

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: ASSETS/INFRASTRUCTURE COMMITTEE MEETING**

**Date:** Thursday, 14 October 2021

**Time:** 9.30 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Cr Dave Wilson  
Cr Richard Lambert (*via Zoom*)  
Cr Cath Ash (*via Zoom*)  
Cr Nigel Belsham  
Cr Brian Carter (*via Zoom*)  
Cr Fi Dalgety (*via Zoom*)  
Cr Angus Gordon  
Cr Waru Panapa  
Ms Coral Raukawa – TRAK representative (*via Zoom*)  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services (*via Zoom*)  
Mr John Jones, Roading Manager  
Mr Ash Garstang, Governance Advisor

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## 1 Welcome / Prayer

The meeting opened at 9.30 am. Cr Panapa read the Council prayer.

## 2 Apologies

Cr Angus Gordon will be arriving late.

**Resolved minute number 21/AIN/020**

That the apology for Cr Gill Duncan be received.

Cr N Belsham/Cr D Wilson. Carried

## 3 Public Forum

No Public Forum.

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

## 6 Confirmation of Minutes

**Resolved minute number 21/AIN/021**

That the minutes of the Assets/Infrastructure Committee meeting held on 12 August 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr N Belsham. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Assets/Infrastructure Meetings

The Mayor asked if photos of the various stages of construction for Te Matapihi had been captured and saved in a file. Staff advised that the photos are online, but that they will also follow up with the building consent officers to investigate creating an online depository. Mr Benadie noted that this could also assist with any future defect claims.

The Committee noted that item 1 (gradient of the Calico Line-Broadway intersection) and item 4 (Edwards Street in Bulls) were not yet finalised and should be re-opened.

**Resolved minute number 21/AIN/022**

That the report 'Follow-up Action Items from Assets/Infrastructure meetings' be received.

HWTM A Watson/Cr B Carter. Carried

## 8 Chair's Report

### 8.1 Chair's Report - October 2021

Taken as read.

**Resolved minute number 21/AIN/023**

That the Chair's Report – October 2021 be received.

Cr D Wilson/Cr W Panapa. Carried

Cr Angus Gordon joined the meeting at 9.43 am.

## 9 Reports for Information

### 9.1 Infrastructure Group Report - September 2021

#### Roading

Cr Wilson requested that a summarised list of our planned roading works be included on the Council website.

The Mayor asked if the comments around "walls failing" (page 19) present an imminent health and safety risk. Mr Jones advised that this did not present an immediate risk, and if required staff will close off affected areas for repairs.

The Mayor enquired about the extra funding that had been released by central government to Waka Kotahi and whether this had increased the funding to Council. Mr Benadie confirmed that the

original amount from Waka Kotahi was \$30 million, and that the extra funding from central government had increased this to \$33 million.

Mr Jones advised that Waka Kotahi had removed some funding for walking and cycling projects. The Committee were unhappy with this outcome from Waka Kotahi and noted several projects that had been removed that had health and safety implications, including the Hereford Street pedestrian access and Nga Tawa road (SH1 bypass) walking way. These will be discussed at the next full Council meeting.

Mr Benadie noted that the unsubsidised roading work still needed to go to Council for approval.

Cr Gordon asked staff to ensure that farmers were being communicated with regarding the installation of extra culverts on Pohonui Road (pg 22).

In response to a query, Mr Benadie advised that the railway bridge north of Taihape that had been damaged had been repaired by KiwiRail.

#### Utilities Budgets

Cr Wilson asked what the purpose of the budget was for the Bulls reservoir. Mr Benadie advised that the budget was for the building of the reservoir and there was a \$300,000 carry-over from the last financial year for the pump station. Mr Benadie will include more figures on this for the next Committee meeting.

#### Water Supply – Consent Compliance

The Mayor asked how we can avoid non-compliance. Mr Benadie advised that staff are going to install smart devices that will provide real-time notification of status updates – this will allow pumps to be manually turned off as soon as they become non-compliant. However, Mr Benadie noted that this can raise issues of storage, as pumps can only be turned off for a limited period of time. He will update the Committee on the implementation of this software at the next meeting.

#### Wastewater Treatment Compliance

Mr Benadie advised that a new consent application for both Taihape and Hunterville will address the non-compliance issue of wastewater volume.

The Mayor and Cr Gordon both noted that the Hautapu river had been very low over recent months.

In response to a query about further possible non-compliance, Mr Benadie advised that staff are looking at this across Taihape, Bulls and Marton – specifically for further storage options, but this is a three-year solution.

#### **Resolved minute number 21/AIN/024**

That the Infrastructure Group Report – September 2021 be received.

Cr D Wilson/Cr A Gordon. Carried

## 9.2 Marton Water Consumption

In response to a query, Mr Benadie advised that flushings of the network and fire hydrant testing do not significantly affect the water usage rates, as the regular usage of water is much higher.

In response to a query about “real water loss”, Mr Benadie advised that these are leaks and represent the water that is being lost out of the system. The amount is calculated theoretically and is open to interpretation.

Mr Benadie noted that some high users of water (such as pools or orchards) had meters to measure their water use, but he did not believe that increasing the amount of meters would provide much more useful information, as this reporting is intended to show an overall usage within the system and the loss from it.

In response to a query about measuring the level of loss prior to water entering the Marton urban network, Mr Benadie advised that staff are currently investigating this and looking at a programme that will flag big areas of loss across the whole network. He will update the Committee on this at a future meeting, once information becomes available.

### **Resolved minute number 21/AIN/025**

That the report ‘Marton Water Consumption’ be received.

Cr D Wilson/Cr C Ash. Carried

## 9.3 Hunterville Sport & Recreation Trust Report: For the 2020/2021 Swim Season

Cr Dalgety updated the Committee on this and advised that the Trust received \$50,000 from the Four Regions Trust which enabled concreting work to be completed.

### **Resolved minute number 21/AIN/026**

That the report ‘Hunterville Sport & Recreation Trust Report: For the 2020/2021 Swim Season’ be received.

Cr D Wilson/Cr B Carter. Carried

# 10 Discussion Items

## 10.1 Bulls Water Tower

The Committee noted that there was community interest in the Bulls Water Tower and how it could be beautified and made more aesthetically appealing. The Committee asked staff to investigate this further.

The meeting went into public excluded session 10.43 am.

**Resolved minute number** 21/AIN/027

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>1.1 – Confirmation of Assets/Infrastructure Minutes (Public Excluded)</b>	s7(2)(a) - Privacy s7(2)(h) – Commercial activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

HWTM A Watson/Cr W Panapa. Carried

The meeting went into open session 10.47 am.

**The meeting closed at 10.47 am.**

**The minutes of this meeting were confirmed at the Assets/Infrastructure Committee held on 9 December 2021.**

## Chairperson

# MINUTES

## **UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING**

**Date:** Wednesday, 13 October 2021

**Time:** 6.00 pm

**Venue:** Ohakea Room, Te Matapihi  
Bulls Community Centre  
4 Criterion Street  
Bulls

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**Present**

Ms Danelle Whakatihi  
Mr Nigel Bowen  
Mr Bruce Dear  
Ms Nicole Harrison  
Mr Matthew Holden  
Ms Raewyn Turner  
Ms Candice Ashby  
Cr Brian Carter

**In attendance**

Ms Katrina Gray, Senior Strategic Planner  
Ms Jen Britton, Strategic Advisor – District Promotions  
Ms Bonnie Clayton, Community Development Manager



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## **1 Welcome**

## **2 Apologies**

Mr Moratti and Mr Smith are apologies.

## **3 Public Forum**

No Public Forum.

## **4 Conflict of Interest Declarations**

None.

## **5 Confirmation of Order of Business**

Bike Racks, Watering roster for planters, Blackboard by Platts, Town Seats, BCC minutes on RDC website, Minutes, Community Info packs, Minutes.

## **6 Chair's Report**

### **6.1 Chair's Report - October 2021**

What do we see as our purpose? To be discussed in General Business.

## **7 Mayoral Update**

### **7.1 Mayoral Update - September 2021**

Taken as read.

**Resolved minute number 21/BCC/023**

That the Mayoral Update – September 2021 be received.

Cr B Carter/Ms R Turner. Carried

## 8 Reports for Information

### 8.1 Community-led Development of Council Owned Facility Guide

Nardia Gower spoke to the BCC

There is a lot of community interest in local developments.

The guide is a conversation starter. It may be amended and refined as time goes on.

Danelle praised the format and ease of information within the document.

Council contacts will be matched to the project.

**Resolved minute number 21/BCC/024**

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Bulls Community Committee 13 October 2021 meeting be received.

Cr B Carter/Ms D Whakatihi. Carried

### 8.2 Bulls Community Development Trust MoU Partnership 2021-2022

Nardia spoke on the MoU which is reviewed every 3 years.

RDC acknowledges that the money invested in MoU usually goes to staff costs.

The scope of the Trusts work goes far further than what is prescribed.

**Resolved minute number 21/BCC/025**

That the report 'Bulls and District Community Trust MoU Partnership 2021-2022' to the Bulls Community Committee 13 October 2021 meeting, be received.

Ms R Turner/Ms D Whakatihi. Carried

### 8.3 Small Projects Fund Update - October 2021

Taken as read.

**Resolved minute number 21/BCC/026**

That the 'Small Projects Fund Update – October 2021' report be received.

Ms D Whakatihi/Ms N Harrison. Carried

### 8.4 Funding Schemes Update - October 2021

Concern on applications for Rural Travel Funding is open for a short period of time.

There has been concern from the Committee that reports have not been filled out properly.

Could the Council please look at having some flexibility on applications process for the Rural Travel Fund.

**Resolved minute number 21/BCC/027**

That the Funding Schemes Update – October 2021 be received.

Ms D Whakatihi/Mr N Bowen. Carried

**8.5 Community Development Manager Report - October 2021**

Will need help for Christmas Parade and Whanau Day.

Art for Arts Sake – a very successful event.

**Resolved minute number 21/BCC/028**

That the Community Development Manager Report – October 2021 be received.

Ms R Turner/Mr M Holden. Carried

**8.6 Council's Social Media Policy - Provided for Information**

Taken as read.

**Resolved minute number 21/BCC/029**

That the report 'Council's Social Media Policy – Provided for Information' be received.

Ms R Turner/Ms N Harrison. Carried

**8.7 Rangitikei Destination Management Plan 2050**

Jen Britton – Strategic Advisor, District Promotion.

Aspirational for the next 40 years.... tourism... infrastructure... businesses....

Online platform – ask questions.

Basically mandated by central government to get funding.

Laying right foundations to grow in this space.

Target right audience to come and visit.

A working group – private sector, elected member, LTP - what it offers to the visitors, tours, heritage homes... giving more development.

Consult - how do you get people to engage. Living doc.

Who is it targeted for? How do we enhance tourism? What do we have to offer? How can it be environmentally, economically, culturally sustainable? What opportunities can be offered within the community and for visitors. What do we want to share? What does it look like?

Community buy in to help business be more sustainable.

Is signage good? How can the resources be improved? Local knowledge... add to the virtual noticeboard.

Share you views, opportunities. Build relationships. Diversity of thought and geographically.

Visit Rangitikei. How to future proof.

**Resolved minute number 21/BCC/030**

That the report 'Rangitikei Destination Management Plan 2050' be received.

Ms D Whakatihi/Ms R Turner. Carried

## **9 Discussion Items**

### **9.1 Pae Tawhiti Rangitikei Beyond**

Katrina Gray spoke – special planning project. Future land use.

Greatest growth in Rangitikei is Bulls. Town centres, industrial, what communities do we want and what do we do to get there.

Community Engagement in 2022. Draft special plan doc – back out to community, updated and then adopted. Links to other RDC docs

Advisory committee – 8 people.

Growth with Air Force personnel.

RDC is planning to develop a Park Strategy.

Thank you for including us early in the discussion.

**Resolved minute number 21/BCC/031**

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

Ms D Whakatihi/Ms N Harrison. Carried

## **10 Late Items**

### **10.1 Proposal for Design and Pricing for Bike and Scooter Racks for Te Matapihi**

Discussion by Bruce Dear. Needs to be bolted to the concrete (local builder??).

**Resolved minute number 21/BCC/032**

The BCC would like to recommend that we place a scooter rack at Te Matapihi at a suitable location. We would like to recommend under the walkway at the front of the building.

On confirmation of the quote price we would like the Council to consider splitting the cost between the BCC and the RDC.

Ms R Turner/Ms D Whakatihi. Carried

**Resolved minute number 21/BCC/033**

The BCC would like to ask permission from the RDC to paint the Reservoir at the corner of Taumaihi St and Kittyhawk Row.

Ms R Turner/Ms D Whakatihi. Carried

## **10.2 Digital Awareness**

**Resolved minute number 21/BCC/034**

The RDC website does not have easy access for Community Committee information including the purpose of the committee, Contact details, committee members meeting details and meeting minutes and order papers. Could we please look at the MDC website and make it better.

Ms C Ashby/Ms R Turner. Carried

## **10.3 Meeting Date: Wednesday, 1 December**

We are open to members Zooming into meetings.

Minutes of the meeting will be forwarded.

## **10.4 Other Items**

Watering of the planters – who would like responsibility?

Town Seats –

Blackboard –

Placemaking Plans – UCOL - Trish Faulkner. Raewyn to follow up.

Agenda item for next meeting: Our purpose our roles and how we network within our community.

**The meeting closed at 8.05 pm.**

**The minutes of this meeting were confirmed at the Bulls Community Committee held on 8 December 2021.**

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**Chairperson**

UNCONFIRMED

# MINUTES

## **UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING**

**Date:** Thursday, 28 October 2021

**Time:** 9.30 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Cr Nigel Belsham  
Cr Fi Dalgety  
Cr Cath Ash (*via Zoom*)  
Cr Brian Carter  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Waru Panapa (*via Zoom*)  
Cr Dave Wilson  
Cr Gill Duncan (*via Zoom*)  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture (*via Zoom*)  
Ms Hilary Walker, Management and Systems Accountant  
Mr Ash Garstang, Governance Advisor



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## **1 Welcome / Prayer**

The meeting opened at 9.31 am. Cr Dalgety read the Council prayer.

Cr Panapa joined the meeting at 9.33 am.

## **2 Apologies**

Nil.

## **3 Public Forum**

No Public Forum.

## **4 Conflict of Interest Declarations**

No conflicts of interest.

## **5 Confirmation of Order of Business**

No changes were made to the order of business.

## **6 Confirmation of Minutes**

**Resolved minute number 21/FPE/058**

That the minutes of Finance/Performance Committee meeting held on 30 September 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Amendment:

Item 9.1 typo: change "that that" to "that the".

Cr B Carter/Cr D Wilson. Carried

### **6.2 Chair's Report - October 2021**

Tabled Chair's Report taken as read.

**Resolved minute number 21/FPE/059**

That the Chair's Report – October 2021 be received.

Cr N Belsham/HWTM A Watson. Carried

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Finance/Performance Meetings**

Regarding the "600 litres per person" item (from the 24 June 2021 Committee meeting): Mr Benadie confirmed that this figure had been investigated and he confirmed that it was correct. A report has gone to the Assets/Infrastructure Committee regarding this topic, and the action item can be closed.

Mr Benadie advised that the action item regarding the bridges (from the 23 March 2021 Committee meeting) is now closed, and this information has been provided to the Assets/Infrastructure Committee.

The Mayor requested that future Follow-up Action items include the name of the elected member who initiated the action.

**Resolved minute number 21/FPE/060**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr A Gordon/Cr F Dalgety. Carried

## **8 Reports for Decision**

### **8.1 Financial Snapshot - September 2021**

In response to a query about outstanding work for the Hereford Heights Intersection, Mr Benadie noted that the only outstanding item is the footpath on the southern side. Mr Benadie was unsure what the \$150,000 carry-over represented and he will investigate this further.

In response to a query about the Marton Swim Centre roof, Mr Benadie advised that the roof was completed during the winter break.

Mr Tombs clarified that the carry-overs represent unspent budget as at 30 June 2021, so there may be some variance between the carry-overs in the report and the actual figures as of October 2021.

In response to a query, Mr Tombs advised that the Council fleet all come under capital expenditure, although he was unsure if that was just the expense of the acquisitions or other costs as well. Mr Tombs will investigate this and include a "trade-in" budget line to the November meeting, if necessary.

In response to a query about technology updates, Mr Tombs advised that it is mostly funded through depreciation. Mr Tombs further noted that as technology platforms move away from servers and to

online clouds, expenditure will shift away from capital expenditure and towards operational expenditure. This will be an issue that will need to be addressed in the future.

Mr Tombs noted that a small number of other carry overs are expected to be included in next month's report and that the budget variance noted on page 27 was also caused by a timing difference in the receipt of invoices from a contractor.

Regarding the Whole of Council Activity Performance Report, Cr Belsham advised staff that there is some inconsistency in the variance percentage for \$0 budget line items. Some items show a variance of 0%, and others 100%. Mr Tombs will rectify this for future reports so that these items all read as 0%.

**Resolved minute number 21/FPE/061**

That the Finance/Performance Committee receive the report 'Financial Snapshot – September 2021'.

Cr B Carter/Cr T Hiroa. Carried

**Resolved minute number 21/FPE/062**

That the Finance/Performance Committee recommend to Council the carrying over from 2020/21 the list of projects included in this report, and the 2021/22 budgets are amended accordingly.

Cr F Dalgety/Cr T Hiroa. Carried

## **9 Reports for Information**

### **9.1 Quarterly Property Sales**

The Committee noted that there has been a dramatic increase in sales.

Cr Gordon asked if it was possible to see more detailed information for the 'Total Sales by Rating Category Group' graph (on page 31). Staff will investigate this.

The Committee discussed whether it was appropriate to seek a more regular district-wide valuation of properties, as the current 3-year cycle was resulting in large delays of up-to-date information. It was noted that making the QV valuations more regular could have implications for the Long-Term Plan and Annual Plan processes, as the valuations affect rates and this would therefore incur additional costs around governance and audit processes. The Committee voted on this (as per the below recommendation), but ultimately decided to leave the 3-year cycle in place and not to direct staff to investigate making it more regular.

**Resolved minute number 21/FPE/063**

That the report 'Quarterly Property Sales' be received.

Cr T Hiroa/Cr A Gordon. Carried

### **Recommendation**

Staff to investigate the direct costs around a QV re-valuation of the district, if it was completed on a more regular basis than the three-year cycle.

Cr Duncan/Cr Gordon. Lost

**The meeting closed at 10.32 am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 24 November 2021.**

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Chairperson

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING**

**Date:** Wednesday, 13 October 2021

**Time:** 6.00 pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Ms Carolyn Bates  
Mr Mark Ballantyne  
Ms Lyn Duncan  
Mr Peter Farrell  
Ms Belinda Harvey-Larsen  
Ms James Linklater  
Ms Annie McDowell  
Ms Sally Moore  
Cr Nigel Belsham  
Cr Dave Wilson

**In attendance**

Ms Katrina Gray, Senior Strategic Planner  
Ms Jen Britton, Strategic Advisor – District Promotions  
Mr John Whittaker

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## 1 Welcome

Ms Bates welcomed everyone to the meeting.

## 2 Apologies

Apologies were received from Ms Hancock, Ms Greener and His Worship the Mayor.

## 3 Public Forum

No public forum.

## 4 Introductions

Everyone present was given the opportunity to give a brief introduction as several present were not known to all in the room.

## 5 Conflict of Interest Declarations

No conflicts of interest were declared.

## 6 Confirmation of Order of Business

The Order of Business was changed to allow the presentations (items 10.5 and 11.1) to take place before any other topics were discussed – to allow the speakers to attend the Bulls Community Committee Meeting on the same evening.

## 7 Confirmation of Minutes

### **Resolved minute number 21/MCC/021**

That the minutes of Marton Community Committee meeting held on 11 August 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Correction to Minutes (11 August 2021):

- Mark Ballantine's name should be Mark Ballantyne.



- Lyn Duncan is no longer a RDC Councillor.

Ms C Bates/Ms S Moore. Carried

## Matters Arising

Ms Bates has circulated an updated Contact List to all members.

## 8 Chair's Report

### 8.1 Chair's Report - October 2021

Ms Bates gave updates on the below:

- **Chair's Meeting** on 11 Oct: Council Staff and Chairs of Community Committees and Boards met to discuss ways to improve communications – A productive meeting had taken place.
- **Water:** The availability of Filtered Water is limited due to Covid restrictions.
- **Banking Hub** is unlikely to be set-up as each bank does not feel the cost is worth the benefit to them.
- **Future meetings:** All were happy to utilise Zoom (or similar) if required to help meetings take place. Carolyn will confirm the RDC Zoom account can be used.
- **Mental Health Awareness Week:** Evans, Henderson, Woodbridge had a collection for Mental Health Awareness which raised \$120, they had donated the proceeds to Friendship Club, to support their efforts to do good with our older community members.
- **Tennis Court by Centennial Park:** Its status had been raised in relation to playing tennis in Marton. Dave Wilson outlined the outcome of the insurance settlement and suggested alternative locations to play tennis.

**Resolved minute number 21/MCC/022**

That the Chair's Report – October 2021 be received.

Ms C Bates/Ms S Moore. Carried

### 8.2 Queries for Council Response

#### 8.2.1 Three Waters – any update since RDCs letter was sent to Parliament?

It was appreciated that a copy of the letter sent to Parliament had been provided.  
Cr Belsham advised, so far no response had been received.

#### 8.2.2 Civil Defence Plan – there appears to have been little progress.

It was agreed that the committee should have discussions with Civil Defence and the Council Coordinator. Ms Bates agreed to be point to initiate this project.

**8.2.3 List of Street Names – we consider recommending RDC have a list for developers to utilise.**

Following discussion, it considered that Developers are more likely to have a range of opportunities to utilities.

**8.2.4 List of Community Groups – the lack of this information being easily accessible.**

This was covered in the presentation by Ms Britton. Mr Whittaker spoke of his interest to improve information readily available.

**8.2.5 Civic Centre Development.**

Cr Wilson gave an update.

**8.2.6 Representation Review.**

It was agreed that Ms Bates would email the Committee's submission to RDC.

**Resolved minute number 21/MCC/023**

That the report 'Queries for Council Response' be received.

Mr P Farrell/Ms S Moore. Carried

**Resolved minute number 21/MCC/024**

The Marton Community Committee wish to take the opportunity to progress a Civil Defence Plan, via meetings with Paul Chafe, Sharon Grant and other relevant parties.

Cr D Wilson/Ms C Bates. Carried

**Resolved minute number 21/MCC/025**

That the Marton Community Committee endorses RDCs preferred option of 11 Councillors plus a Mayor being five wards with representation as follows:

<b>Ward</b>	<b>Councillors</b>
Northern General	2
Central General	5
Southern General	2
Northern Māori	1
Southern Māori	1

Mr P Farrell/Ms J Linklater. Carried

## **9 Mayoral Update**

**9.1 Mayoral Update - September 2021**

Taken as read.

**Resolved minute number 21/MCC/026**

That the Mayoral Update – September 2021 be received.

Ms C Bates/Ms B Harvey-Larsen. Carried

## 9.2 Mayoral Update - August 2021

Taken as read.

**Resolved minute number 21/MCC/027**

That the Mayoral Update – August 2021 be received.

Ms C Bates/Ms L Duncan. Carried

## 10 Reports for Decision

### 10.1 Road Naming - Bredins Line subdivision

The Committee appreciated receiving background to the decision to use the name Campbell.

**Resolved minute number 21/MCC/028**

That the report 'Road Naming – Bredins Line subdivision' be received.

Cr D Wilson/Cr N Belsham. Carried

**Resolved minute number 21/MCC/029**

That the Marton Community Committee recommend to Council the new road associated with RM210030, the 32 lot subdivision along Bredins Line, be named Campbell (Drive / Place).

Cr D Wilson/Ms L Duncan. Carried

## 11 Reports for Information

### 11.1 Council's Social Media Policy - Provided for Information

The Committee appreciated being provided with a copy of the policy.

**Resolved minute number 21/MCC/030**

That the report 'Council's Social Media Policy – Provided for Information' be received.

Cr D Wilson/Ms B Harvey-Larsen. Carried

### 11.2 Community-led Development of Council Owned Facility Guide

- Ms Bates shared that the Wilson Park Development Committee had been asked to trail the guide before it was finalises - they had found the guide to be a useful resource.

- The Committee noted their copy referred to Ratana and viewed this was an error and should have read as Marton.

**Resolved minute number 21/MCC/031**

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Marton Community Committee 13 October 2021 meeting be received.

Ms C Bates/Ms A McDowell. Carried

**11.3 Small Projects Fund Update - October 2021**

Ms Bates gave an update on the progress of some of the recipients projects:

Community Courtyard Signage for Tin Cages – Complete.

Bowling Club – Date for their Open Day, was not yet finalised.

Defibrillator at Friendship Hall – still work in progress – awaiting additional funding.

Tables for Scottish Hall – Status Unknown.

Ms Moore gave an update on the improvements at the Community PreSchool Garden.

**Resolved minute number 21/MCC/032**

That the 'Small Projects Fund Update – October 2021' report be received.

Ms L Duncan/Ms B Harvey-Larsen. Carried

**11.4 Funding Schemes Update - October 2021**

Both Cr Belsham and Cr Wilson voiced their disappointment that no applications had been received for the Community Initiatives Fund and asked that members continued to promote such opportunities.

**Resolved minute number 21/MCC/033**

That the Funding Schemes Update – October 2021 be received.

Mr P Farrell/Ms S Moore. Carried

**11.5 Rangitikei Destination Management Plan 2050**

Ms Britton gave a presentation and answered a variety of questions from members.

**Resolved minute number 21/MCC/034**

That the report 'Rangitikei Destination Management Plan 2050' be received.

Cr D Wilson/Ms C Bates. Carried

## 12 Discussion Items

### 12.1 Pae Tawhiti Rangitikei Beyond

Ms Gray gave the presentation and answered a variety of questions from members.

**Resolved minute number 21/MCC/035**

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

Cr D Wilson/Ms C Bates. Carried

### 12.2 Wilson Park Development Group

Ms Harvey-Larsen advised no meetings had taken place recently but their committee were still progressing the Project with the assistance of Nadia Gower.

## 13 Late Items

### 13.1 Additional "Co-opted" Member

Mr Whittaker indicated he was keen to join the Committee, so Ms Bates suggested that he be a "Co-opted" member.

**Resolved minute number 21/MCC/036**

That John Whittaker be Co-opted to the Marton Community Committee as an additional member so the Committee would benefit from his willingness to help with various promotional opportunities.

Ms C Bates/Mr M Ballantyne. Carried

### 13.2 Road Naming - Hereford Heights Stage 2

**Resolved minute number 21/MCC/037**

That the report 'Road Naming – Hereford Heights Stage 2' be received.

Ms C Bates/Ms A McDowell. Carried

**Resolved minute number 21/MCC/038**

That the Marton Community Committee recommend to Council the proposed names Rayner Lane and Kereru Court be used.

Ms A McDowell/Mr M Ballantyne. Carried

The meeting closed at 7.55 pm.

The minutes of this meeting were confirmed at the Marton Community Committee held on 8 December 2021.

.....  
Chairperson

UNCONFIRMED

# MINUTES

## UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

**Date:** Thursday, 14 October 2021

**Time:** 1.00 pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Cr Angus Gordon  
Cr Tracey Hiroa (*via Zoom*)  
Cr Cath Ash (*via Zoom*)  
Cr Nigel Belsham  
Cr Fi Dalgety (*via Zoom*)  
Cr Waru Panapa  
Cr Dave Wilson  
Mr Chris Shenton  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services (*via Zoom*)  
Ms Gaylene Prince, Group Manager – Community Services (*via Zoom*)  
Mrs Sharon Grant, Group Manager – People and Culture (*via Zoom*)  
Ms Katrina Gray, Senior Strategic Planner (*via Zoom*)  
Ms Nardia Gower, Manager – Community Development  
Mr George Forster, Policy Advisor  
Mr Jaime Reibel, Strategic Advisor – Economic Development (*via Zoom*)  
Ms Jen Britton, Strategic Advisor – District Promotions  
Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi  
Mr Ash Garstang, Governance Advisor

**Order of Business**

<b>1</b>	<b>Welcome.....</b>	<b>3</b>
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<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Follow-up Action Items from Previous Meetings .....</b>	<b>4</b>
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9.1	Local Easter Sunday Trading Policy Review.....	4
<b>10</b>	<b>Reports for Information.....</b>	<b>5</b>
10.1	Democracy & Planning Group - Operational Update.....	5
10.2	Economic Development Update August and September 2021 .....	5
10.3	Community Development Update for August - September 2021 .....	6
10.4	Youth Development Operational Report Aug-Sep 2021 .....	6



## 1 Welcome

The meeting opened at 1.01 pm.

## 2 Apologies

**Resolved minute number 21/PPL/018**

That the apologies for Cr Gill Duncan and Cr Richard Lambert be received.

Cr A Gordon/Cr D Wilson. Carried

## 3 Public Forum

Mr Balam Singh presented to Council on the Food Business Grading Bylaw, with his son. They would like the food grading certificate to be retained, as it shows customers that their establishment (Indian Cuisine) has an A grade.

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

## 6 Confirmation of Minutes

**Resolved minute number 21/PPL/019**

That the minutes of the Policy/Planning Committee meeting held on 12 August 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr D Wilson. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Policy/Planning Meetings

The Mayor advised that the current operators of the Marton pool are going to continue providing the Swim For All programme. Cr Dalgety advised that she has had queries from members of the public as there did not appear to be any spots left. Ms Prince advised that this could be due to COVID physical distancing requirements, but she will check with the contractor.

The Mayor also advised that a letter of appreciation had been sent to the Mahi Tahī project team.

Mr Benadie provided some clarity on the policy for Disposal of Surplus Land and Buildings item. Council staff will advise Ngāti Parewahawaha of any proposed sales for Council-owned properties in Bulls. In response to a query, the Mayor clarified that the treaty settlement process only applies to land that is owned by the Crown, and not land owned by Council.

**Resolved minute number 21/PPL/020**

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr N Belsham/Cr W Panapa. Carried

## 8 Chair's Report

### 8.1 Chair's Report - October 2021

The report was tabled during the meeting and taken as read.

**Resolved minute number 21/PPL/021**

That the tabled Chair's Report – October 2021 be received.

Cr A Gordon/HWTM A Watson. Carried

## 9 Reports for Decision

### 9.1 Local Easter Sunday Trading Policy Review

Mr Forster advised that retention of this policy will allow businesses to remain open on Easter Sunday, noting that employees will still have a right of refusal to work on this day.

**Resolved minute number 21/PPL/022**

That the report Local Easter Sunday Trading Policy be received.

HWTM A Watson/Cr D Wilson. Carried

**Resolved minute number 21/PPL/023**

That the Policy/Planning Committee recommend to Council that the Local Easter Sunday Trading Policy is adopted for consultation in accordance with Section 83 of the Local Government Act 2002 without amendment.

Cr D Wilson/Cr N Belsham. Carried

## **10 Reports for Information**

### **10.1 Democracy & Planning Group - Operational Update**

#### Maori Responsiveness Framework

Mrs Gordon advised that staff will collaborate with the Te Roopuu Ahi Kaa Komiti on this framework. The Mayor noted that Winiata marae had advised him that they wished to be engaged with as well.

#### HappyOrNot

Ms Gower noted there had been a couple of incidents where youth in Taihape and at Te Matapihi had pressed the buttons repeatably. Mrs Gordon advised that staff have approached the HappyOrNot company and asked them about options on dealing with this erroneous data. Cr Wilson and Cr Gordon advised that they would prefer to see the data remain in the system, but with staff to provide a commentary on the cause of the response spikes.

Staff advised the Committee that they intend to roll out a portable device that can be taken to community events (such as sports events) in order to get direct feedback on the facilities being used. The Committee agreed that it was a good idea to experiment with different avenues for getting feedback with the new system.

**Resolved minute number 21/PPL/024**

That the report 'Democracy & Planning Group – Operational Update' be received.

Mr C Shenton/Cr F Dalgety. Carried

### **10.2 Economic Development Update August and September 2021**

#### Business Baseline Survey

Cr Gordon asked how staff will touch base with new people and businesses to the district. Mr Reibel advised that an individual from the Mahi Tahi programme will administer the Business Baseline Survey and monitor the results.

#### Tradies Staff Recruitment Meeting

In response to a query about attendance, Mr Reibel advised that 16-18 people had indicated, prior to the meeting, that they would attend, but only two people attended on the day which was a disappointing turn-out. Cr Dalgety suggested that allowing people to attend this type of meeting via Zoom may increase attendance. Mr Reibel noted that feedback from the Tradies meeting had

suggested that trades people could be cautious about attending a public meeting, as there are instances of companies poaching workers from other organisations.

#### Destination Management Plan

Ms Britton advised that she will compile data at the end of the engagement process and present feedback to the Committee.

The Mayor asked if the plan had value purely as a funding stream. Ms Britton advised that without buy-in from businesses the plan would become redundant. She is engaging with businesses and holding one-on-one sessions with them.

Several Committee members suggested that COVID-19 may be having an impact on the engagement with the Destination Management Plan and meetings with community members. Staff agreed that while COVID-19 may be having an influence, it may not be too significant.

#### **Resolved minute number 21/PPL/025**

That the Economic Development Update August and September 2021 be received.

Cr N Belsham/Cr T Hiroa. Carried

#### **10.3 Community Development Update for August - September 2021**

Ms Gower advised that the Marton Market Day has been cancelled due to COVID-19 restrictions.

Cr Wilson asked how staff were managing any anti-social behaviour that was taking place at Council facilities (particularly in Taihape) that involved youth. Ms Gower advised that several youth have been temporarily banned from the relevant Council facility. Regarding the incident that took place 13 October 2021 at the Council centre in Taihape, Ms Widdowson is going to contact staff there and explore any community interventions that might be helpful in this case.

In response to a query, Ms Gower confirmed that Lions and Rotary were intended to be included within the sphere of the 'Community Led Development of Council Owned facilities' guide. The Committee noted that this guide was clear and concise, and had been received positively by several community members that elected members had spoken to.

#### **Resolved minute number 21/PPL/026**

That the Community Development Update for August - September 2021 be received.

Cr W Panapa/Mr C Shenton. Carried

#### **10.4 Youth Development Operational Report Aug-Sep 2021**

In response to a query, Ms Widdowson advised that seven of the youth councillors had attended the Festival for the Future in Wellington. Attendance at this festival is covered by the budget allocated for the Youth Council.

Ms Widdowson advised the Committee that she had been in contact with the Taihape Area School, and that the principal there had offered staff the opportunity to visit the school and engage with

staff and students. It was noted that only one of the youth councillors for 2021 was from Taihape, but that staff were optimistic that this number will increase in future years.

In response to a query, Ms Widdowson advised that the Marton lobby is too small to remain open under COVID-19 Level 2 restrictions.

Cr Wilson suggested that staff may want to investigate linking youth councillors with the RYLA and RYPEN programmes that are run by Rotary. Ms Widdowson advised that staff are aware of these and have recently made several applications to the RYLA programme. The Mayor noted that there were several community groups and other organisations that offered programmes for youth in the district, and that Council had a responsibility to support these programmes as well.

**Resolved minute number 21/PPL/027**

That the Youth Development Update Aug-Sept 2021 be received.

Cr N Belsham/Cr W Panapa. Carried

**The meeting closed at 2.33 pm.**

**The minutes of this meeting were confirmed at the Policy/Planning Committee held on 9 December 2021.**

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**Chairperson**

# MINUTES

## **UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING**

**Date:** Wednesday, 4 August 2021

**Time:** 6.30 pm

**Venue:** Ohakea Room, Te Matapihi  
Bulls Community Centre  
4 Criterion Street  
Bulls

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**Present** Ms Heather Thorby  
Mr Paul Geurtjens  
Ms Julie McCormick  
Ms Sandra McCuan  
Cr Brian Carter  
HWTM Andy Watson

**In attendance** Mr Jen Britton, Strategic Advisor – District Promotions

**Order of Business**

<b>1</b>	<b>Welcome.....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Chair's Report .....</b>	<b>3</b>
7.1	Chair's Report - August 2021.....	3
<b>8</b>	<b>Reports for Decision .....</b>	<b>4</b>
8.1	Project Manager's Report - August 2021 .....	4
8.2	Accounts for Approval.....	4
<b>9</b>	<b>Reports for Information.....</b>	<b>5</b>
9.1	Santoft Domain Transactions Report .....	5
<b>10</b>	<b>Discussion Items.....</b>	<b>5</b>
10.1	Charitable Trust .....	5
<b>11</b>	<b>Guest Speaker .....</b>	<b>5</b>
11.1	Destination Management Plan.....	5

## **1 Welcome**

The meeting commenced at 6.30 pm.

## **2 Apologies**

Nil.

## **3 Public Forum**

Nil.

## **4 Conflict of Interest Declarations**

Nil.

## **5 Confirmation of Order of Business**

No changes.

## **6 Confirmation of Minutes**

**Resolved minute number 21/SDMC/018**

That the minutes of Santoft Domain Management Committee Meeting held on 16 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Ms H Thorby/Ms J McCormick. Carried

## **7 Chair's Report**

### **7.1 Chair's Report - August 2021**

Verbal report on installation of services.

Four committee members met with MP Ian McKelvie 06/07/21 on site. Progress report and future opportunities.



**Resolved minute number 21/SDMC/019**

That the verbal 'Chair's Report – August 2021' be noted.

Ms H Thorby/HWTM A Watson. Carried

## **8 Reports for Decision**

### **8.1 Project Manager's Report - August 2021**

Mr Geurtjens gave a detailed verbal report on the installation of services – water tanks, septic tank, electronic power cable, drain and culverts, fencing and stump removal. A special list has been established of people and businesses who have helped the Domain. Thank you cards have been sent already.

The Domain received a \$550 credit from DDL. The pines are still to be planted.

Mr Geurtjens displayed his drawings of the proposed building.

The meeting agreed to submit these for an architect to complete detailed drawings. A limit of \$5,000 was recommended, and Mr Geurtjens to liaise with the architect.

**Resolved minute number 21/SDMC/020**

That the water tanks be cleaned out and sealed by a commercial operator. The value not to exceed \$6,000.

Cr B Carter/Ms J McCormick. Carried

### **8.2 Accounts for Approval**

**Resolved minute number 21/SDMC/021**

That DDP invoice for \$7,342.04 being digger work on the Domain, be paid.

Mr P Geurtjens/Ms H Thorby. Carried

**Resolved minute number 21/SDMC/022**

That 50 Banksia from Pioneer Nursery Feilding \$347.50 be approved & purchased.

Ms S McCuan/Cr B Carter. Carried

**Resolved minute number 21/SDMC/023**

That Culvert pipe purchased from Farmlands be reimbursed to P.M. Geurtjens \$821.64.

Mr P Geurtjens/Ms H Thorby. Carried

## 9 Reports for Information

### 9.1 Santoft Domain Transactions Report

The Transactions Report was noted.

## 10 Discussion Items

### 10.1 Charitable Trust

The committee discussed the benefits of setting up a Trust. A separate meeting will be held to establish this.

## 11 Guest Speaker

### 11.1 Destination Management Plan

Ms Jen Britton discussed the Destination Management Plan.

**Resolved minute number 21/SDMC/024**

The Plan update be received.

Cr B Carter/Ms S McCuan. Carried

**Resolved minute number 21/SDMC/025**

SDMC accept the concept plans as presented.

Mr P Geurtjens/Ms S McCuan. Carried

**The meeting closed at 7.45 pm.**

**The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .**

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**Chairperson**

# MINUTES

## **UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING**

**Date:** Wednesday, 6 October 2021

**Time:** 5.30 pm

**Venue:** Council Chamber  
Taihape Town Hall  
90 Hautapu Street  
Taihape

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**Present**

Ms Michelle Fannin  
Ms Emma Abernethy  
Ms Gail Larsen  
Cr Angus Gordon  
Cr Gill Duncan  
HWTM Andy Watson

**In attendance**

Ms Gaylene Prince, Group Manager – Community Services  
Ms Katrina Gray, Senior Strategic Planner  
Ms Jen Britton, Strategic Advisor – District Promotions  
Ms Dawn Hesketh, Community Services Officer

## Order of Business

<b>1</b>	<b>Welcome</b>	<b>3</b>
<b>2</b>	<b>Apologies</b>	<b>3</b>
<b>3</b>	<b>Public Forum</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b>	<b>3</b>
6.1	Confirmation of Taihape Community Board Minutes - 16 June 2021	3
<b>7</b>	<b>Follow-up Action Items from Previous Meetings</b>	<b>4</b>
7.1	Follow-up Action Items from Taihape Community Board Meetings	4
<b>8</b>	<b>Chair's Report</b>	<b>4</b>
8.1	Chair's Report - October 2021	4
<b>9</b>	<b>Mayoral Update</b>	<b>4</b>
9.1	Mayoral Update - September 2021	4
<b>10</b>	<b>Reports for Information</b>	<b>5</b>
10.1	Upcoming Projects	5
10.2	Update from MOU Partnering Organisations	5
10.3	Funding Schemes Update - October 2021	5
10.4	Small Projects Fund Update - October 2021	6
10.5	Naming of the Taihape Amenities Building	6
10.6	Community-led Development of Council Owned Facility Guide	6
10.7	Taihape Community Development Trust MoU Partnership 2021-2022	6
10.8	Rangitikei Destination Management Plan 2050	7
10.9	Representation Review 2021 - Initial Proposal	7
<b>11</b>	<b>Discussion Items</b>	<b>7</b>
11.1	Pae Tawhiti Rangitikei Beyond	7
<b>12</b>	<b>Late Items</b>	<b>8</b>
12.1	Handwashing Facilities at our Cemeteries	8
12.2	Taihape Area School Farm	8

## 1 Welcome

Ms Michelle Fannin took the Chair and welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number 21/TCB/022**

That the apology from Mrs Ann Abernethy be received.

Ms G Larsen/Ms E Abernethy. Carried

## 3 Public Forum

No Public Forum.

## 4 Conflict of Interest Declarations

No Conflicts of Interest were declared.

## 5 Confirmation of Order of Business

There were no changes to the Order of Business.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Taihape Community Board Minutes - 16 June 2021

**Resolved minute number 21/TCB/023**

That the minutes of the Taihape Community Board meeting minutes held on 16 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Ms M Fannin/Ms G Larsen. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Taihape Community Board Meetings

**Resolved minute number 21/TCB/024**

That the Taihape Community Board ask that Council request Waka Kotahi to reconsider the turning bay project at Winiata subject to available funds.

Cr G Duncan/Ms M Fannin. Carried

**Resolved minute number 21/TCB/025**

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Ms M Fannin/Cr G Duncan. Carried

## 8 Chair's Report

### 8.1 Chair's Report - October 2021

Taken as read.

**Resolved minute number 21/TCB/026**

That the Chair's Report – October 2021 be received.

Ms G Larsen/Ms E Abernethy. Carried

## 9 Mayoral Update

### 9.1 Mayoral Update - September 2021

Taken as read.

**Resolved minute number 21/TCB/027**

That the Mayoral Update – September 2021 be received.

Ms M Fannin/Ms E Abernethy. Carried

## 10 Reports for Information

### 10.1 Upcoming Projects

Taihape Events Board.

Mrs Fannin advised that she had received a quote of \$800.00 from Laser Craft to replace the northern events signage board. The Committee agreed to accept the quote and ask that Council cover the \$800.00 cost from revenue received from advertising fees.

The Board were all in favour of a blue whale and gold colour scheme for this project.

It was noted that Taihape New World would cover costs to have their sign installed on the new events signage board

**Resolved minute number 21/TCB/028**

That Council fund the \$800.00 cost of the new northern events signage board by revenue collected from advertising fees received for advertising on the Taihape Community events notice boards.

Ms G Larsen/Ms E Abernethy. Carried

It was noted that Ms Fannin would discuss the possibility of moving the southern events board with Council's Roading Advisor.

**Resolved minute number 21/TCB/029**

That that report 'Upcoming Projects' be received.

Ms G Larsen/Ms E Abernethy. Carried

### 10.2 Update from MOU Partnering Organisations

Ms Pania Winiata, Project and Events Co-ordinator for the Taihape Community Development Trust spoke to her report.

**Resolved minute number 21/TCB/030**

That the verbal/written updates from 'MOU partnering organisations' to the 06 October 2021 Taihape Community Board be received.

Ms M Fannin/Ms G Larsen. Carried

### 10.3 Funding Schemes Update - October 2021

Cr Gill Duncan enquired as to what was to happen with the funding that had already been paid out for events that have been cancelled due to Covid 19. HWTM Andy Watson replied that the funds would be returned to Council. If the event is to be rescheduled then the organisers would need to reapply.

**Resolved minute number 21/TCB/031**

That the Funding Schemes Update – October 2021 be received.

Ms M Fannin/Ms E Abernethy. Carried

**10.4 Small Projects Fund Update - October 2021**

Taken as read.

**Resolved minute number 21/TCB/032**

That the 'Small Projects Fund Update – October 2021' report be received.

Ms M Fannin/Ms E Abernethy. Carried

**10.5 Naming of the Taihape Amenities Building**

Ms Michelle Fannin suggested that a stall be set up at the Christmas Parade and Gumboot Day seeking suggestions for names for the new amenities building with the idea that this could be made into a competition.

**Resolved minute number 21/TCB/033**

That the report 'Naming of the Taihape Amenities Building' be received.

Cr A Gordon/Ms E Abernethy. Carried

**10.6 Community-led Development of Council Owned Facility Guide**

Taken as read.

**Resolved minute number 21/TCB/034**

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Taihape Community Board 6 October 2021 meeting be received.

Ms M Fannin/Ms G Larsen. Carried

**10.7 Taihape Community Development Trust MoU Partnership 2021-2022**

Taken as read.

**Resolved minute number 21/TCB/035**

That the report 'Taihape Community Development Trust MoU Partnership 2021-2022' and the verbal report on the Mahi Tahi Programme to the Taihape Community Board 6 October 2021 meeting, be received.



Cr G Duncan/Ms G Larsen. Carried

## 10.8 Rangitikei Destination Management Plan 2050

Ms Jen Britton, Strategic Advisor–District Promotions, spoke to the Rangitikei Destination Management plan 2050. She advised that she would hold drop in sessions in Taihape to engage with the community regarding their thoughts as part of the Destination Management Plan consultation.

**Resolved minute number 21/TCB/036**

That the report 'Rangitikei Destination Management Plan 2050' be received.

Cr A Gordon/Ms M Fannin. Carried

## 10.9 Representation Review 2021 - Initial Proposal

Ms Fannin said she would contact Mrs Anne Abernethy in regards to putting forth a submission on behalf of the Taihape Community Board. It was noted that submissions close noon on Friday 8th October 2021.

**Resolved minute number 21/TCB/037**

That the report 'Representation Review 2021 - Initial Proposal' be received.

Ms E Abernethy/Cr A Gordon. Carried

## 11 Discussion Items

### 11.1 Pae Tawhiti Rangitikei Beyond

Ms Gray spoke to her report and asked for feedback from Board members.

In reply to a question, Ms Gray advised that Council may be able to rezone some land, but it would be up to the landowners wanting to sell or develop to request this.

**Resolved minute number 21/TCB/038**

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

Ms M Fannin/Cr G Duncan. Carried

## **12 Late Items**

### **12.1 Handwashing Facilities at our Cemeteries**

Ms Emma Abernethy spoke about handwashing facilities at the entrance/exit of the Taihape and Mangaweka cemeteries.

It was agreed that Ms. Anne Abernethy meet with Ms Alison Dorrian and Councils Parks & Reserves Manager to discuss eco-friendly options.

### **12.2 Taihape Area School Farm**

Cr Gill Duncan spoke concerning the ombudsman's finding regarding the land banking of Taihape Area School farm.

It was suggested that the Chair of the Taihape Community Board offer support to the Taihape Area School Board of Trustees in assisting to rectify this situation.

**The meeting closed at 7.45 pm.**

**The minutes of this meeting were confirmed at the Taihape Community Board held on 15 December 2021.**

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**Chairperson**

# MINUTES

## UNCONFIRMED: TE ROOPUU AHI KAA MEETING

**Date:** Tuesday, 12 October 2021

**Time:** 11.00 am

**Venue:** Te Poho o Tuariki  
85 Hendersons Line  
Marton

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### **Nga mema:**

Mr James Allen (Ngā Wairiki Ki Uta), Ms Tracey Hiroa (Ngāti Whitikaupeka),  
Ms Soraya Peke-Mason (Rātana Pā), Ms Coral Raukawa (Ngā Ariki Turakina),  
Ms Marj Heeney (Te Runanga o Ngati Te Ohuake), Ms Kim Savage (Ngāti Parewahawaha),  
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki), Mr Chris Shenton (Ngāti Kauae/Tauira),  
HWTM Andy Watson (ex officio)

### **Manuhiri:**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Nardia Gower, Manager – Community Development  
Mr Lequan Meihana, Strategic Advisor – Mana Whenua  
Ms Katrina Gray, Senior Strategic Planner  
Mr George Forster, Policy Advisor  
Mr Jaime Reibel, Strategic Advisor – Economic Development  
Ms Jen Britton, Strategic Advisor – District Promotions  
Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi  
Mr Ash Garstang, Governance Advisor

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## 1 Karakia / Welcome

The meeting opened at 11.03 am. Ms Hiroa welcomed the Komiti members and staff.

In the absence of both the Chairperson and Deputy Chairperson, Ms Hiroa chaired the meeting.

## 2 Apologies

**Resolved minute number 21/IWI/027**

That the apologies for Mr Pahia Turia, Mr Thomas Curtis, Ms Hari Benevides, Mr Robert Gray and Cr Waru Panapa be received.

Ms C Raukawa/Ms K Savage. Carried

## 3 Public Forum

No Public Forum.

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

No changes.

## 6 Confirmation of Minutes

**Resolved minute number 21/IWI/028**

That the minutes of Te Roopuu Ahi Kaa Komiti meeting held on 10 August 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair be added to the official minutes document as a formal record.

Amendment:

Te Kāhui Tupua, the regional strategy being revitalised by the Whanganui Maori Regional Tourism Organisation, was discussed as part of item 9.4 (Rangitikei Destination Management Plan 2050).

Mr C Shenton/Ms M Heeney. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

#### Ngāti Waewae

Mr Meihana advised that the Te Roopuu Ahi Kaa Komiti have considered creating a Rangitikei River Accord between iwi (including Ngāti Waewae), Council, Horizons Regional Council and collective catchments. The Mayor noted that the Manawatu District Council does not have an engagement process with iwi in the same way that Council does with the Te Roopuu Ahi Kaa Komiti.

#### Maori Responsiveness Framework

Mrs Gordon advised that she is proposing to include the development of a Cultural Strategy in the 2022/23 Annual Plan, and that this would be separate from the Maori Responsiveness Framework. Mrs Gordon further advised that several metrics from the Maori Responsiveness Framework have been removed as they were not providing useful information. She invited input from the Te Roopuu Ahi Kaa Komiti.

Ms Hiroa noted that in the past there had been instances of iwi being brought into discussions too far down the track, and that iwi feedback should ideally be sought at the beginning of projects. The Komiti acknowledged the Pae Tawhiti project and how iwi consultation had been sought at its inception. The Komiti noted that this was reflective of the improved relationship between Council and iwi in recent years. Mrs Gordon agreed with the Komiti's comments on seeking iwi consultation early on and noted that this principal would be encapsulated within the Cultural Strategy.

#### **Resolved minute number 21/IWI/029**

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms S Peke-Mason/Mr J Allen. Carried

#### **Resolved minute number 21/IWI/030**

It was resolved to establish a working group to work with staff to develop a draft Cultural Strategy and review the Maori Responsiveness Framework.

Ms S Peke-Mason/Mr T Steedman. Carried

## 8 Chair's Report

### 8.1 Chair's Report - October 2021

#### Change of Meeting Venue

Ms Hiroa updated the Komiti and staff on why the meeting venue had moved to Te Rūnanga o Ngā Wairiki Ngāti Apa. The new venue allowed for the public to attend the meeting as there was more space than there was at Council Chambers (the usual venue) under COVID-19 Level 2 restrictions. The Komiti agreed to hold future meetings at this venue if Level 2 restrictions were still in force.

### Three Waters Reform

Ms Hiroa also updated staff on the conversation that the Komiti members had around the Three Waters reform, during the pre-meeting hui. She advised that a lot of concern from the community seemed to be focused on the proposed co-governance structure, and on the loss of voice from iwi within the district.

The Komiti asked what Council was going to do to improve water standards in the event that the Three Waters reform does not proceed. The Mayor advised that Council has dedicated a significant amount of money towards water assets within the 2021-31 Long Term Plan, which was adopted on the basis that there would be no water reforms. However, it is possible that central government will mandate the inclusion of local councils within the proposed reform, as they would not be able to progress well if it remained voluntary due to the number of councils who have signalled that they will opt-out.

### **Recommendation**

That the Chair's Report – October 2021 be received.

Left to lie

Ms Raukawa left the meeting at 12.00 pm and returned at 12.08 pm.

## **9 Reports for Decision**

### **9.1 Rates Remission Policy for Maori Freehold Land**

Mr Forster advised that recent changes by central government had made it necessary for Council to review this policy. He invited the Komiti to provide feedback about any possible changes or additions to the policy.

Ms Peke-Mason asked what would happen if several policies contradicted each other. The Mayor advised that central government legislation override local government policies.

In response to a query, Mr Forster advised that the two hectare rule has been removed from the policy and that any urupa are now exempt.

Mr Shenton asked if there is any additional information about the rating of papakāinga . Mr Forster answered no, but that it was an issue that could be considered when making changes to the policy.

Mr Forster will add definitions to the policy and email an electronic copy of the policy out to Te Roopuu Ahi Kaa members.

**Resolved minute number 21/IWI/031**

That the report on Rates Remission Policy for Māori Freehold Land be received.

Mr C Shenton/Ms K Savage. Carried

**Resolved minute number 21/IWI/032**

That Te Roopuu Ahi Kaa provide feedback on the Rates Remission Policy for Māori Freehold Land noting that an amended Policy will be presented back to the Komiti at the 14 December 2021 meeting.

Ms S Peke-Mason/Mr J Allen. Carried

Ms Hiroa left the room at 12.24 pm and returned at 12.26 pm.

## 9.2 District-Wide Archaeological Authority and Process for Managing Discoveries

Mr Shenton advised that Ngāti Apa has had issues in the past with their communication with Heritage New Zealand and archaeological processes had their challenges. Mr Benadie agreed and noted that this proposal is similar to what they do in Whanganui, and it works well there.

### Resolved minute number 21/IWI/033

That the report District-Wide Archaeological Authority and Process for Managing Discoveries be **received**.

Mr T Steedman/Ms K Savage. Carried

### Resolved minute number 21/IWI/034

That the Komiti **endorses** the preparation of a draft outline of a proposed archaeological authority by Council officers for the December 2021 Komiti meeting.

Ms T Hiroa/Ms M Heeney. Carried

### Resolved minute number 21/IWI/035

That the Komiti **endorses** the interim process for managing archaeological findings on construction sites.

Ms S Peke-Mason/Ms K Savage. Carried

## 10 Reports for Information

### 10.1 Project Management Office Report - September 2021

Ms Peke-Mason noted that it would be useful to have the estimated costs and estimated timeframes for projects.

#### Lake Waipu Improvement and Ratana Wastewater Treatment Project

Mr Shenton asked if there was any risk to this around timeframes being tight. Mr Benadie agreed and noted that the timeframes could be a low risk.



In response to a query, Mr Benadie advised that the inclusion of projects within this report is determined by whether the project is abnormal and/or significant.

Mr Benadie advised that staff intend to include more information about Councils significant infrastructure projects on the council's website. Mr Beggs further advised that staff have an aspiration to include a map on the Council's website that provides a visual representation of all current projects.

**Resolved minute number 21/IWI/036**

That the Project Management Office Report - September 2021 be received.

Mr T Steedman/Ms S Peke-Mason. Carried

**10.2 2021 Summary of Activities - Maori Responsiveness Framework**

Ms Peke-Mason noted that it would be useful to see an 'Outcomes' column, and any challenges that might be identified by staff. Mr Meihana advised that he would raise any communication issues with the Komiti, but that he did not intend to chase people up as he accepted that people were very busy and had a wide range of commitments.

In response to a query, Mr Meihana advised that the Maori Emergency Response plans are going to have to be a collaborative effort with the Komiti.

**Resolved minute number 21/IWI/037**

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

Ms K Savage/Mr T Steedman. Carried

**10.3 Representation Review 2021 - Initial Proposal**

Ms Gray advised that six submissions have been received so far. Two relate to the moving of zones in Turakina, two relate to Maori wards generally, one supported the proposal and one was a submission from the Ratana Community Board who requested a single Maori ward, with two councillors.

Ms Peke-Mason advised the Komiti that the Ratana Community Board had re-considered its stance on Maori wards, and changes its recommendation from two wards to a single ward at their latest meeting (05 Oct 21).

Mr Allen left the meeting at 12.59 pm and re-joined at 1.03 pm.

In response to a query, Ms Gray advised that the Komiti could change their endorsement to a single ward if they wished.

Ms Gray advised the Komiti that they could contact her with name suggestions for the two Maori wards.

**Resolved minute number 21/IWI/038**

That the report 'Representation Review 2021 - Initial Proposal' be received.

Ms S Peke-Mason/Ms M Heeney. Carried

### **Recommendation**

That the Te Roopuu Ahi Kaa Komiti resolve that two positions be made available for a district-wide Maori ward.

Soraya/Savage. Lost

### **10.4 Pae Tawhiti Rangitikei Beyond: Project Update**

Ms Gray advised the Komiti that workshops will be organised for this moving forwards and that Komiti members will be invited.

**Resolved minute number 21/IWI/039**

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

Mr T Steedman/Ms C Raukawa. Carried

Mr Steedman left the meeting at 1.20 pm and re-joined at 1.23 pm.

### **10.5 Economic Development Work Plan and Reporting Framework 2021-2022**

Mr Reibel advised that this will be reported against the annual plan.

**Resolved minute number 21/IWI/040**

That the 'Economic Development Work Plan and Reporting Framework 2021-2022' to the 12 October 2021 Te Roopuu Ahi Kaa meeting be received.

Ms M Heeney/Mr J Allen. Carried

Ms Savage left the meeting at 1.24 pm and re-joined at 1.27 pm.

### **10.6 Economic Development Update August and September 2021**

Taken as read.

**Resolved minute number 21/IWI/041**

That the 'Economic Development Update August and September 2021' to Te Roopuu Ahi Kaa Komiti 12 October meeting be received.

Ms S Peke-Mason/Ms C Raukawa. Carried

### **10.7 Youth Development Update May-September 2021**

In response to a query about the engagement of rangatahi Maori, Ms Widdowson advised that five of the youth councillors are Maori, and the boxing club participants are all Maori. The Komiti requested that information on Maori participation numbers be included in future reports.

In response to a query, Ms Widdowson advised that the Taihape Youth Space is going to be redecorated and that there are two new employees in the Mahi Tahi programme who will act as supervisors for this space. However, it will not be opened until Taihape moves into COVID-19 Alert Level 1.

**Resolved minute number 21/IWI/042**

That the report 'Youth Development Update May to September 2021' to the 12 October 2021 Te Roopuu Ahi Kaa Committee be received.

Mr T Steedman/Ms S Peke-Mason. Carried

## **11 Future Items**

### **11.1 Future Items**

Ms Peke-Mason requested that "COVID-19 Vaccination Rates" be added as a standing discussion item for future meetings, in order to allow members to update the Komiti on the progress of COVID-19 vaccinations within their catchments.

Mr Meihana will get in touch with the Komiti regarding the Marae Emergency Response Plan.

Mr Shenton requested that "Climate Change Action Committee" be added as a standing discussion item for future meetings, as both himself and the Mayor are members of this group and he would like to update the Komiti at each meeting.

**The meeting closed at 1.37 pm.**

**The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 14 December 2021.**

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**Chairperson**

# MINUTES

## UNCONFIRMED: YOUTH COUNCIL MEETING

**Date:** Tuesday, 12 October 2021

**Time:** 5.30 pm

**Venue:** Town Hall  
Te Matapihi  
4 Criterion Street  
Bulls

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**Present**

Sophia Lewis  
Lisa Cruywagen  
Atawhai McDowell  
Denise Pio  
Leymar Saili  
Sofie Kendrick  
Lily Bartlett  
Cr Gill Duncan  
HWTM Andy Watson (ex officio)

**In attendance**

Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi  
Ms Jen Britton, Strategic Advisor – District Promotions  
Ms Katrina Gray, Senior Strategic Planner

**Order of Business**

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## **1 Welcome / Youth Council Prayer**

## **2 Apologies**

Waiatatia Ratana-Karehana gave apology.

Leymar Sali (7.41pm) & Atawhai McDonnell (7.45pm) arrived late.

## **3 Public Forum**

No Public Forum.

## **4 Conflict of Interest Declarations**

There were no conflicts of interest declared.

## **5 Confirmation of Order of Business**

## **6 Confirmation of Minutes**

### **6.1 Confirmation of Youth Council Minutes**

No minutes were attached to the Order Paper. The previous minutes (13 July 2021) will be carried forward to the next meeting for approval.

## **7 Chair's Report**

### **7.1 Chair's Report - October 2021**

Taken as read.

**Resolved minute number 21/RYC/015**

That the verbal Chair's Report – October 2021 be received.

S Lewis/L Bartlett. Carried

## 8 Mayoral Update

### 8.1 Mayoral Update - September 2021

HWTM Andy Watson spoke to his report. Andy concentrated on sharing information on the Three Waters Reform. In a nutshell, Central Government have decided after the Havelock North disaster, that not enough consents and upgrades are being put into the waterways infrastructure. The Three Waters Reform would mean Local Govt are no longer responsible for delivering those services to their district, and our assets would be handed over to one of four entities/companies who would then be responsible for supplying those services to huge areas. This is the biggest change to local government in a long number of years. The chair asked "What is the significance of this decision to local council?" The Mayor answers; Currently Local Council receives funding and rates from ratepayers to deliver the waterways services. Wastewater, Infrastructure, water treatment jobs will all be lost. What will the role and function be of council when those things are no longer part of our delivery? How will this reform function? Ratepayer money will go to other entities to provide services. Our Council has asked for clarification on these points. Central Government are not answering these questions. Councils current stance would lean towards no because of the lack of clarity around functionality. The Chair asked "Can small communities continue to afford this when the systems need so much work?" The Mayor replied; Long Term Plan budgets have sufficient funds to sustain services. Lots of new residents helps affordability to all ratepayers.

**Resolved minute number 21/RYC/016**

That the Mayoral Update – September 2021 be received.

A McDowell/L Cruywagen. Carried

## 9 Reports for Information

### 9.1 Rangitikei Destination Management Plan 2050

Jen Britton spoke to her report. She asked the Youth Council what they want to see in their future in the next 25 years, what are their aspirations. Some of the following points were made.

- Rich culture of Māori on display. Emphasis on areas surrounding the Marae. Make it more inclusive /united, not just a 'Māori' area.
- Eco Tourism, especially around beautiful Taihape. Make people stop. They stop, they spend money, they create jobs.
- A place that's thriving, that people want to come to, feel like its such an awesome place they don't want to leave. Manhattan feel with dedicated spaces.
- Colourful streets, 'urban growth with rural charm.' Plants, trees, urban nature vibe. Positive impact on Community, combining different types of people building community connection.
- New entertainment spaces, destination places. For Example: playgrounds for all ages, arcades.
- Social housing/communes/ affordability. Segregation vs Inclusivity for developers.

Jen Britton to engage with schools in the coming weeks. Youth Council to support.

**Resolved minute number 21/RYC/017**

That the report 'Rangitikei Destination Management Plan 2050' be received.

A McDowell/D Pio. Carried

**9.2 Pae Tawhiti Rangitikei Beyond**

Katrina Gray spoke to her report.

Her role within Council looks at the future land use of our district, setting a vision the work towards. If you can put it on a map, it's probably included. Our district is growing. Where will people live, work, socialise? What pipes/infrastructure do we need to accommodate the growth or is it sustainable how it is? What community facilities do we need, extra parks or upgrades. Ms Gray offered Youth Council the opportunity to have workshops around these topics, and be part of the planning process. Ms Gray asked Youth Council their thoughts about reaching more youth through community engagement. The following was suggested;

- Workshops with Geography/Social Study class & teacher engagement, making it interesting.
- Interactive activities/ Mapping Activity/ Building the town up model;
- Social Media (Instagram/TikTok);
- Food;

Role-models already in youth space to help facilitate.

**Resolved minute number 21/RYC/018**

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

D Pio/S Lewis. Carried

The meeting was adjourned at 7.18 pm and re-convened at 7.43 pm.

**9.3 Festival for the Future Recap**

Strategic Advisor for Youth, Kelly Widdowson spoke to her report. She shared her experience of Festival for the Future and thanked all who attended for making the most of their time and sharing the experience with her. She asked the Youth Council to share their experiences and thoughts on their time at Festival for the Future. The following was their responses.

- Inspiring to see so much success coming from small starting places;
- They are all just people like us. How and what they did to make an impact, I can too;
- Learning about demographics that I'm not a part of was eye-opening;
- Success hadn't come easy;
- Inspiring to see people who are so proud of who they are;
- I learned I was holding myself back from achieving something. I was inspired to be a better person;
- Language was a barrier for me at times;
- Marketplace was too busy and loud;
- Touched learning about marginalised communities like Muslim;



- “When they tell you it runs in the family, you tell them, this is where it runs out”.

**Resolved minute number 21/RYC/019**

That the tabled report ‘Festival for the Future Recap’ be received.

L Bartlett/L Saili. Carried

**9.4 Youth Development Operational Report Aug-Sep 2021**

The Strategic Advisor for Youth, Kelly Widdowson, spoke to her report. Specifically thanking those who showed up to support the twilight netball competition each week. Noting it was very successful, community are keen for a summer draw. The third place team donated their prize money back to youth council to thank them for such an awesome initiative. Thoroughly enjoyed by all.

**Resolved minute number 21/RYC/020**

That the report ‘Youth Development Update Aug-Sept 2021’ be received.

A McDowell/L Cruywagen. Carried

**10 Discussion Items****10.1 Placemaking**

The Youth Council would like the Strategic Advisor for Youth to re-commence their placemaking application for the Marton Library.

The Rangitikei Youth Council set their last meeting and end of year dinner for the 17<sup>th</sup> December 2021, at The Rustic, Taihape. Time and Transport TBC.

**The meeting closed at 8.15 pm.**

**The minutes of this meeting were confirmed at the Youth Council Meeting held on <2022>.**

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**Chairperson**