Kelly would like a better understanding of the cost and overheads, Mr Dahl would explain at the next meeting.

Resolved minute number **20/ORWS/06** **File Ref**

That the 'Omatane Rural Water Supply – Financial report' to the 30 June 2020 and to 30 September 2020 be received.

Mr A Dahl/ Mr A Ramsay.Carried

10 Proposed rate for 2020/21

Resolved minute number **20/ORWS/07** **File Ref**

That the proposed rate is \$72.84 per cubic meter.

Mr A Dahl/Miss R McKay.Carried

11 Members/Questions

Mr Kelly would approach the new member who is currently using the water supply at present about becoming a member.

Mr Tweedale would like to disconnect the troughs on his property and connect to the tank at the house, all members in agreeance.

An account was presented for work done from Mr Gregory, Mr McKay would follow up with Mr Gregory.

12 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

13 Meeting Closed

3.50pm

UNCONFIRMED



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Wednesday, 17 February 2021 – 1:00 pm

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies/Leave of Absence	3
4	Members' Conflict of Interest	3
5	Confirmation of Order of Business.....	3
6	Confirmation of Minutes.....	3
7	Chair's Report	3
8	Follow-up Items from Previous Meetings	3
9	Speed Limit Bylaw 2009 Review	4
10	Democracy & Planning Group – Operational Update	5
11	Community Programmes - Operational Update	5
12	Group of Activity Updates.....	6
13	Late items.....	6
14	Next meeting.....	6
15	Meeting closed.....	6

The quorum for the Policy and Planning Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present:

- Cr Tracey Hiroa (Chair)
- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Richard Lambert
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Waru Panapa
- His Worship the Mayor, Andy Watson
- Cr Cath Ash via Zoom
- Cr Angus Gordon via Zoom
- Mr Chris Shenton

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Dave Tombs, Group Manager – Finance and Business Support
- Mrs Carol Gordon, Group Manager Democracy & Planning
- George Forster, Policy Analyst
- Mrs Gaylene Prince, Group Manager Community Services
- Ms Nardia Gower, Community Development Manager
- Mr Jaime Reibel, Strategic Advisor Economic Development

1 Welcome

2 Public Forum

Nil.

3 Apologies/Leave of Absence

Nil.

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

The order of business was confirmed.

6 Confirmation of Minutes

His Worship the Mayor has requested that it is noted on the previous minutes that he was on council business and therefore couldn't attend the meeting.

Resolved minute number **21/PPL/066**

That the Minutes of the 'Policy/Planning Committee' meeting held on 10 December 2020 as amended be taken as read and verified as an accurate and correct record of the meeting.
Cr Lambert/Cr Wilson Carried

7 Chair's Report

Via zoom Cr Gordon read his report.

Resolved minute number **21/PPL/067** **File Ref**

That the 'Chair's Report' to the 17 February 2021 Policy/Planning Committee meeting be received.

Cr Gordon/Cr Panapa Carried

Mr Shenton arrived at 1.12 pm.

8 Follow-up Items from Previous Meetings

Mrs Gordon took the report as read.

Cr Dalgety asked if His Worship the Mayor could continue to put his report in the Hunterville Bulletin, it has been in there previously and it is a widely read document. His Worship the Mayor was happy to do that but just needed to know the deadline for inclusion into the Bulletin.

Resolved minute number **21/PPL/068** **File Ref** **3-CT-13-1**

That the report 'Follow-up Items from Previous Meetings' to the 17 February 2021 Policy/Planning meeting be received.

Cr Duncan/Cr Wilson Carried

Cr Panapa arrived at 1.22 pm

9 Speed Limit Bylaw 2009 Review

The report was taken as read.

The current bylaw is under review, one of the changes has been suggested by the Community and Police to help increase safety. NZTA haven't firmed up a view of which suggestions they will support.

Once the issue was raised in Hunterville the community approached the Police so the proposed changes are mainly based on Police advice.

We need to ensure we go into the consultation process with clear information.

Resolved minute number **21/PPL/069** **File Ref** **1-DB-1-7**

1. That the report 'Speed Limit Bylaw 2009 Review' be received
2. That the Policy/Planning Committee recommends to Council, that in accordance with section 155 of the Local Government Act 2002, a Speed Limit Bylaw is the most appropriate way to address the problems identified, is the most appropriate form of bylaw, and does not give rise to implications under the New Zealand Bill of Rights Act 1990.
3. That the Policy/Planning Committee considers that the proposed changes to the draft amended Speed Limit Bylaw 2009 will not have a significant impact on the public and therefore, consultation will occur in accordance with Section 82 of the Local Government Act 2002, Section 22AD of the Land Transport Act 1998 and Land Transport Rule: Setting of Speed Limits 2017.
4. That the Policy/Planning Committee recommends to Council that the draft amended Speed Limit Bylaw 2009 be adopted for consultation.

Cr Belsham/Cr Dalgety Carried

5. That the Policy/Planning Committee recommends to Council that the draft amended Speed Limit Bylaw 2009 be amended to include speed limit options for Taihape State Highway 1, south entrance, as proposed by the Taihape Community Board.

Cr Duncan/Cr Gordon Carried

10 Democracy & Planning Group – Operational Update

Mrs Gordon took her report as read.

Communications Update:

It was suggested that there could be more engagement on Facebook and social media platforms as well as council's website. We need to broaden our spectrum to include everyone within the district, if you look at who puts submissions in, they are generally older or retired people.

Mr Beggs suggested His Worship the Mayor could provide a sentence periodically to be put onto Twitter, staff would run the Twitter account.

Resolved minute number 21/PPL/070

That the report 'Operational Update to Policy/Planning Committee Meeting' be received.

HWTM/Cr Wilson Carried

11 Community Programmes - Operational Update

Ms Gower took her report as read, noting that the Mahi Tahi programme is tracking well with 113 work placements.

The township signage is still in progress, Leah is helping out but she's exceptionally busy at the moment. A suggestion was made to have signage at public rest areas also, with stories on the back of the signs. Ms Gower met with the Rangitikei Heritage Group to identify and tell stories of Heritage sites; we have a great opportunity to include both and it could also align with the Visit Rangitikei website.

In the Youth Council space, there have been 16 applicants for the youth council (all girls) and there are only 6 places available.

Jaime Reibel advised that he has met with social housing groups, churches and Marton Christian Welfare. In a previous meeting there was a desire to meet the CEO of Housing Aotearoa, at this stage scheduling a meeting to get everyone together is proving difficult. There is a meeting scheduled with Oceania Healthcare on 9th March 2021.

Resolved minute number

21/PPL/071

File Ref

1-CO-4-8

That the 'Community Programmes Operational Update' to the 17 February 2021 Policy/Planning meeting be received.

Cr Dalgety/Cr Duncan Carried

12 Group of Activity Updates

The report was taken as read. The Hunterville St Johns Operational Building funding request is a topic for the LTP workshop.

It was noted there are delays in the consenting processes so Councillors asked what they could do to assist.

The discussions included the following:

- We have not lost staff yet and are actively advertising for roles but a lot of the applicants don't have the skills required;
- The issue with hiring apprentices is that you require a staff member that has the capacity to train the apprentice, currently none of the team have capacity;
- Some time ago there was a suggestion of consenting online, they have been assisting with processing consents but they are also assisting 35 other councils and are now overloaded themselves;
- Central Government has a big part to play in this issue, we need to come up with the best pathway to work towards;
- Councillors said thank you for all the work being done in the building consent space, it is appreciated.

Resolved minute number 21/PPL/072

That the report 'Group of Activity Updates' to the 17 February 2021 Policy/Planning meeting be received.

Cr Belsham/Cr Panapa Carried

13 Late items

As agreed in Item 5.

14 Next meeting

Thursday, 8 April 2021 – 1.00 pm

15 Meeting closed

The meeting closed at 2.52 pm.



RANGITIKEI
DISTRICT COUNCIL

Rangitikei District Council

Youth Council Meeting

Minutes – Tuesday 13 October 2020 – 5:30 p.m.

Contents

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2	Youth Council Prayer.....	2
3	Apologies/Leave of Absence	2
4	Public Forum	2
5	Members conflict of interest	2
6	Confirmation of order of business	2
7	Confirmation of Minutes.....	2
8	Chair's Report	3
9	Council decision on recommendations from the committee	3
10	Council responses to queries raised at previous meeting	3
11	Update on Community Engagement Involvement.....	3
12	Meet the Candidates.....	4
13	Mayoral Update	4
14	Upcoming events	5
15	Late Items.....	5
16	Next Meeting	5
17	Meeting Closed	6

Present: Kathryn Fleming
Charly Ward-Berry
Sophia Lewis
Korey Ohara
Denzell Pei
Atawhai McDowell
His Worship the Mayor, Andy Watson

Also Present: Nardia Gower
Michael Andrews
Kelly Widdowson

1 Welcome

The meeting started at 5.42 pm. The chair welcomed everyone to the final meeting

2 Youth Council Prayer

Sophia read the Youth Council Prayer

3 Apologies/Leave of Absence

That the apology for the late arrival of Atawhai, Lisa and Kelly be received.

Makayla / Korey. Carried

4 Public Forum

Michael Andrews displayed and spoke to the framed documents he presented: Te Whakaputanga - Declaration of Independence and Treaty of Waitangi #8 Sheet (Cook Strait Sheet)

His Worship the Mayor thanked Michael for his presentation and for further gifting copies of the documents for Council to hang in Marton Chambers with the official unveiling during Te Roopuu Ahi Kaa meeting 10 November 2020.

Youth Council Members noted how little they are taught about the New Zealand history in schools and welcome the change coming the education system that will address this for future generations. Noted the benefit that we can all gain from knowing our history.

5 Members conflict of interest

There were no declared conflicts of interest in respect of the items in the agenda.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Idea's for Marton Lobby

be dealt with as a late item at this meeting.

7 Confirmation of Minutes

The minutes from the Rangitikei Youth Council meeting held 15 September 2020 are attached.

Resolved minute number

20/RYC/21

File Ref

3-CT-19-3

That the minutes of the Rangitikei Youth Council meeting held on 15 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Sophia / Charly. Carried

8 Chair's Report

The Chair read her verbal report, welcomed everyone to the 6th and final youth council meeting.

Wished Rangitikei College well with mock exams, grades do not define you as a person.

Makayla noted that the opening of the Bulls Community Centre – Te Matapihi was good.

Resolved minute number

20/RYC/22

File Ref

3-CT-19-3

That the tabled 'Chair's Report' to the 13 October 2020 Youth Council meeting be received.

Kathryn / Makayla. Carried

Atawhai arrived at 6pm.

9 Council decision on recommendations from the committee

There were no recommendations from the committee to Council.

10 Council responses to queries raised at previous meeting

There were no queries raised at the previous meeting for council comment.

11 Update on Community Engagement Involvement

Ms Gower read the letter from Carol Gordon.

Resolved minute number

20/RYC/23

File Ref

4-EN-12-8

That the letter 'Update on Community Engagement Involvement' to the 13 October 2020 Youth Council meeting be received.

Denzell / Awa. Carried

12 Meet the Candidates

Who attended Meet the Candidates event and how did it go, what was the most interesting aspects, have their political views changed?

Charly, Makayla, Awa, Denzell and Lisa supported the Marton Meet the Candidates event.

Interesting different tactics

Jacinda and Judith debate was watched by some councillors

<https://votecompass.tvnz.co.nz/>

<https://newzealand.isidewith.com/political-quiz>

Mayor Andy sought the committee's thoughts on legalisation of Marijuana

- Some councillors admitted they couldn't make a decision as they haven't done enough research on the topic.
- Some councillors have done a lot of research and had clear views which were supportive of the decriminalisation, noting the racial and health statistics with Maori.

Lisa arrived at 6.19pm

13 Mayoral Update

His Worship the Mayor spoke to his update with the following comments

- Thanked Youth Council for their support on the opening night of Te Matapihi, Bulls Community Centre, where Nanaia Mahuta opened, and gave a spine tingling waiata.
- Mention was made of the community activity shown by youth council members including assisting with Meet the Candidates and the opening of the Tutaenui Reservoir walkway
- Bio forestry and other industries will be looking for staff in the future needing skilled labour and maybe willing to train. There will be plenty of opportunities for the districts young people.
- Government considering taking Storm water, Wastewater and drinking water off councils and privatising the service.
- Long Term Plan engagement has started and this process allows one chance every three years to make a shift or investment in services that Council deliver. Youth Council have the opportunity over the next 6 months to tell council what they want.
- Good luck with exams.
- Look forward to seeing those who return next year.
- Appreciate that this has been a difficult cycle for Youth Council members with COVID and the extra school pressures that brought.

Resolved minute number**20/RYC/24**

That the 'Mayoral Update' to the 13 October 2020 meeting of the Rangitikei Youth Council be received.

His Worship the Mayor / Denzell. Carried

14 Upcoming events

Ms Gower and His Worship the Mayor spoke to the Tutaenui Reservoir walkway with following comments.

Kelly arrived at 6.34 pm

15 Late Items

Idea for Marton Lobby. Nardia spoke to the item.

The youth have said they want an inclusive space closer to the skate park, out of the centre of town, addressing the fact the current youth space is not being utilised. Nardia presented the idea of a removable/transportable container space placed against the back fence of the currently unused turf space beside the skatepark. A visual aid booklet was presented to Youth Council with ideas on what it could look like.

The youth expressed positive comments on the idea, saying the location was perfect.

Nardia also brought up the point of "how do we keep younger children out of the space meant for 13-24 year olds?" Kat suggested it be something that can be looked forward to for the younger children using the surrounding areas. Kelly suggested one day a week being open to everybody so the younger kids aren't necessarily missing out, but the other days of the week are aimed at the older age bracket.

Nardia also posed the idea of utilizing the roof area of the container space, as a platform for a flying fox heading east down one edge of the area.

Youth Council expressed a real keen interest in investigating more and have asked Kelly to do a bit more research on costings to present to council.

Andy added there is a local man who created a yellow submarine tiny house who may be a great asset to a project like this if Youth Council chose to utilize him. He also pointed out these things do not happen immediately and they are not cheap. He would imagine it could cost anywhere up to \$50,000. He suggested it be presented to council as part of the long term plan.

16 Next Meeting

Overnight stay River Valley Lodge, 12-13 December 2020. Kelly Will be in touch with permission slips and paper work.

17 Meeting Closed

Meeting closed at 7.08 pm

UNCONFIRMED

13 PUBLIC EXCLUDED**13.1 RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 25 February 2021
2. Follow-up Actions (Public Excluded) from Previous Meeting
3. Option to Purchase Property in Bulls
4. Kensington Road, Marton - Proposals for balance of land held
5. Bulls Town Square - Extension of Area

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 Public Excluded Council Meeting - 25 February 2021	s48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(1)(d)
1.2 Follow-up Actions (Public Excluded) from Previous Meeting	s48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(1)(d)
1.3 Option to Purchase Property in Bulls	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i)
1.4 Kensington Road, Marton - Proposals for balance of land held	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i)

1.5	Bulls Town Square – Extension of Area	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 OPEN MEETING