

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 29 April 2021
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: His Worship the Mayor, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Cath Ash
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 29 April 2021 at 1.00 pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

The minutes from Council meeting on 25 March 2021 are attached.

Recommendation:

That the minutes (and public excluded minutes) of Council's meeting held on 25 March 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.



MINUTES

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Thursday, 25 March 2021**

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
ORDINARY COUNCIL MEETING**

**HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON THURSDAY, 25 MARCH 2021 AT 1.00 PM**

Present: His Worship the Mayor Andy Watson, Cr Nigel Belsham, Cr Cath Ash, Cr Brian Carter, Cr Fi Dalgety, Cr Gill Duncan, Cr Angus Gordon, Cr Richard Lambert, Cr Tracey Hiroa, Cr Waru Panapa, Cr Dave Wilson, Cr Coral Raukawa

In Attendance: Mr Peter Beggs (Chief Executive)
Mr Arno Benadie (Group Manager - Assets and Infrastructure)
Mrs Carol Gordon (Group Manager - Democracy and Planning)
Ms Gaylene Prince (Group Manager - Community Services)
Mr Dave Tombs (Group Manager - Corporate Services)
Mrs Sharon Grant (Group Manager - People and Culture)
Mr George Forster (Policy Advisor)
Mrs Jess Mcilroy (Senior Project Manager – Infrastructure)
Mrs Adina Foley (Project Manager)
Mr Ash Garstang (Governance Administrator)

1 Welcome

His Worship the Mayor opened the meeting at 1.01 pm.

2 Apologies

Resolved minute number **21/RDC/001**

That the apologies for the absence of Cr Gordon and Cr Duncan be received.

Cr Wilson/Cr Panapa. Carried

3 Public Forum

Te Arawa Ratana – TUIA Rangatahi Awa attended the meeting and spoke about his involvement in the mentorship programme between TUIA and Council.

Mr Mark McCoard and Mr Daryl O'Hara – Taihape Squash Clubs – Kokako St Area Development Proposal Overview. Mr McCoard and Mr O'Hara presented their plan for the Kokako St Area Development. It was agreed staff would make contact and discuss financial applications of their proposal.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Belsham declared a conflict of interest in relation to recommendation 4 of item 10.4 (Renaming of Marton Memorial Hall and Playground), and did not vote on the recommendation.

5 Confirmation of Order Of Business

The Council were advised that item 11.1 ““Marton to Bulls Wastewater Centralisation Project Consenting Strategy” was no longer on the Agenda and will not be discussed.

The Council moved into a supplementary Publix Excluded session at 3.17 pm, as a member of the public was presenting to Council. Council moved back into regular open session at 3.30 pm. This supplementary session occurred during item 10.3.

6 Confirmation of Minutes

Resolved minute number 21/RDC/002

That the minutes of the Ordinary Council Meeting held on 25 February 2021 be confirmed (with amendment: pg 11 reads as “Cr Carter”, but it was actually Cr Lambert) be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Carter. Carried

7 Follow up Action Items from Previous Meeting

The report was taken as read.

Resolved minute number 21/RDC/003

That the report ‘Follow-up Items from Previous Meetings’ be received.

Cr Wilson/Cr Hiroa. Carried

8 Mayor’s Report

The Mayor tabled two additional documents:

- 1) KiwiRail documents, regarding the High-level feasibility report and North Island Regional Passenger Rail – Connector; and

2) Climate Change Commission Draft Advice.

The Mayor advised he had been in contact with KiwiRail about exploring possible train stops at Marton and Taihape and was in the early stages of this conversation.

He further noted that the new Marton playground had been opened and will be entered in for the 'Playground of the Year' award.

The Mayor also discussed the Three Waters reform and how to engage with iwi and through Te Roopuu Ahi Kaa representatives.

Resolved minute number 21/RDC/004

That the Mayor's Report be received.

HWTM/Cr Hiroa. Carried

9 Chief Executive's Report

Mr Beggs – Chief Executive, presented the Health and Safety dashboard, noting the change of terminology from 'incidents' to 'events'.

Mr Beggs and Mrs Sharon Grant – Group Manager (People and Culture), discussed the Councils new organisational values which have been presented to staff.

Resolved minute number 21/RDC/005

That the Chief Executive's Report be received.

Cr Dalgety/Cr Panapa. Carried

Resolved minute number 21/RDC/006

That the Council move a vote of thanks to Tyrone Barker and the Bulls Community Committee.

HWTM/Cr Carter. Carried

Resolved minute number 21/RDC/007

That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months;

HWTM/Cr Wilson. Carried

Resolved minute number 21/RDC/008

Note that regular surveying of Te Matapihi users continues throughout 2021, and significant feedback themes be presented back to Council.

Cr Wilson/Cr Hiroa. Carried

10 Reports for Decision

10.1 Councillor Appointments to Committees

This item was taken as read and appointments made to each of the committee.

Resolved minute number 21/RDC/009

That the Council receives the report Councillor Appointments to Committees.

Cr Dalgety/Cr Carter. Carried

Resolved minute number 21/RDC/010

That Cr Raukawa be made a member of the Creative NZ Assessment Committee.

Cr Raukawa/Cr Carter. Carried

Resolved minute number 21/RDC/011

That Cr Raukawa be appointed as liaison Councillor for the Bulls Community Committee (along with Cr Carter).

Cr Lambert/Cr Hiroa. Carried

Resolved minute number 21/RDC/012

That Cr Panapa fulfills the role of Turakina Community Committee liaison from 01 April 2021.

Cr Raukawa/Cr Carter. Carried

Resolved minute number 21/RDC/013

That Cr Carter be appointed a Member of the Santoft Reserve Management Committee.

Cr Belsham/Cr Raukawa. Carried

Resolved minute number 21/RDC/014

That Cr Panapa be appointed a Member of the Ratana Community Board from 1 May 2021, noting that Cr Carter has been appointed for the first 18 months – until 30 April 2021.

Cr Raukawa/Cr Belsham. Carried

Resolved minute number 21/RDC/015

That Cr Gill Duncan's request to be made a member of the Finance / Performance Committee be granted.

Cr Hiroa/Cr Panapa. Carried

10.2 Speed Limits Bylaw Review

Mr Forster explained that Waka Kotahi New Zealand Transport Agency, has advised that the roadways into the northern and southern ends of Taihape are State Highways, and therefore outside of the Councils jurisdiction.

Waka Kotai is planning regional work on speed limits by the end of the year. It may be inappropriate for Council to conduct a review of these speed limits, as any review may need to be re-done if Waka Kotahi implement significant changes to regional speed limits.

Following discussion, it was agreed that speed limits should go to the relevant community committees and this will be advised to them.

Resolved minute number **21/RDC/016**

That the report 'Speed Limit Bylaw Review' be received.

Cr Wilson/Cr Dalgety. Carried

Resolved minute number **21/RDC/017**

That the adoption of the Proposed Speed Limit Bylaw and consultation materials for public consultation are postponed.

Cr Wilson/Cr Dalgety. Carried

Resolved minute number **21/RDC/018**

That Council recommend to staff to work with Waka Kotahi, NZTA and raise community speed limit change requests.

Cr Wilson/Cr Hiroa. Carried

10.3 Project Management Office Report - March 2021

Mrs Mcilroy explained that this report details a programme of works (not a single project), and is complex, as multiple processes are taking place simultaneously (e.g. consenting is happening at the same time as design).

Marton to Bulls wastewater

Councillors questioned whether we were possibly being too particular in trying to find the right piece of land.

Mr Benadie explained that previously Council was waiting for land to become available for sale, which was not a good solution as real estate agents did not know what Council was after. Moving forward, a list of criteria for land acquisition will be provided to real estate agents.

Three Waters review

The Mayor advised that the three waters review will have an effect on numerous parties. With regards to the Hunterville Rural Water Supply scheme, users of that scheme will inevitably be caught up in these regulatory changes.

Mr Beggs advised that Council needs to gain more clarity about how the rural water supply works and how the reform will impact them.

Possible new chair lift system at Te Matapihi

In response to a question around the safety of this lift, Mrs Foley advised that there were no issues.

His Worship the Mayor left the meeting at 3.05 pm and Cr Belsham assumed the Chair.

The meeting adjourned at 3.05 pm and re-convened at 3.17 pm.

The meeting moved into Public Excluded session at 3.17 pm.

Resolved minute number 21/RDC/019

That the Public be excluded from the following part of the proceeding of this meeting.

1. Public Forum (Public Excluded) (s7(2)(i))

Cr Carter/Cr Wilson. Carried

Resolved minute number 21/RDC/020

That the meeting be moved back into open session at 3.30 pm.

Cr Wilson/Cr Carter. Carried

Discussion on item 10.3 resumed:

Taihape Amenities Building

Councillors questioned whether storage was included. Mrs Mcilroy advised that it had originally been included, and then removed and the purpose of this item was for the scope to investigate storage. A report would come back to Council at the conclusion of the investigation.

Marton Memorial Hall upgrades

In response to a question, Ms Prince advised that the painting had been done in the toilet areas and not the whole interior of the hall. Cr Belsham advised that this query was raised by a member of the public who thought it was for the interior of the hall. Mr Beggs advised he would confirm this.

Mrs Mcilroy advised that staff cannot yet confirm the final costs for interior painting, as more work is needed on the ceiling first. The existing ceiling needs to be replaced and we are waiting on costings for that.

In response to a question about the scaffolding and signage with regards to health and safety, Mrs Mcilroy advised that the scaffolding is compliant and she will need to check about the signage.

The Bulls reservoir

In response to a question relating to progress with construction for the Bulls reservoir, Mrs Mcilroy advised that construction would be finished by the end of April. Planning for the new rising main and new pump station is underway (which does not include the pump house). There is another year or two for the pump station.

Hereford Heights, Marton (road intersection)

Mr Beggs advised that he and the Mayor met with the school to discuss the safety plan.

Resolved minute number 21/RDC/021

That the memorandum Project Management Report – March 2021 to the 25 March 2021 Council meeting be received.

Cr Hiroa/Cr Carter. Carried

Resolved minute number 21/RDC/022

That Council increases the scope of the Taihape Amenities Building project to include investigation of storage for sports groups.

Cr Wilson/HWTM Carried

10.4 Renaming of Marton Memorial Hall and Playground

Mr Prince presented her report. It was confirmed that the renaming was a reinstatement of an original name, not a new name entirely.

In response to a question about the cost of the signage, Mrs Mcilroy advised that in the PMO report it was listed as \$20,000, but the quote has since come in and is closer to \$28,000. In response to a follow-up question about whether the Returned Services Association had put any money towards this cost, Mrs Mcilroy advised that she was unsure.

Following discussion, Council agreed not to approve recommendation 3 until more information had been obtained and the motion was left to lie on the table.

Resolved minute number 21/RDC/023

That the report 'Renaming of Marton Memorial Hall and Playground' to the 25 March 2021 Council meeting be received.

Cr Wilson/Cr Hiroa. Carried

Resolved minute number 21/RDC/024

That Council agree to the reinstatement of the originally intended name 'The Marton RSA and Citizens' Memorial Hall' for the hall located at 397 Wellington Road, Marton.

Cr Hiroa/Cr Dalgety. Carried

Recommendation (left to lie)

That appropriate signage titling the hall as 'The Marton RSA and Citizens' Memorial Hall' be erected and that the signage cost be approved as unbudgeted expenditure.

Left to lie on the table.

Resolved minute number 21/RDC/025

That Council agree to the name change for the playground at 397 Wellington Road, Marton from 'Marton Memorial Hall Playground' to 'Te Āhuru Mōwai Playground' as requested by the Marton Development Group, leading the re-development of the playground and notes the gifting of this name by Ngā Wairiki Ngāti Apa.

Cr Raukawa/Cr Panapa. Carried

Cr Belsham declared a conflict of interest in relation to recommendation 4 of this item and did not vote on the recommendation.

10.5 Application from Gentlemen Prestige for fee reduction to hire Te Matapihi

Ms Prince advised that Gentlemen Prestige had indicated that they would donate \$10 from all ticket sales, if they sell all of the tickets. If they do not sell all of the tickets, they will instead donate any profits. It has been brought before Council as it is outside of the Chief Executive's delegation.

Following discussion, Council decided not to reduce the hireage fee and not reduce costs.

Resolved minute number 21/RDC/026

That Council makes no reduction in the hireage fee.

Cr Wilson/Cr Carter. Carried

10.6 Procurement of contractor for work at Mangaweka Campground

Mrs Mcilroy explained that when they tender projects with the Manawatu District Council they either get no response, or one response. Because of this, staff are recommending that Council approaches Permaloo directly.

Resolved minute number 21/RDC/027

That the Council receives the report.

Cr Hiroa/Cr Dalgety. Carried

Resolved minute number 21/RDC/028

Endorses exploring direct engagement with the Mangaweka bridge contractor and Permaloo for the Pavilion re-roof and new ablution block.

Cr Hiroa/Cr Dalgety. Carried

11 Reports for Information**11.1 Marton to Bulls Wastewater Centralisation Project Consenting Strategy**

As per item 5 (Confirmation of Order of Business), item 11.1 was not discussed.

12 Minutes and Recommendations from Committees

12.1 Minutes to be received

Resolved minute number 21/RDC/029

That the following Minutes be received:

- Assets/Infrastructure Committee, 17 February 2021
- Audit and Risk Committee, 26 November 2020
- Creative NZ Committee, 20 October 2020
- Erehwon Rural Water Supply Management Committee, 08 March 2021
- Finance/Performance Committee, 25 February 2021
- Hunterville Community Committee, 01 March 2021
- Maori Land Rates Remission Sub-Committee, 08 September 2020
- Omatane Rural Water Supply Management Committee, 11 November 2020
- Policy/Planning Committee, 17 February 2021

Cr Wilson/Cr Raukawa. Carried

12.2 Recommendation from the Policy/Planning Committee Meeting 17 February 2021

Mrs Gordon advised that this recommendation is no longer required and should be deleted.

12.3 Recommendations from the Hunterville Community Committee Meeting 01 March 2021

Regarding recommendation a (that Council advise on the frequency of the \$300.00 to Hunterville Huntaway Bulletin):

Cr Lambert (who attended the Hunterville Community Committee meeting) advised the Hunterville Bulletin is produced monthly. Following discussion, it was agreed the Bulletin should be funded by the Small Projects Grand fund, and not by Council.

Regarding recommendation b (that Council advise the Hunterville Community Committee on the costs and requirements to create disability access to the Hunterville town hall):

Cr Belsham requested staff to provide some costings to the Hunterville Community Committee.

Regarding recommendation d (that Council supports the Hunterville St John new build and puts an amount into the LTP for consultation):

It was agreed this needs to be submitted via the Long Term Plan submission process and that Council would not support the recommendation

Resolved minute number 21/RDC/030

- a. The Hunterville Community Committee recommends to Council that they advise on the frequency of the \$300.00 to Hunterville Huntaway Bulletin.

Cr Wilson/Cr Dalgety. Carried

Resolved minute number 21/RDC/031

- b. The Hunterville Community Committee recommends to Council that they advise the Hunterville Community Committee on the costs and requirements to create disability access to the Hunterville town hall.

Cr Lambert/Cr Dalgety. Carried

Recommendation (left to lie)

- c. The Hunterville Community Committee recommends to Council that they advise business owner, based on results of survey. The current truck parking spaces remain as they are.

Left to lie on the table.

Recommendation (left to lie)

- d. The Hunterville Community Committee recommends to Council that they support the Hunterville St John new build and recommends an amount is put in the LTP for consultation.

Left to lie on the table.

Recommended (left to lie)

- e. The Hunterville Community Committee recommends to Council that they provide an alternate option to meetings via zoom.

Left to lie on the table.

13 Public Excluded

The meeting went into public excluded session at 4.39 pm.

RESOLUTION TO EXCLUDE THE PUBLIC

Resolved minute number 21/RDC/032

That the public be excluded from the following parts of the proceedings of this meeting.

1. Confirmation of Minutes (Public Excluded)
2. Follow-up Actions (Public Excluded) from Previous Meeting
3. Option to Purchase Property in Bulls
4. Kensington Road, Marton – Proposals for balance of land held
5. Bulls Town Square – Extension of Area

Cr Hiroa/Cr Wilson. Carried

14 Open Meeting

The meeting went into open session at 5.18 pm.

Resolved minute number 21/RDC/043

Cr Lambert/Cr Carter. Carried

21/RDC/033 – 21/RDC/043

The Meeting closed at 5.18 pm.

UNCONFIRMED

7 Follow up Action Items from Previous Meeting

Author: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 On the list attached are items raised at previous Council meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply

3. Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

Current Follow-up Actions				
Meeting Date	Details	Person Assigned	Status Comments	Status
25-Mar-21	Mark McCoard and Daryl O'Hara - Carol to make contact regarding how Mark and Daryl would like to request financial support.	Carol Gordon	Email has been sent to Mr McCoard and Mr O'Hara advising their information will be treated as a submission to the Long Term Plan. [action now closed]	Closed
25-Mar-21	Carol to investigate the Creative NZ Funding Assessment Committee's request to reimburse committee members for their attendance and/or mileage for Committee meetings.	Carol Gordon	There is no provision in the Creative Communities Guide to pay either an attendance fee or reimburse mileage costs. It is suggested this be looked at when the Delegations Register is reviewed to see if a provision can be made and built into future Governance budgets.	Closed
25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	Open
25-Mar-21	Staff to advise the Hunterville Community Committee that the \$300 for the Hunterville Huntaway Bulletin was a one off payment.	Carol Gordon	The Chair of the Hunterville Community Committee has been advised via email; it will also be noted in the next HCC agenda.	Closed
25-Mar-21	Staff to go back to the Hunterville Community Committee and advise that they will investigate an alternate option to meetings via zoom.	Carol Gordon	The Chair of the Hunterville Community Committee has been advised via email; it will also be noted in the next HCC agenda.	Closed
25-Mar-21	Staff to confirm the scope of interior painting within the \$51,000 Council contribution to the project.	Gaylene Prince / Jess Mcilroy	Discussions with RSA continues. RSA proposed changes to the original design and have not agreed on the final design to be priced.	Open
25-Mar-21	Staff continue to investigate costings for a new changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access - for changing and preparing for events. External unbudgeted costs may be required and any investigation is likely to take between 3-4 months.	Gaylene Prince / Jess Mcilroy	Noted. Will report back to Council in 3- 4 Months from the March meeting.	Open
25-Mar-21	Staff to contact the Taihape Community Board and advise that we (staff) are working with Waka Kotahi, NZTA to raise community speed limit change requests.	Gaylene Prince / Ash Garstang	Ash: emailed the Chair of the TCB (Ann Abernethy) 13 Apr 21 and advised her. Gaylene will speak to this in person at the TCB meeting on 14 Apr 21. TCB were advised.	Closed
25-Mar-21	That staff update committee memberships, as detailed in 10.1 (Councillor Appointments to Committees).	Ash Garstang	Completed.	Closed

Current Follow-up Actions				
Meeting Date	Details	Person Assigned	Status Comments	Status
25-Mar-21	Sharon to investigate putting up our organisational values in the Council chambers.	Sharon Grant	A poster sized version of the Organisational Values (Nga Pou) is being printed and framed, and will be hung in Council Chambers once complete.	In progress
25-Mar-21	RE Marton Memorial Hall upgrades - staff to check with the contractors that no one can access the scaffolding, will also check that the signage is sufficient (with regards to health and safety).	Jess Mcilroy	Completed. All scaffolding now removed as that part of construction has been completed.	Closed
25-Mar-21	Staff to further investigate the cost of signage for the renaming of the Marton Memorial Hall and Playground. The RSA had not been approached about whether they are able to contribute to the cost. Council advised that they will not approve the recommendation to pay for signage until more information regarding costs are provided.	Jess Mcilroy	Discussions with RSA continues. RSA proposed changes to the original design and have not agreed on the final design to be priced.	Open
25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.	Arno Benadie / Jess Mcilroy	Costings will be sought and provided back to the Committee and Council	In progress
25-Feb-21	Options for greenspace areas at Te Matapihi: - Working group of Elected Members and staff to be organised by Chief Executive to look at the next stage for proposals for this area. Follow up with Mr Sharland re Chris Amon Statue.	Peter Beggs	The first meeting of this working group was held on 10 March 2021. Update: CE & Mayor met with Ngati Parewahawaha on 20 April to discuss feedback from Green Space Council Working Party and the next steps.	In progress
28-Jan-21	Marton Water Strategy – when will this come back to Council.	Arno Benadie	The Strategy will be presented at the May 2021 Council meeting.	Closed
2020	Interview Monique and Shardae for the Council website.	Leah Johnston	Contact made with Monique and Shardae to arrange a time for an interview Update: Still waiting for a confirmed time from Monique and Shardae.	In progress
2020	Mokai Bridge.	Graeme Pointon	Iwi negotiating with the building owner. Update: No action required of RDC until iwi have agreement on their proposed purchase.	In progress
2020	Contact Marton Rugby Club to ask whether they want to rename number one rugby field or club rooms after Dick Hurn.	George Forster	The Marton Rugby Club has discussed this and think that he would be better served with a monument seat or bench at the park with a plaque for Dick Hurn and that this would be more appropriate. Rather than renaming a field.	In progress

8 Mayor's Report

8.1 Mayors Report - April 2021

Author: Andy Watson, Mayor of Rangitikei

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Like the last few months my Mayoral Report is dominated by the Long Term Plan. Finally we got Audit approval and Council adoption of the LTP on Monday 12 April. The key notes in this are an average rate rise of just under 7%, however the variation is high. We will have some properties facing significant rate increases (up to 20%) and others facing a drop in rates. This has been brought about largely because we rate on capital value and the latest valuations by QV show significant valuation increases in rural north and urban south. The LTP also shows very significant infrastructure spends on the Three Waters provision of wastewater, drinking water and storm water as well as capital builds in our main centres. This will be reflected in debt. This Council, for the first time ever, will move into a position of significant debt over the LTP process. If we do everything that we say we are going to do, which may be problematic in terms of sourcing contractors, our debt will peak at nearly \$70m in the next few years then steadily decrease. For the first time since the adoption we were able to go out and formally engage with our LTP meetings which to be honest have been going on for the last 6 weeks. I think that I have had around 25 LTP meetings with various groups either in the community or on maraes. For the first time we have been able to effectively use Live LTP presentations via Zoom which have been great with up to 60 people being online and feeding in via the chat function to ask questions.
2. I have also commented over several reports about the Government's vision on the delivery of the Three Waters. Their vision is one of aggregation where there will be either 5 or fewer companies in NZ delivering water services. So you may have, for example, a company in Wellington delivering water services for half the North Island. I previously expressed my concern over the lack of consultation on a choice that we are required to make this year that is simply the biggest decision that local Councils will ever face. The aggregation concept involves us passing over all of our wastewater and water plants to a new company including the reticulation. This also raises the issue over what Local Government will be involved in, in the future.
3. Last week I attended Zone 3 meetings held in Hastings. Again Three Waters dominated the conversations with Mayors and CEs. The Minister of Local Government Nanaia Mahuta Zoomed in but added little more to the conversation than what we already know or don't know. The concern around the Local Government sector is real and the implications are high. While in Hastings as part of Zone 3 we were taken for a tour over the Hastings area. The most notable things were firstly, Hastings has around 900 people living in motels funded by the Government and has had tens of millions of dollars invested by the Government in terms of providing new housing. We were also taken for a tour of the Opera House that has just been refurbished in Hastings. We weren't given the costings for this but my guess would be in the tens of millions if not the hundreds of millions of dollars. As part of the tour we also went to Havelock North which was where the contamination of water supplies occurred. Effectively we went to Ground Zero. Enormous sums of money have been invested not only in cleaning up the processes and plants to deliver Hastings and Havelock North with water, but also in terms of duplicating the

ITEM 8.1

reticulation network so if a main water line ruptures they have back-up positions. My guess is that there would be very few Councils in the country that could afford to do this. If I was to be cynical this may be one of the advantages in sitting in an electorate which was targeted to change from National to Labour. At Zone 3 Stuart Nash the Minister of Economic Development also had a very frank conversation around economic development funding. He reiterated that the days of the PGF funding are gone but there is still the need for regional funding and it would probably be targeted at specific industries. He highlighted forestry as one of those key industries which opened the door to have a conversation with him offline around the Bio Forestry that is happening in our district. At the moment one of the difficulties we face is literally getting the right people into the country through immigration and Minister Nash has promised to act very quickly to solve that.

While at Zone 3 four remits were put to Zone seeking support to the Local Government Conference. All four remits were supported by Zone to progress. The remits included the Quorum and Voting Rights by Zoom rather than in attendance at Council. With regard to the remit from Manawatu District Council on Zoom attendance I have attached this to my Mayor's Report with the recommendation that we support MDC's remit.

4. On 8 April our Chief Executive and I had the opportunity to spend time with the NZ Heritage Board and the Maori Heritage Council in Wellington. This was an opportunity that I think would be incredibly rare to have in Local Government. I took to that meeting several things that I was interested in working with Heritage NZ on.
 - i) We will look at the options around replacing the Marton administration block with a new facility or a facility that retains some heritage aspects in the main street of Marton. My concern is that we can spend a lot of money drawing up all sorts of plans and diagrams etc and we could still then face a resource consent process with Heritage NZ. I have asked them to look at agreeing to a consultation process and then supporting the outcome of that process. This would be a ground-breaking position for Heritage NZ. The Board have agreed to have a formal discussion around the proposal in May and provide feedback to us from that.
 - ii) I have brought up the option of Council restoring and protecting the Grandstand in Memorial Park in Taihape. I have asked for financial assistance or at least support from Heritage NZ in applications that we may make for national funding through Lotteries. They seem to want to support this process.
 - iii) We have pledged as a district to tell the story of both cultures, European and Maori, in terms of our early heritage. I think there is a huge partnership opportunity with Heritage NZ to seek their support, technical skills and possible funding.

We will await the outcome of the meeting with Heritage NZ with bated breath but I think it went very very well.

5. On 17 April we saw the formal opening of the new Marton playground Te Āhuru Mōwai. I have spoken previously about this. What an incredible outcome. Lucy Skou and Brenna O'Neill had a vision and the amount of support from the Committee and the community to make it happen has been incredible. The park has been entered into the Playground of the Year competition which will be decided on in May. The playground also featured on Seven Sharp on 19 April. As a community a heartfelt congratulations and thanks to all those involved.

6. Over the last month I attended UCOL graduations in Palmerston North and Whanganui. The future of UCOLs is in the balance with a reorganisation of the education sector imminent. Our Whanganui DHB is in a similar position with the restructuring of health boards on the horizon. As a Council we need to show support for these, not only as our local industries and employers but the service they provide for the district. Likewise, I congratulate Sue Wells for the work that she has done on the petition to retain banking services within our district. This will be a struggle but it is worth having our voice heard.

Mayors Engagement

April 2021

1	Attended UCOL Whanganui Graduation Ceremony Attended Turakina LTP Community Consultation Meeting
6	Attended TRAK Meeting Attended Horizons Tutaenui Flood Control Scheme Catchment Meeting Attended online seminar – Help Shape LGNZ's Future
7	Attended Taihape Network Meeting Attended an Online Live Video LTP Consultation
8	Attended and presented to Heritage NZ Board and Maori Heritage Council in Wellington to discuss earthquake prone Heritage Buildings in Rangitikei Attended Tutaenui LTP Community Consultation Meeting
9	Attended Regional Land Transport Plan Hearings in Palmerston North
10	Attended Open Day at Marton Fire Station
11	Attended LTP Community Consultation Meeting at Whangaehu Marae Attended LTP Community Consultation Meeting at Winiata Marae
12	Attended Regional Land Transport Plan Deliberations in Palmerston North Attended Council Meeting to adopt Consultation Document and draft LTP (via Zoom) Attended Papanui Community LTP Consultation Meeting
13	Attended a site briefing at Kensington Road Attended Moawhango Community LTP Consultation Meeting
14	Attended Ratana Kura Junior Neighbourhood Support Awards Attended an Online Live Video LTP Consultation
15	Attended Zone 3 Meeting (co-Chair) in Hastings
17	Attended Grand Opening of Te Ahuru Mowai Marton Playground Attended Okaire District LTP Briefing

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20	Attend meeting with Ngati Parewahawaha re Green Space Artwork at Te Matapihi Attend Omatane Rural Water Supply Meeting
21	Attend CouncilMark Webinar Attend Meet & Greet with Christopher Luxon MP and Ian McKelvie MP
22	Attend Ratana Marae LTP Consultation
23	Attended Marton Rail Hub Project Board Meeting #4
25	Attended various ANZAC Day services in the district
27	Attended monthly breakfast meeting with Mayor Helen Worboys
28	Attended Councillor Workshop – AON Insurance and Whanganui District Health Board
29	Attended Finance/Performance Committee Meeting Attended Council Meeting

ATTACHMENTS

1. **Manawatu District Council Proposed Remit 2021 LGNZ AGM – Quorum and Meeting Attendance**

RECOMMENDATION

1. That the Mayor's report be received.
2. That Council supports / does not support the remit from Manawatu District Council.

Proposed Remit – Meeting Quorum and Attendance

Remit: That LGNZ:

- Calls on the Government to introduce legislation that would update the Local Government Act 2002 to enable members attending meetings via audio link or audio visual link to be counted as forming part of the quorum of the meeting.

Proposed by: Manawātū District Council

Supported by:

Background Information and Research**1. Nature of the issue**

The Local Government Act 2002 sets out requirements for members to attend and vote at Council and Committee meetings.

In August 2014, the Act was amended to allow for the attendance of members via audio link or audiovisual link. The purpose of this amendment was to allow for attendance via an electronic link, either generally or for a specific meeting, in situations where physical attendance was impracticable or impossible. For example, where a member was unwell, unable to attend due to an emergency, or where the member was at a location that made it difficult to attend in person.

Although this amendment enabled members to attend meetings remotely, and participate in proceedings, it prohibited any member who was not physically present at the meeting from being counted as part of the quorum.

This meant that the quorum needed to enable the meeting to take place had to be formed by those members physically present.

2. Background to it being raised

As part of the preparedness for the Covid-19 Alert Level 4 lockdown in New Zealand, the Government enacted the Covid-19 Response (Urgent Management Measures) Legislation Act 2020 on 26 March 2020. This Act made temporary changes to the relevant section of the Local Government Act 2002, to enable members attending via electronic means to be counted as part of the quorum for the meeting.

The clause enabling members attending via electronic means to be counted as part of the quorum will be repealed when either the Epidemic Preparedness (Covid-19) Notice expires or is revoked.

Since coming into force on 25 March 2020, the Epidemic Preparedness (Covid-19) Notice has been renewed on 23 June 2020, 21 December 2020 and 17 March 2021. The Notice has a three-month lifespan, and is due to expire on 21 June 2021 unless renewed prior.

During the Level 4 Lockdown, and to varying degrees within Level 3 and 2 alert levels, Councils held their meetings, transacting business and making decisions with all or some members attending remotely via an electronic link. During this time many Councils that had not previously done so, began livestreaming their meetings to their websites ensuring public accessibility for Council decision-making.

ITEM 8.1 ATTACHMENT 1

For the past year the requirement for members to be physically present at a meeting to enable them to form the quorum for any meetings has not been in force.

This Council proposes that the attendance at Council and Committee meetings via electronic means over the past year has not negatively impacted on the ability of Councils to transact business at their meetings. From this Council's perspective this flexibility in attendance method has enhanced this Council's decision-making ability, for example in instances where an elected member needed to work from home to care for a dependent, or was out of the district at the time of the meeting, they were still able to attend the meeting, form part of the quorum, and participate in the decision-making.

There is also benefit for elected members in large rural districts where the travel time from their residence to attend any committee or Council meeting can be up to an hour or more. Although planned meetings are scheduled to make effective use of members' time while they are in attendance, from time to time extraordinary meetings are required for specific decision-making purposes, and are often not expected to be of long duration. Attending meetings remotely in these instances can be a more effective use of time and resources.

Therefore the Manawātū District Council asks that the Government amend the relevant part of the Local Government Act 2002 to formalise the ability to attend meetings via electronic means and form part of the quorum for such meetings.

3. New or confirming existing policy

Proposed change to existing legislation.

4. How the issue relates to objectives in the current Work Programme

This issue relates to the objective of improving the local government legal framework.

5. What work or action on the issue has been done and what was the outcome

Since coming into force on 25 March 2020, the Epidemic Preparedness (Covid-19) Notice has been renewed on a quarterly basis on 23 June 2020, 21 December 2020 and 17 March 2021. It is due to expire on 21 June 2021 unless renewed prior.

6. Any existing relevant legislation, policy or practice

- Local Government Act 2002, Schedule 7, Clause 23 "Quorum of councils and committees"
- Local Government Act 2002, Schedule 7, Clause 25A (1) and (4) "Attendance at meetings by audio link or audio visual link"
- Local Government Act 2002, Schedule 7, Clause 25B "Modifications to Clause 25A While Epidemic Notice in Force for Covid-19"

7. Outcome of any prior discussion at a Zone or Sector meeting

8. Suggested course of action envisaged

That an amendment to the Local Government Act 2002 be made to remove the following clause from Schedule 7, 25A Attendance at meetings by audio link or audiovisual link:

“(4) Despite subclauses (1) and (3), a member of the local authority who is not physically present at the meeting is not to be counted as present for the purposes of clause 23.”

This would enable attendance by members via audio link or audiovisual link to count as part of a quorum as set out in clause 23 “Quorum of councils and committees”.

9 Chief Executive's Report

9.1 Chief Executive's Report

Author: Peter Beggs, Chief Executive

REASON FOR REPORT

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Notable events held in our District during March

26 - Taihape Area School use of Memorial Park for Athletics

28 - Rep Cricket at Memorial Park

28 - Harvest Festival - Sir James Wilson Park

2. Long Term Plan Update

Following the issuing of a 'clean' audit opinion from Audit NZ, Council met on 12 April and adopted the following documents for consultation:

- Consultation Document
- Draft Fees and charges schedule
- Draft Significance and Engagement Policy
- Draft Revenue and Financing Policy
- Supporting information for the Long Term Plan

Consultation opened on 12 April and closes on 10 May. Verbal hearings will be held on 12 and 13 May. Printed copies of the Consultation Document have been distributed to a number of Council sites and businesses in the District.

3. Statement of Service (SSP) Reporting

There has been a further delay with the 9 month Statement of Service Report as staff have had issues retrieving all the correct information from our service requests. This has now been done but the ELT have not had the opportunity to review this report. The report will now be presented to Council at the 27 May meeting.

4. Update on CouncilMARK

Council has confirmed the date for our second CouncilMARK assessment – this will be 23, 24 August. A workshop will be held on 17 May with Elected Members and members of Te Roopuu Ahi Kaa to go over the process with Mr Dan Henderson, CouncilMARK Programme Manager for LGNZ, in attendance. Mr Henderson will go over the programme at a high level, the process that Council can expect when undertaking the assessment and key changes with the Council went through the last assessment in 2017. The workshop will also look at the key learnings from the previous assessment.

5. District Wide Archaeological Approach

A district-wide archaeological authority was raised at Te Roopu Ahi Kaa Komiti on 8 April 2021 and there was interest in discussing this further. A briefing paper will be prepared for the June 2021 Komiti meeting to progress discussions.

Currently on projects with earthworks required in an area of significance or special interest to iwi, an archaeological authority application is prepared by consultants to the project who engage with iwi before the application is processed by Heritage New Zealand.

A number of our neighbouring councils have district-wide archaeological authority agreed with the iwi of the area. The benefits of having a district-wide archaeological authority include:

- Increased depth of relationship between Council and iwi through meaningful consultation on proposed projects;
- Iwi maintain their expertise and privacy on sites of significance;
- Reduced planning stage time on projects provided consultation is meaningful and well-planned;
- Costs that would normally be paid to consultants and Heritage New Zealand go directly to iwi from Council.

Further updates to Council will be shared late in 2021 as discussions at Te Roopu Ahi Kaa Komiti progress.

6. Project GIS Tool

The Project Management Office has started work on a GIS map tool that shows the location of planned and current projects, and some high-level project information.

Currently this is being shared for internal use only and will be added to Rangitikei District Council's intranet. A copy of this will be presented to elected members later this year.

Once internal feedback has been received and any refinements made, a live version will be shared on our external website. This is expected by year end.

7. Taihape Social Housing

A meeting was held on Wednesday, 14th April to determine the level of interest amongst community organisations, Iwi and locals to form a steering group, leading to the formation of a social housing provider in Taihape. The meeting included representation from the Taihape Community Board, the Taihape Community Development Trust, Older & Bolder Taihape, Ngati Hinemanu & Ngati Paki, St Mary's Catholic Church and Rangitikei District Council. Mark Taylor and Lance Paterson, representing the Door of Hope Trust, Marton, talked about the steps the trust has taken in its ongoing process to establish itself as a Community Housing Provider offering long-term social housing since its formation in November 2020, and they offered to assist the emerging Taihape social housing group. The meeting concluded with an agreement to work together going forward.

ITEM 9.1**8. Request for Building Consent Fee Waiver – Koitiata Residents Committee**

A request has been received from the Koitiata Residents Committee for a rebate on consent fees for alterations to the Koitiata Community Hall, see Attachment 1.

The committee note they were successful in obtaining external funding to complete the building upgrade.

Previously 100% fee waivers have been granted by Council, examples of these are for the building work at local school (building extension); Hunterville Huntaway Festival; Ward Furniture; and Hunterville Sports and Recreation Trust for the rebuilding of their shed.

Under the delegation to the Chief Executive only up to 50% of fees can be waived. Council are asked to consider waiving 100% of the fees (\$3,921.85) for this project. A recommendation is included below – *see Recommendation 2*.

DECISION MAKING PROCESS

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

ATTACHMENTS**1. Attachment 1****RECOMMENDATION**

1. The Chief Executive's Report be received.
2. That Council agrees / does not agree to waive 100% of the consent fees (\$3,921.85) for alterations to the Koitiata Community Hall.



Koitiata Residents Committee
'Things get solved if you get involved'

6 March 2021

Chief Executive Officer
Rangitikei District Council
46 High Street
Marton 4741

Dear Peter

RE: Consent Fee Rebate Request

We have recently been advised that as a community organisation the Koitiata Residents Committee (KRC) may be eligible for a rebate on consent fees recently paid for alterations to the Koitiata Community Hall. We are a small community committee that look after this Council owned asset. We have successfully applied for external funding to enable us to complete the building upgrades at no cost to the Council.

We understand that this request should be directed to yourself.

Itemised Costs:

Building Consent \$3,203.35	Cust No. BC200162	Tax Inv 61998
Resource Consent \$718.50	Cust No. RM200046	Tax Inv 62219

KRC bank account: 03 0791 0730316 000

We look forward to your positive response.

Yours Sincerely

Keith Gray
Chair, Koitiata Residents Committee

10 Reports for Decision

10.1 Consideration of Establishing Maori Wards

Author: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

The Local Electoral (Māori Wards and Māori Constituencies) Amendment Act 2021 came into effect on 2 March 2021. The two major changes were:

- A resolution by a local authority to establish one or more Māori wards is no longer able to be contested by a poll demanded by 5% of registered electors.
- If a local authority makes a resolution to establish one or more Māori wards by 21 May 2021 it will take effect for the 2022 and 2025 local government elections. (Normally this would need to have been done by 23 November 2020.)

2. Context

At their meeting on 9 February 2021, Te Roopuu Ahi Kaa (TRAK) were asked to consider the amendment and whether they supported the establishment of Maori wards. TRAK members then provided feedback at the TRAK meeting on 6 April 2021. The advice from that meeting was that the Komiti members had discussed the topic with their Iwi members and noted their support for the creation of Māori Wards, noting that the Maori Ward Councillors would represent Māori, not Iwi, and Te Roopuu Ahi Kaa would continue to represent Iwi. Their formal resolution to Council was:

Resolved minute number 21/IWI/001

That Te Roopuu Ahi Kaa recommend to Council that they support the establishment of Māori Wards throughout the Rangitikei District and that Māori Wards are established on the basis of equal representation e.g. 50:50.

Mr Curtis/Ms Heeney. Carried

3. Considerations for Council

Council now needs to consider whether they support establishing Maori Wards and if they do they need to adopt an initial representation proposal for public consultation by 31 August 2021.

Any resolution to establish one or more Māori wards will not specify the intended number of Māori wards nor their proposed boundaries. This needs to be determined through the representation review process which analyses the number of Councillors, the communities of interest in the District and the number and boundaries of wards (including Māori wards). The review also considers community boards (but not community committees as these are set up by Council).

If one or more Māori wards are established, those people on the Māori Electoral Roll vote for candidates in the Māori wards; those people on the General Electoral Roll vote for candidates in the non-Māori wards. Everyone is able to vote for the Mayor. Māori and non-Māori alike can stand for election in any ward.

Due to the tight timeframe required, if a representation review is to be undertaken Electionz.com will be engaged to provide assistance to undertake the review, they are

experienced with this process and are carrying out representation reviews for a number of other Councils. This would be an unbudgeted expense and is estimated to cost \$20,000 which would include the required public consultation process.

4. Attachments

Nil

5. Recommendation:

1. That having regard to the recommendation from Te Roopuu Ahi Kaa Council agrees / does not agree to establish one or more Māori wards, noting that a representation review will need to be undertaken.

10.2 Draft Submission: Supporting Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Reason for Report

- 1.1 To present to Council for consideration a draft submission on the Supporting Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document.

2. Background

- 2.1 The Government has identified areas they consider will make freedom camping in New Zealand more sustainable and are consulting on the proposed changes. Submissions close 16 May 2021.

- 2.2 Consultation is proposed on four aspects of freedom camping:

- Proposal 1: Make it mandatory for freedom camping in a vehicle to be done in a certified self-contained vehicle.

OR

- Proposal 2: Make it mandatory for freedom campers to stay in a vehicle that is self-contained unless they are staying at a site with toilets.
- Proposal 3: Improve the regulatory tools for government land managers (regulatory system and infringement scheme).
- Proposal 4: Strengthen the requirements for self-contained vehicles (suitable toilets and vehicles).

- 2.3 The discussion document can be found on the MBIE website at [Supporting sustainable freedom camping in Aotearoa New Zealand | Ministry of Business, Innovation & Employment \(mbie.govt.nz\)](https://www.mbie.govt.nz/supporting-sustainable-freedom-camping-in-aotearoa-new-zealand).

3. Attachments

1. Draft Submission: Supporting Freedom Camping in Aotearoa New Zealand

4. Recommendation

1. That the report Draft Submission: Supporting Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document be received.
2. And that Council approves with/without [delete one] amendment the submission on the Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document.

22 April 2021



Ministry of Business, Innovation and Employment
15 Stout Street
PO Box 1473,
Wellington 6140

Attention: Responsible Camping Submissions

Tena Koe

Submission: Supporting Freedom Camping in Aotearoa New Zealand

Thank you for the opportunity to submit on the proposed changes for freedom camping in New Zealand. The location of the Rangitikei District, with State Highway 1 running north/south through the district, the Taihape-Napier Road and the stunning scenery our district has to offer means the number of freedom campers has been growing over time and we anticipate numbers will continue to increase. We support the Government's intent that *"Camping should have a net positive economic and social impact for communities, and must not harm the local environment"*.

Council does not currently have a Freedom Camping Bylaw and relies on the provisions in the Freedom Camping Act 2011. Freedom camping creates a number of both capital and operational costs for our district. Capital costs include pressure for the installation of toilets and dump stations. Operational costs include regular cleaning of toilet facilities, rubbish collection, emptying septic tanks, disposal of waste from dump stations, and responding to complaints of irresponsible dumping of rubbish and waste. Council is thankful of the support provided in recent years through the Tourism Infrastructure Fund for the upgrading of infrastructure in our district to support freedom camping. This support is essential for enabling Council to provide much needed infrastructure for freedom camping to occur in our district, particularly given our district's large land area and small rating base. We have previously received funding for toilets in our district and intend on continuing to seek funding opportunities.

We provide our feedback below under the four proposals included in the discussion document.

Proposal 1 or 2: Whether self-containment is mandatory

The discussion document requests feedback on whether it should be mandatory for freedom camping in a vehicle to be done in a certified self-contained vehicle (proposal 1) or whether it should be mandatory for freedom camping in a vehicle to be done in a certified self-contained vehicle unless they are staying at a site with toilet facilities (proposal 2).

Council generally supports increasing requirements for self-containment of vehicles when freedom camping due to some campers not disposing of their waste appropriately (both human waste and rubbish). We consider either proposal would be workable for our district, however, if proposal 2 was to be implemented increasing pressure would be placed on areas with toilet facilities and we note there would be a need for further support from Central Government for infrastructure

Making this place home

06 327 0099

info@rangitikei.govt.nz

www.rangitikei.govt.nz

46 High Street, Private Bag 102, Marton 4741



investment e.g. toilet facilities (additional toilets in busy locations and investment in toilets in additional locations), and rubbish disposal. For both proposals we anticipate increased pressure for dump stations throughout the district and anticipate increased regulation will place pressure on resourcing for enforcement of the new requirements.

Proposal 3: Regulatory tools

The discussion document identifies a number of proposed methods for increasing regulatory tools; increasing fines, vehicle confiscation, introducing a regulatory system for self-contained vehicle certification, and allowing Council enforcement on government land. Council is generally supportive of increasing regulatory tools to address non-compliance. It is important the Council is able to recover any penalties for non-compliance to support the cost of enforcement action.

Proposal 4: Requirements for self-contained vehicles

Council is supportive of strengthening requirements for self-contained vehicles. In particular, Council supports the proposed improved system for certification of self-contained vehicles and supports enabling registered plumbers being able to certify to the standard. Council considers the proposed certification system would assist in increasing compliance and increasing the ease of enforcement. In addition, Council supports increasing requirements for the types of toilets that can be certified by requiring vehicles to contain a fixed toilet with a fixed holding tank that can be emptied at dump stations. In the Rangitikei District, issues have been experienced with campers emptying toilets with removable holding tanks in inappropriate places. We support the vehicles needing to provide at least three days of capacity for water and wastewater.

Transition

It is important that the transition towards the increased regulation occurs in a sustainable manner that does not unduly disadvantage freedom campers and does not put significant pressure on Council to deliver additional infrastructure that may not be currently budgeted for. Therefore, Council supports a transition of one year for uncertified vehicles to become certified, but where vehicles which are currently certified to the SCVS, enabling them to continue to be used for as long as the certification is valid (noting this could be up to 4 years).

Homelessness

The discussion document identifies the proposals are not intended to further disadvantage vulnerable population groups. Council supports this approach and agrees that homelessness should be exempt from any regulatory system and that Central Government continues investment in reducing homelessness in our communities.

Thank you again for the opportunity to provide comment on the proposed changes for freedom camping in New Zealand.

Yours sincerely

Andy Watson
Mayor of the Rangitikei



10.3 Marton Rail Hub - Signing of Contract for Construction of Rail Siding and Access Road**Author:** Jessica McIlroy, Senior Project Manager - Infrastructure**Authoriser:** Peter Beggs, Chief Executive**1. Context**

- 1.1 Rangitikei District Council has been offered \$9.1 million in Central Government funding for the creation of the Marton Rail Hub based on a Provincial Growth Fund application. The application was later transferred to the Infrastructure Reference Group as part of the economic recovery from Covid-19, and Rangitikei District Council was granted funding from this body. A resolution was made at the Council meeting on 22 October 2020 authorising the Chief Executive to sign the funding agreement with the Ministry of Business Innovation and Employment (MBIE).
- 1.2 This report seeks to resolve two uncertainties in the delivery of this project in order to expedite activity and decision making on the project, the issues to be resolved are:
 - 1.2.1 Formal approval is required to commit Council resources to the project, as defined by the project agreement with IRG and for which Council is to receive grant funding.
 - 1.2.2 Signing authority for contracts within the project is sought. The preferred approach by staff is to combine good governance with practical delivery rules. Currently all contracts in excess of \$250,000 require the approval of Council. For the Marton Rail Hub project, there are likely to be several contracts exceeding \$250,000 that will fall within the \$9.1m grant funding. It is time consuming to bring these approvals to Council and could incur delay given Council only meet monthly.

2. Purpose

- 2.1 The purpose of this report is to request approval for the project board of the Marton Rail Hub to recommend signing of suitably vetted contracts on the project by the Project Sponsor, the Chief Executive of Rangitikei District Council.
- 2.2 This report also seeks approval for the project board of the Marton Rail Hub to recommend expenditure on the project of the \$9.1m of funding received from the Infrastructure Reference Group. Previous resolution made on 22 October 2020 endorsed the Chief Executive of Council to sign the funding contract with the Infrastructure Reference Group, and the project team seeks approval for the Chief Executive to authorise expenditure of this funding.

3. Contract approval for contracts in excess of \$250,000 but are captured within the \$9.1m IRG grant funding

- 3.1 The preferred position recommended to elected members is for the following process:
 - 3.1.1 Should the contract value be in excess of \$250,000 and be fully funded within the \$9.1m grant funding, then the contract is:
Vetted by Council legal counsel, and

Reviewed by the Project's Advisory Board (of which four Council elected members are represented), and if so recommended,

Signed by the Chief Executive

This is a deviation from Council's normal delegated financial authority.

- 3.1.2 Should the contract value be in excess of \$250,000 and be partially or not funded within the \$9.1m grant funding, then the contract is:

Vetted by Council legal counsel, and

Reviewed by the Project's Advisory Board (of which four elected members are represented), and

Submitted to elected members for approval

Signed by the Chief Executive, if so approved

This is consistent with Council's normal delegated financial authority.

4. Impending Contracts (for Information)

- 4.1 The signing of two contracts is impending on this project, being the construction contract for the rail siding with KiwiRail and the construction contract with Waka Kotahi (New Zealand Transport Agency) for the external access road. The construction of the external access road is not expected to be subsidised by Waka Kotahi.

4.2 Construction Contract for the Rail Siding

- 4.2.1 The rail siding construction can only be undertaken by KiwiRail as KiwiRail are the owner and operator of the rail network, therefore the procurement for this contract is sole source.

- 4.2.2 \$5.95m is included in the funding from the Infrastructure Reference Group to Rangitikei District Council for the construction of the rail siding. No Rangitikei District Council funds are expected to be expended for this activity. Should the cost of the rail siding construction exceed \$5.95m the project advisory board of the Marton Rail Hub will explore avenues with project partners to fund the extra cost. Rangitikei District Council will not commit any Council-funded budgets to this activity without approval of the elected members.

4.3 Construction Contract for the External Access Road

- 4.3.1 The external access road is defined as the connection from Makirikiri Road to the boundary of the Marton Rail Hub.

- 4.3.2 There is also an internal access road that is not subsidised by Waka Kotahi and for which Council has \$525,000 in the 2020/21 budget for land purchase and basic road construction. This is considered separately and does not form part of the Waka Kotahi external access road contract.

- 4.3.3 The external access road construction can only be undertaken by Waka Kotahi (New Zealand Transport Agency) as they are the owner and operator of the road network, therefore the procurement for this contract is sole source.

- 4.3.4 \$2.1m was included in the funding for this project to cover the costs of the Comprehensive Development Plan, external access road and log yard land

development. The expected allocation within that budget for the external access road is \$750,000.

- 4.3.5 Should the cost of the external access road construction exceed \$750,000 (the portion of the \$2.1m funded by the Infrastructure Reference Group expected for the external access road) the project advisory board of the Marton Rail Hub will explore avenues with project partners to fund the extra cost. Rangitikei District Council will not commit any Council-funded budgets to this activity without approval of elected members.

5. Attachments

Nil

6. Recommendations:

1. That the report Marton Rail Hub - Signing of Contract for Construction of Rail Siding and Access Road be received
2. That Council approve/does not approve to commit resources to support the Marton Rail Hub project (or as otherwise named), as defined by IRG funding agreement R06.02978 (per resolution made on 22 October 2020), and for which Council is to receive \$9.1M in grant funding. Any such commitment will not extend beyond those made within the IRG agreement.
3. That Council approve/does not approve for contracts that exceed \$250,000 but are fully funded by the IRG agreement can be signed and executed by the Chief Executive, subject to each contract being externally legally reviewed and being supported by the Project Advisory Board.

Should 3. not be approved, the following recommendations are proposed:

4. That Council approves/does not approve the Chief Executive to enter into a contract with KiwiRail for the construction of Marton Rail Hub (or as otherwise named) rail sidings, so long as that contract is fully funded within IRG agreement R06.02978, does not exceed \$5.95m, is externally legally reviewed and is supported by the Project Advisory Board.
5. That Council approves/does not approve the Chief Executive to enter into a contract with Waka Kotahi for the construction of an access road to the Marton Rail Hub (or as otherwise named), so long as that contract is fully funded within IRG agreement R06.02978, does not exceed the budget of \$750,000, is externally legally reviewed and is supported by the Project Advisory Board.

10.4 Signing of Contract for Regional Treatment Plant Consenting Programme**Author:** Jessica McIlroy, Senior Project Manager - Infrastructure**Authoriser:** Arno Benadie, Group Manager - Assets & Infrastructure**1. Reason for Report**

- 1.1 This report seeks approval for the Chief Executive Officer to sign a contract with WSP New Zealand Ltd for a maximum of \$415,000 following a closed procurement process for the Regional Treatment Plant Consenting Programme.

2. Context

- 2.1 Resource consents are a mechanism legally required under the Resource Management Act which help achieve sustainable management of resources. A resource consent is an approval to undertake an activity which is not permitted by the local planning document, and is authorised by the regional council once the information provided is sufficient and conditions for the consent are agreed. There are various activities associated with water and wastewater treatment and discharge which commonly require resource consents. These include the volume of water taken to treat to drinking water standard, the discharge of odour from the treatment plant, the discharge of treated wastewater to land, or a river, or to coastal waters, and the construction and maintenance of the treated wastewater discharge infrastructure. Resource consents for treatment plants involve significant consultation with Iwi, as the regional council must have Iwi agreement to the activity before it will grant the consent. Having and complying with resource consents for our treatment plants aids us to comply with the expectations of Horizons Regional Council and Iwi within our region, and contributes to good relationships between Rangitikei District Council and both parties.
- 2.2 In March 2021 it was agreed between the Chief Executive Officer, Group Manager Assets and Infrastructure and Senior Project Manager that procurement of a programme of treatment plant consenting should proceed to address the following:
- 2.2.1 Lapsed consents for water or wastewater treatment plants requiring renewal;
 - 2.2.2 Consents for water or wastewater treatment plants expiring in the next four years requiring a new consenting strategy and new consents;
 - 2.2.3 Consents for water or wastewater treatment plants with conditions that cannot be complied with requiring amendments or new consents to be sought.
- 2.3 An evaluation of treatment plant consenting needs and internal capacity was undertaken and it was agreed that there was not sufficient capacity within the organisation to procure and manage each activity within the programme as a single piece of work, or to manage the programme of works.
- 2.4 It was identified and agreed that procuring a consultant to undertake this as a programme of work would deliver benefits including increased compliance with consents, improved timeliness for gaining new consents, better environmental outcomes and increased trust with Iwi and community.

3. Projects Requiring Consent

3.1 The table below summarises the work to be done in this programme:

Treatment Plant	Background	Activities to be covered in this engagement
Wastewater Treatment Plants (WWTP)		
Ratana WWTP	<p>The consent for the wastewater treatment plant expired in July 2018.</p> <p>Council is underway locating land to discharge treated wastewater to instead of discharging to Lake Waipu, and upgrades to the wastewater treatment plant will be required to discharge to land.</p> <p>A new consent for these activities is required.</p>	<p>Present options for a new consent based on discharge to land;</p> <p>All activities required for the new consent application;</p> <p>Advise required upgrades to wastewater treatment plant to meet new consent;</p> <p>Liaison with Horizons;</p> <p>Consent application and responding to queries from regional council until a new consent is required.</p>
Taihapa WWTP	<p>Current consent expires in 2027, however it is very difficult to comply with the conditions.</p> <p>A cultural impact assessment has commenced to support a new consent, and upgrades to the WWTP are expected.</p>	<p>Work with RDC and Iwi to complete the cultural impact assessment (assessment to be completed by Iwi);</p> <p>Present options for a new consent;</p> <p>All activities required for the new consent application;</p> <p>Advise required upgrades to wastewater treatment plant to meet new consent;</p> <p>Liaison with Horizons;</p> <p>Consent application and responding to queries from regional council until a new consent is granted.</p>
Huntermville WWTP	<p>Volume exceedances are frequently occurring, and a consent amendment has been applied for to allow these volumes.</p> <p>Council and Regional Council are discussing the possibility of a consent amendment.</p>	<p>Liaise with incumbent consultants and report monthly on this project.</p>

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Treatment Plant	Background	Activities to be covered in this engagement
	Incumbent consultants are working on the technical planning and aquatic support.	
Bulls WWTP	Operating on Existing Use Rights. Targeting 100% discharge to land. Part of an existing project to transfer treated wastewater from Marton to Bulls, and discharge combined treated wastewater from Marton and Bulls to land.	Liaise with incumbent consultants and report monthly on this project.
Marton WWTP	Operating on Existing Use Rights. Targeting 100% discharge to land. Part of an existing project to transfer treated wastewater from Marton to Bulls, and discharge combined treated wastewater from Marton and Bulls to land.	Liaise with incumbent consultants and report monthly on this project.
Mangaweka WWTP	Consent valid until March 2024	Investigate compliance with current consent; Prepare a new consent application (expected 2023).
Koitiata WWTP	Consent valid until July 2024	Investigate compliance with current consent; Prepare a new consent application (expected 2023).
Water Treatment Plants (WTP)		
Bulls WTP	Existing consent expires January 2022	Prepare all relevant Existing Use Rights assessments and documentation; Complete S92 requirements and technical reports; Liaison with Horizons Regional Council; Lodge Existing Use Rights application; Consent application and responding to queries from regional council until Existing Use Rights are granted.
Taihape WTP	Consent expired May 2020 and plant operates under Existing Use Rights;	Information needs to be pulled together as a result of S92 outcomes;

Treatment Plant	Background	Activities to be covered in this engagement
	<p>S92 complete for a new consent;</p> <p>Aqua surveying being done late February / early March 2021;</p> <p>Council's Water Safety Plan indicates investigation of a secure groundwater source.</p>	<p>Present options for accessing a secure groundwater source;</p> <p>Design and oversee investigations of a groundwater source;</p> <p>Complete all required technical reports for a new consent;</p> <p>Liaison with Horizons Regional Council;</p> <p>Consent application and responding to queries from regional council until a new consent is granted.</p>

4. Procurement of Consultant

- 4.1 The requirements for the programme were gathered and a Request for Proposal was prepared by the Senior Project Manager. This was reviewed by a project manager within the Project Management Office, and approved by the Group Manager Assets and Infrastructure.
- 4.2 The value of the procurement was estimated to be \$200,000 to \$250,000 and so the Request for Proposal was issued to three suitably experienced consultancies as a closed tender on the 5th of March 2021 in accordance with Council's procurement policy. Prior to the issuance of the Request for Proposal, pre-tender engagement was undertaken with the three potential tenderers.
- 4.3 The tenders closed on 31 March 2021 and three conforming tenders were received. The submitters were Cardno, GHD and WSP.

5. Tender Evaluation

- 5.1 A two-stage evaluation was undertaken by three evaluation panel members: Project Manager, Group Manager Assets and Infrastructure and Senior Project Manager (chair). The non-price submission of each tenderer was assessed against the criteria and marking schedule provided in the Request for Proposal. These scores were then discussed, moderated and entered into the evaluation spreadsheet to calculate the scores based on the weightings of each criteria.
- 5.2 The price submissions were then opened, and these were closely evaluated against the pricing schedule in the Request for Proposal.
- 5.3 Final scores were then evaluated which resulted in WSP New Zealand Ltd being the preferred tenderer both before the price submissions were evaluated (non-price attributes) and once the pricing was factored into the evaluation.

6. Due Diligence

- 6.1 Due diligence was undertaken in the form of a presentation by WSP and interview of WSP and checking of their references.

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- 6.2 WSP was given the opportunity to revise their scope and fee on one project within the programme of works as it was vastly different from the other two submissions. A sensitivity analysis was undertaken of the evaluations, and a price increase to match the highest price other two tenderers for this project within the programme would have no material impact on the outcome of the evaluation.
- 6.3 Some minor fee clarifications are being sought with WSP, which will have no effect on the outcome of the tender process. The final contract price will be approximately \$415,000.

7. Budget

- 7.1 The consultancy fees will be funded by each project within the programme of works (refer section 3.1). Sufficient budgets are held for each project either via:

Current Annual Plan 2020/21, or

Included in the draft Long Term Plan 2021-2031 currently under public consultation.

- 7.2 Budgets that are considered in the draft Long Term Plan will not be committed until those budgets are confirmed. The contract terms allow for removal of scope if future budgets are not approved.
- 7.3 The table below shows the WSP costs, the budget allocated for these activities and highlights any contingency included within each project within the programme:

Activity	Cost	Contingency included	Funding mechanism
All treatment plants (programme management and reporting costs)	\$36,890	\$0	Split across all projects listed below
Wastewater Treatment Plants (WWTP)			
Ratana WWTP	\$102,030	\$10,000	Current approved budget for Lake Waipu and Ratana WWTP Improvements including MfE funding
Taihapa WWTP	\$98,040	\$10,000	Current approved budget for Taihapa WWTP Consent work
Huntermville WWTP	\$17,640	\$0	Current Huntermville budget for new plant design
Bulls WWTP	\$8,820	\$0	Current Marton to Bulls Wastewater Centralisation Project
Marton WWTP	\$8,820	\$0	Current Marton to Bulls Wastewater Centralisation Project

Activity	Cost	Contingency included	Funding mechanism
Mangaweka WWTP	\$20,000	\$0	Future project – to be delivered in 2024 with funding to be included in the next LTP cycle
Koitiata WWTP	\$20,000	\$0	Future project – to be delivered in 2024 with funding to be included in the next LTP cycle
Water Treatment Plants			
Bulls WTP	\$54,890	\$5,000	Costs included in the 2021 LTP and will be committed once approved
Taihape WTP	\$54,390	\$30,000	To be funded by the Water Treatment Plant budget in the LTP once approved
Taihape WTP – additional costs to be confirmed for source investigation	\$0	\$50,000	To be funded by the Water Treatment Plant budget in the LTP once approved

8. Conclusion

- 8.1 A tender process was undertaken in accordance with Council's procurement policy for a consultant to deliver a programme of treatment plant consenting works, and a clear successful outcome has been reached.
- 8.2 The terms of the contract with the successful tenderer were prepared by Rangitikei District Council's legal representation, Cooper Rapley Law, and suitably cover Council's contractual risk on the project. Two minor amendments to the terms were put forward by the successful tenderer, and these have been evaluated by the Senior Project Manager as acceptable and without having a notable impact on Council's risk.

9. Attachments

Nil

10. Recommendation

- That the Signing of Contract for Regional Treatment Plant Consenting Programme be received.
- That the Chief Executive be authorised to enter into a contract with WSP New Zealand Ltd for a maximum of \$415,000, including \$105,000 contingency, for the Regional Treatment Plant Consenting Programme, noting that the contract allows for removal of projects from the scope if future anticipated budgets are not approved.

10.5 Rangitikei District Council Contract No 980 Road Maintenance - Three Year Extension**Author:** John Jones, Asset Manager - Roothing**Authoriser:** Arno Benadie, Group Manager - Assets & Infrastructure**1. Reason for Report**

- 1.1 The purpose of the report is to advise Council that Road Maintenance Contract 980 (the Contract) is nearing the end of its second three year term. The Contract had provisions for two three year extensions, beyond the initial tree year term, up to a total of nine years. Council, as Principal to the Contract, have to decide whether or not to extend the Contract for a further final three years term.

2. Key Issues

- 2.1 The Contractor has met the performance criteria, and under the Contract was entitled to negotiate with the Engineer to extend the Contract for a further three year term.
- 2.2 However, Council as the Principal to the Contract may override the Contractor's satisfactory performance criteria and not extend the Contract.
- 2.3 Higgins Contractors Limited has offered to maintain the existing commercial, general and specific terms of the Contract for the three year extension; provided the scope of the contract is maintained.
- 2.4 The cost of Maintenance, Operations, and Renewals to be carried out under the Roothing Maintenance Contract for the period 1 July 2021 to 30 June 2024 is estimated to be \$32,969,150 + GST. This investment receives a subsidy from the New Zealand Transport Agency. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of NZTA re-running their subsidy model.
- 2.5 The costs of extending the Contract would be contained within proposed budget provisions.

3. Major Recommendations

- 3.1 It is therefore recommended that Council accepts the Higgins Contractors Limited offer and grants an extension to Road Maintenance Contract 980 for a further and final three year term, being 1 July 2021 to 30 June 2024.

4. Background

- 4.1 Three contractors tendered for the Contract in 2015. The tender evaluation determined that Higgins Contractors Ltd (group bid) had the lowest evaluation price and was subsequently awarded the Contract.
- 4.2 The initial three year term of the Contract commenced on the 1 July 2015 and expired on 30 June 2018. The second three year term expires on 20 June 2021.
- 4.3 Where the Contractor has scored an average of 600 points in the Contractor Performance Monitoring System the Contractor shall be entitled to negotiate with the Engineer to extend the Contract for three years at the end of each term. If further contract term extensions are allowed, the process to extend the term shall be conducted

on the same basis up to a maximum of three terms. This will be the final term for this contract.

- 4.4 An extension to the contract term is subject to acceptance by Council. Council's decision shall be final and may override the Contractor's satisfactory performance criteria.

5. Long Term Plan

- 5.1 The recommendation is consistent with Council's Long Term Plan, Procurement Policy and the Transport Agency's Procurement Manual.

6. Significance

- 6.1 The proposal does not trigger the significance thresholds as the impact on Council's direction in terms of its strategic objectives, the change from Council's current level of service, the level of public impact and or/interest and the impact on Council's capability (no-cost), to continue to provide existing services are all assessed as medium to low.

7. Maori consultation

- 7.1 There are no issues for Maori.

8. Legal issues

- 8.1 Council has statutory obligations under the Land Transport Management Act 2003 to maintain a roading network within the District. An effective roading network is also essential to ensuring economic and social wellbeing of the community through the provision of access and mobility for people, goods and services.

9. Discussion and Options considered

- 9.1 Three Contractors bid for Road Maintenance Contract 980 (the Contract) in 2015. The tender evaluation determined that Higgins Contractors Ltd (group bid) had the lowest evaluation price. Therefore the Contractor has demonstrated its non-price attributes are of a high standard and its priced rates are competitive.
- 9.2 As the Contractor's performance scores from 01 July 2018 – 10 March 2021 were on average, greater than 600 points (Contractor Performance Monitoring System), the Contractor is entitled to negotiate with the Engineer to extend the Contract for a further three year term.
- 9.3 The recommendation is consistent with Council's Long Term Plan, Procurement Policy and the Transport Agency's Procurement Manual.
- 9.4 Notwithstanding the above, Council as the Principal to the Contract has the option to override the Contractor's satisfactory performance criteria and not extend the Contract.

10. Costs

- 10.1 The cost of Maintenance, Operations, and Renewals to be carried out under the Roothing Maintenance Contract for the period 1 July 2021 to 30 June 2024 is estimated to be \$32,969,150 + GST. This investment receives a subsidy from the New Zealand Transport Agency. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of NZTA re-running their subsidy model.
- 10.2 The costs of extending the Contract would be contained within existing budget provision.

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- 10.3 Developing a new contract and administering the tender process would be an additional cost.
- 10.4 The Engineer has negotiated with the Contractor to extend the Contract for a further three years term. Higgins is prepared to maintain the existing commercial, general and specific terms of the Contract for the three year extension provided the scope of the contract is maintained.

11. Conclusions

- 11.1 The Contractor won the initial contract because it had the best attributes and the lowest evaluation price.
- 11.2 The Contractor has an average score greater than 600 points (Contractor Performance Monitoring System) and should be entitled to negotiate with the Engineer to extend the Contract for a further three year term.
- 11.3 The costs of extending the Contract would be contained within existing budget provision. Developing a new contract and administering the tender process would be time consuming and would incur additional costs.
- 11.4 That the Council accepts that an extension to Road Maintenance Contract 980 for a further three year term, being 1 July 2021 to 30 June 2024, be awarded to Higgins Contractors Limited.

12. Attachments

Nil

13. Recommendations

- 1. That the report Rangitikei District Council Road Maintenance Contract: 980: Three Year Extension be received
- 2. That Council approves the three year extension of the Road Maintenance Contract 980 to Higgins Contractors Limited up to a value of \$32,969,150 + GST for the period 1 July 2021 to 30 June 2024. Subject to Council's adoption of the draft 2021-31 Ten Year Plan.
- 3. That Council note this investment receives a subsidy from the New Zealand Transport Agency. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of NZTA re-running their subsidy model.

11 Reports for Information

11.1 Marton to Bulls Centralisation

Author: Arno Benadie, Group Manager - Assets & Infrastructure

Authoriser: Arno Benadie, Group Manager - Assets & Infrastructure

1. Reason for Report

1.1 The purpose of this report is to update Council on progress with the Marton to Bulls Wastewater centralisation project.

1.2 Key issues

Continuation of a treated wastewater discharge from the Marton Waste Water Treatment Plant (WWTP) into the Tutaenui Stream and from the Bulls WWTP into the Rangitikei River is not considered to be an acceptable long-term option for RDC, Horizons Regional Council (HRC) or Iwi. In 2018 Council supported a proposed Marton to Bulls Centralisation project where the treated effluent from Marton and Bulls will be disposed to land with no further discharges to the Tutaenui Stream or the Rangitikei River.

2. Context

2.1 Background

Historically, there have been significant difficulties in ensuring the effluent discharged from the Marton and Bulls WWTPs are compliant with Horizons Resource Consent conditions. There have been occasions where non-compliance has occurred at both plants. Council has been under on-going pressure from Horizons Regional Council to demonstrate how we would move to compliance over time.

Alternative solutions to meet future consent requirements in accordance with the Regional Council "One Plan" requirements as well as Iwi cultural requirements have been identified and worked through as part of a centralised treatment and disposal solution.

In summary the project proposes to divert effluent from Marton to Bulls, undertake the minimum treatment required for land discharge and then to dispose of treated effluent to land near Bulls. The long-term option will allow for additional growth in Marton and Bulls and for the connection of ANZCO Foods in the future.

A Marton to Bulls Focus Group was formed during the consultation phase of the project but has not been utilised over the last two years as was originally intended. This Focus Group will be reconvened and updated on a regular basis now that the project is moving into the construction phase.

2.2 Long Term Plan

ITEM 11.1

Substantial funding has been allowed in the current 2018 – 2028 LTP and included in the 2021 – 2031 LTP. The total cost of the project spread over a number of years is estimated at around \$24.5 Mil.

2.3 Significance

The proposal is significant in terms of the Council's significance and engagement policy. There is considerable community interest given the nature and scale of the issue, and the cost required to achieve the desired outcome. Once the specific areas for land disposal are known, discussions with neighbouring owners will be undertaken.

2.4 Maori consultation

The importance of wastewater disposal issues to Iwi within the District is acknowledged. While Iwi have previously signalled a desire for all wastewater disposal to move to a land-based system, specific consultation with Iwi, particularly Ngāti Apa, Ngāti Hauiti and Ngāti Parewahawaha, will be continue as the project progress.

2.5 Legal issues

Securing the necessary resource consents, and subsequent compliance, form the basis of the legal requirements for this project. However, while the recommendation is for Council to acquire and own the land used for effluent disposal, the option of long-term lease agreements cannot be completely ruled out at this stage. In addition, this project will involve the establishment of new infrastructure (e.g., pipelines) and tenure of/access to those assets will need to be secured. It is anticipated that this infrastructure will, as far as possible, be located on public land (e.g., road corridor).

3. Analysis**3.1 Views**

After the decision to proceed with the land-based disposal system for the combined Marton and Bulls wastewater effluent was supported by Council in August 2018, work started on collecting all the necessary data and information to progress with this project. Detailed and accurate information is required to allow informed decision making at every key milestone of the project. The following work has been completed to date:

- Detailed Load and Flows report on the influent to the Marton and Bulls wastewater treatment plants. This supplies process engineers with the information required to look at treatment performance, design and efficiencies.
- Influent characterisation study. Needed to guide the design of treatment processes to produce the desired design options and outcomes.
- Sludge survey of the Marton and Bulls WWTPs. The survey scanned the interior of the ponds at both the Marton and Bulls WWTPs to determine the volume of sludge build-up contained in each of the ponds. This information is needed to determine the impact of the accumulated sludge on the current plant performance and to determine the benefit of sludge removal as part of the overall performance upgrades.
- Marton WWTP storm water capacity assessment. The work looked at the potential storm water buffering capacity at the Marton WWTP, as this will have a direct impact on the final pipe size of the Marton to Bulls pipeline.

- Marton and Bulls WWTP upgrade options assessment. The final configuration of how the scheme will work is still unknown, and this assessment forms the foundation of making those decisions. This information will contribute to questions such as:
 - How much treatment will happen on each site?
 - Is it more cost effective to pump to land disposal directly from Marton, or as a combined volume for Bulls?
 - Is it possible to discharge from Bulls while the remainder of the Infrastructure is being installed?
- Marton to Bulls Planning and Consenting options. RDC, Iwi and Horizons Regional Council (HRC) are all aware of the urgency of agreeing on a Consenting strategy to allow all this work to happen in a managed and compliant way. The work to date produced a range of options that will be discussed with Iwi and HRC, and the agreed option will then be pursued by RDC to formalise the process and to allow construction to happen. This work is well progressed and discussions with HRC and Iwi will resume before the end of May 2021.
- Marton to Bulls pipeline concept design. This included the preferred pipe route and pipe sizes.
- Geo-tech investigation of the old dump site just down stream of the Marton WWTP. The new pipeline will cross this site and detailed Geo-tech information is required for adequate design through these unstable soils.
- Bridge design of the Tutaenui Stream crossing south of the Marton WWTP.
- Detailed design of the Marton to Bulls pipeline, pump station and wet well at the Marton WWTP – This work is currently in progress and expected to be completed by the end of May 2021.

4. Conclusions

- 4.1 A substantial amount of background information was needed to progress any of the engineering design for the construction phases of the project. As can be seen from the list above, a large amount of work has been completed on collecting this information, and the project is now at a point where design and construction of Infrastructure can start. The first Infrastructure construction portion will be the Marton to Bulls pipeline, followed by an organised programme of projects and WWTP upgrades. Progress will be reported to Council as part of the monthly PMO reporting. Iwi, HRC and the Marton to Bulls Focus Group will also receive regular updates once construction starts.

5. Attachments

Nil

6. Recommendation


1. That the report “Marton to Bulls Wastewater Centralisation” to the Council meeting of 29 April 2021 be received.





11.2 Project Management Office Report - April 2021**Author:** Jessica McIlroy, Senior Project Manager - Infrastructure**Authoriser:** Arno Benadie, Group Manager - Assets & Infrastructure**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement, noting this project is MDC delivered but reported on to Rangitikei District Council via the PMO;
2. Marton to Bulls Wastewater Centralisation Project;
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project;
4. Te Matapihi and Bulls Bus Lane and Town Square;
5. Taihape Memorial Park Upgrade;
6. Remediation of the Historic Landfill on Putorino Road;
7. Marton Rail Hub;
8. Marton Water Strategy (to be reported from May 2021);
9. Regional Treatment Plant Consenting Programme (new project to be reported from May 2021). Remediation of the Historic Landfill on Putorino Road.





1. Mangaweka Bridge replacement

Project Status			
<p>The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.</p> <p>The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020.</p> <p>The total construction cost is \$7.9m plus \$2.1m in consenting costs and other fees – RDC's component is reported on in this report.</p>			
RDC Budget	\$4,859,686	RDC Spend to Date	\$1,648,466
RDC Estimated Remaining Costs	\$3,304,879	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	

Programme		Construction due to be completed July 2022.
Cost		Forecast completion cost is 2% over budget. This will be closely monitored and reported. This is not within contingency and if the full cost is realised this will be unplanned expenditure.
Quality		No concerns to date.
Risk		Working in and over the water, in proximity to the public, is inherently risky.
Tasks completed last month	MoU signed for historic bridge, Pour Pier 2 pile, Pour Pier 1 & 2 column, Pour Abutment A & B back wall, Carry out sonic log testing for Pier 1 & 2 piles, Assemble and pour pier 1 & 2 precast headstock, Complete review of structural steel shop drawings,	
Tasks forecast this month	Construction progression Management and maintenance plan for historic bridge to be undertaken	

2. Marton to Bulls Wastewater Centralisation Project






ITEM 11.2

Project Status			
The scope of this project includes:			
A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant			
B. Purchase of land to dispose of treated wastewater to in Bulls and irrigation infrastructure			
C. Consenting for the activities			
D. Upgrades of the treatment plants at Marton and Bulls			
Project Budget	\$24,500,000 (\$20,000,000 of this is in the new LTP for consultation)	Spend to Date	\$75,052
Estimated Remaining Costs	\$24,424,948 (\$20,000,000 of this is in the new LTP for consultation)	Estimate at Completion	\$24,500,000 (\$20,000,000 of this is in the new LTP for consultation)
Metric	Trend	Comment	
Programme		The overall programme for the project is five years starting in 2020, and the target end date is June 2025.	
Cost		On budget – \$3.5M funding received from Three Waters Reform and \$1.5M in previous LTP. An additional \$20m is in the new LTP which is out for consultation. Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).	
Quality		No concerns to date.	
Risk		The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses. To mitigate this risk, Council are looking at engaging a buyer’s advocate for support sourcing land and are also seeking support from Ngati Apa.	
Tasks completed last month	Following staff review, it has been agreed that a project advisory board would be established, comprising elected and external board members. RDC and our consultants Cardno and Stradegy held a workshop to discuss the WWTP options presented by Cardno in their report. The following options were selected as preferred, and are currently being priced by Cardno:		

	<ul style="list-style-type: none"> - Marton WWTP: pond desludging and converting anaerobic pond into aerobic pond - Bulls WWTP: outfall modification and pond subdivision to remove short-circuiting <p>RDC is liaising with GHD to finalise their engagement for the detailed design of the pipe. Expected to have an executed contract with GHD in place by end of April.</p>
Tasks forecast this month	<p>Meeting with Horizons by end of April 2021 (Horizons to confirm their availability)</p> <p>Cardno to meet with GHD to discuss the findings of their assessments.</p> <p>RDC to engage GHD to finalise pipe design for construction tendering.</p> <p>Finalise pipe design by end of May 2021</p>






3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

ITEM 11.2






Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years.</p> <p>An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant. The scope has changed, with central government endorsement, from purchase of land to lease of land due to the difficulty in sourcing land suitable for discharge</p>			
Project Budget	\$2,425,200	Spend to Date	\$0
Estimated Remaining Costs	\$2,425,200	Estimate at Completion	\$2,425,200
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Due to Horizons assessment and the requirement to find an alternative option of land or a different solution there is currently no clear programme.	
Cost		The budget is currently an estimate while land for discharge is being looked for or alternative solutions are being considered. The 2018-2028 LTP included a \$1.3m budget for this project. An additional \$950k has been received in central government funding, and the balance of funding is from Horizons Regional Council. The budget needs to be finalised with actual construction costs to dispose of the wastewater to the chosen land parcel once confirmed.	
Quality		No concerns to date.	
Risk		Should Horizons continue to find the identified land or revised solutions are not suitable, we will need to explore other options.	
Tasks Completed Last Month	No further change in status of project, still needing to find alternative options Updated the governance group that land parcel assessed is not useable anymore Horizons has updated MfE about this issue and risk to the project increasing		

	Meeting with Ngati Apa was held and final option being explored
Tasks Forecast This Month	<ul style="list-style-type: none"> - Make list of alternative solutions and options - Keeping stakeholders informed of any progress

4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)






Project Status			
The scope of this project is the construction and commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.			
Project Budget	\$1,025,603 Town Square and Bus Lane	Spend to Date	\$7,777 Town Square and Bus Lane
Estimated Remaining Costs	\$1,017,826 Town Square and Bus Lane	Estimate at Completion	\$1,025,603 Town Square and Bus Lane
Metric	Trend	Comment	
Health and Safety		Nothing to report	
Programme		The goal to achieve Code Compliance Certification (CCC) for Te Matapihi by end of April 2021 was not met. The project team is trying to achieve end of May 2021. Construction of the Town Square and bus lane has been delayed by agreement of Assets and Infrastructure Committee to start in October 2021.	
Cost		Final budget for Te Matapihi to be reviewed. No budget concerns with Town Square and Bus Lane.	
Quality		Outstanding defects are being rectified on Te Matapihi and discussions with the Building Consent Authority are ongoing. Finalisation of the Town Square, with artwork, seating and rubbish bins, to be undertaken.	
Risk		All defects and snags need to be solved for CCC to be issued at Te Matapihi. There is a risk of competing interests in the artwork for the Town Square. This will be managed by presenting all options to Council and seeking resolution on the final solution.	
Tasks completed last month	<ul style="list-style-type: none">- Another Certificate of Public Use (CPU) was granted while the project team works towards CCC- 95% of outstanding issues (CCC and defects) resolved- Judging visit for commercial building award for W & W took place (results to be expected around July 2021)		
Tasks forecast this month	<ul style="list-style-type: none">- Continue to close out defect list and bring closer to CCC for Te Matapihi.- Compile project closure report, including final budget for Te Matapihi and handover of any maintenance items.		

5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)

Project Status			
The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (currently out for LTP consultation).			
Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope, but was raised again at a public meeting in March 2021 and endorsed at Council in April 2021			
Project Budget (construction only)	\$2,148,000	Spend to Date (construction only)	\$0
Expected Cost (consultancy)	\$900,000	Spend to Date (consultancy)	\$76,000
Estimated Remaining Costs (construction and consultancy)	\$2,972,000	Estimate at Completion (construction and consultancy)	\$3,048,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Contract for Amenities Building with Architect signed. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on this – the PMO is seeking Council endorsement before approving any other work.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been and is being undertaken to reduce the risk.	
Tasks completed last month	- Contract awarded for engineering services - Preliminary design nearing completion		
Tasks forecast this month	- start developed design (Amenities)		

6. Remediation of the historic landfill on Putorino Road






ITEM 11.2

Project Status			
<p>The Rangitikei river is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.</p> <p>Three scope changes have arisen since the project's inception:</p> <ol style="list-style-type: none"> 1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent. 2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however depending on what is excavated there could be unbudgeted disposal costs. 3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council and approved. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter. <p>Construction commenced on 1 April 2021.</p>			
Project Budget	\$557,991	Spend to Date	\$53,516
Estimated Remaining Costs	\$504,475	Estimate Completion at	\$557,991
Metric	Trend	Comment	
Health and Safety		Significant health and environmental benefits from the remediation.	
Programme		Both resource consents have been granted and remediation is expected by 30 June 2021	
Cost		<p>An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991.</p> <p>Consultancy and regulatory costs are estimated at \$60,453 and are funded from other operational budgets.</p> <p>The values above exclude disposal costs, which cannot be calculated until the extent of crushable cleanfill is determined. The cost for winter works protection will be advised when it is known.</p> <p>Rangitikei District Council is funding the entirety of the work.</p>	
Quality		Work is proceeding well	
Risk		Working in and over the water, on contaminated land, is inherently risky.	

ITEM 11.2

		The delays with Resource Consent approval has given rise to winter works. An application was approved by Horizons on proposed mitigations and methodology for safe winter working.
Tasks completed last month	Rangitikei District Council resource consent issued Meetings with Horizons regarding outstanding consent.	
Tasks forecast this month	Commence works when resource consent received. Proposal for an elected member site visit to showcase Council's approach to contractor Health and Safety management.	

7. Marton Rail Hub

Project Status			
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.			
PMO Budget	\$9,850,000	Spend to Date	\$183,165
Estimated Remaining Costs	\$9,666,835	Estimate Completion at	\$9,850,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Redesign of rail sidings – programme loss of ~3 months.	
Cost		There are no current issues with budget, however there is a high risk that when we finalise a rail siding design the estimate will be in excess of the budget.	
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are underway and the quality risk is expected to be resolved by the end of May 2021.	
Risk		Refer to cost and quality commentary.	
Tasks completed last month	Engagement with Horizons regarding future resource consents 11 March 2021. Rail siding redesign commenced. 60% completion of Technical Assessments for CDP. Set mediation date for Plan Change. Consultation with appellants’ planner and interested parties.		
Tasks forecast this month	Signing of rail siding construction agreement Signing of roading contact Finalisation of design 85% completion of CDP		

Attachments**1. Attachment 1 - Legend****Recommendation**

1. That the Project Management Office Report - April 2021 be received.

Appendix A

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

12 Minutes and Recommendations from Committees**12.1 Recommendation from the Bulls Community Committee 10 March 2021**

Author: Ash Garstang, Governance Administrator

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

The Bulls Community Committee made the below recommendation to Council at their meeting 10 March 2021.

Minutes are attached below.

2. Attachments**1. Bulls Community Committee Minutes - 10 March 2021****3. Recommendation**

1. That Council considers the recommendation from the Bulls Community Committee meeting on 10 March 2021 (this item is to be considered as part of today's agenda):
 - a. The Bulls Community Committee recommends to Council that a Convex Mirror be placed at Holland Crescent & Bridge Street, showing both ways, for the purpose of residents being able to safely navigate their way onto the highway when emerging from these streets.

Bonnie Clayton minuting:

1. Welcome

The meeting opened at 6.05pm

Mr Tyrone Barker opened the meeting advising the committee that he was resigning from the Chair and the committee, effective immediately – though would remain for the rest of the meeting.

Recommendation:

That Mr Tyrone Barkers tabled resignation from the Bulls Community Committee be accepted.

Mr Barker / Cr Carter. Carried

2. Apologies

Recommendation:

That the apology for absence of Mr Bowen and apology for lateness of Ms Whakatihi be received.

Mr Dear / Ms Turner. Carried

3. Confirmation of Minutes

Recommendation:

That the minutes of the Bulls Community Committee meeting held on 17 November 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Dear / Cr Carter. Carried

Cr Panapa arrived 6.09pm

4. Chairs Report

Recommendation:

That the verbal 'Chairman's Report' to the 10 March 2021 Bulls Community Committee be received.

Cr Carter / Mr Holden. Carried

5. Co-ordinator report

The Bulls Co-Ordinator report was taken as read.

Recommendation:

That the 'Bulls Community Co-Ordinator Report' to the 10 March 2021 Bulls Community Committee meeting be received.

Cr Carter / Mr Dear. Carried

6. Mayoral Update

Ms Whakatihi arrived 6.28pm.

Coral Raukawa minuting from here:

6 . Mayors Report continued..

Discussion regarding new regulator.

Role of council in future in regards to Water, Unsure of what future role in in provision of supply for reticulation.

Recommendation:

That the Mayors report to the 10 March 2021 Bulls Community Committee be received

His Worship the Mayor/Ms Turner. Carried

LESSONS LEARNED (from Te Matapihi Build)

- a. Governance: The business plan that was put together was not put together well. Council as governors never actively said do we want an Iconic building or not? It was a lack of experience and knowledge of the building process and how big this job really was going to be. As result Councillors will be put through governance training.

- b. Clearly define aspects of the reporting back process. Wasn't structured well enough.
- c. Operational: Need to have a suitably qualified project manager, as they would have brought a more robust and a suggestive reporting process.
- d. Not all parties were part of the cohesiveness of the project.

As a consequence, we need to establish a Project Managers office/portfolio. Still going through the review on the function of Te Matapihi.

RESIGNATION OF CHAIRPERSON BULLS COMMUNITY COMMITTEE

1. 1st item on the agenda for next meeting is to elect a new Chairperson.
Mayor/Elected Councillor to open meeting until election of office

7. Small Projects Grant Scheme Update – March 2021

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – March 2021' to the 10 March 2021 Bulls Community Committee be received.

Ms Turner / Mr Holden. Carried

Recommendation:

That \$200 (two hundred dollars) be given to BESS Memorial project from the Bulls Community Committees Small Projects Grant Scheme.

Ms Turner / Ms Whakatihi. Carried

8. Requests from Bulls Community Committee

UNDERTAKINGS

1. Mayor Andy Watson undertakes to investigate the follow through regarding the rubbish bins – picnic side and find out whose jurisdiction it is and send an email to the new Bulls Community Committee Chairperson once appointed.
2. Town entrance signs: Investigate options for the relocation and the placement of these signs on old framing without frames.
3. Rubbish bin at Junction

4. Bus Lane: Mayor to investigate further the following motion from the BCC

Recommendation:

Clarity and an indication is sought as to when the Te Matapihi wharepaku will become operational on a 24hour basis.

Ms Turner /Mr Dear. Carried

ACTIONS

1. Agenda item for next meeting:

Discuss the beautification of the reservoir for artworks and the artists who could do it

Ms Turner / Ms Harrison. Carried

Raewyn brought up concerns Signage for Te Matapihi and the breakdown of the elevator. Also wanted clarity on why library is on second floor as elderly cant get up to 2nd floor when elevator is broken.

Clarity given that if there is any concerns for Te Matapihi building talk to Bonnie as she is coordinator.

Recommendation:

That the Greenspace committee be approached by the Bulls Community Committee to discuss photo opportunities options in this greenspace area.

Ms Turner/ Ms Harrison. Carried

LATE ITEM

Recommendation:

The Bulls Community Committee recommends to Council that a Convex Mirror be placed at Holland Crescent & Bridge Street, showing both ways, for the purpose of residents being able to safely navigate their way onto the highway when emerging from these streets.

Ms Whakatihi / Ms Harrison. Carried

The committee wish to compliment to the Parks and Reserve team for their good work in and around the Bulls district.

FUTURE ITEMS

ITEM 12.1

ATTACHMENT 1

1. Humphrey Sub division – progress update
2. Discuss the beautification of the reservoir for artworks and the artists who could do it
3. Committee to discuss roles and responsibilities for Te Matapihi staff and the Community Development Manager role.

MEETING CLOSED 7.35pm

12.2 Recommendation from the Te Roopuu Ahi Kaa Komiti 06 April 21

Author: Ash Garstang, Governance Administrator

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

The Te Roopuu Ahi Kaa Komiti made the below recommendation to Council at their meeting 06 Apr 21.

2. Attachments

Nil

3. Recommendation

1. The Council considers the recommendation from the Te Roopuu Ahi Kaa Komiti meeting on 06 April 2021 (this item is to be considered as part of today's agenda):
 - a. That Te Roopuu Ahi Kaa recommend to Council that they support the establishment of Māori Wards throughout the Rangitikei District and that Māori Wards are established on the basis of equal representation e.g. 50:50.

13 Minutes and Recommendations from Committees

Recommendation

1 That the following minutes be received:

- Finance/Performance Committee, 25 March 2021
- Audit/Risk Committee, 25 March 2021
- Te Roopuu Ahi Kaa, 6 April 2021
- Bulls Community Committee, 7 April 2021 (as pre previous item)
- Assets/Infrastructure Committee, 8 April 2021
- Community Grants Sub-Committee, 9 April 2021
- Taihape Community Board, 14 April 2021



MINUTES

**Finance/Performance Committee Meeting
Thursday, 25 March 2021**

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
FINANCE/PERFORMANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON THURSDAY, 25 MARCH 2021 AT 10.30 AM**

ITEM 13
ATTACHMENT 1

Chair: Cr Nigel Belsham

Deputy Chair: Cr Fi Dalgety

Membership: Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Dave Tombs, Group Manager – Corporate Services
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Ash Garstang, Governance Administrator

1 Welcome

Cr Belsham opened the meeting at 10.39 am.

2 Apologies

Resolved minute number 21/FPE/001

That the apologies from Cr Gordon and Cr Hiroa be received.

Cr Carter/Cr Ash. Carried

Meeting adjourned at 10.45 am and re-convened at 11.28 am.

3 Public Forum**4 Conflict of Interest Declarations**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Fees and charges

be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number 21/FPE/002

That the minutes of the Finance/Performance Committee Meeting held on 25 February 2021 (with amendment: Cr Wilson was in fact present during the meeting) be confirmed.

Cr Wilson/Cr Ash. Carried

7 Chair's Report

The Chair's report was tabled in the meeting.

Resolved minute number 21/FPE/003

That the Chair's report be received.

Cr Wilson/HWTM. Carried

8 Reports for Information

8.1 Financial Snapshot - February 2021

His Worship the Mayor noted that several capital works completed this year are rated for next year. Effectively Council is rating for some work that is not yet done. Where possible, Council will do carry overs early enough that they can be incorporated in our budgets.

Mr Tombs suggested that Council's rating will remain the same until Council moves into a surplus position.

The Committee asked for its concerns to be noted, around the amount of projected carry forwards.

Resolved minute number 21/FPE/004

That the report 'Financial Snapshot – February 2021' to the Finance and Performance Committee meeting be received.

Cr Dalgety/Cr Carter. Carried

8.2 Quarterly Property Sales

The committee confirmed that they would like to see this report in future meeting agendas.

Resolved minute number 21/FPE/005

That the report on Quarterly Property Sales be received.

HWTM/Cr Dalgety. Carried

8.3 QV Monthly Report

The report was taken as read.

Resolved minute number 21/FPE/006

That the QV Monthly Report be received.

HWTM/Cr Dalgety. Carried

8.4 Bad Debt Summary

Cr Belsham asked staff to include this report in meeting agendas on a six monthly cycle.

His Worship the Mayor advised that these reports can paint a picture that is misleading. Many of these payments are late but do end up coming in (with penalties). They are not hard core debt.

Mr Tombs clarified that the debts in this report have been allocated to a third party.

Resolved minute number 21/FPE/007

That the report on Summary of Bad Debts be received.

Cr Ash/Cr Panapa. Carried

8.5 Follow-up Actions from Previous Meeting

Mr Tombs advised that the rates remission follow-up will have to be extended out. He clarified that Council has to depreciate assets on an annual basis, although this depreciation can be deferred.

His Worship the Mayor offered some clarification around depreciation. If the Council chooses not to fund the depreciation of a particular asset, this lets the community know that in the future any replacement will need alternative funding. Depreciation is separate from regular maintenance costs.

Resolved minute number 21/FPE/008

That the report 'Follow-up Items from Previous Meetings' be received.

Cr Wilson/Cr Carter. Carried

9 Late Item - Fees and charges

Mr Beggs advised that the directive behind this item is how Council can make operational savings. Other Councils charge for more services than RDC. Mr Beggs suggested that when Council staff are directed to commit time to a request from the member of the public, that we provide an initial period of time for free, and then charge for any time beyond this period (similar to the process for official information requests).

Resolved minute number 21/FPE/009

That the late item "Fees and charges" be received.

Cr Ash/Cr Carter. Carried

10 Meeting Closed

Cr Belsham closed the meeting at 12.17 pm.



MINUTES

**Audit/Risk Committee Meeting
Thursday, 25 March 2021**

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
AUDIT/RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON THURSDAY, 25 MARCH 2021 AT 9.00 AM**

Present: Mr Craig O'Connell

Deputy Chair: Cr Nigel Belsham

Membership: Cr Angus Gordon, Cr Dave Wilson, His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Dave Tombs, Group Manager – Corporate Services
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mrs Sharon Grant, Group Manager – People and Culture
Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Administrator

1 Welcome

Mr O'Connell opened the meeting at 9.05 am and read the Council prayer.

2 Apologies

Resolved minute number 21/ARK/001

That the apology from Cr Gordon be received.

Mr O'Connell/Cr Wilson. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest.

5 Confirmation of Order of Business

The Mayor introduced a supplementary item into the Public Excluded session of this meeting.

6 Confirmation of Minutes

Resolved minute number 21/ARK/001

That the minutes of the Audit/Risk Committee Meeting held on 26 November 2020 (with amendment: item 8, Chair's report, it noted that a written report would be provided in a future Order Paper, but only if needed) be confirmed.

Cr Belsham/Cr Wilson. Carried

7 Chair's Report

The committee agreed that the integrity of the Long Term Plan process is of utmost importance and it should not be rushed to meet the 01 Jul 21 deadline, if this is going to unnecessarily expose the Council to risk.

Resolved minute number 21/ARK/003

That the paper is received and content noted.

Cr Wilson/HWTM. Carried

8 Reports for Decision

8.1 Audit and Risk Committee Work Plan

The committee re-iterated that the Audit and Risk committees role is to review policies, not re-write them. There was also agreement that the Work Plan should remain fluid, as more tasks will arise in the future and there needs to be space to deal with those.

Resolved minute number 21/ARK/004

That the report on Audit and Risk Committee Workplan be received.

Cr Belsham/Cr Wilson. Carried

Resolved minute number 21/ARK/005

That the Audit and Risk Committee provide feedback regarding the proposed Audit and Risk Workplan.

Cr Belsham/Cr Wilson. Carried

8.2 Audit and Risk Committee Terms of Reference

The committee discussed the Rail Hub Board and the committees responsibility for considering the wider risks (financial and reputational) to Council, associated with these types of entities.

Resolved minute number 21/ARK/006

That the report "Audit and Risk Committee Terms of Reference" be received.

Cr Belsham/Cr Wilson. Carried

Resolved minute number 21/ARK/007

That the Audit and Risk Committee, having reviewed the Audit and Risk Committee Terms of Reference, request for the Chair of Audit and Risk and the Chief Executive to provide advice to the Committee on how the Audit and Risk Committee handle future Council controlled entities.

HWTM Watson/Cr Wilson. Carried

9 Reports for Information

9.1 February Financial Report

The Putorino Landfill has been cleaned up, but there is a sheet piling process that Iwi have recommended Council adopts. Consent for establishing this site has just been approved. An update on a starting timeline should be provided at the Council meeting later today.

The committee raised the question of whether Council is ensuring that it is being realistic in the Long Term Budget, in terms of what it can deliver on, as in the past there had been issues with Council being overly ambitious. Mr Beggs replied that his confidence in Council's ability to deliver on these programmes was increasing. The committee stated that they thought that the Project Management Office was delivering good quality and up-to-date advice to Councillors.

Resolved minute number 21/ARK/008

That the report on February Management Accounts be received.

Cr Belsham/Cr Wilson. Carried

Cr Carter arrived at 9.54 am.

9.2 Monthly Health & Safety Dashboards

Staff advised that there has been a change of terminology: events is now being used, as it can refer to both incidents and injuries.

Mr Beggs encouraged elected members to be involved in Health and Safety at the Council. He also stated that he was driving future improvements in Health and Safety.

ITEM 13

ATTACHMENT 2

Resolved minute number 21/ARK/009

That the report on Councils Monthly Health and Safety Dashboard be received.

Cr Wilson/Cr Belsham. Carried

9.3 Risk Management Framework

Mr Tombs reminded the Committee that the previous framework is being incorporated into a new framework.

Resolved minute number 21/ARK/010

That the report on Risk Management Framework be received, and note that the Audit and Risk Committee is happy with the direction.

Cr Wilson/HWTM Watson. Carried

9.4 Strategic Risk Review

This report is in progress. It will come back to the Committee once staff has finished reviewing all of the risks.

Resolved minute number 21/ARK/011

That the report on Risk Management Framework be received, and note that the Strategic Risk Review will return to a future Audit and Risk Committee meeting for review and discussion.

Mr O'Connell/Cr Belsham. Carried

9.5 ICNZ and Climate Change

The Chair, while noting that the author of this is an interest group, believed that it was a well written and objective piece of work.

The Mayor explained that there were new issues related to insurance in certain parts of the district. For example, residents of the west Taihape slip zone have provided feedback that it is becoming more difficult to obtain insurance in this space. He further commented that Council needs to be clear to constituents about the mechanisms and relationships at play with these insurance issues moving forwards, as it is quite a complex topic.

Resolved minute number 21/ARK/012

That the report on "climate change and the role of local government" released by the Insurance Council of New Zealand be received, and note that this will be discussed at the next Audit and Risk Committee meeting.

Mr O'Connell/Cr Wilson. Carried

9.6 Follow-up Actions from Previous Meeting

The Mayor stated that Council needs to be open and transparent around Haylock Park, as there is no land agent and it is therefore on Council to ensure that all of the relevant information around this is conveyed.

Resolved minute number 21/ARK/013

That the report on 'Follow-up Items from Previous Meeting' be received.

Cr Belsham/Cr Wilson. Carried

The meeting was adjourned at 10.36 am and re-convened at 10.46 am.

10 Public Excluded

The meeting went into public excluded session at 10.46 am.

RESOLUTION TO EXCLUDE THE PUBLIC

Resolved minute number 21/ARK/014

That the public be excluded from the following parts of the proceedings of this meeting.

1. Treasury Reporting
2. Protected Disclosures
3. Fraud Register
4. Internal Audit Workplan
5. Insurable Risk Profile
6. Audit NZ Management Letter Point

Cr Wilson/Cr Belsham. Carried

Note: Those Councillors not part of the committee, and staff members without relevant information to the items on the Public Excluded agenda, were asked to leave for the public excluded section of the meeting.

Note: The Chair of Audit and Risk will investigate and bring back guidelines relating to Public Excluded session attendance and access to papers and minutes.

11 Open Meeting

Resolved minute number 21/ARK/023

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting.

Mr O'Connell/Cr Belsham. Carried

ITEM 13

The meeting went into open session at 11.26 am.

12 Meeting Closed

The Meeting closed at 11.26 am.

ATTACHMENT 2

UNCONFIRMED



MINUTES

**Te Roopuu Ahi Kaa Meeting
Tuesday, 6 April 2021**

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
TE ROOPUU AHI KAA MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON TUESDAY, 6 APRIL 2021 AT 11.00 AM**

Tumuaki: Mr P Turia (Whangaehu)

Tumuaki Tuarua: Mr T Curtis (Te Rūnanga o Ngāti Hauiti)

Ngā mema: Mr J Allen (Ngā Wairiki Ki Uta)
Ms H Benevides (Ngāti Tamakopiri)
Mr B Gray (Ngāti Rangituhia)
Ms M Heeney (Ngāi te Ohuake)
Ms T Hiroa (Ngāti Whitikaupeka)
Mrs S Peke-Mason (Rātana Pā)
Ms C Raukawa-Manuel (Ngā Ariki Turakina)
Ms K Savage (Ngāti Parewahawaha)
Mr C Shenton (Ngāti Kauae/Tauira)
Mr T Steedman (Ngāti Hinemanu/Ngāti Paki)
Councillor Waru Panapa
His Worship the Mayor, Andy Watson

In Attendance: Ms Carol Gordon, Manager – Executive Office
Ms Nardia Gower, Manafer Community Programmes, Community Services
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Ms Jess Mcilroy, Senior Project Manager – Infrastructure

Tabled Document: Late item - Ngā Pūninga Toi ā-Ahurea me ngā Kaupapa Cultural Installations and Events

1 Karakia / Welcome

Mr Turia opened the meeting at 11.04am.

ITEM 13

ATTACHMENT 4

The Komiti member and Officers present introduced themselves.

2 Apologies

Resolved minute number 21/IWI/001

That the apologies of Mr J Allen, Mr B Gray and Peter Beggs be received.

Mr Curtis/Ms Benevides. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this agenda.

5 Confirmation of Order of Business

Late item tabled: Ngā Puningā Toi ā-Ahurea me ngā Kaupapa Cultural Installations and Events.

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number 21/IWI/002

That the minutes of the Te Roopuu Ahi Kaa Meeting held on 9 February 2021 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Peke-Mason/Ms Benevides. Carried

7 Follow up Action Items from Previous Meeting – 9 February 2021

Mrs Peke-Mason suggested it would be useful to include the 3 Waters Reform as a standing item on the agenda which was supported by the Komiti members.

Discussion was held about whether The Housing Strategy should also be a standing item, however, updates on this item are provided in later reports on the agenda.

Resolved minute number 21/IWI/003

That the 'Follow-up Actions from Te Roopuu Ahi Kaa Meeting – 9 February 2021' report be received.

Mr Steedman/Mr Shenton. Carried

8 Chair's Report

Māori Wards

The Chair updated that the Komiti members had discussed the topic with their Iwi members and noted their support for the creation of Māori Wards. The goal should be equal Māori representation around the Council table. The Maori Ward Councillors would represent Māori, not Iwi, with Te Roopuu Ahi Kaa continuing to represent Iwi.

Koha Policy

The Chair noted further work is needed on the refinement of the Koha Policy to ensure that the knowledge and expertise involved is fairly compensated for. The use of 'number of people' to help determine the value provided should be reconsidered, with more focus placed on the mana.

The need for flexibility within the Policy was noted, and it was discussed that the Policy might be more useful as a guideline.

The Mayor identified the need for the Koha Policy to cover all situations where a koha might be needed, such as for the Samoan community and as a requirement for Audit.

The section related to case-by-case funding of individuals representing Council should be \$200 for all.

3 Waters

The Chair noted the desire for the Department of Internal Affairs to come to the District to discuss the proposed reforms.

Legislation and Reforms

It was noted that the reforms are taking time for Iwi to remain up to date with legislative changes to ensure they can fully engage. Of interest was the recent change to procurement for Central

Government Agencies which requires 5% of Government spending to be procured through Māori businesses. Mrs Mcilroy noted that for the Marton Rail Hub project, the agreement with Government is that 10% of the budget is procured through Māori businesses.

Resolved minute number **21/IWI/004**

That Te Roopuu Ahi Kaa recommend to Council that they support the establishment of Māori Wards throughout the Rangitikei District and that Māori Wards are established on the basis of equal representation e.g. 50:50.

Mr Curtis/Ms Heeney. Carried

Resolved minute number **21/IWI/005**

That the verbal 'Chair's Report' to the 06 April 2021 Te Roopuu Ahi Kaa Komiti be received.

Mr Turia/Ms Raukawa. Carried

9 Reports for Information

9.1 2021 Summary of Activities - Māori Responsiveness Framework

The report was taken as read.

There was discussion about how strategy and policy development fits alongside the Māori responsiveness framework, with support to ensure that as new strategies and policies are developed they are incorporated into the framework.

There was a desire from the Chair to increase the focus on outcomes rather than activities.

Resolved minute number **21/IWI/006**

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

Mr Turia/Ms Heeney. Carried

9.2 Community Development Update February - March 2021

The report was taken as read, with Ms Gower noting this report was an important opportunity for Members to raise considerations about the projects covered that may not have been raised previously. She advised the Youth Awards are currently open for nominations and any youth that contribute to the district are eligible for nomination, regardless of whether they live in the district.

It was further noted that the Economic Development Strategy was previously considered by the Komiti and the key changes since that point have been focused on increasing the readability of the document. Jaime Reibel, Strategic Advisor – Economic Development will be present at the next meeting.

Resolved minute number 21/IWI/007

That the 'Community Programmes Operational Update February and March 2021' to the 6 April 2021 Te Roopu Ahi Kaa meeting be received.

Ms Hiroa/Mrs Peke-Mason. Carried

9.3 Horizons Update

There was no one present from Horizons to provide an update.

The Mayor updated that Horizons currently have their Long Term Plan engagement open and have recently been undertaking catchment meetings, mainly related to the flood control schemes. There was a brief discussion about the way Horizons rates for catchment works.

9.4 Project Management Office Report - March 2021

The report was taken as read. Mrs Mcilroy provided an overview of the Marton Rail Hub project that will be a public rail siding focused on supporting the forestry industry. The project has received funding and is working towards a construction date of November 2021.

In response to questions raised Mrs Mcilroy noted Council had also received funding for works at Marton Memorial Hall and the Tutaenui Rural Water Scheme, as well as funding through the 3 Waters reform package.

Mrs Mcilroy was pleased to provide an update that the resource consent had been granted for the Putorino Landfill and works had started.

It was also noted there was potential for streamlining of the Archaeological Authority process. A briefing paper will be circulated alongside an example from Palmerston North City Council for discussion at the next meeting.

Resolved minute number 21/IWI/008

That the memorandum Project Management Report – March 2021 be received.

Mrs Peke-Mason/Mr Shenton. Carried

10 Māori Representation - Māori Wards

This item was dealt with as part of the Chair's report.

11 Pānui / Announcements

Ms Hiroa identified that the Mokai Patea Waitangi Claims Trust received mandate on 17 March 2021.

Ms Raukawa noted there was a need for one of the northern representatives to be the focus of the next Te Hononga newsletter.

12 Late Items**Ngā Puningā Toi ā-Ahurea me ngā Kaupapa Cultural Installations and Events**

A letter was tabled from the Ministry of Culture and Heritage regarding the Manatū Taonga contestable funding that will open in April.

13 Future Items for the Agenda

None raised.

14 Next Meeting

Tuesday, 08 June 2021 – 11.00 am.

15 Meeting Closed / Karakia

Cr Panapa closed the meeting with a karakia.

The Meeting closed at 12.55 pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa held on 8 June 2021.

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Chairperson



MINUTES

Assets/Infrastructure Committee Meeting Thursday, 8 April 2021

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
ASSETS/INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON THURSDAY, 8 APRIL 2021 AT 9.30 AM**

ITEM 13 ATTACHMENT 8

Present: Cr Dave Wilson, Cr Richard Lambert, Cr Nigel Belsham, Cr Brian Carter, Cr Gill Duncan, Cr Angus Gordon, His Worship the Mayor Andy Watson, Ms Coral Raukawa (TRAK representative)

In Attendance: Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mr Dave Tombs, Group Manager – Corporate Services
Mr Graeme Pointon, Strategic Property Advisor
Mrs Jess Mcilroy, Senior Project Manager
Mr Allen Geerkens, Programme Delivery Manager
Mr Ash Garstang, Governance Administrator

1 Welcome

Cr Wilson opened the meeting at 9.34 am.

2 Apologies

Resolved minute number 21/AIN/001

That the apologies for the absence of Cr Fi Dalgety, Cr Cath Ash and Cr Waru Panapa be received.

Cr Gordon/Cr Carter. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest.

5 Confirmation of Order of Business

That the late item from Cr Lambert, regarding a possible Tutaenui rural water scheme be considered as part of this meeting.

6 Confirmation of Minutes

Resolved minute number 21/AIN/002

That the minutes of the Assets/Infrastructure Committee Meeting held on 17 February 2021 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

HWTM/Cr Duncan. Carried

7 Follow up Action Items from Previous Meeting

Resolved minute number 21/AIN/003

That the report 'Follow up Action Items from Previous Meeting' be received.

Cr Lambert/Cr Carter. Carried

8 Chair's Report

The Mayor explained that in past years there had been an assumption that the Napier-Taihape Road would become a state highway, and become part of a regional transport priority. Waka Kotahi had undertaken that there would be a series of workshops around a business case for this.

Resolved minute number 21/AIN/004

That the Chair's Report be received.

Cr Wilson/Cr Belsham. Carried

9 Reports for Decision

9.1 Section at 22 Tui Street, Taihape

Ms Prince presented her report, it was noted that the trust deed for this property would override any Council decision. The deed states that Council uses its best endeavours to apply balance funds.

Resolved minute number 21/AIN/005

That the 'Report – Section at 22 Tui Street, Taihape' be received.

Cr Wilson/Cr Carter. Carried

Resolved minute number 21/AIN/006

That the Assets and Infrastructure committee recommend that staff investigate the potential for community housing units to be built at 22 Tui Street, Taihape, by Council and/or another provider.

Cr Belsham/Cr Duncan. Carried

Resolved minute number 21/AIN/007

That the Assets and Infrastructure committee recommend that staff investigate the potential for selling the section at 22 Tui Street, Taihape, with surplus proceeds to be utilised in accordance with the trust deed.

Cr Gordon/Cr Duncan. Carried

9.2 Deferral of Bulls Town Square and Bus Lane Works

Mrs Mcilroy explained that it may be preferable to defer work on the Bulls Town Square and the Bus Lane due to the weather, with road works generally being harder to complete in winter months, there had also been issues with obtaining the archaeological authority. Council could also use the time to look at progressing other work in the Town Square.

The Committee requested Council communicates with the Bulls community, letting them know why the Council wants to take its time on these works.

During discussion it was noted that some retailers in Bulls had concerns about the bus lane being a hazard for people wanting to use the toilets, as they need to cross the main road. A suggestion was made to look at re-opening the old toilets in the bus station, staff will now look into this.

The committee discussed alternative options that had previously been explored for mitigating the hazards of the main road in Bulls. Arno Benadie advised that the SH1/SH3 intersection in Bulls was on Waka Kotahi's regional land transport strategy.

Resolved minute number 21/AIN/008

That the 'Deferral of Bulls Town Square and Bus Lane Works' report be received.

Cr Wilson/Ms Raukawa. Carried

Resolved minute number 21/AIN/009

That the recommendation to defer the Bulls Town Square and Bus Lane works until October 2021 be approved.

Cr Carter/Ms Raukawa. Carried

10 Reports for Information

10.1 Infrastructure Group Report - March 2021

Mount Curl Road

Cr Lambert advised that he is receiving feedback from the public about the state of the Mount Curl Road – the gravel section is becoming beyond drivable. He advised them to submit a service request.

Taihape Waste Water Network

Cr Wilson and Cr Gordon raised issues with the waste water network in Taihape. The Chair indicated that Cr Gordon should have an offline conversation with staff regarding this issue.

Ratana Land Funding

Mr Benadie advised that Council had spent about a year trying to change the funding for this with the Ministry of Environment. The whole piece of land is now classified as a protected habitat, which means that Council can no longer use it. We may lose the funding.

Resolved minute number 21/AIN/010

That the 'Infrastructure Group Report – March 2021' report be received.

Cr Wilson/Cr Gordon. Carried

10.2 Taihape-Napier Road - Corridor Management Plan

Mr Matt Evis (WSP Consultant) presented the Taihape-Napier Road – Corridor Management Plan.

The Chair advised that there is a lot of land locked in this area that may become available in future – this could increase traffic volume significantly over the next 20 years.

Cr Belsham advised that all of the solutions in the report constitute a very high cost for Council. Some of the more immediate solutions (e.g. increased signage, speed management, cell phone coverage) could be submitted to the National Land Transport Plan.

Cr Gordon queried if the report had identified any critically weak points in the road. The road could fail in the event of a natural disaster (e.g. earthquake). Sarah Dunsdan (Regional Manager – Waka Kotahi) advised that a proactive maintenance plan could mitigate this risk, and although it costs more in the short term, it could reduce costs in the long term.

Cr Duncan asked if there would be any implications in the event that this route became a heritage route. Sarah Dunsdan did not know, but would investigate.

The Chair re-iterated the Mayor's comments from earlier about Council wanting to make this road a State Highway in previous years, and asked Sarah Dunsdan about the likelihood of getting this change. Sarah Dunsdan advised that it was relatively unlikely, as it was low on Waka Kotahi's priority order and they are in a constrained funding environment. Daily vehicle numbers would have to

increase significantly in order to change this. She suggested that a proactive strategy by local government authorities is to plan projects to the fullest extent (e.g. consenting and design), as this makes projects more attractive to central government.

Resolved minute number **21/AIN/011**

That the 'Taihape-Napier Road – Corridor Management Plan' report be received.

Cr Wilson/Cr Gordon. Carried

Cr Lambert left the meeting 11.29 am.

10.3 2019/20 Rangitikei District Council RCA Report

Mr Geerkens advised that Council is operating at either a level on par with other Councils, or above this.

Resolved minute number **21/AIN/012**

That the '2019/2020 Rangitikei District Council RCA' report be received.

Cr Wilson/Cr Belsham. Carried

11 Late Items

Tutaenui rural water scheme

Cr Lambert and Cr Dalgety have both been in communication with local farmers with regards to a Tutaenui water scheme. The Chair advised that Council is not going to do it and it is up to local farmers whether they want this. Arno Benadie offered staff assistance to Cr Lambert and Cr Dalgety.

12 Next Meeting

The next Assets/Infrastructure meeting will be held in June – date to be confirmed.

13 Meeting Closed

The meeting closed at 12.11 pm.

The minutes of this meeting were confirmed at the Assets/Infrastructure Committee held on...

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Chairperson

ITEM 13

ATTACHMENT 9



MINUTES

Community Grants Sub-Committee Meeting

Friday, 9 April 2021

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ITEM 13

ATTACHMENT 9

**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
COMMUNITY GRANTS SUB-COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON FRIDAY, 9 APRIL 2021 AT 10.00 AM**

Present: Cr Nigel Belsham, Ms Raewyn Turner, Ms Lynette Thompson, Mr Lequan Meihana, Ms Michelle Fannin, Cr Waru Panapa, Ms Carolyn Bates (*via Zoom*)

In Attendance: Ms Gaylene Prince - Group Manager, Community Services (*via Zoom*)
Mr Ash Garstang – Governance Administrator

1 Welcome

The meeting opened at 10.02 am.

2 Apologies

Resolved minute number **21/CGSC/001**

That the apologies for the absence of Cr Fi Dalgety, Laurel Machline Campbell, Karen Kennedy and His Worship the Mayor Andy Watson be received.

Mr Meihana/Ms Bates. Carried

3 Public Forum

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 21/CGSC/006

That the minutes of the Community Grants Sub-Committee Meeting held on 15 March 2021 (with amendment: the conditional offer of funding to St Andrews should have shown that the quotes needed to be submitted by 31 March 2021) be taken as read and verified as an accurate and correct record of the meeting.

Ms Turner/Mr Meihana. Carried

7 Follow up Action Items from Previous Meeting

Ms Prince advised that the River Valley, 'Taste of the Rangitikei' event from round 1, 2020/21, was cancelled. They will return the funding.

Resolved minute number 21/CGSC/007

That the report 'Follow-up Actions from Community Grants Sub-Committee (Events) 15 March 21' be received.

Ms Turner/Ms Bates. Carried

8 Reports for Decision

8.1 Review of Eligibility Criteria for the Community Initiatives Fund

The committee would like staff to advise future applicants of missing criteria in their applications, rather than decline applicants during the pre-eligibility phase.

Resolved minute number 21/CGSC/008

That the 'Review of Eligibility Criteria for the Community Initiatives Fund' report be received.

Cr Belsham/Ms Fannin. Carried

Resolved minute number 21/CGSC/009

That the following changes are made to the Community Initiatives Fund eligibility criteria:

- (a) That the document 'eligibility criteria' is amended to 'Guidelines'.
- (b) That the guidelines regarding quotes are amended to 'quotes or other evidence of costs should be supplied for expenses over \$50'.
- (c) That the guidelines regarding the ability of the applicant to provide "be able to contribute a significant proportion to the cost of the project", be re-worded to "be able to provide evidence of alternative funding sourcing and/or contributions".

Ms Bates/Ms Turner. Carried

8.2 Review of Eligibility Criteria for the Events Sponsorship Scheme

The committee would like staff to advise future applicants of missing criteria in their applications, rather than decline applicants during the pre-eligibility phase.

Resolved minute number **21/CGSC/010**

That the 'Review of Eligibility Criteria for the Events Sponsorship Scheme' report be received

.Cr Belsham/Ms Fannin. Carried

Resolved minute number **21/CGSC/011**

That the following changes are made to the Events Sponsorship Scheme eligibility criteria:

- (a) That the document 'eligibility criteria' is amended to 'Guidelines'.
- (b) That the guidelines regarding quotes are amended to 'quotes or other evidence of costs should be supplied for expenses over \$50'.
- (c) That the guidelines regarding the ability of the applicant to provide "be able to contribute a significant proportion to the cost of the project", be re-worded to "be able to provide evidence of alternative funding sourcing and/or contributions".

Mr Meihana/Ms Bates. Carried

8.3 Consideration of Applications for the Community Initiatives Fund 2020/21 - Round TwoThe Parkinson's New Zealand Charitable Trust

The committee acknowledged that the Parkinson's New Zealand Charitable Trust is supporting a number of individuals in the Rangitikei district and this is a valuable service for them.

1000 ANZAC Poppies for Marton

The committee was concerned that this application came from an individual, rather than a group, but believed that it was a worthwhile cause for youth.

Undertaking: Staff to advise the applicant that future applications should go to the Creative Communities scheme.

Bulls and District Community Trust

The committee were in support of this event, and confirmed that petrol vouchers are okay to be funded.

Wanganui Area Neighbourhood Support Groups Inc

The committee noted that this group does great work with schools. It was also noted that the co-ordinator does a good job of communicating with the community.

St Matthews School

This application was declined as it is for retrospective project costs, and additionally because school swimming lessons would not typically qualify as a community initiative.

Hunternville Squash Racquets Club Incorporated

The committee supported this application and noted its benefit for local kids.

Rotary Club of Marton Charitable Trust

In general the committee supported this application and thought it had a lot of benefit for the Marton community. The committee asked Cr Belsham (who abstained from assessing this application as he is a member) to pass on their positive feedback to the Chair of the Rotary Club.

The committee asked staff how Council might be able to promote these funding sources more widely. Gaylene Prince advised that greater promotion of grants and funding is a topic that is being considered in the Long Term Plan. The committee would like to see these funds promoted more.

Resolved minute number 21/CGSC/012

That the report 'Consideration of applications for the Community Initiatives Fund 2020/21 – Round Two' be received.

Ms Turner/Ms Fannin. Carried

Resolved minute number 21/CGSC/013

That the Community Grants Sub-Committee approve the sponsorship of the projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- The Parkinson's New Zealand Charitable Trust: \$1,800
- 1000 ANZAC Poppies for Marton: \$600
- Bulls and District Community Trust: \$1,600
- Wanganui Area Neighbourhood Support Groups Inc: \$840
- Hunternville Squash Racquets Club Incorporated: \$1,100
- Rotary Club of Marton Charitable Trust: \$391

Mr Meihana/Cr Belsham. Carried

9 Reports for Information

9.1 Project Report Forms

Resolved minute number **21/CGSC/014**

That the following Project Report Forms be received:

- Wanganui Area Neighbourhood Support Groups Inc. – Sharing important information with Rangitikei households & Junior Neighbourhood Support Programme
- St Andrews Presbyterian Church Marton – Skate Ministry Marton

Ms Turner/Ms Fannin. Carried

10 Next Meeting

Tuesday, 07 September 2021 – 10.00 am.

11 Meeting Closed

The Meeting closed at 11.34 am.

The minutes of this meeting were confirmed at the Community Grants Sub-Committee held on <<date>>.

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Chairperson



MINUTES

Taihape Community Board Meeting Wednesday, 14 April 2021

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
TAIHAPE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, TAIHAPE TOWN HALL, 90 HAUTAPU STREET, TAIHAPE
ON WEDNESDAY, 14 APRIL 2021 AT 5.30 PM**

ITEM 13 ATTACHMENT 11

Present: **Chair** - Ann Abernethy,
Michelle Fannin
Emma Abernethy
Gail Larsen
Cr Gill Duncan

In Attendance: Cr Angus Gordon
Ms Gaylene Prince , Group Manager- Community Services
Ms Dawn Hesketh, Administration

1 Welcome

The meeting opened at 5:35pm.

2 Apologies

Apologies have been received from Mrs Michelle Fannin, Cr Tracey Hiroa and His Worship the Mayor Andy Watson.

Resolution:

That the apologies for the absence of Mrs Michelle Fannin, Cr Tracey Hiroa and His Worship the Mayor Andy Watson be received.

Ann Abernethy/Emma Abernethy Carried

3 Public Forum

Mr. Andrew Law – Spoke about the Taihape Area school and the school farm. He said it was important to go with facts about the school rebuild. The Ministry of Education decided to rebuild due to design flaws. Mr. Law spoke about the old college site at Rauma Road v Huia Street site. Mr Law has written to the Ministry to request the school be built at Rauma Road on the old Taihape College site. The letter didn't get presented to Mr Hipkins, Minister of Education, but the Ministry have basically said no to Rauma road site. The Rauma Road site has been land banked. Mr Law would like Community Board to write to the Minister requesting Rauma road support. Mr Law is no longer on the school Board of Trustees. Ms Ann Abernethy asked if Community Board support the idea of writing the letter – Cr Gordon asked if the local MP would support this proposal. Mr Law advise the MP is not supportive.

Mr Law spoke about a letter from the Minister of Education (at the time) saying the farm remains the property of the School. He also referred to a letter from The Ministry of Education saying the farm couldn't be taken out of land bank. Mr Law would like the

Community Board to write to Ministry of Justice and Ministry of Education to have the farm returned to the school. Cr Gill Duncan questioned the effect on Iwi claim. There was discussion that with Iwi Claims, the Iwi would receive either monetary compensation or land. Cr Angus Gordon asked if the opposition party been involved – no. Mrs. Ann Abernethy stated she is concerned about this causing community division.

4 Conflict of Interest Declarations

There were no conflicts of interest.

5 Confirmation of Order of Business

The item 'Update from MOU Partnering Organisations' had been missed off the order paper, so the Chair invited Taihape Community Development Trust to present at this point.

Ms Pania Winiata, Taihape Community Development Trust, provided feedback on the Go Throw Show, Welcome Packs, Economic Development, and Social Media presence.

Resolution:

That the report tabled by Taihape Community Development Trust be received.

Ann Abernethy/Cr Gill Duncan. Carried

Undertaking: That the item Update from MOU Partnering Organisations be reinstated on the Board's Order Papers.

6 Confirmation of Minutes

Recommendation

That the minutes of the Taihape Community Board Meeting held on 11 February 2021 note that Ms Larsen tendered an apology and, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Ann Abernethy/Cr Gill Duncan. Carried of the meeting.

7 Follow up Action Items from Previous Meeting

Ms Prince provided an update on the proposed bus stop markings and accessibility access in Kuku Street.

Mrs Ann Abernethy had met with Mokai Patea Services to discuss ideas and information on planting in the Outback. She would discuss the suggested plantings with Mr Phillips, Manager – Parks, and also obtain a price for a story-telling plaque for this area.

Undertaking: The Outback is to be an item on the June Order Paper when more information is to hand.

Undertaking: That the Taihape Community Board determine the criteria for use of the Taihape New World information board at their next workshop

Recommendation

That the report 'Follow up Action Items from Previous Meetings' be received.

Ann Abernethy/Cr Gill Duncan. Carried

8 Chair's Report

Mrs Ann Abernethy has a new sign for dog park which has been donated from Laser Craft. The placement of Dog Park Notice directional signage was discussed. Ms Prince advised that the Property Team would prefer that it was not placed directly on to the toilet building and would discuss options with the Infrastructure Roading team. Cr Angus Gordon asked how much signage should be displayed. He suggested signs by Brown Sugar Café and the Outback area. Ms Gail Larsen agreed signs by the Gumboot Lane would be beneficial. Mrs Ann Abernethy has approached AA re signage on streets. Cr Angus Gordon suggests a sign with an illustration/picture of a dog in gumboots and the wording (for example) dog park 200 meters. Ms Prince suggested, that as the Board had previously discussed generic signage for the Events Board when there was available space, there could be one advertising the dog park.

Undertaking: Staff to consider and advise the Board on options for signage including advertising the dog exercise area, dog walking at Memorial Park, and the requirements to be met for finger signs on the intersection of SH1 and the side streets i.e. non standard – e.g. bird themed signs that have been erected.)

Recommendation

That the Chair's Report be received.

Emma Abernethy/Cr Gill Duncan. Carried

9 Mayoral Update

The Chair urged people to be aware of the 3-waters reform.

Cr Gill Duncan advised that nominations were open for the Youth Awards.

Recommendation

That the 'Mayoral Update – March 2021' report be received.

Ann Abernethy/Gail Larsen. Carried

10 Reports for Decision

10.1 Speed limit for motorists on Mataroa Road / State Highway 1

Ms Prince advised of Council's discussion and decision on the Speed Limit Bylaw. She advised that Council recommended to staff to work with Waka Kotahi and raise community speed limit change requests with them.

Undertaking: Ms Prince to liaise with Mr Pokiha regarding what information is helpful for him in discussions with Waka Kotahi, and email this detail to Board members.

Recommendations

1. That the report 'Speed limit for motorists on Mataroa Road / State Highway 1' be received.
2. That the Taihape Community Board committee recommends to Council that the Council negotiate with Waka Kotahi / NZTA in order to return the speed limit on Mataroa Road / State Highway 1 to 50 kph.

Ann Abernethy/Gail Larsen. Carried

11 Reports for Information

11.1 Cairn at Mataroa Road

Mrs Ann Abernethy will discuss with Mokai Patea ways to enhance the Cairn.

Recommendation

That the 'Cairn at Mataroa Road' verbal report be received.

Ann Abernethy/Cr Gill Duncan. Carried

11.2 Small Projects Grant Scheme update - April 2021

Ms Gail Larson suggested signage for Memorial Park "keep dogs off playing field"

Cr Angus Gordon is looking at spring loaded gates for the park to enable easy access to walking tracks but will also keep stock in. He will arrange a meeting with Murray Phillips, Manager - Parks and Reserves, to discuss this.

Recommendation

That the 'Small Projects Grant Scheme Update – April 2021' report be received.

Ann Abernethy/Gail Larsen. Carried

12 Late Items

Ann Abernethy/Gail Larsen. Carried

13 Future Items for the Agenda

Tamatea Waka Cairn - Chair

Notice board at New World - Chair

Housing Steering Group update – Gaylene Prince, Group Manager – Community Services

MOU with Mobil re using toilets for Gumboot Park – Sheryl Srhoj, Manager - Property

Update re rubbish collection trial in Taihape – Carol Gordon, Group Manager – Democracy and Planning

14 Next Meeting

16 June 2021

15 Closed Meeting

The Meeting closed at 7:14pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on 16 June 2021.

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CHAIRPERSON

14 Public Excluded**Resolution to Exclude the Public**

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 25 March 2021
2. 7 Poplar Grove, Bulls - Encroachment on Legal Road
3. Public Excluded Minutes and Recommendations from Committees

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 Public Excluded Council Meeting - 25 March 2021	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) and enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations – section 7(2)(a and i).	s48(1)(a)(i)
1.2 - 7 Poplar Grove, Bulls - Encroachment on Legal Road	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i)
1.3 - Public Excluded Minutes and Recommendations from Committees 1. Public Excluded Committee Minutes	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

15 Open Meeting