

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 16 December 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Advisor, 0800 422 522 (ext. 848), or via email

ash.garstang@rangitikei.govt.nz

Contact:	0800 422 522 (06) 327 0099	info@rangitikei.govt.nz	www.rangitikei.govt.nz
Locations:	<u>Marton</u> Head Office 46 High Street, Marton	<u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls	<u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape
Postal Address:	Private Bag 1102, Marton 4741		
Fax:	(06) 327 6970		

Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 16 December 2021 at 1.00 pm.

Order Of Business

1	Welcome.....	4
2	Apologies	4
3	Public Forum	4
4	Conflict of Interest Declarations.....	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	5
6.1	Confirmation of Council Minutes	5
7	Follow-up Action Items from Previous Meetings	20
7.1	Follow-up Action Items from Council Meetings.....	20
8	Mayor's Report	25
8.1	Mayor's Report - December 2021	25
9	Chief Executive's Report	28
9.1	Chief Executive's Report - December 2021	28
10	Reports for Decision	33
10.1	Local Easter Sunday Trading Policy	33
10.2	Project Management Office Report – December 2021	39
10.3	Correction of Road Boundry Errors	58
10.4	Hautapu River Pedestrian Bridge	64
11	Reports for Information.....	65
	Nil	
12	Discussion Items.....	65
	Nil	
13	Minutes from Committees.....	66
13.1	Minutes from Committees	66
14	Recommendations from Committees.....	87
14.1	Recommendation from the Finance/Performance Committee 24 November 2021	87
14.2	Recommendation from the Ratana Community Board 07 December 2021.....	88
15	Public Excluded	89
16	Open Meeting	90

AGENDA

1 Welcome

2 Apologies

3 Public Forum

Charlie Sutton and Rachel Rowe, two recipients of the Rangitikei College Scholarship, will be speaking to Council at 1.00 pm.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Ordinary Council meeting held on 24 November 2021 are attached.

Attachments

1. Council Minutes - 24 November 2021

Recommendation

That the minutes of the Ordinary Council meeting held on 24 November 2021, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Wednesday, 24 November 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM, Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan (*via Zoom*)
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash (*via Zoom*)

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Mrs Jess Mcilroy, Operations Manager
Ms Adina Foley, Senior Project Manager
Ms Kezia Spence, Executive Assistant
Mr Ash Garstang, Governance Advisor

Order of Business

1	Welcome	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
6.1	Confirmation of Council Minutes	3
7	Follow-up Action Items from Previous Meetings	4
7.1	Follow-up Action Items from Council Meetings	4
8	Mayor's Report	4
8.1	Mayor's Report - November 2021	4
9	Chief Executive's Report	4
9.1	Chief Executive's Report - November 2021	4
10	Reports for Decision	6
10.1	Rangitikei District Council Joining Three Waters Memorandum of Understanding	6
10.2	Adoption of Schedule of Meetings for 2022	6
10.3	Insurance Renewals	7
10.4	Project Management Office Report - November 2021	7
10.5	Taihape Grandstand - Strengthening Options	8
11	Reports for Information	10
11.1	Pae Tawhiti Rangitikei Beyond: Project Update	10
12	Discussion Items	10
	Nil	
13	Minutes from Committees	10
13.1	Minutes from Committees	10
14	Recommendations from Committees	11
14.1	Recommendation from the Finance/Performance Committee 28 October 2021	11
14.2	Recommendations from the Taihape Community Board 06 Oct 21	11
14.3	Recommendations from the Bulls Community Committee 13 Oct 21	11
14.4	Recommendation from the Marton Community Committee 13 October 2021	12
15	Public Excluded	12
16	Open Meeting	14

1 Welcome

The meeting opened at 1.01 pm.

2 Apologies

Resolved minute number 21/RDC/395

Cr Lambert intends to leave the meeting at 3.30 pm.

Cr Dalgety intends to leave the meeting at 5.00 pm.

HWTM/Cr A Gordon. Carried

3 Public Forum

No Public Forum.

4 Conflict of Interest Declarations

Cr Carter declared a conflict of interest with regards to the Bulls Bus Lane (item 10.4, Project Management Office Report – November 2021).

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, item 15.5 (Ratana Cemetery Extension) was dealt with as a late item at this meeting (during the Public Excluded session).

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Resolved minute number 21/RDC/396

That the minutes of the Ordinary Council meeting held on 28 October 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Amendment: pg 10, "Ngāti Paki and Ngāti Hinemanu".

Cr A Gordon/Cr N Belsham. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

The Mayor noted that the water levels in the B and C dams are beginning to drop and asked if it was possible to pump water into them from the bore at an earlier stage. Mr Benadie advised that the dams have a limited capacity for spill over and they could not be filled too high.

Resolved minute number 21/RDC/397

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr W Panapa/Cr B Carter. Carried

8 Mayor's Report

8.1 Mayor's Report - November 2021

The Mayor advised that regarding Mayor Campbell's letters (Ruapehu District Council) it would be worth considering access to the rail corridor as there may be significant barriers to this. It was noted that there have been numerous attempts in previous years to improve the Rangitikei Districts rail connections, and it would be worthwhile supporting Mayor Campbell's letters advocating for increased rail.

Resolved minute number 21/RDC/398

That the Mayor's Report - November 2021 be received.

HWTM/Cr F Dalgety. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - November 2021

Banner / Flag of the Alfred Troop of Rangitikei Cavalry Volunteers

Ms Prince advised that staff still need to locate the family of Mrs Scott (who made the banner). She will also be liaising with the curator at the Army Museum on 30 Nov 21.

2021 Christmas Parades

In response to a query, Mr Beggs confirmed that the reason staff cannot issue traffic management plans for the 2021 Christmas Parades is due to the shortened timeframe that will likely be available (due to present COVID-19 restrictions).

Stock Truck Effluent

Council agreed to advocate to Waka Kotahi for the establishment of a stock effluent disposal facility.

Age Concern Whanganui – Application for Concession

Council agreed to waive this fee. Mrs Gordon noted that the delegations register is currently being reviewed, and as part of this process staff will consider changes that will provide the Executive Management Team with the delegation to manage issues of less significance, such as concession applications for small fees.

Road Naming – Rātana Pa

Cr Panapa provided Council with some context around the proposed names. Tahupōtiki Wiremu Rātana visited Japan in 1924 and was invited to see the emperor's son who was unwell in order to heal him. In 1928, Bishop Juji Nakada opened a temple and made a blessing to Rātana in acknowledgement of this event.

Iriaka Rātana was the first Māori woman elected to Parliament and the mother of two important members of the early Rātana movement. Cr Panapa noted that her role in the growth of the early movement is underrepresented and so it is good to see this acknowledgement of her.

Resolved minute number 21/RDC/399

That the Chief Executive's Report – November 2021 be received.

Cr A Gordon/Cr D Wilson. Carried

Resolved minute number 21/RDC/400

That the Rangitikei District Council, by way of the Mayor's representation on the Regional Transport Committee, asks for consideration by Waka Kotahi for a stock effluent disposal facility, as per the tabled recommendation from Ryan Thomas and Company, in support of the need for a stock effluent disposal facility, noting that there were submissions to this in the Long Term Plan 2021-31.

Cr G Duncan/Cr B Carter. Carried

Recommendation

That Council, in considering the concession application from Age Concern Whanganui for usage of the Te Matapihi hall;

- c. Makes no reduction in the hireage fee.

Cr Ash/

Lapsed for lack of a seconder

Resolved minute number 21/RDC/401

That Council, in considering the concession application from Age Concern Whanganui for usage of the Te Matapihi hall;

- a. Agrees to reduce the hireage fee to zero.

Cr D Wilson/Cr N Belsham. Carried

Resolved minute number 21/RDC/402

That Council endorse and approve the use of the following names for the Māori Roadways associated with the Rātana Pa 110 partition process:

- Roadway 1 (Rātana Pa No 110 Roadway Lot 100): Juji Nakada Rise.
- Roadway 2 (Rātana Pa No 110 Roadway Lot 103): Iriaka Crescent.

Cr D Wilson/Cr W Panapa. Carried

10 Reports for Decision

10.1 Rangitikei District Council Joining Three Waters Memorandum of Understanding

Mr Beggs advised that the position this MOU takes could differ from the position of both individual councillors and Council as a whole.

In response to a query about whether signing this MOU would interfere with the Mayor's ability to advocate on behalf of Council within the Entity B board, the Mayor advised that this would not be an issue as all 22 councils under Entity B had reserved the right to have their own viewpoints.

The Mayor advised that he would not limit the amount of speakers (refer to Standing Orders, para 22.6) and would allow each elected member to speak.

Council noted that although they would have the ability to withdraw from the MOU in future, there were comments in the document that implied fiscal liability for any group operations up until the withdrawal date. Several councillors felt that this posed a risk to Councils involvement.

Although Council was generally unhappy with the position that Central Government has taken with mandating inclusion in the Three Waters Reform, it was felt that the proposed MOU would be too obstructive in its approach and there were too many unknown variables to make it worthwhile for Council to join at this stage.

Resolved minute number 21/RDC/403

That the report 'Rangitikei District Council joining Three Waters Memorandum of Understanding' be received.

Cr N Belsham/Cr D Wilson. Carried

Resolved minute number 21/RDC/404

That Council does not support the Three Waters Memorandum of Understanding.

Cr D Wilson/Cr W Panapa. Carried

10.2 Adoption of Schedule of Meetings for 2022

Mrs Gordon advised that the draft Schedule of Meetings for 2022 has been distributed to the Chairs of Community Committees and Community Boards. No issues have been raised thus far.

Resolved minute number 21/RDC/405

That the report Adoption of Schedule of Meetings for 2022 be received.

HWTM/Cr F Dalgety. Carried

Resolved minute number 21/RDC/406

That Council adopts the schedule of meetings for 2022 without amendment.

HWTM/Cr F Dalgety. Carried

10.3 Insurance Renewals

Mr Tombs clarified the Council's premium for Motor Insurance cover. Council pays a deposit of \$30,000 annually, as part of the wider MW LASS cover. If total claims (under MW LASS) come under a particular amount, Council receives a rebate of 50% for that specific year.

In response to a query, Mr Tombs advised that Council has not claimed insurance under the Infrastructure Programme since at least 2016.

Council felt that the savings that could be gained were not sufficient to warrant the increased risk.

Resolved minute number 21/RDC/407

That Council receives the report 'Insurance Renewals'.

Cr T Hiroa/Cr R Lambert. Carried

Resolved minute number 21/RDC/408

That, after consideration of the operational cost savings plan identified in the 2021/31 Long Term Plan and the consequences of amending its insurance programme, Council declines the increase in the Infrastructure Programme Deductible from \$250k to \$2m.

Cr N Belsham/Cr A Gordon. Carried

Resolved minute number 21/RDC/409

That, after consideration of the operational cost savings plan identified in the 2021-31 Long Term Plan and the consequences of amending its insurance programme, Council declines to remove its Motor Insurance cover.

Cr N Belsham/Cr F Dalgety. Carried

10.4 Project Management Office Report - November 2021**Taihape Memorial Park Upgrade**

Regarding feedback on naming suggestions for the new Amenities building, Ms Foley advised that staff have not received naming suggestions from the Taihape Community Board, and no additional feedback has been received from the Taihape Parks Users Group. Staff are meeting with iwi in Taihape regarding this topic.

Regional Treatment Plant Consenting Programme

Ms Foley advised that when the tender went out there was one component not included in the project scope for the Taihape Water Treatment Plant. Mr Beggs advised that this variation to the consenting programme technically falls outside of his delegation, although he has asked the PMO office to look at this type of issue in the future and bring a suggestion back to Council.

In response to a query, Mr Benadie advised that staff have asked WSP to look at an engineering solution to the Taihape water intake, as currently staff are unable to make this compliant due to taking in too much water (as it is an open system).

Mr Benadie noted that staff are going to investigate alternatives to ensure a security of supply and possible alternative source for Taihape water, as the pipes are old and prone to earthquake damage.

Resolved minute number 21/RDC/410

That the Project Management Office Report – November 2021 be **received**.

Cr T Hiroa/Cr F Dalgety. Carried

Resolved minute number 21/RDC/411

That the Chief Executive be **authorised** to approve a variation to the Regional Treatment Plant consenting programme for \$32,350 for optimisation of the Taihape Water Treatment Plant.

Cr A Gordon/Cr T Hiroa. Carried

Resolved minute number 21/RDC/412

That Council recommends either:

- a. Hautapu Pavilion for the whole Amenities block, with Totara, Matai, Kahikatea, and Maire (or similar tree species names) for individual rooms
- b. Ngā Awa Block for the whole Amenities block, with Rangitikei, Hautapu, Moawhango and Kawhatau for individual rooms

and that these name suggestions be presented to the Taihape Community Board for their consideration.

HWTM/Cr R Lambert. Carried

The meeting was adjourned at 2.53 pm and re-convened at 3.10 pm.

10.5 Taihape Grandstand - Strengthening Options

Cr Lambert left the meeting at 3.30 pm.

In response to a query, Ms Foley clarified that the sum listed in this report is for construction costs (not project costs); specifically the strengthening of the building. Mr Benadie advised that a separate report staff have received indicate a cost of \$100,000 for a fire sprinkler system and \$54,000 for new power and reticulation.

In response to a query, Ms Foley advised that the four options presented in this report have not been run by the Heritage Group in Taihape or Heritage NZ for feedback. Staff will initiate engagement with these groups during the detailed design process for the preferred option.

Council noted that the \$1 million committed towards this project in the Long-Term Plan 2021-31 was to be supplemented by external funding. Mr Benadie advised that a detailed design should be completed before community groups begin applying for external funding.

Council discussed the four options presented and a majority voted for Option 1 (steel frame). Several councillors were concerned about the possibility of Heritage NZ being less likely to provide funding due to the more modern nature of steel framing over other options (such as plywood). The Mayor advised that if Heritage NZ indicated a reluctance to provide funding, this could come back to Council for a revaluation of the strengthening options. Council requested that staff liaise with Heritage NZ during the detailed design to reduce the risk of this occurring.

Resolved minute number 21/RDC/413

That the report "Taihape Grandstand – Strengthening options" be **received**.

Cr B Carter/Cr A Gordon. Carried

Resolved minute number 21/RDC/414

That Option 1 is **approved** to proceed to detailed design, which includes a fully developed design, suitable to be constructed from, and cost estimates +/-10% of expected construction cost.

Cr G Duncan/Cr F Dalgety. Carried

Resolved minute number 21/RDC/415

That staff are **requested** to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of construction that exceeds the \$1,000,000 project budget.

Cr Duncan/Cr Belsham. Withdrawn

Amendment:

That staff are **requested** to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project.

Cr Wilson/Cr Hiroa. Carried

The amendment was *Carried* and became the substantive motion, below:

That staff are **requested** to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project.

Cr G Duncan/Cr N Belsham. Carried

Resolved minute number 21/RDC/416

Cr Carter moved that the below recommendation be put immediately to the vote.

Cr B Carter/Cr D Wilson. Carried

Resolved minute number 21/RDC/417

That staff are requested to engage with the Taihape Heritage Group, Grandstand subcommittee, as the focal group for Community Fundraising for the Grandstand.

Cr G Duncan/Cr F Dalgety. Carried

11 Reports for Information

11.1 Pae Tawhiti Rangitikei Beyond: Project Update

Ms Gray advised that formal community engagement will begin in early 2022.

In response to a query, Ms Gray advised that once the draft Spatial Plan phase begins staff will formally consult on the future availability of land.

Resolved minute number 21/RDC/418

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

Cr T Hiroa/Cr F Dalgety. Carried

12 Discussion Items

Nil

13 Minutes from Committees

13.1 Minutes from Committees

Resolved minute number 21/RDC/419

That the following minutes are received:

- Assets/Infrastructure Committee, 14 October 2021
- Bulls Community Committee, 13 October 2021
- Finance/Performance Committee, 28 October 2021
- Marton Community Committee, 13 October 2021
- Policy/Planning Committee, 14 October 2021
- Santoft Domain Management Committee, 04 August 2021
- Taihape Community Board, 06 October 2021
- Te Roopuu Ahi Kaa Komiti, 12 October 2021

- Youth Council, 12 October 2021

Cr N Belsham/Cr W Panapa. Carried

14 Recommendations from Committees

14.1 Recommendation from the Finance/Performance Committee 28 October 2021

Taken as read.

Resolved minute number 21/RDC/420

That Council approves the below recommendation from the Finance/Performance Committee meeting on 28 October 2021:

- That the Finance/Performance Committee recommend to Council the carrying over from 2020/21 the list of projects included in this report, and the 2021/22 budgets are amended accordingly.

Cr N Belsham/Cr T Hiroa. Carried

14.2 Recommendations from the Taihape Community Board 06 Oct 21

Taken as read.

Resolved minute number 21/RDC/421

That Council approves the below recommendation from the Taihape Community Board meeting on 06 Oct 21:

- That the Taihape Community Board ask that Council request Waka Kotahi to reconsider the turning bay project at Winiata subject to available funds.

Cr G Duncan/Cr T Hiroa. Carried

Resolved minute number 21/RDC/422

That Council approves the below recommendation from the Taihape Community Board meeting on 06 Oct 21:

- That Council fund the \$800.00 cost of the new northern events signage board by revenue collected from advertising fees received for advertising on the Taihape Community events notice boards.

Cr T Hiroa/Cr A Gordon. Carried

14.3 Recommendations from the Bulls Community Committee 13 Oct 21

Cr Carter clarified that the recommendation regarding the scooter rack refers to push scooters for children.

Mrs Mcilroy advised that she had met with Ms Raewyn Turner from the Bulls Community Committee and they had agreed work together on the beautification of the reservoir.

Resolved minute number 21/RDC/423

That Council approves the below recommendation from the Bulls Community Committee meeting on 13 October 2021:

- a. The BCC would like to recommend that we place a scooter rack at Te Matapihi at a suitable location. We would like to recommend under the walkway at the front of the building.

On confirmation of the quote price we would like the Council to consider splitting the cost between the BCC and the RDC.

Cr B Carter/Cr D Wilson. Carried

Resolved minute number 21/RDC/424

That Council approves the below recommendation from the Bulls Community Committee meeting on 13 Oct 21:

- a. The BCC would like to ask permission from the RDC to paint the Reservoir at the corner of Taumaihi St and Kittyhawk Row.

Cr B Carter/Cr T Hiroa. Carried

14.4 Recommendation from the Marton Community Committee 13 October 2021

Mrs Gordon explained that the membership count is currently limited to 10 in Council's Terms of Reference.

Resolved minute number 21/RDC/425

That Council approves the below recommendation from the Marton Community Committee meeting on 13 October 2021:

- a. That John Whittaker be Co-opted to the Marton Community Committee as an additional member so the Committee would benefit from his willingness to help with various promotional opportunities.

Cr N Belsham/Cr B Carter. Carried

Resolved minute number 21/RDC/426

That the maximum membership of the Marton Community Committee, as defined in the Terms of Reference, be increased to 11.

Cr N Belsham/Cr D Wilson. Carried

15 Public Excluded

The meeting went into public excluded session at 4.10 pm.

Resolution to Exclude the Public

Resolved minute number 21/RDC/427

That the public be excluded from the following parts of the proceedings of this meeting.

1. Confirmation of Council Minutes (Public Excluded) – 28 October 2021
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Marton to Bulls Wastewater Centralisation Project - Purchase of Land
4. Taihape Amenities Building - Verbal Update
5. Ratana Cemetery Extension (Late Item)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 - Confirmation of Council Minutes (Public Excluded) – 28 October 2021	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.3 - Marton to Bulls Wastewater Centralisation Project - Purchase of Land	s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.4 - Taihape Amenities Building - Verbal Update	s7(2)(b)(ii) – Commercial position	s48(1)(a)(i)
15.5 - Ratana Cemetery Extension (Late Item)	s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr W Panapa. Carried

16 Open Meeting

The meeting went into open session at 4.10 pm.

Resolved minute number 21/RDC/428

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

21/RDC/428 - 21/RDC/432

Cr A Gordon/Cr B Carter. Carried

The meeting closed at 4.10 pm.

The minutes of this meeting were confirmed at the Ordinary Council meeting held on 16 December 2021.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register**

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
24-Nov-21	As per resolution 21/RDC/401 That staff notify Age Concern that their application for a fee reduction was successful.	Gaylene Prince / Sheryl Srhoj	Age Concern has been advised.	Closed
24-Nov-21	As per resolution 21/RDC/422 : Staff to process the funding of \$800 for the new northern events signage board, via revenue collected from advertising fees for advertising on the Taihape Community events notice boards.	Gaylene Prince / Sheryl Srhoj	Payment will be made when invoice is received.	In progress
24-Nov-21	As per resolution 21/RDC/421 : Staff to request that Waka Kotahi reconsider the turning bay project at Winiata, subject to available funds.	Arno Benadie / Allen Geerkens	Winiata Mara is on SH1, and Waka Kotahi is the controlling authority. Ross l'Anson at Waka Kotahi has been advised of the right turn bay request on 8 Dec 2021 by email.	Closed
24-Nov-21	As per resolution 21/RDC/420 : Council approved the carrying over from 2020/21 the list of projects included in the report that went to Finance/Performance 28 Oct 21. Staff to amend the 2021/22 budgets accordingly.	Dave Tombs	Budget carry overs, as endorsed in October by Finance and Performance Committee, have been added to the 2021/22 budgets.	Closed
24-Nov-21	As per resolution 21/RDC/417 : That staff are requested to engage with the Taihape Heritage Group, Grandstand subcommittee, as the focal group for Community Fundraising for the Grandstand.	Adina Foley / Clare Manners	Staff are trying to set up a meeting in Taihape	In progress
24-Nov-21	As per resolution 21/RDC/415 : That staff are requested to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project (for the Taihape Grandstand).	Adina Foley / Clare Manners	Detailed Design will be started when staff are confident that the endorsed option is not reducing the chances to receive external funding.	In progress
24-Nov-21	Regarding the Taihape Grandstand (Strengthening Options): Cr Gordon requested that staff liaise with Heritage NZ during the detailed design process. This request came about due to concerns that Heritage NZ may be less inclined to provide funding towards a steel frame option over other strengthening options (such as plywood, etc).	Adina Foley / Clare Manners	Staff have started making enquiries and has asked contractors to find out further confirmation on their ends as well to make sue that there is no disadvantage to the endorsed option.	In progress
24-Nov-21	Regarding the Taihape Grandstand (Strengthening Options): The Mayor requested that staff confirm that there are no issues with consenting with the new changes. Staff indicated that they will double check with the architect and engineer and make sure that these have been considered.	Adina Foley / Clare Manners	Staff are consulting with BCO team	In progress

24-Nov-21	As per resolution 21/RDC/412 : Staff to present naming options for the new Amenities block to the Taihape Community Board for their consideration: a. Hautapu Pavilion for the whole Amenities block, with Totara, Matai, Kahikatea, and Maire (or similar tree species names) for individual rooms b. Ngā Awa Block for the whole Amenities block, with Rangitikei, Hautapu, Moawhango and Kawhatau for individual rooms	Adina Foley / Ash Garstang	These naming suggestions will be presented to the Taihape Community Board at their meeting 15 Dec 21.	Closed
24-Nov-21	As per resolution 21/RDC/400 : The Mayor, via his representation on the Regional Transport Committee, will ask Waka Kotahi for consideration for a stock effluent disposal facility, as per the tabled recommendation from Ryan Thomas and Company.	HWTM	Completed.	Closed
24-Nov-21	That staff notify Mr Ryan Thomas and Company of the outcome of their request for stock effluent disposal facilities.	Karen Cowper / Carol Gordon	A letter is being drafted and will be sent to Mr Thomas and Company by 13 Dec 21.	In progress
24-Nov-21	As per resolution 21/RDC/402 staff notify the acceptance of the names for the Maori Roadways associated with the Ratana Pa 110 partition.	Katrina Gray	The Trust has been informed that the names have been endorsed and approved for use.	Closed
24-Nov-21	As per resolution 21/RDC/423 staff investigate the installation of a scooter rack at Te Matapihi; noting the cost will be split between the Bulls Community Committee and Council.	Gaylene Prince	Infrastructure and Community Services staff are looking at options for scooter racks, and site locations. When available, this information will be provided to the Bulls Community Committee.	In progress
28-Oct-21	As per resolution 21/RDC/387 : Staff to initiate public consultation for the retainment (without amendment) of the Local Easter Sunday Trading Policy, in accordance with Section 83 of the Local Government Act 2002.	George Forster	Public consultation has commenced and closes on 1 December.	Closed
28-Oct-21	As per resolution 21/RDC/386 : Staff to approach Statistics NZ and request that they reconsider the Ratana Community ward boundary line.	Carol Gordon	Staff have contacted Stats NZ - now with their advice, we are working through options to have this boundary changed.	In progress
28-Oct-21	With regards to the request from the Bulls Community Committee, and as per resolution 21/RDC/384 : Staff to contact Wallace Development and request that they supply more bins and arrange for more regular disposal of the contents.	Arno Benadie / Murray Phillips	Contact has not been made yet, work in progress	In progress
28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	Council staff investigating future long term solutions to resolve this permanently. Work in progress.	In progress

28-Oct-21	With regards to the PMO report: Cr Gordon noted that staff should consider involving Ngāti Paki (POC: Jordan Winiata-Haines) and Ngāti Hinemanu in future hui's for the Taihape Wastewater Treatment Plant.	Jess Mcilroy	Underway.	In progress
30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	A surveyor has been employed to start the process, but due to the construction market workload at the moment the site survey might be delayed until early next year. Adjoining property owner has been updated. Council staff is in regular communications with the property owner to keep them updated.	In progress
30-Sep-21	As per resolutions 21/RDC/301 through to 21/RDC/307 : Staff to liaise with the Bulls & District Historical Society regarding Councils approval of their request to obtain a lease for the former Bulls Library.	Gaylene Prince	Staff have met with representatives of the Bulls & District Historical Society (and have been on-site to the former Bulls Library). A further meeting is being arranged with their Committee. Lease documentation is being prepared.	In progress
26-Aug-21	Council requested staff to investigate having yellow broken lines at the intersection of Holland Crescent and Bridge Street for no parking either side of the intersection to inhibit vehicles parking there.	Arno Benadie	The Roding Team have sent a request to Waka Kotahi on this matter. Waka Kotahi responded below: <i>I will discuss this with the safety team and get back to you as soon as possible.</i> <i>These would need gazetting and probably have some public consultation as well. If everything is favourable then they could be placed during the next remarking of the SH as this would remove the cost for establishment and traffic management.</i>	In progress
26-Aug-21	As per resolution 21/RDC/264 - staff to <i>consider</i> including a clause on opening hours of the Ratana toilets, in the upcoming contract re-negotiation with the Rātana Communal Board.	Murray Phillips / Arno Benadie	Working with the Ratana Community Board to determine appropriate open hours for the toilet block. Contract negotiations will commence with the Communal Board following agreed hours.	In progress
26-Aug-21	Regarding the Amenities Building - staff to liaise with the Taihape Community Board about possible name suggestions for the building.	Adina Foley	The Taihape Community Board was updated and requested to share any name suggestions. The PMO will contact the Taihape Community Board with further details on current list of suggestions.	In progress
24-Jun-21	Regarding the Fencing of the Tutaenui Stream: The Chief Executive to inform Cr Dalgety of the MOU and put her in touch with the Tutaenui River Restoration Society.	Arno Benadie	Ongoing.	In progress
24-Jun-21	Regarding the Taihape Amenities building: Staff to liaise with the project management team for this build and explore options for a cultural component (an example given was a Mauri stone).	Jess Mcilroy	The PMO together with the Strategic Advisor, Mana Whenua / Iwi / Māori is trying to set up a meeting in Taihape to develop ideas and collaboration.	In progress

27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Seat design finalised with Marton Rugby club. Arrangements made with Rangitikei College, for their technology students to build the seat as a project during the 2022 year.	In progress
29-Apr-21	Organise field trip for Elected Members to the Manawatu District Council Wastewater Plant	Arno Benadie	The site visit will be scheduled for February 2022.	In progress
25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress
25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.	Arno Benadie / Jess Mcilroy	Costings will be sought and provided back to the Committee and Council.	In progress
2020	Mokai Bridge.	Graeme Pointon	The building owner is working with its Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.	In progress

8 Mayor's Report

8.1 Mayor's Report - December 2021

Author: Andy Watson, His Worship the Mayor

Normally at this time of year I would be attending several Trust and school breakups. Covid has prohibited that unfortunately. I would like to congratulate all those students who have received awards at school and to wish the students well that are leaving the security of school to go out into the wide world of future study or employment.

Early next year will be very busy. Government legislation is moving at pace with RMA changes, Three Waters legislation, climate change adaption etc. What I am seeing over the last few days, for the first time, is a Government that is acknowledging the need to work with Local Government and our communities and possibly take a little more time. Maybe I am just being charitable and hopeful, time will tell.

Council has just announced the closure of the Taihape Town Hall and office space. This is a decision that the Chief Executive has made because of new earthquake prone reports indicating a significant risk to the safety of staff and the public. Closure of the building does not mean demolition; it means that it cannot be used in its present condition. I will be asking Council at this meeting to consider starting the process now on considering options with the community on either strengthening or a replacement build. There may also be the option of a combination of the two. This may mean a deferral of the Marton rebuild within our LTP.

As you will all know we are in the "red zone" of the Covid-19 Protection Framework system. Removing some of the Covid restrictions is in our hands - it is simple, we just need to get vaccinated. That should not be to comply, it should be to protect ourselves and those that we have contact with.

I am sure that you are better organised than me and have already finished all the Christmas shopping and organisation for what will be a well-deserved break.

Beth and I close with wishing everyone Merry Christmas, enjoy the festive season and please travel safely.

Recommendation

That the Mayor's Report - December 2021 be received.

ITEM 8.1

Mayors Engagement

December 2021

1	Attended CouncilMARK sessions with assessors
2	Attended monthly Executive Leadership Team Meeting for Q&A Attended Turakina Reserve Management Committee Meeting Attended Turakina Community Committee Meeting
3	Attended Regional Leadership Group Meeting Attended Zoom meeting with Oceania Healthcare
6	Attended Taihape Area School for scholarship interviews Attended Erehon Rural Water Supply Meeting
7	Attended EM Joint Standing Committee Meeting Attended Regional Transport Committee Meeting Attended Regional Chiefs Meeting Attended weekly meeting with Deputy Mayor Attended Ratana Community Board Meeting
8	Attended Mayor/CE Meeting with NZDF Ohakea Base Commander and Warrant Officer Attended Welcoming Communities introduction meeting Attended Marton Community Committee Meeting
9	Attended Assets & Infrastructure Committee Meeting Attended Policy & Planning Committee Meeting Attended Three Waters Mayors, Chairs & CE's Zoom meeting Attended Zoom meeting with Samoan Community re Covid-19
10	Attended Regional Leadership Group Meeting Attended Accelerate25 Lead Team Meeting Attended Elected Members Christmas Function
13	Attended Pae Tawhiti Rangitikei Beyond Advisory Group #5 Meeting Attended Hunterville Rural Water Supply Management Committee meeting
14	Attended Te Roopuu Ahi Kaa Meeting Attended Whanganui DHB Impact Collective Governance Leadership Team Meeting Attended weekly meeting with Deputy Mayor
15	Attended Audit & Risk Meeting Attended weekly catchup with Chief Executive Attended Taihape Community Board Meeting

16	Attended Finance & Performance Committee Meeting Attended Council Meeting
17	To attend fortnightly discussion on Pae Tawhiti Rangitikei Beyond To attend 4 weekly RDC/Police Update To attend Regional Leadership Group Zoom Meeting
20	To attend breakfast meeting with Mayor Helen Worboys
21	To attend weekly catchup with Chief Executive To attend Changes to RMA – Submission to Information for Discussion meeting To attend MTFJ & ED Team Xmas Function & Farewell to Nardia Gower
23	To attend Council Meeting
25	To attend Christmas Day community lunch
31	To attend Newstalk ZB radio “Mayor a Day” interview to showcase and celebrate the Rangitikei district

9 Chief Executive's Report

9.1 Chief Executive's Report - December 2021

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Events Held in November:

- Thursday 11th - Remembrance Day - ceremonies were held at Marton Park, and also in Hunterville and Bulls.
- Saturday 20th Memorial Park in Taihape - pop up vaccination centre.
- Thursday 25th Bulls Domain - Age Concern Whanganui held a small event "Car Fit" which was to help older drivers keep up their driving skills/confidence.
- Thursday 25th Marton - A Merry Night in Marton – Doors Open event which was based around the Village Green area.
- Every Friday at Memorial Park, Taihape Area School have continued their touch tournaments.

2. Health and Safety Dashboard

- 2.1 The dashboard for November is attached (Attachment 1).

3. Staff Movements

- 3.1 In November we welcomed four new staff:

- Aly Thompson, Welcoming Communities Coordinator
- Becs Bramley, Financial Accountant
- Trevor Williams, Casual Parks Assistant
- Alan King, Animal Control Officer (fixed-term)

- 3.2 Also, in November we farewelled one team member:

- James Hope, Casual Library Officer

4. Engagement and Consultation Schedule – 2021/22

- 4.1 An updated Engagement and Consultation schedule is attached (Attachment 2).

5. Update on Rates Remission Review

- 5.1 Officers have commenced the review of the Rates Remission Policy. Specifically, two of the eleven types of remission allowed in the Policy are being reviewed:

5.1.1 The \$5k Incentive for Residential Development

5.1.2 The Incentives for Business Expansion

- 5.2 A meeting between Officers, the Mayor, the Chairs of the three Council Committees and three local Developers focussed on the first of these areas and was very positive. The Developers all showed general support for the proposed change (removing the \$5k Residential Development incentive for new developments south of Hunterville). Officers will meet with another developer who was unable to attend the first meeting and then undertake public consultation in early 2022.

6. Delegation to Sign-off RMA Submission

- 6.1 Council will be making a submission on the Resource Management Act (RMA) reforms. There is a very tight timeframe for this submission, which is due at the end of February 2022. Therefore, it is suggested that a delegation of Elected Members be nominated to review and provide input the draft submission, and sign-off the final submission. A recommendation for a delegation of Elected Members is included below (*Refer to Recommendation 2*).

7. Decision Making Process

- 7.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. Health & Safety Dashboard - November 2021
2. RDC Consultation and Engagement Timeline - Updated 09 December 2021

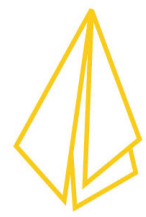
Recommendation 1

That the Chief Executive's Report – December 2021 be received.

Recommendation 2

That the following Elected Members be delegated to review and sign-off the final submission on the RMA Reforms:

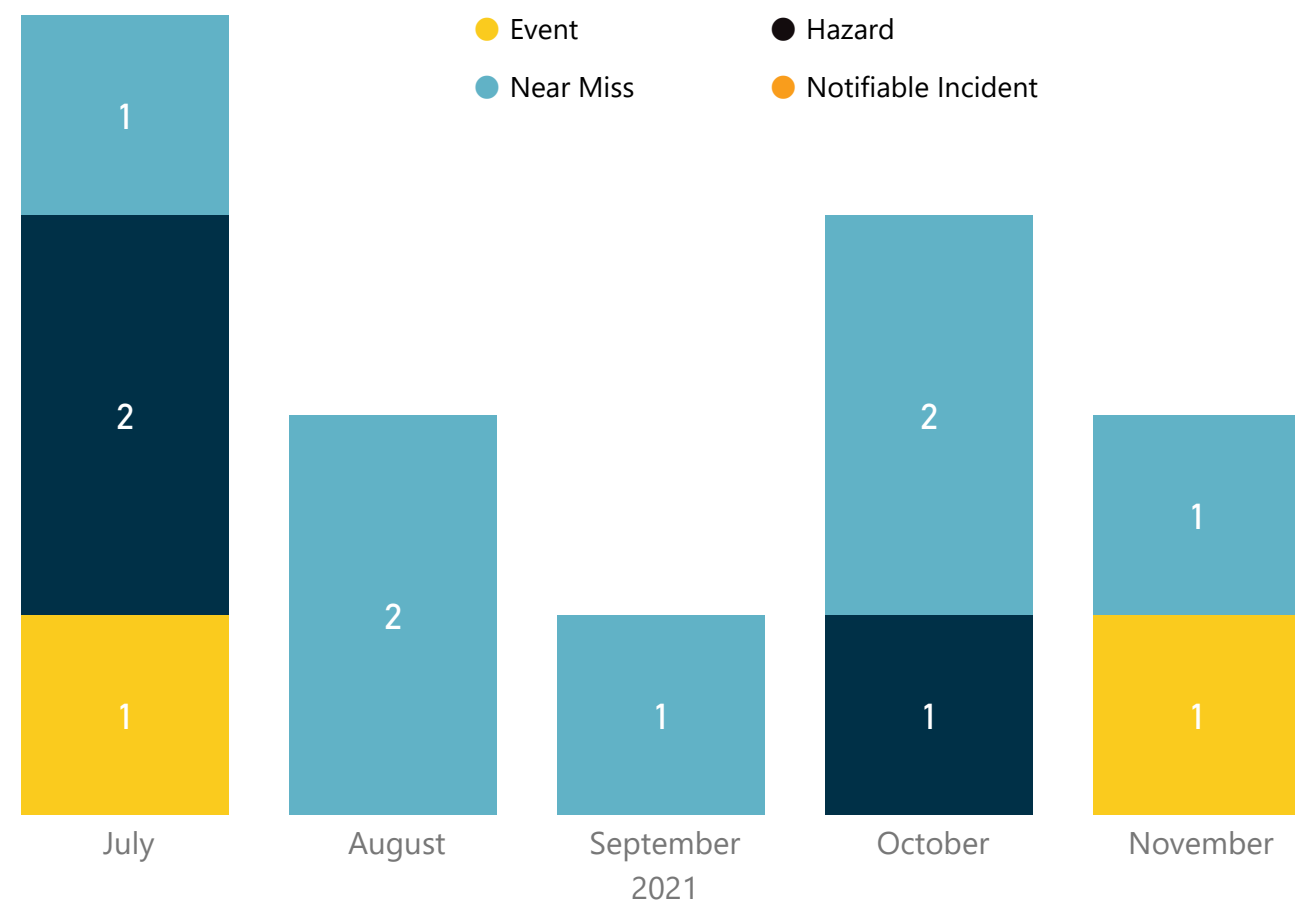
- _____
- _____
- _____
- _____



Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

01 July 2021 to date



This month
November 2021

1
Events

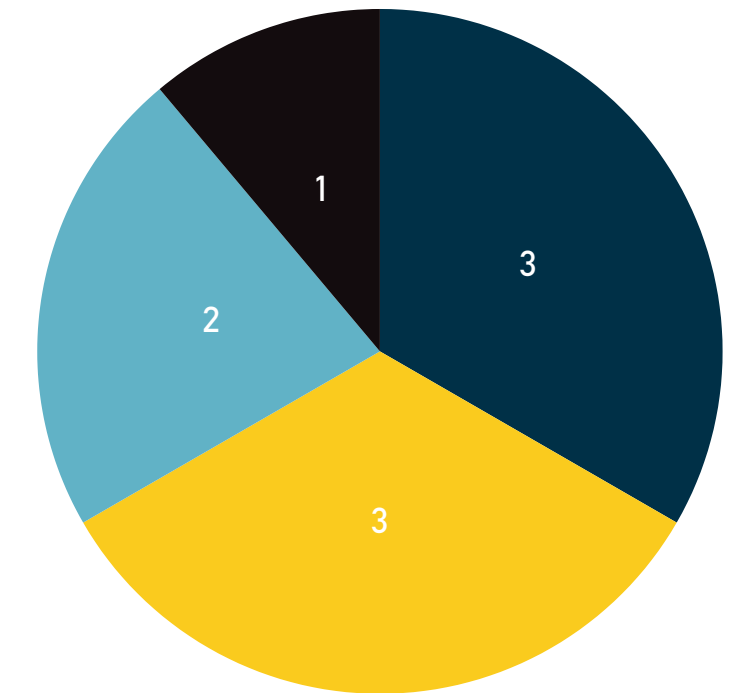
0 Notifiable
Incidents
0 Notifiable
Illness/Injuries

1
Near
Misses

0
Hazards

Event/Near Miss Category

01 July 2021 to date



● Abusive Behaviour ● Motor Vehicle ● Slip, Trip or Fall ● Object fall

Wellbeing News

Unite against Covid-19!

NZ is moving out of Alert Levels into the Covid-19 Protection Framework. Vaccination continues to be the best method to protect against Covid-19 and we encourage everyone to be fully vaccinated. For help accessing information about Covid-19 vaccinations, or for information on where to go to get vaccinated, please chat to Marcelle or Sharon.

iPhone "Do Not Disturb" function while driving

We want all our staff to be safe while driving, including eliminating distractions that may take your attention away from the road. We all know that we must never send, check, or respond to text messages when driving. iPhones have a "Do Not Disturb" function you can activate while driving. Follow the steps below to set it up:

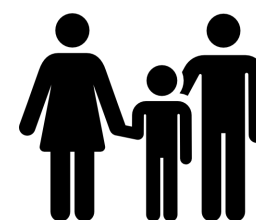
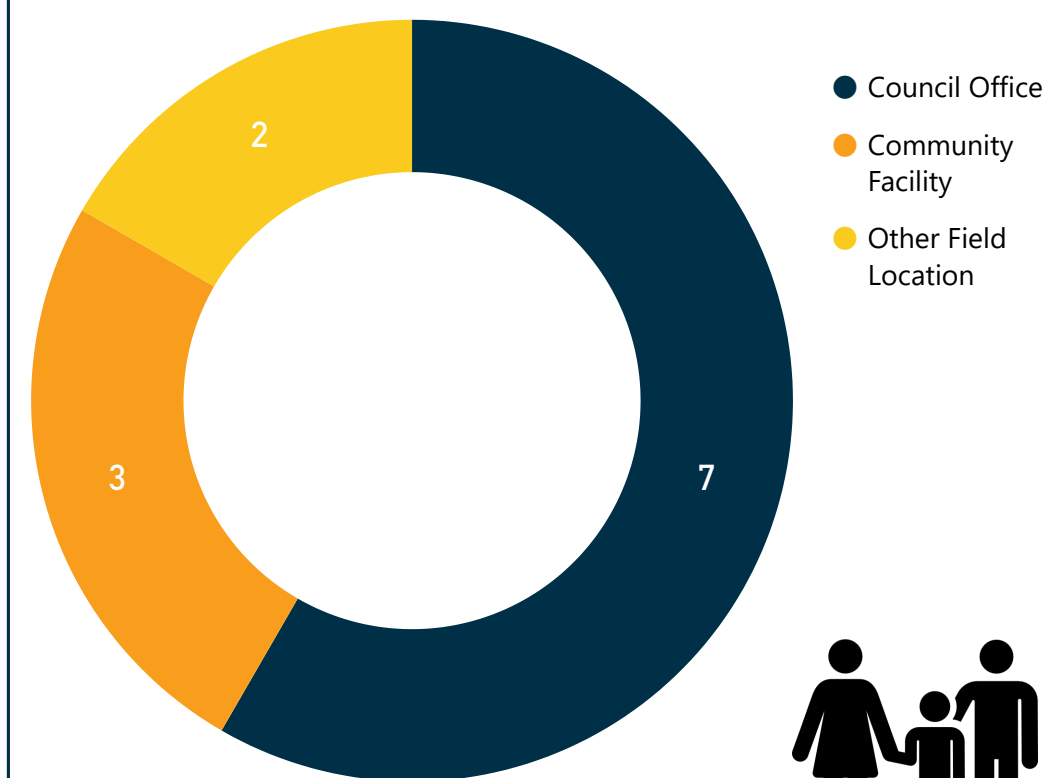
- Make sure the car and phone are linked via Bluetooth first then go to settings
- Turn on blue tooth and scroll down to 'Do not Disturb'
- Activate When Connected to blue tooth
- Auto Reply message "I'm driving and will reply to your message when I reach my destination".

Preventing harm as summer approaches!

As the season of festivities and fun in the sun approaches it is a good time to remember the risks of summer. Remember to be a responsible host by providing food and low, or no alcohol options, be SunSmart, especially if you choose an outside venue. Ensure there is plenty of shade and sunscreen available.

Location

Events, Hazards and Near Misses



Driver Ratings

	Sep	Oct	Nov
★★★★★	6	8	9
★★★★	10	8	8
★★★	8	15	16
★★	11	5	4
★	0	0	0

Coming Up

Full body Molemaps are scheduled on 9 December for the staff who were cancelled in September. Vouchers are available for staff who would like a Molemap and these can be used at either the Wanganui or Palmerston North clinics.

Next Health and Safety Committee Meeting is schedule for 10am Tuesday 7 December 2021 in Chambers.

Personal Resilience Workshops (Vītae) 2 December and 6 December - Learn techniques to build and enhance your personal resilience, and support those around you to do the same



Engagement / Consultations - 2021/22

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
Representation Review	Carol				Public Consultation													
Marton Buildings	Adina	Cr Wilson									Public Consultation							
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon									Public Engagement			Public Consultation				
Future of Local Government	Peter	Cr Dalgety	Stakeholder Engagement															Public Consultation
Three Waters	Arno				Stakeholder Engagement													
2022/23 Annual Plan	Carol											Public Consultation						
Forestry Differentials	Dave	Cr Belsham								Stakeholder Engagement								
Destination Management Plan	Gaylene				Public Engagement						Public Consultation							
RMA Reforms			Stakeholder Engagement															
Bylaws/Policies																		
• Annual Residents Survey	George		Public Consultation															
• Local Easter Sunday Trading Policy	George						Public Consultation											
• Food Business Grading Bylaw	George				Public Consultation													
• Rates Remission For Māori Freehold Land Policy	George					Stakeholder Engagement					Public Consultation							
• Rates Remission Policy	Dave	Cr Belsham					Stakeholder Engagement			Public Consultation								
• Traffic and Parking Bylaw	George													Public Consultation				
• TAB Policy	George											Stakeholder Engagement				Public Consultation		
• Gambling Venue (Class 4) Policy	George											Stakeholder Engagement				Public Consultation		
• Control of Advertising Signage Bylaw	George																	Public Consultation
• Public Places Bylaw	George																	Public Consultation
• Trading in Public Places Bylaw	George																	Public Consultation
Local Body Elections	Carol	N/A																Local and National Campaign

Key

Stakeholder Engagement (by other orgs)

Stakeholder Engagement (RDC)

Public Consultation

Public Engagement

Anticipated public Engagement will be required

Local and national campaign - Enrolment, Standing for Council, Voting



Election Day

10 Reports for Decision

10.1 Local Easter Sunday Trading Policy

Author: George Forster, Policy Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

The purpose of this report is to provide an analysis of submissions received during consultation on the Local Easter Sunday Trading Policy (the Policy), see Attachment One, to enable Elected Members to deliberate on the submissions and make a decision on whether or not to adopt the Policy.

Section 5A(1) of the Shop Trading Hours Act 1990 (the Act) allows for a territorial authority (TA) to adopt a Local Easter Sunday Trading policy. When adopting a policy under the Act a TA must decide whether or not the Policy should apply to all or part of the district. Council decided in 2016 that the Policy would apply to the whole Rangitikei District. Section 5C of the Act requires a review of the Policy be undertaken every five years. This marks the Policies first review.

2. Context

Staff presented an initial report to the Policy/Planning Committee on 14 October 2021 with the Committee recommending to Council that the Policy be publicly consulted on in accordance with Section 83 of the Local Government Act 2002. At the 28 October 2021 meeting Council resolved to publicly consult on the Policy.

The Policy will not apply to the sale or supply of alcohol which is regulated under the Sale and Supply of Alcohol Act. The Policy has no effect on garden centres, which already have an exemption to trade on Easter Sunday. In addition, service stations, fast food outlets and cafes, souvenir shops, campground shops, shops in airports and railway stations or pharmacies already have a general exemption and can open on Easter Sunday, Christmas Day or the morning of Anzac Day.

The Act allows workers/employees to refuse to work on Easter Sunday without giving a reason; and to bring a personal grievance against an employer who compels them to work or who treats them adversely because of their refusal to work on Easter Sunday.

Many retail businesses in the District CBD areas are already able to be open for business. It is a relatively small group of businesses that would not have the option to open without the Policy. Holiday periods are often the busiest times for retail businesses in the District, so allowing them to open on Easter Sunday supports the Districts economy.

3. Consultation

Consultation on the Policy opened on 1 October 2021 and ran until 1 November 2021 and was notified through Council's Website, Facebook, District Monitor and advertised in Council's buildings. Submission forms were made available at Te Matapihi, Taihape Town Hall, Marton Library, Marton Office and online.

ITEM 10.1**4. Analysis**

A total of two submission were received. Neither of the submitters wished to speak to their submission. Both submitters supported the retention of the Policy with neither suggesting any amendments.

5. Significance

In terms of Council's Significance and Engagement Policy, if Council adopts the Policy without amendment the decision can be considered of low significance. The reason it is considered of low significance is because local businesses who would not be exempt under the Act to trade will be able to continue to do so will the proposed Policy in place.

6. Conclusion

Adopting the Policy in its current form would enable businesses, who can't under the Act, to open and trade on Easter Sunday. This supports local businesses and therefore the Districts economy. There are no perceived disadvantages of adopting the Policy in its current form.

Attachments

- 1. Local Easter Sunday Trading Policy**
- 2. Summary of submissions**

Recommendation 1

That the report 'Local Easter Sunday Trading Policy' be received.

Recommendation 2

That submissions made to the Local Easter Sunday Trading Policy be received.

Recommendation 3

That Council adopt the Local Easter Sunday Trading Policy with amendment / without amendment **[delete one]**.



LOCAL EASTER SUNDAY TRADING POLICY

Kaupapa Here-a-Rohe Hokohoko Aranga

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	Within 5 years
Relevant Legislation	Shop Trading Hours Act 1990 (Part 2 s5A)
Statutory or Operational Policy	Statutory
Included in the LTP	No

1 Introduction and Background

- 1.1 The Shop Trading Hours Act 1990 (the Act) provides for restricted trading days on Anzac Day morning, Good Friday, Easter Sunday and Christmas Day. The Act allows shops selling certain types of goods (for example, dairies, service stations, pharmacies, take away bars, restaurants, cafes, souvenir stores and garden centres) to remain open on the restricted trading days.
- 1.2 The Act was amended in 2016 to enable territorial authorities to create local policies to allow shop trading across their entire district or in limited areas on Easter Sunday.
- 1.3 Rangitikei District Council recognises the importance of the retail trade to our District, and specifically the trade associated with passing traffic on state highways 1 and 3.

2 Scope of the Policy

- 2.1 This Policy applies to the whole of the Rangitikei District (see map attached).
- 2.2 For the purposes of this policy, the meaning of a shop is the same as defined in section 2 of the Act:

- a building, place, or part of a building or place, where goods are kept, sold, or offered for sale, by retail; and includes an auction mart, and a barrow, stall, or other subdivision of a market; but does not include—

(a) a private home where the owner or occupier's effects are being sold (by auction or otherwise); or

(b) a building or place where the only business carried on is that of selling by auction agricultural products, pastoral products, and livestock, or any of them; or

(c) a building or place where the only business carried on is that of selling goods to people who are dealers, and buy the goods to sell them again

2.3 Under the Act, a local Easter Sunday Shop Trading Policy may not—

(a) permit shops to open only for some purposes; or

(b) permit only some types of shops in the area to open; or

(c) specify times at which shops may or may not open; or

(d) include any other conditions as to the circumstances in which shops in the area may open.

2.4 This Policy does not apply to the sale or supply of alcohol. Alcohol sale and supply is regulated under the Sale and Supply of Alcohol Act.

3 Shop trading permitted

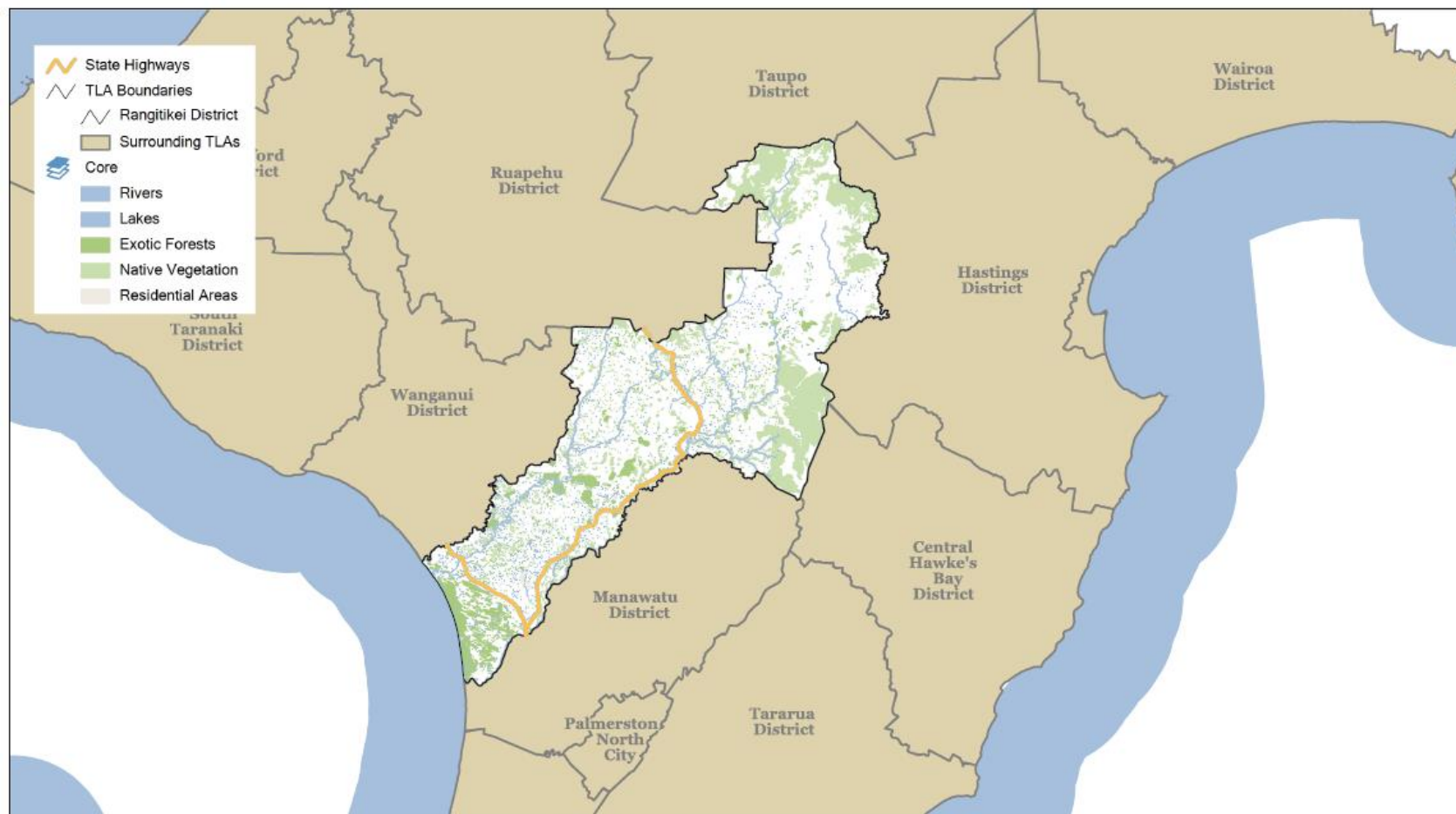
3.1 Shop trading is permitted on Easter Sundays throughout the Rangitikei District (see map attached).

4 Shop employees' right to refuse to work

4.1 All shop employees have the ability to refuse to work on Easter Sunday without providing a reason to their employer. There are "right to refuse" provisions in the Act which means that all employees will have the ability to refuse to work on Easter Sunday without any repercussions for their employment relationship.

5 Review

5.1 This policy will be reviewed within five years of adoption.



Scale: 1:1244962
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1683825.09805825,5506483.98433306
2022544.11702395,5693251.47825674

Digitized map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations new council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Submission 1

Consultation	Local Easter Sunday Trading Policy - Submission Form
Full name	Tony McCarthy
Organisation	
Postal address	unit 3/595 Willoughby Rd, Willoughby, NSW 2068
Phone	+61 419205521
Email	antonymccarthy@outlook.com.au
Do you support retaining the Local Easter Sunday Trading Policy?	Yes
Comments on why you do or do not support the policy	Pandemic conditions. Businesses. employees, customers all been negatively affected. Religious based holiday. Not everyone believes. Think how disappointed rabbits would be, if only time in year they can lay eggs, is 'fowled' up!
Any further comments	RDC councillors have a hip-hop Easter.
I wish to speak to my submission	
Keep details private	

Submission 2

Consultation	Local Easter Sunday Trading Policy - Submission Form
Full name	Carolyn Bates
Organisation	
Postal address	7 Dalrymple Place, Marton
Phone	021342524
Email	setabac@gmail.com
Do you support retaining the Local Easter Sunday Trading Policy?	Yes
Comments on why you do or do not support the policy	I feel the current Policy has worked adequately, therefore there is no need to make any changes.
Any further comments	
I wish to speak to my submission	
Keep details private	

10.2 Project Management Office Report – December 2021**Author: Jessica McIlroy, Operations Manager****Authoriser: Peter Beggs, Chief Executive****Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):






1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Te Matapihi and Bulls Bus Lane and Town Square
5. Taihape Memorial Park Upgrade
6. Marton Rail Hub
7. Marton Water Strategy
8. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that we have amended our financial reporting shown in this PMO report. Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.

1. Mangaweka Bridge replacement

ITEM 10.2

Project Status				
<p>The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.</p> <p>The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020 and is due to complete in July 2022.</p> <p><i>The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.</i></p>				
Project Budget		\$4,859,686	Spend to Date	\$3,332,589
Estimated Costs to Complete		\$1,620,756	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost		67%	Variance: Forecast Cost / Budget	+2%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022 and is currently on programme.		
Cost		The project is currently within budget.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky. This is being managed very well by the contractor. Risk of steel supply issues impacting programme and cost.		
Tasks completed last month	Complete bridge deck installation Installation and pouring of expansion joint Abutment B Civil work for road in eastern side Civil work for road western side Power re location Installation of bridge drainage Expansion joint drainage manufacturing Stockyard access road			
Tasks forecast this month	Finish bridge drainage installation. Finish bridge deck guardrail installation. Finish shute drainage channel installation Measure and manufacture guard rail for roads approaching the bridge Asphalt the bridge deck. Complete the road civil work up to basecourse layer in both sides (east and west) Scour protection work around the piers			

	Possible scour protection around existing bridge pier
--	---

ITEM 10.2

Progress as of 30 November 2021



2. Marton to Bulls Wastewater Centralisation Project

ITEM 10.2

Project Status

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

This update covers sub-projects A and B.

Three independent members have been appointed to the Project Advisory Board, with the first meeting proposed in January 2022.

The pipe supplier for Fulton Hogan (FH) has advised they are unable to meet the original deadline needed for construction to start prior to Christmas. Whilst FH expect to have sufficient pipe supplied for construction when businesses reopen after the New Years holidays, our engineers are seeking an updated programme showing how works can be accelerated to recover the two weeks affected. Project signboards will be erected in December advising of the works, and acknowledging co-funding from Crown Infrastructure Partners.






Our Resource Consent application for the open-trenching component of the works has been accepted by Horizons, and we will discuss mitigation and impacts with Iwi during December.

With Council having concerns with the viability of the two farms considered for land based treatment, we have requested an indicative irrigation design to enable us to approach owners with land suitable.

The interim progress audit on November 26 from Crown Infrastructure Partners (CIP) involved Finance, Projects, Engineering and the Engineers. Overall, they were looking for evidence of contractor ability to complete the portion of the Crown funded work by the deadline of June 2022, which our Engineers remain confident of.






A groundbreaking ceremony for the Marton to Bulls Wastewater Transfer Pipeline is being planned.

Sub-project A Budget	\$10,000,000	Sub-project A Spend to Date	\$205,000
Sub-project B Budget	\$7,400,000	Sub-project B Spend to Date	\$0
Sub-project C Budget	\$250,000	Sub-project C Spend to Date	\$0
Sub-project D Budget	\$7,350,000	Sub-project D Spend to Date	\$0
Project Budget	\$25,000,000	Project Spend	\$198,661
Estimated Costs to Complete	\$24,795,000	Forecast Cost at Completion	\$25,000,000

% Spent of Forecast Cost		1%	Variance Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		<p>The overall programme for the entire project (all four subprojects listed above) is five years starting in 2020, and the target end date is June 2025.</p> <p>The pipeline between Marton and Bulls (subproject A) needs to be constructed before the end of March 2022 in order to meet the timeframes set in the contract RDC has with central government for the 3-waters stimulus funding.</p> <p>Fulton Hogan have supplied a programme that completes the first 5km of pipeline before this deadline, meeting this milestone.</p>		
Cost		The budgets for all sub-projects will be assessed when land has been sourced.		
Quality		Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council also in September engaged a project manager (Kingston Infrastructure Ltd) to be the on-site project liaison and Engineers Representative, to support delivery and verify construction milestones.		
Risk		The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains, an irrigation design was commissioned in December 2021 to support land sourcing.		
Tasks completed last month	Earthworks consent lodged with Horizons Consent waiver by RDC confirmed Project signs ordered Project advisory board appointed Iwi support sought			
Tasks forecast this month	Revised construction programme to be confirmed Horizons consent response to be received First advisory board meeting to be scheduled First payment claim for materials to be received			

3. Lake Waipu Improvement and Ratana Wastewater Treatment Project






ITEM 10.2

Project Status				
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction is expected to complete in April 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>				
Project Budget		\$2,425,000	Spend to Date	\$115,066
Estimated Costs to Complete		\$2,309,934	Forecast Cost at Completion	\$2,425,000
% Spent of Forecast Cost		4.7%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The purchase agreement for suitable land has been finalised and signed by the landowners and RDC. The irrigation methodology and programme are being planned now. Construction is expected to be completed by April 2023.		
Cost		The 2020-21 Annual Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. The estimated costs shall be finalised with actual construction costs to dispose of the wastewater to the purchased land parcel once an irrigation method has been specified or designed.		
Quality		No concerns to date.		
Risk		No concerns to date.		
Tasks Completed Last Month	Kick off workshop with iwi and stakeholders Subdivision works ongoing			
Tasks Forecast This Month	Continue subdivision work Continue working with WSP to plan irrigation Schedule further iwi engagements <ul style="list-style-type: none">- Drafting of technical reports and Assessment of Environmental Effects in first quarter of 2022- Further consultation with findings/more design			

	<ul style="list-style-type: none">- Draft conditions for discussion with Regional Council and stakeholders- Lodge application in second quarter of 2022
--	--

ITEM 10.2





4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)


Project Status				
<p>The scope of this project is the final commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.</p> <p>This report does not consider any future Te Matapihi enhancements regarding Changing Rooms. Privacy screens will be supplied to Te Matapihi to allow groups to get changed for the Christmas productions (noting that these could be cancelled due to Covid restrictions), and feedback will be sought on their effectiveness.</p> <p>Construction of the bus lane and town square has begun on 26 October 2021. Communication was sent out to ensure public awareness via Council’s Facebook page, Council’s website and in the District Monitor. Laminated copies of the plans are also for public viewing at Te Matapihi.</p>				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$143,088
Estimated Costs to Complete		\$882,515	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		14%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		No programme has been developed for the Te Matapihi changing rooms. The contract with ID Loaders has been signed to start construction. The start date was 26 October 2021 and completion date is 25 February 2022.		
Cost		Final construction budget for Te Matapihi to be reviewed as part of the project closure report. For the bus lane, 31% (\$44,683) of the \$140,000 contingency for the project’s construction phase has been committed. At this point the PMO does not expect exceeding the project contingency		
Quality		Performance of the elevator has significantly improved. Finalisation of the Town Square, with artwork, seating, and rubbish bins, is underway.		
Risk		All defects and snags have been resolved at Te Matapihi. There is a risk that the land owner of the green space may not let us complete the town square work. Negotiations are ongoing, but a resolution has not been reached. No current significant risk with the Bus Lane.		
Tasks completed last month	Construction continues for the bus lane. Progression of contract negotiations for additional green area for town square. Began the Te Matapihi project closure report, which is expected to be delivered in February 2022.			

Tasks forecast this month	<p>Progression of construction of bus lane and town square.</p> <p>Remediate the kitchen odour.</p> <p>Continue the Te Matapihi closure report.</p> <p>Meet with organisations who have made Christmas bookings (if any) to seek operational improvements from last year.</p> <p>Seek a resolution of the contract to lease the town square from the land owner to allow the green space to be finished.</p>
---------------------------	--

5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)






ITEM 10.2

Project Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (consulted on during LTP period, with a final resolution to be made in June or July).</p> <p>Preliminary design is underway to provide costings of the strengthening of the Grandstand. A site visit was planned but had to be delayed due to COVID-19 lockdowns. This has now occurred. \$1m was allowed for the Grandstand in the LTP. Current costs for investigations and preliminary design are expected to be approximately \$150,000. This will leave approximately \$850,000 for construction works and this budget will reduce further if additional consultancy or consenting costs are required.</p> <p>Tenders have closed for the Amenities Building. Construction is expected to start in January 2022.</p>			
Taihape Grandstand			
Project Budget	\$1,000,000	Spend to Date	\$126,813
Estimated Costs to Complete	\$873,187	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost	12.7%	Variance: Forecast Cost / Budget	0%
Taihape Amenities Building			
Project Budget	\$3,100,000	Spend to Date	\$364,424
Estimated Costs to Complete	\$2,735,576	Forecast Cost at Completion	\$3,100,000
% Spent of Forecast Cost	11.8%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Programme for Amenities Building on track. Construction to start in January 2022 subject to Council approval on 16 December 2021.	
Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work. The \$1m budget for the Grandstand includes investigation, staff time, design, consenting and construction works.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	




Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk.
Tasks completed last month	<u>Amenities Building</u> Building Consent Application lodged Tenders evaluated <u>Grandstand</u> Strengthening options completed Costings for options completed with QS Council endorsed option 1 (steel frame)	
Tasks forecast this month	<u>Amenities Building</u> Award construction contract Order materials with long lead times before Christmas <u>Grandstand</u> Strengthening design for option 1 to be completed PMO to engage with the Taihape heritage group to support them with sourcing funding for the works.	

6. Marton Industrial Park and Rail Hub



ITEM 10.2

Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
Project Budget		\$9,850,000	Spend to Date	\$1,370,135
Estimated Costs to Complete		\$8,517,313	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost		14%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The programme extension of three months has been agreed with MBIE who funded most of the project, and a contract variation signed. The project is beginning to slip again as the rezoning is not finalised.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is slipping again. The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	Ongoing work on P85 rail design by KiwiRail. Discussions with funding partners is progressing. Cost estimates for the signalling design to be completed. Progression of land purchase by others.			
Tasks forecast this month	Ongoing work on P85 rail design by KiwiRail. Selection of a funding and development partner. Investigate procurement options for long-lead critical items. Progression of land purchase by others. Progress resolution of district plan change.			

7. Marton Water Strategy – Sub-project A (New Bore)






Project Status			
<p>The Marton Water Strategy has determined that a new bore is required to replace existing infrastructure to supply potable water to Marton. There will be future sub-projects identified and scoped within the Marton Water Strategy programme of work; the new bore is sub-project A. Other sub-projects will be reported on as they become active.</p> <p>The project will deliver a new bore to provide potable water to Marton that meets the NZ Drinking Water Standards, including:</p> <ul style="list-style-type: none"> – Planning and procurement of required professional services – Location of new bore site – Land acquisition for bore site and testing for quality and quantity – Target volume from bore of 5000 m3 (quantity of water) – Construction of bore – Handover of bore to operations team. <p>The project is being delivered by the MDC Utilities Team. The project is currently in the initiation and planning phase.</p>			
Project Budget	\$1,000,000	Spend to Date	\$17,457
Estimated Costs to Complete	\$982,543	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost	1.7%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment	
Health and Safety		Physical works have not begun. Request for Tender (RFT) documentation for procurement of bore construction will outline Health and Safety requirements/considerations which responses will be assessed against.	
Programme		Procurement has been approved for hydrogeologist services and Hisham Zarour from Stantec has been engaged. A site visit has occurred and Hisham confirmed that the hydrogeologist report can be delivered by mid-Dec 2021. The RFT document for bore construction will be finalised and advertised before the end of 2021.	
Cost		The project remains within budget. Costs to date consist of MDC staff time, however there is now a commitment for the hydrogeologist work to progress in December 2021.	

ITEM 10.2

Quality		No concerns to date.
Risk		A minor risk is highlighted as MDC are unsure of iwi groups involvement to date in the project, and if they have been kept informed. It is important that iwi groups are informed and involved early in the process to avoid rework later in the project when changes become more costly. It has been ascertained through the project plan that RDC will be leading iwi engagement.
Tasks completed last month		<p>A procurement process was undertaken and finalised for hydrogeologist services.</p> <p>MDC Environmental Compliance team have progressed the reasonable use report, and a draft will be provided to RDC in December. The reasonable use calculation and report outlines the water take that is justified and able to be consented based on population and land use data.</p> <p>Confirmation from MDC to RDC that an appropriate bore site can be identified by end of December 2021.</p>
Tasks forecast this month		<p>Early engagement with involved iwi groups (to be led by RDC due to existing relationships).</p> <p>RFT documentation for bore construction to be drafted and released by end of 2021.</p> <p>Draft Hydrogeologist report provided to MDC in mid-December 2021.</p> <p>Draft report from MDC to RDC on appropriate bore site and considerations by end Dec 2021.</p>

8. Regional Treatment Plant Consenting Programme

ITEM 10.2

Programme Status			
<p>WSP has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022). 			
Project Budget		\$452,655	Spend to Date
Estimated Costs to Complete		\$376,637	Forecast Cost at Completion
% Spent of Forecast Cost		17%	Variance: Forecast Cost / Budget
			0%
Metric	Trend	Comment	
Health and Safety		WSP Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, looking to lodge application early second quarter 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established. (Waiting to establish connection with consultants for Bulls to Marton)	
Cost		Forecast completion cost is on budget	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of CIAs. Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p> <p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 5: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the</p>	

ITEM 10.2

		Horizons One Plan), May be a natural wetland present which will require consideration.
Tasks completed last month	<p><u>Ratana</u> Consultation meeting held 12th November (via zoom). Meeting went well and lots of good questions were received. Attendees were from WSP, RDC, HRC, MDC, adjacent landowners, Te Rūnanga o Ngā Wairiki Ngāti Apa, Ngāti Rangiwhakaturia, and Rātana community members. Second site visit was carried out mid- November by ecologists to inspect a wet area/ potential wetland, that was shown on the drone aerials. Report drafted and currently being reviewed Review of effluent quality, calculation of loading rates for key nutrients to assist with land irrigation design Meeting held with RDC which covered next steps for the Treatment Plant, discussed options (re-lining ponds, floating modules, costs etc). Meeting discussed action plans for RDC; WSP need to be provided details of pipeline (so can assess whether additional consents are needed (i.e. earthworks) etc.</p> <p><u>Taihape WWTP</u> Preliminary Hydrological Analysis 'Water balance' report has been prepared. Assessment of Taihape WWTP has been prepared. 'Review of Water Quality Issues' has been prepared. Consultation meeting went well and lots of good questions were received. Attendees were from WSP, RDC, HRC, Te Rūnanga o Ngāti Hauiti, Ngāi Te Ohuake, Ngāti Tamakopiri and Te Runanga o Ngati Whitikaupeka. Hui minutes circulated. RDC reviewed technical reports.</p> <p><u>Taihape WTP</u> RDC received the Aquanet monitoring report and forwarded to Horizons Regional Council Desktop assessment regarding groundwater as alternative water supply completed and forwarded to RDC Review of intake structure provided as draft for comment to RDC, possible options for improved performance discussed</p> <p><u>Bulls WTP</u> Reviewed further information request, determined who would respond to what Provided additional information to Ngati Apa as requested Engaged with Rangitane o Manwatu who confirmed would defer to Ngati Apa, no further engagement required Sent request for engagement to representatives of Ngati Raukawa</p>	
Tasks forecast this month	<p><u>Ratana</u> Prepare recommended wastewater testing to better characterise influent characteristics and assess performance Prepare recommendations for groundwater monitoring to help establish water quality baseline. Finalise review of existing wastewater system performance and options for moving forward, to include potential wastewater standards</p>	

	<p>Confirm technical briefs and pricing ahead of undertaking work.</p> <p>WSP internal technical meeting organised to confirm briefs with Groundwater, Ecology, Wastewater Engineer and Irrigation design.</p> <p>Continued consultation with local iwi and Rātana community. To come up with an Engagement Strategy.</p> <p><u>Taihape WWTP</u></p> <p>Completion of planning assessment to assist with RDC decision making regarding next steps</p> <p>Meet to confirm what upgrades or maintenance to be undertaken as part of consent application</p> <p>WSP preparing memo to outline a first principles approach to what are best options for improving performance with current system</p> <p><u>Taihape WTP</u></p> <p>RDC received the Aquanet monitoring report and forwarded to Horizons Regional Council</p> <p>Desktop assessment regarding groundwater as alternative water supply completed and forwarded to RDC</p> <p>Review of intake structure provided as draft for comment to RDC, possible options for improved performance discussed</p>
--	---

Miscellaneous

1. Marton Civic Centre

The business case is progressing well and is expected to be complete in February 2022. The RFT for the four short-listed architects for the concept design will be released by 17 December 2021.

2. Marton Memorial Hall



















A date for the reopening event has been set 19 January 2022. A CCC will be sought, and a CPU to be applied for if the CCC is not able to be processed in time.

3. Rangitikei Active Gym in Marton Swim Centre

The re-roof and asbestos removal is nearing completion. The gym operator will be informed of the confirmed completion date closer to the time so that members can be advised – regular communications are occurring between the PMO and operator.

4. Bulls Water Tower and Reservoir Artistic Improvements

The plan for the artistic improvements to the reservoir and water tower in Bulls, being delivered by Council officers and Bulls Community Committee, is being presented to the Assets and Infrastructure Committee on 9 December 2021. Provided the plan is approved, submissions from the public will be sought in early 2022.

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation

That the Project Management Office Report – December 2021 be **received**.

10.3 Correction of Road Boundry Errors**Author: Arno Benadie, Chief Operating Officer****Authoriser: Peter Beggs, Chief Executive****1. Reason for Report**

Survey work on properties adjoining Pungatawa and Waiaruhe Roads identified that parts of the formed roads have been developed on private land, outside the legal road corridor. In both cases correction of the road boundary is required. Council authorisation is required for staff to start the legal process to correct these boundary errors.

2. Context

- 2.1 As mentioned above, it has been identified that parts of the formed roads on Pungatawa and Waiaruhe Roads have been developed on private land, outside the legal road corridor. In both cases correction of the road boundary is required to enable property development.
- 2.2 The attached aerial overlays illustrate the boundary errors involved.
- 2.3 The affected landowners have offered to provide for realignment of their road boundaries as part of their own survey actions. They propose the proportionate share of cost should be met by Council and the required exchange of land should be on a “give and take” basis with no cash adjustment.
- 2.4 Officer estimates of legal and survey costs to RDC are \$9,000 for Pungatawa Road and \$11,000 for Waiaruhe Road. Funding is available in current budgets.
- 2.5 Estimates of exchange areas involved confirm the proposed exchange without cash adjustment is fair and reasonable to all parties.

3. Conclusion

- 3.1 The exchange of land between the Road corridor and the private property owners to correct the boundary errors is a fair and reasonable solution and agreed to by both parties.
- 3.2 Identification of, and action to correct, historic road boundary surveys is not uncommon. The required actions are specifically set out in Part 8 of the Public Works Act 1981 (“Act”), which requires formal resolutions from Council.
- 3.3 The proposed recommendation below will provide staff with the formal resolution to proceed with the correction of the boundaries in accordance with the requirements of the Act.

Attachments

1. **Pungatawa Rd**
2. **Pungatawa Rd Overlay**
3. **Waiaruhe Overlay**
4. **Waiaruhe Rd**

Recommendation 1

That the report “Correction of boundary Errors” to the 16 December 2021 Council meeting be received

Recommendation 2

That Council approves the realignment of road boundaries and exchange of land at Pungatawa Road and Waiaruhe Road as indicated in the aerial overlay presented in this report

Recommendation 3

That Council acknowledge no adjustment for value of exchanged land will be made and Council will meet all of its costs without contribution from the adjoining landowners.

Print Date: 7/12/2021
Print Time: 2:20 PM

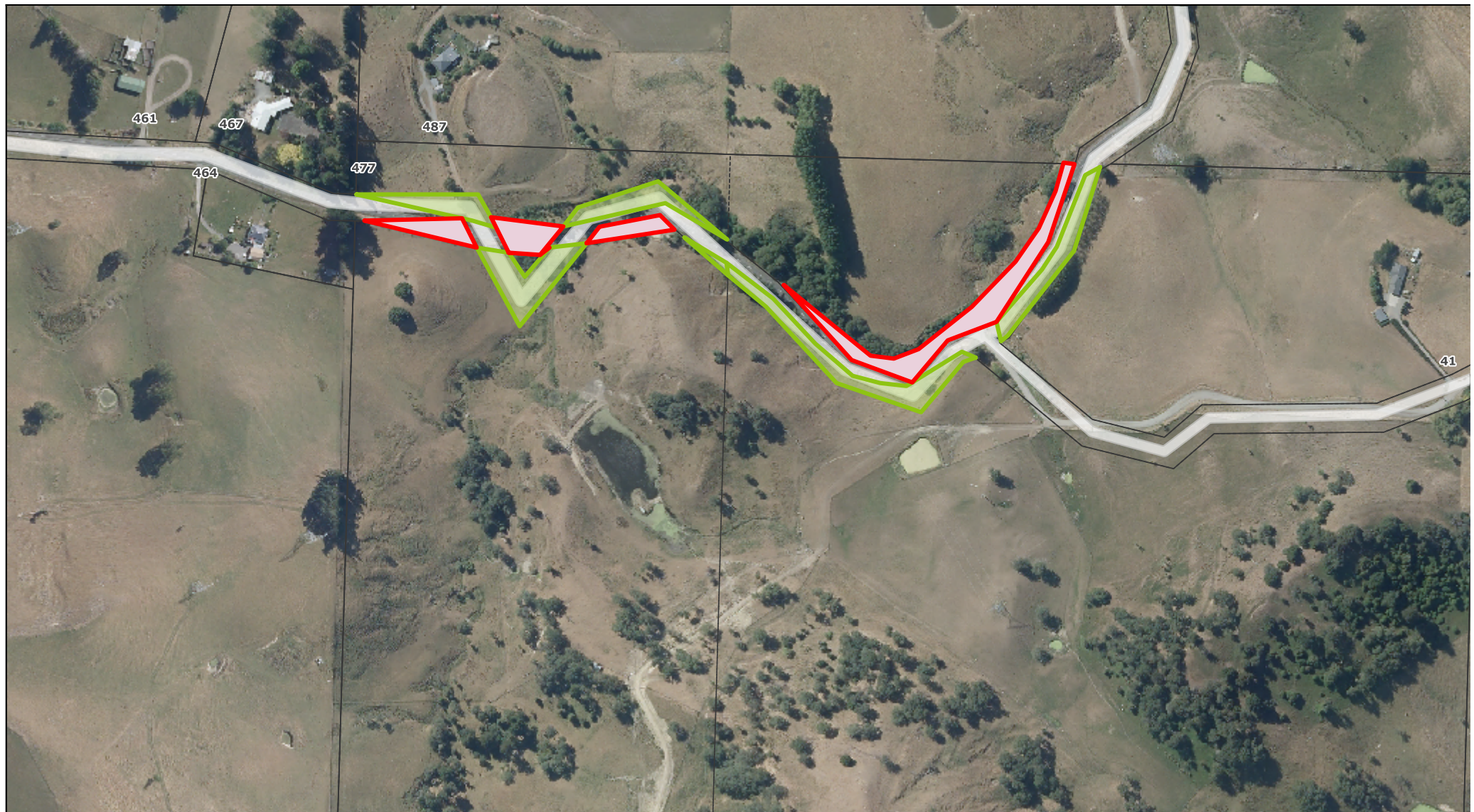


Scale: 1:1850
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1845195.44894846,5607888.55801689
1845624.01560774,5608124.93670931

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Print Date: 10/08/2021
Print Time: 2:56 PM



Scale: 1:4007
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1844869.20282407,5607624.46795109
1845959.18335693,5608225.65371191

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.



Scale: 1:907
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1821394.80229853,5618414.47704732
1821641.51614967,5618550.55365588

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.



Scale: 1:700
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1821425.31556452,5618412.54759681
1821653.14772488,5618538.20988759

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

10.4 Hautapu River Pedestrian Bridge

Author: Arno Benadie, Chief Operating Officer

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 The Friends of Taihape Society (FOTS) is a group of volunteers working on upgrading and improving the Papakai park area adjacent to the Hautapu River. Part of the planned upgrade is the construction of a new pedestrian bridge to cross the Hautapu River. The FOTS group asked Council staff for assistance with the project management of the construction of the new bridge. The purpose of this report is to get authority from Council to achieve the desired outcomes for the FOTS group and the wider Taihape community, noting it will require a departure from RDC procurement policy.

2. Context

- 2.1 The FOTS group have been working on the upgrade of the Papakai Park area for some time and have been achieving great results for the community. The upgrade of the area includes new walkways, improved access to the area, new tree planting and many other initiatives. The next phase of the planned work is the construction of a new pedestrian bridge across the Hautapu River. The FOTS group applied for all necessary consents, commissioned the design of the bridge, organised grants and donations for some materials and labour and selected a preferred contractor. FOTS now needs assistance from RDC for the project and contract management of the construction.
- 2.2 The preferred contractor identified a contractual relationship with the FOTS group as an undesirable risk due to the absence of experience in construction contracts and engineering design of this kind and the legal standing of the group as a volunteer society. It is proposed that RDC will act as project and contract manager for the construction of the bridge.
- 2.3 The cost of construction is expected to be between \$50 000 and \$75 000 and will be covered in full by the FOTS group. The only cost to be contributed by RDC is the cost of project and contract management to assist the FOTS group with this project. RDC will manage the construction and the contract and make payment to the Contractor. RDC will in turn invoice the FOTS group for the work completed. The bridge will become a Council asset after completion of the construction. The cost of project management will be capitalised against the value of the asset and all maintenance and depreciation costs will be added to the appropriate operational budgets in future years.
- 2.4 Although RDC has not been involved in the procurement of the work, the contractual relationship will be between RDC and the Contractor. Our current procurement policy requires at least three written quotes for work exceeding \$50 000 regardless of being directly or indirectly involved in the procurement.

3. Conclusion

- 3.1 RDC and the FOTS group have a long-standing working relationship to achieve the desired outcomes for the Taihape community and the Papakai Park area. It is recommended that Council note the departure from our normal procurement policy

rules and requirements and authorise the CEO to enter into a contract with the selected contractor to assist the FOTS group with the construction of the bridge.

Recommendation 1

That the report “Hautapu River Pedestrian Bridge” to the Council meeting of 16 December 2021 be received.

Recommendation 2

That for the Hautapu River Pedestrian Bridge project financed by Friends of Taihape Society, Council approve a waiver from RDC’s Procurement Policy regarding the requirement of three written tenders (for projects in excess of \$50,000).

Recommendation 3

That Council authorise the CEO to enter into a contract with the Contractor selected by the Friends of Taihape Society group for the construction of the pedestrian bridge, acknowledging that all Contractor costs shall be met by the Friends of Taihape and all Project Management and Contractor management costs will be met by Council.

11 Reports for Information

Nil

12 Discussion Items

Nil

13 Minutes from Committees

13.1 Minutes from Committees

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 Committee minutes are attached for Council's receipt.

Attachments

1. Creative NZ Committee, 19 November 2021
2. Finance/Performance Committee, 24 November 2021
3. Ratana Community Board, 07 December 2021

Recommendation

That the following minutes are received:

- Creative NZ Committee, 15 November 2021
- Finance/Performance Committee, 24 November 2021
- Ratana Community Board, 07 December 2021

MINUTES

UNCONFIRMED: CREATIVE NZ COMMITTEE MEETING

Date: Friday, 19 November 2021

Time: 3.30 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Ms Jan Harris
Mr Paul Marcroft
Mr Richard Aslett (*via Zoom*)
Ms Raewyn Turner
Cr Coral Raukawa (*via Zoom*)
HWTM Andy Watson (*ex officio*)

In attendance Mr Ash Garstang, Governance Advisor

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Reports for Decision	3
7.1	Creative Communities Scheme - Consideration of Applications for Round One of 2021/22	3

1 Welcome

The meeting opened at 3.34 pm.

2 Apologies

Nil.

3 Public Forum

No Public Forum.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Nil changes.

6 Confirmation of Minutes

Resolved minute number 21/CNZC/008

That the minutes of the Creative NZ Committee meeting held on 03 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Ms R Turner. Carried

7 Reports for Decision

7.1 Creative Communities Scheme - Consideration of Applications for Round One of 2021/22

The Gullies Art Residency

Ms Harris advised the Committee that Ms Morrison had been in contact with Rangitikei College and the Taihape Area School to offer her space for students, as she has a visiting artist. The funding of

\$5,000 from the Committee would support the residency costs for the visiting artist, who will attend several locations in the district, including schools, Te Matapihi and local galleries. Ms Harris asked the Mayor if the artwork of the visiting artist could be displayed in Council buildings. The Mayor advised that this is possible, but that the request would need to go to staff (through Ms Gaylene Prince, Group Manager – Community Services).

The Mayor left the meeting at 3.39 pm and returned at 3.40 pm.

South Makirikiri School

The Committee agreed that this would be a good project for the school. They wished to partially fund it, noting that several companies (such as Resenes and Mitre 10) had provided paint free of charge for similar projects in the past.

1000 ANZAC Poppies

The Committee unanimously to fund this application for the full amount requested, noting that the applicant had successfully coordinated this project in previous years.

Turakina Caledonian Society Inc

The Committee was happy to fund this application, noting that it was a longstanding event in the district.

Every Body is a Treasure Trust

While the Committee agreed that this sounded like a valuable project, there were concerns about to what degree it would benefit the Rangitikei district. The Committee felt that there was a risk that if funding was approved, they would be partially funding projects that either took place in other districts or had a national focus. The application was not clear enough to allay these concerns. The Committee advised that they would be willing to consider a new application for a later round of funding, provided that the applicant clarified how the project works and provides evidence that it will be run in conjunction with the relevant schools in our district. The applicant could also attend a future meeting (via Zoom or in person) to provide greater clarity.

Resolved minute number 21/CNZC/009

That the report 'Creative Communities Scheme – Consideration of Applications for Round One of 2021/22' be received.

Mr P Marcroft/Ms R Turner. Carried

Resolved minute number 21/CNZC/010

That the Committee confirms funding of \$5,000 to The Gullies Arts Residency without seeking endorsement from Creative NZ, with funding to be distributed out of the 2021/22 funds, on the condition that the artist in residence is required to work co-operatively with local schools, Rangitikei District Boards and Trusts, and local galleries that may be organised.

Ms J Harris/HWTM A Watson. Carried

Resolved minute number 21/CNZC/011

That the Committee approves the applications for South Makirikiri School, 1000 ANZAC Poppies for Marton Park and Turakina Caledonian Society Inc for the below amounts, and declines the application from Every Body is a Treasure, on behalf of the Creative Community Scheme (funded by Creative NZ), and disburses the funds to successful applicants:

- South Makirikiri School: \$3,000
- 1000 ANZAC Poppies for Marton Park 22: \$550
- Turakina Caledonian Society Inc: \$3,000
- Every Body is a Treasure Trust: \$0

Ms J Harris/Ms R Turner. Carried

The meeting closed at 4.20 pm.

The minutes of this meeting were confirmed at the Creative NZ Committee held in June 2022.

.....
Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Wednesday, 24 November 2021

Time: 9.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Nigel Belsham
Cr Fi Dalgety
Cr Cath Ash (*via Zoom*)
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Gill Duncan (*via Zoom*)
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture (*via Zoom*)
Mr Danny Le Mar, Manager Financial Services
Ms Hilary Walker, Management and System Accountant
Ms Rebecca Bramley, Financial Accountant
Mr George Forster, Policy Advisor
Mr Ash Garstang, Governance Advisor
Ms Kezia Spence, Executive Assistant
Ms Laurel Mauchline Campbell, Grants Assessor
Ms Michelle Fannin, Grants Assessor (*via Zoom*)

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	3
7.1	Follow-up Action Items from Finance/Performance Meetings	3
8	Chair's Report	4
8.1	Chair's Report - November 2021	4
9	Reports for Decision	4
9.1	Community Initiatives Fund - Consideration of Applications for Round One of 2021/22	4
9.2	Financial Snapshot - October 2021	6
10	Reports for Information.....	7
10.1	Draft 2020/21 Annual Report & Summary Annual Report	7
10.2	QV Monthly Report- September 2021	7
10.3	2020/21 Annual Residents Survey Improvement Plan	8
10.4	Statement of Service Performance Focus Areas	8
10.5	HappyOrNot Report - October 2021	8
10.6	Community Initiatives Fund - Project Report Forms.....	9

1 Welcome / Prayer

The meeting opened at 9.02 am. Cr Dalgety read the Council prayer.

2 Apologies

No apologies.

3 Public Forum

No Public Forum.

4 Conflict of Interest Declarations

His Worship the Mayor and Cr Belsham both declared a conflict of interest with relation to the funding application from Predator Free Marton (item 9.1).

5 Confirmation of Order of Business

No changes to the Order of Business.

6 Confirmation of Minutes

Resolved minute number 21/FPE/064

That the minutes of the Finance/Performance Committee meeting held on 28 October 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr W Panapa. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Taken as read.

Resolved minute number 21/FPE/065

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr F Dalgety. Carried

8 Chair's Report

8.1 Chair's Report - November 2021

Cr Belsham noted that there would be a significant amount of money left in the Community Initiatives Fund for Round 2 of the 2021/22 year. He encouraged Committee members to spread the word about the fund.

Resolved minute number 21/FPE/066

That the Chair's Report – November 2021 be received.

Cr N Belsham/Cr B Carter. Carried

9 Reports for Decision

9.1 Community Initiatives Fund - Consideration of Applications for Round One of 2021/22

The total amount requested was incorrectly written as \$23,323.36 in the Order Paper (page 15). The correct amount is actually \$21,323.36.

Cr Gordon arrived at 9.12 am.

Predator Free Marton

The Mayor declared a conflict of interest with relation to this application. The Mayor also asked the Chair how the Committee should deal with conflicts of interest for these funding applications. Cr Belsham advised that as long as there was no pecuniary interest he was happy for members to continue to partake in the discussion. The Committee agreed with Cr Belsham's suggestion.

Cr Belsham also declared a conflict of interest with relation to this application.

The Committee supported this application.

MartonNZ

Mr John Whittaker attended the meeting and spoke to this application. He explained that he had made movies about Marton in the past and wanted to promote the town. He would have submitted this request through Project Marton, but as they have recently disbanded he has submitted this to Council, via the Community Initiatives Fund, instead.

The Committee felt that this initiative had some overlap with existing work that was being completed by Council staff, and that this proposal would be better suited going through a community organisation in Marton. The Committee decided not to fund the initiative.

Cr Wilson arrived at 9.29 am.

Bulls Toy Library

The Committee supported this application, although it was noted that it would have been good to see the cost of being a member within the budget.

Bulls and District Friendship Club

The Committee supported this application, although it was noted that the budget could have been clearer about whether an income of 'grants' was in anticipation of funding from the Community Initiatives Fund, or a reference to different grants funding. The Committee requested that staff update the application form to provide greater guidance to applicants in this respect.

Rangitikei Golf Club Inc

The Committee supported this application, noting that it could perhaps have been better suited to the Events Sponsorship Scheme.

Taihape Neighbourhood Support Inc

The Committee was happy to support this application. Cr Belsham advised that the group have expanded their operations and the cost of wages has risen accordingly.

Diabetes NZ and Diabetes Rangitikei

Ms Carolyn Bates attended the meeting and spoke to this application. She advised that Diabetes NZ have indicated that they will terminate the lease for the Whanganui office, and in response she would like to establish a Diabetes Rangitikei group. She indicated that there are four other individuals who are keen to join her in a new group.

The Mayor asked Ms Bates to confirm which application (Diabetes NZ or Diabetes Rangitikei) she would like funding to go to, as the Committee would not agree to fund both. Ms Bates advised that she would like funding to go to Diabetes Rangitikei.

The Committee agreed to support the application for Diabetes Rangitikei, and to withdraw the application from Diabetes NZ. It was noted that funding to Diabetes Rangitikei would not be disbursed until a group bank account had been established.

Resolved minute number 21/FPE/067

That the report 'Community Initiatives Fund – Consideration of Applications for Round One of 2021/22' be received.

Cr F Dalgety/Cr D Wilson. Carried

Resolved minute number 21/FPE/068

That the application from Diabetes New Zealand be withdrawn from consideration for Round 1 (2021/22) of the Community Initiatives Fund.

HWTM A Watson/Cr B Carter. Carried

Resolved minute number 21/FPE/069

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- Predator Free Marton: \$2,500
- Bulls Toy Library: \$1,300
- Bulls and District Friendship Club: \$1,400
- Rangitikei Golf Club Inc: \$460
- Taihape Neighbourhood Support Inc: \$3,800
- Diabetes Rangitikei: \$2,450 (subject to a group bank account being established)

Cr D Wilson/HWTM A Watson. Carried

The meeting was adjourned at 10.09 am and re-convened at 10.12 am.

9.2 Financial Snapshot - October 2021

In response to a query, Mr Tombs advised that most budget variances are due to timing. Unbudgeted income (such as the \$250,000 grant from the Ministry of Social Development) will be offset by unbudgeted expenditure, as it comes in.

There was some discussion around community housing alterations and whether cost for this should come out of the operating budget or capital budget. Ms Prince advised that the alterations were for a roof replacement. The Mayor noted that this should be funded out of the depreciation schedule, and queried whether it should therefore be operating expenditure. He will discuss this offline with staff.

In response to a query, Ms Prince advised that the Taihape Domain Power Upgrade is to replace some of the power boxes around no. 3 field, but it would also be looked at as part of the new amenities building.

In response to a query, Mr Tombs clarified that the Receivables of \$5.9 million is mostly comprised of rates, although he noted that this does not mean that the rates are overdue.

Ms Prince provided advice about the Bulls Civic Centre furniture carry over. Staff are looking at the Zoom capacities for the hall at Te Matapihi, as a need for this has been identified during the COVID-19 restrictions.

Resolved minute number 21/FPE/070

That the Finance and Performance Committee receive the report 'Financial Snapshot – October 2021', including the amended formatting on page 21 of this Order Paper (Business Units, Activity Performance Report).

Cr A Gordon/Cr T Hiroa. Carried

Resolved minute number 21/FPE/071

That the Finance and Performance Committee recommend to Council the carrying over from 2020/21 the list of projects included in this report, and the 2021/22 budgets are amended accordingly.

Cr D Wilson/Cr F Dalgety. Carried

10 Reports for Information

10.1 Draft 2020/21 Annual Report & Summary Annual Report

The Mayor queried whether Council should look at drawing down loans now, in anticipation of possible rising interest rates. Mr Tombs advised that this would require staff to speculate on interest rates and expenditure, but it is something that staff will be looking at closely over the next six months.

Mr Le Mar advised that they are expecting to receive an audit opinion prior to the Council meeting on 16 December 2021. Staff are expecting a matter of emphasis to be raised by Audit NZ for note 24 of the draft 2020/21 Annual Report, due to the recent legislative decision to mandate inclusion in regard to the Three Waters Reform.

Mr Le Mar advised that no formal feedback has been yet received from Audit NZ on the processes behind Councils audit. Mr Tombs expanded on this and advised that the informal feedback he has had has been more positive than it was for last year's audit.

In response to a query, Mr Beggs advised staff have spent considerable time on revising the Statement of Service Reporting. There were previous measures in this that were unobtainable, or items that Council did not report on. The revision of these measures will allow for more accurate and meaningful reporting.

Resolved minute number 21/FPE/072

That the Draft 2020/21 Annual Report & Summary Annual Report be received.

Cr F Dalgety/Cr T Hiroa. Carried

10.2 QV Monthly Report- September 2021

It was noted by staff that the building team continue to be busy with a high consenting work load. The Mayor is expecting there to be a significant increase in housing which will further increase the work load.

Resolved minute number 21/FPE/073

That the QV Monthly Report- September be received.

HWTM A Watson/Cr B Carter. Carried

10.3 2020/21 Annual Residents Survey Improvement Plan

In response to a query, Mrs Gordon advised that there have been eleven complaints of varying degrees since the new complaints process was introduced. If a significant complaint is submitted through the HappyOrNot system, this can be re-directed to Council's complaints process so that it is dealt with adequately.

There was some discussion from the Committee about how the complaints process might work in relation to elected members. Staff noted that the contact details of elected members are available to the public online.

In response to a query about staff training, Mrs Gordon advised that new training modules have been initiated to assist front line staff with better managing complaints and any difficult situations with public.

Resolved minute number 21/FPE/074

That the report '2020/21 Annual Residents Survey Improvement Plan' be received.

Cr T Hiroa/Cr W Panapa. Carried

10.4 Statement of Service Performance Focus Areas

Taken as read.

Resolved minute number 21/FPE/075

That the report 'Statement of Service Performance Focus Areas' be received.

Cr G Duncan/Cr C Ash. Carried

10.5 HappyOrNot Report - October 2021

Cr Carter queried what the blue dots on pages 75 – 77 of the Order Paper represent. Staff will clarify this and provide confirmation.

Resolved minute number 21/FPE/076

That the HappyOrNot Report – October 2021 be received.

HWTM A Watson/Cr T Hiroa. Carried

10.6 Community Initiatives Fund - Project Report Forms

Taken as read.

Resolved minute number 21/FPE/077

That the report 'Community Initiatives Fund – Project Report Forms' be received.

Cr N Belsham/Cr F Dalgety. Carried

The meeting closed at 11.01 am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 16 December 2021.

.....
Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 7 December 2021

Time: 6.30 pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present Mr Charlie Mete
Mr Jamie Nepia
Mr Lequan Meihana
Mr Charlie Rourangi
Cr Waru Panapa
HWTM Andy Watson

In attendance Mr Ash Garstang, Governance Advisor

Order of Business

1	Whakamoemiti.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	4
7.1	Follow-up Action Items from Ratana Community Board Meetings.....	4
8	Chair's Report	4
8.1	Chair's Report - December 2021	4
9	Mayoral Update	4
9.1	Mayoral Update - November 2021	4
10	Reports for Decision	5
10.1	Road Naming: Right of Way off Rangatahi Road.....	5
11	Reports for Information.....	5
11.1	Update on Te Roopuu Ahi Kaa Komiti.....	5
11.2	Discretionary Fund Update - December 2021.....	5
11.3	Funding Schemes Update - December 2021	5
12	Discussion Items.....	6
12.1	Spray and Clear Drain on Rangatahi Street.....	6

1 Whakamoemiti

Mr Mete opened the meeting at 6.31 pm. Mr Nepia spoke the whakamoemiti.

2 Apologies

Ms Soraya Peke-Mason is an apology.

His Worship the Mayor arrived at 6.33 pm.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Mr Meihana declared a conflict of interest with regards to item 10.1 (Road Naming: Right of Way off Rangatahi Road).

5 Confirmation of Order of Business

Nil changes.

6 Confirmation of Minutes

Resolved minute number 21/RCB/033

That the minutes of Rātana Community Board Meeting held on 05 October 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Amendments: “whether non-residents being charged...” should be “whether non-residents should be charged *extra*”. Also change “using” to “*purchasing*”.

Mr L Meihana/Mr C Rourangi. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Ratana Community Board Meetings

Taken as read.

Resolved minute number 21/RCB/034

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Cr W Panapa/Mr C Rourangi. Carried

8 Chair's Report

8.1 Chair's Report - December 2021

Mr Mete noted that the gym at Ratana requires all users to be vaccinated, as it is a Council-owned facility.

Mr Mete advised that the start date for construction of the Ratana playground is 31 January 2022.

Resolved minute number 21/RCB/035

That the 'Chair's Report – December 2021' be received.

Mr L Meihana/Mr J Nepia. Carried

9 Mayoral Update

9.1 Mayoral Update - November 2021

The Mayor advised the Board that Turakina is marked as a hotspot for low vaccination rates (by the Whanganui DHB). This includes the Ratana pa. The Board noted that they had had a good turnout at their clinics within the pa for vaccinations, and will encourage vaccinations during the upcoming picnic weekend.

Mr Mete commended Council on the wastewater project at Waipu.

The Mayor noted that CouncilMark had commented positively on Council's relationship with iwi in the district.

Resolved minute number 21/RCB/036

That the Mayoral Update - November 2021 be received.

Mr C Mete/Mr L Meihana. Carried

10 Reports for Decision

10.1 Road Naming: Right of Way off Rangatahi Road

Mr Mete advised that he had endorsed the names of Iriaka Crescent and Juji Nakada Rise to Council staff, on behalf of the Board due to timing issues (for the Māori Roadways associated with the Rātana Pa 110 partition process). The Board was happy with this.

Resolved minute number 21/RCB/037

That the report 'Road naming: Right of Way off Rangatahi Road' be received.

Mr J Nepia/Cr W Panapa. Carried

Resolved minute number 21/RCB/038

That the Ratana Community Board recommend to Council the Right of Way associated with RM200035 serving 6 lots along Rangatahi Road be named Meihana Place.

Mr C Mete/Mr C Rourangi. Carried

11 Reports for Information

11.1 Update on Te Roopuu Ahi Kaa Komiti

The Board requested that their meetings for 2022 be altered to match the schedule of the Te Roopuu Ahi Kaa Komiti (second Tuesday on a bi-monthly).

No update on Te Roopuu Ahi Kaa was provided as Ms Peke-Mason was an apology for the meeting.

11.2 Discretionary Fund Update - December 2021

Taken as read.

Resolved minute number 21/RCB/039

That the Discretionary Fund Update – December 2021 be received.

Mr C Mete/Mr J Nepia. Carried

11.3 Funding Schemes Update - December 2021

The Mayor encouraged the Board to consider any events that may be suitable to apply for funding from these Council-managed grants.

The Board noted that there was confusion among both the community and Council staff regarding the distinction between the Ratana *Community* Board and Ratana *Communal* Board.

Resolved minute number 21/RCB/040

That the Funding Schemes Update – December 2021 be received.

Mr L Meihana/Mr C Rourangi. Carried

12 Discussion Items

12.1 Spray and Clear Drain on Rangatahi Street

Mr Mete advised that Council have been asked to spray and clear the drains, but that there is a “no spray” zone there. A community member had encountered a Council contractor who was spraying and requested that they stop. Mr Mete will chat to the community member to seek a resolution, as the drain will need to be sprayed and cleared in order to avoid obstructing water flow there.

The meeting closed at 7.27 pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on 1 February 2022.

.....
Chairperson

14 Recommendations from Committees

14.1 Recommendation from the Finance/Performance Committee 24 November 2021

Author: Ash Garstang, Governance Advisor

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Financial Snapshot – October 2021: Carry Overs

- 1.1 At its meeting held 24 November 2021, the Finance/Performance Committee discussed the 'Financial Snapshot – October 2021' report, and **additional** carry over projects from 2020/21:

Type	Carry Over	2021/22 Budget	2021/22 Available Budgeted Spend
Taihape Memorial Park	\$221k	\$1.6m	\$1.821m
Bulls Community Centre	\$271k	-	\$271k
Community Housing Building Alterations	\$89k	\$175k	\$264k
Bulls Civic Centre furniture	\$88k	\$30k	\$118k
Swim Centres (new pool covers etc)	\$65k	-	\$65k
Bulls Domain Pavilion	\$50k	-	\$50k
Taihape Domain Power Upgrade	\$30k	-	\$30k
Hautapu River Parks Project	\$15k	-	\$15k
Mangaweka Pavilion	\$8k	-	\$8k
Northern Rugby Sub Union	\$8k	-	\$8k
Fleet Proceeds from Disposal	\$35k	\$35k	\$70k

Attachments

Nil

Recommendation

That Council approves / does not approve [**delete one**] the below recommendation from the Finance/Performance Committee meeting on 24 November 2021:

- That the Finance and Performance Committee recommend to Council the carrying over from 2020/21 the list of projects included in this report, and the 2021/22 budgets are amended accordingly.

14.2 Recommendation from the Ratana Community Board 07 December 2021

Author: Ash Garstang, Governance Advisor

Authoriser:

1. Reason for Report

- 1.1 At its meeting 07 Dec 21, the Ratana Community Board discussed the naming of the Right of Way associated with RM200035 serving 6 lots along Rangatahi Road.

Attachments

Nil

Recommendation

That Council, noting the recommendation below from the Ratana Community Board, names the Right of Way associated with RM200035 serving 6 lots along Rangatahi Road as “Meihana Place”:

- a. That the Ratana Community Board recommend to Council the Right of Way associated with RM200035 serving 6 lots along Rangatahi Road be named Meihana Place.

15 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council Minutes (Public Excluded) – 24 November 2021
2. Disposal of surplus land in Taihape
3. Taihape Amenities Building - Tender Award and Budget Update
4. Rates Remission Requests
5. Chief Executive Review Outcome
6. Follow-up Action Items from Council (Public Excluded) Meetings

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 - Council Minutes (Public Excluded) – 24 November 2021	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)
15.2 - Disposal of surplus land in Taihape	s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.3 - Taihape Amenities Building - Tender Award and Budget Update	s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)
15.4 - Rates Remission Requests	s7(2)(a) – Privacy	s48(1)(a)(i)
15.5 - Chief Executive Review Outcome	s7(2)(a) – Privacy	s48(1)(a)(i)
15.6 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) – Privacy s7(2)(b)(ii) – Commercial position s7(2)(h) – Commercial activities s7(2)(i) – Negotiation	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

16 Open Meeting