

# ORDER PAPER

## ORDINARY COUNCIL MEETING

**Date:** Thursday, 27 May 2021  
**Time:** 1.00 pm  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Chair:** His Worship the Mayor, Andy Watson

**Deputy Chair:** Cr Nigel Belsham

**Membership:** Cr Cath Ash  
Cr Brian Carter  
Cr Fi Dalgety  
Cr Gill Duncan  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson  
Cr Coral Raukawa

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email  
[ash.garstang@rangitikei.govt.nz](mailto:ash.garstang@rangitikei.govt.nz)

<b>Contact:</b>	0800 422 522  (06) 327 0099	<a href="mailto:info@rangitikei.govt.nz">info@rangitikei.govt.nz</a>	<a href="http://www.rangitikei.govt.nz">www.rangitikei.govt.nz</a>
<b>Locations:</b>	<u>Marton</u> Head Office 46 High Street, Marton	<u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls	<u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape
<b>Postal Address:</b>	Private Bag 1102, Marton 4741		
<b>Fax:</b>	(06) 327 6970		



**Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 27 May 2021 at 1.00 pm.**

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## **AGENDA**

### **1 Welcome / Prayer**

### **2 Apologies**

### **3 Public Forum**

There are two confirmed public speakers, as below:

- a. At 1.00pm, Mr John Keay, President of the Bulls Rugby Football & Sports Club, will present an oral submission to 219 – Bulls Domain Upgrade Volunteers Group.
- b. At 1.10pm, Mr Ken Bellamy will present an oral submission to 153 – Save the Grandstand.

There is a third currently unconfirmed oral submission for the Long Term Plan. If confirmed, they will present at 1.20pm.

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Ash Garstang, Governance Administrator

#### 1. Reason for Report

- 1.1 The minutes from Council (Ordinary Meeting) on 29 April 2021 are attached.
- 1.2 The minutes from Council (Adoption of LTP Consultation documents) on 12 April 2021 are attached.
- 1.3 The minutes from Council (LTP Submission Hearings) on 12 and 13 May 2021 are attached.
- 1.4 A record of the Oral Hearings held by Council on 12 and 13 May 2021 are attached.

#### Attachments

1. Council - 29 April 2021
2. Council - 12 April 2021
3. Council - 12 and 13 May 2021
4. Oral Hearings - 12 and 13 May 2021

#### Recommendation

That the minutes of Council's meeting held on 29 April 2021 [with amendment / without amendment] be taken as read and verified as an accurate and correct record of the meeting.

#### Recommendation

That the minutes of Council's meeting held on 12 April 2021 [with amendment / without amendment] be taken as read and verified as an accurate and correct record of the meeting.

#### Recommendation

That the minutes of Council's meeting held on 12 and 13 May 2021 [with amendment / without amendment] be taken as read and verified as an accurate and correct record of the meeting.

#### Recommendation

That the attached 'Oral Hearings – 12 and 13 May 2021' [with amendment / without amendment] be taken as read and verified as an accurate and correct record of the oral submissions.

# MINUTES



## UNCONFIRMED: ORDINARY COUNCIL MEETING

**Date:** Thursday, 29 April 2021  
**Time:** 1.00 pm  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

---

**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Brian Carter  
Cr Fi Dalgety  
Cr Gill Duncan  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson

**In attendance:** Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture  
Mr Arno Benadie, Group Manager – Assets and Infrastructure  
Mr Graeme Pointon, Strategic Property Advisor  
Mr John Jones, Roading Manager  
Mrs Jess Mcilroy, Senior Project Manager - Infrastructure  
Mr Ash Garstang, Governance Administrator

Phone: 06 327 0090 | Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz) | [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

## Ordinary Council Meeting Minutes

29 April 2021

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## 1 Welcome

The Mayor opened the meeting at 1.03pm.

## 2 Apologies

Resolved minute number 21/RDC/052

That the apology for Cr Raukawa be received.

Cr Carter/Cr Hiroa. Carried

## 3 Public Forum

Nil.

## 4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business

Item 10.5 "Rangitikei District Council Contract No 980 Road Maintenance – Three Year Extension" was moved forward and commenced at 1.26 pm, after item 8 "Mayor's Report – April 2021".

Item 12.2 "Recommendation from the Te Roopuu Ahi Kaa Komiti 06 April 21" was addressed as part of item 10.1 "Consideration of Establishing Maori Wards".

Item 14 "Public Excluded" was moved forward and commenced at 3.15 pm, after item 10.3 "Marton Rail Hub – Signing of Contract for Construction of Rail Siding and Access Road".

## 6 Confirmation of Minutes

Resolved minute number 21/RDC/053

That the minutes of Council's meeting held on 25 March 2021 [with amendment: Cr Duncan and Cr Gordon were not present during the meeting] be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Carter. Carried

## 7 Follow up Action Items from Previous Meeting

Mr Benadie advised that the original scope for interior painting in the Marton Memorial Hall was for two toilets. As part of the new contract, staff will now also paint the walls, ceiling and everything above the wooden wall panelling.

Mr Benadie advised that the RSA has made some changes to their request for signage – he will bring an update on this to the Council meeting in May.

**Resolved minute number** 21/RDC/054

That the report 'Follow-up Items from Previous Meetings' be received.

Cr Lambert/Cr Duncan. Carried

## 8 Mayor's Report

### 8.1 Mayors Report - April 2021

#### Hastings District Council

The Mayor noted that Hastings District Council had put a lot of funding into housing and the rebuild of the opera house. Mr Beggs advised that he has made a request to the Chief Executive of the Hastings District Council for Ms Prince and other staff to visit them to look at their approach to housing.

#### Three Waters Reform

The Mayor advised that there were difficulties with engaging the public on this issue currently, as the Council does not have all of the information at hand. There will be a national consultation period in quarter three of this year, after which it should become easier for Council to provide more advice to constituents.

**Resolved minute number** 21/RDC/055

That the Mayor's report be received.

HWTM/Cr Gordon. Carried

#### **Recommendation**

That Council supports the remit from Manawatu District Council.

Cr Belsham/Cr Ash. Carried

## 9 Chief Executive's Report

### 9.1 Chief Executive's Report

#### CouncilMARK

Mrs Gordon advised that the Executive Leadership Team will meet on 11 May 21 to discuss the approach to the 2021 assessment.

#### Project GIS Tool

Mr Benadie introduced the new GIS tool to elected members. Once finalised, the tool will be publicly available and will display a map of the district and list information about significant projects that are underway.

#### District Wide Archaeological Approach

Mr Benadie advised that the Project Management Office is introducing a new initiative that aims to streamline the process for gaining archaeological authority for earthworks.

#### Statement of Service (SSP) Reporting

In response to a question regarding the delay in this information, Mrs Gordon advised that it is difficult to get information out of the current Request for Service (RFS) system. From 01 Jul 21, we should have a more efficient way to get this information.

#### Consent Fee Waiver – Koitiata Residents Committee

Mr Beggs advised that this decision has been brought to Council as the Chief Executive only has delegation to waive up to 50% of consents fees. Anything greater than this percentage requires Council approval.

In response to a query, staff confirmed that resolution 15/RDC/031 provides Council with the authority to waive any fee (including consent fees) set under the Building Act 2004, regardless of whether the fee is retrospective or current.

**Resolved minute number** 21/RDC/056

That the Chief Executive's Report be received.

Cr Hiroa/Cr Lambert. Carried

**Resolved minute number** 21/RDC/057

That Council agrees to waive 100% of the consent fees (\$3,921.85) for alterations to the Koitiata Community Hall, noting that this fee could be retrospective.

Cr Carter/Cr Panapa. Carried

## **10 Reports for Decision**

### **10.1 Consideration of Establishing Maori Wards**

The Mayor provided guidance to Council around the process of determining the level of representation that would be dedicated to Māori wards, if Council agreed to establish one or more Māori wards. Māori wards would be established on the basis of how many constituents were enrolled on the local Māori electoral roll. The specific formula of allocating Māori wards would be



determined at a later date by the electoral commission. The present recommendation is only asking Council to decide whether they wish to establish one or more Māori wards.

Council discussed if there would be any implications to the Te Roopuu Ahi Kaa Komiti and the Mayor clarified that he believed that the Komiti would continue in their current role.

There was unanimous support for the establishment of Māori Wards in principle, noting that it was an important step for Council to take in honouring Te Tiriti o Waitangi (the Treaty of Waitangi) and enhancing the districts relationship with Māori.

**Resolved minute number 21/RDC/058**

That the 'Consideration of Establishing Māori Wards' report be received.

Cr Hiroa/Cr Carter. Carried

**Resolved minute number 21/RDC/059**

That having regard to the recommendation from Te Roopuu Ahi Kaa, Council agrees to establish one or more Māori wards, noting that a representation review will need to be undertaken.

Cr Hiroa/Cr Panapa. Carried

#### **10.2 Draft Submission: Supporting Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document**

Council discussed each of the four proposals in turn:

Proposal 1 - Make it mandatory for freedom camping in a vehicle to be done in a certified self-contained vehicle:

All councillors indicated that they would not support proposal 1.

Proposal 2 - Make it mandatory for freedom campers to stay in a vehicle that is self-contained unless they are staying at a site with toilets:

In response to a question, the Mayor stated that his understanding was that this proposal would apply to anywhere within the Rangitikei district, including ranges and Department of Conservation areas.

Proposal 3 - Improve the regulatory tools for government land managers (regulatory system and infringement scheme):

In response to a question, Ms Prince advised that Rangitikei District Council does not have a bylaw in relation to freedom camping, and as such is governed by the Freedom Camping Act 2011. Council does have authority to levy fines against individuals infringing against this act within the district. Currently the maximum fine is \$200.

Proposal 4 - Strengthen the requirements for self-contained vehicles (suitable toilets and vehicles):

In response to a question regarding the similarities/overlap of proposals 3 and 4, Mr Beggs clarified that proposal 3 is about the tools that can be used to enforce regulations, while proposal 4 is about the regulations themselves.

**Resolved minute number** 21/RDC/060

That the report Draft Submission: Supporting Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document be received.

Cr Hiroa/Cr Carter. Carried

**Resolved minute number** 21/RDC/061

That Council approves (with amendment: noting that the Council did not support proposal 1, but did support proposals 2, 3 and 4) the submission on the Sustainable Freedom Camping in Aotearoa New Zealand Discussion Document.

Cr Wilson/Cr Belsham. Carried

Council adjourned the meeting at 3.05pm and re-convened at 3.17pm.

### 10.3 Marton Rail Hub - Signing of Contract for Construction of Rail Siding and Access Road

Mrs McIlroy advised that staff are seeking approval to progress with the project without needing to come back to Council. Mr Beggs advised that this only applies if the amount is fully funded under the \$9.1m contract. If it is partially funded, it will come back to Council.

**Resolved minute number** 21/RDC/062

1. That the report Marton Rail Hub - Signing of Contract for Construction of Rail Siding and Access Road be received.

Cr Wilson/Cr Hiroa. Carried

**Resolved minute number** 21/RDC/063

2. That Council approves to commit resources to support the Marton Rail Hub project (or as otherwise named), as defined by IRG funding agreement R06.02978 (per resolution made on 22 October 2020), and for which Council is to receive \$9.1M in grant funding. Any such commitment will not extend beyond those made within the IRG agreement.

Cr Wilson/Cr Carter. Carried

**Resolved minute number** 21/RDC/064

3. That Council approve for contracts that exceed \$250,000 but are fully funded by the IRG agreement can be signed and executed by the Chief Executive, subject to each contract being externally legally reviewed and being supported by the Project Advisory Board.

Cr Belsham/Cr Hiroa. Carried

### 10.4 Signing of Contract for Regional Treatment Plant Consenting Programme

Mrs Mcilroy explained that the purpose of this programme was to streamline the delivery of consents for treatment plants.

In response to a question regarding the Three Waters Reform and potential impact on this contract, Mrs Mcilroy advised that there are mechanisms in the contract that allow staff to make amendments if the future landscape of water changes.

In response to a question regarding the content of the contract, Mrs Mcilroy advised that it does not include changes in detailed design for the treatment plants, but revolves around administrative changes to the consent process. Iwi and the Horizons Regional Council were consulted on this.

The Mayor advised that this contract covers the cost of Council preparing consent applications – it does not cover the total cost of getting a consent.

**Resolved minute number** 21/RDC/065

That the Signing of Contract for Regional Treatment Plant Consenting Programme be received.

Cr Hiroa/Cr Dalgety. Carried

**Resolved minute number** 21/RDC/066

That the Chief Executive be authorised to enter into a contract with WSP New Zealand Ltd for a maximum of \$415,000, including \$105,000 contingency, for the Regional Treatment Plant Consenting Programme, noting that the contract allows for removal of projects from the scope if future anticipated budgets are not approved.

Cr Gordon/Cr Panapa. Carried

#### 10.5 Rangitikei District Council Contract No 980 Road Maintenance - Three Year Extension

Mr Jones advised that Higgins Contractors Limited had met the performance criteria stipulated by Council. Staff have analysed the market as part of the procurement strategy, and resources in this industry are currently limited. Mr Beggs stated that in the procurement strategy produced by Council in September 2020, it was established that Council would extend this contract by three years if Higgins met the performance criteria.

In response to questions regarding the tender process after the end date of the contract and extension (2024), Mr Jones advised that Assets and Infrastructure will complete their own procurement strategy (no consultants) and do a thorough analysis of the market. They will then bring a report to Council. This would need to be approved by Waka Kotahi before going out to tender.

**Resolved minute number** 21/RDC/067

That the report Rangitikei District Council Road Maintenance Contract: 980: Three Year Extension be received.

Cr Wilson/Cr Belsham. Carried

**Resolved minute number** 21/RDC/068

That Council approves the three year extension of the Road Maintenance Contract 980 to Higgins Contractors Limited up to a value of \$32,969,150 + GST for the period 1 July 2021 to 30 June 2024. Subject to Council's adoption of the draft 2021-31 Ten Year Plan.

Cr Wilson/Cr Gordon. Carried

**Resolved minute number 21/RDC/069**

That Council note this investment receives a subsidy from the New Zealand Transport Agency. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of NZTA re-running their subsidy model.

HWTM/Cr Dalgety. Carried

**11 Reports for Information****11.1 Marton to Bulls Wastewater Centralisation**

Mr Benadie advised that staff are close to tendering the first contract.

In response to a question about the Wastewater Group, Mr Benadie advised that he believed there was a need for them to remain in existence.

**Resolved minute number 21/RDC/070**

That the report "Marton to Bulls Wastewater Centralisation" to the Council meeting of 29 April 2021 be received.

Cr Dalgety/Cr Lambert. Carried

**11.2 Project Management Office Report - April 2021**Mangaweka Bridge Replacement

In response to a question about forecast completion costs being 2% over budget, Mrs Mcilroy stated that she did not believe that there are any opportunities to save costs and reduce this figure.

In response to a question around a lack of construction material, Mrs Mcilroy stated that the project management office is in communication with steel manufacturers, in order to see if there is any procurement that can take place now to meet future needs.

Marton to Bulls Wastewater Centralisation Project

Mrs Mcilroy advised that a project board would be formed for this project. Although staff have all of the technical expertise at hand, there was a need for a board to manage the different stakeholders. The Mayor invited councillors to volunteer for this board.

Lake Waipu Improvement and Ratana Wastewater Treatment Project

Mr Benadie advised that staff are facing challenges with finding suitable land for the Lake Waipu Improvement and Ratana Wastewater Treatment Project. They are now looking at another potential piece of land and have been in consultation with iwi about this.

**Resolved minute number 21/RDC/071**

That the Project Management Office Report - April 2021 be received.

Cr Hiroa/Cr Wilson. Carried

**Resolved minute number****21/RDC/072**

That councillors Dalgety, Wilson, Panapa and Carter, be appointed to the project advisory board for the Marton to Bulls Wastewater Centralisation Project. Also His Worship the Mayor be appointed as an ex officio board member.

Cr Lambert/Cr Dalgety. Carried

**12 Minutes and Recommendations from Committees****12.1 Recommendation from the Bulls Community Committee 10 March 2021**

It was noted that the minutes from the Bulls Community Committee made several references to the Mayor carrying out actions, which should be assigned to staff. Mrs Gordon advised that if the Bulls Community Committee elect a new chair, we will invite that person to visit Council and show them how to complete minutes. Mr Beggs asked elected members to assist with committee recommendations to Council if they are attending the meeting.

**Resolved minute number****21/RDC/073**

That Council considers the recommendation from the Bulls Community Committee meeting on 10 March 2021 (this item is to be considered as part of today's agenda):

- a. The Bulls Community Committee recommends to Council that a Convex Mirror be placed at Holland Crescent & Bridge Street, showing both ways, for the purpose of residents being able to safely navigate their way onto the highway when emerging from these streets.

Cr Carter/Cr Hiroa. Carried

**12.2 Recommendation from the Te Roopuu Ahi Kaa Komiti 06 April 21**

This item was addressed as a part of item 10.1 "Consideration of Establishing Maori Wards".

### 13 Minutes and Recommendations from Committees

**Resolved minute number** 21/RDC/074

That the following minutes be received:

- Finance/Performance Committee, 25 March 2021
- Audit/Risk Committee, 25 March 2021
- Te Roopuu Ahi Kaa, 6 April 2021
- Bulls Community Committee, 10 March 2021 (as per previous item)
- Assets/Infrastructure Committee, 8 April 2021
- Community Grants Sub-Committee, 9 April 2021
- Taihape Community Board, 14 April 2021

HWTM/Cr Wilson. Carried

### 14 Public Excluded

The meeting went into public excluded session 3.15 pm.

#### Resolution to Exclude the Public

**Resolved minute number** 21/RDC/075

That the public be excluded from the following parts of the proceedings of this meeting.

1. 7 Poplar Grove, Bulls – Encroachment on Legal Road
2. Confirmation of Public Excluded Minutes - 25 March 2021
3. Public Excluded Minutes from Committees

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - 7 Poplar Grove, Bulls – Encroachment on Legal Road	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	S48(1)(a)(i)
1.2 - Confirmation of Public Excluded Minutes – 25 March 2021	To enable the local authority holding the information to protect the privacy of natural persons, including that of deceased natural persons) and	S48(1)(a)(i)

## Ordinary Council Meeting Minutes

29 April 2021

	enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations – section 7(2)(a and i).	
<b>1.3 - Public Excluded Minutes From Committees</b>	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	S48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Belsham/Cr Dalgety. Carried

## 15 Open Meeting

The meeting went into open session at 4.30 pm, and continued with item 10.4 “Signing of Contract for Regional Treatment Plant Consenting Programme”.

**The Meeting closed at 5.17pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 May 2021.**

.....  
Chairperson

ITEM 6.1

ATTACHMENT 2



# MINUTES

Ordinary Council Meeting  
Monday, 12 April 2021



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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON  
ON MONDAY, 12 APRIL 2021 AT 11.00 AM**

**Present:** Cr Nigel Belsham, Cr Brian Carter, Cr Gill Duncan, Cr Angus Gordon, Cr Richard Lambert (via Zoom), Cr Waru Panapa, Cr Coral Raukawa (via Zoom), Cr Dave Wilson (via Zoom), His Worship the Mayor Andy Watson (via Zoom)

**In Attendance:** Mr Peter Beggs, Chief Executive  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services  
Mr Anro Benadie, Group Manager – Assets and Infrastructure  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mrs Sharon Grant, Group Manager – People and Culture  
Mr George Forster, Policy Advisor  
Mr Ash Garstang, Governance Administrator  
Mr Chris Webby, Audit NZ

## 1 Welcome

Cr Nigel Belsham welcomed everyone to the meeting, noting that due to a commitment at Horizons Regional Council His Worship the Mayor was attending via Zoom. The meeting opened at 11.02 a. Cr Duncan read the Council prayer.

## 2 Apologies

**Resolved minute number** 21/RDC/044

That the apologies from Cr Ash, Cr Dalgety and Cr Hiroa be received.

Cr Carter/Cr Panapa. Carried

## 3 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

#### 4 Confirmation of Order Of Business

There was no change to the order of business.

#### 5 Adoption of Documents Supporting the Consultation Document for the 2021-31 Long Term Plan & Simultaneous Consultation

Mrs Gordon said the purpose of this item was to request Council adopt the supporting information that was part of the draft Long Term Plan consultation process.

**Resolved minute number** 21/RDC/045

That the report 'Adoption of Documents Supporting the Consultation Document for the 2021-31 Long Term Plan & Simultaneous Consultation' be received.

Cr Gordon/Cr Carter. Carried

**Resolved minute number** 21/RDC/046

That the supporting documents including:

- Council's example properties – rating impacts
- Regional Spatial Plan
- Draft LTP 2021 – 2031 (including the Infrastructure & Financial Strategy)
- Report on Taihape Grandstand
- Economic Development Strategy
- Strategic Vision 2050
- Housing Strategy (summary and background document)
- Treasury Management Policy
- Road Asset Management Plan & Road Asset Management Programme Business Case 2021-2041
- Three Waters Asset Management Plan
- Community and Leisure Asset Management Plan

be adopted in accordance with section 93G of the Local Government Act 202 and be made available to the public as Supporting Information for Council's 2021-2031 Long Term Plan Consultation Document.

HWTM/Cr Duncan. Carried

**Resolved minute number** 21/RDC/047

That Council adopts for consultation simultaneously with Consultation Document for the Long Term Plan 2021-31 the following:

- Proposed Schedule of Fees and Charges for 2021/22;
- Draft Significance and Engagement Policy 2021; and
- Draft Revenue and Financing Policy 2021.

Cr Carter/Cr Panapa. Carried

## 6 Adoption of the Long Term Plan 2021-31 Consultation Document

Mrs Gordon said the purpose of this item was to present, for formal adoption, the Consultation Document for Council's draft Long Term Plan and advised there had been some minor tweaks and additions from the version previously seen by elected members.

Mr Webby (Audit NZ) was in attendance for this meeting and presented the Audit opinion on the Consultation document, he noted four Emphasis of Matter points:

- 1) Uncertainty over the Three Waters reform.
- 2) Uncertainty of the water forecast.
- 3) Uncertainty of capital works delivery, mostly due to the performance of past years where there was quite a lot of variance in delivery. There are significant projects coming up in the Long Term Plan, so Audit NZ are referring readers to the 227m – there are some risks, but there are also steps in place to mitigate these.
- 4) Cost savings.

Elected members asked for clarity around Audit NZ's role in this document. Mr Webby explained that the current Audit NZ opinion for this document is just for the consultation process. Once the consultation process for the Long Term Plan has been completed, Audit NZ will look at any changes to the document and issue another audit opinion, based on the significance and costs of the specific changes.

During discussion on this item, elected members noted their appreciation for the work that had been done by everyone in preparing this Consultation Document.

**Resolved minute number 21/RDC/048**

That Report 'Adoption of the Long Term Plan 2021-31 Consultation Document' be received.

Cr Carter/Cr Duncan. Carried

**Resolved minute number 21/RDC/049**

That the Rangitikei District Council adopts the Long Term Plan 2021-31 Consultation Document (subject to minor editorial changes and the inclusion of the Audit opinion) for public consultation.

HWTM/Cr Panapa. Carried

**Resolved minute number 21/RDC/050**

That Council resolves that for the Rangitikei 2021-31 Long Term Plan it is financially prudent to set projected operating expenses at a different level than that required by section 100(1) of the Local Government Act 2002, having had regard to the four factors specified in section 100(2) of that Act.

Cr Gordon/Cr Carter. Carried

**Resolved minute number 21/RDC/051**

That Council notes that, now we have adopted the consultation documents and supporting documents, we extend our appreciation to the Chief Executive and his team, and in particular to Mrs Carol Gordon, Mr Dave Tombs, Mr Arno Benadie, and Audit NZ.

HWTM/Cr Belsham. Carried

Special Council Meeting Minutes

12 April 2021

**7 Late Items**

There were no late items.

**8 Next Meeting**

The next Council meeting will be held on Thursday 29 April 2021, 1.00 pm.

**9 Meeting Closed**

The meeting closed at 11.32 am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 29 April 2021.

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Chairperson

# MINUTES



## UNCONFIRMED: ORDINARY COUNCIL (NON-REGULAR) MEETING

**Date:** 12 and 13 May 2021

**Time:** 9.30am

**Venue:** 12 May 21:  
Taihape Town Hall  
90 Hautapu Street (SH1)  
Taihape

13 May 21:  
Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

**Present:** His Worship the Mayor, Andy Watson  
Cr Nigel Belsham  
Cr Fi Dalgety  
Cr Gill Duncan  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Dave Wilson  
Cr Waru Panapa (13 May 21)  
Cr Coral Raukawa (13 May 21)  
Cr Cath Ash (13 May 21)

**In attendance:** Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services  
Mr Arno Benadie, Group Manager – Assets and Infrastructure  
Mrs Sharon Grant, Group Manager – People and Culture  
Ms Katrina Gray, Senior Strategic Planner  
Mr George Forster, Policy Advisor  
Mr Ash Garstang, Governance Administrator

## Ordinary Council (non-regular) Meeting Minutes

12 May 2021

## Order of Business

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2	Apologies .....	2
3	Public Forum .....	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business .....	3
6	Reports for Decision .....	3
6.1	Long Term Plan Submission Hearings .....	3

## 1 Welcome

12 May 21 - The Mayor welcomed the committee. The Mayor advised that he will only allow absent councillors to take part in the subsequent deliberations if they can assure him that they have listened to the unabridged recording of the oral submissions in full.

The Mayor stated that no decisions will be made around submissions today, as staff will need to collate reports after the oral submissions first.

If petitions are presented, councillors are able to ask about their validity. If Council is unsure, staff will have responsibility for analysing the validity of the petition.

12 May 21 – The Mayor opened the meeting at 9.33am. Cr Hiroa read the prayer.

13 May 21 – Cr Dalgety read the prayer.

## 2 Apologies

Resolved minute number 21/RDC/001

That apologies for Cr Ash and Cr Carter for 12 May 21 in Taihape be received.

Cr Duncan/Cr Gordon. Carried

Cr Panapa and Cr Raukawa did not attend the 12 May 21 session in Taihape.

### Recommendation

That apologies for Cr Carter for 13 May 21 in Marton be received.

Cr Gordon/Cr Ash. Carried

### 3 Public Forum

Refer to item 6.1 (Long Term Plan Submission Hearings).

### 4 Conflict of Interest Declarations

12 May 21 – Cr Gordon declared a conflict of interest as he is distantly related to two of the submitters. The Mayor acknowledged the declaration, but advised that this does not warrant a conflict of interest.

12 May 21 – Cr Duncan declared a conflict of interest for submission 118 from Peter Kipling-Arthur, as her husband is a member of the Taihape Heritage group. The Mayor acknowledged and accepted the declaration, and advised that Cr Duncan is able to remain present for the oral submission and ask questions.

13 May 21 – Cr Raukawa declared a conflict of interest for submission 88 from Brad Cassidy, due to where she works. The Mayor advised that he will assess this conflict of interest at the deliberations phase.

### 5 Confirmation of Order of Business

There were no changes to the main Order of Business. Changes to the order of speakers for item 6.1 (Long Term Plan Submissions Hearings) can be referenced within the item's attachment.

### 6 Reports for Decision

#### 6.1 Long Term Plan Submission Hearings

##### 1. Reason for Report

- 1.1 The purpose of this report is provide details for the oral submissions that will be heard by the Council at the meeting on 12 and 13 May 2021.

##### Recommendation

That Council receives the 'Long Term Plan Submission Hearings' report.

Cr Belsham/Cr Hiroa. Carried

##### Recommendation

That Council hears submissions on the Consultation Document (Framing our Future) and, if requested, hear submissions on simultaneous consultation relating to:

- Draft Fees and Charges 2021-2022;



Ordinary Council (non-regular) Meeting Minutes

12 May 2021

- Draft Significance and Engagement Policy; or
- Draft Revenue and Financing Policy

Cr Gordon/Cr Belsham. Carried

12 May 21 – The Mayor adjourned the meeting at 11.08am.

13 May 21 – The Mayor re-convened the meeting at 9.40am.

13 May 21 – The Mayor adjourned the meeting at 11.00am and re-convened the meeting at 11.15am.

13 May 21 – The Mayor adjourned the meeting at 12.02 am and re-convened the meeting at 12.50am.

**The Meeting closed at 2.06pm on 13 May 21.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 May 21.**

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**Chairperson**

Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission Hearing on:

The Consultation Document "Framing our Future", for the 2021-2031 Long Term Plan (LTP).

Wednesday 12 May 2021 in Taihape, and

Thursday 13 May 2021 in Marton

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
(10) Mark McCoard	Taihape Squash Club	12 May 21, 9.40am	<p><u>Taihape Squash Club Developments</u></p> <p>The primary focus over the last few months has been to consult with other social groups.</p> <p>The next step is to follow up on funding applications.</p> <p>We want the new facility to cater to the wider town to accommodate AGM's, conference meetings, etc.</p>	<p><b>The Mayor:</b> What are you requesting of Council?  <b>Answer:</b> Consenting advice and support.</p> <p><b>Cr Wilson:</b> How is the funding process going?  <b>Answer:</b> We've communicated with other community groups in town to ensure that we don't duplicate spending, as we want money in the town to be well spent.</p> <p><b>Cr Gordon:</b> Are you confident that other clubs are evolving in their own manner?  <b>Answer:</b> Yes. Netball is working closely with us. Other groups want to follow their own pathway.</p> <p><b>Cr Belsham:</b> Are the Kokako user group still onboard with your concept?  <b>Answer:</b> Yes, but their needs will not be fully met by our facility.</p> <p><b>Cr Dalgety:</b> Will a commercial kitchen be in the Kokako building or Squash Club building?  <b>Answer:</b> Squash Club building.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
(2, 46, 51) Charity Davis and Charlotte Oswald	The Taihape Playground Group	12 May 21, 9.50am	<p><u>New Taihape Playground and Skate Park</u></p> <p>We are asking Council to support a brand new playground and skate park facility in Taihape and for this to be part of the LTP.</p> <p>The proposed site is where the current park and skate park are, and the north side of the grandstand.</p>	<p><b>Cr Belsham:</b> Who are the users of the Kokako St Hall? <b>Answer:</b> Garden club, Art society, Bridge club, Yoga.</p> <p><b>Cr Belsham:</b> Do you have any plans for the current playground? <b>Answer:</b> We may or may not use some of those existing parts/structures. The site would possibly be used for the new skate park.</p> <p><b>The Mayor:</b> You also have submissions under your own names – are you speaking to those as well today? <b>Answer:</b> Yes.</p> <p><b>The Mayor:</b> There was a comment in one submission stating a belief that Taihape rate payers pay more than other rate payers – where did you get this information from? <b>Answer:</b> A document I read had stated higher average rates.</p> <p><b>Cr Gordon:</b> Will you employ a professional fundraiser? <b>Answer:</b> We will do our own fundraising.</p> <p><b>The Mayor:</b> What are you requesting of Council? <b>Answer:</b> Consideration of funding from the Parks Upgrades Partnership Fund of \$50,000.</p>
(12) Alison Dorrian	Rangitikei Heritage Committee	12 May 21, 10.00am	<p><u>Mangaweka Cemetery</u></p> <p>We would like people to be able to locate ancestors in the cemeteries more easily. There is no on-site numbering system at the Mangaweka cemetery.</p>	<p><b>Cr Wilson:</b> What sort of rubbish? <b>Answer:</b> Empty bottles. There are no water facilities at the cemeteries, and so people bring bottles to wash their hands.</p> <p><b>Cr Gordon:</b> Would it be appropriate for the Rangitikei and Mangaweka heritage groups to come up with a district-wide concept about how you would like to present?</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>There is unsightly rubbish at the gates of the Mangaweka cemetery.</p> <p>Our group believes this problem may be district wide.</p> <p>A water catcher and tank at the gate could solve the littering problem.</p>	<p><b>Answer:</b> Yes, but this has not been discussed yet.</p> <p><b>Cr Duncan:</b> To confirm, are you requesting 1) an on-site numbering system at Mangaweka cemetery, 2) water facilities for hand washing, and 3) advice on whether other cemeteries also require these?</p> <p><b>Answer:</b> Yes.</p> <p><b>Cr Gordon:</b> Have you seen other cemeteries with a plan like this, that Council may be able to look to as an example?</p> <p><b>Answer:</b> No, I was thinking of a picture board.</p>
(118) Peter Kipling-Arthur		12 May 21, 10.10am	<p><u>Taihapa Grandstand</u></p> <p>Acknowledgement of the work Council has done over the past 12 months.</p> <p>It is an icon worth preserving.</p> <p>It is used for rugby, touch, the AMP show, etc. It is a used building.</p> <p>Heritage NZ have been supportive of the project.</p>	<p><b>The Mayor:</b> Are you aware that the money in the LTP for this project is provisional and subject to a decision by Council?</p> <p><b>Answer:</b> Yes, but last year no money was put forward, so it is progress.</p> <p><b>Cr Wilson:</b> What is your expectation of Council moving forwards?</p> <p><b>Answer:</b> There is wide support for maintaining the grandstand from ex-Taihapa residents. Heritage NZ will work with us and guide us, and we will have multiple changes to seek further funding.</p> <p><b>Cr Dalgety:</b> Do you know what the timeframe may be for getting heritage status from Heritage NZ?</p> <p><b>Answer:</b> Not for certain, Heritage NZ will not give us an indication yet. We could look to list more public buildings, as this may encourage Heritage NZ to focus on our district more.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
(151) Geoffrey Wilson		12 May 21, 10.20am	<p><u>Footpath and Drain Cleaning in Taihape</u></p> <p>Past cleaning of these have not been satisfactory. The footpaths and drains are in a poor state of cleanliness.</p> <p>Suggested we use the LTP to create a position for a local resident to clean the footpaths and drains.</p>	<p><b>Cr Belsham:</b> To clarify, are you referring to urban gutters in general or the main street?  <b>Answer:</b> The main street.</p> <p><b>Cr Belsham:</b> Have you contacted Council about this previously?  <b>Answer:</b> Yes, in the past I spoke to Cr Duncan and she suggested that I submit an RFS (Request for Service).</p> <p><b>Cr Gordon:</b> You referenced other towns in your submission; how do they compare to Taihape?  <b>Answer:</b> In Whanganui and New Plymouth the streets are cleaned regularly. I have noticed that Marton is also extremely clean.</p> <p><b>Cr Dalgety:</b> How often are the Taihape footpaths and drains cleaned?  <b>Answer:</b> Maybe once a year. I have only seen it done once. I do it sometimes, but it is not my job.</p>
(159) Sarah Bell		12 May 21, 10.30am	<p><u>Chip Seal Request at Rangiwaia Junction</u></p> <p>Requesting that Council chip seal 400m of road at the Rangiwaia Junction.</p> <p>The road has a lot of heavy vehicle traffic (stock trucks, logging trucks, camper vans, etc).</p>	<p><b>The Mayor:</b> Do you believe that heavy traffic will increase in the future, due to more forestry blocks?  <b>Answer:</b> Yes, although I am not aware of the tonnage, I know that heavy traffic is increasing.</p> <p><b>Cr Wilson:</b> How long have you been on the property?  <b>Answer:</b> Five years.</p> <p><b>Cr Wilson:</b> What has caused the increase in traffic?</p>

Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>The dust caused by this traffic covers their houses, and is a health concern (asthma) for three individuals, including one child, within the Bell and Donald families.</p> <p>Chip seal is a cheaper option than tar seal, with an indicative budget of \$105,000 (provided by Higgins, Palmerston North).</p>	<p><b>Answer:</b> There has been an increase since my parents built the place – we would have a car going past at least once per hour.</p> <p><b>Cr Gordon:</b> How many people live up this road?</p> <p><b>Answer:</b> There are other households further up. There is a little cluster at the junction where we live.</p> <p><b>Cr Gordon:</b> Are other roads close to your junction sealed?</p> <p><b>Answer:</b> Yes, there is a road nearby with five houses on it that is sealed.</p> <p><b>The Mayor:</b> Does this impact on groups who want to use the school hall as a facility?</p> <p><b>Answer:</b> Probably not, that part is sealed.</p> <p><b>Cr Belsham:</b> Have you spoken to other farm owners about these traffic movements, if so, what are their thoughts?</p> <p><b>Answer:</b> No, I have not. This is a submission on behalf of the Bell and Donald family. We are a shortcut to Ohakune, so stock trucks use it.</p> <p><b>The Mayor:</b> Would you be willing to consider contributing towards the costs?</p> <p><b>Answer:</b> Yes, we would be willing to have a conversation around this.</p> <p><b>Cr Gordon:</b> How far is your property from the district boundary with Ruapehu District Council?</p> <p><b>Answer:</b> 2 or 3kms.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
(160) Sarah Bell	Taihape Tennis Club	12 May 21, 10.40am	<p><u>Tennis Court Upgrades</u></p> <p>There are currently five usable tennis courts.</p> <p>A sixth tennis court has been decommissioned for the new amenities block.</p> <p>We are proposing that Taihape Tennis become the primary user of an upgraded hall at Kokako Street, with two new tennis courts built alongside the hall.</p> <p>We propose that the refurbished hall is co-managed and co-funded by Council and the Taihape Tennis Club.</p>	<p><b>The Mayor:</b> What sum of money would you expect from Council?</p> <p><b>Answer:</b> Unsure at this stage. Total costs should be no more than \$650,000, but we would not expect this amount from Council.</p> <p><b>The Mayor:</b> We will need to include a figure in the decision-making process. Are you able to provide any indication?</p> <p><b>Answer:</b> Around \$100,000 - \$150,000.</p> <p><b>Cr Belsham:</b> To clarify, this submission does not include any upgrades to the five existing tennis courts?</p> <p><b>Answer:</b> Correct. Upgrades to the existing courts are covered by a separate conversation that we have been having with Council since last year.</p> <p><b>Cr Dalgety:</b> Overall, what is your priority out of 1) re-surfacing the existing courts, 2) refurbishing the Kokako Street hall, and 3) building two new courts?</p> <p><b>Answer:</b> Re-surfacing the existing courts, followed by the hall as a second priority.</p> <p><b>Cr Wilson:</b> Is the current hall used as your club rooms and are you the sole user?</p> <p><b>Answer:</b> We use it, although we are not the sole user.</p> <p><b>Cr Dalgety:</b> What are the pros and cons of one new court versus two new courts?</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<b>Answer:</b> Our preferred position is two new courts, although we would settle for one if other stakeholders wanted a greenspace with no courts.
(215) Elizabeth Mortland	Taihape Neighbourhood Support	12 May 21, 10.54am	<p><u>Request for Financial Support</u></p> <p>The groups current workplan focuses on awareness and distribution of information, including a promotion of neighbourly behaviour.</p> <p>39% of councils in New Zealand financially support their local neighbourhood support groups, including several in our region.</p> <p>Funding support would be used for wages for the part-time coordinator (10hrs), mileage, conference fees, photocopying and phone.</p>	<p><b>The Mayor:</b> Regarding the petition included within the submission, we only have twelve signatures. Do you have email evidence for the remainder?</p> <p><b>Answer:</b> Yes, although some of them advised me verbally to add their name.</p> <p><b>Cr Belsham:</b> How long has your group operated for, and what level of prior funding have you had?</p> <p><b>Answer:</b> Since 2014. We have applied to other funders in the past.</p> <p><b>Cr Dalgety:</b> Do you get any financial support from Council currently?</p> <p><b>Answer:</b> No, although we received funding from the Community Initiatives Fund during COVID-19 (\$4,220), for the food bank and volunteer expenses.</p> <p><b>Cr Wilson:</b> Do you have a record of verified accounts that can show your costings and income?</p> <p><b>Answer:</b> Yes.</p> <p><b>Cr Hiroa:</b> Does Council currently provide any of the functions that your group performs?</p> <p><b>Answer:</b> Unsure.</p> <p><b>Cr Gordon:</b> What amount of financial support are you seeking?</p>



Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<p><b>Answer:</b> \$5,000 a year would be a good start, \$10,000 would be even better.</p> <p><b>Cr Belsham:</b> Do you know of any other neighbourhood support groups in our district?</p> <p><b>Answer:</b> There aren't any, but the Whanganui group have received funding from the Rangitikei Council to run activities within our district.</p>
(88) Brad Cassidy	Sport Manawatū	13 May 21, 9.40am	<p><u>Investment into the Regional Sport Facilities Implementation Plan</u></p> <p>Sport Manawatū supports the Councils upgrade of the Traihape grandstand.</p> <p>Sport Manawatū would like the Council to be a signatory to the Implementation Plan MoU.</p> <p>Correction to the written submission: The amount of requested financial support is \$3,339 (not \$2,872).</p>	<p><b>The Mayor:</b> To confirm, in addition to financial support, you are requesting that Council becomes a signatory and be a part of the representation for this plan?</p> <p><b>Answer:</b> Correct.</p> <p><b>Cr Belsham:</b> We would commit a representative to your steering group?</p> <p><b>Answer:</b> Yes, each territorial authority appoints their own representative.</p> <p><b>Cr Gordon:</b> What capacity does Sport Manawatū have for new builds?</p> <p><b>Answer:</b> I oversee projects across the seven territorial authorities. Our role is to coordinate and identify specialists.</p> <p><b>Cr Dalgety:</b> Where are we in your current three year term?</p> <p><b>Answer:</b> Some councils did not adopt our framework at the time, so we worked on those councils that did adopt it. The idea is it would roll over every three years to align with Long Term Plans.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<p><b>Cr Wilson:</b> What is your relationship with Whanganui Council?</p> <p><b>Answer:</b> We are funded through Sport NZ. Sport Whanganui has their own relationship with the Whanganui Council. The other six territorial authorities did not have pre-existing relationships, so we are looking to make it a shared leadership role with the Whanganui Council.</p>
(1, 147) Greg Carlyon	Tutaenui Stream Restoration Society	13 May 21, 9.50am	<p><u>Tutaenui Reserve Restoration Project</u></p> <p>Presented a slide show of project activities and works.</p> <p>200 – 300 people currently walk around the reservoir each week.</p> <p>The group aims to restore the mauri of the Tutaenui Stream and request a minimum flow is trialed.</p>	<p><b>Cr Lambert:</b> Do you have a long term plan for the project?</p> <p><b>Answer:</b> Yes, there was a report commissioned by Council through Boffa Miskell, although it is time to review it. We are ahead of the mark with public access. There are a lot of land owners to communicate with for this project.</p> <p><b>Cr Gordon:</b> Do you have a template for volunteer interaction and management of them?</p> <p><b>Answer:</b> Our volunteers have worked alongside Council staff on the project. We have talked to Mr Benadie about having a memorandum in place.</p>
(99), Jocelyn Hunt		13 May 21, 10.00am	<p><u>Cobber Kain Avenue</u></p> <p>There are 22 units on Cobber Kane Avenue, and the road is currently a dirt track.</p> <p>Cannot have windows open in summer due to dust that is generated by motor traffic on the road.</p> <p>Would like Council to pave the road.</p>	<p><b>Cr Wilson:</b> Is this a submission by you or on behalf of the residents?</p> <p><b>Answer:</b> Myself. If there are events running near my road, I sometimes get blocked into my own driveway. The playground and hall increased traffic and there is no parking. One lamp post would also need to be moved.</p> <p><b>The Mayor:</b> In terms of the LTP, are you requesting both sealing of the road and car parking facilities?</p> <p><b>Answer:</b> Yes.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
(165) Carolyn Bates		13 May 21, 10.10am	<p><u>General thoughts on current Council Activities</u></p> <p>The Council regularly fails to communicate well., despite the efforts of staff.</p> <p>WIFI is a low priority, but if it was implemented it should go to the whole district.</p> <p>The Council makes too many plans and there is not enough action.</p> <p>There should be more funding for the Community Committees/Boards.</p>	<p><b>Cr Duncan:</b> For WIFI, do you think it should be implemented in the whole district?</p> <p><b>Answer:</b> Yes, but it is a low priority compared to other things, such as the drinking water in Marton.</p> <p><b>Cr Gordon:</b> What mechanisms would you like to see with regards to upgraded communications?</p> <p><b>Answer:</b> More letter box drops, I constantly hear that residents do not know things.</p>
(154) Tinousi Tofa and Mary Laki		13 May 21, 10.17am	<p><u>Pasifika Community Fale</u></p> <p>We are looking at purchasing the community bowling building.</p> <p>We want to buy it for our church services, but it would also be a home for everyone in the community.</p> <p>We are seeking financial support.</p>	<p><b>The Mayor:</b> What level of financial support are you seeking, and do you envision this being in the form of a donation or a loan?</p> <p><b>Answer:</b> \$200,000, via a donation.</p> <p><b>Cr Balsham:</b> Have you secured any funding to date?</p> <p><b>Answer:</b> Yes, about \$100,000.</p> <p><b>Cr Wilson:</b> What is the value of the building?</p> <p><b>Answer:</b> \$300,000.</p> <p><b>Cr Hiroa:</b> What is the size of the congregation?</p>

Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<p><b>Answer:</b> Over 100.</p> <p><b>Cr Raukawa:</b> Do you have the plans made up and the people to deliver them?</p> <p><b>Answer:</b> Not yet, but we would like our community to help.</p> <p><b>The Mayor:</b> Would you consider a loan from Council?</p> <p><b>Answer:</b> Yes.</p> <p><b>The Mayor:</b> Have you spoken to Council staff to check that you can fit that many people into the building?</p> <p><b>Answer:</b> No.</p> <p><b>Cr Gordon:</b> Have you considered employing a professional fundraiser?</p> <p><b>Answer:</b> Not yet, we are here at Council as a starting point.</p> <p><b>Cr Belsham:</b> Do you have support from all of the Pasifika community?</p> <p><b>Answer:</b> Yes. They may not all know that we are here at Council, but we are positive that they would support us.</p> <p><b>The Mayor:</b> To clarify, we have a community organization called the Living Hope Church that is looking to move into community housing – are they the same organization as yours?</p> <p><b>Answer:</b> Yes, Pasifika Community Fale is the name of the building, but it is under the Living Hope Church.</p> <p><b>Cr Dalgety:</b> Can the blowing club still use the building?</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<p><b>Answer:</b> Yes.</p> <p><b>Cr Ash:</b> Have there been conversations with the current owners about using the building in the lead up to a potential purchase?</p> <p><b>Answer:</b> Yes, our pastor has had these conversations.</p>
(152) Jo Anson and Keith Gray	Koitiata Residents Committee	13 May 21, 10.28am	<p><u>Koitiata</u></p> <p>The submitter talked through the presentation provided alongside their submission.</p> <p>There are around 160 houses, of which around 60% are permanently occupied.</p> <p>Would like upgrades/developments to the public toilets, WIFI, freedom camping bylaw and children's playground.</p> <p>Would like to develop and implement a reserve management plan with Council, Ngati Apa and Horizons, for the Koitiata Domain Recreation Reserve.</p> <p>Would like the Council land rezoned as a reserve.</p>	<p><b>The Mayor:</b> Do we need to have a bigger discussion with the Koitiata community about what your future vision entails?</p> <p><b>Answer:</b> Yes.</p> <p><b>Cr Wilson:</b> Does the community have a view about the freedom camping bylaw?</p> <p><b>Answer:</b> Yes, they have a negative view of freedom campers, as they are often out in the reserve and not self-contained.</p> <p><b>Cr Hiroa:</b> Are all permanent residents part of the committee?</p> <p><b>Answer:</b> There are twelve people on the committee, and the rest of the community receive email updates.</p> <p><b>Cr Lambert:</b> Is the domain reserve a defined area?</p> <p><b>Answer:</b> That is the wetland restoration project. The boundaries are not well defined.</p> <p><b>Cr Gordon:</b> Have you thought about how climate change will affect your community?</p> <p><b>Answer:</b> Yes, our two issues are dune erosions and flooding when there is a big down pour.</p>
(155) Paul Marcroft		13 May 21, 10.40am	<u>Taihapa Grandstand</u>	<p><b>Cr Raukawa:</b> What is involved in a carbon comparison?</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>The submitter is an architect.</p> <p>The building is positioned perfectly and the timber that was used in the construction would have been of good quality.</p> <p>Would like both the grandstand to be restored and a new amenities block to be constructed.</p> <p>Other Councils have succeeded in investing in and adapting historic buildings for current community needs.</p>	<p><b>Answer:</b> You can compare the amount of carbon that is embedded in a variety of materials, from concrete to wood, etc.</p> <p><b>Cr Duncan:</b> Should the Council choose to invest \$1,000,000 in the grandstand, how long do you see its lifetime extending to?</p> <p><b>Answer:</b> I do not know enough about this, but could guess at least another 50 years. It depends on the construction though.</p> <p><b>Cr Duncan:</b> What if there was no restoration?</p> <p><b>Answer:</b> Perhaps another 4 years or so, it is difficult to tell.</p> <p><b>The Mayor:</b> Are you aware of the new amenities building?</p> <p><b>Answer:</b> Yes.</p> <p><b>The Mayor:</b> Have you had a look at the retention upgrade that has been completed by a fellow architect?</p> <p><b>Answer:</b> No.</p> <p><b>Cr Wilson:</b> So your position is that you are in favour of Councils decision to invest up to \$1,000,000?</p> <p><b>Answer:</b> Yes, very supportive of that.</p>
(158) Charlotte Almond (on behalf of Michael McCartney)	Horizons Regional Council	13 May 21, 10.52am	<p><u>Horizon's Submission to the draft Long Term Plan 2021-31</u></p> <p>We want to encourage Council to make sure that there is enough provision within the LTP to consider water issues</p>	<p><b>The Mayor:</b> The Chief Executive and I met with Horizons and laid out a fairly considerable plan with regards to consenting approval – are your comments acknowledging that?</p> <p><b>Answer:</b> Yes, and also to highlight that there is still some level of uncertainty in terms of the compliance regulations.</p>

Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>and how these relate to Te Mana o te Wai and the NPS-FM.</p> <p>Horizon's was pleased to see acknowledgement of climate change within the draft LTP.</p> <p>The regional risk assessment will be provided later in the year.</p>	<p>Really to make sure that there is adequate provision with consenting and capital works.</p> <p><b>The Mayor:</b> Does that take account of Horizons uncertainty around this too?  <b>Answer:</b> Yes, we will not have a change to the Horizons One Plan until 2024.</p> <p><b>Cr Belsham:</b> In the written submission, there is encouragement to see provision of active transport modes. Does that refer to things like cycle lanes?  <b>Answer:</b> Yes.</p> <p><b>Cr Lambert:</b> Is there a difference between the health of water and the wellbeing of water?  <b>Answer:</b> It is an encompassing statement. The water itself has mana, and each community has to define what Te Mana o te Wai means for them.</p> <p><b>Cr Gordon:</b> We have old wastewater treatment plants, with old technology and inflexible consenting processes. Why cannot we get a process that allows incremental change, in order to work towards the big picture?  <b>Answer:</b> With the national policy statement for fresh water, we are required to identify short, medium and long term visions. If long term plans are unable to be met, we can start on incremental changes.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<p><b>Cr Wilson:</b> Is Horizons uncertainty with regards to our draft LTP and consenting, or about our understanding of Te Mana o te Wai?</p> <p><b>Answer:</b> It is about how stringent consenting requirements are going to be in the future. We would encourage you to ensure that there is enough funding in the LTP to deal with consenting and capital expenditures in the future.</p> <p><b>The Mayor:</b> Do you have any comments on the Koitiata community?</p> <p><b>Answer:</b> No, not at this stage.</p>
(161) Robert Snijders (via Zoom)		13 May 21, 11.15am	<p><u>General thoughts on current Council Activities</u></p> <p>The swimming pools are not open all year round. The money for the Taihape WIFI proposal would be better directed to the swimming pools.</p> <p>The Bulls Community Committee project went terribly.</p> <p>The rates increase is unwarranted.</p> <p>Local authorities are incompetent with managing water assets. There are Marton residents who spend money on their own water or water purification systems due to the quality of Marton water.</p>	



Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			I object to everything in the draft LTP.	
(217) Tony Booker and Brya Dixon		13 May 21, 11.35am	<p><u>Student Safety along Bredins Line and Hereford Street</u></p> <p>The current roading layout requires students from Rangitikei College who are travelling to or from the school via the east and south from school to cross the street twice, presenting a significant safety risk.</p> <p>Primary students from Marton School witness this behaviour and think that it is safe, putting them at greater risk.</p> <p>Students using the 'Lost Acre' pathway travel through the Marton School carpark, creating further hazards.</p> <p>Requesting the reduction in speed limit between the two schools and that Council eliminates the need to cross the road.</p>	<p><b>The Mayor:</b> Are you happy with the roading design for Hereford Heights, for example the Give Way sign?  <b>Answer:</b> Those exiting Hereford Heights should have some kind of indicator advising them to slow down.</p> <p><b>Cr Raukawa:</b> How many students cross the road?  <b>Answer:</b> There are 150 from Rangitikei College that travel in that direction to and from school. There are 180 students at Marton School who use a pedestrian crossing that operates during peak hours.</p> <p><b>Cr Lambert:</b> Why do students not really use bikes?  <b>Answer:</b> This is a nationwide trend. Parents are concerned about safety with biking.</p> <p><b>Cr Belsham:</b> The 'Lost Acre' pathway has received a lot of development and is becoming more widely known as the 'Lions Walkway'. Would you be prepared to change your terminology?  <b>Answer:</b> Yes.</p> <p><b>Cr Wilson:</b> Have you submitted to Waka Kotahi about the speed limit?  <b>Answer:</b> Not yet, but we will.</p> <p><b>The Mayor:</b> How are you projecting your student numbers over the next few years?</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
				<p><b>Answer:</b> For Marton School, we are expecting the student roll to increase by about 15-20 children per year. For Rangitikei College we are expecting to be in the early 300's in the next few years. Currently sitting at 290. Both are somewhat dependent on how housing developments proceed.</p>
(163) Ron Burton	Wilson Park Development Group	13 May 21, 11.45am	<p><u>Wilson Park</u></p> <p>One of the groups not mentioned in the written submission are the Samoan community. They are big users of Wilson Park, for church groups, volleyball, etc.</p> <p>We are looking at the formation of a charitable trust.</p> <p>Stage 1 of our plan is to look at the peripheral track around the playground area. We want to install exercise equipment for adults.</p> <p>Stage 2 of our plan is to build a children's road for scooter and small bikes. We would also like to install a commercial quality barbecue facility.</p> <p>Stage 3 of our plan is to put in a dog agility and exercise area.</p>	<p><b>The Mayor:</b> Have you reached out to Rotary to increase support?</p> <p><b>Answer:</b> Yes, they are very committed.</p> <p><b>The Mayor:</b> As part of the \$400,000 that is budgeted for it, has your group considered having a professional designer?</p> <p><b>Answer:</b> Yes, we think it is an important thing to do.</p> <p><b>Cr Ash:</b> How is the plan coming along as far as getting design on paper?</p> <p><b>Answer:</b> The bones are there, but we do not want to confirm a layout until community consultations are completed.</p> <p><b>The Mayor:</b> You have asked Council for \$50,000. Often Councils will commit to being the 'final funder' – are you asking us to fund you now, or are you asking us to be a final funder?</p> <p><b>Answer:</b> Our group were not expecting to have Council support, but members became aware of this submission process and realised that they could ask. We would want funding earlier, if possible.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			The trees are not of much value. They provide too much shade in winter, and not enough shelter from wind.	<p><b>Cr Raukawa:</b> If the trees were removed, would you have any idea about fencing for the creek, and would this stop children from entering the creek?  <b>Answer:</b> Yes, strategic planting is being considered, there is currently a fence there.</p> <p><b>Cr Belsham:</b> You mentioned that drainage was a historic concern – is it a focus of your group?  <b>Answer:</b> Yes, but I need more information about this from our group.</p> <p><b>Cr Belsham:</b> Will you please go back to your group and confirm this to us?  <b>Answer:</b> Yes.</p> <p><b>Cr Ash:</b> If you set up the group as a charity, is it your intention to take ownership of the park and ensure ongoing maintenance?  <b>Answer:</b> We are definitely looking at reducing the requirement for maintenance, if at all possible.</p>
(221) Greta Mills (viz Zoom)		13 May 21, 12.50pm	<p><u>General thoughts on current Council Activities</u></p> <p>Queried why Council still needs to obtain information about local businesses. She is able to find information about businesses on the internet.</p>	<p><b>The Mayor:</b> There was a question in relation to economic development in your submission; you are saying that it should not be increased, but further on you state that existing work money should be a function of Project Marton. We fund Project Marton – should we fund them?  <b>Answer:</b> No, you are saying that you are going to spend time over the next few years finding out about our local businesses. I would have thought this was an essential role of Council. It is not that hard to find information about local businesses.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>Congratulated Council on its decision regarding the consideration of Maori wards.</p> <p>Would like to see Council promote the equity of women.</p> <p>Raised concerns about not received a response to an email sent to Elected Members and the Chief Executive.</p>	<p><b>Cr Wilson:</b> You commented that we should not indebt ourselves with \$20,000,000 worth of debt, is there anything more to this comment?</p> <p><b>Answer:</b> We are a very small Council and we have basic needs of water, housing, safety and roading to meet. Some of the strategies that are there could apply to a city of more than 50,000 people. You have to tailor your economic development in line with the districts population size and spend ratepayers money more wisely.</p> <p><b>Cr Gordon:</b> Do you accept that using debt is a good way of funding intergenerational assets?</p> <p><b>Answer:</b> Yes, if it is a top priority and is equitable for all ratepayers.</p>
(213) Tim Matthews and Andrew Steward	Federated Farmers	13 May 21, 1.03pm	<p><u>Submission on the draft LTP</u></p> <p>A handout with rates examples was provided.</p> <p>On behalf of the rural sector, we hope that you do not have to borrow money to meet the future requirements of the Three Waters reform.</p> <p>The draft LTP had very little in the way of providing rate examples, which should have been included.</p>	<p><b>Cr Wilson:</b> Can you elaborate more on the forestry comments?</p> <p><b>Answer:</b> Forestry locks up a big chunk of the district for two or three decades and requires a lot of low use roading, which is expensive. We have suggested a rating mechanism to account for that. Whanganui and Ruapehu have a 1.5x differential for forestry.</p> <p><b>Cr Belsham:</b> The change in CV of our rural properties, especially in the northern part of the district, there was a similar change to the southern part of our district 3 years ago, can you recall the impacts on those rates?</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>Noted the decrease in UAGC has impacted the general rate.</p> <p>Rural land on the northern and western side of the district are looking at very large CV (capital value) increases.</p> <p>Lifestyle blocks are facing big rates increases. Suggested that Council changes their 3 yearly re-valuation to make it more often, so that it is more accurate.</p> <p>Suggested that Council looks at rating forestry.</p>	<p><b>Answer:</b> The move in dairy was significant. Those values have now fallen slightly. Upcoming issues like the Three Waters reform may put a bit of a dampener on dairy. The economics of hill country farming have not increased, as those CV values would suggest.</p> <p><b>Cr Gordon:</b> What other mechanisms might we use to fund asset provisions, roads and water?</p> <p><b>Answer:</b> Generally it is either loan funding from the government or rates, GST could be an option. A problem from the farmers point of view is that we have an asset that requires an enormous amount of capital, but our income could be lower than a lawyers.</p>
(216) Tim Matthews and Julie McClay	Rangitikei District Council Western Residents Group	13 May 21, 1.16pm	<p><u>Kauangaroa-Okirae-Mangatipona-Turakina Valley</u></p> <p>A handout with rates examples was provided.</p> <p>There are roughly 35/40 residents in our area.</p> <p>There are substantial rate increases for our part of the district and these are probably out of proportion with the rest of the district.</p>	<p><b>The Mayor:</b> What percentage of property should be in forestry to determine its rating?</p> <p><b>Answer:</b> There are QV categories to determine this. Farms tend to do their infrastructure in the summer, whereas forestry would do it all year round. There is significant damage to our road caused by forestry traffic, due to them carting in metal for forestry.</p> <p><b>Cr Lambert:</b> Is there a need for a hall out there?</p> <p><b>Answer:</b> It is 20 minutes to the closest hall for us, so we would not ask for a hall.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			Our message is to save as much money as possible, manage programs as carefully as possible and be careful about what you commit to in the LTP.	<p><b>Cr Gordon:</b> The rates have gone up on farm properties, because the values gone up, so who is buying them and pushing up the value?</p> <p><b>Answer:</b> There are larger ones up the valley that got sold due to liquidation, and some bee keeper sales, but you can't really look to that to explain the increase in values.</p> <p><b>Cr Belsham:</b> Some of the properties you have signaled, has there been significant capital investment that would explain these increases?</p> <p><b>Answer:</b> No not really, it is not wide spread.</p> <p><b>Cr Gordon:</b> Do you think that the mechanisms that are in place for valuation in New Zealand have flaws?</p> <p><b>Answer:</b> I have objected to their ratings, but it is the law so there is not much we can do.</p>
(211) Felicity Wallace	Interested Residents of Marton and Rangitikei	13 May 21, 1.30pm	<p><u>Submission on the draft LTP</u></p> <p>The submitter read out their written submission.</p> <p>The consultation process was too short and the consultation document chose select issues to highlight. The overall impression is that Council does not want feedback.</p> <p>Our group would like to participate in future consultations for housing</p>	<p><b>The Mayor:</b> Are you able to advise how big your group is?</p> <p><b>Answer:</b> No, we do not want to disclose that.</p> <p><b>Cr Dalgety:</b> Are you able to just give us the numbers of your group?</p> <p><b>Answer:</b> No.</p> <p><b>Cr Belsham:</b> How would you propose we fund upgrades relating to the Three Waters reform?</p> <p><b>Answer:</b> We do not support Council management or investment in the Three Waters at all, we want it to go to a new government entity.</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			developments and waste water projects.	<p><b>The Mayor:</b> Ultimately you have got to pay for water delivery, have you considered this in your position?</p> <p><b>Answer:</b> Yes.</p> <p><b>Cr Gordon:</b> Do you support the district-wide funding of assets?</p> <p><b>Answer:</b> The issue we have is that the information the Council has provided to the community is very unclear. It is hard to find the information you need, so how can we provide a comment on it? The LTP is very hard to sift through. We want to see more co-ordination.</p> <p><b>The Mayor:</b> Did you access the QR code in the document to give you more information?</p> <p><b>Answer:</b> We downloaded all the documents ourselves.</p>
(162) Phil Teal (via Zoom)	Fish & Game New Zealand	13 May 21, 1.46pm	<p><u>Submission on the draft LTP</u></p> <p>The scientific literature for riparian planting suggests planting them 6-8 metres apart, but these are going to be used for keeping out cattle, and so probably will not meet this.</p> <p>Would encourage the Council to work with Horizons Regional Council to look at opportunities for the restoration of rural catchments.</p> <p>Request more emphasis on reduction of infiltration to the stormwater network</p>	<p><b>Cr Gordon:</b> You mentioned community groups in the environmental space, would you consider allowing your staff to step into that space and share their knowledge, and become partners?</p> <p><b>Answer:</b> Yes, we are happy to put energy and resources into those projects.</p> <p><b>Cr Dalgety:</b> Regarding wetlands and restoration, how do you see the role of the regional council versus the district council?</p> <p><b>Answer:</b> I probably see the regional council taking the lead on this stuff, especially for catchments. It would also be positive for the district councillors to promote wetlands. There are three or four major work programs from overseas where they have worked out how much nutrition stripping</p>

## Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>from wastewater, the detection of nutrients and contaminants in storm water and how much this flows into river water.</p> <p>There are more innovative ways to deal with stormwater pulses. Some regions have rain water collections on houses. It can be incorporated into new areas, or retro-fitted.</p> <p>Please be aware of additional funding that is available from central government, for projects around improving water ways. It is something to be putting your hand up for.</p>	each type of wetland would produce, on similar catchments in size to the Rangitikei.
(164) Malcolm Leary		13 May 21, 1.57pm	<p><u>Bird Scarer</u></p> <p>A neighbour uses his bird scarer for a couple of hours in the morning, beginning at 5.15am, an hour at lunch time, and around two hours at the end of the day, until about 10.00pm.</p> <p>Gave background on the issues that have been occurring for a number of years.</p>	<p><b>The Mayor:</b> What you are seeking is a change to the way in which sound is measured within our current rules. Can you explain to me why your neighbour uses a bird scarer?</p> <p><b>Answer:</b> When he is putting in crops or stock feed. No one else around us uses it. He is not a horticulturist, just normal stock feed or crops. It has been more reasonable in recent years. In the past it just went on constantly, but at 5.15am I do not want to listen to that, and 10.00pm is too late.</p> <p><b>The Mayor:</b> If we looked at changes in the District Plan to prevent use in dark hours, would that suffice?</p>



Long Term Plan Submission Hearings, 12 and 13 May 2021

Submission (number/s) and name	Submitter's organisation	Date and time	Summary of topic and context	Summary of key questions posed by Elected Members and responses
			<p>Would like Council to change the rules on the use of bird scarers, as although his neighbours use is currently within the law and Council regulations, it is unreasonable.</p> <p>On the handout for rates increases across various towns, the last ones are getting off scot-free.</p>	<p><b>Answer:</b> it would help for late at night, but probably would not cover the morning use.</p> <p><b>Cr Gordon:</b> Are there any national regulations that restrict the use of noise and its proximity to a house or residence?</p> <p><b>Answer:</b> I am not aware of that. When it first became an issue I approached Horizons, but they directed me to RDC.</p>

ITEM 6.1    ATTACHMENT 4

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Council Meetings**

**Author:** Carol Gordon, Group Manager - Democracy & Planning

#### **1. Reason for Report**

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for follow up, and a brief status comment.

#### **2. Decision Making Process**

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### **Attachments**

1. Follow-up Actions Register - Council

#### **Recommendation**

That the report 'Follow-up Action Items from Council Meetings' be received.

## Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
29-Apr-21	Advise Koitiata Residents Committee their application for fee waiver was approved [note - need to check the compulsory amount and take this off first]	Karen Cowper	Letter sent to Koitiata Residents Committee 7 May 2021.	Closed
29-Apr-21	Advise Manawatu District Council that their remit was supported by Council	Karen Cowper	Email sent by HWTM 7 May.	Closed
29-Apr-21	Signage at Memorial Hall - check if the old signage has been stored anywhere before purchasing new signs	Jess McIlroy	The RSA paid for the original signage and then took it down for refurbishment of the hall.	Closed
29-Apr-21	Provide update to Council advising where fee waiver shows and what budget this is from	Dave Tombs	Remission review presented to Finance / Performance Committee	Closed
29-Apr-21	Organise field trip for Elected Members to the Manawatu District Council Wastewater Plant	Arno Benadie / Karen Cowper	In progress	In progress
29-Apr-21	Arno to work with Cr Carter on location of convex mirror at Holland Cres & Bridge Street, Bulls	Arno Benadie	Noted	In progress
25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress
25-Mar-21	Staff to confirm the scope of interior painting within the \$51,000 Council contribution to the project.	Gaylene Prince / Jess McIlroy	It is the walls and ceiling of the RSA room and everything above the wooden wall panelling in the main hall (top of wall, ceiling, beams, window frames).	Closed
25-Mar-21	Staff continue to investigate costings for a new changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access - for changing and preparing for events. External unbudgeted costs may be required and any investigation is likely to take between 3-4 months.	Gaylene Prince / Jess McIlroy	Noted. Will report back to Council in 3-4 Months from the March meeting.	In progress
25-Mar-21	Sharon to investigate putting up our organisational values in the Council chambers.	Sharon Grant	A poster sized version of the Organisational Values (Nga Pou) is being printed and framed, and will be hung in Council Chambers once complete. A temporary values poster has been placed on the notice board in the meantime.	In progress
25-Mar-21	Staff to further investigate the cost of signage for the renaming of the Marton Memorial Hall and Playground. The RSA had not been approached about whether they are able to contribute to the cost. Council advised that they will not approve the recommendation to pay for signage until more information regarding costs are provided.	Jess McIlroy	Discussions with RSA continues. RSA proposed changes to the original design and have not agreed on the final design to be priced.	In progress
25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.	Arno Benadie / Jess McIlroy	Costings will be sought and provided back to the Committee and Council	In progress
25-Feb-21	Options for greenspace areas at Te Matapihi: - Working group of Elected Members and staff to be organised by Chief Executive to look at the next stage for proposals for this area. Follow up with Mr Sharland re Chris Amon Statue.	CE	The first meeting of this working group was held on 10 March 2021. Update: CE & Mayor met with Ngati Parewahawaha on 20 April to discuss feedback from Green Space Council Working Party and the next steps.	In progress
2020	Interview Monique and Shadae for the Council website.	Leah Johnston	Contact made with Monique and Shadae to arrange a time for an interview. Update: Leah Johnston is meeting with Shadae on Monday 24 May. No response received from Monique.	In progress
2020	Mokai Bridge.	Graeme Pointon	The matter is now with the building owner's Lawyer. Negotiations are progressing.	In progress
2020	Contact Marton Rugby Club to ask whether they want to rename number one rugby field or club rooms after Dick Hurn.	George Forster	Recommendation is included in the CE's report for the May Council meeting	In progress

## 8 Mayor's Report

### 8.1 Mayor's Report - May 2021

**Author:** Andy Watson, His Worship the Mayor

1. The big news from the last Council meeting was that Council voted unanimously to look to establishing Maori Wards. This is an incredibly significant step forward for our District and strengthens the relationship that we already currently have with Iwi. So what does this mean? Council will need to undertake a Representation Review of the ward structure of Council and face decisions on the number of Councillors that should be at the table. Currently we have 11 Councillors and a Mayor. Maori Wards would give us 2 Maori Ward Councillors, most likely to be elected from the district at large for those on the Maori Roll. If we were to retain 11 Councillors in total then we would have to look at the current ward structure and possibly review the boundaries of the wards. So where does this leave Te Roopuu Ahi Kaa (TRAK) our engagement standing committee with the various Iwi? TRAK are formed by representation from 8 Iwi and Ratana and can nominate a standing vote on each of our standing committees, so they have a representation on Assets, Finance, Policy and Planning with full voting rights. They do not have a seat at full Council. My view is that this would remain unchanged. The process from hereon in, having voted to establish Maori Wards, is that Council will come up with a view as to what the ward structure will be and go out for consultation to the wider community before making a final decision. The final decision can be challenged and if there is a challenge the decision passes to the Electoral Commission to make the final ruling. The timeframe for this process is tight – we will need to go out for public consultation with our view in October or November.
2. We have a number of professional forums coming up, the first is the Annual Local Government Conference in Blenheim 14-17 July which will be attended by Councillors Dalgety, Duncan, Hiroa, myself and the Chief Executive. I suspect the conference will be dominated by discussion around the Three Waters and what the stance will be by Local Government in terms of handing over their assets to an aggregated company. These Local Government conferences are incredibly important and there will be a number of remits up for discussion. Remits are where, if passed, form the basis of Local Government's questioning of Central Government policy. It is important that Councillors attend these things in terms of their own professional development and being able to put the case of our District forward. The next event is that Cr Wilson, Belsham and myself will attend the Institute of Directors Courses in July. One of the learnings from the building of Te Matapihi was the need to look to upskill Council around how we manage significant programmes. The Institute of Directors is a worldwide recognised process to gain those skills and involves a week long intensive programme.
3. Spatial Plan – Council have recently welcomed back a past employee/planner, Katrina Gray, as Senior Strategic Planner. This is an incredibly timely appointment because we have decided to spend time looking at the spatial planning for our district and this will be a key part of Katrina's role. Spatial planning is essentially a helicopter view of what our various towns could look like in the future, considering where developments will occur, where our

ITEM 8.1

parks will be, where we see industrial growth, housing growth and what our infrastructure needs are to handle these issues.

4. On 7 May I attended the Southern North Island Wood Council Awards night in Palmerston North. This is an industry function for those involved with forestry, harvesting, transport etc within the greater region. While there I was asked by several parties about where the bio-forestry and rail hub is at. "We have heard a lot of talk about it and we are excited about it but what more can you tell us?". What I can say is that we are in the final processes of our District Plan changes, we have a number of very large companies looking to set up in conjunction with the new rail head, debarker and wood processing. Recently there was a Primary Industries function headed by Ray Smith the Chief Executive of MPI in Palmerston North. This was a chance for Ray to engage with the region around where he saw the possibilities for future growth. Essentially every second word he spoke was aimed at what we are doing. It was extremely positive from our District's point of view.
5. Of concern to me is where our Community Committees are at. The Bulls Community Committee and Marton Community Committee have not met in recent time. The difficulty is they have been unable to elect new chair-people and have enough interest to form a quorum. Community Committees are the official way that Council engages with each town and it is very important that they continue to exist. Please if you are interested in being part of a Community Committee or want to know what they do or what it entails, contact me or one of the Councillors for your town and we can explain things further.
6. Recently our district has been nominated for several awards. At the NZ Architecture Awards for the Western Region held on 14 May, Te Matapihi Bulls Community Centre, won two awards – the 2021 Public Architecture Award and the 2021 Resene Colour Award, the judges noting that Te Matapihi signifies the beginning of a new civic centre for Bulls. Congratulations to the team involved in this project, the adulations are well deserved. Te Matapihi is also a finalist in the NZ Commercial Projects Award and at the time of writing this report we don't know the result. The Marton Development Group, headed by Lucy Skou and Brenna O'Neill, have resulted in the new playground Te Ahuru Mowai being nominated for the Playground of the Year Award for the country. This event will be held in Rotorua on Thursday night which means I will hand over the Chairing of Council to Deputy Mayor Nigel Belsham so I can attend that function. I know that Lucy is presenting during the awards process as an example of incredible community effort. Over the school holiday period we had wall to wall people using the playground and the overwhelming response is that it is a sensational feature with many people travelling from out of the district especially to experience it.
7. I will finish with a couple of congratulations. The first is to the Doctors and medical staff in Bulls with the recent opening of the Bulls Medical Centre extension on 12 May. It is fantastic to see the commitment they are giving to Bulls. As Marton and Bulls continue to grow it is essential that medical services continue to expand to service the new communities. The second one is to Dan and Karen Cowper for their Suzuki Extreme 4x4 Challenge event held in Turakina on 16 May. I was stunned at the number of people that attended, the quality of the event and the machinery on display – I can't believe where those 4x4 vehicles can go – if Beth would let me I would buy one tomorrow. This now forms one of the significant events for our region.

Andy Watson

**Mayor**

## Mayors Engagement

May 2021

1	Attended District Foundation Meeting in Tawa
5	Attended Powhiri for new Police Central District Commander Supt Scott Fraser at Te Rangimarie Marae Palmerston North Attended meeting in Bulls to discuss Chorus Fibre
6	Attended online LGNZ Spatial Planning Interactive Symposium
11	Attended weekly meeting with Chief Executive
12	Attended LTP submission hearings at Taihape Town Hall Attended Bulls Medical Centre Opening Attended Pink Ribbon function at Te Matapihi
13	Attended LTP submission hearings at Council Chambers Marton Visited Graeme & Elspeth Hill for Diamond Wedding Anniversary
14	Attended Official Opening of Nga Tawa Running Track and Unveiling of Commemorative Brick Wall
16	Attended Suzuki Extreme 4x4 Challenge at Turakina – officiated opening
17	Attended a Joint Workshop with TRAK and RDC Elected Members
18	Attended Regional Transport Matters/Regional Chiefs Session Teleconference
19	Attended weekly meeting with Chief Executive Attended Marton Rail Hub Project Board Meeting #5
20	Attended CDEM Declaration Exercise Attended Taihape Memorial Park Users Meeting??
21	Attended NZ Commercial Project Awards Gala Dinner (Te Matapihi entrant)
24	Attended monthly breakfast meeting with Mayor Helen Worboys Attended Marton Rail Hub Commercial Meeting
27	Attended Audit Risk Committee Meeting Attended Finance/Performance Committee Meeting Attended Council Meeting
28	To attend Setting of Speed Limits Rule – Waka Kotahi/MOT Consultation

**ITEM 8.1**

	To attend Citizenship Ceremony at Te Matapihi (4 new district citizens)
31	To attend Governance and Strategy Advisory Group Meeting

**Attachments**

Nil

**Recommendation**

That the Mayor's Report – May 2021 be received.



## 9 Chief Executive's Report

### 9.1 Chief Executive's Report – May 2021

**Author:** Peter Beggs, Chief Executive

**Authoriser:** Peter Beggs, Chief Executive

#### Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

#### 1. Notable events held in our District during April

Weekend of 24/25/26 – ANZAC day events

#### 2. Long Term Plan Update

Council received 254 submissions during its consultation on the Long Term Plan, this was a 46% increase on the 2015-25 Long Term Plan. Oral hearings were held in Taihape on 12 May and in Marton on 13 May.

All submissions are now being analysed by staff to form a deliberations report that will be provided to Elected Members for their meeting on 9 June.

Audit NZ will undertake the audit of the final Long Term Plan during 8 – 18 June and provide their audit opinion for the final document.

The final Long Term Plan will go to the 24 June Council meeting for adoption.

#### 3. Statement of Service (SSP) Reporting

Attached is the Statement of Service report for the 9 months from 1 July 2020 to 31 March 2021. See Attachment 1. The final SSP for the year will be provided in September 2021. In the future this report will be presented in a more concise way and to reflect the revised service reporting, as agreed by Council.

#### 4. Update on CouncilMARK

Council's second assessment for the CouncilMARK programme will take place on 23, 24 August. Preliminary work is underway to collate all the information requested by the assessors. A workshop was held on Monday, 17 May with elected members and Te Roopuu Ahi Kaa Komiti members. Mr Dan Henderson, LGNZ Programme Manager for CouncilMARK, was in attendance for the workshop and provided an explanation of the programme and the assessment process.

#### 5. Two Awards for Te Matapihi

Te Matapihi won two awards at the Te Kāhui Whaihanga, New Zealand Institute of Architects 2021 Local Architecture Awards (Western Region) last week.

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It was fantastic to be one of three winners in the Public Architecture category, with judges describing the building as a confident public community centre that fulfills the key project aspiration. The building was praised for its carapace (screen metal wrapping) that elevates the building's exterior and references local river terraces and bridge.

Te Matapihi also won a 2021 Resene Colour Award on the same evening.

The Local Architecture Awards honour the best new architecture in the eight regional branches of Te Kāhui Whaihanga. Each year more than 400 nominations are received with only 150 projects shortlisted. Winners at the local awards also have a chance to receive further honours at national level.

## 6. Changes to the rating of Maori Land

In April 2021, the Government passed significant changes to reduce rating barriers for Māori landowners. Most of the changes outlined in the Local Government (Rating of Whenua Māori) Amendment Act 2021 will come into force on 1st July 2021. We are still working through these changes - further information will be provided as we work through the details of the new legislation but, in summary:

- The CEO will have the power to write off rate arrears (after 1 July CEO **must** write off arrears that, in his/her opinion, cannot reasonably be recovered and/or where a ratepayer dies owing rates)
- Unused Maori land (and land subject to kawenata) becomes non-rateable - they are still liable for water and sewerage charges (this means the rates that would have been applied to these properties is now spread over the other ratepayers)
- The occupier of a home on Maori land may apply to establish a separate rating area for their property (note a "separate rating area" is not the same as a "separate rating unit": only one UAGC can apply to this land as it is just one rating unit)
- Different, joined, blocks of land can be treated as one rating unit in certain circumstances (this will reduce the combined level of UAGC charged to these blocks)
- Ratepayers of Maori freehold land can apply for rate remissions where these are plans to develop the land.

We are developing a Communications Plan and internal guidelines to accompany these changes.

## 7. Naming of Marton Park (Dick Hurn) - recommendation from Marton Rugby Club

Following the request last year to recognise the contribution from Mr Dick Hurn the Marton Rugby Club were approached to advise whether they supported the naming of one, or more, of the rugby fields after Mr Hurn. They have now responded and suggest that Mr Hurn be recognised by a seat and plaque at Marton Park.

A recommendation is included below suggesting that Councils Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park. *Refer to Recommendation 2 below.*

## 8. Fee Waiver – Hunterville Huntaway Festival

A request has been received from the Hunterville Huntaway Festival Committee for a fee waiver for their application for the development fee for their event - Reducing Barriers; the cost for their application is for \$250.00. As required within the current delegations register any waiver above the allowed threshold can only be authorised by Council, in this instance a waiver of 100% is being sought. *Refer to Recommendation 3 below.*

#### 9. Fee Waiver – Opaea Marae

A request has been received by email from the trustee owners of Opaea Marae, Spooners Hill Road, Taihape, for remission of all consent fees for building work at the marae.

The marae has been closed for over two years while renovations and upgrading have been carried out to meet Building Code requirements.

Building Consents were required for the rebuild and refit of kitchen facilities and a new pre-built ablutions block. Internal consenting costs to issue a building consent for the current development are estimated to be up to \$10,000. The exact figure cannot be confirmed until all inspections have been completed.

The marae's closure has caused difficulty for the trustees with no hire fee income to offset outgoings. In particular, insurance has been a significant, and essential, ongoing cost.

Council's 2015 "Policy on Reducing or Waiving Fees; Internal Consenting Costs" does not apply. Applications under the policy can only be considered for land which receives a rates remission. Rating legislation specifically provides that marae are non-rateable; no rates remission therefore applies for Opaea Marae.

At the time of preparing this item, officers have not identified any marae-specific precedent for reduction or waiver of internal consenting costs outside of the 2015 policy.

To conclude, Council is asked to consider waiving internal costs for building consent fees up to \$10,000 for the Opaea Marae upgrade works. *Refer to Recommendation 4 below.*

#### Decision Making Process

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

#### Attachments

1. Statement of Service Performance - 01 July 2020 - 31 March 2021
2. Reducing Barrier Letter

#### Recommendation

That the Chief Executive's Report be received.

**ITEM 9.1****Recommendation**

That Council agrees / does not agree that Council's Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, noting this is an unbudgeted expense.

**Recommendation**

That Council approves a waiver of ....% of the \$250 for the development fee to the Hunterville Huntaway Festival Committee for their Reducing Barriers event.

**Recommendation**

That Council agrees / does not agree to waive internal Building consenting costs not to exceed \$10,000 for upgrade work to the Opaea Marae.

Rangitīkei District Council

## Statement of Service Performance

**1 July 2020 – 31 March 2021**

The measures and targets are those presented in the 2018-28 Long Term Plan. Mandatory performance measures – in roading and footpaths, water supply, sewerage and the treatment and disposal of sewage, and stormwater drainage – are denoted by an asterisk.

The full-year Statement of Service Performance will form part of the 2020/21 Annual Report, and is subject to scrutiny by the Council's auditors.

The following measures are not yet available

- On-time completion of annual plan actions
- Completion of capital programme
- Satisfaction
- Value for money
- Effectiveness of communication
- Maori responsiveness framework
- Engagement with sector excellence programmes
- \*Survey of footpath condition
- \*Maintenance of reticulation network – water loss
- \*Demand management – average consumption of drinking water

\* denotes mandatory measure

## Performance Reporting

In the Activities that follow, performance reporting against the **Target (or Intended Level of Service)** will be detailed as follows:

<b>Achieved</b>	Required actions have been completed and the intended level of service has been achieved  Or where a long-term level of service is targeted, the results for the year are in keeping with the required trend to achieve the intended level of service
<b>Partly achieved</b>	Some outputs contributing to the intended level of service have been achieved (e.g. 3 workshops held of the 4 initially proposed)  Or the result for the year is between 60% and 75% of the intended level of service
<b>Achieved/ongoing</b>	A particular level of service has been achieved. But it is multi-faceted and not totally time related in that there are constant actions continuously adding to it
<b>In progress</b>	No actual output has been achieved but pre-requisite processes have commenced
<b>Not commenced</b>	No actions to achieve the stated level of service have begun
<b>Not achieved</b>	None of the required actions have been undertaken  Or the result for the year is less than half of the intended level of service  Or where a long-term level of service is targeted, the results for the year are contrary to the required trend to achieve the intended level of service
<b>Not yet available</b>	Timing of the relevant data set occurs later in the year.

## Community Leadership

Level of Service																																
Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community and followed through																																
Measure	Target for 2020/21	Actual July 2020 – March 2021																														
On-time completion of, or substantially undertaken annual plan actions	94% of Annual Plan actions substantially undertaken or completed. All groups of activities to achieve at least 88% of identified actions.	Achieved																														
Completion of capital programme	85% of planned capital programme expended; all network utilities groups of activities to achieve at least 70% of planned capital expenditure.  Note: This analysis <u>excludes</u> approved expenditure on emergency repairs to the roading network.	The total capital programme spend at the end of March 2021 was 21%. The current capital budget includes \$2.3 Mil for land purchase that will not be spent unless suitable land becomes available. Three further projects are now integrated into the 3 Waters reform funding with the planned completion date being March 2022. These three projects accounts for a further \$4 Mil that will now have a delayed completion date of March 2022.																														
Satisfaction	<p>Increase in percentage of Very satisfied' and decrease in percentage of 'neutral' compared with the benchmark.</p> <p>2016/17 results:</p> <table border="1"> <thead> <tr> <th></th><th>Very satisfied</th><th>Neutral</th></tr> </thead> <tbody> <tr> <td>Roading</td><td>6%</td><td>30%</td></tr> <tr> <td>Water</td><td>11%</td><td>19%</td></tr> <tr> <td>Wastewater</td><td>15%</td><td>18%</td></tr> <tr> <td>Parks/sports fields</td><td>12%</td><td>29%</td></tr> <tr> <td>Community buildings</td><td>5%</td><td>41%</td></tr> <tr> <td>Halls</td><td>6%</td><td>37%</td></tr> <tr> <td>Pools</td><td>15%</td><td>29%</td></tr> <tr> <td>Libraries</td><td>23%</td><td>20%</td></tr> <tr> <td>Mean</td><td>12%</td><td>28%</td></tr> </tbody> </table>		Very satisfied	Neutral	Roading	6%	30%	Water	11%	19%	Wastewater	15%	18%	Parks/sports fields	12%	29%	Community buildings	5%	41%	Halls	6%	37%	Pools	15%	29%	Libraries	23%	20%	Mean	12%	28%	Part of Annual Residents Survey completed in last quarter
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#Value for money – residents' perceptions in annual survey (new)	<p>Higher rating than previous year.</p> <p><i>In thinking about what you know about other local councils in New Zealand, is Rangitikei Better than other councils?</i></p> <p>2019/20: 13% better than other councils, 35% about the same as pther councils, 27% worse than other councils, 20% don't know and 5% other.</p> <p><i>Do you consider Council deliers value for</i></p>	Part of Annual Residents Survey completed in last quarter																														

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Measure	Target for 2020/21	Actual July 2020 – March 2021																								
	money? 2019/20 results: 4% yes definitely, 18% yes satisfactory, 33% unsure/neutral, 34% no, not really and; 212 no, definitely not.																									
#Effectiveness of communication (new)	<p>Increase in percentage of 'very satisfied' and decrease in percentage of 'neutral' compared with benchmark.</p> <p>2018/19 results:</p> <table border="1"> <thead> <tr> <th></th><th>Very satisfied</th><th>Neutral</th></tr> </thead> <tbody> <tr> <td>Phone</td><td>20%</td><td>34%</td></tr> <tr> <td>Council website</td><td>15%</td><td>33%</td></tr> <tr> <td>Social media</td><td>13%</td><td>45%</td></tr> <tr> <td>Library/info centre</td><td>23%</td><td>36%</td></tr> <tr> <td>Rangitikei Line</td><td>12%</td><td>49%</td></tr> <tr> <td>Local newspapers</td><td>17%</td><td>22%</td></tr> <tr> <td>In person</td><td>22%</td><td>30%</td></tr> </tbody> </table>		Very satisfied	Neutral	Phone	20%	34%	Council website	15%	33%	Social media	13%	45%	Library/info centre	23%	36%	Rangitikei Line	12%	49%	Local newspapers	17%	22%	In person	22%	30%	Part of Annual Residents Survey completed in last quarter
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#Māori responsiveness framework (new)	<p>Improved satisfaction from the previous year. Satisfaction ratings from each member of Te Roopuu Ahi Kaa TRAK) about the effectiveness of the framework.</p> <p>2020/21 will be the first year of measuring satisfaction.</p>	The survey is undertaken in mid-2021. Results will be shared with TRAK once the survey has been completed.																								
#Engagement with sector excellence programmes (new)	<p>Improved survey ratings.</p> <p>Percentage of suggested improvements completed under action.</p> <p>2020/21 will be the first year of measuring satisfaction.</p>	<p><b>In progress</b></p> <p>Council is again taking part in the CouncilMARK assessment programme in August 2021. This was previously done in 2017.</p>																								



## Roothing and footpaths

Level of Service		
Provide a sustainable network which is maintained in accordance with each road's significance for local communications and the local economy, taking into account the One Roothing Network Classification and funding subsidies.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p><b>*Road condition</b></p> <p>The average quality of ride on a sealed local road network, measured by smooth travel exposure</p>	97%	The road rating survey is currently being carried out and processed into RAMM.
<p><b>*Road maintenance</b></p> <p>The percentage of the sealed road network that is resurfaced</p>	<p>8% (i.e. 55km of resealing and 8.8 km of road rehabilitation). The network was assessed in the Long Term Plan as being 796 km of sealed road.</p> <p><b>Note:</b> a review of the RAMM database during 2018/19 has shown that the total extent of the local road network is 1,243.0 km, of which 809.7 km is sealed and 433.3 km is unsealed.</p>	<p>4.9% made up of:</p> <p>37.5km length achieved in reseals.</p> <p>1.96km length achieved in road rehabilitation.</p> <p>Budgets had not allowed for inflation for the past 10 plus years due to Waka Kotahi budget constraints.</p> <p>Costs have increased but the budgets have remained the same reducing the length of reseals and rehabilitations that can be achieved.</p>
The percentage of the unsealed road network which is remetalled during the year	<p>At least 75% of [the unsealed] network remetalled each year – 12,000m<sup>3</sup>.</p> <p><b>Note:</b> The percentage figure is incorrect. It should have been stated as between 25% and 30%. In addition, a review of the results has shown that the figure reported previously over-stated the amount of metal placed on unsealed roads.</p>	5940m <sup>3</sup> placed on the unsealed network until 31 March 2021.
<p><b>*Footpaths</b></p> <p>The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document (such as its annual plan, activity management plan, asset management plan, annual works programme or long term plan)</p>	<p>At least 80% of footpath lengths in CBD areas in Bulls, Marton, Hunterville and Taihape are at grade 3 or higher</p> <p>At least 75% of sampled footpaths lengths outside CBD areas are at grade 3 or higher</p> <p>At least 90% of sampled footpaths assessed at grade 5 are included in upgrade programme during the following two years.</p> <p><b>Note:</b></p> <p>A five point grading system to rate footpath condition based on visual inspections</p> <p>1 Excellent</p>	<p>95.3% of CBD footpaths are grade 3 or higher.</p> <p>93% of non CBD footpaths are grade 3 or higher.</p> <p>Yes</p>

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	2 Good 3 Fair 4 Poor 5 Very Poor  Footpaths will be assessed in approximately 100-metre lengths. The sample of non-CBD footpaths will include ten lengths in each of Bulls, Marton and Taihape, and four lengths in Mangaweka, Hunterville and Rātana.	
<b>*Road safety</b>  The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number	No change or a reduction from the previous year.  <i>In 2019/20 there were –</i> <ul style="list-style-type: none"> <li>0 fatal crashes</li> <li>4 serious injury accidents</li> </ul>	There was one fatal and 6 serious accidents during this period.

Level of Service		
Be responsive to community expectations over the roading network and requests for service		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Adequacy of provision and maintenance of footpaths, street-lighting and local roads (annual survey).  Report card <sup>1</sup> qualitative statements.  Groups targeted for consultation: <ul style="list-style-type: none"> <li>Residents where programmed renewal has taken place,</li> <li>Community Boards/ Committees,</li> <li>Community group database,</li> <li>Business sector database.</li> </ul>	A greater proportion (than in the benchmark) or more than 10% of the sample believe that Council's service is getting better  <i>Benchmark: Annual Resident survey 2016/17 results: Better than last year – 22%, About the same as last year – 65%, Worse than last year – 13.5%</i>	Part of Annual Residents Survey completed in last quarter
<b>*Responses to service requests</b>  The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan  <i>Note: Council measures resolution as well as initial attendance in response to such requests.</i>	(a) 95% callouts during working hours responded to within 6 hours and (b) 95% callouts during after-hours responded to within 12 hours. (c) 85% of all callouts resolved (i.e. completed) within one month of the request. <sup>1</sup>	(a) There were 344 footpath and road requests during working hours of which 141 (or 40.98%) were responded to within time (b) There were 83 footpath and road requests outside working hours, of which 44 (or 53.01%) were responded to within time (c) Of the total 427 footpath and road requests, 185 were completed on time (43.32%) (d) 21 requests concerned potholes 5 responded on time (23.80%).

<sup>1</sup> There is a wide range of requests meaning resolution times will range from hours to several weeks or months, depending on urgency and work programming.

**Water supply**

Level of Service		
Provide a safe and compliant supply of drinking water		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<i>*Safety of drinking water</i> The extent to which the Council's drinking water supply complies with		<b>Achieved</b> No E.coli has been detected in any of the supplies.
(a) part 4 of the drinking water standards (bacteria compliance criteria) <sup>2</sup>	No incidents of non-compliance	<b>Partly achieved</b>
(b) part 5 of the drinking water standards (protozoa compliance criteria) <sup>3</sup>	No incidents of non-compliance	b)Bulls non-compliant for 8/9 months Mangaweka non-compliant for 1/9 months Hunterville Urban non-compliant 2/9 months All other plants fully compliant for the 9 months
Compliance with resource consents	No incidents of non-compliance with resource consents	<b>Partly achieved</b> All plants were compliant except for Taihape which was non-compliant on a number of occasions Ratana has been slightly over the limit

Level of Service		
Provide reliable and efficient urban water supplies		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Number of unplanned water supply disruptions affecting multiple properties	No unplanned water supply disruptions affecting multiple properties.	There were 13 unplanned water supply disruptions, with the median response time of 15 minutes.
<i>*Maintenance of the reticulation network</i> The percentage of real water loss from the Council's networked reticulation system <sup>4</sup>	Less than 40%.	<b>Partly achieved</b> Average is 41.73%  The guidance for this measure anticipates a sampling approach. Water Outlook enables SCADA <sup>[2]</sup> information to be interrogated in-house.  Bulls.....27.2% Hunterville Urban..... 52.7% Mangaweka.....44.6% Marton..... 44.13% Rātana..... 28.7 % Taihape..... 53.1 %

<sup>2</sup> Currently measured by weekly sampling and testing through Environmental Laboratory Services in Gracefield.<sup>3</sup> Measured through Water Outlook.<sup>4</sup> A description of the methodology used to calculate this must be included as part of the annual report document.<sup>[2]</sup> Supervisory control and data acquisition – i.e. automated remote monitoring.

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<p><b>*Demand management</b></p> <p>The average consumption of drinking water per day per resident within the District</p> <p>Note: This includes all water released from the urban treatment plants, irrespective of whether it is used for residential, agricultural, commercial or industrial purposes.</p>	600 litres per person per day	<b>Supply</b>	<b>Population</b>	<b>Consumption Litres/person/per day</b>
		Bulls	1,935	547
		Huntermville Urban	420	501
		Mangaweka	180	483
		Marton	5,270	454
		Rātana	345	585
		Taihape	1,720	572
		<b>All urban</b>	<b>9,870</b>	<b>524</b>

Level of Service		
Be responsive to reported faults and complaints		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p><b>*Fault response time</b></p> <p>Where the Council attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median times are measured</p> <p>(a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p> <p>(c) attendance for non-urgent call-outs: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(d) resolution of non-urgent call-outs from the time that the Council receives notification to the time that service personnel</p>	<p>Improved timeliness compared with the previous year.</p> <p>2019/20:</p> <p>(a) 0.25 hours</p> <p>(b) .8 hours</p> <p>(c) 0.17 hours</p> <p>(d) 0.17 hours</p> <p>(when recalculated as median times)</p> <p>Request for service system specified standard:</p> <p>(a) 0.5 hour (attendance – urgent)</p> <p>(b) 24 hours (resolution – urgent)</p> <p>(c) 24 hours (attendance –non-urgent)</p> <p>(d) 96 hours (resolution – non-urgent)</p>	<p>The median times for the reporting period are:</p> <p>(a) 0.25 hours</p> <p>(b) 1.43 hours</p> <p>(c) 3.13 hours</p> <p>(d) 12.67 hours</p>

confirm resolution of the fault of interruption		
<p><i>*Customer satisfaction</i></p> <p>The total number of complaints (expressed per 1000 connections to the reticulated networks) received by the Council about</p> <p>(a) drinking water clarity</p> <p>(b) drinking water taste</p> <p>(c) drinking water pressure or flow</p> <p>(d) continuity of supply, and</p> <p>(e) The Council's response to any of these issues</p> <p>There are 4,268 connections</p>	<p>Total number of complaints is less than the previous year or no more than 13 complaints per 1,000 connections.</p> <p><i>In 2019/20 total complaints were 10.9 per 1,000 connections.</i></p>	<p>12.41/1000</p> <p>a) 1.87</p> <p>b) 6.32</p> <p>c) 1.17</p> <p>d) 3.04</p>

Level of Service		
Maintain compliant, reliable and efficient rural water supplies		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Compliance with resource consents	No incidents of non-compliance with resource consents.	<i>Achieved</i>
<p><i>Fault response time</i></p> <p>Where the Council attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median times are measured</p> <p>(a) attendance for urgent call-outs: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(b) resolution of urgent call-outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p>	<p>Fewer requests (per 1000 connections) than previous year</p> <p>(when recalculated as median times)</p> <p>Specified standard:</p> <p>(a) 24 hours</p> <p>(b) 96 hours</p> <p>2019/20 results:</p> <p>(a) 1.4 hours</p> <p>(b) 0.17 hours</p>	<p>Information from Hunterville scheme only as this is the only scheme where servicing is directly managed by council</p> <p>(a) 0.13 hours</p> <p>(b) 2.13 hours</p>

Level of Service		
Ensure fire-fighting capacity in urban areas		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Random flow checks at the different supplies	99% of checked fire hydrant installations are in compliance	<i>Achieved</i>

#### Sewerage and the treatment and disposal of sewerage

Level of Service		
Provide a reliable reticulated disposal system that does not cause harm or create pollution within existing urban areas.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<b>*Discharge compliance</b> Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of (a) abatement notices (b) infringement notices (c) enforcement orders, and (d) convictions received by the Council in relation to those resource consents	No abatement or infringement notices, no enforcement orders and no convictions.	<b>Not Achieved</b>  <b>Abatement notices</b> Marton WWTP -AN1151 Bulls WWTP – AN1150 Marton WWTP – IN820 Bulls WWTP – IN822 Hunterville WWTP – IN843  <b>No Enforcement Orders</b>  Papakai Pump Station Conviction
Routine compliance monitoring of discharge consents	6 out of 7 systems comply	<b>Not Achieved</b> 6 out of 7 WWTP's non compliant.
<b>*System and adequacy</b> The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	Fewer overflows than 0.4/1000 connections.	1.41/1000

Level of Service		
Be responsive to reported faults and complaints.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<b>*Fault response time</b> Where the Council attends to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system, the following <i>median times</i> are measured	Improved timeliness compared with the previous year.  (a) 0.38 hours (b) 3.5 hours  Specified standard: Attendance: (a) 0.5 hour urgent (b) 24 hours non-urgent	Urgent: (a) 0.38 hours (b) 3.77 hours  Non Urgent: (a) 1.23 hours

<p>(a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p>	<p>Resolution:</p> <p>(a) 24 hours urgent</p> <p>(b) 96 hours non-urgent</p> <p><i>Urgent callouts are where sewage is evident</i></p> <p>Note: this mandatory measure does not distinguish between urgent and non-urgent callouts.</p>	<p>(b) 2.38 hours</p>
<p><i>*Customer satisfaction</i></p> <p>The total number of complaints received by the Council about any of the following:</p> <p>(a) sewage odour</p> <p>(b) sewerage system faults</p> <p>(c) sewerage system blockages, and</p> <p>(d) the Council's response to issues with its sewerage systems<sup>5</sup></p> <p>Expressed per 1,000 connections to the Council's sewerage system.</p> <p>There are 4,226 sewerage connections in the District.</p>	<p>Fewer requests (per 1000 connections) than previous year or no more than 5 requests per 1,000 connections..</p> <p>2019/20 results: 3.75/1000</p>	<p>7.31/1000</p> <p>(a) 0.94</p> <p>(b) 0.70</p> <p>(c) 3.07</p> <p>(d) 2.6</p>

<sup>5</sup> These are matters relating to the Council's wastewater systems recorded in the request for service system *other than* in (a), (b) or (c) such as complaints about wastewater overflows.

**Stormwater drainage**

Level of Service		
Provide a reliable collection and disposal system to each property during normal rainfall		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<b>*System adequacy</b> (a) The number of flooding events <sup>6</sup> that occurred in the District (b) For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the Council's stormwater system)	Fewer requests (per 1000 properties) than previous year.  <i>2017/18 results: 0/1000</i>	0/1000 (a) 0 (b) 0
<b>*Discharge compliance</b> Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of (a) abatement notices (b) infringement notices (c) enforcement orders, and (d) convictions received by the Council in relation to those resource consents	Not yet applicable	Rangitikei District Council do not currently have stormwater consents.

Level of Service		
Be responsive to reported faults and complaints		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<b>*Response time</b> The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.	Timeliness noting the severity of the incident(s)	0.00 hours
<b>*Customer satisfaction</b> The number of complaints received by the Council about the performance of its stormwater system, expressed per 1,000 properties connected to the Council's stormwater system. 4,122 connections	Fewer requests (per 1000 connections) than previous year or no more than in 2016/17.  <i>2019/20 results: 0.24/1000</i> <i>2016/17 results: 4.12/1000</i>	1.69/1000

<sup>6</sup> The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor



## Community and leisure assets

Level of Service		
Provide a fit for purpose range of community and leisure assets		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Progressive improvement based on the Annual Resident Survey. <sup>7</sup>	<p>(a) Libraries - more than 10% of the sample believes that Council's service is 'better than last year'.</p> <p>(b) Public swimming pools – a greater proportion (than the benchmark – 16%) or more than 10% of the sample believe that Council's service is getting better.</p> <p>(c) Sports fields and parks - a greater proportion (than the benchmark – 18%) or more than 10% of the sample believe that Council's service is getting better.</p> <p>(d) Public toilets - a greater proportion (than the benchmark – 7%) or more than 10% of the sample believe that Council's service is getting better.</p> <p>(e) Community buildings - a greater proportion (than the benchmark – 4%) or more than 10% of the sample believe that Council's service is getting better.</p> <p>(f) #Camping grounds - a greater proportion (than the benchmark – 10%) or more than 10% of the sample believe that Council's service is getting better.</p>	Part of Annual Residents Survey completed in last quarter

Level of Service		
#compliance with relevant standards		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Swim Centres	All swim centres to have Poolsafe accreditation.	<b>In progress</b> Provisional Pass has been received. Awaiting final notification.
Community housing	Maintaining or improving compliance with Healthy Homes Standards <i>Benchmark to be defined</i>	Achieved

<sup>7</sup> It is intended to take the sample from the electoral roll for residents. During the previous three years the sample was taken from Council's ratepayer database.

## ITEM 9.1 ATTACHMENT 1

Occupancy of community housing	95-100% occupancy (of whom 72% are superannuitants)	91% occupancy due to three units having interior works undertaken before tenants moved in. (All units were assigned and there is a waiting list).  75% tenants 65 years and over
Toilet buildings are well designed, safe and visible – Compliance with SNZ4241:1999 and CPTED <sup>8</sup> (safer design guidelines) for new or refurbished toilets	Meeting the benchmark.  Compliance – 95%	Achieved
Levels of service for parks throughout the District consistent with the New Zealand Recreation Association parks Categories and Levels of Service guideline	Increased % compliance with Levels of Service Guideline for all parks (benchmark)	Achieved

Secure high use of staffed facilities		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Number of users of libraries and nature of use	An increase in the use compared with previous year  <i>In 2019/20:</i> <i>Bulls: 12,458 (84 days unrecorded)</i> <i>Marton: 35,398 (36 days unrecorded)</i> <i>Taihape: 35,680 (54 days unrecorded)</i>	Not yet available - <i>Marton: 24,625 (8 days unrecorded)</i> <i>Taihape: 24,373 (2 days unrecorded)</i>  <i>*Bulls: 1618 (144 days unrecorded – this building did not operate under Covid levels 2,3 &amp;4)</i> <i>* Bulls Library did not open in Level 1 as it closed in September 2020. A new learning centre (including library) has opened in Te Matapihi. Due to the multiple entry points on the first floor, foot-traffic is no longer identified.</i>
Number of users of pools	An increase in use compared with the previous year:  <i>2019/20 season totals</i> <i>Marton: 19997</i> <i>Taihape: 9649</i>	Not yet available:  28 September to 31 March 2021 <i>Marton 20017</i> <i>Taihape 8418</i>

<sup>8</sup> Crime prevention through environmental design

**Rubbish and recycling**

Level of Service		
Make recycling facilities available at waste transfer stations for glass, paper, metal, plastics, textiles and greenwaste. Special occasions for electronics (e-waste). Council intends to continue the operation (under contract) of existing urban waste transfer stations – Ratana, Bulls, Marton, Hunterville, Mangaweka and Taihape.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Waste to landfill (tonnage) <sup>9</sup>	Less tonnage to landfill than previous year  <i>In 2019/20, 4,878 tonnes went to the landfill.</i>	4066 tonnes
Waste diverted from landfill (tonnage and (percentage of total waste) <sup>10</sup>	Percentage of waste diverted from landfill 25%.  <i>In 2017/18, a total of 1,289.8tonnes (or 20.8%) of waste was diverted.</i>	19.1%

**Environmental and regulatory services**

Level of Service		
Provide a legally compliant service		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Timeliness of processing building consents and resource consents	Building consents – 98% Resource consents – 98%	Building consents – 80.52%  Resource consents – subdivision - 54.29% and Landuse - 78.79%  Due to an increase in workload resulting from an increase in the number of building consents, resource consents and general enquiries the need for more resource in this area has been identified. This has been addressed as a part of the Long Term Plan process for more staff to be employed in this area of Council.
Possession of relevant authorisations from central government <sup>11</sup>	Accreditation as a building consent authority maintained	IANZ Accreditation Audit took place in late Feb 2021, still clearing GNC, due for completion by 16/6/21

Level of Service		
Provide regulatory compliance officers		
Timeliness of response to requests for service for enforcement call-outs - animal control and environmental health	Timeliness of response Responded in time 96% Completed in time 87%	There were a total of 729 callouts for animal control of which 712 were responded to in time. (97%); Of the 729 call-outs for animal control, 653 were completed on time (90%)  Environmental health: <ul style="list-style-type: none"> <li>89.7% were responded to in time</li> <li>32.2% were completed on time.</li> </ul>

<sup>9</sup> Calibrated records maintained at Bonny Glen Landfill.<sup>10</sup> Records maintained at waste transfer stations<sup>11</sup> Excluding general authorisation through legislation where no further formal accreditation is specified

## Community well-being

Level of Service		
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Partners' view of how useful Council's initiatives and support has been (annual survey) <sup>12</sup>	Increased % satisfaction compared with previous year  <i>Not measured in 2019/20</i>	Part of Annual Survey completed in last quarter

Level of Service		
Identify and promote opportunities for economic growth in the District		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Rangitikei Districts GDP growth compared to the average of similar district economies.  (Ruapehu, Tararua, Manawatu and Otorohanga)	Greater than 1.5% against last financial year compared to the mean of similar district economies. <i>2019/20 results Rangitikei: 3.3% Similar districts: 2.55%</i>	Unavailable  Current data available is to June 2020 and has been reported on previously.
#Rangitikei District's earnings data growth compared to the average of similar districts  (Ruapehu, Tararua, Manawatu and Otorohanga)	Greater than or equal to 1% range from the last financial year compared to the mean of similar district economies.  <i>2019/20 results Rangitikei 4.7% Similar district economies 2.55%</i>	Unavailable  Current data available is to June 2020 and has been reported on previously.
#the number of visits and unique visits to rangitikei.com	An increase in the number of visits and unique visits to rangitikei.com compared to the benchmark.  <i>2019/20 results Visits 82,631 Unique visits 46,873</i>	Council no longer monitors this.
A greater proportion of young people living in the district are attending local schools.	An increase in the number of enrolments compared with the previous year  <i>Benchmark 2016/17 results: • School Enrolments – Years 9 – 13 = 653 • Total number of High School Youth = 1054  2018/19 results: year 9-13 = 606 2019/2020 results: year 9-13 = 581  Information obtained from <a href="http://www.educationcounts.govt.nz">www.educationcounts.govt.nz</a> 2019/20 results: year 9-13 = 581</i>	Currently unavailable.

<sup>12</sup> Groups which are targeted for consultation:

- Participants in Path to Well-being Theme Groups
- Public sector agency database
- Participants in other partnership programmes that involve Council

Level of Service		
Provide a safe and relevant community space, acting as a gateway for skills and social development, improving educational, training or employment access, and improving access for youth related social services		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Partners view of how useful Councils activity in youth space facilitation and advocacy has been	Very satisfied – 70%	Part of Annual Survey completed in last quarter

Level of Service		
Ensure competency in discharging Civil Defence responsibilities		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Timing of self-assessment when the emergency Operations Centre is activated and of continued civil defense training exercises.	(a)Self-assessment of responsiveness and recovery following activation of the Emergency Operations Centre. (b)Number of civil defence exercises undertaken	(a) Achieved: Completed debrief and implemented improvement action plan following the Covid-19 Incident Management Team response.  (b) Partly achieved: Two Integrated Training Framework programmes (intermediate level) completed. Three further training exercises planned for remainder of year.

ITEM 9.1 ATTACHMENT 2



PO Box 24  
HUNTERVILLE  
PHONE: 027 436 6995 (02 SHEMOZZL)  
EMAIL: [info@shemozzle.co.nz](mailto:info@shemozzle.co.nz)  
WEBSITE: [www.shemozzle.co.nz](http://www.shemozzle.co.nz)

15 May 2021

Dear Sir,

I am writing to you on behalf of the Hunterville Huntaway Festival Committee, to ask that you waive the Reducing Barriers to development fee for our event, as you did last year.

As you know we are a non-profit organisation and we work hard to host a fabulous event that attracts up to 4000 people to the area each year. We are lucky enough to secure many sponsors to make this event possible and try to keep our costs down wherever we can.

This year is the 24th anniversary of the festival and we are very excited about this year's event.

I look forward to hearing from you soon and hopefully seeing you at our Festival. If you have any further questions please do not hesitate to contact me.

Kind Regards

Christine Whinn, Secretary

## 10 Reports for Decision

### 10.1 Draft Submission: Building Code Update 2021

**Author:** Katrina Gray, Senior Strategic Planner

**Authoriser:** Johan Cullis, Regulatory Manager

#### 1. Reason for Report

- 1.1 To present to Council for consideration a draft submission on the Building Code Update 2021.

#### 2. Background

- 2.1 The Ministry of Business, Innovation and Employment (MBIE) are currently consulting on updates to the Building Code. Submissions close on 28 May 2021.
- 2.2 MBIE are seeking feedback on 7 proposals, with Officers recommending Council submit on Proposal 1 – Energy efficiency for housing and small buildings. Officers have not suggested providing comment on the other proposals as they focus on large buildings and higher density housing which are not types of buildings constructed regularly in this district.
- 2.3 Key changes under Proposal 1 include:
  - Lifting minimum levels of insulation to make homes more comfortable and easier to heat and cool.
  - Introduction of a new climate zone map to better recognise variations in climate around New Zealand and reflect this in the proposed requirements.
- 2.4 The draft submission (attached) indicates Council's support for increasing insulation requirements for housing and small buildings to international standards (Option 2), and recommends the proposed climate zones are amended to better reflect the district's variable climates.
- 2.5 The Consultation Document can be found on the MBIE website at [Consultation document – Building Code update 2021 \(mbie.govt.nz\)](https://www.mbie.govt.nz/consultation-document-building-code-update-2021)

#### Attachments

1. Draft Submission: Building Code Update 2021

#### Recommendation

That the report Draft Submission: Building Code Update 2021 be received.

#### Recommendation

That Council approves with/without [delete one] amendment the submission on the Building Code Update 2021.



20 May 2021

Dave Robson  
Manager Building, Performance, and Engineering  
Building Performance and Engineering Team  
Building System Performance  
PO Box 1473  
Wellington 6011

Tena Koe

### Submission: Building Code Update 2021

Thank you for the opportunity to submit on the Building Code update 2021. Council's submission focuses on the proposed changes for energy efficiency for housing and small buildings, in particular:

- The proposed increased requirements for minimum levels of insulation.
- The proposed climate zone map.

### Increased requirements for insulation

Council supports the need to ensure that new homes constructed within New Zealand provide a warm and dry environment for our communities. We acknowledge that current insulation requirements throughout New Zealand were set some of time ago and have not kept pace with international standards and that the housing market within New Zealand is complex, with housing affordability a key concern throughout the country, including for the Rangitikei District. When considering its recommended option Council has considered the matters outlined below:

- The impacts on housing costs. Option 1 creates additional cost implications for new dwellings (\$1,800 to \$16,000), and Option 2 creates slightly higher cost implications (\$15,000 to \$25,000), while the cost implications of Option 3 are the highest (\$19,000 to \$50,000). As noted below these costs are limited to insulation, and it will be important to also consider potential consequential changes to ventilation or internal moisture requirements that could be required.
- Positive impacts on health. Warm dry homes are a key contributor to healthy communities and Council supports the construction of homes that are warm and dry. MBIE identify that health outcomes would be increased with improved insulation as a result of healthier inside temperatures and a reduction in the risk of condensation. Option 2 provides an opportunity to increase New Zealand standards to a level consistent with international standards, supporting better health outcomes for our people.
- The need for increased ventilation. Council supports MBIE investigating the need to other parts of the Building Code impacted by increased insulation requirements. To ensure adequate airflow and dry homes, the relationship between insulation and ventilation is important.

While there are some challenges for increasing insulation requirements, the health of our communities and having warm and dry homes is important to Council, therefore, we recommend proceeding with Option 2, increasing to international standards. Option 1 does not provide sufficient change to support positive health outcomes for our communities, while the costs and changes to the building market required for Option 3 could be significant. Option 2 provides the best balance of improving health outcomes through improved insulation and costs.

*Making this place home.*

06 327 0099

info@rangitikei.govt.nz

www.rangitikei.govt.nz

46 High Street, Private Bag 1102, Marton 4741



*Recommendation: That increased requirements for insulation occur in accordance with Option 2: increasing to international standards.*

*Recommendation: That Council supports investigation into required changes to the Building Code for ventilation (G4) and internal moisture (E3) as a result of increased insulation requirements.*

*Recommendation: That the transition period is 12 – 24 months depending on the nature of the implications to other parts of the Building Code related to ventilation (G4) and internal moisture (E3).*

#### **Proposed climate zone map**

The Consultation Document outlines that new climate zones are proposed to better recognise variations in climate around New Zealand noting that territorial authority boundaries were also considered when developing the proposed climate zones. Climate zone 4 is proposed to apply to the whole of the Rangitikei District. This approach differs from the existing approach where the district is split into two zones, Zone 3 for the northern portion of the district, and Zone 2 for the southern portion of the district.

Council supports the amendment of climate zones to better align with climate variations but does not support the desire to align climate zones with territorial authority boundaries. The proposal for the whole of the Rangitikei to be located within one climate zone does not reflect the significantly varied climate throughout our vast district, and we anticipate would cause major challenges in practice. The difference in insulation requirements between climate zones 2 and 4 is significant. While it might make administration of the climate zones marginally easier, the wider logic of such an approach is lacking and contrary to the stated purpose of the proposed change.

The southern portion of the district contains a much milder climate due its proximity to the coast, being at sea level at Scotts Ferry/Koitiata. This compared with Taihape that has land at an altitude of 500m above sea level, and Moawhango with an altitude of 700m above sea level have vastly different climates and temperatures all year round. To treat these areas within the same climate zone is undesirable and illogical. Consideration should also be given to latitude and the influence that this aspect has on perceived temperature/climate. Currently, the existing split climate zones works well for the district and is reflective of the variable temperatures. It is recommended the district retains at least two climate zones.

*Recommendation: That the Rangitikei District is provided with two climate zones, Zone 4 for the northern portion of the district, and climate Zone 2 for the southern portion of the district (with the split occurring in accordance with the existing climate zones).*

Thank you again for the opportunity to submit on the Building Code Update 2021.

Yours sincerely

Andy Watson  
**Mayor of the Rangitikei**

**10.2 Options Consideration for the Marton Water Supply Strategy****Author: Arno Benadie, Group Manager - Assets & Infrastructure****Authoriser: Arno Benadie, Group Manager - Assets & Infrastructure****1. Reason for Report**

The reason for this report is to present and compare two options for future Marton water supplies, and to receive direction on which of the two options will be the preferred option to be included in the Marton Water Supply Strategy.

**2. Context**

The Assets and Infrastructure Committee endorsed the development of a Marton Water Supply Strategy and indicative development process and timelines in February 2019. The purpose of the Water Supply Strategy is to consistently deliver good quality, affordable, safe drinking water at volumes for today and the future.

The strategy considers all possible solutions covering the following aspects:

- Raw water source
- Treatment
- Storage
- Delivery network

A Problem/Opportunity statement was created in March 2019 and followed by a review of all existing information/reports and recent works covering the Marton water supply scheme. Over the previous 80 years as many as 32 reports covering different aspects of the Marton Water Supply was commissioned and produced. All these reports were reviewed to identify any obvious omissions in the information collected to date.

The review of all existing information/reports identified further information required to inform the development of the Strategy. The following additional work was identified:

- A large number of previous reports identified the need for investigating ground water as an alternative raw water source.
- To investigate the feasibility and cost of adding additional bores to supplement the current available daily water supply.
- Investigate the costs and complexity of treating the existing groundwater sources to a high-quality potable water.
- A more detailed investigation into the asset performance and asset condition assessment of the water supply network to identify opportunities for improvement.

RDC engaged the services of consulting experts to advise Council on the costs and complexities of treating the existing groundwater sources as well as the costs of delivering the existing Calico Line bore water to the existing water treatment plant site. The work identified above was commissioned and completed by early 2020.

The investigation of the treatment options for the existing ground water sources identified 4 possible treatment options. Investigations of the 4 options included the suitability of the treatment process for the raw water quality, the capital costs of constructing the plant as well as the annual operational costs of each of the options.

All the treatment options will require the combination of the existing Calico Line bore and Tutaenui Bore and conveying it to the existing treatment plant site. Moving the existing treatment plant site will not be considered further due to previous investments in water storage at this site. A further investigation was included to compare the costs of installing infrastructure to deliver the Calico Line bore water to the existing treatment site with the costs of developing a new production bore in close proximity to the treatment plant site.

The additional investigation work has been completed and the whole of life costs calculated for each option, and the most cost-effective option was the Ion Exchange treatment process followed by Pellet Softening. It was also found that the cost to reticulate the Calico Line bore to the existing treatment plant site will be much higher than the cost of developing a new production bore in the vicinity of the existing plant.

All the above-mentioned information was presented to Council in May 2020 and the following resolutions was passed at that meeting:

<b>Resolved minute number</b>	<b>21/RDC/168</b>	<b>File Ref</b>
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That a more detailed business case be developed to consider the financial implications of changing the raw water source and treatment process for the production of drinking water for Marton.

The addition of a new treatment plant and production bore was included in the 30 Year Finance and Infrastructure Plan. A total budget of \$11 Mil has been included in the 2021 – 31 LTP and spread over the first three years of the LTP. The budget of \$11 Mil was derived from the 2020 Marton Water Strategy – Phase 2 report from Cardno. The Capital expenditure allowed for in the 2021-31 LTP is sufficient for the construction of a new production bore, the construction of a new treatment plant and all associated professional fees and consents. on

### 3. Discussion and Options Considered

The current Marton water supply scheme has been challenged by odour and taste problems for many years, and previous reports has been produced to resolve this ongoing problem. The current Marton water supply scheme also have other less obvious challenges that will have to be resolved to be considered as a long-term water supply for Marton. The detailed

business case needs to take all current and future challenges into account when comparing the existing water supply scheme with any alternative long-term options. The current water supply has the following existing challenges:

#### **I. Unpleasant Odour and taste**

The most prevalent problem with the existing raw water supply is the production of unpleasant odour and taste in the water during certain times of the year. Council receives a high number of complaints annually and reports have been commissioned to look at possible solutions. The quality of the water stored in the Marton dams is known to be variable, contains high levels of manganese and organics, and gives rise to issues with taste and odour. Controlled removal of these contaminants at the treatment plant has not been consistently successful as it relies on modification of the treatment process as frequently as every two or three days due to the fluctuating raw water quality.

The New Zealand Government committed to creating a new water services regulator to administer and enforce a new drinking water regulatory system. Future drinking water regulations are anticipated to be more stringent than the existing NZ Drinking-water Standards. The existing raw water quality and treatment process will struggle to achieve a higher drinking water standard without substantial capital investment in upgrades.

The existing treatment plant is deficient in the following areas:

- Chlorine is used to oxidise and precipitate the dissolved manganese, but this also produces disinfectant by-products because of the high level of organics in the raw water. The disinfectant by-product can be a cause of non-compliance with the drinking water standards.
- Monitoring and evaluation of the risk of cyanotoxins. There is no treatment process in place of the removal of cyanotoxins at present. The risk of algae blooms and the production of cyanotoxins are currently managed by a Cyanotoxin and Cyanobacteria Management Protocol. This protocol provides mechanisms for identifying the presence of cyanobacteria and cyanotoxins in the Marton dams and/or in water leaving the Marton treatment plant and outlines the actions that should be taken when these events occur.
- Algae and cyanotoxins leads to taste and odour issues.
- Reliability of pH control for optimising of coagulant dosing, disinfectant dosing, and downstream impacts in the reticulation related to the re-mobilisation of manganese precipitates.
- Inefficient manganese removal via pre-chlorination.

#### **II. Marton water demand**

The future direction and development of the Marton community and the potential impact on water demand will have to be taken into account. Current high water use industries in Marton include Nestle and Spiers Foods, but industrial expansion is anticipated in the near future and will require additional water availability.

Marton is also experiencing significant residential development over the last 12 months, and this trend is expected to continue for the foreseeable future. The additional residential expansion will require additional water capacity. Previous reports

commissioned by RDC estimated the existing domestic and industrial demand with no rural component at 5000 m<sup>3</sup>/day. The treatment capacity of the existing Marton water treatment plant (WTP) is approximately 3200 m<sup>3</sup>/day. The costs to upgrade the existing Marton WTP to achieve 5000 m<sup>3</sup>/day will form part of the business case.

Catchment modelling indicates that an additional 480 000 m<sup>3</sup> of storage will be required to provide for the current peak demand of 5000 m<sup>3</sup>/day. A modest dam rise of Dam C could only provide an additional 400 000 m<sup>3</sup> of storage. In addition to the storage capacity upgrades of the dams, the WTP treatment capacity will also have to be upgraded from the current 3200 m<sup>3</sup>/day to 5000 m<sup>3</sup>/day capacity.

### III. Age of existing treatment and distribution infrastructure

The existing Marton WTP was constructed in the 1920's. It received some upgrades in the 1950's and the 1990's, but many of the original structures are still in use today. All structures have a finite expected life, and some of the structures and equipment will have to be replaced in the next 10 years. The current treatment plant structures will also be vulnerable to damage during earthquake due to their construction requirements in the 1920's.

The following infrastructure renewals will be needed in the next few years:

- Upgrade and/or expansion of the existing dam structures
- Renewal of the raw water bypass main from Dam B and parts of the raw water trunk main from the dams to the WTP.
- Upgrades and/or expansion of the existing WTP structures.

### IV. Marton Dams compliance with NZ dam safety guidelines

A hydrological flood study was conducted in 2020 to improve understanding of the flood characteristics for Marton B & C Dams. This study formed part of the response to the C Dam spillway repairs identified in March 2019. This study was required as a component of developing a Dam Safety Management System (DSMS) for B & C Dams and conforming to the NZSOLD Dam Safety Guidelines (2015)

B Dam is classified as a High potential impact dam. If it were to fail, due to the potential for loss of life in the downstream valley, the dam should be capable of safely discharging the Probable Maximum Flood (PMF).

C Dam is also classified as a High potential impact dam. If it were to fail, due to the potential for loss of life in the downstream valley, the dam should be capable of safely discharging the PMF. By virtue of its location, if B Dam failed in a flood event, C Dam immediately downstream would already be swollen to around 1m reservoir rise. The rapid inflow of the stored contents of B Dam would fill C Dam to the extent that it would be significantly overflowed, and probably cause the failure of that dam also.

Both B and C Dams currently cannot safely pass the PMF without significant overflowing of the crest. Both dams are calculated to be overflowed, and could fail as a result of this, during events in excess of the 10-year ARI flood for B Dam and 1,000-year ARI flood for C Dam. Due to the potential impact ratings of both dams, the PMF should be sufficient for a 10 000-year ARI flood. If the reservoirs are to be retained, it is recommended that a scheme be considered to substantially improve the flood carrying capacity of the dams.

## ITEM 10.2

## 4. Financial Implications

There are two options to consider for the future Marton water supply scheme. Option 1 is to retain the current raw water supply and treatment process and Option 2 is to change to the alternative ground water supply and associated treatment process. In 2008 RDC commissioned MWH NZ to assess a range of options for supplying improved quality water with greater security to meet the immediate and future needs of Marton. This work included detailed cost estimates of upgrades to the existing Marton WTP and dams to supply 5000 m<sup>3</sup>/day. These cost estimates have been used in this cost comparison with the addition of 2% inflation per annum from the 2008 cost estimates. Cost estimates have been prepared for the purpose of feasibility assessments and to enable comparison to be made between options. The costs prepared are generally considered to have an accuracy range of +/-30%. A summary of the estimated capital costs, annual operational and maintenance costs, and net present value for the two options are provided in the table below.

Description	Option 1  Marton Dams as source with existing WTP upgrades and expansions to 5000 m <sup>3</sup> /day	Option 2  Ground water source with new WTP to supply 5000 m <sup>3</sup> /day
Capital costs for WTP upgrades/ new plant	\$6 900 000	\$7 400 000
Capital costs associated with the production of treatment wastewater	An alternative waste management system is required for the existing wastewater discharge. The costs involved is unknown at present	Wastewater discharge costs are unknown at this stage. Further consideration must be given to the feasibility of disposing of waste waters onsite.
Capital costs of Dam upgrades	Unknown but expected to be substantial	N/A (refer note iv on the following page)
Capital cost of new bore	N/A	\$1 575 000
Annual Operation and maintenance costs	\$950 000	\$325 000
NPV over 30 years at 1.8% (Discount rate as per Treasury guidance for risk free rates)	\$28 400 000	\$16 200 000

The original purpose of the Marton Water Supply Strategy was to consistently deliver good quality, affordable, safe drinking water at volumes for today and the future. The four

challenges with the current Marton Water supply identified and discussed earlier will have to be resolved in order to achieve the desired outcomes from the Marton water strategy. The table below considers how the two available options will perform in resolving the current challenges.

<b>Challenges identified earlier</b>	<b>Option 1</b> <b>Marton Dams as source with existing WTP upgrades and expansions to 5000 m<sup>3</sup>/day</b>	<b>Option 2</b> <b>Ground water source with new WTP to supply 5000 m<sup>3</sup>/day</b>
<b>I. Unpleasant Odour and taste</b>	Upgrading the existing WTP will reduce the frequency of unpleasant odours and taste events in the drinking water supply. The variability of the raw water quality and the impact on the treatment process remains the same and the risk of producing offensive odours and tastes remains unchanged. The expected increase in water quality regulations will remain a risk for future compliance	The ground water source will supply a stable raw water quality with the treatment process designed to produce a high-quality product. Because the raw water quality remains constant, the treatment process performs at a constant high level. More stringent future drinking water regulations is not expected to be a problem for a secure groundwater source.
<b>II. Marton water demand</b>	It will be possible to increase the storage capacity of the Marton Dams to allow for the increase in daily demand, although it will still not be sufficient to supply the required demand. The recent Marton Dams Flood Study completed by Stantec reported that the dams will need substantial upgrades at current water levels. If the water levels are raised, the upgrades and improvements to remove the risk of failure and downstream damage will be substantially more. These costs have not been estimated and has been excluded from the NPV comparison calculations.	The new ground water option will supply the required volume of water to meet demand. The use of bore water is modular and more bores can easily be added in the future if required.

**ITEM 10.2**

<b>III. Age of existing treatment and distribution infrastructure</b>	The upgrade of the existing infrastructure is included in the capital costs in the comparison above.	No upgrades required as the WTP will be a new construction
<b>IV. Marton Dams compliance with NZ dam safety guidelines</b>	Substantial capital will have to be invested in upgrading the dams to reduce the risk of failure and associated downstream damage. These costs are unknown at the moment but expected to be substantial.	If the primary function of the Marton Dams changes from raw water supply to recreational only, the water levels in the dams can be managed at much lower levels to greatly reduce the risk of flooding of the dams. A reduction in the risk of flooding of the dams will reduce the risk of failure and damage. If the water levels in the dams needs to be managed at a much lower level, supply of year-round flow into the Tutaenui becomes a possibility

**5. Conclusion**

Four challenges with the current Marton Water supply identified and discussed in section 3 of the report and summarised in the table above will have to be resolved in order to achieve the desired outcomes from the Marton water strategy. There are two options available for the future Marton water supply as discussed in this report. The cost comparison of the options shows that Option 1 will be substantially more expensive (\$12 Mil more) than Option 2, and this is without the additional unknown capital costs that will have to be invested on upgrades to the Dams.

Although Option 1 will cost more, it will also not achieve the desired outcomes of the Marton Water Supply Strategy. Option 1 will partially resolve one of the four issues with the current supply, and not resolve the remaining three. Option 2 will resolve all four of the issues identified. Option 2 cost less than Option1, and in addition also produces a more desirable outcome for the future water supply to Marton.

Once a decision has been made between Option 1 and Option 2, the new Marton Water Supply Strategy will be developed and presented to Council. This will include a clear scope of what actions will be planned with associated timelines and will cover all aspects of the Marton water supply including the raw water source, the treatment process, treated water storage and the performance of the delivery network.

**Attachments**

Nil



**Recommendation**

That the report “Options Consideration for the Marton Water Supply Strategy” be received.

**Recommendation**

That Option 1 - Marton Dams as raw water source with existing WTP upgrades and expansions to 5000 m<sup>3</sup>/day – be selected as the preferred option for the Marton Water Supply strategy.

OR

That Option 2 - Ground water as raw water source with a new WTP to supply 5000 m<sup>3</sup>/day - be selected as the preferred option for the Marton Water Supply strategy.

**Recommendation**

That the Marton Water Supply Strategy be developed to document future actions and timelines, and to be presented to Council in July 2021.

**10.3 Water and Wastewater Monitoring and Lab Testing - Tender Award Recommendation****Author:** Jessica McIlroy, Senior Project Manager - Infrastructure**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 The Purpose of this report is to recommend the acceptance of the tender from Central Environmental Laboratories for the monitoring and laboratory analysis of all water, wastewater and leachate in the district for five years.

**2. Context**

- 2.1 The current process of monitoring and analysing potable and non-potable water in both the Rangitikei and Manawatu districts are no longer efficient and effective. A combined tender document was prepared for Rangitikei District Council and Manawatu District Council to align sampling and testing methods, standardise quality assurance, record keeping and work practices across both Councils. Procuring a shared contract also provides economy of scale that benefits Councils, and the procurement was led by Manawatu District Council. Manawatu District Council was best placed to procure the shared contract as they are the operator of Rangitikei District Council's water and wastewater treatment plants.
- 2.2 The contract is for laboratory testing, monitoring and sample analysis of all water, wastewater and Leachate in the Rangitikei District.

**3. Tender Process**

- 3.1 As the expected contract value was between \$50,000 and \$250,000 (for the RDC scope only), in accordance with Council's procurement policy, three parties were invited to tender. These parties were:
- (a) Central Environmental Laboratories
  - (b) Eurofins ELS Ltd
  - (c) Watercare Services Ltd
- 3.2 All three parties provided a tender on 20 November 2020, and these were evaluated by a tender panel at Manawatu District Council.
- 3.3 The tender submissions ranged in price from \$261,345.80 - \$323,321.00 plus GST for an initial three-year period. Evaluation in accordance with Lowest Price Conforming Method determined that Central Environmental Laboratories had the lowest price and was the preferred tenderer. The preferred tenderer met all conformance requirements around methodology, reporting and sample security etc.

**4. Contract Award**

- 4.1 A separate tender recommendation report for equivalent laboratory analysis of water, wastewater and leachate sampling has been presented and accepted by the Manawatu District Council. It should be noted that even though the Rangitikei District Council and Manawatu District Council tender was combined to enable an optimal shared procurement outcome, this will not be affected should Rangitikei District Council choose

to pursue a different contract delivery outcome. Each Council will be invoiced separately and will have independent contracts for the services provided.

- 4.2 The contract sum for Rangitikei District Council is \$287,480.38 excluding GST and including contingency of \$26,134.58. This exceeds the delegated financial authority of the Chief Executive.

## 5. Financial Implications

- 5.1 There is sufficient funding in the appropriate operational budgets to award this contract. Costs will be coded to the following job codes:

Job Code	Available Budget 2020-21	Description
60 70 1697	\$40,337	RDC Wastewater
60 60 1697	\$141,330	RDC Water
Total	\$181,667 per annum	

- 5.2 The lab testing costs are budgeted for and incurred every year. The table above shows the budget for 2020-21, and the same budget is duplicated for 2021-22 and onwards. This contract will not exceed planned and existing budgets.

## 6. Conclusion

- 6.1 The tender recommendation within this report is to enable an IANZ accredited laboratory to monitor and analyse samples of all water, wastewater and leachate in the district.
- 6.2 Council currently budgets for \$181,667 per annum (based on 2020-21 rates), and this contract is for \$287,480.38 for the next 3 years – approximately \$96,000 per annum. This represents a cost saving for Council.
- 6.3 The duration of the contract will be for an initial term of 3 years. The contract may be extended on for up to 2 years at the discretion of the Chief Executive.
- 6.4 Staff recommend that approval is given for the Chief Executive to sign the contract with Central Environmental Laboratories.

## Recommendation

That the report 'Water and Wastewater Monitoring and Lab Testing – Tender Award Recommendation' be received.

## Recommendation

That Council does/does not authorise the Chief Executive to sign the contract with Central Environmental Laboratories for \$287,480.38 excluding GST and including contingency of \$26,134.58 for a three year period starting on 1 June 2021.

**10.4 Road Pavement Marking Contract C1121****Author:** John Jones, Asset Manager - Roading**Authoriser:** Arno Benadie, Group Manager - Assets & Infrastructure**1. Executive Summary**

- 1.1 This project is for the annual road-marking of Rangitikei District Council. This is a term contract of 3 years + 3 years + 3 years up to a maximum of 9 years. Each roll over is subject to the Contractor meeting the performance criteria.

**1.2 Key issues**

- 1.3 The current Road Marking Contract has expired. Under Waka Kotahi's Procurement Rules a new contract has to be advertised and competitively tendered for.

**2. Context****2.1 Background**

- 2.2 An open invitation for tenders was put on Tenderlink on 12 April 2021. The tender evaluation was undertaken in accordance with the Price Quality Method (PQM) (Simple).
- 2.3 Tenders closed at Manawatu District Council electronically via Tenderlink on 3 May 2021 at 4:00pm.
- 2.4 One submission was received from Roadrunner Markers Ltd.
- 2.5 The tender was evaluated using the Price Quality Method - simple (NZTA Procurement Manual 2009). This is a two-stage process that assesses a non-price attribute submission and then the tender price to select the preferred contractor.

**2.6 Long Term Plan**

- 2.7 The recommendation is consistent with Council's Long-Term Plan, Procurement Policy and the Waka Kotahi's Procurement Manual.

**2.8 Significance**

- 2.9 The proposal does not trigger the significance thresholds as the impact on Council's direction in terms of its strategic objectives, the change from Council's current level of service, the level of public impact and or/interest and the impact on Council's capability (no-cost), to continue to provide existing services are all assessed as medium to low.

**2.10 Maori consultation**

- 2.11 There are no issues for Maori.

**2.12 Legal issues**

- 2.13 Council has statutory obligations under the Land Transport Management Act 2003 to maintain a roading network within the District. An effective roading network is also essential to ensuring economic and social wellbeing of the community through the provision of access and mobility for people, goods and services.

**2.14 Costs**

- 2.15 Roadrunner Markers Ltd's tender price was \$443,426.01 for the period 1 July 2021 to 30 June 2024. This is 70% of the engineers estimate.

Job Code	Financial Yrs.	Budget (Ex GST)	Description
70100785	2021/2024	\$443,426.01	Traffic Services Renewals

- 2.16 This investment receives a subsidy from Waka Kotahi. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of Waka Kotahi re-running their subsidy model.

**3. Conclusion**

- 3.1 The tender from Roadrunner Markers Ltd. has been evaluated in accordance with Waka Kotahi's Procurement Policy and is the preferred tender.

**Attachments**

Nil

**Recommendation**

That the report on Rangitikei District Council: Road Pavement Marking 2021-24 Contract C1121 be received.

**Recommendation**

That Council approves the award of the Rangitikei District Council: Road Pavement Marking Contract C1121 to Roadrunner Markers Ltd. up to a value of \$443,426.01 + GST for the period 1 July 2021 to 30 June 2024. Sufficient funds have been included in the Programme Business Case submitted to Waka Kotahi for inclusion into the 2021 – 2024 Activity Management Plan and RDC LTP.

**Recommendation**

That Council note this investment receives a subsidy from Waka Kotahi. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of Waka Kotahi's re-running their subsidy model.

## **11 Reports for Information**

### **11.1 Project Management Office Report - May 2021**

**Author:** Jessica McIlroy, Senior Project Manager - Infrastructure






**Authoriser:** Peter Beggs, Chief Executive

**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement, noting this project is MDC delivered but reported on to Rangitikei District Council via the PMO;
2. Marton to Bulls Wastewater Centralisation Project;
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project;
4. Te Matapihi and Bulls Bus Lane and Town Square;
5. Taihape Memorial Park Upgrade;
6. Remediation of the Historic Landfill on Putorino Road;
7. Marton Rail Hub;
8. Marton Water Strategy;
9. Regional Treatment Plant Consenting Programme.

## 1. Mangaweka Bridge replacement

Project Status				
The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.				
The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020.				
The total construction cost is \$7.9m plus \$2.1m in consenting costs and other fees – RDC’s component only is reported on in this report.				
RDC Budget		\$4,859,686	RDC Spend to Date	\$1,879,412
RDC Estimated Remaining Costs		\$3,073,933	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022.		
Cost		Forecast completion cost is 2% over budget. This will be closely monitored and reported. This is not within contingency and if the full cost is realised this will be unplanned expenditure.		
Quality		No concerns to date.		
Risk		Working in and over the water, in proximity to the public, is inherently risky.		
Tasks completed last month	Assemble pier 2 precast headstock, Pour pier 1 & 2 precast headstock, Install pier 1 & 2 precast headstock, Backfill behind Abutment A & B, Complete review of structural steel shop drawings, Complete design updates to suit the contractor’s methodology, Commence steel beam fabrication, Partially install rip rap under bridge.			
Tasks forecast this month	Continue fabricating the steel girders and braces Install hammer heads for column 2 Start manufacturing the precast deck units Engineering fill behind the abutments; Part installing the Rip Rap under the bridge area			

## 2. Marton to Bulls Wastewater Centralisation Project






### Project Status

At present, Marton Wastewater Treatment Plant (WWTP) discharges treated wastewater into the Tutaenui stream, and Bulls WWTP discharges into the Rangitikei River - both discharge lawfully but with expired consents. The objective of this project is to establish a land-based disposal system for the combined Marton and Bulls wastewater flows. A pipeline (approx. 14km long) will be constructed between Marton WWTP and Bulls WWTP to convey the treated wastewater from Marton to Bulls. The combined flow will then be discharged from Bulls WWTP into land.

The project has a budget of \$24.5M, including \$3.5M of funding secured from the Department of Internal Affairs (DIA) as part of the Three Waters Reform Programme.






The scope of this project includes:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land to dispose of treated wastewater to in Bulls and irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

<b>Project Budget</b>	\$24,500,000 (\$20,000,000 of this is in the new LTP for consultation)	<b>Spend to Date</b>	\$78,200
<b>Estimated Remaining Costs</b>	\$24,421,800 (\$20,000,000 of this is in the new LTP for consultation)	<b>Estimate at Completion</b>	\$24,500,000 (\$20,000,000 of this is in the new LTP for consultation)
<b>Metric</b>	<b>Trend</b>	<b>Comment</b>	
Programme		The overall programme for the project is five years starting in 2020, and the target end date is June 2025.	
Cost		On budget – \$3.5M funding received from Three Waters Reform and \$1.5M in previous LTP. An additional \$20m is in the new LTP which is out for consultation. Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).	
Quality		No concerns to date.	
Risk		The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses. To mitigate this risk, Council are looking at engaging a buyer's advocate for support sourcing land and are also seeking support from Ngā Wairiki – Ngāti Apa.	






		The risk of programme delay due to lack of interest from contractors will be mitigated by early engagement with the market and potentially a two-stage procurement process.
Tasks completed last month	Pipeline design underway. Request for variation for pump station design. Endorsement by Council of establishing a project advisory board. Meeting with DIA regarding spend of funding	
Tasks forecast this month	Finalise pipeline design. Engage consultant to complete pump station design. Meet with Horizons to discuss consenting strategy (awaiting confirmation of their availability). Engage freshwater ecologist. Establish project board. Expression of Interest for contractors will be released. RFQ for pipe supply to go to pipe manufacturers. Shortlist of preferred project advisory board members to be compiled ahead of submission to Council at the June meeting.	

### 3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years.</p> <p>An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant. The scope has changed, with Ministry for the Environment endorsement, from purchase of land to lease of land due to the difficulty in sourcing land suitable for discharge.</p> <p>Since this project started RDC has identified landowners in the vicinity of Rātana Pā with suitable land for an irrigation of treated wastewater. All these landowners have been contacted, with one land owner currently in discussions</p>			
<b>Project Budget</b>	\$2,425,200	<b>Spend to Date</b>	\$0
<b>Estimated Remaining Costs</b>	\$2,425,200	<b>Estimate at Completion</b>	\$2,425,200
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Potential delay due to not finding suitable land. A letter was received from MfE in May 2021 to advise that land needs to be sourced by end of August 2021 or the funding could be repurposed.	
Cost		The budget is currently an estimate while land for discharge is being looked for or alternative solutions are being considered. The 2020-21 Annual Plan included \$1.55m budget spread across various line items for this project. An additional \$875,000 has been received from Horizons Regional Council out of the funding they received from the Ministry for Environment. The budget needs to be finalised with actual construction costs to dispose of the wastewater to the chosen land parcel once confirmed.	
Quality		No concerns to date.	
Risk		Should Horizons continue to find the identified land or revised solutions are not suitable, we will need to explore other options.	





Tasks Completed Last Month	<p>No further change in status of project, still needing to find alternative options.</p> <p>Updated the “governance group” (group comprised of Horizons, RDC, MfE MDC, Iwi and Land Owners) that land parcel assessed is not useable anymore.</p> <p>Horizons has updated MfE about this issue and risk to the project increasing.</p>
Tasks Forecast This Month	<p>Progress conversations with final land option owner.</p> <p>Update Horizons, MfE and other stakeholders on final land option for the project</p>


**4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)**

Project Status			
The scope of this project is the construction and commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.			
Project Budget	\$1,025,603 Town Square and Bus Lane	Spend to Date	\$19,976 Town Square and Bus Lane
Estimated Remaining Costs	\$1,005,627 Town Square and Bus Lane	Estimate at Completion	\$1,025,603 Town Square and Bus Lane
Metric	Trend	Comment	
Health and Safety		Nothing to report	
Programme		The goal to achieve Code Compliance Certification (CCC) for Te Matapihi by end of April 2021 was not met. The project team has the final inspection on 27 May 2021. Construction of the Town Square and bus lane has been delayed by agreement of Assets and Infrastructure Committee to start in October 2021.	
Cost		Final budget for Te Matapihi to be reviewed at the conclusion of the CCC. No budget concerns with Town Square and Bus Lane.	
Quality		Outstanding defects are being rectified on Te Matapihi with a CCC inspection scheduled for 27 May 2021. Finalisation of the Town Square, with artwork, seating and rubbish bins, to be undertaken.	
Risk		All defects and snags need to be solved for CCC to be issued at Te Matapihi. There is a risk of competing interests in the artwork for the Town Square. This will be managed by presenting all options to Council and seeking resolution on the final solution.	
Tasks completed last month	Another Certificate of Public Use (CPU) was granted while the project team works towards CCC 95% of outstanding issues (CCC and defects) resolved Te Matapihi won two awards in May 2021 in the Western Architecture Awards. Four staff attended with the architect.		
Tasks forecast this month	Sign 3910 contract for bus lane and town square. Final inspection for CCC. Compile project closure report, including final budget for Te Matapihi and handover of any maintenance items.		

**5.**

## 5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)

Project Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (currently out for LTP consultation).</p> <p>Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope, but was raised again at a public meeting in March 2021 and endorsed at Council in April 2021 – refer resolved minute number 21/RDC/022.</p> <p>Guidance is sought on whether elected members would like to be issued the developed design drawings of the Amenities Building for their information, for approval, or not at all, noting that detailed design drawings will be submitted to the elected members for approval.</p>			
<b>Project Budget (construction only)</b>	\$2,148,000 Amenities	<b>Spend to Date (construction only)</b>	\$0
<b>Associated Expected Cost (extra contingency, necessary power transformer upgrade, services, carpark and access road, reinstate lost tennis court, Giblin Group and consultancy services )</b>	\$752,000 Amenities	<b>Spend to Date (consultancy)</b>	\$85,517 Grandstand \$83,054 Amenities
<b>Estimated Remaining Costs (construction and associated costs)</b>	\$2900,000 Amenities	<b>Estimate Completion at (construction and associated costs)</b>	\$3,048,000 Amenities
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Contract for Amenities Building with Architect and engineering consultancy signed. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on this – the PMO is seeking Council endorsement before approving any other work. Budget for both Amenities and Grandstand need to be confirmed when crucial decisions have been made.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	

Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk.
Tasks completed last month	<p><u>Amenities</u>  Preliminary Design completed and working with WSP (engineering consultant) and Barry Copeland (Architect) on developed design.  Supporting Giblin Group with information for the feasibility study for the lotteries commission funding application  Second design meeting with architects and WSP has been held.</p> <p><u>Grandstand</u>  Detailed investigations report has been completed.  The Grandstand has been assessed to have a seismic rating of 25%NBS.  A cost of restoration of the existing building features, upgrades to meet compliance with the current building code and building standards, and seismic strengthening to 67% NBS has been estimated to be \$1.3M.  Awaiting a finalised seismic report. All other investigations and reporting have been completed.</p>	
Tasks forecast this month	<p><u>Amenities</u>  Work with Giblin Group to further develop feasibility study.  Developed Design (50% of design) to be completed.  Design decisions to be made.  Revised construction cost estimate to be provided.  Meeting with Park User Group, which is comprised of the following groups: A &amp; P Show Event Organisers, Clubs Taihape, Equestrian / Dressage, Mokai Patea Services, Netball, Northern Wanganui Rugby Sub Union (NWRSU), Shearing Sports, Squash, Taihape Community Board, Rugby, Show Jumping, Swim Centre, Touch Rugby, TAS, Clubs Taihape (TCDT), Tennis, Rugby Union Old Boys (UOB).  Decide on power requirements and connection.</p> <p><u>Grandstand</u>  Confirm budgets following assessment of reports  Consider Community consultation feedback from LTP  Present findings to June Council meeting</p>	

**Agreed Project Objectives for Taihape Amenities Building:**






**Project Objective - Taihape Amenities Building**

**OBJECTIVES:**





- 1  Increase and optimise Memorial Park Use
- 2  Support an active community
- 3  Enhance Taihape town image
- 4  Attract new event and sport activities
- 5  Improve stay for tourist and truck drivers


**Actions:**

	Build new Amenities Building
	Invite locals and outside to use facility
	Marketing for facility








## 6. Remediation of the historic landfill on Putorino Road

Project Status			
<p>The Rangitikei river is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.</p> <p>Three scope changes have arisen since the project's inception:</p> <ol style="list-style-type: none"> <li>1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent.</li> <li>2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however depending on what is excavated there could be unbudgeted disposal costs.</li> <li>3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council and approved. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter.</li> </ol> <p>Construction commenced on 1 April 2021.</p>			
<b>Project Budget</b>	\$557,991 excluding disposal costs	<b>Spend to Date</b>	\$187,023
<b>Estimated Remaining Costs</b>	\$370,968 excluding disposal costs	<b>Estimate Completion</b> at	\$557,991 excluding disposal costs
Metric	Trend	Comment	
Health and Safety		Significant health and environmental benefits from the remediation.	
Programme		Construction proceeding well and remediation is expected by 30 June 2021	
Cost		<p>An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991.</p> <p>Consultancy and regulatory costs are estimated at \$60,453 and are funded from other operational budgets.</p> <p>The values above exclude disposal costs, which cannot be calculated until the extent of crushable cleanfill is determined. The cost for winter works protection will be advised when it is known.</p> <p>Rangitikei District Council is funding the entirety of the work.</p>	
Quality		Work is proceeding well	

Risk		Working in and over the water, on contaminated land, is inherently risky. The contractor is managing this well. The delays with Resource Consent approval has given rise to winter works. An application was approved by Horizons on proposed mitigations and methodology for safe winter working. There is a risk of relationship damage if adequate information is not shared and consulted on with iwi. Staff are working closely with iwi on this project.
Tasks completed last month	Construction progressing. Site visits by staff and consultant.	
Tasks forecast this month	Elected member site visit 15 June 2021. Complete excavation end of May 2021.	

## 7. Marton Rail Hub

Project Status			
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.			
PMO Budget	\$9,338,242	Spend to Date	\$511,758
Estimated Remaining Costs	\$9,666,835	Estimate Completion at	\$9,850,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Redesign of rail sidings – programme loss of ~3 months. This is being reviewed by the funder to determine if this is acceptable.	
Cost		The estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.	
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are underway and the quality risk is expected to be resolved by the end of May 2021.	
Risk		Refer to cost and programme commentary.	
Tasks completed last month	Option 2b and revised option 6 of the rail siding layout progressed Equine expert engaged Consultation with appellant’s consultant continued Version 5 of industrial hub layout submitted to RDC Wastewater flow data provided to WSP Air quality baseline assessment completed 7 May Tree assessment for bats roosting undertaken 6 and 7 May Terms finalised for rail siding construction – cannot progress until costs agreed		
Tasks forecast this month	Project Advisory Board meeting (occurs each month) Design report to KiwiRail for approval of option 2b or 6 by 31 May 2021 Tree assessment for bats roosting to be completed by 31 May 2021 Acoustic modelling to be redone on version 5 site layout Further negotiations with appellant		

**8. Marton Water Strategy**

Refer to the report in the papers for this meeting – to be reported as a project from June 2021.

**9. Regional Treatment Plant Consenting Programme**

Project is being established – the consultant has been engaged, and formal reporting will commence from June 2021.

**Attachments**

**Nil**

**Recommendation**

That the Project Management Office Report - May 2021 be received.

## **12 Minutes from Committees**

### **12.1 Minutes from Committees for Council Receipt**

**Author:** Ash Garstang, Governance Administrator

#### **Attachments**

- 1. Finance/Performance Committee, 29 April 2021**
- 2. Hunterville Rural Water Supply Management Committee, 15 March 2021**
- 3. Omatane Rural Water Supply Management Committee, 20 April 2021**
- 4. Ratana Community Board, 18 May 2021**
- 5. Santoft Domain Management Committee, 23 March 2021**
- 6. Turakina Community Committee, 01 April 2021**

#### **Recommendation**

That the following Minutes be received:

- Finance/Performance Committee, 29 April 2021
- Hunterville Rural Water Supply Management Committee, 15 March 2021
- Omatane Rural Water Supply Management Committee, 20 April 2021
- Ratana Community Board, 18 May 2021
- Santoft Domain Management Committee, 23 March 2021
- Turakina Community Committee, 01 April 2021

# MINUTES



## UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 29 April 2021  
**Time:** 9.30 am  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

---

**Present:** Cr Nigel Belsham  
Cr Fi Dalgety  
Cr Cath Ash  
Cr Brian Carter  
Cr Tracey Hiroa  
Cr Dave Wilson  
Cr Gill Duncan  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Girish Meher, Team Leader – Financial Services  
Mrs Jess Mcilroy, Senior Project Manager - Infrastructure  
Mr Ash Garstang, Governance Administrator

## Finance/Performance Committee Meeting Minutes

29 April 2021

**Order of Business**

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<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Reports for Information.....</b>	<b>4</b>
7.1	Chair's Report .....	4
7.2	Follow-up Actions from Previous Meeting.....	4
7.3	Financial Snapshot - March 2021 .....	4
7.4	Quarterly Property Sales .....	5
7.5	QV Monthly Report .....	5

## 1 Welcome

Cr Belsham opened the meeting at 9.30am.

## 2 Apologies

Resolved minute number 21/FPE/001

That the apologies for Cr Panapa and Cr Gordon be received.

Cr Wilson/Cr Hiroa. Carried

## 3 Public Forum

Nil.

## 4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business

There was no change to the Order of Business.

## 6 Confirmation of Minutes

Resolved minute number 21/FPE/002

That the minutes of the Finance/Performance Committee Meeting held on 25 March 2021 (with below amendments) be taken as read and verified as an accurate and correct record of the meeting.

1: Remove the line "... although this depreciation can be deferred" from item 8.5.

2: Item 8.1: correction, HWTM noted that it should read "... several Capital Works **not** completed this year".

HWTM/Cr Carter. Carried



## 7 Reports for Information

### 7.1 Chair's Report

Cr Belsham reminded the Committee to submit queries to staff as early as possible, so that staff are able to prepare answers prior to the meeting.

**Resolved minute number** 21/FPE/003

That the Chair's Report to Finance / Performance Committee be received.

Cr Belsham/Cr Ash. Carried

### 7.2 Follow-up Actions from Previous Meeting

Staff to remove the status comments from item 1.

**Resolved minute number** 21/FPE/004

That the report 'Follow-up Items from Previous Meetings' (with amendment: the status comments are to be removed from item 1, as they are incorrect) be received.

Cr Ash/Cr Gordon. Carried

### 7.3 Financial Snapshot - March 2021

#### Rates Remissions

Cr Wilson asked if the rates remission policy is scheduled for a review. Mr Beggs will come back to the Committee with more information about unbudgeted rates remissions.

#### Turakina Valley Road

Cr Wilson asked if this expenditure would be subsidised by Waka Kotahi. The Mayor advised that it's \$800,000 of capital works, but Council would claim a majority (around 63%) of this from Waka Kotahi.

#### Operating Expenses and Depreciation Budgets

Mr Beggs provided more information on this. Salary costs have increased, as more staff have been hired. These new staff are key for long term planning. Additionally, building and resource consents have increased which has required more planners to be brought on as consultants.

Mr Beggs advised that he is aiming to be upfront about our goals to Council – what staff can complete and what they cannot. In line with this, staff are presuming that there will be roughly \$10m that will not be spent and will not hit depreciation schedules in the future.

The Committee agreed that they approved of Mr Beggs comments and agreed that Council needs to increase our capability and people in order to achieve long term goals.

Putorino Landfill

Mr Beggs explained that the excavation of the Putorino Landfill is currently underway, but that he is unable to advise what the total expense for disposal will be. This is because the contents of the landfill (especially at deeper levels) are currently unknown. If the contractors discover asbestos or other toxic material, this will increase disposal costs.

Mrs Mcilroy stated that contractors are one month into the excavation and have not found any toxic material at this stage. She further stated that this is a promising sign, and the excavation is in good progress, but reiterated Mr Beggs comments that staff cannot accurately estimate the future costs of disposal until excavation is completed.

Mrs Mcilroy indicated that she is going to invite elected members to visit the site so that they can see our Health and Safety practices in action.

In response to a query from the Committee, Mrs Mcilroy advised that excavation is due to take two more months (dependant on weather), and disposal should hopefully be completed by the end of the year.

End of Year carry overs

The Committee queried the variance in the year-to-date budget and whether this is above or below (e.g. positive or negative). Mr Meher advised that he was unable to answer this. Mr Tombs will get back to the Committee with an answer to this query.

**Resolved minute number****21/FPE/005**

That the report 'Financial Snapshot – March 2021' to the Finance and Performance Committee meeting (with amendment: item 1.2.2 to be removed) be received.

Cr Belsham/Cr Dalgety. Carried

**7.4 Quarterly Property Sales**

The Committee took the report as read, and commented that there was a big variance between capital value and what people have paid (due to the current housing climate).

**Resolved minute number****21/FPE/006**

That the report on quarterly property sales be received.

Cr Duncan/Cr Ash. Carried

**7.5 QV Monthly Report**

Mr Beggs commented that there is a national shortage of building control officers. A neighbouring Council has lost staff to Kāinga Ora, partly due to Kāinga Ora offering higher salaries. This is likely to produce more staffing pressure on local government authorities. In terms of the Rangitikei District Council, we are taking on a new building control officer and will soon employ a cadet as well to be internally trained.

Finance/Performance Committee Meeting Minutes29 April 2021

Cr Gordon asked if it was possible for Council to leverage off Kāinga Ora (e.g. contract their building control officers). Mr Beggs advised that that was a possibility, but he would like to see how our two new building control officers go first.

**Resolved minute number** 21/FPE/007

That the March 2021 QV Monthly Report be received.

Cr Carter/Cr Hiroa. Carried

The Meeting closed at 10.28am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 27 May 2021.

.....  
Chairperson

# Rangitikei District Council



## Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 15 March 2021 – 4:00 pm

### Contents

1	Welcome .....	2	
2	Public Forum .....	2	
3	Apologies.....	2	
4	Members' Conflict of Interest .....	2	<i>Agenda note</i>
5	Confirmation of Order of Business.....	2	<i>Agenda note</i>
6	Confirmation of Minutes.....	2	Attachment 1, pages 5-12
7	Chair's Report .....	2	<i>Verbal update</i>
8	Council Decisions on Recommendations from the Committee .....	2	<i>Agenda note</i>
9	Questions put at Previous Meeting for Council Advice or Action.....	3	<i>Agenda note</i>
10	Hunternville Rural Water Supply – Operations Report .....	3	Attachment 2, pages 13-15
11	Hunternville Bore – Update .....	3	<i>Verbal update</i>
12	Hunternville Rural Water Supply Financial Statements Commentary Update for the 7 Months Ended 31 January 2021.....	4	Attachment 3, pages 16-21
13	Late Items.....	5	<i>Agenda note</i>
14	Next Meeting .....	5	
15	Meeting Closed .....	5	

**Present:** Mr Sam Weston (Chair)  
Mr Mark Dawson  
Mr John McManaway  
Mr Bob Crawford  
His Worship the Mayor, Andy Watson  
Cr Richard Lambert

**In attendance:** Mr Arno Benadie, Group Manager – Assets and Infrastructure  
Mr Andrew van Bussel, Operations Manager – Operations and Utilities  
Mr Ivan O'Reilly, Reticulation Serviceman  
Mr Dave Tombs, Group Manager – Corporate Services  
Mr Girish Meher, Team Leader – Financial Services  
Mr Ash Garstang, Governance Administrator

**1 Welcome**

Mr Weston opened the meeting at 4.00pm.

The resignation of Paul Peterson was received in February 2021.

**2 Public Forum****3 Apologies**

That the apology for Mr Bernie Hughes be received.

Mr Crawford/Mr Dawson. Carried.

**4 Members' Conflict of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**5 Confirmation of Order of Business**

No change to the order of business.

**6 Confirmation of Minutes**

Mr McManaway advised that the Committee never approved the financial statements. The Committee is awaiting further clarity from Council regarding these, in order to understand them better, and will not confirm them this meeting.

**Resolved minute number** 21/HRSW/001

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 7 December 2020 (not including and with the exception of the 2019/20 financial reports) be taken as read and verified as an accurate and correct record of the meeting.

Mr Crawford/Mr McManaway. Carried.

**7 Chair's Report**

There were no updates to provide.

**8 Council Decisions on Recommendations from the Committee**

There were no recommendations from the Committee.

## 9 Questions put at Previous Meeting for Council Advice or Action

### Understanding Financial Matters/Queries

This was addressed by members of the Committee, Dave Tombs (Group Manager - Corporate Services) and Girish Meher (Financial Services Team Leader). A request was made for:

1. Cash flow statement for January 2021 and;
2. Recreating and explaining the financial statements going back to 2016 in a format that the Committee can feel comfortable with.

RDC finance staff estimate this will take approximately two weeks to complete as this requires not only the compilation of the data but understanding and explaining the transactions and balances in the financial statements that have been presented to the Committees in the past, along with answers to some of the fundamental questions that were raised at the meeting last week.

The Committee sought further clarification from RDC finance staff about how depreciation is charged.

Once this work has been completed this information will be sent to committee members, this is expected to be by 31 March.

## 10 Hunterville Rural Water Supply – Operations Report

Mr van Bussel highlighted the following from his report:

- Proposing two new pumps – one for each pump station. Waiting for confirmation of prices. Would like to look at removing the old KSB pumps once new ones are installed, as they don't trust the old pumps to perform and are not sure how long they'll last.
- If the current stainless steel pump breaks down and they need to rely on the old KSB pumps over a hot summer, they're not sure if they could keep the reservoir full.

There were follow up questions from Committee members about the age, type and energy usage of the current pumps. In response, Mr van Bussel indicated that he will draft a report before the next committee meeting that provides these details. Mr McManaway noted that it was important to be able to measure the efficiency of the pumps. Mr van Bussel acknowledged this point and indicated that he will include details about pump efficiency in his upcoming report.

The Committee also queried whether there was any money in the replacement budget that could be used for big ticket items - Mr van Bussel advised that there wasn't.

**Resolved minute number**      **21/HRSW/002**    **File Ref**                      **6-WS-3-4**

That the 'Hunterville Rural Water Supply - Operations Report' to the 15 March 2021 Hunterville Rural Water Supply Sub-Committee be received.

Mr Dawson/Mr Crawford. Carried.

## 11 Hunterville Bore – Update

The Committee confirmed that there was no report to receive.

A brief discussion followed and Mr Benadie stated that the project is completely done. Next step is to complete a study in April based on the numbers.

HWTM queried the possibility of reducing costs. Mr Benadie advised that Council would need to on-sell water capacity and this would require an extension to the scheme. Mr Weston advised that although the market is there, there are restrictions regarding the size of pipes. Mr van Bussel advised that there are additional restrictions in relation to the gallery capacity and water storage facilities.

## 12 Hunterville Rural Water Supply Financial Statements Commentary Update for the 7 Months Ended 31 January 2021

Mr Tombs and Mr Meher provided some commentary to the report:

- They advised that there are historical anomalies and inconsistencies with previous financial statements and that this was making it more complicated for them to accurately interpret the data. Mr McManaway advised that the meters supply charges don't appear to compute year-on-year and that the figures don't take into account the cost per unit.
- There was discussion between the RDC finance staff and the Committee about the breakdown and allocation of overheads. Mr McManaway noted that these costs made up a fifth of their budget, which seemed high. RDC finance staff explained that overhead costs are distributed across all departments and could more accurately be termed as 'centralised costs'.
- Mr McManway queried what MDC charges (professional services) related to. Mr Meher explained that these costs are derived from a shared services agreement with the Manawatu District Council, who charge on time.
- Mr Crawford queried the increase in utilities charges. Mr Meher acknowledged that the Committee had disputed this before and that he needed to work through past financial statements in order to accurately advise the Committee on why there was an increase.
- Cr Lambert proposed that the Committee organise an open day for the pumps, which the Committee agreed with.

On a separate note, Mr van Bussel advised Mr McManaway that he had approached Kiwirail about using their existing deed for repairs, but was advised by Kiwirail that this would need to come under a 'variation to the deed'. HWTM offered assistance with this, as the Council is currently involved with Kiwirail and could advocate on their behalf. Mr van Bussel acknowledged the offer and advised that he will let HWTM know.

**Resolved minute number**      **21/HRWS/003**

That the 'Hunterville Rural Water Supply Financial Statements Commentary Update for the 7 Months Ended 31 January 2021' to the 15 March 2021 Hunterville Rural Water Supply Sub-Committee be received.

Mr McManaway/Mr Crawford. Carried.

**13 Late Items**

No late items.

**14 Next Meeting**

Monday 21 June 2021 – 4.00pm

**15 Meeting Closed**

Sam Weston closed the meeting at 5.07pm.

**The minutes of this meeting were confirmed at the Hunterville Rural Water Supply Management Committee meeting held on 21 June 2021.**

.....  
**Chairperson**





# MINUTES

**Omatane Rural Water Supply Management  
Committee Meeting  
Tuesday, 20 April 2021**

## ITEM 13.1 ATTACHMENT 3

## Omatane Rural Water Supply Management Committee Meeting Minutes

20 April 2021

**Order of Business**

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<b>4</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
<b>6</b>	<b>Reports for Decision .....</b>	<b>4</b>
6.1	Proposed rate for 2021/22.....	4
<b>7</b>	<b>Reports for Information.....</b>	<b>4</b>
7.1	Financial Statements and Commentary for the 8 months ended 28 February 2021.....	4
7.2	Water Managers Report.....	5
<b>8</b>	<b>Members/Questions .....</b>	<b>5</b>
<b>9</b>	<b>Next Meeting .....</b>	<b>6</b>
<b>10</b>	<b>Meeting Closed .....</b>	<b>6</b>

**MINUTES OF RANGITĪKEI DISTRICT COUNCIL  
OMATANE RURAL WATER SUPPLY MANAGEMENT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, TAIHAPE TOWN HALL, 90 HAUTAPU STREET, TAIHAPE  
ON TUESDAY, 20 APRIL 2021 AT 3.00 PM**

**Present:** Mr Lance Kelly, Mr Luke Bird, Mr Neil Gregory, Mr Richie Law, Mr Alex McKay, Ms Ruth McKay, Cr Gill Duncan.

**In Attendance:** Mr Peter Beggs, Chief Executive  
Mr Dave Tombs, Group Manager - Corporate Services  
Mr Girish Meher, Financial Services - Team leader  
Mr Andrew van Bussel, Operations Manager  
Ms Rochelle Baird, Administration

## **1 Welcome**

Mr Kelly opened the meeting at 3:02pm.

## **2 Apologies**

**Resolved minute number** 21/ORWS/001

That the apologies from His Worship the Mayor Andy Watson, Mr Andrew Ramsay and Mr Arno Benadie, Group Manager – Assets and Infrastructure be accepted.

Mr McKay/Cr Duncan. Carried

## **3 Conflict of Interest Declarations**

There were no conflicts of interest.

## **4 Confirmation of Order of Business**

Mr Beggs asked to speak and said it was evident there is room for improvement for reports for the rural water schemes and that Michael Hodder is now investigating all historical records of the schemes so that anyone coming in will know the history including maintenance and depreciation of assets. Mr McKay asked if there is a record of materials used, heights, distances, flushing valves, maps etc. Mr van Bussel said there should be in the archives the original design "as built". Mr Tombs said the main focus at this stage is assets and finances. Mr Gregory asked if the bylaws and rules were up to date, and said he

had an original book as well as the change of rule book. Mr Beggs advised the committee to let council know what they would like to see in the report.

## 5 Confirmation of Minutes

**Resolved minute number** 21/ORWS/002

That the minutes of the Omatane Rural Water Supply Management Committee Meeting held on 11 November 2020 be confirmed.

Mr McKay/Cr Duncan. Carried

## 6 Reports for Decision

### 6.1 Proposed rate for 2021/22

Mr Kelly asked what would be the advice from finance for the proposed rate. Mr Meher said at this stage the amount could stay the same, unless there is some future maintenance to do. Mr van Bussel said if the committee decided to get a new telemetry expenses could increase. Mr Kelly asked if Horizons would cover that cost, Mr van Bussel would look into it.

**Resolved minute number** 21/ORWS/003

That the proposed rate is \$72.84 per cubic meter, but to be reviewed in November

Mr Kelly/Ms McKay. Carried

## 7 Reports for Information

### 7.1 Financial Statements and Commentary for the 8 months ended 28 February 2021

Mr Meher spoke to his report and said he had kept the report the same as the previous financial reports but asked the members what would they like to see in the report. Mr Meher explained that he is looking into the general rate and why it was received in 2017/18 and 2018/19. Mr Gregory said he would go through all the information he had and would let Mr Meher know. Mr Meher explained the public good rate and that it was used to balance the budget. Mr Kelly asked for justification of the costings from the services provided from Council. Mr Kelly also asked if the scheme is a utility as he was told at another council meeting that it was not. Mr Meher said he believed that councils were to consider schemes as a utility and he would look into it further. Mr Tombs said they hoped the initial review of the scheme would be done in the next two months.

Mr van Bussel asked when was the last time restrictors were looked at. Mr Gregory said when the scheme was built it was done at a cheaper option and feared more damage would be done if any investigation was done.

Omatane Rural Water Supply Management Committee Meeting Minutes

20 April 2021

**Resolved minute number** 21/ORWS/004

That a report is available at the next meeting of all users of the scheme.

Mr van Bussel/Mr Gregory. Carried

**Resolved minute number** 21/ORWS/005

That the report 'Financial Statements and Commentary for the 8 months ended 28 February 2021' be received.

Mr Kelly/Mr McKay. Carried

## 7.2 Operations Report

Mr Bird said most members are doing their own maintenance now. Mr Kelly suggested nominating two people to be in charge of maintenance, Ms McKay said she would help Mr Kelly and Mr Gregory offered to help if needed.

## 7.3 Water Managers Report

Mr van Bussel spoke to his report and said the flow meter needs recalibrating and that he was getting a quote from Alf Downs and will on charge the costs to Horizons. He also asked Horizons to make contact if the data stops coming in. Mr Kelly asked why did the Horizons and RDC information vary. Mr van Bussel said he is having similar issues elsewhere and is looking into it. He said there is better equipment available now and could source quotes if the committee was interested. Mr McKay asked if this cost would be covered from Horizons, Mr van Bussel would look into it.

**Resolved minute number** 21/ORWS/006

That the tabled Water Managers Report be received.

Mr van Bussel/Cr Duncan. Carried

## 8 Members/Questions

Ms McKay had investigated a radar system that is placed on the tanks and indicates a leak or low water with an alert system every 6 hours, an estimate was \$780 per tank and an ongoing cost of \$97 per year but it would save a lot of time looking for a leak. Mr Kelly said it would be good to look at for individual farmers.

Mr McKay thanked council staff for their effort in finally getting the answers that they have been asking for.

Omatane Rural Water Supply Management Committee Meeting Minutes

20 April 2021

**9 Next Meeting**

**10 Meeting Closed**

The Meeting closed at 4:25pm.

The minutes of this meeting were confirmed at the Omatane Rural Water Supply Management Committee held on .

.....  
Chairperson

UNCONFIRMED

# MINUTES



## UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

**Date:** Tuesday, 18 May 2021

**Time:** 6.30 pm

**Venue:** Ture Tangata Office  
Ihipera-Koria Street  
Rātana Pa

**Present:** Mr Charlie Mete  
Mr Lequan Maihana  
Mr Charlie Rourangi  
Cr Brian Carter  
Cr Waru Panapa  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ash Garstang, Governance Administrator

Phone: 06 327 0090 | Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz) | [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

## ITEM 13.1 ATTACHMENT 4

## Rātana Community Board Meeting Minutes

18 May 2021

**Order of Business**

<b>1</b>	<b>Whakamoemiti.....</b>	<b>3</b>
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<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
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## 1 Whakamoemiti

Mr Meihana provided the Whakamoemiti and opened the meeting at 6.30pm.

## 2 Apologies

Resolved minute number 21/RCB/001

That the apology for Mr Jamie Nepia be received.

Mr Meihana/Mr Rourangi. Carried

## 3 Public Forum

Ms Irirangi Wiringi suggested that the speed limit should be lowered along the main road into Ratana, as some vehicles are travelling too quickly, especially down the hill. The Board agreed that the current speed limit (100 kms) was too high, and noted that it is going to be reduced in future to 70 kms along the main road into Ratana, and 40 kms within the pa.

Ms Wiringi asked if there are plans to replace the temporary judder bar along the main road entrance into Ratana. The Board noted that it was difficult to know where to install a permanent judder bar due to the ongoing housing development. It was also noted that it would be difficult to install a concrete judder bar as there is only one road entrance to Ratana, and a concrete installation would require time to set (with no traffic).

Ms Wiringi also raised an issue with lighting down by the field. She regularly finds broken bottles when mowing the lawns, and this could be reduced if the field had sufficient lighting, similar to the lighting at the park. Cr Panapa noted that it was not Council owned land and that the Board will look at marae funding for this.

## 4 Conflict of Interest Declarations

Mr Mete declared a potential conflict of interest with regards to item 10.3 (Public Toilets). The Mayor acknowledged Mr Mete's declaration, but advised that in his opinion this did not warrant a conflict of interest.

## 5 Confirmation of Order of Business

Item 10.1 (Update on Ratana Playground Project) was unable to be discussed.

Item 10.2 (Maori Wards) was discussed during item 9 (Mayoral Update).

A late item was discussed (alternative venue for future meetings)

## 6 Confirmation of Minutes

**Resolved minute number** 21/RCB/002

That the minutes of the Rātana Community Board Meeting held on 16 February 2021 [without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Mr Rourangi/Mr Meihana. Carried

## 7 Follow up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Previous Meetings

Mr Mete noted that with regards to item 2 of this report (that the Rātana Community Board be a mediator), he acknowledged Councils decision and stated that he should have worded the original request better.

Cr Panapa noted that the road up to the cemetery has since been gravelled.

**Resolved minute number** 21/RCB/003

That the report 'Follow-up Action Items from Previous Meetings' be received.

Mr Rourangi/Mr Mete. Carried

## 8 Chair's Report

### 8.1 Chair's Report - 11 May 2021

#### NZ Community Board conference

Mr Mete provided a verbal report. He attended the NZ Community Board conference. He noted that some of the upcoming changes, especially with regards to Three Waters, are looking gloomy and there is a lack of information.

#### Wastewater Treatment Upgrades

Mr Mete raised the topic of future wastewater treatment upgrades at Rātana. Currently there is no progress with this as they have been unable to find any suitable land.

Cr Panapa noted that one piece of land had been identified as potentially usable, but they had been forced to abandon this idea as Horizon's Regional Council stated that it was not suitable due to the plants that grow there. There was an indication from Horizon's that the Ministry for Primary

## Rātana Community Board Meeting Minutes

18 May 2021

Industries would not allow any development there. The Board discussed the validity of this, and whether any future environmental concerns that may arise due to the lack of wastewater treatment facilities should outweigh current environmental concerns with plants at this site.

The Mayor provided advice to the Board on the consenting process for wastewater treatment. If the current consents expire and no new consents are able to be attained, Ratana could continue discharging but may be subject to repeated fines, at the discretion of Horizon's Regional Council.

Mr Mete noted that the new housing development is likely to compound this issue. The Mayor stated that in some cases Council is able to negotiate cost-shares for utilities with developers. Mr Mete asked Council to look into this.

Rates Increases

The Board held a hui on 06 May 21 for the community to discuss the draft LTP. A big concern was the rates increases for Ratana ratepayers. The average increase for Ratana was nearer the higher end of rates increases across the district.

The Mayor advised that this was largely due to valuation increases in Ratana, and noted that valuations are based on both land prices and improvements (e.g. houses).

The Board noted that nearby farms are not being subject to the same rates increases. The Mayor advised that rural and urban properties are assessed within different categories across the district – farms have not increased in value to the same degree that urban properties have. There are very few houses for sale in Ratana, and so the valuations for Ratana properties was likely generalised across multiple geographic communities.

Mr Meihana advised the Board that only two ratepayers in the community had applied for a rates rebate. Mr Mete advised that people looked over the eligibility criteria at the hui and many were not eligible. The Board agreed that it would be positive for community members to share this criteria with their neighbours and other community members.

**Resolved minute number** 21/RCB/004

That the 'Chair's Report – 11 May 2021' be received.

Mr Mete/Mr Meihana. Carried

## 9 Mayoral Update

### 9.1 Mayoral Update - April 2021

Maori Wards

The Mayor provided advice on the process moving forwards for Maori wards. Now that Council has voted to establish a Maori ward, a full representation review will need to take place. Council would

Rātana Community Board Meeting Minutes

18 May 2021

then decide the constitutional make up of wards across the district, unless it was objected to, in which case the decision would go to a commission to make.

Mr Mete asked what Te Roopuu Ahi Kaa's position was on Maori wards. The Mayor advised that previously they had not been supportive, due in part to the potential for a citizens petition to overturn Councils decision. However, with the recent change in law that removed the binding nature of a citizens petition for Maori wards, Te Roopuu Ahi Kaa are now supportive of them.

Mr Mete also asked if the Te Roopuu Ahi Kaa komiti would continue after the establishment of a Maori ward. The Mayor confirmed that the komiti would continue in its current capacity.

Funds

The Mayor advised the Board that there were a number of funds now open, including scholarships for Outwards Bound. The due date for Youth award applications was extended.

Attached Remit

The Mayor explained how a remit works. It is a decision proposed by a Council that goes to the local government body for review. This would need to then be passed by other Councils. If approved, it would then go to central government for consideration.

**Resolved minute number** 21/RCB/005

That the 'Mayoral Update – April 2021' report be received.

Cr Panapa/Mr Rourangi. Carried

## 10 Reports for Information

### 10.1 Update on Rātana Playground Project

There was no update to this item as Ms Josephine Renata was unable to attend the meeting. This will be reported on in the next meeting.

**Recommendation**

That the 'Update on Rātana Playground Project' report be received.

Left to lie.

### 10.2 Maori Wards

This was discussed during item 9 (Mayoral Update).

Rātana Community Board Meeting Minutes

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**Resolved minute number** 21/RCB/006

That the 'Maori Wards' report be received.

Mr Mete/Mr Rourangi. Carried

**10.3 Public Toilets**

Mr Meihana raised the issue of members of the public being unable to access the public toilets. Currently a key to the toilets is held by Josephine Hotu who owns the shop closest to the public toilets, but there have been occurrences where she has refused to give the key out to visitors.

Ms Wiringi advised that she has a key and opens the toilets up for visitors if she notices them, as she cleans the toilets on a weekly basis.

The Board discussed the possibility of making a second copy of the key and having it held by Mr Mete's family shop. It was noted that this has been tried several times in the past, but the key gets changed and the problem re-occurs.

The Mayor advised that he will communicate with the Chief Executive to have a look through the contract the Council currently has with the Board regarding the opening hours and ongoing maintenance and cleaning of the toilets. If the contract stipulates the opening hours of the toilets, this should be enforced.

The board agreed that the toilets should be open for public access.

**Resolved minute number** 21/RCB/007

That the 'Public Toilets' report be received.

Mr Rourangi/Mr Mete. Carried

**10.4 Cemetery - Access and Signage**

The Board noted that the gates to the cemetery should remain locked, unless there is a tangi. This is to prevent unregistered burials. The Board would like increased signage at the cemetery that explains to people how to register with Council for burial plots.

Mr Meihana will follow up on this.

The Board also discussed the underground scanning that had been done at the cemetery. This had helped individuals locate their family members and was well received by the community.

**Resolved minute number** 21/RCB/008

That the 'Cemetery – Access and Signage' report be received.

Mr Rourangi/Mr Meihana. Carried

**10.5 Frequency of Meetings**

The Board will re-visit a decision on the frequency of meetings at the 10 Aug meeting.

**Resolved minute number** 21/RCB/009

That the 'Frequency of Meetings' report be received.

Mr Rourangi/Mr Meihana. Carried

**11 Late Items**

Mr Meihana suggested to the Board that they think about having an alternative venue for the meetings, in case they are unable to hold the meeting within the pa due to a tangi. Cr Panapa will investigate the option of having the Seamer house as an alternative venue and report back to the Board.

Cr Panapa and Mr Mete acknowledged and thanked Cr Carter for his involvement and contribution to the Ratana Community Board meetings.

**12 Future Items for the Agenda**

- Alternative venue for future meetings.
- Frequency of meetings.

**13 Next Meeting**

Tuesday, 10 August 2021 – 6.30pm.

**The Meeting closed at 8.22pm.**

Rātana Community Board Meeting Minutes

18 May 2021

The minutes of this meeting were confirmed at the Ratana Community Board held on 10 August 2021.

.....  
Chairperson

UNCONFIRMED



# MINUTES

**Santoft Domain Management Committee  
Meeting  
Tuesday, 23 March 2021**



## Santoft Domain Management Committee Meeting Minutes

23 March 2021

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5	Questions raised for Chief Executive Peter Beggs' response .....	4
6	Spraying.....	4
7	Power and Water at the Domain .....	4
8	General Domain Discussion .....	5
9	Future Items for the Agenda .....	5
10	Meeting Closed .....	5

**MINUTES OF RANGITĪKEI DISTRICT COUNCIL  
SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING  
HELD AT THE SANTOFT DOMAIN (MAIN GATE ENTRANCE), SANTOFT ROAD, BULLS  
ON TUESDAY, 23 MARCH 2021 AT 6.00 PM**

**Present:** Heather Thorby, Paul Geurtjens, Gary Bennett, Julie McCormick, Murray Spring,  
Cr Brian Carter

**In Attendance:** Lorina Spring

### 1 Apologies

**Recommendation:**

That apologies for Sandra McCuan and His Worship the Mayor Andy Watson be received.

G Bennett/M Spring. Carried.

### 2 Confirmation of Minutes

**Resolved minute number** 21/SDMCC/001

That the minutes of the Santoft Domain Management Committee Meeting held on 11 November 2020 be confirmed.

H Thorby/M Spring. Carried

### 3 Chair's Report

Paul Heather presented the Domain Plan to the Council meeting in December 2020. Council endorsed the plan at their February 2021 meeting. Cr Carter was requested to obtain this in writing for our Domain's records.

#### 4 Reserve Account

Noted.

#### 5 Questions raised for Chief Executive Peter Beggs' response

**Resolved minute number** 21/SDMCC/002

That Chief Executive Peter Beggs' memorandum be received.

M Spring/G Bennett. Carried.

**Resolved minute number** 21/SDMCC/003

That the Santoft Domain Management Committee appoint Paul Geurtjens as Project Manager/ Co-ordinator and that Paul completes the appropriated Rangitikei District Council registration process.

H Thorby/M Spring. Carried.

Undertaking:

The \$5,000 debit card approved for the Domain will be required as soon as possible this month. Peter Beggs to advise how this is to occur.

#### 6 Spraying

Paul Geurtjens reported that there had been a 99% kill rate of lupin. Thanks to everyone involved for the working bee.

#### 7 Power and Water at the Domain

Paul Geurtjens reported that Lazer Electrical estimate the aluminium power cable will be installed when digger is on site.

**Resolved minute number** 21/SDMCC/004

That the Committee approves spending up to \$4,000 for cable purchase.

P Geurtjens/H Thorby. Carried.

Noted that Downes estimate was \$8,000+.

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Santoft Domain Management Committee Meeting Minutes

23 March 2021

**Resolved minute number**                      **21/SDMCC/005**

That the Committee accepts Humes price, with the addition of the lid change from solid to man-hole ring and light metal cover, \$1,741.64. Cartage additional dependent on digger being on-site for delivery.

P Geurtjens/Cr Carter. Carried.

Digger contractor to be sourced from Rangitikei District Council approved list. Paul as Project Manager to liaise with Peter Beggs as to closure, signage, advertising of Domain works.

## **8            General Domain Discussion**

The Committee walked the site, placed pegs, discussed work to be carried out on installation of services – power, well, tank placement.

## **9            Future Items for the Agenda**

- i) Planting of commercial pines on boundary.
- ii) Fencing.
- iii) On going works program.

## **10          Meeting Closed**

Meeting closed at 6.20 pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on 25 May 2021.

.....  
Chairperson

# MINUTES



## **UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING**

**Date:** Thursday, 1 April 2021

**Time:**

**Venue:** Turakina School  
State Highway 3  
Turakina

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**Present:** Ms Laurel Mauchline Campbell  
Mr James Bryant  
Mr Duran Benton  
Ms Carol Neilson  
Ms Linda O'Neill  
Ms Anne Rice  
Ms Tina Duxfield  
Cr Brian Carter

## ITEM 13.1 ATTACHMENT 6

## Turakina Community Committee Meeting Minutes

1 April 2021

**Order of Business**

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<b>3</b>	<b>Chair's Report .....</b>	<b>3</b>
3.1	Chair's Report .....	3
<b>4</b>	<b>Mayoral Update .....</b>	<b>3</b>
4.1	Mayoral Update .....	3
<b>5</b>	<b>Reports for Information .....</b>	<b>4</b>
5.1	Small Projects Grant Scheme Update - March 2021 .....	4
<b>6</b>	<b>Next Meeting .....</b>	<b>4</b>

UNCONFIRMED

## 1 Apologies

**Resolved minute number** 21/TCC/001

Apologies were received from Ms Bayler and His Worship the Mayor.

Ms Mauchline-Campbell/Ms Rice. Carried

## 2 Confirmation of Minutes

Taken as read.

**Resolved minute number** 21/TCC/002

That the Minutes of the Turakina Community Committee meeting held on 04 February 2021 with amendments, The Mayor to be removed from the list of those present and item 8 correction to the spelling of Tina Duxfield's name, be taken as read and verified as an accurate and correct record of the meeting.

Ms O'Neill/Ms Neilson. Carried

## 3 Chair's Report

### 3.1 Chair's Report

A verbal report was provided.

- Sales of properties in the village have been rapid and at higher prices than we could imagine. This is a major change from past times where sales could take years. It seems houses at Koitiata are not even going on the markets as prospective buyers are going door knocking.
- Our resolution to Council regarding meeting frequency was rejected as we got the wording wrong. This is something we need to be aware of in the future as without staff advice we may inadvertently do this again. However Council did pass a resolution that returned us to the 2 monthly meeting status.

**Resolved minute number** 21/TCC/003

That the verbal 'Chairs Report' to the 01 April 2021 Turakina Community Committee be received.

Ms Mauchline-Campbell/Cr Carter. Carried

## 4 Mayoral Update

### 4.1 Mayoral Update

## Turakina Community Committee Meeting Minutes

1 April 2021

Taken as read.

**Resolved minute number** 21/TCC/004

That the 'Mayoral Update' to the 01 April 2021 Turakina Community Committee be received.

Ms Duxfield/Mr Benton. Carried

## 5 Reports for Information

### 5.1 Small Projects Grant Scheme Update - March 2021

Taken as read.

A letter was received from a resident asking if a seat could be placed in the reserve for those watching their dogs and others using the reserve. The committee is open to this and L Mauchline Campbell will obtain quotes for a seat and liaise with Murray Richardson at RDC regarding this. The seat to be purchased with the small projects fund. A seat for the cemetery will also be considered.

**Resolved minute number** 21/TCC/005

That the memorandum 'Small Projects Grant Scheme Update – March 2021' to the 01 April 2021 Turakina Community Committee be received.

Ms Duxfield/Ms Rice. Carried

## 6 Next Meeting

03 June 2021 – 7.30pm.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 3 June 2021.

.....  
Chairperson



## **13 Recommendations from Committees**

### **13.1 Recommendation from the Taihape Community Board**

**Author:** Ash Garstang, Governance Administrator

#### **1. Reason for Report**

- 1.1 The Taihape Community Board made the below recommendation to Council at their meeting on 14 Apr 21, as per resolution 21/TCB/007.

#### **Recommendation**

That Council considers the below recommendation from the Taihape Community Board on 14 April 2021 (this item is to be considered as a part of today's agenda):

- a. That the Taihape Community Board committee recommends to Council that the Council negotiate with Waka Kotahi / NZTA in order to return the speed limit on Mataroa Road / State Highway 1 to 50 kph.

## 14 Public Excluded

### Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

#### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council Minutes (Public Excluded) – 29 April 2021
2. Follow-up Action Items from Council Meetings (Public Excluded)
3. Marton Rail Hub Update on Rail Design
4. Te Matapihi – Chief Executive Decision on Code Compliance Certificate

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>1.1 Council Minutes (Public Excluded) – 29 April 2021</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	s48(1)(a)(i)
<b>1.2 Follow-up Action Items from Council Meetings (Public Excluded)</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	s48(1)(a)(i)
<b>1.3 Marton Rail Hub Update on Rail Design</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  AND  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)(i)

<b>1.4 Te Matapihi - Chief Executive Decision on Code Compliance Certificate</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.  AND  s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 15 Open Meeting