



# **ORDINARY COUNCIL MEETING (VIA ZOOM)**

Date: Thursday, 26 August 2021

Time: 1.00 pm

- Venue: Council Chamber Rangitīkei District Council 46 High Street Marton
- Present HWTM, Andy Watson Cr Nigel Belsham Cr Brian Carter Cr Fi Dalgety Cr Gill Duncan Cr Angus Gordon Cr Richard Lambert Cr Tracey Hiroa Cr Waru Panapa Cr Dave Wilson

Cr Cath Ash

In attendance Mr Peter Beggs, Chief Executive Mr Arno Benadie, Chief Operating Officer Mrs Carol Gordon, Group Manager - Democracy and Planning Ms Gaylene Prince, Group Manager - Community Services Mr Dave Tombs, Group Manager - Corporate Services Mrs Sharon Grant, Group Manager - People and Culture Ms Katrina Gray, Senior Strategic Planner Mrs Jess Mcilroy, Operations Manager Ms Adina Foley, Project Manager Mr George Forster, Policy Advisor Mr Ash Garstang, Governance Administrator

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### 1 Welcome

The Mayor opened the meeting at 1.04 pm.

### 2 Apologies

### Resolved minute number 21/RDC/233

That the apology for Cr Raukawa be received.

HWTM/Cr T Hiroa. Carried

### 3 Public Forum

Nil.

### 4 Conflict of Interest Declarations

Cr Hiroa declared a conflict of interest in relation to the Mokai Patea Services recommendation in the Chief Executive's report, as she is the general manager of that organisation. The Mayor advised that she could remain in the meeting when this item was discussed.

### 5 Confirmation of Order of Business

Nil changes.

### 6 Confirmation of Minutes

### 6.1 Confirmation of Council Minutes

### Resolved minute number 21/RDC/234

That the minutes of the Council meeting held on 29 July 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr N Belsham/Cr B Carter. Carried

### 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Council Meetings

Cr Carter: Bulls Domain Upgrade item (09 Jun 21) can he be included on these comms. Arno confirmed yes (update line item).

### Resolved minute number 21/RDC/235

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr T Hiroa/Cr B Carter. Carried

### 8 Mayor's Report

### 8.1 Mayor's Report – August 2021

The Mayor advised that he is one of six mayors that have been asked to be involved with the ongoing Entity B discussions, alongside the Chief Executive and representatives from iwi. There is another five weeks to go before negotiations begin with central government and local councils are unable to formally consult during this time period.

The Mayor congratulated the Rangitikei Rivers Catchment Collective on their work. Council requested that a letter be sent to Mr Rankin, acknowledging and congratulating him.

Cr Duncan thanked Council on behalf of the Hautapu River Park Collective for the participation of staff and elected members at the native planting day on 07 August 2021.

### Resolved minute number 21/RDC/236

That the Mayor's Report – August 2021 be received.

Cr B Carter/HWTM Carried

## 9 Chief Executive's Report

### 9.1 Chief Executive's Report – August 2021

### Bulls Traffic Mirror

Council requested that staff investigate having yellow broken lines at the intersection of Holland Crescent and Bridge Street for no parking either side of the intersection to inhibit vehicles parking there.

### Bulls & Districts Historical Society - Request to Lease the Old Bulls Library

In response to a query, Mr Beggs confirmed that the Bulls & Districts Historical Society would be responsible for continuing maintenance if the lease is granted to them.

In response to a query, the Mayor advised that this building was not one of the buildings earmarked for potential sale for cost recovery of Te Matapihi.

Council agreed that it would be useful to have more information about the history of the building – whether there were any previous Council resolutions relating to its usage and what the Bulls & Districts Society's vision for it is. Mr Beggs noted that there was meant to be a public forum representation on this request that would have provided more information, but this was unfortunately cancelled due to COVID-19 lockdown restrictions.

In response to a query, Mr Beggs advised that the greenspace at Te Matapihi is not currently available for the erection of the Chris Amon statue, as artwork is going to installed by Ngati Parewahawaha.

Cr Panapa advised that himself, Cr Carter and Cr Raukawa had met with Mr Paul Sharland (via Zoom) and saw a preview of the presentation that Mr Sharland was going to present. Cr Panapa felt that the group had very positive aspirations for the venue, and that they were doing their due diligence regarding the structural integrity of the building.

Council requested that staff gather more information about this request and present it back to Council at the next Council meeting.

### Mokai Patea Services – Application for Concession

In response to a query, Mr Beggs advised that this application was for the duration of the national COVID-19 vaccination programme, as this is the reason that they are unable to use their regular venue.

### Civil Defence and Emergency Management (CDEM) Covid-19 Alert Level 4 Response

Mrs Grant updated Council on staffs response to the recent COVID-19 outbreak and civil restrictions. A written version of this update is attached to these minutes as an annex.

Mr Beggs advised Council that he had authorised a sum of \$5,000 to be used at the discretion of onduty incident controllers, for the purpose of meeting immediate food security needs for Food Pantry's. In response to a query about equally dispersing these funds across town centres in the district, Mr Beggs advised that he had not formulated any rules or conditions for this fund, and that it could be used by the on-duty incident controllers at their discretion and where most needed.

#### **Resolved minute number**

### 21/RDC/237

That the Chief Executive's Report – August 2021 be received.

Cr N Belsham/Cr C Ash. Carried

### **Resolved minute number**

That Council approves the request from the Marton Arts & Crafts Centre for waiving 100% of the cost of their building consent fee, which is \$772.

21/RDC/238

Cr C Ash/Cr F Dalgety. Carried

#### **Resolved minute number** 21/RDC/239

With respect to the request from the Bulls & Districts Historical Society to lease the Old Bulls Library for \$1 per year, for the next 99 years, that this be left to lie on the table until we have more information and the Bulls and District Museum can present to Council at public forum.

Cr C Ash/Cr B Carter. Carried

#### **Resolved minute number**

21/RDC/240

That Council, in considering the concession application from Mokai Patea Services for usage of the Kokako St Hall for the duration of the COVID-19 vaccination rollout, utilising the hospital site, agrees to reduce the hireage fee to zero.

Cr G Duncan/Cr A Gordon. Carried

#### 21/RDC/241 **Resolved minute number**

That Council commends and recognises both Mokai Patea and Ngati Wairiki Ngati Apa for their contribution to the vaccination programme and their assistance with the COVID response.

HWTM/Cr G Duncan. Carried

### **10** Reports for Decision

### **10.1** Representation Review - Adoption of Initial Proposal

### **Representation Review - background**

Ms Gray provided some context to this process. The review was triggered by Council's decision to adopt Māori wards, although it was noted that this does not reduce the need for the Te Roopuu Ahi Kaa Komiti, who will continue to take the lead in representing iwi and hapu within the Rangitikei District. All four options being presented to Council include two Māori wards. The Te Roopuu Ahi Kaa Komiti and Ratana Community Board both endorsed Option B.

Staff would seek guidance from the Te Roopuu Ahi Kaa Komiti about naming the wards during the consultation period.

An error in the report was noted: Para 2 of Recommendation 2 originally stated "... elected by the whole Taihape Ward". This part of the recommendation has been corrected in the minutes document to "... elected by the whole Taihape Community Board area".

In response to a query, Ms Gray confirmed that the endorsed option will go out for formal consultation, and that the three remaining options will still be available for consideration depending on public feedback.

### Community Boards

Cr Panapa advised that the local community at Ratana Pa had a long history of engagement with the Ratana Community Board, and that the Board provided the community with an important voice.

### Four options for future Wards structure

It was generally felt by elected members that Option B provided the best ward structure moving forwards. It was noted that the district is a very diverse one, geographically spread out and would benefit from having 12 elected members, rather than a smaller number. There were a couple of dissenting views to this, and a concern expressed that 12 was a high number for the districts population size.

#### Resolved minute number 21/RDC/242

That the report 'Representation Review – Adoption of Initial Proposal' be received.

Cr A Gordon/Cr N Belsham. Carried

### Resolved minute number 21/RDC/243

That Council has the following arrangements as its Initial Proposal for the 2021 Representation Review of the Rangitikei District:

- A Community Board for Ratana, retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors).
- A Community Board for Taihape, retaining the same boundaries as at present, having four members elected by the whole Taihape Community Board area and two appointed members (rotated annually around the Northern Ward Councillors).

Cr W Panapa/Cr C Ash. Carried

#### Resolved minute number

#### 21/RDC/244

That Council adopt Option B as the initial proposal:

Ward	Population	No. of	Population	Deviation	%
		Councillors	per	from	deviation
		per Ward	Councillor	average	
General Wards					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

Cr B Carter/Cr A Gordon. Carried

Cr Duncan, Cr Panapa and Cr Wilson voted against the motion.

#### Resolved minute number

That Council delegate the hearing of submissions on the Initial Proposal for the 2021 Representation Review to the Policy/Planning Committee's 14 October 2021 meeting.

21/RDC/245

Cr N Belsham/Cr G Duncan. Carried

### Resolved minute number 21/RDC/246

That Council note the intention to retain the Te Roopuu Ahi Kaa Komiti, and further that it will continue to be our principle engagement process with iwi.

Cr T Hiroa/Cr C Ash. Carried

### **10.2** Food Business Grading Bylaw Review

Mr Forster advised that the purpose of this report is to adopt the bylaw for public consultation.

An error in the Draft Food Business Grading Bylaw attachment was noted: the grade score distributions under para 5.1 should be updated to reflect the removal of assessment of training.

21/RDC/247

### Resolved minute number

That the report 'Food Business Grading Bylaw Review' be received.

Cr T Hiroa/Cr A Gordon. Carried

### Resolved minute number 21/RDC/248

Council confirm that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way to provide information to the public on food premises practices; and the draft Bylaw is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

Cr N Belsham/Cr C Ash. Carried

### Resolved minute number

That Council adopt the amended Food Business Grading Bylaw and supporting information for public consultation in accordance with the Special Consultative Procedure.

21/RDC/249

Cr A Gordon/Cr F Dalgety. Carried

### **Resolved minute number**

## 21/RDC/250

That Council delegate the hearing of any submissions to the Policy/Planning Committee.

Cr C Ash/Cr T Hiroa. Carried

### 10.3 Due Date for Instalment 1 of 2021/22 Rates

Mr Tombs advised that the due date for rates will not change, but that any ratepayers who are unable to pay their rates due to the current COVID-19 lockdown restrictions will have their rate penalties remitted. This will be a procedural process at Council's end, and ratepayers will not be advised of the penalty and subsequent remission.

### Resolved minute number 21/RDC/251

That Council receives the report 'Due Date of Instalment 1 for 2021/22 Rates'.

Cr T Hiroa/Cr R Lambert. Carried

#### Resolved minute number 21/RDC/252

That, following legal advice, Council notes the due date for instalment 1 of the 2021/22 rates will be retained and also notes that anyone that was unable to pay their rates by that date (due to COVID restrictions) will have any penalties remitted, by the Chief Executive, under delegated authority.

Cr N Belsham/Cr D Wilson. Carried

### **10.4** Options for Changing Rooms - Te Matapihi, Bulls Community Centre

Ms Foley advised that public feedback around the previous option (under the stage with modifications) had been quite negative, particularly with regards to the height of the under-stage spacing. Staff have therefore asked an architect to advise of other options. Council agreed that this option should be disregarded, and an alternative option explored instead.

Council acknowledged the work and input that former councillor Jane Dunn has had with Te Matapihi. Unfortunately former councillor Dunn was unable to present at the public forum, due to the current Covid restrictions.

Council agreed that the lift options had several drawbacks and that this issue required a more permanent solution.

#### Resolved minute number 21/RDC/253

That the report 'Options for Changing Rooms - Te Matapihi, Bulls Community Centre' be received.

21/RDC/254

Cr B Carter/Cr G Duncan. Carried

#### Resolved minute number

That Option 2 endorsed in the 24 June 2021 Council meeting not be considered any further.

Cr N Belsham/Cr A Gordon. Carried

#### Resolved minute number 21/RDC/255

That Council endorse Option 3 or the option presented by members of the Bulls community, and request staff to complete more detailed engineering and cost analysis and report back at the October 2021 Council meeting.

Cr D Wilson/Cr B Carter. Carried

The meeting was adjourned at 3.09 pm and re-convened at 3.25 pm.

### **10.5** Taihape Grandstand - Options for Restoration and Seismic Strengthening

Mr Benadie advised that the advice given to staff by external consultants had resulted in two proposals; the first is to strengthen the grandstand at a cost of around \$800,000, and the second is to strengthen the grandstand and complete renovations to the utility spaces at the bottom of the building at a cost closer to \$1.3M.

In response to a query, Mr Benadie advised that if Council decided to approve Option 1 (strengthening work only), this would not hinder potential renovation work being completed at a later date.

The Mayor noted that the Long-Term Plan 2021-31 committed up to \$1M to the grandstand, and that in effect this was a financial limit on what work Council could agree to.

Council agreed to endorse Option 1, but noted that this was only a starting point and that there may be external and community funding in the future that will enable further renovation work to be investigated.

#### Resolved minute number

That the report 'Taihape Grandstand - Options for Restoration and Seismic Strengthening' be received.

21/RDC/256

Cr D Wilson/Cr B Carter. Carried

#### Resolved minute number

That Council endorse Option 1, and request staff complete further cost analysis and report back to the next Council meeting.

21/RDC/257

Cr D Wilson/Cr B Carter. Carried

### **11** Reports for Information

### **11.1** Taihape Amenities Building Update

In response to a query, Ms Foley advised that the project is around 60% of the way through the detailed design process and that this would be a good time for staff to seek feedback from park users. Once the detailed design is completed, it will be run past Council.

Ms Foley advised that staff have sought quotes from contractors and that a tender will be sent out once shortlisting has been completed.

Ms Foley advised that staff investigations have confirmed that the land is owned by the crown. Staff have received three name suggestions so far from the community. Cr Hiroa will engage with local

iwi in Taihape and staff will liaise with the Taihape Community Board, about further name suggestions.

### Resolved minute number 21/RDC/258

That the report 'Taihape Amenities Building Update' be received.

Cr T Hiroa/Cr B Carter. Carried

### 11.2 Project Management Office Report - August 2021

Mrs Mcilroy advised that the Chief Executive is going to write to Horizons Regional Council about the additional costs that are being incurred by Council due to the requirement to retain the sheet piling at the historic landfill on Putorino Road.

21/RDC/259

#### Resolved minute number

That the Project Management Office Report - August 2021 be received.

Cr G Duncan/Cr N Belsham. Carried

# 11.3 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2021

Taken as read.

### Resolved minute number

### 21/RDC/260

That the report 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2021' be received.

Cr B Carter/Cr T Hiroa. Carried

### 11.4 Report to Council on LGNZ 2021 Conference (Blenheim)

Cr Duncan stated that she gained a lot of value out of her attendance at the conference, especially with regards to being able to network with mayors, councillors and chief executives from other councils.

#### Resolved minute number

### 21/RDC/261

That the Report to Council on LGNZ 2021 Conference (Blenheim) be received.

Cr G Duncan/Cr F Dalgety. Carried

## **12** Minutes from Committees

### **12.1** Minutes from Committees

Mr Beggs noted that although the Turakina Community Committee minutes are a correct reflection of what was stated at the meeting, their sentiments regarding his unwillingness to meet with them was incorrect and he had agreed to meet with them.

### Resolved minute number 21/RDC/262

That the following Minutes are received:

- Ratana Community Board, 10 August 2021
- Sport NZ Rural Travel Fund, 29 April 2021 (adjourned and re-convened 08 July 2021)
- Te Roopuu Ahi Kaa Komiti, 10 August 2021
- Turakina Community Committee, 05 August 2021

Cr C Ash/Cr N Belsham. Carried

### **13** Recommendations from Committees

### 13.1 Recommendation from the Te Roopuu Ahi Kaa Komiti 10 Aug 21

Mrs Mcilroy confirmed that leftover funds would be able to be used for minor upgrades. Additionally, this would open the door for iwi groups to prepare funding applications for more significant upgrades.

### Resolved minute number 21/RDC/263

That Council approves the below recommendation from the Te Roopuu Ahi Kaa Komiti meeting on 10 Aug 21.

a. That the Te Roopuu Ahi Kaa Komiti recommends to Council that any surplus funds for Marae water testing is directed towards any required water infrastructure remediation.

HWTM/Cr G Duncan. Carried

### 13.2 Recommendations from the Rātana Community Board 10 Aug 21

Cr Panapa advised that the intent of the first recommendation was for the Ratana Community Board to have access to a discretionary fund that was not rated against Ratana Pa ratepayers. He further stated that the Chair of the Ratana Community Board had advised that other councils had similar funds. The Mayor noted that this decision, if approved, would establish a precedent. Council agreed not to approve the recommendation and to let it lie on the table to look at this request in more detail.

### Recommendation

That Council approves / declines [**delete one**] the below recommendation from the Rātana Community Board meeting on 10 Aug 21, as [**explanation**, **if required**]...

a. The Rātana Community Board recommends to Council that Council gives consideration to the establishment of a discretionary fund for the Boards use, similar to the Small Projects Fund but through a different rating mechanism so that the cost is not placed on Rātana ratepayers.

Left to lie on the table.

### Resolved minute number 21/RDC/264

That Council receives the below recommendation from the Rātana Community Board meeting on 10 Aug 21, noting that it could be part of the re-negotiation with Council.

a. The Rātana Community Board recommends to Council that Council include a clause on opening hours of the toilets, in the upcoming contract re-negotiation with the Rātana Communal Board.

HWTM/Cr W Panapa. Carried

### 14 Public Excluded

The meeting went into public excluded session 4.30 pm.

### **Resolution to Exclude the Public**

### **Resolved minute number**

### 21/RDC/265

That the public be excluded from the following parts of the proceedings of this meeting.

- 1. Land Purchase for Ratana Wastewater Irrigation
- 2. Follow-up Actions from Council Meetings (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 – Land Purchase for Ratana Wastewater Irrigation	s7(2)(i) - Negotiations s7(2)(h) - Commercial Activities	S48(1)(a)
1.2 – Follow-up Action Items from Council Meetings (Public Excluded)	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr N Belsham/Cr B Carter. Carried

### 15 Open Meeting

The meeting went into open session 4.50 pm.

### Resolved minute number 21/RDC/266

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting:

21/RDC/266 - 21/RDC/268

Cr G Duncan/Cr R Lambert. Carried

The meeting closed at 4.51 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 September 2021.

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Chairperson