

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 24 June 2021
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: His Worship the Mayor, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Cath Ash
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 24 June 2021 at 1.00 pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 The minutes from Council (Ordinary Meeting) held on 27 May 2021 are attached.
- 1.2 The minutes from Council (LTP Deliberations Meeting) held on 09 June 2021 are attached.

Attachments

1. Council Minutes - 27 May 2021
2. Council Minutes - 09 June 2021

Recommendation

That the minutes of Council's meeting held on 27 May 2021 [with amendment/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Recommendation

That the minutes of Council's meeting held on 09 June 2021 [with amendment/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 27 May 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Cr Coral Raukawa

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Gaylene Prince, Group Manager – Community Services
Mrs Jess Mcilroy, Senior Project Manager – Infrastructure
Ms Katrina Gray, Senior Strategic Planner
Mr Ash Garstang, Governance Administrator

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1 Welcome

The Mayor opened the meeting at 1.04pm.

2 Apologies

The Mayor advised he would be leaving at 2.30pm to attend the Recreation Aotearoa, New Zealand Parks Awards.

3 Public Forum

Several people who had submitted to the draft Long Term Plan in writing provided verbal submissions.

1.05pm:

(Submission number: 219) Mr John Keay

Mr Keay is President of the Bulls Rugby Football & Sports Club and spoke on behalf of the Bulls Domain Upgrade Volunteers Group.

The group would like to resurrect the football field and upgrade the toilets facility, which lack shower facilities and are in a poor state of maintenance. They would also like to explore the option of constructing a new multi-purpose gym, as this would bring in a variety of new sports teams.

The new lighting and electronic scoreboard were operating well and have drawn in more people to the domain.

The group will approach new funders and would look to schedule a high profile game once upgrades have been completed, in order to draw in more users. Mr Keay advised that several funding agencies and big businesses in Bulls have expressed support for the proposed upgrades.

1.20pm:

(Submission number: 134) Ms Josephine Renata.

Ms Renata spoke about the Ratana Playground Whānau space redevelopment. The current playground is dated and has had some equipment removed for safety reasons.

The Rātana Playground & Whānau Space group have secured \$153,000 in funding, and their total funding goal is \$300,000. They have fundraised on Facebook, Givealittle and through several community events (such as barbecue sizzlers and bake sales). The request to Council is for ongoing maintenance of the park. They have also received \$50,000 in funding from Council. In response to a query, Ms Renata advised that the park sees thousands of users over a twelve month period.

1.30pm:

(Submission number: 156) Ms Raewyn Turner.

Ms Turner spoke about Te Matapihi, the new Bulls community centre. She stated that it was important for Council to listen to the main stakeholders and keep them informed, to make sure that the building is fit for purpose and to future proof it. The greenspace will have limited sunlight due to its location. The current signage at the building is too small and is often missed by visitors.

Ms Turner advised that the lessons learnt from Te Matapihi should be kept in mind when Council develops the new Marton civic centre. She suggested that Council runs a competition to design the new centre, as it is more effective than hiring an architect.

Ms Turner suggested that Council make it mandatory for new builds to have water tanks, in light on the towns current issues with water quality.

Regarding the proposed rates increases, Ms Turner stated that she believes these are too high and will put some ratepayers under duress.

4 Conflict of Interest Declarations

Cr Dalgety and Cr Lambert declared conflicts of interest in relation to the Hunterville Huntaway Festival (item 9: Chief Executive's report) as they are residents of Hunterville. The Mayor acknowledged their declarations, but advised that this did not warrant a conflict.

Cr Raukawa declared a conflict of interest in relation to the Opaea Marae (item 9: Chief Executive's report) as she is affiliated with the marae. Cr Belsham acknowledged this declaration, but advised that this did not warrant a conflict.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number **21/RDC/084**

That the minutes of Council's meeting held on 29 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **21/RDC/085**

That the minutes of Council's meeting held on 12 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **21/RDC/086**

That the minutes of Council's meeting held on 12 and 13 May 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Duncan. Carried

Resolved minute number **21/RDC/087**

That the attached 'Oral Hearings – 12 and 13 May 2021', with amendment: pg 38, spelling error 'blowing club' be amended to 'bowling club', be taken as read and verified as an accurate and correct record of the oral submissions.

Cr Belsham/Cr Duncan. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Regarding the new signage at the Marton Memorial Hall, staff and the RSA have agreed on a design, although the location is yet to be determined. Mr Benadie advised that this will be an extra cost and would come back to Council for approval.

Resolved minute number **21/RDC/088**

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr Panapa/Cr Dalgety. Carried

8 Mayor's Report

8.1 Mayor's Report - May 2021

The Mayor provided Council with information around the present status of the Bulls and Marton Community Committees. He will host public meetings to gauge expressions of interest from members of the public who may want to join the committees.

The Bulls and Marton Community Committee's both had meetings scheduled for 09 June 2021, which will be cancelled. The next meetings are scheduled for 11 August 2021.

Resolved minute number **21/RDC/089**

That the Mayor's Report – May 2021 be received.

HWTM/Cr Carter. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - May 2021

Marton Rugby Club

Regarding the seat and plaque to commemorate Dick Hurn, Council clarified that this request came from the Marton Rugby Club, but there was never a discussion around funding.

Cr Belsham noted that this could be dealt with by the Marton Community Committee, through the use of their Small Projects Fund, however this committee has been unable to meet in recent months and therefore the issue is now with Council for a resolution.

Waiver of Fees

Council asked that staff investigate long term waivers being granted where there are recurring requests for events held regularly. It was agreed this would be considered as part of the review of the delegations register.

Opaea Marae

In response to queries from several elected members, Cr Belsham advised that a member having an affiliation with a marae did not warrant a conflict of interest. It would only be a conflict of interest if a member sat on the relevant controlling body of a marae.

Mr Beggs explained this request was being presented to Council for a decision, as his delegation to waive 50% of building consenting fees only applies to rateable land, and Opaea Marae is not rateable. Additionally, Opaea Marae are seeking to have 100% of the building consenting fees waived. In response to a query from elected members, Mr Tombs advised that Churches are not rateable. Council agreed to waive up to 100% of the building consenting fees, as per the below resolution.

Resolved minute number 21/RDC/090

That the Chief Executive's Report be received, with the exception of the Statement of Service (SSP) Reporting, which will be reported at the next full Council meeting.

Cr Wilson/Cr Carter. Carried

Resolved minute number 21/RDC/091

That Council agrees that Council's Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.

Cr Belsham/Cr Wilson. Carried

Resolved minute number 21/RDC/092

That Council approves a waiver of 100% of the \$250 for the building consent exemption application fee to the Hunterville Huntaway Festival Committee.

Cr Lambert/Cr Dalgety. Carried

Resolved minute number 21/RDC/093

That Council agrees to waive internal Building consenting costs not to exceed \$10,000 for upgrade work to the Opaea Marae.

Cr Hiroa/Cr Gordon. Carried

The Mayor left the meeting at 2.21pm. Cr Belsham assumed the role of Chair.

10 Reports for Decision

10.1 Draft Submission: Building Code Update 2021

The report was taken as read.

Resolved minute number 21/RDC/094

That the report Draft Submission: Building Code Update 2021 be received.

Cr Dalgety/Cr Gordon. Carried

Resolved minute number 21/RDC/095

That Council approves (with minor grammatical amendments) the submission on the Building Code Update 2021.

Cr Gordon/Cr Duncan. Carried

10.2 Options Consideration for the Marton Water Supply Strategy

Mr Benadie spoke to his report and advised that following Option 2 (ground water as a raw water source) would solve the bad odour and taste of Marton's current drinking water and the dams would be able to act as stormwater overflows. He also advised that there should not be any future consenting issues with drawing bore water.

In response to a query, Mr Benadie advised that the 5000 m3/day target would be sufficient to meet the projected population growth of the town.

Council deliberated and agreed that there were too many risks to proceed with Option 1 (Marton dams as raw water source), even with upgrades to infrastructure, and that the best permanent solution is to proceed with Option 2.

Resolved minute number 21/RDC/096

That the report "Options Consideration for the Marton Water Supply Strategy" be received.

Cr Lambert/Cr Duncan. Carried

Cr Belsham adjourned the meeting at 3.02pm and re-convened at 3.14pm.

Resolved minute number 21/RDC/097

Cr Wilson/Cr Raukawa. Carried

Cr Dalgety/Cr Hiroa. Carried

Cr Gordon/Cr Panapa. Carried

Cr Gordon/Cr Duncan. Carried

Cr Hiroa/Cr Dalgety. Carried

Cr Wilson/Cr Raukawa. Carried

Resolved minute number 21/RDC/103

That Council note this investment receives a subsidy from Waka Kotahi. The subsidy is 65% for 2021-22, 64% for 2022-23, and 63% for 2023-24. This change is a result of Waka Kotahi's re-running their subsidy model.

Cr Wilson/Cr Duncan. Carried

11 Reports for Information

11.1 Project Management Office Report - May 2021

Lake Waipu improvement and Ratana Wastewater Treatment Project - In response to a query, Mrs Mcilroy advised that staff are on their final option for land consideration and need to respond to the Ministry for the Environment by 30 August 2021. If staff are unable to secure land, they will need to consider disposal methods.

Resolved minute number 21/RDC/104

That the Project Management Office Report - May 2021 be received.

Cr Carter/Cr Hiroa. Carried

12 Minutes from Committees

12.1 Minutes from Committees for Council Receipt

Resolved minute number 21/RDC/105

That the following Minutes be received:

- Finance/Performance Committee, 29 April 2021
- Hunterville Rural Water Supply Management Committee, 15 March 2021
- Omatane Rural Water Supply Management Committee, 20 April 2021
- Ratana Community Board, 18 May 2021
- Santoft Domain Management Committee, 23 March 2021
- Turakina Community Committee, 01 April 2021

Cr Wilson/Cr Hiroa. Carried

7 Recommendations from Committees

13.1 Recommendation from the Taihape Community Board

The report was taken as read.

Resolved minute number 21/RDC/106

That Council considers the below recommendation from the Taihape Community Board on 14 April 2021 (this item is to be considered as a part of today's agenda):

- a. That the Taihape Community Board committee recommends to Council that the Council negotiate with Waka Kotahi / NZTA in order to return the speed limit on Mataroa Road / State Highway 1 to 50 kph.

Cr Hiroa/Cr Raukawa. Carried

8 Public Excluded

The meeting went into public excluded session 3.30pm.

Resolution to Exclude the Public

Resolved minute number 21/RDC/107

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council Minutes (Public Excluded) – 29 April 2021
2. Follow-up Action Items from Council Meetings (Public Excluded)
3. Marton Rail Hub Update on Rail Design
4. Te Matapihi – Chief Executive Decision on Code Compliance Certificate

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 Council Minutes (Public Excluded) – 29 April 2021	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	s48(1)(a)(i)
1.2 Follow-up Action Items from Council Meetings (Public Excluded)	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	s48(1)(a)(i)

1.3 Marton Rail Hub Update on Rail Design	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. AND s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)(i)
1.4 Te Matapihi - Chief Executive Decision on Code Compliance Certificate	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons. AND s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Hiroa/Cr Ash. Carried

9 Open Meeting

The meeting went into open session at 4.12pm.

Resolved minute number 21/RDC/108

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting.

21/RDC/108 - 21/RDC/113.

Cr Duncan/Cr Carter. Carried

The Meeting closed at 4.13pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 June 2021.

.....
Chairperson

UNCONFIRMED

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Wednesday, 9 June 2021

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Mr George Forster, Policy Advisor
Ms Nardia Gower, Manager – Community Development
Mr Ash Garstang, Governance Administrator

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1 Welcome / Prayer

The Mayor opened the meeting at 9.32am. Cr Lambert read the Council prayer.

2 Apologies

Resolved minute number 21/RDC/115

That the apology for Cr Raukawa be received.

HWTM/Cr Ash. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Cr Duncan declared a conflict of interest in relation to item 7.4 (Key Choice 2: Taihape Memorial Park Grandstand) as her husband is part of the heritage trust in Taihape that have supported the grandstand. She did not take part in the submission process for this. The Mayor acknowledged the declaration, but advised that it does not warrant a conflict of interest.

Cr Dalgety declared a conflict of interest in relation to item 7.12 (Roading, specifically recommendation 2: Watershed road). The Mayor accepted the declaration and conflict of interest.

Cr Gordon declared a conflict of interest in relation to item 7.14 (Parks and Reserves, specifically recommendation 9: Weed control). The Mayor accepted the declaration and conflict of interest.

Cr Dalgety and Cr Lambert declared conflicts of interest in relation to item 7.17 (Other Issues, specifically Hunterville St Johns Ambulance Station). Cr Dalgety is chair of the Hunterville Sport and Recreation Trust, who may end up being the holder of the funding of this money. Cr Lambert is also a member of the trust. The Mayor accepted the declaration and conflict of interest and asked both councillors to vacate the room during discussion on this item.

5 Confirmation of Order of Business

Item 8 (Deliberations on Revenue and Financing Policy 2021) was discussed after item 7.8 (Proposed Changes to the Rating System & Rates).

The Mayor forewarned Council members that recent reductions in funding commitment from Waka Kotahi was likely to impact some of the decisions that would be made in this meeting. Mr Tombs advised that Council will receive around \$4.5M less in funding from Waka Kotahi over the next three years.

6 Reports for Decision

6.1 Identified Cost Savings for 2021/22

Mr Beggs advised that the items in this report came about as a result of Councils direction to the Chief Executive to achieve a 2% saving in operational costs. He said that he did not want to impact Councils level of service or staff salaries within these cost saving measures.

Reduce library professional subs

In response to a query about the reduction in library costs, Ms Prince advised that Council was receiving a grant that would offset this saving. This meant that there would be a saving in costs, but no reduction in service.

Decommission Magiq

In response to a query about the item Magiq, Mr Tombs clarified that this was actually an upgrade in software to a more modern version – not a decommissioning.

Insurance deductible on Material Damage to \$250k

Mr Beggs advised that staff looked at how much insurance had been claimed over a five year average and determined that costs could be saved by increasing the deductible rate on material damage (from \$20k to \$250k, which was more in line with the private sector), this would lower premiums.

Mr Beggs highlighted motor insurance as an example of where Council had spent more money on premiums than had been saved by having lower deductibles over the last five years. He acknowledged that there was a risk either way.

Reduce rate remissions

Mr Beggs advised that he is proposing to remove the discount for early payment of annual rates (currently 2.5%). This cost Council around \$65k in the last year.

Delete Festival Lighting

Mr Benadie clarified that this was a reduction in maintenance for Christmas lighting. The lighting may still go up, but could be reduced in number. Mr Beggs advised a correction to the item to 'delete festival lighting *maintenance*'.

Reduction in funding from Waka Kotahi

Council expressed a desire for the Mayor and Chief Executive to collaborate with other councils on responding to Waka Kotahi. The Mayor noted that it was an issue that also needed to be advocated directly to central government, as they govern the budget that Waka Kotahi have to work with.

Elected members unanimously voted for resolution 5 of this report.

That the Identified Cost Savings for 2021/22 report be received.

Cr Wilson/Cr Duncan. Carried

That Council accepts the indicative cost saving initiatives identified by the Chief Executive in the report, and will support future resolutions to implement those savings.

HWTM/Cr Ash. Carried

That Council request the Chief Executive to undertake a review of the Rates Remission Policy to be in place from 1 July 2022.

Cr Belsham/Cr Wilson. Carried

That a Working Group be formed to review the Rates Remission Policy, made up of; Cr Belsham, Cr Dalgety, Cr Ash, Cr Gordon, Cr Duncan and the Mayor.

Cr Belsham/Cr Dalgety. Carried

That Council requests the Chief Executive and His Worship the Mayor strongly advocate in Council's interests in relation to the reduced funding indicated by Waka Kotahi, noting that reduced funding is likely to cause issues to our roading network such as decreasing pavement performance and lower capacity of drainage related assets to mitigate adverse weather events.

Cr Wilson/Cr Belsham. Carried

6.2 Adoption of Development Contributions Policy

Mr Beggs advised that it is his intention to have individual development agreements for all significant developments in the district. The terms would be negotiated at the Chief Executive's discretion, although larger agreements (in terms of financial implications) may be presented to Council for support.

In response to a query, Mr Beggs advised that the criteria for determining whether or not an agreement is required (the minimum number of residences included in the scope of a development) is yet to be decided. Council requested that the Chief Executive provide a report to Council once staff have arrived at a decision on this criteria.

It was agreed the Policy would be reviewed during the next Council annual plan process in 2022.

Resolved minute number 21/RDC/121

That the report Adoption of the Development Contributions Policy be received.

Cr Gordon/Cr Dalgety. Carried

Resolved minute number 21/RDC/122

That Council adopts the Development Contributions Policy.

Cr Gordon/HWTM Carried

Resolved minute number 21/RDC/123

That the Policy on Development Contributions be reviewed in line with the 2022/23 Annual Plan process.

Cr Ash/Cr Duncan. Carried

6.3 Adoption of the Significance and Engagement Policy 2021

Mrs Gordon advised that this policy relates to when Council is legislatively required to consult with constituents on significant issues (such as the Long Term Plan). It does not cover daily communications and engagement with local communities, this is covered under a separate policy.

Resolved minute number 21/RDC/124

That the report "Adoption of the Significance and Engagement Policy 2021" be received.

Cr Wilson/Cr Hiroa. Carried

Resolved minute number 21/RDC/125

That Council adopt the Significance and Engagement Policy without amendment.

Cr Wilson/Cr Gordon. Carried

The meeting was adjourned at 10.44am and re-convened at 11.01am.

6.4 Deliberation on draft Schedule of Fees and Charges 2021/22

Resolved minute number **21/RDC/126**

Cr Hiroa/Cr Ash. Carried

Cr Hiroa/Cr Belsham. Carried

Each section of the report was considered independently.

Cr Ash/Cr Dalgety. Carried

Taken as read.

Taken as read.

Council noted that there had been an overwhelming negative response to this proposal, noting that wifi is available at public libraries and the people (such as rural residents) who have the biggest difficulties with internet access are unlikely to make significant use of public wifi in town.

Cr Belsham/Cr Carter. Carried

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Council acknowledged the strong public support for this proposal.

In response to a query around electrical upgrades, Mr Benadie advised that staff are looking at upgrades for the Amenities building and could amalgamate these into the same project.

Mr Beggs clarified that these recommendations were around finalising investigations, and that a final decision would come to Council at a later date. The provision of \$1M was a maximum limit, and the total cost may be less.

Resolved minute number 21/RDC/130

That Council continues to investigate the refurbishment and restoration of the Taihape Memorial Park Grandstand and how it will be funded in collaboration with the community, and includes a provision of \$1 million in the budget to complete this work (from cash reserves), noting Council will need to make a final decision in the future on whether or not to complete this work.

Cr Duncan/Cr Hiroa. Carried

Resolved minute number 21/RDC/131

That Council directs the Chief Executive to finalise investigations and provide a report back to Council on the strengthening and restoration costs of the Grandstand, without changing rooms and toilets, which will be provided by the new Amenities Building.

Cr Duncan/Cr Hiroa. Carried

7.5 Key Choice 3: Economic Development

There was a general consensus that the public had not been communicated with well enough on this issue, prior to the proposal in the Long Term Plan.

Council agreed that although there was some uncertainty in this space, underinvestment was a greater risk than overinvestment and economic development is intertwined with other long term goals.

Resolved minute number 21/RDC/132

That Council increases funding for the Economic Development activity by \$172,500 in Year 1 of the Long Term Plan, and by \$122,500 for the following years.

Cr Hiroa/Cr Panapa. Carried

7.6 Key Choice 4: Event Sponsorship

There was agreement among elected members that events are a crucial driver of domestic tourism to the district, and an increase to the Event Sponsorship Fund would help to promote their development.

Resolved minute number 21/RDC/133

That Council increases the Event Sponsorship Fund from \$25,000 per year to \$50,000 per year.

Cr Belsham/Cr Carter. Carried

7.7 Key Choice 5: Local Government Funding Agency as a Guaranteeing Member

The Mayor noted that the majority of councils who borrow money are a part of this agency.

Resolved minute number **21/RDC/134**

That Council becomes a guaranteeing member of the Local Government Funding Agency when necessary to meet Council's borrowing requirements.

HWTM/Cr Wilson. Carried

7.8 Proposed Changes to the Rating System & Rates

Mr Tombs explained how changes to the Uniform Annual General Charge (UAGC) would affect the distribution of rates across different sectors.

Council acknowledged that the high re-valuations across the district had altered the significance of the UAGC. While there was disagreement about the fairness and equity of the current UAGC, Council voted to reduce it.

Council agreed that a differential for the forestry sector needed to be investigated, given the increase of forestry operations in the district and the reduction of roading funding from Waka Kotahi.

Recommendation

That Council does not reduce the Uniform Annual General Charge to \$500 from 01 July 2021.

Cr Duncan/Cr Dalgety. Lost

Cr Duncan and Cr Dalgety voted for the motion.

Resolved minute number **21/RDC/135**

That Council establishes rating differentials of 1.2 for the Commercial and Industrial sectors and 1.5 for the Utilities sector from 01 July 2021.

Cr Wilson/Cr Gordon. Carried

Resolved minute number **21/RDC/136**

That Council continues its approach to engage with the forestry sector during 2021/22 to discuss the potential implementation of a differential on forestry land.

Cr Dalgety/Cr Lambert. Carried

Resolved minute number **21/RDC/137**

That Council reduces the Uniform Annual General Charge to \$500 from 01 July 2021.

Cr Belsham/Cr Ash. Carried

The meeting was adjourned at 12.01pm and re-convened at 12.33pm.

7.9 Community and Leisure Assets

In response to a query, Ms Gray confirmed that the \$20k operating expense (per annum) would not include the loan portion.

Council agreed not to pass the motion, as there are other public toilets in the vicinity (at Te Matapihi for example) and it was a significant expense.

Recommendation

That Council includes capital expenditure of \$200,000 capital costs to install public toilets at Walker Park, Bulls in Year 2 of the 2021/31 Long Term Plan, and operational expenditure of \$20,000 per annum from Year 2.

Cr Carter/Cr Gordon. Lost

7.10 Community Wellbeing

Active Communities

The Mayor noted that it was important to take a regional view to this issue.

In response to a query, Ms Gray advised that the financial contribution would fund a portion of the co-ordinator role for this group.

Support for Community Groups

While Council voiced support for these groups, they noted that ratepayer money was not the right funding source and that there were other funds that could be applied to instead (such as the Community Initiatives Fund).

Impact Collective

The Mayor advised that both the Ruapehu and South Taranaki District Council's would likely commit a small financial sum. Council agreed that it was a worthwhile cause to support and be involved in.

Resolved minute number

21/RDC/138

That Council becomes a signatory on the proposed Regional Sport Facilities Implementation Plan Memorandum of Understanding (MoU).

Cr Gordon/Cr Duncan. Carried

Resolved minute number

21/RDC/139

That Council financially contribute \$3,399 for years 1-3 of the LTP for the Regional Sport Facility Plan leadership and coordination role.

Cr Hiroa/Cr Dalgety. Carried

Resolved minute number 21/RDC/140

That Council does not contribute \$2,500 to Marton Community Patrol.

Cr Wilson/Cr Carter. Carried

Resolved minute number 21/RDC/141

That Council does not contribute to Taihape Neighbourhood Support.

Cr Wilson/Cr Carter. Carried

Resolved minute number 21/RDC/142

That Council commits to participate in the Impact Collective Rangitikei, Ruapehu, South Taranaki and Whanganui.

HWTM/Cr Lambert. Carried

Resolved minute number 21/RDC/143

That Council provides a signatory to the Impact Collective Rangitikei, Ruapehu, South Taranaki and Whanganui who would participate on behalf of Council as a trust board member and as a member of the Impact Collective Governance Leadership Team.

Cr Hiroa/Cr Belsham. Carried

Resolved minute number 21/RDC/144

That Council contributes \$5,000 per annum (from Year 1 of the LTP) and Officers investigate what non-financial contributions can be made to the Impact Collective Rangitikei, Ruapehu, South Taranaki and Whanganui.

HWTM/Cr Hiroa. Carried

Amendment to 21/RDC/144

That 'per annum' be amended to 'Year 1 of the LTP'.

Cr Duncan/Cr Wilson. Lost

7.11 Regulatory

Taken as read.

7.12 Rooding

Council noted that the recent advice from Waka Kotahi about a reduction in the level of funding over the next few years will have significant impacts on Council's ability to maintain roading. It was also commented that the implications of Waka Kotahi's recent advice are not yet fully understood, and that it was difficult to commit to more funding in light of this.

Resolved minute number 21/RDC/145

Cr Wilson/Cr Belsham. Carried

Cr Gordon/Cr Wilson. Carried

This was passed independently of the future strategy and reserve management plans.

Taihape Tennis Club

The original recommendation altered, as the wording could imply that the Kokako St Hall was the club's facility, but it is owned by Council. It was noted that the work should be capital expenditure and contracted out (not given directly to the club).

Bulls Domain Upgrade Volunteers Group

This recommendation was left to lie on the table. It was noted that Council had already agreed to the group being a party to a formation plan.

Taihape Squash Club

Cr Wilson clarified that this financial support only covers consenting costs.

Taihape Playground Group

Council decided that they would prefer to provide \$50k, rather than \$25k, as other Playground groups in Marton and Ratana had received \$50k in recent years and this would ensure a level of fairness and consistency across the district.

It was noted that while the group had done their own consultation with the community, further consultation would be beneficial, specifically around the location of the playground.

Marton Reservoir

The Mayor commented that a large number of volunteers had progressed this project and it had a high level of public interest. The group is well organised and has done a fantastic job.

Rangitikei Environment Group

In response to a query, Cr Gordon clarified that the funding (over \$1M) from the Ministry for Primary Industries was restricted to the private sector space – this funding request is for the roading corridors of the Rangitikei District.

Resolved minute number

21/RDC/147

That Council endorses:

- The development of the Parks, Open Spaces and Sporting Facilities Strategy in Year 1 of the 2021-31 Long Term Plan; **AND**
- For Taihape Memorial Park, Wilson Park, Marton Park and Bulls Domain, the relevant Reserve Management Plans will be reviewed simultaneously; **AND**
- That any community-led upgrades to these parks will be in accordance with the Parks, Open Spaces and Sporting Facilities Strategy and relevant Reserve Management Plan (and for the Taihape Memorial Park the Urban Design Plan).

Resolved minute number **21/RDC/148**

Cr Wilson/HWTM Carried

Cr Gordon/Cr Hiroa. Lost

Cr Gordon/Cr Duncan. Ruled out of order

Cr Duncan/Cr Gordon. Carried

Left to lie on the table

Cr Wilson/Cr Carter. Carried

Cr Hiroa/Cr Duncan. Lost

Cr Gordon/Cr Lambert. Carried

Resolved minute number 21/RDC/152

That Council enters into a Memorandum of Understanding with the Tutaenui Stream Restoration Society.

Cr Belsham/Cr Dalgety. Carried

Resolved minute number 21/RDC/153

That Council commits an annual contribution of \$10,000 (for Years 1-3 of the LTP) to the Tutaenui Stream Restoration Society from existing operational budgets for the Marton Reservoir.

Cr Belsham/Cr Dalgety. Carried

Resolved minute number 21/RDC/154

That Council confirms funding of \$20,000 per annum and use of a Council vehicle for the Rangitikei Environment Group.

Cr Wilson/Cr Duncan. Carried

7.15 Rubbish & Recycling

Taken as read.

7.16 Community Leadership

The Mayor commented that while he was sympathetic towards the group and where they are at, it was difficult to justify this level of funding out of ratepayer money.

Resolved minute number 21/RDC/155

Council authorises Officers to engage in further discussions with Living Hope Samoan OAG to see what non-financial assistance can be provided.

Cr Hiroa/Cr Belsham. Carried

7.17 Other Issues

Cr Dalgety explained that St John have advised the trust to build their own facility, and that St John have agreed to lease the facility (once built) from the community. It was noted that any Council contribution would be an operational expense (not a capital expense), as Council does not own the premises.

Due to their declarations of conflict of interest Cr Dalgety and Cr Lambert left the room at 3.44pm.

Council deliberated on this decision and agreed to support the recommendation for financial assistance, as there is a precedent with Council providing financial support to the Taihape ambulance, and the Hunterville group have a good track record.

Recommendation

That Council contributes \$50,000 towards ambulance facilities in Hunterville, as the final funder.

Cr Dalgety/Cr Lambert. Ruled out of order

Resolved minute number **21/RDC/156**

That Council contributes \$50,000 (of Year 1 of the LTP) towards ambulance facilities in Hunterville, as the final funder.

Cr Hiroa/Cr Duncan. Carried

Cr Dalgety and Cr Lambert re-entered the room at 3.52pm.

8 Deliberations on Revenue and Financing Policy 2021

Council commented that the report was a good representation of where Council collected rates from in the district.

Resolved minute number **21/RDC/157**

That the report 'Deliberations on Revenue and Financing Policy' be received.

Cr Belsham/Cr Gordon. Carried

Resolved minute number **21/RDC/158**

That Council adopt the Revenue and Financing Policy without amendment.

Cr Belsham/Cr Ash. Carried

The Mayor adjourned the meeting at 3.56pm and re-convened at 4.04pm.

The Meeting closed at 4.14pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 June 2021.

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Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register**

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
9-Jun-21	Staff to investigate how much of the festival lighting budget has been spent in recent years.	Dave Tombs	Information being extracted from ledger	In progress
9-Jun-21	As per the Mayor's request: staff to include A&P Sports and Whanau Sports in Event Sponsorship report (6.6 within the Deliberations Report), in the list of major events.	Katrina Gray	These have been included in the detailed response to submitters.	Closed
9-Jun-21	Staff to email the Bulls Domain Upgrade Volunteers Group regarding their request for the Bulls Domain Upgrade (item 7.14, recommendation 4). The Mayor noted that Council has already agreed to the group being a party to a formation plan.	Arno Benadie	In progress. Staff confirming all contact details for interested parties to be included in the email.	In progress
27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips		In progress
27-May-21	As per the Mayor's request: staff to include the Bulls Community Committee and Marton Community Committee within the upcoming representation review.	Carol Gordon	Public meetings are being held - will await the outcome from those meetings.	In progress
27-May-21	Statement of Service to be reviewed and amended, and will be presented back to Council at the meeting on 24 June 2021.	Carol Gordon	An updated version is being presented to the June Finance/Performance and Council meetings.	Closed
27-May-21	Staff to investigate what (if any) costs there are to waive building consent fees. The context of this inquiry was that Council expressed the sentiment that it could be useful to approve these exemptions over a longer period of time, to save Council having to re-approve these every year for recurring events.	Dave Tombs	There are usually no nett costs to grant an exemption from obtaining a building consent. The processing of an exemption takes around 30 minutes and attracts a fee that covers the staff costs of processing the application.	Closed
27-May-21	Staff to inform the Hunterville Huntaway Festival Committee that their request to Council to have the \$250 building consent fee exempted has been approved.	Karen Cowper	CE to send letter to Hunterville Huntaway Festival Committee notifying of fee waiver (and long term application for recurring requests) together with request for meeting to discuss upcoming Shemozzle.	In progress
27-May-21	Staff to inform the Opaea Marae that Council has agreed to waive the internal Building consenting costs, not to exceed \$10,000 for upgrade work.	Karen Cowper	CE to send letter to Opaea Marae.	In progress

27-May-21	That the Marton Water Supply Strategy be developed to document future actions and timelines, and to be presented to Council in July 2021.	Arno Benadie		In progress
29-Apr-21	Organise field trip for Elected Members to the Manawatu District Council Wastewater Plant	Arno Benadie / Karen Cowper	In progress.	In progress
29-Apr-21	Arno to work with Cr Carter on location of convex mirror at Holland Cres & Bridge Street, Bulls	Arno Benadie	Noted.	In progress
25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress
25-Mar-21	Staff continue to investigate costings for a new changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access - for changing and preparing for events. External unbudgeted costs may be required and any investigation is likely to take between 3-4 months.	Gaylene Prince / Jess McIlroy	Noted. Will report back to Council in 3- 4 Months from the March meeting.	In progress
25-Mar-21	Sharon to investigate putting up our organisational values in the Council chambers.	Sharon Grant	Framed posters showing RDC's purpose and organisational values have been hung in Council Chambers.	Closed
25-Mar-21	Staff to further investigate the cost of signage for the renaming of the Marton Memorial Hall and Playground. The RSA had not been approached about whether they are able to contribute to the cost. Council advised that they will not approve the recommendation to pay for signage until more information regarding costs are provided.	Jess McIlroy	Discussions with RSA continues. The Council and RSA have agreed on a design, but are still to determine the location of the new signage.	In progress
25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.	Arno Benadie / Jess McIlroy	Costings will be sought and provided back to the Committee and Council.	In progress
25-Feb-21	Options for greenspace areas at Te Matapihi: - Working group of Elected Members and staff to be organised by Chief Executive to look at the next stage for proposals for this area. Follow up with Mr Sharland re Chris Amon Statue.	CE	The first meeting of this working group was held on 10 March 2021. Update: CE & Mayor met with Ngati Parewahawaha on 20 April to discuss feedback from Green Space Council Working Party and the next steps.	In progress
2020	Interview Monique and Shardae for the Council website.	Leah Johnston	Contact made with Monique and Shardae to arrange a time for an interview Update: Leah Johnston is meeting with Shardae on Monday 24 May. No response received from Monique.	In progress
2020	Mokai Bridge.	Graeme Pointon	The matter is now with the building owner's Lawyer. Negotiations are progressing.	In progress

8 Mayor's Report

8.1 Mayor's Report - June 2021

Author: Andy Watson, His Worship the Mayor

On the 10th and 11th of June the Mayors and Chief Executives from the Rural and Provincial Councils met in Wellington. These are regular meetings, include most Councils in New Zealand and are well supported. The dominant discussion this time was always going to be around the Three Waters options facing Councils. Each Council needs to decide this year as to whether to pass their waste water and drinking water assets to a new aggregated entity. In other words, Councils would no longer deliver these services - they would be delivered and charged by a publicly owned entity. During the course of the two days we had presentations from LGNZ (Local Government) on the Reforms, Ray McMillan the new head of Taumata Arowai (the water regulator), Allan Pragnell from DIA (Department of Internal Affairs) and we also heard case studies from Australia on their experience of water reforms. My interpretation of the information and the mood of the meetings can be summarised as –

1. Councils are split at this stage between opting in and opting out with many saying they are waiting on the release of specific individual financial information before coming to a decision. Some of the Councils are very emotive around their particular perspective.
2. Several regions such as Kaipara and South Island Councils were saying that there will be no benefit to them if the large metro areas surrounding them opt out, and because this is a real possibility, they are asking how they can make a decision not knowing if this will be the case.
3. LGNZ spent time reporting back to the meeting on how the figures and assumptions put out by DIA have been independently verified. This information was well received.
4. Allan Pragnell from the DIA was in a difficult position as cabinet is currently going through a series of decisions on how the country may be split up into the new aggregated suppliers. Allan is also having to operate under several different levels of confidentiality which in itself raises questions for members.
5. The elephant in the room is will Government go back on their word and regulate or mandate change? Local Government has always promised that it would be an opt out or opt in decision. The feeling now is that this may not be the case.
6. Several times it was said that no Council would be worse off by opting in. However, each ratepayer connected to supply will pay more largely due to the need to improve the level of service. There will always be a subsidisation from one authority to another, that is a given, with the metros expected to subsidise rural Councils.
7. Government and DIA will shortly start a public information drive through various media channels. The question on many mayors' minds is whether it will be heavily biased to a Government position.

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8. Overall, my feeling is that the mindset of Councils may have swung slightly in favour but let's see the release of the Government figures and decisions. There is still no clear-cut way forward at this stage.
9. With all of the decisions around Three Waters there is still the unanswered question around what is the future of Local Government especially if the delivery of the Three Waters is lost. So, the two days also had several speakers and forums around the future of Local Government and included such things as our responsibility in terms of housing etc.

Other subjects dealt with at the conference were around the next census rollout and how it can be improved and the Covid rollout current occurring throughout the country.

Council has completed the deliberations around the Long Term Plan and I thank Council staff for the concise manner in which the reports were presented for decisions. I also thank the very large number of submitters that engaged in the process. We are still waiting on final audit opinions before adoption however it looks like the average rate increase will be factionally over 7%. Compared to other Councils this is a reasonable position. Of real concern to me is the reduction of our roading budget in the areas of resealing programmes and maintenance. This position has been forced on us by Waka Kotahi with their partnership funding cost reductions. To be fair to Waka Kotahi they have no choice, having failed to get favourable budgetary support from Central Government. The long term effects of not maintaining our roads or the state highway networks will be disastrous in the future.

Council, during deliberations, were able to favourably fund a number of local initiatives, such as providing funding for the Taihape Park and agreeing to support the refurbishment and strengthening of the Grandstand at Taihape. This is great as we are here as Councillors to listen to the concerns of communities and try and support them wherever possible.

I would like to congratulate Jen Harris who organised the recent Pride in our Land rural meetings with guest speaker Matt Chisholm. Matt spoke throughout our district and the wider region very frankly of his own particular journey with alcohol and depression.

On Tuesday 15 June most of the Councillors and senior staff did a road trip to look at the historic landfill at Putorino and the remediation work being undertaken. This is where an old landfill on the side of the Rangitikei River was exposed and was in risk of contaminating a pristine waterway. The consenting process and work has been a long journey, engaging with Horizons and Iwi at the forefront. What has been nice is to find there has been no hazardous material discovered in the landfill – it is largely comprised of old steel and concrete with a fair amount of plastic rubbish bags. I am hopeful that the cost will come in under budget. We still have to sort through all the material that was removed, screen it and reinstate the riverbank. The visit to the Putorino site was also to learn first-hand the health and safety processes that are required with an operation of this nature. The road trip then moved on to Mangaweka where we had similar explanations around health and safety and a site visit to the new Mangaweka bridge build. What I found particularly interesting was that the steel work, which is a very special grade of steel, is polished and then deliberately exposed to water to form a protective patina. For those of us like me who are uninformed, the bridge will look like a rusty bridge as a new bridge. The beauty of this process means it will not require routine painting maintenance which will always provide risk in terms of river contamination. I would like to thank Emmetts for their explanation of processes and the time taken with us.

Lastly, I would like to inform Council that I have been registered as Presiding Member for the Rangitikei District Council at the upcoming LGNZ Annual General Meeting being held on Saturday 17 July 2021 in Blenheim. Chief Executive Peter Beggs is my back-up position.

Mayors Engagement

June 2021

1	Attended EM Joint Standing Committee Meeting Attended Regional Transport Committee Meeting Attended Regional Chiefs Meeting Attended Hunterville Community Committee Meeting
2	Worked from Taihape Office
3	Attended Creative NZ Committee Meeting Attended monthly RDC/Police meeting Attended Turakina Reserve Management Committee Meeting Attended Turakina Community Committee Meeting
4	Attended First Aid Training Attended Huntley School Official Dormitory Opening
8	Attended Te Roopuu Ahi Kaa Komiti Meeting Attended Council Workshop of Rates Remission Policy Attended Youth Council Meeting
9	Attended weekly meeting with Chief Executive Attended Council Deliberations on Long Term Plan Attended Pride in our Land Gala Dinner and Fundraiser
10	Attended Rural & Provincial Sectors Meeting – Day 1
11	Attended Rural & Provincial Sectors Meeting – Day 2 Attended Pride in our Land – Northern Rangitikei Event (Moawhango)
12	Attended Whanganui Chamber of Commerce Mid Winter Xmas Party
14	Attended meeting with Yr 1&2 students from Marton Junction School
15	Attended Construction Site Visit with Elected Members and ELT to Mangaweka Met with Linda Stewart Director Regional Relationships NZTA to discuss Rangitikei Regional Relationships Attended Bulls Community Committee Public Meeting – membership opportunities Attended Marton Development Group Meeting

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16	Attended weekly meeting with Chief Executive Attended Marton Rail Hub Project Board Meeting #6 Attended Door of Hope Rangitikei Charitable Trust Meeting
17	Attended Mayoral Taskforce for Jobs Core Group Meeting (Wellington) Attended Taihape Amenities Building Update Meeting
18	Attended Tradies Breakfast at Te Matapihi Attended First Aid Course (Taihape Town Hall)
21	Attended monthly breakfast meeting with Mayor Helen Worboys Attended Youth Vocational Road Trip Introduction and Welcome Attended Hunterville Rural Water Supply Management Sub-Committee Meeting
22	Attended Bulls & District Community Trust AGM Attended Marton Community Committee Public Meeting – membership opportunities
23	Attended Kanoa Meeting re Marton Rail Hub
24	Attended Finance/Performance Committee Meeting Attended Council Meeting Attended Three Waters Zoom Update
25	To attend weekly meeting with Chief Executive To attend meeting with Guy Simpson Director NZDF Estate Tenure - Housing Update
27	To attend Rotary Changeover
29	To attend Regional Transport Matters / Regional Chiefs' Session (Zoom) To attend field trip – landlocked land (Taihape) with Judge Wainwright
30	To attend mediation day – landlocked land (Taihape) all day

Recommendation

That the 'Mayor's Report - June 2021' be received.

9 Chief Executive's Report

9.1 Chief Executive's Report - June 2021

Author: Peter Beggs, Chief Executive

Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Health and Safety Dashboard

- 1.1 The dashboard for May is attached (Attachment 1).

2. Statement of Service (SSP) Reporting

- 2.1 At the May Council meeting elected members were provided with a copy of the Statement of Service report for the 9 months from 1 July 2020 to 31 March 2021. Further work and explanation needed to done on that report, the updated report is now attached (Attachment 2). The 12 month report will be provided in September 2021.

3. Update on Statement of Performance Reporting from 1 July 2021

- 3.1 We have been working on aligning the way we manage service requests with the performance measures in the Statement of Service Performance (SSP). Our goal is to produce regular, accurate reporting from 01 July 2021 that will enable us to show how we're achieving the service promises we set out in the SSP. It will also provide appropriate transparency on Council's service delivery.
- 3.2 This is a large, extremely complex piece of work, but will help give our communities the confidence that Council takes our service responsibilities seriously, and support our story with up-to-date data.

4. Fencing of Tutaenui Stream

- 4.1 Rangitīkei District Council are working together with Rangitīkei Environmental Operations Ltd (an iwi collective business) who have been supported by the Ministry for Primary Industries to deliver a Jobs for Nature project. As an additional outcome to their project, Rangitīkei Environmental Operations Ltd (REO) will be supported in seeing the Tūtaenui Stream fully fenced from the Marton Dams to its confluence with the Rangitīkei River. This is an excellent opportunity for the private landowners in the area.
- 4.2 Tūtaenui Stream serves a critical ecological function as the first stream from the Rangitīkei River for breeding fish migrating up the river, unfortunately it is also one of New Zealand's most degraded streams. This project aims to make a substantial impact

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on the streams restoration and will produce immediate, positive benefits to our district. The entire project involves in-stream works, riparian planting of 40,000 native plants, fencing and flushing.

- 4.3 The fencing will be erected on the 5km stretch of the Tūtaenui Stream between the Marton Dams and the urban boundary. Conventional 8/9 wire, 1.4m high tensile fencing will be supplied and erected by REO. This work is at no cost to landowners, the only requirement from them is that areas to be fenced are cleared prior to fencing being erected. Additionally, if landowners require gates to be installed as part of these works, such gates and their hardware will need to be supplied by landowners (with installation again at no cost). Landowners who carry stock will be required to fence these areas under the Resource Management (Stock Exclusion) Regulations 2020; highlighting the scale of the opportunity being provided.
- 4.4 A letter to private landowners in the area intended to be fenced as well as the Tutaenui River Restoration Society will be sent at the end of June 2021 with fencing work intended to be completed by the end of 2021. This letter will be shared with elected members prior to it being posted to landowners and the Tutaenui River Restoration Society.

5. Roding Maintenance

- 5.1 During the last 18 months Council received a number of queries and complaints about the work quality of road repairs and construction in the district. Rangitikei District Council's Road Maintenance Contract 980 specifies the "quality" requirements, deliverables, and standards that needs to be achieved. The general conditions of contract are New Zealand Standard 3917: 2013 and describes the procedures regarding defects liability in detail. Any defects and damage in the Contract Works resulting from defective workmanship or Materials, or from damage caused by the Contractor, including any such defects or damage notified to the Contractor by the Engineer shall be remedied by the Contractor at the contractor's cost and within specified timeframes.

I have requested staff to focus on the work quality of roading contract works to ensure all standards are met and to minimise re-work.

6. Naming of new Taihape Amenities building

- 6.1 Discussion is underway with the Mayor and Northern Ward Councillors about a process for naming the new amenities building proposed for Memorial Park, Taihape. The Hautapu River Parks Commemorative Planting is planned for Saturday 7th August, and one suggestion is that as part of the Council presence at this event, this could be an opportunity for the community to have a say on naming of the building (potentially Tent/BBQ/Post-it Board, and a colouring and suggest a name sheet for children).

7. Water Safety Plan

- 7.1 Advice was received from the Drinking Water Assessors in June 2021 that due to capacity constraints they will not be undertaking further review of Water Safety Plans. They have advised that Local Authorities should adopt the Water Safety Plan that they have

prepared if they are satisfied with it. Our Water Safety Plan has been reviewed by our staff and by Manawatu District Council and we are satisfied with it

8. Building Line Restriction, 20 Marumaru Street

- 8.1 In 1972 Marton Borough Council registered a Building Line Restriction (BLR) along the Eastern boundary of this property to protect possible development of a new road parallel to Waitere and Ngareta Streets. A BLR was also registered against the adjoining title to 26 Marumaru St.
- 8.2 The 1977 Marton Town Plan and the 1987 Rangitikei District Plan provided for the proposed road. Subsequent District Plans do not. The limited subdivision in this area has been achieved by rights-of-way off existing streets.
- 8.3 The BLR on 26 Marumaru Street was discharged in 2015 (Council's resolution 15/RDC/229, 30 July 2015).
- 8.4 A sale of 20 Marumaru Street has been negotiated, subject to discharge of the BLR.
- 8.5 Council may remove any BLR in the District if it determines that is no longer required (Local Government Act 1972, Section 327A).
- 8.6 Council's Roading Advisor confirms there is no requirement for the BLR, and the Planning Advisor notes that protections previously offered by BLRs are now provided by the Resource Management Act 1991 and the operative District Plan.
- 8.7 This is not a significant decision in terms of Council's Significance and Engagement Policy; it affects only the property involved does not jeopardise future development.
- 8.8 A recommendation is included below (refer to recommendation 2).

9. Request for Waiver of Fees – Hunterville Sport and Recreation Trust

- 9.1 In July 2020 the Hunterville Sport and Recreation Trust requested a waiver of 100% for the cost of building consent fees for the replacement of changing rooms and replacement of pipework at Hunterville Baths (Attachment 4). At the time of the request the total amount for their consent was unknown, this has now been confirmed as a total cost of \$5,912.20 of which \$1,033.75 are for external levies and cannot be waived. Therefore the amount requested is \$4,878.45. (refer to recommendation 3).

10. Taihape Papakai Park Donations

- 10.1 The Friends of Taihape Society have access to a user-friendly pay system for unmanned sites and activities. They have been approached by an ezepay business to trial receiving donation payments for the use of the tracks created in Papakai Park. The company is looking at rolling this technology out on Department of Conservation (DoC) tracks and huts throughout the country, and were wondering if the Friends of Taihape Society could trial it for them first. It is an electronic payment/donation system with access from phones and other devices.
- 10.2 The Friends of Taihape Society are asking for permission for the following:

ITEM 9.1

10.2.1 Collect donations for using the tracks/parks etc, that have been created by the Friends of Taihape Society.

10.2.2 Put up signs (Attachment 3) on reserve land which RDC administer for people to action a donation, if they wish.

10.3 Payees can either log into the website and locate the donation page or scan the bar code on the sign attached. The Friends of Taihape Society is a registered Charity, and people making a donation can make use of the receipt that is automatically generated to the payee's email to claim for a donation rebate as well.

10.4 A recommendation is included below (refer to recommendation 4).

11. Decision Making Process

11.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. **Health & Safety Dashboard May 2021**
2. **Statement of Service Performance 01 July 2020 - 31 March 2021**
3. **Friends of Taihape - Society**
4. **Huntermere Sport and Recreation Trust 05 May 2020**

Recommendation 1

That the Chief Executive's Report - June 2021, be received.

Recommendation 2

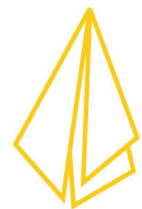
That pursuant to Section 327A Local Government Act 1974 Council authorises the Building Line restriction on 20 Marumaru Street, Marton, be cancelled.

Recommendation 3

That Council approves / does not approve [delete one] the request from the Huntermere Sport and Recreation Trust for waiving 100% of the cost of their building consent, which is \$4,878.45.

Recommendation 4

That Council approves the use of an electronic payment/donation system and accompanying signage to collect donations for using the tracks/parks etc, that have been upgraded, with all donations received being directed to the Friends of Taihape Society.

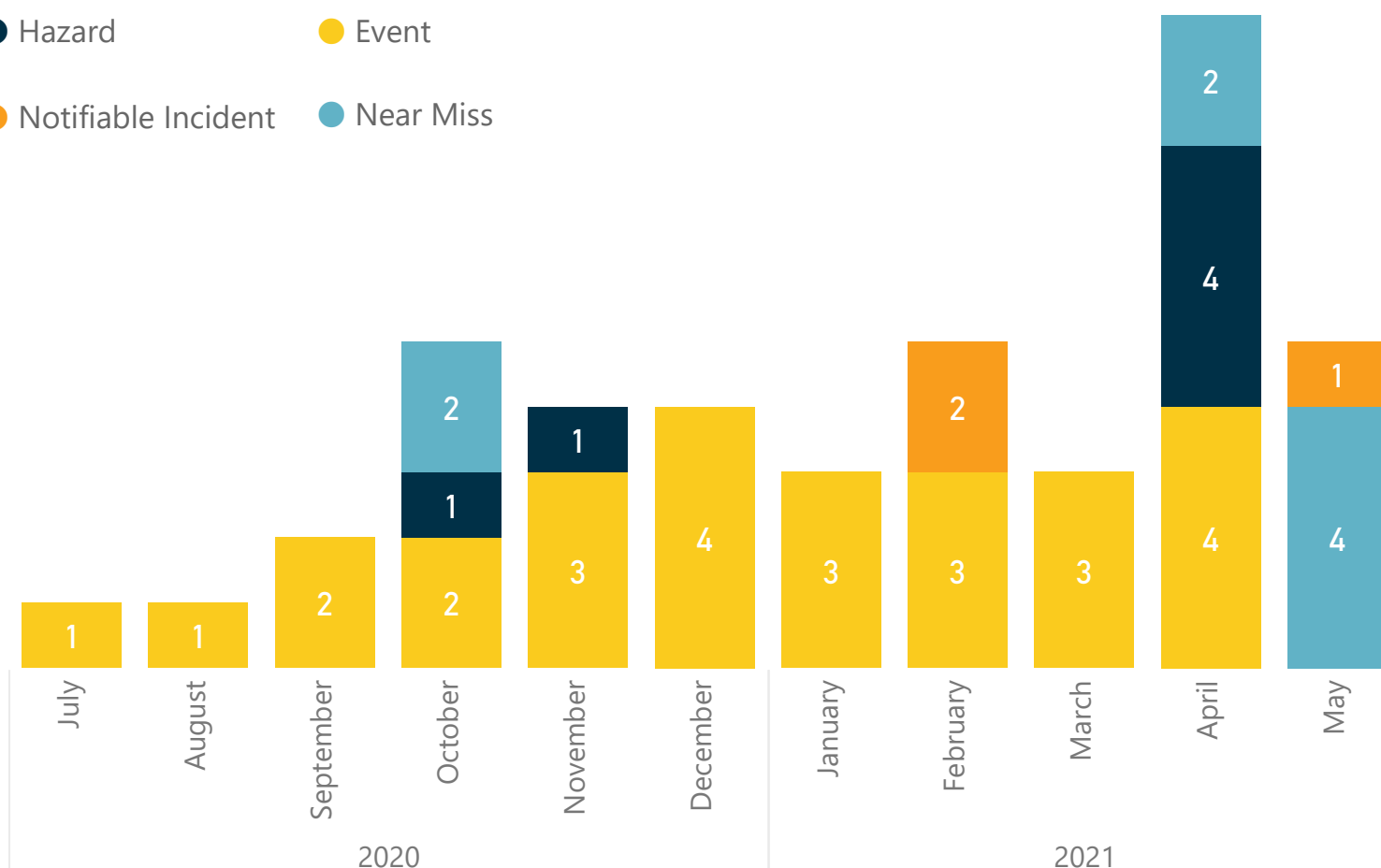


Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

01 July 2020 to date

● Hazard ● Event
● Notifiable Incident ● Near Miss



This month

May 2021

1
Events

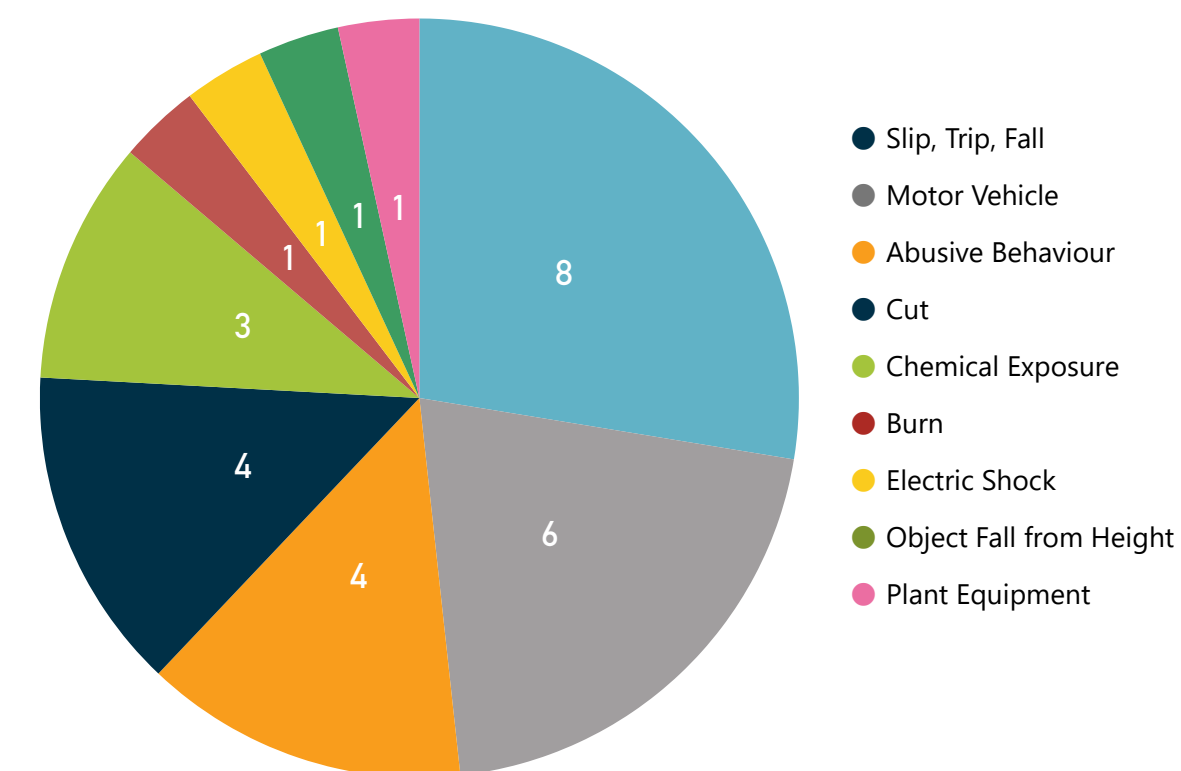
0 Notifiable Incidents
1 Notifiable Illness/Injuries

4
Near Misses

0
Hazards

Event Category

01 July 2020 to date



Wellbeing News

Protect yourself and others from winter ailments!

It is Flu season again and to prevent the spread of seasonal illness please remember to keep up good hygiene practices such as frequent handwashing and appropriate cough/sneeze etiquette.

Please stay home if you are unwell.

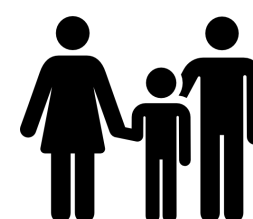
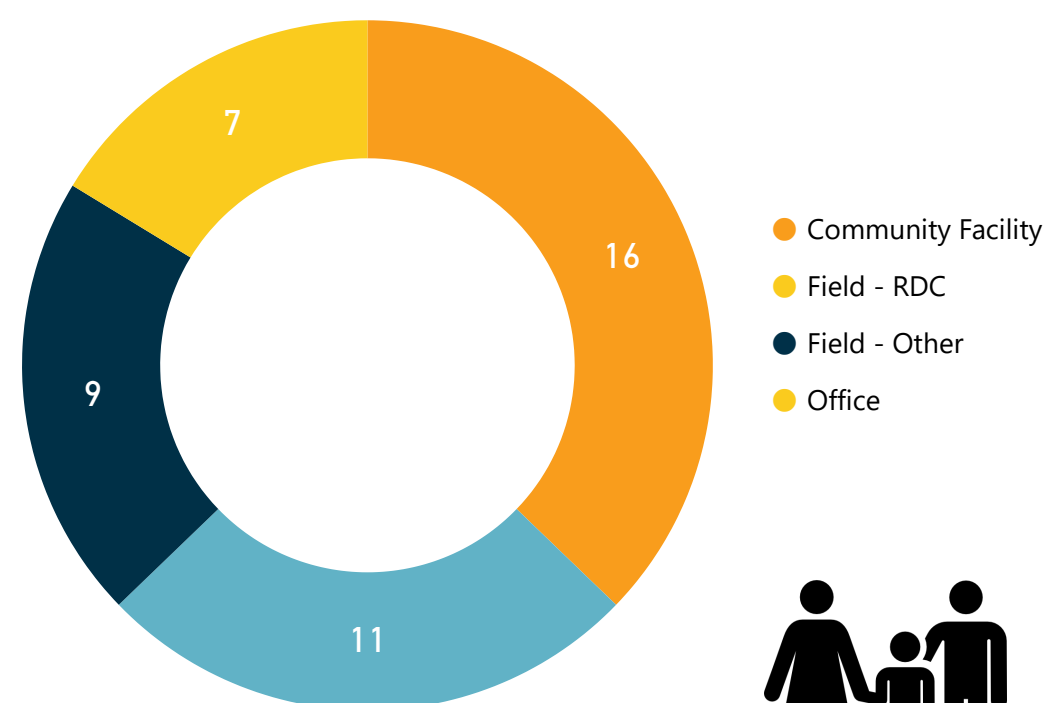
Flu vaccinations have been provided to those who haven't had the COVID vaccination.

For staff who have had the COVID vaccination, flu vaccinations will be organised to allow for the two-week gap requirement.

Buccaline tablets are still available from the Pharmacies in Marton, Taihape and Bulls. You can collect these by providing your staff ID card and purchase order number.

Location

Events, Hazards and Near Misses



Driver Ratings

	Mar 2021	Apr 2021	May 2021
★★★★★	4	4	2
★★★★	7	5	8
★★★	14	13	15
★★	12	14	11
★			

Coming Up

Full First Aid Training - Friday 4 June 2021

Molemaps are being offered to all permanent staff and are being scheduled for August.

If you would like an appointment, please contact Marcelle. We will also be offering sun smart seminars which will offer some helpful advice on protecting yourself from the sun.

We are currently investigating options for an on-line Health and Safety System which will make it much easier to report incidents and near misses.

In the meantime, please remember to promptly report all accidents, near misses and hazards, including in cases where no injury occurs. Reporting a near miss today, could prevent an accident tomorrow!



Rangitīkei District Council

Statement of Service Performance

1 July 2020 – 31 March 2021

The measures and targets are those presented in the 2018-28 Long Term Plan. Mandatory performance measures – in roading and footpaths, water supply, sewerage and the treatment and disposal of sewage, and stormwater drainage – are denoted by an asterisk.

The full-year Statement of Service Performance will form part of the 2020/21 Annual Report, and is subject to scrutiny by the Council's auditors.

The following measures are not yet available. The reason that the results for these measures are not available is because they are measured at the end of the financial year.

- On-time completion of annual plan actions
- Completion of capital programme
- Satisfaction
- Value for money
- Effectiveness of communication
- Maori responsiveness framework
- Engagement with sector excellence programmes
- *Survey of footpath condition
- *Maintenance of reticulation network – water loss
- *Demand management – average consumption of drinking water

* denotes mandatory measure

Performance Reporting

In the Activities that follow, performance reporting against the **Target (or Intended Level of Service)** will be detailed as follows:

Achieved	<p>Required actions have been completed and the intended level of service has been achieved</p> <p>Or where a long-term level of service is targeted, the results for the year are in keeping with the required trend to achieve the intended level of service</p>
Partly achieved	<p>Some outputs contributing to the intended level of service have been achieved (e.g. 3 workshops held of the 4 initially proposed)</p> <p>Or the result for the year is between 60% and 75% of the intended level of service</p>
Achieved/ongoing	<p>A particular level of service has been achieved. But it is multi-faceted and not totally time related in that there are constant actions continuously adding to it</p>
In progress	<p>No actual output has been achieved but pre-requisite processes have commenced</p>
Not commenced	<p>No actions to achieve the stated level of service have begun</p>
Not achieved	<p>None of the required actions have been undertaken</p> <p>Or the result for the year is less than half of the intended level of service</p> <p>Or where a long-term level of service is targeted, the results for the year are contrary to the required trend to achieve the intended level of service</p>
Not yet available	<p>Timing of the relevant data set occurs later in the year.</p>

Community Leadership

Level of Service																																
Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community and followed through																																
Measure	Target for 2020/21	Actual July 2020 – March 2021																														
On-time completion of, or substantially undertaken annual plan actions	94% of Annual Plan actions substantially undertaken or completed. All groups of activities to achieve at least 88% of identified actions.	Not yet available This measure will be reported on in the end of year report, once all the annual plan actions have been assessed / reviewed.																														
Completion of capital programme	85% of planned capital programme expended; all network utilities groups of activities to achieve at least 70% of planned capital expenditure. Note: This analysis <u>excludes</u> approved expenditure on emergency repairs to the roading network.	The total capital programme spend at the end of March 2021 was 21%. The current capital budget includes \$2.3M for land purchase that will not be spent unless suitable land becomes available. Three further projects are now integrated into the 3 Waters reform funding with the planned completion date being March 2022. These three projects accounts for a further \$4 Mil that will now have a delayed completion date of March 2022. Other large capital projects such as the Marton Civic Centre and the Taihape amenities block has been delayed due to further requests for changes from the community and Council. The Mangaweka Bridge and the Bulls bus lane and town square projects were delayed due to consenting requirements before construction could start.																														
Satisfaction	<p>Increase in percentage of Very satisfied' and decrease in percentage of 'neutral' compared with the benchmark.</p> <p>2016/17 results:</p> <table border="1"> <thead> <tr> <th></th><th>Very satisfied</th><th>Neutral</th></tr> </thead> <tbody> <tr> <td>Roading</td><td>6%</td><td>30%</td></tr> <tr> <td>Water</td><td>11%</td><td>19%</td></tr> <tr> <td>Wastewater</td><td>15%</td><td>18%</td></tr> <tr> <td>Parks/sports fields</td><td>12%</td><td>29%</td></tr> <tr> <td>Community buildings</td><td>5%</td><td>41%</td></tr> <tr> <td>Halls</td><td>6%</td><td>37%</td></tr> <tr> <td>Pools</td><td>15%</td><td>29%</td></tr> <tr> <td>Libraries</td><td>23%</td><td>20%</td></tr> <tr> <td>Mean</td><td>12%</td><td>28%</td></tr> </tbody> </table>		Very satisfied	Neutral	Roading	6%	30%	Water	11%	19%	Wastewater	15%	18%	Parks/sports fields	12%	29%	Community buildings	5%	41%	Halls	6%	37%	Pools	15%	29%	Libraries	23%	20%	Mean	12%	28%	Not yet available This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.
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Measure	Target for 2020/21	Actual July 2020 – March 2021																								
#Value for money – residents' perceptions in annual survey (new)	<p>Higher rating than previous year.</p> <p><i>In thinking about what you know about other local councils in New Zealand, is Rangitikei Better than other councils? 2019/20: 13% better than other councils, 35% about the same as other councils, 27% worse than other councils, 20% don't know and 5% other.</i></p> <p><i>Do you consider Council delivers value for money? 2019/20 results: 4% yes definitely, 18% yes satisfactory, 33% unsure/neutral, 34% no, not really and; 212 no, definitely not.</i></p>	<p>Not yet available</p> <p>This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.</p>																								
#Effectiveness of communication (new)	<p>Increase in percentage of 'very satisfied' and decrease in percentage of 'neutral' compared with benchmark.</p> <p><i>2018/19 results:</i></p> <table border="1"> <thead> <tr> <th></th><th>Very satisfied</th><th>Neutral</th></tr> </thead> <tbody> <tr> <td>Phone</td><td>20%</td><td>34%</td></tr> <tr> <td>Council website</td><td>15%</td><td>33%</td></tr> <tr> <td>Social media</td><td>13%</td><td>45%</td></tr> <tr> <td>Library/ info centre</td><td>23%</td><td>36%</td></tr> <tr> <td>Rangitikei Line</td><td>12%</td><td>49%</td></tr> <tr> <td>Local newspapers</td><td>17%</td><td>22%</td></tr> <tr> <td>In person</td><td>22%</td><td>30%</td></tr> </tbody> </table>		Very satisfied	Neutral	Phone	20%	34%	Council website	15%	33%	Social media	13%	45%	Library/ info centre	23%	36%	Rangitikei Line	12%	49%	Local newspapers	17%	22%	In person	22%	30%	<p>Not yet available</p> <p>This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.</p>
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#Māori responsiveness framework (new)	<p>Improved satisfaction from the previous year. Satisfaction ratings from each member of Te Roopuu Ahi Kaa TRAK) about the effectiveness of the framework.</p> <p><i>2020/21 will be the first year of measuring satisfaction.</i></p>	<p>In progress</p> <p>The survey was undertaken in May 2021. The results will be provided to TRAK and then Council as part of the 12 month reporting.</p>																								
#Engagement with sector excellence programmes (new)	<p>Improved survey ratings.</p> <p>Percentage of suggested improvements completed under action.</p> <p><i>2020/21 will be the first year of measuring satisfaction.</i></p>	<p>In progress</p> <p>Council is again taking part in the CouncilMARK assessment programme in August 2021. This was previously done in 2017.</p> <p>Council agreed to postpone the assessment to August 2021 in order to allow staff to focus on the Long Term Plan. This measure will not be met in this reporting year.</p>																								

Roading and footpaths

Level of Service		
Provide a sustainable network which is maintained in accordance with each road's significance for local communications and the local economy, taking into account the One Roding Network Classification and funding subsidies.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p>*Road condition</p> <p>The average quality of ride on a sealed local road network, measured by smooth travel exposure</p>	97%	<p>Not yet available</p> <p>The road rating survey is currently being carried out and processed into RAMM.</p>
<p>*Road maintenance</p> <p>The percentage of the sealed road network that is resurfaced</p>	<p>8% (i.e. 55km of resealing and 8.8 km of road rehabilitation). The network was assessed in the Long Term Plan as being 796 km of sealed road.</p> <p>Note: a review of the RAMM database during 2018/19 has shown that the total extent of the local road network is 1,243.0 km, of which 809.7 km is sealed and 433.3 km is unsealed.</p>	<p>In progress</p> <p>4.9% made up of:</p> <p>37.5km length achieved in reseals.</p> <p>1.96km length achieved in road rehabilitation.</p> <p>The 8% target was set at the start of the current road maintenance contract (2015), and was calculated according to the level of funding RDC received from Waka Kotahi (NZTA) at the time and the cost per unit measure for completing the work. Currently RDC does not receive sufficient funding at the present-day unit measure costs to be able to achieve the same quantum of annual reseals. This measure will change from the next financial year to more accurately reflect achievable targets.</p>
<p>The percentage of the unsealed road network which is remetalled during the year</p>	<p>At least 75% of [the unsealed] network remetalled each year – 12,000m³.</p> <p><i>Note: The percentage figure is incorrect. It should have been stated as between 25% and 30%. In addition, a review of the results has shown that the figure reported previously over-stated the amount of metal placed on unsealed roads.</i></p>	<p>In progress</p> <p>This measure is now expressed in m³ to avoid confusion with the measure of % (explanation in Target column). Annual measure is 5940m³ from a target of 12,000m³ placed on the unsealed network until 31 March 2021. The remaining volume of metal is expected to be placed by the end of the financial year.</p>
<p>*Footpaths</p> <p>The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant</p>	<p>At least 80% of footpath lengths in CBD areas in Bulls, Marton, Hunterville and Taihape are at grade 3 or higher</p> <p>At least 75% of sampled footpaths lengths outside CBD areas are at grade 3 or higher</p>	<p>Achieved</p> <p>95.3% of CBD footpaths are grade 3 or higher.</p> <p>93% of non CBD footpaths are grade 3 or higher.</p>

document (such as its annual plan, activity management plan, asset management plan, annual works programme or long term plan)	<p>At least 90% of sampled footpaths assessed at grade 5 are included in upgrade programme during the following two years.</p> <p>Note: A five point grading system to rate footpath condition based on visual inspections</p> <ol style="list-style-type: none"> 1 Excellent 2 Good 3 Fair 4 Poor 5 Very Poor <p>Footpaths will be assessed in approximately 100-metre lengths. The sample of non-CBD footpaths will include ten lengths in each of Bulls, Marton and Taihape, and four lengths in Mangaweka, Hunterville and Rātana.</p>	Yes
<p>*Road safety</p> <p>The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number</p>	<p>No change or a reduction from the previous year.</p> <p><i>In 2019/20 there were –</i></p> <ul style="list-style-type: none"> • 0 fatal crashes • 4 serious injury accidents 	<p>Not achieved</p> <p>There was one fatal and 6 serious accidents during this period.</p>

Level of Service		
Be responsive to community expectations over the roading network and requests for service		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p>Adequacy of provision and maintenance of footpaths, street-lighting and local roads (annual survey).</p> <p>Report card” qualitative statements.</p> <p>Groups targeted for consultation:</p> <ul style="list-style-type: none"> • Residents where programmed renewal has taken place, • Community Boards/ Committees, • Community group database, • Business sector database. 	<p>A greater proportion (than in the benchmark) or more than 10% of the sample believe that Council’s service is getting better</p> <p><i>Benchmark: Annual Resident survey 2016/17 results: Better than last year – 22%, About the same as last year – 65%, Worse than last year – 13.5%</i></p>	<p>Not yet available</p> <p>This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.</p>
<p>*Responses to service requests</p> <p>The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan</p>	<p>(a) 95% callouts during working hours responded to within 6 hours and</p> <p>(b) 95% callouts during after-hours responded to within 12 hours.</p>	<p>Not achieved</p> <p>(a) There were 344 footpath and road requests during working hours of which 141 (or 40.98%) were responded to within time</p> <p>(b) There were 83 footpath and road requests outside working hours, of which 44 (or 53.01%) were responded to within time</p> <p>(c) Of the total 427 footpath and road requests, 185 were completed on time (43.32%)</p>

Note: Council measures resolution as well as initial attendance in response to such requests.	(c) 85% of all callouts resolved (i.e. completed) within one month of the request. ¹	(d) 21 requests concerned potholes 5 responded on time (23.80%) The low performance recorded above was caused by the way the data is captured on the Request For Service (RFS) system rather than the works being completed late. Where the system captured the date of data entry as the completion date rather than correctly reflecting the actual completion date of the work. Staff have now corrected the way they capture the data and this measure will improve towards the end of the year and into the next financial year.
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Water supply

Level of Service		
Provide a safe and compliant supply of drinking water		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p><i>*Safety of drinking water</i> The extent to which the Council's drinking water supply complies with</p> <p>(a) part 4 of the drinking water standards (bacteria compliance criteria)²</p> <p>(b) part 5 of the drinking water standards (protozoa compliance criteria)³</p>	<p>No incidents of non-compliance</p> <p>No incidents of non-compliance</p>	<p>Achieved No E.coli has been detected in any of the supplies.</p> <p>a) Partly achieved</p> <p>b) Bulls non-compliant for 8/9 months – caused by UV disinfection interruptions. A single 3 minute interruption will render the annual measuring period noncompliant. Mangaweka non-compliant for 1/9 months – caused by increased turbidity levels in the Rangitikei River and not being able to achieve protozoal disinfection through the filter system. Huntermville Urban non-compliant 2/9 months – caused by increased turbidity levels in the Rangitikei River and not being able to achieve protozoal disinfection through the filter system. All other plants fully compliant for the 9 months</p>
Compliance with resource consents	No incidents of non-compliance with resource consents	<p>Partly achieved All plants were compliant except for Taihape which was non-compliant on a</p>

¹ There is a wide range of requests meaning resolution times will range from hours to several weeks or months, depending on urgency and work programming.

² Currently measured by weekly sampling and testing through Environmental Laboratory Services in Gracefield.

³ Measured through Water Outlook.

		number of occasions for exceeding the daily maximum take volume. We are working with Horizons Regional Council to investigate solutions. Ratana has been slightly over the limit.
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Level of Service																										
Provide reliable and efficient urban water supplies																										
Measure	Target for 2020/21	Actual July 2020 – March 2021																								
Number of unplanned water supply disruptions affecting multiple properties	No unplanned water supply disruptions affecting multiple properties.	There were 13 unplanned water supply disruptions, with the median response time of 15 minutes.																								
<p><i>*Maintenance of the reticulation network</i></p> <p>The percentage of real water loss from the Council's networked reticulation system⁴</p>	Less than 40%.	<p>Not achieved</p> <p>Average is 41.73%</p>																								
<p><i>*Demand management</i></p> <p>The average consumption of drinking water per day per resident within the District</p> <p>Note: This includes all water released from the urban treatment plants, irrespective of whether it is used for residential, agricultural, commercial or industrial purposes.</p>	600 litres per person per day	<p>Achieved</p> <table border="1"> <thead> <tr> <th>Supply</th><th>Population</th><th>Consumption Litres/person/per day</th></tr> </thead> <tbody> <tr> <td>Bulls</td><td>1,935</td><td>547</td></tr> <tr> <td>Huntermville Urban</td><td>420</td><td>501</td></tr> <tr> <td>Mangaweka</td><td>180</td><td>483</td></tr> <tr> <td>Marton</td><td>5,270</td><td>454</td></tr> <tr> <td>Rātana</td><td>345</td><td>585</td></tr> <tr> <td>Taihape</td><td>1,720</td><td>572</td></tr> <tr> <td>All urban</td><td>9,870</td><td>524</td></tr> </tbody> </table>	Supply	Population	Consumption Litres/person/per day	Bulls	1,935	547	Huntermville Urban	420	501	Mangaweka	180	483	Marton	5,270	454	Rātana	345	585	Taihape	1,720	572	All urban	9,870	524
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Level of Service		
Be responsive to reported faults and complaints		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p><i>*Fault response time</i></p> <p>Where the Council attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following <i>median times</i> are measured</p> <p>(a) attendance time: from the time that the Council receives notification to the time</p>	<p>Improved timeliness compared with the previous year.</p> <p>2019/20:</p> <p>(a) 0.25 hours</p> <p>(b) .8 hours</p> <p>(c) 0.17 hours</p> <p>(d) 0.17 hours</p> <p>(when recalculated as median times)</p> <p>Request for service system specified standard:</p> <p>(a) 0.5 hour (attendance – urgent)</p> <p>(b) 24 hours (resolution – urgent)</p>	<p>Achieved against specified standard but not achieved against target to improve from 2019/20</p> <p>The median times for the reporting period are:</p> <p>(a) 0.25 hours</p> <p>(b) 1.43 hours</p> <p>(c) 3.13 hours</p> <p>(d) 12.67 hours</p>

⁴ A description of the methodology used to calculate this must be included as part of the annual report document.

<p>that service personnel reach the site, and</p> <p>(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p> <p>(c) attendance for non-urgent call-outs: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(d) resolution of non-urgent call-outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p>	<p>(c) 24 hours (attendance –non-urgent)</p> <p>(d) 96 hours (resolution – non-urgent)</p>	
<p><i>*Customer satisfaction</i></p> <p>The total number of complaints (expressed per 1000 connections to the reticulated networks) received by the Council about</p> <p>(a) drinking water clarity</p> <p>(b) drinking water taste</p> <p>(c) drinking water pressure or flow</p> <p>(d) continuity of supply, and</p> <p>(e) The Council's response to any of these issues</p> <p>There are 4,268 connections</p>	<p>Total number of complaints is less than the previous year or no more than 13 complaints per 1,000 connections.</p> <p><i>In 2019/20 total complaints were 10.9 per 1,000 connections.</i></p>	<p>Achieved</p> <p>12.41/1000</p> <p>a) 1.87</p> <p>b) 6.32</p> <p>c) 1.17</p> <p>d) 3.04</p>

Level of Service		
Maintain compliant, reliable and efficient rural water supplies		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Compliance with resource consents	No incidents of non-compliance with resource consents.	Achieved
<i>Fault response time</i> Where the Council attends a call-out in response to a fault or unplanned	Fewer requests (per 1000 connections) than previous year	Achieved against specified standard but not achieved against target to improve from 2019/20

<p>interruption to its networked reticulation system, the following median times are measured</p> <p>(a) attendance for urgent call-outs: from the time that the Council receives notification to the time that service personnel reach the site, and</p> <p>(b) resolution of urgent call-outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption</p>	<p>(when recalculated as median times)</p> <p>Specified standard:</p> <p>(a) 24 hours</p> <p>(b) 96 hours</p> <p>2019/20 results:</p> <p>(a) 1.4 hours</p> <p>(b) 0.17 hours</p>	<p>Information from only the Hunterville scheme is provided, as this is the only scheme where servicing is directly managed by council</p> <p>(a) 0.13 hours</p> <p>(b) 2.13 hours</p>
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Level of Service		
Ensure fire-fighting capacity in urban areas		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Random flow checks at the different supplies	99% of checked fire hydrant installations are in compliance	Achieved

Sewerage and the treatment and disposal of sewerage

Level of Service		
Provide a reliable reticulated disposal system that does not cause harm or create pollution within existing urban areas.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<p><i>*Discharge compliance</i></p> <p>Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of</p> <p>(a) abatement notices</p> <p>(b) infringement notices</p> <p>(c) enforcement orders, and</p> <p>(d) convictions</p> <p>received by the Council in relation to those resource consents</p>	No abatement or infringement notices, no enforcement orders and no convictions.	<p>Not Achieved</p> <p>Abatement notices</p> <p>Marton WWTP -AN1151</p> <p>Bulls WWTP – AN1150</p> <p>Marton WWTP – IN820</p> <p>Bulls WWTP – IN822</p> <p>Hunterville WWTP – IN843</p> <p>No Enforcement Orders</p> <p>Papakai Pump Station Conviction</p>
Routine compliance monitoring of discharge	6 out of 7 systems comply	Not Achieved

consents		6 out of 7 WWTP's non-compliant. This is a measure of all RDC owned treatment plants' performances over the year to date (July to March). The treatment plants have a variety of consent limits for a large number of measurement parameters, and 6 of the 7 plants have exceeded one or more of the site specific limits on 1 or more occasions during the year. 1 recorded non-compliance will render any of the plants as non-compliant for the year.
<i>*System and adequacy</i> The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	Fewer overflows than 0.4/1000 connections.	Not Achieved 1.41/1000

Level of Service		
Be responsive to reported faults and complaints.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
<i>*Fault response time</i> Where the Council attends to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system, the following <i>median times</i> are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and (b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	Improved timeliness compared with the previous year. (a) 0.38 hours (b) 3.5 hours Specified standard: Attendance: (a) 0.5 hour urgent (b) 24 hours non-urgent Resolution: (a) 24 hours urgent (b) 96 hours non-urgent <i>Urgent callouts are where sewage is evident</i> Note: this mandatory measure does not distinguish between urgent and non-urgent callouts.	Achieved Attendance: a. 0.38 Hours b. 1.23 hours Resolution: a. 3.77 hours b. 2.38 hours
<i>*Customer satisfaction</i> The total number of complaints received by the Council about any of the following: (a) sewage odour (b) sewerage system faults	Fewer requests (per 1000 connections) than previous year or no more than 5 requests per 1,000 connections. 2019/20 results: 3.75/1000	Not Achieved 7.31/1000 Consisting of: (a) 0.94

(c) sewerage system blockages, and (d) the Council's response to issues with its sewerage systems ⁵ Expressed per 1,000 connections to the Council's sewerage system. There are 4,226 sewerage connections in the District.		(b) 0.70 (c) 3.07 (d) 2.6
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Stormwater drainage

Level of Service		
Provide a reliable collection and disposal system to each property during normal rainfall		
Measure	Target for 2020/21	Actual July 2020 – March 2021
*System adequacy (a) The number of flooding events ⁶ that occurred in the District (b) For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the Council's stormwater system)	Fewer requests (per 1000 properties) than previous year. 2017/18 results: 0/1000	Achieved 0/1000 (a) 0 (b) 0
*Discharge compliance Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of (a) abatement notices (b) infringement notices (c) enforcement orders, and (d) convictions received by the Council in relation to those resource consents	Not yet applicable	Achieved Rangitikei District Council do not currently have stormwater consents.

Level of Service		
Be responsive to reported faults and complaints		
Measure	Target for 2020/21	Actual July 2020 – March 2021
*Response time The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that	Timeliness noting the severity of the incident(s)	Achieved 0.00 hours

⁵ These are matters relating to the Council's wastewater systems recorded in the request for service system *other than* in (a), (b) or (c) such as complaints about wastewater overflows.

⁶ The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor

service personnel reach the site.		
<p><i>*Customer satisfaction</i></p> <p>The number of complaints received by the Council about the performance of its stormwater system, expressed per 1,000 properties connected to the Council's stormwater system.</p> <p>4,122 connections</p>	<p>Fewer requests (per 1000 connections) than previous year or no more than in 2016/17.</p> <p><i>2019/20 results: 0.24/1000</i> <i>2016/17 results: 4.12/1000</i></p>	<p>Not Achieved</p> <p>1.69/1000</p>

Community and leisure assets

Level of Service		
Provide a fit for purpose range of community and leisure assets		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Progressive improvement based on the Annual Resident Survey. ⁷	<p>(a)Libraries - more than 10% of the sample believes that Council's service is 'better than last year'.</p> <p>(b)Public swimming pools – a greater proportion (than the benchmark – 16%) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(c)Sports fields and parks - a greater proportion (than the benchmark – 18%) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(d)Public toilets - a greater proportion (than the benchmark – 7%) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(e)Community buildings - a greater proportion (than the benchmark – 4%) or more than 10% of the sample believe that Councils service is getting better.</p> <p>(f)#Camping grounds - a greater proportion (than the benchmark – 10%) or more than 10% of the sample believe that Councils service is getting better.</p>	<p>Not yet available</p> <p>This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.</p>

Level of Service

⁷ It is intended to take the sample from the electoral roll for residents. During the previous three years the sample was taken from Council's ratepayer database.

#compliance with relevant standards		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Swim Centres	All swim centres to have Poolsafe accreditation.	Achieved
Community housing	Maintaining or improving compliance with Healthy Homes Standards <i>Benchmark to be defined</i>	Achieved
Occupancy of community housing	95-100% occupancy (of whom 72% are superannuitants)	Partly achieved 91% occupancy due to three units having interior works undertaken before tenants moved in. (All units were assigned and there is a waiting list). 75% tenants 65 years and over
Toilet buildings are well designed, safe and visible – Compliance with SNZ4241:1999 and CPTED ⁸ (safer design guidelines) for new or refurbished toilets	Meeting the benchmark. Compliance – 95%	Achieved
Levels of service for parks throughout the District consistent with the New Zealand Recreation Association parks Categories and Levels of Service guideline	Increased % compliance with Levels of Service Guideline for all parks (benchmark)	Achieved

Secure high use of staffed facilities		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Number of users of libraries and nature of use	An increase in the use compared with previous year <i>In 2019/20:</i> <i>Bulls: 12,458 (84 days unrecorded)</i> <i>Marton: 35,398 36 days unrecorded)</i> <i>Taihape: 35,680 (54 days unrecorded)</i>	Not yet available <i>Marton: 24,625 (8 days unrecorded)</i> <i>Taihape: 24373 (2 day unrecorded)</i> <i>*Bulls: 1618 (144 days unrecorded – this building did not operate under Covid levels 2,3 &4)</i> <i>* Bulls Library did not open in Level 1 as it closed in September 2020. A new learning centre (including library) has opened in Te Matapihi. Due to the multiple entry points on the first floor, foot-traffic is no longer identified.</i>
Number of users of pools	An increase in use compared with the previous year:	Not yet available

⁸ Crime prevention through environmental design

	2019/20 season totals Marton: 19997 Taihape: 9649	28 September to 31 March 2021 Marton 20017 Taihape 8418
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Rubbish and recycling

Level of Service		
Make recycling facilities available at waste transfer stations for glass, paper, metal, plastics, textiles and green waste. Special occasions for electronics (e-waste). Council intends to continue the operation (under contract) of existing urban waste transfer stations – Ratana, Bulls, Marton, Hunterville, Mangaweka and Taihape.		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Waste to landfill (tonnage) ⁹	Less tonnage to landfill than previous year <i>In 2019/20, 4,878 tonnes went to the landfill.</i>	Not Achieved pro rata 4,066 tonnes
Waste diverted from landfill (tonnage and (percentage of total waste) ¹⁰	Percentage of waste diverted from landfill 25%. <i>In 2017/18, a total of 1,289.8tonnes (or 20.8%) of waste was diverted.</i>	Not Achieved pro rata 19.1%

Environmental and regulatory services

Level of Service		
Provide a legally compliant service		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Timeliness of processing building consents and resource consents	Building consents – 98% Resource consents – 98%	Not Achieved Building consents – 80.52% Not Achieved Resource consents – subdivision - 54.29% and Land use - 78.79% Due to an increase in workload resulting from an increase in the number of building consents, resource consents and general enquiries the need for more resource in this area has been identified. This has been addressed as a part of the Long Term Plan process for more staff to be employed in this area of Council.
Possession of relevant authorisations from central government ¹¹	Accreditation as a building consent authority maintained	Achieved IANZ Accreditation Audit took place in late February 2021.

⁹ Calibrated records maintained at Bonny Glen landfill.

¹⁰ Records maintained at waste transfer stations

¹¹ Excluding general authorisation through legislation where no further formal accreditation is specified

Level of Service		
Provide regulatory compliance officers		
Timeliness of response to requests for service for enforcement call-outs - animal control and environmental health	Timeliness of response Responded in time 96% Completed in time 87%	Achieved There were a total of 729 callouts for animal control of which 712 were responded to in time. (97%); Of the 729 call-outs for animal control, 653 were completed on time (90%) Environmental health: <ul style="list-style-type: none"> • 89.7% were responded to in time • 32.2% were completed on time.

Community well-being

Level of Service		
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Partners' view of how useful Council's initiatives and support has been (annual survey) ¹²	Increased % satisfaction compared with previous year <i>Not measured in 2019/20</i>	Not yet available This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.

Level of Service		
Identify and promote opportunities for economic growth in the District		
Measure	Target for 2020/21	Actual July 2020 – March 2021
Rangitikei Districts GDP growth compared to the average of similar district economies. (Ruapehu, Tararua, Manawatu and Otorohanga)	Greater than 1.5% against last financial year compared to the mean of similar district economies. <i>2019/20 results</i> <i>Rangitikei: 3.3%</i> <i>Similar districts: 2.55%</i>	Not yet available Current data available is to June 2020.
#Rangitikei District's earnings data growth compared to the average of similar districts (Ruapehu, Tararua, Manawatu and Otorohanga)	Greater than or equal to 1% range from the last financial year compared to the mean of similar district economies. <i>2019/20 results</i> <i>Rangitikei 4.7%</i> <i>Similar district economies 2.55%</i>	Not yet available Current data available is to June 2020.
#the number of visits and unique visits to rangitikei.com	An increase in the number of visits and unique visits to rangitikei.com compared to the benchmark.	Not commenced Council no longer monitors this.

¹² Groups which are targeted for consultation:

- Participants in Path to Well-being Theme Groups
- Public sector agency database
- Participants in other partnership programmes that involve Council

	<p>2019/20 results Visits 82,631 Unique visits 46,873</p>	
A greater proportion of young people living in the district are attending local schools.	<p>An increase in the number of enrolments compared with the previous year</p> <p>Benchmark 2016/17 results:</p> <ul style="list-style-type: none"> • School Enrolments – Years 9 – 13 = 653 • Total number of High School Youth = 1054 <p>2018/19 results: year 9-13 = 606 2019/2020 results: year 9-13 = 581</p> <p>Information obtained from www.educationcounts.govt.nz 2019/20 results: year 9-13 = 581</p>	Not commenced

Level of Service

Provide a safe and relevant community space, acting as a gateway for skills and social development, improving educational, training or employment access, and improving access for youth related social services

Measure	Target for 2020/21	Actual July 2020 – March 2021
Partners view of how useful Councils activity in youth space facilitation and advocacy has been	Very satisfied – 70%	<p>Not commenced</p> <p>This measure will be reported on in the end of year report, once the annual Residents Survey has been completed.</p>

Level of Service

Ensure competency in discharging Civil Defence responsibilities

Measure	Target for 2020/21	Actual July 2020 – March 2021
Timing of self-assessment when the emergency Operations Centre is activated and of continued civil defense training exercises.	<p>(a) Self-assessment of responsiveness and recovery following activation of the Emergency Operations Centre.</p> <p>(b) Number of civil defence exercises undertaken</p>	<p>(a) Achieved: Completed debrief and implemented improvement action plan following the Covid-19 Incident Management Team response.</p> <p>(b) Partly achieved: Two Integrated Training Framework programmes (intermediate level) completed. Three further training exercises planned for remainder of year.</p>



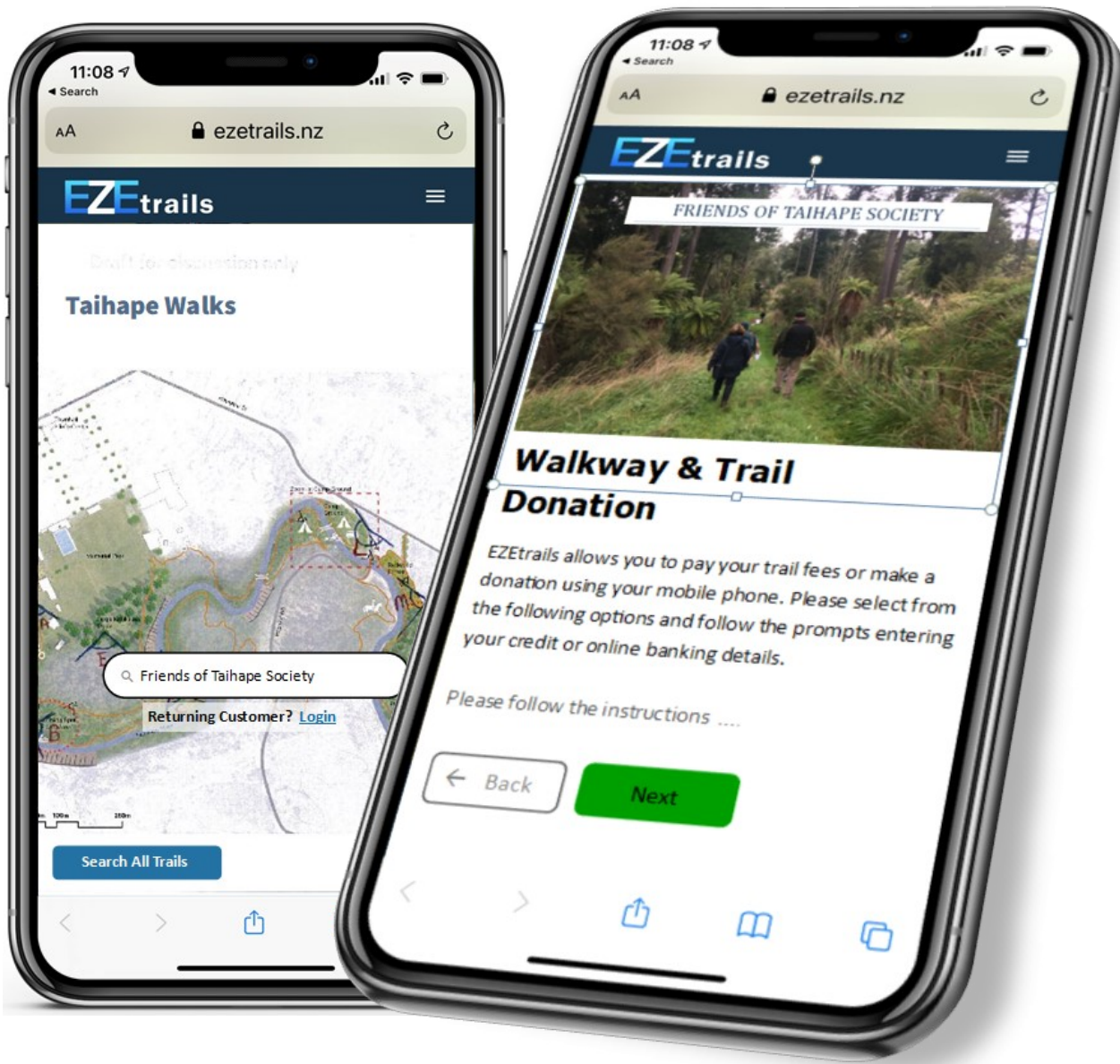
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or pay a small fee to use this trail**

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and follow the instructions - Thank you





Thank you

RECEIVED

- 5 MAY 2020

To:
File:
Doc:

RECEIVED

- 5 MAY 2020

To: PB
File: 2-BC-2-3
Doc:

Hunternville Sport and Recreation Trust
11 Marshall Rd
Hunternville

5th May 2020

The Chief Executive
Rangitikei District Council
Marton

Dear Sir,

The Hunternville Sport and Recreation Trust have been successful in raising the money to replace the changing rooms at the Hunternville Baths and replace the pipework between the large and small pools. We are hoping to get this job done in the next few months. This will enable us to comply with the various rules concerning swimming pools etc and go towards completing the rebuild we began three years ago.

At that time we were replacing the pump room etc and your Council graciously agreed to waive the fees for the building consent. We are not sure if this still applies but if it doesn't would you please approach the Council on our behalf and see if they will do the same again.

Yours Faithfully

Chalky Leary Chair)





RANGITIKEI
DISTRICT COUNCIL

3 July 2020

File ref: 2-BC-2-3

Chalky Leary Chair
Huntermville Sport and Recreation Trust
11 Marshall Road
Huntermville 4730

Dear Mr Leary

Thank you for your letter dated 5 May, 2020. I am sorry for my delay in responding to you.

I am pleased to advise I approve for Council to waive building consent fees for the replacement changing rooms and replacement pipework at Huntermville Baths.

I wish you success in your project.

Yours sincerely

Peter Beggs
Chief Executive

OES Rept.
NOV.

26/11

SPORT & Rec TRUST.

Making this place home.

BUILDING CONSENT COST BREAKDOWN

Building Consent Number:		210069	Name:	RDC
Name	Cost per hour	Time spent (min)	Cost	
Administration	\$112.00	120	\$224.00	
Internal (<i>planner</i>)	\$165.00	5	\$13.75	
Senior Planner	\$210.00		\$0.00	
Building Officer	\$212.00	666	\$2,353.20	
WDC/STDC/NPDC/PNCC/WCC	(Fixed Fee)			
Utilities	\$210.00	45	\$157.50	
Infrastructure - Water and Waste	\$210.00		\$0.00	
Infrastructure - Roads	\$210.00		\$0.00	
Inspections (<i>cost per inspection</i>)	\$212.00	10	\$2,120.00	
BRANZ LEVY			\$125.00 —	
MBIE LEVY			\$218.75 —	
Section 72/75		\$327.00		
CPU Fee				
Natcon Fire Report review & PS2			\$690.00 —	
Miscellaneous		ROT fee <i>Review of Title</i>	\$10.00	
SUBTOTAL (BC - excluding BRANZ/MBIE)			\$4,868.45	
TOTAL (BC - including BRANZ/MBIE)			\$5,912.20	
AMOUNT PAID				
AMOUNT TO PAY/REFUND			(\$5,912.20)	

— We haven't sent invoice yet

\$1033.75 external levies
We cannot write off

can waive \$4878.45 internal costs

10 Reports for Decision

10.1 Changing Rooms - Te Matapihi, Bulls Community Centre

Author: Adina Foley, Project Manager - Infrastructure

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 The purpose of this report is to present options including rough cost estimates for changing spaces at the Bulls Community Centre (Te Matapihi).
- 1.2 In the Council meeting on 25th March 2021, (resolved minute number 21/RDC/007) Council requested staff to continue to investigate options and prepare costings for a changing room or changing space with adequate room to cater for all user groups.
- 1.3 This report is the result of that investigation.

2. Context

- 2.1 Te Matapihi has been designed and constructed as a multi-use building that accommodates Council front desk services, the Bulls learning hub, meeting spaces, a Plunket room and a Community Hall and stage. The Community Hall and stage can be used for a variety of events, including school productions and other theatre related events.
- 2.2 A request for a more suitable space for users of the stage to use as a changing room has been received. RDC staff has been requested to investigate the options of such a space.
- 2.3 Based on use of the former Bulls Town Hall, there are approximately four events a year which require changing rooms. During the design stage of Te Matapihi, important consideration was given to a changing room space for end of year functions. This was designated below the stage. However, during the building construction phase, various decisions were made which repurposed this space.

3. Discussion and Options Considered

- 3.1 Staff have engaged Architecture Workshop, the designers of Te Matapihi, to help design options for changing spaces within and outside of the building, based on suggestions made by staff. This has led to three options: (1) whole of building approach, (2) changing space under stage, and (3) new build on the back of the building.

3.2 Option 1: Whole of Building Approach with minor additions

- 3.2.1 Changing Space 1: Using the millennial space (Santoft Room) at the top of the stairs next to the stage, there is direct access to the stage from this potential changing space. Black out roller blinds would be provided over all glazed openings, doors to be opened to the lift and bathroom in the other pavilion.
- 3.2.2 Changing Space 2 and 3: Using the Ohakea and the Plunket Space at the top of the blue stairs on the other side of the building, there is direct access to the lift, an

ITEM 10.1

accessible toilet, and a small kitchenette for these potential changing spaces. Black out roller blinds would be provided over all glazed openings. The stage can be accessed either via the ground floor, mezzanine or back stairways depending on the type of event.

- 3.2.3 Alternatively, or additionally, a marquee could be rented and put up at the back of the building in the car park with connection to the ramp which leads on to the stage. This marquee would fit approximately 35 people. Two portaloos and heaters could also be rented if required. If more changing space is required a marquee could be rented and installed on the roof terrace (this requires an event fire egress plan).

3.3 Option 2: Under the stage with modifications

- 3.3.1 User feedback suggests the space under the stage without modifications is not suitable to be used as a changing room. This is being taken into consideration for the design of option 2 which will create approximately 44m² of changing space.
- 3.3.2 Another option is to install a small platform lift on the left side of the stage where there is currently a flight of stairs to the storage space under the stairs. This lift will be able to stop on three levels: under the stage, on hall level and on the stage level. This would enable users of all abilities to move freely between under the stage to the hall and stage level. This platform lift would be installed instead of the currently suggested lift / stairs option Flexstep – it reduces the need for this lift to be added and the budget could be shifted for the changes under the stage.
- 3.3.3 On the right side under the stairs is the pump room which houses the generator and other equipment. The generator would need to be moved approx. 1000mm to the side to fit under the current stair's cavity. Moving the generator has some unknown factors which could affect the feasibility and financial impact. A fire engineer must get involved and the fire report has to be amended.
- 3.3.4 To complete this modification, new access stairs would need to be built where the generator is currently located, and the newly created stairway needs to be lined and closed off from the pump room with fire rated materials. Radiant heaters and small windows to existing vent holes in the basement wall would need to be added.
- 3.3.5 When there is a production planned the space under the stage is mostly empty due to the chairs all being set up in the hall. This option would also vastly improve the operational ease of the hall, by being able to move the chairs from under the stage into the hall and back with the platform lift.

3.4 Option 3: New structure connected back of the Hall

- 3.4.1 A new structure to be added to the back of the building would bring approximately 45m² of changing space, but would keep the service access (delivery access to the potential development of shops and buildings around the new town square) open.
- 3.4.2 From the main Hall, where the current stairs to under the stage are, a covered ramp would be built which leads past the stage and out of the building into the new structure. This ramp continues around the new structure and back on to the stage where the current ramp ends.

3.4.3 The stairs to under the stage would need to be shifted to the other side like in Option 2. On the right side under the stairs is currently the pump room which houses the generator and other equipment. The generator would need to be moved approx. 500mm to the side to fit under the current stair cavity. New access stairs would need to be built where the generator was located, and the newly created stairway would require to be lined and closed off from the pump room with fire rated materials. Moving the generator has some unknown factors which could affect the feasibility and financial impact. A fire engineer must get involved and the fire report has to be amended.

3.4.4 The structure will leave the service access open so that delivery vehicles could get to the planned buildings from the carpark. If the service access is not required, the space may be made bigger.

3.5 Option 1 and 2 could both be implemented at the same time to add greater versatility.

4. Financial Implications (excl. GST)

4.1 Option 1: Whole of Building Approach with minor additions

Cost Estimate: \$9,750.00

Contingency included in above figure: \$0.00

4.2 Option 2: Under the stage with modifications

Cost Estimate: \$206,800.00

Contingency included in above figure: \$41,360.00

4.3 Option 3: New structure connected to back of the Hall

Cost Estimate: \$642,181.62

Contingency included in above figure: \$107,100.00

5. Other Implications

5.1 Building Consent will need to be sought for Option 2 and Option 3. The financial impact of the regulatory process (RMA, Building Consent fees, Inspection and Code of Compliance fees) has not been included in this estimation.

5.2 Estimates are based on normal working hours which means that the building has to be closed for the works depending on the option chosen.

5.3 Interior fitout (furniture) costs have not been included.

6. Conclusion

6.1 A number of options exist to create more suitable changing room space(s) for users of the stage at Te Matapihi. It should be noted that the original intent of Te Matapihi was for it to be used within a multi-purpose philosophy i.e. each room could have a multiplicity of uses. The options presented in this paper have varying degrees of

ITEM 10.1

alignment with user wishes, but each are an operational improvement on the existing use. It should be noted that the capital cost of the options presented is unbudgeted.

Attachments

1. **Changing Space Design - Option 1**
2. **Changing Space Design - Option 2**
3. **Changing Space Design - Option 3**

Recommendation 1

That the report 'Changing Rooms - Te Matapihi, Bulls Community Centre' be received.

Recommendation 2

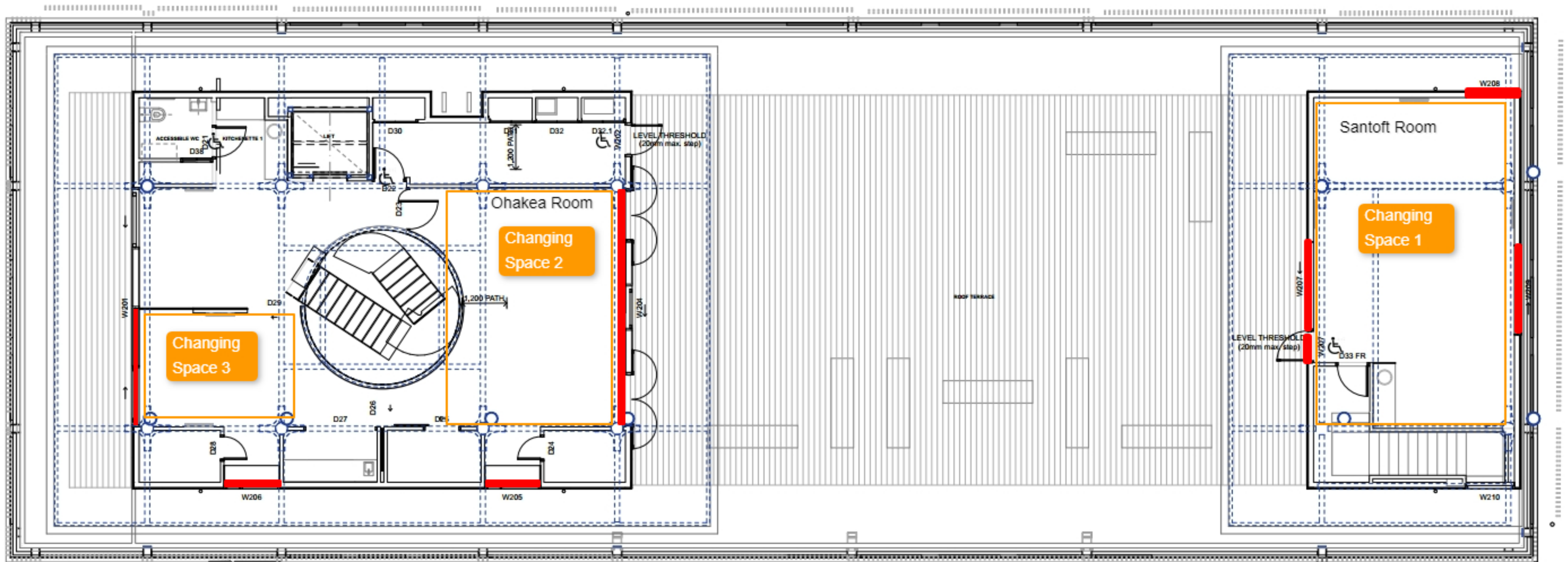
That Council endorses / does not endorse Option 1, and request staff complete further cost analysis and report back to the next Council meeting.

Recommendation 3

That Council endorses / does not endorse Option 2, and request staff complete further cost analysis and report back to the next Council meeting.

Recommendation 4

That Council endorses / does not endorse Option 3, and request staff complete further cost analysis and report back to the next Council meeting.



Blinds on doors and windows for privacy

Changing Spaces

REVISION	DATE	PURPOSE
C	30/11/20	QC
E	26/01/20	SC & Tender Issue

ARCHITECTURE WORKSHOP

Architecture Workshop Ltd
P.O. Box 9572 Wellington New Zealand
Tel (04) 473 4438 Fax (04) 473 9572
email@archworkshop.co.nz

Copyright of this drawing remains vested
with Architecture Workshop Ltd.
Contractor to check carefully all dimensions
on site

2nd Floor

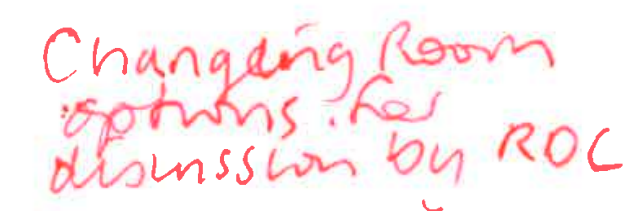
Bulls Community Centre for RDC

1:110 at A3

26/11/20

RevC

Fit new roller
blinds to
provide privacy
for changing
use building as
it is



WIP

120621

ARCHITECTURE WORKSHOP
T +64 4 473 4438 F +64 4 473 9572
PO BOX 9572 WELLINGTON NZ
www.architectureworkshop.co.nz

aphorism 1 pg 1 / 2

Post contract
Option 1.
J
use building
as it is

1) overhead recondish machine

allow commercial
loading space
7.5m x 3.5m

1. Hire bees

access" a path and steps included as part of building works since

High heels

Hide Name

Internal

particular

$$11 \times 5.5 = \underline{60\text{m}^2 \text{ margin}}$$

WIP

3
14/06/21

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120621 option 1 pg ii/2

**FIRE WATER
TANK**

setout, align carpark
ment depth with back
of tank concrete slab

25 H4 timber edge to paving extents, refer details

existing fence along boundary to remain

provide gravel to location
of future accessible path
to Dalziel St to extent
shown

survey notes old peg at
reference intersection
boundary point

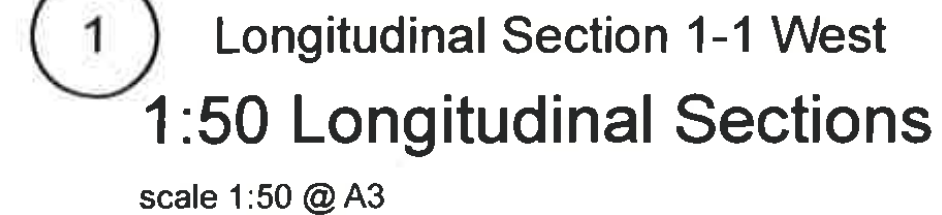
2a

1) 1:50 Plan Ramp to Stage Door

Ramp Plan

scale 1:50 @ A3

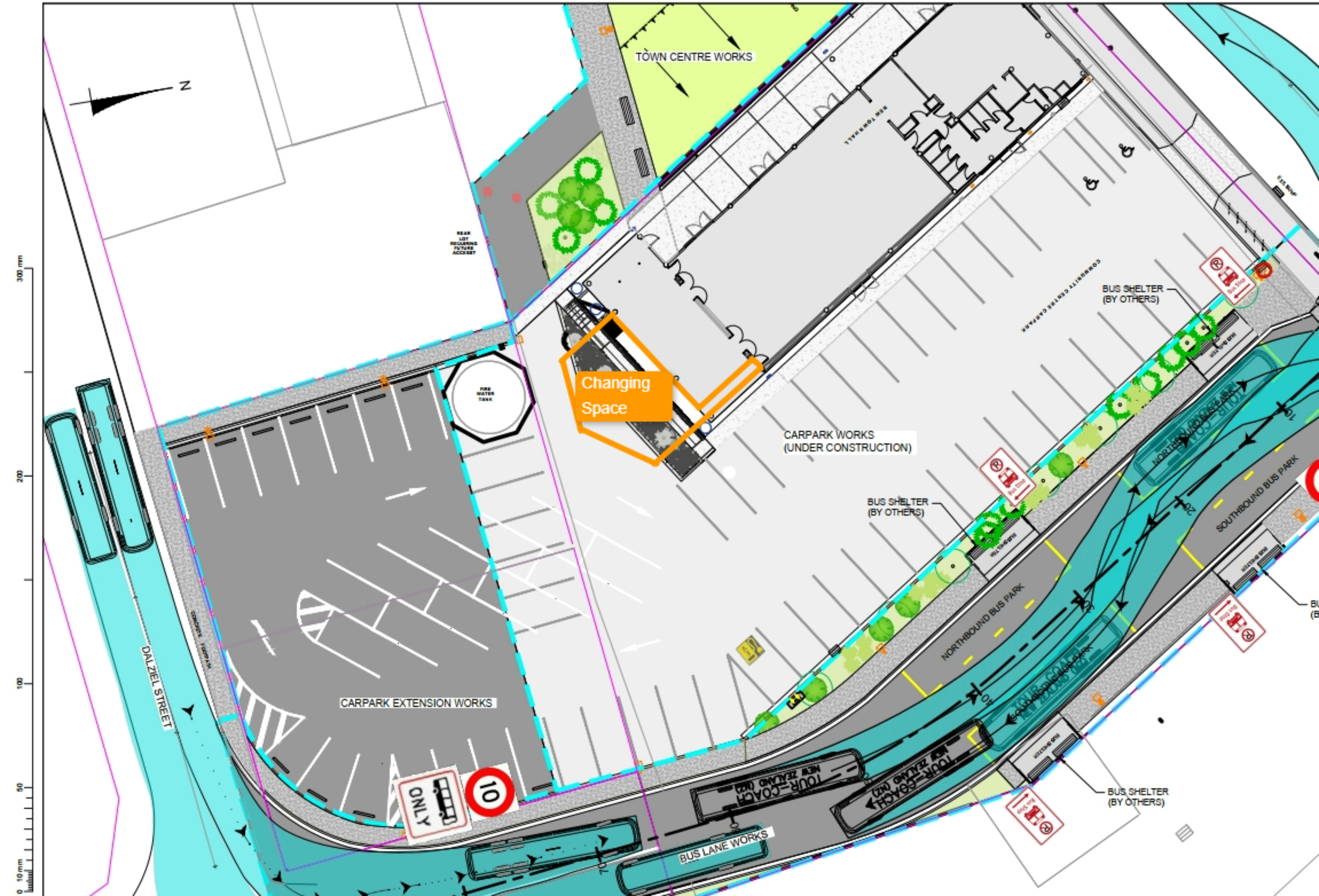
scale 1:50 @ A3



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11/06/21

120621 option 2 ii/2

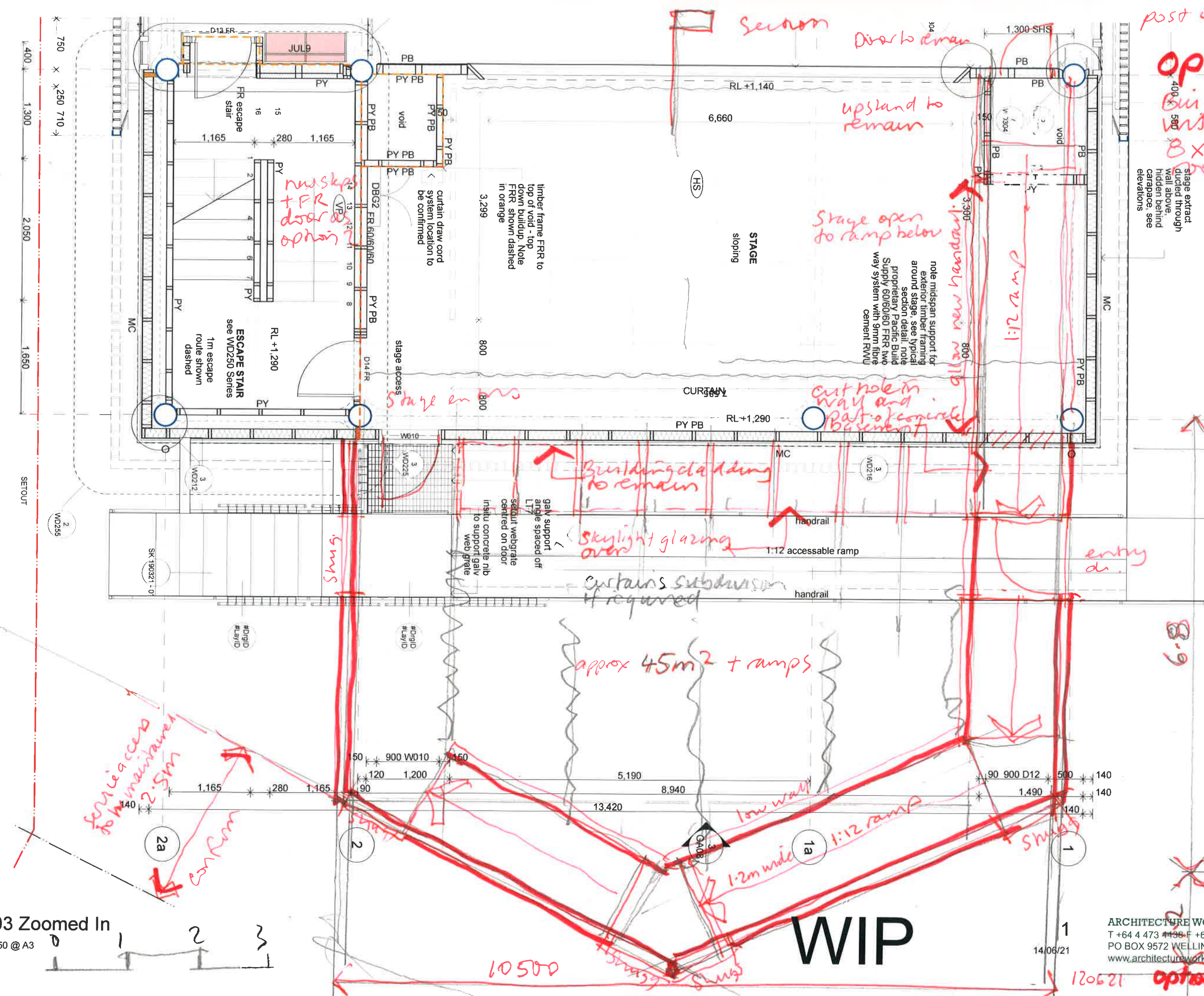


Build new ramp
with a new
8x10.5 changing
room to South.

WIP

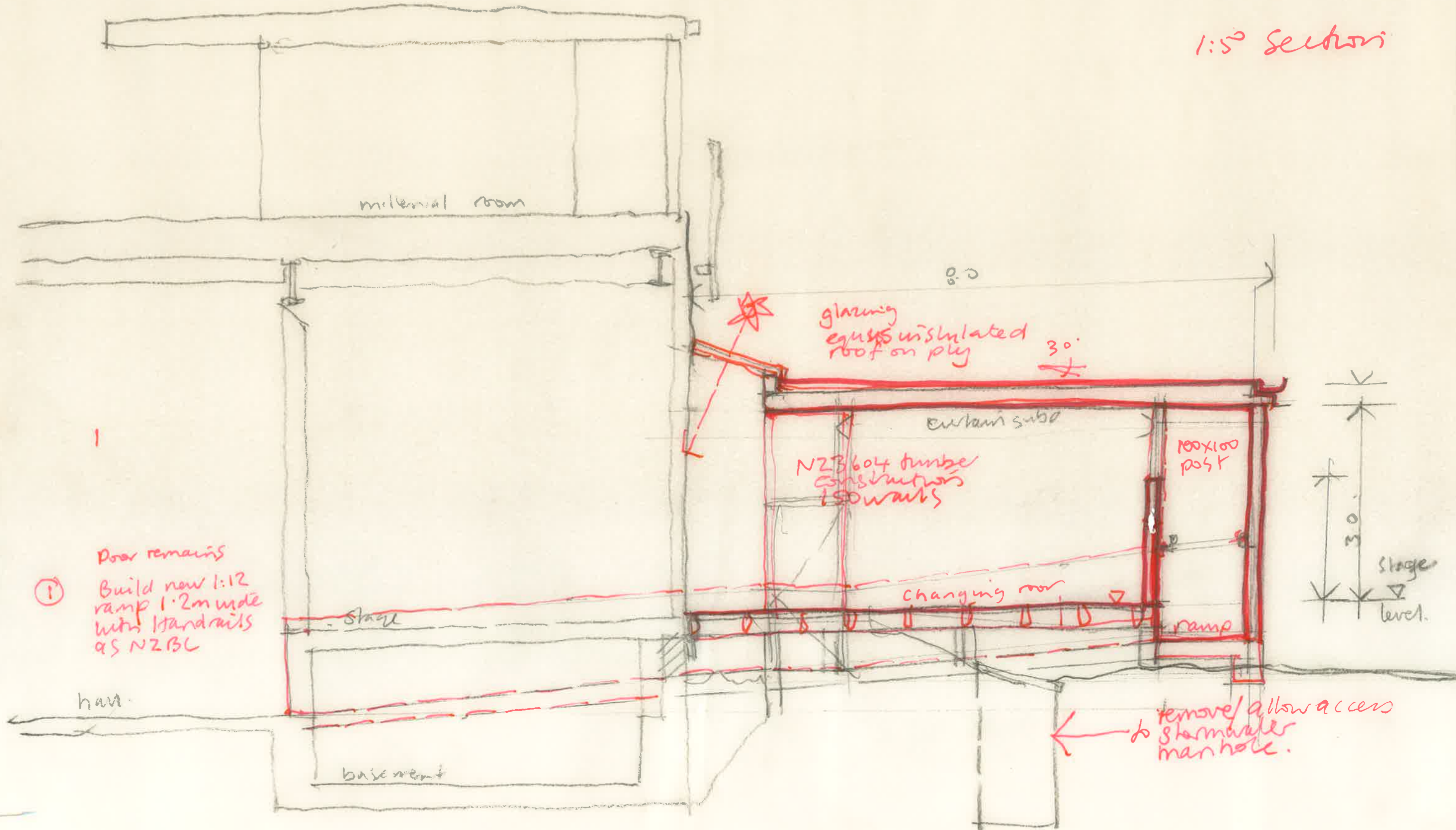
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option 3 i / 2



post contract
option 3

1:5 Section



10.2 Rangitikei Beyond 2050: Project Scope**Author:** Katrina Gray, Senior Strategic Planner**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 To present the draft Project Scope for Rangitikei Beyond 2050 to Council for endorsement.

2. Context

- 2.1 A spatial plan is being developed for the district to guide future land use and growth to beyond 2050. The project has been labelled Rangitikei Beyond 2050. The development of a spatial plan for the District is important to take a proactive approach to growth and set a clear framework for future investment and long-term decision-making.
- 2.2 It is important to identify the scope of the project early to enable effective project management and reduce the chance of delays or mis-aligned project expectations. The project scope has been developed following workshops with Officers and a joint workshop with Te Roopuu Ahi Kaa members and Elected Members. Te Roopuu Ahi Kaa also had the opportunity to comment on the draft scope at their June meeting.
- 2.3 Officers request that Elected Members endorse the project scope to enable the project planning and implementation to commence.

3. Scope

- 3.1 The draft scope sets out the purpose of the project, what is included, not included, success indicators and indicative supporting technical information.
- 3.2 Rangitikei Beyond 2050 will be a spatial roadmap for the District. It will include outcomes/objectives for future landuse and actions to achieve those objectives. It will not include operational matters, or project implementation. The focus will be on optimising opportunities, facilitating growth and eliminating undesirable outcomes. The resulting document will provide a clear picture of the District's growth to beyond 2050.
- 3.3 Success for the project includes the development of an easy-to-use document that has buy-in and a clear roadmap of actions that inform Council's strategic framework.

4. Advisory Group

- 4.1 Officers are asking Elected Members to consider establishing an Advisory Group for the project. The role of the Advisory Group would be to provide strategic direction on the key aspects of the content.
- 4.2 The development of an Advisory Group could be an opportunity to further our partnership with Iwi, if the group included both Elected Members and representatives

nominated by Te Roopuu Ahi Kaa. It is anticipated the Advisory Group would meet monthly. The time commitment for each meeting would vary.

5. Next Steps

5.1 Once the project scope has been endorsed by Council, project planning and implementation will occur.

6. Decision Making Process

6.1 This decision is not considered be significant according to the Council's Policy on Significance and Engagement.

Attachments

1. Rangitikei Beyond 2050: Draft Project Scope

Recommendation 1

That the report 'Rangitikei Beyond 2050: Project Scope' be received.

Recommendation 2

That Council endorse the Rangitikei Beyond 2050 Project Scope.

Recommendation 3

That Council establishes an Advisory Group for the Rangitikei Beyond 2050 project comprising of the following members:

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Rangitikei Beyond 2050

Purpose

Rangitikei Beyond 2050 will provide a spatial roadmap for how the Rangitikei will prosper to 2050 and beyond by:

- Providing clear objectives/outcomes for future landuse and growth.
- Guiding infrastructure investment decisions and enable targeted future proofing.
- Reflecting community cultural, economic, environmental and social values and priorities.
- Informing and shaping the District Plan Review and Council's other plans and strategies.
- Building confidence and identifying potential for industrial, commercial, and residential development.
- Achieving intergenerational equity and sustainable environmental development.

Rangitikei Beyond 2050 will:

- Optimise the positive qualities and opportunities associated with the Rangitikei's townships, without compromising the inherent values that characterise and are valued by those communities.
- Facilitate growth and potential development in and around townships where this will enhance or support them as great places to live, work and play.
- Eliminate the potential for undesirable future landuse and growth outcomes.
- Include consideration of climate change mitigation and adaptation.
- Provide a clear picture of the Rangitikei's growth.

Included in Rangitikei Beyond 2050

A. An Information Baseline for Assessment

- Outline growth, development and transformation patterns beyond 2050.
- Identify key infrastructure constraints and opportunities, including for connectivity and growth (regional and arterial roads, reticulation and rail).
- Identify environmental, cultural and social constraints and opportunities for each settlement – including ecological, cultural, natural hazard, historic and archaeological values, corridors, major resources, recreation areas etc.

B. Engagement with key stakeholders and partnering with hapū/iwi

- Partnering with iwi and hapū.
- District-wide community engagement.
- Township specific engagement – Scotts Ferry, Koitiata, Ratana, Whangaehu, Turakina, Bulls, Marton, Hunterville, Mangaweka, Taihape.
- Engagement with agencies to determine wider needs and priorities for the Rangitikei – e.g. Waka Kotahi, Ministry of Education, DHB, Horizons, Massey University.
- Engagement with key stakeholders such as the Samoan community, business and industries, developers, community groups.

C. District Wide and Township focused Objectives/Outcomes

- Long term and shorter term landuse and growth focused objectives/outcomes for the for Rangitikei (e.g. town centres, residential, industrial, rural).
- Objectives/outcomes in relation to climate change.
- Identification of the community vision/priorities for the future – Scotts Ferry, Koitiata, Ratana, Whangaehu, Turakina, Bulls, Marton, Hunterville, Mangaweka, Taihape.
- Objectives/outcomes for community wellbeing.

D. Actions to achieve Objectives/Outcomes

- Identify and map key transformative or significant projects, both under Council's authority and those where Council might be facilitator or advocate for:
 - Rooding
 - Three Waters
 - Parks & Reserves
 - Community wellbeing – cultural, social, economic, environmental.
 - Community services – schools, medical.
 - Places for connection – community facilities, marae, community hubs, emergency management centres.
 - The town centres of Marton, Bulls, Taihape, Mangaweka, Turakina, Hunterville (including key connections in each of these areas).
 - Climate change mitigation or adaptation.
 - Changing demographics (e.g. ages or ethnicities).
- Identify areas to be protected from future development, where development requires restrictions and areas where new growth and development could be enabled.
- Identify preferred locations where opportunities could be further explored for future:
 - Papakainga.
 - Residential growth areas – Marton, Bulls, Taihape, Hunterville, Mangaweka, Koitiata, Ratana.
 - Residential areas for intensification – Marton, Bulls, Taihape.
 - Rural lifestyle growth areas – Marton, Bulls, Taihape, Hunterville, Turakina. Investigation into whether there are other appropriate areas in the district.
 - Industrial growth areas – Bulls, Taihape.
 - Commercial growth areas (if applicable) - Marton, Bulls, Taihape, Mangaweka, Turakina, Hunterville.
- Identify projects that will support the community visions developed for - Scotts Ferry, Koitiata, Ratana, Whangaehu, Turakina, Bulls, Marton, Hunterville, Mangaweka, Taihape.

Not Included

- Initiatives or projects that do not have a growth or spatial component (these are likely to be included in other Council strategic documents).
- Community input into processes where a decision has already been made or community engagement will occur separately or at a later date (noting that these projects will still be

identified on in Rangitikei Beyond 2050) – e.g. Taihape Amenities Building, Marton Civic Centre, Taihape Civic Centre, Taihape Memorial Park.

- Review of policy documents – e.g. bylaws, strategies, reserve management plans.
- Operational matters.
- Detailed planning of papakainga.
- Structure plans.
- Detailed town centre regeneration plans.
- Climate change risk assessment.
- Implementation of projects identified.
- Council decisions about the extend to which identified projects are funded. This will occur through the Long Term / Annual Plan processes. Noting Rangitikei Beyond 2050 will identify aspirational projects within reason.

Success indicators

Rangitikei Beyond 2050...

1. Is an easy-to-use document that provides a clear visual representation of landuse and growth aspirations of the District to beyond 2050.
2. Has buy-in from hapū, Iwi, Elected Members, the community, partnering agencies and Council staff.
3. Has a clear roadmap of actions to achieve the stated outcomes.
4. Provides clear direction as part of Council's strategic framework and this is reflected in the strong alignment of Council's other strategies and plans to the document.
5. Informs the review of the Rangitikei District Plan.

Supporting Technical Information

Rangitikei Beyond 2050 will be developed and informed by a range of supporting technical information (some of which is already planned/underway):

- Parks, Open Spaces, Sporting Facilities Strategy.
- Destination Management Plan (subject funding).
- Housing Needs and Growth Areas Assessment.
- Industrial Land Supply and Demand Assessment – Taihape and Bulls.
- Expert input for Town Centres.
- Technical supporting assessment (TBC) – archaeology, geotechnical, cultural values analysis, economic, social, historical and future demographic assessment, environmental analysis – ecological and natural hazards.
- Infrastructure services capacity assessment.
- Future trends - technology, population, housing, global, climate change.

10.3 Small Projects Funds - Bull and Marton Community Committees**Author:** Ash Garstang, Governance Administrator**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Carry-forward of Small Projects Funds**

- 1.1 Committees and Boards that operate a Small Projects Fund are able to recommend to Council that their funds are carried-forward from one financial year to the next (up to a maximum of one year's allocation), as per resolution 16/FPE/010.
- 1.2 Due to the Bulls and Marton Community Committees' being unable to meet in recent months, they do not have the opportunity to make this request to Council.
- 1.3 Staff are requesting approval to carry-forward one year's allocation of funds to the 2021/22 financial year, on both Committees' behalf. The current balance and yearly allocations for the Committees are:
 - a. Bulls Community Committee. Current balance is \$2,101.90 and the yearly allocation is \$1,254.
 - b. Marton Community Committee. Current balance is \$6,723.50 and the yearly allocation is \$3,422.
- 1.4 If approved by Council, the carry-forward of funds would set the total allocation for the 2021/22 financial year at:
 - a. Bulls Community Committee: \$2,508.
 - b. Marton Community Committee: \$6,844.

2. Wilson Park Development Group

- 2.1 In January 2021 Julie Turner (Chair of the Wilson Park Development Group) requested funds from the Marton Community Committee, via the Small Projects Fund. The group's request is for \$1,000 to use for the production of signage, advertising and other costs related to events.
- 2.2 As the Marton Community Committee has not held a meeting this year, this request has been unable to be considered. It is requested that Council make a decision on the Marton Community Committee's behalf.
- 2.3 If approved, funds of \$1,000 will be distributed to the Wilson Park Development Group out of the Marton Community Committee's Small Projects Fund.
- 2.4 Approval of this request would not affect the carry-forward of funds request (in section 1, above), as the remaining balance for 2020/21 would still be greater than the maximum allowable carry-forward of one year's allocation.

Recommendation 1

That Council approves / does not approve [delete one] the carry-forward of \$1,254 (one year's allocation) for the Bulls Community Committee's Small Projects Fund.

Recommendation 2

That Council approves / does not approve [delete one] the carry-forward of \$3,422 (one year's allocation) for the Marton Community Committee's Small Projects Fund.

Recommendation 3

That Council approves / does not approve [delete one] the donation of \$1,000 to the Wilson Park Development Group, to come out of the Marton Community Committee's Small Projects Fund (2020/21 budget).

ITEM 10.4

10.4 Local Government New Zealand 2021 Annual General Meeting Remits

Author: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 For each Local Government New Zealand Conference Council are asked to consider a series of remits and vote on these at the Annual General Meeting. The remits are attached (Attachment 1). There are seven remits that Council has been asked to consider.
- 1.2 His Worship the Mayor is the presiding member at the AGM, with Chief Executive Peter Beggs as the alternate member.

2. Decision Making Process

- 2.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. LGNZ 2021 Remits (under separate cover)

Recommendation 1

That the report Local Government New Zealand 2021 Annual General Meeting Remits be received.

Recommendation 2

That Rangitikei District Council supports the following remits:

11 Reports for Information

11.1 Project Management Office Report - June 2021

Author: Jessica McIlroy, Senior Project Manager - Infrastructure






Authoriser: Peter Beggs, Chief Executive

Reason for Report

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):




1. Mangaweka Bridge Replacement, noting this project is MDC delivered but reported on to Rangitikei District Council via the PMO;
2. Marton to Bulls Wastewater Centralisation Project;
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project;
4. Te Matapihi and Bulls Bus Lane and Town Square;
5. Taihape Memorial Park Upgrade;
6. Remediation of the Historic Landfill on Putorino Road;
7. Marton Rail Hub;
8. Marton Water Strategy;
9. Regional Treatment Plant Consenting Programme.


1. Mangaweka Bridge replacement

Project Status				
The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.				
The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020.				
The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.				
RDC Budget		\$4,859,686	RDC Spend to Date	\$2,035,453
RDC Estimated Remaining Costs		\$2,917,892	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment		
Health and Safety		One near miss – or ‘good catch’ - was reported, a minor machinery strike to the abutment with no damage caused. On 15 June 2021 the elected members visited the construction site as part of Council’s ongoing commitment to health and safety. The site was tidy and well-managed, with the contractor using the term ‘good catch’ in place of the traditional ‘near miss’. The ethos behind this was explained by the contractor’s representative as a way to shift the view of near miss reporting from being negative to being a positive measure for the safety of workers on the site.		
Programme		Construction due to be completed July 2022 and is currently on programme.		
Cost		Forecast completion cost is 2% over budget. This will be closely monitored and reported. This is not within contingency and if the full cost is realised this will be unplanned capital expenditure in FY21-22.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky.		
Tasks completed last month	Continue fabricating the steel girders and braces Installed hammer head for column 2 Finalizing shop drawings for bridge deck pre cast units			
Tasks forecast this month	Continue fabricating the steel girders and braces. Install shore loading for bridge span landing. Start manufacturing the precast deck units.			






	<p>Engineering fill behind the abutments</p> <p>Part installing the Rip Rap (a rock barrier against the shoreline to support the bank) under the bridge area when instructed.</p> <p>Grout and stress hammer head – columns 1 & 2</p> <p>Install bridge bearing pods and pads.</p>
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2. Marton to Bulls Wastewater Centralisation Project

Project Status			
<p>At present, Marton Wastewater Treatment Plant (WWTP) discharges treated wastewater into the Tutaenui stream, and Bulls WWTP discharges into the Rangitikei River - both discharge lawfully but with expired consents. The objective of this project is to establish a land-based disposal system for the combined Marton and Bulls wastewater flows. A pipeline (approx. 14km long) will be constructed between Marton WWTP and Bulls WWTP to convey the treated wastewater from Marton to Bulls. The combined flow will then be discharged from Bulls WWTP into land.</p> <p>The project has a budget of \$24.5M, including \$3.5M of funding secured from the Department of Internal Affairs (DIA) as part of the Three Waters Reform Programme.</p> <p>The scope of this project includes:</p> <ul style="list-style-type: none"> A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant B. Purchase of land to dispose of treated wastewater to in Bulls and install irrigation infrastructure C. Consenting for the activities D. Upgrades of the treatment plants at Marton and Bulls 			
Project Budget	\$24,500,000 (\$20,000,000 of this is in the new LTP for consultation)	Spend to Date	\$108,740
Estimated Remaining Costs	\$24,391,260 (\$20,000,000 of this is in the new LTP for consultation)	Estimate at Completion	\$24,500,000 (\$20,000,000 of this is in the new LTP for consultation)
Metric	Trend	Comment	
Programme		The overall programme for the project is five years starting in 2020, and the target end date is June 2025. The pipeline between Marton to Bulls needs to be constructed before end of March 2022. An Expression of Interest was listed on GETS (Government Electronic Tender Service) on 1 June 2021 and the response documents have been downloaded by 61 organisations. Eight organisations have made contact and expressed genuine interest in the project.	
Cost		On budget – \$3.5M funding received from Three Waters Reform and \$1.5M in previous LTP. An additional \$20m is in the new LTP.	
Quality		No concerns to date. Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded	






		Alta, a construction management consultant, to support the project team with tendering support. This has assisted us with review and advice on the Expression of Interest stage, and Alta will prepare pricing documents for the next stage of tendering.
Risk		<p>The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses. To mitigate this risk, Council will engage a buyer's advocate to support the sourcing of land and will seek support from appropriate Iwi.</p> <p>The risk of programme delay due to lack of interest from contractors is being mitigated by early engagement with the market and the two-stage procurement process which is underway.</p>
Tasks completed last month		<p>Early pipeline report provided to potential contractors.</p> <p>Expression of Interest for contractors has been released.</p> <p>Presentation of consenting strategy to Horizons.</p> <p>Supplier briefing for parties interested in tendering for the construction works on 17 June 2021.</p> <p>Shortlist of preferred project advisory board members provided to the public excluded section of Council for the June meeting.</p>
Tasks forecast this month		<p>Finalise pipeline design.</p> <p>Engage consultant to complete pump station design.</p> <p>Engage freshwater ecologist.</p> <p>Establish project advisory board.</p> <p>Prepare detailed consenting work plan and associated project Gantt Chart to Horizons.</p> <p>Commission land studies to support a buyers advocate.</p> <p>Seek support from Iwi</p>

3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years.</p> <p>An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant. The scope has changed, with Ministry for the Environment endorsement, from <i>purchase</i> of land to <i>lease</i> of land due to the difficulty in sourcing land suitable for discharge.</p> <p>Since this project started RDC has identified landowners in the vicinity of Rātana Pā with suitable land for an irrigation of treated wastewater. All these landowners have been contacted, with one land owner currently in discussions.</p>			
Project Budget	\$2,425,200	Spend to Date	\$0
Estimated Remaining Costs	\$2,425,200	Estimate at Completion	\$2,425,200
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Potential delay due to not finding suitable land. A letter was received from MfE in May 2021 to advise that land needs to be sourced, or negotiations well advanced, by end of August 2021 or the funding could be repurposed.	
Cost		The budget is currently an estimate while land for discharge is being looked for or alternative solutions are being considered. The 2020-21 Annual Plan included \$1.55m budget spread across various line items for this project. \$875,000 has been committed by Horizons Regional Council out of the funding they received from the Ministry for Environment. The estimated costs needs to be finalised with actual construction costs to dispose of the wastewater to the chosen land parcel once confirmed.	
Quality		No concerns to date.	
Risk		Should Horizons continue to find the identified land or revised solutions are not suitable, we will need to explore other options.	






Tasks Completed Last Month	Updated the community group comprising of Horizons, RDC, MfE MDC, Iwi and Land Owners about current negotiations with current lead for land lease/purchase. MfE advised that land needs to be sourced by end of August 2021 or the funding could be repurposed. Started options analysis of plan B (higher level of water treatment) should land not be able to be sourced.
Tasks Forecast This Month	Confirm Terms of Reference for the community group Progress land purchase negotiation with land owner. Update Horizons, MfE and other stakeholders on final land option for the project. Continue options analysis of plan B.

4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)

Project Status			
The scope of this project is the final commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.			
Project Budget	\$1,025,603 Town Square and Bus Lane	Spend to Date	\$19,976 Town Square and Bus Lane
Estimated Remaining Costs	\$1,005,627 Town Square and Bus Lane	Estimate at Completion	\$1,025,603 Town Square and Bus Lane
Metric	Trend	Comment	
Health and Safety		Nothing to report	
Programme		<p>The goal to achieve Code Compliance Certification (CCC) for Te Matapihi by end of April 2021 was not met due to minor findings during the inspection. The project team has a revised inspection on 25 June 2021.</p> <p>Construction of the Town Square and bus lane has been delayed due to archaeological issues, as advised to council's Assets and Infrastructure Committee. The revised anticipated start date is October 2021.</p>	
Cost		<p>Final budget for Te Matapihi to be reviewed at the conclusion of the CCC.</p> <p>Council are holding retentions from the contractor for outstanding defects. A letter has been sent to the contractor by the Chief Executive advising that we wish to hold retentions that would cover a replacement elevator until we have experienced six months of effective operational use of the elevator.</p> <p>No budget concerns with Town Square and Bus Lane.</p>	
Quality		<p>Outstanding defects are being rectified on Te Matapihi with a CCC inspection scheduled for 25 June 2021.</p> <p>Performance of the elevator has been of significant concern. The most recent lift breakdown was 4 June 2021. Refer to the commentary in the cost section.</p> <p>A community group has objected to the awards that Te Matapihi won in May 2021 (refer to the Tasks Completed section below), and Council will offer support to the architects of the building.</p> <p>Finalisation of the Town Square, with artwork, seating and rubbish bins, to be undertaken.</p>	
Risk		<p>All defects and snags need to be solved for CCC to be issued at Te Matapihi.</p> <p>There is a risk of competing interests in the artwork for the Town Square. This will be managed by presenting all options to Council and seeking resolution on the final solution.</p>	

Tasks completed last month	<p>Another Certificate of Public Use (CPU) was granted while the project team works towards CCC</p> <p>100% of former outstanding issues (CCC and defects) resolved, however new issues not previously raised have been identified by the BCO in the latest CCC inspection.</p> <p>Te Matapihi won three awards in May 2021 – two Western Architecture Awards and a silver Master Builders award.</p>
Tasks forecast this month	<p>Sign 3910 contract for bus lane and town square.</p> <p>Final inspection for CCC.</p> <p>Letter to be provided by Chief Executive and Mayor to NZIA supporting the Architectural awards the building received.</p> <p>Compile project closure report, including final budget for Te Matapihi and handover of any maintenance items.</p>

5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)

Project Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (consulted on during LTP period, with a final resolution to be made in June or July).</p> <p>The original resolved budget for the Taihape Amenities building was \$2.148m, being the estimated construction cost. The 2021-2031 LTP contained \$2.9m in year 1, being the full estimated cost of the design, consulting, consenting and construction of the building. \$200,000 is budgeted in FY20-21, giving a total budget of \$3.1m between FY20-21 and FY21-22.</p> <p>Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope, but was raised again at a public meeting in March 2021 and endorsed at Council in April 2021 – refer resolved minute number 21/RDC/022.</p> <p>Guidance is sought on whether elected members would like to be issued the developed design drawings of the Amenities Building for their information, for approval, or not at all, noting that detailed design drawings will be submitted to the elected members for approval.</p>			
Project Budget		TBC Grandstand \$3,100,000 Amenities	Spend to Date \$85,517 Grandstand \$151,033 Amenities
Estimated Remaining Costs		TBC Grandstand \$2,900,000 Amenities	Estimate at Completion TBC Grandstand \$3,100,000 Amenities
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Contract for Amenities Building with Architect and engineering consultancy signed. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk.	
Tasks completed last month	<u>Amenities</u> Developed Design completed and working with WSP (engineering consultant) and Barry Copeland (Architect) on Detailed Design.		

	<p>Work with Giblin Group to further develop feasibility study and lotteries application Decided on power requirements and connection. Meeting with Park User Group, which is comprised of the following groups: A & P Show Event Organisers, Clubs Taihape, Equestrian / Dressage, Mokai Patea Services, Netball, Northern Wanganui Rugby Sub Union (NWRSU), Shearing Sports, Squash, Taihape Community Board, Rugby, Show Jumping, Swim Centre, Touch Rugby, TAS, Clubs Taihape (TCDT), Tennis, Rugby Union Old Boys (UOB) to go through final developed design before progressing into next stage.</p> <p><u>Grandstand</u> Detailed investigations report has been completed. The Grandstand has been assessed to have a seismic rating of 25%NBS. A cost of restoration of the existing building features, upgrades to meet compliance with the current building code and building standards, and seismic strengthening to 67% NBS has been estimated to be \$1.3M. All investigations and reporting other than the finalised seismic report have been completed. Community consultation feedback from LTP has been reviewed and included in LTP deliberations.</p>
Tasks forecast this month	<p><u>Amenities</u> Work with Giblin Group to send off lotteries application. Start of detailed Design. Revised construction cost estimate to be provided. Continued engagement with iwi and user groups as listed above.</p> <p><u>Grandstand</u> Receive final seismic report Confirm budgets following assessment of reports Consider Community consultation feedback and resolution(s) from LTP deliberations Present findings to July Council meeting</p>

6. Remediation of the historic landfill on Putorino Road



Project Status




The Rangitikei river is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.

Four scope changes have arisen since the project's inception:






- 1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent.
- 2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however depending on what is excavated there could be unbudgeted disposal costs.
- 3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council and approved. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter.
- 4) In June 2021 an issue arose. The resource consent granted by Horizons was based on the methodology of sheet piling being installed into the river against the cliff face to support the cliff during excavation, with the sheet piling to be removed at the end of excavation and the site to be backfilled, sloped and planted. Horizons have advised that they have changed their minds and no longer approve the removal of the sheet piling at the end of excavation out of (previously-not-advised) concern for stability of the bank during backfilling. The cost of the sheet piling is \$1,500 per day, seven days a week, and the contract allowance for sheet piling has now been exceeded.

Construction commenced on 1 April 2021.

Project Budget	\$557,991 excluding disposal costs	Spend to Date	\$199,493
Estimated Remaining Costs	\$358,498 excluding disposal costs	Estimate Completion at	\$557,991 excluding disposal costs
Metric	Trend	Comment	
Health and Safety		Significant health and environmental benefits from the remediation. On 15 June 2021 the elected members visited the construction site as part of Council's ongoing commitment to health and safety. Positive feedback was received on mitigation of health and safety risks.	
Programme		Construction proceeding well and remediation was expected by 30 June 2021. This has been delayed by new contrary advice that the sheet piles cannot be removed until Horizons agrees that the land has been stabilised. The excavation will be complete by 25 June 2021, with backfilling to occur once	

		<p>agreement with Horizons is complete. The expected delay is approximately one month.</p> <p>A meeting at a high level between RDC and Horizons will be scheduled as soon as possible to attempt to resolve the issue.</p>
Cost		<p>An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991.</p> <p>Consultancy and regulatory costs are estimated at \$60,453 and are funded from other operational budgets.</p> <p>The values above exclude disposal costs, which cannot be calculated until the extent of crushable cleanfill is determined. The cost for winter works protection will be advised when it is known.</p> <p>Due to the delays arising from Horizons changing advice regarding stability of the remediated bank, operating expenditure for the completion of the work will be recognised in FY21-22. It is not yet known the cost impact of Horizon's change in requirement regarding the sheet piling, but it is expected to be in the tens of thousands of dollars.</p> <p>Rangitikei District Council is funding the entirety of the work.</p>
Quality		<p>Work is proceeding well</p>
Risk		<p>Working in and over the water, on contaminated land, is inherently risky. The contractor is managing this well.</p> <p>The delays with Resource Consent approval has given rise to winter works. An application was approved by Horizons on proposed mitigations and methodology for safe winter working.</p> <p>There is a risk of relationship damage if adequate information is not shared and consulted on with Iwi. Staff are working closely with Iwi on this project.</p>
Tasks completed last month	Elected member site visit 15 June 2021.	
Tasks forecast this month	Complete excavation 25 June 2021. Backfilling to commence once issue with Horizons resolved.	

7. Marton Industrial Park and Rail Hub



















Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
PMO Budget	\$9,850,000		Spend to Date	\$829,125
Estimated Remaining Costs	\$9,020,875		Estimate Completion	at \$9,850,000
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The programme loss of three months has been agreed with MBIE who funded most of the project. A contract variation has been provided by MBIE to allow for the delay. The Chief Executive will sign this in June 2021.		
Cost		The estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete and the quality risk was resolved by the end of May 2021.		
Risk		Refer to cost and programme commentary.		
Tasks completed last month	Project Advisory Board meeting (occurs each month) Design report submitted to KiwiRail for approval of option 6 Tree assessment for bats roosting completed Acoustic modelling completed Further negotiations with appellant and meeting between consultant and appellant’s lawyer			
Tasks forecast this month	Approval by KiwiRail of preliminary design of option 6 Final negotiations with appellant ahead of mediation with Environment Court.			

8. Marton Water Strategy

Following endorsement from Council in May 2021 on the direction for Marton Water, another report is being presented in July 2021 and reporting on the activity as a project is expected to commence in August 2021.

9. Regional Treatment Plant Consenting Programme

Project is still in the establishment phase – the consultant has been engaged, and formal reporting is expected to commence from July 2021.

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation 1

That the Project Management Office Report - June 2021 be received.

Recommendation 2

That elected members wish / do not wish [delete one] to review the developed design for the Taihape Amenities Building.

12 Minutes from Committees

12.1 Minutes from Committees for Council Receipt

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 Committee minutes are attached for Council's receipt.

Attachments

1. Finance/Performance Committee, 27 May 2021
2. Audit & Risk, 27 May 2021
3. Creative New Zealand Committee, 03 June 2021
4. Santoft Domain Management Committee, 25 May 2021
5. Te Roopuu Ahi Kaa Komiti, 08 June 2021
6. Turakina Reserve Management Committee, 03 June 2021
7. Hunterville Community Committee, 01 June 2021
8. Turakina Community Committee, 03 June 2021

Recommendation

That the following Minutes are received:

- Finance/Performance Committee, 27 May 2021
- Audit & Risk, 27 May 2021
- Creative New Zealand Committee, 03 June 2021
- Santoft Domain Management Committee, 25 May 2021
- Te Roopuu Ahi Kaa Komiti, 08 June 2021
- Turakina Reserve Management Committee, 03 June 2021
- Hunterville Community Committee, 01 June 2021
- Turakina Community Committee, 03 June 2021

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 27 May 2021

Time: 10.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: Cr Nigel Belsham
Cr Fi Dalgety
Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Dave Wilson
Cr Gill Duncan
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Administrator
Cr Brian Lambert

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1 Welcome

Cr Belsham opened the meeting at 10.39am.

The meeting was adjourned at 10:41am and re-convened at 11.06am.

Cr Belsham/Cr Gordon. Carried

2 Apologies

Cr Panapa was not present for the meeting.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 21/FPE/017

That the minutes of the Finance/Performance meeting held on 29 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

HWTM Watson/Cr Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Resolved minute number 21/FPE/018

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr Wilson/Cr Carter. Carried

8 Chair's Report

8.1 Chair's Report - May 2021

Mr Beggs noted that from 01 July 2021 staff will have an improved capability to track and measure service performance.

Resolved minute number 21/FPE/019

That the 'Chair's Report – May 2021' be received.

Cr Belsham/Cr Duncan. Carried

9 Reports for Decision

9.1 Rates Remissions

The Committee requested a workshop be held to consider the Rates Remission Policy, this was arranged for 08 June 2021.

Resolved minute number 21/FPE/020

That the 'Rates Remissions' report be received.

Cr Hiroa/Cr Carter. Carried

Recommendation

That in order to improve Council's operational financial position and to meet the targeted minimum 2% operational cost savings, the Finance and Performance Committee consider changes be made to the Rates Remission Policy, paying particular attention to Incentives for Residential Development and Penalties.

Left to lie on the table

10 Reports for Information

10.1 Financial Snapshot - April 2021

When discussing future years' rate increases Mr Tombs noted that the published rates increase relates to the overall increase in rates revenue received by Council. This is different from the increase that existing rate payers have to pay, as increases to the ratepayer base means that existing ratepayers will pay less than the overall rates increase. This is noted in Council's draft 2021/31 Long Term Plan but can be made more prominent in future years' budget information.

Resolved minute number 21/FPE/021

That the report 'Financial Snapshot – April 2021' to the Finance and Performance Committee meeting be received.

Cr Dalgety/Cr Carter. Carried

10.2 Statement of Service Performance - July 2020 - March 2021

Mr Beggs advised the Committee that from 01 July 2021 onwards, this information will become easier to source and present. Currently there are system-related issues that make the reporting of service performance both laborious and difficult. Mrs Gordon advised that new customer satisfaction software called 'HappyOrNot' was being implemented and should help the Council gather more up-to-date feedback than what is currently being received.

There were a number of questions around the progress reported so it was agreed an updated report will be provided to the Finance/Performance committee at a future meeting.

Resolved minute number **21/FPE/022**

That the report Statement of Service Performance - July 2020 - 31 March 2021 is not received.

Cr Wilson/Cr Dalgety. Carried

The Meeting closed at 12.12pm.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 24 June 2021.

.....
Chairperson

MINUTES

UNCONFIRMED: AUDIT/RISK COMMITTEE MEETING

Date: Thursday, 27 May 2021

Time: 9.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: Mr Craig O'Connell
Cr Nigel Belsham
Cr Angus Gordon
Cr Dave Wilson
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Administrator
Cr Gill Duncan
Mr Chris Webby – Audit NZ

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10.2	Strategic Risk Review	5
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12	Open Meeting	8

1 Welcome / Prayer

Mr O'Connell opened the meeting at 9.06am and read the Council prayer.

2 Apologies

There were no apologies.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

The Mayor suggested that some of the reports in the Public Excluded agenda, listed under justification of section s7(2)(f)(i) (free and frank expression of opinions...) of the Local Government Official Information and Meetings Act 1987, would be better placed in the Ordinary agenda for the purposes of increasing public transparency.

Mr O'Connell agreed with the Mayor's sentiment and advised that a non-excluded status should be the default status.

A late item (1.8 'Audit NZ Comments on the Long Term Plan') was included within the Public Excluded portion of this meeting and presented by Mr Webby from Audit NZ.

6 Confirmation of Minutes

Resolved minute number

21/ARK/024

That the minutes of the Audit/Risk meeting held on 25 March 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

HWTM/Cr Wilson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Audit and Risk Meetings

Mr O'Connell re-iterated his comments from the Follow-up Actions Register and advised that communication break downs are often attributable to a disconnect in expectations between various parties. A statement of intent is an important document that can help to prevent these types of issues.

Resolved minute number 21/ARK/025

That the report 'Follow-up Action Items from Audit and Risk Meetings' be received.

Cr Belsham/Cr Gordon. Carried

8 Chair's Report

8.1 Chair's Report - May 2021

The Committee provided positive feedback on their participation in the Insurance workshop that was held on 20 May 2021. Several of the elected members commented that they now had a better understanding of how insurance was affecting assets in the district.

One important issue of concern that arose was the unwillingness of insurance companies to insure certain properties around the western Taihape slip zone. The Mayor stated that some property owners may be forced to look overseas for insurance coverage, at exorbitant costs.

In response to a query, Mr O'Connell advised that local government actions in accommodating risk across their districts can have positive effects on the willingness of insurance companies to provide coverage.

Mr O'Connell will source the slides and two Horizons videos from the Insurance workshop on 20th May 21 and forward these to all elected members.

Resolved minute number 21/ARK/026

That the verbal 'Chair's Report – May 2021' be received.

Mr O'Connell/HWTM. Carried

9 Reports for Decision

9.1 Audit and Risk Committee Work Programme

The Committee agreed that the report was a valuable addition to the Order Paper and that they would like it included in future meetings as a standing item.

Resolved minute number 21/ARK/027

That the report on Audit and Risk Committee Workplan be received.

Cr Belsham/HWTM. Carried

10 Reports for Information

10.1 Health, Safety and Wellbeing Update

In response to a query, Mrs Grant advised that Council's health and safety obligations are managed individually with contractors, depending on the contractors level of involvement with Council and the size of their project. However, any incidents will feed back to Council staff for review and oversight.

In response to a query around the liability of councillors for workplace health and safety, Mrs Grant advised that elected members are classified as 'Officers' under the Health and Safety at Work Act 2015 and are required to exercise due diligence. However, elected members cannot be held personally liable for criminal proceedings.

The Committee requested that the Health, Safety and Wellbeing Update report and dashboard be included in future Audit and Risk meetings as a standing item. The dashboard alone (without the full report) will be included in future Council meetings, as a section within the Chief Executive's report.

Resolved minute number 21/ARK/028

That the 'Health, Safety and Wellbeing Update' report, together with attachments, be received.

Cr Wilson/Mr O'Connell. Carried

10.2 Strategic Risk Review

The report was taken as read.

Resolved minute number 21/ARK/029

That the 'Strategic Risk Review' report be received.

Cr Gordon/Cr Belsham. Carried

10.3 April Financial Report

Staff advised the Committee that this report is included in the 27 May 21 Finance/Performance meeting that is being held directly after the Audit and Risk meeting.

Resolved minute number 21/ARK/030

That the 'April Financial Report' be received.

Cr Belsham/Cr Wilson. Carried

11 Public Excluded

The meeting went into public excluded session 10.23am.

Resolution to Exclude the Public

Resolved minute number **21/ARK/031**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Audit and Risk Minutes (Public Excluded) - 25 March 2021
2. Follow-up Action Items from Audit and Risk Meetings (Public Excluded)
3. Protected Disclosures Update
4. Treasury Reporting
5. Fraud Register
6. Internal Audit Program
7. Insurable Risk Profile
8. Audit NZ Management Letter Points

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 Audit and Risk Minutes (Public Excluded) - 25 March 2021	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority. AND s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
1.2 Follow-up Action Items from Audit and Risk Meetings (Public Excluded)	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)

1.3 Protected Disclosures Update	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.4 Treasury Reporting	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.5 Fraud Register	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
1.6 Internal Audit Program	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
1.7 Insurable Risk Profile	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.8 Audit NZ Comments on the Long Term Plan (late item)	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.9 Audit NZ Management Letter Points	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Wilson/Cr Belsham. Carried

12 Open Meeting

The meeting went into open session at 10.56am.

Resolved minute number 21/ARK/032

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting.

21/ARK/032 – 21/ARK/040.

Cr Gordon/Cr Belsham. Carried

13 Future Items for the Agenda

Cybersecurity (a discussion item).

The Meeting closed at 10.56am.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 09 September 2021.

Chairperson

MINUTES

UNCONFIRMED: CREATIVE NZ COMMITTEE MEETING

Date: Monday, 03 June 2021

Time: 10.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: Ms Jan Harris
Mr Paul Marcroft
Ms Laura Morrison
Ms Raewyn Turner
His Worship the Mayor, Andy Watson

In attendance: Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Administrator

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6.2	Creative Communities Scheme Report May 2021.....	4

5 Confirmation of Minutes

Resolved minute number **21/CNZC/004**

That the minutes of the previous Creative NZ Committee meeting held on 20 October 2020 [without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Ms Turner/Mr Marcroft. Carried

6 Reports for Decision

6.1 Assessor Nominations

The Committee discussed several individuals who may be a good fit to become assessors for this grant. The Mayor advised the Committee to be careful about how they approach prospective assessors – the Committee can publicise documents, and indicate in a public forum that there is space available for more assessors, but members should not directly invite people.

6.2 Creative Communities Scheme Report May 2021

Bulls and District Community Trust – Art 4 Arts Sake Exhibition

The Committee supported this application. It was noted that the Trust runs ‘People’s Choice’ competitions and this was a good way to encourage wider participation.

It was also noted the division screens that are used by the Trust are quite large and heavy, and could damage the floor if handled improperly. Staff will raise this with the Trust.

The Gullies Arts Residency

Ms Morrison left the room at 10.34am.

The Committee agreed that the concept was good, however there was uncertainty around whether building costs could be funded.

It was decided that the Committee would provisionally approve (partial) funding, on the condition that the application was referred to Creative NZ for official advice first. If Creative NZ indicate that the application fits within current eligibility criteria, then the funding will be distributed.

Committee members will meet with Ms Morrison to discuss the submission to Creative NZ.

Ms Morrison re-entered the room at 10.52am.

Samoan Methodist Church, Marton Parish – Youth for Tomorrow

The Committee supported this application, noting that the Church has a large presence in the local community and that music was very important to them.

Sustainable Taihape – Screenprinting Workshop

The Committee supported this application.

Marton Community Garden – Community Art Competition

The Committee thought it was a worthy application, but noted that they could not fund morning/afternoon tea and wages under the eligibility criteria. These expenditures were removed from the Committee's funding amount.

Marton School – Marton School Production

The Committee supported this application.

Resolved minute number **21/CNZC/005**

That the report 'Creative Communities Applications May 2021' to the Creative New Zealand Funding Assessment Committee 3 June 2021 be received.

Ms Harris/Ms Morrison. Carried

Resolved minute number **21/CNZC/006**

That the Creative New Zealand Funding Assessment Committee approve/decline the applications listed below, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse the funds to successful applicants:

- Bulls and District Community Trust – Art 4 Arts Sake Exhibition **\$2,200**
- The Gullies Arts Residency – The Gullies Arts Residency **\$5,000 (subject to endorsement from Creative NZ)**
- Samoan Methodist Church Marton Parish – Youth for Tomorrow **\$5,460**
- Sustainable Taihape – Screenprinting Workshop **\$1,552.50**
- Marton Community Garden – Community Art Competition **\$1,358**
- Marton School – Marton School Production **\$2,000**

Ms Harris/Mr Marcroft. Carried

Resolved minute number **21/CNZC/007**

That the following Creative Communities Project Report Forms be received:

- Bulls Volunteer Fire Brigade – Bulls Volunteer Fire Brigade 75th Jubilee Book
- 1000 Poppies For Marton Park Project – 1000 Poppies For Marton Park Project
- Bulls and District Community Trust – Art 4 Arts Sake Exhibition
- Turakina Caledonian Society Inc – 157th Turakina Highland Games

Ms Harris/Ms Morrison. Carried

The Meeting closed at 11.21 am.

The minutes of this meeting were confirmed at the Creative NZ Committee held on 15 November 2021.

.....
Chairperson

MINUTES

UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Tuesday, 25 May 2021

Time: 6.00pm

Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present: Ms Heather Thorby (Chair)
Mr Paul Geurtjens (Deputy Chair)
Mr Gary Bennett
Ms Julie McCormick
Ms Sandra McCuan
Mr Murray Spring
Cr Brian Carter
His Worship the Mayor, Andy Watson

In attendance: Lorina Spring

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1 Welcome

2 Apologies

Nil.

3 Public Forum

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

Correspondence will be covered under "Reports".

6 Confirmation of Minutes

Resolved minute number 21/SDMCC/006

That the minutes of the Santoft Domain Management Committee Meeting held 23 March 2021 be confirmed.

Mr Geurtjens/Mr Bennett. Carried

7 Chair's Report

Ms Thorby and Mr Geurtjens spray marked the area to be forestry planted. Committee members informed so they could view the area prior to this meeting.

8 Reports

8.1 CEO's Letter

Ms Thorby read out Mr Beggs' letter of 10 May 2021 formalising operational matters.

Mr Beggs will attend the next meeting on 16 June 2021 at Bulls.

8.2 Project Manager Paul Geurtjens Report

Mr Geurtjens presented quotes, as below:

- a) Power & electrical
- b) Digger contractor
- c) Fending & supplies
- d) Roundwood post supplies
- e) Concrete well lines & cover

Resolved minute number **21/SDMCC/007**

That the above correspondence be received.

Mr Geurtjens/Mr Bennett. Carried

8.3 Communications for Paul Geurtjens

Mr Geurtjens will advise the Rangitikei District Council and Mr Beggs of the start date, and allow time for Public Notice of closure of the Domain.

Mr Geurtjens undertook to display Health & Safety Signs on the main entrance gateway.

8.4 Grazier

Mr Geurtjens and Ms Thorby will meet with the Grazier at the Domain and provide update information concerning works.

9 Reports for Action

9.1 On-site Services

Resolved minute number **21/SDMCC/008**

That the Santoft Domain Management Committee accepts the quotes received from Humes Pipeline Systems, Doughty Drainage Ltd, Farmlands, Santoft Roundwood, M. Ward fencing, quote from Laser Electrical for power cable only, being \$4,000 only accepted at this stage.

Mr Geurtjens/Mr Spring. Carried

9.2 Fencing

Resolved minute number **21/SDMCC/009**

That the marked area be fenced off with an 8-wire, ¼ round posts + 1 batten between posts, high tinsel 2.5 wire with electrified option. The Santoft Domain Management Committee accepts M. Wards' generous offer accompanied by community help to erect the fence. The Santoft Domain Management Committee also accepts the kind offer from Santoft Roundwood.

Mr Geurtjens/Ms McCormick. Carried

9.3 Forestry

The Committee discussed planting the edge of the Pine Block with other species, including a small area of lower height trees on the boundary with G. Bennett. This item will be included in a future agenda.

Mr Geurtjens to approach J. Turkington concerning forestry planting on the joint boundary.

10 General

Ms Thorby thanked the Community for their generous support and kind offers for the Domain. A list of support has been established for future acknowledgement of re-building the Domain.

11 Next Meeting

Wednesday, 16 June 2021, 6.30pm at the Ohakea Room, Te Matapihi – Bulls.

The Meeting closed at 7.03pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on 16 June 2021.

.....
Chairperson

UNCONFIRMED

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 8 June 2021

Time: 11.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)
Mr James Allen (Ngā Wairiki Ki Uta)
Ms Hari Benevides (Ngāti Tamakopiri)
Mr Robert Gray (Ngāti Rangituhia)
Ms Marj Heeney (Ngāi te Ohuake)
Ms Tracey Hiroa (Ngāti Whitikaupeka)
Ms Soraya Peke-Mason (Rātana Pā)
Ms Kim Savage (Ngāti Parewahawaha)
Mr Chris Shenton (Ngāti Kauae/Tauira)
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki)
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Ms Katrina Gray, Senior Strategic Planner
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Mr Jaime Reibel, Strategic Advisor – Economic Development
Mr Jerald Twomey, Horizons – Iwi Liaison
Mr Ash Garstang, Governance Administrator

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1 Karakia / Welcome

2 Apologies

Resolved minute number 21/IWI/009

That the apologies for Mr Turia, Ms Raukawa and Cr Panapa be received.

Mr Curtis/Mrs Peke-Mason. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Ms Peke-Mason declared a conflict of interest as she has been appointed to the Whanganui Health Network. Mr Curtis acknowledged the declaration, but advised that this does not warrant a conflict.

5 Confirmation of Order of Business

There was no Chair's Report for this meeting.

Item 9.3 (Housing Strategy 2021-2031) was not discussed, due to time constraints. It will be discussed at a future meeting.

Item 9.7 (Streamlining of the Archaeological Authority Process) was left to lie as the author was unavailable to be present at the meeting to present the report.

6 Whakatau Nga Tuhina Kōrero / Confirmation of Minutes

Resolved minute number 21/IWI/010

That the minutes of the Te Roopuu Ahi Kaa meeting held on 06 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Mr Steedman/Ms Benevides. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Maori Wards

Members of the Komiti congratulated Council for their recent decision to establish one or more Maori wards.

The Mayor advised the Komiti that Council will need to undergo a representation review before any information about the future composition of wards can be provided.

Maori Responsiveness Framework

Mrs Gordon advised the Komiti that an update will be provided at the next meeting.

Funding for the Testing of Marae Water

Mr Beggs advised that Council had set aside \$100,000 to test the quality of drinking water and that Council intends to use this funding to gain information about Marae water – what the quality of it is currently and what can be done to improve it.

Crown Infrastructure Partners gave the Council advice on how best to progress with the project. Their advice was to look at what the Horowhenua District Council had done and to start testing, as the Council may then be in a better position to apply for any future central government funds that become available. This work has to be completed by March 2022.

Resolved minute number 21/IWI/011

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms Hiroa/Mr Shenton. Carried

8 Chair's Report

8.1 Chair's Report - June 2021

No report was provided as Mr Turia was an apology for the meeting.

9 Reports for Information

9.1 Operational Update - June 2021

Civil Defence Marae Emergency Preparedness Plan

Mr Meihana advised that he is happy to assist Marae with this if requested.

Draft Scope for the Rangitikei Spatial Plan

The Komiti noted they found the joint workshop in May useful and thought provoking.

There was discussion around the impact of climate change at a more localised level, and how this needed to be considered. Ms Peke-Mason commented that she would like to see a consideration of sustainable practices in the document.

In response to a query, Ms Gray advised that feedback could be provided via email and that she would collate this feedback into a document for the Komiti's review.

The Mayor raised a query with future central government policy changes, and whether the spatial plan would remain relevant after future changes. Ms Gray advised that the plan is aligned with the wider regional process, and that staff will remain in communication with Horizons Regional Council, and appropriate government departments, in order to ensure that the plan continues to follow with best practices.

Resolved minute number **21/IWI/012**

That the Operational Update – June 2021 be received.

Ms Hiroa/Mrs Peke-Mason. Carried

9.2 Economic Development Strategy 2021-2031

Priorities

Mr Reibel explained the ten priorities listed in the report. The priorities revolve around moving the district forwards, increasing residents standards of living and carefully managing controlled growth.

Ohakea

Mr Reibel noted that some factors were outside of Council's control, such as the RNZAF Base Ohakea expansion. Staff are coordinating with the Manawatu District Council and Palmerston North City Council on this issue. A survey was presented to new Ohakea employees to gauge their interest in schools, employment, access to housing, etc. The response was not good and there is a continued effort to engage with the RNZAF in order to plan for the future population increase. Of particular interest to Council is the state of housing in Bulls, as a lot of this is owned by the NZDF.

The Economic Development of Taihape

Resolved minute number 21/IWI/013

Mrs Peke-Mason/Mr Shenton. Carried

Left to lie on the table

Resolved minute number 21/IWI/014

Ms Hiroa/Ms Savage. Carried

9.5 2021 Summary of Activities - Maori Responsiveness Framework

Mr Meihana noted this document was under review and would be brought back to a future meeting.

Resolved minute number 21/IWI/015

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

Mr Steedman/Ms Heeney. Carried

9.6 Horizons Update

Oranga Wai

Mr Twomey from Horizons Regional Council spoke to the Committee. Horizons have held three meetings with iwi about moving forward their policy on fresh water.

Iwi have provided three advisors to the joint committee level for civil defence and emergency management. Central government is only participating at an advisory level.

Climate Change Action Group

Horizons have put one person onto this Committee. Voting will close by the end of the month to place more individuals onto this Committee.

Resourcing Consent

Horizons are trying to make this easier for both Council and Iwi – they are working alongside those who are dealing with this on a more regular basis.

Maori Constituencies

Horizons have agreed to introduce Maori constituencies.

Resolved minute number 21/IWI/016

That the verbal 'Horizons Update' report be received.

Mr Shenton/Ms Heeney. Carried

9.7 Streamlining of the Archaeological Authority Process

This item was not discussed as the author was unavailable to be present at the meeting.

Recommendation

That the tabled 'Streamlining of the Archaeological Authority Process' report be received.

Left to lie on the table

10 Discussion Items

10.1 Feedback on the Komiti's Workshop

It was noted that the newsletter that Mr Meihana produces has been great for promoting the Komiti.

The Komiti mentioned that papakainga was a key topic of discussion at the workshop.

10.2 Three Waters

Mr Beggs advised that Council is waiting on more information about the future of Three Waters. A consultation will be run by central government later in the year (October-November).

The Mayor noted that Three Waters came about in part due to a historic lack of investment in water infrastructure. The Mayor advised that roading may also become a future issue with underinvestment and that Waka Kotahi had recently withdrawn a reasonable amount of funding from the road budget, which will need to be discussed by the Komiti at some stage.

11 Late Items

Mr Curtis requested that future Te Roopuu Ahi Kaa pre-meeting hui's are changed from 9.30am to 10.00am.

The Meeting closed at 12.59pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa held on 10 August 2021.

.....
Chairperson

MINUTES

UNCONFIRMED: TURAKINA RESERVE MANAGEMENT COMMITTEE MEETING

Date: Thursday, 3 June 2021

Time: 7.00 pm

Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present: Ms Laurel Mauchline Campbell
Mr Duran Benton
Mr Alastair Campbell
Ms Carol Neilson
Cr Waru Panapa
Cr Brian Carter
His Worship the Mayor, Andy Watson

In attendance:

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8.1	Seat for the Reserve.....	4

1 Welcome

Ms Mauchline Campbell welcomed everyone to the meeting.

2 Public Forum

3 Apologies

Nil.

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 21/TRMC/001

That the minutes of the Turakina Reserve Management Committee meeting held on 5 November 2020 [with amendments] be taken as read and verified as an accurate and correct record of the meeting.

Amendments: 1) All hyphens to be removed from Mauchline Campbell.

2) Mr Durant to be changed to Mr Benton.

Mr Benton/Mr Campbell. Carried

7 Chair's Report

7.1 Chair's Report - June 2021

The Highland Games went well. Council staff prepared the Reserve well and continue to keep it in good order. We have a booking for 14 Aug for a private family day of rugby as part of a weekend family gathering.

Resolved minute number 21/TRMC/002

That the verbal 'Chair's Report – June 2021' be received.

Ms Mauchline Campbell/Ms Neilson. Carried

8 Discussion Items

8.1 Seat for the Reserve

The Chair gave a verbal report on the request for a seat on the reserve for those using the reserve. Seats to match the village picnic tables are no longer available. Weekend Craft in Sanson has some suitable seats.

Resolved minute number **21/TRMC/003**

That the report 'Seat for the Reserve' be received.

Ms Mauchline Campbell/Ms Neilson. Carried

The Meeting closed at 7.11pm.

The minutes of this meeting were confirmed at the Turakina Reserve Management Committee held on 2 December 2021.

.....
Chairperson

UNCONFIRMED

MINUTES

UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Tuesday, 1 June 2021

Time: 6.30 pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present: Ms Karen Kennedy
Ms Kelsey Smith
Ms Sandra Carroll
Ms Mariata Couch
Ms Lynette Thompson
Ms Jane Watson
Cr Fi Dalgety
His Worship the Mayor, Andy Watson

In attendance:

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9.2	Doggy Do Dog Bin at Queens Park	5
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9.4	Signage at Queens Park	5
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10	Late Items	5
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12	Next Meeting	6

1 Welcome / Prayer

2 Apologies

Cr Lambert was an apology for the meeting.

3 Public Forum

Mr Andy Justice (Kiwiburn Chair) - Explanation & Introduction to the event of Kiwiburn which has been held in the Huntermville location for the last 7yrs. Kiwiburn is a Non-profit event supported by its membership/participant group. How this group can support the wider community in a number of ways utilizing their main resource of People, funding & physical support.

Interested in Community Group Initiatives and how Kiwiburn could assist in such projects, i.e Shemozzel, Mural.

Their human resources also bring other resource of skill, knowledge, Art & Culture.

Event offers a Community invite Fri prior to event of a Community Bar-b-que. (Invites to Community will be made).

Email available with further detail.

4 Conflict of Interest Declarations

Ms Smith and Cr Dalgety declared conflicts of interest in relation to item 8.3 'Huntermville St John – Proposed New Ambulance Station'.

5 Confirmation of Order of Business

Refer to Item 11:

Late Item 1 – Progress of Domain.

Late Item 2 – Resene Colour Awards.

6 Confirmation of Minutes

Resolved minute number **21/HCC/011**

That the minutes of the Huntermville Community Committee meeting held on 01 March 2021 [as amended below] be taken as read and verified as an accurate and correct record of the meeting.

Amendments:

1. Pg 5 – remove ‘Carter’ from Cr Richard Lambert.
2. Pg 6 – correct spelling of ‘Hungerville’.

Ms Thompson/Ms Watson. Carried

7 Mayoral Update

The Mayor reviewed his report and verbally reported to date.

Resolved minute number **21/HCC/012**

That the ‘Mayoral Update – April 2021’ report be received.

Ms Thompson/Ms Carroll. Carried

8 Reports for Information

8.1 Council's Response to the Huntermville Community Committee's Recommendations from 01 March 21.

Received.

Resolved minute number **21/HCC/013**

That the ‘Council’s Response to the Huntermville Community Committee’s Recommendations from 01 March 21’ report be received.

Ms Kennedy/Cr Dalgety. Carried

8.2 Small Projects Grant Scheme Update - June 2021

The Committee raised queries about the current balance of the Small Projects Grant fund, noting that a previous payment of \$1,001 mentioned in the 01 March 2021 minutes had yet to be deducted. Staff to follow up.

Resolved minute number **21/HCC/014**

That the ‘Small Projects Grant Scheme Update – June 2021’ report be received.

Ms Kennedy/Ms Watson. Carried

8.3 Huntermville St John - Proposed New Ambulance Station

The report provides the history of Council perspective of Huntermville St Johns Project.

Resolved minute number **21/HCC/015**

That the report 'Huntermville St John – Proposed New Ambulance Station' be received.

Ms Carroll/Cr Dalgety. Carried

9 Discussion Items

9.1 Plantings/Furniture Village Green

Resolved minute number 21/HCC/016

The Committee approve up to \$330.00 to purchase plants for the village green from the Small Projects Grant funds.

Ms Smith/Cr Dalgety. Carried

9.2 Doggy Do Dog Bin at Queens Park

Resolved minute number 21/HCC/017

Due to the cost of bins, at \$448.50/per bin, the Committee declines to provide this item.

Ms Watson/Ms Carroll. Carried

9.3 Drain at Queens Park

Not discussed.

9.4 Signage at Queens Park

Jane Watson to send a 'Fix it' request to clean / repair/ replace if necessary to signage.

Lions sign – Lions club will retain sign if it should need replacement.

9.5 Outcome of Discussion with the Lions Club, regarding Signage at Queens Park

Refer to item 9.4 'Signage at Queens Park'.

10 Late Items

Late Item 1 – At its 09 Nov 2020 meeting, the Huntermville Community Committee approved signage for the Huntermville Domain. The Committee recognises that the signage has not been installed.

Resolved minute number 21/HCC/018

Committee request Council to provide installation schedule/date of completion for this project.

Ms Smith/Ms Kennedy. Carried

Late Item 2 – Committee member Ms Carroll will submit 'Hunternville Public Toilet' colour co-ordination upgrade to Total Colour Awards (Resene).

11 Future Items for the Agenda

Community Engagement Workshop/networking.

12 Next Meeting

Wednesday, 01 September 2021 at 6.30pm.

The Meeting closed at **enter time**.

The minutes of this meeting were confirmed at the Hunternville Community Committee held on 6 September 2021.

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Chairperson

MINUTES

UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 3 June 2021

Time: 7.30 pm

Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present: Ms Laurel Mauchline Campbell
Mr James Bryant
Mr Duran Benton
Ms Tina Duxfield
Ms Carol Neilson
Ms Linda O'Neill
Ms Anne Rice
Cr Brian Carter
Cr Waru Panapa
His Worship the Mayor, Andy Watson

In attendance:

Order of Business

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6.1	Mayoral Update - May 2021	4
7	Reports for Information	4
7.1	Small Projects Grant Scheme Update - June 2021	4
8	Park Benches.....	4

1 Welcome

Ms Mauchline Campbell welcomed everyone to the meeting.

2 Apologies

Nil.

3 Conflict of Interest Declarations

4 Confirmation of Minutes

Resolved minute number 21/TCC/006

That the minutes of the Turakina Community Committee meeting held on 01 April 2021 [with amendments] be taken as read and verified as an accurate and correct record of the meeting.

Amendments: 1) Murray Richardson to be changed to Murray Phillips.

2) All hyphens to be removed from Mauchline Campbell.

Ms Duxfield/Ms Neilson. Carried

5 Chair's Report

5.1 Chair's Report - June 2021

House sales continue in the village. Our thoughts go to the people of Canterbury during these stressful times with flooding. Our district has endured this and know how hard it is. The item in the local paper regarding the difficulties with Marton and Bulls Community Committees was noted. Turakina Community Committee does not have any issues of this type and has an excellent relationship with Council.

Resolved minute number 21/TCC/007

That the verbal 'Chair's Report – June 2021' be received.

Ms Mauchline Campbell/Ms Rice. Carried

6 Mayoral Update

6.1 Mayoral Update - May 2021

The report was taken as read.

Resolved minute number 21/TCC/008

That the report 'Mayoral Update – May 2021' be received.

HWTM/Ms Mauchline Campbell. Carried

7 Reports for Information

7.1 Small Projects Grant Scheme Update - June 2021

There has been excellent feedback on the First aid Course. It is hoped to do another in the future. Signage for the defibrillator is required and regular supply replacements going ahead. Thank you Linda for all the hard work on this project.

The \$150 set aside for a log splitter is withdrawn. The project is on hold and a new application will be made when the project is back on.

Resolved minute number 21/TCC/009

That the 'Small Projects Grant Scheme Update – June 2021' to the 03 June 2021 Turakina Community Committee be received.

Ms Duxfield/Mr Bryant. Carried

8 Park Benches

Resolved minute number 21/TCC/010

That the park benches for the Reserve are purchased from the \$1,061 remaining in the fund and that should there be any remaining funds, that these are carried forward to the 2021/22 financial year.

Ms Rice/Ms Neilson. Carried

The Meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 5 August 2021.

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Chairperson

UNCONFIRMED

13 Recommendations from Committees

13.1 Recommendation from the Turakina Community Committee meeting 03 June 2021

Author: Ash Garstang, Governance Administrator

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 Committees and Boards that operate a Small Projects Fund are able to recommend to Council that their funds are carried-forward from one financial year to the next (up to a maximum of one year's allocation), as per resolution 16/FPE/010.
- 1.2 At its meeting on 03 June 2021, the Turakina Community Committee recommended to Council that any unspent funds from their Small Projects Fund be carried-forward to the 2021/22 financial year. The annual allocation to the Turakina Community Committee is \$710.
- 1.3 The value of the unspent funds from 2020/21 will be between \$0 - \$61. The exact amount is unknown due to a pending invoice.
- 1.4 If approved by Council, the carry-forward of funds would set the total allocation for the 2021/22 financial year for the Turakina Community Committee between \$710 - \$771.

Recommendation 1

That Council considers the below recommendation from the Turakina Community Committee meeting held on 03 June 2021 (this item is to be considered as a part of today's agenda):

- a. That remaining funds in the Turakina Community Committee Small Projects Fund are carried-forward to the 2021/22 financial year.

Recommendation 2

That Council approves / does not approve [delete one] the carry-forward of up to \$61 for the Turakina Community Committee's Small Projects Fund.

13.2 Recommendation from the Taihape Community Board meeting 16 June 2021**Author:** Ash Garstang, Governance Administrator**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 Committees and Boards that operate a Small Projects Fund are able to recommend to Council that their funds are carried-forward from one financial year to the next (up to a maximum of one year's allocation), as per resolution 16/FPE/010.
- 1.2 At its meeting on 16 June 2021, the Taihape Community Board recommended to Council that the unspent funds from their Small Projects Fund be carried-forward to the 2021/22 financial year. The annual allocation to the Taihape Community Board is \$5,379.
- 1.3 The value of the unspent funds from 2020/21 is \$7,480.21, which is greater than one year's allocation. Therefore, two competing recommendations are included below.
- 1.4 If Recommendation 2 (carry-forward of **unspent funds**) is approved by Council, the total allocation for the 2021/22 financial year for the Taihape Community Board would be \$12,859.21.
- 1.5 If Recommendation 3 (carry-forward of **one year's allocation**) is approved by Council, the total allocation for the 2021/22 financial year for the Taihape Community Board would be \$10,758.

Recommendation 1

That Council considers the below recommendation from the Taihape Community Board meeting held on 16 June 2021 (this item is to be considered as a part of today's agenda):

- a. That the Taihape Community Board requests that the Council carry-forward the unspent funds (from the Taihape Community Board's Small Projects Fund) at 30 June 2021 to the 2021/2022 year to allow uncompleted projects to be completed.

Recommendation 2

That Council approves the carry-forward of \$7,480.21 (**unspent funds**) for the Taihape Community Board's Small Projects Fund.

OR

Recommendation 3

That Council approves the carry-forward of \$5,379 (**one year's allocation**) for the Taihape Community Board's Small Projects Fund.

OR

Recommendation 4

That Council does not approve the carry-forward of funds for the Taihape Community Board's Small Projects Fund.

ITEM 13.2

14 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council Minutes (Public Excluded) - 27 May 2021
2. Proposed Project Advisory Board Members - Marton to Bulls Wastewater Centralisation Project
3. Retirement and Appointment of Four Regions Trust (Formerly Powerco Wanganui Trust) Trustee
4. Audit and Risk Minutes (Public Excluded) - 27 May 2021

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.2 - Council Minutes (Public Excluded) – 27 May 2021	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(f)(i) - Free and frank expression of opinions s7(2)(h) - Commercial Activities	s48(1)(a)(i)
1.2 - Proposed Project Advisory Board Members - Marton to Bulls Wastewater Centralisation Project	s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations	s48(1)(a)(i)
1.3 - Retirement and Appointment of Four Regions Trust (Formerly Powerco Wanganui Trust) Trustee	s7(2)(a) - Privacy	s48(1)(a)(i)
1.4 - Audit and Risk Minutes (Public Excluded) – 27 May 2021	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(f)(i) - Free and frank expression of opinions s7(2)(h) - Commercial Activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act

which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

15 Open Meeting

The meeting went into open session at <<time>>.

Recommendation

That the public excluded meeting move into an open meeting, and the above recommendations be confirmed in the open meeting.