

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 26 August 2021
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 26 August 2021 at 1.00 pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

Helen Cooper and Paul Sharland, from the Bulls & Districts Historical Society (Inc), will present to Council on their request to lease the Old Bulls Library (as detailed in the CE's Report, item 9.1, para 6).

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 The minutes from the Council meeting held on 29 July 2021 are attached.

Attachments

1. Council Meeting Minutes - 29 July 2021

Recommendation

That the minutes of the Council Meeting held on 29 July 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 29 July 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert (via Zoom)
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Ms Gaylene Prince, Group Manager - Community Services
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms George Forster, Policy Analyst
Mr Ash Garstang, Governance Administrator

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1 Welcome / Prayer

Cr Belsham opened the meeting at 1.00pm. Cr Wilson read the Council prayer.

2 Apologies

Resolved minute number 21/RDC/210

That the apologies for the Mayor and Cr Hiroa be received. Cr Raukawa will leave the meeting early at 4.00pm.

Cr B Carter/Cr G Duncan. Carried

It was noted that the Mayor is away on Council business.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Cr Dalgety declared a conflict of interest in relation to the Chief Executive's report (Item 9) – specifically with regards to para 7 'Hunternville St John Facility', as she is a member of the Hunternville Sport and Recreation Trust.

5 Confirmation of Order of Business

Taking into account the explanation provided as to why the item the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Submission to the Inquiry on the Natural and Built Environments (NBA) Bill (item 11.3) was dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Resolved minute number 21/RDC/211

That the minutes of the Ordinary Council Meeting held on 24 June 2021 [without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Cr A Gordon/Cr B Carter. Carried

Resolved minute number **21/RDC/212**

That the minutes of the Ordinary Council Meeting held on 08 July 2021 [without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Cr D Wilson/Cr G Duncan. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

The report was taken as read.

Resolved minute number **21/RDC/213**

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr W Panapa/Cr C Raukawa. Carried

Cr Lambert joined the meeting (via Zoom) at 1.15pm.

8 Mayor's Report

8.1 Mayor's Report - July 2021

The report was taken as read in the Mayor's absence.

Cr Dalgety and Cr Duncan reported on the Local Government Conference that they attended recently. It was a great event for meeting other people in local government and discussing topical issues (such as Three Waters). It was noted that there were a lot of central government speakers, and that opportunities to ask questions were limited.

Resolved minute number **21/RDC/214**

That the Mayor's Report – July 2021 be received.

Cr N Belsham/Cr B Carter. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - July 2021

Engagement and Consultation Schedule – 2021/22

Elected members were advised to inform staff if they wished to be involved in specific topics on the Engagement and Consultation Schedule.

Cr Wilson advised that he was happy to be involved with the 'Marton Buildings' topic.

Cr Raukawa advised that she would like to be involved with the 'Changes to Māori wards and constituencies' topic.

Infrastructure Acceleration Fund

Mr Beggs clarified that he does not expect to bring future decisions around this fund back to Council for approval.

In response to a question, Mr Benadie advised that this fund was intended to help local council's by contributing to network upgrades and capital expenditure on new developments.

Electronic Building Consents

Mr Beggs advised that staff are trying to fast track this but are in a cue with other councils. This project is a part of a wider effort by staff to streamline the building consent process. There are now three full time building control officers (previously there was one), and a cadet.

Hunternville St John Facility

Mr Beggs explained the context of these recommendations to elected members. St John's are not currently in a position to build their own facility. Therefore, the Hunternville Sport and Recreation Trust have proposed that they lease the old Scout Hall site and construct a new building on the site for the purpose of hosting ambulance facilities. They intend to then sub-lease this facility to St John's. St John's have provided a letter of intent, affirming that they would accept the sub-lease from the Hunternville Sport and Recreation Trust.

It was noted that \$50,000 was committed to Hunternville St John's for the purpose of operating an ambulance facility in the Long Term Plan 2021-31. Council agreed that while St John's are no longer in a position to build their own facility, the proposal by the Hunternville Sports and Recreation Trust would fulfil the original intent of the \$50,000 funding – being that an ambulance facility is established and operated out of Hunternville.

Mr Beggs noted that the old Scout Hall is on reserve land and will therefore require public consultation.

Council also agreed that there was no requirement to include a 'final funder' provision into the new recommendations. The absence of this provision will allow the \$50,000 funding to contribute to removal costs and clearance of the proposed site.

Taihape Scenic Reserve

In response to a query, Mr Beggs advised that Council has had no input into plans for the implementation of the electronic donation system and that this was being managed by the Friends of Taihape Society.

Resolved minute number 21/RDC/215

That the Chief Executive's Report – July 2021, be received.

Cr B Carter/Cr D Wilson. Carried

Resolved minute number 21/RDC/216

That Council signals its intention to grant a lease to Hunterville Sport and Recreation Trust (HSRT) of the old Scout Hall site at market rental, to be remitted for so long as the site is utilised for activities providing for an on-call ambulance, subject to public notification of the intention to grant a lease;

Cr D Wilson/Cr C Raukawa. Carried

Resolved minute number 21/RDC/217

That, subject to recommendation 2.a [*resolution 21/RDC/216*], Council consents to a sub-lease to an appropriate ambulance provider.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 21/RDC/218

That Council re-confirms providing \$50,000 in year 1 of the LTP for providing ambulance services in Hunterville, and that the removal costs for the Scout Hall and clearance of the site (as per resolution 19/RDC/223) will come from this sum.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 21/RDC/219

That the Chair of the Assets/Infrastructure Committee and Chief Executive are delegated the hearing of submissions or objections to the public notification of the intention to grant a lease for ambulance facilities in Hunterville and to make decisions on the proposed lease and sub-lease agreements.

Cr N Belsham/Cr G Duncan. Carried

Resolved minute number 21/RDC/220

That, given the advice from the Department of Conservation, Council approves the use of an electronic payment/donation system and accompanying signage to collect donations for using the tracks/parks etc, that have been upgraded, with all donations received being directed to the Friends of Taihape Society.

Cr A Gordon/Cr G Duncan. Carried

Resolved minute number 21/RDC/221

That Council approves the creation and installation of a sign at the Marton RSA and Citizens' Memorial Hall, at a cost of \$2,500, plus \$1,000 for installation (including GST).

Cr D Wilson/Cr C Raukawa. Carried

10 Reports for Decision

10.1 Three Waters Reform Update

Mr Benadie advised that the Department of Internal Affairs (DIA) had issued a series of reports, based on data that they gathered from local councils in 2020. The DIA will fund tools for Council to test the 'no worse off' proposition from central government – staff are contracting a consultant to undertake this work.

Council acknowledged the difficulty with public consultation around the Three Waters reform, due to a lack of information from central government. It was agreed that it would be best to wait until after the Three Waters Reform workshop to initiate public consultation, so that elected members would have as much specific information as possible.

Resolved minute number **21/RDC/222**

That the Three Waters Reform Update be received.

Cr D Wilson/Cr A Gordon. Carried

Resolved minute number **21/RDC/223**

That the Council agree to staff hosting a Three Waters Reform workshop with Elected Members, Iwi and Community Board Chairs.

Cr F Dalgety/Cr G Duncan. Carried

10.2 Project Management Office Report - July 2021

Marton to Bulls Wastewater Centralisation Project

In response to a query, Mr Benadie confirmed that the timeframe around construction (before March 2022) is still on track.

Lake Waipu Improvement and Ratana Wastewater Treatment Project

Mr Benadie advised that there were two farmers who were potentially interested in the sale of land. Any proposed land would be checked for suitability by staff before final decisions were made, although it was noted that staff would only check the piece of land under proposal – not the entire property of the farmer.

Remediation of the Historic Landfill on Putorino Road

Mr Benadie advised that staff and Horizons Regional Council are currently in negotiations around the sheet piling that is currently installed. Staff have received written notification from Horizons that the sheet piling has to remain in place (which would incur significant costs) as per the consent for this work, but staff at RDC have a different interpretation of the consent requirements.

Regional Treatment Plant Consenting Programme

Mr Benadie advised that staff intended to progress with this project independently of the Three Waters Reform, as it was high priority and culturally sensitive.

Marton Swim Centre

Mr Beggs advised that the centre will be closed for the duration of the re-roofing. Staff are striving to get this completed while the swimming pool is already closed, and have made the award for the tender.

Resolved minute number **21/RDC/224**

That the Project Management Office Report - July 2021 be received.

Cr G Duncan/Cr C Raukawa. Carried

Cr Belsham adjourned the meeting at 2.56pm and re-convened at 3.17pm.

11 Reports for Information

11.1 Rangitikei Beyond 2050: Project Update

Ms Gray advised that she will be attending upcoming community committee and community board meetings to discuss this project. She also submitted a report to the Te Roopuu Ahi Kaa Komiti in August.

In response to a query, Ms Gray advised that the intended date to publicly notify the district plan review is late-2023.

Resolved minute number **21/RDC/225**

That the report 'Rangitikei Beyond 2050: Project Update' be received.

Cr A Gordon/Cr B Carter. Carried

11.2 Marton Water Supply Strategy

Mr Benadie advised that staff were considering both the initial purchase cost and future operating costs when considering new bores.

In response to a query, Mr Benadie advised that some research had been completed around the underground water supply in Marton and that it was probable that the underground water was all connected to the same aquifer.

Mr Benadie advised that a test bore is generally used for exploring potential bores, as this reduced the risk of spending a lot of money on establishing bores that subsequently turn out not to be suitable.

Regarding the main pipeline for Marton, Mr Benadie advised that staff will gather more information and complete a business case before proposing any permanent solutions.

Resolved minute number **21/RDC/226**

That the Marton Water Supply Strategy be received.

Cr D Wilson/Cr B Carter. Carried

11.3 Late Item – Submission to the Inquiry on the Natural and Built Environments (NBA) Bill

Ms Gray advised that the submission noted concern about the establishment of regional planning committees. This re-focus of planning through a predominantly regional lens could make it difficult for the regions to adequately deal with local issues.

Elected members discussed different viewpoints regarding the protection of the natural environment above all else, compared with a balancing approach.

In response to a query, Ms Gray advised that this is an exposure draft of the proposed Natural and Built Environments (NBA) Bill and that once the Bills itself is released for public engagement, Council will have another chance to submit.

Cr Raukawa left the meeting at 3.57pm.

Resolved minute number **21/RDC/227**

That Council agrees to accept the late item "Submission to the Inquiry on the Natural and Built Environments (NBA) Bill", to be dealt with at the Council meeting on 29 July 2021, under the provision 9.12 of the Standing Orders - *Items of business not on the agenda which cannot be delayed*.

Cr N Belsham/Cr D Wilson. Carried

Resolved minute number **21/RDC/228**

That Council approves without amendment, the submission to the Inquiry on the Natural and Built Environments Bill: Parliamentary Paper.

Cr D Wilson/Cr F Dalgety. Carried

12 Minutes from Committees

12.1 Minutes from Committees

In response to a query about the Youth Council's comments that "*councillors could be more supportive*" (in relation to the Youth Awards), Mr Beggs advised that he believed this was a reference to the number of councillors that attended. Six councillors, the Mayor and the Chief Executive attended the Youth Awards.

Resolved minute number**21/RDC/229**

That the following Minutes are received:

- Finance/Performance Committee, 24 June 2021
- Santoft Domain Management Committee, 16 June 2021
- Taihape Community Board, 16 June 2021
- Hunterville Rural Water Supply Sub-Committee, 21 June 2021
- Youth Council, 08 June 2021
- Youth Council, 13 July 2021

Cr D Wilson/Cr G Duncan. Carried

Cr Lambert left the meeting at 4.07pm.

13 Public Excluded

The meeting went into public excluded session at 4.07pm.

Resolution to Exclude the Public

Resolved minute number **21/RDC/230**

That the public be excluded from the following parts of the proceedings of this meeting.

1.1 Council Minutes (Public Excluded) – 24 June 2021

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - Council Minutes (Public Excluded) – 24 June 2021	s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations s7(2)(a) - Privacy s7(2)(f)(i) - Free and frank expression of opinions s7(2)(h) - Commercial Activities	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr W Panapa. Carried

14 Open Meeting

The meeting went into open session at 4.10pm

Resolved minute number **21/RDC/231**

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting:

21/RDC/231

Cr G Duncan/Cr B Carter. Carried

The meeting closed at 4.11pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 August 2021.

.....
Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. Follow-up Actions Register

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
29-Jul-21	Staff to update and then upload the Consultation and Engagement Schedule to the Council website for easier accessibility. Updates from the 29 July meeting: Cr Wilson to be involved with 'Marton buildings' and Cr Raukawa to be involved with 'Changes to Maori wards and constituencies'.	Carol Gordon	Where project leads have been identified these have been included in the updated schedule. The document has been uploaded to the elected members LG Hub portal and will be provided as a monthly update to Council as part of the Chief Executive's Report.	Closed
24-Jun-21	Regarding the Fencing of the Tutaenui Stream: The Chief Executive to inform Cr Dalgety of the MOU and put her in touch with the Tutaenui River Restoration Society.	Arno Benadie	Ongoing.	In progress
24-Jun-21	Regarding the Taihape Amenities building: Staff to liaise with the project management team for this build and explore options for a cultural component (an example given was a Mauri stone).	Jess Mcilroy	This is underway, a planting day with community consultation is happening on 7 August 2021 with themeing and naming questions to be asked of the community. Cultural components will develop from the themes and name ideas.	In progress
24-Jun-21	Staff to investigate where the land for Memorial Park came from, e.g. was it gifted to Council by private owners at some point in the past? The Mayor advised that he would like this to be investigated prior to the naming of the new building, in case there are family with links to the land who wish to be consulted.	Jess Mcilroy	This investigation is underway.	In progress
9-Jun-21	Staff to email the Bulls Domain Upgrade Volunteers Group regarding their request for the Bulls Domain Upgrade (item 7.14, recommendation 4). The Mayor noted that Council has already agreed to the group being a party to a formation plan.	Arno Benadie	In progress. Staff confirming all contact details for interested parties to be included in the email.	In progress
27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Have met with a representative from Marton Rugby Club and determined a location for the seat. We are now working towards confirming an appropriate bench seat type.	In progress
27-May-21	Staff to inform the Hunterville Huntaway Festival Committee that their request to Council to have the \$250 building consent fee exempted has been approved.	Karen Cowper	This has been completed.	Closed
29-Apr-21	Organise field trip for Elected Members to the Manawatu District Council Wastewater Plant	Arno Benadie / Karen Cowper	The site visit is planned for October or November this year. Council will be updated once we have more details and dates.	In progress
29-Apr-21	Arno to work with Cr Carter on location of convex mirror at Holland Cres & Bridge Street, Bulls	Arno Benadie	This was declined by Waka Kotahi - decision advised to Council in 26 Aug 21 Order Paper (CE's report).	Closed

25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress
25-Mar-21	Staff continue to investigate costings for a new changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access - for changing and preparing for events. External unbudgeted costs may be required and any investigation is likely to take between 3-4 months.	Gaylene Prince / Jess Mcilroy	Noted. Will report back to Council in 3- 4 Months from the March meeting. A report was provided to Council in June 2021, and a resolution reached. The next report will be lodged in August 2021.	In progress
25-Mar-21	Staff to further investigate the cost of signage for the renaming of the Marton Memorial Hall and Playground. The RSA had not been approached about whether they are able to contribute to the cost. Council advised that they will not approve the recommendation to pay for signage until more information regarding costs are provided.	Jess Mcilroy	Discussions with RSA continues. The Council and RSA have agreed on a design, but are still to determine the location of the new signage. Refer to the Chief Executive's report to Council in July 2021.	In progress
25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.	Arno Benadie / Jess Mcilroy	Costings will be sought and provided back to the Committee and Council.	In progress
25-Feb-21	Options for greenspace areas at Te Matapihi: - Working group of Elected Members and staff to be organised by Chief Executive to look at the next stage for proposals for this area. Follow up with Mr Sharland re Chris Amon Statue.	CE	The first meeting of this working group was held on 10 March 2021. Update: CE & Mayor met with Ngati Parewahawaha on 20 April to discuss feedback from Green Space Council Working Party and the next steps.	In progress
2020	Mokai Bridge.	Graeme Pointon	The building owner is working with its Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.	In progress

8 Mayor's Report

8.1 Mayor's Report - August 2021

Author: Andy Watson, His Worship the Mayor

On the 18th of this month Covid returned to our shores. I suspect that the short lockdown for our region of three days is likely to be extended as the Delta variant is a much greater challenge. I urge people to follow the rules, use facemasks and take the earliest opportunity to get vaccinated. We have learnt some lessons from the first lockdowns in making sure that we engage earlier with Iwi and use their resources and skills together with the northern response teams. Please refer to our website for information on all services. Council will use zoom calls to progress the work programmes wherever possible.

The new rate instalment payments are due on the 20th, however if that is a challenge with Covid restrictions in place please contact us. Some properties have been hit with substantial rate rises as a consequence of the revaluations of the district and we realise that having a property that has increased in value means very little when it comes to paying accounts. This situation is because some properties have increased in value dramatically compared to the rest of the district. The process is a Central Government procedure independent of Council and we have only a limited ability to offset it. I am happy to see any person or group to explain this and what our options are in the future.

Last week I attended the Marton Fire Brigade Honours Night. This is where long service medals are given to our volunteer firefighters. We have a proud history of service in Marton - there are many people who have been awarded a "gold star" recognizing 25 years of service and we have a couple of people who have done an incredible 50+ years of service. The highlight of the night was Paul Whitehead being recognised for 40 years' service.

On the 3rd of August I went to Wellington with Alan Buckendahl the President of the RSA and Barry Rankin an RSA member, to meet with Martin Eller the Head of Veterans Affairs New Zealand Defence. Barry has worked virtually full time over the last few years to identify grave sites at Mt View Cemetery. There were many vets who were patients at Lake Alice Hospital post WW1 who were interred at Mt View with very few records kept. Barry has been able to identify some of those graves and help give closure to families. I am sure that Barry will be able to tell the whole story later at an appropriate service. I am in awe of the work that he has done.

By now it is public knowledge that Richard and Jo Coxon have purchased the Gallagher's business in Marton from the Gallagher group. Richard and Jo have taken an incredibly brave step and I am sure a very expensive one. At the celebratory function last week I thanked Gallagher's for keeping the company in Marton when it would have been too easy to relocate it to Hamilton. They have been our principal employer in Marton and Richard as CE of the company in Marton has been the person to make sure that the company supported the town in many ways financially and in particular with the sponsorship of swim programs at the Marton Pools. Richard sees an incredible future for the company in new directions with the advent of alternative fuels. Council has a history of trying to support the company and retain them in our district, something that we will continue to do.

On the 7th of August I attended a native planting day at the Hautapu River Park in Taihape along with about 70 other people. This planting of 2000 plants was funded by MPI (Ministry of Primary Industries) and an initiative of the Hautapu River Park Collective - a group made up of Ngāti Tamakōpīri and the Friends of Taihape. Many people have made this possible on the day and I will

not name them all but I would like to acknowledge Joe Byford for not only the weeks of prep work that made the event possible but for the maintenance work that he does, not only here but also on Mt Stewart. The highlight of the day for me followed the planting when I had the chance to walk through the reserves with Joe to learn about the history of the power scheme and to have a lesson in recognising our native trees.

On 12 August I attended the 16th week of the Treaty Settlement process for Mokai Patea. The Hearing was held at Ngāti Hauiti at Rata Marae. These hearings are something that I go to whenever I possibly can however there was a clash with full Council on Thursday so I could only attend half of that day. There are several acknowledgements that I would like to make and I apologise to Mokai Patea for not making these acknowledgements in public on the marae. The first acknowledgement I would like to make is to Ngāti Hauiti and Mokai Patea for not only hosting us incredibly well but also for the way that they have received me on various marae as a friend. Their hospitality is always wonderful with the respect that is given to both myself personally and the Office of the Mayor. Secondly, I acknowledge the Tribunal, under Judge Harvey, for the difficult job that they have to do. The Treaty Settlement process in our rohe is made more difficult with the landlocked land issue that is front and centre of the claim process. I also acknowledge the searching questions that the Tribunal have put to the submission process and to the Crown response. Whether or not Government will accept all of the findings of the Tribunal, it is clear to me that they are prepared to deal with the landlocked land issues. My greatest acknowledgement is to the various parties that have researched extensively the claims that they have put under the Tribunal process. It takes a certain amount of courage to be able to front an exhaustive hearing process and the research that is needed to back up the oral history of claims is extremely demanding. Mokai Patea can be thanked for putting a remarkable process to the Tribunal and Government.

The last few days of the Hearings was about Crown's response to the submissions. The Crown graciously acknowledged a number of failings of the Crown in the past and our Council should do the same. The failings of the Borough Councils and County Councils of the day were illustrated on several occasions during the Tribunal process. Roads were constructed to service largely pakeha settlers and where land was needed for roading, if it was taken from Iwi no compensation was made. This is a situation that we can own up to and apologise for - so I therefore give my unreserved apology for the actions of past Councils.

Mayor Andy Watson

Mayors Engagement

August 2021

2	Attended Policy Advisory Group and Governance and Strategy Advisory Group Zoom Meeting Attended weekly meeting with Chief Executive
3	Attended meeting with Martin Eller (Dep Head Veterans Affairs) and Elaine Myers-Davies (Mgr Ceremonial Projects NZDF with Barry Rankin)

ITEM 8.1

	<p>Attended Taihape AGM Rangitikei Rivers Catchment Group</p> <p>Attended weekly meeting with Deputy Mayor</p>
4	<p>Attended Executive Leadership Team meeting for Health & Safety and Mayoral Q&A session</p> <p>Worked from Taihape Council Chambers for morning and met with constituents</p> <p>Attended Santoft Domain Management Committee Meeting</p>
5	<p>Attended Three Waters Entity B Hui in Taupo</p> <p>Attended Turakina Community Committee Meeting</p>
6	<p>Attended Accessing Central NZ Governance Group Zoom Meeting</p> <p>Attended MBIE/RDC Marton Rail Hub meeting</p> <p>Attended Coxon purchase celebration at Gallaghers</p>
7	<p>Attended Papakai Planting Day at Taihape</p>
9	<p>Attended Three Waters Webinar for Elected Members</p>
10	<p>Attended Te Roopuu Ahi Kaa Meeting</p> <p>Attended Rangitikei Beyond 2050 Advisory Group Meeting</p> <p>Attended Official P8 Programme Update at Base Ohakea</p>
11	<p>Attended 16th week of Treaty Settlement hearings for Mokai Patea at Ngati Hauiti Rata Marae</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Bulls Community Committee Meeting</p> <p>Attended Marton Development Group AGM</p>
12	<p>Attended 16th week of Treaty Settlement hearings for Mokai Patea at Ngati Hauiti Rata Marae</p> <p>Attended Policy & Planning Committee Meeting</p>
13	<p>Attended Hunterville Housing Development Meeting</p> <p>Attended Community Housing Zoom Meeting with RDC/Ngati Apa/Alvarium Investments</p>
16	<p>Worked at Te Matapihi for morning</p> <p>Attended Marton Historical Society Meeting</p>
17	<p>Attended weekly meeting with Deputy Mayor</p>
18	<p>LEVEL 4 LOCKDOWN</p> <p>CANCELLED: Attended monthly meeting with Mayor Helen Worboys</p> <p>CANCELLED: Attended St Matthews School Marton for Mayoral Visit with staff and students</p> <p>CANCELLED: Attended Taihape Community Board Meeting</p>

19	POSTPONED: Attended Strengthening Earthquake Prone Buildings Rangitikei Presentation Attended Council Zoom Workshop on Representation Review CANCELLED Attended CouncilMARK briefing Attended Three Waters Zoom Update from DIA
23	To attend CouncilMARK assessment meetings with Elected Members To attend Public Meeting in Taihape to discuss NZ Healthcare's restructuring
24	To attend fortnightly Regional Chiefs Regional Transport Matters teleconference To attend CouncilMARK assessment call-back meetings if required To attend weekly briefing with Deputy Mayor
25	To attend Three Waters Workshop with Elected Members To attend National Driver Training Launch at Manfeild To attend Bonny Glenn Community Meeting
26	To attend Finance & Performance Committee Meeting To attend Councillor only session prior to Council Meeting To attend Council Meeting
27	To attend Citizenship Ceremony
30	To attend weekly update with Chief Executive To attend Lake Waipu / Ratana FIF meeting
31	To attend weekly briefing with Deputy Mayor

Recommendation

That the Mayor's Report – August 2021 be received.

9 Chief Executive's Report

9.1 Chief Executive's Report - August 2021

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Health and Safety Dashboard

1.1 The dashboard for July is attached (Attachment 1).

2. Engagement and Consultation Schedule – 2021/22

2.1 Council was presented with this schedule at their meeting last month. An updated schedule is attached and will be provided each month (Attachment 2).

3. Request for Bulls Traffic Mirror

In May 2021 the Bulls community requested the installation of a traffic mirror on the intersection of Holland Cres and SH1 in Bulls. RDC asked Waka Kotahi (NZTA) for guidance as this is in SH1 road reserve and does not form part of the RDC roading jurisdiction. Waka Kotahi returned the following reply:

“Further to my previous e-mail and our recent telephone conversation, the placement of a mirror in this location would not assist in providing better sightlines and may result in customers taking undue risks in misjudging the gap. Also, the environment here is 50 Kmh and Holland Crescent is a low use intersection and typical of the urban intersections along this route. I have cc'd Heather Liew (Safety) to add any further comments.”

In the April 2021 Council meeting the following resolution was passed:

Resolved minute number 21/RDC/001

That Council considers the recommendation from the Bulls Community Committee meeting on 10 March 2021 (this item is to be considered as part of today's agenda):

- a) The Bulls Community Committee recommends to Council that a Convex Mirror be placed at Holland Crescent & Bridge Street, showing both ways, for the purpose of residents being able to safely navigate their way onto the highway when emerging from these streets.

Cr Carter/Cr Hiroa. Carried

Unfortunately, Waka Kotahi is not in support of the installation of the mirror, and we will not be able to progress this request any further.

4. Purchase of RDC transportable BBQ

In alignment with our organisational Values and to better understand staff wellbeing and levels of engagement at work, we initiated regular staff surveys to improve communications. These surveys called Kōrero Mai (Have your Say) will help us measure and improve our performance as an organisation and employment experience.

One of the common themes from the first survey is that staff will benefit from increased internal communications, including providing more opportunities for people from different departments / locations to physically interact. To create more opportunities for staff to interact, a series of informal gatherings are planned for the year at all Council sites and offices. Staff are in the process of purchasing a transportable BBQ to allow us to organise more physical interactions between staff at all our sites and not be restricted to Marton or Bulls only. The current method of transporting a domestic gas BBQ is both impractical and unsafe.

In addition, the mobile BBQ will be available for our Civil Defence team for emergency situations.

Purchasing the BBQ will come from operational capital reserves.

5. Marton Arts & Crafts Centre – Building Consent Waiver Request

- 5.1 The Marton Arts & Crafts Centre Incorporated have requested a waiver of a building consent fee. This request is for 100% of the invoiced fee (\$772). Full details of the request are attached (Attachment 3).
- 5.2 Previously 100% fee waivers have been granted by Council, examples of these are for the building work at a local school (building extension); Hunterville Huntaway Festival; Ward Furniture; Hunterville Sports and Recreation Trust for the rebuilding of their shed; Koitiata Residents Committee were granted a rebate on the consent fees for alterations to the Koitiata Community Hall; waiving of internal Building consenting costs not exceeding \$10,000 for upgrade work to the Opaea Marae; and to Hunterville Sport and Recreation Trust where 100% of the costs of their building consent was waived.
- 5.3 Under the delegation to the Chief Executive only up to 50% of fees can be waived. Council are asked to consider waiving 100% of the fees (\$772) for this project. A recommendation is included below – refer to *Recommendation 2*.

6. Bulls & Districts Historical Society – Request to Lease the Old Bulls Library

- 6.1 The Bulls Historical Society have requested that Council provide the vacant Old Bulls Library to them at a rental of \$1 per year. They intend to establish a War Memorial and erect a statue of Chris Amon at the site. Full details of the request are attached (Attachment 4). A recommendation is included below – refer to *Recommendation 3*.

7. Mokai Patea Services – Application for Concession

- 7.1 Attached (Attachment 5) is an application from Mokai Patea Services for a reduction in fee to hire the Kokako St Hall.
- 7.2 Mokai Patea Services have been running the 'Te Roopu Oranga', 'Tai Chi' and 'Sit & be Fit' programme at the Old Taihape Hospital building, but needed to relocate the venue of their classes due to the Taihape Health General Practice needing the space for the national COVID-19 vaccination programme.

ITEM 9.1

- 7.3 They do not receive any external funding for this, and participation in the activity is free. The activity runs on a weekly basis.
- 7.4 The regular cost of the Kokako St Hall hireage is \$27.50 (local non-profit rate, for up to five hours). A recommendation is included below – refer to *Recommendation 4*.

8. Decision Making Process

- 8.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

- 1. **Health & Safety Dashboard July 2021**
- 2. **Engagement and Consultation Schedule - 2021/22**
- 3. **Marton Arts & Crafts Centre - Letter Request and Invoice**
- 4. **Bulls & Districts Historical Society - Letter Request**
- 5. **Mokai Patea Services - Application for Concession**

Recommendation 1

That the Chief Executive's Report – August 2021 be received.

Recommendation 2

That Council approves / does not approve [**delete one**] the request from the Marton Arts & Crafts Centre for waiving 100% of the cost of their building consent fee, which is \$772.

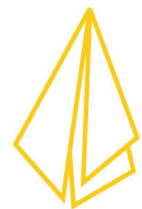
Recommendation 3

That Council approves / does not approve [**delete one**] the request from the Bulls & Districts Historical Society to lease the Old Bulls Library for \$1 per year, for the next 99 years, for the purpose of establishing a dedicated War Memorial and erecting a statue of Chris Amon.

Recommendation 4

That Council, in considering the concession application from Mokai Patea Services for usage of the Kokako St Hall, either:

- a. Agrees to reduce the hireage fee to zero.
- b. Agrees to reduce the hireage fee to \$_____.
- c. Makes no reduction in the hireage fee.

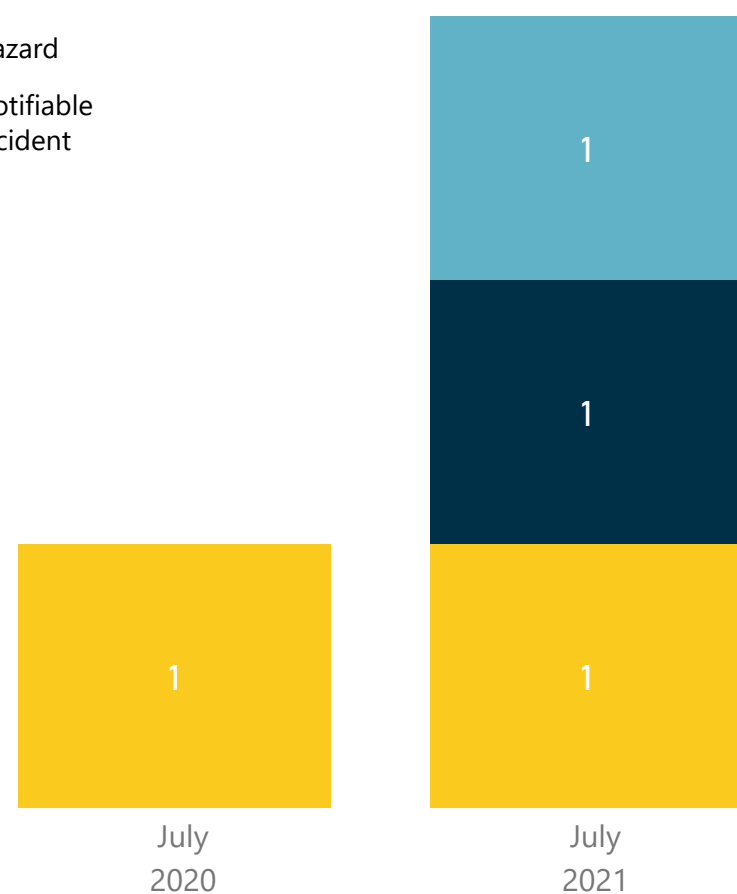


Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

July 2020 vs July 2021

● Event
● Hazard
● Near Miss
● Notifiable Incident



This month

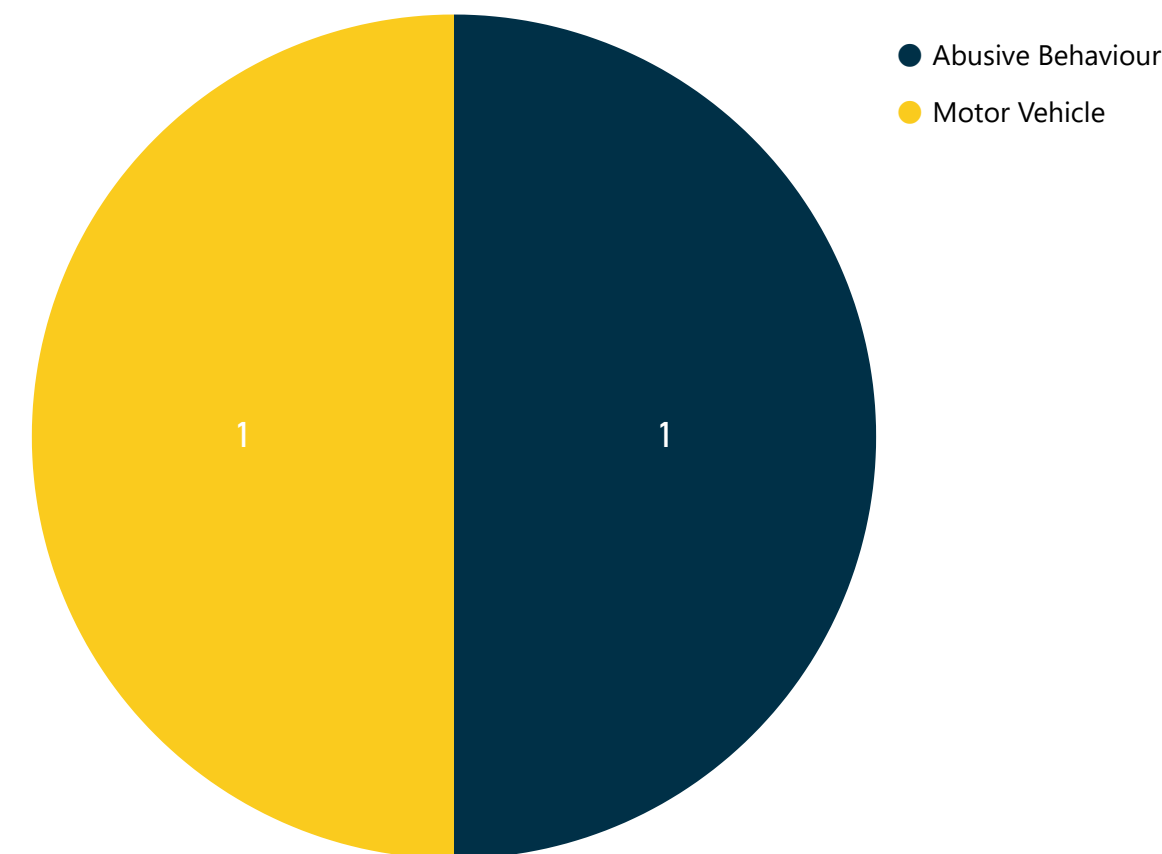
July 2021

1 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

1 Near Misses
1 Hazards

Event/Near Miss Category

01 July 2021 to date



Wellbeing News

Spring is just around the corner!

Please ensure that you are protecting yourself and others from winter ailments by taking steps to stop the spread. Keep up good hygiene practices such as frequent hand washing and appropriate cough / sneeze etiquette.

If you are unwell, stay home. Don't forget our Wellbeing Programme provides flu vaccinations, Buccaline tablets, and annual health checks at no cost to you.

Unite against Covid-19!

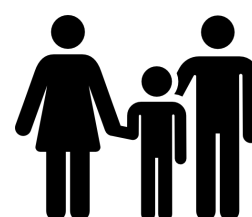
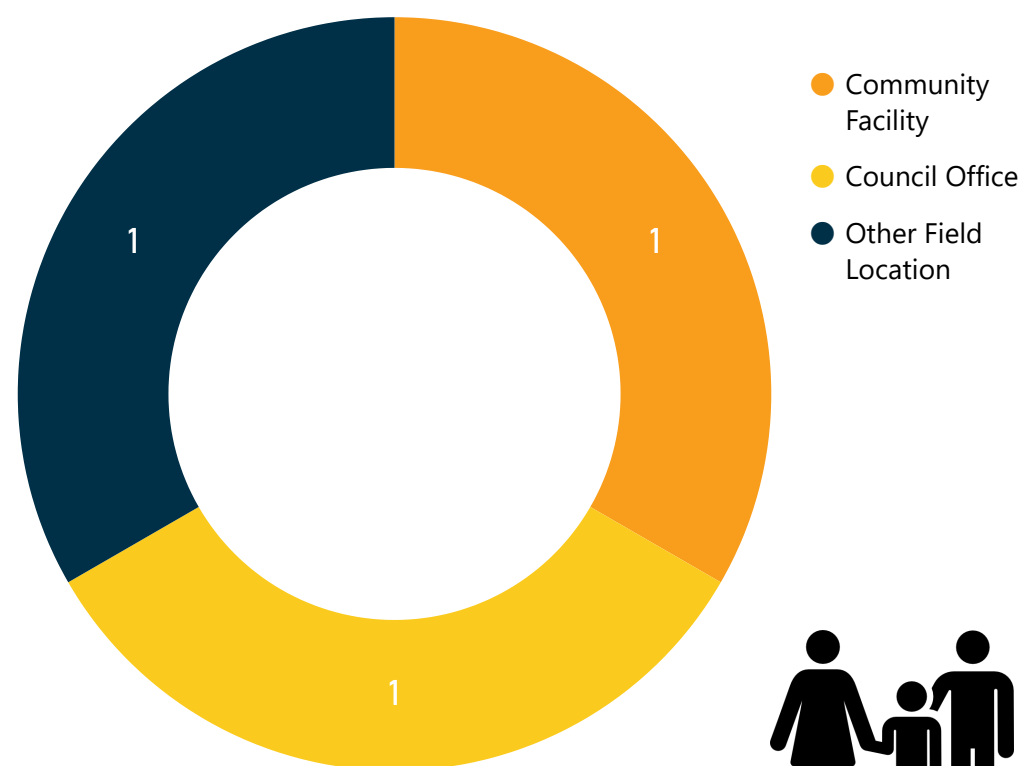
Please keep tracking your movements using the Covid-19 Tracer App, and make sure that you have turned of the App's Bluetooth tracing function

Eye Examinations and Lenses!

Are you aware that staff working more than 15 hours per week on computers are eligible, every two years, for reimbursement of a maximum of \$200 towards the cost of an eye examination and new lenses?

Location

Events, Hazards and Near Misses



Driver Ratings

	May	Jun	Jul
★★★★★	4	4	8
★★★★	7	5	8
★★★	14	13	11
★★	12	14	10
★			

Coming Up

- Sun Smart Awareness Seminars for all staff are being held Tuesday 3 August 2021 – 1pm in Council Chambers or 2pm at the King St offices. Zoom links will be available

- Full body Molemaps, available for all staff, are being held on-site 11, 12 13, 17 and 18 August and vouchers will be available for staff who prefer to go to Wanganui or Palmerston North


- Full First Aid and Refresher Training Monday 30 August 2021 – email Marcelle to book a place

-Next Health and Safety Committee meeting will be held 20 August 2021 at 1:30pm



Engagement / Consultations - 2021/22

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
Representation Review	Carol				Public Consultation													
Marton Buildings	Adina	Cr Wilson		Public Consultation (Exact dates to be confirmed)														
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon								Public Engagement				Public Consultation				
Future of Local Government	Peter	Cr Dalgety	Stakeholder Engagement															Public Consultation
Three Waters	Arno		Stakeholder Engagement	Anticipated Public Engagement														
2022/23 Annual Plan	Carol										Public Consultation							
Forestry Differentials	Dave	Cr Belsham			Stakeholder Engagement													
Destination Management Plan	Gaylene				Public Engagement					Public Consultation								
Changes to Māori wards and constituencies	Carol	Cr Raukawa	Stakeholder Engagement															
RMA Reforms			Stakeholder Engagement															
Bylaws/Policies	George																	
• Annual Residents Survey			Public Consultation															
• Local Easter Sunday Trading Policy							Public Consultation											
• Rates Remission For Māori Freehold Land Policy						Stakeholder Engagement				Public Consultation								
• Traffic and Parking Bylaw														Public Consultation				
• TAB Policy																Public Consultation		
• Gambling Venue (Class 4) Policy																Public Consultation		
• Control of Advertising Signage Bylaw																		Public Consultation
• Public Places Bylaw																		Public Consultation
• Trading in Public Places Bylaw																		Public Consultation
• Food Business Grading Bylaw					Public Consultation													
Local Body Elections	Carol	N/A										Local and National Campaign						

Key

Stakeholder Engagement (by other orgs)

Stakeholder engagement (RDC)

Public Consultation

Public Engagement

Anticipated public engagement will be required

Local and national campaign - Enrolment, Standing for Council, Voting



16 Grey Street
MARTON 4710



15 July 2021

The Regulatory Officer – Consents
Rangitikei District Council
MARTON

EMAIL: Janette.O'Leary@rangitikei.govt.nz

Dear Madam

RE: MARTON ARTS & CRAFT CENTRE INC – BUILDING CONSENT – CUSTOMER NO. BC210177

We refer to the attached invoice to the Marton Arts & Crafts Centre Incorporated for your building consent fee.

Marton Arts & Crafts Centre is an incorporated society and a charitable organisation and as such we apply to the Council for a waiver for the consent fee. We are eligible for a rates rebate from Rangitikei District Council each year, and it is our understanding that this makes us also eligible for a waiver of building consent fees, as per your decision regarding Koitiata Residents Association (Ordinary Council Meeting, April 29, 2021).

This application is made under Council's Reducing or Waiving Fees for Internal Consenting Costs Policy (15/RDC/276).

The consent is for a utility shed for Marton Arts & Crafts Centre, which will enable us to cater for increasing demand for our services as well as to better meet current needs of the Centre. Our current shed is rapidly deteriorating and poses safety risks to users, as well as risks to the equipment and materials stored in it.

We look forward to hearing from you at your earliest convenience.

Yours faithfully

KIRSTEN YOUNG

Secretary
Marton Arts and Crafts Centre

Rangitikei District Council

Tax Invoice

Marton Arts & Craft Centre Inc
16-18 Grey Street
Marton 4710

Tax Invoice GST Reg. No 51-668-596

Issue Date: 29/06/21

Customer Number **BC210177**
Tax Invoice **65120**

210177 : 16-18 Grey Street, Marton
Construct a new garage measuring 10m x 6m x 3.229m
Owner: Marton Arts & Craft Centre Inc

Qty	Description	Rate	Amount
	Building Consent		772.00 *
(* Incl GST \$100.70)		Total	\$772.00 =====

TOTAL NOW DUE

Rangitikei District Council

Debtor Number: **BC210177**
Name: **Marton Arts & Craft Centre Inc**

TOTAL NOW DUE

\$772.00

Amount Paid if Different
from Total Due \$ _____

Payment Method 03-0683-0195600-00 (Please use customer number as reference)
Please tick appropriate box ☐ Cheque ☐ Cash ☐ EftPos ☐ Internet Banking

Bulls & Districts Historical Society (Inc)



13th August 2021

81 High Street, Bulls. 4818. New Zealand.

Mr Peter Beggs

Chief Executive Officer

Rangitikei District Council

Marton

Dear Peter

Following our meeting on Wed 11th with yourself and Graeme Pointon,

The Bulls Historical Society seek approval from the Council to have gifted to them the now vacant Bulls Library Building at a peppercorn rental of \$1 per year with a lease in perpetuity of 99 years. We intend to create the building into a dedicated War Memorial, by relocating the considerable amount of war memorial items we already have. The building is no longer required as a library which has now be relocated to Te Matapihi. It is listed as a Historic Place Category 2, Number 1212.

The Society will be responsible for the Insurance, general maintenance and any earthquake proofing required and will obtain the necessary funding for this.

Along with the acquisition of the building we also request approval of the Council to erect the bronze statue of Chris Amon in the area at the front on the right hand side. The remaining area would be turned into a public area.

Yours faithfully

Paul Sharland

Bulls Historical Society Project Manager

A community owned and run museum

Operates daily between 10am-3pm or by arrangement

Secretary: Helen Cooper Ph: 021 105 1327

www.bullsmuseum.co.nz

bulls.museum@gmail.com

RDC Concession (Facilities)

Application For Concession

APPLICANT DETAILS			
Please note that those fields highlighted with an * are required fields and must be filled out.			
*Name of organisation: <u>Mokai Patea Services</u>			
*Type of Organisation (please tick applicable)			
<input type="checkbox"/> Incorporated Society	<input checked="" type="checkbox"/> Charitable Trust	<input type="checkbox"/> Voluntary Group	<input type="checkbox"/> Other (please specify):
*Certificate of Incorporation Number (If applicable)			
*Charities Commission Registration Number (If applicable) <u>CC49006</u>			
*Affiliation to a regional, national or iwi body (If applicable) <u>Mandated by Nga Iwi o Mokai Patea.</u>			
*How does your organisation link to Rangitikei? <u>Iwi mandated Health + Social Service provider based in Taihape</u>			
*Name of Applicant: <u>Ngawini Martin</u>			
*Postal Address: <u>130 Hautapu St</u>			*Email Address:
*Daytime Contact number: <u>06-3881156</u>			*Mobile Number:
CONCESSION DETAILS			
*The above group/organization wish to apply for a concession relating to the use of the: (i.e. Te Matapihi Bulls Community Centre – Town Hall) <u>Kokako St Hall</u>			*Re-occurring event: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
			*Recurrence: <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly <small>NB concessions will not be granted for more than 10 re-occurring sessions.</small>
*Event Name: <u>Te Roopu Oranga Tai chi and Sit & Be Fit</u>			
*Type of Event: <u>Low impact physical activity programme for elderly</u>			
*No. of Attendees:	*Date of Hire:	*Hire Start Time: <u>10-15am</u>	*Hire End Time: <u>12-00pm</u>
*Is entry or participation free? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		*If no, what is the cost of entry or participation:	
*Proceeds of function to be applied to: <u>N/A</u>			
*Reason for applying: <u>None funded programme that is inclusive to all community members, see letter included with app.</u>			

Office Use Only

PROPERTY OFFICER TO COMPLETE	
Concession Granted: Yes <input type="checkbox"/> No <input type="checkbox"/>	Concession amount granted: \$
Concession Approved By:	Signed:



Mokai Patea Services

130 Hautapu Street, PO Box 54 TAIHAPE

Phone: 06 388 1156 Fax: 06 388 9129

August 09, 2021

Mr Peter Beggs
Chief Executive
Rangitikei District Council
46 High St
Private Bag 1102
MARTON 4741

Tena koe Peter

For the past seven years Mokai Patea Services have been providing a twice weekly low impact physical activity programme for predominantly elderly people aged 60 and over that reside within the Taihape township. The programme has been provided on a Tuesday afternoon and Thursday morning in the cafeteria space within the Old Taihape Hospital building with on some mornings up to 28 individual participants within this core age group population attending and participating.

On 29 July, the roll out of the national COVID-19 vaccination programme in the Taihape Community has resulted with Taihape Health General Practice delivering weekly clinics from the cafeteria space, this in effect has meant that the Te Roopu Oranga group have needed to move their Thursday morning activity session to another venue being the Kokako St Hall.

The Te Roopu Oranga activity is inclusive of any individual in the community that may wish to participate, additional aspects covered by Mokai Patea services separate from the delivery of the 'Tai Chi' and 'Sit & be Fit' component are transport assistance for those who require transport to and from the programme and the morning tea, components, I must say, we currently do not receive any external funding to support with.

I am therefore writing this letter to support the application for concession submitted by Mokai Patea Services and would be grateful if Council would take into consideration the points outlined when deciding.

Look forward to a positive outcome

Naku iti nei

Ngawini Martin
Bet Practice Operations Manager

10 Reports for Decision

10.1 Representation Review - Adoption of Initial Proposal

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide the information required to enable Council to adopt its Initial Proposal for the 2021 Representation Review for public consultation.

2. Background

- 1.2 The Council's decision to introduce Māori Electoral Wards for the 2022 Local Government Elections triggered a requirement to undertake a representation review. This representation review is required to be undertaken in accordance with the Local Electoral Act 2001.
- 1.3 The purpose of a representation review is to ensure effective and fair representation for communities. Council most recently completed a representation review for the 2019 Elections, therefore, had a strong basis of previous work to build the 2021 review from.
- 2.1 Elected Members have been involved in three workshops, two that were held jointly with members of the Te Roopuu Ahi Kaa Komiti, and one which was open to the Chairs of the Ratana and Taihape Community Boards. An extensive range of options were provided and considered.

3. Recommendations from Te Roopuu Ahi Kaa and the Ratana Community Board

- 3.1 Te Roopuu Ahi Kaa and the Ratana Community Board both recommended to Council a two-ward system for the Māori Wards, with the boundaries aligned with the concept of 'fair' representation.
- 3.2 It is intended that the Te Roopuu Ahi Kaa Komiti will remain, this was discussed early in the engagement and was strongly agreed that the inclusion of Māori wards does not replace the need for the Komiti.

4. Communities of Interest

- 4.1 The communities of interest from the most recent representation review for the 2019 Local Body Elections were considered to remain unchanged.
- 4.2 The District has many similar small communities which are self-sufficient, have a high sense of local pride, have few Council services and some local organisations but relate to different places:
 - Koitiata, Ratana, Turakina, Kauangaroa, Whangaehu → Whanganui
 - Mangaweka, Moawhango, Mataroa, Pukeokahu, Utiku → Taihape
 - Scotts Ferry → Bulls, Palmerston North, Feilding
- 4.3 The District also has larger communities, which are distinct and have a larger range of services, however, still rely on larger places such as Palmerston North or Whanganui:
 - Marton, Bulls, Taihape.

- Hunterville is smaller, yet is distinct, but some services are drawn from Marton.

5. Number of Councillors and Ward Structure

- 5.1 An appropriate number of Councillors that would most effectively represent the District was considered to be between 9 and 11 (plus the Mayor). Different ward options were considered based on this range. Electing some Councillors at large was not regarded as adding benefit in terms of effective representation.
- 5.2 When considering which option provides for effective representation of its communities Elected Members have considered a range of factors including:
- Avoiding arrangements which create barriers to participation.
 - Not splitting communities of interest.
 - Not grouping together communities of interest with few common interests.
 - Accessibility, size and configuration.
- 5.3 The existing General Ward structure became non-compliant with the 'fairness' test with the inclusion of Māori Wards.
- 5.4 Four options have been shortlisted for Council to use as the basis for decision-making for the Initial Proposal.

Option A

- 5.5 Option A has a total of 10 Councillors across three General Wards and two Māori Wards.
- 5.6 The General Wards are based on the existing ward structure, with a number of additional electors being moved from the Southern Ward to the Central Ward to achieve improved compliance with the 'fairness' test. However, this option is non-compliant for the 'fairness' test for the Northern Ward. However, given the large land area and the diversity of communities represented in this ward, the overrepresentation in this area could be considered as justified.
- 5.7 The Māori Wards have been designed to achieve the 'fairness' test. Given the high proportion of Māori electors in the southern part of the district, the boundary between the Northern and Southern wards is far south and the area of the Southern Ward is small in comparison. It is noted that these boundaries do not align with Iwi boundaries of interest.

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	2,800	2	1,400	-213	-13.17%
Central	6,960	4	1,740	128	7.90%
Southern	3,140	2	1,570	-43	-2.63%
Total General	12,900	8	1,613	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	10	-	-	-

Option B

- 5.8 Option B has a total of 11 Councillors across three General Wards and two Māori Wards.
- 5.9 The General Wards are based on the existing ward structure, with a number of additional electors being moved from the Southern Ward to the Central Ward to achieve compliance with the 'fairness' test.
- 5.10 The Māori Wards have been designed to achieve the 'fairness' test. Given the high proportion of Māori electors in the southern part of the district, the boundary between the Northern and Southern wards is far south and the area of the Southern Ward is small in comparison. It is noted that these boundaries do not align with Iwi boundaries of interest.

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

Option C

- 5.11 Option C has a total of 9 Councillors across two General Wards and two Māori Wards.
- 5.12 The General Wards for Option C have been designed to achieve the 'fairness' test while retaining two Councillors in the Northern Ward. A consideration for this option is whether the inclusion of Hunterville in the Northern Ward represents effective representation (currently Hunterville is in the Central Ward).
- 5.13 The Māori Wards have been designed to achieve the 'fairness' test. Given the high proportion of Māori electors in the southern part of the district, the boundary between the Northern and Southern wards is far south and the area of the Southern Ward is small in comparison. It is noted that these boundaries do not align with Iwi boundaries of interest.

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	3,600	2	1,800	-43	-2.33
Southern	9,290	5	1,860	17	0.82
Total General	12,900	7	1,843	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%

Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	9	-	-	-

Option D

5.14 Option D has a total of 11 Councillors across two General Wards and two Māori Wards.

5.15 The General Wards for Option D contain the same boundaries as for Option C, however, increase the number of Councillors in the Northern Ward from two to three. This results in this option not meeting the 'fairness' test. However, given the large land area and the diversity of communities represented in this ward, the overrepresentation in this area could be considered as justified. Like Option C, a consideration for this option is whether the inclusion of Hunterville in the Northern Ward represents effective representation (currently Hunterville is in the Central Ward).

5.16 The Māori Wards have been designed to achieve the 'fairness' test. Given the high proportion of Māori electors in the southern part of the district, the boundary between the Northern and Southern wards is far south and the area of the Southern Ward is small in comparison. It is noted that these boundaries do not align with Iwi boundaries of interest.

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	3,600	3	1,200	-233	-16.28
Southern	9,290	6	1,550	117	8.01
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

6. Community Boards

6.1 Since the Rangitikei District Council was established (in 1989) it has had community boards for Ratana and Taihape.

6.2 Taihape Community Board

- Four members elected by the whole Taihape Ward
- Two members appointed (rotated annually around the Northern Ward Councillors)

6.3 Ratana Community Board

- Four members elected by the Ratana Community Board area
- One member appointed (one of the Southern Ward Councillors)

- 6.4 The Taihape and Ratana Community Boards remain an appropriate mechanism for providing for effective representation of these communities of interest. There is no requirement for additional Community Boards in order to provide effective representation for other communities of interest. Therefore, the two community boards will be retained in their current form.

7. Next Steps

- 7.1 Consultation: The Initial Proposal will be open for written submissions during September 2021. Council will then hold Oral Hearings (if required). It is suggested these hearings be held on 14 October, either as part of the Policy / Planning Committee Meeting (under delegation from Council) or another Council meeting needs to be scheduled. It is worth noting there may also be oral hearings that day on the Food Bylaw which is being consulted on at the same time. Attachments 1 and 2 (draft submission form and engagement plan) are included in this report.
- 7.2 Final Proposal: Following consultation, Council will deliberate and make a decision on the Final Proposal (within 6 weeks of submissions closing).
- 7.3 Appeals/Objections: Any person or organisation who has made a submission on the initial proposal can make an appeal to the Local Government Commission on any matters raised in their submission. If Council makes amendment to the initial proposal, any interested person or organisation (including those who made submissions) can lodge an objection on the amendment to the Local Government Commission. If Council adopts a Final Proposal that does not meet the 'fairness' test, the proposal must be referred to the Local Government Commission for a decision.

8. Decision Making Process

- 8.1 The Representation Review process itself is considered to have high significance for the community and is a district-wide matter, however, the decision itself to adopt the Initial Proposal for public consultation is not considered to be a significant decision according to Council's Significance and Engagement Policy, as it is not a final decision and allows the community to provide feedback for Council's consideration.

Attachments

- 1. Submission Form**
- 2. Engagement Plan**
- 3. Option A - 10 Councillors (under separate cover)**
- 4. Option B - 11 Councillors (under separate cover)**
- 5. Option C - 9 Councillors (under separate cover)**
- 6. Option D - 11 Councillors (under separate cover)**

Recommendation 1

That the report 'Representation Review – Adoption of Initial Proposal' be received.

Recommendation 2

That Council has the following arrangements as its Initial Proposal for the 2021 Representation Review of the Rangitikei District:

- A Community Board for Ratana, retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors).
- A Community Board for Taihape, retaining the same boundaries as at present, having four members elected by the whole Taihape Ward and two appointed members (rotated annually around the Northern Ward Councillors).

EITHER

- Option A

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	2,800	2	1,400	-213	-13.17%
Central	6,960	4	1,740	128	7.90%
Southern	3,140	2	1,570	-43	-2.63%
Total General	12,900	8	1,613	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	10	-	-	-

OR

- Option B

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

OR

- Option C

ITEM 10.1

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	3,600	2	1,800	-43	-2.33
Southern	9,290	5	1,860	17	0.82
Total General	12,900	7	1,843	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	9	-	-	-

OR

- Option D

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	3,600	3	1,200	-233	-16.28
Southern	9,290	6	1,550	117	8.01
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

Engagement Plan

Representation Review 2021 - Initial Proposal

Project description and background

Council's decision to introduce Māori Wards for the 2022 Local Government Elections triggered a requirement to undertake a representation review. This review is required to be undertaken in accordance with the Local Electoral Act 2001.

The review is important to ensure that there is fair and effective representation from all communities across the whole District.

Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether they agree/disagree with the initial proposal
- Whether they think the initial proposal reflects their community of interest

Timeframes

Key project stages	Completion date
Documents prepared for community engagement	13-18 August 2021
Initial proposal adopted by Council	26 August 2021
Community engagement (written submissions)	30 Aug - 30 Sept 2021
Community engagement (oral submissions)	14 October 2021 (TBC)
Analysis of written and oral submissions circulated	21 October 2021
Oral and written submissions considered by Council, final proposal adopted.	28 October 2021
Public notice of final proposal	2 November 2021
Objections/appeals close	3 December 2021

Communities to be engaged with:

- The entire Rangitikei District community
- Community boards and community committees
- Te Roopuu Ahi Kaa

Engagement tools and techniques to be used:

Engagement Spectrum position desired: **Council seeks opinions**

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website District Monitor Printed media Social media
Community Committees and Community Boards	Via email
Te Roopuu Ahi Kaa	Via email

Resources needed to complete the engagement:

- Staff time
- Adverts in the newspapers
- Printing costs

Communication planning:

Key messages:

- Council has considered a wide range of proposals in developing its initial proposal.
- Council believes the proposal is the best option for effectively representing the District's communities of interest but is open to considering alternatives before issuing its final proposal.
- The Local Government Commission makes a binding determination if there are appeals or objections to the Council's final proposal.

Reputation risks:

- That the community does not think their submission will make a difference.
- The community does not understand the constraints that 'fair' representation places on the proposal.
- The community does not understand the role of the Local Government Commission.

Basis of assessment and feedback to the communities involved:

Following the close of written submissions and the completion of oral hearings, the project leader will prepare an analysis of the communities' views. Council will consider this report and decide whether any changes should be made to the initial proposal. The final proposal will then be publicly notified for appeals/objections. Every submitter will receive a response notifying them of Council's final proposal and the appeal mechanisms available to them.

Project team roles and responsibilities:

Team member	Role and responsibilities
Carol Gordon	Project sponsor
Katrina Gray	Project leader/community point of contact
Leah Johnson	Communications

10.2 Food Business Grading Bylaw Review

Author: George Forster, Policy Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The purpose of this report is for Elected Members to adopt the proposed amended Food Business Grading Bylaw (the Bylaw) and supporting material for public consultation.

2. Context

- 2.1 A report was presented to the Policy/Planning Committee on 12 August 2020 where the Committee recommended that a review of the Bylaw be undertaken, which would allow for public feedback.
- 2.2 Officers noted issues within the sections of the Bylaw. These are staff training and staff sickness policies. Centralised regulations are the best way to cover these two sections. Tracked changes have been made to remove these sections within the Bylaw.
- 2.3 The Policy/Planning Committee agreed that consulting with the community will allow for their feedback on changes to the Bylaw and whether or not it is required.

3. Statutory Requirements

- 3.1 The Local Government Act 2002 allows Council specific powers to create a bylaw to address one or more of the following purposes: protect the public from nuisance; protecting, promoting, and maintaining public health and safety; and minimising the potential for offensive behaviour in public places (section 145).
- 3.2 When reviewing a bylaw, Council is required to determine if a bylaw is the most appropriate way of addressing the problem (Section 155(1)). If it is determined that retaining a bylaw is the most appropriate way of addressing the problem, Council must then decide if it is the most appropriate form of bylaw and whether it gives rise to any implications under the New Zealand Bill of Rights Act 1990 (Section 155(2)).

Is a bylaw the most appropriate way of addressing the problem?

Issue	Option	Comment
Provide information to the public on food premises practices	Bylaw	This method enables Council to assign a grade to food premises, providing information to the public on the businesses food safety practices.
	Revoke the Bylaw	Council would have no regulatory ability to assign a food grade to a food premises. Businesses would still be required to comply with the Food Act 2014.

Is the draft Bylaw the most appropriate form of bylaw

- 3.3 Council will need to decide if the Bylaw is the most appropriate form of bylaw for public consultation.

Does the proposed Bylaw give rise to any implications under the New Zealand Bill of Rights Act 1990?

- 3.4 The New Zealand Bill of Rights Act 1990 seeks to protect freedom of expression, religious beliefs, the right to be free from discrimination and democratic rights. There are no provisions in the Bylaw which would have any implications under the New Zealand Bill of Rights Act 1990.

4. Consultation

A review of this Bylaw requires the use of the Special Consultative Procedure (Section 83 of the Local Government Act 2002).

Formally consulting on the Bylaw will allow the public to have their say and provide feedback on what Council is proposing.

A Statement of Proposal, Engagement Plan and Submission Form are attached as a part of this report.

The Statement of Proposal and Submission Form provide two options for the community to choose from:

- That Council revoke the Bylaw; or
- that Council adopt the amended Bylaw.

Depending on access to resources due to level-4 restrictions, food premises who currently receive a food grade from Council will receive a letter notifying them of the consultation being undertaken.

It is recommended that Council delegate the Policy/Planning Committee hear anyone wishing to speak to their submission. This will help speed up to process to final adoption.

5. Significance

The below considerations of significance have been made in accordance with Councils Significance and Engagement Policy.

The decision to adopt the Bylaw for public consultation is considered of low significance as it is not a final decision and allows for the community to provide feedback on proposed amendments.

6. Options

Council has two options to choose from.

Option one (preferred option)

Option one involves Council adopting the amended Bylaw and supporting information for public consultation in accordance with the Special Consultative Procedure.

This option will allow for the community to provide feedback. The consultation would provide two options for submitters, either adopt an amended Bylaw focusing on the grading of food premises; or revoking the Bylaw.

Option two

Option two allows for Council to not adopt the amended Bylaw and supporting information for consultation in accordance with the Special Consultative Procedure.

This option would be appropriate if Elected Members need further time to consider alternative options. If Elected Members decided to go with Option 2, direction would be sought on the next steps.

7. Conclusions

The Policy/Planning Committee has recommended a review of the Bylaw be undertaken. Adopting the amended Bylaw for consultation reflects the recommendation made by the Committee and allows for Community feedback.

Attachments

1. **Engagement Plan**
2. **Statement of Proposal**
3. **Submission Form**
4. **Food Business Grading Bylaw**

Recommendation 1

That the report 'Food Business Grading Bylaw Review' be received.

Recommendation 2

Council confirm that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way to provide information to the public on food premises practices; and the draft Bylaw is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

Recommendation 3

That Council adopt the amended Food Business Grading Bylaw and supporting information for public consultation in accordance with the Special Consultative Procedure

Recommendation 4

That Council delegate the hearing of any submissions to the Policy/Planning Committee.



Engagement Plan

Food Business Grading Bylaw

Project description and background

Rangitikei District Council is consulting on a its Food Business Grading Bylaw. This Bylaw provides Council with the regulatory tool to assign food business a grade based on an inspection matrix. The main purpose is to support Council's role in monitoring and enforcing legislation and regulations governing food businesses.

The Special Consultative Procedure is required when reviewing this Bylaw

Engagement objectives

The purpose of the engagement is to seek the views of the community and other potential effected stakeholders on the Food Business Grading Bylaw.

Timeframe and completion date

The period of community engagement will be one month for written submissions, followed by oral submissions, analysis and reporting back to Council for final adoption.

Key project stages	Completion date
Recommendation from the Policy/Planning Committee to review the Bylaw	12 August 2021
Documents for community engagement prepared	13-18 August 2021
Documents approved for community engagement	26 August 2021
Council decision on consultation process	26 August 2021
Written submissions open	30 August 2021
Letters notifying current food premises who receive a food grade form Council of the consultation. ¹	3 September 2021
Written submission close	30 September 2021
Oral Submissions heard by Policy/Planning Committee	14 October 2021
Deliberations and final decision by Council	28 October 2021

¹ This will be dependant on COVID-19 restrictions. If staff cannot access the office this will not be achievable.

Communities to be engaged with

- Rangitikei Residents
- Food premises who receive a grade from Council

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media
Food premises	Notification of consultation via letter

Resources needed to complete the engagement

- Printing costs
- Public notice
- Mailing

Communication planning

Key messages

- Council is reviewing the Bylaw with proposed amendments around removing sections for staff training and sickness policies with an option of revoking the whole bylaw
- If Council were to adopt the amended version food grading would still be undertaken.
- An option is that the Bylaw can be revoked if the public are not in favour of retaining it.

Options

- Council are consulting on two options
 - That the Bylaw remain in place with amendments made to it so that it complies with the Food Act 2004 and the Local Government Act 2002, namely removing sections on food training and staff sickness policies. Food premises would still need to meet requirements on top of this to be able to operate.

Or

- Council revoke the Bylaw in its entirety and no longer grade food premises. Food premises would still need to meet requirements to be able to operate.

Reputation risks

- That Council is taking a relaxed approach towards food taining and staff sickness policies, however these are covered through central government regulatory channels.
- Food premises and the public view the Bylaw not being consistent as some food premises are exempt from the grading scheme.

Basis of assessment and feedback to the communities involved

Following the close of written submissions and the completion of oral hearings, staff will prepare an analysis of the communities' views. Council will consider this report and make decisions of the future of the Bylaw.

Every submitter will receive a response notifying them of Council's decision.

Project team roles and responsibilities

Team member	Role and responsibilities
Carol Gordon	Project sponsor
George Forster	Project leader
George Forster	Community point of contact
Leah Johnson	Website/communications



Statement of Proposal

Food Business Grading Bylaw review

Reason for the proposal

Under the Local Government Act 2002 the Food Business Grading Bylaw is due for review with Council proposing a number of changes to the Bylaw with the option of also revoking the Bylaw.

Key aspects of the proposal

The proposal seeks feedback from the public on whether Council should continue to have the Bylaw to provide food premises with a grade or have the Bylaw revoked.

The purpose of the Bylaw is to allow the community to make informed decisions on food businesses based on the grading system and support Council's role in monitoring food businesses.

The grade is calculated using an appendix which is located within the Bylaw. Assigning a food premises a grade using this matrix allows for the public to make a decision based on this which is a reflection of the quality of the premises operation.

The proposal includes amendments to the Bylaw which is the removal of the sections for staff training and staff sickness policies. The reason for this is that their already regulations set out at a central level that apply to food premises that would receive a food grade.

If Council discontinue having the Bylaw food premises would still need to meet a number of requirements to be able to operate.

Implications under the New Zealand Bill of Rights Act 1990

The proposed amendment to the Bylaw does not place unreasonable limitation on rights established under the Bill of Rights Act 1990.

Submissions

Written submissions from the community may be made from 30 August 2021 and are open until noon 30 September 2021.

Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's Main Office in Marton¹¹, from the Council's website www.rangitikei.govt.nz or you may request a form be posted* to you by calling 0800 422 522.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 14 October 2021* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission. Staff will make contact with

¹¹ *This is dependent on COVID-19 restrictions and whether or not offices are open

submitters wishing to speak to their submissions to accommodate to COVID-19 restriction levels which may include presenting² via phone or video calling.

Further information

Further information, including a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- *Council's libraries in Marton, Bulls and Taihape
- *Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact George Forster, Policy Analyst – George.Forster@rangitikei.govt.nz.

² *This is dependent on COVID-19 restrictions and whether or not offices are open

Submission Form

Food Business Grading Bylaw



RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on Thursday 30 September 2021**

**Return this form, or send your written
submission to:**

Food Business Grading Bylaw
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers on Thursday 14 October
2021

If you wish to speak to your submission,
please tick the box below.

☐ **I wish to speak to my submission.**

You are allowed ten minutes to speak,
including questions from Elected Members.

If you have any special requirements, such
as those related to visual or hearing
impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your
personal details withheld (*note: your name
will remain public*) ☐

Name			
Organisation (if applicable)			
Postal Address			
Phone			
Email			
Do you agree or disagree that Council should continue to have it's Food Business Grading Bylaw			
Agree	<input type="checkbox"/>	Disagree	<input type="checkbox"/>
If you agree with retaining the Food Business Grading Bylaw do you agree or disagree with the amended Bylaw			
Agree	<input type="checkbox"/>	Disagree	<input type="checkbox"/>
Further Comment			
<i>Attach additional information or pages if necessary</i>			
Signed			
Date			

RANGITIKEI DISTRICT COUNCIL

FOOD BUSINESS GRADING BYLAW 2014

1 TITLE

- 1.1 This bylaw shall be known as the Rangitikei District Council Food Business Grading Bylaw 2021.

2 COMMENCEMENT

- 2.1 This bylaw comes into force on XX XX XX.

3 SCOPE

- 3.1 This bylaw is made under the authority given by sections 145 and 146(a)(v) of the Local Government Act 2002.
- 3.2 This bylaw applies to:
- a) Premises for which Council is the Registration Authority.
 - b) Food Businesses that are registered with another Authority and request a grading inspection.

4 PURPOSE

- 4.1 The purpose of this bylaw is to:
- a)
 - b) Allow the community to make informed decisions in respect to food businesses.
 - c) Support Council's role in monitoring food businesses.
 - d)

5 INTERPRETATION

- 5.1 For the purposes of this bylaw the following definitions apply:

AUTHORISED OFFICER means an Environmental Health Officer warranted by the Rangitikei District Council.

COUNCIL means the Rangitikei District Council.

FOOD shall have the same meaning as in Section 9 of the Food Act 2014 or any subsequent legislation.

FOOD HANDLER means any person who is directly involved with the handling, packaging, preparation and/or cooking of food for human consumption.

FOOD BUSINESS shall have the same meaning as in Food Act 2014.

GRADE and GRADING means the grade allocated to a food business following an inspection by an Authorised Officer in accordance with the matrix in Appendix 1. The definition of the grades awarded under this bylaw are listed below:

GRADE A means Excellent – with a premises score rating of 24 to 30.

GRADE B means Good – with a premises score rating of 18 to 23.

GRADE D means Sub-standard – with a premises score rating of 12 to 17.

GRADE E means Unacceptable – with a premises score rating of 0 to 11.

GRADE N means New – where premises are new or have transferred operator, and are awaiting grading.

GRADING CERTIFICATE means the certificate issued to a food business following an inspection or a re-inspection, stating the grade allocated to the premises by an Authorised Officer.

INSPECTION means an assessment by an Authorised Officer to establish the level of compliance with the current food safety legislation applicable to the food business.

OPERATOR shall have the same meaning as in section 8 of the Food Act 2014 or any subsequent legislation.

OFFENCE means a failure to comply with the requirements of this bylaw.

RE-INSPECTION means a follow up inspection by an Authorised Officer to determine if the remedial works/actions identified at a previous inspection have been rectified.

RE-GRADING means a re-assessment of a food business for grading purposes.

Verification means an assessment by an Authorised Officer to establish the level of conformance with a documented Food Safety Programme and compliance with the Food Act 2014.

6 GRADING

- 6.1 All food businesses will be allocated a grade as required by the specific plan they use or if requested by the food business.
- 6.2 A new food business or a food business that has had a change of operator, will receive a grading inspection/verification within six weeks of continuous operation.
- 6.3 Grades will be calculated using the criteria in Appendix 1. Due to the food safety importance of sections 1 to 4 of Appendix 1. Any food business scoring 3 or below in any one of these sections will be ineligible for the award of an “A” grade and any score of 1 or below in any one of these sections will result in a “E” grade.
- 6.4 A grading certificate shall be issued to the operator of a food business as soon as practicable following an inspection/verification, but no longer than twenty working days following an assessment.
- 6.5 The current grade certificate must be displayed at each public entrance of the business, so as to be readily visible from the exterior of the premises.
- 6.6 The grading certificate shall be current for a period required until another grading is due from the date of issue or such lesser time if it is amended, cancelled or withdrawn by an Authorised Officer following a subsequent grading or other inspection.
- 6.7 Grading certificates are not transferable from one operator to another.

7 RE-GRADING

- 7.1 The operator of the food business may apply in writing to the Council at any time for re-grading inspection.
- 7.2 If accepted, re-grading inspections will take place within 20 working days of receipt of a written request.
- 7.3 A grading certificate will be issued within twenty working days following the re-grading inspection/verification.
- 7.4 Any re-grading/re-inspections shall be charged at the rates set by the Council.

8 APPEALS

- 8.1 Any Operator of a Food Business may appeal against any grading or against any requirement made by an Authorised Officer in accordance with this bylaw.
- 8.2 An appeal must be directed to the Council in writing and must be received within ten working days of notification of the grade and/or requirement.
- 8.3 The decision of an Authorised Officer shall stand until such time as the Council determines the matter. The right of appeal under this bylaw is in addition to any other statutory right made available to the Operator.
- 10.4 Council's Hearings Committee will determine the appeal.

9 Fees

- 9.1 Fees are set by resolution of Council.

10 Penalties

- 10.1 In accordance with section 239 of the Local Government Act 2002, every person who breaches this bylaw commits an offence and is liable on summary conviction to the penalty set out in section 242(4) of that Act (being a fine not exceeding \$20,000).

APPENDIX 1

ENVIRONMENTAL HEALTH FOOD BUSINESS INSPECTION MATRIX

Section 1	ASSESSMENT OF PERSONAL HYGIENE PRACTICES	Score
	Excellent standard of personal hygiene, all required tools provided to a high Standard.	5
	Good standard of personal hygiene, wash hand basins fully equipped.	4
	Acceptable standard of personal hygiene, wash hand basins fully equipped.	3
	Personal hygiene needing improvement, wash hand basins not fully equipped.	2
	Lack of understanding of personal hygiene requirements, wash hand basins are not fully equipped.	1
	Serious breaches of hygiene practice requirements	0

Section 2	ASSESSMENT OF TEMPERATURE CONTROL	Score
	Written temperature monitoring programme, procedures relating to temperature control in place and fully implemented.	5
	Temperature monitoring programme and procedures relating to temperature control in place, but not fully documented.	4
	Minimal risk of temperature abuse. Temperatures in compliance with requirements	3
	Temperature control generally good, but some significant gaps in procedures	2
	Some evidence of temperature abuse and food potentially contaminated	1
	Serious breaches of temperature control	0

Section 3	ASSESSMENT OF FOOD PROTECTION	Score
	Documented systems in place and evidence that procedures have been implemented	5
	Food protected and systems in place, but not documented	4
	Some systems in place, food unlikely to be exposed to contamination	3
	Systems needing improvement, risk that food exposed to contamination	2
	Lack of food protection and evidence that food exposed to contamination	1
	Serious breaches of food protection requirements	0

Section 4	ASSESSMENT OF CLEANING AND SANITISING	Score
	Excellent overall standard of cleanliness, documented cleaning schedule in place.	5
	Excellent overall standard of cleanliness but no documented cleaning schedule in place.	4
	Good standard of cleanliness	3
	General standard of cleanliness reasonable – improvement needed to prevent a fall in standards	2
	Premises in a poor condition, general lack of effective cleaning	1
	Premises in an unacceptable condition, almost total non-compliance with food protection requirements.	0

Section 5	ASSESSMENT OF PREMISES (STRUCTURAL)	Score
	Excellent overall condition, maintenance programme in place	5

	Very good overall condition, regular maintenance	4
	Good overall condition, suitable for purpose	3
	Reasonable overall condition, but improvements needed to prevent a fall in standards	2
	Poor overall condition and general lack of maintenance	1
	Serious structural deficiencies and premises not suitable to be used as food premises	0

10.3 Due Date for Instalment 1 of 2021/22 Rates

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 Officers would like to defer the due date for Instalment 1 of the 2021/22 Rates to reflect the difficulties some ratepayers may experience due to the changes in alert levels and the resulting COVID lockdown.

2. Context

- 2.1 The Rates Resolution approved by Council on 9 July 2021 contained Due Dates for each of the four rates instalments for 2021/22.
- 2.2 The Due Date for the first instalment is Friday 20 August 2021. Under the restriction of Alert Level 4 ratepayers are not able to pay their rates 'over the counter' by this date.
- 2.3 Officers would accordingly like to extend the due date for the first instalment until 5 working days after Council offices reopen once the COVID lockdown ends.

3. Financial Implications

- 3.1 This recommendation may result in some rate penalties being foregone and a slight delay in collecting other rate penalties (those which remain unpaid by the new due date).
- 3.2 The rate penalties being foregone refers to the penalties that Council could impose on ratepayers who intend to pay their rates by 20 August 2021 but are prevented from doing so by the COVID lockdown.
- 3.3 Officers do not feel that current circumstances warrant such penalties being imposed.
- 3.4 The amount of these foregone penalties has not been estimated but it is not thought to have any material overall budgetary impact.

Recommendation 1

That Council receives the report 'Due Date of Instalment 1 for 2021/22 Rates'.

Recommendation 2

That Council extends the Due Date of Instalment 1 for 2021/22 Rates to be five working days after Council offices reopen after the current lockdown.

10.4 Options for Changing Rooms - Te Matapihi, Bulls Community Centre

Author: Adina Foley, Project Manager - Infrastructure

Authoriser: Arno Benadie, Chief Operating Officer

1. Reason for Report

- 1.1 The purpose of this report is to present an update on the options for changing spaces at the Bulls Community Centre (Te Matapihi) that were presented in the June 2021 Council Meeting and to expand on further options.
- 1.2 In the Council meeting on 25th March 2021, (resolved minute number 21/RDC/007) Council requested staff to continue to investigate options and prepare costings for a changing room or changing space with adequate room to cater for all user groups.
- 1.3 In the Council meeting on 24th June 2021, (resolved minute number 21/RDC/167 and 21/RDC/168) Council received a report which suggested three options for changing spaces at Te Matapihi. Council endorsed Option 2 and requested staff to complete further cost analysis and report back to the Council meeting.
- 1.4 During the more detailed investigations it became clear that the option endorsed by Council in June 2021 will not be achievable.
- 1.5 This report supplies an update on these investigations.

2. Context

- 2.1 Te Matapihi has been designed and constructed as a multi-use building that accommodates Council front desk services, the Bulls learning hub, meeting spaces, a Plunket room and a Community Hall and stage. The Community Hall and stage can be used for a variety of events, including school productions and other theatre related events.
- 2.2 A request for a more suitable space for users of the stage to use as a changing room has been received. RDC staff has been requested to investigate the options for such a space.
- 2.3 Based on use of the former Bulls Town Hall, there are approximately four events a year which require changing rooms. During the design stage of Te Matapihi, important consideration was given to a changing room space for end of year functions. This was designated below the stage. However, during the building construction phase, various decisions were made which repurposed this space.
- 2.4 Staff have engaged a second architect, Barry Copeland to peer review options presented in the June 2021 Council meeting to gain a second expert opinion as a best practise approach based on lessons learned from the construction phase of Te Matapihi.
- 2.5 This peer review has led to the recommendation to discount Option 2 from the June Council report (Under the stage with modifications), the reasons for which are outlined below, and instead has added a new Option 4. Option 4 comprises of three possible ways to connect a lift from the stage to the Santoft room above the stage.

3. Options Considered

3.1 Option 1: Whole of Building Approach with minor additions

This option was not supported by Elected Members at the June Council meeting

3.2 Option 2: Under the stage with modifications – additional comments based on further analysis

3.2.1 A key requirement for changing and dressing rooms for the cast of theatrical productions and performances is the need for easy access to a toilet near the changing accommodation and/or stage. Toilet accommodation in the building is remote from the stage at the other end of the building. As part of the solution, consideration should be given to providing at least one accessible toilet within proximity.

3.2.2 Multiple parties have raised concerns around the height of the space under the stage including the peer reviewing architect, a fire engineer, RDC's Senior Building Control Officer and other services engineers. The acceptable height of any room can only be as low as 2100mm, ideally at least 2400mm which is not met by the space under the stage. The current headroom under the sloping stage floor is 1780mm at the front of the stage and 1920mm at the back of the stage. To reach the absolute minimum height of 2100mm to meet legislative requirements, an increase in the height of this space of 320mm is needed. This can only practically be achieved by dismantling the floor of the stage and re-erecting the stage at a higher level. Approval of a building consent based on existing head height is highly unlikely.

3.2.3 On the right side of the stage under the stairs is the pump room which houses the pump for firefighting and other equipment. The pump would need to be moved approx. 1000mm to the side to fit under the current stair's cavity. Staff have investigated costs for this, and the estimate has come back at least \$40,000 higher than what was initially estimated.

3.2.4 This option also never included an accessible toilet which likely would need to be added somewhere under the stage to align with accessibility standards as part of a building consent. This would reduce the available space and add further unknown costs.

3.2.5 Staff recommend this option be removed and discounted for the above reasons.

3.3 Option 3: New structure connected to back of the Hall

3.3.1 Option 3 was not supported at the June 2021 Council meeting

3.4 Option 4: Additional Lift connecting the stage to the Santoft room

Applicable for Options 4a, 4b and 4c:

3.4.1 The Santoft room has the advantage of being a windowed, decorated, heated and ventilated space. It is fully accessible from the rest of the building, albeit partly

across the open roof terrace. All that is required will be an accessible lift connecting this level with the stage, an accessible toilet, some moveable screens and window blinds. The room could continue in its primary function as a meeting room when not required for stage use. This room forms the basis of the proposed options (4a, 4b, 4c).

- 3.4.2 The proposed lift is sized for a wheelchair (1100mm x 1400mm), there are proprietary systems available from several suppliers. It would have two stops; one at stage level, one at 2nd floor level inside the Santoft room. The lift will have a silent operation with a motorized screw without the need for a pit and with minimal impact on surrounding structure.
- 3.4.3 For full accessibility and best use of a “green room” where people get changed and ready to go on stage, it is suggested to form a new accessible toilet in the Santoft Room estimated at \$20,000 (this number is included in the costings for Options 4a, 4b and 4c below). The kitchenette could be re-positioned on an adjacent wall.
- 3.4.4 For front access to the stage RDC would install the presented and endorsed lift / stairs option Flexstep (for prize giving etc.) worth \$40,000 (this number is included in the costings for Options 4a, 4b and 4c below).
- 3.4.5 Option 4a: Additional Lift connecting stage to Santoft room on the outside of the building from the carpark side (see attachment 1). This may impact on the overall look of the building.
- 3.4.6 Option 4b: Additional Lift connecting stage to Santoft room from a corner of the stage to right next to the Santoft room (see attachment 1).
- 3.4.7 Option 4c: Additional Lift connecting stage to Santoft room from the corner of the stage closest to the stairway to the corner of the kitchenette in the Santoft room (see attachment 1 and 2).

4. Financial Implications (excl. GST)

All costings below are estimated construction costs, they do not include professional or design fees, RMA, Building Consent fees, Inspection and Code of Compliance fees. Estimates are based on normal working hours which means that parts of the building have to be closed for the works depending on the option chosen.

It should be noted that the capital cost of the options presented is unbudgeted.

- 4.1 Option 1: Whole of Building Approach with minor additions (formerly not supported by Elected Members)

Construction cost Estimate: \$9,750

Contingency included in above figure: \$0

- 4.2 Option 2: Under the stage with modifications **(not achievable as described above)**

ITEM 10.4

- 4.3 Option 3: New structure connected to back of the Hall (formerly not supported by Elected Members)
- | | |
|--|-----------|
| Construction cost Estimate: | \$642,181 |
| Contingency <u>included</u> in above figure: | \$107,100 |
- 4.4 Option 4a: Additional Lift connecting stage to Santoft room External only
- | | |
|--|-----------|
| Construction cost Estimate: | \$416,800 |
| Contingency <u>included</u> in above figure: | \$62,800 |
- 4.5 Option 4b: Additional Lift connecting stage to Santoft room Internal and External
- | | |
|--|-----------|
| Construction cost Estimate: | \$345,600 |
| Contingency <u>included</u> in above figure: | \$51,000 |
- 4.6 Option 4c: Additional Lift connecting stage to Santoft room Internal only
- | | |
|--|-----------|
| Construction cost Estimate: | \$279,300 |
| Contingency <u>included</u> in above figure: | \$39,900 |

5. Additional changing room option

Council received a further proposal from a group of Bulls community members. This new option includes the addition of a new building at the back of the current building with an accessibility ramp on the side of the building adjacent to the parking area. This option is similar to Option 3 presented to Council at the June 2021 meeting, which was not supported by Elected Members. This option is not costed or investigated in any detail at this stage however early indications suggest it would be more expensive than Option 3 presented to the June 2021 Council meeting. Council staff can investigate this new option in more detail if Elected Members are interested in pursuing this further.

The report detailing the new options and the views of the group of Bulls community members is attached to this report as Appendix 3, noting this report has not been reviewed in detail by staff and should not be considered as an option recommended by staff.

6. Conclusion

- 6.1 A number of options exist to create more suitable changing room space(s) for users of the stage at Te Matapihi. It should be noted that the capital cost of all options presented is unbudgeted.

Te Matapihi is designed with a multi-purpose philosophy i.e., each room could have a multiplicity of uses. Many different spaces in the current configuration can be used as changing areas with some adaptations from event organisers and with the provision of improved privacy.

Attachments

1. Options Sketches 4a, 4b, 4c
2. Option 4c - Detailed Sketch
3. Report from Members of the Bulls Community

Recommendation 1

That the report 'Options for Changing Rooms - Te Matapihi, Bulls Community Centre' be received.

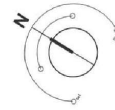
Recommendation 2

That Option 2 endorsed in the 24 June 2021 Council meeting not be considered any further.

Recommendation 3

That Council endorse Option 1 / 3 / 4a / 4b / 4c, or the option presented by members of the Bulls community, and request staff to complete more detailed engineering and cost analysis and report back at the October 2021 Council meeting.

Option 4a Stage Floor



MINI VALUE SUMMARY

RS: 1.0
FLOOR: 1.0
RS: 1.5

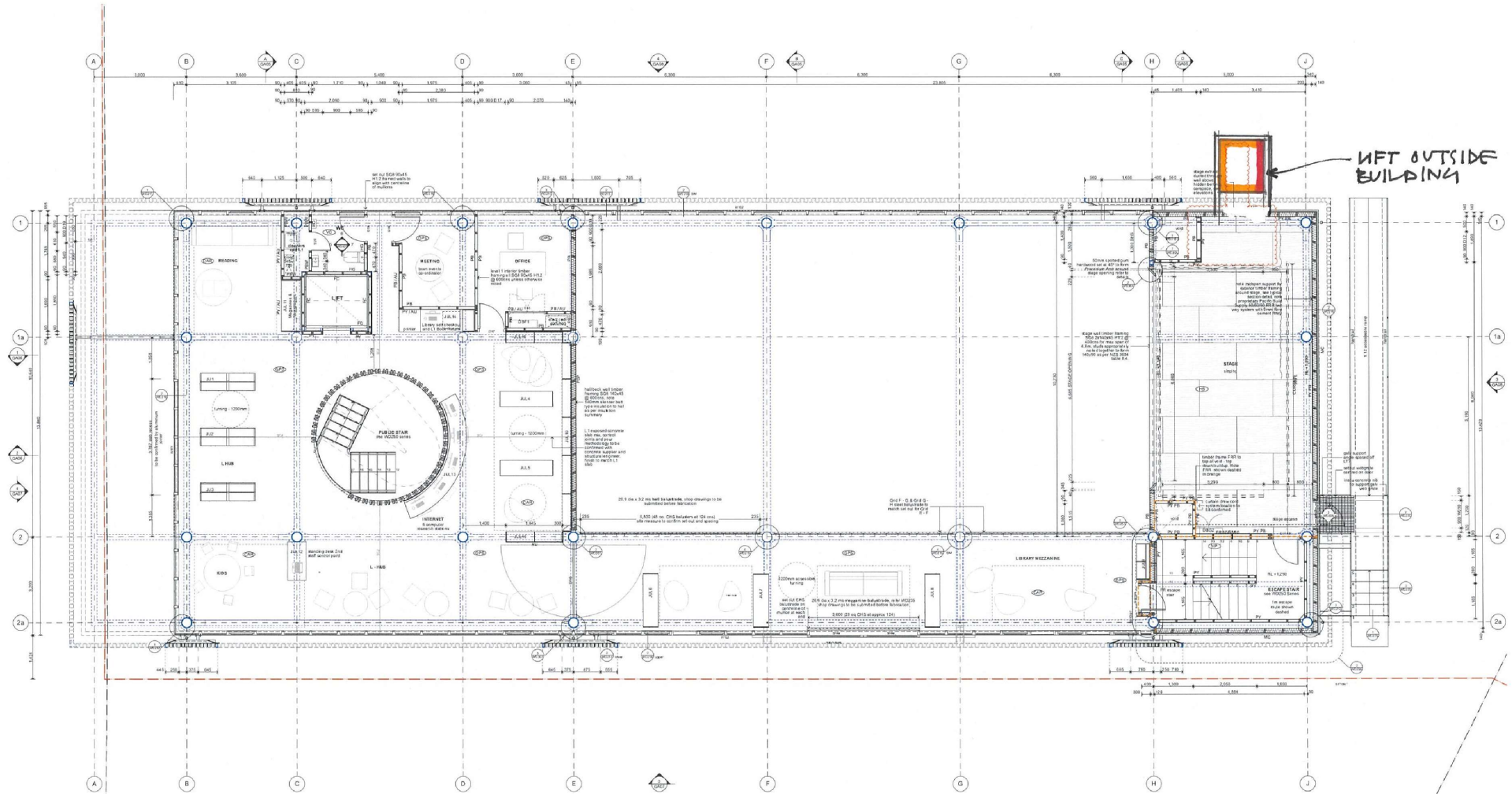
FINISHES LEGEND

EXTENSIONS
AC: carpeted metal ceiling
AD: acoustic ceiling
AF: acoustic floor
AM: acoustic wall
AP: acoustic panel
AS: acoustic screen
AT: acoustic tile
AU: acoustic unit
AV: acoustic vent
AW: acoustic window
AX: acoustic x-ray
AY: acoustic yoke
AZ: acoustic zone
BA: ballast
BB: ballast box
BC: ballast cabinet
BD: ballast deck
BE: ballast enclosure
BF: ballast frame
BG: ballast grid
BH: ballast housing
BI: ballast insulator
BJ: ballast joint
BK: ballast knot
BL: ballast loop
BM: ballast magnet
BN: ballast nut
BO: ballast oil
BP: ballast pipe
BQ: ballast plate
BR: ballast rack
BS: ballast screw
BT: ballast thread
BU: ballast unit
BV: ballast valve
BW: ballast wire
BX: ballast x-ray
BY: ballast yoke
BZ: ballast zone
CA: cable
CB: cable box
CC: cable cabinet
CD: cable deck
CE: cable enclosure
CF: cable frame
CG: cable grid
CH: cable housing
CI: cable insulator
CJ: cable joint
CK: cable knot
CL: cable loop
CM: cable magnet
CN: cable nut
CO: cable oil
CP: cable pipe
CQ: cable plate
CR: cable rack
CS: cable screw
CT: cable thread
CU: cable unit
CV: cable valve
CW: cable wire
CX: cable x-ray
CY: cable yoke
CZ: cable zone

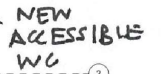
FLOORS
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F2: floor 2
F3: floor 3
F4: floor 4
F5: floor 5
F6: floor 6
F7: floor 7
F8: floor 8
F9: floor 9
F10: floor 10
F11: floor 11
F12: floor 12
F13: floor 13
F14: floor 14
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F16: floor 16
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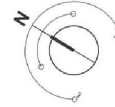
CEILING
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C100: ceiling 100



Top Floor

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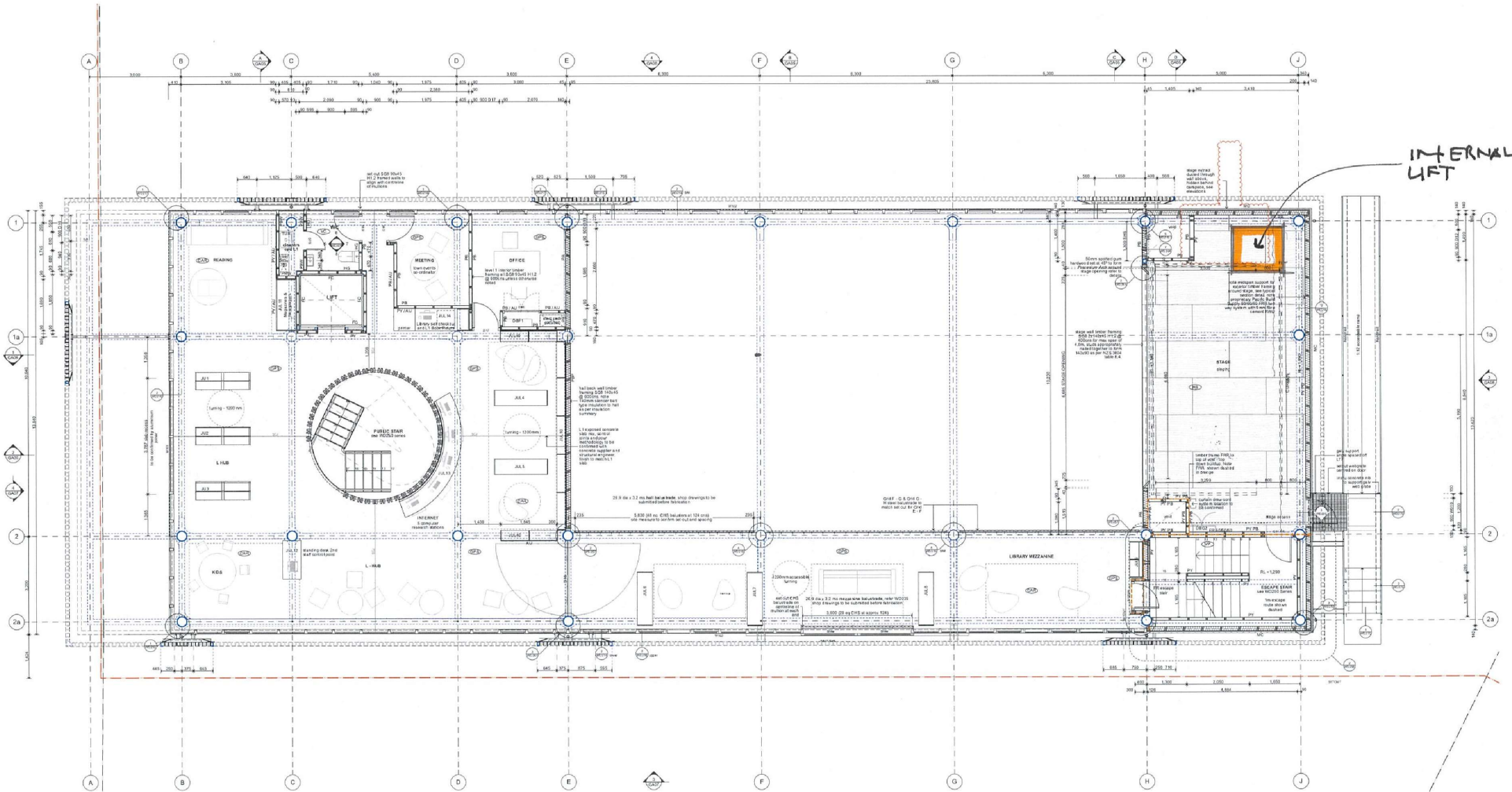
Option 4b Stage Floor



MINI R-VALUE SUMMARY
Roof 4.0
Floor 1.0
Walls 1.5

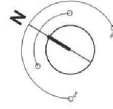
FINISHES LEGEND

EXTERIOR	INTERIOR
<p>MC Concrete masonry cavity wall</p> <p>MA Masonry</p> <p>MP Masonry plaster</p> <p>IC Insulation</p> <p>NA New</p> <p>HD Hardwood</p> <p>PK Plywood</p>	<p>FL Floor</p> <p>PS Plaster</p> <p>VC Vinyl composite</p> <p>UP Upholstered</p> <p>HT Hardwood</p> <p>CR Carpet</p> <p>WALLS</p> <p>PC Plaster</p> <p>VC Vinyl composite</p> <p>UP Upholstered</p> <p>HT Hardwood</p> <p>CR Carpet</p> <p>CEILING</p> <p>PS Plaster</p> <p>VC Vinyl composite</p> <p>UP Upholstered</p> <p>HT Hardwood</p> <p>CR Carpet</p>

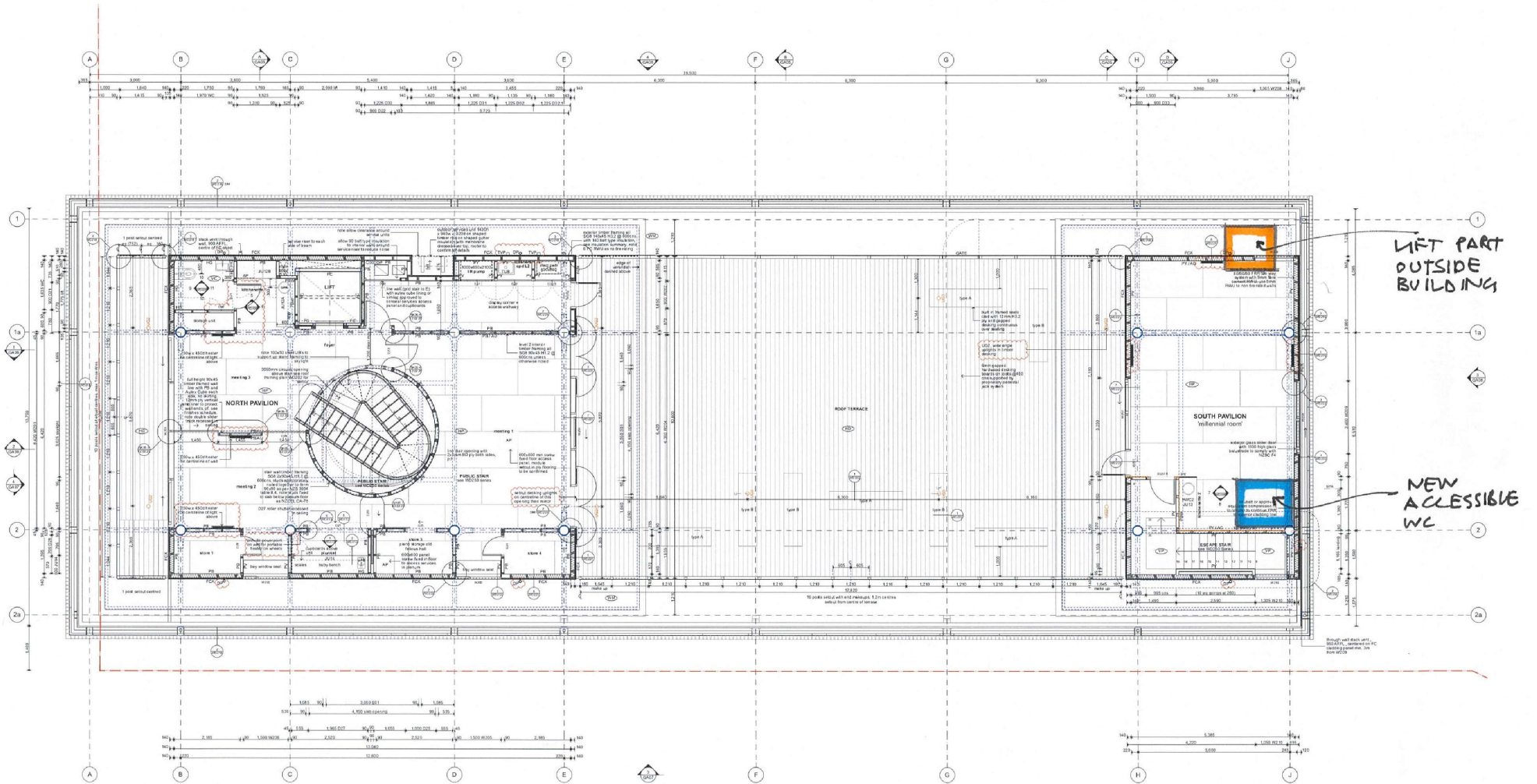


Option 4b

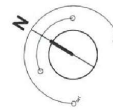
Top Floor



MIN R-VALUE SUMMARY	
ROOF	R= 6.0
WALLS	R= 4.0
FLOOR	R= 1.5

FINISHED LEGEND[illegible]

Option 4c Stage Floor



MEP & VALUE SUMMARY
R10 & D
FLOOR
R10 & D
R10 & D

FINISHES LEGEND

EXTENSIONS
MEP & VALUE SUMMARY
R10 & D
FLOOR
R10 & D
R10 & D

INTERIOR

FLOOR

CEILING

WALLS

DOORS

STAIRS

ROOF

GLAZING

MEP

MEP

MEP

MEP

MEP

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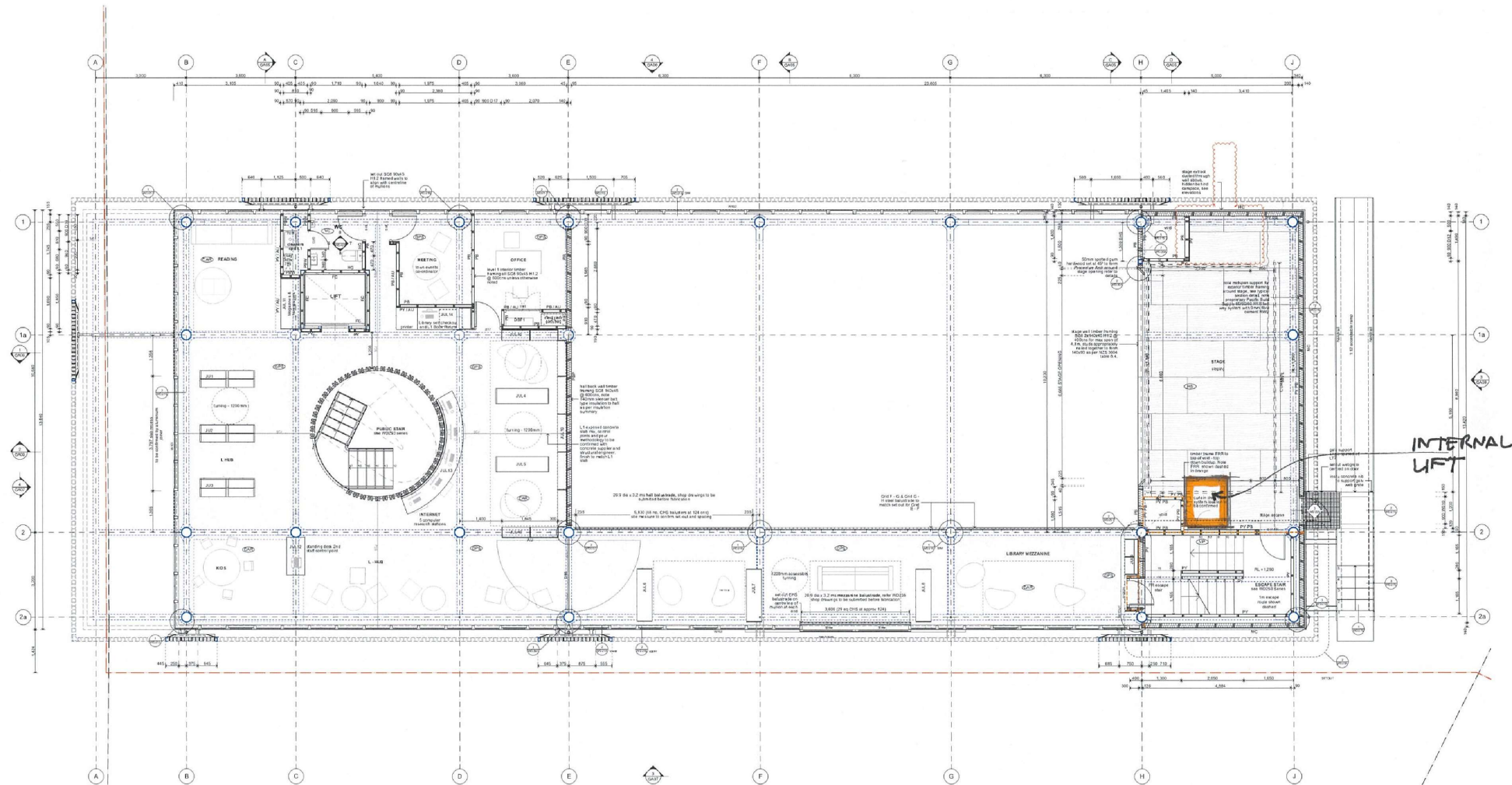
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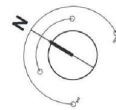
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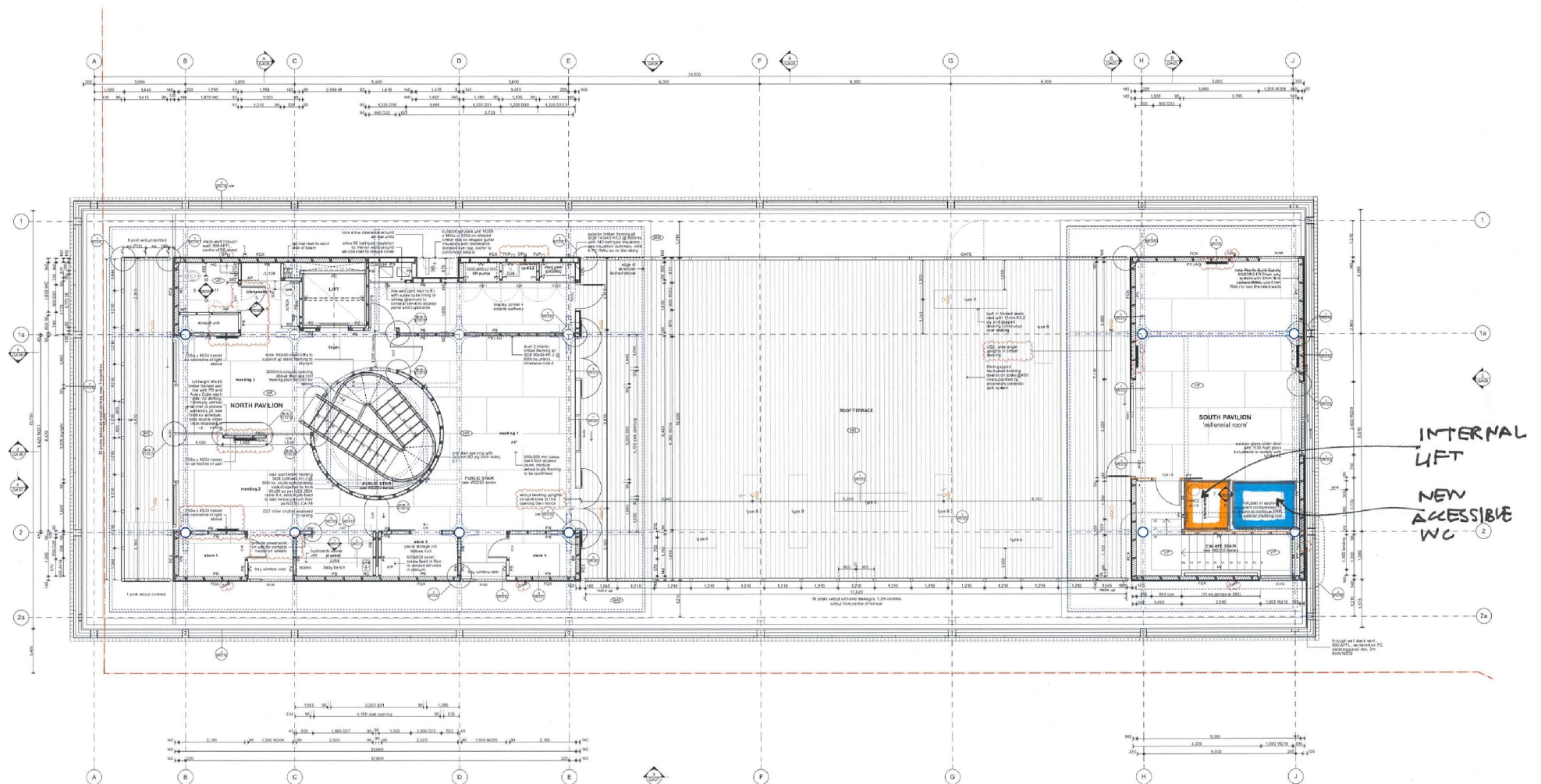
Option 4c

Top Floor

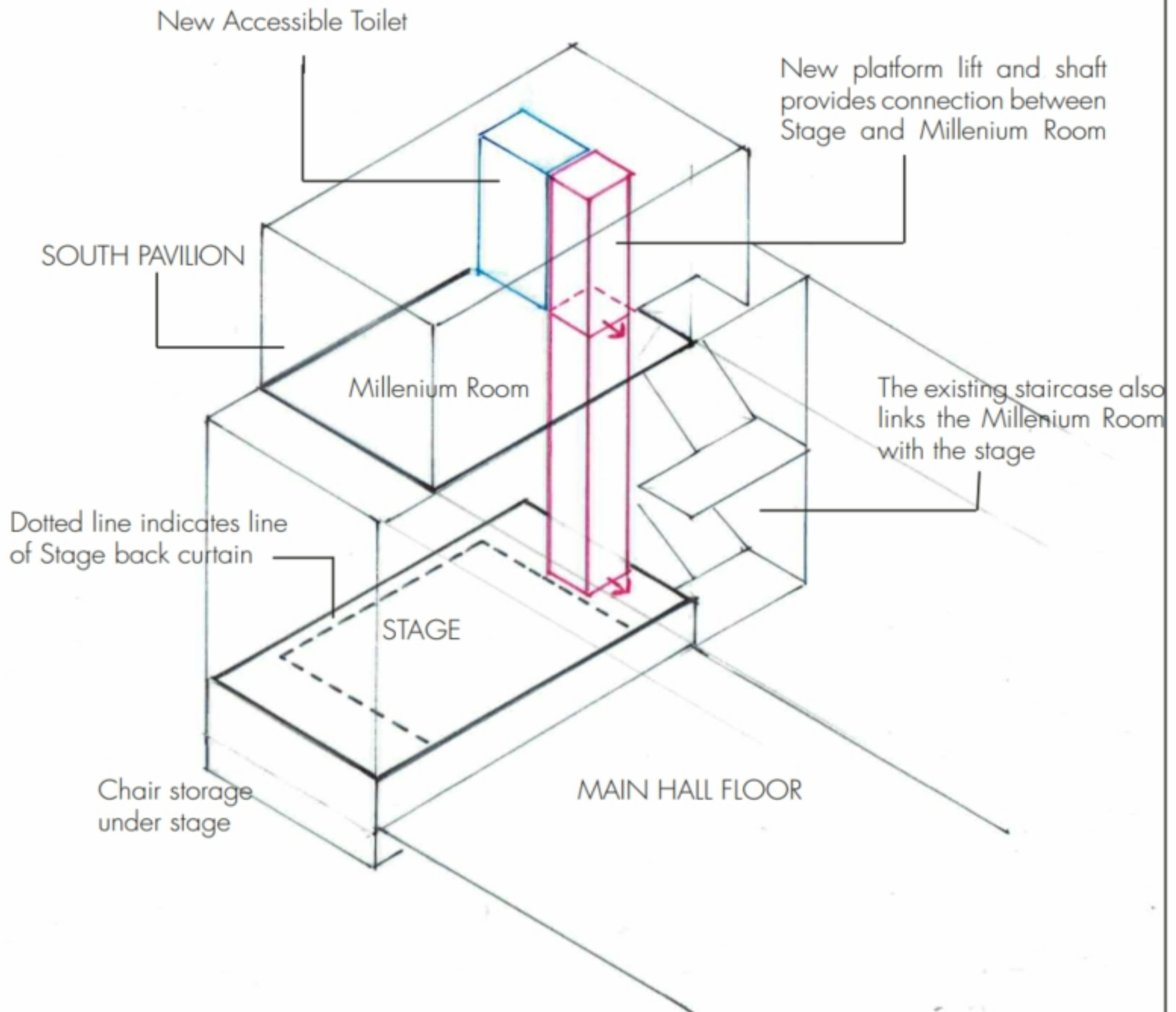


MIN. R-VALUE SUMMARY	
ROOF	R= 6.0
WALLS	R= 4.0
FLOOR	R= 1.5

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Option 4c - Sketch



An opportunity for Te Matapihi - Bulls Community Centre to achieve a more positive outcome

- Jane Dunn

Proposal:

I am asking Rangitikei District Council (RDC):

To investigate building an additional connecting room to the back of Te Matapihi - Bulls Community Centre with a covered outside ramp access to a room with toilet facilities that is level to the stage area for changing and preparation for events as described and shown in options 4.1, 4.2 within this document.

Now is the time and a great opportunity for Council, to greatly improve Te Matapihi - multipurpose facilities functionality. To function more as it was intended, it would be great to see this done to the Community's requirements. Otherwise, this could be a very real missed opportunity that would impact on our Community for many years to come. Considering Bulls is growing fast with many subdivisions in the planning stages and others already well underway.

This would help restore the Bulls Community's faith in Council and help our fellow district residents have faith in their own upcoming building projects.

Background:

After two submissions, many public and smaller meetings with the Community, the majority of submissions were in favor of this multipurpose building. However, the intent was not to compromise its functionality.

As a Bulls Ward Councillor at the time, it was my job and responsibility to support the majority of Community's preference. When looking at fundraising for this building council set a target for the local community to raise approximately \$150,000 towards the building and that was raised almost in donations alone. The Community also fundraised through a community house project, a golf tournament etc. raising, approximately, \$290,000. In total the community fund-raised close to \$440,000 so, it cannot be said, this community did not get behind this project. Almost three times the target amount was achieved.

Having been involved with Te Matapihi - Bulls Community Center and the Community it serves also having the knowledge and past involvement of how events are run within the Bulls and the surrounding district. I believe none of the three options presented to Council are adequate solutions to the current issues Te Matapihi has, after receiving feedback from event holders.

Listening to the Council discussion online and reading the report at the RDC meeting on the 24th of June 2021, that outlined the three options put forward for consideration, I was surprised that these options were put forward for Councils' consideration when the user groups, for events at Te Matapihi, were not consulted on the presented options. Without such consultation, how can Council staff and Councillors know what the Bulls and wider community requires?

I feel the question has to be asked - what was the architect brief, when the Architect did not have relevant requirements from user groups to base a design on, especially if it had a cost attached to it?

A collection of handwritten signatures and initials in black ink, located in the bottom right corner of the page. The signatures are overlapping and include names such as 'NRL', 'MB', 'K', 'P', 'B', 'A', and 'C'. Some initials are circled or underlined.

Reasoning:

I would like to take this opportunity to explain the reasons I believe the three options that went to Council are unsuitable and propose alternative options to be investigated outlined in this document.

To encourage new and historical events over the life of Te Matapihi, organisers need adequate changing and preparation space and not be limited by it.

Potential events are: School productions -prizegiving, Matariki, Music showcases. Art for art stake – Art workshops, Festivals, Dance recitals/competitions, Wearable Arts, Rose Show, Book fair etc...

Option One

Whole building approach with minor additions:

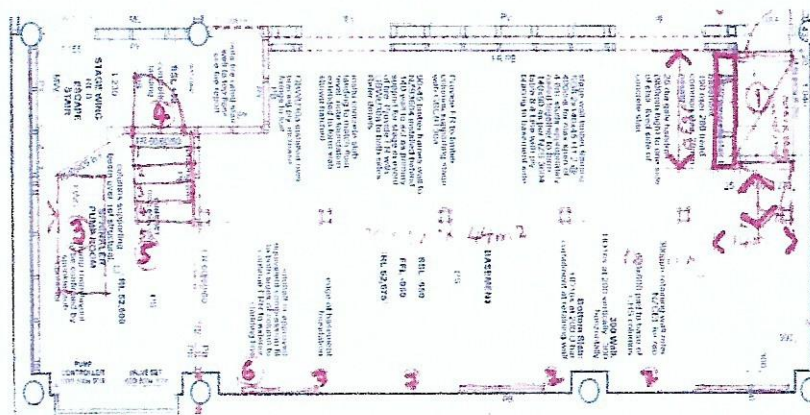
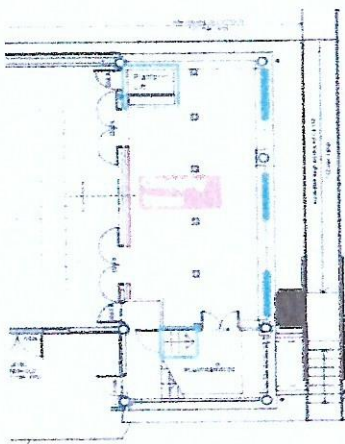
- After Council surveyed user groups last year and the beginning of this year, there must have been enough feedback to commence costing an alternative changing space.
- With any event involving large groups of children Te Matapihi is hard on the Organisers to negotiate.
 - E.g. - Bulls School with approximately 182 students and Clifton School with the approximately 176 students from the age of 5 - 13 years old which include students with disabilities that are all involved in community concerts: The schools previously used the supper room (with toilet facilities), of the old Bulls Town Hall for changing and preparing for whole of school productions. This facility was adequate to keep the whole school together and all-inclusive for children with disabilities, so Teachers, Staff and Volunteers could keep an eye on the students and their safety. Also, the toilets were adjacent to the changing area for ease of access.
- Within the new Te Matapihi, Community Centre, the children are spread throughout the building, with inadequate changing space for both boys and girls: **At the Matariki Concert there were children waiting outside in the cold in winter on the top deck of the building, while the other children were getting changed.**
- This was a challenge for Staff and Volunteers to keep an eye on, especially if a child needs to go to the toilet, or other needs, an adult must accompany them, potentially leaving a group of children by themselves, unsupervised.
- The occupants' capacity of the whole top floor does not accommodate local schools or large events of similar size (calculated on 0.8 sq meter per person as approximately the top floor rooms used for changing currently)
- At a recent Community event, with both children and adults performing, the adult performers had to arrive already in their outfits and wait outside in the cold to practice and access the back stairs to get onto the stage as there was not enough space inside Te Matapihi.

e Te Matapihi.

- Children's productions are often in the middle of the year, when it is much colder, and are held in the evening. I personally have attended these productions when there has been a storm blowing outside, not ideal conditions for children or adults to be outside navigating a building.
- Both Schools have children / people with disabilities, as do many other organisations, meaning a child or adult e.g., using a wheelchair, walkers etc. must be taken down the lift to the ground floor, go outside, then taken around the back, up the ramp at the back of the Hall, and some of this is not undercover. This would have a negative effect on these children and exclude them from their peers.
- Organisations and Schools strive to be "all inclusive" for children/ people with disabilities which may include and not limited to Mobility and Physical Impairments, Vision Disability, Cognitive or Learning Disabilities would have great difficulties negotiating Te Matapihi as it is currently.
- The mezzanine area has been used for seating in every event both schools have hosted, as well as events organised by other user groups, however, this is not an option to use for children to walk across, to be accessing the back stairwell, to access the stage, especially when you have the maximum capacity people sitting and standing in this small space.
- This facility is supposed to service this Community for the next 50 to 100 years, and in the future I'm sure the community would like to hold all sorts of events that may have people with disabilities, and abled people, Senior Citizens involved and should be 'all inclusive'.
- Combined, this puts extra pressure on Organiser's, Teachers, Staff, and Volunteers when holding these events that are quite stressful, at the best of times.

- We also have other events that had been traditionally held at the old Bulls Town Hall. The likes of “Wearable Arts” often have two or three helpers per model, and costumes that do not negotiate stairs at all well. Also, it is problematic getting in and out of costumes without toilets nearby. Organisers sought advice from a professional who advised it would be a logistical nightmare to host the event in Te Matapihi’s current state, **having organizers pulling the pin on the 2021 event and for the foreseeable future.**
- In 3.2.3 under this option of the report - of a marquee being erected at the back of the building which fits 35 people with portaloos and heaters:
 - Events with large groups of Children /people – (a whole school production), could not fit and would be unsuitable for Children if it's in the middle of winter, at night, with all other performers spread throughout the building
 - Who pays for the hireage of the Marquee, portaloos, heaters?
 - who puts them up and takes them down?
 - I think for most events this would be just too hard and these events would eventually diminish due to the event not being able to be at its full capacity or grow.

Under the stage with modifications:



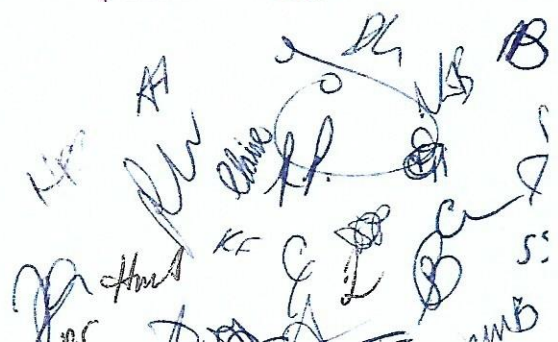
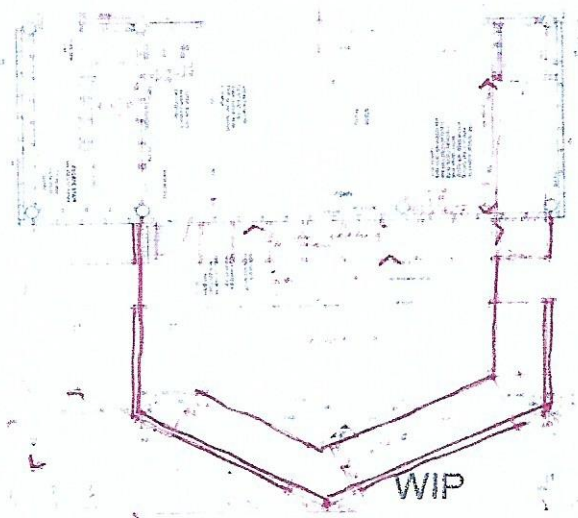
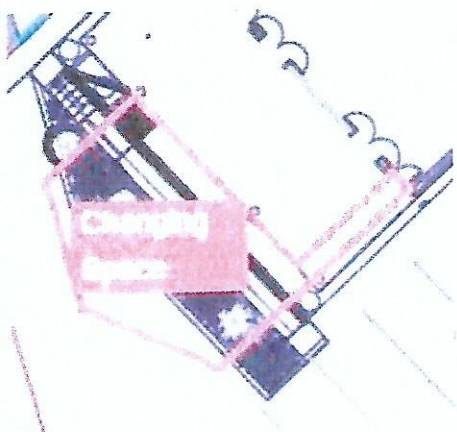
- If this area was used for an event that involved a large group of Children, at the very best the under-stage space will only provide enough room for approximately 55 Children/ people (calculated on 0.8 sq meter per person as approximately the top floor rooms used for changing currently), however with the pillars, they may cut down on space. The rest of the performers/school children will be spread throughout the building further putting undue pressure on Organisers, schools' Teachers, and Volunteers.
- Performers/Students with disabilities would potentially have to be in this area with a younger group /class, which is not ideal and not 'all inclusive'.
 - Sometimes Lifts are unreliable.
- With changing, limited headroom, even for children with bags, extra belongings etc. the space is not adequate.
- Even with all the chairs out in the Hall, (that are usually stored in this area), there are still tables etc. being stored that take up space and reduce the changing area.
- For events that require several rehearsals, the Old Town Hall has previously been used in the weeks leading up to the event, to practice. Should a group wish to do that under option 2, they would need to clear out under Te Matapihi's under-stage area for every practice and then put it all back each time.

[illegible]

- There are still no toilet facilities to access within the changing area - most actors/ performers get nervous before an event. In the under-stage area, an adult actor / performer with disabilities or accompanied child with disabilities would have use the lift to the hall level through the audience to access toilet facilities. Additionally, children using the under-stage area, or other parts of Te Matapihi, will have to be accompanied to the toilets by an adult, again, potentially leaving a group of children unattended.
- There is concern around noise transfer from the stage, when in use, to the under-stage area, that could cause distress for event users and performers, especially children.
- For the likes of "Wearable Arts", costumes are both wide and tall with up to three helpers. Not many contestants and their helpers could fit in this area and the space would not be adequate for the costumes. "Wearable Arts" would have to cap how many contestants, attendees, helpers, and models could be in the facility at one time. The event, as a whole, would need to be scaled back, taking away from the creativity of the event. Option 2 would not be a solution for this event.
- If an event Organiser was to bring an adult's play, or another event involving adults that required changing costumes that included an actor with disabilities, potentially all the able body actors would be on level 3 because of limited headroom and potential large or high costumes and the person/ people with disabilities isolated, by him/herself, under stage without nearby toilets.

Option Three

New structure connected back of the Hall



New structure connected to the back of the hall with the ramp going from the inside of the hall cutting through the stage area and around the back:

This design, with connecting stage changing/preparation room, is not adequate.

- The large cost of reconfiguring the inside of the Hall, with a ramp that leads right around to the potentially new changing room wastes space and, by doing so, reduces the stage area to accommodate this new structure.
 - Reduces the area of the stage, which is only just an adequate size now, though much smaller than expected.
 - Also reduces the changing space within the connecting room itself.
 - Again, costly design, and unfortunately impractical for the users, when considering the space available.
- If this area was used for an event that involving a large group of children/people, space will only provide enough room for approximately 56 people/children (calculated on 0.8 sq meter per person as approximately the top floor rooms used for changing currently), the rest of the performers/school children will be spread throughout the building further putting undue pressure on Organisers, schools' Teachers, and Volunteers.
- Has no toilets facilities within the new structure, Children would have to be accompanied to the toilets by an adult, again, potentially leaving a group of children unattended.

Background - Options 4.1, 4.2

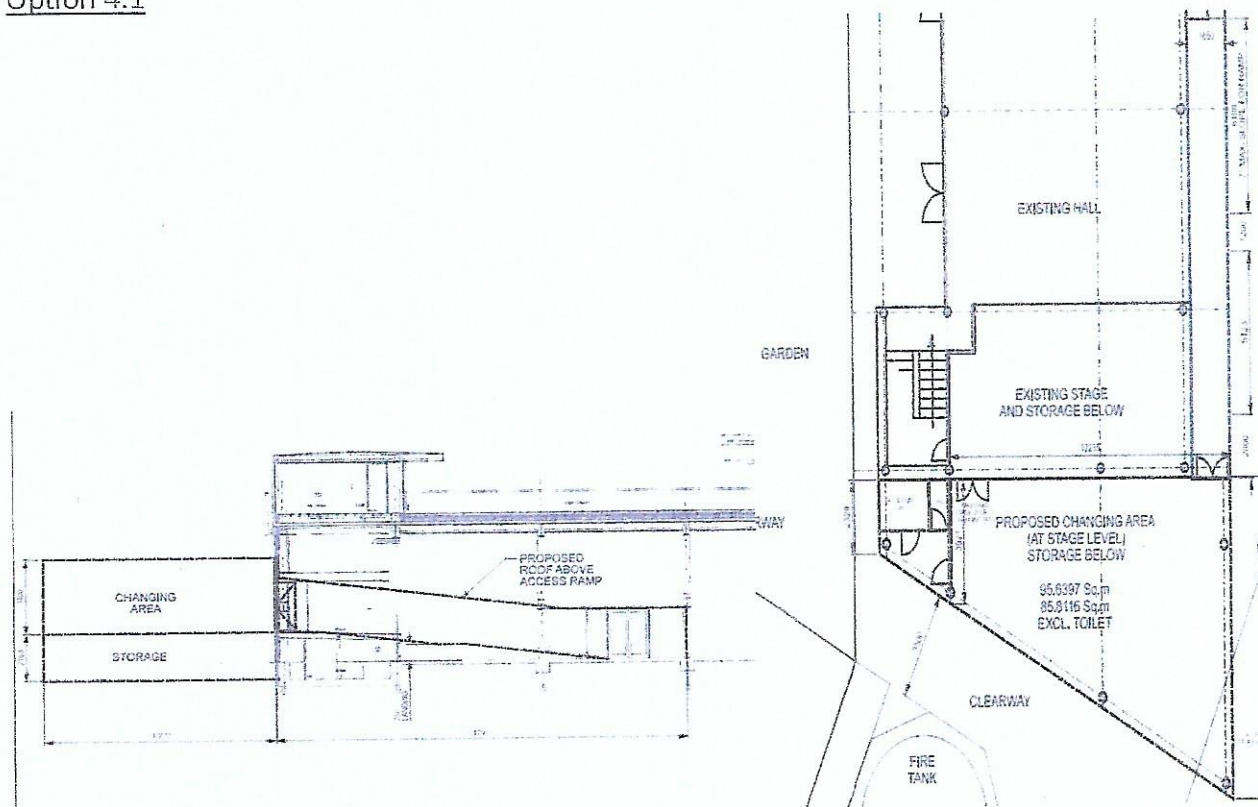
When I attended a meeting with a Theater expert last year that Council engaged to get his feedback on the building along with Councillor Carter and Councillor Duncan, he suggested something like I've shown in options 4.1, 4.2. After talking to the user groups and the schools to see if this option would be suitable to their requirements, the schools and user groups agreed this would be acceptable addition and adequate for their requirements, **However, option 4.2 is preferred.**



Options 4.1, 4.2

To investigate building an additional connecting room to the back of Te Matapihi - Bulls Community Centre with a covered outside ramp access to a room with toilet facilities that is level to the stage area for changing and preparation for events as described and shown in 4.1, 4.2 within this document.

Option 4.1



Enlarged plans pgs.11-12

Council commented that events that require space for changing/ preparation etc. are only about 4 times per year, and mainly for children, are incorrect as there are many more and not always restricted to children. – This attitude could be seen as short sightedness as this is a growing community.

Why this would work better

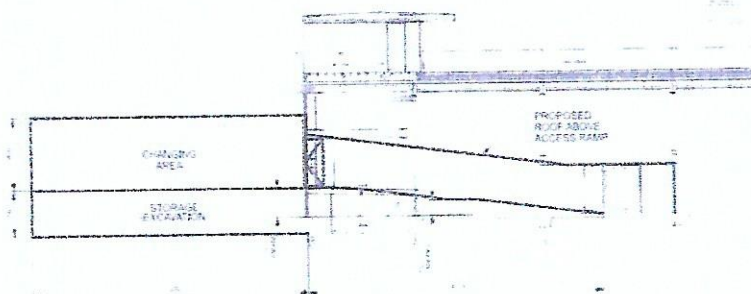
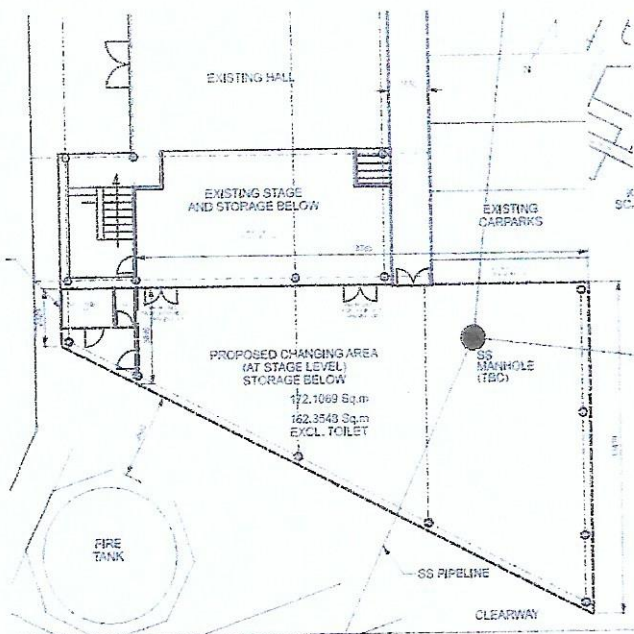
- This would mean no internal changes to the building.
 - No reduction to the already a just adequate stage area, this is imperative
 - No reduction to the hall
 - Utilising space available at the back of the building
 - Eliminating the cost of reconfiguring the inside of the building
- Has toilets within the changing area for easy access for children/ people and all inclusive.

Handwritten notes and signatures:
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- It would be 21sq meters smaller the old Town hall supper room, which would accommodate 108 children / people. (Calculated on 0.8 sq meter per person as approximately the top floor rooms used for changing currently)
 - 108 occupants' capacity will work for most events. Schools or large event may have to use the Santoft room as well and /or have some children seated in front of stage while waiting for their turn to change and preform. However, this would improve the running of schools and large events, with less pressure on event Organiser's, Teachers, Staff, and Volunteers
- This space could be divided into separate changing areas e.g.; Boys, Girls by heavy curtains and appropriate curtain tracks. When changing areas are not required the curtains could be pushed back against the walls for a meeting space etc.
- Covered ramp leading from the outside would be convenient access for event holders from Band equipment to anything needed to prepare or changing space for an event and a safe drop off (and pick up), of children from the car park and then straight up the ramp to the changing room which connects the stage at the same level.
- Children in any events, could still sit in front of the stage (if the event finds it necessary), by coming back down the covered ramp using the side door from the car park side and sit in their groups/ classrooms in front of the stage easily.
- Safer and accessible for all abilities and 'all inclusive'.
- Would work well for events e.g., Wearable arts, Rose shows for preparing flowers, Schools and many other events etc. for either changing or preparation for events.
- As a "multi-purpose facility", this space could be used for after-hours meetings, such as Bulls Community Committee meetings, AGM's, council consultations, etc. It would have the ability to be closed off from the main Building, with toilets and a separate entrance: The whole of Te Matapihi would not be accessible, as it is currently a problem, with public meeting rooms on the top floor, resulting in the whole building being open. (Potentially the Public can wander the whole building unattended).
 - Suggestions are that this space would be better for the Youth Space as it is accessible for all abilities and all inclusive, with toilets and they could spread into the hall if they needed more space for activities.
 - Also, as a Staff room during the day. When not in use.
- There would still need to be access to the front of the stage e.g., flexstep / ramp



Option 4.2



Enlarged plans pgs.13- 14

Option 4.2 would have the same outcomes as option 4.1 with the exceptions as listed below

- This option would require the loss of two carparks, however when the carpark area is extended this should still fit the carpark area requirements for the facility
- Option 4.2 provides enough space to accommodate 203 children / people. (Calculated on 0.8sq meter per person as approximately the top floor rooms used for changing currently) which would accommodate all of the local Schools (Students, Staff, Teachers and Volunteers) plus for large events of similar size
- As this room provides adequate space for all involved to be together, this eliminates concerns for children's safety and extra pressure on Organiser's, Teachers, Staff, and Volunteers. This would greatly improve the running of schools and large events
- Within option 4.2 the space in front of the stage where children would have potentially been waiting, can then be utilised for more audience space, which has been a concern for large performances to fit the expected audience
- As the Community grows the demand for events will grow, with potentially bigger new events, keeping in mind that this facility will service the community for 50 –100 years.

Please note – both 4.1 and 4.2 options plans are for concept investigate and discussion purposes – as the plans had for Te Matapihi may not have been complete, considering underground infrastructure etc. If more detail plans are required, please do not hesitate ask. Would only need the relevant information to create them.

Handwritten notes and signatures:
 AF, BO, SS, AND, etc.

In conclusion

The purpose of building Te Matapihi - Bulls Community Centre, a "multipurpose facility" was to service the Bulls and local district's needs now and many years into the future.

The Community, as I did, had the expectations that Te Matapihi would service the Community's needs to the same level of functionality, if not better, (as it was purpose built for the community) than Council buildings previously used. Unfortunately, the feedback I have received, especially involving events needing changing and preparation areas, states this has not been the case.

The Community in this instance believes they have been let down.

There are other smaller alterations that would also greatly improve the functionality of Te Matapihi and I would be happy to talk further on these with Council, however, the most vital is adequate changing and preparation space for events.

This Community will not see the building's full potential as what was promised with so many missing pieces – as someone said, "it is like a good-looking kitchen without a sink"

Council has stated in their long-term plan:

- "Council's overall intent is that there will be fewer but better facilities in the future.
- The key difference will be that this facility in Bulls will be modern and fit for purpose."

When looking at option 2 and hearing the discussion at the Council table it was said the under the stage area was consulted on with the community for a changing area. However, after talking to the community and user groups of what they understood as engaging with them within these discussions, I think there is some confusion of what was asked of them, as many felt they were not asked what their requirements were to run their events.

I will state again - Now is the time, and a great opportunity for Council, to greatly improve Te Matapihi - multipurpose facilities functionality.

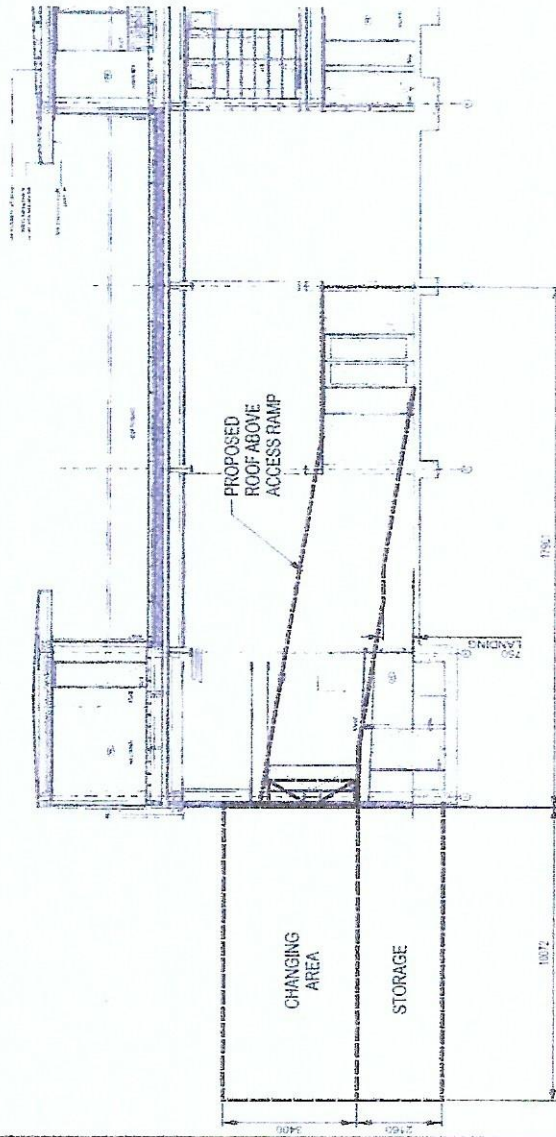
Which will go a long way to help restore the Bulls Community's faith in Council. This will also help our fellow district residents have faith in their own upcoming building projects.

All things considered above: I am asking Rangitikei District Council (RDC) - To investigate building an additional connecting room to the back of Te Matapihi - Bulls Community Centre with a covered outside ramp access to a room with toilet facilities that is level to the stage area for changing and preparation for events as described and shown in options 4.1, 4.2 within this document.

Thank you,

Jane Dunn

Option 4.1



Handwritten notes and signatures at the bottom right of the page, including initials like 'BC', 'HRC', 'RW', 'MB', 'KB', 'A', 'H', 'P', 'BC', 'MS', and a large circular stamp.

EXISTING HALL

EXISTING STAGE AND STORAGE BELOW

EXISTING CARPARKS

PROPOSED CHANGING AREA (AT STAGE LEVEL) STORAGE BELOW

172.1069 Sq.m

162.3548 Sq.m EXCL. TOILET

SS MANHOLE (TBC)

SS PIPELINE

CLEARWAY

GARDEN

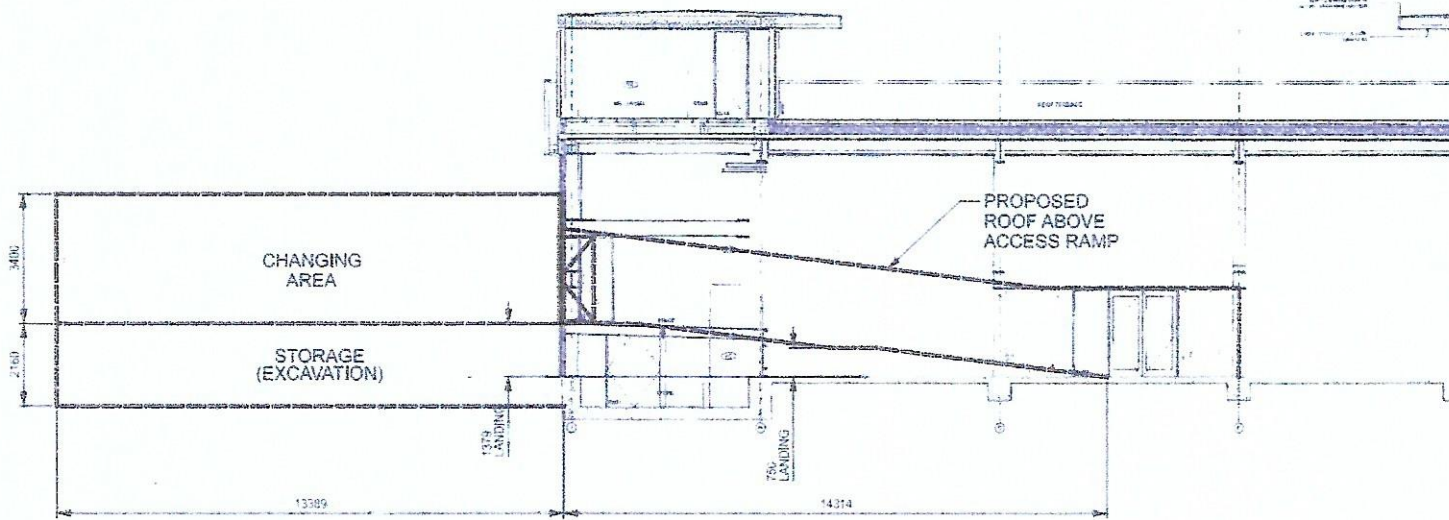
FIRE VALVING AND VENTS BELOW NO STORAGE BELOW WC

FIRE TANK

KEY PLAN SCALE: 1:2000

Handwritten notes and signatures on the back of the envelope, including "All", "BX", "H", "K", "L", "M", "N", "O", "P", "Q", "R", "S", "T", "U", "V", "W", "X", "Y", "Z", "AA", "AB", "AC", "AD", "AE", "AF", "AG", "AH", "AI", "AJ", "AK", "AL", "AM", "AN", "AO", "AP", "AQ", "AR", "AS", "AT", "AU", "AV", "AW", "AX", "AY", "AZ", "BA", "BB", "BC", "BD", "BE", "BF", "BG", "BH", "BI", "BJ", "BK", "BL", "BM", "BN", "BO", "BP", "BQ", "BR", "BS", "BT", "BU", "BV", "BW", "BX", "BY", "BZ", "CA", "CB", "CC", "CD", "CE", "CF", "CG", "CH", "CI", "CJ", "CK", "CL", "CM", "CN", "CO", "CP", "CQ", "CR", "CS", "CT", "CU", "CV", "CW", "CX", "CY", "CZ", "DA", "DB", "DC", "DD", "DE", "DF", "DG", "DH", "DI", "DJ", "DK", "DL", "DM", "DN", "DO", "DP", "DQ", "DR", "DS", "DT", "DU", "DV", "DW", "DX", "DY", "DZ", "EA", "EB", "EC", "ED", "EE", "EF", "EG", "EH", "EI", "EJ", "EK", "EL", "EM", "EN", "EO", "EP", "EQ", "ER", "ES", "ET", "EU", "EV", "EW", "EX", "EY", "EZ", "FA", "FB", "FC", "FD", "FE", "FF", "FG", "FH", "FI", "FJ", "FK", "FL", "FM", "FN", "FO", "FP", "FQ", "FR", "FS", "FT", "FU", "FV", "FW", "FX", "FY", "FZ", "GA", "GB", "GC", "GD", "GE", "GF", "GG", "GH", "GI", "GJ", "GK", "GL", "GM", "GN", "GO", "GP", "GQ", "GR", "GS", "GT", "GU", "GV", "GW", "GX", "GY", "GZ", "HA", "HB", "HC", "HD", "HE", "HF", "HG", "HH", "HI", "HJ", "HK", "HL", "HM", "HN", "HO", "HP", "HQ", "HR", "HS", "HT", "HU", "HV", "HW", "HX", "HY", "HZ", "IA", "IB", "IC", "ID", "IE", "IF", "IG", "IH", "II", "IJ", "IK", "IL", "IM", "IN", "IO", "IP", "IQ", "IR", "IS", "IT", "IU", "IV", "IW", "IX", "IY", "IZ", "JA", "JB", "JC", "JD", "JE", "JF", "JG", "JH", "JI", "JJ", "JK", "JL", "JM", "JN", "JO", "JP", "JQ", "JR", "JS", "JT", "JU", "JV", "JW", "JX", "JY", "JZ", "KA", "KB", "KC", "KD", "KE", "KF", "KG", "KH", "KI", "KJ", "KK", "KL", "KM", "KN", "KO", "KP", "KQ", "KR", "KS", "KT", "KU", "KV", "KW", "KX", "KY", "KZ", "LA", "LB", "LC", "LD", "LE", "LF", "LG", "LH", "LI", "LJ", "LK", "LL", "LM", "LN", "LO", "LP", "LQ", "LR", "LS", "LT", "LU", "LV", "LW", "LX", "LY", "LZ", "MA", "MB", "MC", "MD", "ME", "MF", "MG", "MH", "MI", "MJ", "MK", "ML", "MM", "MN", "MO", "MP", "MQ", "MR", "MS", "MT", "MU", "MV", "MW", "MX", "MY", "MZ", "NA", "NB", "NC", "ND", "NE", "NF", "NG", "NH", "NI", "NJ", "NK", "NL", "NM", "NN", "NO", "NP", "NQ", "NR", "NS", "NT", "NU", "NV", "NW", "NX", "NY", "NZ", "OA", "OB", "OC", "OD", "OE", "OF", "OG", "OH", "OI", "OJ", "OK", "OL", "OM", "ON", "OO", "OP", "OQ", "OR", "OS", "OT", "OU", "OV", "OW", "OX", "OY", "OZ", "PA", "PB", "PC", "PD", "PE", "PF", "PG", "PH", "PI", "PJ", "PK", "PL", "PM", "PN", "PO", "PP", "PQ", "PR", "PS", "PT", "PU", "PV", "PW", "PX", "PY", "PZ", "QA", "QB", "QC", "QD", "QE", "QF", "QG", "QH", "QI", "QJ", "QK", "QL", "QM", "QN", "QO", "QP", "QQ", "QR", "QS", "QT", "QU", "QV", "QW", "QX", "QY", "QZ", "RA", "RB", "RC", "RD", "RE", "RF", "RG", "RH", "RI", "RJ", "RK", "RL", "RM", "RN", "RO", "RP", "RQ", "RR", "RS", "RT", "RU", "RV", "RW", "RX", "RY", "RZ", "SA", "SB", "SC", "SD", "SE", "SF", "SG", "SH", "SI", "SJ", "SK", "SL", "SM", "SN", "SO", "SP", "SQ", "SR", "SS", "ST", "SU", "SV", "SW", "SX", "SY", "SZ", "TA", "TB", "TC", "TD", "TE", "TF", "TG", "TH", "TI", "TJ", "TK", "TL", "TM", "TN", "TO", "TP", "TQ", "TR", "TS", "TT", "TU", "TV", "TW", "TX", "TY", "TZ", "UA", "UB", "UC", "UD", "UE", "UF", "UG", "UH", "UI", "UJ", "UK", "UL", "UM", "UN", "UO", "UP", "UQ", "UR", "US", "UT", "UU", "UV", "UW", "UX", "UY", "UZ", "VA", "VB", "VC", "VD", "VE", "VF", "VG", "VH", "VI", "VJ", "VK", "VL", "VM", "VN", "VO", "VP", "VQ", "VR", "VS", "VT", "VU", "VV", "VW", "VX", "VY", "VZ", "WA", "WB", "WC", "WD", "WE", "WF", "WG", "WH", "WI", "WJ", "WK", "WL", "WM", "WN", "WO", "WP", "WQ", "WR", "WS", "WT", "WU", "WV", "WW", "WX", "WY", "WZ", "XA", "XB", "XC", "XD", "XE", "XF", "XG", "XH", "XI", "XJ", "XK", "XL", "XM", "XN", "XO", "XP", "XQ", "XR", "XS", "XT", "XU", "XV", "XW", "XX", "XY", "XZ", "YA", "YB", "YC", "YD", "YE", "YF", "YG", "YH", "YI", "YJ", "YK", "YL", "YM", "YN", "YO", "YP", "YQ", "YR", "YS", "YT", "YU", "YV", "YW", "YX", "YY", "YZ", "ZA", "ZB", "ZC", "ZD", "ZE", "ZF", "ZG", "ZH", "ZI", "ZJ", "ZK", "ZL", "ZM", "ZN", "ZO", "ZP", "ZQ", "ZR", "ZS", "ZT", "ZU", "ZV", "ZW", "ZX", "ZY", "ZZ".

Option 4.2



Handwritten notes and signatures in the bottom right corner, including initials like "BC", "H.K.", "K.B.", "S", "B", "55", and "C".

I have read and agreed with all information held in this document and endorse its contents.

Helen Sully - Chair Bulls Trust

(Art 4 Arts Sake Exhibition)

* Wearable Arts - can't do at Te Matawhiri
Rose Show

Men and Women Health Initiatives

Matariki Concert - difficult - too many challenges.

Bonnie Clayton - Community Development Manager -
Bulls and District Community Trust

x Event organizer -

- Art 4 Arts Sake
- Annual Rose Show
- Matariki
- Health Initiative
- Pink Ribbon Fundraiser
- Christmas Parade & Whanau
- Wearable Arts* no longer
- rhythm in Bulls.

Helen Cooper - Bulls & Districts Historical Society (Secretary)
Bulls Volunteer Fire Brigade (Honorary Member)

Michelle Brown Secretary Bulls Rose Show

I have read and agreed with all information -
held in this document and endorse its contents.

NATHAN BAISH
Alison Bligh
Samantha Shaw
Sheila Beckers
Sharon Spall

T/AIDE - Clifton School, Bulls Resident. R.H.
T/Aide Clifton School ~~amthigh~~

Teacher Clifton School Shu
Music Teacher Clifton School
(Music Showcases, Productions) Sheila
Teacher (Production / Beck
Bulls resident) Spall.

Annette Dear
Sara Procter
Annra Cullen
Terri Standish
Nathaly Mackenzie
Charlotte Fulton
Doreen Pretorius
Satie Fergus

Teacher Clifton School A.G. Dear
Teacher Aide, Parent, Bulls Resident ~~Procter~~
Teacher Clifton School Shu
Teacher Clifton School Pam
Teacher Clifton School C
Teacher Aide, Parent, Bulls resident Fat
Teacher Aide, Clifton School R. Pretorius
Teacher. Clifton School Kergus

Joanne Whitehouse Deputy Principal
Clifton School

Whitehouse
~~Whitehouse~~

Megan Syme

Acting Principal Bulls
School
(on behalf of Bulls School
staff & BOT)

Amie Brown
Debs Gouwland
Jen Weir
Claire Dunlop

Teacher Bulls School
Teacher Bulls School
Teacher Bulls School
Bulls School Teacher
Bulls School Teacher

Baylana
Baylana
Baylana

10.5 Taihape Grandstand - Options for Restoration and Seismic Strengthening

Author: Gabriela Lawnicka, Project Manager - Infrastructure

Authoriser: Arno Benadie, Chief Operating Officer

1. Reason for Report

- 1.1 The purpose of this report is to present options for the restoration and seismic strengthening of the Taihape Grandstand located at the Taihape Memorial Park, including associated cost estimates.
- 1.2 The public has been consulted on the future of The Grandstand as part of the 2021-31 Long Term Plan consultations and there was a strong support from the community to continue investigating the refurbishment and restoration of The Grandstand.
- 1.3 The Council deliberated on the submissions on 9 June 2021 and \$1M was included in the 2021-22 budget to enable for the investigation works to continue.
- 1.4 This report presents and update on the works completed to date with the aim of supporting the Council in making a final decision on the future of The Grandstand.

2. Context

- 2.1 Detailed investigations have been completed to provide a better understanding of the current condition of The Grandstand and the extent of works that are likely to be required to restore and preserve the structure.
- 2.2 The Grandstand has been assessed to have a seismic rating of 25%NBS, and is therefore, classed as earthquake prone.
- 2.3 It has been assumed that The Grandstand will not be used to provide amenities to the park users, as these will be housed in the new amenities building to the south of The Grandstand.

3. Discussion and Options Considered

- 3.1 A cost estimate for the restoration works and seismic retrofit to bring the seismic rating to a minimum of 67%NBS has been prepared by a Quantity Surveyor based on the investigation works completed to date. There are two options that can be considered.
- 3.2 **Option 1: Upgrade The Grandstand to 67%NBS and to meet current building code requirements.** This option focuses predominantly on safety of users and does not include any improvement works that are not deemed necessary to meet compliance with the current building standards. The following assumptions have been made:
 - No security system will be installed
 - Power supply will be available
 - Sprinklers system will be installed to meet fire safety requirements
 - External weatherboards will be fixed and painted.
- 3.3 **Option 2: Option 1 plus toilet facilities and further restoration.** This option focuses on safety of users, as well as restoration and preservation of the architectural features and historical aspects of the building. It allows for demolition of the existing toilet facilities,

shower facilities and changing rooms under The Grandstand and provision of new public toilets and new floor slab. The following items have been specifically included in the scope:

- Provide new flag poles and fix signage
- Install protective membrane over existing rimu sarking to preserve it from wear and tear from foot traffic
- Cosmetic upgrades to the ground floor area
- Infill upper wall on southwest end to match northwest end.

4. Financial Implications

4.1 Option 1: Upgrade The Grandstand to 67%NBS and to meet current building code requirements.

Cost estimate:	\$525,500
Consultant fees:	\$154,000
Approvals and consents:	\$20,000
Contingency (15%):	\$100,000
TOTAL cost:	\$804,425

4.2 Option 2: Option 1 plus toilet facilities and further restoration.

Cost estimate:	\$959,800
Consultant fees:	\$154,000
Approvals and consents:	\$20,000
Contingency (15%):	\$170,070
TOTAL cost:	\$1,303,870

5. Other Implications

5.1 The above cost estimates should be treated as estimates only and should be revised once detailed design of the seismic strengthening has been completed.

5.2 Construction costs are likely to increase due to the current market conditions and difficulties in procurement of construction materials.

6. Conclusion

6.1 It is advisable to undertake the construction works at The Grandstand concurrently with the construction of the new amenities building as this approach is likely to present best value for money.

6.2 RDC are currently liaising with a consultant working on the new amenities building to obtain a quote for the detailed design of seismic strengthening works.

6.3 Both presented options are currently being considered, however, Option 2 would require additional funding.

Attachments

1. QS Report

Recommendation 1

That the report 'Taihape Grandstand - Options for Restoration and Seismic Strengthening' be received.

Recommendation 2

That Council endorse Option 1 or 2, and request staff complete further cost analysis and report back to the next Council meeting.

ITEM 10.5

/ TAIHAPE MEMORIAL PARK - EXISTING GRANDSTAND REFURBISHMENT, NEW AMENITIES & STRUCTURAL UPGRADE



/ DOCUMENT

Client	Copeland Associates		
Report	High level estimate		
Version	07		
Date	19-Mar-21		
Reference	BQH/8349		
Prepared	MQ	Reviewed	RM

Client	Copeland Associates		
Property	Taihape Memorial Park - Existing Grandstand		
Project	Refurbishment, New Amenities & Structural Upgrade	Version	07
Report	High level estimate	Date	19-Mar-21

100	SCOPE OF WORK INCLUDED		\$
200	Upgrading, restoration and maintenance as identified in section 6 of the Bruce Dickson Architecture report March 2021 and including seismic strengthening as per Compusoft Engineering report		
201	Rebuild central stair		14,000
202	Rebuild both flanking stairs		15,000
203	Higher seating balustrades for compliance		13,000
204	Refurbish/rebuild existing doors and windows		30,000
205	Renew roof water disposal system		42,000
206	New stormwater drainage system	Allowance	25,000
207	Batten and paint inside face of seating area back wall		9,000
208	Remove bleachers and steps, install trafficable membrane over existing rimu sarking and reinstste bleachers and steps. Includes for replacing 2,470m of 150x25 Rimu		281,000
209	Allowance for additional bracing of bleacher joists and for installing Bomac B55 buckets at the end of all bleacher joists		30,000
210	Locally lower ground to 225 below bottom plate		3,500
211	Upper wall timber infill to south west end (to match north west end) assumed as detailed on the Architectural drawings option 1		16,000
212	Install heavy gage mesh to both ends		5,000
213	Additional cost for timber glazed frames to both ends as the Bruce Dickson report	\$83,000	Excluded
214	Allow for cross bracing to both ends including for removal and reinstatement of boarding where required as shown in the engineering requirements		7,000
215	Re-roof including new battens, additional cross bracing and bird proofing		110,000
216	Replace 2 flag poles		7,000
217	Replace the number "2" in the 1924 signsge		300
218	Check and replace timberwork, steelwork and concrete work where necessary	Allowance	50,000
300	New Amenities as shown on the Copeland Associates Architects Architectural drawings		
301	Demolish ground floor changing rooms and toilets		15,000
302	Create amenities to ground floor in south west corner		75,000
303	Allowance for minimal make good to remaining ground floor area	Allowance	10,000
304	Concrete slab overlay on existing ground floor slab		30,000

/ SUMMARY



Client	Copeland Associates		
Property	Taihape Memorial Park - Existing Grandstand		
Project	Refurbishment, New Amenities & Structural Upgrade	Version	07
Report	High level estimate	Date	19-Mar-21

400 Sundry Works

401	Repaint including renailling weatherboards		32,000
402	New power supply and DB	Allowance	25,000
403	Lighting and power reticulation		54,000
404	Sprinkler system (assumed adequate water supply and pump not required)		61,000
405	Security systems		Excluded
	Sub-total		959,800

500 Fees and Contingency

501	Construction related consultant fees		154,000
502	Approvals and Consents		20,000
503	Project Contingency	15%	166,200
	Total Excluding GST		<u>1,300,000</u>

600 General Exclusions

601	Cost escalation - Allowances based on current prices
602	Client administration and management costs
603	Contamination and deleterious material remediation

700 Notes

701	Estimates are not a design recommendation
702	Estimate update on design completion is recommended

800 References

801	Detailed Investigations - Architectural Drawings March 2021
802	Detailed Investigations - Specialist Reports March 2021

11 Reports for Information

11.1 Taihape Amenities Building Update

Author: Adina Foley, Project Manager - Infrastructure

Authoriser: Arno Benadie, Chief Operating Officer

1. Reason for Report

- 1.1 The purpose of this report is to present an update on the detailed design of the Taihape Amenities Building.
- 1.2 In the Council meeting on 24th June 2021, (resolved minute number 21/RDC/185) elected members requested to review the developed design for the Taihape Amenities Building.
- 1.3 This report is the result of that resolution.

2. Updates

- 2.1 The detailed design phase for the Taihape Amenities Building is well underway and across the 60% mark.
- 2.2 Small changes has been made during the detailed design phase to comply with Fire and Structural Engineering requirements.
- 2.3 Staff are working with the architects, engineers and community and are keeping within the current programme timelines.
- 2.4 The Registration Of Interest (ROI) for the construction contract has received good interest and a number of constructions companies have also been approached directly. Staff met with an interested supplier on Thursday, 12/08/2021 in Taihape to get an understanding of the site. The ROI will close on Monday, 30/08/2021.
- 2.5 The land of the memorial park in Taihape is Crown owned but controlled and managed by RDC.
- 2.6 Naming of new Taihape Amenities building: Council agreed in the Council Meeting on the 24th June 2021, that there would need to be consultation with both the wider community and local iwi. Staff have commenced the consultation via paper and online surveys and are planning to meet with local iwi soon. Some suggestions have been received. Staff are seeking advice on how elected members would like the options to be presented and to finalise the process of choosing a name.
- 2.7 It was suggested that Council staff consider incorporating a cultural component to this build. There was support from Council for this concept. Staff are seeking advice on the best process on exploring options and finding resolutions.

Attachments

1. Taihape Amenities Building Plans

Recommendation 1

That the report 'Taihape Amenities Building Update' be received.

ITEM 11.1

August 2021
Taihape Amenity Building

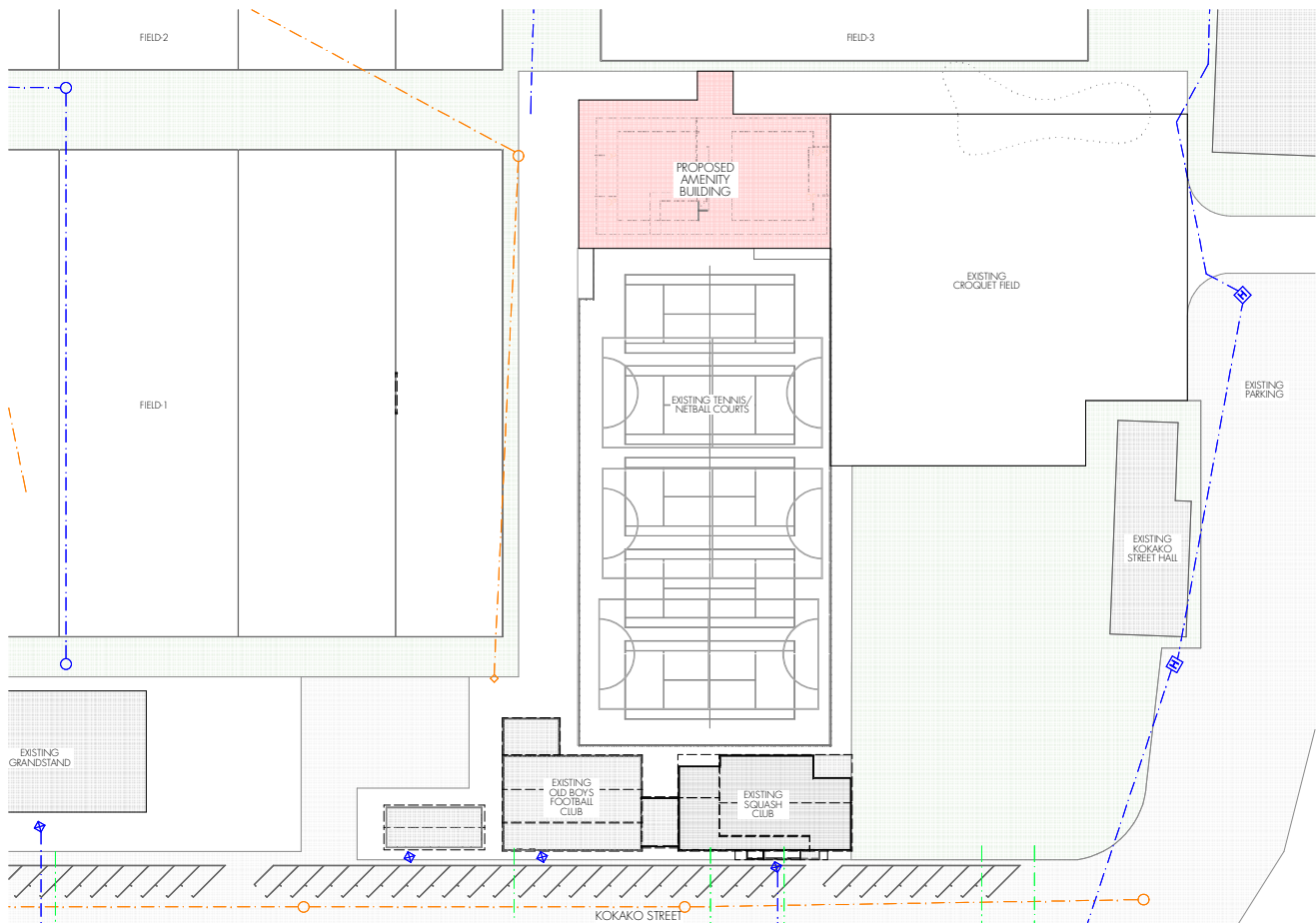
ARCHITECTURE DRAWINGS

DETAILED DESIGN (60%)
Revision ID: 01



Client
Rangitiki District Council

Architects
COPELAND ASSOCIATES ARCHITECTS



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

COPELAND ASSOCIATES ARCHITECTS

GENERAL NOTES:
CONTRACTOR TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS. DO NOT SCALE FROM DRAWINGS. ANY DISCREPANCIES TO BE CONFIRMED WITH ARCHITECT. ALL WORK TO COMPLY WITH NZBC AND RELEVANT APPROVED STANDARDS.

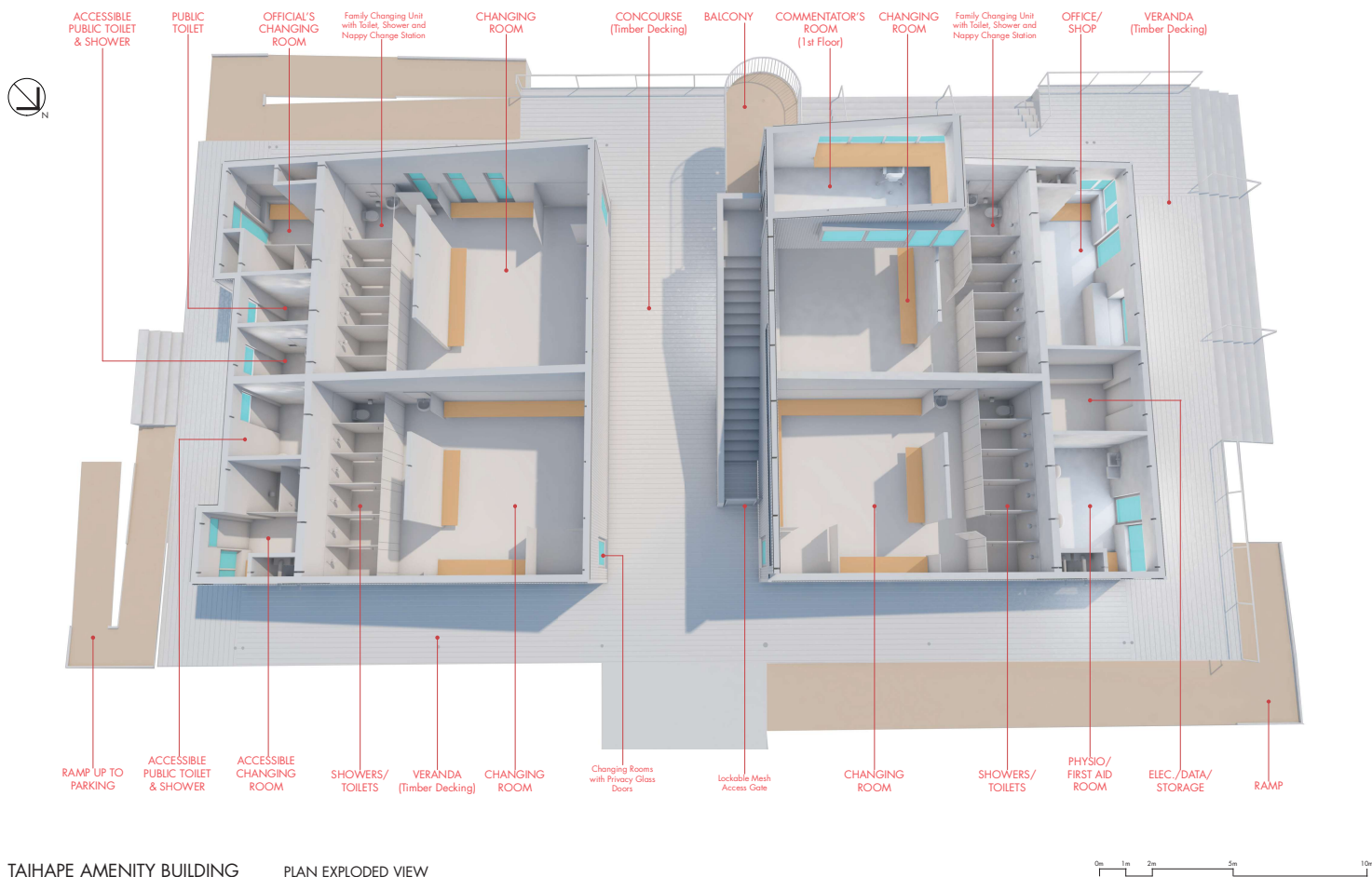
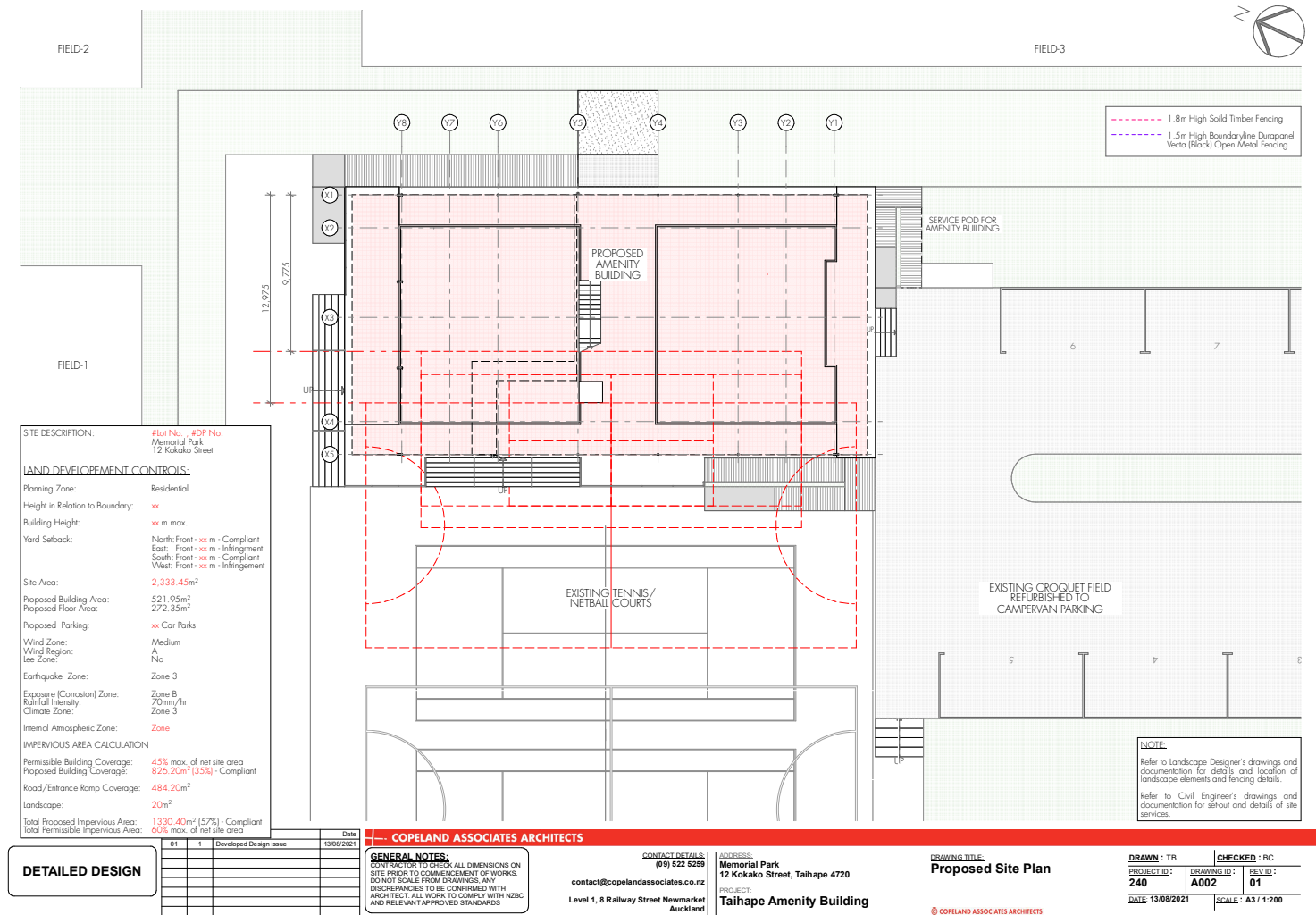
CONTACT DETAILS:
09 522 5259
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket
Auckland

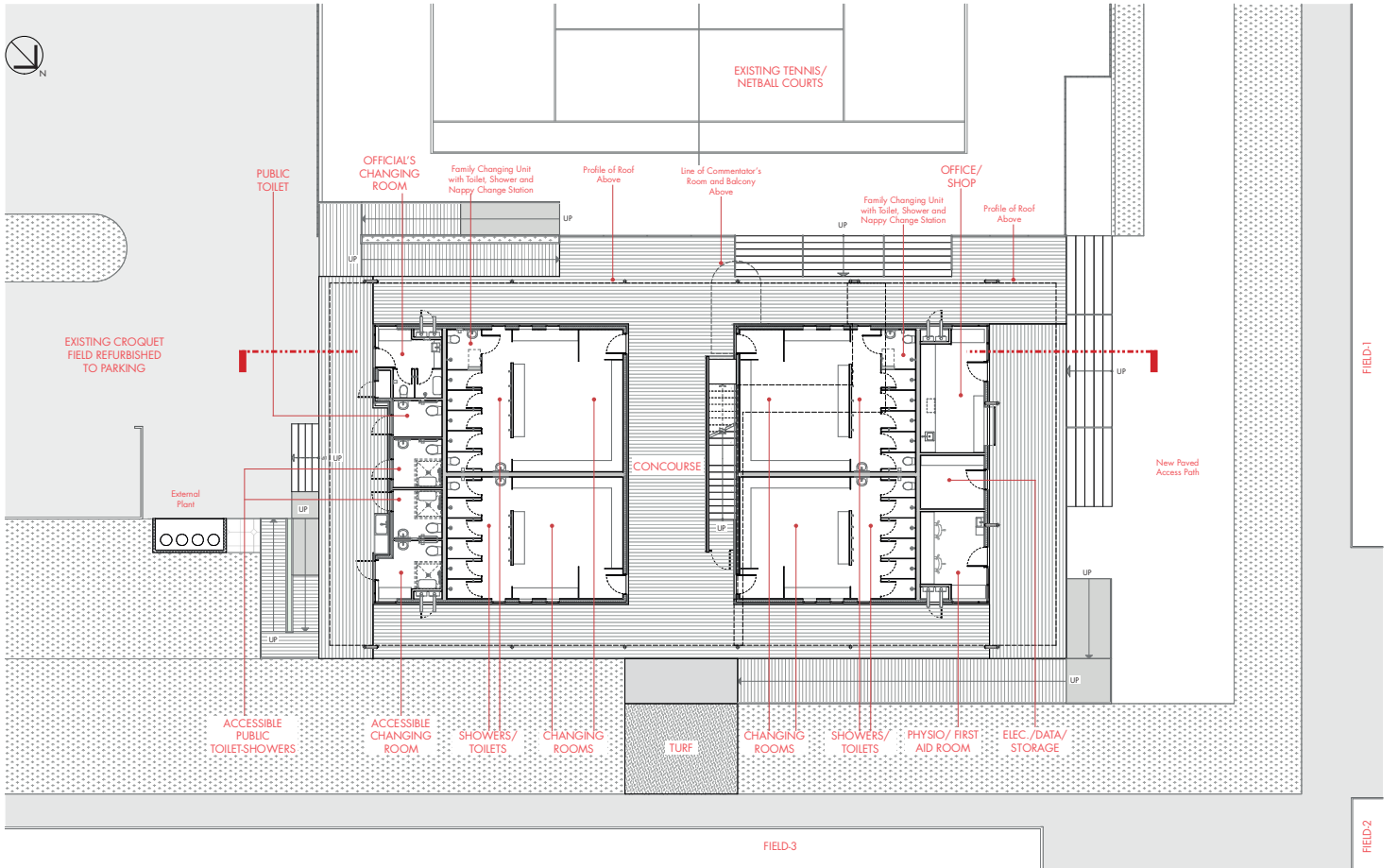
ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720
PROJECT:
Taihape Amenity Building

DRAWING TITLE:
Existing Location Plan

DRAWN : TB	CHECKED : BC
PROJECT ID : 240	DRAWING ID : A001
DATE : 13/08/2021	REV. NO : 01
	SCALE : A3 / 1:500

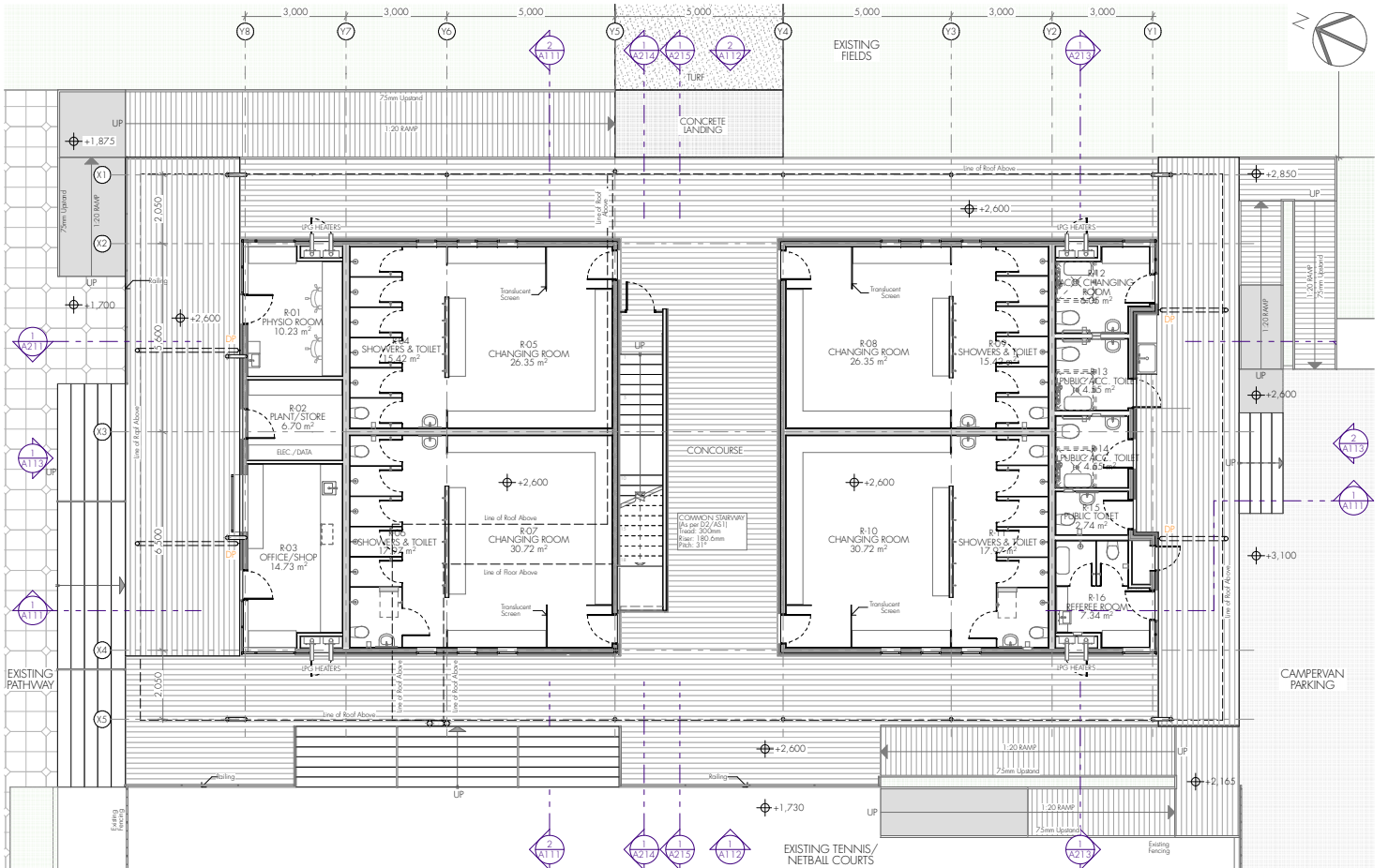
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TAIHAPE AMENITY BUILDING PLAN

0m 1m 2m 5m 10m



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

COPELAND ASSOCIATES ARCHITECTS

GENERAL NOTES:
SITE PRIOR TO COMMENCEMENT OF WORKS.
DO NOT SCALE FROM DRAWINGS. ANY
DISCREPANCIES TO BE CONFIRMED WITH
ARCHITECT. ALL WORK TO COMPLY WITH NZBC
AND RELEVANT APPROVED STANDARDS

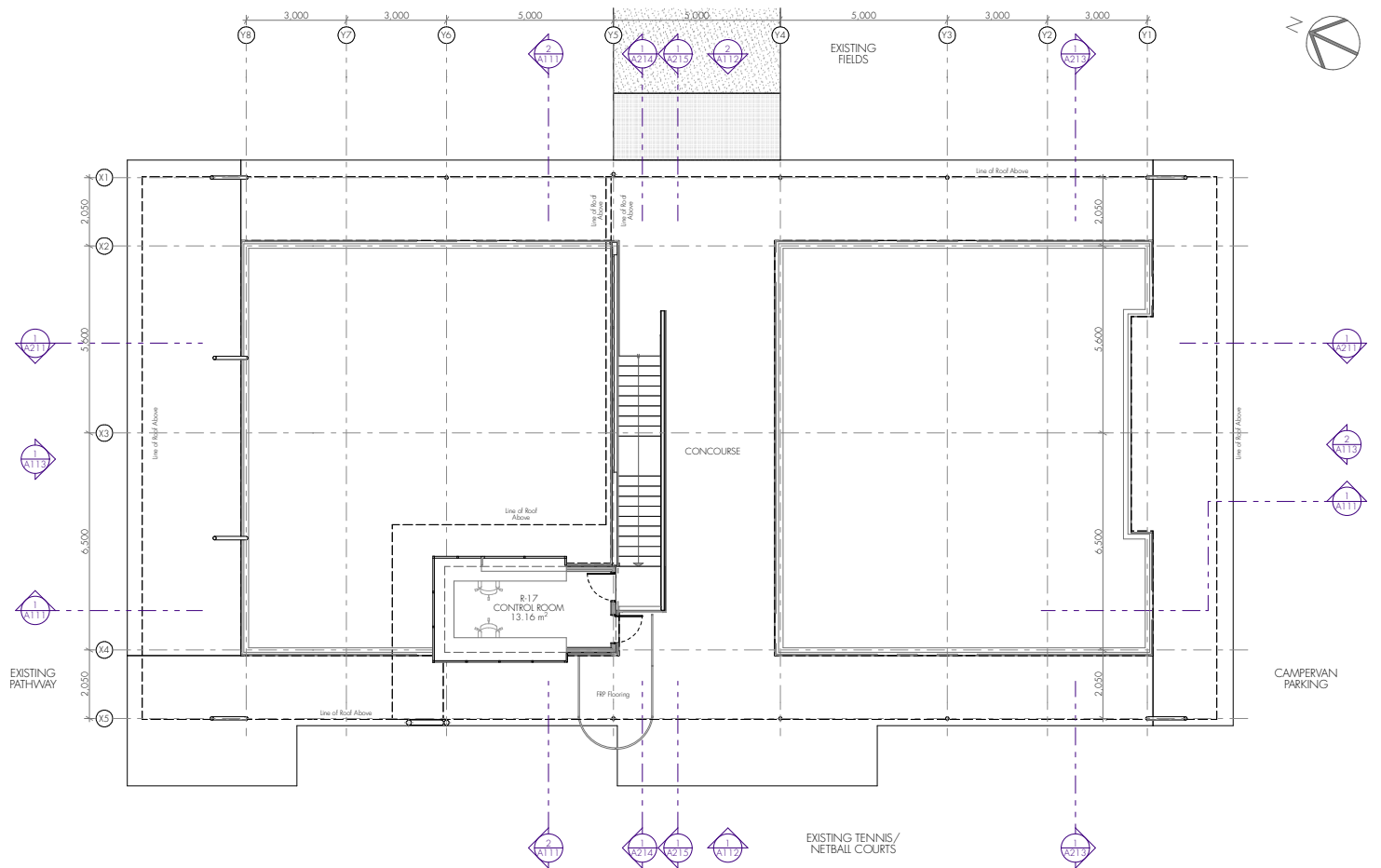
CONTACT DETAILS:
09 522 5259
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket
Auckland

ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720
PROJECT:
Taihape Amenity Building

DRAWING TITLE:
Ground Floor Plan

COPELAND ASSOCIATES ARCHITECTS

DRAWN	CHECKED
TB	BC
PROJECT ID	DRAWING ID
240	A101
DATE	SCALE
13/08/2021	A3 / 1:100



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

COPELAND ASSOCIATES ARCHITECTS

GENERAL NOTES:
CONTRACTOR TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS. DO NOT SCALE FROM DRAWINGS. ANY DISCREPANCIES TO BE CONFIRMED WITH ARCHITECT. ALL WORK TO COMPLY WITH NZBC AND RELEVANT APPROVED STANDARDS.

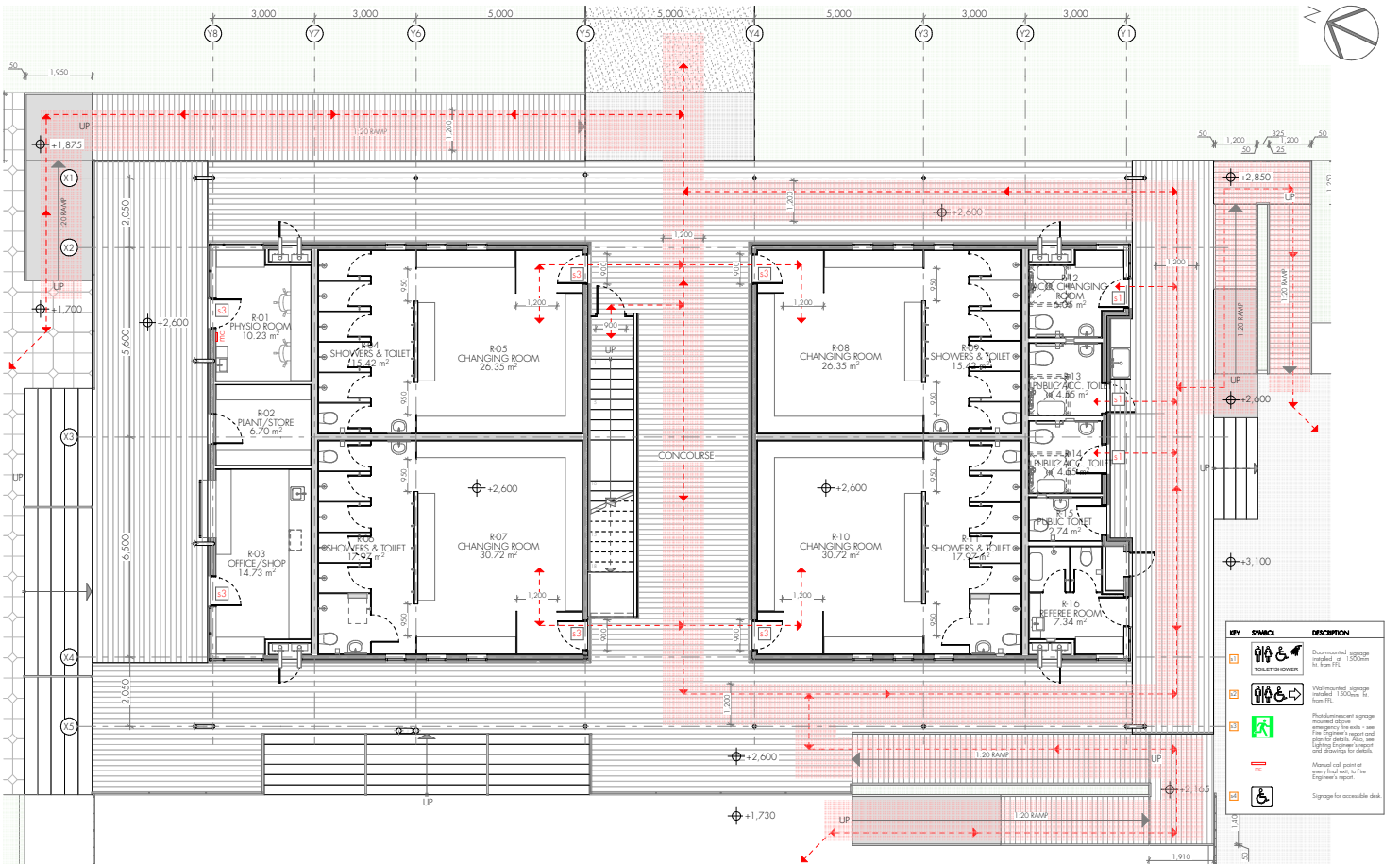
CONTACT DETAILS:
(09) 522 5259
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket Auckland

ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720
PROJECT:
Taihape Amenity Building

DRAWING TITLE:
First Floor Plan

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DRAWN: TB	CHECKED: BC
PROJECT ID: 240	DRAWING ID: A102
DATE: 13/08/2021	REV ID: 01
	SCALE: A3 / 1:100



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

COPELAND ASSOCIATES ARCHITECTS

GENERAL NOTES:
CONTRACTOR TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS. DO NOT SCALE FROM DRAWINGS. ANY DISCREPANCIES TO BE CONFIRMED WITH ARCHITECT. ALL WORK TO COMPLY WITH NZBC AND RELEVANT APPROVED STANDARDS.

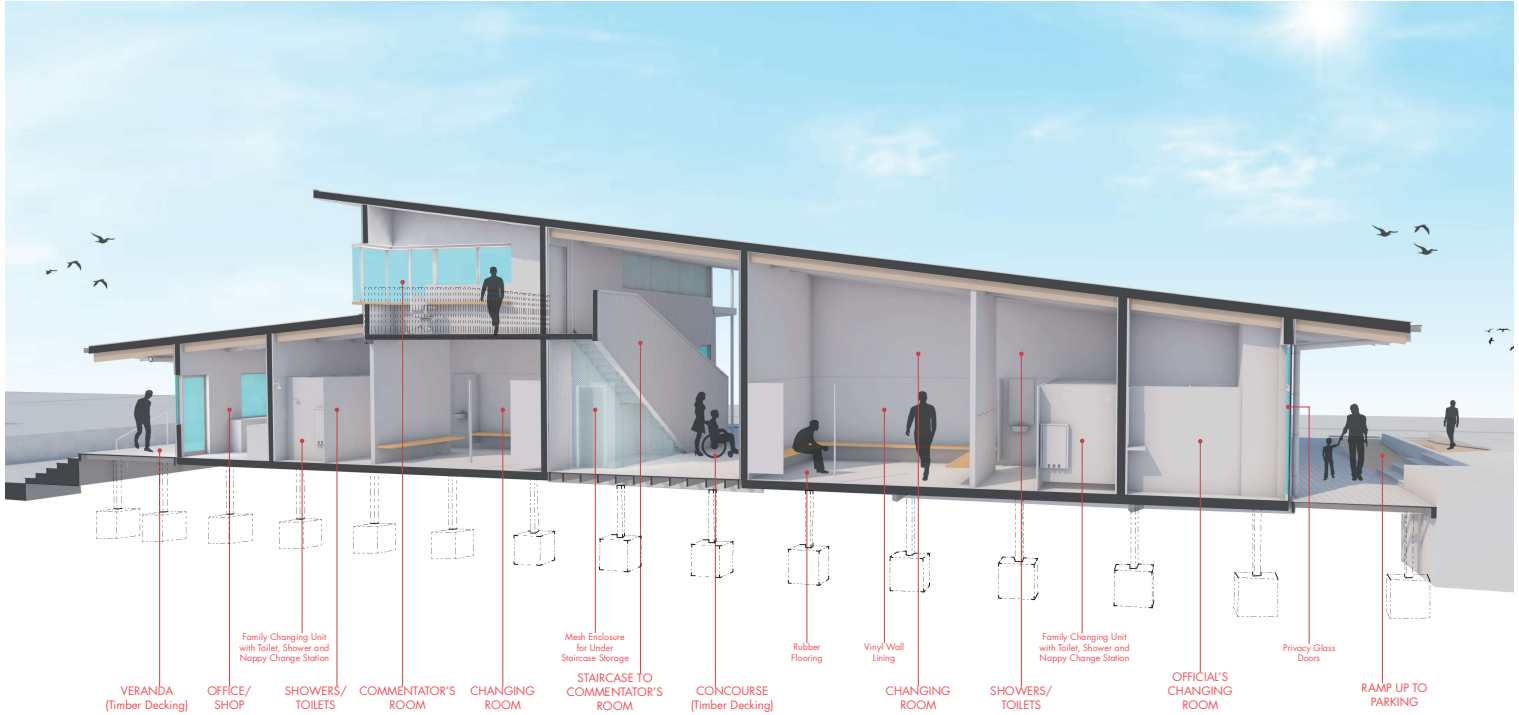
CONTACT DETAILS:
(09) 522 5259
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket Auckland

ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720
PROJECT:
Taihape Amenity Building

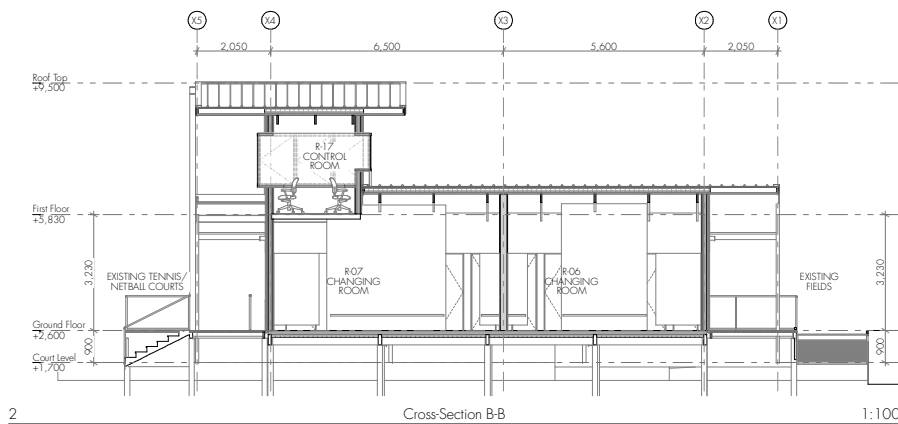
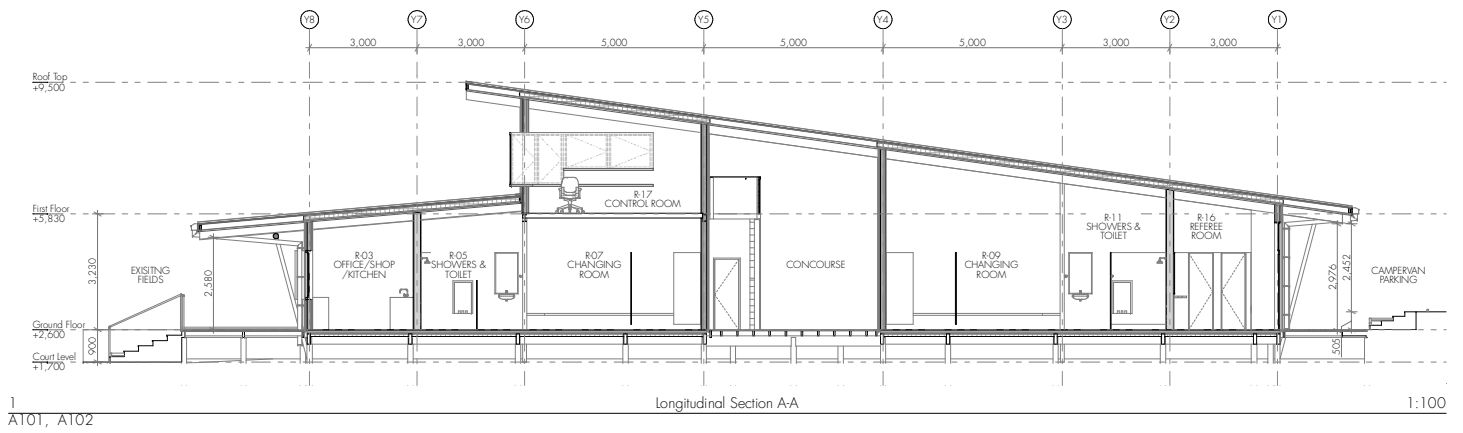
DRAWING TITLE:
Accessible Route Plan

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DRAWN: TB	CHECKED: BC
PROJECT ID: 240	DRAWING ID: A103
DATE: 13/08/2021	REV ID: 01
	SCALE: A3 / 1:100



TAIHAPE AMENITY BUILDING SECTION EXPLODED VIEW FROM TENNIS COURTS



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

COPELAND ASSOCIATES ARCHITECTS

GENERAL NOTES:
CONTRACTOR TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS. DO NOT SCALE FROM DRAWINGS. ANY DISCREPANCIES TO BE CONFIRMED WITH ARCHITECT. ALL WORK TO COMPLY WITH NZBC AND RELEVANT APPROVED STANDARDS.

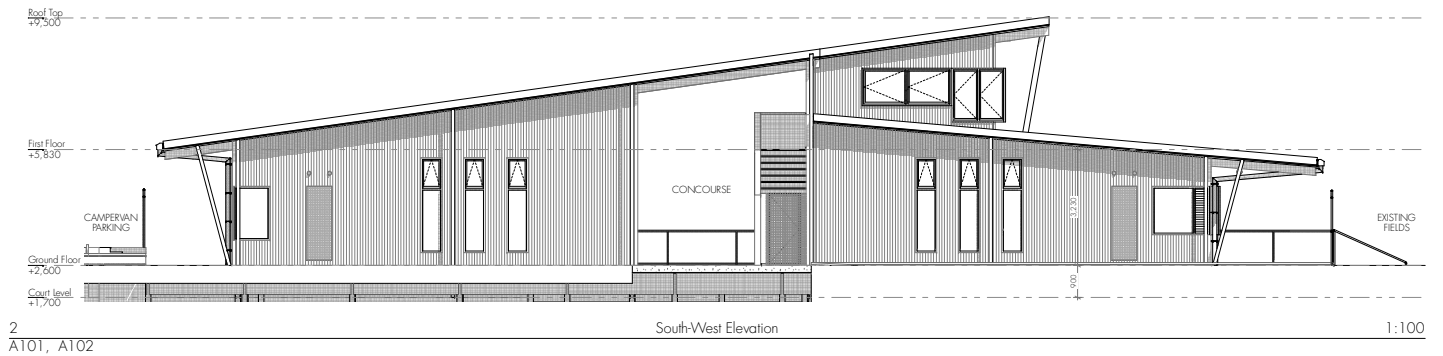
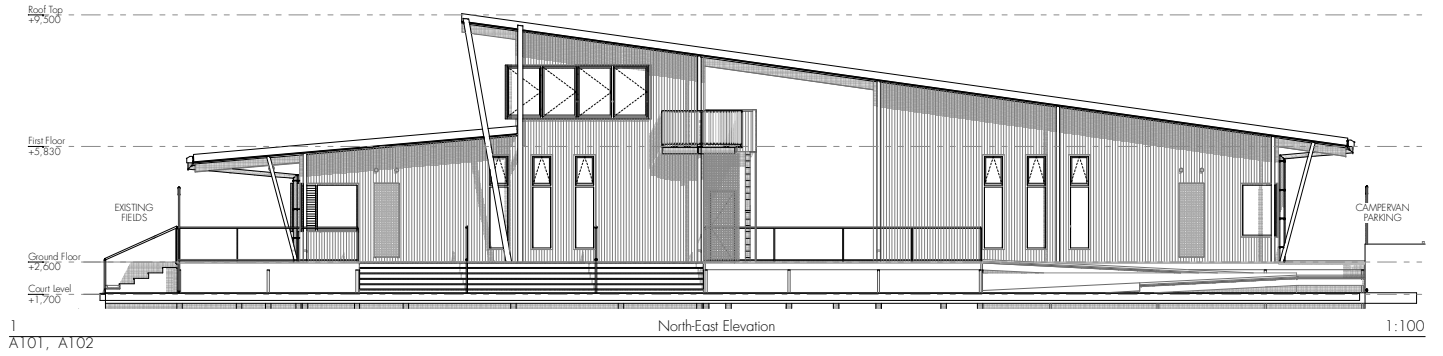
CONTACT DETAILS:
09 522 5259
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket Auckland

ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720
PROJECT:
Taihape Amenity Building

DRAWING TITLE:
GA Sections

© COPELAND ASSOCIATES ARCHITECTS

DRAWN: TB	CHECKED: BC
PROJECT ID: 240	DRAWING ID: A111
DATE: 13/08/2021	SCALE: A3 / 1:100



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

GENERAL NOTES:
CONTRACTOR TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS. DO NOT SCALE FROM DRAWINGS. ANY DISCREPANCIES TO BE CONFIRMED WITH ARCHITECT. ALL WORK TO COMPLY WITH NZBC AND RELEVANT APPROVED STANDARDS.

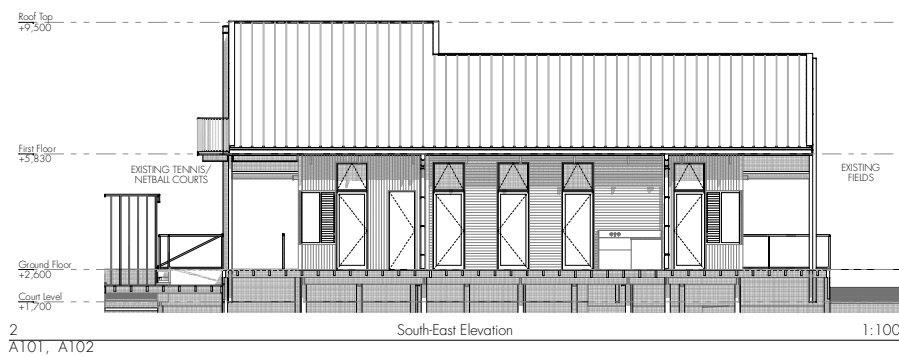
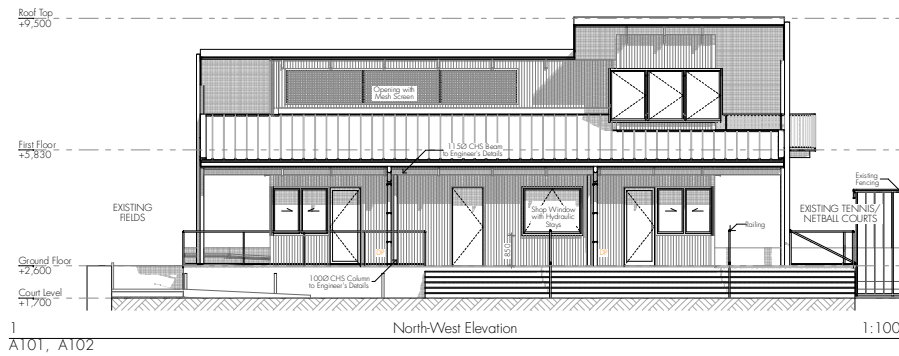
CONTACT DETAILS:
(09) 522 5289
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket Auckland

ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720

PROJECT:
Taihape Amenity Building

DRAWING TITLE:
GA North-East & South-West Elevations

DRAWN: TB
CHECKED: BC
PROJECT ID: 240
DRAWING ID: A112
REV ID: 01
DATE: 13/08/2021
SCALE: A3 / 1:100



DETAILED DESIGN

RevID	CHD	Change Name	Date
01	1	Developed Design Issue	13/08/2021

GENERAL NOTES:
CONTRACTOR TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS. DO NOT SCALE FROM DRAWINGS. ANY DISCREPANCIES TO BE CONFIRMED WITH ARCHITECT. ALL WORK TO COMPLY WITH NZBC AND RELEVANT APPROVED STANDARDS.

CONTACT DETAILS:
(09) 522 5289
contact@copelandassociates.co.nz
Level 1, 8 Railway Street Newmarket Auckland

ADDRESS:
Memorial Park
12 Kokako Street, Taihape 4720

PROJECT:
Taihape Amenity Building

DRAWING TITLE:
GA North-West and South-East Elevations

DRAWN: TB
CHECKED: BC
PROJECT ID: 240
DRAWING ID: A113
REV ID: 01
DATE: 13/08/2021
SCALE: A3 / 1:100



TAIHAPE AMENITY BUILDING

VIEW FROM NORTH



TAIHAPE AMENITY BUILDING

VIEW FROM WEST








11.2 Project Management Office Report - August 2021**Author: Adina Foley, Project Manager - Infrastructure****Authoriser: Arno Benadie, Chief Operating Officer****Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Te Matapihi and Bulls Bus Lane and Town Square
5. Taihape Memorial Park Upgrade
6. Remediation of the Historic Landfill on Putorino Road
7. Marton Rail Hub
8. Marton Water Strategy
9. Regional Treatment Plant Consenting Programme




1. Mangaweka Bridge replacement



ITEM 11.2

Project Status			
The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.			
The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020 and is due to complete in July 2022.			
The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.			
RDC Budget	\$4,859,686	RDC Spend to Date	\$2,493,561
2020-21 Budget	\$2,859,686	2020-21 Spend	\$2,291,714
2021-22 Budget	\$2,000,000	2021-22 Spend	\$201,847
RDC Estimated Remaining Costs	\$2,459,784	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction due to be completed July 2022 and is currently on programme.	
Cost		The project is currently within budget. The carry forwards from the end of the 2020-21 financial year do not accurately reflect the spend. This is being rectified by September 2021 through a paper regarding all carry forwards to Council. The project team is continuing to deliver the project as planned.	
Quality		No concerns to date.	
Risk		Working at heights and over the water, in proximity to the public, is inherently risky. This is being managed very well by the contractor.	
Tasks completed last month	Finished steel structure fabrication Bearing pads and pots installed Installation of first span Civil work – abutment B area Pre work and reinforcement cage assembly for precast deck unit production		
Tasks forecast this month	Installation of the remainder of the bridge steel structure Production of deck precast units Civil work behind abutment B continues Power relocation		

2. Marton to Bulls Wastewater Centralisation Project



ITEM 11.2




Project Status			
<p>At present, Marton Wastewater Treatment Plant (WWTP) discharges treated wastewater into the Tutaenui stream, and Bulls WWTP discharges into the Rangitikei River - both discharge lawfully but with expired consents. The objective of this project is to remove the discharge of treated wastewater from waterways. This will be achieved by construction of a pipeline (approx. 14km long) between Marton WWTP and Bulls WWTP to convey the treated wastewater from Marton to Bulls. The combined flow will then be discharged from Bulls WWTP into land.</p> <p>The project has a budget of \$25M, including \$3.5M of funding secured from the Department of Internal Affairs (DIA) as part of the Three Waters Reform Programme.</p> <p>The scope of this project includes:</p> <ul style="list-style-type: none"> A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure C. Consenting for the activities D. Upgrades of the treatment plants at Marton and Bulls 			
Project Budget	\$25,000,000	Spend to Date	\$144,539
2020-21 Budget	\$5,000,000	2020-21 Spend	\$140,758
2021-22 Budget	\$5,300,000	2021-22 Spend	\$3,780
2022-23 Budget	\$6,700,000	2022-23 Spend	\$0
2023-24 Budget	\$8,000,000	2023-24 Spend	\$0
Estimated Remaining Costs	\$24,855,461	Estimate at Completion	\$25,000,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		<p>The overall programme for the project is five years starting in 2020, and the target end date is June 2025.</p> <p>The pipeline between Marton and Bulls needs to be constructed before the end of March 2022 in order to meet the timeframes set in the contract RDC has with central government for the 3-waters stimulus funding.</p> <p>A Request for Tender has been issued to four shortlisted suppliers. The closing date for responses is 3 September 2021.</p>	
Cost		On budget – \$3.5M funding received from Three Waters Reform and \$1.5M in previous LTP. An additional \$20M is in the new LTP.	

Quality		No concerns to date. Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta, a construction management consultant, to support the project team with tendering.
Risk		<p>The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses.</p> <p>To mitigate this risk, Council will engage a buyer's advocate to support the sourcing of land and will seek support from appropriate Iwi.</p> <p>The risk of programme delay due to lack of interest from contractors is being mitigated by early engagement with the market and the two-stage procurement process which is underway.</p>
Tasks completed last month		<p>Finalise design documentation for the pipeline.</p> <p>Issue Request for Tender for pipeline construction.</p>
Tasks forecast this month		<p>Engage consultant to complete pump station design.</p> <p>Award construction contract.</p> <p>Establish project advisory board.</p> <p>Finalise detailed consenting work plan and associated project Gantt Chart and issue to Horizons.</p> <p>Commission land studies to support a buyer's advocate.</p> <p>Seek support from Iwi.</p>






3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

ITEM 11.2

Project Status0			
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant. The scope has changed, with Ministry for the Environment endorsement, from <i>purchase</i> of land to <i>lease</i> of land due to the difficulty in sourcing land suitable for discharge.</p> <p>Since this project started RDC has identified landowners in the vicinity of Rātana Pā with suitable land for an irrigation of treated wastewater. All these landowners have been contacted, with three landowners currently in negotiations.</p>			
Project Budget	\$2,425,000	Spend to Date	\$15,702
2020-21 Budget	\$1,550,000	2020-21 Spend	\$13,450
2021-22 Budget	\$875,000	2021-22 Spend	\$2,252
Estimated Remaining Costs	\$2,409,298	Estimate at Completion	\$2,425,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		<p>A letter was received from MfE in May 2021 to advise that land needs to be sourced, or negotiations well advanced, by end of August 2021 or the funding could be repurposed. This date has now been postponed to 20 September 2021</p> <p>There are now three potential land parcels of interest and staff have started negotiations with the owners of all three parcels.</p> <p>Land parcel A: Habitat assessment has come back with some limitations of use identified. RDC and HRC are working on possible mitigation strategies to overcome the habitat limitations. HRC supports the purchase and use of this parcel of land.</p> <p>Land parcel B: Land parcel B is in close vicinity to land parcel A and will be subject to the same habitat limitations as described for parcel A above. The same mitigation strategies will apply</p> <p>Land parcel C: A site visit meeting has been delayed due to COVID 19 Alert Level 4 restrictions.</p>	






Cost		The budget is currently an estimate while land for discharge is being looked for or alternative solutions are being considered. The 2020-21 Annual Plan included \$1.55m budget spread across various line items for this project. \$875,000 has been committed by Horizons Regional Council out of the funding they received from the Ministry for Environment. The estimated costs shall be finalised with actual construction costs to dispose of the wastewater to the chosen land parcel once the land parcel is purchased or leased.
Quality		No concerns to date.
Risk		Should Horizons or WSP Consultants continue to find the identified land or revised solutions not suitable, alternative options will have to be explored. Extra pressure due to COVID 19 lockdown may cause delays in negotiations with the landowners.
Tasks Completed Last Month		<p>Updated the community group comprising of Horizons, RDC, MfE, MDC, Iwi and Landowners about current negotiations with current lead for land lease/purchase.</p> <p>Land parcels A and B: Land from two landowners near the Whangaehu River, which is considered to have the most suitable soil, most recommended for irrigation. Land parcel A confirmed, and negotiations continue around details for purchase of land agreement as the landowners are keen to sell. A detailed habitat assessment has been conducted and it found stable dune land as described in Schedule F of the One Plan. Habitat described in Schedule F of the One Plan is classed as rare habitat and will require offsetting techniques to mitigate to potential environmental effects of land discharge. RDC and HRC are confident that suitable offsetting techniques can be identified for this land.</p> <p>Land parcel C: A land parcel Southeast of Rātana close to the Turakina River. Habitat assessment (Schedule F) has been conducted and has come back without concerns. Soil assessment completed by WSP. Early negotiations were planned for middle August 2021, but postponed due to COVID 19 Level 4 restrictions.</p>
Tasks Forecast This Month		<p>Land parcel A and B: WSP is working on a proposal to allow the use of the dune land for the irrigation by making use of offsetting techniques which would enhance the environment.</p> <p>Land parcel C: Visit site with WSP to get an understanding of the terrain. Start negotiations with the landowner.</p> <p>Update Horizons, MfE and other stakeholders on final land option for the project.</p>

4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)

Project Status				
The scope of this project is the final commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.				
This report does not consider any future building enhancements regarding Changing Rooms.				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$19,976
2020-21 Budget		\$20,000	2020-21 Spend	\$19,976
2021-22 Budget		\$1,025,603	2021-22 Spend	\$0
Estimated Remaining Costs		\$1,005,627	Estimate at Completion	\$1,025,603
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Te Matapihi Code Compliance Certification (CCC) has been issued. Construction of the Town Square and bus lane has been delayed due to archaeological issues, as advised to council’s Assets and Infrastructure Committee. The revised anticipated start date is October 2021.		
Cost		Final construction budget for Te Matapihi to be reviewed as part of the project closure report. No budget concerns with Town Square and Bus Lane.		
Quality		Performance of the elevator has significantly improved. Finalisation of the Town Square, with artwork, seating, and rubbish bins, to be undertaken.		
Risk		All defects and snags have been resolved at Te Matapihi.		
Tasks completed last month	CCC has been issued and all maintenance items handed over. Maintenance folder has been created with a register of any regular required servicing.			
Tasks forecast this month	Compile project closure report, including final budget for Te Matapihi. Sign final construction contract for bus lane and town square. Finalise Town Square seating and rubbish bins.			

5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)

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Project Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (consulted on during LTP period, with a final resolution to be made in June or July).</p> <p>The original resolved budget for the Taihape Amenities building was \$2.148m, being the estimated construction cost. The 2021-2031 LTP included \$2.9m in year 1, being the full estimated cost of the design, consulting, consenting and construction of the building. \$200,000 is budgeted in FY20-21, giving a total budget of \$3.1m between FY20-21 and FY21-22.</p> <p>Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope but was raised again at a public meeting in March 2021 and endorsed at Council in April 2021 – refer resolved minute number 21/RDC/022.</p> <p>Developed design drawings have been provided to elected members for review, and the project is now in detailed design.</p>			
Project Budget		Grandstand TBC Amenities Building \$3,100,000	Spend to Date Grandstand \$91,915 Amenities Building \$209,226
Estimated Remaining Costs		Grandstand TBC Amenities Building \$2,890,774	Estimate at Completion Grandstand TBC Amenities Building \$3,100,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Programme for Amenities Building on track. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk.	
Tasks completed last month	<u>Amenities Building</u> Detailed Design progressed to 60% Supplier Meeting as part of Registration of Interest (ROI) process completed		

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	<p>Contacting various building companies to make them aware of our ROI</p> <p><u>Grandstand</u></p> <p>The Grandstand has been assessed to have a seismic rating of 25%NBS. A cost of restoration of the existing building features, upgrades to meet compliance with the current building code and building standards, and seismic strengthening to 67% NBS has been estimated to be \$1.3M. All investigations and reporting have been completed. A detailed report on all the findings of the additional investigation work is presented to this Council meeting. As part of the Memorial Park Redevelopment project, WSP have been requested to provide a quote for a detailed design of seismic strengthening.</p>
Tasks forecast this month	<p><u>Amenities Building</u></p> <p>Kick off hui with local iwi</p> <p>Submit Lotteries Application</p> <p>Complete ROI process and shortlist construction companies for the construction of the building</p> <p>Continue to seek themes and name suggestions from community via online and paper surveys</p> <p><u>Grandstand</u></p> <p>Present findings and options to August Council meeting.</p>

6. Remediation of the historic landfill on Putorino Road

ITEM 11.2






Project Status			
<p>The Rangitikei River is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.</p> <p>Four scope changes have arisen since the project's inception:</p> <ol style="list-style-type: none"> 1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent. 2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however 100m³ needs to be disposed of to landfill. The costs for this will be known in August 2021. 3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council and approved. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter. 4) Delay in sheet piling removal due to changing advice from Horizons Regional Council. After executive-level meetings between Horizons Regional Council and Rangitikei District Council this was resolved, however this has an unfavourable cost impact on the project. <p>Construction commenced on 1 April 2021 and will complete on 30 August 2021.</p>			
Project Budget	\$557,991 excluding disposal costs	Spend to Date	\$459,431
2020-21 Budget	\$363,078	2020-21 Spend	\$363,078
2021-22 Budget	\$194,913	2021-22 Spend	\$96,353
Estimated Remaining Costs	\$172,328 excluding disposal costs	Estimate at Completion	\$631,759 excluding disposal costs
Metric	Trend	Comment	
Health and Safety		<p>Significant health and environmental benefits from the remediation.</p> <p>On 15 June 2021 the elected members visited the construction site as part of Council's ongoing commitment to health and safety. Positive feedback was received on mitigation of health and safety risks.</p>	
Programme		<p>Removal of the sheet pilings still to be completed, and planting of the willows will be done after that. Native trees will be planted in spring or summer.</p>	
Cost		<p>The following variations have been approved in the construction contract:</p> <ul style="list-style-type: none"> • Horizons Erosion and Sedimentation Control (ESC) requirements \$12,218 • Water and flocculation sampling (flocculation required by Horizons) \$13,550 	

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		<ul style="list-style-type: none"> Additional sheet piling hire (Horizons required it to stay in longer, then advised it could be removed) \$48,000
Quality		No concerns
Risk		Working in and over the water, on contaminated land, is inherently risky. The contractor is managing this well.
Tasks completed last month	Clarification from Horizons regarding sheet piling removal. Continuation of removal works.	
Tasks forecast this month	Removal of sheet piling to be completed by 30 August 2021. Request clarity from Horizons for the construction of erosion protection rock wall. Installation of Super Silt Fence, coconut matting, and planting of the willow poles. Request funding support from Horizons for the excess sheet piling costs that were not part of the consent conditions but were subsequently required by Horizons.	

7. Marton Industrial Park and Rail Hub

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Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
PMO Budget	\$9,850,000		Spend to Date	\$917,829
Estimated Remaining Costs	\$8,932,171		Estimate at Completion	\$9,850,000
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The programme extension of three months has been agreed with MBIE who funded most of the project. A contract variation has been provided by MBIE to allow for the delay. The Chief Executive signed this in June 2021.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is three months behind schedule The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	All CDP reports finished and with the Environment Court. 50% design of double rail siding completed by KiwiRail (P50). Letter to Minister regarding further funding. Project Advisory Board meeting (occurs each month). Further negotiations with appellant and meeting between consultant and appellant’s lawyer. Meeting with MBIE, and other Central Government representatives, regarding additional funding sources.			
Tasks forecast this month	Environment court hearing or mediation. Progression of double rail siding design past 50%. Approval of P50 design by KiwiRail management. Meeting with Minister Nash on 25 August to discuss funding. Confirmation of estimate of civil cost for construction of rail siding.			






8. Marton Water Strategy

Following endorsement from Council in May 2021 on the direction for Marton Water reporting on the activity as a project is expected to commence in September 2021.



















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9. Regional Treatment Plant Consenting Programme

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Programme Status			
<p>Programme underway for Ratana and Taihape WWTPs and Bulls WTP. Reporting template established. Consultation hui for Taihape held. Additional site visit for Ratana undertaken, specifically in relation to identifying if subject site meets criteria for Schedule F Habitat (as defined by the One Plan). 1 programme-level meetings held.</p>			
WSP Budget (including approved variations)	\$420,305	WSP Spend to Date	\$16,421
Spend Last Month	\$16,421	% Spent	3.9 %
Metric	Trend	Comment	
Health and Safety		WSP Health and Safety Plan prepared prior to site visits.	
Programme		Ratana programme one month behind tendered programme as adjusted due to being asked to assess likely land requirements, but likely to be able to re-establish timeline. Bulls WTP programme adjusted from tender programme, due to requesting discretion in relation to when application to be lodged (now October 21). (Waiting to establish connection with consultants for Bulls to Marton and Hunterville projects)	
Cost		Forecast completion cost is on budget	
Quality		No concerns to date.	
Risk		Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme. Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC. Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept Risk 4: Delivery of CIAs. Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for. Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements. Risk 6: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the Horizons One Plan)	

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Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Miscellaneous Projects**1. Marton RSA & Citizens' Memorial Hall:**

- a. As reported in the July 2021 Council meeting, a variation to the funding agreement for the existing project was signed to allow for a six-month delay to the completion date of the work. The delay has been acknowledged by Kānoa (formerly Provincial Growth Fund).
- b. The PMO expects to reopen Marton RSA & Citizens' Memorial Hall in September 2021, and for the hall to remain open while the accessible toilets are constructed. There may be future hall closures which will be communicated to elected members and the public in due course.
- c. An additional \$750,000 was included in the first year of the new long-term plan for further work to the Marton RSA & Citizens' Memorial Hall.
- d. A site visit for the Chief Executive, Mayor and interested Elected Members will be planned for early September to review project work completed so far and what work is scheduled within the LTP.

2. Taihape Wastewater Rising Main

The construction of the Taihape rising main forms part of the Three Waters funding package work. The project includes the construction of a wastewater pipe from the new Papakai Park wastewater pump station to the main wastewater pump station just below the Taihape pool. The rising main forms part of the Papakai Park pump station upgrades and will result in improved performance of the new pump station. The project is in final design phase and will be added to the current tender package to approved contractors by the end of September 2021.

Recommendation 1

That the Project Management Office Report - August 2021 be received.

11.3 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2021

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Reason for Report

- 1.1 Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority (which is the Council). The report to 30 June 2021 is attached (Attachment 1).

Attachments

1. **Annual Report to the Alcohol and Regulatory Licensing Authority**

Recommendation

That the report 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2021' be received.

Rangitikei District Council

District Licensing Committee

**Annual Report to the Alcohol and Regulatory
Licensing Authority for the year ending 30 June
2021**

Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority

The Committee comprises:

Commissioner:	Stuart Hylton
Deputy Chair	Andy Watson, Mayor of the Rangitikei District
Members:	Chalky Leary
	Colin Mower
	Judy Klue

The Committee is supported as follows:

Secretary	Peter Beggs , Chief Executive
Chief Inspector	Johan Cullis
Inspector	Vicki Reed
Administrator	Rochelle Baird

Staff training

Nothing provided.

Committee Training

Nothing provided.

DLC Initiatives

Six monthly meetings are held to discuss any issues which comprises of The Commissioner, The Chief Inspector, Inspector and Administrator.

No yearly conference NZILI because of Covid. Monthly Alcohol Harm Regulatory Group Meetings were suspended until July 2021 because of covid and the Palmerston North inspector is away for 6 month working remotely and they host meetings.

Local Alcohol Policy

The Rangitikei District Council has not adopted such a policy. Accordingly the default provisions of the Sale and Supply of Alcohol Act 2012 apply

Current legislation

The Committee has no comment on the requirements of the Act.

Statistical information

The following pages outline the applications received during the year and the current listing of licensed premises

The report also lists the District's current licensed premises.

Licence Application 1 July 2020 – 30 June 2021

Application Type	Number Received in Fee Category Very Low	Number Received in Fee Category Low	Number Received in Fee Category Medium	Number Received in Fee Category High	Number Received in Fee Category Very High
On Licence New					
On Licence Renew		5	3		
On Licence Variation					
Off Licence New					
Off licence Renew			6		
Off Licence Variation					
Club Licence New					
Club Licence Renew	5	1			
Club Licence Variation					
Total Number	5	6	9		
ARLA Fee	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total Fee paid to ARLA	86.25	207.00	465.75		

Annual Fees for Existing licences received:

Licence Type	Number received In fee category very low	Number received in fee category low	Number received in fee category medium	Number received in fee category High	Number received in fee category very high
On-Licence		4	8		
Off-Licence			12		
Club Licence	16		1		
Total Number	16	4	21		
ARLA FEE	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total fee paid to ARLA (GST Incl.)	276.00	138.00	1086.75		

Managers Certificates Received

	Number Received
Managers Certificate New	26
Managers Certificate Renewal	34
TOTAL	60
ARLA FEE	\$28.75
Total fee paid to ARLA	\$1725.00

Specials Licences Received

	Number
Class 1	1
Class 2	11
Class 3	29
Total	41

Temporary Authority applications

Off licence

OF070 Pssr Family Limited

Lic No Licence Name

Location

CLUBS

CL003	Utiku Old Boys Rugby Football Club	12 Kokako Street, Taihape
CL012	Bulls Rugby Football & Sports Club	Domain Road, Bulls
CL015	Taihape Squash Rackets Club I	12 Kokako Street, Taihape
CL016	Bulls Bowling Club	18 Criterion Street Bulls
CL019	Rangitikei Squash Rackets Club	443 Wellington Road, Marton
CL020	Marton Golf Club	431 Santoft Road, Marton
CL021	Marton Bowling Club (Inc)	3 Hereford Street, Marton
CL022	Hawkestone Golf Club	252 Kakariki Road, Marton
CL023	Rangitikei Golf Club (Inc)	56 Raumai Road, Bulls
CL024	Rangatira Golf Club Inc	4561 State Highway 1, Ohingaiti
CL026	Taihape Golf Club Inc	90 Golf Club Road, Taihape
CL031	Huntermville Rugby Football Club	3 - 29 Paraekaretu Street, Huntermville
CL032	Taihape Workingmens Club	34 Kuku Street, Taihape
CL033	Marton Rugby & Sports Club	6 Follett Street, Marton
CL034	Rangiwaia Social Club	2 Koukoupou Road, Taihape
CL036	Huntermville Squash Club	3 - 29 Paraekaretu Street, Huntermville
CL037	Taihape Rugby & Sport Club	34 Kuku Street, Taihape
CL011	Bulls RSA	55 High Street, Bulls

ON

Licence

ON009	Rangitikei Tavern	144-150 Bridge Street, Bulls
ON011	Station Hotel	22-24 High Street, Hunterville
ON104	Aamod Indian Restaurant	83a High Street, Bulls
ON027	River Valley Ventures Limited	114B Mangahoata Road, Taihape
ON090	Club Hotel	17-19 High Street, Marton
ON081	Argyle Hotel	1 Bruce Street, Hunterville
ON084	Flat Hills (2005) Ltd	5733 State Highway 1 Mangaweka
ON094	Countryman Restaurant	108A Hautapu Street Taihape
ON093	Sugar Plum Café	3 High Street, Marton
ON095	Moomaa Limited	1833 State Highway 1, Marton
ON096	Captain Cook's Bar & Cafe	297-303 Broadway, Marton
ON097	Café Le Telephonique	8 Huia Street, Taihape
ON098	Gretna Hotel	115-119 Hautapu Street, Taihape
ON100	Four Doors Down	267 Broadway, Marton
ON101	Ohingaiti Truck Stop	2 Onslow Street West Ohingaiti
ON075	Mad Toms	14-18 Lower High Street Marton
ON102	Rustic	21 Mataroa Road, Taihape

Off

Licence

OF070	Taihape Quick Stop	107-109 Hautapu Street, Taihape
OF005	Countdown Marton	280-284 Broadway, Marton
OF006	Taylors (1998) Ltd	4 Milne Street, Hunterville
OF019	Rangitikei Tavern	144-150 Bridge Street, Bulls
OF032	Taihape New World	112-114 Hautapu Street, Taihape
OF046	Taihape Liquorland	120 Hautapu Street, Taihape
OF049	Marton Wholesale Liquor Limited	188 Broadway, Marton
OF051	Marton New World	423 Wellington Road, Marton
OF058	Marton Wholesale Liquor Limited	6 Hammond Street, Marton
OF060	Marton Wholesale Liquor Ltd	158 Bridge Street, Bulls
OF061	Bulls Foursquare	92-102 Bridge Street, Bulls
OF068	Bottle O Taihape	17 Mataroa Road, Taihape

11.4 Report to Council on LGNZ 2021 Conference (Blenheim)**Author: Gill Duncan, Councillor**Report to Council Meeting 26th August 2021

From Cr Gill Duncan

(* = my personal opinion)

Subject: LGNZ 2021 Conference, 15-17 July, Blenheim Waiharekeke NZ.

Theme: **“Reimagining Aotearoa – from community up”, “Te Ingoingo Hōu o Aotearoa - anga whakamua ana i ngā hapori”.**

[LGNZ CONFERENCE 2021 Photos \(shootproof.com\)](https://shootproof.com) Password lgnz21

- Spot Mayor Andy Watson with the Mayors for Jobs representatives. This has been very successful for our Council/District, thanks to Andy’s involvement here and our team with Nadia, James Towers and Louise McCoard, plus support staff.

Congratulations to Blenheim for hosting this year’s LGNZ Conference. The Conventions Centre and ASB Theatre were excellent venues, especially the graphics, and hosting generally, were superb. It was a treat to see this beautiful part of NZ showcased so well.

Main Subjects: 3Waters/Future of LG/RMA reforms.

1. 3 Waters: “Better Water Everywhere”

Prime Minister, Jacinda Ardern, and LGNZ CEO Susan Freeman-Greene gave virtually the same speech here*. Also the same message was stated by Stuart Crosby (LGNZ President), that we must all commit to the 4 entity model as put forward by the Government (CG).

Minister Nanaia Mahuta spoke convincingly but no further detail was forthcoming. Opt In/Opt Out were no longer relevant in her view.

The Prime Minister announced 2.5billion funding “so that no Council would be worse off”: <https://www.stuff.co.nz/national/politics/300358043/government-offers-25b-sweetener-to-councils-as-it-looks-to-take-control-of-water-infrastructure>

*LGNZ is captured by the CG push for three waters. Discussion with two Whanganui Crs: conversation was very much around lack of detail and Auckland Water Care, who seem to be doing the best job in this space, not wanting to be part of this model. Other large metros are not wanting to be a part, (CHCH), this puts the whole proposal in jeopardy.

*Rangitikei is a small player and risks being the last cab on the rank within Entity B, our large distances, small and isolated towns (Taihape) look almost unworkable within “ ”. Note however, that being part of Entity C looks worse with PNth and Wellington woes.

An example of Marlborough Districts 3 Waters advice online:
https://www.marlborough.govt.nz/your-council/three-waters-reform-proposals?fbclid=IwAR3r2d1HZ4pULd4HZ815nzdr8lyQt4CSU9I7GK_a2NezrT4fk8zr0esEBLo

*I would like to see something similar put out by RDC

2. Future of LG:

“Reimagining the future” Central and local government working together to enable iwi/Māori and communities to drive well-being outcomes.

Natural capital – the Marlborough story | Uara māori - tā Te Tauihu o te Waka kōrero Harnessing your natural advantage into decision-making for social, economic, environmental and cultural success. –John Legget

*Excellent example of having an integrated District Plan.

The Simpson Grierson and LGNZ’s survey was really informative: [LGNZ-Survey-14 PDF-download \(1\).pdf](#)

Summary of Key Findings



3. RMA Reforms

1. RMA becomes 3 Bills:

1. Natural and Built Environments,
2. Strategic Planning and
3. Climate Change Adaptation

2. -The latter “to deal with legal complexities surrounding managed retreat from coastlines and other areas exposed to the impacts of climate change.”

3. “Parker said the RMA process took too long, cost too much and hadn’t protected the environment, with its proposed replacement setting out ways to better ensure the wellbeing of current and future generations.

4. A new national planning framework would include mandatory environmental limits that could not be crossed, relating to freshwater, coastal waters, air and biodiversity among other areas.

5. Other legislative outcomes would include well-functioning urban areas, enabling infrastructure and improving the supply of housing, with more than 100 existing plans and policy statements to be consolidated into around 14 plans across the country.”

6. Significant Natural Areas, (SNAs), “Councils with existing SNAs have three years to conform to the new National Policy Statement, and councils that don’t will have five years.”

7. *NB Not a lot of detail around this. Judith Collins was listed to speak to the Conference but instead joined the “Groundswell” protest, (as did a number of Conference attendees in Blenheim), that was largely in response to the new grazing laws, SNA “land grab” and finally the “Ute Tax”. Christopher Luxton addressed the Conference instead.

Creativity as a driver of well-being | Te auahatanga hei kaiwhiu o te toiora

Artist Rangi Kipa – “Process must be adequately resourced” ... “listen to the communities you consult with.”

*Very moving speaker on his journey but demonstrated art work that was powerful for the district. Showed how creating art stories connected people positively and brought people from outside in.

“Walkshops” – “Cultural Wellbeing” Built on presenting Iwi/Maori stories through installation and painterly art. *Walkshops idea worked well.

Vodafone Breakfast session with “Nanogirl”: https://www.celebrityspeakers.co.nz/speakers/dr-michelle-dickinson?gclid=CjwKCAjwjdOIBhA_EiwAHZ8xm4mCjU-lhs1e6Dn-v0bSJwJcd4dI3YMjq_h8cpQRTBW9IrucPwekWhoCs4kQAvD_BwE

*Highlight.

Jamie Fitzgerald – Closing Speaker.

“If you don’t know where you are going, any road will get you there”

***Conclusion:**

I found the Conference valuable for the following:

- Spending quality time learning with/from, and listening to, 3 of my immediate colleagues (Free discussions);
- Being in an away space dedicated to LG perspectives;
- Feeling up-to-date with CG information, (however lightweight that was!);
- Rubbing shoulders with likeminded/positioned people and having my ideas confirmed or challenged;
- Quality speakers in dedicated spaces;
- Cementing relationships with neighbouring Council Crs

Recommendation

That the Report to Council on LGNZ 2021 Conference (Blenheim) be received.

12 Minutes from Committees

12.1 Minutes from Committees

Author: Ash Garstang, Governance Administrator

1. Reason for Report

1.1 Committee minutes are attached for Council's receipt.

Attachments

1. Ratana Community Board, 10 August 2021
2. Sport NZ Rural Travel Fund, 29 April 2021
3. Turakina Community Committee, 05 August 2021
4. Te Roopuu Ahi Kaa Komiti, 10 August 2021

Recommendation

That the following Minutes are received:

- Ratana Community Board, 10 August 2021
- Sport NZ Rural Travel Fund, 29 April 2021 (adjourned and re-convened 08 July 2021)
- Te Roopuu Ahi Kaa Komiti, 10 August 2021
- Turakina Community Committee, 05 August 2021

MINUTES

UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 10 August 2021

Time: 6.30 pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present

Mr Charlie Mete
Mr Jamie Nepia
Mr Lequan Meihana
Mr Charlie Rourangi
Mrs Soraya Peke-Mason
Cr Waru Panapa
HWTM Andy Watson

In attendance

Ms Katrina Gray, Senior Strategic Planner
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Ash Garstang, Governance Administrator

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1 Whakamoemiti

Mr Mete opened the meeting at 6.33 pm. Mr Nepia spoke the whakamoemiti.

2 Apologies

Resolved minute number 21/RCB/010

That the apology for Mr Meihana be received.

Mr J Nepia/Mr C Rourangi. Carried

3 Public Forum

Ms Hotu advised that she has never refused to provide the toilet key to anybody and was unhappy with this comment in the minutes of 18 May 2021 (item 10.3) – the Ratana Community Board agreed to amend this in the previous minutes. The Ratana Communal Board is happy to answer any questions and assist if there are any issues.

Ms Hotu was happy with the Seamer house being available for meetings, although this would need to be checked with the secretary of the Ratana Communal Board.

Cr Panapa raised the upcoming Council flat renovations that are due to take place in October. He would like to work with the Ratana Communal Board on this, as far as housing residents belongings during the renovations. Ms Hotu indicated that she was happy to work with the Ratana Community Board on this issue.

Cr Panapa asked staff to investigate if it is possible for the Ratana Community Board to fundraise for their own activities.

Resolved minute number 21/RCB/011

The Ratana Community Board recommends to Council that Council gives consideration to the establishment of a discretionary fund for the Boards use, similar to the Small Projects Fund but through a different rating mechanism so that the cost is not placed on Ratana ratepayers.

Mr C Mete/Cr W Panapa. Carried

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

There are two late items for this meeting: 12.1 (Ratana Playground Group Update) and 12.2 (LTP Submission Response).

6 Confirmation of Minutes

Resolved minute number 21/RCB/012

That the minutes of Rātana Community Board Meeting held on 18 May 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Amendment:

Remove the second sentence of para 1 in item 10.3, specifically the sentence; "... refusing to give out the key to visitors".

Mr J Nepia/Mr C Rourangi. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Ratana Community Board Meetings

The Board advised that line item 2 (toilet opening hours) should have referred to the Ratana **Communal** Board, not the Ratana **Community** Board. This correction was noted, although the Board advised that the item can remain closed as they will make a recommendation to Council (below).

The Board also requested an update on the proposed MOU draft between Council and the Ratana Communal Board.

Resolved minute number 21/RCB/013

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Mr J Nepia/Mr C Mete. Carried

Resolved minute number 21/RCB/014

The Ratana Community Board recommends to Council that Council include a clause on opening hours in the upcoming contract re-negotiation with the Ratana Communal Board.

Mr C Mete/Mr C Rourangi. Carried

8 Chair's Report

8.1 Chair's Report - August 2021

Mr Mete commented on the lack of rugby facilities off-field. At a recent game, the toilets block was provided for the 'away' teams use, and the home team was forced to use private ablutions kindly offered by Ratana residents. He has talked to senior club members about this and will raise it with Council in the near future.

Mr Mete advised that the heavy rain this winter has highlighted the need of the drainage network to see some consideration by Council.

It was decided recently that the historic burial area at the Ratana cemetery would be fenced off.

Resolved minute number **21/RCB/015**

That the 'Chair's Report – August 2021' be received.

Mr J Nepia/Mr C Rourangi. Carried

9 Mayoral Update

9.1 Mayoral Update - July 2021

Taken as read.

Resolved minute number **21/RCB/016**

That the Mayoral Update – July 2021 be received.

Mr C Rourangi/Mr J Nepia. Carried

10 Reports for Information

10.1 Update on Te Roopuu Ahi Kaa Komiti

The Board discussed the proposed option for Maori wards that the Te Roopuu Ahi Kaa Komiti endorsed at their meeting on 10 Aug 21. Ms Gray confirmed that under the proposed option (option 2), the Ratana Pa community would be included in the northern ward.

In response to a query, Cr Panapa clarified that it would be Council's decision to choose which elected member to appoint to the Ratana Community Board in the future (be it a Maori ward councillor or general ward councillor).

The Board was pleased to hear about Council's progress with attempting to secure land for the new wastewater treatment plant.

Resolved minute number **21/RCB/017**

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

Mr J Nepia/Mr C Rourangi. Carried

11 Discussion Items

11.1 Rangitikei Beyond 2050

Ms Gray advised the Board of the project name; Pae Tawhiti Rangitikei Beyond. It will be a wide ranging documenting that will influence and inform Council's land usage, zoning and commercial usage, etc. Ms Gray invited the Board members to provide feedback.

The Board noted that the community lacked a sports club facility. Cr Panapa advised that any future sports facility should have a Kaupapa of no alcohol.

The Board discussed the potential for the pa to be used by visitors. It would be good if the community was able to open the other side of the pa (by the old rail line) as this would help to attract visitors.

Resolved minute number **21/RCB/018**

That the report 'Rangitikei Beyond 2050' be received.

Mr C Mete/Cr W Panapa. Carried

11.2 Destination Management Plan Update

Ms Britton introduced the Destination Management Plan and asked the Board members how staff might best engage with the community on this. She will also engage with several Te Roopuu Ahi Kaa Komiti members on the plan. Ms Peke-Mason thought that the public consultation process undertaken for the Council's long-term plan was a good model to go off. Ms Britton advised that there will be an ability to submit feedback online, but she would prefer to talk to people in person.

Resolved minute number **21/RCB/019**

That the verbal 'Destination Management Plan Update' be received.

Cr W Panapa/Mr J Nepia. Carried

11.3 Alternative Venue for Future Meetings

Mr Rourangi will communicate with the fire brigade about possibly using the fire station as an alternative venue for future Board meetings.

The Board asked staff to consider if a shipping container might be able to be brought in to store residents belongings during the Council flat renovations in October.

11.4 Frequency of Meetings

Resolved minute number 21/RCB/020

Mr C Mete/Mr C Rourangi. Carried

12.1 Ratana Playground Group Update

12.2 LTP Submission Response

Resolved minute number 21/RCB/021

Mr J Nepia/Mr C Rourangi. Carried

The Meeting closed at 8.56 pm.

Chairperson

MINUTES

UNCONFIRMED: SPORT NZ RURAL TRAVEL FUND MEETING

Date: Thursday, 29 April 2021

Time: 9.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: Cr Brian Carter
Cr Richard Lambert
His Worship the Mayor, Andy Watson

In attendance: Mr Ash Garstang, Governance Administrator

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6 **Meeting Closed5**

UNCONFIRMED

1 Welcome

Cr Carter opened the meeting at 9.04am.

2 Apologies

Resolved minute number 21/SRTF/001

That the apology for Cr Lambert be received.

Cr Carter/HWTM Watson. Carried

Note: Cr Lambert attended the second portion of the meeting, on 08 July 21.

3 Confirmation of Minutes

Resolved minute number 21/SRTF/002

That the minutes of the Sport NZ Rural Travel Fund Assessment Committee meeting held on 14 May 2020 be taken as read and verified as an accurate and correct record of the meeting.

HWTM Watson/Cr Carter. Carried

The Mayor highlighted that Option 2 in the Sport NZ Rural Travel Fund report totalled \$9,809, which is \$309 above the maximum amount that can be allocated (\$9,500+GST). The Committee agreed to slightly lower the fund amounts in the below recommendation in order to not exceed the funding cap.

That the report 'Sport NZ Rural Travel Fund Scheme Allocation of Funds 2020/21' to the 29 April 2021 Sport NZ Rural Travel Fund Committee be received.

The committee adjourned the meeting subject to receiving the two outstanding accountability forms and more information regarding the applications for Rangitikei College, Nga Tawa Diocesan School and St Joseph's Taihape.

The meeting re-convened at 8.53am, 08 July 2021. Cr Lambert attended the second portion of the meeting, that took place on 08 July 2021.

That the accountability reports for funding during 2019/20 be received from:

- HWTM Watson/Cr Lambert. Carried

That the Sport NZ Rural Travel Fund Assessment Committee approve the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:

- HWTM Watson/Cr Carter. Carried

5 Next Meeting

Thursday, 28 April 2022, 9.00am.

6 Meeting Closed

The Meeting closed at 9.02am.

The minutes of this meeting were confirmed at the Sport NZ Rural Travel Fund held on .

.....
Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 5 August 2021
Time: 7.30 pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present

- Ms Laurel Mauchline Campbell
- Mr James Bryant
- Mr Duran Benton
- Ms Carol Neilson
- Ms Linda O'Neill
- Ms Anne Rice
- Ms Tina Duxfield
- Cr Brian Carter
- Cr Waru Panapa
- HWTM Andy Watson

In attendance

- Ms Katrina Gray, Senior Strategic Planner
- Ms Jen Britton, Strategic Advisor – District Promotions

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1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number 21/TCC/011

That the apologies of HWTM Andy Watson be received.

Ms L Mauchline Campbell/Mr J Bryant. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Resolved minute number 21/TCC/012

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Item 11, Report from Jen Britton on Destination Rangitikei, be dealt with as a late item.

Mr D Benton/Ms L O'Neill. Carried

6 Confirmation of Minutes

Resolved minute number 21/TCC/013

That the minutes of Turakina Community Committee Meeting held on 3 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Ms C Neilson/Ms A Rice. Carried

7 Chair's Report

7.1 Chair's Report – August 2021

The Chair spoke to the meeting about the Grants Assessment Subcommittee which was established by Council with representatives from the Community Boards and Committees. This subcommittee evaluated the applications to the Council's grant schemes. The subcommittee was disbanded by Council at its February meeting as it "used considerable staff time". Effective July 2021. There were 2 meetings with community representatives in March and April. The April agenda shows the next meeting as being 7 September. I only became aware that the subcommittee was disbanded when I asked staff when the next assessments would be due. I was unable to attend the April meeting so I contacted 2 other subcommittee members in case I had missed the message at the meeting. They did not know it was disbanded either.

Once again there appears to have been a breakdown in communication. As Council is producing a lot of documentation that says that good communication is essential and it is their aim to have the best communication possible, this seems to be another fail continuing on from the failure to communicate well with Community Committees over changes to meeting frequency. People serving as volunteers should be kept informed of changes and when a subcommittee like this is disbanded, they should at least receive a thank you for their input. This is basic manners.

Peter Beggs was invited to attend tonight's meeting but is away. His PA informed me that his attendance at Community Committees is set at the beginning of the year and he will attend the December meeting. This was not mentioned in a conversation I had with him earlier in the year where I invited him to attend a meeting. It will be nice to be able to meet our CE after 2 years in the job. When the Mayor announced the appointment he assured us all that meeting Community Boards / Committees was a priority for our new CE. We therefore rightly expected that it would not take 2 years for this to happen.

It is unfortunate to have to put forward a negative Chair's Report especially when at the last meeting I commented on how good the relationship with Council was. I feel there needs to be some major improvement in communication from Council to community groups.

On a more positive note, the Community Committees in Bulls and Marton are on track to re-establishing with candidates for the role of Chair coming forward. I wish them well.

Resolved minute number **21/TCC/014**

That the verbal Chair's Report – August 2021 be received.

Ms L Mauchline Campbell/Mr D Benton. Carried

8 Mayoral Update

8.1 Mayoral Update - July 2021

Resolved minute number 21/TCC/015

That the Mayoral Update – July 2021 be received.

Ms T Duxfield/Mr J Bryant. Carried

9 Reports for Information

9.1 Small Projects Fund Update - August 2021

Resolved minute number 21/TCC/016

That the 'Small Projects Fund Update – August 2021' report be received.

Mover/Seconder Ms A Rice/Ms C Neilson. Carried

Resolved minute number 21/TCC/017

That the Turakina Community Committee apply to the Bonny Glen Community Trust for funding for another First Aid Course for the Community.

Ms L O'Neill/Ms T Duxfield. Carried

10 Discussion Items

10.1 Rangitikei Beyond 2050

Item 11 (Destination Management Plan) was incorporated in the discussion of Item 10.

The meeting discussed various options for the future of the district. Protecting good farmland was considered to be vitally important. Options for increased housing in Turakina Village was discussed and the various opportunities for the revitalisation of the commercial area. Opportunities associated with existing businesses in the district (the malting plant and micro breweries) were raised.

Resolved minute number 21/TCC/018

That the report 'Rangitikei Beyond 2050' be received.

Mr D Benton/Mr J Bryant. Carried

The Committee would like an update on the proposed Public Toilets at the next meeting.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 7 October 2021.

.....
Chairperson

UNCONFIRMED

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 10 August 2021

Time: 11.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Tumuaki Tuarua: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)

Nga mema: Mr James Allen (Ngā Wairiki Ki Uta)
Ms Hari Benevides (Ngāti Tamakopiri)
Mr Robert Gray (Ngāti Rangituhia)
Ms Tracey Hiroa (Ngāti Whitikaupeka)
Ms Soraya Peke-Mason (Rātana Pā)
Ms Coral Raukawa (Ngā Ariki Turakina)
Ms Kim Savage (Ngāti Parewahawaha)
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki)
Mr Chris Shenton (Ngāti Kauae/Tauira)
Cr Waru Panapa
HWTM Andy Watson

Manuhiri: Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Ms Carol Gordon, Group Manager – Democracy and Planning
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms Nardia Gower, Manager – Community Development
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development
Ms Adina Foley, Project Manager
Ms Clare Manners, Project Coordinator
Mr Ash Garstang, Governance Administrator
Ms Kylie Ruwhiu-Karawana (TRC Tourism - Consultant)

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1 Karakia / Welcome

Pahia opened the meeting at 11.03am. Everyone around the table introduced themselves.

2 Apologies

Resolved minute number 21/IWI/017

That the apologies for Mr Robert Gray be received.

Ms H Benevides/Mr T Steedman. Carried

3 Public Forum

There were no public forum presentations.

4 Conflict of Interest Declarations

Members were reminded to declare any conflicts of interest.

5 Confirmation of Order of Business

Item 9.4 (Rangitikei Destination Management Plan 2050) took place after item 8.1 (Chair's Report), and before item 9.1 (2021 Summary of Activities).

6 Confirmation of Minutes

Resolved minute number 21/IWI/018

That the minutes of Te Roopuu Ahi Kaa Meeting held on 08 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Mr T Curtis/Ms H Benevides. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

There were no completed Follow-up Actions.

8 Chair's Report

8.1 Chair's Report (August 2021) and Feedback on the Komiti's Workshop

Reforms

The Komiti stated that the large volume of central government reforms had resulted in some fatigue among constituencies and that Te Roopuu Ahi Kaa members in general now had very busy schedules. The Mayor advised that he had met with Entity B (the entity that Council would be zoned in if it participated in the Three Waters Reform), and had raised concerns with them regarding the poor engagement of iwi, due to a lack of capacity. It was also noted that there was a potential for our Council and iwi to become overshadowed by larger Councils and iwi within Entity B.

Representation Review

The Komiti's general preference was for two Maori wards, although they did note the awkwardness of the mapping for option 2. The map looks unequal (in terms of land area), but this is due to a majority of the districts Maori population residing in the southern end of the district.

Resolved minute number 21/IWI/019

That the report 'Chair's Report (August 2021) and Feedback on the Komiti's Workshop' be received.

Mr P Turia/Mrs S Peke-Mason. Carried

Resolved minute number 21/IWI/020

That the Komiti endorse Option 2 (Boundary around Marton / Bulls) as the preferred option.

Mr P Turia/Mrs S Peke-Mason. Carried

9 Reports for Information

9.1 2021 Summary of Activities - Maori Responsiveness Framework

The Komiti received the summary positively, noting that in future it would be useful to see metrics around each goal. They would also like Mr Meihana to provide a very short comment as context to any outstanding actions or challenges. The Komiti are happy to receive the same report that goes to Council.

Resolved minute number 21/IWI/021

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

Ms T Hiroa/Ms C Raukawa. Carried

9.2 Horizons Update

This item was not discussed as there was no representative from Horizons Regional Council present.

9.3 Rangitikei Beyond 2050: Project Update

Ms Gray invited the Komiti members to provide feedback on this project, while acknowledging their earlier comments about a lack of iwi capacity.

Mr Maihana proposed a name in Te Reo for the project, which was welcomed and accepted by the Komiti.

Cr Panapa queried if the 2050 timeframe was set, and if it could be a good idea to amend this to 2040 in order to align with the 200 year anniversary of our district. Ms Gray acknowledged the suggestion, noting that the original timeframe of 2050 was chosen as it presented a longer time-frame to work with and aligned other documents, such as the infrastructure strategy. The date could be removed from the project name (although it would remain as an intricate part of the project process). It was noted the Advisory Group was meeting later in the day and this would be discussed there.

Resolved minute number **21/IWI/022**

That the report 'Rangitikei Beyond 2050: Project Update' be received.

Mr C Shenton/Mr J Allen. Carried

Recommendation 2

That Te Roopuu Ahi Kaa endorse the name "Pae Tawhiti Rangitikei 2050" for use alongside the Rangitikei Beyond 2050 project.

Left to lie on the table.

9.4 Rangitikei Destination Management Plan 2050

Ms Kylie Ruwhiu-Karawana (from TRC Tourism consultancy) spoke to the Komiti on her background and what her role is going to be with the development of the Rangitikei Destination Management Plan 2050. Ms Ruwhiu-Karawana stated that the purpose of this Plan is to define the shared vision of the district's tourism (as an end goal) and what is required in order to get there. This plan will invite input from mana whenua, as tourism is a sector that can be embraced by iwi to bring people back to the district. Aside from its economic utility, tourism is also a good mechanism for passing on indigenous knowledge and stories.

Ms Ruwhiu-Karawana noted that with the Rangitikei district it was vital to consider how operators can encourage visitors to leave the main highway (SH 1). Cultural tourism is one way of doing this.

Ms Peke-Mason commented that environmental concerns were at the forefront of people's minds and she would engage with Ms Ruwhiu-Karawana about this in the future.

In response to a query, Ms Ruwhiu-Karawana advised that KPI's (key performance indicators) and other metrics will be an integral part of the plan and will be used to measure outcomes. She also advised that COVID had had an enormous impact on the tourism sector and that one of the main drivers of destination management plans across local councils was that these plans would help to secure funding from central government.

Ms Britton advised that Mr Meihana will assist her with iwi engagement.

Resolved minute number 21/IWI/023

That the report 'Rangitikei Destination Management Plan 2050' be received.

Mr C Shenton/Mrs S Peke-Mason. Carried

9.5 Housing Strategy 2021-2031

Taken as read.

Resolved minute number 21/IWI/024

That the draft 'Housing Strategy 2021-2031 Background Document' and the draft 'Housing Strategy and Plan 2021 Summary' to the 10 August 2021 Te Roopuu Ahi Kaa meeting be received.

Ms T Hiroa/Ms M Heeney. Carried

9.6 Project Management Office Report - July 2021

Marton to Bulls Wastewater Strategy

Ms Foley advised that staff have shortlisted three - four parties that are interested in this contract. It will be a three to five year project to get the final outcome, and the present focus is on the Tutaenui stream.

There was some discussion among Komiti members around the weighting towards local businesses in the Councils procurement policy. Mr Beggs advised that this weighting is currently 5%. Mr Turia suggested that some weighting be considered for Maori ownership. Mr Benadie advised that these types of weightings are a useful tool for Council but could be difficult to observe for larger projects (such as the Marton to Bulls Wastewater Project), as these require higher levels of infrastructure and organisation that are typically found in larger contracting companies.

The Komiti agreed that Council's procurement policy should be presented as an item to the next Te Roopuu Ahi Kaa meeting, to enable further discussion around these ideas (particularly of providing a weighting towards Maori ownership).

Marae Water Testing

Mr Beggs discussed the \$120,000 that had been set aside by Council to test water quality (both drinking water and wastewater) at marae across the district. He expects that there will be funds leftover from this testing and suggested that the Komiti may want to consider whether any surplus funds should be put towards water infrastructure remediation (if required). Mr Turia requested that

Komiti members remain vigilant on this issue and ensure that any invitations from Council to test water on their marae are accepted.

Ratana Waste Treatment Plant

Ms Foley advised that this project is now looking quite promising, with three potential options being explored. The Komiti expressed cautious optimism about this, noting that they were looking forward to seeing a contract finalised and signed.

Te Matapihi

In response to a query, Mr Beggs elaborated on the risk of “competing interests in the artwork for the town square”. This refers to a request from a third party to install a piece of art in the greenspace. Mr Beggs advised the third party that this request would not be considered until the artwork by Ngati Parewahawaha is finalised.

Landfill on Putorino Road

Ms Foley advised that the contractor has finished excavating the landfill, although they are unable to remove the sheet piling yet. Staff are in talks with Horizons Regional Council regarding this point.

Resolved minute number 21/IWI/025

That the Project Management Office Report - July 2021 be received.

Ms T Hiroa/Mr T Steedman. Carried

Resolved minute number 21/IWI/026

That the Te Roopuu Ahi Kaa Komiti recommends to Council that any surplus funds for Marae water testing is directed towards any required water infrastructure remediation.

Mrs S Peke-Mason/Mr P Turia. Carried

10 Discussion Items

10.1 Three Waters

Mr Beggs advised that Council was looking to partner with other councils within the Horizons region. Back when the \$4.8M was granted to Council by central government, he advised the other councils that staff were committing \$120,000 to marae water testing and encouraged them to also dedicate some portion of funds to Maori initiatives or works.

Mr Beggs advised that there will be a workshop in late August that Komiti members will be invited to attend. Mr Beggs and Mr Benadie will deliver a presentation on Three Waters, including the government’s position at this moment in time and non-financial analysis that will be undertaken by staff (e.g. iwi involvement and water quality). The purpose of this workshop will be to update Komiti

members on Three Waters, how the reform may affect Council and what the next steps will be for our communities.

Mr Beggs further advised that we are currently in an eight-week period of information gathering. Council has been advised by central government that this is not a public consultation and/or decision period.

The Mayor advised that he had originally assumed that the final model would be a subsidised one, however he has since become aware that the Entity B Board will have the right to set its own pricing schedule – he has asked for clarification on this.

Mr Turia asked if there was any update to Ngāti Waewae's request to have a representative join the Te Roopuu Ahi Kaa Komiti. The Mayor advised that he has not yet responded, and will need to go over the letter request and check the process for this.

Mr Steedman updated the Komiti on the 125th anniversary of the whare tipuna at Winiata Marae and the newly carved tekoteko of Mr Willoughby which was unveiled on the day.

The Meeting closed at 1.13 pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 12 October 2021.

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Chairperson

13 Recommendations from Committees

13.1 Recommendation from the Te Roopuu Ahi Kaa Komiti 10 Aug 21

Author: Ash Garstang, Governance Administrator

1. Context

- 1.1 At its meeting held 10 August 2021, the Te Roopuu Ahi Kaa Komiti discussed the \$120,000 that had been set aside by Council for marae water testing.
- 1.2 The Komiti felt that once this testing was complete, it would be appropriate for any remaining funds from the \$120,000 allocation to be directed towards any required water infrastructure remediation.
- 1.3 They made the below recommendation to Council, as per resolution **21/IWI/026**:
 - a. That the Te Roopuu Ahi Kaa Komiti recommends to Council that any surplus funds for Marae water testing is directed towards any required water infrastructure remediation.

Recommendation

That Council approves / declines [**delete one**] the below recommendation from the Te Roopuu Ahi Kaa Komiti meeting on 10 Aug 21, as [**explanation, if required**]...

- a. That the Te Roopuu Ahi Kaa Komiti recommends to Council that any surplus funds for Marae water testing is directed towards any required water infrastructure remediation.

13.2 Recommendations from the Rātana Community Board 10 Aug 21

Author: Ash Garstang, Governance Administrator

1. Context – Discretionary Fund

- 1.1 At its meeting held 10 August 2021, the Rātana Community Board discussed the lack of funding for small projects and initiatives.
- 1.2 It was clarified that the Board did not make use of their Small Projects Fund, as this placed a cost on Rātana ratepayers.
- 1.3 They made the below recommendation to Council, as per resolution **21/RCB/011**:
 - a. The Rātana Community Board recommends to Council that Council gives consideration to the establishment of a discretionary fund for the Boards use, similar to the Small Projects Fund but through a different rating mechanism so that the cost is not placed on Rātana ratepayers.

2. Context – Public Toilet Opening Hours

- 2.1 At its meeting held 10 August 2021, the Rātana Community Board discussed the contract renewal that will take place between Council and the Rātana Communal Board in the near future.
- 2.2 Currently, Council contributes funding to the public toilets at Rātana Pā as part of the Rātana Parks & Town Maintenance Contract. However, there is nothing specific in this contract about toilet opening hours.
- 2.3 The Rātana Community Board made the below recommendation to Council, as per resolution **21/RCB/014**:
 - a. The Rātana Community Board recommends to Council that Council include a clause on opening hours in the upcoming contract re-negotiation with the Rātana Communal Board.

Recommendation 1

That Council approves / declines [**delete one**] the below recommendation from the Rātana Community Board meeting on 10 Aug 21, as [**explanation, if required**]...

- a. The Rātana Community Board recommends to Council that Council gives consideration to the establishment of a discretionary fund for the Boards use, similar to the Small Projects Fund but through a different rating mechanism so that the cost is not placed on Rātana ratepayers.

Recommendation 2

That Council approves / declines [**delete one**] the below recommendation from the Rātana Community Board meeting on 10 Aug 21, as [**explanation, if required**]...

- a. The Rātana Community Board recommends to Council that Council include a clause on opening hours in the upcoming contract re-negotiation with the Rātana Communal Board.

14 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Ratana Wastewater Treatment Project – Negotiations
2. Follow-up Actions from Council Meetings (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 – Ratana Wastewater Treatment Project - Negotiations	s7(2)(i) - Negotiations	S48(1)(a)
1.2 – Follow-up Action Items from Council Meetings (Public Excluded)	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

15 Open Meeting

The meeting went into open session at <<time>>.

Recommendation

That the public excluded meeting move into an open meeting, and the above recommendations be confirmed in the open meeting.