

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Wednesday, 24 November 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Wednesday, 24 November 2021 at 1.00 pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

Item 10.3 (Insurance Renewals) will be discussed at 3.15 pm.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Ordinary Council meeting held on 28 October 2021 are attached.

Attachments

1. Council 28 Oct 21 - Minutes

Recommendation

That the minutes of the Ordinary Council meeting held on 28 October 2021, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 28 October 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM, Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan (*via Zoom*)
Cr Angus Gordon
Cr Richard Lambert (*via Zoom*)
Cr Tracey Hiroa
Cr Waru Panapa (*via Zoom*)
Cr Dave Wilson
Cr Cath Ash (*via Zoom*)
Cr Coral Raukawa (*via Zoom*)

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager - Democracy and Planning
Ms Gaylene Prince, Group Manager - Community Services
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture (*via Zoom*)
Mrs Jess McIlroy, Operations Manager (*via Zoom*)
Ms Adina Foley, Project Manager (*via Zoom*)
Ms Katrina Gray, Senior Strategic Planner (*via Zoom*)
Mr George Forster, Policy Advisor
Mr Ash Garstang, Governance Advisor

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1 Welcome

The Mayor opened the meeting at 1.02 pm.

2 Apologies

Nil.

3 Public Forum

Mrs Jane Dunn discussed the changing rooms for Te Matapihi (item 10.6) and handed out a community proposal (tabled). The priorities within the proposal are for an additional room with ramp access from the car park, toilet facilities, a capacity of up to 200 people and a divide for males and females, without removing any stage area. The proposal is also endorsing a storage area, but this is not as high a priority as the changing room itself.

Mrs Dunn advised that the Wearable Arts event had been cancelled due to facility limitations.

Mrs Dunn confirmed that the first preference in the community proposal (option 4.2) correlated with option 5b presented in item 10.6 of this Order Paper. The second preference in the community proposal correlated with option 5a presented in item 10.6. Both option 5a and 5b in item 10.6 are for a new structure connected to the back of the hall, with the difference being that the proposed changing room and storage area are larger in option 5b.

Mrs Dunn also requested that Council seek further feedback from user groups.

4 Conflict of Interest Declarations

Cr Dalgety declared a conflict of interest with regards to the Hunterville Sport and Recreation Trust, as she is the Chair of this organisation (item 10.4). Cr Dalgety took part in the discussion for this item, but did not take part in the vote for resolutions 21/RDC/368 – 21/RDC/371.

Cr Hiroa declared a conflict of interest with regards to the Regional Treatment Plant Programme (item 10.5), specifically for the Taihape plant as she has relatives within the relevant iwi/hapu. Cr Hiroa took part in the discussion for this item, but did not take part in the vote for resolution 21/RDC/374.

Cr Carter declared a conflict of interest with regards to the Bulls Bus Lane (item 10.5). Cr Carter took part in the discussion for this item, but did not take part in the vote for resolution 21/RDC/373.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, item 13.4 (Recommendation from the Marton Community Committee 13 Oct 21) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number 21/RDC/349

That the minutes of the Ordinary Council meeting held on 30 September 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record

Cr N Belsham/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Mrs Gordon advised that staff have now received confirmation from the Marton Community Committee on the proposed names of Rayner Land and Kereru Court. These names will now be used.

Resolved minute number 21/RDC/350

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr A Gordon/Cr B Carter. Carried

8 Mayor's Report

8.1 Mayor's Report October 2021

The Mayor noted that central government have now mandated the Three Waters reform. Although Council no longer have a choice in this decision we can still provide as much information as possible to communities in the district. Cr Belsham noted that he had received feedback from the community about how Council should express the communities disappointment in this decision. In response, the Mayor advised that his involvement (and the Chief Executive's involvement) in the working group for Entity B will allow them to see how things are progressing.

Resolved minute number 21/RDC/351

That the Mayor's Report – October 2021 be received.

HWTM/Cr N Belsham. Carried

Resolved minute number 21/RDC/352

That Council endorses the proposed approach to build a relationship with Ngati Waewae, noting that a Rangitikei River Accord could be established.

HWTM/Cr A Gordon. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - October 2021

Three Waters Reform

Mr Beggs advised that as per the Central Government announcement, three working groups will be set up. One to discuss the preferred governance and accountability model, one about the interface between the reforms and resource management system, and one about transitioning rural water supplies.

COVID-19 Vaccinations

Mr Beggs advised that the Executive Management Team (ELT) have asked all staff to respond on a voluntary basis as to whether they have been vaccinated. The ELT will then undertake an internal risk assessment which will also be extended to elected members and external visitors to Council (such as contractors).

In response to a query, Mr Beggs advised that staff are reviewing the traffic light system and assessing how it is going to impact on council activities.

Resolved minute number 21/RDC/353

That the Chief Executive's Report – October 2021 be received.

Cr B Carter/Cr T Hiroa. Carried

10 Reports for Decision

10.1 Representation Review 2021 - Analysis of Submissions and Adoption of Final Proposal

Ms Gray advised that the next step in the review process is to publicly notify the Council's final proposal, and members of the public may appeal it. If it is appealed by a member of the public, or if Council proposes an option that violates the +/- 10% population variance rule, it will then go to the Local Government Commission to make the final decision.

Resolved minute number 21/RDC/354

That the report 'Representation Review 2021 - Analysis of Submissions and Adoption of Final Proposal' be received.

Cr A Gordon/Cr T Hiroa. Carried

Resolved minute number 21/RDC/355

That the submissions (including submissions received after the closing date) on the Representation Review Initial Proposal 2021 be received.

Cr N Belsham/Cr B Carter. Carried

Resolved minute number 21/RDC/356

That Council makes the following decision on submissions that requested changes to the Initial Proposal for the Representation Review for the 2022 Local Government Elections:

Number of Māori Wards

That Council reject Submission #10 and Submission #11 requesting Council adopt 1 Māori Ward with two councillors for the following reason:

- As the Te Roopuu Ahi Kaa Komiti has recommended a two-ward system.

Cr A Gordon/Cr D Wilson. Carried

Resolved minute number 21/RDC/357

That Council makes the following decision on submissions that requested changes to the Initial Proposal for the Representation Review for the 2022 Local Government Elections:

Southern General / Central General Ward Boundary

That Council accept Submission #6 and Submission #9 requesting Council *does not* transfer part of the Southern Ward to the Central Ward for the following reason:

- The two meshblocks identified better align with the communities of interest for the electors in the Southern Ward. This amendment to the Initial Proposal results in a non-compliance with the 10% +/- 'fairness' test, resulting in deviation of 13.02%.

Cr N Belsham/Cr F Dalgety. Carried

Resolved minute number 21/RDC/358

That Council makes the following decision on submissions that requested changes to the Initial Proposal for the Representation Review for the 2022 Local Government Elections:

Submissions in support of the Initial Proposal

That Council accepts all submissions (excluding those points identified in a) and b) above) that supported the Initial Proposal.

Cr T Hiroa/Cr D Wilson. Carried

Resolved minute number 21/RDC/359

That the following changes be made to the Initial Proposal adopted by Council at its meeting held 28 October 2021,

- a. The boundary between the Southern and Central General Wards be amended so that the two meshblocks identified on Attachment Two remain with the Southern Ward.*

Cr T Hiroa/Cr B Carter. Carried

Resolved minute number 21/RDC/360

That the following changes be made to the Initial Proposal adopted by Council at its meeting held 28 October 2021,

b. That the Maori Wards are renamed as follows:

- *Tiikeitia ki Uta (Inland)*
- *Tiikeitia ki Tai (Coastal)*

Cr T Hiroa/Cr N Belsham. Carried

Resolved minute number 21/RDC/361

And that Council determines that the following representation arrangements will apply as the Final Proposal for the triennial election of the Rangitikei District Council to be held on Saturday 8 October 2022:

- 11 Elected Members and the Mayor
- Five wards for the election of Councillors:
 - General: Southern (2), Central (5), Northern (2)
 - Māori: Tiikeitia ki Uta (1), Tiikeitia ki Tai (1)
- The population of each ward represented will be:

<i>Ward</i>	<i>Population</i>	<i>No. of Councillors per Ward</i>	<i>Population per Councillor</i>	<i>Deviation from average</i>	<i>% deviation</i>
General Wards					
<i>Northern</i>	2,800	2	1,400	-33	-2.33%
<i>Central</i>	6,860	5	1,372	-61	-4.28%
<i>Southern</i>	3,240	2	1,620	187	13.02%
Total General	12,900	9	1,433	-	-
Māori Wards					
<i>Tiikeitia ki Uta (Inland)</i>	1,450	1	1,450	15	1.05%
<i>Tiikeitia ki Tai (Coastal)</i>	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

- The two existing community boards are proposed to remain unchanged as follows:
 - Ratana Community Board: retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member.
 - Taihape Community Board: retaining the same boundaries as at present (the Northern Ward boundaries), having four members elected by the Taihape Community Board area and two appointed members.

Cr D Wilson/Cr T Hiroa. Carried

10.2 Local Easter Sunday Trading Policy - Adopt for Public Consultation

Taken as read.

Resolved minute number 21/RDC/362

That the report 'Local Easter Sunday Trading Policy – Adopt for Public Consultation' be received.

Cr A Gordon/Cr T Hiroa. Carried

Resolved minute number 21/RDC/363

That Council adopt the Local Easter Sunday Trading Policy and supporting information for public consultation in accordance with the Special Consultative Procedure.

Cr A Gordon/Cr D Wilson. Carried

Resolved minute number 21/RDC/364

That Council delegate the hearing of any submissions to the Policy/Planning Committee.

HWTM/Cr F Dalgety. Carried

10.3 Food Business Grading Bylaw

Taken as read.

Resolved minute number 21/RDC/365

That the report 'Food Business Grading Bylaw' be received.

Cr B Carter/Cr G Duncan. Carried

Resolved minute number 21/RDC/366

That submissions made to the Food Business Grading Bylaw be received.

Cr D Wilson/Cr A Gordon. Carried

Resolved minute number 21/RDC/367

That Council adopt the Food Business Grading Bylaw without amendment.

Cr N Belsham/Cr B Carter. Carried

10.4 Funding Request from Hunterville Sport & Recreation Trust

In response to a query, Cr Dalgety confirmed that the Trust could complete the proposed work prior to the swim season, as they do not intend to open the pool until December.

In response to a query, Ms Prince confirmed that the \$120,000 would be unbudgeted expenditure.

Council discussed the possibility of loan-funding the sum and potentially writing it off in the future, but decided not to attach this provision to the loan. Any question of writing off the loan would need to be addressed separately in the future, and Council made no commitment to writing off the loan during this meeting.

Cr Dalgety noted that the Trust have made two other funding applications – one to the lotteries and one to another trust. If these are granted, the funds from Council may not be required.

Council was very supportive of this request for funding, noting that the usage of the pool was high, that it was an important facility for the community, and that the Hunterville community have a very good track record of completing community work and this has saved Council money in the past.

Resolved minute number 21/RDC/368

That the report 'Funding request from Hunterville Sports and Recreation Trust' be received.

Cr N Belsham/Cr A Gordon. Carried

Resolved minute number 21/RDC/369

That Council agrees to provide funding to the Hunterville Sport and Recreation Trust to complete the redevelopment project at the Hunterville Swim Centre.

AND

That Council does not request a consultative process as defined in the Significance and Engagement Policy to confirm this funding.

Cr N Belsham/HWTM Carried

Resolved minute number 21/RDC/370

That the funding agreed in resolution 2 is up to \$120,000 (GST exclusive), be offered as a loan, with Council being the final funder.

Cr N Belsham/Cr C Ash. Carried

Resolved minute number 21/RDC/371

That the conditions of the loan, as detailed in resolution 3, be determined by agreement between the Chief Executive and the Chair of the Hunterville Sport and Recreation Trust.

HWTM/Cr A Gordon. Carried

10.5 Project Management Office Report - October 2021

Mrs McIlroy advised that the landfill on Putorino Road has now been remedied and completed and this project will no longer appear on future PMO reports.

The Mayor requested that the Marton Civic Centre be added to future PMO reports.

Three Waters

The Mayor advised that with the Three Waters reform now being mandated, some of the work that Council had prioritised in the 2021-31 Long Term Plan will need to be managed by the new water

entity, although this entity will not be established until 2024. The new water entity will take over Council's debt for water assets and this will form part of the negotiations with them.

In response to a query, Mr Benadie advised that while there is no certainty that Council's current work will meet future water standards, it was incumbent upon Council to continue its infrastructure projects and funds have been set aside in the 2021-31 Long Term Plan to enable this.

Marton to Bulls Wastewater Centralisation Project

Mrs Mcilroy advised that construction has commenced on this.

Lake Waipu Improvement and Ratana Wastewater Treatment Project

In response to a query, Mrs Mcilroy advised that the workshop on 12 Nov 21 is for the irrigation aspect of the project.

Te Matapihi and Bulls Bus Lane and Town Square

Mrs Mcilroy advised that construction has commenced for the bus lane and town square.

Taihape Memorial Park Upgrade

In response to a query, Mrs Mcilroy advised that staff had held a day at the park there where they sought name suggestions.

The Mayor noted that the sum of \$1 million that had been set aside in the 2021-31 Long Term Plan for this project and was likely to cost more. Mrs Mcilroy advised that due to the need for seismic strengthening work, the cost could be up to 10% over the allocated budget. Staff are waiting for engineering experts from Auckland to travel down (once COVID-19 restrictions allow for it) and complete seismic assessment work. Once they have completed this assessment, staff will bring a more accurate cost estimate to Council.

Mrs Mcilroy advised that the grandstand is currently less than 34% of the new building standard. Mr Beggs advised that staff have placed warning signs at the grandstand in order to inform members of the public that they are entering a facility with a known earthquake risk.

Marton Rail Hub

In response to a query, Mrs Mcilroy advised that staff are still investigating further funding options.

Regional Treatment Plant Consenting Programme

In response to a query, Mrs Mcilroy listed who the attendees were at the Taihape Wastewater Treatment Plant hui held on 18 Oct 21. Cr Gordon noted that Ngāti Paki did not attend this hui, and that staff should consider involving them.

There was some discussion around whether Council should appoint elected members directly to the working group for the Taihape Wastewater Treatment Plant consenting project, or whether staff should first request the endorsement of the existing members in the group. It was decided that Council had a right to appoint elected members, and they made a resolution to this effect below.

Resolved minute number 21/RDC/372

That the Project Management Office Report - October 2021 be **received**.

Cr F Dalgety/Cr D Wilson. Carried

Resolved minute number 21/RDC/373

That the design for the Bulls town square artwork, presented at the 30 September 2021 Council meeting, be **approved**.

Cr D Wilson/Cr F Dalgety. Carried

Resolved minute number 21/RDC/374

That Cr Gordon and Cr Duncan are **approved** as the elected members who will join the working group for the Taihape Wastewater Treatment Plant consenting project.

HWTM/Cr D Wilson. Carried

The meeting was adjourned at 3.03 pm and re-convened at 3.16 pm.

10.6 Changing Rooms at Te Matapihi, Bulls Community Centre

In response to a query, Mr Benadie advised that options 5a and 5b (a new structure connected to the back of the hall) would necessitate the relocation of both stormwater and wastewater services that currently run underground through this area. The costings for this are not yet known and are not included within the construction costs.

Mr Benadie advised that staff do not have firm costings for the detailed designs of these options, as the designs are at a very early stage. Ms Foley advised that in order to get a better idea of non-construction costs (including design costs and other professional fees), staff would need to commission further investigation of each option, which would itself incur additional costs. Council was unwilling to make a final determination without more accurate estimates of overall costs (including both construction and non-construction costs) and decided to narrow down the options instead, with the two options chosen to be investigated further.

In response to a query, Ms Foley advised that the costs for option 3 are more certain than the costs for 5a and 5b, as architects have investigated this option previously.

There was some discussion around to what extent staff had consulted with user groups previously. Mrs Dunn's presentation during the public forum had indicated that she would like further consultation, however staff felt that sufficient consultation had already taken place. Mr Beggs noted that both schools included in Mrs Dunn's presentation were surveyed at the beginning of the year, and Ms Foley advised that staff had gained survey feedback from other users of the hall as well.

Resolved minute number 21/RDC/375

That in order to progress adding new changing rooms to Te Matapihi, Council endorse Option 5a, and request staff to complete detailed design engineering for the endorsed option and report back at the February 2021 meeting, noting all costs for this activity are unbudgeted and are currently unknown.

Cr Carter/Cr Wilson. Withdrawn

Amendment:

To also include option 3.

Cr Belsham/Cr Gordon. Carried

The amendment was *Carried* and became the substantive motion, below:

That in order to progress adding new changing rooms to Te Matapihi, Council endorse Options 3 and 5a, and request staff to complete detailed design engineering for the endorsed option and report back at the February 2021 meeting, noting all costs for this activity are unbudgeted and are currently unknown.

Cr B Carter/Cr D Wilson. Carried

Recommendation

That staff ensure that community users who make use of the changing rooms, have been consulted.

Cr Dalgety/

Lapsed for lack of a seconder

10.7 Impacts of Approved Roothing Programme

Mr Benadie advised that Waka Kotahi have yet to make a final decision on funding. He also advised that the reduction in funding from Waka Kotahi had reduced Council's operational expenditure, but slightly increased capital expenditure.

The Mayor noted that Waka Kotahi had indicated that they would be prepared to look at the subsidy rate for projects that had safety implications.

In response to a query, Mr Benadie noted that there was a distinction between a normal footpath and a 'safety footpath', with additional rules and regulations being in place for safety footpaths. This meant that Waka Kotahi would be more likely to consider funding projects that address safety aspects, especially if it was a footpath for school children.

In response to a query, the Mayor confirmed that any further removal of works would come back to Council for approval.

Cr Belsham stated that he was surprised that Waka Kotahi had removed funding for the Nga Tawa road shared pathway, considering the safety implications of this project. He believed that it was a high priority for Council and that staff should request funding from Waka Kotahi for both this and the Hereford Street pedestrian bridge.

Resolved minute number 21/RDC/376

That the report "Impacts of Approved Roothing Programme" to the Council meeting of 28 October 2021 be received.

Cr F Dalgety/Cr A Gordon. Carried

Resolved minute number 21/RDC/377

That Council staff liaise with Waka Kotahi to request inclusion of the Hereford Street pedestrian bridge to the approved subsidised budget allocation.

HWTM/Cr D Wilson. Carried

Resolved minute number 21/RDC/378

That, if Waka Kotahi approves the inclusion of the Hereford Street pedestrian bridge, the Roding team engineers reprioritise the current works programme to accommodate the project and defer appropriate works to future LTP years to accommodate this.

HWTM/Cr B Carter. Carried

Resolved minute number 21/RDC/379

That Council staff liaise with Waka Kotahi to request inclusion of the Nga Tawa road shared pathway to the approved subsidised budget allocation.

Cr N Belsham/Cr B Carter. Carried

Resolved minute number 21/RDC/380

That, if Waka Kotahi approves the inclusion of the Nga Tawa road shared pathway, the Roding team engineers reprioritise the current works programme to accommodate the project and defer appropriate works to future LTP years to accommodate this.

Cr N Belsham/Cr B Carter. Carried

Resolved minute number 21/RDC/381

That Council approves the 2021 – 2024 unsubsidised work programme as presented in this report, with the provisional inclusion of Nga Tawa Road shared pathway (SH1 heavy traffic bypass) and Hereford Street pedestrian bridge safety enhancement, subject to these two projects being a future decision of Council.

Cr D Wilson/Cr F Dalgety. Carried

11 Reports for Information

11.1 Annual Residents Survey 2021

In response to a query about the Request for Service (RFS) process, Mrs Gordon advised that enhancements are in progress and that it was a high priority for staff.

The Mayor asked if Council have done enough around communication with regards to Marton's drinking water. Mr Beggs advised that a top priority for staff was to increase our public communication. Mr Benadie noted that the water pressure in Marton was healthy, and that staff investigate any requests for service that come in for this. The Mayor noted that it seems like the water pressure is better in the areas of town that receive the water first. Mr Benadie agreed with this, and advised that staff have a system called 'Asset Finder' that allows them to look at complaints in a GIS format.

In response to a query around the bus connection location moving to the lower High Street toilets in Marton, Ms Prince advised that she had been in contact with the intercity bus company and this was not a high priority for them as new coaches have onboard toilets. The bus company was happy to retain the current connection location.

Council noted that although the survey provided a sobering read, it was good to see some positive comments in there as well. It was also noted by Council that it was positive that staff were highlighting this feedback as it showed a good level of transparency, and provided some clear direction for improvements moving forwards.

Resolved minute number 21/RDC/382

That the Annual Residents Survey Report 2021 be received.

Cr N Belsham/Cr F Dalgety. Carried

12 Minutes from Committees

12.1 Minutes from Committees

Taken as read.

Resolved minute number 21/RDC/383

That the following minutes are received:

- Assets/Infrastructure Committee, 12 August 2021
- Bulls Community Committee, 11 August 2021
- Erewhon Rural Water Supply Sub-Committee, 29 September 2021
- Finance/Performance Committee, 30 September 2021
- Ratana Community Board, 05 October 2021
- Turakina Community Committee, 07 October 2021

Cr T Hiroa/Cr D Wilson. Carried

13 Recommendations from Committees

13.1 Recommendations from the Bulls Community Committee 11 Aug 21

Cr Carter provided some additional context to the first request from the Bulls Community Committee, and advised that previously bins at the picnic areas had been vandalised and subsequently removed. The Bulls Community Committee's view was that having a bin there may prevent the accumulation of rubbish. Mr Benadie advised that Council does not have sufficient staff or equipment to meet this request and it would have to be outsourced.

Undertaking: Cr Gordon requested that Mr Benadie approach Horizons Regional Council and investigate this further, as the area of land lies under their responsibility.

Recommendation

That Council approves the below recommendation from the Bulls Community Committee meeting on 10 Aug 21.

- a. The Bulls Community Committee would request that a rubbish bin/s and regular collection be organised for the picnic area at the Bulls river for a 6 month trial. Ask that the main contractor be asked to action this. We ask that this will be a trial to see if there will be an increase of illegal rubbish dumping.

Cr Carter/Cr Wilson. Lost

Resolved minute number 21/RDC/384

That Council approves the below recommendation from the Bulls Community Committee meeting on 10 Aug 21.

- a. The Bulls Community Committee requests that the RDC contacts Wallace Development and request that they supply more bins and arrange for more regular disposal of the contents.

Cr N Belsham/HWTM Carried

13.2 Recommendations from the Ratana Community Board 05 Oct 21

Taken as read.

Resolved minute number 21/RDC/385

That Council approves the below recommendation from the Ratana Community Board meeting on 05 Oct 21.

- a. That Council provide the Ratana Community Board with a discretionary fund of \$500 for the 2021/22 year, recognising that any future fund needs to be considered as part of the 2022/23 Annual Plan.

Cr F Dalgety/Cr T Hiroa. Carried

Resolved minute number 21/RDC/386

That Council approves the below recommendation from the Ratana Community Board meeting on 05 Oct 21.

- a. The Ratana Community Board recommends that Council approach Statistics NZ and request that they reconsider the Ratana Community ward boundary line.

HWTM/Cr T Hiroa. Carried

13.3 Recommendation from the Policy/Planning Committee 14 Oct 21

Taken as read.

Resolved minute number 21/RDC/387

That Council approves the below recommendation from the Policy/Planning Committee meeting on 14 Oct 21.

- a. That the Policy/Planning Committee recommend to Council that the Local Easter Sunday Trading Policy is adopted for consultation in accordance with Section 83 of the Local Government Act 2002 without amendment.

Cr A Gordon/Cr D Wilson. Carried

13.4 Recommendation from the Marton Community Committee 13 Oct 21

Taken as read.

Resolved minute number 21/RDC/388

That the late item 'Recommendation from the Marton Community Committee 13 Oct 21' be dealt with as part of the agenda for Council meeting on 28 October 2021. The item cannot be delayed until a subsequent meeting as the developer needs to make progress on the subdivision; delaying a decision for a further month would both delay this work and could incur extra cost. The reason the item is not on the agenda is that the recommendation from the Marton Community Committee was received after the close of the order paper for the meeting.

Cr D Wilson/Cr T Hiroa. Carried

Resolved minute number 21/RDC/389

That Council approves the below recommendation from the Marton Community Committee meeting on 13 Oct 21.

- a. That the Marton Community Committee recommend to Council the new road associated with RM210030, the 32 lot subdivision along Bredins Line, be named Campbell Place.

Cr D Wilson/Cr T Hiroa. Carried

14 Public Excluded

The meeting went into public excluded session 4.48 pm.

Resolution to Exclude the Public

Resolved minute number 21/RDC/390

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Minutes - 30 September 2021
2. Minutes from Committees (Public Excluded)
3. Follow-up Action Items from Council (Public Excluded) Meetings

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.1 - Public Excluded Council Minutes – 30 September 2021	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiations s7(2)(b)(i) – Trade secret s7(2)(f)(i) – Free and frank expressions of opinion s7(2)(j) – Improper gain or improper advantage	s48(1)(a)
14.2 - Minutes from Committees (Public Excluded)	s7(2)(a) – Privacy s7(2)(h) – Commercial activities	s48(1)(a)(i)
14.3 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr N Belsham/Cr B Carter. Carried

15 Open Meeting

The meeting went into open session 4.52 pm.

Resolved minute number 21/RDC/394

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

21/RDC/391 - 21/RDC/393

Cr F Dalgety/Cr B Carter. Carried

The meeting closed at 4.52 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 November 2021.

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Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register**

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
28-Oct-21	As per resolution 21/RDC/387 : Staff to initiate public consultation for the retainment (without amendment) of the Local Easter Sunday Trading Policy, in accordance with Section 83 of the Local Government Act 2002.	George Forster	Public consultation has commenced and closes on 1 December.	In progress
28-Oct-21	As per resolution 21/RDC/386 : Staff to approach Statistics NZ and request that they reconsider the Ratana Community ward boundary line.	Carol Gordon	Staff will contact Stats NZ to understand the process required to get this boundary changed.	In progress
28-Oct-21	As per resolution 21/RDC/385 : Staff to provide a discretionary fund of \$500 to the Ratana Community Board for the 2021/22 financial year.	Carol Gordon	As this was approved by Council the Ratana Community Board will be notified at their meeting in December and a process for payments agreed with the Board.	Closed
28-Oct-21	With regards to the request from the Bulls Community Committee, and as per resolution 21/RDC/384 : Staff to contact Wallace Development and request that they supply more bins and arrange for more regular disposal of the contents.	Arno Benadie / Murray Phillips	Contact has not been made yet, work in progress	In progress
28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	Council staff investigating future long term solutions to resolve this permanently. Work in progress.	In progress
28-Oct-21	With regards to the Impacts of the Approved Roding Programme and resolutions 21/RDC/376 to 21/RDC/381 : Staff to liaise with Waka Kotahi to request inclusion of both the Hereford Street pedestrian bridge and Nga Tawa road shared pathway to the approved subsidised budget allocation.	Arno Benadie	Waka Kotahi approved Council application to include the Hereford St pedestrian bridge and Nga Tawa Rd shared pathway in the current 2021 - 2024 subsidised works programme.	Closed
28-Oct-21	With regards to the PMO report: Cr Gordon noted that staff should consider involving Ngāti Paki (POC: Jordan Winiata-Haines) in future hui's for the Taihape Wastewater Treatment Plant.	Jess Mcilroy	Underway	In progress
28-Oct-21	With regards to the PMO report: The Mayor requested that the Marton Civic Centre be added to future PMO reports.	Jess Mcilroy	Complete (in miscellaneous section)	Closed

30-Sep-21	As per resolution 21/RDC/290 : Staff to note Councils decision to approve the names of "Rayner Lane"(for the larger cul de sac) and "Kereru Court" (for the smaller cul de sac) in Hereford Heights, Marton, subject to comment from the Marton Community Committee.	Graeme Pointon	At their meeting on 13 October 2021 Marton Community Committee endorsed the names of "Rayner Lane" and "Kereru Court". These names will now be used.	Closed
30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	A surveyor has been employed to start the process, but due to the construction market workload at the moment the site survey might be delayed until early next year. Adjoining property owner has been updated. Council staff is in regular communications with the property owner to keep them updated.	In progress
30-Sep-21	As per resolutions 21/RDC/301 through to 21/RDC/307 : Staff to liaise with the Bulls & District Historical Society regarding Councils approval of their request to obtain a lease for the former Bulls Library.	Gaylene Prince	Staff have met with representatives of the Bulls & District Historical Society (and have been on-site to the former Bulls Library). A further meeting is being arranged with their Committee. Lease documentation is being prepared.	In progress
30-Sep-21	Council noted that there was significant public concern about Martons water, and requested that staff increase communications and engagement on the Marton Water Strategy.	Arno Benadie / Carol Gordon	Increased communication is scheduled from November for the summer months.	Closed
26-Aug-21	Council requested staff to investigate having yellow broken lines at the intersection of Holland Crescent and Bridge Street for no parking either side of the intersection to inhibit vehicles parking there.	Arno Benadie	The Roading Team have sent a request to Waka Kotahi on this matter. Waka Kotahi responded below: <i>I will discuss this with the safety team and get back to you as soon as possible. These would need gazetting and probably have some public consultation as well. If everything is favourable then they could be placed during the next remarking of the SH as this would remove the cost for establishment and traffic management.</i>	In progress
26-Aug-21	As per resolution 21/RDC/264 - staff to <i>consider</i> including a clause on opening hours of the Ratana toilets, in the upcoming contract re-negotiation with the Rātana Communal Board.	Murray Phillips / Arno Benadie	Working with the Ratana Community Board to determine appropriate open hours for the toilet block. Contract negotiations will commence with the Communal Board following agreed hours.	In progress

26-Aug-21	Regarding the Amenities Building - staff to liaise with the Taihape Community Board about possible name suggestions for the building.	Adina Foley	The Taihape Community Board was updated and requested to share any name suggestions. The PMO will contact the Taihape Community Board with further details on current list of suggestions.	In progress
24-Jun-21	Regarding the Fencing of the Tutaenui Stream: The Chief Executive to inform Cr Dalgety of the MOU and put her in touch with the Tutaenui River Restoration Society.	Arno Benadie	Ongoing.	In progress
24-Jun-21	Regarding the Taihape Amenities building: Staff to liaise with the project management team for this build and explore options for a cultural component (an example given was a Mauri stone).	Jess Mcilroy	The PMO together with the Strategic Advisor, Mana Whenua / Iwi / Māori is trying to set up a meeting in Taihape to develop ideas and collaboration.	In progress
27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Have met with a representative from Marton Rugby Club and determined a location for the seat. We are now working towards confirming an appropriate bench seat type. Marton Rugby Club representative following up with progress on seat design and built time line.	In progress
29-Apr-21	Organise field trip for Elected Members to the Manawatu District Council Wastewater Plant	Arno Benadie	The site visit is planned for October or November this year. Council will be updated once we have more details and dates.	In progress
25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress
25-Mar-21	Staff continue to investigate costings for a new changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access - for changing and preparing for events. External unbudgeted costs may be required and any investigation is likely to take between 3-4 months.	Gaylene Prince / Jess Mcilroy	Underway - this is now reported on in the PMO report	Closed
25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.	Arno Benadie / Jess Mcilroy	Costings will be sought and provided back to the Committee and Council.	In progress
2020	Mokai Bridge.	Graeme Pointon	The building owner is working with its Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.	In progress

8 Mayor's Report

8.1 Mayor's Report - November 2021

Author: Andy Watson, His Worship the Mayor

1. As I write this report it is pouring outside and has done so for the last couple of days. While any rain at this time of the year is appreciated, as we need to desperately build up soil moisture levels, at the moment this is the cropping window for our district. The crops being planted are vulnerable for a very short time before germination has occurred and there will be a large number of cropping farmers nervous. While I'm on the farming sector that we absolutely rely on for our district I will make comment around where the markets are at. The red meat sector, driven by freezing works schedules, is incredibly buoyant, dairy payments are high and virtually every sector is showing somewhere between a 20-30% increase on last year. However, the cost of raw supply has also dramatically increased, the cost of freight and fertiliser in particular means that the net benefit over the last year is there but only to a slight extent.
2. What we are now seeing is the slow crawl of Covid southwards from Auckland. It is a matter of when not if we have Covid within the Rangitikei. It is now in the Wairarapa, South Taranaki Tararua and Taupo Districts and it is inevitable we will be hit. I would encourage everybody to get vaccinated and for those people who elect not to do so, I respect your personal choice. What I am seeing around the country at the moment is an incredible amount of unrest and demonstrations around not only the anti-vax position but other Governmental positions such as Three Waters. We are undoubtedly facing uncertain times. Like many organisations such as schools and prison services Council needs to go through its own process, driven by the Chief Executive, as to how we handle Covid and vaccination status as an organisation. It is likely that in Council buildings areas will be split between general public access and areas that only vaccinated staff can work in. Latest updates can be found on our website or via the covid19.govt.nz website. The threat and risk of Covid means that a number of things have to change. We have already had a number of events cancelled throughout our region and Covid does impact on Christmas Parades so we have made the decision now that Christmas street parades are unable to proceed this year. Several of our communities are looking at alternatives and when we know exactly what will happen, we will put the information on our website. Equally for Councils, the Regional Chiefs (who are the Mayors, Chief Executives and Councillors) meet through what we call Zone meetings and Rural & Provincial meetings where we discuss Government's position over legislation etc. These meetings are all having to go to Zoom which to be honest are second choice. It is important they still happen but Zoom doesn't offer the same level of engagement that face-to-face meetings provide.
3. There are a number of issues that I would like to take the opportunity to update Council and the community on:
 - a. Three Waters – like most Councils in the country our Council has written to the Minister and Government expressing concerns over where the reforms are at. Our Council, like virtually every other Council, has agreed in principle that there needs to be changes and we welcome the new water regulator Taumata Arowai that officially came into position (taking over from the Ministry of Health) on Monday, 15 November. At the moment we are still unsure exactly what the role of that new regulator will be and how regulations will change. The Government has responded to the Mayors saying they accept the concerns of the Local

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Government sector around such things as review of the governorship or leadership model of the entities, the role of the economic regulator and how the rural water schemes will be managed. To do this the Government has formed a series of working parties involving a number of Mayors throughout New Zealand so we wait now until we hear what changes could be possible. It is still certain though that the Government will mandate the Three Waters segment by way of legislation. These entities will become law. Our website is kept up to date with information as it comes to hand.

- b. There are a number of things that Council can celebrate. Finally, we have been able to purchase land for the Ratana Wastewater Project which will see a land disposal of wastewater therefore removing contamination of Lake Waipu. I would like to congratulate the Council staff, Ratana community and Iwi as to how they have been able to work together to make this possible and we appreciate the Government money that has largely funded this project. We would expect construction of the pipelines etc to take place over the next 6-12 months.
- c. Our spatial planners are starting to engage with communities on spatial planning – Pae Tawhiti Rangitikei Beyond. This is a helicopter view over our district and looks long term at where growth should occur, where we want leisure and recreational facilities, combined with how our infrastructure will be provided etc. If you get the opportunity to attend a community session around spatial planning please take it up – this is your chance to influence what the district will look like in the next 30 years.
- d. The Marton Memorial Hall is another project that has gone on for some time and we are in the final stages of painting, redecoration, rewiring, asbestos removal and all of the other upgrades that were required. Once again this is a project that has been funded by the Government under Minister Jones' PGF fund and we appreciate the chance to bring a magnificent public facility back up to where it should be.
- e. Later this month we are involved in what is called CouncilMARK - an evaluation of our Council and district. This is a Local Government review done independently that looks at Council's performance. This is the second time that Council has taken this opportunity and it is a "warts and all" look at our governance, our operational team, our financing and our connection with communities. The initial review that we did some time ago, while illustrating we were performing okay, pointed us in terms of what some other Council are doing as leaders in the sector. We have taken this review very seriously where we have looked for some time at how we operate in effect. That, together with the review of the Te Matapihi building project has brought about, for instance, the Project Management Office and the use of a better business case study when we are undertaking major projects. It will be interesting to see how Council is reflected under the second review. As I've said Council is now using the Better Business Case Study model which is an internationally recognised process for determining the decision making around capital works. We have started this process for the potential Marton Council Facility rebuild, as required under earthquake prone legislation.
- f. On 11 November we recognised Armistice Day and I apologise that I could not be there as I was away on urgent Council business, however the Deputy Mayor and some Councillors and staff attended the RSA service held at the Marton Cenotaph. However, I did attend a Memorial Service at St Stephen's Church on Sunday and this was a chance to recognise the servicemen who have given their lives not only in WWII but in all other conflicts around the world.
- g. On 11 November I attended the Climate Action Joint Committee Workshop at Horizons which is made up of Regional Mayors, authorities and Iwi representatives. We have obligations under current laws and proposed law changes with the revision of the Resource

Management Act (RMA) and international accords for climate change. We need to set local priorities, work plans and future direction with regards climate change to be tabled in these discussions. Like many of our neighbouring Councils we are still yet to effectively do the work that is required. As part of this report, I request that Council set policy direction early in the new year as to how we handle climate change. Whereas many districts in New Zealand focus on sea level rise as the major factor of climate change, for us, while that is important, the frequency of storm events and flooding in our district is possibly the major consideration of climate change. The reform of the RMA into 3 separate pieces of legislation is a key part of how the country will handle climate change. These reforms that the Government has already mandated are possibly some of the most significant pieces of legislation to come before Parliament over the last decade. One of the principles of the RMA reform is that local Councils will not make their own planning decisions – they will be made on a regional basis and this is again where our local voice is being lost.

4. I have received a request from Mayor Don Cameron of Ruapehu District Council seeking our support in engaging with iwi/hapu as part of the business case work on the North Island Regional Passenger Rail which is proposed to be a key element within a resilient and sustainable transport network providing opportunities for regional communities to grow. The work is situated along the length of the North Island Main Trunk Railway and the leadership and support of iwi is crucial.

Improved access between regions will enable stronger whanau and better jobs, education and health benefits while respecting the principles of Kaitiakitanga. It is anticipated that we will meet and inform iwi prior to a hui being set in December/early new year to discuss views and feedback. I propose an item be taken to Te Roopuu Ahi Kaa on 14 December. The letter and background paper from Ruapehu District Council is attached for your information (Attachments 1 and 2).

Attachments

1. **Background Information on the North Island Regional Passenger Rail**
2. **North Island Regional Passenger Rail - Iwi / Hapu Engagement**

Recommendation

That the Mayor's Report - November 2021 be received.

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Mayors Engagement

November 2021

1	Attended lunch with Marton Memorial Hall painters
2	Attended Three Waters Zoom - Mayor Helen Worboys Attended Whanganui DHB Impact Collective Meeting – Covid Resurgence Attended weekly meeting with Deputy Mayor
3	Attended monthly Executive Leadership Team Meeting for Q&A Attended Three Waters Entity B Working Group Zoom
4	Attended Regional Leadership Group Zoom Attended Monthly RDC/Police Update with Area Commander Nigel Allan Attended BakerAg Agribusiness Industry Update – Manawatu Region
5	Attended Accessing Central NZ Governance Group Meeting at HRC
8	Attended Three Waters Zoom – Mayor Helen Worboys Attended PAG/GSAG Zoom meeting Attended Kensington Road project meeting
9	Attended weekly meeting with Chief Executive Attended Civil Defence Hui#2 with Ngāti Hinemanu Ngāti Paki Attended weekly meeting with Deputy Mayor
10	Attended Marton Civic Centre Better Business Case Workshop 3 Attended Rangitikei College Scholarship Interviews
11	Attended Climate Action Joint Committee Workshop at HRC Attended Council Workshop
13	Attended Motorbike Day Taihape
14	Attended Armistice Day Remembrance Sunday at St Stephens
15	Attended New Staff Orientation Day morning tea Attended Pae Tawhiti Rangitikei Beyond Advisory Group Meeting#4 Attended Zone 3 Zoom discussion Attended Creative NZ Committee Meeting
16	Attended Regional Chiefs Transport Matters Fortnightly Zoom Worked from Te Matapihi for morning Attended Tutaenui Scheme Liaison Committee Meeting Attended Oceania & Rangitikei – Aged Care Investment phone conference Attended weekly meeting with Deputy Mayor Attended Three Waters/Spatial Plan meeting with Scotts Ferry community

17	<p>Attended Kanoa/RDC Catchup Meeting</p> <p>Attended fortnightly discussion on Economic Development</p> <p>Attended online Regional Relationship Meeting with Waka Kotahi</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended Rangitikei College Senior Prizegiving</p> <p>Attended meeting with Denis O’Callahan re Chief Executive’s Performance Review</p> <p>Attended Taihape Community Response Group Meeting – preparing for Covid illness</p>
18	Attended Zone 3 Meeting Whanganui (online)
22	Attended Three Waters Zoom – Mayor Helen Worboys
23	<p>Attended breakfast meeting with Mayor Helen Worboys</p> <p>Attended meeting with Kanoa – Alex Matheson</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Marton Development Group Meeting</p>
24	<p>Attended Finance & Performance Committee Meeting</p> <p>Attended Council Meeting</p> <p>Attended Marton Development Group Meeting</p>
25	<p>To attend Rural & Provincial Sector Zoom Meeting</p> <p>To attend Three Waters Update – Mayors, Chairs & CE’s</p>
29	<p>To attend weekly meeting with Chief Executive</p> <p>To attend Three Waters – Entity B Working Group Zoom</p>
30	<p>To attend CouncilMARK Councillor Session with Assessors</p> <p>To attend CouncilMARK Communication and Engagement session</p> <p>To attend Whanganui DHB Impact Collective Governance Zoom – Covid Updates</p>



RUAPEHU DISTRICT COUNCIL

FROM THE OFFICE OF THE MAYOR

11 November 2021

Background information on the North island Regional Passenger Rail

Roughly 2.5 million people currently live alongside the NIMTR. According to information provided by StatsNZ (Tatauranga Aotearoa), more than three out of four people live in Te Ika-a-Māui - North Island. The population of North Island will increase by an average of 0.9 percent a year between 2018 and 2048, from 3.8 million to 4.8 million (medium projection). International case studies show that these population numbers can suit passenger rail networks.

A key focus is “Connection” and the opportunities for regional communities to grow. For our communities to prosper, access needs to be inclusive. Better access between regions will enable stronger whānau, and better jobs, education, health and opportunities. Good connections between people spark great ideas that enable a better future.

We now inhabit a changed world that revolves around Zoom meetings and Teams calls.

However, sustainable connectivity also requires face to face contact. This means transport infrastructure investment that respects Kaitiakitanga principles. Kaitiakitanga includes the conservation, replenishment and sustainability of the environment. It is about safeguarding the future. Aotearoa - New Zealand is required to reduce greenhouse gas emissions. The recent release of the Emissions Reduction Plan, by the government, helps identify what is needed, to change the configuration of our communities.

A North Island reconfiguration should not assume Auckland must continue to be the focus of population growth, along with accompanying infrastructure and housing challenges. Another way to respect Kaitiakitanga principles, may be to provide an attractive, low carbon transport network, to “connect” our communities, and encourage the growth of our people, through-out Te Ika-a-Māui.

We propose that North Island Regional Passenger Rail, will be a key element within a resilient and sustainable transport network. Steel wheels on rails powered by renewable electricity = the lowest possible carbon footprint.

The work done to date, builds upon the business case development, by Greater Wellington and Horizons Regional Council, for a brand new lower North Island fleet of trains. These modern vehicles will be “tri-mode”. Powered by a mix of overhead catenary electric power, battery electric power, and on-board diesel power to assist re-charging of batteries, the new trains will transform regional connectivity in the lower North Island.

Our investigations also build upon the pioneering work for the Te Huia passenger train service, led by Waikato Regional Council, with partners KiwiRail, Waka Kotahi NZ Transport Agency, Hamilton City Council, Waikato District Council and Auckland Transport.

Te Huia is the first new regional passenger train for many years. It is trail-blazing the challenges and opportunities, that come with a start-up service. When the COVID-19 alert level drops back to 2, the Te Huia train service is to re-start. All services will operate all the way into central Auckland, a new stop at Puhinui to connect to the airport has been provided, along with additional frequency. The services to date have been a mix of highly popular weekend trains, but also less than successful early morning weekday services. Te Huia will continue to evolve, to meet customer demand, and long-term growth in the Waikato region.



RUAPEHU DISTRICT COUNCIL

FROM THE OFFICE OF THE MAYOR

11 November 2021

Dear Mayor or Chair

NORTH ISLAND REGIONAL PASSENGER RAIL – ENGAGEMENT WITH IWI / HAPU

Further to the high level Feasibility Study being agreed by the participating Councils and delegated to this Council to progress following discussion with Mayors, Chairs, Chief Executive, key staff and stakeholders, we are looking to further this as a key element within a resilient and sustainable transport network.

We would like seek your support in engaging with your respective iwi / hapu as part of the business case work which will ramp up during 2022. We are looking for suggestions as to how that crucial engagement can be done in an effective and meaningful way.

We would anticipate that you set the scene with your iwi / hapu so that we can hold an online hui online either in December or the New Year to discuss and consider their views. As this work and proposal is situated along the length of the North Island Main Trunk Railway, the leadership and support of iwi / hapu in a Rangitiratanga role is crucial to this exercise.

Would you please gauge the support for this suggestion with your iwi / hapu and provide some feedback around the possibility of a hui in December or the New Year.

I attach an attachment some background information which may be useful for your discussions.

Yours sincerely

Don Cameron, JP
MAYOR

Distribution:

Mayor Allan Sanson
Mayor Andy Foster
Mayor Andy Watson
Mayor Anita Baker
Mayor Bernie Wanden
Mayor Campbell Barry
Chair Daran Ponter
Mayor Helen Worboys
Mayor Jim Mylchreest

Mayor Grant Smith
Mayor John Robertson
Mayor K Gurunathan
Mayor Max Baxter
Mayor Paula Southgate
Mayor Phil Goff
Chair Rachel Keedwell
Chair Russ Rimmington
Mayor Wayne Guppy

9 Chief Executive's Report

9.1 Chief Executive's Report - November 2021

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Events Held in October

- Spring Fling (Taihape Outback) was booked for 18th September, then postponed to 16th October, then unfortunately was cancelled - due to Covid19 restrictions.
- Shemozzle (Huntermville) was booked for 30th October – this was cancelled, due to Covid19 restrictions.
- Cross country and touch tournaments for Taihape Area School at Taihape Memorial Park have commenced.

2. Health and Safety Dashboard

- 2.1 The dashboard for October is attached (Attachment 1).

3. Staff Movements

- 3.1 In October we welcomed four new staff:

- Hilary Walker, Management and Systems Accountant
- Nadene Jongen, Regulatory Officer
- Tracey Naylor, Customer Experience Officer
- Mady Cable, Casual Library Officer

There were no staff exits in October.

4. Sale of Lower High Street Toilets

- 4.1 The sale of the toilets in Lower High Street, Marton to Speirs Foods, has been completed and the funds have been received.

5. Banner / Flag of the Alfred Troop of Rangitikei Cavalry Volunteers

- 5.1 At a Bulls Town Board meeting in 1927 the Standard (Banner or flag) of the Alfred Troop of Rangitikei Cavalry Volunteers was handed over to the Board for safe keeping and permanent display to the public.
- 5.2 The Standard has been displayed in the former Bulls Library for many years. A Curator from the National Army Museum has recently assessed the Standard and advised that the context of the Standard is that it is an important local historical object. It would date from around 1868, (Wanganui Chronicle, Vol. XII, Iss. 902, 30 July 1868, p.2). Media articles are attached with further explanation (Attachments 2, 3 and 4).
- 5.3 Carrying out the wish that the Standard be on permanent display has left it in extremely poor condition. The causes of this are (a) exposure to prolonged light and heat, and (b) mounting and framing in non-archival materials. The museum collection care rule is that objects are “rested” for double the time that they are displayed. Resting requires good archival standard storage and environmental controls, i.e., a temperature between 18 and 22 deg.C with as little fluctuation as possible, and a relative humidity (RH) of 40-45% (percentage of moisture in the air). The Standard was removed from the former Bulls Library (and hence from public display) when it closed. The Curator advised they would strongly argue against the course of action to re-display as *“The condition of the object is so poor that any further exposure to light (including photography), heat and environmental imbalance will quickly result in complete ruination of the very historical artefact that Council wishes to preserve through display. There is also the threat of pest damage, for example, borer, silverfish or moth.”*
- 5.4 In terms of conservation, the Curator advised that there are only a very few textile conservators in New Zealand, and even with professional conservation, the Standard will still be fragile, and the Curator advised that they could not recommend that it be displayed aside from perhaps one or two days per year. The Curator also advised that any display location would need to meet light, temperature, and humidity levels as well as safety from flying pests, according to international museum standards and that even if not displayed, the eventual home of the Standard needs to meet this level of care. No Council facilities can meet these conditions, and discussion with Bulls Museum representatives confirmed that their Museum also could not meet the required conditions. The National Army Museum can supply the required Museum standards, noting that following normal museum practice, they do not accept objects as loans, and do not lend items out unless on production of satisfactory gallery environment readings.
- 5.5 Staff will try to locate any of the family that were involved to ask for their comment.
- 5.6 Bulls Museum representatives and Council staff agree that the National Army Museum would be the best organisation to house and care for the Standard. Discussions will be held with the National Army Museum about handing over the Standard to their care.

6. Report on Dog Control Activities – 1 July 2020 – 30 June 2021

- 6.1 For each financial year a territorial authority must report on the administration of its dog control policy adopted under section 10 of the Dog Control Act 1996; and its dog control practices. This report is attached (Attachment 5). There are a number of requirements that must be reported on, including:
 - (a) the number of registered dogs in the territorial authority district;

- (b) the number of probationary owners and disqualified owners in the territorial authority district;
- (c) the number of dogs in the territorial authority district classified as dangerous under section 31 and the relevant provision under which the classification is made;
- (d) the number of dogs in the territorial authority district classified as menacing under section 33A or section 33C and the relevant provision under which the classification is made;
- (e) the number of infringement notices issued by the territorial authority;
- (f) the number of dog related complaints received by the territorial authority in the previous year and the nature of those complaints; and
- (g) the number of prosecutions taken by the territorial authority under this Act.

6.2 Public notice of the report has to be given and a copy of the report must be publicly available. Both these actions have been completed.

7. Engagement and Consultation Schedule – 2021/22

7.1 An updated Engagement and Consultation schedule is attached (Attachment 6).

8. 2021 Christmas Parades

- 8.1 Due to the uncertainty and unlikelihood of Central Government reducing the current COVID-19 alert levels to level 1, Council informed the Taihape Community Development Trust, The Hunterville Club of Lions, The Bulls and District Community Trust and council's internal Community Development Team that we could not issue traffic management plans for the 2021 Christmas Parades. Level 2 restrictions state that "events that are held outdoors but not at an event facility — for example a concert at a park, a parade, or an organised sporting event like an amateur club rugby tournament must follow the rules for social gatherings. These are limited to 100 people in any defined indoor or outdoor space." Therefore, the difficult decision was made to cancel the Christmas Parades for this year.
- 8.2 Council will support alternatives to the parades should they be compliant to the relevant Covid-19 Alert Level.

9. Stock Truck Effluent

- 9.1 Attached (Attachment 7) is a letter from Mr Roger Dalrymple on behalf of The Rangitikei Rivers Catchment Collective requesting Council provide two stock truck effluent dumping facilities in the Rangitikei District.
- 9.2 Currently there are no effluent dump sites in the District, the closest sites are in Waverly, Feilding and Napier-Taupo. According to information on the RCA Forum website there was a site planned for Waouru. Council received similar requests for effluent disposal sites during its consultation on the Long Term Plan.
- 9.3 If the preferred site is on State Highways an application will have to be made to Waka Kotahi for the construction of the facility, as they are responsible for the funding of the

construction and the ongoing maintenance costs. Council have no involvement in Stock Effluent Disposal Facilities on State Highways. Council could put Mr Dalrymple and The Rangitikei Rivers Catchment Collective in contact with Waka Kotahi.

- 9.4 If the proposed stock truck effluent site is not on a State Highway, the following will apply - once the preferred site for these stock effluent sites has been selected, agreement would be required from Waka Kotahi and Horizons that the location of the desired stock effluent disposal facility is part of an agreed current regional or national strategy. For more information see <https://nzta.govt.nz/planning-and-investment/planning-and-investment-knowledge-base/archive/201821-nltp/activity-classes-and-work-categories/road-improvements-other-road-related-funding-policies-guidance/stock-effluent-facilities/>
- 9.5 Conditions of funding for a new facility are that the construction cost of any new stock effluent disposal facility is eligible for funding assistance, subject to:
- the facility being part of an agreed current regional or national strategy
 - the relevant approved organisation agrees to maintain the stock effluent disposal infrastructure, including disposal of any stock effluent
 - the facility being situated as close as practicable to the road
 - a formal lease, or an agreement to occupy, being signed where the stock effluent disposal facility is not part of the road reserve, giving access to the facility as though it was a road.
- 9.6 Council would be responsible for any consent applications and for approval from all neighbouring property owners. Council will hold liability for the consent condition requirements for the duration of the consents.
- 9.7 Officers seek direction from Council on how they would like staff to respond to Mr Dalrymple and The Rangitikei Rivers Catchment Collective.

10. Age Concern Whanganui – Application for Concession

- 10.1 Attached (Attachment 8) is an application from Age Concern Whanganui for a reduction in the fee charged to hire the hall at Te Matapihi.
- 10.2 Every four years, Age Concern Whanganui comes to Bulls and offers two free senior driving events. One of these events is “Staying Safe” – a senior driving programme which is delivered by a very experienced driving instructor and educator. This programme is aimed at building the confidence of our older drivers. They will re-familiarise themselves with traffic rules and safer driving practices along with updating their knowledge of how ageing affects driving. It is invaluable for our local seniors who wish to keep driving for as long as possible. It will ensure that they are given strategies to not only assist themselves to keep safe but will ensure the safety of others
- 10.3 Age Concern Whanganui are a Registered Charity with very limited funding. Participation in this course is free.
- 10.4 The regular cost of the Te Matapihi hall hireage is \$41.30 (local non-profit rate for a full day). A recommendation is included below – refer to Recommendation 3 below.
- 10.5 Staff are currently reviewing the Delegations Register, which gives the Chief Executive the delegation to only remit 50% of any fee, so therefore any decision to remit higher than 50% must be made by Council.

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11.3 The Trust requires the road names and addresses by the end of November, therefore, to ensure all possible legislative requirements are met, Council is asked to endorse the proposed road names and approve them for use.

- Roadway 1 (Rātana Pa No 110 Roadway Lot 100): Juji Nakada Rise.
- Roadway 2 (Rātana Pa No 110 Roadway Lot 103): Iriaka Crescent.

11.6 Juji Nakada Rise: Juji Nakata was the name of one of the Trustee's grandfathers (which he adapted to be more Māori like). He was given the name Juji Nakada by the Japanese Bishop Juji Nakada hence that name. The name is to acknowledge both him and the work he put into making this dream a reality as the largest shareholder in that block, and also historically for the Bishop to be acknowledged.

11.7 Iriaka Crescent: In reference to Rātana's kuia who was the first Māori woman to enter parliament and was a prime mover that ensured the Rātana Settlement Reserves Act was pushed through parliament, which ultimately provided housing solutions for Rātana

Pa. The reason to name it a Crescent is to align her name with Rātana's whetu marama (star and moon).

- 11.8 The Rātana Community Board has delegation for the naming of roads within the Community Board area, however the site is to the north of the Board boundary. However, the proposed names were provided to the Chair of the Community Board and who provided support for the proposed names. Refer to Recommendation 3 below.

12. Decision Making Process

- 12.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. Health & Safety Dashboard - October 2021
2. Rangitikei Cavalry Volunteers - Wanganui Chronicle 30 July 1868
3. Rangitikei Cavalry Volunteers - Wanganui Herald 28 May 1870
4. Rangitikei Cavalry Volunteers - Manawatu Standard 21 December 1927
5. Dog Control Report 2020 to 2021
6. RDC Consultation and Engagement Timeline - Updated 17 November 2021
7. Submission - Stock Truck Effluent Disposal in the Rangitikei District
8. Age Concern Whanganui - Application for Concession

Recommendation 1

That the Chief Executive's Report – November 2021 be received.

Recommendation 2

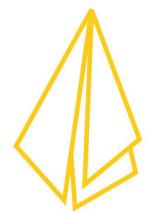
That Council, in considering the concession application from Age Concern Whanganui for usage of the Te Matapihi hall, either;

- a. Agrees to reduce the hireage fee to zero.
- b. Agrees to reduce the hireage fee to \$____.
- c. Makes no reduction in the hireage fee.

Recommendation 3

That Council endorse and approve the use of the following names for the Māori Roadways associated with the Rātana Pa 110 partition process:

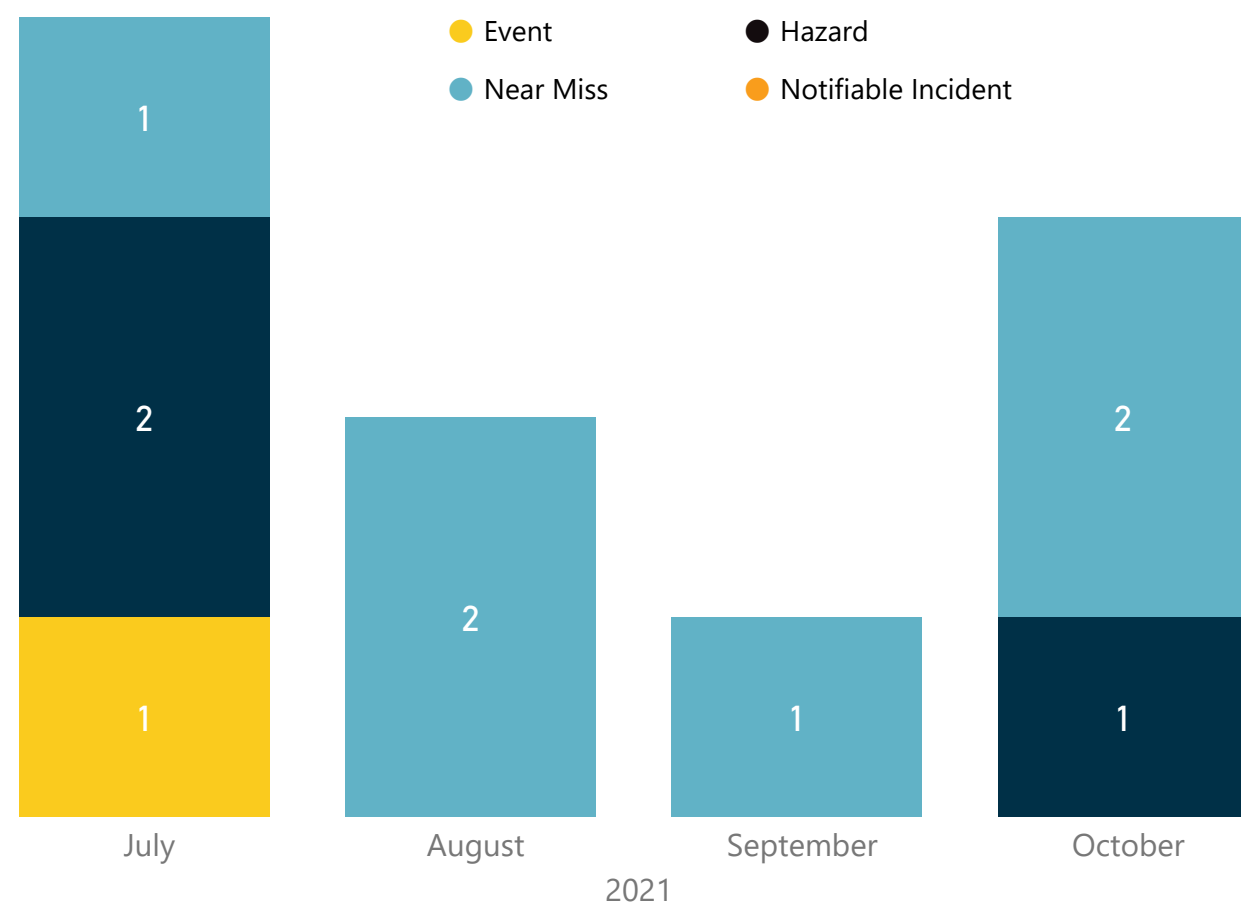
- Roadway 1 (Rātana Pa No 110 Roadway Lot 100): Juji Nakada Rise.
- Roadway 2 (Rātana Pa No 110 Roadway Lot 103): Iriaka Crescent.



Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

01 July 2021 to date



This month

October 2021

0

Events

0

Notifiable Incidents

0

Notifiable Illness/Injuries

2

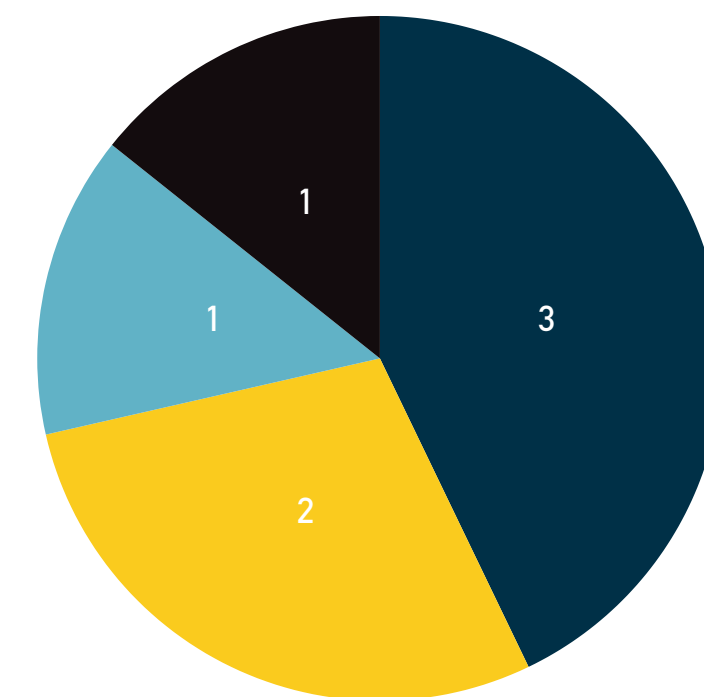
Near Misses

1

Hazards

Event/Near Miss Category

01 July 2021 to date



● Motor Vehicle ● Slip, Trip or Fall ● Abusive Behaviour ● Object fall

Wellbeing News

Unite against Covid-19!

We are doing everything we can to promote vaccinations within our community and our workplace, and we want to support everyone to be fully vaccinated.

There is excellent, trusted, on-line information available at covid19.govt.nz.

If there are barriers preventing you from getting vaccinated that RDC can help with please speak to your manager, or a member of the People and Culture Team. For the most up to date information on Covid-19 alert levels and other information, please refer to www.covid19.govt.nz

Reminder of some of our wellbeing opportunities for staff to access:

* Swimming pool access

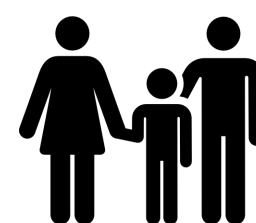
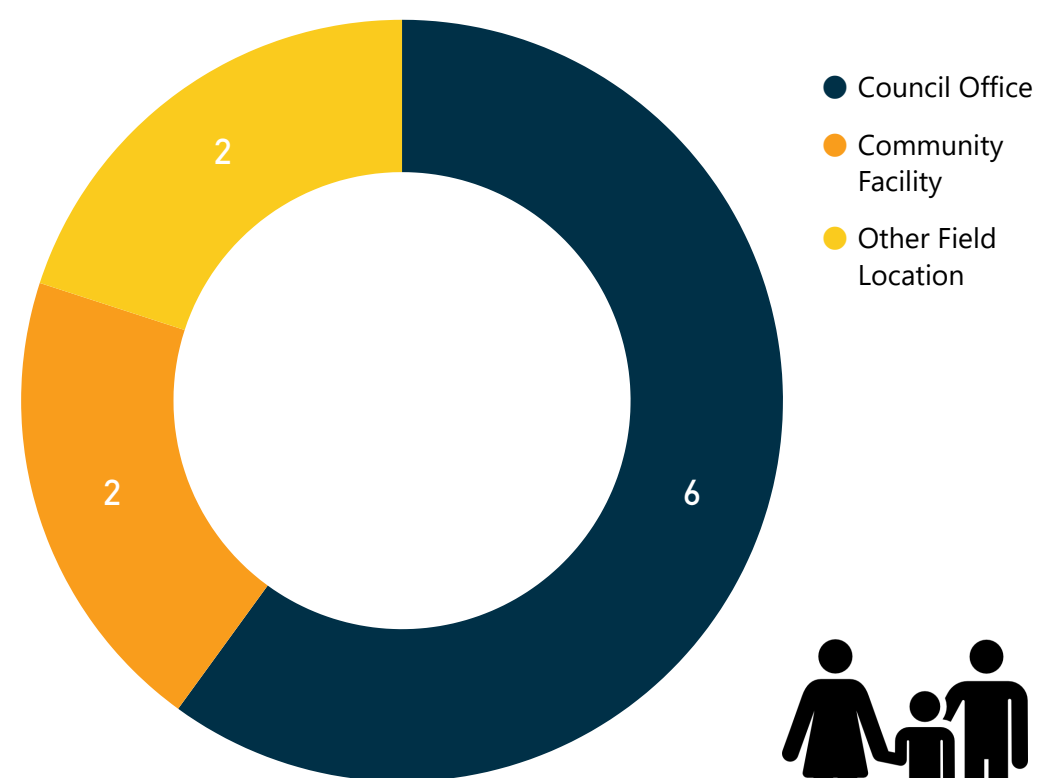
Remember all staff receive free entry to the Marton and Taihape swimming pools using your staff photo ID.

* Sick Leave Gifting

Sick leave gifting enables you to donate your unused sick leave days on a voluntary basis to a sick leave bank. The sick leave bank provides an option for colleagues who are unwell, and have no other leave options, to apply for gifted sick leave. The policy includes further detail about how to donate sick leave, how to apply to the sick leave bank, and how applications will be considered. There are forms attached to the policy for both donations and applications

Location

Events, Hazards and Near Misses



Driver Ratings

	Aug	Sep	Oct
★★★★★	6	6	8
★★★★	7	10	8
★★★	10	8	15
★★	10	11	5
★	NOTE: Star ratings for August 2021 are for 33 vehicles only.		

Coming Up

Full body Molemaps are scheduled for 9 December for the staff who were cancelled in September. Vouchers are available for staff who would like a Molemap and these can be used at either the Wanganui or Palmerston North clinics.

Full First Aid and Refresher Training scheduled for 5 November and 2 December at Te Matapihi, Bulls.

Driver Safety Awareness Seminars are being held on Tuesday 2 November in Chambers at 1.30pm and 3pm.

Health, Safety and Wellbeing Committee meeting on Tuesday 7 December



VOLUNTEER CAVALRY CORPS FOR RANGITIKEI.

The Rangitikei people are quite prepared to defend their district, and may be confidently reckoned upon if their services are required, but they do not like the militia. Hence an influential public meeting was held on Tuesday night, at the " Traveller's Rest " (Mr Matthew's), Tutaenui, George Roberts, Esq., in the chair, to discuss the desirability of forming a Cavalry Volunteer Corps, and further to take such proceedings as might seem necessary for the enrolment and formation of the same. We have been kindly favoured with the following summary of the business :—

The Chairman, having reviewed briefly the urgent necessity of such a corps being embodied, called upon Sergt.-Major Heywood to explain the necessary requirements, &c., for organising the corps.

VOLUNTEER CAVALRY CORPS FOR RANGITIKEI.

WANGANUI CHRONICLE, VOLUME
XII, ISSUE 902, 30 JULY 1868, PAGE
2

Using This Item

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Sergt.-Major Heywood having given all necessary information as to the preliminary measures to be taken, it was proposed by Mr Retemeyer and seconded by Mr Stevens—That owing to the unsettled state of the colony and these districts in particular, this meeting deems it absolutely necessary that in an extensive district such as Rangitikei, with a sparse population spread over it, it is of the utmost importance that a Cavalry Corps should be at once formed.

Proposed by Mr William Henderson and seconded by Mr C. Toms—That the Upper Rangitikei join the Lower Rangitikei district in forming one Cavalry Corps conjointly.

Proposed by Mr Toms and seconded by Mr D. Galpin—That the Corps now in formation be called the Victoria Rangitikei Light Horse Volunteers.

It was also moved that the following gentlemen, Messrs. Retemeyer, Henderson, and Reid, be respectfully requested to attend a meeting to be held at the Coach and Horses Hotel next day to represent this meeting—when a similar number would be appointed, and the whole together make an arrangement to wait upon Capt. Noake, and respectfully request him to assume command of the said corps (provided that its services will be accepted by Government).

Proposed farther by Mr Retemeyer, seconded by Mr D. Galpin, that this meeting do stand adjourned until the acceptance of the service of this corps by Government or otherwise. A vote of thanks having been recorded to the Chairman, for his conduct in the chair, to Sergt.-Major Heywood for the valuable information he had furnished, and to Capt. Matthews for his assistance in the movement, the meeting separated. All the resolutions were carried unanimously.

REVIEW AT MARTON.

The following report of the Review at Marton has been handed to our Special Correspondent, for publication:—

A review of the volunteers took place at Marton on the 24th inst., in honor of her Majesty Queen Victoria. The loyalty of the Rangitikei people was fully shewn by the fact of there being scarcely a single absentee when the roll of the troops was called. The review took place in Mr Wm. Hair's paddock, lent by him for the occasion.

THE REVIEW.

The several corps assembled at Marton at half-past ten o'clock, and after the preliminary proving of troops, the whole moved off to the review grounds in the following order: The Victoria Squadron, under command of Lieut. Retemeyer, throwing out an advanced guard, followed by the Rifle corps under Captains Johnston and Galpin, headed by their band, and the Alfred Troop, who formed the rear guard, under its distinguished commander, Captain P. J. Richardson. The corps, on arriving on the parade line, took up positions as detailed by the Field Adjutant, were wheeled into line and handed over to Capt. Jordan. The feu de joie was then fired, and a Royal Salute given in honor of the day, after which the prizes won by competitors in the late district prize firing, were presented by Capt. Jordan to the undermentioned officers and men:—Sergeant McKenzie, A.C.V., first

REVIEW AT MARTON.

WANGANUI HERALD, VOLUME
IV, ISSUE 868, 28 MAY 1870,
PAGE 2

Using This Item

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prize; Capt. Johnston, U.R. V, 2nd; Volunteer C. Freeth, U. R. V., 3rd; Volunteer W. Milne, 4th; Trumpeter Signal, V. C. V., 5th; Corporal Richardson, 6th; Ensign Marshall, R. M., 7th; Volunteer A. Milne, U. R. V., 8th; and Lieutenant Scott, R. R. V, 9th; the Union Rifle Volunteers still earning for the fifth time the most prizes. The challenge medal of the Royal R. V. was also presented, and pinned on the breast of the winner (Bandsman Sleight), by Mrs McKenzie, a lady who can boast of having in the volunteer force of the district five sons and four nephews. The most pleasing feature of the day's programme was the presentation of a beautiful standard to the Alfred Troop, worked by Mrs D. Scott, of Lower Rangitikei. The standard being in charge of Mr McKenzie, under escort of Capt. Hurst and Ensign O'Reilly, was handed to Mrs Heywood, who presented it with the following address, to Capt. Richardson:—

Capt Richardson, and Gentlemen of the Alfred Troop—I have the honor and inexpressible pleasure of presenting you with this standard, feeling satisfied that, in committing it to your care, you will always support and guard it with credit to yourselves and with honor to the district. The ladies of Lower Rangitikei having watched with interest the progress of the Troop from its organisation, consider your services worthy the presentation of this beautiful banner, which recognition becomes the more gratifying by the knowledge of it being the handiwork of a lady well known and respected by you all, the wife of Sergeant David Scott. In the time of peace, when in the field of instruction, you will look up to

it as your Nemesis, urging you on to increased zeal and activity towards attaining the highest standard of efficiency, and in the hour of danger and difficulty, when in the battle field, you will, I am assured, revere it as an emblem of sacred

honor, for which you one and all would willingly risk your lives in defending. Capt Richardson, may success ever favor your cause, and may your standard be ever unfurled with honor, and never tarnished with disgrace.

Captain Richardson, after saluting, received the flag, and handed it over to his Standard Bearer, Sergt.-Major McDonnell, the band playing the National Anthem. Capt. Richardson replied to the address in a very able manner, but owing to the wind blowing at the time, the whole subject of the reply could not be heard. The standard was then trooped from left to right of line, the squadron re-forming in its proper place in the line. The force then marched past in slow and quick time, and took up a position in lines of attack, the Cavalry in front. The various combined evolutions were carried out very creditably, although a spectator could not help noticing the want of silence in the ranks. The Chef d'œuvre of the cavalry evolutions (under Capt. Jordan) was the charge in line and retreat from the right in column of troops. The palm was earned by the Victorian Squadron for steadiness, although not near so well-mounted as the Alfred Squadron. The Infantry under the command of Lieut. Heywood, ably and efficiently executed some very difficult manœuvres, particularly the change of front to right.

by direct echelon, and extending from line to cover a brigade. The review was ended by an infantry charge in line, and the cavalry cantering past. The force returned to Marton about half-past three o'clock, and formed up in class of columns in Coleman's paddock, where they were addressed by the commanding officer, Captain Jordan, and dismissed. The meeting on the whole was a decided success, which gave unbounded pleasure to one and all. The band of the Royals in a great measure contributing to the success, by their efficiency in performing a pleasing and varied selection of popular music.

THE DINNER.

After the review was over, about sixty-five persons sat down to a banquet provided by host Coleman in his usual liberal style. The room was tastefully decorated, and the table rendered conspicuous by the centre piece, a model of the expected Marton church. Capt. Jordan took the chair, supported by Captains Galpin and Johnson, Lieutenants Retemeyer and Scott, and Captain Richardson the vice-chair, in his turn supported by Lieut. Stevens and Cornet Moore. After ample justice had been shown to the good things of the table, Capt. Jordan gave the toast of the evening. He said "it was generally usual to drink the toast he was about to propose in silence, but he thought as they were all assembled to do honor to her most gracious Majesty, a few words would not be out of place. He then enlarged upon the sterling qualities of the Queen, so well known and so deeply beloved by

well known and so dearly beloved by all her subjects; and the examples shown by her affecting the moral tone not only of her own people, high and low, but also the tone of all European courts, and concluded by calling on all present to drink the health of Her Majesty Queen Victoria, "the noblest lady in the land," with all the usual honors.

The chairman in a few words then proposed the health of the Royal Family.

Capt. Richardson then said it fell to his lot to propose the next toast—the health of Sir George Ferguson Bowen. His opinion of Sir George was, that under a more liberal Government, he would give more encouragement to volunteers. He complained of the want of encouragement given to them by the Government, and called upon all present to exercise their rights as voters, and at the next election only to return such representatives as would encourage the efforts of the volunteers so as to render them more efficient. Then they would see that Sir George was well worthy of being their commanding officer, and of the honor he proposed.

Mr Downs proposed the next toast—"The army, navy, volunteers and militia. He said he did not wish to draw any distinctions between the various services. The army and navy had both, when called upon, exhibited

their bravery, and been of great service to the Colony. The volunteers and militia, when their services had been required, had shown themselves equally brave and efficient, and he had no doubt that the Rangitikei vo-

lunteers would, should they ever be required, also sustain the reputation so deservedly acquired by volunteers and militiamen in other places. In conclusion he called upon them to drink with all honor, "The army, navy, volunteers and militia," and would couple with the toast the name of Capt. Jordan.

Captain Jordan then responded, and Lieut. Heywood proposed—The banner that was that day so gracefully presented by the ladies of Rangitikei, to the Alfred Troop of the Rangitikei Cavalry. It was remarkable as the first standard that had been presented to the Volunteers of the district, and he hoped that they would always regard it as an emblem of the high standard of efficiency they should endeavor to attain; and preserve in all honor the purity of that flag.

Captain Richardson in responding on behalf of his fellow officers, and the members of his troop, said that he had been highly gratified, and he felt sure that they would one and all carefully guard, honor, and preserve the flag that day entrusted to their care, and whether in charging the enemy, storming a Maori pa, or repelling the glistening bayonet of the invader, always look up to it and regard it as an assurance that their efforts were looked upon with interest, and their services appreciated.

Captain Jordan then proposed, The successful competitors of Rangitikei, coupling with it the health of Sergeant McKenzie, the representative of the district at the rifle competition at Dunedin. He said that although Sergeant McKenzie

though Sergeant McKenzie had not been fortunate enough to bring away the belt this time, that on another occasion he hoped he might be more fortunate and bring the prize to his district; that he considered that he had done them credit, and trusted that he would thereby in common with the Volunteers of the district be urged to further efforts, so as to bring himself and others to a greater state of efficiency.

Sergeant McKenzie thanked the company, and assured them that he hoped that the next year the district might have three representatives instead of one. That the Dunedin men from the greater encouragement given them were better shots than those in the North Island; but he did not despair, and he believed with Captain Richardson, that if proper care were exercised in returning members, not only for the General Assembly, but also the Provincial Council, we would very soon see an alteration. He would be glad to see any one belonging to the district bearing away the belt.

Captain Jordan then proposed the Band: He referred to it as a leading distinction between the last and the present years' meeting. He congratulated them on their present state of efficiency, and said that in a great measure they had contributed to the success of the day.

Captain Richardson proposed the ladies, and said that the greater amount of exertion made by the Volunteers, and the greater the state of efficiency they attained, the greater would be the amount of favor with which they would be

regarded by the fair sex.

Captain Richardson then proposed the health of Mrs Heywood, and Mrs Scott, the former for the very graceful manner in which the flag had been that day presented, and the latter for the great interest, care, taste, and industry, in making the beautiful standard that day given to the troop.

Lieut. Heywood and Mr D. Scott having briefly responded, several other usual toasts were proposed, and the company separated after one of the pleasantest dinner parties ever held in the district.

Between the toasts several songs suitable to the occasion, were sung by Lieut Heywood, and other Volunteers.

In the evening, a complimentary assembly to the band was held in the Marton Hall, which was well attended, and the dancing continued with great spirit until an early hour in the morning.

BULLS NEWS

BOWLING.

(From Our Own Correspondent.)

BULLS, Dec. 20.

Two games were played on Monday in the Ingram Buttons competition, F. Stevens (16) beating E. Caldow (scr.) 25 to 17; and also defeating M. Kidd (5) by 28 to 17.

TOWN BOARD MEETING.

Mr H. J. McManaway presided over a meeting of the Town Board on Monday evening; there also being present Messrs V. Edhouse, C. M. Broughton, W. Robbie, F. Holland, T. Ellery and J. Walker.

Mr R. McIntosh submitted plans of proposed additions to two houses.—Approved.

Correspondence was read from the Main Highways Board asking for details of cost of road formation; from the Manawatu and West Coast Livestock Auctioneering Association regarding license fees for Bulls saleyards; from the Mayor and councillors of Wanganui conveying the season's greetings; from the War Museum committee regarding war trophies; from the Australasian Performing Rights Association regarding copyrights; from the Department of Labour regarding the weekly half-holiday.—In the latter case it was agreed to call a meeting of those interested on the next board meeting night at 7.45 p.m.

It was resolved that the dog taxes be as last year, viz., 10s for all dogs except sheep and cattle dogs, which were registered for 2s 6d. Mr Henry Douglas was appointed ranger, poundkeeper and dog-tax collector.

It was resolved that ten per cent. be added to all rates not paid by January 6th, 1928. Mr F. Cutts was appointed valuer.

The inspector of explosives, having condemned the cinema projection box at the Town Hall, tenders were called for a box to fill requirements, and one tender was accepted.

The financial statement was as follows:—District fund, cr., £129; library, cr., £39 9s 6d; cemetery, cr., £49 13s 8d; receipts for the month, rates £9 1s 3d, hall rent £23 1s, library £4 5s, cemetery £6; accounts passed for payment, Town Board £130 0s 2d, cemetery £14 10s, library £3 17s 9d.

BULLS NEWS

MANAWATU STANDARD,
VOLUME XLVIII, ISSUE 18, 21
DECEMBER 1927, PAGE 2

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During the period of daylight saving it was resolved to alter the library hours from 2.30 to 3.30 p.m., and from 7.30 to 8.30 p.m. The public reading room will remain open until 9.30 p.m. and the rest room until 8.30 p.m.

Mr J. Walker, in handing over to the Town Board for safe keeping the standard and record book of the Alfred Troop of Rangitikei Cavalry Volunteers, said that the troop was accepted for service on November 28, 1868, over sixty years ago. The troop was named after Alfred, Duke of Edinburgh, who visited the Colony that year, and was formed in the stirring times of the Maori Wars, though, fortunately, hostilities did not extend to this district. The standard was made by, and presented to the troop by the ladies of the Rangitikei district, and the pole was a matipo stick cut out of the Parewanui bush, and hand-dressed by the late John Fraser. The first captain of the corps was the late Pennington Richardson, and the late John Stevens was the first lieutenant. The standard and record book had been kept by Mrs J. M. Broughton, widow of the late J. M. Broughton, troop sergeant of the corps, and Mrs Broughton asked the Town Board to accept these mementos, so that they might be displayed as an inspiration to others, should occasion arise.

The chairman, in accepting the standard and record book on behalf of the board and people of the town and district, said that the standard was a very fine one, and should be displayed in an honoured place where it might prove an incentive to others to do as those brave pioneers did in days gone by.

A letter of thanks will be forwarded to Mrs Broughton, and the library committee are arranging to have the standard enclosed in a frame, and the book of records suitably bound and preserved.

The domain account showed a credit balance of £27 19s 1d. Receipts for the month totalled £1 19s; payments being nil.

The secretary of the Manawatu Motor Club wrote thanking the board for the use of the domain for picnic and sports, and expressing admiration at the splendid camping site.

In conclusion, the chairman wished members of the board, the clerk and the Press the compliments of the season, Mr Walker responding.

Rangitikei District Council Report pursuant to Section 10A of the Dog Control Act 1996

for the period 1 July 2020 – 30 June 2021

PART 1 – Dog Control Policy and Practices

1. Dog Control in the District

- Number of dog owners in District – 2357
- Number of dogs in District
 - 5088 comprising
 - 2551 working dogs
 - 2050 Good Dog Owners and
 - 487 non working dogs.
- The Council employs five Animal Control Officers and one Team Leader Animal Control.
- A shared service agreement for animal control has continued with the Manawatu District Council. The contract is renewed tri-annually.
- Two Animal Control Officers are based in the Rangitikei, and two in the Manawatu and one is a permanent floater. Throughout the month a weekly roster provides an Animal Control Officer for afterhour on call cover for both Districts with regards to animal control complaints. The Team Leader Animal Control supervises activities in both districts.
- Animal Control Officers respond to priority one calls after hours. Priority one calls include dog attacks, secured dogs and stock on roads.

The number of infringements is comparable to this time last year (45 versus 39). This decrease can be attributed to dog owners registering on time and generally being responsible throughout the year.

Court action is permitted once the infringement fine is 56 days overdue.

Wandering dogs relate to nearly 17% percent of all requests for service. While some wandering dogs are identified during patrols, we rely on people reporting them. Unfortunately a large number of people find it easier to post lost, found or roaming dogs on social media platforms rather than contacting Council in the first instance. In some cases days can go by before council is informed. This practice cannot be controlled and some owners are getting their dogs back without consequence.

2. Dog Control Enforcement Practices

- Animal Control Officers responded to 966 service requests/complaints during the reporting period in response to the following:
 - 65 attacks (human and animal – includes rushing)

- 167 barking
- 288 wandering/stray (includes stock)
- 41 Animal Welfare/Property Investigation
- 101 Found
- 107 Lost
- 197 Other (e.g. microchipping, Good Dog Owner status/Bylaw/General
- 39 infringement notices were issued.

3. Dogs Prohibited, Leash Only and Exercise Areas

The problem of dogs in public places or otherwise prohibited areas is not one that is common within this District. When dogs are reported as wandering unaccompanied within such areas, the Animal Control Officers respond promptly.

4. Dog Control Registration and Other Fees

- Non working dogs registration went from \$132 to \$136
- Non working neutered/spayed went from \$89 to \$91
- Good Dog Owner non neutered/spayed went from \$62 to \$64
- Working Dogs went from \$43 to \$44

The dog registration fees reflect the respective levels of service required by each category of dog owner. The good dog owner system aims to provide an incentive within the registration fee structure that promotes responsible dog ownership. The fee structure will reward dog owners who:

- adequately fence their section,
- de-sex their dog,
- have a good record of dog ownership,
- register their dog on time, and
- care for their dogs properly, i.e. provide them with a secure yard and a kennel that is weatherproof, of sufficient size, clean and sanitary.

Council's approach to dogs that remained unregistered after the usual warnings and penalties etc. is for the Animal Control Officers to visit all known properties previously recorded as housing a registered dog. Checks are made to ascertain whether a dog was still housed at that property. If such a visit verifies that a dog is still owned, infringements are sent to owners, and if required dogs have been impounded under Section 42 of the Dog Control Act 1996, for failing to be registered.

5. Dog Education and Dog Obedience courses

The Council contracts an instructor to deliver its quality dog education programme targeted at schools within the Rangitikei District. Positive feedback has been received from schools in response to the education programme to date. The service provider uses her own dogs to enforce the message during her presentations.

This year Rangitikei District Council supported our dog education provider in purchasing a book she had published which taught children aged between 5-8 years of age about dog safety. It has been well received by the schools visited to date and Council sponsored 660 books that are handed to the children after her safety presentation on our behalf. An ACO assists where possible, but due to Covid-19 levels, this programme has been halted until levels are reduced further.

6. Disqualified and Probationary Dog Owners

No owners were classified as disqualified or probationary during the year.


7. Menacing and Dangerous Dogs

- The Council has not had any issues with owners of menacing dogs not complying with the requirements relating to their classification.
- There are 3 dogs classified as dangerous in the District.

PART 2 – Statistical Information		
Category	As at 30 June 2020	As at 30 June 2021
1) Total Registered Dogs	4961	4754
2) Total Probationary Owners	Nil	Nil
3) Total Disqualified Owners	Nil	Nil
4) Total Dangerous Dogs	4	3
Dangerous by Owner Conviction Under s31(1)(a)	Nil	Nil
Dangerous by Sworn Evidence s31(1)(b)	4	4
Dangerous by Owner Admittance in Writing s31(1)(c)	Nil	Nil
5) Total Menacing Dogs	63	53
Menacing under s33A(1)(b)(i) – i.e. by behavior	20	20
Menacing under s33A(1)(b)(ii) by Breed Characteristics	7	6
Menacing under s33C(1) by Schedule 4 Breed	36	27
6) Total Infringement Notices	45	39
7) Total Complaints Received	750	966
8) Total Prosecutions Taken	Nil	Nil
9) Infringements Sent to Court	26	17

Engagement / Consultations - 2021/22

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
Representation Review	Carol				Public Consultation													
Marton Buildings	Adina	Cr Wilson									Public Consultation							
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon									Public Engagement			Public Consultation				
Future of Local Government	Peter	Cr Dalgety	Stakeholder Engagement															Public Consultation
Three Waters	Arno				Stakeholder Engagement													
2022/23 Annual Plan	Carol											Public Consultation						
Forestry Differentials	Dave	Cr Belsham								Stakeholder Engagement								
Destination Management Plan	Gaylene				Public Engagement						Public Consultation							
RMA Reforms			Stakeholder Engagement															
Rates Remission Review	Dave	Cr Belsham					Stakeholder Engagement											
Bylaws/Policies	George																	
• Annual Residents Survey			Public Consultation															
• Local Easter Sunday Trading Policy							Public Consultation											
• Rates Remission For Māori Freehold Land Policy					Stakeholder Engagement					Public Consultation								
• Traffic and Parking Bylaw														Public Consultation				
• TAB Policy													Stakeholder Engagement			Public Consultation		
• Gambling Venue (Class 4) Policy													Stakeholder Engagement			Public Consultation		
• Control of Advertising Signage Bylaw																		Public Consultation
• Public Places Bylaw																		Public Consultation
• Trading in Public Places Bylaw																		Public Consultation
• Food Business Grading Bylaw					Public Consultation													
Local Body Elections	Carol	N/A											Local and National Campaign					

Key

Stakeholder Engagement (by other orgs)

Stakeholder engagement (RDC)

Public Consultation

Public Engagement

Anticipated public engagement will be required

Local and national campaign - Enrolment, Standing for Council, Voting





Stock Truck Effluent disposal in the Rangitikei district.

Submission on Behalf of The Rangitikei Rivers Catchment Collective.

Written by Roger Dalrymple Chairman

Contact roger@waitatapia.co.nz

Phone 0274532400

This submission is written on behalf of members of the Rangitikei Rivers Catchment Collective regarding the Stock Effluent carried in stock trucks getting into the Tributaries and eventually the River systems that flow throughout the Rangitikei district.

Background

The Rangitikei Rivers Catchment Collective is a farmer initiated group to support and encourage land owners to enhance our freshwater water quality, hold onto our soils and improve the biodiversity in the region.

The Government has also set minimum standards with the Nation Freshwater Policy Statement released last year. This policy and regulation is set with tight timeframes that require our landowners to be proactive now to meet the new regulation.

Animal effluent is a major source of contaminant affecting our water ways and as part of the new Government regulation landowners are required to fence off any streams that are 1 metre wide and flow for most of the year.

The Rangitikei district is a large farming region and an important link with State Highway 1 and 3 passing through.

The roading network provides access for the many Stock Trucks which end up carrying thousands of litres of stock effluent in their tanks which can become full at any time during their journey. This results in the tanks either overflowing or being illegally dumped on our road sides. This effluent eventually flows into our Tributaries and River systems polluting our water ways.

The Rangitikei Rivers Catchment Collective thinks the RDC, supported by the rate payers of our district, should be providing roadside facilities to enable Stock Trucks to empty their effluent tanks and help stop the illegal dumping, or overflow from full tanks, which in turn will help protect our water ways as detailed in the National Fresh water Policy Statement.

Farmers are bound by regulation to improve our waterways, but this is the responsibility of all ratepayers to support and improve the freshwater tributaries and rivers in our district.

Action required.

The Rangitikei District council to provide two (2) Stock Truck Effluent Dumping facilities in the Rangitikei district, supporting both the upper and lower roading networks.

RDC Concession (Facilities)

Application For Concession

APPLICANT DETAILS			
Please note that those fields highlighted with an * are required fields and must be filled out.			
*Name of organisation: Age Concern Whanganui			
*Type of Organisation (please tick applicable)			
<input checked="" type="checkbox"/> Incorporated Society	<input type="checkbox"/> Charitable Trust	<input type="checkbox"/> Voluntary Group	<input type="checkbox"/> Other (please specify):
*Certificate of Incorporation Number (If applicable)		CC25886	
*Charities Commission Registration Number (If applicable)			
*Affiliation to a regional, national or iwi body (If applicable)			
*How does your organisation link to Rangitikei? Elder Abuse, Accepted Visiting * Senior Driving Programmes			
*Name of Applicant: C Fearnley, Age Concern Whanganui			
*Postal Address: 164 St Hill Street, Whanganui 4500		*Email Address: hpe@acwhanganui.org.nz	
*Daytime Contact number: 06 34 51799 ext 7		*Mobile Number: 021 06 22 125	
CONCESSION DETAILS			
*The above group/organization wish to apply for a concession relating to the use of the: (i.e. Te Matapihi Bulls Community Centre – Town Hall)		*Re-occurring event: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
We hold Senior Driving Programmes in the area every 4 years because Horizons Regional Council have noticed a need. They are free.		*Recurrence: <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly NB concessions will not be granted for more than 10 re-occurring sessions.	
*Event Name: Staying Safe - Seniors Driving Course			
*Type of Event: education			
*No. of Attendees: 15-20	*Date of Hire: 22/11/21	*Hire Start Time: 830	*Hire End Time: 330
*Is entry or participation free? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		*If no, what is the cost of entry or participation: —	
*Proceeds of function to be applied to: —			
*Reason for applying: This venue enables local seniors to learn well. Our funds are limited. We are enhancing road safety in the community.			

Office Use Only

PROPERTY OFFICER TO COMPLETE	
Concession Granted: Yes <input type="checkbox"/> No <input type="checkbox"/>	Concession amount granted: \$
Concession Approved By:	Signed:

10 Reports for Decision

10.1 Rangitikei District Council Joining Three Waters Memorandum of Understanding

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 The proposed Three Waters reform (drinking water, waste water and storm water) is a Central Government initiative to bring the control of Council's Three Waters infrastructure into an aggregated model.
- 1.2 On 1 October, 2021, and following an 8 week period of review, Rangitikei District Council wrote to the Minister for Local Government, Hon Nanaia Mahuta to outline RDC's position on the proposed reform. This included the key issues facing RDC, and suggested proposals.
- 1.3 On 27 October, 2021, Central Government announced that it will be introducing a Bill into Parliament before Christmas 2021 for passage into law in 2022. That Bill will compel territorial and unitary authorities ("Councils") in New Zealand to transfer their rights and interests in drinking water assets wastewater assets and stormwater assets to four new entities who will henceforth own and operate those assets. This transfer is considered by many likely to occur without fair compensation being paid to councils for the compelled transfer of those assets.
- 1.4 In early November, a group of Local Government Councils met via video conference to discuss the potential for a national campaign to convince Central Government to alter its intention to proceed with legislation that will compel councils to transfer their Three Waters assets into the ownership and/or operational control of another legal entity without the agreement of an affected council to that transfer.
- 1.5 This report considers RDC joining this group of Councils and offers recommendations accordingly.

2. Proposed Memorandum of Understanding (MoU)

- 2.1 His Worship The Mayor has participated in video conferences with other Councils (partner Councils) who are considering opposing the Government's intention and to work cooperatively together to campaign to convince the Government to reconsider its position in favour of other options that better deliver a set of reform proposals that meet the needs of communities, councils and Government.
- 2.2 A proposed MoU between the partner Councils is shown in Attachment 1 to this report.

3. RDC Identified Key Issues

- 3.1 RDC's letter to Minister Mahuta on 1 October identified a series of key issues; these issues related to:

- The case for change;
- Governance;
- Local influence;
- Impacts on Local Government;
- Financial impacts, and;
- Other issues

3.2 The proposed MoU does not specifically address these key issues, rather to “*campaign for other options that better deliver a set of reform proposals*”. It is not clear if the “*other options*” that might be considered in the campaign align with the key issues identified by RDC.

4. RDC Joining the MoU

- 4.1 Joining the MoU would be a signal to the public of Council’s intentions and would cost \$10,000. This would be unbudgeted operational expenditure.
- 4.2 RDC are able to join the MoU now, or at a later date.
- 4.3 Elected Members could resolve to join the MoU, but only on the basis of the key issues previously identified, i.e., should other partner Councils to the MoU seek change inconsistent with the key issues identified by RDC, RDC could elect to abstain or withdraw from the MoU.

Attachments

- 1. **Draft 3 Waters MoU between Partner Councils November 2021**

Recommendation 1

That the Rangitikei District Council joining Three Waters Memorandum of Understanding report be received.

Recommendation 2

That Rangitikei District Council partner with other national Councils by way of a Memorandum of Understanding to oppose Central Government’s intention to compel Councils to transfer their rights and interests in drinking water assets wastewater assets and stormwater assets to four new entities who will henceforth own and operate those assets, and to work cooperatively together to campaign to convince Central Government to reconsider its position in favour of other options that better deliver a set of reform proposals that meet the needs of communities, councils and Central Government. In doing so, Council commits to \$10,000 of unbudgeted operational expenditure; and

Recommendation 3

ITEM 10.1

That Rangitikei District Council's interest in any Memorandum of Understanding is limited to the key issues identified in Council's letter to the Minister for Local Government dated 1 October 2021.

Recommendation 4

That His Worship the Mayor be authorised to sign the proposed Memorandum of Understanding shown in Appendix 1 (or similar thereof).

Memorandum of Understanding
between
Partner Councils
In relation to their 3 Waters Campaign

Dated November 2021

1. Introduction

The Government of New Zealand has announced that it will be introducing a Bill into Parliament before Christmas 2021 for passage into law in 2022. That Bill will compel territorial and unitary authorities ("councils") in New Zealand to transfer their rights and interests in: drinking water assets; wastewater assets; and stormwater assets (together known as "3 Waters assets"), to four new entities who will henceforth own and operate those assets. This transfer is likely to occur without fair compensation being paid to councils for the compelled transfer of those assets.

The signatory councils ("Partner Councils") to this Memorandum of Understanding ("MoU") oppose the Government's intention and have agreed to work cooperatively together to campaign to convince the Government to reconsider its position in favour of other options that better deliver a set of reform proposals that meet the needs of communities, councils and Government ("the Campaign").

2. Purpose

The purpose of this MoU is to:

1. Set the objective of the Campaign;
2. Specify the governance arrangements in respect of the Campaign's management and operation;
3. Specify the basis on which Partner Councils agree to participate, and continue to participate, in the Campaign;
4. Specify the cost-sharing arrangements; and
5. Set the process by which councils other than the initial Partner Councils may sign-up to join these arrangements.

3. Campaign Objective

The purpose of the Campaign is to convince the Government to alter its intention to proceed with legislation that will compel councils to transfer their 3 Waters assets into the ownership and/or operational control of another legal entity without the agreement of an affected council to that transfer.

In pursuit of that objective, the Campaign will develop an overall strategy which will include actions to be undertaken both nationally and locally.

In executing the Campaign strategy, Campaign Partners agree that they will not disparage or defame any natural person.

4. Governance Arrangements

All Partner Councils are members of the governing Plenary. Each Partner Council has one vote.

Day to day governance of the campaign will be overseen by an Oversight Group made up of the mayors of [five] Partner Councils. The Oversight Group shall regularly report to the Plenary to ensure all Partner Councils are fully informed about the status of the Campaign.

The Oversight Group may appoint a Small Group of Partner Council chief executives and consultants to assist it, and Partner Councils, in strategy development and tactical execution of the Campaign strategy.

5. Basis of Participation

Partner Councils agree to adhere to, and execute, the agreed Campaign strategy.

If a Partner Council chooses not to adhere to the Campaign strategy it will first advise the Plenary of its intentions before proceeding with any action that is at odds with the Campaign strategy. On such advice, the Plenary shall meet to discuss the matter and the Plenary shall use its best endeavours to resolve any dispute.

In the event the Plenary is unable to resolve the dispute, it may by majority vote suspend the Partner Council from further participation in the Campaign. Cost obligations for a suspended Partner Council will cease from the date of the suspension but previously incurred cost obligations must be met by the Partner Council.

Any Partner Council may, at any time, cease its participation in the Campaign with the provision of one week's notice in writing to the Plenary. Cost obligations for a retiring Partner Council will cease from the date that the one week's notice in writing takes effect but previously incurred cost obligations must be met by the Partner Council.

6. Cost-sharing Arrangements

Each initial Partner Council agrees to pay into the Campaign fund the following amount:

1. If it is a Metropolitan Sector council - \$20,000;
2. If it is a Provincial Sector council – \$15,000;
3. If it is a Rural Sector council – \$10,000.

The Campaign fund will be held in trust and administered by [Timaru District Council] under the oversight and direction of the Plenary.

7. Additional Partner Councils

Councils that wish to become a Partner Council after the date that this MoU has been agreed may do so by application in writing to the Plenary.

Applications must include:

1. Evidence of a mandate to become a Partner Council;
2. Evidence of the agreement of the Mayor of the applying council to become a Partner Council; and
3. An acknowledgment that the applying council agrees to abide by the objectives and principles of the Campaign, including the governance and cost-sharing arrangements;

If the Plenary approves an application, then the additional council must pay into the Campaign fund an amount relevant to its Sector status, as specified in Clause 6, in order to activate its Partner Council status.

8. MoU Not Legally Binding

Partner Councils agree that it is not the intention for any of the provisions of this MoU to be legally binding.

Signed by the following mandated representatives of each Partner Council:

Signature:

Position:

Council:

Date:

Signature

Position:

Council:

Date:

Signature:

Position:

Council:

Date:

Signature

Position:

Council:

Date:

10.2 Adoption of Schedule of Meetings for 2022

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The purpose of this report is to provide a draft schedule of meetings for 2022 for Council's consideration and adoption.

2. Context

- 2.1 A proposed schedule of meetings for 2022 is attached (Attachment 1), which includes regular workshops throughout the year.
- 2.2 Local body elections are being held on 8 October 2022 which impacts meetings after that date, as there are legislative requirements for meetings held post-election.
- 2.3 Dates for Rural and Provincial and Zone 3 meetings have been received from Local Government New Zealand and these have been added to the meeting schedule.

3. Decision Making Process

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. Proposed Schedule of Meetings for 2022

Recommendation 1

That the report Adoption of Schedule of Meetings for 2022 be received.

Recommendation 2

That Council adopts the schedule of meetings for 2022 with amendment / without amendment [delete one].

Calendar 2022

*only if required, otherwise no meeting.

Updated – 16 November 2021

January		
1	Sat	New Year's Day
2	Sun	Day After New Year's Day
3	Mon	New Year's Day Observed
4	Tue	Day After New Year's Day Observed
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	Wellington Anniversary
25	Tue	
26	Wed	
27	Thu	9.30 am – 12.00 pm Finance/Performance 1.00 pm – Council
28	Fri	
29	Sat	
30	Sun	
31	Mon	6.00 – 7.30 pm Bulls CC

February		
1	Tue	6.30 – 8.00 pm Ratana CB
2	Wed	
3	Thu	7.30 pm – 8.30 pm Turakina CC
4	Fri	
5	Sat	
6	Sun	Waitangi Day
7	Mon	Waitangi Day Observed
8	Tue	10.00 – 11.00 am TRAK Hui 11.00 am – 1.30 pm TRAK Meeting
9	Wed	6.00 pm – 7.30 pm Marton CC
10	Thu	9.30 – 12.00 pm Assets/Infrastructure 1.00 – 4.30 pm Policy/Planning
11	Fri	
12	Sat	
13	Sun	
14	Mon	6.30 pm – 8.00 pm Hunterville CC
15	Tue	
16	Wed	5.30 – 7.00 pm Taihape CB
17	Thu	9.00 – 12.00 pm Audit & Risk 1.00 pm – Council Workshop
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	9.30 am – 12.00 pm Finance/Performance 1.00 pm – Council
25	Fri	
26	Sat	
27	Sun	
28	Mon	

March		
1	Tue	
2	Wed	
3	Thu	Rural & Provincial
4	Fri	Rural & Provincial
5	Sat	
6	Sun	
7	Mon	4.00 – 5.00 pm ERWS
8	Tue	5.30 – 7.30 pm Youth Council (Inaugural meeting)
9	Wed	
10	Thu	9.30 am Council Workshop (Annual Plan)
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tue	
16	Wed	
17	Thu	9.30 am Council Workshop (Annual Plan) – all day
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	RTA Forum (Palmerston North) – all day
25	Fri	
26	Sat	
27	Sun	
28	Mon	4.00 – 5.30 pm HRWS
29	Tue	6.00 – 7.30 pm Bulls CC
30	Wed	
31	Thu	9.00 am – 12.00 pm Finance/Performance (ESS, R2 21/22) 1.00 pm – Council

Calendar 2022

April		
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	6.30 – 8.00 pm Ratana CB
6	Wed	
7	Thu	Zone 3 Meeting 7.30 pm – 8.30 pm Turakina CC
8	Fri	Zone 3 Meeting
9	Sat	
10	Sun	
11	Mon	
12	Tue	10.00 – 11.00 am TRAK Hui 11.00 am – 1.30 pm TRAK Meeting 5.30 – 7.30 pm Youth Council
13	Wed	6.00 pm – 7.30 pm Marton CC
14	Thu	9.30 – 12.00 pm Assets/Infrastructure 1.00 – 4.30 pm Policy/Planning
15	Fri	Good Friday
16	Sat	
17	Sun	
18	Mon	Easter Monday
19	Tue	
20	Wed	5.30 – 7.00 pm Taihape CB
21	Thu	9.30 am Council Workshop – all day
22	Fri	
23	Sat	
24	Sun	
25	Mon	ANZAC Day
26	Tue	
27	Wed	
28	Thu	8.30 – 9.00 am Sport NZ Rural Travel Fund 9.00 am – 12.00 pm Finance/Performance (CIF, R2 21/22) 1.00 – 4.30 pm Council
29	Fri	
30	Sat	

May		
1	Sun	
2	Mon	6.30 pm – 8.00 pm Hunterville CC
3	Tue	
4	Wed	6.00 – 7.30 pm Bulls Community Committee
5	Thu	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	3.00 – 4.00 pm OSRS 5.30 – 6.30 pm Youth Council
11	Wed	
12	Thu	9.30 am Council Workshop – all day
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	9.00 – 12.00 pm Audit & Risk 1.00 pm Council Workshop
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	Pae Tawhiti Rangitikei Beyond Advisory Group meeting (all day)
25	Wed	
26	Thu	9.30 am – 12.00 pm Finance/Performance 1.00 – 4.30 pm Council
27	Fri	
28	Sat	
29	Sun	
30	Mon	4.00 – 5.30 pm HRWS
31	Tue	6.00 – 7.30 pm Bulls CC

June		
1	Wed	
2	Thu	3.00 – 5.00 pm Creative NZ Committee 7 pm – 7.30 pm Turakina RMC 7.30 pm – 8.30pm Turakina CC
3	Fri	
4	Sat	
5	Sun	
6	Mon	Queen's Birthday
7	Tue	6.30 – 8.00 pm Ratana CB
8	Wed	6.00 pm – 7.30 pm Marton CC
9	Thu	9.30 – 12.00 pm Assets/Infrastructure 1.00 – 4.30 pm Policy/Planning
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	10.00 – 11.00 am TRAK Hui 11.00 am – 1.30 pm TRAK Meeting 5.30 – 7.30 pm Youth Council
15	Wed	5.30 – 7.00 pm Taihape CB
16	Thu	Rural & Provincial
17	Fri	Rural & Provincial
18	Sat	
19	Sun	
20	Mon	4.00 – 5.00 pm ERWS
21	Tue	
22	Wed	
23	Thu	
24	Fri	Matariki
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	9.30 am – 12.00 pm: Finance/Performance 1.00 – 4.30 pm Council

Calendar 2022

July		
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	5.30 – 7.30 pm Youth Council
13	Wed	
14	Thu	9.30 am Council Workshop – all day
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	LGNZ Conference
21	Thu	LGNZ Conference
22	Fri	LGNZ Conference
23	Sat	
24	Sun	
25	Mon	4.00 – 5.30 pm HRWS
26	Tue	6.00 – 7.30 pm Bulls CC
27	Wed	
28	Thu	1.00 – 4.30 pm Council
29	Fri	
30	Sat	
31	Sun	

August		
1	Mon	6.30 pm – 8.00 pm Hunterville CC
2	Tue	6.30 – 8.00 pm Ratana CB
3	Wed	
4	Thu	7.30 pm – 8.30pm Turakina CC
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	10.00 – 11.00 am TRAK Hui 11.00 am – 1.30 pm TRAK Meeting 5.30 – 7.30 pm Youth Council
10	Wed	6.00 pm – 7.30 pm Marton CC
11	Thu	9.30 – 12.00 pm Assets/Infrastructure 1.00 – 4.30 pm Policy/Planning
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	5.30 – 7.00 pm Taihape CB
18	Thu	9.00 – 12.00 pm Audit & Risk 1.00 pm Council Workshop
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	9.30 am – 12.00 pm Finance/Performance 1.00 – 4.30 pm Council
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

September		
1	Thu	
2	Fri	
3	Sat	
4	Sun	
5	Mon	4.00 – 5.00 pm ERWS
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	5.30 – 6.30 pm Youth Council
14	Wed	
15	Thu	9.30 am Council Workshop – all day
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	4.00 – 5.30 pm HRWS
27	Tue	6.00 – 7.30 pm Bulls CC
28	Wed	
29	Thu	8.30 am – 12.00 pm Finance/Performance (ESS, R1 22/23 and CIF, R1 22/23) 1.00 – 4.30 pm Council
30	Fri	

Calendar 2022

October		
1	Sat	
2	Sun	
3	Mon	
4	Tue	10 am – 11 am TRAK Hui 11 am – 1.30 pm TRAK Meeting 6.00 pm – 7.30 pm Marton CC 6.30 – 8.00 pm Ratana CB (final for triennium)
5	Wed	5.30 – 7.00 pm Taihape CB (final for triennium)
6	Thu	1pm Council (final for triennium) 7.30 pm – 8.30pm Turakina CC
7	Fri	
8	Sat	Election Day
9	Sun	
10	Mon	
11	Tue	5.30 – 7.30 pm Youth Council (Final meeting of the year)
12	Wed	
13	Thu	4.30 pm - Informal Chat - New Council
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	6.30 pm - Powhiri for newly elected Council followed by Inaugural Council Meeting (7.30 pm)
21	Fri	
22	Sat	
23	Sun	
24	Mon	Labour Day
25	Tue	
26	Wed	
27	Thu	10.00 am – 12.00 pm Whakatau (New Council & Staff) 1.00 pm First Ordinary Council Meeting
28	Fri	
29	Sat	
30	Sun	
31	Mon	

November		
1	Tue	
2	Wed	
3	Thu	Workshop and Tour of District (all day)
4	Fri	
5	Sat	
6	Sun	
7	Mon	6.30 pm – 8.00 pm Hunterville CC
8	Tue	
9	Wed	
10	Thu	Workshop and Tour of District (all day)
11	Fri	
12	Sat	
13	Sun	
14	Mon	3.00 – 5.00 pm Creative NZ Committee
15	Tue	
16	Wed	
17	Thu	9.00 – 12.00 pm Audit & Risk (Inaugural) 1.00 pm Council Workshop
18	Fri	
19	Sat	
20	Sun	
21	Mon	4.00 – 5.30 pm HRWS
22	Tue	
23	Wed	9.30 am – 12.00 pm Finance/Performance (Inaugural) 1.00 pm Council
24	Thu	Zone 3 meeting
25	Fri	Zone 3 meeting
26	Sat	
27	Sun	
28	Mon	4.00 – 5.00 pm ERWS
29	Tue	6.00 – 7.30 pm Bulls CC
30	Wed	

December		
1	Thu	Workshop and Tour of District (all day) 7 pm – 7.30 pm Turakina RMC 7.30 pm – 8.30pm Turakina CC
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	6.30 – 8.00 pm Ratana Community Board (Inaugural Meeting)
7	Wed	
8	Thu	9.30 – 12.00 pm Assets/Infrastructure (Inaugural) 1.00 – 4.30 pm Policy/Planning (Inaugural)
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	10.00 – 11.00 am TRAK Hui 11.00 am – 1.30 pm TRAK Meeting
14	Wed	5.30 – 7.00 pm Taihape Community Board (Inaugural Meeting) 6.00 pm – 7.30 pm Marton CC
15	Thu	9.30 am – 12.00 pm Finance/Performance 1.00 – 4.30 pm Council
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	Christmas Day
26	Mon	Boxing Day
27	Tue	Christmas Day Observed
28	Wed	
29	Thu	
30	Fri	
31	Sat	

10.3 Insurance Renewals

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 At the September 2021 Council meeting Council considered four amendments to its Insurance program.
- 1.2 Council requested further information regarding two of these, being:
 - 1.2.1 Infrastructure Programme –whether to increase the deductible from \$250k to \$2m (in 100% terms) and
 - 1.2.2 Motor Insurance – whether to remove this cover.

2. Context

- 2.1 The potential changes to Council’s Insurance Program were identified as part of Officer’s review of 2021/22 operating expenditure.
- 2.2 Specifically, as part of the Long Term Plan considerations, Officers were asked to identify \$500k of operating expense savings. Officers identified \$588k of potential savings; these savings were included in the LTP Budgets.
- 2.3 The \$588k included the two savings identified in 1.2 above.

3. Discussion and Options Considered

Infrastructure Programme - deductible

- 3.1 Council currently purchases an “infrastructure” insurance policy as part of the wider MWLASS group of the Councils. The Infrastructure Programme is designed to provide cover for the Councils’ reticulation assets for Natural Disaster Cover only. An example would be an Earthquake causing widespread damage to the Water reticulation network.
- 3.2 Existing arrangements with Central Government mean that Central Government will provide funding for 60% of such damage: Council therefore only needs to make an insurance provision for 40% of the damage.
- 3.3 There is therefore an insurance policy for Natural Disaster losses only covering 40% of such losses.
- 3.4 Council’s current policy has the following limits, expressed in 100% terms (but insurance is only purchased for 40% of these amounts).
 - Overall Loss limit for MWLASS Group of Councils - \$300M each and every event and in the annual aggregate.
 - Rangitikei District Council Sub limit - \$50M
 - Excess applicable for Rangitikei District Council - \$250,000
- 3.5 Therefore in 40% Terms (as Central Government should fund 60%) these figures become:

ITEM 10.3

- Overall Loss limit for MWLASS Group of Council - \$120M each and every event and in the annual aggregate.
- Rangitikei District Council Sub limit - \$20M
- Excess applicable for Rangitikei District Council - \$100,000

3.6 Council is now considering increasing the deductible (in 100% terms) from \$250k to \$2m.

3.7 There are two main impacts of increasing this deductible:

- Firstly for there to be a valid claim under the policy the damage has to exceed the excess level in 100% terms. Event damage between \$250k and \$2m could no longer be claimed.
- Secondly there is a higher 'dollar figure exposure' when taking a higher excess:
 - Standard excess of \$250,000 (in 100% terms) means Council would have to pay the first \$100,000 in the event of a claim (40% of \$250,000);
 - Increasing the excess to \$2,000,000 (in 100% terms) means Council would have to pay the first \$800,000 in the event of a loss (40% of \$2,000,000);
 - This is an increase in potential exposure to the Council of \$700,000 per event.

3.8 Council's annual premium for this cover (at \$250k deductible) is around \$140k. Annual premium for a \$2m deductible is expected to be around \$125k, thus resulting in a \$15k annual saving.

Motor Insurance cover

3.9 As summarised in the August Finance and Performance Committee paper:

3.9.1 Council's annual premium for this cover is around \$30k.

- A total of 61 Units (vehicle) are declared/insured: therefore cost per unit is approx. \$500.

3.9.2 Between January 2016 and March 2021 Council claimed \$21k in motor claims and \$21k in material damage (caused by vehicles) under this policy.

3.9.3 By having Motor Insurance policy not only is the vehicle covered but so also is any third-party exposure.

3.9.4 If this cover is cancelled there will be no cover for third party damage caused by the use or operation of vehicles/items.

3.9.5 Council could be pursued by Third Parties for the potential losses caused.

3.9.6 Any 'Third Party only losses' insurance cover (which could be difficult to obtain) would see only a minimal reduction in the premium.

4. Financial Implications

4.1 Increasing Council's Infrastructure Programme deductible from \$250k to \$2m would:

4.1.1 save Council \$15k pa in insurance premiums

4.1.2 leave Council exposed to greater costs should an event occur

- 4.2 Removing Council's Motor Insurance cover would:
 - 4.2.1 save Council \$30k pa in insurance premiums
 - 4.2.2 leave Council exposed to greater costs should an event occur
- 4.3 Retaining these insurance programs would result in Council having \$45k of unbudgeted operating expenditure in 2021/22, presuming no other operational cost savings can be found.
- 4.4 Note references to premiums in this paper are based on amounts charged in 2020/21.

Recommendation 1

That Council receives the report 'Insurance Renewals'.

Recommendation 2

That in order to contribute towards the operational cost savings plan identified in the 2021-31 Long Term Plan, Council approves/declines the increase in the Infrastructure Programme Deductible from \$250k to \$2m.

Recommendation 3

That in order to contribute towards the operational cost savings plan identified in the 2021-31 Long Term Plan, Council approves/declines to remove its Motor Insurance cover.

10.4 Project Management Office Report - November 2021**Author:** Jessica McIlroy, Operations Manager**Authoriser:** Peter Beggs, Chief Executive**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):






1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Te Matapihi and Bulls Bus Lane and Town Square
5. Taihape Memorial Park Upgrade
6. Marton Rail Hub
7. Marton Water Strategy
8. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that we have amended our financial reporting shown in this PMO report. Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.

1. Mangaweka Bridge replacement

ITEM 10.4

Project Status				
<p>The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.</p> <p>The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020 and is due to complete in July 2022.</p> <p><i>The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.</i></p>				
Project Budget		\$4,859,686	Spend to Date	\$3,332,589
Estimated Costs to Complete		\$1,620,756	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost		67%	Variance: Forecast Cost / Budget	+2%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022 and is currently on programme.		
Cost		The project is currently within budget.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky. This is being managed very well by the contractor. Risk of steel supply issues impacting programme and cost.		
Tasks completed last month	Camp access construction to gap 20 level Bridge deck installation Span A, B and stage 2 Deck stitch pour- span A&B Production of deck pre cast units for stage 3 Civil work for road in eastern side Civil work for road western side Power re location trenching and ducting Initial installation for bridge guard and handrail span A, B and stage 2 Installation and pouring expansion joint Abutment A			
Tasks forecast this month	Continue bridge deck installation for span 3 Deck stitch pouring span 3 Installation and pouring of expansion joint Abutment B Civil work for road in eastern side Civil work for road western side Power re location Installation of bridge drainage			

ITEM 10.4

	Expansion joint drainage manufacturing Stockyard access road
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2. Marton to Bulls Wastewater Centralisation Project

ITEM 10.4

Project Status

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

This update covers sub-projects A and B.

Fulton Hogan (FH) and Councils Engineer-to-Contract have resolved the tender tags within the \$7.3m construction contract, so the official start date is 1 December 2021. Up to the Christmas closedown, FH will use hydro excavation to locate and minimise risks from other utility cables in along the pipeline route. When the first sections of PE Pipe are supplied to FH by Farr & Waters in Whanganui, six test welds will be completed and sent for assessment, which forms one of the key quality assurance steps.

We have submitted a payment request for \$750,000 to Crown Infrastructure Partners (CIP) that reflects the expected costs for pipeline and construction during this quarter.






CIP have also advised they intend to visit Council on 26 November to audit progress on the approved delivery plan covering this project, Bulls Water Rising Mains, Taihape Wastewater Rising Mains, and the assessment of Marae water and wastewater services.

Staff visited two farms for sale to consider their feasibility for land-based discharge from either the Bulls Treatment Plant and/or the Marton Plant to reduce loading on the combined Bulls Treatment Plant (sub-project B). A preliminary report from the consultants experienced in the Regional Council rules and options, highlighted the area of farmland required once buffers are included, may exceed 300ha if restricted to a conservative rate of 2mm/day and “deficit” irrigation. Higher irrigation-water uptake options such as manuka planting, will be considered as part of any evaluation brought to Council.

A groundbreaking ceremony for the Marton to Bulls Wastewater Transfer Pipeline is being planned.






Sub-project A Budget	\$10,000,000	Sub-project A Spend to Date	\$198,661
Sub-project B Budget	\$7,400,000	Sub-project B Spend to Date	\$0
Sub-project C Budget	\$250,000	Sub-project C Spend to Date	\$0
Sub-project D Budget	\$7,350,000	Sub-project D Spend to Date	\$0
Project Budget	\$25,000,000	Project Spend	\$198,661
Estimated Costs to Complete	\$24,801,339	Forecast Cost at Completion	\$25,000,000

ITEM 10.4






% Spent of Forecast Cost		1%	Variance Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		<p>The overall programme for the entire project (all four subprojects listed above) is five years starting in 2020, and the target end date is June 2025.</p> <p>The pipeline between Marton and Bulls (subproject A) needs to be constructed before the end of March 2022 in order to meet the timeframes set in the contract RDC has with central government for the 3-waters stimulus funding.</p> <p>Fulton Hogan have supplied a programme that completes the first 5km of pipeline before this deadline, meeting this milestone.</p>		
Cost		The budgets for all sub-projects will be assessed when land has been sourced.		
Quality		<p>Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council also in September engaged a project manager (Kingston Infrastructure Ltd) to be the on-site project liaison and Engineers Representative, to support delivery and verify construction milestones.</p>		
Risk		The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains, however potentially suitable land has been identified in October 2021.		
Tasks completed last month	Contract awarded to Fulton Hogan Ltd for the 12.5km Marton to Bulls Wastewater Transfer Pipeline, and the Bulls Potable Water Rising mains. Unsuccessful tenderers advised and debriefs planned to ensure these contractors still consider RDC as a “client of choice”.			
Tasks forecast this month	<p>Project establishment meeting between RDC, Fulton Hogan, the Engineer to Contract, Engineers Rep/project manager, and GHD – designers – to ensure Health and Safety, programme and milestones agreed.</p> <p>Apply for earthwork consents from Horizons for the parts of the pipeline that are to be Open Trenched</p> <p>Establish project advisory board.</p> <p>Provide project update to former advisory group members.</p> <p>Finalise detailed consenting work plan and associated project Gantt Chart and issue to Horizons.</p> <p>External communications increased</p> <p>Seek support from Iwi.</p>			

3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

ITEM 10.4





Project Status				
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>				
Project Budget		\$2,425,000	Spend to Date	\$102,842
Estimated Costs to Complete		\$2,322,158	Forecast Cost at Completion	\$2,425,000
% Spent of Forecast Cost		4%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The purchase agreement for suitable land has been finalised and signed by the landowners and RDC. The irrigation methodology and programme are being planned now.		
Cost		The 2020-21 Annual Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. The estimated costs shall be finalised with actual construction costs to dispose of the wastewater to the purchased land parcel once an irrigation method has been specified or designed.		
Quality		No concerns to date.		
Risk		No concerns to date.		
Tasks Completed Last Month	Kick off workshop with iwi and stakeholders Subdivision works ongoing			
Tasks Forecast This Month	Continue subdivision work Continue working with WSP to plan irrigation Schedule further iwi engagements Prepare for the following: <ul style="list-style-type: none">- Drafting of technical reports and AEE in first quarter of 2022- Further consultation with findings/more design- Draft conditions for discussion with Regional Council and stakeholders- Lodge application in second quarter of 2022			

4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)


Project Status				
<p>The scope of this project is the final commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.</p> <p>This report does not consider any future Te Matapihi enhancements regarding Changing Rooms. Privacy screens will be supplied to Te Matapihi to allow groups to get changed for the Christmas productions, and feedback will be sought on their effectiveness.</p> <p>The contract for construction of the bus lane and town square has been signed and begins on 26 October 2021. Communication has been sent out to ensure public awareness in plenty of time.</p>				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$50,209
Estimated Costs to Complete		\$975,394	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		5%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		No programme has been developed for the Te Matapihi changing rooms. The contract with ID Loaders has been signed to start construction. The start date was 26 October 2021 and completion date is 25 February 2021.		
Cost		Final construction budget for Te Matapihi to be reviewed as part of the project closure report.		
Quality		Performance of the elevator has significantly improved. Finalisation of the Town Square, with artwork, seating, and rubbish bins, to be undertaken.		
Risk		All defects and snags have been resolved at Te Matapihi. No current significant risk with the Bus Lane and Town Square.		
Tasks completed last month	Signed final construction contract for Bus Lane and Town Square. Construction began on the bus lane in October. Public communications went out regarding construction commencing. Design for bus shelters and rubbish bin placement.			
Tasks forecast this month	Confirmation of contract with JV Partners for the additional green area within the Town Square. Progression of construction of bus lane and town square. Begin the Te Matapihi project closure report, which is expected to be delivered in February 2022. Remediate the kitchen odour. Meet with organisations who have made Christmas bookings to seek operational improvements from last year.			

5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)

ITEM 10.4

Project Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (consulted on during LTP period, with a final resolution to be made in June or July).</p> <p>Preliminary design is underway to provide costings of the strengthening of the Grandstand. A site visit was planned but had to be delayed due to COVID-19 lockdowns. This has now occurred. \$1m was allowed for the Grandstand in the LTP. Current costs for investigations and preliminary design are expected to be approximately \$150,000. This will leave approximately \$850,000 for construction works and this budget will reduce further if additional consultancy or consenting costs are required.</p> <p>Priced tenders for the Amenities Building close on 19 November 2021. This was delayed by 4 days due to constraints with subcontractors' ability to price the works.</p>			
Taihape Grandstand			
Project Budget	\$1,000,000	Spend to Date	\$110,820
Estimated Costs to Complete	\$889,180	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost	11%	Variance: Forecast Cost / Budget	0%
Taihape Amenities Building			
Project Budget	\$3,100,000	Spend to Date	\$320,924
Estimated Costs to Complete	\$2,779,076	Forecast Cost at Completion	\$3,100,000
% Spent of Forecast Cost	10%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Programme for Amenities Building on track. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work. The \$1m budget for the Grandstand includes investigation, staff time, design, consenting and construction works.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	

ITEM 10.4

Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk.
Tasks completed last month	<u>Amenities Building</u> Building Consent Application lodged <u>Grandstand</u> Strengthening options completed Costings for options completed with QS	
Tasks forecast this month	<u>Amenities Building</u> Decide on process for name decision Complete tender process and award construction contract Price tender to be received 18/11/2021 <u>Grandstand</u> Review strengthening options Council to decide preference	






Name suggestions for the new Amenities Building to date

Staff researched ownership of the Taihape Memorial Park to determine if there was significant local names or history associated with the area. None was found. It is recommended for the name of the Taihape Amenities Building to be considered by the Taihape Community Board, with a recommendation from them considered at a future Council meeting.

Whole Building	Individual rooms	Reasoning
The Ron		Named after Ron Thomas who was a great sportsman in the Taihape/Whanganui area.
Hautapu Pavilion	Tree species, e.g. Tōtara, Mataī, Kahikatea, Maire or similar	reference to the "Hautapu river park" concept plan that is being enacted by the friends of Taihape group
Awa Block/ Awa Amenities	Rangitīkei, Hautapu, Moawhango & Kawhatau	Taihape has four main Rivers. Māori names describe the place and reflect their living experience. The Awa Block (or Amenities), holds our rivers and our place, it is all about water.
The Nest	Bird themed, each a different bird	Tying in the bird street names
1896	<ul style="list-style-type: none"> Sheree Alabaster Eddie Cherry Laurie Devlin-Hammer Thrower TCDT 	Town planning for recreation area.
The Pines		1940 pine trees from the park were harvested. The proceeds for investment in further development.
The Domain		was original name for venture. Recreation Park came later Then colloquially 'The Rec'.






6. Marton Industrial Park and Rail Hub

ITEM 10.4

Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
Project Budget		\$9,850,000	Spend to Date	\$1,332,687
Estimated Costs to Complete		\$8,517,313	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost		14%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The programme extension of three months has been agreed with MBIE who funded most of the project, and a contract variation signed. The project is now on track.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is three months behind schedule The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	P50 design has been approved by KiwiRail. Two mediations with Environment Court undertaken. Discussions with funding partners is progressing. Signals design scope of works between KiwiRail and WSP agreed Early procurement contract received from KiwiRail. Fee offer received from WSP for detailed rail design and civil works design for full development. Test pits and borehole be dug as part of required further detailed geotech investigations Cost estimates for the signalling design to be completed. Progression of land purchase by others.			
Tasks forecast this month	Ongoing work on P85 rail design by KiwiRail. Selection of a funding and development partner. Investigate procurement options for long-lead critical items. Purchase of land by others. Progress resolution of district plan change.			

7. Marton Water Strategy – Sub-project A (New Bore)






ITEM 10.4

Project Status			
<p>The Marton Water Strategy has determined that a new bore is required to replace existing infrastructure to supply potable water to Marton. There will be future sub-projects identified and scoped within the Marton Water Strategy programme of work; the new bore is sub-project A. Other sub-projects will be reported on as they become active.</p> <p>The project will deliver a new bore to provide potable water to Marton that meets the NZ Drinking Water Standards, including:</p> <ul style="list-style-type: none"> – Planning and procurement of required professional services – Location of new bore site – Land acquisition for bore site and testing for quality and quantity – Target volume from bore of 5000 m3 (quantity of water) – Construction of bore – Handover of bore to operations team. <p>The project is being delivered by the MDC Utilities Team. The project is currently in the initiation and planning phase.</p>			
Project Budget		\$1,000,000	Spend to Date
			\$13,475
Estimated Costs to Complete		\$986,525	Forecast Cost at Completion
			\$1,000,000
% Spent of Forecast Cost		14%	Variance: Forecast Cost / Budget
			0%
Metric	Trend	Comment	
Health and Safety		Physical works have not begun. Health and Safety requirements/considerations will be included in tender documents for procurement of key services.	
Programme		Minor delays have been experienced in procurement of hydrologist services due limited suppliers in the region. A specialist outside of the region has been approached and an offer of service has been received. MDC will seek RDC approval of this offer of service in due course. Programme loss to be recovered.	
Cost		The project remains within budget.	
Quality		No concerns to date.	
Risk		Minor risk to project schedule identified due to delay in procurement to hydrogeologist, however an alternative provider has now sent through an offer of service.	

Tasks completed last month	Contacted original hydrogeologists and confirmed their unavailability to update the hydrogeology survey. Identified alternative supplier and sent brief for works. Received offer of service from hydrogeologist. Initial drafting of tender documentation for construction works.
Tasks forecast this month	Procure an update of hydro geologist survey via Request for Proposal. MDC Project Lead work with RDC on appropriate bore sites (considering both Council owned and non-Council owned land). Early engagement with involved iwi groups (to be led by RDC). Initiate discussions on reasonable use, and assess need for demand management plan.

8. Regional Treatment Plant Consenting Programme

ITEM 10.4

Programme Status			
<p>WSP has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – refer to item for decision below 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022). 			
Project Budget	\$452,655	Spend to Date	\$79,791
Estimated Costs to Complete	\$372,864	Forecast Cost at Completion	\$452,655
% Spent of Forecast Cost	18%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment	
Health and Safety		WSP Health and Safety Plan prepared prior to site visits.	
Programme		Ratana programme to be revised now that land purchase area secured, looking to lodge application early second quarter 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established	
Cost		Forecast completion cost is on budget	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of CIAs. Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p> <p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 5: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the Horizons One Plan).</p>	

Tasks completed last month	Request to assist with Hunterville WWTP, WSP to work with Aquanet. Second Taihape WWTP hui held 18th October. Rātana WWTP consultation meeting held 12th November (via zoom). Taihape water intake investigation underway, site visit including survey of site 14th October. Report drafting and options assessment underway. Draft report of desktop review alternative water supply source prepared, senior review being completed. Bulls public water supply replacement consent accepted by Horizons Regional Council and initial consultation meeting with representative of Ngati Apa undertaken.
Tasks forecast this month	Decision from Horizons regarding Bulls public water supply. Commence new consent for Hunterville WWTP.
<p>Item for decision:</p> <p>Officers recommend that Council approves a variation to this contract of \$32,350 for optimisation of Taihape Water Treatment Plant to limit consent limit exceedances. This variation complies with the procurement policy and can be funded from existing budgets.</p>	

Miscellaneous

1. Marton Memorial Hall

The detailed seismic assessment report has been completed for the Hall which has received a rating of 41% NBS. Officers will commission a design of the seismic improvements required to bring the Hall to 67% NBS, and a cost estimate of the improvements. No decisions will be made until other Detailed Seismic Assessments of Council-owned buildings are complete and the impact on capital budgets is known.

The current upgrades at the hall are nearing completion, with the conversion of the bathrooms to accessible bathrooms yet to be completed – a building consent has been lodged for this work, and it is envisaged that the hall can be used by the public while the bathroom alterations are completed. A reopening event is planned for January 2022, with a date to be confirmed in December 2021.

2. Rangitikei Active Gym in Marton Swim Centre

The roofing iron has arrived for the asbestos removal and re-roof of the gym – the swimming pool area has already been re-roofed and had asbestos removed. The gym is restricted in size by this work, and staff have worked collaboratively with the operator on solutions to the reduced size to mitigate the impact on the operator and gym members.



















3. Marton Civic Centre

Better Business Case workshops are underway, two have been completed with small stakeholder panel and one workshop which invited all councillors and some relevant RDC positions.

A registration of interest (ROI) has been released on GETS by the PMO for concept designs for a potential new building for the Marton Civic Centre. This is an activity to run in parallel to the business case process as part of the option identification of the business case. We

have received 13 very good submissions for this ROI and will shortlist four architecture firms

ITEM 10.4

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

which will be paid a reasonable lump sum to prepare a concept design. These concept designs can be used in future decision making, once the business case has been approved by Council.

4. Te Matapihi Changing Rooms

The PMO wishes to work with the user groups represented by Jane Dunn and to gather feedback on the hall use after this year's Christmas and end of year productions and events. A full report is expected to come back to Council in the March 2022 meeting.

5. Bulls Water Tower

A proposal was put forward by officers to the last Assets and Infrastructure Committee to call for submissions from the public for a design of artistic improvements to the Bulls Water Tower. This was endorsed by the committee and a plan for the project is being prepared for the December 2021 Assets and Infrastructure Committee.

Recommendation 1

That the Project Management Office Report – November 2021 be **received**.

Recommendation 2

That the Chief Executive be **authorised** to approve a variation to the Regional Treatment Plant consenting programme for \$32,350 for optimisation of the Taihape Water Treatment Plant.

Recommendation 3

That Council request the Taihape Community Board consider names proposed for the new Taihape Amenities Building and make a recommendation to Council.

10.5 Taihape Grandstand - Strengthening Options

Author: Adina Foley, Senior Project Manager

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 Compusoft Engineering Ltd were engaged by the Rangitikei District Council to perform a Detailed Seismic Assessment (DSA) of the Taihape Grandstand, which was constructed in 1924 to provide viewing for sporting events and the original design also provided room on the ground floor for storage, changing rooms etc.
- 1.2 The DSA concludes that the Grandstand, when in use, meets 17% of NBS and should not be used as a stadium until it is strengthened (signage has been placed on the Grandstand alerting the public to this). Without a crowd loading (no one using the grandstand), from a seismic point of view there is not a danger to the public and the rating would increase to %34NBS.
- 1.3 The PMO has then engaged Copeland and Associates, WSP and BQH to complete concept and preliminary design options to strengthen the grandstand, and cost estimates, as per Council resolution from August 2021:

Resolved minute number 21/RDC/257 – “That Council endorse Option 1, and request staff complete further cost analysis and report back to the next Council meeting. Cr D Wilson/Cr B Carter. Carried”

2. Discussion and Options Considered

- 2.1 Four options were developed by the structural engineer, which the architect has provided some commentary on. The options are as follows:
- 2.2 Option 1: The insertion of a steel frame structure into the existing building. With careful detailing, this would enable clarity in the visual understanding of the old heritage fabric contrasted against the new steel framework. A prefabricated steel frame would be a practical choice for speedy construction and the minimisation of site waste.
- 2.3 Option 2: Covering up of the existing structure with plywood panels. This would hide much of the existing detail and result potentially in a featureless interior with little reference to the past. There is also concern that an internal plywood skin would form enclosed voids in the external walls that could trap in undetectable dampness. The existing building module was not designed with the dimensions of standard plywood sheet sizes in mind, this is likely to lead to the need for very careful detailing and the potential for much site waste. This appears to be the least attractive option.
- 2.4 Option 3: A timber frame using LVL engineered timber. This would provide a visual character with similar advantages to a steel frame, although the member sizes might be a lot bulkier and less elegant than steel. As with a steel frame, careful attention to detailing the connections - which themselves would involve steelwork - is needed. However, the LVL option is likely to have a lower carbon footprint than the steel option, which is attractive from a sustainability viewpoint.
- 2.5 Option 4: A glulam frame. This is a more expensive solution which does not appear to have any immediate advantage over the other options.

3. Financial Implications

3.1 Cost Estimates provided by the Quantity Surveyor (QS) BGH and %NBS-achieved:

	Achieving %NBS	Estimate Project Cost
Option 1	100% NBS	\$1,394,000
Option 2	100% NBS	\$1,415,000
Option 3	72% NBS	\$1,405,000
Option 4	83% NBS	\$1,605,000

3.2 Due to the number of exclusions in the QS report, and the challenging construction market, the PMO also recommends adding a further contingency of 15%, approximately \$200,000, to the costs estimated in the table above. The cost of detailed design is included in the estimates above.

3.3 From the \$1,000,000 budget to date \$110,820 have been spent on assessing the grandstand (including feasibility report 10/2020, DSA report and structural assessments), the structural options analysis and the review of these options by the QS and the architects. The complete cost to the end of preliminary design stage is approximately \$150,000.

4. Conclusion

4.1 The DSA recommends strengthening of the Grandstand and during the LTP consultation the public voted for the strengthening of the Grandstand.

4.2 Option 1 seems to have many advantages as per section 2.3 – it is the most affordable estimated cost, and it would achieve 100% NBS.

4.3 The PMO recommends endorsing Option 1.

Attachments

1. **Option 1 - steel frame (structural only)**
2. **Option 2 - timber plywood (structural only)**
3. **Option 3 - timber LVL frame (structural only)**
4. **Option 4 - timber Glulam frame (structural only)**
5. **QS report - project estimate**
6. **Grandstand DSA Report 07/2021**

Recommendation 1

That the report “Taihape Grandstand – Strengthening Options” be **received**.

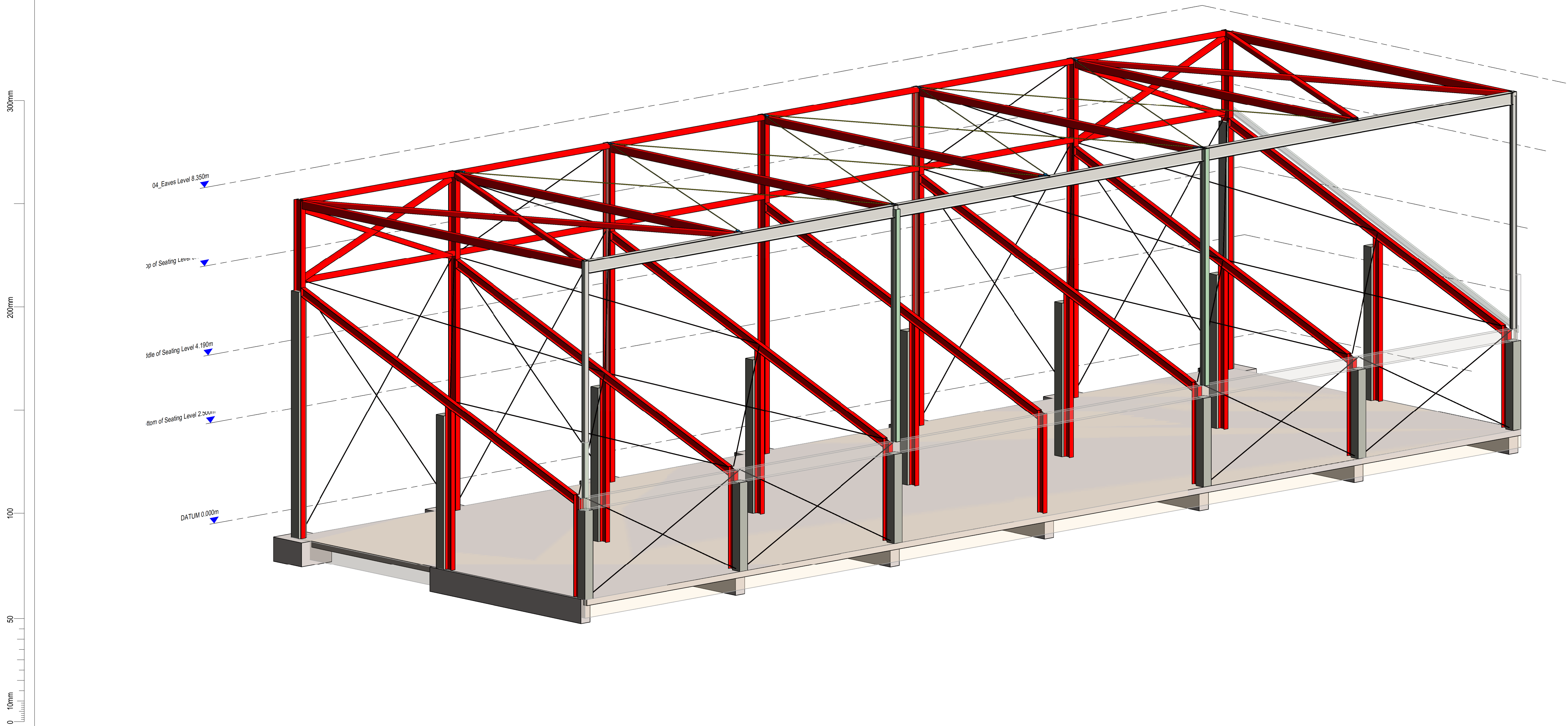
Recommendation 2

That Option 1 OR Option 2 OR Option 3 OR Option 4 are **approved** to proceed to detailed design, which includes a fully developed design, suitable to be constructed from, and cost estimates +/-10% of expected construction cost.

ITEM 10.5**Recommendation 3**

That staff are **requested** to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of construction that exceeds the \$1,000,000 project budget.

NOTES:



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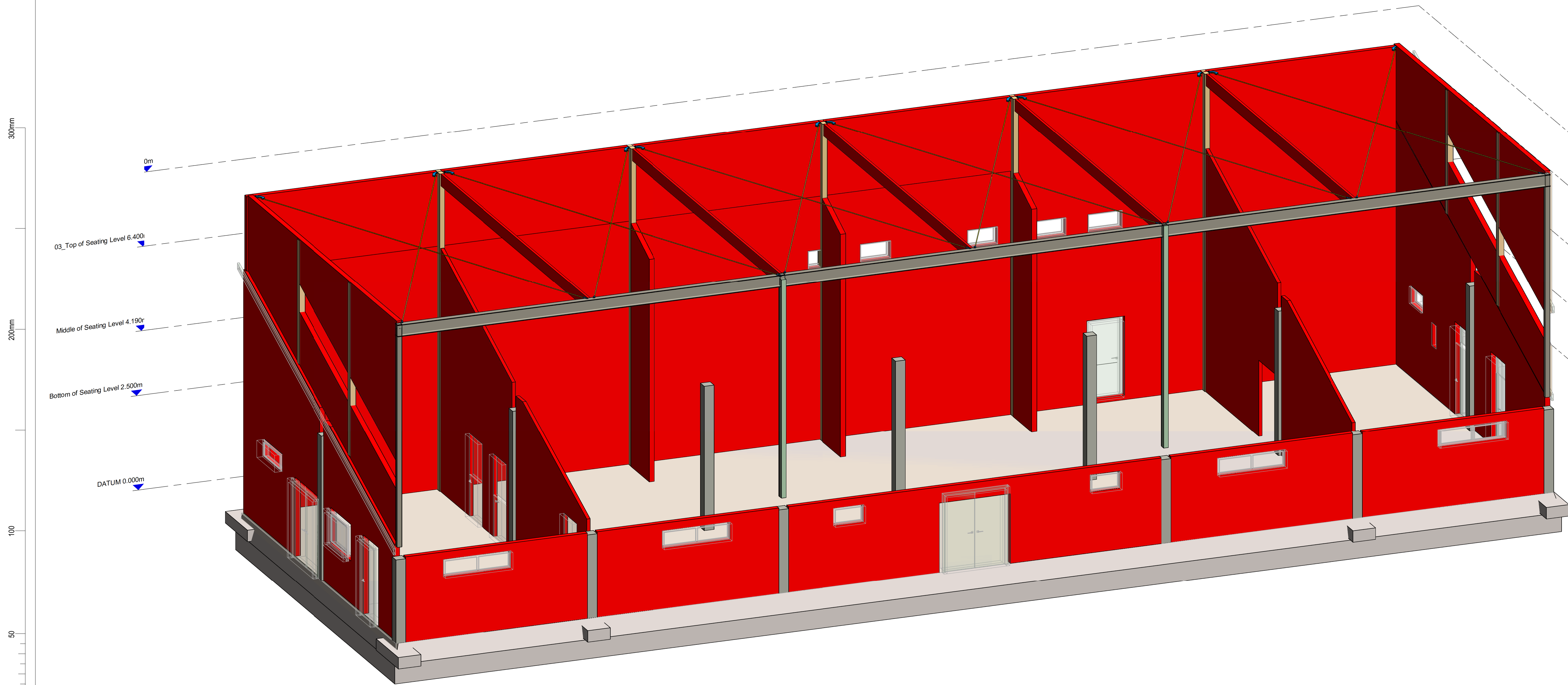
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+64 6 350 2500

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A. FERREIRA	A. FERREIRA	A. de GROOT
DRAWING VERIFIED	DESIGN VERIFIED	APPROVED DATE
Checker		2021-11-01

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PROJECT Rangitikei District Council 12 Kakako Street, Memorial Park, Taihape				
Grandstand Seismic Strengthening: Option 1 - Steel Frame Strucutre				
TITLE 3D View				
WSP PROJECT NO. 5-P1464.01	PROJ-ORIG-VOL-LVL-TYPE	SHEET NO. S-1301	SUITABILITY -	REVISION A

NOTES:



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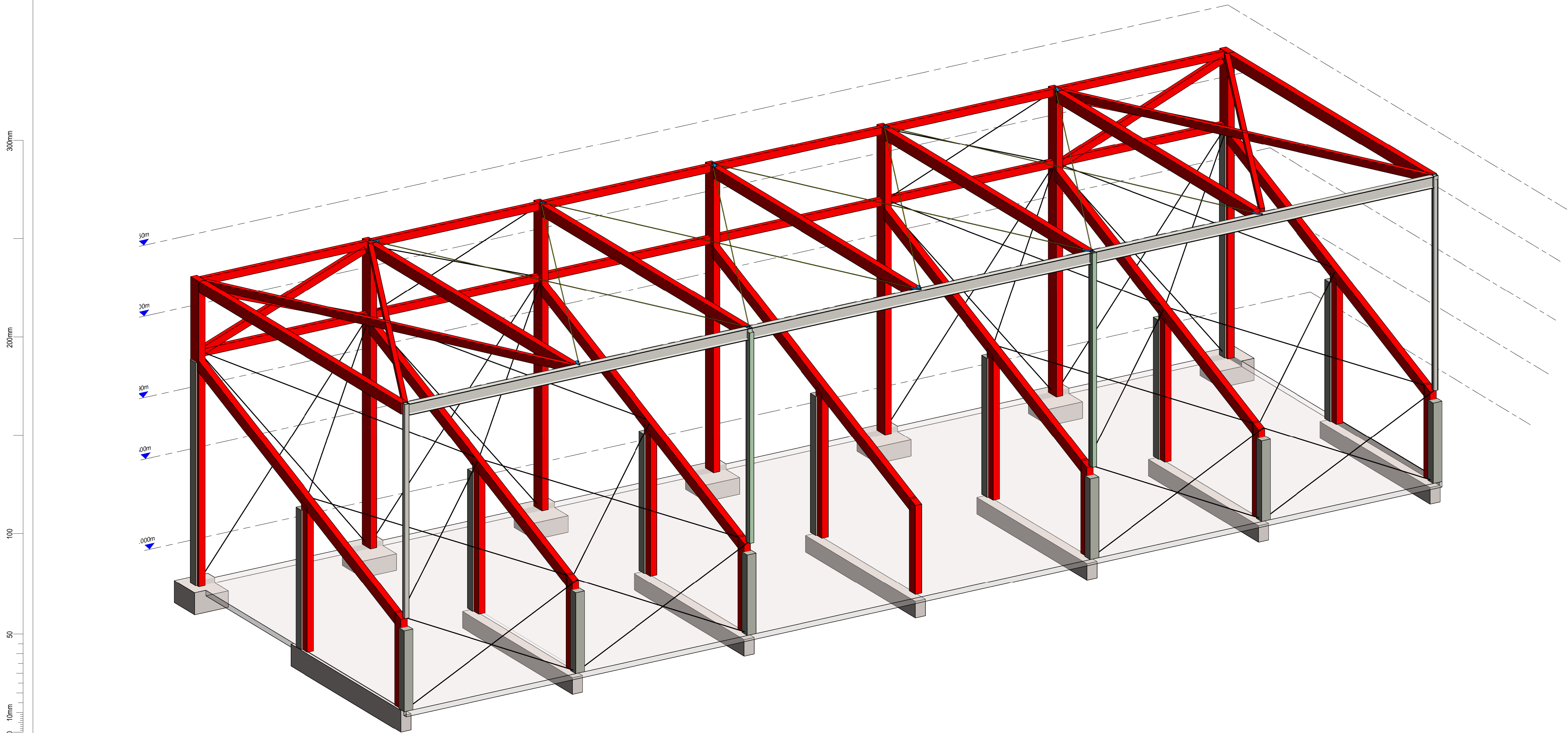
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Checker		2021-11-01

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PROJECT				
Rangitikei District Council				
12 Kakako Street, Memorial Park, Taihape				
Grandstand Seismic Strengthening: Option 2 - Timber Plywood				
TITLE				
3D View				
WSP PROJECT NO.	PROJ-ORIG-VOL-LVL-TYPE	SHEET NO.	SUITABILITY	REVISION
5-P1464.01		S-1300	-	A

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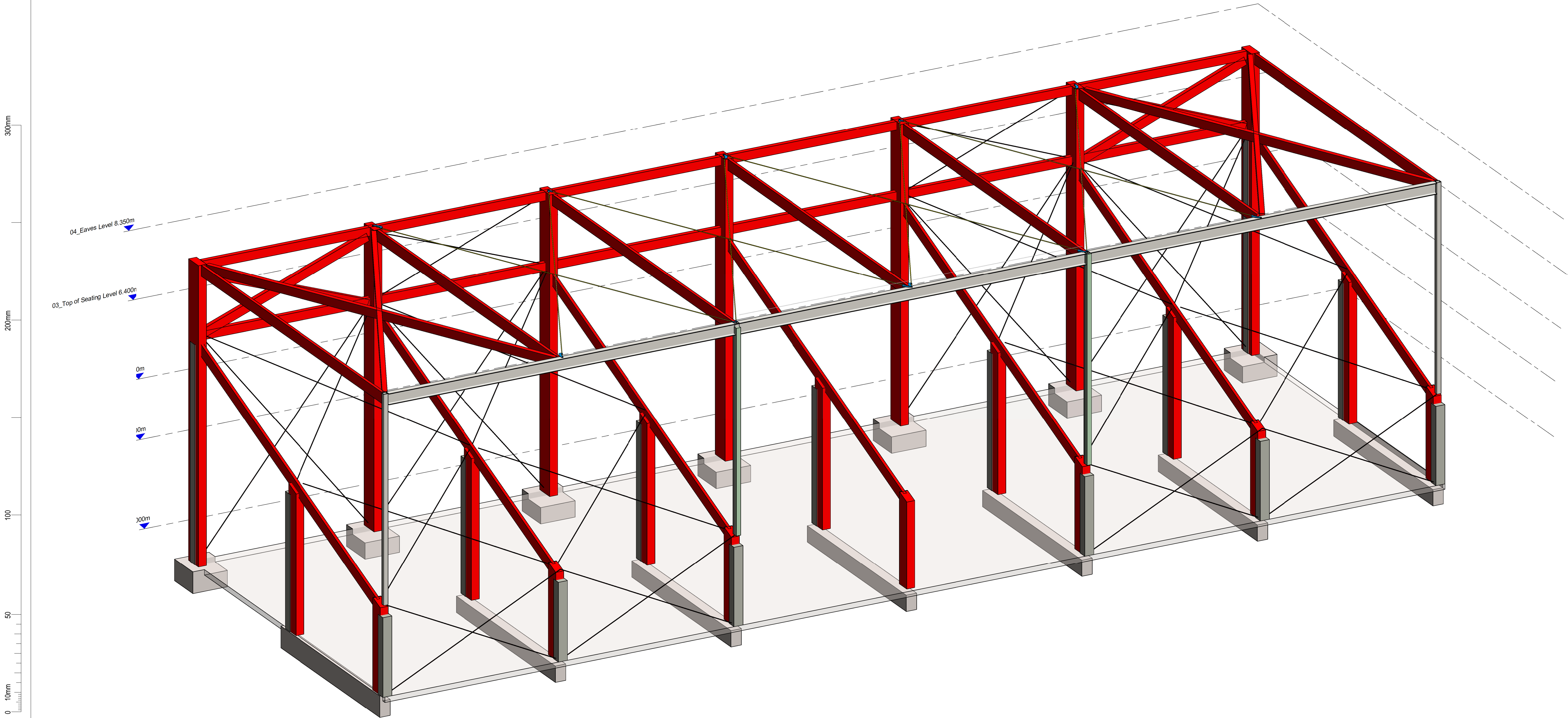
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DRAWING VERIFIED Checker	DESIGN VERIFIED	APPROVED DATE

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PROJECT Rangitikei District Council 12 Kakako Street, Memorial Park, Taihape Grandstand Strengthening Option 3 - Timber LVL Frame				
TITLE 3D View				
WSP PROJECT NO. 5-P1464.01	PROJ-ORIG-VOL-LVL-TYPE	SHEET NO. S-1301	SUITABILITY -	REVISION

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PROJECT Ragitiwai District Council 12 Kakako Street, Memorial Park, Taihape				
Grandstand Strengthening Option 4 - Glulam Frame				
TITLE 3D View				
WSP PROJECT NO. 5-P1464.01	PROJ-ORIG-VOL-LVL-TYPE	SHEET NO. S-1301	SUITABILITY -	REVISION

/ TAIHAPE MEMORIAL PARK - EXISTING GRANDSTAND REFURBISHMENT & STRUCTURAL UPGRADE



BQH
QUANTITY SURVEYORS
/ CONSTRUCTION ECONOMICS

/ DOCUMENT

Client	Copeland Associates		
Report	High level estimate		
Version	08		
Date	11-Nov-21		
Reference	BQH/8349		
Prepared	RM	Reviewed	MQ

Client	Copeland Associates		
Property	Taihapa Memorial Park - Existing Grandstand		
Project	Refurbishment & Structural Upgrade	Version	08
Report	High level estimate	Date	11-Nov-21

100	SCOPE OF WORK INCLUDED		\$
200	Upgrading, restoration and maintenance as identified in section 6 of the Bruce Dickson Architecture report March 2021, Architectural drawings and including seismic strengthening WSP draft 3D drawings		
201	Rebuild central stair		17,000
202	Rebuild both flanking stairs		21,000
203	Higher seating balustrades for compliance		16,000
204	Refurbish/rebuild existing doors and windows		33,000
205	Renew roof water disposal system		42,000
206	New stormwater drainage system	Allowance	27,000
207	Batten and paint inside face of seating area back wall		9,000
208	Remove bleachers and steps, install trafficable membrane over existing rimu sarking and reinstste bleachers and steps. Includes for replacing 2,470m of 150x25 Rimu		Excluded
209	Allowance for additional bracing of bleacher joists and for installing Bomac B55 buckets at the end of all bleacher joists - Part of Structural Option 2		Excluded
210	Locally lower ground to 225 below bottom plate		4,000
211	Upper wall timber infill to south west end (to match north west end) assumed as detailed on the Architectural drawings option 1		16,000
212	Install heavy gage mesh to both ends		5,000
213	Additional cost for timber glazed frames to both ends as the Bruce Dickson report		Excluded
214	Allow for cross bracing to both ends including for removal and reinstatement of boarding where required as shown in the engineering requirements		7,000
215	Re-roof including new battens, additional cross bracing and bird proofing		110,000
216	Replace 2 flag poles		Excluded
217	Replace the number "2" in the 1924 signsge		Excluded
218	Check and replace timberwork, steelwork and concrete work where necessary	Allowance	50,000
219	Demolish ground floor changing rooms and toilets		15,000
220	Create amenities to ground floor in south west corner		Excluded
221	Allowance for minimal make good to remaining ground floor area	Allowance	10,000
222	Concrete slab overlay on existing ground floor slab		33,000

Client	Copeland Associates		
Property	Taihapa Memorial Park - Existing Grandstand		
Project	Refurbishment & Structural Upgrade	Version	08
Report	High level estimate	Date	11-Nov-21

300 Structural Straightening Options

301	Option 1 - Structural Steel (Assume no fire rating required due to sprinklers)		330,000
302	Option 2 - Plywood Linings (Assumed painted only on existing framing)	330,000	-
303	Option 3 - LVL	320,000	-
304	Option 4 - Glulam Beams	520,000	-

400 Sundry Works

401	Repaint weatherboards		13,000
402	New power supply and DB	Allowance	25,000
403	Lighting and power reticulation		54,000
404	Sprinkler system (assumed adequate water supply)		96,000
405	Security systems		Excluded

Sub-total **933,000**

500 Fees and Contingency

501	Allow for current market risk		94,000
502	Construction related consultant fees		150,000
503	Approvals and Consents		19,000
504	Project Contingency	15%	177,000

Total Excluding GST **1,373,000**

600 General Exclusions

601	Cost escalation - Allowances based on current prices
602	Client administration and management costs
603	Contamination and deleterious material remediation

700 Notes

701	Estimates are not a design recommendation
702	Estimate update on design completion is recommended

900 References

901	Detailed Investigations - Architectural Drawings March 2021
902	Detailed Investigations - Specialist Reports March 2021
903	WSP - Grandstand Strengthening Options 1-4 November 2021

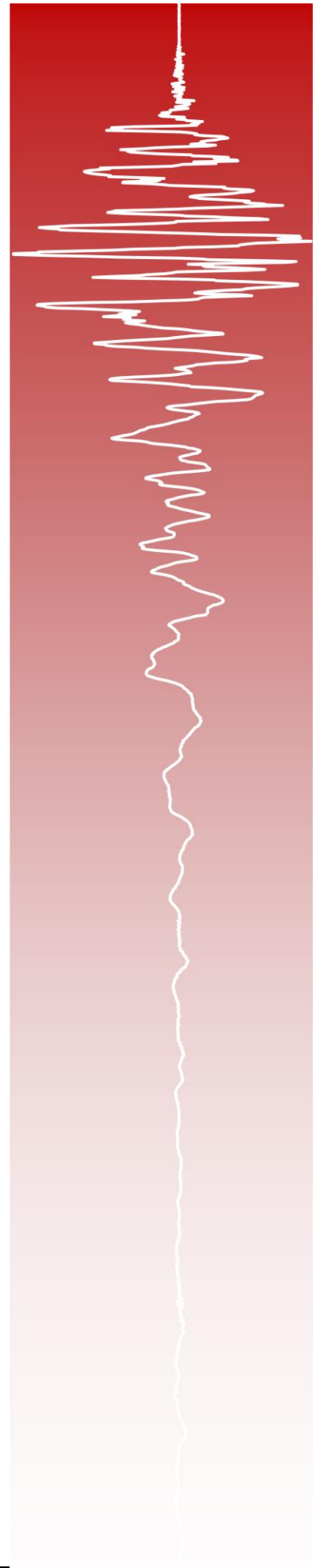
Taihape Grandstand

DETAILED SEISMIC
ASSESSMENT

Ref: 19045-02

Prepared for:

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Executive Summary

This report describes the results of and process of a Detailed Seismic Assessment of the Taihape Grandstand.

It concludes that the grandstand has a %NBS less than 33 % and should not be used as a stadium until it is strengthened. Without a crowd loading, from a seismic point of view is not a danger to the public.

Recommendations are provided for its upgrade.

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1. Background

Compusoft Engineering Ltd have been engaged by the Rangitikei District Council to perform a Detailed Seismic Assessment (DSA) of the Taihape Grandstand.

The Taihape Grandstand is located at 12 Kokako St Taihape and faces approximately NE on to Memorial Park. It was constructed in 1924 to provide viewing for sporting events and the original design also provided room on the ground floor for storage, changing rooms etc.

In 2009 Kevin O'Connor & Associates (“KOA”), structural engineers, were commissioned by the Rangitikei District Council to provide a structural report of the building. Their brief was to comment on the structural standard of the building with respect to the Standard “AS/NZS 1170”, “Structural Design Actions” [1] and other associated New Zealand Standards and relate this to provisions of the Building Act clauses 121 and 122.

Clause 121 refers the engineer to the performance of the building under all loadings except earthquake, whereas clause 122 provides the requirements for a building to be “earthquake prone”. Clause 122 states “ . a building is earthquake prone for the purposes of this Act if, having regard to its condition and to the ground on which it is built, and because of its construction, the building;

- a) Will have its ultimate capacity exceeded in a moderate earthquake (as defined by the regulations), and
- b) Would be likely to collapse causing;
 - i. injury or death to persons in the building or to persons on any other property; or
 - ii. damage to any other property

The KOA [2] report provided a number of recommendations for strengthening so that the building would not be considered dangerous or earthquake prone. These are referred to and commented on in this report.

Since the provision of this report, the New Zealand Government through MBIE have developed and published a document, “Seismic Assessment of Existing Buildings” [3]. This document provides more specific guidance as to how to perform a seismic assessment of a building and the chapter “C9 Timber Buildings” is used along with other reference materials in this assessment.

KOA Report

The KOA report [1] reviewed the capacity of the building for all loadings; wind, crowd loads etc including earthquake. This assessment is primarily addressing the seismic performance of the building, which includes the coincident effects of “seismic deadload”.

The KOA report provides a structural engineers description of the building, which will not be repeated. In addition, it lists items of structure that have decayed and deteriorated over the years. These, along with other items found in recent surveys of the building will be listed. The KOA report concluded with a number of recommendations to Council to ensure that the building would not be considered dangerous under Section 121, or earthquake prone under Section 121. These recommendations are re listed in Appendix 1 of this report.

2. Seismic Assessment

Overview of Approach

During the event of an earthquake the ground moves rapidly simultaneously in three directions. The foundations of the building are forced to follow, requiring the vertical resisting elements to drive the mass of the building. This gives rise to the forces in the building; initially in the walls, then the connections between the walls and other elements; the floors and the roof. The magnitude of these forces depends upon a number of parameters: the size of the earthquake, the type of ground, the mass of the building and the stiffness and strength of the building elements. Typically, timber buildings are relatively light compared to those constructed from other materials, that is, their mass is low, so they attract lower seismic forces and as a consequence, seismic collapse of such structures is not common. However, a grandstand can conceivably support a relatively large crowd and this must be taken into consideration in an assessment.

The steps taken have been:

1. Develop a computer model of the building using accepted approaches of determining the stiffness and mass of the structural elements.
2. Analyse the building for the effects of self-weight and imposed live loads.
3. Analyse the building using a response spectrum approach to determine the building response to a current code level earthquake. (This has an average return period of 1000 years as the building is categorised as “IL3” NZS1170.0 Sectn. 3.4)

4. Calculate the strength of various critical elements, such as walls, connections between the walls and floor and roof.
5. Report the ratio of the lowest strength to demand from the combined seismic and gravity load cases.

It is important to note that this process has been undertaken assuming that elements of the building that have been reported by KOA [1] and Hammer [4] as having deteriorated or been damaged, have been repaired.

Computer Model

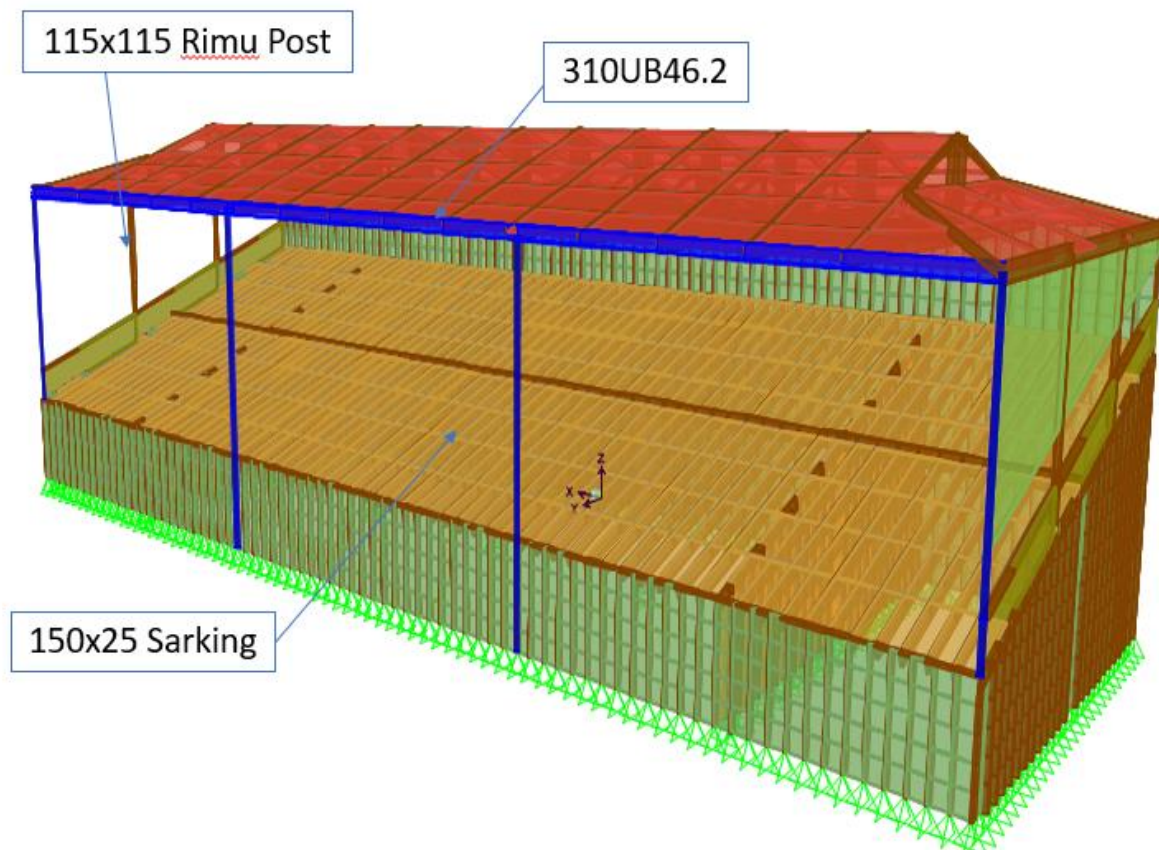


Figure 1 3D View of Computer Model

Figure 1 provides a 3 D view of the computer model. The metal roof attached to the purlins forms a diaphragm. The 370x150 central beam that supports the floor joists can be seen as the dark brown through the sarking. The sarking is modelled by area elements to form a sloping diaphragm. The external walls are modelled by a combination of; frame elements, 150x50 studs

at 406 mm spacing and area elements 406 x 483 and 25 mm thick to represent the 150 x 25 bevel back weatherboards.

The layout for the back wall is shown in Figure 2. The darker horizontal line at a height of 6.274 m is the 150 x 50 plate upon which the floor joists are supported. The “green” symbol of the bottom of the wall represents the simple support provided to the stud by the concrete foundation. The shear stiffness of the walls is scaledⁱ by a factor of “0.015” to more closely represent the stiffness of singly nailed horizontal 150 x 50 weatherboards, not a homogeneous membrane cladding as it is primarily modelled. This modelling approach allows the weight, mass and stiffness of the wall to be accurately represented.

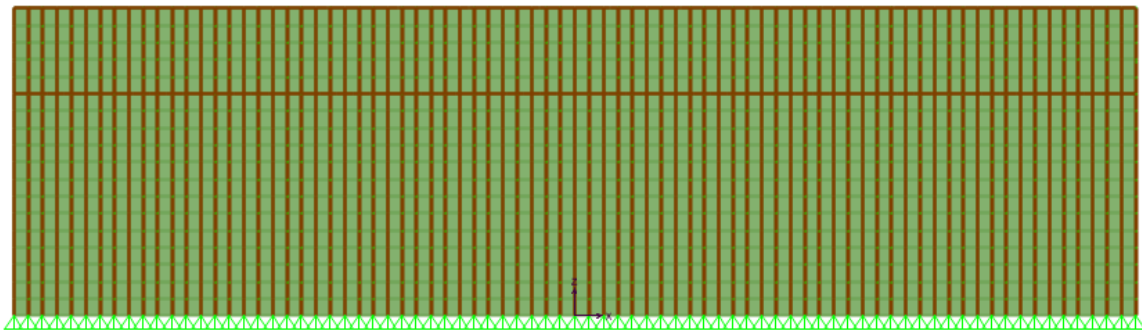


Figure 2 Elevation of Backwall

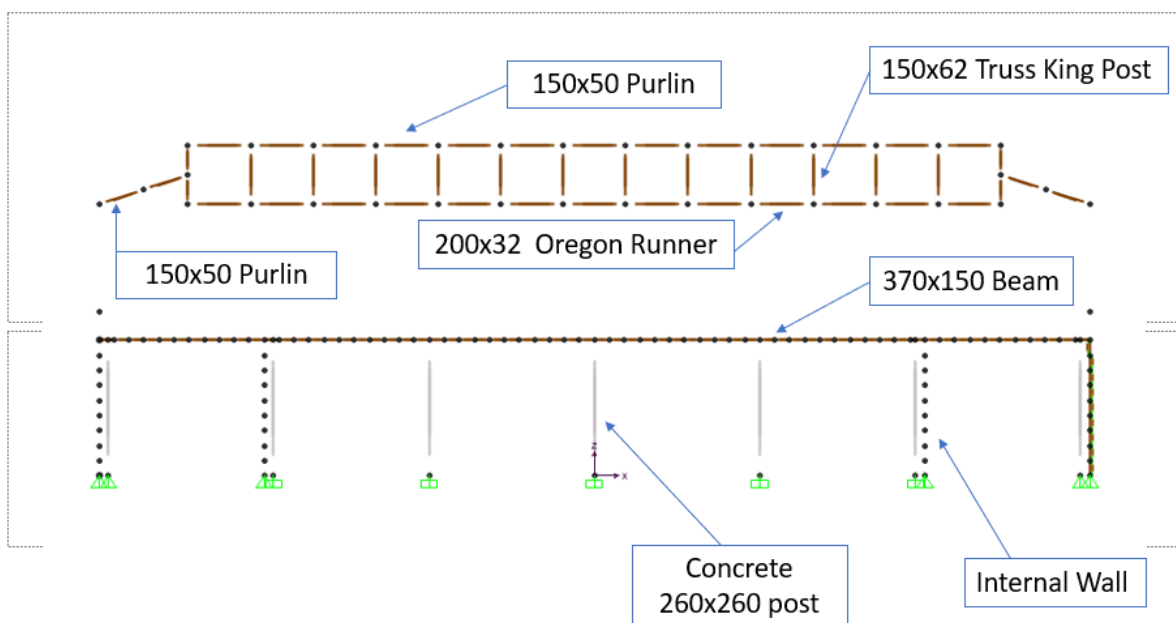


Figure 3 Cross Section through the Model looking East

ⁱ Discussion on the scale factor is provided in Appendix

A cross section through the model looking east is shown in Figure 3 **Error! Reference source not found..** The elements have been “shrunk” to more easily identify them, so for example, the concrete posts appear not to connect to the ground and the 370x 150 central beam that supports the floor joists. The 14 king posts are the only truss members shown in this view.

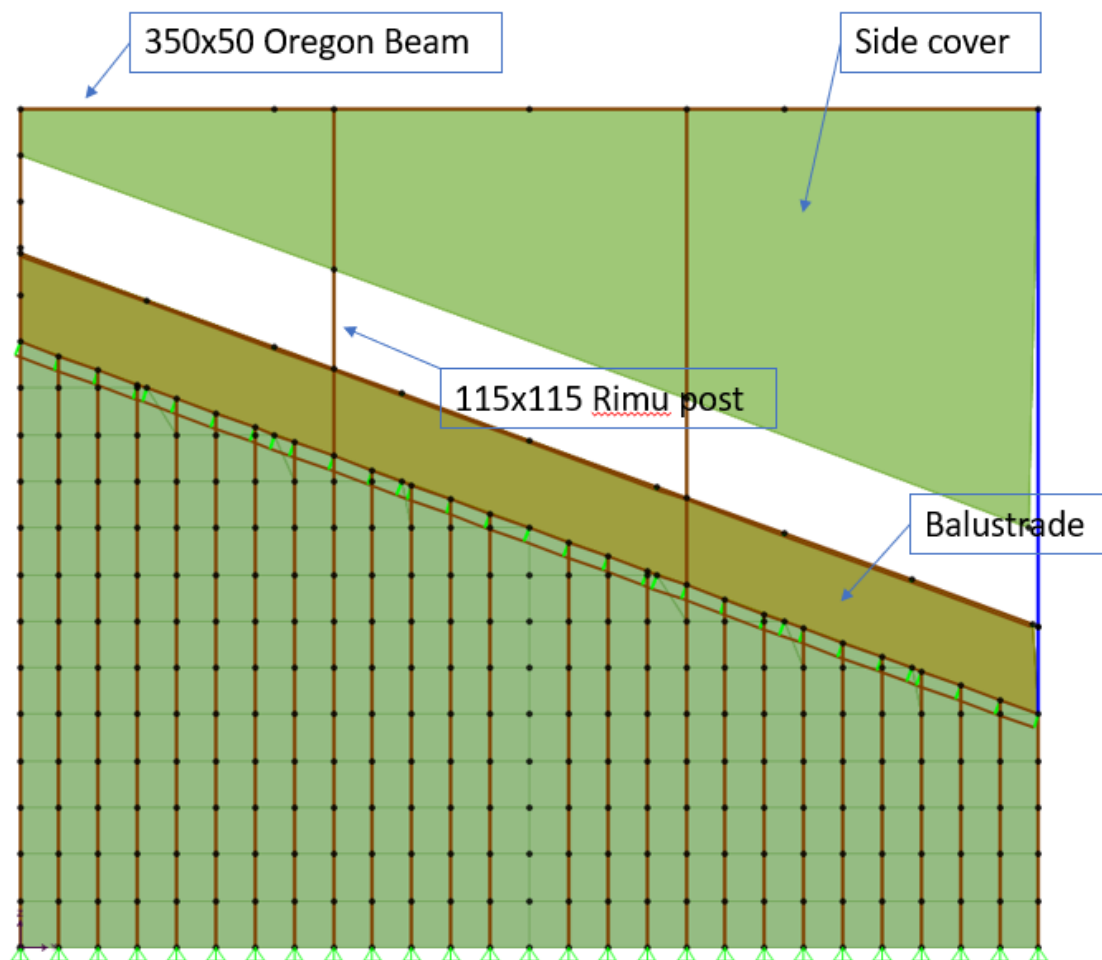


Figure 4 North Elevation Wall - Looking North

The north elevation of the building is shown in Figure 4. Both the balustrade and the side cover are modelled by 25 mm timber area elements. These provide a reasonable of fixity to the timber posts. Neither of these elements are attached to the central sections of the steel post to ensure that the post carries vertical load only under a lateral loading.

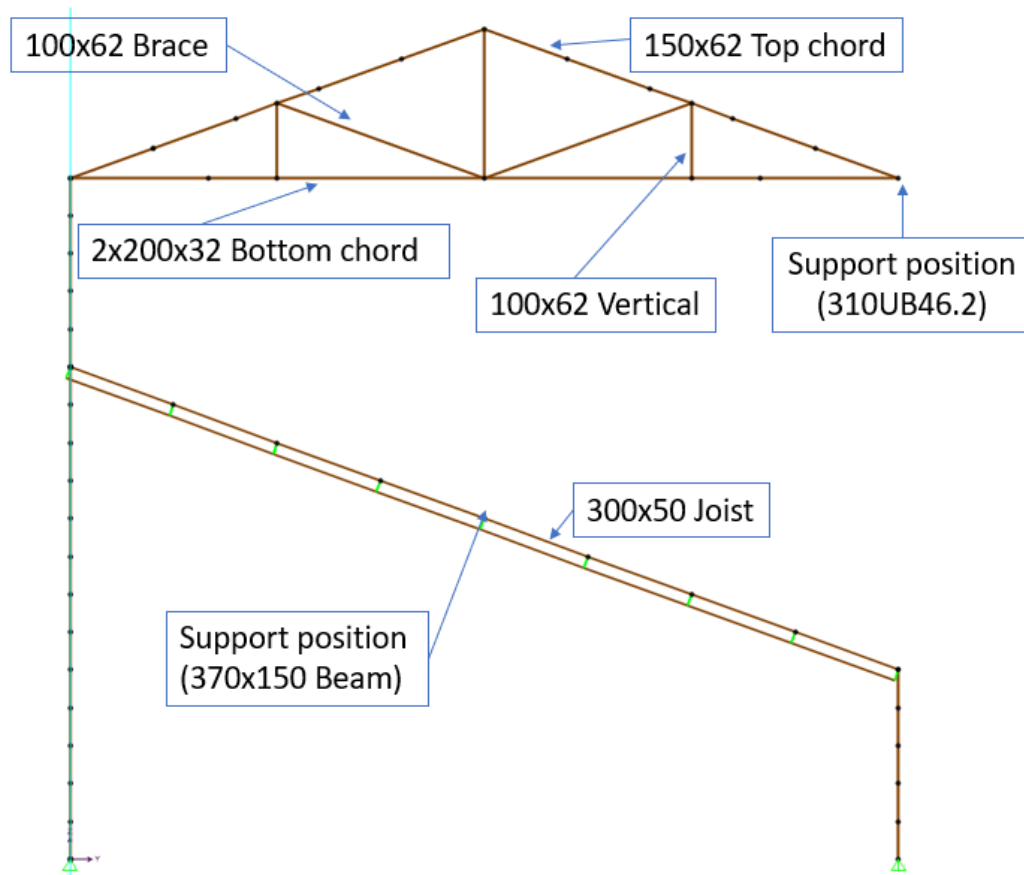


Figure 5 Cross section of the model – Looking North

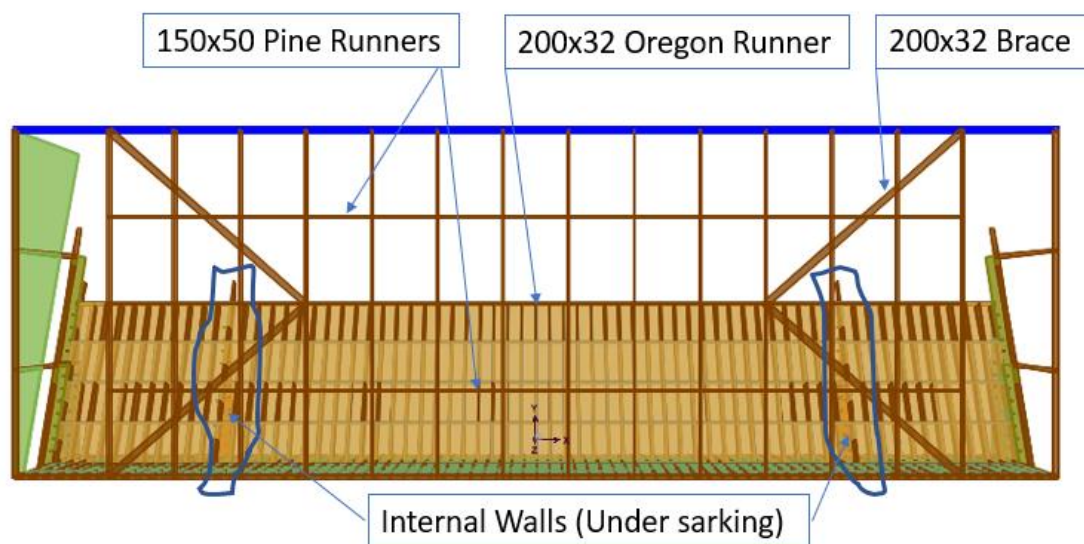


Figure 6. A "3D Cut Away" View of the model Showing Lower Chord of Trusses

In Figure 6 the bracing in the lower horizontal plane of the trusses is shown. This figure demonstrates that there is no direct diaphragm in this plane.

Self-Weight

The weight and mass of the elements of the building are calculated by the computer program, SAP2000 [5], using the weight and mass densities listed in Table 1. The additional weight (and mass) of the seating is distributed on to the sarking as a SDL = 0.19 kPa. The live load, as per NZS1170 is 5 kPa. The total seismic mass, is the mass of the building plus the mass of the SDL and the live load scaled by 0.3 (Sectn. 4.2 – NZS1170.5)

Table 1 Material Properties

TABLE: Material Properties 02 - Basic Mechanical Properties					
Material	UnitWeight	UnitMass	E1	G12	U12
Text	KN/m3	KN-s2/m4	KN/m2	KN/m2	Unitless
MATAI	6.0	0.6	9500000.0	3392857.1	0.4
NZS3101-40MPa	24.0	2.4	29725410.0	12385587.5	0.2
Rimu	6.0	0.6	9500000.0	3392857.1	0.4
Steel	77.0	7.9	205000000.0	78846153.9	0.3

Seismic Loading

A series of response spectra analyses were performed. These use a spectrum, $C_d(T)$ developed as

$$C_d(T) = \frac{S_p Z R N}{k_\mu} C_h(T)$$

Where $C_h(T)$ is the basic hazard spectrum for soil type “C”ⁱⁱ as shown in Figure 7,

S_p is the Structural Performance factor. The value of this will be taken as 0.7. The Guidelines [3] recommend a value of 0.5, however that is based upon the assumption of secure nailing of the weatherboards.

Z is a zone factor for Taihape equal to 0.33.

R is the Return period factor equal to 1.3 for a 1000 year design level earthquake.

N is the Near fault factor equal to 1.0

k_μ is the ductility scale factor, approximately equal to 6

ⁱⁱ Recommended by Total Ground Engineering [5]

NZS 1170.5:2004

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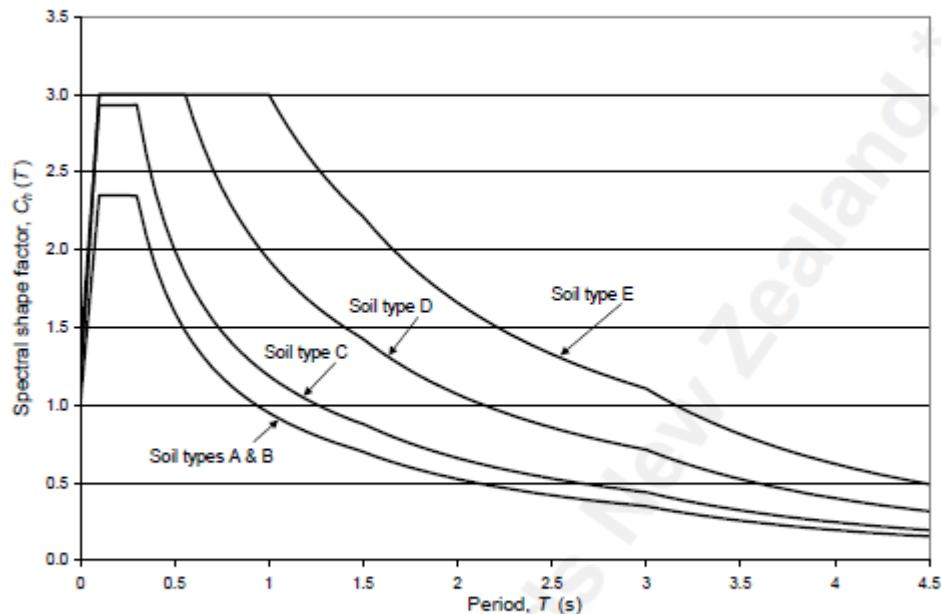


FIGURE 3.2 SPECTRAL SHAPE FACTOR, $C_h(T)$ FOR MODAL ANALYSIS, NUMERICAL INTEGRATION TIME HISTORY ANALYSIS, VERTICAL LOADING AND PARTS

Figure 7 Seismic hazard Spectra (NZS 1170.4)

3. Load Paths and Typical Strengths

The grandstand is approximately symmetrical about the “Y” direction (East) axis. The obvious lack of symmetry is the result of the “side cover” (in Figure 4) on the northern side only. There is little symmetry about the “X” direction as a consequence of the main floor of the grandstand sloping to the east. It is assumed that the steel poles provide little lateral resistance to horizontal movement to the canopy, consequently, movement of the canopy to the north is resisted by the backwall, causing an anticlockwise rotation. In contrast, as a consequence of the east wall supporting the main floor being shorter (and stiffer) than the backwall, the sloping diaphragm on movement to the north, has the tendency to twist in a clockwise manner. This twist however is well resisted by the four parallel walls; the two outer at $X=\pm 15.85$ m and the two inner walls at $X=\pm 10.56$ m.

Load paths for canopy inertial forces in the East-West Direction

It is assumed that the metal roof provides the equivalent of a horizontal diaphragm at the bottom chord level of the trusses. The inertial forces of the canopy are directly resisted by cantilever action of the studs of the back wall and cantilever support from the three 115x115 Rimu posts at the north and south ends of the structure. As the south end posts are not supported by the “cover” afforded to those at the north end, all the lateral load taken along that plane is taken by the single back post. The back wall studs cannot be defined as “composite” as the weatherboard cladding is single nailed and as such does not provide a continuous “flange”. “Flexing” of the diaphragm would require a redistribution of loads between the back wall studs. Connection between the trusses and the back wall plate (and studs) is required for this action.

Load paths for canopy inertial forces in the North-South Direction

The inertial loads in this direction must be resisted through the back wall. This reactive force develops a couple with the inertial load. This couple can be resisted by the north and south end couple (restricted by the limit imposed by the strength of the single south end post) and possibly, the cantilever actions of the back wall studs.

Load paths for grandstand inertial forces in the East-West Direction

There are four symmetrically positioned walls to resist these forces. The sarking diaphragm can distribute these forces relatively equally. The internal walls themselves are made up from horizontal cladding T&G 150 x 25 boards with studs at 406 mm centres. The boards are fastened with a single nail per stud, assumed to be a 62 x 3.15 jolt head. One diagonal brace is cut in to provide additional bracing. This diagonal has a disrupted path on some of the walls. The outer walls are clad with horizontal 150x25 bevel back weather boards single nailed with a 62 x 3.15 jolt head nail. A single diagonal cut in brace is similarly employed.

Load paths for the grandstand inertial forces in the North-South Direction

The east and west walls run the entire length of the building and so have similar strength. The shorter wall on the east side is shorter and will attract a slightly large load. These walls are constructed in a similar manner as the outer East – West walls.

3.1. Typical Strengths

The walls are of a form not described in C9 [7] so that direct guidance on recommended strengths cannot be directly ascertained. An interpretation of the BRANZ [6] report that was used to develop C9 has been made to obtain a strength estimate. The results of the test of a wall sheathed with bevel back weather boards, singly nailed provides a strength of 0.313 kN/m. The published C9 results for walls with a single diagonal brace with sheet cladding allows for larger values. We will assume a strength of 0.313 kN/m but from reviewing the BRANZ results assume that the wall can undergo a ductility demand of 6 which will dictate the strength demands on other elements and connections.

The strength of the 115x115 Rimu post See Appendix)	5 kN-m
The strength of 150x50 Rimu studs	3.7 kN-m

4. Results

Weight Components of Seismic Mass

Table 2 Weight Components of the Building

TABLE: Base Reactions				
OutputCase	CaseType	GlobalFX	GlobalFY	GlobalFZ
Text	Text	KN	KN	KN
DEAD	LinStatic	0	0	434
SDL	LinStatic	0	0	66
Q	LinStatic	0	0	1,783

These weight components are used in the seismic analysis. As stated above, in the assessment 30% of the live load “Q” is combined with the self weight of the structural elements “Dead” with the superimposed “dead”, the “SDL” to give a weight equivalent of 1,035 kN.

Modal Properties

Table 3 shows that the first structural mode with 72 % of the mass of the building acting is one where the motion is in the “Y” (East-West) direction. The second is in the “X” (North-South) direction with 52% of mass participation. For the purpose of this assessment, it will be assumed that the periods of these modes are 0.6 seconds.

Table 3. Modal Properties

TABLE: Modal Participating Mass Ratios									
OutputCase	StepType	StepNum	Period	UX	UY	SumUX	SumUY	RZ	SumRZ
Text	Text	Unitless	Sec	Unitless	Unitless	Unitless	Unitless	Unitless	Unitless
Ritz	Mode	1	1.027894	0.00139	0.000001085	0.00139	0.000001085	0.0002	0.0002
Ritz	Mode	2	0.622676	0.0164	0.72053	0.0178	0.72053	0.00084	0.00104
Ritz	Mode	3	0.564913	0.51885	0.03236	0.53664	0.75288	0.00067	0.00171
Ritz	Mode	4	0.436977	0.38114	0.00103	0.91778	0.75391	0.01051	0.01222
Ritz	Mode	5	0.390591	0.00237	0.00022	0.92014	0.75414	0.43727	0.44949
Ritz	Mode	6	0.355161	0.00001549	0.0071	0.92016	0.76123	0.20483	0.65433
Ritz	Mode	7	0.284351	0.000009784	0.16029	0.92017	0.92152	0.00212	0.65645
Ritz	Mode	8	0.24958	0.00547	0.00631	0.92564	0.92784	0.19749	0.85394
Ritz	Mode	9	0.166486	0.00548	0.000006035	0.93113	0.92784	0.00262	0.85656
Ritz	Mode	10	0.150096	0.000005457	0.00579	0.93113	0.93363	0.00031	0.85687
Ritz	Mode	11	0.077593	0.02093	0.00011	0.95206	0.93374	0.00102	0.85789
Ritz	Mode	12	0.060491	0.000001431	0.00676	0.95207	0.94051	0.00037	0.85826

This means the k_{μ} factor (NZS1170.5 Sctn 5.2.1.1) can be calculated as

$$\begin{aligned}
 k_{\mu} &= (\mu - 1)T_1 / 0.7 + 1 \\
 k_{\mu} &= (6 - 1) \times 0.6 / 0.7 + 1 \\
 &= 5.3
 \end{aligned}$$

This means that the scale factor C_d (NZS1170.5 Sctn 5.2.1.1) can be calculated as

$$\begin{aligned}
 C_d(T) &= \frac{0.7 \times 0.33 \times 1.3 \times 1.0}{5.3} C_h(T) \\
 C_d(T) &= \frac{0.057}{1} C_h(T)
 \end{aligned}$$

Base Shears

Table 4. Base Shears – Ductility 6

TABLE: Base Reactions				
OutputCase	CaseType	StepType	GlobalFX	GlobalFY
Text	Text	Text	KN	KN
ResX-mu6	LinRespSpec	Max	79	12
ResY-Mu6	LinRespSpec	Max	12	78

The base shear capacity in the East-West direction is $4 \times 10.57 \times 0.313 = 13.2 \text{ kN}$

This means that the walls restrict the capacity of the building to $13.3/78 = 17\% \text{ NBS}$

The model has been re analysed with that scale factor employed so that the capacities of other elements can be checked as to whether they might create a more critical situation.

Table 5. Base Shears – Ductility 6 (Scaled by 0.17)

TABLE: Base Reactions				
OutputCase	CaseType	StepType	GlobalFX	GlobalFY
Text	Text	Text	KN	KN
ResX-mu8-pt17	LinRespSpec	Max	13.3	2.1
ResY-mu6-pt17	LinRespSpec	Max	2.1	13.2

Critical Bending Moments

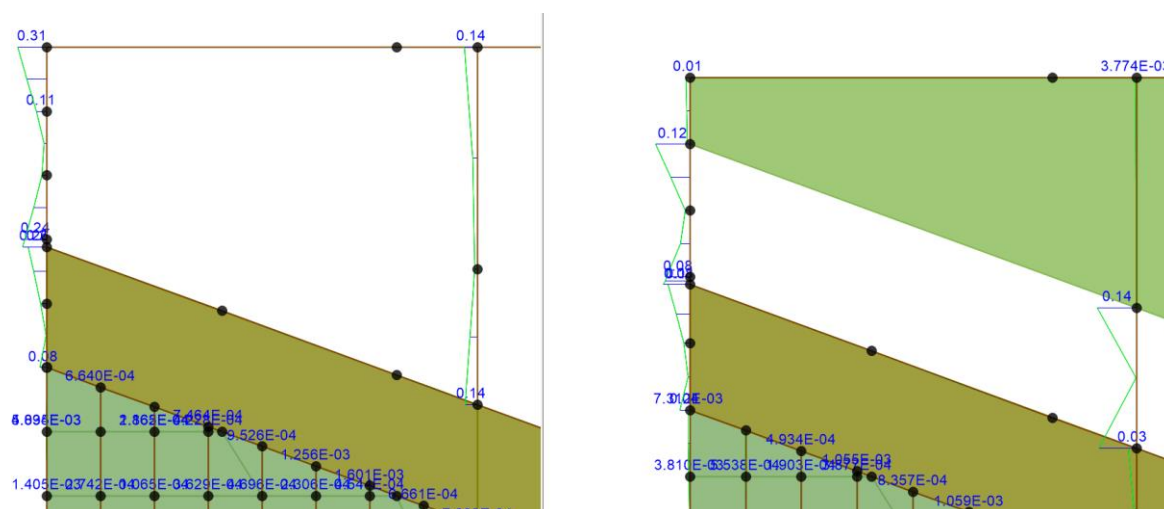


Figure 8 Bending Moments in Rimu Posts

The moments in the rimu posts are 0.31 kN-m at the south end of the building and of the order of 0.14 kN-m at the north end. As both are less than the 5.0 kN-m allowable, then they are not critical at this earthquake level.

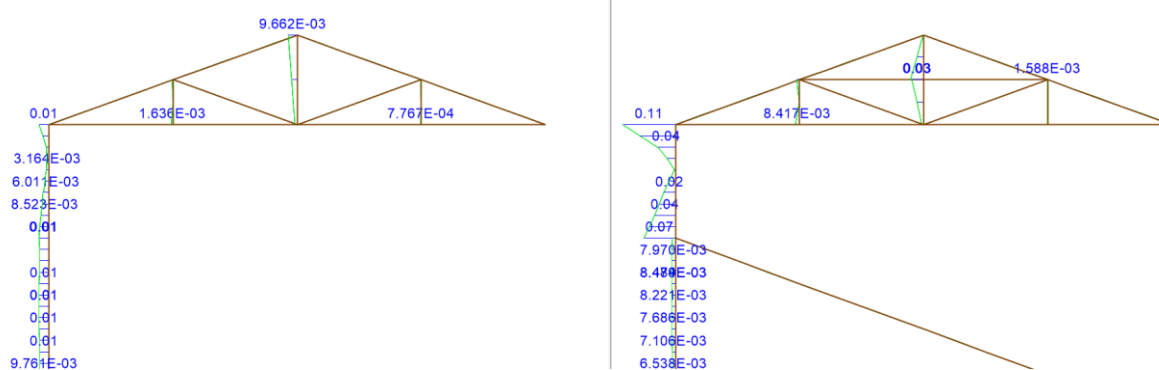


Figure 9 Bending Moments in 150 x 50 Backwall studs

The bending moments for frame members at section X=6.909 (left) and X=13.005 (right) are plotted above. These sections are where the roof bracing makes a connection with the back wall. We note that the largest moment occurs at the latter cross-section with a demand in a stud equal to 0.11 kN-m, less than the capacity of 3.7 kN-m.

5. Conclusion

The seismic capacity of the grandstand is constrained by the strength of the walls. The calculated %NBS is 17%. It should be noted that if the grandstand is not used (“Q” is equal to zero in Table 2), then its NBS is approximately doubled to 34%. The wall strength has been ascertained through comparisons with results obtained from experimental tests performed by BRANZ. These tests form part of the information upon which the MBIE Guidance for the Seismic Assessment of Timber Buildings [7] is developed.

6. Recommendations

Strengthening of the grandstand is required if it is to be used in the future. The amount of strengthening to some extent will depend upon the Council’s requirements and expectations. However, there are a number of repairs and strengthening items that must be performed to obtain a minimum %NBS greater than 34%. These are:

- A. Make good all repairs to deteriorated elements as identified by Hammer [4].
- B. Implement the following recommendations made by KOA [2]

- i. (KOA-1) This is gravity load condition check that has not been rechecked.
- ii. (KOA-2) Roof bracing in plane of lower chord required. Plywood at rear of the upper level of rear wall has been installed.
- iii. (KOA-3) Plywood lining is preferred to walls, however additional nailing of horizontal cladding so that each board/stud connection is double nailed is required.
- iv. (KOA-4) Chimney has been removed. Good!
- v. (KOA-5) Additional support to stairs required.
- vi. (KOA-6) New connections for trusses only recommended if on examination they have materially deteriorated.
- vii. (KOA-7) As a gravity load issue this has not been specifically checked.
- viii. (KOA-8) A wind issue, not checked.

C. In addition

- i. Replace iron roof and screw. Increase number of purlins to latest Standard.
- j. Provide a side cover at the southern end similar to that at the northern end.
- k. Ensure balustrades at the northern and southern ends provide later support to rimu 115x115 posts. Diagonal bracing required
- l. Provide "Bowmac" B55 brackets at each end of the 300 x 50 floor joists.
- m. Provide one extra 60 x 3.1 jolt head nail for each weather board-stud.
- n. Provide similar (to m) for internal walls.

Note to these recommendations.

As to regard to the seismic retrofit, there are other alternatives to the modest improvement via increasing the strength of the existing walls with nailing. An obvious solution suggested by KOA, that is to sheath the walls with ply is one. While not specifically investigated, increasing the strength of the walls will require additional strength checks (and possible upgrades) to the foundations and other building connections.

7. References

- [1] “Structural design Actions AS/NZS 1170”, Standards New Zealand, Standards Australia.
- [2] “Taihape Grandstand – Structural Report”, Kevin O’Connor & Associates, 22nd September 2009.
- [3] “Seismic Assessment of Existing Buildings”, MBIE, July 2017, www.EQ-Assess.org.nz
- [4] Personal Reports by Fred Hammer. Builder, Taihape.
- [5] “SAP2000”, Version 22.1, Computers and Structures Inc.
- [6] “Memorial Park, Taihape. Grandstand and Proposed Amenities Block – Geotechnical Report”, Total Ground engineering, Dec. 2020.
- [6] “Bracing Ratings for Non-Proprietary Bracing Walls”, SR305, BRANZ 2015
- [7] “Seismic Assessment of Existing Buildings C9 Timber Buildings”, MBIE, July 2017.

Appendix A Recommendations of KOA [1]

Recommendations

Based on our investigations and analysis to date, we strongly recommend that the following work be carried out to bring the building up to a level where it is not considered dangerous under Section 121 or Earthquake prone under Section 122. Please note that it is normal to raise the seismic capacity of an earthquake prone building to a level of 2/3 of current design code levels when strengthening work is done. However the territorial authority has discretion as to what the actual level of seismic strengthening is.

1. Provide additional support posts at the midspan point of the central floor support beam. These would require concrete foundation pads to be formed under.
2. Provide roof bracing and plywood or other bracing to the rear and side walls between the floor and underside of the roof
3. Provide plywood linings and / or other wall bracing to ground floor walls as required to brace the structure.
4. Remove or strengthen the brick chimney
5. Provide additional support / additional stringers to the main access stairs (*please note this may require substantial replacement of the stairs for accessibility under the building consent for the remedial work*)

If it is desired to raise the building structural capacity to modern NZS 1170 levels, then we recommend the following also be carried out:

6. Provide new connections between all members of trusses
7. Provide new larger timber purlins suitably designed for modern loads
8. Provide additional blocking between individual bottom chords of roof trusses

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9. Provide additional diagonal braces and / or horizontal transom to rear wall framing to reduce wind deflections.
10. Remove or strengthen concrete masonry internal partitions
11. Remove areas of rotten timber wall framing and replace.
12. Strengthen the South canopy most likely by replacing the existing beam and struts and providing new fixings to all members

As noted above, the floor slab is in poor condition in a number of areas. For aesthetic reasons, it may be desirable to pour a topping slab over the existing and/ or replace areas of the slab.

These recommendations will in some areas, alter the appearance of the building, therefore we will need guidance and significant input from the client/architect in order to locate and more accurately quantify the structural strengthening required. The design of the strengthening would be the subject of a future report.

Appendix B Calculations

Strength of Rimu Post

Allowable Bending Stress C9 [7] Table C9.1 19.8 MPa

$$z = .115^3 / 6 = 0.000253$$

Dependable moment = $.000253 \times 19.8$ 5 kN-m

Strength of 150x50 Rimu Studs

$$z = .05x.15^2/6 = 0.0001875$$

Dependable moment = $.0001875 \times 19.8$ 3.7 kN-m

11 Reports for Information

11.1 Pae Tawhiti Rangitikei Beyond: Project Update

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide an update on the Pae Tawhiti Rangitikei Beyond project.

2. Project Overview

- 2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitikei will prosper to 2050 and beyond by:



- Providing clear objectives/outcomes for future land use and growth.
- Guiding infrastructure investment decisions and enable targeted future proofing.
- Reflecting community cultural, economic, environmental and social values and priorities.
- Informing and shaping the District Plan Review and Council's other plans and strategies.
- Building confidence and identifying potential for industrial, commercial, and residential development.
- Achieving intergenerational equity and sustainable environmental development.










- 2.2 An Advisory Group has been established which consists of Elected Members and Te Roopuu Ahi Kaa members to assist with the strategic direction setting for the document. The Group's members are Chris Shenton, Cr Tracey Hiroa, His Worship the Mayor Andy Watson, Cr Fi Dalgety, Cr Angus Gordon, Cr Gill Duncan, Cr Waru Panapa.

3. Project Schedule

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	February – March 2022
Develop Draft Spatial Plan	April – May 2022
Community Consultation	June 2022
Adoption	August 2022

4. Project Updates

Metric	Trend	Comment
Schedule		No major delays to project schedule.
Risk		No major risks identified.
Update from Advisory Group meetings		<p>Three Advisory Group meetings were held during this reporting period:</p> <p>Advisory Group Meeting #3A and #3B</p> <ul style="list-style-type: none"> Residential / Rural Living environment. <p>Advisory Group Meeting #4</p> <ul style="list-style-type: none"> Nature Networks Transport Networks <p>Advisory Group meetings held during the previous reporting periods included:</p> <p>Advisory Group Meeting #1</p> <ul style="list-style-type: none"> Purpose. Project naming. The Advisory Group agreed with 'Pae Tawhiti Rangitikei Beyond' as the project name. <p>Advisory Group Meeting #2</p> <ul style="list-style-type: none"> Identification of issues and opportunities facing our communities. Developing project vision and values. Rural environment outcomes.
Tasks completed October / November		<ul style="list-style-type: none"> Attendance at the following community meetings: Koitiata Residents Association, Scotts Ferry Beach Community Committee, Marton Community Committee, Bulls Community Committee, Youth Council, Taihape Community Board. Iwi/hapū engagement workshops scheduled for end of November. One workshop scheduled for the northern iwi/hapu and one workshop scheduled for the southern iwi/hapu. Combining with the Destination Management Plan. Drafting discussion document / engagement planning – started. Development of background information for and planning of the Advisory Group meetings. Refined work around future residential growth needs.
Tasks forecast December / January		<ul style="list-style-type: none"> Attend the Hunterville Community Committee meeting. Planning for community engagement – development of discussion document and engagement material. Finalisation of Business Land Assessment. Advisory Group #5 (business environments). Ongoing: Iwi/hapū engagement. Ongoing discussions with stakeholders as required.

Legend			
Completion Date not affected. No major risks identified.	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to completion date. Major risk identified.	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to completion date <u>or</u> critical date at risk. Critical risk identified that could impact on delivery of the project.	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation

That the report 'Pae Tawhiti Rangitīkei Beyond: Project Update' be received.

12 Discussion Items

Nil

13 Minutes from Committees

13.1 Minutes from Committees

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 Committee minutes are attached for Council's receipt.
- 1.2 The attachments are held under a separate cover and can be viewed at the below link:
www.rangitikei.govt.nz/council/meetings/council/council-meetings

Attachments

1. Assets/Infrastructure Committee, 14 October 2021 (under separate cover)
2. Bulls Community Committee, 13 October 2021 (under separate cover)
3. Finance/Performance Committee, 28 October 2021 (under separate cover)
4. Marton Community Committee, 13 October 2021 (under separate cover)
5. Policy/Planning Committee, 14 October 2021 (under separate cover)
6. Santoft Domain Management Committee, 04 August 2021 (under separate cover)
7. Taihape Community Board, 06 October 2021 (under separate cover)
8. Te Roopuu Ahi Kaa Komiti, 12 October 2021 (under separate cover)
9. Youth Council, 12 October 2021 (under separate cover)

Recommendation

That the following minutes are received:

- Assets/Infrastructure Committee, 14 October 2021
- Bulls Community Committee, 13 October 2021
- Finance/Performance Committee, 28 October 2021
- Marton Community Committee, 13 October 2021
- Policy/Planning Committee, 14 October 2021
- Santoft Domain Management Committee, 04 August 2021
- Taihape Community Board, 06 October 2021
- Te Roopuu Ahi Kaa Komiti, 12 October 2021
- Youth Council, 12 October 2021

14 Recommendations from Committees

14.1 Recommendation from the Finance/Performance Committee 28 October 2021

Author: Ash Garstang, Governance Administrator

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Financial Snapshot – September 2021: Carry Overs

- 1.1 At its meeting held 28 October 2021, the Finance/Performance Committee discussed the 'Financial Snapshot – September 2021' report, and the carry over projects from 2020/21:

Type	Carry Over	2021/22 Budget	2021/22 Available Budgeted Spend
Mangaweka Bridge	\$0.43m	\$2.0m	\$2.43m
Ratana WWTP Upgrade *	\$1.04m	\$0.5m	\$1.54m
Hereford Heights Intersection	\$150k	\$0	\$150k
Bulls Bus Lane and Hub	\$760k	\$0	\$760k
Bulls Town Square	\$439k	\$0	\$439k
Te Matapihi Architects Fees	\$65k	\$0	\$65k
Mangaweka Bridge Toilets *	\$148k	\$200k	\$348k
Marton Swim Centre Roof	\$307k	\$0	\$307k
Marton Balance Tank	\$52k	\$0	\$52k
Swim Centres P&E Renewals	\$76k	\$0	\$76k
Fleet	\$186k	\$90k	\$276k
Technology Upgrades	\$76k	\$162k	\$238k
ISSP Laptops and Computers	\$9k	\$50k	\$59k
Enterprise GIS Solution	\$7k	\$0	\$7k

* notes:

- Ratana WWTP Upgrade will also receive \$875k unbudgeted grant income that can be added to the Project spend
- Council approved to increase the project budget of the Mangaweka Bridge Toilets to \$425k at its 30 September 2021 meeting)

Recommendation

That Council approves / does not approve [**delete one**] the below recommendation from the Finance/Performance Committee meeting on 28 October 2021:

- a. That the Finance/Performance Committee recommend to Council the carrying over from 2020/21 the list of projects included in this report, and the 2021/22 budgets are amended accordingly.

14.2 Recommendations from the Taihape Community Board 06 Oct 21

Author: Ash Garstang, Governance Administrator

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Turning Lane at Winiata Marae

- 1.1 Waka Kotahi have advised staff that they do not have the available funding for a turning lane at Winiata Marae or for any lighting. The Taihape Community Board is requesting that staff seek a re-consideration of this by Waka Kotahi.

2. Taihape Events Board (Northern)

- 2.1 The Taihape Community Board have received a quote of \$800 from Laser Craft to replace the northern events signage board.
- 2.2 Taihape New World will cover the cost to have their sign installed on the new events signage board.

Recommendation 1

That Council approves / does not approve [**delete one**] the below recommendation from the Taihape Community Board meeting on 06 Oct 21:

- a. That the Taihape Community Board ask that Council request Waka Kotahi to reconsider the turning bay project at Winiata subject to available funds.

Recommendation 2

That Council approves / does not approve [**delete one**] the below recommendation from the Taihape Community Board meeting on 06 Oct 21:

- a. That Council fund the \$800.00 cost of the new northern events signage board by revenue collected from advertising fees received for advertising on the Taihape Community events notice boards.

14.3 Recommendations from the Bulls Community Committee 13 Oct 21**Author:** Ash Garstang, Governance Administrator**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Scooter Rack**

- 1.1 Mr Bruce Dear raised this request with the Bulls Community Committee, who have made a recommendation to Council.

2. Painting of Reservoir

- 2.1 The Project Management Office have provided the following comment around this request:

A proposal was put forward by officers to the last Assets / Infrastructure Committee to call for submissions from the public for a design of artistic improvements to the Bulls Water Tower. This was endorsed by the committee and a plan for the project is being prepared for the December 2021 Assets / Infrastructure Committee. Officers propose to work with the Bulls Community Committee and include the Bulls Reservoir in the proposal for artistic improvements to the Bulls Water Tower. A meeting between officers and Ms Raewyn Turner of the Bulls Community Committee is scheduled for 23 November 2021 to discuss working together and combining the Bulls Reservoir artwork and Bulls Water Tower artwork into one project. A verbal update on this meeting will be given in the 24 November 2021 Council meeting.

Recommendation 1

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 13 October 2021:

- a. The BCC would like to recommend that we place a scooter rack at Te Matapihi at a suitable location. We would like to recommend under the walkway at the front of the building.

On confirmation of the quote price we would like the Council to consider splitting the cost between the BCC and the RDC.

Recommendation 2

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 13 Oct 21:

- a. The BCC would like to ask permission from the RDC to paint the Reservoir at the corner of Taumaihi St and Kittyhawk Row.

14.4 Recommendation from the Marton Community Committee 13 October 2021

Author: Ash Garstang, Governance Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Co-opting of Additional Member

- 1.1 At its meeting held 13 October 2021, the Marton Community Committee discussed co-opting Mr John Whittaker as an additional member.
- 1.2 The Terms of Reference currently states:
The number of members elected to serve on the [Marton Community] Committee shall be a minimum of seven and a maximum of ten.
- 1.3 The Committee currently has 10 community members (not including Mr Whittaker).
- 1.4 If the recommendation to co-opt Mr Whittaker is approved, it is requested by staff that Council specify if the increase to 11 members shall be reflected in an amendment to the Terms of Reference (increasing the maximum capacity to 11), or whether the maximum capacity will remain as 10 and the Committee membership reverts to this number once a member tenders their resignation

Recommendation 1

That Council approves / does not approve [**delete one**] the below recommendation from the Marton Community Committee meeting on 13 October 2021:

- a. That John Whittaker be Co-opted to the Marton Community Committee as an additional member so the Committee would benefit from his willingness to help with various promotional opportunities.

Recommendation 2 (only required if recommendation 1 is approved)

That the maximum membership of the Marton Community Committee, as defined in the Terms of Reference, be increased to 11.

OR

That the maximum membership of the Marton Community Committee, as defined in the Terms of Reference, will remain at 10 and the Committee membership count will revert to this once a member tenders their resignation.

15 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Confirmation of Council Minutes (Public Excluded) – 28 October 2021
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Marton to Bulls Wastewater Centralisation Project - Purchase of Land
4. Taihape Amenities Building - Verbal Update

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 - Confirmation of Council Minutes (Public Excluded) – 28 October 2021	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.3 - Marton to Bulls Wastewater Centralisation Project - Purchase of Land	s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.4 - Taihape Amenities Building - Verbal Update	s7(2)(b)(ii) – Commercial position	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

16 Open Meeting